CITY OF MUSKEGON

CITY COMMISSION MEETING

FEBRUARY 27, 2018 @ 5:30 P.M.

MUSKEGON CITY COMMISSION CHAMBERS
933 TERRACE STREET, MUSKEGON, MI 49440

AGENDA

- □ **CALL TO ORDER:**
- □ **PRAYER:**
- □ **PLEDGE OF ALLEGIANCE:**
- □ **ROLL CALL:**
- □ **HONORS AND AWARDS:**
- □ **INTRODUCTIONS/PRESENTATION:**
- □ **CITY MANAGER'S REPORT:**
- □ **CONSENT AGENDA:**

A. **Approval of Minutes** City Clerk

B. **Approve Changes to Priority Home Repair and Vinyl Siding Program Rules** Community and Neighborhood Services

C. **Sanitary Sewer Improvements** Department of Public Works

D. **2018 Dozer Rental for Beach Leveling** Department of Public Works

E. **2018, 2019 and 2020 Street Sweeping Contract** Department of Public Works

F. **Tahoe Police Cruiser** Department of Public Works/Equipment

G. **Fleet Replacement Vehicle** Department of Public Works/Equipment

H. **Approval of a Neighborhood Enterprise Zone Certificate – 339 Terrace Point Circle** Planning & Economic Development

I. **Approval of a Neighborhood Enterprise Zone Certificate – 329 Terrace Point Circle** Planning & Economic Development

J. **Vacation of Market Street Between Western Avenue and Terrace Street** Planning & Economic Development

□ **PUBLIC HEARINGS:**

A. **Request for the Establishment of an Industrial Development District at 895 4th Street** Planning & Economic Development

B. **Request for an Industrial Facilities Exemption Certificate – Pigeon Hill Brewing Company, LLC** Planning & Economic Development

□ **COMMUNICATIONS:**

□ **UNFINISHED BUSINESS:**

□ **NEW BUSINESS:**

A. **Second Quarter 2017-18 Budget Reforecast** Finance Director

B. **Transition to GLOCK Service Firearm (9mm)** Public Safety - REMOVED

C. **Concurrence with the Housing Board of Appeals Notice and Order to Demolish** Public Safety

496 Octavius Street (Garage Only)

□ **ANY OTHER BUSINESS:**

□ **PUBLIC PARTICIPATION:**

► **Reminder: Individuals who would like to address the City Commission shall do the following:**
► Fill out a request to speak form attached to the agenda or located in the back of the room.
► Submit the form to the City Clerk.
► Be recognized by the Chair.
► Step forward to the microphone.
► State name and address.
► Limit of 3 minutes to address the Commission.
► (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

□ **CLOSED SESSION:**

□ **ADJOURNMENT:**

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY-FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT ANN MARIE MEISCH, CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TTY/TDD DIAL 7-1-1- TO REQUEST A REPRESENTATIVE TO DIAL (231) 724-6705.

Date: February 21, 2018

To: Honorable Mayor and City Commissioners

From: Ann Marie Meisch, City Clerk

RE: Approval of Minutes

SUMMARY OF REQUEST: To approve minutes of the February 12, 2018 Worksession Meeting and the February 13, 2018 Regular Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

CITY OF MUSKEGON
CITY COMMISSION WORKSESSION

Monday, February 12, 2018
5:30 p.m.
City Commission Chambers

MINUTES

2018-08

Present: Gawron, German (left at 6:34), Rinsema-Sybenga (left at 6:20), Johnson, and Warren

Absent: Turnquist and Hood

Any Other Business

There was discussion regarding the application for a grant being offered for municipalities in collaborative efforts (consolidation) and the application is due March 2, 2018.

Adjournment The Worksession meeting adjourned at 6:35 p.m. without a quorum.

Respectfully Submitted,

Ann Marie Meisch, MMC – City Clerk

CITY OF MUSKEGON

CITY COMMISSION MEETING

FEBRUARY 13, 2018 @ 5:30 P.M.

MUSKEGON CITY COMMISSION CHAMBERS

933 TERRACE STREET, MUSKEGON, MI 49440

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, February 13, 2018. Pastor Darrin Longmire from Teen Challenge, opened the meeting with prayer, after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen J. Gawron, Vice Mayor Eric Hood, Commissioners Ken Johnson, Byron Turnquist, Debra Warren, Willie German, Jr., and Dan Rinsema-Sybenga (arrived at 5:33), City Manager Frank Peterson, City Attorney John Schrier, and City Clerk Ann Meisch.

218-08 CONSENT AGENDA:

A. Approval of Minutes City Clerk

SUMMARY OF REQUEST: To approve minutes of the January 23, 2018 Regular Meeting.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the minutes.

B. Waiving of Fees City Clerk

SUMMARY OF REQUEST: Staff is requesting to waive all fees associated with a free community event at Heritage Landing on May 26 in celebration of an anniversary for a prominent company in Muskegon. The event will last from 5 pm until dusk.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Staff recommends approval.

C. Fireworks City Clerk

SUMMARY OF REQUEST: Staff has received a request to display fireworks at Heritage Landing on Saturday, May 26th at dusk.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Staff recommends approval based on approval of the insurance and inspection of the fireworks by the Fire Marshal.

D. Purchase of HUD Home at 1015 E Forest Ave Community & Neighborhood Services Department

SUMMARY OF REQUEST: To approve the purchase of a HUD home located at 1015 E Forest Avenue in Oakview Neighborhood for the price of $34,000.

After the sale, CNS will rehabilitate the single family dwelling as part of the HOME funded Homebuyer Program.

FINANCIAL IMPACT: The funding used for the purchase and rehabilitation will come from 2016 HOME funds.

STAFF RECOMMENDATION: To approve the request to purchase the property.

H. Community Relations Committee Appointment City Clerk

SUMMARY OF REQUEST: To accept the recommendation of the Community Relations Committee to appoint Josie Jones to the Citizen's Police Review Board.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To accept the recommendation.

Motion by Commissioner Johnson second by Commissioner Warren, to approve the consent agenda as presented, except Item E, F, and G.

ROLL VOTE: Ayes: Turnquist, Johnson, Gawron, Hood, Warren, German, and Rinsema-Sybenga

Nays: None

MOTION PASSES

2018-09 ITEMS REMOVED FROM CONSENT AGENDA:

E. Special Event Request – Great Lakes Surf Festival at Pere Marquette Park Planning

SUMMARY OF REQUEST: A special event application has been submitted for the Great Lakes Surf Festival to be held at Pere Marquette Park on August 17 & 18,

2018. It will be fa family –friendly event celebrating water sports such as paddleboarding, kayaking, and windsurfing/kiteboarding. City staff has met with the applicant, Joe Bidawid, twice and we have given preliminary approval for the event so that he can obtain sponsors and advertise. He is requesting to add overnight camping with the event, which requires City Commission approval. The camping areas would be similar to what Burning Foot had last year.

Overnight camping proposal: Tent camping is proposed on the beach to the south of the handicap-accessible boardwalk. RV camping is proposed in the grassy area a Margaret Drake Elliott Park adjacent to the parking lot near the Coast Guard station. Camping areas will open on Friday, August 1 and be cleared out by 11:00 a.m. on Sunday, August 19. All camping areas will be monitored by festival personnel. The applicant will be required to obtain the necessary Health Department permits.

FINANCIAL IMPACT: The City will receive a percentage of camping revenue.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Staff recommends approval.

Motion by Commissioner Turnquist second by Commissioner Johnson, to approve overnight camping at the Great Lakes Surf Festival at Pere Marquette Park.

ROLL VOTE: Ayes: Johnson, Gawron, Hood, Warren, German, Rinsema-Sybenga, and Turnquist

Nays: None

MOTION PASSES

F. <u>Skate Park Fund Amendment</u> City Manager

SUMMARY OF REQUEST: In 2016, the Commission created a Community Project Fund with the Community Foundation in an attempt to raise funds to build a skate park. The fund has generated very few donations aside from the City's initial $10,000 investment, as active fundraising has not gotten underway yet due to a desire to have the intended location and design elements determined first. It's the City's intent to still pursue a new skate park. Staff is recommending that the fund be transitioned from a community project fund to an organization endowment focused on all Muskegon Parks. Once the endowment is created, the fund will be known as the "City of Muskegon Parks Fund," and the Community Foundation will transfer the existing balance of the "Muskegon Parks Fund". The "City of Muskegon Parks Fund" will have an initially-endowed balance of approximately $22,000.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the amendment and authorize the Mayor to sign.

Motion by Commissioner Johnson, second by Commissioner German, to approve the amendment and authorize the Mayor to sign.

ROLL VOTE: Ayes: Hood, Warren, German, Rinsema-Sybenga, Turnquist, Johnson, and Gawron

Nays: None

MOTION PASSES

G. <u>Windward Pointe Master Plan</u> City Manager

SUMMARY OF REQUEST: In 2017, the Commission agreed to provide $75,000 toward the master planning of the Windward Pointe project. Since that time, a donor has offered to gift the City of Muskegon an additional $25,000 toward that master planning effort. The City has received the donation and staff is requesting permission to pass the $25,000 through to Pure Muskegon.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To accept the gift and commit an additional $25,000 to the Windward Pointe Master Plan.

Motion by Commissioner German, second by Commissioner Warren, to accept the gift and commit an additional $25,000 to the Windward Pointe Master Plan.

ROLL VOTE: Ayes: Gawron, Hood, Warren, German, Rinsema-Sybenga, Turnquist, and Johnson

Nays: None

MOTION PASSES

ANY OTHER BUSINESS: Discussion took place regarding beach rentals, hiring local workers for building projects, the annual Goal Setting meeting, and an update was provided regarding a specific crime incident.

PUBLIC PARTICIPATION: Public comments were received.

ADJOURNMENT: The City Commission Meeting adjourned at 6:44 p.m.

Respectfully submitted,

Ann Marie Meisch, MMC, City Clerk

Commission Meeting Date: **February 27, 2018**

Date: **February 21, 2018**

To: **Honorable Mayor and City Commission**

From: **Community and Neighborhood Services Department**

Re: **Approve changes to Priority Home Repair and Vinyl Siding Program Rules**

SUMMARY OF REQUEST: To authorize Community and Neighborhood Services to change Priority Home Repair and Vinyl Siding Programs. Changes are to raise the income limits to the 80% AMI, remove the depreciation of the 5 year lien and lower the service limitation from 10 years to 6 years.

PRIORITY HOME REPAIR PROGRAM

Current Program	Proposed Changes
Application Fee – None	$60 for 51-80% AMI

PRIORITY HOME REPAIR PROGRAM *AND* VINYL SIDING PROGRAM

Current Program	Proposed Changes
Liens Placed on Property - $3500+	$1500+

FINANCIAL IMPACT: This allow us to help more home owners with CDBG funds.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: To approve request.

COMMITTEE RECOMMENDATION: The proposal has already been approved by the Citizen's District Council at their February 6, 2018 meeting.

TO: Honorable Mayor and City Commission

FROM: Department of Public Works

DATE: February 27, 2018

SUBJECT: Sanitary Sewer Improvements

SUMMARY OF REQUEST:

Authorize staff to sign the attached Professional Service Agreement Amendment to the attached, previously approved, Oak Grove and Clay Hill Sanitary Sewer Improvements Agreement. The $14,900 in additional costs are for survey, drafting, construction staking and property iron replacement. This work was not required in the original project scope.

FINANCIAL IMPACT:

Total Cost $14,900.

BUDGET ACTION REQUIRED:

It has been included in the 2nd quarter reforecast.

STAFF RECOMMENDATION:

Authorize staff to enter into an agreement with Prein & Newhof pending Commission approval of the 2nd quarter reforecast.

Prein&Newhof
Engineers ▪ Surveyors ▪ Environmental ▪ Laboratory

Project No. 2170624

Professional Services Agreement Amendment

Amendment Number : 1

Project Name: Oak Grove and Clay Hill Sewer Improvements

P&N Representative: Barbara Marczak, P.E.

Client: City of Muskegon

Client Representative: Dave Baker

AGREEMENT: The Agreement Amendment modifies the original agreement for professional services dated: August 11, 2018

Client hereby requests and authorizes a change in services in accordance with the following:

SCOPE OF SERVICES MODIFICATION:

Provide topographic survey and drafting services for construction plan development for permitting and bid procurement for new Gravity Sanitary Sewer on Beidler Street and Poliski Street. Provide construction staking services for construction of the proposed sanitary sewer consisting of two site visits for staking and one visit for property iron replacement following construction.

SCHEDULE OF SERVICES MODIFICATION:

No anticipated change in project schedule.

BUDGET MODIFICATION:

Design Phase: Increase of $10,400
Construction Phase: Increase of $4,500
Total Budget Modification of $14,900

METHOD OF COMPENSATION:

- ☐ **Lump Sum for Defined Scope of Services**
- ☒ **Hourly Billing Rates plus Reimbursable Expenses**
- ☐ **Other:**

ADDITIONAL PROVISIONS (IF ANY):

None

Prepared by:		**Accepted for:**	
Prein&Newhof, Inc.		**Client**	
By:	Barbara E. Marczak	**By:**	
Print Name:	Barbara E. Marczak	**Print Name:**	
Title:	Team Leader	**Title:**	
Date:	2/9/2018	**Date:**	

Prein&Newhof
Engineers ▪ Surveyors ▪ Environmental ▪ Laboratory

August 11, 2017
2130349

Mr. Dave Baker, Public Utilities Superintendent
City of Muskegon
933 Terrace Street
Muskegon, MI 49443

RE: Sanitary Sewer Improvements
Oak Grove and Clay Hill Sewer Lining

Dear Mr. Baker:

Thank you for the opportunity to provide the City of Muskegon with a proposal to assist in the rehabilitation of a portion of the Oak Grove and Clay Hill Sewers. We understand that the City of Muskegon is interested in professional engineering services for design, bidding, and construction administration/observation for the project. The proposed project consists of lining the 10 inch sanitary sewer on Evanston from Oak Grove to Eastgate, the 12 inch on Oak Grove from the Alley south of Evanston to Fleming, and the 12 inch in the Alley east of Beidler from 150 ft. south of Hackley to 500 ft. south of Hackley. A new manhole will be installed on the sanitary sewer to receive rerouted laterals approximately 325 ft. south of Hackley.

Scope of Services
For the overall project, we would propose breaking the work activities into three segments for your consideration in order to accomplish your goals. They are:

Design Engineering

- Limited Environmental Impact Assessment to meet S2 requirements
- Inspecting and measuring manholes to prepare for manhole rehabilitation
- Preparing project plan drawings for sewer lining and manhole rehabilitation
- Writing construction specifications
- Assembling bidding and contract documents
- Coordinating permit requirements

Bidding Assistance
Following design, the project will be bid. Our services in this phase will include:

- Advertising & issuing bid packages
- Answering bidder's questions
- Producing addenda
- Accepting & reviewing bids
- Making a contract award recommendation for the City of Muskegon

Bid documents would be available electronically through the Prein&Newhof Plan Room and/or City website. We would anticipate attending the bid opening and meeting to discuss the bidding results with you.

Construction Engineering
Once the City of Muskegon has awarded a construction contract, our services for this final phase would include:

- Facilitate a preconstruction meeting
- Construction administration assistance
- Review Contractor's shop drawings / submittals
- Respond to Contractor's requests for information
- Part-time construction observation (50 hours total)
- Walk-through and punch list
- Produce record drawing
- Update your GIS system from project records

The scope of work is based on an expected six day sewer lining period.

Schedule
We propose to conduct the work activities in a segmented or phased approach. Following the completion of each segment, we will wait until direction is given to continue prior to proceeding to the next phase of the project.

We anticipate design activities can be completed within six (6) weeks after your direction to proceed. The bidding process is anticipated to take approximately five (5) weeks from advertising to award recommendation.

Fees for Services
Based on the assumptions noted above, we have prepared an estimate to complete the specified activities. The estimated cost of services is as follows:

Design Engineering	$7,000
Bidding Assistance	$3,500
Construction Engineering	$11,500

We propose to perform these services at our normal hourly rates plus expenses billed monthly with for a not to exceed cost of $22,000. We assume no survey is needed for the project at this time

Should additional services be requested by you or required by conditions encountered, we would contact you and obtain your authorization prior to performing such services. Work will be completed in accordance with the enclosed terms of our Professional Services Agreement.

Please contact me if you have any questions.

Sincerely,

Prein&Newhof

Barbara E. Marczak

Barbara E. Marczak, P.E.

Prein&Newhof
Engineers • Surveyors • Environmental • Laboratory

Project No.

Professional Services Agreement

This Professional Services Agreement is made this 11th day of August, 2017 ("Agreement") by and between Prein & Newhof, Inc. ("P&N"), of 4910 Stariha Drive, Muskegon, MI 49441, and City of Muskegon ("Client"), of 933 Terrace Street, Muskegon, MI 49443

WHEREAS Client intends to:

Complete approximately 2,300 ft. of Cured-in-Place Pipe (CIPP) lining in the Oak Grove and Clay Hill Sewers

NOW THEREFORE, for and in consideration of the terms and conditions contained herein, the parties agree as follows:

ARTICLE 1 – DESIGNATED REPRESENTATIVES

Client and P&N each designate the following individuals as their representatives with respect to the Project.

For Client	For P&N
Name: Dave Baker	Name: Barbara Marczak, P.E.
Title: Public Utilities Superintendent	Title: Team Leader
Phone Number: 231-724-4184	Phone Number: 231-798-0101
Facsimile Number: 231-727-6904	Facsimile Number: 231-798-0337
E-Mail Address: dave.baker@shorelinecity.com	E-Mail Address: bmarczak@preinnewhof.com

ARTICLE 2 – GENERAL CONDITIONS

This Agreement consists of this Professional Services Agreement and the following documents which by this reference are incorporated into and made a part of this Agreement.

☒ P&N Standard Terms and Conditions for Professional Services

☒ P&N Proposal dated August 11, 2017

☐ P&N Standard Rate Schedule

☐ P&N Supplemental Terms and Conditions

☐ Other:

ARTICLE 3 – ENGINEERING SERVICES PROVIDED UNDER THIS AGREEMENT:

Client hereby requests, and P&N hereby agrees to provide, the following services:

☒ P&N Scope of Services per Proposal dated August 11, 2017

☐ Scope of Services defined as follows:

ARTICLE 4 – COMPENSATION:

☐ Lump Sum for Services Described in Article 3 above - $.
Additional services to be billed per P&N's Standard Rate Schedule in effect on the date the additional service are performed.

☒ Hourly Billing Rates plus Reimbursable Expenses per P&N's Standard Rate Schedule in effect on the date services are performed with maximum not to exceed $22,000 unless authorized by City of Muskegon.

☐ Other:

ARTICLE 5 – ADDITIONAL TERMS (If any)

NONE

This Agreement constitutes the entire Agreement between P&N and Client and supersedes all prior written or oral understandings. This Agreement may not be altered, modified or amended, except in writing properly executed by authorized representatives of P&N and Client.

Accepted for:	**Accepted for:**
Prein&Newhof, Inc.	**City of Muskegon**
By: Barbara Marczak	By:
Printed Name: Barbara Marczak	Printed Name:
Title: Team Leader	Title:
Date: 08/11/2017	Date:

Professional Fees Worksheet

City of Muskegon Oak Grove Sanitary Sewer Lining

Staff member	Sen. PM BEM	Senior Engr. MRH	Engineer TDN	Observer TBD	GIS/ CAD Tech	Tech I MVK	Expense	Mileage	Total Cost
Task I - Design Phase Services									
Environmental Impact Report	2	4							$ 740
Site visit with City Staff (manhole inspection)		3	3	8			$56.00	20	$ 1,380
Make plan sheet (11x17)		2			8				$ 1,180
Write project spec & bidding documents		3	11						$ 1,320
Project coordination	2	7							$ 1,070
Meeting with City of Muskegon and meeting prep.	4	2	2					16	$ 1,010
QA/QC	2								$ 300
Design Phase Services Subtotals	**10**	**21**	**16**	**8**	**8**	**0**	**$56**	**36**	**$ 7,000**
Task II - Bidding Phase Services									
Advertize and distribute bidding documents						4	$341.00		$ 565
Respond to bidder questions (RFIs and Addenda)		6							$ 660
Bid Opening and Tabulation		2	2			3		16	$ 578
Recommendation for Award		2				0.5			$ 248
Project coordination	2	4							$ 740
Meeting with City of Muskegon	2	2	2					16	$ 710
Bidding Phase Services Subtotals	**4**	**16**	**4**	**0**	**0**	**7.5**	**$341**	**32**	**$ 3,500**
Task III - Construction Phase Services									
Pre-Construction Meeting & Minutes	2	2	2	2		0.5		16	$ 916
Contract Administration (assuming 2 weeks) portion included in Observation		8					$1.00		$ 881
Shop Drawings / Submittals Review (permits, bypass, manhole rehab, manhole lining, main line liner, schedule, notices)			2						$ 180
Respond to RFIs, claims and change orders		4	6						$ 980
Monitor Compliance Testing		6							$ 660
One Payment Estimate		1	3						$ 380
Video Review			3						$ 270
Prelim & Final Observation & Punch Lists		4		6				32	$ 993
Closeout Documentation	1	1			2				$ 500
Update GIS with project records, videos			2		4				$ 660
Observation (six 6-hour days)				50				160	$ 4,546
Prepare Payment Estimates				6					$ 534
Construction Phase Services Subtotals	**3**	**26**	**18**	**64**	**6**	**0.5**	**$0**	**208**	**$ 11,500**
Project Grand Total	**17**	**63**	**38**	**72**	**14**	**8**	**$397**	**276**	**$ 22,000**

AGENDA ITEM NO._____________

CITY COMMISSION MEETING ____________________

TO: Honorable Mayor and City Commission

FROM: Department of Public Works

DATE: February 27, 2018

SUBJECT: 2018 Dozer Rental for Beach Leveling

SUMMARY OF REQUEST:
Staff is requesting permission to enter into a rental agreement with Contractors Rental Corp., out of Grand Rapids, MI for a John Deere 850K WLT Dozer for leveling sand at Pere Marquette Beach.

FINANCIAL IMPACT:
Estimated cost for the 2018 Dozer rental is $9,450 (which includes $450 for delivery and pickup).

BUDGET ACTION REQUIRED:
None.

STAFF RECOMMENDATION:
Approve request.

COMMITTEE RECOMMENDATION:

City of Muskegon

Memo

To: LeighAnn Mikesell

From: Doug Sayles

Date: 2/14/18

Re: Dozer Rental for Annual Beach Leveling at PM Park

Below are 3 solicited bids for the dozer rental for the Highway Departments' beach leveling project, at PM Park for 2018.

Michigan CAT submitted a bid proposal of $7,699 per month plus $900 for delivery and pickup for a total of $8,599. The machine quoted is smaller than what we normally rent and therefore we would need to rent it longer than a month to accomplish the task of leveling the beach which would be an added cost of $2,713.50 per week.

Southeastern Equipment Co., Inc. submitted a proposal of $7,800 per month plus $1000 for delivery and pickup for a total of $8,800. While the machine quoted is adequate to level the beach in the month timeframe, after repeated emails and phone calls to the Regional Manager to confirm availability of the machine, we have not made contact or been able to confirm availability of such.

Contractors Rental Corporation submitted a proposal of $9,000 per month plus $450 for delivery and pickup, for a total of $9,450. The machine quoted is adequate to level the beach and we were able to confirm availability.

Based on the availability of the dozer, adequate size and the tabulated bids above, **Contractors Rental Corp., is** the lowest cost responding bidder to service our needs.

Therefore, DPW Supervisory Staff is requesting permission to rent the John Deere Dozer from **Contractors Rental Corp.,** for leveling the beach at PM Park, for 2018.

Agenda Item No.

Date: February 27, 2018

To: Honorable Mayor and City Commission

From: Department of Public Works

RE: 2018, 2019 and 2020 Street Sweeping Contract

SUMMARY OF REQUEST:

To award three-year contract to provide four (4) annual street sweepings to Tri-Us Services, Inc., 78 N. Ball Creek Rd., PO Box 123, Kent City, MI 49330.

FINANCIAL IMPACT:

Cost will be $269,349.00 each year; $808,047.00 over the course of the contract. Excludes special requests charged at $150/hour.

BUDGET ACTION REQUIRED:

None; monies appropriated in Highway and State Trunkline budgets.

STAFF RECOMMENDATION:

Approval of this request.

MUSKEGON

West Michigan's Shoreline City

www.shorelinecity.com

Date: February 27, 2018

To: Honorable Mayor and City Commissioners

From: Department of Public Works

Subject: 2018, 2019, 2020 Street Sweeping Contract

Invitations to bid on the 2018-2020 Street sweeping contract were mailed to two previous bidders (Tri-Us Services and Sanisweep) and one by request (Curbco), along with being published in the Muskegon Chronicle on 1/20/18. One bid proposal was received to provide street sweeping services for years 2018, 2019 and 2020 was received as a result: Tri-Us Services, Inc., 78 N. Ball Creek Road, Kent City, Michigan.

Four annual sweeps are required of 358.62 miles of non-trunkline curbed and uncurbed paved streets and paved shoulders and 19.80 miles of trunkline (city portions of Apple Avenue and Seaway and Shoreline Drive) curbed and uncurbed paved streets and paved shoulders. Vendor must also perform special sweeping requests as solicited.

<u>Tri-Us Services, Inc. bid $269,349.00 X 3 years = $808,047.00</u>

Annual breakdown	
358.62 non-trunkline curb miles 4 sweeps per year	$251,034.00
19.80 trunkline curb miles 4 sweeps per year	$ 18,315.00
$150.00 per hour, special requests	

Funds to cover all expenses are budgeted. Trunkline expenses are reimbursed by the state.

It is our recommendation that the contract be awarded to Tri-Us Services, Inc. In addition to being the only bidder, Tri-Us has provided satisfactory service the past twenty-one (21) years.

(L/DPW/Bids/2018…)

Date: February 27, 2018

To: Honorable Mayor and City Commissioners

From: DPW/Equipment

RE: Tahoe Police Cruiser

SUMMARY OF REQUEST:

The Equipment Division is requesting permission to purchase one Chevy Tahoe from Berger Chevrolet the State Mi-Deal contract holder. The price of this purchase is $35,246.00 coming from the Equipment budget.

FINANCIAL IMPACT:

$35,246.00

BUDGET ACTION REQUIRED:

None. This is the amount budgeted for.

STAFF RECOMMENDATION:

Authorize staff to purchase (1) Chevy Tahoe from Berger Chevrolet.

Date: February 27, 2018

To: Honorable Mayor and City Commissioners

From: DPW/Equipment

RE: Fleet Replacement Vehicle

SUMMARY OF REQUEST:

The Equipment Division is requesting permission to purchase one Chevy Pickup Truck from Betten Chevrolet the lowest qualified bidder. The price of this purchase is $33,975.00 coming from the Equipment budget.

FINANCIAL IMPACT:

$33,975.00

BUDGET ACTION REQUIRED:

None. This is the amount budgeted for.

STAFF RECOMMENDATION:

Authorize staff to purchase (1) Chevy Pickup Truck from Betten Chevrolet.

Commission Meeting Date: February 27, 2018

Date: February 21, 2018

To: Honorable Mayor and City Commissioners

From: Planning & Economic Development

RE: Approval of a Neighborhood Enterprise Zone Certificate – 339 Terrace Point Circle

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SUMMARY OF REQUEST:

An application for a Neighborhood Enterprise Zone (NEZ) certificate has been received from Amy and William Hosford for the new construction of a home at 339 Terrace Point Circle. The estimated cost for construction is $518,978. The applicant has met local and state requirements for the issuance of the NEZ certificate.

FINANCIAL IMPACT:

Taxation will be applied as one-half of the previous year's state average principal residence millage rate to the value of the facility.

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Approval of the NEZ certificate.

COMMITTEE RECOMMENDATION:

None

Resolution No. ________

MUSKEGON CITY COMMISSION

**RESOLUTION TO APPROVE THE ISSUANCE
OF A NEIGHBORHOOD ENTERPISE ZONE CERTIFICATE**

WHEREAS, an application for a Neighborhood Enterprise Zone Certificate has been filed with the City Clerk by Amy and William Hosford to construct a home at 339 Terrace Point Circle in the Terrace Point Condominium neighborhood, and;

WHEREAS, the applicant has satisfied both the local and state eligibility criteria for a Neighborhood Enterprise Zone Certificate;

WHEREAS, the local unit of government is allowing the six (6) month grace period after construction commencement to apply, which is allowed under the law;

WHEREAS, the Neighborhood Enterprise Zone Certificate has been approved for twelve (12) years;

NOW, THEREFORE, BE IT RESOLVED that the application for a Neighborhood Enterprise Zone Certificate for the new construction of a home by Amy and William Hosford be approved.

Adopted this 27th day of February, 2018.

Ayes:

Nays:

Absent:

By: ___________________________
Stephen J. Gawron, Mayor

Attest: __________________________
Ann Meisch
City Clerk

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, Michigan at a regular meeting held on February 27, 2018.

By: ________________________

Ann Meisch
City Clerk

Commission Meeting Date: February 27, 2018

Date: February 21, 2018

To: Honorable Mayor and City Commissioners

From: Planning & Economic Development

RE: Approval of a Neighborhood Enterprise Zone Certificate – 329 Terrace Point Circle

---

SUMMARY OF REQUEST:

An application for a Neighborhood Enterprise Zone (NEZ) certificate has been received from Andrew Maciejewski for the new construction of a home at 329 Terrace Point Circle. The estimated cost for construction is $395,000. The applicant has met local and state requirements for the issuance of the NEZ certificate.

FINANCIAL IMPACT:

Taxation will be applied as one-half of the previous year's state average principal residence millage rate to the value of the facility.

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Approval of the NEZ certificate.

COMMITTEE RECOMMENDATION:

None

Resolution No. ________

MUSKEGON CITY COMMISSION

RESOLUTION TO APPROVE THE ISSUANCE OF A NEIGHBORHOOD ENTERPISE ZONE CERTIFICATE

WHEREAS, an application for a Neighborhood Enterprise Zone Certificate has been filed with the City Clerk by Andrew Maciejewski to construct a home at 329 Terrace Point Circle in the Terrace Point Condominium neighborhood, and;

WHEREAS, the applicant has satisfied both the local and state eligibility criteria for a Neighborhood Enterprise Zone Certificate;

WHEREAS, the local unit of government is allowing the six (6) month grace period after construction commencement to apply, which is allowed under the law;

WHEREAS, the Neighborhood Enterprise Zone Certificate has been approved for twelve (12) years;

NOW, THEREFORE, BE IT RESOLVED that the application for a Neighborhood Enterprise Zone Certificate for the new construction of a home by Andrew Maciejewski be approved.

Adopted this 27th day of February, 2018.

Ayes:

Nays:

Absent:

By: ___________________________
Stephen J. Gawron, Mayor

Attest: __________________________
Ann Meisch
City Clerk

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, Michigan at a regular meeting held on February 27, 2018.

By: ________________________

Ann Meisch
City Clerk

Commission Meeting Date: February 27, 2018

Date: February 21, 2018

To: Honorable Mayor and City Commissioners

From: Planning & Economic Development

RE: Vacation of Market St between Western Ave and Terrace St.

SUMMARY OF REQUEST:

Staff is requesting to vacate Market St between Western Ave and Terrace St.

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Staff recommends vacation of the street.

COMMITTEE RECOMMENDATION:

The Planning Commission recommended in favor to vacate the street by a 6-0 vote, with three members absent.

<u>CITY OF MUSKEGON</u>

RESOLUTION No.______________

RESOLUTION TO VACATE A PORTION OF A PUBLIC STREET

WHEREAS, a petition has been received to vacate Market St between Western Ave and Terrace St; and

WHEREAS, the Planning Commission held a public hearing on February 15, 2018 to consider the petition and subsequently recommended the vacation; and

WHEREAS, due notice had been given of said hearing as well as the February 27, 2018 City Commission meeting to consider the recommendation of the Planning Commission;

NOW, THEREFORE, BE IT RESOLVED that the City Commission deems it advisable for the public interest to vacate and discontinue Market St between Western Ave and Terrace St; and

BE IT FURTHER RESOLVED that the City Commission does hereby declare the said portion of street vacated and discontinued provided, however, that this action on the part of the City Commission shall not operate so as to conflict with any fire access or the utility rights heretofore acquired by the City or by any public service utility in the City of Muskegon, operating in, over and upon said portion of street hereby vacated, and it is hereby expressly declared that any such rights shall remain in full force and effect;

BE IT FURTHER RESOLVED that after any maintenance and repair by the City, the city shall restore the disturbed area to the grade and paving in existence at the time of vacation. The City shall not be responsible to replace special planting, landscaping, fences or any structure. No structure shall be placed in the vacated street which, in the sole judgment of the City, will interfere with the repair or maintenance of utilities in the easement, public or private.

Adopted this 27th day of February 2018.

Ayes:

Nays:

Absent:

By: ________________________________
Stephen J. Gawron, Mayor

Attest:______________________________
Ann Meisch, MMC, City Clerk

CERTIFICATE (Vacation of Market St between Western Ave and Terrace St)

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, Michigan, at a regular meeting held on February 27, 2018.

____

Ann Meisch, MMC
Clerk, City of Muskegon

CITY OF MUSKEGON
PLANNING COMMISSION
STAFF REPORT (EXCERPT)

<u>Hearing, Case 2018-04</u>: Staff-initiated request to vacate Market St between Western Avenue and Terrace St.

SUMMARY

1. The Farmers Market currently hosts many events that utilize a temporary liquor license. The City has to apply for a temporary liquor license with the State of Michigan every time an event is held.
2. A permanent license is available, but it cannot be utilized across a public street. Vacanting the street would solve the problem and the liquor license could be used in the designated area, which would include the building and the street and a small area across of the street near the stage. Please see the map below that depicts the approximate area that the liquor license could be used.
3. The City would still maintain the street as a public street, but vacating it would allow for more flexibility for closure during special events. There are no plans to close the street other than temporarily for events, as it currently happens.
4. Staff sent notices to all property owners adjacent to Market St and had not received any comments at the time of this writing.

Approximate Area Where Liquor License Would Be Granted After Street Vacation

Commission Meeting Date: February 27, 2018

Date: February 21, 2018

To: Honorable Mayor and City Commissioners

From: Planning & Economic Development

RE: Public Hearing - Request for the establishment of an Industrial Development District at 895 4th St

---

SUMMARY OF REQUEST:

Pursuant to Public Act 198 of 1974, as amended, Pigeon Hill Brewing Company, LLC, has requested the establishment an Industrial Development District at 895 4th St. The establishment of the district will allow the company to become eligible for Industrial Facilities Tax Abatements (IFTs).

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Approval of the establishment of the Industrial Development District.

COMMITTEE RECOMMENDATION:

None

Resolution No. _______

MUSKEGON CITY COMMISSION

RESOLUTION APPROVING AN INDUSTRIAL DEVELOPMENT DISTRICT AT 895 4th ST, MUSKEGON, MI 49440

PIGEON HILL BREWING COMPANY, LLC

WHEREAS, pursuant to PA 198 of 1974, as amended, the City Commission of the City of Muskegon has the authority to establish an Industrial Development Districts within the City of Muskegon; and

WHEREAS, Pigeon Hill Brewing Company, LLC has petitioned the City Commission of the City of Muskegon to establish an Industrial Development District on its property located in the City of Muskegon hereinafter described; and

WHEREAS, construction, acquisition, alteration, or installation of a proposed facility has not commenced at the time of filing the request to establish this district; and

WHEREAS, written notice has been given by mail to all owners of real property located within the district, and to the public by newspaper advertisement in the Muskegon Chronicle and public posting of the hearing on the establishment of the proposed district; and

WHEREAS, on February 27, 2018 a public hearing was held at which all owners of real property within the proposed Industrial Development District and all residents and taxpayers of the City of Muskegon were afforded an opportunity to be heard thereon; and

WHEREAS, the City Commission of the City of Muskegon deems it to be in the public interest of the City of Muskegon to establish the Industrial Development District as proposed.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Muskegon that the following described parcel of land situated in the City of Muskegon, Muskegon County, and State of Michigan, to wit:

PART OF LOT 2, BLOCK 567 REVISED PLAT (OF 1903) OF THE CITY OF MUSKEGON, LIBER 3, PAGE 71 DESCRIBED AS FOLLOWS:COMMENCING AT A FOUND VERTICAL RAILROAD RAIL ON THE LINE BETWEEN BLOCKS 567 AND 563, BEING 858.25 FT., MORE OR LESS, NORTHWESTERLY OF THE NORTHEAST CORNER OF BLOCK 566, THENCE SOUTH 40 DEGREES 43 MINUTES 49 SECONDS EAST, ON SAID LINE BETWEEN BLOCKS 567 AND 563, A DISTANCE OF 200.00 FT., THENCE SOUTH 34 DEGREES 26 MINUTES 46 SECONDS WEST, A DISTANCE OF 416.28 FEET, THENCE SOUTH 34 DEGREES 29 MINUTES 42 SECONDS WEST, A DISTANCE OF 69.00 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 38 DEGREES 35 MINUTES 8 SECONDS EAST, A DISTANCE OF 196.65 FEET; THENCE SOUTHWESTERLY, ALONG A CURVE TO THE RIGHT, 40 FEET NORTHWESTERLY OF THE RAILROAD CENTERLINE AS MEASURED AT RIGHT ANGLES TO THE EXISTING RAILROAD, A DISTANCE OF 260.28 FEET (CURVE DATA BEING, RADIUS=1,777.07 FEET, DELTA=8 DEGREES 23 MINUTES 30 SECONDS, LONG CHORD AND BEARING= =SOUTH 32 DEGREES 23 MINUTES 20 SECONDS WEST, 260.04 FEET); THENCE SOUTH 36 DEGREES 3 MINUTES 4 SECONDS WEST, ALONG A LINE 40 FEET NORTHWESTERLY OF THE RAILROAD CENTERLINE, AS MEASURED AT RIGHT ANGLES TO THE EXISTING RAILROAD, A DISTANCE OF 128.98 FEET TO THE SOUTHWESTERLY LINE OF BLOCK 567; THENCE NORTH 38 DEGREES 12 MINUTES 39 SECONDS WEST, ALONG SAID SOUTHWESTERLY LINE, A DISTANCE OF 203.09 FEET THENCE NORTH 34 DEGREES 27 MINUTES 11 SECONDS EAST, A DISTANCE OF 385.66 FEET TO THE POINT OF BEGINNING. SAID PARCEL CONTAINS 75,681 SQUARE FEET OR 1.74 ACRES, MORE OR LESS.

is established as an Industrial Development District pursuant to the provisions of PA 198 of 1974, as amended, to be known as Pigeon Hill Industrial Development District.

Adopted this 27th Day of February 2018.

Ayes:

Nays:

Absent:

BY: ______________________________

Stephen J. Gawron
Mayor

ATTEST: ______________________________

Ann Meisch
Clerk

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Muskegon City Commission, County of Muskegon, Michigan, at a regular meeting held on February 27, 2018.

____

Ann Meisch
Clerk

Commission Meeting Date: February 27, 2018

Date: February 21, 2018

To: Honorable Mayor and City Commissioners

From: Planning & Economic Development

RE: Public Hearing - Request for an Industrial Facilities Exemption Certificate – Pigeon Hill Brewing Company, LLC

SUMMARY OF REQUEST:

Pursuant to Public Act 198 of 1974, as amended, Pigeon Hill Brewing Company, LLC, has requested the issuance of an Industrial Facilities Tax Exemption Certificate. The company will be investing $1,250,000 in real property at their new location at 895 4th St. The investment is expected to create up to 10 jobs.

FINANCIAL IMPACT:

The City will capture certain additional property taxes generated by the expansion (see attached Summary Sheet).

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Approval of the attached resolution granting an Industrial Facilities Exemption Certificate for a term of 10 years for real property.

COMMITTEE RECOMMENDATION:

None

Resolution No. _______

MUSKEGON CITY COMMISSION

RESOLUTION APPROVING APPLICATION FOR ISSUANCE
OF INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
PIGEON HILL BREWING COMPANY, LLC

WHEREAS, pursuant to P.A. 198 of 1974 as amended, after duly noticed public hearing held on February 29, 2018, this Commission by resolution established an Industrial Development District as requested by Pigeon Hill Brewing Company, LLC, including their property at 895 4th St, Muskegon, Michigan 49440; and

WHEREAS, Pigeon Hill Brewing Company, LLC has filed an application for the issuance of an Industrial Facilities Tax Exemption Certificate with respect to building improvements that will occur within said Industrial Development District ; and

WHEREAS, said application was filed no later than six months after project commencement and the Muskegon City Commission held a public hearing on February 27, 2018, at the Muskegon City Hall in Muskegon, Michigan at 5:30 p.m. at which hearing the applicant, the assessor and representatives of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, the building improvements are calculated to and will have the reasonable likelihood to retain, create, or prevent the loss of employment in Muskegon, Michigan; and

WHEREAS, the aggregate SEV of real property exempt from ad valorem taxes within the City of Muskegon, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted.

NOW, THEREFORE, BE IT RESOLVED by the Muskegon City Commission of the City of Muskegon, Michigan that:

1) The Muskegon City Commission finds and determines that the Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Act of 1974 as amended and Act No. 255 of the Public Acts of 1978 as amended shall not have the effect of substantially impeding the operation of the City of Muskegon or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Muskegon.

2) The application of Pigeon Hill Brewing Company, LLC , for the issuance of an Industrial Facilities Tax Exemption Certificate with respect to building improvements on the following described parcel of real property situated within the City of Muskegon to wit:

PART OF LOT 2, BLOCK 567 REVISED PLAT (OF 1903) OF THE CITY OF MUSKEGON, LIBER 3, PAGE 71 DESCRIBED AS FOLLOWS:COMMENCING AT A FOUND VERTICAL RAILROAD RAIL ON THE LINE BETWEEN BLOCKS 567 AND 563, BEING 858.25 FT., MORE OR LESS, NORTHWESTERLY OF THE NORTHEAST CORNER OF BLOCK 566, THENCE SOUTH 40 DEGREES 43 MINUTES 49 SECONDS EAST, ON SAID LINE BETWEEN BLOCKS 567 AND 563, A DISTANCE OF 200.00 FT., THENCE SOUTH 34 DEGREES 26 MINUTES 46 SECONDS WEST, A DISTANCE OF 416.28 FEET, THENCE SOUTH 34 DEGREES 29 MINUTES 42 SECONDS WEST, A DISTANCE OF 69.00 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 38 DEGREES 35 MINUTES 8 SECONDS EAST, A DISTANCE OF 196.65 FEET; THENCE SOUTHWESTERLY, ALONG A CURVE TO THE RIGHT, 40 FEET NORTHWESTERLY OF THE RAILROAD CENTERLINE AS MEASURED AT RIGHT ANGLES TO THE EXISTING RAILROAD, A

DISTANCE OF 260.28 FEET (CURVE DATA BEING, RADIUS=1,777.07 FEET, DELTA=8 DEGREES 23 MINUTES 30 SECONDS, LONG CHORD AND BEARING= =SOUTH 32 DEGREES 23 MINUTES 20 SECONDS WEST, 260.04 FEET); THENCE SOUTH 36 DEGREES 3 MINUTES 4 SECONDS WEST, ALONG A LINE 40 FEET NORTHWESTERLY OF THE RAILROAD CENTERLINE, AS MEASURED AT RIGHT ANGLES TO THE EXISTING RAILROAD, A DISTANCE OF 128.98 FEET TO THE SOUTHWESTERLY LINE OF BLOCK 567; THENCE NORTH 38 DEGREES 12 MINUTES 39 SECONDS WEST, ALONG SAID SOUTHWESTERLY LINE, A DISTANCE OF 203.09 FEET THENCE NORTH 34 DEGREES 27 MINUTES 11 SECONDS EAST, A DISTANCE OF 385.66 FEET TO THE POINT OF BEGINNING. SAID PARCEL CONTAINS 75,681 SQUARE FEET OR 1.74 ACRES, MORE OR LESS.

3) The Industrial Facilities Tax Exemption Certificate is issued and shall be and remain in force and effect for a period of 10 years on real property and no extensions will be allowed.

Adopted this 27th Day of February 27, 2018.

Ayes:

Nays:

Absent:

BY: ______________________________
Stephen J Gawron
Mayor

ATTEST: ______________________________
Ann Meisch
Clerk

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Muskegon City Commission, County of Muskegon, Michigan, at a regular meeting held on February 27, 2018.

____
Ann Meisch
Clerk

MUSKEGON

West Michigan's Shoreline City

City of Muskegon
Industrial Facilities Exemption Application
Summary Sheet

Employment Information: **18 employees**

Racial Characteristics:

White	17 (94%)
Minority	1 (6%)
Total	18

Gender Characteristics:

Male	10 (56%)
Female	8 (44%)
Total	18

Total No. of Anticipated New Jobs: 10

Investment Information:

Real Property:	$1,250,000
Personal Property	$0
Total:	$1,250,000

Property Tax Information: (Annual)	All Jurisdictions	City Only
Total New Taxes Generated	$ 38,972	$ 8,186
Value of Abatement	$ 19,486	$ 4,093
Total New Taxes Collected	$ 19,486	$ 4,093

Income Tax Information: (Annual)

Total Additional Income Tax Generated: $1,747

Company Requirements:

Adopted Affirmative Action Policy	☑ Yes	☐ No
Meeting w/ City Affirmative Action Director	☑ Yes	☐ No
Signed Tax Abatement Contract	☑ Yes	☐ No
Taxes Paid In Full	☑ Yes	☐ No
Zoning Conflicts	☐ Yes	☑ No

Mike Franzak
Planning Director

Dwana Thompson
Dwana Thompson
Affirmative Action Director

CITY OF MUSKEGON

CONTRACT FOR TAX ABATEMENT
Act 198 Public Acts of 1974

AGREEMENT between CITY OF MUSKEGON, a municipal corporation of 933 Terrace Street, Muskegon, Michigan 49441, ("City") and Pigeon Hill Brewing Company, LLC ("Company").

Recitals:

A. The Company has applied to City for the establishment of an industrial development district or industrial rehabilitation district pursuant to the provisions of Act 198 of the Public Acts of 1974, as amended, which act requires a contract between the City and the Company to be agreed and submitted with the Company's subsequent anticipated application for an industrial facilities exemption certificate.

B. That in addition to the statutory requirement, the City has determined that it is in the best interests of the taxpayers, property owners and residents of the City that this Agreement be approved and executed prior to the establishment of the requested district, and the City deems this Contract, together with the conditions set forth in the said Act to constitute a necessary element in the City's determination whether or not to create the district.

C. The Company intends to install the project set forth in its application ("project") which it believes qualifies for the process of establishing the district and the application for industrial facilities exemption certificate.

D. The City, provided this Agreement is executed, will determine whether to create the district based upon the potential for the production of permanent jobs, the continuation or increase of economic activity, planning and zoning considerations and the City's general plan and intentions regarding economic development. In addition to the City policy considerations and predictions that the Company's proposed district and certificate benefit the community in those ways, the City has further determined that the contractual commitments made by the Company to thereby assist the community shall be binding on the Company and necessary to continue the tax exemption made possible by the certificate.

NOW THEREFORE THE PARTIES AGREE:

1. **COMPANY AGREEMENT**. The Company irrevocably commits to the investment, job retention and job creation promises made in its application, a copy of which is attached hereto and incorporated herein. In particular the Company agrees:

1.1 That 100% of the jobs shall be filled and in existence with full-time employees by a date no later than two (2) years from the date of the granting of the certificate by the State Tax Commission.

1.2 The Company shall meet the affirmative action goal included in the application or in any documents supplied by the City and utilized by the Company, including any additional representations made to the City Commission on or before the date two (2) years after the granting of the certificate by the State Tax Commission. It shall maintain the said levels of employment diversity during the period of the certificate.

1.3 The Company, by the end of two (2) years from the date of the grant of the certificate by the State Tax Commission shall have completed the investment of $1,250,000 in real property improvements as shown in the application.

1.4 That the improvements to receive the tax abatement treatment shall be completed on or before the date two (2) years from the date of granting of the certificate by the State Tax Commission.

1.5 The Company shall pay its specific taxes required by the act in a timely manner, and shall not delay payments so as to incur any penalties or interest.

1.6 The Company shall not appeal the valuation of any real or personal property at the facility to the Michigan Tax Tribunal or the State Tax Commission.

1.7 The Company shall fully cooperate with the City representatives in supplying all requested and required documentation regarding jobs, investment, the meeting of all goals and the timely installation and utilization of equipment and improvements. The City shall be entitled to inspect at reasonable hours the Company's premises where the said improvements and equipment have been installed and where the said jobs are performed.

1.8 The Company shall maintain, during the entire period for which the tax abatement is granted, the level of jobs, affirmative action goals, production and utilization of the improvements and equipment at the site where the district has been created and for which the tax exemption has been granted.

1.9 The Company shall not cause or fail to cure the release of any hazardous substance, or the violation of any environmental law on its premises in the City. It shall report any releases to the appropriate governmental authority in a timely and complete manner, and provide copies of said report documentation to the City. It shall comply with all orders and actions of any governmental agency having authority.

1.10 The Company shall maintain the equipment and improvements so as to minimize physical or functional obsolescence.

1.11 The Company shall continue to operate its business location in the City, containing the same number of and type of jobs, for the term of the certificate.

2. **AGREEMENT BY THE CITY**. Provided this contract has been executed and further provided all applications to create the district and achieve the industrial facility exemption certificate have been properly filed, the City shall, in a timely manner, determine in a public meeting to create the district and receive, process, and approve thereafter the Company's application for an industrial facilities exemption certificate. The City may consider this contract in a meeting separate from and prior to the meeting in which the City considers the creation of the district and approval of the application for certificate. Further, the City shall require the submission of this contract signed by the Company together with its applications, before creating the district.

3. **EVENTS OF DEFAULT**. The following actions or failures to comply shall be considered events of default by the Company:

3.1 Failure to meet any of the commitments set forth above.

3.2 The closing of the Company's facilities in the City. Closing shall mean for purpose of this Agreement, the removal, without transfer to another site within the City of substantially all of the production facilities, and the elimination of substantially all the jobs created or retained thereby, which are set forth in the Company's application.

3.3 Failure to afford to the City the documentation and reporting required.

3.4 The failure to create or retain jobs, meet affirmative action goals or expend the funds on equipment and improvements as represented in the application within the times required hereby.

3.5 The bankruptcy or insolvency of the Company.

3.6 The failure to pay any and all taxes and assessments levied on the Company's property or any other taxes, local, state or federal, including but not limited to City income taxes and the withholding of said City income taxes from employees as required by the City Income Tax Ordinance.

3.7 The performance or omission of any act which would lead to revocation under MCLA 207.565, being §15 of the Act.

3.8 The violation of any provisions, promises, commitments, considerations or covenants of this Agreement.

4. **REMEDIES ON DEFAULT.** In the event of any of the above defaults the City shall have the following remedies which it may invoke without notice, except as may be reasonably required by the Company's rights to due process:

4.1 In the event of closing as determined after investigation of the facts and a public hearing, the Company shall be immediately liable for penalties to be paid forthwith to the city as determined as follows:

4.1.1 The Company shall pay to the City for prorata distribution to the taxing units experiencing the abatement, an amount equal to the difference between the industrial facilities tax which it has paid, and the total property taxes to the relevant taxing units which it would have paid, given its installations of improvements and equipment, during the years for which the certificate was in effect.

4.1.2 Immediate Revocation. The Company hereby consents to revocation to the IFT certificate before the State Tax Commission, without hearing, and the City shall submit a copy of this Agreement to the State Tax Commission in connection with its revocation procedure, giving notice that the default has occurred and immediate revocation should occur.

4.2 In the event the improvements and equipment have not been installed before the two (2) year period, in addition to the revocation procedures before the State Tax Commission, the abatement should immediately be reduced by the City proportionately, and any installations which have not been finished at the end of said two (2) year period shall not be eligible for the abatement thereafter and shall be placed on the regular tax roll.

4.3 Failure to Expend the Funds Represented. In the event, (whether or not the installations have been completed), the Company has not expended the funds it has represented on its application that it would invest for the installation of equipment, the abatement shall be reduced prorata, and any remaining value of equipment shall be placed on the regular tax roll.

4.4 Job Creation and Retention. In the event the promised number of jobs have not been created or retained at the end of the two (2) years after the grant of the certificate by the State Tax Commission, the abatement shall be proportionately reduced.

4.5 Affirmative Action Goals. In the event, after one (1) year from the grant of the certificate by the State Tax Commission, the affirmative action goals of the City for additional jobs have not been met on a prorata basis, the abatement shall be revoked.

4.6 For other violations of this Agreement or for actions or omissions by the Company amounting to grounds for revocation by statue, the City shall recommend to the State Tax Commission immediate revocation of the certificate.

4.7 Special Assessment. For any amount due to be paid to the City, under this Section 4, the Company consents that the City shall have a personal action against the Company for the said amount, and in addition, cumulatively, and not by election, the City shall have a special assessment lien on all the property of the Company personal and real, located in the City, for the collection of the amounts due as and in the manner of property taxes and in such case the collection of the said special assessment shall be accomplished by addition by the City to the Company's property tax statement regularly rendered.

5. Governing Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Michigan applicable to contracts made and to be performed within the State of Michigan.

6. Counterparts. This Agreement may be executed in one or more counterparts. Notwithstanding such execution all such counterparts shall constitute one and the same Agreement.

7. Benefit. This Agreement shall be binding upon and inure to the benefit of the respective parties, their successors and personal representatives.

8. Effective Date. This Agreement shall be effective on the date the State of Michigan Tax Commission grants the company at Industrial Facilities Exemption Certificate.

CITY OF MUSKEGON

By ____________________
Stephen J. Gawron, Mayor

Date ____________________

and____________________
Ann Meisch, Clerk

Date ____________________

By____________________ Joel Kamp

Its CEO

Date 2/15/2018

Commission Meeting Date: February 20, 2018

Date: **February 20, 2018**

To: **Honorable Mayor and City Commissioners**

From: **Finance Director**

RE: **Second Quarter 2017-18 Budget Reforecast**

SUMMARY OF REQUEST: At this time staff is transmitting the Second Quarter 2017-18 Budget Reforecast which outlines proposed changes to the budget that have come about as result of changes in revenue projects, policy priorities, labor contracts, updated economic conditions, or other factors.

FINANCIAL IMPACT: A summary of second quarter proposed adjustments to the budget are as follows:

- General Fund revenues are reforecast to be $1,485,469 higher than the original budget, largely due to higher State projections for State Shared Revenue and the Personal Property Tax Replacement. The permit revenues are up more than double the original projection.
- General Fund expenditures are reforecast to be $1,188,887 higher than the original budget, most of the adjustments were for Safebuilt based on the higher revenues projections for permits.
- There were some refinements to the Capital Projects budget resulting in an overall net increase of $449,000. These are mostly in the Water Fund based on higher than projected project costs, some emergency work and some projects postponed.

BUDGET ACTION REQUIRED: City commission approval of this reforecast with formally amend the City's 2017-18 budget.

STAFF RECOMMENDATION: Approval.

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - General Fund

		Actual FY2017	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 1/31/18	Actual to Date 1/31/17	2nd Qtr Reforecast FY2018	Increase (Decrease) From Orginial
	Available Fund Balance - BOY	$ 8,031,309	$ 6,103,496	$ 6,341,657	$ 6,341,657		$ 6,369,154	$ 27,497
	Taxes and Special Assessments							
101-00000-4100	PROPERTY TAX	5,451,620	5,689,608	5,527,248	2,448,257	2,199,124	5,527,248	$ -
101-00000-4101	CHARGE BACK COLLECTED	-						-
101-00000-4102	IN LIEU OF TAX	103,821	96,649	94,000	-		94,000	-
101-00000-4103	IFT/CFT TAX	87,751	99,363	87,000	-		87,000	-
101-00000-4104	PROPERTY TAX SANITATION	1,620,586	1,691,947	1,642,724	727,642	653,598	1,642,724	-
101-00000-4140	INCOME TAX	8,610,812	8,151,902	8,100,000	4,850,950	4,493,303	8,100,000	-
101-00000-4161	SPECIAL ASSESSMENTS	343,391	-	265,000	72,723	23,584	265,000	-
		$ 16,217,981	$ 62,300	$ 15,715,972	$ 8,099,572	$ 7,369,609	$ 15,715,972	$ -
	Licenses and permits							
101-00000-4202	BUSINESS LICENSES & PERMITS	77,395	63,182	70,000	14,230	20,265	70,000	-
101-00000-4203	LIQUOR LICENSES & TAX REBATE	45,043	43,010	44,603	37,743	36,775	44,603	-
101-00000-4204	CABLE TV LICENSES OR FEES	378,955	372,117	370,000	94,091	92,188	370,000	-
101-00000-4205	HOUSING LICENSES	(611)	(50)		(1,240)	(1,141)		-
101-00000-4206	INSPECTION FEE	-	162			-		-
101-00000-4207	CEMETERY-BURIAL PERMITS	85,137	81,095	82,000	39,980	44,875	82,000	-
101-00000-4208	BUILDING PERMITS	721,500	371,693	500,000	1,101,654	310,997	1,400,000	**900,000**
101-00000-4209	ELECTRICAL PERMITS	140,373	84,912	90,000	153,069	61,548	200,000	**110,000**
101-00000-4210	PLUMBING PERMITS	54,821	34,316	34,000	42,765	25,080	65,000	**31,000**
101-00000-4211	HEATING PERMITS	94,023	69,071	75,000	88,399	54,640	102,000	**27,000**
101-00000-4213	RENTAL PROPERTY REGISTRATION	222,512	152,268	160,000	194,969	88,116	300,000	-
101-00000-4221	VACANT BUILDING FEE	59,558	165,589	150,000	46,330	36,705	150,000	-
101-00000-4224	TEMPORARY LIQUOR LICENSE	5,945	5,780	5,000	1,370	2,010	5,000	-
		$ 1,884,651	$ 1,443,145	$ 1,580,603	$ 1,813,360	$ 772,058	$ 2,788,603	$ 1,068,000
	Federal grants							
101-00000-4300	FEDERAL GRANTS	51,628	72,521	59,580	12,788	22,292	59,580	
		$ 51,628	$ 72,521	$ 59,580	$ 12,788		$ 59,580	$ -
	State grants							
101-00000-4400	STATE GRANTS	48,025	91,415	15,000	21,137	18,399	15,000	-
101-00000-4405	STATE REPLACEMENT REV FOR PPT	558,964	64,536	558,900	-		802,095	243,195
		$ 606,989	$ 155,951	$ 573,900	$ 21,137	$ 18,399	$ 817,095	$ 243,195
	State shared revenue							
101-00000-4502	STATE SALES TAX CONSTITUTIONAL	3,115,537	2,955,900	2,856,802	1,051,330	976,150	2,976,701	119,899
101-00000-4503	STATE CVTRS PAYMENTS	930,610	930,614	1,116,736	382,092	372,244	1,116,736	-
		$ 4,046,147	$ 3,886,514	$ 3,973,538	$ 1,433,422	$ 1,348,394	$ 4,093,437	$ 119,899
			160000					
	Other charges for sales and services							
101-00000-4601	CITY SERVICE FEE FOR ENTERPRISE FUNDS	449,291	449,292	482,290	241,146	262,087	482,290	-
101-00000-4603	TAX COLLECTION FEE	332,783	339,353	327,747	-	35,917	327,747	-
101-00000-4604	GARBAGE COLLECTION	43,684	43,614	41,000	51,773	22,625	41,000	-
101-00000-4606	ADMINISTRATION FEES	310,000	310,000	310,000	155,000	103,333	310,000	-
101-00000-4607	REIMBURSEMENT ELECTIONS	18,151	26,703	-	89	18,013	-	-
101-00000-4608	INDIRECT COST ALLOCATION	1,010,456	1,025,618	1,284,986	513,993	589,433	1,284,986	-
101-00000-4609	PROCUREMENT CARD REBATE	43,203	38,574	38,500	-	-	38,500	-
101-00000-4611	SPECIAL EVENTS REIMBURSEMENT	52,657	30,877	55,000	18,979	52,657	55,000	-

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - General Fund

		Actual FY2017	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 1/31/18	Actual to Date 1/31/17	2nd Qtr Reforecast FY2018	Increase (Decrease) From Orginial
101-00000-4612	CEMETERY SALE OF LOTS	21,425	25,987	20,000	15,445	11,900	20,000	-
101-00000-4614	REIMBURSEMENT LOT CLEAN UP	5,130	6,131	5,000	1,026	4,111	5,000	-
101-00000-4615	POLICE DEPARTMENT INCOME	112,023	97,936	105,000	58,018	73,473	105,000	-
101-00000-4617	FIRE DEPARTMENT INCOME	7,520	4,413	7,200	4,750	6,560	7,200	-
101-00000-4619	MISC. SALES AND SERVICES	22,664	17,635	1,500	20,224	25	1,500	-
101-00000-4620	Sewer Rehabilitation Project - Beidler & Polaski	115,820	239,900	116,000	74,342	115,820	116,000	-
101-00000-4621	ZONING & ENCROACHMENT FEES	15,155	11,962	12,000	10,580	8,180	12,000	-
101-00000-4622	MISC. CLERK FEES	13,983	16,789	3,000	6,951	2,630	3,000	-
101-00000-4624	TAX ABATEMENT APPLICATION FEES	13,241	600	3,000	1,440	3,645	3,000	-
101-00000-4625	MISC. TREAS. FEES	57,001	55,948	60,000	14,421	14,328	60,000	-
101-00000-4631	REIMBURSEMENT SCHOOL OFFICER	21,493	20,867	22,138	14,758	14,329	22,138	-
101-00000-4633	OBSOLETE PROPERTY FEES	3,370	1,000	-	-	2,370	-	-
101-00000-4634	PASSPORTS	63,157	27,199	50,000	35,540	32,607	50,000	-
101-00000-4635	START UP CHARGE/REFUSE	6,987	-	7,000	4,015	4,290	7,000	-
101-00000-4636	REFUSE BAG & BULK SALES	32,604	30,514	25,000	17,228	18,680	25,000	-
101-00000-4637	Replace MJ switch fedding transformer T4	50	27,200	100	75	25	100	-
101-00000-4638	REFUSE SERVICE FEE			198,000	53,006	-	198,000	-
101-00000-4642	LIEN LOOK UPS	13,480	70,700	12,000	6,295	6,525	12,000	-
101-00000-4648	FALSE ALARM FEES/POLICE	3,435	-	3,000	7,275	2,805	3,000	-
101-00000-4649	CEMETERY-MISC. INCOME	17,741	17,128	15,000	10,740	10,852	15,000	-
101-00000-4651	REIMBURSEMENT LOT MOWING	9,379	185,000	7,000	3,030	6,738	7,000	-
101-00000-4652	MUSKEGON HEIGHTS ZONING	8,750	11,095	6,000	5,460	5,075	6,000	-
101-00000-4654	FIRE RESPONSE FEE	6,000	25,000	5,000	3,000	2,500	5,000	-
101-00000-4656	SITE PLAN REVIEW	5,800	57,100	6,000	4,300	3,900	6,000	-
101-00000-4658	IMPOUND FEES	35,455	34,005	35,000	22,450	19,305	35,000	-
101-00000-4659	CODE ENFORCEMENT LABOR	3,549		-	23,005	-	44,000	**44,000**
101-00000-4660	MISC RECREATION INCOME	5,766	5,201	4,700	1,567	2,641	4,700	
101-00000-4661	LEASE GREAT LAKES NAVAL MEMORIAL	-	7,500	15,000	-	-	15,000	-
101-00000-4663	FLEA MARKET AT FARMERS MARKET	-	25,580	-	-		-	
101-00000-4664	FARMERS MARKET INCOME	-	70,814	-	-		-	-
101-00000-4665	LEASE BILLBOARDS	6,800	6,800	6,800	-	-	6,800	-
101-00000-4666	SNOW PLOWING -DOWNTOWN BID	45,000		38,000	-		48,750	**10,750**
101-00000-4669	SMITH RYERSON	11,551	15,290	12,000	5,239	4,828	12,000	-
101-00000-4670	PICNIC SHELTER	22,967	19,212	22,000	9,464	6,059	22,000	-
101-00000-4671	MCGRAFT PARK	62,791	76,761	70,000	54,771	56,575	70,000	-
101-00000-4672	SAFEBUILT LOT MOWING	43,800	51,198	45,000	4,341	30,423	45,000	-
101-00000-4673	RENTAL - CENTRAL DISPATCH	30,527	44,695	28,500	18,643	16,638	28,500	-
101-00000-4674	RENTAL - CITY HALL	20,410	26,870	26,000	5,700	16,882	26,000	-
101-00000-4676	SAFEBUILT - TRASH PICKUP	38,039	26,813	18,000	5,706	26,371	18,000	-
101-00000-4677	RENT	400	1,000	-		400		-
101-00000-4678	PLANNING DEPT ENFORCEMENT	1,650	2,012	1,500	2,150	1,350	1,500	-
101-00000-4679	CODE ENFORCEMENT ADMIN	2,789		-	24,039			-
101-00000-4690	KITCHEN 242 RENTAL	-	227	-				-
101-00000-4693	FARMERS MARKET EVENT RENTAL	1,000	-	-	-		-	-
101-00000-4694	FARMERS MARKET EBT FEES	1,095	3,940	-	-		-	-
		$ 3,170,022	$ 3,632,053	$ 3,550,961	**$ 1,529,974**	**$ 1,616,905**	**$ 3,611,711**	**$ 44,000**

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - General Fund

		Actual FY2017	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 1/31/18	Actual to Date 1/31/17	2nd Qtr Reforecast FY2018	Increase (Decrease) From Orginial
	Fines and fees							
101-00000-4701	INCOME TAX-PENALTY & INTEREST	213,634	204,792	200,000	115,669	110,117	200,000	-
101-00000-4702	DELINQUENT FEES	42,833	35,081	25,000	-	20,737	25,000	-
101-00000-4704	PENALTIES/INTEREST/FINES	2,005	1,835	2,000	3,727	1,155	2,000	-
101-00000-4706	LATE FEE ON INVOICES OVER 45 DAYS	5,273	2,417	1,500	4,258	1,550	1,500	-
101-00000-4751	CIVIL INFRACTIONS	23,863	9,890	11,500	10,393	9,815	13,500	**2,000**
101-00000-4754	TRAFFIC FINES & FEES	69,609	73,390	65,000	28,991	33,729	65,000	-
101-00000-4755	COURT FEES	122,757	129,764	105,000	53,005	61,112	105,000	-
		$ 479,974	$ 457,169	$ 410,000	**$ 216,043**	**$ 238,215**	**$ 412,000**	**$ 2,000**
			52000					
	Other revenue							
101-00000-4800	MISC. & SUNDRY	13,666	15,184	14,000	8,996	11,159	14,000	-
101-00000-4802	REIMB:DEMOS AND BOARD-UPS	11,250	26,353	25,000	19,411	7,035	25,000	-
101-00000-4803	CDBG PROGRAM REIMBURSEMENTS	320,989	396,487	325,000	70,000	213,099	325,000	-
101-00000-4805	CONTRIBUTIONS	31,619	7,150	8,000	3,121	28,719	8,000	-
101-00000-4806	BIKE/PROPERTY AUCTIONS-POLICE	894	832	1,500	-	894	1,500	-
101-00000-4811	FISHERMANS LANDING REIMBURSEMENT	-	11,320	-	-		-	
101-00000-4814	PROMOTIONAL PRODUCTS	14,960	24,051	20,000	6,017	11,081	20,000	-
101-00000-4818	RECOVERY OF BAD DEBT	1,260	2,934	1,500	250	1,236	1,500	-
101-00000-4821	CONTRIBUTIONS/GRANTS	-	4,500	10,000	-		10,000	-
101-00000-4825	CONTRIBUTIONS - VETERAN'S PARK MAINT	21,710	18,504	18,500	-	21,710	18,500	-
101-00000-4829	COMMUNITY FOUNDATION GRANT - MCGRAFT PAR	5,734	5,596	-				-
101-00000-4832	CONSUMERS ENERGY ESSENTIAL SERVICES	25,000	100,000	-	-	25,000	-	-
101-00000-4841	GRANT: COMMUNITY FOUNDATION	-	26,500	10,000	-		10,000	-
		$ 447,082	$ 639,411	$ 433,500	**$ 107,795**	**$ 319,933**	**$ 433,500**	**$ -**
	Interest & Operating Transfers							
101-00000-4902	OP. TRANS FROM SPECIAL REVENUE	182,650	153,000	182,650	-		182,650	-
101-00000-4903	OP. TRANS FROM DEBT SERVICE	34,000	36,000	40,000	20,000	19,833	40,000	-
101-00000-4904	OP. TRANS FROM CAPITAL PROJECTS	-	35,132	-				-
101-00000-4906	OP. TRANS FROM INTERNAL SERVICE FUND	-		-				-
101-00000-4908	OP. TRANS FROM NONEXPENDABLE	-		-				-
101-00000-4970	INTEREST INCOME	111,851	92,890	12,000	59,225	61,337	12,000	-
101-00000-4971	UNREALIZED GAIN (LOSS) ON INVESTMENT	(184,946)	(7,428)	-	(64,757)	(175,383)		-
101-00000-4980	SALE OF FIXED ASSETS	4,950	100	-		4,950		-
		$ 148,505	$ 309,694	$ 234,650	**$ 14,468**	**$ (89,263)**	**$ 234,650**	**$ -**
	Total general fund revenues and other sources	$ 27,052,979	$ 18,598,343	$ 26,532,704	**$ 13,248,559**	**$ 11,605,396**	**$ 28,166,548**	**$ 1,485,469**

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2017	Actual 2016	Original Budget Estimate FY2018	Actual to Date 1/31/18	Actual to Date 1/31/17	1Q Reforecast FY2018	Increase (Decrease) From FY18Original
	I. Customer Value Added Activities							
40301	**Police Department**							
5100	SALARIES & BENEFITS	7,978,076	7,938,999	9,161,032	4,666,965	4,454,308	9,161,032	-
5200	SUPPLIES	97,977	87,679	80,900	57,166	45,108	80,900	-
5300	CONTRACTUAL SERVICES	896,113	904,920	932,656	549,406	539,698	932,656	-
5400	OTHER EXPENSES	25,042	24,675	22,500	59,937	11,569	70,000	47,500
5700	CAPITAL OUTLAYS	9,400	7,064	2,000	15,286	6,014	20,000	18,000
		$ 9,006,608	$ 8,963,337	$ 10,199,088	$ 5,348,760	$ 5,056,697	$ 10,264,588	$ 65,500
		$ 9,006,608	$ 8,963,337	$ 10,199,088	$ 5,348,760	$ 5,056,697	$ 10,264,588	$ 65,500
			62,300					
50336	**Fire Department**							
5100	SALARIES & BENEFITS	3,729,221	3,570,031	3,000,000	1,925,381	2,052,213	3,000,000	-
5200	SUPPLIES	138,245	169,633	155,000	64,599	73,743	155,000	-
5300	CONTRACTUAL SERVICES	123,465	107,645	138,200	51,235	51,052	138,200	-
5400	OTHER EXPENSES	13,578	3,426	7,100	4,207	8,021	7,100	-
5700	CAPITAL OUTLAYS	105,635	67,990	13,000	959	40,729	13,000	-
		$ 4,110,144	$ 3,918,725	$ 3,313,300	$ 2,046,381	$ 2,225,758	$ 3,313,300	$ -
50338	**New Central Fire Station**							
5100	SALARIES & BENEFITS	-		-	-	-		
5200	SUPPLIES	-	3,510	-	-	-		
5300	CONTRACTUAL SERVICES	76,436	64,857	75,000	29,012	39,803	102,000	27,000
5400	OTHER EXPENSES	-		-	-	-	-	-
5700	CAPITAL OUTLAYS	-		-	-	-	-	-
		$ 76,436	$ 68,367	$ 75,000	$ 29,012	$ 39,803	$ 102,000	$ 27,000
50387	**Fire Safety Inspections**							
5100	SALARIES & BENEFITS	-	1,597	-	-	-	-	-
5200	SUPPLIES	12,920	11,404	-	8,927	5,349	-	-
5300	CONTRACTUAL SERVICES	840,894	465,888	575,000	1,180,708	347,614	1,200,000	625,000
5400	OTHER EXPENSES	205	18	-	-	-	-	-
5700	CAPITAL OUTLAYS	-		-	-	-	-	-
		$ 854,019	$ 478,907	$ 575,000	$ 1,189,635	$ 352,963	$ 1,200,000	$ 625,000
		$ 5,040,599	$ 4,465,999	$ 3,963,300	$ 3,265,028	$ 2,618,524	$ 4,615,300	$ 717,500
60523	**General Sanitation**							
5100	SALARIES & BENEFITS	26,072	23,639	25,117	14,373	12,993	25,117	-
5200	SUPPLIES	-		-	-	-	-	-
5300	CONTRACTUAL SERVICES	1,813,871	1,581,754	1,820,000	907,783	913,970	1,820,000	-
5400	OTHER EXPENSES	-		-	-	-	-	-
5700	CAPITAL OUTLAYS	-	160,000	-	-		-	-
5900	OTHER FINANCING USES	-		-	-	-	-	-
		$ 1,839,943	$ 1,765,393	$ 1,845,117	$ 922,156	$ 926,963	$ 1,845,117	$ -

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2017	Actual 2016	Original Budget Estimate FY2018	Actual to Date 1/31/18	Actual to Date 1/31/17	1Q Reforecast FY2018	Increase (Decrease) From FY18Original
60550	**Stormwater Management**							
5100	SALARIES & BENEFITS	-		-	-	-	-	-
5200	SUPPLIES	-		-	-	-	-	-
5300	CONTRACTUAL SERVICES	4,000	13,755	10,000	9,340	-	10,000	-
5400	OTHER EXPENSES	-		-	-	-	-	-
5700	CAPITAL OUTLAYS	-		-	-	-	-	-
		$ 4,000		$ 10,000	$ 9,340	$ -	$ 10,000	$ -
60448	**Streetlighting**							
5100	SALARIES & BENEFITS	-		-	-	-	-	-
5200	SUPPLIES	10,552		-	-	10,552	-	
5300	Sewer Rehabilitation Project - Beidler & Polaski	582,278	239,900	515,000	185,566		515,000	-
5400	OTHER EXPENSES	-		-	-	-	-	-
5700	CAPITAL OUTLAYS			-	-	-	-	-
		$ 592,830		$ 515,000	$ 185,566	$ 10,552	$ 515,000	$ -
60446	**Community Event Support/Downtown BID**							
5100	SALARIES & BENEFITS	21,320	15,154	56,000	21,745	14,351	56,000	-
5200	SUPPLIES	191	787	3,000	9,144	191	12,000	9,000
5300	CONTRACTUAL SERVICES	12,217	3,483	22,000	20,678	9,776	50,000	28,000
5400	OTHER EXPENSES	-	-	-	-		-	-
5700	CAPITAL OUTLAYS	-		-	-	-	-	-
	Replace MJ switch fedding transformer T4	$ 33,728	$ 27,200	$ 81,000	$ 51,567	$ 24,318	$ 118,000	$ 37,000
70751	**Parks Maintenance**		70700					
5100	SALARIES & BENEFITS	497,872	-	645,857	245,940		645,857	-
5200	SUPPLIES	153,426	85,098	91,430	51,116	66,806	91,430	-
5300	CONTRACTUAL SERVICES	849,357	766,449	729,721	540,418	505,260	728,171	(1,550)
5400	OTHER EXPENSES	-	185,000	1,000	1,257	-	1,000	-
5700	CAPITAL OUTLAYS	11,487	4,912	5,000	2,317	1,800	5,000	-
		$ 1,512,142	$ 25,000	$ 1,473,008	$ 841,048	$ 573,866	$ 1,471,458	$ (1,550)
			$ 57,100					

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2017	Actual 2016	Original Budget Estimate FY2018	Actual to Date 1/31/18	Actual to Date 1/31/17	1Q Reforecast FY2018	Increase (Decrease) From FY18Original
70757	**Mc Graft Park Maintenance**							
5100	SALARIES & BENEFITS	17,803	19,806	22,733	18,428	10,369	26,000	3,267
5200	SUPPLIES	6,266	6,097	4,000	5,257	4,342	6,000	2,000
5300	CONTRACTUAL SERVICES	29,876	30,716	33,330	32,670	19,274	44,000	10,670
5400	OTHER EXPENSES	-			-	-	-	
5700	CAPITAL OUTLAYS	-		12,000	594	-	1,000	(11,000)
		$ 53,945	$ 56,619	$ 72,063	$ 56,949	$ 33,985	$ 77,000	$ 4,937
70276	**Cemeteries Maintenance**							
5100	SALARIES & BENEFITS	83,930	76,375	112,644	45,506	41,706	112,644	-
5200	SUPPLIES	8,905	9,719	8,600	3,719	4,234	8,600	-
5300	CONTRACTUAL SERVICES	293,830	320,285	309,113	189,245	198,324	309,113	-
5400	OTHER EXPENSES	-	65	300	-	-	300	-
5700	CAPITAL OUTLAYS	1,170		10,000	-	456	10,000	-
		$ 387,835	$ 406,444	$ 440,657	$ 238,470	$ 244,720	$ 440,657	$ -
70585	**Parking Operations**							
5100	SALARIES & BENEFITS	223	2,433	-	-	223	-	-
5200	SUPPLIES	-	225	-	-	-	-	-
5300	CONTRACTUAL SERVICES	2,499	2,951	-	690	1,645	-	-
5400	OTHER EXPENSES	-		-	-	-	-	-
5700	CAPITAL OUTLAYS	-		-	-	-	-	-
		$ 2,722	$ 5,609	$ -	$ 690	$ 1,868	$ -	$ -
70357	**Graffiti Removal**							
5100	SALARIES & BENEFITS	554	815	-	153	220	-	-
5200	SUPPLIES	93	15	-	-	-	-	-
5300	CONTRACTUAL SERVICES	-	271	-	-	-	-	-
5400	OTHER EXPENSES	-		-	-	-	-	-
5700	CAPITAL OUTLAYS	-		-	-	-	-	-
		$ 647	$ 1,101	$ -	$ 153	$ 220	$ -	$ -
		$ 4,427,792	$ 2,287,366	$ 4,436,845	$ 2,305,939	$ 1,816,272	$ 4,477,232	$ 40,387

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2017	Actual 2016	Original Budget Estimate FY2018	Actual to Date 1/31/18	Actual to Date 1/31/17	1Q Reforecast FY2018	Increase (Dacrease) From FY18Original
70775	**General Recreation**							
5100	SALARIES & BENEFITS	-		-	-	-	-	-
5200	SUPPLIES	172		-	-	172	-	
5300	CONTRACTUAL SERVICES	90,133	52,000	-	60,051	-	-	-
5400	OTHER EXPENSES	-		-	-	-	-	-
5700	CAPITAL OUTLAYS	-		-	-	-	-	-
		$ 90,305		$ -	$ 60,051	$ 172	$ -	$ -
80387	**Environmental Services**							
5100	SALARIES & BENEFITS	113,562	151,364		44,496	73,369	-	-
5200	SUPPLIES	2,327	3,444		821	1,395	-	-
5300	CONTRACTUAL SERVICES	970,834	858,698	1,229,024	609,162	535,007	1,329,024	100,000
5400	OTHER EXPENSES	3,335	632		-	550	-	-
5700	CAPITAL OUTLAYS	93	1,922		-	93	-	-
		$ 1,090,151	$ 1,016,060	$ 1,229,024	$ 654,479	$ 610,414	$ 1,329,024	$ 100,000
		$ 1,180,456	$ 1,016,060	$ 1,229,024	$ 714,530	$ 610,586	$ 1,329,024	$ 100,000
10875	**Other - Support to Outside Agencies**							
	MUSKEGON AREA TRANSIT (MATS)	95,366	87,074	99,513	49,756	-	99,513	-
	NEIGHBORHOOD ASSOCIATION GRANTS	45,231	15,750	100,000	43,111	2,981	100,000	-
	YMCA	-		20,000	-	-	20,000	-
	BOYS & GIRLS CLUB			45,000			45,000	-
	MUSKEGON PUBLIC SCHOOLS YOUTH RECREATION			20,000			20,000	-
	PORT CITY FOOTBALL			5,000			5,000	-
	MUSKEGON AREA FIRST	45,566	45,566	45,660	34,175	22,783	45,660	-
	VETERANS MEMORIAL DAY COSTS	5,558	5,682	7,000	-	-	7,000	-
	WEST MI ECONOMIC DEVELOPMENT PARTNERSHIP	-		-	-	-	-	-
	VIABILITY LLC	1,922		-	-	-	-	-
	DOWNTOWN MUSKEGON NOW	75,000	90,000	75,000	37,500	25,000	75,000	-
	DOWNTOWN BUSINESS IMPROVEMENT DISTRICT	-		-	-	-	-	-
	LAKESIDE BUSINESS DISTRICT	2,500	2,500	2,500	500	-	2,500	-
	211 SERVICE	2,500	2,500	2,500	2,500	2,500	2,500	-
	MLK DIVERSITY PROGRAM	1,000	1,000	2,000	-	-	2,000	-
	MUSKEGON AREA LABOR MANAGEMENT (MALMC)	1,000	1,000	1,000	1,000	1,000	1,000	-
	POUND BUDDIES	2,500	2,500	2,500	-	2,500	2,500	-
	SUPPLEMENTAL MERS CONTRIBUTION	-		-	-	-	-	-
	Support To Outside Agencies	$ 278,143		$ 427,673	$ 168,542	$ 56,764	$ 427,673	$ -
		$ 278,143		$ 427,673	$ 168,542	$ 56,764	$ 427,673	$ -
	Total Customer Value Added Activities	$ 19,933,598		$ 20,255,930	$ 11,802,799	$ 10,158,843	$ 21,113,817	$ 857,887
	As a Percent of Total General Fund Expenditures	73.8%		76.5%	80.6%	78.5%	75.0%	72.2%

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

II. Business Value Added Activities

		Actual FY2017	Actual 2016	Original Budget Estimate FY2018	Actual to Date 1/31/18	Actual to Date 1/31/17	1Q Reforecast FY2018	Increase (Decrease) From FY18Original
10101	**City Commission**							
5100	SALARIES & BENEFITS	69,889	69,531	75,818	37,472	37,852	109,182	-
5200	SUPPLIES	9,409	9,165	1,000	1,664	550	1,000	-
5300	CONTRACTUAL SERVICES	11,747	12,982	12,000	146	11,626	110,182	-
5400	OTHER EXPENSES	2,936	2,490	2,500	1,939	2,524	2,500	-
5700	CAPITAL OUTLAYS	959	940	1,500	560	832	1,500	-
		$ 94,940	$ 95,108	$ 92,818	$ 41,781	$ 53,384	$ 224,364	$ -
10102	**City Promotions & Public Relations**							
5100	SALARIES & BENEFITS	-		-	-	-	-	-
5200	SUPPLIES	4,051	2,104	4,000	3,647	3,367	4,000	-
5300	CONTRACTUAL SERVICES	43,628	59,380	46,000	30,562	19,475	46,000	-
5400	OTHER EXPENSES	545	2,396	-	-	-	-	-
5700	CAPITAL OUTLAYS	-		-	-	-	-	-
		$ 48,224	$ 63,880	$ 50,000	$ 34,209	$ 22,842	$ 50,000	$ -
10172	**City Manager**							
5100	SALARIES & BENEFITS	299,331	239,362	349,043	187,128	141,738	349,043	-
5200	SUPPLIES	1,672	3,603	2,000	3,637	1,478	2,000	-
5300	CONTRACTUAL SERVICES	22,230	21,161	15,000	11,218	15,302	15,000	-
5400	OTHER EXPENSES	5,405	10,627	3,000	4,884	3,389	3,000	-
5700	CAPITAL OUTLAYS	3,311	204	2,000	1,052	40	2,000	-
		$ 331,949	$ 274,957	$ 371,043	$ 207,919	$ 161,947	$ 371,043	$ -
10145	**City Attorney**							
5100	SALARIES & BENEFITS	-		-	-	-	-	-
5200	SUPPLIES	888	880	-	-	-	-	-
5300	CONTRACTUAL SERVICES	325,889	351,108	350,000	197,460	189,551	350,000	-
5400	OTHER EXPENSES	-		-	-	-	-	-
5700	CAPITAL OUTLAYS	-		-	-	-	-	-
		$ 326,777	$ 351,988	$ 350,000	$ 197,460	$ 189,551	$ 350,000	$ -
		$ 801,890	$ 785,933	$ 863,861	$ 481,369	$ 427,724	$ 995,407	$ -
20228	**Affirmative Action**							
5100	SALARIES & BENEFITS	71,954	90,691		-	43,738	-	-
5200	SUPPLIES	771	247		-	283	-	-
5300	CONTRACTUAL SERVICES	912	1,167		-	487	-	-
5400	OTHER EXPENSES	691	2,078		-	453	-	-
5700	CAPITAL OUTLAYS	900	59		-	-	-	-
		$ 75,228	$ 94,242	$ -	$ -	$ 44,961	$ -	$ -

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2017	Actual 2016	Original Budget Estimate FY2018	Actual to Date 1/31/18	Actual to Date 1/31/17	1Q Reforecast FY2018	Increase (Decrease) From FY18Original
20215	**City Clerk & Elections**							
5100	SALARIES & BENEFITS	362,526	302,055	362,576	183,591	212,669	362,576	-
5200	SUPPLIES	52,306	32,917	33,910	25,343	26,670	33,910	-
5300	CONTRACTUAL SERVICES	17,390	23,564	23,430	17,779	12,333	23,430	-
5400	OTHER EXPENSES	4,795	5,864	6,875	4,086	3,034	6,875	-
5700	CAPITAL OUTLAYS	4,448	1,594	2,500	-	3,198	2,500	-
		$ 441,465	$ 365,994	$ 429,291	$ 230,799	$ 257,904	$ 429,291	$ -
20220	**Civil Service**							
5100	SALARIES & BENEFITS	-		-	-	-	-	-
5200	SUPPLIES	423		500	550	424	500	-
5300	CONTRACTUAL SERVICES	104,417	114,436	98,000	62,276	51,036	98,000	-
5400	OTHER EXPENSES	2,751	2,783	2,800	4,376	2,751	2,800	-
5700	CAPITAL OUTLAYS	-		-	-	-	-	-
		$ 107,591	$ 117,219	$ 101,300	$ 67,202	$ 54,211	$ 101,300	$ -
		$ 624,284	$ 577,455	$ 530,591	$ 298,001	$ 357,076	$ 530,591	$ -
30202	**Finance Administration/EEO Employee Rel**							
5100	SALARIES & BENEFITS	495,982	375,411	534,332	245,169	254,172	534,332	-
5200	SUPPLIES	2,655	2,875	3,545	2,036	1,367	3,545	-
5300	CONTRACTUAL SERVICES	72,232	66,241	67,559	58,424	51,629	67,559	-
5400	OTHER EXPENSES	841	550	1,650	548	773	1,650	-
5700	CAPITAL OUTLAYS	2,313	-	2,360	-	349	2,360	-
		$ 574,023	$ 445,077	$ 609,446	$ 306,177	$ 308,290	$ 609,446	$ -
30209	**Assessing Services**							
5100	SALARIES & BENEFITS	1,297	3,245	4,000	122	263	4,000	-
5200	SUPPLIES	-		-	-	-	-	-
5300	CONTRACTUAL SERVICES	320,046	291,100	328,000	244,800	160,000	328,000	-
5400	OTHER EXPENSES	-	311	-	-	-	-	-
5700	CAPITAL OUTLAYS	-		-	-	-	-	-
		$ 321,343	$ 294,656	$ 332,000	$ 244,922	$ 160,263	$ 332,000	$ -

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2017	Actual 2016	Original Budget Estimate FY2018	Actual to Date 1/31/18	Actual to Date 1/31/17	1Q Reforecast FY2018	Increase (Decrease) From FY18Original
30205	**Income Tax Administration**							
5100	SALARIES & BENEFITS	241,206	229,730	271,613	129,069	134,763	271,613	-
5200	SUPPLIES	11,210	11,328	10,760	6,927	6,724	10,760	-
5300	CONTRACTUAL SERVICES	86,531	67,953	70,550	44,468	36,815	70,550	-
5400	OTHER EXPENSES	317	637	1,000	146	267	1,000	-
5700	CAPITAL OUTLAYS	1,392	170	4,000	1,402	1,392	130,385	-
		$ 340,656	$ 309,818	$ 357,923	$ 182,012	$ 179,961	$ 484,308	$ -
30253	**City Treasurer**							
5100	SALARIES & BENEFITS	393,417	364,615	457,259	173,426	220,850	457,259	-
5200	SUPPLIES	70,071	71,970	81,200	38,359	37,687	81,200	-
5300	CONTRACTUAL SERVICES	94,567	119,861	112,800	40,805	36,815	112,800	-
5400	OTHER EXPENSES	1,176	823	1,000	30	44	1,000	-
5700	CAPITAL OUTLAYS	3,828	1,071	-	372	557	1,000	1,000
		$ 563,059	$ 558,340	$ 652,259	$ 252,992	$ 295,953	$ 653,259	$ 1,000
30248	**Information Systems Administration**							
5100	SALARIES & BENEFITS	341,277	356,096	403,408	178,791	190,696	403,408	-
5200	SUPPLIES	3,175	583	5,513	204	3,119	5,513	-
5300	CONTRACTUAL SERVICES	30,199	31,193	34,744	29,444	24,406	34,744	-
5400	OTHER EXPENSES	569	5,124	12,024	6,740	461	12,024	-
5700	CAPITAL OUTLAYS	62,671	66,380	37,894	6,679	16,823	37,894	-
		$ 437,911	$ 459,376	$ 493,583	$ 221,858	$ 235,505	$ 493,583	$ -
		$ 2,236,992	$ 2,067,267	$ 2,445,211	$ 1,207,961	$ 1,179,972	$ 2,572,596	$ 1,000
60265	**City Hall Maintenance**							
5100	SALARIES & BENEFITS	36,692	33,042	40,275	20,301	20,650	40,275	-
5200	SUPPLIES	17,196	15,840	17,827	9,174	7,328	17,827	-
5300	CONTRACTUAL SERVICES	173,436	160,963	212,350	77,375	91,919	257,350	45,000
5400	OTHER EXPENSES	-		500	-	-	500	-
5700	CAPITAL OUTLAYS	19,812	11,425	5,000	5,982	13,644	5,000	-
		$ 247,136	$ 221,270	$ 275,952	$ 112,832	$ 133,541	$ 320,952	$ 45,000
		$ 247,136	$ 221,270	$ 275,952	$ 112,832	$ 133,541	$ 320,952	$ 45,000

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2017	Actual 2016	Original Budget Estimate FY2018	Actual to Date 1/31/18	Actual to Date 1/31/17	1Q Reforecast FY2018	Increase (Decrease) From FY18Original
80400	**Planning, Zoning and Economic Development**							
5100	SALARIES & BENEFITS	398,208	376,323	468,346	150,006	226,256	468,346	-
5200	SUPPLIES	4,354	3,684	7,500	3,999	1,442	7,500	-
5300	CONTRACTUAL SERVICES	43,820	27,080	137,648	60,154	35,165	137,648	-
5400	OTHER EXPENSES	1,578	3,022	6,000	1,528	832	156,184	-
5700	CAPITAL OUTLAYS	18,488	12,158	13,300	6,416	350	13,300	-
		$ 466,448	$ 422,267	$ 632,794	$ 222,103	$ 264,045	$ 782,978	$ -
		$ 466,448	$ 422,267	$ 632,794	$ 222,103	$ 264,045	$ 782,978	$ -
	Total Business Value Added Activities	$ 4,376,750		$ 4,748,409	$ 2,322,266	$ 2,362,358	$ 5,202,524	$ 46,000
	As a Percent of Total General Fund Expenditures	16.2%		17.9%	15.9%	18.3%	18.5%	3.9%

III. Fixed Budget Items

		Actual FY2017	Actual 2016	Original Budget Estimate FY2018	Actual to Date 1/31/18	Actual to Date 1/31/17	1Q Reforecast FY2018	Increase (Decrease) From FY18Original
30999	**Transfers To Other Funds**							
	MAJOR STREET FUND	-		-	-	-	-	-
	LOCAL STREET FUND	-		-	-	-	-	-
	ENGINEERING	-		-	-	-	-	-
	SIDEWALK	-		-	-	-	-	-
	PUBLIC IMPROVEMENT FIRE EQUIPMENT RESERVE	-		-	-	-	-	-
	ARENA MAINTENANCE	-		-	-	-	-	-
	STATE GRANTS	-		-	-	-	-	-
	FARMERS MARKET FUND	50,000		5,000	-	-	5,000	-
	L.C. WALKER ARENA FUND	305,000	250,000	235,000	-	-	235,000	-
	LDFA DEBT SERVICE FUND (SMARTZONE)	275,000	265,000	-	137,500	160,416	275,000	275,000
	DDA DEBT SERVICE FUND	175,000	175,000	170,000	85,000	102,083	170,000	-
	PUBLIC IMPROVEMENT FUND	1,000,000	750,000	-	-	-	-	-
	COMM DEV BLK GRANT FUND	-	8,164	-	-	-	-	-
	ENGINEERING SERVICES FUND	13,000	75,000	15,000	-	-	15,000	-
	EQUIPMENT FUND						10,000	10,000
	GENERAL INSURANCE FUND	-		-	-	-	-	-
		$ 1,818,000	$ 1,523,164	$ 425,000	$ 222,500	$ 262,499	$ 710,000	$ 285,000

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2017	Actual 2016	Original Budget Estimate FY2018	Actual to Date 1/31/18	Actual to Date 1/31/17	1Q Reforecast FY2018	Increase (Decrease) From FY18Original
30851	**General Insurance**	274,472	261,419	274,665	-	-	274,665	$ -
30906	**Debt Retirement**	244,262	277,426	236,100	153,488	153,075	236,100	-
10891	**Contingency and Bad Debt Expense**	6,585	44,388	100,000	35,883	-	100,000	-
90000	**Major Capital Improvements**	371,815	203,258	448,000	108,362	600	523,657	
91303	PARKS IMPROVEMENTS: PM & BEUKEMA	-		-	-	-	-	-
91116	ADA COMPLIANCE PROJECT	3,036	291	20,000	-	-	20,000	-
91120	VOIP PHONE SYSTEM	19,400	19,400	-	-	-	-	-
91402	CEMETERY GIS			-		-	-	-
91412	CITY HALL REPLACEMENT WINDOWS	3,591	5,400	-	-	600	-	-
	AED LIFE PAK 500	-		-	-	-	-	-
	L.C. WALKER ARENA LOCKER ROOM IMPROVEMENTS	-		-	-	-	-	-
	STREET LIGHTS CONVERSION TO LED, CITY OWNED	-		-	-	-	-	-
	CITY HALL BLDG WASH / SEAL	-		-	62,297	-	62,297	-
91508	STREET LIGHTS CONVERSION TO LED, CONSUMERS	-		270,000	-	-	270,000	-
	IMAGINE MUSKEGON LAKE	-		-	20,026	-	-	-
91512	REPAIRS TO BOARDWALK @ KRUSE PARK	-	22,843	-	-	-	-	-
91505	MARSH FIELD, BLEACHER UPGRADES, ETC.	-	23,256	-	-	-	-	-
99148	JAG GRANT	-		-	-	-	-	-
91508	LED CONVERSION DOWNTOWN	270,000	114,705	-	-	-	-	-
	PARKING LOT AT JEFFERSON & WESTERN	10,351			1,033			
	PARKS RESERVATION SYSTEM	13,200		8,000	-	-	8,000	-
	MCGRAFT PARK, PARKING LOT	-		65,000	-	-	65,000	-
	GIS FOR LAKESIDE CEMETERY	-		35,000	-	-	35,000	-
	ROOF REPAIRS AT LC WALKER ARENA	19,700		-	1,590	-	-	-
	PHONE SYSTEM UPGRADE	23,508		-	13,360	-	13,360	-
	IRRIGATION SYSTEMS, CITY HALL AND OTHER LOCATIONS	-		40,000	-	-	40,000	-
	CENTRAL STATION UPGRADES-HVAC	-		10,000	-	-	10,000	-
99152	DOJ JAG GRANT MUSKEGON HEIGHTS	9,029	17,363	-	10,056	-	-	-
	Total Fixed-Budget Items	$ 2,715,134	$ 2,309,655	$ 1,483,765	$ 520,233	$ **416,174**	$ **1,844,422**	$ **285,000**
	As a Percent of Total General Fund Expenditures	10.0%		5.6%	3.6%	**3.2%**	**6.5%**	**24.0%**
	Total General Fund	$ 27,025,482		$ 26,488,104	$ 14,645,298	$ **12,937,375**	$ **28,160,763**	$ **1,188,887**

Recap: Total General Fund By Line Item Expenditure Classification

		Actual FY2017	Actual 2016	Original Budget Estimate FY2018	Actual to Date 1/31/18	Actual to Date 1/31/17	1Q Reforecast FY2018	Increase (Decrease) From FY18Original
5100	Salaries & Benefits	$ 15,180,412	$ 14,717,883	$ 15,990,053	$ 8,288,062	$ 8,143,399	$ (15,893,581)	$ 3,267
5200	Operating Supplies	609,255	555,324	510,685	296,289	302,331	521,685	11,000
5300	Contractual Services	8,485,462	7,818,228	8,599,463	5,409,417	3,954,746	9,531,765	834,120
5400	Other Expenses	70,369	109,986	168,249	125,561	34,668	365,933	47,500
5700	Capital Outlays	617,722	381,075	558,554	149,981	86,877	768,596	8,000
5900	All Other Financing Uses	2,062,262	2,035,590	661,100	375,988	415,574	946,100	285,000
	Total General Fund	$ 27,025,482	$ 25,618,086	$ 26,488,104	$ 14,645,298	$ **12,937,595**	$ **(3,759,502)**	$ **1,188,887**

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2017	Actual 2016	Orginial Budget FY2018	Actual 1/31/2018	Actual 1/31/2017	2nd Qtr Reforecast FY2018	Increase (Decrease) From FY17 Reforecast	Comments
202	**Major Streets and State Trunklines Fund**								
	Available Fund Balance - BOY	$ 2,252,721	$ 1,615,274	$ 1,829,177	**$ 1,829,177**	**$ 1,615,274**	**$ 1,829,177**	**$ -**	
	Means of Financing								
	Special assessments	$ 33,852	$ 50,000	$ 25,000	$ -		$ 25,000	$ -	
	Federal & state grants	400,000	1,385,000	1,655,000	-		1,655,000	-	
	State shared revenue	2,989,701	2,800,000	3,420,751	1,519,307	1,155,232	3,420,751	-	
	Interest income	11,238	9,100	6,000	2,694	3,306	6,000	-	
	Operating transfers in	-	-	-	-		-	-	
	Bond Proceeds	-	1,650,000	-	-		-	-	
	Other	90,231	29,777	71,000	40,893	30,107	71,000	-	
		$ 3,525,022	$ 5,923,877	$ 5,177,751	**$ 1,562,894**	**$ 1,188,645**	**$ 5,177,751**	**$ -**	
60900	**Operating Expenditures**								
5100	Salaries & Benefits	$ 508,811	$ 805,532	$ 1,012,870	$ 338,236	$ 325,091	$ 1,012,870	$ -	
5200	Operating Supplies	267,330	271,000	271,000	76,027	71,223	271,000	-	
5300	Contractual Services	740,997	1,000,000	1,000,000	462,770	419,710	1,000,000	-	
5400	Other Expenses	1,145	2,000	2,000	1,463	386	2,000	-	
5700	Capital Outlays	-	-	-	-		-	-	
5900	Other Financing Uses	680,450	681,000	500,000	216,373	216,373	283,627	-	
		$ 2,198,733	$ 2,759,532	$ 2,785,870	**$ 1,094,869**	**$ 1,032,783**	**$ 2,569,497**	**$ -**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -		$ -		$ -		
5300	Contractual Services	1,749,833	3,400,000	3,050,000	191,480	952,346	3,050,000	**102,000**	
5700	Capital Outlays	-	-	-	-		-	-	
		$ 1,749,833	$ 3,400,000	$ 3,050,000	**$ 191,480**	**$ 952,346**	**$ 3,050,000**	**$ 102,000**	
		$ 3,948,566	$ 6,159,532	$ 5,835,870	**$ 1,286,349**	**$ 1,985,129**	**$ 5,619,497**	**$ 102,000**	
	Available Fund Balance - EOY	$ 1,829,177	$ 1,379,619	$ 1,171,058	**$ 2,105,722**	**$ 818,790**	**$ 1,387,431**	**$ (102,000)**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2017	Actual 2016	Orginial Budget FY2018	Actual 1/31/2018	Actual 1/31/2017	2nd Qtr Reforecast FY2018	Increase (Decrease) From FY17 Reforecast	Comments
203	**Local Streets Fund**								
	Available Fund Balance - BOY	$ 235,692	$ 706,676	$ 356,811	$ **356,811**		$ **356,811**	$ -	
	Means of Financing							$ -	$ -
	Special assessments	$ 17,756	$ 25,607	$ 12,500	$ -		$ 12,500	$ -	
	Federal & state grants	-	-	35,000	-		35,000	-	**CDBG Funding**
	Metro act fees	159,494	163,341	150,000	-		150,000	-	
	State shared revenue	822,801	714,570	889,315	402,041	298,149	889,315	-	
	Interest income	2,986	7,366	1,200	1,026	1,194	1,200	-	
	Operating transfers in	450,000	-	271,000	-		271,000	-	**(FY2018: $271K from MSF)**
	Other	15,977	18,368	8,000	1,218	6,782	8,000	-	
		$ 1,469,014	$ 929,252	$ 1,367,015	$ **404,285**	$ **306,125**	$ **1,367,015**	$ -	
60900	**Operating Expenditures**								
5100	Salaries & Benefits	$ 580,928	$ 545,553	$ 640,885	$ 354,335	$ 321,447	$ 640,885	$ -	
5200	Operating Supplies	78,181	121,994	140,000	44,130	47,514	140,000	-	
5300	Contractual Services	673,439	676,602	700,000	386,812	388,985	700,000	-	
5400	Other Expenses	1,312	661	1,000	-	126	1,000	-	
5700	Capital Outlays	-	-	-	-		-	-	
5900	Other Financing Uses	-	-	-	-		-	-	
		$ 1,333,860	$ 1,344,810	$ 1,481,885	$ **785,277**	$ **758,072**	$ **1,481,885**	$ -	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	$ -		$ -	$ -	
5300	Contractual Services	14,035	55,426	100,000	85,210	14,035	100,000	-	
		$ 14,035	$ 55,426	$ 100,000	$ **85,210**	$ **14,035**	$ **100,000**	$ -	
		$ 1,347,895	$ 1,400,236	$ 1,581,885	$ **870,487**	$ **772,107**	$ **1,581,885**	$ -	
	Sewer Rehabilitation Project - Beidler & Polaski		239,900						
	Available Fund Balance - EOY	$ 356,811	$ 235,692	$ 141,941	$ **(109,391)**	$ **(465,982)**	$ **141,941**	$ -	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

257 Budget Stabilization Fund

		Actual 2017	Actual 2016	Orginial Budget FY2018	Actual 1/31/2018	Actual 1/31/2017	2nd Qtr Reforecast FY2018	Increase (Decrease) From FY17 Reforecast	Comments
	Available Fund Balance - BOY	$ 1,700,000	$ 1,700,000	$ 1,700,000	$ **1,700,000**		$ **1,700,000**	$ -	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
	Federal & state grants	-	-	-	-		-	-	
	Replace MJ switch fedding transformer T4	-	27,200	-	-	-	-	-	
	Charges for services	-	-	-	-		-	-	
	Interest income	-	70,700	-	-		-	-	
	Operating transfers in - General Fund	-	-	-	-	-	-	-	
	Operating transfers in - TIFA Fund	-	-	-	-		-	-	
	Operating transfers in - Insurance Fund	-	-	-	-		-	-	
	Other	-	185,000	-	-		-	-	
		$ -	$ 282,900	$ -	$ -		$ -	$ -	
70805	**Operating Expenditures**								
5100	Salaries & Benefits	$ -	$ -	$ -	$ -		$ -	$ -	
5200	Operating Supplies	-	-	-	-		-	-	-
5300	Contractual Services	-	-	-	-		-	-	-
5400	Other Expenses	-	-	-	-		-	-	-
5700	Capital Outlays	-	-	-	-		-	-	
5900	Other Financing Uses	-	-	-	-		-	-	-
		$ -	$ -	$ -	$ -		$ -	$ -	$ -
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	$ -		$ -	$ -	
5300	Contractual Services	-	-	-	-		-	-	
		$ -	$ -	$ -	$ -		$ -	$ -	
		$ -	$ -	$ -	$ -		$ -	$ -	
	Available Fund Balance - EOY	$ 1,700,000	$ 1,982,900	$ 1,700,000	$ **1,700,000**		$ **1,700,000**	$ -	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2017	Actual 2016	Orginial Budget FY2018	Actual 1/31/2018	Actual 1/31/2017	2nd Qtr Reforecast FY2018	Increase (Decrease) From FY17 Reforecast	Comments
252	**Farmers Market & Kitchen 242**								
	Available Fund Balance - BOY	$ -	$ -	$ 16,224	$ **16,224**		$ -	$ -	
	Means of Financing								
	Federal and State Grants	$ 147,448	$ -	$ -	$ -		$ 78,820	$ **78,820**	
	Flea Market at Farmers Market	23,642	-	20,000	11,709	10,661	20,000	-	
	Farmers Market Income	60,211	-	75,000	52,251	38,613	75,000	-	
	Kitchen 242 Rental	14,634	-	37,444	14,177	6,275	37,444	-	
	Farmers Market Event Rental	1,500	-	7,000	2,330	-	7,000	-	
	Farmers Market EBT Fees	2,662	-	2,500	3,011	1,958	2,500	-	
	Promotional Products	1,807	-	4,000	1,264	735	4,000	-	
	Funraising Revenue	24,386	-	25,000	21,148	16,278	25,000	-	
	Operating transfers in - General Fund	50,000	-	5,000	-		5,000	-	
	Other	12,198	-	500	28,595	500	500	-	
		$ 338,488	$ -	$ 176,444	$ **134,485**	$ **75,020**	$ **255,264**	$ **78,820**	
70863	**Operating Expenditures**								
5100	Salaries & Benefits	$ 22,901	$ -	$ 15,000	$ 11,518	$ 14,653	$ 41,000	$ **26,000**	
5200	Operating Supplies	7,918	-	17,900	511	4,426	17,900	-	
5300	Contractual Services	138,035	52,000	149,900	125,265	-	138,400	**(11,500)**	
5400	Other Expenses	2,564	-	2,000	698	845	2,000	-	
5700	Capital Outlays	124,579	-	3,000	84,111	1,662	3,000	-	
5900	Other Financing Uses	-	-	-	-		-	-	
		$ 295,997	$ 52,000	$ 187,800	$ **222,103**	$ **21,586**	$ **202,300**	$ **14,500**	
70867	**Operating Expenditures - FDA Grant**								
5100	Salaries & Benefits	$ 3,863	$ -	$ -	$ -		$ -	$ -	
5200	Operating Supplies	-	-	-	-		-		-
5300	Contractual Services	22,404	-	-	22,996	14,580	-	-	
5700	Capital Outlays	-	-	-	-		-	-	
		$ 26,267	$ -	$ -	$ **22,996**	$ **14,580**	$ -	$ -	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	$ -		$ -	$ -	
5300	Contractual Services	-	-	-	-		-	-	
		$ -	$ -	$ -	$ -		$ -	$ -	
		$ 322,264	$ 52,000	$ 187,800	$ **245,099**	$ **36,166**	$ **202,300**	$ **14,500**	
	Available Fund Balance - EOY	$ 16,224	$ (52,000)	$ 4,868	$ **(94,390)**	$ **38,854**	$ **52,964**	$ **64,320**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

254 L C Walker Arena

		Actual 2017	Actual 2016	Orginial Budget FY2018	Actual 1/31/2018	Actual 1/31/2017	2nd Qtr Reforecast FY2018	Increase (Decrease) From FY17 Reforecast	Comments
	Available Fund Balance - BOY	$ 247,028	$ 5,532	$ 242,528	**$ 123,320**		**$ 242,528**	**$ -**	
	Means of Financing								
	Parking Lot Rental	$ 29,798	$ 17,493	$ 22,000	$ 15,320	$ 15,429	$ 22,000	$ -	
	Rent	172,641	53,761	109,000	80,750	89,150	109,000	-	
	Arena Event Revenue	194,149	170,549	210,000	95,097	99,837	210,000	-	
	Shop Rental	1,800	2,400	3,500	426	900	3,500	-	
	Concessions Non Alcoholic	247,612	237,692	290,000	107,591	104,807	290,000	-	
	Alcoholic Beverage	183,682	136,153	168,000	92,573	75,632	168,000	-	
	Ice Hockey Rental	161,245	144,978	185,000	88,560	94,160	185,000	-	
	Operating transfers in - General Fund/Cap	305,000	764,832	235,000	-		235,000	-	
	Bond Proceeds	-	-	-	-		-	-	
	Other	133,325	155,048	10,000	22,994	15,315	10,000	-	
		$ 1,429,252	$ 1,682,906	$ 1,232,500	$ 503,311	$ 495,230	**$ 1,232,500**	**$ -**	
70805	**Operating Expenditures**								
5100	Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
5200	Operating Supplies	189,641	172,306	170,000	119,219	50,781	170,000	-	
5300	Contractual Services	1,192,391	1,069,316	962,000	604,250	357,750	962,000	-	
5400	Other Expenses	-	-	-	-		-	-	
5700	Capital Outlays	101,401	150,956	50,000	166,744	49,699	185,000	**135,000**	
5900	Other Financing Uses	-	-	-	-		-	-	
		$ 1,483,433	$ 1,392,578	$ 1,182,000	**$ 890,213**	**$ 458,230**	**$ 1,317,000**	**$ 135,000**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	$ -		$ -	$ -	
5300	Contractual Services	69,527	43,300	-	-		-	-	
		$ 69,527	$ 43,300	$ -	$ -		$ -	$ -	
		$ 1,552,960	$ 1,435,878	$ 1,182,000	**$ 890,213**	**$ 458,230**	**$ 1,317,000**	**$ 135,000**	
	Available Fund Balance - EOY	$ 123,320	$ 252,560	$ 293,028	**$ (263,582)**	**$ 37,000**	**$ 158,028**	**$ (135,000)**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

264 Criminal Forfeitures Fund

		Actual 2017	Actual 2016	Orginial Budget FY2018	Actual 1/31/2018	Actual 1/31/2017	2nd Qtr Reforecast FY2018	Increase (Decrease) From FY17 Reforecast	Comments
	Available Fund Balance - BOY	$ 138,810	$ 158,309	$ 121,850	$ 121,850		$ 121,850	$ -	
	Means of Financing								
	Criminal Forfeitures & Contributions	$ -	$ -	$ -	$ -		$ -	$ -	
	Interest income	678	759	455	196	398	455	-	
	Operating transfers in - General Fund	-	-	-	-		-	-	
	Other	12,745	-	-	-		-	-	
		$ 13,423	$ 759	$ 455	$ 196	$ 398	$ 455	$ -	
40333	**Operating Expenditures**								
5100	Salaries & Benefits	$ -	$ -	$ -	$ -		$ -	$ -	
5200	Operating Supplies	-	-	-	-		-	-	
5300	Contractual Services	-	-	-	-		-	-	
5400	Other Expenses	-	-	-	-		-	-	
5700	Capital Outlays	30,383	20,258	46,500	24,647	15,378	46,500	-	
5900	Other Financing Uses	-	-	-	-		-	-	
		$ 30,383	$ 20,258	$ 46,500	$ 24,647	$ 15,378	$ 46,500	$ -	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	$ -		$ -	$ -	
5300	Contractual Services	-	-	-	-		-	-	
		$ -	$ -	$ -	$ -		$ -	$ -	
		$ 30,383	$ 20,258	$ 46,500	$ 24,647	$ 15,378	$ 46,500	$ -	
	Available Fund Balance - EOY	$ 121,850	$ 138,810	$ 75,805	$ 97,399	$ (14,980)	$ 75,805	$ -	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

285 Tree Replacement Fund

		Actual 2017	Actual 2016	Orginial Budget FY2018	Actual 1/31/2018	Actual 1/31/2017	2nd Qtr Reforecast FY2018	Increase (Decrease) From FY17 Reforecast	Comments
	Available Fund Balance - BOY	$ 1,071	$ 1,362	$ 1,349	**$ 1,349**	**$ 1,362**	**$ (1,239)**	$ -	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	$ -		$ -	$ -	
	Federal & state grants	1,302	1,590	-	-		-	-	
	State shared revenue	-	-	-	-		-	-	
	Charges for services	-	-	-	-		5,000	**5,000**	
	Interest income	5	9	-	2	4	-	-	
	Operating transfers in - General Fund	-	-	-	-		-	-	
	Operating transfers in - TIFA Fund	-	-	-	-		-	-	
	Operating transfers in - Insurance Fund	-	-	-	-		-	-	
	Other	2,500	-	-	2,502	2,504	-		
		$ 3,807	$ 1,599	$ -	**$ 2,504**	**$ 2,508**	**$ 5,000**	**$ 5,000**	
70805	**Operating Expenditures**								
5100	Salaries & Benefits	$ 680	$ -	$ -	$ 338	$ 380	$ -	$ -	
5200	Operating Supplies	2,378	1,890	-	3,480	3,659		-	
5300	Contractual Services	471	-	-	1,274	1,288	-	-	
5400	Other Expenses	-	-	-	-		-	-	
5700	Capital Outlays	-	-	-	-		-	-	
5900	Other Financing Uses	-	-	-	-		-	-	
		$ 3,529	$ 1,890	$ -	**$ 5,092**	**$ 5,327**	**$ -**	**$ -**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	$ -		$ -	$ -	
5300	Contractual Services	-	-	-	-		-	-	
		$ -	$ -	$ -	**$ -**		**$ -**	**$ -**	
		$ 3,529	$ 1,890	$ -	**$ 5,092**	**$ 5,327**	**$ -**	**$ -**	
	Available Fund Balance - EOY	$ 1,349	$ 1,071	$ 1,349	**$ (1,239)**	**$ (1,457)**	**$ 3,761**	**$ 5,000**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

295 Brownfield Redevelopment Authority (Betten Project)

		Actual 2017	Actual 2016	Orginial Budget FY2018	Actual 1/31/2018	Actual 1/31/2017	2nd Qtr Reforecast FY2018	Increase (Decrease) From FY17 Reforecast	Comments
	Available Fund Balance - BOY	$ (1,293,783)	$ (1,280,833)	$ (1,325,966)	$ **(1,325,966)**	$ **(1,280,833)**	$ **(1,337,498)**	$ -	
	Means of Financing								
	Property taxes	$ 131,258	$ 130,985	$ 131,000	$ -		$ 134,385	$ **3,385**	
	Federal & state grants	6,401	-	-	-		-	-	
	State shared revenue	-	-	-	-		-	-	
	Charges for services	-	-	-	-		-	-	
	Interest income	81	273	300	19	81	300	-	
	Operating transfers in - General Fund	-	-	-	-		-	-	
	Operating transfers in - TIFA Fund	-	-	-	-		-	-	
	Operating transfers in - Insurance Fund	-	-	-	-		-	-	
	Other	5,570	5,570	6,400	6,361	6,401	6,400	-	
		$ 143,310	$ 136,828	$ 137,700	$ **6,380**	$ **6,482**	$ **141,085**	$ **3,385**	
70808	**Operating Expenditures**								
5100	Salaries & Benefits	$ -	$ -	$ -	$ -		$ -	$ -	
5200	Operating Supplies	-	-	-	-		-	-	
5300	Contractual Services	17,912	19,843	-	-		-	-	
5400	Other Expenses	-	-	-	-		-	-	
5700	Capital Outlays	-	-	-	-		-	-	
5900	Other Financing Uses	157,581	157,581	158,000	17,912	38,728	158,000	-	
		$ 175,493	$ 177,424	$ 158,000	$ **17,912**	$ **38,728**	$ **158,000**	$ -	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	$ -		$ -	$ -	
5300	Contractual Services	-	-	-	-		-	-	
		$ -	$ -	$ -	$ -		$ -	$ -	
		$ 175,493	$ 177,424	$ 158,000	$ **17,912**	$ **38,728**	$ **158,000**	$ -	
	Available Fund Balance - EOY	$ (1,325,966)	$ (1,321,429)	$ (1,346,266)	$ **(1,337,498)**	$ **(1,313,079)**	$ **(1,354,413)**	$ 3,385	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

296 Brownfield Redevelopment Authority (Mall Area Project)

		Actual 2017	Actual 2016	Orginial Budget FY2018	Actual 1/31/2018	Actual 1/31/2017	2nd Qtr Reforecast FY2018	Increase (Decrease) From FY17 Reforecast	Comments
	Available Fund Balance - BOY	$ 17,967	$ 110	$ 1,213	**$ 1,213**	**$ 17,967**	**$ 1,988**	**$ -**	
	Means of Financing								
	Property taxes	$ 164,982	$ 160,414	$ 164,000	$ -		$ 162,184	**$ (1,816)**	
	Federal & state grants	754	-	-	-		-	-	
	State shared revenue	-	-	-	-		-	-	
	Charges for services	-	-	-	-		-	-	
	Interest income	126	**154**	-	**2**	**53**	-	-	
	Operating transfers in - General Fund	-	-	-	-		-	-	
	Operating transfers in - TIFA Fund	-	-	-	-		-	-	
	Operating transfers in - Insurance Fund	-	-	-	-		-	-	
	Other	34	**34**	-	**773**	**754**	**750**	-	
		$ 165,896	$ 160,602	$ 164,000	**$ 775**	**$ 807**	**$ 162,934**	**$ (1,816)**	
70805	**Operating Expenditures**								
5100	Salaries & Benefits	$ -	$ -	$ -	$ -		$ -	$ -	
5200	Operating Supplies	-	-	-	-		-	-	
5300	Contractual Services	-	**(10,255)**	-	-		-	-	
5400	Other Expenses	-	-	-	-		-	-	
5700	Capital Outlays	-	-	-	-		-	-	
5900	Other Financing Uses	182,650	153,000	164,817	-		164,817	-	
		$ 182,650	$ 142,745	$ 164,817	**$ -**	**$ -**	**$ 164,817**	**$ -**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	$ -		$ -	$ -	
5300	Contractual Services	-	-	-	-		-	-	
		$ -	$ -	$ -	$ -		$ -	$ -	
		$ 182,650	$ 142,745	$ 164,817	**$ -**	**$ -**	**$ 164,817**	**$ -**	
	Available Fund Balance - EOY	$ 1,213	$ 17,967	$ 396	**$ 1,988**	**$ 18,774**	**$ 105**	**$ (1,816)**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

298 Brownfield Redevelopment Authority (Terrace Point Landing)

		Actual 2017	Actual 2016	Orginial Budget FY2018	Actual 1/31/2018	Actual 1/31/2017	2nd Qtr Reforecast FY2018	Increase (Decrease) From FY17 Reforecast	Comments
	Available Fund Balance - BOY	$ -	$ -	$ 1,667	$ **1,687**		$ **1,687**	$ -	
	Means of Financing								
	Property taxes	$ 27,815	$ -	$ 32,000	$ -		$ 150,863	$ -	
	Federal & state grants	-	-	-	-		-	-	
	State shared revenue	-	-	-	-		-	-	
	Charges for services	-	-	-	-		-	-	
	Interest income	-	-	-	-		-	-	
	Operating transfers in - General Fund	-	-	-	-		-	-	
	Operating transfers in - TIFA Fund	-	-	-	-		-	-	
	Operating transfers in - Insurance Fund	-	-	-	-		-	-	
	Other	-	-	-	-		-		
		$ 27,815	$ -	$ 32,000	$ -	$ -	$ **150,863**	$ -	
70805	**Operating Expenditures**								
5100	Salaries & Benefits	$ -	$ -	$ -	$ -		$ -	$ -	
5200	Operating Supplies	-	-	-	-		-	-	
5300	Contractual Services	26,148	-	32,000	-		-	-	
5400	Other Expenses	-	-	-	-		-	-	
5700	Capital Outlays	-	-	-	-		-	-	
5900	Other Financing Uses	-	-	-	-		60,000	-	
		$ 26,148	$ -	$ 32,000	$ -	$ -	$ **60,000**	$ -	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	$ -		$ -	$ -	
5300	Contractual Services	-	-	-	-		-	-	
		$ -	$ -	$ -	$ -		$ -	$ -	
		$ 26,148	$ -	$ 32,000	$ -	$ -	$ **60,000**	$ -	
	Available Fund Balance - EOY	$ 1,667	$ -	$ 1,667	$ **1,687**	$ -	$ **92,550**	$ -	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

290 Local Development Finance Authority III Fund - Harbor 31 Business Park (Smartzone)

		Actual 2017	Actual 2016	Orginial Budget FY2018	Actual 1/31/2018	Actual 1/31/2017	2nd Qtr Reforecast FY2018	Increase (Decrease) From FY17 Reforecast	Comments
	Available Fund Balance - BOY	$ 21,940	$ 33,521	$ 224,109	**$ 224,109**	**$ 21,030**	**$ 224,190**	**$ -**	
	Means of Financing								
	Property taxes	$ 96,282	$ 96,282	$ 96,000	$ -		$ 96,472	**$ 472**	
	Special assessment	-	-	-	-		-	-	
	Federal & state grants	-	-	-	-		-	-	
	State shared revenue	-	-	-	-		-	-	
	Charges for services	-	-	-	-		-	-	
	Interest income	55	87	100	26	55	100	-	
	Operating transfers in - General Fund	275,000	265,000		137,500	160,416	-	-	
	Other	77,998	75,000	2,990	2,975	77,998	2,990	-	
		$ 449,335	$ 436,369	$ 99,090	**$ 140,501**	**$ 238,469**	**$ 99,562**	**$ 472**	
70805	**Operating Expenditures**								
5100	Salaries & Benefits	$ -	$ -	$ -	$ -		$ -	$ -	
5200	Operating Supplies	-	-	-	-		-	-	
5300	Contractual Services	-	-	-	-		-	-	
5400	Other Expenses	-	-	-	-		-	-	
5700	Capital Outlays	-	-	-	-		-	-	
5900	Other Financing Uses	247,166	447,950	448,925	37,314	139,097	448,925	-	
		$ 247,166	$ 447,950	$ 448,925	**$ 37,314**	**$ 139,097**	**$ 448,925**	**$ -**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	**$ -**		**$ -**	**$ -**	
5300	Contractual Services	-	-	-	-		-	-	
		$ -	$ -	$ -	**$ -**		**$ -**	**$ -**	
		$ 247,166	$ 447,950	$ 448,925	**$ 37,314**	**$ 139,097**	**$ 448,925**	**$ -**	
	Available Fund Balance - EOY	$ 224,109	$ 21,940	$ (125,726)	**$ 327,296**	**$ 120,402**	**$ (125,173)**	**$ 472**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2017	Actual 2016	Orginial Budget FY2018	Actual 1/31/2018	Actual 1/31/2017	2nd Qtr Reforecast FY2018	Increase (Decrease) From FY17 Reforecast	Comments
305	**Tax Increment Finance Authority Fund**								
	Available Fund Balance - BOY	$ 449	$ 2,051	$ 5,822	$ 5,822	$ 2,051	$ 5,822	$ -	
	Means of Financing								
	Property taxes	$ 33,774	$ 34,398	$ 33,700	$ -		$ 36,926	$ 3,226	
	Federal & state grants	5,599	-	5,600	-		-	-	
	State shared revenue	-	-	-	-		-	-	
	Charges for services	-	-	-	-		-	-	
	Interest income	-	-	-	3		-	-	
	Operating transfers in - General Fund	-	-	-	-		-	-	
	Operating transfers in - TIFA Fund	-	-	-	-		-	-	
	Operating transfers in - Insurance Fund	-	-	-	-		-	-	
	Other	-	-	5,599	5,541	5,599	5,600	-	
		$ 39,373	$ 34,398	$ 44,899	$ 5,544	$ 5,599	$ 42,526	$ 3,226	
70805	**Operating Expenditures**								
5100	Salaries & Benefits	$ -	$ -	$ -	$ -		$ -	$ -	
5200	Operating Supplies	-	-	-	-		-	-	
5300	Contractual Services	-	-	-	-		-	-	
5400	Other Expenses	-	-	-	-		-	-	
5700	Capital Outlays	-	-	-	-		-	-	
5900	Other Financing Uses	34,000	36,000	40,000	20,000	19,833	40,000	-	
		$ 34,000	$ 36,000	$ 40,000	$ 20,000	$ 19,833	$ 40,000	$ -	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	$ -		$ -	$ -	
5300	Contractual Services	-	-	-	-		-	-	
		$ -	$ -	$ -	$ -		$ -	$ -	
		$ 34,000	$ 36,000	$ 40,000	$ 20,000	$ 19,833	$ 40,000	$ -	
	Available Fund Balance - EOY	$ 5,822	$ 449	$ 10,721	$ (8,634)	$ (12,183)	$ 8,348	$ 3,226	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2017	Actual 2016	Orginial Budget FY2018	Actual 1/31/2018	Actual 1/31/2017	2nd Qtr Reforecast FY2018	Increase (Decrease) From FY17 Reforecast	Comments
394	**Downtown Development Authority Fund**								
	Available Fund Balance - BOY	$ 118,164	$ 50,766	$ 423,316	**$ 423,316**	**$ 118,164**	**$ 551,780**	**$ -**	
	Means of Financing								
	Property taxes	$ 99,531	$ 227,201	$ 99,500	$ -		$ (121,149)	**$ (220,649)**	
	Federal & state grants	47,549	-	47,500	47,192	47,550	47,192	**(308)**	
	State proposal A reimbursement revenue	-	-		-		-		
	Charges for services	-	-		-		-	-	
	Interest income	823	522	400	208	453	400	-	
	Operating transfers in - General Fund	175,000	175,000	170,000	85,000	102,083	170,000	-	
	Operating transfers in - PIF	-	-		-		-	-	
	Operating transfers in - Insurance Fund	-	-		-		-	-	
	Other	-	-	-	-		-	-	
		$ 322,903	$ 402,723	$ 317,400	**$ 132,400**	**$ 150,086**	**$ 96,443**	**$ (220,957)**	
70805	**Operating Expenditures**								
5100	Salaries & Benefits	$ -	$ -	$ -	$ -		$ -	$ -	
5200	Operating Supplies	-	-	-	-		-	-	
5300	Contractual Services	-	-	750	-		750	-	
5400	Other Expenses	-	-	-	-		-	-	
5700	Capital Outlays	-	-	-	-		-	-	
5900	Other Financing Uses	17,751	335,325	335,000	3,936	9,493	335,000	-	
		$ 17,751	$ 335,325	$ 335,750	**$ 3,936**	**$ 9,493**	**$ 335,750**	**$ -**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	$ -		$ -	$ -	
5300	Contractual Services	-	-	-	-		-	-	
		$ -	$ -	$ -	$ -		$ -	$ -	
		$ 17,751	$ 335,325	$ 335,750	**$ 3,936**	**$ 9,493**	**$ 335,750**	**$ -**	
	Available Fund Balance - EOY	$ 423,316	$ 118,164	$ 404,966	**$ 551,780**	**$ 258,757**	**$ 312,473**	**$ (220,957)**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2017	Actual 2016	Orginial Budget FY2018	Actual 1/31/2018	Actual 1/31/2017	2nd Qtr Reforecast FY2018	Increase (Decrease) From FY17 Reforecast	Comments
404	**Public Improvement Fund**								
	Available Fund Balance - BOY	$ 294,399	$ 1,066,378	$ 2,094,873	**$ 2,094,873**	**$ 1,066,378**	**$ 2,209,015**	**$ -**	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	$ -		$ -	$ -	
	Property taxes	-	-	-	-		-	-	
	Federal & state grants	-	-	227,700	-		227,700	-	
	Charges for services	412,638	21,780	350,000	-		-	-	
	Sales of property	786,990	65,971	350,000	558,754	149,830	350,000	-	
	Interest income	6,123	5,125	2,000	3,561	952	2,000	-	
	Operating transfers in	1,000,000	750,000	-	-		-	-	
	Bond Proceeds	-	-	-	-		-	-	
	Other	23,224	510,736	-	10,875	7,000	350,000	-	**MMRMA dividends earmarked for economic development and fire equipment replacement**
		$ 2,228,975	$ 1,353,612	$ 929,700	**$ 573,190**	**$ 157,782**	**$ 929,700**	**$ -**	
30936	**Operating Expenditures**								
		$ -	$ -	$ -	$ -		$ -	$ -	
5200	Operating Supplies	667	-	-	-		-	-	
5300	Contractual Services	4,687	1,986	-	4,598		-	-	
5400	Other Expenses	-	-	-	-		-	-	
5700	Capital Outlays	-	-	-	-		-	-	
5900	Other Financing Uses		-		-		-	-	
		$ 5,354	$ 1,986	$ -	**$ 4,598**	**$ -**	**$ -**	**$ -**	
90000	**Project Expenditures**								
5100	Salaries & Benefits	$ 28,758	$ 2,175	$ -	$ 734	$ 9,352	$ -	$ -	
5200	Operating Supplies	17,437	-	-	534	14,817	-		
5300	Contractual Services	114,654	114,995	-	336,302	50,088	-	-	
5400	Other Expenses	-	-	-	900		-	-	
5700	Capital Outlays	262,298	2,006,435	1,175,400	115,980	168,766	1,065,400	**(110,000)**	
		$ 423,147	$ 2,123,605	$ 1,175,400	**$ 454,450**	**$ 243,023**	**$ 1,065,400**	**$ (110,000)**	
		$ 428,501	$ 2,125,591	$ 1,175,400	**$ 459,048**	**$ 243,023**	**$ 1,065,400**	**$ (110,000)**	
	Available Fund Balance - EOY	$ 2,094,873	$ 294,399	$ 1,849,173	**$ 2,209,015**	**$ 981,137**	**$ 2,073,315**	**$ 110,000**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2017	Actual 2016	Orginial Budget FY2018	Actual 1/31/2018	Actual 1/31/2017	2nd Qtr Reforecast FY2018	Increase (Decrease) From FY17 Reforecast	Comments
482	**State Grants Fund**								
	Available Fund Balance - BOY	$ 73,157	$ 89,359	$ 54,119	$ 54,119	$ 89,359	$ 73,157	$ -	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	$ -		$ -	$ -	
	Federal & state grants	263,301	197,523	195,000	797,754	178,594	1,236,545	1,041,545	
	Sales of Property	-	-	-	-		-	-	
	Interest income	1,055	1,227	1,200	-		1,200	-	
	Operating transfers in	-	-	-	-		-	-	
	Other	-	-		-		11,000	11,000	CONTRIBUTIONS $1,000 M MCKEE AND $9,000 FOUNDATION
		$ 264,356	$ 198,750	$ 196,200	$ 797,754	$ 178,594	$ 1,248,745	$ 1,052,545	
30936	**Operating Expenditures**								
5100	Salaries & Benefits	$ -	$ -	$ -	$ -		$ -	$ -	
5200	Operating Supplies	3,225	-	-	1,095	3,004	-	-	
5300	Contractual Services	260,076	194,859	201,897	766,278	78,340	201,897	-	
5400	Other Expenses	-	-	-	-		-	-	
5700	Capital Outlays	-	-	-	-		-	-	
5900	Other Financing Uses	-	-	-	-		-	-	
		$ 263,301	$ 194,859	$ 201,897	$ 767,373	$ 81,344	$ 201,897	$ -	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	$ -		$ -	$ -	
5300	Contractual Services	20,093	20,093	1,276,638	-		1,276,638	1,256,545	LOAN REPAYMENT;EPA BROWNFIELD,IMAGINE MUSKEGON LAKE AND SMOKESTACK
5700	Capital Outlays	-	-	-	-		-	-	
		$ 20,093	$ 20,093	$ 1,276,638	$ -	$ -	$ 1,276,638	$ 1,256,545	
		$ 283,394	$ 214,952	$ 1,478,535	$ 767,373	$ 81,344	$ 1,478,535	$ 1,256,545	
	Available Fund Balance - EOY	$ 54,119	$ 73,157	$ (1,228,216)	$ 84,500	$ 186,609	$ (156,633)	$ (204,000)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

594 Marina & Launch Ramp Fund

		Actual 2017	Actual 2016	Orginial Budget FY2018	Actual 1/31/2018	Actual 1/31/2017	2nd Qtr Reforecast FY2018	Increase (Decrease) From FY17 Reforecast	Comments
	Available Cash Balance - BOY	$ 402,917	$ 375,988	$ 346,539	**$ 402,917**	**$ 375,988**	**$ 402,917**	**$** -	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	$ -		$ -	$ -	
	Federal & state grants	-	-	35,000	-		35,000	-	
	State shared revenue	-	-	-	-		-	-	
	Charges for services	274,846	275,674	250,000	204,689	177,854	250,000	-	
	Interest income	2,034	1,911	1,200	716	1,153	1,200	-	
	Operating transfers in	-	-	-	-		-	-	
	Other	3,907	11,874	4,000	1,896	4,024	4,000	-	
		$ 280,787	$ 289,459	$ 290,200	**$ 207,301**	**$ 183,031**	**$ 290,200**	**$** -	
70756	**Operating Expenditures - Marina**								
5100	Salaries & Benefits	$ 27,360	$ 29,623	$ 33,975	$ 17,845	$ 13,959	$ 33,975	$ -	
5200	Operating Supplies	14,540	9,730	10,000	5,913	8,805	10,000	-	
5300	Contractual Services	162,848	163,262	166,699	129,510	85,299	166,699	-	
5400	Other Expenses	-	39	500	3,867	-	500	-	
5700	Capital Outlays	11,402	1,721	16,800	4,092	11,063	16,800	-	
5900	Other Financing Uses	-	-	-	-		-	-	
	Other Cash Uses (e.g. Debt Principal)	115,257	7,189	-	-	-	-	-	
		$ 331,407	$ 211,564	$ 227,974	**$ 161,227**	**$ 119,126**	**$ 227,974**	**$** -	
70759	**Operating Expenditures - Ramps**								
5100	Salaries & Benefits	$ -	$ -	$ 1,000	$ -	$ -	$ 1,000	$ -	
5200	Operating Supplies	946	2,358	1,000	455	923	1,000	-	
5300	Contractual Services	4,812	4,974	10,500	1,669	3,617	10,500	-	
5400	Other Expenses	-	-	-	-		-	-	
5700	Capital Outlays	-	-	-	-		-	-	
5900	Other Financing Uses	-	-	-	-		-	-	
	Other Cash Uses (e.g. Debt Principal)	-	-	-	-		-	-	
		$ 5,758	$ 7,332	$ 12,500	**$ 2,124**	**$ 4,540**	**$ 12,500**	**$** -	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	$ -		$ -	$ -	
5300	Contractual Services	-	43,634	70,000	-	3	70,000	-	
5700	Capital Outlays	-	-	-	-		-	-	
		$ -	$ 43,634	$ 70,000	**$** -		**$ 70,000**	**$** -	
		$ 337,165	$ 262,530	$ 310,474	**$ 163,351**	**$ 123,666**	**$ 310,474**	**$** -	
	Available Cash Balance - EOY	$ 346,539	$ 402,917	$ 326,265	**$ 446,867**	**$ 435,353**	**$ 382,643**	**$** -	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

661 Equipment Fund

		Actual 2017	Actual 2016	Orginial Budget FY2018	Actual 1/31/2018	Actual 1/31/2017	2nd Qtr Reforecast FY2018	Increase (Decrease) From FY17 Reforecast	Comments
	Available Cash Balance - BOY	$ 699,089	$ 617,235	$ 785,644	**$ 785,644**	**$ 699,089**	**$ 785,644**	**$ -**	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	$ -		$ -	$ -	
	Federal & state grants	-	-	-	-		-	-	
	State shared revenue	-	-	-	-		-	-	
	Charges for services	2,368,803	2,368,803	2,368,700	1,616,071	1,524,600	2,368,700	-	
	Interest income	17,343	17,343	20,000	22,450	15,143	20,000	-	
	Operating transfers in	-	-	-	-		10,000	**10,000**	**From the BID contract 16-17**
	Other	51,623	51,623	36,000	59,851	59,806	36,000	-	
		$ 2,437,769	$ 2,437,769	$ 2,424,700	**$ 1,698,372**	**$ 1,599,549**	**$ 2,434,700**	**$ 10,000**	
60932	**Operating Expenditures**								
5100	Salaries & Benefits	$ 501,153	$ 534,473	$ 580,863	$ 277,561	$ 264,257	$ 580,863	$ -	
5200	Operating Supplies	848,529	831,413	828,500	484,514	426,333	828,500	-	
5300	Contractual Services	759,510	853,847	723,400	332,659	396,949	723,400	-	
5400	Other Expenses	859	-	1,500	619	319	1,500	-	
5700	Capital Outlays	207,978	207,978	311,000	91,937	514,396	366,000	**55,000**	
5900	Other Financing Uses	-	-	-	-		-	-	
	Other Cash Uses (e.g. Debt Principal)	33,185	(71,796)	-	-		-	-	
		$ 2,351,214	$ 2,355,915	$ 2,445,263	**$ 1,187,290**	**$ 1,602,254**	**$ 2,500,263**	**$ 55,000**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	$ -		$ -	$ -	
5300	Contractual Services	-	-	-	-		-	-	
5700	Capital Outlays	-	-	-	-		-	-	
		$ -	$ -	$ -	$ -		$ -	$ -	
		$ 2,351,214	$ 2,355,915	$ 2,445,263	**$ 1,187,290**	**$ 1,602,254**	**$ 2,500,263**	**$ 55,000**	
	Available Cash Balance - EOY	$ 785,644	$ 699,089	$ 765,081	**$ 1,296,726**	**$ 696,384**	**$ 720,081**	**$ (45,000)**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

642 Public Service Building Fund

		Actual 2017	Actual 2016	Orginial Budget FY2018	Actual 1/31/2018	Actual 1/31/2017	2nd Qtr Reforecast FY2018	Increase (Decrease) From FY17 Reforecast	Comments
	Available Cash Balance - BOY	$ 614,800	$ 691,971	$ 492,551	**$ 492,551**	**$ 691,971**	**$ 492,551**	**$ -**	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	$ -		$ -	$ -	
	Federal & state grants	-	-	-	-		-	-	
	State shared revenue	-	-	-	-		-	-	
	Charges for services	1,049,134	976,760	786,850	524,567	611,995	1,049,134	**524,567**	
	Interest income	3,077	3,334	1,572	1,058	1,835	2,000	**942**	
	Operating transfers in	-	-	-	-		-	-	
	Other	-	5,830	-	36	3,600	-	-	
		$ 1,052,211	$ 985,924	$ 788,422	**$ 525,661**	**$ 617,430**	**$ 1,051,134**	**$ 525,509**	
60442	**Operating Expenditures**								
5100	Salaries & Benefits	$ 782,401	$ 780,360	$ 780,861	$ 409,630	$ 380,126	$ 780,861	$ -	
5200	Operating Supplies	16,947	34,757	19,500	7,858	10,626	19,500	-	
5300	Contractual Services	273,246	288,240	328,494	127,258	143,209	328,494	-	
5400	Other Expenses	(1,265)	2,334	3,000	(464)	(2,330)	3,000	-	
5700	Capital Outlays	49,599	59,872	59,300	18,725	32,287	59,300	-	
5900	Other Financing Uses	-	-	-	-		-	-	
	Other Cash Uses and Adjustments (e.g. Debt Principal)	53,532	(102,468)	-	-		-	-	
		$ 1,174,460	$ 1,063,095	$ 1,191,155	**$ 563,007**	**$ 563,918**	**$ 1,191,155**	**$ -**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	$ -		$ -	$ -	
5300	Contractual Services	-	-	45,000	-	-	45,000	-	
5700	Capital Outlays	-	-	-	-		-	-	
		$ -	$ -	$ 45,000	**$ -**		**$ 45,000**	**$ -**	
		$ 1,174,460	$ 1,063,095	$ 1,236,155	**$ 563,007**	**$ 563,918**	**$ 1,236,155**	**$ -**	
	Available Cash Balance - EOY	$ 492,551	$ 614,800	$ 44,818	**$ 455,205**	**$ 745,483**	**$ 307,530**	**$ 525,509**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2017	Actual 2016	Orginial Budget FY2018	Actual 1/31/2018	Actual 1/31/2017	2nd Qtr Reforecast FY2018	Increase (Decrease) From FY17 Reforecast	Comments
643	**Engineering Services Fund**								
	Available Cash Balance - BOY	$ 36,443	$ 27,862	$ 61,022	**$ 61,022**	**$ 10,626**	**$ (181)**	$ -	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	$ -		$ -	$ -	
	Federal & state grants	-	-	-	-		-	-	
	State shared revenue	-	-	-	-		-	-	
	Charges for services	310,288	250,182	250,000	111,616	94,606	250,000	-	
	Interest income	38	29	45	67	38	45	-	
	Operating transfers in	13,000	75,000	15,000	-		15,000	-	**for GF activities/support services**
	Other	-	-	-	-		-	-	
		$ 323,326	$ 325,211	$ 265,045	**$ 111,683**	**$ 94,644**	**$ 265,045**	$ -	
60447	**Operating Expenditures**								
5100	Salaries & Benefits	$ 171,667	$ 182,571	$ 260,000	$ 97,412	$ 102,642	$ 260,000	$ -	
5200	Operating Supplies	7,231	6,443	8,780	7,364	5,808	8,780	-	
5300	Contractual Services	111,268	110,091	64,432	44,071	55,964	64,432	-	
5400	Other Expenses	109	18,395	2,000	5,065	60	2,000	-	
5700	Capital Outlays	8,472	6,326	7,500	8,974	6,015	7,500	-	
5900	Other Financing Uses	-	-	-	-		-	-	
	Other Cash Uses and Adjustments (e.g. Debt Principal)	-	(31,594)	-	-		-	-	
		$ 298,747	$ 292,232	$ 342,712	**$ 162,886**	**$ 170,489**	**$ 342,712**	$ -	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	$ -		$ -	$ -	
5300	Contractual Services	-	24,398	12,445	10,000		-	-	
5700	Capital Outlays	-	-	-	-		-	-	
		$ -	$ 24,398	$ 12,445	**$ 10,000**	**$ -**	**$ -**	$ -	
		$ 298,747	$ 316,630	$ 355,157	**$ 172,886**	**$ 170,489**	**$ 342,712**	$ -	
	Available Cash Balance - EOY	$ 61,022	$ 36,443	$ (29,090)	**$ (181)**	**$ (65,219)**	**$ (77,848)**	$ -	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

677 General Insurance Fund

		Actual 2017	Actual 2016	Orginial Budget FY2018	Actual 1/31/2018	Actual 1/31/2017	2nd Qtr Reforecast FY2018	Increase (Decrease) From FY17 Reforecast	Comments
	Available Cash Balance - BOY	$ 1,702,109	$ 1,694,944	$ 1,403,783	**$ 1,403,783**	**$ 1,694,944**	**$ 1,403,783**	**$ 0**	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	$ -		$ -	$ -	
	Federal & state grants	-	-	-	-		-	-	
	State shared revenue	-	-	-	-		-	-	
	Charges for services	3,419,936	3,443,861	3,760,000	2,048,272	2,090,865	3,760,000	-	
	Interest income	20,735	22,402	25,000	7,390	17,888	25,000	-	
	Retireee Health Reimbursement	919,923	1,177,563	1,140,000	2,600	3,083	1,140,000	-	
	MMRMA dividend payment	-	-	-	-		-	-	
	Operating transfers in	-	-	-	-		-	-	
	Other	-	8,972	9,000	-	-	9,000	-	
		$ 4,360,594	$ 4,652,798	$ 4,934,000	**$ 2,058,262**	**$ 2,111,836**	**$ 4,934,000**	**$** -	
30851	**Operating Expenditures**								
5100	Salaries & Benefits	$ 201,252	$ 283,744	$ 43,752	$ 34,000	$ 40,312	$ 43,752	$ -	
5200	Operating Supplies	-	180	200	-	-	200	-	
5300	Contractual Services	4,443,651	4,255,839	4,900,000	1,760,993	2,331,331	4,900,000	-	
5400	Other Expenses	12,187	10,433	10,000	19,386	10,947	10,000	-	
5700	Capital Outlays	1,830	-	2,645	395	736	2,645	-	
5900	Other Financing Uses	-	-	-	-		-	-	
	Other Cash Uses and Adjustments (e.g. Debt Principal)	-	95,437	-	-		-	-	**Addtl OPEB contribution for FY2017**
		$ 4,658,920	$ 4,645,633	$ 4,956,597	**$ 1,814,774**	**$ 2,383,326**	**$ 4,956,597**	**$** -	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	$ -		$ -	$ -	
5300	Contractual Services	-	-	-	-		-	-	
5700	Capital Outlays	-	-	-	-		-	-	
		$ -	$ -	$ -	**$** -		**$** -	**$** -	
		$ 4,658,920	$ 4,645,633	$ 4,956,597	**$ 1,814,774**	**$ 2,383,326**	**$ 4,956,597**	**$** -	
	Available Cash Balance - EOY	$ 1,403,783	$ 1,702,109	$ 1,381,186	**$ 1,647,271**	**$ 1,423,454**	**$ 1,381,186**	**$ 0**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2017	Actual 2016	Orginial Budget FY2018	Actual 1/31/2018	Actual 1/31/2017	2nd Qtr Reforecast FY2018	Increase (Decrease) From FY17 Reforecast	Comments
590	**Sewer Fund**								
	Available Cash Balance - BOY	$ 1,428,302	$ 2,339,749	$ 956,877	**$ 956,877**	**$ 1,428,302**	**$ 956,877**	**$ (0)**	
	Means of Financing								
	Special assessments	$ -	$ -	$ -	$ -		$ -	$ -	
	Federal & state grants	784,969	765,363	320,945	-	175,800	-	-	
	State shared revenue	-	-	-	-		-	-	
	Charges for services	7,461,630	6,129,352	5,578,984	4,966,711	4,044,705	8,456,250	-	**FY18 - 1.68 multiplier x county rate**
	Interest income	6,347	10,413	3,079	2,177	3,688	4,000	-	
	Repayment of DDA advance	-	-	-	-		-	-	
	Operating transfers in	-	-	-	-		-	-	
	Bond Proceeds	-	-	-	-		-	-	
	Other	164,612	185,171	124,436	109,039	96,240	140,000	-	
		$ 8,417,558	$ 7,090,299	$ 6,027,444	**$ 5,077,927**	**$ 4,320,433**	**$ 8,600,250**	**$ -**	
30548	**Operating Expenditures Administration**								
5100	Salaries & Benefits	$ -	$ -	$ -	$ -		$ -	$ -	
5200	Operating Supplies	-	-	-	-		-	-	
5300	Contractual Services	438,932	438,534	280,898	202,133	218,657	437,298	-	
5400	Other Expenses	6,034	8,969	-	-		12,000	-	
5700	Capital Outlays	-	-	-	-		-	-	
5900	Other Financing Uses	-	-	-	-		-	-	
	Other Cash Uses and Adjustments (e.g. Debt Principal)	(336,448)	(258,944)	-	-	-	-	-	
		$ 108,518	$ 188,559	$ 280,898	**$ 202,133**	**$ 218,657**	**$ 449,298**	**$ -**	
60559	**Operating Expenditures Maintenance**								
5100	Salaries & Benefits	$ 763,921	$ 699,023	$ 500,394	$ 382,029	$ 361,346	$ 914,147	$ -	
5200	Operating Supplies	108,900	88,129	53,732	41,310	43,282	76,190	-	
5300	Contractual Services	503,335	393,649	340,090	296,434	260,645	492,088	-	
5400	Other Expenses	20,201	17,960	15,201	3,810	9,091	23,000	-	
5700	Capital Outlays	1,719	4,571	1,719	957	610	18,100	-	
5900	Other Financing Uses	-	-	-	-		-	-	
		$ 1,398,076	$ 1,203,332	$ 911,136	**$ 724,540**	**$ 674,974**	**$ 1,523,525**	**$ -**	
60557	**Operating Expenditures Treatment**								
5100	Salaries & Benefits	$ -	$ -	$ -	$ -		$ -	$ -	
5200	Operating Supplies	-	-	-	-		-	-	
5300	Contractual Services	5,836,328	5,749,839	3,796,280	2,254,812	2,897,678	6,000,000	-	
5400	Other Expenses	-	-	-	-		-	-	
5700	Capital Outlays	-	-	-	-		-	-	
5900	Other Financing Uses	-	-	-	-		-	-	
		$ 5,836,328	$ 5,749,839	$ 3,796,280	**$ 2,254,812**	**$ 2,897,678**	**$ 6,000,000**	**$ -**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	$ -		$ -	$ -	
5300	Contractual Services	1,546,061	860,016	640,538	146,139	222,796	391,000	**112,000**	
5700	Capital Outlays	-	-	-	-		-	-	
		$ 1,546,061	$ 860,016	$ 640,538	**$ 146,139**	**$ 222,796**	**$ 391,000**	**$ 112,000**	
		$ 8,888,983	$ 8,001,746	$ 5,628,852	**$ 3,327,624**	**$ 4,014,105**	**$ 8,363,823**	**$ 112,000**	
	Available Cash Balance - EOY	$ 956,877	$ 1,428,302	$ 1,355,469	**$ 2,707,180**	**$ 1,734,630**	**$ 1,193,304**	**$ (112,000)**	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

		Actual 2017	Actual 2016	Orginial Budget FY2018	Actual 1/31/2018	Actual 1/31/2017	2nd Qtr Reforecast FY2018	Increase (Decrease) From FY17 Reforecast	Comments
591	**Water Fund**								
	Available Cash Balance - BOY	$ 3,379,692	$ 3,146,513	$ 3,636,591	**$ 3,636,591**	**$ 3,146,513**	**$ 3,636,591**	**$ 0**	
	Means of Financing								
	Federal & state grants	2,436	-	-	**12,564**		-	**(12,564)**	
	Charges for services - City	3,358,150	3,271,984	3,300,000	2,102,746	1,805,920	3,300,000	-	
	Charges for services - Wholesale	3,571,827	3,590,703	3,500,000	2,432,554	2,011,077	3,500,000	-	
	Maintenance services - Township	133,506	119,509	100,000	65,933	57,290	100,000	-	
	Interest income	16,896	13,363	11,000	6,455	9,491	11,000	-	
	Lease of facilities	174,395	190,370	173,000	95,628	88,489	173,000	-	
	Operating transfers in	-	-	-	-		-	-	
	Other	196,134	318,427	170,000	219,122	155,172	170,000	-	
		$ 7,453,344	$ 7,504,356	$ 7,254,000	**$ 4,935,002**	**$ 4,127,439**	**$ 7,254,000**	**$ (12,564)**	
30548	**Operating Expenditures Administration**								
5100	Salaries & Benefits	$ -	$ -	$ -	$ -		$ -	$ -	
5200	Operating Supplies	-	-	-	-		-	-	
5300	Contractual Services	934,419	897,399	932,085	502,120	492,586	932,085	-	
5400	Other Expenses	3,698	5,981	17,000	34,121	-	17,000	-	
5700	Capital Outlays	-	-	-	-		-	-	
5900	Other Financing Uses	-	258,604	203,106	100,047		203,106	-	**Water System Bond Interest**
	Other Cash Uses and Adjustments (e.g. Debt Principal)	1,990,243	1,731,091	1,653,106	-	1,280,149	1,653,106	-	**Water System Bond Principal**
		$ 2,928,360	$ 2,893,075	$ 2,805,297	**$ 636,288**	**$ 1,772,735**	**$ 2,805,297**	**$ -**	
60559	**Operating Expenditures Maintenance**								
5100	Salaries & Benefits	$ 1,232,632	$ 1,078,047	$ 1,118,584	$ 644,658	$ 586,987	$ 1,118,584	$ -	
5200	Operating Supplies	224,129	224,085	232,000	143,879	148,647	268,900	**36,900**	
5300	Contractual Services	419,975	375,383	427,909	708,712	232,440	435,709	**7,800**	
5400	Other Expenses	145,079	129,850	140,000	36,500	53,929	140,000	-	
5700	Capital Outlays	13,187	7,000	15,500	15,030	6,516	28,000	**12,500**	
5900	Other Financing Uses	-	-	-	-		-	-	
		$ 2,035,002	$ 1,814,365	$ 1,933,993	**$ 1,548,779**	**$ 1,028,519**	**$ 1,991,193**	**$ 57,200**	
60558	**Operating Expenditures Filtration**								
5100	Salaries & Benefits	$ 857,599	$ 780,529	$ 997,054	$ 479,668	$ 413,836	$ 997,054	$ -	
5200	Operating Supplies	313,875	291,263	340,915	172,430	161,770	340,915	-	
5300	Contractual Services	816,381	648,968	909,498	411,270	388,271	909,498	-	
5400	Other Expenses	2,793	4,907	6,500	4,085	1,016	6,500	-	
5700	Capital Outlays	37,843	44,454	184,600	123,616	14,209	184,600	-	
5900	Other Financing Uses	-	-	-	-		-	-	
	Replacement Reserve - DWRF	-	-	-	-		-	-	
		$ 2,028,491	$ 1,770,121	$ 2,438,567	**$ 1,191,069**	**$ 979,102**	**$ 2,438,567**	**$ -**	
90000	**Project Expenditures**								
5200	Operating Supplies	$ -	$ -	$ -	$ -		$ -	$ -	
5300	Contractual Services	204,592	793,616	1,152,000	394,699	146,034	1,270,000	93,000	
5700	Capital Outlays	-	-	-	**26,500**		-	-	
		$ 204,592	$ 793,616	$ 1,152,000	**$ 421,199**	**$ 146,034**	**$ 1,270,000**	**$ 93,000**	
		$ 7,196,445	$ 7,271,177	$ 8,329,857	**$ 3,797,335**	**$ 3,926,390**	**$ 8,505,057**	**$ 150,200**	
	Available Cash Balance - EOY	$ 3,636,591	$ 3,379,692	$ 2,560,734	**$ 4,774,258**	**$ 3,347,562**	**$ 2,385,534**	**$ (162,764)**	

		Responsibility	2017-18 Budgeted Projects (Including Carryover Amounts From Prior FY)	2017-18 Budgeted Projects (Including Carryover Amounts From Prior FY) 2nd Qtr Reforecast	2017-18 Estimated Project Grant Revenue	2017-18 Estimated Project Grant Revenue 2nd Qtr Reforecast	Grant Year	Comments
	City of Muskegon							
	Quarterly Budget Reforecast and FY 2017-18 Proposed Budget							
	BUDGETED MAJOR CAPITAL PROJECTS							
101	**General Fund**							
	ADA Compliance, Various Locations	Mikesell	20,000	20,000				Federal agreement
	Street Lights Conversion to LED, Consumers	Mikesell	270,000	270,000				partial paymant to convert lights to LED
	Parks Reservation System	Mikesell	8,000	8,000	-	-		new system to enhance customer service, final payment and work to be completed FY17/18
	McGraft Park, Parking Lot	Mikesell	65,000	65,000	-	-		milling resurfacing main parking lot
	GIS for Lakeside Cemetery	Mikesell	35,000	35,000	-	-		convert paper records to GIS
	Irrigation systems, City Hall and possible other locations such as bike trails	Mikesell	40,000	40,000	-	-		
	Central Station Upgrades-HVAC @ Central Dispatch	J. Lewis	10,000	10,000	-	-		
	Phone upgraded	J Maurer		13,360				Carryover from previous year
91703	Roof Repairs at L C Walker Arena	Mikesell	-	-	-	-		
91704	City Hall bldg wash / seal	Mikesell	-	62,300	-	-		Budgeted for in 2016-17 not completed untion 2017-18
			448,000	523,660	-	-		
202	**Major Streets**							
	Musketawa Trail Connection (Keating to Black Creek)	Mikesell	205,000	205,000	205,000	205,000	FY18	(federal grant)- carryover from 15/16 - FY16/17 only for design
91413	Laketon Ave. Nevada to Lakeshore Dr.	Mikeell	-	-	-	-		continuation from 15/16, grant money of $400,000 accounted for in 15/16...match from bonds
	Laketon Ave. Getty to Creston	Mikesell	2,250,000	2,250,000	1,150,000	1,150,000	FY17	$759,000 STP grant and $400,000 from HPP local match from bonds
	Glenside, Sherman to Glen	Mikesell	-	-				mill and resurfacing using bonds
	Hackley, Seaway to Park; joint project with MHTS	Mikesell	70,000	70,000				City's share to Muskegon Heights
	Black Creek, Sherman to Latimer	Mikesell	290,000	290,000	220,000	220,000	FY18	milling resurfacing using TIP funds
91605	Traffic studies - Black Creek @ Olthoff signal	Mikesell	-	-	-	-		
	Traffic Signal @ Black Creek & Olthoff	Mikesell	100,000	100,000	80,000	80,000	FY18	new signal using CMAQ funds
	Harris, Sherman to Sundolphin	Mikesell	135,000	135,000	-	-		milling and resurfacing
			3,050,000	3,050,000	1,655,000	1,655,000		
203	**Local Streets**							
91502	Monroe, 5th to 4th	Mikesell	-	-				continuation from 15/16. Street portion of WM replacement
91609	Hartford/Diana/Pine	Mikesell	100,000	100,000	35,000	35,000		CDBG funding for FY2016-17; as part of WM upgrades

		Responsibility	2017-18 Budgeted Projects (Including Carryover Amounts From Prior FY)	2017-18 Budgeted Projects (Including Carryover Amounts From Prior FY) 2nd Qtr Reforecast	2017-18 Estimated Project Grant Revenue	2017-18 Estimated Project Grant Revenue 2nd Qtr Reforecast	Grant Year	Comments
City of Muskegon								
Quarterly Budget Reforecast and FY 2017-18 Proposed Budget								
	BUDGETED MAJOR CAPITAL PROJECTS							
			100,000	100,000	35,000	35,000		
254	**L C Walker Arena Fund**							
	Arena Concessions Point of Sale System	Peterson	-	-	-			
			-	-	-			
264	**Criminal Forfeiture Fund**							
	Pole Cameras	J. Lewis	14,500	14,500	-	-		
	Computer replacement - Police - 40 PCs	J. Lewis	32,000	32,000	-	-		
			46,500	46,500	-	-		
404	**Public Improvement Fund**							
	Playground Equipment at P.M.	Mikesell	367,800	367,800	220,700	220,700	FY18	If grant is awarded. Decision was made by Commission to hold off and apply for grant
	Neighborhood Housing Program	Peterson	20,000	20,000	-	-		continued maintenance
	City Hall upgrades, carpet, furniture - First Floor	Mikesell	100,000	100,000				
	L.C. Walker Arena general work (heating/cooling/structure)	Peterson	250,000	250,000	-	-		
	Arena Annex Capital Improvements & HVAC	Peterson	-	-	-	-		
	Parking lot - N.W. corner of Jefferson/Clay	Mikesell	200,000	160,000	-	-		Reduced scope of work
	Fire Department, AFG Equipment	J. Lewis	70,000	-	7,000	-	FY17	if grant is received - Grant not received
	Fire Department Equipment	J. Lewis	-	-	-	-		Life Pak & standalone AED generator
	Commercial/Industrial Demolitions	J. Lewis	150,000	150,000	-	-		Park St Storage
	Hydraulic Rescue Rams	J. Lewis	17,600	17,600	-	-		
	Fire Department - Gear (Air Rescue Boat)	J. Lewis	-	-	-	-		Four Season Air Craft, reduced the amount used for different equipment in 15/16
			1,175,400	1,065,400	227,700	220,700		
482	**State Grants Fund**							
	MDEQ Smokestack Grant for Windward Pointe Brownfield Redevelopment	Mikesell	1,000,000	1,000,000	1,000,000	1,000,000	FY18	for stacks/asbestos abatement & demo
	site assessment	Mikesell	-	-	-	-	FY15	grant from US Environmental # 00E01538
	EPA/Brownfield Grant	Mikesell	236,545	236,545	236,545	236,545	FY17	
	EPA Green Infrastructure thru WMSRDC	Mikesell	-	-	-	-	FY17	WMSRDC's SAW Grant

City of Muskegon
Quarterly Budget Reforecast and FY 2017-18 Proposed Budget

		Responsibility	2017-18 Budgeted Projects (Including Carryover Amounts From Prior FY)	2017-18 Budgeted Projects (Including Carryover Amounts From Prior FY) 2nd Qtr Reforecast	2017-18 Estimated Project Grant Revenue	2017-18 Estimated Project Grant Revenue 2nd Qtr Reforecast	Grant Year	Comments
	BUDGETED MAJOR CAPITAL PROJECTS							
	Imagine Muskegon Lake	Mikesell	20,000	20,000	-	-	FY17	grant:$20,000 from MEDC, $10,000 from Foundation, $1,000 from McKee
			1,256,545	1,256,545	1,236,545	1,236,545		
590	**Sewer**							
	Sewer Rehabilitation Project - Beidler & Polaski	Mikesell	-	239,900	-	-		S2 project
91609	Hartford/Diana/Pine	Mikesell	80,000	127,000	-	-		
91413	Laketon Ave. Nevada to Lakeshore Dr.	Mikesell	-	-	-	-		
	Lift Stations repairs/upgrades	Mikesell	25,000	25,000	-	-		repairs to Apple Ave./Industrial/Harbour Town Stations
	SAW Grant	Mikesell	-	-	-	-		carry over from 14/15
			105,000	391,900	-	-		
591	**Water**							
	SCAD Migration Project PLC	Mikesell	250,000	600,000	-	-		instrumentation upgrade, continuation from 15/16
	Harvey Pump Repair, # 2	Mikesell	65,000	-	-	-		repair of second pump. - POSTPONED
	Repair & add membrane to 2 of 4 clear wells @ plant	Mikesell	250,000	-	-	-		
	Replace MJ switch fedding transformer T4	Mikesell	-	27,200	-	-		Emergency needed
	Develop Asset Management plan	Mikesell	25,000	35,000	-	-		50-50 between distribution & treatment
	Replace High Service Valve @ filtration	Mikesell	-	70,700	-	-		
	Repair & add membrane to 2 of 4 cells/reservoirs @ Harvey	Mikesell	120,000	-	-	-		Carry over from last year - POSTPONED
	Distribution Reliability Study	Mikesell	-	-	-	-		continuation
	Laketon, Nevada to Lakeshore Dr.	Mikesell	-	-	-	-		increased allocated WM
	Laketon, Getty to Creston	Mikesell	60,000	185,000	-	-		
91609	Hartford/Diana/Pine	Mikesell	140,000	223,000	-	-		Water Main Replacements, Various Locations & 2" & 4"
	Building repairs - Filtration	Mikesell	150,000	25,000	-	-		Carryover from last year - delaying some projects
	Harvey sump and drains repair	Mikesell	45,000	57,100	-	-		Replace rotted hangers and drain lines
	Vehicle Base Reading Unit - Distribution	Mikesell	27,000	27,000	-	-		per distribution staff
	Monroe, 5th to 4th	Mikesell	-	-	-	-		continuation from 16, only $22,000 in 17
	GIS Update and Maintenance	Mikesell	20,000	20,000	-	-		County licensing & map maintenance
			1,152,000	1,270,000	-	-		

City of Muskegon
Quarterly Budget Reforecast and FY 2017-18 Proposed Budget

		Responsibility	2017-18 Budgeted Projects (Including Carryover Amounts From Prior FY)	2017-18 Budgeted Projects (Including Carryover Amounts From Prior FY) 2nd Qtr Reforecast	2017-18 Estimated Project Grant Revenue	2017-18 Estimated Project Grant Revenue 2nd Qtr Reforecast	Grant Year	Comments
	BUDGETED MAJOR CAPITAL PROJECTS							
594	**Marina**							
	Docks & Building Improvements (office, bathroom)	Mikesell	70,000	70,000	35,000	35,000	FY18	only engineering in 2018
			70,000	70,000	35,000	35,000		
642	**PSB**							
	PSB Improvements, including possible Eng. Evaluation of building	Mikesell	45,000	45,000	-	-		
			45,000	45,000	-	-		
643	**Engineering Services**							
	Intergovernmental Engineering Work	Mikesell	-	-	-	-		
			-	-	-	-		
661	**Equipment Fund**							
20/Quan	*Non-Vehicular Equipment:*							
1	Spreader, parks	Mikesell	-	-	-	-		added, will be used for spreading fertlizer
1	Baech Cleaner	Mikesell	-	-	-	-		replaces old machine
1	Leaf Sucker	Mikesell	28,000	28,000	-	-		price was much higher than anticipated at original budget time
1	Fuel System upgrade @ DPW	Mikesell	-	-	-	-		price was much higher than anticipated at original budget time
2	Salt Boxes	Mikesell	-	-	-	-		replaces old Larson boxes
	various small equipment	Mikesell	10,000	10,000	-	-		
1	Riding Mower/ Snow Blower	Mikesell	20,000	32,000	-	-		Cemetery & Downtown BID
			58,000	70,000	-	-		
5746	*Communications Equipment:*							
	various items to outfit new cruisers	Mikesell	30,000	30,000	-	-		
			30,000	30,000	-	-		
5730	*Vehicles:*							
3	Police Cruisers / Tahoes	Mikesell	105,000	105,000	-	-		includes police package outfitting
2	Detective cars	Mikesell	-	-	-	-		

	City of Muskegon							
	Quarterly Budget Reforecast and FY 2017-18 Proposed Budget							
		Responsibility	2017-18 Budgeted Projects (Including Carryover Amounts From Prior FY)	2017-18 Budgeted Projects (Including Carryover Amounts From Prior FY) 2nd Qtr Reforecast	2017-18 Estimated Project Grant Revenue	2017-18 Estimated Project Grant Revenue 2nd Qtr Reforecast	Grant Year	Comments
	BUDGETED MAJOR CAPITAL PROJECTS							
1	Detective cars	Mikesell	28,000	52,000	-	-		0
1	Tahoe Police Cruiser	Mikesell	30,000	38,000	-	-		
2	3/4 ton trucks - fire department- 4x4	Mikesell	-	-	-	-		
1	1/2 ton pickup Truck	Mikesell		35,000				New supervisor vehicle
1	3/4 ton truck for DPW- 2x4	Mikesell	-	-	-	-		
1	Beach Tracktor	Mikesell	60,000	60,000	-	-		
1	backhoe	Mikesell	-	-	-	-		carry over
2	Plow Truck	Mikesell	-	-	-	-		one carry over and one for this year, approval by commission was issued but truck will not be paid for
			223,000	290,000	-	-		
	Total Equipment Fund		311,000	390,000	-	-		
			$ 7,712,945	$ 8,162,505	$ 3,189,245	$ 3,182,245		

Muskegon Police Department
Jeffrey Lewis
Director of Public Safety

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Letter of Understanding
Between the City of Muskegon
And
Police Officers Labor Council, Muskegon Non-Supervisory Unit

Whereas the City of Muskegon and the police Officers Labor Council-Muskegon Non-Supervisory Unit have entered into a collective bargaining agreement which expires December 31, 2021;

Whereas the current CBA states in Section 22,

"All employees who enter the Bargaining Unit prior to January 1, 1995 shall have the option of carrying the .38, the 9mm, or the .45 as a weapon. All employees who enter the Bargaining Unit on or after January 1, 1995 shall have the option of carrying the 9mm or the .45 as a weapon. The employee shall purchase the weapon through the City."

Whereas the City of Muskegon would like to transition to City owned 9mm semi-automatic Glock weapons;

Representatives of the City of Muskegon and the Police Officers Labor Council (POLC), Muskegon Non-Supervisory Unit met to discuss the transition, the parties agreed to alter the current CBA in the following manner.

1. The City shall not require officers to purchase a weapon duty weapon.
2. The City shall purchase and supply to all officers a 9mm semi-automatic duty weapon.
3. The City will establish a transition team composed of a representative of the POLC Non-Supervisory Unit, COAM union representative, Muskegon Range representative, the Administrative Captain and the Director of Public Safety.
4. The City will provide training for each officer to become proficient with the weapon.
5. The weapon will be maintained to the manufacturer's recommendations by the City.
6. Officers will be allowed to carry the weapon off-duty and take the weapon home, except probationary employees.
7. Officers who qualified with a back-up weapon during the Fall 2017 range qualification, may carry that weapon as a back-up. If the officer changes that

weapon, the new weapon must be a 9mm semi-automatic pistol approved by the Director of Public Safety and/or designee.

8. Officers hired after January 1, 2017, must carry a 9mm semi-automatic pistol as a back-up weapon if they choose to carry one.
9. The transition to the new weapons will be completed by the end of 2018. It is our goal to be completed within six (6) months of the start of the transition.
10. Officers who retire in good standing may purchase their duty weapon, with the purchase price being determined by the Director of Public Safety.
11. This Letter of Understanding is contingent upon project approval of the Muskegon City Commission.

Frank Peterson
Muskegon City Manager

Chad Hoop
President POLC Non-Supervisory Unit

1/17/18

Jeff Lewis
Muskegon Chief of Police

Greg Huggett
POLC Labor Representative

Date: 2/14/18

MUSKEGON POLICE DEPARTMENT
CITY OF MUSKEGON
TELEPHONE BID TABULATION FORM

RECEIVED
FEB 15 2018
MUSKEGON PUBLIC SAFETY
ADMINISTRATIVE OFFICE

Date: 2/13/18 Employee: Captain D. Lord / Sergeant M. Haug

	Bidder #1 *	Bidder #2	Bidder #3
Vendor	Kiesler's Police Supply Inc.	C.M.P. Distributors Inc.	Michigan Police Equipment
Address	2802 Sable Mill Rd Jeffersonville, IN 47130	16753 Industrial Pkwy. Lansing, MI 48906	6251 Lansing Rd. Charlotte, MI 48813
Telephone Number	800-444-2950	517-721-0970	517-322-0443
Fax Number	812-288-7560	517-721-0974	N/A
~~Accept Mastercard~~	~~Yes~~	~~Yes~~	~~Unknown~~
Quoted By	B. Califf	B. Bogue	K. Zuidema

Description & Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total
(90) Glock 17Gen. 5 pistols with 3 magazines and glock night sights.	$409.00	$36,810.00	$409.00	$36,810.00	*Never Received Quote*	
(90) Safariland 77-83-9 Magazine Pouch/Hi Gloss	$28.29	$2,546.10	$28.29	$2,546.10		
(90) Safariland 6280-83-91 Pistol Holster/Hi gloss (right or left hand)	$117.40	$10,566.00	$127.75	$11,497.50		
Freight:	$40.00		N/A			
TOTAL:	$49,962.10		$50,853.60			

Bidder #1 approved by [signature] CM

[signature] 2/15/18

FIREARMS • SAFES • AMMUNITION • ACCESSORIES
KIESLER'S
JEFFERSONVILLE, INDIANA

KIESLER POLICE SUPPLY, INC.

2802 SABLE MILL RD - JEFFERSONVILLE, IN 47130
QUOTES/INFORMATION
800-444-2950 / 812-288-5740
Monday - Friday 8:30am - 5:30pm EST
FAX: 1-812-288-7560 - 24 Hours/7 days
TAX ID# 35-1361847

Quote Form

Number	Page
	1

Req'd Ship Date
At Once

Ord. Date	Ordered By	Terms	F.O.B.	Ship Via
02/06/2018	Capt. Dennis Lord	Net 30		Best Way

CUST.		Ship to	
	Muskegon Police Department 980 Jefferson St. Muskegon, MI 49440		Attn: Captain Dennis Lord

Line	Item/Description	Unit Price	Units	Ordered	Amount
1	Glock #G17 Gen5 pistol, GNS, std trigger, w/three mags	$409.00	EA	90.00	$36,810.00
					$0.00
2	Safariland #6280 SLS mid-ride OBL duty holster, Leather Look Hi Gloss, for G17				$0.00
	6280-83-91-OBL (RH), 6280-83-92-OBL (LH), CEHRE	$117.40	EA	90.00	$10,566.00
3	Safariland #6280 SLS mid-ride OBL duty holster, Leather Look Hi Gloss for TLR-1				$0.00
	6280-8321-91-OBL (RH), 6280-8321-92 (LH), CCTRE	$126.40	EA		$0.00
4	Safariland #077. Dbl. Mag pouch for G17, Leather look high gloss, LLTA				$0.00
	77-83-9HS (hidden snap), 77-83-9B (brass), 77-83-9 (chrome)	$28.29	EA	90.00	$2,546.10
					$0.00
5	Slots in an upcoming Glock Armorer's Course, (dates and time TBD)	$0.00	EA	4.00	$0.00
					$0.00
	These guns are currently in stock and available for immediate delivery.				$0.00
					$0.00
					$0.00
					$0.00
					$0.00
	This quote is good for thirty days. Formatted By Brian Califf				$0.00

Subtotal	Tax	Freight	Misc.	Prepaid	Total
$49,922.10		$40.00			$49,962.10

Comments:
For this quote I assumed holsters for guns without lights.
I can also quote guns with Ameribold sights if needed.

Received by

Authorized Signature

CMP DISTRIBUTORS INC.

Lansing, MI 48906

Phone # 5177210970
Fax # 517-721-0974

QUOTE

Date	Quote #
1/30/2018	5881

Bill To	Ship To
Muskegon Police Department*** 980 Jefferson Muskegon, MI 49443-0536	Muskegon Police Department 980 Jefferson Muskegon, MI 49443-0536

Sales Rep	Account #	Terms	Expiration Date	Shipping Terms
CMP	1400	Net 30	3/1/2018	

Description	Qty	Cost	Total
Glock 17, Gen5, 9mm with Glock Night Sights, 5.5lb Trigger, 3 Magazines	90	409.00	36,810.00T
Safariland 77-83-9 Magazine Pouch, Double, Black, Hi Gloss, Chrome snap, for several guns	90	28.29	2,546.10T
Safariland 6280-83-91 Mid Ride, Level II Retention for Pistols, Black, Hi Gloss, Right Hand, for Glock 17, 22 4.5" BBL **OR**	90	127.75	11,497.50T
Safariland 6360-83-91 Level II Plus Retention, Black, Hi-Gloss, Right Hand, for Glock 17, 22 4.5" BBL 19, 23 4" BBL **OR**	90	143.92	12,952.80T
Safariland 6280-83-491, STX Hi Gloss Finish, Glock 17 Right Hand **OR**	90	89.25	8,032.50T
Safariland 6360-83-491, STX Hi Gloss Finish, Glock 17 Right Hand	90	108.63	9,776.70T
Safariland 77-83-49 (B) ,STX Hi Gloss Finish, Glock 17	90	25.17	2,265.30T

Shipping & Handling Terms:
- Freight to be added at time of shipment
- Ships UPS Ground

Sales Tax (0.0%)	$0.00
Total	$83,880.90

This is a quotation on the goods named, subject to the conditions noted below:
1. Pricing is good for 30 days unless otherwise noted.
2. Please include the quote number on all correspondence to insure proper pricing when ordered.
3. To accept this quotation, please sign and return.

Customer Signature ______________________

COMMISSION MEETING DATE: February 27, 2018

TO: Honorable Mayor and Commissioners

FROM: Jeffrey Lewis, Director of Public Safety

RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish.
Dangerous Building Case #: EN1716494 - 496 Octavius St. (garage only)

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the **Garage** structure located at **496 Octavius Street** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder or staff may issue infraction tickets to the owner, agent or responsible party if they do not demolish the structure.

Location and ownership: This structure is located on Octavius Street between Jackson Ave and Sumner Ave in the Jackson Hill Neighborhood and is owned by Kirk & Julia Forney, 11691 Island Lakes Lane, Boca Raton, FL 33498.

Staff Correspondence: The damage to the garage occurred on December 23, 2017. A notice to repair or remove the structure was sent on December 27, 2017 with no response from owner(s).
The Notice & Order was sent on January 3, 2018. A ten notice was sent on January 23, 2018.
On February 1, 2018, the HBA declared the garage structure substandard and dangerous.

Financial Impact: General Funds

Budget action required: None

State Equalized value: $2,500 (entire property)

Garage Assessed Value: $6,893

Estimated cost to repair garage: $2,800

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish the **garage structure only** on the property

Owner Contact:
No contact with the owner(s) throughout the process. Owner(s) did not attend the HBA meeting.

Permits obtained: None

DANGEROUS BUILDING INSPECTION

Enforcement # EN1716494
Property Address: 496 OCTAVIUS ST
Parcel # 24-205-150-0003-00

Date completed: 12-27-17 (Incident occurred on 12-23-17)

INFORMATION: Vehicle reported to have driven through the garage causing extensive damage to the garage and vehicle. See police report for further incident information.

DEFICENCIES:
1. North wall of garage received serve damage from vehicle. Studs, sheeting, siding and foundation blocks are missing or damaged.
2. Overhead door wall foundation has been damaged as where the wall and foundation blocks have been dislodged and damaged
3. Overhead door has been removed and destroyed by vehicle impact
4. Soffits and fascia are rotted, missing or not attached

Jay Paulson, Inspector

Based upon my recent inspection of the above property I determined that the structure meets the definition of a Dangerous Building and/or Substandard Building as set forth in Section 10-61 of the Muskegon City Code.

SECTION 116.3 Notice (UNSAFE STRUCTURES AND EQUIPMENT)
If an unsafe condition is found, the *building official* shall serve on the owner, agent or person in control of the structure, a written notice that describes the condition deemed unsafe and specifies the required repairs or improvements to be made to abate the unsafe condition, or that requires the unsafe structure to be demolished within a stipulated time. Such notice shall require the person thus notified to declare immediately to the *building official* acceptance or rejection of the terms of the order.

If you disagree with the decision of the City Commission, you have the right to file a petition for superintending control in the Circuit Court for the County of Muskegon within 21 days after the City Commission concurs.

PHOTOS OF THE GARAGE AT 496 OCTAVIUS ST