

CITY OF MUSKEGON

CITY COMMISSION MEETING

FEBRUARY 10, 2004

CITY COMMISSION CHAMBERS @ 5:30 P.M.

AGENDA

- ❑ CALL TO ORDER:
- ❑ PRAYER:
- ❑ PLEDGE OF ALLEGIANCE:
- ❑ ROLL CALL:
- ❑ HONORS AND AWARDS:
- ❑ INTRODUCTIONS/PRESENTATION
- ❑ CONSENT AGENDA:
 - a. Approval of Minutes. CITY CLERK
 - b. Policy Regarding Conflict of Interest and Service Pledge. CITY CLERK
 - c. FIRST READING: Amend Chapter 30 of the Code of Ordinances Adopting the 2003 International Fire Code. INSPECTION SERVICES/FIRE
 - d. Consumers Energy Easement. LEISURE SERVICES
 - e. Janitorial Services, Option Year (2004-2005). ENGINEERING
 - f. Traffic Department Materials and Services 2004. PUBLIC WORKS
 - g. Write-off of Uncollectible Accounts Receivable. CITY TREASURER
- ❑ PUBLIC HEARINGS:
 - a. Request for the Establishment of an Industrial Development District – Streamline Tooling Systems, Inc. PLANNING & ECONOMIC DEVELOPMENT
 - b. DNR Grant Application Re-submittal. LEISURE SERVICES
 - c. Create Special Assessment District for Beidler Street, Laketon to Southern Avenue. ENGINEERING
 - d. Create Special Assessment District for McCracken Street, Sherman Blvd to Lakeshore Drive. ENGINEERING
 - e. Create Special Assessment District for Sherman Blvd., Lincoln Street to Beach Street. ENGINEERING

☐ **COMMUNICATIONS:**

☐ **CITY MANAGER'S REPORT:**

☐ **UNFINISHED BUSINESS:**

- a. SECOND READING: Rezoning Request for Property Located at 407 Marquette Avenue (SE Corner of Marquette Avenue and Wood Street).
PLANNING & ECONOMIC DEVELOPMENT

☐ **NEW BUSINESS:**

- a. City – MDOT Agreement for Sherman Blvd., Lincoln to Beach.
ENGINEERING
- b. Milwaukee Clipper Request. LEISURE SERVICES
- c. Mall Study Committee Final Report. PLANNING & ECONOMIC DEVELOPMENT
- d. Agreement with the DMDC. CITY MANAGER
- e. Final Amendments to 2003 Budget. FINANCE
- f. Laboratory and Employee Facilities Improvements Project. WATER FILTRATION
- g. Concurrence with the Housing Board of Appeals Notice and Order to Demolish the Following: INSPECTION SERVICES
1. 1263 W. Larch
 2. 153 Houston – Area 10
 3. 1867 Austin
 4. 1947 S. Getty
 5. 448 Catherine – Area 11
 6. 1345 Fifth - Garage Only – Area 10
 7. 1986 Ninth - Garage Only

☐ **ANY OTHER BUSINESS:**

☐ **PUBLIC PARTICIPATION:**

- *Reminder: Individuals who would like to address the City Commission shall do the following:*
- Fill out a request to speak form attached to the agenda or located in the back of the room.
- Submit the form to the City Clerk.
- Be recognized by the Chair.
- Step forward to the microphone.
- State name and address.
- Limit of 3 minutes to address the Commission.
- (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

☐ **ADJOURNMENT:**

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT GAIL A. KUNDINGER, CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TDD: (231) 724-4172.

Date: February 10, 2004
To: Honorable Mayor and City Commissioners
From: Gail A. Kunding, City Clerk
RE: Approval of Minutes

SUMMARY OF REQUEST: To approve the minutes of the Special Commission Meeting that was held on Wednesday, January 21, 2004; and the Regular Commission Meeting that was held on Tuesday, January 27, 2004.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

CITY OF MUSKEGON

CITY COMMISSION MEETING

FEBRUARY 10, 2004

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, Michigan at 5:30 p.m., Tuesday, February 10, 2004.

Mayor Warmington opened the meeting with a prayer from Pastor Sarah Johnson of the Word of Truth Outreach after which the Commission and Public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen Warmington, Vice Mayor Bill Larson, Commissioners Chris Carter, Kevin Davis, Stephen Gawron, Clara Shepherd, and Lawrence Spataro, City Manager Bryon Mazade, City Attorney John Schrier and City Clerk Gail Kunding.

2004-17 CONSENT AGENDA:

a. Approval of Minutes. CITY CLERK

SUMMARY OF REQUEST: To approve the minutes of the Special Commission Meeting that was held on Wednesday, January 21, 2004 and the Regular Commission Meeting that was held on Tuesday, January 27, 2004.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the minutes.

b. Policy Regarding Conflict of Interest and Service Pledge. CITY CLERK

SUMMARY OF REQUEST: To adopt a resolution that requires all appointed members of the various City boards and committees to sign a Conflict of Interest form and a Service Pledge form.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: approval

COMMITTEE RECOMMENDATION: The Legislative Policy Committee met on

January 28, 2004 and recommends approval.

c. FIRST READING: Amend Chapter 30 of the Code of Ordinances Adopting the 2003 International Fire Code. INSPECTION SERVICES/FIRE

SUMMARY OF REQUEST: This is to request City Commission adopt the ordinance amending Chapter 30 of the Code of Ordinances. This request is made to adopt the 2003 International Fire Code and retain appendix II-C of the 1997 Uniform Fire Code.

The request to adopt the 2003 edition is made to put the Fire Code in line with the current editions of the construction codes as adopted by the State of Michigan. Retainage of the appendix II-C will allow some code enforcement for fire safety on marina docks.

FINANCIAL IMPACT: None. All code books were budgeted for in anticipation of this change.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To adopt the ordinance as written.

d. Consumers Energy Easement. LEISURE SERVICES

SUMMARY OF REQUEST: Consumers Energy is requesting an easement across the bike trail property at Edison Landing to Service the CSX railroad crossing.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approve

e. Janitorial Services, Option Year (2004-2005). ENGINEERING

SUMMARY OF REQUEST: Exercise the "option year" in the City's 2001-2003 contract with Edwards Janitorial to clean City Hall and the Public Service Building for an additional monthly charge of \$151.62 for City Hall and \$50.79 for DPW. The total annual cost for this option year is \$56,520 for City hall, which is \$367.85 more than what was submitted as part of the bids for option year back in February of 2001. Similarly, the proposed annual DPW charges are \$17,400 which is \$121.35 more than 2001 bids for an option year.

These extra charges are being requested by Edwards due to a significant increase in his workman compensation.

FINANCIAL IMPACT: The total cost of the contract which is \$73,920.

BUDGET ACTION REQUIRED: None. The option year cost was anticipated during the budget time and the extras are minor.

STAFF RECOMMENDATION: To approve the extension of the contract with Edwards Janitorial to provide cleaning services until the end of April of 2005.

f. Traffic Department Materials and Services 2004. PUBLIC WORKS

SUMMARY OF REQUEST: Contract with the Muskegon County Road Commission

for the joint purchase of various Traffic Department materials and services. We have bid out these items with MCRC for the past fourteen years. By bidding together with MCRC and other municipalities we are able to get better unit prices because of larger quantity purchases.

FINANCIAL IMPACT: Sign materials and services to be jointly bid:

Sign blanks\$1,500.00 approx.

Sign posts\$4,800.00 approx.

Sign sheeting\$1,500.00 approx.

Ready made signs.....\$2,000.00 approx.

Centerline painting\$12,000.00 approx.

Total \$21,800.00 (\$21,200.00 in 2003)

BUDGET ACTION REQUIRED: None. This item is requested each year in the appropriate Highway budgets.

STAFF RECOMMENDATION: Approve the continued joint purchasing with the Muskegon County Road Commission for sign materials and services.

g. Write-off of Uncollectible Accounts Receivable. CITY TREASURER

SUMMARY OF REQUEST: Periodically, it is necessary to purge from the City's general accounts receivable records items that are deemed uncollectible. In most cases these items have gone through the entire collection process without success. In some other cases, further collection efforts, such as using the outside collection agency, resulted in limited success. However, at this time, it is requested that the City Commisison authorize staff to write-off these receivables from the City's books.

FINANCIAL IMPACT: Reduce the City's accounts receivable by \$16,304.90. The impact would be a decrease in the fund balance/retained earnings of several City funds as follows.

101	General Fund	\$ 7,068.87
472	CDBG Fund	5,681.30
590 & 591	Sewer Fund & Water Fund	<u>3,554.73</u>
	Total	<u>\$16,304.90</u>

BUDGET ACTION REQUIRED: For the General, Sewer and Water Funds, there are sufficient funds for bad debt expense included in the 2003 budget, so no further action is required.

STAFF RECOMMENDATION: Approval of the 2003 write-offs effective for the fiscal year ended December 31, 2003 for the various funds as shown above.

Motion by Commissioner Gawron, second by Commissioner Spataro to approve the Consent Agenda as read.

ROLL VOTE: Ayes: Carter, Davis, Gawron, Larson, Shepherd, Spataro,

Warmington

Nays: None

MOTION PASSES

2004-18 PUBLIC HEARINGS:

- a. Request for the Establishment of an Industrial Development District – Streamline Tooling Systems, Inc. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: Pursuant to Public Act 198 of 1974 as amended, Streamline Tooling Systems, Inc., 301 W. Laketon Avenue, Muskegon, Michigan, has requested the establishment of an Industrial Development District for property located at 301 W. Laketon Avenue, Muskegon, Michigan.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the resolution establishing the Industrial Development District for Streamline Tooling Systems, Inc.

The Public Hearing opened at 5:39pm to hear comments from the public. There were no comments heard at this time.

Motion by Commissioner Gawron, second by Commissioner Carter to close the Public Hearing at 5:41pm and to approve the resolution establishing the Industrial Development District for Streamline Tooling Systems, Inc.

ROLL VOTE: Ayes: Davis, Gawron, Larson, Shepherd, Spataro, Warmington, Carter

Nays: None

MOTION PASSES

- b. DNR Grant Application Re-submittal. LEISURE SERVICES

SUMMARY OF REQUEST: To authorize staff to re-submit grant applications to the DNR Trust Fund for the purchase of the Consumers Energy Property and to construct Phase I of the Lakeshore Trail. We have applied for these grants each of the last two years.

FINANCIAL IMPACT: Consumers Energy Purchase – None

Lakeshore Trail Construction - \$425,000

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approve

The Public Hearing opened at 5:42pm to hear comments from the public. There were no comments heard at this time.

Motion by Commissioner Larson, second by Commissioner Davis to close the Public Hearing at 5:46pm to authorize staff to re-submit applications to the DNR

Trust Fund for the purchase of the Consumers Energy Property and to construct Phase 1 of the Lakeshore Trail.

ROLL VOTE: Ayes: Gawron, Larson, Shepherd, Spataro, Warmington, Carter, Davis

Nays: None

MOTION PASSES

c. Create Special Assessment District for Beidler Street, Laketon to Southern Avenue. ENGINEERING

SUMMARY OF REQUEST: To hold a public hearing on the proposed special assessment of Beidler St., Laketon to Southern Ave., and to create the special assessment district and appoint two City Commissioners to the Board of Assessors if it is determined to proceed with the project.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To create the special assessment and assign two City Commissioners to the Board of Assessors by adopting the resolution.

The Public Hearing opened at 5:47pm to hear comments from the public. Comments in opposition were heard by David Wotli of 1724 Beidler, Dale Sisson of 1607 Beidler, Debbie Anderson of 1730 Beidler and Marion Olearchek from the Nelson Community Association at 1608 Beidler.

Motion by Commissioner Spataro, second by Commissioner Gawron to close the Public Hearing at 6:03pm and to approve the special assessment district of Beidler St., Laketon to Southern Ave., and assign two Commissioners to the Board of Assessors by adopting the resolution.

ROLL VOTE: Ayes: Spataro, Gawron

Nays: Larson, Shepherd, Warmington, Carter, Davis

MOTION FAILS

d. Create Special Assessment District for McCracken Street, Sherman Blvd to Lakeshore Drive. ENGINEERING

SUMMARY OF REQUEST: To hold a public hearing on the proposed special assessment of McCracken St., Sherman Blvd. To Lakeshore Drive., and to create the special assessment district and appoint two City Commissioners to the Board of Assessors if it is determined to proceed with the project.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To create the special assessment and assign two City Commissioners to the Board of Assessors by adopting the resolution.

The Public Hearing opened at 6:08pm to hear comments from the public.

Comments in opposition were heard from Dan and Julie Jolman of 2075 Miner and 2223 McCracken, Walter White of 2326 Greenwood, Dave Flickema of 2493 McCracken, Rosemary Kowalski of 2101 Moon and 2272 McCracken, Paul Kurdziel of 2319 Greenwood, Norm Cunningham of 3151 Beach who represented Steve Holdeman of 2011 Letart and Mrs. Hansen. In favor was Ray Theile of 2465 McCracken.

Motion by Commissioner Spataro, second by Vice Mayor Larson to close the Public Hearing at 6:46pm and to approve the special assessment district of McCracken St., Sherman Blvd. To Lakeshore Dr. and to assign Vice Mayor Larson and Commissioner Davis to the Board of Assessors by adopting the resolution.

ROLL VOTE: Ayes: Shepherd, Spataro, Warmington, Carter, Davis, Larson, Gawron

Nays: None

MOTION PASSES

e. Create Special Assessment District for Sherman Blvd., Lincoln Street to Beach Street. ENGINEERING

SUMMARY OF REQUEST: To hold a public hearing on the proposed special assessment of Sherman Blvd., Lincoln Street to Beach St., and to create the special assessment district and appoint two City Commissioners to the Board of Assessors if it is determined to proceed with the project.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To create the special assessment and assign two City Commissioners to the Board of Assessors by adopting the resolution.

The Public Hearing opened at 6:51pm to hear comments from the public. Comments in opposition were heard from Wendell Hallman of 2500 Sherman, Chad Murphy of 2596 Sherman, Jim Harker of 2432 Sherman and Jim Shields of 2586 Fountain who also read a letter from Melvin Onstott of 2442 Sherman who was also in opposition.

Motion by Commissioner Spataro, second Vice Mayor Larson to close the Public Hearing at 7:22pm and approve the special assessment district of Sherman Blvd., Lincoln St. to Beach St. and appoint Vice Mayor Larson and Commissioner Davis to the Board of Assessors by adopting the resolution.

ROLL VOTE: Ayes: Spataro, Warmington, Carter, Davis, Gawron, Larson, Shepherd

Nays: None

MOTION PASSES

2004-19 UNFINISHED BUSINESS:

a. SECOND READING: Rezoning Request for Property Located at 407

Marquette Avenue (SE Corner of Marquette Avenue and Wood Street).

PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: Request to rezone property located at 407 Marquette Ave., at the SE corner of Marquette Ave. and Wood St., from R-1, Single-Family Residential to B-1, Limited Business.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Staff recommends denial of the request due to lack of compliance with the future land use map and Master Land Use Plan.

COMMITTEE RECOMMENDATION: The Planning Commission voted to deny the request at their 1/15 meeting. Spataro, Aslakson, Johnson and Sartorius voted for denial, Michalski and Smith voted against denial, and Mazade and Warmington abstained. T. Harryman was absent.

Motion by Vice Mayor Larson, second by Commissioner Davis to approve the rezoning of 407 Marquette Ave. from R-1 Single-Family Residential to B-1, Limited Business.

ROLL VOTE: Ayes: Davis, Larson

Nays: Warmington, Carter, Gawron, Shepherd, Spataro

MOTION FAILS

2004-20 NEW BUSINESS:

a. City – MDOT Agreement for Sherman Blvd., Lincoln to Beach.
ENGINEERING

SUMMARY OF REQUEST: To approve the contract with MDOT for the reconstruction of Sherman Blvd. from Lincoln to Beach Street and to approve the resolution authorizing the Mayor and City Clerk to sign the contract.

FINANCIAL IMPACT: MDOT's participation is estimated at \$355,830 but not to exceed 81.85% of eligible cost. The estimated total cost of the project, including the none participating items of engineering and watermain, is \$550,000.

BUDGET ACTION REQUIRED: None at this time. The City's share of the cost will come out of the Major Street and Water Funds as was budgeted.

STAFF RECOMMENDATION: That the agreement and resolution be approved.

Motion by Vice Mayor Larson, second by Commissioner Gawron to approve the contract with MDOT for the reconstruction of Sherman Blvd., from Lincoln to Beach St. and to approve the resolution authorizing the Mayor and City Clerk to sign the contract.

ROLL VOTE: Ayes: Carter, Davis, Gawron, Larson, Shepherd, Spataro, Warmington

Nays: None

MOTION PASSES

b. Mall Study Committee Final Report. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: The Study Committee, which was appointed by the City Commission on April 22, 2003 to study the historic significance of the mall structures has developed a final report. The five buildings researched are commonly known as the Russell Block (Daniels), Century Club, Muskegon Savings Bank, Montgomery Block (National City Bank), and the Hackley Bank Building (Comerica). To finalize its duties, the Study Committee is forwarding on the final report with a recommendation to the City Commission.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To accept the Study Committee report and recommendation.

COMMITTEE RECOMMENDATION: The Study Committee recommended to the City Commission that the compromise of placing the demolition permits for the four buildings in question be placed in escrow so they cannot be demolished until we have final site plans and the closing on the property.

Motion by Commissioner Spataro, second by Commissioner Gawron to accept the Mall Study Committee report and recommendation

ROLL VOTE: Ayes: Davis, Gawron, Larson, Shepherd, Spataro, Warmington, Carter

Nays: None

MOTION PASSES

c. Agreement with the DMDC. CITY MANAGER

SUMMARY OF REQUEST: To approve an agreement with the DMDC regarding the demolition of the buildings with the former Muskegon Mall.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the agreement.

Motion by Commissioner Carter, second by Commissioner Davis to approve an agreement with the Downtown Muskegon Development Corporation regarding the demolition of the buildings associated with the former Muskegon Mall.

ROLL VOTE: Ayes: Gawron, Larson, Shepherd, Spataro, Warmington, Carter, Davis

Nays: None

MOTION PASSES

d. Final Amendments to 2003 Budget. FINANCE

SUMMARY OF REQUEST: Adoption of the year-end amendments to the City's 2003 Budget to assure compliance with the State Uniform Budget Act. This act requires that budgets for "governmental-type" funds (i.e. general fund and special revenue funds) be amended so that expenditures are not reported in the City's audit as exceeding legal appropriations.

FINANCIAL IMPACT: These budget amendments establish the final 2003 authorized revenue estimates and spending limits for the various City Departments and funds. The schedule shows how the amended budget varies from the original budget (and subsequent budget reforecasts) previously approved by the City Commission.

BUDGET ACTION REQUIRED: Self-explanatory

STAFF RECOMMENDATION: Approval

Motion by Commissioner Spataro, second by Commissioner Shepherd to approve the adoption of the year-end amendments to the City's 2003 Budget.

ROLL VOTE: Ayes: Larson, Shepherd, Spataro, Warmington, Carter, Gawron

Nays: None

Davis was out of the room.

MOTION PASSES

e. Laboratory and Employee Facilities Improvements Project. WATER FILTRATION

SUMMARY OF REQUEST: To enlist Muskegon Construction Company to perform the Laboratory and Employee Facilities Improvement project at the Water Filtration Plant.

FINANCIAL IMPACT: \$256,800.00.

BUDGET ACTION REQUIRED: The project cost will be funded with Drinking Water Revolving Loan Fund (DWRF) money.

STAFF RECOMMENDATION: Recommend making a change to the Water Filtration Plant Improvements project contract with Muskegon Construction Company, to perform the Laboratory and Employee Facilities Improvement project at an additional cost of \$256,800.00.

Motion by Commissioner Carter, second by Commissioner Spataro to make a change to the Water Filtration Plant Improvements project contract with Muskegon Construction to perform the Laboratory and Employee Facilities Improvement project at an additional cost of \$256,800.00.

ROLL VOTE: Ayes: Shepherd, Spataro, Warmington, Carter, Davis, Gawron, Larson

Nays: None

MOTION PASSES

f. Concurrence with the Housing Board of Appeals Notice and Order to

Demolish the Following: INSPECTION SERVICES

SUMMARY OF REQUEST: This is to request the City Commission concur with the Housing Board of Appeals that the structures located at the following addresses are unsafe, substandard, public nuisances and that they be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structures and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition at the lowest responsible bidder.

1. 1263 W. Larch

CASE# & PROJECT ADDRESS: #En-030173, 1263 W. Larch

LOCATION AND OWNERSHIP: This structure is located on W. Larch between Ruddiman and McGraft. It is owned by Deutsche Bank Trust in Texas.

STAFF CORRESPONDENCE: A dangerous building inspection was conducted on 11/20/03. A Notice and Order to repair was issued on 12/3/03. On 1/8/04 the HBA declared the structure substandard and dangerous.

OWNER CONTACT: On 1/13/04 a contact for the bank called the Inspection office and stated the home is in foreclosure and they cannot do anything until the redemption period is up, which is 6 months. He was faxed all copies of previous notices.

FINANCIAL IMPACT: General Funds

BUDGET ACTION REQUIRED: None

STATE EQUALIZED VALUE: \$33,300

ESTIMATED COST TO REPAIR: \$8,000 plus the cost of interior repairs.

STAFF RECOMMENDATION: To concur with the Housing Board of Appeals decision to demolish.

2. 153 Houston St.

CASE# & PROJECT ADDRESS: #EN030052, 153 Houston, Muskegon, MI

LOCATION AND OWNERSHIP: This structure is located on Houston between First and Jefferson and is owned by Ronald Wells.

STAFF CORRESPONDENCE: This rental house began with a dangerous building inspection on the garage only on 5/29/03 and the residence was added on 10/07/03. An interior inspection was conducted on 10/22/03 and shortly after the house was listed for sale. Ronald Wells applied for a permit to repair the garage on 7/11/03, which expired before any repairs were done. There is also a housing inspection report with 75 violations.

OWNER CONTACT: There has been no contact since the interior inspection and the structure appears vacant now and for sale.

FINANCIAL IMPACT: CDBG

BUDGET ACTION REQUIRED: None

STATE EQUALIZED VALUE: \$20,100

ESTIMATED COST TO REPAIR: \$30,000

STAFF RECOMMENDATION: To concur with the Housing Board of Appeals decision to demolish.

3. 1867 Austin

CASE# & PROJECT ADDRESS: #EN030172, 1867 Austin, Muskegon, MI

LOCATION AND OWNERSHIP: This structure is located on Austin, between Laketon and Holbrook. It is owned by John Joseph.

STAFF CORRESPONDENCE: A dangerous building inspection was conducted on 11/20/03. A Notice and Order to Repair was issued 12/2/03. On 1/8/04 Chris Davison appeared before the HBA and stated he was buying the property on a Land Contract from George Puthupppally, who is the same person as John Joseph. He was told if he intends to save the house he needs to bring in prove that he has a financial interest in the property and schedule an interior inspection. When asked about completing repairs, he stated he needs to wait until he gets an income tax refund to pay for any repairs. The HBA declared the house substandard on that date.

OWNER CONTACT: On 2/2/04 Chris Davison called the Inspection office and tried to schedule an interior inspection. He was told we first need proof that he has a financial interest in the property and if he could bring in his paperwork today we can schedule an inspection to be conducted within a couple days.

FINANCIAL IMPACT: General Funds

BUDGET ACTION REQUIRED: None

STATE EQUALIZED VALUE: \$15,300

ESTIMATED COST TO REPAIR: \$2,500 plus the cost of interior repairs

STAFF RECOMMENDATION: To concur with the Housing Board of Appeals decision to demolish.

4. 1947 S. Getty

CASE# & PROJECT ADDRESS: #EN030040, 1947 S. Getty, Muskegon, MI

LOCATION AND OWNERSHIP: This commercial structure is located on S. Getty between Laketon and Hackley and is owned by the State of Michigan.

STAFF CORRESPONDENCE: A dangerous building inspection was conducted on 5/29/03 and the Notice and Order to repair or remove was issued 6/13/03. On 8/7/03 the HBA declared the structure dangerous and substandard.

OWNER CONTACT: There has been no contact from the State.

FINANCIAL IMPACT: General Funds

BUDGET ACTION REQUIRED: None

STATE EQUALIZED VALUE: \$75,700 – Commercial building and garage

ESTIMATED COST TO REPAIR: \$8,000 Exterior only

STAFF RECOMMENDATION: To concur with the Housing Board of Appeals decision to demolish.

5. 1345 Fifth – Garage Only

CASE# & PROJECT ADDRESS: #EN-030042 Address: 1345 Fifth – Garage only

LOCATION AND OWNERSHIP: This structure is located on Fifth St., between Mason & Strong and is owned by Fannie Jones, Chicago Heights, Illinois.

STAFF CORRESPONDENCE: A dangerous building inspection was conducted on 5/9/03. A notice and Order to repair was issued 6/12/03. On 8/7/03 the HBA declared the garage substandard and dangerous.

OWNER CONTACT: On 7/10/03 a relative of the owner came into the Inspection office and requested an extension on behalf of the owner who lives in Illinois. He stated the property is being sold. An extension was not granted. On 8/13/03 a potential buyer of the property came into the Inspection office and stated she would like to repair the garage after purchasing the property. There has been no contact since that date.

FINANCIAL IMPACT: General Funds

BUDGET ACTION REQUIRED: None

STATE EQUALIZED VALUE: \$17,800 (house and garage)

ESTIMATED COST TO REPAIR: \$1,500

STAFF RECOMMENDATION: To concur with the Housing Board of Appeals decision to demolish.

6. 1986 Ninth – Garage Only

CASE# & PROJECT ADDRESS: #EN-030094 Address: 1986 Ninth – Garage only

LOCATION AND OWNERSHIP: This structure is located on ninth Street between Delan and Young and is owned by David Ross.

STAFF CORRESPONDENCE: A dangerous building inspection was conducted on 4/16/03. A Notice and Order to repair was issued 5/12/03. Mr. Ross applied for a permit to demolish the garage on 6/11/03, but never demolished it. On 11/06/03 the HBA declared the garage substandard and dangerous.

OWNER CONTACT: Mr. Ross came in the Inspection office to apply for a demolition permit. On 9/18/03 a letter was sent to him requesting him to contact the office again with his intentions. He did not reply.

FINANCIAL IMPACT: General Funds

BUDGET ACTION REQUIRED: None

STATE EQUALIZED VALUE: \$15,500 (house and garage)

ESTIMATED COST TO REPAIR: \$2,500

STAFF RECOMMENDATION: To concur with the Housing Board of Appeals decision to demolish.

Motion by Commissioner Shepherd, second by Vice Mayor Larson to concur with the Housing Board of Appeals decision to demolish 1263 W. Larch, 153 Houston, 1867 Austin, 1947 S. Getty, 1345 Fifth (Garage Only) and 1986 Ninth (Garage only); and direct staff to obtain bids for the demolition of the structures; and that the Mayor and City Clerk be authorized and directed to execute a contract for demolitions at the lowest responsible bidder.

ROLL VOTE: Ayes: Spataro, Warmington, Carter, Gawron, Larson, Shepherd
Nays: Davis

MOTION PASSES

7. 448 Catherine

CASE# & PROJECT ADDRESS: #EN030029, 448 Catherine, Muskegon, MI

LOCATION AND OWNERSHIP: This structure is located on Catherine between Williams and Wood St. It is owned by Curtis Vines who lives at 1868 McIlwraith.

STAFF CORRESPONDENCE: A dangerous building inspection was conducted on 3/5/03 because the structure had been boarded and vacant for more than 180 days. A Notice and Order to repair was issued 3/5/03. An interior inspection was conducted with the owner on 4/18/03. On 7/3/03 the HBA tabled the case for 60 days to allow the owner time to have an electrical contractor pull a permit and complete the required repairs. Billy Walker Jr. applied for the electrical permit on 7/25/03 and called on 11/06/03 (date of HBA review) to schedule an inspection. The electrical inspector went to the property and found the electricity had been hooked up illegally. The HBA declared the structure on that date.

OWNER CONTACT: Mr. Vines was in contact with Inspection Services to schedule an interior inspection and he stated he wanted to fix the house and live in it. He stated he would not be renting the structure out. There has been no contact since 11/06/03.

FINANCIAL IMPACT: CDBG Funds

BUDGET ACTION REQUIRED: None

STATE EQUALIZED VALUE: \$20,200

ESTIMATED COST TO REPAIR: \$6,000

STAFF RECOMMENDATION: To concur with the Housing Board of Appeals decision to demolish.

Motion by Commissioner Spataro, second by Commissioner Shepherd to concur with the Housing Board of Appeals to demolish 448 Catherine and to authorize staff to obtain bids for the demolition and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition at the lowest responsible bidder.

ROLL VOTE: Ayes: Warmington, Carter, Davis, Gawron, Larson, Shepherd,
Spataro

Nays: None

MOTION PASSES

The Regular Commission meeting for the City of Muskegon was adjourned at
8:18pm.

Respectfully submitted



Gail Kundinger, City Clerk, MMC

TO: Mayor and City Commission
FROM: City Clerk
DATE: January 29, 2004
RE: Policy regarding Conflict of Interest and Service Pledge

SUMMARY OF REQUEST: To adopt a resolution that requires all appointed members of the various city boards and committees to sign a Conflict of Interest Form and a Service Pledge form.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval

COMMITTEE RECOMMENDATION: The Legislative Policy Committee met on January 28, 2004 and recommends approval.

City of Muskegon
Resolution # 2004-17(b)

WHEREAS, The City Commission for the City of Muskegon recognizes the need for a policy regarding conflict of interest for all appointed members of the various city boards, committees and commissions; and

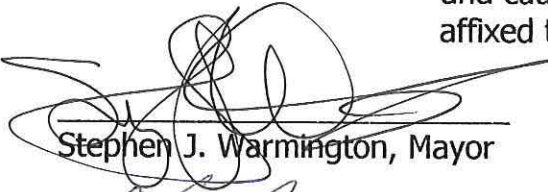
WHEREAS, the public mission of the various boards, committees and commissions is that the members of the public have confidence in its management and administration; and

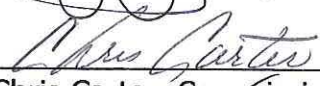
WHEREAS, if a member of these various boards, committees and commissions will derive any financial profit or gain directly or indirectly by reason of membership on the board, committee or commission or through services provided to the organization, the objectivity or loyalty of that member could be questioned; and

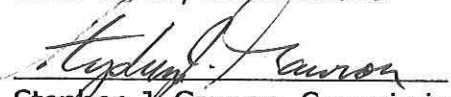
WHEREAS, the City Commission recognizes the importance and responsibility of those serving as members of the various boards, committees, and commissions an ask them to pledge to carry out in a trustworthy and diligent manner the duties and obligations in their roles.

NOW THEREFORE BE IT RESOLVED, by the Muskegon City Commission that a each member of all boards, committees and commission are hereby required to sign a Service Pledge and Conflict of Interest Form when they are appointed to the various boards, committees and commissions. These forms will be current for the appointed term of office for each member.

IN WITNESS WHEREOF, we have hereunto set our hands,
and caused the Corporate Seal of the City of Muskegon to be
affixed this 10th day of February, 2004.

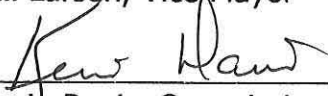

Stephen J. Warmington, Mayor


Chris Carter, Commissioner


Stephen J. Gawron, Commissioner


Lawrence O. Spataro, Commissioner


Bill Larson, Vice Mayor


Kevin Davis, Commissioner


Clara Shepherd, Commissioner

BOARD/COMMISSION/COMMITTEE SERVICE PLEDGE

I, _____, recognizing the important responsibility I am undertaking in serving as a member of the _____, hereby pledge to carry out in a trustworthy and diligent manner the duties and obligations in my role as a _____ member. I will exercise the duties and responsibilities of this office with integrity, collegiality and care.

I PLEDGE:

1. To establish as a high priority my attendance at all meetings of the board, committees and task forces on which I serve.
2. To come prepared to discuss the issues and business to be addressed at scheduled meetings, having read the agenda and all background material relevant to the topics at hand.
3. To work with and respect the opinions of my peers who serve on this board/committee, and to leave my personal prejudices out of all discussions.
4. To always act for the good of the organization.
5. To represent this organization in a positive and supportive manner at all times and in all places.
6. To observe the parliamentary procedures and display courteous conduct in all board, committee and task force meetings.
7. To refrain from intruding on administrative issues that are the responsibility of management, except to monitor the results and prohibit methods that conflict with board policy.
8. To avoid conflicts of interest between my position as a board member and my personal life. If such a conflict does arise, I will declare that conflict before the board and refrain from voting on matters in which I have a conflict.
9. To participate in 1) annual strategic planning, 2) a board/committee self-evaluation program, and 3) board development workshops, seminars and other educational events that enhance my skills as a board/commission/committee member.

If for any reason, I find myself unable to carry out the above duties as best as I can, I agree to resign my position as a board/commission/committee member.

Member Signature

Date

POLICY TITLE: Conflict of Interest

The _____ Board/Committee/Commission requires that all members disclose interests that could result in a conflict.

Because of the public mission of the board/committee/commission, it is important that members of the public have confidence in its management and administration. If a member of the Board/Committee/Commission will derive any financial profit or gain directly or indirectly by reason of membership on the Board/Committee/Commission or through services provided to the organization, the objectivity or loyalty of that member or employee could be questioned and a charge of self-dealing could be made because of the possible conflict of interest.

In order to establish a procedure for dealing with the issue and to encourage disclosure, all Board/Committee/Commission members will be required to submit a disclosure statement at the beginning of employment or term.

If a matter arises in which a member of the Board/Committee/Commission has a conflict of interest, the individual shall promptly disclose it to the Board/Committee/Commission. An individual with a conflict of interest shall not proceed to make any decision or take any action on behalf of the Board/Committee/Commission without approval of the Board/Committee/Commission.

Disclosure Statement Regarding Conflict of Interest

I have read and am fully familiar with the policy statement regarding Conflict of Interest adopted by the City Commission. I am not presently involved in any transaction, investment or other matter in which I would derive any financial profit or gain directly or indirectly as a result of my membership on the _____ Board/Committee/Commission except as follows:

Furthermore, I agree to disclose any additional conflicts of interest, which may occur in accordance with the requirements of the policy statement.

Signature _____

Date _____

Adopted: _____

DATE: January 30, 2004

TO: Honorable Mayor and City Commissioners

FROM: Robert B. Grabinski, Director of Inspections

RE: Concurrence to Amend Chapter 30 of the Code of Ordinances
Adopting the 2003 International Fire Code.

SUMMARY OF REQUEST: This is to request City Commission adopt the attached ordinance amending Chapter 30 of the Code of Ordinances. This request is made to adopt the 2003 International Fire Code and retain appendix II-C of the 1997 Uniform Fire Code.

The request to adopt the 2003 edition is made to put the fire code in line with the current editions of the construction codes as adopted by the State of Michigan. Retainage of the appendix II-C will allow some code enforcement for fire safety on marina docks.

Staff Recommendation: To adopt the ordinance as written.

Fiscal Impact: None as all code books were budgeted for in anticipation of this change.

CITY COMMISSION RECOMMENDATION: The Commission will consider this item at it's next meeting, Tuesday, February 10, 2004.

City of Muskegon
Muskegon County, Michigan

ORDINANCE NO. 2123

The City Commission of the City of Muskegon hereby ORDAINS:

Chapter 30 of the Code of Ordinances of the City of Muskegon concerning the Fire Prevention Code is amended, as follows:

1. Section 30-91 shall be amended to read, as follows:

Adoption.

The city adopts for the purpose of prescribing regulations governing conditions hazardous to life and property from fire, hazardous materials or explosion, and for all other relevant purposes, that certain code known as the International Fire Code, 2003 edition, together with and retaining and readopting appendix II-C of the 1997 Uniform Fire Code. The adoption and retention of such codes is made except as amended by this article. Copies of such codes are on file with the city clerk and the codes, as amended, are made a part hereof as if fully set forth in this article.

This ordinance adopted:

Ayes: Carter, Davis, Gawron, Larson, Shepherd, Spataro, Warmington

Nays: None

Adoption Date: February 10, 2004

Effective Date: February 24, 2004

First Reading: February 10, 2004

Second Reading: N/A

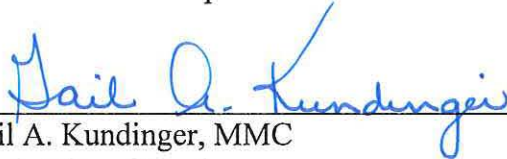
CITY OF MUSKEGON

By: Gail A. Kunderger
Gail A. Kunderger, MMC
City Clerk

CERTIFICATE

The undersigned, being the duly qualified clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the 10th day of February, 2004, at which meeting a quorum was present and remained throughout, and that the original of said ordinance is on file in the records of the City of Muskegon. I further certify that the meeting was conducted, and public notice was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

DATED: February 10 2004



Gail A. Kunderger, MMC
Clerk, City of Muskegon

Publish: Notice of Adoption to be published once within ten (10) days of final adoption.

**CITY OF MUSKEGON
NOTICE OF ADOPTION**

TO: ALL PERSONS INTERESTED

Please take notice that on February 10, 2004, the City Commission of the City of Muskegon adopted amendments to the Muskegon City Code concerning the Fire Prevention Code, summarized as follows:

1. Section 30-91 shall be amended to authorize enforcement of the International Fire Code, 2003 edition.

Copies of the ordinance may be viewed and purchased at reasonable cost at the Office of the City Clerk in the City Hall, 933 Terrace Street, Muskegon, Michigan, during regular business hours.

This ordinance amendment is effective ten (10) days from the date of this publication.

CITY OF MUSKEGON

Published February 14, 2004

By _____
Gail A. Kunding, MMC, Its Clerk

PUBLISH ONCE WITHIN TEN (10) DAYS OF FINAL PASSAGE.

Date: 2/3/2004
To: Honorable Mayor and City Commissioners
From: Ric Scott 
RE: Consumers Energy Easement

SUMMARY OF REQUEST:

Consumers Energy is requesting an easement across the bike trail property at Edison Landing to service the CSX railroad crossing.

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Approve

COMMITTEE RECOMMENDATION:

Affirmative Action
(231)724-6703
FAX: (231)722-1214

Assessor/Equalization
(231)724-6708
FAX: (231)726-5181

Cemetery Department
(231)724-6783
FAX: (231)726-5617

City Manager
(231)724-6724
FAX: (231)722-1214

Civil Service
(231)724-6716
FAX: (231)724-4405

Clerk
(231)724-6705
FAX: (231)724-4178

Community and
Neigh. Services
(231)724-6717
FAX: (231)726-2501

Computer Info.
Systems
(231)724-6744
FAX: (231)722-4301

Engineering Dept.
(231)724-6707
FAX: (231)727-6904

Finance Dept.
(231)724-6713
FAX: (231)724-6768

Fire Dept.
(231)724-6792
FAX: (231)724-6985

Income Tax
(231)724-6770
FAX: (231)724-6768

Inspection Services
(231)724-6715
FAX: (231)728-4371

Leisure Services
(231)724-6704
FAX: (231)724-1196

Mayor's Office
(231)724-6701
FAX: (231)722-1214

Planning/Zoning
(231)724-6702
FAX: (231)724-6790

Police Department
(231)724-6750
FAX: (231)722-5140

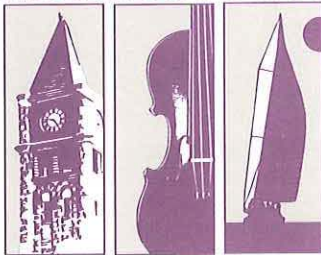
Public Works Dept.
(231)724-4100
FAX: (231)722-4188

Treasurer's Office
(231)724-6720
FAX: (231)724-6768

Water Billing Dept.
(231)724-6718
FAX: (231)724-6768

Water Filtration
(231)724-4106
FAX: (231)755-5290

MUSKEGON



West Michigan's Shoreline City

Date: 2/3/2004

To: Honorable Mayor and City Commissioners

From: Ric Scott

Re: Consumers Energy Easement

Consumers Energy is requesting an easement across the bike trail at Edison Landing to service the CSCX railroad crossing at that location.

Staff would recommend approval of the request.

Thank you for your consideration.

EASEMENT FOR UNDERGROUND ELECTRIC LINE

Form 468 4-2003
Tax Code: 616029
W.O. #05833462
640 Terrace

2004-17(d)

Parties: "Owner" is the City of Muskegon, a Michigan public authority and body corporate

Owner's address is 933 Terrace Street, Muskegon, MI 49443-0536

"Consumers" is CONSUMERS ENERGY COMPANY, a Michigan corporation. Consumers' address is One Energy Plaza, Jackson, Michigan 49201.

Grant of Easement: For good and valuable consideration, Owner grants Consumers a permanent easement for underground electric line in, on, under, and across a portion of "Owner's Land," called the "Easement Area." Owner's Land is in the City of Muskegon, County of Muskegon, and State of Michigan and is described in the attached Exhibit A. The Easement Area is within Owner's Land and is described in the attached Exhibit B.

Purpose: The purpose of the easement is to grant Consumers the right to enter Owner's Land to construct, operate, inspect, maintain, replace, improve, remove, and enlarge an underground electric line in the Easement Area. The underground electric lines may consist of underground cables (including fiber-optic cable), conduits, wires, conductors, subsurface junction vaults, surface-mounted transformers and enclosures, and other equipment for transmitting and distributing electrical energy and communications signals.

Trees and Other Vegetation: Consumers shall have the right from time to time hereafter to enter Owner's Land to trim, cut down, and otherwise remove and control any trees, brush, roots, and other vegetation, whether inside or outside the Easement Area, that Consumers believes may interfere with the construction, operation, and maintenance of the underground electric line or lateral lines.

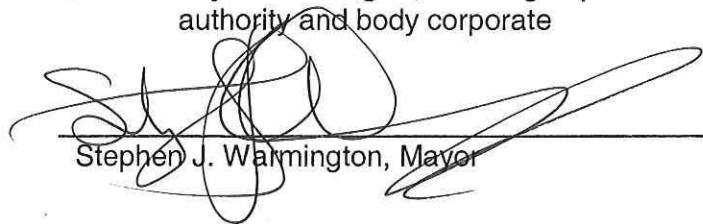
Buildings/Structures: Owner shall not: 1) locate any buildings, structures, septic systems, drain fields, ponds, or swimming pools within the Easement Area, 2) plant any trees within the Easement Area, or 3) change the ground elevation within the Easement Area. If Owner violates this provision, Owner shall reimburse Consumers for any expenses Consumers incurs correcting the violation. If Consumers corrects the violation by relocating the electric line or lateral line on Owner's Land, this easement shall automatically apply to such relocated line.

Exercise of Easement: Grantee's nonuse or limited use of this Easement shall not preclude Grantee's later use of this Easement to its full extent.

Successors: This easement shall bind and benefit Owner's and Consumers' respective heirs, successors, lessees, licensees, and assigns.

Date: February 10, 2004

Owner: **City of Muskegon**, a Michigan public
authority and body corporate



Stephen J. Warmington, Mayor

Acknowledgment

The foregoing instrument was acknowledged before me in Muskegon County, Michigan,
on February 11, 2004 by Stephen J. Warmington, Mayor of City of Muskegon, a
Michigan public authority and body corporate.

Linda S. Potter
Linda S. Potter Notary Public
Muskegon County, Michigan
Acting in Muskegon County
My Commission expires: 9-25-06

This easement is exempt from real estate transfer tax pursuant to MCLA 207.505(f) and from State real estate transfer tax pursuant to the provisions of MCLA 207.526(f).

Prepared By: Alan Poling
Consumers Energy Company
4000 Clay Avenue SW, P.O. Box 201
Grand Rapids, MI 49502-0494

EXHIBIT A

Owner's Land

A 15.0 foot wide right of way for pedestrian usage the center line of which is described as:

Commence at the intersection of the Northeasterly line of Terrace Street, being the Southwesterly line of Block 557 extended to the centerline of vacated Water Street; thence North 62°44'00" West 381.45 feet along the northeasterly right of way line of Terrace Street; thence Westerly 269.86 feet, along said northeasterly right of way line, said line being a 302.48 foot radius curve to the left with a central angle of 51°07'00" and a chord which bears North 88°17'30" West 261.00 feet, to the line between Lots 5 and 6 of said Block 558; thence North 46°09'15" West 78.34 feet, along said line, to the PLACE OF BEGINNING OF THIS DESCRIPTION: Thence Northeasterly 628.75 feet, along a 795.75 foot radius curve to the right, having a central angle of 45°16'17" and a chord which bears North 70°05'06" East 612.52 feet; thence South 87°16'46" East 1246.74 feet; thence Northeasterly 1510.50 feet, along a 1279.84 foot radius curve to the left, having a central angle of 67°37'19" and a chord which bears North 58°54'34" East 1424.34 feet to the place of ending of this center line description. The northerly line of said easement is to be shortened or lengthened to intersect the line between Lots 5 and 6 of said Block 558; and the southerly line is to be shortened or lengthened to intersect the line between Lots 5 and 6 of said Block 558 and the westerly right of way line of Western Avenue.

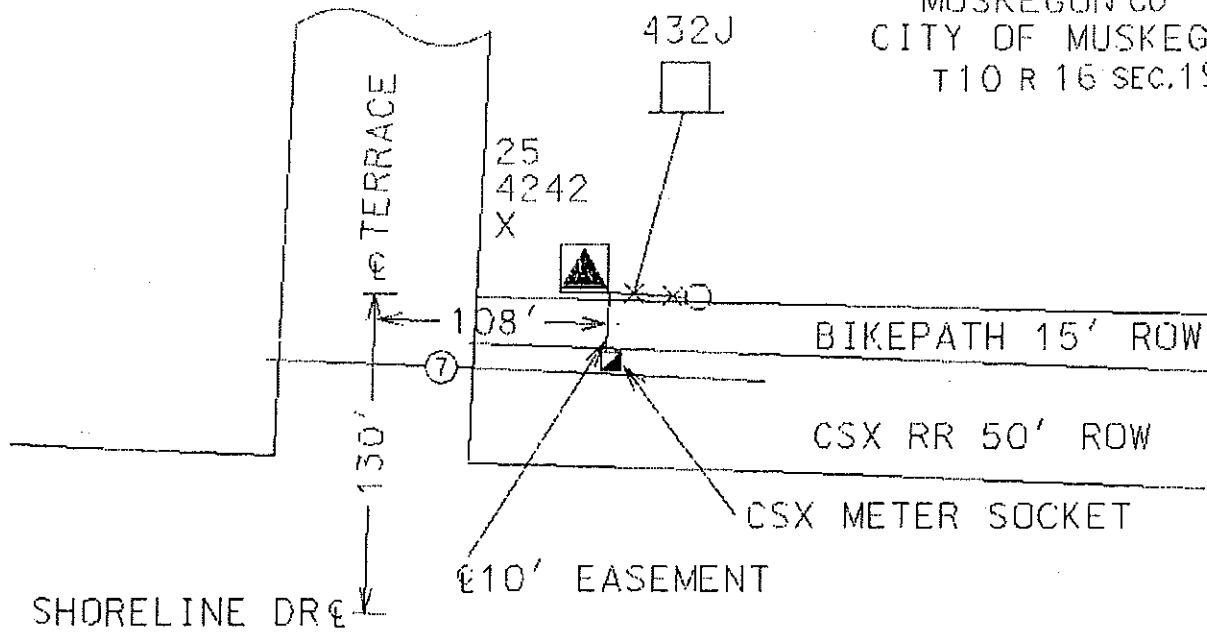
EXHIBIT B

Easement Area

A 10 foot-wide strip of land, as shown in the attached drawing, being 5 feet on each side of each underground electric line, as constructed on Owner's Land.

WO # 05833462

MUSKEGON CO
CITY OF MUSKEGON
T10 R 16 SEC.19



Date: February 10, 2004
To: Honorable Mayor and City Commissioners
From: Engineering
RE: Janitorial Services, Option Year (2004-2005)

SUMMARY OF REQUEST:

Exercise the "option year" in the City's 2001-2003 contract with Edwards Janitorial to clean City Hall and Public Service Building for an additional monthly charges of \$151.62 for City Hall and \$50.79 for DPW. The total annual cost for this option year is \$56,520 for City Hall, which is \$367.85 more than what was submitted as part of the bids for option year back in February of 2001. Similarly, the proposed annual DPW charges are \$17,400 which is \$121.35 more than 2001 bids for an option year.

Those extra charges are being requested by Edwards, see attached letter, due to a significant increase in his workman compensation.

FINANCIAL IMPACT:

The total cost of the contract which \$73,920

BUDGET ACTION REQUIRED:

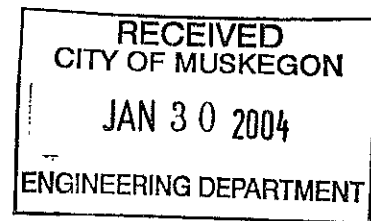
None, the option year cost was anticipated during the budget time and the extras are minor.

STAFF RECOMMENDATION:

To approve the extension of the contract with Edwards Janitorial to provide cleaning services until the end of April of 2005.

COMMITTEE RECOMMENDATION:

City of Muskegon
Attn: Mr. Mohammed Al-Shatel, P.E.
933 Terrace St.
P.O. Box 536
Muskegon, Michigan 49443-0536
1/26/04



Dear Sir:

This year we have received a significant increase in our workmens compensation insurance (total of \$ 3,382.00 per year). In addition in order to keep the increase at this level we were required to initiate drug testing and physicals for all new hires. The cost of this will be a minimum of close to \$ 1,000.00 each year. After much pricing both by my insurance agents and myself we still found that our insurance supplier was very competitive. I am asking that all of my customers help defray these costs.

For the City of Muskegon this amounts to \$ 489.00 per year. If this is agreeable this would be effective 5/01/04 which starts the fourth year optional contract. Our pricing would be \$ 4710 per month for the City Hall and \$ 1450 per month(plus extra add ons) for the Public Service Building.

Thank you for your consideration in this matter. Any questions feel free to call me. (231) 744-3569.

Edwards Janitorial Service
David L. Edwards
David L. Edwards

Agenda Item No. _____
City Commission Meeting _____

Date: January 22, 2004
To: Honorable Mayor and City Commission
From: Department of Public Works
Re: Traffic Department materials and services 2004

SUMMARY OF REQUEST:

Contract with the Muskegon County Road Commission for the joint purchase of various Traffic Department materials and services. We have bid out these items with MCRC for the past fourteen years. By bidding together with MCRC and other municipalities we are able to get better unit prices because of larger quantity purchases.

FINANCIAL IMPACT:

Sign materials and services to be jointly bid:

Sign blanks	\$1,500.00 approx.
Sign posts	\$4,800.00 approx.
Sign sheeting	\$1,500.00 approx.
Ready Made Signs.....	\$2,000.00 approx.
Centerline painting	\$12,000.00 approx.

Total \$21,800.00 (\$21,200.00 in 2003)

BUDGET ACTION REQUIRED:

None, this item is requested each year in the appropriate Highway budgets.

STAFF RECOMMENDATION:

Approve the continued joint purchasing with the Muskegon County Road Commission for sign materials and services.

Memo

To: Bob Kuhn
From: Dan Gomez
Date: 01-22-04
Re: Sign Materials & Services: Annual Contract

Again this year we are requesting permission to bid jointly for our sign materials and services with the Muskegon County Road Commission as we have done the last fourteen years. They are getting ready to go out for bids on the following items and thus we do not have any actual quotes for 2004.

For sign blanks:

	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>
sign blanks →	\$1.50/sq. ft.	\$1.47/sq. ft.	\$1.40/sq. ft.	\$1.34/sq ft

For sign posts:

	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>
2# x 11' posts →	\$5.45/ea.	\$5.76/ea.	\$6.15/ea.	\$6.08
3# x 12' posts →	\$8.92/ea.	\$9.42/ea.	\$10.08/ea.	\$9.96

For sheeting: Our standard has always been 3M sheeting, they are the only bid usually received by MCRC, they like us, use 3M sheeting exclusively, however we recently purchased our 3M roller, as did MCRC, and no longer have to buy a minimum order to keep the roller they originally gave to us to maintain the warranty on their sheeting. Other competitive sources are also bidded out .

Centerline painting: Before 1997, we contracted with the MCRC for this work. In 1997 they sold their equipment and we jointly bid with all other cities and townships in the County. In 1997 M&M Pavement Marking, Inc. was awarded the bid and has since been extended the contract every year since at the same unit prices. Our overall cost since 1998 has been higher because we painted over significant amounts of faded permanent pavement marking and painting costs have increased.

<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>
\$10,082 (M&M)	\$10,060 (M&M)	\$11,228 (M&M)	\$10,737(M&M)

Date: February 3, 2004
To: The Honorable Mayor and City Commissioners
From: City Treasurer
RE: Write-off of Uncollectible Accounts Receivable

SUMMARY OF REQUEST:

Periodically it is necessary to purge from the City's general accounts receivable records items that are deemed uncollectible. In most cases these items have gone through the entire collection process without success. In some other cases, further collections efforts, such as using the outside collection agency, resulted in limited success. However, at this time, it is requested that the City Commission authorize staff to write-off these receivables from the City's books.

FINANCIAL IMPACT:

Reduce the City's accounts receivable by \$16,304.90. The impact would be a decrease in the fund balance/retained earnings of several City funds as follows:

101	General Fund	\$ 7,068.87
472	CDBG Fund	5,681.30
590 & 591	Sewer Fund & Water Fund	3,554.73
Total		<u>\$ 16,304.90</u>

BUDGET ACTION REQUIRED:

For the General, Sewer and Water Funds, there are sufficient funds for bad debt expense included in the 2003 budget, so no further action is required.

STAFF RECOMMENDATION:

Approval of the 2003 write-offs effective for the fiscal year ended December 31, 2003 for the various funds as shown above.

COMMITTEE RECOMMENDATION

N/A

City of Muskegon
Invoices Submitted For Write Off - 2003 Fiscal Year

Invoice No.	Date of Service/Invoice	Invoiced To	Reason for Write Off	Amount
9818343	2/16/01	JILLIAN RUCKER	CHP 7 BANKRUPTCY DISCHARGE	\$ 50.00
9818931	4/13/01	JILLIAN RUCKER	CHP 7 BANKRUPTCY DISCHARGE	\$ 126.00
9827508	10/18/02	JASON DAVID JANCZYK	CHP 7 BANKRUPTCY DISCHARGE	\$ 50.00
9822888	12/21/01	JEFF BRANDEL	CHP 7 BANKRUPTCY DISCHARGE	\$ 70.00
9823162	12/31/01	JEFF BRANDEL	CHP 7 BANKRUPTCY DISCHARGE	\$ 119.30
9824180	4/26/02	JEFF BRANDEL	CHP 7 BANKRUPTCY DISCHARGE	\$ 90.00
9827234	10/4/02	JEFF BRANDEL	CHP 7 BANKRUPTCY DISCHARGE	\$ 55.00
9826732	9/13/02	JEFF BRANDEL	CHP 7 BANKRUPTCY DISCHARGE	\$ 335.46
9827745	11/1/02	JEFF BRANDEL	CHP 7 BANKRUPTCY DISCHARGE	\$ 126.00
9818650	3/16/01	ROBERT FRANK RUDNICK II	CHP 7 BANKRUPTCY DISCHARGE	\$ 50.00
9825432	7/12/02	JOHN L ANDERSON JR	TAX FORECLOSURE	\$ 122.00
9825002	6/14/02	JEFFERY M. JANUSKA	TAX FORECLOSURE	\$ 40.00
9825591	7/19/02	JEFFERY M. JANUSKA	TAX FORECLOSURE	\$ 60.00
9824557	5/24/02	HERBERT RUSS	TAX FORECLOSURE	\$ 171.25
9825225	7/5/02	HERBERT RUSS	TAX FORECLOSURE	\$ 122.00
9825982	7/26/02	HERBERT RUSS	TAX FORECLOSURE	\$ 92.00
9826938	9/20/02	HERBERT RUSS	TAX FORECLOSURE	\$ 86.00
9818400	2/16/01	VIVIAN/CIRILA L. PEREZ	CHP 7 BANKRUPTCY DISCHARGE	\$ 75.00
9819025	4/20/01	VIVIAN/CIRILA L. PEREZ	CHP 7 BANKRUPTCY DISCHARGE	\$ 70.00
9819132	4/27/01	VIVIAN/CIRILA L. PEREZ	CHP 7 BANKRUPTCY DISCHARGE	\$ 106.11
9819419	5/25/01	VIVIAN/CIRILA L. PEREZ	CHP 7 BANKRUPTCY DISCHARGE	\$ 45.00
9820106	6/29/01	VIVIAN/CIRILA L. PEREZ	CHP 7 BANKRUPTCY DISCHARGE	\$ 45.00
9817195	10/13/00	MICHAEL JONATHON KLINE	UNABLE TO LOCATE - UNCOLLECTABLE	\$ 50.00
9825481	7/19/02	JOSEPH LYMAN BATTLE	DECEASED	\$ 50.00
9830588	6/27/03	ROGER BALCOM	TAX FORECLOSURE	\$ 122.00
9829999	5/30/03	ERIK J. GARVEY	DECEASED	\$ 75.00
9819708	6/15/01	CARRIE WILLIAMS	DECEASED	\$ 122.00
9822047	10/12/01	CARRIE WILLIAMS	DECEASED	\$ 104.00
9824084	4/12/02	CARRIE WILLIAMS	DECEASED	\$ 211.57
9825082	6/28/02	CARRIE WILLIAMS	DECEASED	\$ 29.33
9821527	9/14/01	TAWANA LETRECE MCQUARTER	CHP 7 BANKRUPTCY DISCHARGE	\$ 50.00
9827644	8/20/80	ELIZABETH HATHORN	DECEASED	\$ 86.00
9809854	4/23/99	ELIZABETH HATHORN	DECEASED	\$ 99.82
9816954	10/6/00	ELIZABETH HATHORN	DECEASED	\$ 30.00
9817476	11/10/00	ELIZABETH HATHORN	DECEASED	\$ 30.00
9820485	7/20/01	ELIZABETH HATHORN	DECEASED	\$ 30.00
9821224	8/31/01	ELIZABETH HATHORN	DECEASED	\$ 30.00

City of Muskegon
Invoices Submitted For Write Off - 2003 Fiscal Year

Invoice No.	Date of Service/Invoice	Invoiced To	Reason for Write Off	Amount
9822261	10/26/01	ELIZABETH HATHORN	DECEASED	\$ 60.00
9825093	6/28/02	NICK E. GLAVAS	DECEASED	\$ 132.43
9806141	7/31/98	NICK E. GLAVAS	DECEASED	\$ 104.00
9809840	4/23/99	NICK E. GLAVAS	DECEASED	\$ 98.64
9810666	6/25/99	NICK E. GLAVAS	DECEASED	\$ 104.00
9811674	8/27/99	NICK E. GLAVAS	DECEASED	\$ 86.00
9812415	10/15/99	NICK E. GLAVAS	DECEASED	\$ 104.00
9814302	4/28/00	NICK E. GLAVAS	DECEASED	\$ 278.00
9824477	5/17/02	VERNEDA MARTIN	DECEASED	\$ 3,095.00
9824697	6/7/02	VERNEDA MARTIN	DECEASED	\$ 92.00
9826855	9/20/02	VERNEDA MARTIN	DECEASED	\$ 134.00
9827065	9/27/02	VERNEDA MARTIN	DECEASED	\$ 134.00
9827829	11/1/02	VERNEDA MARTIN	DECEASED	\$ 122.00
9821427	9/14/01	VERNEDA MARTIN	DECEASED	\$ 86.00
9822574	11/21/01	VERNEDA MARTIN	DECEASED	\$ 86.00
9809667	4/9/99	VERNEDA MARTIN	DECEASED	\$ 100.16
9811081	7/23/99	VERNEDA MARTIN	DECEASED	\$ 93.30
9811893	9/10/99	VERNEDA MARTIN	DECEASED	\$ 18.00
9814287	4/28/00	VERNEDA MARTIN	DECEASED	\$ 216.04
9815460	7/14/00	VERNEDA MARTIN	DECEASED	\$ 122.00
9816372	8/25/00	VERNEDA MARTIN	DECEASED	\$ 122.00
9816999	10/13/00	VERNEDA MARTIN	DECEASED	\$ 128.42
9817056	10/13/00	VERNEDA MARTIN	DECEASED	\$ 122.00
9819552	6/8/01	VERNEDA MARTIN	DECEASED	\$ 129.66
9819756	6/15/01	VERNEDA MARTIN	DECEASED	\$ 86.00
9820351	7/13/01	VERNEDA MARTIN	DECEASED	\$ 86.00
9821185	8/17/01	VERNEDA MARTIN	DECEASED	\$ 88.00
9821427	9/14/01	VERNEDA MARTIN	DECEASED	\$ 86.00
9821718	9/28/01	VERNEDA MARTIN	DECEASED	\$ 338.84
9824024	4/12/02	EDWIN C BACKING	TAX FORECLOSURE	\$ 104.66
9824450	5/17/02	EDWIN C BACKING	TAX FORECLOSURE	\$ 86.00
9825725	7/26/02	EDWIN C BACKING	TAX FORECLOSURE	\$ 86.00
9826476	8/23/02	EDWIN C BACKING	TAX FORECLOSURE	\$ 86.00
9827632	10/25/02	EDWIN C BACKING	TAX FORECLOSURE	\$ 86.00
9820984	8/17/01	WILLIAM BAILEY	LEGAL SETTLEMENT	\$ 2,085.70
9824405	4/1/02	DAVID ELLIS	CHP 7 BANKRUPTCY DISCHARGE	\$ 75.00
9822769	10/19/01	DAVID ELLIS	CHP 7 BANKRUPTCY DISCHARGE	\$ 119.30

City of Muskegon
Invoices Submitted For Write Off - 2003 Fiscal Year

Invoice No.	Date of Service/Invoice	Invoiced To	Reason for Write Off	Amount
9824051	5/7/02	DAVID ELLIS	CHP 7 BANKRUPTCY DISCHARGE	\$ 122.52
9823800	2/1/02	DAVID ELLIS	CHP 7 BANKRUPTCY DISCHARGE	\$ 75.00
9824033	3/13/02	DAVID ELLIS	CHP 7 BANKRUPTCY DISCHARGE	\$ 95.66
9829106	3/7/2003	PAT LOUIS KERBUSKI	DECEASED	\$ 50.00
				<u>\$ 12,750.17</u>

City of Muskegon
Water/Sewer Items Submitted for Write Off - 2003 Fiscal Year

Account #	Service Address	Customer Name	Reason for Write Off	Code	Amount
225365001	324 W LARCH AVE	JULLIAN E RUCKER	CHP 7 DISCHARGE	WATER	\$ 6.06
225365001	324 W LARCH AVE	JULLIAN E RUCKER	CHP 7 DISCHARGE	SEWER	\$ 10.58
225365001	324 W LARCH AVE	JULLIAN E RUCKER	CHP 7 DISCHARGE	WATER	\$ 89.78
225365001	324 W LARCH AVE	JULLIAN E RUCKER	CHP 7 DISCHARGE	SEWER	\$ 134.47
316440303	2185 BLODGETT ST	JASON JANCZYK	CHP 7 DISCHARGE	WATER	\$ 10.08
316440303	2185 BLODGETT ST	JASON JANCZYK	CHP 7 DISCHARGE	SEWER	\$ 18.08
316440303	2185 BLODGETT ST	JASON JANCZYK	CHP 7 DISCHARGE	WATER	\$ 106.53
316440303	2185 BLODGETT ST	JASON JANCZYK	CHP 7 DISCHARGE	SEWER	\$ 203.04
120390003	1370 WINTERS ST	CAROLYN YOUNG	CHP 7 DISCHARGE	WATER	\$ 2.09
120390003	1370 WINTERS ST	CAROLYN YOUNG	CHP 7 DISCHARGE	SEWER	\$ 2.99
120390003	1370 WINTERS ST	CAROLYN YOUNG	CHP 7 DISCHARGE	WATER	\$ 13.40
120390003	1370 WINTERS ST	CAROLYN YOUNG	CHP 7 DISCHARGE	SEWER	\$ 22.38
404631002	1637 NEW ST	JACOB POSTEMA	CHP 7 DISCHARGE	WATER	\$ 4.86
404631002	1637 NEW ST	JACOB POSTEMA	CHP 7 DISCHARGE	WATER	\$ 56.77
309032602	784 WASHINGTON AVE	JEFF BRANDEL	CHP 7 DISCHARGE	WATER	\$ 30.81
309032602	784 WASHINGTON AVE	JEFF BRANDEL	CHP 7 DISCHARGE	SEWER	\$ 55.47
309032602	784 WASHINGTON AVE	JEFF BRANDEL	CHP 7 DISCHARGE	WATER	\$ 250.18
309032602	784 WASHINGTON AVE	JEFF BRANDEL	CHP 7 DISCHARGE	SEWER	\$ 466.17
225397602	1988 PARK ST	JEFF BRANDEL	CHP 7 DISCHARGE	WATER	\$ 1.42
225397602	1988 PARK ST	JEFF BRANDEL	CHP 7 DISCHARGE	SEWER	\$ 2.12
225397602	1988 PARK ST	JEFF BRANDEL	CHP 7 DISCHARGE	WATER	\$ 12.68
225397602	1988 PARK ST	JEFF BRANDEL	CHP 7 DISCHARGE	SEWER	\$ 19.18
220350002	121 E HOLBROOK AVE	JEFF BRANDEL	CHP 7 DISCHARGE	WATER	\$ 3.16
220350002	121 E HOLBROOK AVE	JEFF BRANDEL	CHP 7 DISCHARGE	SEWER	\$ 5.55
220350002	121 E HOLBROOK AVE	JEFF BRANDEL	CHP 7 DISCHARGE	WATER	\$ 67.51
220350002	121 E HOLBROOK AVE	JEFF BRANDEL	CHP 7 DISCHARGE	SEWER	\$ 109.77
217302501	1562 SANFORD ST	JACK HUGHEY	CHP 7 DISCHARGE	WATER	\$ 37.78
217302501	1562 SANFORD ST	JACK HUGHEY	CHP 7 DISCHARGE	SEWER	\$ 53.05
207120101	1122 SPRING ST	ROBERT THOMAS	CHP 7 DISCHARGE	WATER	\$ 6.27
207120101	1122 SPRING ST	ROBERT THOMAS	CHP 7 DISCHARGE	SEWER	\$ 12.64
207120101	1122 SPRING ST	ROBERT THOMAS	CHP 7 DISCHARGE	WATER	\$ 50.00
207120101	1122 SPRING ST	ROBERT THOMAS	CHP 7 DISCHARGE	WATER	\$ 124.08

City of Muskegon
Water/Sewer Items Submitted for Write Off - 2003 Fiscal Year

Account #	Service Address	Customer Name	Reason for Write Off	Code	Amount
207120101	1122 SPRING ST	ROBERT THOMAS	CHP 7 DISCHARGE	SEWER	\$ 209.21
219415004	196 IRWIN AVE	KEVIN MCCLOUD	CHP 7 DISCHARGE	WATER	\$ 155.85
219415004	196 IRWIN AVE	KEVIN MCCLOUD	CHP 7 DISCHARGE	SEWER	\$ 284.55
219415004	196 IRWIN AVE	KEVIN MCCLOUD	CHP 7 DISCHARGE	WATER	\$ 9.13
219415004	196 IRWIN AVE	KEVIN MCCLOUD	CHP 7 DISCHARGE	SEWER	\$ 17.30
120190004	875 MANGIN AVE	MICHAEL J. WOOD	CHP 7 DISCHARGE	SEWER	\$ 3.84
120190004	875 MANGIN AVE	MICHAEL J. WOOD	CHP 7 DISCHARGE	WATER	\$ 2.29
120190004	875 MANGIN AVE	MICHAEL J. WOOD	CHP 7 DISCHARGE	WATER	\$ 34.84
120190004	875 MANGIN AVE	MICHAEL J. WOOD	CHP 7 DISCHARGE	SEWER	\$ 38.28
221095101	229 E. GRAND AVE	MINNIE TUNSTULL	CHP 7 DISCHARGE	WATER	\$ 105.57
221095101	229 E. GRAND AVE	MINNIE TUNSTULL	CHP 7 DISCHARGE	SEWER	\$ 186.71
201212502	135 OTTAWA ST	SEAWAY MOTORS	CHP 7 DISCHARGE	WATER	\$ 347.24
399285101	1050 W. WESTERN	MELLOWOOD DEVELOPMENT	CHP 7 DISCHARGE	WATER	\$ 1.53
399285101	1050 W. WESTERN	MELLOWOOD DEVELOPMENT	CHP 7 DISCHARGE	SEWER	\$ 0.50
399285101	1050 W. WESTERN	MELLOWOOD DEVELOPMENT	CHP 7 DISCHARGE	WATER	\$ 45.99
399285101	1050 W. WESTERN	MELLOWOOD DEVELOPMENT	CHP 7 DISCHARGE	SEWER	\$ 7.50
206245001	316 IONA AVE	ALBERT BRADFORD	DECEASED	WATER	\$ 10.17
206245001	316 IONA AVE	ALBERT BRADFORD	DECEASED	SEWER	\$ 10.17
116160802	1469 EASTWOOD DR	CHARMEL STEDMAN	CHP 7 DISCHARGE	WATER	\$ 8.25
116160802	1469 EASTWOOD DR	CHARMEL STEDMAN	CHP 7 DISCHARGE	SEWER	\$ 8.80
208165001	169 IONA AVE	BILLY BROOKSHIRE	UNCOLLECTABLE-SMALL BALANCE	SEWER	\$ 9.04
208165001	169 IONA AVE	BILLY BROOKSHIRE	UNCOLLECTABLE-SMALL BALANCE	WATER	\$ 7.09
218090002	1222 PECK STREET	DENNIS ENDE	UNCOLLECTABLE-SMALL BALANCE	WATER	\$ 3.18
218090002	1222 PECK STREET	DENNIS ENDE	UNCOLLECTABLE-SMALL BALANCE	SEWER	\$ 6.22
225122501	337 W. GRAND AVE	EDWARD G HOUGHTALING	UNCOLLECTABLE-SMALL BALANCE	SEWER	\$ 9.74
225122501	337 W. GRAND AVE	EDWARD G HOUGHTALING	UNCOLLECTABLE-SMALL BALANCE	WATER	\$ 8.84
216340101	1759 JEFFERSON ST	DARRELL O'NEAL	DECEASED	SEWER	\$ 9.75
216340101	1759 JEFFERSON ST	DARRELL O'NEAL	DECEASED	WATER	\$ 9.75
217445109	1880 SANFORD ST UP	RHONDA BROWN	UNCOLLECTABLE-SMALL BALANCE	SEWER	\$ 13.57
217445109	1880 SANFORD ST UP	RHONDA BROWN	UNCOLLECTABLE-SMALL BALANCE	WATER	\$ 0.88
					<u>\$ 3,554.73</u>

Commission Meeting Date: February 10, 2004

Date: January 26, 2004
To: Honorable Mayor and City Commissioners
From: Planning & Economic Development *EBL*
RE: Public Hearing - Request for the Establishment of an
Industrial Development District – Streamline Tooling
Systems, Inc.

SUMMARY OF REQUEST:

Pursuant to Public Act 198 of 1974, as amended, Streamline Tooling Systems, Inc., 301 W. Laketon Avenue, Muskegon, Michigan, has requested the establishment of an Industrial Development District for property located at 301 W. Laketon Avenue, Muskegon, Michigan.

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Approval of the attached resolution establishing the Industrial Development District for Streamline Tooling Systems, Inc.

COMMITTEE RECOMMENDATION:

None

Resolution No. 2004-18(a)

MUSKEGON CITY COMMISSION

RESOLUTION APPROVING REQUEST
FOR ESTABLISHMENT OF INDUSTRIAL DEVELOPMENT DISTRICT
Streamline Tooling Systems, Inc.

WHEREAS, pursuant to Act No. 198 of the Public Acts of 1974, as amended, the City of Muskegon has the authority to establish an "Industrial Development District" within the City of Muskegon; and

WHEREAS, Streamline Tooling Systems, Inc., 301 W. Laketon Avenue, Muskegon, Michigan, has requested the City of Muskegon to establish an Industrial Development District on property located at 301 W. Laketon Avenue, Muskegon, hereinafter described; and

WHEREAS, Streamline Tooling Systems, Inc. presently operations a production facility within the Industrial Development District; and

WHEREAS, construction, acquisition, alterations, or installation of machinery and equipment has not commenced at the time of filing the request to establish this district; and

WHEREAS, written notice has been given by mail to all owners of real property located within the proposed district, and to the public by newspaper advertisement in the Muskegon Chronicle and public posting of the hearing on the establishment of the proposed district; and

WHEREAS, a public hearing on the establishment of an Industrial Development District was held on February 10, 2004, at the regular City Commission meeting at the Muskegon City Hall at which time all of the owners of real property within the proposed district, all residents and taxpayers of the City of Muskegon, and the affected taxing jurisdictions were afforded an opportunity to be heard thereon.

NOW THEREFORE BE IT RESOLVED THAT, the Muskegon City Commission deems it to be in the best interest of the City of Muskegon that the following described land situated in the City of Muskegon, Muskegon County, and the State of Michigan, to wit:

CITY OF MUSKEGON DENNIS SMITH & COS SECOND ADDITION LOTS 18-19 &
20 & E 8 FT OF VAC ALLEY ABUTTING SAME BLK 2

Be and here established as an Industrial Development District pursuant to the provisions of Act 198 of the Public Acts of 1974 to be known as **Streamline Tooling Systems, Inc. No. 2004-18(a)**

BE IT FURTHER RESOLVED that the Industrial Development District will be rescinded following the completion of capital acquisition and/or improvement activities.

Resolution declared adopted.

Ayes: Davis, Gawron, Larson, Shepherd, Spataro, Warmington,
Carter

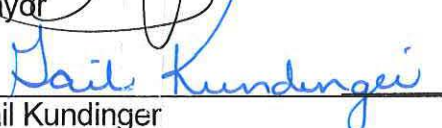
Nays: None

Absent: None

By:


Stephen J. Warmington
Mayor

Attest:


Gail Kunderger
Clerk, MMC

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, Michigan, at a regular meeting held on February 10, 2004.


Gail Kunderger
Clerk, MMC

Affirmative Action
(231)724-6703
FAX: (231)722-1214

Assessor/Equalization
(231)724-6708
FAX: (231)726-5181

Cemetery Department
(231)724-6783
FAX: (231)726-5617

City Manager
(231)724-6724
FAX: (231)722-1214

Civil Service
(231)724-6716
FAX: (231)724-4405

Clerk
(231)724-6705
FAX: (231)724-4178

Community and
Neigh. Services
(231)724-6717
FAX: (231)726-2501

Computer Info.
Systems
(231)724-6744
FAX: (231)722-4301

Engineering Dept.
(231)724-6707
FAX: (231)727-6904

Finance Dept.
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FAX: (231)724-6768

Fire Dept.
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FAX: (231)724-6985

Income Tax
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FAX: (231)724-6768

Inspection Services
(231)724-6715
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Leisure Services
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FAX: (231)724-1196

Mayor's Office
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Planning/Zoning
(231)724-6702
FAX: (231)724-6790

Police Department
(231)724-6750
FAX: (231)722-5140

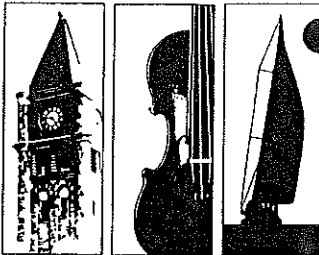
Public Works Dept.
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Treasurer's Office
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FAX: (231)724-6768

Water Billing Dept.
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FAX: (231)724-6768

Water Filtration
(231)724-4106
FAX: (231)755-5290

MUSKEGON



West Michigan's Shoreline City

DATE: 0
TIME: 14
BY: [Signature]
RECEIVED

CERTIFIED/RETURN RECEIPT

January 27, 2004

RECEIVED

JAN 27 2004

by Muskegon County

City of Muskegon
Assessor's Office
933 Terrace Street
Muskegon, MI 49440

**RE: Application for Establishment of an Industrial Development District –
Streamline Tooling Systems, Inc.**

To Whom It May Concern:

A request to establish an Industrial Development District as provided by Public Act 198 of the Michigan Public Acts 1974, as amended, has been filed for *Streamline Tooling Systems, Inc., 301 W. Laketon Avenue, Muskegon, Michigan 49441.*

A public hearing regarding the establishment of an Industrial Development District has been set for *Tuesday, February 10, 2004* at 5:30 p.m. at the Muskegon City Hall, 933 Terrace Street, Muskegon, Michigan, at which time the applicant, the City Assessor, and representatives of the affected taxing jurisdictions will have the opportunity to be heard.

Information concerning the request can be obtained by calling the City of Muskegon at (231) 724-6702.

Sincerely,

Lonna Anguilm
Assistant Planner

RECEIVED
1/27/04
[Signature]

Affirmative Action
(231)724-6703
FAX: (231)722-1214

Assessor/Equalization
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Cemetery Department
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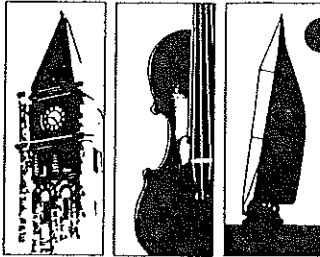
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FAX: (231)724-6768

Water Filtration
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FAX: (231)755-5290

MUSKEGON



West Michigan's Shoreline City

CERTIFIED/RETURN RECEIPT

January 27, 2004

Muskegon Public Schools
Hackley Administration Building
349 W. Webster Avenue
Muskegon, MI 49440

**RE: Application for Establishment of an Industrial Development District –
Streamline Tooling Systems, Inc.**

To Whom It May Concern:

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Information concerning the request can be obtained by calling the City of Muskegon at (231) 724-6702.

Sincerely,

Lonna Anguilm

Lonna Anguilm
Assistant Planner

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

*Musk. Public Schools
Hackley Adm. Bldg.
349 W Webster
Musk MI
49440*

2. Article Number

(Transfer from service label)

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X Shawnee Larabee

☐ Agent
☒ Addressee

B. Received by (Printed Name)

X Shawnee Larabee

C. Date of Delivery

1-29-04

D. Is delivery address different from item 1? If YES, enter delivery address below:

☐ Yes
☐ No

3. Service Type

☒ Certified Mail ☐ Express Mail
☐ Registered ☐ Return Receipt for Merchandise
☐ Insured Mail ☐ C.O.D.

4. Restricted Delivery? (Extra Fee)

☐ Yes

City of Muskegon, MI

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Finance Dept.
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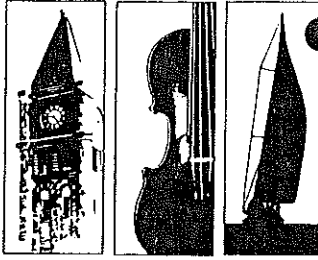
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Water Filtration
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FAX: (231)755-5290

MUSKEGON



West Michigan's Shoreline City

CERTIFIED/RETURN RECEIPT

January 27, 2004

Muskegon Community College
221 Quarterline Road
Muskegon, MI 49442

**RE: Application for Establishment of an Industrial Development District –
Streamline Tooling Systems, Inc.**

To Whom It May Concern:

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Sincerely,

Lonna Anguilm
Assistant Planner

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- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

*Muskegon Community College
221 Quarterline
Muskegon MI
49442*

2. Article Number
(Transfer from service label)

70000520 0014 3733 9204

COMPLETE THIS SECTION ON DELIVERY

A. Signature <i>X</i> <i>Lonna Anguilm</i>		☒ Agent ☐ Addressee
B. Received by (Printed Name) <i>Kileen Mosier</i>		C. Date of Delivery <i>1/29/04</i>
D. Is delivery address different from item 1? ☐ Yes If YES, enter delivery address below: ☐ No		

3. Service Type	
☒ Certified Mail	☐ Express Mail
☐ Registered	☐ Return Receipt for Merchandise
☐ Insured Mail	☐ C.O.D.

4. Restricted Delivery? (Extra Fee)	☐ Yes
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City of Muskegon, MI

Affirmative Action
(231)724-6703
FAX: (231)722-1214

Assessor/Equalization
(231)724-6708
FAX: (231)726-5181

Cemetery Department
(231)724-6783
FAX: (231)726-5617

City Manager
(231)724-6724
FAX: (231)722-1214

Civil Service
(231)724-6716
FAX: (231)724-4405

Clerk
(231)724-6705
FAX: (231)724-4178

Community and
Neigh. Services
(231)724-6717
FAX: (231)726-2501

Computer Info.
Systems
(231)724-6744
FAX: (231)722-4301

Engineering Dept.
(231)724-6707
FAX: (231)727-6904

Finance Dept.
(231)724-6713
FAX: (231)724-6768

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FAX: (231)724-6985

Income Tax
(231)724-6770
FAX: (231)724-6768

Inspection Services
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FAX: (231)728-4371

Leisure Services
(231)724-6704
FAX: (231)724-1196

Mayor's Office
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FAX: (231)722-1214

Planning/Zoning
(231)724-6702
FAX: (231)724-6790

Police Department
(231)724-6750
FAX: (231)722-5140

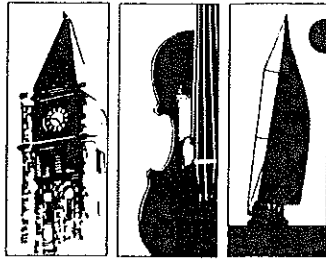
Public Works Dept.
(231)724-4180
FAX: (231)722-4188

Treasurer's Office
(231)724-6720
FAX: (231)724-6768

Water Billing Dept.
(231)724-6718
FAX: (231)724-6768

Water Filtration
(231)724-4106
FAX: (231)755-5290

MUSKEGON



West Michigan's Shoreline City

CERTIFIED/RETURN RECEIPT

January 27, 2004

Muskegon Area Intermediate School District
630 Harvey Street
Muskegon, MI 49442

**RE: Application for Establishment of an Industrial Development District –
Streamline Tooling Systems, Inc.**

To Whom It May Concern:

A request to establish an Industrial Development District as provided by Public Act 198 of the Michigan Public Acts 1974, as amended, has been filed for *Streamline Tooling Systems, Inc., 301 W. Laketon Avenue, Muskegon, Michigan 49441.*

A public hearing regarding the establishment of an Industrial Development District has been set for *Tuesday, February 10, 2004* at 5:30 p.m. at the Muskegon City Hall, 933 Terrace Street, Muskegon, Michigan, at which time the applicant, the City Assessor, and representatives of the affected taxing jurisdictions will have the opportunity to be heard.

Information concerning the request can be obtained by calling the City of Muskegon at (231) 724-6702.

Sincerely,

Lonna Anguilm
Lonna Anguilm
Assistant Planner

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Musk. Area Inter. School
630 Harvey
Muskegon MI
49442

2. Article Number

(Transfer from service label)

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X D. Ross

☐ Agent

☐ Addressee

B. Received by (Printed Name)

D. Ross

C. Date of Delivery

1-30-04

D. Is delivery address different from item 1? ☐ Yes
if YES, enter delivery address below: ☐ No

3. Service Type

☒ Certified Mail

☐ Express Mail

☐ Registered

☐ Return Receipt for Merchandise

☐ Insured Mail

☐ C.O.D.

4. Restricted Delivery? (Extra Fee)

☐ Yes

City of Muskegon, \$

Affirmative Action
(231)724-6703
FAX: (231)722-1214

Assessor/Equalization
(231)724-6708
FAX: (231)726-5181

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Planning/Zoning
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FAX: (231)724-6790

Police Department
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FAX: (231)722-5140

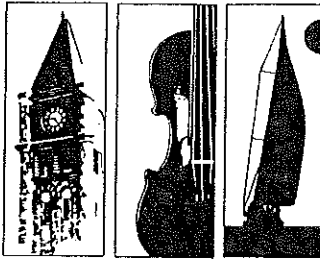
Public Works Dept.
(231)724-4100
FAX: (231)722-4188

Treasurer's Office
(231)724-6720
FAX: (231)724-6768

Water Billing Dept.
(231)724-6719
FAX: (231)724-6768

Water Filtration
(231)724-4106
FAX: (231)755-5290

MUSKEGON



West Michigan's Shoreline City

CERTIFIED/RETURN RECEIPT

January 27, 2004

Muskegon County Commission
990 Terrace Street
Muskegon, MI 49442

**RE: Application for Establishment of an Industrial Development District –
Streamline Tooling Systems, Inc.**

To Whom It May Concern:

A request to establish an Industrial Development District as provided by Public Act 198 of the Michigan Public Acts 1974, as amended, has been filed for *Streamline Tooling Systems, Inc., 301 W. Laketon Avenue, Muskegon, Michigan 49441.*

A public hearing regarding the establishment of an Industrial Development District has been set for *Tuesday, February 10, 2004* at 5:30 p.m. at the Muskegon City Hall, 933 Terrace Street, Muskegon, Michigan, at which time the applicant, the City Assessor, and representatives of the affected taxing jurisdictions will have the opportunity to be heard.

Information concerning the request can be obtained by calling the City of Muskegon at (231) 724-6702.

Sincerely,

Lonna Anguilm

Lonna Anguilm
Assistant Planner

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

*Muskegon County Commission
990 Terrace
Muskegon MI
49442*

2. Article Number

(Transfer from service label)

COMPLETE THIS SECTION ON DELIVERY

A. Signature

[Signature]

☐ Agent
☐ Addressee

B. Received by (Printed Name)

[Signature]

C. Date of Delivery

1/28/04

D. Is delivery address different from item 1? ☐ Yes
if YES, enter delivery address below: ☐ No

3. Service Type

☒ Certified Mail ☐ Express Mail
☐ Registered ☐ Return Receipt for Merchandise
☐ Insured Mail ☐ C.O.D.

4. Restricted Delivery? (Extra Fee)

☐ Yes

City of Muskegon, 9:

Affirmative Action
(231)724-6703
FAX: (231)722-1214

Assessor/Equalization
(231)724-6708
FAX: (231)726-5181

Cemetery Department
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Planning/Zoning
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FAX: (231)724-6790

Police Department
(231)724-6750
FAX: (231)722-5140

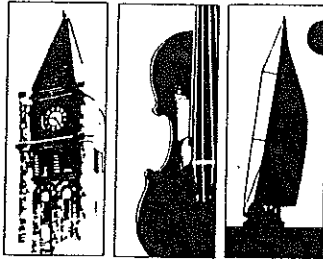
Public Works Dept.
(231)724-4100
FAX: (231)722-4188

Treasurer's Office
(231)724-6720
FAX: (231)724-6768

Water Billing Dept.
(231)724-6718
FAX: (231)724-6768

Water Filtration
(231)724-4106
FAX: (231)755-5290

MUSKEGON



West Michigan's Shoreline City

CERTIFIED/RETURN RECEIPT

January 27, 2004

Hackley Public Library
296 W. Webster Avenue
Muskegon, MI 49440

**RE: Application for Establishment of an Industrial Development District –
Streamline Tooling Systems, Inc.**

To Whom It May Concern:

A request to establish an Industrial Development District as provided by Public Act 198 of the Michigan Public Acts 1974, as amended, has been filed for *Streamline Tooling Systems, Inc., 301 W. Laketon Avenue, Muskegon, Michigan 49441.*

A public hearing regarding the establishment of an Industrial Development District has been set for *Tuesday, February 10, 2004* at 5:30 p.m. at the Muskegon City Hall, 933 Terrace Street, Muskegon, Michigan, at which time the applicant, the City Assessor, and representatives of the affected taxing jurisdictions will have the opportunity to be heard.

Information concerning the request can be obtained by calling the City of Muskegon at (231) 724-6702.

Sincerely,

Lonna Anguilm
Assistant Planner

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Hackley Public Library
296 W. Webster
Muskegon MI
49440

2. Article Number

(Transfer from service label)

7000 0520 0014 3733 9174

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X *Jean Town*

☐ Agent

☒ Addressee

B. Received by (Printed Name)

X *Jean Town*

C. Date of Delivery

1-29-04

- D. Is delivery address different from item 1? ☐ Yes
if YES, enter delivery address below: ☐ No

3. Service Type

- ☒ Certified Mail ☐ Express Mail
☐ Registered ☐ Return Receipt for Merchandise
☐ Insured Mail ☐ C.O.D.

4. Restricted Delivery? (Extra Fee) ☐ Yes

City of Muskegon, 9

Affirmative Action
(231)724-6703
FAX: (231)722-1214

Assessor/Equalization
(231)724-6708
FAX: (231)726-5181

Cemetery Department
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FAX: (231)726-5617

City Manager
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FAX: (231)727-6904

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FAX: (231)724-6768

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FAX: (231)724-6985

Income Tax
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FAX: (231)724-6768

Inspection Services
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FAX: (231)728-4371

Leisure Services
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FAX: (231)724-1196

Mayor's Office
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FAX: (231)722-1214

Planning/Zoning
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FAX: (231)724-6790

Police Department
(231)724-6750
FAX: (231)722-5140

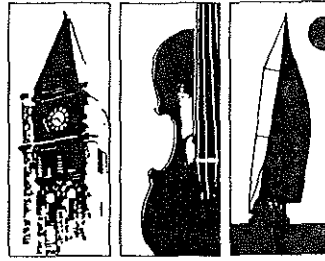
Public Works Dept.
(231)724-4188
FAX: (231)722-4188

Treasurer's Office
(231)724-6720
FAX: (231)724-6768

Water Billing Dept.
(231)724-6718
FAX: (231)724-6768

Water Filtration
(231)724-4106
FAX: (231)755-5290

MUSKEGON



West Michigan's Shoreline City

CERTIFIED/RETURN RECEIPT

January 27, 2004

Scott and Danette Sherman
Streamline Tooling Systems, Inc.
301 W. Laketon Avenue
Muskegon, MI 49441

**RE: Application for Establishment of an Industrial Development District –
Streamline Tooling Systems, Inc.**

Dear Scott and Danette:

A request to establish an Industrial Development District as provided by Public Act 198 of the Michigan Public Acts 1974, as amended, has been filed for *Streamline Tooling Systems, Inc., 301 W. Laketon Avenue, Muskegon, Michigan 49441.*

A public hearing regarding the establishment of an Industrial Development District has been set for *Tuesday, February 10, 2004* at 5:30 p.m. at the Muskegon City Hall, 933 Terrace Street, Muskegon, Michigan, at which time the applicant, the City Assessor, and representatives of the affected taxing jurisdictions will have the opportunity to be heard.

Information concerning the request can be obtained by calling the City of Muskegon at (231) 724-6702.

Sincerely,

Lonna Anguilm
Assistant Planner

SENDER: COMPLETE THIS SECTION

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- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Scott & Danette Sherman
Streamline Tooling
301 W. Laketon
Muskegon MI
49441

2. Article Number

(Transfer from service label)

70000520 00143733 9167

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent

☐ Addressee

B. Received by (Printed Name)

Lisa T. Jacobs

C. Date of Delivery

1-28-04

D. Is delivery address different from item 1? ☐ Yes if YES, enter delivery address below: ☐ No

3. Service Type

☒ Certified Mail

☐ Express Mail

☐ Registered

☐ Return Receipt for Merchandise

☐ Insured Mail

☐ C.O.D.

4. Restricted Delivery? (Extra Fee)

☐ Yes

City of Muskegon, 9

Date: February 2, 2004
To: Honorable Mayor and City Commissioners
From: Ric Scott
RE: DNR Grant Application

SUMMARY OF REQUEST:

To authorize staff to re-submit grant applications to the DNR Trust Fund for the purchase of the Consumers Energy Property and to construct phase I of the Lakeshore Trail We have applied for these grants each of the last two years.

FINANCIAL IMPACT:

Consumers Energy Purchase - None

Lakeshore Trail construction - \$425,000

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Approve

COMMITTEE RECOMMENDATION:

Leisure Services Board Recommends Approval

Affirmative Action
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FAX: (231)722-1214

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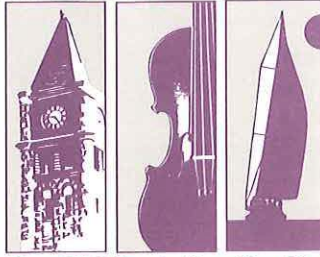
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MUSKEGON



West Michigan's Shoreline City

Date: February 2, 2004
To: Honorable Mayor and City Commissioners
From: Ric Scott
Re: DNR Grant Applications

I am requesting authorization to re-submit two grant applications to the DNR Trust Fund. The application due date is April 1. Both of these applications were sent in last year, but were turned down.

This will need to be a public hearing, as the grant requires that a public notice be given to allow public input.

The purchase of the Consumers Energy property for a sports complex has been discussed thoroughly recently. The grant application would be for \$1,000,000 with \$740,000 coming from the Trust Fund and the \$260,000 local match coming from Consumers Energy.

The construction of phase I of the Lakeshore Trail will cost approximately \$1,800,000. We have requested funding for \$1,000,000 from MDOT. The maximum amount of funding through DNR is \$375,000. Therefore I am requesting that we apply for \$425,000 from the DNR. The city will need to provide the remaining \$425,000. Much of this can come from the Golf Course fund, but there will need to be an additional \$200,000 or so needed beyond the golf course fund. This funding will not be needed until 2006.

I would ask that you authorize the submittal of both grant applications, and adopt the attached resolutions.

Thank you for your consideration.

RESOLUTION NO. 2004-18 (b¹)
MUSKEGON CITY COMMISSION

RESOLUTION APPROVING SUBMISSION OF GRANT APPLICATION FOR
THE CONSTRUCTION OF PHASE I OF THE LAKESHORE TRAIL UNDER THE
MNRTF.

WHEREAS, the City of Muskegon wishes to construct phase I of the Lakeshore
Trail; and

WHEREAS, grant applications are now being received by the Michigan
Department of Natural Resources for Michigan Natural Resources
Trust Fund (MNRTF) grants, which will provide up to 75% funding
for the project; and

NOW, THEREFORE, BE IT RESOLVED, that the City Commission of the City of
Muskegon approve the submission of the grant application to the
MNRTF for \$500,000 for the construction of phase I of the
Lakeshore Trail; and

BE IT FURTHER RESOLVED, that the City's \$1,300,000 match will be provided,
and the City hereby commits itself to complete this project if the
grant application is approved.

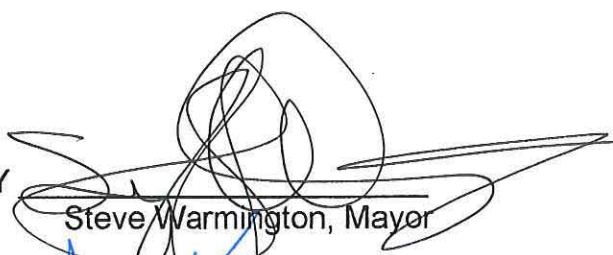
Adopted this 10th day of February, 2004

AYES: Gawron, Larson, Shepherd, Spataro, Warmington, Carter,
Davis

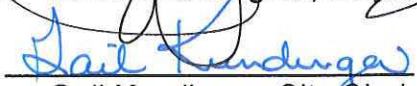
NAYS: None

ABSENT: None

BY


Steve Warmington, Mayor

ATTEST


Gail Kunding, City Clerk

CERTIFICATION
2004-18(b1)

This resolution was adopted at a regular meeting of the City Commission, held on February 10, 2004. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By


Gail A. Kunding, MMC, City Clerk

RESOLUTION NO. 2004-18(b²)
MUSKEGON CITY COMMISSION

RESOLUTION APPROVING SUBMISSION OF GRANT APPLICATION FOR
THE PURCHASE OF THE CONSUMER'S ENERGY PROPERTY UNDER THE
MNRTF.

WHEREAS, the City of Muskegon wishes to purchase approximately 56 acres of
property from Consumer's Energy for the development of a sports
complex; and

WHEREAS, the property has been appraised at \$1,000,000,

WHEREAS, grant applications are now being received by the Michigan
Department of Natural Resources for Michigan Natural Resources
Trust Fund (MNRTF), which will provide up to 75% funding for the
project;

NOW, THEREFORE, BE IT RESOLVED, that the City Commission of the City of
Muskegon approve the submission of the grant application to the
MNRTF for \$1,000,000 for the for the purchase of the Consumer's
Energy property,

BE IT FURTHER RESOLVED, that the City's \$260,000 match will be provided,
and the City hereby commits itself to complete this purchase if the
grant application is approved.

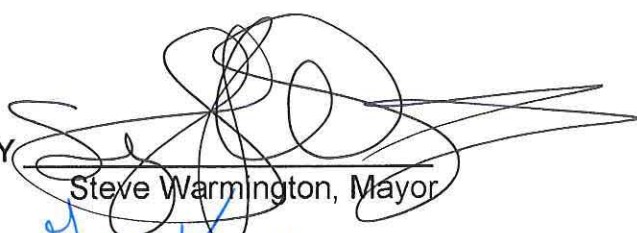
Adopted this 10th day of February, 2004

AYES: Gawron, Larson, Shepherd, Spataro, Warmington, Carter,
Davis

NAYS: None

ABSENT: None

BY


Steve Warmington, Mayor

ATTEST


Gail Kundinger, City Clerk

CERTIFICATION
2004-18(b2)

This resolution was adopted at a regular meeting of the City Commission, held on February 10, 2004. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By


Gail A. Kunding, MMC, City Clerk

Date: February 10, 2004
To: Honorable Mayor and City Commissioners
From: Engineering
RE: Public Hearing
Create Special Assessment District for:
Beidler Street, Laketon to Southern Ave.

SUMMARY OF REQUEST:

To hold a public hearing on the proposed special assessment of the **Beidler St., Laketon to Southern Ave.**, and to create the special assessment district and appoint two City Commissioners to the Board of Assessors if it is determined to proceed with the project

FINANCIAL IMPACT:

None at this time.

BUDGET ACTION REQUIRED:

None at this time.

STAFF RECOMMENDATION:

To create the special assessment and assign two City Commissioners to the Board of Assessors by adopting the attached resolution

COMMITTEE RECOMMENDATION:

CITY OF MUSKEGON

Resolution No. _____

Resolution At First Hearing Creating Special Assessment District

For **Beidler St., Laketon to Southern Ave.**

Location and Description of Properties to be Assessed:

See Exhibit A attached to this resolution

RECITALS:

1. A hearing has been held on **February 10, 2004** at 5:30 o'clock p.m. at the City Commission Chambers. Notice was given by mail and publication as required by law.
2. That estimates of costs of the project, a feasibility report and valuation and benefit information are on file with the City and have been reviewed for this hearing.
3. At the hearing held **February 10, 2004**, there were _____% objections by the owners of the property in the district registered at the hearing either in writing received before or at the hearing or by owners or agents present at the hearing, and the Commission has considered the advisability of proceeding with the project.

FINDINGS:

1. The City Commission has examined the estimates of cost to construct the project including all assessable expenses and determines them to be reasonable.
2. The City Commission has considered the value of the property to be assessed and the value of the benefit to be received by each property proposed to be assessed in the district after the improvements have been made. The City Commission determines that the assessments of costs of the City project will enhance the value of the properties to be assessed in an amount at least equivalent to the assessment and that the improvement thereby constitutes a benefit to the property.

THEREFORE, BE IT RESOLVED:

1. The City Commission hereby declares a special assessment district to include the property set forth in Exhibit A attached to this resolution.
2. The City Commission determines to proceed with the improvements as set forth in the feasibility study and estimates of costs, and directs the City Engineer to proceed with project design, preparation of specifications and the bidding process. If appropriate and if bonds are to be sold for the purposes of financing the improvements, the Finance Department shall prepare plans for financing including submission of application to the Michigan Department of Treasury and the beginning of bond proceedings.
3. The City Commission hereby appoints a Board of Assessors consisting of City

Commissioners _____ and _____
and the City Assessor who are hereby directed to prepare an assessment roll.
Assessments shall be made upon front foot basis.

4. Based on the City's Special Assessment policy and preliminary estimates it is expected that approximately **25.17%** of the cost of the street improvement will be paid by special assessments.
5. Upon submission of the special assessment roll, the City staff is hereby directed to notify all owners and persons interested in properties to be assessed of the hearing at which the City Commission will consider confirmation of the special assessment roll.

This resolution adopted.

Ayes _____

Nays _____

CITY OF MUSKEGON

By _____
Gail A. Kunding, Clerk

ACKNOWLEDGMENT

This resolution was adopted at a meeting of the City Commission, held on **February 10, 2004**.
The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By _____
Gail A. Kunding, Clerk

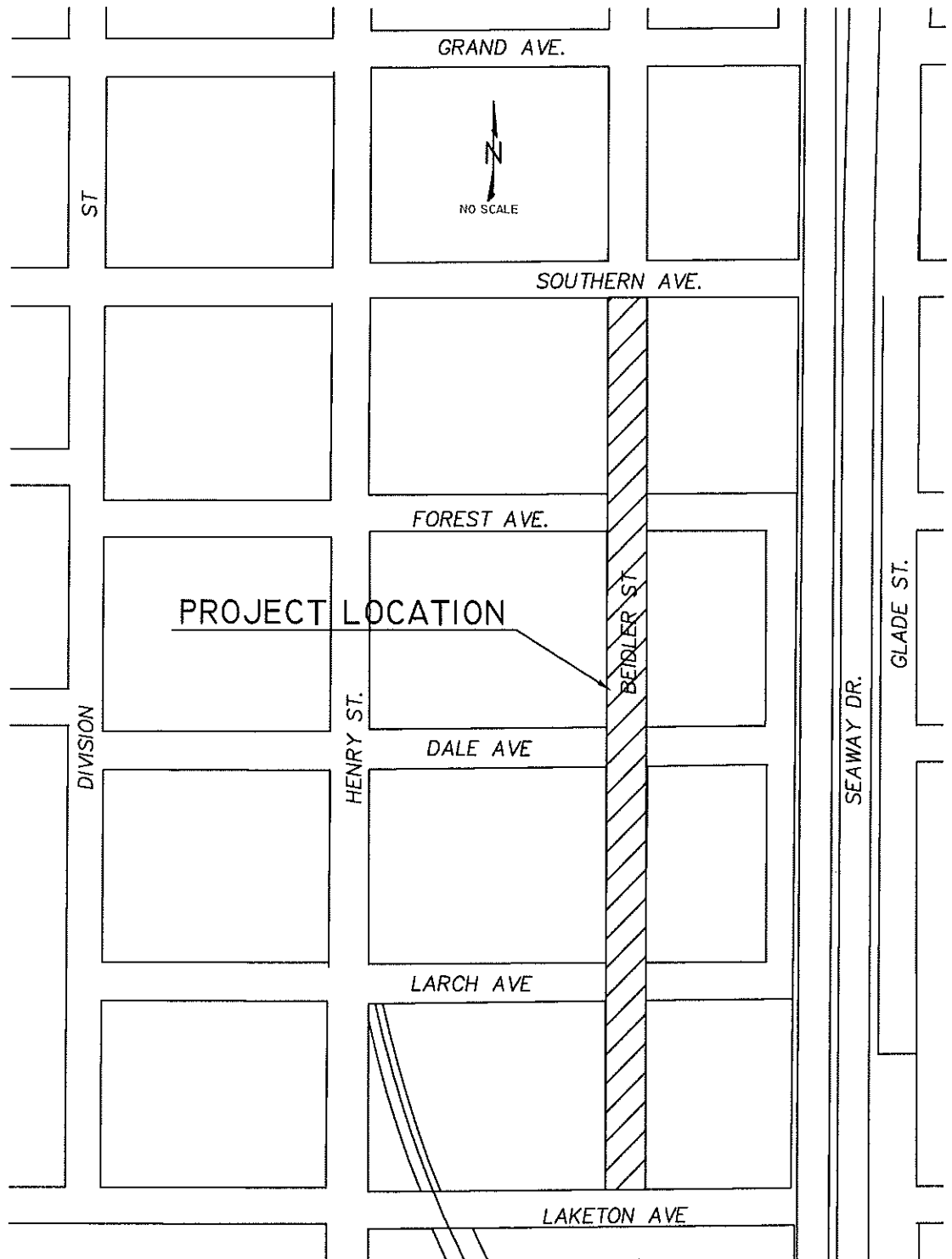
EXHIBIT A

Beidler Street, Laketon to Southern Ave.

SPECIAL ASSESSMENT DISTRICT

All properties abutting that section of Beidler Street, Laketon to Southern Ave.

LOCATION MAP



ENGINEERING FEASIBILITY STUDY

For

Beidler Street, Laketon to Southern Ave.

The reconstruction of Beidler street between Laketon & Southern, see attached exhibit, was initiated by the City due to the conditions of the pavement and underground utilities. The existing pavement has deteriorated to a level where, we believe, a total reconstruction is necessary. This section of road has not had, to the best of our records, any major work since it's resurfacing back in 1929 and has an average Pavement Condition Index of around 40. and as a result of the lack of major work, most of the existing curbs are terrible shape and the drainage facilities are in need of upgrade. The improvements being proposed, reconstruction, consist of following;

1. Complete removal of existing pavement and replace with a new street section that would include curb & gutter of and a proposed width of 32' back to back. The proposed width is about a two foot wider than existing to accommodate the on street parking along one side of the street.
2. spot repairs on the existing sanitary sewer main
3. Replace existing watermain along with water services

A memo from the Assessor's office, which addresses the appraisal and benefit information, is attached.

The preliminary cost estimate for the work associated with paving is approximately \$307,000 with the length of the project being approximately 1600 lineal feet (project length) or 2198 of assessable footage. This translates into an estimated improvement cost of \$140 per assessable foot. The assessment figure will be at a cost not to exceed \$35.15 per assessable foot as established in the 2004 Special Assessment for this type of improvement

MUSKEGON COUNTY

M I C H I G A N

BOARD OF COMMISSIONERS

Paul T. Baade, Chair
District 10

Bill Gill, Vice-Chair
District 8

Douglas A. Bennett
District 7

Charles L. Buzzell
District 2

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District 11

I. John Snider II
District 3

Nancy A. Waters
District 6

Stephen R. Wisniewski
District 1

January 28, 2004

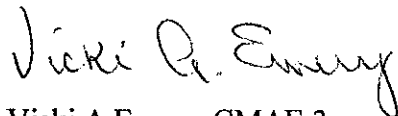
Mohammed Al-Shatel, City Engineer
City of Muskegon
933 Terrace Street
Muskegon, MI 49443

Mr. Al-Shatel:

In accordance with your request, I have examined the proposed special assessment district entailing the reconstruction of Beidler Street between W Laketon Avenue and Southern Avenue. The purpose of this analysis is to document the reasonableness of this special assessment district by identifying and quantifying any accrued benefits. It is subject to the normal governmental restrictions of escheat, taxation, police power and eminent domain. The effective date is January 28, 2004.

In conclusion, it is my opinion that the special assessment amounts justly and reasonably represents the accrued benefits to the properties encompassed by this project. The amounts reflect the sum of the immediate estimated value enhancement and the intrinsic value that will accrue from an overall increase in property values due to an improved quality of life created by the proposed project. As previously presented, the proposed special assessment district encompasses primarily residential properties. The front foot rate of \$35.15 for the reconstruction of the above mentioned project area appears reasonable in light of an analysis that indicates a possible enhancement of \$36.40. The conclusions are based upon the data presented within this limited analysis in restricted format, and on supporting information in my files.

Sincerely,



Vicki A Emery, CMAE 3

Senior Appraiser

January 30, 2004

Dear :OWNERS NAME
OWNERS ADDRESS
OWNERS CITY , OWNERS STATE, OWNERS ZIPCODE 1

The City of Muskegon is asking for your support for improvement of the street adjoining your property located at PROPERTY ADDRESS & STREET.

The City of Muskegon believes that by making the proposed street improvements you will have less road noise, dust, and wear and tear on your vehicle. In addition, street improvements provide easier access for delivery of services such as snow plowing, mail delivery, and bus service.

Called a special assessment district, the largest percentage of the proposed street improvement will be paid for by the City of Muskegon (via local funds and or grants); however, it will be necessary for you to cover a share of the cost (which you can spread over a period of ten years) based on the amount of property you own bordering the street. A description of the project, including the associated cost to you and the City, is located in the documents attached to this letter.

While the City of Muskegon believes that the proposed improvements will result in a safer and cleaner street while adding curb appeal to your property, you do have the right to ask further questions, decline, or protest participation in this particular project. Please carefully review the enclosed materials and call the City's Engineering Department at 724-6707 or your ward commissioner if you require more information.

A public hearing is also scheduled for this project on FEBRUARY 10, 2004. If you attend this public hearing you will be given an opportunity to present your questions and potential concerns on the proposed special assessment district to the commission.

Also located in this packet of materials is a Special Assessment Hearing Response Card. If mailed back to the City of Muskegon City Clerk's Office before the scheduled public hearing your vote will be added to the tabulation of votes during the public hearing. If you do not send in this form your vote counts as "in favor" of the project.

Thank you for your participation in improving the quality of life in the Muskegon community.

January 30, 2004

OWNERS NAME

OWNERS ADDRESS

OWNERS CITY, OWNERS STATE OWNERS ZIPCODE 1

Parcel Number 24-XXX-XXX-XXXX-XX: at PROPERTY ADDRESS & STREET

NOTICE OF HEARING ON SPECIAL ASSESSMENT

Dear Property Owner:

The Muskegon City Commission is considering whether or not to create a special assessment district which would assess your property for the following paving project:

BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

The proposed special assessment district will be located as follows:

All parcels abutting Beidler St. from Laketon Ave.. to Southern Ave.

It is proposed that a portion of the above improvement will be paid by special assessment against properties in the aforementioned district. Following are conditions of the proposed special assessment which are important to you.

Public Hearings

An initial public hearing to consider the creation of a special assessment district will be held at the City of Muskegon City Commission Chambers on FEBRUARY 10, 2004 at 5:30 P.M. You are encouraged to appear at this hearing, either in person, by agent or in writing to express your opinion, approval, or objection concerning the proposed special assessment. We are enclosing a Hearing Response Card for you to indicate your agreement or opposition to the special assessment. This card includes the property identification and description, assessable footage per City policy, and the estimated cost of the assessment. You may also appear, as above, in lieu of, or in addition to mailing your response card to the City Clerk. Written objections or appearances must be made at or prior to the hearing. NOTE: THE SPECIAL ASSESSMENT WILL BE CREATED OR NULLIFIED AT THIS HEARING. IT IS IMPORTANT FOR YOU TO COMMENT AT THIS HEARING IF YOU WANT YOUR OPINION COUNTED FOR THE SPECIAL ASSESSMENT.

A second public hearing will be held, if the district is created, to confirm the special assessment roll after the project is completed. You will be mailed a separate notice for the second hearing. At this second hearing the special assessment costs will be spread on the affected properties accordingly. YOU ARE HEREBY NOTIFIED THAT YOU HAVE A RIGHT TO PROTEST YOUR ASSESSMENT AMOUNT AGAINST YOUR PARCEL EITHER IN WRITING OR IN PERSON AT THIS HEARING. IF THE SPECIAL ASSESSMENT ROLL IS CONFIRMED AT THE SECOND HEARING, YOU WILL HAVE THIRTY (30) DAYS FROM THE DATE OF CONFIRMATION OF THE ROLL TO FILE A WRITTEN APPEAL WITH THE MICHIGAN STATE TAX TRIBUNAL. HOWEVER, UNLESS YOU PROTEST AT THE INITIAL HEARING OR AT THE SECOND HEARING CONFIRMING THE ROLL, EITHER IN PERSON, BY AGENT, OR IN WRITING BEFORE OR AT THE HEARING, YOUR RIGHT TO APPEAL TO THE MICHIGAN TAX TRIBUNAL WILL BE LOST.

By City Charter, if the owners of more than one-half of the properties to be assessed shall object to the assessment in writing at or before the hearing, the improvement shall not be made unless the City Commission determines by affirmative vote of all its members that the safety or health of the public necessitates the improvement.

Estimated Costs

The total estimated cost of the street portion of the project is \$307,000.00 of which approximately 25.17% (\$77,259.70) will be paid by special assessment to property owners. Your property's estimated share of the special assessment is shown on the attached hearing response card. The remaining costs will be paid by the City.

The street assessment, which covers improvements to the roadway, may be paid in installments over a period of up to ten (10) years. Any work on drive approaches or sidewalks will be assessed to the property at actual contract prices and these costs may also be paid in installments over ten (10) years. Please note this work is in addition to the street special assessment.

Please refer to the enclosed sheet entitled Special Assessment Payment Options for more information on the payment options and financial assistance programs available.

I urge you to return the enclosed hearing response card indicating your preference and to attend the scheduled public hearing. Your views are important to the City and to your neighbors. Additional information, including preliminary project plans and cost estimates is available in the Engineering Department located on the second floor of City Hall. Regular business hours are from 8:00 A.M. to 5:00 P.M. Monday through Friday except holidays.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mohammed Al-Shatel', written in a cursive style.

Mohammed Al-Shatel, P.E.
City Engineer

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description RECONSTRUCTION

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing. **IF YOU DO NOT SEND IN THIS FORM YOUR VOTE COUNTS AS "IN FAVOR" OF PROJECT.**

Assessment Information

Property Address:	PROPERTY ADDRESS & STREET
Parcel Number	24-XXX-XXX-XXXX-XX
Assessable Frontage:	\$77.25 Feet
Estimated Front Foot Cost:	\$35.15 per Foot
ESTIMATED TOTAL COST	\$2,715.34

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 455
LOTS 9-10

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☐

Owner

CoOwner/Spouse

Signature

Signature

Address

Address

Thank you for taking the time to vote on this important issue.

CITY OF MUSKEGON

H-1577 - BEIDLER ST. LAKETON AVE. to SOUTHERN AVE.

PROPERTY OWNER SPECIAL ASSESSMENT RESPONSE TABULATION

	FEET	PERCENTAGE	FOR			TOTAL NUMBER OF PARCELS - 43					OPPOSE	
			LETTER#	ST#	ST NAME	PARCEL#	FEET	LETTER#	ST#	ST NAME	PARCEL#	FEET
TOTAL ASSESSABLE FRONT FOOTAGE	2198.00 ***							43	1560	BEIDLER	24-205-433-0001-00	41.25
FRONT FEET OPPOSED	1646.75	74.92% 78.61						21	1561	BEIDLER	24-205-434-0008-00	82.50
RESPONDING FRONT FEET IN FAVOR	0.00	0.00%						20	1573	BEIDLER	24-205-434-0009-00	82.50
NOT RESPONDING - FRONT FEET IN FAVOR	551.25	25.08%						42	1574	BEIDLER	24-205-433-0002-00	82.50
TOTAL FRONT FEET IN FAVOR	551.25	25.08%						18	1593	BEIDLER	24-205-434-0011-00	40.00
								38	1600	BEIDLER	24-205-433-0019-00	41.25
								17	1607	BEIDLER	24-205-434-0012-10	47.50
								37	1608	BEIDLER	24-205-433-0019-10	41.25
								36	1624	BEIDLER	24-205-436-0001-00	41.25
								35	1632	BEIDLER	24-205-436-0002-00	41.25
								16	1635	BEIDLER	24-205-435-0008-00	55.00
								15	1641	BEIDLER	24-205-435-0009-00	55.00
								14	1651	BEIDLER	24-205-435-0010-00	35.00
								13	1657	BEIDLER	24-205-435-0011-00	75.00
								31	1664	BEIDLER	24-205-436-0017-10	40.00
								11	1687	BEIDLER	24-205-454-0006-00	40.00
								10	1693	BEIDLER	24-205-454-0006-10	40.00
								9	1699	BEIDLER	24-205-454-0006-20	40.00
								8	1705	BEIDLER	24-205-454-0009-00	45.00
								7	1715	BEIDLER	24-205-454-0010-00	40.00
								27	1720	BEIDLER	24-205-453-0015-10	40.00
								6	1721	BEIDLER	24-205-454-0010-10	42.00
								26	1724	BEIDLER	24-205-453-0015-20	40.00
								5	1727	BEIDLER	24-205-454-0010-20	42.00
								4	1733	BEIDLER	24-205-454-0010-30	41.00
								25	1736	BEIDLER	24-205-453-0015-3	40.00
								24	1752	BEIDLER	24-205-456-0001-00	50.00
								3	1755	BEIDLER	24-205-455-0008-00	41.25
								23	1766	BEIDLER	24-205-456-0001-10	65.00
								2	1769	BEIDLER	24-205-455-0008-10	82.50
								22	1780	BEIDLER	24-205-456-0016-00	79.50
								1	1785	BEIDLER	24-205-455-0009-00	77.25
							0.00					1490.00

Comments:

- ① David Wotli
1724 Beidler - opposes.
- ② Dale Sisson
1607 Beidler - opposes
- ③ Debbie Anderson
1736 Beidler - opposes
- ④ Marinos Olenchek
1608 Beidler St - opposes

TOTALS

TABULATED AS OF: 04:52 PM

**CITY OF MUSKEGON
STREET- H-1577
BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE..
REQUEST FOR WAIVER OF SPECIAL ASSESSMENT**

Note: You may receive this application several times – If you have already applied, please discard.

Dear Resident:

The City of Muskegon has selected the street abutting your property for repairs. To assist homeowners, who may have difficulty paying the cost of street repairs, the City offers assessment waivers through the Community Development Block Grant (CDBG) Program for eligible households and families. If you meet the CDBG program qualifications, the City may pay the street assessment for you to the extent that funds are available.

Application Requirements:

- ✓ **Applicants must submit proof that their total household income does not exceed 65% of Area Median Income** (see chart below); Proof of income may include copies of Wage & Tax Statement (W-2's) from the year 2003, pension or other benefit checks, bank statements for direct deposits or agency statements for all household income.

2002

65% MEDIAN HOUSEHOLD INCOME CHART	
FAMILY SIZE	INCOME LIMIT
1	\$27,885
2	31,850
3	35,880
4	39,845
5	43,030
6	46,326
7	49,400
8	52,585
For each extra, add	3,185

- ✓ **Applicants must submit proof that they both own and occupy property at the time of application;** Land Contract purchasers must obtain approval of titleholder prior to receiving assistance. Proof of ownership should be a deed, mortgage, or land contract; proof of occupancy can be a copy of a driver's license or other official document showing both your name and address.
- ✓ **Applicants must submit proof of current property insurance.**

Please complete the first four (4) sections of the application on the reverse side of this notice, and return it, along with supporting documentation, to:

**City of Muskegon
Community & Neighborhood Services
933 Terrace Street, 2nd Floor
Muskegon, MI 49440**

For further information, please contact this office by calling 724-6717, weekdays from 8:30 a.m. and 5:00 p.m.

The City reserves the right to verify all application information, and to reject any applications that contain falsified information or insufficient documentation.

Special Assessment Payment Options

Property owners in the City of Muskegon who are being specially assessed for street, sidewalk or other public improvements may pay their assessment in the following ways:

I. Lump Sum Payment in Full

Assessments may be paid in full within sixty (60) days of the confirmation of the special assessment roll *without interest*.

II. Installment Payments

Assessments not paid within the first sixty (60) days may be paid in installments over several years as follows:

Street and Alley Assessments – Ten (10) years equal annual principal payments. For example, if the amount of your assessment is \$850.00, you will be billed \$85.00 per year plus applicable interest as described below.

Driveway, Sidewalk, and Approach Assessments - Ten (10) years equal annual principal payments plus applicable interest as described below.

Interest – Simple interest is charged at the rate of 5.00% per year *unless* the City has borrowed money to complete the project for which you are assessed and has pledged you assessments for repayment of the borrowed money. In such cases, the interest you are charged is equal to the interest rate the City must pay on the borrowed money plus 1.00%.

III. Special Assessment Deferral (Low Income Seniors and Disabled Persons)

To qualify for a special assessment deferral you or your spouse (if jointly owned) must:

- Be 65 years or older or be totally or permanently disabled.
- Have been a Michigan resident for five (5) years or more and have owned and occupied the homestead being assessed for five (5) years or more.
- Be a citizen of the U.S.
- Have a total household income not in excess of \$16,823.00
- Have a special assessment of \$300.00 or more.

Under this program the State of Michigan will pay the entire balance owing of the special assessment, including delinquent, current, and further installments. At the time of payment a lien will be recorded on your property in favor of the State of Michigan. Repayment to the State must be made at the time the property is sold or transferred or after the death of the owner(s). During the time the special assessment is deferred interest is accrued at the rate of 6.00% per year.

IV. Further Information About the Above Programs

Further information about any of the above payment options may be obtained by calling either the **City Assessor's Office at 724-6708** or the **City Treasurer's Office at 724-6720**. Applications may be obtained at the Muskegon County Equalization Office in the Muskegon County building or City of Muskegon Assessor's Office in City Hall.

V. Additional Special Assessment Payment Assistance

Qualified low and moderate income homeowners who are being assessed may be eligible for payment assistance through the City of Muskegon Community Development Block Grant (CDBG) Program. Assistance from this program will be available to the extent that funds are available. To obtain further information and determine whether you are eligible, contact the **Community and Neighborhood Services Department at 724-6717**.

CITY OF MUSKEGON
NOTICE OF PUBLIC HEARINGS
SPECIAL ASSESSMENT DISTRICTS

IN AN EFFORT TOWARDS NEIGHBORHOOD IMPROVEMENT, the Muskegon City Commission is proposing that special assessment districts be created for the following projects:

**BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
AND
SHERMAN BLVD., LINCOLN ST. TO BEACH ST.**

The specific locations of the special assessment districts and the properties proposed to be assessed are:

All parcels abutting Beidler St. from Laketon Ave. to Southern Ave.

All parcels abutting McCracken St. from Sherman Blvd. to Lakeshore Dr.

And

All parcels abutting Sherman Blvd. from Lincoln St. to Beach St.

The City Commission proposes that the City and property owners by means of special assessments will share the cost of improvement. You may examine preliminary plans and cost estimates in the City Hall's Engineering Department during regular business hours - between 8:00 A.M. and 5:00 P.M. on weekdays, except holidays.

PLEASE TAKE NOTICE: A PUBLIC HEARING WILL BE HELD IN THE MUSKEGON CITY COMMISSION CHAMBERS ON **FEBRUARY 10, 2004 AT 5:30 O'CLOCK P.M**

PLEASE UNDERSTAND THAT YOU HAVE A RIGHT TO PROTEST YOUR ASSESSMENT EITHER IN WRITING OR IN PERSON AT THE HEARING. IF THE SPECIAL ASSESSMENT ROLL IS CONFIRMED (AT A LATER HEARING) YOU WILL HAVE THIRTY (30) DAYS FROM THE DATE OF THE ROLL'S CONFIRMATION TO FILE A WRITTEN APPEAL WITH THE MICHIGAN STATE TAX TRIBUNAL. HOWEVER, UNLESS YOU PROTEST AT THIS HEARING OR AT THE HEARING CONFIRMING THE ROLL, EITHER IN PERSON, BY YOUR AGENT OR REPRESENTATIVE, OR IN WRITING BEFORE OR AT THE HEARING, YOUR RIGHT TO APPEAL TO THE MICHIGAN TAX TRIBUNAL WILL BE LOST.

By City Charter, if the owners of more than one-half of the property to be assessed shall object to the assessment in writing at or before the hearing, the improvement shall not be made unless the City Commission determines by affirmative vote of all its members that the safety or health of the public necessitates the improvement.

PUBLISH: **January 31, 2004**

Gail Kunding, City Clerk

ADA POLICY

The City will provide necessary appropriate auxiliary aids and services, for example, signers for the hearing impaired, audiotapes for the visually impaired, etc., for disabled persons who want to attend the meeting, upon twenty-four hours notice to the City. Contact:

Gail A. Kunding, City Clerk
933 Terrace Street, Muskegon, MI 49440
(231) 724-6705 or TDD (231) 724-6773

AFFIDAVIT OF MAILING

STATE OF MICHIGAN)
) SS
COUNTY OF MUSKEGON)

TO CREATE A SPECIAL ASSESSMENT DISTRICT FOR THE FOLLOWING:

Beidler St., Laketon Ave. to Southern Ave.

THE DEPONENT SAYS THAT THE NOTICE OF HEARING WAS SERVED UPON EACH OWNER OF OR PARTY IN INTEREST IN PROPERTY TO BE ASSESSED IN THE SPECIAL ASSESSMENT DISTRICT WHOSE NAME APPEARS UPON THE LAST TAX ASSESSMENT RECORDS OF THE CITY OF MUSKEGON BY MAILING SUCH NOTICE IN A SEALED ENVELOPE BY FIRST CLASS UNITED STATES MAIL, WITH POSTAGE PREPAID, ADDRESSED TO EACH SUCH OWNER OR PARTY IN INTEREST AT THE ADDRESS SHOWN ON SAID LAST TAX ASSESSMENT RECORDS BY DEPOSITING THEM IN AN OFFICIAL UNITED STATES MAIL RECEPTACLE ON THE 30TH DAY OF JANUARY, 2004.

GAIL A. KUNDINGER, CITY CLERK

SUBSCRIBED AND SWORN TO BEFORE ME THIS
_____ DAY OF _____, 2004.

NOTARY PUBLIC, MUSKEGON COUNTY, MICHIGAN
MY COMMISSION EXPIRES _____

SPECIAL ASSESSMENT

H 1577

RECONSTRUCTION

HEARING DATE

FEBRUARY 10, 2004

BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

1	BOGNER DALE R/PATRICIA A	ASSESSABLE FEET:	77.25
24-205-455-0009-00	2254 BLUFFTON	COST PER FOOT:	\$35.15
@ 1785.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$2,715.34
PERCENTAGE OF TOTAL FRONTAGE	<u>3.5146</u>		
2	WINICKI EDWARD/JOANN	ASSESSABLE FEET:	82.5
24-205-455-0008-10	1826 CROWLEY ST	COST PER FOOT:	\$35.15
@ 1769.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$2,899.88
PERCENTAGE OF TOTAL FRONTAGE	<u>3.7534</u>		
3	WINICKI EDWARD/JOANN	ASSESSABLE FEET:	41.25
24-205-455-0008-00	1826 CROWLEY ST	COST PER FOOT:	\$35.15
@ 1755.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,449.94
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8767</u>		
4	WACKERLE MARC A/GINA M	ASSESSABLE FEET:	41
24-205-454-0010-30	4922 MCARTHUR RD	COST PER FOOT:	\$35.15
@ 1733.	BEIDLER ST MUSKEGON MI 49442	ESTIMATED P.O. COST:	\$1,441.15
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8653</u>		
5	MILLS DAVID	ASSESSABLE FEET:	42
24-205-454-0010-20	1727 BEIDLER ST	COST PER FOOT:	\$35.15
@ 1727.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,476.30
PERCENTAGE OF TOTAL FRONTAGE	<u>1.9108</u>		
6	MILLS DAVID	ASSESSABLE FEET:	42
24-205-454-0010-10	1727 BEIDLER ST	COST PER FOOT:	\$35.15
@ 1721.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,476.30
PERCENTAGE OF TOTAL FRONTAGE	<u>1.9108</u>		
7	TICE GREG A/DAWN M	ASSESSABLE FEET:	40
24-205-454-0010-00	1715 BEIDLER ST	COST PER FOOT:	\$35.15
@ 1715.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,406.00
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8198</u>		

BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

8	HANSON RUSSELL	ASSESSABLE FEET:	45
24-205-454-0009-00	1705 BEIDLER ST	COST PER FOOT:	\$35.15
@ 1705.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,581.75
PERCENTAGE OF TOTAL FRONTAGE	<u>2.0473</u>		
9	WRIGHT MICHAEL	ASSESSABLE FEET:	40
24-205-454-0006-20	1699 BEIDLER ST	COST PER FOOT:	\$35.15
@ 1699.	BEIDLER ST MUSKEGON MI 49441-236	ESTIMATED P.O. COST:	\$1,406.00
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8198</u>		
10	KUHAREVICZ SANDRA	ASSESSABLE FEET:	40
24-205-454-0006-10	1693 BEIDLER	COST PER FOOT:	\$35.15
@ 1693.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,406.00
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8198</u>		
11	JONES ERIC A	ASSESSABLE FEET:	40
24-205-454-0006-00	1687 BEIDLER ST	COST PER FOOT:	\$35.15
@ 1687.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,406.00
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8198</u>		
12	BATKA ALAN M	ASSESSABLE FEET:	55
24-205-435-0012-00	1669 BEIDLER ST	COST PER FOOT:	\$35.15
@ 1669.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,933.25
PERCENTAGE OF TOTAL FRONTAGE	<u>2.5023</u>		
13	CASTANON GREGORIO/MARIA	ASSESSABLE FEET:	75
24-205-435-0011-00	1657 BEIDLER ST	COST PER FOOT:	\$35.15
@ 1657.	BEIDLER ST MUSKEGON MI 49441-481	ESTIMATED P.O. COST:	\$2,636.25
PERCENTAGE OF TOTAL FRONTAGE	<u>3.4122</u>		
14	WOTLI DAVID H	ASSESSABLE FEET:	35
24-205-435-0010-00	1724 BEIDLER ST	COST PER FOOT:	\$35.15
@ 1651.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,230.25
PERCENTAGE OF TOTAL FRONTAGE	<u>1.5924</u>		

BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

15	BOSSE STEVEN/FERGUSON JE	ASSESSABLE FEET:	55
24-205-435-0009-00	1641 BEIDLER ST	COST PER FOOT:	\$35.15
@ 1641.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,933.25
PERCENTAGE OF TOTAL FRONTAGE	<u>2.5023</u>		
16	1635 BEIDLER LLC	ASSESSABLE FEET:	55
24-205-435-0008-00	1635 BEIDLER ST	COST PER FOOT:	\$35.15
@ 1635.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,933.25
PERCENTAGE OF TOTAL FRONTAGE	<u>2.5023</u>		
17	SISSON DALE E	ASSESSABLE FEET:	47.5
24-205-434-0012-10	1607 BEIDLER ST	COST PER FOOT:	\$35.15
@ 1607.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,669.63
PERCENTAGE OF TOTAL FRONTAGE	<u>2.1611</u>		
18	FAIRBANKS LARRY O/SANDRA	ASSESSABLE FEET:	40
24-205-434-0011-00	16082 ROBBINS RD	COST PER FOOT:	\$35.15
@ 1593.	BEIDLER ST GRAND HAVEN MI 49417	ESTIMATED P.O. COST:	\$1,406.00
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8198</u>		
19	ANDERSON RUSSELL J	ASSESSABLE FEET:	30
24-205-434-0010-00	1589 BEIDLER ST	COST PER FOOT:	\$35.15
@ 1589.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,054.50
PERCENTAGE OF TOTAL FRONTAGE	<u>1.3649</u>		
20	KAMP THOMAS R	ASSESSABLE FEET:	82.5
24-205-434-0009-00	17550 WOODLAND LN	COST PER FOOT:	\$35.15
@ 1573.	BEIDLER ST NUNICA MI 49448	ESTIMATED P.O. COST:	\$2,899.88
PERCENTAGE OF TOTAL FRONTAGE	<u>3.7534</u>		
21	BEALL WILLIAM J	ASSESSABLE FEET:	82.5
24-205-434-0008-00	4446 BIRCHWOOD CT	COST PER FOOT:	\$35.15
@ 1561.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$2,899.88
PERCENTAGE OF TOTAL FRONTAGE	<u>3.7534</u>		

BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

22	ANDERSON CLARENCE II	ASSESSABLE FEET:	79.5
24-205-456-0016-00	3949 HENRY	COST PER FOOT:	\$35.15
@ 1780.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$2,794.43
PERCENTAGE OF TOTAL FRONTAGE	<u>3.6169</u>		
23	WINICKI EDWARD/JOANN REVO	ASSESSABLE FEET:	65
24-205-456-0001-10	1769 BEIDLER ST	COST PER FOOT:	\$35.15
@ 1766.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$2,284.75
PERCENTAGE OF TOTAL FRONTAGE	<u>2.9572</u>		
24	LAPINSKI THEODORE M	ASSESSABLE FEET:	50
24-205-456-0001-00	4635 ROOD RD.	COST PER FOOT:	\$35.15
@ 1752.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,757.50
PERCENTAGE OF TOTAL FRONTAGE	<u>2.2748</u>		
25	HAWKINS WILLARD/HAWKINS W	ASSESSABLE FEET:	40
24-205-453-0015-30	1736 BEIDLER ST	COST PER FOOT:	\$35.15
@ 1736.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,406.00
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8198</u>		
26	SANFORD KENNETH	ASSESSABLE FEET:	40
24-205-453-0015-20	1724 BEIDLER ST	COST PER FOOT:	\$35.15
@ 1724.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,406.00
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8198</u>		
27	SANFORD KENNETH	ASSESSABLE FEET:	40
24-205-453-0015-10	2035 HENRY ST	COST PER FOOT:	\$35.15
@ 1720.	BEIDLER ST MUSKEGON MI 49441-304	ESTIMATED P.O. COST:	\$1,406.00
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8198</u>		
28	JACKSON DINA GONZALEZ/EER	ASSESSABLE FEET:	45
24-205-453-0015-00	1714 BEIDLER ST.	COST PER FOOT:	\$35.15
@ 1714.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,581.75
PERCENTAGE OF TOTAL FRONTAGE	<u>2.0473</u>		

BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

29	DELONG ROBERT E	ASSESSABLE FEET:	90
24-205-453-0001-00	711 W DALE AVE	COST PER FOOT:	\$35.15
@ 711.0 W DALE AVE	MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$3,163.50
PERCENTAGE OF TOTAL FRONTAGE	<u>4.0946</u>		
30	CITY OF MUSKEGON	ASSESSABLE FEET:	85
24-205-436-0017-20	933 TERRACE ST	COST PER FOOT:	\$35.15
@ 1668. BEIDLER ST	MUSKEGON MI 49442	ESTIMATED P.O. COST:	\$2,987.75
PERCENTAGE OF TOTAL FRONTAGE	<u>3.8672</u>		
31	O CONNOR DONNA M TRUST	ASSESSABLE FEET:	40
24-205-436-0017-10	1721 FRANKLIN ST	COST PER FOOT:	\$35.15
@ 1664. BEIDLER ST	MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,406.00
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8198</u>		
32	HERSHEY JOSEPH F	ASSESSABLE FEET:	40
24-205-436-0017-00	1650 BEIDLER	COST PER FOOT:	\$35.15
@ 1650. BEIDLER ST	MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,406.00
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8198</u>		
33	MULLINS JOHN D	ASSESSABLE FEET:	41.25
24-205-436-0004-00	1978 NEVADA ST	COST PER FOOT:	\$35.15
@ 1644. BEIDLER ST	MUSKEGON MI 49441-294	ESTIMATED P.O. COST:	\$1,449.94
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8767</u>		
34	SECORD HERMAN ET AL	ASSESSABLE FEET:	41.25
24-205-436-0003-00	1636 BEIDLER ST	COST PER FOOT:	\$35.15
@ 1636. BEIDLER ST	MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,449.94
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8767</u>		
35	SECORD HERMAN	ASSESSABLE FEET:	41.25
24-205-436-0002-00	1632 BEIDLER ST	COST PER FOOT:	\$35.15
@ 1632. BEIDLER ST	MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,449.94
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8767</u>		

BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

36	SECORD CHARLES P	ASSESSABLE FEET:	41.25
24-205-436-0001-00	1624 BEIDLER	COST PER FOOT:	\$35.15
@ 1624.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,449.94
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8767</u>		
37	NELSON COMMUNITY ASSOCIA	ASSESSABLE FEET:	41.25
24-205-433-0019-10	P.O. BOX 1638	COST PER FOOT:	\$35.15
@ 1608.	BEIDLER ST MUSKEGON MI 49443-943	ESTIMATED P.O. COST:	\$1,449.94
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8767</u>		
38	ADAMS IRA D	ASSESSABLE FEET:	41.25
24-205-433-0019-00	1600 BEIDLER ST	COST PER FOOT:	\$35.15
@ 1600.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,449.94
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8767</u>		
39	BROCKMYRE DAVID ET AL	ASSESSABLE FEET:	41.25
24-205-433-0020-00	17753 168TH AVE	COST PER FOOT:	\$35.15
@ 1596.	BEIDLER ST SPRING LAKE MI 49456	ESTIMATED P.O. COST:	\$1,449.94
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8767</u>		
40	JP MORGAN BANK	ASSESSABLE FEET:	41.25
24-205-433-0021-00	4708 MERCHANTILE DR N	COST PER FOOT:	\$35.15
@ 1590.	BEIDLER ST FORT WORTH TX 76137	ESTIMATED P.O. COST:	\$1,449.94
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8767</u>		
41	PRICE SHELLY	ASSESSABLE FEET:	41.25
24-205-433-0004-00	1580 BEIDLER ST	COST PER FOOT:	\$35.15
@ 1580.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,449.94
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8767</u>		
42	PHINNEY WENDY S/PHINNEY H	ASSESSABLE FEET:	82.5
24-205-433-0002-00	1574 BEIDLER ST	COST PER FOOT:	\$35.15
@ 1574.	BEIDLER ST MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$2,899.88
PERCENTAGE OF TOTAL FRONTAGE	<u>3.7534</u>		

BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

43	LUNA JOSE L	ASSESSABLE FEET:	41.25
24-205-433-0001-00	1560 BEIDLER	COST PER FOOT:	\$35.15
@ 1560.	BEIDLER ST MUSKEGON	ESTIMATED P.O. COST:	\$1,449.94
	MI 49441		
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8767</u>		

SUM OF ASSESSABLE FOOTAGE:	<u>2198.00</u>	SUM OF ESTIMATED P.O. COST:	<u>\$77,259.70</u>
TOTAL NUMBER OF ASSESSABLE PARCELS	43.00		

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

Property Address: 1608 BEIDLER ST
Parcel Number: 24-205-433-0019-10
Assessable Frontage: 41.25 Feet
Estimated Front Foot Cost: \$35.15 per Foot

ESTIMATED TOTAL COST \$1,449.94

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 433
S 1/2 LOT 19

RECEIVED

FEB 03 2004

City Clerks Office

YOUR vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner

Pres. Nelson Community Assn.

CoOwner/Spouse

Signature

Mr. Oberg

Signature

Address

1608 Beidler

Address

Thank you for taking the time to vote on this important issue.

NELSON COMMUNITY
ASSOCIATION

37

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

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Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

INSTRUCTIONS

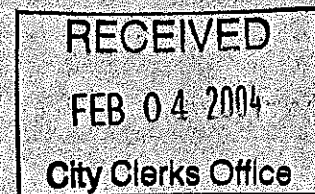
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Assessment Information

Property Address: 1574 BEIDLER ST
Parcel Number 24-205-433-0002-00
Assessable Frontage: 82.5 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$2,899.88

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 433
LOTS 2, 3 & 5
EXC
THE N 41.25 FT OF LOT 5



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner Wendy Jorgensen CoOwner/Spouse _____
Signature Wendy Jorgensen Signature _____
Address 1574 Beidler Address _____

Thank you for taking the time to vote on this important issue.

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: **H 1577**
Project Title: **BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.**
Project Description: **RECONSTRUCTION**

INSTRUCTIONS

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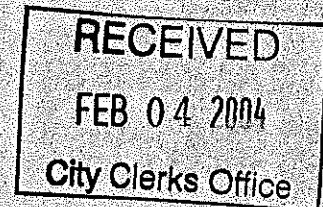
Assessment Information

Property Address: **1632 BEIDLER ST**
Parcel Number **24-205-436-0002-00**
Assessable Frontage: **41.25** Feet
Estimated Front Foot Cost: **\$35.15** per Foot

ESTIMATED TOTAL COST \$1,449.94

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 436
LOT 2



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner *Armon Leent*
Signature *Armon Leent*
Address *1632 Bessler*

CoOwner/Spouse _____
Signature _____
Address _____

Thank you for taking the time to vote on this important issue.

SE-CORU HERMAN

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

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Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

INSTRUCTIONS

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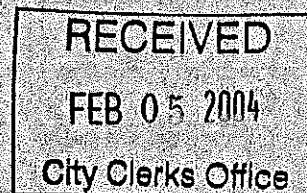
Assessment Information

Property Address: 1693 BEIDLER ST
Parcel Number: 24-205-454-0006-10
Assessable Frontage: 40 Feet
Estimated Front Foot Cost: \$35.15 per Foot

ESTIMATED TOTAL COST \$1,406.00

Property Description

CITY OF MUKSGON
REVISED PLAT OF 1903
BLK 454
S 40 FT OF N 80 FT
OF LOTS 6 7 & 8



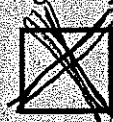
Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner SANDRA KUCHARCZYK CoOwner/Spouse _____

Signature [Signature] Signature _____

Address 1693 Beidler St Address _____

Thank you for taking the time to vote on this important issue.

KUCHARCZYK SANDRA

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

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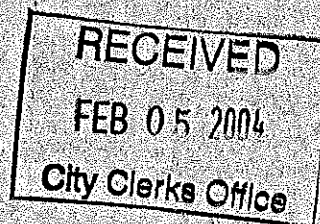
Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

Property Address: 1715 BEIDLER ST
Parcel Number: 24-205-454-0010-00
Assessable Frontage: 40 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,406.00



Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 454
N 40 FT LOTS 10 & 11

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner: Breg Allen Tice CoOwner/Spouse: Dawn M Tice
Signature: Breg Allen Tice Signature: Dawn M Tice
Address: 1715 Beidler St Address: 1715 Beidler St

Thank you for taking the time to vote on this important issue.

DICE GREG A DAWN M

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

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Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

INSTRUCTIONS

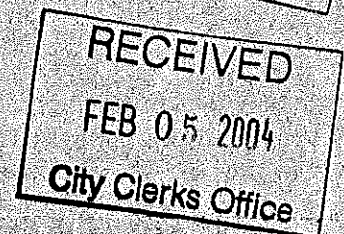
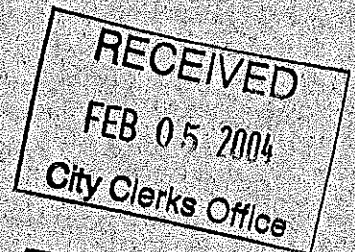
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Assessment Information

Property Address: 1664 BEIDLER ST
Parcel Number: 24-205-436-0017-10
Assessable Frontage: 40 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,406.00

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 436
N 40 FT OF S 125 FT LOTS 17 & 18



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner _____
Signature _____
Address _____

CoOwner/Spouse _____
Signature Donna M. O'Connell
Address 1721 Franklin St.

Thank you for taking the time to vote on this important issue. *Muskegon #9441*

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

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Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

INSTRUCTIONS

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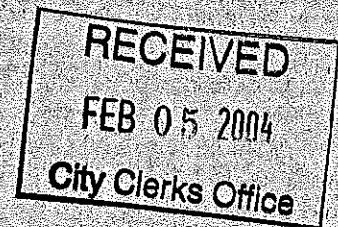
Assessment Information

Property Address: 1736 BEIDLER ST.
Parcel Number: 24-205-453-0015-30
Assessable Frontage: 40 Feet
Estimated Front Foot Cost: \$35.15 per Foot

ESTIMATED TOTAL COST \$1,406.00

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
S 40 FT LOTS 15-16 BLK 453



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner Willard Hawkman's CoOwner/Spouse _____

Signature Willard Hawkman's Signature _____

Address 1736 Beidler Address _____

Thank you for taking the time to vote on this important issue.

HAWKMAN'S WILLARD HAWKMAN'S 25
WILLARD HAWKMAN'S

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

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Return This Card By **FEBRUARY 10, 2004**

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Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
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INSTRUCTIONS

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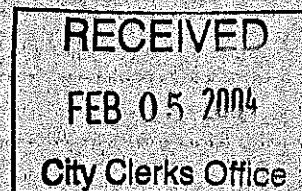
Assessment Information

Property Address: 1752 BEIDLER ST
Parcel Number: 24-205-456-0001-00
Assessable Frontage: 50 Feet
Estimated Front Foot Cost: \$35.15 per Foot

ESTIMATED TOTAL COST \$1,757.50

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
N 100 FT LOTS 1-2 BLK 456



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner T. LAPINSKI CoOwner/Spouse _____

Signature *T. Lapinski* Signature _____

Address 4635 Reed Road Address _____

Thank you for taking the time to vote on this important issue.

LAPINSKI THEODORE M

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1531
Project Title: SHERMAN BLVD., LINCOLN ST. TO BEACH ST.
Project Description RECONSTRUCTION

INSTRUCTIONS

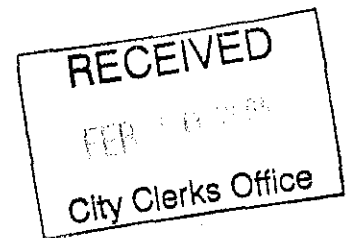
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Assessment Information

Property Address: 2596 W SHERMAN BLVD
Parcel Number 24-205-686-0008-00
Assessable Frontage: \$105.50 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$3,708.33

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
LOTS 8 AND 9 BLK 686
AND S 1/2 OF ADJ VAC ALLEY ABUTTING SD LOTS



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner CHAD MURPHY'S CoOwner/Spouse

Signature [Signature]

Address 2596 W. Sherman Blvd

RITA L. MURPHY'S

Signature [Signature]

Address 2596 W. Sherman Blvd.

Thank you for taking the time to vote on this important issue.

I am strongly opposed to this special assessment based on the fact that the financial burden is not equally shared. The city of Norton shores, Nugent Sand, Mobile Home Park, and other businesses which border/access Sherman Blvd. should be assessed.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By FEBRUARY 10, 2004

Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

INSTRUCTIONS

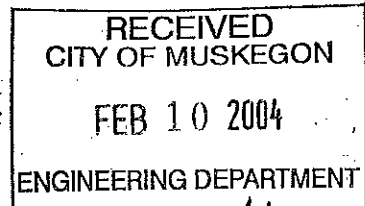
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Assessment Information

Property Address: 1721 BEIDLER ST
Parcel Number: 24-205-454-0010-10
Assessable Frontage: 42 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,476.30

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 454
SLY 42 FT OF N 82 FT LOTS 10 & 11



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

David Mills

CoOwner/Spouse

Signature

[Signature]

Signature

Address

1721 Beidler St

Address

Thank you for taking the time to vote on this important issue.

6

Home Address

1615 Sunset
N Muskegon

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

INSTRUCTIONS

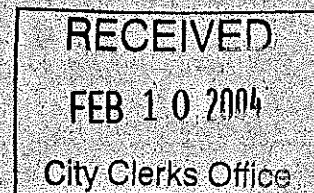
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Assessment Information

Property Address: 1573 BEIDLER ST
Parcel Number: 24-205-434-0009-00
Assessable Frontage: 82.5 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$2,899.88

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 434
LOT 9



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner THOMAS R KAMP

CoOwner/Spouse SHERIL A KAMP

Signature Thomas R Kamp

Signature Sheril A Kamp

Address 17550 Woodland Ln

Address 19051 130th Ave

Nunica, MI 49448

Troy, MI 49415

Thank you for taking the time to vote on this important issue.

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE
Project Description: RECONSTRUCTION

INSTRUCTIONS

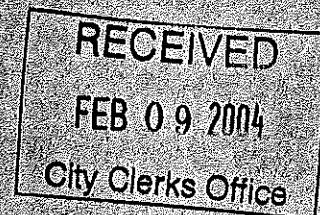
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Assessment Information

Property Address: 1607 BEIDLER ST
Parcel Number: 24-205-434-0012-10
Assessable Frontage: 47.5 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,669.63

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 434
E 56 FT LOT 12



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner

Dale Sisson

CoOwner/Spouse

Lorraine T. Sisson

Signature

Dale Sisson

Signature

Lorraine T. Sisson

Address

1607 BEIDLER ST

Address

1607 Beidler St

Thank you for taking the time to vote on this important issue.

SISSON DALE E

4/9/4/1

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

INSTRUCTIONS

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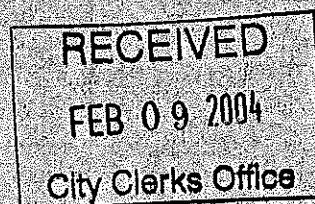
Assessment Information

Property Address: 1593 BEIDLER ST
Parcel Number: 24-205-434-0011-00
Assessable Frontage: 40 Feet
Estimated Front Foot Cost: \$35.15 per Foot

ESTIMATED TOTAL COST \$1,406.00

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 434
LOT 11



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner LARRY O. FAIRBANKS CoOwner/Spouse Sandra H Fairbanks

Signature Larry O Fairbanks Signature Sandra H Fairbanks

Address 16082 Robbin Rd Address 16082 Robbin Rd

Thank you for taking the time to vote on this important issue.

FAIRBANKS LARRY O. SHERIDAN 18

49417

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

INSTRUCTIONS

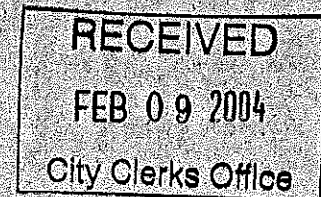
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Assessment Information

Property Address: 1699 BEIDLER ST
Parcel Number: 24-205-454-0006-20
Assessable Frontage: 40 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,406.00

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 454
S 30 FT LOTS 6 7 & 8
N 10 FT OF E 140 FT LOT 9
& W 10 FT LOT 9



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner: MICHAEL WRIGHT CoOwner/Spouse: _____
Signature: Michael Wright Signature: _____
Address: 1699 BEIDLER Address: _____

Thank you for taking the time to vote on this important issue.

WRIGHT MICHAEL

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

INSTRUCTIONS

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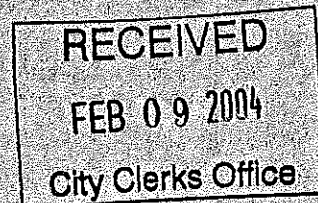
Assessment Information

Property Address: 1687 BEIDLER ST
Parcel Number: 24-205-454-0006-00
Assessable Frontage: 40 Feet
Estimated Front Foot Cost: \$35.15 per Foot

ESTIMATED TOTAL COST \$1,406.00

Property Description

CITY OF MUSKOGON
REVISED PLAT OF 1903
BLK 454
N 40 FT OF LOTS 6-8



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner: Eric A. Jones CoOwner/Spouse: _____
Signature: Eric Jones Signature: _____
Address: 1687 Beidler St Address: _____

Thank you for taking the time to vote on this important issue.

JONES ERIC A

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

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Return This Card By **FEBRUARY 10, 2004**

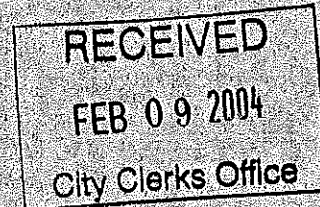
Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

Property Address: 1705 BEIDLER ST
Parcel Number: 24-205-454-0009-00
Assessable Frontage: 45 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,581.75



Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 454
S 45 FT OF E 140 FT LOT 9

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner: Russell Hanson
Signature: Russell Hanson
Address: 1705 Beidler

CoOwner/Spouse: Terr, J. Hanson
Signature: Terr, J. Hanson
Address: 1705 Beidler Ave

Thank you for taking the time to vote on this important issue.

HANSON RUSSELL

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

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Return This Card By **FEBRUARY 10, 2004**

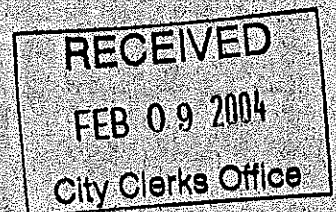
Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

Property Address: 1600 BEIDLER ST
Parcel Number: 24-205-433-0019-00
Assessable Frontage: 41.25 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,449.94



Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 433
1/2 LOT 19

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner

IRA Adams

CoOwner/Spouse

BARBARA Adams

Signature

Ira Adams

Signature

Barbara L. Adams

Address

1600 Beidler St

Address

1600 Beidler St

Thank you for taking the time to vote on this important issue.

City Clerk
933 Terrace St.
PO Box 536 - City Hall
Muskegon
Michigan
49443-0536

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

INSTRUCTIONS

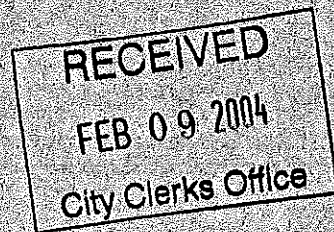
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Assessment Information

Property Address: 1651 BEIDLER ST
Parcel Number: 24-205-435-0010-00
Assessable Frontage: 35 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,230.25

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 435
LOT 10



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED



Owner

Signature

David Wotli

Address

DAVID WOTLI

1724 BEIDLER

MUSKEGON, MI 49441

CoOwner/Spouse

Signature

Address

DAVID WOTLI

1724 BEIDLER

MUSKEGON, MI 49441

Thank you for taking the time to vote on this important issue.

DAVID WOTLI
1724 BEIDLER
MUSKEGON, MI 49441

DAVID WOTLI
1724 BEIDLER
MUSKEGON, MI 49441

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

INSTRUCTIONS

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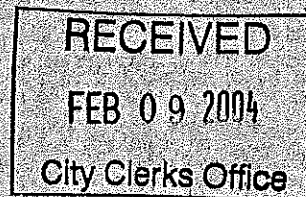
Assessment Information

Property Address: 1561 BEIDLER ST
Parcel Number: 24-205-434-0008-00
Assessable Frontage: 82.5 Feet
Estimated Front Foot Cost: \$35.15 per Foot

ESTIMATED TOTAL COST \$2,899.88

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 434
N 82.5 FT LOT 7
& ALL LOT 8



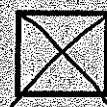
Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner

William Beall

CoOwner/Spouse

Signature

William J. Beall

Signature

Address

1561 BEIDLER

Address

Thank you for taking the time to vote on this important issue.

BEALL WILLIAM J

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

INSTRUCTIONS

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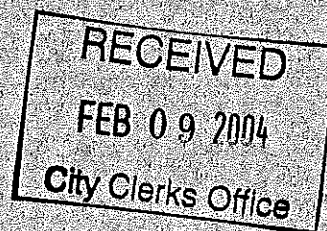
Assessment Information

Property Address: 1641 BEIDLER ST
Parcel Number: 24-205-435-0009-00
Assessable Frontage: 55 Feet
Estimated Front Foot Cost: \$35.15 per Foot

ESTIMATED TOTAL COST \$1,933.25

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 435
LOT 9
SUBJECT TO EASEMENT FOR PARKING L3517/033



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner: Steven Bosse
Signature: [Signature]
Address: 1641 Beidler

CoOwner/Spouse: Jeannene Ferguson Bosse
Signature: [Signature]
Address: 1641 Beidler

Thank you for taking the time to vote on this important issue.

ROSSE STEVEN FERGUSON
JENNENE

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description RECONSTRUCTION

INSTRUCTIONS

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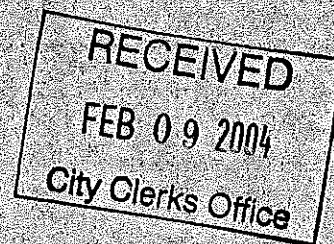
Assessment Information

Property Address: 1624 BEIDLER ST
Parcel Number 24-205-436-0001-00
Assessable Frontage: 41.25 Feet
Estimated Front Foot Cost: \$35.15 per Foot

ESTIMATED TOTAL COST \$1,449.94

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 436
LOT 1



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner	<u>Charles Paul Secord</u>	CoOwner/Spouse	<u>Therese A. Secord</u>
Signature	<u>[Signature]</u>	Signature	<u>[Signature]</u>
Address	<u>1624 Beidler ST</u>	Address	<u>1624 Beidler ST</u>

Thank you for taking the time to vote on this important issue.

Muskegon MI 36
49441

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By FEBRUARY 10, 2004

Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description RECONSTRUCTION

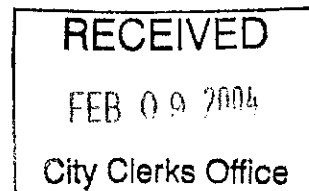
INSTRUCTIONS

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Assessment Information

DAVE MILLS

1625-35 BEIDLER



CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 435
LOT 10

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

CoOwner/Spouse

Signature

Dave Mills

Signature

Address

Address

Thank you for taking the time to vote on this important issue.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

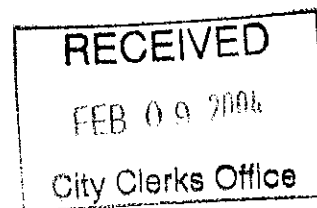
Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

DAVE MILLS
1727 BEIDLER



CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 435
LOT 10

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paying Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

CoOwner/Spouse

Signature

Dave Mills

Signature

Address

Address

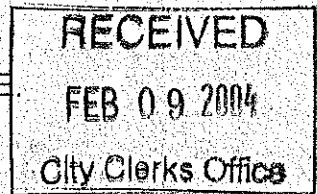
Thank you for taking the time to vote on this important issue.

MUSKEGON

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION



INSTRUCTIONS

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Assessment Information

Property Address: 1733 BEIDLER ST
Parcel Number: 24-205-454-0010-30
Assessable Frontage: 41 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,441.15

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 454
S 41 FT LOTS 10 & 11

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner Marc & Gina Wackerle CoOwner/Spouse

Signature [Signature] Signature [Signature]

Address 4922 MacArthur Rd Address 4922 MacArthur Rd

Thank you for taking the time to vote on this important issue.

MUSKEGON MAP CO. 2004

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

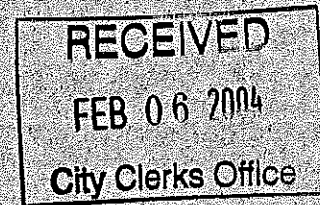
Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

Property Address: 1560 BEIDLER ST
Parcel Number: 24-205-433-0001-00
Assessable Frontage: 41.25 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,449.94



Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 433
LOT 1

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

NO

Owner _____

CoOwner/Spouse JOSE Luis Luna

Signature _____

Signature Maria Sori Luna

Address 1560 BEIDLER

Address 1560 BEIDLER

Thank you for taking the time to vote on this important issue.

UN4405-1

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: **H 1577**
Project Title: **BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.**
Project Description: **RECONSTRUCTION**

INSTRUCTIONS

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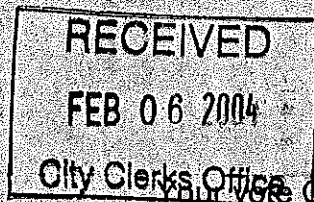
Assessment Information

Property Address: **1785 BEIDLER ST**
Parcel Number **24-205-455-0009-00**
Assessable Frontage: **77.25** Feet
Estimated Front Foot Cost: **\$35.15** per Foot

ESTIMATED TOTAL COST \$2,715.34

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 455
LOTS 9-10



YOUR VOTE COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner	<u>Dale Bogner</u>	CoOwner/Spouse	<u>Pat Bogner</u>
Signature	<u>Dale R Bogner</u>	Signature	<u>Pat A. Bogner</u>
Address	<u>2254 Bluffton</u>	Address	<u>2254 Bluffton</u>

Thank you for taking the time to vote on this important issue.

BOGNER DALE R PATRICIA A

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By FEBRUARY 10, 2004

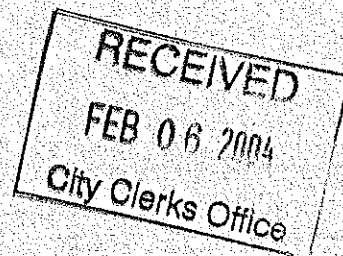
Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

Property Address: 1724 BEIDLER ST
Parcel Number 24-205-453-0015-20
Assessable Frontage: 40 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,406.00



Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
N 40 FT OF S 80 FT
LOTS 15-16 BLK 453

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner

CoOwner/Spouse

Signature

David Wotli

Signature

Address

DAVID WOTLI
1724 BEIDLER
MUSKEGON, MI 49441

Address

Thank you for taking the time to vote on this important issue.

DAVID WOTLI
1724 BEIDLER
MUSKEGON, MI 49441

26

DAVID WOTLI
1724 BEIDLER
MUSKEGON, MI 49441

DAVID WOTLI
1724 BEIDLER
MUSKEGON, MI 49441

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

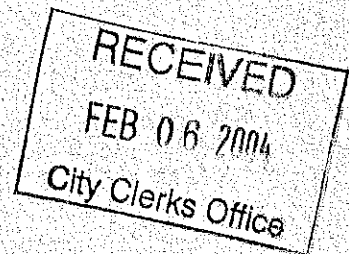
Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

Property Address: 1720 BEIDLER ST
Parcel Number 24-205-453-0015-10
Assessable Frontage: 40 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,406.00



Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 453
N 40 FT OF S 120 FT LOTS 15 & 16

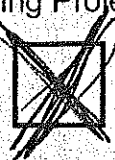
Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner **DAVID WOTLI**
Signature 1724 BEIDLER
MUSKEGON, MI 49441
Address David Wotli

CoOwner/Spouse
Signature DAVID WOTLI
1724 BEIDLER
MUSKEGON, MI 49441
Address _____

Thank you for taking the time to vote on this important issue.

SANFORD KENNETH

27

DAVID WOTLI
1724 BEIDLER
MUSKEGON, MI 49441

DAVID WOTLI
1724 BEIDLER
MUSKEGON, MI 49441

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

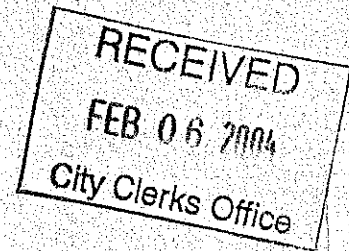
Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

Property Address:	1766 BEIDLER ST
Parcel Number	24-205-456-0001-10
Assessable Frontage:	65 Feet
Estimated Front Foot Cost:	\$35.15 per Foot
ESTIMATED TOTAL COST	\$2,284.75



Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
S 65 FT LOTS 1-2
BLK 456

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner Edward A. Winkler CoOwner/Spouse

Signature Edward A. Winkler

Signature John Winkler

Address 1826 Crowley St.

Address 1826 Crowley St.

Thank you for taking the time to vote on this important issue.

MUSKEGON CITY CLERK
JANUARY 2004

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

INSTRUCTIONS

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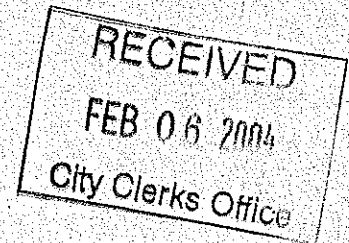
Assessment Information

Property Address: 1755 BEIDLER ST
Parcel Number: 24-205-455-0008-00
Assessable Frontage: 41.25 Feet
Estimated Front Foot Cost: \$35.15 per Foot

ESTIMATED TOTAL COST \$1,449.94

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 455
N 1/2 LOT 8



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner

Edward H Winicki

CoOwner/Spouse

JoAnn Winicki

Signature

Edward H Winicki

Signature

JoAnn Winicki

Address

1826 Crowley St.

Address

1826 Crowley St.

Thank you for taking the time to vote on this important issue.

WINICKI EDWARD H

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

INSTRUCTIONS

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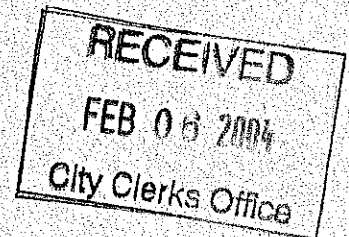
Assessment Information

Property Address: 1769 BEIDLER ST
Parcel Number: 24-205-455-0008-10
Assessable Frontage: 82.5 Feet
Estimated Front Foot Cost: \$35.15 per Foot

ESTIMATED TOTAL COST \$2,899.88

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 455
S 1/2 LOT 8



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner: Edward A Winicki
Signature: Edward A Winicki
Address: 1826 Crowley St

CoOwner/Spouse: Jo Ann Winicki
Signature: Jo Ann Winicki
Address: 1826 Crowley St

Thank you for taking the time to vote on this important issue.

EDWARD A. WINICKI

Clerk

To: Evelyn/Engineer Department
From: Rick Anderson
1780 Beidler
Muskegon, MI 49441

Date: February 6, 2004
Re: Project H 1577 Beidler @ Laketon Ave to Southern Ave
Reconstruction

We did not receive a "Hearing Response Card". We called the Engineer Department to request a card but got the answering machine.

Please note that I am OPPOSED to the Special Street Paving Project.

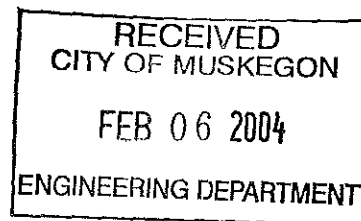
Owner: C. F. Anderson II

Signature: C. F. Anderson II

Address: 3949 Henry St.

Muskegon, MI 49441

24-205-456-0016-00



Too Late

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1577
Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
Project Description: RECONSTRUCTION

RECEIVED

FEB 12 2004

City Clerks Office

INSTRUCTIONS

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Assessment Information

Property Address: 711 W DALE AVE
Parcel Number: 24-205-453-0001-00
Assessable Frontage: 90 Feet
Estimated Front Foot Cost: \$35.15 per Foot

RECEIVED

FEB 12 2004

City Clerks Office

ESTIMATED TOTAL COST \$3,163.50

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 453
LOT 1
& W 6 IN LOT 2

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner: Robert E. DeLong
Signature: Robert E. DeLong
Address: 711 W. Dale Ave

CoOwner/Spouse: Verna M. DeLong
Signature: Verna M. DeLong
Address: 711 W. Dale ave

Thank you for taking the time to vote on this important issue.

DELONG ROBERT E

Date: February 10, 2004
To: Honorable Mayor and City Commissioners
From: Engineering
RE: Public Hearing
Create Special Assessment District for:
McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR..

SUMMARY OF REQUEST:

To hold a public hearing on the proposed special assessment of the **McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.**, and to create the special assessment district and appoint two City Commissioners to the Board of Assessors if it is determined to proceed with the project

FINANCIAL IMPACT:

None at this time.

BUDGET ACTION REQUIRED:

None at this time.

STAFF RECOMMENDATION:

To create the special assessment and assign two City Commissioners to the Board of Assessors by adopting the attached resolution

COMMITTEE RECOMMENDATION:

H-1561 MCCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.

PROPERTY OWNER SPECIAL ASSESSMENT RESPONSE TABULATION

	FEET	PERCENTAGE	FOR				TOTAL NUMBER OF PARCELS - 75				OPPOSE			
			LETTER#	ST#	ST NAME	PARCEL#	FEET	LETTER#	ST#	ST NAME	PARCEL#	FEET		
TOTAL ASSESSABLE FRONT FOOTAGE	4404.890 ***		50	2458	MCCRACKEN	24-210-002-0006-00	60.00	59	2319	GREENWOOD	24-035-400-0001-01	83.63		
FRONT FEET OPPOSED	1161.46	26.37%	11	2471	MCCRACKEN	24-205-649-0003-00	89.08	60	2326	GREENWOOD	24-205-620-0001-10	5.30		
RESPONDING FRONT FEET IN FAVOR	149.080	3.38%						63	2006	HARDING	24-205-639-0008-10	33.00		
NOT RESPONDING - FRONT FEET IN FAVOR	3094.350	70.25%						75	2085	LAKESHORE	24-205-636-0007-00	61.88		
TOTAL FRONT FEET IN FAVOR	3243.430	73.63%						73	2104	MCCRACKEN	24-205-636-0009-00	66.00		
								32	2169	MCCRACKEN	24-205-642-0001-00	45.00		
								70	2204	MCCRACKEN	24-205-638-0007-00	41.00		
								69	2218	MCCRACKEN	24-205-638-0006-00	35.15		
								64	2272	MCCRACKEN	24-205-639-0008-00	66.00		
								20	2355	MCCRACKEN	24-205-647-0001-00	71.70		
								56	2382	MCCRACKEN	24-395-002-0002-00	50.00		
								17	2409	MCCRACKEN	24-205-648-0001-00	58.50		
								12	2485	MCCRACKEN	24-205-649-0002-00	44.54		
								49	2472	MCCRACKEN	24-210-002-0004-00	70.60		
								48	2480	MCCRACKEN	24-210-002-0003-00	45.00		
								47	2488	MCCRACKEN	24-210-002-0002-00	50.00		
								10	2493	MCCRACKEN	24-205-649-0005-00	89.08		
								8	2521	MCCRACKEN	24-205-650-0002-00	81.54		
								40	2538	MCCRACKEN	24-210-001-0001-00	41.00		
								3	2563	MCCRACKEN	24-779-001-0002-00	44.54		
								29	2075	MINER	24-205-643-0001-00	45.00		
								67	2026	MORTON	24-205-638-0009-00	33.00		

TABULATED AS OF: 04:30 PM

- ① Dan Jolan
2075 Miner & 2223 McCracken oppose
- ② Paul Kudzeil
2319 Greenwood - oppose
- ③ Walter White
2326 Greenwood - oppose
- ④ Rose Kowalski
2101 Moor (2272 McCracken) - opposes
- ⑤ David Slickman
2493 McCracken - opposes
- ⑥ Julie Jolan
2075 Miner - opposes
2223 McCracken
- ⑦ Don Cunningham
3151 Beach - opposes
Steve Underman
Mrs Hansen
- ⑧ David Wotli
1724 Bender *
- ⑨ Ray Shaler
2465 McCracken - oppose
repare it
- TOTALS 149.08 1161.46

CITY OF MUSKEGON

Resolution No. 2004-18(d)

Resolution At First Hearing Creating Special Assessment District
For **McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.**

Location and Description of Properties to be Assessed:

See Exhibit A attached to this resolution

RECITALS:

1. A hearing has been held on **February 10, 2004** at 5:30 o'clock p.m. at the City Commission Chambers. Notice was given by mail and publication as required by law.
2. That estimates of costs of the project, a feasibility report and valuation and benefit information are on file with the City and have been reviewed for this hearing.
3. At the hearing held **February 10, 2004**, there were 26.37% objections by the owners of the property in the district registered at the hearing either in writing received before or at the hearing or by owners or agents present at the hearing, and the Commission has considered the advisability of proceeding with the project.

FINDINGS:

1. The City Commission has examined the estimates of cost to construct the project including all assessable expenses and determines them to be reasonable.
2. The City Commission has considered the value of the property to be assessed and the value of the benefit to be received by each property proposed to be assessed in the district after the improvements have been made. The City Commission determines that the assessments of costs of the City project will enhance the value of the properties to be assessed in an amount at least equivalent to the assessment and that the improvement thereby constitutes a benefit to the property.

THEREFORE, BE IT RESOLVED:

1. The City Commission hereby declares a special assessment district to include the property set forth in Exhibit A attached to this resolution.
2. The City Commission determines to proceed with the improvements as set forth in the feasibility study and estimates of costs, and directs the City Engineer to proceed with project design, preparation of specifications and the bidding process. If appropriate and if bonds are to be sold for the purposes of financing the improvements, the Finance Department shall prepare plans for financing including submission of application to the Michigan Department of Treasury and the beginning of bond proceedings.

3. The City Commission hereby appoints a Board of Assessors consisting of City Commissioners Davis and Larson and the City Assessor who are hereby directed to prepare an assessment roll. Assessments shall be made upon front foot basis.
4. Based on the City's Special Assessment policy and preliminary estimates it is expected that approximately **25.81%** of the cost of the street improvement will be paid by special assessments.
5. Upon submission of the special assessment roll, the City staff is hereby directed to notify all owners and persons interested in properties to be assessed of the hearing at which the City Commission will consider confirmation of the special assessment roll.

This resolution adopted.

Ayes Shepherd, Spataro, Warmington, Carter, Davis, Gawron, Larson

Nays None

CITY OF MUSKEGON

By Gail A. Kunding
Gail A. Kunding, Clerk

ACKNOWLEDGMENT

This resolution was adopted at a meeting of the City Commission, held on **February 10, 2004**. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By Gail A. Kunding
Gail A. Kunding, Clerk

EXHIBIT A

McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.

SPECIAL ASSESSMENT DISTRICT

**All properties abutting that section of McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE
DR.**

AFFIDAVIT OF MAILING

STATE OF MICHIGAN)
) SS
COUNTY OF MUSKEGON)

TO CREATE A SPECIAL ASSESSMENT DISTRICT FOR THE FOLLOWING:

McCracken St. Sherman Blvd to Lakeshore Dr.

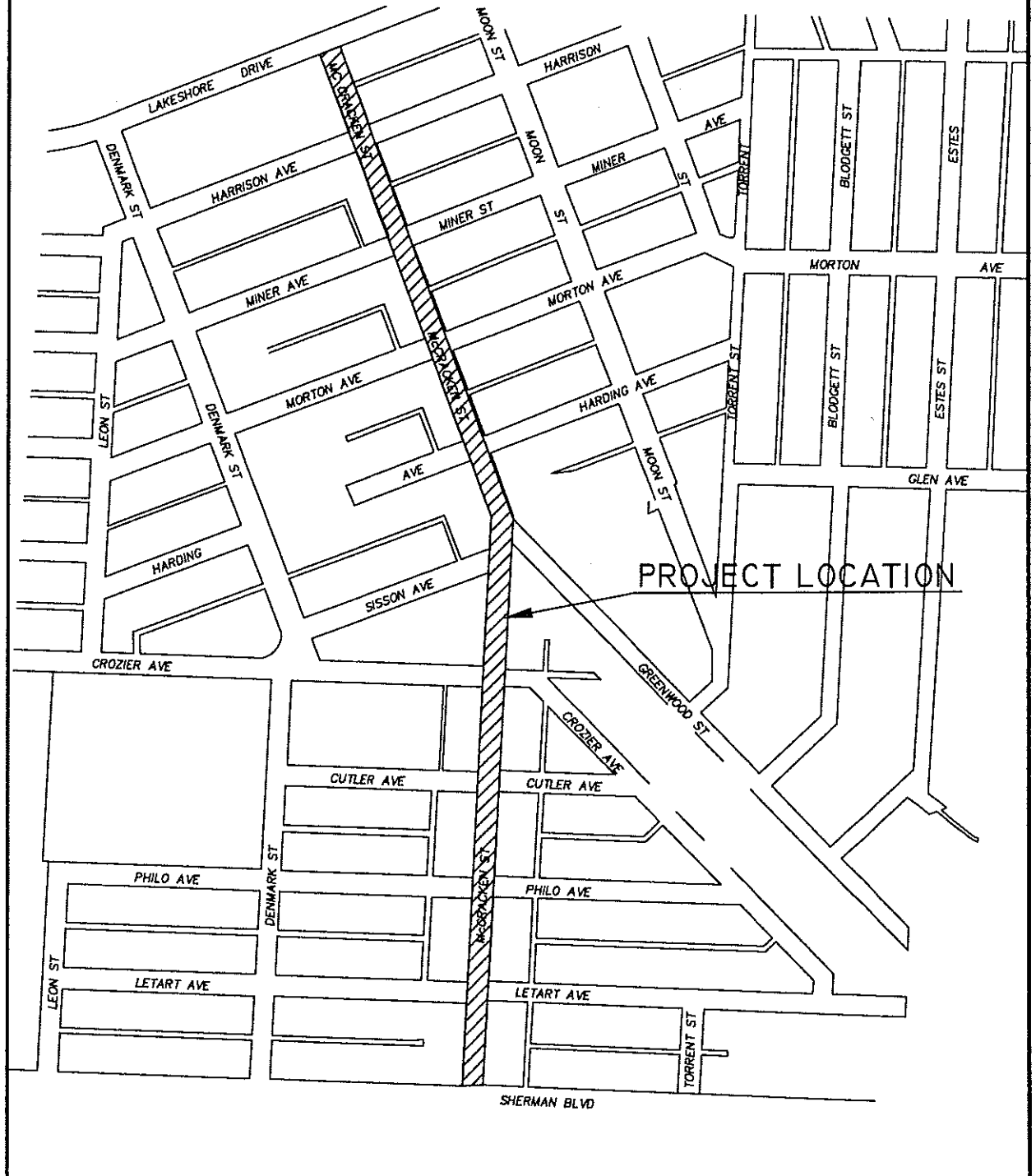
THE DEPONENT SAYS THAT THE NOTICE OF HEARING WAS SERVED UPON EACH OWNER OF OR PARTY IN INTEREST IN PROPERTY TO BE ASSESSED IN THE SPECIAL ASSESSMENT DISTRICT WHOSE NAME APPEARS UPON THE LAST TAX ASSESSMENT RECORDS OF THE CITY OF MUSKEGON BY MAILING SUCH NOTICE IN A SEALED ENVELOPE BY FIRST CLASS UNITED STATES MAIL, WITH POSTAGE PREPAID, ADDRESSED TO EACH SUCH OWNER OR PARTY IN INTEREST AT THE ADDRESS SHOWN ON SAID LAST TAX ASSESSMENT RECORDS BY DEPOSITING THEM IN AN OFFICIAL UNITED STATES MAIL RECEPTACLE ON THE 30TH DAY OF JANUARY, 2004.

Gail A. Kunding
GAIL A. KUNDINGER, CITY CLERK

SUBSCRIBED AND SWORN TO BEFORE ME THIS
11th DAY OF February, 2004.

Linda S. Potter
NOTARY PUBLIC, MUSKEGON COUNTY, MICHIGAN
MY COMMISSION EXPIRES 9-25-06

LOCATION MAP



ENGINEERING FEASIBILITY STUDY

For

McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.

The reconstruction of McCracken street between Sherman & Lakeshore Dr., see attached exhibit, was initiated by the City due to the conditions of the pavement and drainage facilities as well as the need to install a 12" watermain loop between two transmission mains to improve reliability of the water distribution system in that area. The existing pavement has deteriorated to a level where, we believe, a total reconstruction is necessary. This section of road has not had, to the best of our records, any major work since the 1930 and has an average Pavement Condition Index of around 30. The proposed improvements (reconstruction) consist of following;

1. Complete removal of existing pavement and replace with a new asphalt street section that would include curb & gutter and a proposed width of 37' back to back. The additional width of one foot might be utilized in the future for a turn lane if the need arises. However, for the time being it would be used for an on street parking where permissible.
2. spot repairs on the existing sanitary sewer main
3. Replace existing watermain along with water services the cost of which is estimated at \$300,000 that is not assessable.

A memo from the Assessor's office, which addresses the appraisal and benefit information, is attached.

The preliminary cost estimate for the work associated with paving is approximately \$600,000 with the length of the project being approximately 5227 lineal feet (project length) or 4404 of assessable footage. This translates into an estimated improvement cost of \$136 per assessable foot. The assessment figure will be at a cost not to exceed \$35.15 per assessable foot as established in the 2004 Special Assessment for this type of improvement

MUSKEGON COUNTY

M I C H I G A N

BOARD OF COMMISSIONERS

Paul T. Baade, Chair
District 10

Bill Gill, Vice-Chair
District 8

Douglas A. Bennett
District 7

Charles L. Buzzell
District 2

James J. Derezinski
District 4

Marvin R. Engle
District 5

Louis A. McMurray
District 9

Robert Scolnik
District 11

I. John Snider II
District 3

Nancy A. Waters
District 6

Stephen R. Wisniewski
District 1

January 14, 2004

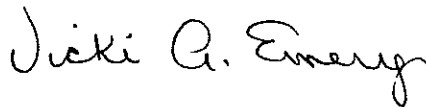
Mohammed Al-Shatel, City Engineer
City of Muskegon
933 Terrace Street
Muskegon, MI 49443

Mr. Al-Shatel:

In accordance with your request, I have examined the proposed special assessment district entailing the reconstruction of McCracken Street between Sherman Boulevard and Lakeshore Drive. The purpose of this analysis is to document the reasonableness of this special assessment district by identifying and quantifying any accrued benefits. It is subject to the normal governmental restrictions of escheat, taxation, police power and eminent domain. The effective date is January 14, 2004.

In conclusion, it is my opinion that the special assessment amounts justly and reasonably represents the accrued benefits to the properties encompassed by this project. The amounts reflect the sum of the immediate estimated value enhancement and the intrinsic value that will accrue from an overall increase in property values due to an improved quality of life created by the proposed project. As previously presented, the proposed special assessment district encompasses primarily residential properties. The front foot rate of \$35.15 for the reconstruction of the above mentioned project area appears reasonable in light of an analysis that indicates a possible enhancement of \$35.76. The conclusions are based upon the data presented within this limited analysis in restricted format, and on supporting information in my files.

Sincerely,



Vicki A Emery, CMAE 3

Senior Appraiser

January 30, 2004

Dear :OWNERS NAME

OWNERS ADDRESS & STREET

OWNERS CITY , OWNERS STATE, OWNERS ZIPCODE 1

The City of Muskegon is asking for your support for improvement of the street adjoining your property located at PROPERTY ADDRESS & STREET.

The City of Muskegon believes that by making the proposed street improvements you will have less road noise, dust, and wear and tear on your vehicle. In addition, street improvements provide easier access for delivery of services such as snow plowing, mail delivery, and bus service.

Called a special assessment district, the largest percentage of the proposed street improvement will be paid for by the City of Muskegon (via local funds and or grants); however, it will be necessary for you to cover a share of the cost (which you can spread over a period of ten years) based on the amount of property you own bordering the street. A description of the project, including the associated cost to you and the City, is located in the documents attached to this letter.

While the City of Muskegon believes that the proposed improvements will result in a safer and cleaner street while adding curb appeal to your property, you do have the right to ask further questions, decline, or protest participation in this particular project. Please carefully review the enclosed materials and call the City's Engineering Department at 724-6707 or your ward commissioner if you require more information.

A public hearing is also scheduled for this project on FEBRUARY 10, 2004. If you attend this public hearing you will be given an opportunity to present your questions and potential concerns on the proposed special assessment district to the commission.

Also located in this packet of materials is a Special Assessment Hearing Response Card. If mailed back to the City of Muskegon City Clerk's Office before the scheduled public hearing your vote will be added to the tabulation of votes during the public hearing. If you do not send in this form your vote counts as "in favor" of the project.

Thank you for your participation in improving the quality of life in the Muskegon community.

January 30, 2004

OWNERS NAME
OWNERS ADDRESS & STREET
OWNERS CITY, OWNERS STATE OWNERS ZIPCODE 1

Parcel Number 24-XXX-XXX-XXXX-XX: at PROPERTY ADDRESS & STREET

NOTICE OF HEARING ON SPECIAL ASSESSMENT

Dear Property Owner:

The Muskegon City Commission is considering whether or not to create a special assessment district which would assess your property for the following paving project:

McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.

The proposed special assessment district will be located as follows:

All parcels abutting McCracken St.. from Sherman Blvd. to Lakeshore Dr.

It is proposed that a portion of the above improvement will be paid by special assessment against properties in the aforementioned district. Following are conditions of the proposed special assessment which are important to you.

Public Hearings

An initial public hearing to consider the creation of a special assessment district will be held at the City of Muskegon City Commission Chambers on FEBRUARY 10, 2004 at 5:30 P.M. You are encouraged to appear at this hearing, either in person, by agent or in writing to express your opinion, approval, or objection concerning the proposed special assessment. We are enclosing a Hearing Response Card for you to indicate your agreement or opposition to the special assessment. This card includes the property identification and description, assessable footage per City policy, and the estimated cost of the assessment. You may also appear, as above, in lieu of, or in addition to mailing your response card to the City Clerk. Written objections or appearances must be made at or prior to the hearing. NOTE: THE SPECIAL ASSESSMENT WILL BE CREATED OR NULLIFIED AT THIS HEARING. IT IS IMPORTANT FOR YOU TO COMMENT AT THIS HEARING IF YOU WANT YOUR OPINION COUNTED FOR THE SPECIAL ASSESSMENT.

A second public hearing will be held, if the district is created, to confirm the special assessment roll after the project is completed. You will be mailed a separate notice for the second hearing. At this second hearing the special assessment costs will be spread on the affected properties accordingly. YOU ARE HEREBY NOTIFIED THAT YOU HAVE A RIGHT TO PROTEST YOUR ASSESSMENT AMOUNT AGAINST YOUR PARCEL EITHER IN WRITING OR IN PERSON AT THIS HEARING. IF THE SPECIAL ASSESSMENT ROLL IS CONFIRMED AT THE SECOND HEARING, YOU WILL HAVE THIRTY (30) DAYS FROM THE DATE OF CONFIRMATION OF THE ROLL TO FILE A WRITTEN APPEAL WITH THE MICHIGAN STATE TAX TRIBUNAL. HOWEVER, UNLESS YOU PROTEST AT THE INITIAL HEARING OR AT THE SECOND HEARING CONFIRMING THE ROLL, EITHER IN PERSON, BY AGENT, OR IN WRITING BEFORE OR AT THE HEARING, YOUR RIGHT TO APPEAL TO THE MICHIGAN TAX TRIBUNAL WILL BE LOST.

By City Charter, if the owners of more than one-half of the properties to be assessed shall object to the assessment in writing at or before the hearing, the improvement shall not be made unless the City Commission determines by affirmative vote of all its members that the safety or health of the public necessitates the improvement.

Estimated Costs

The total estimated cost of the street portion of the project is \$600,000.00 of which approximately 25.81% (\$154,831.88) will be paid by special assessment to property owners. Your property's estimated share of the special assessment is shown on the attached hearing response card. The remaining costs will be paid by the City.

The street assessment, which covers improvements to the roadway, may be paid in installments over a period of up to ten (10) years. Any work on drive approaches or sidewalks will be assessed to the property at actual contract prices and these costs may also be paid in installments over ten (10) years. Please note this work is in addition to the street special assessment.

Please refer to the enclosed sheet entitled Special Assessment Payment Options for more information on the payment options and financial assistance programs available.

I urge you to return the enclosed hearing response card indicating your preference and to attend the scheduled public hearing. Your views are important to the City and to your neighbors. Additional information, including preliminary project plans and cost estimates is available in the Engineering Department located on the second floor of City Hall. Regular business hours are from 8:00 A.M. to 5:00 P.M. Monday through Friday except holidays.

Sincerely,



Mohammed Al-Shatel, P.E.
City Engineer

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1561
Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing. IF YOU DO NOT SEND IN THIS FORM YOUR VOTE COUNTS AS "IN FAVOR" OF PROJECT.

Assessment Information

Property Address:	PROPERTY ADDRESS & STREET
Parcel Number	24-XXX-XXX-XXXX-XX
Assessable Frontage:	\$133.62 Feet
Estimated Front Foot Cost:	\$35.15 per Foot
ESTIMATED TOTAL COST	\$4,696.74

Property Description

CITY OF MUSKEGON
SUB-DIV OF BLK 651
LOTS 4, 5, 6, 26 THROUGH 28, BLK 1
ALSO S 125 FT OF VAC N/S ALLEY ABUTTING LOTS 4, 5,
6 AND 28

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☐

Owner	_____	CoOwner/Spouse	_____
Signature	_____	Signature	_____
Address	_____	Address	_____

Thank you for taking the time to vote on this important issue.

City of Muskegon

CITY OF MUSKEGON
STREET H-1561
McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
CDBG APPLICATION FOR WAIVER OF SPECIAL ASSESSMENT

HOUSEHOLD INFORMATION

Name: _____ Birthdate: _____ Social Security # _____ - _____ - _____
Spouse: _____ Birthdate: _____ Social Security # _____ - _____ - _____
Address: _____ Phone: _____ Race: _____
Parcel # _____ Owner/Spouse Legally Handicapped Or Disabled? () Yes () No

(Please refer to your assessment letter for this information)

Number Living in Household: _____ List information for household members besides owner/spouse here.

Name _____	Birthdate _____	Social Security # _____ - _____ - _____
Name _____	Birthdate _____	Social Security # _____ - _____ - _____
Name _____	Birthdate _____	Social Security # _____ - _____ - _____
Name _____	Birthdate _____	Social Security # _____ - _____ - _____

INCOME INFORMATION

ANNUAL Household Income: (Must include <u>all</u> household income)	\$ _____	Wage earner: _____ Wage earner: _____ Wage earner: _____ Wage earner: _____
Total:		\$ _____

PROPERTY INFORMATION

Proof Of Ownership: () Deed () Mortgage () Land Contract
Homeowner's Insurance Co: _____ **Expiration Date:** _____
Property Taxes: () Current () Delinquent Year(s) Due _____
(Property taxes must be current to qualify and will be verified by CDBG staff)

OWNER'S SIGNATURE

Owner's Signature: _____ **Date:** _____
By signing this application, the applicant verifies he/she **owns and occupies** the dwelling. The Applicant/Owner certifies that all information in this application, and all information furnished in support of this application, is true and complete to the best of the Applicant/Owner's knowledge and belief. The property owner's signature will be required prior to the application being processed. **NO APPLICATION WILL BE ACCEPTED AFTER APRIL 15, 2004**

FOR OFFICE USE ONLY

APPROVED () DENIED () DATE _____ CENSUS TRACT NO. _____
SIGNATURE _____ TITLE _____
COMMENTS/REMARKS _____

****ATTENTION APPLICANT****

Please see reverse side for instructions on providing proof of income, ownership, and property insurance.

**CITY OF MUSKEGON
STREET- H-1561
McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
REQUEST FOR WAIVER OF SPECIAL ASSESSMENT**

Note: You may receive this application several times – If you have already applied, please discard.

Dear Resident:

The City of Muskegon has selected the street abutting your property for repairs. To assist homeowners, who may have difficulty paying the cost of street repairs, the City offers assessment waivers through the Community Development Block Grant (CDBG) Program for eligible households and families. If you meet the CDBG program qualifications, the City may pay the street assessment for you to the extent that funds are available.

Application Requirements:

- ✓ **Applicants must submit proof that their total household income does not exceed 65% of Area Median Income** (see chart below); Proof of income may include copies of Wage & Tax Statement (W-2's) from the year 2003, pension or other benefit checks, bank statements for direct deposits or agency statements for all household income.

2002

65% MEDIAN HOUSEHOLD INCOME CHART	
FAMILY SIZE	INCOME LIMIT
1	\$27,885
2	31,850
3	35,880
4	39,845
5	43,030
6	46,326
7	49,400
8	52,585
For each extra, add	3,185

- ✓ **Applicants must submit proof that they both own and occupy property at the time of application;** Land Contract purchasers must obtain approval of titleholder prior to receiving assistance. Proof of ownership should be a deed, mortgage, or land contract; proof of occupancy can be a copy of a driver's license or other official document showing both your name and address.
- ✓ **Applicants must submit proof of current property insurance.**

Please complete the first four (4) sections of the application on the reverse side of this notice, and return it, along with supporting documentation, to:

**City of Muskegon
Community & Neighborhood Services
933 Terrace Street, 2nd Floor
Muskegon, MI 49440**

For further information, please contact this office by calling 724-6717, weekdays from 8:30 a.m. and 5:00 p.m.

The City reserves the right to verify all application information, and to reject any applications that contain falsified information or insufficient documentation.

Special Assessment Payment Options

Property owners in the City of Muskegon who are being specially assessed for street, sidewalk or other public improvements may pay their assessment in the following ways:

I. Lump Sum Payment in Full

Assessments may be paid in full within sixty (60) days of the confirmation of the special assessment roll *without interest*.

II. Installment Payments

Assessments not paid within the first sixty (60) days may be paid in installments over several years as follows:

Street and Alley Assessments – Ten (10) years equal annual principal payments. For example, if the amount of your assessment is \$850.00, you will be billed \$85.00 per year plus applicable interest as described below.

Driveway, Sidewalk, and Approach Assessments - Ten (10) years equal annual principal payments plus applicable interest as described below.

Interest – Simple interest is charged at the rate of 5.00% per year *unless* the City has borrowed money to complete the project for which you are assessed and has pledged you assessments for repayment of the borrowed money. In such cases, the interest you are charged is equal to the interest rate the City must pay on the borrowed money plus 1.00%.

III. Special Assessment Deferral (Low Income Seniors and Disabled Persons)

To qualify for a special assessment deferral you or your spouse (if jointly owned) must:

- Be 65 years or older or be totally or permanently disabled.
- Have been a Michigan resident for five (5) years or more and have owned and occupied the homestead being assessed for five (5) years or more.
- Be a citizen of the U.S.
- Have a total household income not in excess of \$16,823.00
- Have a special assessment of \$300.00 or more.

Under this program the State of Michigan will pay the entire balance owing of the special assessment, including delinquent, current, and further installments. At the time of payment a lien will be recorded on your property in favor of the State of Michigan. Repayment to the State must be made at the time the property is sold or transferred or after the death of the owner(s). During the time the special assessment is deferred interest is accrued at the rate of 6.00% per year.

IV. Further Information About the Above Programs

Further information about any of the above payment options may be obtained by calling either the **City Assessor's Office at 724-6708** or the **City Treasurer's Office at 724-6720**. Applications may be obtained at the Muskegon County Equalization Office in the Muskegon County building or City of Muskegon Assessor's Office in City Hall.

V. Additional Special Assessment Payment Assistance

Qualified low and moderate income homeowners who are being assessed may be eligible for payment assistance through the City of Muskegon Community Development Block Grant (CDBG) Program. Assistance from this program will be available to the extent that funds are available. To obtain further information and determine whether you are eligible, contact the **Community and Neighborhood Services Department at 724-6717**.

CITY OF MUSKEGON
NOTICE OF PUBLIC HEARINGS
SPECIAL ASSESSMENT DISTRICTS

IN AN EFFORT TOWARDS NEIGHBORHOOD IMPROVEMENT, the Muskegon City Commission is proposing that special assessment districts be created for the following projects:

**BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
AND
SHERMAN BLVD., LINCOLN ST. TO BEACH ST.**

The specific locations of the special assessment districts and the properties proposed to be assessed are:

All parcels abutting Beidler St. from Laketon Ave. to Southern Ave.

All parcels abutting McCracken St. from Sherman Blvd. to Lakeshore Dr.

And

All parcels abutting Sherman Blvd. from Lincoln St. to Beach St.

The City Commission proposes that the City and property owners by means of special assessments will share the cost of improvement. You may examine preliminary plans and cost estimates in the City Hall's Engineering Department during regular business hours - between 8:00 A.M. and 5:00 P.M. on weekdays, except holidays.

PLEASE TAKE NOTICE: A PUBLIC HEARING WILL BE HELD IN THE MUSKEGON CITY COMMISSION CHAMBERS ON **FEBRUARY 10, 2004 AT 5:30 O'CLOCK P.M**

PLEASE UNDERSTAND THAT YOU HAVE A RIGHT TO PROTEST YOUR ASSESSMENT EITHER IN WRITING OR IN PERSON AT THE HEARING. IF THE SPECIAL ASSESSMENT ROLL IS CONFIRMED (AT A LATER HEARING) YOU WILL HAVE THIRTY (30) DAYS FROM THE DATE OF THE ROLL'S CONFIRMATION TO FILE A WRITTEN APPEAL WITH THE MICHIGAN STATE TAX TRIBUNAL. HOWEVER, UNLESS YOU PROTEST AT THIS HEARING OR AT THE HEARING CONFIRMING THE ROLL, EITHER IN PERSON, BY YOUR AGENT OR REPRESENTATIVE, OR IN WRITING BEFORE OR AT THE HEARING, YOUR RIGHT TO APPEAL TO THE MICHIGAN TAX TRIBUNAL WILL BE LOST.

By City Charter, if the owners of more than one-half of the property to be assessed shall object to the assessment in writing at or before the hearing, the improvement shall not be made unless the City Commission determines by affirmative vote of all its members that the safety or health of the public necessitates the improvement.

PUBLISH: **January 31, 2004**

Gail Kunding, City Clerk

ADA POLICY

The City will provide necessary appropriate auxiliary aids and services, for example, signers for the hearing impaired, audiotapes for the visually impaired, etc., for disabled persons who want to attend the meeting, upon twenty-four hours notice to the City. Contact:

Gail A. Kunding, City Clerk
933 Terrace Street, Muskegon, MI 49440
(231) 724-6705 or TDD (231) 724-6773

SPECIAL ASSESSMENT

H 1561

RECONSTRUCTION

HEARING DATE

FEBRUARY 10, 2004

McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.

1	THORSEN PAUL D/SHEILA P	ASSESSABLE FEET:	133.62
24-779-001-0004-00	3377 WINNETASKA	COST PER FOOT:	\$35.15
@ 2591.	MCCRACKE MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$4,696.74
PERCENTAGE OF TOTAL FRONTAGE	<u>3.0334</u>		
2	ZIMMERMAN RENEE MARIE	ASSESSABLE FEET:	44.54
24-779-001-0003-00	2571 MCCRACKEN	COST PER FOOT:	\$35.15
@ 2571.	MCCRACKE MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,565.58
PERCENTAGE OF TOTAL FRONTAGE	<u>1.0111</u>		
3	NELSON EVELYN	ASSESSABLE FEET:	44.54
24-779-001-0002-00	2563 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2563.	MCCRACKE MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,565.58
PERCENTAGE OF TOTAL FRONTAGE	<u>1.0111</u>		
4	HOLDEMAN STEPHEN E	ASSESSABLE FEET:	44.54
24-779-001-0001-00	2011 LETART AVE	COST PER FOOT:	\$35.15
@ 2011.	LETART AV MUSKEGON MI 49441-145	ESTIMATED P.O. COST:	\$1,565.58
PERCENTAGE OF TOTAL FRONTAGE	<u>1.0111</u>		
5	HOPKINS JEFFERY L	ASSESSABLE FEET:	44.54
24-205-650-0006-00	2012 LETART AVE	COST PER FOOT:	\$35.15
@ 2012.	LETART AV MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,565.58
PERCENTAGE OF TOTAL FRONTAGE	<u>1.0111</u>		
6	FERRIS ROGER L	ASSESSABLE FEET:	60.04
24-205-650-0005-00	2533 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2533.	MCCRACKE MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$2,110.41
PERCENTAGE OF TOTAL FRONTAGE	<u>1.3630</u>		
7	FISHER STEPHEN D	ASSESSABLE FEET:	36.5
24-205-650-0004-00	2525 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2525.	MCCRACKE MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,282.98
PERCENTAGE OF TOTAL FRONTAGE	<u>0.8286</u>		

McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.

8	SANFORD IVAN	ASSESSABLE FEET:	81.54
24-205-650-0002-00	2521 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2521. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$2,866.13
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8511</u>		
9	LACH CORNELIUS JR	ASSESSABLE FEET:	44.54
24-205-650-0001-00	2509 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2509. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,565.58
PERCENTAGE OF TOTAL FRONTAGE	<u>1.0111</u>		
10	FLICKEMA DAVID A	ASSESSABLE FEET:	89.08
24-205-649-0005-00	2493 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2493. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$3,131.16
PERCENTAGE OF TOTAL FRONTAGE	<u>2.0223</u>		
11	BACHELLER GORDON L/JUDY D	ASSESSABLE FEET:	89.08
24-205-649-0003-00	2471 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2471. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$3,131.16
PERCENTAGE OF TOTAL FRONTAGE	<u>2.0223</u>		
12	THEILE RAY	ASSESSABLE FEET:	44.54
24-205-649-0002-00	2465 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2465. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,565.58
PERCENTAGE OF TOTAL FRONTAGE	<u>1.0111</u>		
13	MONROE SHARON F	ASSESSABLE FEET:	44.54
24-205-649-0001-00	2457 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2457. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,565.58
PERCENTAGE OF TOTAL FRONTAGE	<u>1.0111</u>		
14	NEMETH STACEY	ASSESSABLE FEET:	50
24-205-648-0001-30	2008 CUTLER AVE	COST PER FOOT:	\$35.15
@ 2008. CUTLER AV MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,757.50
PERCENTAGE OF TOTAL FRONTAGE	<u>1.1351</u>		

McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.

15	MOBLO SIMON/TIERZA	ASSESSABLE FEET:	50
24-205-648-0001-20	2429 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2429. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,757.50
PERCENTAGE OF TOTAL FRONTAGE	<u>1.1351</u>		
16	ANDERSON JON D	ASSESSABLE FEET:	50
24-205-648-0001-10	2427 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2427. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,757.50
PERCENTAGE OF TOTAL FRONTAGE	<u>1.1351</u>		
17	RIPKA VINCENT A	ASSESSABLE FEET:	58.5
24-205-648-0001-00	2409 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2409. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$2,056.28
PERCENTAGE OF TOTAL FRONTAGE	<u>1.3281</u>		
18	BUSCH GREGORY S/CHANDRA	ASSESSABLE FEET:	50
24-205-647-0012-00	2389 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2389. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,757.50
PERCENTAGE OF TOTAL FRONTAGE	<u>1.1351</u>		
19	ROBERTSON KURT A	ASSESSABLE FEET:	121.4
24-205-647-0001-10	2365 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2365. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$4,267.21
PERCENTAGE OF TOTAL FRONTAGE	<u>2.7560</u>		
20	COMEAU FRANCIS A	ASSESSABLE FEET:	71.7
24-205-647-0001-00	2355 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2355. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$2,520.26
PERCENTAGE OF TOTAL FRONTAGE	<u>1.6277</u>		
21	VANDENBOSCH DAVID H/ANNE	ASSESSABLE FEET:	50.54
24-205-646-0019-00	2331 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2331. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,776.48
PERCENTAGE OF TOTAL FRONTAGE	<u>1.1474</u>		

McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.

22	NEWMYER EDWARD A	ASSESSABLE FEET:	100.5
24-205-646-0001-20	880 1ST ST STE 507	COST PER FOOT:	\$35.15
@ 2321. MCCRACKE MUSKEGON MI 49440		ESTIMATED P.O. COST:	\$3,532.58
PERCENTAGE OF TOTAL FRONTAGE	<u>2.2816</u>		
23	GROOMS REMONE T/TESFAY LI	ASSESSABLE FEET:	45
24-205-646-0001-10	2311 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2311. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,581.75
PERCENTAGE OF TOTAL FRONTAGE	<u>1.0216</u>		
24	BURLINGAME DAVID C/KATHY A	ASSESSABLE FEET:	45
24-205-644-0010-00	2287 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2287. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,581.75
PERCENTAGE OF TOTAL FRONTAGE	<u>1.0216</u>		
25	WAKEFIELD SAMUEL T	ASSESSABLE FEET:	100.5
24-205-644-0001-10	50 LAKESHORE BLVD	COST PER FOOT:	\$35.15
@ 2271. MCCRACKE NORTON SHOR MI 49444		ESTIMATED P.O. COST:	\$3,532.58
PERCENTAGE OF TOTAL FRONTAGE	<u>2.2816</u>		
26	VANDENBERG TRAVIS/STACI	ASSESSABLE FEET:	45
24-205-644-0001-00	2265 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2265. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,581.75
PERCENTAGE OF TOTAL FRONTAGE	<u>1.0216</u>		
27	CURCIO PAMELA ANNE	ASSESSABLE FEET:	45
24-205-643-0023-10	P O BOX 222	COST PER FOOT:	\$35.15
@ 2239. MCCRACKE NUNICA MI 49448		ESTIMATED P.O. COST:	\$1,581.75
PERCENTAGE OF TOTAL FRONTAGE	<u>1.0216</u>		
28	MEDENDORP DAVID	ASSESSABLE FEET:	100.5
24-205-643-0001-10	P O BOX 298	COST PER FOOT:	\$35.15
@ 2223. MCCRACKE MUSKEGON MI 49443-029		ESTIMATED P.O. COST:	\$3,532.58
PERCENTAGE OF TOTAL FRONTAGE	<u>2.2816</u>		

McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.

29	JOLMAN DANIEL J/JULIE SIUDA	ASSESSABLE FEET:	45
24-205-643-0001-00	2075 MINER AVE	COST PER FOOT:	\$35.15
@ 2075.	MINER AVE MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,581.75
PERCENTAGE OF TOTAL FRONTAGE	<u>1.0216</u>		
30	MEDENDORP ERIN	ASSESSABLE FEET:	45
24-205-642-0019-10	PO BOX 0298	COST PER FOOT:	\$35.15
@ 2191.	MCCRACKE MUSKEGON MI 49443-029	ESTIMATED P.O. COST:	\$1,581.75
PERCENTAGE OF TOTAL FRONTAGE	<u>1.0216</u>		
31	WAKEFIELD SAMUEL T	ASSESSABLE FEET:	100.5
24-205-642-0001-10	50 LAKESHORE BLVD	COST PER FOOT:	\$35.15
@ 2175.	MCCRACKE NORTON SHOR MI 49444	ESTIMATED P.O. COST:	\$3,532.58
PERCENTAGE OF TOTAL FRONTAGE	<u>2.2816</u>		
32	KRUZEL ALLISON J	ASSESSABLE FEET:	45
24-205-642-0001-00	2169 McCRACKEN ST	COST PER FOOT:	\$35.15
@ 2169.	MCCRACKE MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,581.75
PERCENTAGE OF TOTAL FRONTAGE	<u>1.0216</u>		
33	LAKESIDE M & G DEVELOPMEN	ASSESSABLE FEET:	45
24-205-641-0001-40	PO BOX 298	COST PER FOOT:	\$35.15
@ 2137.	MCCRACKE MUSKEGON MI 49443-029	ESTIMATED P.O. COST:	\$1,581.75
PERCENTAGE OF TOTAL FRONTAGE	<u>1.0216</u>		
34	LAKESIDE M & G DEVELOPMEN	ASSESSABLE FEET:	84
24-205-641-0001-30	PO BOX 298	COST PER FOOT:	\$35.15
@ 2123.	MCCRACKE MUSKEGON MI 49443-029	ESTIMATED P.O. COST:	\$2,952.60
PERCENTAGE OF TOTAL FRONTAGE	<u>1.9070</u>		
35	LAKESIDE M & G DEVELOPMEN	ASSESSABLE FEET:	45
24-205-641-0001-00	PO BOX 298	COST PER FOOT:	\$35.15
@ 2111.	MCCRACKE MUSKEGON MI 49443-029	ESTIMATED P.O. COST:	\$1,581.75
PERCENTAGE OF TOTAL FRONTAGE	<u>1.0216</u>		

McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.

36	HOLDEMAN STEPHEN E	ASSESSABLE FEET:	85
24-645-000-0005-00	2011 LETART AVE	COST PER FOOT:	\$35.15
@ 1996. W SHERMAN B	MUSKEGON MI 49441-145	ESTIMATED P.O. COST:	\$2,987.75
PERCENTAGE OF TOTAL FRONTAGE	<u>1.9297</u>		
37	2572 MCCRACKEN LLC	ASSESSABLE FEET:	102.6
24-645-000-0003-00	6151 RIDGEVIEW DR	COST PER FOOT:	\$35.15
@ 2572. MCCRACKEN	MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$3,606.39
PERCENTAGE OF TOTAL FRONTAGE	<u>2.3292</u>		
38	HARRIS MARGARET M	ASSESSABLE FEET:	40
24-645-000-0002-00	2564 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2564. MCCRACKEN	MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,406.00
PERCENTAGE OF TOTAL FRONTAGE	<u>0.9081</u>		
39	VANDENBERG TROY/JACKIE	ASSESSABLE FEET:	40
24-645-000-0001-00	2556 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2556. MCCRACKEN	MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,406.00
PERCENTAGE OF TOTAL FRONTAGE	<u>0.9081</u>		
40	HEGBLOOM ROBERT G REVOC	ASSESSABLE FEET:	41
24-210-001-0001-00	2092 W SHERMAN BLVD	COST PER FOOT:	\$35.15
@ 2538. MCCRACKEN	MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,441.15
PERCENTAGE OF TOTAL FRONTAGE	<u>0.9308</u>		
41	ADAMS MARTHA J	ASSESSABLE FEET:	42
24-210-001-0002-00	2534 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2534. MCCRACKEN	MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,476.30
PERCENTAGE OF TOTAL FRONTAGE	<u>0.9535</u>		
42	MURPHY JOHN III/SUSAN	ASSESSABLE FEET:	36
24-210-001-0003-00	2530 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2530. MCCRACKEN	MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,265.40
PERCENTAGE OF TOTAL FRONTAGE	<u>0.8173</u>		

McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.

43	MORTGAGE ELECTRONIC REGI	ASSESSABLE FEET:	40
24-210-001-0004-00	7575 HUNTINGTON PARK DR	COST PER FOOT:	\$35.15
@ 2524. MCCRACKE COLUMBUS OH 43235		ESTIMATED P.O. COST:	\$1,406.00
PERCENTAGE OF TOTAL FRONTAGE	<u>0.9081</u>		
44	PLEIMLING ORPHA/HOFFMAN D	ASSESSABLE FEET:	72.4
24-210-001-0005-00	2518 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2518. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$2,544.86
PERCENTAGE OF TOTAL FRONTAGE	<u>1.6436</u>		
45	O BRIEN AMANDA	ASSESSABLE FEET:	36.2
24-210-001-0007-00	1989 PHILO AVE	COST PER FOOT:	\$35.15
@ 1989. PHILO AVE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,272.43
PERCENTAGE OF TOTAL FRONTAGE	<u>0.8218</u>		
46	ALLEN ROBERT B	ASSESSABLE FEET:	42
24-210-002-0001-00	1988 PHILO AVE	COST PER FOOT:	\$35.15
@ 1988. PHILO AVE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,476.30
PERCENTAGE OF TOTAL FRONTAGE	<u>0.9535</u>		
47	CHARLES JASON G	ASSESSABLE FEET:	50
24-210-002-0002-00	2488 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2488. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,757.50
PERCENTAGE OF TOTAL FRONTAGE	<u>1.1351</u>		
48	WILLIAMSON DORIS A ET AL	ASSESSABLE FEET:	45
24-210-002-0003-00	2480 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2480. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,581.75
PERCENTAGE OF TOTAL FRONTAGE	<u>1.0216</u>		
49	ARMSTRONG TODD M	ASSESSABLE FEET:	70.6
24-210-002-0004-00	2472 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2472. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$2,481.59
PERCENTAGE OF TOTAL FRONTAGE	<u>1.6028</u>		

McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.

50	MOLER SAM	ASSESSABLE FEET:	60
24-210-002-0006-00	2458 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2458. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$2,109.00
PERCENTAGE OF TOTAL FRONTAGE	<u>1.3621</u>		
51	EISTEDT KENT S	ASSESSABLE FEET:	53.6
24-210-003-0001-00	2442 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2442. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,884.04
PERCENTAGE OF TOTAL FRONTAGE	<u>1.2168</u>		
52	CROUCH SCOTT	ASSESSABLE FEET:	50
24-210-003-0002-00	2434 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2434. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,757.50
PERCENTAGE OF TOTAL FRONTAGE	<u>1.1351</u>		
53	SMITH ERIC M/JULIA I	ASSESSABLE FEET:	75
24-210-003-0003-00	2428 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2428. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$2,636.25
PERCENTAGE OF TOTAL FRONTAGE	<u>1.7027</u>		
54	FRONCEK TIMOTHY A	ASSESSABLE FEET:	44.5
24-210-003-0005-00	2412 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2412. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,564.18
PERCENTAGE OF TOTAL FRONTAGE	<u>1.0102</u>		
55	SMITH ALLEN S	ASSESSABLE FEET:	50
24-395-002-0001-00	2392 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2392. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,757.50
PERCENTAGE OF TOTAL FRONTAGE	<u>1.1351</u>		
56	BARNES JUSTIN C/VISSER MAR	ASSESSABLE FEET:	50
24-395-002-0002-00	2382 MCCRACKEN	COST PER FOOT:	\$35.15
@ 2382. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,757.50
PERCENTAGE OF TOTAL FRONTAGE	<u>1.1351</u>		

McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.

57	VARGAS LONNIE L/STACY R	ASSESSABLE FEET:	50
24-395-002-0003-00	2374 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2374.	MCCRACKE MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,757.50
PERCENTAGE OF TOTAL FRONTAGE	<u>1.1351</u>		
58	FLICKEMA DONNA H	ASSESSABLE FEET:	85
24-395-002-0004-00	2360 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2360.	MCCRACKE MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$2,987.75
PERCENTAGE OF TOTAL FRONTAGE	<u>1.9297</u>		
59	KURDZIEL PAUL A/RENEE J	ASSESSABLE FEET:	83.63
24-035-400-0001-01	2319 GREENWOOD ST	COST PER FOOT:	\$35.15
@ 2319.	GREENWOO MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$2,939.59
PERCENTAGE OF TOTAL FRONTAGE	<u>1.8986</u>		
60	WHITE WALTER	ASSESSABLE FEET:	5.3
24-205-620-0001-10	2326 GREENWOOD ST	COST PER FOOT:	\$35.15
@ 2326.	GREENWOO MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$186.30
PERCENTAGE OF TOTAL FRONTAGE	<u>0.1203</u>		
61	DYKSTRA RITA J/ROWE A J	ASSESSABLE FEET:	106.15
24-205-620-0001-00	2320 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2320.	MCCRACKE MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$3,731.17
PERCENTAGE OF TOTAL FRONTAGE	<u>2.4098</u>		
62	CROSS LON L/ET AL	ASSESSABLE FEET:	48.5
24-205-640-0007-00	2003 HARDING AVE	COST PER FOOT:	\$35.15
@ 2003.	HARDING A MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,704.78
PERCENTAGE OF TOTAL FRONTAGE	<u>1.1010</u>		
63	MOORE LORI L/ARTHUR L	ASSESSABLE FEET:	33
24-205-639-0008-10	2006 HARDING AVE	COST PER FOOT:	\$35.15
@ 2006.	HARDING A MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,159.95
PERCENTAGE OF TOTAL FRONTAGE	<u>0.7492</u>		

McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.

64	KOWALSKI ROSEMARY	ASSESSABLE FEET:	66
24-205-639-0008-00	2101 MOON ST	COST PER FOOT:	\$35.15
@ 2272. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$2,319.90
PERCENTAGE OF TOTAL FRONTAGE	1.4983		
65	VINTON DENNIS E	ASSESSABLE FEET:	66
24-205-639-0007-10	PO BOX 303	COST PER FOOT:	\$35.15
@ 2264. MCCRACKE MUSKEGON MI 49443-030		ESTIMATED P.O. COST:	\$2,319.90
PERCENTAGE OF TOTAL FRONTAGE	1.4983		
66	SHERWOOD JAMES R	ASSESSABLE FEET:	33
24-205-639-0007-00	2025 MORTON AVE	COST PER FOOT:	\$35.15
@ 2025. MORTON AV MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,159.95
PERCENTAGE OF TOTAL FRONTAGE	0.7492		
67	JOHNSON JOHN O/CONNIE A LI	ASSESSABLE FEET:	33
24-205-638-0009-00	2026 MORTON AVE	COST PER FOOT:	\$35.15
@ 2026. MORTON AV MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,159.95
PERCENTAGE OF TOTAL FRONTAGE	0.7492		
68	DEERY RICHARD J	ASSESSABLE FEET:	66
24-205-638-0008-00	3925 HARBOR POINT DR	COST PER FOOT:	\$35.15
@ 2226. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$2,319.90
PERCENTAGE OF TOTAL FRONTAGE	1.4983		
69	IBERSHOFF KARL G/JANIS K	ASSESSABLE FEET:	50
24-205-638-0006-00	3000 COUNTRY CLUB DR	COST PER FOOT:	\$35.15
@ 2218. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,757.50
PERCENTAGE OF TOTAL FRONTAGE	1.1351		
70	DUDGEON LEE J/JANET TRUST	ASSESSABLE FEET:	41
24-205-638-0007-00	1498 HIGH ST	COST PER FOOT:	\$35.15
@ 2204. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$1,441.15
PERCENTAGE OF TOTAL FRONTAGE	0.9308		

McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.

71	RICHARDS GEORGE C	ASSESSABLE FEET:	66
24-205-637-0008-00	2200 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2200. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$2,319.90
PERCENTAGE OF TOTAL FRONTAGE	<u>1.4983</u>		
72	FGA LLC	ASSESSABLE FEET:	66
24-205-637-0007-00	3404 FULTON AVE	COST PER FOOT:	\$35.15
@ 2164. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$2,319.90
PERCENTAGE OF TOTAL FRONTAGE	<u>1.4983</u>		
73	ANDERSON MARK D/KIM	ASSESSABLE FEET:	66
24-205-636-0009-00	2140 MCCRACKEN ST	COST PER FOOT:	\$35.15
@ 2140. MCCRACKE MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$2,319.90
PERCENTAGE OF TOTAL FRONTAGE	<u>1.4983</u>		
74	LEITGEB ANTHONY J	ASSESSABLE FEET:	57.75
24-205-636-0008-00	1015 CAMELOT DR	COST PER FOOT:	\$35.15
@ 2100. MCCRACKE MUSKEGON MI 49445		ESTIMATED P.O. COST:	\$2,029.91
PERCENTAGE OF TOTAL FRONTAGE	<u>1.3110</u>		
75	VANFOSSEN BARB/JAMES	ASSESSABLE FEET:	61.88
24-205-636-0007-00	3276 BOLTWOOD DR	COST PER FOOT:	\$35.15
@ 2085. LAKESHOR MUSKEGON MI 49441		ESTIMATED P.O. COST:	\$2,175.08
PERCENTAGE OF TOTAL FRONTAGE	<u>1.4048</u>		
SUM OF ASSESSABLE FOOTAGE:	<u>4404.89</u>	SUM OF ESTIMATED P.O. COST:	\$154,831.88
TOTAL NUMBER OF ASSESSABLE PARCELS	75.00		

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1561
Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

INSTRUCTIONS

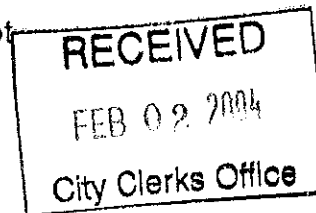
If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing. IF YOU DO NOT SEND IN THIS FORM YOUR VOTE COUNTS AS "IN FAVOR" OF PROJECT.

Assessment Information

Property Address: 2075 MINER AVE
Parcel Number 24-205-643-0001-00
Assessable Frontage: \$45.00 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,581.75

Property Description

CITY OF MUSKEGON
REVISED PLAT 1903
BLK 643
THE NLY 90 FT OF THE FOLLOWING DEC PARCEL
LOT 1 & EASTERLY 64 FT OF LOT 2
ALSO



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR ☐

I AM OPPOSED ☒

Owner	<u>Day Tolman</u>	CoOwner/Spouse	<u>Julie Suda Tolman</u>
Signature	<u>[Signature]</u>	Signature	<u>[Signature]</u>
Address	<u>2075 Miner</u>	Address	<u>2075 Miner Ave</u>

Thank you for taking the time to vote on this important issue.

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1561
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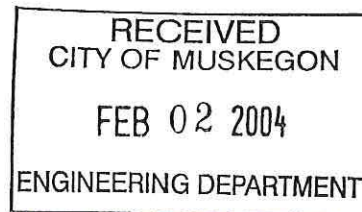
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Assessment Information

Property Address: 2471 MCCRACKEN ST
Parcel Number 24-205-649-0003-00
Assessable Frontage: \$89.08 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$3,131.16

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 649
LOTS 3 & 4



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner Gordon L. Bacheller
Signature Gordon L. Bacheller
Address 2471 McCracken St.

CoOwner/Spouse Judy D. Bacheller
Signature Judy D. Bacheller
Address 2471 McCracken St

Thank you for taking the time to vote on this important issue.

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1561
Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing. IF YOU DO NOT SEND IN THIS FORM YOUR VOTE COUNTS AS "IN FAVOR" OF PROJECT.

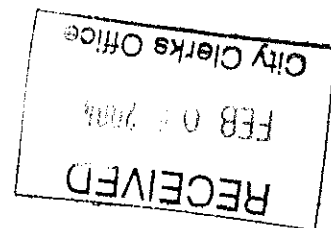
Assessment Information

Property Address: 2204 MCCRACKEN ST
Parcel Number 24-205-638-0007-00
Assessable Frontage: \$41.00 Feet
Estimated Front Foot Cost: \$35.15 per Foot

ESTIMATED TOTAL COST \$1,441.15

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 638
NWLY 82 FT LOT 7
& NWLY 82 FT OF SWLY 10 FT LOT 6



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

Lee Dudgeon

CoOwner/Spouse

Janet Dudgeon

Signature

Lee Dudgeon

Signature

Janet Dudgeon

Address

1498 Hwy 6 St

Address

1498 Hwy 6 St

Thank you for taking the time to vote on this important issue.

CITY OF MUSKEGON
STREET H-1561
McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
CDBG APPLICATION FOR WAIVER OF SPECIAL ASSESSMENT

HOUSEHOLD INFORMATION

Name: Janet Dodgeon Birthdate: 3/15/32 Social Security # 380-30-0122
Spouse: Les Dodgeon Birthdate: 8/19/30 Social Security # 380-31-7366
Address: 1498 High St Phone: (231) 759-0404 Race: _____
Parcel # 24-205-638-0007-00 Owner/Spouse Legally Handicapped Or Disabled? ☒ Yes () No

(Please refer to your assessment letter for this information)

Number Living in Household: 2 List information for household members besides owner/spouse here.

Name <u>above</u>	Birthdate _____	Social Security # _____
Name _____	Birthdate _____	Social Security # _____
Name _____	Birthdate _____	Social Security # _____
Name _____	Birthdate _____	Social Security # _____

INCOME INFORMATION

ANNUAL Household Income: \$ 739 Wage earner: _____

(Must include all household income)

740 Wage earner: _____

_____ Wage earner: _____

_____ Wage earner: _____

Total: \$ 17,740.00

PROPERTY INFORMATION

Proof Of Ownership: ☒ Deed () Mortgage () Land Contract

Homeowner's Insurance Co: Summit Mutual Expiration Date: 5-26-07

Property Taxes: ☒ Current () Delinquent Year(s) Due _____
(Property taxes must be current to qualify and will be verified by CDBG staff)

OWNER'S SIGNATURE

Owner's Signature: Janet Dodgeon Date: 2-2-07

By signing this application, the applicant verifies he/she owns and occupies the dwelling. The Applicant/Owner certifies that all information in this application, and all information furnished in support of this application, is true and complete to the best of the Applicant/Owner's knowledge and belief. The property owner's signature will be required prior to the application being processed. **NO APPLICATION WILL BE ACCEPTED AFTER APRIL 15, 2004**

FOR OFFICE USE ONLY

APPROVED () DENIED () DATE _____ CENSUS TRACT NO. _____

SIGNATURE _____ TITLE _____

COMMENTS/REMARKS _____

****ATTENTION APPLICANT****

Please see reverse side for instructions on providing proof of income, ownership, and property insurance.

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

Walter H. White

CoOwner/Spouse

Signature

Walter H. White

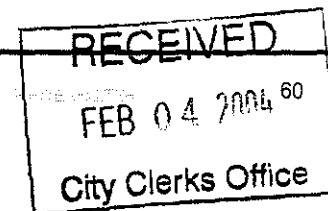
Signature

Address

2326 Greenwood

Address

Thank you for taking the time to vote on this important issue.



CITY OF MUSKEGON
STREET H-1561
McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
CDBG APPLICATION FOR WAIVER OF SPECIAL ASSESSMENT

HOUSEHOLD INFORMATION

Name: Mr. Walter H. White Birthdate: 7-13-45 Social Security # 425-92-5789
Spouse: _____ Birthdate: _____ Social Security # _____
Address: 2326 Greenwood Phone: 231-755-0883 Race: _____
Parcel #: 24-205-630-0001-10 Owner/Spouse Legally Handicapped Or (Disabled?) Yes () No
(Please refer to your assessment letter for this information)

Number Living in Household: 1 List information for household members besides owner/spouse here.

Name _____	Birthdate _____	Social Security # _____
Name _____	Birthdate _____	Social Security # _____
Name _____	Birthdate _____	Social Security # _____
Name _____	Birthdate _____	Social Security # _____

INCOME INFORMATION

ANNUAL Household Income: \$ 969.00 Wage earner: _____
(Must include all household income) 180.00 Wage earner: _____
_____ Wage earner: _____
_____ Wage earner: _____
Total: \$ 1,149.00

PROPERTY INFORMATION

Proof Of Ownership: () Deed () Mortgage () Land Contract
Homeowner's Insurance Co: _____ Expiration Date: _____
Property Taxes: (x) Current () Delinquent Year(s) Due _____
(Property taxes must be current to qualify and will be verified by CDBG staff)

OWNER'S SIGNATURE

Owner's Signature: Walter H. White Date: _____
By signing this application, the applicant verifies he/she **owns and occupies** the dwelling. The Applicant/Owner certifies that all information in this application, and all information furnished in support of this application, is true and complete to the best of the Applicant/Owner's knowledge and belief. The property owner's signature will be required prior to the application being processed. **NO APPLICATION WILL BE ACCEPTED AFTER APRIL 15, 2004**

FOR OFFICE USE ONLY

APPROVED () DENIED () DATE _____ CENSUS TRACT NO. _____
SIGNATURE _____ TITLE _____
COMMENTS/REMARKS _____

****ATTENTION APPLICANT****

Please see reverse side for instructions on providing proof of income, ownership, and property insurance.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By FEBRUARY 10, 2004

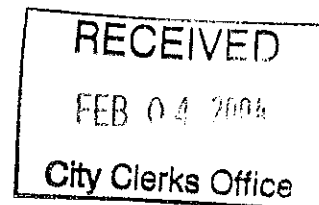
Project Number: H 1561
Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

Property Address: 2488 MCCRACKEN ST
Parcel Number 24-210-002-0002-00
Assessable Frontage: \$50.00 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,757.50



Property Description

CITY OF MUSKEGON
COMMUNITY PARK
A SUB DIV OF BLK 617 618 619
N 3 FT LOT 1 & ALL LOT 2
BLK 2

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner Jason Charles
Signature [Signature]
Address 2488 McCracken

CoOwner/Spouse _____
Signature _____
Address _____

Thank you for taking the time to vote on this important issue.

Where are my tax dollars going?

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

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Return This Card By **FEBRUARY 10, 2004**

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Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

INSTRUCTIONS

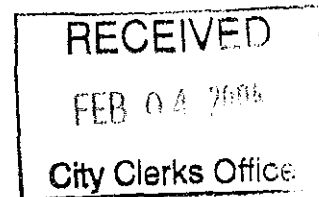
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Assessment Information

Property Address: 2538 MCCRACKEN ST
Parcel Number 24-210-001-0001-00
Assessable Frontage: \$41.00 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,441.15

Property Description

CITY OF MUSKEGON
COMMUNITY PARK
A SUB DIV OF BLKS 617 618 619
LOT 1 BLK 1



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner ROBERT G. HEGBLOOM CoOwner/Spouse JUDITH A. HEGBLOOM
Signature [Signature] Signature [Signature]
Address 2092 W. SHERMAN Address 2092 W. SHERMAN

Thank you for taking the time to vote on this important issue.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

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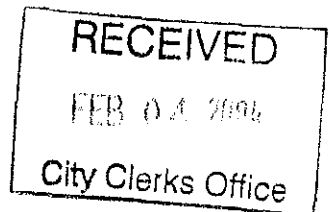
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Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

Property Address: 2458 MCCRACKEN ST
Parcel Number 24-210-002-0006-00
Assessable Frontage: \$60.00 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$2,109.00



Property Description

CITY OF MUSKEGON
COMMUNITY PARK
A SUB DIV OF BLK 617 618 619
N 1/2 LOT 5 & ALL LOT 6
BLK 2

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner SAM MOLER CoOwner/Spouse MARY MOLER
Signature Sam Moler Signature Mary Moler
Address 2458 MCCRACKEN ST Address 2458 MCCRACKEN ST

Thank you for taking the time to vote on this important issue.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

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Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1561
Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

INSTRUCTIONS

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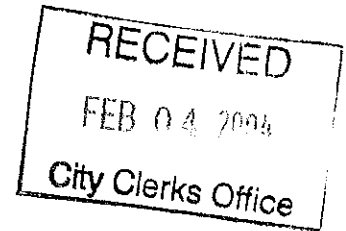
Assessment Information

Property Address: 2465 MCCRACKEN ST
Parcel Number 24-205-649-0002-00
Assessable Frontage: \$44.54 Feet
Estimated Front Foot Cost: \$35.15 per Foot

ESTIMATED TOTAL COST \$1,565.58

Property Description

CITY OF MUSKEGON
REVISED PLAT AOF 1903
BLK 649
LOT 2



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

RAY THEILE

CoOwner/Spouse

Signature

Ray Theile

Signature

Address

2465 MCCRACKEN

Address

Thank you for taking the time to vote on this important issue.

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

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Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1561
Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

INSTRUCTIONS

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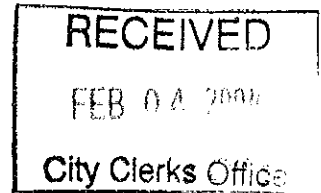
Assessment Information

Property Address: 2382 MCCRACKEN ST
Parcel Number 24-395-002-0002-00
Assessable Frontage: \$50.00 Feet
Estimated Front Foot Cost: \$35.15 per Foot

ESTIMATED TOTAL COST \$1,757.50

Property Description

CITY OF MUSKEGON
GREENWOOD SUB DIV BEING
PART OF LOTS 1-2-3 & 4 BLK 620
LOT 2 BLK 2



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

JUSTIN BARNES

CoOwner/Spouse

Signature

[Signature]

Signature

Address

2382 MCCRACKEN

Address

Thank you for taking the time to vote on this important issue.

City of Muskegon

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

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Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

INSTRUCTIONS

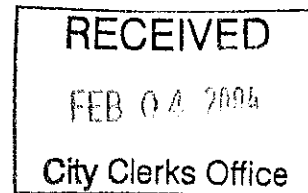
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Assessment Information

Property Address: 2085 LAKESHORE DR
Parcel Number 24-205-636-0007-00
Assessable Frontage: \$61.88 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$2,175.08

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
LOT 7 BLK 636



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner Burton VanFossen
Signature [Signature]
Address 2085 Lakeshore Dr

CoOwner/Spouse James W. VanFossen Jr
Signature [Signature]
Address 2085 Lakeshore Dr

Thank you for taking the time to vote on this important issue.

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1561
Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description: RECONSTRUCTION

INSTRUCTIONS

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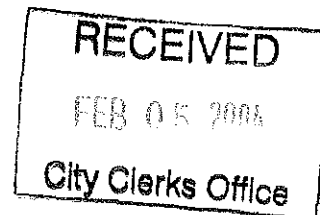
Assessment Information

Property Address: 2026 MORTON AVE
Parcel Number: 24-205-638-0009-00
Assessable Frontage: \$33.00 Feet
Estimated Front Foot Cost: \$35.15 per Foot

ESTIMATED TOTAL COST \$1,159.95

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
LOT 9 BLK 638



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner	<u>John O. Johnson</u>	CoOwner/Spouse	<u>Connie A. Johnson</u>
Signature	<u>[Signature]</u>	Signature	<u>[Signature]</u>
Address	<u>2026 Morton</u>	Address	<u>2026 Morton</u>

Thank you for taking the time to vote on this important issue.

OPTIONAL FORM NO. 10-100-1
JANUARY 1999

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1561
Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description: RECONSTRUCTION

INSTRUCTIONS

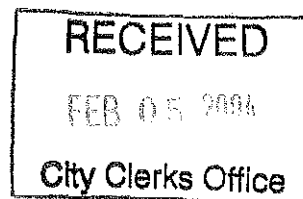
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Assessment Information

Property Address: 2319 GREENWOOD ST
Parcel Number 24-035-400-0001-01
Assessable Frontage: \$83.63 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$2,939.59

Property Description

CITY OF MUSKEGON
SEC 35 T10N R17W
PT OF BLKS 617-620
DESC AS COM AT S 1/4 COR
TH N 89D 18M 05S E ALG S LN OF SD SEC 1328.09 FT
TH N 00D 17M 00S E ALG E LN OF NEUMANN'S SUB 511.41 FT



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

PAUL KURDZIEL

CoOwner/Spouse

Renee Kurdziel

Signature

[Signature]

Signature

Renee Kurdziel

Address

2319 Greenwood

Address

2319 Greenwood

Thank you for taking the time to vote on this important issue.

OFFICIAL USE ONLY

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

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Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

INSTRUCTIONS

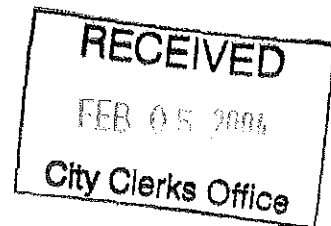
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Assessment Information

Property Address: 2169 MCCRACKEN ST
Parcel Number 24-205-642-0001-00
Assessable Frontage: \$45.00 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,581.75

Property Description

CITY OF MUSKEGON
REVISED PLAT 1903
BLK 642
NLY 90 FT LOT 1
WITH W 19.60 FT OF MCCRACKEN ST
ABUTTING SD DESC LOT



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner Allison J Krueger CoOwner/Spouse _____

Signature [Signature] Signature _____

Address 2169 McCracken Address _____
Muskegon MI 49441

Thank you for taking the time to vote on this important issue.

City of Muskegon

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

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Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description: RECONSTRUCTION

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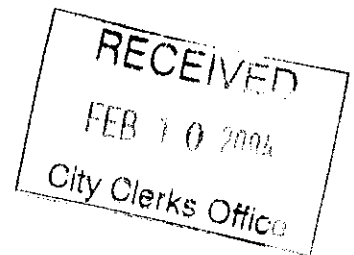
Assessment Information

Property Address: 2409 MCCRACKEN ST
Parcel Number: 24-205-648-0001-00
Assessable Frontage: \$58.50 Feet
Estimated Front Foot Cost: \$35.15 per Foot

ESTIMATED TOTAL COST \$2,056.28

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 648
E 110 FT LOT 1
EX S 183 FT THEREOF



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner	<u>VINCENT A. RIPKA</u>	CoOwner/Spouse	<u>Debra S. Ripka</u>
Signature	<u>Vincent A. Ripka</u>	Signature	<u>Debra S. Ripka</u>
Address	<u>2409 Mc CRACKEN ST.</u>	Address	<u>2409 McCracken St.</u>

Thank you for taking the time to vote on this important issue.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

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Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

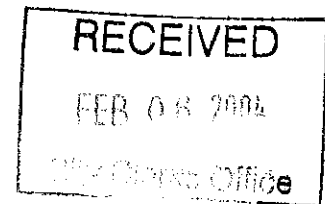
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Assessment Information

Property Address: 2493 MCCRACKEN ST
Parcel Number 24-205-649-0005-00
Assessable Frontage: \$89.08 Feet
Estimated Front Foot Cost: \$35.15 per Foot

ESTIMATED TOTAL COST \$3,131.16



Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 649
LOTS 5 & 6

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner DAVID A. Flickema CoOwner/Spouse _____

Signature [Signature] Signature _____

Address 2493 McCracken Address _____

Thank you for taking the time to vote on this important issue.

Too Late

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1561
Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

Property Address: 2175 MCCRACKEN ST
Parcel Number 24-205-642-0001-10
Assessable Frontage: \$100.50 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$3,532.58



Property Description

CITY OF MUSKEGON
REVISED PLAT 1903
BLK 642 LOT 1
ELY 64 FT OF LOTS 19 & 20
ELY 64 FT OF VAC 16.5 FT ALLEY BETWEEN SD LOTS 1 & 20 BLK 642
ALSO WLY 19.6 FT OF MCCRACKEN STREET ABUTTING SAME

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner Samuel T. Wakefield Co Owner/Spouse _____

Signature Samuel T. Wakefield Signature _____

Address 50 Lakeshore Blvd Address _____

Muskegon mi 49444
Thank you for taking the time to vote on this important issue.

Too Late

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

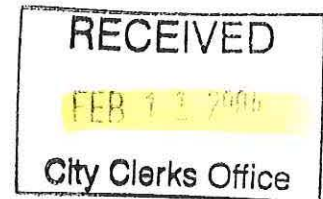
Project Number: H 1561
Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

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Assessment Information

Property Address: 2264 MCCRACKEN ST
Parcel Number 24-205-639-0007-10
Assessable Frontage: \$66.00 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$2,319.90



Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 639
SE 1/2 LOT 7

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner	<u>Dennis Vinton</u>	CoOwner/Spouse	<u>Mary Vinton</u>
Signature	<u>Dennis E. Vinton</u>	Signature	<u>Mary Vinton</u>
Address	<u>2264 McCracken</u>	Address	<u>2264 McCracken</u>

Thank you for taking the time to vote on this important issue.

Too Late

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

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Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

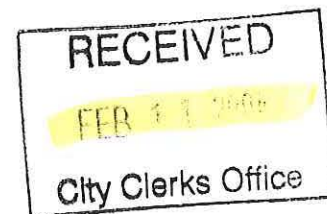
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Assessment Information

Property Address: 2564 MCCRACKEN ST
Parcel Number 24-645-000-0002-00
Assessable Frontage: \$40.00 Feet
Estimated Front Foot Cost: \$35.15 per Foot

ESTIMATED TOTAL COST \$1,406.00



Property Description

CITY OF MUSKEGON
NEUMANS SUBDIVISION OF BLK 616
LOT 2

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner Margaret Harris CoOwner/Spouse _____

Signature Margaret Harris Signature _____

Address 2564 McCracken Address _____
Muskegon MI 49441

Thank you for taking the time to vote on this important issue.

MUSKEGON, MI 49441

John

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

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Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

INSTRUCTIONS

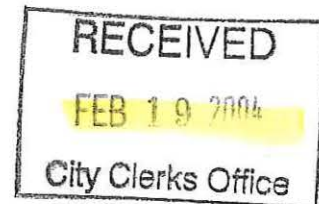
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Assessment Information

Property Address: 2003 HARDING AVE
Parcel Number 24-205-640-0007-00
Assessable Frontage: \$48.50 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,704.78

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
LOT 7
BLK 640



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner *Sam L. Cross*
Signature *Sam L. Cross*
Address 2003 Harding Ave

CoOwner/Spouse _____
Signature _____
Address _____

Thank you for taking the time to vote on this important issue.

CROSS LONLEY AL

John

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

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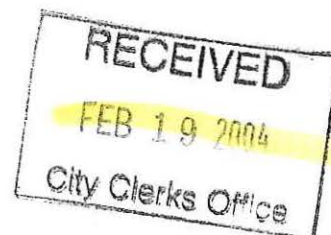
Project Number: H 1561
Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

Property Address: 2271 MCCRACKEN ST
Parcel Number 24-205-644-0001-10
Assessable Frontage: \$100.50 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$3,532.58



Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
LOTS 1 AND 10 BLK 644
ALSO 16.50 FT VAC ALLEY BETWEEN SD LOTS 1 AND 10
ALSO WLY 19.60 FT OF MCCRACKEN STREET ABUTTING SAME
EXC THE NLY 90 FT THEREOF

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

Sam Wakefield

CoOwner/Spouse

Signature

Sam Wakefield

Signature

Address

*50 Lakeshore Blvd
Muskegon MI 49444*

Address

Thank you for taking the time to vote on this important issue.

WAKEFIELD SAMUEL F

25

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1561
Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

INSTRUCTIONS

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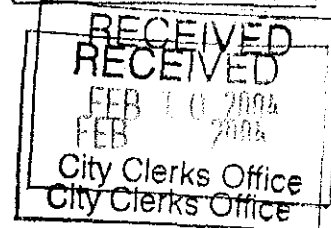
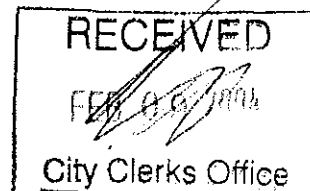
Assessment Information

Property Address: 2272 MCCRACKEN ST
Parcel Number 24-205-639-0008-00
Assessable Frontage: \$66.00 Feet
Estimated Front Foot Cost: \$35.15 per Foot

ESTIMATED TOTAL COST \$2,319.90

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 639
NW 1/2 LOT 8



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner Rosemary Kowalski CoOwner/Spouse _____

Signature Rosemary Kowalski Signature _____

Address 2101 Moon St Address _____

Thank you for taking the time to vote on this important issue.

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

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Return This Card By **FEBRUARY 10, 2004**

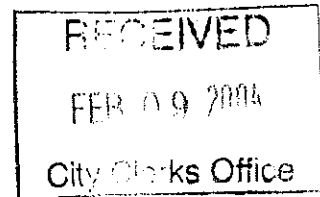
Project Number: H 1561
Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

Property Address: 2006 HARDING AVE
Parcel Number 24-205-639-0008-10
Assessable Frontage: \$33.00 Feet
Estimated Front Foot Cost: \$35.15 per Foot



ESTIMATED TOTAL COST \$1,159.95

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 639
SE 1/2 LOT 8

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner	<u>Lou L Moore</u>	CoOwner/Spouse	<u>Arthur L. Moore</u>
Signature	<u>Lou L Moore</u>	Signature	<u>Arthur L. Moore</u>
Address	<u>2006 Harding Ave</u>	Address	<u>2006 Harding Ave</u>

Thank you for taking the time to vote on this important issue.

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

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Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1561
Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

INSTRUCTIONS

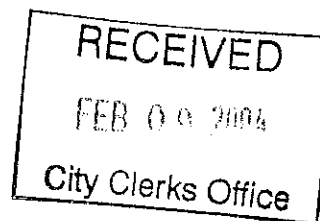
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Assessment Information

Property Address: 2355 MCCRACKEN ST
Parcel Number 24-205-647-0001-00
Assessable Frontage: \$71.70 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$2,520.26

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 647
N 1/2 OF LOTS 1-2



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

Francis A Comeau

CoOwner/Spouse

BARBARA J COMEAU

Signature

Francis A Comeau

Signature

Barbara J Comeau

Address

2355 McCracken

Address

2355 McCracken

Thank you for taking the time to vote on this important issue.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

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Return This Card By FEBRUARY 10, 2004

Project Number: H 1561
Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

INSTRUCTIONS

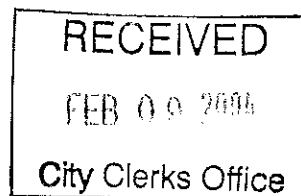
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Assessment Information

Property Address: 2521 MCCRACKEN ST
Parcel Number 24-205-650-0002-00
Assessable Frontage: \$81.54 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$2,866.13

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 650
LOT 2
& N 37 FT OF LOT 3



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner IVAN L. SANFORD CoOwner/Spouse _____

Signature Ivan L. Sanford Signature _____

Address 2521 MCCRACKEN Address _____

Thank you for taking the time to vote on this important issue.

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

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Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

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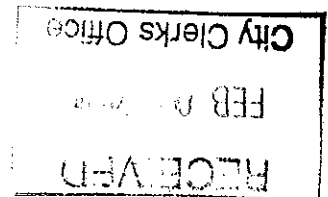
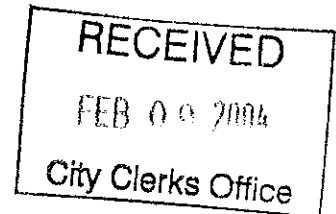
Assessment Information

Property Address: 2218 MCCRACKEN ST
Parcel Number 24-205-638-0006-00
Assessable Frontage: \$50.00 Feet
Estimated Front Foot Cost: \$35.15 per Foot

ESTIMATED TOTAL COST \$1,757.50

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
BLK 638
LOT 6
EX SWLY 10 FT OF NWLY 82 FT
& SELY 50 FT LOT 7



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

KARL IBERSHOFF

CoOwner/Spouse

JANIS IBERSHOFF

Signature

[Signature]

Signature

[Signature]

Address

3000 COUNTRY CLUB DR

Address

3000 COUNTRY CLUB DR

Thank you for taking the time to vote on this important issue.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

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Project Number: H 1561
Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

INSTRUCTIONS

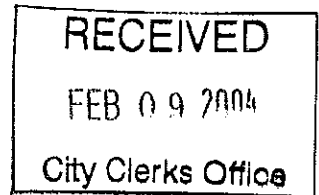
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Assessment Information

Property Address: 2563 MCCRACKEN ST
Parcel Number 24-779-001-0002-00
Assessable Frontage: \$44.54 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,565.58

Property Description

CITY OF MUSKEGON
SUB DIV OF BLK 651
LOT 2 BLK 1



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner Evelyn M. Nelson
Signature Evelyn M. Nelson
Address 2563 McCracken

CoOwner/Spouse _____
Signature _____
Address _____

Thank you for taking the time to vote on this important issue.

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

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Return This Card By **FEBRUARY 10, 2004**

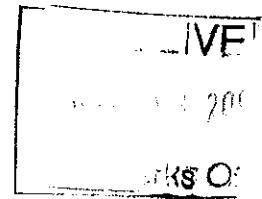
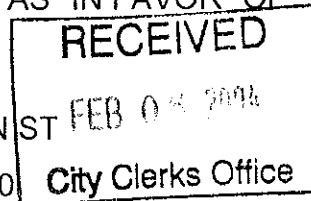
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Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

Property Address: 2480 MCCRACKEN ST
Parcel Number 24-210-002-0003-00
Assessable Frontage: \$45.00 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,581.75



Property Description

CITY OF MUSKEGON
COMMUNITY PARK
A SUB DIV OF BLK 617 618 619
LOT 3 BLK 2

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner DORIS WILLIAMSON CoOwner/Spouse ROY WILLIAMSON

Signature Doris Williamson Signature Roy Williamson

Address 1535 Horton Rd, Muskegon 49445 Address 1535 Horton Rd, Muskegon 49445

Thank you for taking the time to vote on this important issue.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By FEBRUARY 10, 2004

Project Number: H 1561
Project Title: McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
Project Description RECONSTRUCTION

INSTRUCTIONS

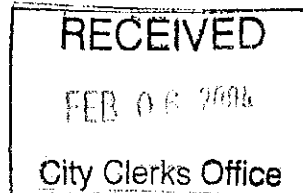
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Assessment Information

Property Address: 2472 MCCRACKEN ST
Parcel Number 24-210-002-0004-00
Assessable Frontage: \$70.60 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$2,481.59

Property Description

CITY OF MUSKOGON
COMMUNITY PARK
A SUB DIV OF BLK 617 618 619
LOT 4
& S 1/2 LOT 5
BLK 2



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner Todd Armstrong Co-Owner/Spouse _____

Signature [Signature] Signature _____

Address 2472 McCracken Address _____

Thank you for taking the time to vote on this important issue.

Date: February 10, 2004
To: Honorable Mayor and City Commissioners
From: Engineering
RE: Public Hearing
Create Special Assessment District for:
Sherman Blvd., Lincoln St. to Beach St.

SUMMARY OF REQUEST:

To hold a public hearing on the proposed special assessment of the **Sherman Blvd., Lincoln St. to Beach St.**, and to create the special assessment district and appoint two City Commissioners to the Board of Assessors if it is determined to proceed with the project

FINANCIAL IMPACT:

None at this time.

BUDGET ACTION REQUIRED:

None at this time.

STAFF RECOMMENDATION:

To create the special assessment and assign two City Commissioners to the Board of Assessors by adopting the attached resolution

COMMITTEE RECOMMENDATION:

CITY OF MUSKEGON

Resolution No. 2004-18(e)

Resolution At First Hearing Creating Special Assessment District
For **Sherman Blvd., Lincoln St. to Beach St.**
Location and Description of Properties to be Assessed:
See Exhibit A attached to this resolution

RECITALS:

1. A hearing has been held on **February 10, 2004** at 5:30 o'clock p.m. at the City Commission Chambers. Notice was given by mail and publication as required by law.
2. That estimates of costs of the project, a feasibility report and valuation and benefit information are on file with the City and have been reviewed for this hearing.
3. At the hearing held **February 10, 2004**, there were 60.14 % objections by the owners of the property in the district registered at the hearing either in writing received before or at the hearing or by owners or agents present at the hearing, and the Commission has considered the advisability of proceeding with the project.

FINDINGS:

1. The City Commission has examined the estimates of cost to construct the project including all assessable expenses and determines them to be reasonable.
2. The City Commission has considered the value of the property to be assessed and the value of the benefit to be received by each property proposed to be assessed in the district after the improvements have been made. The City Commission determines that the assessments of costs of the City project will enhance the value of the properties to be assessed in an amount at least equivalent to the assessment and that the improvement thereby constitutes a benefit to the property.

THEREFORE, BE IT RESOLVED:

1. The City Commission hereby declares a special assessment district to include the property set forth in Exhibit A attached to this resolution.
2. The City Commission determines to proceed with the improvements as set forth in the feasibility study and estimates of costs, and directs the City Engineer to proceed with project design, preparation of specifications and the bidding process. If appropriate and if bonds are to be sold for the purposes of financing the improvements, the Finance Department shall prepare plans for financing including submission of application to the Michigan Department of Treasury and the beginning of bond proceedings.

3. The City Commission hereby appoints a Board of Assessors consisting of City Commissioners Davis and Larson and the City Assessor who are hereby directed to prepare an assessment roll. Assessments shall be made upon front foot basis.
4. Based on the City's Special Assessment policy and preliminary estimates it is expected that approximately 7.27% of the cost of the street improvement will be paid by special assessments.
5. Upon submission of the special assessment roll, the City staff is hereby directed to notify all owners and persons interested in properties to be assessed of the hearing at which the City Commission will consider confirmation of the special assessment roll.

This resolution adopted.

Ayes Spataro, Warmington, Carter, Davis, Gawron, Larson, Shepherd

Nays None

CITY OF MUSKEGON

By Gail A. Kundinger
Gail A. Kundinger, Clerk

ACKNOWLEDGMENT

This resolution was adopted at a meeting of the City Commission, held on **February 10, 2004**. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By Gail A. Kundinger
Gail A. Kundinger, Clerk

EXHIBIT A

Sherman Blvd., Lincoln St. to Beach St.

SPECIAL ASSESSMENT DISTRICT

All properties abutting that section of Sherman Blvd., Lincoln St. to Beach St..

AFFIDAVIT OF MAILING

STATE OF MICHIGAN)
) SS
COUNTY OF MUSKEGON)

TO CREATE A SPECIAL ASSESSMENT DISTRICT FOR THE FOLLOWING:

Sherman Blvd.;. Lincoln St. to Beach St.

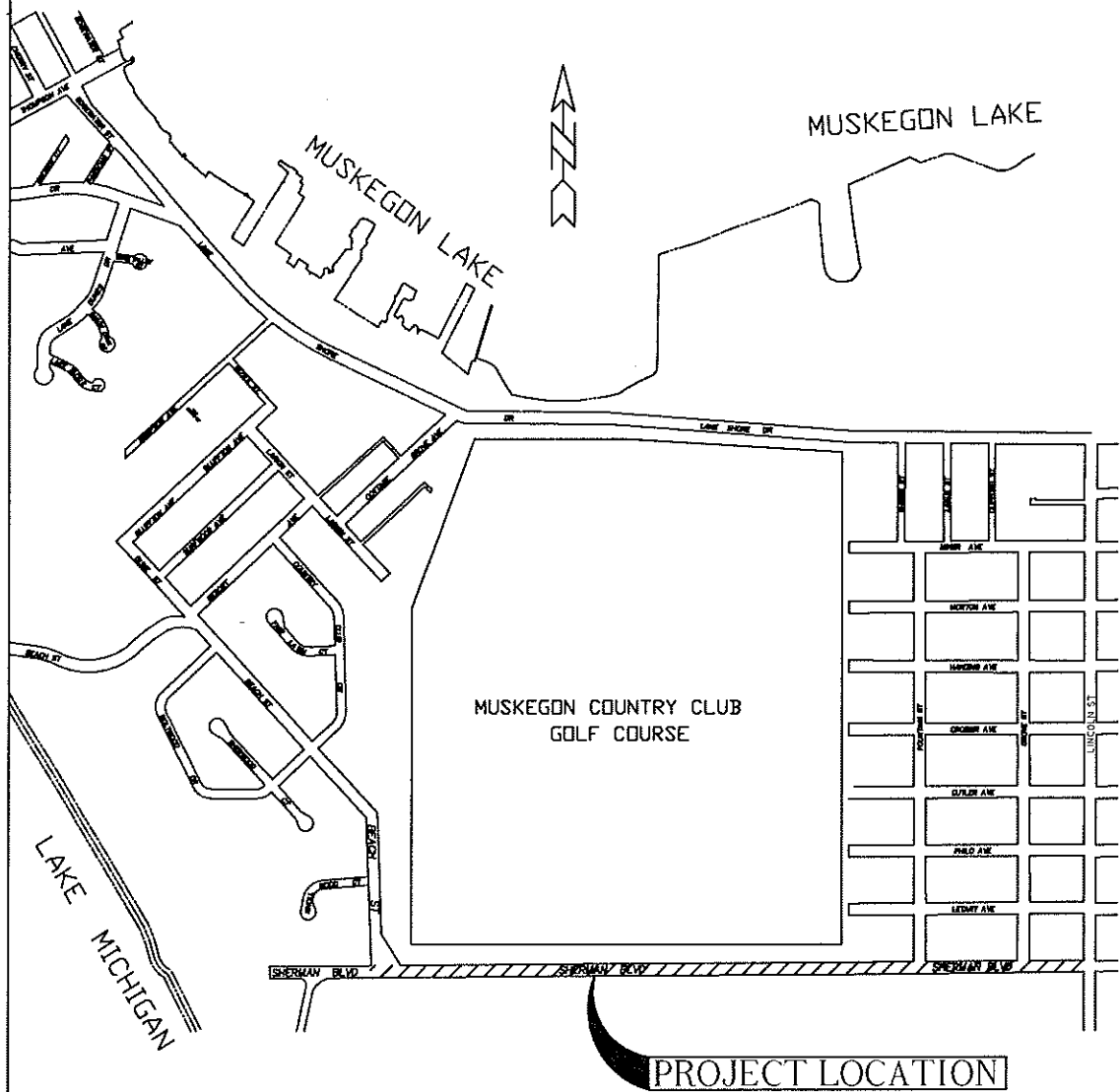
THE DEPONENT SAYS THAT THE NOTICE OF HEARING WAS SERVED UPON EACH OWNER OF OR PARTY IN INTEREST IN PROPERTY TO BE ASSESSED IN THE SPECIAL ASSESSMENT DISTRICT WHOSE NAME APPEARS UPON THE LAST TAX ASSESSMENT RECORDS OF THE CITY OF MUSKEGON BY MAILING SUCH NOTICE IN A SEALED ENVELOPE BY FIRST CLASS UNITED STATES MAIL, WITH POSTAGE PREPAID, ADDRESSED TO EACH SUCH OWNER OR PARTY IN INTEREST AT THE ADDRESS SHOWN ON SAID LAST TAX ASSESSMENT RECORDS BY DEPOSITING THEM IN AN OFFICIAL UNITED STATES MAIL RECEPTACLE ON THE 30TH DAY OF JANUARY, 2004.

Gail A. Kunderger
GAIL A. KUNDINGER, CITY CLERK

SUBSCRIBED AND SWORN TO BEFORE ME THIS
11th DAY OF February, 2004.

Linda S. Potter
NOTARY PUBLIC, MUSKEGON COUNTY, MICHIGAN
MY COMMISSION EXPIRES 9-25-06

LOCATION MAP



ENGINEERING FEASIBILITY STUDY

For

Sherman Blvd., Lincoln St. to Beach St.

The reconstruction of Sherman Blvd. between Lincoln and Beach street, see attached exhibit, was initiated by the City due to the conditions of the pavement and the need to reestablish some type of a shoulder to accommodate pedestrian traffic. The existing pavement has deteriorated to a level where a total reconstruction is necessary; resurfacing will result in the reappearance of reflective cracking shortly after paving. This section of road has not had, to the best of our records, any major work since the late sixties or early seventies before it became a City Road. The proposed improvements (reconstruction) consist of following;

1. Complete removal of existing pavement and replace with a new asphalt street section that would include curb & gutter and a proposed width of 37' back to back. The additional width of one foot might be utilized in the future for a turn lane if the need arises. However, for the time being it would be used for an on street parking where permissible.
2. Minor water main upgrades and about 11-service to be replace.

A memo from the Assessor's office, which addresses the appraisal and benefit information, is attached. Please take notice that the Equalization department felt that the Country Club receives not benefits from the proposed improvements assessment and therefore no assessment should be levied against that property.

The preliminary cost estimate for the work associated with paving is approximately \$525,000 with the length of the project being approximately 3900 lineal feet (project length) or 1085.50 of assessable footage. This translates into an estimated improvement cost of \$484 per assessable foot. The assessment figure will be at a cost not to exceed \$35.15 per assessable foot as established in the 2004 Special Assessment for this type of improvement

MUSKEGON COUNTY

M I C H I G A N

173 E. APPLE AVE., BUILDING C, MUSKEGON, MICHIGAN 49442
(231) 724-6386
FAX (231) 724-1129

EQUALIZATION DEPARTMENT

BOARD OF COMMISSIONERS

Paul T. Baade, Chair
Bill Gill, Vice-Chair
Douglas A. Bennett
Charles L. Buzzell
James J. Derezinski
Marvin R. Engle
Louis A. McMurray
Robert Scolnik
I. John Snider II
Stephen R. Wisniewski

January 28, 2004

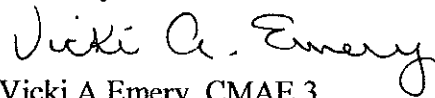
Mohammed Al-Shatel, City Engineer
City of Muskegon
933 Terrace Street
Muskegon, MI 49443

Mr. Al-Shatel:

In accordance with your request, I have examined the proposed special assessment district entailing the reconstruction of W Sherman Boulevard between Lincoln Street and Beach Street. The purpose of this analysis is to document the reasonableness of this special assessment district by identifying and quantifying any accrued benefits. It is subject to the normal governmental restrictions of escheat, taxation, police power and eminent domain. The effective date is January 28, 2004.

In conclusion, it is my opinion that the special assessment amounts justly and reasonably represents the accrued benefits to the properties encompassed by this project except the Muskegon Country Club parcel. The Muskegon Country Club parcel has no entrance on W Sherman Boulevard and the golf course comes up to the trees and fence along W Sherman Boulevard. All of their buildings are on the Lakeshore Drive side of the parcel and I feel there isn't any benefit to this parcel due to the reconstruction project. Therefore, the parcel's linear footage has not been considered in the value of the project. The amounts reflect the sum of the immediate estimated value enhancement and the intrinsic value that will accrue from an overall increase in property values due to an improved quality of life created by the proposed project. As previously presented, the proposed special assessment district encompasses primarily a commercial golf course and residential properties. The front foot rate of \$35.15 for the reconstruction of the above mentioned project area, less the frontage for the golf course property, appears reasonable in light of an analysis that indicates a possible enhancement of \$36.69. The conclusions are based upon the data presented within this limited analysis in restricted format, and on supporting information in my files.

Sincerely,



Vicki A Emery, CMAE 3

Senior Appraiser

January 30, 2004

Dear :OWNERS NAME
OWNERS ADDRESS
OWNERS CITY , OWNERS STATE, OWNERS ZIPCODE 1

The City of Muskegon is asking for your support for improvement of the street adjoining your property located at PROPERTY ADDRESS & STREET.

The City of Muskegon believes that by making the proposed street improvements you will have less road noise, dust, and wear and tear on your vehicle. In addition, street improvements provide easier access for delivery of services such as snow plowing, mail delivery, and bus service.

Called a special assessment district, the largest percentage of the proposed street improvement will be paid for by the City of Muskegon (via local funds and or grants); however, it will be necessary for you to cover a share of the cost (which you can spread over a period of ten years) based on the amount of property you own bordering the street. A description of the project, including the associated cost to you and the City, is located in the documents attached to this letter.

While the City of Muskegon believes that the proposed improvements will result in a safer and cleaner street while adding curb appeal to your property, you do have the right to ask further questions, decline, or protest participation in this particular project. Please carefully review the enclosed materials and call the City's Engineering Department at 724-6707 or your ward commissioner if you require more information.

A public hearing is also scheduled for this project on FEBRUARY 10, 2004. If you attend this public hearing you will be given an opportunity to present your questions and potential concerns on the proposed special assessment district to the commission.

Also located in this packet of materials is a Special Assessment Hearing Response Card. If mailed back to the City of Muskegon City Clerk's Office before the scheduled public hearing your vote will be added to the tabulation of votes during the public hearing. If you do not send in this form your vote counts as "in favor" of the project.

Thank you for your participation in improving the quality of life in the Muskegon community.

January 30, 2004

OWNERS NAME
OWNERS ADDRESS
OWNERS CITY, OWNERS STATE OWNERS ZIPCODE 1

Parcel Number 24-XXX-XXX-XXXX-XX: at PROPERTY ADDRESS & STREET

NOTICE OF HEARING ON SPECIAL ASSESSMENT

Dear Property Owner:

The Muskegon City Commission is considering whether or not to create a special assessment district which would assess your property for the following paving project:

SHERMAN BLVD., LINCOLN ST. TO BEACH ST.

The proposed special assessment district will be located as follows:

All parcels abutting Sherman Blvd.. from Lincoln St. to Beach St.

It is proposed that a portion of the above improvement will be paid by special assessment against properties in the aforementioned district. Following are conditions of the proposed special assessment which are important to you.

Public Hearings

An initial public hearing to consider the creation of a special assessment district will be held at the City of Muskegon City Commission Chambers on FEBRUARY 10, 2004 at 5:30 P.M. You are encouraged to appear at this hearing, either in person, by agent or in writing to express your opinion, approval, or objection concerning the proposed special assessment. We are enclosing a Hearing Response Card for you to indicate your agreement or opposition to the special assessment. This card includes the property identification and description, assessable footage per City policy, and the estimated cost of the assessment. You may also appear, as above, in lieu of, or in addition to mailing your response card to the City Clerk. Written objections or appearances must be made at or prior to the hearing. NOTE: THE SPECIAL ASSESSMENT WILL BE CREATED OR NULLIFIED AT THIS HEARING. IT IS IMPORTANT FOR YOU TO COMMENT AT THIS HEARING IF YOU WANT YOUR OPINION COUNTED FOR THE SPECIAL ASSESSMENT.

A second public hearing will be held, if the district is created, to confirm the special assessment roll after the project is completed. You will be mailed a separate notice for the second hearing. At this second hearing the special assessment costs will be spread on the affected properties accordingly. YOU ARE HEREBY NOTIFIED THAT YOU HAVE A RIGHT TO PROTEST YOUR ASSESSMENT AMOUNT AGAINST YOUR PARCEL EITHER IN WRITING OR IN PERSON AT THIS HEARING. IF THE SPECIAL ASSESSMENT ROLL IS CONFIRMED AT THE SECOND HEARING, YOU WILL HAVE THIRTY (30) DAYS FROM THE DATE OF CONFIRMATION OF THE ROLL TO FILE A WRITTEN APPEAL WITH THE MICHIGAN STATE TAX TRIBUNAL. HOWEVER, UNLESS YOU PROTEST AT THE INITIAL HEARING OR AT THE SECOND HEARING CONFIRMING THE ROLL, EITHER IN PERSON, BY AGENT, OR IN WRITING BEFORE OR AT THE HEARING, YOUR RIGHT TO APPEAL TO THE MICHIGAN TAX TRIBUNAL WILL BE LOST.

By City Charter, if the owners of more than one-half of the properties to be assessed shall object to the assessment in writing at or before the hearing, the improvement shall not be made unless the City Commission determines by affirmative vote of all its members that the safety or health of the public necessitates the improvement.

Estimated Costs

The total estimated cost of the street portion of the project is \$525,000.00 of which approximately 7.27% (\$38,155.33) will be paid by special assessment to property owners. Your property's estimated share of the special assessment is shown on the attached hearing response card. The remaining costs will be paid by the City.

The street assessment, which covers improvements to the roadway, may be paid in installments over a period of up to ten (10) years. Any work on drive approaches or sidewalks will be assessed to the property at actual contract prices and these costs may also be paid in installments over ten (10) years. Please note this work is in addition to the street special assessment.

Please refer to the enclosed sheet entitled Special Assessment Payment Options for more information on the payment options and financial assistance programs available.

I urge you to return the enclosed hearing response card indicating your preference and to attend the scheduled public hearing. Your views are important to the City and to your neighbors. Additional information, including preliminary project plans and cost estimates is available in the Engineering Department located on the second floor of City Hall. Regular business hours are from 8:00 A.M. to 5:00 P.M. Monday through Friday except holidays.

Sincerely,


Mohammed Al-Shatel, P.E.
City Engineer

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1531
Project Title: SHERMAN BLVD., LINCOLN ST. TO BEACH ST.
Project Description RECONSTRUCTION

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing. IF YOU DO NOT SEND IN THIS FORM YOUR VOTE COUNTS AS "IN FAVOR" OF PROJECT.

Assessment Information

Property Address:	PROPERTY ADDRESS & STREET
Parcel Number	24-XXX-XXX-XXXX-XX
Assessable Frontage:	\$105.50 Feet
Estimated Front Foot Cost:	\$35.15 per Foot
ESTIMATED TOTAL COST	\$3,708.33

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
LOTS 8 AND 9 BLK 686
AND S 1/2 OF ADJ VAC ALLEY ABUTTING SD LOTS

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☐

Owner	_____	CoOwner/Spouse	_____
Signature	_____	Signature	_____
Address	_____	Address	_____

Thank you for taking the time to vote on this important issue.

City of Muskegon

CITY OF MUSKEGON
STREET H-1531
SHERMAN BLVD., LINCOLN ST. to BEACH ST.
CDBG APPLICATION FOR WAIVER OF SPECIAL ASSESSMENT

HOUSEHOLD INFORMATION

Name: _____ Birthdate: _____ Social Security # _____ - _____ - _____
 Spouse: _____ Birthdate: _____ Social Security # _____ - _____ - _____
 Address: _____ Phone: _____ Race: _____
 Parcel # _____ Owner/Spouse Legally Handicapped Or Disabled? () Yes () No
 (Please refer to your assessment letter for this information)
 Number Living in Household: _____ List information for household members besides owner/spouse here.
 Name _____ Birthdate _____ Social Security # _____ - _____ - _____
 Name _____ Birthdate _____ Social Security # _____ - _____ - _____
 Name _____ Birthdate _____ Social Security # _____ - _____ - _____
 Name _____ Birthdate _____ Social Security # _____ - _____ - _____

INCOME INFORMATION

ANNUAL Household Income: \$ _____ **Wage earner:** _____
 (Must include all household income) _____ **Wage earner:** _____
 _____ **Wage earner:** _____
 _____ **Wage earner:** _____
 _____ **Wage earner:** _____
 Total: \$ _____

PROPERTY INFORMATION

Proof Of Ownership: () Deed () Mortgage () Land Contract
Homeowner's Insurance Co: _____ **Expiration Date:** _____
Property Taxes: () Current () Delinquent Year(s) Due _____
 (Property taxes must be current to qualify and will be verified by CDBG staff)

OWNER'S SIGNATURE

Owner's Signature: _____ **Date:** _____
 By signing this application, the applicant verifies he/she **owns and occupies** the dwelling. The Applicant/Owner certifies that all information in this application, and all information furnished in support of this application, is true and complete to the best of the Applicant/Owner's knowledge and belief. The property owner's signature will be required prior to the application being processed. **NO APPLICATION WILL BE ACCEPTED AFTER APRIL 15, 2004**

FOR OFFICE USE ONLY

APPROVED () DENIED () DATE _____ CENSUS TRACT NO. _____
 SIGNATURE _____ TITLE _____
 COMMENTS/REMARKS _____

****ATTENTION APPLICANT****

Please see reverse side for instructions on providing proof of income, ownership, and property insurance.

**CITY OF MUSKEGON
STREET- H-1531
SHERMAN BLVD., LINCOLN ST. TO BEACH ST.
REQUEST FOR WAIVER OF SPECIAL ASSESSMENT**

Note: You may receive this application several times – If you have already applied, please discard.

Dear Resident:

The City of Muskegon has selected the street abutting your property for repairs. To assist homeowners, who may have difficulty paying the cost of street repairs, the City offers assessment waivers through the Community Development Block Grant (CDBG) Program for eligible households and families. If you meet the CDBG program qualifications, the City may pay the street assessment for you to the extent that funds are available.

Application Requirements:

- ✓ **Applicants must submit proof that their total household income does not exceed 65% of Area Median Income** (see chart below); Proof of income may include copies of Wage & Tax Statement (W-2's) from the year 2003, pension or other benefit checks, bank statements for direct deposits or agency statements for all household income.

2002

65% MEDIAN HOUSEHOLD INCOME CHART	
FAMILY SIZE	INCOME LIMIT
1	\$27,885
2	31,850
3	35,880
4	39,845
5	43,030
6	46,326
7	49,400
8	52,585
For each extra, add	3,185

- ✓ **Applicants must submit proof that they both own and occupy property at the time of application;** Land Contract purchasers must obtain approval of titleholder prior to receiving assistance. Proof of ownership should be a deed, mortgage, or land contract; proof of occupancy can be a copy of a driver's license or other official document showing both your name and address.
- ✓ **Applicants must submit proof of current property insurance.**

Please complete the first four (4) sections of the application on the reverse side of this notice, and return it, along with supporting documentation, to:

**City of Muskegon
Community & Neighborhood Services
933 Terrace Street, 2nd Floor
Muskegon, MI 49440**

For further information, please contact this office by calling 724-6717, weekdays from 8:30 a.m. and 5:00 p.m.

The City reserves the right to verify all application information, and to reject any applications that contain falsified information or insufficient documentation.

Special Assessment Payment Options

Property owners in the City of Muskegon who are being specially assessed for street, sidewalk or other public improvements may pay their assessment in the following ways:

I. Lump Sum Payment in Full

Assessments may be paid in full within sixty (60) days of the confirmation of the special assessment roll *without interest*.

II. Installment Payments

Assessments not paid within the first sixty (60) days may be paid in installments over several years as follows:

Street and Alley Assessments – Ten (10) years equal annual principal payments. For example, if the amount of your assessment is \$850.00, you will be billed \$85.00 per year plus applicable interest as described below.

Driveway, Sidewalk, and Approach Assessments - Ten (10) years equal annual principal payments plus applicable interest as described below.

Interest – Simple interest is charged at the rate of 5.00% per year *unless* the City has borrowed money to complete the project for which you are assessed and has pledged you assessments for repayment of the borrowed money. In such cases, the interest you are charged is equal to the interest rate the City must pay on the borrowed money plus 1.00%.

III. Special Assessment Deferral (Low Income Seniors and Disabled Persons)

To qualify for a special assessment deferral you or your spouse (if jointly owned) must:

- Be 65 years or older or be totally or permanently disabled.
- Have been a Michigan resident for five (5) years or more and have owned and occupied the homestead being assessed for five (5) years or more.
- Be a citizen of the U.S.
- Have a total household income not in excess of \$16,823.00
- Have a special assessment of \$300.00 or more.

Under this program the State of Michigan will pay the entire balance owing of the special assessment, including delinquent, current, and further installments. At the time of payment a lien will be recorded on your property in favor of the State of Michigan. Repayment to the State must be made at the time the property is sold or transferred or after the death of the owner(s). During the time the special assessment is deferred interest is accrued at the rate of 6.00% per year.

IV. Further Information About the Above Programs

Further information about any of the above payment options may be obtained by calling either the **City Assessor's Office at 724-6708** or the **City Treasurer's Office at 724-6720**. Applications may be obtained at the Muskegon County Equalization Office in the Muskegon County building or City of Muskegon Assessor's Office in City Hall.

V. Additional Special Assessment Payment Assistance

Qualified low and moderate income homeowners who are being assessed may be eligible for payment assistance through the City of Muskegon Community Development Block Grant (CDBG) Program. Assistance from this program will be available to the extent that funds are available. To obtain further information and determine whether you are eligible, contact the **Community and Neighborhood Services Department at 724-6717**.

CITY OF MUSKEGON
NOTICE OF PUBLIC HEARINGS
SPECIAL ASSESSMENT DISTRICTS

IN AN EFFORT TOWARDS NEIGHBORHOOD IMPROVEMENT, the Muskegon City Commission is proposing that special assessment districts be created for the following projects:

**BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.
McCRACKEN ST., SHERMAN BLVD. TO LAKESHORE DR.
AND
SHERMAN BLVD., LINCOLN ST. TO BEACH ST.**

The specific locations of the special assessment districts and the properties proposed to be assessed are:

All parcels abutting Beidler St. from Laketon Ave. to Southern Ave.

All parcels abutting McCracken St. from Sherman Blvd. to Lakeshore Dr.

And

All parcels abutting Sherman Blvd. from Lincoln St. to Beach St.

The City Commission proposes that the City and property owners by means of special assessments will share the cost of improvement. You may examine preliminary plans and cost estimates in the City Hall's Engineering Department during regular business hours - between 8:00 A.M. and 5:00 P.M. on weekdays, except holidays.

PLEASE TAKE NOTICE: A PUBLIC HEARING WILL BE HELD IN THE MUSKEGON CITY COMMISSION CHAMBERS ON **FEBRUARY 10, 2004 AT 5:30 O'CLOCK P.M**

PLEASE UNDERSTAND THAT YOU HAVE A RIGHT TO PROTEST YOUR ASSESSMENT EITHER IN WRITING OR IN PERSON AT THE HEARING. IF THE SPECIAL ASSESSMENT ROLL IS CONFIRMED (AT A LATER HEARING) YOU WILL HAVE THIRTY (30) DAYS FROM THE DATE OF THE ROLL'S CONFIRMATION TO FILE A WRITTEN APPEAL WITH THE MICHIGAN STATE TAX TRIBUNAL. HOWEVER, UNLESS YOU PROTEST AT THIS HEARING OR AT THE HEARING CONFIRMING THE ROLL, EITHER IN PERSON, BY YOUR AGENT OR REPRESENTATIVE, OR IN WRITING BEFORE OR AT THE HEARING, YOUR RIGHT TO APPEAL TO THE MICHIGAN TAX TRIBUNAL WILL BE LOST.

By City Charter, if the owners of more than one-half of the property to be assessed shall object to the assessment in writing at or before the hearing, the improvement shall not be made unless the City Commission determines by affirmative vote of all its members that the safety or health of the public necessitates the improvement.

PUBLISH: **January 31, 2004**

Gail Kunding, City Clerk

ADA POLICY

The City will provide necessary appropriate auxiliary aids and services, for example, signers for the hearing impaired, audiotapes for the visually impaired, etc., for disabled persons who want to attend the meeting, upon twenty-four hours notice to the City. Contact:

Gail A. Kunding, City Clerk
933 Terrace Street, Muskegon, MI 49440
(231) 724-6705 or TDD (231) 724-6773

SPECIAL ASSESSMENT

H 1531

RECONSTRUCTION

HEARING DATE

FEBRUARY 10, 2004

SHERMAN BLVD., LINCOLN ST. TO BEACH ST.

1	MURPHY CHAD/RITA L	ASSESSABLE FEET:	105.5
24-205-686-0008-00	2596 W SHERMAN BLVD	COST PER FOOT:	\$35.15
@ 2596. W SHERMAN B	MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$3,708.33
PERCENTAGE OF TOTAL FRONTAGE	9.7190		
2	RAHRIG EUGENE	ASSESSABLE FEET:	100
24-205-686-0010-00	2572 W SHERMAN BLVD	COST PER FOOT:	\$35.15
@ 2572. W SHERMAN B	MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$3,515.00
PERCENTAGE OF TOTAL FRONTAGE	9.2123		
3	KNOP MARY K	ASSESSABLE FEET:	100
24-205-686-0012-00	2566 W SHERMAN BLVD	COST PER FOOT:	\$35.15
@ 2566. W SHERMAN B	MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$3,515.00
PERCENTAGE OF TOTAL FRONTAGE	9.2123		
4	MCMILLEN DONALD JR/GLENNA	ASSESSABLE FEET:	50
24-205-686-0014-00	2550 W SHERMAN BLVD	COST PER FOOT:	\$35.15
@ 2550. W SHERMAN B	MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,757.50
PERCENTAGE OF TOTAL FRONTAGE	4.6062		
5	SHIELDS JAMES J	ASSESSABLE FEET:	49
24-205-685-0011-00	2586 FOUNTAIN ST	COST PER FOOT:	\$35.15
@ 2586. FOUNTAIN S	MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,722.35
PERCENTAGE OF TOTAL FRONTAGE	4.5140		
6	BENEDICT VICTORIA	ASSESSABLE FEET:	49.84
24-205-685-0012-00	2520 W SHERMAN BLVD	COST PER FOOT:	\$35.15
@ 2520. W SHERMAN B	MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,751.88
PERCENTAGE OF TOTAL FRONTAGE	4.5914		
7	OPLINGER PAUL/SHEILA E	ASSESSABLE FEET:	52.74
24-205-685-0013-00	2516 W SHERMAN BLVD	COST PER FOOT:	\$35.15
@ 2516. W SHERMAN B	MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,853.81
PERCENTAGE OF TOTAL FRONTAGE	4.8586		

SHERMAN BLVD., LINCOLN ST. TO BEACH ST.

8	LAIRD DONALD R TRUST	ASSESSABLE FEET:	51.75
24-205-685-0014-00	2510 W SHERMAN BLVD	COST PER FOOT:	\$35.15
@ 2510. W SHERMAN B MUSKEGON	MI 49441	ESTIMATED P.O. COST:	\$1,819.01
PERCENTAGE OF TOTAL FRONTAGE	<u>4.7674</u>		
9	HALLMAN WENDELL M	ASSESSABLE FEET:	49.74
24-205-685-0015-00	2500 W SHERMAN BLVD	COST PER FOOT:	\$35.15
@ 2500. W SHERMAN B MUSKEGON	MI 49441	ESTIMATED P.O. COST:	\$1,748.36
PERCENTAGE OF TOTAL FRONTAGE	<u>4.5822</u>		
10	KAMP PAUL	ASSESSABLE FEET:	51.75
24-205-685-0016-00	2494 W SHERMAN BLVD	COST PER FOOT:	\$35.15
@ 2494. W SHERMAN B MUSKEGON	MI 49441	ESTIMATED P.O. COST:	\$1,819.01
PERCENTAGE OF TOTAL FRONTAGE	<u>4.7674</u>		
11	MASKELL ROBERT M	ASSESSABLE FEET:	51.74
24-205-685-0017-00	2488 W SHERMAN BLVD	COST PER FOOT:	\$35.15
@ 2488. W SHERMAN B MUSKEGON	MI 49441	ESTIMATED P.O. COST:	\$1,818.66
PERCENTAGE OF TOTAL FRONTAGE	<u>4.7665</u>		
12	JACOBSON MARK L	ASSESSABLE FEET:	49.74
24-205-685-0018-00	2480 W SHERMAN BLVD	COST PER FOOT:	\$35.15
@ 2480. W SHERMAN B MUSKEGON	MI 49441	ESTIMATED P.O. COST:	\$1,748.36
PERCENTAGE OF TOTAL FRONTAGE	<u>4.5822</u>		
13	BARDING JACK	ASSESSABLE FEET:	51.7
24-205-685-0019-00	2474 W SHERMAN BLVD	COST PER FOOT:	\$35.15
@ 2474. W SHERMAN B MUSKEGON	MI 49441	ESTIMATED P.O. COST:	\$1,817.26
PERCENTAGE OF TOTAL FRONTAGE	<u>4.7628</u>		
14	MORTENSON MARGARET C	ASSESSABLE FEET:	50
24-205-685-0020-00	2587 GROVE ST	COST PER FOOT:	\$35.15
@ 2587. GROVE ST MUSKEGON	MI 49441	ESTIMATED P.O. COST:	\$1,757.50
PERCENTAGE OF TOTAL FRONTAGE	<u>4.6062</u>		

SHERMAN BLVD., LINCOLN ST. TO BEACH ST.

15	ONSTOTT MELVIN	ASSESSABLE FEET:	100
24-205-670-0007-00	2442 W SHERMAN BLVD	COST PER FOOT:	\$35.15
@ 2442. W SHERMAN B	MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$3,515.00
PERCENTAGE OF TOTAL FRONTAGE	<u>9.2123</u>		
16	HARKER ANNE M	ASSESSABLE FEET:	47
24-205-670-0009-00	2432 W SHERMAN BLVD	COST PER FOOT:	\$35.15
@ 2432. W SHERMAN B	MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$1,652.05
PERCENTAGE OF TOTAL FRONTAGE	<u>4.3298</u>		
17	MOAT JOSEPH B	ASSESSABLE FEET:	75
24-205-670-0010-00	836 DYKSTRA RD	COST PER FOOT:	\$35.15
@ 2414. W SHERMAN B	MUSKEGON MI 49445	ESTIMATED P.O. COST:	\$2,636.25
PERCENTAGE OF TOTAL FRONTAGE	<u>6.9093</u>		
18	MUSKEGON COUNTRY CLUB	ASSESSABLE FEET:	0
24-205-694-0001-00	2801 LAKESHORE DR	COST PER FOOT:	\$35.15
@ 2801. LAKESHOR	MUSKEGON MI 49441	ESTIMATED P.O. COST:	\$0.00
PERCENTAGE OF TOTAL FRONTAGE	<u>0.0000</u>		
SUM OF ASSESSABLE FOOTAGE:	<u>1085.50</u>	SUM OF ESTIMATED P.O. COST:	\$38,155.33
TOTAL NUMBER OF ASSESSABLE PARCELS	18.00		

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By FEBRUARY 10, 2004

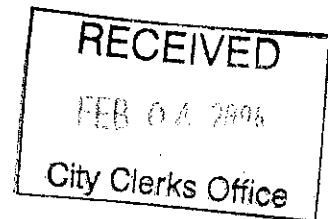
Project Number: H 1531
Project Title: SHERMAN BLVD., LINCOLN ST. TO BEACH ST.
Project Description RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

Property Address: 2520 W SHERMAN BLVD
Parcel Number 24-205-685-0012-00
Assessable Frontage: \$49.84 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,751.88



Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
E 1 FT LOT 11 ALL LOT 12 EX E 1.16 FT BLK 685 ALSO S 1/2 OF VAC ALLEY ABUTTING

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner Victoria Benedict CoOwner/Spouse _____

Signature Victoria Benedict Signature _____

Address 2520 W. Sherman Address _____

Thank you for taking the time to vote on this important issue.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1531
Project Title: SHERMAN BLVD., LINCOLN ST. TO BEACH ST.
Project Description: RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

Property Address: 2442 W SHERMAN BLVD

Parcel Number 24-205-670-0007-00

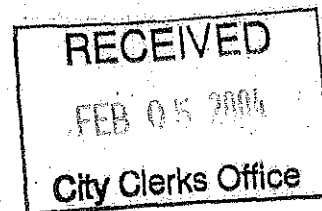
Assessable Frontage: \$100.00 Feet

Estimated Front Foot Cost: \$35.15 per Foot

ESTIMATED TOTAL COST \$3,515.00

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
LOTS 7 & 8 BLK 670
& S 1/2 OF VACATED ALLEY
ABUTTING SAID LOTS



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner MELVIN W. ONSTOTT CoOwner/Spouse _____

Signature Melvin W. Onstott Signature _____

Address 2442 W. Sherman Blvd. Address _____

Thank you for taking the time to vote on this important issue.

ONSTOTT MELVIN

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

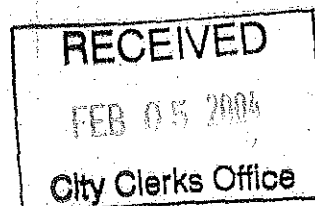
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Project Title: SHERMAN BLVD., LINCOLN ST. TO BEACH ST.
Project Description: RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

Property Address: 2500 W SHERMAN BLVD
Parcel Number: 24-205-685-0015-00
Assessable Frontage: \$49.74 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,748.36



Property Description

CITY OF MUSKOGON
REVISED PLAT OF 1903
E 46.67 FT LOT 15 &
LOT 16 EX E 46.93 FT BLK 685
ALSO S 1/2 OF VAC ALLEY ABUTTING

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner _____
Signature _____
Address _____

CoOwner/Spouse May Hallman
Signature Wendell Hallman
Address 2500 W. Sherman Blvd

Thank you for taking the time to vote on this important issue.

Muskogon Mich
49441

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

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Project Number: H 1531
Project Title: SHERMAN BLVD., LINCOLN ST. TO BEACH ST.
Project Description: RECONSTRUCTION

INSTRUCTIONS

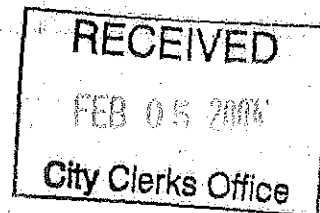
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Assessment Information

Property Address: 2432 W SHERMAN BLVD
Parcel Number: 24-205-670-0009-00
Assessable Frontage: \$47.00 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,652.05

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
LOT 9 & S 1/2 OF VACATED ALLEY ABUTTING BLK 670



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

Anne M. Harker

CoOwner/Spouse

Signature

Anne M. Harker

Signature

Address

2432 W Sherman

Address

Thank you for taking the time to vote on this important issue.

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

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Return This Card By **FEBRUARY 10, 2004**

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Project Title: SHERMAN BLVD., LINCOLN ST. TO BEACH ST.
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INSTRUCTIONS

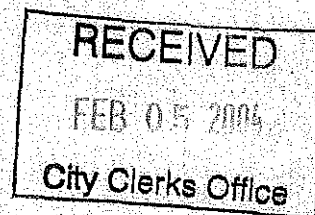
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Assessment Information

Property Address: 2586 FOUNTAIN ST
Parcel Number: 24-205-685-0011-00
Assessable Frontage: \$49.00 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,722.35

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
LOT 11 EX E 1 FT BLK 685 ALSO S 1/2 OF VAC ALLEY ABUTTING



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

James J. Shields

CoOwner/Spouse

Signature

James J. Shields

Signature

Address

2586 Fountain

Address

Thank you for taking the time to vote on this important issue.

SHIELDS JAMES J

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

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Return This Card By FEBRUARY 10, 2004

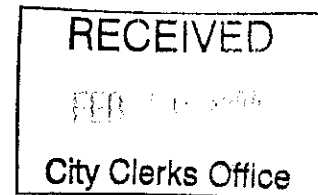
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Project Title: SHERMAN BLVD., LINCOLN ST. TO BEACH ST.
Project Description RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

Property Address: 2474 W SHERMAN BLVD
Parcel Number 24-205-685-0019-00
Assessable Frontage: \$51.70 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,817.26



Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
E 43.7 FT LOT 19 & LOT 20 EX E 50 FT BLK 685 ALSO S 1/2 OF VAC ALLEY ABUTTING

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner JACK A. BARDING CoOwner/Spouse

Signature Jack A. Barding Signature

Address 2474 W. Sherman Address

Dene M. Barding
Dene M. Barding
2474 W. Sherman

Thank you for taking the time to vote on this important issue.

13

*Sherman is a raceway in the summer,
and if becomes a 4 lane it will be twice
as bad.*

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1531
Project Title: SHERMAN BLVD., LINCOLN ST. TO BEACH ST.
Project Description: RECONSTRUCTION

INSTRUCTIONS

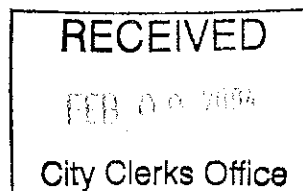
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Assessment Information

Property Address: 2572 W SHERMAN BLVD
Parcel Number 24-205-686-0010-00
Assessable Frontage: \$100.00 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$3,515.00

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
LOTS 10 AND 11 BLK 686
ALSO S 1/2 OF VAC ALLEY ADJ THERETO



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED



Owner Eugene W. Rahrig CoOwner/Spouse

Signature Eugene W. Rahrig Signature

Address 2572 W. Sherman Address

Mildred K. Rahrig

Signature Mildred K. Rahrig

Address 2572 W. Sherman

Thank you for taking the time to vote on this important issue.

2

my husband has dementia. We have power of attorney.
2-5-04 Eugene W. Rahrig
Mildred K. Rahrig

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

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Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1531
Project Title: SHERMAN BLVD., LINCOLN ST. TO BEACH ST.
Project Description RECONSTRUCTION

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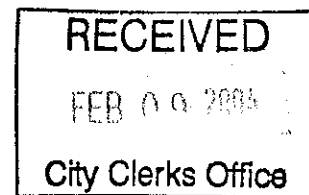
Assessment Information

Property Address: 2587 GROVE ST
Parcel Number 24-205-685-0020-00
Assessable Frontage: \$50.00 Feet
Estimated Front Foot Cost: \$35.15 per Foot

ESTIMATED TOTAL COST \$1,757.50

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
E 50 FT LOT 20 BLK 685 ALSO S 1/2 OF VAC ALLEY ABUTTING



RECEIVED

FEB 9 2004

by Muskegon County

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner Margaret C. Mortenson CoOwner/Spouse _____

Signature Margaret C. Mortenson Signature _____

Address 2587 Grove Street Address _____

Thank you for taking the time to vote on this important issue.

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By **FEBRUARY 10, 2004**

Project Number: H 1531
Project Title: SHERMAN BLVD., LINCOLN ST. TO BEACH ST.
Project Description: RECONSTRUCTION

INSTRUCTIONS

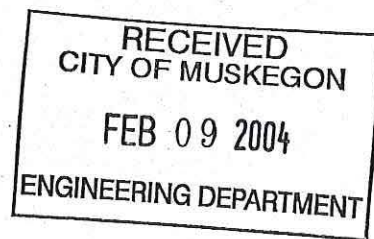
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Assessment Information

Property Address: 2494 W SHERMAN BLVD
Parcel Number: 24-205-685-0016-00
Assessable Frontage: \$51.75 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,819.01

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
E 46.93 FT LOT 16 & LOT 17 EX E 45.18 FT BLK 685 ALSO S 1/2 OF VAC ALLEY ABUTTING



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

Dorothy L. Kamp

Co Owner/Spouse

Signature

Dorothy L. Kamp

Signature

Address

2494 W Sherman

Address

Thank you for taking the time to vote on this important issue.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please
Return This Card By FEBRUARY 10, 2004

Project Number: H 1531
Project Title: SHERMAN BLVD., LINCOLN ST. TO BEACH ST.
Project Description RECONSTRUCTION

INSTRUCTIONS

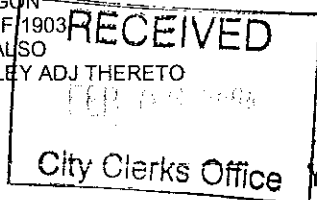
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Assessment Information

Property Address: 2550 W SHERMAN BLVD
Parcel Number 24-205-686-0014-00
Assessable Frontage: \$50.00 Feet
Estimated Front Foot Cost: \$35.15 per Foot
ESTIMATED TOTAL COST \$1,757.50

Property Description

CITY OF MUSKEGON
REVISED PLAT OF 1903
LOT 14 BLK 686 ALSO
S 1/2 OF VAC ALLEY ADJ THERETO



Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner	<u>Donald E. McMiller</u>	CoOwner/Spouse	<u>Glennia B. McMiller</u>
Signature	<u>Donald E. McMiller</u>	Signature	<u>Glennia B. McMiller</u>
Address	<u>2550 W. SHERMAN</u>	Address	<u>2550 W. SHERMAN</u>

Thank you for taking the time to vote on this important issue.

City of Muskegon
City Clerk's Office

① Norton shores has been talked to
about funding they have none

2-8-04

Dear City Commission,

My name is Melvin Ernstott
my address is 2442 W. Sherman Blvd.
I sent in my vote sheet and
as you know I voted no to the
improvement of Sherman Blvd.
from Lincoln St. to Beach St. for
the following reasons:

First of all I'll bring up Nugent
Sand Company, the big sand trucks
have caused damage to my foundation
of my house, my fire place chimney
even has moved from the side of my house
from ground vibration as these trucks
pass my house day after day, year
after year.

My understanding is that Norton
Shores district has to pay nothing
towards fixing this road, and they
are the very ones mostly destroying
it, plus affecting foundations of

(2)

houses along Sherman Blvd.

Also my understanding is that Nugent Land Company only has about 3 yrs or so left on their contract to mine sand and then they are moving on some where else to do their destruction in some other district.

I think that it would be a better time for this project of improvements to Sherman Blvd. would be when Nugent Land Co. has moved out of this area.

Also by then maybe some peoples money flow would be better, because as you know by now that the cost of everything from gasoline to plates for your vehicles has went way up, not counting many other things in the State of Michigan.

This is very bad timing for a lot of us.

(3)

I'm sending this letter with
one of my neighbors Jim Shields
as my agent.

Also the reason I can't be at
the meeting, I work in Holland, Mi.
and I work night shift and can't
get time off at this time.

Thank you,
Melvin Ernstott

Phone Number
731-755-0873

H-1531 SHERMAN BLVD., LINCOLN ST. TO BEACH ST.

PROPERTY OWNER SPECIAL ASSESSMENT RESPONSE TABULATION

	FEET	PERCENTAGE	FOR				TOTAL NUMBER OF PARCELS - 18				OPPOSE	
			LETTER#	ST#	ST NAME	PARCEL#	FEET	LETTER#	ST#	ST NAME	PARCEL#	FEET
TOTAL ASSESSABLE FRONT FOOTAGE	1085.500 ***							5	2586	FOUNTAIN	24-205-685-0011-00	49.00
FRONT FEET OPPOSED	547.33	50.42% 60.14%						14	2587	GROVE	24-205-685-0020-00	50.00
RESPONDING FRONT FEET IN FAVOR	0.000	0.00%						16	2432	SHERMAN	24-205-670-0009-00	47.00
NOT RESPONDING - FRONT FEET IN FAVOR	538.170	49.58%						15	2442	SHERMAN	24-205-670-0007-00	100.00
TOTAL FRONT FEET IN FAVOR	538.170	49.58%						10	2494	SHERMAN	24-205-685-0016-00	51.75
								9	2500	SHERMAN	24-205-685-0015-00	49.74
								6	2520	SHERMAN	24-205-685-0012-00	49.84
								4	2550	SHERMAN	24-205-086-0014-00	50.00
								2	2572	SHERMAN	24-205-686-0010-00	100.00

① Jim Shields
2586 Fountain - opposes

② Melvin Onstott
2442 Sherman - opposes

③ Wendell Hallman
2500 Sherman - opposes

④ Chad Murphy
2596 Sherman - opposes

⑤ Mr. Jim Barker
2432 Sherman - opposes

TOTALS

0.00

547.33

TABULATED AS OF: 04:35 PM

Commission Meeting Date: January 27, 2004

*2nd
Reading
2-10-04*

Date: January 16, 2004
To: Honorable Mayor and City Commissioners
From: Planning & Economic Development *CBC*
**RE: Rezoning request for property located at 407 Marquette Ave.
(SE corner of Marquette Ave. and Wood St.)**

SUMMARY OF REQUEST:

Request to rezone property located at 407 Marquette Ave., at the SE corner of Marquette Ave. and Wood St., from R-1, Single-Family Residential to B-1, Limited Business.

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Staff recommends denial of the request due to lack of compliance with the future land use map and Master Land Use Plan.

COMMITTEE RECOMMENDATION:

The Planning Commission voted to deny the request at their 1/15 meeting. Commissioners Spataro, Aslakson, Johnson and Sartorius voted for denial, Commissioners Michalski and Smith voted against denial, and Commissioners Mazade and Warmington abstained. T. Harryman was absent.

ROLL CALL/ACTION SHEET

①

M - Shepherd to call?
no support

PRESENT	NAME	ACTION	AYES	NAYS	COMMENT
	Commissioner Shepherd		✓		
	Commissioner Spataro	M	✓		
	Mayor Warmington			✓	do
	Commissioner Carter			✓	deny request
	Commissioner Davis			✓	
	Commissioner Gawron	S	✓		
	Vice Mayor Larson			✓	fail

ROLL CALL/ACTION SHEET

2004-13(e)

②

PRESENT	NAME	ACTION	AYES	NAYS	COMMENT
	Commissioner Spataro			✓	passes.
	Mayor Warmington		✓		
	Commissioner Carter		✓		
	Commissioner Davis	S	✓		approve rezoning
	Commissioner Gawron			✓	
	Vice Mayor Larson	M	✓		B-1
	Commissioner Shepherd			✓	

CITY OF MUSKEGON

MUSKEGON COUNTY, MICHIGAN

ORDINANCE NO. _____

An ordinance to amend the zoning map of the City to provide for a zone change for certain property from R-1 "Single-Family Residential" to B-1 "Limited Business"

THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY ORDAINS:

The zoning map of the City of Muskegon is hereby amended to change the zoning of the following described property from R-1 "Single-Family" to B-1 "Limited Business":

CITY OF MUSKEGON REVISED PLAT OF 1903, LOTS 4 & 5 BLK 12

This ordinance adopted:

Ayes: _____

Nays: _____

Adoption Date: _____

Effective Date: _____

First Reading: _____

Second Reading: _____

CITY OF MUSKEGON

By: _____
Gail A. Kunding, MMC, City Clerk

CERTIFICATE (Rezoning of 407 Marquette from R-1 to B-1)

The undersigned, being the duly qualified clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the 10th day of February, 2004, at which meeting a quorum was present and remained throughout, and that the original of said ordinance is on file in the records of the City of Muskegon. I further certify that the meeting was conducted and public notice was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

DATED: _____, 2004.

Gail A. Kunding, MMC
Clerk, City of Muskegon

Publish: Notice of Adoption to be published once within ten (10) days of final adoption.

CITY OF MUSKEGON

NOTICE OF ADOPTION

Please take notice that on February 10, 2004, the City Commission of the City of Muskegon adopted an ordinance amending the zoning map to provide for the change of zoning of the following property from R-1 "Single-Family Residential" to B-1 "Limited Business":

CITY OF MUSKEGON REVISED PLAT OF 1903, LOTS 4 & 5 BLK 12

Copies of the ordinance may be viewed and purchased at reasonable cost at the Office of the City Clerk in the City Hall, 933 Terrace Street, Muskegon, Michigan, during regular business hours.

This ordinance amendment is effective ten days from the date of this publication.

Published _____, 2004

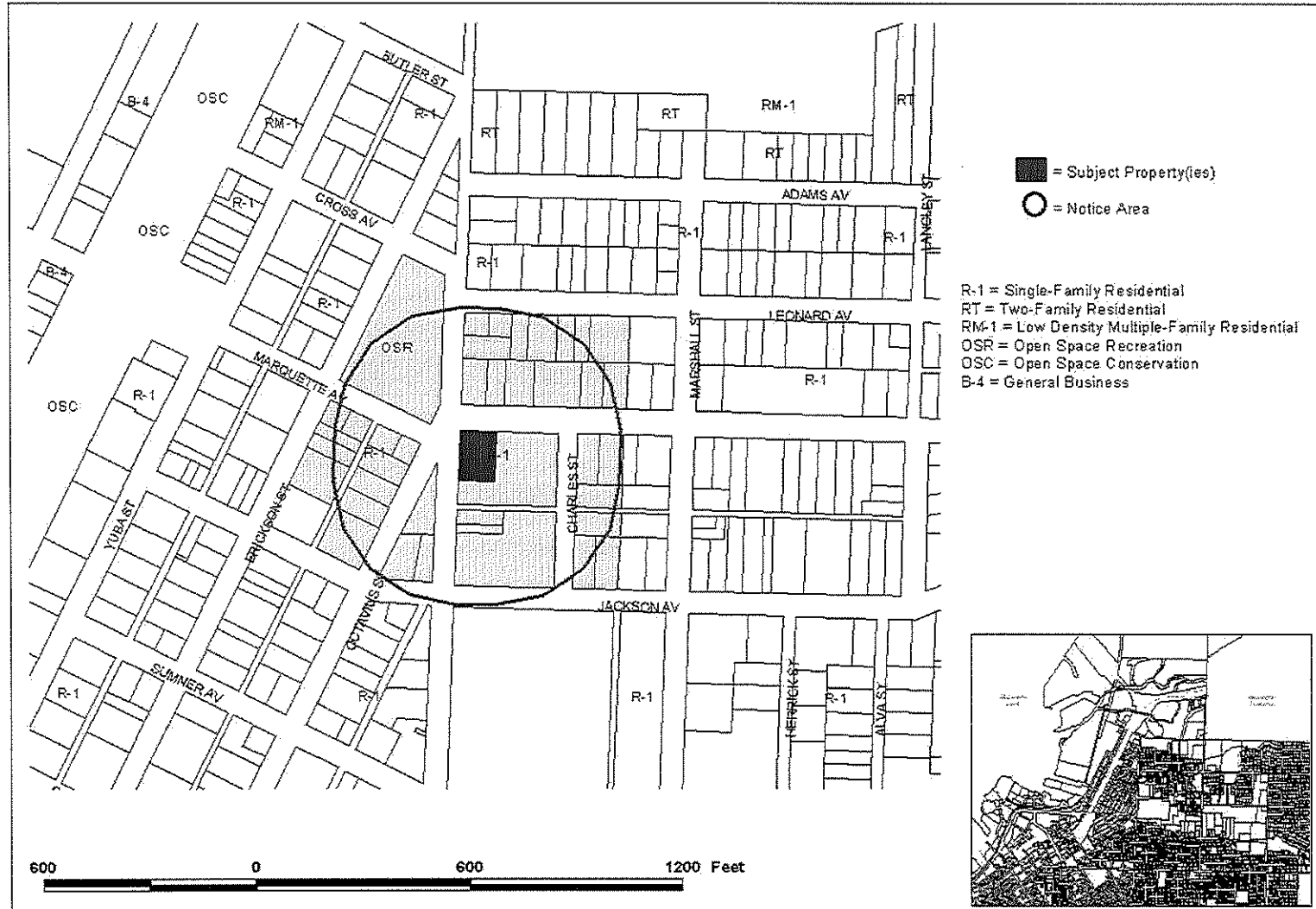
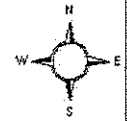
CITY OF MUSKEGON

By _____
Gail A. Kunding, MMC
City Clerk

PUBLISH ONCE WITHIN TEN (10) DAYS OF FINAL PASSAGE.

Account No. 101-80400-5354

City of Muskegon
Planning Commission
Case # 2004-01



Staff Report [EXCERPT]
CITY OF MUSKEGON
PLANNING COMMISSION
REGULAR MEETING
January 15, 2004

Hearing; Case 2004-1: Request to rezone the property located at 407 Marquette Ave. from R-1, Single-Family Residential to B-1, Limited Business, by Ray Reasonover.

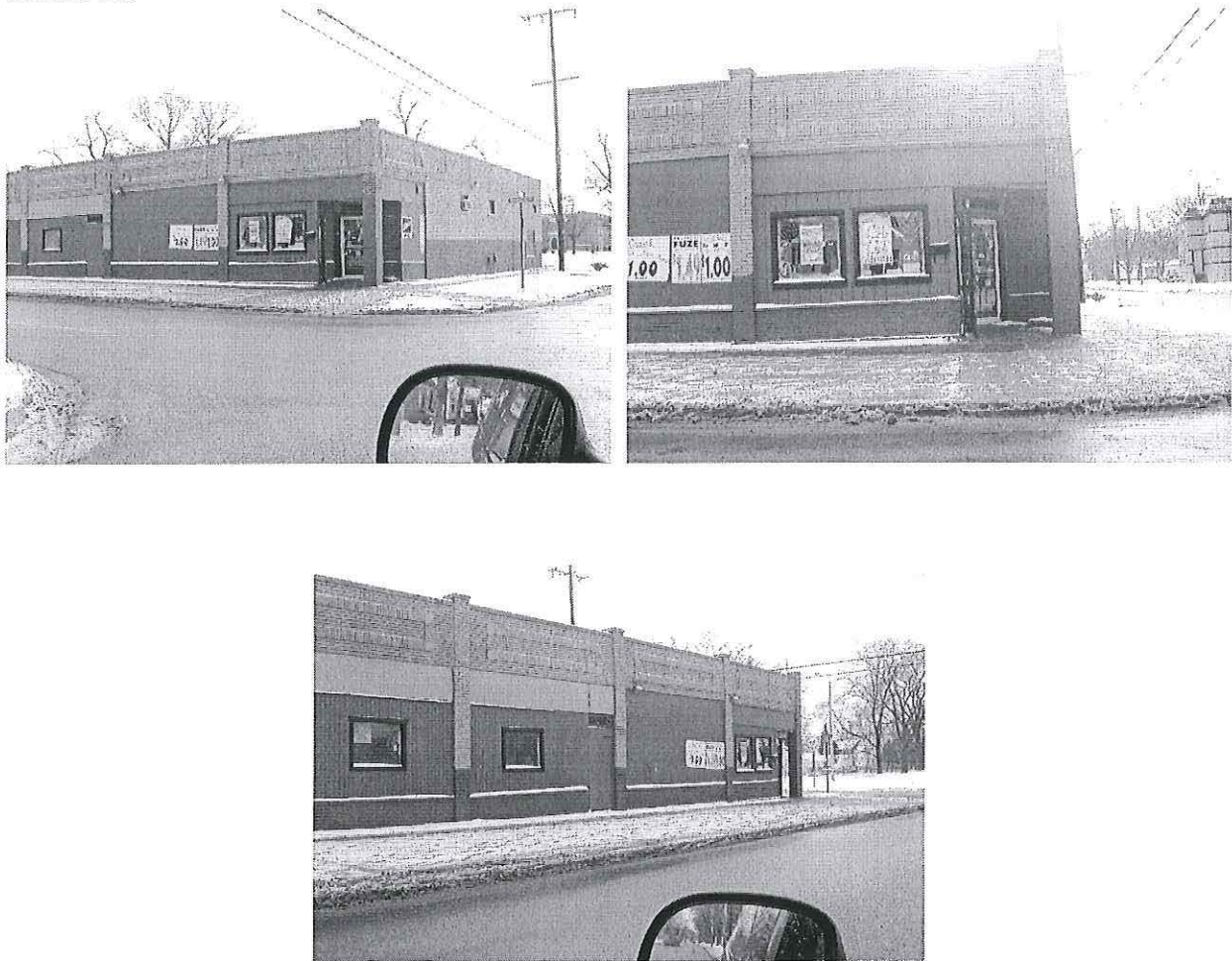
BACKGROUND

1. This request includes the property at the southeast corner of Marquette Ave. and Wood St. The property currently contains a small 'corner store' type of mini-mart and additional vacant space. There are two special use permits in place on this property – one for the mini-mart and a second for a youth recreational center which has never materialized.
2. The subject property is currently zoned R-1, Single-Family Residential. The Zoning Ordinance was amended several years ago to allow existing previously nonconforming commercial structures in residential districts to be used for various low-scale commercial uses. This language is how the special use permits on the subject property were approved. The intent of this language is to allow some practical use for these buildings which would not likely be either renovated or torn down for residential uses and would otherwise sit vacant. The language also allows small scale, low intensity uses, similar to those allowed in the B-1, Limited Business zoning district, in or near neighborhoods. This helps to promote the idea of 'neighborhood businesses'.
3. When the language was included that allowed these commercial buildings to be used commercially in residential zones, several conditions were also included. One of these conditions is that certain types of uses are prohibited under this language, "*Prohibited uses: Activities specifically prohibited include repair or service of motor vehicles and other large equipment; uses serving or selling alcohol, manufacturing processes which would normally require industrial zoning; any activity which may become a nuisance due to noise, unsightliness or odor; and any activity which may adversely affect surrounding property.*"
4. When the Special Use Permit was approved for the mini-mart in August of 2001, one of the conditions of the permit reinforced the prohibition against selling alcohol on the site. At the time, the property owner stated that he had no intention of selling alcohol in the store. However, since that time the property has changed hands and the store has a new owner/operator. The current owner would like to sell alcohol in the store.
5. As the sale of alcohol is prohibited on this site both by the ordinance language allowing the property to be re-used commercially and by the approved Special Use Permit for this property, the applicant is asking that the property be rezoned to a commercial designation. The prohibition against alcohol sales does not appear in the B-1 district language – it was added specifically to the special use permit language for commercial buildings in residential districts. If the property were to be rezoned to B-1 and the Special Use Permit were dissolved (since the use of the property as a

store would be allowed in the B-1 district by right, the Special Use Permit would no longer be necessary), then the applicant would be free to seek a liquor license in order to sell alcohol on the property.

6. The City owns several vacant parcels of property directly adjacent to the subject property. This corner is a somewhat busy one since Marquette Ave. and Wood St. each carry a heavier load of traffic than a minor residential street. To the south of the subject property is an existing church. Although this general area is entirely zoned for single-family residential, this particular block does not contain any existing homes. However, given the recent level of increased interest in the Jackson Hill neighborhood for single-family building projects, there is a good likelihood that the City-owned parcels may be in demand in the near future for single-family residential purposes.
7. The closest area to the subject property which is already currently zoned for commercial use is at the corner of Marquette Ave. and Getty St., where there is some B-1 zoning. There is not much commercial zoning existing within the Jackson Hill neighborhood. The subject property is located at probably the busiest corner in this neighborhood. If any commercial zoning were to be located in this neighborhood, the subject property would probably be the most practical spot for it. However, the zoning ordinance does permit small scale commercial use on this property without it needing to be rezoned, and the special use permit language is even more restrictive than the B-1 district, which helps to further protect the surrounding neighborhood.
8. The Future Land Use Map shows the subject property as "Single & Two-Family".
9. The Master Land Use Plan states:
 - ◆ It is the goal of the Master Plan to maintain the residential integrity of the sub-area, while setting aside small segments suitable for commercial and industrial uses in a highly compatible, non-threatening, fashion.
 - ◆ Single-family homes are found throughout the sub-area including many new homes located in the Marquette neighborhood. They range from well to poorly maintained dwellings. Sub-Area 12 has the highest concentration of homes experiencing significant site deterioration. A variety of schools and churches are interspersed throughout and compliment the residential flavor of the area.
10. The Master Plan recommends for this sub-area:
 - ◆ Clustered commercial development should be confined to the US-31 and Getty Street intersections, consistent with similar development identified in Sub-Areas 3 and 4.

PHOTOS



ORDINANCE EXCERPTS

ARTICLE IV - R ONE FAMILY RESIDENTIAL DISTRICTS

PREAMBLE

These districts are designed to be composed of low density residential development. The regulations are intended to stabilize, protect, and encourage the residential character of the district and prohibit activities not compatible with a residential neighborhood. Development is limited to single family dwellings and such other uses as schools, parks, churches, and certain public facilities which serve residents of the district. It is the intent of these districts to recognize that the City of Muskegon has been developed and platted with some lots that are smaller than those found in recently urbanized communities, and the standards in Section 2100 reflect residential development standards that the citizens of Muskegon find to be compatible.

SECTION 400: PRINCIPAL USES PERMITTED

In R, One Family Residential, Districts no building or land shall be used and no building shall be erected, structurally altered, or occupied except for one or more of the following specified uses, unless otherwise provided in this Ordinance;

1. One Family detached dwellings.
2. Home occupations of a non-industrial nature may be permitted. Permissible home occupations include, but are not limited to the following: [amended 11/02]
- ...
2. Adult Foster Care Family Homes, provided that such facilities shall be at least one thousand five hundred (1,500) feet from any other similar facility. [amended 11/02]
3. Accessory buildings and accessory uses customarily incidental to any of the above Principal Uses Permitted.
4. Uses similar to the above Principal Uses Permitted.

SECTION 401: SPECIAL LAND USES PERMITTED [amended 2/02]

The following uses, and their accessory buildings and accessory uses, shall be permitted under the purview of Section 2332 after review and approval of the use (and a site plan, if required) by the Planning Commission, after Public Hearing, subject to the applicable conditions, and any other reasonable conditions imposed by the Planning Commission:

1. Private recreational areas, and institutional recreational centers when not operated for profit, and nonprofit swimming pool clubs, all subject to the following conditions: [amended 2/02]
- ...
2. Colleges, universities, and other such institutions of higher learning, public and private, offering courses in general, technical, or religious education not operated for profit, all subject to the following conditions:
- ...
3. Churches and other facilities normally incidental thereto subject to the following conditions:
- ...
4. Elementary, intermediate, and/or secondary schools offering courses in general education, provided such uses are set back thirty (30) feet from any lot in a residential zone.
5. Cemeteries.
6. Previously existing or established commercial uses not already converted to a residential use may be authorized under Special Use Permit for the following [amended 12/99]:
- ...
7. Accessory buildings and accessory uses customarily incidental to any of the above Special Land Uses Permitted.
8. Uses similar to the above Special Land Uses Permitted.

SECTION 402: [RESERVED] [amended 8/01]

SECTION 403: PLANNED UNIT DEVELOPMENT OPTION [amended 12/97]

...

SECTION 404: AREA AND BULK REQUIREMENTS [amended 4/00]

...

ARTICLE X - B-1 LIMITED BUSINESS DISTRICTS

PREAMBLE

The B-1 Limited Business Districts are designed primarily for the convenience of persons residing in adjacent residential areas or neighborhoods, and to permit only such uses as are necessary to satisfy those limited basic, daily shopping and/or service needs, which by their very nature are not similar to the shopping patterns of the B-2 convenience and Comparison, B-3 Central Business District, and B-4 General Business Districts. B-1 Districts are also intended to be utilized at planned locations in the City as zones of transition between major thoroughfares and residential areas, and between intensive nonresidential areas and residential areas. In the B-1 District all business establishments shall be retail and/or service establishments dealing directly with consumers. All goods produced on the premises shall be sold at retail on the premises where produced. All business, servicing or processing, except off-street parking or loading, shall be conducted within a completely enclosed building, or in an area specifically approved by the City.

SECTION 1000: PRINCIPAL USES PERMITTED

In a B-1 Limited Business District no building or land shall be used and no building shall be erected, structurally altered, or occupied except for one (1) or more of the following specified uses, unless otherwise provided for in this Ordinance:

1. Any generally recognized retail business which supplies new commodities on the premises for persons residing in adjacent residential areas such as: groceries, meats, dairy products, baked goods or other foods, drugs, drygoods, and notions or hardware. No individual uses, either freestanding or in a group of uses, shall exceed two thousand five hundred (2,500) square feet in area.
2. Any personal service establishment which performs services on the premises for persons residing in adjacent residential areas, such as: Shoe repair, dry cleaning shops, tailor shops, beauty parlors, barber shops, dressmaker, tailor, pharmacist, or an establishment doing radio, television, or home appliance repair, and similar establishments that require a retail character no more objectionable than the aforementioned, subject to the provision that no more than five (5) persons shall be employed at any time in the sale, repair, or other processing of goods.
3. Professional offices of doctors, lawyers, dentists, chiropractors, osteopaths, architects, engineers, accountants, and similar or allied professions. No individual use shall exceed two thousand five hundred (2,500) square feet in area.
4. Office buildings for any of the following types of occupations: executive, administrative and professional. No individual use shall exceed two thousand five hundred (2,500) square feet in area.
5. Residential uses as part of a building in this zone shall be allowed upon issuance of a Certificate of Occupancy from the Department of Inspections, provided that the minimum lot area requirements of the RM-1 District are met.
6. Accessory buildings and accessory uses customarily incidental to any of the above Principal Uses Permitted.
7. Uses similar to the above Principal Uses Permitted.

SECTION 1001: SPECIAL LAND USES PERMITTED

The following area, and their accessory buildings and accessory uses, shall be permitted under the purview of Section 2332 after review and approval of the use (and a site plan, if required) by the Planning Commission, after Public Hearing, subject to the applicable conditions and any other reasonable conditions imposed by the Planning Commission. A site plan shall not be required when there are no external changes made to the buildings or properties.

1. Restaurants, or other places serving food, except drive-in or drive-through restaurants.
2. Churches and other facilities normally incidental thereto subject to the following conditions:
...
3. Accessory buildings and accessory uses customarily incidental to the above Special Land Uses Permitted.
4. Uses similar to the above Special Land Uses Permitted.

SECTION 1002: PLANNED UNIT DEVELOPMENTS

...

SECTION 1003: AREA AND BULK REQUIREMENTS [amended 4/00]

...

RECOMMENDATION

B-1 is intended as a 'neighborhood' commercial zoning designation, and only allows small scale, low intensity commercial uses. The square footage of most permitted uses in the B-1 district is limited to 2,500 square feet. If the Planning and City Commissions were inclined to approve a rezoning for this property to a commercial designation, staff would feel most comfortable with the B-1 district there. However, since the existing ordinance language and special use permit do allow small scale commercial uses (including the current use) at this site without a rezoning, staff would recommend denial of this request.

DELIBERATION

Criteria-based questions typically asked during a rezoning include:

1. **What**, if any, identifiable **conditions** related to the petition **have changed which justify** the petitioned **change in zoning**.
2. **What** are the **precedents and the possible effects** of precedent which **might result from the approval or denial** of the petition.
3. What is the **impact** of the amendment on the ability of the city to provide **adequate public services and facilities and/or programs** that might reasonably be required in the future if the petition is approved.

4. Does the petitioned zoning change adversely affect the environmental conditions or value of the surrounding property.
5. Does the petitioned zoning change generally **comply with the adopted Future Land Use Plan of the City.**
6. Are there any **significant negative environmental impacts** which would reasonably occur if the petitioned zoning change and resulting allowed structures were built such as:
 - a. **Surface water** drainage problems
 - b. **Waste water** disposal problems
 - c. Adverse effect on surface or subsurface **water quality**
 - d. The **loss of valuable natural resources** such as **forest, wetland, historic sites, or wildlife areas.**

Date: February 10, 2004
To: Honorable Mayor and City Commissioners
From: Engineering
RE: City – MDOT Agreement for:
Sherman Blvd. Lincoln to Beach

SUMMARY OF REQUEST:

To approve the attached contract with MDOT for the reconstruction of Sherman Blvd. from Lincoln to Beach Street and to approve the attached resolution authorizing the Mayor and City Clerk to sign the contract.

FINANCIAL IMPACT:

MDOT's participation is estimated at \$355,830 but not to exceed 81.85% of eligible cost. The estimated total cost of the project, including the none participating items of engineering and watermain, is \$550,000.

BUDGET ACTION REQUIRED:

None at this time. The City's share of the cost will come out of the Major Street and water funds as was budgeted.

STAFF RECOMMENDATION:

That the attached agreement and resolution be approved.

COMMITTEE RECOMMENDATION:

RESOLUTION 2004-20(a)

RESOLUTION FOR APPROVAL OF A CONTRACT AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE CITY OF MUSKEGON FOR THE RECONSTRUCTION OF SHERMAN BLVD. FROM LINCOLN STREET TO BEACH STREET ALONG WITH SOME WATER MAIN WORK TOGETHER WITH THE NECESSARY RELATED WORK AND AUTHORIZATION FOR MAYOR STEPHEN J. WARMINGTON AND CITY CLERK GAIL A KUNDINGER TO EXECUTE SAID CONTRACT

Moved by Vice Mayor Larson and supported by

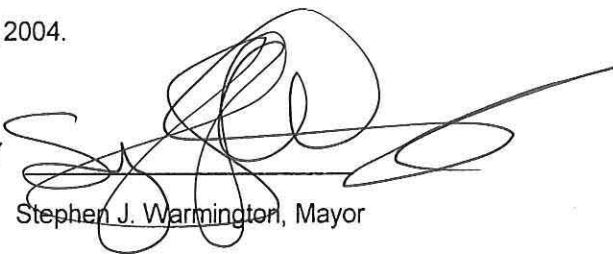
Commissioner Gawron that the following Resolution be adopted:

WHEREAS, entry by the City of Muskegon into Contract no. **04-5014** between the Michigan Department of Transportation and the City of Muskegon for the **reconstruction of Sherman Blvd from Lincoln to Beach St.** within the City is in the best interests of the City of Muskegon.

RESOLVED, that entry by the City into Contract Agreement Number **04-5014** be and the same is hereby authorized and approved and the Mayor and Clerk are authorized to execute said contract for and on behalf of the City of Muskegon.

Adopted this 10th day of February, 2004.

BY


Stephen J. Warmington, Mayor

ATTEST


Gail A. Kunderger, City Clerk

CERTIFICATION

This resolution was adopted at a meeting of the City Commission, held on February 10, 2004. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By


Gail A. Kunderger, Clerk



STATE OF MICHIGAN

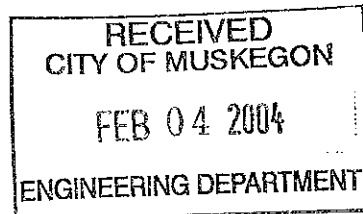
DEPARTMENT OF TRANSPORTATION
LANSING

JENNIFER M. GRANHOLM
GOVERNOR

GLORIA J. JEFF
DIRECTOR

January 30, 2004

Ms. Gail Kunding
Clerk
City of Muskegon
933 Terrace Street, P.O. Box 536
Muskegon, MI 49443-0536



Dear Ms. Kunding:

RE: MDOT Contract No.: 04-5014
Control Section: STUL 61407
Job Number: 56377

Enclosed is the original and one copy of the above described contract between your organization and the Michigan Department of Transportation (MDOT). Please take time to read and understand this contract. If this contract meets with your approval, please complete the following checklist:

___ **PLEASE DO NOT DATE THE CONTRACTS.** MDOT will date the contracts when they are executed. A contract is not executed unless it has been signed by both parties.

___ **Secure the necessary signatures on all contracts.**

___ **Include a certified resolution.** The resolution should specifically name the officials who are authorized to sign the contracts.

___ **Return all copies of the contracts to my attention of the Department's Design Division, 2nd floor for MDOT execution.**

A copy of the executed contract will be forwarded to you. If you have any questions, please feel free to contact me at (517) 335-2264.

Sincerely,

Jackie Burch
Contract Processing Specialist
Design Support Area

Enclosure



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

GLORIA J. JEFF
DIRECTOR

March 1, 2004

Ms. Gail Kunderinger
Clerk
City of Muskegon
933 Terrace Street
P.O. Box 536
Muskegon, MI 49443-0536

Dear Ms. Kunderinger:

RE: MDOT Contract Number: 04-5014
Control Section: STUL 61407
Job Number: 56377

Enclosed is a fully executed copy of the above noted agreement.

Sincerely,

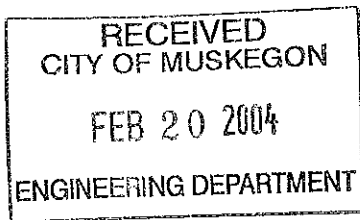
Jackie Burch
Contract Processing Specialist
Design Support Area

Enclosure

Cc: M. Harbison, Design Support Area
Project Accounting, Financial Operations Division
Grand Region Engineer

cc: Engineering

STP



DIR

Control Section	STUL 61407
Job Number	56377
Project	STP 0461 (308)
Federal Item No.	HH 3843
CFDA No.	20.205
Contract No.	04-5014

PART I

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of FEB 27 2004, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF MUSKEGON, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in the City of Muskegon, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated January 16, 2004, attached hereto and made a part hereof:

PART A – FEDERAL PARTICIPATION

Hot mix asphalt paving work along Sherman Boulevard from Lincoln Street to Beach Street; including pavement removal, grading, drainage structure adjustment, and permanent pavement marking work; and all together with necessary related work.

PART B – NO FEDERAL PARTICIPATION

Watermain work along Sherman Boulevard from Lincoln Street to Beach Street; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties hereto shall undertake and complete the PROJECT in accordance with the terms of this contract.

2. The term "PROJECT COST", as herein used, is hereby defined as the cost of the physical construction necessary for the completion of the PROJECT.

Costs for construction engineering and inspection incurred by the DEPARTMENT will be charged 100 percent to the REQUESTING PARTY. Any other costs incurred by the DEPARTMENT as a result of this contract will be at PROJECT COST.

The costs incurred by the REQUESTING PARTY for preliminary engineering, construction engineering and inspection, and right-of-way are excluded from the PROJECT COST as defined by this contract.

3. The DEPARTMENT is authorized by the REQUESTING PARTY to administer on behalf of the REQUESTING PARTY all phases of the PROJECT including advertising and awarding the construction contract for the PROJECT or portions of the PROJECT. Such administration shall be in accordance with PART II, Section II of this contract.

Any items of the PROJECT COST incurred by the DEPARTMENT may be charged to the PROJECT.

4. The REQUESTING PARTY, at no cost to the PROJECT or to the DEPARTMENT, shall:

- A. Design or cause to be designed the plans for the PROJECT.
- B. Appoint a project engineer who shall be in responsible charge of the PROJECT and ensure that the plans and specifications are followed.
- C. Perform or cause to be performed the construction engineering and inspection services necessary for the completion of the PROJECT.

The REQUESTING PARTY will furnish the DEPARTMENT proposed timing sequences for trunkline signals that, if any, are being made part of the improvement. No timing adjustments shall be made by the REQUESTING PARTY at any trunkline intersection, without prior issuances by the DEPARTMENT of Standard Traffic Signal Timing Permits.

5. The PROJECT COST shall be met in accordance with the following:

PART A

Federal Surface Transportation Funds shall be applied to the eligible items of the PART A portion of the PROJECT COST at the established Federal participation ratio equal to 81.85 percent up to an amount not to exceed \$355,830. The balance of the PART A portion of the PROJECT COST, after deduction of Federal Funds, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

PART B

The PART B portion of the PROJECT COST is not eligible for Federal participation and shall be charged to and paid 100 percent by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Any items of PROJECT COST not reimbursed by Federal Funds will be the sole responsibility of the REQUESTING PARTY.

6. No working capital deposit will be required for this PROJECT.

In order to fulfill the obligations assumed by the REQUESTING PARTY under the provisions of this contract, the REQUESTING PARTY shall make prompt payments of its share of the PROJECT COST upon receipt of progress billings from the DEPARTMENT as herein provided. All payments will be made within 30 days of receipt of billings from the DEPARTMENT. Billings to the REQUESTING PARTY will be based upon the REQUESTING PARTY'S share of the actual costs incurred less Federal Funds earned as the PROJECT progresses.

In the event of any discrepancies between PART I and PART II of this contract, the provisions of PART I shall prevail.

7. Upon completion of construction of the PROJECT, the REQUESTING PARTY will promptly cause to be enacted and enforced such ordinances or regulations as may be necessary to prohibit parking in the roadway right-of-way throughout the limits of the PROJECT.

8. The performance of the entire PROJECT under this contract, whether Federally funded or not, will be subject to the provisions and requirements of PART II that are applicable to a Federally funded project.

9. The REQUESTING PARTY certifies that a) it is a person under 1995 PA 71 and is not aware of and has no reason to believe that the property is a facility as defined in MSA 13A.20101(1)(l); b) the REQUESTING PARTY further certifies that it has completed the tasks required by MCL 324.20126 (3)(h); MSA 13A.20126(3)(h); c) it conducted a visual inspection of property within the existing right of way on which construction is to be performed to determine if any hazardous substances were present; and at sites on which historically were located businesses that involved hazardous substances, it performed a reasonable investigation to determine whether hazardous substances exist. This reasonable investigation should include, at a minimum, contact with local, state and federal environmental agencies to determine if the site has been identified as, or potentially as, a site containing hazardous substances; d) it did not cause or contribute to the release or threat of release of any hazardous substance found within the PROJECT limits.

The REQUESTING PARTY also certifies that, in addition to reporting the presence of any hazardous substances to the Department of Environmental Quality, it has advised the DEPARTMENT of the presence of any and all hazardous substances which the REQUESTING PARTY found within the PROJECT limits, as a result of performing the investigation and visual inspection required herein. The REQUESTING PARTY also certifies that it has been unable to identify any entity who may be liable for the cost of remediation. As a result, the REQUESTING PARTY has included all estimated costs of remediation of such hazardous substances in its estimated cost of construction of the PROJECT.

10. If, subsequent to execution of this contract, previously unknown hazardous substances are discovered within the PROJECT limits, which require environmental remediation pursuant to either state or federal law, the REQUESTING PARTY, in addition to reporting that fact to the Department of Environmental Quality, shall immediately notify the DEPARTMENT, both orally and in writing of such discovery. The DEPARTMENT shall consult with the REQUESTING PARTY to determine if it is willing to pay for the cost of remediation and, with the FHWA, to determine the eligibility, for reimbursement, of the remediation costs. The REQUESTING PARTY shall be charged for and shall pay all costs associated with such remediation, including all delay costs of the contractor for the PROJECT, in the event that remediation and delay costs are not deemed eligible by the FHWA. If the REQUESTING PARTY refuses to participate in the cost of remediation, the DEPARTMENT shall terminate the PROJECT. The parties agree that any costs or damages that the DEPARTMENT incurs as a result of such termination shall be considered a PROJECT COST.

11. If federal and/or state funds administered by the DEPARTMENT are used to pay the cost of remediating any hazardous substances discovered after the execution of this contract and if there is a reasonable likelihood of recovery, the REQUESTING PARTY, in cooperation with the Department of Environmental Quality and the DEPARTMENT, shall make a diligent effort to recover such costs from all other possible entities. If recovery is made, the DEPARTMENT shall be reimbursed from such recovery for the proportionate share of the amount paid by the FHWA and/or the DEPARTMENT and the DEPARTMENT shall credit such sums to the appropriate funding source.

12. The DEPARTMENT'S sole reason for entering into this contract is to enable the REQUESTING PARTY to obtain and use funds provided by the Federal Highway Administration pursuant to Title 23 of the United States Code.

Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT or its agents pursuant to the terms of this contract are done to assist the REQUESTING PARTY in meeting program guidelines in order to qualify for available funds. Such approvals, reviews, inspections and recommendations by the DEPARTMENT or its agents shall not relieve the REQUESTING PARTY and the local agencies, as applicable, of their ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT or its agents is assuming any liability, control or jurisdiction.

The providing of recommendations or advice by the DEPARTMENT or its agents does not relieve the REQUESTING PARTY and the local agencies, as applicable of their exclusive jurisdiction of the highway and responsibility under MCL 691.1402, MSA 3.996(102).

When providing approvals, reviews and recommendations under this contract, the DEPARTMENT or its agents is performing a governmental function, as that term is defined in MCL 691.1401; MSA 3.996(101), which is incidental to the completion of the PROJECT.

13. The DEPARTMENT, by executing this contract, and rendering services pursuant to this contract, has not and does not assume jurisdiction of the highway, described as the PROJECT for purposes of MCL 691.1402; MSA 3.996(102). Exclusive jurisdiction of such highway for the purposes of MCL 691.1402; MSA 3.996(102) rests with the REQUESTING PARTY and other local agencies having respective jurisdiction.

14. The REQUESTING PARTY shall approve all of the plans and specifications to be used on the PROJECT and shall be deemed to have approved all changes to the plans and specifications when put into effect. It is agreed that ultimate responsibility and control over the PROJECT rests with the REQUESTING PARTY and local agencies, as applicable.

15. The REQUESTING PARTY agrees that the costs reported to the DEPARTMENT for this contract will represent only those items that are properly chargeable in accordance with this contract. The REQUESTING PARTY also certifies that it has read the contract terms and has made itself aware of the applicable laws, regulations, and terms of this contract that apply to the reporting of costs incurred under the terms of this contract.

16. The parties shall promptly provide comprehensive assistance and cooperation in defending and resolving any claims brought against the DEPARTMENT by the contractor, vendors or suppliers as a result of the DEPARTMENT'S award of the construction contract for the PROJECT. Costs incurred by the DEPARTMENT in defending or resolving such claims shall be considered PROJECT COSTS.

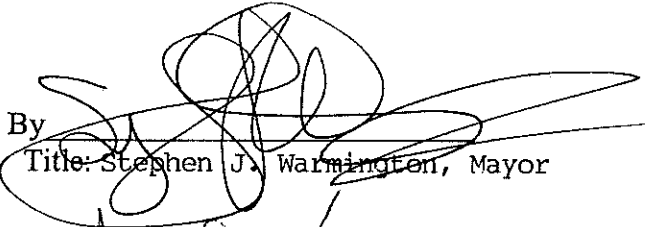
17. The DEPARTMENT shall require the contractor who is awarded the contract for the construction of the PROJECT to provide insurance in the amounts specified and in accordance with the DEPARTMENT'S current Standard Specifications for Construction and to:

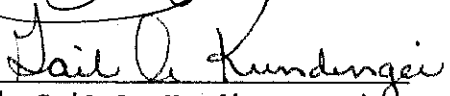
- A. Maintain bodily injury and property damage insurance for the duration of the PROJECT.
- B. Provide owner's protective liability insurance naming as insureds the State of Michigan, the Michigan State Transportation Commission, the DEPARTMENT and its officials, agents and employees, the REQUESTING PARTY and any other county, county road commission, or municipality in whose jurisdiction the PROJECT is located, and their employees, for the duration of the PROJECT and to provide, upon request, copies of certificates of insurance to the insureds. It is understood that the DEPARTMENT does not assume jurisdiction of the highway described as the PROJECT as a result of being named as an insured on the owner's protective liability insurance policy.
- C. Comply with the requirements of notice of cancellation and reduction of insurance set forth in the current standard specifications for construction and to provide, upon request, copies of notices and reports prepared to those insured.

18. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolutions approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

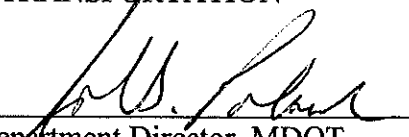
IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

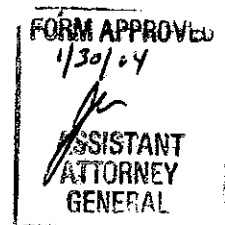
CITY OF MUSKEGON

By 
Title: Stephen J. Warmingsten, Mayor

By 
Title: Gail A. Kunderger, City Clerk

MICHIGAN DEPARTMENT
OF TRANSPORTATION

By 
Department Director MDOT



January 16, 2004

EXHIBIT I

CONTROL SECTION	STUL 61407
JOB NUMBER	56377
PROJECT	STP 0461 (308)

ESTIMATED COST

CONTRACTED WORK

	<u>PART A</u>	<u>PART B</u>	<u>TOTAL</u>
Estimated Cost	\$435,900	\$37,100	\$473,000

COST PARTICIPATION

GRAND TOTAL ESTIMATED COST	\$435,900	\$37,100	\$473,000
Less Federal Funds*	<u>\$355,830</u>	<u>\$ -0-</u>	<u>\$355,830</u>
BALANCE (REQUESTING PARTIES SHARE)	\$ 80,070	\$37,100	\$117,170

*Federal Funds shall be applied to the eligible items of the PART A portion of the PROJECT COST at a participation ratio equal to 81.85 percent up to an amount not to exceed \$355,830.

NO DEPOSIT

DOT

TYPE B
BUREAU OF HIGHWAYS
03-15-93

PART II

STANDARD AGREEMENT PROVISIONS

SECTION I COMPLIANCE WITH REGULATIONS AND DIRECTIVES

SECTION II PROJECT ADMINISTRATION AND SUPERVISION

SECTION III ACCOUNTING AND BILLING

SECTION IV MAINTENANCE AND OPERATION

SECTION V SPECIAL PROGRAM AND PROJECT CONDITIONS

SECTION I

COMPLIANCE WITH REGULATIONS AND DIRECTIVES

- A. To qualify for eligible cost, all work shall be documented in accordance with the requirements and procedures of the DEPARTMENT.
- B. All work on projects for which reimbursement with Federal funds is requested shall be performed in accordance with the requirements and guidelines set forth in the following Directives of the Federal-Aid Policy Guide (FAPG) of the FHWA, as applicable, and as referenced in pertinent sections of Title 23 and Title 49 of the Code of Federal Regulations (CFR), and all supplements and amendments thereto.
 - 1. Engineering
 - a. FAPG (6012.1): Preliminary Engineering
 - b. FAPG (23 CFR 172): Administration of Engineering and Design Related Service Contracts
 - c. FAPG (23 CFR 635A): Contract Procedures
 - d. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments--Allowable Costs
 - 2. Construction
 - a. FAPG (23 CFR 140E): Administrative Settlement Costs-Contract Claims
 - b. FAPG (23 CFR 140B): Construction Engineering Costs
 - c. FAPG (23 CFR 17): Recordkeeping and Retention Requirements for Federal-Aid Highway Records of State Highway Agencies
 - d. FAPG (23 CFR 635A): Contract Procedures
 - e. FAPG (23 CFR 635B): Force Account Construction
 - f. FAPG (23 CFR 645A): Utility Relocations, Adjustments and Reimbursement
 - g. FAPG (23 CFR 645B): Accommodation of Utilities (PPM 30-4.1)

- h. FAPG (23 CFR 655F): Traffic Control Devices on Federal-Aid and other Streets and Highways
 - i. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
- 3. Modification Or Construction Of Railroad Facilities
 - a. FAPG (23 CFR 140I): Reimbursement for Railroad Work
 - b. FAPG (23 CFR 646B): Railroad Highway Projects
- C. In conformance with FAPG (23 CFR 630C) Project Agreements, the political subdivisions party to this contract, on those Federally funded projects which exceed a total cost of \$100,000.00 stipulate the following with respect to their specific jurisdictions:
 - 1. That any facility to be utilized in performance under or to benefit from this contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities issued pursuant to the requirements of the Federal Clean Air Act, as amended, and the Federal Water Pollution Control Act, as amended.
 - 2. That they each agree to comply with all of the requirements of Section 114 of the Federal Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all regulations and guidelines issued thereunder.
 - 3. That as a condition of Federal aid pursuant to this contract they shall notify the DEPARTMENT of the receipt of any advice indicating that a facility to be utilized in performance under or to benefit from this contract is under consideration to be listed on the EPA List of Violating Facilities.
- D. Ensure that the PROJECT is constructed in accordance with and incorporates all committed environmental impact mitigation measures listed in approved environmental documents unless modified or deleted by approval of the FHWA.
- E. All the requirements, guidelines, conditions and restrictions noted in all other pertinent Directives and Instructional Memoranda of the FHWA will apply to this contract and will be adhered to, as applicable, by the parties hereto.

SECTION II

PROJECT ADMINISTRATION AND SUPERVISION

- A. The DEPARTMENT shall provide such administrative guidance as it determines is required by the PROJECT in order to facilitate the obtaining of available federal and/or state funds.
- B. The DEPARTMENT will advertise and award all contracted portions of the PROJECT work. Prior to advertising of the PROJECT for receipt of bids, the REQUESTING PARTY may delete any portion or all of the PROJECT work. After receipt of bids for the PROJECT, the REQUESTING PARTY shall have the right to reject the amount bid for the PROJECT prior to the award of the contract for the PROJECT only if such amount exceeds by twenty percent (20%) the final engineer's estimate therefor. If such rejection of the bids is not received in writing within two (2) weeks after letting, the DEPARTMENT will assume concurrence. The DEPARTMENT may, upon request, readvertise the PROJECT. Should the REQUESTING PARTY so request in writing within the aforesaid two (2) week period after letting, the PROJECT will be cancelled and the DEPARTMENT will refund the unused balance of the deposit less all costs incurred by the DEPARTMENT.
- C. The DEPARTMENT will perform such inspection services on PROJECT work performed by the REQUESTING PARTY with its own forces as is required to ensure compliance with the approved plans & specifications.
- D. On those projects funded with Federal monies, the DEPARTMENT shall as may be required secure from the FHWA approval of plans and specifications, and such cost estimates for FHWA participation in the PROJECT COST.
- E. All work in connection with the PROJECT shall be performed in conformance with the Michigan Department of Transportation Standard Specifications for Construction, and the supplemental specifications, Special Provisions and plans pertaining to the PROJECT and all materials furnished and used in the construction of the PROJECT shall conform to the aforesaid specifications. No extra work shall be performed nor changes in plans and specifications made until said work or changes are approved by the project engineer and authorized by the DEPARTMENT.

- F. Should it be necessary or desirable that portions of the work covered by this contract be accomplished by a consulting firm, a railway company, or governmental agency, firm, person, or corporation, under a subcontract with the REQUESTING PARTY at PROJECT expense, such subcontracted arrangements will be covered by formal written agreement between the REQUESTING PARTY and that party.

This formal written agreement shall: include a reference to the specific prime contract to which it pertains; include provisions which clearly set forth the maximum reimbursable and the basis of payment; provide for the maintenance of accounting records in accordance with generally accepted accounting principles, which clearly document the actual cost of the services provided; provide that costs eligible for reimbursement shall be in accordance with clearly defined cost criteria such as 49 CFR Part 18, 48 CFR Part 31, 23 CFR Part 140, OMB Circular A-87, etc. as applicable; provide for access to the department or its representatives to inspect and audit all data and records related to the agreement for a minimum of three years after the department's final payment to the local unit.

All such agreements will be submitted for approval by the DEPARTMENT and, if applicable, by the FHWA prior to execution thereof, except for agreements for amounts less than \$25,000 for preliminary engineering and testing services executed under and in accordance with the provisions of the "Small Purchase Procedures" FAPG (23 CFR 172), which do not require prior approval of the DEPARTMENT or the FHWA.

Any such approval by the DEPARTMENT shall in no way be construed as a warranty of the subcontractor's qualifications, financial integrity, or ability to perform the work being subcontracted.

- G. The REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, shall make such arrangements with railway companies, utilities, etc., as may be necessary for the performance of work required for the PROJECT but for which Federal or other reimbursement will not be requested.
- H. The REQUESTING PARTY, at no cost to the PROJECT, or the DEPARTMENT, shall secure, as necessary, all agreements and approvals of the PROJECT with railway companies, the Railroad Safety & Tariffs Division of the DEPARTMENT and other concerned governmental agencies other than the FHWA, and will forward same to the DEPARTMENT for such reviews and approvals as may be required.
- I. No PROJECT work for which reimbursement will be requested by the REQUESTING PARTY is to be subcontracted or performed until the DEPARTMENT gives written notification that such work may commence.

- J. The REQUESTING PARTY shall be responsible for the payment of all costs and expenses incurred in the performance of the work it agrees to undertake and perform.
- K. The REQUESTING PARTY shall pay directly to the party performing the work all billings for the services performed on the PROJECT which are authorized by or through the REQUESTING PARTY.
- L. The REQUESTING PARTY shall submit to the DEPARTMENT all paid billings for which reimbursement is desired in accordance with DEPARTMENT procedures.
- M. All work by a consulting firm will be performed in compliance with the applicable provisions of 1980 PA 299, Subsection 2001, MCL 339.2001; MSA 18.425(2001), as well as in accordance with the provisions of all previously cited Directives of the FHWA.
- N. The project engineer shall be subject to such administrative guidance as may be deemed necessary to ensure compliance with program requirement and, in those instances where a consultant firm is retained to provide engineering and inspection services, the personnel performing those services shall be subject to the same conditions.
- O. The DEPARTMENT, in administering the PROJECT in accordance with applicable Federal and State requirements and regulations, neither assumes nor becomes liable for any obligations undertaken or arising between the REQUESTING PARTY and any other party with respect to the PROJECT.
- P. In the event it is determined by the DEPARTMENT that there will be either insufficient Federal funds or insufficient time to properly administer such funds for the entire PROJECT or portions thereof, the DEPARTMENT, prior to advertising or issuing authorization for work performance, may cancel the PROJECT, or any portion thereof, and upon written notice to the parties this contract shall be void and of no effect with respect to that cancelled portion of the PROJECT. Any PROJECT deposits previously made by the parties on the cancelled portions of the PROJECT will be promptly refunded.
- Q. Those projects funded with Federal monies will be subject to inspection at all times by the DEPARTMENT and the FHWA.

SECTION III

ACCOUNTING AND BILLING

A. Procedures for billing for work undertaken by the REQUESTING PARTY:

1. The REQUESTING PARTY shall establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this contract, said records to be hereinafter referred to as the "RECORDS". Separate accounts shall be established and maintained for all costs incurred under this contract.

The REQUESTING PARTY shall maintain the RECORDS for at least three (3) years from the date of final payment of Federal Aid made by the DEPARTMENT under this contract. In the event of a dispute with regard to the allowable expenses or any other issue under this contract, the REQUESTING PARTY shall thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.

The DEPARTMENT, or its representative, may inspect, copy, or audit the RECORDS at any reasonable time after giving reasonable notice.

If any part of the work is subcontracted, the REQUESTING PARTY shall assure compliance with the above for all subcontracted work.

In the event that an audit performed by or on behalf of the DEPARTMENT indicates an adjustment to the costs reported under this contract, or questions the allowability of an item of expense, the DEPARTMENT shall promptly submit to the REQUESTING PARTY, a Notice of Audit Results and a copy of the audit report which may supplement or modify any tentative findings verbally communicated to the REQUESTING PARTY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the REQUESTING PARTY shall: (a) respond in writing to the responsible Bureau or the DEPARTMENT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense and, (c) submit to the DEPARTMENT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE". The RESPONSE shall be clearly stated and provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the REQUESTING PARTY may supply appropriate excerpts and make alternate arrangements to conveniently and

reasonably make that documentation available for review by the DEPARTMENT. The RESPONSE shall refer to and apply the language of the contract. The REQUESTING PARTY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes the DEPARTMENT to finally disallow any items of questioned or no opinion expressed cost.

The DEPARTMENT shall make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If the DEPARTMENT determines that an overpayment has been made to the REQUESTING PARTY, the REQUESTING PARTY shall repay that amount to the DEPARTMENT or reach agreement with the DEPARTMENT on a repayment schedule within thirty (30) days after the date of an invoice from the DEPARTMENT. If the REQUESTING PARTY fails to repay the overpayment or reach agreement with the DEPARTMENT on a repayment schedule within the thirty (30) day period, the REQUESTING PARTY agrees that the DEPARTMENT shall deduct all or a portion of the overpayment from any funds then or thereafter payable by the DEPARTMENT to the REQUESTING PARTY under this contract or any other agreement, or payable to the REQUESTING PARTY under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by the DEPARTMENT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The REQUESTING PARTY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest the DEPARTMENT'S decision only as to any item of expense the disallowance of which was disputed by the REQUESTING PARTY in a timely filed RESPONSE.

The REQUESTING PARTY shall comply with the Single Audit Act of 1984, P.L. 98-502.

The REQUESTING PARTY shall adhere to the following requirements associated with audits of accounts and records:

- a. Agencies expending a total of \$300,000 or more in federal funds, from one or more funding sources in its fiscal year, shall comply with the requirements of the federal Office of Management and Budget (OMB) Circular A-133, as revised or amended.

The agency shall submit two copies of:

The Reporting Package
The Data Collection Form
The management letter to the agency, if one issued by the audit firm

The OMB Circular A-133 audit must be submitted to the address below in accordance with the time frame established in the circular, as revised or amended.

b. Agencies expending less than \$300,000 in federal funds must submit a letter to the Department advising that a circular audit was not required. The letter shall indicate the applicable fiscal year, the amount of federal funds spent, the name(s) of the Department federal programs, and the CFDA grant number(s). This information must also be submitted to the address below.

c. Address: Michigan Department of Transportation
Bureau of Highways Technical Services
425 W. Ottawa, P.O. Box 30050
Lansing, MI 48909

d. Agencies must also comply with applicable State laws and regulations relative to audit requirements.

e. Agencies shall not charge audit costs to Department's federal programs which are not in accordance with the OMB Circular A-133 requirements.

f. All agencies are subject to the federally required monitoring activities, which may include limited scope reviews and other on-site monitoring.

2. Agreed Unit Prices Work - All billings for work undertaken by the REQUESTING PARTY on an agreed unit price basis will be submitted in accordance with the Michigan Department of Transportation Standard Specifications for Construction and pertinent FAPG Directives and Guidelines of the FHWA.
3. Force Account Work and Subcontracted Work - All billings submitted to the DEPARTMENT for Federal reimbursement for items of work performed on a force account basis or by any subcontract with a consulting firm, railway company, governmental agency or other party, under the terms of this contract, shall be prepared in accordance with the provisions of the pertinent FHPM Directives and the procedures of the DEPARTMENT. Progress billings may be submitted monthly during the time work is being performed provided, however, that no bill of a lesser amount than \$1,000.00 shall be submitted unless it is a final or end of fiscal year billing. All billings shall be labeled either "Progress Bill Number _____", or "Final Billing".

4. Final billing under this contract shall be submitted in a timely manner but not later than six months after completion of the work. Billings for work submitted later than six months after completion of the work will not be paid.
5. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with Federal monies, the DEPARTMENT will act as billing agent for the REQUESTING PARTY, consolidating said billings with those for its own force account work and presenting these consolidated billings to the FHWA for payment. Upon receipt of reimbursement from the FHWA, the DEPARTMENT will promptly forward to the REQUESTING PARTY its share of said reimbursement.
6. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with non-Federal monies, the DEPARTMENT will promptly forward to the REQUESTING PARTY reimbursement of eligible costs.

B. Payment of Contracted and DEPARTMENT Costs:

1. As work on the PROJECT commences, the initial payments for contracted work and/or costs incurred by the DEPARTMENT will be made from the working capital deposit. Receipt of progress payments of Federal funds, and where applicable, State Critical Bridge funds, will be used to replenish the working capital deposit. The REQUESTING PARTY shall make prompt payments of its share of the contracted and/or DEPARTMENT incurred portion of the PROJECT COST upon receipt of progress billings from the DEPARTMENT. Progress billings will be based upon the REQUESTING PARTY'S share of the actual costs incurred as work on the PROJECT progresses and will be submitted, as required, until it is determined by the DEPARTMENT that there is sufficient available working capital to meet the remaining anticipated PROJECT COSTS. All progress payments will be made within thirty (30) days of receipt of billings. No monthly billing of a lesser amount than \$1,000.00 will be made unless it is a final or end of fiscal year billing. Should the DEPARTMENT determine that the available working capital exceeds the remaining anticipated PROJECT COSTS, the DEPARTMENT may reimburse the REQUESTING PARTY such excess. Upon completion of the PROJECT, payment of all PROJECT COSTS, receipt of all applicable monies from the FHWA, and completion of necessary audits, the REQUESTING PARTY will be reimbursed the balance of its deposit.

2. In the event that the bid, plus contingencies, for the contracted, and/or the DEPARTMENT incurred portion of the PROJECT work exceeds the estimated cost therefor as established by this contract, the REQUESTING PARTY may be advised and billed for the additional amount of its share.

C. General Conditions:

1. The DEPARTMENT, in accordance with its procedures in existence and covering the time period involved, shall make payment for interest earned on the balance of working capital deposits for all projects on account with the DEPARTMENT. The REQUESTING PARTY in accordance with DEPARTMENT procedures in existence and covering the time period involved, shall make payment for interest owed on any deficit balance of working capital deposits for all projects on account with the DEPARTMENT. This payment or billing is processed on an annual basis corresponding to the State of Michigan fiscal year. Upon receipt of billing for interest incurred, the REQUESTING PARTY promises and shall promptly pay the DEPARTMENT said amount.
2. Pursuant to the authority granted by law, the REQUESTING PARTY hereby irrevocably pledges a sufficient amount of funds received by it from the Michigan Transportation Fund to meet its obligations as specified in PART I and PART II. If the REQUESTING PARTY shall fail to make any of its required payments when due, as specified herein, the DEPARTMENT shall immediately notify the REQUESTING PARTY and the State Treasurer of the State of Michigan or such other state officer or agency having charge and control over disbursement of the Michigan Transportation Fund, pursuant to law, of the fact of such default and the amount thereof, and, if such default is not cured by payment within ten (10) days, said State Treasurer or other state officer or agency is then authorized and directed to withhold from the first of such monies thereafter allocated by law to the REQUESTING PARTY from the Michigan Transportation Fund sufficient monies to remove the default, and to credit the REQUESTING PARTY with payment thereof, and to notify the REQUESTING PARTY in writing of such fact.
3. Upon completion of all work under this contract and final audit by the DEPARTMENT or the FHWA, the REQUESTING PARTY promises to promptly repay the DEPARTMENT for any disallowed items of costs previously disbursed by the DEPARTMENT. The REQUESTING PARTY pledges its future receipts from the Michigan Transportation Fund for repayment of all disallowed items and, upon failure to make repayment for any disallowed items within ninety (90) days of demand made by the DEPARTMENT, the DEPARTMENT is hereby authorized to withhold an equal amount from the REQUESTING PARTY'S share of any future distribution of Michigan Transportation Funds in settlement of said claim.

4. The DEPARTMENT shall maintain and keep accurate records and accounts relative to the cost of the PROJECT and upon completion of the PROJECT, payment of all items of PROJECT COST, receipt of all Federal Aid, if any, and completion of final audit by the DEPARTMENT and if applicable, by the FHWA, shall make final accounting to the REQUESTING PARTY. The final PROJECT accounting will not include interest earned or charged on working capital deposited for the PROJECT which will be accounted for separately at the close of the State of Michigan fiscal year and as set forth in Section C(1).
5. The costs of engineering and other services performed on those projects involving specific program funds and one hundred percent (100%) local funds will be apportioned to the respective portions of that project in the same ratio as the actual direct construction costs unless otherwise specified in PART I.

SECTION IV

MAINTENANCE AND OPERATION

- A. Upon completion of construction of each part of the PROJECT, at no cost to the DEPARTMENT or the PROJECT, each of the parties hereto, within their respective jurisdictions, will make the following provisions for the maintenance and operation of the completed PROJECT:

1. All Projects:

Properly maintain and operate each part of the project, making ample provisions each year for the performance of such maintenance work as may be required, except as qualified in paragraph 2b of this section.

2. Projects Financed in Part with Federal Monies:

- a. Sign and mark each part of the PROJECT, in accordance with the current Michigan Manual of Uniform Traffic Control Devices, and will not install, or permit to be installed, any signs, signals or markings not in conformance with the standards approved by the FHWA, pursuant to 23 USC 109(d).

- b. Remove, prior to completion of the PROJECT, all encroachments from the roadway right-of-way within the limits of each part of the PROJECT.

With respect to new or existing utility installations within the right-of-way of Federal Aid projects and pursuant to FAPG (23 CFR 645B): Occupancy of non-limited access right-of-way may be allowed based on consideration for traffic safety and necessary preservation of roadside space and aesthetic quality. Longitudinal occupancy of non-limited access right-of-way by private lines will require a finding of significant economic hardship, the unavailability of practicable alternatives or other extenuating circumstances.

- c. Cause to be enacted, maintained and enforced, ordinances and regulations for proper traffic operations in accordance with the plans of the PROJECT.
- d. Make no changes to ordinances or regulations enacted, or traffic controls installed in conjunction with the PROJECT work without prior review by the DEPARTMENT and approval of the FHWA, if required.

- B. On projects for the removal of roadside obstacles, the parties, upon completion of construction of each part of the PROJECT, at no cost to the PROJECT or the DEPARTMENT, will, within their respective jurisdictions, take such action as is necessary to assure that the roadway right-of-way, cleared as the PROJECT, will be maintained free of such obstacles.
- C. On projects for the construction of bikeways, the parties will enact no ordinances or regulations prohibiting the use of bicycles on the facility hereinbefore described as the PROJECT, and will amend any existing restrictive ordinances in this regard so as to allow use of this facility by bicycles. No motorized vehicles shall be permitted on such bikeways or walkways constructed as the PROJECT except those for maintenance purposes.
- D. Failure of the parties hereto to fulfill their respective responsibilities as outlined herein may disqualify that party from future Federal-aid participation in projects on roads or streets for which it has maintenance responsibility. Federal Aid may be withheld until such time as deficiencies in regulations have been corrected, and the improvements constructed as the PROJECT are brought to a satisfactory condition of maintenance.

SECTION V

SPECIAL PROGRAM AND PROJECT CONDITIONS

- A. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the acquisition of right-of-way must be under construction by the close of the twentieth (20th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that right-of-way.
- B. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the performance of preliminary engineering must be under construction by the close of the tenth (10th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that preliminary engineering.
- C. On those projects funded with Federal monies, the REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, will provide such accident information as is available and such other information as may be required under the program in order to make the proper assessment of the safety benefits derived from the work performed as the PROJECT. The REQUESTING PARTY will cooperate with the DEPARTMENT in the development of reports and such analysis as may be required and will, when requested by the DEPARTMENT, forward to the DEPARTMENT, in such form as is necessary, the required information.
- D. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract.
- E. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

APPENDIX A
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Act No. 453, Public Acts of 1976, the contractor hereby agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or as a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status. Further, in accordance with Act No. 220, Public Acts of 1976 as amended by Act No. 478, Public Acts of 1980 the contractor hereby agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants shall be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to insure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or his collective bargaining representative will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representative of the contractor's commitments under this appendix.
6. The contractor will comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission which may be in effect prior to the taking of bids for any individual state project.
7. The contractor will furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission, said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor as well as the contractor himself, and said contractor will permit access to his books, records, and accounts by the Michigan Civil Rights Commission and/or its agent, for purposes of investigation to ascertain compliance with this contract and relevant with rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this agreement, the Civil Rights Commission may, as part of its order based upon such findings, certify said findings to the Administrative Board of the State of Michigan, which Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, and including the governing boards of institutions of higher education, until the contractor complies with said order of the Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Civil Rights Commission to participate in such proceedings.
9. The contractor will include, or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by the rules, regulations or orders of the Michigan Civil Rights Commission, and will provide in every subcontract or purchase order that said provisions will be binding upon each subcontractor or seller.

March, 1998

APPENDIX B

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor shall comply with the Regulations relative to nondiscrimination in Federally assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 27, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or natural origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Michigan Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the Michigan Department of Transportation, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Michigan Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - (a) Withholding of payments to the contractor under the contract until the contractor complies, and/or
 - (b) Cancellation, termination, or suspension of the contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor shall include the provisions of paragraphs 1 through 6 of every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Michigan Department of Transportation or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for non-compliance; provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the Michigan Department of Transportation to enter into such litigation to protect the interests of the State, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

APPENDIX C

TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE AGREEMENTS WITH LOCAL AGENCIES

Assurance that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:**

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:**

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

Commission Meeting Date: February 10, 2004

Date: February 3, 2004
To: Honorable Mayor and City Commissioners
From: Planning & Economic Development *CB*
RE: Mall Study Committee Final Report

SUMMARY OF REQUEST:

The Study Committee, which was appointed by the City Commission on April 22, 2003 to study the historic significance of the mall structures, has developed a final report. The five buildings researched are commonly known as the Russell Block (Daniels), Century Club, Muskegon Savings Bank, Montgomery Block (National City Bank), and the Hackley Bank Building (Comerica). To finalize its duties, the Study Committee is forwarding on the final report with a recommendation to the City Commission.

FINANCIAL IMPACT:

None.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

To accept the Study Committee report and recommendation.

COMMITTEE RECOMMENDATION:

The Study Committee recommended to the City Commission that the compromise of placing the demolition permits for the four buildings in question be placed in escrow so they cannot be demolished until we have final site plans and the closing on the property.

Mall Study Committee Final Report

By state statute and local ordinance, historic preservation has been declared a "public good" because historic preservation safeguards local history, stabilizes and improves property values, fosters civic beauty, and strengthens the local economy.

In compliance with state statute, the Western Avenue Scattered Site Historic District Study Committee has been charged by the Muskegon City Commission to consider the merit of designating five buildings in the former Muskegon Mall historic. (Approved April 22, 2003 City Commission meeting)

This committee of five used information compiled by the archivist of the Muskegon County Museum and our collective knowledge of the area in question to complete the task. The committee members are:

Daniel Chambers- Chair, Muskegon Historic District Commission
Lawrence Spataro- Muskegon City Commissioner, Historic District Commissioner
Jon Colburn- Past HDC Commissioner, Historic Preservationist
Mary O'Connor- Vice President of Finance, Community Foundation for Muskegon County, property owner
Mark Brant- Charter Development / Arco Construction

The study committee researched 5 buildings commonly known as the Russell Block (Daniels), Century Club, Muskegon Savings Bank, Montgomery Block (National City Bank), and the Hackley Bank Building (Comerica). The study committee created a preliminary report and forwarded the report onto the State on September 12, 2003. The report was also forwarded onto the Planning Commission for their input. The Planning Commission made a motion to refer this issue back to the City Commission without a recommendation.

On November 25, 2003 the City Commission approved a 60 day emergency demolition moratorium on the five mall buildings. The moratorium was lifted from the Hackley Bank Building (Comerica) in December.

The Study Committee held the public hearing regarding the mall structures on January 21, 2004. Charter Development group presented renderings of the proposed development on the mall site. As in past discussions, there were opinions put forth for both saving the structures and against saving the structures. The DMDC offered to save the facades of the Century Club and Muskegon Savings Bank to be used in the development.

The Study Committee recommended to the City Commission that the compromise of placing the demolition permits for the four buildings in question be placed in escrow so they cannot be demolished until we have final site plans and the closing on the property.

February 1, 2004

1399 Nelson
Muskegon, MI 49441

Mayor Steve Warmington, Vice Mayor Larson and Commissioners Carter, Davis, Gawron,
Shepard and Spataro
City of Muskegon
933 Terrace Street
Muskegon, MI

Re: Muskegon Mall Redevelopment Plans

Dear Mayor Warmington, Vice Mayor Larson and City Commissioners,

The City Commission is faced with, what in my opinion are, some of the most important decisions to be made in determining the City's immediate and long-range future for our "Center City". You, as Mayor and City Commissioners, have already established your credibility with Muskegon Citizens having made difficult but courageous decisions concerning the Smart Park, Renaissance Zones, and Muskegon-Milwaukee Fast Ferry to name a few. I feel it necessary to weigh-in on this subject for many reasons not the least of which is that some proposals that have been made are just plain short-sighted.

In stating this opinion, I realize that many, including the Muskegon Chronicle, would have you believe that you must make quick decisions based upon what has been put before you versus taking a more visionary role and working toward that end by forging private-public partnerships with those who share that vision. I do not believe you should subscribe to "the bird in the hand..." view no matter the source. You were elected to ferret out what is in the City's best interest, and it is your solemn duty and privilege to vote your conscience no matter the opposition. You have demonstrated your willingness to proceed cautiously and wisely and need to do so now.

What I find especially disturbing, in much of the discussion and community forums over the past couple of years, is what seems a willingness to sell Muskegon short and piecemeal our "Center City" planning. In my opinion, not one of the "Downtown Plans" has conveyed a vision bold enough to attract sufficient private investment in a timely fashion. Not one has recognized that a market must exist or be created that attracts private investors willing to risk the economic swings of Muskegon and the Nation. Not one provides the connectors between development "nodes". All are disjointed pieces of a "Center City Plan".

Let me provide examples and comparisons why I view these efforts as shortsighted and less bold than the City deserves. The recent unveiling of a schematic design for the Muskegon Mall site reveals a paltry \$40 million dollar investment for this 30+ acre site and further suggests there is a need for public commitment for streets and infrastructure. This projected investment pales in comparison with other investments in Muskegon. Walker and Frauenthal renovations - Millions of Dollars; Holiday Inn \$18 Million; Amazon Building \$16 Million; Shoreline Inn and Suites \$12 Million; Balcom's Cove \$16 Million; GVSU Water Resources Center - Millions and Smart Zone projected at Tens of Millions. These developments exhibit as much as \$10+ Million/Acre investment. Yet, we are lead to believe that the \$40 Million or less than \$1.3 Million/Acre on this prime site is something we should welcome. This site should command a private investment of \$100 - \$200 Million or more if properly planned and integrated with other "Center City" developments.

A market can be developed to attract this level of private investment with the proper vision. Many high-end developers are just waiting for the engine to be given the go ahead before they step forward and announce plans. The Lakes Mall and environs is an example of the frenzy that will occur with an engine to generate new investors. Without an equivalent vision Muskegon will be relegated to accepting disjointed, piecemeal development woefully inadequate for "Center City Muskegon".

I ask you, will an "Urban Village" of \$40 million on 30+ acres attract the Milwaukee-Muskegon Fast Ferry passenger to Downtown Muskegon?" I think not! Will the "Urban Village" as currently proposed provide Jobs, Growth and Opportunity for Muskegon Citizens? I think not! Will the "Urban Village" expand the entertainment venues and lakefront development existing and so desperately needed? I think not! Will the "Urban Village" turn "Center City Muskegon" into a 24/7 destination for residents and tourists? I think not! Will this proposal decrease the annual subsidies to the Frauenthal Theater and the \$250,000+ annual deficit of the Walker Arena? I think not! Most importantly, will the "Urban Village" as proposed spur other developers to want to vie for other locations in "Center City" to be next to "what's happening" and increase property values to levels they need to be for Muskegon? I think not!

If the "Urban Village" is to be part of our "Cool City" it must be built to a size, scale and density consistent with a bold vision for Muskegon's future. Your approval of this plan must not be deal only with the mechanics of plan approval but with the substance and essence of the proposal and its fit with a broader-bolder vision for "Center City Muskegon".

You, as Mayor and Commissions, have endorsed by resolution the Citizen's passage of the Casino Gaming Referendum for "Center City Muskegon" proposed by the Archimedes Group and endorsed by YESMUSKEGON. I would submit to you, this broader-bolder vision contains the engine necessary to drive other developers to pay dearly for development rights for any available land and build at a density consistent with this broader vision. It is this vision that when implemented will create the market for Charter Group or other developers to step up and invest \$100-\$200 Million or more into the mall site.

By this, I am not, I repeat am not, suggesting that Archimedes or another developer replace Charter Group to develop the mall site. I am suggesting that you not approve the schematics presented as a plan for this site. You must demand more, MUCH MORE! Once you obtain MUCH MORE, you must provide the safeguards in the PUD approvals and development agreements to insure that it is built to the quality and specification Muskegon deserves.

There are those who are skeptical and say a casino isn't possible. Others say it isn't needed. Others say it isn't wanted. Others, including the Muskegon Chronicle, say build it somewhere else in the county and we won't be opposed. To them I say. Look at Manistee, Mount Pleasant, Petoskey, Sault Sainte Marie, Marquette and Detroit etc for examples of yes it can be done here. To them I say. Nothing else will generate the vast amount of private investment needed in a relatively short time. To them I say. If you put it elsewhere in Muskegon County it doesn't do anything for "Center City Muskegon". To them I say. It can be of the highest quality we desire it to be. To them I say. Get on board with YESMUSKEGON and help make it happen here. To them I say. Jobs, Growth and Opportunity are knocking on our door and shouldn't be shut out.

I conclude with where I began, Mayor Warmington. You and the City Commission have displayed great vision, leadership and dedication which has not gone unnoticed. You must expect and demand MUCH MORE of the Charter Group proposal than what has been put forth to date.

You must demand that it be fully integrated with and support already existing facilities and our lakefront development. You must demand that this proposal fit in a larger "Center City Vision".

Although some might view this as a lost opportunity, should present plans for the mall site not go forward for whatever reason, I would suggest it is not. Past city commissions have been cajoled, arm-twisted and threatened to get plans approved. They finally relented and found that the plans were less than expected or desired and didn't provide proper safeguards. On the other hand a previous City Commission demanded MUCH MORE with the Harbour Towne Condominium development as you have with the Smart Zone and look what fine jewels these developments are turning out to be.

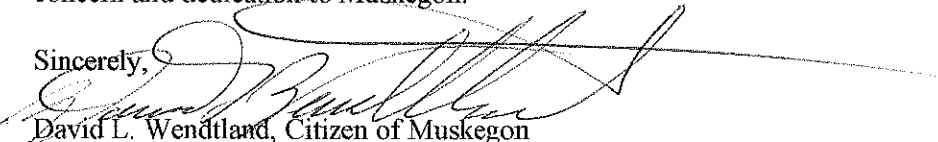
Communities are constantly rebuilding themselves and through change weaving new fabric along with historic fabric to build new communities. Your decisions for our "Center City" are an integral part of weaving our future. Do not let others sell the City of Muskegon short.

Similar arguments are being espoused by the Muskegon Chronicle and others for "hurry up" and "stand aside" decisions for other proposals they seem to embrace such as the Muskegon Boiler Works.

By way of explanation, "Center City" was specifically chosen to reflect that development opportunities abound from Coles Quality Foods to the Consumers Power Plant and Muskegon Lake's Shoreline to Southern Avenue. This "Center City" requires a broader and bolder vision than being proposed for the Muskegon Mall site.

Thank you for the opportunity to express my opinion. Thank you and city staff more for your concern and dedication to Muskegon.

Sincerely,



David L. Wendtland, Citizen of Muskegon

CC: Bryon Mazade, City Manager

AGENDA ITEM NO. _____

CITY COMMISSION MEETING 2/10/04

TO: Honorable Mayor and City Commissioners

FROM: Bryon L. Mazade, City Manager

DATE: February 3, 2004

RE: Agreement with the DMDC

SUMMARY OF REQUEST:

To approve an agreement with the DMDC regarding the demolition of the buildings associated with the former Muskegon Mall.

FINANCIAL IMPACT:

None.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

To approve the attached agreement.

COMMITTEE RECOMMENDATION:

None.

MEMORANDUM OF AGREEMENT

2004-20(c)

This Agreement made this 10th day of February, 2004, by and between **THE CITY OF MUSKEGON**, a Michigan municipal corporation (the "City") of 933 Terrace Street, Muskegon, Michigan 49440 and **DOWNTOWN MUSKEGON DEVELOPMENT CO.**, a Michigan non-profit corporation (the "DMDC") of 425 West Western Avenue, Muskegon, Michigan 49440, with reference to the following facts:

- A. DMDC is the owner of certain real estate located in the City of Muskegon bordered by Terrace Street on the north, Third Street on the south, Clay Street on the east and Morris Street on the west, which was formerly known as the Muskegon Mall (the "Property").
- B. DMDC is engaged in the redevelopment of the Property and is in the process of demolishing portions of the old Mall premises to prepare the Property for redevelopment.
- C. DMDC is in the process of seeking a developer for the Property.
- D. DMDC has requested issuance of a demolition permit to allow for demolition of four buildings located within or adjacent to the former Mall premises (the Century Club (excluding the façade), the Daniels Building, the Muskegon Savings Bank Building (except the front and side façade), and the National Cities Bank Building).
- E. The City has indicated its desire to consider the four buildings as historic structures and, as such, has issued a moratorium on demolition permits pursuant to MCL 399.214(4) while that issue is considered.
- F. The City and DMDC have now reached an agreement that DMDC may proceed with demolition of the remaining buildings in question, (excluding the facade of the Century Club and the front and side façade of the Muskegon Savings Bank), subject to the terms and conditions set forth herein.

The parties, therefore, agree as follows:

- 1. The City agrees as follows:
 - (a) City will allow the present moratorium to expire and will not adopt a new moratorium as to the Property so long as DMDC and any successor or party in interest with DMDC comply with this Agreement;
 - (b) The City declines to, and will not, establish a historic district including the Century Club, Daniels Building, Muskegon Savings Bank Building and the National Cities Bank Building, or any one of them,

(c) The City has prepared a demolition permit for the Century Club (excluding the front façade), the Daniels Building, the Muskegon Savings Bank Building (excluding the front and side facades), and the National Cities Bank Building.

(d) City shall issue a demolition permit forthwith for the Century Club (excluding the front façade), the Daniels Building, the Muskegon Savings Bank Building (excluding the front and side façade), and the National Cities Bank Building upon completion of the following:

(i) approval by all requisite public bodies of a site plan for the proposed development on the Property which shows that the front façade of the Century Club and the front and side facades of the Muskegon Savings Bank have been retained in their present locations; and

(ii) submission by DMDC and/or Charter of drawings from a structural engineer evidencing support of the facades during and after demolition of the buildings.

2. DMDC and Charter agree as follows:

(a) DMDC and/or Charter (1) shall not apply for a demolition permit, and pay the required fee of \$781.00, until DMDC and/or Charter has filed a site plan and has received all legally required approvals of the site plan, and (2) has closed on the sale of the property to the developer who submitted the approved site plan.

(b) DMDC and/or Charter agree to provide evidence satisfactory to the City Manager, which may be provided as a confidential document pursuant to MCL Section 15.243(1)(f), of its financial ability to construct the buildings described in the site plan.

(c) DMDC and/or Charter agree the site plan shall use the front façade of the Century Club and the front and side façade (east and south walls) of the Muskegon Savings Bank in their present location.

3. Throughout this agreement, reference to DMDC includes not only itself but also any other entity having an interest in the Property through an acquisition of an interest from DMDC, working in cooperation with DMDC, or as an agent of DMDC.

4. Duplicate counterparts of this Memorandum of Agreement have been executed by the parties on the day and year above first written.

CITY OF MUSKEGON

By: _____

Stephen J. Warmington, Mayor

By: _____

Gail A. Kunding, Clerk

**DOWNTOWN MUSKEGON
DEVELOPMENT CO.**

By: _____

Chris A. McGuigan,
Its President

Charter Development hereby agrees to the terms of paragraph 2 to the extent it is the entity that submits a site plan and becomes the developer or owner of the Property:

By: _____

Douglas Bock, Charter Development

CITY OF MUSKEGON

By: _____
Stephen J. Warmington, Mayor

By: _____
Gail A. Kunder, Clerk

**DOWNTOWN MUSKEGON
DEVELOPMENT CO.**

By: _____
Chris A. McGuigan,
Its President

Charter Development hereby agrees to the terms of paragraph 2 to the extent it is the entity that submits a site plan and becomes the developer or owner of the Property:

By: _____
Douglas Bock, Charter Development

Date: February 10, 2004

To: Honorable Mayor and City Commissioners

From: Finance Director

RE: Final Amendments to 2003 Budget

SUMMARY OF REQUEST: Adoption of the attached year-end amendments to the City's 2003 Budget to assure compliance with the State *Uniform Budget Act*. This act requires that budgets for "governmental-type" funds (i.e. general fund and special revenue funds) be amended so that expenditures are not reported in the City's audit as exceeding legal appropriations. We are awaiting 4th quarter income tax accrual figures, so the actual budget amendments will be distributed at the February 9th City Commission work session.

FINANCIAL IMPACT: These budget amendments establish the final 2003 authorized revenue estimates and spending limits for the various City departments and funds. The attached schedule shows how the amended budget varies from the original budget (and subsequent budget reforecasts) previously approved by the City Commission.

BUDGET ACTION REQUIRED: Self-explanatory.

STAFF RECOMMENDATION: Approval.

COMMITTEE RECOMMENDATION: The budget will be discussed in detail at the February 9th work session.

City of Muskegon

Quarterly Budget Reforecast and 2004 Proposed Budget - General Fund

General Fund Revenue Summary By Source

	Actual 2001	Actual 2002	Original Budget Estimate 2003	Last Budget Reforecast (9/30/2003)	Actual Through December 2003	Variance	Final Amended Budget 2003	Change From 2003 Original	% Change From 2003 Revised
Available Fund Balance - BOY	\$ 2,951,734	\$ 3,162,367	\$ 2,744,079	\$ 2,807,996	\$ 2,807,996		\$ 2,795,009	\$ 50,930	
Taxes									
City income tax	\$ 6,820,171	\$ 6,892,609	\$ 6,650,000	\$ 6,450,000	\$ 6,518,453	\$ 68,453	\$ 6,518,400	\$ (131,600)	1.06%
Property taxes - general	3,940,343	4,221,258	4,281,332	4,281,332	4,253,404	(27,928)	4,253,400	(27,932)	-0.65%
Property taxes - sanitation	1,670,955	1,788,871	1,833,822	1,833,822	1,805,752	(28,070)	1,805,700	(28,122)	-1.53%
Property taxes - pass-through from LDFA II	-	270,337	120,000	120,000	157,632	37,632	157,600	37,600	31.33%
Industrial facilities taxes	353,742	388,718	341,539	384,774	405,630	20,856	405,600	64,061	5.41%
Payments in lieu of taxes	75,758	73,191	80,000	80,000	70,085	(9,915)	70,000	(10,000)	-12.50%
Delinquent chargeback collected	17,514	30,056	10,000	15,000	11,886	(3,114)	11,800	1,800	-21.33%
	\$ 12,878,483	\$ 13,465,040	\$ 13,316,693	\$ 13,164,928	\$ 13,222,842	\$ 57,914	\$ 13,222,500	\$ (94,193)	0.44%
Licenses and permits									
Business licenses	\$ 31,239	\$ 31,525	\$ 34,500	\$ 34,500	\$ 28,455	\$ (6,045)	\$ 28,400	\$ (6,100)	-17.68%
Liquor licenses	36,427	35,542	37,500	37,500	36,427	(1,073)	36,400	(1,100)	-2.93%
Cable TV franchise fees	204,820	258,425	265,000	270,000	265,532	(4,468)	265,500	500	-1.67%
Telecom franchise fees (Act 48)	-	-	27,483	32,024	32,024	-	32,000	4,517	-0.07%
Rental property registration	-	-	-	4,700	4,905	205	4,900	4,900	4.26%
Property Maintenance Inspection Fees	66,126	64,565	75,000	75,000	91,360	16,360	91,300	16,300	21.73%
Burial permits	98,735	103,636	100,000	100,000	103,564	3,564	103,500	3,500	3.50%
Building permits	333,798	365,561	300,000	300,000	275,642	(24,358)	275,600	(24,400)	-8.13%
Electrical permits	127,055	87,788	100,000	110,000	125,718	15,718	125,700	25,700	14.27%
Plumbing permits	48,863	66,741	50,000	50,000	50,030	30	50,000	-	0.00%
Mechanical permits	65,495	56,222	80,000	100,000	94,013	(5,987)	94,000	14,000	-6.00%
Franchise fees	-	-	-	-	-	-	-	-	0.00%
Police gun registration	2,040	1,230	800	1,000	1,110	110	1,100	300	10.00%
	\$ 1,014,598	\$ 1,071,235	\$ 1,070,283	\$ 1,114,724	\$ 1,108,780	\$ (5,944)	\$ 1,108,400	\$ 38,117	-0.57%
Federal grants									
Federal operational grant	\$ 417,925	\$ 278,308	\$ 80,000	\$ 152,131	\$ 211,597	\$ 59,466	\$ 211,500	\$ 131,500	39.02%
	\$ 417,925	\$ 278,308	\$ 80,000	\$ 152,131	\$ 211,597	\$ 59,466	\$ 211,500	\$ 131,500	39.02%
State grants									
Act 302 police training grant	\$ -	\$ -	\$ 16,000	\$ 16,000	\$ 17,148	\$ 1,148	\$ 17,100	\$ 1,100	6.88%
State operational grant	17,569	11,316	36,635	36,635	6,117	(30,518)	6,100	(30,535)	-83.35%
	\$ 17,569	\$ 11,316	\$ 52,635	\$ 52,635	\$ 23,265	\$ (29,370)	\$ 23,200	\$ (29,435)	-55.92%
State shared revenue									
State sales tax	\$ 5,748,523	\$ 5,353,987	\$ 5,550,302	\$ 5,035,082	\$ 4,951,290	\$ (83,792)	\$ 4,951,200	\$ (599,102)	-1.67%
	\$ 5,748,523	\$ 5,353,987	\$ 5,550,302	\$ 5,035,082	\$ 4,951,290	\$ (83,792)	\$ 4,951,200	\$ (599,102)	-1.67%

SINCE '01 DOWN 4.5%

SINCE '01 DOWN 13.8%

Clean

**CITY OF MUSKEGON
GENERAL FUND**

HISTORICAL SUMMARY

Year	Revenues & Transfers In	Expenditures & Transfers Out	Fund Balance at Year-End
1993	\$ 13,990,266	\$ 13,231,208	\$ 2,297,430
1994	15,301,973	15,572,689	2,026,714
1995	16,633,179	16,337,586	2,322,307
1996	17,666,214	18,018,159	1,970,362
1997	20,437,646	20,358,321	2,049,687
1998	21,643,855	21,634,467	2,059,075
1999	21,451,681	22,011,881	1,498,875
2000	23,685,516	22,232,657	2,951,734
2001	23,446,611	23,235,978	3,162,367
2002	23,617,163	23,971,534	2,807,996

Fiscal 2003 Budget Summary

FUND BALANCE AT START OF YEAR \$ 2,807,996

MEANS OF FINANCING:

Taxes	13,222,842	56.7%
Licenses and Permits	1,108,780	4.8%
Federal Grants	211,597	0.9%
State Grants	23,265	0.1%
State Shared Revenue	4,951,290	21.2%
Other Charges	2,227,215	9.6%
Interest & Rentals	189,407	0.8%
Fines and Fees	471,163	2.0%
Other Revenue	331,200	1.4%
Other Financing Sources	576,360	2.5%
	<u>23,313,119</u>	100.0%

ESTIMATED REQUIREMENTS:

Customer Value Added Activities	17,371,192	73.3%
Business Value Added Activities	4,121,014	17.4%
Fixed Budget Items	<u>2,213,129</u>	9.3%
	23,705,335	100.0%

ESTIMATED FUND BALANCE AT END OF YEAR \$ 2,415,780

OPERATING DEFICIT (USE OF FUND BALANCE)	\$ (392,216)
TARGET FUND BALANCE (10% PRIOR YEAR EXPENDITURES)	\$ 2,397,153
ESTIMATED EXCESS (SHORTFALL) vs. TARGET	\$ 18,627

*AFTER \$500,000
BSF Transfer IN*

City of Muskegon
Quarterly Budget Reforecast and 2004 Proposed Budget - General Fund
General Fund Revenue Summary By Source

	Actual 2001	Actual 2002	Original Budget Estimate 2003	Last Budget Reforecast (9/30/2003)	Actual Through December 2003	Variance	Final Amended Budget 2003	Change From 2003 Original	% Change From 2003 Revised
Other charges for sales and services									
Tax administration fees	\$ 232,349	\$ 258,323	\$ 258,000	\$ 258,000	\$ 264,949	\$ 6,949	\$ 264,900	\$ 6,900	2.67%
Utility administration fees	175,215	174,965	183,439	183,439	183,439	-	183,400	(39)	-0.02%
Reimbursement for elections	20,534	24,455	12,000	30,000	30,648	648	30,600	18,600	2.00%
Indirect cost reimbursement	908,256	892,080	974,894	974,894	974,894	-	974,800	(94)	-0.01%
Site-plan review fee	895	1,086	1,000	1,000	780	(220)	700	(300)	-30.00%
Sale of cemetery lots	25,275	14,988	18,000	18,000	18,233	233	18,200	200	1.11%
Sale of columbarium niches	-	-	-	-	-	-	-	-	0.00%
Police miscellaneous	48,873	74,044	65,000	65,000	83,060	18,060	83,000	18,000	27.69%
Police impound fees	37,781	51,225	40,000	40,000	65,010	25,010	65,000	25,000	62.50%
Landlord's alert fee	1,630	2,630	-	315	315	-	300	300	-4.76%
Fire protection-state property	82,087	42,052	85,000	42,000	45,965	3,965	45,900	(39,100)	9.29%
Zoning fees	13,915	13,955	10,000	13,000	11,880	(1,120)	11,800	1,800	-9.23%
Clerk fees	1,391	2,738	2,230	3,000	2,022	(978)	2,000	(230)	-33.33%
Clerk - passport fees	-	-	3,500	2,500	1,735	(765)	1,700	(1,800)	-32.00%
Tax abatement application fees	4,944	1,423	1,000	12,500	16,020	3,520	16,000	15,000	28.00%
Treasurer fees	33,708	40,635	25,000	30,000	20,702	(9,298)	20,700	(4,300)	-31.00%
False alarm fees	18,806	17,738	10,000	15,000	11,429	(3,571)	11,400	1,400	-24.00%
Miscellaneous cemetery income	24,118	25,569	21,000	24,000	21,763	(2,237)	21,700	700	-9.58%
Senior transit program fees	7,986	7,376	8,000	8,000	6,651	(1,349)	6,600	(1,400)	-17.50%
Fire miscellaneous	9,012	3,858	15,000	5,000	11,410	6,410	11,400	(3,600)	128.00%
Township electrical services	-	-	-	-	13,297	13,297	13,200	13,200	0.00%
Sanitation stickers	42,355	51,081	42,000	50,000	46,205	(3,795)	46,200	4,200	-7.60%
Lot cleanup fees	74,584	134,156	70,000	70,000	91,709	21,709	91,700	21,700	31.00%
Reimbursements for mowing and demolitions	75,099	129,421	70,000	70,000	158,315	88,315	158,300	88,300	126.14%
Special events reimbursements	-	-	-	-	30,610	30,610	30,600	30,600	0.00%
Recreation program fees	133,183	127,558	130,000	130,000	116,174	(13,826)	116,100	(13,900)	-10.69%
	\$ 1,971,996	\$ 2,091,356	\$ 2,045,063	\$ 2,045,648	\$ 2,227,215	\$ 181,567	\$ 2,226,200	\$ 181,137	8.83%
Interest and rental income									
Interest	\$ 331,923	\$ 181,931	\$ 150,000	\$ 75,000	\$ 48,505	\$ (26,495)	\$ 48,500	\$ (101,500)	-35.33%
Flea market	22,157	27,526	27,000	27,000	31,867	4,867	31,800	4,800	17.78%
Farmers market	26,475	27,783	23,000	23,000	29,880	6,880	29,800	6,800	29.57%
City right of way rental	6,400	6,400	4,400	4,400	4,400	-	4,400	-	0.00%
Parking rentals	22,069	24,991	5,000	5,000	6,017	1,017	6,000	1,000	20.00%
McGraft park rentals	53,758	37,697	54,000	43,000	41,338	(1,662)	41,300	(12,700)	-3.95%
Other park rentals	28,081	26,232	32,200	26,965	27,400	435	27,400	(4,800)	1.61%
	\$ 490,863	\$ 332,560	\$ 295,600	\$ 204,365	\$ 189,407	\$ (14,958)	\$ 189,200	\$ (106,400)	-7.42%

City of Muskegon

Quarterly Budget Reforecast and 2004 Proposed Budget - General Fund

General Fund Revenue Summary By Source

	Actual 2001	Actual 2002	Original Budget Estimate 2003	Last Budget Reforecast (9/30/2003)	Actual Through December 2003	Variance	Final Amended Budget 2003	Change From 2003 Original	% Change From 2003 Revised
Fines and fees									
Income tax - penalty and interest	\$ 95,916	\$ 166,621	\$ 90,000	\$ 175,000	\$ 194,562	\$ 19,562	\$ 194,500	\$ 104,500	11.14%
Late fees on current taxes	27,220	18,006	25,000	25,000	52,791	27,791	52,700	27,700	110.80%
Interest on late invoices	730	589	1,200	750	549	(201)	500	(700)	-33.33%
Property transfer affidavit fines	1,900	-	-	-	-	-	-	-	0.00%
Parking fines	74,056	61,957	80,000	80,000	71,698	(8,302)	71,600	(8,400)	-10.50%
Court fines	150,735	146,141	160,000	160,000	151,563	(8,437)	151,500	(8,500)	-5.31%
	\$ 350,557	\$ 393,314	\$ 356,200	\$ 440,750	\$ 471,163	\$ 30,413	\$ 470,800	\$ 114,600	6.82%
Other revenue									
Sale of land and assets	\$ -	\$ -	\$ 3,000	\$ 1,000	\$ -	\$ (1,000)	\$ -	\$ (3,000)	-100.00%
Police sale and auction proceeds	3,706	3,089	4,000	4,000	1,139	(2,861)	1,100	(2,900)	-72.50%
CDBG program reimbursements	322,587	372,492	250,000	250,000	234,079	(15,921)	234,000	(16,000)	-6.40%
Contributions	33,592	31,619	11,000	27,500	35,461	7,961	35,400	24,400	28.73%
Contributions - Veteran's Park Maintenance	-	-	-	17,250	14,232	(3,018)	14,200	14,200	-17.68%
Muskegon County Community Foundation	-	13,521	7,000	33,000	33,000	-	33,000	26,000	0.00%
Miscellaneous reimbursements	-	-	1,000	1,000	-	(1,000)	-	(1,000)	-100.00%
Miscellaneous and sundry	17,755	18,341	15,000	15,000	13,289	(1,711)	13,200	(1,800)	-12.00%
	\$ 377,640	\$ 439,062	\$ 291,000	\$ 348,750	\$ 331,200	\$ (17,550)	\$ 330,900	\$ 39,900	-5.12%
Other financing sources									
Operating transfers in									
Cemetery Perpetual Care	\$ 67,373	\$ 56,961	\$ 70,000	\$ 70,000	\$ 61,360	\$ (8,640)	\$ 61,300	\$ (8,700)	-12.43%
Criminal Forfeitures Fund	60,000	-	75,000	75,000	-	(75,000)	-	(75,000)	-100.00%
Police Training Fund	31,142	22,281	-	-	-	-	-	-	0.00%
DDA for Administration	10,000	10,000	10,000	10,000	10,000	-	10,000	-	0.00%
Reese Playfield Fund	4,333	76,746	-	-	-	-	-	-	0.00%
RLF for Administration	5,000	5,000	5,000	5,000	5,000	-	5,000	-	0.00%
Budget Stabilization Fund	-	-	500,000	1,000,000	500,000	(500,000)	500,000	-	-50.00%
Special Assessment Fund	-	-	40,000	40,000	-	(40,000)	-	(40,000)	-100.00%
Hackley Park Improvement Fund	-	-	-	-	-	-	-	-	0.00%
Hackley Park Memorial Fund	609	9,997	-	-	-	-	-	-	0.00%
	\$ 178,457	\$ 180,985	\$ 700,000	\$ 1,200,000	\$ 576,360	\$ (623,640)	\$ 576,300	\$ (123,700)	-51.98%
Total general fund revenues and other sources									
	\$ 23,446,611	\$ 23,617,163	\$ 23,757,776	\$ 23,759,013	\$ 23,313,119	\$ (445,894)	\$ 23,310,200	\$ (447,576)	-1.89%

About where we
Expected to be

City of Muskegon
Quarterly Budget Reforecast and 2004 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

		Actual 2001	Actual 2002	Original Budget Estimate 2003	Last Budget Reforecast (9/30/2003)	Actual Through December 2003	Variance	Final Amended Budget 2003	Change From 2003 Original	% Change From 2003 Original
I. Customer Value Added Activities										
40301 Police Department										
5100	Salaries & Benefits	\$ 5,803,534	\$ 5,848,623	\$ 6,324,535	\$ 6,174,535	\$ 6,068,410	\$ 106,125	\$ 6,069,000	\$ (255,535)	-4.04%
5200	Operating Supplies	154,660	148,091	150,000	150,000	100,795	49,205	101,000	(49,000)	-32.67%
5300	Contractual Services	951,902	981,682	902,000	902,000	907,969	(5,969)	908,000	6,000	0.67%
5400	Other Expenses	54,675	73,558	28,000	28,000	15,774	12,226	16,000	(12,000)	-42.86%
5700	Capital Outlays	87,593	125,512	24,310	24,310	30,581	(6,271)	31,000	6,690	27.52%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 7,052,364	\$ 7,177,466	\$ 7,428,845	\$ 7,278,845	\$ 7,123,529	\$ 155,316	\$ 7,125,000	\$ (303,845)	-4.09%
		\$ 7,052,364	\$ 7,177,466	\$ 7,428,845	\$ 7,278,845	\$ 7,123,529	\$ 155,316	\$ 7,125,000	\$ (303,845)	-4.09%
50336 Fire Department										
5100	Salaries & Benefits	\$ 2,930,180	\$ 2,964,455	\$ 2,947,103	\$ 2,947,103	\$ 3,037,824	\$ (90,721)	\$ 3,038,000	\$ 90,897	3.08%
5200	Operating Supplies	92,307	105,122	100,000	100,000	95,604	4,396	96,000	(4,000)	-4.00%
5300	Contractual Services	149,605	165,970	150,000	200,000	187,853	12,147	188,000	38,000	25.33%
5400	Other Expenses	12,785	20,731	20,000	12,000	12,378	(378)	13,000	(7,000)	-35.00%
5700	Capital Outlays	32,714	57,570	27,469	99,600	98,132	1,468	99,000	71,531	260.41%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 3,217,591	\$ 3,313,848	\$ 3,244,572	\$ 3,358,703	\$ 3,431,791	\$ (73,088)	\$ 3,434,000	\$ 189,428	5.84%
50387 Fire Safety Inspections										
5100	Salaries & Benefits	\$ 579,330	\$ 693,916	\$ 782,418	\$ 782,418	\$ 761,792	\$ 20,626	\$ 762,000	\$ (20,418)	-2.61%
5200	Operating Supplies	25,077	22,393	25,500	25,500	18,780	6,720	19,000	(6,500)	-25.49%
5300	Contractual Services	232,848	266,610	260,606	260,606	152,279	108,327	153,000	(107,606)	-41.29%
5400	Other Expenses	8,109	11,903	10,000	10,000	11,094	(1,094)	12,000	2,000	20.00%
5700	Capital Outlays	15,215	11,536	3,000	3,000	3,616	(616)	4,000	1,000	33.33%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 860,579	\$ 1,006,358	\$ 1,081,524	\$ 1,081,524	\$ 947,561	\$ 133,963	\$ 950,000	\$ (131,524)	-12.16%
		\$ 4,078,170	\$ 4,320,206	\$ 4,326,096	\$ 4,440,227	\$ 4,379,352	\$ 60,875	\$ 4,384,000	\$ 57,904	1.34%
60523 General Sanitation										
5100	Salaries & Benefits	\$ 67,901	\$ 67,465	\$ 78,067	\$ 78,067	\$ 75,757	\$ 2,310	\$ 76,000	\$ (2,067)	-2.65%
5200	Operating Supplies	1,006	344	900	3,500	109	3,391	1,000	100	11.11%
5300	Contractual Services	1,351,420	1,406,612	1,432,282	1,442,282	1,491,309	(49,027)	1,492,000	59,718	4.17%
5400	Other Expenses	83	794	300	300	65	235	1,000	700	233.33%
5700	Capital Outlays	24,847	44,725	25,660	41,399	41,399	-	42,000	16,340	63.68%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 1,445,257	\$ 1,519,940	\$ 1,537,209	\$ 1,565,548	\$ 1,608,639	\$ (43,091)	\$ 1,612,000	\$ 74,791	4.87%

City of Muskegon
Quarterly Budget Reforecast and 2004 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

		Actual 2001	Actual 2002	Original Budget Estimate 2003	Last Budget Reforecast (9/30/2003)	Actual Through December 2003	Variance	Final Amended Budget 2003	Change From 2003 Original	% Change From 2003 Original
60528	Recycling									
5100	Salaries & Benefits	\$ -		\$ -	\$ -		\$ -	\$ -	\$ -	0.00%
5200	Operating Supplies	-		-	-		-	-	-	0.00%
5300	Contractual Services	257,926	218,067	260,000	250,000	230,058	19,942	231,000	(29,000)	-11.15%
5400	Other Expenses	-	-	-	-	-	-	-	-	0.00%
5700	Capital Outlays	3,305	-	1,500	3,250	3,250	-	4,000	2,500	166.67%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 261,231	\$ 218,067	\$ 261,500	\$ 253,250	\$ 233,308	\$ 19,942	\$ 235,000	\$ (26,500)	-10.13%
60550	Stormwater Management									
5100	Salaries & Benefits	\$ -	\$ 7,372	\$ 20,000	\$ 10,000	\$ 3,835	\$ 6,165	\$ 4,000	\$ (16,000)	-80.00%
5200	Operating Supplies	-	-	4,450	1,500	501	999	1,000	(3,450)	-77.53%
5300	Contractual Services	-	16,352	28,000	10,000	2,569	7,431	3,000	(25,000)	-89.29%
5400	Other Expenses	-	-	600	200	-	200	-	(600)	-100.00%
5700	Capital Outlays	-	-	2,500	1,000	-	1,000	-	(2,500)	-100.00%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ -	\$ 23,724	\$ 55,550	\$ 22,700	\$ 6,905	\$ 15,795	\$ 8,000	\$ (47,550)	-85.60%
60448	Streetlighting									
5100	Salaries & Benefits	\$ 11,387	\$ 12,983	\$ -	\$ 2,000	\$ 842	\$ 1,158	\$ 1,000	\$ 1,000	0.00%
5200	Operating Supplies	-	-	-	-	-	-	-	-	0.00%
5300	Contractual Services	504,551	505,079	515,000	510,000	504,832	5,168	505,000	(10,000)	-1.94%
5400	Other Expenses	-	-	-	-	-	-	-	-	0.00%
5700	Capital Outlays	-	4,350	5,000	4,000	3,850	150	4,000	(1,000)	-20.00%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 515,938	\$ 522,412	\$ 520,000	\$ 516,000	\$ 509,524	\$ 6,476	\$ 510,000	\$ (10,000)	-1.92%
60707	Senior Citizen Transit									
5100	Salaries & Benefits	\$ 44,925	\$ 44,863	\$ 47,833	\$ 44,690	\$ 38,746	\$ 5,944	\$ 39,000	\$ (8,833)	-18.47%
5200	Operating Supplies	-	-	-	-	-	-	-	-	0.00%
5300	Contractual Services	7,100	10,140	7,540	10,140	10,140	-	11,000	3,460	45.89%
5400	Other Expenses	-	-	-	-	-	-	-	-	0.00%
5700	Capital Outlays	-	-	-	-	-	-	-	-	0.00%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 52,025	\$ 55,003	\$ 55,373	\$ 54,830	\$ 48,886	\$ 5,944	\$ 50,000	\$ (5,373)	-9.70%
60446	Community Event Support									
5100	Salaries & Benefits	\$ 77,841	\$ 31,192	\$ 76,972	\$ 76,972	\$ 34,581	\$ 42,391	\$ 35,000	\$ (41,972)	-54.53%
5200	Operating Supplies	1,971	1,524	2,000	2,000	2,949	(949)	3,000	1,000	50.00%
5300	Contractual Services	31,071	11,004	15,000	15,000	17,574	(2,574)	18,000	3,000	20.00%
5400	Other Expenses	-	-	-	-	-	-	-	-	0.00%
5700	Capital Outlays	-	-	-	-	-	-	-	-	0.00%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 110,883	\$ 43,720	\$ 93,972	\$ 93,972	\$ 55,104	\$ 38,868	\$ 56,000	\$ (37,972)	-40.41%
		\$ 2,385,334	\$ 2,382,866	\$ 2,523,604	\$ 2,506,300	\$ 2,462,366	\$ 43,934	\$ 2,471,000	\$ (52,604)	

City of Muskegon
Quarterly Budget Reforecast and 2004 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

		Actual 2001	Actual 2002	Original Budget Estimate 2003	Last Budget Reforecast (9/30/2003)	Actual Through December 2003	Variance	Final Amended Budget 2003	Change From 2003 Original	% Change From 2003 Original
70751	Parks Maintenance									
5100	Salaries & Benefits	\$ 470,749	\$ 476,360	\$ 552,349	\$ 552,349	\$ 478,197	\$ 74,152	\$ 479,000	\$ (73,349)	-13.28%
5200	Operating Supplies	240,998	150,285	180,000	150,000	140,573	9,427	141,000	(39,000)	-21.67%
5300	Contractual Services	596,720	601,199	500,000	515,000	586,465	(71,465)	587,000	87,000	17.40%
5400	Other Expenses	2,905	2,548	2,000	2,000	168	1,832	1,000	(1,000)	-50.00%
5700	Capital Outlays	75,959	152,224	52,929	52,929	85,387	(32,458)	86,000	33,071	62.48%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 1,387,331	\$ 1,382,616	\$ 1,287,278	\$ 1,272,278	\$ 1,290,790	\$ (18,512)	\$ 1,294,000	\$ 6,722	0.52%
70757	Mc Graft Park Maintenance									
5100	Salaries & Benefits	\$ 5,030	\$ 6,059	\$ 18,005	\$ 18,005	\$ 8,765	\$ 9,240	\$ 9,000	\$ (9,005)	-50.01%
5200	Operating Supplies	4,918	4,135	4,031	4,031	5,306	(1,275)	6,000	1,969	48.85%
5300	Contractual Services	42,488	30,762	24,000	24,000	30,830	(6,830)	31,000	7,000	29.17%
5400	Other Expenses	238	56	200	200	-	200	-	(200)	-100.00%
5700	Capital Outlays	65	-	7,800	1,000	39	961	1,000	(6,800)	-87.18%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 52,739	\$ 41,012	\$ 54,036	\$ 47,236	\$ 44,940	\$ 2,296	\$ 47,000	\$ (7,036)	-13.02%
70775	General & Inner City Recreation									
5100	Salaries & Benefits	\$ 283,433	\$ 281,055	\$ 341,290	\$ 341,290	\$ 290,235	\$ 51,055	\$ 291,000	\$ (50,290)	-14.74%
5200	Operating Supplies	51,416	58,590	55,386	52,886	41,843	11,043	42,000	(13,386)	-24.17%
5300	Contractual Services	135,564	137,912	97,823	97,823	123,619	(25,796)	124,000	26,177	26.76%
5400	Other Expenses	9,252	10,375	4,350	7,000	6,967	33	7,000	2,650	60.92%
5700	Capital Outlays	383	-	-	2,500	2,127	373	3,000	3,000	0.00%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 480,048	\$ 487,932	\$ 498,849	\$ 501,499	\$ 464,791	\$ 36,708	\$ 467,000	\$ (31,849)	-6.38%
70276	Cemeteries Maintenance									
5100	Salaries & Benefits	\$ 185,819	\$ 188,401	\$ 196,834	\$ 196,834	\$ 205,975	\$ (9,141)	\$ 206,000	\$ 9,166	4.66%
5200	Operating Supplies	21,908	22,607	20,000	20,000	10,846	9,154	11,000	(9,000)	-45.00%
5300	Contractual Services	263,671	258,681	255,000	255,000	251,300	3,700	252,000	(3,000)	-1.18%
5400	Other Expenses	1,199	1,121	1,000	1,000	751	249	1,000	-	0.00%
5700	Capital Outlays	33,975	14,626	33,165	33,165	41,908	(8,743)	42,000	8,835	26.64%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 506,572	\$ 485,436	\$ 505,999	\$ 505,999	\$ 510,780	\$ (4,781)	\$ 512,000	\$ 6,001	1.19%
70585	Parking Operations									
5100	Salaries & Benefits	\$ 13,439	\$ 14,831	\$ 14,549	\$ 14,549	\$ 18,010	\$ (3,461)	\$ 19,000	\$ 4,451	30.59%
5200	Operating Supplies	2,476	1,032	3,000	3,000	1,738	1,262	2,000	(1,000)	-33.33%
5300	Contractual Services	32,854	40,972	28,802	75,000	235,608	(160,608)	236,000	207,198	719.39%
5400	Other Expenses	-	-	-	-	-	-	-	-	0.00%
5700	Capital Outlays	-	4,503	-	-	-	-	-	-	0.00%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 48,769	\$ 61,338	\$ 46,351	\$ 92,549	\$ 255,356	\$ (162,807)	\$ 257,000	\$ 210,649	454.46%
70771	Forestry									
5100	Salaries & Benefits	\$ 86,584	\$ 84,297	\$ 111,664	\$ 100,000	\$ 103,509	\$ (3,509)	\$ 104,000	\$ (7,664)	-6.86%
5200	Operating Supplies	9,831	6,024	7,800	7,800	8,075	(275)	9,000	1,200	15.38%
5300	Contractual Services	14,244	13,864	17,000	20,000	21,692	(1,692)	22,000	5,000	29.41%
5400	Other Expenses	1,309	394	1,500	1,500	940	560	1,000	(500)	-33.33%
5700	Capital Outlays	2,101	2,844	4,359	4,359	2,458	1,901	3,000	(1,359)	-31.18%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 114,069	\$ 107,423	\$ 142,323	\$ 133,659	\$ 136,674	\$ (3,015)	\$ 139,000	\$ (3,323)	-2.33%

City of Muskegon
Quarterly Budget Reforecast and 2004 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

	Actual 2001	Actual 2002	Original Budget Estimate 2003	Last Budget Reforecast (9/30/2003)	Actual Through December 2003	Variance	Final Amended Budget 2003	Change From 2003 Original	% Change From 2003 Original
70863 Farmers' Market & Flea Market									
5100 Salaries & Benefits	\$ 28,023	\$ 29,241	\$ 34,258	\$ 34,258	\$ 30,792	\$ 3,466	\$ 31,000	\$ (3,258)	-9.51%
5200 Operating Supplies	860	1,644	1,000	1,000	465	535	1,000	-	0.00%
5300 Contractual Services	19,175	14,292	7,230	7,230	14,462	(7,232)	15,000	7,770	107.47%
5400 Other Expenses	-	-	-	-	-	-	-	-	0.00%
5700 Capital Outlays	-	-	-	225	225	-	1,000	1,000	0.00%
5900 Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
	\$ 48,058	\$ 45,177	\$ 42,488	\$ 42,713	\$ 45,944	\$ (3,231)	\$ 48,000	\$ 5,512	12.97%
	\$ 2,637,586	\$ 2,610,934	\$ 2,577,324	\$ 2,595,933	\$ 2,749,275	\$ (153,342)	\$ 2,764,000	\$ 186,676	7.24%
80799 Weed and Seed Program									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
5200 Operating Supplies	-	-	-	-	-	-	-	-	0.00%
5300 Contractual Services	-	-	-	-	-	-	-	-	0.00%
5400 Other Expenses	-	-	-	-	-	-	-	-	0.00%
5700 Capital Outlays	-	-	-	-	-	-	-	-	0.00%
5900 Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
80387 Environmental Services									
5100 Salaries & Benefits	\$ 179,865	\$ 173,926	\$ 201,491	\$ 201,491	\$ 181,136	\$ 20,355	\$ 182,000	\$ (19,491)	-9.67%
5200 Operating Supplies	9,023	12,389	11,000	8,000	7,859	141	8,000	(3,000)	-27.27%
5300 Contractual Services	244,510	300,582	194,806	210,730	281,831	(71,101)	282,000	87,194	44.76%
5400 Other Expenses	1,633	1,505	2,000	200	189	11	1,000	(1,000)	-50.00%
5700 Capital Outlays	6,556	16,123	4,000	4,000	3,396	604	4,000	-	0.00%
5900 Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
	\$ 441,587	\$ 504,525	\$ 413,297	\$ 424,421	\$ 474,411	\$ (49,990)	\$ 477,000	\$ 63,703	15.41%
	\$ 441,587	\$ 504,525	\$ 413,297	\$ 424,421	\$ 474,411	\$ (49,990)	\$ 477,000	\$ 63,703	15.41%
10875 Other - Contributions to Outside Agencies									
Muskegon Area Transit (MATS)	\$ 80,163	\$ 80,163	\$ 80,500	\$ 80,500	\$ 80,163	\$ 337	\$ 81,000	500	0.62%
Neighborhood Association Grants	34,063	35,975	36,000	30,000	29,308	-	30,000	(6,000)	-16.67%
Muskegon Area First	-	46,066	42,000	42,000	42,000	-	42,000	-	0.00%
Veterans Memorial Day Costs	7,535	8,070	8,500	7,898	7,898	-	8,000	(500)	-5.88%
WMSRDC - Muskegon Area Plan (MAP)	6,151	6,151	-	-	-	-	-	-	0.00%
Institute for Healing Racism	3,000	4,000	3,000	3,000	3,000	-	3,000	-	0.00%
MLK Diversity Program	-	-	1,000	1,000	1,000	-	1,000	-	0.00%
Muskegon Area Labor Management (MALMC)	1,000	1,000	1,000	1,000	1,000	-	1,000	-	0.00%
Sister Cities' Youth Travel	1,000	-	-	-	-	-	-	-	0.00%
Muskegon County and Humane Society - Feral Cat Control	-	14,157	16,000	16,000	17,890	-	18,000	2,000	12.50%
Other	-	-	-	-	-	-	-	-	0.00%
Contributions To Outside Agencies	\$ 132,912	\$ 195,582	\$ 188,000	\$ 181,398	\$ 182,259	\$ (861)	\$ 184,000	\$ (4,000)	-2.13%
	\$ 132,912	\$ 195,582	\$ 188,000	\$ 181,398	\$ 182,259	\$ (861)	\$ 184,000	\$ (4,000)	-2.13%
Total Customer Value Added Activities	\$ 16,727,953	\$ 17,191,579	\$ 17,457,166	\$ 17,427,124	\$ 17,371,192	\$ 55,932	\$ 17,405,000	\$ (52,166)	-0.30%
As a Percent of Total General Fund Expenditures	72.0%	71.7%	73.2%	73.3%	73.3%		73.2%		

City of Muskegon
Quarterly Budget Reforecast and 2004 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

		Actual 2001	Actual 2002	Original Budget Estimate 2003	Last Budget Reforecast (9/30/2003)	Actual Through December 2003	Variance	Final Amended Budget 2003	Change From 2003 Original	% Change From 2003 Original
II. Business Value Added Activities										
10101 City Commission										
5100	Salaries & Benefits	\$ 56,483	\$ 60,555	\$ 62,793	\$ 62,793	\$ 59,698	\$ 3,095	\$ 60,000	\$ (2,793)	-4.45%
5200	Operating Supplies	12,288	12,538	16,000	14,000	9,367	4,633	10,000	(6,000)	-37.50%
5300	Contractual Services	36,894	48,510	41,964	30,000	28,258	1,742	29,000	(12,964)	-30.89%
5400	Other Expenses	7,631	9,758	11,000	8,000	6,126	1,874	7,000	(4,000)	-36.36%
5700	Capital Outlays	-	528	-	-	-	-	-	-	0.00%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 113,296	\$ 131,889	\$ 131,757	\$ 114,793	\$ 103,449	\$ 11,344	\$ 106,000	\$ (25,757)	-19.55%
10102 City Promotions & Public Relations										
5100	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
5200	Operating Supplies	-	-	10,000	4,000	2,643	1,357	3,000	(7,000)	-70.00%
5300	Contractual Services	24,563	26,499	35,572	29,450	27,909	1,541	28,000	(7,572)	-21.29%
5400	Other Expenses	-	8	-	-	-	-	-	-	0.00%
5700	Capital Outlays	-	-	-	-	-	-	-	-	0.00%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 24,563	\$ 26,507	\$ 45,572	\$ 33,450	\$ 30,552	\$ 2,898	\$ 31,000	\$ (14,572)	-31.98%
10172 City Manager										
5100	Salaries & Benefits	\$ 168,180	\$ 173,154	\$ 189,451	\$ 189,451	\$ 182,226	\$ 7,225	\$ 183,000	\$ (6,451)	-3.41%
5200	Operating Supplies	1,651	1,683	2,750	2,500	1,846	654	2,000	(750)	-27.27%
5300	Contractual Services	2,055	2,563	3,750	3,000	2,609	391	3,000	(750)	-20.00%
5400	Other Expenses	2,149	3,037	2,750	2,300	1,646	654	2,000	(750)	-27.27%
5700	Capital Outlays	-	102	1,500	500	-	500	-	(1,500)	-100.00%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 174,035	\$ 180,539	\$ 200,201	\$ 197,751	\$ 188,327	\$ 9,424	\$ 190,000	\$ (10,201)	-5.10%
10145 City Attorney										
5100	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
5200	Operating Supplies	833	869	1,000	1,000	869	131	1,000	-	0.00%
5300	Contractual Services	457,739	449,721	423,201	423,201	383,732	39,469	384,000	(39,201)	-9.26%
5400	Other Expenses	-	-	-	-	-	-	-	-	0.00%
5700	Capital Outlays	-	-	-	-	-	-	-	-	0.00%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 458,572	\$ 450,590	\$ 424,201	\$ 424,201	\$ 384,601	\$ 39,600	\$ 385,000	\$ (39,201)	-9.24%
		\$ 770,466	\$ 789,525	\$ 801,731	\$ 770,195	\$ 706,929	\$ 63,266	\$ 712,000	\$ (89,731)	-11.19%
20173 Administration										
5100	Salaries & Benefits	\$ 120,324	\$ 129,504	\$ 136,911	\$ 136,911	\$ 133,545	\$ 3,366	\$ 134,000	\$ (2,911)	-2.13%
5200	Operating Supplies	1,784	2,050	2,500	2,000	1,437	563	2,000	(500)	-20.00%
5300	Contractual Services	15,734	16,255	20,973	18,973	6,012	12,961	7,000	(13,973)	-66.62%
5400	Other Expenses	7,230	5,415	8,000	4,500	2,703	1,797	3,000	(5,000)	-62.50%
5700	Capital Outlays	1,632	73	2,000	2,000	2,013	(13)	3,000	1,000	50.00%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 146,704	\$ 153,297	\$ 170,384	\$ 164,384	\$ 145,710	\$ 18,674	\$ 149,000	\$ (21,384)	-12.55%

City of Muskegon
Quarterly Budget Reforecast and 2004 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

		Actual 2001	Actual 2002	Original Budget Estimate 2003	Last Budget Reforecast (9/30/2003)	Actual Through December 2003	Variance	Final Amended Budget 2003	Change From 2003 Original	% Change From 2003 Original
20228	Affirmative Action									
5100	Salaries & Benefits	\$ 72,258	\$ 84,810	\$ 92,465	\$ 92,465	\$ 93,074	\$ (609)	\$ 94,000	\$ 1,535	1.66%
5200	Operating Supplies	1,713	757	2,672	500	528	(28)	1,000	(1,672)	-62.57%
5300	Contractual Services	1,759	1,356	1,872	1,000	1,553	(553)	2,000	128	6.84%
5400	Other Expenses	2,913	4,187	4,803	1,500	1,572	(72)	2,000	(2,803)	-58.36%
5700	Capital Outlays	649	723	-	-	977	(977)	1,000	1,000	0.00%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 79,290	\$ 91,833	\$ 101,812	\$ 95,465	\$ 97,704	\$ (2,239)	\$ 100,000	\$ (1,812)	-1.78%
20744	Julia Hackley Internships									
5100	Salaries & Benefits	\$ 10,692	\$ 8,885	\$ 7,000	\$ 7,000	\$ 7,837	\$ (837)	\$ 8,000	\$ 1,000	14.29%
5200	Operating Supplies	-	-	10	-	-	-	-	(10)	-100.00%
5300	Contractual Services	-	-	-	-	-	-	-	-	0.00%
5400	Other Expenses	20	-	-	-	-	-	-	-	0.00%
5700	Capital Outlays	-	-	-	-	-	-	-	-	0.00%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 10,712	\$ 8,885	\$ 7,010	\$ 7,000	\$ 7,837	\$ (837)	\$ 8,000	\$ 990	14.12%
20215	City Clerk & Elections									
5100	Salaries & Benefits	\$ 208,602	\$ 234,459	\$ 245,398	\$ 235,498	\$ 237,090	\$ (1,592)	\$ 238,000	\$ (7,398)	-3.01%
5200	Operating Supplies	35,327	45,977	20,300	27,245	33,167	(5,922)	34,000	13,700	67.49%
5300	Contractual Services	31,458	62,596	41,000	36,500	42,598	(6,098)	43,000	2,000	4.88%
5400	Other Expenses	7,136	5,437	3,000	4,000	5,156	(1,156)	6,000	3,000	100.00%
5700	Capital Outlays	5,199	5,813	2,000	1,500	1,910	(410)	2,000	-	0.00%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 287,722	\$ 354,282	\$ 311,698	\$ 304,743	\$ 319,921	\$ (15,178)	\$ 323,000	\$ 11,302	3.63%
20220	Civil Service									
5100	Salaries & Benefits	\$ 132,405	\$ 160,513	\$ 172,583	\$ 172,583	\$ 176,851	\$ (4,268)	\$ 177,000	\$ 4,417	2.56%
5200	Operating Supplies	17,111	15,396	10,950	10,950	10,642	308	11,000	50	0.46%
5300	Contractual Services	22,799	22,138	23,200	23,200	19,767	3,433	20,000	(3,200)	-13.79%
5400	Other Expenses	12,336	9,108	6,000	6,000	7,534	(1,534)	8,000	2,000	33.33%
5700	Capital Outlays	8,600	1,129	1,278	1,278	-	1,278	-	(1,278)	-100.00%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 193,251	\$ 208,284	\$ 214,011	\$ 214,011	\$ 214,794	\$ (783)	\$ 216,000	\$ 1,989	0.93%
		\$ 717,679	\$ 816,581	\$ 804,915	\$ 785,603	\$ 785,966	\$ (363)	\$ 796,000	\$ (8,915)	-1.11%
30202	Finance Administration									
5100	Salaries & Benefits	\$ 267,254	\$ 280,785	\$ 300,307	\$ 300,307	\$ 297,906	\$ 2,401	\$ 298,000	\$ (2,307)	-0.77%
5200	Operating Supplies	9,554	6,663	6,600	6,305	7,010	(705)	8,000	1,400	21.21%
5300	Contractual Services	99,977	115,025	87,050	99,600	87,221	12,379	88,000	950	1.09%
5400	Other Expenses	2,348	3,935	2,538	500	156	344	1,000	(1,538)	-60.60%
5700	Capital Outlays	2,085	4,730	-	2,100	3,784	(1,684)	4,000	4,000	0.00%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 381,218	\$ 411,138	\$ 396,495	\$ 408,812	\$ 396,077	\$ 12,735	\$ 399,000	\$ 2,505	0.63%
30209	Assessing Services									
5100	Salaries & Benefits	\$ 6,759	\$ 6,093	\$ 7,620	\$ 7,620	\$ 6,199	\$ 1,421	\$ 7,000	\$ (620)	-8.14%
5200	Operating Supplies	-	-	-	-	-	-	-	-	0.00%
5300	Contractual Services	367,367	390,926	398,051	398,051	394,707	3,344	395,000	(3,051)	-0.77%
5400	Other Expenses	45	60	100	100	80	20	1,000	900	900.00%
5700	Capital Outlays	-	-	-	-	-	-	-	-	0.00%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 374,171	\$ 397,079	\$ 405,771	\$ 405,771	\$ 400,986	\$ 4,785	\$ 403,000	\$ (2,771)	-0.68%

City of Muskegon
Quarterly Budget Reforecast and 2004 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

		Actual 2001	Actual 2002	Original Budget Estimate 2003	Last Budget Reforecast (9/30/2003)	Actual Through December 2003	Variance	Final Amended Budget 2003	Change From 2003 Original	% Change From 2003 Original
30205	Income Tax Administration									
5100	Salaries & Benefits	\$ 213,846	\$ 194,487	\$ 227,024	\$ 227,024	\$ 229,175	\$ (2,151)	\$ 230,000	\$ 2,976	1.31%
5200	Operating Supplies	24,678	21,941	24,800	24,800	20,667	4,133	21,000	(3,800)	-15.32%
5300	Contractual Services	34,092	49,928	40,263	40,263	46,251	(5,988)	47,000	6,737	16.73%
5400	Other Expenses	1,648	1,410	1,000	1,000	642	358	1,000	-	0.00%
5700	Capital Outlays	206	5,807	2,000	2,000	1,437	563	2,000	-	0.00%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 274,470	\$ 273,573	\$ 295,087	\$ 295,087	\$ 298,172	\$ (3,085)	\$ 301,000	\$ 5,913	2.00%
30253	City Treasurer									
5100	Salaries & Benefits	\$ 236,759	\$ 272,839	\$ 295,645	\$ 295,645	\$ 290,796	\$ 4,849	\$ 291,000	\$ (4,645)	-1.57%
5200	Operating Supplies	35,489	32,865	32,232	32,232	33,750	(1,518)	34,000	1,768	5.49%
5300	Contractual Services	49,210	43,750	33,500	41,000	65,831	(24,831)	66,000	32,500	97.01%
5400	Other Expenses	900	2,933	1,500	1,500	545	955	1,000	(500)	-33.33%
5700	Capital Outlays	4,281	12,653	4,000	4,000	2,652	1,348	3,000	(1,000)	-25.00%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 326,639	\$ 365,040	\$ 366,877	\$ 374,377	\$ 393,574	\$ (19,197)	\$ 395,000	\$ 28,123	7.67%
30248	Information Systems Administration									
5100	Salaries & Benefits	\$ 182,403	\$ 235,640	\$ 259,055	\$ 259,055	\$ 260,209	\$ (1,154)	\$ 261,000	\$ 1,945	0.75%
5200	Operating Supplies	2,024	2,345	4,700	4,700	1,361	3,339	2,000	(2,700)	-57.45%
5300	Contractual Services	72,769	66,905	53,249	53,249	44,653	8,596	45,000	(8,249)	-15.49%
5400	Other Expenses	12,457	8,049	9,000	9,000	7,619	1,381	8,000	(1,000)	-11.11%
5700	Capital Outlays	53,828	37,893	26,497	26,497	43,907	(17,410)	44,000	17,503	66.06%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 323,481	\$ 350,832	\$ 352,501	\$ 352,501	\$ 357,749	\$ (5,248)	\$ 360,000	\$ 7,499	2.13%
		\$ 1,679,979	\$ 1,797,662	\$ 1,816,731	\$ 1,836,548	\$ 1,846,558	\$ (10,010)	\$ 1,858,000	\$ 41,269	2.27%
60265	City Hall Maintenance									
5100	Salaries & Benefits	\$ 64,853	\$ 66,138	\$ 65,153	\$ 65,153	\$ 67,355	\$ (2,202)	\$ 68,000	\$ 2,847	4.37%
5200	Operating Supplies	12,457	15,693	14,850	14,850	12,925	1,925	13,000	(1,850)	-12.46%
5300	Contractual Services	214,595	203,498	190,000	190,000	188,186	1,814	189,000	(1,000)	-0.53%
5400	Other Expenses	598	-	500	500	-	500	-	(500)	-100.00%
5700	Capital Outlays	253	12,500	8,477	8,477	409	8,068	1,000	(7,477)	-88.20%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 292,756	\$ 297,829	\$ 278,980	\$ 278,980	\$ 268,875	\$ 10,105	\$ 271,000	\$ (7,980)	-2.86%
		\$ 292,756	\$ 297,829	\$ 278,980	\$ 278,980	\$ 268,875	\$ 10,105	\$ 271,000	\$ (7,980)	-2.86%
80400	Planning, Zoning and Economic Development									
5100	Salaries & Benefits	\$ 387,005	\$ 393,435	\$ 437,835	\$ 437,835	\$ 424,969	\$ 12,866	\$ 425,000	\$ (12,835)	-2.93%
5200	Operating Supplies	19,455	12,765	14,000	16,000	14,518	1,482	15,000	1,000	7.14%
5300	Contractual Services	87,314	44,078	50,300	50,300	67,030	(16,730)	68,000	17,700	35.19%
5400	Other Expenses	9,751	10,293	6,964	6,964	4,278	2,686	5,000	(1,964)	-28.20%
5700	Capital Outlays	3,644	6,239	3,000	3,000	1,891	1,109	2,000	(1,000)	-33.33%
5900	Other Financing Uses	-	-	-	-	-	-	-	-	0.00%
		\$ 507,169	\$ 466,810	\$ 512,099	\$ 514,099	\$ 512,686	\$ 1,413	\$ 515,000	\$ 2,901	0.57%
		\$ 507,169	\$ 466,810	\$ 512,099	\$ 514,099	\$ 512,686	\$ 1,413	\$ 515,000	\$ 2,901	0.57%
Total Business Value Added Activities As a Percent of Total General Fund Expenditures		\$ 3,968,049	\$ 4,168,407	\$ 4,214,456	\$ 4,185,425	\$ 4,121,014	\$ 64,411	\$ 4,152,000	\$ (62,456)	-1.48%
		17.1%	17.4%	17.7%	17.6%	17.4%		17.5%		

City of Muskegon
Quarterly Budget Reforecast and 2004 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

	Actual 2001	Actual 2002	Original Budget Estimate 2003	Last Budget Reforecast (9/30/2003)	Actual Through December 2003	Variance	Final Amended Budget 2003	Change From 2003 Original	% Change From 2003 Original
II. Fixed Budget Items									
30999 Transfers To Other Funds									
Major Street Fund	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	-	0.00%
Local Street Fund	820,000	850,000	700,000	620,000	870,000	(250,000)	870,000	170,000	24.29%
Budget Stabilization Fund	250,000	-	-	-	-	-	-	-	0.00%
L.C. Walker Arena Fund (Operating Subsidy)	301,000	271,837	260,000	140,000	210,000	(70,000)	210,000	(50,000)	-19.23%
Public Improvement Fund (Fire Equipment Reserve)	150,000	150,000	150,000	150,000	150,000	-	150,000	-	0.00%
State Grants Fund (Grant Matches)	-	105,000	-	-	10,856	(10,856)	11,000	11,000	0.00%
MOD State Rehab Loan Fund	-	-	-	-	-	-	-	-	0.00%
TIFA Debt Service Fund	-	-	-	-	-	-	-	-	0.00%
Tree Replacement	-	-	-	-	-	-	-	-	0.00%
	\$ 1,521,000	\$ 1,476,837	\$ 1,110,000	\$ 910,000	\$ 1,240,856	\$ (330,856)	\$ 1,241,000	\$ 131,000	11.80%
30851 General Insurance	\$ 236,222	\$ 281,887	\$ 365,000	\$ 350,000	\$ 335,805	\$ 14,195	\$ 336,000	\$ (29,000)	-7.95%
30906 Debt Retirement	375,101	216,860	212,006	220,000	217,397	2,603	218,000	5,994	2.83%
10891 Contingency and Bad Debt Expense	268,110	495,550	400,000	400,000	133,761	266,239	134,000	(266,000)	-66.50%
90000 Major Capital Improvements	139,543	140,414	85,000	276,662	285,310	(8,648)	286,000	201,000	236.47%
Total Fixed-Budget Items	\$ 2,539,976	\$ 2,611,548	\$ 2,172,006	\$ 2,156,662	\$ 2,213,129	\$ (56,467)	\$ 2,215,000	\$ 42,994	1.98%
As a Percent of Total General Fund Expenditures	10.9%	10.9%	9.1%	9.1%	9.3%		9.3%		
Total General Fund	\$ 23,235,978	\$ 23,971,534	\$ 23,843,628	\$ 23,769,211	\$ 23,705,335	\$ 63,876	\$ 23,772,000	\$ (71,628)	-0.30%

Recap: Total General Fund By Expenditure Object

5100	Salaries & Benefits	\$ 12,895,861	\$ 13,226,336	\$ 14,246,608	\$ 14,063,901	\$ 13,805,336	\$ 258,565	\$ 13,819,000	\$ (427,608)	-3.00%
5200	Operating Supplies	790,815	705,722	728,431	690,299	586,173	104,126	598,000	(130,431)	-17.91%
5300	Contractual Services	6,991,218	7,496,547	7,092,034	7,173,996	7,108,532	65,464	7,126,000	33,966	0.48%
5400	Other Expenses	159,350	186,615	127,105	108,264	86,383	21,881	98,000	(29,105)	-22.90%
5700	Capital Outlays	502,633	662,617	327,444	602,751	660,658	(57,907)	672,000	344,556	105.23%
5900	All Other Financing Uses	1,896,101	1,693,697	1,322,006	1,130,000	1,458,253	(328,253)	1,459,000	136,994	10.36%
	Total General Fund	\$ 23,235,978	\$ 23,971,534	\$ 23,843,628	\$ 23,769,211	\$ 23,705,335	\$ 63,876	\$ 23,772,000	\$ (71,628)	-0.30%

Depts controlled costs

Local ST / LC Walker
Transfers largely offset savings

City of Muskegon
2002 Final Amended Budget - Other Budgeted Funds

	Actual 2002	Original Budget Estimate 2003	Last Budget Reforecast (9/30/2003)	Actual Thru December 2003	Final 2003 Amended Budget	Change From Latest Reforecast
Other Budgeted Funds - Revenues						
Special Revenue Funds:						
202 Motor Vehicle Highway - Major	\$ 9,316,368	\$ 14,901,503	\$ 9,699,503	\$ 7,745,604	\$ 8,345,600	\$ (1,353,903)
203 Motor Vehicle Highway - Local	1,847,769	1,584,351	3,005,351	3,659,920	3,659,900	654,549
254 LC Walker Arena	895,590	855,500	872,800	927,448	927,400	54,600
230 Enterprise Community Fund	-	-	-	85,981	85,900	85,900
257 Budget Stabilization Fund	-	-	-	-	-	-
260 Land Reutilization Fund	553	1,000	1,000	414	400	(600)
285 Tree Replacement Fund	204	3,000	3,000	5,204	5,200	2,200
264 Criminal Forfeitures Fund	97,071	50,000	5,000	39,944	39,900	34,900
	<u>\$ 12,157,555</u>	<u>\$ 17,395,354</u>	<u>\$ 13,586,654</u>	<u>\$ 12,464,515</u>	<u>\$ 13,064,300</u>	<u>\$ (522,354)</u>

Other Budgeted Funds - Expenditures

Special Revenue Funds:						
202 Motor Vehicle Highway - Major	\$ 10,056,265	\$ 16,260,703	\$ 10,877,703	\$ 8,135,648	\$ 8,736,000	\$ (2,141,703)
203 Motor Vehicle Highway - Local	1,994,815	1,619,186	3,012,186	3,466,872	3,467,000	454,814
254 LC Walker Arena	880,247	874,081	874,081	928,571	929,000	54,919
230 Enterprise Community Fund	-	-	-	85,981	86,000	86,000
257 Budget Stabilization Fund	-	-	500,000	400,000	400,000	(100,000)
260 Land Reutilization Fund	-	1,000	1,000	-	-	(1,000)
285 Tree Replacement Fund	1,075	3,000	3,000	400	1,000	(2,000)
264 Criminal Forfeitures Fund	16,478	75,000	75,000	1,972	2,000	(73,000)
	<u>\$ 12,948,880</u>	<u>\$ 18,832,970</u>	<u>\$ 15,342,970</u>	<u>\$ 13,019,444</u>	<u>\$ 13,621,000</u>	<u>\$ (1,721,970)</u>

Other Budgeted Funds - Revenues Over (Under) Expenditures

Special Revenue Funds:						
202 Motor Vehicle Highway - Major	\$ (739,897)	\$ (1,359,200)	\$ (1,178,200)	\$ (390,044)	\$ (390,400)	\$ 787,800
203 Motor Vehicle Highway - Local	(147,046)	(34,835)	(6,835)	193,048	192,900	199,735
254 LC Walker Arena	15,343	(18,581)	(1,281)	(1,123)	(1,600)	(319)
230 Enterprise Community Fund	-	-	-	-	(100)	(100)
257 Budget Stabilization Fund	-	-	(500,000)	(400,000)	(400,000)	100,000
260 Land Reutilization Fund	553	-	-	414	400	400
285 Tree Replacement Fund	(871)	-	-	4,804	4,200	4,200
264 Criminal Forfeitures Fund	80,593	(25,000)	(70,000)	37,972	37,900	107,900
	<u>\$ (791,325)</u>	<u>\$ (1,437,616)</u>	<u>\$ (1,756,316)</u>	<u>\$ (554,929)</u>	<u>\$ (556,700)</u>	<u>\$ 1,199,616</u>

Date: February 9, 2004
To: Honorable Mayor and City Commission
From: DPW – Water Filtration Plant
**RE: Laboratory and Employee Facilities
Improvements project**

SUMMARY OF REQUEST:

To enlist Muskegon Construction Company to perform the Laboratory and Employee Facilities Improvement project at the Water Filtration Plant.

FINANCIAL IMPACT:

Additional project cost of \$256,800.00.

BUDGET ACTION REQUIRED:

The project cost will be funded with Drinking Water Revolving Loan Fund (DWRF) money.

STAFF RECOMMENDATION:

Recommend making a change to the Water Filtration Plant Improvements project contract with Muskegon Construction Company, to perform the Laboratory and Employee Facilities Improvement project at an additional cost of \$256,800.00.

MEMORANDUM

1/28/04

TO: R. KUHN, PUBLIC WORKS DIRECTOR
FROM: R. VENEKLASEN, WATER FILTRATION SUPV.
RE: LABORATORY REMODELING PROJECT BIDS

PROJECT BACKGROUND

The laboratory remodeling was first recommended in the 1991 Reliability Study as a Priority III item. The study suggests, "Remodel the existing laboratory into a Plant control room and shift operator offices and remodel the second floor to provide for additional laboratory space". The recommendation also provided for remodeling of the east plant entrance and making better use of the existing lobby.

The east entrance was updated as part of the Multi-Purpose Building project. The second floor suggestion is no longer necessary due to the abandonment of the room previously used for chlorine storage and application. Portions of this recommendation are included in the following explanation.

HISTORY

The present laboratory is a mix of two eras; the original 1937 laboratory to the south and the 1964 addition on the north end which included the Plant control panel. The control panel was replaced in 1993 with computers as part of the Instrumentation and Control project. To date, both portions of the laboratory/control room have the original fixtures, cabinets, and benchtops.

LABORATORY REMODELING

The remodeling is planned to update furnishings of 40 to 65 years of age and to create more efficient workspaces. It is intended to create an operation/control area, treatment wet-lab area, bacteriological lab area, and a work area for the Chief Operator. The intent is to enlarge the laboratory area into a portion of the space occupied by the present staff break/lunch room.

The present locker room space is inadequate as it cannot accommodate lockers for all ten staff members. By using the remainder of the breakroom space, the locker room will be capable of accommodating all staff members.

The old chlorine room has been vacant since we began the use of sodium hypochlorite and its application from the Multi-Purpose Building. It is expected this room will become the break/lunch room. The adjacent room previously used for aluminum sulfate and fluoride application pumps and equipment will be used as a kitchenette – for such things as the coffeemaker, microwave, oven, and refrigerator. The aluminum sulfate and fluoride is now applied from the Multi-Purpose Building.

PROJECT PLAN

This project has been included in the City's Capitol Improvements Plan for a number of years. It is presently schedule for the 2005 budget year at a proposed amount of \$400,000. This cost is based on the 1991 Reliability Study estimate and subsequent increases in the Engineering News Record (ENR).

SCHEDULE

The Finance Director contracted me with the indication that we should consider adding any planned projects to the present Drinking Water Revolving Fund (DWRF) funding application. He makes this recommendation due to the attractive interest rate currently being offered by the DWRF program and that is it unlikely we will utilize this program in the near future. He further indicated this funding has the most attractive interest rate the City will experience for some time.

FUNDING

To date, the DWRF program deadlines for funding this project have been met. The engineering/design and construction oversight cost for the project were approved by the City Commission in November of 2003.

It is anticipated the laboratory remodeling project will be approved by the City Commission prior to the DWRF February 17 application deadline and construction costs will be paid by DWRF funding.

BIDS

Bids for the construction of the remodeling project were solicited with contractor responses publicly opened on January 27, 2004. The following is a summary of the responses.

FIRM	BOND	COST
CD Barnes Associates, Inc. 3734 Eastern Avenue, SE Grand Rapids, MI 49508	Yes	\$448,566.00
Muskegon Construction Co. 111 West Western Avenue Muskegon, MI 49443-0477	Yes	\$256,800.00
Tridonn Construction Co. 1461 Evanston Avenue Muskegon, MI 49442	Yes	\$299,498.00

RECOMMENDATION

It is my recommendation that the City endorse Muskegon Construction Company as the lowest responsible bidder to perform the Water Filtration Plant Laboratory and Employee Facilities Improvements project at a cost of \$256,800.00. Further, it is recommended the project become a change order to the existing Water Filtration Plant Improvements project contract to streamline staff efforts and paperwork; with the understanding that bonding and insurance coverage is to be altered to encompass the additional work.

January 28, 2004

Mr. Robert Veneklasen
Water Filtration Plant Supervisor
City of Muskegon
Water Filtration Plant
1900 Beach Street
Muskegon, MI 49441

**Re: Muskegon Water Filtration Plant
Laboratory Improvements
Contract No. 0482.031-W-2**

Dear Mr. Veneklasen:

Bids were received for the above project on January 27, 2004. A total of three bids were received as follows:

Muskegon Construction Company	\$256,800.00
Tridonn Construction Company	\$299,498.00
C.D. Barnes Associates, Inc.	\$448,566.00

We have reviewed the bid documents provided to us that were submitted by Muskegon Construction Company. The bid, as submitted, appears to be in order and all documents are complete. We have discussed the bid submittal with Mr. Tom Lambert of Muskegon Construction Company. Muskegon Construction Company is confident that they have the entire project adequately covered. Part of the reason that their bid was substantially below our opinion of construction cost for this project (\$480,000) was that their General Conditions and Project Administration costs will be covered as part of the W-1 Contract.

Therefore, we recommend that the City award this contract to Muskegon Construction Company for the amount of \$256,800. We have discussed the possibility that this contract could be included as a change order to the W-1 contract with Mr. Michael Cox of Michigan Department of Environmental Quality. Mr. Cox has indicated that this project could be implemented as a Change Order to the W-1 contract. Doing so at this point will not mean that

Mr. Robert Veneklasen
Muskegon Water Filtration Plant
Laboratory Improvements
January 28, 2004
Page 2

this amount will be part of the 4% project contingency. Therefore, we recommend that the City issue a Change Order to Muskegon Construction Company to have the work of the W-2 Contract incorporated into the W-1 Contract. This approach would be preferred since the paperwork and other administrative cost would be minimized.

We appreciate this opportunity to be of continued service to the City of Muskegon. Please feel free to contact me if you need any additional information.

Sincerely,

Dennis J. Benoit, P.E.
Senior Vice President

/jlc

P:\0482031\31\Correspondence\Veneklasen 012804.doc

DATE: February 2, 2004
TO: Honorable Mayor and Commissioners
FROM: Robert B. Grabinski, Director of Inspection Services
RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: En-030173 Address: 1263 W. Larch.

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at 1263 W. Larch is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

Case# & Project Address: # En-030173, 1263 W. Larch.

Location and ownership: This structure is located on W. Larch between Ruddiman and McGraft. It is owned by Deutsche Bank Trust in Texas..

Staff Correspondence: A dangerous building inspection was conducted on 11/20/03. A notice and order to repair was issued 12/3/03. On 1/8/04 the HBA declared the structure substandard and dangerous.

Owner Contact: On 1/13/04 a contact for the bank called the Inspection office and stated the home is in foreclosure and they cannot do anything until the redemption period is up, which is 6 months. He was faxed all copies of previous notices.

Financial Impact: General Funds

Budget action required: None

State Equalized value: \$33,300

Estimated cost to repair: \$8,000 plus the cost of interior repairs

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

City Commission Recommendation: The commission will consider this item at it's meeting Tuesday, February 10, 2004.



1263 W. Larch

CITY OF MUSKEGON
DANGEROUS BUILDING INSPECTION REPORT

1263 W. Larch

11/20/03

Inspection noted:

1. Garage – roof is collapsing.
2. Garage – Separation wall between house and garage is damaged.
3. Garage – electrical is incomplete.
4. Residence – Soffitt & fascia is damaged.
5. Residence – Front steps need repair.
6. Interior inspection with building, plumbing, mechanical, and electrical inspectors required.
7. All work requires construction permits. These permits must be obtained prior to work beginning.

Please contact Inspection Services with any questions at 231-724-6715.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I
HAVE DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A
DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN
SECTION 4-23 OF THE MUSKEGON CITY CODE.

HENRY FALTINOWSKI, BUILDING INSPECTOR

DATE

CITY OF MUSKEGON INSPECTION REPORT

June 19, 2003

AT 4:26 p.m.

FOR W. LARCH 1263

PAGE 1

No	Cat	Violation
1	B	EXTERIOR Siding corners are missing.
2	B	EXTERIOR Has peeling paint and is not protected from weather by properly applied water-resistant paint or waterproof finish.
3	B	EXTERIOR Window has glazing that is missing or deteriorated.
4	B	EXTERIOR Operable window(s) do not have a screen - must cover the complete bottom sash.
5	B	EXTERIOR Window screen is torn or damaged.
6	B	EXTERIOR Roof has some shingles or parts of shingles missing.
7	B	EXTERIOR Foundation walls have missing mortar or open cracks.
8	B	EXTERIOR Has eave boards that are rotted or missing.
9	B	EXTERIOR - FRONT PORCH Steps have concrete or block walls on the sides that are deteriorated.
10		EXTERIOR - REAR DORMER Roof is totally deteriorated - must be replaced.
11	B	EXTERIOR - REAR DORMER Side of the roof has rotted or missing roof boards.
12	A	EXTERIOR - SEVERAL Window has broken or cracked glass.
13	B	GARAGE Rafters are broken or rotted.
14	A	GARAGE Rafters are collapsing.
15	B	GARAGE Side of the roof has rotted or missing roof boards.
16	B	GARAGE Overhead, sliding, or swing door is broken or missing parts so it may not work properly.
17	B	GARAGE Wall between the house and garage doesn't have 1/2" drywall on the garage side of wall all the way to the roof.
18	B	GARAGE Door is broken or missing.
19	A	GARAGE Switch cover is missing or broken.
20	A	GARAGE Outlet cover is missing or broken.
21	B	GARAGE Has wires that are not stapled up.
22	B	GARAGE Siding has holes in it or is rotted or missing.
23		GARAGE Has rotten wood at grade.

CITY OF MUSKEGON INSPECTION REPORT

June 19, 2003

AT 4:26 p.m.

FOR W. LARCH 1263

PAGE 2

No	Cat	Violation
24		GARAGE Coping is broken.
25	A	GARAGE - ROOF Is full of large holes.
26	A	GARAGE - SEVERAL Window has broken or cracked glass.

END OF LIST

AGREEMENT

THIS AGREEMENT, made this June 8, 2004 by and between:
Press's LLC

(a corporation organized and existing under the law of the State of Michigan);
(partnership consisting of _____); (an individual trading as _____);
hereinafter called the "Contractor," and the City of
Muskegon, Michigan, hereinafter called the "City".

WITNESSTH, that the Contractor and the City, for the consideration stated
herein, mutually agree as follows:

ARTICLE 1. Statement of Work. The Contractor shall furnish all supervision,
technical personnel, labor, materials, machinery, tools, equipment, and services,
including utility and transportation services, and perform and complete all work
required for the demolition and clearance of **1263 W. Larch** as well as required
supplemental work for the completion of this project, all in strict accordance with
the Contract, including all Addenda.

ARTICLE 2. Contract Price. The City will pay the Contractor for the performance
of this Contract and the completion of the work covered therein an amount not to
exceed **\$3295.**

ARTICLE 3. CONTRACT: The executed contract shall consist of, but not be
limited to, the following:

Invitation for Bids
Instructions to Bidders
Bid Proposal
Agreement
General Specifications for Project Performance
Equal Opportunity and Employment Specifications
Demolition and Site Clearance Specifications

This Agreement, together with other documents listed in Article 3, which said
other documents are as fully a part of the Contract as if attached hereto or
repeated herein, form the contract between the parties hereto.

In the event any provision in any component part of this Contract conflicts with
any provision of any other component part, the Contractor shall contact the City
immediately in writing for a determination, interpretation, and/or classification of
conflicting parts and priority of same. Said determination from the City shall be in
writing and shall become an Addendum to this Contract.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to
be executed on the day and year first written above.

ATTEST:

CONTRACTOR:

BY: Tammy Seger Powers
Printed name and title

ATTEST:

Irene Dempsey

CITY OF MUSKEGON

BY: [Signature]
Mayor

Paul A. Kundergei
City Clerk

(SEAL)

CERTIFICATION (IF APPLICABLE)

I, Alan Seger, certify that I am the pres.

of the Corporation named as contractor herein;

That Tammy Seger, who signed this Agreement on behalf of the

Contractor, was then Mayor of said Corporation:

That said Agreement was duly signed for and in behalf of said Corporation by authority of its governing body, and is within the scope of its corporate powers.

Signed:

[Signature]

(CORPORATE SEAL)

Alan Seger, Pres.
Printed Name and Title

DATE: February 2, 2004
TO: Honorable Mayor and Commissioners
FROM: Robert B. Grabinski, Director of Inspection Services
RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: En-030052 Address: 153 Houston.

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **153 Houston** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

Case# & Project Address: #EN030052, 153 Houston, Muskegon, MI

Location and ownership: This structure is located on Houston between First and Jefferson and is owned by Ronald Wells.

Staff Correspondence: This rental house began with a dangerous building inspection on the garage only on 5/29/03 and the residence was added on 10/7/03. An interior inspection was conducted on 10/22/03 and shortly after the house was listed for sale. Ronald Wells applied for a permit to repair the garage on 7/11/03, which expired before any repairs were done. There is also a housing inspection report with 75 violations.

Owner Contact: There has been no contact since the interior inspection and the structure appears vacant now and for sale.

Financial Impact: CDBG Funds

Budget action required: None

State Equalized value: \$20,100

Estimated cost to repair: \$30,000

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

City Commission Recommendation: The commission will consider this item at it's meeting Tuesday, February 10, 2004.



153 HOUSTON

CITY OF MUSKEGON
DANGEROUS BUILDING INSPECTION REPORT

153 Houston - Garage

5/29/03

Inspection noted:

1. Roof severely damaged.
2. Exterior needs to be painted.
3. Footing/foundation inspection required.
4. Windows are boarded.
5. Fascia damaged.
6. All work requires construction permits. These permits must be obtained prior to work beginning.

Please contact Inspection Services with any questions at 231-724-6715.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 4-23 OF THE MUSKEGON CITY CODE.

HENRY FALTINOWSKI, BUILDING INSPECTOR

DATE

CITY OF MUSKEGON
DANGEROUS BUILDING INSPECTION REPORT

153 Houston

10/7//03

Inspection noted:

1. An interior inspection is required by all trade inspectors (plumbing, mechanical, electrical and building) before any permits or certificates of occupancy will be issued.
2. Fascia & soffitt damaged. Repair or replace.
3. Bilco-type door damaged/rotted. Repair or replace.
4. Siding repair required.
5. Improper deck rails.
6. Seventy-five violations of property maintenance code noted. (List is attached)
7. All work requires construction permits. These permits must be obtained prior to work beginning.

Please contact Inspection Services with any questions at 231-724-6715.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 4-23 OF THE MUSKEGON CITY CODE.

ROBERT B. GRABINSKI, DIRECTOR OF INSPECTIONS

DATE

CITY OF MUSKEGON
DANGEROUS BUILDING INSPECTION REPORT
153 Houston
(INTERIOR INSPECTION)
10/22/03

Inspection noted:

1. House to be wired to meet 2000 MRC.
2. Service to be replaced to meet 2000 MRC.
3. Smoke alarms to be installed to meet 2000 MRC.
4. All work to be done with permits, by licensed electrical contractor.
5. Duct work needs to be replaced.
6. Waste & vent pipe needs to be replaced.
7. Non-approved water piping installed.
8. Severe structural damage to home, foundation and floor system. Floor joists cut, beams not properly bearing, incomplete support. Must meet MRC 2000 requirements for span, bearing.
9. Both sets of interior stairs are dangerous; non-conforming structural construction. Incomplete support of openings – trimmer rim and header – run and rise missing handrail and guardrail.
10. Missing sections of ceiling covering and wall covering – and wall covering. Exposed insulation, water damage. Replace with new drywall to code.
11. Smoke alarms required to meet MRC 2000, hardwired, inter-connected with battery back up.
12. Provide rafter investigation – roof is caving in.
13. Fascia missing and falling off home.
14. Both porches are failing – rebuild to code.
15. Missing windows and screens.
16. Garage is in state of near collapse. Roof, siding, opening are all failing.
17. Chimney is collapsing on home.
18. Provide egress windows – one for each bedroom.
19. Replace all damaged wall and floor covering.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 4-23 OF THE MUSKEGON CITY CODE.

HENRY FALTINOWSKI, BUILDING INSPECTOR

DATE

No	Cat	Violation
1		NOTE: Effective June 15, 1997 no certificates of compliance will be issued until all fees and debts to the City for that property have been paid in full.
2		NOTE: Code requires owners to notify City in writing within 10 days of transferring ownership. Notice must include name, address and phone number of new owner.
3		NOTE: Non owner-occupants must use licensed contractors for most electrical, plumbing or mechanical repair work. Call 724-6758 for more information.
4	B	BASEMENT Has pendant light which is not approved.
5	B	BASEMENT Has an open splice - must be in covered junction box.
6	B	BASEMENT Has wires that are not stapled up.
7	A	BASEMENT Has an extension cord that is creating a hazard.
8	b	BASEMENT Fixture has an open terminal.
9	A	BASEMENT Fuse box is not grounded.
10	B	BASEMENT Light fixture is broken or loose.
11	B	BASEMENT Stairway with 8 or more risers above ground is not bounded by intermediate rail between top rail and steps.
12	A	BASEMENT Stairway with more than 4 risers does not have a handrail on the open sides.
13	A	BASEMENT Step is broken or rotted.
14		BASEMENT NOTE: Clean up knob and tube wiring.
15	B	BATHROOM Vanity is broken or incomplete.
16	B	BATHROOM Does not have a duplex receptacle - when installed it must be GFIC.
17	B	BATHROOM Shower walls are incomplete.
18	B	BATHROOM Ceiling tile are missing or falling down.
19	B	BATHROOM Door hardware is broken, missing or incomplete.
20	B	BATHROOM - LAVATORY Faucet is loose.
21	B	BATHROOM - TUB Faucet is broken or incomplete.

CITY OF MUSKEGON INSPECTION REPORT

May 16, 2003

AT 2:53 p.m.

FOR HOUSTON 153

PAGE 2

No	Cat	Violation
22	B	BATHROOM - TUB Faucet is dripping.
23	B	DINING ROOM Outlet is broken, loose or not working.
24	B	DINING ROOM Ceiling tile are missing or falling down.
25	A	EAST BEDROOM Window has broken or cracked glass.
26	B	EAST BEDROOM Has trim that has holes in it or is rotted or missing.
27	A	EAST BEDROOM Has open ended wire.
28	B	EAST BEDROOM Room is not supplied with 2 sources of power. Must have 2 duplex wall outlets or outlet and one overhead light.
29	A	EAST BEDROOM Switch cover is missing or broken.
30	B	EAST BEDROOM Closet ceiling boards are loose.
31	B	EAST BEDROOM Ceiling is unfinished.
32	B	EAST BEDROOM Walls are unfinished.
33	B	EAST ROOM Will not maintain 70 degrees at all times at 3 feet above the floor.
34	B	EAST ROOM Paneling is buckled.
35	B	EAST ROOM Paneling has holes.
36	B	EAST ROOM Room is not supplied with 2 sources of power. Must have 2 duplex wall outlets or outlet and one overhead light.
37	B	EXTERIOR North steps have loose carpet
38	B	EXTERIOR Window is closed off and the material used does not blend with the siding.
39	B	EXTERIOR Chimney has loose or missing brick or mortar.
40		EXTERIOR NOTE: The condition of surfaces such as foundation, porches, steps, roof, etc. could not be determined due to snow cover.
41	B	EXTERIOR - EAST Has peeling paint and is not protected from weather by

- properly applied water-resistant paint or waterproof finish.
- 42 B EXTERIOR - WEST
Has eave boards that are rotted or missing.
- 43 B EXTERIOR - WEST ENTRANCE
Does not have a proper light or sufficient light so as not to create a hazard.

CITY OF MUSKEGON INSPECTION REPORT

May 16, 2003

AT 2:53 p.m.

FOR HOUSTON 153

PAGE 3

No	Cat	Violation
44	B	EXTERIOR - WEST FRONT Has missing siding.
45	B	EXTERIOR - WEST FRONT West side front porch has missing siding.
46	B	EXTERIOR - WEST PORCH Has missing ballisters.
47		GARAGE NOTE: Remove or repair properly.
48	B	KITCHEN Door will not latch or shut.
49	B	KITCHEN Cabinets are not in good repair.
50	B	KITCHEN Floor covering has holes or tears.
51	A	KITCHEN Light fixture is wired with unapproved wire.
52	B	KITCHEN Has trim that has holes in it or is rotted or missing.
53	B	KITCHEN Ceiling has peeling paint.
54	A	KITCHEN Outlet has an electrical short.
55	A	KITCHEN Outlet cover is missing or broken.
56	A	KITCHEN Has an extension cord that is creating a hazard.
57	B	KITCHEN Baseboard is missing.
58	A	LIVING ROOM Window has broken or cracked glass.
59	A	MIDDLE ROOM Outlet cover is missing or broken.
60	B	MIDDLE ROOM Floor covering has holes or tears.
61	B	MIDDLE ROOM Trim is missing.
62	B	MIDDLE ROOM Baseboard is missing.
63	B	NORTHWEST BEDROOM

64 B REAR PORCH Door hardware is broken, missing or incomplete.
 Ceiling boards are loose.
 65 B REAR PORCH
 Floor is spongy.
 66 B SOUTHWEST BEDROOM
 Outlet is broken, loose or not working.
 67 A SOUTHWEST BEDROOM
 Outlet cover is missing or broken.
 68 B SOUTHWEST BEDROOM
 Door is broken or missing.
 69 B UPPER HALLWAY

CITY OF MUSKEGON INSPECTION REPORT

May 16, 2003

AT 2:53 p.m.

FOR HOUSTON 153

PAGE 4

No	Cat	Violation
70	B	UPPER HALLWAY Has pendant light which is not approved. Floor covering has holes, rips or is missing or is not sealed on edges.
71	A	UPPER STAIRS Handrail is missing.
72	B	WEST BEDROOM Ceiling is water damaged.
73	B	WEST BEDROOM Wall or walls has a hole or holes or large cracks in it.
74	B	WEST BEDROOM Floor covering has holes or tears.
75	B	WEST BEDROOM Ceiling panels are falling.

END OF LIST

AGREEMENT

THIS AGREEMENT, made this June 8, 2004 by and between:
Press's LLC

(a corporation organized and existing under the law of the State of Michigan);
(partnership consisting of _____); (an individual trading as _____
_____); hereinafter called the "Contractor," and the City of
Muskegon, Michigan, hereinafter called the "City".

WITNESSTH, that the Contractor and the City, for the consideration stated
herein, mutually agree as follows:

ARTICLE 1. Statement of Work. The Contractor shall furnish all supervision,
technical personnel, labor, materials, machinery, tools, equipment, and services,
including utility and transportation services, and perform and complete all work
required for the demolition and clearance of 153 Houston as well as required
supplemental work for the completion of this project, all in strict accordance with
the Contract, including all Addenda.

ARTICLE 2. Contract Price. The City will pay the Contractor for the performance
of this Contract and the completion of the work covered therein an amount not to
exceed \$3795.

ARTICLE 3. CONTRACT: The executed contract shall consist of, but not be
limited to, the following:

Invitation for Bids
Instructions to Bidders
Bid Proposal
Agreement
General Specifications for Project Performance
Equal Opportunity and Employment Specifications
Demolition and Site Clearance Specifications

This Agreement, together with other documents listed in Article 3, which said
other documents are as fully a part of the Contract as if attached hereto or
repeated herein, form the contract between the parties hereto.

In the event any provision in any component part of this Contract conflicts with
any provision of any other component part, the Contractor shall contact the City
immediately in writing for a determination, interpretation, and/or classification of
conflicting parts and priority of same. Said determination from the City shall be in
writing and shall become an Addendum to this Contract.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to
be executed on the day and year first written above.

ATTEST:

CONTRACTOR:

BY: TAMMY SAGER / OWNER
Printed name and title

ATTEST:

Diane Dempsey

CITY OF MUSKEGON

BY: [Signature]
Mayor

Dail A. Kundergan
City Clerk

(SEAL)

CERTIFICATION (IF APPLICABLE)

I, Alan Sager, certify that I am the President

of the Corporation named as contractor herein;

That TAMMY SAGER, who signed this Agreement on behalf of the

Contractor, was then OWNER of said Corporation:

That said Agreement was duly signed for and in behalf of said Corporation by authority of its governing body, and is within the scope of its corporate powers.

Signed:

[Signature]

(CORPORATE SEAL)

Alan Sager / Pres
Printed Name and Title

DATE: February 2, 2004
TO: Honorable Mayor and Commissioners
FROM: Robert B. Grabinski, Director of Inspection Services
RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: En-030172 Address: 1867 Austin.

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at 1867 Austin is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

Case# & Project Address: #EN030172, 1867 Austin, Muskegon, MI

Location and ownership: This structure is located on Austin between Laketon and Holbrook. It is owned by John Joseph.

Staff Correspondence: A dangerous building inspection was conducted on 11/20/03. A notice and order to repair was issued 12/2/03. On 1/8/04 Chris Davison appeared before the HBA and stated he was buying the property on a Land Contract from George Puthuppally, who is the same person as John Joseph. He was told if he intends to save the house he needs to bring in prove that he has a financial interest in the property and schedule an interior inspection. When asked about completing repairs he stated he needs to wait until he gets an income tax refund to pay for any repairs. The HBA declared the house substandard on that date.

Owner Contact: On 2/2/04 Chris Davison called the Inspection office and tried to schedule an interior inspection. He was told we first need proof that he has a financial interest in the property and if he could bring in his paperwork today we can schedule an inspection to be conducted within a couple days.

Financial Impact: General Funds

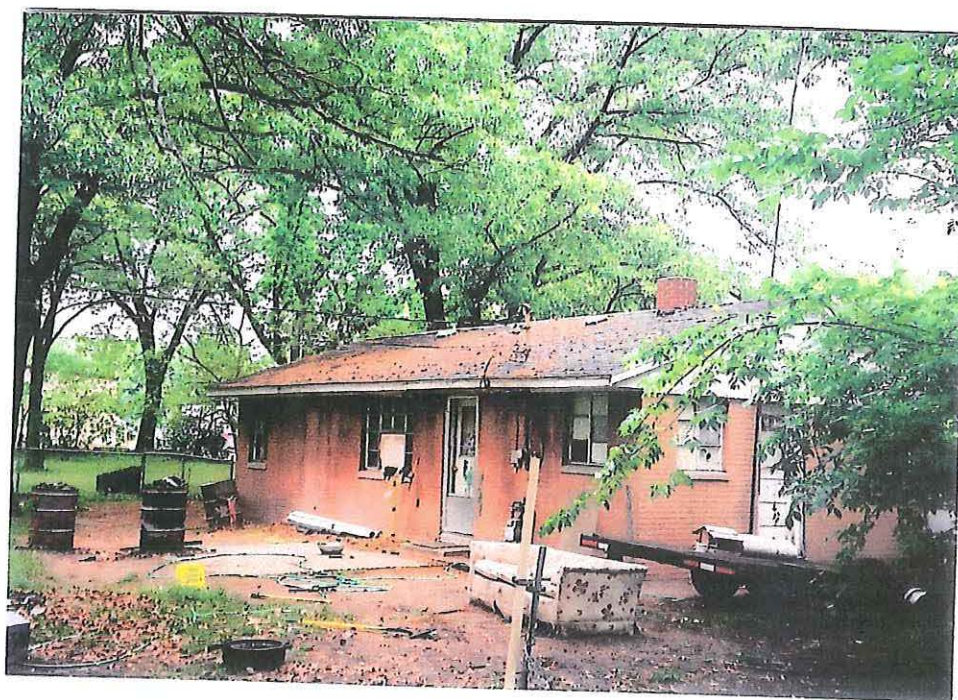
Budget action required: None

State Equalized value: \$15,300

Estimated cost to repair: \$2,500 plus the cost of interior repairs

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

City Commission Recommendation: The commission will consider this item at it's meeting Tuesday, February 10, 2004.



1867 Austin

**CITY OF MUSKEGON
DANGEROUS BUILDING INSPECTION REPORT**

*1867 Austin
(SHED)*

4/16/03

Inspection noted:

1. Shed is in state of structural collapse. Rebuild to Michigan Residential Code 2000 or remove structure.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 4-23 OF THE MUSKEGON CITY CODE.

HENRY FALTINOWSKI, BUILDING INSPECTOR

DATE

CITY OF MUSKEGON
DANGEROUS BUILDING INSPECTION REPORT

1867 Austin

11/20/03

Inspection noted:

1. Windows broken & boarded.
2. Entry door panels broken and/or missing.
3. Face brick broken and/or missing.
4. Debris in yard.
5. Owner is not responding to repair notices.
6. Interior inspection with building, plumbing, mechanical, and electrical inspectors required.
7. All work requires construction permits. These permits must be obtained prior to work beginning.

Please contact Inspection Services with any questions at 231-724-6715.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 4-23 OF THE MUSKEGON CITY CODE.

HENRY FALTINOWSKI, BUILDING INSPECTOR

DATE

AGREEMENT

THIS AGREEMENT, made this July 13, 2004 by and between:
Press's LLC

(a corporation organized and existing under the law of the State of Michigan);
(partnership consisting of _____); (an individual trading as _____
_____); hereinafter called the "Contractor," and the City of
Muskegon, Michigan, hereinafter called the "City".

WITNESSTH, that the Contractor and the City, for the consideration stated
herein, mutually agree as follows:

ARTICLE 1. Statement of Work. The Contractor shall furnish all supervision,
technical personnel, labor, materials, machinery, tools, equipment, and services,
including utility and transportation services, and perform and complete all work
required for the demolition and clearance of **1867 Austin** as well as required
supplemental work for the completion of this project, all in strict accordance with
the Contract, including all Addenda.

ARTICLE 2. Contract Price. The City will pay the Contractor for the performance
of this Contract and the completion of the work covered therein an amount not to
exceed **\$2895**

ARTICLE 3. CONTRACT: The executed contract shall consist of, but not be
limited to, the following:

Invitation for Bids
Instructions to Bidders
Bid Proposal
Agreement
General Specifications for Project Performance
Equal Opportunity and Employment Specifications
Demolition and Site Clearance Specifications

This Agreement, together with other documents listed in Article 3, which said
other documents are as fully a part of the Contract as if attached hereto or
repeated herein, form the contract between the parties hereto.

In the event any provision in any component part of this Contract conflicts with
any provision of any other component part, the Contractor shall contact the City
immediately in writing for a determination, interpretation, and/or classification of
conflicting parts and priority of same. Said determination from the City shall be in
writing and shall become an Addendum to this Contract.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to
be executed on the day and year first written above.

ATTEST:

CONTRACTOR:

BY: Alan Jager - pres.
Printed name and title

ATTEST:

Linda Potter

CITY OF MUSKEGON

BY: [Signature]
Mayor

Gail G. Kundergen
City Clerk

(SEAL)

CERTIFICATION (IF APPLICABLE)

I, Tammy Sager, certify that I am the owner
of the Corporation named as contractor herein;

That Alan Jager, who signed this Agreement on behalf of the
Contractor, was then pres of said Corporation:

That said Agreement was duly signed for and in behalf of said Corporation by
authority of its governing body, and is within the scope of its corporate powers.

Signed:

Tammy Sager - owner Phu's LLC

(CORPORATE SEAL)

Tammy Sager - owner
Printed Name and Title

DATE: February 2, 2004
TO: Honorable Mayor and Commissioners
FROM: Robert B. Grabinski, Director of Inspection Services
RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: EN-030040 Address: 1947 S. Getty.

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **1947 S. Getty** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

Case# & Project Address: #EN030040, 1947 S. Getty, Muskegon, MI

Location and ownership: This commercial structure is located on South Getty between Laketon and Hackley and is owned by the State of Michigan.

Staff Correspondence: A dangerous building inspection was conducted on 5/29/03 and the notice and order to repair or remove was issued 6/13/03. On 8/7/03 the HBA declared the structure dangerous and substandard.

Owner Contact: There has been no contact from the State.

Financial Impact: General Funds

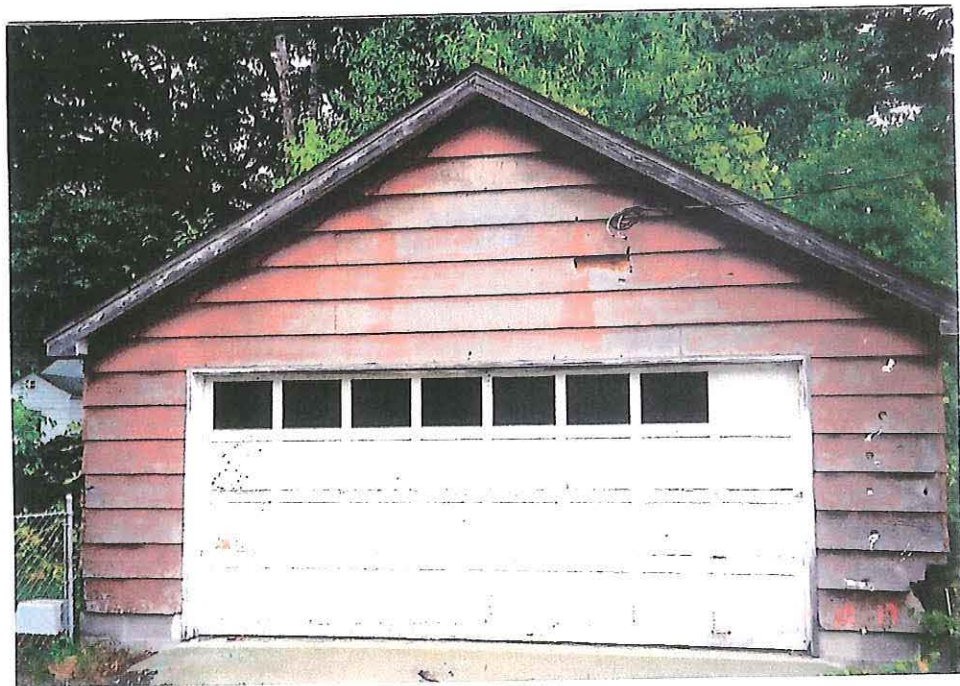
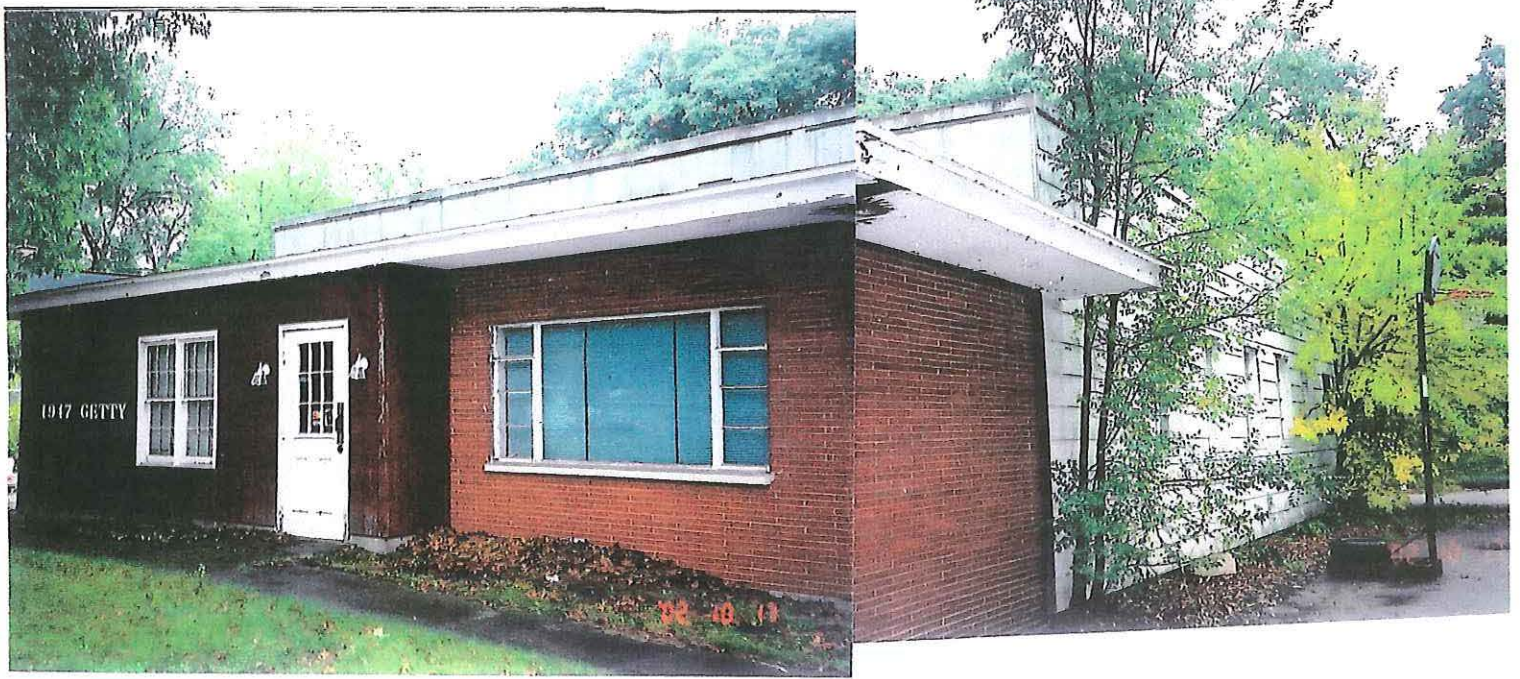
Budget action required: None

State Equalized value: \$75,700 – Commercial building and garage

Estimated cost to repair: \$8,000 Exterior only

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

City Commission Recommendation: The commission will consider this item at it's meeting Tuesday, February 10, 2004.



1947 S. Getty



CITY OF MUSKEGON
DANGEROUS BUILDING INSPECTION REPORT

1947 S. GETTY

5/29/03

Inspection noted:

1. Exterior need to be painted and repaired.
2. No utilities.
3. Soffitt damaged and must be repaired.
4. Window trim rotted.
5. Roof inspection required.
6. Garage siding needs repair and paint.
7. Garage windows broken – repair or replace.
8. Garage roof deteriorated.
9. Fence in rear yard is damaged.
10. Interior inspection with building, plumbing, mechanical, and electrical inspectors required.
11. All work requires construction permits. These permits must be obtained prior to work beginning.

Please contact Inspection Services with any questions at 231-724-6715.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 4-23 OF THE MUSKEGON CITY CODE.

HENRY FALTINOWSKI, BUILDING INSPECTOR

DATE

DATE: February 2, 2004
TO: Honorable Mayor and Commissioners
FROM: Robert B. Grabinski, Director of Inspection Services
RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: En-030042 Address: 1345 Fifth – Garage only.

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **1345 Fifth- Garage** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

Case# & Project Address: # En-030042 Address: 1345 Fifth – Garage only.

Location and ownership: This structure is located on Fifth Street between Mason & Strong and is owned by Fannie Jones, Chicago Heights, Illinois.

Staff Correspondence: A dangerous building inspection was conducted on 5/9/03. A notice and order to repair was issued 6/12/03. On 8/7/03 the HBA declared the garage substandard and dangerous.

Owner Contact: On 7/10/03 a relative of the owner came into the Inspection office and requested an extension on behalf of the owner who lives in Illinois. He stated the property is being sold. An extension was not granted. On 8/13/03 a potential buyer of the property came into the Inspection office and stated she would like to repair the garage after purchasing the property. There has been no contact since that date.

Financial Impact: CDBG Funds

Budget action required: None

State Equalized value: \$17,800 (house & garage)

Estimated cost to repair: \$1,500

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

City Commission Recommendation: The commission will consider this item at it's meeting Tuesday, February 10, 2004.



1345 FIFTH - Garage

CITY OF MUSKEGON
DANGEROUS BUILDING INSPECTION REPORT

1345 Fifth - Garage

5/29/03

Inspection noted:

1. Roof is partially collapsed and destroyed.
2. Exterior walls are unprotected.
3. Footing/foundation inspection required.
4. Door is damage.
5. All work requires construction permits. These permits must be obtained prior to work beginning.

Please contact Inspection Services with any questions at 231-724-6715.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 4-23 OF THE MUSKEGON CITY CODE.

HENRY FALTINOWSKI, BUILDING INSPECTOR

DATE

DATE: February 2, 2004
TO: Honorable Mayor and Commissioners
FROM: Robert B. Grabinski, Director of Inspection Services
RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: En-030094 Address: 1986 Ninth – Garage only.

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **1986 Ninth- Garage** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

Case# & Project Address: # En-030094 Address: 1986 Ninth – Garage only.

Location and ownership: This structure is located on Ninth Street between Delano and Young and is owned by David Ross.

Staff Correspondence: A dangerous building inspection was conducted on 4/16/03. A notice and order to repair was issued 5/12/03. Mr. Ross applied for a permit to demolish the garage on 6/11/03, but never demolished it. On 11/6/03 the HBA declared the garage substandard and dangerous.

Owner Contact: Mr. Ross came in the Inspection office to apply for a demolition permit. On 9/18/03 a letter was sent to him requesting him to contact the office again with his intentions. He did not reply.

Financial Impact: General Funds

Budget action required: None

State Equalized value: \$15,500 (house & garage)

Estimated cost to repair: \$2,500

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

City Commission Recommendation: The commission will consider this item at it's meeting Tuesday, February 10, 2004.



1986 Ninth-Garage

**CITY OF MUSKEGON
DANGEROUS BUILDING INSPECTION REPORT**

1986 Ninth
(GARAGE)

4/16/03

Inspection noted:

1. Garage roof has partially collapsed. All structural roof system has deteriorated.
2. Structural wall cracks – interior investigation of garage is required to access damage.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 4-23 OF THE MUSKEGON CITY CODE.

HENRY FALTINOWSKI, BUILDING INSPECTOR

DATE

AGREEMENT

THIS AGREEMENT, made this June 8, 2004 by and between:
Franklin Contractors

(a corporation organized and existing under the law of the State of Michigan);
(partnership consisting of _____); (an individual trading as _____
_____); hereinafter called the "Contractor," and the City of
Muskegon, Michigan, hereinafter called the "City".

WITNESSTH, that the Contractor and the City, for the consideration stated
herein, mutually agree as follows:

ARTICLE 1. Statement of Work. The Contractor shall furnish all supervision,
technical personnel, labor, materials, machinery, tools, equipment, and services,
including utility and transportation services, and perform and complete all work
required for the demolition and clearance of **1986 Ninth-Garage** as well as
required supplemental work for the completion of this project, all in strict
accordance with the Contract, including all Addenda.

ARTICLE 2. Contract Price. The City will pay the Contractor for the performance
of this Contract and the completion of the work covered therein an amount not to
exceed **\$995.**

ARTICLE 3. CONTRACT: The executed contract shall consist of, but not be
limited to, the following:

Invitation for Bids
Instructions to Bidders
Bid Proposal
Agreement
General Specifications for Project Performance
Equal Opportunity and Employment Specifications
Demolition and Site Clearance Specifications

This Agreement, together with other documents listed in Article 3, which said
other documents are as fully a part of the Contract as if attached hereto or
repeated herein, form the contract between the parties hereto.

In the event any provision in any component part of this Contract conflicts with
any provision of any other component part, the Contractor shall contact the City
immediately in writing for a determination, interpretation, and/or classification of
conflicting parts and priority of same. Said determination from the City shall be in
writing and shall become an Addendum to this Contract.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to
be executed on the day and year first written above.

ATTEST:

CONTRACTOR:

BY: STEVEN R. FRANKLIN / PRESIDENT
Printed name and title

ATTEST:

Linda Potter
Linda Potter

CITY OF MUSKEGON

BY: [Signature]
Mayor

Paul G. Kundergen
City Clerk

(SEAL)

CERTIFICATION (IF APPLICABLE)

I, STEVEN R. FRANKLIN, certify that I am the PRESIDENT
of the Corporation named as contractor herein;

That _____, who signed this Agreement on behalf of the
Contractor, was then _____ of said Corporation:

That said Agreement was duly signed for and in behalf of said Corporation by
authority of its governing body, and is within the scope of its corporate powers.

Signed:

Steven R. Franklin

(CORPORATE SEAL)

STEVEN R. FRANKLIN / PRES.
Printed Name and Title

DATE: February 2, 2004

TO: Honorable Mayor and Commissioners

FROM: Robert B. Grabinski, Director of Inspection Services

RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: EN-030029 Address: 448 Catherine.

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **448 Catherine – Area 11** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

Case# & Project Address: #EN030029, 448 Catherine, Muskegon, MI

Location and ownership: This structure is located on Catherine between Williams and Wood St. It is owned by Curtis Vines who lives at 1868 McIlwraith.

Staff Correspondence: A dangerous building inspection was conducted on 3/5/03 because the structure had been boarded and vacant for more than 180 days. A notice and order to repair was issued 3/5/03. An interior inspection was conducted with the owner on 4/18/03. On 7/3/03 the HBA tabled the case for 60 days to allow the owner time to have an electrical contractor pull a permit and complete the required repairs. Billy Walker Jr. applied for the electrical permit on 7/25/03 and called on 11/6/03 (date of HBA review) to schedule an inspection. The electrical inspector went to the property and found the electricity had been hooked up illegally. The HBA declared the structure on that date.

Owner Contact: Mr. Vines was in contact with Inspection Services to schedule an interior inspection and he stated he wanted to fix the house and live in it. He stated he would not be renting the structure out. There has been no contact since 11/6/03.

Financial Impact: CDBG Funds

Budget action required: None

State Equalized value: \$20,200

Estimated cost to repair: \$6,000

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

City Commission Recommendation: The commission will consider this item at it's meeting Tuesday, February 10, 2004.



448 CATHERINE

CITY OF MUSKEGON
DANGEROUS BUILDING INSPECTION REPORT

448 Catherine

3/5/03

Inspection noted:

1. Home has been boarded more than 180 days.
2. Foundation needs tuck pointing.
3. Interior inspection is required by all trade inspectors (plumbing, mechanical, electrical and building) before any permits or certificates of occupancy will be issued.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 4-23 OF THE MUSKEGON CITY CODE.

HENRY FALTINOWSKI, BUILDING INSPECTOR

DATE

CITY OF MUSKEGON
DANGEROUS BUILDING INSPECTION REPORT

448 Catherine
4/18/03
(INTERIOR INSPECTION)

Inspection noted:

1. Tuck point block.
2. Repair wall and ceiling damage – upper apt.
3. Repair floor damage and decking.
4. Minor duct repair.
5. Service needs replacing.
6. Furnace is improperly wired.
7. Open J boxes.
8. Water systems not bonded.
9. Exposed knob & tube wiring.
10. Romex fittings missing in boxes.
11. Smoke detectors required -hard wired w/battery back up.
12. Remove all open splices.
13. Dining room light improperly installed.
14. Paddle fan improperly installed.
15. 3 wire outlets not grounded.
16. Bathroom outlet not on 20 amp circuit.
17. Upper: 3 wire outlets not grounded.
Paddle fans improperly installed.
Bathroom outlet not on 20 amp circuit.
18. Exterior lights missing.
19. Smoke detectors required – hard wired w/battery back up.
20. Service needs to be replaced.
21. Replace miscellaneous switch and outlet covers.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 4-23 OF THE MUSKEGON CITY CODE.

HENRY FALTINOWSKI, BUILDING INSPECTOR

DATE