CITY OF MUSKEGON

CITY COMMISSION MEETING

FEBRUARY 14, 2012

CITY COMMISSION CHAMBERS @ 5:30 P.M.

AGENDA

- **CALL TO ORDER:**
- **PRAYER:**
- **PLEDGE OF ALLEGIANCE:**
- **ROLL CALL:**
- **HONORS AND AWARDS:**
- **INTRODUCTIONS/PRESENTATION:**
  - A. **Update from Bob Chapla, Community Foundation.**
- **CONSENT AGENDA:**
  - A. **Approval of Minutes.** CITY CLERK
  - B. **W-732 High Service Switchgear Repair/Upgrades.** WATER FILTRATION
  - C. **2012-2013 City Commission Goals.** CITY MANAGER
  - D. **Request to Amend the Resolution Approving the Exemption of New Personal Property (PA 328) – ADAC Plastics.** PLANNING & ECONOMIC DEVELOPMENT
  - E. **Employee Compensation Plan – EVIP.** FINANCE
  - F. **First Quarter 2011-12 Budget Reforecast.** FINANCE
  - G. **Financial Management Software.** FINANCE
- **PUBLIC HEARINGS:**
- **COMMUNICATIONS:**
- **CITY MANAGER'S REPORT:**
- **UNFINISHED BUSINESS:**
  - A. **SECOND READING: PILOT Request – Bayview Towers – Ordinance Amendment.** PLANNING & ECONOMIC DEVELOPMENT
  - B. **PILOT Request – Bayview Towers – Contract Revision.** PLANNING & ECONOMIC DEVELOPMENT

- **NEW BUSINESS:**
- **ANY OTHER BUSINESS:**
- **PUBLIC PARTICIPATION:**

- ***Reminder: Individuals who would like to address the City Commission shall do the following:***
- Fill out a request to speak form attached to the agenda or located in the back of the room.
- Submit the form to the City Clerk.
- Be recognized by the Chair.
- Step forward to the microphone.
- State name and address.
- Limit of 3 minutes to address the Commission.
- (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

- **CLOSED SESSION:**
- **ADJOURNMENT:**

ADA POLICY: The City of Muskegon will provide necessary auxiliary aids and services to individuals who want to attend the meeting upon twenty four hour notice to the City of Muskegon. Please contact Ann Marie Cummings, City Clerk, 933 Terrace Street, Muskegon, MI 49440 or by calling (231) 724-6705 or TTY/TDD: dial 7-1-1 and request a representative to dial (231) 724-6705.

Date: February 14, 2012

To: Honorable Mayor and City Commissioners

From: Ann Marie Cummings, City Clerk

RE: Approval of Minutes

SUMMARY OF REQUEST: To approve minutes of the January 24th City Commission Meeting and the January 27th Special Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

CITY OF MUSKEGON

CITY COMMISSION MEETING

JANUARY 24, 2012

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, January 24, 2012.

Mayor Warmington opened the meeting with a prayer from Pastor Tim Cross from the Living Word Church of Muskegon after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen Warmington, Vice Mayor Stephen Gawron, Commissioners Eric Hood, Lawrence Spataro, Willie German, Sue Wierengo, and Byron Turnquist, City Manager Bryon Mazade, City Attorney John Schrier, and City Clerk Ann Marie Cummings.

2012-05 CONSENT AGENDA:

A. <u>Approval of Minutes.</u> CITY CLERK

SUMMARY OF REQUEST: To approve minutes of the January 3rd Organizational Meeting, the January 9th Worksession Meeting and the January 10th City Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes

B. <u>North Bank Trail Acquisition Funding Request – Resolution of Support.</u> CITY MANAGER

SUMMARY OF REQUEST: To adopt a resolution in support of an application from Crockery Township to the Michigan Natural Resources Trust Fund for acquisition funds for Phase 2 of the North Bank Trail.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the resolution.

E. <u>Municipal Vehicle Purchase.</u> PUBLIC WORKS

SUMMARY OF REQUEST: Authorize staff to purchase new municipal vehicle and snow blower from Fredrickson Equipment who was the lowest responsible bidder. This machine will replace unit #50233.

FINANCIAL IMPACT: $95,740.

BUDGET ACTION REQUIRED: None, this price is within what the Equipment Division has budgeted.

STAFF RECOMMENDATION: Authorize staff to purchase new municipal vehicle and snow blower from Fredrickson Equipment.

Motion by Vice Mayor Gawron, second by Commissioner German to approve the Consent Agenda as presented minus items C and D.

ROLL VOTE: Ayes: Spataro, German, Gawron, Wierengo, Turnquist, Warmington, and Hood

Nays: None

MOTION PASSES

2012-06 ITEMS REMOVED FROM THE CONSENT AGENDA:

C. PILOT Request – Bayview Towers – Ordinance. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: Carl Skrzynski is Vice President of American Community Developers, Inc., which has purchased Bayview Towers in Muskegon. There is currently a PILOT for Bayview Towers which was approved in January 1980. Mr. Skrzynski intends to keep the existing Section 8 status of the housing development and is requesting an extension of the PILOT from the City. Since an alternative form of financing is being sought for this project, not currently included in the PILOT Ordinance, an amendment is necessary to the Ordinance. In addition, the owner is requesting the PILOT for a maximum of 40 years and the current Ordinance only allows for 25 years.

FINANCIAL IMPACT: The Ordinance amendment would allow for a greater number of years, which would increase the number of years that the City would not receive full taxes for the property.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: If the City Commission agrees that the PILOT is necessary for this property, staff recommends that the Ordinance amendment be approved and the Clerk be authorized to sign the necessary documents.

Motion by Commissioner Turnquist, second by Commissioner Spataro to approve the PILOT request for Bayview Towers Ordinance.

ROLL VOTE: Ayes: German, Warmington, Hood, and Spataro

Nays: Gawron, Wierengo, and Turnquist

MOTION PASSES (REQUIRES SECOND READING)

D. PILOT Request – Bayview Towers – Agreement. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: Carl Skrzynski is Vice President of American Community Developers, Inc., which has purchased Bayview Towers in Muskegon. There is currently a PILOT for Bayview Towers which was approved in January 1980. Mr. Skrzynski intends to keep the existing Section 8 status of the housing development and is seeking Low Income Housing Tax Credits through MSHDA. He is requesting an extension of the PILOT from the City.

FINANCIAL IMPACT: With the current PILOT, the owner of Bayview Towers pays approximately $91,000 a year (Shelter Rent Payment of $34,000 and City Services Charge Payment of $57,000). If this property were to return to traditional property taxes, the owner would pay approximately $282,902 for a year. Therefore, there is a difference of approximately $191,902 a year.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: If the City Commission is favorable to continuing the PILOT for this property, staff recommends that the Contract be approved and the Mayor and Clerk be authorized to sign the necessary documents.

Motion by Commissioner Spataro second by Commissioner Hood to approve the PILOT request for Bayview Towers as described subject to approval of the ordinance at the next meeting.

ROLL VOTE: Ayes: Wierengo, Warmington, Hood, Spataro, and German

Nays: Gawron and Turnquist

MOTION PASSES

2012-07 PUBLIC HEARINGS:

A. Issuance of a Commercial Rehabilitation Certificate – Lake Welding Supply. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: Pursuant to Public Act 210 of 2005, as amended, Lake Welding Supply has requested the issuance of a Commercial Rehabilitation Certificate. The Certificate will freeze the taxable value of the building and exempt the new real property investment from local taxes. The school operating tax and the State Education Tax (SET) are still levied on the new investment. Land and personal property cannot be abated under this act. The City Commission approved the creation of the Commercial Rehabilitation District at its November 22, 2011 meeting. The company is planning on investing $1.4 million in real property improvements to expand their operations. This would qualify the applicant for an abatement of 10 years.

FINANCIAL IMPACT: The real property taxes would be frozen at their pre-rehabilitated rate for the duration of the certificate.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Staff recommends approval of the Commercial Rehabilitation Certificate.

Motion by Vice Mayor Gawron, second by Commissioner Spataro to close the Public Hearing and approve the issuance of a Commercial Rehabilitation Certificate for Lake Welding Supply.

ROLL VOTE: Ayes: Wierengo, Turnquist, Warmington, Hood, Spataro, German, and Gawron

Nays: None

MOTION PASSES

2012-08 NEW BUSINESS:

A. <u>Advance Refunding of 2002 LDFA Bonds.</u> FINANCE

SUMMARY OF REQUEST: In 2002 the LDFA issued bonds in the amount of $4,725,000 to finance construction of the MAREC building. Repayment of the bonds was to come from tax increment revenues generated by anticipated development on the Smart Zone site. The City's full faith and credit was pledged and the Community Foundation for Muskegon County also pledged an annual contribution of up to $75,000 (through 2016) to be used in the event tax increment revenues fell short.

The bonds were intentionally structured with no/low principal payments during the first ten years to provide time for development and tax increments to grow. Unfortunately, this has not occurred to the extent hoped for. In recent years, the City has contributed $100,000 annually and the full $75,000 CFFMC pledge has been needed to meet debt service requirements. Starting with FY 2012-13, the City's annual contribution will at least double and remain at high levels until significant, taxable development occurs.

The bonds were issued with a ten year call provision and 2012 is the first opportunity to exercise this call. Fortunately, refunding the bonds under current market conditions makes economic sense.

FINANCIAL IMPACT: Refunding the LDFA bonds is expected to save $361,045 over the remaining life (about $25,000/year). Present value savings are estimated at $304,165, or about 7% of the outstanding bond principal.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the advance refunding of LDFA bonds.

Motion by Commissioner Spataro, second by Vice Mayor Gawron to approve the advance refunding of LDFA bonds.

ROLL VOTE: Ayes: Turnquist, Warmington, Hood, Spataro, German, Gawron, and Wierengo

Nays: None

MOTION PASSES

B. <u>Concurrence with the Housing Board of Appeals Notice and Order to Demolish the Following:</u> PUBLIC SAFETY

1467 Terrace Street (Area 11)

2226 Continental Street

167 Mason Avenue – Home and Garage (Area 10)

SUMMARY OF REQUEST: This is to request that the City Commission concur with the findings of the Housing Board of Appeals that the structures are unsafe, substandard, a public nuisance and that they be demolished within 30 days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

FINANCIAL IMPACT: CDBG Funds.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To concur with the Housing Board of Appeals decision to demolish.

Motion by Commissioner Spataro, second by Commissioner Wierengo to concur with the Housing Board of Appeals notice and order to demolish 1467 Terrace, 2226 Continental, and 167 Mason-home and garage.

ROLL VOTE: Ayes: Warmington, Hood, Spataro, German, Gawron, Wierengo, and Turnquist

Nays: None

MOTION PASSES

C. <u>Ward and Precinct Redistricting.</u> CITY CLERK

SUMMARY OF REQUEST: Due to the 2010 Census, the County district lines have changed, so we are requesting permission to change the City precinct/ward lines. This will allow us to balance the number of registered voters in the precincts and to reduce the number of split precincts. We also request to change the numbers of the precincts from 1 through 14.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To authorize the Mayor and Clerk to sign a resolution.

COMMITTEE RECOMMENDATION: This has been approved by the Election Commission.

Motion by Commissioner Spataro, second by Vice Mayor Gawron to approve

the Ward and Precinct redistricting as proposed.

ROLL VOTE: Ayes: Hood, Spataro, German, Gawron, Wierengo, Turnquist, and Warmington

Nays: None

MOTION PASSES

D. <u>Use of Explosives for Demolition on Former Sappi Property.</u> CITY MANAGER

SUMMARY OF REQUEST: To give permission to demolish the large stick (280') and the bleach plant by use of explosives on the former Sappi property contingent upon review and approval of the demolition plan by all appropriate City staff. City approval for use of explosives is necessary pursuant to City Ordinance 10-136.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the use of explosives for demolition as described above, contingent upon review and approval of the demolition plan by all appropriate City staff.

Motion by Vice Mayor Gawron, second by Commissioner Wierengo to approve the use of explosives for demolition as described contingent upon review and approval of the demolition plan by appropriate City staff.

ROLL VOTE: Ayes: Spataro, Gawron, Wierengo, Turnquist, Warmington, and Hood

Nays: German

MOTION PASSES

PUBLIC PARTICIPATION: Public comments were received.

ADJOURNMENT: The City Commission Meeting adjourned at 6:45 p.m.

Respectfully submitted,

Ann Marie Cummings, MMC
City Clerk

CITY COMMISSION GOAL SETTING SESSION
JANUARY 27, 2012

MINUTES

Present: Mayor Warmington, Vice Mayor Gawron, Commissioners Hood, German, Spataro, Wierengo, and Turnquist.

Staff Present: Mazade, Al-Shatel, Grant, Maurer, Brubaker-Clarke, Bailey, Paul, Smith, Thompson, J. Lewis, Cummings.

Abset: B. Lewis

Others: Dave Alexander, Muskegon Chronicle, Gary Post, Keith Sype.

Opening remarks were given by Mayor Warmington.

Bob Kuhn facilitated the session.

Meeting began at 10:00 a.m.

The Mission, Vision and Value Statements were reviewed.

The goal of the City at this time is survival. It's important that the Commission have a consensus rather than a majority to accomplish the tasks that need to be accomplished.

Tim Paul and Bryon Mazade gave an overview of the city finances.

2012 Goals
Increase usage of Pere Marquette by residents
Promote development- housing
Code enforcement- target neighborboods
Neigborhood revitalization- rehab houses, private partnerships
Police Department - diversity, EEOC, cadet program, Civil Service
Re-zoning downtown b2 to b3
Cooperating Services - water, purchasing, income tax administration
Sappi Redevelopment, method of evaluation
Infrastructure Agreement, millage
Work with what we have, i.e. LC Walker Arena support
Consumer Power site
Baseball Complex
Level of services, eliminate/downsize
Casino

The top four priorities chosen by City Commissioners is as follows:
Sappi Redevelopment
Neighborhood Revitalization
Cooperating Services
Downtown Zoning

City Staff left the meeting/session at 2:00 p.m.

City Manager and Commission continued discussions immediately following.

Ann Marie Cummings, MMC
City Clerk

Date: February 14, 2012

To: Honorable Mayor and City Commission

From: Department of Public Works – Water Filtration Plant

RE: W-732 High Service Switchgear Repair/Upgrades

SUMMARY OF REQUEST:

Award the High Service Pumps Switchgear repair/upgrade (**W-732)** to DVT Electric, Inc. 5151 S. Division St. Wyoming, MI 49548 since they were the lowest responsible bidder with a bid price of $133,680.00 (See bid tabulation attached).

FINANCIAL IMPACT:

This upgrade was budgeted at $175,000 which includes engineering services of $24,950.00, previously approved, July 11, 2011.

BUDGET ACTION REQUIRED:

None at this time.

STAFF RECOMMENDATION:

Staff concurs with the engineer's recommendation and recommends City Commission award the repair/upgrades to DVT Electric, Inc. for $133,680.00.

Date: January 23, 2012

To: DPW Director – Mohammed Al-Shatel

From: Water Filtration Plant

RE: 1972 Pump Station Switchgear Replacement

The switchgear breakers outside the 1972 built high service pump station switches 2400 volt power between the 6 high service pumps is in need of an upgrade.

These breakers have been problematic and are unreliable due to their current age. As part of the last major plant expansion, this switchgear was expanded to include a new main secondary breaker, tie breaker, and generator main breaker as well as new motor starters for high service pumps 1-6. The new starters were supplied with solid state protective relaying. Due to cost constraints at that time, these breakers remained with the intent that upgrades to these would be done at a later date. These breakers are approaching 40 years of service.

Tetra-Tech was the engineering company that was involved in the plant upgrade project in 2004 and was responsible for the design of the plants electrical distribution system as well as the plant supervisory control and data acquisition systems. Gene Jones from Tetra-Tech is intimately familiar with these systems and as the electrical engineer has provided support and troubleshooting assistance to us at no cost for the last 7 years. Gene has been an invaluable resource. They have completed the engineering portion and bid requests have been received. Tetra Tech is recommending awarding the project to DVT Electric, 5151 S. Division St, Wyoming, MI 49548.

Staff recommends approval of the award to DVT Electric for the switchgear upgrade at a cost of $133,680.00.

January 21, 2012 *Transmitted Electronically*

Mr. Steve Teunis
Muskegon Water Filtration Plant
1900 Beach Street
Muskegon, MI 49441

Re: Recommendation of Award: W-732 High Service Switchgear Repair/Upgrade

Dear Mr. Teunis:

Tetra Tech has completed review of bids received in response to the Request for Bid for contractor services related to the High Service Switchgear Repair/Upgrade project at the Muskegon Water Filtration Plant.

There were two project bidders, both bidders acknowledged all addendums (bid tabulation sheet is attached).

On January 17, 2012 Tetra Tech conducted a conference call with you and the apparent low bidder "DVT Electric" to discuss several items related to their bid. On January 18, 2012 Ladd Vander Laan of DVT Electric issued an email response to our specific questions discussed on January 17th (see attached email) confirming that DVT Electric intend to install a fully bussed 1200 amp connection between the new and existing switchgear as shown on the design drawings.

Tetra Tech recommends awarding W-732 High Service Switchgear Repair/Upgrades project to "DVT Electric".

We look forward to working with you on this effort. Please contact me at 734-213-5075 if you have questions or require additional information.

Sincerely,

Mick S. Jones

Mick S. Jones, P.E.
Senior Project Manager

Copy: Mr. Kevin Herbert
Mr. Mohammed Al-Shatel

W-732
HIGH SERVICE SWITCHGEAR REPAIRS/UPGRADES
BID TABULATIONS

	CONTRACTOR ADDRESS CITY/ST/ZIP			TETRA TECH	TETRA TECH ENGINEER'S ESTIMATE		J. RANCK	*J. RANCK ELECTRIC, INC. 1993 GOVER PARKWAY MOUNT PLEASANT, MI 48858		DVT	DVT ELECTRIC INC. 5151 S. DIVISION WYOMING, MI 49548	
LINE	DESCRIPTION	QUANTITY	UNIT	UNIT	UNIT PRICE	TOTAL PRICE	UNIT	UNIT PRICE	TOTAL PRICE	UNIT	UNIT PRICE	TOTAL PRICE
1	Mobilization, Max. 10% Max	LS	1	1	$ 11,900.00	$ 11,900.00	1	$ 13,997.00	$ 13,997.00	1	$ 10,060.00	$ 10,060.00
2	Load Interruptor Switches	Ea	1	2	$ 27,000.00	$ 54,000.00	1	$ 55,098.00	$ 55,098.00	2	$ 25,565.00	$ 51,130.00
3	Transient Voltage Surge Suppressors	Ea	7	7	$ 6,500.00	$ 45,500.00	7	$ 5,421.00	$ 37,947.00	7	$ 5,530.00	$ 38,710.00
4	Conduit, Fittings and Wire	LS	1	1	$ 9,000.00	$ 9,000.00	1	$ 10,855.00	$ 10,855.00	1	$ 16,040.00	$ 16,040.00
5	9KV Arrestors	Ea	3	3	$ 200.00	$ 600.00	3	$ 225.00	$ 675.00	3	$ 160.00	$ 480.00
6	Bus Transition Section	LS	1	1	$ 7,000.00	$ 7,000.00	1	$ 5,300.00	$ 5,300.00	1	$ 1,600.00	$ 1,600.00
7	Labor	LS	1	1	$ 22,000.00	$ 22,000.00	1	$ 16,095.00	$ 16,095.00	1	$ 15,660.00	$ 15,660.00
	ESTIMATE TOTAL					$ 150,000.00			$ 139,967.00			$ 133,680.00
	Apparent Low Bidder											

* J. Ranck Electric submitted a non-solicited Voluntary Alternate Bid. "To provide square D in lieu of S&C: deduct $10,000.00"

OPINION OF PROBABLE CONSTRUCTION COST

TETRA TECH

710 Avis Drive, Ann Arbor, MI 48108 Telephone: (734) 665-6000 FAX: (734) 665-2570

PROJECT: City of Muskegon Michigan DATE: 11/23/2011
LOCATION: Muskegon Water Filtration Plant PROJECT NO.
BASIS FOR ESTIMATE: [X] CONCEPTUAL [ ] PRELIMINARY [ ] FINAL ESTIMATOR: GCJ
WORK: High Service Switchgear Upgrades CHECKED BY: MSJ
CURRENT ENR:

ITEM NO.	DESCRIPTION	QUANT.	UNIT	UNIT AMOUNT	TOTAL AMOUNT
1	Mobilization, Max.10% Max	1		$11,900.00	$11,900.00
2	Load Interruptor Switches	2		$27,000.00	$54,000.00
3	Transient Voltage Surge Suppressors	7		$6,500.00	$45,500.00
4	Conduit, fittings and Wire	1		$9,000.00	$9,000.00
5	9KV Arrestors	3		$200.00	$600.00
6	Bus Transition Section	1		$7,000.00	$7,000.00
7	Labor	1		$22,000.00	$22,000.00
	TOTAL CONSTRUCTION COST				$150,000.00

DVT's Units match Tetra's Estimate of Units. What is the correct # of units For Line item # 2 ?

Jones, Mick

From:	Ladd <ladd@dvtelectric.com>
Sent:	Wednesday, January 18, 2012 7:40 AM
To:	Jones, Gene
Cc:	Jones, Mick
Subject:	RE: Muskegon Switchgear

Yes, this is correct.

Ladd Vander Laan
DVT Electric, Inc.

From: Jones, Gene [mailto:Gene.Jones@tetratech.com]
Sent: Tuesday, January 17, 2012 5:16 PM
To: Ladd
Cc: Jones, Mick
Subject: RE: Muskegon Switchgear

Ladd, just to be clear when I report back to the City and we issue a recommendation of award letter, DVT Electric is confirming the following:

a. The connection between the existing 5KV rated switchgear and the new switches will be a bussed connection, sized at 1200 amps, fully insulated to match the existing buss in accordance with the Contract drawings(notes 1-3 and details on sheet E3).
b. The 15Kv main breaker at the transformer primary will be removed and replaced with 15KV buss in accordance with the Contract drawings(notes 1-5 on sheet E1).

Please reply back to this email and we will move forward.

Thank you for your time, I appreciate it.

Gene

From: Ladd [mailto:ladd@dvtelectric.com]
Sent: Tuesday, January 17, 2012 4:53 PM
To: Jones, Gene
Subject: Muskegon Switchgear

Hi Gene,

I had a chance to speak with both S&C and AJ this afternoon.

We are all set. The new S&C will have a bussed 1200 amp connection to the existing gear.

Sorry for the confusion. This would have been a lot cleaner if AJ would have been available to answer the questions himself.

Ladd Vander Laan
DVT Electric, Inc.

AGENDA ITEM NO. ________________

CITY COMMISSION MEETING <u>February 14, 2012</u>

TO: Honorable Mayor and City Commissioners

FROM: Bryon L. Mazade, City Manager

DATE: January 31, 2012

RE: 2012–2013 City Commission Goals

SUMMARY OF REQUEST:
To approve the attached list of goals for 2012-2013. This list is the result of the goals setting session held on January 27, 2012.

FINANCIAL IMPACT:
Unknown at this time.

BUDGET ACTION REQUIRED:
None at this time.

STAFF RECOMMENDATION:
To approve the attached list of goals.

COMMITTEE RECOMMENDATION:
The City Commission met on January 27, 2012 and identified the attached list of goals for 2012-2013.

Proposed 2012-2013

City Commission Goals

1. Redevelopment of Former Sappi Site
2. Neighborhood Revitalization
3. Consider Downtown Zoning Changes
4. Consider Additional Cooperative Service Arrangements
5. Improve City Employment Diversity
6. Provide Greater Support for the L.C. Walker Arena
7. Consider Physical Enhancements to Pere Marquette Park
8. Pursue Casino Development Downtown

* 5 and 6 were tied and 7 and 8 were tied.

Commission Meeting Date: February 14, 2012

Date: February 9, 2012

To: Honorable Mayor and City Commissioners

From: Planning & Economic Development

RE: Request to amend the resolution approving the Exemption of New Personal Property (PA 328) – ADAC Plastics

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SUMMARY OF REQUEST:

The State of Michigan Property Services Division has requested that the City amend resolution 2011-84a for the approval of the Exemption of New Personal Property for ADAC Plastics. The act has undergone several amendments over the past two years and the State is now requiring additional information in the resolution.

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Approval of the revised resolution.

COMMITTEE RECOMMENDATION:

None

Resolution No. _______

MUSKEGON CITY COMMISSION

RESOLUTION APPROVING APPLICATION FOR EXEMPTION OF NEW PERSONAL PROPERTY UNDER PA 328 OF 1998
ADAC Plastics

WHEREAS, the City of Muskegon meets the definition of an "Eligible Local Assessing District" under PA 328 of 1998, Section 7(g), by virtue of containing an eligible distressed area as defined by Section 7(f)(i), in accordance with PA 346 of 1966, Section 11; and

WHEREAS, the applicant, ADAC Plastics, meets the definition of an "Eligible Business" as defined by PA 328 of 1998 and is engaged primarily in manufacturing at the location of 1801 E Keating Ave, Muskegon, MI; and

WHEREAS, pursuant to P.A. 198 of 1974 as amended, after duly noticed public hearing held on July 26, 1983, this Commission by resolution established an Industrial Development District as requested by the City of Muskegon for Port City Industrial Park, including the property owned by ADAC Plastics, 1801 E Keating Ave, Muskegon, Michigan 49442; and

WHEREAS, ADAC Plastics has filed an application for Exemption of New Personal Property with respect to new personal property to be installed within said Industrial Development District ; and

WHEREAS, before acting on said application the Muskegon City Commission held a public hearing on November 22, 2011, at the Muskegon City Hall in Muskegon, Michigan at 5:30 p.m. at which hearing the applicant, the assessor and representatives of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, installation of new machinery and equipment had not begun earlier than six (6) months before November 3, 2011, the date of acceptance of the application for the Exemption of New Personal Property; and

WHEREAS, the installation of machinery and equipment is calculated to and will have the reasonable likelihood to retain, create, or prevent the loss of employment in Muskegon, Michigan; and

NOW, THEREFORE, BE IT RESOLVED by the Muskegon City Commission of the City of Muskegon, Michigan that:

1) The Muskegon City Commission finds and determines that the Exemption considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 328 of the Public Act of 1998 as amended and Act No. 198 of the Public Act of 1974 as amended and Act No. 255 of the Public Acts of 1978 as amended shall not have the effect of substantially impeding the operation of the City of Muskegon or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Muskegon.

2) The application of ADAC Plastics, for the Exemption of New Personal Property with respect to the personal property expansion on the following described parcels of real property situated within the City of Muskegon to wit:

   Parcel number 61-24-691-000-0015-00 and parcel number 61-24-691-000-0015-10 (they will be combined before commencement and retain the same address, 1801 E Keating Ave)

3) The Exemption of New Personal Property is issued and shall be and remain in force and effect for a period of twelve (12) years on personal property.

Adopted this 22nd Day of November 2011.

Ayes:

Nays:

Absent:

BY: __________________________________
Stephen J. Warmington
Mayor

ATTEST: __________________________________
Ann Cummings
Clerk

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Muskegon City Commission, County of Muskegon, Michigan, at a regular meeting held on November 22, 2011.

____
Ann Cummings
Clerk

Potter, Linda

Mike-

I am going to need a revised resolution adding the statement about the local units qualification and any other statements in the attached sample resolution that were not a part of the original resolution approved by Muskegon.

In the past two years this act has undergone several amendments. The first one added the clause that if an applicant is eligible for MEGA tax credits than the local unit can approve a PA 328 exemption, where previously this was not allowed. The second is the addition of the communities that provide 4 of 6 specific services; fire, water, sewer, police, trash & recycling, and are located in a county bordering Canada or another state can approve PA 328 exemptions. The third addition is that an Aerotropolis or Next Michigan Development Corporation can approve an exemption. Due to these additions to the law we are not requiring the local unit to furnish a statement in the resolution describing how they are eligible to approve these exemptions.

Attached is a sample resolution for this program, along with a couple other sample resolutions for your use. Feel free to contact me if you have any questions

Heather Cole
Department of Treasury
Property Services Division
P.O. Box 30760
Lansing, MI 48909
coleh2@michigan.gov
(517) 373-0675

Date: February 14, 2012

To: Honorable Mayor and City Commissioners

From: Finance

RE: Employee Compensation Plan - EVIP

SUMMARY OF REQUEST: Under the Economic Vitality Incentive Program (EVIP) adopted by the state last year, the City must meet certain criteria in order to continue receiving the non-constitutional portion of state revenue sharing funds. The first criterion was to prepare and make available a citizen's guide and performance dashboard by October 1, 2011. The second criterion was to certify to the Michigan Department of Treasury that by January 1, 2012 we have produced and made readily available to the public, a plan with one or more proposals to increase its existing level of cooperation, collaboration, and consolidation, either within the jurisdiction or with other jurisdictions.

The third and final criterion is to certify to the Michigan Department of Treasury that by May 1, 2012 we have developed an employee compensation plan, which we intend to implement, with any new, modified, or extended contract or employment agreement, for employees not covered under contract or employment agreement; and that the plan has been made available for public viewing in the clerk's office or posted on a publicly accessible Internet site.

The attached ***Economic Vitality Incentive Program – Employee Compensation Plan Component*** is presented for your approval. It shows the specific benefit standards as set by the state EVIP legislation and how the City either has met or intends to meet these standards in future contracts and employment agreements.

Once approved by the City Commission, the plan will be submitted to the Michigan Department of Treasury and made available to the public on the City's website.

FINANCIAL IMPACT: Failure to submit the plan to the state could result in the loss of $321,642 - the employee compensation plan portion of the EVIP payment.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Commission approval of the attached plan and authorization for staff to submit the plan to the Michigan Department of Treasury.

Michigan Department of Treasury
4888 (07-11)

Economic Vitality Incentive Program
Certification of Employee Compensation

Issued under authority of Public Act 63 of 2011. Filing is mandatory to qualify for payments.

Each city/village/township applying for Employee Compensation payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has developed an employee compensation plan that the local unit intends to implement with any new, modified, or extended contract or employment agreements for employees not covered under contract or employment agreement. The plan shall be made available for public viewing in the clerk's office or posted on a publicly accessible Internet site.

2. Submit to Treasury an employee compensation plan.

This certification, along with the employee compensation plan, **must be received by May 1, 2012** (or the first day of a payment month) in order to qualify for that month's payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

PART 1: LOCAL UNIT INFORMATION

Local Unit Name	
City of Muskegon	
Local Unit Code	**Local Unit County**
612020	Muskegon
Contact Name	**Contact Telephone Number**
Bryon L. Mazade	(231) 724-6724

PART 2: CERTIFICATION

In accordance with Public Act 63 of 2011, the undersigned hereby certifies to Treasury that by May 1, 2012, the above mentioned local unit has developed an employee compensation plan and has made the plan available for public viewing in the clerk's office or posted on a publicly accessible Internet site. The employee compensation plan is attached to this signed certification.

Chief Administrative Officer Signature (as defined in MCL 141.422b)	
Title	**Date**
City Manager	2/15/2012

Completed and signed forms (including required attachments) should be e-mailed to: **TreasORTA@michigan.gov**

If you are unable to submit via e-mail, mail the completed form and required attachments to:

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing MI 48909

Treasury Use Only		
EVIP Eligible Y N	Certification Received	EVIP Notes
Final Certification	Plan Received	

CITY OF MUSKEGON

Economic Vitality Incentive Program - Employee Compensation Plan Component

	Membership Information (12/31/11)					Economic Vitality Incentive Program Standards				PA 152
Employee Unit	**Defined Benefit (DB)**	**Defined Contribution (DC)**	**Total**	**Current Contract Expiration**	**Covered By Social Security?**	**New hires who are eligible for retirement plans are placed on retirement plans that cap annual employer contributions at 10% of base salary for employees who are eligible for social security benefits. For employees who are not eligible for social security benefits, the annual employer contribution is capped at 16.2% of base salary.**	**For defined benefit pension plans, a maximum multiplier of 1.5% for all employees who are eligible for social security benefits, except, where postemployment health care is not provided, the maximum multiplier shall be 2.25%. For all employees who are not eligible for social security benefits, a maximum multiplier of 2.25%, except, where postemployment health care is not provided, the maximum multiplier shall be 3.0%.**	**For defined benefit pension plans, final average compensation for all employees is calculated using a minimum of 3 years of compensation and shall not include more than a total of 240 hours of paid leave. Overtime hours shall not be used in computing the final average compensation for an employee.**	**Health care premium costs for new hires shall include a minimum employee share of 20%; or, an employer*s share of the local health care plan costs shall be cost competitive with the new state preferred provider organization health plan, on a per employee basis.**	**Hard Cap Limits: a total amount equal to $5,500.00 times the number of employees with single person coverage, $11,000.00 times the number of employees with individual and spouse coverage, plus $15,000.00 times the number of employees with family coverage, for a medical benefit plan coverage year beginning on or after January 1, 2012.**
Non-Union	31	6	37	12/31/2013	YES	Effective January 1, 2005, new hires go into DC plan with maximum 6% employer contribution	Employees currently have a 2.25% multiplier with Social Security coverage and retiree health benefits. The City intends to implement either a reduction in multiplier or elimination of retiree healthcare at expiration of current employment terms.	Effective 1/1/12, included leave is limited to 240 hours. Effective 1/1/13, overtime is no longer included in FAC. FAC is based on 3 consecutive years during which aggregate compensation is highest.	The City's healthcare costs are cost competitive with the new state PPO health plan. Effective 1/1/12, employees contribute 10% of total costs.	The City's aggregate healthcare costs are within the "hard cap" limits set by PA 152: $5,062 single coverage; $11,789 double coverage; $13,851 family coverage.
SEIU Local 517M (Unit 2 - DPW)	47	15	62	12/31/2012	YES	Effective January 1, 2006, new hires go into DC plan with maximum 6% employer contribution	Employees currently have a 2.25% multiplier with Social Security coverage and retiree health benefits. The City intends to implement either a reduction in multiplier or elimination of retiree healthcare at expiration of current employment contract.	Effective 1/1/12, overtime is no longer included in final average compensation and included leave is limited to 240 hours. FAC is based on 3 consecutive years during which aggregate compensation is highest.	The City's healthcare costs are cost competitive with the new state PPO health plan. Effective 1/1/12, employees contribute 10% of total costs.	The City's aggregate healthcare costs are within the "hard cap" limits set by PA 152: $5,062 single coverage; $11,789 double coverage; $13,851 family coverage.
SEIU Local 517M (Clerical Unit)	20	4	24	12/31/2012	YES	Effective January 1, 2006, new hires go into DC plan with maximum 6% employer contribution	Employees currently have a 2.25% multiplier with Social Security coverage and retiree health benefits. The City intends to implement either a reduction in multiplier or elimination of retiree healthcare at expiration of current employment contract.	Effective 1/1/12, overtime is no longer included in final average compensation and included leave is limited to 240 hours. FAC is based on 3 consecutive years during which aggregate compensation is highest.	The City's healthcare costs are cost competitive with the new state PPO health plan. Effective 1/1/12, employees contribute 10% of total costs.	The City's aggregate healthcare costs are within the "hard cap" limits set by PA 152: $5,062 single coverage; $11,789 double coverage; $13,851 family coverage.
Non-Union Police	0	1	1	12/31/2013	NO	Effective January 1, 2005, new hires go into DC plan with 10% employer contribution	N/A - All unit members are DC	N/A - All unit members are DC	The City's healthcare costs are cost competitive with the new state PPO health plan. Effective 1/1/12, employees contribute 10% of total costs.	The City's aggregate healthcare costs are within the "hard cap" limits set by PA 152: $5,062 single coverage; $11,789 double coverage; $13,851 family coverage.
COAM (Police Command)	14	0	14	12/31/2012	NO	N/A Unit has no new hires. All members are promoted from patrol unit and retain their retirement benefit (either DB or DC)	Employees currently have a 3.00% multiplier with retiree health benefits, but no Social Security coverage. The City intends to implement either a reduction in multiplier or elimination of retiree healthcare at expiration of current employment contract.	Overtime is currently included in FAC and included leave is currently limited to 304 hours. The City intends to exclude overtime and reduce included leave at expiration of current employment contract. FAC is based on 3 consecutive years during which aggregate compensation is highest.	The City's healthcare costs are cost competitive with the new state PPO health plan. Effective 1/1/12, employees contribute 10% of total costs.	The City's aggregate healthcare costs are within the "hard cap" limits set by PA 152: $5,062 single coverage; $11,789 double coverage; $13,851 family coverage.
Police Officers Labor Council (Patrol)	49	11	60	12/31/2011	NO	Effective July 28, 2006, new hires go into DC plan with 10% employer contribution	Employees currently have a 3.00% multiplier with retiree health benefits, but no Social Security coverage. The City intends to implement either a reduction in multiplier or elimination of retiree healthcare at expiration of current employment contract.	Overtime is currently included in FAC and included leave is currently limited to 304 hours. The City intends to exclude overtime and reduce included leave at expiration of current employment contract. FAC is based on 3 consecutive years during which aggregate compensation is highest.	The City's healthcare costs are cost competitive with the new state PPO health plan. Effective 1/1/12, the City will attempt to require employees to contribute 10% of total costs.	The City's aggregate healthcare costs are within the "hard cap" limits set by PA 152: $5,062 single coverage; $11,789 double coverage; $13,851 family coverage.

CITY OF MUSKEGON

Economic Vitality Incentive Program - Employee Compensation Plan Component

	Membership Information (12/31/11)					Economic Vitality Incentive Program Standards				PA 152
Employee Unit	Defined Benefit (DB)	Defined Contribution (DC)	Total	Current Contract Expiration	Covered By Social Security?	New hires who are eligible for retirement plans are placed on retirement plans that cap annual employer contributions at 10% of base salary for employees who are eligible for social security benefits. For employees who are not eligible for social security benefits, the annual employer contribution is capped at 16.2% of base salary.	For defined benefit pension plans, a maximum multiplier of 1.5% for all employees who are eligible for social security benefits, except, where postemployment health care is not provided, the maximum multiplier shall be 2.25%. For all employees who are not eligible for social security benefits, a maximum multiplier of 2.25%, except, where postemployment health care is not provided, the maximum multiplier shall be 3.0%.	For defined benefit pension plans, final average compensation for all employees is calculated using a minimum of 3 years of compensation and shall not include more than a total of 240 hours of paid leave. Overtime hours shall not be used in computing the final average compensation for an employee.	Health care premium costs for new hires shall include a minimum employee share of 20%; or, an employer*s share of the local health care plan costs shall be cost competitive with the new state preferred provider organization health plan, on a per employee basis.	Hard Cap Limits: a total amount equal to $5,500.00 times the number of employees with single person coverage, $11,000.00 times the number of employees with individual and spouse coverage, plus $15,000.00 times the number of employees with family coverage, for a medical benefit plan coverage year beginning on or after January 1, 2012.
IAFF Local 370 (Firefighters)	31	2	33	12/31/2013	NO	Effective January 1, 2005, new hires go into DC plan with 10% employer contribution	Employees currently have a 2.75% multiplier with retiree health benefits, but no Social Security coverage. The City intends to implement either a reduction in multiplier or elimination of retiree healthcare at expiration of current employment contract.	Overtime is currently included in FAC and included leave is currently limited to 504 hours. The City intends to exclude overtime and reduce included leave at expiration of current employment contract. FAC is based on 3 consecutive years during which aggregate compensation is highest.	The City's healthcare costs are cost competitive with the new state PPO health plan. Effective 1/1/13, employees contribute 10% of total costs.	The City's aggregate healthcare costs are within the "hard cap" limits set by PA 152: $5,062 single coverage; $11,789 double coverage; $13,851 family coverage.

Green - City compensation policies currently within EVIP standards
Red - City intends to implement changes to bring policies within EVIP standards
Blue - EVIP standards not applicable for stated reasons

Date: October 25, 2011

To: Honorable Mayor and City Commissioners

From: Finance Director

RE: First Quarter 2011-12 Budget Reforecast

SUMMARY OF REQUEST: At this time staff is transmitting the ***Second Quarter 2011-12 Budget Reforecast*** which outlines proposed changes to the original budget that have come about as result of changes in revenue projections, policy priorities, labor contracts, updated economic conditions, or other factors.

FINANCIAL IMPACT: Specific proposed changes to the budget include:

- The projected 2011-12 operating deficit for the General Fund has decreased from $885,728 (original budget) to $234,007. This is primarily due to:
  - Higher anticipated income tax revenues (+$300,000 from original) and
  - Higher anticipated state-shared revenues (+490,888 from original)

- General Fund expenditures have been adjusted slightly and are about 1% higher than originally budgeted.

- Capital projects have been reforecast based on bid results, grant awards and other factors. Overall capital projects are down from $6.9 million (originally budgeted) to $6.3 million. Mostly this is due to the fact that the Sherman Street (Lincoln to Estes) project has been pushed to next year.

BUDGET ACTION REQUIRED: Approval of this budget reforecast constitutes a formal amendment to the City's 2011-12 budget.

STAFF RECOMMENDATION: Approval.

COMMITTEE RECOMMENDATION: None.

City of Muskegon
2011-12 2Q Reforecast Budget
Summary of Budgeted Funds

	Fund Name	Projected Beginning Fund Balance/Working Capital	Projected Revenues	Projected Expenditures	Projected Ending Fund Balance/Working Capital	Increase (Decrease) Fund Balance/Working Capital
1	General	$ 4,511,382	$ 23,515,986	$ 23,749,993	$ 4,277,375	$ (234,007)
2	Major Streets	566,001	6,637,364	5,203,482	1,999,883	1,433,882
3	Local Streets	663,340	1,340,998	1,555,190	449,148	(214,192)
4	Criminal Forfeitures Fund	140,828	12,500	45,000	108,328	(32,500)
5	Budget Stabilization Fund	1,500,000	-	-	1,500,000	-
6	Tree Replacement Fund	5,119	2,050	2,500	4,669	(450)
7	Brownfield Redevelopment Authority Fund	65,349	142,659	191,601	16,407	(48,942)
8	Tax Increment Finance Authority Fund	16,445	53,242	50,000	19,687	3,242
9	Downtown Development Authority Debt Fund	272,145	304,305	329,712	246,738	(25,407)
10	Local Development Finance Authority III Fund (SZ)	21,348	258,555	272,697	7,206	(14,142)
11	Arena Improvement	779	48,600	23,400	25,979	25,200
12	Sidewalk Improvement	665,541	90,000	151,705	603,836	(61,705)
13	Public Improvement	551,506	57,500	48,000	561,006	9,500
14	State Grants	237,439	316,000	315,000	238,439	1,000
15	Marina & Launch Ramp	243,852	263,800	202,331	305,321	61,469
16	Public Service Building	268,058	975,340	938,812	304,586	36,528
17	Engineering Services	(93,420)	574,516	478,054	3,042	96,462
18	Equipment	2,880,251	2,425,000	3,144,144	2,161,107	(719,144)
19	General Insurance	1,420,174	3,902,164	3,740,320	1,582,018	161,844
20	Sewer	3,320,219	6,155,000	6,029,369	3,445,850	125,631
21	Water	3,585,169	5,717,000	6,619,043	2,683,126	(902,043)
	Total All Budgeted Funds	$ 20,841,525	$ 52,792,580	$ 53,090,353	$ 20,543,752	$ (297,773)

CITY OF MUSKEGON
GENERAL FUND

HISTORICAL SUMMARY

Year	Revenues & Transfers In	Expenditures & Transfers Out	Fund Balance at Year-End
2000	$ 23,685,516	$ 22,232,657	$ 2,951,734
2001	23,446,611	23,235,978	3,162,367
2002	23,617,163	23,971,534	2,807,996
2003	23,328,756	23,705,334	2,431,418
2004	23,401,793	23,388,019	2,445,192
2005	23,732,641	23,658,227	2,519,606
2006	24,669,210	24,498,776	2,690,040
2007	25,031,403	24,800,810	2,920,633
2008	25,563,632	26,100,539	2,383,726
2009	24,105,019	24,850,082	1,638,663
2010*	16,142,764	11,742,973	6,038,454
2010-11	24,029,686	25,556,758	4,511,382

Fiscal 2011-12 Budget Summary

FUND BALANCE AT START OF YEAR $ 4,511,382

MEANS OF FINANCING:

Taxes	14,961,645	63.6%
Licenses and Permits	1,119,000	4.8%
Federal Grants	169,889	0.7%
State Grants	20,000	0.1%
State Shared Revenue	3,540,888	15.1%
Other Charges	2,320,058	9.9%
Interest & Rentals	345,761	1.5%
Fines and Fees	472,000	2.0%
Other Revenue	466,745	2.0%
Other Financing Sources	100,000	0.4%
	23,515,986	100.0%

ESTIMATED REQUIREMENTS:

Customer Value Added Activities	18,087,526	76.2%
Business Value Added Activities	4,075,513	17.2%
Fixed Budget Items	1,586,954	6.7%
	23,749,993	100.0%

ESTIMATED FUND BALANCE AT END OF YEAR $ 4,277,375

OPERATING DEFICIT (USE OF FUND BALANCE) $ (234,007)

**** Six-month transition period to new fiscal year***

City of Muskegon
Annual Budget & Quarterly Budget Reforecast - General Fund

	Actual FY2010 (Stub Year)	Actual FY2011	Original Budget Estimate FY2012	Actual to Date FY2012	2Q Reforecast FY2012	% Change From Original
Available Fund Balance - BOY	$ 1,638,663	$ 6,038,454	$ 4,187,864	$ 4,511,382	$ 4,511,382	
Taxes						
City income tax	$ 3,368,057	$ 6,599,753	**$ 6,500,000**	$ 3,674,512	**$ 6,800,000**	5%
Property taxes - general	6,438,439	6,626,276	**6,307,985**	544,342	**6,307,985**	0%
Property taxes - sanitation	1,489,136	1,731,364	**1,660,197**	142,127	**1,660,197**	0%
Industrial facilities taxes	468,369	93,618	**93,463**	-	**93,463**	0%
Payments in lieu of taxes	91,181	95,402	**91,000**	-	**95,000**	4%
Delinquent chargeback collected	-	17	**5,000**	3	**5,000**	0%
	$ 11,855,182	$ 15,146,430	**$ 14,657,645**	$ 4,360,984	**$ 14,961,645**	2%
Licenses and permits						
Business licenses	$ 25,934	$ 31,110	**$ 28,000**	$ 6,597	**$ 28,000**	0%
Liquor licenses	9,945	52,085	**46,000**	31,300	**46,000**	0%
Temporary Liquor licenses	12,794	9,870	**15,000**	2,075	**15,000**	0%
Cable TV franchise fees	178,239	362,103	**340,000**	80,815	**360,000**	6%
Rental property registration	47,367	115,598	**120,000**	79,195	**120,000**	0%
Burial permits	39,624	93,483	**110,000**	47,193	**110,000**	0%
Building permits	135,155	255,906	**200,000**	138,491	**200,000**	0%
Electrical permits	43,576	78,852	**75,000**	46,698	**75,000**	0%
Plumbing permits	20,254	29,961	**30,000**	14,798	**30,000**	0%
Mechanical permits	26,204	61,611	**60,000**	30,981	**60,000**	0%
Vacant building	45,070	89,060	**75,000**	39,638	**75,000**	0%
	$ 584,162	$ 1,179,639	**$ 1,099,000**	$ 517,781	**$ 1,119,000**	2%
Federal grants						
Federal operational grant	$ 122,965	$ 192,842	**$ 169,889**	$ 100,362	**$ 169,889**	0%
	$ 122,965	$ 192,842	**$ 169,889**	$ 100,362	**$ 169,889**	0%
State grants						
Act 302 police training grant	$ 7,805	$ 42,458	**$ 20,000**	$ 9,477	**$ 20,000**	0%
State operational grant	-	-	**-**	-	**-**	-
	$ 7,805	$ 42,458	**$ 20,000**	$ 9,477	**$ 20,000**	0%

City of Muskegon
Annual Budget & Quarterly Budget Reforecast - General Fund

	Actual FY2010 (Stub Year)	Actual FY2011	Original Budget Estimate FY2012	Actual to Date FY2012	2Q Reforecast FY2012	% Change From Original
State shared revenue						
State sales tax - Constitutional	$ 1,189,635	$ 2,454,851	**$ 2,300,000**	$ 897,707	**$ 2,575,980**	12%
State sales tax - Statutory/EVIP	642,431	1,392,008	**750,000**	321,636	**964,908**	29%
	$ 1,832,066	$ 3,846,859	**$ 3,050,000**	$ 1,219,343	**$ 3,540,888**	16%
Other charges for sales and services						
Tax administration fees	$ 194,131	$ 297,326	**$ 289,500**	$ 41,126	**$ 289,500**	0%
Utility administration fees	110,000	225,000	**225,000**	112,500	**225,000**	0%
Reimbursement for elections	79	12,672	**15,500**	414	**15,500**	0%
Reimbursement for school police officer	13,361	47,440	**19,000**	4,245	**19,000**	0%
Indirect cost reimbursement	582,084	1,144,020	**1,144,018**	572,010	**1,144,018**	0%
Site-plan review fee	1,500	2,800	**3,000**	2,200	**3,000**	0%
Sale of cemetery lots	11,744	29,740	**25,000**	13,120	**25,000**	0%
Sale of columbarium niches	1,170	2,550	**500**	78	**500**	0%
Police miscellaneous	17,930	37,113	**40,000**	15,535	**40,000**	0%
Police impound fees	23,300	39,100	**40,000**	21,800	**42,000**	5%
Landlord's alert fee	155	40	**40**	-	**40**	0%
Fire protection-state property	35,212	120,210	**80,000**	60,163	**80,000**	0%
Zoning fees	3,290	6,158	**8,000**	7,240	**10,000**	25%
Clerk fees	197	2,039	**3,500**	598	**3,500**	0%
Clerk - passport fees	3,555	4,115	**5,000**	1,370	**3,000**	-40%
Tax abatement application fees	-	810	**2,000**	3,139	**4,000**	100%
Lien Look-ups	12,920	14,455	**15,000**	8,180	**15,000**	0%
Treasurer fees	49,603	45,903	**50,000**	3,830	**50,000**	0%
False alarm fees	6,125	12,960	**13,000**	6,735	**13,000**	0%
Miscellaneous cemetery income	6,571	20,398	**18,000**	52,280	**63,000**	250%
Senior transit program fees	5,082	10,401	**9,000**	5,766	**11,000**	22%
Fire miscellaneous	560	4,985	**2,000**	603	**2,000**	0%
Sanitation stickers	38,809	79,762	**80,000**	34,180	**80,000**	0%
Lot cleanup fees (trash)	18,348	29,493	**50,000**	14,322	**30,000**	-40%
Reimbursements for mowing and demolitions	20,102	49,760	**50,000**	33,106	**50,000**	0%
Special events reimbursements	30,546	104,937	**100,000**	93,402	**100,000**	0%
Recreation program fees	19,753	20,831	**-**	1,595	**2,000**	-
	$ 1,206,127	$ 2,365,018	**$ 2,287,058**	$ 1,109,537	**$ 2,320,058**	1%

City of Muskegon
Annual Budget & Quarterly Budget Reforecast - General Fund

	Actual FY2010 (Stub Year)	Actual FY2011	Original Budget Estimate FY2012	Actual to Date FY2012	2Q Reforecast FY2012	% Change From Original
Interest and rental income						
Interest	$ (2,349)	$ 85,120	**$ 50,000**	$ 46,337	**$ 90,000**	80%
Procurement Card Rebate	-	33,668	**45,000**	-	**45,000**	0%
Fire Station Lease - Central Dispatch	20,879	47,895	**42,000**	19,415	**42,000**	0%
Naval Musem Property Rental	-	2,500	**5,000**	5,000	**5,000**	0%
Flea market	11,346	27,233	**29,000**	29,335	**30,000**	3%
Farmers market	18,484	43,471	**35,000**	16,892	**35,000**	0%
City hall rental	1,200	7,200	**7,200**	3,600	**7,200**	0%
City right of way rental	6,800	6,800	**8,561**	-	**8,561**	0%
McGraft park rentals	13,844	52,475	**45,000**	3,195	**45,000**	0%
Other park rentals	22,133	49,525	**38,000**	12,386	**38,000**	0%
	$ 92,337	$ 355,887	**$ 304,761**	$ 136,160	**$ 345,761**	13%
Fines and fees						
Income tax - penalty and interest	$ 109,441	$ 156,339	**$ 180,000**	$ 94,123	**$ 180,000**	0%
Late fees on current taxes	42,766	30,875	**40,000**	-	**40,000**	0%
Interest on late invoices	247	2,011	**2,000**	1,669	**2,000**	0%
Parking fines	71,160	100,885	**125,000**	50,040	**110,000**	-12%
Court fines	72,929	142,764	**170,000**	48,066	**140,000**	-18%
	$ 296,543	$ 432,874	**$ 517,000**	$ 193,898	**$ 472,000**	-9%
Other revenue						
Sale of land and assets	$ 500	$ -	**$ 1,000**	$ 4,010	**$ 5,000**	400%
Police sale and auction proceeds	1,823	-	**-**	-	**4,100**	-
CDBG program reimbursements	48,030	324,393	**382,870**	81,385	**382,870**	0%
Sanitation reimbursements	43,030	-	**-**	-	**-**	-
Contributions	19,740	12,455	**11,000**	(559)	**11,000**	0%
Contributions - Veteran's Park Maintenance	-	19,402	**19,500**	1,234	**19,500**	0%
Fisherman's Landing Repayment	-	16,106	**14,500**	16,775	**16,775**	16%
Darl & Kathleen Staley Trust	-	-	**-**	-	**-**	-
Muskegon County Community Foundation	2,394	12,005	**1,500**	-	**1,500**	0%
Miscellaneous reimbursements	-	-	**1,000**	-	**1,000**	0%
Miscellaneous and sundry	2,873	5,961	**25,000**	4,751	**25,000**	0%
	$ 118,390	$ 390,322	**$ 456,370**	$ 107,596	**$ 466,745**	2%

City of Muskegon
Annual Budget & Quarterly Budget Reforecast - General Fund

	Actual FY2010 (Stub Year)	Actual FY2011	Original Budget Estimate FY2012	Actual to Date FY2012	2Q Reforecast FY2012	% Change From Original
Other financing sources						
Operating transfers in						
Cemetery Perpetual Care	$ 2,187	$ 2,357	**$ 50,000**	$ 549	**$ 50,000**	0%
General Insurance Fund	-	-	**-**	-	**-**	-
LDFA Fund	-	-	**-**	-	**-**	-
Budget Stabilization Fund	-	-	**-**	-	**-**	-
TIFA Fund (Arena Operations)	25,000	75,000	**50,000**	25,000	**50,000**	0%
	$ 27,187	$ 77,357	**$ 100,000**	$ 25,549	**$ 100,000**	0%
Total general fund revenues and other sources	$ 16,142,764	$ 24,029,686	**$ 22,661,723**	$ 7,780,687	**$ 23,515,986**	4%

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2010 (Stub Year)	Actual FY2011	Original Budget Estimate FY2012	Actual to Date FY2012	2Q Reforecast FY2012	Actual As % of Revised	% Change From Original
	I. Customer Value Added Activities							
40301	**Police Department**							
5100	Salaries & Benefits	$ 3,770,931	$ 7,675,922	**$ 7,836,965**	$ 3,969,380	**$ 7,836,965**	51%	0%
5200	Operating Supplies	28,819	70,082	**90,000**	38,893	**90,000**	43%	0%
5300	Contractual Services	465,614	897,777	**820,024**	432,748	**820,024**	53%	0%
5400	Other Expenses	4,773	15,826	**16,000**	12,875	**16,000**	80%	0%
5700	Capital Outlays	19,632	31,331	**15,000**	2,428	**15,000**	16%	0%
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 4,289,769	$ 8,690,938	**$ 8,777,989**	$ 4,456,324	**$ 8,777,989**	51%	0%
		$ 4,289,769	$ 8,690,938	**$ 8,777,989**	$ 4,456,324	**$ 8,777,989**	51%	0%
50336	**Fire Department**							
5100	Salaries & Benefits	$ 1,687,648	$ 3,355,077	**$ 3,191,899**	$ 1,867,813	**$ 3,191,899**	59%	0%
5200	Operating Supplies	37,904	85,462	**116,500**	28,186	**116,500**	24%	0%
5300	Contractual Services	95,652	173,320	**149,861**	60,009	**149,861**	40%	0%
5400	Other Expenses	1,751	1,597	**4,000**	-	**4,000**	0%	0%
5700	Capital Outlays	37,389	95,925	**60,000**	23,631	**60,000**	39%	0%
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 1,860,344	$ 3,711,381	**$ 3,522,260**	$ 1,979,639	**$ 3,522,260**	56%	0%
50387	**Fire Safety Inspections**							
5100	Salaries & Benefits	$ 319,970	$ 535,750	**$ 464,680**	$ 237,618	**$ 464,680**	51%	0%
5200	Operating Supplies	5,391	11,469	**10,000**	2,973	**10,000**	30%	0%
5300	Contractual Services	44,782	103,147	**108,040**	17,990	**108,040**	17%	0%
5400	Other Expenses	1,867	6,042	**10,000**	3,195	**10,000**	32%	0%
5700	Capital Outlays	-	-	**2,000**	1,708	**2,000**	85%	0%
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 372,010	$ 656,408	**$ 594,720**	$ 263,484	**$ 594,720**	44%	0%
		$ 2,232,354	$ 4,367,789	**$ 4,116,980**	$ 2,243,123	**$ 4,116,980**	54%	0%
60523	**General Sanitation**							
5100	Salaries & Benefits	$ 15,240	$ 67,009	**$ 30,000**	$ 15,922	**$ 30,000**	53%	0%
5200	Operating Supplies	-	16	**-**	-	**-**	N/A	-
5300	Contractual Services	774,346	1,542,755	**1,650,000**	665,709	**1,650,000**	40%	0%
5400	Other Expenses	-	-	**-**	-	**-**	N/A	-
5700	Capital Outlays	-	-	**-**	-	**-**	N/A	-
5900	Other Financing Uses	100,000	200,000	**200,000**	100,000	**200,000**	50%	0%

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2010 (Stub Year)	Actual FY2011	Original Budget Estimate FY2012	Actual to Date FY2012	2Q Reforecast FY2012	Actual As % of Revised	% Change From Original
		$ 889,586	$ 1,809,780	**$ 1,880,000**	$ 781,631	**$ 1,880,000**	42%	0%
60550	**Stormwater Management**							
5100	Salaries & Benefits	$ -	$ -	**$ -**	$ -	**$ -**	N/A	-
5200	Operating Supplies	-	-	**-**	-	**-**	N/A	-
5300	Contractual Services	4,000	17,029	**17,786**	-	**17,786**	0%	0%
5400	Other Expenses	-	-	**-**	-	**-**	N/A	-
5700	Capital Outlays	-	-	**-**	-	**-**	N/A	-
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 4,000	$ 17,029	**$ 17,786**	$ -	**$ 17,786**	0%	0%
60448	**Streetlighting**							
5100	Salaries & Benefits	$ -	$ 224	**$ -**	$ -	**$ -**	N/A	-
5200	Operating Supplies	-	-	**-**	-	**-**	N/A	-
5300	Contractual Services	395,257	784,081	**750,000**	323,152	**775,000**	42%	3%
5400	Other Expenses	-	-	**-**	-	**-**	N/A	-
5700	Capital Outlays	-	-	**10,000**	-	**10,000**	0%	0%
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 395,257	$ 784,305	**$ 760,000**	$ 323,152	**$ 785,000**	41%	3%
60707	**Senior Citizen Transit**							
5100	Salaries & Benefits	$ 26,539	$ 57,941	**$ 58,678**	$ 35,200	**$ 66,700**	53%	14%
5200	Operating Supplies	-	-	**-**	-	**-**	N/A	-
5300	Contractual Services	5,360	10,400	**10,400**	5,200	**10,400**	50%	0%
5400	Other Expenses	-	-	**-**	-	**-**	N/A	-
5700	Capital Outlays	-	-	**-**	-	**-**	N/A	-
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 31,899	$ 68,341	**$ 69,078**	$ 40,400	**$ 77,100**	52%	12%
60446	**Community Event Support**							
5100	Salaries & Benefits	$ 9,362	$ 11,381	**$ 10,000**	$ 10,589	**$ 13,000**	81%	30%
5200	Operating Supplies	190	644	**1,100**	58	**1,100**	5%	0%
5300	Contractual Services	5,008	8,180	**12,500**	3,650	**12,500**	29%	0%
5400	Other Expenses	-	-	**-**	-	**-**	N/A	-
5700	Capital Outlays	-	-	**-**	-	**-**	N/A	-
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 14,560	$ 20,205	**$ 23,600**	$ 14,297	**$ 26,600**	54%	13%
70751	**Parks Maintenance**							
5100	Salaries & Benefits	$ 191,755	$ 357,563	**$ 387,222**	$ 190,441	**$ 387,222**	49%	0%
5200	Operating Supplies	23,213	53,777	**93,850**	34,233	**93,850**	36%	0%
5300	Contractual Services	279,987	556,578	**646,785**	329,316	**646,785**	51%	0%
5400	Other Expenses	175	20	**-**	21	**100**	21%	-
5700	Capital Outlays	-	11,090	**11,000**	50	**11,000**	0%	0%

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2010 (Stub Year)	Actual FY2011	Original Budget Estimate FY2012	Actual to Date FY2012	2Q Reforecast FY2012	Actual As % of Revised	% Change From Original
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 495,130	$ 979,028	**$ 1,138,857**	$ 554,061	**$ 1,138,957**	49%	0%
70757	**Mc Graft Park Maintenance**							
5100	Salaries & Benefits	$ 4,674	$ 6,412	**$ 6,551**	$ 4,347	**$ 6,551**	66%	0%
5200	Operating Supplies	1,130	3,547	**1,400**	1,773	**2,000**	89%	43%
5300	Contractual Services	8,593	37,173	**35,700**	8,334	**35,700**	23%	0%
5400	Other Expenses	-	-	**-**	-	**-**	N/A	-
5700	Capital Outlays	-	-	**-**	-	**-**	N/A	-
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 14,397	$ 47,132	**$ 43,651**	$ 14,454	**$ 44,251**	33%	1%
70276	**Cemeteries Maintenance**							
5100	Salaries & Benefits	$ 87,040	$ 112,101	**$ 108,948**	$ 52,344	**$ 108,948**	48%	0%
5200	Operating Supplies	569	4,882	**6,750**	2,825	**6,750**	42%	0%
5300	Contractual Services	96,313	210,640	**244,824**	148,770	**244,824**	61%	0%
5400	Other Expenses	-	-	**-**	-	**-**	N/A	-
5700	Capital Outlays	72	8,383	**-**	42	**100**	42%	-
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 183,994	$ 336,006	**$ 360,522**	$ 203,981	**$ 360,622**	57%	0%
70585	**Parking Operations**							
5100	Salaries & Benefits	$ 501	$ 1,748	**$ -**	$ 173	**$ 200**	87%	-
5200	Operating Supplies	-	274	**-**	-	**-**	N/A	-
5300	Contractual Services	1,944	5,182	**3,000**	1,209	**3,000**	40%	0%
5400	Other Expenses	-	-	**-**	-	**-**	N/A	-
5700	Capital Outlays	-	-	**-**	-	**-**	N/A	-
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 2,445	$ 7,204	**$ 3,000**	$ 1,382	**$ 3,200**	43%	7%
70357	**Graffiti Removal**							
5100	Salaries & Benefits	$ 1,445	$ 2,659	**$ -**	$ 2,713	**$ 3,000**	90%	-
5200	Operating Supplies	618	465	**-**	398	**500**	80%	-
5300	Contractual Services	391	123	**4,861**	170	**4,861**	3%	0%
5400	Other Expenses	-	-	**-**	-	**-**	N/A	-
5700	Capital Outlays	-	-	**-**	-	**-**	N/A	-
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 2,454	$ 3,247	**$ 4,861**	$ 3,281	**$ 8,361**	39%	72%
70863	**Farmers' Market & Flea Market**							
5100	Salaries & Benefits	$ 7,850	$ 17,869	**$ 22,240**	$ 13,998	**$ 22,240**	63%	0%
5200	Operating Supplies	2,085	1,802	**1,800**	418	**1,800**	23%	0%
5300	Contractual Services	8,181	31,538	**29,950**	19,202	**29,950**	64%	0%
5400	Other Expenses	50	-	**100**	20	**100**	20%	0%

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2010 (Stub Year)	Actual FY2011	Original Budget Estimate FY2012	Actual to Date FY2012	2Q Reforecast FY2012	Actual As % of Revised	% Change From Original
5700	Capital Outlays	1,326	-	**6,000**	294	**6,000**	5%	0%
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 19,492	$ 51,209	**$ 60,090**	$ 33,932	**$ 60,090**	56%	0%
		$ 2,053,214	$ 4,123,486	**$ 4,361,445**	$ 1,970,571	**$ 4,401,967**	45%	1%
70775	**General Recreation**							
5100	Salaries & Benefits	$ 57,201	$ 21,202	**$ -**	$ -	**$ -**	N/A	-
5200	Operating Supplies	4,816	633	**-**	230	**500**	46%	-
5300	Contractual Services	26,070	61,387	**96,000**	51,562	**96,000**	54%	0%
5400	Other Expenses	708	-	**-**	-	**-**	N/A	-
5700	Capital Outlays	-	-	**-**	-	**-**	N/A	-
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 88,795	$ 83,222	**$ 96,000**	$ 51,792	**$ 96,500**	54%	1%
80387	**Environmental Services**							
5100	Salaries & Benefits	$ 69,234	$ 218,388	**$ 335,466**	$ 172,517	**$ 335,466**	51%	0%
5200	Operating Supplies	4,905	6,529	**7,300**	3,659	**7,300**	50%	0%
5300	Contractual Services	89,930	185,550	**185,000**	127,095	**185,000**	69%	0%
5400	Other Expenses	-	35	**1,000**	145	**1,000**	15%	0%
5700	Capital Outlays	2,051	1,281	**3,500**	293	**3,500**	8%	0%
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 166,120	$ 411,783	**$ 532,266**	$ 303,709	**$ 532,266**	57%	0%
		$ 254,915	$ 495,005	**$ 628,266**	$ 355,501	**$ 628,766**	57%	0%
10875	**Other - Contributions to Outside Agencies**							
	Muskegon Area Transit (MATS)	$ 40,082	$ 80,164	**$ 80,164**	$ 40,082	**$ 80,164**	50%	0%
	Neighborhood Association Grants	20,803	20,272	**21,000**	-	**21,000**	0%	0%
	Muskegon Area First	17,784	45,660	**45,660**	22,782	**45,660**	50%	0%
	Veterans Memorial Day Costs	7,357	7,000	**7,000**	-	**7,000**	0%	0%
	Mainstreet	5,000	-	**-**	-	**-**	N/A	-
	Lakeside Business District	2,500	2,500	**2,500**	-	**2,500**	0%	0%
	211 Service	2,500	2,500	**2,500**	-	**2,500**	0%	0%
	Gypsy Moth Program	-	-	**-**	-	**-**	N/A	-
	Consolidation Feasibility Study	-	1,000	**1,000**	-	**1,000**	0%	0%
	MERS Supplemental Contribution	-	1,000,000	**-**	-	**-**	N/A	-
	MLK Diversity Program	1,000	1,000	**1,000**	-	**1,000**	0%	0%
	Muskegon Area Labor Management (MALMC)	1,000	1,000	**1,000**	-	**1,000**	0%	0%
	Muskegon County and Humane Society - Feral Cats	-	6,200	**-**	-	**-**	N/A	-
	Other	-	-	**-**	-	**-**	N/A	-
	Contributions To Outside Agencies	$ 98,026	$ 1,167,296	**$ 161,824**	$ 62,864	**$ 161,824**	39%	0%
		$ 98,026	$ 1,167,296	**$ 161,824**	$ 62,864	**$ 161,824**	39%	0%

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2010 (Stub Year)	Actual FY2011	Original Budget Estimate FY2012	Actual to Date FY2012	2Q Reforecast FY2012	Actual As % of Revised	% Change From Original
	Total Customer Value Added Activities	$ 8,928,278	$ 18,844,514	**$ 18,046,504**	$ 9,088,383	**$ 18,087,526**	50%	0%
	As a Percent of Total General Fund Expenditures	**76.0%**	**73.7%**	**76.6%**	**77.4%**	**76.2%**		
	II. Business Value Added Activities							
10101	**City Commission**							
5100	Salaries & Benefits	$ 33,837	$ 64,864	**$ 67,652**	$ 35,800	**$ 67,652**	53%	0%
5200	Operating Supplies	8,205	15,142	**12,300**	6,828	**12,300**	56%	0%
5300	Contractual Services	1,407	1,594	**1,800**	1,956	**2,000**	98%	11%
5400	Other Expenses	675	1,347	**2,000**	183	**2,000**	9%	0%
5700	Capital Outlays	600	1,199	**1,200**	2,950	**5,000**	59%	317%
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 44,724	$ 84,146	**$ 84,952**	$ 47,717	**$ 88,952**	54%	5%
10102	**City Promotions & Public Relations**							
5100	Salaries & Benefits	$ -	$ -	**$ -**	$ -	**$ -**	N/A	-
5200	Operating Supplies	163	411	**-**	460	**500**	92%	-
5300	Contractual Services	2,881	3,780	**11,350**	3,113	**11,350**	27%	0%
5400	Other Expenses	-	-	**-**	-	**-**	N/A	-
5700	Capital Outlays	-	-	**-**	-	**-**	N/A	-
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 3,044	$ 4,191	**$ 11,350**	$ 3,573	**$ 11,850**	30%	4%
10172	**City Manager**							
5100	Salaries & Benefits	$ 136,667	$ 253,954	**$ 257,366**	$ 130,415	**$ 257,366**	51%	0%
5200	Operating Supplies	1,086	1,338	**2,000**	180	**2,000**	9%	0%
5300	Contractual Services	4,873	8,174	**7,750**	2,712	**7,750**	35%	0%
5400	Other Expenses	252	944	**2,000**	1,004	**2,000**	50%	0%
5700	Capital Outlays	-	-	**1,000**	45	**1,000**	5%	0%
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 142,878	$ 264,410	**$ 270,116**	$ 134,356	**$ 270,116**	50%	0%
10145	**City Attorney**							
5100	Salaries & Benefits	$ -	$ -	**$ -**	$ -	**$ -**	N/A	-
5200	Operating Supplies	808	808	**2,000**	-	**2,000**	0%	0%
5300	Contractual Services	159,223	331,067	**320,508**	138,683	**320,508**	43%	0%
5400	Other Expenses	-	-	**-**	-	**-**	N/A	-
5700	Capital Outlays	-	-	**-**	-	**-**	N/A	-

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2010 (Stub Year)	Actual FY2011	Original Budget Estimate FY2012	Actual to Date FY2012	2Q Reforecast FY2012	Actual As % of Revised	% Change From Original
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 160,031	$ 331,875	**$ 322,508**	$ 138,683	**$ 322,508**	43%	0%
		$ 350,677	$ 684,622	**$ 688,926**	$ 324,329	**$ 693,426**	47%	1%
20228	**Affirmative Action**							
5100	Salaries & Benefits	$ 39,129	$ 78,270	**$ 80,535**	$ 42,837	**$ 80,535**	53%	0%
5200	Operating Supplies	169	324	**750**	88	**750**	12%	0%
5300	Contractual Services	660	1,587	**2,027**	669	**2,027**	33%	0%
5400	Other Expenses	-	50	**1,000**	84	**1,000**	8%	0%
5700	Capital Outlays	-	-	**500**	-	**500**	0%	0%
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 39,958	$ 80,231	**$ 84,812**	$ 43,678	**$ 84,812**	51%	0%
20215	**City Clerk & Elections**							
5100	Salaries & Benefits	$ 103,016	$ 244,239	**$ 237,997**	$ 122,564	**$ 237,997**	51%	0%
5200	Operating Supplies	8,815	18,702	**34,934**	6,942	**34,934**	20%	0%
5300	Contractual Services	9,938	16,625	**14,750**	3,339	**14,750**	23%	0%
5400	Other Expenses	1,113	473	**1,500**	688	**1,500**	46%	0%
5700	Capital Outlays	866	6,011	**1,000**	-	**1,000**	0%	0%
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 123,748	$ 286,050	**$ 290,181**	$ 133,533	**$ 290,181**	46%	0%
20220	**Civil Service**							
5100	Salaries & Benefits	$ 85,667	$ 107,949	**$ -**	$ 5,961	**$ 5,961**	100%	-
5200	Operating Supplies	1,099	1,626	**-**	1,015	**1,015**	100%	-
5300	Contractual Services	3,425	12,707	**90,000**	23,425	**90,000**	26%	0%
5400	Other Expenses	697	3,768	**-**	2,418	**2,500**	97%	-
5700	Capital Outlays	572	-	**-**	-	**-**	N/A	-
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 91,460	$ 126,050	**$ 90,000**	$ 32,819	**$ 99,476**	33%	11%
		$ 255,166	$ 492,331	**$ 464,993**	$ 210,030	**$ 474,469**	44%	2%
30202	**Finance Administration**							
5100	Salaries & Benefits	$ 172,829	$ 333,061	**$ 342,702**	$ 189,773	**$ 291,773**	65%	-15%
5200	Operating Supplies	1,392	3,571	**4,700**	1,477	**4,700**	31%	0%
5300	Contractual Services	59,515	73,010	**66,275**	50,741	**113,275**	45%	71%
5400	Other Expenses	65	1,193	**1,000**	1,267	**1,500**	84%	50%
5700	Capital Outlays	51	1,716	**3,000**	2,769	**3,000**	92%	0%
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 233,852	$ 412,551	**$ 417,677**	$ 246,027	**$ 414,248**	59%	-1%
30209	**Assessing Services**							

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2010 (Stub Year)	Actual FY2011	Original Budget Estimate FY2012	Actual to Date FY2012	2Q Reforecast FY2012	Actual As % of Revised	% Change From Original
5100	Salaries & Benefits	$ 2,423	$ 3,367	**$ 7,308**	$ 929	**$ 7,308**	13%	0%
5200	Operating Supplies	-	-	**-**	-	**-**	N/A	-
5300	Contractual Services	237,713	416,781	**344,367**	226,773	**394,367**	58%	15%
5400	Other Expenses	-	-	**-**	-	**-**	N/A	-
5700	Capital Outlays	-	-	**-**	-	**-**	N/A	-
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 240,136	$ 420,148	**$ 351,675**	$ 227,702	**$ 401,675**	57%	14%
30805	**Arena Administration**							
5100	Salaries & Benefits	$ -	$ -	**$ -**	$ -	**$ -**	N/A	-
5200	Operating Supplies	-	-	**-**	-	**-**	N/A	-
5300	Contractual Services	101,867	241,263	**235,000**	195,833	**235,000**	83%	0%
5400	Other Expenses	-	-	**-**	-	**-**	N/A	-
5700	Capital Outlays	-	1,661	**-**	-	**-**	N/A	-
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 101,867	$ 242,924	**$ 235,000**	$ 195,833	**$ 235,000**	83%	0%
30205	**Income Tax Administration**							
5100	Salaries & Benefits	$ 167,338	$ 321,985	**$ 331,478**	$ 175,902	**$ 331,478**	53%	0%
5200	Operating Supplies	9,250	12,486	**12,160**	3,193	**12,160**	26%	0%
5300	Contractual Services	41,158	65,773	**77,550**	30,456	**77,550**	39%	0%
5400	Other Expenses	75	488	**800**	514	**800**	64%	0%
5700	Capital Outlays	-	7,175	**2,500**	57	**2,500**	2%	0%
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 217,821	$ 407,907	**$ 424,488**	$ 210,122	**$ 424,488**	50%	0%
30253	**City Treasurer**							
5100	Salaries & Benefits	$ 160,099	$ 312,621	**$ 323,707**	$ 167,209	**$ 323,707**	52%	0%
5200	Operating Supplies	32,047	65,024	**50,000**	26,275	**50,000**	53%	0%
5300	Contractual Services	58,329	108,627	**85,000**	44,551	**85,000**	52%	0%
5400	Other Expenses	462	715	**1,500**	48	**1,500**	3%	0%
5700	Capital Outlays	-	5,198	**2,921**	296	**2,921**	10%	0%
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 250,937	$ 492,185	**$ 463,128**	$ 238,379	**$ 463,128**	51%	0%
30248	**Information Systems Administration**							
5100	Salaries & Benefits	$ 148,629	$ 286,590	**$ 294,686**	$ 148,793	**$ 294,686**	50%	0%
5200	Operating Supplies	-	143	**1,788**	174	**1,788**	10%	0%
5300	Contractual Services	35,595	46,281	**54,992**	4,216	**54,992**	8%	0%
5400	Other Expenses	149	5,356	**8,000**	-	**8,000**	0%	0%
5700	Capital Outlays	12,443	38,626	**32,250**	13,234	**32,250**	41%	0%
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 196,816	$ 376,996	**$ 391,716**	$ 166,417	**$ 391,716**	42%	0%
		$ 1,241,429	$ 2,352,711	**$ 2,283,684**	$ 1,284,480	**$ 2,330,255**	55%	2%

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2010 (Stub Year)	Actual FY2011	Original Budget Estimate FY2012	Actual to Date FY2012	2Q Reforecast FY2012	Actual As % of Revised	% Change From Original
60265	**City Hall Maintenance**							
5100	Salaries & Benefits	$ 37,746	$ 39,749	**$ 35,777**	$ 18,420	**$ 35,777**	51%	0%
5200	Operating Supplies	5,110	9,285	**15,525**	4,301	**15,525**	28%	0%
5300	Contractual Services	93,479	186,687	**222,000**	76,571	**222,000**	34%	0%
5400	Other Expenses	-	13	**-**	191	**300**	64%	-
5700	Capital Outlays	100	7,848	**3,590**	3,915	**4,500**	87%	25%
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 136,435	$ 243,582	**$ 276,892**	$ 103,398	**$ 278,102**	37%	0%
		$ 136,435	$ 243,582	**$ 276,892**	$ 103,398	**$ 278,102**	37%	0%
80400	**Planning, Zoning and Economic Development**							
5100	Salaries & Benefits	$ 183,633	$ 334,910	**$ 268,361**	$ 138,827	**$ 268,361**	52%	0%
5200	Operating Supplies	1,525	3,766	**4,600**	1,272	**4,600**	28%	0%
5300	Contractual Services	17,389	(6,463)	**20,300**	7,263	**20,300**	36%	0%
5400	Other Expenses	867	958	**4,000**	662	**4,000**	17%	0%
5700	Capital Outlays	-	439	**2,000**	-	**2,000**	0%	0%
5900	Other Financing Uses	-	-	**-**	-	**-**	N/A	-
		$ 203,414	$ 333,610	**$ 299,261**	$ 148,024	**$ 299,261**	49%	0%
		$ 203,414	$ 333,610	**$ 299,261**	$ 148,024	**$ 299,261**	49%	0%
	Total Business Value Added Activities	$ 2,187,121	$ 4,106,856	**$ 4,013,756**	$ 2,070,261	**$ 4,075,513**	51%	2%
	As a Percent of Total General Fund Expenditures	**18.6%**	**16.1%**	**17.0%**	**17.6%**	**17.2%**		**0.7%**

III. Fixed Budget Items

		Actual FY2010 (Stub Year)	Actual FY2011	Original Budget Estimate FY2012	Actual to Date FY2012	2Q Reforecast FY2012	Actual As % of Revised	% Change From Original
30999	**Transfers To Other Funds**							
	Major Street Fund	$ -	$ -	**$ -**	$ -	**$ -**	N/A	-
	Local Street Fund	140,000	280,000	**280,000**	190,000	**280,000**	68%	0%
	Engineering	-	-	**-**	75,000	**75,000**	100%	-
	Sidewalk	-	100,000	**-**	-	**-**	N/A	-
	Arena Maintenance	-	6,000	**-**	-	**-**	N/A	-
	State Grants	-	34,675	**-**	-	**-**	N/A	-
	LDFA Debt Service Fund (Smartzone)	50,000	100,000	**100,000**	-	**100,000**	0%	0%
	General Insurance	14,023	28,046	**28,046**	14,023	**28,046**	50%	0%
		$ 204,023	$ 548,721	**$ 408,046**	$ 279,023	**$ 483,046**	58%	18%
								-

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2010 (Stub Year)	Actual FY2011	Original Budget Estimate FY2012	Actual to Date FY2012	2Q Reforecast FY2012	Actual As % of Revised	% Change From Original
30851	**General Insurance**	$ 133,527	$ 259,907	**$ 275,000**	$ -	**$ 275,000**	0%	0%
30906	**Debt Retirement**	109,174	1,252,795	**281,145**	176,478	**281,145**	63%	0%
10891	**Contingency and Bad Debt Expense**	68,471	515,238	**250,000**	-	**250,000**	0%	0%
90000	**Major Capital Improvements**	112,379	28,727	**273,000**	121,613	**297,763**	41%	9%
	Total Fixed-Budget Items	$ 627,574	$ 2,605,388	**$ 1,487,191**	$ 577,114	**$ 1,586,954**	36%	7%
	As a Percent of Total General Fund Expenditures	**5.3%**	**10.2%**	**6.3%**	**4.9%**	**6.7%**		
	Total General Fund	$ 11,742,973	$ 25,556,758	**$ 23,547,451**	$ 11,735,758	**$ 23,749,993**	49%	1%

Recap: Total General Fund By Expenditure Object

		Actual FY2010 (Stub Year)	Actual FY2011	Original Budget Estimate FY2012	Actual to Date FY2012	2Q Reforecast FY2012	Actual As % of Revised	% Change From Original
5100	Salaries & Benefits	$ 7,520,403	$ 14,822,805	$ 14,700,218	$ 7,750,485	$ 14,669,472	53%	0%
5200	Operating Supplies	179,309	372,208	469,457	165,851	472,572	35%	1%
5300	Contractual Services	3,428,904	8,074,794	7,005,224	3,067,281	7,127,424	43%	2%
5400	Other Expenses	13,679	38,825	52,900	23,315	56,300	41%	6%
5700	Capital Outlays	187,481	246,610	430,461	173,325	460,034	38%	7%
5900	All Other Financing Uses	413,197	2,001,516	889,191	555,501	964,191	58%	8%
	Total General Fund	$ 11,742,973	$ 25,556,758	**$ 23,547,451**	$ 11,735,758	**$ 23,749,993**	49%	1%

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2009	Actual 2010 (Stub Year)	Actual 2011	Original Budget FY2012	Actual to Date FY2012	Actual As % of Revised	Revised Budget Estimate FY2012	Comments
202	**Major Streets and State Trunklines Fund**								
	Available Fund Balance - BOY	$ 284,912	$ 272,846	$ 359,157	**$ 481,059**	**$ 566,001**		**$ 566,001**	
	Means of Financing								
	Special assessments	$ 233,007	$ 10,818	$ 172,302	**$ 175,000**	**$ -**		**$ 175,000**	
	Federal & state grants	1,593,425	9,443	1,457,137	**2,131,000**	**-**		**1,936,000**	
	State shared revenue	2,558,600	1,280,364	2,704,187	**2,481,364**	**1,086,667**		**2,481,364**	
	Interest income	50,177	44,302	36,626	**25,000**	**3,249**		**25,000**	
	Operating transfers in	200,000	-	-	**-**	**-**		**-**	
	Other	45,384	8,353	415,620	**2,040,000**	**2,001,526**		**2,020,000**	PROPOSED BOND FOR GRANT MATCHE
		$ 4,680,593	$ 1,353,280	$ 4,785,872	**$ 6,852,364**	**$ 3,091,442**		**$ 6,637,364**	
60900	**Operating Expenditures**								
5100	Salaries & Benefits	$ 629,511	$ 278,560	$ 622,597	**$ 839,936**	**$ 296,262**	35%	**$ 839,936**	
5200	Operating Supplies	225,883	196,491	231,295	**240,600**	**48,156**	20%	**240,600**	
5300	Contractual Services	946,059	533,999	957,051	**1,039,946**	**379,368**	36%	**1,039,946**	
5400	Other Expenses	3,354	995	37,904	**1,000**	**540**	54%	**1,000**	
5700	Capital Outlays	-	-	-	**-**	**-**	N/A	**-**	
5900	Other Financing Uses	-	100,000	400,000	**40,000**	**-**	0%	**25,000**	
		$ 1,804,807	$ 1,110,045	$ 2,248,847	**$ 2,161,482**	**$ 724,326**	34%	**$ 2,146,482**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5300	Contractual Services	2,887,852	156,924	2,330,181	**3,915,000**	**1,106,311**	36%	**3,057,000**	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
5700	Capital Outlays	-	-	-	**-**	**-**	N/A	**-**	
		$ 2,887,852	$ 156,924	$ 2,330,181	**$ 3,915,000**	**$ 1,106,311**	36%	**$ 3,057,000**	
		$ 4,692,659	$ 1,266,969	$ 4,579,028	**$ 6,076,482**	**$ 1,830,637**	35%	**$ 5,203,482**	
	Available Fund Balance - EOY	$ 272,846	$ 359,157	$ 566,001	**$ 1,256,941**	**$ 1,826,806**		**$ 1,999,883**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

203 Local Streets Fund

		Actual 2009	Actual 2010 (Stub Year)	Actual 2011	Original Budget FY2012	Actual to Date FY2012	Actual As % of Revised	Revised Budget Estimate FY2012	Comments
	Available Fund Balance - BOY	$ 396,406	$ 134,437	$ 180,480	**$ 387,904**	**$ 663,340**		**$ 663,340**	
	Means of Financing								
	Special assessments	$ 92,657	$ 31,887	$ 138,025	**$ 75,000**	**$ -**		**$ 75,000**	
	Federal & state grants	215,000	-	-	**-**	**-**		**20,000**	
	Metro act fees	145,169	148,668	136,731	**145,000**	**-**		**145,000**	
	State shared revenue	619,263	312,201	624,694	**585,998**	**264,321**		**585,998**	
	Interest income	20,955	22,171	29,411	**20,000**	**1,850**		**20,000**	
	Operating transfers in	512,624	340,000	880,000	**480,000**	**240,000**		**480,000**	FROM GENERAL FUND
	Other	2,667	41,285	197,011	**15,000**	**277**		**15,000**	
		$ 1,608,335	$ 896,212	$ 2,005,872	**$ 1,320,998**	**$ 506,448**		**$ 1,340,998**	
60900	**Operating Expenditures**								
5100	Salaries & Benefits	$ 661,735	$ 321,827	$ 516,349	**$ 478,203**	**$ 211,995**	44%	**$ 478,203**	
5200	Operating Supplies	135,883	41,694	115,192	**118,000**	**27,471**	23%	**118,000**	
5300	Contractual Services	773,321	437,800	704,173	**879,687**	**274,816**	31%	**879,687**	
5400	Other Expenses	242	2,198	2,669	**100**	**1,510**	76%	**2,000**	
5700	Capital Outlays	-	-	-	**-**	**-**	N/A	**-**	
5900	Other Financing Uses	-	-	-	**-**	**-**	N/A	**-**	
		$ 1,571,181	$ 803,519	$ 1,338,383	**$ 1,475,990**	**$ 515,792**	35%	**$ 1,477,890**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5300	Contractual Services	299,123	46,650	184,629	**55,000**	**81,180**	105%	**77,300**	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
		$ 299,123	$ 46,650	$ 184,629	**$ 55,000**	**$ 81,180**	105%	**$ 77,300**	
		$ 1,870,304	$ 850,169	$ 1,523,012	**$ 1,530,990**	**$ 596,972**	38%	**$ 1,555,190**	
	Available Fund Balance - EOY	$ 134,437	$ 180,480	$ 663,340	**$ 177,912**	**$ 572,816**		**$ 449,148**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

257 Budget Stabilization Fund

		Actual 2009	Actual 2010 (Stub Year)	Actual 2011	Original Budget FY2012	Actual to Date FY2012	Actual As % of Revised	Revised Budget Estimate FY2012	Comments
	Available Fund Balance - BOY	$ 2,000,000	$ 1,500,000	$ 1,500,000	**$ 1,500,000**	**$ 1,500,000**		**$ 1,500,000**	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	**$ -**	**$ -**		**$ -**	
	Federal & state grants	-	-	-	**-**	**-**		**-**	
	State shared revenue	-	-	-	**-**	**-**		**-**	
	Charges for services	-	-	-	**-**	**-**		**-**	
	Interest income	-	-	-	**-**	**-**		**-**	
	Operating transfers in - General Fund	-	-	-	**-**	**-**		**-**	
	Operating transfers in - TIFA Fund	-	-	-	**-**	**-**		**-**	
	Operating transfers in - Insurance Fund	-	-	-	**-**	**-**		**-**	
	Other	-	-	-	**-**	**-**		**-**	
		$ -	$ -	$ -	**$ -**	**$ -**		**$ -**	
70805	**Operating Expenditures**								
5100	Salaries & Benefits	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5200	Operating Supplies	-	-	-	**-**	**-**	N/A	**-**	
5300	Contractual Services	-	-	-	**-**	**-**	N/A	**-**	
5400	Other Expenses	-	-	-	**-**	**-**	N/A	**-**	
5700	Capital Outlays	-	-	-	**-**	**-**	N/A	**-**	
5900	Other Financing Uses	500,000	-	-	**-**	**-**	N/A	**-**	
		$ 500,000	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5300	Contractual Services	-	-	-	**-**	**-**	N/A	**-**	
		$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
		$ 500,000	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
	Available Fund Balance - EOY	$ 1,500,000	$ 1,500,000	$ 1,500,000	**$ 1,500,000**	**$ 1,500,000**		**$ 1,500,000**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

264 Criminal Forfeitures Fund

		Actual 2009	Actual 2010 (Stub Year)	Actual 2011	Original Budget FY2012	Actual to Date FY2012	Actual As % of Revised	Revised Budget Estimate FY2012	Comments
	Available Fund Balance - BOY	$ 81,856	$ 140,640	$ 134,116	**$ 104,716**	**$ 140,828**		**$ 140,828**	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	**$ -**	**$ -**		**$ -**	
	Federal & state grants	-	-	-	**-**	**-**		**-**	
	State shared revenue	-	-	-	**-**	**-**		**-**	
	Charges for services	-	-	-	**-**	**-**		**-**	
	Interest income	881	615	688	**500**	**409**		**500**	
	Operating transfers in - General Fund	-	-	-	**-**	**-**		**-**	
	Operating transfers in - TIFA Fund	-	-	-	**-**	**-**		**-**	
	Operating transfers in - Insurance Fund	-	-	-	**-**	**-**		**-**	
	Other	62,406	500	14,380	**10,000**	**10,824**		**12,000**	
		$ 63,287	$ 1,115	$ 15,068	**$ 10,500**	**$ 11,233**		**$ 12,500**	
70805	**Operating Expenditures**								
5100	Salaries & Benefits	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5200	Operating Supplies	-	-	-	**-**	**-**	N/A	**-**	
5300	Contractual Services	-	-	-	**45,000**	**3,000**	7%	**45,000**	
5400	Other Expenses	-	-	-	**-**	**-**	N/A	**-**	
5700	Capital Outlays	4,503	7,639	8,356	**-**	**-**	N/A	**-**	
5900	Other Financing Uses	-	-	-	**-**	**-**	N/A	**-**	
		$ 4,503	$ 7,639	$ 8,356	**$ 45,000**	**$ 3,000**	7%	**$ 45,000**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5300	Contractual Services	-	-	-	**-**	**-**	N/A	**-**	
		$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
		$ 4,503	$ 7,639	$ 8,356	**$ 45,000**	**$ 3,000**	7%	**$ 45,000**	
	Available Fund Balance - EOY	$ 140,640	$ 134,116	$ 140,828	**$ 70,216**	**$ 149,061**		**$ 108,328**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

285 Tree Replacement Fund

		Actual 2009	Actual 2010 (Stub Year)	Actual 2011	Original Budget FY2012	Actual to Date FY2012	Actual As % of Revised	Revised Budget Estimate FY2012	Comments
	Available Fund Balance - BOY	$ 10,043	$ 8,590	$ 5,436	**$ 3,486**	**$ 5,119**		**$ 5,119**	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	**$ -**	**$ -**		**$ -**	
	Federal & state grants	-	-	-	**2,000**	**-**		**2,000**	
	State shared revenue	-	-	-	**-**	**-**		**-**	
	Charges for services	-	-	-	**-**	**-**		**-**	
	Interest income	73	46	24	**50**	**13**		**50**	
	Operating transfers in - General Fund	-	-	-	**-**	**-**		**-**	
	Operating transfers in - TIFA Fund	-	-	-	**-**	**-**		**-**	
	Operating transfers in - Insurance Fund	-	-	-	**-**	**-**		**-**	
	Other	1,600	-	-	**-**	**-**		**-**	
		$ 1,673	$ 46	$ 24	**$ 2,050**	**$ 13**		**$ 2,050**	
70805	**Operating Expenditures**								
5100	Salaries & Benefits	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5200	Operating Supplies	3,126	3,200	341	**2,000**	**2,111**	84%	**2,500**	
5300	Contractual Services	-	-	-	**-**	**-**	N/A	**-**	
5400	Other Expenses	-	-	-	**-**	**-**	N/A	**-**	
5700	Capital Outlays	-	-	-	**-**	**-**	N/A	**-**	
5900	Other Financing Uses	-	-	-	**-**	**-**	N/A	**-**	
		$ 3,126	$ 3,200	$ 341	**$ 2,000**	**$ 2,111**	84%	**$ 2,500**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5300	Contractual Services	-	-	-	**-**	**-**	N/A	**-**	
		$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
		$ 3,126	$ 3,200	$ 341	**$ 2,000**	**$ 2,111**	84%	**$ 2,500**	
	Available Fund Balance - EOY	$ 8,590	$ 5,436	$ 5,119	**$ 3,536**	**$ 3,021**		**$ 4,669**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

295 Brownfield Redevelopment Authority (Betten Project)

		Actual 2009	Actual 2010 (Stub Year)	Actual 2011	Original Budget FY2012	Actual to Date FY2012	Actual As % of Revised	Revised Budget Estimate FY2012	Comments
	Available Fund Balance - BOY	$ (17,862)	$ (10,214)	$ (9,217)	**$ 316**	**$ 65,349**		**$ 65,349**	
	Means of Financing								
	Property taxes	$ 9,951	$ 15,917	$ 74,483	**$ 142,409**	**$ -**		**$ 142,409**	
	Federal & state grants	-	-	-	**-**	**-**		**-**	
	State shared revenue	-	-	-	**-**	**-**		**-**	
	Charges for services	-	-	-	**-**	**-**		**-**	
	Interest income	-	-	83	**-**	**105**		**250**	
	Operating transfers in - General Fund	-	-	-	**-**	**-**		**-**	
	Operating transfers in - TIFA Fund	-	-	-	**-**	**-**		**-**	
	Operating transfers in - Insurance Fund	-	-	-	**-**	**-**		**-**	
	Other	-	-	-	**-**	**-**		**-**	
		$ 9,951	$ 15,917	$ 74,566	**$ 142,409**	**$ 105**		**$ 142,659**	
70805	**Operating Expenditures**								
5100	Salaries & Benefits	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5200	Operating Supplies	-	-	-	**-**	**-**	N/A	**-**	
5300	Contractual Services	2,303	14,920	-	**100,000**	**29,605**	24%	**125,000**	
5400	Other Expenses	-	-	-	**-**	**-**	N/A	**-**	
5700	Capital Outlays	-	-	-	**-**	**-**	N/A	**-**	
5900	Other Financing Uses	-	-	-	**33,424**	**-**	0%	**66,601**	BROWNFIELD LOAN PAYMENT/ADMIN FE
		$ 2,303	$ 14,920	$ -	**$ 133,424**	**$ 29,605**	15%	**$ 191,601**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5300	Contractual Services	-	-	-	**-**	**-**	N/A	**-**	
		$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
		$ 2,303	$ 14,920	$ -	**$ 133,424**	**$ 29,605**	15%	**$ 191,601**	
	Available Fund Balance - EOY	$ (10,214)	$ (9,217)	$ 65,349	**$ 9,301**	**$ 35,849**		**$ 16,407**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

290 Local Development Finance Authority III Fund - Edison Landing (Smartzone)

		Actual 2009	Actual 2010 (Stub Year)	Actual 2011	Original Budget FY2012	Actual to Date FY2012	Actual As % of Revised	Revised Budget Estimate FY2012	Comments
	Available Fund Balance - BOY	$ 8,752	$ 13,765	$ 36,834	**$ 20,994**	**$ 21,348**		**$ 21,348**	
	Means of Financing								
	Property taxes	$ 91,281	$ 71,360	$ 84,658	**$ 83,405**	**$ -**		**$ 83,405**	
	Federal & state grants	-	-	100,000	**-**	**-**		**-**	
	State shared revenue	-	-	-	**-**	**-**		**-**	
	Charges for services	-	-	-	**-**	**-**		**-**	
	Interest income	180	133	153	**150**	**47**		**150**	
	Operating transfers in - General Fund	120,000	50,000	75,000	**100,000**	**50,000**		**100,000**	
	Other	75,000	-	-	**75,000**	**75,000**		**75,000**	COMMUNITY FOUNDATION CONTRIBUTION
		$ 286,461	$ 121,493	$ 259,811	**$ 258,555**	**$ 125,047**		**$ 258,555**	
70805	**Operating Expenditures**								
5100	Salaries & Benefits	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5200	Operating Supplies	-	-	-	**-**	**-**	N/A	**-**	
5300	Contractual Services	1,700	-	-	**500**	**-**	0%	**500**	
5400	Other Expenses	-	-	-	**-**	**-**	N/A	**-**	
5700	Capital Outlays	-	-	-	**-**	**-**	N/A	**-**	
5900	Other Financing Uses	279,748	98,424	275,297	**272,197**	**154,423**	57%	**272,197**	DEBT SERVICE SZ BONDS
		$ 281,448	$ 98,424	$ 275,297	**$ 272,697**	**$ 154,423**	57%	**$ 272,697**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5300	Contractual Services	-	-	-	**-**	**-**	N/A	**-**	
		$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
		$ 281,448	$ 98,424	$ 275,297	**$ 272,697**	**$ 154,423**	57%	**$ 272,697**	
	Available Fund Balance - EOY	$ 13,765	$ 36,834	$ 21,348	**$ 6,852**	**$ (8,028)**		**$ 7,206**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

305 Tax Increment Finance Authority Fund

		Actual 2009	Actual 2010 (Stub Year)	Actual 2011	Original Budget FY2012	Actual to Date FY2012	Actual As % of Revised	Revised Budget Estimate FY2012	Comments
	Available Fund Balance - BOY	$ 13,983	$ 21,789	$ 37,533	**$ 16,502**	**$ 16,445**		**$ 16,445**	
	Means of Financing								
	Property taxes	$ 67,664	$ 40,634	$ 53,769	**$ 53,042**	**$ -**		**$ 53,042**	
	Federal & state grants	-	-	-	**-**	**-**		**-**	
	State shared revenue	-	-	-	**-**	**-**		**-**	
	Charges for services	-	-	-	**-**	**-**		**-**	
	Interest income	142	110	143	**200**	**43**		**200**	
	Operating transfers in - General Fund	-	-	-	**-**	**-**		**-**	
	Operating transfers in - TIFA Fund	-	-	-	**-**	**-**		**-**	
	Operating transfers in - Insurance Fund	-	-	-	**-**	**-**		**-**	
	Other	-	-	-	**-**	**-**		**-**	
		$ 67,806	$ 40,744	$ 53,912	**$ 53,242**	**$ 43**		**$ 53,242**	
70805	**Operating Expenditures**								
5100	Salaries & Benefits	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5200	Operating Supplies	-	-	-	**-**	**-**	N/A	**-**	
5300	Contractual Services	-	-	-	**-**	**-**	N/A	**-**	
5400	Other Expenses	-	-	-	**-**	**-**	N/A	**-**	
5700	Capital Outlays	-	-	-	**-**	**-**	N/A	**-**	
5900	Other Financing Uses	60,000	25,000	75,000	**50,000**	**25,000**	50%	**50,000**	TO GENERAL FUND FOR ARENA
		$ 60,000	$ 25,000	$ 75,000	**$ 50,000**	**$ 25,000**	50%	**$ 50,000**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5300	Contractual Services	-	-	-	**-**	**-**	N/A	**-**	
		$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
		$ 60,000	$ 25,000	$ 75,000	**$ 50,000**	**$ 25,000**	50%	**$ 50,000**	
	Available Fund Balance - EOY	$ 21,789	$ 37,533	$ 16,445	**$ 19,744**	**$ (8,512)**		**$ 19,687**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2009	Actual 2010 (Stub Year)	Actual 2011	Original Budget FY2012	Actual to Date FY2012	Actual As % of Revised	Revised Budget Estimate FY2012	Comments
394	**Downtown Development Authority Fund**								
	Available Fund Balance - BOY	$ 14,618	$ 289,526	$ 329,585	**$ 261,431**	**$ 272,145**		**$ 272,145**	
	Means of Financing								
	Property taxes	$ 614,632	$ 327,373	$ 281,424	**$ 303,155**	**$ -**		**$ 303,155**	
	Federal & state grants	-	-	-	**-**	**-**		**-**	
	State proposal A reimbursement revenue	-	-	-	**-**	**-**		**-**	
	Charges for services	-	-	-	**-**	**-**		**-**	
	Interest income	999	1,212	1,716	**500**	**815**		**1,150**	
	Operating transfers in - General Fund	-	-	-	**-**	**-**		**-**	
	Operating transfers in - PIF	-	-	-	**-**	**-**		**-**	
	Operating transfers in - Insurance Fund	-	-	-	**-**	**-**		**-**	
	Other	-	-	-	**-**	**-**		**-**	
		$ 615,631	$ 328,585	$ 283,140	**$ 303,655**	**$ 815**		**$ 304,305**	
70805	**Operating Expenditures**								
5100	Salaries & Benefits	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5200	Operating Supplies	-	-	-	**-**	**-**	N/A	**-**	
5300	Contractual Services	-	600	-	**250**	**-**	0%	**250**	
5400	Other Expenses	-	-	-	**-**	**-**	N/A	**-**	
5700	Capital Outlays	-	-	-	**-**	**-**	N/A	**-**	
5900	Other Financing Uses	340,723	287,926	340,580	**329,462**	**33,373**	10%	**329,462**	DEBT SERVICE DDA BONDS
		$ 340,723	$ 288,526	$ 340,580	**$ 329,712**	**$ 33,373**	10%	**$ 329,712**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5300	Contractual Services	-	-	-	**-**	**-**	N/A	**-**	
		$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
		$ 340,723	$ 288,526	$ 340,580	**$ 329,712**	**$ 33,373**	10%	**$ 329,712**	
	Available Fund Balance - EOY	$ 289,526	$ 329,585	$ 272,145	**$ 235,374**	**$ 239,587**		**$ 246,738**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

408 Arena Improvement Fund

		Actual 2009	Actual 2010 (Stub Year)	Actual 2011	Original Budget FY2012	Actual to Date FY2012	Actual As % of Revised	Revised Budget Estimate FY2012	Comments
	Available Fund Balance - BOY	$ 103,279	$ 71,024	$ 72,251	**$ 7,051**	**$ 779**		**$ 779**	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	**$ -**	**$ -**		**$ -**	
	Federal & state grants	-	-	-	**-**	**-**		**-**	
	State shared revenue	-	-	-	**-**	**-**		**-**	
	Charges for services	37,686	22,779	18,637	**25,000**	**7,981**		**25,000**	
	Interest income	734	446	217	**200**	**64**		**200**	
	Operating transfers in	-	-	-	**-**	**-**		**-**	
	Other	-	-	135,500	**-**	**23,400**		**23,400**	REIMBURSEMENT FOR LIGHTS
		$ 38,420	$ 23,225	$ 154,354	**$ 25,200**	**$ 31,445**		**$ 48,600**	
30906	**Operating Expenditures**								
5100	Salaries & Benefits	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5200	Operating Supplies	-	-	-			N/A		
5300	Contractual Services	70,675	17,294	-	**-**	**-**	N/A	**-**	
5400	Other Expenses	-	-	-	**-**	**-**	N/A	**-**	
5700	Capital Outlays	-	-	225,826	**-**	**-**	N/A	**-**	
5900	Other Financing Uses	-	-	-	**-**	**-**	N/A	**-**	
		$ 70,675	$ 17,294	$ 225,826	**$ -**	**$ -**	N/A	**$ -**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5300	Contractual Services	-	4,704	-	**-**	**23,400**	100%	**23,400**	LIGHT FIXTURES - REIMBURSED
5400	Other Expenses	-	-	-	**-**	**-**	N/A	**-**	
5900	Other Financing Uses	-	-	-	**-**	**-**	N/A	**-**	
		$ -	$ 4,704	$ -	**$ -**	**$ 23,400**	100%	**$ 23,400**	
		$ 70,675	$ 21,998	$ 225,826	**$ -**	**$ 23,400**	100%	**$ 23,400**	
	Available Fund Balance - EOY	$ 71,024	$ 72,251	$ 779	**$ 32,251**	**$ 8,824**		**$ 25,979**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

403 Sidewalk Improvement Fund

		Actual 2009	Actual 2010 (Stub Year)	Actual 2011	Original Budget FY2012	Actual to Date FY2012	Actual As % of Revised	Revised Budget Estimate FY2012	Comments
	Available Fund Balance - BOY	$ 989,494	$ 819,083	$ 631,995	**$ 670,597**	**$ 665,541**		**$ 665,541**	
	Means of Financing								
	Special assessments	$ 109,431	$ 5,116	$ 75,715	**$ 75,000**	**$ -**		**$ 75,000**	
	Federal & state grants	-	-	-	**-**	**-**		**-**	
	State shared revenue	-	-	-	**-**	**-**		**-**	
	Charges for services	-	-	-	**-**	**-**		**-**	
	Interest income	27,514	19,395	13,597	**15,000**	**1,912**		**15,000**	
	Operating transfers in	-	-	-	**-**	**-**		**-**	
	Other	-	-	100,000	**-**	**-**		**-**	
		$ 136,945	$ 24,511	$ 189,312	**$ 90,000**	**$ 1,912**		**$ 90,000**	
30906	**Operating Expenditures**								
5100	Salaries & Benefits	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5200	Operating Supplies	-	-	-	**-**	**-**	N/A	**-**	
5300	Contractual Services	2,275	-	-	**-**	**-**	N/A	**-**	
5400	Other Expenses	-	-	-	**-**	**-**	N/A	**-**	
5700	Capital Outlays	-	-	-	**-**	**-**	N/A	**-**	
5900	Other Financing Uses	303,684	209,303	155,766	**151,705**	**13,353**	9%	**151,705**	DEBT SERVICE ON SIDEWALK ASSESSMENT BONDS
		$ 305,959	$ 209,303	$ 155,766	**$ 151,705**	**$ 13,353**	9%	**$ 151,705**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5300	Contractual Services	1,397	2,296	-	**-**	**-**	N/A	**-**	
5400	Other Expenses	-	-	-	**-**		N/A	**-**	
5900	Other Financing Uses	-	-	-	**-**	**-**	N/A	**-**	
		$ 1,397	$ 2,296	$ -	**$ -**	**$ -**	N/A	**$ -**	
		$ 307,356	$ 211,599	$ 155,766	**$ 151,705**	**$ 13,353**	9%	**$ 151,705**	
	Available Fund Balance - EOY	$ 819,083	$ 631,995	$ 665,541	**$ 608,892**	**$ 654,100**		**$ 603,836**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

404 Public Improvement Fund

		Actual 2009	Actual 2010 (Stub Year)	Actual 2011	Original Budget FY2012	Actual to Date FY2012	Actual As % of Revised	Revised Budget Estimate FY2012	Comments
	Available Fund Balance - BOY	$ 1,985,126	$ 1,319,726	$ 696,631	**$ 449,277**	**$ 551,506**		**$ 551,506**	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	**$ -**	**$ -**		**$ -**	
	Property taxes	-	-	-	**-**	**-**		**-**	
	Federal & state grants	-	-	-	**-**	**-**		**-**	
	Charges for services	100,075	48,211	94,428	**-**	**-**		**-**	
	Sales of Property	13,201	31	4,817	**5,000**	**15**		**5,000**	
	Interest income	16,140	8,556	6,974	**7,500**	**2,633**		**7,500**	
	Operating transfers in	14,216	-	-	**-**	**-**		**-**	
	Other	486	-	60,377	**-**	**37,535**		**45,000**	
		$ 144,118	$ 56,798	$ 166,596	**$ 12,500**	**$ 40,183**		**$ 57,500**	
30936	**Operating Expenditures**								
5100	Salaries & Benefits	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5200	Operating Supplies	-	-	-	**-**	**-**	N/A	**-**	
5300	Contractual Services	-	-	-	**5,000**	**-**	0%	**5,000**	
5400	Other Expenses	-	-	-	**-**	**-**	N/A	**-**	
5700	Capital Outlays	-	-	109,292	**-**	**-**	N/A	**-**	
5900	Other Financing Uses	569,523	121,001	202,429		**-**	N/A		
		$ 569,523	$ 121,001	$ 311,721	**$ 5,000**	**$ -**	0%	**$ 5,000**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5300	Contractual Services	-	-	-	**-**	**22,254**	97%	**23,000**	
5400	Other Expenses	-	-	-	**-**	**-**	N/A	**-**	
5700	Capital Outlays	239,995	558,892	-	**-**	**17,049**	85%	**20,000**	
		$ 239,995	$ 558,892	$ -	**$ -**	**$ 39,303**	91%	**$ 43,000**	
		$ 809,518	$ 679,893	$ 311,721	**$ 5,000**	**$ 39,303**	82%	**$ 48,000**	
	Available Fund Balance - EOY	$ 1,319,726	$ 696,631	$ 551,506	**$ 456,777**	**$ 552,386**		**$ 561,006**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2009	Actual 2010 (Stub Year)	Actual 2011	Original Budget FY2012	Actual to Date FY2012	Actual As % of Revised	Revised Budget Estimate FY2012	Comments
482	**State Grants Fund**								
	Available Fund Balance - BOY	$ 649,547	$ 599,175	$ 500,140	**$ 294,369**	**$ 237,439**		**$ 237,439**	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	**$ -**	**$ -**		**$ -**	
	Federal & state grants	175,689	217,405	462,517	**315,000**	**135,220**		**315,000**	
	Sales of Property	-	-	-	**-**	**-**		**-**	
	Interest income	-	38	613	**-**	**630**		**1,000**	
	Operating transfers in	-	-	-	**-**	**-**		**-**	FROM PUBLIC IMPROVEMENT FUND FOR SMITH RYERSON
	Other	6,307	-	237,104	**-**	**-**		**-**	
		$ 181,996	$ 217,443	$ 700,234	**$ 315,000**	**$ 135,850**		**$ 316,000**	
30936	**Operating Expenditures**								
5100	Salaries & Benefits	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5200	Operating Supplies	-	-	-	**-**	**-**	N/A	**-**	
5300	Contractual Services	-	-	-	**-**	**-**	N/A	**-**	
5400	Other Expenses	-	-	-	**-**	**-**	N/A	**-**	
5700	Capital Outlays	-	-	634,622	**-**	**-**	N/A	**-**	
5900	Other Financing Uses	16,840	-	328,313	**-**	**-**	N/A	**-**	
		$ 16,840	$ -	$ 962,935	**$ -**	**$ -**	N/A	**$ -**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5300	Contractual Services	-	-	-	**-**	**-**	N/A	**-**	
5700	Capital Outlays	215,528	316,478	-	**315,000**	**8,692**	3%	**315,000**	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
		$ 215,528	$ 316,478	$ -	**$ 315,000**	**$ 8,692**	3%	**$ 315,000**	
		$ 232,368	$ 316,478	$ 962,935	**$ 315,000**	**$ 8,692**	3%	**$ 315,000**	
	Available Fund Balance - EOY	$ 599,175	$ 500,140	$ 237,439	**$ 294,369**	**$ 364,597**		**$ 238,439**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2009	Actual 2010 (Stub Year)	Actual 2011	Original Budget FY2012	Actual to Date FY2012	Actual As % of Revised	Revised Budget Estimate FY2012	Comments
594	**Marina & Launch Ramp Fund**								
	Available Cash Balance - BOY	$ 85,238	$ 149,996	$ 217,556	**$ 301,056**	**$ 243,852**		**$ 243,852**	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	**$ -**	**$ -**		**$ -**	
	Federal & state grants	-	-	-	**-**	**-**		**-**	
	State shared revenue	-	-	-	**-**	**-**		**-**	
	Charges for services	246,565	155,059	184,394	**260,000**	**78,848**		**260,000**	
	Interest income	763	745	-	**-**	**681**		**800**	
	Operating transfers in	-	3,760	-	**-**	**-**		**-**	
	Other	669	1,709	9,917	**-**	**2,155**		**3,000**	
		$ 247,997	$ 161,273	$ 194,311	**$ 260,000**	**$ 81,684**		**$ 263,800**	
70756	**Operating Expenditures - Marina**								
5100	Salaries & Benefits	$ 80,164	$ 33,715	$ 46,085	**$ 46,822**	**$ 5,335**	11%	**$ 46,822**	
5200	Operating Supplies	5,992	7,328	7,200	**10,600**	**1,720**	16%	**10,600**	
5300	Contractual Services	80,619	45,158	109,504	**124,354**	**77,796**	63%	**124,354**	
5400	Other Expenses	-	-	-	**100**	**158**	90%	**175**	
5700	Capital Outlays	12,217	-	5,806	**7,800**	**(13)**	0%	**7,800**	
5900	Other Financing Uses	-	-	4,345	**-**	**-**	N/A	**-**	
	Other Cash Uses (e.g. Debt Principal)	(5,820)	-	-	**-**	**-**	N/A	**-**	
		$ 173,172	$ 86,201	$ 172,940	**$ 189,676**	**$ 84,996**	45%	**$ 189,751**	
70759	**Operating Expenditures - Ramps**								
5100	Salaries & Benefits	$ 1,303	$ 190	$ -	**$ 2,500**	**$ -**	0%	**$ 2,500**	
5200	Operating Supplies	420	1,189	593	**500**	**-**	0%	**500**	
5300	Contractual Services	8,344	6,133	4,426	**9,580**	**4,962**	52%	**9,580**	
5400	Other Expenses	-	-	-	**-**	**-**	N/A	**-**	
5700	Capital Outlays	-	-	-	**-**	**-**	N/A	**-**	
5900	Other Financing Uses	-	-	-	**-**	**-**	N/A	**-**	
	Other Cash Uses (e.g. Debt Principal)	-	-	(9,944)	**-**	**-**	N/A	**-**	
		$ 10,067	$ 7,512	$ (4,925)	**$ 12,580**	**$ 4,962**	39%	**$ 12,580**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5300	Contractual Services	-	-	-	**-**	**-**	N/A	**-**	
5700	Capital Outlays	-	-	-	**-**	**-**	N/A	**-**	
		$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
		$ 183,239	$ 93,713	$ 168,015	**$ 202,256**	**$ 89,958**	44%	**$ 202,331**	
	Available Cash Balance - EOY	$ 149,996	$ 217,556	$ 243,852	**$ 358,800**	**$ 235,578**		**$ 305,321**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

661 Equipment Fund

		Actual 2009	Actual 2010 (Stub Year)	Actual 2011	Original Budget FY2012	Actual to Date FY2012	Actual As % of Revised	Revised Budget Estimate FY2012	Comments
	Available Cash Balance - BOY	$ 2,472,676	$ 2,519,442	$ 2,755,881	**$ 2,468,665**	**$ 2,880,251**		**$ 2,880,251**	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	**$ -**	**$ -**		**$ -**	
	Federal & state grants	-	-	-	**-**	**-**		**-**	
	State shared revenue	-	-	-	**-**	**-**		**-**	
	Charges for services	2,178,851	1,204,803	2,211,835	**2,300,000**	**965,172**		**2,300,000**	INTERDEPARTMENTAL CHARGES
	Interest income	19,495	13,150	13,822	**25,000**	**7,811**		**25,000**	
	Operating transfers in	-	-	-	**-**	**-**		**-**	
	Other	151,690	67,112	96,411	**100,000**	**46,723**		**100,000**	
		$ 2,350,036	$ 1,285,065	$ 2,322,068	**$ 2,425,000**	**$ 1,019,706**		**$ 2,425,000**	
60932	**Operating Expenditures**								
5100	Salaries & Benefits	$ 591,154	$ 198,819	$ 392,338	**$ 412,262**	**$ 230,630**	56%	**$ 412,262**	
5200	Operating Supplies	746,316	352,010	833,310	**934,000**	**347,895**	37%	**934,000**	
5300	Contractual Services	474,054	368,421	643,677	**757,317**	**322,414**	43%	**757,317**	
5400	Other Expenses	1,013	37	352	**1,000**	**72**	7%	**1,000**	
5700	Capital Outlays	446,354	45,518	372,756	**607,400**	**443,597**	43%	**1,039,565**	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
5900	Other Financing Uses	-	-	-	**-**	**-**	N/A	**-**	
	Other Cash Uses (e.g. Debt Principal)	44,379	83,821	(44,735)	**-**	**-**	N/A	**-**	
		$ 2,303,270	$ 1,048,626	$ 2,197,698	**$ 2,711,979**	**$ 1,344,608**	43%	**$ 3,144,144**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5300	Contractual Services	-	-	-	**-**	**-**	N/A	**-**	
5700	Capital Outlays	-	-	-	**-**	**-**	N/A	**-**	
		$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
		$ 2,303,270	$ 1,048,626	$ 2,197,698	**$ 2,711,979**	**$ 1,344,608**	43%	**$ 3,144,144**	
	Available Cash Balance - EOY	$ 2,519,442	$ 2,755,881	$ 2,880,251	**$ 2,181,686**	**$ 2,555,349**		**$ 2,161,107**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2009	Actual 2010 (Stub Year)	Actual 2011	Original Budget FY2012	Actual to Date FY2012	Actual As % of Revised	Revised Budget Estimate FY2012	Comments
642	**Public Service Building Fund**								
	Available Cash Balance - BOY	$ 474,631	$ 513,578	$ 444,931	**$ 160,371**	**$ 268,058**		**$ 268,058**	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	**$ -**	**$ -**		**$ -**	
	Federal & state grants	-	-	-	**-**	**-**		**-**	
	State shared revenue	-	-	-	**-**	**-**		**-**	
	Charges for services	610,873	484,670	769,340	**969,340**	**484,671**		**969,340**	INTERDEPARTMENTAL CHARGES
	Interest income	3,804	2,570	2,214	**6,000**	**986**		**6,000**	
	Operating transfers in	-	-	-	**-**	**-**		**-**	
	Other	-	-	68	**-**	**-**		**-**	
		$ 614,677	$ 487,240	$ 771,622	**$ 975,340**	**$ 485,657**		**$ 975,340**	
60442	**Operating Expenditures**								
5100	Salaries & Benefits	$ 266,246	$ 429,395	$ 637,792	**$ 547,811**	**$ 299,072**	55%	**$ 547,811**	
5200	Operating Supplies	28,229	10,221	12,278	**26,400**	**6,332**	24%	**26,400**	
5300	Contractual Services	243,486	115,637	231,099	**301,101**	**86,426**	29%	**301,101**	
5400	Other Expenses	8,200	9,754	14,507	**500**	**10,665**	76%	**14,000**	
5700	Capital Outlays	6,907	2,114	-	**19,500**	**7,710**	40%	**19,500**	
5900	Other Financing Uses	-	-	-	**-**	**-**	N/A	**-**	
	Other Cash Uses and Adjustments (e.g. Debt Principal)	22,662	(14,248)	(20,346)	**-**	**-**	N/A	**-**	
		$ 575,730	$ 552,873	$ 875,330	**$ 895,312**	**$ 410,205**	45%	**$ 908,812**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5300	Contractual Services	-	3,014	73,165	**-**	**-**	0%	**30,000**	
5700	Capital Outlays	-	-	-	**-**	**-**	N/A	**-**	
		$ -	$ 3,014	$ 73,165	**$ -**	**$ -**	0%	**$ 30,000**	
		$ 575,730	$ 555,887	$ 948,495	**$ 895,312**	**$ 410,205**	44%	**$ 938,812**	
	Available Cash Balance - EOY	$ 513,578	$ 444,931	$ 268,058	**$ 240,399**	**$ 343,510**		**$ 304,586**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

643 Engineering Services Fund

		Actual 2009	Actual 2010 (Stub Year)	Actual 2011	Original Budget FY2012	Actual to Date FY2012	Actual As % of Revised	Revised Budget Estimate FY2012	Comments
	Available Cash Balance - BOY	$ 132,074	$ (48,336)	$ (98,892)	**$ (14,992)**	**$ (93,420)**		**$ (93,420)**	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	**$ -**	**$ -**		**$ -**	
	Federal & state grants	-	-	-	**-**	**-**		**-**	
	State shared revenue	-	-	-	**-**	**-**		**-**	
	Charges for services	451,132	177,438	410,022	**459,506**	**240,949**		**459,506**	INTERDEPARTMENTAL CHARGES
	Interest income	606	103	-	**-**	**4**		**10**	
	Operating transfers in	-	-	-	**-**	**75,000**		**75,000**	DEFICIT ELIMINATION PLAN
	Other	23,312	126	128,631	**25,000**	**28,198**		**40,000**	
		$ 475,050	$ 177,667	$ 538,653	**$ 484,506**	**$ 344,151**		**$ 574,516**	
60447	**Operating Expenditures**								
5100	Salaries & Benefits	$ 450,038	$ 140,911	$ 298,948	**$ 299,804**	**$ 168,998**	56%	**$ 299,804**	
5200	Operating Supplies	8,918	5,313	6,021	**11,230**	**1,051**	9%	**11,230**	
5300	Contractual Services	135,994	63,729	128,256	**138,320**	**59,240**	43%	**138,320**	
5400	Other Expenses	286	2,085	179	**1,000**	**-**	0%	**1,000**	
5700	Capital Outlays	7,973	3,994	5,406	**7,700**	**1,519**	20%	**7,700**	
5900	Other Financing Uses	-	-	-	**-**	**-**	N/A	**-**	
	Other Cash Uses and Adjustments (e.g. Debt Principal)	16,159	9,979	61,714	**-**	**-**	N/A	**-**	
		$ 619,368	$ 226,011	$ 500,524	**$ 458,054**	**$ 230,808**	50%	**$ 458,054**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5300	Contractual Services	36,092	2,212	32,657	**-**	**6,043**	30%	**20,000**	
5700	Capital Outlays	-	-	-	**-**	**-**	N/A	**-**	
		$ 36,092	$ 2,212	$ 32,657	**$ -**	**$ 6,043**	30%	**$ 20,000**	
		$ 655,460	$ 228,223	$ 533,181	**$ 458,054**	**$ 236,851**	50%	**$ 478,054**	
	Available Cash Balance - EOY	$ (48,336)	$ (98,892)	$ (93,420)	**$ 11,460**	**$ 13,880**		**$ 3,042**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

677 General Insurance Fund

		Actual 2009	Actual 2010 (Stub Year)	Actual 2011	Original Budget FY2012	Actual to Date FY2012	Actual As % of Revised	Revised Budget Estimate FY2012	Comments
	Available Cash Balance - BOY	$ 1,236,014	$ 1,339,236	$ 1,535,902	**$ 1,484,748**	**$ 1,420,174**		**$ 1,420,174**	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	**$ -**	**$ -**		**$ -**	
	Federal & state grants	-	-	-	**-**	**-**		**-**	
	State shared revenue	-	-	-	**-**	**-**		**-**	
	Charges for services	4,260,731	2,116,365	3,770,919	**2,864,118**	**1,628,436**		**2,864,118**	INTERDEPARTMENTAL CHARGES
	Interest income	5,257	4,577	6,057	**10,000**	**3,930**		**10,000**	
	MERS Retireee Health Reimbursement	-	-	-	**840,000**	**390,444**		**840,000**	
	Medicare Part D Rx Reimbursement	-	-	-	**35,000**	**-**		**35,000**	
	Repayment of DDA Advance	-	-	-	**-**	**-**		**-**	
	Operating transfers in	28,046	14,023	28,046	**28,046**	**14,023**		**28,046**	INTERFUND LOAN REPAYMENT - ARENA IMPROVEMENTS
	Other	4,863	6,038	11,081	**-**	**105,301**		**125,000**	
		$ 4,298,897	$ 2,141,003	$ 3,816,103	**$ 3,777,164**	**$ 2,142,134**		**$ 3,902,164**	
30851	**Operating Expenditures**								
5100	Salaries & Benefits	$ 43,957	$ -	$ -	**$ 32,502**	**$ 17,472**	54%	**$ 32,502**	
5200	Operating Supplies	1,154	-	-	**-**	**166**	83%	**200**	
5300	Contractual Services	4,215,551	1,944,337	4,099,156	**3,704,118**	**1,750,148**	47%	**3,704,118**	
5400	Other Expenses	1,141	-	-	**1,500**	**-**	0%	**1,500**	
5700	Capital Outlays	1,915	-	-	**2,000**	**1,110**	56%	**2,000**	
5900	Other Financing Uses	77,744	-	-	**-**	**-**	N/A	**-**	
	Other Cash Uses and Adjustments (e.g. Debt Principal)	(145,787)	-	(167,325)	**-**	**-**	N/A	**-**	
		$ 4,195,675	$ 1,944,337	$ 3,931,831	**$ 3,740,120**	**$ 1,768,896**	47%	**$ 3,740,320**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5300	Contractual Services	-	-	-	**-**	**-**	N/A	**-**	
5700	Capital Outlays	-	-	-	**-**	**-**	N/A	**-**	
		$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
		$ 4,195,675	$ 1,944,337	$ 3,931,831	**$ 3,740,120**	**$ 1,768,896**	47%	**$ 3,740,320**	
	Available Cash Balance - EOY	$ 1,339,236	$ 1,535,902	$ 1,420,174	**$ 1,521,792**	**$ 1,793,412**		**$ 1,582,018**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

590 Sewer Fund

		Actual 2009	Actual 2010 (Stub Year)	Actual 2011	Original Budget FY2012	Actual to Date FY2012	Actual As % of Revised	Revised Budget Estimate FY2012	Comments
	Available Cash Balance - BOY	$ (249,387)	$ 521,480	$ 1,585,879	**$ 2,448,376**	**$ 3,320,219**		**$ 3,320,219**	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	**$ -**	**$ -**		**$ -**	
	Federal & state grants	-	-	-	**10,000**	**-**		**10,000**	
	State shared revenue	-	-	-	**-**	**-**		**-**	
	Charges for services	5,584,293	3,369,596	6,499,376	**5,980,000**	**2,057,681**		**5,980,000**	
	Interest income	597	1,679	9,822	**15,000**	**8,119**		**15,000**	
	Repayment of DDA advance	-	-	-	**-**	**-**		**-**	
	Operating transfers in	-	-	-	**-**	**-**		**-**	
	Other	481,114	78,581	153,475	**150,000**	**25,983**		**150,000**	
		$ 6,066,004	$ 3,449,856	$ 6,662,673	**$ 6,155,000**	**$ 2,091,783**		**$ 6,155,000**	
30548	**Operating Expenditures Administration**								
5100	Salaries & Benefits	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5200	Operating Supplies	-	-	-	**-**	**-**	N/A	**-**	
5300	Contractual Services	363,113	188,402	332,732	**332,055**	**134,208**	40%	**332,055**	INSURANCE/INDIRECT COSTS/ADMINISTRATION FEE
5400	Other Expenses	5,087	6,254	2,158	**-**	**8,638**	96%	**9,000**	
5700	Capital Outlays	-	-	-	**-**	**-**	N/A	**-**	
5900	Other Financing Uses	-	-	41,609	**-**	**-**	N/A	**-**	
	Other Cash Uses and Adjustments (e.g. Debt Principal)	-	(10,152)	(249,391)	**-**	**-**	N/A	**-**	
		$ 368,200	$ 184,504	$ 127,108	**$ 332,055**	**$ 142,846**	42%	**$ 341,055**	
60559	**Operating Expenditures Maintenance**								
5100	Salaries & Benefits	$ 728,753	$ 239,245	$ 472,593	**$ 647,726**	**$ 227,373**	35%	**$ 647,726**	
5200	Operating Supplies	37,583	29,401	30,123	**47,750**	**9,370**	20%	**47,750**	
5300	Contractual Services	3,863,907	1,866,171	4,011,555	**4,546,078**	**1,480,002**	33%	**4,546,078**	
5400	Other Expenses	-	600	500	**1,000**	**-**	0%	**1,000**	
5700	Capital Outlays	18,960	1,520	5,860	**17,760**	**12**	0%	**17,760**	
5900	Other Financing Uses	-	-	-	**-**	**-**	N/A	**-**	
		$ 4,649,203	$ 2,136,937	$ 4,520,631	**$ 5,260,314**	**$ 1,716,757**	33%	**$ 5,260,314**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5300	Contractual Services	277,734	64,016	280,594	**400,000**	**299,276**	70%	**428,000**	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
5700	Capital Outlays	-	-	-	**-**	**-**	N/A	**-**	
		$ 277,734	$ 64,016	$ 280,594	**$ 400,000**	**$ 299,276**	70%	**$ 428,000**	
		$ 5,295,137	$ 2,385,457	$ 4,928,333	**$ 5,992,369**	**$ 2,158,879**	36%	**$ 6,029,369**	
	Available Cash Balance - EOY	$ 521,480	$ 1,585,879	$ 3,320,219	**$ 2,611,007**	**$ 3,253,123**		**$ 3,445,850**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2009	Actual 2010 (Stub Year)	Actual 2011	Original Budget FY2012	Actual to Date FY2012	Actual As % of Revised	Revised Budget Estimate FY2012	Comments
591	**Water Fund**								
	Available Cash Balance - BOY	$ 3,232,652	$ 2,301,294	$ 3,128,123	**$ 2,868,744**	**$ 3,585,169**		**$ 3,585,169**	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	**$ -**	**$ -**		**$ -**	
	Federal & state grants	-	-	-	**-**	**-**		**-**	
	State shared revenue	-	-	-	**-**	**-**		**-**	
	Charges for services - City	2,967,961	1,564,652	3,025,327	**3,155,000**	**1,077,856**		**3,155,000**	
	Charges for services - Wholesale	2,281,977	989,519	1,906,772	**2,120,000**	**695,546**		**2,120,000**	
	Maintenance services - Township	162,300	88,858	178,393	**170,000**	**110,782**		**170,000**	
	Interest income	22,483	13,566	13,025	**20,000**	**7,090**		**20,000**	
	Lease of facilities	127,027	71,402	143,269	**127,000**	**80,531**		**127,000**	LEASE OF SPACE ON WATER TOWERS
	Repayment of DDA advance	-	-	-	**-**	**-**		**-**	
	Operating transfers in	-	-	-	**-**	**-**		**-**	
	Other	327,378	184,695	245,418	**-**	**81,685**		**125,000**	
		$ 5,889,126	$ 2,912,692	$ 5,512,204	**$ 5,592,000**	**$ 2,053,490**		**$ 5,717,000**	
30548	**Operating Expenditures Administration**								
5100	Salaries & Benefits	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5200	Operating Supplies	4,155	1,085	-	**-**	**-**	N/A	**-**	
5300	Contractual Services	512,150	258,076	541,950	**536,007**	**224,340**	42%	**536,007**	INSURANCE/INDIRECT COSTS/ADMINISTRATION FEE
5400	Other Expenses	5,295	7,960	-	**2,000**	**5,332**	89%	**6,000**	
5700	Capital Outlays	-	-	-	**-**	**-**	N/A	**-**	
5900	Other Financing Uses	567,463	-	415,395	**410,188**	**203,794**	50%	**410,188**	INTEREST ON WATER BONDS
	Other Cash Uses and Adjustments (e.g. Debt Principal)	1,110,000	317,141	1,061,133	**1,230,000**	**630,000**	51%	**1,230,000**	PRINCIPAL ON WATER BONDS
		$ 2,199,063	$ 584,262	$ 2,018,478	**$ 2,178,195**	**$ 1,063,466**	49%	**$ 2,182,195**	
60559	**Operating Expenditures Maintenance - City**								
5100	Salaries & Benefits	$ 972,743	$ 420,828	$ 816,927	**$ 768,795**	**$ 438,353**	57%	**$ 768,795**	
5200	Operating Supplies	1,361,098	48,567	190,809	**160,260**	**105,362**	66%	**160,260**	
5300	Contractual Services	368,258	149,061	299,637	**446,417**	**165,250**	37%	**446,417**	
5400	Other Expenses	35,364	29,769	66,107	**53,230**	**39,173**	74%	**53,230**	
5700	Capital Outlays	8,490	906	11,531	**16,500**	**1,342**	8%	**16,500**	
5900	Other Financing Uses	-	-	-	**-**	**-**	N/A	**-**	
		$ 2,745,953	$ 649,131	$ 1,385,011	**$ 1,445,202**	**$ 749,480**	52%	**$ 1,445,202**	
60558	**Operating Expenditures Filtration**								
5100	Salaries & Benefits	$ 601,170	$ 299,682	$ 590,491	**$ 655,881**	**$ 305,433**	47%	**$ 655,881**	
5200	Operating Supplies	238,676	93,186	232,984	**275,095**	**109,174**	40%	**275,095**	
5300	Contractual Services	490,099	246,943	433,967	**615,970**	**188,499**	31%	**615,970**	
5400	Other Expenses	1,384	750	1,153	**2,600**	**810**	31%	**2,600**	
5700	Capital Outlays	126,309	26,130	108,567	**45,300**	**83,190**	98%	**85,000**	
5900	Other Financing Uses	-	-	-	**-**	**-**	N/A	**-**	
	Replacement Reserve - DWRF	-	-	-	**290,000**	**-**	0%	**290,000**	
		$ 1,457,638	$ 666,691	$ 1,367,162	**$ 1,884,846**	**$ 687,106**	36%	**$ 1,924,546**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	**$ -**	**$ -**	N/A	**$ -**	
5300	Contractual Services	417,830	185,779	284,507	**1,340,000**	**676,190**	63%	**1,067,100**	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
5700	Capital Outlays	-	-	-	**-**	**-**	N/A	**-**	
		$ 417,830	$ 185,779	$ 284,507	**$ 1,340,000**	**$ 676,190**	63%	**$ 1,067,100**	
		$ 6,820,484	$ 2,085,863	$ 5,055,158	**$ 6,848,243**	**$ 3,176,242**	48%	**$ 6,619,043**	
	Available Cash Balance - EOY	$ 2,301,294	$ 3,128,123	$ 3,585,169	**$ 1,612,501**	**$ 2,462,417**		**$ 2,683,126**	

City of Muskegon

2011-12 2Q Reforecast - Debt Service Requirements

Bond Issue	Fund	Year Issued	Original Amount of Issue	Outstanding Balance 06/30/11	Principal Due FY 2012	Interest Due FY 2012	Total Due FY 2012	Final Maturity
Existing Debt Issues:								
DDA G.O. Refunding Bonds	DDA Debt Service	2011	$ 2,045,000	$ 2,045,000	$ 265,000	$ 64,462	$ 329,462	2018
DDA Promissory Note with Muskegon County	DDA Debt Service	1989	1,000,000	1,000,000	-	-	-	2019
LDFA Tax Increment Bonds (Smartzone)	LDFA III	2002	4,725,000	4,405,000	80,000	192,197	272,197	2025
MTF Major & Local Streets Bond	Major Streets	2011	2,000,000	-	-	24,999	24,999	2022
State of Michigan Environmental Loan	Brownfield	2005	500,000	244,850	28,527	4,897	33,424	2015
Bond for Fire Station & Rec Projects	General	2006	5,400,000	5,235,000	70,000	211,145	281,145	2032
Capital Improvement Bonds (Sidewalks)	Sidewalk	2003	1,575,000	685,000	125,000	26,705	151,705	2016
Water Filtration Improvement DWRF Loan	Water	2004	13,900,000	10,955,000	630,000	226,100	856,100	2025
Water Supply System Revenue Bonds	Water	2010	5,995,000	5,415,000	600,000	184,088	784,088	2019
			37,140,000	29,984,850	1,798,527	934,593	2,733,120	
Anticipated Debt Issues:								
			-	-	-	-	-	
			$ 37,140,000	$ 29,984,850	$ 1,798,527	$ 934,593	$ 2,733,120	

Recap By Fund:	Total
General	$ 281,145
Major Street	24,999
Brownfield	33,424
Sidewalk Improvemen	151,705
Water	1,640,188
DDA	329,462
LDFA III (Smartzone)	272,197
	$ 2,733,120

City of Muskegon							
Quarterly Budget Reforecast and 2011-12 Proposed Budget							
		Responsibility	**2011-12 Budgeted Projects**	**2011-12 Estimated Project Grants**	**2011-12 1Q Reforecast**	**2011-12 2Q Reforecast**	**Comments**
			2011-12 BUDGETED PROJECTS				
101	**General Fund**						
	Roof Replacement over Police Department	Al-Shatel	$ 39,000		$ 39,000	$ 16,000	
	Irrigation Well & Pumps @ Lakeside Cemetery	Al-Shatel	29,000		29,000	29,000	
	VOIP Phone System	Maurer	90,000		90,000	69,763	One-Year Payback
	Financial Management System	Paul	-		-	45,000	
	McGraft - Replace Roof/Surface Tennis Courts/Drainage& Ice Melt	Al-Shatel	35,000		35,000	35,000	
	ADA Compliance, various locations	Al-Shatel	25,000		25,000	25,000	Federal Agreement
	Irrigation at City Hall	Al-Shatel	15,000		15,000	15,000	Replace System
	City Hall Roof Repairs (Various Locations)	Al-Shatel	-		-	8,000	Replace System
	City Hall Tuck Pointing & Sealing	Al-Shatel	40,000	-	40,000	55,000	
			273,000	-	273,000	297,763	
202	**Major Streets**						
	Laketon, Barclay to Henry	Al-Shatel	30,000		30,000	30,000	
	Laketon-Henry Intersection	Al-Shatel	20,000		20,000	20,000	
	Laketon Traffic Signals: Hoyt, Getty, Roberts & Wood	Al-Shatel	50,000		300,000	300,000	
	Traffic Signal replacement/Upgrade at Getty & Evanston	Al-Shatel	138,000	-	5,000	5,000	Design Only this Year
	Laketon, Henry to Park	Al-Shatel	700,000	560,000	765,000	765,000	STP Grant Funds
	Ryerson Creek Fish Passage (Muskegon Ave. @ Eastern)	Al-Shatel	40,000		40,000	40,000	
	Sherman, Lincoln to Estes	Al-Shatel	1,100,000	481,000	1,100,000	50,000	STP Grant Funds (Design only FY12)
	Port City, Latimer to Laketon	Al-Shatel	15,000		15,000	15,000	
	Getty Street, Keating to Laketon (STP)	Al-Shatel	575,000	300,000	575,000	575,000	STP Grant Funds
	Traffic Signals Warrants Evaluation, various locations	Al-Shatel	23,000	-	23,000	23,000	
	Speed Limits Evaluations	Al-Shatel	20,000		20,000	20,000	In-House engineering Costs

		Responsibility	2011-12 Budgeted Projects	2011-12 Estimated Project Grants	2011-12 1Q Reforecast	2011-12 2Q Reforecast	Comments
City of Muskegon							
Quarterly Budget Reforecast and 2011-12 Proposed Budget							
	2011-12 BUDGETED PROJECTS						
	Terrace, Apple to Western	Al-Shatel	230,000	160,000	240,000	240,000	Mill and Resurface - HPP Grant Funds
	M-120 Over North Branch of River	Al-Shatel	14,000		14,000	14,000	MDOT Project - 8.75% City Participation
	Getty St., Laketon to Evanston	Al-Shatel	960,000	435,000	960,000	960,000	TEDF and CDBG Grant Funds
			3,915,000	1,936,000	4,107,000	3,057,000	
203	**Local Streets**						
	Viridian Drive Extension	Al-Shatel	-	-	-	7,300	
	Dale, Peck to Clinton	Al-Shatel	55,000	20,000	55,000	70,000	Reconstruct
			55,000	20,000	55,000	77,300	
404	**Public Improvement Fund**						
	No Budgeted Projects		-	-	-	-	
408	**Arena Maintenance Fund**						
	No Budgeted Projects		-	-	-	-	
			-	-	-	-	
482	**State Grants Fund**						
	EPA Grant	Brubaker-Clarke	40,000	40,000	40,000	40,000	
	Musketawa Trail Connection-phase IB (Keating to Black Creek)	Al-Shatel	275,000	275,000	275,000	275,000	
			315,000	315,000	315,000	315,000	
590	**Sewer**						
	Sewer Rehabilitation Project (various projects)	Al-Shatel	100,000	-	100,000	100,000	Lining of Manholes/Sewer Lines
	Isabella, Peck to Terrace	Al-Shatel	25,000		25,000	25,000	
	Getty, Laketon to Evanston	Al-Shatel	135,000	-	135,000	135,000	New Sewer Main and Services
	Evanston Lift Station	Al-Shatel	-		-	10,000	Design
	Hackely, Hudson to Glen	Al-Shatel	-		-	10,000	Design
	Terrace, Apple to Western	Al-Shatel	20,000	-	20,000	20,000	Sewer Repairs Associated With Street Project
	Dale, Peck to Clinton	Al-Shatel	-	-	-	8,000	
	GIS Update and Maintenance	Al-Shatel	30,000		30,000	30,000	County Licensing, Map Maintenance

City of Muskegon							
Quarterly Budget Reforecast and 2011-12 Proposed Budget							
		Responsibility	**2011-12 Budgeted Projects**	**2011-12 Estimated Project Grants**	**2011-12 1Q Reforecast**	**2011-12 2Q Reforecast**	**Comments**
			2011-12 BUDGETED PROJECTS				
	Mason, Sixth to Fifth	Al-Shatel	90,000	-	90,000	90,000	Replace Main and Services
			400,000	-	400,000	428,000	
591	**Water**						
	Elevated Tank - Marshall & Roberts, Interior Painting	Al-Shatel	290,000	-	185,000	185,000	Favorable Bids
	Water Main Replacement Project, various locations & 2" & 4" Mains replacem	Al-Shatel	100,000	-	100,000	80,000	Filtration Plant
	Laketon, Henry to Park	Al-Shatel	25,000		70,000	70,000	Water Repairs Associated With Street Project
	Getty Street, Keating to Laketon (STP)	Al-Shatel	135,000		135,000	135,000	Main and Services Replacement
	Getty St., Laketon to Evanston	Al-Shatel	225,000		225,000	225,000	Crossing Mains and Services Replacement
	Isabella, Peck to Terrace	Al-Shatel	40,000		40,000	40,000	Replace Main and Services
	High Service Switchgear Repairs & Upgrades	Al-Shatel	175,000		175,000	175,000	Filtration Plant
	Sherman, Lincoln to Estes	Al-Shatel	-	-	-	10,000	
	Dale, Peck to Clinton	Al-Shatel	-	-	-	7,100	Design
	Hackely, Hudson to Glen	Al-Shatel	-		-	10,000	Design
	Terrace, Apple to Western	Al-Shatel	230,000		10,000	10,000	Water Repairs Associated With Street Project
	GIS Update and Maintenance	Al-Shatel	30,000		30,000	30,000	County Licensing, Map Maintenance
	Mason, Sixth to Fifth	Al-Shatel	90,000	-	90,000	90,000	Replace Main and Services
			1,340,000	-	1,060,000	1,067,100	
642	**PSB**						
	Security System/Cameras	Al-Shatel	-	-	-	30,000	
			-	-	-	30,000	
643	**Engineering Services**						
	Intergovernmental Engineering Work	Al-Shatel	20,000	-	20,000	20,000	
			20,000	-	20,000	20,000	

City of Muskegon							
Quarterly Budget Reforecast and 2011-12 Proposed Budget							
		Responsibility	**2011-12 Budgeted Projects**	**2011-12 Estimated Project Grants**	**2011-12 1Q Reforecast**	**2011-12 2Q Reforecast**	**Comments**
			2011-12 BUDGETED PROJECTS				
661	**Equipment Fund**						
5720/Quantity	*Non-Vehicular Equipment:*						
1	Diagnostic Equipment	Al-Shatel	25,000	-	25,000	25,000	
1	Snow Blower / Mower	Al-Shatel	103,000	-	103,000	103,000	
1	Concrete Saw	Al-Shatel	25,000	-	25,000	25,000	
			153,000	-	153,000	153,000	
5746	*Communications Equipment:*						
1	Video system	Al-Shatel	8,000	-	8,000	8,000	
5	Cruiser radios	Al-Shatel	8,000	-	8,000	8,000	
6	In-car radios	Al-Shatel	4,000	-	4,000	4,000	
3	Light bars	Al-Shatel	6,000	-	6,000	6,000	
			26,000	-	26,000	26,000	
5730	*Vehicles:*						
2	Small Pickup	Al-Shatel	32,800	-	32,800	32,800	
5	Patrol Cruisers	Al-Shatel	-	-	110,000	110,000	
1	Pickup Truck, 4X4	Al-Shatel	24,600	-	24,600	24,600	
1	I ton dump 4X4	Al-Shatel	31,000	-	31,000	31,000	New - For Plowing Alleys
1	Plow Truck	Al-Shatel	140,000	-	140,000	140,000	Replaces 1992 Vehicle
1	Vactor	Al-Shatel	-	-	322,165	322,165	Replaces 1992 Vehicle
1	Sewer Jet	Al-Shatel	200,000	-	200,000	200,000	Replaces 1999 Equipment
			428,400	-	860,565	860,565	
	Total Equipment Fund		607,400	-	1,039,565	1,039,565	
			$ 6,925,400	$ 2,271,000	$ 7,269,565	$ 6,331,728	

Date: February 14, 2012

To: Honorable Mayor and City Commissioners

From: Finance Director

RE: Financial Management Software

SUMMARY OF REQUEST: The City's financial management software is sixteen years old and the developer has indicated they will be phasing out the system over the next few years. Staff has explored various options and believes the best route is to replace the current systems with BS&A financial software. This system has become the standard in Muskegon County which could be an important factor in future intergovernmental initiatives. Moreover, several modules of the software are already being used by the City and completing the suite will allow for better internal systems integration and resultant savings.

FINANCIAL IMPACT: The upfront cost for the system is $125,000 payable in 3 equal installments ($41,667) over three years with no interest. The system will save $15,548 in annual licensing fees and result in significant staff time savings through better integration of financial system components. For example, the city currently uses BS&A utility billing software which will interface directly with the BS&A general ledger system, greatly reducing manual transaction postings.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Acceptance of the proposal as submitted by BS&A software.

COMMITTEE RECOMMENDATION: None.

Finance Administration

Memo

To: City Commission

From: Finance Director

Date: January 25, 2012

Re: Financial Management Software System

Background

The City's current financial management system (GEMS) was implemented in 1996 and has served the City well since that time. Recently, MSGovern (the company that developed and supports the system) notified us that GEMS support will be phased out over the next few years. MSGovern is encouraging its current GEMS clients to migrate to another software platform (Innoprise) that their company has acquired (see attached).

GEMS is the backbone of the City's financial management system supporting general ledger, accounts payable, fixed assets, and payroll functions. However, the City also relies on software from a company called BS&A to support utility billing, tax billing, and building inspections functions.

Function	Current Software	Proposed Software
Payroll	MSGovern/GEMS	BS&A
G/L, A/P, A/R, Fixed Assets	MSGovern/GEMS	BS&A
Special Assessments	BS&A	BS&A
Cash Receipting	BS&A	BS&A
Utility Billing	BS&A	BS&A
Delinq Personal Property	BS&A	BS&A
Property Tax Billing	BS&A	BS&A
Inspections	BS&A	BS&A

Staff has explored options including: 1) migrating to the Innoprise software suite as proposed by MSGovern, 2) conducting an RFP process and, 3) moving all financial management functions to the BS&A platform. We believe the most advantageous and most cost-effective option is to move the current GEMS functions to the BS&A platform.

Benefits and Payback

There are several significant benefits that can be realized by going with the BS&A package:

- *Time Savings* – Having all financial management functions using the same software suite would allow better integration of functions. For example, significant staff time could be saved by automating transaction processing between utility billing and general ledger functions – processing that currently involves manual processing. Similar integration could be achieved with the tax billing and general ledger.

- *Countywide Standardization* - BS&A has become the dominant municipal financial management software in Muskegon County (see attached). Most recently, the City of Norton Shores and Muskegon County have selected BS&A software. Standardization of financial management software among county municipalities could be an important enabler for future intergovernmental cooperation efforts.

- *Focus on Michigan* – BS&A is a Michigan-based company with the majority of its clients being Michigan cities, counties and townships. This means that the BS&A software is more in tune with Michigan-specific requirements than software from a national vendor might be. For example, BS&A integrates well with the software predominantly used for Michigan municipal income tax collections. Similarly, the BS&A suite includes modules for Michigan's required dashboard financial reporting and F65 reporting.

- *Long Term Cost Savings* – BS&A licensing and maintenance fees are 50% less than for the current GEMS software. Additionally, there is no licensing fee for the first year. As the City will likely have the BS&A

	Current Cost	*BS&A Cost*	*Annual Savings*
Annual Licensing & Support Fees	$31,318	$15,770	$15,548

Upfront Costs

The upfront purchase price for the BS&A system is $125,000 which includes the cost of the software, data conversion, on-site training for City staff and project management. The pricing includes a 10% discount due to the fact that we would be making the purchase at the same time as Muskegon County.

BS&A allows the City to pay the one-time costs over three years at 0% interest. This equates to three equal annual payments of $41,667.

Recommendation

The City's budget will be stressed for several years to come and proposing a substantial outlay for software at this time is certainly not welcome news.

However, the alternative of delaying action and being forced into a change two or three years from now is worse. Moreover, implementing the BS&A software at this time will better prepare the City for further staff reductions and intergovernmental cooperation initiatives that are likely to come.

Staff's experience with our current BS&A modules has been favorable and we have checked with several other comparable-sized municipal users (Novi, Royal Oak, Kentwood) who have all given highly favorable references.

Accordingly, staff recommends that the City Commission approve the attached proposal from BS&A software.

Thank you.

BS&A Muskegon County Presence

Municipality	Tax & Assessing	Financial Management	Utility Billing	Building Department
Blue Lake Township	BS&A			BS&A
Casnovia Township	BS&A	BS&A	BS&A	
Cedar Creek Township	BS&A			BS&A
Dalton & Egelston Township	BS&A	BS&A	BS&A	BS&A
Fruitland Township	BS&A	BS&A		BS&A
Fruitport Charter Township	BS&A	BS&A	BS&A	
Holton Township	BS&A			BS&A
Laketon Township	BS&A	BS&A	BS&A	BS&A
Lakewood Club Village	BS&A	BS&A		BS&A
Montague City	BS&A	BS&A	BS&A	BS&A
Montague Township	BS&A			
Moorland Township	BS&A			BS&A
Muskegon Charter Township	BS&A	BS&A	BS&A	BS&A
Muskegon City	BS&A		BS&A	BS&A
Muskegon County	BS&A	BS&A	BS&A	
Muskegon Heights City	BS&A	BS&A	BS&A	BS&A
North Muskegon City	BS&A	BS&A	BS&A	BS&A
Norton Shores City	BS&A	BS&A	BS&A	BS&A
Ravenna Township	BS&A			BS&A
Ravenna Village		BS&A	BS&A	
Roosevelt Park City	BS&A		BS&A	BS&A
Sullivan Township	BS&A	BS&A		
White River Township	BS&A			
Whitehall City	BS&A	BS&A	BS&A	BS&A
Whitehall Township	BS&A			

Current

In Process

December 1, 2011

Update from MS Govern Executive Team

As previously announced, Harris Computer Systems ("Harris") acquired software assets of Innoprise Software, Inc. in April of this year and consolidated them into our MS Govern Business Unit as our next-generation ERP product offering. This web-based solution includes Financials, Human Resources & Payroll, Community Development, Utility Billing, Sales Tax, and an integrated Citizen Access Portal. This Harris-Innoprise ERP suite will enable local governments and municipal utilities to reduce their cost of service, streamline operations, and improve productivity. With the addition of this product suite to our portfolio, we're now able to offer you even MORE choices of public-sector software to help your organization better service your citizens and improve overall efficiency.

There are more than 80 government entities using the Harris-Innoprise solution today, and we will continue to invest in the future of this premier product offering for many years to come. MS Govern's GEMS customers will also have the opportunity to migrate from their current software to the Harris-Innoprise ERP solution under our industry-unique Software for Life program. This policy enables all Harris customers to upgrade to the latest products by reducing the financial barriers usually associated with keeping pace with ever-changing software technologies and infrastructure. Further, under this program, you do not incur licensing fees for same product line upgrades, and will benefit from greatly reduced licensing fees for transition between flagship product lines. This means that current MS Govern customers using the Govern GEMS FMS and HRMS software can upgrade to the Harris-Innoprise ERP solution without paying additional software license fees provided they are current with their software maintenance and support. Additional training, data conversion, and implementation services and fees will be necessary to successfully make this transition.

The choice of when you make the move to the Harris-Innoprise ERP solution is ultimately yours. We will continue to support and invest in the Govern GEMS Financial and HRMS solutions as long as you continue to use and enjoy them. This strategy does not affect plans for the Govern Community Management System (CMS) and delivery of our next generation CMS OpenForms platform as promised. Additionally, we will continue to develop and promote the CityView Community Development Suite as a best-of-breed solution.

We are going to make every effort to make the migration from Govern GEMS Financials and HRMS software to the new Harris-Innoprise ERP solution as simple and easy as possible, while also being cost-effective and competitive. Our team has had unprecedented success migrating customers from other legacy ERP solutions to the Innoprise products, and we will leverage that success, skill, and experience to forge a solid plan and process for all Govern GEMS Financial and HRMS users.

As a valued customer, you will continue to work with the great people you have come to rely on at MS Govern. We now have more than 120 dedicated employees working across five North

American offices who are collectively focused on continually improving service levels, responsiveness and product quality for you. Within each functional group (Sales, Support, Professional Services, Technical Services, and Research & Development) we have teams of employees dedicated to our diverse software products – where they can best deliver the experience, knowledge, skills and expertise you need. At the same time, the acquisition of Innoprise will provide our employees and users with many new opportunities to expand, grow and learn.

We know you are anxious to see this new product offering and we will be scheduling web-based demonstrations open to all FMS and HRMS customers beginning this month, and continuing into 2012.

I encourage you to reach out to your MS Govern representative or account manager if you have immediate questions.

Sincerely,

Jim Simak,
General Manager
MS Govern

Find out more about our newest Enterprise Resource Planning solution at www.msgovern.com/software/innoprise.

January 18, 2012

Prepared for: City of Muskegon, Muskegon County

Financial Management Suite • Assessing & Property Tax Suite • Community Development Suite • Internet Services • Ancillary Applications

14965 Abbey Lane, Bath, MI, 48808 • Toll Free: (855) BSA-SOFT • P: (517) 641-8900 • F: (517) 641-8960 • www.bsasoftware.com

14965 Abbey Lane
Bath, MI 48808
Phone: 517-641-8900
Fax: 517-641-8960

Proposal to
City of Muskegon, Muskegon County

Financial Management Systems

Network License
Prices based on approx. 15,712 parcels

Please Note: To efficiently run these applications the Hardware requirements have increased. Please review our required specifications prior to ordering these applications.

General Ledger System	**$12,595**
Accounts Payable System	**$10,695**
Payroll System	**$13,855**
Human Resources System	**$12,595**
Timesheets System	**$7,675**
Miscellaneous Receivables	**$10,695**
Fixed Assets System	**$10,695**
10% Discount on Program prices in conjunction with the County purchase	**- $7,880**

Data Conversions
(Conversion fees do not include data extraction from your existing software. These services can be performed by BS & A for a fee of $100/hr.) Data must be received in ASCII format.

Convert existing GEMS data to BSA format.

General Ledger	**$6,000**
Accounts Payable	**$4,000**
Miscellaneous Receivables	**$4,000**
Fixed Assets	**$4,000**
Payroll	**$8,000**

On-Site Training

General Leger	**3**
Accounts Payable	**2**
Payroll	**7**
Human Resources	**2**
Timesheets	**1**
Miscellaneous Receivables	**2**
Fixed Assets	**1**

Prices good for a period of 90 days from date on proposal.

14965 Abbey Lane
Bath, MI 48808
Phone: 517-641-8900
Fax: 517-641-8960

Est. 18 days @ $1,150/day (travel expenses included - billed for actual days used) **$20,700**

Implementation & Project Management **$7,375**
Services include the planning and evaluation of current hardware and network, sources and format of legacy data, potential integration with existing systems, software installation, data conversion and training.

*** Note: Client has option to pay for programs over multiple budget years, interest free.**

Total	**$125,000**

Please mark the box if you wish to take advantage of our payment plan. Payment will be spread over multiple budget years, interest free.	❑ **2 – year**

Annual Service and Support
The first year is free, which includes new features and unlimited telephone support for the Equalizer Systems. Service and support for years 2 and 3 will be as follows, billed annually:

General Ledger	$2,520
Accounts Payable	$2,140
Payroll System	$2,770
Human Resources	$2,520
Timesheets	$1,540
Miscellaneous Receivables	$2,140
Fixed Assets	$2,140
Total:	**$15,770**

BS&A Software, Inc. guarantees that the annual fee will not change for 3 years from the date of the executed Service Agreement issued upon purchase of the system(s). After 3 years from the purchase date, BS&A Software reserves the right to increase the fee by no more than the cumulative yearly CPI.

Important Proposal Notes:

BS&A Software promises that if you are not satisfied with our products or services after the first year, you may return the program and we will fully refund the purchase price of your software.

* Prices above DO NOT include: Program Customization or Training beyond the estimated days

* Dot-Matrix printers are not compatible with the .Net Programs'

14965 Abbey Lane
Bath, MI 48808
Phone: 517-641-8900
Fax: 517-641-8960

SQL Server - Based on user count, the version of SQL that BS&A Software recommends is as follows. Please see the attached Microsoft SQL pricing list, which includes Governmental Reseller contact information.	**Recommendation:** ○ Standard Edition ○ Enterprise Edition

Internet & Server Considerations:

*We strongly recommend you have Internet Access. This allows you to:

a) Download BS&A Software .NET Program Updates as soon as they become available. This can save you several days of transit time when you are waiting for a new features you may have requested.

b) Send email to our web site when you have questions or comments about our software and service.

*We strongly recommend you have a network with a dedicated file Server…not a Peer-to-Peer Network. Peer-to-Peer Networks are typically less stable and more prone to problems as compared to networks with dedicated file servers. Our software runs much more efficiently on networks with a dedicated file server. See our Hardware Specifications for more details.

Signature below constitutes:
1) An order for products & services as quoted in this proposal
2 That you have read and concur with the hardware specifications required to efficiently operate the .Net applications.

Quoted by: Steve Rennell, **January 18, 2012**

Accepted by: ____________________, **Date:** ____________

14965 Abbey Lane
Bath, MI 48808
Phone: 517-641-8900
Fax: 517-641-8960

Please complete the following for our records

Contact Person for SUPPORT & NEWSLETTERS:

Contact Name ______________________ **Title** ______________________
Mailing Address ______________________
(if PO Box, please provide Street Address for UPS or Overnight Mail Shipments)
Street Address ______________________
City, State Zip ______________________
Phone Number ______________________ **Fax Number** ______________________
Email ______________________

Contact Person for PROGRAM UPDATES:

Contact Name ______________________ **Title** ______________________
Phone Number ______________________
Email ______________________

IT Contact Person:

Contact Name ______________________ **Title** ______________________
Phone Number ______________________
Email ______________________

Please Fax Back All Pages

Prices good for a period of 90 days from date on proposal.

Commission Meeting Date: February 14, 2012

Date: January 30, 2012

To: Honorable Mayor & City Commission

From: Planning & Economic Development Department

RE: PILOT Request (Bayview Towers)- Ordinance Amendment, Second Reading

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SUMMARY OF REQUEST: Carl Skrzynski is Vice President of American Community Developers, Inc., which has purchased Bayview Towers in Muskegon. There is currently a PILOT for Bayview Towers which was approved in January 1980. Mr. Skrzynski intends to keep the existing Section 8 status of the housing development and is requesting an extension of the PILOT from the City. Since an alternative form of financing is being sought for this project, not currently included in the PILOT Ordinance, an amendment is necessary to the Ordinance. In addition, the owner is requesting the PILOT for a maximum of 40 years and the current Ordinance only allows for 25 years. The Commission approved the Ordinance Amendment on January 24 by a 4-3 vote. Therefore, it is necessary to have a second reading. In addition, the ordinance amendment approved by the Commission on January 24th gave only 24 months for the developer to obtain MSHDA financing. In actuality, it should be 27 months (Section 82-50 (4) (4)- attached).

FINANCIAL IMPACT: The Ordinance amendment would allow for a greater number of years, which would increase the number of years that the City would not receive full taxes for the property.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: If the City Commission agrees that the PILOT is necessary for this property, staff recommends that the attached Ordinance amendment be approved and the Clerk be authorized to sign the necessary documents.

CITY OF MUSKEGON
MUSKEGON COUNTY, MICHIGAN
ORDINANCE NO. ____

THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY ORDAINS:

1. Chapter 82, Article II of the Code of Ordinances of the City of Muskegon, Michigan, Sections 82-46, 82-50, 82-51 and 82-52 are amended to read as follows:

Sec. 82-46. Definitions.

The following words, terms and phrases when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Authority means the state housing development authority.

Contract rents means all rents in the housing project expected either directly from a tenant or by subsidy, vendor payments or paid by a government or other assisting entity on behalf of a tenant to the owner or owner's designee or agent of a housing project. Contract rents include the rental amounts to be currently charged for units in the housing project, whether a unit is vacant or not, and whether or not the rent is actually paid. Contract rents also include the rentals to be paid for additional facilities by tenants, such as carports or garages, and further include miscellaneous income, such as income from vending machines or laundry equipment. The portion of additional facility rents and miscellaneous income to be attributed to contract rents shall be determined by reference to the floor plan of the facility which includes and clearly exhibits the housing project (therefore the exempt portion of the facility), and the portion of contract rents shall be determined by the ratio of the housing project square footage to the entire square footage of the facility. The term "contract rents" does not include charges for utilities.

Elderly persons means persons determined by Authority Guidelines, Rules, and practices to have attained the age and have the status to constitute them as elderly persons.

Housing project means a residential facility consisting of rental units offered to the following persons; it does not mean the portion of any facility which is not so occupied:

(1) Elderly persons as defined in this section.

(2) Low income persons and families as defined by the authority.

HUD means The United States Department of Housing and Urban Development.

Low income persons and families means all low income persons and families included in the definitions found at section 15a(7) of Public Act No. 346 of 1966 (MCL 125.1415a(7)).

Mortgage loan means a loan made by the authority or insured by HUD to the sponsor for the construction and/or permanent financing of a housing project.

Service charge means the same as payment in lieu of taxes.

Sponsor means a developer of a housing project. The term "sponsor" includes an applicant for exemption under this division.

Utilities means public water, public sanitary sewer, gas or electric service. The term "utilities" does not include cable or other television services, telephone or communication utilities or solid waste services.

Sec. 82-50. Housing Projects Eligible.

The following housing projects shall be eligible for the exemption in the city:

(1) Housing projects receiving direct mortgage loans from or insured by HUD or the authority for at least 70 percent of the total construction or rehabilitation costs of the housing project.

(2) Housing projects where at least 70 percent of the total construction or rehabilitation costs of the housing project come from the proceeds of a grant or advance of funds from the authority.

(3) Housing projects in which at least 70 percent of the total construction or rehabilitation costs of the housing project are funded by the net proceeds from an authority-aided mortgage loan, but only where the authority aid consists of the allocation of tax credits from the authority to the applicant for the exemption.

(4) Housing projects which satisfy all of the following criteria: 1) the Project had previously received a project based Section 8 contract which is scheduled to expire within one year, 2) the City determines that the HAP Contract renewal is in the best interest of the City and the residents of Project; 3) the project had previously received tax exemption and a PILOT from the city, 4) within twenty seven months

after the contract with the city pursuant to the terms hereof, the project receives a MSHDA financing commitment, a HUD insured financing commitment or a reservation of low income housing tax credits; and 5) renovations commence within 12 months after receipt of a MSHDA financing commitment, a HUD insured financing commitment or a reservation of low income housing tax credits.

Sec. 82-51. Payment in lieu of taxes; amount; standards for determination.

The payments in lieu of taxes to be made by housing projects exempt from ad valorem taxes under this division are hereby established by the city pursuant to section 15a of Public Act No. 346 of 1966 (MCL 125.1415a), without regard to the amounts otherwise set forth in such section of this act. The service charge to be paid in lieu of taxes by any housing project exempt under this division shall be determined as follows:

(1) *Amount.* Except as provided in 82-51(2)(h), the service charge shall be in an amount no less than four percent nor more than 20 percent of the contract rents charged for the total of all units in the (exempt) housing project, whether the units are occupied or not and whether or not the rents are paid. In no event shall the service charge exceed the ad valorem real property taxes which would be paid for the housing project if it were not exempt.

(2) *Standards for determining the amount of the payment in lieu of taxes.* In determining the amount of service charge (not less than the minimum) which will be paid the city for a housing project exempt under this division the following standards shall guide the city. All criteria which apply shall be considered to arrive at the service charge:

a. In the event the housing project or a substantial part thereof is located in a rehabilitated structure, for that portion of the project found in the rehabilitated structure the city shall establish a lower service charge.

b. In the event the housing project is located in an area of the city which is part of a tax increment district and removes taxable property from the tax roll, the city shall establish a higher service charge.

c. The city shall consider the number of exempt units as compared to nonexempt units which are attached or contiguous to the housing project, but which are developed simultaneously with it by the same developer. To the extent that nonexempt units, including units calling for market rents, are included in the development, the city shall consider lowering the rate of the service charge on the exempt units.

d. In the event the housing project is proximate to nonsubsidized and nonexempt housing which is not part of any project for which the developer of the exempt housing project is responsible, the city shall establish a higher service charge.

e. In the event the housing project is eligible for other property tax abatements or reductions of any kind, or municipal benefits not generally available to residential properties, the city shall establish a higher service charge.

f. In the event the housing project results in an increase in the need for public services such as water or sewer extensions, public transportation services, additional snow plowing, police and fire services, or increased school populations, the city shall establish a higher service charge.

g. In the event the city determines that the housing project will result in significantly increased traffic generation or street or highway safety problems, the city shall establish a higher service charge.

h. For a project which meets the criteria of Section 82-50(4) of this Ordinance, the service charge may be continued in the amount the City had previously determined.

(3) *Property or unit becoming ineligible.* In the event any residential unit is found to be occupied by persons who are not eligible to occupy exempt units under this division, the service charge for that unit, prorated, shall equal the general property taxes which would be payable (prorata) for that unit. In the event the city determines that more than 50 percent of the units in the housing project are occupied by such ineligible persons, then the entire housing project shall be immediately liable for a service charge in an amount equal to the ad valorem property taxes which would otherwise be charged by tax bills normally issuing in the year of the city's determination.

Sec. 82-52. Term of exemption.

Except as provided in (5) below, the exemption term shall begin on the tax day of the year in which a final certificate of compliance or occupancy is issued by the city, therefore affecting the taxes due in the following year, and shall terminate on the happening of any of the following:

(1) Refinancing of the authority-aided, or authority or HUD mortgage loan, except to convert from a construction to an end loan.

(2) Any violation or default under this division.

(3) The day falling 25 years after the effective date of the contract for the exemption required by this division, or the period determined by the contract, whichever is shorter.

(4) For exemptions applicable to projects aimed at redeveloping existing multi-family residential housing projects, which receive Michigan State Housing Development Authority approval between October 1, 2002 and December 1, 2002, the day falling 35 years after the effective date of the contract for the exemption required by this division, or the period determined by the contract, whichever is shorter.

(5) For projects which satisfy the criteria of section 82-50(4) of this Ordinance, the tax exemption shall begin upon acquisition of the Project by the sponsor and shall extend until the final maturity of the Authority-aided or federally-aided mortgage, whichever is longer, but not to exceed 40 years from the closing. If the criteria of Sections 82-50(4) are not met the tax exemption and PILOT shall terminate as provided in the Contract and the sponsor shall be responsible for any other remedies agreed to between the City and sponsor.

2. This Ordinance is to become effective ten (10) days after adoption.

Ayes:

Nays:

First Reading:

Second Reading:

CERTIFICATE

The undersigned, being the duly qualified Clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the ____ day of _______________, 2012, at which meeting a quorum was present and remained throughout, and that the meeting was conducted and public notice was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Date:_______________________, 2012

____

Ann Marie Cummings, MMC
City Clerk

Publish: Notice of Adoption to be published once within ten (10) days of final adoption.

Commission Meeting Date: February 14, 2012

Date: January 30, 2012

To: Honorable Mayor & City Commission

From: Planning & Economic Development Department

RE: PILOT Request (Bayview Towers)- Contract Revision

SUMMARY OF REQUEST: The PILOT Contract between Bayview Partners Limited Dividend Housing Association L.L.C. and the City of Muskegon was approved by the City Commission on January 24, 2012. However, the length of time allowed for the developer to obtain a reservation of low income housing tax credits, or an Authority loan commitment or a HUD-insured loan should have read “twenty seven months”, not “two years”. The updated Contract is attached.

FINANCIAL IMPACT: With the current PILOT, the owner of Bayview Towers pays approximately $91,000 a year (Shelter Rent Payment of $34,000 and City Service Charge Payment of $57,000). If this property were to return to traditional property taxes, the owner would pay approximately $282,902 for a year (see attachment). Therefore, there is a difference of approximately $191,902 a year.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the revised Contract and authorize the Mayor and Clerk to sign.

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CITY OF MUSKEGON
CONTRACT FOR HOUSING EXEMPTION

This agreement between, Bayview Partners Limited Dividend Housing Association L.L.C., a Michigan limited liability company, 20250 Harper Avenue, Detroit, Michigan 48225 (referred to as "Developer") and CITY OF MUSKEGON, 933 Terrace Street, Muskegon, MI ("City") is made pursuant to the following terms:

Recitals:

A. Developer acquired on January 3, 2012 and plans to rehabilitate a low income housing project in the City of Muskegon as defined in City Ordinance 2-6(e)(3), (the "Project").

B. The Project has previously been financed by a federal Section 8 project-based contract ("HAP Contract") which is scheduled to expire at the end of 2012.

C. The City and the residents will benefit from continuation of the HAP Contract and renovation of the Project by a new owner.

D. The Developer (or an affiliated entity) plans to apply for Low Income Housing Tax Credits through the MSHDA competitive process and for HUD insured financing in 2012.

E. Developer has been formed as a limited dividend housing association limited liability company to function as owner of the Project. In order to access acquisition credits under the Low Income Housing Tax Credit program, a transfer of ownership will be needed.

F. The City encourages rehabilitation and financing of the Project which is currently identified by the working name of Bayview Tower.

G. To further enable and encourage the acquisition and rehabilitation of the Project, Developer and the City enter into this agreement.

H. The preliminary legal description of the Project is set forth in Exhibit A attached to this agreement.

THEREFORE, the parties agree as follows:

1. Grant of Exemption. As contemplated and pursuant to Act 346 of the Public Acts of 1966, the State Housing Development Act (the "Act"), the City hereby grants an exemption from all property taxes attributable to the portion of the building which consists of rental units offered to Elderly/Handicapped/Disabled persons and Elderly/Handicapped/Disabled families of low and moderate income as defined by the

Michigan State Housing Development Authority (the "Authority") or the US Department of Housing and Urban Development ("HUD").

2. Term of Exemption. This exemption shall continue for the period of time the housing units remain subject to income and rent restrictions pursuant to Section 42 of the Internal Revenue Service Code of 1986 or the Authority or HUD Regulatory Agreement, not to exceed 40 years from and after the first day of the tax year following the year in which the housing project is acquired. The City agrees to be contractually bound by this agreement to honor the exemption status of the proposed project as provided therein and in this agreement for the entire period during which the Project is financed by a loan made by the Authority or a loan that is a federally-aided mortgage under the Act or receives low income housing tax credits under Section 42 of the Internal Revenue Code of 1986, as amended, provided that the said loan continues to be outstanding and not in default as more particularly set forth in Section 2-6 of the Ordinance, not to exceed 40 years and provided the Developer satisfies the requirements of Section 3.1 below.

Should the Developer fail to satisfy the requirements of Section 3.1 below, City may terminate this Contract and, upon termination, Developer agrees that it owes to the taxing jurisdiction and shall pay to the City the difference between the amount that would have been paid in taxes if this Contract were not executed and the amount actually paid pursuant to Section 3.2 below for calendar years 2013 and following absent some later modifications by the City of its requirements. Such an amount shall be a lien on the property.

3. Responsibilities of the Developer. The Developer agrees to perform the following:

3.1 Within twenty seven months following the Effective Date of this Agreement, the Developer and/or a Related Developer, as described hereinafter, shall obtain a reservation of low income housing tax credits, or an Authority loan commitment or a HUD-insured loan commitment. Renovations must commence within 12 months after the low income housing tax credit reservation or the Authority or HUD insured loan commitment is obtained and must be completed within 18 months after they commence.

3.2 The Developer shall pay the service charge and payment in lieu of taxes using the same manner and method for calculating such as the previous Owner paid, with Developer's payment being made in a timely manner (on or before July 1 of each year during the time the exemption is in effect). For said purposes, the Developer recognizes and will abide by all of the collection provisions of the Ordinance, including without limitation, the acceptance of the lien provisions status of the payment in lieu of taxes in the event of default as set forth in 2-6(h), (i), and (j) of the Ordinance. The service charge shall equal three (3%) percent of the contract rents charged for the total of all units in the exempt housing project, whether the units are occupied or not and whether or not the rents are paid.

3.3 The Developer agrees to file all information required by the Ordinance and further to meet its obligations to the Authority in connection with the Authority's administration of the low income housing tax credit program.

3.4 The Developer, its agents and assigns shall give preference to all qualified Local vendors, contractors and suppliers bidding to provide services, supplies and labor for the rehabilitation of the Project. "Local" means residing, employed or doing business in Muskegon County.

3.5 The Developer agrees to install a sidewalk within the Project's boundary on the south side of Yuba Street from Spring Street east to Center Street as part of the rehabilitation of the Project, subject to city review and approval.

4. Term. This agreement shall continue in effect for the entire period of eligibility for the exemption as set forth in the Ordinance. The City considers itself bound by this agreement for the entire term hereof.

5. Interpretation of Financing. The City agrees that the financing of the Project by the use of tax credits constitutes financing of the loan by the Authority and that financing of the Project by use of a HUD insured loan means financing by a federally-aided loan, in fulfillment of the requirements of Section 2-6(e)(3) of the Ordinance.

6. Third Party Beneficiary. This agreement shall benefit the Developer, a related Developer in the event of a transfer to a new owner related to the Developer, the Authority, and/or HUD, or such other mortgagee as may have financed the Project which may enforce this agreement, both as its interest may appear, and on behalf of the Developer and its successors and assigns. No other party is a beneficiary under this agreement.

7. Counterparts. This agreement may be executed in several counterparts and an executed copy hereof may be relied upon as an original.

8. Binding and Benefit. This agreement shall be binding upon the parties hereto and their respective heirs, administrators, personal representatives, successors and assigns.

9. Choice of Law; Venue. This Agreement is executed in accordance with, shall be governed by, and construed and interpreted in accordance with

the laws of the State of Michigan. The parties agree that for purposes of any dispute in connection with this Agreement, the Muskegon County Circuit Court shall have exclusive personal and subject matter jurisdiction and venue.

10. Effective Date. The effective date of this agreement is ____________.

IN WITNESS WHEREOF, the parties have signed this agreement on the dates indicated below.

CITY OF MUSKEGON

Dated: ______________ By: ______________________________
Stephen J. Warmington, Mayor

Dated: ______________ By: ______________________________
Ann Marie Cummings, Clerk

DEVELOPER:

Bayview Partners Limited Dividend Housing Association, L.L.C., a Michigan limited liability company

By: **American Community Developers Inc.,** a Michigan corporation
Its: Managing Member

Dated: ______________ By: ______________________________
Gerald A. Krueger, President