

AGENDA

CITY OF MUSKEGON ORGANIZATIONAL MEETING JANUARY 2, 2008 CITY COMMISSION CHAMBERS CITY HALL – 5:30 P.M.

1. Prayer and Pledge of Allegiance.
2. Oath of Office Ceremony – Muskegon County Clerk Karen Buie.

Ward I	Commissioner Christopher Carter
Ward II	Commissioner Clara Shepherd
Ward III	Commissioner Lawrence Spataro
Ward IV	Commissioner Steven Wisneski
3. Election of Vice-Mayor.
4. Setting Commission Meetings: 5:30 p.m. – 2nd and 4th Tuesdays each month.
5. Setting Worksession Meetings: 5:30 p.m. – Mondays preceding the 2nd Tuesday each month.
6. Appointment of City Manager: Bryon L. Mazade.
7. Appointment of City Clerk: Ann M. Becker.
8. Appointment of City Treasurer: Derrick Smith.
9. Appointment of City Auditor: Timothy Paul.
10. Appointment of City Assessor and Deputy Assessors:

County Equalization Director Donna Stokes
Deputy Director Dan Vanderkooi
11. Designation of City Fund Depositories.

Fifth Third Bank (Main Depository)
Huntington Bank
Comerica Bank
National City Bank
12. Designation of Firm to Act as Legal Counsel: Parmenter-O'Toole.
13. New Business.
14. Adjourn.

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE CITY COMMISSION AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The City of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting, upon twenty-four hours notice to the City of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the City of Muskegon by writing or calling the following:

Ann Marie Becker, MMC
City Clerk
933 Terrace Street, Muskegon, MI 49440
(231) 724-6705 or TDD (231) 724-4172

CITY OF MUSKEGON
ORGANIZATIONAL MEETING
JANUARY 2, 2008
CITY COMMISSION CHAMBERS
CITY HALL 5:30 P.M.
Minutes

The meeting was called to order by Mayor Warmington at 5:30 p.m. Also present were Commissioners Wierengo, Carter, Gawron, and Spataro. Commissioner Shepherd arrived at 5:45 p.m.

Commissioner Wisneski was absent (excused).

The meeting opened with prayer given by Muskegon County Clerk Karen D. Buie, followed by the Pledge of Allegiance.

2008-01

A. Oath of Office Ceremony. Muskegon County Clerk Karen D. Buie gave the oath of office to Commissioner Chris Carter, and Commissioner Lawrence Spataro. The oath of office was also given to Commissioner Clara Shepherd at 5:45 p.m.

B. Election of Vice-Mayor. Motion by Spataro, seconded by Carter to elect Steven J. Gawron as Vice Mayor.

VOTE: 5 Yeas 0 Nays Motion Passed

C. Setting City Commission Meetings: 5:30 p.m. – 2nd and 4th Tuesdays each month.

Motion by Carter, seconded by Spataro to set City Commission dates for every 2nd and 4th Tuesday of each month at 5:30 p.m. with the November meeting being on the 10th due to the 11th being a holiday.

VOTE: 5 Yeas 0 Nays Motion Passed

D. Setting Worksession Meetings: 5:30 p.m. Monday preceding the 2nd Tuesday each month. Motion by Carter, seconded by Spataro to set Worksession meetings for the Mondays preceding the 2nd Tuesday of each month at 5:30 p.m.

VOTE: 5 Yeas 0 Nays Motion Passed

Commissioner Shepherd arrived.

E. Appointment of City Manager: Bryon L. Mazade. Motion by Carter, seconded by Wierengo to appoint Bryon L. Mazade as City Manager.

VOTE: 6 Yeas 0 Nays Motion Passed

- F. Appointment of City Clerk: Ann M. Becker.** Motion by Gawron, seconded by Carter to appoint Ann M. Becker as City Clerk.

VOTE: 6 Yeas 0 Nays Motion Passed

- G. Appointment of City Treasurer: Derrick Smith.** Motion by Carter, seconded by Shepherd to appoint Derrick Smith as City Treasurer.

VOTE: 6 Yeas 0 Nays Motion Passed

- H. Appointment of City Auditor: Timothy Paul.** Motion by Spataro, seconded by Gawron to appoint Timothy Paul as City Auditor.

VOTE: 6 Yeas 0 Nays Motion Passed

- I. Appointment of City Assessor and Deputy Assessors:** Motion by Carter, seconded by Wierengo to appoint the County Equalization Director Donna Stokes and Deputy Director Dan VanderKooi as the City Assessor and Deputy Assessor.

VOTE: 6 Yeas 0 Nays Motion Passed

- J. Designation of City Fund Depositories.** Motion by Shepherd, seconded by Spataro to designate the following financial institutions as the official depositories of the City Funds:

Fifth-Third Bank (Main Depository)
Huntington Bank
Comerica Bank
National City Bank

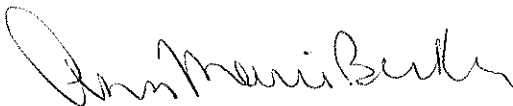
VOTE: 6 Yeas 0 Nays Motion Passed

- K. Designation of Firm to Act as Legal Counsel: Parmenter-O'Toole.** Motion by Spataro, seconded by Carter to designate the firm of Parmenter-O'Toole as legal counsel for the City of Muskegon.

VOTE: 6 Yeas 0 Nays Motion Passed

Meeting adjourned at 5:45 p.m.

Respectfully submitted,



Ann Marie Becker, MMC
City Clerk

CITY OF MUSKEGON CITY COMMISSION MEETINGS 2008

**City Hall Commission Chambers (Room 107)
5:30 PM**

January	8 22
February	12 26
March	11 25
April	8 22
May	13 27
June	10 24
July	8 22
August	12 26
September	9 23
October	14 28
November	10 25
December	9

****City Commission Worksession meetings will be held on the Monday before each 2nd Tuesday City Commission meeting. The meetings will begin at 5:30pm in the City Commission Chambers at City Hall, 933 Terrace Street Muskegon, MI.**

**Ann Marie Becker, MMC
City Clerk**

**CITY OF MUSKEGON
CITY COMMISSION WORKSESSIONS
2008**

**City Hall Commission Chambers (Room 107)
5:30 PM**

January	7	(CRC)
February	11	
March	10	
April	7	(CRC)
May	12	
June	9	
July	7	(CRC)
August	11	
September	8	
October	13	
November	10	
December	8	

The meetings will begin at 5:30pm in the City Commission Chambers at City Hall, 933 Terrace Street, Muskegon, MI.

Ann Marie Becker, MMC
City Clerk

RESOLUTION DESIGNATING CITY FUND DEPOSITORIES

THE CITY COMMISSION OF THE CITY OF MUSKEGON DOES HEREBY RESOLVE, that the following financial institutions shall be and hereby are designated as official depositories of the City funds:

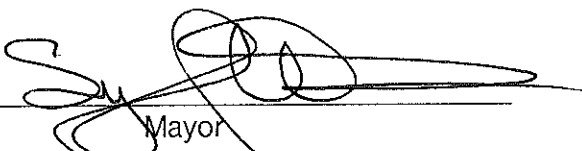
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Huntington Bank
Comerica Bank
National City

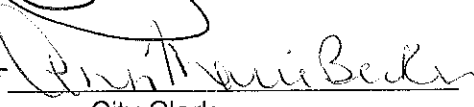
Adopted this 2nd day of January, 2008.

AYES: Carter, Gawron, Shepherd, Spataro, Warmington, and Wierengo

NAYS: None

ABSENTENTIONS: None

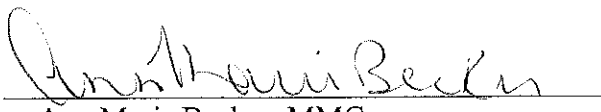
BY 
Mayor

ATTEST 
City Clerk

CERTIFICATION

This resolution was adopted at a regular meeting of the City Commission, held on January 2, 2008. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By: 
Ann Marie Becker, MMC
City Clerk

**RESOLUTION DESIGNATING FIRM TO ACT AS LEGAL COUNSEL
FOR THE CITY OF MUSKEGON, MICHIGAN**

BE IT RESOLVED, that the City Attorney be and hereby is authorized to designate any other member of the firm of Parmenter-O'Toole to represent the City of Muskegon in court and in all other legal proceedings in such matters as the City Attorney shall, in his discretion, deem advisable, from time to time. No additional compensation shall be paid for such services unless same are of an extraordinary nature for which additional compensation is authorized in advance.

BE IT FURTHER RESOLVED, that in any matter wherein the City Attorney, or his firm, shall be unable by reason of a conflict to represent the City, the City Manager is authorized to use a Special Assistant City Attorney to represent the City in such matter, and any expenses thereby incurred shall be charged to the budget of the City Attorney, unless such services are of an extraordinary nature as determined by the City Manager, and in such event additional compensation may be authorized.

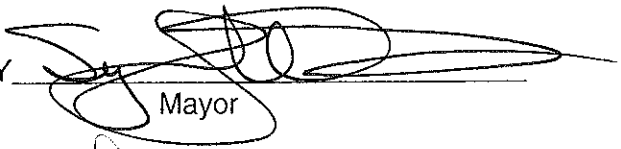
Adopted by the City Commission this 2nd day of January, 2008.

AYES: Carter, Gawron, Shepherd, Spataro, Warmington, and Wierengo

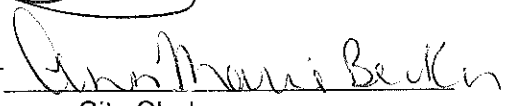
NAYS: None

ABSENTENTIONS: None

BY


Mayor

ATTEST

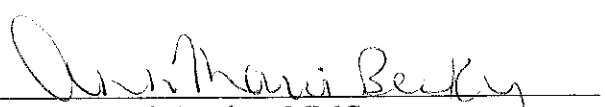

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CITY OF MUSKEGON

By:


Ann Marie Becker, MMC
City Clerk



Neighborhood Associations of Muskegon

Agenda

Wednesday, January 2, 2008

City Hall • Second Floor Conference Room (#203) • 4:30 pm

I. Departmental/Agency Reports

- a. Planning/Zoning
- b. Department of Public Works
Ted Russell - Recycle Program
- c. City Clerk's Office
- d. Community Policing
- e. Community & Neighborhood Services
Lead Program
- f. Leisure Services
- g. Inspections Services

II. Action Needs

*Chris
Recycling
Logo
to Dan Sykes*

Planning Commission, City Staff, and consultants will gather and analyze data and information on the community.

The second phase is where you can really make a difference. This phase includes a public design and implementation charrette that will build on past efforts and help advance them to fruition. The planning and design team will lead this participatory activity, which will span a period of two days. The charrette will provide the opportunity for the planning and design team to obtain a great deal of public input regarding the preliminary design and implementation concepts, quickly communicate the input graphically, and develop the ideas. In this manner, concepts can be visualized and evaluated by the public so they can quickly understand the potential impact of proposed solutions.

The third and final phase is plan finalization and adoption. This process will consume more than half of the time frame to complete the plan and includes an open house where the public is welcome to come and review the first draft of the plan update and discuss more ideas and concerns.

How can you participate?

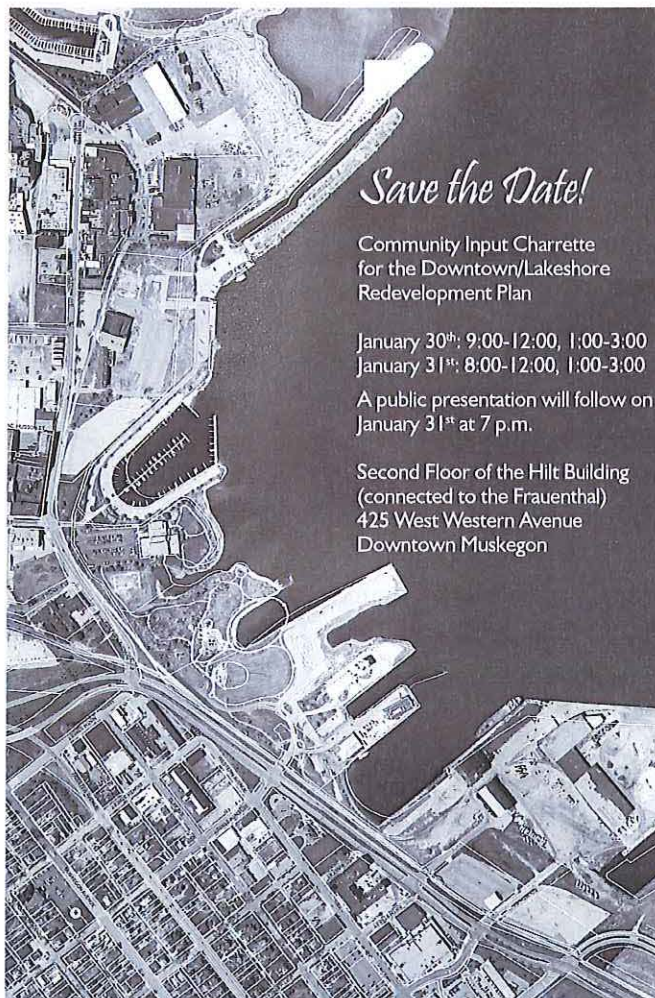
Citizen participation is strongly desired! You will have a number of opportunities to participate at various points in the process. The first opportunity is the two-day charrette where you can come to share your ideas and concerns regarding downtown and the lakefront. Planners and landscape architects will be on hand to listen to your ideas and create a visual representation of those ideas.

Additionally, you will be invited to the open house where the various elements of the plan will be presented. This will be a second opportunity for you to voice your thoughts on the work completed up to this point and make further suggestions for the final plan. You can also visit www.muskegon-mi.gov and post comments on the process and learn about upcoming events and meeting schedules.



A charrette is a creative, visual brainstorming exercise often used in the master planning process that helps garner public input and generate ideas and solutions for a community's future.

To learn more, visit
www.muskegon-mi.gov



Save the Date!

Community Input Charrette
for the Downtown/Lakeshore
Redevelopment Plan

January 30th: 9:00-12:00, 1:00-3:00
January 31st: 8:00-12:00, 1:00-3:00

A public presentation will follow on
January 31st at 7 p.m.

Second Floor of the Hilt Building
(connected to the Frauenthal)
425 West Western Avenue
Downtown Muskegon

For additional information, to offer comments, and to be added to our mailing list,
contact Michael Franzak, Planner II at (231) 724.6982 or at mike.franzak@postman.org.

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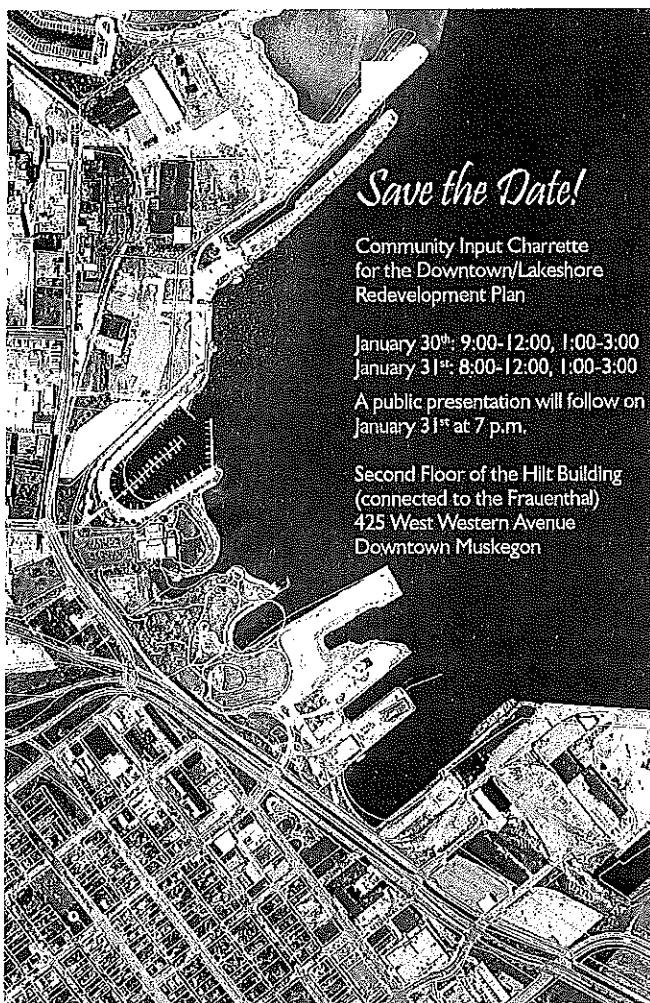
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