CITY OF MUSKEGON

CITY COMMISSION MEETING

FEBRUARY 12, 2013

CITY COMMISSION CHAMBERS @ 5:30 P.M.

AGENDA

- **CALL TO ORDER:**
- **PRAYER:**
- **PLEDGE OF ALLEGIANCE:**
- **ROLL CALL:**
- **HONORS AND AWARDS:**
- **INTRODUCTIONS/PRESENTATION:**
- **CONSENT AGENDA:**

  A. **Approval of Minutes.** CITY CLERK

  B. **Gaming License Request from the West Michigan Symphony.** CITY CLERK

  C. **Second Quarter 2012-13 Budget Reforecast.** FINANCE

  D. **Establish Terrace Plaza Ct. as Street Name.** ENGINEERING

  E. **Approval of Building Procurement Contractor for Community & Neighborhood Services.** COMMUNITY & NEIGHBORHOOD SERVICES

  F. **Approval of Sale of City-Owned Vacant Lot at 1189 Terrace.** COMMUNITY & NEIGHBORHOOD SERVICES

  G. **New Police Cruisers.** PUBLIC WORKS

  H. **Transportation Improvements Program Submittal for 2014-2017 Projects.** ENGINEERING

  I. **Contract Extension Agreement: One Year Street Sweeping Contract for 2013.** PUBLIC WORKS

  J. **Proposal for Codification of City Ordinances.** CITY CLERK

  K. **Encroachment Agreement – Placement of Public Benches.** CITY CLERK

- **PUBLIC HEARINGS:**
- **COMMUNICATIONS:**

- **CITY MANAGER'S REPORT:**
- **UNFINISHED BUSINESS:**
- **NEW BUSINESS:**

   A. **2013-2014 Labor Agreement with Police Command Union.** CITY MANAGER

- **ANY OTHER BUSINESS:**
- **PUBLIC PARTICIPATION:**

- ***Reminder: Individuals who would like to address the City Commission shall do the following:***
- Fill out a request to speak form attached to the agenda or located in the back of the room.
- Submit the form to the City Clerk.
- Be recognized by the Chair.
- Step forward to the microphone.
- State name and address.
- Limit of 3 minutes to address the Commission.
- (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

- **CLOSED SESSION: To Discuss Pending Litigation.**
- **ADJOURNMENT:**

ADA POLICY: The City of Muskegon will provide necessary auxiliary aids and services to individuals who want to attend the meeting upon twenty four hour notice to the City of Muskegon. Please contact Ann Marie Cummings, City Clerk, 933 Terrace Street, Muskegon, MI 49440 or by calling (231) 724-6705 or TTY/TDD dial 7-1-1 to request a representative to dial (231) 724-6705.

Date: January 22, 2013

To: Honorable Mayor and City Commissioners

From: Ann Marie Cummings, City Clerk

RE: Approval of Minutes

SUMMARY OF REQUEST: To approve minutes of the January 7th Commission Worksession Meeting and the January 8th City Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

CITY OF MUSKEGON

CITY COMMISSION MEETING

JANUARY 22, 2013

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, Michigan at 5:30 p.m., Tuesday, January 22, 2013.

Mayor Gawron opened the meeting with a prayer from Pastor Tim Cross from the Living Word Church after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen Gawron, Vice Mayor Lawrence Spataro, Commissioners Byron Turnquist, Lea Markowski, Eric Hood, Willie German, and Sue Wierengo, City Manager Bryon Mazade, City Attorney John Schrier, and City Clerk Ann Marie Cummings.

2013-03 HONORS AND AWARDS:

A. Norma DeYoung – President of Angell Neighborhood Association.

B. Lila DeYoung – Member of Angell Neighborhood Association.

Mayor Warmington recognized Norma DeYoung and Lila DeYoung for their twenty-five years of service as members of the Angell Neighborhood Association.

2013-04 CONSENT AGENDA:

A. Approval of Minutes. CITY CLERK

SUMMARY OF REQUEST: To approve minutes of the January 7th Commission Worksession Meeting and the January 8th City Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

D. Agreement for Service – Blood Alcohol Draws. PUBLIC SAFETY

SUMMARY OF REQUEST: Muskegon Police Department utilizes Pro-Med Team Inc. to perform "blood alcohol draws", relating to arrested person(s) in order to determine blood alcohol content. The service shall be provided at a rate of $75 per draw.

The agreement shall be for the calendar year of 2013, and can be terminated within a 30-day written notice. This has been our current service vendor in the past and present.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval.

E. **Termination of "Joint Agreement for Cooperative Programming and Facility Use Between City of Muskegon Department of Leisure Services and Muskegon Public Schools".** PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: A joint agreement was entered into between the City and the Schools on May 26, 1998. The Agreement outlined usage of facilities between the entities. Since much of the Agreement is no longer relevant, termination of the Agreement is requested.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Staff requests that the City Commission terminate the Agreement, consistent with the "term" of the Agreement.

Motion by Vice Mayor Spataro, second by Commissioner Hood to approve the Consent Agenda with the exceptions of items B, C, F, and G.

ROLL VOTE: Ayes: Markowski, Gawron, Hood, Spataro, German, Wierengo, and Turnquist

Nays: None

MOTION PASSES

2013-05 ITEMS REMOVED FROM THE CONSENT AGENDA:

B. **Gaming License Request from The Foundation for Muskegon Community College, Inc.** CITY CLERK

SUMMARY OF REQUEST: The Foundation for Muskegon Community College, Inc., 221 S. Quarterline Road, Muskegon, MI, is requesting a resolution recognizing them as a non-profit organization operating in the City for the purpose of obtaining a Gaming License. They have been recognized as a 501(c)(3) organization by the State.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval.

Motion by Vice Mayor Spataro, second by Commissioner Wierengo to approve the gaming license request from The Foundation for Muskegon Community College, Inc.

ROLL VOTE: Ayes: Gawron, Hood, Spataro, German, Wierengo, Turnquist, and Markowski

Nays: None

MOTION PASSES

C. Consideration of Bids for Clay Avenue, Fourth to Third. ENGINEERING

SUMMARY OF REQUEST: Award the reconstruction of Clay Avenue from Fourth to Third and that section of Third Street between Western and Clay to McCormick Sand since they were the lowest responsible bidder with a total bid price of $132,345.

Furthermore, if approved, authorize staff to amend the 2012/2013 CIP and increase the budgeted amount by $45,000 for said project (from $100,000 to $145,000).

FINANCIAL IMPACT: The construction cost of $132,345 plus engineering.

BUDGET ACTION REQUIRED: Amend the 2012/13 budget by increasing the allocated amount by $45,000 in the CIP – Major Street.

STAFF RECOMMENDATION: Award the contract to McCormick Sand and authorize staff to amend the budgeted amount into the 12/13 CIP during the 2nd quarter reforecast.

Motion by Commissioner Turnquist, second by Commissioner Wierengo to award the contract for Clay Avenue, Fourth to Third to McCormick Sand.

ROLL VOTE: Ayes: Hood, Spataro, German, Wierengo, Turnquist, Markowski, and Gawron

Nays: None

MOTION PASSES

F. Donating Obsolete Radio Equipment to Muskegon County Emergency Communication Services. PUBLIC WORKS

SUMMARY OF REQUEST: Authorize staff to donate radio equipment that is no longer needed to MCECS, a non-profit organization.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Authorize staff to donate obsolete radio equipment.

Motion by Commissioner Turnquist, second by Commissioner German to approve the donation of the obsolete radio equipment to Muskegon County Emergency Communication Services.

ROLL VOTE: Ayes: Spataro, German, Wierengo, Turnquist, Markowski, Gawron, and Hood

Nays: None

MOTION PASSES

G. <u>Permanent Traffic Control Order – Remove Current 25 MPH Speed Limit Sign and Install a 30 MPH Speed Limit Sign.</u> PUBLIC WORKS

SUMMARY OF REQUEST: Authorize staff to remove the current 25 MPH speed limit sign and install a 30 MPH speed limit sign on west bound Marquette at or near Kraft Street.

FINANCIAL IMPACT: Cost of signs and man-power to install, if approved.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approve request.

Motion by Commissioner Markowski, second by Vice Mayor Spataro to approve the removal of the current 25 MPH speed limit sign and install a 30 MPH speed limit sign.

ROLL VOTE: Ayes: German, Wierengo, Turnquist, Markowski, Gawron, Hood, and Spataro

Nays: None

MOTION PASSES

2013-06 PUBLIC HEARINGS:

A. <u>Establishment of a Commercial Rehabilitation District at 316 Morris Avenue.</u> PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: Pursuant to public Act 210 of 2005, as amended, the Hinman Company has requested the establishment of a Commercial Rehabilitation District. The creation of the district will allow the building owner to apply for a Commercial Rehabilitation Certificate, which will freeze the taxable value of the building and exempt the new real property investment from local taxes. The school operating tax and the State Education Tax are still levied on the new investments. Land and personal property cannot be abated under this act.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Establishment of the Commercial Rehabilitation District.

The Public Hearing opened to hear and consider any comments from the public. Andy Wenslow, 1234 Hol Hi Drive, Kalamazoo, Director of Development with the Hinman Co., gave an explanation of the proposed project.

Motion by Commissioner Turnquist, second by Vice Mayor Spataro to close the Public Hearing and approve the establishment of the Commercial Rehabilitation District at 316 Morris Avenue.

ROLL VOTE: Ayes: Wierengo, Turnquist, Markowski, Gawron, Hood, Spataro,

and German

Nays: None

MOTION PASSES

2013-07 NEW BUSINESS:

A. **<u>City of Muskegon Operations Management Contract: Smith Ryerson Community Center, Pastor Gregory M. Kirksey Picnic Shelter and Smith Ryerson Park Grounds.</u>** PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: The Muskegon Recreational Center (MRC), Inc. has been managing the Smith Ryerson Community Center since July, 2006. The management has been successful, with many area youth (as well as others in the community) being served. However, those involved with the MRC would now like to turn over the management of the facility to New Hope Baptist Church. Mr. Ray, who has been the actual site manager of the facility, will continue to be site manager (he is a member of New Hope Baptist Church).

FINANCIAL IMPACT: The contract specifies that the Manager will receive its management fee through the revenue generated at the Center.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the Contract and authorize the Director of Community & Economic Development and the City Clerk signatures.

Motion by Vice Mayor Spataro, second by Commissioner Hood to approve the contract to operate the described facilities to New Hope Baptist Church and authorize the Director and City Clerk to provide their signatures.

ROLL VOTE: Ayes: Turnquist, Markowski Gawron, Hood, Spataro, German, and Wierengo

Nays: None

MOTION PASSES

PUBLIC PARTICIPATION: Public comments were received.

ADJOURNMENT: The City Commission Meeting adjourned at 6:13 p.m.

Respectfully submitted,

Ann Marie Cummings, MMC
City Clerk

Date: February 12, 2013

To: Honorable Mayor and City Commissioners

From: Ann Marie Cummings, City Clerk

RE: Gaming License Request from the West Michigan Symphony.

SUMMARY OF REQUEST: The West Michigan Symphony, 425 W. Western Avenue, Muskegon, MI, is requesting a resolution recognizing them as a non-profit organization operating in the City for the purpose of obtaining a Gaming License. They have been recognized as a 501(c)(3) organization by the State.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval

WEST MICHIGAN SYMPHONY
SCOTT SPECK | MUSIC DIRECTOR

January 21, 2013

City Commissioners,
Muskegon City Hall
933 Terrace Street
Muskegon MI, 49443

Dear Commissioners,

The West Michigan Symphony (WMS) is seeking qualification by the State Charitable Gaming Division for the purpose of conducting a raffle at their spring fundraising event. Part of the qualification process requires a copy of a resolution passed by the local body of government stating that the organization is a recognized nonprofit organization in the community.

The "Traxler-McCauley-Law-Bowman bingo act" requires that an organization needs to submit qualification information to the Charitable Gaming Division of the State of Michigan before it can apply for a raffle license. For this reason, the WMS is submitting the enclosed resolution, with a $75 application fee, for approval by the Muskegon City Commission. We are requesting that this item of business be included on the agenda of the next regularly scheduled meeting of the Commissioners in February.

In the interest of expediting this requirement under the State's timelines, Rhonda Bogner, Director of Finance for the West Michigan Symphony will retrieve the completed resolution the day following the meeting at a time that is convenient for your administrative offices.

Thank you for your support.

Sincerely,

Susan Bissell

Susan Bissell, Secretary

WMS Board of Trustees

MICHIGAN LOTTERY
Charitable Gaming Division
Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
101 E. Hillsdale, Lansing MI 48933
(517) 335-5780
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL.432.103(K)(ii))

At a ______________________ meeting of the ______________________
REGULAR OR SPECIAL — TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by ______________________ on ______________
DATE

at ____________ a.m./p.m. the following resolution was offered:
TIME

Moved by ______________________ and supported by ______________________

that the request from ______________________ of ______________________,
NAME OF ORGANIZATION — CITY

county of ______________________, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for ______________________.
APPROVAL/DISAPPROVAL

APPROVAL		DISAPPROVAL	
Yeas:	________	Yeas:	________
Nays:	________	Nays:	________
Absent:	________	Absent:	________

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the ______________________ at a ______________________
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD — REGULAR OR SPECIAL

meeting held on ______________________.
DATE

SIGNED: ____
TOWNSHIP, CITY, OR VILLAGE CLERK

____
PRINTED NAME AND TITLE

____
ADDRESS

COMPLETION: Required.
PENALTY: Possible denial of application.

Date: February 12, 2013

To: Honorable Mayor and City Commissioners

From: Finance Department

RE: Second Quarter 2012-13 Budget Reforecast

SUMMARY OF REQUEST: At this time staff is transmitting the ***Second Quarter 2012-13 Budget Reforecast*** which outlines proposed changes to the original budget that have come about as result of changes in revenue projections, policy priorities, labor contracts, updated economic conditions, or other factors.

FINANCIAL IMPACT: No major changes to the budget were made for the second quarter. Some marginal adjustments were made resulting in the following:

- The projected year-end FY13 fund balance for the General Fund is $4,813,782 up slightly from $4,805,919 estimated at the first quarter reforecast. The FY13 operating deficit (expenditures over revenues) is expected to be $206,263 down from the first quarter reforecast ($214,126) and down from the original budget estimate ($575,738).
- General Fund revenues are reforecast to be $221,326 (-0.9%) lower than originally budgeted. Most of this decrease is due to the tax appeal settlement with Consumers Energy that was incorporated into the 1Q reforecast.
    - Total revenues for the first six months of the fiscal year are ahead of last year by about $250,000.
    - Income tax revenues are also ahead of last year's pace by about 2%. If this trend continues, the revenue estimate for income tax will be increased from $7.2 million in the 3Q reforecast. Last year the final income tax figure was just over $7.4 million.
- General Fund expenditures are estimated to be $590,801 or 2.5% lower than originally budgeted mostly due to lower employee benefit costs.
    - Total expenditures through the first six months are $637,000 lower than last year at the same time.
- Other city funds are mostly in-line with budget projections. The Water fund is being monitored closely to determine if a rate increase will be needed.

BUDGET ACTION REQUIRED: City commission approval of this reforecast will formally amend the City's 2012-13 budget.

STAFF RECOMMENDATION: Approval.

COMMITTEE RECOMMENDATION: None.

City of Muskegon
2012-13 Quarterly Budget Reforecast
Summary of Budgeted Funds

	Fund Name	Projected Beginning Fund Balance/Working Capital	Projected Revenues	Projected Expenditures	Projected Ending Fund Balance/Working Capital	Increase (Decrease) Fund Balance/Working Capital
1	General	$ 5,020,045	$ 23,299,297	$ 23,505,560	$ 4,813,782	$ (206,263)
2	Major Streets	2,507,008	4,128,163	5,461,251	1,173,920	(1,333,088)
3	Local Streets	826,851	1,822,482	2,344,610	304,723	(522,128)
4	Criminal Forfeitures Fund	149,174	18,500	10,000	157,674	8,500
5	Budget Stabilization Fund	1,500,000	200,000	-	1,700,000	200,000
6	Tree Replacement Fund	4,999	6,550	11,500	49	(4,950)
7	Brownfield Authority Fund (Betten)	(1,503,400)	157,611	150,000	(1,495,789)	7,611
8	Brownfield Authority Fund (Former Mall)	-	42,698	42,000	698	698
9	Tax Increment Finance Authority Fund	19,639	44,630	50,000	14,269	(5,370)
10	Downtown Development Authority Debt Fund	245,956	229,554	334,412	141,098	(104,858)
11	Local Development Finance Authority III Fund (SZ)	96,745	321,781	322,966	95,560	(1,185)
12	Arena Improvement	23,779	20,200	20,000	23,979	200
13	Sidewalk Improvement	575,774	46,000	152,090	469,684	(106,090)
14	Public Improvement	559,637	57,500	145,000	472,137	(87,500)
15	State Grants	147,766	300,500	353,424	94,842	(52,924)
16	Marina & Launch Ramp	263,362	184,800	205,633	242,529	(20,833)
17	Public Service Building	383,301	1,093,448	1,072,846	403,903	20,602
18	Engineering Services	53,417	517,300	468,736	101,981	48,564
19	Equipment	2,373,196	2,415,000	3,334,076	1,454,120	(919,076)
20	General Insurance	2,486,975	4,275,521	4,707,429	2,055,067	(431,908)
21	Sewer	3,723,675	6,737,851	7,151,624	3,309,902	(413,773)
22	Water	2,350,991	6,022,581	6,634,301	1,739,271	(611,720)
	Total All Budgeted Funds	$ 21,808,890	$ 51,941,967	$ 56,477,458	$ 17,273,399	$ (4,535,491)

CITY OF MUSKEGON
GENERAL FUND

HISTORICAL SUMMARY

Year	Revenues & Transfers In	Expenditures & Transfers Out	Fund Balance at Year-End
2000	$ 23,685,516	$ 22,232,657	$ 2,951,734
2001	23,446,611	23,235,978	3,162,367
2002	23,617,163	23,971,534	2,807,996
2003	23,328,756	23,705,334	2,431,418
2004	23,401,793	23,388,019	2,445,192
2005	23,732,641	23,658,227	2,519,606
2006	24,669,210	24,498,776	2,690,040
2007	25,031,403	24,800,810	2,920,633
2008	25,563,632	26,100,539	2,383,726
2009	24,105,019	24,850,082	1,638,663
2010*	16,142,764	11,742,973	6,038,454
2010-11	24,029,686	25,556,758	4,511,382
2011-12	24,126,111	23,617,448	5,020,045

Fiscal 2012-13 Budget Summary

FUND BALANCE AT START OF YEAR		$ 5,020,045
MEANS OF FINANCING:		
Taxes	14,373,030	61.7%
Licenses and Permits	1,220,500	5.2%
Federal Grants	155,524	0.7%
State Grants	20,000	0.1%
State Shared Revenue	3,713,216	15.9%
Other Charges	2,553,686	11.0%
Fines and Fees	452,000	1.9%
Other Revenue	423,341	1.8%
Other Financing Sources	388,000	1.7%
	23,299,297	100.0%
ESTIMATED REQUIREMENTS:		
Customer Value Added Activities	17,825,656	75.8%
Business Value Added Activities	4,086,531	17.4%
Fixed Budget Items	1,593,373	6.8%
	23,505,560	100.0%
ESTIMATED FUND BALANCE AT END OF YEAR		$ 4,813,782
OPERATING DEFICIT (USE OF FUND BALANCE)		$ (206,263)

**** Six-month transition period to new fiscal year***

City of Muskegon
Annual Budget & Quarterly Budget Reforecast - General Fund

		Actual FY2012	Original Budget Estimate FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
	Available Fund Balance - BOY	$ 4,511,382	$ 4,576,273	$ 5,020,045		$ 5,020,045	$ 443,772	Favorable audit results
	Taxes							
101-00000-4100	PROPERTY TAX	6,275,258	5,908,498	446,443	544,342	5,518,498	$ (390,000)	BC Cobb settlement
101-00000-4101	CHARGE BACK COLLECTED	3	1,000	-	3	1,000	-	
101-00000-4102	IN LIEU OF TAX	95,805	95,000	-	-	95,000	-	
101-00000-4103	IFT/CFT TAX	84,332	93,463	-	-	93,463	-	
101-00000-4104	PROPERTY TAX SANITATION	1,638,466	1,555,069	116,517	142,127	1,465,069	(90,000)	BC Cobb settlement
101-00000-4140	INCOME TAX	7,412,804	7,100,000	3,539,400	3,466,201	7,200,000	100,000	Economic growth
		$ 15,506,668	$ 14,753,030	$ 4,102,361	$ 4,152,674	$ 14,373,030	$ (380,000)	
	Licenses and permits							
101-00000-4202	BUSINESS LICENSES & PERMITS	30,642	28,000	7,113	6,387	29,500	1,500	
101-00000-4203	LIQUOR LICENSES & TAX REBATE	46,039	46,000	34,102	31,300	46,000	-	
101-00000-4204	CABLE TV LICENSES OR FEES	342,376	340,000	86,787	80,815	340,000	-	
101-00000-4205	HOUSING LICENSES	39,885	-	24,745	10,415	40,000	40,000	
101-00000-4206	INSPECTION FEE	30	-	(30)	30	-	-	
101-00000-4207	CEMETERY-BURIAL PERMITS	87,768	110,000	50,201	38,317	110,000	-	
101-00000-4208	BUILDING PERMITS	264,201	250,000	124,966	136,833	250,000	-	
101-00000-4209	ELECTRICAL PERMITS	84,907	80,000	32,207	45,758	80,000	-	
101-00000-4210	PLUMBING PERMITS	26,884	30,000	12,067	13,880	30,000	-	
101-00000-4211	HEATING PERMITS	55,169	60,000	33,726	29,872	60,000	-	
101-00000-4213	RENTAL PROPERTY REGISTRATION	123,075	130,000	62,405	61,635	120,000	(10,000)	
101-00000-4221	VACANT BUILDING FEE	112,058	100,000	39,585	37,088	100,000	-	
101-00000-4224	TEMPORARY LIQUOR LICENSE	10,000	15,000	2,250	2,075	15,000	-	
		$ 1,223,033	$ 1,189,000	$ 510,124	$ 494,405	$ 1,220,500	$ 31,500	
	Federal grants							
101-00000-4300	FEDERAL GRANTS	152,300	155,524	81,088	102,544	155,524	-	
		$ 152,300	$ 155,524	$ 81,088	$ 102,544	$ 155,524	$ -	
	State grants							
101-00000-4400	STATE GRANTS	14,295	20,000	7,025	9,477	20,000	-	
		$ 14,295	$ 20,000	$ 7,025	$ 9,477	$ 20,000	$ -	
	State shared revenue							
101-00000-4502	STATE SALES TAX CONSTITUTIONAL	2,612,928	2,627,500	920,155	897,707	2,679,373	51,873	Revised state estimate
101-00000-4503	STATE EVIP PAYMENTS	964,920	964,922	344,615	160,818	1,033,843	68,921	
		$ 3,577,848	$ 3,592,422	$ 1,264,770	$ 1,058,525	$ 3,713,216	$ 120,794	

City of Muskegon
Annual Budget & Quarterly Budget Reforecast - General Fund

		Actual FY2012	Original Budget Estimate FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
	Other charges for sales and services							
101-00000-4603	TAX COLLECTION FEE	289,361	**272,700**	98,675	41,126	**254,742**	**(17,958)**	BC cobb settlement
101-00000-4604	GARBAGE COLLECTION	48,851	**-**	21,123	22,216	**48,000**	**48,000**	
101-00000-4606	ADMINISTRATION FEES	225,000	**250,000**	125,000	112,500	**250,000**	**-**	
101-00000-4607	REIMBURSEMENT ELECTIONS	13,640	**-**	228	414	**250**	**250**	
101-00000-4608	INDIRECT COST ALLOCATION	1,144,020	**1,171,531**	585,768	572,010	**1,171,531**	**-**	
101-00000-4609	PROCUREMENT CARD REBATE	37,689	**45,000**	-	-	**45,000**	**-**	
101-00000-4611	SPECIAL EVENTS REIMBURSEMENT	95,788	**50,000**	55,396	105,760	**75,000**	**25,000**	
101-00000-4612	CEMETERY SALE OF LOTS	24,592	**25,000**	17,513	13,121	**25,000**	**-**	
101-00000-4614	REIMBURSEMENT LOT CLEAN UP	43,028	**30,000**	19,617	14,264	**30,000**	**-**	
101-00000-4615	POLICE DEPARTMENT INCOME	42,421	**40,000**	25,687	14,949	**40,000**	**-**	
101-00000-4617	FIRE DEPARTMENT INCOME	703	**2,000**	398	593	**1,000**	**(1,000)**	
101-00000-4619	MISC. SALES AND SERVICES	2,801	**-**	2,439	100	**3,000**	**3,000**	
101-00000-4620	FIRE PROTECTION-STATE PROP	137,127	**84,970**	43,777	60,163	**84,970**	**-**	
101-00000-4621	ZONING & ENCROACHMENT FEES	11,855	**11,000**	5,690	7,050	**11,000**	**-**	
101-00000-4622	MISC. CLERK FEES	1,365	**1,500**	1,669	598	**2,000**	**500**	
101-00000-4624	TAX ABATEMENT APPLICATION FEES	3,439	**5,000**	2,684	2,939	**5,000**	**-**	
101-00000-4625	MISC. TREAS. FEES	44,502	**50,000**	3,485	3,813	**50,000**	**-**	
101-00000-4631	REIMBURSEMENT SCHOOL OFFICER	15,450	**19,000**	6,180	4,245	**19,000**	**-**	
101-00000-4633	OBSOLETE PROPERTY FEES	200	**-**	-	200	**-**	**-**	
101-00000-4634	PASSPORTS	3,790	**3,500**	1,785	1,370	**3,500**	**-**	
101-00000-4635	START UP CHARGE/REFUSE	9,343	**-**	5,775	3,830	**10,000**	**10,000**	
101-00000-4636	REFUSE BAG & BULK SALES	28,878	**80,000**	12,952	14,080	**21,700**	**(58,300)**	
101-00000-4637	APPLIANCE STICKER	232	**-**	25	232	**300**	**300**	
101-00000-4642	LIEN LOOK UPS	17,180	**15,000**	5,690	8,180	**15,000**	**-**	
101-00000-4648	FALSE ALARM FEES/POLICE	10,680	**13,000**	-	6,420	**13,000**	**-**	
101-00000-4649	CEMETERY-MISC. INCOME	61,645	**20,000**	10,027	52,272	**20,000**	**-**	
101-00000-4650	SENIOR CITIZENS TRANSPORTATION	11,123	**-**	8,235	5,492	**8,382**	**8,382**	Program discontinued 1/1/13
101-00000-4651	REIMBURSEMENT LOT MOWING	58,740	**50,000**	29,772	32,128	**50,000**	**-**	
101-00000-4656	SITE PLAN REVIEW	3,400	**3,500**	2,200	2,200	**3,500**	**-**	
101-00000-4657	COLUMBARIUM NICHE	79	**500**	800	78	**1,000**	**500**	
101-00000-4658	IMPOUND FEES	40,920	**42,000**	18,994	21,800	**42,000**	**-**	
101-00000-4659	LANDLORDS ALERT	40	**40**	50	-	**50**	**10**	
101-00000-4660	MISC RECREATION INCOME	6,551	**5,000**	3,803	1,596	**5,000**	**-**	
101-00000-4661	LEASE GREAT LAKES NAVAL MEMORIAL	15,000	**5,000**	6,250	5,000	**10,000**	**5,000**	
101-00000-4663	FLEA MARKET AT FARMERS MARKET	28,664	**35,000**	17,459	16,892	**35,000**	**-**	
101-00000-4664	FARMERS MARKET INCOME	47,805	**40,000**	26,856	29,335	**40,000**	**-**	
101-00000-4665	LEASE BILLBOARDS	6,800	**8,561**	-	-	**8,561**	**-**	
101-00000-4670	PICNIC SHELTER	21,485	**45,000**	2,975	2,895	**35,000**	**(10,000)**	
101-00000-4671	MCGRAFT PARK	48,213	**46,000**	1,700	3,195	**46,000**	**-**	
101-00000-4673	RENTAL - CENTRAL DISPATCH	43,526	**45,000**	20,318	19,415	**45,000**	**-**	
101-00000-4674	RENTAL - CITY HALL	6,600	**7,200**	5,861	3,600	**15,200**	**8,000**	
101-00000-4675	RENTALS - BEACH	9,491	**-**	-	9,491	**10,000**	**10,000**	
		$ 2,662,016	**$ 2,522,002**	$ 1,196,856	$ 1,215,563	**$ 2,553,686**	**$ 31,684**	

City of Muskegon
Annual Budget & Quarterly Budget Reforecast - General Fund

		Actual FY2012	Original Budget Estimate FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
	Fines and fees							
101-00000-4701	INCOME TAX-PENALTY & INTEREST	191,679	**180,000**	85,757	88,704	**180,000**	**-**	
101-00000-4702	DELINQUENT FEES	24,051	**40,000**	1,131	-	**40,000**		
101-00000-4703	INTEREST/LATE INVOICES	-	**2,000**	-	-	**-**	**(2,000)**	
101-00000-4704	PENALTIES/INTEREST/FINES	2,328	**-**	1,208	1,181	**2,000**	**2,000**	
101-00000-4754	TRAFFIC FINES & FEES	105,995	**125,000**	43,658	46,350	**90,000**	**(35,000)**	
101-00000-4755	COURT FEES	123,926	**140,000**	48,005	39,160	**140,000**	**-**	
		$ 447,978	**$ 487,000**	$ 179,759	$ 175,395	**$ 452,000**	**$ (35,000)**	
	Other revenue							
101-00000-4800	MISC. & SUNDRY	13,994	**26,000**	7,890	4,629	**26,000**	**-**	
101-00000-4802	REIMB:DEMOS AND BOARD-UPS	9,227	**-**	8,205	3,799	**10,000**	**10,000**	
101-00000-4803	CDBG PROGRAM REIMBURSEMENTS	415,322	**337,870**	34,275	81,386	**327,870**	**(10,000)**	
101-00000-4805	CONTRIBUTIONS	2,596	**11,000**	2,360	(863)	**11,000**	**-**	
101-00000-4806	BIKE/PROPERTY AUCTIONS-POLICE	10,598	**2,000**	1,965	4,010	**2,000**	**-**	
101-00000-4811	FISHERMANS LANDING REIMBURSEMENT	16,775	**16,775**	17,471	16,775	**17,471**	**696**	
101-00000-4814	PROMOTIONAL PRODUCTS	22	**-**	-	22	**-**	**-**	
101-00000-4818	RECOVERY OF BAD DEBT	1,763	**-**	6,290	857	**7,000**	**7,000**	
101-00000-4823	CONTRIBUTIONS - DISC GOLF COURSE IMP	1,280	**-**	1,920	-	**2,000**	**2,000**	
101-00000-4825	CONTRIBUTIONS - VETERAN'S PARK MAINT	18,502	**18,500**	-	1,234	**18,500**	**-**	
101-00000-4841	GRANT: COMMUNITY FOUNDATION	10,000	**1,500**	-	-	**1,500**	**-**	
		$ 500,079	**$ 413,645**	$ 80,376	$ 111,849	**$ 423,341**	**$ 9,696**	
	Interest & Operating Transfers							
101-00000-4902	OP. TRANS FROM SPECIAL REVENUE	13,828	**52,000**	15,034	-	**52,000**	**-**	
101-00000-4903	OP. TRANS FROM DEBT SERVICE	50,000	**50,000**	25,000	25,000	**50,000**	**-**	
101-00000-4904	OP. TRANS FROM CAPITAL PROJECTS	1,125	**-**	-	-	**-**	**-**	
101-00000-4906	OP. TRANS FROM INTERNAL SERVICE FUNI	-	**200,000**	200,000	-	**200,000**	**-**	
101-00000-4908	OP. TRANS FROM NONEXPENDABLE	2,226	**10,000**	2,950	549	**10,000**	**-**	
101-00000-4970	INTEREST INCOME	9,378	**75,000**	25,070	50,646	**75,000**	**-**	
101-00000-4971	GAIN ON INVESTMENT	(34,662)	**-**	(49,646)	(4,310)	**-**	**-**	
101-00000-4980	SALE OF FIXED ASSETS	-	**1,000**	-	-	**1,000**	**-**	
		$ 41,895	**$ 388,000**	$ 218,408	$ 71,885	**$ 388,000**	**$ -**	
	Total general fund revenues and other sources	$ 24,126,113	**$ 23,520,623**	$ 7,640,766	$ 7,392,317	**$ 23,299,297**	**$ (221,326)**	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2012	Original Budget Estimate FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2012	Increase (Decrease) From Original	Comments
	I. Customer Value Added Activities							
40301	**Police Department**							
5100	SALARIES & BENEFITS	7,570,540	**8,501,146**	3,845,388	3,708,892	**8,019,785**	**(481,361)**	**Lower OPEB/Pension costs**
5200	SUPPLIES	76,955	**90,000**	31,851	39,027	**85,000**	**(5,000)**	
5300	CONTRACTUAL SERVICES	875,146	**825,000**	483,873	457,686	**823,000**	**(2,000)**	
5400	OTHER EXPENSES	21,781	**17,000**	8,241	12,875	**15,000**	**(2,000)**	
5700	CAPITAL OUTLAYS	7,132	**17,000**	4,410	2,428	**18,000**	**1,000**	
		$ 8,551,554	**$ 9,450,146**	$ 4,373,763	$ 4,220,908	**$ 8,960,785**	**$ (489,361)**	
		$ 8,551,554	**$ 9,450,146**	$ 4,373,763	$ 4,220,908	**$ 8,960,785**	**$ (489,361)**	
50336	**Fire Department**							
5100	SALARIES & BENEFITS	3,259,426	**2,938,375**	1,377,836	1,741,626	**2,888,651**	**(49,724)**	**Lower OPEB/Pension costs**
5200	SUPPLIES	98,384	**110,000**	36,763	32,050	**85,000**	**(25,000)**	
5300	CONTRACTUAL SERVICES	201,406	**335,000**	176,311	39,763	**354,400**	**19,400**	
5400	OTHER EXPENSES	2,182	**4,000**	1,701	-	**5,600**	**1,600**	
5700	CAPITAL OUTLAYS	57,270	**25,000**	24,792	23,631	**39,000**	**14,000**	
		$ 3,618,668	**$ 3,412,375**	$ 1,617,404	$ 1,837,069	**$ 3,372,651**	**$ (39,724)**	
50338	**New Central Fire Station**							
5100	SALARIES & BENEFITS	-	**-**	-	-	**-**	**-**	
5200	SUPPLIES	-	**-**	-	-	**-**	**-**	
5300	CONTRACTUAL SERVICES	56,009	**-**	21,257	23,395	**60,000**	**60,000**	**Budget separated out**
5400	OTHER EXPENSES	-	**-**	-	-	**-**	**-**	
5700	CAPITAL OUTLAYS	-	**-**	-	-	**-**	**-**	
		$ 56,009	**$ -**	$ 21,257	$ 23,395	**$ 60,000**	**$ 60,000**	
50387	**Fire Safety Inspections**							
5100	SALARIES & BENEFITS	463,384	**483,261**	164,533	221,248	**165,000**	**(318,261)**	**Service is privatized 11/1/12**
5200	SUPPLIES	5,951	**10,000**	1,636	3,144	**2,000**	**(8,000)**	
5300	CONTRACTUAL SERVICES	128,447	**90,040**	62,967	19,250	**290,000**	**199,960**	
5400	OTHER EXPENSES	3,973	**10,000**	950	3,197	**1,000**	**(9,000)**	
5700	CAPITAL OUTLAYS	1,708	**4,000**	(742)	1,708	**1,000**	**(3,000)**	
		$ 603,463	$ 597,301	$ 229,342	$ 248,548	$ 459,000	$ (138,301)	
		$ 4,278,140	$ 4,009,676	$ 1,868,003	$ 2,109,012	$ 3,891,651	$ (118,025)	
60523	**General Sanitation**							
5100	SALARIES & BENEFITS	30,917	**17,048**	10,372	15,188	**16,605**	**(443)**	**Lower OPEB/Pension costs**
5200	SUPPLIES	16	**-**	-	-	**-**	**-**	
5300	CONTRACTUAL SERVICES	1,530,445	**1,560,000**	476,386	665,729	**1,537,000**	**(23,000)**	**Refund for carts**
5400	OTHER EXPENSES	-	**-**			**-**	**-**	
5700	CAPITAL OUTLAYS	-	**-**	-	-	**-**	**-**	
5900	OTHER FINANCING USES	200,000	**200,000**	100,000	100,000	**200,000**	**-**	
		$ 1,761,378	**$ 1,777,048**	$ 586,758	$ 780,917	**$ 1,753,605**	**$ (23,443)**	
60550	**Stormwater Management**							
5100	SALARIES & BENEFITS	-	**-**	-		**-**	**-**	
5200	SUPPLIES	198	**-**	-	-	**-**	**-**	
5300	CONTRACTUAL SERVICES	13,072	**17,786**	-	-	**17,786**	**-**	
5400	OTHER EXPENSES	-	**-**			**-**	**-**	
5700	CAPITAL OUTLAYS	-	**-**	-		**-**	**-**	
		$ 13,270	**$ 17,786**	$ -	$ -	**$ 17,786**	**$ -**	
60448	**Streetlighting**							
5100	SALARIES & BENEFITS	-	**-**	-		**-**	**-**	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2012	Original Budget Estimate FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2012	Increase (Decrease) From Original	Comments
5200	SUPPLIES	-	**-**	-		**-**	**-**	
5300	CONTRACTUAL SERVICES	560,199	**740,000**	221,798	325,043	**650,000**	**(90,000)**	**Revised Consumer's Energy contract**
5400	OTHER EXPENSES	-	**-**	-		**-**	**-**	
5700	CAPITAL OUTLAYS	-	**5,000**	-	-	**5,000**	**-**	
		$ 560,199	**$ 745,000**	$ 221,798	$ 325,043	**$ 655,000**	**$ (90,000)**	
60707	**Senior Citizen Transit**							
5100	SALARIES & BENEFITS	65,909	**-**	29,033	32,256	**32,256**	**32,256**	**Program ceased 1/1/13**
5200	SUPPLIES	-	**-**	-		**-**	**-**	
5300	CONTRACTUAL SERVICES	10,400	**-**	5,200	5,200	**5,200**	**5,200**	
5400	OTHER EXPENSES	-	**-**	-		**-**	**-**	
5700	CAPITAL OUTLAYS	-	**-**	-		**-**	**-**	
		$ 76,309	**$ -**	$ 34,233	$ 37,456	**$ 37,456**	**$ 37,456**	
60446	**Community Event Support**							
5100	SALARIES & BENEFITS	14,857	**10,000**	6,570	8,270	**10,000**	**-**	
5200	SUPPLIES	58	**600**	469	58	**600**	**-**	
5300	CONTRACTUAL SERVICES	5,297	**10,000**	2,238	3,650	**10,000**	**-**	
5400	OTHER EXPENSES	-	**-**	-	-	**-**	**-**	
5700	CAPITAL OUTLAYS	-	**-**	-	-	**-**	**-**	
		$ 20,212	**$ 20,600**	$ 9,277	$ 11,978	**$ 20,600**	**$ -**	
70751	**Parks Maintenance**							
5100	SALARIES & BENEFITS	353,705	**397,104**	171,630	176,970	**387,950**	**(9,154)**	**Lower OPEB/Pension costs**
5200	SUPPLIES	65,534	**86,850**	24,841	34,607	**86,850**	**-**	
5300	CONTRACTUAL SERVICES	620,372	**649,807**	317,594	333,043	**649,807**	**-**	
5400	OTHER EXPENSES	102	**-**	-	21	**-**	**-**	
5700	CAPITAL OUTLAYS	10,673	**11,000**	-	50	**11,000**	**-**	
		$ 1,050,386	**$ 1,144,761**	$ 514,065	$ 544,690	**$ 1,135,607**	**$ (9,154)**	
70757	**Mc Graft Park Maintenance**							
5100	SALARIES & BENEFITS	6,934	**7,500**	871	3,912	**7,500**	**-**	
5200	SUPPLIES	3,479	**1,400**	626	1,773	**1,400**	**-**	
5300	CONTRACTUAL SERVICES	29,358	**35,700**	8,076	9,001	**35,700**	**-**	
5400	OTHER EXPENSES	106	**-**	-	-	**-**	**-**	
5700	CAPITAL OUTLAYS	106	**-**	-	-	**-**	**-**	
		$ 39,982	**$ 44,600**	$ 9,572	$ 14,686	**$ 44,600**	**$ -**	
70276	**Cemeteries Maintenance**							
5100	SALARIES & BENEFITS	106,333	**82,086**	56,601	49,536	**82,086**	**-**	
5200	SUPPLIES	6,975	**6,750**	2,173	2,825	**6,750**	**-**	
5300	CONTRACTUAL SERVICES	247,644	**241,976**	162,772	150,456	**241,976**	**-**	
5400	OTHER EXPENSES	-	**-**	-		**-**	**-**	
5700	CAPITAL OUTLAYS	7,594	**8,500**	135	42	**8,500**	**-**	
		$ 368,546	**$ 339,312**	$ 221,681	$ 202,859	**$ 339,312**	**$ -**	
70585	**Parking Operations**							
5100	SALARIES & BENEFITS	830	**-**	40	173	**100**	**100**	
5200	SUPPLIES	-	**-**	-		**-**	**-**	
5300	CONTRACTUAL SERVICES	3,654	**3,000**	1,675	1,554	**2,900**	**(100)**	
5400	OTHER EXPENSES	-	**-**	-	-	**-**	**-**	
5700	CAPITAL OUTLAYS	-	**-**	-	-	**-**	**-**	
		$ 4,484	**$ 3,000**	$ 1,715	$ 1,728	**$ 3,000**	**$ -**	
70357	**Graffiti Removal**							
5100	SALARIES & BENEFITS	4,312	**5,000**	1,644	2,584	**5,000**	**-**	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2012	Original Budget Estimate FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2012	Increase (Decrease) From Original	Comments
5200	SUPPLIES	513	**-**	67	398	**200**	**200**	
5300	CONTRACTUAL SERVICES	265	**4,861**	476	170	**4,661**	**(200)**	
5400	OTHER EXPENSES	-	**-**	-	-	**-**	**-**	
5700	CAPITAL OUTLAYS	-	**-**	-	-	**-**	**-**	
		$ 5,090	**$ 9,861**	$ 2,188	$ 3,152	**$ 9,861**	**$ -**	
70863	**Farmers' Market & Flea Market**							
5100	SALARIES & BENEFITS	20,918	**23,490**	15,346	12,524	**23,490**	**-**	
5200	SUPPLIES	2,197	**2,075**	1,378	418	**2,075**	**-**	
5300	CONTRACTUAL SERVICES	30,953	**29,428**	18,076	19,581	**29,428**	**-**	
5400	OTHER EXPENSES	45	**100**	-	20	**100**	**-**	
5700	CAPITAL OUTLAYS	294	**22,000**	-	294	**2,000**	**(20,000)**	**Did not receive grant**
		$ 54,407	**$ 77,093**	$ 34,799	$ 32,836	**$ 57,093**	**$ (20,000)**	
		$ 3,954,262	**$ 4,179,061**	$ 1,636,087	$ 1,955,346	**$ 4,073,920**	**$ (105,141)**	
70775	**General Recreation**							
5100	SALARIES & BENEFITS	-	**-**	99	-	**100**	**100**	
5200	SUPPLIES	230	**-**	96	230	**200**	**200**	
5300	CONTRACTUAL SERVICES	108,784	**96,000**	45,013	51,562	**95,700**	**(300)**	
5400	OTHER EXPENSES	51	**-**	-	-	**-**	**-**	
5700	CAPITAL OUTLAYS	-	**-**	-		**-**	**-**	
		$ 109,065	**$ 96,000**	$ 45,208	$ 51,792	**$ 96,000**	**$ -**	
80387	**Environmental Services**							
5100	SALARIES & BENEFITS	337,789	**361,504**	155,633	160,824	**353,436**	**(8,068)**	**Lower OPEB/Pension costs**
5200	SUPPLIES	10,247	**7,300**	4,960	4,158	**7,300**	**-**	
5300	CONTRACTUAL SERVICES	191,979	**185,000**	108,345	127,252	**235,640**	**50,640**	**Assumed board-up & demo tasks**
5400	OTHER EXPENSES	228	**1,000**	45	145	**600**	**(400)**	
5700	CAPITAL OUTLAYS	1,422	**3,500**	1,187	293	**3,500**	**-**	
		$ 541,665	**$ 558,304**	$ 270,170	$ 292,672	**$ 600,476**	**$ 42,172**	
		$ 650,729	**$ 654,304**	$ 315,378	$ 344,464	**$ 696,476**	**$ 42,172**	
10875	**Other - Contributions to Outside Agencies**							
	MUSKEGON AREA TRANSIT (MATS)	80,164	**80,164**	40,082	40,082	**80,164**	**-**	
	NEIGHBORHOOD ASSOCIATION GRANTS	17,738	**21,000**	-		**21,000**	**-**	
	MUSKEGON AREA FIRST	45,566	**45,660**	22,783	22,783	**45,660**	**-**	
	VETERANS MEMORIAL DAY COSTS	-	**7,000**	-		**7,000**	**-**	
	MAINSTREET	-	**-**	-		**-**	**-**	
	DOWNTOWN MUSKEGON NOW	-	**42,000**	10,034		**42,000**	**-**	
	LAKESIDE BUSINESS DISTRICT	2,500	**2,500**	-		**2,500**	**-**	
	211 SERVICE	2,500	**2,500**	2,500		**2,500**	**-**	
	CONSOLIDATION FEASIBILITY STUDY	-	**-**	-		**-**	**-**	
	MERS SUPPLEMENTAL CONTRIBUTION	-	**-**	-		**-**	**-**	
	MLK DIVERSITY PROGRAM	1,000	**1,000**	-		**1,000**	**-**	
	MUSKEGON AREA LABOR MANAGEMENT (MALMC)	-	**1,000**	-		**1,000**	**-**	
	MUSKEGON COUNTY AND HUMANE SOCIETY - FERAL CATS	-	**-**	-		**-**	**-**	
	OTHER	-	**-**	-		**-**	**-**	
	Contributions To Outside Agencies	$ 149,468	**$ 202,824**	$ 75,399	$ 62,865	**$ 202,824**	**$ -**	
		$ 149,468	**$ 202,824**	$ 75,399	$ 62,865	**$ 202,824**	**$ -**	
	Total Customer Value Added Activities	$ 17,584,153	**$ 18,496,011**	$ 8,268,630	$ 8,692,594	**$ 17,825,656**	**$ (670,355)**	
	As a Percent of Total General Fund Expenditures	**74.5%**	**76.8%**	**77.5%**	**76.9%**	**75.8%**	**113.5%**	

II. Business Value Added Activities

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2012	Original Budget Estimate FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2012	Increase (Decrease) From Original	Comments
10101	**City Commission**							
5100	SALARIES & BENEFITS	67,018	**67,916**	31,691	32,829	**67,475**	**(441)**	**Lower OPEB/Pension costs**
5200	SUPPLIES	6,880	**12,300**	8,400	6,828	**12,300**	**-**	
5300	CONTRACTUAL SERVICES	3,201	**1,800**	506	2,134	**1,800**	**-**	
5400	OTHER EXPENSES	1,436	**2,000**	294	183	**2,000**	**-**	
5700	CAPITAL OUTLAYS	4,371	**1,200**	1,816	2,950	**1,200**	**-**	
		$ 82,906	**$ 85,216**	$ 42,708	$ 44,924	**$ 84,775**	**$ (441)**	
10102	**City Promotions & Public Relations**							
5100	SALARIES & BENEFITS	-	**-**	-		**-**	**-**	
5200	SUPPLIES	1,067	**9,350**	239	461	**350**	**(9,000)**	
5300	CONTRACTUAL SERVICES	6,146	**-**	2,524	3,175	**9,000**	**9,000**	
5400	OTHER EXPENSES	-	**-**	-		**-**	**-**	
5700	CAPITAL OUTLAYS	-	**-**	-		**-**	**-**	
		$ 7,214	**$ 9,350**	$ 2,763	$ 3,636	**$ 9,350**	**$ -**	
10172	**City Manager**							
5100	SALARIES & BENEFITS	261,589	**270,811**	120,220	120,478	**263,959**	**(6,852)**	**Lower OPEB/Pension costs**
5200	SUPPLIES	1,297	**1,400**	109	185	**1,400**	**-**	
5300	CONTRACTUAL SERVICES	7,032	**7,750**	3,360	2,890	**7,750**	**-**	
5400	OTHER EXPENSES	2,225	**1,750**	240	1,004	**1,750**	**-**	
5700	CAPITAL OUTLAYS	1,166	**1,250**	-	45	**1,250**	**-**	
		$ 273,309	**$ 282,961**	$ 123,929	$ 124,603	**$ 276,109**	**$ (6,852)**	
10145	**City Attorney**							
5100	SALARIES & BENEFITS	-	**-**	-		**-**	**-**	
5200	SUPPLIES	-	**2,000**	830	-	**2,000**	**-**	
5300	CONTRACTUAL SERVICES	354,865	**330,000**	151,315	165,230	**330,000**	**-**	
5400	OTHER EXPENSES	-	**-**	-		**-**	**-**	
5700	CAPITAL OUTLAYS	-	**-**	-		**-**	**-**	
		$ 354,865	**$ 332,000**	$ 152,145	$ 165,230	**$ 332,000**	**$ -**	
		$ 718,294	**$ 709,527**	$ 321,544	$ 338,394	**$ 702,234**	**$ (7,293)**	
20228	**Affirmative Action**							
5100	SALARIES & BENEFITS	80,618	**81,162**	38,555	39,909	**80,101**	**(1,061)**	**Lower OPEB/Pension costs**
5200	SUPPLIES	264	**750**	127	98	**750**	**-**	
5300	CONTRACTUAL SERVICES	1,785	**2,027**	461	898	**1,627**	**(400)**	
5400	OTHER EXPENSES	319	**1,000**	89	89	**800**	**(200)**	
5700	CAPITAL OUTLAYS	-	**500**	-	-	**1,100**	**600**	
		$ 82,987	**$ 85,439**	$ 39,232	$ 40,994	**$ 84,378**	**$ (1,061)**	
20215	**City Clerk & Elections**							
5100	SALARIES & BENEFITS	243,389	**246,045**	145,760	114,912	**246,045**	**-**	
5200	SUPPLIES	25,026	**33,208**	23,860	7,338	**33,208**	**-**	
5300	CONTRACTUAL SERVICES	11,797	**29,516**	17,200	4,948	**29,516**	**-**	
5400	OTHER EXPENSES	2,367	**2,500**	1,177	688	**2,500**	**-**	
5700	CAPITAL OUTLAYS	6,380	**1,000**	4,871	-	**5,000**	**4,000**	
		$ 288,959	**$ 312,269**	$ 192,868	$ 127,886	**$ 316,269**	**$ 4,000**	
20220	**Civil Service**							
5100	SALARIES & BENEFITS	4,245	**-**	3,429	4,245	**3,429**	**3,429**	**Final leave payout**
5200	SUPPLIES	3,810	**3,100**	241	1,015	**3,100**	**-**	
5300	CONTRACTUAL SERVICES	88,071	**86,170**	19,477	23,425	**86,170**	**-**	
5400	OTHER EXPENSES	2,418	**2,000**	2,563	2,418	**2,000**	**-**	
5700	CAPITAL OUTLAYS	-	**-**	-		**-**	**-**	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2012	Original Budget Estimate FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2012	Increase (Decrease) From Original	Comments
		$ 98,543	**$ 91,270**	$ 25,710	$ 31,103	**$ 94,699**	**$ 3,429**	
		$ 470,489	**$ 488,978**	$ 257,810	$ 199,982	**$ 495,346**	**$ 6,368**	
30202	**Finance Administration**							
5100	SALARIES & BENEFITS	278,978	**186,399**	88,016	177,539	**181,663**	**(4,736)**	**Lower OPEB/Pension costs**
5200	SUPPLIES	2,933	**3,370**	1,146	1,609	**3,370**	**-**	
5300	CONTRACTUAL SERVICES	133,853	**168,484**	93,003	54,753	**168,484**	**-**	
5400	OTHER EXPENSES	1,505	**-**	529	1,267	**-**	**-**	
5700	CAPITAL OUTLAYS	3,834	**4,000**	-	2,769	**4,000**	**-**	
		$ 421,103	**$ 362,253**	$ 182,694	$ 237,936	**$ 357,517**	**$ (4,736)**	
30209	**Assessing Services**							
5100	SALARIES & BENEFITS	3,126	**7,610**	849	929	**7,610**	**-**	
5200	SUPPLIES	-	**-**	410	-	**-**	**-**	
5300	CONTRACTUAL SERVICES	422,034	**360,000**	88,592	226,773	**360,000**	**-**	
5400	OTHER EXPENSES	-	**-**	-		**-**	**-**	
5700	CAPITAL OUTLAYS	-	**-**	-		**-**	**-**	
		$ 425,160	**$ 367,610**	$ 89,851	$ 227,702	**$ 367,610**	**$ -**	
30805	**Arena Administration**							
5100	SALARIES & BENEFITS	-	**-**	-		**-**	**-**	
5200	SUPPLIES	-	**-**	-		**-**	**-**	
5300	CONTRACTUAL SERVICES	238,492	**235,000**	235,000	195,833	**235,000**	**-**	
5400	OTHER EXPENSES	-	**-**	-		**-**	**-**	
5700	CAPITAL OUTLAYS	1,599	**-**	-	-	**-**	**-**	
		$ 240,091	**$ 235,000**	$ 235,000	$ 195,833	**$ 235,000**	**$ -**	
30205	**Income Tax Administration**							
5100	SALARIES & BENEFITS	349,617	**366,878**	144,890	163,895	**359,385**	**(7,493)**	**Lower OPEB/Pension costs**
5200	SUPPLIES	11,035	**12,160**	3,317	3,454	**12,160**	**-**	
5300	CONTRACTUAL SERVICES	66,871	**77,350**	16,988	32,162	**77,350**	**-**	
5400	OTHER EXPENSES	792	**1,000**	225	514	**1,000**	**-**	
5700	CAPITAL OUTLAYS	4,081	**2,500**	-	57	**2,500**	**-**	
		$ 432,397	**$ 459,888**	$ 165,419	$ 200,082	**$ 452,395**	**$ (7,493)**	
30253	**City Treasurer**							
5100	SALARIES & BENEFITS	318,736	**324,507**	151,333	156,089	**317,118**	**(7,389)**	
5200	SUPPLIES	65,720	**66,000**	32,021	30,038	**66,000**	**-**	
5300	CONTRACTUAL SERVICES	126,643	**109,000**	52,869	53,612	**109,000**	**-**	
5400	OTHER EXPENSES	343	**800**	209	48	**800**	**-**	
5700	CAPITAL OUTLAYS	5,710	**1,000**	51	296	**1,000**	**-**	
		$ 517,152	**$ 501,307**	$ 236,483	$ 240,083	**$ 493,918**	**$ (7,389)**	
30248	**Information Systems Administration**							
5100	SALARIES & BENEFITS	301,869	**313,807**	140,827	138,213	**306,152**	**(7,655)**	**Lower OPEB/Pension costs**
5200	SUPPLIES	481	**1,977**	117	174	**1,977**	**-**	
5300	CONTRACTUAL SERVICES	31,224	**18,268**	8,173	4,218	**18,268**	**-**	
5400	OTHER EXPENSES	4,114	**12,000**	403	-	**12,000**	**-**	
5700	CAPITAL OUTLAYS	33,513	**48,406**	19,364	13,234	**48,406**	**-**	
		$ 371,201	**$ 394,458**	$ 168,885	$ 155,839	**$ 386,803**	**$ (7,655)**	
		$ 2,407,105	**$ 2,320,516**	$ 1,078,332	$ 1,257,475	**$ 2,293,243**	**$ (27,273)**	
60265	**City Hall Maintenance**							
5100	SALARIES & BENEFITS	39,062	**37,708**	16,997	17,284	**36,856**	**(852)**	**Lower OPEB/Pension costs**
5200	SUPPLIES	10,126	**13,775**	4,062	4,606	**13,775**	**-**	
5300	CONTRACTUAL SERVICES	178,543	**230,000**	69,967	77,391	**230,000**	**-**	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2012	Original Budget Estimate FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2012	Increase (Decrease) From Original	Comments
5400	OTHER EXPENSES	191	**-**	-	191	**-**	-	
5700	CAPITAL OUTLAYS	7,164	**7,500**	3,904	3,915	**7,500**	-	
		$ 235,086	**$ 288,983**	$ 94,930	$ 103,386	**$ 288,131**	**$ (852)**	
		$ 235,086	**$ 288,983**	$ 94,930	$ 103,386	**$ 288,131**	**$ (852)**	
80400	**Planning, Zoning and Economic Development**							
5100	SALARIES & BENEFITS	267,122	**278,373**	130,395	128,692	**271,977**	**(6,396)**	**Lower OPEB/Pension costs**
5200	SUPPLIES	2,759	**4,600**	1,316	1,323	**4,600**	-	
5300	CONTRACTUAL SERVICES	19,914	**25,000**	7,353	7,847	**25,000**	-	
5400	OTHER EXPENSES	1,272	**4,000**	1,026	662	**4,000**	-	
5700	CAPITAL OUTLAYS	1,848	**2,000**	2,402	-	**2,000**	-	
		$ 292,915	**$ 313,973**	$ 142,491	$ 138,523	**$ 307,577**	**$ (6,396)**	
		$ 292,915	**$ 313,973**	$ 142,491	$ 138,523	**$ 307,577**	**$ (6,396)**	
	Total Business Value Added Activities	$ 4,123,889	**$ 4,121,977**	$ 1,895,108	$ 2,037,761	**$ 4,086,531**	**$ (35,446)**	
	As a Percent of Total General Fund Expenditures	**17.5%**	**17.1%**	**17.8%**	**18.0%**	**17.4%**	**6.0%**	
	III. Fixed Budget Items							
30999	**Transfers To Other Funds**							
	MAJOR STREET FUND	-	**-**	-		**-**	-	
	LOCAL STREET FUND	280,000	**280,000**	140,000	140,000	**280,000**	-	
	ENGINEERING	75,000	**-**	-	75,000	**-**	-	
	SIDEWALK	-	**-**	-	-	**-**	-	
	PUBLIC IMPROVEMENT FIRE EQUIPMENT RESERVE	-	**-**	-	-	**-**	-	
	ARENA MAINTENANCE	-	**-**	-	-	**-**	-	
	STATE GRANTS	-	**-**	-	-	**-**	-	
	LDFA DEBT SERVICE FUND (SMARTZONE)	100,000	**160,000**	80,000	50,000	**160,000**	-	
	GENERAL INSURANCE	28,046	**28,046**	14,023	14,023	**28,046**	-	
		$ 483,046	**$ 468,046**	$ 234,023	$ 279,023	**$ 468,046**	**$ -**	
30851	**General Insurance**	257,320	224,982	-	-	224,982	**$ -**	
30906	**Debt Retirement**	281,954	278,345	174,950	176,503	278,345	-	
10891	**Contingency and Bad Debt Expense**	513,590	250,000	4,077		400,000	**150,000**	**Contingency for tax appeals**
90000	**Major Capital Improvements**							
91112	CHARGEPOINT CAR CHARGING	5,037	-	-	4,537	-	-	
	VETERAN'S PARK UPGRADES	-	**12,000**	-	-	12,000	-	
91116	ADA PROJECT 2011-2012	1,432	**25,000**	-	-	25,000	-	
91118	MCGRAFT PARK ROOF & RESURFACE TENNIS COU	2,087	**-**	-	2,087	-	-	
91119	CITY HALL TUCK POINTING & ROOF OVER PD	15,489	**-**	-	155	-	-	
91120	VOIP PHONE SYSTEM	50,363	**20,000**	19,400	-	20,000	-	
91125	BS&A FINANCIAL MANAGEMENT SOFTWARE	154,646	**50,000**	(195)	-	-	**(50,000)**	
91129	JEFFERSON & APPLE CITY HALL PARKING LOT	6,196	**70,000**	36,573	-	35,000	**(35,000)**	
	CITY HALL HVAC CLEANING	-	**-**	-	-	10,000	**10,000**	
	CITY HALL WINDOWS	-	**80,000**	-	-	80,000	-	
91130	CITY HALL TUCK POINTING/WINDOWS	1,817	**-**	38,021	-	40,000	**40,000**	
99012	GIS TRAINING	4,169	**-**	-	3,937	-	-	
99148	JAG GRANT	106,135	**-**	501	87,563	-	-	
99152	DOJ JAG GRANT MUSKEGON HEIGHTS	26,126	**-**	-	23,945	**-**	-	
	Total Fixed-Budget Items	$ 1,909,406	$ 1,478,373	$ 507,350	$ 577,750	$ 1,593,373	$ 115,000	
	As a Percent of Total General Fund Expenditures	**8.1%**	**6.1%**	**4.8%**	**5.1%**	**6.8%**	**-19.5%**	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2012	Original Budget Estimate FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2012	Increase (Decrease) From Original	Comments
	Total General Fund	$ 23,617,448	$ 24,096,361	$ 10,671,087	$ 11,308,105	$ 23,505,560	$ (590,801)	

Recap: Total General Fund By Expenditure Object

		Actual FY2012	Original Budget Estimate FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2012	Increase (Decrease) From Original	Comments
5100	Salaries & Benefits	$ 14,451,224	$ 15,007,730	$ 6,848,556	$ 7,229,017	$ 14,133,729	$ (874,001)	
5200	Operating Supplies	402,136	478,965	181,054	175,817	432,365	(46,600)	
5300	Contractual Services	6,710,688	6,931,769	2,954,245	3,150,491	7,159,969	228,200	
5400	Other Expenses	559,041	309,150	21,770	23,319	449,150	140,000	
5700	Capital Outlays	529,359	422,356	156,489	173,935	383,956	(38,400)	
5900	All Other Financing Uses	965,000	946,391	508,973	555,526	946,391	-	
	Total General Fund	$ 23,617,448	$ 24,096,361	$ 10,671,087	$ 11,308,105	$ 23,505,560	$ (590,801)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2012	Original Budget FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
202	**Major Streets and State Trunklines Fund**							
	Available Fund Balance - BOY	$ 566,001	**$ 2,438,845**	**$ 2,507,008**		**$ 2,507,008**	**$ 68,163**	
	Means of Financing							
	Special assessments	$ 167,342	**$ 125,000**	**$ -**	**$ -**	**$ 125,000**	**$ -**	
	Federal & state grants	1,377,820	**1,095,000**	**2,438**	**-**	**1,295,000**	**200,000**	
	State shared revenue	2,537,508	**2,663,163**	**813,296**	**909,093**	**2,663,163**	**-**	
	Interest income	34,829	**25,000**	**1,438**	**1,526**	**25,000**	**-**	
	Operating transfers in		**-**	**-**	**-**	**-**	**-**	
	Other	2,099,396	**20,000**	**3,495**	**2,003,249**	**20,000**	**-**	
		$ 6,216,895	**$ 3,928,163**	**$ 820,667**	**$ 2,913,868**	**$ 4,128,163**	**$ 200,000**	
60900	**Operating Expenditures**							
5100	Salaries & Benefits	$ 518,030	**$ 770,000**	$ 231,059	$ 282,922	**$ 757,000**	**$ (13,000)**	**Lower OPEB/Pension costs**
5200	Operating Supplies	241,072	**240,600**	28,273	48,172	**240,600**	**-**	
5300	Contractual Services	821,383	**1,080,658**	411,791	383,058	**1,080,658**	**-**	
5400	Other Expenses	11,295	**1,000**	150	540	**1,000**	**-**	
5700	Capital Outlays		**-**	-	-	**-**	**-**	
5900	Other Financing Uses	25,330	**456,993**	205,462	-	**456,993**	**-**	
		$ 1,617,110	**$ 2,549,251**	**$ 876,735**	**$ 714,691**	**$ 2,536,251**	**$ (13,000)**	
90000	**Project Expenditures**							
5200	Operating Supplies	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
5300	Contractual Services	2,658,778	**3,166,000**	228,662	1,106,311	**2,925,000**	**(241,000)**	
5700	Capital Outlays	-	**-**	**-**	**-**	**-**	**-**	
		$ 2,658,778	**$ 3,166,000**	**$ 228,662**	**$ 1,106,311**	**$ 2,925,000**	**$ (241,000)**	
		$ 4,275,888	**$ 5,715,251**	**$ 1,105,397**	**$ 1,821,003**	**$ 5,461,251**	**$ (254,000)**	
	Available Fund Balance - EOY	$ 2,507,008	**$ 651,757**	**$ 2,222,278**		**$ 1,173,920**	**$ 522,163**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2012	Original Budget FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
203	**Local Streets Fund**							
	Available Fund Balance - BOY	$ 663,340	**$ 657,138**	**$ 826,851**		**$ 826,851**	**$ 169,713**	
	Means of Financing							
	Special assessments	$ 109,166	**$ 75,000**	**$ -**	**$ -**	**$ 75,000**	**$ -**	
	Federal & state grants	-	**32,000**	**-**	**-**	**32,000**	**-**	
	Metro act fees	140,850	**140,000**	**-**	**-**	**140,000**	**-**	
	State shared revenue	639,476	**635,482**	**215,726**	**214,818**	**635,482**	**-**	
	Interest income	27,090	**20,000**	**-**	**-**	**20,000**	**-**	
	Operating transfers in	480,000	**905,000**	**442,323**	**241,850**	**905,000**	**-**	
	Other	2,410	**15,000**	**4,278**	**121**	**15,000**	**-**	
		$ 1,398,992	**$ 1,822,482**	**$ 662,327**	**$ 456,789**	**$ 1,822,482**	**$ -**	
60900	**Operating Expenditures**							
5100	Salaries & Benefits	$ 457,536	**$ 473,137**	$ 184,153	$ 198,388	**$ 463,492**	**$ (9,645)**	**Lower OPEB/Pension costs**
5200	Operating Supplies	64,067	**118,000**	29,727	27,677	**118,000**	**-**	
5300	Contractual Services	616,506	**860,118**	251,509	274,816	**860,118**	**-**	
5400	Other Expenses	4,046	**2,000**	13	1,510	**2,000**	**-**	
5700	Capital Outlays	-	**-**	**-**		**-**	**-**	
5900	Other Financing Uses	-	**-**	**-**		**-**	**-**	
		$ 1,142,155	**$ 1,453,255**	**$ 465,402**	**$ 502,391**	**$ 1,443,610**	**$ (9,645)**	
90000	**Project Expenditures**							
5200	Operating Supplies	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
5300	Contractual Services	93,326	**805,000**	571,611	81,180	**901,000**	**96,000**	
		$ 93,326	**$ 805,000**	**$ 571,611**	**$ 81,180**	**$ 901,000**	**$ 96,000**	
		$ 1,235,481	**$ 2,258,255**	**$ 1,037,013**	**$ 583,572**	**$ 2,344,610**	**$ 86,355**	
	Available Fund Balance - EOY	$ 826,851	**$ 221,365**	**$ 452,165**		**$ 304,723**	**$ 83,358**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

257 Budget Stabilization Fund

		Actual 2012	Original Budget FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
	Available Fund Balance - BOY	$ 1,500,000	**$ 1,500,000**	**$ 1,500,000**		**$ 1,500,000**	**$ -**	
	Means of Financing							
	Special assessments	$ -	$ -	$ -	$ -	$ -	$ -	
	Federal & state grants	-	-	-	-	-	-	
	State shared revenue	-	-	-	-	-	-	
	Charges for services	-	-	-	-	-	-	
	Interest income	-	-	-	-	-	-	
	Operating transfers in - General Fund	-	-	-	-	-	-	
	Operating transfers in - TIFA Fund	-	-	-	-	-	-	
	Operating transfers in - Insurance Fund	-	**200,000**	**200,000**	-	**200,000**	-	
	Other	-	-	-	-	-	-	
		$ -	**$ 200,000**	**$ 200,000**	**$ -**	**$ 200,000**	**$ -**	
70805	**Operating Expenditures**							
5100	Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	$ -	
5200	Operating Supplies	-	-	-	-	-	-	
5300	Contractual Services	-	-	-	-	-	-	
5400	Other Expenses	-	-	-	-	-	-	
5700	Capital Outlays	-	-	-	-	-	-	
5900	Other Financing Uses	-	-	-	-	-	-	
		$ -	$ -	$ -	$ -	$ -	$ -	
90000	**Project Expenditures**							
5200	Operating Supplies	$ -	$ -	$ -	$ -	$ -	$ -	
5300	Contractual Services	-	-	-	-	-	-	
		$ -	$ -	$ -	$ -	$ -	$ -	
		$ -	$ -	$ -	$ -	$ -	$ -	
	Available Fund Balance - EOY	$ 1,500,000	**$ 1,700,000**	**$ 1,700,000**		**$ 1,700,000**	**$ -**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

264 Criminal Forfeitures Fund

		Actual 2012	Original Budget FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
	Available Fund Balance - BOY	$ 140,828	**$ 148,828**	**$ 149,174**		**$ 149,174**	**$ 346**	
	Means of Financing							
	Special assessments	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
	Federal & state grants	-	**-**	**-**	**-**	**-**	**-**	
	State shared revenue	-	**-**	**-**	**-**	**-**	**-**	
	Charges for services	-	**-**	**-**	**-**	**-**	**-**	
	Interest income	1,136	**500**	**443**	**409**	**500**	**-**	
	Operating transfers in - General Fund	-	**-**	**-**	**-**	**-**	**-**	
	Operating transfers in - TIFA Fund	-	**-**	**-**	**-**	**-**	**-**	
	Operating transfers in - Insurance Fund	-	**-**	**-**	**-**	**-**	**-**	
	Other	11,422	**12,000**	**14,684**	**10,824**	**18,000**	**6,000**	
		$ 12,558	**$ 12,500**	**$ 15,127**	**$ 11,233**	**$ 18,500**	**$ 6,000**	
70805	**Operating Expenditures**							
5100	Salaries & Benefits	$ -	**$ -**	**$ -**		**$ -**	**$ -**	
5200	Operating Supplies	-	**-**	**-**		**-**	**-**	
5300	Contractual Services	3,933	**5,000**	2,286	3,000	**10,000**	**5,000**	**Outfit new street crimes unit**
5400	Other Expenses	-	**-**	**-**	**-**	**-**	**-**	
5700	Capital Outlays	279	**-**	**-**	**-**	**-**	**-**	
5900	Other Financing Uses	-	**-**	**-**	**-**	**-**	**-**	
		$ 4,212	**$ 5,000**	**$ 2,286**	**$ 3,000**	**$ 10,000**	**$ 5,000**	
90000	**Project Expenditures**							
5200	Operating Supplies	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
5300	Contractual Services	-	**-**	**-**	**-**	**-**	**-**	
		$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
		$ 4,212	**$ 5,000**	**$ 2,286**	**$ 3,000**	**$ 10,000**	**$ 5,000**	
	Available Fund Balance - EOY	$ 149,174	**$ 156,328**	**$ 162,015**		**$ 157,674**	**$ 1,346**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

285 Tree Replacement Fund

		Actual 2012	Original Budget FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
	Available Fund Balance - BOY	$ 5,119	**$ 4,669**	**$ 4,999**		**$ 4,999**	**$ 330**	
	Means of Financing							
	Special assessments	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
	Federal & state grants	2,000	**-**	**-**	**-**	**5,000**	**5,000**	**New grant received**
	State shared revenue	-	**-**	**-**	**-**	**-**	**-**	
	Charges for services	-	**-**	**-**	**-**	**-**	**-**	
	Interest income	37	**50**	**10**	**13**	**50**	**-**	
	Operating transfers in - General Fund	-	**-**	**-**	**-**	**-**	**-**	
	Operating transfers in - TIFA Fund	-	**-**	**-**	**-**	**-**	**-**	
	Operating transfers in - Insurance Fund	-	**-**	**-**	**-**	**-**	**-**	
	Other	200	**-**	**1,296**	**-**	**1,500**	**1,500**	
		$ 2,237	**$ 50**	**$ 1,306**	**$ 13**	**$ 6,550**	**$ 6,500**	
70805	**Operating Expenditures**							
5100	Salaries & Benefits	$ -	**$ -**	$ 3,659	$ -	**$ 3,700**	**$ 3,700**	**Work done in-house**
5200	Operating Supplies	2,357	**2,500**	5,314	2,111	**5,500**	**3,000**	
5300	Contractual Services	-	**-**	2,021	-	**2,300**	**2,300**	
5400	Other Expenses	-	**-**	**-**	**-**	**-**	**-**	
5700	Capital Outlays	-	**-**	**-**	**-**	**-**	**-**	
5900	Other Financing Uses	-	**-**	**-**	**-**	**-**	**-**	
		$ 2,357	**$ 2,500**	**$ 10,994**	**$ 2,111**	**$ 11,500**	**$ 9,000**	
90000	**Project Expenditures**							
5200	Operating Supplies	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
5300	Contractual Services	-	**-**	**-**	**-**	**-**	**-**	
		$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
		$ 2,357	**$ 2,500**	**$ 10,994**	**$ 2,111**	**$ 11,500**	**$ 9,000**	
	Available Fund Balance - EOY	$ 4,999	**$ 2,219**	**$ (4,689)**		**$ 49**	**$ (2,170)**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2012	Original Budget FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
295	**Brownfield Redevelopment Authority (Betten Project)**							
	Available Fund Balance - BOY	$ 65,349	$ 4,450	$ (1,503,400)		$ (1,503,400)	$ (1,507,850)	
	Means of Financing							
	Property taxes	$ 142,429	$ 157,111	$ -	$ -	$ 157,111	$ -	
	Federal & state grants	-	-	-	-	-	-	
	State shared revenue	-	-	-	-	-	-	
	Charges for services	-	-	-	-	-	-	
	Interest income	671	250	369	105	500	250	
	Operating transfers in - General Fund	-	-	-	-	-	-	
	Operating transfers in - TIFA Fund	-	-	-	-	-	-	
	Operating transfers in - Insurance Fund	-	-	-	-	-	-	
	Other	-	-	-	-	-	-	
		$ 143,100	$ 157,361	$ 369	$ 105	$ 157,611	$ 250	
70805	**Operating Expenditures**							
5100	Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	$ -	
5200	Operating Supplies	-	-	-	-	-	-	
5300	Contractual Services	1,698,021	150,000	5,000	29,605	96,000	(54,000)	
5400	Other Expenses	-	-	-	-	-	-	
5700	Capital Outlays	-	-	-	-	-	-	
5900	Other Financing Uses	13,828	10,000	26,975	-	54,000	44,000	
		$ 1,711,849	$ 160,000	$ 31,975	$ 29,605	$ 150,000	$ (10,000)	
90000	**Project Expenditures**							
5200	Operating Supplies	$ -	$ -	$ -	$ -	$ -	$ -	
5300	Contractual Services	-	-	-	-	-	-	
		$ -	$ -	$ -	$ -	$ -	$ -	
		$ 1,711,849	$ 160,000	$ 31,975	$ 29,605	$ 150,000	$ (10,000)	
	Available Fund Balance - EOY	$ (1,503,400)	$ 1,811	$ (1,535,006)		$ (1,495,789)	$ (1,497,600)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2012	Original Budget FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
296	**Brownfield Redevelopment Authority (Mall Area Project)**							
	Available Fund Balance - BOY	$ -	**$ -**	**$ -**		**$ -**	**$ -**	
	Means of Financing							
	Property taxes	$ -	**$ 42,698**	**$ 10,034**	**$ -**	**$ 42,698**	**$ -**	
	Federal & state grants	-	**-**	**-**	**-**	**-**	**-**	
	State shared revenue	-	**-**	**-**	**-**	**-**	**-**	
	Charges for services	-	**-**	**-**	**-**	**-**	**-**	
	Interest income	-	**-**	**-**	**-**	**-**	**-**	
	Operating transfers in - General Fund	-	**-**	**-**	**-**	**-**	**-**	
	Operating transfers in - TIFA Fund	-	**-**	**-**	**-**	**-**	**-**	
	Operating transfers in - Insurance Fund	-	**-**	**-**	**-**	**-**	**-**	
	Other	-	**-**	**-**	**-**	**-**	**-**	
		$ -	**$ 42,698**	**$ 10,034**	**$ -**	**$ 42,698**	**$ -**	
70805	**Operating Expenditures**							
5100	Salaries & Benefits	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
5200	Operating Supplies	-	**-**	**-**	**-**	**-**	**-**	
5300	Contractual Services	-	**-**	**-**	**-**	**-**	**-**	
5400	Other Expenses	-	**-**	**-**	**-**	**-**	**-**	
5700	Capital Outlays	-	**-**	**-**	**-**	**-**	**-**	
5900	Other Financing Uses	-	**42,000**	**10,034**	**-**	**42,000**	**-**	
		$ -	**$ 42,000**	**$ 10,034**	**$ -**	**$ 42,000**	**$ -**	
90000	**Project Expenditures**							
5200	Operating Supplies	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
5300	Contractual Services	-	**-**	**-**	**-**	**-**	**-**	
		$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
		$ -	**$ 42,000**	**$ 10,034**	**$ -**	**$ 42,000**	**$ -**	
	Available Fund Balance - EOY	$ -	**$ 698**	**$ -**		**$ 698**	**$ -**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

290 Local Development Finance Authority III Fund - Edison Landing (Smartzone)

		Actual 2012	Original Budget FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
	Available Fund Balance - BOY	$ 21,348	$ 7,221	$ 96,745		$ 96,745	$ 89,524	
	Means of Financing							
	Property taxes	$ 83,420	$ 86,631	$ -	$ -	$ 86,631	$ -	
	Federal & state grants	-	-	-	-	-	-	
	State shared revenue	-	-	-	-	-	-	
	Charges for services	-	-	-	-	-	-	
	Interest income	3,569	150	79	47	150	-	
	Operating transfers in - General Fund	100,000	160,000	80,000	50,000	160,000	-	
	Other	306,196	75,000	75,000	75,000	75,000	-	
		$ 493,185	$ 321,781	$ 155,079	$ 125,047	$ 321,781	$ -	
70805	**Operating Expenditures**							
5100	Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	$ -	
5200	Operating Supplies	-	-	-	-	-	-	
5300	Contractual Services	250	500	-	-	500	-	
5400	Other Expenses	-	-	-	-	-	-	
5700	Capital Outlays	-	-	-	-	-	-	
5900	Other Financing Uses	417,538	322,466	70,244	96,874	322,466	-	
		$ 417,788	$ 322,966	$ 70,244	$ 96,874	$ 322,966	$ -	
90000	**Project Expenditures**							
5200	Operating Supplies	$ -	$ -	$ -	$ -	$ -	$ -	
5300	Contractual Services	-	-	-	-	-	-	
		$ -	$ -	$ -	$ -	$ -	$ -	
		$ 417,788	$ 322,966	$ 70,244	$ 96,874	$ 322,966	$ -	
	Available Fund Balance - EOY	$ 96,745	$ 6,036	$ 181,580		$ 95,560	$ 89,524	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

305 Tax Increment Finance Authority Fund

		Actual 2012	Original Budget FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
	Available Fund Balance - BOY	$ 16,445	**$ 19,702**	**$ 19,639**		**$ 19,639**	**$ (63)**	
	Means of Financing							
	Property taxes	$ 53,057	**$ 44,430**	**$ -**	**$ -**	**$ 44,430**	**$ -**	
	Federal & state grants	-	**-**	**-**	**-**	**-**	**-**	
	State shared revenue	-	**-**	**-**	**-**	**-**	**-**	
	Charges for services	-	**-**	**-**	**-**	**-**	**-**	
	Interest income	137	**200**	**38**	**43**	**200**	**-**	
	Operating transfers in - General Fund	-	**-**	**-**	**-**	**-**	**-**	
	Operating transfers in - TIFA Fund	-	**-**	**-**	**-**	**-**	**-**	
	Operating transfers in - Insurance Fund	-	**-**	**-**	**-**	**-**	**-**	
	Other	-	**-**	**-**	**-**	**-**	**-**	
		$ 53,194	**$ 44,630**	**$ 38**	**$ 43**	**$ 44,630**	**$ -**	
70805	**Operating Expenditures**							
5100	Salaries & Benefits	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
5200	Operating Supplies	-	**-**	**-**	**-**	**-**	**-**	
5300	Contractual Services	-	**-**	**-**	**-**	**-**	**-**	
5400	Other Expenses	-	**-**	**-**	**-**	**-**	**-**	
5700	Capital Outlays	-	**-**	**-**	**-**	**-**	**-**	
5900	Other Financing Uses	50,000	**50,000**	**25,000**	**25,000**	**50,000**	**-**	
		$ 50,000	**$ 50,000**	**$ 25,000**	**$ 25,000**	**$ 50,000**	**$ -**	
90000	**Project Expenditures**							
5200	Operating Supplies	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
5300	Contractual Services	-	**-**	**-**	**-**	**-**	**-**	
		$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
		$ 50,000	**$ 50,000**	**$ 25,000**	**$ 25,000**	**$ 50,000**	**$ -**	
	Available Fund Balance - EOY	$ 19,639	**$ 14,332**	**$ (5,323)**		**$ 14,269**	**$ (63)**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2012	Original Budget FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
394	**Downtown Development Authority Fund**							
	Available Fund Balance - BOY	$ 272,145	**$ 244,630**	**$ 245,956**		**$ 245,956**	**$ 1,326**	
	Means of Financing							
	Property taxes	$ 305,797	**$ 288,404**	**$ -**	**$ -**	**$ 228,404**	**$ (60,000)**	**Tax settlement refunds**
	Federal & state grants	-	**-**	**-**	**-**	**-**	**-**	
	State proposal A reimbursement revenue	-	**-**	**-**	**-**	**-**	**-**	
	Charges for services	-	**-**	**-**	**-**	**-**	**-**	
	Interest income	2,477	**1,150**	**681**	**815**	**1,150**	**-**	
	Operating transfers in - General Fund	-	**-**	**-**	**-**	**-**	**-**	
	Operating transfers in - PIF	-	**-**	**-**	**-**	**-**	**-**	
	Operating transfers in - Insurance Fund	-	**-**	**-**	**-**	**-**	**-**	
	Other	-	**-**	**-**	**-**	**-**	**-**	
		$ 308,274	**$ 289,554**	**$ 681**	**$ 815**	**$ 229,554**	**$ (60,000)**	
70805	**Operating Expenditures**							
5100	Salaries & Benefits	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
5200	Operating Supplies	-	**-**	**-**	**-**	**-**	**-**	
5300	Contractual Services	-	**250**	**-**	**-**	**250**	**-**	
5400	Other Expenses	-	**-**	**-**	**-**	**-**	**-**	
5700	Capital Outlays	-	**-**	**-**	**-**	**-**	**-**	
5900	Other Financing Uses	334,463	**334,162**	30,766	33,373	**334,162**	**-**	
		$ 334,463	**$ 334,412**	**$ 30,766**	**$ 33,373**	**$ 334,412**	**$ -**	
90000	**Project Expenditures**							
5200	Operating Supplies	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
5300	Contractual Services	-	**-**	**-**	**-**	**-**	**-**	
		$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
		$ 334,463	**$ 334,412**	**$ 30,766**	**$ 33,373**	**$ 334,412**	**$ -**	
	Available Fund Balance - EOY	$ 245,956	**$ 199,772**	**$ 215,871**		**$ 141,098**	**$ (58,674)**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

408 Arena Improvement Fund

		Actual 2012	Original Budget FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
	Available Fund Balance - BOY	$ 779	**$ 16,979**	**$ 23,779**		**$ 23,779**	**$ 6,800**	
	Means of Financing							
	Special assessments	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
	Federal & state grants	-	**-**	**-**	**-**	**-**	**-**	
	State shared revenue	-	**-**	**-**	**-**	**-**	**-**	
	Charges for services	22,885	**20,000**	**3,050**	**7,290**	**20,000**	**-**	
	Interest income	115	**200**	**65**	**64**	**200**	**-**	
	Operating transfers in	-	**-**	**-**	**-**	**-**	**-**	
	Other	23,400	**-**	**-**	**23,400**	**-**	**-**	
		$ 46,400	**$ 20,200**	**$ 3,115**	**$ 30,754**	**$ 20,200**	**$ -**	
30906	**Operating Expenditures**							
5100	Salaries & Benefits	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
5200	Operating Supplies	-					**-**	
5300	Contractual Services	-	**-**	**(223)**	**-**	**-**	**-**	
5400	Other Expenses	-	**-**	**-**	**-**	**-**	**-**	
5700	Capital Outlays	23,400	**-**	**-**	**-**	**-**	**-**	
5900	Other Financing Uses	-	**-**	**-**	**-**	**-**	**-**	
		$ 23,400	**$ -**	**$ (223)**	**$ -**	**$ -**	**$ -**	
90000	**Project Expenditures**							
5200	Operating Supplies	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
5300	Contractual Services	-	**20,000**	**4,227**	**23,400**	**20,000**	**-**	
5400	Other Expenses	-	**-**	**-**	**-**	**-**	**-**	
5900	Other Financing Uses	-	**-**	**-**	**-**	**-**	**-**	
		$ -	**$ 20,000**	**$ 4,227**	**$ 23,400**	**$ 20,000**	**$ -**	
		$ 23,400	**$ 20,000**	**$ 4,004**	**$ 23,400**	**$ 20,000**	**$ -**	
	Available Fund Balance - EOY	$ 23,779	**$ 17,179**	**$ 22,890**		**$ 23,979**	**$ 6,800**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

403 Sidewalk Improvement Fund

		Actual 2012	Original Budget FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
	Available Fund Balance - BOY	$ 665,541	**$ 571,836**	**$ 575,774**		**$ 575,774**	**$ 3,938**	
	Means of Financing							
	Special assessments	$ 55,668	**$ 40,000**	**$ -**	**$ -**	**$ 40,000**	**$ -**	
	Federal & state grants	-	**-**	**-**	**-**	**-**	**-**	
	State shared revenue	-	**-**	**-**	**-**	**-**	**-**	
	Charges for services	-	**-**	**-**	**-**	**-**	**-**	
	Interest income	11,581	**6,000**	**1,749**	**1,912**	**6,000**	**-**	
	Operating transfers in	-	**-**	**-**	**-**	**-**	**-**	
	Other	-	**-**	**-**	**-**	**-**	**-**	
		$ 67,249	**$ 46,000**	**$ 1,749**	**$ 1,912**	**$ 46,000**	**$ -**	
30906	**Operating Expenditures**							
5100	Salaries & Benefits	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
5200	Operating Supplies	-	**-**	**-**	**-**	**-**	**-**	
5300	Contractual Services	-	**-**	**-**	**-**	**-**	**-**	
5400	Other Expenses	-	**-**	**-**	**-**	**-**	**-**	
5700	Capital Outlays	-	**-**	**-**	**-**	**-**	**-**	
5900	Other Financing Uses	151,705	**152,080**	11,040	13,353	**152,080**	**-**	
		$ 151,705	**$ 152,080**	**$ 11,040**	**$ 13,353**	**$ 152,080**	**$ -**	
90000	**Project Expenditures**							
5200	Operating Supplies	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
5300	Contractual Services	5,311	**-**	**10**	**-**	**10**	**10**	
5400	Other Expenses	-	**-**			**-**	**-**	
5900	Other Financing Uses	-	**-**	**-**	**-**	**-**	**-**	
		$ 5,311	**$ -**	**$ 10**	**$ -**	**$ 10**	**$ 10**	
		$ 157,016	**$ 152,080**	**$ 11,050**	**$ 13,353**	**$ 152,090**	**$ 10**	
	Available Fund Balance - EOY	$ 575,774	**$ 465,756**	**$ 566,473**		**$ 469,684**	**$ 3,928**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

404 Public Improvement Fund

		Actual 2012	Original Budget FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
	Available Fund Balance - BOY	$ 551,506	**$ 568,006**	**$ 559,637**		**$ 559,637**	**$ (8,369)**	
	Means of Financing							
	Special assessments	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
	Property taxes	-	**-**	**-**	**-**	**-**	**-**	
	Federal & state grants	-	**-**	**-**	**-**	**-**	**-**	
	Charges for services	40,416	**-**	**-**	**-**	**-**	**-**	
	Sales of property	21,090	**5,000**	**-**	**-**	**5,000**	**-**	
	Interest income	5,700	**7,500**	**1,924**	**2,553**	**7,500**	**-**	
	Operating transfers in	-	**-**	**-**	**-**	**-**	**-**	
	Other	37,659	**45,000**	**31**	**37,535**	**45,000**	**-**	
		$ 104,865	**$ 57,500**	**$ 1,955**	**$ 40,088**	**$ 57,500**	**$ -**	
30936	**Operating Expenditures**							
5100	Salaries & Benefits	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
5200	Operating Supplies	-	**-**	**-**	**-**	**-**	**-**	
5300	Contractual Services	-	**5,000**	**-**	**-**	**5,000**	**-**	
5400	Other Expenses	-	**-**	**-**	**-**	**-**	**-**	
5700	Capital Outlays	45,499	**-**	**-**	**-**	**-**	**-**	
5900	Other Financing Uses	-		**-**	**-**		**-**	
		$ 45,499	**$ 5,000**	**$ -**	**$ -**	**$ 5,000**	**$ -**	
90000	**Project Expenditures**							
5200	Operating Supplies	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
5300	Contractual Services	51,235	**-**	**-**	**-**	**-**	**-**	
5400	Other Expenses	-	**-**	**-**	**-**	**-**	**-**	
5700	Capital Outlays	-	**155,000**	139,064	39,303	**140,000**	**(15,000)**	**Lower than projected cost**
		$ 51,235	**$ 155,000**	**$ 139,064**	**$ 39,303**	**$ 140,000**	**$ (15,000)**	
		$ 96,734	**$ 160,000**	**$ 139,064**	**$ 39,303**	**$ 145,000**	**$ (15,000)**	
	Available Fund Balance - EOY	$ 559,637	**$ 465,506**	**$ 422,528**		**$ 472,137**	**$ 6,631**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2012	Original Budget FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
482	**State Grants Fund**							
	Available Fund Balance - BOY	$ 237,439	**$ 140,033**	**$ 147,766**		**$ 147,766**	**$ 7,733**	
	Means of Financing							
	Special assessments	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
	Federal & state grants	121,630	**300,000**	**18,413**	**135,219**	**300,000**	**-**	
	Sales of Property	-	**-**	**-**	**-**	**-**	**-**	
	Interest income	9,250	**500**	**153**	**-**	**500**	**-**	
	Operating transfers in	-	**-**	**-**	**-**	**-**	**-**	
	Other	-	**-**	**-**	**-**	**-**	**-**	
		$ 130,880	**$ 300,500**	**$ 18,566**	**$ 135,219**	**$ 300,500**	**$ -**	
30936	**Operating Expenditures**							
5100	Salaries & Benefits	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
5200	Operating Supplies	-	**-**	**-**	**-**	**-**	**-**	
5300	Contractual Services	-	**-**	**-**	**-**	**-**	**-**	
5400	Other Expenses	-	**-**	**-**	**-**	**-**	**-**	
5700	Capital Outlays	120,505	**-**	**-**	**-**	**-**	**-**	
5900	Other Financing Uses	100,048	**33,424**	**-**	**-**	**33,424**	**-**	
		$ 220,553	**$ 33,424**	**$ -**	**$ -**	**$ 33,424**	**$ -**	
90000	**Project Expenditures**							
5200	Operating Supplies	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
5300	Contractual Services	-	**-**	11,629	8,692	**70,000**	**70,000**	
5700	Capital Outlays	-	**320,000**	**-**	**-**	**250,000**	**(70,000)**	
		$ -	**$ 320,000**	**$ 11,629**	**$ 8,692**	**$ 320,000**	**$ -**	
		$ 220,553	**$ 353,424**	**$ 11,629**	**$ 8,692**	**$ 353,424**	**$ -**	
	Available Fund Balance - EOY	$ 147,766	**$ 87,109**	**$ 154,703**		**$ 94,842**	**$ 7,733**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

594 Marina & Launch Ramp Fund

			Actual 2012		Original Budget FY2013		Actual to Date 12/31/12		Actual to Date 12/31/11		2Q Reforecast FY2013		Increase (Decrease) From Original	Comments
	Available Cash Balance - BOY	$	243,852	$	**229,401**	$	**263,362**			$	**263,362**	$	**33,961**	
	Means of Financing													
	Special assessments	$	-	$	-	$	-	$	-	$	-	$	-	
	Federal & state grants		-		-		-		-		-		-	
	State shared revenue		-		-		-		-		-		-	
	Charges for services		198,418		**180,000**		**129,115**		**73,315**		**180,000**		-	
	Interest income		1,949		**800**		**755**		**681**		**800**		-	
	Operating transfers in		-		-		-		-		-		-	
	Other		9,952		**3,000**		**3,325**		**5,283**		**4,000**		**1,000**	
		$	210,319	$	**183,800**	$	**133,195**	$	**79,279**	$	**184,800**	$	**1,000**	
70756	**Operating Expenditures - Marina**													
5100	Salaries & Benefits	$	17,276	$	**20,949**	$	**14,747**	$	**5,289**	$	**20,949**	$	-	
5200	Operating Supplies		9,912		**8,900**		**2,136**		**1,720**		**8,900**		-	
5300	Contractual Services		155,456		**124,654**		**74,318**		**79,336**		**124,654**		-	
5400	Other Expenses		260		**250**		-		**158**		**250**		-	
5700	Capital Outlays		5,806		**7,800**		**527**		**(13)**		**7,800**		-	
5900	Other Financing Uses		47		-		-		-		-		-	
	Other Cash Uses (e.g. Debt Principal)		-		-		-		-		-		-	
		$	188,757	$	**162,553**	$	**91,728**	$	**86,490**	$	**162,553**	$	-	
70759	**Operating Expenditures - Ramps**													
5100	Salaries & Benefits	$	-	$	**2,500**	$	**186**	$	-	$	**2,500**	$	-	
5200	Operating Supplies		90		**500**		**823**		-		**1,000**		**500**	
5300	Contractual Services		11,371		**9,580**		**3,840**		**4,962**		**9,580**		-	
5400	Other Expenses		-		-		-		-		-		-	
5700	Capital Outlays		-		-		-		-		-		-	
5900	Other Financing Uses		-		-		-		-		-		-	
	Other Cash Uses (e.g. Debt Principal)		(9,409)		-		-		-		-		-	
		$	2,052	$	**12,580**	$	**4,849**	$	**4,962**	$	**13,080**	$	**500**	
90000	**Project Expenditures**													
5200	Operating Supplies	$	-	$	-	$	-	$	-	$	-	$	-	
5300	Contractual Services		-		-		-		-		**30,000**		**30,000**	
5700	Capital Outlays		-		-		-		-		-		-	
		$	-	$	-	$	-	$	-	$	**30,000**	$	**30,000**	
		$	190,809	$	**175,133**	$	**96,577**	$	**91,452**	$	**205,633**	$	**30,500**	
	Available Cash Balance - EOY	$	263,362	$	**238,068**	$	**299,980**			$	**242,529**	$	**4,461**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

661 Equipment Fund

		Actual 2012	Original Budget FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
	Available Cash Balance - BOY	$ 2,880,251	$ 2,427,131	$ 2,373,196		$ 2,373,196	$ (53,935)	
	Means of Financing							
	Special assessments	$ -	$ -	$ -	$ -	$ -	$ -	
	Federal & state grants	-	-	-	-	-	-	
	State shared revenue	-	-	-	-	-	-	
	Charges for services	2,033,929	2,300,000	1,018,466	965,172	2,300,000	-	
	Interest income	20,707	15,000	14,351	7,811	15,000	-	
	Operating transfers in	-	-	-	-	-	-	
	Other	82,380	100,000	36,251	42,702	100,000	-	
		$ 2,137,016	$ 2,415,000	$ 1,069,068	$ 1,015,685	$ 2,415,000	$ -	
60932	**Operating Expenditures**							
5100	Salaries & Benefits	$ 445,560	$ 434,245	$ 198,879	$ 216,291	$ 424,512	$ (9,733)	Lower OPEB/Pension costs
5200	Operating Supplies	806,413	951,500	335,349	348,219	951,500	-	
5300	Contractual Services	733,902	784,533	338,744	322,506	784,533	-	
5400	Other Expenses	855	1,200	86	72	1,200	-	
5700	Capital Outlays	577,576	1,125,000	55,763	443,598	1,172,331	47,331	
5900	Other Financing Uses	-	-	-	-	-	-	
	Other Cash Uses (e.g. Debt Principal)	79,765	-	-	-	-	-	
		$ 2,644,071	$ 3,296,478	$ 928,821	$ 1,330,686	$ 3,334,076	$ 37,598	
90000	**Project Expenditures**							
5200	Operating Supplies	$ -	$ -	$ -	$ -	$ -	$ -	
5300	Contractual Services	-	-	-	-	-	-	
5700	Capital Outlays	-	-	-	-	-	-	
		$ -	$ -	$ -	$ -	$ -	$ -	
		$ 2,644,071	$ 3,296,478	$ 928,821	$ 1,330,686	$ 3,334,076	$ 37,598	
	Available Cash Balance - EOY	$ 2,373,196	$ 1,545,653	$ 2,513,443		$ 1,454,120	$ (91,533)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

642 Public Service Building Fund

		Actual 2012	Original Budget FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
	Available Cash Balance - BOY	$ 268,058	**$ 277,397**	**$ 383,301**		**$ 383,301**	**$ 105,904**	
	Means of Financing							
	Special assessments	$ -	$ -	$ -	$ -	$ -	$ -	
	Federal & state grants	-	-	-	-	-	-	
	State shared revenue	-	-	-	-	-	-	
	Charges for services	969,342	**1,087,448**	**542,645**	**484,671**	**1,087,448**	-	
	Interest income	2,571	**6,000**	**1,183**	**986**	**6,000**	-	
	Operating transfers in	-	-	-	-	-	-	
	Other	-	-	-	-	-	-	
		$ 971,913	**$ 1,093,448**	**$ 543,828**	**$ 485,657**	**$ 1,093,448**	$ -	
60442	**Operating Expenditures**							
5100	Salaries & Benefits	$ 571,707	**$ 603,405**	**$ 262,438**	**$ 275,805**	**$ 588,803**	**$ (14,602)**	**Lower OPEB/Pension costs**
5200	Operating Supplies	16,353	**17,700**	**3,981**	**6,337**	**17,700**	-	
5300	Contractual Services	218,170	**321,343**	**123,474**	**88,410**	**321,343**	-	
5400	Other Expenses	9,785	**500**	-	-	**500**	-	
5700	Capital Outlays	14,068	**14,500**	**4,502**	**7,710**	**14,500**	-	
5900	Other Financing Uses	-	-	-	-	-	-	
	Other Cash Uses and Adjustments (e.g. Debt Principal)	26,587	-	-	-	-	-	
		$ 856,670	**$ 957,448**	**$ 394,395**	**$ 378,262**	**$ 942,846**	**$ (14,602)**	
90000	**Project Expenditures**							
5200	Operating Supplies	$ -	$ -	$ -	$ -	$ -	$ -	
5300	Contractual Services	-	**130,000**	-	-	**130,000**	-	
5700	Capital Outlays	-	-	-	-	-	-	
		$ -	**$ 130,000**	$ -	$ -	**$ 130,000**	$ -	
		$ 856,670	**$ 1,087,448**	**$ 394,395**	**$ 378,262**	**$ 1,072,846**	**$ (14,602)**	
	Available Cash Balance - EOY	$ 383,301	**$ 283,397**	**$ 532,734**		**$ 403,903**	**$ 120,506**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

643 Engineering Services Fund

		Actual 2012	Original Budget FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
	Available Cash Balance - BOY	$ (93,420)	$ 4,242	$ 53,417		$ 53,417	$ 49,175	
	Means of Financing							
	Special assessments	$ -	$ -	$ -	$ -	$ -	$ -	
	Federal & state grants	-	-	-	-	-	-	
	State shared revenue	-	-	-	-	-	-	
	Charges for services	428,481	437,000	257,373	240,949	437,000	-	
	Interest income	4	10	258	4	300	290	
	Operating transfers in	-	-	-	75,000	-	-	
	Other	105,783	40,000	69,162	28,198	80,000	40,000	
		$ 534,268	$ 477,010	$ 326,793	$ 344,151	$ 517,300	$ 40,290	
60447	**Operating Expenditures**							
5100	Salaries & Benefits	$ 307,740	$ 336,259	$ 157,114	$ 157,533	$ 330,216	$ (6,043)	Lower OPEB/Pension costs
5200	Operating Supplies	5,842	10,330	2,429	1,058	10,330	-	
5300	Contractual Services	123,597	109,690	46,976	59,677	109,690	-	
5400	Other Expenses	-	1,000	-	-	1,000	-	
5700	Capital Outlays	5,455	7,500	1,997	1,519	7,500	-	
5900	Other Financing Uses	-	-	-	-	-	-	
	Other Cash Uses and Adjustments (e.g. Debt Principal)	(55,203)	-	-	-	-	-	
		$ 387,431	$ 464,779	$ 208,516	$ 219,787	$ 458,736	$ (6,043)	
90000	**Project Expenditures**							
5200	Operating Supplies	$ -	$ -	$ -	$ -	$ -	$ -	
5300	Contractual Services	-	10,000	4,030	6,043	10,000	-	
5700	Capital Outlays	-	-	-	-	-	-	
		$ -	$ 10,000	$ 4,030	$ 6,043	$ 10,000	$ -	
		$ 387,431	$ 474,779	$ 212,546	$ 225,830	$ 468,736	$ (6,043)	
	Available Cash Balance - EOY	$ 53,417	$ 6,473	$ 167,664		$ 101,981	$ 95,508	
		0						

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

677 General Insurance Fund

		Actual 2012	Original Budget FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
	Available Cash Balance - BOY	$ 1,420,174	**$ 2,186,204**	**$ 2,486,975**		**$ 2,486,975**	**$ 300,771**	
	Means of Financing							
	Special assessments	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
	Federal & state grants	-	**-**	**-**	**-**	**-**	**-**	
	State shared revenue	-	**-**	**-**	**-**	**-**	**-**	
	Charges for services	4,511,726	**3,232,475**	**1,751,248**	**2,120,823**	**3,232,475**	**-**	
	Interest income	10,395	**10,000**	**12,479**	**3,930**	**15,000**	**5,000**	
	MERS Retireee Health Reimbursement	-	**840,000**	**-**	**-**	**840,000**	**-**	
	Medicare Part D Rx Reimbursement	-	**35,000**	**-**	**-**	**35,000**	**-**	
	MMRMA dividend payment	-	**-**	**-**	**-**	**-**	**-**	
	Operating transfers in	28,046	**28,046**	**14,023**	**14,023**	**28,046**	**-**	
	Other	-	**125,000**	**5,927**	**3,038**	**125,000**	**-**	
		$ 4,550,167	**$ 4,270,521**	**$ 1,783,677**	**$ 2,141,814**	**$ 4,275,521**	**$ 5,000**	
30851	**Operating Expenditures**							
5100	Salaries & Benefits	$ 32,969	**$ 32,196**	**$ 15,421**	**$ 16,235**	**$ 31,754**	**$ (442)**	**Lower OPEB/Pension costs**
5200	Operating Supplies	-	**200**	**-**	**166**	**200**	**-**	
5300	Contractual Services	4,277,725	**4,072,475**	**1,880,945**	**1,914,975**	**4,072,475**	**-**	
5400	Other Expenses	-	**1,000**	**384**	**-**	**1,000**	**-**	
5700	Capital Outlays	-	**2,000**	**880**	**1,110**	**2,000**	**-**	
5900	Other Financing Uses	81,096	**600,000**	**600,000**	**-**	**600,000**	**-**	
	Other Cash Uses and Adjustments (e.g. Debt Principal)	(908,424)	**-**	**-**	**-**	**-**	**-**	
		$ 3,483,366	**$ 4,707,871**	**$ 2,497,630**	**$ 1,932,486**	**$ 4,707,429**	**$ (442)**	
90000	**Project Expenditures**							
5200	Operating Supplies	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
5300	Contractual Services	-	**-**	**-**	**-**	**-**	**-**	
5700	Capital Outlays	-	**-**	**-**	**-**	**-**	**-**	
		$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
		$ 3,483,366	**$ 4,707,871**	**$ 2,497,630**	**$ 1,932,486**	**$ 4,707,429**	**$ (442)**	
	Available Cash Balance - EOY	$ 2,486,975	**$ 1,748,854**	**$ 1,773,022**		**$ 2,055,067**	**$ 306,213**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2012	Original Budget FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
590	**Sewer Fund**							
	Available Cash Balance - BOY	$ 3,320,219	**$ 3,723,675**	**$ 3,701,462**		**$ 3,723,675**	**$ -**	
	Means of Financing							
	Special assessments	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
	Federal & state grants	-	**10,000**	**-**	**-**	**10,000**	**-**	
	State shared revenue	-	**-**	**-**	**-**	**-**	**-**	
	Charges for services	6,308,525	**6,252,087**	**3,131,802**	**2,989,550**	**6,562,851**	**310,764**	**Prison reopening; higher use**
	Interest income	25,008	**15,000**	**11,243**	**8,119**	**15,000**	**-**	
	Repayment of DDA advance	-	**-**	**-**	**-**	**-**	**-**	
	Operating transfers in	-	**-**	**-**	**-**	**-**	**-**	
	Other	147,109	**150,000**	**12,617**	**16,783**	**150,000**	**-**	
		$ 6,480,642	**$ 6,427,087**	**$ 3,155,662**	**$ 3,014,452**	**$ 6,737,851**	**$ 310,764**	
30548	**Operating Expenditures Administration**							
5100	Salaries & Benefits	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
5200	Operating Supplies	-	**-**	**-**	**-**	**-**	**-**	
5300	Contractual Services	333,856	**305,029**	**120,269**	**134,208**	**305,029**	**-**	
5400	Other Expenses	19,221	**9,000**	**4,821**	**9,140**	**9,000**	**-**	
5700	Capital Outlays	-	**-**	**-**	**-**	**-**	**-**	
5900	Other Financing Uses	-	**-**	**-**	**-**	**-**	**-**	
	Other Cash Uses and Adjustments (e.g. Debt Principal)	(3,965)	**-**	**-**	**-**	**-**	**-**	
		$ 349,112	**$ 314,029**	**$ 125,090**	**$ 143,348**	**$ 314,029**	**$ -**	
60559	**Operating Expenditures Maintenance**							
5100	Salaries & Benefits	$ 481,291	**$ 705,087**	**$ 249,847**	**$ 211,609**	**$ 689,464**	**$ (15,623)**	**Lower OPEB/Pension costs**
5200	Operating Supplies	26,203	**46,950**	**11,827**	**9,413**	**46,950**	**-**	
5300	Contractual Services	4,897,216	**421,646**	**200,773**	**1,849,781**	**421,646**	**-**	
5400	Other Expenses	-	**1,000**	**-**	**-**	**1,000**	**-**	
5700	Capital Outlays	986	**13,535**	**3,443**	**12**	**13,535**	**-**	
5900	Other Financing Uses	-	**-**	**-**	**-**	**-**	**-**	
		$ 5,405,696	**$ 1,188,218**	**$ 465,890**	**$ 2,070,815**	**$ 1,172,595**	**$ (15,623)**	
60557	**Operating Expenditures Treatment**							
5100	Salaries & Benefits	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
5200	Operating Supplies	-	**-**	**-**	**-**	**-**	**-**	
5300	Contractual Services	-	**4,905,052**	**1,553,655**	**-**	**5,000,000**	**94,948**	**Rate increase by County**
5400	Other Expenses	-	**-**	**-**	**-**	**-**	**-**	
5700	Capital Outlays	-	**-**	**-**	**-**	**-**	**-**	
5900	Other Financing Uses	-	**-**	**-**	**-**	**-**	**-**	
		$ -	**$ 4,905,052**	**$ 1,553,655**	**$ -**	**$ 5,000,000**	**$ 94,948**	
90000	**Project Expenditures**							
5200	Operating Supplies	$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
5300	Contractual Services	344,591	**650,000**	**210,602**	**299,276**	**665,000**	**15,000**	
5700	Capital Outlays	-	**-**	**-**	**-**	**-**	**-**	
		$ 344,591	**$ 650,000**	**$ 210,602**	**$ 299,276**	**$ 665,000**	**$ 15,000**	
		$ 6,099,399	**$ 7,057,299**	**$ 2,355,237**	**$ 2,513,439**	**$ 7,151,624**	**$ 94,325**	
	Available Cash Balance - EOY	$ 3,701,462	**$ 3,093,463**	**$ 4,501,887**		**$ 3,309,902**	**$ 216,439**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2012	Original Budget FY2013	Actual to Date 12/31/12	Actual to Date 12/31/11	2Q Reforecast FY2013	Increase (Decrease) From Original	Comments
591	**Water Fund**							
	Available Cash Balance - BOY	$ 3,585,169	$ 2,350,991	$ 2,782,590		$ 2,350,991	$ -	
	Means of Financing							
	Special assessments	$ -	$ -	$ -	$ -	$ -	$ -	
	Federal & state grants	-	-	6,188	-	7,000	7,000	
	State shared revenue	-	-	-	-	-	-	
	Charges for services - City	2,903,177	3,072,151	1,684,502	1,443,458	3,317,357	245,206	7/1 rate increase; prison reopening
	Charges for services - Wholesale	1,870,053	1,953,279	1,093,362	924,113	2,212,549	259,270	Revised NS service contract
	Maintenance services - Township	177,450	170,000	59,984	110,782	170,000	-	
	Interest income	19,625	20,000	6,227	7,090	20,000	-	
	Lease of facilities	156,478	170,675	94,781	74,050	170,675	-	
	Repayment of DDA advance	-	-	-	-	-	-	
	Operating transfers in	-	-	-	-	-	-	
	Other	127,312	125,000	43,202	50,801	125,000	-	
		$ 5,254,095	$ 5,511,105	$ 2,988,246	$ 2,610,294	$ 6,022,581	$ 511,476	
30548	**Operating Expenditures Administration**							
5100	Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	$ -	
5200	Operating Supplies	-	-	-	-	-	-	
5300	Contractual Services	537,845	558,002	233,262	224,341	558,002	-	
5400	Other Expenses	17,683	6,000	11,061	5,652	12,000	6,000	
5700	Capital Outlays	-	-	-	-	-	-	
5900	Other Financing Uses	410,187	384,694	191,615	203,794	384,694	-	
	Other Cash Uses and Adjustments (e.g. Debt Principal)	1,507,904	1,250,000	-	-	1,250,000	-	
		$ 2,473,619	$ 2,198,696	$ 435,938	$ 433,787	$ 2,204,696	$ 6,000	
60559	**Operating Expenditures Maintenance**							
5100	Salaries & Benefits	$ 795,793	$ 736,692	$ 431,329	$ 439,369	$ 733,237	$ (3,455)	Lower OPEB/Pension costs
5200	Operating Supplies	228,357	200,837	110,619	107,445	200,837	-	
5300	Contractual Services	340,925	323,236	199,935	192,542	323,236	-	
5400	Other Expenses	43,297	52,430	23,620	39,173	52,430	-	
5700	Capital Outlays	5,714	16,600	15,081	1,342	18,500	1,900	
5900	Other Financing Uses	-	-	-	-	-	-	
		$ 1,414,086	$ 1,329,795	$ 780,584	$ 779,871	$ 1,328,240	$ (1,555)	
60558	**Operating Expenditures Filtration**							
5100	Salaries & Benefits	$ 633,066	$ 725,591	$ 329,224	$ 284,555	$ 702,288	$ (23,303)	Lower OPEB/Pension costs
5200	Operating Supplies	228,723	268,477	100,843	109,174	268,477	-	
5300	Contractual Services	477,313	575,000	187,221	189,353	575,000	-	
5400	Other Expenses	2,469	3,600	1,013	810	3,600	-	
5700	Capital Outlays	55,988	55,000	26,352	83,190	55,000	-	
5900	Other Financing Uses	-	-	-	-	-	-	
	Replacement Reserve - DWRF	-	-	-	-	-	-	
		$ 1,397,559	$ 1,627,668	$ 644,653	$ 667,082	$ 1,604,365	$ (23,303)	
90000	**Project Expenditures**							
5200	Operating Supplies	$ -	$ -	$ -	$ -	$ -	$ -	
5300	Contractual Services	771,410	1,110,000	900,106	676,190	1,497,000	387,000	
5700	Capital Outlays	-	-	-	-	-	-	
		$ 771,410	$ 1,110,000	$ 900,106	$ 676,190	$ 1,497,000	$ 387,000	
		$ 6,056,674	$ 6,266,159	$ 2,761,281	$ 2,556,930	$ 6,634,301	$ 368,142	
	Available Cash Balance - EOY	$ 2,782,590	$ 1,595,937	$ 3,009,555		$ 1,739,271	$ 143,334	

City of Muskegon							
Quarterly Budget Reforecast and 2012-13 Proposed Budget							
		Responsibility	**2012-13 Budgeted Projects**	**2012-13 Estimated Project Grants**	**2012-13 1Q Reforecast**	**2012-13 2Q Reforecast**	**Comments**
			2012-13 BUDGETED PROJECTS				
101	**General Fund**						
	VOIP Phone System	Maurer	20,000		20,000	20,000	Year 2 of 5 Annual Payments, 0% Interest
	City Hall Tuckpointing	Al-Shatel	-		40,000	40,000	Carryover from FY12
	Irrigation Well at Lakeside Cemetery	Al-Shatel	-		29,000	-	Carryover from FY12
	Financial Management System	Paul	50,000		-	-	
	ADA Compliance, Various Locations	Al-Shatel	25,000	-	25,000	25,000	Federal Agreement
	Parking Lots	Al-Shatel	70,000	-	70,000	35,000	Resurfacing
	Windows Replacements at City Hall (Partial)	Al-Shatel	80,000	-	80,000	80,000	Energy Improvements
	City Hall HVAC Cleaning	Al-Shatel	-	-	-	10,000	
	Veteran's Park Upgrades	Al-Shatel	12,000	-	12,000	12,000	City's Share
			257,000	-	276,000	222,000	
202	**Major Streets**						
	Laketon, Wood to Getty	Al-Shatel	1,000,000	313,000	1,000,000	1,200,000	Reconstruct-Concrete with STP Funds
	Sherman, Estes to Glenside	Al-Shatel	780,000	301,000	780,000	20,000	Changed to Design Only in FY13
	Laketon, Beidler to Park	Al-Shatel	-	-	30,000	30,000	Carryover from FY12
	Getty, Laketon to Evanston	Al-Shatel	-	-	40,000	40,000	Carryover from FY12
	Sherman, Lincoln to Estes	Al-Shatel	1,100,000	481,000	1,100,000	1,100,000	STP Grant Funds
	Speed Limit Evaluations	Al-Shatel	20,000	-	20,000	10,000	In-House Engineering Costs
	M-120 Over North Branch of River	Al-Shatel	16,000	-	16,000	16,000	MDOT Project - 8.75% City Participation
	Clay, Fourth to Third; Third, clay to Western	Al-Shatel	100,000	-	100,000	145,000	Reconstruction
	Southern Avenue, 5th to Sanford	Al-Shatel	100,000	-	10,000	10,000	Design Only in FY13
	Terrace Street, Apple to Western	Al-Shatel	-	-	-	22,000	Payment to State for City share
	Street Lights Removal	Al-Shatel	10,000	-	10,000	-	Where Possible
	Sherman/Glenside Traffic Signal	Al-Shatel	-	200,000	-	262,000	

City of Muskegon							
Quarterly Budget Reforecast and 2012-13 Proposed Budget							
		Responsibility	**2012-13 Budgeted Projects**	**2012-13 Estimated Project Grants**	**2012-13 1Q Reforecast**	**2012-13 2Q Reforecast**	**Comments**
			2012-13 BUDGETED PROJECTS				
	Traffic Signal Warrants	Al-Shatel	40,000	-	70,000	70,000	If Warrants Not met
			3,166,000	1,295,000	3,176,000	2,925,000	
203	**Local Streets**						
	Harbour Towne Circle Milling & Resurfacing	Al-Shatel	250,000	-	250,000	250,000	Consent Special Assessment
	Bourdon, Fair to Lakeshore Drive	Al-Shatel	225,000	-	200,000	200,000	
	Williams Street Outfall	Al-Shatel	-	-	135,000	121,000	Emergency Project
	Wickham, Sherman to Glen	Al-Shatel	300,000	-	300,000	300,000	
	Paver Management System	Al-Shatel	20,000	-	20,000	20,000	In-House Engineering Costs
	Street Lights Removal	Al-Shatel	10,000	-	10,000	10,000	Where Possible
			805,000	-	915,000	901,000	
404	**Public Improvement Fund**						
	SCBA Gear for Firefighters	Lewis	155,000	-	135,000	140,000	
408	**Arena Improvement Fund**						
	Security Cameras	Paul	5,000	-	5,000	5,000	
	Emergency Lighting Backup	Paul	-	-	15,000	15,000	Higher Priority Project
	Remodel One Visitor Locker Room	Paul	15,000	-	-	-	Will Help Attract HS Team to Arena
			20,000	-	20,000	20,000	
482	**State Grants Fund**						
	EPA Grant	Brubaker-Clarke	50,000	50,000	50,000	50,000	
	SmartZone Pre-Seed	Brubaker-Clarke	20,000	-	20,000	20,000	
	Musketawa Trail Connection-phase IB (Keating to Black Creek)	Al-Shatel	250,000	250,000	250,000	250,000	Contingent Upon DNR Land Purchase
			320,000	300,000	320,000	320,000	
590	**Sewer**						
	Sewer Rehabilitation Project (various projects)	Al-Shatel	120,000	-	120,000	120,000	Lining of Manholes and Sewer Lines

		Responsibility	2012-13 Budgeted Projects	2012-13 Estimated Project Grants	2012-13 1Q Reforecast	2012-13 2Q Reforecast	Comments
City of Muskegon							
Quarterly Budget Reforecast and 2012-13 Proposed Budget							
	2012-13 BUDGETED PROJECTS						
	Austin Lift Station, Design	Al-Shatel	10,000	-	10,000	10,000	Design Only
	Evanston Lift Station	Al-Shatel	200,000	-	200,000	200,000	Rebuild
	GIS Update and Maintenance	Al-Shatel	20,000	-	20,000	20,000	County Licensing, Map Maintenance
	Laketon, Wood to Getty	Al-Shatel	-	-	-	15,000	
	Beidler St., Hackley to 700' South of	Al-Shatel	160,000	-	160,000	160,000	Lining or Replacement
	Infiltration Study	Al-Shatel	65,000	-	65,000	65,000	Engineering/Design Only
	Sewer Treatment Facility	Al-Shatel	75,000	-	75,000	75,000	Feasability/Engineering
			650,000	-	650,000	665,000	
591	**Water**						
	Water Main Replacements, Various Locations - 2" & 4" Watermain	Al-Shatel	75,000	-	-	-	
	Laketon, Wood to Getty	Al-Shatel	35,000	-	35,000	195,000	Water Repairs Associated With Street Project
	Bourdon, Fair to Lakeshore Drive	Al-Shatel	-	-	120,000	132,000	Water Repairs Associated With Street Project
	Sherman, Lincoln to Estes	Al-Shatel	80,000	106,000	180,000	200,000	Water Repairs Associated With Street Project
	Hackely, Hudson to Glen	Al-Shatel	675,000	-	675,000	645,000	Replace Watermain & Services
	Sherman; Estes to Glenside	Al-Shatel	50,000	-	50,000	5,000	Changed to Design Only in FY13
	GIS Update and Maintenance	Al-Shatel	20,000	-	20,000	10,000	County Licensing, Map Maintenance
	Reliability Study, Plant	Al-Shatel	45,000	-	45,000	45,000	Required by MDEQ Every Five years
	Switchgear	Al-Shatel	-	-	-	135,000	
	Plant Clearwell Upgrades per 2010 study	Al-Shatel	105,000	-	105,000	105,000	
	Engineering Services for Harvey St. Reservior Upgrades	Al-Shatel	25,000	-	25,000	25,000	
			1,110,000	106,000	1,255,000	1,497,000	
642	**Marina**						
	Launch Ramp Repairs (Fisherman's Landing & Grand Trunk)	Al-Shatel	-	-	-	30,000	Work to be done in-house
			-	-	-	30,000	
642	**PSB**						

City of Muskegon							
Quarterly Budget Reforecast and 2012-13 Proposed Budget							
		Responsibility	**2012-13 Budgeted Projects**	**2012-13 Estimated Project Grants**	**2012-13 1Q Reforecast**	**2012-13 2Q Reforecast**	**Comments**
2012-13 BUDGETED PROJECTS							
	Employee parking lot resurfacing	Al-Shatel	130,000	-	130,000	130,000	Resurface Parking Lot
			130,000	-	130,000	130,000	
643	**Engineering Services**						
	Intergovernmental Engineering Work	Al-Shatel	10,000	-	10,000	10,000	
			10,000	-	10,000	10,000	
661	**Equipment Fund**						
5720/Quantity	*Non-Vehicular Equipment:*						
1	Scale	Al-Shatel	12,000	-	12,000	12,000	New
1	Hoist to Service Fire Engines	Al-Shatel	-	-	-	50,000	New
1	Concrete Saw	Al-Shatel	-	-	25,000	25,000	New
2	Mower	Al-Shatel	16,000	-	16,000	16,000	Replacements for Cemeteries
			28,000	-	53,000	103,000	
5746	*Communications Equipment:*						
2	Video System	Al-Shatel	16,000	-	16,000	16,000	New
4	Radios-Police	Al-Shatel	20,000	-	20,000	20,000	Mobile/Portables (Police) Multi-Band
12	Radios - DPW	Al-Shatel	9,000	-	9,000	9,000	Replacements
60	GPS - units	Al-Shatel	25,000	-	25,000	25,000	Lease
3	Light bars	Al-Shatel	6,000	-	6,000	6,000	New
			76,000	-	76,000	76,000	
5730	*Vehicles:*						
2	Patrol Cruisers	Al-Shatel	50,000	-	50,000	50,000	
4	Pickup Truck, 4X4 (1/2 ton)	Al-Shatel	100,000	-	100,000	93,983	
1	Loader	Al-Shatel	150,000	-	150,000	123,848	Replaces 1999 Loader @ Salt Shed
2	Plow Truck	Al-Shatel	280,000	-	280,000	280,000	Replaces 1992 Vehicles (#620 & #622)
3	Sedans	Al-Shatel	60,000	-	60,000	60,000	Replaces Police Vehicles (#161, #186, #188)

City of Muskegon							
Quarterly Budget Reforecast and 2012-13 Proposed Budget							
		Responsibility	**2012-13 Budgeted Projects**	**2012-13 Estimated Project Grants**	**2012-13 1Q Reforecast**	**2012-13 2Q Reforecast**	**Comments**
			2012-13 BUDGETED PROJECTS				
1	3/4 Ton Truck	Al-Shatel	25,000	-	25,000	25,000	Replaces Vehicle #573 - Parks
1	1 Ton Truck	Al-Shatel	28,000	-	28,000	28,000	New
1	Sewer Jet	Al-Shatel	200,000	-	200,000	204,500	Carryover From Prior Year
1	Pothole Patcher	Al-Shatel	115,000	-	115,000	115,000	New
1	Utility Vehicle - Cemetery	Al-Shatel	13,000	-	13,000	13,000	Replaces Pug
			1,021,000	-	1,021,000	993,331	
	Total Equipment Fund		1,125,000	-	1,150,000	1,172,331	
			$ 7,593,000	$ 1,701,000	$ 7,902,000	$ 7,892,331	

Date: January 12, 2013

To: Honorable Mayor and City Commissioners

From: Engineering

RE: Establish Terrace Plaza Ct. as street name

SUMMARY OF REQUEST:

The section of public road between Terrace Plaza building and the bank be assigned the name of Terrace Plaza Court (Ct.). This section of road was a part of the old Terrace Street before it was realigned to connect to Shoreline Dr. construction. See attached location map.

FINANCIAL IMPACT:

None

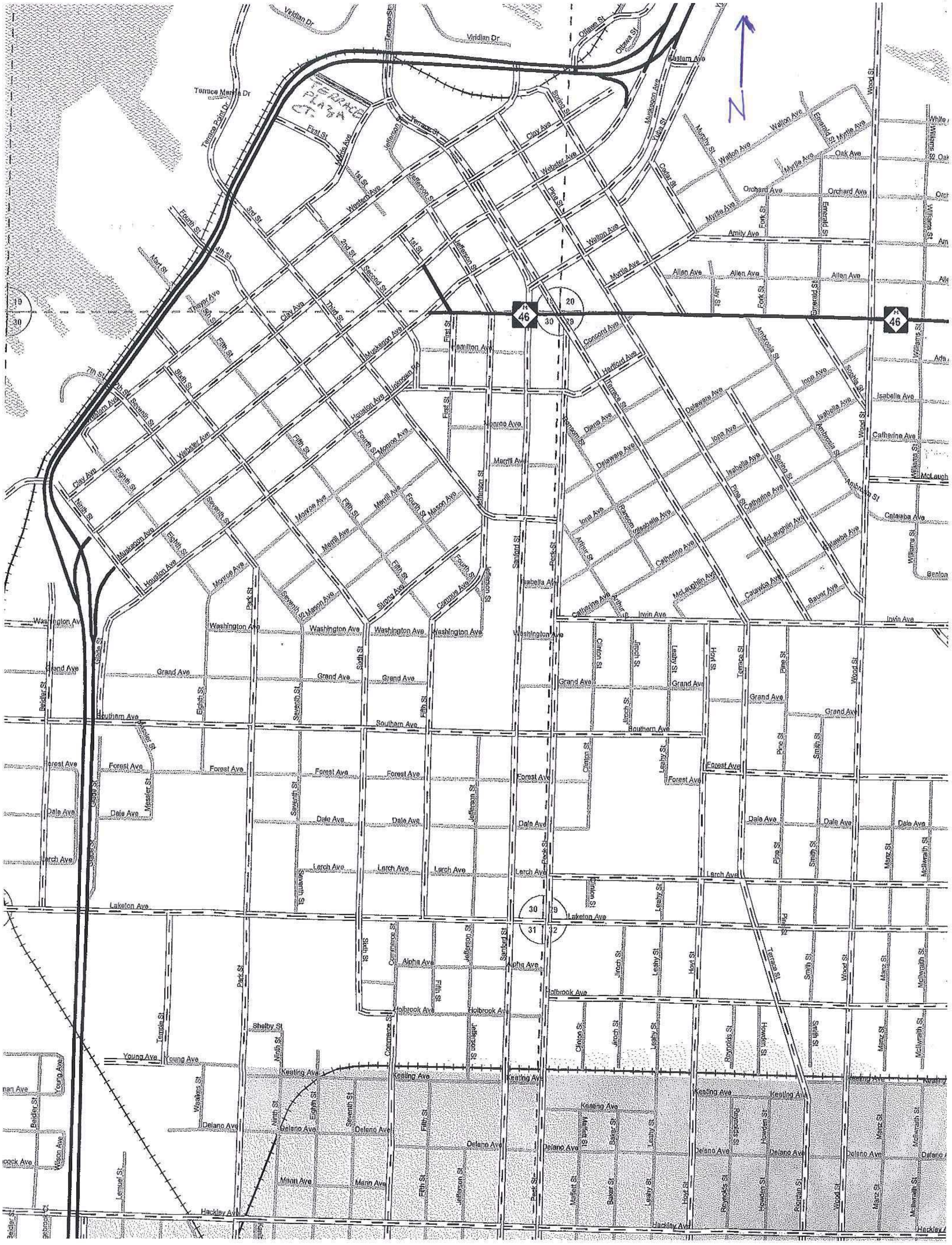
BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Assign the name of Terrace Plaza Ct and authorize staff to install street name signs.

COMMITTEE RECOMMENDATION:



N
Viridian Dr
Terrace St
Ottawa St
Eastern Ave
Terrace Marina Dr
Terrace Point Dr
First St
Myrtle Ave
Jefferson St
Clay Ave
Webster Ave
Muskegon Ave
Yuba St
Murphy St
Walton Ave
Emerald St
Oak Ave
White
Williams St
Cedar St
Orchard Ave
Western Ave
1st St
3rd St
Fourth St
2nd St
Pine St
Amity Ave
Fork St
4th St
Mart St
Second St
Allen Ave
Jay St
Thayer Ave
Fifth St
Third St
46
19
20
30
29
Concord Ave
Hamilton Ave
Hartford Ave
Ambrosia St
Iona Ave
Sophia St
Ada
7th St
Sixth St
Unknown Rd
Houston Ave
Monroe Ave
Delaware Ave
Isabella Ave
Seventh St
Ransom St
Diana Ave
Catherine Ave
Merrill Ave
Fourth St
Eighth St
Ninth St
McLaughlin Ave
Catawba Ave
Mason Ave
Arthur St
Spring St
Sanford St
Peck St
Benton
Strong Ave
Campus Ave
Bauer Ave
Washington Ave
Irwin Ave
Glade St
Park St
Sixth St
Clinton St
Jiroch St
Leahy St
Hoyt St
Grand Ave
Beidler St
Southern Ave
Messler St
Smith St
Forest Ave
Dale Ave
Marz St
McIlwraith St
Larch Ave
Laketon Ave
31
32
Commerce St
Alpha Ave
Holbrook Ave
Shelby St
Temple St
Reynolds St
Howden St
Young Ave
Keating Ave
Weaks St
Delano Ave
Mills Ave
Mann Ave
Moffett St
Baker St
Wood St
Lemuel St
Hackley Ave
Wilson Ave

Commission Meeting Date: February 12, 2013

Date: **January 30, 2013**

To: **Honorable Mayor & City Commission**

From: **Community and Neighborhood Services Department**

RE: **Approval of Building Procurement Contractor for CNS**

SUMMARY OF REQUEST: Award the Procurement Building Contract to Schmidt Roofing and Construction for the 2013 year to be used by the Community and Neighorhood Services for HOME rental projects.

The CNS office solicited bids through public notices for a variety of trades. Attached are the bid results for Building Contractor.

FINANCIAL IMPACT: The funding for all projects would be used from the income received from our Rental/Lease Program.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the selected Building Contractor through the Procurement Process.

COMMITTEE RECOMMENDATION: None required.

MEMO

Community and Neighborhood Services
City of Muskegon
933 Terrace
Second Floor
Muskegon, MI 49442
Ph: 231-724-6717
Fax: 231-726-2501

Date: January 22, 2013

To: Bidding Contractors

From: Oneata Bailey, Director
Community and Neighborhood Services
City of Muskegon

Re: Bid Results for Building Procurement Contractor

Community and Neighborhood Services received the following bid proposals:

Bid Address: 218 Catherine

Holden Construction:	$7,950
Fredricks Construction:	$9,550
Schmidt Roofing:	$11,125
Greenstone Construction:	$11,507
Beattie Bros. Construction:	$11,543
Statewide Abatement:	$12,365
Midwest Builders:	$13,310
Bradfield Home Imp.:	$14,125

The City of Muskegon reserves the right to accept or reject any and all bids. The City of Muskegon is also not restricted to accept the lowest bid.

Commission Meeting Date: February 12, 2013

Date: **January 30, 2013**

To: **Honorable Mayor & City Commission**

From: **Community and Neighborhood Services Department**

RE: **Approval of Sale of City-owned Vacant Lot at 1189 Terrace**

SUMMARY OF REQUEST: To approve the attached resolution and direct the Mayor and Clerk to sign Quit Claim Deed to Mr. Ty Ross, of 1197 Terrace, for the vacant lot at 1189 Terrace St. Mr. Ross will purchase it for $1000.00.

FINANCIAL IMPACT: The proceeds from the sale will be used to cover NSP1 projects.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the resolution and direct CNS staff to file the Quit Claim Deed.

COMMITTEE RECOMMENDATION: None.

MUSKEGON CITY COMMISSION

RESOLUTION TO APPROVE THE PURCHASE OF
CURRENTLY CITY-OWNED PROPERTY AT 1189 TERRACE

WHEREAS, the City of Muskegon is dedicated to the redevelopment of its neighborhoods and;

WHEREAS, the City of Muskegon is dedicated to promoting high quality affordable single-family housing in the community and;

WHEREAS, the City of Muskegon is dedicated to promoting homeownership throughout its neighborhoods;

NOW THEREFORE, BE IT RESOLVED that the City Commission hereby approves the sale of City-owned vacant property located at 1189 Terrace Street to Ty Ross, of 1197 Terrace Street.

Adopted this 12th day of February, 2013.

Ayes:

Nays:

By ______________________________
Stephen Gawron, Mayor

By ______________________________
Ann Marie Cummings, MMC City Clerk

QUIT-CLAIM DEED

KNOW ALL MEN BY THESE PRESENTS: That the **City of Muskegon**, a municipal corporation, of 933 Terrace Street, Muskegon, Michigan 49440,

QUIT CLAIMS to **Ty Adam Ross**, a single man, of 1197 Terrace Street, Muskegon, Michigan 49442

the following described premises situated in the City of Muskegon, Muskegon County, Michigan:

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 9 BLK 239 EXC W 33 FT OF N 32 FT & ALSO EXC E 5 FT OF W 38 FT OF N 15 FT

City of Muskegon 24-205-239-0009-00

for the sum of: $1000.00

This deed is exempt from real estate transfer tax pursuant to the provisions of MCLA 207.505(a)(h)(i) and MCLA 207.526 Sec. 6(a)(h)(i).

Dated this ____ day of _____________, 2013.

City of Muskegon

By:_________________________________
Stephen Gawron, Its Mayor

By:_________________________________
Ann Marie Cummings, City Clerk

STATE OF MICHIGAN
COUNTY OF MUSKEGON

Signed and sworn to before me in Muskegon County, Michigan, on ______________, 2013, by **Stephen Gawron** and **Ann Marie Cummings** the Mayor and City Clerk, respectively, of the **City of Muskegon**, a municipal corporation, on behalf of the City.

____
__________________________, Notary Public
Muskegon County, Michigan
My commission expires _________________

PREPARED BY: Oneata Bailey
City of Muskegon
933 Terrace Street/P.O. Box 536
Muskegon, MI 49443-0536
Telephone: 231/724-6717
WHEN RECORDED RETURN TO: Grantee
SEND SUBSEQUENT TAX BILLS TO: Grantee

Date: 2/12/13

To: Honorable Mayor and City Commissioners

From: DPW/Equipment

RE: New Police Cruisers

SUMMARY OF REQUEST:

Authorize staff to purchase three (3) new Chevy Caprice patrol vehicles, total purchase price of $83,904.00 from Shaheen Chevrolet, the Mi Deal (state contract) awarded dealership.

FINANCIAL IMPACT:

$83,904.00

BUDGET ACTION REQUIRED:

None. Amount is what was budgeted.

STAFF RECOMMENDATION:

Authorize staff to purchase new Police cruisers from Shaheen Chevrolet.

Date: February 12, 2013

To: Honorable Mayor and City Commissioners

From: Engineering

RE: Transportation Improvements Program Submittal for:
2014-2017 Projects

SUMMARY OF REQUEST:

Authorize staff to submit the attached list of projects to the West Michigan Shoreline Regional Development Commission for inclusion in the FY 2014 – 2017 Transportation Improvement Program (TIP). Projects submitted will be considered for Federal and State transportation funding. Adoption of the attached resolution is required as part of the submittal to commit the local match should funds become available.

FINANCIAL IMPACT:

None at this time; however, a local match will be required should we receive a grant for a particular project.

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Approve the project submittal and resolution.

COMMITTEE RECOMMENDATION:

Resolution No.______________

RESOLUTION FOR AUTHORIZATION TO REQUEST THE WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION TO INCLUDE THE CITY'S PROJECTS IN THE 2014-2017 TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the Federal Transit Administration, the Federal Highway Administration and the Federal Aviation Administration, through the Intermodal Surface Transportation Efficiency Act of 1991; Act 51, P.A. 1951; and various other Federal and State acts, in cooperation with the Michigan Department of Transportation, makes funding available for local jurisdictions and agencies for transportation improvements projects; and

WHEREAS, the West Michigan Shoreline Regional Development Commission (WMSRDC) is the organization designated by the Governor as being responsible, together with the state, for carrying out provisions of 23 U.S.C. 134 (Federal Aid Planning Requirements) and the WMSRDC has deferred to the Muskegon Area Transportation Planning Program's (MATPP's) Policy Committee upon recommendation of the MATPP Technical Committee all matters of policy and approval related to transportation planning work programs, the long range transportation plan, and the Transportation Improvement Programs; and

WHEREAS, the WMSRDC is responsible, through the MATPP Advisory Committees (Technical and Policy), for implementing the federally required "3-C" urban transportation planning process, including the development of the transportation Improvement Program; and

WHEREAS, the 3-C planning process for Muskegon County has been certified according to the requirements of 25 CFR 450.114(c); and

WHEREAS, the City of Muskegon desires to secure financial assistance from the federal and/or State government to help defray the cost of the attached proposed transportation projects; and

WHEREAS, the required local match for the requested funding is available [or will be available] and committed to the proposed projects upon grant approval;

NOW, THEREFORE BE IT RESOLVED that the City of Muskegon requests the West Michigan Shoreline Regional Development Commission to consider inclusion of the projects in the priority list of Transportation Improvement Program for the Fiscal Years 2014-2017.

BY: ______________________
Stephen Gawron, Mayor

Attest: ______________________
Ann Marie Cummings, Clerk

____

Date

Proposed STP Projects for the 2014 thru 2017 TIP; City of Muskegon

Year	Ranking	Project	Limits	length (ft)	type of work	Federal $	Local Share	Total cost
2014		As called for in the current TIP						
2015	1	Henry Street	Sherman to Hackley	2700	reconstruction	$600,000.00	$180,000.00	$780,000.00
	2	Latimer	Black Creek to Port City	2200	reconstruction	$299,000.00	$76,000.00	$375,000.00
2016	1	Laketon Ave.	Nevada to Lakeshore Dr.	2200	reconstruction	$680,000.00	$170,000.00	$850,000.00
	2	Getty	Evanston to Apple	1850	reconstruction	$400,000.00	$100,000.00	$500,000.00
2017	1	Laketon Ave.	Getty to Creston	3800	full depth milling & resurfacing	$760,000.00	$190,000.00	$950,000.00
	2	Muskegon Ave.	9th to 7th	950	reconstruction	$240,000.00	$60,000.00	$300,000.00

AGENDA ITEM NO.____________

CITY COMMISSION MEETING __________________

TO: Honorable Mayor and City Commission

FROM: Department of Public Works

DATE: February 12, 2013

SUBJECT: Contract Extension Agreement-1 year Street Sweeping Contract for 2013

SUMMARY OF REQUEST:
To exercise the option for a 1-year contractual extension, as outlined in the previous 3-year contract with TRI-US SERVICES, INC., to provide street sweeping services for 2013.

FINANCIAL IMPACT:
$139,700.50 cost for 1 year contract extension. Funds to cover all expenses are budgeted. Trunkline expenses are reimbursed by State funding.

BUDGET ACTION REQUIRED:
None; monies appropriated in Highway and State trunkline budgets

STAFF RECOMMENDATION:
Approve request to contract out service for 1-year extension as specified in previous contract.

To: Honorable Mayor and City Commission

From: Department of Public Works

Date: 2/12/2013

Re: Street Sweeping Extension-2013

The Department of Public Works is requesting permission to exercise its contractual option (per the 2010-12 contract) to enter into 1-year contractual agreement with TRI-US SERVICES, INC, to provide street sweeping services for 2013.

TRI-US SERVICES, INC., 78 Ball Creek NW, Kent City. Mi has been our sole street sweeping contractor from 1997 to present. During the course of those years they have provided excellent service to our community and its residents. They also have been the low bidder in each of the 4 previous bids (1997-99, 2002-4, 2006-8 and 2010-12). They have either held their price or added a slight increase each time an extension (2000/2001/2005/2009) has been approved.

1997 thru 1999 contract		3 year totals
TRI-US SERVICES, INC.	bid $104,130.76 x 3 years	$312,392.28
SANI-SWEEP, INC.	bid $123,867.76 x 3 years	$371,603.28
2002 thru 2004 contract		3 year totals
TRI-US SERVICES, INC	bid $113,662.24 x 3 years	$340,986.72
SANI-SWEEP, INC.	bid $156,879.56 x 3 years	$470,638.68
2006 thru 2008 contract		3 year totals
TRI-US SERVICES, INC,	bid $148,981.60 x 3 years	$446,944.80
SANI-SWEEP, INC.	bid $203,602.40 x 3 years	$610,807.20
2010 thru 2012 contract		3 year totals
TRI-US SERVICES, INC,	bid $139,700.50 x 3 years	$419,101.50
SANI-SWEEP, INC.	bid $190,057.60 x 3 years	$570,172.80

TRI-US SERVICES, INC.		1 year totals
2000 contract extension	$104,130.76 x 1 year-(held price)	$104.130.76
2001 contract extension	$107,775.33 x 1 year-(3.5% fuel surcharge)	$107,775.33
2005 contract extension	$137,866.40 x 1 year-(fuel/operating costs)	$137,866.40
2009 contract extension	$148,981.60 x 1 year-(held price)	$148, 981.60

At this time staff is proposing to enter into a 1 year contract extension with TRI-US SERVICES, INC and they have submitted the following proposal:

2013 contract extension ----	City of Muskegon Roadways------------	$127,310.10
	State of Michigan (MDOT) Roadways--	$ 12,390.40
	TOTAL	$139,700.50

TRI-US SERVICES, INC. has held their 2010-12 contract price of $139,700.50 for the proposed 2013 contract extension. They continue to provide us with excellent customer service and meet all of our special request needs with little or no prior notice. They will continue to sweep the city roadways 4 times during the period from April 1st to October 15th as stipulated in the previous 2010-12 contract.

Therefore, at this time, staff is recommending to the Commission to approve the request to enter into agreement with TRI-US SERVICES, INC.

TRI-US SERVICES INC.

78 Ball Creek Rd PO Box 123, Kent City, MI 49330
Phone: (616) 678-5555 ~ Email: OFFICE@TRI-USSERVICES.COM

January 11, 2013

City of Muskegon
Attention: Doug Sayles
Phone: (231) 724-6993
Email: doug.sayles@shorelinecity.com

RE: City of Muskegon Contract Extension for 2013

Tri-Us Services would like to extend the current contract dated March 23, 2010 for 2013 based on the following conditions…

(If State Extends ALL 4 Sweeps)

City of Muskegon	$127,310.10		
State of Michigan	$12,390.40		
		TOTAL	$139,700.50

(If State only elects 1 Sweep)

City of Muskegon	$127,310.10		
State of Michigan	$ 6,720.00		
		TOTAL	$134,030.10

Appreciatively,

Jennifer Schillim

Jennifer Schillim
Office Manager
Email: OFFICE@TRI-USSERVICES.COM

Date: **February 12, 2013**

To: **Honorable Mayor and City Commissioners**

From: **City Clerk's Office**

RE: **Proposal for Codification of City Ordinances**

SUMMARY OF REQUEST: The City's Code of Ordinances was last codified in 2002. Many ordinances have been added, deleted, and/or changed since that time. As ordinances are modified, other ordinances that may refer to these items are not normally modified unless it is known.

The City has used the services of Municipal Code Corporation, out of Tallahassee, FL for codification service for many years. They are a well known company used by many municipalities in Michigan. The have submitted a proposal for a legal review by a staff attorney and consultation to modify the code. They will review existing ordinances as well as State laws and give recommendations of proposed changes. When the project is complete, it will be given to City Commission for consideration of adoption.

The project is estimated to cost $18,000 - $22,000 and can be paid over two fiscal years.

We did receive another proposal from a company out of New York. Though they estimate their cost to be $10,648, the proposal does not offer a legal review, a necessity.

FINANCIAL IMPACT: $10,000 has been budgeted in this fiscal year for this project.

STAFF RECOMMENDATION: To authorize the Clerk to sign the agreement for codification services of our City ordinances with Municipal Code.

municode
Municipal Code Corporation • PO Box 2235 Tallahassee, FL 32316
info@municode.com • 800.262.2633
fax 850.575.8852 • www.municode.com

February 6, 2013

Ms. Ann Cummings
City Clerk
City of Muskegon
933 Terrace Street
Muskegon, MI 49440

Sent Via Email: ann.becker@shorelinecity.com

Dear Ms. Cummings:

Thank you for corresponding with our Regional Sales Representative, James Bonneville. Per your request, we are pleased to submit our professional service proposal for a phase-by-phase recodification of the City's Code.

WHY USE MUNICODE? Municode is the oldest and most experienced codifier of local government Codes. However, we are family owned and operated which translates into an unmatched commitment to customer service. Our clients tell us the following distinguishes Municode as the best:

- *STAFF ATTORNEY AND CONFERENCE* – One staff attorney is the primary point of contact throughout every step of the process. They actually perform the legal research, as opposed to reviewing a paralegal's work, and are available to consult with you anytime during the project and will conduct the editorial conference. This dialogue is essential in assuring the Code accurately reflects the intent of the ordinances enacted by the elected officials.

- *LEGAL MANUSCRIPT* – Municode provides the entire Code, including legal recommendations, as one electronic document. Items in need of discussion appear as Comments or Footnotes in the manuscript. This approach facilitates collaboration and dissemination among Departments.

- *SAMPLE LEGISLATION WEBSITE* – During the project, and afterwards, you can search our website of more than 2,700 Codes for almost any imaginable topic.

- *TECHNOLOGY* – Municode regularly invests in technology that benefits our customers. You can be assured of access to the best search engines, the fastest Internet connections, advanced communication channels and sophisticated publishing tools over the life of the project and throughout Supplementation.

If you have any questions or desire additional information, please call and speak with James in Apple Valley, Minnesota, or Steffanie Rasmussen or me in Tallahassee, Florida. We will also be happy to schedule a conference call or webinar with all interested parties, or meet with you personally.

Sincerely,

A. Lawton Langford
Chairman/CEO

ALL/amb
Enc.
Cc: James Bonneville, Regional Sales Representative
651-262-6262

TABLE OF CONTENTS

EXECUTIVE SUMMARY

Municipal Code Corporation (Municode) was founded in 1951 and offers services to local governments nationwide. We have published more than 3,500 Codes. With more than 60 years of experience, Municode has fine-tuned its operations to offer the most efficient and affordable codification and publishing services available. From creating or updating a Code to shipping a Supplement to posting the content on-line, Municode assures the fastest, most accurate delivery of codification services. We work hard to maintain the high level of service our Clients have come to expect.

Understanding Your Needs

Our service depends on fully understanding your unique needs, and begins with our first contact. While the Sales staff works with more than 3,500 accounts, we do so one person at a time. Municode is a family-owned, medium sized business, which means our clients receive a level of personal service unparalleled in the industry. At the same time, we also have the resources to handle complex custom issues. Our size also allows us to provide extra editorial and technological resources a smaller firm can't offer. Our most valuable assets are our customers and our reputation. We earn our reputation by offering helpful suggestions and solutions for your unique situation.

Municode also has a Regional Sales Representative, James Bonneville, located in Apple Valley, Minnesota. He is available to answer questions and meet with you, as needed. James worked in State Government, Lobbying and Governmental Sales for over 13 years. James has been a part of Municode/MCCi since 2009. He frequents the Michigan often and attends the Michigan Municipal League Conference, Clerks Conference and IIMC Conference. He is also supported by our entire staff in Tallahassee.

Applying our Experience

The average tenure of Municode's attorneys is 20 years. Each attorney is responsible for only one project per month, so you will have their undivided attention. They have access to the Westlaw database for researching state law, and are familiar with the issues unique to municipal law. We receive approximately 4,000 ordinances each month; this scale allows us to leverage the experience of other local governments for your benefit. In many states, we provide State Law Pamphlets to notify our Clients of changes in State Laws affecting local governments. Lastly, we moderate a Listserv for the exclusive benefit of Municipal Attorneys. The Listserv includes more than 600 municipal attorneys, and your attorney can join for free.

Using Technology for Your Benefit

Municode focuses on technology that benefits our customers. We have created products that are affordable and meet the ever-changing needs of our customers. Municode handles all electronic services in-house. We offer all format/database options (HTML, RTF, PDF, XML), and all choices of media (CD, download, e-mail.). We consider technology a "core competency" and are committed to staying abreast of technology for your benefit. Municode provides electronic products that provide a variety of ways citizens and staff can access the Code. Web access is supported for industry standard browsers on PC and Mac platforms. Additionally, the website recognizes when a visitor is interfacing from a mobile device and automatically changes the view to a "mobile-friendly mode." Future developments will make the experience of visitors even more efficient and productive, though these tools may be sold as a Premium service. Municode.com meets all Priority 1 checkpoints under the W3C's Web Content Accessibility Guidelines 1.0 Specification (WCAG).

Association Support

Municode supports many Clerk, Attorney, Municipal and County Associations, additionally we partner with the International Institute of Municipal Clerks and International Municipal Lawyers Association to provide services to their members. Our Vice President of Sales, Dale Barstow, is the President of the Municipal Clerks Education Foundation. All of this support is motivated by our desire to "give back" to the people who have made us successful, as well as our goal to stay close to our Customers. Municode is keenly interested in assisting you with your needs and we feel our focus, company and personnel perfectly match your goals. We appreciate your interest and look forward to your review of the rest of our information.

PART ONE – PHASE ONE
INCORPORATE AMENDMENTS, LEGAL REVIEW & CONFERENCE

MUNICIPAL CODE CORPORATION, a corporation duly organized and existing under the laws of the State of Florida, hereinafter referred to as Municode, hereby offers to perform legal review and implementation services for the **CITY OF MUSKEGON, MICHIGAN**, hereinafter referred to as Client.

Material. The following sections describe the nature of material included or excluded in the project, returning an archival copy to the Client and adding material to the on-line collection.

- *Included Ordinances.* All legislation of a general and permanent nature, passed in final form by the Client, as of the cutoff date established by the Municode editor, will be included in the new Code. Municode prefers the material in an editable electronic form, and will rely upon the electronic media during the codification process when furnished electronically. However, materials are not required to be furnished in electronic form and can be provided as a printed copy. All material received by Municode will be acknowledged via e-mail to establish a record of included ordinances. Research of minutes can be provided as agreed upon by the Client and Municode.

- *Omitted Ordinances.* Legislation not of a general and permanent nature will be omitted from the Code unless otherwise instructed by Municode or the Client. Examples of such legislation include: Appropriations; Franchises; Bonds; Vacating Streets and Other Public Properties; Sales of Surplus Assets and Properties; Tax Levies; Special Elections; Contracts and Agreements; Rezoning; Personnel Regulations; Annexations and Disannexations; Tax Anticipated Notes and Issuances of Similar Debt Instruments; Appointments of Named Individuals to Positions within a Governmental Body; Comprehensive Master Plans, Traffic Schedules, and Fee Schedules (however, Fee Schedules can be provided for an additional fee – quotation upon request).

- *Archived Material.* All Ordinances submitted to Municode can be scanned and integrated with a run-time version of the document management software, Laserfiche, and returned to the Client on a CD.

- *Additional Content.* Additional material can be posted on-line along with the new Code. Such material will be excluded from the research, editing and print publication process, but fully searchable on-line. Examples of additional content include: Administrative Rules & Regulations; Policy and Procedure Manuals; and Forms required for applications or to apply for permits or licenses.

- *Incorporate Ordinances.* The ordinances of the Client enacted subsequent to the latest ordinance included in the existing Code will be incorporated into the codification in their appropriate places. The amended or repealed provisions will be removed and the new provisions inserted.

Legal Review and Republication. As was discussed recodification can be expensive and take years to complete, however, we have devised a less expensive and faster way to accomplish a similar result. It begins with a legal review that provides you with a snapshot of possible conflicts and issues of concern. The conflicts and concerns are corrected by republishing the Code.

Conflicts. Most conflicts arise over time, and are caused by changes in other bodies of law, such as the state statutes. The state continually revises its statutes and ordinances based upon previous authority may end up conflicting with the state law despite no change to the local law. In order to ensure that a Code is adequately maintained, we recommend a complete legal review every 5-15 years. The time depends upon the number of ordinances passed and the extent to which the state statutes changed since the last review.

Staff of Attorneys. Municipal Code Corporation (Municode) has a staff of full-time attorneys that provide our legal services. Our attorneys are well-versed in local government law and in areas of concern with regard to codification. They also have the benefit of knowledge gained from experience working with many local governments. Please review our corporate resume that is attached.

One of our attorneys would personally conduct a chapter-by-chapter legal review, including recently enacted ordinances. The review would identify obsolete provisions, conflicts and inconsistencies with current state statutes, as well as conflicts with other Code sections. State law citations are checked and necessary changes and additions are noted. If your concerns are more narrowly defined, you can limit the scope of review to selected chapters or just State Law References.

The Legal Review results in a Legal Manuscript that includes recommendations for curing conflicts, deleting obsolete provisions and other "housecleaning" measures. The Legal Manuscript shows the attorney's recommendations as footnotes and comments within the Code text which allows you to see the context of the issues and recommendations. Comments on ordinances not-yet-codified will appear as endnotes to the Legal Manuscript. It is delivered in print and electronic form for your convenience . All recommendations are intended for the use of an attorney and are not to be considered legal advice to a layperson.

Conference. Municode's attorney is available to answer questions and discuss their findings via teleconference, Webinar or in person. The discussion should include all interested officials, as their participation will help expedite implementation of the approved recommendations.

Client Responsibility. The Client agrees to:

- *Review Legal Manuscript.* The Client shall review the Legal Manuscript and modify and/or approve the proposed Table of Contents and organization of the Code, page format, font type and size, approve number of copies to be printed, binder colors and choice of electronic format and medium.

- *Participation of Attorney.* Ensure the Client's Attorney and other interested personnel attend and participate in the project, including on-site or teleconference and review of the proofs.

PART ONE – PHASE TWO
IMPLEMENTATION & REPUBLICATION

MUNICIPAL CODE CORPORATION, a corporation duly organized and existing under the laws of the State of Florida, hereinafter referred to as Municode, hereby offers to perform republication services for the **CITY OF MUSKEGON, MICHIGAN,** hereinafter referred to as Client.

Municode will research, edit, index and publish (both in print and electronically) the finally-enacted legislation Client specifies for inclusion in the Code.

Implementation of Approved Recommendations. Recommendations chosen for action will be incorporated in the Code by aggregating all changes by republishing and readopting the entire Code.

Editorial Work. The editorial work on the Code will include the following:

- *Repaginating the Code.* Municode will re-process the existing pages into new pages with new page numbers. The supplement numbers are removed and all pages are redone to remove blank and short pages within the chapters.

- *Review Pages and Numbering.* Municode will review the pages and numbering to advise the Client of any inconsistency within the Code. The Client will approve all changes made to the republished Code.

- *Page Format.* Municode's page format is designed for consistency and readability. The page size can be 8 ½ x 11 inches, single column or double column. We provide two different page headers, chapter and Code name, to allow better navigation within the Code. We also provide ears to designate the section the page contains. Our page numbering allows for growth within the volume, as does our reserved chapter options. Page format can be consistent with the current page format or it can be modified as needed. The editor will discuss options prior to proofs.

- *Type and Font.* Various fonts and type sizes are available for text. Municode will provide samples of the fonts available. Municode will publish the Code in New Century School Book font in ten-point type unless otherwise specified. Additional samples can be provided. Notice of such font change must be given prior to the completion of the editorial work so that the impact upon cost can be determined and discussed. We recommend a ten-point type size to reduce the size of the volume. The ten-point size is legible and also provides for minimizing the volume size. We also offer eleven and twelve-point size.

- *Graphics.* Graphics and other material that require special methods of reproductions or modification will be charged as set out on the Quotation Sheet. We ask the Client to forward an electronic file of the graphics included in the Code and/or a clean printed copy.

- *History Notes.* History notes from the existing Code will be maintained in the new Code. Municode will also add a note for each section added during the project. The note will indicate the source from which the section is derived. History notes are placed at the end of the section being amended.

- *Chapter Analysis.* Each chapter of the new Code will be preceded by a detailed analysis listing the articles, divisions, and sections contained therein.

- *Adopting Ordinance.* Municode will provide an Adopting Ordinance upon completion of the project.

Index. A comprehensive, legal and factual general index for the entire Code will be prepared. All sections are indexed under major subjects with appropriate section citations. Columnar citations are used to enhance the ease of reference.

Tables. The following Tables will be prepared for the new Code:

- *Table of Contents.* This Table will list the chapter, articles or divisions of the Code, with appropriate page numbers.

- *Additional Tables.* Should the Code contain any additional tables, Municode will update and maintain them.

- *Comparative Table.* If feasible, Municode will prepare a Comparative Table, listing the ordinances included in the Code, in chronological sequence and setting out the location of such ordinances in the Code. A table will also be prepared setting out all sections of the prior Code included in the new Code.

Proofs. After the editorial work has been completed, Municode will submit one set of proofs to the Client for review. The Client may make word changes on the proofs without charge. However, the Client will be charged for changes or deletions constituting more than one page of type.

It shall be the duty of the Client to return the proofs, with the changes indicated thereon, within forty-five (45) days from the date of their receipt. If proofs are not returned within forty-five (45) days and no notice to the contrary is received by Municode, it will be assumed that no charges are to be made. MCC will then proceed to print the Code and no changes shall thereafter be allowed.

Should the Client request to review the proofs beyond forty-five (45) days but fails to return them within five (5) months, the contract balance shall become due and payable. Upon mutual agreement regarding time and compensation, Municode shall update the proofs with subsequent enactments before delivery of the printed Code.

Municode guarantees typographical correctness. Errors attributable to Municode will be corrected throughout the term of the contract without charge to the Client. Municode's liability for all services shall extend only to the correcting of such errors in the Code or future supplements, not to any acts or occurrences as a result of such errors and only so long as the contract is in effect.

Delivery of Code. A summary of features available on municode.com follow. For a more detailed explanation see the page titled "Website Services" at the end of this proposal.

- *Electronic Format and Delivery Options.* The new Code can be delivered in a variety of electronic formats and mediums. Supported formats include HTML, PDF, RTF, XML and integrated with the dtSearch Engine. Electronic delivery mediums include posting on-line, CD and download (FTP).

- *Electronic Features and Tools.* The Code integrated with dtSearch (either posted on municode.com or delivered on CD or download as MuniCode Desktop) will have the following tools available to the user, search (simple and Boolean), ranked hit list, search history, print / save selected sections, e-mail selected sections (on-line only), expandable Table of Contents, automatic conversion to "mobile-friendly mode" when viewed from a hand held device, ability to link to individual sections from external content and customization of banner to match Client's website design.

- *Printing and Binding.* The number of copies needed by the Client will be printed on acid-free paper in the chosen format. Color printing is available at an additional charge. Standard binding for the Code is three-post, expandable, black, leatherette binders with gold, silver or white stamping. Alternate binders, such as D-ring or polyvinyl, are available. The following binder colors are available: Brittany blue, deep green, maroon and semi-bright black. A Seal or logo can be added in addition to the text on the front and spine of the binder, if desired. Divider tabs for each major section of the Code and Index are also provided.

  Our paper vendor is chain-of-custody certified with the Forest Stewardship Council (FSC), Sustainable Forest Initiative (SFI) and Programme for Endorsement of Forest Certification schemes (PEFC).

- *Reprints or Pamphlets.* Selected Chapters, or combinations of Chapters, may be reprinted for distribution. Pamphlets are provided separately, based upon then current price list. They can be provided with binders, paper covers, tabs and all other standard publishing options. Municode can also provide these to subscribers. See Distribution under Additional Services.

Client Responsibility. The Client agrees to:

- *Amendatory Legislation.* The Client shall immediately forward all adopted legislation (including amendments, the Charter, Special Acts and other pertinent rules and regulations having the effect of law) to be codified on a continual basis. Submission should be timely and can be sent in electronic or printed form.

- *Submission of data*. The Client shall provide data, graphics and tables of the highest reproducible quality, preferably in their original, electronic format. Provide a black and white line art seal or logo for the binders, if desired.

- *Proofs*. The Client will review and return the proofs within 45 days of receipt. Changes to the text should be marked directly on the proofs. Please note delaying the return of proofs can delay the project. Changes not discussed at conference, and deletions / additions constituting more than 5% of the total to the proofs may result in a proof update fee. Should the Client fail to return proofs within five (5) months, the balance of the contract shall become due and payable. Additional copies of proofs can be provided upon request.

QUOTATION SHEET FOR
CITY OF MUSKEGON, MICHIGAN

Incorporating Amendments, Legal Review & Conference,

- Incorporating Amendments & Legal review[1] of the Code of Ordinances — $7,500
- Conference (please select one)

  [ ] Teleconference with Municode attorney, per 3 hour conference — No charge

  [ ] Conference with Municode attorney — $1,000 (including travel)

Implementation & Republication Base Cost, includes — $10,500

- Receipt, review and organization of materials
- Implementation of approved legal findings
- Editing
- Graphics[2] & Tabular[3] matter
- Page formatting (make selection below)
- Proofreading
- Proofs
- Indexing
- Creation of Tables[4]
- 0 copies (PDF copy will be provided)
- Adopting Ordinance
- Code on Internet, first year[5]
- Base number of pages

Estimated pages based on page format and font size			
Page Format	**Font Size**		
	10pt	11pt	12pt
Single Column	1000	1130	1250
Double Column	714	870	940

Elections to be made applying to the above project:

- Font - New Century Schoolbook will be used as the font unless otherwise indicated. Other choices include Helvetica, Times New Roman, Avant-Garde Demi, Courier, Palatino, Helvetica Narrow, Century Gothic and Arial-MT
- Page Format - Please circle one (Single Column or Double Column)
- Font Size - 11 point is recommended; 10 and 12 point are available.

Items not included in Base cost:

- Additional pages over the base or material amended or added after conference
  - 8 ½ x 11 inches, single column, per page — $18
  - 8 ½ x 11 inches, double column, per page — $22
- Tabular Matter in Color, per page — $2.50
- Additional Copies/Binders/Tabs — Quotation upon request

---

[1] Sales Tax is additional where applicable.
[2] Includes printing all copies. Additional fee if graphic includes color.
[3] Tabular matter is defined as Algebra formulae, or other materials that require special programs or extra editorial time to modify and prepare for inclusion in an update.
[4] The following Tables will be created and are included in the Base Cost: Supplement History Table, Code Comparative Table, State Law Reference Table and Ordinance History Table. An additional hourly charge applies for creation, modification, addition or updating of any table other than those enumerated in this footnote.
[5] After the first free year, the annual Code on Internet fee will be $700 to include our CodeBank Service; however, the Client can choose to have the Code on Internet only at $550 per annum or both the Code on Internet and CodeBank Service for $700 per annum.

Items not included in Base Cost Continued:

- Freight — Actual freight
- State Sales Tax — If applicable
- Archived Ordinances; integration with Laserfiche
  - ❑ Up to 3,000 images, excess images $0.50/image — $1,500
    - Future Updates at $1.00 per image
  - ❑ Online Document Hosting – First Year — $1,000
    - Annual hosting renewal at $500 and $.035 per image hosted

Payments for Services – Implementation & Republication base cost split into three payments – can be budgeted over two fiscal years[6]

- Upon submission of legal manuscript — $7,500
- Commencement of Implementation and Republication phase — $4,200
- Submission of Proofs — $3,675
- Delivery — Balance

[6] Payments can be scheduled through two (2) budget years.

SUPPLEMENT SERVICE

After publication of the new Code, Municode will update the Code as legislation is enacted.

1. **Material**. The Client shall forward a copy of legislation upon enactment. Material is preferred in an electronically editable format and should be sent to ords@municode.com. Every ordinance sent to Municode will be acknowledged via e-mail. A complete list of legislation recorded in an update will be provided. Municode will hold legislation pending a schedule or begin the job as established with the Client.

2. **Additional Provisions**. Municode can add provisions (e.g. charter, zoning, land development regulations) not included in the original project through the Supplement service. They will be included in a Supplement or as a separate project and appropriate updates will be made to the Code and tables. Additional divider tabs or binders will be provided as necessary. Municode will advise of all options and applicable costs.

3. **Editorial Work**. The Supplement editorial team, who is supervised by a licensed attorney and consists of a legal editor, proofreader and indexer, will review the legislation to determine proper placement within the Code. Municode will adhere to the structure and style contained in the ordinance unless changes are required to ensure consistency with other text in the Code. The team will also update the Table of Contents, catch lines, reference tables and index. Editorial notes will be appended to sections that require additional explanation. A Supplement History Table is provided to note all ordinances included. Municode has Supplement teams trained in the use of InDesign, and will editorially preserve the integrity of form of such files whether displayed on-line or in print.

4. **Deliverables.** Updates can be delivered electronically or as printed copies, and on a schedule designed to meet the Client's needs.

   a. ***Electronic Updates.*** Amendments to the electronic version of the Code (CD, Internet, PDF, etc.) are incorporated into the Code and a fully searchable, complete Code will be delivered. Electronic Updates are included in the base page rate and clients who receive both Electronic Updates and Printed Supplements receive the Printed Supplements at no charge. Electronic Updates can be provided on their own schedule, or accompany Printed Supplements.

   b. ***Printed Supplements.*** Amendments to the printed Code occur in the form of Printed Supplement pages that are issued as replacement pages. Printed Supplements include updated Table of Contents, Code Comparative Table, index and text pages. The base page rate includes a copy of each Supplement for every printed Code. Printed Supplements will be delivered in bulk to the Client, unless Client chooses to utilize Municode's Distribution Services

   c. ***Schedule.*** Amendments are provided on a schedule designed to meet the needs of the Client. The schedule can be weekly, biweekly, monthly, bi-monthly, quarterly, tri-annual, semi-annual, annual or upon authorization. Electronic Updates can occur on a more frequent schedule than Printed Supplements.

5. **Posted Ordinances.** Municode can post newly enacted ordinances on the web between Supplements. They are posted in their original form as a PDF and must be sent in an editable format via email. Although these ordinances will be a part of your Code database, they are not incorporated (codified) into the Code until a Supplement or Electronic Update is prepared. Once the posted ordinances, except for ordinances in the OrdBank, are included in a Supplement or Electronic Update, they are removed from the website.

   a. ***NOW Ordinances (New Ordinances on the Web).*** NOW ordinances are presented on the initial page of the on-line Code in a table that includes ordinance title, adoption date and description. This table also contains a link directly to the ordinance for viewing.

   b. **OrdLink.** Ordlink expands the NOW service by highlighting the affected section in the Table of Contents; Linking the amended section in the Code text to the ordinance(s) in the NOW table; and Linking the ordinance in the NOW table to the amended text sections of the Code.

   c. **OrdBank.** Is a permanent collection of all ordinances sent to Municode, listed chronologically and organized by Supplement number, presented on-line with number, date and a brief description. Each ordinance in the list is linked to the actual ordinance as enacted, and from the History Note of the section derived from the ordinance.

ADDITIONAL SERVICES

1. **Distribution.** Fulfillment services are available to distribute individual printed copies of Codes and Supplements to departments or subscribers at no additional fee to the Client. Municode can sell the Codes, Supplements, chapter reprints, binders and tabs at a pre-determined price. Municode assumes all risk and expense for providing these items. Orders can be placed through our online ordering, via fax, mail or telephone. More detailed information about distribution services will be provided after the return of the proofs.

2. **Future Legal Review**. At any point during the term of this Agreement, or extensions thereof, Municode can provide additional legal review to identify inconsistencies, obsolete provisions or compare the Code to current State Law. State Law references can be updated in conjunction with this legal review or as a separate engagement.

3. **MuniPro Advanced Research Tools.** While access to the Code and ordinances is free to everyone, Municode has developed a suite of premium tools for professionals who need advanced research abilities. MuniPRO provides subscribers with the following tools:

- **MuniPRO Search.** Search all codes within one state, multiple codes within one state, or search all codes in the entire US! Search results are sorted by relevancy and indicate the source publication, showing excerpts and keyword highlighting.
- **MuniPRO Favorites**. Create a "favorites" list of frequently visited Codes or sections. This will save time by making navigation a one-click process from the Dashboard.
- **MuniPRO Notes**. Create a note and attach it to any document in any publication. Note icons will show in both the Table of Contents and search results page, alerting the user to a previously written note. Notes can be shown or hidden when browsing and searching a publication, and a global listing of notes can be accessed with a single click from the Dashboard.
- **MuniPRO Drafts**. Begin a new ordinance draft to keep track of pending legislation. Drafts icons will appear in the Table of Contents and search results, and can also be accessed from a single click.
- Our MuniPRO service may be purchased as an annual subscription for **$495 per year**. These subscriptions are based on concurrent users, so if you have five employees in your office, but only three users will be logged in at a given time, you need to purchase only three subscriptions.

4. **Electronic Records Management Software and Services (Laserfiche).** MCCi is the largest Laserfiche Var in the United States and focuses on Local Government. With over 400 City/County clients, MCCi can provide your organization with the most experienced professionals to implement and support your Laserfiche solution. Laserfiche software is used for Electronic Records Management and here are just some of the features: scan, index, search, archive, automate approval processes, make records available via the web, manage records retention, and integrate with your other software systems.

5. **Utility Billing Services (MuniBills)**. MCCAdvantage offers billing, statement and remittance processing services as an additional benefit under this agreement. MCCAdvantage, a subsidiary of Municode, can provide the client with design, printing and mailing services for customer billing/statements of all types. These services also include remittance payment options, software and other billing solutions. Pricing information for this service can be supplied upon request.

SUPPLEMENT SERVICE QUOTATION SHEET FOR CITY OF MUSKEGON, MICHIGAN

Supplement Service Base Page Rate[7]

Page Format	Base Page Rate
Single Column	$18 per page
Double Column	$22 per page

Base page rate above includes

- Acknowledgement of Material
- Data conversion, as necessary
- Editorial Work
- Proofreading
- Indexing
- Creation of Tables[8]
- Schedule as selected by Client[9]
- Updating Electronic versions[10], (e.g. CDs and Internet)
- Printing 0 copies – PDF copy will be provided

Additional Services that apply to Supplement Service:

• Code on Internet, annually[11]	$550
• Tabular Matter Color printing, per page	$2.50
• Graphics[12] & Tabular[13] matter, per graphic or table	$10
• Electronic delivery handling fee, per delivery[14]	$75
• New Ordinances on the Web (NOW), per ordinance	$25
• OrdLink[15], per ordinance	$50
• OrdBank[16] per ordinance	$10
• Freight, prebilled	Actual freight
• State Sales Tax	If applicable

Payment for Supplement and Additional Services
Invoices will be submitted upon shipment of project(s).

Other Additional Services:

MuniPRO, per annum subscription	$495[17]
Electronic Records Management Software and Services (Laserfiche)	Quotation upon request
Document Scanning Services (MuniScan)	Quotation upon request
Utility Billing Services (MuniBills)	Quotation upon request

---

[7] All prices quoted in this section may be increased no more frequently than annually in accordance with the Producer Price Index – Internet Publishing and web search portals (NAICS 519130) as reported by US Department of Labor – Bureau of Labor Statistics.

[8] The following Tables will be updated and are included in the Base Page Rate: Supplement History Table, Code Comparative Table, State Law Reference Table and Ordinance History Table. An additional hourly charge applies for creation, modification, addition or updating of any table other than those enumerated in this footnote.

[9] Schedule for Supplements can be weekly, biweekly, monthly, bi-monthly, quarterly, tri-annual, semi-annual, annual or upon authorization. Electronic Updates can occur more frequently than printed Supplements.

[10] We do not charge a per page rate for updating CDs or the Internet – this is included in the supplement per page rate.

[11] After the first free year, the annual Code on Internet fee will be $700 to include our CodeBank Service; however, the Client can choose to have the Code on Internet only at $550 per annum or both the Code on Internet and CodeBank Service for $700 per annum.

[12] Includes printing all copies. Additional fee if graphic includes color.

[13] Tabular matter is defined as Algebra formulae, or other materials that require special programs or extra editorial time to modify and prepare for inclusion in an update.

[14] "delivery" is defined as making updated electronic data available to the Client on CD-ROM, FTP. Fee applies whenever content is delivered as HTML, PDF, RTF, XML or integrated with a search engine, via one of the afore-mentioned mediums.

[15] If OrdLink is selected the NOW service is not necessary.

[16] OrdBank requires participation in NOW or OrdLink service. Fee for combined services is either $35 with NOW or $60 with OrdLink per ordinance.

[17] These subscriptions are based on concurrent users, if you have five employees, but only three users will be logged in at any given time, you need to purchase only three subscriptions.

Municipal Code Corporation • P.O. Box 2235 Tallahassee, FL 32316
info@municode.com • 800.262.2633
fax 850.575.8852 • www.municode.com

This proposal shall be valid for a period of ninety (90) days from the date appearing below unless signed and authorized by Municode and the Client.

Term of Agreement. This Agreement shall begin upon execution of this Agreement and end three years after the publication date of the new Code. Thereafter, the Supplement Service shall be automatically renewed from year to year provided that each party may cancel or change this agreement with sixty (60) days written notice.

Submitted by:

MUNICIPAL CODE CORPORATION

Municode Officer: ______________________________

Title: ______________________________

Witness: ______________________________

Date: ______________________________

Accepted by:

CITY OF MUSKEGON, MICHIGAN

By: ______________________________

Title: ______________________________

Witness: ______________________________

Date: ______________________________

Date: **February 12, 2013**

To: **Honorable Mayor and City Commissioners**

From: **City Clerk's Office**

RE: **Encroachment Agreement – Placement of Public Benches**

SUMMARY OF REQUEST: Our agreement with Perma Advertising, owner of the benches placed throughout the community for public use has expired. Attached is an agreement to renew the contract for ten years.

Changes to the proposed agreement include five benches for exclusive use of the City to advertise (the previous agreement authorized three), allowance of 40 benches at locations approved by staff (current agreement allowed 35 benches), and Perma Advertising also authorizes use of two additional benches at the end of Wilcox Avenue for use of the public. The proposed agreement also gives the ability for the City Manager to approve additional benches within the agreement period.

FINANCIAL IMPACT: The City will collect a $5 per month, per bench, encroachment fee.

STAFF RECOMMENDATION: To approve the agreement as presented.

ENCROACHMENT AGREEMENT

PLACEMENT OF PUBLIC BENCHES

THIS AGREEMENT, is made between the City of Muskegon, 933 Terrace Street, Muskegon, Michigan ("City") and PERMA Advertising and Sales Company of Pierceton, Indiana ("PERMA").

1. PLACEMENT OF BENCHES AND ENCROACHMENTS IN THE CITY. The City agrees that PERMA may place its comfort resting benches containing advertising material at the locations of forty (40) benches as set forth in the attached Schedule A. The City Manager may at his discretion authorize additional locations within the timeframe of this agreement. The benches shall be placed on private property, except that they may encroach onto the public sidewalk or public way or sidewalk and privately occupied property. The parties agree and recognize that all of the locations involve placements upon private property, and that this agreement and list do not apply to or allow the placement of said benches by PERMA on public parks or on public property except to the extent of the encroachment.

2. CONSIDERATION FOR ALLOWANCE OF ENCROACHMENT AND AUTHORIZATION. The City's authorization and allowance of encroachment for the benches at the said locations shall be compensated by a payment to the City in advance of $5.00 per month or part thereof for each bench. Additionally, during the life of this agreement, PERMA will supply at no charge (artwork production included) five (5) benches for the exclusive public advertising use of the City. PERMA also authorizes the use of two (2) benches at the end of Wilcox Avenue (at the beachfront) for use of the public. PERMA may add a nameplate recognizing PERMA for its donation and contact information.

3. CONDITIONS AND COMMITMENTS OF PERMA.

3.1 PERMA agrees that it shall not place benches encroaching or located on public property or rights of way at any other location in the City except those authorized by this contract. The City has the right to immediately remove any bench if it is found to be dangerous, impedes traffic, needed construction, repairs, etc. in the area. The City agrees to inform PERMA when benches are removed by the City.

3.2 PERMA warrants and guarantees to the City that it has full permission and authority of all private property owners or occupiers to place its benches on the private properties set forth herein.

3.3 PERMA agrees that the advertising placed upon the benches shall be for the purpose of advertising commercial, industrial or public service activities, and no advertising shall involve or encourage the use of illegal or controlled substances or material in aid of the use of same, nor shall they display obscene or offensive materials. PERMA agrees that the City

Commission shall have the right of final determination on whether any advertising shall be excluded or allowed on the said benches in the event of a dispute.

3.4 Benches shall be safely constructed designed to support at least twice the maximum weight anticipated to be placed upon them. The benches shall not exceed the dimensions of 24 inches in height and 96 inches in length.

3.5 PERMA shall keep the benches in safe condition and repair and shall be inspected at least twice every twelve months. An annual certification shall be forwarded to the Clerk stating the date of the inspection and any necessary repairs if needed. Any bench damaged shall be repaired or removed within 24 hours notice by PERMA. In the event of failure to remove a damaged bench the City may remove and dispose of the bench.

3.6 PERMA shall insure the benches with public liability insurance, written by companies authorized to do business in the State of Michigan, and shall cause the said insurance to name the City of Muskegon as an additional insured. The certificates or policies shall contain the provision that the City of Muskegon shall be given written notice at least 30 days before any cancellation or reduction of coverage for any reason. Minimum insurance liability limit shall be $2,000,000.00.

4. INDEMNITY, PERMA agrees to indemnify and hold harmless the City of Muskegon from any and all claims and demands for damages or expenses arising out of the placement or the condition of the benches in the City. Said obligation shall include the payment of all costs, expenses, attorney fees, costs of preparation, consultant, expert or laboratory fees, and any other expense in connection with any such claim, as well as the payment of all damages found to exist against the City, in whatever amount.

5. TERM. This agreement shall continue in effect for a period of ten (10) years from its effective date. At the end of the term the said benches shall be removed by PERMA. If PERMA fails to remove same, the City may remove them and dispose of them in its discretion.

6. TERMINATION FOR CAUSE. In the event PERMA violates any condition or undertaking set forth in this agreement, the City may terminate or partially terminate this agreement, in regards to some or all of the benches placed in the City, upon 30 days notice of the violation given to PERMA at its address above. In the event the breach or violation is cured within the said 30 days to the City's satisfaction, the City will rescind its revocation or termination.

7. NON-WAIVER. In the event any breach or violation of this agreement occurs and the City takes no action, the said failure to take action shall have no effect on subsequent breaches or violations of this agreement and all remedies therefore are preserved.

8. NO THIRD PARTY BENEFICIAREY. This agreement shall benefit only the parties to this agreement, and not any third party.

9. BENEFIT. This agreement shall be binding upon and inure to the benefit of the respective parties, their successors and personal representatives.

10. EFFECTIVE DATE. This agreement shall be effective on

______________________.

WITNESSES:	CITY OF MUSKEGON
______________________	______________________ Stephen J. Gawron, Its Mayor
______________________	______________________ Ann Marie Cummings, its Clerk
	PERMA ADVERTISING & SALES COMPANY
______________________	By______________________

EXHIBIT A

Bench Locations

1. N.W. Sanford/Laketon
2. N.E. Ada/Getty
3. N.W. Henry/Pulaski
4. Apple/Creston
5. N.E. Sherman/McCracken
6. S.W. Lakeshore/Manns
7. N.W. Laketon/Henry
8. N.E. Laketon/Getty
9. S.W. Laketon/Getty
10. N.W. Henry/Sherman
11. S.W. Lakeshore/McCracken
12. N.E. Sherman/Henry
13. N.W. Webster/First
14. W. First between Clay & Western
15. N.W. Peck/Laketon
16. S.W. Laketon/Peck
17. N.W. Terrace/Clay
18. N.W. Henry/Young
19. N.W. Pine/Webster
20. N.E. Getty/Apple
21. S.E. Peck/Terrace
22. S.E. Laketon/Wood
23. S.W. Laketon/Wood
24. S.W. Jefferson/Clay
25. Clay/First
26. Morris/Second
27. N.E. Marquett/Getty
28. S.W. Peck/Isabella
19. N.E. 6^{th}/Laketon
30. S.E. Sanford/Apple
31. Terrace/Muskegon (City Hall)
32. N.E. Laketon/Wood
33. N.W. Laketon/Wood
34. Laketon/Barclay
35. Laketon/Franklin
36. Lakeshore/Frisbie
37. Getty/Catherine
38. Hartford/Terrace
39. Quarterline/Marquette
40. Sherman/Lincoln

AGENDA ITEM NO. ____________________

CITY COMMISSION MEETING ________________________

TO: Honorable Mayor and City Commissioners

FROM: Bryon L. Mazade, City Manager

DATE: January 22, 2013

RE: 2013-2014 Labor Agreement with Police Command Union

SUMMARY OF REQUEST:
To approve the tentative bargaining agreements between the City of Muskegon and the Police Command Union (Command Officers Association of Michigan) for years 2013 and 2014.

FINANCIAL IMPACT:
Previously provided.

BUDGET ACTION REQUIRED:
None at this time.

STAFF RECOMMENDATION:
To approve the tentative agreements and the attached resolution to change the pension benefits.

COMMITTEE RECOMMENDATION:
None.

RESOLUTION FOR CHANGING MERS BENEFITS (OTHER THAN DB COMPONENT OF HYBRID PROGRAM)

MERS Municipal Employees' Retirement System

In accordance with the MERS Plan Document of 1996, the City of Muskegon
(Participating Municipality)

6116 adopts the following benefits for: Division 22 - Police Command
(Municipality No.) (Reporting Unit No., MERS Division No. and Name)

A "division" is defined as an employee or group of employees covered by the same benefit programs **and** the same employee contribution program. Each division has a specific MERS number and name, such as "Div. 10, General-Admin.," and is part of a Reporting Unit, such as: "01."

Supporting Supplemental Valuation is dated 12/04/2012

BENEFIT MULTIPLIER

From ____________ To ____________ Effective Date ____________
(Current Benefit Multiplier) (New Benefit Multiplier

Provisions for Earlier Normal Retirement

☒ F50/25 ☐ F50/30 ☐ F(N)-Years and Out (Specify number of years) ____________
☐ F55/15 ☐ F55/20 ☐ F55/25 ☐ F55/30

Effective Date 03/01/2013

EMPLOYEE CONTRIBUTION RATE

New Rate ____________

Effective Date ____________

ADDITIONAL BENEFITS AFFECTING FUTURE RETIREES

☐ FAC 3 ☐ FAC 5 ☐ V-6 ☐ V-8 ☐ V-10 ☐ RS - 50%

☐ D-2 ☐ E-2 ☐ DROP+ with ______ %

Effective Date ____________

RETIREE COST-OF-LIVING BENEFIT PROGRAMS FOR CURRENT RETIREES

☐ E Standard ☐ E-1

☐ E - Other (Specify Factor ____________ Adjustment Years ____________)

Effective Date ____________

WINDOW PERIOD (If applicable)

From ____________ To ____________
(Date) (Date)

I CERTIFY THAT THE ABOVE WAS ADOPTED BY Muskegon City Commission ____________
Governing Body Date of Meeting

____________ City Clerk ____________
Authorized Signature Title Date

NOTE: Standard/Nonstandard Benefit Provisions—*Attach page fully describing provision(s), and (1) a complete copy of the fully executed collective bargaining agreement and a certified copy of official minutes where the collective bargaining agreement or this Resolution was adopted, or (2) a copy of the arbitration or mediation decision. If further information is needed, please contact MERS Employer Services Division at 1 (800) 767-6377.*

MERS Form (F-18) Continued

Additional benefit changes for division 22 (Police Command):

1. Reduce maximum pension amount from 80% to 75%
2. Overtime pay no longer to be included in final average compensation
3. Accumulated leave payout includable in final average compensation is capped at 240 total hours.

December 4, 2012

Mr. Timothy Paul
City of Muskegon

In care of:
Municipal Employees' Retirement System of Michigan
1134 Municipal Way
Lansing, Michigan 48917

Subject: Supplemental Valuation for the City of Muskegon (6116), Division(s) 22

Attached are the results of a supplemental valuation prepared for the City of Muskegon in order to determine the contributions necessary to support the following Benefit Program under the Municipal Employees' Retirement System of Michigan, in accordance with Act. No. 427 of the Public Acts of 1984, as amended, and the MERS plan document as revised:

Division	Change in Benefit
Police Comm (22)	50/25; 3.0% (75% max); Exclude overtime in FAC; Max 240 leave hrs. in FAC

This report may be provided to other interested parties only in its entirety and only with the prior permission of MERS and the municipality.

Please see the Important Comments and the Comments on the Investment Markets, immediately following this cover letter, for important information which is essential to understanding the results presented in this report. In addition, please review the Impact of Adopting the Benefits page(s) following the Employer Computed Contributions page(s).

Sincerely,

Cathy Nagy

Cathy Nagy, FSA, MAAA
Actuary

W. James Koss, ASA, MAAA
Actuary

MERS Supplemental Valuations - Important Comments

1. As amended, effective July 1, 2012, Section 43C of the MERS Plan Document includes the following requirements, which are not modifiable (subsection (5)):
    a. At the time a supplemental actuarial valuation is requested, and at the time a new benefit provision is adopted, the employer must be current in the payment of all required employer and member contributions (subsection (1)).
    b. Both the requesting division and the participating municipality or court must be not less than 100% funded on an actuarial basis as of the last December 31 valuation date, based on the actual benefit provisions in effect when the supplemental valuation is requested or completed. The governing body may make a cash contribution, or transfer employer assets from a different division, or both, in order to meet the 100% requirement. If the requirement is not met, MERS and its actuary will not complete the requested supplemental valuation (subsection (2)).
    c. The proposed benefit provisions may not be adopted if the results of the supplemental valuation disclose there would be a funded percentage less than 100% on an actuarial basis (using the same valuation date as in requirement (b.)) for either the division or the entire municipality or court. The governing body may make a cash contribution, or transfer employer assets from a different division, or both, in order to meet the 100% requirement (subsection (3)).
    d. The 100% funded percentage requirements "shall not preclude a participating municipality or court whose actuarial funded level is below the required funded level from requesting a valuation, where the purpose of the valuation is to reduce actuarial liabilities by the proposed change in the existing benefit program," and shall not preclude adoption of the change where the valuation results indicate the change reduces such liabilities (last sentence of subsections (2) and (3)).
2. The reader of this report should keep in mind that actuarial calculations are by their nature imprecise, as they are mathematical estimates based on current data and assumptions of future events (which may or may not materialize).
3. Actuarial calculations can and do vary from one valuation year to the next, sometimes significantly if the group valued is very small (less than 30 lives). As a result, the cost impact of a benefit change may fluctuate over time, as the demographics of the group changes.
4. The calculations in this report were prepared based on December 31, 2011 demographic and financial information unless noted elsewhere in the report.
5. The valuation date is December 31, 2011.
6. The valuation methods and Retirement Board-approved assumptions are consistent with those used in the December 31, 2011 Annual Actuarial Valuation, unless noted elsewhere in the report.

7. In the event that more than one plan change is being considered, the user of this report should remember that the results of separate actuarial valuations cannot be added together. The total can be considerably greater than the sum of the parts due to the interaction of various plan provisions with each other and with the assumptions used.
8. Retirement benefits and employer contributions are based on a percentage of members' gross pays, including base pay, overtime pay, longevity pay, and several other miscellaneous items. If total gross payroll exceeds the reported salaries, the dollar contribution amounts shown in this report should be increased proportionately. The above percentages of payroll will not be affected, however.
9. For divisions that are closed to new hires, with the new hires, transfers (unless the Alternate Transfer Provision is adopted by the municipality) and rehires being covered by the MERS DC Plan, by any non-MERS DB or DC plan or by no plan, the Retirement Board has adopted the "Amended Amortization Policy for Closed Divisions Within Open Municipalities". This policy accelerates the payment of the unfunded accrued liability.
10. The results in this report were based on information provided to MERS by the municipality. The actuary is unaware of any additional information that would impact these results. If the information in the "Request for Supplemental Valuation" is incorrect or incomplete, the actuary does not assume responsibility for the accuracy of that information, and the requester (or reader) of this valuation report may not rely on the results and should advise MERS promptly.
11. The results in this report do not show the potential impact that the adoption of the revised benefits may have on other post-employment benefits (such as retiree health care insurance) or ancillary benefits (such as life insurance).
12. If the user of this report is not sure how to interpret certain results in the report or how to read the report, they should contact the MERS Office of Marketing and Employer Services at (800) 767-6377 before relying on the results in this report.
13. Additional disclosures required by Actuarial Standard of Practice:
    a. This report was prepared at the request of the municipality and is intended for use by the municipality and those designated or approved by the municipality. The report may be provided to parties other than the municipality only in its entirety and only with the permission of MERS and the municipality.
    b. The purpose of the supplemental valuation is to show the impact of the proposed benefit change on the employer contribution.
    c. One or more of the signing actuaries are Members of the American Academy of Actuaries (MAAA) and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained herein. The signing actuaries are employees of MERS.

MERS Supplemental Valuations - Important Comments

d. All actuarial calculations have been prepared in conformity with generally accepted actuarial principles and practices and with the Actuarial Standards of Practice issued by the Actuarial Standards Board.
e. This report should not be relied on for any purpose other than the purpose described in the primary communication.
f. The valuation was based upon information furnished by the municipality and MERS administrative staff concerning Retirement System benefits, financial transactions, active members, terminated members, retirees and beneficiaries. We checked for internal and year to year consistency, but did not otherwise audit the data. The MERS of Michigan Actuary Services Department is not responsible for the accuracy or completeness of the information provided to us for these calculations.

City of Muskegon (6116) - Comments on the Investment Markets

The dramatic price declines across the world financial markets in 2008 led to increased volatility unlike any experienced in decades. The following three years, 2009 - 2011, have been less volatile and MERS' portfolio recovered with average annual investment returns of over 10%. While economic worries continue to haunt investors world-wide and market volatility continues, equity markets have rebounded, particularly in the United States. At this time, MERS maintains the 8% annual return assumption on investments in the belief that over the long term this is achievable. However, MERS continuously monitors the investment return assumption to make sure it is reasonable compared to long term expectations.

The actuarial value of assets (funding value), used to determine both your funded status and your required employer contribution, is based on a 10-year smoothed value of assets. Only a portion (four-tenths, for 2008 - 2011) of the 2008 investment market losses were recognized in the December 31, 2011 actuarial valuation report. This reduces the volatility of the valuation results, which affects your required employer contribution and actuarial funded percentage.

As of December 31, 2011 the actuarial value of assets is 121% of market value (up from 116% in 2010). This means that meeting the actuarial assumption in the next few years will require average annual market returns that exceed the 8% investment return assumption.

If the December 31, 2011 valuation results were based on market value on that date instead of 10-year smoothed funding value, the funded ratio for the City would be lower and employer contributions would be higher. If the investment markets do not fully make up for the 2008 losses, employer contribution requirements may rise. MERS' investment strategy employs diversification using various asset categories (stocks, bonds, and to a smaller extent real estate and private equity) to capture as much of the upside return as possible while managing acceptable risk. If contribution increases do become necessary, MERS would work to impose them incrementally.

Remember that only four-tenths of the 2008 market losses are reflected in the December 31, 2011 actuarial valuation report. As was true for past market downturns, MERS expects the markets to continue to rebound. By the time the 2008 market losses would be fully recognized (over the following 6 years), future market gains are expected to partly or fully offset 2008 market losses. This smoothing method is a powerful tool for reducing the volatility of your required employer contributions. However, if the financial markets do not rebound, the result would be gradual increases in your employer contribution requirement over the next 6 years (as described above).

Comment on Actuarial Calculations -The estimate of your future employer contributions in this report are based on the current actuarial assumptions used in the December 31, 2011 actuarial valuation. As always, your required employer contribution rate changes every year, in response to demographic changes, financial experience, benefit provision changes, etc, within your specific plan. The results of future actuarial valuations will differ from the estimates, sometimes materially.

Muskegon, City of (6116) – Police Comm (Division 22)
Employer Computed Contributions -- Based on 12/31/2011 Actuarial Valuation

	Current Benefits	Proposed Benefits	Difference
1. Benefits			
a) Benefit Formula	3.0% (80% max)	3.0% (75% max)	3.0% (75% max)
b) Normal Retirement Age	55	55	
c) Vesting Provision	V-10	V-10	
d) Unreduced Retirement Condition	53/25	50/25	50/25
e) F55 Retirement Condition	-	-	
f) F(N) Retirement Condition	-	-	
g) Rule of X	-	-	
h) FAC Period	FAC - 3	FAC - 3	
i) RS50 Percent	50%	50%	
j) DROP+	-	-	
k) D-2	D-2 (25%)	D-2 (25%)	
l) Benefit E	-	-	
m) Benefit E1	-	-	
n) Benefit E2	-	-	
o) FAC Increase Factor / SLIF Load	1%	3.85%	3.85%
p) Member Contribution Rate	6.00%	6.00%	
q) Annuity Withdrawal Interest Rate	Valuation	Valuation	
2. Member Counts			
a) Active	15	15	0
b) Retired	3	3	0
c) Vested Former Members	1	1	0
d) Total	19	19	0
3. Annual Payroll	$ 1,071,507	$ 1,071,507	$ -
4. Actuarial Value of Assets	$ 6,751,393	$ 6,751,393	$ -
5. Actuarial Accrued Liability			
a) Active	$ 4,731,294	$ 5,020,990	$ 289,696
b) Retired	1,789,121	1,789,121	0
c) Vested Former Members	294,970	294,970	0
d) Pending Refunds	0	0	0
e) Total	$ 6,815,385	$ 7,105,081	$ 289,696
6. Unfunded Accrued Liability (UAL) (5e - 4)	$ 63,992	$ 353,688	$ 289,696
7. Division Percent Funded (4 / 5e)	99.1 %	95.0 %	(4.1) %
8. Cost as a Percentage of Payroll			
a) Employer Normal Cost	9.22 %	10.14 %	0.92 %
b) Amortization of UAL (over 20 years)	0.64	2.54	1.90
c) Total Long Term Employer Contribution (8a + 8b)	9.86	12.68	2.82
d) Total Regular Employer Contribution $ (8c x 3)	$ 105,648	$ 135,864	$ 30,216

The preceding Important Comments pages, Comments on the Investment Markets page, and concluding Impact of Adopting Benefits page are incorporated by reference herein.

This report may be provided to other interested parties only in its entirety and only with the prior permission of MERS and the municipality.

* Each 1% increase in member contributions decreases the computed employer contribution 0.73%. If member contributions are increased to cover the long-term employer cost of the proposed benefits, the member rate would have to be increased 3.86% (2.82%/0.73) in addition to any change in the member contribution rate shown above. This increased rate would apply to all current members and future new members, and it is assumed that the number of active members in this division remains constant in the future. If the cost is to be covered by only current members, the member rate would have to be increased by 4.12% instead of the 3.86%. If the member rate is increased significantly, members may choose to retire earlier than assumed, and the required employer contribution may be affected.

Muskegon, City of (6116) – Police Comm (Division 22)
Impact of Adopting the Benefits

Results reported on the previous page show how the December 31, 2011 annual actuarial report would have been affected by a change in benefit provisions or member contributions. There are many ways to view the change in costs. Different ways are shown in the table below (items 5-7 below), and compared with the previous page's results (items 1-4 below).

Measurements from the Annual Valuation Report	
1. Actuarial Accrued Liability	
a) Current Benefits	$ 6,815,385
b) Proposed Benefits	7,105,081
c) Difference	$ 289,696
2. Division Funded Percent	
a) Current Benefits	99.1 %
b) Proposed Benefits	95.0 %
c) Difference	(4.1) %
3. Long Term Employer Contribution as a % of Payroll of Current and Future Active Members	
a) Current Benefits	9.86 %
b) Proposed Benefits	12.68 %
c) Difference	2.82 %
4. Long Term Employer Contribution as a % of Payroll of Current and Future Active Members Based on Members Paying of the New Benefit and a Constant Number of Active Members	
a) Current Benefits	6.00 %
b) Proposed Benefits	9.86 %
c) Difference	3.86 %
Lump Sum Cost for Current Active Members	
5. Change in Actuarial Present Value of Future Employer Financed Benefits to all Current Active Members	275,369
Fund the Lump Sum Cost Difference as a % of the Future Payroll of Current Active Members*	
6. Paid by the Employer	4.12 %
7. Paid by the Current Active Members	4.12 %

The preceding Important Comments pages and Comments on the Investment Markets page are incorporated by reference herein.

This report may be provided to other interested parties only in its entirety and only with the prior permission of MERS and the municipality.

Note: If member contributions are increased to cover the long-term employer cost of the proposed benefits, the member rate would have to be increased by the amount shown in item 4c. This increased rate would apply to all current members and future new members, and it is assumed that the number of active members in this division remains constant forever in the future. If the cost is to be covered by only current members, the member rate would have to be increased by the amount in item 7. If the member rate is increased significantly, members may choose to retire earlier than assumed, and the required employer contributions may be affected.

Note: The results of this valuation were developed using methods and assumptions consistent with those used in the most recent annual actuarial valuation. This includes the assumption that only a portion of the active members retire during each year of retirement eligibility for unreduced benefits. If members retire immediately at their earliest eligibility for unreduced retirement benefits, the contributions needed to support the proposed benefit change may be larger than shown in the table above. Conversely, if members retire at older ages than projected, the contribution needed to support the proposed benefit change may be smaller than shown in the table above.

*In instances where almost all members of the current population are fully vested, the probability of a refund of member contributions is close to zero, therefore the difference between the employer rate and the member rate is small.