CITY OF MUSKEGON

ORGANIZATIONAL MEETING

JANUARY 6, 2020

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The City of Muskegon Organizational Meeting was held at City Hall, 933 Terrace Street, Muskegon, Michigan at 5:30 p.m., Monday, January 6, 2020. Pastor D.W. Tolbert, New Hope Baptist Church, opened the meeting with prayer, after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen Gawron, Commissioners Eric Hood, Willie German, Jr., Michael Ramsey, Teresa Emory, Dan Rinsema-Sybenga, and Ken Johnson, City Manager Franklin Peterson, City Attorney John Schrier, and City Clerk Ann Marie Meisch.

2020-01

A. **Oath of Office Ceremony** 92nd District State Representative, Terry Sabo, issued the oath of office to Commissioner Eric Hood, Commissioner Willie German, Jr., Commissioner Michael Ramsey, and Commissioner Teresa Emory.

B. **Election of Vice-Mayor**

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Johnson to appoint Eric Hood as Vice Mayor.

ROLL VOTE: Ayes: Gawron, Hood, Ramsey, Rinsema-Sybenga, Emory, and Johnson

Nays: German

MOTION PASSES

C. **Setting Commission Meetings:** 5:30 p.m. – 2nd and 4th Tuesdays each month.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Johnson to set the City Commission Meetings for 5:30 p.m. the 2nd and 4th Tuesdays of each month.

ROLL VOTE: Ayes: Hood, Ramsey, German, Rinsema-Sybenga, Emory, Johnson, and Gawron

MOTION PASSES

D. **Setting Worksession Meetings:** 5:30 p.m. – Mondays preceding the 2nd Tuesday each month.

Motion by Commissioner German, second by Commissioner Rinsema-Sybenga to set the Worksession Meetings for 5:30 p.m. the Mondays preceding the 2nd Tuesday of each month.

ROLL VOTE: Ayes: Ramsey, German, Rinsema-Sybenga, Emory, Johnson, Gawron, and Hood

MOTION PASSES

E. **Appointment of City Manager:** Franklin J. Peterson.

Motion by Vice Mayor Hood, second by Commissioner Johnson to appoint Franklin J. Peterson as City Manager.

ROLL VOTE: Ayes: German, Rinsema-Sybenga, Emory, Johnson, Gawron, Hood, and Ramsey

MOTION PASSES

F. **Appointment of City Clerk:** Ann Marie Meisch.

Motion by Commissioner Johnson, second by Commissioner German to appoint Ann Marie Meisch as City Clerk.

ROLL VOTE: Ayes: Rinsema-Sybenga, Emory, Johnson, Gawron, Hood, Ramsey, and German

MOTION PASSES

G. **Appointment of City Treasurer:** Sarah Petersen.

Motion by Commissioner Johnson, second by Commissioner Rinsema-Sybenga to appoint Sarah Petersen as City Treasurer.

ROLL VOTE: Ayes: Emory, Johnson, Gawron, Hood, Ramsey, German, and Rinsema-Sybenga

MOTION PASSES

H. **Appointment of City Auditor:** Elizabeth Lewis.

Motion by Commissioner Johnson, second by Commissioner Rinsema-Sybenga to appoint Elizabeth Lewis as City Auditor.

ROLL VOTE: Ayes: Johnson, Gawron, Hood, Ramsey, German, Rinsema-Sybenga, and Emory

MOTION PASSES

I. **Appointment of City Assessor and Deputy Assessor:**

County Equalization Director Donna VanderVries
Deputy Director Dan VanderKooi

Motion by Commissioner Johnson, second by Commissioner Rinsema-Sybenga to appoint Donna VanderVries and Dan VanderKooi as City Assessor and Deputy Assessor.

ROLL VOTE: Ayes: Gawron, Hood, Ramsey, German, Rinsema-Sybenga, Emory, and Johnson

MOTION PASSES

J. <u>Designation of City Fund Depositories:</u>

Fifth Third Bank (Main Depository)
Huntington Bank
Comerica Bank
PNC Bank

Motion by Commissioner Rinsema-Sybenga, second by Commissioner German to designate the City Fund Depositories: Fifth Third Bank (Main Depository), Huntington Bank, Comerica Bank, and PNC Bank.

ROLL VOTE: Ayes: Hood, Ramsey, German, Rinsema-Sybenga, Emory, Johnson, and Gawron

MOTION PASSES

K. <u>Designation of Firm to Act as Legal Counsel:</u> Parmenter Law.

Motion by Vice Mayor Hood, second by Commissioner Johnson to designate Parmenter Law to act as legal counsel.

ROLL VOTE: Ayes: Ramsey, German, Rinsema-Sybenga, Emory, Johnson, Gawron, and Hood

MOTION PASSES

2020-02 NEW BUSINESS

A. <u>NEW BUSINESS</u>

Appointments of Ex-Officio Members to various Boards and Committees by Mayor Gawron are as follows:

Community Relations Committee (CRC) – **Dan Rinsema-Sybenga**

Community Development Block Grant – Citizen's District Council (CDC) – **Ken Johnson**

Equal Opportunity Committee (EOC) – **Eric Hood and Willie German, Jr.**

Farmer's Market Advisory Committee – **Teresa Emory**

Historic District Commission (HDC) – **Teresa Emory**

Housing Board of Appeals (HBA) – **Michael Ramsey**

Housing Commission – **Willie German, Jr.**

Planning Commission – **Eric Hood**

Zoning Board of Appeals (ZBA) – **Willie German, Jr.**

Land Bank Authority - **Eric Hood**

West Michigan Regional Shoreline Development Commission (WMSRDC) – **Ken Johnson**

Public Safety Director, Jeffrey Lewis, gave an update on an incident that took place in the City today at the request of Commissioner German.

Meeting Adjourned at 6:00 p.m.

Respectfully Submitted,

Ann Marie Meisch, MMC
City Clerk