

# CITY OF MUSKEGON

## HISTORIC DISTRICT COMMISSION

### MEETING

**January 6, 2026 @ 4:00 PM**  
**MUSKEGON CITY HALL, ROOM 204**  
**933 TERRACE STREET, MUSKEGON, MI 49440**

- CALL TO ORDER:
- ROLL CALL:
- APPROVAL OF MINUTES:
  - A. Approval of minutes of the November 4, 2025 and December 2, 2025 regular meetings. Planning
- ELECTION OF CHAIR AND VICE-CHAIR:
- OLD BUSINESS:
- NEW BUSINESS:
  - A. Case 2026-01: 1314 Peck Planning
- ANY OTHER BUSINESS:
  - A. 2025 Staff Approval Update #4 Planning
  - B. 2025 CLG Annual Report Planning
  - C. Muskegon Historic District (Additional Documentation) Planning
- PUBLIC COMMENT:
- ADJOURNMENT:

#### **AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE CITY OF MUSKEGON AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES**

To give comment on a live-streamed meeting the city will provide a call-in telephone number to the public to be able to call and give comment. For a public meeting that is not live-streamed, and which a citizen would like to watch and give comment, they must contact the City Clerk's Office with at least a two-business day notice. The participant will then receive a zoom link which will allow them to watch live and give

comment. Contact information is below. For more details, please visit: [www.shorelinecity.com](http://www.shorelinecity.com)

The City of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting with twenty-four (24) hours' notice to the City of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the City of Muskegon by writing or by calling the following:

Ann Marie Meisch, MMC. City Clerk. 933 Terrace St. Muskegon, MI 49440. (231)724-6705. [clerk@shorelinecity.com](mailto:clerk@shorelinecity.com)



## Agenda Item Review Form

### Muskegon Historic District Commission

<b>Approval of minutes of the November 4, 2025 and December 2, 2025 regular meetings.</b>	<b>Description of Work:</b>
<b>Applicant:</b>	<b>District:</b>
<b>Current Use:</b>	<b>Date of Construction:</b>
<b>Discussion:</b>  The draft minutes will be shared at the meeting.	
<b>Standards:</b>	
<b>Deliberation:</b>  I move that the HDC (approve/deny) the minutes of the November 4, 2025 and December 2, 2025 regular meetings.	



## Agenda Item Review Form

### Muskegon Historic District Commission

<b>Case 2026-01: 1314 Peck</b>	<b>Description of Work:</b> Windows, Siding, and Gutters
<b>Applicant:</b> April and Bryan Nulf	<b>District:</b> McLaughlin
<b>Current Use:</b> Residential	<b>Date of Construction:</b> 1/1/1903
<p><b>Discussion:</b></p> <p>The applicant is seeking approval to replace six wood double hung windows on the first floor of the house. Two windows in the bay on the south elevation, one on the rear portion of the south (side) elevation (broken by falling ice), and two on the rear portion of the north (side) elevation would be replaced with vinyl double hung windows of the same size and appearance (and the same type that were installed elsewhere on the house following approval at the April 2025 meeting); one window on the east (rear) elevation would be replaced with a vinyl casement window of the same size or slightly shorter, and contain a simulated meeting rail. The exterior wood will not be refinished, but the exterior of the replacement windows will be wrapped in color-matched metal around the borders (beige, to match the exterior color of these windows), but retaining the existing crown molding detail above the windows.</p> <p>The applicant is also proposing to install gutters on the house and replace all siding on the back of the house and the garage with cedar siding with the same six-inch (6") reveal, adding new insulation and repairing any damage beneath the existing siding in the process.</p>	
<p><b>Standards:</b></p> <p>See attached <i>Window, Door, and Exterior Woodwork Standards and Guidelines</i>, and <i>Residing and Trim Cladding Guidelines</i>.</p>	
<p><b>Deliberation:</b></p> <p>I move that the HDC (approve/deny) the request to replace two windows in the bay on the south elevation, one on the rear portion of the south elevation, and two on the rear portion of the north elevation with vinyl double hung windows of the same size and appearance, replace one window on the east elevation with a vinyl casement window of the same size or slightly shorter containing a simulated meeting rail, with the exterior of all replacement windows wrapped in beige-painted metal around the borders to match the exterior color of the windows and retaining the existing crown molding detail above the windows; and to install gutters on the house as presented at the January 6, 2026 HDC meeting, and replace all siding on the back of the house and the garage with cedar siding with a six-inch (6") reveal as long as the work meets all zoning requirements and the necessary permits are obtained.</p>	



View of west (front) and north (side) elevations from Peck Street, looking southeast; windows proposed to be replaced on rear portion of north elevation partially visible at left (photo from March 2025).



View of south (side) and west (front) elevations from Peck Street, looking northeast; two windows in bay proposed to be replaced on south elevation visible at right (photo from March 2025).



South side Bay window.

View of two windows in bay on south (side) elevation proposed to be replaced; previously approved replacement window visible at left.



East facing siding, board hanging when ice fell

South side broken window in kitchen >

All 6" cedar siding

View of siding and broken window on south elevation, looking west.



East (rear) elevation viewed from back yard with double hung window proposed to be replaced with casement visible at center.



Detail view of window and siding on east elevation visible in previous photo.



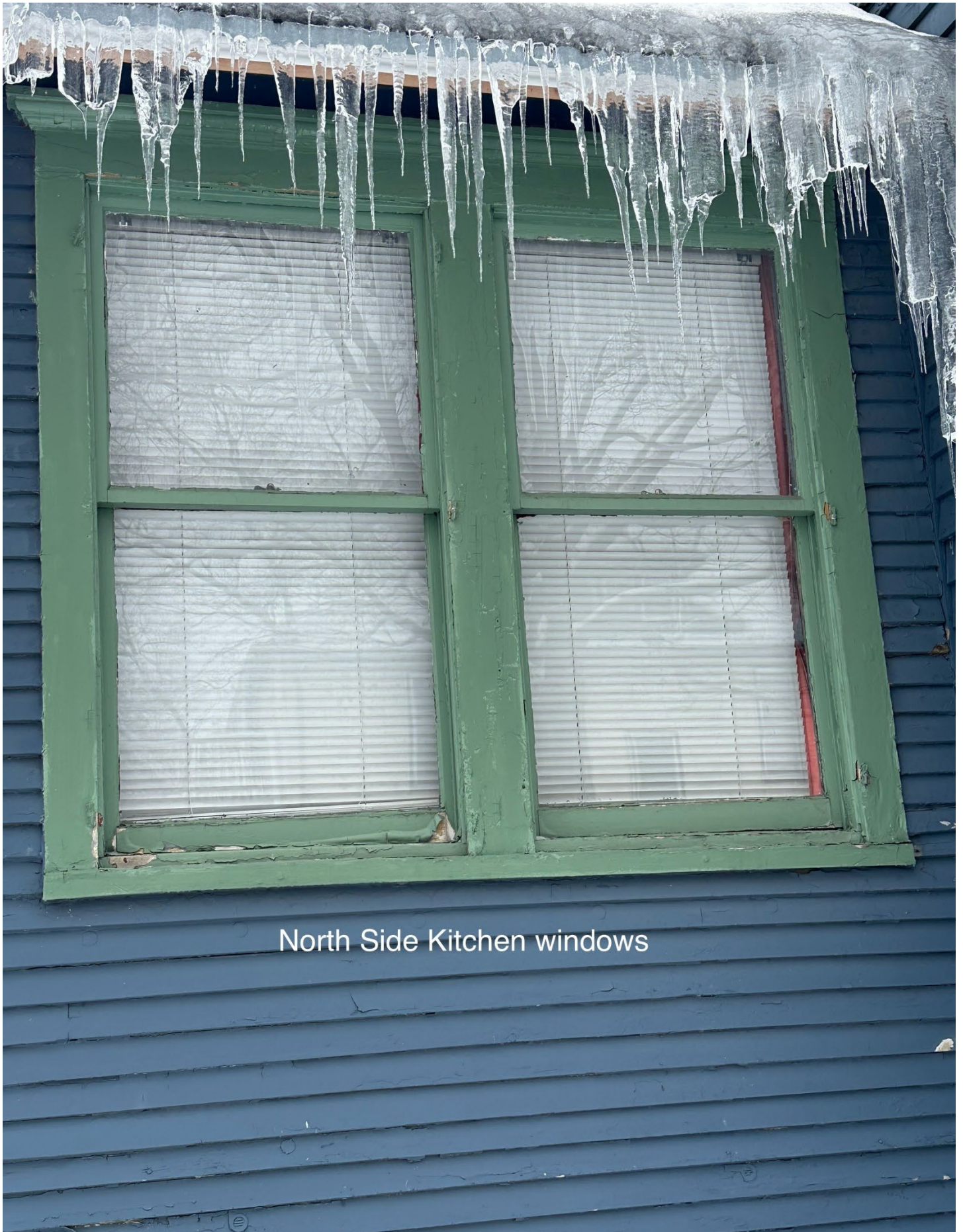
Second detail view of window and siding proposed to be replaced on east elevation.



Soffit work needs to be done  
on the mud room

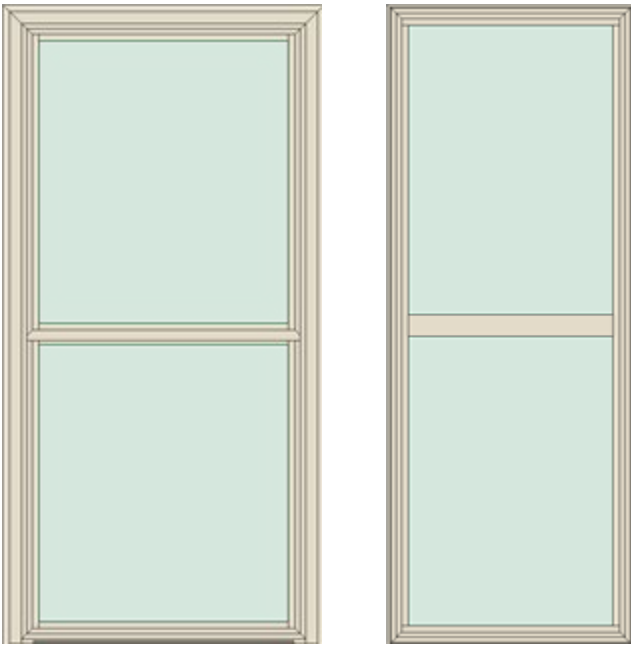
North back side. Siding sizing is  
all over the place on this side.  
Most of it is 6".

View of two windows on rear portion of the north (side) elevation; previously approved replacement windows visible in bay at right.



North Side Kitchen windows

Detail view of two windows on rear portion of the north elevation visible in previous photo.



Drawings of proposed typical double hung replacement window (left) and proposed casement window with simulated meeting rail (right).

CITY OF MUSKEGON  
HISTORIC DISTRICT COMMISSION  
WINDOW, DOOR, AND EXTERIOR WOODWORK  
STANDARDS AND GUIDELINES

(Adopted December 6, 1994 - Effective January 1, 1995)

**General**

These guidelines pertain only to proposed changes to the structure and do not affect existing construction.

These guidelines are primarily directed toward the front and side elevations of the structure. Greater variances and more leniency may be extended toward proposed changes to the rear elevation of the building by the Commission. All desired or proposed changes should be referred to the Historic District Commission for consideration. Extenuating circumstances, the effect upon the architecture of the particular structure together with the general effect upon the surrounding structures, variables in architectural design, or the effect upon usage and viability of the structure could dictate a variance from these guidelines.

No exterior doors, windows, or exterior woodwork shall be altered, removed, relocated, or added without Historic District Commission approval.

Existing exterior window or door casings, sills, and caps shall not be altered from the original design or appearance. Damaged or deteriorated wood shall be repaired as a first course of action. When repair is not possible, elements shall be replaced with matching wood members. Damaged or deteriorated wood elements may be replaced or covered with formed aluminum or vinyl, subject to Commission approval and provided that the original profile of the woodwork is not altered or changed.

**Primary Windows**

Existing damaged or deteriorating window frames and sash shall be repaired as a first course of action. When repair is not possible, elements shall be replaced with matching wood members. Metal or vinyl replacement windows may be acceptable provided they match the original windows in design and type and that they consist of or are painted an appropriate color. Bare metal finishes generally will not be acceptable.

The size of glass lites and muntin arrangements shall not be altered without Commission approval. Special glazing, such as stained or leaded art glass, shall not be removed without Commission approval. Unusual decorative windows such as Palladian windows, oriels, bays, Gothic arch or segment tops, etc. shall not be removed or altered.

### **Storm Windows**

Wood storm and screen windows are the most appropriate for use in the historic district. Other types of storm, screen, or combination windows will be approved provided that the new storm window mullions align with the mullions of the primary windows. Blind stop storm and screen windows (where such windows are placed inside the existing window frames rather than affixed to the exterior of the frames) are preferable and may be required in some instances. Bare metal storm and screen windows must be painted to match or complement the trim. Interior storm windows may be acceptable as long as they do not detract from the appearance of the primary windows. Care should be taken, however, when using interior storm windows because condensation tends to form on the inside surface of the primary window and could cause damage to the wood and paint if not properly ventilated.

### **Primary Doors**

Every effort should be made to preserve or repair the original doors where damage has occurred. When repair is not possible, a new wood door may be used. Such new door shall match the original in detail and finish.

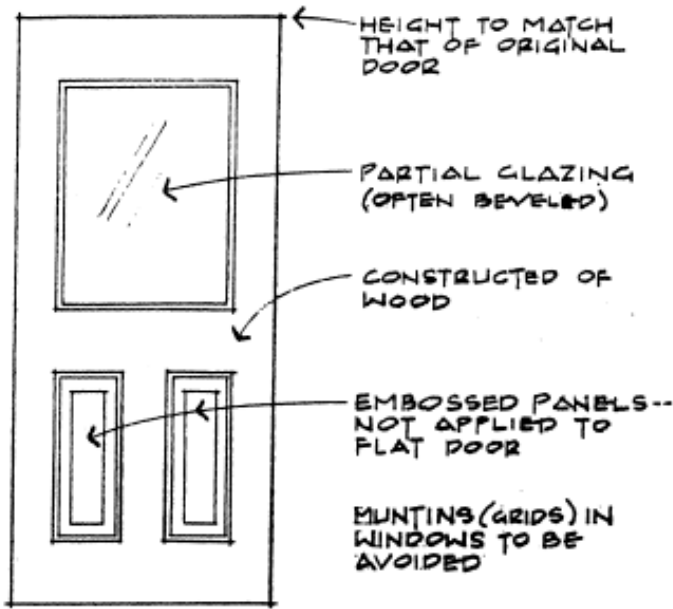
The Commission may approve new wood doors that may slightly differ from the original in cases where replicating the original may not be feasible, as long as such doors generally conform to the ones illustrated on the attached sheet. Under certain circumstances, the Commission may approve doors made of material other than wood provided they conform to the same design requirements.

### **Storm Doors**

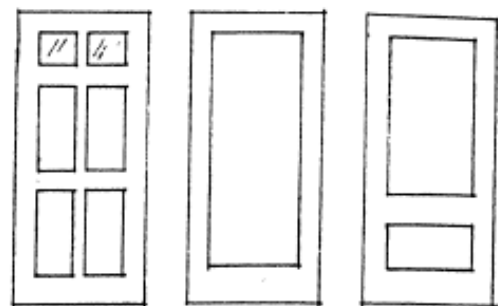
Wooden storm and screen doors are preferred and will generally be the required option especially on the front of the structure. Aluminum or metal storm and screen doors may be used so long as they are not mill finished or anodized aluminum. Baked enamel or other applicable paints or finishes will be acceptable. In general, storm and screen doors shall conform to those illustrated on the attached sheet. The door stiles and rails should be a minimum of 4" wide and one lite doors, where practical, are preferred in order not to detract from the existing primary door. Jalousie doors are not acceptable for use as storm doors in the historic districts. Ornamental iron work safety doors are also generally inappropriate in the historic districts.

### **Exterior Woodwork**

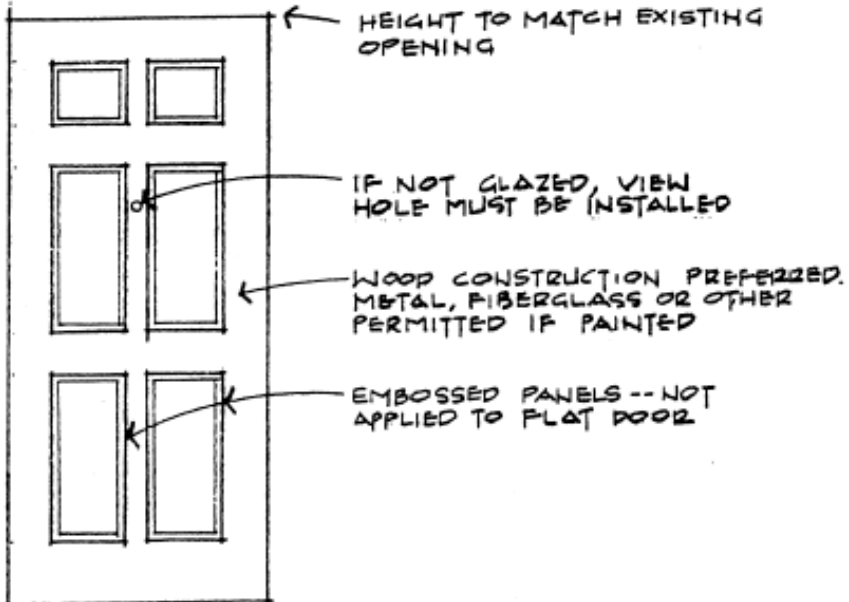
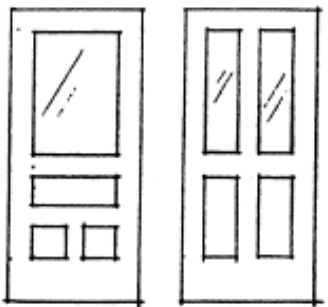
Existing decorative woodwork such as railings, moldings, eave, and gable cornice trim, tracery, columns, observatories, scrolls, bargeboards, lattice, and other carved or sawn wood ornament shall not be removed or altered without Commission approval. Existing deteriorated ornamental woodwork shall not be removed but shall be repaired or replaced with matching materials where possible.



PRIMARY FRONT DOOR

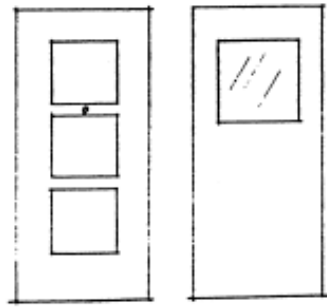
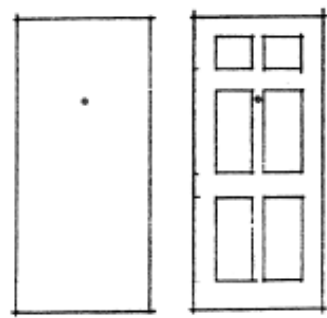


ALTERATE DESIGNS



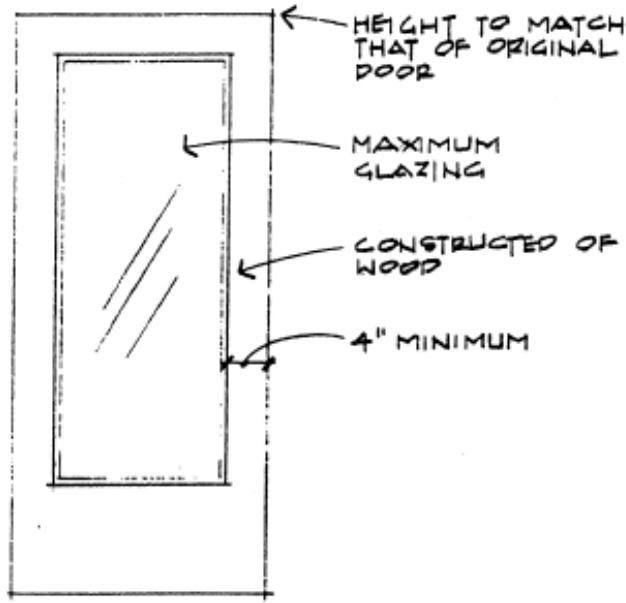
PRIMARY SIDE/REAR DOOR

SEE FRONT DOOR INFORMATION FOR ADDITIONAL ALTERNATE DESIGNS

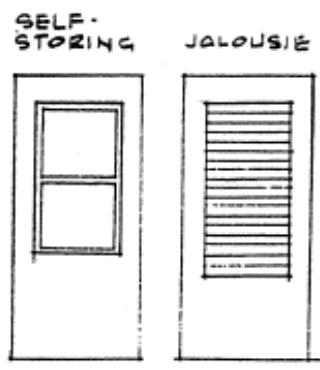


ALTERNATE DESIGNS

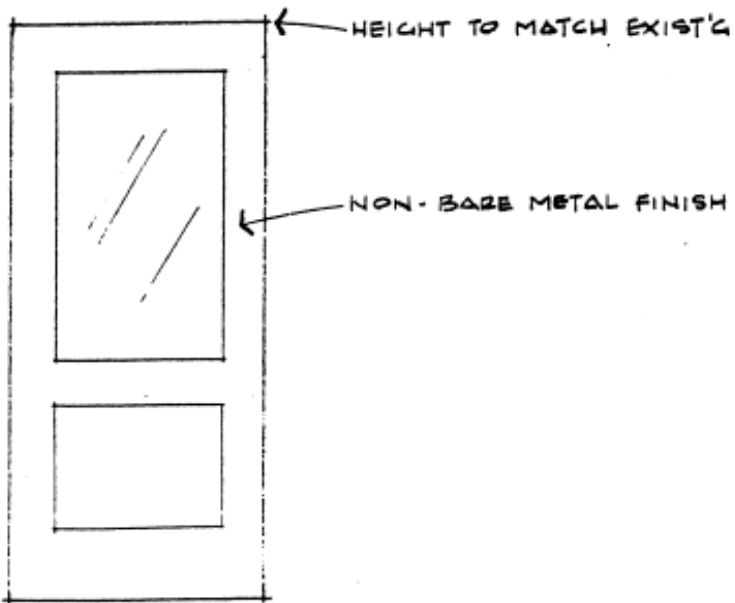
GRAPHICS COURTESY CITY OF KALAMAZOO



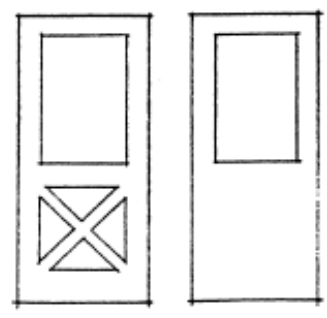
FRONT STORM DOOR



NOT PERMITTED



SIDE/REAR STORM DOOR



GRAPHICS COURTESY CITY OF KALAMAZOO

CITY OF MUSKEGON

HISTORIC DISTRICT COMMISSION

RESIDING AND TRIM CLADDING GUIDELINES

(Adopted December 6, 1994 - Effective January 1, 1995)

**General**

The Muskegon Historic District Commission does not endorse the residing of structures within the Historic Districts. It is the policy of this Commission that the original fabric of the building should be repaired or replaced where necessary with the original building material.

In cases where the repair or replacement with like materials is impractical or where it can be demonstrated that the original materials will no longer hold paint or that the original materials are so badly deteriorated that they can no longer be reasonably repaired, the residing standards below shall strictly be adhered to.

**Definitions**

For the purpose of this statement, the terms “residing materials” and “trim cladding” shall be understood to encompass the use of any residing materials such as aluminum, vinyl, steel, hardboard, wood, masonry, or molded urethane which is designed to replace or cover all, or any part, of an exterior wall, trim work or other building element or a structure within a designated historic district.

**Purpose**

The Commission shall review all Applications for Certificates of Appropriateness proposing the installation of residing materials or trim cladding as individual cases. Each application shall be decided on its own merit. No person should interpret any Commission approval for residing or trim cladding as being precedent setting. Unrestricted use of residing materials or trim cladding will not be allowed.

In any case where residing materials or trim cladding are proposed for use by a property owner or siding contractor, the property owner shall be required to submit a signed letter stating in detail the intent and scope of the proposed residing or trim cladding installation. Such a letter is to also include the identification of any deterioration or problems occurring relative to the existing siding or exterior building fabric. If known, the cause and extent of this deterioration must be clearly stated.

The following conditions of installation shall be met by all proposals for residing or trim cladding:

1. All existing deterioration shall be made structurally sound and its causes, insofar as possible, shall be corrected prior to the installation of residing materials or trim cladding.

2. Any installation of residing materials shall simulate the appearance of the original building material that it is intended to cover. This simulation shall take into account the size, shape or profile, texture, and linear direction of the original building material.

a. The residing material shall be similar in appearance and dimension to the original siding. The exposure to the weather of the new siding shall range within one inch of the nominal dimension of the original siding. The Historic District Commission shall have the authority to waive this requirement in the event that they believe a different design or dimension siding would be more appropriate to the architectural character of the Historic District.

b. Generally, wood grain textures are not approved by the Commission. However, the appropriateness of a specific siding texture shall be determined on an individual case basis.

3. Any installation of trim cladding shall adhere to the following guidelines for the treatment for architectural trim elements.

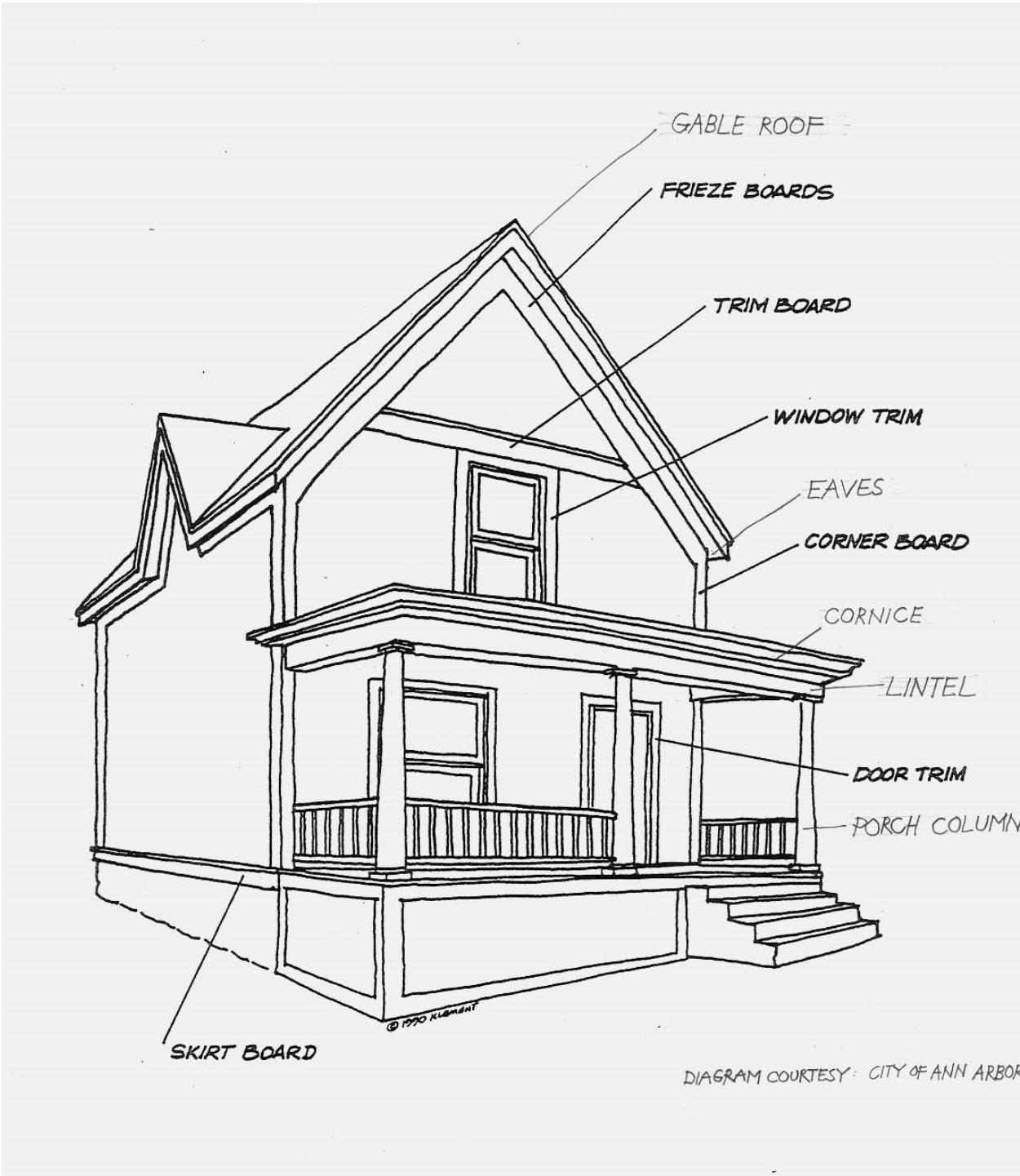
a. Existing cornice or building trim elements shall not be covered or replaced without Commission approval. Commission approval will depend upon how closely the trim cladding or new trim elements duplicate the appearance of the existing building trim elements.

b. The wall siding material shall not extend over the existing trim members such as window and door trim, sills, facias, soffits, frieze members and boards, brackets, aprons, corner boards, trim boards, skirt boards, or any other characteristic moldings or architectural features (see attached illustration).

c. If the above mentioned trim members are to be clad, they shall be covered with custom formed cladding which shall closely approximate the shapes and contours of the existing moldings or trim. Distinctive or unusual trim or architectural elements shall not be clad without prior consideration and Commission approval.

d. No building trim elements or architectural features are to be removed or altered to facilitate the installation of the new siding or trim cladding without approval of the Historic District Commission.

e. In most cases the soffit cladding material shall run parallel and not perpendicular to the plane of the wall.





## Agenda Item Review Form

### Muskegon Historic District Commission

<b>2025 Staff Approval Update #4</b>	<b>Description of Work:</b>
<b>Applicant:</b>	<b>District:</b>
<b>Current Use:</b>	<b>Date of Construction:</b>
<p><b>Discussion:</b></p> <p>Since the last update in September 2025 (but before the end of that year), staff has approved 13 projects. Those in bold were discussed with the HDC chairperson prior to approval:</p> <ul style="list-style-type: none"> <li>• 44 Iona - Reroof house</li> <li>• <b>1497 Peck - Installation of handicap ramp</b></li> <li>• 448 W. Muskegon - Reroof house</li> <li>• 432 W. Muskegon - Replacement of glass block basement windows</li> <li>• 1011 2nd - Reroof main sanctuary</li> <li>• 74 Delaware - Siding and porch repair (later came before the HDC)</li> <li>• 1326 Ransom - Reroof house</li> <li>• 123 W. Larch - Reroof house</li> <li>• 1640 Peck - Demolish rear handicap ramp and construct new steps and landing to match HDC local standards</li> <li>• 511 W. Clay - Construct four foot tall fence to match HDC local standards</li> <li>• <b>390 W. Muskegon - Replace exterior side door with new door to match front door</b></li> <li>• 1284 Ransom - Reroof house</li> <li>• <b>413 W. Webster - Construct shed and chicken coop in rear yard</b></li> </ul>	
<b>Standards:</b>	
<b>Deliberation:</b>	



# Agenda Item Review Form

## Muskegon Historic District Commission

<b>2025 CLG Annual Report</b>	<b>Description of Work:</b>
<b>Applicant:</b>	<b>District:</b>
<b>Current Use:</b>	<b>Date of Construction:</b>
<b>Discussion:</b>  The State Historic Preservation Office (SHPO) requires that all Certified Local Government (CLG) communities submit an annual report to be in good standing and remain eligible for grant funding and technical assistance activities. SHPO has created a template for CLG communities to follow when completing their annual report. City staff will review the report template with the HDC as well as the previous year's annual report.	
<b>Standards:</b>	
<b>Deliberation:</b>	



D. DOES THE HDC INCLUDE AT LEAST ONE MEMBER WHO IS A QUALIFIED PRESERVATION PROFESSIONAL?  YES  NO  
 If you answer no, briefly identify how the CLG sought to identify qualified professionals (architects, historians, architectural historians, archaeologists, etc.) to fill vacancies AND submit a copy of related announcements, advertisements, or other means used to seek qualified members.

E. ARE THERE CURRENTLY ANY HDC VACANCIES?  
 YES  NO If yes, how many?

F. DID NEW COMMISSIONERS RECEIVE TRAINING MATERIALS AND INFORMATION ON THE LOCAL HISTORIC DISTRICT ORDINANCE?  
 YES  NO  NOT APPLICABLE

G. DID AT LEAST ONE COMMISSIONER AND/OR STAFF PERSON PARTICIPATE IN TRAINING (e.g., conferences, webinars, and in-person workshops)?  
 YES  NO If yes, identify the training and participants below. If no, briefly explain why no one participated in training.

NAME OF TRAINING	PROVIDER	ATTENDEES

H. WHEN ARE YOUR HDC’S REGULARLY SCHEDULED MEETINGS? (e.g., first Wednesday of each month)

I. IDENTIFY THE MONTHS IN WHICH YOUR HDC MET AT LEAST ONCE.

MONTH	MEETING HELD?	QUORUM PRESENT?	MINUTES ON WEBSITE?*	MONTH	MEETING HELD?	QUORUM PRESENT?	MINUTES ON WEBSITE?*
January 2025	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	July 2025	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
February 2025	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	August 2025	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
March 2025	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	September 2025	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
April 2025	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	October 2025	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
May 2025	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	November 2025	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
June 2025	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	December 2025	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

\*if not available on your website, submit minutes for at least two meetings

J. PROVIDE INFORMATION ON DESIGN REVIEW APPLICATIONS RECEIVED FOR REVIEW DURING THE YEAR.

APPLICATION TOTALS	RESULTS OF REVIEWS
# OF APPLICATIONS RECEIVED:	# OF CERTIFICATES OF APPROPRIATENESS ISSUED:
# OF APPLICATIONS REVIEWED BY STAFF ONLY:	# OF DENIALS ISSUED:
# OF APPLICATIONS REVIEWED BY THE HDC:	# OF NOTICES TO PROCEED ISSUED:
WERE ANY HDC DECISIONS APPEALED? <input type="checkbox"/> YES <input type="checkbox"/> NO (if yes, complete the information below)	
# OF HDC DECISIONS APPEALED:	
# OF DECISIONS OVERTURNED:	
# OF DECISIONS AFFIRMED:	

**4. INVENTORY AND DESIGNATION**

A. IDENTIFY NEW SURVEY PLANS, PROGRESS ON EXISTING PLANS, AND/OR CHANGES TO EXISTING SURVEY PLANS, INCLUDING CHANGES IN PRIORITIES OR PROCESSES.

B. DID THE CLG ACTIVELY WORK ON OR COMPLETE HISTORIC RESOURCE SURVEYS?  YES  NO

If yes, identify them below. If the survey was completed but data and reports were not previously provided to SHPO, submit a copy with this report. Use additional sheets if necessary to capture all surveys in progress or completed.

NAME OF SURVEY	HOW MANY RESOURCES?	SURVEY PROVIDED TO SHPO?
		<input type="checkbox"/> YES <input type="checkbox"/> NO
		<input type="checkbox"/> YES <input type="checkbox"/> NO
		<input type="checkbox"/> YES <input type="checkbox"/> NO
		<input type="checkbox"/> YES <input type="checkbox"/> NO
		<input type="checkbox"/> YES <input type="checkbox"/> NO
		<input type="checkbox"/> YES <input type="checkbox"/> NO

C. DOES THE CLG HAVE SURVEYS TENTATIVELY PLANNED FOR NEXT YEAR?  YES  NO

If yes, briefly identify them, including the reason for the survey (e.g., part of work plan, development pressure, considering designation, etc.). If no, identify future survey goals that may be of interest.

D. WAS ANY MUNICIPAL-SPONSORED ARCHAEOLOGICAL SURVEY COMPLETED DURING THE YEAR?  YES  NO

If yes, identify them below.

NAME OF SURVEY	SHPO CONTACTED PRIOR TO WORK?	FOLLOWED STATE STANDARDS?
	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO

E. DID THE CLG ENGAGE IN LOCAL HISTORIC DISTRICT DESIGNATION ACTIVITIES DURING THE YEAR?  YES  NO

If yes, identify them below. If associated reports were not previously provided to SHPO, submit a copy with this report. Use additional sheets if necessary.

DISTRICT NAME	STATUS AND ACTION	REPORT PROVIDED TO SHPO?
	<input type="checkbox"/> Draft/Underway <input type="checkbox"/> Final/Completed <input type="checkbox"/> New District <input type="checkbox"/> Modification <input type="checkbox"/> Elimination	<input type="checkbox"/> YES <input type="checkbox"/> NO
	<input type="checkbox"/> Draft/Underway <input type="checkbox"/> Final/Completed <input type="checkbox"/> New District <input type="checkbox"/> Modification <input type="checkbox"/> Elimination	<input type="checkbox"/> YES <input type="checkbox"/> NO
	<input type="checkbox"/> Draft/Underway <input type="checkbox"/> Final/Completed <input type="checkbox"/> New District <input type="checkbox"/> Modification <input type="checkbox"/> Elimination	<input type="checkbox"/> YES <input type="checkbox"/> NO
	<input type="checkbox"/> Draft/Underway <input type="checkbox"/> Final/Completed <input type="checkbox"/> New District <input type="checkbox"/> Modification <input type="checkbox"/> Elimination	<input type="checkbox"/> YES <input type="checkbox"/> NO
	<input type="checkbox"/> Draft/Underway <input type="checkbox"/> Final/Completed <input type="checkbox"/> New District <input type="checkbox"/> Modification <input type="checkbox"/> Elimination	<input type="checkbox"/> YES <input type="checkbox"/> NO
	<input type="checkbox"/> Draft/Underway <input type="checkbox"/> Final/Completed <input type="checkbox"/> New District <input type="checkbox"/> Modification <input type="checkbox"/> Elimination	<input type="checkbox"/> YES <input type="checkbox"/> NO
	<input type="checkbox"/> Draft/Underway <input type="checkbox"/> Final/Completed <input type="checkbox"/> New District <input type="checkbox"/> Modification <input type="checkbox"/> Elimination	<input type="checkbox"/> YES <input type="checkbox"/> NO
	<input type="checkbox"/> Draft/Underway <input type="checkbox"/> Final/Completed <input type="checkbox"/> New District <input type="checkbox"/> Modification <input type="checkbox"/> Elimination	<input type="checkbox"/> YES <input type="checkbox"/> NO

F. DO YOU KNOW OF ANY NATIONAL REGISTER OR LOCAL DISTRICT PROPERTIES THAT WERE MOVED OR DEMOLISHED?  YES  NO  
 If yes, briefly identify them below.

NAME/ADDRESS OF PROPERTY	NAME OF DISTRICT (IF APPLICABLE)

**5. PUBLIC PARTICIPATION**

A. WERE ALL HDC MEETINGS HELD IN ACCORDANCE WITH THE OPEN MEETINGS ACT, P.A. 267 OF 1976?  YES  NO (if no, briefly explain)

B. WAS INFORMATION ABOUT THE HDC, ITS MEETINGS, AND ITS ACTIVITIES MAINTAINED ON THE LOCAL GOVERNMENT'S WEBSITE?  
 YES  NO

C. BEYOND A WEBSITE, HOW DOES THE HDC PROVIDE INFORMATION ABOUT MEETINGS AND ACTIVITIES TO THE PUBLIC?  
 Mailings  Newspapers  Posting at Municipal Building  On-site Project Signs  Direct Email  Door Fliers  Email List/Listserv  
 Local Access Channels  Community Events  Other

D. DID THE CLG/HDC PROVIDE, SPONSOR, OR PARTICIPATE IN PUBLIC EDUCATIONAL ACTIVITIES (e.g., walking tours, lectures, Preservation Month activities, historical marker programs) OR FORMAL TRAINING ON HISTORIC PRESERVATION?  YES  NO  
 If yes, identify the activities below. SHPO encourages sharing photos so we can highlight your efforts! Use additional sheets if necessary.

ACTIVITY	SPONSORING ORGANIZATION	DATE

**6. CLG/HISTORIC PRESERVATION GOALS**

A. BRIEFLY DESCRIBE IF/HOW YOU MET THE GOALS IDENTIFIED IN YOUR LAST ANNUAL REPORT.

GOAL	DID YOU MEET THIS GOAL?	IF YES, DESCRIBE HOW IT WAS MET. IF NO, DESCRIBE WHY IT WAS NOT MET.
	<input type="checkbox"/> YES <input type="checkbox"/> NO	
	<input type="checkbox"/> YES <input type="checkbox"/> NO	
	<input type="checkbox"/> YES <input type="checkbox"/> NO	
	<input type="checkbox"/> YES <input type="checkbox"/> NO	

B. BRIEFLY DESCRIBE YOUR TOP GOALS FOR NEXT YEAR (2026). EACH CLG MUST IDENTIFY AT LEAST ONE GOAL.

GOAL	IS THIS A MULTI-YEAR GOAL?	DO YOU NEED SHPO ASSISTANCE TO MEET THIS GOAL? IF SO, BRIEFLY DESCRIBE.
	<input type="checkbox"/> YES <input type="checkbox"/> NO	
	<input type="checkbox"/> YES <input type="checkbox"/> NO	
	<input type="checkbox"/> YES <input type="checkbox"/> NO	
	<input type="checkbox"/> YES <input type="checkbox"/> NO	

**7. MISCELLANEOUS INFORMATION**

A. SHPO HAS A NEW CLG COORDINATOR. WHAT IS ONE THING YOU WOULD LIKE THE NEW COORDINATOR TO UNDERSTAND ABOUT YOUR COMMUNITY AND LOCAL PRESERVATION ACTIVITIES/NEEDS?

B. WHAT ACCOMPLISHMENT/ACHIEVEMENT/EVENT FROM 2025 IS YOUR CLG/HDC MOST PROUD OF? OR IS THERE A PRESERVATION SUCCESS STORY FROM YOUR COMMUNITY THAT YOU WOULD LIKE TO HIGHLIGHT? **SHPO encourages sharing photos!**

C. DESCRIBE ANY PROBLEMS, ISSUES, OR CHALLENGES (e.g., economic, political, operational) ENCOUNTERED IN THE LOCAL PRESERVATION PROGRAM IN 2025.

D. WHAT ARE THE MOST CRITICAL PRESERVATION ISSUES/NEEDS FACING YOUR COMMUNITY?

E. DID YOUR COMMUNITY RECEIVE ANY PRESERVATION GRANTS (other than CLG grants) IN 2025?

YES  NO (If yes, briefly identify them below.)

F. DID YOUR COMMUNITY HAVE ANY LOCAL INCENTIVE/GRANT/LOAN PROGRAMS (e.g., façade grant programs, DDA programs, low-interest loans, abatements, etc.) AVAILABLE FOR HISTORIC PROPERTIES IN 2025?  YES  NO (If yes, briefly identify them below.)

NAME OF PROGRAM	# OF PROPERTIES BENEFITED

G. DO YOU HAVE ANY UPCOMING PROJECTS YOU WOULD LIKE TO DISCUSS FOR A POTENTIAL CLG GRANT APPLICATION?  YES  NO

H. IF REIMBURSEMENT WERE AVAILABLE FOR SOME OF THE COSTS TO ATTEND THE MHPN STATEWIDE PRESERVAION CONFERENCE OR BIENNIAL NATIONAL ALLIANCE OF PRESERVATION COMMISSIONS CONFERENCE, WOULD YOU BE INTERESTED?  YES  NO

I. IS THERE ANYTHING ELSE YOU WOULD LIKE TO SHARE WITH SHPO?



## Agenda Item Review Form

### Muskegon Historic District Commission

<b>Muskegon Historic District (Additional Documentation)</b>	<b>Description of Work:</b>
<b>Applicant:</b>	<b>District:</b>
<b>Current Use:</b>	<b>Date of Construction:</b>
<b>Discussion:</b>  An update to the National Register of Historic Places listing for the Muskegon Historic District was presented to the State Historic Preservation Review Board on December 12th, and as a Certified Local Government, the HDC is tasked with reviewing the additional information and providing any comments to the State Historic Preservation Office (SHPO). The SHPO will include any comments the City, HDC, or the public has with the final submission to the National Park Service and correct any errors identified in <a href="#">the nomination</a> .	
<b>Standards:</b>	
<b>Deliberation:</b>	