

CITY OF MUSKEGON

CITY COMMISSION MEETING

FEBRUARY 24, 2009

CITY COMMISSION CHAMBERS @ 5:30 P.M.

AGENDA

- ❑ CALL TO ORDER:
- ❑ PRAYER:
- ❑ PLEDGE OF ALLEGIANCE:
- ❑ ROLL CALL:
- ❑ HONORS AND AWARDS:
 - A. Honorary Ambassador Awards.
- ❑ INTRODUCTIONS/PRESENTATION:
- ❑ CONSENT AGENDA:
 - A. Approval of Minutes. CITY CLERK
 - B. Fireworks Display Permit for the Shrine Circus. CITY CLERK
 - C. Upgrade of Verint Software for Security Camera System. WATER FILTRATION
 - D. Seasonal and Temporary Services Provider Contract. CIVIL SERVICE
- ❑ PUBLIC HEARINGS:
 - A. 2009 – 2010 Community Development Block Grant/HOME Funding. COMMUNITY & NEIGHBORHOOD SERVICES
- ❑ COMMUNICATIONS:
- ❑ CITY MANAGER'S REPORT:
- ❑ UNFINISHED BUSINESS:
 - A. Concurrence with the Housing Board of Appeals Notice and Order to Demolish 254 Amity. PUBLIC SAFETY
- ❑ NEW BUSINESS:
 - A. Concurrence with the Housing Board of Appeals Notice and Order to Demolish the Following. PUBLIC SAFETY
1126 Kenneth Street (Area 11)

2125 Bluffton Avenue

❑ ANY OTHER BUSINESS:

❑ PUBLIC PARTICIPATION:

- ***Reminder: Individuals who would like to address the City Commission shall do the following:***
- Fill out a request to speak form attached to the agenda or located in the back of the room.
- Submit the form to the City Clerk.
- Be recognized by the Chair.
- Step forward to the microphone.
- State name and address.
- Limit of 3 minutes to address the Commission.
- (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

❑ CLOSED SESSION:

❑ ADJOURNMENT:

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT ANN MARIE BECKER, CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TDD: (231) 724-4172.

Date: February 24, 2009
To: Honorable Mayor and City Commissioners
From: Ann Marie Becker, City Clerk
RE: Approval of Minutes

SUMMARY OF REQUEST: To approve minutes for the February 9th Commission Worksession, and the February 10th Regular Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

City of Muskegon
City Commission Worksession
February 9, 2009
City Commission Chambers
5:30 PM

MINUTES

2009-10

Present: Commissioners Warmington (arrived 5:45 p.m.), Wierengo, Shepherd, Wisneski, Gawron, Carter, and Spataro.

Absent: None.

Presentation: Principal Shopping District/Mainstreet.

Steve Vaughn, City of Norton Shores, owner of 605 W. Western Avenue, Chairman of Downtown Mainstreet, introduced Dan Rinsema-Sybenga.

Dan Rinsema-Sybenga of Downtown Mainstreet gave a power point presentation of the summary of the Downtown Muskegon Principal Shopping District proposal.

Ed Garner, President of Muskegon Area First, stated that other funding alternatives are still being evaluated.

Several Commissioners commented or asked for clarification of the proposal.

Commissioner Wisneski is a member of the Mainstreet and a downtown business owner.

Mainstreet will distribute a survey to those in the proposed district and continue fact finding.

Several business owners in the proposed district made comment against a new tax within the proposed district.

Mayor Warmington left at 7:10 p.m.

Old Central Fire Station Proposal – Greater Muskegon Blue Sky Lions Club.

Mr. Mike Johnson, 141 W. Pontaluna, Norton Shores, District Governor representing 47 clubs of the Lions Club, made a presentation. The Lions Club is asking for use of the Old Central Fire Station to run several programs for the youth. Mr. Johnson explained that Commissioner Clara Shepherd is President of the newly found club.

It is expected that the building will be mostly used on weekends and will not take up parking spots during the week. The club will service children ages 4 to 18. The club is hoping for a 50 to 100 year lease. Commissioner Spataro suggested a long term lease for a small monthly fee.

Commissioner Carter left at 7:20 p.m.

Mr. Johnson indicated that the National Lions Club has given funds to the local Lions Club to support the pilot program in Muskegon.

The Manager indicated that it would be a good item to discuss at the goal setting meeting.

Adjournment

Motion by Commissioner Spataro, seconded by Commissioner Shepherd to adjourn at 7:25 p.m.

MOTION PASSES

**Ann Marie Becker, MMC
City Clerk**

CITY OF MUSKEGON

CITY COMMISSION MEETING

FEBRUARY 10, 2009

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, Michigan at 5:30 p.m., Tuesday, February 10, 2009.

Mayor Warmington opened the meeting with a prayer from Vice Mayor Gawron after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen Warmington, Vice Mayor Stephen Gawron, Commissioners Clara Shepherd, Lawrence Spataro, Sue Wierengo, Steve Wisneski, and Chris Carter, City Manager Bryon Mazade, City Attorney John Schrier, and City Clerk Ann Marie Becker.

2009-11 HONORS AND AWARDS:

A. 2008 Suggestion Award Winner. CIVIL SERVICE

SUMMARY OF REQUEST: The Employee Suggestion Award Committee requests that the 2008 Employee Suggestion Award go to Public Works Customer Service Representative Terees Williams for her proposal to initiate a fee for water turn-on and turn-off for vacant home sale inspections rather than continuing to perform this time consuming service on no cost basis.

STAFF RECOMMENDATION: Staff supports the committee recommendation and requests approval of this award.

Commissioner Spataro thanked Terees Williams for her suggestion and presented her with a \$250 gift certificate.

2009-12 CONSENT AGENDA:

A. Approval of Minutes. CITY CLERK

SUMMARY OF REQUEST: To approve the minutes of the Regular Commission Meeting that was held on Tuesday, January 27th.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

B. Approval of a Neighborhood Enterprise Zone Certificate. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: An application for a Neighborhood Enterprise Zone (NEZ) certificate has been received from Vernon and Dorothy Harris for the new construction of a home in the Marquette Neighborhood at 1259 Marquette Avenue. The property is located in a Neighborhood Enterprise Zone for new construction. The application states that the estimated cost for construction will be \$203,250 in materials. The applicant has met local and state requirements for the issuance of the NEZ certificate. Approval or denial by the City Commission is required within 60 days of the application date and must be forwarded to the State Tax Commission.

FINANCIAL IMPACT: Taxation will be 50% of the State average for the next 12 years.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approve issuance of the NEZ certificate.

C. Liquor License Request for JS Hockey Enterprises, Inc, (L. C. Walker Arena) 470 W. Western. CITY CLERK

SUMMARY OF REQUEST: The Liquor Control Commission is seeking local recommendation on a request from the City of Muskegon to drop Arena Concessions Group, LLC and Arena Management Group, LLC as Co-Licensees and add JS Hockey Enterprises, Inc. as Co-Licensee in the 2008 Class C Licensed Business with Dance-Entertainment Permit, 9 Bars, and Official Permit (food) located at L. C. Walker Arena, 470 W. Western Avenue.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: All departments are recommending approval.

D. YouthBuild Grant. COMMUNITY & NEIGHBORHOOD SERVICES

SUMMARY OF REQUEST: For the Mayor and City Commission to support the CNS submission of a YouthBuild Grant to the U. S. Department of Labor. The YouthBuild Program is a job-training program targeted at at-risk youth ages 16 – 24, exposing them to leadership training, educational completion support and vocational training in housing construction and maintenance. Training is both in the classroom and hands-on in the field.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To support the submission of the YouthBuild Grant.

COMMITTEE RECOMMENDATION: The grant was endorsed by the steering committee and reviewed and supported by the Citizen's District Council.

E. Equipment Purchase – Concrete Breaker. PUBLIC WORKS

SUMMARY OF REQUEST: Approval to purchase one concrete breaker.

FINANCIAL IMPACT: \$8,063.88.

BUDGET ACTION REQUIRED: None, cost will be made up from savings from other purchases.

STAFF RECOMMENDATION: Approve purchase from BTI Breaker.

F. Acceptance of First, Second, Jefferson and Market Streets into the City's Street System. ENGINEERING

SUMMARY OF REQUEST: Adopt the resolution, including exhibits A and B, accepting First, Second, Jefferson, and Market Streets into the City's street system.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Adopt the resolution.

G. Replacement of Compressors on the Chiller at City Hall. ENGINEERING

SUMMARY OF REQUEST: Authorize staff to enter into a \$29,859 contract with Trane to replace the compressors for the chiller at City Hall along with other necessary items as outlined in the proposal. Trane is being recommended since they are the sole source for the brand of chiller at City Hall.

FINANCIAL IMPACT: The cost of \$29,859 includes labor, equipment and materials.

BUDGET ACTION REQUIRED: None at this time. However, some budget modification might become necessary at the first quarter update in April/May since this project was budgeted at \$28,000.

STAFF RECOMMENDATION: Authorize staff to enter into a contract with Trane to replace the compressors along with other necessary work as outlined in the proposal of February 4, 2009.

H. Amend the Uniform Agreement with Arrow Uniform. PUBLIC WORKS

Removed per staff request.

I. Appointments to Various Boards and Committees. CITY CLERK

SUMMARY OF REQUEST: To appoint Edwin W. Carter to the Community Development Block Grant – Citizen's District Council, Kristy Weberg to the Equal Opportunity Committee, and David J. Mayville to the Historic District Commission.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval.

COMMITTEE RECOMMENDATION: The Community Relations Committee approved the appointments at their February 9th meeting.

Motion by Commissioner Spataro, second by Vice Mayor Gawron to approve the Consent Agenda as read.

ROLL VOTE: Ayes: Spataro, Warmington, Wierengo, Wisneski, Carter, Gawron, and Shepherd

Nays: None

MOTION PASSES

2009-13 NEW BUSINESS:

A. Wind Turbine Purchase and Installation. CITY MANAGER

SUMMARY OF REQUEST: To approve a letter of intent with the Community Foundation for Muskegon County to place two SWIFT wind turbines on City facilities.

FINANCIAL IMPACT: The City's cost is estimated to be \$1,500 - \$4,000 per wind turbine for installation.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: To authorize the City Manager to execute the letter of intent.

Motion by Commissioner Spataro, second by Commissioner Carter to approve the request and authorize the City Manager to execute the letter of intent regarding the Wind Turbine purchase and installation.

ROLL VOTE: Ayes: Warmington, Wierengo, Wisneski, Carter, Gawron, Shepherd, and Spataro

Nays: None

MOTION PASSES

B. Neighborhood Stabilization Grant. COMMUNITY & NEIGHBORHOOD SERVICES

SUMMARY OF REQUEST: To approve the City of Muskegon Community and Neighborhood Services office to submit the grant application to the Michigan State Housing Development Authority for the Neighborhood Stabilization Grant. The City of Muskegon is slated to receive \$1,400,000 under this federal program being allocated from the U. S. Department of Housing and Urban Development and being administered through MSHDA.

FINANCIAL IMPACT: Additional funding to assist the City in Neighborhood Redevelopment activities.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: To approve the submission to MSHDA from the CNS office of the Neighborhood Stabilization Grant.

COMMITTEE RECOMMENDATION: Information was reviewed and supported by the Citizen's District Council.

Motion by Commissioner Carter, second by Commissioner Wierengo to approve the Neighborhood Stabilization Grant.

ROLL VOTE: Ayes: Wierengo, Wisneski, Carter, Gawron, Shepherd, Spataro, and Warmington

Nays: None

MOTION PASSES

ANY OTHER BUSINESS: Various comments were made.

ADJOURNMENT: The City Commission Meeting adjourned at 5:45 p.m.

Respectfully submitted,

Ann Marie Becker, MMC
City Clerk

Date: February 24, 2009
To: Honorable Mayor and City Commissioners
From: Ann Marie Becker, City Clerk
RE: Fireworks Display Permit for the Shrine Circus

SUMMARY OF REQUEST: Jordan Productions, Inc. is requesting approval of a fireworks display permit for February 27th and 28th at the L. C. Walker Arena. Fire Marshall Metcalf has reviewed the request and recommends approval contingent on inspection of the fireworks.

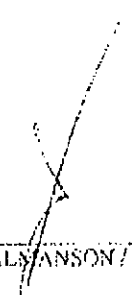
FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval contingent on inspection of the fireworks and approval of the insurance.

APPLICATION FOR FIREWORKS DISPLAY PERMIT Act 358, P.A. 1968				DATE OF APPLICATION	
1. TYPE OF DISPLAY: ☒ Public Display ☐ Agricultural Pest Control					
2. APPLICANT					
NAME OF PERSON JORDAN PRODUCTIONS, INC.		ADDRESS 4640 S. PEARL ST. LAS VEGAS, NV 89121		AGE: Must be 21 or over 41	
IF A CORPORATION: Name of President JODY JORDAN		ADDRESS 4640 S. PEARL ST. LAS VEGAS, NV 89121			
3. PYROTECHNIC OPERATOR					
NAME JODY JORDAN		ADDRESS AS ABOVE		AGE: Must be 21 or over 41	
EXPERIENCE:					
NUMBER OF YEARS 14		NUMBER OF DISPLAYS		WHERE VARIOUS US CITIES ANNOUNCING	
NAMES OF ASSISTANTS:					
NAME N/A		ADDRESS		AGE	
NAME		ADDRESS		AGE	
4. NON-RESIDENT APPLICANT					
NAME		ADDRESS			
Name of Michigan Attorney or Resident Agent		ADDRESS		TELEPHONE NUMBER	
5. EXACT LOCATION OF PROPOSED DISPLAY					
WALKER DRIVE - FLOOR AREA		955 4 th ST. MUSKOGEE, AL. 36440			
DATE 2/27 & 28 2009		TIME 4 Shows Scheduled (2 PM)			
6. NUMBER AND KINDS OF FIREWORKS TO BE DISPLAYED					
6 20-20 GINCH FUSE					
EVERY SHOW					
MANNER & PLACE OF STORAGE PRIOR TO DISPLAY					
LOCKED BY ME BOX					
(Subject to Approval of Local Fire Authority)					
7. FINANCIAL RESPONSIBILITY		A. AMOUNT OF BOND OR INSURANCE (to be set by municipality)			
B. BONDING CORPORATION OF INSURANCE COMPANY: NAME		ADDRESS			

CERTIFICATE OF INSURANCE

PRODUCER: LESTER KALMANSON AGENCY, INC. P.O. BOX 940008 MAITLAND, FL 32794-0008 PLE (407) 645-5000 FAX: (407) 645-2810	DATE ISSUED: 11/04/2008 REVISION #2 02/12/2009 COMPANY: 100% CERTAIN UNDERWRITERS AT LLOYD'S / LONDON POLICY NUMBER: NCM07517										
NAMED INSURED: JORDAN PRODUCTIONS, INC. DBA: JORDAN WORLD CIRCUS 4040 S. PEARL STREET LAS VEGAS, NEVADA 89121	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">EFFECTIVE DATE:</td> <td style="width: 50%;">EXPIRATION DATE:</td> </tr> <tr> <td style="text-align: center;">04/04/2008</td> <td style="text-align: center;">04/04/2009</td> </tr> <tr> <td colspan="2" style="text-align: center;">(BOTH DAYS AT 12:01 A.M. LOCAL STANDARD TIME)</td> </tr> </table>	EFFECTIVE DATE:	EXPIRATION DATE:	04/04/2008	04/04/2009	(BOTH DAYS AT 12:01 A.M. LOCAL STANDARD TIME)					
EFFECTIVE DATE:	EXPIRATION DATE:										
04/04/2008	04/04/2009										
(BOTH DAYS AT 12:01 A.M. LOCAL STANDARD TIME)											
COVERAGE INFORMATION											
THIS IS TO CERTIFY THAT THE POLICY(S) OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOT WITHSTANDING ANY REQUIREMENT, TERM(S) OR CONDITION(S) OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE(S) MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND/OR CONDITIONS OF SUCH POLICIES. LIMITS OF LIABILITY SHOWN MAY HAVE BEEN REDUCED BY ANY PAID CLAIMS.											
TYPE OF INSURANCE: ☒ GENERAL LIABILITY ☒ CLAIMS MADE ☒ OWNERS, LANDLORDS & TENANTS RETRO DATE: 04/04/2007	LIMITS: <table style="width: 100%;"> <tr> <td>GENERAL AGGREGATE:</td> <td style="text-align: right;">\$2,000,000.00</td> </tr> <tr> <td>LIMITED PRODUCTS AGGREGATE:</td> <td style="text-align: right;">\$1,000,000.00</td> </tr> <tr> <td>PERSONAL & ADV. INJURY:</td> <td style="text-align: right;">\$-0-</td> </tr> <tr> <td>EACH OCCURRENCE:</td> <td style="text-align: right;">\$1,000,000.00</td> </tr> <tr> <td>FIRE DAMAGE (ANY ONE FIRE):</td> <td style="text-align: right;">\$-0-</td> </tr> </table>	GENERAL AGGREGATE:	\$2,000,000.00	LIMITED PRODUCTS AGGREGATE:	\$1,000,000.00	PERSONAL & ADV. INJURY:	\$-0-	EACH OCCURRENCE:	\$1,000,000.00	FIRE DAMAGE (ANY ONE FIRE):	\$-0-
GENERAL AGGREGATE:	\$2,000,000.00										
LIMITED PRODUCTS AGGREGATE:	\$1,000,000.00										
PERSONAL & ADV. INJURY:	\$-0-										
EACH OCCURRENCE:	\$1,000,000.00										
FIRE DAMAGE (ANY ONE FIRE):	\$-0-										
ADDITIONAL INSURED(S): SALADIN SHRINE CENTER, A.A.O.N.M.S.; THE IMPERIAL COUNCIL, A.A.O.N.M.S.; AN IOWA CORPORATION; SHRINERS HOSPITALS FOR CHILDREN, A COLORADO CORPORATION AND ALL OF THEIR AFFILIATED CORPORATIONS; ARENA MANAGEMENT GROUP, LLC; CITY AND COUNTY OF MUSKEGON, ALL ELECTED OFFICIALS; ALL EMPLOYEES AND VOLUNTEERS; ALL BOARD, COMMISSIONS, AND AUTHORITIES AND VOLUNTEERS THEREOF. WALKER ARENA IS/ARE HEREBY ADDED AS ADDITIONAL INSURED ONLY AS THEIR INTEREST(S) MAY APPEAR IN RESPECTS TO THE OPERATION(S) PERFORMED BY THE NAMED INSURED AND/OR ITS EMPLOYEE(S) ONLY.											
SEE ATTACHED ADDENDUM "A" FOR DESCRIPTION OF LIABILITY COVERAGE(S) AFFORDED. EVENT DATE(S): FEBRUARY 27 - 28, 2009 LOCATION: WALKER ARENA, MUSKEGON, MI											
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE(S) AFFORDED BY THE POLICY(S) LISTED. "LIMITS SHOWN ARE THOSE IN EFFECT AS OF POLICY INCEPTION"											
SHOULD ANY OF THE ABOVE DESCRIBED POLICY(S) BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL MAIL <u>10</u> DAYS' WRITTEN NOTICE TO THE CERTIFICATE HOLDER.											
CERTIFICATE HOLDER / ADDITIONAL INSURED: ADDITIONAL INSUREDS LISTED ABOVE CITY OF MUSKEGON 933 TERRACE STREET MUSKEGON, MI 49401 FAX: 702-451-2822	AUTHORIZED REPRESENTATIVE:  X MITCHELL KALMANSON / PRESIDENT										

Date: February 24, 2009
To: Honorable Mayor and City Commission
From: Water Filtration
RE: Upgrade of Verint software for security camera system

SUMMARY OF REQUEST:

To accept the proposal by Camtronics, the proprietary vendor, to update and upgrade the Water Filtration Plant security video monitoring and archiving software.

FINANCIAL IMPACT:

\$11,832.14

BUDGET ACTION REQUIRED:

None. This project is included in the 2009 Filtration Plant budget.

STAFF RECOMMENDATION:

Staff recommends the Mayor and City Commission approve this software upgrade and update by Camtronics at a cost of \$11,832.14.

MEMORANDUM

2/12/09

TO: M. AL-SHATEL, DEPUTY DIRECTOR

FROM: R. VENEKLASSEN, WATER FILTRATION

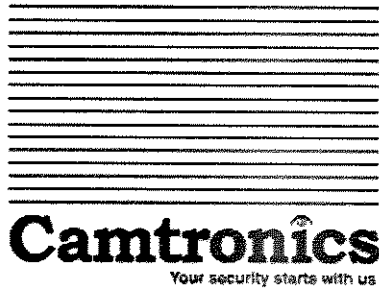
RE: VERINT nDVR VIDEO SURVEILLANCE SOFTWARE UPGRADE

The Water Filtration Plant 2009 budget included the cost of upgrading the video monitoring system software and moving the software to a file server from a desktop PC.

This is a complex system that includes the cameras monitoring the plant perimeter and grounds but also all the remote sites, including our wholesale customer supplies, for a total of twenty-five cameras. The majority of the cameras are fixed but there are six cameras that pan, tilt, and zoom. The system currently archives all video for a period of thirty days.

The nDVR and IndigoVision software we currently use is outdated and is no longer supported by the manufacturer or the proprietary vendor. This is due in part by the purchase of the "Smart Sight" company by "Verint" but is also due to the technological improvements. In order to move the software to the more secure and stable file server platform we are required to purchase the current version.

Included is a proposal and overview information explaining the software upgrade and move to the file server platform.



Feb-04-2009

Robert J. Veneklasen
Supervisor
Muskegon Water Filtration Plant, The City of

Quote Number: JHEBQ1101-02

Dear Robert,

Thank you for requesting a quote to have Camtronics install your nDVR Software on a new PC. While reviewing the details involved with meeting this request we have discovered issues that need to be brought to your attention. We have also found an alternate solution that we are recommending considering your needs now and in the future.

Verint's nDVR Software has reached end-of-life status, which means new or updated drivers that are necessary to "run" the application are not available from the manufacture and technical support is not available either. nDVR has performed well over the past years for many of our clients, but as technology and end-user needs change, the software must advance to accommodate.

Verint has met the growing demand for higher resolution cameras and IP camera integration with their newest platform, Nextiva. Nextiva is completely compatible with your current hardware, but we will need to update the firmware, which should be done periodically. In addition, your IT Department will be pleased to know that Verint is certifying all Windows Service Packs for Nextiva. Once Verint has "certified" a service pack, they will release it to their integrators for them to apply. This will assure your new server and its operating system will stay current and secure with patches released by Microsoft.

As an authorized Key Integrator of Verint for years, Camtronics is recognized for having demonstrated product expertise, proven commitment to service, support and customer satisfaction. We urge you to consider Nextiva at this time, but respect the decision is yours. If you insist on having nDVR on your new server, Camtronics will provide this service billed at normal time and material rates due to the unknown issues that could surface.

Project Scope:

Furnish and install:

Nextiva Software

Configure the new application

Bring system online and test performance

Transfer Indigo database and configurations from old PC to new

Upgrade firmware on all edge devices, encoders, and decoders (and spare 8-port encoder)

Program encoders with new frame rates and resolution settings

February 4, 2009

Install review software on Bob Veneklasen's PC and control workstation

Total Equipment:	\$8,082.14
Total Labor:	\$3,750.00
Total Tax:	\$0.00
Grand Total:	\$11,832.14

Thank you for allowing Camtronics to be of service.

Sincerely,



John Bowman
Account Executive
Camtronics Communications, Inc.

Due to periodic price changes, please request a new quote if more than 30 days has past from the date this quote was created.

APPROVED:

_____ Date: _____

P.O. _____

CITY COMMISSION MEETING

February 24, 2009

TO: Honorable Mayor and City Commissioners
FROM: Karen Scholle, Civil Service Personnel Director
DATE: February 18, 2009
RE: Seasonal and Temporary Services Provider Contract

SUMMARY OF REQUEST:

Approval to negotiate a contract for 2009-2011 seasonal and temporary employment services with **GoodTemps** Temporary Staffing Services.

RFP solicitation resulted in five proposals, due on January 13, 2009 at 2:00 p.m.
Proposals were received from:

Beacon Professional Staffing, Inc., 230 North River, Suite B, Holland, MI 49424
GoodTemps Temporary Staffing Services, 765 W Norton, Muskegon, MI 49441
Kelly Services, Inc., 5916 S Harvey, Muskegon, MI 49444
MANPOWER; 20 West Muskegon Avenue, Muskegon, MI 49440-1317
Staffing Inc. - Muskegon, 1635 W Sherman Blvd., Muskegon, MI 49440

A committee consisting of managers and users reviewed proposals and interviewed Manpower representatives. While the low bidder, Manpower declined contracting for the positions of Beach Maintenance Worker, Lifeguard, Marina Aide, and Playground Leader but rather proposed to subcontract for these positions. On February 18, 2009, they notified the City of their inability to obtain an agreement with their intended subcontractor.

GoodTemps Temporary Staffing Services has been the City's seasonal and temporary employment services provider for the past four years. The company performed excellently during their contract and was outstanding in terms of flexibility, responsiveness, hiring and orientation process, reporting, and commitment to equal employment opportunity. **GoodTemps** remains fully prepared to handle all of the City's seasonal and temporary staffing needs.

FINANCIAL IMPACT:

The 2009 projected seasonal and temporary services cost is approximately \$700,000.

BUDGET ACTION REQUIRED:

The 2009 budget allowed for the financial resources.

COMMITTEE RECOMMENDATION:

The committee unanimously recommends granting approval to negotiate the 2009-2011 seasonal and temporary services contract with **GoodTemps** Temporary Staffing Services.

STAFF RECOMMENDATION:

Staff recommends and requests approval to negotiate the 2009-2011 seasonal and temporary services contract with **GoodTemps** Temporary Staffing Services, contingent upon working out agreement terms acceptable to the City Manager and City Attorney.

Commission Meeting Date: February 24, 2009

Date: February 17, 2009

To: Honorable Mayor and City Commission

From: Community and Neighborhood Services Department

RE: Public Hearing Concerning 2009 – 2010 CDBG/HOME

SUMMARY OF REQUEST: To conduct a Public Hearing concerning the CDBG/HOME 2009-2010 CDBG/HOME funding that the City anticipates to receive from the U.S. Department of Housing and Urban Development department next fiscal year starting June 1, 2009.

The Public Hearing is to obtain comments from the public in reference to the 2009-2010 CDBG/HOME allocation funding which is designated to be \$984,207 and \$290,049 respectively, excluding any program income and reprogrammed funding. In keeping with the City's 2005-2010 Consolidated Plan the establish objectives for the city of Muskegon are the areas of housing, blight elimination, public service support, infrastructure upgrading and economic development. The Commission has been given the recommendations of both the administration and the Citizen District Council along with last year's recommendations and the final allocations.

The Commission will be asked to make their preliminary decision on what items should be funded at the March 10, 2010 meeting and their final allocation decision at the March 24, 2010 City Commission meeting.

FINANCIAL IMPACT: The 2009-2010 allocations will be based on the City Commission final decision.

BUDGET ACTION REQUIRED: None at this time

STAFF RECOMMENDATION: To conduct the Public Hearing and gather comments from the public

COMMITTEE RECOMMENDATION: The Citizen's District Council recommendations are included with the recommendations submitted by the administration.

Community Development Block Grant 2008 - 2009

Organization/Agency	Activity	Amount Requested	Admin Recomm	CDC Rec	City Comm Prelim Rec.	City Comm Final
Love INC	Handicap Ramps*	\$5,000	\$2,500	\$2,500	\$2,500	\$2,500
American Red Cross	Senior Transit*	\$5,000	\$3,500	\$3,500	\$3,500	\$3,500
West Michigan Veterans	Food Bank/Transportation*	\$3,000	\$2,850	\$2,850	\$2,850	\$2,850
Sacred Suds	Laundry/Shower*	\$6,000	\$2,850	\$3,000	\$3,000	\$2,850
COM - DPW	Senior Transit*	\$62,488	\$42,500	\$42,500	\$42,500	\$42,500
COM - Planning CDBG Code Enf	Code Enforcement	\$57,675	\$40,000	\$40,000	\$40,000	\$40,000
COM - Planning Comm Economic Dev	Facade	\$15,000	\$5,000	\$5,000	\$5,000	\$5,000
COM - CNS CDBG Service Delivery	Delivery Service	\$82,000	\$70,000	\$70,000	\$70,000	\$70,000
COM - Finance Bond Repayment	Fire Station Bond	\$149,169	\$149,169	\$128,169	\$128,169	\$149,169
HealthCARE	Health Outreach*	\$3,500	\$3,000	\$3,000	\$3,000	\$3,000
Legal Aid	Legal Services*	\$5,000	\$3,500	\$3,500	\$3,500	\$3,500
Legal Aid	Foreclosure Legal Aid*	\$15,000	\$8,500	\$15,000	\$15,000	\$8,500
Muskegon Community Health Project	Diabetes*	\$5,000	\$2,750	\$2,750	\$2,750	\$2,750
COM - CNS CDBG Administration	Admin **	\$179,000	\$168,500	\$168,500	\$168,500	\$168,500
COM - Engineering Street Construction	Street	\$65,000	\$48,500	\$48,500	\$48,500	\$48,500
COM - Leisure Services	Recreation*	\$98,521	\$73,000	\$73,000	\$73,000	\$73,000
COM - CNS CDBG Siding	Siding	\$195,000	\$172,500	\$162,500	\$162,500	\$172,500
COM - CNS CDBG Emergency Repair	Emergency Repair	\$200,000	\$175,000	\$200,000	\$200,000	\$175,000
COM - Inspections Dangerous Bldgs	Demolition	\$57,500	\$43,500	\$43,500	\$43,500	\$43,500
COM - Affirmative Action	Affirmative Action	\$10,000	\$4,500	\$4,000	\$4,000	\$4,500
Total CDBG Request		\$1,218,853	\$1,021,619	\$1,021,769	\$1,021,769	\$1,021,619
Total CDBG Allocated		\$984,207	\$984,207	\$984,207	\$984,207	\$984,207
Expected program income		\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
NOTE:	Total	\$1,024,207	\$1,024,207	\$1,024,207	\$1,024,207	\$1,024,207
* Public Service	Allocated/Request Difference	(\$194,646)	\$2,588	\$2,438	\$2,438	\$2,588
** City CDBG Administration						
Total Amt of Public Service*		\$208,509	\$144,950	\$151,600	\$151,600	\$144,950
Public Service mandated Amt <= to 15%		\$153,631	\$153,631	\$153,631	\$153,631	\$153,631
Difference		(\$54,878)	\$8,681	\$2,031	\$2,031	\$8,681
Total Amt of City Administration Request**		\$179,000	\$168,500	\$168,500	\$168,500	\$168,500
Administrative mandated Amt < 20%		\$204,841	\$204,841	\$204,841	\$204,841	\$204,841
Difference		\$25,841	\$36,341	\$36,341	\$36,341	\$36,341

HOME Grant 2008 - 2009

Organization/Agency	Activity	Amount Requested	Admin Recomm	CDC Rec	City Comm Prelim Rec.	City Comm Final
Bethany Housing Ministries	Housing Transition Asst****	\$70,000	\$47,500	\$57,500	\$57,500	\$57,500
CNS	HOME Administration***	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
	HOME Tax Reverted					
CNS	Rehabilitation	\$65,000	\$47,500	\$47,500	\$47,500	\$47,500
CNS	HOME Rental Rehabilitation	\$75,000	\$62,500	\$32,500	\$32,500	\$32,500
CNS	HOME Infill New Construction	\$75,000	\$60,000	\$60,000	\$80,000	\$80,000
	Foreclosure Prevention					
CNS	Assistance	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000
	Infrastructure/construction (5					
Habitat for Humanity	homes)****	\$87,000	\$55,000	\$65,000	\$55,000	\$55,000
NIC	Home purchase rehab loans****	\$120,000	\$55,000	\$65,000	\$55,000	\$55,000
	Total HOME Request	\$552,000	\$387,500	\$387,500	\$387,500	\$387,500
	Total HOME Allocated	\$290,049	\$290,049	\$290,049	\$290,049	\$290,049
	(+) Program Income	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
		\$390,049	\$390,049	\$390,049	\$390,049	\$390,049
	Allocated/Request Difference	(\$161,951)	\$2,549	\$2,549	\$2,549	\$2,549
	Total Amt of HOME Administration***	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
	Total Amt mandated Amt = 10%	\$39,005	\$39,049	\$39,049	\$39,005	\$39,005
	Difference	\$14,005	\$14,049	\$14,049	\$14,005	\$14,005
	Total Amt of HOME CHDO request****	\$277,000	\$157,500	\$187,500	\$167,500	\$167,500
	Total Amt mandated 15%	\$58,507	\$58,507	\$58,507	\$58,507	\$58,507
	Difference	(\$218,493)	(\$98,993)	(\$128,993)	(\$108,993)	(\$108,993)

NOTE:

*** Home Administration

**** CHDO Request

Community Development Block Grant 2009 - 2010

Organization/Agency	Activity	Amount Requested	Administration Recommendation	CDC Rec	City Commission Preliminary Rec.	City Comm Final Determination
Love INC	Handicap Ramps*	\$5,000	\$2,500	\$3,500		
American Red Cross	Senior Transportation*	\$5,000	\$2,500	\$2,500		
West Michigan Veterans	Food Bank*	\$5,000	\$3,000	\$3,000		
Community enCompass	Healthy Neighborhood Project*	\$6,000	\$1,850	\$3,850		
COM - DPW	Senior Transit*	\$64,724	\$42,500	\$42,500		
COM - Planning CDBG Code Enf	Code Enforcement	\$57,675	\$45,000	\$45,000		
COM - Planning Comm Economic Dev	Façade	\$10,000	\$8,500	\$5,000		
COM - CNS CDBG Service Delivery	Delivery Service	\$82,000	\$70,000	\$70,000		
COM - Finance Bond Repayment	Fire Station Bond	\$150,619	\$150,619	\$150,619		
HealthCARE	Health Outreach*	\$3,500	\$2,750	\$3,500		
Legal Aid	Housing Related Legal Services*	\$5,500	\$3,500	\$3,500		
Legal Aid	Foreclosure Legal Aid*	\$16,500	\$7,500	\$8,500		
Muskegon Community Health Project	Uninsured Diabetes Outreach*	\$5,000	\$2,500	\$2,750		
COM - CNS CDBG Administration	Admin **	\$179,000	\$158,500	\$158,500		
COM - Engineering Street Construction	Street Construction	\$65,000	\$48,500	\$48,500		
COM - Leisure Services	Youth Recreation*	\$112,405	\$75,000	\$75,000		
COM - CNS CDBG Siding	Vinyl Siding	\$210,000	\$172,500	\$172,500		
COM - CNS CDBG Emergency Repair	Emergency Repair	\$200,000	\$175,000	\$176,500		
COM - Inspections Dangerous Bldgs	Demolition & Board Ups	\$57,500	\$43,500	\$43,500		
COM - Affirmative Action	Affirmative Action	\$5,000	\$3,750	\$4,500		
COM - Affirmative Action	Summer Internships	\$10,000	\$10,000	\$6,250		
Total CDBG Request		\$1,255,423	\$1,029,469	\$1,029,469	\$0	\$0
Total CDBG Allocated		\$984,207	\$984,207	\$984,207	\$984,207	\$984,207
Expected program income		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Total		\$1,034,207	\$1,034,207	\$1,034,207	\$1,034,207	\$1,034,207
Allocated/Request Difference		(\$221,216)	\$4,738	\$4,738	\$1,034,207	\$1,034,207
Total Amt of Public Service*		\$228,629	\$143,600	\$148,600	\$0	\$0
Public Service mandated Amt <= to 15%		\$155,131	\$155,131	\$155,131	\$155,131	\$155,131
Difference		(\$73,498)	\$11,531	\$6,531	\$155,131	\$155,131
Total Amt of City Administration Request**		\$179,000	\$158,500	\$158,500	\$0	\$0
Administrative mandated Amt < 20%		\$206,841	\$206,841	\$206,841	\$206,841	\$206,841
Difference		\$27,841	\$48,341	\$48,341	\$206,841	\$206,841

NOTE:

* Public Service

** City CDBG Administration

HOME Grant 2009 - 2010

Organization/Agency	Activity	Amount Requested	Administration Recommendation	CDC Rec	City Commission Preliminary Rec.	City Comm Final Determination
Community enCompass	Housing Transition Asst****	\$70,000	\$38,000	\$48,000		
Community & Neighborhood Servicesc	HOME Administration***	\$22,500	\$22,500	\$22,500		
Community & Neighborhood Servicesc	HOME Rental Rehabilitation	\$75,000	\$70,000	\$70,000		
Community & Neighborhood Servicesc	HOME Sr Weatherization/Energy Consrvt	\$140,000	\$125,549	\$125,549		
Muskegon County Habitat for Humanity	Infrastructure/construction (3 homes)****	\$55,000	\$50,000	\$50,000		
Neighborhood Investment Corporation	Home purchase rehab loans****	\$120,000	\$38,000	\$48,000		
Total HOME Request		\$482,500	\$344,049	\$364,049	\$0	\$0
Total HOME Allocated		\$290,049	\$290,049	\$290,049	\$290,049	\$290,049
(+) Program Income		\$80,000	\$80,000	\$80,000	\$80,000	\$80,000
NOTE:		\$370,049	\$370,049	\$370,049	\$370,049	\$370,049
*** Home Administration	Allocated/Request Difference	(\$112,451)	\$26,000	\$6,000	\$370,049	\$370,049
**** CHDO Request						
Total Amt of HOME Administration***		\$22,500	\$22,500	\$22,500	\$0	\$0
Total Amt mandated Amt = 10%		\$37,005	\$37,005	\$37,005	\$37,005	\$37,005
Difference		\$14,505	\$14,505	\$14,505	\$37,005	\$37,005
Total Amt of HOME CHDO request****		\$245,000	\$126,000	\$146,000	\$0	\$0
Total Amt mandated 15%		\$55,507	\$55,507	\$55,507	\$55,507	\$55,507
Difference		(\$189,493)	(\$70,493)	(\$90,493)	\$55,507	\$55,507

DATE: 08/19/2008
TO: Honorable Mayor and Commissioners
FROM: Mark Kincaid, Deputy Director of Public Safety
RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: EN070238

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **254 AMITY AVE Area 11** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

Case# & Project Address: # EN070238 254 Amity

Location and ownership: This structure is located on Amity between Fork and Jay Streets and is owned by Marilyn Brewster, 347 Shonat St., Apt #5, Muskegon, MI 49442.

Staff Correspondence: A dangerous building inspection was conducted on 11/08/07. An interior inspection was conducted 11/30/07. The Notice and Order to Repair was issued on 11/28/07. On 02/07/08, 03/06/08, and 04/03/08, the HBA tabled case to allow owner time to secure loan, establish timeline for repairs and obtain necessary permits. On 05/01/08 the HBA declared the structure substandard and dangerous. As of 08/19/08 no permits have been issued and no timeline submitted.

Owner Contact: Ms. Brewster was present for all HBA meetings stating she was working with Neighborhood Investment Corp to get loan to complete repairs and there were delays in getting taxes paid and obtaining insurance.

Financial Impact: CDBG Funds

Budget action required: None

State Equalized value: 12,800

Estimated cost to repair: \$25,000

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

CITY OF MUSKEGON
DANGEROUS BUILDING PROGRESS INSPECTION REPORT

254 AMITY AVE
12/03/2008

Inspection noted:

Uncorrected

1. Cap Top section of roof at vertical.
2. Approved carport demolition.
3. Finish soffit 75% completed.
4. Snow on roof - Reschedule final inspection
5. Paint soffit and fascia.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 10-61 OF THE MUSKEGON CITY CODE.

HENRY FALTINOWSKI, BUILDING INSPECTOR

DATE

SUMMARY FOR: 254 AMITY AVE

This building is a two story mixed use building with the second floor being set up for residential and the lower level a closed storefront that is largely used for storage. The apartment on the second floor is currently unoccupied. This building has been allowed to deteriorate to a point where it is a blighting influence on the neighborhood.

CITY OF MUSKEGON
933 Terrace St., P.O. Box 537, Muskegon, MI 49443 (231) 724-6715
**DANGEROUS BUILDING INSPECTION
REPORT**

Thursday, November 8, 2007

Enforcement # EN070238 **Property Address** 254 AMITY AVE
Parcel #24-205-205-0011-10 **Owner** BREWSTER MARILYN L

Inspector: Henry Faltinowski

Date completed: 11/08/2007

DEFICIENCIES:

Uncorrected

1. Siding missing on building falling off building exterior.
2. Roof covering must be replaced rotted shingles, missing shingles; missing soffit and fascia.
3. Structural damage to rafter system provide rafter investigation. Large humps and sags in roofline.
4. Carport in state of collapse; remove or rebuild to code MRC 2003. Roof caving in, header - beam support failings - columns falling out of alignment.
5. Provide interior inspection.

Request interior inspection by all trades, electrical, mechanical and plumbing. Please contact Inspection Services with any questions or to schedule an inspection at 933 Terrace St., Muskegon, MI 49440 (231) 724 6758.

Based upon my recent inspection of the above property I determined that the structure meets the definition of a Dangerous Building and/or Substandard Building as set forth in Section 10-61 of the Muskegon City Code.

Henry Faltinowski, Building Inspector

Date

CITY OF MUSKEGON
933 Terrace St., P.O. Box 536, Muskegon, MI 49443 (231)724-6715
DANGEROUS BUILDING INTERIOR INSPECTION REPORT

254 AMITY AVE
11/30/2007

Inspection noted:

Uncorrected

1. Repair all ceiling, wall, floor damage.
2. Interior garages storage area needs to be rebuilt to MRC 2003 Code - Cracked rafters; deteriorated roof covering, large sags in wall framing.
3. Repair upper stairway - treads loose, cracked missing sections.
4. Must remove large amount of storage to determine complete interior inspection upper and lower sections.
5. Smoke alarms required by code.
6. Building to be rewired to code.
7. Electric services to be replaced to code.
8. Smoke alarms to be installed in residential unit to code.
9. Inspect all plumbing for correct materials.
10. Kitchen sink upper.
11. Replace PVC water distribution pipe in basement.
12. Inspect & repair boiler & water heater & chimney.
13. Pressure test gas line; must have backflow device for boiler.
14. Seal vent for water heater.
15. Need T & P drain lines for water heaters.
16. Inspect & repair all plumbing when water is established as needed.
17. Inspect & certify space heater in store room.
18. Inspect & certify all coolers & store equipment.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 10-61 OF THE MUSKEGON CITY CODE.

HENRY FALTINOWSKI, BUILDING INSPECTOR

DATE



DATE: 02/13/2009

TO: Honorable Mayor and Commissioners

FROM: Mark Kincaid, Deputy Director of Public Safety

RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: EN070207

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **1126 KENNETH ST Area 11** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

Case# & Project Address: # EN070207 – 1126 Kenneth

Location and ownership: This structure is located on Kenneth Street between Catherine and Isabella Streets and is owned by Robert A. Carr, III, 24 Morrall Ave., Muskegon, MI 49441.

Staff Correspondence: A dangerous building inspection was conducted on 09/25/07. The Notice and Order to Repair was issued on 10/16/07. On 12/06/07 the HBA declared the structure substandard and dangerous and a public nuisance.

Owner Contact: The owner was Countrywide Home Loans when case was written as a dangerous building. Attorney William Sininger was present to represent case when brought before Housing Board of Appeals 12/06/07. Mr. Sininger stated he was working with Countrywide to find investment buyer. Mr. Carr purchased property January 4, 2008 and submitted a timeline for repairs to be completed May 30, 2008. A permit was issued 01/10/08 and expired 07/31/08. No inspections have been scheduled.

Financial Impact: CDBG Funds

Budget action required: None

State Equalized value: \$17,500

Estimated cost to repair: \$30,000

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

SUMMARY FOR: 1126 KENNETH ST

This is a single family, one story wood frame structure. This building currently needs major repairs to become a habitable structure including new plumbing, electrical and mechanical systems. The building roofing system no longer protects the building from the elements and the foundation is failing. There is no reasonable expectation at this time that this building will be rehabilitated and if left in it's current state will continue to deteriorate.

CITY OF MUSKEGON

933 Terrace St., P.O. Box 537, Muskegon, MI 49443 (231) 724-6715

DANGEROUS BUILDING INSPECTION REPORT

Monday, October 15, 2007

Enforcement # EN070207 **Property Address** 1126 KENNETH ST
Parcel #24-205-074-0006-10 **Owner** COUNTRYWIDE HOME LOANS INC

Inspector: Henry Faltinowski

Date completed: 09/25/2007

DEFICIENCIES:

Uncorrected

1. Replace all roof covering with new shingles and flashing.
2. Repair front steps.
3. Repair or replace all damaged windows and frames.
4. Scrape and paint, repair exterior siding.
5. Repair back side door threshold.
6. Repair brick chimney open mortar gaps in brick.
7. Provide interior inspection requested.

Request interior inspection by all trades, electrical, mechanical and plumbing. Please contact Inspection Services with any questions or to schedule an inspection at 933 Terrace St., Muskegon, MI 49440 (231) 724 6758.

Based upon my recent inspection of the above property I determined that the structure meets the definition of a Dangerous Building and/or Substandard Building as set forth in Section 10-61 of the Muskegon City Code.

Henry Faltinowski, Building Inspector

Date

CITY OF MUSKEGON

933 Terrace St., P.O. Box 536, Muskegon, MI 49443 (231)724-6715

DANGEROUS BUILDING INTERIOR INSPECTION REPORT

***1126 KENNETH ST
10/26/2007***

Inspection noted:

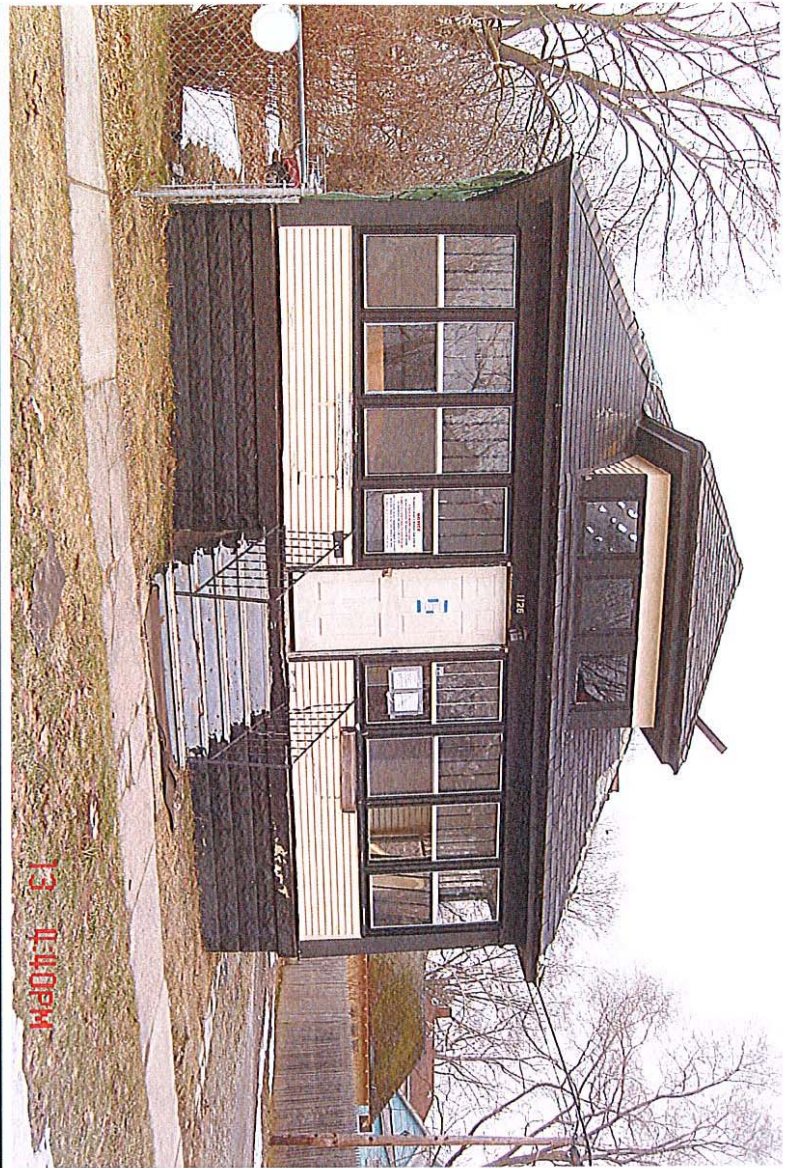
Uncorrected

1. Replace electric service to code.
2. Install smoke alarms to code.
3. Ceiling fan to have rated box.
4. Repair/replace light fixtures.
5. Light fixtures to be mounted on boxes.
6. Repair/replace switches & plugs.
7. Rewire house to code.
8. Inspect & certify chimney.
9. Hose spigots to have vac breakers.
10. Clean ductwork.
11. Provide return air for bedrooms & need new bathtub- toilet-lavatory.
12. Need fixtures for bath group.
13. Insure all plumbing is ok when water is restored.
14. Need a bath vent fan.
15. Inspect & certify water heater & furnace.
16. Need proper T& D drain water heater.
17. Need meter.
18. Pressure test gas line.
19. Support plumbing & gas lines.
20. Plug open gas lines - support ductwork.
21. Provide faucet for kitchen sink & rework and vent drainage.
22. All plumbing & mechanical to meet 2003 Code.
23. Basement steps - repair.
24. Engineered design on basement wall , north wall - large bow in wall.
25. Repair - replace all floor covering.
26. Handrails to code.
27. Repair all wall ceiling, floor damage.
28. Repair or sister any damaged roof rafters.
29. Remodel bathroom to MRC 2003 Code.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 10-61 OF THE MUSKEGON CITY CODE.

HENRY FALTINOWSKI, BUILDING INSPECTOR

DATE



1126 Kenneth



DATE: 02/13/2009
TO: Honorable Mayor and Commissioners
FROM: Mark Kincaid, Deputy Director of Public Safety
RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: EN080101

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **2125 BLUFFTON AVE** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

Case# & Project Address: # EN080101 – 2125 Bluffton

Location and ownership: This structure is located on Bluffton between Larkin and Boyle Streets and is owned by James R. Bauer, 1392 Pine, Muskegon, MI 49442.

Staff Correspondence: A dangerous building inspection was conducted on 04/28/08. The Notice and Order to Repair was issued on 04/29/08. On 09/07/08 the HBA declared the structure substandard and dangerous and public nuisance.

Owner Contact: No one was present for the HBA meeting dated 09/07/08. A permit was issued 08/18/08 with stipulations to schedule monthly progress inspections and exterior repairs to be completed by September 30, 2008. No inspections have been conducted and permit expired 02/14/09.

Financial Impact: CDBG Funds

Budget action required: None

State Equalized value: \$39,800

Estimated cost to repair: \$15,000

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

SUMMARY FOR: 2125 BLUFFTON AVE

This is a single family dwelling that is currently unoccupied. This building has been found unsecured on numerous occasions by the City. The structure currently needs structural repairs and is currently not habitable. The property owner has made numerous promises to rehabilitate this structure, however, to date, it does not appear that any work has commenced. This property has been the subject of a number of complaints and continues to be a blighting influence on the neighborhood.

CITY OF MUSKEGON
933 Terrace St., P.O. Box 537, Muskegon, MI 49443 (231) 724-6715
**DANGEROUS BUILDING INSPECTION
REPORT**

Friday, April 25, 2008

Enforcement # EN080101 **Property Address** 2125 BLUFFTON AVE
Parcel #24-205-703-0006-00 **Owner** JC DEVELOPMENT CO

Inspector: Henry Faltinowski

Date completed: 04/28/2008

DEFICIENCIES:

Uncorrected

1. Large sags in roof system re-stabilize roof system.
2. Chimney in state of collapse - rebuild to code.
3. Replace rotted window opening around entire perimeter of home.
4. Broken out windows.
5. Rotted out rim at foundation line of home.
6. Scrape and paint all exterior wood or replace siding.
7. Repair -replace roof covering.
8. Interior Inspection Requested.

Request interior inspection by all trades, electrical, mechanical and plumbing. Please contact Inspection Services with any questions or to schedule an inspection at 933 Terrace St., Muskegon, MI 49440 (231) 724 6758.

Based upon my recent inspection of the above property I determined that the structure meets the definition of a Dangerous Building and/or Substandard Building as set forth in Section 10-61 of the Muskegon City Code.

Henry Faltinowski, Building Inspector

Date

CITY OF MUSKEGON
933 Terrace St., P.O. Box 536, Muskegon, MI 49443 (231)724-6715
DANGEROUS BUILDING INTERIOR INSPECTION REPORT

2125 BLUFFTON AVE
05/30/2008

Inspection noted:

Uncorrected

1. House to be rewired to code.
2. Electric service to be replaced to code.
3. Smoke alarms to be installed to code.
4. All headers must meet code MRC 2003 Code.
5. Provide egress window to MRC 2003 Code.
6. Add purlins to roof system.
7. All walls covering repaired to code.
8. Replace floor coverings to code.
9. Re-plumb house to code complete.
10. Pressure test gas line.
11. Inspect & certify boiler system, water heater, & chimney.
12. Maintain 6" clearance single wall vent pipe (water heater).
13. Need dripleg for water heater, gas & T & P drainline.
14. Seal unused opening chimney.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 10-61 OF THE MUSKEGON CITY CODE.

HENRY FALTINOWSKI, BUILDING INSPECTOR

DATE

