

CITY OF MUSKEGON

CITY COMMISSION MEETING

JANUARY 8, 2019 @ 5:30 P.M.

**MUSKEGON CITY COMMISSION CHAMBERS
933 TERRACE STREET, MUSKEGON, MI 49440**

AGENDA

- ☐ CALL TO ORDER:
- ☐ PRAYER:
- ☐ PLEDGE OF ALLEGIANCE:
- ☐ ROLL CALL:
- ☐ HONORS AND AWARDS:
- ☐ INTRODUCTIONS/PRESENTATION:
- ☐ CITY MANAGER'S REPORT:
- ☐ CONSENT AGENDA:
 - A. Approval of Minutes City Clerk
 - B. Tank Farm Site, Lakeside District and Development Proposal Resolution
City Manager
 - C. Approval of Building Contract for 1639 5th Street Community &
Neighborhood Services
 - D. Request to Distribute Proposed Master Plan Amendments to Neighboring
Communities for Review Planning & Economic Development
 - E. Vacation of Alley Between Nelson St. and Harbour Towne Circle North of
Rodgers Ave. Planning & Economic Development
 - F. Remembrance Drive Resolution Engineering
 - G. 2019 User Fee Update Finance
 - H. Community Relations Committee Appointment Recommendations City
Clerk
- ☐ PUBLIC HEARINGS:
- ☐ COMMUNICATIONS:
- ☐ UNFINISHED BUSINESS:

☐ **NEW BUSINESS:**

☐ **ANY OTHER BUSINESS:**

A. Transmittal of 6/30/18 Comprehensive Annual Financial Report Finance

☐ **PUBLIC PARTICIPATION:**

- ▶ **Reminder: Individuals who would like to address the City Commission shall do the following:**
- ▶ Fill out a request to speak form attached to the agenda or located in the back of the room.
- ▶ Submit the form to the City Clerk.
- ▶ Be recognized by the Chair.
- ▶ Step forward to the microphone.
- ▶ State name and address.
- ▶ Limit of 3 minutes to address the Commission.
- ▶ (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

☐ **CLOSED SESSION:**

☐ **ADJOURNMENT:**

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY-FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT ANN MARIE MEISCH, CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TTY/TDD DIAL 7-1-1- TO REQUEST A REPRESENTATIVE TO DIAL (231) 724-6705.

Date: December 28, 2018
To: Honorable Mayor and City Commissioners
From: Ann Marie Meisch, City Clerk
RE: Approval of Minutes

SUMMARY OF REQUEST: To approve minutes of the December 11, 2018 Regular Meeting and the December 18, 2018 Special Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

CITY OF MUSKEGON

CITY COMMISSION MEETING

DECEMBER 11, 2018 @ 5:30 P.M.

**MUSKEGON CITY COMMISSION CHAMBERS
933 TERRACE STREET, MUSKEGON, MI 49440**

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, December 11, 2018. Pastor Leroy Lockhart, New Birth Ministries, opened the meeting with prayer, after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen J. Gawron, Commissioners Ken Johnson, Byron Turnquist, Debra Warren, Willie German, Jr., and Dan Rinsema-Sybenga, City Manager Frank Peterson, City Attorney John Schrier, and City Clerk Ann Meisch.

Absent: Vice Mayor Eric Hood and Commissioner Willie German, Jr.

HONORS AND AWARDS:

A. Recognition of Max McKee (Mart Dock), for Sponsorship and Participation in Youth Building Programs

The Mayor and City Commission recognized and thanked Max McKee (Mart Dock) for sponsorship and participation in numerous area youth activities and youth/police relationship building activities.

B. Recognition of LLS, Inc. (McDonald's) Continuing Participation in the "Good Buddy Bucks" Program

The Mayor and City Commission recognized and thanked LLS Inc., for its participation in the seventh year of the successful "Good Buddy Bucks" program which rewards youth for displaying "Good Character" and allows youth to positively interact with law enforcement.

2018- 88 CONSENT AGENDA:

A. Approval of Minutes City Clerk

SUMMARY OF REQUEST: To approve minutes of the November 27, 2018 Regular Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

B. Televising of Commission Meetings City Clerk

SUMMARY OF REQUEST: The necessary upgrades have finally been made to our equipment allowing us to, once again, broadcast our City Commission meetings on our Government Channel. We received proposals from two sources with the ability to provide this service. We are recommending Andy O'Riley be retained to film our City Commission meetings live on television and Facebook.

FINANCIAL IMPACT: \$350 per meeting and up to \$2,500 for additional needed equipment.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To allow staff and attorney to create an agreement approving Andy O'Riley to broadcast City Commission meetings on our Government Access Channel.

C. Adopt a Resolution Approving the Liquor License Application for Western Michigan Rum Company, LLC City Clerk

SUMMARY OF REQUEST: To adopt a resolution approving the request for a Liquor License for West Michigan Rum Company, LLC to be licensed as a Small Distiller.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Adopt a resolution approving the request, contingent upon approval from the Police Department.

D. Amendment to PILOT Ordinance Planning & Economic Development

~SECOND READING REQUIRED~

SUMMARY OF REQUEST: To amend Section 82-51 of the City Code of Ordinances to reduce the service charge to be paid in lieu of taxes from a 3% minimum to a 2% minimum. The new essential service fees that the City has been including in development agreements will allow the City to collect more revenue.

FINANCIAL IMPACT: The City will gain more through essential services fees than from service charges.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the amended ordinance.

E. Second Amendment to Contract for Housing Exemption – Nelson Place

Planning & Economic Development

SUMMARY OF REQUEST: The City granted a PILOT to the developer on March 26, 1996 and executed the first amendment to the Contract for Housing Exemption on March 11, 2014. The developer has now decided to refinance the building and this amendment is necessary to insure the continued operation of the project. The current PILOT, which expires in 2029, mandates that the developer pay 4% of the total of the contract rents to the City. The developer is requesting to extend the PILOT until 2036. The developer has agreed to amend the PILOT to pay 2% of the total of the contract rents and a 2% essential services fee from now until 2029 and then 2% of the total of the contract rents and a 4% essential services fee from 2030 until 2036.

FINANCIAL IMPACT: The City will gain more through essential services fees than from service charges.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the second amendment to the contract for housing exemption and development agreement.

F. 2019 Salary Schedule and Fringe Benefits for Non-Represented Employees City Manager

SUMMARY OF REQUEST: To approve and adopt the proposed salary ranges and salary ranges and salary schedules for the non-represented administrative, technical, professional, and supervisory employees for 2019 as follows:

Increase base wages by 1.50%

Increase Residency Incentive by 1.00% (to a total of 4% effective 1/1/19)

Increase Employer 457 Match from \$77 per pay period to \$115 per pay period.

FINANCIAL IMPACT: The changes will cost approximately \$38,436 for FY 2018-19.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve and adopt the proposed salary schedules for non-represented employees for 2019.

G. Towing Contract Public Safety

SUMMARY OF REQUEST: Proposals have been accepted for the towing contract with the City of Muskegon. This contract will go into effect on January 14, 2019. Proposals were submitted by the following companies:

1. Eagle Towing, 2844 S Mill Iron Road, Muskegon, MI
2. Ramos Towing, 710 Alberta, Muskegon, MI
3. Reliable Towing Services, Inc, 1288 Ninth Street, Muskegon, MI

All bids have been reviewed in their entirety for services offered. The City of Muskegon has determined the towing bid will be awarded to Ramos Towing.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: The Director of Public Safety recommends the Commission consider selecting Ramos Towing Services for a three year towing contract to provide needed towing services listed in the contract.

H. Approval of Sale: City-Owned Home at 1025 E Forest Community & Neighborhood Services

SUMMARY OF REQUEST: To approve the resolution and instruct the Community and Neighborhood Services department to complete the sales transaction with Breann Crandall for the rehabilitated home at 1025 E. Forest Avenue: purchase price \$71,000.

FINANCIAL IMPACT: The proceeds from the sale will be used to continue the rehabilitation of affordable homes through the HOME program and provide funding for our Homebuyer's Assistance Program.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the resolution and direct the CNS staff to complete the sale.

I. Purchase Agreement – 880 First Street City Manager

SUMMARY OF REQUEST: City staff is seeking permission to extend the purchase agreement with Core Development for 60 additional days. The purchase agreement would expire January 31, 2019.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: To authorize the city manager to sign a 60 day extension to the existing purchase agreement for 880 First Street.

J. Request to Deny & Accept Properties that did not Sell During the Tax Sale for 2018 Planning & Economic Development

SUMMARY OF REQUEST: The County of Muskegon held two delinquent tax auctions during 2018. There were forty-four properties left after the last auction. According to the State's tax foreclosure laws, the City must state that they are not interested in obtaining them, otherwise the City will automatically receive ownership of the parcels. From the list that was provided, the City Manager, Planning, and Community & Neighborhood Services have gone over the parcels to determine which ones to accept.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To deny and accept certain parcels and authorize both the Mayor and the Clerk to sign said resolution.

K. Parking Restrictions December 1 – March 1 – SECOND READING Public Safety

SUMMARY OF REQUEST: The Director of Public Safety requests that the Commission approve the changes for Chapter 92, LO7 and LO9 of the ordinance regarding the seasonal parking plan, December 1st, through March 1st.

1. (LO7) Along or on any unpaved parkway, except where the same is used for a driveway to enter private or public property. Parking on the terrace (i.e., the area between the property line and the street) is permitted from December 1 through March 1 on those streets having allowed parking on only one side of the street and within the "downtown business areas" as defined below:

2. (LO9) From December 1 through March 1 of each year where parking is currently allowed on both sides of the street, on street parking is modified as follows:

a) Parking is allowed on the side of the street with even numbered addresses on even numbered calendar days between the hours of 7:00 a.m. and 5:00 p.m.

b) Parking is allowed on the side of the street with odd numbered addresses on odd numbered calendar days between the hours of 7:00 a.m. and 5:00 p.m.

c) Parking is allowed on both sides of the street all days between the hours of 5:00 p.m. and 7:00 a.m.

Where parking is currently allowed on one side of the street only, parking is allowed except between the hours of 2:00 a.m. and 6:00 a.m.

In the downtown business areas

a) Bounded by Shoreline Drive heading easterly from Seventh Street to Spring Street, heading southerly on Spring Street from Shoreline Drive to Apple Avenue, heading westerly on Apple Avenue from Spring Street to First Avenue, heading northerly on First Street from Apple Avenue to Muskegon Avenue, heading westerly on Muskegon Avenue from First Street to Seventh Street, and heading northerly on Seventh Street from Muskegon Avenue to Shoreline Drive; and

b) On Third Street from Merrill Avenue to Muskegon Avenue

Parking is allowed except between the hours of 2:00 a.m. and 6:00 a.m.

All signed parking restrictions apply all days of the week.

This section applies to every portion of every block of every city street.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Staff recommends approval of the Parking Restrictions changes to the Code of Ordinances.

L. Parking Ordinance Amendment Change – LO7 Public Safety

SUMMARY OF REQUEST: The Director of Public Safety requests that the Commission authorize the approval of the changes for 92, LO7 to read as follows:

(LO7) Along or on any unpaved parkway, except where the same is used for a driveway to enter private or public property. Parking on the terrace (i.e., the area between the property line and the street) is permitted from December 1 through March 1 on those streets having allowed parking on only one side of the street, but not on the paved portion of the terrace.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Staff recommends approval of the Parking Ordinance change.

M. Parking Ordinance Amendment Change – LO9 Public Safety

SUMMARY OF REQUEST: The Director of Public Safety requests that the Commission authorize the approval of the changes for Chapter 92, LO9 to further expand the downtown business area to extend to Ninth Street between Muskegon and Western.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Staff recommends approval of the Parking Ordinance change.

N. Drinking Water Revolving Fund (DWRF) Project Plan Development DPW

SUMMARY OF REQUEST: Authorize staff to enter into an engineering services agreement with Prein & Newhof Engineering to develop a Drinking Water Revolving Fund Project Plan. The value of the agreement shall not exceed \$15,500.00.

Requests for Proposals were solicited for this contract with Prein & Newhof and Johnson & Anderson submitting proposals. Both proposals were reviewed by staff and the Prein & Newhof proposal is recommended.

Prein & Newhof.....\$15,500.00
Johnson & Anderson.....\$20,200.00

FINANCIAL IMPACT: \$15,500.00

BUDGET ACTION REQUIRED: None, this will be addressed during a future reforecasting.

STAFF RECOMMENDATION: Authorize staff to enter into an engineering services agreement with Prein & Newhof.

O. Community Relations Committee Appointment Recommendations City Clerk

SUMMARY OF REQUEST: To accept reappointments of Clyde Whitehouse, John Riegler, and Gary Post to the Business Improvement District.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To concur with the recommendations of the Community Relations Committee and approve the reappointments.

Motion by Commissioner Johnson, second by Commissioner Warren, to approve the consent agenda as presented.

**ROLL VOTE: Ayes: Rinsema-Sybenga, Turnquist, Johnson, Gawron, and Warren
Nays: None**

MOTION PASSES

2018-89 PUBLIC HEARINGS:

A. Public Hearing – Amendment to the Downtown Development Plan and Tax Increment Finance Plan of the City of Muskegon Planning & Economic Development

SUMMARY OF REQUEST: To hold a public hearing and approve the amendment to the Downtown Development Plan and Tax Increment Finance Plan, which includes adding certain parcels into the plan.

FINANCIAL IMPACT: It is anticipated that the Downtown Development Authority will capture increased values with future development.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the plan amendments.

COMMITTEE RECOMMENDATION: The Downtown Development Authority unanimously approved the plan amendments at their October 30 meeting.

PUBLIC HEARING COMMENCED:

No public comments were received.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Johnson, to close the public hearing and approve the plan amendments.

**ROLL VOTE: Ayes: Turnquist, Johnson, Gawron, Warren, and Rinsema-Sybenga
Nays: None**

MOTION PASSES

2018-90 NEW BUSINESS:

A. LC Walker Arena Improvements City Manager

SUMMARY OF REQUEST: As a continuation of the revitalization of the LC Walker Arena, staff is recommending a number of additional capital repairs, which have been deferred for a number of years. These improvements are expected to be funded partially by the City's Public Improvement Fund and partially by the Downtown Development Authority. The projects are as follows:

Restroom Renovation and Relocation

Roof Replacement

Dehumidification System Replacement

Heating System Replacement

Staff is seeking authorization at this time to accept the bids only for roof replacement and dehumidification system replacement, as these items are time sensitive:

Roof Replacement: Certified Building Solutions: \$1,051,413

Dehumidification System Replacement: Hurst Mechanical: \$551,763

FINANCIAL IMPACT: The projects will begin later this winter. Prior to commencement of the project, staff will work to secure short-term financing (7-10 years) for these improvements as well as the Heating System Replacement.

BUDGET ACTION REQUIRED: This will be accounted for in the 3rd Quarter Reforecast, once financing costs are determined.

STAFF RECOMMENDATION: To authorize the city manager to enter into agreements with Certified Building Solutions at an amount not to exceed \$1,051,413 and Hurst Mechanical at an amount not to exceed \$551,763.

Motion by Commissioner Turnquist, second by Commissioner Johnson, to authorize the city manager to enter into agreements with Certified Building Solutions at an amount not to exceed \$1,051,413 and Hurst Mechanical at an amount not to exceed \$551,763.

ROLL VOTE: Ayes: Johnson, Gawron, Warren, Rinsema-Sybenga, and Turnquist
Nays: None

MOTION PASSES

B. First Quarter 2018-19 Budget Reforecast Finance Director

SUMMARY OF REQUEST: At this time staff is transmitting the First Quarter 2018-19 Budget Reforecast which outlines proposed changes to the budget that have come about as result of changes in revenue projects, policy priorities, labor contracts, updated economic conditions, or other factors.

FINANCIAL IMPACT: A summary of first quarter proposed adjustments to the budget are as follows:

- General Fund revenues are reforecast to be \$108,000 lower than the original budget, largely due to lower projections for building permit revenue. The permit revenues are projected to be down \$200,000 for several reasons including Mercy Health paying upfront and several commercial and multi housing projects that are progressing slower than expected to get to the building stage.
- General Fund expenditures are reforecast to be \$244,949 higher than the original budget. The increases were mostly due to several capital items coming in higher than originally budgeted. We realized we needed to budget more for the Street Light conversion project to have it completed in the five year timeline and the resurfacing for the McGraft Park parking lot came in substantially higher than projected.
- There were some refinements to the Capital Projects budget resulting in an overall net increase of \$1,119,000. These are mostly in the Water and Street Funds based on higher than projected project costs for Lakeshore Drive.

BUDGET ACTION REQUIRED: City Commission approval of this reforecast will formally amend the City's 2018-19 budget.

STAFF RECOMMENDATION: Approval.

Motion by Commissioner Warren, second by Commissioner Rinsema-Sybenga, to approve the first quarter reforecast, formally amending the City's 2018-19 budget.

ROLL VOTE: Ayes: Johnson, Gawron, Warren, Rinsema-Sybenga, and Turnquist
Nays: None

MOTION PASSES

C. Local 370, Muskegon Firefighters 2019-2023 Contract City Manager

SUMMARY OF REQUEST: Staff has come to terms on a new five-year contract with Local 370, Muskegon Firefighters Union. The agreement will take effect January 1, 2019. The contract contains similar wage adjustments and benefit changes previously negotiated with other bargaining units. There are also a number of significant changes to the operating structure of the department.

FINANCIAL IMPACT: Long-Term Cost reductions in excess of \$1 Million annually.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: To approve the tentative agreement as presented and authorize the Mayor and Clerk to sign the new contract with Local 370.

PUBLIC PARTICIPATION: Public comments were received.

ADJOURNMENT: The City Commission adjourned at 6:20 p.m.

Respectfully Submitted,

Ann Marie Meisch, MMC – City Clerk

CITY OF MUSKEGON
SPECIAL CITY COMMISSION MEETING

A Special City Commission Meeting is scheduled for

Tuesday, December 18, 2018

5:30 p.m. @

Muskegon City Hall

933 Terrace Street

Muskegon, MI 49440

In the Commission Chambers, Room 107

MINUTES:

1. Second Reading – Amendment to PILOT Ordinance

SUMMARY OF REQUEST: To amend Section 82-51 of the City Code of Ordinances to reduce the service charge to be paid in lieu of taxes from a 3% minimum to a 2% minimum. The new essential service fees that the City has been included in development agreements will allow the City to collect more revenue.

FINANCIAL IMPACT: The City will gain more revenue through essential services fees than from service charges.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the amended ordinance.

**2. Second Amendment to Contract for Housing Exemption –
Nelson Place**

SUMMARY OF REQUEST: The City granted a PILOT to the developer on March 26, 1996 and executed the first amendment to the Contract for Housing Exemption on March 11, 2014. The developer has now decided to refinance the building and this amendment is necessary to insure the continued operation of the project. The current PILOT, which expires in 2019, mandates that the developer pay 4% of the total of the contact rents to the City. The developer is requesting to extend the PILOT until 2036.

The developer has agreed to amend the PILOT to pay 2% of the total of the contract rents and a 2% essential services fee from not until 2029 and then 2% of the total of the contract rents and a 4% essential services fee from 2030 until 2036.

FINANCIAL IMPACT: The City will gain increased revenue from increased essential services fees.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the second amendment to the contract for housing exemption and development agreement.

3. Second Reading - Parking Ordinance Amendment – LO7

SUMMARY OF REQUEST: The Director of Public Safety requests that the Commission authorize the approval of the changes for Chapter 92, LO7 to read as follows:

(LO7) Along or on any unpaved parkway, except where the same is used for a driveway to enter private or public property. Parking on the terrace (i.e., the area between the property line and the street) is permitted for December 1 through March 1 on those streets having allowed parking on only one side of the street, but not on paved portion of the terrace.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Staff recommends approval of the Parking Ordinance change.

4. Second Reading - Parking Ordinance Amendment – LO9

SUMMARY OF REQUEST: The Director of Public Safety requests that the Commission authorize the approval of the changes for Chapter 92, LO9 to further expand the downtown business area to extend to Ninth Street between Muskegon and Western.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Staff recommends approval of the Parking Ordinance change.

5. Second Reading - Amendment to the Downtown Development Plan and Tax Increment Finance Plan of the City of Muskegon

SUMMARY OF REQUEST: To approve the amendment to the Downtown Development Plan and Tax Increment Finance Plan, which includes adding certain parcels into the plan.

FINANCIAL IMPACT: It is anticipated that the Downtown Development Authority will capture increased values with future development.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the plan amendments.

COMMITTEE RECOMMENDATION: The Downtown Development Authority unanimously approved the plan amendments at their October 30 meeting.

Motion by Commissioner Turnquist, second by Commissioner Rinsema-Sybenga, to approve items 1, 2, 3, 4 and 5.

ROLL VOTE: Ayes: Turnquist, Gawron, Hood, Warren, German, and Rinsema-Sybenga

Nays: None

MOTION PASSES

ADJOURNMENT: The Special City Commission Meeting adjourned at 5:32.

Respectfully Submitted,

Ann Marie Meisch, MMC – City Clerk

AGENDA ITEM NO. _____
CITY COMMISSION MEETING: January 8, 2019

TO: Honorable Mayor and City Commissioners
FROM: Frank Peterson, City Manager
DATE: December 28, 2018
RE: Resolution regarding Tank Farm Site, Lakeside District and Development Proposal

SUMMARY OF REQUEST:

To adopt a resolution to proceed work with the development interest, the Michigan Department of Environmental Quality, the Great Lakes Commission, the USEPA, the National Oceanic and Atmospheric Administration, members of our Congressional Delegation and others, including responsible parties, to see that this property is cleaned of contamination and restored such that the proposed development can proceed in keeping with the goals and priorities of the City of Muskegon and, further, that copies of this resolution be submitted to the aforementioned parties along with a request that the contamination from this site be removed and addressed.

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Adopt the resolution.

COMMITTEE RECOMMENDATION:

CITY OF MUSKEGON

RESOLUTION

TANK FARM SITE, LAKESIDE DISTRICT AND DEVELOPMENT PROPOSAL

WHEREAS, *Imagine Muskegon Lake*, completed in 2018, establishes guiding principles to improve water quality and filter municipal decision-making through a sustainability lens, recognizing the role the lakes and shoreline play in the advancement of the City; and

WHEREAS, the U.S Environmental Protection Agency's (USEPA) **Restoration Master Plan for Ruddiman Creek and the Nearby Shoreline of Muskegon Lake** as well as the Great Lakes Legacy Act of 2002 removed major contaminant sources in 90,000 cubic yards of contaminated sediments from Ruddiman Creek and Ruddiman Lagoon; and

WHEREAS, despite those and others efforts, including those remedial efforts under the USEPA'S Area of Concern (AOC) program, the contamination in the property known as the "Tank Farm Site" immediately east of Ruddiman Creek has not been adequately addressed to enable the City of Muskegon to proceed at this time with a development interest to recognize the value of this property, including the "passive recreation marina development and residential development" recommended as priorities for this site by ***Imagine Muskegon Lake***; and

WHEREAS, while efforts funded by the National Oceanic and Atmospheric Administration through the Great Lakes Commission and implemented by the West Michigan Shoreline Regional Development Commission have improved aesthetics and some habitat of the shoreline in this area, the presence of contamination from the property that was used by the Amoco Company to store petroleum tanks is abundantly apparent, precludes redevelopment and is of significant concern to this Commission; and

WHEREAS, the City is collaborating with a development interest that has presented a concept site plan that would conform to the priorities for this site identified in ***Imagine Muskegon Lake*** which cannot be implemented until such time as the contamination is removed;

NOW, THEREFORE, BE IT RESOLVED, that the City proceeds to work with the development interest, the Michigan Department of Environmental Quality, the Great Lakes Commission, the USEPA, the National Oceanic and Atmospheric Administration, members of our Congressional Delegation and others, including responsible parties, to see that this property is cleaned of contamination and restored such that the proposed development can proceed in keeping with the goals and priorities of the City of Muskegon and, further, that copies of this resolution be submitted to the aforementioned parties along with a request that the contamination from this site be removed and addressed.

Adopted this 8th Day of January, 2019

Ayes:

Nays:

Absent:

By: _____
Stephen J. Gawron, Mayor

Attest: _____
Ann Marie Meisch, City Clerk

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted at a meeting of the City Commissioners of the City of Muskegon, Michigan, held the 8th day of January 2019.

Ann Marie Meisch, City Clerk

Commission Meeting Date: January 8, 2019

Date: December 27, 2018

To : Honorable Mayor and City Commission

From: Community and Neighborhood Services Department

RE : Approval of Building Contract for 1639 5th Street

SUMMARY OF REQUEST: To award the Building Contract for the rehabilitation and lead abatement of 1639 5th to Midwest Builders for the City of Muskegon's Homebuyers Program through CNS.

CNS received 3 bids as listed on the attached sheet; the cost estimate from our spec writer was \$89,050.

FINANCIAL IMPACT: The funding for this project has been secured with 2018 HOME Funds.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To award Midwest Builders the rehabilitation and lead abatement contract for 1639 5th Street; in the amount of \$ 91,720.00, for the Community and Neighborhood Services Office.

COMMITTEE RECOMMENDATION: None required.

MEMO

**Community and
Neighborhood Services**
City of Muskegon
933 Terrace
Second Floor
Muskegon, MI 49442
Ph: 231-724-6717
Fax: 231-726-2501

Date: December 19, 2018

To: Bidders regarding 1639 5th Street

From: Oneata Bailey, Director
Community and Neighborhood Services
City of Muskegon

Re: Bid Results

Community and Neighborhood Services received the following bid proposals:

<u>CONTRACTOR</u>	<u>Rehab</u>	<u>Lead</u>	<u>Total Bid Price</u>
Holden Construction	\$70,290	\$31,660	\$101,950
Nassau Construction LLC	\$97,335*	\$0	\$97,335
Midwest Builders	\$63,200*	\$28,520	\$91,720

*Does not include any alternative bids.

The City of Muskegon reserves the right to accept or reject any and all bids. The City of Muskegon is also not restricted to accept the lowest bid.

We appreciate everyone's interest in being a part of the City of Muskegon's neighborhood revitalization efforts. The selected bidder will be contacted in the next few days.

OB/spp

Commission Meeting Date: January 8, 2019

Date: January 3, 2019
To: Honorable Mayor and City Commissioners
From: Planning & Economic Development
**RE: Request to Distribute Proposed Master Plan Amendments to
Neighboring Communities for Review.**

SUMMARY OF REQUEST:

The Planning Commission has requested to amend the Master Land Use Plan by including the Imagine Muskegon Lake plan as part of the plan and to modify the Future Land Use map in the 2008 Downtown & Lakeshore Redevelopment Plan. The Planning & Enabling Act allows cities to amend their Master Plan as long as neighboring jurisdictions are given a 63 day notice. After 63 days, a public hearing must be held to approve the proposed amendments.

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Approval of the request to distribute the plan.

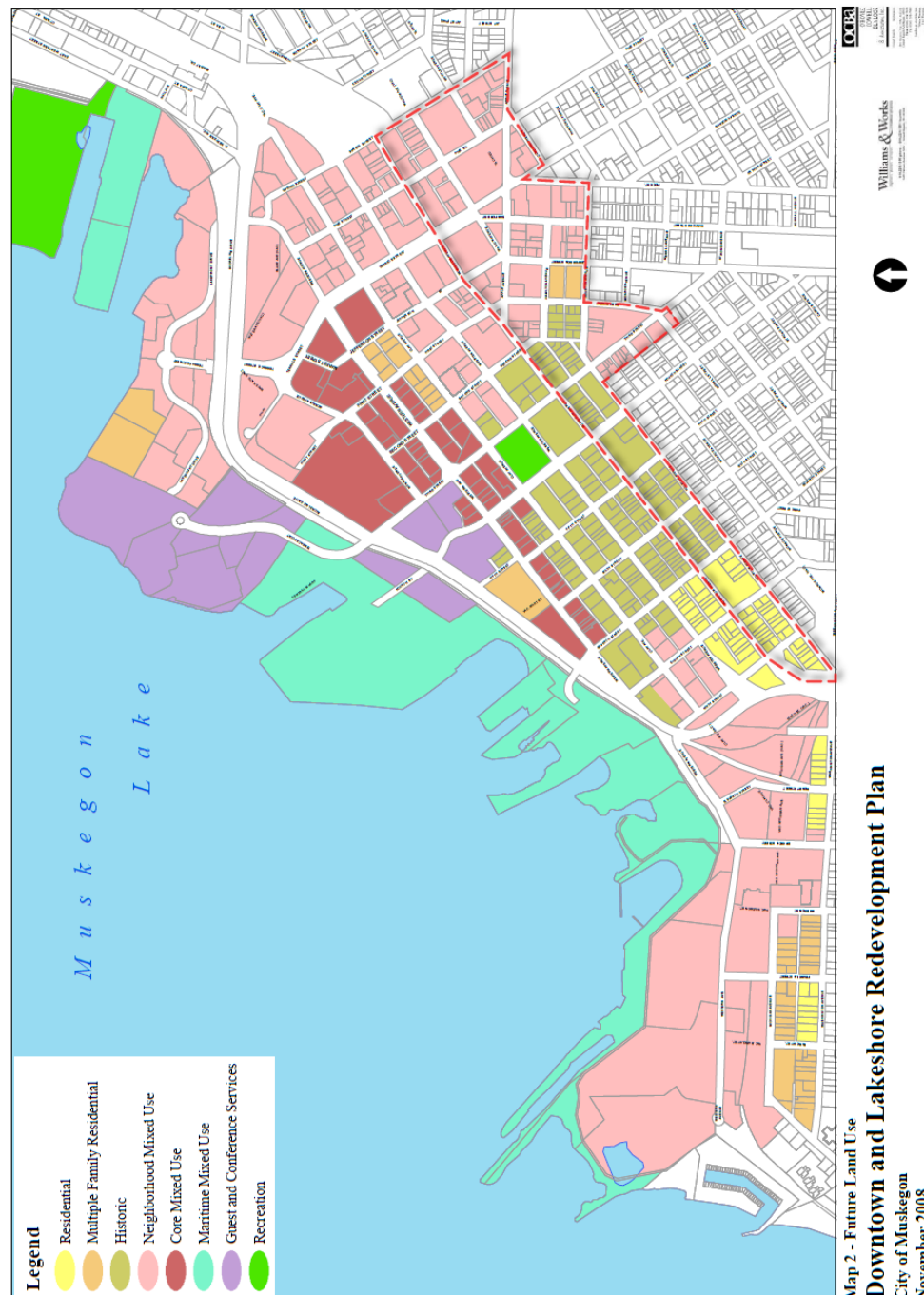
COMMITTEE RECOMMENDATION:

The Planning Commission unanimously approved to distribute the plan at their December 13 meeting.

PLANNING COMMISSION MEETING EXCERPTS:

SUMMARY

1. Staff is requesting to amend the Master Plan by adopting the Imagine Muskegon Lake Plan as part of the Master Plan and also to amend the 2008 Downtown and Lakeshore Redevelopment Plan's Future Land Use Map to include more properties, which could lead to funding opportunities for several projects. Please see the enclosed Future Land Use Map, which includes the proposed additions outlined in red.
2. The Imagine Muskegon Lake Plan can be found on the City's website or you can contact staff for a new copy.



Resolution No. _____

MUSKEGON CITY COMMISSION

RESOLUTION APPROVING DISTRIBUTION OF PROPOSED MASTER PLAN AMENDMENTS

WHEREAS, the Michigan Planning Enabling Act (MPEA) authorizes the Planning Commission to prepare a Master Plan for the use, development and preservation of all lands in the City, and

WHEREAS, the MPEA authorizes the Planning Commission to amend a Master Plan, and

WHEREAS, the Planning Commission prepared a proposed Master Plan amendment and submitted the plan to the City Commission for review and comment, and

WHEREAS, on January 8, 2019, the City Commission received and reviewed the proposed Master Plan prepared by the Planning Commission and authorized distribution of the Master Plan to the Notice Group entities identified in the MPEA, and

WHEREAS, the Planning Commission held a public hearing on November 29, 2018 to consider public comment on the proposed Master Plan and to further review and comment on the proposed Master Plan, and

WHEREAS, the Notice Group will have 63 days to review the proposed Master Plan amendments and make comments to City staff, and

WHEREAS, after the 63 day notice period, a public hearing will be held to adopt the Master Plan amendments; and

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

The City Commission approves the distribution of the Master Plan amendments to the Notice Group for a 63 day review period.

Adopted this 8th Day of January 2019.

Ayes:

Nays:

Absent:

BY: _____
Stephen J. Gawron
Mayor

ATTEST: _____
Ann Meisch
Clerk

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete a resolution adopted by the Muskegon City Commission, County of Muskegon, Michigan, at a regular meeting held on January 8, 2019.

Ann Meisch
Clerk

Commission Meeting Date: January 8, 2019

Date: January 8, 2019
To: Honorable Mayor and City Commissioners
From: Planning & Economic Development
RE: Vacation of Alley Between Nelson St and Harbour Towne Circle north of Rodgers Ave.

SUMMARY OF REQUEST:

This alley was vacated on September 27, 1994. However, it was never recorded with the Register of Deeds. Alley vacations must be recoded within 30 days of the resolution passing. The owner of the new house being constructed at 1360 Nelson St is having trouble getting home insurance because of this error. There is no alley in the area anymore and the lots on Nelson St now abuts Harbour Towne.

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

None

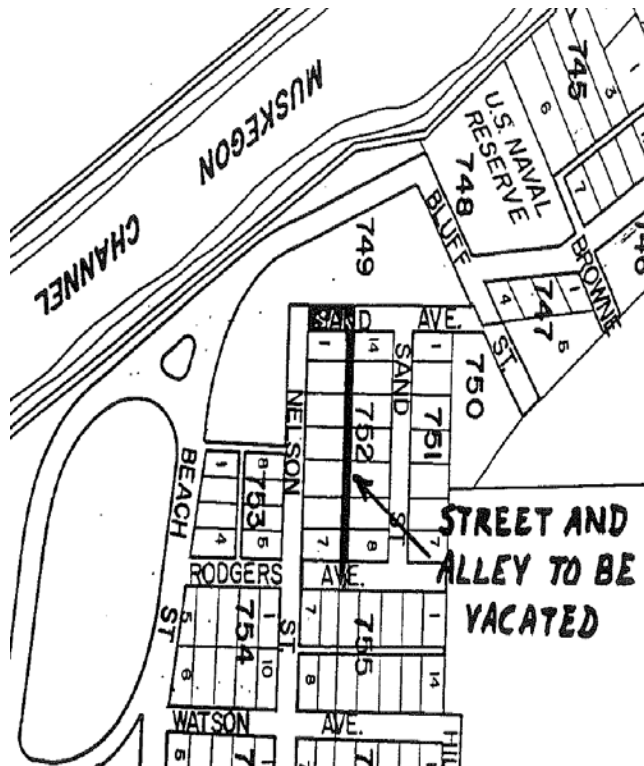
STAFF RECOMMENDATION:

Staff recommends vacation of the alley.

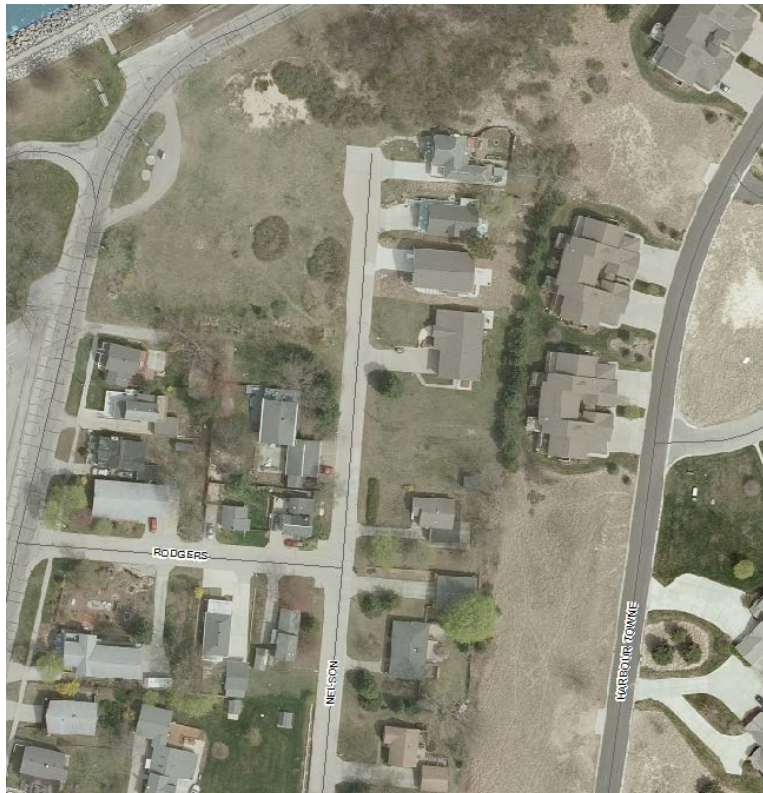
COMMITTEE RECOMMENDATION:

The Planning Commission unanimously recommended in favor to vacate the alley at their December 13 meeting.

Original Vacation Request Map



Current Aerial Photo



CITY OF MUSKEGON

RESOLUTION No. _____

RESOLUTION TO VACATE A PORTION OF A PUBLIC STREET

WHEREAS, a petition has been received to vacate the alley between Nelson St and Harbour Towne Circle (formerly Sand St) north of Rodgers Ave; and

WHEREAS, the Planning Commission held a public hearing on December 13, 2018 to consider the petition and subsequently recommended the vacation; and

WHEREAS, due notice had been given of said hearing as well as the January 8, 2019 City Commission meeting to consider the recommendation of the Planning Commission;

NOW, THEREFORE, BE IT RESOLVED that the City Commission deems it advisable for the public interest to vacate and discontinue the alley between Nelson St and Harbour Towne Circle (formerly Sand St) north of Rodgers Ave; and

BE IT FURTHER RESOLVED that the City Commission does hereby declare the said portion of alley vacated and discontinued provided, however, that this action on the part of the City Commission shall not operate so as to conflict with any fire access or the utility rights heretofore acquired by the City or by any public service utility in the City of Muskegon, operating in, over and upon said portion of street hereby vacated, and it is hereby expressly declared that any such rights shall remain in full force and effect;

BE IT FURTHER RESOLVED that after any maintenance and repair by the City, the city shall restore the disturbed area to the grade and paving in existence at the time of vacation. The City shall not be responsible to replace special planting, landscaping, fences or any structure. No structure shall be placed in the vacated alley which, in the sole judgment of the City, will interfere with the repair or maintenance of utilities in the easement, public or private.

Adopted this 8th day of January 2019.

Ayes:

Nays:

Absent:

By: _____
Stephen J. Gawron, Mayor

Attest: _____
Ann Meisch, MMC, City Clerk

CERTIFICATE (Vacation of the alley between Nelson St and Harbour Towne Circle north of Rodgers Ave)

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, Michigan, at a regular meeting held on January 8, 2019.

Ann Meisch, MMC
Clerk, City of Muskego

Date: January 08, 2019
To: Honorable Mayor and City Commissioners
From: Engineering
RE: Remembrance Drive Resolution

SUMMARY OF REQUEST:

Approve the attached resolution authorizing Remembrance Drive to be added into the City of Muskegon Act 51 Street network as a major street and authorize the Mayor and City Clerk to sign the Resolution.

FINANCIAL IMPACT:

None.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

Approve the attached resolution and authorize the Mayor and City Clerk to sign.

COMMITTEE RECOMMENDATION:

CITY OF MUSKEGON

RESOLUTION NO.

At a regular meeting of the City Commission of Muskegon, Michigan, held at the City
Commission Chambers on

RECITALS

THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY RESOLVES:

1. The City of Muskegon has completed necessary improvements to improve the unclassified public street named Remembrance Drive in an effort to provide expanded access to the City of Muskegon Industrial Park.
2. It is necessary to furnish certain information to the State of Michigan to place this street within the City's Major Street System for the purpose of obtaining funds under Act 51, P.a. 1951, as amended.

NOW, THEREFORE, BE IT RESOLVED:

1. That the legal descriptions of said street be described as:

The centerline of Remembrance Drive located in that part of the Northeast on-quarter of Section 33, Town 10 North, Range 16 West, City of Muskegon, Muskegon County, Michigan, said centerline being described as: **BEGINNING** on the East line of said Section 33 at the point being North 00°27'20" West 53.82 feet from the East on-quarter corner of said section; thence Northerly 87.43 feet on a 182.90 foot radius curve to the right, the chord of which bears North 14°08'58" West 86.60 feet; thence North 00°27'20" West 1160.30 feet parallel with said East line; thence Northerly 19.87 feet on a 200.00 foot radius curve to the right, the chord of which bears North 02°23'25" East 19.86 feet; thence North 00°14'10" East 4.59 feet to the place of ending of said centerline.

2. That said street is located within the State of Michigan (US-31) right-of-way, and is the responsibility of the City of Muskegon to maintain under agreement with the state of Michigan.
3. That the said street is a public street and for public street purposes.

4. That the said street is accepted into the City Major Street System and will be open to public traffic December 3, 2018.

Resolution duly adopted.

YEAS _____

NAYS _____

BY

Stephen J. Gawron, Mayor

ATTEST

Ann Meisch, City Clerk

STATE OF MICHIGAN
COUNTY OF MUSKEGON

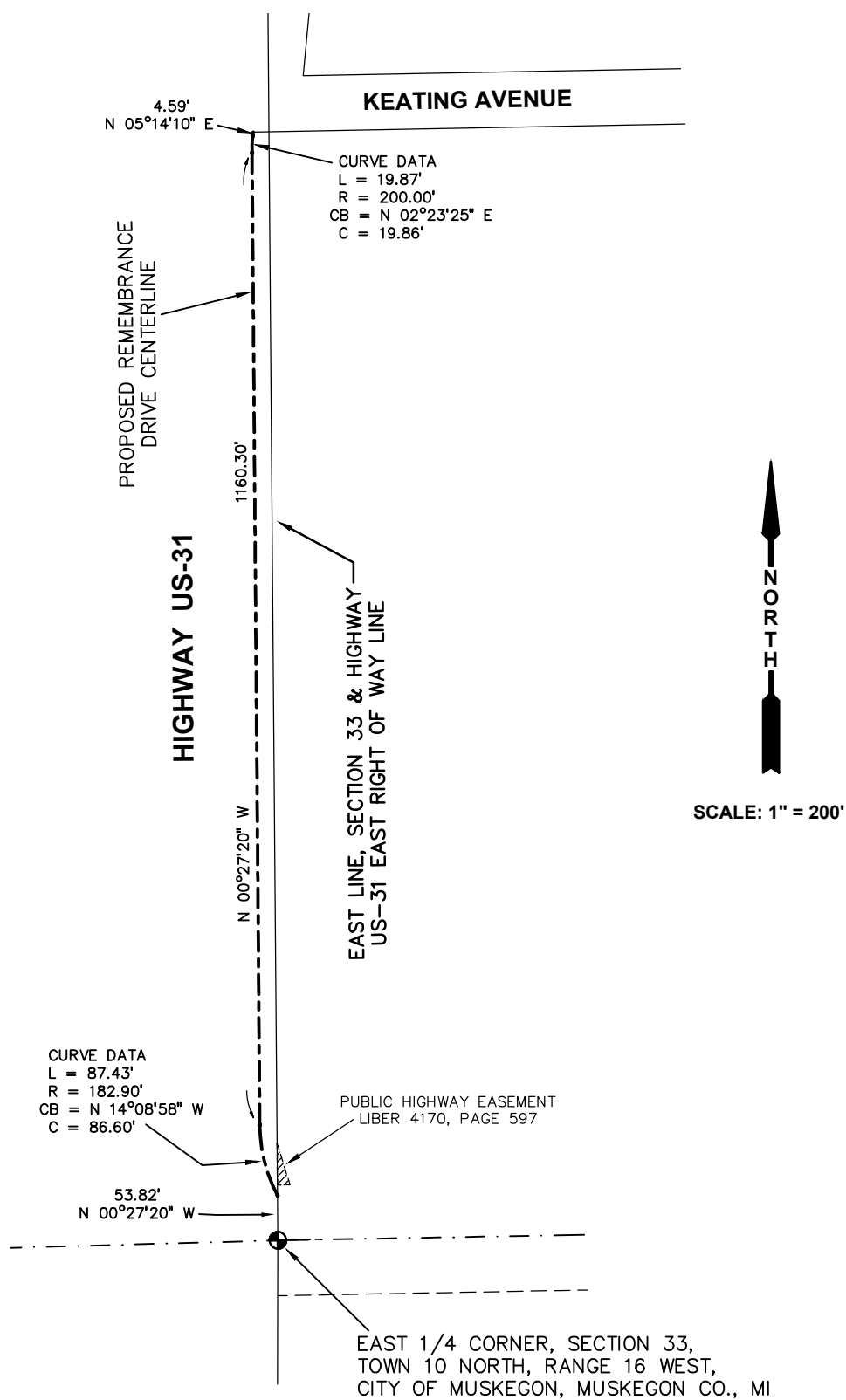
I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a meeting of the Board of Commissioners of the City of Muskegon, Michigan, held on the Day of , 20, and that the minutes of the meeting are on file in the office of the City Clerk and are available to the public. Public notice of the meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976.

Ann Meisch, MMC – City Clerk

PROPERTY DESCRIPTION

The centerline of Remembrance Drive located in that part of the Northeast one-quarter of Section 33, Town 10 North, Range 16 West, City of Muskegon, Muskegon County, Michigan, said centerline being described as: **BEGINNING** on the East line of said Section 33 at a point being North 00°27'20" West 53.82 feet from the East one-quarter corner of said section; thence Northerly 87.43 feet on a 182.90 foot radius curve to the right, the chord of which bears North 14°08'58" West 86.60 feet; thence North 00°27'20" West 1160.30 feet parallel with said East line; thence Northerly 19.87 feet on a 200.00 foot radius curve to the right, the chord of which bears North 02°23'25" East 19.86 feet; thence North 00°14'10" East 4.59 feet to the place of ending of said centerline.

Total length of centerline 1,272 feet



FIELD SURVEY BY:	M&B	CHECKED BY:	SJG	Prepared By:  Moore+Bruggink Consulting Engineers 2020 Monroe Ave. Grand Rapids, MI 49505 (616) 363-9801 mailbox@mbce.com
DRAWN BY:	MDJ	CONTACT INFO:	sgreen@mbce.com	
DATE:	DECEMBER 07, 2018	PROJECT NO.:	180151.02	

Commission Meeting Date: January 8, 2019

Date: December 27, 2018
To: Honorable Mayor and City Commissioners
From: Finance Director
RE: 2019 User Fee Update

SUMMARY OF REQUEST: City departments have reviewed and updated their user fees and these have been incorporated into the Master Fee Resolution that is attached for your consideration.

The new fees and fee changes that are being proposed are highlighted on the attached spreadsheet and significant changes include the following:

- CNS has added some program fees;
- Large boat basin fees have been adjusted;
- Lowered picnic shelter rental fees.
- Cemetery fees have been adjusted;
- Rental registration and re-inspection fees have been adjusted.

FINANCIAL IMPACT: Revenue generated for fee supported activities.

BUDGET ACTION REQUIRED: None at this time. Adoption of the Master Fee Resolution will help the City attain its budget revenue estimates.

STAFF RECOMMENDATION: Approval of the 2019 Master Fee Resolution.

City of Muskegon

RESOLUTION

A resolution adopting fees for services in the City entitled "Master Fee Resolution".

The City of Muskegon hereby RESOLVES:

1. The City of Muskegon has in the past adopted resolutions from time to time which set fees for various services in the City.
2. That in addition to the specifically adopted resolution fees, there are fees which are charged pursuant to ordinances and codes as well as the fees which are charged in the exercise of various other functions of the City which serve the public.
3. That the City Commission has reviewed all of the fees which are charged from time to time pursuant to resolution, ordinance and in the affording of services to and for the public, and has determined to adopt the resolution a comprehensive schedule of fees by this resolution which is hereby called the "Master Fee Resolution".
4. That the City Commission and its committees, with the advice of the staff of the City, have carefully investigated and examined the fees set forth in this Master Resolution and have determined that they are reasonably related to the actual cost of affording the services involved.

NOW, THEREFORE, THE CITY COMMISSION HEREBY RESOLVES:

1. That the schedule of fees attached to this resolution is hereby adopted and shall be charged for the services set forth in the schedule and under the conditions set forth therein.
2. That any fees listed which are also listed in specific resolutions, rules or regulations, shall be charged in accordance with those resolutions, rules and regulations, and with the practices of the City in affording the appropriate services.
3. That the adoption of this resolution does not amend or change previous specific resolutions for the charging of fees for services, and does not preclude the existence of previous or future resolutions setting forth fees which are not included herein.

This resolution adopted.

Ayes:
Nays:
Absent:

CITY OF MUSKEGON

Ann Marie Meisch, City Clerk

CERTIFICATE

This Resolution was adopted at a meeting of the City Commission of the City of Muskegon, held on January, 8, 2019. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

Ann Marie Meisch, City Clerk

[illegible]

[illegible]

				2015	2015	2016	2017	2018	2019	DEPARTMENT	%
	DEPT	DESCRIPTION	UNIT	FEE eff 1/1	FEE eff 7/1	FEE	FEE	FEE	FEE	COMMENTS	CHG
163	ENGINEERING	CHARGE FOR BID DOCUMENTS (NON-STANDARD)	EACH	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS				
164	ENGINEERING	STORM WATER MANAGEMENT BILLING FEE	PER BILL	5.00	5.00	5.00	5.00	5.00	5.00		
165	ENGINEERING	STORM WATER MANAGEMENT HOOKUP FEE FOR SYSTEM AVAILABILITY	EACH	175.00	175.00	175.00	175.00	175.00	175.00	5,000 GALLON PER DAY MAXIMUM	
166	ENGINEERING	STORM WATER MANAGEMENT PERMIT APPLICATION FEE	EACH	500.00	500.00	500.00	500.00	500.00	500.00		
167	ENGINEERING	STORM WATER MANAGEMENT SYSTEM USE FEE	PER 1,000 GALLONS	0.20	0.20	0.20	0.20	0.20	0.20		
168	ENGINEERING	PROPERTY OWNER WORKING IN R-O-W FEE	EACH UNIT	20.00	20.00	20.00	20.00	20.00	20.00	SIDEWALK/DRIVE APPROACHES, LANDSCAPING	
169	ENGINEERING	UTILITY ANNUAL PERMIT FEE	EACH	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00		
170	ENGINEERING	UTILITY CUT PERMIT APPLICATION FEE/CONTRACT	UNIT	50.00	50.00	50.00	50.00	50.00	50.00		
171	ENGINEERING	UTILITY CUT PERMIT FEE	UNIT	20.00	20.00	20.00	20.00	20.00	20.00		
172	ENGINEERING	UTILITY CUT (PAVEMENT REMOVAL-PAVEMENT <4 YEARSOLD)	SQUARE YARD	100.00	100.00	100.00	100.00	100.00	100.00	FEES ADJUSTED TO REFLECT RESIDUAL VALUE	
173	ENGINEERING	UTILITY CUT (PAVEMENT REMOVAL-PAVEMENT 4-9 YEARSOLD)	SQUARE YARD	75.00	75.00	75.00	75.00	75.00	75.00	FEES ADJUSTED TO REFLECT RESIDUAL VALUE	
174	ENGINEERING	UTILITY CUT (PAVEMENT REMOVAL-PAVEMENT >10 YEARSOLD)	SQUARE YARD	50.00	50.00	50.00	50.00	50.00	50.00	FEES ADJUSTED TO REFLECT RESIDUAL VALUE	
175	ENGINEERING	UTILITY CUT (PROJECT DURATION)	WEEK	27.50	27.50	27.50	27.50	27.50	27.50		
176	ENV SERVICES	ALERT NOTIFICATION - FAX	ANNUAL - LOCAL	0.00	0.00	0.00	0.00	0.00	0.00	SERVICE NOW FREE VIA EMAIL	
177	ENV SERVICES	ALERT NOTIFICATION - FAX	ANNUAL - LONG DISTANCE	0.00	0.00	0.00	0.00	0.00	0.00	SERVICE NOW FREE VIA EMAIL	
178	PUBLIC SAFETY - CODE ENFORCEMENT	TERRACE VIOLATIONS ADMINISTRATION FEE	FIRST VIOLATION	50.00	50.00	50.00	50.00	50.00	50.00	PLUS HOURLY COST FOR WORK PERFORMED.	
179	PUBLIC SAFETY - CODE ENFORCEMENT	TERRACE VIOLATIONS ADMINISTRATION FEE (EACH SUBSEQUENT IN YEAR)	EACH SUBSEQUENT	10.00	10.00	10.00	10.00	10.00	10.00	PLUS HOURLY COST FOR WORK PERFORMED. FEE FOR EACH SUBSEQUENT VIOLATIONS INCREMENT \$50 (E.G. 2ND VIOLATION = \$60; 3RD = \$70, ETC	
180	PUBLIC SAFETY - CODE ENFORCEMENT	GRASS, TRASH AND LEAF VIOLATIONS	FIRST VIOLATION	90.00	90.00	90.00	90.00	90.00	90.00	PLUS HOURLY COST FOR WORK PERFORMED.	
181	PUBLIC SAFETY - CODE ENFORCEMENT	GRASS, TRASH AND LEAF VIOLATIONS (EACH SUBSEQUENT IN YEAR)	EACH SUBSEQUENT	15.00	15.00	15.00	15.00	15.00	15.00	PLUS HOURLY COST FOR WORK PERFORMED. FEE FOR EACH SUBSEQUENT VIOLATIONS INCREMENT \$90 (E.G. 2ND VIOLATION = \$105; 3RD = \$120, ETC	
182	PUBLIC SAFETY - CODE ENFORCEMENT	LATE FEE ON INVOICES OVER 30 DAYS	EACH INVOICE	5.00	5.00	5.00	10.00	10.00	10.00		
183	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION	VACANT BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	VACANT LESS THAN ONE YEAR	
184	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION	VACANT BUILDING	500.00	500.00	500.00	1,000.00	1,000.00	1,000.00	VACANT 1 YEAR BUT LESS THAN 2 YEARS. IF THIS MEETS STANDARD, THEN REDUCED TO \$500.	
185	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION	VACANT BUILDING	1,000.00	1,000.00	1,000.00	2,000.00	2,000.00	2,000.00	VACANT 2 YEARS BUT LESS THAN 3 YEARS. IF THIS MEETS STANDARD, THEN REDUCED TO \$1,000.	
186	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION	VACANT BUILDING	2,000.00	2,000.00	2,000.00	4,000.00	4,000.00	4,000.00	VACANT 3 YEARS BUT LESS THAN 5 YEARS. IF THIS MEETS STANDARD, THEN REDUCED TO \$2,000.	
187	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION	VACANT BUILDING	3,500.00	3,500.00	3,500.00	7,000.00	7,000.00	7,000.00	VACANT 5 YEARS BUT LESS THAN 10 YEARS. IF THIS MEETS STANDARD, THEN REDUCED TO \$3,500.	
188	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION	VACANT BUILDING	5,000.00	5,000.00	5,000.00	7,000.00	7,000.00	7,000.00	VACANT 10 YEARS	
189	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION	VACANT BUILDING	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	EACH YEAR VACANT BEYOND 10 YEARS	
190	CITY-CODE COMPLIANCE	VACANT BUILDING ADMINISTRATIVE APPEAL FEE (31-60 DAYS LATE)	OCCURRENCE	25.00	25.00	25.00	25.00	25.00	25.00	NON-REFUNDABLE FEE	
191	CITY-CODE COMPLIANCE	VACANT BUILDING ADMINISTRATIVE APPEAL FEE (61-90 DAYS LATE)	OCCURRENCE	35.00	35.00	35.00	35.00	35.00	35.00	NON-REFUNDABLE FEE	
192	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION - FORMAL APPEAL FEE	OCCURRENCE	50.00	50.00	50.00	50.00	50.00	50.00	NON-REFUNDABLE FEE	
193	PUBLIC SAFETY - RENTAL	RENTAL PROPERTY REGISTRATION PER PARCEL (ANNUAL)	SINGLE UNIT	25.00	35.00	35.00	70.00	75.00	80.00	INCLUDES ONE INSPECTION EVERY 4 YEARS FOR COMPLIANCE	
194	PUBLIC SAFETY - RENTAL	RENTAL PROPERTY REGISTRATION PER PARCEL (ANNUAL)	DUPLEX	30.00	40.00	40.00	80.00	85.00	90.00	INCLUDES ONE INSPECTION EVERY 4 YEARS FOR COMPLIANCE	
195	PUBLIC SAFETY - RENTAL	RENTAL PROPERTY REGISTRATION (ANNUAL - BASE)	3 UNITS	40.00	50.00	50.00	100.00	105.00	110.00	INCLUDES ONE INSPECTION EVERY 4 YEARS FOR COMPLIANCE	
196	PUBLIC SAFETY - RENTAL	RENTAL PROPERTY REGISTRATION (ANNUAL - PER PARCEL OVER 3)	PER UNIT OVER 3	5.00	5.00	5.00	10.00	10.00	15.00	INCLUDES ONE INSPECTION EVERY 4 YEARS FOR COMPLIANCE	
197	PUBLIC SAFETY - RENTAL	RENTAL PROPERTY INSPECTION (INSPECTION NO-SHOW FIRST TIME OR LATE CANCELLATION)	PER UNIT	60.00	60.00	60.00	65.00	65.00	70.00	FEE ASSESSED FOR NO-SHOW/LOCK OUT OR LATE CANCELLATION	
198	PUBLIC SAFETY - RENTAL	RENTAL PROPERTY INSPECTION CANCELLATION FEE	OCCURRENCE	50.00	50.00	50.00	65.00	65.00	70.00	FEE ASSESSED WHEN A 3RD CANCELLATION IS RECEIVED BY CUSTOMER OR AGENT	
199	PUBLIC SAFETY - RENTAL	RENTAL PROPERTY INSPECTION CANCELLATION FEE (STARTING WITH 4TH CANCELLATION)	OCCURRENCE	10.00	10.00	10.00	15.00	15.00	20.00	ADDED TO BASE CANCELLATION FEE; EACH CANCELLATION INSTANCE WILL CAUSE FEE TO INCREASE BY AN ADDITIONAL \$15.00	
200	PUBLIC SAFETY - RENTAL	RENTAL PROPERTY INSPECTION (INSPECTION NO-SHOW EACH ADDTL TIME OR LATE CANCELLATION)	PER UNIT	15.00	15.00	15.00	20.00	20.00	25.00	ADDED TO BASE NO SHOW FEE; EACH NO SHOW INSTANCE WILL CAUSE INSPECTION FEE TO INCREASE BY AN ADDITIONAL \$20.00	
201	PUBLIC SAFETY - RENTAL	RENTAL PROPERTY REINSPECTION FEE	PER UNIT	35.00	35.00	35.00	40.00	45.00	50.00	FEE TO BE ASSESSED TO PROPERTIES NOT BROUGHT INTO COMPLIANCE AFTER THE FIRST INSPECTION	
202	PUBLIC SAFETY - RENTAL	RENTAL PROPERTY REINSPECTION (STARTING WITH 2ND REINSPECTION)	PER UNIT	10.00	10.00	10.00	15.00	15.00	20.00	ADDED TO BASE NON-COMPLIANCE FEE; EACH REINSPECTION INSTANCE WILL CAUSE NON-COMPLIANCE FEE TO INCREASE BY AN ADDITIONAL \$15.00	
203	PUBLIC SAFETY - RENTAL	RENTAL PROPERTY EXTERIOR ONLY REINSPECTION FEE (1ST EXTERIOR ONLY REINSPECTION)	PER UNIT	30.00	30.00	30.00	35.00	35.00	40.00	FEE ASSESSED TO PROPERTIES IN COMPLIANCE INTERIOR REQUIREMENTS BUT NOT IN COMPLIANCE WITH EXTERIOR REQUIREMENTS BY FIRST INSPECTION	
204	PUBLIC SAFETY - RENTAL	RENTAL PROPERTY EXTERIOR ONLY REINSPECTION FEE (STARTING WITH 2ND EXTERIOR ONLY REINSPECTION)	PER UNIT	10.00	10.00	10.00	15.00	15.00	20.00	ADDED TO BASE EXTERIOR NON-COMPLIANCE FEE; EACH REINSPECTION INSTANCE WILL CAUSE EXTERIOR NON-COMPLIANCE FEE TO INCREASE BY AN ADDITIONAL \$15.00	
205	PUBLIC SAFETY - RENTAL	LATE FEE FOR NON-PAYMENT OF RENTAL REGISTRATION ANNUAL FEE	EACH PROPERTY VIOLATION	75.00	75.00	75.00	10.00	10.00	15.00	FEE CHARGED AFTER 30 DAYS	
206	PUBLIC SAFETY - RENTAL	HOUSING-WARRANT INSPECTION FEE	EACH	150.00	150.00	150.00	150.00	150.00	150.00		
207	PUBLIC SAFETY - ENV SERVICES	BOARD UP'S - FIRST 5 BOARDS	PER INSTANCE	40.00	40.00	40.00	40.00	40.00	40.00	PLUS THE COST OF THE CONTRACTOR TO DO THE BOARD UP	
208	PUBLIC SAFETY - ENV SERVICES	BOARD UP'S - 6 OR MORE BOARDS	PER INSTANCE	0.00	0.00	60.00	60.00	60.00	60.00	PLUS THE COST OF THE CONTRACTOR TO DO THE BOARD UP	

				2015	2015	2016	2017	2018	2019	DEPARTMENT	%
	DEPT	DESCRIPTION	UNIT	FEE eff 1/1	FEE eff 7/1	FEE	FEE	FEE	FEE	COMMENTS	CHG
209	PUBLIC SAFETY - ENV SERVICES	ADMINISTRATIVE OVERHEAD ON DEMOLITIONS	PER UNIT	10.0%	10.0%	15.0%	20.0%	20.0%	20.0%	BASED ON THE CONTRACTORS PRICE TO DEMOLISH	
210	FARMERS' MARKET	DAILY - SATURDAY	DAILY	25.00	25.00	25.00	30.00	30.00	30.00	SATURDAY ONLY	
211	FARMERS' MARKET	DAILY - WEEKDAY	DAILY	25.00	25.00	15.00	15.00	15.00	15.00	WEEKDAYS WITH NO TIERS	
212	FARMERS' MARKET	TIER 1 - CORNER	0-2 MONTHS	313.00	313.00	338.00	338.00	372.00	372.00		
213	FARMERS' MARKET	TIER 1 - REGULAR	0-2 MONTHS	288.00	288.00	311.00	311.00	342.00	342.00		
214	FARMERS' MARKET	TIER 2 - REGULAR	0-2 MONTHS	163.00	163.00	176.00	176.00	194.00	194.00		
215	FARMERS' MARKET	TIER 1 - CORNER	5 MONTHS	376.50	376.50	406.00	406.00	447.00	447.00		
216	FARMERS' MARKET	TIER 1 - REGULAR	5 MONTHS	347.50	347.50	375.00	375.00	413.00	413.00		
217	FARMERS' MARKET	TIER 2 - REGULAR	5 MONTHS	204.50	204.50	220.00	220.00	242.00	242.00		
218	FARMERS' MARKET	TIER 1 - CORNER	7 MONTHS	404.00	404.00	436.00	436.00	480.00	480.00		
219	FARMERS' MARKET	TIER 1 - REGULAR	7 MONTHS	374.00	374.00	403.00	403.00	443.00	443.00		
220	FARMERS' MARKET	TIER 2 - REGULAR	7 MONTHS	224.00	224.00	242.00	242.00	266.00	266.00		
221	FARMERS' MARKET	WINTER MARKET-GARAGE DOOR	DAILY	20.00	20.00	25.00	25.00	25.00	25.00		
222	FARMERS' MARKET	WINTER MARKET- SMALL TABLE	DAILY	0.00	0.00	10.00	10.00	10.00	10.00		
223	FARMERS' MARKET	WINTER MARKET	5 MONTHS	400.00	400.00	400.00	400.00	400.00	400.00	FEE FOR EXTENDED HOURS AT NEW MARKET	
224	FARMERS' MARKET	FARMERS' MARKET FACILITIES RENTAL - FACILITY A	PER SESSION			250.00	250.00	250.00	250.00	9:00 AM TO 3:00 PM OR 4:00 PM TO 10:00 PM	
225	FARMERS' MARKET	FARMERS' MARKET FACILITIES RENTAL - FACILITY B	PER SESSION			250.00	250.00	250.00	250.00	9:00 AM TO 3:00 PM OR 4:00 PM TO 10:00 PM	
226	FARMERS' MARKET	FARMERS' MARKET FACILITIES RENTAL - FACILITY C	PER SESSION			250.00	250.00	250.00	250.00	9:00 AM TO 3:00 PM OR 4:00 PM TO 10:00 PM	
227	FARMERS' MARKET	FARMERS' MARKET FACILITIES RENTAL - FACILITY D	PER SESSION			100.00	100.00	100.00	100.00	9:00 AM TO 3:00 PM OR 4:00 PM TO 10:00 PM	
228	FARMERS' MARKET	FARMERS' MARKET FACILITIES RENTAL - MARKET STAGE	PER SESSION			50.00	50.00	50.00	50.00	9:00 AM TO 1:00 PM OR 1:30 PM TO 5:30 PM OR 6:00 PM TO 10:00 PM	
229	FARMERS' MARKET	SNAP/DOUBLE-UP FOOD BUCKS ADMIN FEE	2% OF TRANSACTION	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	FEE FOR COST OF TRANSACTION ADMINISTRATION	
230	FARMERS' MARKET KITCHEN	KITCHEN USE - PREP/TABLETOP -REGULAR USER	PER HOUR			12.00	12.00	12.00	12.00		
231	FARMERS' MARKET KITCHEN	KITCHEN USE - BAKING - REGULAR USER	PER HOUR			15.00	15.00	15.00	15.00		
232	FARMERS' MARKET KITCHEN	KITCHEN USE - PROCESSING - REGULAR USER	PER HOUR			15.00	15.00	15.00	15.00		
233	FARMERS' MARKET KITCHEN	KITCHEN USE - CATERING - REGULAR USER	PER HOUR			15.00	15.00	15.00	15.00		
234	FARMERS' MARKET KITCHEN	KITCHEN DRY STORAGE CAGE - MONTHLY	PER MONTH			1.50	1.50	20.00	20.00	COOLER/FREEZER STORAGE BY THE SHELF PER MONTH	
235	FARMERS' MARKET KITCHEN	KITCHEN USE - SECURITY DEPOSIT REGULAR USER	PER RENTAL			50.00	50.00	50.00	50.00	DEPOSIT REFUNDED IF NO DAMAGE, KITCHEN IS CLEANED, EQUIPMENT RETURNED, ETC.	
236	FARMERS' MARKET KITCHEN	KITCHEN USE -APPLICATION FEE FOR REGULAR USER	PER RENTAL				0.00	20.00	20.00	INCLUDES ONE KEY CARD	
237	FARMERS' MARKET KITCHEN	KITCHEN USE -OCCASIONAL OR ONE TIME USE	PER HOUR				0.00	25.00	25.00		
238	FARMERS' MARKET KITCHEN	KITCHEN USE - SECURITY DEPOSIT OCCASIONAL OR ONE TIME USE	PER RENTAL				0.00	100.00	100.00	DEPOSIT REFUNDED IF NO DAMAGE, KITCHEN IS CLEANED, EQUIPMENT RETURNED, ETC	
239	FARMERS' MARKET KITCHEN	KITCHEN USE - APPLICATION FEE OCCASIONAL OR ONE TIME USE	PER RENTAL				0.00	20.00	20.00		
240	FARMERS' MARKET KITCHEN	KITCHEN USE - KEY CARD FEE OCCASIONAL OR ONE TIME USE	PER RENTAL				0.00	10.00	10.00		
241	FARMERS' MARKET KITCHEN	KITCHEN USE - REPLACEMENT OF ISSUED KEY CARD	PER CARD					25.00	25.00		
242	FARMERS' MARKET KITCHEN	KITCHEN USE - EXTRA KEY	PER CARD					10.00	10.00		
243	FARMERS MARKET KITCHEN	CANCELLATION FEE	PER OCCURRENCE					FULL RENTAL RATE	FULL RENTAL RATE	CANCELLATION IS WITHOUT CHARGE IF MADE UP TO SEVEN DAYS IN ADVANCE; LESS THAN 7 DAYS NOTICE CHARGED THE FULL RENTAL RATE	
244	FINANCE	REPLACEMENT OF LOST PAYROLL CHECK	EACH OCCURRENCE	25.00	25.00	25.00	25.00	25.00	25.00		
245	FINANCE	COPIES OF CITY BUDGET OR CAFR	EACH	25.00	25.00	25.00	25.00	25.00	25.00		
246	FIRE	FIRE REPORT COPY (MAJOR FIRE)	EACH	15.00	15.00	15.00	15.00	15.00	15.00		
247	FIRE	FIRE REPORT COPY (REGULAR)	EACH	5.00	5.00	5.00	5.00	5.00	5.00		
248	FIRE	PHOTOGRAPH REPRODUCTION (ENLARGED)	EACH	15.00	15.00	15.00	15.00	12.00	12.00		
249	FIRE	PHOTOGRAPH REPRODUCTION (STD SIZE)	EACH	10.00	10.00	10.00	10.00	15.00	15.00		
250	FIRE	PHOTOGRAPH REPRODUCTION (CD-ROM)	EACH	5.00	5.00	5.00	5.00	15.00	15.00		
251	FIRE	INSURANCE ADMINISTRATION ESCROW	EACH INCIDENT	15.00	15.00	15.00	15.00	15.00	15.00	PLUS RELATED COURT COSTS	
252	FIRE	FIRE INSPECTION ADDITIONAL VISIT	EACH INCIDENT	75.00	75.00	75.00	75.00	20.00	20.00	RE-INSPECTION/REPAIR/COMPLAINT	
253	FIRE	ARSON FIRE RESTITUTION FEE	PER HR ON CALL	720.00	720.00	720.00	720.00	50.00	50.00	PLUS RELATED COURT COSTS	
254	FIRE	FALSE ALARM FEE	PER HR ON CALL	720.00	720.00	720.00	720.00	20.00	20.00	AFTER 3RD FALSE ALARM IN ONE YEAR	
255	FIRE	WILLFUL NEGLIGENCE FIRE FEE	PER HR ON CALL	720.00	720.00	720.00	720.00	25.00	25.00		
256	FIRE	CONFINED SPACE RESCUE FEE	PER HR ON CALL	720.00	720.00	720.00	720.00	100.00	100.00		
257	FIRE	ICE RESCUE CALL	PER HR ON CALL	110.00	110.00	110.00	110.00	20.00	20.00		
258	FIRE	DOWNGED POWER LINE	PER HR	185.00	185.00	185.00	185.00	10.00	10.00	AFTER FIRST HOUR	
259	FIRE	SPECIAL USE PERMITS (PER UFC)	EACH PER YEAR	100.00	100.00	100.00	100.00	25.00	25.00		
260	FIRE	STRUCTURE FIRE RESPONSE	EACH	500.00	500.00	500.00	500.00	10.00	10.00	CHARGED TO HOMEOWNER'S INSURANCE COMPANY	
261	FIRE	PI ACCIDENT RESPONSE	EACH	500.00	500.00	500.00	500.00	FULL RENTAL RATE	FULL RENTAL RATE	CHARGED TO AT FAULT DRIVER'S AUTO INSURANCE COMPANY	
262	FLEA MARKET	DEALERS SPACE - CORNER COVERED SPACE	DAILY	9.00	9.00	9.00	10.00	25.00	25.00		
263	FLEA MARKET	DEALERS SPACE - 10 x 15 COVERED SPACE	DAILY	8.00	8.00	8.00	9.00	25.00	25.00		
264	FLEA MARKET	DEALERS SPACE - 10 x 30 ASPHALT SPACE	DAILY	7.00	7.00	7.00	8.00	15.00	15.00		
265	INCOME TAX	DELINQUENT PAYMENT AGREEMENT ADMINISTRATION FEE	EACH	15.00	15.00	15.00	15.00	5.00	5.00	PLUS RELATED PENALTIES & INTEREST	
266	PUBLIC SAFETY - BUILDING	BUILDING CONTRACTOR REGISTRATION FEE	EACH	15.00	15.00	15.00	15.00	15.00	15.00		
267	PUBLIC SAFETY - BUILDING	BUILDING DEMOLITION PERMIT (COMMERCIAL)	EACH	25% of Value; Min \$60.00	25% of Value; Min \$60.00	25% of Value; Min \$60.00	25% of Value; Min \$120.00	25% of Value; Min \$120.00	25% of Value; Min \$120.00		

[illegible]

				2015	2015	2016	2017	2018	2019	DEPARTMENT	%
	DEPT	DESCRIPTION	UNIT	FEE eff 1/1	FEE eff 7/1	FEE	FEE	FEE	FEE	COMMENTS	CHG
328	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (AIR HANDLERS-RES BATH & KITCHEN)	EACH	5.00	5.00	5.00	5.00	5.00	5.00		
329	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (AIR HANDLERS-UNDER 10,000 CFM)	EACH	20.00	20.00	20.00	20.00	20.00	20.00		
330	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (A/C & REFRIG-CHILLER)	EACH	30.00	30.00	30.00	30.00	30.00	30.00		
331	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (A/C & REFRIG-COMPRESSOR)	EACH	30.00	30.00	30.00	30.00	30.00	30.00		
332	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (A/C & REFRIG-COOLING TOWERS)	EACH	30.00	30.00	30.00	30.00	30.00	30.00		
333	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (A/C & REFRIG-EVAPORATOR COILS)	EACH	30.00	30.00	30.00	30.00	30.00	30.00		
334	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (A/C & REFRIG-REFRIGERATION SPLIT SYSTEM)	EACH	30.00	30.00	30.00	30.00	30.00	30.00		
335	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (BASE PERMIT)	EACH	45.00	45.00	45.00	65.00	65.00	65.00		
336	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (FIRE SUPPRESSION/DUCT)	PER FOOT	0.10	0.10	0.10	0.10	0.10	0.10	\$25.00 MINIMUM FEE	
337	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (FIRE SUPPRESSION/PIPING)	PER FOOT	0.10	0.10	0.10	0.10	0.10	0.10	\$25.00 MINIMUM FEE	
338	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (FIRE SUPPRESSION/RESTAURANT HOODS)	EACH	150.00	150.00	150.00	150.00	150.00	150.00		
339	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (FIRE SUPPRESSION/SPRINKLER HEADS)	PER HEAD	0.75	0.75	0.75	0.75	0.75	0.75	\$20.00 MINIMUM FEE	
340	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (HEAT RECOVERY UNITS/THRU-WALL FAN COILS)	EACH	10.00	10.00	10.00	10.00	10.00	10.00		
341	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (HEATING-BOILER CONTROLS, PUMPS)	EACH	10.00	10.00	10.00	10.00	10.00	10.00		
342	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (HEATING-BOILERS)	EACH	30.00	30.00	30.00	30.00	30.00	30.00		
343	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (HEATING-CHIMNEY, FACTORY BUILT)	EACH	25.00	25.00	25.00	25.00	25.00	25.00		
344	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (HEATING-FLUE/VENT DAMPER)	EACH	8.00	8.00	8.00	8.00	8.00	8.00		
345	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (HEATING-GAS FIRE PLACES)	EACH	20.00	20.00	20.00	20.00	20.00	20.00		
346	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (HEATING-GAS PIPE TESTING NEW SERVICE)	EACH	45.00	45.00	45.00	45.00	45.00	45.00		
347	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (HEATING-GAS PIPING EACH OPENING)	EACH	5.00	5.00	5.00	5.00	5.00	5.00		
348	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (HEATING-GAS/OIL BURNING EQUIPMENT)	EACH	30.00	30.00	30.00	30.00	30.00	30.00		
349	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (HEATING-HEAT PUMPS COMMERCIAL)	EACH	30.00	30.00	30.00	30.00	30.00	30.00		
350	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (HEATING-HEAT PUMPS, COMPLETE RESIDENT)	EACH	30.00	30.00	30.00	30.00	30.00	30.00		
351	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (HEATING-HEAT PUMPS, COMPLETE RESIDENT)	EACH	30.00	30.00	30.00	30.00	30.00	30.00		
352	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (HEATING-RESIDENTIAL A/C)	EACH	30.00	30.00	30.00	30.00	30.00	30.00		
353	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (HEATING-RESIDENTIAL SYSTEM)	EACH	50.00	50.00	50.00	50.00	50.00	50.00		
354	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (HEATING-SOLAR, SET OF 3 PANELS)	EACH	20.00	20.00	20.00	20.00	20.00	20.00		
355	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (HEATING-SOLID FUEL EQUIPMENT COMPLETE)	EACH	30.00	30.00	30.00	30.00	30.00	30.00		
356	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (HEATING-WATER HEATER)	EACH	10.00	10.00	10.00	10.00	10.00	10.00		
357	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (HUMIDIFIERS)	EACH	10.00	10.00	10.00	10.00	10.00	10.00		
358	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (INSPECTION-ADDITIONAL)	EACH	45.00	45.00	45.00	45.00	45.00	45.00		
359	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (INSPECTION-FINAL)	EACH	45.00	45.00	45.00	45.00	45.00	45.00		
360	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (INSPECTION-HOURLY RATE)	EACH	60.00	60.00	60.00	60.00	60.00	60.00		
361	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (INSPECTION-SPECIAL/SAFETY)	EACH	50.00	50.00	50.00	50.00	50.00	50.00		
362	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (INSPECTION-TURN ON GAS)	EACH	45.00	45.00	45.00	45.00	45.00	45.00		
363	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (PROCESS PIPING/HAZARDOUS 1-4 OUTLETS)	EACH	5.00	5.00	5.00	5.00	5.00	5.00		
364	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (PROCESS PIPING/HAZARDOUS 5+ MORE OUTLETS)	PER OUTLET	1.00	1.00	1.00	1.00	1.00	1.00		
365	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (PROCESS PIPING/NON-HAZARDOUS 1-4 OUTLETS)	EACH	2.00	2.00	2.00	2.00	2.00	2.00		
366	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (PROCESS PIPING/NON-HAZARDOUS 5+ OUTLETS)	PER OUTLET	0.50	0.50	0.50	0.50	0.50	0.50		
367	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (ROOFTOP HVAC UNIT)	EACH	60.00	60.00	60.00	60.00	60.00	60.00		
368	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (TANKS-ABOVEGROUND)	EACH	20.00	20.00	20.00	20.00	20.00	20.00		
369	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (TANKS-UNDERGROUND)	EACH	25.00	25.00	25.00	25.00	25.00	25.00		
370	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (UNIT HEATERS/TERMINAL UNITS)	EACH	15.00	15.00	15.00	15.00	15.00	15.00		
371	PUBLIC SAFETY - BUILDING	MECHANICAL PERMIT (UNIT VENTILATORS)	EACH	10.00	10.00	10.00	10.00	10.00	10.00		
372	PUBLIC SAFETY - BUILDING	MECHANICAL PLAN REVIEW FEE	EACH	25.00%	25.00%	25.00%	25.00%	25.00%	25.00%	OF APPLICABLE PERMIT FEE	
373	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (BASE PERMIT)	EACH	45.00	45.00	45.00	65.00	65.00	65.00		
374	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (CONNECTION BLDG. DRAIN; SEWERS AT STREET)	EACH	9.00	9.00	9.00	9.00	9.00	9.00		
375	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (FIXTURES, FLOOR DRAINS, LAB DEVICES)	EACH	9.00	9.00	9.00	9.00	9.00	9.00		
376	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (INSPECTION ADDITIONAL)	EACH	45.00	45.00	45.00	45.00	45.00	45.00		
377	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (INSPECTION FINAL)	EACH	45.00	45.00	45.00	45.00	45.00	45.00		
378	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (INSPECTION HOURLY FEE)	EACH	60.00	60.00	60.00	60.00	60.00	60.00	MINIMUM TWO HOURS	
379	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (INSPECTION SPECIAL/SAFETY)	EACH	50.00	50.00	50.00	50.00	50.00	50.00		
380	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (MANHOLES-CATCHBASINS)	EACH	10.00	10.00	10.00	10.00	10.00	10.00		
381	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (MEDICAL GAS INSTALLATION)	PER OUTLET	8.00	8.00	8.00	8.00	8.00	8.00		
382	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (REDUCED PRESSURE BACKFLOW PREVENTER 1/4" TO 2")	EACH	10.00	10.00	10.00	10.00	10.00	10.00		

				2015	2015	2016	2017	2018	2019	DEPARTMENT	%
	DEPT	DESCRIPTION	UNIT	FEE eff 1/1	FEE eff 7/1	FEE	FEE	FEE	FEE	COMMENTS	CHG
383	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (REDUCED PRESSURE BACKFLOW PREVENTER OVER 2")	EACH	20.00	20.00	20.00	20.00	20.00	20.00		
384	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (SEWAGE SUMPS & EJECTORS)	EACH	10.00	10.00	10.00	10.00	10.00	10.00		
385	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (SEWERS-SANITARY OR STORM OVER 6")	EACH	25.00	25.00	25.00	25.00	25.00	25.00		
386	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (SEWERS-SANITARY OR STORM UNDER 6")	EACH	10.00	10.00	10.00	10.00	10.00	10.00		
387	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (STACKS, VENTS, CONDUCTORS)	EACH	6.00	6.00	6.00	6.00	6.00	6.00		
388	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (SUB-SOIL DRAINS)	EACH	9.00	9.00	9.00	9.00	9.00	9.00		
389	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--1-1/2")	EACH	30.00	30.00	30.00	30.00	30.00	30.00		
390	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--1-1/4")	EACH	23.00	23.00	23.00	23.00	23.00	23.00		
391	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--1")	EACH	15.00	15.00	15.00	15.00	15.00	15.00		
392	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--2")	EACH	38.00	38.00	38.00	38.00	38.00	38.00		
393	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--3/4")	EACH	8.00	8.00	8.00	8.00	8.00	8.00		
394	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--OVER 2")	EACH	45.00	45.00	45.00	45.00	45.00	45.00		
395	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (WATER SERVICE 2" TO 6")	EACH	25.00	25.00	25.00	25.00	25.00	25.00		
396	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (WATER SERVICE LESS THAN 2")	EACH	10.00	10.00	10.00	10.00	10.00	10.00		
397	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (WATER SERVICE OVER 6")	EACH	50.00	50.00	50.00	50.00	50.00	50.00		
398	PUBLIC SAFETY - BUILDING	PLUMBING PLAN REVIEW FEE	EACH	25.00%	25.00%	25.00%	25.00%	25.00%	25.00%	OF APPLICABLE PERMIT FEE	
399	PUBLIC SAFETY - BUILDING	PLUMBING PERMIT (GREASE TRAP INSPECTION)	EACH	45.00	45.00	45.00	45.00	45.00	45.00		
400	PUBLIC SAFETY - BUILDING	PROPERTY MAINTENANCE CODE APPEAL APPLICATION FEE	EACH	100.00	100.00	100.00	100.00	100.00	100.00		
401	PUBLIC SAFETY - BUILDING	ROOFING PERMIT (RE-ROOF OVER OLD ROOF/1LAYERS MAX)	PER SQUARE	100.00	100.00	100.00	150.00	150.00	150.00		
402	PUBLIC SAFETY - BUILDING	ROOFING PERMIT (STRIP THEN RE-ROOF)	PER SQUARE	200.00	200.00	200.00	250.00	250.00	250.00		
403	PUBLIC SAFETY - BUILDING	ROOFING PERMIT (STRIP, RE-SHEET, THEN RE-ROOF)	PER SQUARE	250.00	250.00	250.00	300.00	300.00	300.00		
404	PUBLIC SAFETY - BUILDING	Telecommunications Outlets	1 - 10 Outlets	50.00	50.00	50.00	50.00	50.00	50.00		
405	PUBLIC SAFETY - BUILDING	Telecommunications Outlets	11 - 20 Outlets	100.00	100.00	100.00	100.00	100.00	100.00		
406	PUBLIC SAFETY - BUILDING	Telecommunications Outlets	Over 20 Outlets - Per Outlet	2.00	2.00	2.00	2.00	2.00	2.00		
407	MARINA	30 FOOT SLIP	EACH	1,740.00	1,740.00	1,740.00	1,835.00	1,947.00	2,130.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1 * pending DNR approval	
408	MARINA	40 FOOT SLIP	EACH	2,400.00	2,400.00	2,400.00	2,525.00	2,623.00	2,849.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1 * pending DNR approval	
409	MARINA	60 FOOT SLIP	EACH	3,050.00	3,050.00	3,050.00	3,220.00	3,315.00	3,569.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1 * pending DNR approval	
410	MARINA	MULTIPLE SLIP RENTAL	RENT ADDITIONAL SLIP	0.00	0.00	0.00	0.00			ADDITIONAL 5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1	
411	MARINA	HARD ACCESS (SLIPS 37-46, 69) UNDER 27" ONLY	EACH	1,400.00	1,400.00	1,400.00	1,400.00	1,508.00	1,704.00	* pending DNR approval	
412	MARINA	CLASS A MOORING	EACH	550.00	550.00	550.00	550.00	583.00	583.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1	
413	MARINA	CLASS B MOORING	EACH	450.00	450.00	450.00	450.00	477.00	477.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1	
414	MARINA	DAILY LAUNCH RAMP	EACH	10.00	10.00	10.00	10.00	12.00	12.00		
415	MARINA	SEASONAL LAUNCH RAMP STICKER	RESIDENT	40.00	40.00	40.00	40.00	50.00	50.00		
416	MARINA	SEASONAL LAUNCH RAMP STICKER	NON-RESIDENT	55.00	55.00	55.00	55.00	70.00	70.00		
417	MARINA	SEASONAL LAUNCH RAMP STICKER (SENIOR/HANDICAPPED)	RESIDENT	25.00	25.00	25.00	25.00	30.00	30.00		
418	MARINA	SEASONAL LAUNCH RAMP STICKER (SENIOR/HANDICAPPED)	NON-RESIDENT	40.00	40.00	40.00	40.00	45.00	45.00		
419	MARINA	END OF SEASON LAUNCH RAMP PERMIT	EACH	25.00	25.00	25.00	25.00	25.00	30.00	SOLD AFTER SEPTEMBER 15	
420	MARINA	SMALL BOAT BASIN	EACH	900.00	900.00	900.00	950.00	995.00	995.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1	
421	MARINA	DRY STORAGE (RESIDENTS/NON-RESIDENTS - CATAMARAN)	EACH	200.00	200.00	200.00	200.00	400.00	400.00		
422	MARINA	DRY STORAGE (NON-RESIDENTS - CATAMARAN)	EACH	300.00	300.00	300.00	300.00	0.00	0.00		
423	MARINA	CANOE & KAYAK STORAGE	PER SIX MONTHS	75.00	75.00	75.00	75.00	75.00	75.00	DRY STORAGE BASED ON VEHICLE LENGTH	
424	MARINA	DRY STORAGE	PER LINEAL FOOT	14.50	14.50	14.50	14.50	14.50	14.50	DRY STORAGE BASED ON VEHICLE LENGTH	
425	MARINA	TRAILER STORAGE	EACH	80.00	80.00	80.00	80.00	80.00	80.00		
426	MARINA	PERSONAL WATERCRAFT STORAGE	EACH	65.00	65.00	65.00	65.00	65.00	65.00	DOCKAGE FEE FOR JET SKI	
427	MARINA	END OF SEASON LATE REMOVAL FEE	PER DAY MINIMUM	32.00	32.00	32.00	32.00	32.00	32.00	MINIMUM - FEE CHARGED BASED ON TRANSIENT VESSEL RATES (VESSEL LENGTH) PER STATE DNR	
428	MARINA	SHOPPERS DOCK	EACH	10.00	10.00	10.00	10.00	10.00	10.00	\$10 PER 3 HOURS, 35' DOCKS ONLY	
429	MARINA	COST TO MOVE CATAMARAN POST	EACH	60.00	60.00	60.00	60.00	60.00	60.00	COST TO MOVE EXISTING POST LOCATION	
430	MARINA	EXTERNAL ELECTRIC FEE	PER MONTH				15.00	15.00	15.00	NEW FEE	
431	PLANNING	PRECINCT MAPS (LARGE)	EACH	30.00	30.00	30.00	30.00	30.00	30.00		
432	PLANNING	MASTER PLAN COPY (CITY, DDA, LDFA) - COLOR	EACH	130.00	130.00	130.00	130.00	130.00	130.00	HARD COPY	
433	PLANNING	MASTER PLAN COPY (CITY, DDA, LDFA) - B & W	EACH	35.00	35.00	35.00	35.00	35.00	35.00	HARD COPY	
434	PLANNING	DOWNTOWN PLAN COPY	EACH	30.00	30.00	30.00	30.00	30.00	30.00	HARD COPY	
435	PLANNING	MASTER PLAN COPY (CITY, DDA, LDFA) - COLOR	EACH	15.00	15.00	15.00	15.00	15.00	15.00	PROVIDED ON CD	
436	PLANNING	MASTER PLAN COPY (CITY, DDA, LDFA) - B & W	EACH	15.00	15.00	15.00	15.00	15.00	15.00	PROVIDED ON CD	
437	PLANNING	DOWNTOWN PLAN COPY	EACH	15.00	15.00	15.00	15.00	15.00	15.00	PROVIDED ON CD	
438	PLANNING	OBSOLETE PROPERTY REHAB FILING & MONITORING FEE	EACH	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	2% OF ABATED TAXES (WHICHEVER IS LESS - MINIMUM \$500)	
439	PLANNING	NEZ APPLICATION FEE	EACH	25.00	25.00	25.00	25.00	25.00	25.00		
440	PLANNING	IFT/CFT APPLICATION FEE	EACH	1,722.00	1,722.00	1,722.00	1,722.00	1,722.00	1,722.00	2% OF ABATED TAXES (WHICHEVER IS LESS - MINIMUM \$1,000)	

				2015	2015	2016	2017	2018	2019	DEPARTMENT	%
	DEPT	DESCRIPTION	UNIT	FEE eff 1/1	FEE eff 7/1	FEE	FEE	FEE	FEE	COMMENTS	CHG
441	PLANNING	IFT/CFT/OPRA/COMMERCIAL REHAB DISTRICT ESTABLISHMENT IF ON A SEPARATE MEETING FROM CERTIFICATE	EACH	0.00	0.00	500.00	500.00	500.00	500.00		
442	PLANNING	PERSONAL PROPERTY ABATEMENT FEE	EACH	1,722.00	1,722.00	1,722.00	1,722.00	1,722.00	1,722.00	2% OF ABATED TAXES (WHICHEVER IS LESS - MINIMUM \$400)	
443	PLANNING	COMMERCIAL REHAB FILING/MONITORING FEE	EACH	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	2% OF ABATED TAXES (WHICHEVER IS LESS - MINIMUM \$500)	
444	PLANNING	GROUNDWATER ORDINANCE APPLICATION FEE	EACH	750.00	750.00	750.00	750.00	750.00	750.00		
445	PLANNING	BROWNFIELD DEVELOPMENT APPLICATION FEE	EACH	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	IF TAX CAPTURE FEE BASED ON ACTUAL COSTS	
446	PLANNING	LEISURE SERVICES MASTER PLAN	EACH	30.00	30.00	30.00	30.00	30.00	30.00	HARD COPY	
447	PLANNING	LEISURE SERVICES MASTER PLAN	EACH	15.00	15.00	15.00	15.00	15.00	15.00	CD	
448	POLICE	POLICE REPORTS - ACCIDENT & OFFENSE (EACH ADDITIONAL PAGE)	EACH	0.25	0.25	0.25	0.25	0.25	0.25		
449	POLICE	POLICE REPORTS - ACCIDENT & OFFENSE (FIRST PAGE)	EACH	5.50	5.50	5.50	5.50	5.50	5.50		
450	POLICE	BIKE REGISTRATION (CHANGE OWNERSHIP)	EACH	2.00	2.00	2.00	2.00	2.00	2.00		
451	POLICE	BIKE REGISTRATION (DUPLICATE)	EACH	1.00	1.00	1.00	1.00	1.00	1.00		
452	POLICE	BIKE REGISTRATION (ENGRAVING)	EACH	0.00	0.00	0.00	0.00	0.00	0.00	NO CHARGE	
453	POLICE	BIKE REGISTRATION (NEW)	EACH	2.00	2.00	2.00	2.00	2.00	2.00		
454	POLICE	CITATION COPY	EACH	5.50	5.50	5.50	5.50	5.50	5.50		
455	POLICE	FALSE ALARM FEE (4TH IN YEAR)	EACH	30.00	30.00	30.00	30.00	30.00	30.00		
456	POLICE	FALSE ALARM FEE (5TH IN YEAR)	EACH	60.00	60.00	60.00	60.00	60.00	60.00		
457	POLICE	FALSE ALARM FEE (6TH OR MORE IN YEAR)	EACH	75.00	75.00	75.00	75.00	75.00	75.00		
458	POLICE	LICENSE TO PURCHASE FEE	EACH	6.00	6.00	6.00	6.00	6.00	6.00	INCLUDES \$1.00 COST TO PROVIDE OWNER COPY OF INFORMATION AND \$5.00 NOTARY FEE	
459	POLICE	LIQUOR - SPECIAL LICENSE - NEW EVENT (45 DAYS PRIOR TO EVENT)	EACH	250.00	250.00	150.00	150.00	150.00	150.00		
460	POLICE	LIQUOR - SPECIAL LICENSE - RETURN EVENT, OUTSIDE CITY RATE (45 DAYS PRIOR TO EVENT)	EACH			125.00	125.00	125.00	125.00		
461	POLICE	LIQUOR - SPECIAL LICENSE - RETURN EVENT, IN CITY RATE (45 DAYS PRIOR TO EVENT)	EACH			75.00	75.00	75.00	75.00		
462	POLICE	LIQUOR - SPECIAL LICENSE (15 - 44 DAYS PRIOR TO EVENT) (ALL)	EACH	350.00	350.00	250.00	250.00	250.00	250.00		
463	POLICE	LIQUOR - SPECIAL LICENSE (UNDER 15 DAYS PRIOR TO EVENT)	EACH	NOT ISSUED	NOT ISSUED	NOT ISSUED	NOT ISSUED	NOT ISSUED	NOT ISSUED		
464	POLICE	LIQUOR - TEMPORARY EXISTING ESTABLISHMENT LICENSE (45 DAYS PRIOR TO EVENT)	EACH	50.00	50.00	40.00	40.00	40.00	40.00		
465	POLICE	LIQUOR - TEMPORARY EXISTING ESTABLISHMENT LICENSE (15 - 44 DAYS PRIOR TO EVENT)	EACH	75.00	75.00	60.00	60.00	60.00	60.00		
466	POLICE	LIQUOR - TEMPORARY EXISTING ESTABLISHMENT LICENSE (UNDER 15 DAYS PRIOR TO EVENT)	EACH	NOT ISSUED	NOT ISSUED	NOT ISSUED	NOT ISSUED	NOT ISSUED	NOT ISSUED		
467	POLICE	LIQUOR - TEMPORARY EXISTING CLUB LICENSE (45 DAYS PRIOR TO EVENT)	EACH	50.00	50.00	40.00	40.00	40.00	40.00		
468	POLICE	LIQUOR - TEMPORARY EXISTING CLUB LICENSE (15 - 44 DAYS PRIOR TO EVENT) (ALL)	EACH	75.00	75.00	60.00	60.00	60.00	60.00		
469	POLICE	LIQUOR - TEMPORARY EXISTING CLUB LICENSE (UNDER 15 DAYS PRIOR TO EVENT)	EACH	NOT ISSUED	NOT ISSUED	NOT ISSUED	NOT ISSUED	NOT ISSUED	NOT ISSUED		
470	POLICE	OUIL COST RECOVERY FEE	EACH	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS		
471	POLICE	PHOTOGRAPH REPRODUCTION (ENLARGED)	EACH	15.00	15.00	15.00	15.00	15.00	15.00		
472	POLICE	PHOTOGRAPH REPRODUCTION (STD SIZE)	EACH	10.00	10.00	10.00	10.00	10.00	10.00		
473	POLICE	PHOTOGRAPH REPRODUCTION (CD-ROM)	EACH	5.00	5.00	5.00	5.00	5.00	5.00		
474	POLICE	PRELIMINARY BREATH TEST	EACH	5.00	5.00	5.00	5.00	5.00	5.00	FOR COURT/PROBATION ORDERED TEST	
475	POLICE	VIN INSPECTION	EACH	30.00	30.00	30.00	30.00	30.00	30.00		
476	POLICE	VEHICLE IMPOUND FEE	EACH	50.00	50.00	50.00	50.00	55.00	55.00		
477	POLICE	VEHICLE IMPOUND FEE (COURT-ORDERED)	EVERY 30 DAYS	50.00	50.00	50.00	50.00	55.00	55.00		
478	POLICE	BILL OF SALE PAPERWORK FROM AUCTION REDO	EACH					50.00	50.00		
479	POLICE	PAPER DRIVERS LICENSE FOR OUIL ARREST	EACH					10.00	10.00		
480	POLICE	TEMPORARY LICENSE PAPER PLATE	EACH					10.00	10.00		
481	SPECIAL EVENTS	PARKS (WOOD SNOW FENCE RENTAL)	EACH	30.00	30.00	30.00	30.00	30.00	30.00	DELIVERY/PICK-UP NOT INCLUDED. ADDITIONAL COSTS FOR LABOR (\$60.00/HR)AND VEHICLE RENTAL WILL APPLY IF DELEVERY OR PICK-UP IS REQUIRED	
482	SPECIAL EVENTS	CITY SERVICES (55-GAL METAL TRASH CANS)	EACH	5.00	5.00	5.00	5.00	5.00	5.00	DELIVERY/PICK-UP NOT INCLUDED. ADDITIONAL COSTS FOR LABOR (\$60.00/HR)AND VEHICLE RENTAL WILL APPLY IF DELEVERY OR PICK-UP IS REQUIRED	
483	SPECIAL EVENTS	CITY SERVICES RENTAL OF POSTS	EACH POST	3.00	3.00	3.00	3.00	3.00	3.00	DELIVERY/PICK-UP NOT INCLUDED. ADDITIONAL COSTS FOR LABOR (\$60.00/HR)AND VEHICLE RENTAL WILL APPLY IF DELEVERY OR PICK-UP IS REQUIRED	
484	SPECIAL EVENTS	CITY SERVICES (PICNIC TABLES)	EACH	10.00	10.00	10.00	10.00	10.00	10.00	DELIVERY/PICK-UP NOT INCLUDED. ADDITIONAL COSTS FOR LABOR (\$60.00/HR)AND VEHICLE RENTAL WILL APPLY IF DELEVERY OR PICK-UP IS REQUIRED	
485	SPECIAL EVENTS	FILM & MUSIC EVENTS ADMINISTRATION FEE	EACH	50.00	50.00	50.00	50.00	50.00	50.00		
486	SPECIAL EVENTS	SPEICAL EVENTS HYDRANT USAGE	PER HYDRANT	100.00	100.00	100.00	100.00	100.00	100.00	THIS RATE INCLUDES INSTALLATION/REMOVAL AND TESTING	
487	SPECIAL EVENTS	SPECIAL EVENTS APPLICATION FEE FOR PEAK SEASON EVENTS (4/15-9/30) SUBMITTED AT LEAST 60 DAYS PRIOR TO DATE OF EVENT	EACH	100.00	100.00	100.00	100.00	100.00	100.00	APPLICATIONS SUBMITTED PRIOR TO APRIL 15 WILL RECEIVE 50% DISCOUNT OFF REGULAR FEE.	

Commission Meeting Date: January 8, 2019

Date: December 27, 2018
To: Honorable Mayor and City Commissioners
From: Finance Director
RE: Transmittal of 6/30/18 Comprehensive Annual Financial Report

SUMMARY OF REQUEST: The City's June 30, 2018 Comprehensive Annual Financial Report (CAFR) will be distributed to the City Commissioners via email and hard copy. The CAFR will also be available on the City's website. The CAFR includes the annual independent auditor's report as required by state law. At this time the CAFR is being formally transmitted to the City Commission. The CAFR has been prepared in accordance with all current Governmental Accounting Standards Board (GASB) pronouncements and also includes the single audit of federal grants received by the City

FINANCIAL IMPACT: The CAFR report summarizes the City's financial activities for the year and includes the independent auditor's unmodified opinion on the City's financial statement.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Acceptance of the June 30, 2018 CAFR and authorization for staff to transmit the CAFR to appropriate federal, state and private agencies.

http://www.muskegon-mi.gov/cresources/CAFR_2018_web_version.pdf