

CITY OF MUSKEGON

CITY COMMISSION MEETING

FEBRUARY 13, 2018 @ 5:30 P.M.

**MUSKEGON CITY COMMISSION CHAMBERS
933 TERRACE STREET, MUSKEGON, MI 49440**

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, February 13, 2018. Pastor Darrin Longmire from Teen Challenge, opened the meeting with prayer, after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen J. Gawron, Vice Mayor Eric Hood, Commissioners Ken Johnson, Byron Turnquist, Debra Warren, Willie German, Jr., and Dan Rinsema-Sybenga (arrived at 5:33), City Manager Frank Peterson, City Attorney John Schrier, and City Clerk Ann Meisch.

218-08 CONSENT AGENDA:

A. Approval of Minutes City Clerk

SUMMARY OF REQUEST: To approve minutes of the January 23, 2018 Regular Meeting.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the minutes.

B. Waiving of Fees City Clerk

SUMMARY OF REQUEST: Staff is requesting to waive all fees associated with a free community event at Heritage Landing on May 26 in celebration of an anniversary for a prominent company in Muskegon. The event will last from 5 pm until dusk.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Staff recommends approval.

C. Fireworks City Clerk

SUMMARY OF REQUEST: Staff has received a request to display fireworks at Heritage Landing on Saturday, May 26th at dusk.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Staff recommends approval based on approval of the insurance and inspection of the fireworks by the Fire Marshal.

D. Purchase of HUD Home at 1015 E Forest Ave Community & Neighborhood Services Department

SUMMARY OF REQUEST: To approve the purchase of a HUD home located at 1015 E Forest Avenue in Oakview Neighborhood for the price of \$34,000.

After the sale, CNS will rehabilitate the single family dwelling as part of the HOME funded Homebuyer Program.

FINANCIAL IMPACT: The funding used for the purchase and rehabilitation will come from 2016 HOME funds.

STAFF RECOMMENDATION: To approve the request to purchase the property.

H. Community Relations Committee Appointment City Clerk

SUMMARY OF REQUEST: To accept the recommendation of the Community Relations Committee to appoint Josie Jones to the Citizen's Police Review Board.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To accept the recommendation.

Motion by Commissioner Johnson second by Commissioner Warren, to approve the consent agenda as presented, except Item E, F, and G.

ROLL VOTE: Ayes: Turnquist, Johnson, Gawron, Hood, Warren, German, and Rinsema-Sybenga

Nays: None

MOTION PASSES

2018-09 ITEMS REMOVED FROM CONSENT AGENDA:

E. Special Event Request – Great Lakes Surf Festival at Pere Marquette Park Planning

SUMMARY OF REQUEST: A special event application has been submitted for the Great Lakes Surf Festival to be held at Pere Marquette Park on August 17 & 18,

2018. It will be a family-friendly event celebrating water sports such as paddleboarding, kayaking, and windsurfing/kiteboarding. City staff has met with the applicant, Joe Bidawid, twice and we have given preliminary approval for the event so that he can obtain sponsors and advertise. He is requesting to add overnight camping with the event, which requires City Commission approval. The camping areas would be similar to what Burning Foot had last year.

Overnight camping proposal: Tent camping is proposed on the beach to the south of the handicap-accessible boardwalk. RV camping is proposed in the grassy area at Margaret Drake Elliott Park adjacent to the parking lot near the Coast Guard station. Camping areas will open on Friday, August 1 and be cleared out by 11:00 a.m. on Sunday, August 19. All camping areas will be monitored by festival personnel. The applicant will be required to obtain the necessary Health Department permits.

FINANCIAL IMPACT: The City will receive a percentage of camping revenue.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Staff recommends approval.

Motion by Commissioner Turnquist second by Commissioner Johnson, to approve overnight camping at the Great Lakes Surf Festival at Pere Marquette Park.

ROLL VOTE: Ayes: Johnson, Gawron, Hood, Warren, German, Rinsema-Sybenga, and Turnquist

Nays: None

MOTION PASSES

F. Skate Park Fund Amendment City Manager

SUMMARY OF REQUEST: In 2016, the Commission created a Community Project Fund with the Community Foundation in an attempt to raise funds to build a skate park. The fund has generated very few donations aside from the City's initial \$10,000 investment, as active fundraising has not gotten underway yet due to a desire to have the intended location and design elements determined first. It's the City's intent to still pursue a new skate park. Staff is recommending that the fund be transitioned from a community project fund to an organization endowment focused on all Muskegon Parks. Once the endowment is created, the fund will be known as the "City of Muskegon Parks Fund," and the Community Foundation will transfer the existing balance of the "Muskegon Parks Fund". The "City of Muskegon Parks Fund" will have an initially-endowed balance of approximately \$22,000.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the amendment and authorize the Mayor to sign.

Motion by Commissioner Johnson, second by Commissioner German, to approve the amendment and authorize the Mayor to sign.

ROLL VOTE: Ayes: Hood, Warren, German, Rinsema-Sybenga, Turnquist, Johnson, and Gawron

Nays: None

MOTION PASSES

G. Windward Pointe Master Plan City Manager

SUMMARY OF REQUEST: In 2017, the Commission agreed to provide \$75,000 toward the master planning of the Windward Pointe project. Since that time, a donor has offered to gift the City of Muskegon an additional \$25,000 toward that master planning effort. The City has received the donation and staff is requesting permission to pass the \$25,000 through to Pure Muskegon.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To accept the gift and commit an additional \$25,000 to the Windward Pointe Master Plan.

Motion by Commissioner German, second by Commissioner Warren, to accept the gift and commit an additional \$25,000 to the Windward Pointe Master Plan.

ROLL VOTE: Ayes: Gawron, Hood, Warren, German, Rinsema-Sybenga, Turnquist, and Johnson

Nays: None

MOTION PASSES

ANY OTHER BUSINESS: Discussion took place regarding beach rentals, hiring local workers for building projects, the annual Goal Setting meeting, and an update was provided regarding a specific crime incident.

PUBLIC PARTICIPATION: Public comments were received.

ADJOURNMENT: The City Commission Meeting adjourned at 6:44 p.m.

Respectfully submitted,

Ann Marie Meisch, MMC, City Clerk