

CITY OF MUSKEGON

PLANNING COMMISSION MEETING

January 15, 2026 @ 4:00 PM
MUSKEGON CITY COMMISSION CHAMBERS
933 TERRACE STREET, MUSKEGON, MI 49440

MINUTES

CALL TO ORDER

L. Willett-Leroi called the meeting to order at 4:42 p.m, and a roll call was taken.

ROLL CALL

Members Present: Ken Johnson, Jonathan Seyferth, Destinee Keener, Steve Gawron, Lea Willett-LeRoi, Bryon Mazade

Member(s) Absent: Shonie Blake, Lashae Simmons

Member(s) Excused: Jill Montgomery-Keast

Staff Present: M. Franzak and S. Romine

Others Present: None

APPROVAL OF MINUTES

A. Approval of the minutes from the regular meeting on December 11, 2025. Planning

A motion to approve the minutes, with a correction to L. Willett-Leroi's name, of the regular Planning Commission meeting on December 11, 2025, was made by S. Gawron, supported by J. Seyferth, and unanimously approved.

PUBLIC HEARINGS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. 2026-01: Request for a site plan review for a building addition at 2246 Olthoff Dr, by AB Electrical Wires, Inc. Planning

SUMMARY

AB Electrical Wires operates out of the existing 31,500 sf building on the corner of Black Creek Rd and Olthoff Dr. They are seeking site plan approval for a 39,750 sf building addition. They have acquired the adjacent property to the east at 2304 Olthoff Dr and will be demolishing the small office building on site and combining the properties to make room for the addition.

There are 59 parking spaces at the existing facility, and the new parking lot will add another 131 spaces for a total of 190 spaces. The larger lot in the back will include landscaping islands. The landscaping plans include a good mixture of red maple and evergreen trees along Olthoff Dr.

The Engineering Department has requested that the existing driveway entrance on Olthoff Dr be moved east to match the driveway entrance on the other side of the street at 2291 Olthoff Dr. This would eliminate left-turn lock-up.

STAFF RECOMMENDATION

I move to approve the site plan for 2246 Olthoff Dr with the following conditions:

1. A stormwater permit is granted by the Engineering Dept.
2. The existing driveway entrance on Olthoff Dr is moved east to match the entrance at 2291 Olthoff Dr.

MOTION

Motion by D. Keener, second by S. Gawron, to move to approve the site plan for 2246 Olthoff Dr with the following conditions:

1. A stormwater permit is granted by the Engineering Dept.
2. The existing driveway entrance on Olthoff Dr. is moved east to match the entrance at 2291 Olthoff Dr.

ROLL VOTE: **Ayes:** L. Willett-Leroi, K. Johnson, J. Seyferth, S. Gawron, D. Keener, and B. Mazade.

Nays: None.

MOTION PASSED

ANY OTHER BUSINESS

A. 2026 Planning Commission Goal Setting Planning

This item was removed from the agenda until all Planning Commissioners are in attendance next month.

B. Approval of the 2026 Planning Commission meeting calendar Planning

MOTION

Motion by J. Seyferth, second by K. Johnson, to approve the 2026 Planning Commission meeting calendar.

ROLL VOTE: **Ayes:** L. Willett-Leroi, K. Johnson, J. Seyferth, S. Gawron, D. Keener, and B. Mazade.

Nays: None.

MOTION PASSED

GENERAL PUBLIC COMMENT

None.

ADJOURNMENT

The Planning Commission meeting adjourned at 4:53 p.m.

Respectfully Submitted,

Ann Marie Meisch, MMC City Clerk