

CITY OF MUSKEGON

CITY COMMISSION MEETING

FEBRUARY 22 2000

CITY COMMISSION CHAMBERS @ 5:30 P.M.

AGENDA

- ❑ **CALL TO ORDER:**
- ❑ **PRAYER:**
- ❑ **PLEDGE OF ALLEGIANCE:**
- ❑ **ROLL CALL:**
- ❑ **HONORS AND AWARDS:**
- ❑ **PRESENTATIONS:**
- ❑ **CONSENT AGENDA:**
 - a. Approval of Minutes. CITY CLERK
 - b. Fireworks Display – L.C. Walker Arena. CITY CLERK
 - c. Alley Vacations in Alberts & Holthe Subdivision, Block 4. PLANNING & ECONOMIC DEVELOPMENT
 - d. Resolution in Support of MML Petition on Home Rule. LEGISLATIVE POLICY COMMITTEE
 - e. Acceptance of Streets into the City's Street System. ENGINEERING
 - f. CZM Grant Application. LEISURE SERVICES
 - g. Purchase of Property from Kamm electric for the Bike Trail. PLANNING & ECONOMIC DEVELOPMENT
 - h. One Year Extension of Street Sweeping Contract. DPW
 - i. Property and Auto Physical Damage Insurance. FINANCE
 - j. Concurrence with Housing Board of Appeals Finding and Order for the following: INSPECTION DEPARTMENT
 - 1) 459 Allen
 - 2) 499 Ada
 - 3) 1679 Terrace
 - 4) 632 Allen
 - 5) 442 Allen
 - k. Transfer of Vacant Land in Marquette. PLANNING & ECONOMIC

DEVELOPMENT

I. City Commission appointments to Committees and Boards.
COMMUNITY RELATIONS COMMITTEE

m. Final Amendments to 1999 Budget. FINANCE

❑ PUBLIC HEARINGS:

- a. Request for the Estalishment of an Industrial Development District K & N Stampings. PLANNING & ECONOMIC DEVELOPMENT
- b. Nevada Street, Young to Laketon Ave. ENGINEERING
- c. Laketon Avenue, Wood to Getty. ENGINEERING
- d. Forest Avenue, Barclay to Franklin. ENGINEERING

❑ COMMUNICATIONS:

❑ CITY MANAGER'S REPORT:

❑ UNFINISHED BUSINESS:

❑ NEW BUSINESS:

❑ ANY OTHER BUSINESS:

❑ PUBLIC PARTICIPATION:

❑ CLOSED SESSION:

- *Reminder: Individuals who would like to address the City Commission shall do the following:*
- Be recognized by the Chair.
- Step forward to the microphone.
- State name and address.
- Limit of 3 minutes to address the Commission.
- (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

❑ ADJOURNMENT:

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT GAIL A. KUNDINGER, CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TDD: (231) 724-4172.

Date: February 22, 2000
To: Honorable Mayor and City Commissioners
From: Gail A. Kunding, City Clerk
RE: Approval of Minutes

SUMMARY OF REQUEST: To approve the minutes of the Regular Commission Meeting that was held on Tuesday, February 8, 2000.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

COMMITTEE RECOMMENDATION: Committee of the Whole will review this item February 21, 2000.

CITY OF MUSKEGON

CITY COMMISSION MEETING

FEBRUARY 22, 2000

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, Michigan at 5:30 p.m., Tuesday, February 22, 2000.

Mayor Nielsen opened the meeting and introduced Father Hack of St. Michael's Church. Father Hack gave the opening prayer after which members of the City Commission and the members of the public joined in reciting the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING

Present: Mayor Fred J. Nielsen; Vice Mayor Scott Sieradzki; Commissioners Robert Schweifler, Clara Shepherd, Lawrence Spataro, John Aslakson, and Jone Wortelboer Benedict

Absent: None

2000-027 CONSENT AGENDA:

a. Approval of Minutes. CITY CLERK

SUMMARY OF REQUEST: To approve the minutes of the regular Commission Meeting that was held on Tuesday, February 8, 2000.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the minutes.

COMMITTEE RECOMMENDATION: Committee of the Whole recommended approval.

b. Fireworks Display – L.C. Walker Arena. CITY CLERK

SUMMARY OF REQUEST: Jody Jordan, Saladin Shrine Temple, is requesting approval of a fireworks display for March 3 & 4, 2000. Fire Marshall Grabinski has reviewed the request and recommends approval contingent on inspection of the fireworks . The insurance has been approved by IBEX Enterprises, Inc.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval

COMMITTEE RECOMMENDATION: Committee of the Whole recommended approval.

d. Resolution in support of MML Petition on Home Rule. LEGISLATIVE
POLICY COMMITTEE

SUMMARY OF REQUEST: The Legislative Policy Committee took action at its January 26, 2000, meeting to send a resolution in support of the Michigan Municipal League's (MML) petition drive to amend the Michigan Constitution to require a 2/3 vote of each chamber of the Michigan Legislature on any legislative bill that seeks to restrict or preempt the powers and authorities of cities, villages, townships, counties and municipal authorities under home rule. The resolution is to be sent to State Legislative representatives from Muskegon and to the Federal Affairs Division of the Michigan Municipal League. Also, citizens of Muskegon should be encouraged to sign the petitions to place the proposal on the ballot for the November 7, 2000 statewide election. The resolution is for Commission approval.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approve and sign the resolution.

COMMITTEE RECOMMENDATION: Committee of the Whole recommended approval.

e. Acceptance of Streets into the City's Street System. ENGINEERING

SUMMARY OF REQUEST: To accept the following streets into the City's Local Street System and adopt the resolution:

- Hackley Ave. from Roberts Street to 905' west of Roberts
- Lake Dunes Dr. from Millard to 862.29' Southwesterly

FINANCIAL IMPACT: The City would receive the dedicated Act 51 maintenance funds.

BUDGET ACTION REQUIRED: No budget action is required.

STAFF RECOMMENDATION: To accept the street into the City's Street System and approve the resolution.

COMMITTEE RECOMMENDATION: Committee of the Whole recommended approval.

f. CZM Grant Application. LEISURE SERVICES

SUMMARY OF REQUEST: To submit an application to the Coastal Management program to design Phase I of the Lakeshore Trail.

FINANCIAL IMPACT: \$60,000 project - \$30,000 grant - \$30,000 local match.

BUDGET ACTION REQUIRED: None, will come from the golf course fund.

STAFF RECOMMENDATION: Approve

COMMITTEE RECOMMENDATION: Leisure Services Board and the Committee of

the Whole recommends approval.

g. Purchase of Property from Kamm Electric for the Bike Trail.
PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: Approval of resolution and purchase agreement for property owned by Dale and Patricia Bogner (Kamm Electric), which is required for the continuation of the bike trail along Laketon Ave. The purchase price is \$11,500. Through this agreement, the City will also be agreeing to match the current driveway grade and make sure that the existing sprinkler system will still be functional after the trail construction. The purchase agreement has already been signed by the Bogners.

FINANCIAL IMPACT: Purchase will allow the Laketon Ave. trail project to continue. The price for the property is \$11,500.00 and the purchase will be completed with funds received from the sale of the Chase Hammond Golf Course.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Staff recommends that the Mayor and Clerk sign the resolution and purchase agreement, and recommends that the City Commission authorize staff to complete the purchase according to the terms of the agreement.

COMMITTEE RECOMMENDATION: Committee of the Whole recommended approval.

h. One Year Extension of Street Sweeping Contract. DPW

SUMMARY OF REQUEST: The city contracts with vendor to provide four sweeps each year of all city streets. The three-year contract with Tri-Us Services, Inc., Kent City, Michigan, has expired. Tri-Us has served us well the past three years and are willing to extend 1999's price of \$104,130.76 for current year. Another vendor, Sanisweep, Inc., offers a price of \$123,867.76.

FINANCIAL IMPACT: \$104,130.76

BUDGET ACTION REQUIRED: None, included in Public Works' budget.

STAFF RECOMMENDATION: Award one-year extension to Tri-Us Services, Inc., 1997-1999 contract to provide streetsweeping services at stated price.

COMMITTEE RECOMMENDATION: Committee of the Whole recommended approval.

i. Property and Auto Physical Damage Insurance. FINANCE

SUMMARY OF REQUEST: Selection of Michigan Municipal Risk Management Authority (MMRMA) to provide property and auto physical damage insurance coverage to the City for the next three years. MMRMA is the lowest bidder with the added benefit of Boiler & Machinery and Crime coverage which currently cost the City approximately \$5,000 per year. This selection would put all of our insurances with one vendor which provides us with numerous administrative benefits.

FINANCIAL IMPACT: To provide the City with proper coverage to prevent catastrophic financial loss.

BUDGET ACTION REQUIRED: None at this time. Funds to cover the cost of the

property and physical damage insurance have been programmed into this year's budget.

STAFF RECOMMENDATION: Selection of Michigan Municipal Risk Management Authority.

COMMITTEE RECOMMENDATION: Committee of the Whole recommended approval.

i. Concurrence with Housing Board of Appeals Finding and Order for the following:

- 1) 459 Allen
- 2) 499 Ada ****remove from list****
- 3) 1679 Terrace
- 4) 632 Allen
- 5) 442 Allen

SUMMARY OF REQUEST: This is to request City Commission concurrence with the findings of the Housing Board of Appeals that the structures are unsafe, substandard and a public nuisance and that they be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structures and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

FINANCIAL IMPACT: The cost of demolition will be paid with CDBG funds.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: (459 Allen) A dangerous building inspection was conducted October 1, 1999. The owner of this property is Mortgage Corp. of America. A Notice and Order was mailed out 10/6/99. At the January 6, 2000 meeting of the Housing Board of Appeals, the structure was found to be unsafe, substandard, a public nuisance and that the case be sent to the City Commission for concurrence. The house previously was owned by Jonathon Brandel and had been damaged by fire. There has been no contact by the owner, nor has there been any permits issued for repair. The estimated cost of bringing the property into compliance with City codes is \$25,000. According to our records, taxes are up to date. Copies of the minutes of the January 6, 2000, meeting of the Housing Board of Appeals and the findings of fact and order of the Board dated 1/11/00 are available.

STAFF RECOMMENDATION: (1679 Terrace) A dangerous building inspection was conducted July 30, 1999. The owner of this property is Michael Strait. A Notice and Order was mailed out 10/6/99. At the January 6, 2000, meeting of the Housing Board of Appeals, the structure was found to be unsafe, substandard, a public nuisance and that the case be sent to the City Commission for concurrence. Improvements were started but there has been no sign of current progress. The estimated cost of bringing the property into compliance with City codes is \$20,000. According to our records, taxes are owed for 1997 and for 1998 for a total of \$1,935.28. Copies of the minutes of the January 6, 2000, meeting of the Housing Board of Appeals and the

findings of fact and order of the Board dated 1/11/00 are available.

STAFF RECOMMENDATION: (632 Allen) A dangerous building inspection was conducted October 1, 1999. The owner of this property is Mortgage Corp. of America. A Notice and Order was mailed out 10/6/99. At the January 6, 2000, meeting of the Housing Board of Appeals the structure was found to be unsafe, substandard, and a public nuisance and that the case be sent to the City Commission for concurrence. The house previously was owned by Jonathon Brandel and had been damaged by fire. There has been no contact by the owner, nor has there been any permits issued for the repair. The building has two apartments in it with the upstairs apartment boarded up and the stairs leading to it in danger of collapsing. Access to the basement – service panel, furnace has been boarded up. At the time of the inspection, the lower apartment was occupied with no running water for months. The estimated cost of bringing the property into compliance with City codes is \$20,000. According to our records, taxes are owed for 1993, 1994, 1995, 1996, 1997, & 1998 for a total of \$12,226.15. Copies of the minutes of the January 6, 2000, meeting of the Housing Board of Appeals and the findings of fact and order of the Board dated 1/11/00 are available.

STAFF RECOMMENDATION: (442 Allen) A dangerous building inspection was conducted September 30, 1999. The owner of this property is Edwin C. Backing. A Notice and Order was mailed out 10/6/99. At the January 6, 2000, meeting of the Housing Board of Appeals the structure was found to be unsafe, substandard, a public nuisance and that the case be sent to the City Commission for concurrence. There has been no contact by the owner, nor has there been any permits issued for the repair. The estimated cost of bringing the property into compliance with City codes is \$20,000. According to the Title Search taxes are owed for 1994, 1995, 1997, 1998, and 1999 for a total amount of \$10,797.57. Copies of the minutes of the January 6, 2000, meeting of the Housing Board of Appeals and the findings of fact and order of the Board dated 1/11/00 are available.

COMMITTEE RECOMMENDATION: Committee of the Whole recommended approval.

k. Transfer of Vacant Land in Marquette. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: To approve the transfer of ownership of lots 352 & 353 Urban Renewal Plat No. 2 to Ciggzree Morris. The property would be transferred for the cost to record the deed (\$9.00) as well as any taxes or other fees owed to the City. Ms. Morris purchased the subject property as well as several other pieces in 1994. At the time of purchase Ms. Morris was obligated to construct homes on the lots within 18 months. The subject property was the only property where a house was not constructed. In 1995 Ms. Morris sought and obtained an extension which was good through July of 1996. While the City had discretion to seize the property anytime after July of 1995, there is no record of ever doing so. A title commitment by Metropolitan Title Company shows the City as the owner, while City records show Ms. Morris. At this point, Ms. Morris is in a position to build.

FINANCIAL IMPACT: The transfer of the property will allow the City to collect taxes

on the new home and relieve the City of continued maintenance costs.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Staff recommends approval of the transfer of ownership, as well as, authorization for both the Mayor and the Clerk to sign the resolution and deed.

COMMITTEE RECOMMENDATION: Committee of the Whole recommended approval.

I. City Commission Appointments to Committees and Boards.
COMMUNITY RELATIONS COMMITTEE

SUMMARY OF REQUEST: To concur with the Community Relation Committee and approve the 2000 appointments.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Staff recommends approval

COMMITTEE RECOMMENDATION: The Committee of the Whole recommended approval.

m. Final Amendments to 1999 Budget. FINANCE

SUMMARY OF REQUEST: Adoption of the year-end amendments to the City's 1999 Budget to assure compliance with the State *Uniform Budget Act*. This act requires that budgets for "governmental-type" funds (i.e. general fund, special revenue funds, and debt service funds) be amended so that expenditures are not reported in the City's audit as exceeding legal appropriations.

FINANCIAL IMPACT: These budget amendments establish the final 1999 authorized revenue estimates and spending limits for the various City departments and funds. The schedule shows how the amended budget varies from the original budget (and subsequent budget reforecasts) previously approved by the City Commission. For the City's General Fund, unaudited net results for the year show that expenditures exceeded revenues by \$457,694; at the time the third quarter budget reforecast was prepared, it was projected that expenditures would exceed revenues by \$235,017. The memorandum discusses the budget situation in more detail.

BUDGET ACTION REQUIRED: Self-explanatory

STAFF RECOMMENDATION: Approval

COMMITTEE RECOMMENDATION: Committee of the Whole recommended approval.

Motion by Vice Mayor Sieradzki, second by Commissioner Spataro to approve the Consent Agenda with the exception of item c.

ROLL VOTE: Ayes: Schweifler, Shepherd, Sieradzki, Spataro, Aslakson, Benedict, Nielsen

Nays: None

ADOPTED

2000-28 ITEMS REMOVED FROM THE CONSENT AGENDA

c. Alley Vacations in Alberts & Holthe Subdivision, Block 4. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: Request for vacation of the south half only of the north/south alley in Alberts & Holthe Subdivision, block 4, between Henry and Beidler Streets. This request is in response to ongoing issues with DJ's Pub, and is in conjunction with a use variance granted by the Zoning Board of Appeals at their February 8, 2000 meeting.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Staff recommends vacation of the south half only of the proposed alley with the condition that all City easement rights be retained. The Fire Marshal has stated that the alley must not be blocked off, due to fire access issues.

COMMITTEE RECOMMENDATION: The Planning Commission recommended vacation of the south half only of the proposed alley with the condition that all City easement rights be retained. Committee of the Whole recommended approval.

Motion by Commissioner Aslakson, second by Commissioner Schweifler to postpone action until the March 14, 2000, Commission Meeting.

ROLL VOTE: Ayes: Sieradzki, Aslakson, Benedict, Nielsen, Schweifler, Shepherd
Nays: Spataro

ADOPTED

2000-29 PUBLIC HEARINGS:

a. Request for the Establishment of an Industrial Development District K & N Stampings. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: Pursuant to Public Act 198 of 1974, as amended, K&N Stampings, 340 River road, Coopersville, Michigan, manufacturer of metal stampings has requested the establishment of an Industrial Development District for property located at 590 W. Southern Avenue (former Lorenz Propeller Building), Muskegon, Michigan. K&N Stamping is a start-up company and is considering locating its facilities in the City of Muskegon rather than in Coopersville. It is estimated that the project will result in the creation of approximately 10 employment opportunities. The new facility will be located in the Enterprise Community.

FINANCIAL IMPACT: If the company locates in the City of Muskegon, certain additional income and property taxes will be collected.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the resolution establishing the Industrial Development District for K & N Stampings.

COMMITTEE RECOMMENDATION: No action was taken on this item.

The Public Hearing opened at 5:55 p.m. to hear and consider any comments from the public. Mr. Darga, owner of business, was present to answer questions. No comments were heard from the public.

Motion by Commissioner Aslakson, second by Commissioner Spataro to close Public Hearing at 6:19 p.m. and establish the Industrial Development District as outlined by staff.

ROLL VOTE: Ayes: Spataro, Aslakson, Benedict, Nielsen, Schweifler, shepherd, Sieradzki

Nays: None

ADOPTED

b. Nevada Street, Young to Laketon Avenue. ENGINEERING

SUMMARY OF REQUEST: To hold a public hearing on the proposed special assessment of the Nevada, Young to Laketon Ave. project, and to create the special assessment district and appoint two City Commissioners to the Board of Assessors if it is determined to proceed with the project.

FINANCIAL IMPACT: None at this time.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: To create the special assessment and assign two City Commissioners to the Board of Assessors by adopting the resolution.

COMMITTEE RECOMMENDATION: No action was taken on this item.

The Public Hearing opened at 6:20 p.m. to hear and consider any comments from the public. No comments were heard from the public.

Motion by Commissioner Aslakson, second by Commissioner Spataro to close the Public Hearing at 6:27 p.m. and create the special assessment district and appoint Commissioner Schweifler and Commissioner Benedict to the Board of Assessors.

ROLL VOTE: Ayes: Aslakson, Benedict, Nielsen, Schweifler, Shepherd, Sieradzki, Spataro

Nays: None

ADOPTED

c. Laketon Avenue, Wood to Getty. ENGINEERING

SUMMARY OF REQUEST: To hold a public hearing on the proposed special assessment of the Laketon, Wood to Getty project, and to create the special assessment district and appoint two City Commissioners to the Board of Assessors if it is determined to proceed with the project.

FINANCIAL IMPACT: None at this time.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: To create the special assessment and assign two City

Commissioners to the Board of Assessors by adopting the resolution.

COMMITTEE RECOMMENDATION: No action was taken on this item.

The Public Hearing opened at 6:28 p.m. to hear and consider any comments from the public. Steve Gunn, Muskegon Chronicle, asked questions reference the assessment. Donna Chokal, 1808 Elwood, opposed the assessment.

Motion by Vice Mayor Sieradzki, second by Commissioner Aslakson to close the Public Hearing at 6:30 p.m. and create the special assessment district and appoint Commissioner Schweifler and Commissioner Benedict to the Board of Assessors.

ROLL VOTE: Ayes: Benedict, Nielsen, Schweifler, Shepherd, Sieradzki, Spataro, Aslakson

Nays: None

ADOPTED

d. Forest Avenue, Barclay to Franklin. ENGINEERING

SUMMARY OF REQUEST: To hold a public hearing on the proposed special assessment of the Forest, Barclay to Franklin project, and to create the special assessment district and appoint two City Commissioners to the Board of Assessors if it is determined to proceed with the project.

FINANCIAL IMPACT: None at this time.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: To create the special assessment and assign two City Commissioners to the Board of Assessors by adopting the resolution.

COMMITTEE RECOMMENDATION: No action was taken on this item.

The Public Hearing opened at 6:35 p.m. to hear and consider any comments from the public. Frank Taulsley, opposed the assessment; Tony Jackson, 1004 W Forest, opposed the assessment; and Steve Gunn, Muskegon Chronicle, asked questions reference the assessment.

Motion by Commissioner Spataro, second by Commissioner Aslakson to close the public hearing at 6:43 p.m. and create the special assessment district and appoint Commissioner Schweifler and Commissioner Benedict to the Board of Assessors.

ROLL CALL: Ayes: Nielsen, Schweifler, Shepherd, Sieradzki, Spataro, Aslakson, Benedict

Nays: None

ADOPTED

ANY OTHER BUSINESS:

Vice Mayor Sieradzki introduced Mrs. Jean Trump in the audience. Commissioner Shepherd had questions reference accounts payable. Tim Paul explained. This will be put on the worksession agenda. Commissioner Shepherd inquired about the results of the study of the turn signal at Southern and Seaway. Vice Mayor Sieradzki asked the Commissioners to submit agenda items to Clerk or Manager by the

Tuesday prior to the worksession. Commissioner Shepherd asked how the CDBG funds are used. This will be put on the worksession agenda.

ADJOURNMENT: The Regular Commission Meeting was adjourned at 6:54 p.m.

Respectfully Submitted,

A handwritten signature in blue ink, reading "Gail A. Kunding". The signature is written in a cursive, flowing style.

Gail A. Kunding, CMC/AEE
City Clerk

Date: January 25, 2000
To: Honorable Mayor and City Commissioners
From: Gail A. Kunding, City Clerk
RE: Fireworks Display – L. C. Walker Arena

SUMMARY OF REQUEST: Jody Jordan, Saladin Shrine Temple, is requesting approval of a fireworks display for March 3 & 4, 2000. Fire Marshall Grabinski has reviewed the request and recommends approval contingent on inspection of the fireworks and approval of the insurance.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval.

COMMITTEE RECOMMENDATION: Committee of the Whole will review this item February 21, 2000.

FM-32(12-68)

**APPLICATION
FOR FIREWORKS DISPLAY PERMIT
Act 358, P.A. 1968**DATE OF APPLICATION
2-10-00

1. TYPE OF DISPLAY:

☒ Public Display☐ Agricultural Pest Control

2. APPLICANT

NAME OF PERSON Jody Jordan	ADDRESS 4040 S. Pearl, Las Vegas, NV 89121	AGE: Must be 21 or over 31
IF A CORPORATION: Name of President Jordan Productions, Inc.	ADDRESS Same	

3. PYROTECHNIC OPERATOR

NAME Jody Jordan	ADDRESS	AGE: Must be 21 or over
EXPERIENCE:		
NUMBER OF YEARS 6 years	NUMBER OF DISPLAYS 100-150 shows	WHERE on tour with Shrine Circus

NAMES OF ASSISTANTS:

NAME	ADDRESS	AGE
NAME	ADDRESS	AGE

4. NON-RESIDENT APPLICANT

NAME Jody Jordan	ADDRESS 4040 S. Pearl, Las Vegas, NV 89121	
Name of Michigan Attorney or Resident Agent Saladin Shrine Temple	ADDRESS 4200 Saladin Dr. SE, Grand Rapids MI 49546	TELEPHONE NUMBER (616) 242.1570

5. EXACT LOCATION OF PROPOSED DISPLAY

L.C. Walker Arena & Conference Center, 955 4th St., Muskegon MI 49440

DATE March 3 & 4, 2000 (Fri. & Sat.)	TIME As scheduled
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6. NUMBER AND KINDS OF FIREWORKS TO BE DISPLAYED

Indoor Fireworks: 3 displays over circus rings

2 slow sparkle

2 fast sparkle

2 concession

2 aerial

MANNER & PLACE OF STORAGE PRIOR TO DISPLAY

Pyro speciality box with lock.

(Subject to Approval of Local Fire Authority)

7. FINANCIAL RESPONSIBILITY

A. AMOUNT OF BOND OR INSURANCE
(to be set by municipality) \$B. BONDING CORPORATION OF INSURANCE COMPANY: NAME
Brooks & Associates- Rich BrooksADDRESS
1338 Park Ave. River Forest IL 60305

DATE (MM/DD/YY)
1-19-00

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

JORDAN PRODUCTIONS, INC.
4040 S. PEARL STREET
LAS VEGAS, NV 89121

COMPANY

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOT WITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

DESCRIPTION OF OPERATIONS/LOCATION/VEHICLE/SPECIAL ITEMS
ADDITIONAL INSURED IN REGARD TO THE OPERATIONS OF THE NAMED INSURED: THE CITY OF MUSKEGON, COUNTY OF MUSKEGON AND ARENA MANAGEMENT GROUP, LLC, SALADIN SHRINE TEMPLE AAOHMS, THE IMPERIAL COUNCIL AAOHMS, AN IOWA CORP. AND ALL ITS AFFILIATED CORPORATIONS; SHRINE HOSPITALS FOR CHILDREN, A COLORADO CORP. AND ALL THEIR APPENDENT ENTITIES

**ARENA MANAGEMENT GROUP, L.L.C., CITY OF
MUSKEGON AND COUNTY OF MUSKEGON ALL ELECTED AND
APPOINTED OFFICIALS, EMPLOYEES AND VOLUNTEERS, ALL
BOARDS, COMMISSIONS AND/OR AUTHORITIES AND BOARD
MEMBERS, INCLUDING EMPLOYEES AND VOLUNTEERS
THEREOF
955 FOURTH STREET
MUSKEGON, MI 49440 FAX TO: 616 726 4620**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ~~NOTIFY BY MAIL~~ 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, ~~NOTIFY BY MAIL AND CHARGE TO THE POLICY NUMBER OF THE POLICY~~

AUTHORIZED REPRESENTATIVE

ACORD 2000 (REV. 12/99)

How many years in the service

2000-27(b)

**PERMIT
FOR FIREWORKS DISPLAY**

Act 358, P.A. 1968

This permit is not transferable. Possession of this permit by the herein named person will authorize him to possess, transport and display fireworks in the amounts, for the purpose, and at the place listed below only.

TYPE OF DISPLAY: ☒ PUBLIC DISPLAY ☐ AGRICULTURAL PEST CONTROL

ISSUED TO: Jody Jordan

NAME: Jordan Productions, Inc.

ADDRESS: 4040 S. Pearl, Las Vegas, NV ^{AGE} 89121 31 yrs old

REPRESENTING

NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION

Saladin Shrine Temple

ADDRESS: 4200 Saladin Dr. SE, Grand Rapids, MI 49546

NUMBER & TYPES OF FIREWORKS:

2 Slow Sparkle 2 Aerial

2 Fast Sparkle

2 Concession

DISPLAY: L. C. Walker Arena

EXACT LOCATION: 955 Fourth St., Muskegon, MI 49440

CITY, VILLAGE, TOWNSHIP: City of Muskegon DATE: March 3 & 4, 2000 TIME: As scheduled

BOND OR INSURANCE FILED: ☒ YES ☐ NO AMOUNT \$1,000,000.00

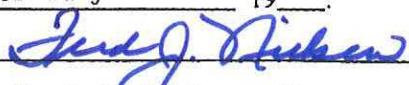
ISSUED BY:

Issued by action of the MUSKEGON CITY COMMISSION

(council, commission, board)

of the CITY of MUSKEGON
(city, village, township) (name of city, village, township)

on the 22nd day of February 19 2000


Fred J. Nielsen, Mayor

(signature & position of council, commission or board representative)

AGENDA ITEM NO. _____

CITY COMMISSION MEETING _____

TO: Honorable Mayor and City Commission
FROM: Legislative Policy Committee
DATE: February 15, 2000
RE: Resolution in Support of MML Petition on Home Rule

SUMMARY OF REQUEST

The Legislative Policy Committee took action at its January 26, 2000, meeting to send a resolution in support of the Michigan Municipal League's (MML) petition drive to amend the Michigan Constitution to require a 2/3 vote of each chamber of the Michigan Legislature on any legislative bill that seeks to restrict or preempt the powers and authorities of cities, villages, townships, counties and municipal authorities under home rule. The resolution is to be sent to State Legislative representatives from Muskegon and to the Federal Affairs Division of the Michigan Municipal League. Also, citizens of Muskegon should be encouraged to sign the petitions to place the proposal on the ballot for the November 7, 2000 statewide election.

The attached resolution is attached for Commission approval.

FINANCIAL IMPACT

None.

BUDGET ACTION REQUIRED

None.

STAFF RECOMMENDATION

Approve and sign the attached resolution.

City of
Muskegon
State of Michigan

RESOLUTION # 2000-27(d)

MUSKEGON CITY COMMISSION

**RESOLUTION IN SUPPORT OF MICHIGAN MUNICIPAL LEAGUE'S (MML)
"LET LOCAL VOTES COUNT" HOME RULE PETITION DRIVE**

WHEREAS, the City of Muskegon, like other local governments across Michigan, is empowered to enact and enforce policies, ordinances and contracts to maintain and enhance the health, safety and welfare of local residents; and

WHEREAS, historically, the City of Muskegon, and other municipalities throughout Michigan have exercised home rule decision making authority to address the wishes and desires of local residents in a manner that reflects their local values; and

WHEREAS, recent actions by the State Legislature to restrict, preempt, or override municipal policies, ordinances and contracts has sharply eroded municipal home rule authority; and

WHEREAS, the Michigan Municipal League has proposed an amendment to the Michigan Constitution to require a 2/3 vote of each chamber of the Michigan Legislature on any legislative bill that seeks to restrict or preempt the powers and authorities of cities, villages, townships, counties and municipal authorities under home rule; and

WHEREAS, the MML's "Let Local Votes Count" campaign is gathering the signatures of at least 302,711 registered Michigan voters to place the proposed Constitutional Amendment on the November 7 statewide election ballot, and

WHEREAS, recent polls indicate a majority of Michigan voters would support a constitutional amendment to limit state intervention in local governance.

NOW, THEREFORE, BE IT RESOLVED that the Muskegon City Commission, hereby, endorses the "Let Local Votes Count" ballot initiative of the Michigan Municipal League and will encourage the citizens of Muskegon to sign the petitions to place the proposal on the ballot; and

BE IT FURTHER RESOLVED that a true copy of this resolution be transmitted to State Senator Leon E. Stille, State Representatives Julie Dennis and Gerald Van Woerkom, and the State and Federal Affairs Division of the Michigan Municipal League.

City of
Muskegon
State of Michigan

Adopted this 22nd day of February, 2000

Ayes: 7

Nays: 0

Absent: 0

Signed By:

Fred J. Nielsen
Fred J. Nielsen, Mayor

Scott Sieradzki
Scott S. Sieradzki, Vice Mayor

Rene Wortelboer Benedict
Rene Wortelboer Benedict, Commissioner

John R. Aslakson
John Aslakson, Commissioner

Clara Shepherd
Clara Shepherd, Commissioner

Lawrence O. Spataro
Lawrence O. Spataro, Commissioner

Robert Schweifler
Robert Schweifler, Commissioner

Attest:

Gail A. Kunderinger
Gail A. Kunderinger, Clerk

TO: Honorable Mayor and City Commissioners
FROM: Engineering
DATE: February 22, 2000
RE: Acceptance of Streets into the City's Street System

SUMMARY OF REQUEST:

To accept the following streets into the City's Local Street System and adopt the attached resolution:

- Hackley Ave. from Roberts Street to 905' west of Roberts
- Lake Dunes Dr. from Millard to 862.29' Southwesterly

FINANCIAL IMPACT:

The City would receive the dedicated Act 51 maintenance funds.

BUDGET ACTION REQUIRED:

No budget action is required.

STAFF RECOMMENDATION:

To accept the street into the City's Street System and approve the attached resolution.

COMMITTEE RECOMMENDATION:

This request will be reviewed by the Committee of the Whole at the February 21, 2000.

RESOLUTION # 2000-27(e)

RESOLUTION TO PLACE HACKLEY AVE., FROM ROBERTS STREET TO 905 FEET WEST OF ROBERTS, AND LAKE DUNES DR. FROM MILLARD TO 862.29 FEET SOUTHWESTERLY WITHIN THE CITY OF MUSKEGON LOCAL STREET SYSTEM FOR THE PURPOSE OF OBTAINING FUNDS UNDER ACT 51, P.A. 1951 AS AMENDED.

At a regular meeting of the City Commission of Muskegon, Michigan held at City Hall on February 22, 2000, the following resolution was offered by Commissioner: Sieradzki and supported by Commissioner Spataro.

WHEREAS the City of Muskegon did acquire titles and easements to the properties making up the Hackley and Lake Dunes Dr. right of ways.

AND WHEREAS it is necessary to furnish certain information to the State of Michigan to place this street within the City Local Street system for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE IT IS RESOLVED:

1. That the right of way of said streets are described as:
See attached copies of the surveys.
2. That said streets are located within the City's right-of-way and are under the control of the City of Muskegon.
3. That said streets are public streets and are for public street purposes.
4. That said street is accepted into the City Local Street System.

Adopted this 22nd day of February, 2000.

Yeas: Schweifler, Shepherd, Sieradzki, Spataro, Aslakson, Benedict, Nielsen

Nays: None

By



FRED J. NIELSEN, MAYOR

Attest



Gail A. Kunding, Clerk

CERTIFICATION

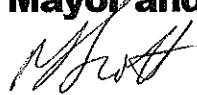
This resolution was adopted at a regular meeting of the City Commission, held on February 22, 2000. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By



Gail A. Kunderger, City Clerk

Date: February 15, 2000
To: Honorable Mayor and City Commissioners
From: Ric Scott 
RE: CZM Grant Application

SUMMARY OF REQUEST:

To submit an application to the Coastal Management program to design Phase I of the Lakeshore Trail

FINANCIAL IMPACT:

\$60,000 project - \$30,000 grant - \$30,000 local match

BUDGET ACTION REQUIRED:

None, will come from the golf course fund

STAFF RECOMMENDATION:

Approve

COMMITTEE RECOMMENDATION:

Leisure Services Board recommends approval

Affirmative Action

231/724-6703

FAX/722-1214

Assessor

231/724-6708

FAX/726-5181

Cemetery

231/724-6783

FAX/726-5617

Civil Service

231/724-6716

FAX/724-4055

Clerk

231/724-6705

FAX/724-4178

Comm. & Neigh.

Services

231/724-6717

FAX/726-2501

Engineering

231/724-6707

FAX/727-6904

Finance

231/724-6713

FAX/724-6768

Fire Dept.

231/724-6792

FAX/724-6985

Income Tax

231/724-6770

FAX/724-6768

Info. Systems

231/724-6744

FAX/722-4301

Leisure Service

231/724-6704

FAX/724-1196

Manager's Office

231/724-6724

FAX/722-1214

Mayor's Office

231/724-6701

FAX/722-1214

Neigh. & Const.

Services

231/724-6715

FAX/726-2501

Planning/Zoning

231/724-6702

FAX/724-6790

Police Dept.

231/724-6750

FAX/722-5140

Public Works

231/724-4100

FAX/722-4188

Treasurer

231/724-6720

FAX/724-6768

Water Billing Dept.

231/724-6718

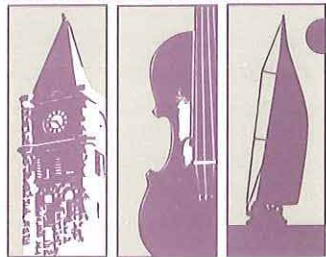
FAX/724-6768

Water Filtration

231/724-4106

FAX/755-5290

MUSKEGON



West Michigan's Shoreline City

February 15, 2000

To: Honorable Mayor and City Commissioners

From: Ric Scott 

Re: CZM Grant Application

I am seeking authorization to submit a Coastal Management (CZM) Grant to design phase I of the Lakeshore Trail. This section runs from Heritage Landing to the Grand Trunk Property.

Because of the complexities of the design, I estimate the design costs in be about \$60,000. The grant requires a 50% local match or \$30,000. Funding for the design work would come from the Golf Course Fund.

At their February meeting, the Leisure Services Board recommended approval of the grant submittal.

I would ask that you authorize staff to submit the application and adopt the attached resolution.

Thank you for your consideration.

RESOLUTION NO. 2000-27(f)
MUSKEGON CITY COMMISSION

RESOLUTION APPROVING SUBMISSION OF GRANT APPLICATION FOR
DESIGN OF PHASE I OF THE LAKESHORE TRAIL

- WHEREAS, the City of Muskegon wishes to continue to design and build the Lakeshore Trail along Muskegon Lake; and
- WHEREAS, the City of Muskegon would like to design and have construction documents completed for Phase I of the Trail ; and
- WHEREAS, funding is available from the U.S. Department of the Interior through the Coastal Management Program; and
- WHEREAS, total project costs are estimated at \$60,000, 50% of which would be funded by the Coastal Program and 50% would be local match;

NOW, THEREFORE, BE IT RESOLVED, that the City Commission approve the submission of the grant application to the Coastal Management Program in the amount of \$60,000 for the design of Phase I of the Lakeshore Trail and commits that the local match shall be provided if the project is funded.

Adopted this 22nd day of February, 2000

AYES: Schweifler, Shepherd, Sieradzki, Spataro, Aslakson, Benedict

NAYS: None

ABSENT: None

BY 
Fred Nielsen, Mayor

ATTEST 
Gail Kunding, City Clerk

CERTIFICATION

This resolution was adopted at a regular meeting of the City Commission, held on February 22, 2000. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By 
Gail A. Kunding, City Clerk

Commission Meeting Date: February 22, 2000

Date: February 9, 2000
To: Honorable Mayor and City Commissioners
From: Planning & Economic Development *CB*
RE: Purchase of Property from Kamm Electric for the Bike Trail

SUMMARY OF REQUEST:

Approval of resolution and purchase agreement for property owned by Dale and Patricia Bogner (Kamm Electric), which is required for the continuation of the bike trail along Laketon Ave. (see enclosed map). The purchase price is \$11,500.00. Through this agreement, the City will also be agreeing to match the current driveway grade and make sure that the existing sprinkler system will still be functional after trail construction. The purchase agreement has already been signed by the Bogners.

FINANCIAL IMPACT:

Purchase will allow the Laketon Ave. trail project to continue. The price for the property is \$11,500.00 and the purchase will be completed with funds received from the sale of the Chase Hammond Golf Course.

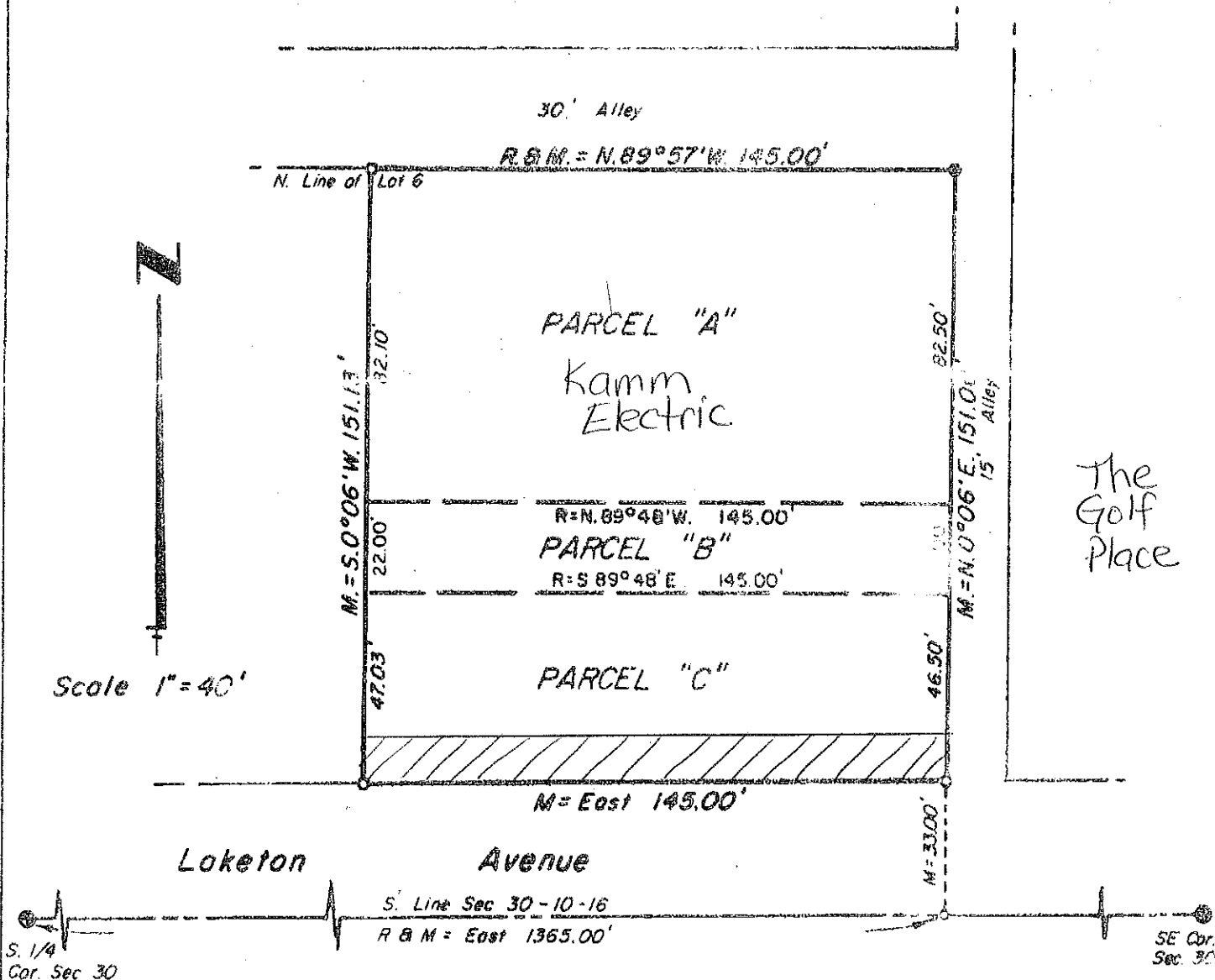
BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Staff recommends that the Mayor and Clerk sign the resolution and purchase agreement, and recommends that the City Commission authorize staff to complete the purchase according to the terms of the agreement.

COMMITTEE RECOMMENDATION:



▨ = Property needed for bike trail (15' strip)

This survey was made from the above legal description which was given to us as a complete description of this property. Both map and description should be compared with the Abstract of Title or Title Policy for any exception, easements or differences in description. Setback dimensions as shown between structures and lot lines should not be used to reestablish property lines.

LEGEND

- ⊙ - Survey Iron (existing)
- - Survey Iron (placed)
- M - Measured Dimension
- P - Platted Dimension
- R - Recorded Dimension
- X - X - X - Fence Line

MOORE & BRUGGINK
Consulting Engineers, Land Surveyors, Planners
Muskegon, Michigan

[Signature]
LICENSED LAND SURVEYOR

CITY OF MUSKEGON

RESOLUTION #2000-27(g)

RESOLUTION APPROVING THE PURCHASE OF TRAIL PROPERTY

WHEREAS, the City of Muskegon is in the process of purchasing properties for the continuation of the Laketon Ave. bike trail project, and the Kamm Electric property, owned by Dale and Patricia Bogner, has been identified as necessary for the project;

WHEREAS, the purchase of this property from the Bogners would allow the trail project to proceed;

WHEREAS, the Bogners have signed a purchase agreement for the property at the price of \$11,500.00 for the 15-foot strip (containing approx. 2,175 square feet);

WHEREAS, the City of Muskegon is agreeing to the provisions of the purchase agreement, including to match existing driveway grade, leave a functional sprinkler system after trail construction and stake the new property line;

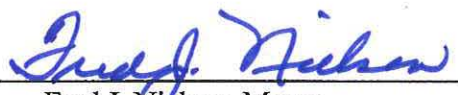
NOW, THEREFORE BE IT RESOLVED, that the City of Muskegon agrees to purchase the subject property identified in the attached survey and legal description at a cost of \$11,500.00.

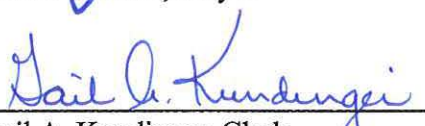
Resolution adopted this 22nd day of February, 2000.

Ayes: Schweifler, Shepherd, Sieradzki, Spataro, Aslakson,
Benedict, Nielsen

Nays: None

Absent: None

By: 
Fred J. Nielsen, Mayor

Attest: 
Gail A. Kunding, Clerk

CERTIFICATION

This resolution was adopted at a regular meeting of the City Commission, held on February 22, 2000. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By 
Gail A. Kunding, Clerk

REAL ESTATE PURCHASE AGREEMENT

THIS AGREEMENT is made Feb 9-00, 2000, by and between **DALE R. BOGNER AND PATRICIA A. BOGNER**, of 220 W. Laketon Avenue, Muskegon, Michigan 49441 ("Seller"), and the **CITY OF MUSKEGON**, of 933 Terrace Street, Muskegon, Michigan 49440 ("Buyer").

1. **General Agreement and Description of Premises.** Seller agrees to sell, and Buyer agrees to buy, marketable record title of real estate, and all improvements thereon, with all beneficial easements, and with all of Seller's right, title and interest in all adjoining public ways, the real property ("Premises") specifically described as:

That part of Lot 6 of Block 462 of the Revised Plat of the City of Muskegon, Muskegon Co Michigan, described as follows: Commencing at the S $\frac{1}{4}$ corner of Section 30, Town 10 North, Range 16 West, thence East along the South line of said Section 1365.00 feet, thence North 0 degrees 6 minutes East 33.00 feet to the North line of Laketon Avenue for Point of Beginning, thence continue North 0 degrees 6 minutes East along the West line of a 15.00 foot alley 15.00 feet, thence North 89 degrees 48 minutes West 145.00 feet, thence South 0 degrees 6 minutes West 15.00 feet to the North line of Laketon Avenue, thence East along said North line 145.00 feet to Point of Beginning;

subject to the reservations, restrictions and easements of record, including a driveway easement of thirty feet across the premises for driveway purposes, and subject provided said reservations, restrictions and easements of record are acceptable to Buyer upon disclosure and review of the same, and subject to any governmental inspections required by law.

2. **Purchase Price and Manner of Payment.** The purchase price for the Premises shall be Eleven Thousand Five Hundred Dollars (\$11,500), payable in cash or City check to Buyer at closing.

3. **Taxes and Assessments.** All taxes and assessments which are due and payable at the time of closing shall be paid by Seller prior to or at closing. All taxes and special assessments which become due and payable after closing shall be the responsibility of Buyer; **provided**, because the Premises is part of a larger property, the parties agree that Seller shall pay in full all taxes due in 1999, including those billed on December 1, 1999, and Buyer shall reimburse Seller for a prorated portion of the said December 1999 tax bill, which shall be prorated prospectively in accordance with MCL 211.2 (3).

4. **Title Insurance.** Buyer will obtain, ten (10) days prior to closing, a commitment for title insurance issued by a licensed and recognized title insurance company for an amount not less than the purchase price stated in this Agreement, guaranteeing title on the conditions required herein. In the event the reservations, restrictions or easements of

- 2 -

~~not limited to reasonable attorneys fees, resulting from any misrepresentation or breach of the warranties set forth in this paragraph. The representations, warranties and covenants set forth in this paragraph shall survive the closing.~~

8. **Condition of Premises and Examination by Buyer.** SUBJECT TO THE ABOVE REPRESENTATIONS, NO IMPLIED WARRANTIES OF HABITABILITY, QUALITY, CONDITION, FITNESS FOR A PARTICULAR PURPOSE, OR ANY OTHER IMPLIED WARRANTIES SHALL OPERATE BETWEEN SELLER AND BUYER. BUYER UNDERSTANDS AND AGREES THAT THE PREMISES ARE TAKEN "AS IS," SUBJECT TO THE EXPRESS COVENANTS, CONDITIONS AND/OR EXPRESS WARRANTIES CONTAINED IN THIS PURCHASE AGREEMENT, ALSO SUBJECT TO THE WARRANTY OF SELLER THAT NO HAZARDOUS SUBSTANCES HAVE BEEN PLACED ON THE PREMISES. BUYER FURTHER SAYS THAT IT HAS PERSONALLY INSPECTED THE PREMISES AND IS SATISFIED WITH THE CONDITION OF THE LAND, TAKING INTO ACCOUNT THE REPRESENTATIONS OF SELLER.

9. **Specific Use Provisions.** The parties agree to the following use provision and contingency, which will survive the closing:

9.1 **Driveway Grade.** The trail to be constructed on the property by Buyer shall match the present grade of the existing driveway at the entrance and exit points of the trail on both sides of the driveway.

9.2 **Existing Sprinkler System.** The Buyer shall, in constructing the trail, adjust and reinstall the existing sprinkler system so that, following construction, it is functional on the remaining property of Seller.

9.3 **New Legal Description of Seller's Remaining Property.** Buyer shall deliver to Seller at closing the narrative of the legal description of Seller's remaining property, and place stakes on the land showing the boundary line of the property sold by this agreement.

10. **Real Estate Commission.** Buyer and Seller both acknowledge and agree that neither has dealt with any real estate agents, brokers or salespersons regarding this sale, and that no agent, broker, salesperson or other party is entitled to a real estate commission upon the closing of this sale. Buyer and Seller both agree to indemnify and hold the other harmless from any liability, including reasonable attorney fees, occasioned by reason of any person or entity asserting a claim for a real estate commission arising from actions taken by the other party.

11. **Closing.** The closing date of this sale shall be on or before _____, ("closing"). The closing shall be conducted at the title insurance company. If necessary, the parties shall execute an IRS closing report at the closing.

12. **Delivery of Documents at Closing.** Seller shall execute and deliver a warranty deed to Buyer at closing for the Premises, together with fully executed discharges of mortgages or other liens, or other documents to produce clear, marketable, unencumbered property. These shall also include, without limitation, cancellation of any leases on the property to the extent they apply to the property sold in this agreement. The Lessee joins in this agreement to signify its agreement to deliver any documents needed to extinguish its interest in the property.

13. **Affidavit of Title.** At closing, Seller shall deliver to Buyer an executed Affidavit of Title.

14. **Date of Possession.** Possession of Premises is to be delivered to Buyer by Seller on the date of closing.

15. **Costs.** Buyer shall be responsible to pay the Michigan transfer tax in the amount required by law. Buyer shall be responsible to pay for the recording of any instrument which must be recorded to clear and convey marketable title to the extent required by this Agreement or by the title insurance company. Buyer shall pay for the staking, any survey costs, the cost of recording the warranty deed to be delivered at closing and the title company fees for closing.

16. **General Provisions.**

a. **Paragraph Headings.** The paragraph headings are inserted in this Agreement only for convenience.

b. **Pronouns.** When applicable, pronouns and relative words shall be read as plural, feminine or neuter.

c. **Merger.** It is understood and agreed that all understandings and agreements previously made between Buyer and Seller are merged into this Agreement, which alone fully and completely expresses the agreement of the parties.

d. **Governing Law.** This Agreement shall be interpreted and enforced pursuant to the laws of the State of Michigan.

e. **Successors.** All terms and conditions of this Agreement shall be binding upon the parties, their successors and assigns.

f. **Severability.** In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision of this Agreement, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision(s) had never been contained herein.

g. **Survival of Representations and Warranties.** The representations, warranties, covenants and agreements contained in this Agreement and in any instrument provided for herein shall survive the closing and continue in full force and effect after the consummation of this purchase and sale and continue until all liabilities of Buyer have been fully satisfied.

h. **Modification of the Agreement.** This Agreement shall not be amended except by a writing signed by Seller and Buyer.

The parties have executed this Real Estate Purchase Agreement the day and year first above written.

WITNESSES:

SELLERS: Dale R. & Patricia A. Bogner

Dale R. Bogner
Dale R. Bogner

SS No. 384 48 9200

Patricia A. Bogner
Patricia A. Bogner

SS No. 368 60 0568

BUYER: CITY OF MUSKEGON

By _____
Fred J. Nielsen, Mayor

By _____
Gail A. Kunding, Clerk

LESSEE : KAMM ELECTRIC CO., INC.

By Dale R. Bogner
Its PRES

By _____
Its _____

TRANSNATION TITLE INSURANCE CO
570 SEMINOLE ROAD, SUITE 102
MUSKEGON MI 49444

Date: May 1, 2000
Escrow Number: 410062

Property Address: Vacant Land Laketon Ave.
Muskegon, Michigan 49441

PURCHASER'S STATEMENT			
	DEBIT		CREDIT
Purchaser Price	\$	11,500.00	\$
Rent Adjustment			
CLOSING FEES		250.00	
OWNERS PREMIUM		154.00	
Recording Fees		12.00	
City/County tax/stamps		12.65	
Transfer Tax		86.25	
Sub Total	\$	12,014.90	\$
Due from Purchaser			\$ 12,014.90
TOTALS	\$	12,014.90	\$ 12,014.90

The undersigned Purchasers acknowledge Receipt of a copy of
this statement and agree to the correctness thereof, and
authorizes and ratifies the disbursement of the funds as stated
therein.

Purchaser(s) Signature(s):

City of Muskegon
BY 
Deborah Harrison, Assistant Planner

MUSKEGON REAL ESTATE BOARD
ADDENDUM TO BUY and SELL AGREEMENT

Date: May 1, 2000,

Office of Phone REALTOR, MUSKEGON, MI

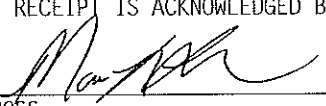
1. Addendum to Buy Sell Agreement dated covering property at Vacant Land Laketon Ave., Muskegon, Michigan 49441 and legally described as:

That part of Lot 6 of Block 462 of the Revised Plat of the City of Muskegon, described as follows: Commencing at the South 1/4 corner of Section 30, Town 10 North, Range 16 West, thence East along the South line of said section 1365.00 feet, thence North 0 degrees 6 minutes East 33.00 feet to the North line of Laketon Avenue for point of beginning, thence continuing North 0 degrees 6 minutes East along the West line of a 15.00 foot alley (as originally platted) 15.00 feet, thence North 89 degrees 48 minutes West 145.00 feet, thence South 0 degrees 6 minutes West 15.00 feet to the North line Laketon Avenue, thence East along said North line 145.00 feet to point of beginning. Together with the West 1/2 of vacated alley adjacent, thereto.

2. This Addendum to be an integral part of attached Buy and Sell Agreement, which is amended as follows:

Closing date to be May 1, 2000. There is no tax proration.

3. RECEIPT IS ACKNOWLEDGED BY BUYER of a copy of this Agreement.

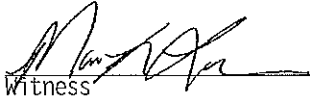

Witness

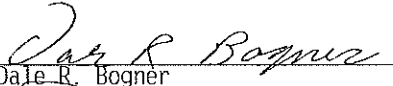
City of Muskegon

BY 

Deborah Harrison, Assistant Planner

4. RECEIPT IS ACKNOWLEDGED BY SELLER of a copy of this Agreement.


Witness


Dale R. Bogner


Patricia A. Bogner

AFFIDAVIT OF TITLE

STATE OF MICHIGAN
COUNTY OF Muskegon

}
SS
}

Title Commitment # 410062

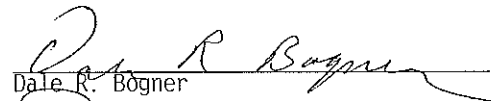
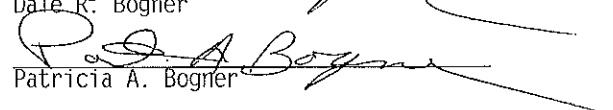
That Dale R. Bogner and Patricia A. Bogner, husband and wife being first duly sworn on oath says that they are the true and lawful owner(s) of the premises located at:

Vacant Land Laketon Ave.
Muskegon, Michigan 49441

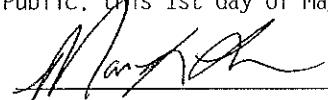
AND

1. That on this date hereof there is no mechanic's lien on the property and that no work has been done, or materials furnished, out of which a mechanic's lien could ripen.
2. That no agreement is in effect which would adversely affect the title to the property such as a purchase agreement, lease, land contract, option, etc. other than the contract with the grantees in a certain deed of even date hereof.
3. That the parties in possession other than the affiant(s) are bonafide tenants only and have no other interest in the premises whatsoever.
4. That there are no judgments or liens against affiant(s), including income tax liens, adversely affecting the title to said property.
5. That there are no unpaid taxes, special assessments or water bills outstanding other than those shown on the closing statement.
6. That any overlooked, unknown, or misquoted taxes, special assessments, water bills etc. shall be immediately paid by affiant(s) as soon as informed of such.

Seller(s):


Dale R. Bogner

Patricia A. Bogner

Subscribed and sworn to, before me a Notary Public, this 1st day of May, 2000


Notary Public _____ County

My Commission Expires: _____
MARI K. LARSON
Notary Public, Muskegon County, MI
My Commission Expires 8-13-02

WARRANTY DEED

STATUTORY FORM FOR INDIVIDUALS

410062

Form No. M-960

KNOW ALL MEN BY THESE PRESENTS:

That Dale R. Bogner and Patricia A. Bogner,

husband and wife

whose street number and post office address is 220 W. Laketon Ave.

Muskegon, Michigan 49441

Convey

and Warrant

to City of Muskegon

whose street number and post office address is 933 Terrace St.

Muskegon MI 49443

the following described premises situated in the City of Muskegon County of Muskegon and State of Michigan, to-wit:

SEE EXHIBIT " A " ATTACHED HERETO AND MADE A PART HEREOF

More commonly known as: Vacant Land Laketon Ave., Muskegon, Michigan 49441

Affix revenue stamps after recording

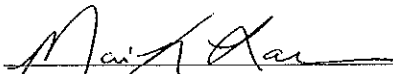
for the sum of ONE AND 00/100, (**\$1.00*) Dollars

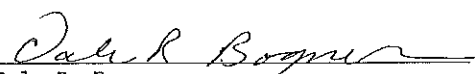
subject to easements, use, building and other restrictions of record, if any;

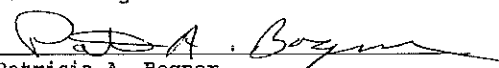
Dated this 1st day of May, 2000

Signed and Sealed in presence of

Signed and Sealed:




Dale R. Bogner


Patricia A. Bogner

STATE OF MICHIGAN

}

} ss.

COUNTY OF Muskegon

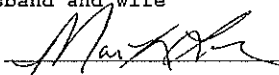
}

The foregoing instrument was acknowledged before me this 1st day of May, 2000 by Dale R. Bogner and Patricia A. Bogner, husband and wife

MARI K. LARSON

Notary Public, Muskegon County, MI

My Commission Expires 8-13-02



Notary Public, _____ County, Michigan

County Treasurer's Certificate

City Treasurer's Certificate

After recording return to:

City of Muskegon

933 Terrace St.

Muskegon, Michigan 49443

Drafted By:

Dale Bogner

220 W. Laketon Ave.

Muskegon MI 49441

ESCROW NO.: 410062
DATE : May 1, 2000

"EXHIBIT A"
LEGAL DESCRIPTION

That part of Lot 6 of Block 462 of the Revised Plat of the City of Muskegon, described as follows: Commencing at the South 1/4 corner of Section 30, Town 10 North, Range 16 West, thence East along the South line of said section 1365.00 feet, thence North 0 degrees 6 minutes East 33.00 feet to the North line of Laketon Avenue for point of beginning, thence continuing North 0 degrees 6 minutes East along the West line of a 15.00 foot alley (as originally platted) 15.00 feet, thence North 89 degrees 48 minutes West 145.00 feet, thence South 0 degrees 6 minutes West 15.00 feet to the North line Laketon Avenue, thence East along said North line 145.00 feet to point of beginning.
61-24-205-462-0006-00

REAL ESTATE TRANSFER TAX VALUATION AFFIDAVIT

This form is issued under authority of P.A. 134 of 1966 and 330 of 1993 as amended.

This form must be filed when you choose not to enter the amount paid for real estate on the deed. It is required whether the transfer is taxable or not. It is not necessary when the amount paid is entered on the deed. This form must be completed and signed by either the seller or his/her authorized agent.

1. County Muskegon		2. City or Township Muskegon	
3. Seller's Name and Mailing Address Dale R. Bogner Patricia A. Bogner		4. Purchaser's Name and Mailing Address 933 Terrace St. Muskegon MI 49443	
5. Type and Date of Document ___ Land Contract Date: <u>x</u> Deed Date: 05/01/00		6. Cash Payment	7. Amount of County Tax \$12.65
		8. Amount of Mortgage/Land Contract	9. Amount of State Tax \$86.25
10. If consideration is less than market value, state market value		11. Total Consideration(add lines 6&8) \$11,500.00	12. Total Revenue Stamps \$98.90

13. Legal Description of Real Estate Transferred:

That part of Lot 6 of Block 462 of the Revised Plat of the City of Muskegon, described as follows: Commencing at the South 1/4 corner of Section 30, Town 10 North, Range 16 West, thence East along the South line of said section 1365.00 feet, thence North 0 degrees 6 minutes East 33.00 feet to the North line of Laketon Avenue for point of beginning, thence continuing North 0 degrees 6 minutes East along the West line of a 15.00 foot alley (as originally platted) 15.00 feet, thence North 89 degrees 48 minutes West 145.00 feet, thence South 0 degrees 6 minutes West 15.00 feet to the North line Laketon Avenue, thence East along said North line 145.00 feet to point of beginning.

State of Michigan }
 }ss.
County of Muskegon }

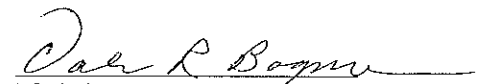
I certify that the information above is true and complete to the best of my knowledge and that the value stated is the full market value of the property.

Dated this 1st day of May, 2000

Signed:

Subscribed and sworn to before me this 1st day of May, 2000


Notary Public


Dale R. Bogner

Patricia A. Bogner

MARI K. LARSON
Notary Public, Muskegon County, MI
My Commission Expires 8-13-02

REAL ESTATE PURCHASE AGREEMENT

THIS AGREEMENT is made Feb 9-00, 2000, by and between **DALE R. BOGNER AND PATRICIA A. BOGNER**, of 220 W. Laketon Avenue, Muskegon, Michigan 49441 ("Seller"), and the **CITY OF MUSKEGON**, of 933 Terrace Street, Muskegon, Michigan 49440 ("Buyer").

1. **General Agreement and Description of Premises.** Seller agrees to sell, and Buyer agrees to buy, marketable record title of real estate, and all improvements thereon, with all beneficial easements, and with all of Seller's right, title and interest in all adjoining public ways, the real property ("Premises") specifically described as:

That part of Lot 6 of Block 462 of the Revised Plat of the City of Muskegon, Muskegon Co Michigan, described as follows: Commencing at the S ¼ corner of Section 30, Town 10 North, Range 16 West, thence East along the South line of said Section 1365.00 feet, thence North 0 degrees 6 minutes East 33.00 feet to the North line of Laketon Avenue for Point of Beginning, thence continue North 0 degrees 6 minutes East along the West line of a 15.00 foot alley 15.00 feet, thence North 89 degrees 48 minutes West 145.00 feet, thence South 0 degrees 6 minutes West 15.00 feet to the North line of Laketon Avenue, thence East along said North line 145.00 feet to Point of Beginning;

subject to the reservations, restrictions and easements of record, including a driveway easement of thirty feet across the premises for driveway purposes, and subject provided said reservations, restrictions and easements of record are acceptable to Buyer upon disclosure and review of the same, and subject to any governmental inspections required by law.

2. **Purchase Price and Manner of Payment.** The purchase price for the Premises shall be Eleven Thousand Five Hundred Dollars (\$11,500), payable in cash or City check to Buyer at closing.

3. **Taxes and Assessments.** All taxes and assessments which are due and payable at the time of closing shall be paid by Seller prior to or at closing. All taxes and special assessments which become due and payable after closing shall be the responsibility of Buyer; **provided**, because the Premises is part of a larger property, the parties agree that Seller shall pay in full all taxes due in 1999, including those billed on December 1, 1999, and Buyer shall reimburse Seller for a prorated portion of the said December 1999 tax bill, which shall be prorated prospectively in accordance with MCL 211.2 (3).

4. **Title Insurance.** Buyer will obtain, ten (10) days prior to closing, a commitment for title insurance issued by a licensed and recognized title insurance company for an amount not less than the purchase price stated in this Agreement, guaranteeing title on the conditions required herein. In the event the reservations, restrictions or easements of

record disclosed by said title commitment are, in the sole discretion of Buyer, deemed unreasonable, Seller shall have forty-five (45) days from the date Seller is notified in writing of such unreasonableness of restriction and such unmarketability of title, to remedy such objections. If Seller resolves such restrictions and remedies the title (by obtaining satisfactory title insurance or otherwise) within the time specified, Buyer agrees to complete this sale as herein provided, within ten (10) days of written notification thereof. If Seller fails to resolve such restrictions or remedy the title within the time above specified, or fails to obtain satisfactory title insurance, this Agreement will be terminated at Buyer's option. The premium for the owners' title policy shall be paid by Buyer.

5. **Personal Property and Fixtures.** All personal property and fixtures which Seller wishes to remove shall be removed on or before closing. Any personal property which is left on the Premises shall be the property of Buyer who may dispose of same.

6. **Survey.** Buyer, at its own expense, may obtain a survey of the Premises, and Buyer or its surveyor or other agents may enter the Premises for that purpose prior to closing. If no survey is obtained, Buyer agrees that Buyer is relying solely upon Buyer's own judgment as to the location, boundaries and area of the Premises and improvements thereon without regard to any representations that may have been made by Seller or any other person. In the event that a survey by a registered land surveyor made prior to closing discloses an encroachment or substantial variation from the presumed land boundaries or area, Seller shall have the option of effecting a remedy within thirty (30) days after disclosure. Buyer may elect to purchase the Premises subject to said encroachment or variation.

7. **Environmental Matters.** Seller represents and warrants to Buyer as follows:

a. To the best of Seller's knowledge, the Premises have been used and operated by it in compliance with all applicable federal, state and local laws and regulations related to air quality, water quality, waste disposal or management, hazardous or toxic substances, and the protection of health and the environment.

b. Seller has not disposed of any hazardous or toxic substances on or in the Premises, but the premises may have been characterized as part of a "facility" under Michigan law. The Premises may constitute a facility because of historic fill materials in or in the vicinity of the Premises. Seller is unaware of any plume of contaminated groundwater in or affecting the Premises.

c. The Premises does not include any "underground storage tank," as that term is defined by state or federal law to the best of its knowledge.

Such representations and warranties shall be deemed to have been made again by Seller as of the closing. ~~Seller agrees to indemnify Buyer and hold it harmless from and against any and all claims, demands, liabilities, costs, expenses, penalties, damages and losses, including but~~

Buyer ASSUMES ANY OTHER LIABILITY

~~not limited to reasonable attorneys' fees, resulting from any misrepresentation or breach of the warranties set forth in this paragraph. The representations, warranties and covenants set forth in this paragraph shall survive the closing.~~

8. **Condition of Premises and Examination by Buyer.** SUBJECT TO THE ABOVE REPRESENTATIONS, NO IMPLIED WARRANTIES OF HABITABILITY, QUALITY, CONDITION, FITNESS FOR A PARTICULAR PURPOSE, OR ANY OTHER IMPLIED WARRANTIES SHALL OPERATE BETWEEN SELLER AND BUYER. BUYER UNDERSTANDS AND AGREES THAT THE PREMISES ARE TAKEN "AS IS," SUBJECT TO THE EXPRESS COVENANTS, CONDITIONS AND/OR EXPRESS WARRANTIES CONTAINED IN THIS PURCHASE AGREEMENT, ALSO SUBJECT TO THE WARRANTY OF SELLER THAT NO HAZARDOUS SUBSTANCES HAVE BEEN PLACED ON THE PREMISES. BUYER FURTHER SAYS THAT IT HAS PERSONALLY INSPECTED THE PREMISES AND IS SATISFIED WITH THE CONDITION OF THE LAND, TAKING INTO ACCOUNT THE REPRESENTATIONS OF SELLER.

9. **Specific Use Provisions.** The parties agree to the following use provision and contingency, which will survive the closing:

9.1 **Driveway Grade.** The trail to be constructed on the property by Buyer shall match the present grade of the existing driveway at the entrance and exit points of the trail on both sides of the driveway.

9.2 **Existing Sprinkler System.** The Buyer shall, in constructing the trail, adjust and reinstall the existing sprinkler system so that, following construction, it is functional on the remaining property of Seller.

9.3 **New Legal Description of Seller's Remaining Property.** Buyer shall deliver to Seller at closing the narrative of the legal description of Seller's remaining property, and place stakes on the land showing the boundary line of the property sold by this agreement.

10. **Real Estate Commission.** Buyer and Seller both acknowledge and agree that neither has dealt with any real estate agents, brokers or salespersons regarding this sale, and that no agent, broker, salesperson or other party is entitled to a real estate commission upon the closing of this sale. Buyer and Seller both agree to indemnify and hold the other harmless from any liability, including reasonable attorney fees, occasioned by reason of any person or entity asserting a claim for a real estate commission arising from actions taken by the other party.

11. **Closing.** The closing date of this sale shall be on or before _____, _____ ("closing"). The closing shall be conducted at the title insurance company. If necessary, the parties shall execute an IRS closing report at the closing.

12. **Delivery of Documents at Closing.** Seller shall execute and deliver a warranty deed to Buyer at closing for the Premises, together with fully executed discharges of mortgages or other liens, or other documents to produce clear, marketable, unencumbered property. These shall also include, without limitation, cancellation of any leases on the property to the extent they apply to the property sold in this agreement. The Lessee joins in this agreement to signify its agreement to deliver any documents needed to extinguish its interest in the property.

13. **Affidavit of Title.** At closing, Seller shall deliver to Buyer an executed Affidavit of Title.

14. **Date of Possession.** Possession of Premises is to be delivered to Buyer by Seller on the date of closing.

15. **Costs.** Buyer shall be responsible to pay the Michigan transfer tax in the amount required by law. Buyer shall be responsible to pay for the recording of any instrument which must be recorded to clear and convey marketable title to the extent required by this Agreement or by the title insurance company. Buyer shall pay for the staking, any survey costs, the cost of recording the warranty deed to be delivered at closing and the title company fees for closing.

16. **General Provisions.**

a. **Paragraph Headings.** The paragraph headings are inserted in this Agreement only for convenience.

b. **Pronouns.** When applicable, pronouns and relative words shall be read as plural, feminine or neuter.

c. **Merger.** It is understood and agreed that all understandings and agreements previously made between Buyer and Seller are merged into this Agreement, which alone fully and completely expresses the agreement of the parties.

d. **Governing Law.** This Agreement shall be interpreted and enforced pursuant to the laws of the State of Michigan.

e. **Successors.** All terms and conditions of this Agreement shall be binding upon the parties, their successors and assigns.

f. **Severability.** In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision of this Agreement, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision(s) had never been contained herein.

g. **Survival of Representations and Warranties.** The representations, warranties, covenants and agreements contained in this Agreement and in any instrument provided for herein shall survive the closing and continue in full force and effect after the consummation of this purchase and sale and continue until all liabilities of Buyer have been fully satisfied.

h. **Modification of the Agreement.** This Agreement shall not be amended except by a writing signed by Seller and Buyer.

The parties have executed this Real Estate Purchase Agreement the day and year first above written.

WITNESSES:

SELLERS: Dale R. & Patricia A. Bogner

Dale R. Bogner

Dale R. Bogner

SS No. 384 418 9208

Patricia A. Bogner

Patricia A. Bogner

SS No. 368600560

BUYER: CITY OF MUSKEGON

By Fred J. Nielsen

Fred J. Nielsen, Mayor

By Gail A. Kunding

Gail A. Kunding, Clerk

LESSEE : KAMM ELECTRIC CO., INC.

By Dale R. Bogner

Its P.A.S.

By _____

Its _____

Linda Potter

Linda Potter

Shawn Hill

Shawn Hill

AGENDA ITEM NO. _____

CITY COMMISSION MEETING _____

TO: Honorable Mayor and City Commission

FROM: Department of Public Works

DATE: February 16, 2000

SUBJECT: 2000 Streetsweeping Contract

SUMMARY OF REQUEST:

The city contracts with vendor to provide four sweeps each year of all city streets. The three-year contract with Tri-Us Services, Inc., Kent City, Michigan has expired. Tri-Us has served us well the past three years and are willing to extend 1999's price of \$104,130.76 for current year. Another vendor, Sanisweep, Inc., offers a price of \$123,867.76.

FINANCIAL IMPACT:

\$104,130.76

BUDGET ACTION REQUIRED:

None; included in Public Works' budget.

STAFF RECOMMENDATION:

Award one-year extension to Tri-Us Services, Inc., 1997-1999 contract to provide streetsweeping services at stated price.

COMMITTEE RECOMMENDATION:

TRI-US SERVICES, INC.

4725 - 15 Mile Rd., Kent City, MI 49330

(616) 675-5555

February 14, 2000

Kelly DeFrench
Dept. of Public Works & Utilities
1350 E. Keating
Muskegon, MI 49442

RE: Street Sweeping Contract

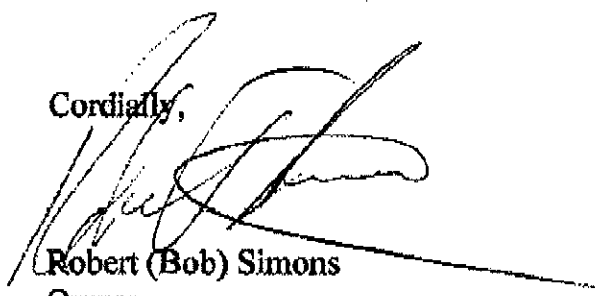
Dear Kelly:

This letter is to inform you of our intent to renew our existing contract. Our contract is for sweeping the street in the City of Muskegon. Our current contract for 1997, 1998 & 1999 is \$104,130.76 per year. Our contract price for 2000 is \$104,130.76.

Please accept this letter as confirmation for the renewal of the contract for one (1) year. The contract price will be the above listed price.

If you have any questions or concerns, please contact me at (616) 675-5555 or 1-800-903-8226.

Cordially,



Robert (Bob) Simons
Owner

RLS/jls

Commercial • Residential



Street Sweeping Bid Tabulation January 28th 1997

Company	Regular Per Curb Mile	Trunkline Per Curb Mile	Special Per Hour	Total Bid
Tri-Us Sweeping	\$77.00	\$72.00	\$90.00	\$104,130.76
Sani-Sweep	\$89.51	\$135.52	\$100.00	\$123,867.76

Date: February 15, 2000

To: Honorable Mayor and City Commissioners

From: Finance Director

RE: Property and Auto Physical Damage Insurance

SUMMARY OF REQUEST: Recently the City solicited proposals for Property and Auto Physical Damage Insurance. The following is a summary of the results.

	MMRMA	McCarthy-Cooper Indiana General	Jerviss-Fethke Allmerica Financial
Property - \$5,000 Deductible - (MMRMA \$1,000 Deductible)	78,763.00	25,744.00	90,919.00
Auto Physical Damage - \$1,000 Deductible	include above	71,958.00	130,000.00
Inland Marine - Equipment Floater \$1,000 Deductible	include above	9,515.00	included above
Total	\$78,763.00	\$107,217.00	\$220,919.00

****Please note the Michigan Municipal Risk Management Authority (MMRMA) can not separate property and vehicle physical damage coverage so both are included in the premium quoted. In addition their property coverage includes Boiler & Machinery and Crime coverage. Their property insurance deductible is \$1,000 and the City would be responsible for 10% of the next \$100,000 of any loss.**

FINANCIAL IMPACT: To provide the City with proper coverage to prevent catastrophic financial loss.

BUDGET ACTION REQUIRED: None at this time. Funds to cover the cost of the property and physical damage insurance have been programmed into this year's budget.

STAFF RECOMMENDATION: Selection of Michigan Municipal Risk Management Authority (MMRMA) to provide property and auto physical damage insurance coverage to the City for the next three years. MMRMA is the lowest bidder with the added benefit of Boiler & Machinery and Crime coverage which currently cost the City approximately \$5,000 per year. This selection would put all of our insurances with one vendor which provides us with numerous administrative benefits.

COMMITTEE RECOMMENATION: The Committee of the Whole will meet Monday February 21st to further discuss this item.

Date: February 22, 2000
To: Honorable Mayor and City Commissioners
**From: Neighborhood and Construction Services
Department**
**RE: Concurrence with Housing Board of Appeals
Finding and Order for 459 Allen**

SUMMARY OF REQUEST:

This is to request City Commission concurrence with the findings of the Housing Board of Appeals that the structure located at 459 Allen is unsafe, substandard and a public nuisance and that it be demolished within thirty (30) days.

It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

FINANCIAL IMPACT:

The cost of demolition will be paid with CDBG funds.

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

A dangerous building inspection was conducted October 1, 1999. The owner of this property is Mortgage Corp. of America. A Notice and Order was mailed out 10/6/99. At the January 6, 2000 meeting of the

Housing Board of Appeals the structure was found to be unsafe, substandard, a public nuisance and that the case be sent to the City Commission for concurrence. The house previously was owned by Jonathon Brandel and had been damaged by fire. There has been no contact by the owner, nor has there been any permits issued for repair.

The estimated cost of bringing the property into compliance with City codes is \$25,000.

According to our records, taxes are up to date.

Attached are copies of the minutes of the January 6, 2000 meeting of the Housing Board of Appeals and the findings of fact and order of the Board dated 1/11/00.

COMMITTEE RECOMMENDATION:

The Committee of the Whole will consider this item at its meeting on February 21, 2000.

declare the structure at 499 Ada to be substandard, unsafe, a public nuisance and forward to the City Commission for concurrence. A roll call vote was taken:

AYES:

NAYS:

EXCUSED:

ABSENT:

Greg Borgman
Robert Johnson
Fred Nielsen
William Anderson
Randy Mackie
John Warner

Clint Todd

The motion carried.

**#00-02 – 459 ALLEN – MORTGAGE CORP. OF AMERICA, 2470
NORTHWESTERN HIGHWAY, SOUTHFIELD, MI. 49075**

No one attended the meeting. Bob Grabinski passed around pictures. The house had a fire and the electricity was shut off. We have had it boarded up. Staff recommendation is to declare the building substandard, unsafe, a public nuisance, and forward to the City Commission for concurrence.

Randy Mackie, supported by John Warner, made a motion to accept staff recommendation and declare the building to be substandard, unsafe, a public nuisance, forward to the City Commission for concurrence. A roll call vote was taken:

AYES:

NAYS:

EXCUSED:

ABSENT:

Greg Borgman
Robert Johnson
Fred Nielsen
William Anderson
Randy Mackie
John Warner

Clint Todd

The motion carried.

#00-03 – 442 ALLEN – EDWIN C. BACKING, 577 STRAWBERRY LANE

No one attended the meeting pertaining to this property. Officer Waltz said that the house is the worst eyesore in the neighborhood. There's a squatter in there that has been there for 3 years. Staff recommendation is to declare the building to be substandard,

unsafe, a public nuisance and forward to the City Commission for concurrence. A roll call vote was taken:

616/724-6703
FAX/722-1214

Assessor
616/724-6708
FAX/724-4178

Cemetery
616/724-6783
FAX/726-5617

Civil Service
616/724-6716
FAX/724-6790

Clerk
616/724-6705
FAX/724-4178

Comm. & Neigh.
Services
616/724-6717
FAX/726-2501

Engineering
616/724-6707
FAX/727-6904

Finance
616/724-6713
FAX/724-6768

Fire Dept.
616/724-6792
FAX/724-6985

Income Tax
616/724-6770
FAX/724-6768

Info. Systems
616/724-6975
FAX/724-6768

Leisure Service
616/724-6704
FAX/724-6790

Manager's Office
616/724-6724
FAX/722-1214

Mayor's Office
616/724-6701
FAX/722-1214

Neigh. & Const.
Services
616/724-6715
FAX/726-2501

Planning/Zoning
616/724-6702
FAX/724-6790

Police Dept.
616/724-6750
FAX/722-5140

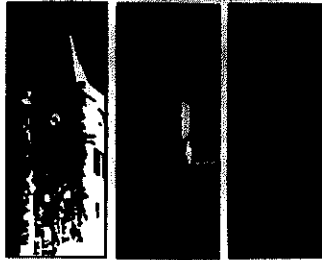
Public Works
616/724-4100
FAX/722-4188

Treasurer
616/724-6720
FAX/724-6768

Water Dept.
616/724-6718
FAX/724-6768

Water Filtration
616/724-4106
FAX/758-5290

MUSKEGON



West Michigan's Shoreline City

MUSKEGON HOUSING BOARD OF APPEALS

DATE: January 11, 2000

CASE: #00-02 - 459 Allen

Mortgage Corp. of America
2470 Northwestern Highway
Southfield, Mi. 49075

FINDING OF FACTS AND ORDER

The following action was taken at a session of the Muskegon Housing Board of Appeals held at the Muskegon City Hall, 933 Terrace, Muskegon, Michigan on the January 6, 2000.

The Neighborhood and Construction Services Department of the City of Muskegon, having inspected the building structure located upon the property described as **E ½ Lots 1 & 14, Block 56 also known as 459 Allen** found the conditions listed on the attached pages exist and that these conditions are hazardous as defined in Section 4-23 of the Code of Ordinances.

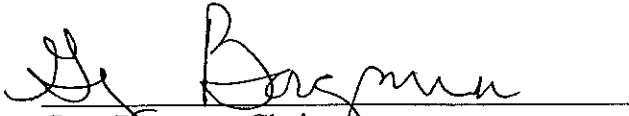
The Board further found that these conditions exist to the extent of endangering life, safety and the general welfare of the public.

Therefore, in accordance with Section 4-25 of the Code of Ordinances, the structure is declared to be unsafe, substandard and a public nuisance.

It is, therefore, ordered that the owners or other interested parties take such action to repair or remove said structure, or appeal this order within 20 days of the receipt of this order.

It is further ordered that if the owners or other interested parties fail to repair or remove said structure, or appeal this order within 20 days of the receipt of this order, the Building Official shall take bids and remove said structure.

If you wish to appeal this order you must do so within twenty days. You may obtain the appeal form at the City's Inspection Services Department, City Hall, 933 Terrace Street.

A handwritten signature in cursive script, appearing to read "Greg Borgman", written over a horizontal line.

Greg Borgman, Chairman
MUSKEGON HOUSING BOARD OF APPEALS

DANGEROUS BUILDING INSPECTION

10/1/99

459 Allen

RESIDENTIAL DWELLING

1. Home has been damaged by fire.
2. Foundation wall open, in need of repair.
3. Siding rotting, peeling paint.
4. Rotting fascia and soffit.
5. Broken out windows.
6. Rotting door thresholds.
7. Steps and landing is deteriorated.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE **DOES** MEET THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 4-23 OF THE MUSKEGON CITY CODE.

Henry A. Faltinowski 10/7/99 DATE
HENRY FALTINOWSKI, BUILDING INSPECTOR

CONCURRED IN: Jerry McIntyre
JERRY MCINTYRE, BUILDING OFFICIAL

Date: February 22, 2000
To: Honorable Mayor and City Commissioners
**From: Neighborhood and Construction Services
Department**
**RE: Concurrence with Housing Board of Appeals
Finding and Order for 1679 Terrace**

SUMMARY OF REQUEST:

This is to request City Commission concurrence with the findings of the Housing Board of Appeals that the structure located at 1679 Terrace is unsafe, substandard and a public nuisance and that it be demolished within thirty (30) days.

It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

FINANCIAL IMPACT:

The cost of demolition will be paid with CDBG funds.

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

A dangerous building inspection was conducted July 30, 1999. The owner of this property is Michael Strait. A Notice and Order was mailed out 10/6/99. At the January 6, 2000 meeting of the Housing Board of

Appeals the structure was found to be unsafe, substandard, a public nuisance and that the case be sent to the City Commission for concurrence. Improvements were started but there has been no sign of current progress.

The estimated cost of bringing the property into compliance with City codes is \$20,000.

According to our records, taxes are owed for 1997 and for 1998 for a total of \$1,935.28.

Attached are copies of the minutes of the January 6, 2000 meeting of the Housing Board of Appeals and the findings of fact and order of the Board dated 1/11/00.

COMMITTEE RECOMMENDATION:

The Committee of the Whole will consider this item at its meeting on February 21, 2000.

1/6/00

public nuisance and forwarded to the City Commission for concurrence. Greg Borgman made a motion, supported by John Warner to accept staff recommendation. It was brought out that Mr. Houghtaling could work with the Inspection Services Department on what needs to be done and set up a work schedule. He is under time constraints. If nothing is done it will be forwarded to the City Commission. A roll call vote was taken:

YES:

NAYS:

EXCUSED:

ABSENT:

Greg Borgman
Robert Johnson
Fred Nielsen
William Anderson
Randy Mackie
John Warner

Clint Todd

The motion carried.

#00-11 – 1679 TERRACE – MICHAEL J. STRAIT, 1671 TERRACE

No one attended the meeting concerning this property. Bob Grabinski explained that this house sat for several years. Some work was done and work stopped about a year ago. In 1996 when they had the Neighborhood Impact project, conversation was held with the owner. Some work was done and then was stopped. Staff recommendation is to declare the building to be substandard, unsafe, a public nuisance and forward to the City Commission for concurrence. Fred Nielsen, supported by Robert Johnson, made a motion to accept staff recommendation. A roll call vote was taken:

YES:

NAYS:

EXCUSED:

ABSENT:

Greg Borgman
Robert Johnson
Fred Nielsen
William Anderson
Randy Mackie
John Warner

Clint Todd

The motion carried.

**#00-12 – 1688 TERRACE – CRAIG OR MURRAY VANDERSTELT,
1459 TERRACE, MUSKEGON**

Murray Vanderstelt attended the meeting. He explained that he is in the process of getting a loan. He asked is the case could be tabled for 30 days. He would complete the work in 6 months. Bob Grabinski said that during the Neighborhood Impact project, he had talked to the owner. He got some promises, some work was done but progress stopped. Greg Borgman is concerned about Mr. Vanderstelt working on a schedule with

Affirmative Action
616/724-6703
FAX/722-1214

Assessor
616/724-6708
FAX/724-4178

Cemetery
616/724-6783
FAX/726-5617

Civil Service
616/724-6716
FAX/724-6790

Clerk
616/724-6705
FAX/724-4178

Comm. & Neigh.
Services
616/724-6717
FAX/726-2501

Engineering
616/724-6707
FAX/727-6904

Finance
616/724-6713
FAX/724-6768

Fire Dept.
616/724-6792
FAX/724-6985

Income Tax
616/724-6770
FAX/724-6768

Info. Systems
616/724-6975
FAX/724-6768

Leisure Service
616/724-6704
FAX/724-6790

Manager's Office
616/724-6724
FAX/722-1214

Mayor's Office
616/724-6701
FAX/722-1214

Neigh. & Const.
Services
616/724-6715
FAX/726-2501

Planning/Zoning
616/724-6702
FAX/724-6790

Police Dept.
616/724-6750
FAX/722-5140

Public Works
616/724-4100
FAX/722-4188

Treasurer
616/724-6720
FAX/724-6768

Water Dept.
616/724-6718
FAX/724-6768

Water Filtration
616/724-4106
FAX/755-5290

MUSKEGON



West Michigan's Shoreline City

MUSKEGON HOUSING BOARD OF APPEALS

DATE: January 11, 2000

CASE: #011 – 1679 Terrace

Michael J. Strait
1671 Terrace
Muskegon, Mi. 49442

FINDING OF FACTS AND ORDER

The following action was taken at a session of the Muskegon Housing Board of Appeals held at the Muskegon City Hall, 933 Terrace, Muskegon, Michigan on the January 6, 2000.

The Neighborhood and Construction Services Department of the City of Muskegon, having inspected the building structure located upon the property described as **S 54 Ft Lot 23 Block 292 also known as 1679 Terrace** found the conditions listed on the attached pages exist and that these conditions are hazardous as defined in Section 4-23 of the Code of Ordinances.

The Board further found that these conditions exist to the extent of endangering life, safety and the general welfare of the public.

Therefore, in accordance with Section 4-25 of the Code of Ordinances, the structure is declared to be unsafe, substandard and a public nuisance.

It is, therefore, ordered that the owners or other interested parties take such action to repair or remove said structure, or appeal this order within 20 days of the receipt of this order.

It is further ordered that if the owners or other interested parties fail to repair or remove said structure, or appeal this order within 20 days of the receipt of this order, the Building Official shall take bids and remove said structure.

If you wish to appeal this order, you must do so within twenty days. You may obtain the appeal form at the City's Neighborhood and Construction Services Department (Inspections), City Hall, 933 Terrace Street.

A handwritten signature in dark ink, appearing to read 'Greg Borgman', written over a horizontal line.

Greg Borgman, Chairman

HOUSING ADVISORY BOARD OF APPEALS

DANGEROUS BUILDING INSPECTION

10/5/99

1679 Terrace

RESIDENTIAL DWELLING

1. Foundation wall in need of repair - sill plate rotting.
2. Siding missing on home rotting exposed sheathing.
3. Deteriorating broken back door window frame.
4. Incomplete soffit, roof system.
5. Broken out windows.
6. Home boarded up.
7. Improvements to home started, no sign of current progress.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE **DOES** MEET THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 4-23 OF THE MUSKEGON CITY CODE.

Henry A. Faltinowski 10/7/99
HENRY FALTINOWSKI, BUILDING INSPECTOR DATE

CONCURRED IN: Jerry McIntyre
JERRY MCINTYRE, BUILDING OFFICIAL

Date: February 22, 2000
To: Honorable Mayor and City Commissioners
**From: Neighborhood and Construction Services
Department**
**RE: Concurrence with Housing Board of Appeals
Finding and Order for 632 Allen**

SUMMARY OF REQUEST:

This is to request City Commission concurrence with the findings of the Housing Board of Appeals that the structure located at 632 Allen is unsafe, substandard and a public nuisance and that it be demolished within thirty (30) days.

It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

FINANCIAL IMPACT:

The cost of demolition will be paid with CDBG funds.

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

A dangerous building inspection was conducted October 1, 1999. The owner of this property is Mortgage Corp. of America. A Notice and Order was mailed out 10/6/99. At the January 6, 2000 meeting of the

Housing Board of Appeals the structure was found to be unsafe, substandard, a public nuisance and that the case be sent to the City Commission for concurrence. The house previously was owned by Jonathon Brandel and had been damaged by fire. There has been no contact by the owner, nor has there been any permits issued for the repair. The building has two apartments in it with the upstairs apartment boarded up and the stairs leading to it in danger of collapsing. Access to the basement – service panel, furnace has been boarded up. At the time of the inspection, the lower apartment was occupied with no running water for months.

The estimated cost of bringing the property into compliance with City codes is \$20,000.

According to our records, taxes are owed for 1993, 1994, 1995, 1996, 1997, & 1998 for a total of \$12,226.15.

Attached are copies of the minutes of the January 6, 2000 meeting of the Housing Board of Appeals and the findings of fact and order of the Board dated 1/11/00.

COMMITTEE RECOMMENDATION:

The Committee of the Whole will consider this item at its meeting on February 21, 2000.

1/6/00

AYES:

NAYS:

EXCUSED:

ABSENT:

Greg Borgman
Robert Johnson
Fred Nielsen
William Anderson
Randy Mackie
John Warner

Clint Todd

The motion carried.

**#00-04 – 632 ALLEN – JONATHON BRANDEL, 448 ALLEN, MUSKEGON
MORTGAGE CORP. OF AMERICA, 24700
NORTHWESTERN HIGHWAY, SOUTHFIELD, MI.
49075**

Ed Brandel spoke on behalf of his brother. He stated that Jonathon Brandel and filed for bankruptcy and this property has reverted back to Mortgage Corp. of America. Bob Grabinski said that the lower apartment is occupied and that a tenant has been living there with no water. Staff recommendation is to declare the building substandard, unsafe, a public nuisance and forward to the City Commission for concurrence. A roll call vote was taken:

YES:

NAYS:

EXCUSED:

ABSENT:

Greg Borgman
Robert Johnson
Fred Nielsen
William Anderson
Randy Mackie
John Warner

Clint Todd

The motion carried.

#00-05 – 491 E. APPLE – BETTY DONALD, 491 E. APPLE, MUSKEGON, MI.

Michael Paige of Trot & Trot Attorneys-at-Law representing Bank 1 Financial said that the property is in litigation and that they are waiting for the redemption period to end 1/12/00. He asked is the Board could defer action for 90 days. They would like to be able to assess it and make it habitable once the redemption period is ended. Bob Grabinski said that he would be agreeable to a 90 day extension is at the time of redemption, they would see that it is boarded up. John Warner, supported by Robert Johnson, made a motion to accept staff recommendation and grant a 90 day extension with board up to take place after 1/12/2000. A roll call vote was taken:

Affirmative Action

616/724-6703

FAX/722-1214

Assessor

616/724-6708

FAX/724-4178

Cemetery

616/724-6783

FAX/726-5617

Civil Service

616/724-6716

FAX/724-6790

Clerk

616/724-6705

FAX/724-4178

Comm. & Neigh.

Services

616/724-6717

FAX/726-2501

Engineering

616/724-6707

FAX/727-6904

Finance

616/724-6713

FAX/724-6768

Fire Dept.

616/724-6792

FAX/724-6985

Income Tax

616/724-6770

FAX/724-6768

Info. Systems

616/724-6975

FAX/724-6768

Leisure Service

616/724-6704

FAX/724-6790

Manager's Office

616/724-6724

FAX/722-1214

Mayor's Office

616/724-6701

FAX/722-1214

Neigh. & Const.

Services

616/724-6715

FAX/726-2501

Planning/Zoning

616/724-6702

FAX/724-6790

Police Dept.

616/724-6750

FAX/722-5140

Public Works

616/724-4100

FAX/722-4188

Treasurer

616/724-6720

FAX/724-6768

Water Dept.

616/724-6718

FAX/724-6768

Water Filtration

616/724-4106

FAX/755-5290

MUSKEGON



West Michigan's Shoreline City

MUSKEGON HOUSING BOARD OF APPEALS

DATE: January 11, 2000

CASE: #00-04 – 632 Allen

Mortgage Corp. of America
2470 Northwestern Highway
Southfield, Mi. 49075

FINDING OF FACTS AND ORDER

The following action was taken at a session of the Muskegon Housing Board of Appeals held at the Muskegon City Hall, 933 Terrace, Muskegon, Michigan on the January 6, 2000.

The Neighborhood and Construction Services Department of the City of Muskegon, having inspected the building structure located upon the property described as **E 47 Ft Lot 8 and E 37.6 Ft Lot 7 and W 9.4 Ft Lot 10, Block 52** also known as **632 Allen** found the conditions listed on the attached pages exist and that these conditions are hazardous as defined in Section 4-23 of the Code of Ordinances.

The Board further found that these conditions exist to the extent of endangering life, safety and the general welfare of the public.

Therefore, in accordance with Section 4-25 of the Code of Ordinances, the structure is declared to be unsafe, substandard and a public nuisance.

It is, therefore, ordered that the owners or other interested parties take such action to repair or remove said structure, or appeal this order within 20 days of the receipt of this order.

It is further ordered that if the owners or other interested parties fail to repair or remove said structure, or appeal this order within 20 days of the receipt of this order, the Building Official shall take bids and remove said structure.

If you wish to appeal this order you must do so within twenty days. You may obtain the appeal form at the City's Inspection Services Department, City Hall, 933 Terrace Street.

A handwritten signature in black ink, appearing to read "Greg Borgman", written over a horizontal line.

Greg Borgman, Chairman
MUSKEGON HOUSING BOARD OF APPEALS

DANGEROUS BUILDING INSPECTION

10/1/99

632 Allen

RESIDENTIAL DWELLING

1. Lower apartment occupied - she had been living there with no water, for months.
2. Foundation wall in need of tuckpointing.
3. Basement window frames rotting.
4. Peeling paint on home.
5. Deteriorating window frames on home.
6. Interior ceilings and walls, deteriorating holes, cracks, water damage - lower apartment.
7. Broken out windows.
8. Roof covering falling - fascia, soffit deteriorating.
9. Access to basement - service panel, furnace has been boarded-up.
10. Upstairs apartment boarded-up.
11. Stairs leading to upstairs apartment in danger of collapse.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE **DOES** MEET THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 4-23 OF THE MUSKEGON CITY CODE.

Henry A. Faltinowski
HENRY FALTINOWSKI, BUILDING INSPECTOR

10/7/99
DATE

CONCURRED IN:

Jerry McIntyre
JERRY MCINTYRE, BUILDING OFFICIAL

Date: February 22, 2000
To: Honorable Mayor and City Commissioners
**From: Neighborhood and Construction Services
Department**
**RE: Concurrence with Housing Board of Appeals
Finding and Order for 442 Allen**

SUMMARY OF REQUEST:

This is to request City Commission concurrence with the findings of the Housing Board of Appeals that the structure located at 442 Allen is unsafe, substandard and a public nuisance and that it be demolished within thirty (30) days.

It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

FINANCIAL IMPACT:

The cost of demolition will be paid with CDBG funds.

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

A dangerous building inspection was conducted September 30, 1999. The owner of this property is Edwin C. Backing. A Notice and Order was mailed out 10/6/99. At the January 6, 2000 meeting of the Housing

Board of Appeals the structure was found to be unsafe, substandard, a public nuisance and that the case be sent to the City Commission for concurrence. There has been no contact by the owner, nor has there been any permits issued for the repair.

The estimated cost of bringing the property into compliance with City codes is \$20,000.

According to the Title Search taxes are owed for 1994, 1995, 1997, 1998, and 1999 for a total amount of \$10797.57.

Attached are copies of the minutes of the January 6, 2000 meeting of the Housing Board of Appeals and the findings of fact and order of the Board dated 1/11/00.

COMMITTEE RECOMMENDATION:

The Committee of the Whole will consider this item at its meeting on February 21, 2000.

1/6/00

declare the structure at 499 Ada to be substandard, unsafe, a public nuisance and forward to the City Commission for concurrence. A roll call vote was taken:

AYES:

NAYS:

EXCUSED:

ABSENT:

Greg Borgman
Robert Johnson
Fred Nielsen
William Anderson
Randy Mackie
John Warner

Clint Todd

The motion carried.

**#00-02 – 459 ALLEN – MORTGAGE CORP. OF AMERICA, 2470
NORTHWESTERN HIGHWAY, SOUTHFIELD, MI. 49075**

No one attended the meeting. Bob Grabinski passed around pictures. The house had a fire and the electricity was shut off. We have had it boarded up. Staff recommendation is to declare the building substandard, unsafe, a public nuisance, and forward to the City Commission for concurrence.

Randy Mackie, supported by John Warner, made a motion to accept staff recommendation and declare the building to be substandard, unsafe, a public nuisance, forward to the City Commission for concurrence. A roll call vote was taken:

AYES:

NAYS:

EXCUSED:

ABSENT:

Greg Borgman
Robert Johnson
Fred Nielsen
William Anderson
Randy Mackie
John Warner

Clint Todd

The motion carried.

#00-03 – 442 ALLEN – EDWIN C. BACKING, 577 STRAWBERRY LANE

No one attended the meeting pertaining to this property. Officer Waltz said that the house is the worst eyesore in the neighborhood. There's a squatter in there that has been there for 3 years. Staff recommendation is to declare the building to be substandard,

unsafe, a public nuisance and forward to the City Commission for concurrence. A roll call vote was taken:

1/6/00

AYES:

NAYS:

EXCUSED:

ABSENT:

Greg Borgman
Robert Johnson
Fred Nielsen
William Anderson
Randy Mackie
John Warner

Clint Todd

The motion carried.

**#00-04 – 632 ALLEN – JONATHON BRANDEL, 448 ALLEN, MUSKEGON
MORTGAGE CORP. OF AMERICA, 24700
NORTHWESTERN HIGHWAY, SOUTHFIELD, MI.
49075**

Ed Brandel spoke on behalf of his brother. He stated that Jonathon Brandel and filed for bankruptcy and this property has reverted back to Mortgage Corp. of America. Bob Grabinski said that the lower apartment is occupied and that a tenant has been living there with no water. Staff recommendation is to declare the building substandard, unsafe, a public nuisance and forward to the City Commission for concurrence. A roll call vote was taken:

YES:

NAYS:

EXCUSED:

ABSENT:

Greg Borgman
Robert Johnson
Fred Nielsen
William Anderson
Randy Mackie
John Warner

Clint Todd

The motion carried.

#00-05 – 491 E. APPLE – BETTY DONALD, 491 E. APPLE, MUSKEGON, MI.

Michael Paige of Trot & Trot Attorneys-at-Law representing Bank 1 Financial said that the property is in litigation and that they are waiting for the redemption period to end 1/12/00. He asked is the Board could defer action for 90 days. They would like to be able to assess it and make it habitable once the redemption period is ended. Bob Grabinski said that he would be agreeable to a 90 day extension is at the time of redemption, they would see that it is boarded up. John Warner, supported by Robert Johnson, made a motion to accept staff recommendation and grant a 90 day extension with board up to take place after 1/12/2000. A roll call vote was taken:

Alternative Action
616/724-6703
FAX/722-1214

Assessor
616/724-6708
FAX/724-4178

Cemetery
616/724-6783
FAX/726-5617

Civil Service
616/724-6716
FAX/724-6790

Clerk
616/724-6705
FAX/724-4178

Comm. & Neigh.
Services
616/724-6717
FAX/726-2501

Engineering
616/724-6707
FAX/727-6904

Finance
616/724-6713
FAX/724-6768

Fire Dept.
616/724-6792
FAX/724-6985

Income Tax
616/724-6770
FAX/724-6768

Info. Systems
616/724-6775
FAX/724-6768

Leisure Service
616/724-6704
FAX/724-6790

Manager's Office
616/724-6724
FAX/722-1214

Mayor's Office
616/724-6701
FAX/722-1214

Neigh. & Const.
Services
616/724-6715
FAX/726-2501

Planning/Zoning
616/724-6702
FAX/724-6790

Police Dept.
616/724-6750
FAX/722-5140

Public Works
616/724-4100
FAX/722-4188

Treasurer
616/724-6720
FAX/724-6768

Water Dept.
616/724-6718
FAX/724-6768

Water Filtration
616/724-4106
FAX/755-5290

MUSKEGON



West Michigan's Shoreline City

MUSKEGON HOUSING BOARD OF APPEALS

DATE: January 11, 2000

CASE: #00-03 -- 442 Allen

Edwin C. Backing
577 Strawberry Lane
Muskegon, Mi. 49442

FINDING OF FACTS AND ORDER

The following action was taken at a session of the Muskegon Housing Board of Appeals held at the Muskegon City Hall, 933 Terrace, Muskegon, Michigan on the January 6, 2000.

The Neighborhood and Construction Services Department of the City of Muskegon, having inspected the building structure located upon the property described as **E ½ Lot 12, Block 55 also known as 442 Allen** found the conditions listed on the attached pages exist and that these conditions are hazardous as defined in Section 4-23 of the Code of Ordinances.

The Board further found that these conditions exist to the extent of endangering life, safety and the general welfare of the public.

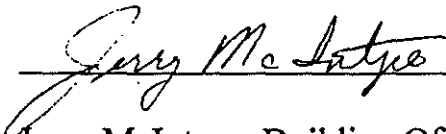
Therefore, in accordance with Section 4-25 of the Code of Ordinances, the structure is declared to be unsafe, substandard and a public nuisance.

It is, therefore, ordered that the owners or other interested parties take such action to repair or remove said structure, or appeal this order within 20 days of the receipt of this order.

It is further ordered that if the owners or other interested parties fail to repair or remove said structure, or appeal this order within 20 days of the receipt of this order, the Building Official shall take bids and remove said structure.

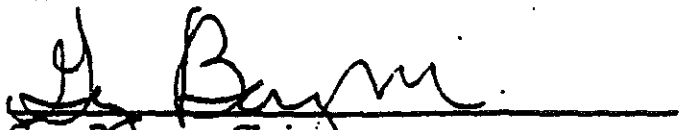
1. **Roofing in poor condition.**
2. **Windows are broken and not weather tight.**
3. **Windows are not weather protected. (painted or sealed)**
4. **Siding not weather protected.**
5. **Trimwork missing and not weather protected.**
6. **Eave boards are rotted or missing.**
7. **Trees growing next to foundation.**
8. **Brush not trimmed six feet away from house.**
9. **Handrail at front egress is missing.**

Note: House needs interior inspection.



Jerry McIntyre, Building Official

... you wish to appeal this order, you must do so within twenty days. You may obtain the
appeal form at the City's Neighborhood and Construction Services Department
(Inspections), City Hall, 933 Terrace Street.



Greg Bongman, Chairman

HOUSING ADVISORY BOARD OF APPEALS

CC: State of Michigan 1/27/00

Commission Meeting Date: February 22, 2000

Date: February 10, 2000
To: Honorable Mayor and City Commissioners
From: Planning & Economic Development
RE: Transfer of Vacant Land in Marquette

SUMMARY OF REQUEST:

To approve the the transfer of ownership of lots 352 & 353 Urban Renewal Plat No. 2 to Ciggzree Morris. The property would be transferred for the cost to record the deed (\$9.00) as well as any taxes or other fees owed to the City. Ms. Morris purchased the subject property as well as several other pieces in 1994. At the time of purchase Ms. Morris was obligated to construct homes on the lots within 18 months. The subject property was the only propety where a house was not constructed. In 1995 Ms. Morris sought and obtained an extension which was good through July of 1996. While the City had discretion to sieze the property anytime after July of 1995, there is no record of ever doing so. A title commitment by Metropolitan Title Company shows the City as the owner, while City records show Ms. Morris. At this point, Ms. Morris is in a postion to build.

FINANCIAL IMPACT:

The transfer of the property will allow the City to collect taxes on the new home and relieve the City of continued maintenace costs.

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Staff recommends approval of the transfer of ownership , as well as, authorization for both the Mayor and the Clerk to sign the attached resolution and deed.

COMMITTEE RECOMMENDATION:

None.

Resolution No. 2000-27(k)

MUSKEGON CITY COMMISSION

RESOLUTION APPROVING THE TRANSFER OF OWNERSHIP OF A BUILDABLE VACANT LOT ON JAMES STREET.

WHEREAS, City records do not indicate initiating any property reversion procedures;

WHEREAS, Ms. Morris is bound by this resolution to build the home within 18 months from the date of closing pursuant to City policies;

NOW THEREFORE BE IT RESOLVED, that the property legally described below, be transferred to the above named individual for the cost of recording the deed \$9.00 and any taxes or other fees owed to the City.

Lots 352 and 353 Urban Renewal Plat No. 2 (PARCEL # 24-611-000-0352-00)

Adopted this 22nd day of February, 2000

Ayes: Schweifler, Shepherd, Sieradzki, Spataro, Aslakson, Benedict, Nielsen

Nays: None

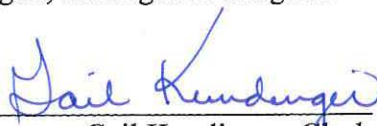
Absent None

By: 
Fred J. Nielsen, Mayor

Attest: 
Gail Kunding, Clerk

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, Michigan at a regular meeting held on February 22, 2000.

By: 
Gail Kunding, Clerk

QUIT-CLAIM DEED

KNOW ALL MEN BY THESE PRESENTS: That the CITY OF MUSKEGON, a municipal corporation, whose address is 933 Terrace Street, Muskegon, Michigan 49440,

QUIT CLAIMS to CIGGZREE'S CONSTRUCTION COMPANY, of 313 W. Muskegon, Muskegon, MI 49440,

the following described premises situated in the City of Muskegon, County of Muskegon, State of Michigan, to wit:

Lots 352 and 353 of Muskegon Urban Renewal Plat No. 2;

for the sum of Two Thousand (\$2,000) Dollars.

PROVIDED, HOWEVER, Grantee, or its assigns, shall substantially complete construction of a home on the premises herein conveyed within eighteen (18) months after the date hereof. In default of such construction, title to the premises shall revert to the City of Muskegon free and clear of any claim of Grantee, or its assigns; and, in addition thereto, the City of Muskegon may retain the consideration for this conveyance free and clear of any claim of Grantee, or its assigns. "Commence construction" means: (1) issuance of a residential building permit by the City of Muskegon; and, (2) in the sole opinion of the City of Muskegon's Director of Inspections, 25% completion of the dwelling described in the said building permit. PROVIDED, FURTHER, that the said residential structure must be located on part of each of the above two (2) lots. In the event of reversion of title of the above described premises, improvements made therein shall become the property of the Grantor.

This deed is exempt from real estate transfer tax pursuant to the provisions of MCLA 207.505(h)(i) and MCLA 207.526 Sec. 6(h)(i).

Dated this 22nd day of February, 2000.

Signed in the presence of:

Linda Potter
Linda Potter
Shayna Hull
Shayna Hull

CITY OF MUSKEGON

By Fred J. Nielsen
Fred J. Nielsen, Its Mayor
and Gail A. Kunding
Gail A. Kunding, Its Clerk

STATE OF MICHIGAN
COUNTY OF MUSKEGON

The foregoing instrument was acknowledged before me this 29th day of February, 2000, FRED J. NIELSEN and GAIL A. KUNDINGER, Mayor and Clerk, respectively, of the CITY OF MUSKEGON, a municipal corporation, on behalf of the City.

PREPARED BY: G. Thomas Johnson
G. Thomas Johnson, Parmenter O'Toole
175 W. Apple Ave., MI 49443-0786
WHEN RECORDED RETURN TO: Grantee

Linda S. Potter
Linda S. Potter Notary Public, Muskegon Co., MI
My commission expires: 9-25-02
SEND SUBSEQUENT TAX BILLS TO: Grantee

Commission meeting 2/22/00

Date: February 16, 2000

TO: Honorable Mayor and City Commissioners

FROM: Ken James, Affirmative Action Dir.
Community Relation Committee

RE: Community Relation Appointments 2000

Summary of Request:

To concur with the Community Relation Committee and approve the 2000 appointments.

Financial Impact:

NONE

Budget Action Required:

NONE

Staff Recommendation:

Staff recommends approval

Committee Recommendation:

The Committee of the Whole will review on 2/21/00

Mayor/Commission Appointments

Community Relation Committee: Commissioner Shepherd, Chair

Cemetery Committee: Vice Mayor Sieradzki, Commissioner Schweifler & Commissioner Shepherd

City Employee Pension Board/ Police and Fire Retirement Board: Mayor Nielsen & Vice Mayor Sieradzki

CDBG- Citizen's District Council: Commissioner Spataro

Equal Opportunity Committee: Commissioner Shepherd & Commissioner Spataro

Historic District Commission: Commissioner Shepherd

Housing/Building Code Board of Appeals: Mayor Nielsen

Housing Commission: Commissioner Shepherd

Image Committee: Commissioner Shepherd

Land Reutilization Committee: Vice Mayor Sieradzki & Commissioner Spataro

Leisure Service Board: Commissioner Benedict and Vice Mayor Sieradzki

Loan Fund Advisory Committee: Mayor Nielsen & Commissioner Schweifler

Planning Commission: Mayor Nielsen & Commissioner Aslakson

Zoning Board of Appeals: Commissioner Aslakson

Citizen Appointments

Board of Canvassers: Reappoint Joanie Wallace

Board of Review: Reappoint Luther Dease, Lawrence DeVoogd, Donald Haas, & Jack Rottman

Cemetery Committee: Reappoint Dan Achterhoff

Civil Service Commission: Appoint Ray Murdaugh to replace David Newsome

DDA/Brownfield: Reappoint Chip Sawyer and Appoint Kathy Jackson to replace Scott McLaughlin

Election Commission: Reappoint John Bronsema

Electrical Board of Appeals: Reappoint James Leenhouts and Clyde Marine

Equal Opportunity Committee: Reappoint Rev. George Bennett and Appoint Glenn Jenkins to replace Christina Mitchell

Historic District Commission: Reappoint Jon Colburn and Bill Seeback

Housing/Building Code Board of Appeals: Reappoint Randy Mackie and John Warner

Image Committee: Reappoint Marion Olejarczk and Appoint Melissa Carden to replace Donna Little, Appoint Stephen Warmington to replace Clark Bradfield, Appoint Martha Colburn to replace Dee Simmerman

Income Tax Board of Review: Reappoint John Moran

Leisure Service Board: Reappoint John Strach Jr., and Chris Jensen

Local Development Finance Authority: Reappoint Robert Long, Shari Peters-Kitchen, and Judith Hayner, Appoint Mike Balzic to replace Harley Schumacher

Mechanical Board of Examiners: Reappoint Matt Tighe and Peter Scott

Planning Commission: Reappoint Lisa-Fodrocy-Abraham, Paul Veltkamp, and Mike Kleaveland

Plumbing Board of Appeals: Reappoint Mike VandenHeuvel

Police and Fire Retirement Board: Reappoint Art Rudd

Tax Increment Finance Authority: Reappoint Norm Kruse, Paul Roy, and Chip Sawyer

Zoning Board of Appeals: Reappoint Raymond Hilt

Date: February 23, 1999

To: Honorable Mayor and City Commissioners

From: Finance Director

RE: Final Amendments to 1999 Budget

SUMMARY OF REQUEST: Adoption of the attached year-end amendments to the City's 1999 Budget to assure compliance with the State *Uniform Budget Act*. This act requires that budgets for "governmental-type" funds (i.e. general fund, special revenue funds, and debt service funds) be amended so that expenditures are not reported in the City's audit as exceeding legal appropriations.

FINANCIAL IMPACT: These budget amendments establish the final 1999 authorized revenue estimates and spending limits for the various City departments and funds. The attached schedule shows how the amended budget varies from the original budget (and subsequent budget reforecasts) previously approved by the City Commission. For the City's General Fund, unaudited net results for the year show that expenditures exceeded revenues by \$457,694; at the time the third quarter budget reforecast was prepared, it was projected that expenditures would exceed revenues by \$235,017. The attached memorandum discusses the budget situation in more detail.

BUDGET ACTION REQUIRED: Self-explanatory.

STAFF RECOMMENDATION: Approval.

COMMITTEE RECOMMENDATION: The Committee of the Whole will meet on Monday, February 21ST to further discuss this item.

Memo

To: City Commission
From: City Manager *BM* Finance Director 
Date: February 16, 2000
Re: 1999 Final Budget Amendments

Attached is a copy of the city's final 1999 amended budget. General fund results for the year *were not good* with expenditures exceeding revenues by \$457,694. Following is a brief summary of some of the underlying causes of the budget imbalance:

Revenues

Three primary general fund revenue sources, when taken together, account for more than 76% of total general fund income: income tax, property tax, and state shared revenues. It is notable that all three of these revenue sources not only came in lower than expected, *but actually produced less income in 1999 than in 1998*:

City income tax – 1999 income tax revenues totaled \$6,403,585 which was \$138,832 under projection and \$47,379 less than was collected in 1998. There are two principal reasons for the low numbers: 1) a single corporate refund was made in the amount of \$65,000 to a local company that had incorrectly reported allocated sales data and overpaid taxes in prior years and, 2) accrual of fourth quarter withholdings was lower than in 1998 due in part to use of a more accurate method for computing the accrual. Additionally, of course, economic growth in the central city has not kept pace with state or regional growth rates.

Property tax – 1999 property taxes totaled \$5,007,035 or \$73,271 less than collected in 1998. This is due to large adjustments made in 1997 to the personal property assessments of Sappi. 1997 assessments were the basis for fiscal 1999 property tax collections.

State-shared revenue— The method for allocating state-shared revenues was overhauled through legislation passed in 1998. Many of the changes will be phased in over several years and will be beneficial to the city. Unfortunately, in late 1999 we learned that as part of the transition, the state had lowered its estimate of payments for the months of December and February (which is accrued to 1999) and, as a result, the city's total 1999 revenue from this source would be \$4,863,361 - \$186,639 less than budgeted and \$43,144 less than in 1998. This is a one-time problem caused in part by the fact that the city and state are on different fiscal years. For 2000 the state is telling us we can expect an 8% increase which is in line with the amount budgeted (\$5,225,000).

In addition to the three major revenue sources, there were shortfalls in other revenue categories that added to the problem:

- Housing licenses were down significantly due to a de-emphasis of internal inspections in favor of external inspections that had occurred under the prior director.
- Interest income was lower than projected due primarily to the fact that less cash was available to invest.
- Property transfer affidavit fines were not pursued in 1999 because of manpower shortages in the former City Assessor's office. The County Equalization department has begun the process of notifying affected property owners of their obligations and we will begin to see revenue from this source in 2000.
- Operating transfers to the general fund were lower than anticipated due largely to an administrative decision to postpone transfer of the LDFA "pass-thru" to the city until State Tax Commission audits are finalized.

Expenditures

General fund expenditures totaled \$21,701,933 which is \$280,469 less than projected during the 3rd quarter budget reforecast. Expenses were controlled primarily by cutting general fund transfers to the major and local street funds once the magnitude of the revenue shortfall became clear. Although total expenditures were kept in line with budget forecasts, there were problem areas that exacerbated the overall budget shortfall:

LC Walker Arena – The 1999 general fund subsidy to arena operations was \$325,000, or \$225,000 more than originally anticipated.

Sanitation – Due to a billing error made at the time Laidlaw was sold to Sunset Waste Services, the city was undercharged for sanitation service in 1998 and had to pay the additional cost in 1999. As a result, both the Sanitation and Recycling budgets were higher than anticipated.

City Assessor – One-time costs for transitioning the former employees of the City Assessor's office to the County Equalization Office (sick and vacation payoffs, etc.) coupled with the fact that the first contractual payment to the county was made in the 4th quarter caused this budget to be exceeded.

Fire – Fire department costs were over budget due to higher than expected overtime (caused by three major fires and special events) and also unexpected major repairs to the 1984 Sutphen Quint.

Summary

1999 was not a good financial year for the general fund and should serve to highlight the seriousness of the city's budget situation. Although some of the problems encountered are one-time in nature (e.g. the state-shared revenue shortfall), it is clear that recurring income of the general fund cannot support the level of services currently provided. Moreover, there are other troublesome issues on the horizon that will not help the situation:

- 2000 Census – Projections indicate the city will lose population, which will erode state and federal funding sources.
- Rising healthcare costs – The city receives a double jolt from rising health costs since it provides generous health benefits not only to its active employees but also for 300+ city retirees and their beneficiaries.
- Phase-out of federal police grants – Fourteen police positions have been added in recent years through the assistance of generous federal grant programs. Unfortunately, the grants do not provide recurring funding beyond three years and are rapidly phasing out.
- Personal property – In 1999 the State Tax Commission dramatically revised schedules used to depreciate corporate personal property to reflect the shorter useful lives of many personal property categories (e.g. computer software and hardware) from when the schedules were originally adopted in the 1970's. These changes will have a significant negative impact on city property taxes more than offsetting 1999 new taxable value growth. Moreover, the best guess for the longer term is that personal property taxes will be completely phased out.
- Stagnant income tax growth – Absent major new development within the city, it is clear that revenue from the city income tax has peaked. A good indicator of this is the fact that 1999 income tax withholdings from the City's 15 largest sources increased only 1.79% despite the good overall economy. Additionally, several of these sources (e.g. hospitals) are in industries where it is unrealistic to anticipate much future growth.

On the positive side, it can be stated that the city has prepared for such a contingency by setting aside adequate fund balance reserves in prior years. While the 1999 year-end fund balance will be lower than it should be, we have time to manage the situation in a prudent manner before being faced with a budget "crisis." Accordingly, in addition to adopting the attached budget amendments for 1999, it will be necessary to make significant amendments to the city's 2000 budget. Staff is working on specific amendments that will be proposed to you in the coming weeks. In the meantime, the city manager has put in place procedures for critical evaluation of all vacant positions.

Thank you and if you have any questions please let us know.

CITY OF MUSKEGON
GENERAL FUND

HISTORICAL SUMMARY

Year		Revenues & Transfers In	Expenditures & Transfers Out		Fund Balance at Year-End
1990	\$	10,303,592	\$ 9,978,768	\$	1,718,839
1991		10,389,328	10,584,427		1,523,740
1992		11,297,076	11,282,444		1,538,372
1993		13,990,266	13,231,208		2,297,430
1994		15,301,973	15,572,689		2,026,714
1995		16,633,179	16,337,586		2,322,307
1996		17,666,214	18,018,159		1,970,362
1997		20,437,646	20,358,321		2,049,687
1998		21,643,855	21,634,467		2,059,075
1999		21,244,239	21,701,933		1,601,381

City of Muskegon
1999 Final Amended Budget - General Fund
General Fund Revenue Summary By Source

	Actual 1998	Original 1999 Budget Estimate (Prepared 9/30/98)	Latest Budget Reforecast (9/30/99)	Actual Results (12/31/99 - Unaudited)	Final 1999 Amended Budget	Change From Latest Reforecast
Available Fund Balance - BOY	\$ 2,049,658	\$ 1,958,082	\$ 2,059,046	\$ 2,059,046	\$ 2,059,046	\$ 100,964
Taxes						
City income tax	\$ 6,450,964	\$ 6,542,417	\$ 6,542,417	\$ 6,403,585	\$ 6,403,585	\$ (138,832)
Property taxes - general	3,556,179	3,573,534	3,573,534	3,517,217	3,517,217	(56,317)
Property taxes - sanitation	1,524,127	1,511,009	1,511,009	1,489,818	1,489,818	(21,191)
Industrial facilities taxes	247,042	226,991	226,991	353,151	353,151	126,160
Payments in lieu of taxes	67,129	72,000	72,000	71,608	71,608	(392)
Delinquent chargeback collected	9,854	5,000	14,751	19,886	19,886	5,135
	\$ 11,855,295	\$ 11,930,951	\$ 11,940,702	\$ 11,855,265	\$ 11,855,265	\$ (85,437)
Licenses and permits						
Business licenses	\$ 5,510	\$ 45,000	\$ 45,000	\$ 25,008	\$ 25,008	\$ (19,992)
Liquor licenses	27,973	27,000	27,000	28,458	28,458	1,458
Cable TV franchise fees	192,252	200,000	333,380	338,325	338,325	4,946
Housing licenses	124,663	70,000	115,000	66,146	66,146	(48,854)
Burial permits	111,452	95,000	95,000	94,955	94,955	(45)
Building permits	218,693	180,000	225,000	285,865	285,865	60,865
Electrical permits	75,580	70,000	70,000	77,375	77,375	7,375
Plumbing permits	27,769	35,000	35,000	38,448	38,448	3,448
Heating permits	64,263	40,000	60,000	57,326	57,326	(2,674)
Police gun registration	2,735	12,000	4,000	3,870	3,870	(130)
	\$ 850,890	\$ 774,000	\$ 1,009,380	\$ 1,015,776	\$ 1,015,776	\$ 6,397
Federal grants						
Federal operational grant	\$ 600,595	\$ 483,541	\$ 473,541	\$ 423,199	\$ 423,199	\$ (50,342)
	\$ 600,595	\$ 483,541	\$ 473,541	\$ 423,199	\$ 423,199	\$ (50,342)
State grants						
State operational grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State shared revenue						
Single business tax	\$ 425,050	\$ -	\$ -	\$ -	\$ -	\$ -
State sales tax	4,481,455	4,900,000	5,050,000	4,863,361	4,863,361	(186,639)
State income tax	-	-	-	-	-	-
	\$ 4,906,505	\$ 4,900,000	\$ 5,050,000	\$ 4,863,361	\$ 4,863,361	\$ (186,639)
Other charges for sales and services						
Tax administration fees	\$ 206,912	\$ 210,000	\$ 210,000	\$ 195,570	\$ 195,570	\$ (14,430)
Utility administration fees	150,000	150,000	174,042	172,998	172,998	(1,044)
Reimbursement for elections	18,524	17,000	10,500	10,459	10,459	(41)
Indirect cost reimbursement	709,548	730,000	840,034	840,034	840,034	0
Easements	-	-	-	-	-	-
Site-plan review fee	-	-	-	-	-	-
Sale of cemetery lots	8,677	16,000	16,000	12,923	12,923	(3,077)
Sale of Harbortown dockominiums	52,500	-	6,534	15,000	15,000	8,466
Police miscellaneous	53,124	45,000	55,000	68,663	68,663	13,663
Fire protection-state property	61,574	75,000	75,000	75,055	75,055	55
Zoning fees	9,767	7,500	8,500	12,305	12,305	3,805
Clerk fees	991	1,000	1,000	604	604	(396)
IFT application fees	3,538	2,500	6,000	6,369	6,369	369
Treasurer fees	53,535	1,000	1,500	4,374	4,374	2,874
False alarm fees	20,261	10,000	10,000	17,727	17,727	7,727
Miscellaneous cemetery income	23,155	23,000	23,000	25,599	25,599	2,599
Housing commission reimbursement	17,261	-	16,750	16,750	16,750	-
Senior transit program fees	8,753	8,000	8,000	8,521	8,521	521
Fire miscellaneous	20,549	12,000	4,000	9,311	9,311	5,311
Sanitation stickers	33,970	20,000	35,000	35,386	35,386	386
Sale of compost material	(298)	-	-	-	-	-
Lot cleanup fees	-	75,000	75,000	121,148	121,148	46,148

City of Muskegon
1999 Final Amended Budget - General Fund
General Fund Revenue Summary By Source

	Actual 1998	Original 1999 Budget Estimate (Prepared 9/30/98)	Latest Budget Reforecast (9/30/99)	Actual Results (12/31/99 - Unaudited)	Final 1999 Amended Budget	Change From Latest Reforecast
Miscellaneous sales and services	-	-	-	-	-	-
Reimbursements for mowings and demolitions	38,371	10,000	25,000	62,525	62,525	37,525
Recreation program fees	130,212	125,000	125,000	115,817	115,817	(9,183)
	\$ 1,620,924	\$ 1,538,000	\$ 1,725,860	\$ 1,827,138	\$ 1,827,138	\$ 101,278
Interest and rental income						
Interest	\$ 431,639	\$ 375,000	\$ 375,000	\$ 314,639	\$ 314,639	\$ (80,361)
Flea market	29,935	26,000	29,000	25,418	25,418	(3,582)
Farmers market	22,044	19,000	20,000	20,905	20,905	905
City right of way rental	4,400	4,400	4,400	6,400	6,400	2,000
Parking ramp rentals	35,425	35,000	35,000	27,266	27,266	(7,734)
McGraft park rentals	48,595	45,000	52,703	43,270	43,270	(9,433)
Other park rentals	30,773	45,000	45,000	27,851	27,851	(17,149)
	\$ 602,811	\$ 549,400	\$ 561,103	\$ 465,749	\$ 465,749	\$ (95,354)
Fines and fees						
Income tax - penalty and interest	\$ 30,838	\$ 25,000	\$ 30,000	\$ 45,901	\$ 45,901	\$ 15,901
Late fees on current taxes	1,777	15,000	15,000	7,192	7,192	(7,808)
Interest on late invoices	2,147	1,200	1,200	(443)	(443)	(1,643)
Civil infraction fines	216,748	3,000	3,000	(983)	(983)	(3,983)
Property transfer affidavit fines	-	60,000	30,000	-	-	(30,000)
Parking fines	42,556	35,000	55,000	82,772	82,772	27,772
Court fines	140,412	150,000	150,000	124,968	124,968	(25,032)
	\$ 434,478	\$ 289,200	\$ 284,200	\$ 259,407	\$ 259,407	\$ (24,793)
Other revenue						
Sale of land and assets	\$ -	\$ 3,000	\$ 3,000	\$ 2,650	\$ 2,650	\$ (350)
Police sale and auction proceeds	6,058	8,500	6,000	3,991	3,991	(2,009)
CDBG program reimbursements	270,115	273,000	273,000	254,279	254,279	(18,721)
Contributions	117,506	5,000	60,000	62,365	62,365	2,365
Muskegon County Community Foundation	-	5,400	1,800	1,800	1,800	-
Miscellaneous reimbursements	-	3,000	3,000	-	-	(3,000)
Miscellaneous and sundry	18,329	15,000	20,000	31,851	31,851	11,851
	\$ 412,008	\$ 312,900	\$ 366,800	\$ 356,936	\$ 356,936	\$ (9,864)
Other financing sources						
Operating transfers in	\$ 360,349	\$ 150,000	\$ 335,800	\$ 177,408	\$ 177,408	\$ (158,392)
	\$ 360,349	\$ 150,000	\$ 335,800	\$ 177,408	\$ 177,408	\$ (158,392)
Total general fund revenues and other sources	\$ 21,643,855	\$ 20,927,992	\$ 21,747,385	\$ 21,244,239	\$ 21,244,239	\$ (503,146)

City of Muskegon
1999 Final Amended Budget - General Fund
General Fund Expenditure Summary By Function

		Actual 1998	Original 1998 Budget Estimate (Prepared 9/30/98)	Latest Budget Reforecast (9/30/99)	Actual Results (12/31/99 - Unaudited)	Final 1999 Amended Budget	Actual vs Latest Reforecast
I. Customer Value Added Activities							
40301	Police Department						
5100	Salaries & Benefits	\$ 5,013,870	\$ 5,164,357	\$ 5,375,393	\$ 5,371,889	\$ 5,371,900	\$ (3,504)
5200	Operating Supplies	131,443	96,000	119,500	127,053	127,100	7,553
5300	Contractual Services	791,730	794,628	794,628	725,960	726,000	(68,668)
5400	Other Expenses	53,675	21,700	52,000	47,181	47,200	(4,819)
5700	Capital Outlays	236,053	55,000	67,000	88,075	88,100	21,075
5900	Other Financing Uses	-	-	-	-	-	-
		\$ 6,226,771	\$ 6,131,685	\$ 6,408,521	\$ 6,360,158	\$ 6,360,300	\$ (48,363)
40333	Police Narcotics Unit						
5100	Salaries & Benefits	\$ 15,472	\$ 30,000	\$ 338,209	\$ 351,830	\$ 351,900	\$ 13,621
5200	Operating Supplies	6,961	40,851	14,851	7,914	8,000	(6,937)
5300	Contractual Services	11,221	-	10,000	14,831	14,900	4,831
5400	Other Expenses	-	-	100	39	100	(61)
5700	Capital Outlays	22,827	-	21,000	22,171	22,200	1,171
5900	Other Financing Uses	-	-	-	-	-	-
		\$ 56,481	\$ 70,851	\$ 384,160	\$ 396,785	\$ 397,100	\$ 12,625
40334	Police Auto Theft Prevention						
5100	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5200	Operating Supplies	-	-	-	-	-	-
5300	Contractual Services	-	-	-	-	-	-
5400	Other Expenses	-	-	-	-	-	-
5700	Capital Outlays	-	-	-	-	-	-
5900	Other Financing Uses	-	-	-	-	-	-
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 6,283,252	\$ 6,202,536	\$ 6,792,681	\$ 6,756,943	\$ 6,757,400	\$ (35,738)
50336	Fire Department						
5100	Salaries & Benefits	\$ 2,802,439	\$ 2,440,189	\$ 2,547,666	\$ 2,673,009	\$ 2,673,100	\$ 125,343
5200	Operating Supplies	129,743	100,000	98,000	113,467	113,500	15,467
5300	Contractual Services	160,314	150,000	142,500	156,160	156,200	13,660
5400	Other Expenses	19,332	20,000	18,000	20,291	20,300	2,291
5700	Capital Outlays	68,798	35,000	147,000	153,098	153,100	6,098
5900	Other Financing Uses	-	-	-	-	-	-
		\$ 3,180,626	\$ 2,745,189	\$ 2,953,166	\$ 3,116,025	\$ 3,116,200	\$ 162,859
50387	Fire Safety Inspections						
5100	Salaries & Benefits	\$ -	\$ -	\$ 304,128	\$ 314,896	\$ 314,900	\$ 10,768
5200	Operating Supplies	-	-	9,000	8,585	8,600	(415)
5300	Contractual Services	-	-	131,800	96,770	96,800	(35,030)
5400	Other Expenses	-	-	5,000	4,877	4,900	(123)
5700	Capital Outlays	-	-	10,000	16,029	16,100	6,029
5900	Other Financing Uses	-	-	-	-	-	-
		\$ -	\$ -	\$ 459,928	\$ 441,157	\$ 441,300	\$ (18,771)
		\$ 3,180,626	\$ 2,745,189	\$ 3,413,094	\$ 3,557,182	\$ 3,557,500	\$ 144,088
Sanitation							
60523	General Sanitation						
5100	Salaries & Benefits	\$ 70,337	\$ 76,900	\$ 70,069	\$ 60,002	\$ 60,100	\$ (10,067)
5200	Operating Supplies	457	2,200	2,200	401	500	(1,799)
5300	Contractual Services	1,320,658	1,390,313	1,360,700	1,490,600	1,490,600	129,900
5400	Other Expenses	1,179	1,500	20	6	100	(14)
5700	Capital Outlays	-	21,000	21,000	-	-	(21,000)
5900	Other Financing Uses	-	-	-	-	-	-
		\$ 1,392,631	\$ 1,491,913	\$ 1,453,989	\$ 1,551,009	\$ 1,551,300	\$ 97,020
60528	Recycling						
5100	Salaries & Benefits	\$ 73	\$ -	\$ -	\$ -	\$ -	\$ -
5200	Operating Supplies	-	-	-	-	-	-
5300	Contractual Services	242,410	269,000	279,040	300,392	300,400	21,352
5400	Other Expenses	-	-	-	-	-	-
5700	Capital Outlays	-	1,500	1,500	-	-	(1,500)
5900	Other Financing Uses	-	-	-	-	-	-

City of Muskegon
1999 Final Amended Budget - General Fund
General Fund Expenditure Summary By Function

		Actual 1998	Original 1998 Budget Estimate (Prepared 9/30/98)	Latest Budget Reforecast (9/30/99)	Actual Results (12/31/99 - Unaudited)	Final 1999 Amended Budget	Actual vs Latest Reforecast
60524	Composting	\$ 242,483	\$ 270,500	\$ 280,540	\$ 300,392	\$ 300,400	\$ 19,852
5100	Salaries & Benefits	\$ 7,680	\$ 22,808	\$ 17,944	\$ 12,468	\$ 12,500	\$ (5,476)
5200	Operating Supplies	154	-	-	-	-	-
5300	Contractual Services	50,706	53,100	53,100	43,237	43,300	(9,863)
5400	Other Expenses	-	-	-	-	-	-
5700	Capital Outlays	-	-	-	-	-	-
5900	Other Financing Uses	-	-	-	-	-	-
		\$ 58,540	\$ 75,908	\$ 71,044	\$ 55,705	\$ 55,800	\$ (15,339)
60448	Streetlighting						
5100	Salaries & Benefits	\$ 8,204	\$ 5,683	\$ 7,568	\$ 12,685	\$ 12,700	\$ 5,117
5200	Operating Supplies	-	-	-	-	-	-
5300	Contractual Services	501,519	509,157	509,157	505,839	505,900	(3,318)
5400	Other Expenses	-	-	-	-	-	-
5700	Capital Outlays	266	20,000	5,000	600	600	(4,400)
5900	Other Financing Uses	-	-	-	-	-	-
		\$ 509,989	\$ 534,840	\$ 521,725	\$ 519,124	\$ 519,200	\$ (2,601)
60707	Senior Citizen Transit						
5100	Salaries & Benefits	\$ 39,286	\$ 40,883	\$ 37,707	\$ 39,821	\$ 39,900	\$ 2,114
5200	Operating Supplies	96	131	131	-	-	(131)
5300	Contractual Services	5,113	5,160	5,160	4,810	4,900	(350)
5400	Other Expenses	-	-	-	-	-	-
5700	Capital Outlays	-	-	-	-	-	-
5900	Other Financing Uses	-	-	-	-	-	-
		\$ 44,495	\$ 46,174	\$ 42,998	\$ 44,631	\$ 44,800	\$ 1,633
60446	Community Event Support						
5100	Salaries & Benefits	\$ 18,903	\$ 13,550	\$ 14,621	\$ 17,953	\$ 18,000	\$ 3,332
5200	Operating Supplies	64	200	200	-	-	(200)
5300	Contractual Services	2,569	6,000	6,000	1,270	1,300	(4,730)
5400	Other Expenses	-	-	-	-	-	-
5700	Capital Outlays	-	-	-	-	-	-
5900	Other Financing Uses	-	-	-	-	-	-
		\$ 21,536	\$ 19,750	\$ 20,821	\$ 19,223	\$ 19,300	\$ (1,598)
		\$ 2,269,674	\$ 2,439,085	\$ 2,391,117	\$ 2,490,084	\$ 2,490,800	\$ 98,967
70751	Parks Maintenance						
5100	Salaries & Benefits	\$ 562,631	\$ 586,983	\$ 700,000	\$ 594,246	\$ 594,300	\$ (105,754)
5200	Operating Supplies	110,930	85,199	87,500	101,986	102,000	14,486
5300	Contractual Services	384,289	320,000	330,000	369,196	369,200	39,196
5400	Other Expenses	7,501	5,000	5,000	2,338	2,400	(2,662)
5700	Capital Outlays	66,429	50,000	55,000	42,206	42,300	(12,794)
5900	Other Financing Uses	-	-	-	-	-	-
		\$ 1,131,780	\$ 1,047,182	\$ 1,177,500	\$ 1,109,972	\$ 1,110,200	\$ (67,528)
70757	Mc Graft Park Maintenance						
5100	Salaries & Benefits	\$ 35,473	\$ 26,394	\$ 30,000	\$ 34,953	\$ 35,000	\$ 4,953
5200	Operating Supplies	4,337	5,000	5,000	9,527	9,600	4,527
5300	Contractual Services	16,689	10,000	16,000	27,393	27,400	11,393
5400	Other Expenses	888	3,606	1,703	434	500	(1,269)
5700	Capital Outlays	610	-	-	-	-	-
5900	Other Financing Uses	-	-	-	-	-	-
		\$ 57,997	\$ 45,000	\$ 52,703	\$ 72,307	\$ 72,500	\$ 19,604
70775	General Recreation Programs						
5100	Salaries & Benefits	\$ 140,566	\$ 132,005	\$ 142,553	\$ 132,298	\$ 132,300	\$ (10,255)
5200	Operating Supplies	31,398	28,000	34,000	35,928	36,000	1,928
5300	Contractual Services	137,539	90,000	120,000	118,418	118,500	(1,582)
5400	Other Expenses	4,821	5,080	3,500	4,244	4,300	744
5700	Capital Outlays	1,550	-	500	208	300	(292)
5900	Other Financing Uses	-	-	-	-	-	-
		\$ 315,874	\$ 255,085	\$ 300,553	\$ 291,096	\$ 291,400	\$ (9,457)

City of Muskegon
1999 Final Amended Budget - General Fund
General Fund Expenditure Summary By Function

		Original 1998		Latest Budget		Actual Results		Final 1999		Actual vs Latest	
		Actual 1998	Budget Estimate (Prepared 9/30/98)	Reforecast (9/30/99)		(12/31/99 - Unaudited)		Amended Budget		Reforecast	
70776	Inner City Recreation Programs										
5100	Salaries & Benefits	\$ 112,187	\$ 117,054	\$ 100,000	\$	103,020	\$	103,100	\$	3,020	
5200	Operating Supplies	9,779	15,000	14,000		11,214		11,300		(2,786)	
5300	Contractual Services	24,468	35,079	33,000		30,297		30,300		(2,703)	
5400	Other Expenses	3,591	6,000	5,000		2,397		2,400		(2,603)	
5700	Capital Outlays	-	-	-		-		-		-	
5900	Other Financing Uses	-	-	-		-		-		-	
		\$ 150,025	\$ 173,133	\$ 152,000	\$	146,928	\$	147,100	\$	(5,072)	
70805	L.C. Walker Arena										
5100	Salaries & Benefits	\$ -	\$ -	\$ -	\$	-	\$	-	\$	-	
5200	Operating Supplies	-	-	-		-		-		-	
5300	Contractual Services	-	-	-		-		-		-	
5400	Other Expenses	-	-	-		-		-		-	
5700	Capital Outlays	-	-	-		-		-		-	
5900	Other Financing Uses	-	-	-		-		-		-	
		\$ -	\$ -	\$ -	\$	-	\$	-	\$	-	
70276	Cemeteries Maintenance										
5100	Salaries & Benefits	\$ 327,286	\$ 307,339	\$ 341,164	\$	330,496	\$	330,500	\$	(10,668)	
5200	Operating Supplies	13,812	8,000	18,000		21,166		21,200		3,166	
5300	Contractual Services	146,673	100,000	90,000		110,984		111,000		20,984	
5400	Other Expenses	178	1,000	1,400		216		300		(1,184)	
5700	Capital Outlays	20,120	20,886	19,000		33,200		33,200		14,200	
5900	Other Financing Uses	-	-	-		-		-		-	
		\$ 508,069	\$ 437,225	\$ 469,564	\$	496,062	\$	496,200	\$	26,498	
70585	Parking Operations										
5100	Salaries & Benefits	\$ 13,971	\$ 11,531	\$ 13,355	\$	12,979	\$	13,000	\$	(376)	
5200	Operating Supplies	842	2,000	2,000		2,146		2,200		146	
5300	Contractual Services	31,310	32,048	32,000		28,692		28,700		(3,308)	
5400	Other Expenses	-	-	-		-		-		-	
5700	Capital Outlays	-	8,000	6,000		-		-		(6,000)	
5900	Other Financing Uses	-	-	-		-		-		-	
		\$ 46,123	\$ 53,579	\$ 53,355	\$	43,817	\$	43,900	\$	(9,538)	
70771	Forestry										
5100	Salaries & Benefits	\$ 87,251	\$ 112,046	\$ 120,000	\$	90,283	\$	90,300	\$	(29,717)	
5200	Operating Supplies	4,507	5,000	8,000		10,467		10,500		2,467	
5300	Contractual Services	7,799	18,000	10,000		12,898		12,900		2,898	
5400	Other Expenses	2,059	1,712	4,000		2,940		3,000		(1,060)	
5700	Capital Outlays	1,950	2,000	4,000		6,572		6,600		2,572	
5900	Other Financing Uses	-	-	-		-		-		-	
		\$ 103,566	\$ 138,758	\$ 146,000	\$	123,160	\$	123,300	\$	(22,840)	
70863	Farmers' Market & Flea Market										
5100	Salaries & Benefits	\$ 30,090	\$ 24,211	\$ 26,166	\$	36,984	\$	37,000	\$	10,818	
5200	Operating Supplies	713	1,150	1,150		503		600		(647)	
5300	Contractual Services	8,388	7,000	7,000		8,236		8,300		1,236	
5400	Other Expenses	-	-	-		-		-		-	
5700	Capital Outlays	-	-	-		-		-		-	
5900	Other Financing Uses	-	-	-		-		-		-	
		\$ 39,191	\$ 32,361	\$ 34,316	\$	45,723	\$	45,900	\$	11,407	
		\$ 2,352,625	\$ 2,182,323	\$ 2,385,991	\$	2,329,065	\$	2,330,500	\$	(56,926)	
80799	Weed and Seed Program										
5100	Salaries & Benefits	\$ 36,784	\$ 16,709	\$ 16,709	\$	20,949	\$	21,000	\$	4,240	
5200	Operating Supplies	2,749	4,500	4,000		2,860		2,900		(1,140)	
5300	Contractual Services	26,419	40,600	42,911		9,784		9,800		(33,127)	
5400	Other Expenses	2,241	3,811	2,000		127		200		(1,873)	
5700	Capital Outlays	795	-	-		-		-		-	
5900	Other Financing Uses	-	-	-		-		-		-	
		\$ 68,988	\$ 65,620	\$ 65,620	\$	33,720	\$	33,900	\$	(31,900)	

City of Muskegon
1999 Final Amended Budget - General Fund
General Fund Expenditure Summary By Function

		Original 1998		Latest Budget	Actual Results	Final 1999	Actual vs Latest
		Actual 1998	Budget Estimate (Prepared 9/30/98)	Rereforecast (9/30/99)	(12/31/99 - Unaudited)	Amended Budget	Rereforecast
80387	Environmental Services						
5100	Salaries & Benefits	\$ 680,545	\$ 645,885	\$ 500,890	\$ 439,362	\$ 439,400	\$ (61,528)
5200	Operating Supplies	17,129	17,360	16,000	12,785	12,800	(3,215)
5300	Contractual Services	441,476	360,000	235,315	328,371	328,400	93,056
5400	Other Expenses	6,169	7,000	4,000	2,674	2,700	(1,326)
5700	Capital Outlays	10,212	16,000	6,000	3,569	3,600	(2,431)
5900	Other Financing Uses	-	-	-	-	-	-
		\$ 1,155,531	\$ 1,046,245	\$ 762,205	\$ 786,761	\$ 786,900	\$ 24,556
		\$ 1,224,519	\$ 1,111,865	\$ 827,825	\$ 820,481	\$ 820,800	\$ (7,344)
10875	Other						
	Contributions To Outside Agencies	\$ 149,012	\$ 161,807	\$ 161,807	\$ 117,369	117,400	\$ (44,438)
		\$ 149,012	\$ 161,807	\$ 161,807	\$ 117,369	\$ 117,400	\$ (44,438)

Total Customer Value Added Activities	\$ 15,459,708	\$ 14,842,805	\$ 15,972,515	\$ 16,071,124	\$ 16,074,400	\$ 98,609
As a Percent of Total General Fund Expenditures	71.5%	71.0%	72.7%	74.1%	73.7%	

II. Business Value Added Activities

10101	City Commission						
5100	Salaries & Benefits	\$ 51,754	\$ 50,438	\$ 51,609	\$ 50,488	\$ 50,500	\$ (1,121)
5200	Operating Supplies	15,029	11,000	11,000	11,732	11,800	732
5300	Contractual Services	24,829	31,465	29,931	26,636	26,700	(3,295)
5400	Other Expenses	8,555	7,500	7,500	7,106	7,200	(394)
5700	Capital Outlays	-	-	1,534	1,534	1,600	-
5900	Other Financing Uses	-	-	-	-	-	-
		\$ 100,167	\$ 100,403	\$ 101,574	\$ 97,496	\$ 97,800	\$ (4,078)
10101	City Promotions & Public Relations						
5100	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5200	Operating Supplies	-	-	-	-	-	-
5300	Contractual Services	-	-	-	-	-	-
5400	Other Expenses	-	-	-	-	-	-
5700	Capital Outlays	-	-	-	-	-	-
5900	Other Financing Uses	-	-	-	-	-	-
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10172	City Manager						
5100	Salaries & Benefits	\$ 160,684	\$ 149,731	\$ 159,519	\$ 163,409	\$ 163,500	\$ 3,890
5200	Operating Supplies	2,225	3,000	3,000	2,531	2,600	(469)
5300	Contractual Services	4,947	10,203	6,000	2,645	2,700	(3,355)
5400	Other Expenses	2,831	4,500	4,500	2,601	2,700	(1,899)
5700	Capital Outlays	-	3,500	3,500	82	100	(3,418)
5900	Other Financing Uses	-	-	-	-	-	-
		\$ 170,687	\$ 170,934	\$ 176,519	\$ 171,268	\$ 171,600	\$ (5,251)
10145	City Attorney						
5100	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5200	Operating Supplies	400	400	400	400	400	-
5300	Contractual Services	279,328	324,600	324,600	341,359	341,400	16,759
5400	Other Expenses	-	-	-	-	-	-
5700	Capital Outlays	-	-	-	-	-	-
5900	Other Financing Uses	-	-	-	-	-	-
		\$ 279,728	\$ 325,000	\$ 325,000	\$ 341,759	\$ 341,800	\$ 16,759
		\$ 550,582	\$ 596,337	\$ 603,093	\$ 610,523	\$ 611,200	\$ 7,430
20173	Administration						
5100	Salaries & Benefits	\$ 119,804	\$ 113,224	\$ 118,094	\$ 124,412	\$ 124,500	\$ 6,318
5200	Operating Supplies	2,603	3,950	3,950	4,482	4,500	532
5300	Contractual Services	10,919	31,862	31,862	24,701	24,800	(7,161)
5400	Other Expenses	12,644	13,100	13,100	16,200	16,200	3,100
5700	Capital Outlays	2,642	-	300	298	300	(2)
5900	Other Financing Uses	-	-	-	-	-	-
		\$ 148,612	\$ 162,136	\$ 167,306	\$ 170,093	\$ 170,300	\$ 2,787
20228	Affirmative Action						

City of Muskegon
1999 Final Amended Budget - General Fund
General Fund Expenditure Summary By Function

		Original 1998		Latest Budget		Actual Results		Final 1999		Actual vs Latest	
		Actual 1998	Budget Estimate (Prepared 9/30/98)	Reforecast (9/30/99)		(12/31/99 - Unaudited)		Amended Budget		Reforecast	
5100	Salaries & Benefits	\$ 61,395	\$ 55,847	\$ 57,975	\$	63,526	\$	63,600	\$	5,551	
5200	Operating Supplies	667	700	400		517		600		117	
5300	Contractual Services	4,335	5,435	3,435		2,109		2,200		(1,326)	
5400	Other Expenses	1,632	4,000	4,000		3,295		3,300		(705)	
5700	Capital Outlays	1,172	400	400		-		-		(400)	
5900	Other Financing Uses	-	-	-		-		-		-	
		\$ 69,201	\$ 66,382	\$ 66,210	\$	69,447	\$	69,700	\$	3,237	
20744	Julia Hackley Internships										
5100	Salaries & Benefits	\$ 4,530	\$ 5,400	\$ 1,800	\$	1,714	\$	1,800	\$	(86)	
5200	Operating Supplies	-	-	-		-		-		-	
5300	Contractual Services	-	-	-		-		-		-	
5400	Other Expenses	-	-	-		-		-		-	
5700	Capital Outlays	-	-	-		-		-		-	
5900	Other Financing Uses	-	-	-		-		-		-	
		\$ 4,530	\$ 5,400	\$ 1,800	\$	1,714	\$	1,800	\$	(86)	
20215	City Clerk & Elections										
5100	Salaries & Benefits	\$ 187,667	\$ 180,208	\$ 178,000	\$	190,040	\$	190,100	\$	12,040	
5200	Operating Supplies	26,306	18,000	15,000		28,908		29,000		13,908	
5300	Contractual Services	32,052	27,000	27,000		34,857		34,900		7,857	
5400	Other Expenses	7,764	4,500	5,500		6,875		6,900		1,375	
5700	Capital Outlays	2,289	1,800	3,500		5,006		5,100		1,506	
5900	Other Financing Uses	-	-	-		-		-		-	
		\$ 256,078	\$ 231,508	\$ 229,000	\$	265,686	\$	266,000	\$	36,686	
20220	Civil Service										
5100	Salaries & Benefits	\$ 75,469	\$ 119,047	\$ 119,967	\$	125,385	\$	125,400	\$	5,418	
5200	Operating Supplies	9,008	11,000	11,000		15,052		15,100		4,052	
5300	Contractual Services	125,943	25,000	57,000		71,530		71,600		14,530	
5400	Other Expenses	12,402	18,000	8,500		7,890		7,900		(610)	
5700	Capital Outlays	483	586	586		220		300		(366)	
5900	Other Financing Uses	-	-	-		-		-		-	
		\$ 223,305	\$ 173,633	\$ 197,053	\$	220,077	\$	220,300	\$	23,024	
		\$ 701,726	\$ 639,059	\$ 661,369	\$	727,017	\$	728,100	\$	65,648	
30202	Finance Administration										
5100	Salaries & Benefits	\$ 238,575	\$ 226,447	\$ 244,635	\$	245,121	\$	245,200	\$	486	
5200	Operating Supplies	7,152	8,000	7,800		8,336		8,400		536	
5300	Contractual Services	66,566	89,134	70,400		61,633		61,700		(8,767)	
5400	Other Expenses	1,762	3,500	2,700		3,280		3,300		580	
5700	Capital Outlays	8,703	4,000	2,400		2,359		2,400		(41)	
5900	Other Financing Uses	-	-	-		-		-		-	
		\$ 322,758	\$ 331,081	\$ 327,935	\$	320,729	\$	321,000	\$	(7,206)	
30209	City Assessor										
5100	Salaries & Benefits	\$ 212,539	\$ 272,773	\$ 234,507	\$	240,204	\$	240,300	\$	5,697	
5200	Operating Supplies	9,099	11,000	5,000		3,131		3,200		(1,869)	
5300	Contractual Services	91,588	40,000	45,000		114,601		114,700		69,601	
5400	Other Expenses	6,521	2,098	2,098		3,900		3,900		1,802	
5700	Capital Outlays	6,667	15,000	15,000		633		700		(14,367)	
5900	Other Financing Uses	-	-	-		-		-		-	
		\$ 326,414	\$ 340,871	\$ 301,605	\$	362,469	\$	362,800	\$	60,864	
30205	Income Tax Administration										
5100	Salaries & Benefits	\$ 163,112	\$ 180,523	\$ 190,321	\$	186,659	\$	186,700	\$	(3,662)	
5200	Operating Supplies	12,935	20,000	20,000		24,897		24,900		4,897	
5300	Contractual Services	54,835	44,899	40,000		34,271		34,300		(5,729)	
5400	Other Expenses	143	3,000	3,000		1,003		1,100		(1,997)	
5700	Capital Outlays	5,088	3,000	3,000		7,375		7,400		4,375	
5900	Other Financing Uses	-	-	-		-		-		-	
		\$ 236,113	\$ 251,422	\$ 256,321	\$	254,205	\$	254,400	\$	(2,116)	

City of Muskegon
1999 Final Amended Budget - General Fund
General Fund Expenditure Summary By Function

		Original 1998		Latest Budget	Actual Results		Final 1999	Actual vs Latest
		Actual 1998	Budget Estimate (Prepared 9/30/98)	Reforecast (9/30/99)	(12/31/99 - Unaudited)	Ameded Budget	Reforecast	
30253	City Treasurer							
5100	Salaries & Benefits	\$ 245,851	\$ 253,514	\$ 270,783	\$ 266,436	\$ 266,500	\$	(4,347)
5200	Operating Supplies	33,836	25,000	30,600	28,340	28,400		(2,260)
5300	Contractual Services	52,329	28,801	40,300	44,557	44,600		4,257
5400	Other Expenses	3,781	3,000	1,500	1,096	1,100		(404)
5700	Capital Outlays	21,813	5,000	4,900	6,259	6,300		1,359
5900	Other Financing Uses	-	-	-	-	-		-
		\$ 357,610	\$ 315,315	\$ 348,083	\$ 346,688	\$ 346,900	\$	(1,395)
30248	Information Systems Administration							
5100	Salaries & Benefits	\$ 114,700	\$ 115,516	\$ 129,081	\$ 131,588	\$ 131,600	\$	2,507
5200	Operating Supplies	4,488	3,054	3,778	4,832	4,900		1,054
5300	Contractual Services	121,900	70,894	57,778	42,033	42,100		(15,745)
5400	Other Expenses	5,584	10,100	10,002	18,650	18,700		8,648
5700	Capital Outlays	68,028	54,332	57,732	67,921	68,000		10,189
5900	Other Financing Uses	-	-	-	-	-		-
		\$ 314,700	\$ 253,896	\$ 258,371	\$ 265,024	\$ 265,300	\$	6,653
		\$ 1,557,595	\$ 1,492,585	\$ 1,492,315	\$ 1,549,115	\$ 1,550,400	\$	56,800
60265	City Hall Maintenance							
5100	Salaries & Benefits	\$ 57,389	\$ 50,415	\$ 58,483	\$ 63,925	\$ 64,000	\$	5,442
5200	Operating Supplies	13,657	16,065	16,065	13,874	13,900		(2,191)
5300	Contractual Services	161,017	167,900	167,900	161,699	161,700		(6,201)
5400	Other Expenses	-	1,000	1,000	67	100		(933)
5700	Capital Outlays	16,070	15,114	15,114	8,607	8,700		(6,507)
5900	Other Financing Uses	-	-	-	-	-		-
		\$ 248,133	\$ 250,494	\$ 258,562	\$ 248,172	\$ 248,400	\$	(10,390)
		\$ 248,133	\$ 250,494	\$ 258,562	\$ 248,172	\$ 248,400	\$	(10,390)
80400	Planning Department							
5100	Salaries & Benefits	\$ 191,064	\$ 206,780	\$ 267,637	\$ 227,738	\$ 227,800	\$	(39,899)
5200	Operating Supplies	15,330	12,000	12,000	16,291	16,300		4,291
5300	Contractual Services	16,763	11,000	11,000	14,650	14,700		3,650
5400	Other Expenses	7,306	7,000	6,000	6,531	6,600		531
5700	Capital Outlays	8,290	7,000	4,000	1,865	1,900		(2,135)
5900	Other Financing Uses	-	-	-	-	-		-
		\$ 238,753	\$ 243,780	\$ 300,637	\$ 267,075	\$ 267,300	\$	(33,562)
80699	Economic Development							
5100	Salaries & Benefits	\$ 111,468	\$ 172,209	\$ 121,899	\$ 143,133	\$ 143,200	\$	21,234
5200	Operating Supplies	15,035	5,503	10,503	15,330	15,400		4,827
5300	Contractual Services	70,205	70,000	78,000	88,283	88,300		10,283
5400	Other Expenses	5,228	4,000	4,000	4,060	4,100		60
5700	Capital Outlays	2,941	1,000	1,000	281	300		(719)
5900	Other Financing Uses	-	-	-	-	-		-
		\$ 204,877	\$ 252,712	\$ 215,402	\$ 251,087	\$ 251,300	\$	35,685
		\$ 443,630	\$ 496,492	\$ 516,039	\$ 518,162	\$ 518,600	\$	2,123
Total Business Value Added Activities		\$ 3,501,666	\$ 3,474,967	\$ 3,531,378	\$ 3,652,989	\$ 3,656,700	\$	121,611
As a Percent of Total General Fund Expenditures		16.2%	16.6%	16.1%	16.8%	16.8%		

City of Muskegon
1999 Final Amended Budget - General Fund
General Fund Expenditure Summary By Function

		Actual 1998	Original 1998 Budget Estimate (Prepared 9/30/98)	Latest Budget Reforecast (9/30/99)	Actual Results (12/31/99 - Unaudited)	Final 1999 Amended Budget	Actual vs Latest Reforecast
II. Off-Budget Items							
30851	General Insurance	\$ 172,813	\$ 185,000	\$ 215,000	\$ 222,763	\$ 222,800	\$ 7,763
30906	Debt Retirement	422,786	335,247	335,247	340,604	340,700	5,357
10891	Contingency and Bad Debt Expense	103,091	600,000	150,000	(34,454)	75,000	(184,454)
30999	Transfers To Other Funds	1,677,262	1,275,000	1,425,000	1,108,743	1,108,800	(316,257)
90000	Major Capital Improvements	297,141	200,000	353,262	340,164	340,200	(13,098)
	Total Off-Budget Items	\$ 2,673,093	\$ 2,595,247	\$ 2,478,509	\$ 1,977,820	\$ 2,087,500	\$ (500,689)
	As a Percent of Total General Fund Expenditures	12.4%	12.4%	11.3%	9.1%	9.6%	
	Total General Fund	\$ 21,634,467	\$ 20,913,019	\$ 21,982,402	\$ 21,701,933	\$ 21,818,600	\$ (280,469)

Recap: Total General Fund By Expenditure Object

5100	Salaries & Benefits	\$ 11,999,049	\$ 11,926,599	\$ 12,908,452	\$ 12,873,901	\$ 12,875,600	\$ (34,551)
5200	Operating Supplies	632,884	559,263	584,028	644,655	646,200	60,627
5300	Contractual Services	5,853,762	6,115,085	5,725,324	5,755,380	5,866,400	30,056
5400	Other Expenses	177,787	161,707	175,123	170,318	171,500	(4,805)
5700	Capital Outlays	870,937	540,118	829,228	808,332	809,400	(20,896)
5900	All Other Financing Uses	2,100,048	1,610,247	1,760,247	1,449,347	1,449,500	(310,900)
	Total General Fund	\$ 21,634,467	\$ 20,913,019	\$ 21,982,402	\$ 21,701,933	\$ 21,818,600	\$ (280,469)

City of Muskegon
1999 Final Amended Budget - Other Budgeted Funds

		Original 1999 Budget Estimate (Prepared 9/30/98)	Latest Budget Reforecast (9/30/99)	Actual Results (12/31/99 - Unaudited)	Final 1999 Ameded Budget	Change From Latest Reforecast	
	Actual 1998						
Other Budgeted Funds - Revenues							
Special Revenue Funds:							
202	Motor Vehicle Highway - Major	\$ 6,208,240	\$ 3,698,150	\$ 3,153,870	\$ 3,260,557	\$ 3,260,500	\$ 106,630
203	Motor Vehicle Highway - Local	1,671,012	1,444,402	1,469,402	1,382,791	1,382,700	(86,702)
254	LC Walker Arena	820,637	820,000	852,000	845,915	845,900	(6,100)
211	Police Training Fund	24,351	30,000	30,000	18,620	18,600	(11,400)
230	Enterprise Community Fund	723,357	236,905	381,088	419,674	419,600	38,512
257	Budget Stabilization Fund	-	-	-	-	-	-
260	Land Reutilization Fund	1,210	1,000	1,000	1,030	1,000	-
255	Westshore Pavillion Fund	-	-	-	-	-	-
285	Tree Replacement Fund	1,340	2,700	2,700	2,953	2,900	200
264	Criminal Forfeitures Fund	67,494	75,000	75,000	82,981	82,900	7,900
265	DOJ Criminal Forfeitures Fund	-	3,000	3,000	31,699	31,600	28,600
289	Local Development Finance Authority I	1,612	2,000	2,000	503	500	(1,500)
288	Local Development Finance Authority II	748,777	840,000	840,000	482,873	482,800	(357,200)
		\$ 10,268,030	\$ 7,153,157	\$ 6,810,060	\$ 6,529,596	\$ 6,529,000	\$ (281,060)
Debt Service Funds:							
305	TIFA Debt Service	\$ 219,466	\$ 225,000	\$ 225,000	\$ 187,931	\$ 187,900	\$ (37,100)
394	Downtown Development Authority	553,604	630,000	630,000	976,617	976,600	346,600
399	Downtown Development Authority SF	59,324	50,000	50,000	47,374	47,300	(2,700)
306	Special Assessment Debt	227,980	200,000	200,000	480,493	480,400	280,400
		\$ 1,060,374	\$ 1,105,000	\$ 1,105,000	\$ 1,692,415	\$ 1,692,200	\$ 587,200
TOTAL OTHER BUDGETED FUND REVENUES							
		\$ 11,328,404	\$ 8,258,157	\$ 7,915,060	\$ 8,222,011	\$ 8,221,200	\$ 306,140

Other Budgeted Funds - Expenditures

Special Revenue Funds:																				
202	Motor Vehicle Highway - Major	\$	3,840,918	\$	5,464,595	\$	5,861,422	\$	3,996,150	\$	3,997,000	\$	(1,864,422)							
203	Motor Vehicle Highway - Local		1,669,634		1,164,680		1,250,861		1,489,951		1,490,000		239,139							
254	LC Walker Arena		824,197		799,621		847,702		842,782		843,000		(4,702)							
211	Police Training Fund		24,351		30,000		30,000		18,620		19,000		(11,000)							
230	Enterprise Community Fund		723,357		236,905		381,088		413,835		414,000		32,912							
257	Budget Stabilization Fund		-		-		-		-		-		-							
260	Land Reutilization Fund		-		1,000		1,000		-		-		(1,000)							
255	Westshore Pavillion Fund		-		-		-		1,155		2,000		2,000							
285	Tree Replacement Fund		-		3,100		1,000		3,087		4,000		3,000							
264	Criminal Forfeitures Fund		68,616		71,956		71,956		79,154		80,000		8,044							
265	DOJ Criminal Forfeitures Fund		-		-		-		33,000		33,000		33,000							
289	Local Development Finance Authority I		23,092		15,906		15,906		14,153		15,000		(906)							
288	Local Development Finance Authority II		963,026		892,997		892,997		122,949		123,000		(769,997)							
		\$	8,137,191	\$	8,660,760	\$	9,353,932	\$	7,014,836	\$	7,020,000	\$	(2,333,932)							
Debt Service Funds:																				
305	TIFA Debt Service	\$	188,547	\$	190,000	\$	190,000	\$	202,996	\$	203,000	\$	13,000							
394	Downtown Development Authority		627,979		632,000		632,000		880,715		881,000		249,000							
399	Downtown Development Authority SF		125		200		200		60,598		61,000		60,800							
306	Special Assessment Debt		310,718		270,413		270,413		289,785		290,000		19,587							
		\$	1,127,369	\$	1,092,613	\$	1,092,613	\$	1,434,094	\$	1,435,000	\$	342,387							
TOTAL OTHER BUDGETED FUND EXPENDITUR									\$	9,264,560	\$	9,773,373	\$	10,446,545	\$	8,448,930	\$	8,455,000	\$	(1,991,545)

Commission Meeting Date: February 22, 2000

*Postponed
for 2 weeks*

Date: February 10, 2000
To: Honorable Mayor and City Commissioners
From: Planning & Economic Development
**RE: Alley Vacations in Alberts & Holthe Subdivision, Block 4
(between Henry and Beidler Streets)**

SUMMARY OF REQUEST:

Request for vacation of the south half only of the north/south alley in Alberts & Holthe Subdivision, Block 4, between Henry and Beidler Streets. This request is in response to ongoing issues with DJ's Pub (see attached staff report), and is in conjunction with a use variance granted by the Zoning Board of Appeals at their February 8, 2000 meeting (see attached ZBA minutes).

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Staff recommends vacation of the south half only of the proposed alley with the condition that all City easement rights be retained. The Fire Marshal has stated that the alley must not be blocked off, due to fire access issues.

COMMITTEE RECOMMENDATION:

The Planning Commission recommended vacation of the south half only of the proposed alley with the condition that all City easement rights be retained.

Commission Meeting Date: February 22, 2000

Date: February 12, 2000
To: Honorable Mayor and City Commissioners
From: Planning & Economic Development *de*
**RE: Public Hearing - Request for the Establishment of an
Industrial Development District - K&N Stampings**

SUMMARY OF REQUEST:

Pursuant to Public Act 198 of 1974, as amended, K&N Stampings, 340 River Road, Coopersville, Michigan, manufacturer of metal stampings has requested the establishment of an Industrial Development District for property located at 590 W. Southern Avenue (former Lorenz Propeller Building), Muskegon, Michigan. K&N Stamping is a start up company and is considering locating its facilities in the City of Muskegon rather than in Coopersville. It is estimated that the project will result in the creation of approximately 10 employment opportunities. The new facility will be located in the Enterprise Community.

FINANCIAL IMPACT:

If the company locates in the City of Muskegon, certain additional income and property taxes will be collected.

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Approval of the attached resolution establishing the Industrial Development District for K&N Stampings.

COMMITTEE RECOMMENDATION:

None

Resolution No. 2000-29(a)

MUSKEGON CITY COMMISSION

**RESOLUTION APPROVING REQUEST
FOR ESTABLISHMENT OF INDUSTRIAL DEVELOPMENT DISTRICT
K&N STAMPINGS**

WHEREAS, pursuant to Act No. 198 of the Public Acts of 1974, as amended, the City of Muskegon has the authority to establish an "Industrial Development District" within the City of Muskegon; and

WHEREAS, K&N Stampings, 340 River Road, Coopersville, Michigan, has requested the City of Muskegon to establish an Industrial Development District on property located at 590 W. Southern Avenue Muskegon, Muskegon hereinafter described; and

WHEREAS, K&N Stampings will locate its production facilities within the Industrial Development District; and

WHEREAS, construction, acquisition, alterations, or installation of a proposed facility has not commenced at the time of filing the request to establish this district; and

WHEREAS, written notice has been given by mail to all owners of real property located within the proposed district, and to the public by newspaper advertisement in the Muskegon Chronicle and public posting of the hearing on the establishment of the proposed district; and

WHEREAS, a public hearing on the establishment of an Industrial Development District was held on February 22, 2000, at the regular City Commission meeting at the Muskegon City Hall at which time all of the owners of real property within the proposed district, all residents and taxpayers of the City of Muskegon, and the affected taxing jurisdictions were afforded an opportunity to be heard thereon.

NOW THEREFORE BE IT RESOLVED THAT, the Muskegon City Commission deems it to be in the best interest of the City of Muskegon that the following described land situated in the City of Muskegon, Muskegon County, and the State of Michigan, to wit:

Lot 15 Except That Part Used for RR Purposes Blk 416, Also Except A Strip of Land Approx. 13.65 Ft. by 405.9 Ft. Lying 12 Ft. Swly of the C/L of GR&I Muskegon Branch RR R-O-W Lying Between Grand Avenue and Southern Avenue Blk 416

Be and here established as an Industrial Development District pursuant to the provisions of Act 198 of the Public Acts of 1974 to be known as **K&N Stampings Development District No. 2000-29(a)**

BE IT FURTHER RESOLVED that the Industrial Development District will be rescinded following the completion of capital acquisition and/or improvement activities.

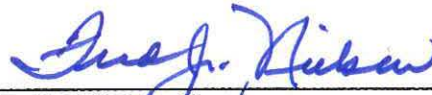
Resolution declared adopted.

Ayes: Spataro, Aslakson, Benedict, Nielsen, Schweifler, Shepherd, Sieradzki

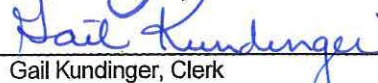
Nays: None

Absent: None

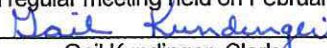
By:


Fred Nielsen, Mayor

Attest:


Gail Kunderger, Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, Michigan, at a regular meeting held on February 22, 2000.


Gail Kunderger, Clerk

MUSKEGON CITY COMMISSION

**RESOLUTION APPROVING REQUEST
FOR ESTABLISHMENT OF INDUSTRIAL DEVELOPMENT DISTRICT
K&N STAMPINGS**

WHEREAS, pursuant to Act No. 198 of the Public Acts of 1974, as amended, the City of Muskegon has the authority to establish an "Industrial Development District" within the City of Muskegon; and

WHEREAS, K&N Stampings, 340 River Road, Coopersville, Michigan, has requested the City of Muskegon to establish an Industrial Development District on property located at 590 W. Southern Avenue Muskegon, Muskegon hereinafter described; and

WHEREAS, K&N Stampings will locate its production facilities within the Industrial Development District; and

WHEREAS, construction, acquisition, alterations, or installation of a proposed facility has not commenced at the time of filing the request to establish this district; and

WHEREAS, written notice has been given by mail to all owners of real property located within the proposed district, and to the public by newspaper advertisement in the Muskegon Chronicle and public posting of the hearing on the establishment of the proposed district; and

WHEREAS, a public hearing on the establishment of an Industrial Development District was held on February 22, 2000, at the regular City Commission meeting at the Muskegon City Hall at which time all of the owners of real property within the proposed district, all residents and taxpayers of the City of Muskegon, and the affected taxing jurisdictions were afforded an opportunity to be heard thereon.

NOW THEREFORE BE IT RESOLVED THAT, the Muskegon City Commission deems it to be in the best interest of the City of Muskegon that the following described land situated in the City of Muskegon, Muskegon County, and the State of Michigan, to wit:

Lot 15 Except That Part Used for RR Purposes Blk 416, Also Except A Strip of Land Approx. 13.65 Ft. by 405.9 Ft. Lying 12 Ft. Swly of the C/L of GR&I Muskegon Branch RR R-O-W Lying Between Grand Avenue and Southern Avenue Blk 416

Be and here established as an Industrial Development District pursuant to the provisions of Act 198 of the Public Acts of 1974 to be known as **K&N Stampings Development District No. 2000-29(a)**

BE IT FURTHER RESOLVED that the Industrial Development District will be rescinded following the completion of capital acquisition and/or improvement activities.

Resolution declared adopted.

Ayes: Spataro, Aslakson, Benedict, Nielsen, Schweifler, Shepherd, Sieradzki

Nays: None

Absent: None

By: _____
Fred Nielsen, Mayor

Attest: _____
Gail Kunding, Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, Michigan, at a regular meeting held on February 22, 2000.

Gail Kunding, Clerk



City of Muskegon Industrial Development District Summary Sheet

Company Summary:

K & N Stamping, 340 River Road, Coopersville, Michigan, is considering locating its production facilities in the Enterprise Community of the City of Muskegon. The proposed location of their facilities is 590 W. Southern Avenue (former Lorenz Propeller Building). The location of K&N Stamping in the Enterprise Community will provide additional employment opportunities for Muskegon residents as well as improve an underutilized and blighted property. K & N Stamping is a start-up company owned by four individuals with extensive knowledge of the metal stamping industry.

Employment Information:

Racial Characteristics:

White	<u>0</u>
Minority	<u>0</u>
Total	<u>0</u>

Gender Characteristics:

Male	<u>0</u>
Female	<u>0</u>
Total	<u>0</u>

Total No. of Anticipated New Jobs: 10

Investment Information:

Real Property:	<u>0</u>
Personal Property	<u>\$250,000</u>
Total:	<u>\$250,000</u>

Property Tax Information: (Annual)

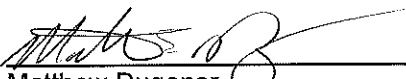
Total New Taxes Generated	<u>\$6,750</u>
Value of Abatement	<u>\$3,375</u>
Total New Taxes Collected	<u>\$3,375</u>

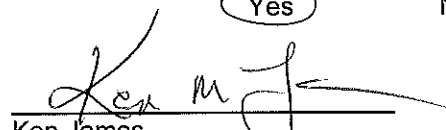
Income Tax Information: (Annual)

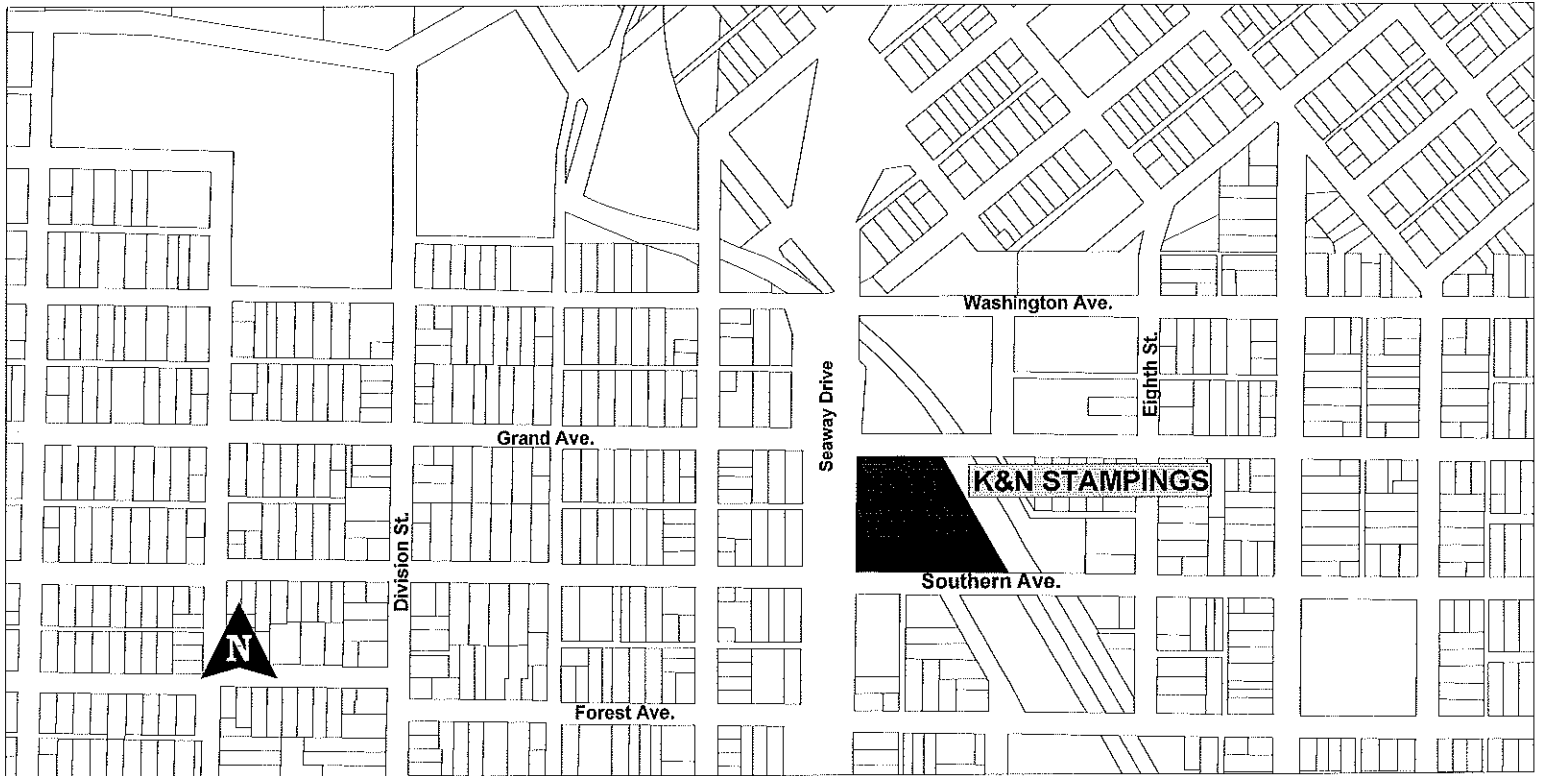
Total Additional Income Tax Generated: \$1,925

Company Requirements:

Adopted Affirmative Action Policy	Yes	No
Meeting w/ City Affirmative Action Director	Yes	No
Signed Tax Abatement Contract	Yes	No
Taxes Paid In Full	Yes	No
Appropriate Zoning	Yes	No


Matthew Dugener
Business Development


Ken James
Affirmative Action



CITY OF MUSKEGON

LEGAL NOTICE

NOTICE IS HEREBY GIVEN that a public hearing will be held concerning the ***establishment of an Industrial Development District*** for property located at 590 W. Southern Avenue, Muskegon, Michigan, as requested by K&N Stampings, 340 River Road, Coopersville, Michigan, as provided for by Act 198 of the Michigan Public Acts of 1974, as amended. The hearing will be held by the City Commission of the City of Muskegon on **February 22, 2000**, at 5:30 p.m. at the Muskegon City Hall, 933 Terrace Street, Muskegon, Michigan. Owners of property and any residents or taxpayer of the City of Muskegon shall have the right to appear and be heard.

Gail Kunding, City Clerk

Publish: February ¹⁹~~17~~, 2000

Date: February 22, 2000
To: Honorable Mayor and City Commissioners
From: Engineering
RE: Public Hearing
Create Special Assessment District
NEVADA STREET, YOUNG TO LAKETON AVE.

SUMMARY OF REQUEST:

To hold a public hearing on the proposed special assessment of the **Nevada, Young to Laketon Ave. project**, and to create the special assessment district and appoint two City Commissioners to the Board of Assessors if it is determined to proceed with the project

FINANCIAL IMPACT:

None at this time.

BUDGET ACTION REQUIRED:

None at this time.

STAFF RECOMMENDATION:

To create the special assessment and assign two City Commissioners to the Board of Assessors by adopting the attached resolution

COMMITTEE RECOMMENDATION:

This request will be reviewed by the Committee of the Whole at the February 21, 2000 meeting

CITY OF MUSKEGON

Resolution No. 2000-29(b)

Resolution At First Hearing Creating Special Assessment District
For **NEVADA STREET, YOUNG TO LAKETON AVENUE**

Location and Description of Properties to be Assessed:
See Exhibit A attached to this resolution

RECITALS:

1. A hearing has been held on **FEBRUARY 22, 2000** at 5:30 o'clock p.m. at the City Commission Chambers. Notice was given by mail and publication as required by law.
2. That estimates of costs of the project, a feasibility report and valuation and benefit information are on file with the City and have been reviewed for this hearing.
3. At the hearing held **FEBRUARY 22, 2000**, there were 24.48 % objections by the owners of the property in the district registered at the hearing either in writing received before or at the hearing or by owners or agents present at the hearing, and the Commission has considered the advisability of proceeding with the project.

FINDINGS:

1. The City Commission has examined the estimates of cost to construct the project including all assessable expenses and determines them to be reasonable.
2. The City Commission has considered the value of the property to be assessed and the value of the benefit to be received by each property proposed to be assessed in the district after the improvements have been made. The City Commission determines that the assessments of costs of the City project will enhance the value of the properties to be assessed in an amount at least equivalent to the assessment and that the improvement thereby constitutes a benefit to the property.

THEREFORE, BE IT RESOLVED:

1. The City Commission hereby declares a special assessment district to include the property set forth in Exhibit A attached to this resolution.
2. The City Commission determines to proceed with the improvements as set forth in the feasibility study and estimates of costs, and directs the City Engineer to proceed with project design, preparation of specifications and the bidding process. If appropriate and if bonds are to be sold for the purposes of financing the improvements, the Finance Department shall prepare plans for financing including submission of application to the Michigan Department of Treasury and the beginning of bond proceedings.
3. The City Commission hereby appoints a Board of Assessors consisting of City

Commissioners Schweifler and Benedict
and the City Assessor who are hereby directed to prepare an assessment roll.
Assessments shall be made upon front foot basis.

4. Based on the City's Special Assessment policy and preliminary estimates it is expected that approximately **26.73%** of the cost of the street improvement will be paid by special assessments.
5. Upon submission of the special assessment roll, the City staff is hereby directed to notify all owners and persons interested in properties to be assessed of the hearing at which the City Commission will consider confirmation of the special assessment roll.

This resolution adopted.

Ayes Aslakson, Benedict, Nielsen, Schweifler, Shepherd,
Sieradzki, Spataro

Nays None

CITY OF MUSKEGON

By Gail A. Kunderger
Gail A. Kunderger, Clerk

ACKNOWLEDGMENT

This resolution was adopted at a meeting of the City Commission, held on **FEBRUARY 22, 2000**. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By Gail A. Kunderger
Gail A. Kunderger, Clerk

EXHIBIT A

NEVADA STREET, YOUNG TO LAKETON AVE.

SPECIAL ASSESSMENT DISTRICT

All properties abutting that section of **NEVADA STREET, YOUNG TO LAKETON
AVE.**

AFFIDAVIT OF MAILING BY CITY CLERK

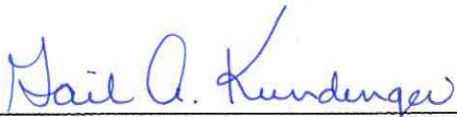
STATE OF MICHIGAN)
) SS
COUNTY OF MUSKEGON)

GAIL A. KUNDINGER, BEING FIRST DULY SWORN, DEPOSES AND SAYS THAT SHE IS THE CITY CLERK OF THE CITY OF MUSKEGON; THAT AT A HEARING HELD ON THE 22 RD DAY OF FEBRUARY, 2000 THE CITY COMMISSION ADOPTED A RESOLUTION CONFIRMING THE FOLLOWING SPECIAL ASSESSMENT DISTRICT:

All parcels abutting Nevada Street between Laketon Avenue and Young Avenue.

A NOTICE OF THE SAID HEARING WAS DULY PUBLISHED IN THE MUSKEGON CHRONICLE, A DAILY NEWSPAPER OF GENERAL CIRCULATION IN THE CITY OF MUSKEGON, ON FEBRUARY 12, 2000.

DEPONENT FURTHER SAYS THAT THE NOTICE OF HEARING WAS SERVED UPON EACH OWNER OF OR PARTY IN INTEREST IN PROPERTY TO BE ASSESSED IN THE SPECIAL ASSESSMENT DISTRICT WHOSE NAME APPEARS UPON THE LAST TAX ASSESSMENT RECORDS OF THE CITY OF MUSKEGON BY MAILING SUCH NOTICE IN A SEALED ENVELOPE BY FIRST CLASS UNITED STATES MAIL, WITH POSTAGE PREPAID, ADDRESSED TO EACH SUCH OWNER OR PARTY IN INTEREST AT THE ADDRESS SHOWN ON SAID LAST TAX ASSESSMENT RECORDS BY DEPOSITING THEM IN AN OFFICIAL UNITED STATES MAIL RECEPTACLE ON THE 11TH DAY OF FEBRUARY, 2000.



GAIL A. KUNDINGER, CITY CLERK

SUBSCRIBED AND SWORN TO BEFORE ME THIS
24th DAY OF February, 2000.



NOTARY PUBLIC, MUSKEGON COUNTY, MICHIGAN
Linda S. Potter

MY COMMISSION EXPIRES 9-25-02

DEFENSE
RIVE

15435.06

Nevada Street

Laketon Avenue to Young Avenue
SPECIAL ASSESSMENT DISTRICT



CAMPBELL
FIELD
15435.20

WILSON
491
492
488
486
376
378
488
486
375
375
488
486
375
375

BARCLAY STREET
JEANNOT
NEVADA STREET
COURT
FRANKLIN STREET
WINDSOR
DOWD
HUDSON STREET
BRINSWICK
YOUNG

RUDDIMAN STREET
DAVIS STREET
BARCLAY STREET
FRANKLIN STREET
HUDSON STREET
LAKETON AVENUE
IRLAND AVENUE
DALE AVENUE
LARCH STREET
JURGENSEN ADDITION
BRINSWICK
WINDSOR
DOWD
HUDSON
YOUNG

**ENGINEERING FEASIBILITY STUDY
NEVADA STREET
YOUNG TO LAKETON**

The resurfacing of Nevada Street between Young and Laketon, see attached map, is being proposed as a result of the need to replace the 6" watermain within that section of Nevada. It is our recommendation that, since almost one-half of the existing pavement would be removed as part of the trench for the watermain, the entire pavement surface be removed and replaced with a new asphalt pavement. Furthermore, that the existing pavement within the section of Nevada between Young and Windsor receive a credit of 50%.

A memo from the Assessor's office, which addresses the appraisal and benefit information, is attached.

The preliminary cost estimate for the work associated with paving is approximately \$50,000 with the length of the project being approximately 1,287 lineal feet or 1,844.25 of assessable front footage which translates into an estimated improvement cost of \$27.11 per assessable foot. However, the assessment amount will be at a cost not to exceed \$4.83 per assessable front foot for that section of Nevada between Young and Windsor, and at \$9.65 per assessable foot for the section between Windsor and Laketon. The figures took into account that the Nevada between Young and Windsor has a residual value and the section between Windsor and Laketon did not.

MUSKEGON COUNTY

M I C H I G A N

173 E. APPLE AVE., BUILDING C, MUSKEGON, MICHIGAN 49442
(231) 724-6386
FAX (231) 724-1129

EQUALIZATION DEPARTMENT

BOARD OF COMMISSIONERS

Kenneth J. Hulka, Chair
Bill Gill, Vice Chair
Paul Baade
Douglas Bennett
Nancy G. Frye
Jacob O. Funkhouser
James J. Kobza
Louis McMurray
Clarence Start

February 15, 2000

Mohammed Al-Shatel, City Engineer
933 Terrace Street
Muskegon, MI 49443

Mr. Al-Shatel:

In accordance with your request, I have examined the proposed special assessment district entailing the resurfacing of Nevada Street between Laketon Avenue and Young Avenue. The purpose of this analysis is to document the reasonableness of this special assessment district by identifying and quantifying any accrued benefits. It is subject to the normal governmental restrictions of escheat, taxation, police power and eminent domain. The effective date is February 15, 2000.

In conclusion, it is my opinion that the special assessment amounts justly and reasonably represents the accrued benefits to the properties encompassed by this project. The amounts reflect the sum of the immediate estimated value enhancement and the intrinsic value that will accrue from an overall increase in property values due to an improved quality of life created by the proposed project. As previously presented, the proposed special assessment district encompasses a mixture of properties, but the front foot rates of \$4.83 and \$9.65 appear reasonable in light of analysis that indicates a probable enhancement of \$10.89. The conclusions are based upon the data presented within this limited analysis in restricted format, and on supporting information in my files.

Sincerely,


Jerry A Groeneveld, CMAE 3
Senior Appraiser

Affirmative Action
231/724-6703
FAX/722-1214

Assessor
231/724-6708
FAX/726-5181

Cemetery
231/724-6783
FAX/726-5617

Civil Service
231/724-6716
FAX/724-4405

Clerk
231/724-6705
FAX/724-4178

Comm. & Neigh.
Services
231/724-6717
FAX/726-2501

Engineering
231/724-6707
FAX/727-6904

Finance
231/724-6713
FAX/724-6768

Fire Dept.
231/724-6792
FAX/724-6985

Income Tax
231/724-6770
FAX/724-6768

Info. Systems
231/724-6744
FAX/722-4301

Leisure Service
231/724-6704
FAX/724-1196

Manager's Office
231/724-6724
FAX/722-1214

Mayor's Office
231/724-6701
FAX/722-1214

Neigh. & Const.
Services
231/724-6715
FAX/726-2501

Planning/Zoning
231/724-6702
FAX/724-6790

Police Dept.
231/724-6750
FAX/722-5140

Public Works
231/724-4100
FAX/722-4188

Treasurer
231/724-6720
FAX/724-6768

Water Billing Dept.
231/724-6718
FAX/724-6768

Water Filtration
231/724-4106
FAX/755-5290

February 11, 2000



Parcel Number

NOTICE OF HEARING ON SPECIAL ASSESSMENT

Dear Property Owner:

The Muskegon City Commission is considering whether or not to create a special assessment district which would assess your property for the following paving project:

Nevada Street, Young Avenue to Laketon Avenue.

The proposed special assessment district will be located as follows:

All parcels abutting Nevada Street between Laketon Avenue and Young Avenue.

It is proposed that a portion of the above improvement will be paid by special assessment against properties in the aforementioned district. Following are conditions of the proposed special assessment which are important to you.

Public Hearings

An initial public hearing to consider the creation of a special assessment district will be held at the City of Muskegon City Commission Chambers on Tuesday February 22, 2000 at 5:30 P.M. You are encouraged to appear at this hearing, either in person, by agent or in writing to express your opinion, approval, or objection concerning the proposed special assessment. We are enclosing a Hearing Response Card for you to indicate your agreement or opposition to the special assessment. This card includes the property identification and description, assessable footage per City policy, and the estimated cost of the assessment. You may also appear, as above, in lieu of, or in addition to mailing your response card to the City Clerk. Written objections or appearances must be made at or prior to the hearing. **NOTE: THE SPECIAL ASSESSMENT WILL BE CREATED OR NULLIFIED AT THIS HEARING. IT IS IMPORTANT FOR YOU TO COMMENT AT THIS HEARING IF YOU WANT YOUR OPINION COUNTED FOR THE SPECIAL ASSESSMENT.**

A second public hearing will be held to confirm the special assessment roll after the project is under way. You will be mailed a separate notice for the second hearing. At this second hearing the special assessment costs will be spread on the affected properties accordingly. YOU ARE HEREBY NOTIFIED THAT YOU HAVE A RIGHT TO PROTEST YOUR ASSESSMENT AMOUNT AGAINST YOUR PARCEL EITHER IN WRITING OR IN PERSON AT THIS HEARING. IF THE SPECIAL ASSESSMENT ROLL IS CONFIRMED AT THE SECOND HEARING, YOU WILL HAVE THIRTY (30) DAYS FROM THE DATE OF CONFIRMATION OF THE ROLL TO FILE A WRITTEN APPEAL WITH THE MICHIGAN STATE TAX TRIBUNAL. HOWEVER, UNLESS YOU PROTEST AT THE INITIAL HEARING OR AT THE SECOND HEARING CONFIRMING THE ROLL, EITHER IN PERSON, BY AGENT, OR IN WRITING BEFORE OR AT THE HEARING, YOUR RIGHT TO APPEAL TO THE MICHIGAN TAX TRIBUNAL WILL BE LOST.

By City Charter, if the owners of more than one-half of the properties to be assessed shall object to the assessment in writing at or before the hearing, the improvement shall not be made unless the City Commission determines by affirmative vote of all its members that the safety or health of the public necessitates the improvement.

Estimated Costs

The total estimated cost of the street portion of the project is \$50,000 of which approximately 33.96% (\$16,980.22) will be paid by special assessment to property owners. Your property's estimated share of the special assessment is shown on the attached hearing response card. The remaining costs will be paid by the City.

The street assessment, which covers improvements to the roadway, may be paid in installments over a period of up to ten (10) years. Any work on drive approaches or sidewalks will be assessed to the property at actual contract prices and these costs may also be paid in installments over ten (10) years. Please note this work is in addition to the street special assessment.

Please refer to the enclosed sheet entitled Special Assessment Payment Options for more information on the payment options and financial assistance programs available.

I urge you to return the enclosed hearing response card indicating your preference and to attend the scheduled public hearing. Your views are important to the City and to your neighbors. Additional information, including preliminary project plans and cost estimates is available in the Engineering Department located on the second floor of City Hall. Regular business hours are from 8:00 A.M. to 5:00 P.M. Monday through Friday except holidays.

Sincerely,



Mohammed Al-Shatel, P.E.
City Engineer

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday February 22, 2000

Project Title: Nevada Street, Young Avenue to Laketon Avenue.

Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address:

Parcel Number

Plate Number

Assessable Frontage:

Estimated Front Foot Cost:

ESTIMATED TOTAL COST

Property Description

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☐

Owner _____

Owner _____

Signature _____

Signature _____

Address _____

Address _____

Thank you for taking your time to vote on this important issue.

Special Assessment Payment Options

Property owners in the City of Muskegon who are being specially assessed for street, sidewalk or other public improvements may pay their assessment in the following ways:

I. Lump Sum Payment in Full

Assessments may be paid in full within sixty (60) days of the confirmation of the special assessment roll *without interest*.

II. Installment Payments

Assessments not paid within the first sixty (60) days may be paid in installments over several years as follows:

Street and Alley Assessments – Ten (10) years equal annual principal payments. For example, if the amount of your assessment is \$850.00, you will be billed \$85.00 per year plus applicable interest as described below.

Driveway, Sidewalk, and Approach Assessments - Ten (10) years equal annual principal payments plus applicable interest as described below.

Interest – Simple interest is charged at the rate of 5.00% per year *unless* the City has borrowed money to complete the project for which you are assessed and has pledged your assessments for repayment of the borrowed money. In such cases, the interest you are charged is equal to the interest rate the City must pay on the borrowed money plus 1.00%.

III. Special Assessment Deferral (Low Income Seniors and Disabled Persons)

To qualify for a special assessment deferral you or your spouse (if jointly owned) must:

- Be 65 years or older or be totally or permanently disabled.
- Have been a Michigan resident for five (5) years or more and have owned and occupied the homestead being assessed for five (5) years or more.
- Be a citizen of the U.S.
- Have a total household income not in excess of \$15,000.
- Have a special assessment of \$300.00 or more.

Under this program the State of Michigan will pay the entire balance owing of the special assessment, including delinquent, current, and further installments. At the time of payment a lien will be recorded on your property in favor of the State of Michigan. Repayment to the State must be made at the time the property is sold or transferred or after the death of the owner(s). During the time the special assessment is deferred interest is accrued at the rate of 6.00% per year.

IV. Further Information About the Above Programs

Further information about any of the above payment options (including deferment applications) may be obtained by calling either the **City Assessor's Office at 724-6708** or the **City Treasurer's Office at 724-6720**.

V. Additional Special Assessment Payment Assistance

Qualified low and moderate income homeowners who are being assessed may be eligible for payment assistance through the City of Muskegon Community Development Block Grant (CDBG) Program. Assistance from this program will be available to the extent that funds are available. To obtain further information and determine whether you are eligible, contact the **Community and Neighborhood Services Department at 724-4121**.

CITY OF MUSKEGON
NOTICE OF PUBLIC HEARING
SPECIAL ASSESSMENT DISTRICTS

PLEASE TAKE NOTICE that special assessment districts are proposed to be created by the Muskegon City Commission for the following projects:

THE THREE (3) SPECIAL ASSESSMENT DISTRICTS

The location of the special assessment districts and the properties proposed to be assessed are:

All properties abutting **NEVADA STREET BETWEEN LAKETON AVENUE AND YOUNG AVENUE.**

All properties abutting **FOREST AVENUE, BETWEEN BARCLAY STREET AND FRANKLIN STREET.**

All properties abutting **LAKETON AVENUE, 17 METERS (55.77 FEET) EAST OF THE CENTERLINE OF WOOD STREET TO 50.9 METERS (167.0 FEET) EAST OF THE CENTERLINE OF GETTY STREET.**

It is proposed that a percentage of the cost of the improvement will be paid through special assessments. Preliminary plans and cost estimates are on file in the City Hall in the Engineering Department and may be examined during regular business hours at the Engineering Department between 8:00 A.M. and 5:00 P.M. on weekdays, except holidays.

THE HEARING WILL BE HELD IN THE MUSKEGON CITY COMMISSION CHAMBERS ON **FEBRUARY 22, 2000 AT 5:30 O'CLOCK P.M.**

YOU ARE HEREBY NOTIFIED THAT YOU HAVE A RIGHT TO PROTEST YOUR ASSESSMENT EITHER IN WRITING OR IN PERSON AT THE HEARING. IF THE SPECIAL ASSESSMENT ROLL IS CONFIRMED (AT A LATER HEARING) YOU WILL HAVE THIRTY (30) DAYS FROM THE DATE OF CONFIRMATION OF THE ROLL TO FILE A WRITTEN APPEAL WITH THE MICHIGAN STATE TAX TRIBUNAL. HOWEVER, UNLESS YOU PROTEST AT THIS HEARING OR AT THE HEARING CONFIRMING THE ROLL, EITHER IN PERSON, BY AGENT, OR IN WRITING BEFORE OR AT THE HEARING, YOUR RIGHT TO APPEAL TO THE MICHIGAN TAX TRIBUNAL WILL BE LOST.

By City Charter, if the owners of more than one-half of the property to be assessed shall object to the assessment in writing at or before the hearing, the improvement shall not be made unless the City Commission determines by affirmative vote of all its members that the safety or health of the public necessitates the improvement.

PUBLISH: **February 12, 2000**

Gail Kunderinger, City Clerk

ADA POLICY

The City will provide necessary appropriate auxiliary aids and services, for example, signers for the hearing impaired, audio tapes for the visually impaired, etc., for disabled persons who want to attend the meeting, upon twenty-four hours notice to the City. Contact:

Gail A. Kunderinger, City Clerk
933 Terrace Street, Muskegon, MI 49440
(616) 724-6705 or TDD (616) 724-6773

CITY OF MUSKEGON
STREET ASSESSMENT PROGRAM (H-1511)
APPLICATION FOR WAIVER OF SPECIAL ASSESSMENT

NAME: _____ **BIRTHDATE:** _____

SPOUSE'S NAME: _____ **BIRTHDATE:** _____

ADDRESS: _____ **PHONE:** _____

NUMBER OF UNITS: _____ **PARCEL #:** _____ **PLATE #:** _____
(Single family or # of Apts) (If known) (If known)

ETHNIC CLASS: _____ **MARITAL STATUS:** _____
(Asian, Black, Hispanic, Native American, White, etc) (Married, Single, Divorced, Widowed, Separated)

HANDICAPPED: () Yes () No **FAMILY SIZE:** _____
(Are you or your spouse legally handicapped or disabled?) (Number of people living in household)

I N C O M E

MONTHLY HOUSEHOLD INCOME: \$ _____ **SOURCE:** _____
(Must include all household income)

_____ **SOURCE:** _____

_____ **SOURCE:** _____

Total: \$ _____ **OTHER:** _____

P R O P E R T Y

OWNERSHIP: () DEED () MORTGAGE () LAND CONTRACT

HOMEOWNER'S INSURANCE CO: _____ **EXPIRATION DATE:** _____

PROPERTY TAXES: () Current () Delinquent Year(s) Due (if any) _____

O W N E R ' S S I G N A T U R E

OWNER'S SIGNATURE: _____ **Date:** _____

By signing this application, the applicant verifies he/she owns and occupies the dwelling. The Applicant/Owner certifies that all information in this application, and all information furnished in support of this application, is true and complete to the best of the Applicant/Owner's knowledge and belief. The property owner's signature will be required prior to the application being processed.

APPROVED () **DENIED** () **DATE** _____ **CENSUS TRACT NO.** _____

STAFF SIGNATURE _____ **TITLE** _____

COMMENTS/REMARKS _____

****ATTENTION APPLICANT****

Please see reverse side for instructions on providing proof of income, ownership, insurance, and property taxes.

CITY OF MUSKEGON
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
STREET ASSESSMENT PROGRAM
REQUEST FOR WAIVER OF SPECIAL ASSESSMENT

Property owners in your area are being specially assessed by the City of Muskegon for roadway improvements. City ordinances require that property owners be responsible for the special assessment for roadwork done to their property assessable frontage. To assist homeowners who may have difficulty paying the costs of the special assessment, the City offers assessment waivers through the Community Development Block Grant (CDBG) Program for eligible households and families. If you meet the CDBG program qualifications, the City may pay for your special assessment.

Application Requirements:

- ◆ Applicants must submit proof that their total household income does not exceed 65% of Area Median Income (see chart below); Proof of income may include copies of federal/state income tax returns, copies of pension or other benefit checks or agency statements from all household income.

2000

65% MEDIAN HOUSEHOLD INCOME CHART

FAMILY SIZE	INCOME LIMIT
1	\$21,580
2	24,635
3	27,755
4	30,810
5	33,280
6	35,750
7	38,220
8	40,690
For each extra, add	2,800

- ◆ Applicants must submit proof that they both own and occupy property at the time of application; Land Contract purchasers must obtain approval of titleholder before receiving assistance. Proof of ownership should be a deed, mortgage, or land contract; proof of occupancy can be a copy of a driver's license or other official document showing both your name and address.
- ◆ Applicant must submit proof of current property insurance; and
- ◆ Applicant must submit a recent property tax receipt to show that all tax payments are current.

Please complete the first four (4) sections of the application on the reverse side of this notice, and return it, along with supporting documentation to:

City of Muskegon
Community & Neighborhood Services
933 Terrace Street, 2nd Floor
Muskegon, MI 49440

Applications must be submitted prior to confirmation of the special assessment roll takes place. For further information, please contact this office by calling 724-6717, weekdays from 8:30 a.m. and 5:00 p.m.

The City reserves the right to verify all application information, and to reject any applications that contain false information or insufficient documentation.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday February 22, 2000

Project Title: Nevada Street, Young Avenue to Laketon Avenue.

Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 1892 NEVADA ST

Parcel Number 24-480-002-0017-00

Plate Number 24-30-36-204-013

Assessable Frontage: 40 Feet

Estimated Front Foot Cost: \$9.65 per Foot

ESTIMATED TOTAL COST \$386.00

Property Description

JEANNOT COURT LOT 17 BLK 2

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner: Kay & Garry Eppard

Owner:

Kay & GARRY EPPARD

Signature: Kay Eppard

Signature:

Mary Eppard

Address: 9033 N. Ravenna Rd

Address:

← same

Thank you for taking your time to vote on this important issue.

EPPARD KAY

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday February 22, 2000

Project Title: Nevada Street, Young Avenue to Laketon Avenue.

Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 1860 NEVADA ST

Parcel Number 24-480-002-0012-00

Plate Number 24-30-36-204-009

Assessable Frontage: 60 Feet

Estimated Front Foot Cost: \$9.65 per Foot

ESTIMATED TOTAL COST \$579.00

Property Description

JEANNOT COURT LOT 12 & N 1/2 LOT 13 BLK 2

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

Owner

Marie L Kirschner

Signature

Signature

Marie L Kirschner

Address

Address

1860 Nevada st

Thank you for taking your time to vote on this important issue.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday February 22, 2000

Project Title: Nevada Street, Young Avenue to Laketon Avenue.

Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 1879 NEVADA ST

Parcel Number 24-480-003-0011-00

Plate Number 24-30-36-203-009

Assessable Frontage: 80 Feet

Estimated Front Foot Cost: \$9.65 per foot

ESTIMATED TOTAL COST

\$772.00 40

Property Description

JEANNOT COURT LOTS 11 & 12 BLK 3

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

Owner

Signature

Signature

Address

Address

Thank you for taking your time to vote on this important issue.

Could not afford to pay this.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday February 22, 2000

Nevada Street, Young Avenue to Laketon Avenue.

Project Title:

Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 0 NEVADA ST

Parcel Number 24-480-002-0009-00

Plate Number 24-30-36-204-007

Assessable Frontage: 60 Feet

Estimated Front Foot Cost: \$9.65 per Foot

ESTIMATED TOTAL COST \$579.00

Property Description

JEANNOT COURT LOT 9 & N 20 FT LOT 10 BLK 2

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

Signature

Address

Owner

Signature

Address

Thank you for taking your time to vote on this important issue.

CITY OF MUSKEGON
STREET ASSESSMENT PROGRAM (H-1511)
APPLICATION FOR WAIVER OF SPECIAL ASSESSMENT

A P P L I C A N T

NAME: Deceased BIRTHDATE: Deceased
SPOUSE'S NAME: Barbara BIRTHDATE: 10/23/10
ADDRESS: 1973 Nevada PHONE: 759-7044
NUMBER OF UNITS: _____ PARCEL #: _____ PLATE #: _____
(Single family or # of Apts) (If known) (If known)
ETHNIC CLASS: _____ MARITAL STATUS: _____
(Asian, Black, Hispanic, Native American, White, etc) (Married, Single, Divorced, Widowed, Separated)
HANDICAPPED: () Yes () No FAMILY SIZE: _____
(Are you or your spouse legally handicapped or disabled?) (Number of people living in household)

I N C O M E

MONTHLY HOUSEHOLD INCOME: \$ 1,081 SOURCE: Social Security
(Must include all household income)
106.00 SOURCE: Teledyne Pension

Total: \$ _____ OTHER: _____

P R O P E R T Y

OWNERSHIP: (☒) DEED () MORTGAGE () LAND CONTRACT
HOMEOWNER'S INSURANCE CO: _____ EXPIRATION DATE: _____
PROPERTY TAXES: () Current () Delinquent Year(s) Due (if any) this years

O W N E R ' S S I G N A T U R E

OWNER'S SIGNATURE: Barbara Ziblatuck Date: 2/14/00
By signing this application, the applicant verifies he/she owns and occupies the dwelling. The Applicant/Owner certifies that all information in this application, and all information furnished in support of this application, is true and complete to the best of the Applicant/Owner's knowledge and belief. The property owner's signature will be required prior to the application being processed.

(For Office Use Only)

A P P R O V A L

APPROVED () DENIED () DATE _____ CENSUS TRACT NO. _____
STAFF SIGNATURE _____ TITLE _____
COMMENTS/REMARKS _____

****ATTENTION APPLICANT****

Please see reverse side for instructions on providing proof of income, ownership, insurance, and property taxes.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday February 22, 2000

Project Title: Nevada Street, Young Avenue to Laketon Avenue.

Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 1973 NEVADA ST

Parcel Number 24-480-004-0011-00

Plate Number 24-30-36-208-009

Assessable Frontage: 46 Feet

Estimated Front Foot Cost: \$4.83 per foot

ESTIMATED TOTAL COST

\$222.18 17

Property Description

JEANNOT COURT LOT 11 BLK 4

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner _____

Owner Barbara FitzPatrick

Signature _____

Signature _____

Address _____

Address 1973 Nevada

Thank you for taking your time to vote on this important issue.

FITZPATRICK RAYMOND

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday February 22, 2000

Project Title: Nevada Street, Young Avenue to Laketon Avenue.

Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 1874 NEVADA ST

Parcel Number 24-480-002-0014-00

Plate Number 24-30-36-204-010

Assessable Frontage: 140 Feet

Estimated Front Foot Cost: \$9.65 per foot

ESTIMATED TOTAL COST

\$1,351.00 30

Property Description

JEANNOT COURT LOTS 14 15 16 & S 1/2 LOT 13

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner

Owner

LORRAINE MORRISON

Signature

Signature

Lorraine Morrison

Address

Address

1874 NEVADA ST.

Thank you for taking your time to vote on this important issue.

MORRISON LORRAINE

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday February 22, 2000

Project Title: Nevada Street, Young Avenue to Laketon Avenue.

Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 1865 NEVADA ST

Parcel Number 24-480-003-0010-00

Plate Number 24-30-36-203-008

Assessable Frontage: 40 Feet

Estimated Front Foot Cost: \$9.65 per Foot

ESTIMATED TOTAL COST \$386.00

Property Description

JEANNOT COURT LOT 10 BLK 3

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner

Alex Budnick

Owner

Signature

Alex Budnick

Signature

Address

1865 Nevada

Address

Thank you for taking your time to vote on this important issue.

BUDNICK ALEX A ET AL

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday February 22, 2000

Project Title: Nevada Street, Young Avenue to Laketon Avenue.

Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 1935 NEVADA ST

Parcel Number: 24-480-004-0005-00

Plate Number: 24-30-36-208-005

Assessable Frontage: 40 Feet

Estimated Front Foot Cost: \$4.83 per foot

ESTIMATED TOTAL COST
\$193.20 22

Property Description

JEANNOT COURT LOT 4 EX E 95 1/2 FT THEREOF & ALL LOT 5 BLK 4

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner: _____

Owner: Clarence C. Josephson

Signature: _____

Signature: 1935 Nevada Street

Address: _____

Address: 2000 Young Ave 47-400

Thank you for taking your time to vote on this important issue.

JOSEPHSON CLARENCE C

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday February 22, 2000

Project Title: Nevada Street, Young Avenue to Laketon Avenue.

Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 1940 NEVADA ST

Parcel Number 24-480-005-0006-00

Plate Number 24-30-36-209-005

Assessable Frontage: 40 Feet

Estimated Front Foot Cost: \$4.83 per foot

ESTIMATED TOTAL COST \$193.20 29

Property Description

JEANNOT COURT LOT 6 BLK 5 ALSO WLY 1/2 VAC ADJ ALLEY

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner Lori L. Medema

Owner _____

Signature Lori L. Medema

Signature _____

Address 1940 NEVADA

Address _____

Thank you for taking your time to vote on this important issue.

MEDEMA LORI LYN

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday February 22, 2000

Project Title: Nevada Street, Young Avenue to Laketon Avenue.

Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 1990 NEVADA ST

Parcel Number 24-480-005-0014-00

Plate Number 24-30-36-209-012

Assessable Frontage: 48.5 Feet

Estimated Front Foot Cost: \$4.83 per foot

ESTIMATED TOTAL COST

\$234.26 33

Property Description

JEANNOT COURT LOT 14 BLK 5 ALSO WLY VAC ADJ ALLEY

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

Irene Rozycki

Owner

Irene Rozycki

Signature

Signature

Address

Address

1990 NEVADA ST.

Thank you for taking your time to vote on this important issue.

ROZYCKI IRENE

I realize the road
(NEVADA ST.) needs repairs.
95% of the problems
are near the WESCO
Gas station. I think the
large trucks that supply
the gas, milk, beer etc.
are the main problem.
We should not have to pay
when the Wesco family
profits. The poor just
get poorer.

Mrs. James Rozynki

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday February 22, 2000

Project Title: Nevada Street, Young Avenue to Laketon Avenue.

Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 1832 NEVADA ST

Parcel Number 24-480-002-0007-00

Plate Number 24-30-36-204-005

Assessable Frontage: 40 Feet

Estimated Front Foot Cost: \$9.65 per foot

ESTIMATED TOTAL COST

\$386.00 27

Property Description

JEANNOT COURT LOT 7 BLK 2 ALSO S 1/2 OF VAC ALLEY ADJACENT THERETO

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner Jim Westgate

Owner _____

Signature [Signature]

Signature _____

Address 1075 W. Laketon

Address _____

Thank you for taking your time to vote on this important issue.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday February 22, 2000

Project Title: Nevada Street, Young Avenue to Laketon Avenue.

Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 0 NEVADA ST

Parcel Number 24-480-005-0005-00

Plate Number 24-30-36-209-004

Assessable Frontage: 55 Feet

Estimated Front Foot Cost: \$4.83 per foot

ESTIMATED TOTAL COST

\$265.65 28

Property Description

JEANNOT COURT LOT 5 & S 15 FT LOT 4 BLK 5 ALSO WLY 1/2 VAC ADJ I ALLEY

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner Lori L. Medema

Owner _____

Signature Lori L. Medema

Signature _____

Address 1940 Nevada

Address _____

Thank you for taking your time to vote on this important issue.

MEDEMA LORI LYN

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday February 22, 2000

Project Title: Nevada Street, Young Avenue to Laketon Avenue.

Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 1075 W LAKETON AVE

Parcel Number 24-480-002-0004-00

Plate Number 24-30-36-204-001

Assessable Frontage: 131 Feet

Estimated Front Foot Cost: \$9.65 per foot

ESTIMATED TOTAL COST

\$1,264.15 41

Property Description

JEANNOT COURT LOTS 4-5 & 6 BLK 2 ALSO N 1/2 OF VAC ALLEY ADJACENT THERETO

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner Jim Westgate

Owner _____

Signature [Signature]

Signature _____

Address 1075 W. Laketon

Address _____

Thank you for taking your time to vote on this important issue.

WESTGATE OIL CO

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday February 22, 2000

Project Title: Nevada Street, Young Avenue to Laketon Avenue.

Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 1990 NEVADA ST
Parcel Number 24-480-005-0014-00
Plate Number 24-30-36-209-012
Assessable Frontage: 48.5 Feet
Estimated Front Foot Cost: \$4.83 per foot

ESTIMATED TOTAL COST

\$234.26 33

Property Description

JEANNOT COURT LOT 14 BLK 5 ALSO WLY VAC ADJ ALLEY

RECEIVED
CITY OF MUSKEGON
Feb 22 2000

ENGINEERING DEPT.

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

Irene Rozycki

Owner

Irene Rozycki

Signature

Signature

Irene Rozycki

Address

Address

1990 NEVADA ST.

Thank you for taking your time to vote on this important issue.

ROZYCKI IRENE

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

RECEIVED

FEB 28 2000

City Clerks Office

To have your vote count, please

Return This Card By: Tuesday February 22, 2000

Project Title: Nevada Street, Young Avenue to Laketon Avenue.
Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 1891 NEVADA ST
Parcel Number 24-480-003-0013-00
Plate Number 24-30-36-203-010
Assessable Frontage: 40 Feet
Estimated Front Foot Cost: \$9.65 per Foot

ESTIMATED TOTAL COST \$386.00

Property Description

JEANNOT COURT LOT 13 BLK 3

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

Owner

Signature

Signature

Address

Address

Thank you for taking your time to vote on this important issue.

HEPWORTH T MARY 4944120

J. Mary Hephworth
Same

Date: February 22, 2000
To: Honorable Mayor and City Commissioners
From: Engineering
RE: Public Hearing
Create Special Assessment District
LAKETON AVE., WOOD TO GETTY

SUMMARY OF REQUEST:

To hold a public hearing on the proposed special assessment of the **Laketon, Wood to Getty project**, and to create the special assessment district and appoint two City Commissioners to the Board of Assessors if it is determined to proceed with the project

FINANCIAL IMPACT:

None at this time.

BUDGET ACTION REQUIRED:

None at this time.

STAFF RECOMMENDATION:

To create the special assessment and assign two City Commissioners to the Board of Assessors by adopting the attached resolution

COMMITTEE RECOMMENDATION:

This request will be reviewed by the Committee of the Whole at the February 21, 2000 meeting

CITY OF MUSKEGON

Resolution No. 2000-29(c)

Resolution At First Hearing Creating Special Assessment District
For **Laketon Ave., 55.77' East of the Centerline of Wood Street to Getty Street**

Location and Description of Properties to be Assessed:
See Exhibit A attached to this resolution

RECITALS:

1. A hearing has been held on **FEBRUARY 22, 2000** at 5:30 o'clock p.m. at the City Commission Chambers. Notice was given by mail and publication as required by law.
2. That estimates of costs of the project, a feasibility report and valuation and benefit information are on file with the City and have been reviewed for this hearing.
3. At the hearing held **FEBRUARY 22, 2000**, there were 44.28 % objections by the owners of the property in the district registered at the hearing either in writing received before or at the hearing or by owners or agents present at the hearing, and the Commission has considered the advisability of proceeding with the project.

FINDINGS:

1. The City Commission has examined the estimates of cost to construct the project including all assessable expenses and determines them to be reasonable.
2. The City Commission has considered the value of the property to be assessed and the value of the benefit to be received by each property proposed to be assessed in the district after the improvements have been made. The City Commission determines that the assessments of costs of the City project will enhance the value of the properties to be assessed in an amount at least equivalent to the assessment and that the improvement thereby constitutes a benefit to the property.

THEREFORE, BE IT RESOLVED:

1. The City Commission hereby declares a special assessment district to include the property set forth in Exhibit A attached to this resolution.
2. The City Commission determines to proceed with the improvements as set forth in the feasibility study and estimates of costs, and directs the City Engineer to proceed with project design, preparation of specifications and the bidding process. If appropriate and if bonds are to be sold for the purposes of financing the improvements, the Finance Department shall prepare plans for financing including submission of application to the Michigan Department of Treasury and the beginning of bond proceedings.
3. The City Commission hereby appoints a Board of Assessors consisting of City

Commissioners Schweifler and Benedict
and the City Assessor who are hereby directed to prepare an assessment roll.
Assessments shall be made upon front foot basis.

4. Based on the City's Special Assessment policy and preliminary estimates it is expected that approximately **8.39%** of the cost of the street improvement will be paid by special assessments.
5. Upon submission of the special assessment roll, the City staff is hereby directed to notify all owners and persons interested in properties to be assessed of the hearing at which the City Commission will consider confirmation of the special assessment roll.

This resolution adopted.

Ayes Benedict, Nielsen, Schweifler, Shepherd, Sieradzki,
Spataro, Aslakson

Nays None

CITY OF MUSKEGON

By Gail A. Kunderger
Gail A. Kunderger, Clerk

ACKNOWLEDGMENT

This resolution was adopted at a meeting of the City Commission, held on **FEBRUARY 22, 2000**. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By Gail A. Kunderger
Gail A. Kunderger, Clerk

EXHIBIT A

LAKETON AVENUE, WOOD TO GETTY

SPECIAL ASSESSMENT DISTRICT

All properties abutting that section of **Laketon Ave., 55.77' East of the Centerline of Wood Street to Getty Street.**

AFFIDAVIT OF MAILING BY CITY CLERK

STATE OF MICHIGAN)
) SS
COUNTY OF MUSKEGON)

GAIL A. KUNDINGER, BEING FIRST DULY SWORN, DEPOSES AND SAYS THAT SHE IS THE CITY CLERK OF THE CITY OF MUSKEGON; THAT AT A HEARING HELD ON THE 22 RD DAY OF FEBRUARY, 2000 THE CITY COMMISSION ADOPTED A RESOLUTION CONFIRMING THE FOLLOWING SPECIAL ASSESSMENT DISTRICT:

All parcels abutting Laketon Avenue, 17 meters (55.77 feet) east of the centerline of Wood Street to 50.9 meters (167.0 feet) east of the centerline of Getty Street.

A NOTICE OF THE SAID HEARING WAS DULY PUBLISHED IN THE MUSKEGON CHRONICLE, A DAILY NEWSPAPER OF GENERAL CIRCULATION IN THE CITY OF MUSKEGON, ON FEBRUARY 12, 2000.

DEPONENT FURTHER SAYS THAT THE NOTICE OF HEARING WAS SERVED UPON EACH OWNER OF OR PARTY IN INTEREST IN PROPERTY TO BE ASSESSED IN THE SPECIAL ASSESSMENT DISTRICT WHOSE NAME APPEARS UPON THE LAST TAX ASSESSMENT RECORDS OF THE CITY OF MUSKEGON BY MAILING SUCH NOTICE IN A SEALED ENVELOPE BY FIRST CLASS UNITED STATES MAIL, WITH POSTAGE PREPAID, ADDRESSED TO EACH SUCH OWNER OR PARTY IN INTEREST AT THE ADDRESS SHOWN ON SAID LAST TAX ASSESSMENT RECORDS BY DEPOSITING THEM IN AN OFFICIAL UNITED STATES MAIL RECEPTACLE ON THE 11TH DAY OF FEBRUARY, 2000.



GAIL A. KUNDINGER, CITY CLERK

SUBSCRIBED AND SWORN TO BEFORE ME THIS
24th DAY OF February, 2000.



NOTARY PUBLIC, MUSKEGON COUNTY, MICHIGAN
Linda S Potter

MY COMMISSION EXPIRES 9-25-02

6 7 8 9 10 10 11 12 13 14 15 16 17 18 19 20 21 22

DALE

AVE

1	28	1	21	1	22	1	21	1	22	1	22	1	22	1	22	1	22	1	22
296		105		106		107		108		109		110		111		112			
13	18	10	11	11	12	11	12	11	12	11	12	11	12	11	12	11	12		

308	120	119	118	117	116	115	114	113											
1	14	1	14	1	14	1	14	1	14	1	14	1	14	1	14	1	14	1	14
11	11	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1

LARCH

AVE

13	10	7	6	5	561	30	30	30	30	30	30	30	30	30	30	30	30	30	30
15	10	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
22	27	26	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2

GROVE

GROVE

MANZ

McILWRATH

JARMAN

ELWOOD

SUPERIOR

RAY

GETTY

LAKETON

AVE

ST

TU

SPECIAL ASSESSMENT DISTRICT

Wood Street to Getty Street

Laketon Avenue

28	1	28	29	21	16	7	15	16	1	30	1	15	16	1	15
15	14	51	50	52	53	54	55	56	57	58	59	60	61	62	63
15	14	51	50	52	53	54	55	56	57	58	59	60	61	62	63

WOOD

DALE

AVE

10

7

**ENGINEERING FEASIBILITY STUDY
LAKETON AVENUE
WOOD TO GETTY**

The proposed improvements on **Laketon Avenue, Wood to Getty**, see attached location map, consists of milling and resurfacing the existing pavement as well as constructing a left turn (major rehabilitation) lane.

The City, due to the following reasons, initiated the proposed improvements:

1. The road surface has deteriorated to a point where typical maintenance activities such as patching, crack sealing and resurfacing are no longer feasible and would have no impact on the life of the pavement. It is also evident that the pavement condition is at a critical stage where holding off this improvement might increase the possibility for the need to reconstruct rather than mill-resurface.
2. Accident history for 1996, 1997 & 98 revealed a total of 28-left turn related accident. Therefore, by constructing a left turn lane the number of accident should drop considerably, if not eliminated.

A memorandum from the Assessor's office, which addresses appraisal and benefits to abutting properties, is attached.

The preliminary cost estimate of the project is \$500,000. The total length of the project is 2,529' with 1,383.73' of assessable footage. This translates into an estimated improvement cost of \$197.71 per assessable foot. However, the assessment amount will be at a cost not to exceed \$30.35 per assessable front foot. The Engineering Department bases the "not-to-exceed" assessment of \$30.35 per assessable foot on the established 2000 Special Assessment Cost Estimates prepared.

MUSKEGON COUNTY

M I C H I G A N

173 E. APPLE AVE., BUILDING C, MUSKEGON, MICHIGAN 49442
(231) 724-6386
FAX (231) 724-1129

EQUALIZATION DEPARTMENT

BOARD OF COMMISSIONERS

Kenneth J. Hulka, Chair
Bill Gill, Vice Chair
Paul Baade
Douglas Bennett
Nancy G. Frye
Jacob O. Funkhouser
James J. Kobza
Louis McMurray
Clarence Start

January 24, 2000

Mohammed Al-Shatel, City Engineer
933 Terrace Street
Muskegon, MI 49443

Mr. Al-Shatel:

In accordance with your request, I have examined the proposed special assessment district entailing the addition of a fifth, or left turn lane and the resurfacing of Laketon Avenue between Getty Street and Wood Street. The purpose of this analysis is to document the reasonableness of this special assessment district by identifying and quantifying any accrued benefits. It is subject to the normal governmental restrictions of escheat, taxation, police power and eminent domain. The effective date is January 24, 2000.

In conclusion, it is my opinion that the special assessment amounts justly and reasonably represents the accrued benefits to the properties encompassed by this project. The amounts reflect the sum of the immediate estimated value enhancement and the intrinsic value that will accrue from an overall increase in property values due to an improved quality of life created by the proposed project. As previously presented, the proposed special assessment district encompasses a mixture of properties, but the front foot rate of \$30.35 appears reasonable in light of analysis that indicates a probable enhancement of \$33.59. The conclusions are based upon the data presented within this limited analysis in restricted format, and on supporting information in my files.

Sincerely,



Jerry A Groeneveld, CMAE 3
Senior Appraiser

Affirmative Action
231/724-6703
FAX/722-1214

Assessor
231/724-6708
FAX/726-5181

Cemetery
231/724-6783
FAX/726-5617

Civil Service
231/724-6716
FAX/724-4405

Clerk
231/724-6705
FAX/724-4178

Comm. & Neigh.
Services
231/724-6717
FAX/726-2501

Engineering
231/724-6707
FAX/727-6904

Finance
231/724-6713
FAX/724-6768

Fire Dept.
231/724-6792
FAX/724-6985

Income Tax
231/724-6770
FAX/724-6768

Info. Systems
231/724-6744
FAX/722-4301

Leisure Service
231/724-6704
FAX/724-1196

Manager's Office
231/724-6724
FAX/722-1214

Mayor's Office
231/724-6701
FAX/722-1214

Neigh. & Const.
Services
231/724-6715
FAX/726-2501

Planning/Zoning
231/724-6702
FAX/724-6790

Police Dept.
231/724-6750
FAX/722-5140

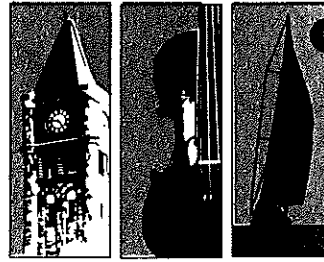
Public Works
231/724-4100
FAX/722-4188

Treasurer
231/724-6720
FAX/724-6768

Water Billing Dept.
231/724-6718
FAX/724-6768

Water Filtration
231/724-4106
FAX/755-5290

MUSKEGON



West Michigan's Shoreline City

February 11, 2000

Parcel Number

NOTICE OF HEARING ON SPECIAL ASSESSMENT

Dear Property Owner:

The Muskegon City Commission is considering whether or not to create a special assessment district which would assess your property for the following paving project:

Laketon Avenue, Wood Street to Getty Street.

The proposed special assessment district will be located as follows:

All parcels abutting Laketon Avenue, 17 meters (55.77 feet) east of the centerline of Wood Street to 50.9 meters (167.0 feet) east of the centerline of Getty Street.

It is proposed that a portion of the above improvement will be paid by special assessment against properties in the aforementioned district. Following are conditions of the proposed special assessment which are important to you.

Public Hearings

An initial public hearing to consider the creation of a special assessment district will be held at the City of Muskegon City Commission Chambers on Tuesday, February 22, 2000 at 5:30 P.M. You are encouraged to appear at this hearing, either in person, by agent or in writing to express your opinion, approval, or objection concerning the proposed special assessment. We are enclosing a Hearing Response Card for you to indicate your agreement or opposition to the special assessment. This card includes the property identification and description, assessable footage per City policy, and the estimated cost of the assessment. You may also appear, as above, in lieu of, or in addition to mailing your response card to the City Clerk. Written objections or appearances must be made at or prior to the hearing. **NOTE: THE SPECIAL ASSESSMENT WILL BE CREATED OR NULLIFIED AT THIS HEARING. IT IS IMPORTANT FOR YOU TO COMMENT AT THIS HEARING IF YOU WANT YOUR OPINION COUNTED FOR THE SPECIAL ASSESSMENT.**

A second public hearing will be held to confirm the special assessment roll after the project is under way. You will be mailed a separate notice for the second hearing. At this second hearing the special assessment costs will be spread on the affected properties accordingly. YOU ARE HEREBY NOTIFIED THAT YOU HAVE A RIGHT TO PROTEST YOUR ASSESSMENT AMOUNT AGAINST YOUR PARCEL EITHER IN WRITING OR IN PERSON AT THIS HEARING. IF THE SPECIAL ASSESSMENT ROLL IS CONFIRMED AT THE SECOND HEARING, YOU WILL HAVE THIRTY (30) DAYS FROM THE DATE OF CONFIRMATION OF THE ROLL TO FILE A WRITTEN APPEAL WITH THE MICHIGAN STATE TAX TRIBUNAL. HOWEVER, UNLESS YOU PROTEST AT THE INITIAL HEARING OR AT THE SECOND HEARING CONFIRMING THE ROLL, EITHER IN PERSON, BY AGENT, OR IN WRITING BEFORE OR AT THE HEARING, YOUR RIGHT TO APPEAL TO THE MICHIGAN TAX TRIBUNAL WILL BE LOST.

By City Charter, if the owners of more than one-half of the properties to be assessed shall object to the assessment in writing at or before the hearing, the improvement shall not be made unless the City Commission determines by affirmative vote of all its members that the safety or health of the public necessitates the improvement.

Estimated Costs

The total estimated cost of the street portion of the project is \$500,000.00 of which approximately 8.39% (\$41,996.21) will be paid by special assessment to property owners. Your property's estimated share of the special assessment is shown on the attached hearing response card. The remaining costs will be paid by the City.

The street assessment, which covers improvements to the roadway, may be paid in installments over a period of up to ten (10) years. Any work on drive approaches or sidewalks will be assessed to the property at actual contract prices and these costs may also be paid in installments over ten (10) years. Please note this work is in addition to the street special assessment.

Please refer to the enclosed sheet entitled Special Assessment Payment Options for more information on the payment options and financial assistance programs available.

I urge you to return the enclosed hearing response card indicating your preference and to attend the scheduled public hearing. Your views are important to the City and to your neighbors. Additional information, including preliminary project plans and cost estimates is available in the Engineering Department located on the second floor of City Hall. Regular business hours are from 8:00 A.M. to 5:00 P.M. Monday through Friday except holidays.

Sincerely,



Mohammed Al-Shatel, P.E.
City Engineer

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

- To have your vote count, please

Return This Card By: Tuesday, February 22, 2000

Project Title: Laketon Avenue, Wood Street to Getty Street.

Project Description: Widen the existing street to add a turn lane, remove and replace the curb and gutter on the north side, remove the existing bituminous surface by milling, and construct new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address:

Parcel Number

Plate Number

Assessable Frontage:

Estimated Front Foot Cost:

ESTIMATED TOTAL COST

Property Description

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☐

Owner _____

Owner _____

Signature _____

Signature _____

Address _____

Address _____

Thank you for taking your time to vote on this important issue.

Special Assessment Payment Options

Property owners in the City of Muskegon who are being specially assessed for street, sidewalk or other public improvements may pay their assessment in the following ways:

I. Lump Sum Payment in Full

Assessments may be paid in full within sixty (60) days of the confirmation of the special assessment roll without interest.

II. Installment Payments

Assessments not paid within the first sixty (60) days may be paid in installments over several years as follows:

Street and Alley Assessments – Ten (10) years equal annual principal payments. For example, if the amount of your assessment is \$850.00, you will be billed \$85.00 per year plus applicable interest as described below.

Driveway, Sidewalk, and Approach Assessments - Ten (10) years equal annual principal payments plus applicable interest as described below.

Interest – Simple interest is charged at the rate of 5.00% per year *unless* the City has borrowed money to complete the project for which you are assessed and has pledged you assessments for repayment of the borrowed money. In such cases, the interest you are charged is equal to the interest rate the City must pay on the borrowed money plus 1.00%.

III. Special Assessment Deferral (Low Income Seniors and Disabled Persons)

To qualify for a special assessment deferral you or your spouse (if jointly owned) must:

- Be 65 years or older or be totally or permanently disabled.
- Have been a Michigan resident for five (5) years or more and have owned and occupied the homestead being assessed for five (5) years or more.
- Be a citizen of the U.S.
- Have a total household income not in excess of \$15,000.
- Have a special assessment of \$300.00 or more.

Under this program the State of Michigan will pay the entire balance owing of the special assessment, including delinquent, current, and further installments. At the time of payment a lien will be recorded on your property in favor of the State of Michigan. Repayment to the State must be made at the time the property is sold or transferred or after the death of the owner(s). During the time the special assessment is deferred interest is accrued at the rate of 6.00% per year.

IV. Further Information About the Above Programs

Further information about any of the above payment options (including deferment applications) may be obtained by calling either the **City Assessor's Office at 724-6708** or the **City Treasurer's Office at 724-6720**.

V. Additional Special Assessment Payment Assistance

Qualified low and moderate income homeowners who are being assessed may be eligible for payment assistance through the City of Muskegon Community Development Block Grant (CDBG) Program. Assistance from this program will be available to the extent that funds are available. To obtain further information and determine whether you are eligible, contact the **Community and Neighborhood Services Department at 724-4121**.

CITY OF MUSKEGON
STREET ASSESSMENT PROGRAM (H-1511)
APPLICATION FOR WAIVER OF SPECIAL ASSESSMENT

NAME: _____ **BIRTHDATE:** _____

SPOUSE'S NAME: _____ **BIRTHDATE:** _____

ADDRESS: _____ **PHONE:** _____

NUMBER OF UNITS: _____ **PARCEL #:** _____ **PLATE #:** _____
(Single family or # of Apts) (If known) (If known)

ETHNIC CLASS: _____ **MARITAL STATUS:** _____
(Asian, Black, Hispanic, Native American, White, etc) (Married, Single, Divorced, Widowed, Separated)

HANDICAPPED: () Yes () No **FAMILY SIZE:** _____
(Are you or your spouse legally handicapped or disabled?) (Number of people living in household)

I N C O M E

MONTHLY HOUSEHOLD INCOME: \$ _____ **SOURCE:** _____
(Must include all household income)

_____ **SOURCE:** _____

_____ **SOURCE:** _____

Total: \$ _____ **OTHER:** _____

P R O P E R T Y

OWNERSHIP: () DEED () MORTGAGE () LAND CONTRACT

HOMEOWNER'S INSURANCE CO: _____ **EXPIRATION DATE:** _____

PROPERTY TAXES: () Current () Delinquent Year(s) Due (if any) _____

O W N E R ' S S I G N A T U R E

OWNER'S SIGNATURE: _____ **Date:** _____

By signing this application, the applicant verifies he/she owns and occupies the dwelling. The Applicant/Owner certifies that all information in this application, and all information furnished in support of this application, is true and complete to the best of the Applicant/Owner's knowledge and belief. The property owner's signature will be required prior to the application being processed.

APPROVED () **DENIED** () **DATE** _____ **CENSUS TRACT NO.** _____

STAFF SIGNATURE _____ **TITLE** _____

COMMENTS/REMARKS _____

****ATTENTION APPLICANT****

Please see reverse side for instructions on providing proof of income, ownership, insurance, and property taxes.

CITY OF MUSKEGON
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
STREET ASSESSMENT PROGRAM
REQUEST FOR WAIVER OF SPECIAL ASSESSMENT

Property owners in your area are being specially assessed by the City of Muskegon for roadway improvements. City ordinances require that property owners be responsible for the special assessment for roadwork done to their property assessable frontage. To assist homeowners who may have difficulty paying the costs of the special assessment, the City offers assessment waivers through the Community Development Block Grant (CDBG) Program for eligible households and families. If you meet the CDBG program qualifications, the City may pay for your special assessment.

Application Requirements:

- ◆ Applicants must submit proof that their total household income does not exceed 65% of Area Median Income (see chart below); Proof of income may include copies of federal/state income tax returns, copies of pension or other benefit checks or agency statements from all household income.

2000

65% MEDIAN HOUSEHOLD INCOME CHART

FAMILY SIZE	INCOME LIMIT
1	\$21,580
2	24,635
3	27,755
4	30,810
5	33,280
6	35,750
7	38,220
8	40,690
For each extra, add	2,800

- ◆ Applicants must submit proof that they both own and occupy property at the time of application; Land Contractors and purchasers must obtain approval of titleholder before receiving assistance. Proof of ownership should be a deed, mortgage, or land contract; proof of occupancy can be a copy of a driver's license or other official document showing both your name and address.
- ◆ Applicant must submit proof of current property insurance; and
- ◆ Applicant must submit a recent property tax receipt to show that all tax payments are current.

Please complete the first four (4) sections of the application on the reverse side of this notice, and return it, along with supporting documentation to:

City of Muskegon
Community & Neighborhood Services
933 Terrace Street, 2nd Floor
Muskegon, MI 49440

Applications must be submitted prior to confirmation of the special assessment roll takes place. For further information, please contact this office by calling 724-6717, weekdays from 8:30 a.m. and 5:00 p.m.

The City reserves the right to verify all application information, and to reject any applications that contain false information or insufficient documentation.

CITY OF MUSKEGON
NOTICE OF PUBLIC HEARING
SPECIAL ASSESSMENT DISTRICTS

PLEASE TAKE NOTICE that special assessment districts are proposed to be created by the Muskegon City Commission for the following projects:

THE THREE (3) SPECIAL ASSESSMENT DISTRICTS

The location of the special assessment districts and the properties proposed to be assessed are:

All properties abutting **NEVADA STREET BETWEEN LAKETON AVENUE AND YOUNG AVENUE.**

All properties abutting **FOREST AVENUE, BETWEEN BARCLAY STREET AND FRANKLIN STREET.**

All properties abutting **LAKETON AVENUE, 17 METERS (55.77 FEET) EAST OF THE CENTERLINE OF WOOD STREET TO 50.9 METERS (167.0 FEET) EAST OF THE CENTERLINE OF GETTY STREET.**

It is proposed that a percentage of the cost of the improvement will be paid through special assessments. Preliminary plans and cost estimates are on file in the City Hall in the Engineering Department and may be examined during regular business hours at the Engineering Department between 8:00 A.M. and 5:00 P.M. on weekdays, except holidays.

THE HEARING WILL BE HELD IN THE MUSKEGON CITY COMMISSION CHAMBERS ON FEBRUARY 22, 2000 AT 5:30 O'CLOCK P.M.

YOU ARE HEREBY NOTIFIED THAT YOU HAVE A RIGHT TO PROTEST YOUR ASSESSMENT EITHER IN WRITING OR IN PERSON AT THE HEARING. IF THE SPECIAL ASSESSMENT ROLL IS CONFIRMED (AT A LATER HEARING) YOU WILL HAVE THIRTY (30) DAYS FROM THE DATE OF CONFIRMATION OF THE ROLL TO FILE A WRITTEN APPEAL WITH THE MICHIGAN STATE TAX TRIBUNAL. HOWEVER, UNLESS YOU PROTEST AT THIS HEARING OR AT THE HEARING CONFIRMING THE ROLL, EITHER IN PERSON, BY AGENT, OR IN WRITING BEFORE OR AT THE HEARING, YOUR RIGHT TO APPEAL TO THE MICHIGAN TAX TRIBUNAL WILL BE LOST.

By City Charter, if the owners of more than one-half of the property to be assessed shall object to the assessment in writing at or before the hearing, the improvement shall not be made unless the City Commission determines by affirmative vote of all its members that the safety or health of the public necessitates the improvement.

PUBLISH: **February 12, 2000**

Gail Kunding, City Clerk

ADA POLICY

The City will provide necessary appropriate auxiliary aids and services, for example, signers for the hearing impaired, audio tapes for the visually impaired, etc., for disabled persons who want to attend the meeting, upon twenty-four hours notice to the City. Contact:

Gail A. Kunding, City Clerk
933 Terrace Street, Muskegon, MI 49440
(616) 724-6705 or TDD (616) 724-6773

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday, February 22, 2000

Project Title: Laketon Avenue, Wood Street to Getty Street.
Project Description: Widen the existing street to add a turn lane, remove and replace the curb and gutter on the north side, remove the existing bituminous surface by milling, and construct new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 0 SUPERIOR ST
Parcel Number 24-255-008-0030-00
Plate Number 24-31-32-227-012
Assessable Frontage: 62.5 Feet
Estimated Front Foot Cost: \$30.35 per Foot
ESTIMATED TOTAL COST \$1,896.88

Property Description

EASTLAWN SUB DIV OF BLKS 3-4 & 5 R P EASTONS 2ND SUB DIV LOT 30 I BLK 8

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner _____	Owner <u>Ardeeth M. Burr</u>
Signature _____	Signature <u>Ardeeth M. Burr</u>
Address _____	Address <u>2354 N. Pillow Rd Twin Lk. 49457</u>

Thank you for taking your time to vote on this important issue.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday, February 22, 2000

Project Title: Laketon Avenue, Wood Street to Getty Street.

Project Description: Widen the existing street to add a turn lane, remove and replace the curb and gutter on the north side, remove the existing bituminous surface by milling, and construct new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address:	1808	ELWOOD ST
Parcel Number	24-255-008-0001-00	
Plate Number	24-31-32-227-001	
Assessable Frontage:	62.5	Feet
Estimated Front Foot Cost:	\$30.35	per Foot
ESTIMATED TOTAL COST	\$1,896.88	

Property Description

EASTLAWN SUB DIV OF BLKS 3-4 & 5 R P EASTONS 2ND SUB DIV LOT 1 I BLK 8

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



Owner

Donna Chilcote

Signature

Donna Chilcote

Address

1808 E Elwood

I AM OPPOSED



Owner

Jerry Chilcote

Signature

Jerry Chilcote

Address

1808 E Elwood

Thank you for taking your time to vote on this important issue.

CHILCOTE JERRY

CITY OF MUSKEGON
STREET ASSESSMENT PROGRAM (H-1511)
APPLICATION FOR WAIVER OF SPECIAL ASSESSMENT

A P P L I C A N T

NAME: Deceased BIRTHDATE: _____
SPOUSE'S NAME: Barbara Fitzpatrick BIRTHDATE: 10/23/10
ADDRESS: 1973 Nevada PHONE: 759-7044
NUMBER OF UNITS: _____ PARCEL #: _____ PLATE #: _____
(Single family or # of Apts) (If known) (If known)
ETHNIC CLASS: _____ MARITAL STATUS: Widow
(Asian, Black, Hispanic, Native American, White, etc) (Married, Single, Divorced, Widowed, Separated)
HANDICAPPED: () Yes () No FAMILY SIZE: _____
(Are you or your spouse legally handicapped or disabled?) (Number of people living in household)

I N C O M E

MONTHLY HOUSEHOLD INCOME: \$ 5081 SOURCE: Teledyne Pension
(Must include all household income) 106.00 SOURCE: Social Security
SOURCE: _____
Total: \$ _____ OTHER: _____

P R O P E R T Y

OWNERSHIP: ☒ DEED () MORTGAGE () LAND CONTRACT
HOMEOWNER'S INSURANCE CO: Westfield EXPIRATION DATE: _____
PROPERTY TAXES: () Current () Delinquent Year(s) Due (if any) This year's

O W N E R ' S S I G N A T U R E

OWNER'S SIGNATURE: Barbara Fitzpatrick Date: 2/14/00
By signing this application, the applicant verifies he/she owns and occupies the dwelling. The Applicant/Owner certifies that all information in this application, and all information furnished in support of this application, is true and complete to the best of the Applicant/Owner's knowledge and belief. The property owner's signature will be required prior to the application being processed.

(For Office Use Only)
A P P R O V A L

APPROVED () DENIED () DATE _____ CENSUS TRACT NO. _____

STAFF SIGNATURE _____ TITLE _____

COMMENTS/REMARKS _____

***** ATTENTION APPLICANT *****

Please see reverse side for instructions providing proof of income, ownership, insurance, and property taxes.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday, February 22, 2000

Project Title: Laketon Avenue, Wood Street to Getty Street.
Project Description: Widen the existing street to add a turn lane, remove and replace the curb and gutter on the north side, remove the existing bituminous surface by milling, and construct new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address:	531 E LAKETON AVE
Parcel Number	24-255-001-0029-00
Plate Number	24-31-32-203-015
Assessable Frontage:	62.5 Feet
Estimated Front Foot Cost:	\$30.35 per Foot
ESTIMATED TOTAL COST	\$1,896.88

Property Description

EASTLAWN SUB DIV OF BLKS 3-4 & 5 R P EASTONS 2ND SUB DIV LOTS 29 I & 30 BLK 1

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner

Admiral Petroleum

Owner

Signature

[Signature]

Signature

Address

531 E. Laketon

Address

Thank you for taking your time to vote on this important issue.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday, February 22, 2000

Project Title: Laketon Avenue, Wood Street to Getty Street.
Project Description: Widen the existing street to add a turn lane, remove and replace the curb and gutter on the north side, remove the existing bituminous surface by milling, and construct new bituminous pavement.

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Assessment Information

Property Address: 1814 RAY ST
Parcel Number 24-880-000-0002-00
Plate Number 24-31-32-229-001
Assessable Frontage: 62.5 Feet
Estimated Front Foot Cost: \$30.35 per Foot

RECEIVED
FEB 21 2000
City Clerks Office

ESTIMATED TOTAL COST \$1,896.88

Property Description

WESTERMANS SUB DIV OF LOT 9 R P EASTONS SUB DIV SEC 29 & 32 T 10 N R 16 W
LOT 2 & THAT PART OF LOT 1 LYING S OF A LINE 25 FT N OF S LOT LINE AT W
PROPERTY LINE & 20 FT N OF S LOT LINE AT E PROPERTY LINE

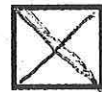
Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner LORENZO GOMEZ SR.

Owner _____

Signature Lorenzo Gomez Sr.

Signature _____

Address 1814 RAY ST.

Address _____

Thank you for taking your time to vote on this important issue.

GOMEZ LORENZO SR

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday, February 22, 2000

Project Title: Laketon Avenue, Wood Street to Getty Street.
Project Description: Widen the existing street to add a turn lane, remove and replace the curb and gutter on the north side, remove the existing bituminous surface by milling, and construct new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 1814 RAY ST
Parcel Number 24-880-000-0002-00
Plate Number 24-31-32-229-001
Assessable Frontage: 62.5 Feet
Estimated Front Foot Cost: \$30.35 per Foot

ESTIMATED TOTAL COST \$1,896.88

Property Description

WESTERMANS SUB DIV OF LOT 9 R P EASTONS SUB DIV SEC 29 & 32 T 10 N R 16 W
LOT 2 & THAT PART OF LOT 1 LYING S OF A LINE 25 FT N OF I S LOT LINE AT W
PROPERTY LINE & 20 FT N OF S LOT LINE AT E I PROPERTY LINE

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner LORENZO GOMEZ SR. Owner _____
Signature Lorenzo Gomez Sr. Signature _____
Address 1814 RAY ST. Address _____

Thank you for taking your time to vote on this important issue.

GOMEZ LORENZO SR.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday, February 22, 2000

Project Title: Laketon Avenue, Wood Street to Getty Street.
Project Description: Widen the existing street to add a turn lane, remove and replace the curb and gutter on the north side, remove the existing bituminous surface by milling, and construct new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 415 E LAKETON AVE
Parcel Number 24-165-000-0001-00
Plate Number 24-31-32-201-001
Assessable Frontage: 109.23 Feet
Estimated Front Foot Cost: \$30.35 per Foot

ESTIMATED TOTAL COST \$3,315.13

Property Description

BOLEMA'S GROVE SUB DIV PART OF BLK 2 R P EASTONS 2ND SUB-DIV OF 1 PART OF SEC 32 T10N R16W LOTS 1 & 2 & W 20 FT LOT 3 ALSO N 1/2 OF 1 VAC ALLEY ADJ TO LOTS 1 & 2 AND W 13 FT OF LOT 3

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner _____ Owner Mark Archer
Signature _____ Signature [Signature]
Address _____ Address 415 E. Laketon

Thank you for taking your time to vote on this important issue.

VECHER HOLDINGS LLC

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday, February 22, 2000

Project Title: Laketon Avenue, Wood Street to Getty Street.

Project Description: Widen the existing street to add a turn lane, remove and replace the curb and gutter on the north side, remove the existing bituminous surface by milling, and construct new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 1807 ELWOOD ST

Parcel Number 24-255-005-0029-00

Plate Number 24-31-32-226-012

Assessable Frontage: 62.5 Feet

Estimated Front Foot Cost: \$30.35 per Foot

ESTIMATED TOTAL COST \$1,896.88

Property Description

EASTLAWN SUB DIV OF BLKS 3-4 & 5 R P EASTONS 2ND SUB DIV LOTS 29 1 & 30 BLK 5

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner _____

Owner

Tammy Hanis

Signature _____

Signature

Tammy Hanis

Address _____

Address

1807 Elwood

Thank you for taking your time to vote on this important issue.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: Tuesday, February 22, 2000

Project Title: Laketon Avenue, Wood Street to Getty Street.

Project Description: Widen the existing street to add a turn lane, remove and replace the curb and gutter on the north side, remove the existing bituminous surface by milling, and construct new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 565 E LAKETON AVE
Parcel Number 24-255-004-0001-00
Plate Number 24-31-32-204-001
Assessable Frontage: 191 Feet
Estimated Front Foot Cost: \$30.35 per Foot
ESTIMATED TOTAL COST \$5,796.85

RECEIVED
CITY OF MUSKEGON
FEB 21 2000
ENGINEERING DEPT.

Property Description

EASTLAWN SUB-DIV OF BLKS 3-4 & 5 R.P. EASTONS 2ND SUB DIV LOTS-1 & 1-30
ABUTTING VAC ALLEY ALSO LOT 2 & N 1/2 LOT 3 & W 1/2 VAC ALLEY! ABUTTING BLK
4

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner _____

Owner KEN LUNDHOLM

Signature _____

Signature Ken Lundholm

Address _____

Address 565 E. LAKETON

Thank you for taking your time to vote on this important issue.

LUNDHOLM KEN

Date: February 22, 2000
To: Honorable Mayor and City Commissioners
From: Engineering
RE: Public Hearing
Create Special Assessment District
FOREST AVE., BARCLAY TO FRANKLIN.

SUMMARY OF REQUEST:

To hold a public hearing on the proposed special assessment of the **Forest, Barclay to Franklin project**, and to create the special assessment district and appoint two City Commissioners to the Board of Assessors if it is determined to proceed with the project

FINANCIAL IMPACT:

None at this time.

BUDGET ACTION REQUIRED:

None at this time.

STAFF RECOMMENDATION:

To create the special assessment and assign two City Commissioners to the Board of Assessors by adopting the attached resolution

COMMITTEE RECOMMENDATION:

This request will be reviewed by the Committee of the Whole at the February 21, 2000 meeting

CITY OF MUSKEGON

Resolution No. 2000-29(d)

Resolution At First Hearing Creating Special Assessment District
For **FOREST AVE., BARCLAY TO FRANKLIN**

Location and Description of Properties to be Assessed:
See Exhibit A attached to this resolution

RECITALS:

1. A hearing has been held on **FEBRUARY 22, 2000** at 5:30 o'clock p.m. at the City Commission Chambers. Notice was given by mail and publication as required by law.
2. That estimates of costs of the project, a feasibility report and valuation and benefit information are on file with the City and have been reviewed for this hearing.
3. At the hearing held **FEBRUARY 22, 2000**, there were 44.44 % objections by the owners of the property in the district registered at the hearing either in writing received before or at the hearing or by owners or agents present at the hearing, and the Commission has considered the advisability of proceeding with the project.

FINDINGS:

1. The City Commission has examined the estimates of cost to construct the project including all assessable expenses and determines them to be reasonable.
2. The City Commission has considered the value of the property to be assessed and the value of the benefit to be received by each property proposed to be assessed in the district after the improvements have been made. The City Commission determines that the assessments of costs of the City project will enhance the value of the properties to be assessed in an amount at least equivalent to the assessment and that the improvement thereby constitutes a benefit to the property.

THEREFORE, BE IT RESOLVED:

1. The City Commission hereby declares a special assessment district to include the property set forth in Exhibit A attached to this resolution.
2. The City Commission determines to proceed with the improvements as set forth in the feasibility study and estimates of costs, and directs the City Engineer to proceed with project design, preparation of specifications and the bidding process. If appropriate and if bonds are to be sold for the purposes of financing the improvements, the Finance Department shall prepare plans for financing including submission of application to the Michigan Department of Treasury and the beginning of bond proceedings.
3. The City Commission hereby appoints a Board of Assessors consisting of City

Commissioners Schweifler and Benedict
and the City Assessor who are hereby directed to prepare an assessment roll.
Assessments shall be made upon front foot basis.

4. Based on the City's Special Assessment policy and preliminary estimates it is expected that approximately **28.04%** of the cost of the street improvement will be paid by special assessments.
5. Upon submission of the special assessment roll, the City staff is hereby directed to notify all owners and persons interested in properties to be assessed of the hearing at which the City Commission will consider confirmation of the special assessment roll.

This resolution adopted.

Ayes Nielsen, Schweifler, Shepherd, Sieradzki, Spataro,
Aslakson, Benedict

Nays None

CITY OF MUSKEGON

By Gail A. Kunderger
Gail A. Kunderger, Clerk

ACKNOWLEDGMENT

This resolution was adopted at a meeting of the City Commission, held on **FEBRUARY 22, 2000**. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By Gail A. Kunderger
Gail A. Kunderger, Clerk

EXHIBIT A

FOREST AVE., BARCLAY TO FRANKLIN

SPECIAL ASSESSMENT DISTRICT

All properties abutting that section of **FOREST AVE., BARCLAY TO FRANKLIN**

AFFIDAVIT OF MAILING BY CITY CLERK

STATE OF MICHIGAN)
) SS
COUNTY OF MUSKEGON)

GAIL A. KUNDINGER, BEING FIRST DULY SWORN, DEPOSES AND SAYS THAT SHE IS THE CITY CLERK OF THE CITY OF MUSKEGON; THAT AT A HEARING HELD ON THE 22 RD DAY OF FEBRUARY, 2000 THE CITY COMMISSION ADOPTED A RESOLUTION CONFIRMING THE FOLLOWING SPECIAL ASSESSMENT DISTRICT:

All parcels abutting Forest Avenue, between Barclay Street and Franklin Street.

A NOTICE OF THE SAID HEARING WAS DULY PUBLISHED IN THE MUSKEGON CHRONICLE, A DAILY NEWSPAPER OF GENERAL CIRCULATION IN THE CITY OF MUSKEGON, ON FEBRUARY 12, 2000.

DEPONENT FURTHER SAYS THAT THE NOTICE OF HEARING WAS SERVED UPON EACH OWNER OF OR PARTY IN INTEREST IN PROPERTY TO BE ASSESSED IN THE SPECIAL ASSESSMENT DISTRICT WHOSE NAME APPEARS UPON THE LAST TAX ASSESSMENT RECORDS OF THE CITY OF MUSKEGON BY MAILING SUCH NOTICE IN A SEALED ENVELOPE BY FIRST CLASS UNITED STATES MAIL, WITH POSTAGE PREPAID, ADDRESSED TO EACH SUCH OWNER OR PARTY IN INTEREST AT THE ADDRESS SHOWN ON SAID LAST TAX ASSESSMENT RECORDS BY DEPOSITING THEM IN AN OFFICIAL UNITED STATES MAIL RECEPTACLE ON THE 11TH DAY OF FEBRUARY, 2000.



GAIL A. KUNDINGER, CITY CLERK

SUBSCRIBED AND SWORN TO BEFORE ME THIS
24th DAY OF February, 2000.



NOTARY PUBLIC, MUSKEGON COUNTY, MICHIGAN
Linda S. Potter

MY COMMISSION EXPIRES 9-25-02

**ENGINEERING FEASIBILITY STUDY
FOREST AVENUE
BARCLAY TO FRANKLIN**

The resurfacing of Forest Ave. between Barclay and Franklin, see attached map, is being proposed as a result of the need to replace the 6" watermain within that section of Forest. It is our recommendation, since almost one-half of the existing pavement would be removed as part of the trench for the watermain, that the entire pavement surface be removed and replaced with a new asphalt pavement and that the existing pavement receive a credit of 10%.

A memo from the Assessor's office, which addresses the appraisal and benefit information, is attached.

The preliminary cost estimate for the work associated with paving is approximately \$30,000 with the length of the project being approximately 610 lineal feet or 968.04 of assessable front footage which translates into an estimated improvement cost of \$30.99 per assessable foot. However, the assessment amount will be at a cost not to exceed \$8.69 per assessable front foot. This figure takes into account the residual value of the existing pavement by reducing the assessable footage cost from \$9.65 to \$8.69.

MUSKEGON COUNTY

M I C H I G A N

173 E. APPLE AVE., BUILDING C, MUSKEGON, MICHIGAN 49442
(231) 724-6386
FAX (231) 724-1129

EQUALIZATION DEPARTMENT

BOARD OF COMMISSIONERS

Kenneth J. Hulka, Chair
Bill Gill, Vice Chair
Paul Baade
Douglas Bennett
Nancy G. Frye
Jacob O. Funkhouser
James J. Kobza
Louis McMurray
Clarence Start

January 24, 2000

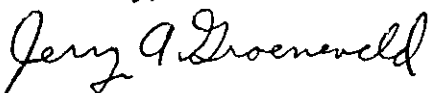
Mohammed Al-Shatel, City Engineer
933 Terrace Street
Muskegon, MI 49443

Mr. Al-Shatel:

In accordance with your request, I have examined the proposed special assessment district entailing the resurfacing of Forest Avenue between Franklin Street and Barclay Street. The purpose of this analysis is to document the reasonableness of this special assessment district by identifying and quantifying any accrued benefits. It is subject to the normal governmental restrictions of escheat, taxation, police power and eminent domain. The effective date is January 24, 2000.

In conclusion, it is my opinion that the special assessment amounts justly and reasonably represents the accrued benefits to the properties encompassed by this project. The amounts reflect the sum of the immediate estimated value enhancement and the intrinsic value that will accrue from an overall increase in property values due to an improved quality of life created by the proposed project. As previously presented, the proposed special assessment district encompasses a mixture of properties, but the front foot rate of \$8.69 appears reasonable in light of analysis that indicates a probable enhancement of \$9.13. The conclusions are based upon the data presented within this limited analysis in restricted format, and on supporting information in my files.

Sincerely,



Jerry A Groeneveld, CMAE 3
Senior Appraiser

Affirmative Action
231/724-6703
FAX/722-1214

Assessor
231/724-6708
FAX/726-5181

Cemetery
231/724-6783
FAX/726-5617

Civil Service
231/724-6716
FAX/724-4405

Clerk
231/724-6705
FAX/724-4178

Comm. & Neigh.
Services
231/724-6717
FAX/726-2501

Engineering
231/724-6707
FAX/727-6904

Finance
231/724-6713
FAX/724-6768

Fire Dept.
231/724-6792
FAX/724-6985

Income Tax
231/724-6770
FAX/724-6768

Info. Systems
231/724-6744
FAX/722-4301

Leisure Service
231/724-6704
FAX/724-1196

Manager's Office
231/724-6724
FAX/722-1214

Mayor's Office
231/724-6701
FAX/722-1214

Neigh. & Const.
Services
231/724-6715
FAX/726-2501

Planning/Zoning
231/724-6702
FAX/724-6790

Police Dept.
231/724-6750
FAX/722-5140

Public Works
231/724-4100
FAX/722-4188

Treasurer
231/724-6720
FAX/724-6768

Water Billing Dept.
231/724-6718
FAX/724-6768

Water Filtration
231/724-4106
FAX/755-5290

February 11, 2000



Parcel Number

NOTICE OF HEARING ON SPECIAL ASSESSMENT

Dear Property Owner:

The Muskegon City Commission is considering whether or not to create a special assessment district which would assess your property for the following paving project:

Forest Avenue, Barclay Street to Franklin Street.

The proposed special assessment district will be located as follows:

All parcels abutting Forest Avenue, between Barclay Street and Franklin Street.

It is proposed that a portion of the above improvement will be paid by special assessment against properties in the aforementioned district. Following are conditions of the proposed special assessment which are important to you.

Public Hearings

An initial public hearing to consider the creation of a special assessment district will be held at the City of Muskegon City Commission Chambers on February 22, 2000 at 5:30 P.M. You are encouraged to appear at this hearing, either in person, by agent or in writing to express your opinion, approval, or objection concerning the proposed special assessment. We are enclosing a Hearing Response Card for you to indicate your agreement or opposition to the special assessment. This card includes the property identification and description, assessable footage per City policy, and the estimated cost of the assessment. You may also appear, as above, in lieu of, or in addition to mailing your response card to the City Clerk. Written objections or appearances must be made at or prior to the hearing. **NOTE: THE SPECIAL ASSESSMENT WILL BE CREATED OR NULLIFIED AT THIS HEARING. IT IS IMPORTANT FOR YOU TO COMMENT AT THIS HEARING IF YOU WANT YOUR OPINION COUNTED FOR THE SPECIAL ASSESSMENT.**

A second public hearing will be held to confirm the special assessment roll after the project is under way. You will be mailed a separate notice for the second hearing. At this second hearing the special assessment costs will be spread on the affected properties accordingly. YOU ARE HEREBY NOTIFIED THAT YOU HAVE A RIGHT TO PROTEST YOUR ASSESSMENT AMOUNT AGAINST YOUR PARCEL EITHER IN WRITING OR IN PERSON AT THIS HEARING. IF THE SPECIAL ASSESSMENT ROLL IS CONFIRMED AT THE SECOND HEARING, YOU WILL HAVE THIRTY (30) DAYS FROM THE DATE OF CONFIRMATION OF THE ROLL TO FILE A WRITTEN APPEAL WITH THE MICHIGAN STATE TAX TRIBUNAL. HOWEVER, UNLESS YOU PROTEST AT THE INITIAL HEARING OR AT THE SECOND HEARING CONFIRMING THE ROLL, EITHER IN PERSON, BY AGENT, OR IN WRITING BEFORE OR AT THE HEARING, YOUR RIGHT TO APPEAL TO THE MICHIGAN TAX TRIBUNAL WILL BE LOST.

By City Charter, if the owners of more than one-half of the properties to be assessed shall object to the assessment in writing at or before the hearing, the improvement shall not be made unless the City Commission determines by affirmative vote of all its members that the safety or health of the public necessitates the improvement.

Estimated Costs

The total estimated cost of the street portion of the project is \$30,000 of which approximately 28.04% (\$8412.27) will be paid by special assessment to property owners. Your property's estimated share of the special assessment is shown on the attached hearing response card. The remaining costs will be paid by the City.

The street assessment, which covers improvements to the roadway, may be paid in installments over a period of up to ten (10) years. Any work on drive approaches or sidewalks will be assessed to the property at actual contract prices and these costs may also be paid in installments over ten (10) years. Please note this work is in addition to the street special assessment.

Please refer to the enclosed sheet entitled Special Assessment Payment Options for more information on the payment options and financial assistance programs available.

I urge you to return the enclosed hearing response card indicating your preference and to attend the scheduled public hearing. Your views are important to the City and to your neighbors. Additional information, including preliminary project plans and cost estimates is available in the Engineering Department located on the second floor of City Hall. Regular business hours are from 8:00 A.M. to 5:00 P.M. Monday through Friday except holidays.

Sincerely,



Mohammed Al-Shatel, P.E.
City Engineer

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please
Return This Card By: February 22, 2000

Project Title: Forest, Barclay Street to Franklin Street.

Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address:

Parcel Number

Plate Number

Assessable Frontage:

Estimated Front Foot Cost:

ESTIMATED TOTAL COST

Property Description

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☐

Owner _____

Owner _____

Signature _____

Signature _____

Address _____

Address _____

Thank you for taking your time to vote on this important issue.

Special Assessment Payment Options

Property owners in the City of Muskegon who are being specially assessed for street, sidewalk or other public improvements may pay their assessment in the following ways:

I. Lump Sum Payment in Full

Assessments may be paid in full within sixty (60) days of the confirmation of the special assessment roll *without interest*.

II. Installment Payments

Assessments not paid within the first sixty (60) days may be paid in installments over several years as follows:

Street and Alley Assessments – Ten (10) years equal annual principal payments. For example, if the amount of your assessment is \$850.00, you will be billed \$85.00 per year plus applicable interest as described below.

Driveway, Sidewalk, and Approach Assessments - Ten (10) years equal annual principal payments plus applicable interest as described below.

Interest – Simple interest is charged at the rate of 5.00% per year *unless* the City has borrowed money to complete the project for which you are assessed and has pledged you assessments for repayment of the borrowed money. In such cases, the interest you are charged is equal to the interest rate the City must pay on the borrowed money plus 1.00%.

III. Special Assessment Deferral (Low Income Seniors and Disabled Persons)

To qualify for a special assessment deferral you or your spouse (if jointly owned) must:

- Be 65 years or older or be totally or permanently disabled.
- Have been a Michigan resident for five (5) years or more and have owned and occupied the homestead being assessed for five (5) years or more.
- Be a citizen of the U.S.
- Have a total household income not in excess of \$15,000.
- Have a special assessment of \$300.00 or more.

Under this program the State of Michigan will pay the entire balance owing of the special assessment, including delinquent, current, and further installments. At the time of payment a lien will be recorded on your property in favor of the State of Michigan. Repayment to the State must be made at the time the property is sold or transferred or after the death of the owner(s). During the time the special assessment is deferred interest is accrued at the rate of 6.00% per year.

IV. Further Information About the Above Programs

Further information about any of the above payment options (including deferment applications) may be obtained by calling either the **City Assessor's Office at 724-6708** or the **City Treasurer's Office at 724-6720**.

V. Additional Special Assessment Payment Assistance

Qualified low and moderate income homeowners who are being assessed may be eligible for payment assistance through the City of Muskegon Community Development Block Grant (CDBG) Program. Assistance from this program will be available to the extent that funds are available. To obtain further information and determine whether you are eligible, contact the **Community and Neighborhood Services Department at 724-4121**.

CITY OF MUSKEGON
STREET ASSESSMENT PROGRAM (H-1511)
APPLICATION FOR WAIVER OF SPECIAL ASSESSMENT

NAME: _____ **BIRTHDATE:** _____

SPOUSE'S NAME: _____ **BIRTHDATE:** _____

ADDRESS: _____ **PHONE:** _____

NUMBER OF UNITS: _____ **PARCEL #:** _____ **PLATE #:** _____
(Single family or # of Apts) (If known) (If known)

ETHNIC CLASS: _____ **MARITAL STATUS:** _____
(Asian, Black, Hispanic, Native American, White, etc) (Married, Single, Divorced, Widowed, Separated)

HANDICAPPED: () Yes () No **FAMILY SIZE:** _____
(Are you or your spouse legally handicapped or disabled?) (Number of people living in household)

I N C O M E

MONTHLY HOUSEHOLD INCOME: \$ _____ **SOURCE:** _____
(Must include all household income)

_____ **SOURCE:** _____

_____ **SOURCE:** _____

Total: \$ _____ **OTHER:** _____

P R O P E R T Y

OWNERSHIP: () DEED () MORTGAGE () LAND CONTRACT

HOMEOWNER'S INSURANCE CO: _____ **EXPIRATION DATE:** _____

PROPERTY TAXES: () Current () Delinquent Year(s) Due (if any) _____

O W N E R ' S S I G N A T U R E

OWNER'S SIGNATURE: _____ **Date:** _____

By signing this application, the applicant verifies he/she owns and occupies the dwelling. The Applicant/Owner certifies that all information in this application, and all information furnished in support of this application, is true and complete to the best of the Applicant/Owner's knowledge and belief. The property owner's signature will be required prior to the application being processed.

A P P R O V A L

APPROVED () **DENIED** () **DATE** _____ **CENSUS TRACT NO.** _____

STAFF SIGNATURE _____ **TITLE** _____

COMMENTS/REMARKS _____

****ATTENTION APPLICANT****

Please see reverse side for instructions on providing proof of income, ownership, insurance, and property taxes.

CITY OF MUSKEGON
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
STREET ASSESSMENT PROGRAM
REQUEST FOR WAIVER OF SPECIAL ASSESSMENT

Property owners in your area are being specially assessed by the City of Muskegon for roadway improvements. City ordinances require that property owners be responsible for the special assessment for roadwork done to their property assessable frontage. To assist homeowners who may have difficulty paying the costs of the special assessment, the City offers assessment waivers through the Community Development Block Grant (CDBG) Program for eligible households and families. If you meet the CDBG program qualifications, the City may pay for your special assessment.

Application Requirements:

- ◆ Applicants must submit proof that their total household income does not exceed 65% of Area Median Income (see chart below); Proof of income may include copies of federal/state income tax returns, copies of pension or other benefit checks or agency statements from all household income.

2000

65% MEDIAN HOUSEHOLD INCOME CHART	
FAMILY SIZE	INCOME LIMIT
1	\$21,580
2	24,635
3	27,755
4	30,810
5	33,280
6	35,750
7	38,220
8	40,690
For each extra, add	2,800

- ◆ Applicants must submit proof that they both own and occupy property at the time of application; Land Contractors must obtain approval of titleholder before receiving assistance. Proof of ownership should be a deed, mortgage, or land contract; proof of occupancy can be a copy of a driver's license or other official document showing both your name and address.
- ◆ Applicant must submit proof of current property insurance; and
- ◆ Applicant must submit a recent property tax receipt to show that all tax payments are current.

Please complete the first four (4) sections of the application on the reverse side of this notice, and return it, along with supporting documentation to:

City of Muskegon
Community & Neighborhood Services
933 Terrace Street, 2nd Floor
Muskegon, MI 49440

Applications must be submitted prior to confirmation of the special assessment roll takes place. For further information, please contact this office by calling 724-6717, weekdays from 8:30 a.m. and 5:00 p.m.

The City reserves the right to verify all application information, and to reject any applications that contain false information or insufficient documentation.

CITY OF MUSKEGON
NOTICE OF PUBLIC HEARING
SPECIAL ASSESSMENT DISTRICTS

PLEASE TAKE NOTICE that special assessment districts are proposed to be created by the Muskegon City Commission for the following projects:

THE THREE (3) SPECIAL ASSESSMENT DISTRICTS

The location of the special assessment districts and the properties proposed to be assessed are:

All properties abutting **NEVADA STREET BETWEEN LAKETON AVENUE AND YOUNG AVENUE.**

All properties abutting **FOREST AVENUE, BETWEEN BARCLAY STREET AND FRANKLIN STREET.**

All properties abutting **LAKETON AVENUE, 17 METERS (55.77 FEET) EAST OF THE CENTERLINE OF WOOD STREET TO 50.9 METERS (167.0 FEET) EAST OF THE CENTERLINE OF GETTY STREET.**

It is proposed that a percentage of the cost of the improvement will be paid through special assessments. Preliminary plans and cost estimates are on file in the City Hall in the Engineering Department and may be examined during regular business hours at the Engineering Department between 8:00 A.M. and 5:00 P.M. on weekdays, except holidays.

THE HEARING WILL BE HELD IN THE MUSKEGON CITY COMMISSION CHAMBERS ON FEBRUARY 22, 2000 AT 5:30 O'CLOCK P.M.

YOU ARE HEREBY NOTIFIED THAT YOU HAVE A RIGHT TO PROTEST YOUR ASSESSMENT EITHER IN WRITING OR IN PERSON AT THE HEARING. IF THE SPECIAL ASSESSMENT ROLL IS CONFIRMED (AT A LATER HEARING) YOU WILL HAVE THIRTY (30) DAYS FROM THE DATE OF CONFIRMATION OF THE ROLL TO FILE A WRITTEN APPEAL WITH THE MICHIGAN STATE TAX TRIBUNAL. HOWEVER, UNLESS YOU PROTEST AT THIS HEARING OR AT THE HEARING CONFIRMING THE ROLL, EITHER IN PERSON, BY AGENT, OR IN WRITING BEFORE OR AT THE HEARING, YOUR RIGHT TO APPEAL TO THE MICHIGAN TAX TRIBUNAL WILL BE LOST.

By City Charter, if the owners of more than one-half of the property to be assessed shall object to the assessment in writing at or before the hearing, the improvement shall not be made unless the City Commission determines by affirmative vote of all its members that the safety or health of the public necessitates the improvement.

PUBLISH: **February 12, 2000**

Gail Kundering, City Clerk

ADA POLICY

The City will provide necessary appropriate auxiliary aids and services, for example, signers for the hearing impaired, audio tapes for the visually impaired, etc., for disabled persons who want to attend the meeting, upon twenty-four hours notice to the City. Contact:

Gail A. Kundering, City Clerk
933 Terrace Street, Muskegon, MI 49440
(616) 724-6705 or TDD (616) 724-6773

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: February 22, 2000

Project Title: Forest, Barclay Street to Franklin Street.

Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 1084 W FOREST AVE

Parcel Number 24-205-492-0013-00

Plate Number 24-30-25-408-014

Assessable Frontage: 53.78 Feet

Estimated Front Foot Cost: \$8.69 per Foot

ESTIMATED TOTAL COST \$467.35

Property Description

LOT 13 BLK 492

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner _____

Owner Barbara J. Hemeren

Signature _____

Signature Barbara J. Hemeren

Address _____

Address 1084 W. Forest Ave.

Thank you for taking your time to vote on this important issue.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please
Return This Card By: February 22, 2000

Project Title: Forest, Barclay Street to Franklin Street.
Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 1094 W FOREST AVE
Parcel Number: 24-205-492-0012-00
Plate Number: 24-30-25-408-013
Assessable Frontage: 53.78 Feet
Estimated Front Foot Cost: \$8.69 per Foot

ESTIMATED TOTAL COST \$467.35

Property Description

LOT 12 BLK 492

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner Thomas M. Trudell

Owner _____

Signature Thomas M. Trudell

Signature _____

Address 1094 W Forest Ave.

Address _____

Thank you for taking your time to vote on this important issue.

**SPECIAL ASSESSMENT
HEARING RESPONSE CARD**

To have your vote count, please

Return This Card By: February 22, 2000

Project Title: Forest, Barclay Street to Franklin Street.

Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 1085 W FOREST AVE

Parcel Number 24-205-502-0006-00

Plate Number 24-30-25-452-004

Assessable Frontage: 53.78 Feet

Estimated Front Foot Cost: \$8.69 per Foot

ESTIMATED TOTAL COST \$467.35

Property Description

LOT 6 BLK 502

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner _____

Owner Lillian B. Nelson

Signature _____

Signature Lillian B. Nelson

Address _____

Address 1085 W. Forest

Thank you for taking your time to vote on this important issue.

TELSON LILLIAN B

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please
Return This Card By: February 22, 2000

Project Title: Forest, Barclay Street to Franklin Street.

Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 1110 W. FOREST AVE

Parcel Number: 24-205-492-0010-00

Plate Number: 24-30-25-408-011

Assessable Frontage: 53.78 Feet

Estimated Front Foot Cost: \$8.69 per Foot

ESTIMATED TOTAL COST \$467.35

Property Description

LOT 10 BLK 492

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

Owner

EDWARD STRONG

Signature

Signature

Edward Strong

Address

Address

1110 W FOREST

Thank you for taking your time to vote on this important issue.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: February 22, 2000

Project Title: Forest, Barclay Street to Franklin Street.

Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 1060 W FOREST AVE

Parcel Number 24-205-492-0016-00

Plate Number 24-30-25-408-017

Assessable Frontage: 107.56 Feet

Estimated Front Foot Cost: \$8.69 per Foot

ESTIMATED TOTAL COST \$934.70

Property Description

LOTS 16 AND 17 BLOCK 492

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner _____

Owner Charles L. Turk

Signature _____

Signature Charles L. Turk

Address _____

Address 1060 W. Forest Ave.

Thank you for taking your time to vote on this important issue.

PRINT NAME

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: February 22, 2000

Project Title: Forest, Barclay Street to Franklin Street.

Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address: 1071 W FOREST AVE

Parcel Number 24-205-502-0004-00

Plate Number 24-30-25-452-006

Assessable Frontage: 53.78 Feet

Estimated Front Foot Cost: \$8.69 per Foot

ESTIMATED TOTAL COST \$467.35

Property Description

LOT 4 BLK 502

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner

~~George Lindholm~~

Owner

George Lindholm

Signature

~~George Lindholm~~

Signature

1071 W FOREST AVE

Address

~~1071 W Forest Ave~~

Address

Muskegon MI 49441

Thank you for taking your time to vote on this important issue.

SPECIAL ASSESSMENT
HEARING RESPONSE CARD

To have your vote count, please

Return This Card By: February 22, 2000

RECEIVED

FEB 21 2000

City Clerk's Office

too late

Project Title: Forest, Barclay Street to Franklin Street.
Project Description: Removal of existing bituminous pavement; repair damaged curb; and place new bituminous pavement.

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing.

Assessment Information

Property Address:	1078 W FOREST AVE
Parcel Number	24-205-492-0014-00
Plate Number	24-30-25-408-015
Assessable Frontage:	53.78 Feet
Estimated Front Foot Cost:	\$8.69 per Foot
ESTIMATED TOTAL COST	\$467.35

Property Description

LOT 14 BLK 492

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner: Tom L. Johnson

Signature: _____

Address: 1078 W. Forest

Owner: Cynthia Johnson

Signature: _____

Address: 1078 W. Forest

Thank you for taking your time to vote on this important issue.

CHANDLER, ILLINOIS