

CITY OF MUSKEGON

ORGANIZATIONAL MEETING

JANUARY 4, 2022

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The City of Muskegon Organizational Meeting was held at City Hall, 933 Terrace Street, Muskegon, Michigan at 5:30 p.m., Tuesday, January 4, 2022. Commissioner Willie German, Jr., opened the meeting with prayer, after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Ken Johnson, Commissioners Eric Hood, Willie German, Jr., Michael Ramsey, Teresa Emory, Rachel Gorman, and Rebecca St.Clair, City Manager Franklin Peterson, City Attorney Chris Kelly, and City Clerk Ann Marie Meisch.

2020-01

A. Oath of Office Ceremony Muskegon County Clerk, Nancy A. Waters, issued the oath of office to Mayor Kenneth D. Johnson, Commissioner At Large Rachel Gorman, and Commissioner At Large Rebecca St.Clair.

B. Election of Vice-Mayor

Motion by Commissioner Emory, second by Commissioner St.Clair to appoint Willie German, Jr. as Vice Mayor.

ROLL VOTE: Ayes: Johnson, German, Emory, and St.Clair

Nays: Hood, Ramsey, and Gorman

MOTION PASSES

C. Setting Commission Meetings: 5:30 p.m. – 2nd and 4th Tuesdays each month.

Motion by Commissioner Ramsey, second by Vice Mayor German to set the City Commission Meetings for 5:30 p.m. the 2nd and 4th Tuesdays of each month.

VOICE VOTE: All in favor.

MOTION PASSES

- D. **Setting Worksession Meetings:** 5:30 p.m. – Mondays preceding the 2nd Tuesday each month.

Motion by Commissioner Ramsey, second by Commissioner Emory to set the Worksession Meetings for 5:30 p.m. the Mondays preceding the 2nd Tuesday of each month.

VOICE VOTE: All in favor.

MOTION PASSES

- E. **Appointment of City Manager:** Franklin J. Peterson.

Motion by Vice Mayor German, second by Commissioner Emory to appoint Franklin J. Peterson as City Manager.

VOICE VOTE: All in favor.

MOTION PASSES

- F. **Appointment of City Clerk:** Ann Marie Meisch.

Motion by Commissioner Ramsey, second by Vice Mayor German to appoint Ann Marie Meisch as City Clerk.

VOICE VOTE: All in favor.

MOTION PASSES

- G. **Appointment of City Treasurer:** Sarah Wilson.

Motion by Commissioner Hood, second by Commissioner Ramsey to appoint Sarah Wilson as City Treasurer.

VOICE VOTE: All in favor.

MOTION PASSES

- H. **Appointment of City Auditor:** Kenneth Grant.

Motion by Commissioner Hood, second by Commissioner Ramsey to appoint Kenneth Grant as City Auditor.

VOICE VOTE: All in favor.

MOTION PASSES

- I. **Appointment of City Assessor and Deputy Assessor:**

County Equalization Director Donna VanderVries
Deputy Director Dan VanderKooi

Motion by Commissioner Ramsey, second by Vice Mayor German to appoint Donna VanderVries and Dan VanderKooi as City Assessor and Deputy Assessor.

VOICE VOTE: All in favor.

MOTION PASSES

J. Designation of City Fund Depositories:

Fifth Third Bank (Main Depository)
Huntington Bank
Comerica Bank
PNC Bank

Motion by Commissioner Ramsey, second by Commissioner Hood to designate the City Fund Depositories: Fifth Third Bank (Main Depository), Huntington Bank, Comerica Bank, and PNC Bank.

VOICE VOTE: All in favor.

MOTION PASSES

K. Designation of Firm to Act as Legal Counsel: Parmenter Law.

Motion by Commissioner Hood, second by Commissioner Ramsey to designate Parmenter Law to act as legal counsel.

VOICE VOTE: All in favor.

MOTION PASSES

2022-02 NEW BUSINESS

A. Mayor Committee Appointments

Appointments of Ex-Officio Members to various Boards and Committees by Mayor Johnson are as follows:

Community Relations Committee (CRC) – **Michael Ramsey**

Community Development Block Grant – Citizen's District Council (CDC) –
Rebecca St.Clair

Equal Opportunity Committee (EOC) – **Eric Hood and Willie German, Jr.**

Farmer's Market Advisory Committee – **Teresa Emory**

Historic District Commission (HDC) – **Teresa Emory**

Housing Board of Appeals (HBA) – **Michael Ramsey**

Housing Commission – **Rebecca St.Clair**

Planning Commission – **Eric Hood**

Zoning Board of Appeals (ZBA) – **Willie German, Jr.**

Land Bank Authority - **Eric Hood**

West Michigan Regional Shoreline Development Commission (WMSRDC) –
Ken Johnson

Downtown Arts Committee – **Rachel Gorman**

Julia Hackley Committee – **Rachel Gorman**

- B. Meeting Broadcasts** – Worksession and General Session meetings are currently aired on Comcast Channel 96 and on YouTube. In the past the meetings were also streamed live on Facebook. Mayor Johnson would like to bring the live stream back to Facebook for Worksession and General Session meetings, along with being aired on Comcast Channel 96 and on YouTube.

Motion by Vice Mayor German, second by Commissioner St.Clair to broadcast our Worksession and General Session Meetings on Facebook Live, YouTube, and our local public access channel.

ROLL VOTE: Ayes: Gorman, Emory, St.Clair, Johnson, Hood, Ramsey, and German.

Nays: None

MOTION PASSES

- C. Legislative Policy Meeting Schedule** – Legislative Policy Committee meetings are currently held in the first month of each quarter. Mayor Johnson would like to move that to the 2nd month of the quarter.

Motion by Commissioner Ramsey, second by Vice Mayor German to move Legislative Policy Committee Meetings to the 4th Wednesday of the second month of each quarter.

ROLL VOTE: Ayes: Emory, St.Clair, Johnson, Hood, Ramsey, German, and Gorman

Nays: None

MOTION PASSES

PUBLIC COMMENT: Public comments were received.

ADJOURNMENT: The City Commission meeting adjourned at 6:07 p.m.

Respectfully Submitted,

Ann Marie Meisch, MMC – City Clerk