

CITY OF MUSKEGON

CITY COMMISSION MEETING

FEBRUARY 28, 2017

CITY COMMISSION CHAMBERS @ 5:30 P.M.

AGENDA

- ☐ **CALL TO ORDER:**
- ☐ **PRAYER:**
- ☐ **PLEDGE OF ALLEGIANCE:**
- ☐ **ROLL CALL:**
- ☐ **HONORS AND AWARDS:**
- ☐ **INTRODUCTIONS/PRESENTATION:**
- ☐ **CITY MANAGER'S REPORT:**
- ☐ **CONSENT AGENDA:**
 - A. **Approval of Minutes** City Clerk
 - B. **Approval of Resolution to Apply for State Grant to Purchase New Voting Equipment** City Clerk
 - C. **Approval of Resolution in Support of Naming Third Street from Muskegon to Mason** City Clerk
 - D. **2017 Dozer Rental for Beach Leveling** Department of Public Works
 - E. **Buekema Park Roof Materials** DPW/Parks Department
 - F. **One Year Janitorial Services Extension, Optional Year through 4/30/2018** Engineering
 - G. **Contract Extension Agreement – 1 Year Street Sweeping Contract for 2017** Department of Public Works
 - H. **Lake Michigan Sandy Dog Concession Contract for City of Muskegon Parks** Department of Public Works
 - I. **Copier/Printer Maintenance Agreement** Assistant Finance Director
 - J. **Contract for Demolition at 239 Monroe Avenue** Community and Neighborhood Services Department
 - K. **Set Public Hearing for Amendment to Brownfield Plan – Windward**

Pointe Planning & Economic Development Department

L. Defined Benefit Plan Adoption Agreements – Div 01(Non-Union) and Div 21 (Police Patrol) Finance

☐ **PUBLIC HEARINGS:**

A. Parks & Recreation Master Plan Amendment Department of Public Works

☐ **COMMUNICATIONS:**

☐ **UNFINISHED BUSINESS:**

☐ **NEW BUSINESS:**

A. Concurrence with the Housing Board of Appeals Notice and Order to Demolish Sixteen Residential Structures Director of Public Safety

B. Sale of a Non-Buildable Vacant Lot in the Port City Industrial Park Planning & Economic Development Department

C. Second Quarter 2016-17 Budget Reforecast Finance Director

☐ **ANY OTHER BUSINESS:**

☐ **PUBLIC PARTICIPATION:**

- ▶ **Reminder: Individuals who would like to address the City Commission shall do the following:**
- ▶ Fill out a request to speak form attached to the agenda or located in the back of the room.
- ▶ Submit the form to the City Clerk.
- ▶ Be recognized by the Chair.
- ▶ Step forward to the microphone.
- ▶ State name and address.
- ▶ Limit of 3 minutes to address the Commission.
- ▶ (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

☐ **CLOSED SESSION:**

☐ **ADJOURNMENT:**

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY-FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT ANN MARIE MEISCH, CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TTY/TDD DIAL 7-1-1- TO REQUEST A REPRESENTATIVE TO DIAL (231) 724-6705.

Memorandum

To: Mayor and Commissioners

From: Frank Peterson

Re: City Commission Meeting

Date: February 23, 2017

Here is a quick outline of the items on our agenda:

1. Under the consent agenda, we are asking the Commission for approval of the following:
 - a. Last meeting's minutes.
 - b. Authorization for the City Clerk to apply for a state grant to purchase new polling equipment.
 - c. A Resolution designating Third Street from Muskegon Avenue to Mason Avenue as Mid-Town Muskegon.
 - d. The annual dozer rental to begin leveling Pere Marquette Park Beach.
 - e. The purchase of materials to replace the roof at the Buekema Park Building. Staff will be undertaking the labor internally.
 - f. A one-year extension of our current janitorial service contract.
 - g. A concession contract with Sandy Dog Concessions to operate at Pere Marquette Park. The contract would allow them to operate in the parking lot near the filtration plant.
 - h. A maintenance and purchase agreement for a number of existing and new copiers and printers at city hall. We are not replacing all of the copiers and printers, as a number of them have plenty of life left, but we are replacing a number of our units that carry high maintenance and toner costs.
 - i. Contract to demolish the house at 239 Monroe. The City acquired this house in 2016. It is located behind the 3rd Street Market. This will be a key improvement related to the newly designated Mid-Town Square business district as well as the homes we are selling down the street.
 - j. Set a public hearing for the Windward Pointe Brownfield Plan
 - k. Pension Plan Benefit changes for both the POLC and Non-Represented Units. These resolutions will formalize the changes approved last meeting. Once we send these to MERS, the long-term picture of our DB costs will become much more clear.

- I. Under public hearings, we will take comments on an update to the Parks and Recreation Master Plan to identify certain needs at the Hartshorn Marina as important/necessary. We feel that this will help as we seek out grants to accomplish these improvements.
2. Under new business, we will be asking the Commission to approve the following:
 - a. We will concur with the Housing Board of Appeals to demolish 16 houses. These houses will be demolished as part of a program we are working on in conjunction with the Muskegon County Landbank.
 - b. Sale of a non-buildable lot in the industrial park to help offset the purchaser's need to own/secure/protect wetlands as part of a wetlands mitigation requirement. The sales proceeds will be deposited into our economic development revolving loan fund to help provide gap financing for projects like Unit 7, the Ameribank Building, and Heritage Square.
 - c. Approval of the 2nd Quarter Reforecast. A bit item to note in this reforecast is that the General Fund is now trending a \$351,000 deficit. From a staff standpoint, we are not overly worried about this trend, as we have yet to implement the full MERS benefit changes into the budget (we expect to do this as part of the 3rd Quarter Reforecast). The main culprit for the deficit is less-than-expected income tax receipts; this is specifically related to corporates taxes, as we had some large refunds early in the fiscal year. Expenses are actually only up a little bit (\$86,000), and we believe that by the end of the fiscal year those will level back out, as we have had periods in a number of departments where retirements/attrition has taken place and positions were vacant for a number of weeks/months.

Date: February 22, 2017
To: Honorable Mayor and City Commissioners
From: Ann Marie Meisch, City Clerk
RE: Approval of Minutes

SUMMARY OF REQUEST: To approve minutes of the February 13, 2017 Worksession and the February 14, 2017 Regular City Commission Meetings.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

CITY OF MUSKEGON
CITY COMMISSION WORKSESSION

Monday, February 13, 2017
5:30 p.m.
City Commission Chambers

MINUTES

2017-08

Present: German, Rinsema-Sybenga, Turnquist, Johnson, Gawron, Hood, and
Warren

Absent: None

Third Street Group Presentation

Representatives from several Third Street businesses seek the City Commission's support of their businesses and spoke in support of beautifying the Third Street business area and renaming the corridor to Midtown. Various business owners described the nature of their businesses. The Clerk and a representative of Downtown Muskegon Now will work on writing a resolution. There are concerns about parking.

Greater Muskegon Recreation Partnership

Doug Hughes, representing the Muskegon County Recreational Authority, presented information on Recreation Authorities including the steps to creating an authority, articles of incorporation, voting, filing, powers, and taxes.

Any Other Business

Resolution in Support of Muskegon Heights Public School Academy System

Commissioner Ken Johnson composed and presented a resolution for consideration by the Commission. This item to be placed under New Business on the Regular City Commission Meeting Agenda for February 14, 2017.

Property use at BC Cobb Plant

Discussion took place on what the land use(s) might possibly be for the property located at BC Cobb Plant and the potential for a variety of purposes as well as the potential for new jobs.

Quality of Life Millage

There was discussion regarding the potential of including the LC Walker Arena in a Quality of Life Millage, discussion to continue.

Wages and Salaries

Frank presented information regarding the Wage and Salary changes that will be on the Regular City Commission Agenda on February 14, 2017. There were comments regarding the demographics and diversification of our non-represented employees.

Adjournment

Moved by German, second by Hood, to adjourn the meeting at 7:52 p.m.

Respectfully Submitted,

Ann Marie Meisch, MMC
City Clerk

CITY OF MUSKEGON

CITY COMMISSION MEETING

FEBRUARY 14, 2017

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, February 14, 2017. Pastor Leroy Lockhart, New Birth Ministries, opened the meeting with prayer, after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen J. Gawron, Vice Mayor Hood, Commissioners Ken Johnson, Debra Warren, Willie German, Jr., Dan Rinsema-Sybenga, and Byron Turnquist, City Manager Franklin Peterson, City Attorney John Schrier, and City Clerk Ann Meisch.

2017-09 CONSENT AGENDA:

A. Approval of Minutes City Clerk

SUMMARY OF REQUEST: To approve the minutes of the January 24, 2017 Regular City Commission Meeting.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the minutes.

E. Annual Pavement Marking Program Department of Public Works

SUMMARY OF REQUEST: Staff is requesting permission to enter into annual contractual agreements with the Muskegon County Road Commission (MCRC) and their designated Contractor for Centerline Painting and Special Pavement Markings. This contract bid is awarded by the MCRC and also for local agencies in the Muskegon County Pavement Marking Group, to enter into, with each member being billed separately by the designated Contractor for painting services requested.

FINANCIAL IMPACT: Estimated costs are projected to be \$25,000 annually, for both Centerline Painting and Specialty Pavement Markings.

BUDGET ACTION REQUIRED: None, contractual work has been budgeted for in the Highway Majors budget.

STAFF RECOMMENDATION: Approve request to enter into annual contracts

with MCRC and their designated Contractor for Centerline Painting and Special Pavement Markings.

F. Grand Trunk Launch Ramp Dock Purchase Department of Public Works

SUMMARY OF REQUEST: Authorize staff to purchase two replacement floating docks from Stabil-Float Systems LLC for Grand Trunk launch ramp.

Both floating docks currently at Grand Trunk are not usable due to wear and age.

FINANCIAL IMPACT: Total Cost \$21,540.00.

BUDGET ACTION REQUIRED: None – contingent upon approval of 2nd Quarter Budget Reforecast.

STAFF RECOMMENDATION: To approve purchase from Stabil-Float System LLC.

H. Sale of Boat Slip A-11 Pigeon Key Marina Condominium Department of Public Works

SUMMARY OF REQUEST: Authorize the Mayor & Clerk to sign the attached purchase agreement with Mr. & Mrs. Geisler for boat Slip A-11 at Pigeon Key Marina since they submitted the highest bid of \$20,195.

FINANCIAL IMPACT: The sale price of \$20,195 less associated fees will be used to settle the city's obligations regarding this slip.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: Authorize the Mayor and Clerk to sign the purchase agreement.

Motion by Commissioner Johnson, second by Commissioner Rinsema-Sybenga, to approve the consent agenda as presented, minus items B, C, D, G, and I.

ROLL VOTE: Ayes: Johnson, Gawron, Hood, Warren, German, Rinsema-Sybenga, and Turnquist

Nays: None

MOTION PASSES

2017-10 ITEMS REMOVED FROM CONSENT AGENDA:

B. Adopt a Resolution Approving the Request of the City Clerk to Apply for a Liquor License for the City's Farmer's Market City Clerk

SUMMARY OF REQUEST: It was recently discovered that we are eligible to apply for a Liquor License for the Farmer's Market. We qualify as a Municipality with a Civic Center. We are asking the Commission to adopt a resolution approving the request to apply for a Liquor License which is a permanent license, to be utilized at the Farmer's Market which qualifies as a Civic Center.

FINANCIAL IMPACT: Approximately \$600 annually.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Adopt a resolution approving the request of the City Clerk to apply for a Liquor License for the City's Farmers Market.

Motion by Commissioner Warren, second by Commissioner Johnson, to approve adopt a resolution approving the request of the City Clerk to apply for a Liquor License for the City's Farmers Market.

ROLL VOTE: Ayes: Gawron, Hood, Warren, German, Rinsema-Sybenga, Turnquist, and Johnson

Nays: None

MOTION PASSES

C. Pedestrian Crossing at Intersection of Shoreline Drive and Third Street
Planning & Economic Development

SUMMARY OF REQUEST: The City of Muskegon Planning Department has been consulting with TrafficScapes by Ennis-Flint for potential upgrades to pedestrian crossings on Shoreline Drive in downtown Muskegon. Initially, three locations (3rd, 4th, and 7th) were under consideration, but the City has decided to move forward with one crossing at the Shoreline Drive – 3rd Street intersection.

The upgrades would include enhanced pavement markings using *TrafficPatterns* stamped-brick treatment for the full length of the crossing. The enhanced crossing would be similar in appearance to what was installed on Lakeshore Drive in Lakeside, and downtown on W. Western, Muskegon, and Webster Avenues.

The Michigan Department of Transportation has agreed to partner with the City on the project with the objective of reviewing how the product performs at the Shoreline Drive – 3rd Street crossing. The upgrades will be the first step in a long-term plan coordinated with MDOT for improving pedestrian crossings along Shoreline Drive.

FINANCIAL IMPACT: The final price for the work provided by the applicator is \$14,183.55. This price will include all prep-work such as cleaning and/or pressure washing of the area, and existing line removal. \$7,091.77 (50% of the total cost) will come from the City of Muskegon's street fund; the remaining \$7,091.78 will be from the MDOT contractual services fund.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Authorize staff to enter into a contract with TrafficScapes by Ennis-Flint to install the *TrafficPatterns* product at the Shoreline Drive – 3rd Street pedestrian crossing.

Motion by Commissioner German, second by Vice Mayor Hood, to authorize

staff to enter into a contract with TrafficScapes by Ennis-Flint to install the *TrafficPatterns* product at the Shoreline Drive – 3rd Street pedestrian crossing.

ROLL VOTE: Ayes: Hood, Warren, German, Rinsema-Sybenga, Turnquist, Johnson, and Gawron

Nays: None

MOTION PASSES

D. Ameribank Building – Option Agreement Extension Between the City of Muskegon and Port City Construction & Development Services, LLC Planning & Economic Development

SUMMARY OF REQUEST: The City entered into an Option Agreement with Port City Construction & Development Services, LLC for the former Ameribank Building at 800 First Street on May 17, 2016. The term of the initial Option was through October 1, 2016. As allowed for in the Agreement, an extension through January 1, 2017 was later requested and approved (with the Extension payment of \$2,000). Port City Construction & Development Services, LLC is now requesting a further extension through June 30, 2017 (which includes another payment of \$2,000).

FINANCIAL IMPACT: The Agreement Extension allows for more time for the potential purchaser to package the redevelopment of the building in order to renovate it and put it back into productive use. Future occupants will generate taxes for the City.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the Option Agreement Extension between the City of Muskegon and Port City Construction & Development Services, LLC through June 30, 2017 and authorize the Mayor and Clerk to sign all necessary documents, including closing documents at the time of sale.

Motion by Commissioner German, second by Commissioner Rinsema-Sybenga, to approve the Option Agreement Extension between the City of Muskegon and Port City Construction & Development Services, LLC through June 30, 2017 and authorize the Mayor and Clerk to sign all necessary documents, including closing documents at the time of sale.

Motion by Commissioner Johnson, second by Commissioner German, to table the item and refer to staff until March 14, 2017.

ROLL VOTE: Ayes: Johnson and German

Nays: Turnquist, Gawron, Hood, Warren, and Rinsema-Sybenga

MOTION FAILS

VOTE ON FIRST MOTION

ROLL VOTE: Ayes: Rinsema-Sybenga, Turnquist, Gawron, Hood, and Warren
Nays: Johnson and German

MOTION PASSES

G. Police Vehicles DPW/Equipment

SUMMARY OF REQUEST: Due to General Motors closing their Chevy Caprice line of Police Vehicles, we are asking the Commission to rescind the prior Commission approval on October 25, 2016 to purchase three Chevy Caprice Cruisers and authorize staff to purchase three (3) Police SUV's instead from Gorno Ford the Mi-Deal State contract holder.

FINANCIAL IMPACT: \$83,994.00 or \$27,998.00

BUDGET ACTION REQUIRED: None. Amount is what was budgeted.

STAFF RECOMMENDATIONS: Authorize staff to purchase 3 Police SUV's from Gorno Ford the State Mi-Deal contract holder.

Motion by Commissioner German, second by Commissioner Rinsema-Sybenga, to authorize staff to purchase 3 Police SUV's from Gorno Ford the State Mi-Deal contract holder.

ROLL VOTE: Ayes: Johnson, Gawron, Hood, Warren, German, Rinsema-Sybenga, and Turnquist

Nays: None

MOTION PASSES

I. Non-Represented Wages and Benefits City Manager

SUMMARY OF REQUEST: As part of the city's efforts to reorganize its operations into a more sustainable structure and to address rising pension costs, a number of changes are proposed to the non-represented Wages and Benefits. The changes include the reduction of the non-represented pension multiplier from 2.25 to 2.0, a 3% wage increase, the relocation of a number of positions on the wage/salary table, and changes to the fringe benefit package.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the non-represented wage and benefit structure, as presented.

Motion by Commissioner Warren, second by Vice Mayor Hood, to approve the non-represented wage and benefit structure, as presented.

ROLL VOTE: Ayes: Gawron, Hood, Warren, German, Rinsema-Sybenga, Turnquist, and Johnson

Nays: None

MOTION PASSES

2017-11 PUBLIC HEARINGS:

A. Request to Create a New Neighborhood Enterprise Zone District at 275 W. Clay Avenue Planning & Economic Development

SUMMARY OF REQUEST: Pursuant to Public Act 147 of the Michigan Public Acts of 1992, the developer of the Berkshire Muskegon project has requested to create a new Neighborhood Enterprise Zone (NEZ) district for the parcel at 275 W. Clay Avenue. Properties located in this NEZ district will be eligible to apply for NEZ certificates, which will lower the residential property taxes on new construction. Notice letters were sent to the taxing jurisdictions on December 13, 2016 and a public hearing was held on January 24, 2017. State law requires that the resolution must be adopted at least 60 days after the notice letters were sent. This project will include 16 market-rate units.

FINANCIAL IMPACT: No financial impact at this point. However, being in a district will allow them to apply for a rehab NEZ certificate, which will lower the residential property taxes for 1 to 15 years.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Staff recommends approval of the new NEZ district.

Motion by Commissioner Johnson, second by Commissioner Warren, to approve the new NEZ district.

ROLL VOTE: Ayes: Hood, Warren, German, Rinsema-Sybenga, Turnquist, Johnson, and Gawron

Nays: None

MOTION PASSES

2017-12 NEW BUSINESS:

A. Approval of Sale of City-owned Home at 867 Williams Street Community and Neighborhood Services Department

SUMMARY OF REQUEST: To approve the resolution and instruct the Community and Neighborhood Services Department to complete the sales transaction with Nancy Crider for the totally rehabilitated home at 867 Williams Street: purchase price \$58,900.

FINANCIAL IMPACT: The proceeds from the sale will be used to continue the rehabilitation of affordable homes through the HOME program and provide funding for our Homebuyer's Assistance Program.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the resolution and direct the CNS staff to complete the sale.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Johnson, to approve the resolution and direct the CNS staff to complete the sale.

ROLL VOTE: Ayes: Warren, German, Rinsema-Sybenga, Turnquist, Johnson, Gawron, and Hood

Nays: None

MOTION PASSES

B. Adopt a Resolution in Support of Muskegon Heights Public School Academy System City Clerk

SUMMARY OF REQUEST: To adopt a resolution in support of Muskegon Heights Public School Academy System prepared by Commissioner Kenneth Johnson and presented at the February 13, 2017 Worksession Meeting.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To adopt the resolution.

Motion by Commissioner Johnson, second by Vice Mayor Hood, to approve the resolution.

ROLL VOTE: Ayes: German, Rinsema-Sybenga, Turnquist, Johnson, Gawron, Hood, and Warren

Nays: None

MOTION PASSES

C. Community Relations Committee Recommendations for the Various Boards and Committees City Clerk

SUMMARY OF REQUEST: To concur with the recommendations from the Community Relations Committee regarding appointments and resignations and to make the following board appointments:

- ~ Local Development Finance Authority: Kevin Ricco, Patricia Camp, and Justin Jennings
- ~ Business Improvement District: Bruce Lindstrom, Bob Tarrant, and Phyllis Loudermill
- ~ Citizen's Police Review Board: Carlos Flores, William Mohammed, Ann Craig, Ellouise Hieftje, Quintan Cooley, and Karla Betten
- ~ Board of Review: Bryon Mazade, Ralph Burr, and Sandra Boone-Thomas
- ~ Construction Code Board of Appeals: Lane Bensten, Vicki Luthy, and Wade VandenBosch

- ~ Election Commission: Louis Sypke
- ~ Equal Opportunity Commission: Leroy Lockhart and Steven Santo
- ~ Housing Commission: Derrick Smith (Appointment by City Manager)
- ~ Income Tax Board of Review: Catherine Young
- ~ Local Officers Compensation Commission: Todd Susterich

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approve the recommendations of the Community Relations Committee from their February 13, 2017 meeting.

COMMITTEE RECOMMENDATION: Approve the recommendations of the Community Relations Committee from their February 13, 2017 Meeting.

Motion by Vice Mayor Hood, second by Commissioner Turnquist, to concur with the CRC recommendations of appointments.

ROLL VOTE: Ayes: Rinsema-Sybenga, Turnquist, Johnson, Gawron, Hood, Warren, and German.

Nays: None

MOTION PASSES

ADJOURNMENT: The City Commission meeting was adjourned at 7:00 p.m.

Respectfully Submitted,

Ann Marie Meisch, MMC, City Clerk

Date: February 22, 2017
To: Honorable Mayor and City Commissioners
From: Ann Marie Meisch, City Clerk
RE: Approval of Resolution to Apply for State Grant to
Purchase New Voting Equipment

SUMMARY OF REQUEST: To approve a Resolution to Apply for State Grant to Purchase New Voting Equipment. All municipalities in the State of Michigan are in the process of obtaining new voting equipment. Most or all of the cost will be covered by Federal Help America Vote Act funds and state-appropriated funds. The State requires the City to apply for a grant in order to be eligible for state funding assistance.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the resolution.

RESOLUTION # 2017-_____

At a regular meeting of the City Commission of the City of Muskegon, County of Muskegon, Michigan held on February 28, 2017, at the City Hall in said City at 5:30 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Commissioner _____ and was supported by Commissioner _____:

RESOLUTION TO APPLY FOR STATE GRANT TO PURCHASE NEW VOTING EQUIPMENT

WHEREAS, the City wishes to apply to the Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators, Absent Voter Counting Board (AVCB) tabulators, accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software.

WHEREAS, partial funding for the new voting system will be provided by the State, and will include a combination of Federal Help America Vote Act and State-appropriated funds.

WHEREAS, the State requires the City to apply for a grant in order to be eligible for state funding assistance.

WHEREAS, the City plans to begin implementation of the new voting system pursuant to the direction from the County of Muskegon.

NOW, THEREFORE, BE IT RESOLVED on this 28th day of February, 2017, that the City Clerk is authorized to submit the required grant application to the State and the County Clerk to acquire funds for new voting equipment, on behalf of the City of Muskegon, Muskegon County.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED

Ann Marie Meisch, MMC
City Clerk

I, the undersigned, being duly qualified and acting Clerk of the City of Muskegon, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the City Commission for the City of Muskegon at a regular meeting held on the 28th day of March, 2017 and that notice of said meeting was given in accordance with the Open Meetings Act.

Ann Marie Meisch, MMC
Muskegon City Clerk

Date

Date: February 22, 2017
To: Honorable Mayor and City Commissioners
From: Ann Marie Meisch, City Clerk
RE: Approval of Resolution in Support of Naming Third
Street from Muskegon to Mason

SUMMARY OF REQUEST: To approve a Resolution in Support of Designating Third Street from Muskegon to Mason as Midtown Muskegon.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the resolution.

**RESOLUTION IN SUPPORT OF NAMING THIRD STREET
FROM MUSKEGON TO MASON**

WHEREAS, Third Street from Muskegon Avenue to Mason Street has experienced a resurgence of growth with new businesses and development; and

WHEREAS, at its February 13, 2017 Work Session meeting, the business owners along this section of Third Street came forward and requested the City Commission name this area of the City of Muskegon as Midtown; and

WHEREAS, naming this section of Third Street will assist the business owners located on Third Street in marketing and branding as well as give an identity to that shopping corridor; and

WHEREAS, whereas the City Commission supports the businesses on Third Street and are enthused about the growth the area has experienced and its future potential;

NOW, THEREFORE BE IT RESOLVED that the City of Muskegon Commissioners do hereby name Third Street from Muskegon Avenue to Mason Street as Midtown and shall refer to this section as Midtown from here going forward.

Witnessed this 28th day of February 2017.

Stephen J. Gawron
Mayor

Ann Marie Meisch
City Clerk

AGENDA ITEM NO. _____

CITY COMMISSION MEETING: FEBRUARY 28, 2017

TO: Honorable Mayor and City Commission

FROM: Department of Public Works

DATE: February 14, 2017

SUBJECT: 2017 Dozer Rental for Beach Leveling

SUMMARY OF REQUEST:

Staff is requesting permission to enter into a rental agreement with Southeastern Equipment Co. Inc., out of Novi, MI for a Case 2050M Dozer for leveling sand at Pere Marquette Beach.

FINANCIAL IMPACT:

Estimated cost for the 2017 Dozer rental is \$8,500 (which includes \$1000 for delivery and pickup).

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

Approve request.

COMMITTEE RECOMMENDATION:

Memo

To: Mohammed Al-Shatel
From: Doug Sayles
Date: 2/3/17
Re: Dozer Rental for Annual Beach Leveling at PM Park

Below are 3 solicited bids for the dozer rental for the Highway Departments' beach leveling project for 2017.

Michigan CAT submitted a bid proposal of \$7,699 per month plus \$900 for delivery and pickup, plus an Environmental Fee of \$11 for a total of \$8,610.

Southeastern Equipment Co., Inc. submitted a proposal of \$7,500 per month plus \$1000 for delivery and pickup for a total of \$8,500.

Contractors Rental Corporation submitted a proposal of \$9,000 per month plus \$550 for delivery and pickup, for a total of \$9,550.

Based on the availability of the dozer and the tabulated bids above, **Southeastern Equipment Co., Inc.** is the lowest bidder.

Therefore, DPW Supervisory Staff is requesting permission to rent the Case 2050M dozer from **Southeastern Equipment Co. Inc.** for leveling the beach at PM Park, for 2017.

Vern Berndt

From: Mike Zalewski <mzalewski@southeasternequip.com>
Sent: Wednesday, February 01, 2017 11:22 AM
To: Vern Berndt
Subject: RE: Dozer Rental

Good morning Vern,

The rates will be identical to last year. Please let me know.

Thanks,

Mike Zalewski / Regional Manager
O: (248) 349-9922 ext. 2005 / C: (248) 497-2975 / F: (248) 349-6422

Southeastern Equipment Co. Inc.
48545 Grand River Ave. Novi MI 48374



From: Vern Berndt [mailto:vern.berndt@shorelinecity.com]
Sent: Wednesday, February 01, 2017 8:34 AM
To: Dave Curtis <dcurtis@southeasternequip.com>
Cc: Mike Zalewski <mzalewski@southeasternequip.com>
Subject: RE: Dozer Rental

Good Morning ,

I am requesting bid on the Dozer Rental for 2017 I will need the machine starting April 24th and will need it for one month

I need delivery and pick up included as well

Thanks

Vern Berndt
Highway Department Supervisor
City of Muskegon
231-724-6992

From: Mike Zalewski [mailto:mzalewski@southeasternequip.com]
Sent: Wednesday, February 10, 2016 8:43 AM
To: Vern Berndt <vern.berndt@shorelinecity.com>
Cc: Dave Curtis <dcurtis@southeasternequip.com>
Subject: RE: Dozer Rental

Good morning Vern,

Sorry for the delayed response. Joel is no longer here so I'm glad you followed up with me. Dave Curtis is your new sales rep and I have copied him on this email. His cell phone is 517-282-9326.

The Case 2050M would be the machine equivalent to the Cat D6T. Here is the quote:

Case 2050M monthly rental	\$ 7,500.00
Round trip trucking	\$ 1,000.00

There are machines available today. Being this is 60 + days out I'll say this is subject to availability. I've attached a spec sheet on the machine for your reference.

Please let us know your thoughts. Thank you for the opportunity.

Mike Zalewski
Regional Manager
Southeastern Equipment Co., Inc.

248.497.2975 cell

Novi Branch
48545 Grand River Ave.
Novi, MI 48374
248.349.5922 office
248.349.9191 fax

Holt Branch
1776 Cedar St.
Holt, MI 48842
517.694.0471 office
517.694.0514 fax



From: Vern Berndt [<mailto:vern.berndt@shorelinecity.com>]
Sent: Monday, February 08, 2016 3:17 PM
To: Mike Zalewski <mzalewski@southeasternequip.com>
Subject: Dozer Rental

Mike,

I emailed Joel but email could not deliver. I am gathering quotes for a dozer for leveling Pere Marquette Beach I need a machine equivalent to the cat D6TXL I need the machine for one month I need delivery and pick up included in the quote.

I need the machine delivered April 25th.

Thanks



Account Number: 15387
CUSTOMER QUOTE

RENTAL OPERATIONS
7700 CATERPILLAR DR SW
GRAND RAPIDS MI 49548

Web www.michigancat.com
Ph 616-827-8000
Email rental@michigancat.com

SOLD TO
ACCOUNTS PAYABLE
CITY OF MUSKEGON PURCHASING DEPT
CITY OF MUSKEGON
1350 E KEATING AVE
MUSKEGON MI 49442

SHIP TO
MUSKEGON MI

INVOICE NUMBER		INVOICE DATE	ORDER NUMBER	TERMS	CUSTOMER PO NUMBER	PAGE
			GR-RNT-7189307	Credit		1/1
QTY	ITEM	DESCRIPTION			UNIT PRICE	EXTENSION

CUSTOMER CONTACT: Vern Berndt - 231-724-6992 (Phone)
Billing frequency: Monthly based on 4-week periods

SEG 1 / - RENTAL START DATE: 02/01/2017 12:00 AM

EQUIPMENT

1 CATERPILLAR D6NK CAGHD

Unit rates: 1,012.50/day, 2,713.50/week, 7,699.00/month

MISCELLANEOUS

1	Environmental Fee	11.00	11.00
1	Equipment Delivery	450.00	450.00
1	Equipment Pick Up	450.00	450.00

RENTAL REPRESENTATIVE: Rick Kerber
Phone: ext 2740
Cell: 616-262-1155
Fax: 866-451-0961
Email: Rick.kerber@michigancat.com

All Michigan CAT quotes are good for 30 days.

All rental billings are done in arrears - 28 day cycle - Allowing 10 hours a day, 50 hours a week & 180 hours a month.

All units are shipped with full fuel. Fuel used and not returned is charged at \$7.00 per gallon.

Michigan CAT offers Fire, Theft and Vandalism protection for only 14% more per month. Please note that a \$5000.00 deductible applies. Please let me know if you would like more details on our FTV Program.

We also offer trucking to your jobsite. Rates vary based on equipment size and delivery location.

If you have any questions please feel free to contact me.

Thank you for the opportunity to quote Caterpillar Equipment.

**Tax is not included

**Subject to availability

This quote expires on 03/01/2017

RENTAL QUOTATION



Contractors Rental Corp.
600 AIS Drive
Grand Rapids, MI 49548

Phone: 616-538-2400
Fax: 616-538-0617
Mobile: 616-250-9867

To: Vern @ City of Muskegon

From: Alex VanKampen

E-Mail:

Date: 2 / 1 / 17

Phone:

I appreciate you giving me the opportunity to quote you the following rates for the equipment you have requested. The following rates are based on 10 hours run time per day, 50 hours per week, and 200 hours per month. Additional charges apply if exceeded. Your rates are as follows:

Job Site: Muskegon

	<u>Month</u>	<u>Round Trip Trucking</u>
John Deere 850K WLT Dozer	\$9,000	\$550

Please let me know about confirmation ASAP so we can get things scheduled.

Please let me know if you have any further questions. The following rates do not include sales tax (6%). Customer is required to provide proof of insurance for rented and leased equipment coverage listing Contractors Rental Corp as additional insured and loss payee. Thank you for the opportunity to quote you on this project. I look forward to earning your business.

Sincerely,

Alex VanKampen
Rental Coordinator

Date: February 9, 2017

To: Honorable Mayor and City Commissioners

From: DPW/Parks Dept.

RE: Beukema Park Roof Materials

SUMMARY OF REQUEST:

Authorize staff to purchase roofing material to reconstruct the restroom building roof and repair two other smaller building roofs on the property. Work will be performed in house by Parks Staff.

FINANCIAL IMPACT:

The total cost of this purchase is \$13,535.64 from Keene Lumber being the responsible low bidder. (Rycenga Building Center \$16,792.23, Weber Lumber \$24,398.24)

BUDGET ACTION REQUIRED:

None at this time as this proposed purchase was budgeted for.

STAFF RECOMMENDATION:

Authorize staff to purchase the roof materials.

COMMITTEE RECOMMENDATION:

Date: February 28, 2017
To: Honorable Mayor and City Commissioners
From: Engineering
RE: One Year Janitorial Services Extension, Optional Year
through 4/30/2018

SUMMARY OF REQUEST:

Extend the current janitorial services contract with Reliant Professional Cleaning for one more year, thru the end of April 2018, as per the attached request from the company.

FINANCIAL IMPACT:

The total annual cost of the proposed extension to clean City Hall, P.D, DPW & Filtration Plant is \$62,316 which is an increase of \$1,308 or just over 2.1%.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

Approve the one year extension with Reliant Professional Cleaning Services to provide janitorial services until the end of April of 2018 at City Hall, DPW & Filtration.

COMMITTEE RECOMMENDATION:

Reliant

Professional Cleaning Contractors, Inc.

P.O. Box 216
Spring Lake, MI 49456

Commercial • Industrial • Educational • Municipal
(616) 846-0296
Fax (616) 846-0595

216 N. Seventh
Grand Haven, MI 49417

February 14, 2017

Mr. Mohammed Al-Shatel
Director of Public Works
City of Muskegon
933 Terrace St.
Muskegon, MI. 49443

Re: Custodial Contract Extension

Dear Mr. Al-Shatel:

Our current custodial service agreement is scheduled to end on April 30, 2017 with a provision to extend it one (1) calendar year beginning May 1, 2017. For this reason I am contacting you to express our interest in implementing the specified extension. As noted in the current contract the cost revisions are as follow:

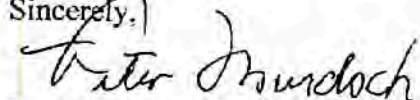
City Hall – Annual Revised Rate: \$35,280.00 Current Rate: \$34,740.00
Public Service Building – Annual Revised Rate: \$12,156.00 Current Rate: \$12,000.00

Information regarding Water Filtration:

Annual Revised Rate: \$14,880.00 Current Annual Rate: \$14,268.00

All service provisions as specified in the current agreement would remain in place unless the City specifies otherwise. As always, we are proud to partner with the City of Muskegon and remain fully committed to providing a consistent level of service second to none. I hope this information meets with your approval and invite any questions you may have.

Sincerely,



Peter Murdoch, President
Reliant Professional
Cleaning Contractors, Inc.



AGENDA ITEM NO._____

CITY COMMISSION MEETING _____

TO: Honorable Mayor and City Commission

FROM: Department of Public Works

DATE: February 28, 2017

SUBJECT: Contract Extension Agreement-1 year Street Sweeping Contract for 2017

SUMMARY OF REQUEST:

To exercise the option for a 1-year contractual extension, as outlined in the previous 3-year contract with TRI-US SERVICES, INC., to provide street sweeping services for 2017.

FINANCIAL IMPACT:

\$202,135.50 cost for the 1 year contract extension. Funds to cover all expenses are budgeted. Trunkline expenses are reimbursed by State funding.

BUDGET ACTION REQUIRED:

None; monies appropriated in Highway and State trunkline budgets

STAFF RECOMMENDATION:

Approve request to contract out service for a 1-year extension as specified in previous contract.

To: Honorable Mayor and City Commission
From: DPW Staff
Date: 2/14/17
Re: Street Sweeping Extension-2017

The DPW Staff is requesting permission to exercise its contractual option (per the 2014-16 contract) to enter into 1-year contractual agreement with TRI-US SERVICES, INC, to provide street sweeping services for 2017.

TRI-US SERVICES, INC., 78 Ball Creek NW, Kent City, Mi has been our sole street sweeping contractor from 1997 to present. During the course of those years they have provided excellent service to our community and its residents. They also have been the low bidder in each of the 5 previous bids (1997-99, 2002-4, 2006-8, 2010-12 and 2014-16). They have either held their price or added a slight increase each time an extension (2000/2001/2005/2009/2013) has been approved.

1997 thru 1999 contract		<u>3 year totals</u>
TRI-US SERVICES, INC.	bid \$104,130.76 x 3 years	\$312,392.28
SANI-SWEEP, INC.	bid \$123,867.76 x 3 years	\$371,603.28
2002 thru 2004 contract		<u>3 year totals</u>
TRI-US SERVICES, INC.	bid \$113,662.24 x 3 years	\$340,986.72
SANI-SWEEP, INC.	bid \$156,879.56 x 3 years	\$470,638.68
2006 thru 2008 contract		<u>3 year totals</u>
TRI-US SERVICES, INC.	bid \$148,981.60 x 3 years	\$446,944.80
SANI-SWEEP, INC.	bid \$203,602.40 x 3 years	\$610,807.20
2010 thru 2012 contract		<u>3 year totals</u>
TRI-US SERVICES, INC.	bid \$139,700.50 x 3 years	\$419,101.50
SANI-SWEEP, INC.	bid \$190,057.60 x 3 years	\$570,172.80
2014 thru 2016 contract		<u>3 year totals</u>
TRI-US SERVICES, INC.	bid \$202,135.50 x 3 years	\$606,406.50
SANI-SWEEP, INC.	bid \$330,009.60 x 3 years	\$990,028.80
TRI-US SERVICES, INC.		<u>1 year totals</u>
2000 contract extension	\$104,130.76 x 1 year-(held price)	\$104,130.76
2001 contract extension	\$107,775.33 x 1 year-(3.5% fuel surcharge)	\$107,775.33

2005 contract extension	\$137,866.40 x 1 year-(fuel/operating costs)	\$137,866.40
2009 contract extension	\$148,981.60 x 1 year-(held price)	\$148, 981.60
2013 contract extension	\$139,700.50 x 1 year-(held price)	\$139, 700.50

At this time staff is proposing to enter into a 1 year contract extension with TRI-US SERVICES, INC and they have submitted the following proposal:

2017 contract extension ----City of Muskegon Roadways-----	\$188,275.50
State of Michigan (MDOT) Roadways--	<u>\$ 13,860.00</u>
TOTAL	\$202,135.50

TRI-US SERVICES, INC. has held their 2014-16 contract price of \$202,135.50 for the proposed 2017 contract extension. They continue to provide us with excellent customer service and meet all of our special request needs with little or no prior notice. They will continue to sweep the city roadways 4 times during the period from April 1st to October 15th, 2017 as stipulated in the previous 2014-16 contract.

Therefore, at this time, staff is recommending to the Commission to approve the request to enter into agreement with TRI-US SERVICES, INC.

AGENDA ITEM NO. _____

CITY COMMISSION MEETING _____

TO: Honorable Mayor and City Commission

FROM: Department of Public Works

DATE: February 28, 2017

SUBJECT: Lake Michigan Sandy Dog Concession Contract for City of Muskegon Parks.

SUMMARY OF REQUEST:

Staff is asking permission to enter into a 1-year contractual agreement with Jeff Taylor & Michelle Sharpy of Lake Michigan Sandy Dog, at Pere Marquette Park, located within the City of Muskegon, to sell various food items, as stated in their proposal, from a mobile concession trailer.

FINANCIAL IMPACT:

Concession revenue is 10% of gross receipts.

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Authorize DPW staff to enter into concession agreement with Jeff Taylor and Michelle Sharpy of Lake Michigan Sandy Dog.

COMMITTEE RECOMMENDATION:

Lake Michigan Sandy Dog

February 20, 2017

2437 W. Sherman Blvd.

Muskegon, MI 494541

Doug Sayles

Superintendent of Public Works

City of Muskegon

1350 E. Keating

Muskegon, MI 49442

Hello Doug,

Please find enclosed our Lake Michigan Sandy Dog 2017 Concession Proposal for Pere Marquette Park.

Purpose:

To provide a quality food and beverage presence at beautiful Pere Marquette Park.

Type of Operation:

7' x 14' State of Michigan certified concession trailer. See pictures enclosed.

Goods sold:

Authentic hand-dipped Pronto Pups, hot dogs, chili dogs, walking tacos, caramel corn, chips, soda, and water.

Location:

On West side of Kite building/beach parking lot. See pictures enclosed.

Length and time of Season:

Mid April-September. Trailer hours 11:30 till dusk.

Insurance:

Lake Michigan Sandy Dog agrees to carry insurance in the amount of \$1,000,000.00 naming the city as additionally insured and supply certificate to the City.

City of Muskegon Obligations:

- *To provide an electrical drop on power pole. See pictures enclosed.
- *For us to accommodate a daily presence, ability to leave our Concession trailer overnight if need be.
- *Ability to renew in 2018 if both parties are satisfied with 2017 concession season.

Fee to City:

Lake Michigan Sandy Dog agrees to compensate City of Muskegon 10% of gross seasonal sales by October 31st 2017 to go towards Pere Marquette Park improvements.

In Closing:

The Lake Michigan Sandy Dog, with a full time presence at Pere Marquette Park, would like to help Muskegon and Pere Marquette Park grow into the quality destination spot it deserves.

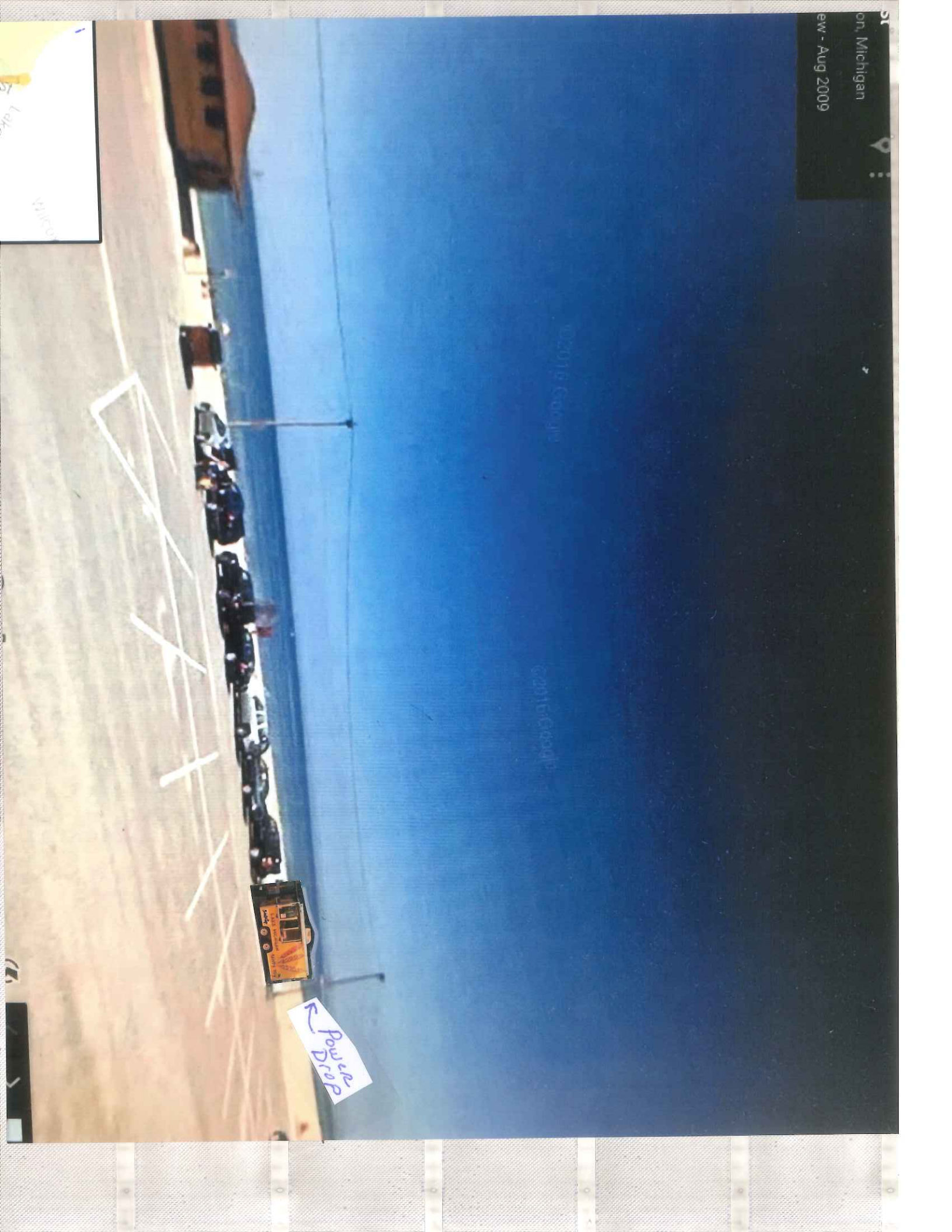
Thank you for considering our proposal, we look forward to hearing from you very soon.

Jeff Taylor

Michelle Sharpy

The Lake Michigan Sandy Dog

on, Michigan
ew - Aug 2009



Lake
Michigan

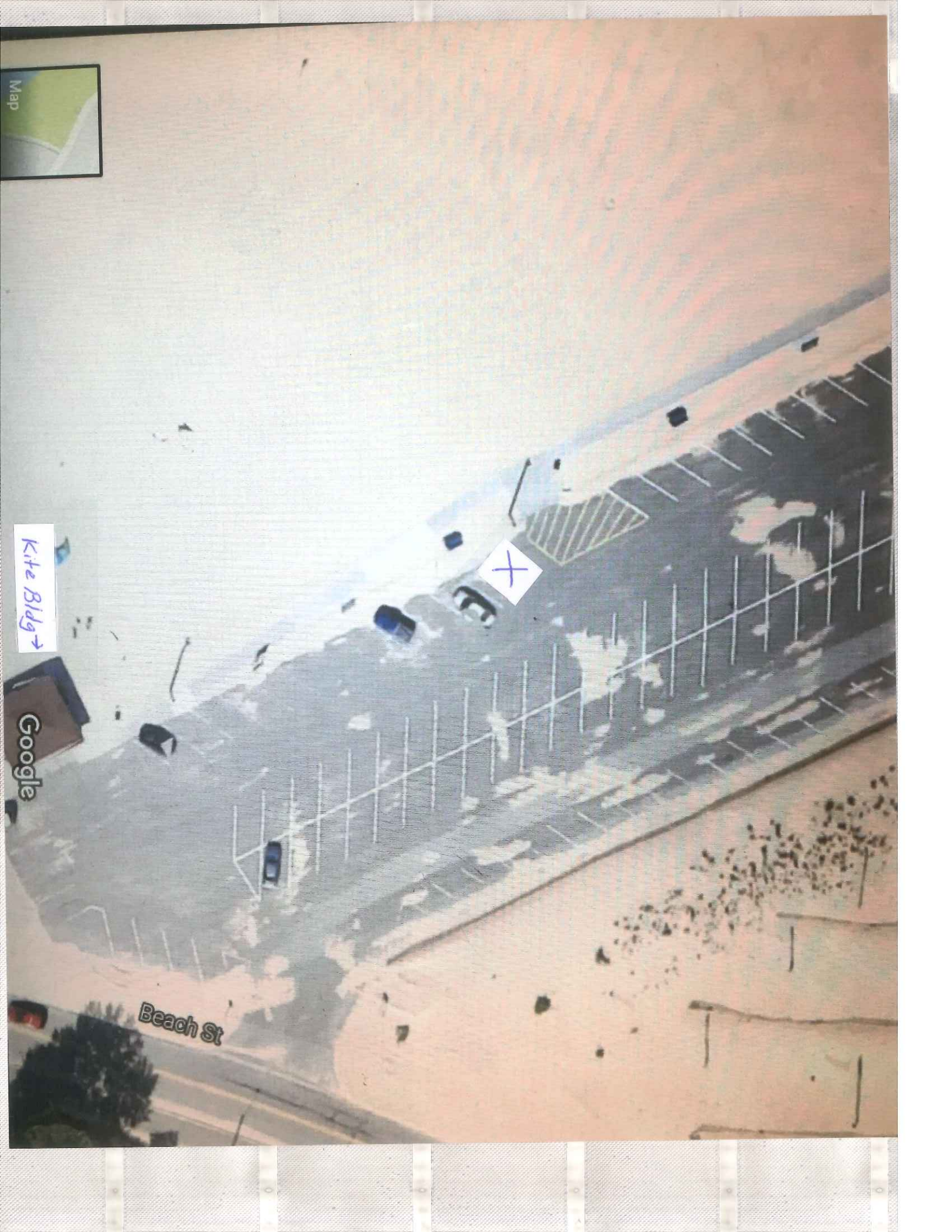




Kite Bldg →

Google

Beach St



Date: February 14, 2017
To: Honorable Mayor and City Commissioners
From: Assistant Finance Director
RE: Copier/Printer Maintenance Agreement

SUMMARY OF REQUEST: The City just ended a five year contract with Applied Imaging for document management. The City paid a fixed price each month for the copiers and printers and a per copy cost for the maintenance which included toner. Almost all the larger copiers are well under their lifetime maximums and do not need to be replaced. In negotiating a new maintenance agreement with Applied Imaging we discovered through Applied Imaging's MITN Cooperative we could save several hundred dollars a month if we bought new more maintenance effective printers. We are proposing to purchase 40 new copiers/printers that will represent a savings of approximately \$250 per month over the cost of maintenance alone for our current fleet. We have been pleased with our relationship with Applied Imaging and look forward to that continuing. Additionally we own the old printers so we will be selling those units which should help to offset some of the cost of the new equipment.

FINANCIAL IMPACT: Savings of approximately \$250 per month over the current cost of maintenance.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Authorize staff to enter into a five year agreement with Applied Imaging.



MITN Cooperative

by the City of Farmington Hills

RFP#: FH-11-12-1656

- Evaluation Committee
- Weighted Points Criteria
- Vendor Interviews
- Onsite Trial Period (Real World Conditions)

Award Criteria

- Unique business approach
- Multi line provider
- Outstanding customer service
- Experienced management/account team
- Professional quarterly reviews
- Streamlined delivery/install process
- Company owned service vehicles
- Optional TCO program (Fork-Lift)
- 25 years in Michigan
- Independently owned and Operated
 - Local decision making
 - Local dispatch
 - Local operation



Carrie Mann

Cooperative Administrator

cmann@appliedimaging.com

5282 East Paris

Grand Rapids, MI 49512

office: 616.971.0135

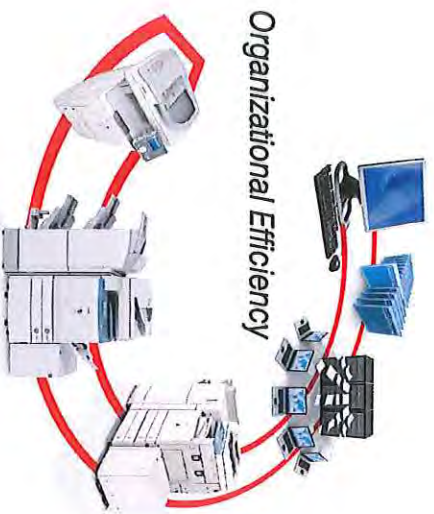


www.appliedimaging.com



COLLECT

- data collection utility
- device placements
- client input



Organizational Efficiency

APPLIED
IMAGING

M-pic
Michigan print imaging cooperative

COMPILE

- copy
- print
- scan
- fax



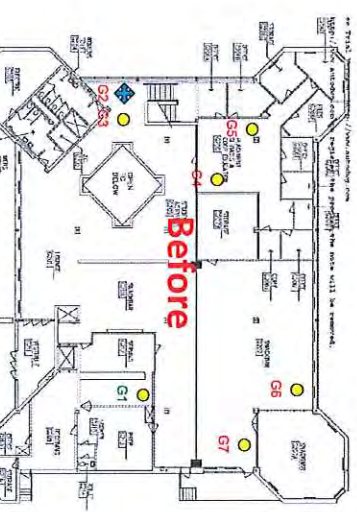
YOUR RESOURCE FOR
Managed Printing
Controlled Expenses
Serving Clients

APPLIED
IMAGING

M-pic
Michigan print imaging cooperative

RESULTS

- right-sizing
- device consolidation
- cost savings



M-pic
Michigan print imaging cooperative

32. EXTENSION OF AWARD TO MITN PURCHASING COOPERATIVE

The City of Farmington Hills is a member of the MITN Purchasing Cooperative consisting of many cities, townships, counties and other governmental funded agencies throughout Michigan. If your company is awarded item(s) referenced in the this proposal, other governmental funded agencies may wish to use this contract and will use a purchase order for the item(s) awarded in this proposal following minimum order requirements set forth in the document. Each entity will provide their own purchase order and delivery location (s) and must be invoiced separately to the address indicated on the purchase order.

(X) If an award is made to Applied Imaging, it is agreed that
(Company)

The contract will be extended to the MITN Purchasing Cooperative and other governmental funded agencies under the same prices, terms, and conditions.

Signature of Company Representative _____

() Our company is NOT interested in extending the contract.

33. ACCEPTANCE/AUTHORIZATION OF SPECIFICATIONS

The undersigned herein submits this proposal and agrees to enter into an agreement with the City of Farmington Hills in accordance with the bid documents

Signed _____ Company: Applied Imaging

Printed: Stephen Hurt Address: 46620 Ryan Ct.

Title: Director of Sales City/State/Zip: Novi, Mi. 48377

Phone: 248.560.1507 Direct/Cell 248.388.1941 Fax: 248.473.6300

Contact Person: Steve Hurt/David Vorhes/Alex Boyle

Email: shurt@appliedimaging.com dvorhes@appliedimaging.com aboyle@appliedimaging.com

Website: www.appliedimaging.com

Commission Meeting Date: February 28, 2017

Date: February 16, 2017

To: Honorable Mayor and City Commission

From: Community and Neighborhood Services Department

Re: Contract for Demolition at 239 Monroe Ave

SUMMARY OF REQUEST: To approve for Community and Neighborhood Services to execute a contract with Melching Inc., 16942 Woodlane Drive, Nunica MI, 49448, for the demolition of the structure located at 239 Monroe Avenue. This activity is under the Target Neighborhood Blight Flight Program. The following bids were received:

- **JMB Demolition LLC**, 7357 Barry St., Zeeland MI, for \$9,250
- **Melching Inc**, 16942 Woodlane Drive, Nunica MI, for \$8,600

FINANCIAL IMPACT: The funding will be allocated from the City's CDBG Funds.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the request.



Commission Meeting Date: February 28, 2017

Date: February 20, 2017
To: Honorable Mayor & City Commission
From: Planning & Economic Development Department
RE: Set Public Hearing for Amendment to Brownfield
Plan- Windward Pointe

SUMMARY OF REQUEST: To approve the attached resolution setting a public hearing for an amendment for the Brownfield Plan, and notifying taxing jurisdictions of the Brownfield Plan Amendment including the opportunity to express their views and recommendations regarding the proposed amendment at the public hearing. The amendment is for the inclusion of property owned by Pure Muskegon, located at 2400 Lakeshore Drive, in the Brownfield Plan.

FINANCIAL IMPACT: Brownfield Tax increment Financing will be used to reimburse the developer for "eligible expenses" incurred in association with development of the Watermark project, which is approximately \$44,863,763. Pure Muskegon cost for the development of the property is approximately \$200 million in private investment, resulting in a substantial increase in the local and school taxes generated by the property.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the attached resolution and authorize the Mayor and Clerk to sign the resolution.

COMMITTEE RECOMMENDATION: The Brownfield Redevelopment Authority met on February 16, 2017 and approved the Brownfield Plan Amendment and recommends the approval of the Brownfield Plan Amendment to the Muskegon City Commission.

**RESOLUTION NOTIFYING TAXING UNITS,
MICHIGAN STRATEGIC FUND; AND
MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
AND CALLING PUBLIC HEARING REGARDING
APPROVAL OF AMENDMENTS TO THE BROWNFIELD PLAN OF THE
CITY OF MUSKEGON BROWNFIELD REDEVELOPMENT AUTHORITY**

City of Muskegon
County of Muskegon, Michigan

Minutes of a Regular Meeting of the City Commission of the City of Muskegon, County of Muskegon, Michigan (the "City"), held in the City offices, on the 28th day of February, 2017 at 5:30 o'clock p.m., prevailing Eastern Time.

PRESENT:

Members _____

ABSENT: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the City of Muskegon, County of Muskegon, Michigan (the "City") is authorized by the provisions of Act 381, Public Acts of Michigan, 1996, as amended ("Act 381"), to create a brownfield redevelopment authority; and

WHEREAS, pursuant to Act 381, the City Commission of the City duly established the City of Muskegon Brownfield Redevelopment Authority (the "Authority"); and

WHEREAS, in accordance with the provisions of Act 381, the Authority has prepared and approved Brownfield Plan Amendments to include the Windward Pointe Development Project, and

WHEREAS, the Authority has forwarded the Brownfield Plan Amendments to the City Commission requesting its approval of the Brownfield Plan Amendments and

WHEREAS, prior to approval of the Brownfield Plan Amendments, the Muskegon City Commission desires to hold a public hearing in connection with consideration of the Brownfield Plan Amendments as required by Act 381; and

WHEREAS, prior to approval of the Brownfield Plan Amendments, the City Commission is required to provide notice and a reasonable opportunity to the taxing jurisdictions levying taxes subject to capture to express their views and recommendations regarding the Brownfield Plan Amendments, and to provide notice to the Michigan Strategic Fund (MSF) and the Michigan Department of Environmental Quality (MDEQ).

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Commission hereby acknowledges receipt of the Brownfield Plan Amendments from the Authority and directs the City Clerk to send notice of the proposed Brownfield Plan Amendments to the governing body of each taxing jurisdiction in the City, the MSF, and the MDEQ notifying them of the City Commission's intention to consider approval of the Brownfield Plan Amendments [after the public hearing described below]; and that a copy of the Plan is available for public inspection at the Muskegon City Clerk's Office.

2. A public hearing is hereby called on the 28th of March, 2017 at 5:30 p.m., prevailing Eastern Time, in the City Hall Commission Chambers to consider adoption by the City Commission of a resolution approving the Brownfield Plan Amendments.

3. The City Clerk shall notice said public hearing. The notice shall be not less than 10 days before the date set for the public hearing

4. The notice of the hearing shall be in substantially the following form:

CITY OF MUSKEGON
COUNTY OF MUSKEGON, STATE OF MICHIGAN

PUBLIC HEARING ON AN AMENDMENT TO THE MUSKEGON BROWNFIELD
PLAN, AS APPROVED BY THE CITY OF MUSKEGON BROWNFIELD
REDEVELOPMENT AUTHORITY

TO ALL INTERESTED PERSONS IN THE CITY OF MUSKEGON:

PLEASE TAKE NOTICE that the Muskegon City Commission of the City of Muskegon, Michigan, will hold a public hearing on March 28, 2017, at 5:30 p.m., prevailing Eastern Time in the City Hall Commission Chambers located at 933 Terrace Street, Muskegon, Michigan, to consider the adoption of a resolution approving a Brownfield Plan Amendment for the City of Muskegon Brownfield Redevelopment Authority pursuant to Act 381 of the Public Acts of Michigan of 1996, as amended.

The property to which the proposed Brownfield Plan Amendment applies is:

Windward Pointe Development Project
2400 Lakeshore Drive
Muskegon, Michigan 49441

Former Sappi Fine Paper property, north of Lakeshore Drive

Copies of the proposed Brownfield Plan Amendment are on file at the office of the City Clerk for inspection during regular business hours.

At the public hearing, all interested persons desiring to address the City Commission shall be afforded an opportunity to be heard in regard to the approval of the Brownfield Plan Amendments for the City of Muskegon Brownfield Redevelopment Authority. All aspects of the Brownfield Plan Amendments will be open for discussion at the public hearing.

FURTHER INFORMATION may be obtained from the City Clerk.

This notice is given by order of the City Commission of the City of Muskegon, Michigan.

Ann Marie Meisch, City Clerk

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Members

NAYS: Members

RESOLUTION DECLARED ADOPTED.

Ann Marie Meisch, City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, State of Michigan, at a regular meeting held on February 28, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

City Clerk

BROWNFIELD PLAN AMENDMENT

TO CONDUCT

ELIGIBLE MDEQ & MSF ENVIRONMENTAL ACTIVITIES

WINDWARD POINTE REDEVELOPMENT
2400 LAKESHORE DRIVE
MUSKEGON, MICHIGAN 49441

CITY OF MUSKEGON
BROWNFIELD REDEVELOPMENT AUTHORITY

Revision Date: February 8, 2017

Prepared by:

Lakeshore Environmental, Inc.
800 Monroe Street NW, Suite 120
Grand Rapids, Michigan 49503
Contact Person: Kirk W. Perschbacher
Email: kirkp@lakeshoreenvironmental.com
Phone: 616-844-5050

Project #: 15-3147-01

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FIGURES

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Figure 2	Eligible Property Map
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Figure 4	Known Contamination Maps
Figure 5	Historical Aerial Photographs

TABLES

Table 1	MDEQ & MSF Eligible Activities
Table 2	Tax Increment Financing Estimates and Schedule

ATTACHMENTS

Attachment A	Resolution Approving Brownfield Plan Amendment
Attachment B	Development and Reimbursement Agreement

1.0 INTRODUCTION AND PURPOSE

The City of Muskegon, Michigan (the “City”) has established the City of Muskegon Brownfield Redevelopment Authority (the “MBRA”) pursuant to Michigan Public Act 381 of 1996, as amended (“Act 381”). Formation of the MBRA allows the City, MBRA, and Owners the opportunity to take advantage of the incentives and tools available under Act 381 for the purpose of encouraging the redevelopment of eligible property.

As such, this Brownfield Plan Amendment (the “Plan”) has been prepared to satisfy the requirements of Act 381 for including the eligible property described in Section 1.2.1 and designated as 2400 Lakeshore Drive, City of Muskegon, Muskegon County, Michigan (the “Property” or “Eligible Property”), into a Plan, to be implemented by the City, that facilitates the use of tax increment revenues for reimbursement of eligible activities under Act 381. Implementation of this Plan will enable Pure Muskegon (PM), the new owner (“the Owner”), to invest significant private funds in safely revitalizing this Property, commonly referred to as a “Brownfield.” Redevelopment of the Property will spur economic growth and job creation for the benefit of the residents of the City and associated taxing units, and will improve the environmental and aesthetic conditions of the Property.

This Plan is intended to apply to the Eligible Property identified in this Plan and, if tax increment revenues are proposed to be captured from that Eligible Property, to identify and authorize the eligible activities to be funded by such tax increment revenues. Any change in the owner or future developer, or proposed use of the Eligible Property shall not necessitate an amendment to this Plan, affect the application of this Plan to the Eligible Property, or impair the rights available to the MBRA under the Plan.

This Plan is intended to be a living document, which may be modified or amended in accordance with the requirements of Act 381, as necessary to achieve the purposes of Act 381. The applicable sections of Act 381 are noted throughout the Plan for reference purposes.

This Plan contains information required by Section 13(1) and 15(25) of Act 381.

1.1 Proposed Redevelopment and Future Use

PM and the City of Muskegon desire a mix of uses for the Property, which could include, but are not limited to the following:

- Residential – ranging from single family living to continuing care retirement facilities (potentially including independent living, assisted living, and nursing home care); types of living areas may consist of exclusive waterfront, detached/attached, mixed density, and rental/ownership
- Commercial - offices, retail, restaurants, marinas, and marina related businesses

- Recreational - park and open greenspace, and boating opportunities

Private investment in the completed project is projected at approximately \$200,000,000, and upwards of 50 permanent full time jobs and countless construction jobs will be generated.

A scaled Property Location Map and Eligible Property Map are provided as Figures 1 and 2, respectively. A Preliminary Concept Rendering is provided as Figure 3.

1.2 Eligible Property Information

The following sections provide details on the Eligible Property location, ownership and use.

1.2.1 Property Eligibility and Location

Under Section 2(q) of Act 381, the Property meets the definition of a facility and is considered an “Eligible Property” (as defined by Act 381, Section 2(o)). The Property is not comprised of adjacent or contiguous parcels.

The Eligible Property is located at 2400 Lakeshore Drive, City of Muskegon, Muskegon County, Michigan (Sections 26 & 27, Township 10 N, Range 17 W). More specifically, the Property consists of approximately 119 acres of contiguous industrial land with nearly 1.0 mile of frontage along Muskegon Lake. The parcel number for the Eligible Property is 24-205-598-0001-00 (see Figures 1 and 2).

The legal description of the Property is provided below:

CITY OF MUSKEGON REVISED PLAT OF 1903 BLKS 598 599 600 601 602 603 & 604 EXC WLY 260 FT ALSO RICHARDS ST VAC FROM N LN LAKESHORE DR TO SHORE OF MUSKEGON LAKE EXC C&O ROW ALSO LOT 19 BLK 597 EXC COM @ SE COR SD LOT 19 TH NWLY ON ELY LN SD LOT 125 FT TH WLY 70 FT TH SELY 125 FT TO S LN SD LOT TH ELY 70 FT TO BEG SUBJ TO UTILITY ESMT 2251/225 SUBJ TO UTILITY ESMT 2251/228

1.2.2 Current Ownership

The Property is owned by Pure Muskegon, LLC. PM have owned the Property since July 2016. Contact information is provided below.

Pure Muskegon, LLC
1218 East Pontaluna Road Suite B
Norton Shores, MI 49456

1.2.3 Proposed Future Ownership

PM may be transferring all or portions of the Property to prospective developers.

1.2.4 Delinquent Taxes, Interest, and Penalties

There are no known delinquent taxes, interest or penalties associated with the Property.

1.2.5 Existing and Proposed Future Zoning

The Property is currently zoned industrial. Future property use will be approved by the City of Muskegon prior to any specific proposed development.

1.3 Historical Use and Previous Use Ownership of the Eligible Property

1.3.1 Historical Use

The Property was developed in 1874 as Rogers Sawmill. Central Paper Company began paper production in 1899. S.D. Warren purchased the Property from Central Paper Company in 1953, and Sappi Fine Paper (Sappi) purchased the Property from S.D. Warren in 1994. Sappi shut down the pulp mill in 2005, and discontinued all operations in 2009. Melching, the most recent former Property owner, purchased the Sappi facility on August 25, 2011. Since the date of purchase, Melching has been conducting demolition activities.

1.3.2 Previous Ownership

Owner	Approximate Dates
Rogers Sawmill	1874-1899
Central Paper Company	1899-1953
S.D. Warren	1953-1994
Sappi Fine Paper	1994-2011
Melching, Inc.	2011-2016
Pure Muskegon, LLC	2016-present

1.4 Current Use of the Eligible Property

Current Property activities include finishing the demolition of the former buildings, footing and foundations by Melching, Inc., and is scheduled to be completed in July

2016. Site preparation activities, including due care investigation, are also being undertaken at the current time.

1.5 Site Conditions and Known Environmental Contamination Summary

Between April 2012 and September 2014, numerous environmental investigations have occurred on the Property to further evaluate the 19 known items of concern, the lime storage pile (LSP), and the coal storage areas. These investigations have included sampling and analysis of soil, groundwater, surface water, and sediments. Investigations at the Property have focused on the area encompassing all of the known releases, which were located in the central portion of the Property. However, additional data has been collected outside of the area of known releases as part of on-going due care activities at the Property. A minimum of 15 reports have been submitted to the DEQ to summarize environmental activities at the Property, including a Closure Report, which was submitted in draft form in November 2014. Data provided in the Closure Report demonstrated that no chemicals of concern (COC) are leaving the Property above applicable criteria, with one exception, the hydronium ion (pH). High pH groundwater caused by lime in the LSP is present below the LSP and migrates in a northwest direction off-Property into the sediments of Muskegon Lake. The high pH groundwater does not have a measurable effect on the actual surface water in Muskegon Lake. The high pH groundwater at the LSP is being addressed through source removal, neutralization, cover of the LSP, natural attenuation, and a groundwater treatment system. It is anticipated that closure of the LSP will be achieved by the end of 2017.

1.6 Functionally Obsolete, Blighted and/or Historic Conditions

The Property is a facility and has not been designated by the City as functionally obsolete, blighted, or a Property of significant historical significance.

2.0 SCOPE OF WORK AND COSTS

2.1 DEQ Eligible Activities

As a result of the investigation work and considering the Owner's desire to properly redevelop the Property, due care and response activities are necessary to prevent exacerbation and unacceptable exposure to materials hazardous to human health, safety, and the environment. New school and local tax increment revenues generated from the increase in taxable value following redevelopment will be captured to pay back the eligible activity costs incurred by the Owner.

School tax capture proposed for purposes of Owner reimbursement will be to the extent permitted under Act 381. The MBRA intends to capture the full school operating and state education taxes (SET); however, three mills of the SET will be transferred to the Michigan Department of Treasury for deposit into the State Brownfield Redevelopment Fund and will not be utilized for reimbursement relating to eligible activity costs associated with this project.

Specific details related to the eligible activities in this Plan are discussed in the following subsections.

2.1.1 BEA Activities

Phase I ESA, Phase II ESA & Baseline Environmental Assessment (BEA)

The Owner completed an AAI ASTM E1527-13 Phase I ESA, a Phase II ESA and a BEA related to the known soil/groundwater contamination at the Property.

The cost to complete current and future BEA Activities are detailed in Table 1.

2.1.2 Due Care/ Additional Response Activities

Additional Due Care Sampling/Investigation

Additional soil and groundwater sampling will be necessary to: (1) properly manage unforeseen environmental conditions encountered during redevelopment of the Property, (2) address soil/groundwater contamination as it relates to ongoing due care, and (3) assess soil and groundwater in redevelopment areas where limited data exists.

Sheeting and Shoring

Due to unstable fill material (both shallow subsurface and at depth) and the shallow depth of groundwater across the Property, sheeting and shoring will be required to safely conduct response activities during redevelopment.

Contaminated Soil Removal

In accordance with Section 20107a of Part 201, it may be necessary to excavate and properly dispose (at a Type II landfill) impacted soils that are unable to be utilized at the Property. The contaminated soil will need to be transported to a Type II landfill for disposal (i.e. Muskegon County Landfill, Muskegon MI or Ottawa County Farms Landfill, Coopersville, Michigan). Although the cost of excavating soil is a planned development cost (not an MDEQ eligible activity), the need to transport and dispose of the contaminated soil to a Type II landfill is an extra Owner incurred cost that is eligible for reimbursement.

To prevent exacerbation and unacceptable exposures, clean material will be used to replace the impacted soils in the areas where contaminated soil is removed.

Dewatering

To prevent exacerbation and unacceptable exposures from occurring as a result of dewatering required for redevelopment, all construction derived groundwater from dewatering exercises will be sent to the local sanitary sewer system for treatment, which has been determined to be the most cost effective means of management.

While the actual dewatering costs are not an eligible activity, the need to transport and dispose the contaminated groundwater to the sanitary sewer system are eligible MDEQ activities.

Stormwater Best Management Practices

As the Property is located along Muskegon Lake and due to impacted soils/groundwater the Property, additional costs for stormwater best management practices will be incurred in order to prevent exacerbation and negative effects on Muskegon Lake.

Exposure Barriers

Due to the presence of impacted soils/groundwater across the Property, exposure barriers may be required in redevelopment areas to prevent unacceptable exposure to contamination. The exposure barriers will also prevent exacerbation of the contamination.

2.1.3 Interest

Interest capture by the Owner is based on a rate not to exceed 5% per year on unreimbursed MDEQ eligible activities.

2.1.4 Develop/Prepare Act 381 Brownfield Plan Amendment

To capture local and school tax increment revenue generated from the proposed redevelopment for MBRA and Owner reimbursement of MDEQ eligible activity costs, it was necessary to develop/prepare this Plan pursuant to Act 381 guidelines.

2.2 Michigan Strategic Fund (MSF) Eligible Activities

2.2.1 Demolition

The City of Muskegon is considered a Qualified Local Governmental Unit (QLUG). Therefore, demolition that is not a response activity is an eligible activity for reimbursement. Though not currently identified, there may be demolition activities of the Property.

2.2.2 Infrastructure Improvements

Infrastructure improvements for the Property are eligible for reimbursement. Due to the large scale development of Windward Pointe, significant new infrastructure improvements will be required. All existing obsoleted industrial infrastructure at the Property will be removed.

2.2.3 Site Preparation

Site Preparation improvements for the Property are eligible for reimbursement. Due to the extent of fill material at the Property, and the topographic variations across the Property, significant Site Preparation costs are and will be incurred for the new development.

2.2.4 Interest

Interest capture by the Owner is based on a rate not to exceed 5% per year on unreimbursed MSF non-environmental eligible activities.

2.3 Local Only Eligible Activities

Activities utilizing local taxes only are limited to the MBRA Administration Fees.

2.4 Eligible Activities Costs and Schedules

The following subsections present the proposed schedule to complete the Project and the associated costs.

2.4.1 Schedule of MDEQ & MSF Eligible Activities

Eligible BEA and Due Care activities started in 2016 and are continuing. Additional Response Activities and Site preparation activities will be ongoing with Site buildout and with applicable City and State approvals.

MDEQ Eligible Activities

MDEQ Eligible Activity	Estimated Cost
BEA Activities	\$300,000
Due Care /Additional Activities	\$10,100,000
MDEQ Eligible Activities Sub-Total	\$10,400,000
Contingency (15%) ¹	\$1,560,000
Interest ²	\$7,565,240
Brownfield Plan Amendment and Act 381 Work Plan Preparation	\$30,000
MDEQ ELIGIBLE ACTIVITIES TOTAL COST	\$19,555,240

¹ - The contingency only pertains to the BEA and Due Care/Additional Response Activities.

² - Interest captured at a rate not to exceed 5% per year.

MSF Eligible Activities

Eligible Activity	Estimated Cost
Demolition	\$750,000
Infrastructure Improvements	\$5,000,000
Site Preparation	\$6,950,000
MSF Eligible Activities Sub-Total	\$12,700,000
Contingency (15%) ¹	\$1,905,000
Interest ²	\$10,703,523
MSF ELIGIBLE ACTIVITIES TOTAL COST	\$25,308,523

¹ - The contingency only pertains to the Demolition, Infrastructure Improvements and Site Preparation.

² - Interest captured at a rate of 5% per year.

The cost of the MDEQ eligible activities described above is estimated at **\$19,555,240** and cost of the MSF non-environmental eligible activities described above is estimated at **\$25,308,523**. Reimbursement of previously incurred eligible activity costs will only occur if a Development and Reimbursement Agreement is executed.

A breakdown of the eligible activities and the estimated cost of each eligible activity intended to be paid for with tax increment revenues from the Property is provided in Table 1. Table 2 details the planned tax increment revenue capture associated with the Plan that is consistent with Act 381.

3.0 TAX INCREMENT REVENUE ANALYSIS

3.1 Captured Taxable Value and Tax Increment Revenues Estimates

Based on the total projected Owner investment of approximately **\$200,000,000** (divided over an approximately 10 year period), it is anticipated that approximately **\$70,000,000** of new taxable value (which also includes personal property taxes) will be available for tax increment revenue capture. The tax increment revenue captured will be used to reimburse the Owner for eligible activity costs and the MBRA for administrative expenses. The estimated MDEQ and MSF Eligible Activity costs for purposes of this Plan, and in accordance with Act 381 are **\$44,863,763**.

Owner reimbursement under this Plan will be in accordance with a Development and Reimbursement Agreement established between the Owner and the MBRA. It is anticipated that tax increment revenue capture will commence in **2019** and end in **2040**, which includes an additional full five years of capture for the MBRA Local Site Remediation Revolving Fund (LSRRF). Table 2 summarizes the tax increment capture plan.

The actual tax increment captured will be based on taxable value set through the Property assessment process by the local unit of government and equalized by the County and millage rates set each year by the various taxing jurisdictions.

3.2 Brownfield Plan Amendment Financing Method

The costs of the Plan will be financed by the Owner or future owners/developers. Additional grants, loans or bonding may be considered to address eligible activities.

3.3 Note or Bonded Indebtedness

Additional grants, loans or bonding may be considered to address eligible activities.

3.4 Tax Increment Revenues Capture Period

Act 381 provides that a Plan Amendment shall not exceed a maximum of 35 years following the date of the resolution approving the Plan Amendment, nor shall the duration of the tax capture exceed the lesser of the period authorized under subsection (4) and (5) of Section 13 of Act 381 or 30 years from the beginning date of capture. Furthermore, the beginning date of the capture of tax increment revenues shall be no later than five years after the date of the resolution approving the Plan Amendment.

Given the estimated costs of eligible activities and projected private investment for this project, it is estimated that tax capture will occur for a period of approximately 19 years with the potential to extend the tax capture period an additional 5 years for the MBRA

LSRRF. As permitted under Act 381, the base year for the Plan Amendment will be 2017. The capture will extend until all eligible activities are paid in full or 30 years, whichever is earlier. The MBRA will continue tax revenue capture for the LSRRF a full 5 years after eligible activity payoff.

3.5 Impact of Tax Increment Financing

It is the intent of the MBRA to collect only so much tax increment revenues as are required to: (i) reimburse the approved costs for eligible activities incurred by the MBRA and the Owner pursuant to this Plan and any Development and Reimbursement Agreement, and (ii) pay into the State Brownfield Redevelopment Fund as described in Act 381. This Plan may be amended in accordance with Act 381, as necessary. Estimated eligible activity costs are provided in Table 1. Estimates of the captured taxable values and tax increment revenues are provided in Table 2.

3.6 LSRRF Proposed Use

The MBRA will capture a full five years of tax increment revenue generated from this Project for deposit in the MBRA's LSRRF. The LSRRF capture by the MBRA will be used to fund eligible activities at eligible properties throughout the County.

4.0 RELOCATION

4.1 Current Residents and Displacement

There are no current residents to be displaced.

4.2 Displaced Persons Relocation Plan

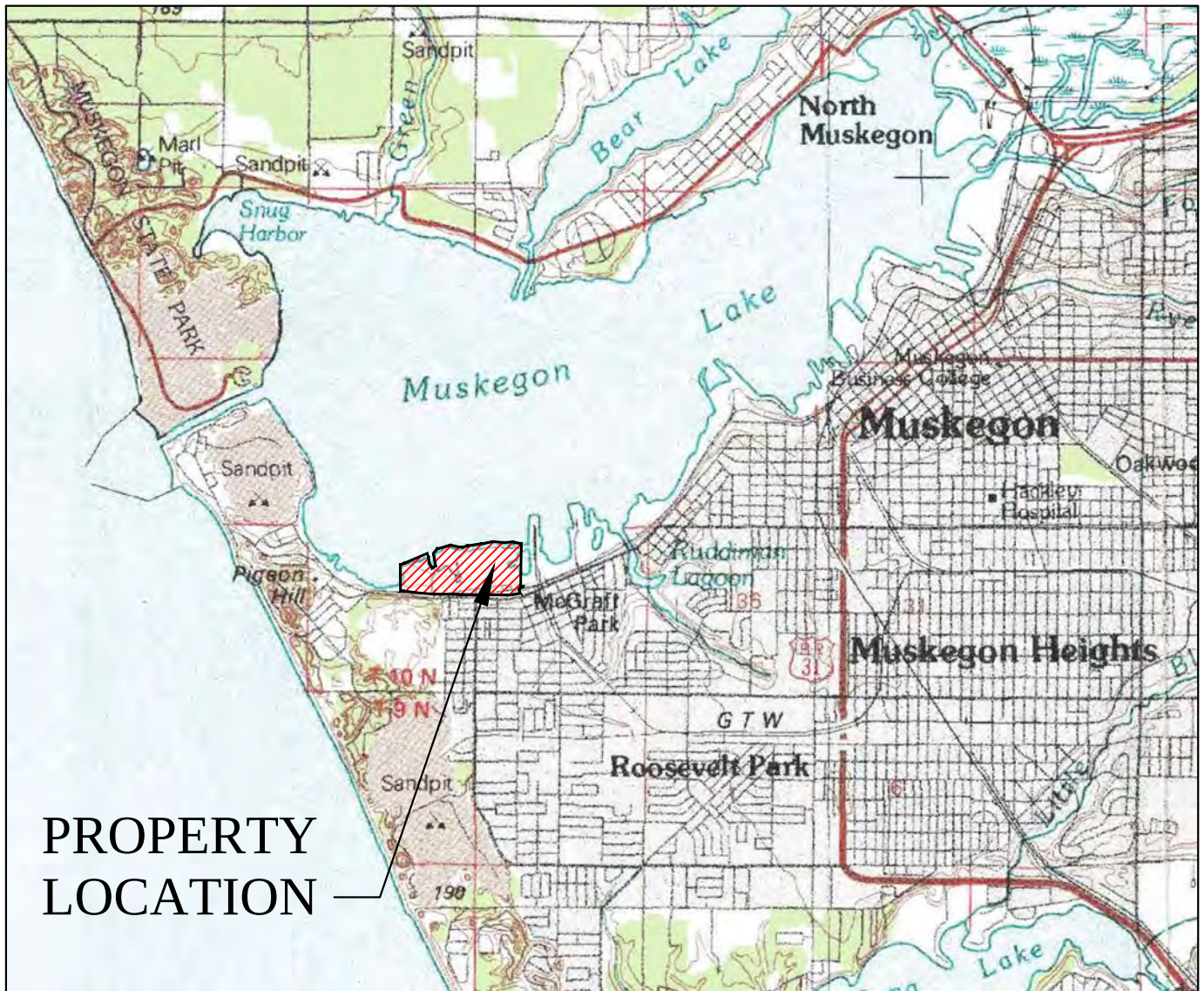
Not applicable.

4.3 Relocation Cost Provisions

Not applicable.

4.4 Compliance with Michigan's Relocation Assistance Law

Not applicable.

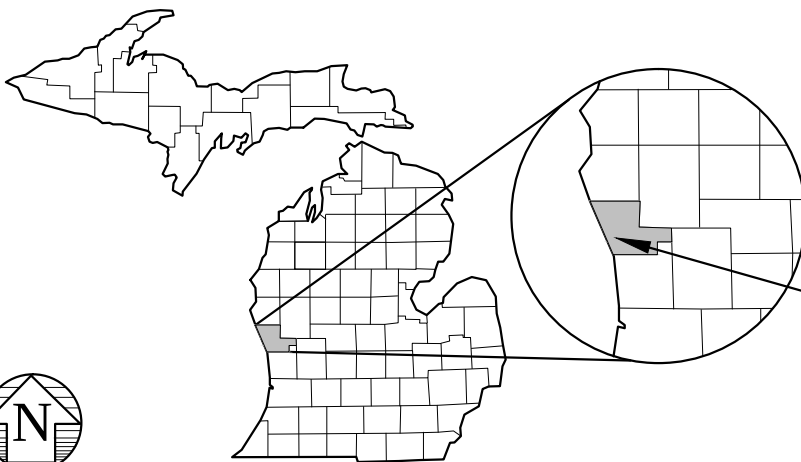


USGS TOPO 30x60 QUAD
MUSKEGON MICH 1982

0 5,280' 10,560'



SCALE: 1" = 1 MILE



CITY OF MUSKEGON,
MUSKEGON COUNTY,
MICHIGAN



PROPERTY LOCATION MAP

2400 LAKESHORE DRIVE
MUSKEGON, MI 49441

JOB 15-3147-01

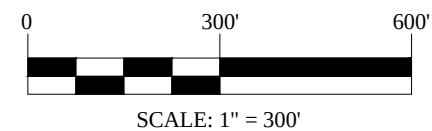
JANUARY 2017

FIGURE 1

MUSKEGON LAKE

PROPERTY
BOUNDARY,
TYPICAL

LAKESHORE DRIVE



ELIGIBLE PROPERTY MAP

2400 LAKESHORE DRIVE
MUSKEGON, MICHIGAN

JOB 17-3147

JANUARY 2017

FIGURE 2

AERIAL IMAGERY GOOGLEEARTH DATE OF PHOTOGRAPHY - 4/15/2016
BOUNDARY ADAPTED FROM MOORE AND BRUGGINK PROJECT # 946155.3 - JUNE 2010



MUSKEGON LAKE

Muskegon Lake Water Taxi Station

Boat Slips

Charter Fishing

Focal Point

Public Fishing Pier

Boat Launches

Boat Slips

Focal Point

Boat Basin

Hotel Marina Restaurant

Detached Homes

Detached Homes

Multi-Family

Multi-Family

Small Boat Basin

Senior Housing

Multi-Family Residential

Detached Homes

Park

Boat Basin

Detached Homes

Park

Detached

Homes

Mixed-Use

Mixed-Use

Mixed-Use

Public Green

Town Center

Stack

Retail

Retail

Trolley

Mixed-Use

Muskegon Lakeshore Trail

Lakeshore Drive

Muskegon Country Club

Sherin Street

Larue Street

Clifford Street

Lincoln Street

Boeuf Street

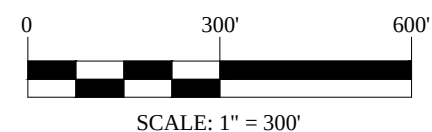
Denmark Street

MUSKEGON LAKE



AERIAL IMAGERY GOOGLEEARTH DATE OF PHOTOGRAPHY - 4/15/2016
BOUNDARY ADAPTED FROM MOORE AND BRUGGINK PROJECT # 946155.3 - JUNE 2010

 AREAS OF KNOWN CONTAMINATION



KNOWN CONTAMINATION MAP

2400 LAKESHORE DRIVE
MUSKEGON, MICHIGAN

JOB 17-3147

JANUARY 2017

FIGURE 4



Aerial Looking East



Aerial Looking West



Muskegon
Country Club


WINDWARD POINTE

TABLES

Table 1-	MDEQ & MSF Eligible Activities
Table 2-	Tax Increment Financing Estimates and Schedule

Table 1
TIF Eligible Reimbursement Activities
2400 Lakeshore Drive, Muskegon, Muskegon County, MI
Windward Pointe Redevelopment

	Developer Incurred Costs	Total Reimbursable School/Local Tax Capture		Total Local Only Tax Capture	Total TIF Capture
		Environmental Activity Costs	Non-Environmental Activity Costs		
Eligible Activity		MDEQ Act 381 Eligible Activities	MSF Act 381 Eligible Activities	Local Act 381 Eligible Activities	Total TIF Capture
Preparation of Brownfield Plan Amendment and Act 381 Workplan					
Preparation of Brownfield Plan Amendment and Act 381 Workplan	\$30,000	\$30,000			\$30,000
Baseline Environmental Assessment Activities					
Phase I ESA, Phase II ESA, BEA	\$300,000	\$300,000			\$300,000
Due Care/Additional Response Activities					
Due Care Investigation (additional costs related to contamination)	\$1,000,000	\$1,000,000			\$1,000,000
Sheeting and Shoring	\$3,500,000	\$3,500,000			\$3,500,000
Contaminated Soil Management (transport, disposal and backfill)	\$1,500,000	\$1,500,000			\$1,500,000
Dewatering (treatment and discharge)	\$1,750,000	\$1,750,000			\$1,750,000
Stormwater Management Practices (additional costs related to contamination)	\$1,250,000	\$1,250,000			\$1,250,000
Exposure Barriers	\$1,100,000	\$1,100,000			\$1,100,000
Non-Environmental Activities					
Demolition	\$750,000		\$750,000		\$750,000
Infrastructure Improvements	\$5,000,000		\$5,000,000		\$5,000,000
Site Preparation	\$6,950,000		\$6,950,000		\$6,950,000
Project Sub-Total	\$23,130,000	\$10,430,000	\$12,700,000		\$23,130,000
Interest (rate not to exceed 5% per year for MDEQ eligible activities)	\$7,565,240	\$7,565,240			\$7,565,240
Interest (rate not to exceed 5% per year for MSF eligible activities)	\$10,703,523		\$10,703,523		\$10,703,523
Contingency 15% (MDEQ Eligible Activities)	\$1,560,000	\$1,560,000			\$1,560,000
Contingency 15% (MSF Eligible Activities)	\$1,905,000		\$1,905,000		\$1,905,000
MBRA Administrative Fees				\$240,000	\$240,000
Total Costs	\$44,863,763	\$19,555,240	\$25,308,523	\$240,000	\$45,103,763
Department of Treasury- State Brownfield Redevelopment Fund					\$3,934,734
MBRA LSRRF					\$21,091,972
Total ACT 381 TIF Capture	\$44,863,763	\$19,555,240	\$25,308,523	\$240,000	\$70,130,469

MDEQ: Michigan Department of Environmental Quality

MSF: Michigan Strategic Fund

MBRA: City of Muskegon Brownfield Redevelopment Authority

LSRRF: Local Site Remediation Revolving Loan Fund

TIF: Tax Increment Financing

Table 2
Tax Increment Financing (TIF) Estimates and Schedule
2400 Lakeshore Drive, City of Muskegon, Muskegon County, Michigan
Windward Pointe Redevelopment

	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	
Land and Real Property Taxable Value	\$1,584,900	\$1,584,900	\$1,584,900	\$1,584,900	\$1,584,900	\$1,584,900	\$1,584,900	\$1,584,900	\$1,584,900	\$1,584,900	\$1,584,900	\$1,584,900	\$1,584,900	\$1,584,900	\$1,584,900	\$1,584,900	\$1,584,900	\$1,584,900	\$1,584,900	\$1,584,900	\$1,584,900	\$1,584,900	\$1,584,900	\$1,584,900	\$1,584,900	
Commercial Tax Increment Value (increase of 1.5% per year)	\$0	\$0	\$0	\$7,000,000	\$14,000,000	\$21,000,000	\$28,000,000	\$35,000,000	\$42,000,000	\$49,000,000	\$56,000,000	\$63,000,000	\$70,000,000	\$71,050,000	\$72,115,750	\$73,197,486	\$74,295,449	\$75,409,880	\$76,541,028	\$77,689,144	\$78,854,481	\$80,037,298	\$81,237,858	\$82,456,426	\$83,693,272	
Estimated New Taxable Value (increase of 1.5% per year)	\$1,584,900	\$1,584,900	\$1,584,900	\$8,584,900	\$15,584,900	\$22,584,900	\$29,584,900	\$36,584,900	\$43,584,900	\$50,584,900	\$57,584,900	\$64,584,900	\$71,584,900	\$72,634,900	\$73,700,650	\$74,782,386	\$75,880,349	\$76,994,780	\$78,125,928	\$79,274,044	\$80,439,381	\$81,622,198	\$82,822,758	\$84,041,326	\$85,278,172	
Local Taxes- Millages (mills)																										
County Operating	5.6984	\$0	\$0	\$39,889	\$79,778	\$119,666	\$159,555	\$199,444	\$239,333	\$279,222	\$319,110	\$358,999	\$398,888	\$404,871	\$410,944	\$417,109	\$423,365	\$429,716	\$436,161	\$442,704	\$449,344	\$456,085	\$462,926	\$469,870	\$476,918	\$7,473,896
County Museum	0.3221	\$0	\$0	\$2,255	\$4,509	\$6,764	\$9,019	\$11,274	\$13,528	\$15,783	\$18,038	\$20,292	\$22,547	\$22,885	\$23,228	\$23,577	\$23,931	\$24,290	\$24,654	\$25,024	\$25,399	\$25,780	\$26,167	\$26,559	\$26,958	\$422,459
County Veterans	0.0752	\$0	\$0	\$526	\$1,053	\$1,579	\$2,106	\$2,632	\$3,158	\$3,685	\$4,211	\$4,738	\$5,264	\$5,343	\$5,423	\$5,504	\$5,587	\$5,671	\$5,756	\$5,842	\$5,930	\$6,019	\$6,109	\$6,201	\$6,294	\$98,631
County Quality of Life	0.2600	\$0	\$0	\$1,820	\$3,640	\$5,460	\$7,280	\$9,100	\$10,920	\$12,740	\$14,560	\$16,380	\$18,200	\$18,473	\$18,750	\$19,031	\$19,317	\$19,607	\$19,901	\$20,199	\$20,502	\$20,810	\$21,122	\$21,439	\$21,760	\$341,010
Community College	2.2037	\$0	\$0	\$15,426	\$30,852	\$46,278	\$61,704	\$77,130	\$92,555	\$107,981	\$123,407	\$138,833	\$154,259	\$156,573	\$158,921	\$161,305	\$163,725	\$166,181	\$168,673	\$171,204	\$173,772	\$176,378	\$179,024	\$181,709	\$184,435	\$2,890,325
Central Dispatch	0.3000	\$0	\$0	\$2,100	\$4,200	\$6,300	\$8,400	\$10,500	\$12,600	\$14,700	\$16,800	\$18,900	\$21,000	\$21,315	\$21,635	\$21,959	\$22,289	\$22,623	\$22,962	\$23,307	\$23,656	\$24,011	\$24,371	\$24,737	\$25,108	\$393,473
MAISD	4.7580	\$0	\$0	\$33,306	\$66,612	\$99,918	\$133,224	\$166,530	\$199,836	\$233,142	\$266,448	\$299,754	\$333,060	\$338,056	\$343,127	\$348,274	\$353,498	\$358,800	\$364,182	\$369,645	\$375,190	\$380,817	\$386,530	\$392,328	\$398,213	\$6,240,488
City Operating	10.0875	\$0	\$0	\$70,613	\$141,225	\$211,838	\$282,450	\$353,063	\$423,675	\$494,288	\$564,900	\$635,513	\$706,125	\$716,717	\$727,468	\$738,380	\$749,455	\$760,697	\$772,108	\$783,689	\$795,445	\$807,376	\$819,487	\$831,779	\$844,256	\$13,230,544
City Sanitation	3.0000	\$0	\$0	\$21,000	\$42,000	\$63,000	\$84,000	\$105,000	\$126,000	\$147,000	\$168,000	\$189,000	\$210,000	\$213,150	\$216,347	\$219,592	\$222,886	\$226,230	\$229,623	\$233,067	\$236,563	\$240,112	\$243,714	\$247,369	\$251,080	\$3,934,734
Hackley Library	2.4000	\$0	\$0	\$16,800	\$33,600	\$50,400	\$67,200	\$84,000	\$100,800	\$117,600	\$134,400	\$151,200	\$168,000	\$170,520	\$173,078	\$175,674	\$178,309	\$180,984	\$183,698	\$186,454	\$189,251	\$192,090	\$194,971	\$197,895	\$200,864	\$3,147,787
Sub Total- Local	29.1049	\$0	\$0	\$203,734	\$407,469	\$611,203	\$814,937	\$1,018,672	\$1,222,406	\$1,426,140	\$1,629,874	\$1,833,609	\$2,037,343	\$2,067,903	\$2,098,922	\$2,130,406	\$2,162,362	\$2,194,797	\$2,227,719	\$2,261,135	\$2,295,052	\$2,329,478	\$2,364,420	\$2,399,886	\$2,435,884	\$38,173,349
School Taxes- Millages (mills)																										
School Operating	18.0000	\$0	\$0	\$126,000	\$252,000	\$378,000	\$504,000	\$630,000	\$756,000	\$882,000	\$1,008,000	\$1,134,000	\$1,260,000	\$1,278,900	\$1,298,084	\$1,317,555	\$1,337,318	\$1,357,378	\$1,377,739	\$1,398,405	\$1,419,381	\$1,440,671	\$1,462,281	\$1,484,216	\$1,506,479	\$23,608,405
State Education Tax*	6.0000	\$0	\$0	\$42,000	\$84,000	\$126,000	\$168,000	\$210,000	\$252,000	\$294,000	\$336,000	\$378,000	\$420,000	\$426,300	\$432,695	\$439,185	\$445,773	\$452,459	\$459,246	\$466,135	\$473,127	\$480,224	\$487,427	\$494,739	\$502,160	\$7,869,468
Sub Total- School	24.0000	\$0	\$0	\$168,000	\$336,000	\$504,000	\$672,000	\$840,000	\$1,008,000	\$1,176,000	\$1,344,000	\$1,512,000	\$1,680,000	\$1,705,200	\$1,730,778	\$1,756,740	\$1,783,091	\$1,809,837	\$1,836,985	\$1,864,539	\$1,892,508	\$1,920,895	\$1,949,709	\$1,978,954	\$2,008,639	\$31,477,874
Millages not collected**	7.9400	\$0	\$0	\$55,580	\$111,160	\$166,740	\$222,320	\$277,900	\$333,480	\$389,060	\$444,640	\$500,220	\$555,800	\$564,137	\$572,599	\$581,188	\$589,906	\$598,754	\$607,736	\$616,852	\$626,105	\$635,496	\$645,029	\$654,704	\$664,525	\$10,413,930
Combined Total	53.1049	\$0	\$0	\$371,734	\$743,469	\$1,115,203	\$1,486,937	\$1,858,672	\$2,230,406	\$2,602,140	\$2,973,874	\$3,345,609	\$3,717,343	\$3,773,103	\$3,829,700	\$3,887,145	\$3,945,452	\$4,004,634	\$4,064,704	\$4,125,674	\$4,187,559	\$4,250,373	\$4,314,128	\$4,378,840	\$4,444,523	\$69,651,222
Reimbursement/Payback Schedule																										
TIF Management Administrative Fee (captured by MBRA)																										
Local Taxes	\$20,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	240,000
MDEQ/Act 381 Environmental Eligible Activities																										
Local Taxes		0	0	96,867	198,734	300,601	402,469	504,336	606,203	708,070	809,937	911,804	1,013,672	1,028,952	1,044,461	1,060,203	1,076,181	1,092,399		447,773						11,302,660
State Taxes		0	0	73,500	147,000	220,500	294,000	367,500	441,000	514,500	588,000	661,500	735,000	746,025	757,215	768,574	780,102	791,804		366,359						8,252,579
Un-reimbursed Environmental Activities	\$11,990,000	11,990,000	12,541,540	12,948,084	13,197,961	13,283,966	13,198,560	12,933,858	12,481,612	11,833,197	10,979,586	9,911,343	8,618,593	7,240,072	5,771,439	4,208,149	2,545,441	778,329	0							
Interest (5% of unreimbursed activities)	\$7,565,240	551,540	576,911	595,612	607,106	611,062	607,134	594,957	574,154	544,327	505,061	455,922	396,455	333,043	265,486	193,575	117,090	35,803								
Total	\$19,555,240																									19,555,240
MSF Act 381 Non-Environmental Eligible Activities																										
Local Taxes		0	0	96,867	198,734	300,601	402,469	504,336	606,203	708,070	809,937	911,804	1,013,672	1,028,952	1,044,461	1,060,203	1,076,181	1,092,399		1,769,946		1,703,471				14,328,305
State Taxes		0	0	73,500	147,000	220,500	294,000	367,500	441,000	514,500	588,000	661,500	735,000	746,025	757,215	768,574	780,102	791,804		1,700,248		1,393,749				10,980,217
Un-reimbursed Environmental Activities	\$14,605,000	14,605,000	15,276,830	15,809,197	16,190,686	16,414,356	16,472,948	16,358,868	16,064,173	15,580,554	14,899,323	14,011,387	12,907,240	11,725,996	10,463,716	9,116,270	7,679,336	6,148,383	2,961,013	0						
Interest (5%)	\$10,703,523	671,830	702,734	727,223	744,772	755,060	757,756	752,508	738,952	716,706	685,369	644,524	593,733	539,396	481,331	419,348	353,249	282,826	136,207							
Total	\$25,308,523																									25,308,523
Dept. of Treasury - State Brownfield Redevelopment Fund (3 mills of SET capture)																										
School Education Tax	\$3,934,734	0	0	21,000	42,000	63,000	84,000	105,000	126,000	147,000	168,000	189,000	210,000	213,150	216,347	219,592	222,886	226,230	229,623	233,067	236,563	240,112	243,714	247,369	251,080	\$3,934,734
MBRA Local Site Remediation Revolving Loan Fund (LSRRF)																										
Local Taxes	\$12,322,383																			\$547,664	\$2,285,052	\$2,319,478	\$2,354,420	\$2,389,886	\$2,425,884	12,322,383
State Taxes	\$8,769,589																			\$237,723	\$1,655,944	\$1,680,783	\$1,705,995	\$1,731,585	\$1,757,559	8,769,589
Total	\$21,091,972																									21,091,972

ATTACHMENTS

Attachment A- Resolutions Approving Brownfield Amendment

Attachment B- Development and Reimbursement Agreement

Commission Meeting Date: February 28, 2017

Date: February 22, 2017
To: Honorable Mayor and City Commissioners
From: Finance
RE: Defined Benefit Plan Adoption Agreements – Div 01 (Non-Union) and Div 21 (Police Patrol)

SUMMARY OF REQUEST: To approve the attached Defined Benefit Plan Adoption Agreements to bridge the pension benefit for current non-union employees from a 2.25% multiplier to a 2.0% multiplier with frozen final average compensation and to bridge the pension benefit for current police patrol unit employees from a 3.0% multiplier to a 2.67% multiplier with frozen final average compensation.

FINANCIAL IMPACT: It is estimated that the City's contribution rate for non-union would decrease by \$196,284 while the City's contribution rate for police patrol would decrease by \$328,399 for the next fiscal year.

BUDGET ACTION REQUIRED: Future budgets will be reflective of these changes.

STAFF RECOMMENDATION: To approve the attached Defined Benefit Plan Adoption Agreements and authorize the Mayor to sign the agreements.

Defined Benefit Plan Adoption Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Employer Name City of Muskegon **Municipality #:** 6116

If new to MERS, please provide your municipality's fiscal year: _____ through _____.
Month Month

II. Effective Date

Check one:

A. ☐ If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of _____, 20____.

☐ This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible participant shall be credited as follows (choose one):

- ☐ All prior service from date of hire
- ☐ Prior service proportional to assets transferred; all service used for vesting
- ☐ Prior service and vesting service proportional to assets transferred
- ☐ No prior service but grant vesting credit
- ☐ No prior service or vesting credit

☐ Link this new division to division number _____ for purposes of determining contributions (Unless otherwise specified, the standard transfer/rehire rules apply)

B. ☒ If this is an **amendment** of an existing Adoption Agreement (Defined Benefit division number 01), the **effective date shall be the first day of** February _____, **20** 17. *Please note:* You only need to mark **changes** to your plan throughout the remainder of this Agreement.

C. ☐ If this is a **temporary benefit** that lasts 2-6 months, the effective dates of this temporary benefit are from ___/01/___ through ___/___/___ for Defined Benefit division number _____.
Last day of month
Please note: You only need to mark **changes** to your plan throughout the remainder of this Agreement.

D. ☐ If this is to **separate employees from an existing Defined Benefit division** (existing division number(s) _____) into a new division, the effective date shall be the first day of _____, 20____.

E. ☐ If this is to merge division(s) _____ into division(s) _____, the effective date shall be the first of _____, 20____.

Defined Benefit Plan Adoption Agreement

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Benefit Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

(Name of Defined Benefit division – e.g. All Full Time Employees, or General after 7/01/13)

☐ Only retirees will be in this division.

These employees are (check one or both):

☐ In a collective bargaining unit (attach cover page, retirement section, signature page)

☐ Subject to the same personnel policy

To receive one month of service credit (check one):

☐ An employee shall work 10 _____ hour days.

☐ An employee shall work _____ hours in a month.

All employees as classified under eligible employees, whether full or part time, who meet this criteria must be reported to MERS. If you change your current day of work definition to be more restrictive, the new definition only applies to employees hired after the effective date.

To further define eligibility, check all that apply:

☐ **Probationary Periods** are allowed in one-month increments, no longer than 12 months. During this introductory period, the Employer will not report or provide service time for this period, including retroactively. Service will begin after the probationary period has been satisfied.

The probationary period will be _____ month(s).

☐ **Temporary employees** in a position normally requiring less than a total of 12 whole months of work in the position may be *excluded* from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement.

The temporary exclusion period will be _____ month(s).

IV. Provisions

Valuation Date: Feb. 15th _____, 20 17

1. Review the valuation results

It is recommended that your MERS representative presents and explains the valuation results to your municipality before adopting. **Please choose one:**

☐ Our MERS representative presented and explained the valuation results to the

_____ on _____.
(Board, Finance Cmte, etc.) (mm/dd/yyyy)

☒ As an authorized representative of this municipality, I Stephen Gawron
(Name)

Mayor _____ waive the right for a presentation of the results.
(Title)

Defined Benefit Plan Adoption Agreement

2. This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary that sets contribution rates.
3. Annually, the MERS actuary will conduct an actuarial valuation to determine the employers' contribution rates. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.
4. Benefit Multiplier (1%-2.5%, increments of 0.05%) 2.0 % (max 80% for multipliers over 2.25%)

☒ Check here if multiplier will be effective for existing active members' future service only
(Bridged Benefit as of effective date on page 1)

If checked, select one below:

- ☐ Termination Final Average Compensation (calculated over the members entire wage history)
- ☒ Frozen Final Average Compensation (FAC is calculated twice, once for the timeframe that matches the original multiplier, and once for the new multiplier)

5. Final Average Compensation (Min 3 yr, increments of 1 yr) _____ years
6. Vesting (5 -10 yrs, increments of 1 yr) _____ years
7. Required employee contribution (Max 10%, increments of 0.01%) _____ %
8. Compensation, for retirement purposes, is defined as base wages and all of the following. Check applicable boxes to *exclude* these types from your MERS reported wages:
 - ☐ Longevity pay
 - ☐ Overtime pay
 - ☐ Shift differentials
 - ☐ Pay for periods of absence from work by reason of vacation, holiday, and sickness
 - ☐ Workers' compensation weekly benefits (if reported and are higher than regular earnings)
 - ☐ A member's pre-tax contributions to a plan established under Section 125 of the IRC
 - ☐ Transcript fees paid to a court reporter
 - ☐ A taxable car allowance
 - ☐ Short term or long term disability payments
 - ☐ Payments for achievement of established annual (or similar period) performance goals
 - ☐ Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications
 - ☐ Lump sum payments attributable to the member's personal service rendered during the FAC period
 - ☐ Other: _____
 - ☐ Other 2: _____

Defined Benefit Plan Adoption Agreement

9. Early Normal Retirement with unreduced benefits

- | | |
|--|--|
| ☐ Age 50 with 25 years of service | ☐ Age 50 with 30 years of service |
| ☐ Age 55 with 15 years of service | ☐ Age 55 with 20 years of service |
| ☐ Age 55 with 25 years of service | ☐ Age 55 with 30 years of service |
| ☐ Any age with (20-30 yrs, in 1 yr increments) _____ years of service | |
| ☐ _____ | |

10. Other

- ☐ Surviving Spouse will receive _____% of Straight Life benefit without a reduction to the participant's benefit
- ☐ Duty death or disability enhancement (add up to additional 10 years of service credit not to exceed 30 years of service)
- ☐ Deferred Retirement Option Program (DROP)
- ☐ Annuity Withdrawal Program (AWP)
Calculation of the actuarial equivalent of the lump sum distribution made under AWP will be done using:
- ☐ Interest rate for employee contributions as determined by the Retirement Board, or
- ☐ MERS' assumed rate of return as of the date of the distribution.

11. Cost-of-Living Adjustment

☐ All current retirees as of effective date	☐ Future retirees who retire after effective date
☐ Retirees who retire between _____/01/_____ and _____/01/_____ (one time increase only)	
Increase of _____% or \$_____ per month	Increase of _____% or \$_____ per month
Select one: ☐ Annual automatic increase ☐ One-time increase	☐ Annual automatic increase
Select one: ☐ Compounding ☐ Non-compounding	Select one: ☐ Compounding ☐ Non-compounding
Employees must be retired _____ months (6-12 months, increments of 1 month)	Employees must be retired _____ months (6-12 months, increments of 1 month)

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Benefit Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event any conflict between MERS Plan Document and the MERS Defined Benefit Plan, the provisions of the Plan Document control.

Defined Benefit Plan Adoption Agreement

VI. Modification Of The Terms Of The Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency.
4. The Employer acknowledges that wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference.
5. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 79, and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. The Employer acknowledges that changes to the Employer's MERS Defined Benefit Plan must be made in accordance with the MERS Plan Document and applicable law, and agrees that MERS will not administer any such changes unless the MERS Plan Document and applicable law permit same, and MERS is capable of administering same.

Defined Benefit Plan Adoption Agreement

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by Muskegon City Commission on
the 28th day of February, 20 17.
(Name of Approving Employer)

Authorized signature: _____

Title: Mayor

Witness signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____
(Authorized MERS Signatory)

Defined Benefit Plan Adoption Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Employer Name City of Muskegon **Municipality #:** 6116

If new to MERS, please provide your municipality's fiscal year: _____ through _____.
Month Month

II. Effective Date

Check one:

A. ☐ If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of _____, 20____.

☐ This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible participant shall be credited as follows (choose one):

- ☐ All prior service from date of hire
- ☐ Prior service proportional to assets transferred; all service used for vesting
- ☐ Prior service and vesting service proportional to assets transferred
- ☐ No prior service but grant vesting credit
- ☐ No prior service or vesting credit

☐ Link this new division to division number _____ for purposes of determining contributions (Unless otherwise specified, the standard transfer/rehire rules apply)

B. ☒ If this is an **amendment** of an existing Adoption Agreement (Defined Benefit division number 21), the **effective date shall be the first day of** January _____, **20** 17. *Please note:* You only need to mark **changes** to your plan throughout the remainder of this Agreement.

C. ☐ If this is a **temporary benefit** that lasts 2-6 months, the effective dates of this temporary benefit are from ____/01/____ through ____/____/____ for Defined Benefit division number _____.
Last day of month
Please note: You only need to mark **changes** to your plan throughout the remainder of this Agreement.

D. ☐ If this is to **separate employees from an existing Defined Benefit division** (existing division number(s) _____) into a new division, the effective date shall be the first day of _____, 20____.

E. ☐ If this is to merge division(s) _____ into division(s) _____, the effective date shall be the first of _____, 20____.

Defined Benefit Plan Adoption Agreement

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Benefit Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

(Name of Defined Benefit division – e.g. All Full Time Employees, or General after 7/01/13)

☐ Only retirees will be in this division.

These employees are (check one or both):

☐ In a collective bargaining unit (attach cover page, retirement section, signature page)

☐ Subject to the same personnel policy

To receive one month of service credit (check one):

☐ An employee shall work 10 _____ hour days.

☐ An employee shall work _____ hours in a month.

All employees as classified under eligible employees, whether full or part time, who meet this criteria must be reported to MERS. If you change your current day of work definition to be more restrictive, the new definition only applies to employees hired after the effective date.

To further define eligibility, check all that apply:

☐ **Probationary Periods** are allowed in one-month increments, no longer than 12 months. During this introductory period, the Employer will not report or provide service time for this period, including retroactively. Service will begin after the probationary period has been satisfied.

The probationary period will be _____ month(s).

☐ **Temporary employees** in a position normally requiring less than a total of 12 whole months of work in the position may be *excluded* from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement.

The temporary exclusion period will be _____ month(s).

IV. Provisions

Valuation Date: Feb. 15th _____, 20 17

1. Review the valuation results

It is recommended that your MERS representative presents and explains the valuation results to your municipality before adopting. **Please choose one:**

☐ Our MERS representative presented and explained the valuation results to the

_____ on _____.
(Board, Finance Cmte, etc.) (mm/dd/yyyy)

☒ As an authorized representative of this municipality, I Stephen Garwon
(Name)

Mayor _____ waive the right for a presentation of the results.
(Title)

Defined Benefit Plan Adoption Agreement

2. This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary that sets contribution rates.
3. Annually, the MERS actuary will conduct an actuarial valuation to determine the employers' contribution rates. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.
4. Benefit Multiplier (1%-2.5%, increments of 0.05%) 2.67 % (max 80% for multipliers over 2.25%)

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(Bridged Benefit as of effective date on page 1)

If checked, select one below:

- ☐ Termination Final Average Compensation (calculated over the members entire wage history)
- ☒ Frozen Final Average Compensation (FAC is calculated twice, once for the timeframe that matches the original multiplier, and once for the new multiplier)

5. Final Average Compensation (Min 3 yr, increments of 1 yr) _____ years
6. Vesting (5 -10 yrs, increments of 1 yr) _____ years
7. Required employee contribution (Max 10%, increments of 0.01%) _____ %
8. Compensation, for retirement purposes, is defined as base wages and all of the following. Check applicable boxes to *exclude* these types from your MERS reported wages:
 - ☐ Longevity pay
 - ☐ Overtime pay
 - ☐ Shift differentials
 - ☐ Pay for periods of absence from work by reason of vacation, holiday, and sickness
 - ☐ Workers' compensation weekly benefits (if reported and are higher than regular earnings)
 - ☐ A member's pre-tax contributions to a plan established under Section 125 of the IRC
 - ☐ Transcript fees paid to a court reporter
 - ☐ A taxable car allowance
 - ☐ Short term or long term disability payments
 - ☐ Payments for achievement of established annual (or similar period) performance goals
 - ☐ Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications
 - ☐ Lump sum payments attributable to the member's personal service rendered during the FAC period
 - ☐ Other: _____
 - ☐ Other 2: _____

Defined Benefit Plan Adoption Agreement

9. Early Normal Retirement with unreduced benefits

- | | |
|--|--|
| ☐ Age 50 with 25 years of service | ☐ Age 50 with 30 years of service |
| ☐ Age 55 with 15 years of service | ☐ Age 55 with 20 years of service |
| ☐ Age 55 with 25 years of service | ☐ Age 55 with 30 years of service |
| ☐ Any age with (20-30 yrs, in 1 yr increments) _____ years of service | |
| ☐ _____ | |

10. Other

- ☐ Surviving Spouse will receive _____% of Straight Life benefit without a reduction to the participant's benefit
- ☐ Duty death or disability enhancement (add up to additional 10 years of service credit not to exceed 30 years of service)
- ☐ Deferred Retirement Option Program (DROP)
- ☐ Annuity Withdrawal Program (AWP)
Calculation of the actuarial equivalent of the lump sum distribution made under AWP will be done using:
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11. Cost-of-Living Adjustment

☐ All current retirees as of effective date	☐ Future retirees who retire after effective date
☐ Retirees who retire between _____/01/_____ and _____/01/_____ (one time increase only)	
Increase of _____% or \$_____ per month	Increase of _____% or \$_____ per month
Select one: ☐ Annual automatic increase ☐ One-time increase	☐ Annual automatic increase
Select one: ☐ Compounding ☐ Non-compounding	Select one: ☐ Compounding ☐ Non-compounding
Employees must be retired _____ months (6-12 months, increments of 1 month)	Employees must be retired _____ months (6-12 months, increments of 1 month)

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Benefit Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event any conflict between MERS Plan Document and the MERS Defined Benefit Plan, the provisions of the Plan Document control.

Defined Benefit Plan Adoption Agreement

VI. Modification Of The Terms Of The Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency.
4. The Employer acknowledges that wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference.
5. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 79, and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. The Employer acknowledges that changes to the Employer's MERS Defined Benefit Plan must be made in accordance with the MERS Plan Document and applicable law, and agrees that MERS will not administer any such changes unless the MERS Plan Document and applicable law permit same, and MERS is capable of administering same.

Defined Benefit Plan Adoption Agreement

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by Muskegon City Commission on
the 28th day of February, 20 17.
(Name of Approving Employer)

Authorized signature: _____

Title: Mayor

Witness signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____
(Authorized MERS Signatory)

Defined Benefit Plan Adoption Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Employer Name City of Muskegon **Municipality #:** 6116

If new to MERS, please provide your municipality's fiscal year: _____ through _____.
Month Month

II. Effective Date

Check one:

A. ☐ If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of _____, 20____.

☐ This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible participant shall be credited as follows (choose one):

- ☐ All prior service from date of hire
- ☐ Prior service proportional to assets transferred; all service used for vesting
- ☐ Prior service and vesting service proportional to assets transferred
- ☐ No prior service but grant vesting credit
- ☐ No prior service or vesting credit

☐ Link this new division to division number _____ for purposes of determining contributions (Unless otherwise specified, the standard transfer/rehire rules apply)

B. ☒ If this is an **amendment** of an existing Adoption Agreement (Defined Benefit division number 21), the effective date shall be the first day of January, 2018. *Please note:* You only need to mark **changes** to your plan throughout the remainder of this Agreement.

C. ☐ If this is a **temporary benefit** that lasts 2-6 months, the effective dates of this temporary benefit are from ___/01/___ through ___/___/___ for Defined Benefit division number _____.
Last day of month
Please note: You only need to mark **changes** to your plan throughout the remainder of this Agreement.

D. ☐ If this is to **separate employees** from an existing Defined Benefit division (existing division number(s) _____) into a new division, the effective date shall be the first day of _____, 20____.

E. ☐ If this is to merge division(s) _____ into division(s) _____, the effective date shall be the first of _____, 20____.

Defined Benefit Plan Adoption Agreement

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Benefit Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

(Name of Defined Benefit division – e.g. All Full Time Employees, or General after 7/01/13)

☐ Only retirees will be in this division.

These employees are (check one or both):

☐ In a collective bargaining unit (attach cover page, retirement section, signature page)

☐ Subject to the same personnel policy

To receive one month of service credit (check one):

☐ An employee shall work 10 _____ hour days.

☐ An employee shall work _____ hours in a month.

All employees as classified under eligible employees, whether full or part time, who meet this criteria must be reported to MERS. If you change your current day of work definition to be more restrictive, the new definition only applies to employees hired after the effective date.

To further define eligibility, check all that apply:

☐ **Probationary Periods** are allowed in one-month increments, no longer than 12 months. During this introductory period, the Employer will not report or provide service time for this period, including retroactively. Service will begin after the probationary period has been satisfied.

The probationary period will be _____ month(s).

☐ **Temporary employees** in a position normally requiring less than a total of 12 whole months of work in the position may be *excluded* from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement.

The temporary exclusion period will be _____ month(s).

IV. Provisions

Valuation Date: _____, 20____

1. Review the valuation results

It is recommended that your MERS representative presents and explains the valuation results to your municipality before adopting. Please choose one:

☐ Our MERS representative presented and explained the valuation results to the

_____ on _____.
(Board, Finance Cmte, etc.) (mm/dd/yyyy)

☐ As an authorized representative of this municipality, I _____
(Name)

_____ waive the right for a presentation of the results.
(Title)

Defined Benefit Plan Adoption Agreement

2. This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary that sets contribution rates.
3. Annually, the MERS actuary will conduct an actuarial valuation to determine the employers' contribution rates. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.
4. Benefit Multiplier (1%-2.5%, increments of 0.05%) _____ % (max 80% for multipliers over 2.25%)

- ☐ Check here if multiplier will be effective for existing active members' future service only (Bridged Benefit as of effective date on page 1)

If checked, select one below:

- ☐ Termination Final Average Compensation (calculated over the members entire wage history)
- ☐ Frozen Final Average Compensation (FAC is calculated twice, once for the timeframe that matches the original multiplier, and once for the new multiplier)

5. Final Average Compensation (Min 3 yr, increments of 1 yr) _____ years
6. Vesting (5 -10 yrs, increments of 1 yr) _____ years
7. Required employee contribution (Max 10%, increments of 0.01%) ^{5.5} _____ %
8. Compensation, for retirement purposes, is defined as base wages and all of the following. Check applicable boxes to *exclude* these types from your MERS reported wages:
 - ☐ Longevity pay
 - ☐ Overtime pay
 - ☐ Shift differentials
 - ☐ Pay for periods of absence from work by reason of vacation, holiday, and sickness
 - ☐ Workers' compensation weekly benefits (if reported and are higher than regular earnings)
 - ☐ A member's pre-tax contributions to a plan established under Section 125 of the IRC
 - ☐ Transcript fees paid to a court reporter
 - ☐ A taxable car allowance
 - ☐ Short term or long term disability payments
 - ☐ Payments for achievement of established annual (or similar period) performance goals
 - ☐ Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications
 - ☐ Lump sum payments attributable to the member's personal service rendered during the FAC period
 - ☐ Other: _____
 - ☐ Other 2: _____

Defined Benefit Plan Adoption Agreement

9. Early Normal Retirement with unreduced benefits

- | | |
|--|--|
| ☐ Age 50 with 25 years of service | ☐ Age 50 with 30 years of service |
| ☐ Age 55 with 15 years of service | ☐ Age 55 with 20 years of service |
| ☐ Age 55 with 25 years of service | ☐ Age 55 with 30 years of service |
| ☐ Any age with (20-30 yrs, in 1 yr increments) _____ years of service | |
| ☐ _____ | |

10. Other

- ☐ Surviving Spouse will receive _____% of Straight Life benefit without a reduction to the participant's benefit
- ☐ Duty death or disability enhancement (add up to additional 10 years of service credit not to exceed 30 years of service)
- ☐ Deferred Retirement Option Program (DROP)
- ☐ Annuity Withdrawal Program (AWP)
Calculation of the actuarial equivalent of the lump sum distribution made under AWP will be done using:
- ☐ Interest rate for employee contributions as determined by the Retirement Board, or
- ☐ MERS' assumed rate of return as of the date of the distribution.

11. Cost-of-Living Adjustment

☐ All current retirees as of effective date	☐ Future retirees who retire after effective date
☐ Retirees who retire between _____/01/_____ and _____/01/_____ (one time increase only)	
Increase of _____% or \$_____ per month	Increase of _____% or \$_____ per month
Select one: ☐ Annual automatic increase ☐ One-time increase	☐ Annual automatic increase
Select one: ☐ Compounding ☐ Non-compounding	Select one: ☐ Compounding ☐ Non-compounding
Employees must be retired _____ months (6-12 months, increments of 1 month)	Employees must be retired _____ months (6-12 months, increments of 1 month)

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Benefit Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event any conflict between MERS Plan Document and the MERS Defined Benefit Plan, the provisions of the Plan Document control.

Defined Benefit Plan Adoption Agreement

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If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency.
4. The Employer acknowledges that wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference.
5. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 79, and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. The Employer acknowledges that changes to the Employer's MERS Defined Benefit Plan must be made in accordance with the MERS Plan Document and applicable law, and agrees that MERS will not administer any such changes unless the MERS Plan Document and applicable law permit same, and MERS is capable of administering same.

Defined Benefit Plan Adoption Agreement

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by Muskegon City Commission on
the 28th day of February, 2017.
(Name of Approving Employer)

Authorized signature: _____

Title: Mayor

Witness signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____
(Authorized MERS Signatory)

Defined Benefit Plan Adoption Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

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I. Employer Name City of Muskegon **Municipality #:** 6116

If new to MERS, please provide your municipality's fiscal year: _____ through _____.
Month Month

II. Effective Date

Check one:

A. ☐ If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of _____, 20____.

☐ This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible participant shall be credited as follows (choose one):

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☐ Link this new division to division number _____ for purposes of determining contributions (Unless otherwise specified, the standard transfer/rehire rules apply)

B. ☒ If this is an **amendment** of an existing Adoption Agreement (Defined Benefit division number 21), the effective date shall be the first day of January, 2019. *Please note:* You only need to mark **changes** to your plan throughout the remainder of this Agreement.

C. ☐ If this is a **temporary benefit** that lasts 2-6 months, the effective dates of this temporary benefit are from ___/01/___ through ___/___/___ for Defined Benefit division number _____.
Last day of month
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D. ☐ If this is to **separate employees** from an existing Defined Benefit division (existing division number(s) _____) into a new division, the effective date shall be the first day of _____, 20____.

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Defined Benefit Plan Adoption Agreement

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☐ Only retirees will be in this division.

These employees are (check one or both):

☐ In a collective bargaining unit (attach cover page, retirement section, signature page)

☐ Subject to the same personnel policy

To receive one month of service credit (check one):

☐ An employee shall work 10 _____ hour days.

☐ An employee shall work _____ hours in a month.

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The probationary period will be _____ month(s).

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The temporary exclusion period will be _____ month(s).

IV. Provisions

Valuation Date: _____, 20____

1. Review the valuation results

It is recommended that your MERS representative presents and explains the valuation results to your municipality before adopting. Please choose one:

☐ Our MERS representative presented and explained the valuation results to the

_____ on _____.
(Board, Finance Cmte, etc.) (mm/dd/yyyy)

☐ As an authorized representative of this municipality, I _____
(Name)

_____ waive the right for a presentation of the results.
(Title)

Defined Benefit Plan Adoption Agreement

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Defined Benefit Plan Adoption Agreement

9. Early Normal Retirement with unreduced benefits

- | | |
|---|--|
| ☐ Age 50 with 25 years of service | ☐ Age 50 with 30 years of service |
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- ☐ Surviving Spouse will receive ____% of Straight Life benefit without a reduction to the participant's benefit
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Increase of ____% or \$____ per month	Increase of ____% or \$____ per month
Select one: ☐ Annual automatic increase ☐ One-time increase	☐ Annual automatic increase
Select one: ☐ Compounding ☐ Non-compounding	Select one: ☐ Compounding ☐ Non-compounding
Employees must be retired ____ months (6-12 months, increments of 1 month)	Employees must be retired ____ months (6-12 months, increments of 1 month)

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Defined Benefit Plan Adoption Agreement

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by Muskegon City Commission on
the 28th day of February, 2017.
(Name of Approving Employer)

Authorized signature: _____

Title: Mayor

Witness signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____
(Authorized MERS Signatory)

Defined Benefit Plan Adoption Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

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I. Employer Name City of Muskegon **Municipality #:** 6116

If new to MERS, please provide your municipality's fiscal year: _____ through _____.
Month Month

II. Effective Date

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☐ Our MERS representative presented and explained the valuation results to the

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(Board, Finance Cmte, etc.) (mm/dd/yyyy)

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4. Benefit Multiplier (1%-2.5%, increments of 0.05%) _____ % (max 80% for multipliers over 2.25%)

- ☐ Check here if multiplier will be effective for existing active members' future service only (Bridged Benefit as of effective date on page 1)

If checked, select one below:

- ☐ Termination Final Average Compensation (calculated over the members entire wage history)
- ☐ Frozen Final Average Compensation (FAC is calculated twice, once for the timeframe that matches the original multiplier, and once for the new multiplier)

5. Final Average Compensation (Min 3 yr, increments of 1 yr) _____ years
6. Vesting (5 -10 yrs, increments of 1 yr) _____ years
7. Required employee contribution (Max 10%, increments of 0.01%) ^{4.0} _____ %
8. Compensation, for retirement purposes, is defined as base wages and all of the following. Check applicable boxes to *exclude* these types from your MERS reported wages:
 - ☐ Longevity pay
 - ☐ Overtime pay
 - ☐ Shift differentials
 - ☐ Pay for periods of absence from work by reason of vacation, holiday, and sickness
 - ☐ Workers' compensation weekly benefits (if reported and are higher than regular earnings)
 - ☐ A member's pre-tax contributions to a plan established under Section 125 of the IRC
 - ☐ Transcript fees paid to a court reporter
 - ☐ A taxable car allowance
 - ☐ Short term or long term disability payments
 - ☐ Payments for achievement of established annual (or similar period) performance goals
 - ☐ Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications
 - ☐ Lump sum payments attributable to the member's personal service rendered during the FAC period
 - ☐ Other: _____
 - ☐ Other 2: _____

Defined Benefit Plan Adoption Agreement

9. Early Normal Retirement with unreduced benefits

- | | |
|--|--|
| ☐ Age 50 with 25 years of service | ☐ Age 50 with 30 years of service |
| ☐ Age 55 with 15 years of service | ☐ Age 55 with 20 years of service |
| ☐ Age 55 with 25 years of service | ☐ Age 55 with 30 years of service |
| ☐ Any age with (20-30 yrs, in 1 yr increments) _____ years of service | |
| ☐ _____ | |

10. Other

- ☐ Surviving Spouse will receive _____% of Straight Life benefit without a reduction to the participant's benefit
- ☐ Duty death or disability enhancement (add up to additional 10 years of service credit not to exceed 30 years of service)
- ☐ Deferred Retirement Option Program (DROP)
- ☐ Annuity Withdrawal Program (AWP)
- Calculation of the actuarial equivalent of the lump sum distribution made under AWP will be done using:
- ☐ Interest rate for employee contributions as determined by the Retirement Board, or
- ☐ MERS' assumed rate of return as of the date of the distribution.

11. Cost-of-Living Adjustment

☐ All current retirees as of effective date	☐ Future retirees who retire after effective date
☐ Retirees who retire between _____/01/_____ and _____/01/_____ (one time increase only)	
Increase of _____% or \$_____ per month	Increase of _____% or \$_____ per month
Select one: ☐ Annual automatic increase ☐ One-time increase	☐ Annual automatic increase
Select one: ☐ Compounding ☐ Non-compounding	Select one: ☐ Compounding ☐ Non-compounding
Employees must be retired _____ months (6-12 months, increments of 1 month)	Employees must be retired _____ months (6-12 months, increments of 1 month)

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Benefit Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event any conflict between MERS Plan Document and the MERS Defined Benefit Plan, the provisions of the Plan Document control.

Defined Benefit Plan Adoption Agreement

VI. Modification Of The Terms Of The Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency.
4. The Employer acknowledges that wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference.
5. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 79, and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. The Employer acknowledges that changes to the Employer's MERS Defined Benefit Plan must be made in accordance with the MERS Plan Document and applicable law, and agrees that MERS will not administer any such changes unless the MERS Plan Document and applicable law permit same, and MERS is capable of administering same.

Defined Benefit Plan Adoption Agreement

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by Muskegon City Commission on
the 28th day of February, 2017.
(Name of Approving Employer)

Authorized signature: _____

Title: Mayor

Witness signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____
(Authorized MERS Signatory)



CBIZ Retirement Plan Services

CBIZ Benefits & Insurance Services, Inc.
17199 Laurel Park North, Ste. 405
Livonia, MI 48152
<http://retirement.cbiz.com>

Municipal Employees' Retirement System of Michigan

**Muskegon, City of (6116)
Divisions 01 and 21
Retirement Plan Options**



February 15, 2017

In care of:
Municipal Employees' Retirement
System of Michigan
1134 Municipal Way
Lansing, Michigan 48917

The purpose of this report is to show the financial implications to the employer of different retirement plan design options for Muskegon, City of (6116) – Divisions 01 and 21. The report consists of separate sections that correspond to the different plan options under consideration. In addition, there is an executive summary at the beginning of the report that summarizes all the options under consideration and shows the results for each option in graphical form, if multiple options are requested. Each section contains the following additional detail:

- An executive summary that describes the plan provisions and provides a brief explanation of the results.
- An exhibit showing the short-term impact of the proposed benefit change – that is, the impact on next year's contribution (this exhibit is only shown for supplemental valuations and supplemental valuations with bridge benefits).
- An exhibit showing the long term contribution impact of the proposed benefit change (i.e. a projection of the Actuarial Accrued Liabilities, Valuation Assets, funded ratio, and employer contributions under both the current and proposed plans).
- A graph showing the projected funded ratio and employer contribution under both the current and proposed plans.

This report should not be relied upon for any other purpose. Reliance on information contained in this report by anyone for anything other than the intended purpose could be misleading.

The information in this report is purely actuarial in nature. It is not intended to serve as a substitute for legal, accounting, and investment advice.

This report was prepared at the request of MERS and the municipality and may be provided only in its entirety by the municipality to other interested parties. CBIZ Retirement Plan Services is not responsible for the consequences of any unauthorized use.

Please see the Comments on Asset Smoothing in the annual valuation report.

Please refer to the following sections of this report for additional information:

- Risk Characteristics of Defined Benefit Plans
- Important Comments
- Miscellaneous and Technical Assumptions



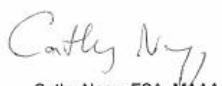
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<http://retirement.cbiz.com>

The undersigned are members of the American Academy of Actuaries (MAAA) and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained herein.

If you need further information to make an informed decision, please contact MERS at (800) 767-6377 for assistance.

Sincerely,


Cathy Nagy, FSA, MAAA
Actuary


Curt Powell, EA, MAAA
Senior Analyst



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Option 1, 2 Supplemental Valuation Results Bridged Benefits



Executive Summary

The purpose of this report is to show the impact on the liabilities and contributions of the proposed benefit changes for Muskegon, City of (6116), Divisions 01 and 21. The following proposed benefit changes have been considered:

Division	Proposed Change in Benefit
NonUnion Gen (01)	Bridged Benefit: 2.25% - for service prior to February 1, 2017, Frozen FAC 2.00% - for service after February 1, 2017 Maximum Benefit: 80% FAC at Termination of Employment Employee Contribution: 5.00%
PolicePatrol (21)	Bridged Benefit: 3.00% - for service prior to February 1, 2017, Frozen FAC 2.67% - for service after February 1, 2017 Maximum Benefit: 80% FAC at Termination of Employment Employee Contribution: 4.00%*

*6.50% for 2017, 5.50% for 2018, 4.50% for 2019 and 4.00% thereafter.

The results of our calculations are shown as follows:

- **Baseline:** This is the current DB plan.
- **Option 1:** Bridged benefit with frozen FAC for Division 01.
- **Option 2:** Bridged benefit with frozen FAC for Division 21.
- The exhibit immediately following this page shows the short term impact of the proposed benefit change (ie the change in the Actuarial Accrued Liability [AAL] as of December 31, 2015 and the change in the employer contribution for the fiscal year beginning July 1, 2017).
- In order to illustrate the long-term impact of the proposed benefit change, we are also showing projections under both the current and the proposed benefits. The projection results are illustrated both in tabular and graphical form.

Please note the following regarding these calculations:

- The option would change both the AAL and the Normal Cost. The change in AAL will be recognized over 9 years. The employer Normal Cost is the cost to provide benefits accrued each year. In the long run, the employer is expected to pay the Normal Cost, if all the actuarial assumptions are met in the future.
- Under **Option 1 & 2** (bridged benefit with frozen FAC) there is an immediate impact on the unfunded accrued liability (UAL) because the Final Average Compensation (FAC) for current active members is frozen. This results in the largest part of the decrease in the employer contribution.
- Because the proposed benefit change results in a reduction in employer contributions, under the MERS funding policy, the impact of the change is recognized over a period of time (i.e. the change in the AAL is amortized over a fixed period).



Muskegon, City of (6116) - NonUnion Gen (Division 01)
Employer Computed Contributions - Based on 12/31/2015 Actuarial Valuation

	Current Benefits	Proposed Benefits	Difference
1. Benefits			
a) Benefit Formula	2.25% Mult. (80% Max)	Bridged Benefit**	Bridged Benefit**
b) Normal Retirement Age	60	60	
c) Vesting Provision	V-5	V-5	
d) F50 Retirement Condition	-	-	
e) F55 Retirement Condition	F55(25)	F55(25)	
f) F(N) Retirement Condition	-	-	
g) Rule of X	-	-	
h) FAC Period	FAC - 3	FAC - 3	
i) RS50 Percent	50%	50%	
j) DROP+	-	-	
k) D-2	D-2 (25%)	D-2 (25%)	
l) Benefit E	-	-	
m) Benefit E1	-	-	
n) Benefit E2	-	-	
o) Load for Sick Leave in FAC	-	-	
p) Member Contribution Rate	5.00%	5.00%	
2. Member Counts			
a) Active	19	19	0
b) Retired	24	24	0
c) Vested Former Members	4	4	0
d) Total	47	47	0
3. Annual Payroll	\$ 1,405,622	\$ 1,405,622	\$ -
4. Actuarial Value of Assets	\$ 13,320,489	\$ 13,320,489	\$ -
5. Actuarial Accrued Liability			
a) Active	\$ 6,734,603	\$ 5,553,574	\$ (1,181,029)
b) Retired	9,357,197	9,357,197	0
c) Vested Former Members	250,076	250,076	0
d) Pending Refunds	0	0	0
e) Total	\$ 16,341,876	\$ 15,160,847	\$ (1,181,029)
6. Unfunded Accrued Liability (UAL) (5e - 4)	\$ 3,021,387	\$ 1,840,358	\$ (1,181,029)
7. Division Percent Funded (4 / 5e)	81.5 %	87.9 %	6.4 %
8. Annual Employer Cost			
a) Employer Normal Cost	\$ 86,328	\$ 70,164	\$ (16,164)
b) Amortization of UAL*	415,620	235,500	(180,120)
c) Total Employer Contribution \$ (8a + 8b)	\$ 501,948	\$ 305,664	\$ (196,284)

* The amortization period is 9 years if the UAL is positive, and 10 years if the UAL is negative, as of the beginning of the fiscal year for which the contribution is being calculated.

** Bridged Benefit: 2.25% - for service prior to February 1, 2017, Frozen FAC
 2.00% - for service after February 1, 2017
 Maximum Benefit: 80% FAC at Termination of Employment

^ Please note the new assumptions will be phased in over a 5 year period. The results shown do not reflect any phase-in of the new assumptions.

This report may be provided to other interested parties only in its entirety and only with the prior permission of MERS and the municipality.



**Municipal Employees Retirement System of Michigan
 Muskegon, City of (6116) Division 01 - NonUnion Gen
 10 Year Projections of Employer Contributions and Funded Ratios**

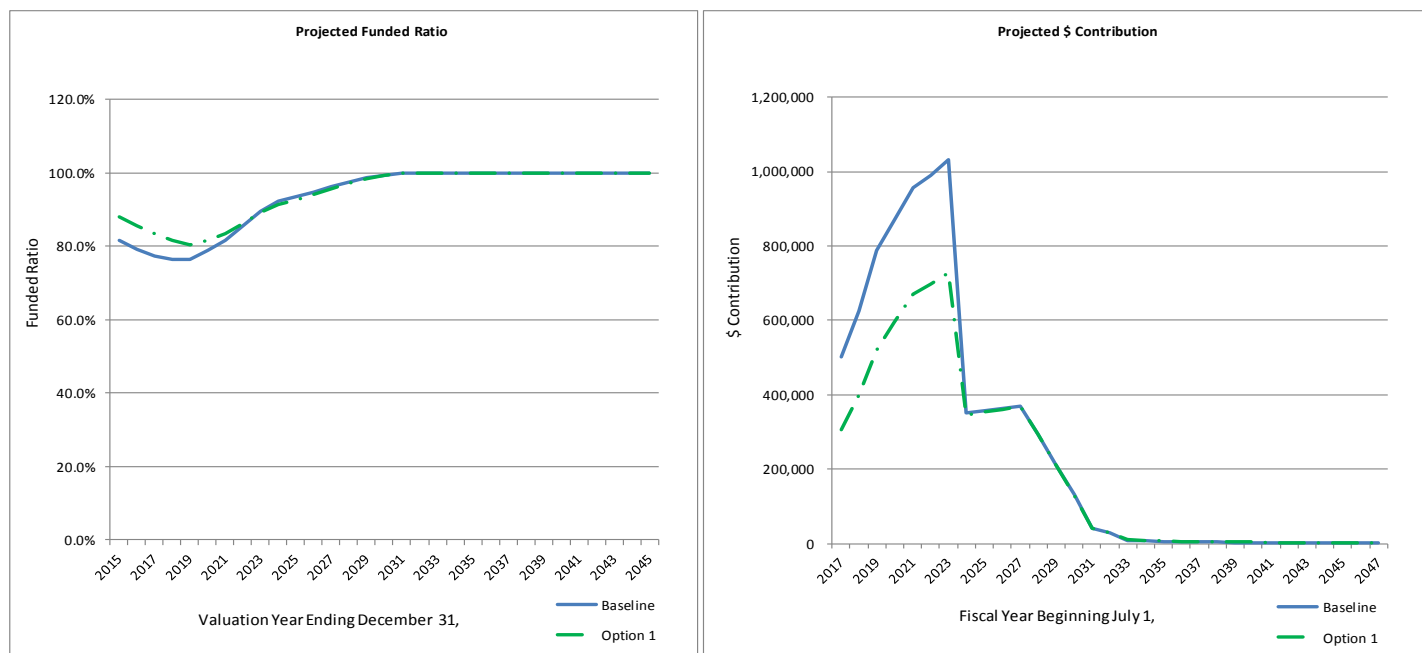
		Baseline					Option 1 - Bridged to a 2.00% Multiplier (Frozen FAC)				
Valuation Year Ending December 31,	Fiscal Year Beginning July 1,	Actuarial Accrued Liability	Valuation Assets	Funded Ratio	Total Employer Contribution		Actuarial Accrued Liability	Valuation Assets	Funded Ratio	Total Employer Contribution	
					Inflated Dollars	Total Employer Contribution Current Dollars				Inflated Dollars	Total Employer Contribution Current Dollars
2015	2017	16,342,000	13,320,000	82%	502,000	502,000	15,161,000	13,320,000	88%	306,000	306,000
2016	2018	16,842,000	13,315,000	79%	625,000	602,000	15,551,000	13,315,000	86%	400,000	386,000
2017	2019	17,312,000	13,389,000	77%	789,000	733,000	15,905,000	13,280,000	83%	520,000	483,000
2018	2020	17,748,000	13,573,000	76%	870,000	779,000	16,220,000	13,236,000	82%	593,000	531,000
2019	2021	18,136,000	13,827,000	76%	955,000	824,000	16,488,000	13,230,000	80%	670,000	578,000
2020	2022	18,469,000	14,542,000	79%	990,000	824,000	16,704,000	13,642,000	82%	697,000	580,000
2021	2023	18,736,000	15,289,000	82%	1,031,000	827,000	16,865,000	14,076,000	83%	728,000	584,000
2022	2024	18,923,000	16,159,000	85%	350,000	270,000	16,962,000	14,615,000	86%	346,000	267,000
2023	2025	19,029,000	17,047,000	90%	356,000	265,000	16,994,000	15,161,000	89%	353,000	263,000
2024	2026	19,058,000	17,594,000	92%	363,000	261,000	16,966,000	15,509,000	91%	361,000	259,000
2025	2027	19,009,000	17,760,000	93%	370,000	256,000	16,879,000	15,636,000	93%	370,000	256,000

Notes:

- (1) The Actuarial Accrued Liability, Valuation Assets, and Funded Ratio are calculated as of December 31.
 (2) Contributions are calculated for the applicable fiscal year.
 (3) The impact of the assumptions change will be phased-in over a 5 year period. This phase-in has not been reflected in the Baseline or Option 1.



**Municipal Employees' Retirement System of Michigan
 Muskegon, City of (6116) Division 01 - NonUnion Gen**



Baseline - Current plan
 Option 1 - Bridged to a 2.00% Multiplier (Frozen FAC)

Comments:

·In the long run, the employer contribution will trend towards the long term cost of the different benefit structures. The long term cost of the various benefit structures expressed as a percent of pay is shown in the table below:

	Baseline	Option 1
Total long term cost	11.59%	10.35%
Employee contribution	5.00%	5.00%
Employer long term cost	6.59%	5.35%

·Under Option 1 there is a decrease in the employer contribution as a result of the lower multiplier.
 ·Under Option 1 there is an immediate impact on the UAL (unfunded accrued liability) because the FAC for the current active members is frozen.



Muskegon, City of (6116) - PolicePatrol (Division 21)
Employer Computed Contributions - Based on 12/31/2015 Actuarial Valuation

	Current Benefits	Proposed Benefits	Difference
1. Benefits			
a) Benefit Formula	3.00% Mult. (75% Max)	Bridged Benefit**	Bridged Benefit**
b) Normal Retirement Age	55	55	
c) Vesting Provision	V-10	V-10	
d) F50 Retirement Condition	F50(25)	F50(25)	
e) F55 Retirement Condition	-	-	
f) F(N) Retirement Condition	-	-	
g) Rule of X	-	-	
h) FAC Period	FAC - 3	FAC - 3	
i) RS50 Percent	50%	50%	
j) DROP+	-	-	
k) D-2	D-2 (25%)	D-2 (25%)	
l) Benefit E	-	-	
m) Benefit E1	-	-	
n) Benefit E2	-	-	
o) Load for Sick Leave in FAC	-	-	
p) Member Contribution Rate	6.50%	6.5% ***	
2. Member Counts			
a) Active	39	39	0
b) Retired	7	7	0
c) Vested Former Members	6	6	0
d) Total	52	52	0
3. Annual Payroll	\$ 2,721,206	\$ 2,721,206	\$ -
4. Actuarial Value of Assets	\$ 15,453,521	\$ 15,453,521	\$ -
5. Actuarial Accrued Liability			
a) Active	\$ 12,933,569	\$ 10,951,448	\$ (1,982,121)
b) Retired	3,226,077	3,226,077	0
c) Vested Former Members	801,519	801,519	0
d) Pending Refunds	32,133	32,133	0
e) Total	\$ 16,993,298	\$ 15,011,177	\$ (1,982,121)
6. Unfunded Accrued Liability (UAL) (5e - 4)	\$ 1,539,777	\$ (442,344)	\$ (1,982,121)
7. Division Percent Funded (4 / 5e)	90.9 %	102.9 %	12.0 %
8. Annual Employer Cost			
a) Employer Normal Cost	\$ 257,040	\$ 228,905	\$ (28,135)
b) Amortization of UAL*	243,948	(56,316)	(300,264)
c) Total Employer Contribution \$ (8a + 8b)	\$ 500,988	\$ 172,589	\$ (328,399)

* The amortization period is 9 years if the UAL is positive, and 10 years if the UAL is negative, as of the beginning of the fiscal year for which the contribution is being calculated.

** Bridged Benefit: 3.00% - for service prior to February 1, 2017, Frozen FAC
 2.67% - for service after February 1, 2017
 Maximum Benefit: 80% FAC at Termination of Employment

*** 6.50% for 2017, 5.50% for 2018, 4.50% for 2019 and 4.00% thereafter.

^ Please note the new assumptions will be phased in over a 5 year period. The results shown do not reflect any phase-in of the new assumptions.

This report may be provided to other interested parties only in its entirety and only with the prior permission of MERS and the municipality.



**Municipal Employees Retirement System of Michigan
 Muskegon, City of (6116) Division 21 - PolicePatrol
 10 Year Projections of Employer Contributions and Funded Ratios**

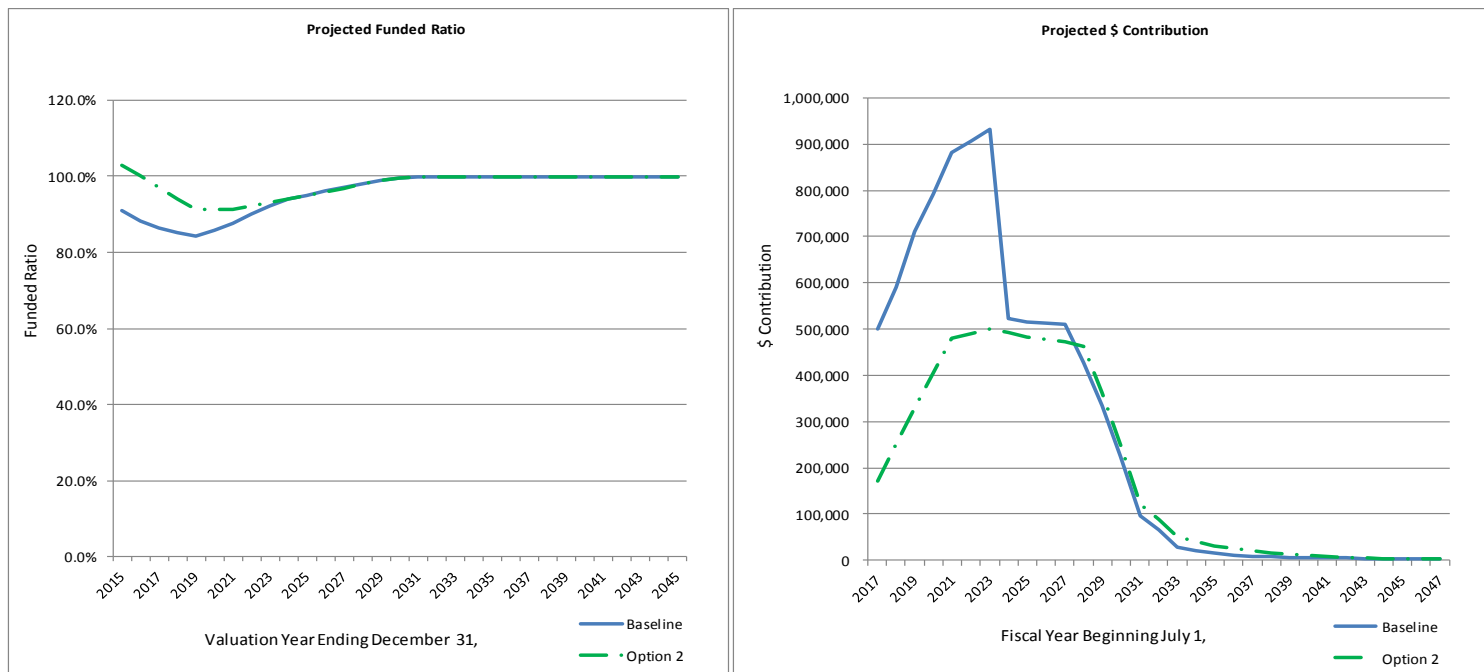
		Baseline					Option 2 - Bridged to a 2.67% Multiplier (Frozen FAC), 4% Member Contributions				
Valuation Year Ending December 31,	Fiscal Year Beginning July 1,	Total Employer Contribution									
		Actuarial Accrued Liability	Valuation Assets	Funded Ratio	Inflated Dollars	Total Employer Contribution Current Dollars	Actuarial Accrued Liability	Valuation Assets	Funded Ratio	Total Employer Contribution Inflated Dollars	Total Employer Contribution Current Dollars
2015	2017	16,993,000	15,454,000	91%	501,000	501,000	15,011,000	15,454,000	103%	173,000	173,000
2016	2018	18,437,000	16,288,000	88%	590,000	569,000	16,256,000	16,288,000	100%	252,000	243,000
2017	2019	19,942,000	17,238,000	86%	711,000	661,000	17,555,000	17,055,000	97%	331,000	308,000
2018	2020	21,432,000	18,284,000	85%	791,000	708,000	18,836,000	17,721,000	94%	405,000	363,000
2019	2021	22,884,000	19,299,000	84%	883,000	762,000	20,075,000	18,313,000	91%	481,000	415,000
2020	2022	24,316,000	20,897,000	86%	906,000	754,000	21,299,000	19,423,000	91%	489,000	407,000
2021	2023	25,693,000	22,513,000	88%	933,000	748,000	22,487,000	20,539,000	91%	500,000	401,000
2022	2024	27,018,000	24,306,000	90%	523,000	404,000	23,639,000	21,798,000	92%	492,000	380,000
2023	2025	28,264,000	26,098,000	92%	516,000	384,000	24,738,000	23,035,000	93%	483,000	360,000
2024	2026	29,365,000	27,610,000	94%	512,000	368,000	25,731,000	24,199,000	94%	477,000	342,000
2025	2027	30,300,000	28,793,000	95%	510,000	353,000	26,601,000	25,263,000	95%	471,000	326,000

Notes:

- (1) The Actuarial Accrued Liability, Valuation Assets, and Funded Ratio are calculated as of December 31.
- (2) Contributions are calculated for the applicable fiscal year.
- (3) The impact of the assumptions change will be phased-in over a 5 year period. This phase-in has not been reflected in the Baseline or Option 2.
- (4) Option 2 Member Contribution rate is 6.50% for 2017, 5.50% for 2018, 4.50% for 2019 and 4.00% thereafter.



**Municipal Employees' Retirement System of Michigan
 Muskegon, City of (6116) Division 21 - PolicePatrol**



Baseline - Current plan
 Option 2 - Bridged to a 2.67% Multiplier (Frozen FAC), 4% Member Contributions
 (Member Contribution rate is 6.50% for 2017, 5.50% for 2018, 4.50% for 2019 and 4.00% thereafter.)

Comments:

·In the long run, the employer contribution will trend towards the long term cost of the different benefit structures. The long term cost of the various benefit structures expressed as a percent of pay is shown in the table below:

	Baseline	Option 2
Total long term cost	16.14%	14.55%
Employee contribution	6.50%	4.00%
Employer long term cost	9.64%	10.55%

·Under Option 2 there is a decrease in the employer contribution as a result of the lower multiplier.
 ·Under Option 2 there is an immediate impact on the UAL (unfunded accrued liability) because the FAC for the current active members is frozen.



CBIZ Retirement Plan Services

CBIZ Benefits & Insurance Services, Inc.
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Livonia, MI 48152
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Risk Characteristics of Defined Benefit Plans

It is important to understand that retirement plans, by their nature, are exposed to certain risks. While risks cannot be eliminated entirely, they can be mitigated through various strategies. Below are a few examples of risk (this is not an all-inclusive list):

- Economic - investment return, wage inflation, etc.
- Demographic - longevity, disability, retirement, etc.
- Plan Sponsor and Employees - contribution volatility, attract/retain employees, etc.

The MERS Retirement Board adopts certain assumptions and methods to mitigate the economic and demographic risks, and the contribution volatility risks. For example, the investment risk is the largest economic risk and is mitigated by having a balanced portfolio and a clearly defined investment strategy. Demographic risks vary based on the age of the workforce and are mitigated by preparing special studies called experience studies on a regular basis to determine if the assumptions used are reasonable compared to the experience. Risk may be mitigated through a plan design that provides benefits that are sustainable in the long run. An Experience Study is completed every five years to review the assumptions and methods. The next Experience Study will be completed in 2020.



Important Comments

1. The results are based on information provided by the municipality and MERS. The actuary is unaware of any additional information that would impact these results.
2. This report describes the financial effect of the proposed benefit plan. No statement contained within is a recommendation in favor of or in opposition to the proposed benefit plan.
3. The reader of this report should keep in mind that actuarial calculation are mathematical estimates based on current data and assumptions of future events (which may or may not materialize). As a result, actuarial calculations can and do vary from one valuation year to the next, sometimes significantly if the group valued is very small (less than 30 lives). The cost impact of a benefit change may fluctuate over time, as the demographics of the group changes.
4. The calculations in this report were prepared based on December 31, 2015, demographic and financial information unless noted elsewhere in the report.
5. The valuation date is December 31, 2015.
6. Please note, the assumptions and methods used in these calculations are consistent with those used in the December 31 2015, Annual Actuarial Valuation (except where noted otherwise) and are summarized in an Appendix. This Appendix is located on the MERS website at www.mersofmich.com.
7. In the event that more than one plan change is being considered, the user of this report should remember that the results of separate actuarial valuations cannot be added together. The total can be considerably greater than the sum of the parts due to the interaction of various plan provisions with each other and with the assumptions used.
8. Retirement benefits and employer contributions are based on a percentage of members' reported pay for open divisions. If actual reported payroll differs substantially from payroll used in this report, the dollar contribution should be adjusted proportionately.
9. For retiree only divisions or divisions whose new hires go into Defined Contribution, the Retirement Board has adopted the "Amortization Policy for Closed Divisions within Open Municipalities." This policy accelerates the payment of the unfunded accrued liability.



CBIZ Retirement Plan Services

CBIZ Benefits & Insurance Services, Inc.
17199 Laurel Park North, Ste. 405
Livonia, MI 48152
<http://retirement.cbiz.com>

10. The following information, assumptions and funding methods were used in the projections under the various options:
- Demographic, financial information and benefit provisions provided by MERS for the December 31, 2015 annual valuation.
 - The assumptions and methods used in the December 31, 2015 annual valuation, except where noted otherwise.
 - All demographic assumptions will be met during the projection period.
 - The active population is assumed to remain stable during the projection period.
 - Demographic assumptions under the DC plan are unchanged from those of the DB plan.
 - The Market Value of Assets will earn the assumed investment return each year during the projection period.
 - There will be no benefit changes during the projection period.
 - The employer contributions through June 30, 2017 are not affected, and are based on previous annual actuarial valuations.
11. The results do not show the potential impact on other post-employment benefits (such as retiree health care insurance) or ancillary benefits (such as life insurance).
12. If the user of this report is not sure how to interpret certain results in the report or how to read the report, they should contact MERS at (800) 767-6377 before relying on the results of this report.
13. Additional disclosures required by Actuarial Standard of Practice:
- All actuarial calculations have been prepared in conformity with generally accepted actuarial principles and practices and with the Actuarial Standards of Practice issued by the Actuarial Standards Board.
 - The valuation was based upon information furnished by the municipality and MERS staff. We checked for internal and year to year consistency, but did not otherwise audit the data. CBIZ Retirement Plan Services is not responsible for the accuracy or completeness of the information provided for the preparation of these calculations.



CBIZ Retirement Plan Services

CBIZ Benefits & Insurance Services, Inc.
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<http://retirement.cbiz.com>

Miscellaneous and Technical Assumptions

1. The results in this report are based on the assumptions used in the December 31, 2015 annual valuation.
2. FAC Load – 2.00%
3. Withdrawal Scaling Factor – 92%

Commission Meeting Date: February 28, 2017

Date: February 28, 2017
To: Honorable Mayor & City Commission
From: Department of Public Works
RE: Parks & Recreation Master Plan Amendment

SUMMARY OF REQUEST: To approve a resolution amending the Parks and Recreation Master plan to include updating infrastructure at Hartshorn Marina. The Michigan Department of Natural Resources requires specific language and proposals before the city is eligible to apply for state matching grants.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To hold a public hearing and for the City Commission to adopt the "Muskegon Parks & Recreation Master Plan 2016" Hartshorn Marina amendments for 2017, and authorize the Mayor & Clerk to sign documents necessary related to the amendments.

Resolution No. _____

MUSKEGON CITY COMMISSION

**CITY OF MUSKEGON
RECREATION PLAN AMENDMENT
RESOLUTION OF ADOPTION**

WHEREAS, the City of Muskegon has undertaken a Parks and Recreation Plan Amendment which describes changes to the Five Year Parks and Recreation Plan originally adopted in 2016 and indicates actions to be taken to improve and maintain recreation facilities during the same five year period; and

WHEREAS, a public comment session was held February 20, 2017 at City Hall, 933 Terrace St. to provide an opportunity for citizens to express opinions, ask questions, and discuss all aspects of the Recreation Plan Amendment; and

WEREAS, a public hearing was held before the City of Muskegon City Commission on February 28, 2017 at City Hall, 933 Terrace St.; and

WHEREAS, after the public hearing, the City of Muskegon City Commission voted to adopt said Recreation Plan Amendment.

NOW, THEREFORE, BE IT RESOLVED, that the City of Muskegon City Commission hereby adopts the City of Muskegon "Muskegon Parks and Recreation Master Plan 2016" as amended.

Adopted this _____ of _____, 2017.

AYES:

NAYS:

ABSTAIN:

By: _____
Stephen J. Gawron, Mayor

Attest: _____
Ann Meisch, City Clerk

PROPOSED CHANGES MADE TO THE MASTERPLAN

February 2017

ACTION PLAN AND ASSESMENT

Public Access Harbor and Launch Ramps

Administered by the Department of Public Works, the marina division is responsible for the operation and maintenance of Hartshorn Marina, four boat launch ramps, moorings, and summer catamaran storage areas at Pere Marquette Park and Harbour Towne Beach.

Staff includes a Harbor Master, one administrative assistant, one facility manager, and eight seasonal staff to provide customer service and maintenance during the boating season.

Hartshorn Marina

The main harbor has 135 variable size slips, forty percent of which are designated as transient, and can be reserved through the DNR website or hotline. The DNR, Muskegon County Visitors Bureau, Fricano's "On The Lake", and other venues, provide the public/private partnership for promoting new business to the marina.

The facility includes a small Harbor Master's office for customer and hospitality services, adjoined by a main bathroom/shower facility; two picnic shelters, dockside storage, and individual shore power and potable water access.

A phased plan to replace the Harbor Master's office, which was built in 1960, and the adjoining bathhouse, with a single, multi-functional facility, including: underground irrigation, landscaping, office space, public ADA accessible bathrooms and showers, a guest laundry with kitchen/vending common, maintenance and professional space.

Replacement of the center floating pier is a critical phase of the plan. The "T-Dock" was constructed and installed in 1986, and has lost much of the original floatation. The center floating dock also needs considerable utility upgrades and repairs to make the structure code-compliant. The new structure should include ADA accessibility, mixed-size seasonal and transient slips, sanitary pump-out, and public access fishing piers.

Launch Ramp Facilities

Muskegon maintains four public launch ramps along the southern shore of Muskegon Lake, which are from east to west: Fisherman's Landing, Hartshorn Launch, Grand Trunk, and the Jaycee's Launch (a.k.a. Cottage Grove). Each ramp includes a minimum of four launching lanes, floating docks, staging and parking areas, and portable public restrooms. Heavy usage during the boating season significantly increases wear to the infrastructures.

The marina fund purchased new launch ramp docks for Hartshorn and Cottage Grove in 2016, at a combined cost of \$39,080 dollars for 4 docks.

The Jaycee's Launch, Grand Trunk, and Fisherman's Landing will require the submerged concrete panel portions of the ramps replaced in the next five years. Pavement, and improved accessibility and lighting are needed at Grand Trunk.

A fish cleaning station is also highly desirable for at least one of Muskegon's public launch facilities.

Dredging the launch ramps is not anticipated over the next 5 to 10 years.

Marina Maintenance Plan

Hartshorn is staffed with a Harbor Master, facility manager and administrative assistant. The Harbor Master performs off-season inspections and facilitates repairs of the de-icing system, and other maintenance items as are required.

The seasonal marina aides assist customers, tourists and citizens, and perform most primary maintenance duties.

The Department of Public Works assists marina employees with more complex tasks, or those requiring heavy equipment and specialized knowledge of utilities.

Maintenance tasks include daily inspection of marina infrastructure, grounds maintenance, upkeep of the buildings and bath houses, customer requests for dock repairs or cleaning, repairing irrigation systems, and weed control.

The marina staff performs daily maintenance and cleaning of the main facility and grounds, and at each municipal launch ramps.

A separate mooring field with fifty buoys, and a smaller thirty-slip marina with primitive slippage (no power/water), are also maintained by marina staff.

Maintenance and Salary Budget
2016

MAINTENANCE COST	2016	BUDGETED
OFFICE SUPPLIES		\$300
PUBLICATIONS & MEMBER		\$300
POSTAGE		\$250
CLOTHING		\$500
IRRIGATION SUPPLIES		\$350
TOOLS		\$500
MOTOR FUEL		\$100
MEDICAL SUPPLIES		\$50
MISCELL MATERIAL & SUPPL		\$3,000
COMPUTER SUPPLIES		\$300
BUILDING SUPPLIES		\$1,500
CUSTODIAL SUPPLIES		\$900
EQUIPMENT SUPPLIES		\$150
SEEDING & PLANATING SUP		\$500
	TOTAL	\$8,700

CONTRACTUAL SERVICES	2016	BUDGETED
OTHER INSURANCE & BONDS		\$3,497
CONSULTING FEES		\$900
CONTRACTUAL SERVICES		\$86,162
AQUATIC NUISANCE		\$3,348
PRINTING		\$600
ADVERTISING		\$500
Harbor Twn Slip Mnt Fees		\$2,000
Pigeon Key Slip Mnt Fees		
INDIRECT COST		\$5,549
copy machine		\$300

VEHICLE RENTAL	\$9,830
CITY SERVICES FEE	\$11,612
BANK CHARGES	\$1,400
TELEPHONE	\$2,500
ELECTRICITY	\$26,000
HEAT	\$650
WATER / SEWER	\$7,100

TOTAL \$64,941

CONTRACTUAL SERVICES	2016	BUDGETED
OTHER INSURANCE & BONDS		\$3,497
CONSULTING FEES		\$900
CONTRACTUAL SERVICES		\$86,162
AQUATIC NUISANCE		\$3,348
PRINTING		\$600
ADVERTISING		\$500
Harbor Twn Slip Mnt Fees		\$2,000
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BANK CHARGES		\$1,400
TELEPHONE		\$2,500
ELECTRICITY		\$26,000
HEAT		\$650
WATER / SEWER		\$7,100

TOTAL \$64,941

LAUNCH RAMP BUDGET	2016	BUDGETED
CONTRACTUAL SERVICES		\$10,500
SALARY		\$1,000
MAINTENANCE		\$1,000
	TOTAL	\$12,500

CIP EXPENSES	2016	BUDGETED
CRITICAL INFRASTRUCTURE		
REPAIRS//EQUIPMENT		
PURCHASES // T-DOCK		
ANNUAL REPAIR COSTS		\$22,300
DOCKS FOR GRAND TRUNK	2017	\$21,540
	TOTAL	\$43,840
	ANNUAL	
	TOTAL	\$194,923

MARINA CAPITAL IMPROVEMENT PLAN

Capital Improvement Plan in order of priority

HARTSHORN MARINA

Upgrade or new Marina main building (multi-functional)	\$500,000
Parking Lot Lighting	\$150,000
Restroom Facilities with storage	\$250,000
Picnic Shelter	\$100,000
Picnic Tables	\$25,000
Grills	
Utilities	\$100,000
Paving	\$200,000
Boat Docks-Replace/Upgrade T-Dock, Mixed Seasonal/	
Transient (or Trans) Slips	\$600,000
Fish Cleaning Station	\$75,000
Dingy Launch Ramp (2)	\$60,000
TOTAL	\$2,300,000

GRAND TRUNK LAUNCH RAMP

Parking lot paving	\$200,000
Parking lot lights	\$150,000
Restroom Facilities with storage	\$500,000
Picnic Shelter(s)	\$100,000
Grills	
Picnic Tables	\$25,000
Utilities	\$125,000
Fish cleaning station	\$75,000
Launch Ramp Improvements	\$150,000
TOTAL	\$1,325,000

FISHERMANS LANDING LAUNCH RAMP

Parking lot repairs	\$120,000
Restroom Facility with storage	\$200,000
Utilities	\$75,000
Launch Ramp Improvements	\$200,000
TOTAL	\$595,000
GRAND TOTAL	\$4,220,000

Dredging

Dredging of the main Hartshorn basin, small boat basin, Cottage Grove and Grand Trunk launch ramps occurred in the spring of 2013. State of Michigan emergency dredging funds were allocated for most the expense.

The contract for Hartshorn Marina(s) and Cottage Grove stipulated that the city of Muskegon would store or dispose of analytically determined clean spoils in the city materials storage area.

The 5000 c/y removed from Grand Trunk was disposed of by the contractor.

DREDGING		
NAME	QTY YDS	LOCAL DISPOSAL
HARTSHORN MARINA	750	100%
COTTAGE GROVE LAUNCH	2000	100%
SMALL BOAT BASIN	1600	100%
SMALL BOAT BASIN	5000	0%
Total	9350	

Recent dredging of the small boat basin, and areas of the main harbor, combined with high water levels, negate the foreseen necessity of dredging within the respective historical window of fifteen years.

Annual Maintenance Schedule

Fall: Marina staff completes cleaning and winterizing the main bath house facility and irrigation system before November 1. Seasonal "No Wake" and other informational buoys, and channel markers, are pulled from the water around the main marina, cleaned and stored. Picnic tables are services and stored, and dock boxes are cleaned and secured for winter weather. De-icing pumps and air lines are checked for problems.

Launch docks are also pulled from the water by November 1.

Winter: The limited staff works on off-season maintenance tasks, including picnic table repair and staining, and snow and ice control for paved areas of the marina and launch ramps. The de-icing system is checked weekly by the Harbor Master.

Spring: Marina aides begin maintenance work the first week of April in anticipation for the marina opening April 15. De-icing pumps are shut off and serviced, utilities are turned on and tested, and building and grounds maintenance begins. Channel markers and fairway buoys are also deployed, as are range-lights and entrance lights.

Launch ramp docks re-installed no later than May 1.

Summer: The marina is open seven days a week between Memorial Day and Labor Day weekends. Summer office hours assign seven marina aides to a three-shift rotation between 8 AM and 6 PM during the week and to 8PM on weekends. Grounds and building maintenance is performed daily; bathrooms and showers are cleaned hourly, and trash is removed from receptacles once per shift.

Other summer maintenance tasks include underground utility and storm water system/out-fall repairs, irrigation lines, tree trimming and removal, concrete sidewalk replacement,

landscaping, power washing dock boxes or buildings, and pavilion and docks repairs. Repairs to the marina office and “T-Dock” are the most time-consuming and expensive summer maintenance projects.

Marketing Plan

The marina shares advertising resources with “Fricano’s On the Lake” for marketing of both facilities. Space is also purchased on maps and brochures printed by the Muskegon County Visitors Bureau, and advertising via the city of Muskegon web page.

Linear dock space reserved as “Shoppers Docks” promote the marina while encouraging shopping and dining at near-by venues.

Annual events in and around the marina, including Muskegon Rebel Road bike event, and the Muskegon Irish Festival, boost transient numbers and promote sales.

COMMISSION MEETING DATE: February 28, 2017

TO: Honorable Mayor and Commissioners

FROM: Jeffrey Lewis, Director of Public Safety

RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish.
Sixteen (16) Residential Structures

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the following structures are unsafe, substandard, a public nuisance and that they be demolished:

Address:	State Equalized Value
1) 862 Stevens	\$13,500 (2015) & \$0 (2016)
2) 139 Myrtle	\$9,800 (2015) & \$0 (2016)
3) 325 Iona	\$8,100 (2015) & \$0 (2016)
4) 333 Catherine	\$12,500 (2015) & \$0 (2016)
5) 430 Allen	\$10,800 (2015) & \$0 (2016)
6) 452 Amity	\$16,300 (2015) & \$0 (2016)
7) 1773 Superior	\$14,500 (2015) & \$0 (2016)
8) 367 E Holbrook	\$22,300 (2016)
9) 1725 Wood	\$11,400 (2016)
10) 1617 Smith	\$19,000 (2016)
11) 252 E Isabella	\$12,500 (2016)
12) 618 Catawba	\$14,300 (2016)
13) 748 Catherine	\$13,700 (2016)
14) 501 E Apple	\$22,300 (2016)
15) 629 Allen	\$14,500 (2016)
16) 750 Amity	\$20,000 (2016)

The properties are owned by the Muskegon County Land Bank and/or the Muskegon County Treasurer (which will be deeded to the Muskegon County Land Bank as part of the Hardest Hit 2 Blight Fight Grant that they were awarded). The properties with \$0 SEV for 2016 has the SEV from 2015 included as those had been tax foreclosed in 2015 with the remainder being foreclosed in 2016.

Staff Correspondence: On 1/5/2017 the HBA declared the structure substandard and dangerous.

Financial Impact: None

Budget action required: None

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

1) 862 Stevens:



Front



Roofing area rotted (multiple areas).



Rotted/exposed wood & peeling paint.



Foundation has cracks & missing mortar.



Foundation is bowing.



Front porch-wood exposed & rotted.

CITY OF MUSKEGON CODE COMPLIANCE DEPARTMENT
933 TERRACE ST STE 202, MUSKEGON, MI 49440
(231) 724-6702 (Office) (231) 724-6790 (Fax)

DANGEROUS BUILDING REPORT

862 Stevens St

Exterior Inspection noted:

House:

1. Roof is totally deteriorated - must be replaced.
2. Siding is loose or falling off.
3. Has broken siding.
4. Is not protected from weather by a properly applied water-resistant paint or waterproof finish. Surface must be scraped prior to applying any water -resistant paint or waterproof finish.
5. Post or walls are deteriorated.
6. Roof over front porch removed – Exposed to weather.
7. Rotted, exposed wood throughout.
8. Front porch has rotted/exposed/untreated wood that is deteriorated.
9. Foundation walls have missing mortar or open cracks.
10. Foundation walls have peeling paint. Paint must be properly scraped prior to painting.
11. Foundation is deteriorated.
12. Some foundation areas are missing.
13. Exterior trim has peeling paint that needs to be properly scraped and needs to be protected from weather by properly applied water-resistant paint or waterproof finish.
14. Window is not weathertight and in good repair.
15. Window trim is broken or missing.
16. Window has glazing that is missing or deteriorated.
17. Window(s) are painted shut and are needed for egress or ventilation-make windows operable.
18. Operable window(s) does/do not have a screen - - must cover the complete bottom sash from April 30th thru September 30th.
19. Storm door does not operate properly.

This listing is a list of exterior items. An interior inspection had not been completed. You would need to contact SAFEbuilt for a trades inspection to get a complete listing of any additional items that need to be completed.

BASED UPON A RECENT INSPECTION OF THE ABOVE PROPERTY, IT HAS BEEN DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 10-61 OF THE MUSKEGON CITY CODE.

2) 139 Myrtle:



Front.



Rotted/missing siding—throughout exterior.



Rotted window sealing.



Holes in siding throughout.



Hole in foundation.



Roofing is damaged.



Rear of structure – deterioration.

CITY OF MUSKEGON CODE COMPLIANCE DEPARTMENT
933 TERRACE ST STE 202, MUSKEGON, MI 49440
(231) 724-6702 (Office) (231) 724-6790 (Fax)

DANGEROUS BUILDING REPORT

139 Myrtle Ave

Exterior Inspection noted:

- 1) Antenna fell on roof causing Furnace stack over leaving roof open to weather.
- 2) Has eve boards that are rotten or missing
- 3) Siding has holes in it or is rotted or missing.
- 4) Siding is loose or falling off
- 5) Has broken siding
- 6) Siding corners are missing
- 7) Has trim that has holes in it or is rotten or missing.
- 8) Has peeling paint that needs to be scraped and needs to be protected from weather with properly applied water-resistant paint or waterproof finish.
- 9) Concrete steps are deteriorated (In back)
- 10) Foundation walls have missing mortar or open cracks.
- 11) Foundation walls have peeling paint. Paint must be properly scraped prior to painting.
- 12) Windows are not weathertight and in good repair.
- 13) Operable window(s) does/do not have a screen—must cover the complete bottom sash from April30th thru September 30.
- 14) Window has glazing that is missing or deteriorated.
- 15) Window is closed off and material used does blend with siding.
- 16) Doors are boarded

This listing is a list of exterior items. An interior inspection had not been completed. You would need to contact SAFEbuilt for a trades inspection to get a complete listing of any additional items that need to be completed.

BASED UPON A RECENT INSPECTION OF THE ABOVE PROPERTY, IT HAS BEEN DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 10-61 OF THE MUSKEGON CITY CODE.

3) 325 Iona:



Front.



Foundation bowing.



Foundation-missing mortar throughout.



Foundation bowing.



Holes in wood & siding.



Roof deteriorated throughout.



Windows-rotted wood throughout.



Interior.



Interior



Interior.

CITY OF MUSKEGON CODE COMPLIANCE DEPARTMENT
 933 TERRACE ST STE 202, MUSKEGON, MI 49440
 (231) 724-6702 (Office) (231) 724-6790 (Fax)

DANGEROUS BUILDING REPORT

325 Iona Ave

Exterior Inspection noted:

1. Has broken siding.
2. Has aluminum siding that is loose, falling off or is missing.
3. Steps have concrete or block walls on the sides that are deteriorated.
4. Foundation walls have missing mortar or open cracks.
5. Foundation walls have peeling paint. Paint must be properly scraped prior to painting.
6. Window is not weathertight and in good repair.
7. Has eave boards that are rotted or missing.
8. Window trim is broken or missing.
9. Operable window(s) does/do not have a screen - - must cover the complete bottom sash from April 30th thru September 30th.
10. Window has glazing that is missing or deteriorated.
11. Door is broken or missing. Boarded up.
12. Door glass cracked or broken.

13. Interior walls.
14. Wall(s) has/have a hole(s) or large cracks in it.
15. Walls have peeling paint.
16. Wall covering is not secure.
17. Wall studs or wall covering is rotted or sagging.
18. Ceiling has a hole or holes or large cracks in it.
19. Ceiling has peeling paint.
20. Floor covering is missing.
21. Rear roof is deteriorated.

This listing is a list of exterior items. An interior inspection had not been completed. You would need to contact SAFEbuilt for a trades inspection to get a complete listing of any additional items that need to be completed.

BASED UPON A RECENT INSPECTION OF THE ABOVE PROPERTY, IT HAS BEEN DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 10-61 OF THE MUSKEGON CITY CODE.



10/21/2013

PROGRESSIVE HOLDING CO LLC
4900 FRUIT RIDGE
GRAND RAPIDS, MI 49544

RE: 325 IONA AVE

DANGEROUS BUILDING INTERIOR INSPECTION

The SAFEbuilt Building Dept. conducted an interior inspection at 325 IONA AVE to determine what was needed to bring the building up to code and be able to issue a certificate of occupancy.

Below are the inspection results:

1. Must fix sagging and broken foundation
2. Must level and fix floor joists
3. Must replace all floor coverings
4. Must install new windows through the majority of the dwelling
5. Electric service must be replaced, updated to code
6. Must fix the siding and paint all exterior wood
7. Must insulate dwelling
8. Must install new furnace and water heater
9. Must install new plumbing throughout dwelling
10. Must install smoke alarms throughout dwelling
11. Must install new kitchen
12. Must install complete bathroom
13. Stairs must be built to code
14. Center wall is bowed and must be fixed
15. Must remove all the bad plaster and drywall
16. Must have a licensed contractor do the work
17. Demo work was started without a permit

Kirk Briggs
Building Official; SAFEbuilt/City of Muskegon

4) 333 Catherine:



Front.



Side/rear missing siding.



Deteriorated/rotted wood at front porch.



Deteriorated roof.



Deteriorated roof.



Siding has cracks throughout.



Roofing deteriorated. Open to elements.

CITY OF MUSKEGON CODE COMPLIANCE DEPARTMENT
 933 TERRACE ST STE 202, MUSKEGON, MI 49440
 (231) 724-6702 (Office) (231) 724-6790 (Fax)

DANGEROUS BUILDING REPORT

333 Catherine Ave

Exterior Inspection noted:

1. Roof is totally deteriorated - must be replaced.
2. Has eave boards that are rotted or missing.
3. Siding has holes in it or is rotted or missing.
4. Siding is loose or falling off.
5. Siding corners are missing.
6. Siding has peeling paint--and is not protected from weather by a properly applied water resistant paint or finish. This must be properly scraped before painting.
7. Is not protected from weather by a properly applied water-resistant paint or waterproof finish. Surface must be scraped prior to applying any water -resistant paint or waterproof finish.
8. Floor is deteriorated.(Back)
9. Steps are deteriorated or missing-when installing new, steps must have 36" landing at the top if entering door.
10. Stairway with more than 4 risers does not have a handrail on the open sides. Handrail is missing.
11. Foundation walls have missing mortar or open cracks.
12. Trim is broken, missing or incomplete.
13. Trim is rotted.
14. Exterior trim has peeling paint that needs to be properly scraped and needs to be protected from weather by properly applied water-resistant paint or waterproof finish.
15. Window is not weathertight and in good repair.
16. Window(s) has/have broken or cracked glass.
17. Window trim is broken or missing.
18. Window sill is broken, missing or rotted.
19. Operable window(s) does/do not have a screen - - must cover the complete bottom sash from April 30th thru September 30th.
20. Window frame is rotted.

21. Window has glazing that is missing or deteriorated.
22. Door trim is broken or incomplete.
23. Door hardware is broken, missing or incomplete.
24. Door glass cracked or broken.

This listing is a list of exterior items. An interior inspection had not been completed. You would need to contact SAFEbuilt for a trades inspection to get a complete listing of any additional items that need to be completed.

BASED UPON A RECENT INSPECTION OF THE ABOVE PROPERTY, IT HAS BEEN DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 10-61 OF THE MUSKEGON CITY CODE.

5) 430 Allen:



Front



Siding missing-wood exposed.



Rotted eaves.



Foundation cracked & caving in.



Roofing is buckling up & boarded windows leave exposure to the interior.



Wood under door leading into house is rotted & exposed to weather.

CITY OF MUSKEGON CODE COMPLIANCE DEPARTMENT
933 TERRACE ST STE 202, MUSKEGON, MI 49440
(231) 724-6702 (Office) (231) 724-6790 (Fax)

DANGEROUS BUILDING REPORT

430 Allen Ave

Exterior Inspection noted:

House:

1. Roof has some shingles or parts of shingles missing
2. Roof has shingles that are deteriorated and need replacing.
3. Has eave boards that are rotted or missing.
4. Has aluminum fascia that is loose, falling off or missing.
5. Siding has holes in it or is rotted or missing.
6. Siding is loose or falling off.
7. Floor is deteriorated.(Stoop)
8. Ceiling is deteriorated or missing. (Over side door)
9. Storm door does not operate properly. (Side Door)
10. Door has broken or missing panels.(Side Door)
11. Concrete steps are deteriorated. (Front Steps)
12. Concrete has holes and/or is deteriorated.(Front Steps)
13. Foundation walls have missing mortar or open cracks.
14. Block walls have joints where the mortar is missing.
15. Trim is loose.
16. Window is not weathertight and in good repair.
17. Window screen(s) is/are torn or damaged.
18. Window has glazing that is missing or deteriorated.
19. Operable window(s) does/do not have a screen - - must cover the complete bottom sash from April 30th thru September 30th.
20. Storm door does not operate properly.
21. Door does not have a screen.
22. Door will not latch or shut.
23. Screen door is missing.

This listing is a list of exterior items. An interior inspection had not been completed. You would need to contact SAFEbuilt for a trades inspection to get a complete listing of any additional items that need to be completed.

BASED UPON A RECENT INSPECTION OF THE ABOVE PROPERTY, IT HAS BEEN DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 10-61 OF THE MUSKEGON CITY CODE.

6) 452 Amity:



Front.



Rotted fascia/eaves.



Wood rotting under the roof.



Fascia/eaves missing/rotted.



Foundation/siding deteriorating.



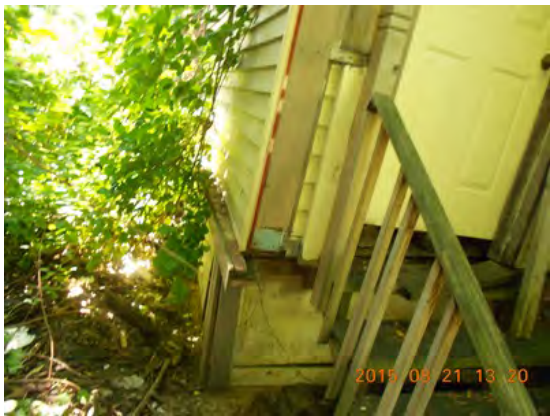
Deteriorated roofing & rotted wood under.



Foundation cracked/deteriorated.



Deteriorated roofing.



Rotted wood/foundation.

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DANGEROUS BUILDING REPORT

452 Amity Ave

Exterior Inspection noted:

House:

1. Roof has shingles that are deteriorated and need replacing.
2. Side of the roof has rotted or missing roof boards.
3. Has eave boards that are rotted or missing.
4. Siding has holes in it or is rotted or missing.
5. Siding is loose or falling off.
6. Has broken siding.
7. Has trim that has holes in it or is rotted or missing.
8. Has aluminum siding that is loose, falling off or is missing.
9. Foundation walls have missing mortar or open cracks.
10. Foundation walls have missing brick or block.
11. Foundation walls have peeling paint. Paint must be properly scraped prior to painting. Block walls have joints where the mortar is missing.
12. Trim is broken, missing or incomplete.
13. Trim is loose.
14. Trim is rotted.
15. Trim is bare wood - must be painted, varnished or sealed.
16. Exterior trim has peeling paint that needs to be properly scraped and needs to be protected from weather by properly applied water-resistant paint or waterproof finish. Window is not weathertight and in good repair.
17. Window sill is broken, missing or rotted.
18. Operable window(s) does/do not have a screen - - must cover the complete bottom sash from April 30th thru September 30th.
19. Door hardware is broken, missing or incomplete.
20. Door has a hasp - MUST BE REMOVED.
21. Screen door is missing.
22. Storm door does not operate properly.(Back Door)
23. Door hardware is loose. (Back Door)
24. Door frame is broken or loose. (Back Door)
25. Door does not fit tight-install weatherseal.(Back Door)

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7) 1773 Superior:



Front.



Foundation buckling.



Eaves/faschia rotted & holy.



Wood exposed due to peeling paint.



Garage.



Interior.

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DANGEROUS BUILDING REPORT

1773 Superior St

Exterior Inspection noted:

Garages/Sheds:

1. Is open and not secure.
2. Overhead, sliding, or swing door is broken or missing parts so it may not work properly.

House:

1. Roof has some shingles or parts of shingles missing.
2. Roof has shingles that are deteriorated and need replacing.
3. Roof is bowed.
4. Roof is moss covered in many areas.
5. Has eave boards that are rotted or missing.
6. Has peeling paint that needs to be scraped and needs to be protected from weather by properly applied water-resistant paint or waterproof finish.
7. Guardrail is not in good repair.
8. Foundation walls have missing mortar or open cracks.
9. Foundation walls have peeling paint. Paint must be properly scraped prior to painting.
10. Foundation walls are bowing.
11. Exterior trim has peeling paint that needs to be properly scraped and needs to be protected from weather by properly applied water-resistant paint or waterproof finish.
12. Window is not weathertight and in good repair
13. Window(s) has/have broken or cracked glass.
14. Window(s) are painted shut and are needed for egress or ventilation-make windows operable.
15. Window has glazing that is missing or deteriorated.
16. Operable window(s) does/do not have a screen - - must cover the complete bottom sash from April 30th thru September 30th.
17. Door glass cracked or broken.
18. Door does not have a screen.
19. Door has a hasp/padlock - MUST BE REMOVED.
20. Wood siding has areas where it is broken/cracked/missing/has holes in it.
21. Ceiling is peeling apart & falling.
22. There is a posting on the home from the Fire Marshall.

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8) 367 E Holbrook:



Front.



Basement window-foundation deteriorated.



Foundation cracked/missing mortar.



Roof bowing & deteriorated.



Roof bowing & deteriorated.



Rotted wood in fascia & eaves.



Exposed/rotted wood.



Windows are not sealed & wood rotted.



Window frames-rotted & peeling paint.



Garage wall is bowing out.



Garage has exposed wood & peeling paint.

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DANGEROUS BUILDING REPORT
367 E. Holbrook Ave

Exterior Inspection noted:

Garages/Sheds:

1. Overhead, sliding, or swing door is broken or missing parts so it may not work properly. Boarded up.
2. Roof covered with snow.
3. Accessory structure is not maintained in good repair.
4. Has peeling paint that needs to be scraped and needs to be protected from weather by properly applied water-resistant paint or waterproof finish.
5. Window is not weathertight and in good repair.
6. Siding has holes in it or is rotted or missing.

House:

1. Roof is covered with snow
2. Side of the roof has rotted or missing roof boards.
3. Has eave boards that are rotted or missing.
4. Siding has holes in it or is rotted or missing.
5. Siding corners are missing.
6. Concrete steps are deteriorated.
7. Foundation walls have missing mortar or open cracks.
8. Foundation walls have peeling paint. Paint must be properly scraped prior to painting. Trim is broken, missing or incomplete.
9. Trim is loose.
10. Trim is rotted.
11. Exterior trim has peeling paint that needs to be properly scraped and needs to be protected from weather by properly applied water-resistant paint or waterproof finish. Window is not weathertight and in good repair.
12. Window(s) has/have broken or cracked glass.
13. Window trim is broken or missing.
14. Window sill is broken, missing or rotted.
15. Operable window(s) does/do not have a screen - - must cover the complete bottom sash from April 30th thru September 30th.
16. Window screen(s) is/are torn or damaged.
17. Window frame is rotted.
18. Window has glazing that is missing or deteriorated.
19. Door is broken or missing.
20. Door does not fit tight-install weatherseal.
21. Screen door screen is ripped or missing.

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9) 1725 Wood:



Front



Foundation missing mortar.



Rotted/holy wood in eaves/fascia.



Rotted/exposed wood around windows.



Exposed wood under roofing of front porch.



Siding coming up around the structure.

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DANGEROUS BUILDING REPORT

1725 Wood

Exterior Inspection noted:

Garages/Sheds:

1. Side of the roof has rotted or missing roof boards.
2. Is not protected from weather by a properly applied water-resistant paint or waterproof finish. Surface must be scraped prior to applying any water -resistant paint or waterproof finish.

House:

1. Side of the roof has rotted or missing roof boards.
2. Has eave boards that are rotted/missing/holes throughout.
3. Roofing materials are coming up.
4. Roofing is bowing.
5. Front steps & deck are completely deteriorated.
6. Window framing is not protected from weather by a properly applied water-resistant paint or waterproof finish. Surface must be scraped prior to applying any water -resistant paint or waterproof finish.
7. Wood around the windows is rotting/holy throughout.
8. Porch Ceiling is deteriorated or missing.
9. Foundation walls have missing mortar or open cracks.
10. Non-exterior wood is used for the front porch area & is not protected & is rotted.
11. Front porch framing is rotting & not supporting the roofing area above as well.
12. Siding is coming up in many areas of the home.
13. Trees are growing against the house/foundation causing deterioration.
14. An exterior wood door is not made of the proper materials & is rotted/deteriorating.

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10) 1617 Smith:



Front



Rotted/broken eaves & fascia.



Foundation-holes/missing mortar/deteriorated.



Wood exposed & roofing area deteriorated.



Wood exposed/rotted/peeling paint.



Roofing is deteriorated.



Garage deteriorated.



Garage-side wood is missing/falling off.

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DANGEROUS BUILDING REPORT
 1617 Smith St

Exterior Inspection noted:

Garages/Sheds:

1. Is open and not secure.
2. Overhead, sliding, or swing door is broken or missing parts so it may not work properly.
3. Accessory structure is not maintained in good repair.

House:

1. Roof is totally deteriorated - must be replaced.(Back of House)
2. Side of the roof has rotted or missing roof boards.
3. Has eave boards that are rotted or missing.
4. Has broken siding.
5. Siding has peeling paint--and is not protected from weather by a properly applied water resistant paint or finish. This must be properly scraped before painting.
6. Has trim that has holes in it or is rotted or missing
7. Is not protected from weather by a properly applied water-resistant paint or waterproof finish. Surface must be scraped prior to applying any water -resistant paint or waterproof finish.
8. Roof over stoop needs to be replaced
9. Foundation walls have missing mortar or open cracks.
10. Foundation walls have peeling paint. Paint must be properly scraped prior to painting.
11. Trim is broken, missing or incomplete.
12. Trim is loose.
13. Operable window(s) does/do not have a screen - - must cover the complete bottom sash from April 30th thru September 30th.
14. Window(s) has/have broken or cracked glass.

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11) 252 E Isabella:



Front of home-roof failing.



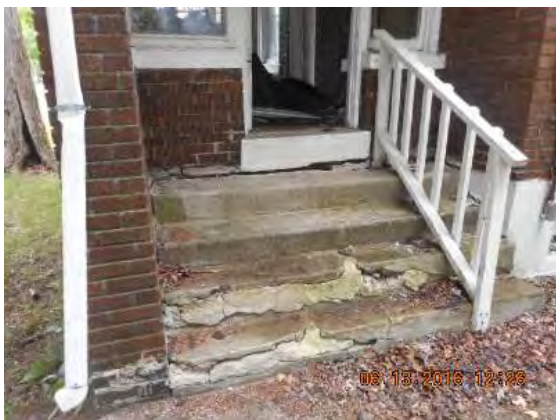
Front porch interior roof falling.



Roofing has no shingles.



Side porch bricks deteriorated.



Deteriorated steps.

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DANGEROUS BUILDING REPORT

252 E Isabella:

Exterior Inspection noted:

1. Where repairs to existing roof are made, materials and color must blend with balance of roof.
2. Roof has some shingles or parts of shingles missing.
3. Roof has shingles that are deteriorated and need replacing.
4. Roof leaks. (Blue Tarp)
5. Has eave boards that are rotted or missing.
6. Has broken siding.
7. Siding has holes in it or is rotted or missing.
8. Porch Floor is deteriorated.
9. Post or walls are deteriorated.
10. Steps are deteriorated or missing-when installing new, steps must have 36" landing at the top if entering door.
11. Has unguarded side more than 30" high from ground or floor, need 36" guardrail with ballisters no further apart than 4".
12. Stairway with more than 4 risers does not have a handrail on the open sides.
13. Handrail is not in good repair.
14. Ceiling is deteriorated or missing.
15. Handrail is missing.
16. Concrete has holes and/or is deteriorated.
17. Porch floor has bare wood-is not protected from the weather by a properly applied water resistant paint or finish.
18. Rubbish, garbage, appliances or household furniture stored on open porch.
19. Trim is broken, missing or incomplete.
20. Trim is loose.
21. Trim is bare wood - must be painted, varnished or sealed.
22. Exterior trim has peeling paint that needs to be properly scraped and needs to be protected from weather by properly applied water-resistant paint or waterproof finish. Window(s) has/have broken or cracked glass.
23. Window trim is broken or missing.
24. Window is closed off and the material used does not blend with the siding.
25. Screen door is missing.
26. Door threshold is broken, rotted or missing.
27. Does not have privacy door.

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12) 618 Catawba:



Front.



Warped roof.



Rotted/holy eaves/fascia.



Warped roof.



Rotted/exposed wood above front door.



Foundation cracked/bowing.



Wood exposed where siding is falling.



Many areas appear to have new windows.
No permits were found. Wood rotting.



Shed

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DANGEROUS BUILDING REPORT

618 Catawba Ave

Exterior Inspection noted:

1. Has eave boards that are rotted or missing.
2. Siding has holes in it or is rotted or missing.
3. Siding is loose or falling off.
4. Has broken siding.
5. Has trim that has holes in it or is rotted or missing.
6. Is not protected from weather by a properly applied water-resistant paint or waterproof finish. Surface must be scraped prior to applying any water -resistant paint or waterproof finish.
7. Stairway with more than 4 risers does not have a handrail on the open sides.
8. Concrete has holes and/or is deteriorated.
9. Foundation walls have missing mortar or open cracks.
10. Foundation walls have peeling paint. Paint must be properly scraped prior to painting
11. Trim is broken, missing or incomplete.
12. Trim is bare wood - must be painted, varnished or sealed.
13. Trim is rotted.
14. Exterior trim has peeling paint that needs to be properly scraped and needs to be protected from weather by properly applied water-resistant paint or waterproof finish. Window is not weathertight and in good repair.
15. Window(s) has/have broken or cracked glass.
16. Window trim is broken or missing.
17. Window sill is broken, missing or rotted.
18. Operable window(s) does/do not have a screen - - must cover the complete bottom sash from April 30th thru September 30th.
19. Window screen(s) is/are torn or damaged.
20. Window is closed off and the material used does not blend with the siding.
21. Window frame is rotted.
22. Window has glazing that is missing or deteriorated.
23. Door frame is broken or loose.
24. Door does not fit tight-install weatherseal.
25. Door has been closed off and the material used does not blend with the rest of the siding.

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13) 748 Catherine:



Front & sagging roof.



Foundation-separating from doorway.



Foundation-cracked/deteriorated/buckling.



Holy wood in eaves/fascia.



Roofing deteriorated & falling off.



Garage.



Garage



Hole in roof of garage.

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DANGEROUS BUILDING REPORT
748 Catherine Ave

Exterior Inspection noted:

Garages/Sheds:

1. Overhead, sliding, or swing door is broken or missing parts so it may not work properly.
2. Is open and not secure.
3. Roof leaks. Holes in roof.
4. Roof is totally deteriorated - must be replaced.
5. Rafters are broken or rotted.

House:

1. Roof is not vented properly.
2. Rafters are bowed and the roof is sagging. Roof rafters need bracing in the attic.
3. Chimney does not have compliant/approved flashing.
4. Has eave boards that are rotted or missing.
5. Has broken siding.
6. Siding has peeling paint--and is not protected from weather by a properly applied water resistant paint or finish. This must be properly scraped before painting.
7. Has trim that has holes in it or is rotted or missing.
8. Is not protected from weather by a properly applied water-resistant paint or waterproof finish. Surface must be scraped prior to applying any water -resistant paint or waterproof finish.
9. Floor is deteriorated.
10. Porch floor has bare wood-is not protected from the weather by a properly applied water resistant paint or finish.
11. Handrail is not in good repair. Not secure.
12. Foundation walls have missing mortar or open cracks and is failing.
13. Foundation walls have peeling paint. Paint must be properly scraped prior to painting.
14. Trim is broken, missing, incomplete, loose, rotted.
15. Exterior trim has peeling paint that needs to be properly scraped and needs to be protected from weather by properly applied water-resistant paint or waterproof finish.
16. Window is not weathertight and in good repair.
17. Window sash is broken, rotted or missing.
18. Window(s) has/have broken or cracked glass.
19. Window trim is broken or missing.
20. Window screen(s) is/are torn or damaged.
21. Window has glazing that is missing or deteriorated.
22. Door does not fit tight-install weatherseal.
23. Storm door does not operate properly.

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14) 501 E Apple:



Front-siding falling off throughout.



Window improperly sealed & wood rotting.



Eaves/fascia missing/rotted.



Trees growing from foundation-damaged.



Foundation has holes/cracks/bowing.

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DANGEROUS BUILDING REPORT

501 E. Apple Ave

Exterior Inspection noted:

House:

1. Siding is loose or falling off.
2. Most of the siding that is loose, falling off or is missing.
3. Has peeling paint that needs to be scraped and needs to be protected from weather by properly applied water-resistant paint or waterproof finish.
4. Exterior trim has peeling paint that needs to be properly scraped and needs to be protected from weather by properly applied water-resistant paint or waterproof finish. Concrete steps are deteriorated.
5. Foundation walls have missing mortar or open cracks.
6. Window(s) has/have broken or cracked glass.
7. Many windows have been boarded.
8. Window screen(s) is/are torn or damaged.
9. Rotted wood throughout the exterior.
10. Screen door is missing.
11. Prior owner obtained permit to replace broken/frozen pipes with no inspections or completion of the permit.
12. Fascia missing.
13. Insulation showing.
14. Trees growing through the foundation areas.
15. Wood at the concrete steps are rotted under the door area.
16. Interior ceiling is deteriorated/missing.
17. Wood is rotted where siding is missing.
18. Roofing materials deteriorated.
19. Broken windows have left the interior of the structure open to the elements.

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15) 629 Allen:



Front-deteriorating foundation.



Large cracks in foundation.



Rear of structure.



Deteriorated roofing.



Rotted/holy eaves/faschia.



Rotted wood under roofing.



Roof deteriorated above porch.



Roof is deteriorated/missing shingles throughout.



Foundation deteriorated-wood siding falling.



Garage

Pictures of work performed without permits:



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DANGEROUS BUILDING REPORT

629 Allen Ave

Exterior Inspection noted:

Garages/Sheds:

1. Overhead, sliding, or swing door is broken or missing parts so it may not work properly.
2. Boarded up.
3. Rooted wood at the roofing area.
4. Roofing is deteriorated.
5. Critters living in the rotted wood of the roof area.

House:

1. Roof is deteriorated.
2. Wood supporting roofing areas is rotted and warped throughout.
3. Shingles are falling from the roof.
4. Porch roof is deteriorating & moss covered.
5. Windows and doors boarded up.
6. Side of the roof has rotted or missing roof boards.
7. Has eave boards that are rotted or missing.
8. Siding has holes in it or is rotted or missing.
9. Has trim that has holes in it or is rotted or missing.
10. Is not protected from weather by a properly applied water-resistant paint or waterproof finish.
Surface must be scraped prior to applying any water -resistant paint or waterproof finish.
11. Floor is deteriorated.
12. Porch floor has bare wood-is not protected from the weather by a properly applied water resistant paint or finish.
13. Rubbish, garbage, appliances or household furniture stored on open porch.
14. Foundation walls have missing mortar or open cracks.
15. Foundation is gone at the rear of the home.
16. Foundation walls have peeling paint. Paint must be properly scraped prior to painting.
17. Furnace & Water heater were installed without proper permits nor by a licensed contractor.
18. Many boards on the porch have peeling paint that is causing the wood to deteriorate due to exposure to the elements.
19. Wood or siding is deteriorated & allowing exposure under it.
20. Foundation has areas that is bowing.

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16) 750 Amity:



Front.



Peeling paint/rotted wood.



Exposed wood siding/deterioration.



Roof deteriorating.



Cracked foundation. Boarded side door with no steps.



Foundation buckling/deteriorating.



Cracked foundation.



Garage roof rotted.



Interior garage holes in roof/sides

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DANGEROUS BUILDING REPORT

750 Amity Ave

Exterior Inspection noted:

Garages/Sheds:

1. Overhead, sliding, or swing door is broken or missing parts so it may not work properly.
2. Is open and not secure.
3. Roof is totally deteriorated - must be replaced.
4. Rafters are bowed and the roof is sagging. Roof rafters need bracing in the attic.
5. Peeling paint allowing wood to be exposed & rotting.
6. Holes throughout where wood has rotted or fallen.
7. Roofing is coming up (wood & shingles).

House:

1. Roof is totally deteriorated - must be replaced.
2. Has eave boards that are rotted or missing.
3. Siding has holes in it or is rotted or missing.
4. Has broken siding.
5. Opening in the wall has been closed off with material that does not blend with the rest of the structure.
6. Is not protected from weather by a properly applied water-resistant paint or waterproof finish. Surface must be scraped prior to applying any water -resistant paint or waterproof finish.
7. Foundation walls have missing mortar or open cracks.
8. Foundation walls have peeling paint. Paint must be properly scraped prior to painting.
9. Foundation is bowed.
10. Trim is broken, missing or incomplete.
11. Trim is rotted.
12. Trim is bare wood - must be painted, varnished or sealed.
13. Exterior trim has peeling paint that needs to be properly scraped and needs to be protected from weather by properly applied water-resistant paint or waterproof finish
14. Window is not weathertight and in good repair.
15. Window has glazing that is missing or deteriorated
16. Window(s) has/have broken or cracked glass.
17. Doors boarded up
18. Awning on front of house broken and hanging down.

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Commission Meeting Date: February 28, 2017

Date: February 21, 2017
To: Honorable Mayor & City Commission
From: Planning & Economic Development Department
RE: Sale of a Non-Buildable Vacant Lot in the Port
City Industrial Park

SUMMARY OF REQUEST:

To approve the land purchase agreement for the sale of the unaddressed property to Marathon Petroleum Company LP. In order to meet Michigan Department of Environmental Quality (MDEQ) requirements, the company needs to perform wetland mitigation on 16.1 acres of land for activities pertaining to another site outside of the City. The City has over 57 acres of undevelopable land in the Industrial Park and is able to carve out 28.4 acres to sell. The property is considered unbuildable because it is located under the ordinary high water mark and is considered wetlands. The company has agreed to the purchase price of \$100,000. If the purchase agreement is approved, the company will have 45 days to secure final approval by senior management, upon which this offer is contingent. Upon final approval by the company, an earnest money deposit of \$10,000 will be placed in escrow and they will begin all necessary investigations such as survey, title and environmental. Closing will also be contingent upon acceptance/approval of the site by the MDEQ and completion by the City of the parcel split/combination.

FINANCIAL IMPACT:

The sale of this lot will generate additional tax revenue for the City as the property will be put back on the City's tax rolls.

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

To authorize the Mayor and City Clerk to sign the Land Purchase Agreement.

Resolution No. _____

MUSKEGON CITY COMMISSION

RESOLUTION APPROVING THE SALE OF THE UNADDRESSED LOT (EXHIBIT A) FOR \$100,000.

WHEREAS, Marathon Petroleum Company LP, a Delaware limited partnership, will be allowed to purchase the parcel for \$100,000; and

WHEREAS, the City will be responsible for providing the lot split; and

WHEREAS, the sale would generate additional tax revenue for the City and relieve the City of further maintenance costs; and

NOW THEREFORE BE IT RESOLVED, that parcel listed in Exhibit A be sold to Marathon Petroleum Company LP, a Delaware limited partnership, for \$100,000.

Adopted this 28th day of February, 2017.

Ayes:

Nays:

Absent

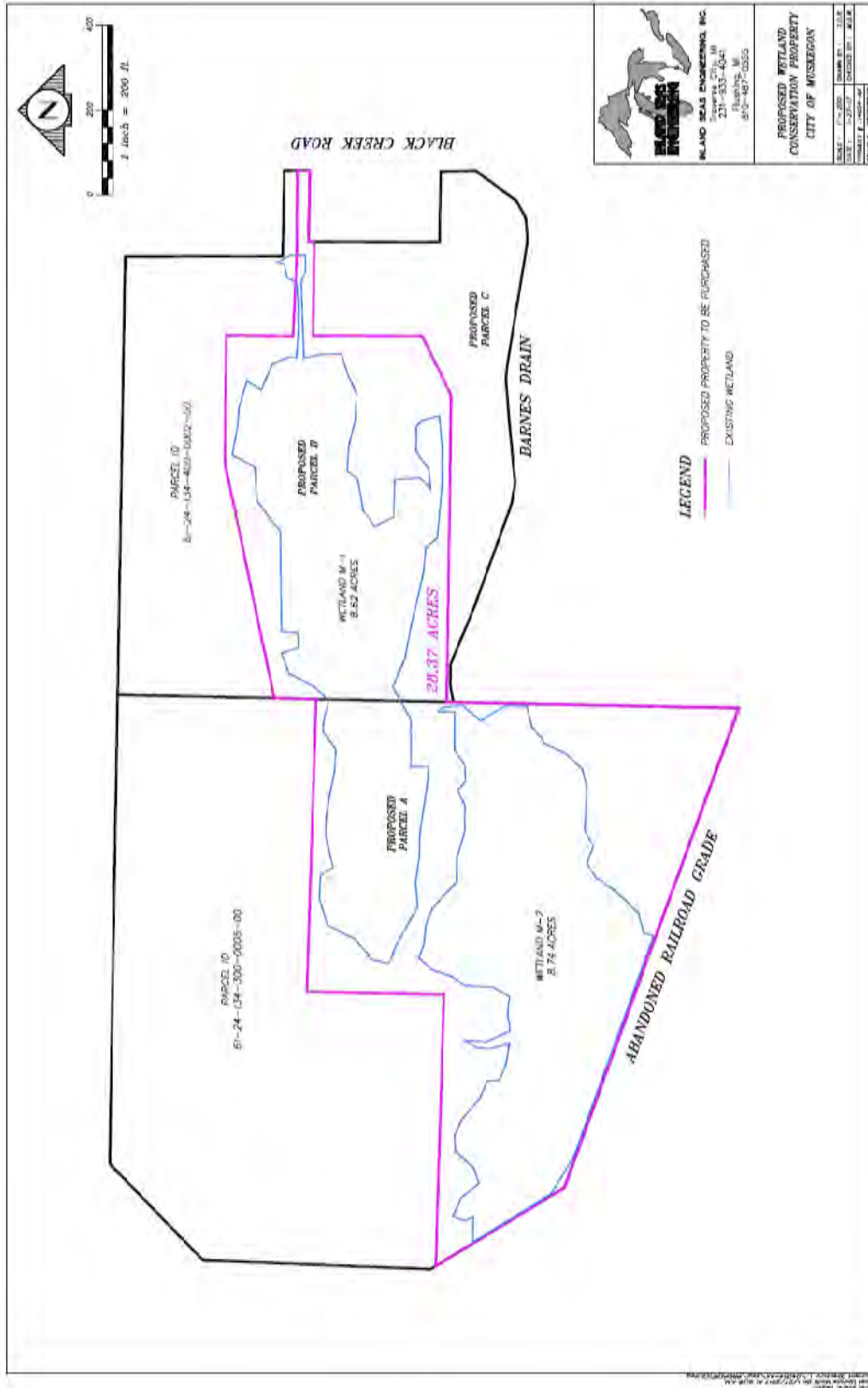
By: _____
Stephen J. Gawron
Mayor

Attest: _____
Ann Meisch, MMC
City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, Michigan at a regular meeting held on February 22, 2017.

By: _____
Ann Meisch, MMC
City Clerk

EXHIBIT "A" (Legal Description)





LATIMER DRIVE

BLACK CREEK ROAD

BLACK CREEK ROAD

BLACK CREEK ROAD

DUTHOFF DR

SHERMAN BOULEVARD

SUN DOLPHIN ROAD

HARRIS DRIVE

SHERMAN BOULEVARD

BLACK CREEK
RD (TRC)

RR CEMENT

Commission Meeting Date: February 28, 2017

Date: February 23, 2017
To: Honorable Mayor and City Commissioners
From: Finance Director
RE: Second Quarter 2016-17 Budget Reforecast

SUMMARY OF REQUEST: At this time staff is transmitting the ***Second Quarter 2016-17 Budget Reforecast*** which outlines proposed changes to the budget that have come about as result of changes in revenue projections, policy priorities, labor contracts, updated economic conditions, or other factors.

FINANCIAL IMPACT: A summary of second quarter proposed adjustments to the budget are as follows:

- General Fund revenues are reforecast to be \$284,000 lower than the first quarter budget reforecast, largely due to lower projected income tax revenues.
- General Fund expenditures are reforecast to be \$86,000 higher than the first quarter budget reforecast.
- There is some refinement of the capital projects budget resulting in an overall net decrease of \$445,000 from the first quarter budget reforecast due to the removal of \$500,000 for the marina docks and building improvements project in the Marina Fund. However, in the General Fund \$25,000 has been added for roof repairs at LC Walker Arena and \$30,000 has been added for a project to wash and seal the City Hall building.

BUDGET ACTION REQUIRED: City commission approval of this reforecast will formally amend the City's 2016-17 budget.

STAFF RECOMMENDATION: Approval.

City of Muskegon
2016-17 Budget Summary
Summary of Budgeted Funds

Fund Name	Projected Beginning Fund Balance/Working Capital	Projected Revenues	Projected Expenditures	Projected Ending Fund Balance/Working Capital	Increase (Decrease) Fund Balance/Working Capital
1 General	\$ 6,341,657	\$ 25,753,994	\$ 26,105,976	\$ 5,989,675	\$ (351,982)
2 Major Streets	2,284,908	5,923,877	6,144,532	2,064,253	(220,655)
3 Local Streets	235,692	1,497,900	1,499,643	233,949	(1,743)
4 Farmers Market & Kitchen 242	-	379,500	417,000	(37,500)	(37,500)
5 L C Walker Arena	247,028	1,177,500	1,182,000	242,528	(4,500)
6 Criminal Forfeitures Fund	138,810	16,700	18,500	137,010	(1,800)
7 Budget Stabilization Fund	1,700,000	-	-	1,700,000	-
8 Tree Replacement Fund *	1,071	2,500	-	3,571	2,500
9 Brownfield Authority Fund (Betten)	(1,344,403)	137,700	158,000	(1,364,703)	(20,300)
10 Brownfield Authority Fund (Former Mall)	17,967	164,750	182,650	67	(17,900)
11 Tax Increment Finance Authority Fund	454	39,300	34,000	5,754	5,300
12 Downtown Development Authority Debt Fund	118,840	322,400	335,750	105,490	(13,350)
13 Local Development Finance Authority III Fund (SZ)	21,030	449,090	449,425	20,695	(335)
14 Public Improvement	294,399	5,261,920	4,591,550	964,769	670,370
15 State Grants	73,157	203,297	221,990	54,464	(18,693)
16 Marina & Launch Ramp	402,917	255,200	250,747	407,370	4,453
17 Public Service Building	614,800	1,051,834	1,138,288	528,346	(86,454)
18 Engineering Services	36,081	313,250	342,630	6,701	(29,380)
19 Equipment	699,089	2,424,700	2,915,501	208,288	(490,801)
20 General Insurance	1,702,109	4,934,000	5,283,597	1,352,512	(349,597)
21 Sewer	1,428,302	8,955,000	9,055,714	1,327,588	(100,714)
22 Water	3,379,692	7,553,250	7,552,239	3,380,703	1,011
Total All Budgeted Funds	\$ 18,393,600	\$ 66,817,662	\$ 67,879,732	\$ 17,331,530	\$ (1,062,070)

* Fund was to be closed out at the end of FY 2015-16.

CITY OF MUSKEGON
GENERAL FUND

HISTORICAL SUMMARY

Year		Revenues & Transfers In		Expenditures & Transfers Out		Fund Balance at Year-End
2003	\$	23,328,756	\$	23,705,334	\$	2,431,418
2004		23,401,793		23,388,019		2,445,192
2005		23,732,641		23,658,227		2,519,606
2006		24,669,210		24,498,776		2,690,040
2007		25,031,403		24,800,810		2,920,633
2008		25,563,632		26,100,539		2,383,726
2009		24,105,019		24,850,082		1,638,663
2010*		16,142,764		11,742,973		6,038,454
2010-11		24,029,686		25,556,758		4,511,382
2011-12		24,126,111		23,617,448		5,020,045
2012-13		23,628,096		22,708,893		5,653,558
2013-14		23,960,758		23,818,219		5,796,097
2014-15		24,921,748		24,614,349		6,103,496
2015-16		25,856,247		25,618,086		6,341,657

Fiscal 2016-17 Budget Summary

FUND BALANCE AT START OF YEAR

\$ 6,341,657

MEANS OF FINANCING:

Taxes	15,951,000	61.9%
Licenses and Permits	1,503,000	5.8%
Federal Grants	59,580	0.2%
State Grants	235,000	0.9%
State Shared Revenue	4,002,925	15.5%
Other Charges	2,941,839	11.4%
Fines and Fees	380,000	1.5%
Other Revenue	452,000	1.8%
Other Financing Sources	<u>228,650</u>	<u>0.9%</u>
	25,753,994	100.0%

ESTIMATED REQUIREMENTS:

Customer Value Added Activities	20,114,274	77.0%
Business Value Added Activities	4,546,062	17.4%
Fixed Budget Items	<u>1,445,640</u>	<u>5.5%</u>
	26,105,976	100.0%

ESTIMATED FUND BALANCE AT END OF YEAR

\$ 5,989,675

OPERATING SURPLUS / (DEFICIT)

\$ (351,982)

** Six-month transition period to new fiscal year*

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - General Fund

	Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original
Available Fund Balance - BOY	\$ 5,796,097	\$ 6,103,496	\$ 6,276,642	\$ 6,103,496	\$ 6,103,496	\$ 6,341,657	\$ 65,015
Taxes and Special Assessments							
101-00000-4100 PROPERTY TAX	5,670,845	5,689,608	5,456,000	414,151	562,095	5,456,000	\$ -
101-00000-4101 CHARGE BACK COLLECTED	-	-	-	-	-	-	-
101-00000-4102 IN LIEU OF TAX	94,117	96,649	94,000	-	-	94,000	-
101-00000-4103 IFT/CFT TAX	104,247	99,363	95,000	-	-	95,000	-
101-00000-4104 PROPERTY TAX SANITATION	1,686,262	1,691,947	1,636,000	123,129	166,958	1,636,000	-
101-00000-4140 INCOME TAX	8,274,666	8,151,902	8,850,000	3,591,399	3,974,288	8,400,000	(450,000)
101-00000-4161 SPECIAL ASSESSMENTS	-	-	270,000	11,859	-	270,000	-
	\$ 15,830,137	\$ 15,729,469	\$ 16,401,000	\$ 4,140,538	\$ 4,703,341	\$ 15,951,000	\$ (450,000)
Licenses and permits							
101-00000-4202 BUSINESS LICENSES & PERMITS	62,495	63,182	70,000	18,815	15,625	70,000	-
101-00000-4203 LIQUOR LICENSES & TAX REBATE	53,986	43,010	50,000	34,874	35,358	50,000	-
101-00000-4204 CABLE TV LICENSES OR FEES	369,965	372,117	350,000	92,188	90,473	350,000	-
101-00000-4205 HOUSING LICENSES	(5,065)	(50)	-	(1,141)	(2,660)	-	-
101-00000-4206 INSPECTION FEE	126	162	-	-	117	-	-
101-00000-4207 CEMETERY-BURIAL PERMITS	83,922	81,095	82,000	40,575	36,665	82,000	-
101-00000-4208 BUILDING PERMITS	333,370	371,693	351,000	284,808	191,336	426,000	75,000
101-00000-4209 ELECTRICAL PERMITS	88,524	84,912	78,000	52,742	43,306	98,000	20,000
101-00000-4210 PLUMBING PERMITS	29,269	34,316	36,000	19,682	19,899	36,000	-
101-00000-4211 HEATING PERMITS	67,929	69,071	66,000	46,564	35,110	76,000	10,000
101-00000-4212 POLICE GUN REGISTRATION	75	-	-	-	-	-	-
101-00000-4213 RENTAL PROPERTY REGISTRATION	150,716	152,268	160,000	64,026	70,032	160,000	-
101-00000-4221 VACANT BUILDING FEE	117,258	165,589	150,000	28,670	96,188	150,000	-
101-00000-4224 TEMPORARY LIQUOR LICENSE	9,150	5,780	5,000	1,855	2,275	5,000	-
	\$ 1,361,720	\$ 1,443,145	\$ 1,398,000	\$ 683,658	\$ 633,724	\$ 1,503,000	\$ 105,000
Federal grants							
101-00000-4300 FEDERAL GRANTS	84,296	72,521	124,580	8,476	-	59,580	(65,000)
	\$ 84,296	\$ 72,521	\$ 124,580	\$ 8,476	\$ -	\$ 59,580	\$ (65,000)
State grants							
101-00000-4400 STATE GRANTS	14,546	91,415	15,000	18,399	7,621	15,000	-
101-00000-4405 STATE REPLACEMENT REV FOR PPT	-	64,536	220,000	-	51,683	220,000	-
	\$ 14,546	\$ 155,951	\$ 235,000	\$ 18,399	\$ 59,304	\$ 235,000	\$ -
State shared revenue							
101-00000-4502 STATE SALES TAX CONSTITUTIONAL	2,772,442	2,955,900	2,886,189	976,150	968,862	2,886,189	-
101-00000-4503 STATE CVTRS PAYMENTS	1,116,736	930,614	1,116,736	372,244	372,244	1,116,736	-
	\$ 3,889,178	\$ 3,886,514	\$ 4,002,925	\$ 1,348,394	\$ 1,341,106	\$ 4,002,925	\$ -
Other charges for sales and services							
101-00000-4601 CITY SERVICE FEE FOR ENTERPRISE FUNDS	-	449,292	449,290	224,646	224,646	449,290	-
101-00000-4603 TAX COLLECTION FEE	338,718	339,353	290,000	35,917	36,082	290,000	-
101-00000-4604 GARBAGE COLLECTION	45,204	43,614	41,000	21,637	19,723	41,000	-
101-00000-4606 ADMINISTRATION FEES	250,000	310,000	310,000	155,000	155,000	310,000	-
101-00000-4607 REIMBURSEMENT ELECTIONS	14,796	26,703	-	18,013	13,706	-	-
101-00000-4608 INDIRECT COST ALLOCATION	958,040	1,025,618	1,010,456	505,228	512,809	1,010,456	-
101-00000-4609 PROCUREMENT CARD REBATE	42,505	38,574	38,500	-	-	38,500	-
101-00000-4611 SPECIAL EVENTS REIMBURSEMENT	69,791	30,877	37,000	52,657	37,274	37,000	-

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - General Fund

		Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original
101-00000-4612	CEMETERY SALE OF LOTS	19,258	25,987	20,000	10,350	14,425	20,000	-
101-00000-4614	REIMBURSEMENT LOT CLEAN UP	15,447	6,131	5,000	3,892	2,973	5,000	-
101-00000-4615	POLICE DEPARTMENT INCOME	103,900	97,936	99,000	66,712	54,725	104,000	5,000
101-00000-4617	FIRE DEPARTMENT INCOME	2,110	4,413	4,500	6,560	3,630	4,500	-
101-00000-4619	MISC. SALES AND SERVICES	16,651	17,635	1,500	25	300	1,500	-
101-00000-4620	FIRE PROTECTION-STATE PROP	80,227	81,250	81,000	115,820	81,250	116,000	35,000
101-00000-4621	ZONING & ENCROACHMENT FEES	11,680	11,962	12,000	7,790	8,232	12,000	-
101-00000-4622	MISC. CLERK FEES	4,219	16,789	3,000	995	15,474	3,000	-
101-00000-4624	TAX ABATEMENT APPLICATION FEES	3,822	600	1,000	3,115	600	1,000	-
101-00000-4625	MISC. TREAS. FEES	40,404	55,948	60,000	10,941	10,533	60,000	-
101-00000-4631	REIMBURSEMENT SCHOOL OFFICER	20,259	20,867	21,493	11,941	11,593	21,493	-
101-00000-4633	OBSOLETE PROPERTY FEES	-	1,000	-	1,870	-	-	-
101-00000-4634	PASSPORTS	12,025	27,199	40,000	23,237	8,740	40,000	-
101-00000-4635	START UP CHARGE/REFUSE	6,765	8,633	7,000	3,630	3,960	7,000	-
101-00000-4636	REFUSE BAG & BULK SALES	28,452	30,514	25,000	16,714	14,876	25,000	-
101-00000-4637	APPLIANCE STICKER	100	79	100	25	25	100	-
101-00000-4642	LIEN LOOK UPS	13,915	13,795	12,000	6,005	5,755	12,000	-
101-00000-4648	FALSE ALARM FEES/POLICE	10,020	6,435	10,000	1,935	6,135	6,000	(4,000)
101-00000-4649	CEMETERY-MISC. INCOME	15,462	17,128	15,000	10,716	9,879	15,000	-
101-00000-4651	REIMBURSEMENT LOT MOWING	18,185	9,728	7,000	6,621	5,233	7,000	-
101-00000-4652	MUSKEGON HEIGHTS ZONING	4,900	11,095	6,000	4,200	-	6,000	-
101-00000-4654	FIRE RESPONSE FEE	6,500	7,000	5,000	2,000	3,500	5,000	-
101-00000-4656	SITE PLAN REVIEW	4,600	8,300	5,000	3,400	4,900	5,000	-
101-00000-4657	COLUMBARIUM NICHE	1,850	-	-	-	-	-	-
101-00000-4658	IMPOUND FEES	43,850	34,005	34,000	17,095	18,505	34,000	-
101-00000-4660	MISC RECREATION INCOME	4,844	5,201	4,700	2,118	1,458	4,700	-
101-00000-4661	LEASE GREAT LAKES NAVAL MEMORIAL	15,000	7,500	15,000	-	5,000	15,000	-
101-00000-4663	FLEA MARKET AT FARMERS MARKET	27,352	25,580	26,000	-	15,096	-	(26,000)
101-00000-4664	FARMERS MARKET INCOME	75,731	70,814	58,000	-	34,517	-	(58,000)
101-00000-4665	LEASE BILLBOARDS	6,800	6,800	6,800	-	-	6,800	-
101-00000-4666	SNOW PLOWING -DOWNTOWN BID	-	-	-	-	-	32,000	32,000
101-00000-4669	SMITH RYERSON	4,320	15,290	12,000	4,577	6,225	12,000	-
101-00000-4670	PICNIC SHELTER	26,000	19,212	22,000	5,859	3,838	22,000	-
101-00000-4671	MCGRAFT PARK	51,051	76,761	45,000	56,130	67,466	45,000	-
101-00000-4672	SAFE BUILT LOT MOWING	43,369	51,198	45,000	26,278	38,246	45,000	-
101-00000-4673	RENTAL - CENTRAL DISPATCH	46,666	44,695	28,500	14,262	16,353	28,500	-
101-00000-4674	RENTAL - CITY HALL	25,220	26,870	26,000	14,410	12,610	26,000	-
101-00000-4676	SAFE BUILT - TRASH PICKUP	21,203	26,813	18,000	22,119	13,798	18,000	-
101-00000-4677	RENT	-	1,000	-	400	-	-	-
101-00000-4678	PLANNING DEPT ENFORCEMENT	100	2,012	-	1,000	700	-	-
101-00000-4690	KITCHEN 242 RENTAL	-	227	-	-	227	-	-
101-00000-4693	FARMERS MARKET EVENT RENTAL	1,000	-	500	1,000	-	-	(500)
101-00000-4694	FARMERS MARKET EBT FEES	466	3,940	3,000	1,095	3,136	-	(3,000)
		\$ 2,552,777	\$ 3,162,373	\$ 2,961,339	\$ 1,497,935	\$ 1,503,153	\$ 2,941,839	\$ (19,500)

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - General Fund

									Increase (Decrease) From Original					
	Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017								
Fines and fees														
101-00000-4701	INCOME TAX-PENALTY & INTEREST	198,995	204,792	170,000	92,684	85,280	170,000	-						
101-00000-4702	DELINQUENT FEES	14,570	35,081	25,000	18,921	-	25,000	-						
101-00000-4703	INTEREST/LATE INVOICES	-	-		-	-								
101-00000-4704	PENALTIES/INTEREST/FINES	2,047	1,835	2,000	978	859	2,000	-						
101-00000-4706	LATE FEE ON INVOICES OVER 45 DAYS	1,722	2,417	1,500	1,085	887	1,500	-						
101-00000-4751	CIVIL INFRACTIONS	8,900	9,890	8,500	7,202	3,950	11,500	3,000						
101-00000-4754	TRAFFIC FINES & FEES	98,052	73,390	75,000	25,137	27,085	65,000	(10,000)						
101-00000-4755	COURT FEES	126,913	129,764	105,000	54,736	56,924	105,000	-						
	\$	451,199	\$	457,169	\$	387,000	\$	200,743	\$	174,985	\$	380,000	\$	(7,000)
Other revenue														
101-00000-4800	MISC. & SUNDRY	10,052	15,184	7,500	10,515	4,434	7,500	-						
101-00000-4802	REIMB:DEMOS AND BOARD-UPS	5,270	26,353	25,000	6,850	1,954	25,000	-						
101-00000-4803	CDBG PROGRAM REIMBURSEMENTS	347,061	396,487	325,000	1,742	16,043	325,000	-						
101-00000-4805	CONTRIBUTIONS	9,400	7,150	8,000	28,469	2,900	8,000	-						
101-00000-4806	BIKE/PROPERTY AUCTIONS-POLICE	1,676	832	1,500	894	-	1,500	-						
101-00000-4808	SALE OF PROPERTY AND EQUIPMENT	-	-		-	-								
101-00000-4811	FISHERMANS LANDING REIMBURSEMENT	13,951	11,320	-	-	-	-	-						
101-00000-4814	PROMOTIONAL PRODUCTS	3,822	24,051	20,000	10,695	19,957	20,000	-						
101-00000-4818	RECOVERY OF BAD DEBT	1,782	2,934	1,500	1,225	1,885	1,500	-						
101-00000-4821	CONTRIBUTIONS/GRANTS	10,000	4,500	10,000	-	4,500	10,000	-						
101-00000-4825	CONTRIBUTIONS - VETERAN'S PARK MAINT	19,081	18,504	18,500	-	-	18,500	-						
101-00000-4829	COMMUNITY FOUNDATION GRANT - MCGRAFT PAF	5,369	5,596		-	-								
101-00000-4832	CONSUMERS ENERGY ESSENTIAL SERVICES	100,000	100,000	50,000	25,000	100,000	25,000	(25,000)						
101-00000-4841	GRANT: COMMUNITY FOUNDATION	12,600	26,500	10,000	-	-	10,000	-						
	\$	540,064	\$	639,411	\$	477,000	\$	85,390	\$	151,673	\$	452,000	\$	(25,000)
Interest & Operating Transfers														
101-00000-4902	OP. TRANS FROM SPECIAL REVENUE	153,274	153,000	120,000	-	-	182,650	62,650						
101-00000-4903	OP. TRANS FROM DEBT SERVICE	38,000	36,000	34,000	17,000	19,000	34,000	-						
101-00000-4904	OP. TRANS FROM CAPITAL PROJECTS	-	35,132		-	-		-						
101-00000-4906	OP. TRANS FROM INTERNAL SERVICE FUND	-	-		-	-		-						
101-00000-4908	OP. TRANS FROM NONEXPENDABLE	-	-		-	-		-						
101-00000-4970	INTEREST INCOME	19,477	92,890	12,000	64,272	40,234	12,000	-						
101-00000-4971	UNREALIZED GAIN (LOSS) ON INVESTMENT	(12,892)	(7,428)		(177,026)	(62,387)		-						
101-00000-4980	SALE OF FIXED ASSETS	-	100		4,950	-		-						
	\$	197,859	\$	309,694	\$	166,000	\$	(90,804)	\$	(3,153)	\$	228,650	\$	62,650
Total general fund revenues and other sources														
	\$	24,921,776	\$	25,856,247	\$	26,152,844	\$	7,892,729	\$	8,564,133	\$	25,753,994	\$	(398,850)

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

		Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original
I. Customer Value Added Activities								
40301 Police Department								
5100	SALARIES & BENEFITS	7,893,152	7,938,999	8,747,264	3,787,417	3,926,603	8,747,264	-
5200	SUPPLIES	90,188	87,679	84,281	38,931	30,613	84,281	-
5300	CONTRACTUAL SERVICES	881,929	904,920	910,379	469,676	481,743	910,379	-
5400	OTHER EXPENSES	14,928	24,675	22,500	10,392	14,175	22,500	-
5700	CAPITAL OUTLAYS	42,347	7,064	15,400	6,014	4,368	15,400	-
		\$ 8,922,544	\$ 8,963,337	\$ 9,779,824	\$ 4,312,430	\$ 4,457,502	\$ 9,779,824	\$ -
		\$ 8,922,544	\$ 8,963,337	\$ 9,779,824	\$ 4,312,430	\$ 4,457,502	\$ 9,779,824	\$ -
50336 Fire Department								
5100	SALARIES & BENEFITS	3,423,126	3,570,031	3,667,932	1,788,199	1,769,291	3,667,932	-
5200	SUPPLIES	160,968	169,633	150,000	64,813	54,502	150,000	-
5300	CONTRACTUAL SERVICES	156,543	107,645	106,210	43,314	36,723	106,210	-
5400	OTHER EXPENSES	6,356	3,426	7,100	5,371	847	9,600	2,500
5700	CAPITAL OUTLAYS	66,631	67,990	5,930	6,979	42,629	7,930	2,000
		\$ 3,813,624	\$ 3,918,725	\$ 3,937,172	\$ 1,908,676	\$ 1,903,992	\$ 3,941,672	\$ 4,500
50338 New Central Fire Station								
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	-	3,510	-	-	3,510	-	-
5300	CONTRACTUAL SERVICES	72,702	64,857	75,000	21,283	22,975	75,000	-
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	9,602	-	-	-	-	-
		\$ 72,702	\$ 77,969	\$ 75,000	\$ 21,283	\$ 26,485	\$ 75,000	\$ -
50387 Fire Safety Inspections								
5100	SALARIES & BENEFITS	-	1,597	-	-	1,597	-	-
5200	SUPPLIES	11,117	11,404	-	4,916	5,213	-	-
5300	CONTRACTUAL SERVICES	443,734	465,888	485,000	289,637	206,906	485,000	-
5400	OTHER EXPENSES	-	18	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 454,851	\$ 478,907	\$ 485,000	\$ 294,553	\$ 213,716	\$ 485,000	\$ -
		\$ 4,341,177	\$ 4,475,601	\$ 4,497,172	\$ 2,224,512	\$ 2,144,193	\$ 4,501,672	\$ 4,500
60523 General Sanitation								
5100	SALARIES & BENEFITS	19,530	23,639	25,704	10,614	11,710	25,704	-
5200	SUPPLIES	-	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	1,570,550	1,581,754	1,795,000	765,702	662,290	1,795,000	-
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
5900	OTHER FINANCING USES	-	-	-	-	-	-	-
		\$ 1,590,080	\$ 1,605,393	\$ 1,820,704	\$ 776,316	\$ 674,000	\$ 1,820,704	\$ -

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

		Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original
60550	Stormwater Management							
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	-	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	13,365	13,755	10,000	-	-	10,000	-
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 13,365	\$ 13,755	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -
60448	Streetlighting							
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	-	12,900	-	10,552	12,900	-	-
5300	CONTRACTUAL SERVICES	623,463	553,843	575,000	211,092	265,573	600,000	25,000
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 623,463	\$ 566,743	\$ 575,000	\$ 221,644	\$ 278,473	\$ 600,000	\$ 25,000
60446	Community Event Support							
5100	SALARIES & BENEFITS	17,778	15,154	16,536	14,351	8,430	21,000	4,464
5200	SUPPLIES	416	787	1,200	191	453	1,200	-
5300	CONTRACTUAL SERVICES	6,141	3,483	10,000	9,776	2,491	12,000	2,000
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 24,335	\$ 19,424	\$ 27,736	\$ 24,318	\$ 11,374	\$ 34,200	\$ 6,464
70751	Parks Maintenance							
5100	SALARIES & BENEFITS	335,403	427,560	515,509	219,641	200,063	515,509	-
5200	SUPPLIES	59,549	85,098	90,450	60,903	49,057	90,450	-
5300	CONTRACTUAL SERVICES	606,511	766,449	707,343	456,919	388,168	740,000	32,657
5400	OTHER EXPENSES	343	77	1,000	-	-	1,000	-
5700	CAPITAL OUTLAYS	5,893	4,912	5,000	1,800	1,694	5,000	-
		\$ 1,007,699	\$ 1,284,096	\$ 1,319,302	\$ 739,263	\$ 638,982	\$ 1,351,959	\$ 32,657

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

		Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original
70757	Mc Graft Park Maintenance							
5100	SALARIES & BENEFITS	4,632	19,806	23,510	9,294	12,931	23,510	-
5200	SUPPLIES	14,818	6,097	6,500	4,170	4,527	6,500	-
5300	CONTRACTUAL SERVICES	24,215	30,716	30,750	17,682	22,434	30,750	-
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	310	350	8,000	-	-	8,000	-
		\$ 43,975	\$ 56,969	\$ 68,760	\$ 31,146	\$ 39,892	\$ 68,760	\$ -
70756	Municipal Marina							
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	-	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	214	-	-	-	-	-	-
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 214	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
70771	Forestry							
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	26	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-	-
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
70276	Cemeteries Maintenance							
5100	SALARIES & BENEFITS	89,871	76,375	103,711	36,140	36,399	103,711	-
5200	SUPPLIES	5,387	9,719	8,800	4,044	5,166	8,800	-
5300	CONTRACTUAL SERVICES	301,530	320,285	311,540	184,777	194,900	311,540	-
5400	OTHER EXPENSES	-	65	-	-	-	-	-
5700	CAPITAL OUTLAYS	1,841	-	1,450	457	-	1,450	-
		\$ 398,629	\$ 406,444	\$ 425,501	\$ 225,418	\$ 236,465	\$ 425,501	\$ -
70585	Parking Operations							
5100	SALARIES & BENEFITS	905	2,433	2,555	223	-	2,555	-
5200	SUPPLIES	521	225	-	-	225	-	-
5300	CONTRACTUAL SERVICES	4,409	2,951	4,000	1,014	1,448	4,000	-
5400	OTHER EXPENSES	6,777	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 12,612	\$ 5,609	\$ 6,555	\$ 1,237	\$ 1,673	\$ 6,555	\$ -
70357	Graffiti Removal							
5100	SALARIES & BENEFITS	2,284	815	4,257	220	607	4,257	-
5200	SUPPLIES	1,332	15	3,200	93	15	3,200	-
5300	CONTRACTUAL SERVICES	179	271	-	-	271	-	-
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 3,795	\$ 1,101	\$ 7,457	\$ 313	\$ 893	\$ 7,457	\$ -

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

		Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original
70863	Farmers' Market & Flea Market							
5100	SALARIES & BENEFITS	40,832	49,303	40,000	2,186	24,969	-	(40,000)
5200	SUPPLIES	7,974	7,501	7,500	18	2,861	-	(7,500)
5300	CONTRACTUAL SERVICES	96,354	119,184	85,000	223	48,737	-	(85,000)
5400	OTHER EXPENSES	1,004	-	2,500	-	-	-	(2,500)
5700	CAPITAL OUTLAYS	-	225	15,000	160	-	-	(15,000)
		\$ 146,164	\$ 176,213	\$ 150,000	\$ 2,587	\$ 76,567	\$ -	\$ (150,000)
70865	Farmers' Market EBT Program							
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	841	-	-	90	-	-	-
5300	CONTRACTUAL SERVICES	180	-	2,000	-	-	-	(2,000)
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 1,021	\$ -	\$ 2,000	\$ 90	\$ -	\$ -	\$ (2,000)
70867	Farmers' Market USDA Grant							
5100	SALARIES & BENEFITS	-	706	-	1,105	-	-	-
5200	SUPPLIES	-	2,117	-	-	-	-	-
5300	CONTRACTUAL SERVICES	-	9,178	65,000	342	-	-	(65,000)
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ -	\$ 12,001	\$ 65,000	\$ 1,447	\$ -	\$ -	\$ (65,000)
		\$ 3,865,378	\$ 4,147,748	\$ 4,478,015	\$ 2,023,779	\$ 1,958,319	\$ 4,325,136	\$ (152,879)

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

	Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original
70775 General Recreation							
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-
5200 SUPPLIES	-	-	200	172	-	200	-
5300 CONTRACTUAL SERVICES	97,212	126,580	100,300	47,650	57,385	100,300	-
5400 OTHER EXPENSES	-	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-
	\$ 97,212	\$ 126,580	\$ 100,500	\$ 47,822	\$ 57,385	\$ 100,500	\$ -
80387 Environmental Services							
5100 SALARIES & BENEFITS	129,144	151,364	164,058	63,787	71,405	164,058	-
5200 SUPPLIES	5,472	3,444	8,300	1,233	1,946	8,300	-
5300 CONTRACTUAL SERVICES	864,793	858,698	975,724	487,093	390,762	975,724	-
5400 OTHER EXPENSES	689	632	1,000	243	-	1,000	-
5700 CAPITAL OUTLAYS	69	1,922	3,500	93	1,150	3,500	-
	\$ 1,000,167	\$ 1,016,060	\$ 1,152,582	\$ 552,449	\$ 465,263	\$ 1,152,582	\$ -
	\$ 1,097,379	\$ 1,142,640	\$ 1,253,082	\$ 600,271	\$ 522,648	\$ 1,253,082	\$ -
10875 Other - Support to Outside Agencies							
MUSKEGON AREA TRANSIT (MATS)	78,782	87,074	95,400	45,610	20,732	95,400	-
NEIGHBORHOOD ASSOCIATION GRANTS	21,436	15,750	21,000	2,981	750	21,000	-
MUSKEGON AREA FIRST	45,566	45,566	45,660	22,783	22,783	45,660	-
VETERANS MEMORIAL DAY COSTS	5,862	5,682	7,000	-	-	7,000	-
COMMUNITY FOUNDATION FOR SKATE PARK	-	10,000	-	-	-	-	-
DOWNTOWN MUSKEGON NOW	112,104	90,000	75,000	25,000	-	75,000	-
DOWNTOWN BUSINESS IMPROVEMENT DISTRICT	-	10,000	-	-	-	-	-
LAKESIDE BUSINESS DISTRICT	2,500	2,500	2,500	-	-	2,500	-
211 SERVICE	2,500	2,500	2,500	2,500	2,500	2,500	-
MLK DIVERSITY PROGRAM	1,000	1,000	2,000	1,000	-	2,000	-
MUSKEGON AREA LABOR MANAGEMENT (MALMC)	1,000	1,000	1,000	1,000	1,000	1,000	-
POUND BUDDIES	-	2,500	2,500	2,500	2,500	2,500	-
Support To Outside Agencies	\$ 270,750	\$ 273,572	\$ 254,560	\$ 103,374	\$ 50,265	\$ 254,560	\$ -
	\$ 270,750	\$ 273,572	\$ 254,560	\$ 103,374	\$ 50,265	\$ 254,560	\$ -
Total Customer Value Added Activities	\$ 18,497,228	\$ 19,002,898	\$ 20,262,653	\$ 9,264,366	\$ 9,132,927	\$ 20,114,274	\$ (148,379)
As a Percent of Total General Fund Expenditures	75.1%	74.1%	77.5%	77.9%	79.8%	77.0%	323.4%

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

		Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original
II. Business Value Added Activities								
10101 City Commission								
5100	SALARIES & BENEFITS	69,185	69,531	74,698	32,059	32,584	74,698	-
5200	SUPPLIES	96	9,165	1,000	285	335	1,000	-
5300	CONTRACTUAL SERVICES	1,035	12,982	2,000	11,626	3,221	2,000	-
5400	OTHER EXPENSES	765	2,490	2,500	2,383	1,413	2,500	-
5700	CAPITAL OUTLAYS	960	940	1,500	480	480	1,500	-
		\$ 72,041	\$ 95,108	\$ 81,698	\$ 46,833	\$ 38,033	\$ 81,698	\$ -
10102 City Promotions & Public Relations								
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	523	2,104	4,000	3,325	1,445	4,000	-
5300	CONTRACTUAL SERVICES	39,172	59,380	46,000	17,102	33,444	46,000	-
5400	OTHER EXPENSES	364	2,396	-	55	113	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 40,059	\$ 63,880	\$ 50,000	\$ 20,482	\$ 35,002	\$ 50,000	\$ -
10172 City Manager								
5100	SALARIES & BENEFITS	218,550	239,362	259,295	112,306	108,450	274,295	15,000
5200	SUPPLIES	1,698	3,603	1,400	460	1,859	1,400	-
5300	CONTRACTUAL SERVICES	7,823	26,161	15,000	14,899	20,858	15,000	-
5400	OTHER EXPENSES	4,646	10,627	3,000	3,140	6,352	3,000	-
5700	CAPITAL OUTLAYS	268	204	2,000	40	45	2,000	-
		\$ 232,985	\$ 279,957	\$ 280,695	\$ 130,845	\$ 137,564	\$ 295,695	\$ 15,000
10145 City Attorney								
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	-	880	-	-	-	-	-
5300	CONTRACTUAL SERVICES	314,957	351,108	350,000	162,551	172,856	350,000	-
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 314,957	\$ 351,988	\$ 350,000	\$ 162,551	\$ 172,856	\$ 350,000	\$ -
		\$ 660,042	\$ 790,933	\$ 762,393	\$ 360,711	\$ 383,455	\$ 777,393	\$ 15,000
20228 Affirmative Action								
5100	SALARIES & BENEFITS	75,978	90,691	98,892	36,749	43,003	86,392	(12,500)
5200	SUPPLIES	185	247	750	148	111	750	-
5300	CONTRACTUAL SERVICES	1,264	1,167	2,027	446	575	2,027	-
5400	OTHER EXPENSES	456	2,078	800	240	906	800	-
5700	CAPITAL OUTLAYS	-	59	1,000	-	59	1,000	-
		\$ 77,883	\$ 94,242	\$ 103,469	\$ 37,583	\$ 44,654	\$ 90,969	\$ (12,500)

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

		Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original
20215	City Clerk & Elections							
5100	SALARIES & BENEFITS	290,903	302,055	325,256	183,070	132,990	355,256	30,000
5200	SUPPLIES	38,172	32,917	34,460	25,262	10,058	34,460	-
5300	CONTRACTUAL SERVICES	43,116	23,564	22,880	11,323	15,503	22,880	-
5400	OTHER EXPENSES	3,056	5,864	6,875	1,984	1,781	6,875	-
5700	CAPITAL OUTLAYS	3,702	1,594	2,500	3,198	-	2,500	-
		\$ 378,949	\$ 365,994	\$ 391,971	\$ 224,837	\$ 160,332	\$ 421,971	\$ 30,000
20220	Civil Service							
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	495	-	500	423	-	500	-
5300	CONTRACTUAL SERVICES	94,970	114,436	98,000	39,459	45,074	98,000	-
5400	OTHER EXPENSES	2,034	2,783	2,800	2,751	2,783	2,800	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 97,499	\$ 117,219	\$ 101,300	\$ 42,633	\$ 47,857	\$ 101,300	\$ -
		\$ 554,331	\$ 577,455	\$ 596,740	\$ 305,053	\$ 252,843	\$ 614,240	\$ 17,500
30202	Finance Administration							
5100	SALARIES & BENEFITS	344,660	375,411	391,274	189,179	170,381	391,274	-
5200	SUPPLIES	2,726	2,875	2,625	991	812	2,625	-
5300	CONTRACTUAL SERVICES	61,170	66,241	65,562	45,717	46,398	65,562	-
5400	OTHER EXPENSES	961	550	850	718	542	850	-
5700	CAPITAL OUTLAYS	1,171	-	1,500	349	-	1,500	-
		\$ 410,688	\$ 445,077	\$ 461,811	\$ 236,954	\$ 218,133	\$ 461,811	\$ -
30209	Assessing Services							
5100	SALARIES & BENEFITS	3,086	3,245	4,000	263	487	4,000	-
5200	SUPPLIES	-	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	295,099	291,100	323,000	160,000	145,212	323,000	-
5400	OTHER EXPENSES	105	311	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 298,290	\$ 294,656	\$ 327,000	\$ 160,263	\$ 145,699	\$ 327,000	\$ -
30805	Arena Administration							
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	-	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	372,198	(409)	238,000	-	120	238,000	-
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	1,415	1,353	1,600	-	-	1,600	-
5900	OTHER FINANCING USES	-	235,000	-	-	-	-	-
		\$ 373,613	\$ 235,944	\$ 239,600	\$ -	\$ 120	\$ 239,600	\$ -

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

		Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original
30205	Income Tax Administration							
5100	SALARIES & BENEFITS	225,004	229,730	258,241	111,678	109,124	258,241	-
5200	SUPPLIES	11,870	11,328	10,760	3,142	3,596	10,760	-
5300	CONTRACTUAL SERVICES	76,675	67,953	70,550	26,499	30,133	70,550	-
5400	OTHER EXPENSES	694	637	1,000	98	254	1,000	-
5700	CAPITAL OUTLAYS	1,148	170	2,500	1,392	-	2,500	-
		\$ 315,391	\$ 309,818	\$ 343,051	\$ 142,809	\$ 143,107	\$ 343,051	\$ -
30253	City Treasurer							
5100	SALARIES & BENEFITS	365,147	364,615	422,005	186,853	168,948	422,005	-
5200	SUPPLIES	70,943	71,970	81,200	31,462	34,777	81,200	-
5300	CONTRACTUAL SERVICES	119,966	119,861	108,550	33,690	62,780	108,550	-
5400	OTHER EXPENSES	953	823	1,000	-	14	1,000	-
5700	CAPITAL OUTLAYS	617	1,071	-	557	30	-	-
		\$ 557,626	\$ 558,340	\$ 612,755	\$ 252,562	\$ 266,549	\$ 612,755	\$ -
30248	Information Systems Administration							
5100	SALARIES & BENEFITS	334,010	356,096	382,942	165,766	160,397	382,942	-
5200	SUPPLIES	234	582	1,513	2,990	230	1,513	-
5300	CONTRACTUAL SERVICES	40,213	31,193	49,744	23,832	25,624	49,744	-
5400	OTHER EXPENSES	1,062	5,124	16,024	461	4,928	16,024	-
5700	CAPITAL OUTLAYS	38,699	66,380	22,894	11,473	14,606	22,894	-
		\$ 414,218	\$ 459,375	\$ 473,117	\$ 204,522	\$ 205,785	\$ 473,117	\$ -
		\$ 2,369,826	\$ 2,303,210	\$ 2,457,334	\$ 997,110	\$ 979,393	\$ 2,457,334	\$ -
60265	City Hall Maintenance							
5100	SALARIES & BENEFITS	30,149	33,042	40,275	16,723	15,616	40,275	-
5200	SUPPLIES	13,128	15,840	17,875	6,044	8,330	17,875	-
5300	CONTRACTUAL SERVICES	183,990	160,963	209,450	65,221	68,928	209,450	-
5400	OTHER EXPENSES	-	-	500	-	-	500	-
5700	CAPITAL OUTLAYS	(562)	11,425	11,900	2,619	9,004	11,900	-
		\$ 226,705	\$ 221,270	\$ 280,000	\$ 90,607	\$ 101,878	\$ 280,000	\$ -
		\$ 226,705	\$ 221,270	\$ 280,000	\$ 90,607	\$ 101,878	\$ 280,000	\$ -

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

	Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original
80400 Planning, Zoning and Economic Development							
5100 SALARIES & BENEFITS	317,112	376,323	371,947	190,860	160,906	371,947	-
5200 SUPPLIES	3,042	3,684	3,500	1,174	1,613	3,500	-
5300 CONTRACTUAL SERVICES	51,125	27,080	34,148	18,756	13,961	34,148	-
5400 OTHER EXPENSES	1,871	3,022	4,000	742	1,285	4,000	-
5700 CAPITAL OUTLAYS	508	12,158	3,500	350	6,762	3,500	-
	\$ 373,658	\$ 422,267	\$ 417,095	\$ 211,882	\$ 184,527	\$ 417,095	-
	\$ 373,658	\$ 422,267	\$ 417,095	\$ 211,882	\$ 184,527	\$ 417,095	-
Total Business Value Added Activities	\$ 4,184,562	\$ 4,315,135	\$ 4,513,562	\$ 1,965,363	\$ 1,902,096	\$ 4,546,062	\$ 32,500
As a Percent of Total General Fund Expenditures	17.0%	16.8%	17.3%	16.5%	16.6%	17.4%	-70.8%
III. Fixed Budget Items							
30999 Transfers To Other Funds							
MAJOR STREET FUND	500,000	-	-	-	-	-	-
LOCAL STREET FUND	300,000	-	50,000	-	-	50,000	-
L.C. WALKER ARENA FUND	-	250,000	-	-	-	-	-
LDFA DEBT SERVICE FUND (SMARTZONE)	227,000	265,000	275,000	137,500	125,000	275,000	-
DDA DEBT SERVICE FUND	70,000	175,000	175,000	87,500	87,500	175,000	-
PUBLIC IMPROVEMENT FUND	-	750,000	-	-	-	-	-
COMM DEV BLK GRANT FUND	-	8,164	-	-	-	-	-
ENGINEERING SERVICES FUND	75,000	75,000	13,000	-	-	13,000	-
GENERAL INSURANCE FUND	14,023	-	-	-	-	-	-
	\$ 1,186,023	\$ 1,523,164	\$ 513,000	\$ 225,000	\$ 212,500	\$ 513,000	-

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

	Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original
30851 General Insurance	289,370	261,419	270,640	103	-	270,640	\$ -
30906 Debt Retirement	281,935	277,426	167,000	153,071	171,453	167,000	-
10891 Contingency and Bad Debt Expense	80,038	44,388	100,000	-	-	100,000	-
90000 Major Capital Improvements	<u>95,201</u>	<u>203,258</u>	<u>325,000</u>	<u>290,000</u>	<u>23,900</u>	<u>395,000</u>	
91302 VETERAN'S PARK UPGRADES	45,000	-	-	-	-	-	-
91303 PARKS IMPROVEMENTS: PM & BEUKEMA	-	-	20,000	-	-	20,000	-
91116 ADA COMPLIANCE PROJECT	-	291	15,000	-	-	15,000	-
91120 VOIP PHONE SYSTEM	19,400	19,400	-	19,400	19,400	-	-
91405 FIRE STATION # 4 ROOF REPLACEMENT	5,798	-	-	-	-	-	-
91412 CITY HALL REPLACEMENT WINDOWS	5,100	5,400	20,000	600	4,500	20,000	-
CITY HALL BLDG WASH / SEAL	-	-	-	-	-	30,000	30,000
STREET LIGHTS CONVERSION TO LED, CONSUMERS	-	-	270,000	-	-	270,000	-
91512 REPAIRS TO BOARDWALK @ KRUSE PARK	-	22,843	-	-	-	-	-
91505 MARSH FIELD, BLEACHER UPGRADES, ETC.	-	23,256	-	-	-	-	-
91508 LED CONVERSION DOWNTOWN	-	114,705	-	270,000	-	-	-
PARKS RESERVATION SYSTEM	-	-	-	-	-	15,000	15,000
ROOF REPAIRS AT LC WALKER ARENA	-	-	-	-	-	25,000	25,000
99152 DOJ JAG GRANT MUSKEGON HEIGHTS	19,903	17,363	-	-	-	-	-
Total Fixed-Budget Items	\$ 1,932,567	\$ 2,309,655	\$ 1,375,640	\$ 668,174	\$ 407,853	\$ 1,445,640	\$ 70,000
As a Percent of Total General Fund Expenditures	7.9%	9.0%	5.3%	5.6%	3.6%	5.5%	-152.6%
Total General Fund	\$ 24,614,357	\$ 25,627,688	\$ 26,151,855	\$ 11,897,903	\$ 11,442,876	\$ 26,105,976	\$ (45,879)
Recap: Total General Fund By Line Item Expenditure Classification							
5100 Salaries & Benefits	\$ 14,230,441	\$ 14,717,883	\$ 15,939,861	\$ 7,158,683	\$ 7,166,891	\$ 15,936,825	\$ (3,036)
5200 Operating Supplies	501,721	555,324	520,014	265,832	234,154	512,514	(7,500)
5300 Contractual Services	8,026,917	7,818,228	8,408,357	3,740,778	3,517,758	8,316,014	(92,343)
5400 Other Expenses	127,102	109,986	173,449	28,578	35,393	173,449	-
5700 Capital Outlays	260,218	381,075	430,174	325,961	104,727	487,174	57,000
5900 All Other Financing Uses	1,467,958	2,035,590	680,000	378,071	383,953	680,000	-
Total General Fund	\$ 24,614,357	\$ 25,618,086	\$ 26,151,855	\$ 11,897,903	\$ 11,442,876	\$ 26,105,976	\$ (45,879)

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original	Comments
202 Major Streets and State Trunklines Fund								
Available Fund Balance - BOY	\$ 1,352,922	\$ 2,252,721	\$ 1,615,274	\$ 2,284,908	\$ 2,252,721	\$ 2,284,908	\$ 669,634	
Means of Financing								
Special assessments	\$ 64,171	\$ 46,603	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	
Federal & state grants	3,422,807	2,138,315	1,385,000	-	-	1,385,000	-	
State shared revenue	2,965,884	3,266,775	2,800,000	962,940	1,100,196	2,800,000	-	FY16 included state one-time \$700K
Interest income	16,712	12,827	9,100	3,180	5,991	9,100	-	
Operating transfers in	500,000	-	-	-	-	-	-	
Bond Proceeds	-	-	1,650,000	-	-	1,650,000	-	
Other	17,414	76,819	29,777	19,908	6,934	29,777	-	
	\$ 6,986,988	\$ 5,541,339	\$ 5,923,877	\$ 986,028	\$ 1,113,121	\$ 5,923,877	\$ -	
60900 Operating Expenditures								
5100 Salaries & Benefits	\$ 583,140	\$ 552,920	\$ 805,532	\$ 265,650	\$ 257,291	\$ 805,532	\$ -	
5200 Operating Supplies	239,474	232,950	271,000	73,318	85,251	271,000	-	
5300 Contractual Services	2,801,480	941,866	1,000,000	440,397	430,503	1,000,000	-	
5400 Other Expenses	2,889	6,092	2,000	671	4,021	2,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	231,884	231,371	681,000	214,344	212,237	681,000	-	\$450K to Local Streets & \$231K debt
	\$ 3,858,867	\$ 1,965,199	\$ 2,759,532	\$ 994,380	\$ 989,303	\$ 2,759,532	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	2,228,322	3,543,953	3,400,000	946,679	2,972,900	3,385,000	(15,000)	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 2,228,322	\$ 3,543,953	\$ 3,400,000	\$ 946,679	\$ 2,972,900	\$ 3,385,000	\$ (15,000)	
	\$ 6,087,189	\$ 5,509,152	\$ 6,159,532	\$ 1,941,059	\$ 3,962,203	\$ 6,144,532	\$ (15,000)	
Available Fund Balance - EOY	\$ 2,252,721	\$ 2,284,908	\$ 1,379,619	\$ 1,329,877	\$ (596,361)	\$ 2,064,253	\$ 684,634	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original	Comments
203 Local Streets Fund								
Available Fund Balance - BOY	\$ 737,511	\$ 706,676	\$ 67,571	\$ 235,692	\$ 706,676	\$ 235,692	\$ 168,121	
Means of Financing								
Special assessments	\$ 31,940	\$ 25,607	\$ 22,000	\$ -	\$ -	\$ 22,000	\$ -	
Federal & state grants	-	-	35,000	-	-	35,000	-	CDBG Funding
Metro act fees	121,098	163,341	120,000	-	-	120,000	-	
State shared revenue	695,054	714,570	800,000	236,882	244,736	800,000	-	
Interest income	7,684	7,366	2,900	767	1,412	2,900	-	
Operating transfers in	300,000	-	500,000	-	-	500,000	-	(FY2017: \$50K GF + \$450K MSF)
Other	23,856	18,368	18,000	6,568	13,099	18,000	-	
	\$ 1,179,632	\$ 929,252	\$ 1,497,900	\$ 244,217	\$ 259,247	\$ 1,497,900	\$ -	
60900 Operating Expenditures								
5100 Salaries & Benefits	\$ 411,115	\$ 545,553	\$ 578,643	\$ 257,386	\$ 217,660	\$ 578,643	\$ -	
5200 Operating Supplies	144,064	121,994	140,000	35,550	22,550	140,000	-	
5300 Contractual Services	580,530	676,602	700,000	330,943	289,239	700,000	-	
5400 Other Expenses	2,597	661	1,000	126	-	1,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 1,138,306	\$ 1,344,810	\$ 1,419,643	\$ 624,005	\$ 529,449	\$ 1,419,643	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	72,161	55,426	110,000	14,035	18,238	80,000	(30,000)	
	\$ 72,161	\$ 55,426	\$ 110,000	\$ 14,035	\$ 18,238	\$ 80,000	\$ (30,000)	
	\$ 1,210,467	\$ 1,400,236	\$ 1,529,643	\$ 638,040	\$ 547,687	\$ 1,499,643	\$ (30,000)	
Available Fund Balance - EOY	\$ 706,676	\$ 235,692	\$ 35,828	\$ (158,131)	\$ 418,236	\$ 233,949	\$ 198,121	

Annual Budget & Quarterly Budget Reforecast - Other Funds

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City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original	Comments
252 Farmers Market & Kitchen 242								
Available Fund Balance - BOY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Means of Financing								
Federal and State Grants	\$ -	\$ -	\$ -	\$ -	\$ -	265,000	\$ 265,000	
Flea Market at Farmers Market	-	-	-	10,661	-	20,000	20,000	
Farmers Market Income	-	-	-	38,212	-	58,000	58,000	
Kitchen 242 Rental	-	-	-	6,275	-	12,000	12,000	
Farmers Market Event Rental	-	-	-	250	-	500	500	
Farmers Market EBT Fees	-	-	-	1,953	-	3,000	3,000	
Promotional Products	-	-	-	558	-	1,000	1,000	
Funraising Revenue	-	-	-	16,278	-	20,000	20,000	
Other	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	74,187	\$ -	379,500	\$ 379,500	
70863 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	13,547	\$ -	40,000	\$ 40,000	
5200 Operating Supplies	-	-	-	4,366	-	7,500	7,500	
5300 Contractual Services	-	-	-	66,874	-	87,000	87,000	
5400 Other Expenses	-	-	-	170	-	2,500	2,500	
5700 Capital Outlays	-	-	-	1,662	-	215,000	215,000	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	86,619	\$ -	352,000	\$ 352,000	
70867 Operating Expenditures - FDA Grant								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	3,259	-	65,000	65,000	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	3,259	\$ -	65,000	\$ 65,000	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	89,878	\$ -	417,000	\$ 417,000	
Available Fund Balance - EOY	\$ -	\$ -	\$ -	(15,691)	\$ -	(37,500)	\$ (37,500)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original	Comments
254 L C Walker Arena								
Available Fund Balance - BOY	\$ -	\$ -	\$ 5,532	\$ 247,028	\$ -	\$ 247,028	\$ 241,496	
Means of Financing								
Parking Lot Rental	\$ -	\$ 17,493	\$ 22,000	\$ 9,595	\$ 590	\$ 22,000	\$ -	
Rent	-	53,761	54,000	69,400	750	54,000	-	
Arena Event Revenue	-	170,549	210,000	89,366	5,852	210,000	-	
Shop Rental	-	2,400	3,500	600	900	3,500	-	
Concessions Non Alcoholic	-	237,692	290,000	62,638	63,143	290,000	-	
Alcoholic Beverage	-	136,153	168,000	46,766	30,935	168,000	-	
Ice Hockey Rental	-	144,978	185,000	71,144	80,997	185,000	-	
Operating transfers in - General Fund/Cap	-	764,832	235,000	-	-	235,000	-	
Bond Proceeds	-	-	-	-	-	-	-	
Other	-	155,048	10,000	22,703	-	10,000	-	
	\$ -	\$ 1,682,906	\$ 1,177,500	\$ 372,212	\$ 183,167	\$ 1,177,500	\$ -	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	172,306	170,000	68,349	55,654	170,000	-	
5300 Contractual Services	-	1,069,316	962,000	435,238	198,706	962,000	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	150,956	50,000	68,503	17,225	50,000	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ -	\$ 1,392,578	\$ 1,182,000	\$ 572,090	\$ 271,585	\$ 1,182,000	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	43,300	-	16,297	-	-	-	
	\$ -	\$ 43,300	\$ -	\$ 16,297	\$ -	\$ -	\$ -	
	\$ -	\$ 1,435,878	\$ 1,182,000	\$ 588,387	\$ 271,585	\$ 1,182,000	\$ -	
Available Fund Balance - EOY	\$ -	\$ 247,028	\$ 1,032	\$ 30,853	\$ (88,418)	\$ 242,528	\$ 241,496	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original	Comments
264 Criminal Forfeitures Fund								
Available Fund Balance - BOY	\$ 189,404	\$ 158,309	\$ 154,009	\$ 138,810	\$ 158,309	\$ 138,810	\$ (15,199)	
Means of Financing								
Criminal Forfeitures & Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interest income	929	759	700	229	387	700	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Other	705	-	16,000	9,840	-	16,000	-	
	\$ 1,634	\$ 759	\$ 16,700	\$ 10,069	\$ 387	\$ 16,700	\$ -	
40333 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	5,000	-	-	5,000	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	1,380	20,258	13,500	15,378	4,765	13,500	-	
5900 Other Financing Uses	31,349	-	-	-	-	-	-	
	\$ 32,729	\$ 20,258	\$ 18,500	\$ 15,378	\$ 4,765	\$ 18,500	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 32,729	\$ 20,258	\$ 18,500	\$ 15,378	\$ 4,765	\$ 18,500	\$ -	
Available Fund Balance - EOY	\$ 158,309	\$ 138,810	\$ 152,209	\$ 133,501	\$ 153,931	\$ 137,010	\$ (15,199)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original	Comments
285 Tree Replacement Fund								
Available Fund Balance - BOY	\$ 1,156	\$ 1,362	\$ 1,767	\$ 1,071	\$ 1,362	\$ 1,071	\$ (696)	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	1,590	-	-	2,892	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	6	9	-	4	4	-	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	200	-	-	-	-	2,500	2,500	grant from Consumers Energy
	\$ 206	\$ 1,599	\$ -	\$ 4	\$ 2,896	\$ 2,500	\$ 2,500	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ 680	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	1,890	-	3,659	1,844	-	-	
5300 Contractual Services	-	-	-	1,288	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ -	\$ 1,890	\$ -	\$ 5,627	\$ 1,844	\$ -	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ 1,890	\$ -	\$ 5,627	\$ 1,844	\$ -	\$ -	
Available Fund Balance - EOY	\$ 1,362	\$ 1,071	\$ 1,767	\$ (4,552)	\$ 2,414	\$ 3,571	\$ 1,804	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original	Comments
295 Brownfield Redevelopment Authority (Betten Project)								
Available Fund Balance - BOY	\$ (1,298,922)	\$ (1,331,453)	\$ (1,280,833)	\$ (1,344,403)	\$ (1,331,453)	\$ (1,344,403)	\$ (63,570)	
Means of Financing								
Property taxes	\$ 127,658	\$ 130,985	\$ 130,000	\$ -	\$ -	\$ 131,000	\$ 1,000	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	401	273	300	52	130	300	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	4,794	5,570	4,700	6,401	-	6,400	1,700	
	\$ 132,853	\$ 136,828	\$ 135,000	\$ 6,453	\$ 130	\$ 137,700	\$ 2,700	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	(7,803)	-	-	-	-	-	
5400 Other Expenses	7,803	-	5,700	-	-	-	(5,700)	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	157,581	157,581	157,580	19,843	21,713	158,000	420	
	\$ 165,384	\$ 149,778	\$ 163,280	\$ 19,843	\$ 21,713	\$ 158,000	\$ (5,280)	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 165,384	\$ 149,778	\$ 163,280	\$ 19,843	\$ 21,713	\$ 158,000	\$ (5,280)	
Available Fund Balance - EOY	\$ (1,331,453)	\$ (1,344,403)	\$ (1,309,113)	\$ (1,357,793)	\$ (1,353,036)	\$ (1,364,703)	\$ (55,590)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original	Comments
296 Brownfield Redevelopment Authority (Mall Area Project)								
Available Fund Balance - BOY	\$ -	\$ 110	\$ 110	\$ 17,967	\$ 110	\$ 17,967	\$ 17,857	
Means of Financing								
Property taxes	\$ 132,180	\$ 160,414	\$ 160,000	\$ -	\$ -	\$ 164,000	\$ 4,000	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	110	154	-	30	26	-	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	-	34	-	754	-	750	750	
	\$ 132,290	\$ 160,602	\$ 160,000	\$ 784	\$ 26	\$ 164,750	\$ 4,750	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	(10,255)	-	-	-	-	-	
5400 Other Expenses	-	-	7,000	-	-	-	(7,000)	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	132,180	153,000	153,000	-	-	182,650	29,650	
	\$ 132,180	\$ 142,745	\$ 160,000	\$ -	\$ -	\$ 182,650	\$ 22,650	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 132,180	\$ 142,745	\$ 160,000	\$ -	\$ -	\$ 182,650	\$ 22,650	
Available Fund Balance - EOY	\$ 110	\$ 17,967	\$ 110	\$ 18,751	\$ 136	\$ 67	\$ (43)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original	Comments
290 Local Development Finance Authority III Fund - Edison Landing (Smartzone)								
Available Fund Balance - BOY	\$ 42,847	\$ 33,521	\$ 5,171	\$ 21,030	\$ 33,521	\$ 21,030	\$ 15,859	
Means of Financing								
Property taxes	\$ 102,092	\$ 95,372	\$ 95,000	\$ -	\$ -	\$ 96,000	\$ 1,000	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	129	87	100	55	68	100	-	
Operating transfers in - General Fund	227,000	265,000	275,000	137,500	125,000	275,000	-	
Other	100,953	75,000	75,000	77,998	-	77,990	2,990	
	\$ 430,174	\$ 435,459	\$ 445,100	\$ 215,553	\$ 125,068	\$ 449,090	\$ 3,990	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	500	-	-	500	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	439,500	447,950	448,925	40,730	42,371	448,925	-	
	\$ 439,500	\$ 447,950	\$ 449,425	\$ 40,730	\$ 42,371	\$ 449,425	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 439,500	\$ 447,950	\$ 449,425	\$ 40,730	\$ 42,371	\$ 449,425	\$ -	
Available Fund Balance - EOY								
	\$ 33,521	\$ 21,030	\$ 846	\$ 195,853	\$ 116,218	\$ 20,695	\$ 19,849	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original	Comments
305 Tax Increment Finance Authority Fund								
Available Fund Balance - BOY	\$ 829	\$ 2,051	\$ 51	\$ 454	\$ 2,051	\$ 454	\$ 403	
Means of Financing								
Property taxes	\$ 39,216	\$ 34,398	\$ 34,000	\$ -	\$ -	\$ 33,700	\$ (300)	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	6	5	-	-	-	-	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	-	-	-	5,599	-	5,600	5,600	
	\$ 39,222	\$ 34,403	\$ 34,000	\$ 5,599	\$ -	\$ 39,300	\$ 5,300	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	-	-	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	38,000	36,000	34,000	17,000	19,000	34,000	-	
	\$ 38,000	\$ 36,000	\$ 34,000	\$ 17,000	\$ 19,000	\$ 34,000	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 38,000	\$ 36,000	\$ 34,000	\$ 17,000	\$ 19,000	\$ 34,000	\$ -	
Available Fund Balance - EOY	\$ 2,051	\$ 454	\$ 51	\$ (10,947)	\$ (16,949)	\$ 5,754	\$ 5,703	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original	Comments
394 Downtown Development Authority Fund								
Available Fund Balance - BOY	\$ 93,778	\$ 51,442	\$ 50,766	\$ 118,840	\$ 51,442	\$ 118,840	\$ 68,074	
Means of Financing								
Property taxes	\$ 167,705	\$ 227,201	\$ 160,000	\$ -	\$ -	\$ 99,500	\$ (60,500)	
Federal & state grants	-	-	-	-	-	-	-	
State proposal A reimbursement revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	565	522	400	229	185	400	-	
Operating transfers in - General Fund	70,000	175,000	175,000	87,500	87,500	175,000	-	
Operating transfers in - PIF	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	48,981	-	-	47,549	-	47,500	47,500	
	\$ 287,251	\$ 402,723	\$ 335,400	\$ 135,278	\$ 87,685	\$ 322,400	\$ (13,000)	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	750	-	-	750	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	329,587	335,325	334,826	9,910	15,241	335,000	174	
	\$ 329,587	\$ 335,325	\$ 335,576	\$ 9,910	\$ 15,241	\$ 335,750	\$ 174	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 329,587	\$ 335,325	\$ 335,576	\$ 9,910	\$ 15,241	\$ 335,750	\$ 174	
Available Fund Balance - EOY	\$ 51,442	\$ 118,840	\$ 50,590	\$ 244,208	\$ 123,886	\$ 105,490	\$ 54,900	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original	Comments
404 Public Improvement Fund								
Available Fund Balance - BOY	\$ 370,268	\$ 1,066,378	\$ (701,422)	\$ 294,399	\$ 1,066,378	\$ 294,399	\$ 995,821	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Property taxes	-	-	-	-	-	-	-	
Federal & state grants	-	-	1,204,070	-	-	1,204,070	-	
Charges for services	-	21,780	-	-	-	-	-	
Sales of property	14,798	65,971	1,300,000	151,830	61,599	1,300,000	-	
Interest income	2,837	5,125	2,000	611	2,852	2,000	-	
Operating transfers in	-	750,000	-	-	-	-	-	
Bond Proceeds	-	-	2,405,850	-	-	2,405,850	-	
Other	695,637	510,736	350,000	5,000	-	350,000	-	MMRMA dividends earmarked for - economic development and fire equipment replacement
	\$ 713,272	\$ 1,353,612	\$ 5,261,920	\$ 157,441	\$ 64,451	\$ 5,261,920	\$ -	
30936 Operating Expenditures								
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	1,986	5,000	-	-	5,000	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses			92,000			92,000	-	Bond Debt Service
	\$ -	\$ 1,986	\$ 97,000	\$ -	\$ -	\$ 97,000	\$ -	
90000 Project Expenditures								
5100 Salaries & Benefits	\$ 4,740	\$ 2,175	\$ -	\$ 3,823	\$ 212	\$ -	\$ -	
5200 Operating Supplies	-	-	-	14,817	-	-	-	
5300 Contractual Services	6,692	114,995	-	40,802	5,763	-	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	5,730	2,006,435	4,494,550	162,318	70,402	4,494,550	-	
	\$ 17,162	\$ 2,123,605	\$ 4,494,550	\$ 221,760	\$ 76,377	\$ 4,494,550	\$ -	
	\$ 17,162	\$ 2,125,591	\$ 4,591,550	\$ 221,760	\$ 76,377	\$ 4,591,550	\$ -	
Available Fund Balance - EOY	\$ 1,066,378	\$ 294,399	\$ (31,052)	\$ 230,080	\$ 1,054,452	\$ 964,769	\$ 995,821	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original	Comments
482 State Grants Fund								
Available Fund Balance - BOY	\$ 107,977	\$ 89,359	\$ 55,514	\$ 73,157	\$ 89,359	\$ 73,157	\$ 17,643	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	752	197,523	201,897	163,089	-	201,897	-	
Sales of Property	-	-	-	-	-	-	-	
Interest income	1,475	1,227	1,400	-	-	1,400	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	
	\$ 2,227	\$ 198,750	\$ 203,297	\$ 163,089	\$ -	\$ 203,297	\$ -	
30936 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	194,859	201,897	-	-	201,897	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ -	\$ 194,859	\$ 201,897	\$ -	\$ -	\$ 201,897	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ 3,004	\$ -	\$ -	\$ -	
5300 Contractual Services	20,845	20,093	20,093	36,891	-	20,093	-	LOAN REPAYMENT
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 20,845	\$ 20,093	\$ 20,093	\$ 39,895	\$ -	\$ 20,093	\$ -	
	\$ 20,845	\$ 214,952	\$ 221,990	\$ 39,895	\$ -	\$ 221,990	\$ -	
Available Fund Balance - EOY	\$ 89,359	\$ 73,157	\$ 36,821	\$ 196,351	\$ 89,359	\$ 54,464	\$ 17,643	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original	Comments
594 Marina & Launch Ramp Fund								
Available Cash Balance - BOY	\$ 167,641	\$ 375,988	\$ 214,727	\$ 402,917	\$ 375,988	\$ 402,917	\$ 188,190	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	375,000	-	-	-	(375,000)	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	247,773	275,674	230,000	156,543	163,924	250,000	20,000	
Interest income	1,168	1,911	1,200	661	920	1,200	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	7,865	11,874	4,000	4,025	2,982	4,000	-	
	\$ 256,806	\$ 289,459	\$ 610,200	\$ 161,229	\$ 167,826	\$ 255,200	\$ (355,000)	
70756 Operating Expenditures - Marina								
5100 Salaries & Benefits	\$ 26,387	\$ 29,623	\$ 31,049	\$ 11,949	\$ 12,244	\$ 31,049	\$ -	
5200 Operating Supplies	13,013	9,730	8,700	8,249	4,121	10,000	1,300	
5300 Contractual Services	144,388	163,262	161,948	91,027	93,194	161,948	-	
5400 Other Expenses	-	39	250	-	39	250	-	
5700 Capital Outlays	2,515	1,721	22,300	11,063	-	35,000	12,700	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses (e.g. Debt Principal)	(145,003)	7,189	-	-	-	-	-	
	\$ 41,300	\$ 211,564	\$ 224,247	\$ 122,288	\$ 109,598	\$ 238,247	\$ 14,000	
70759 Operating Expenditures - Ramps								
5100 Salaries & Benefits	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ -	
5200 Operating Supplies	467	2,358	1,000	923	415	1,000	-	
5300 Contractual Services	6,692	4,974	10,500	2,792	1,891	10,500	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses (e.g. Debt Principal)	-	-	-	-	-	-	-	
	\$ 7,159	\$ 7,332	\$ 12,500	\$ 3,715	\$ 2,306	\$ 12,500	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	43,634	500,000	-	-	-	(500,000)	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ -	\$ 43,634	\$ 500,000	\$ -	\$ -	\$ -	\$ (500,000)	
	\$ 48,459	\$ 262,530	\$ 736,747	\$ 126,003	\$ 111,904	\$ 250,747	\$ (486,000)	
Available Cash Balance - EOY	\$ 375,988	\$ 402,917	\$ 88,180	\$ 438,143	\$ 431,910	\$ 407,370	\$ 319,190	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original	Comments
661 Equipment Fund								
Available Cash Balance - BOY	\$ 802,987	\$ 617,235	\$ 801,917	\$ 699,089	\$ 617,235	\$ 699,089	\$ (102,828)	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	2,224,558	2,368,803	2,368,700	1,328,580	1,133,800	2,368,700	-	
Interest income	28,025	17,343	20,000	7,887	8,820	20,000	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	64,193	51,623	36,000	41,782	23,950	36,000	-	
	\$ 2,316,776	\$ 2,437,769	\$ 2,424,700	\$ 1,378,249	\$ 1,166,570	\$ 2,424,700	\$ -	
60932 Operating Expenditures								
5100 Salaries & Benefits	\$ 429,795	\$ 534,473	\$ 516,332	\$ 225,212	\$ 217,744	\$ 516,332	\$ -	
5200 Operating Supplies	901,987	831,413	848,500	347,934	382,636	848,500	-	
5300 Contractual Services	808,005	853,847	733,669	329,669	381,782	733,669	-	
5400 Other Expenses	10	-	1,500	319	-	1,500	-	
5700 Capital Outlays	466,985	207,978	771,500	212,871	173,952	815,500	44,000	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses (e.g. Debt Principal)	(104,254)	(71,796)	-	-	-	-	-	
	\$ 2,502,528	\$ 2,355,915	\$ 2,871,501	\$ 1,116,005	\$ 1,156,114	\$ 2,915,501	\$ 44,000	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 2,502,528	\$ 2,355,915	\$ 2,871,501	\$ 1,116,005	\$ 1,156,114	\$ 2,915,501	\$ 44,000	
Available Cash Balance - EOY	\$ 617,235	\$ 699,089	\$ 355,116	\$ 961,333	\$ 627,691	\$ 208,288	\$ (146,828)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original	Comments
642 Public Service Building Fund								
Available Cash Balance - BOY	\$ 568,069	\$ 691,971	\$ 604,153	\$ 614,800	\$ 691,971	\$ 614,800	\$ 10,647	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	1,085,289	976,760	1,049,134	524,567	488,380	1,049,134	-	
Interest income	3,073	3,334	2,700	1,044	1,682	2,700	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	128,970	5,830	-	-	5,830	-	-	
	\$ 1,217,332	\$ 985,924	\$ 1,051,834	\$ 525,611	\$ 495,892	\$ 1,051,834	\$ -	
60442 Operating Expenditures								
5100 Salaries & Benefits	\$ 631,771	\$ 780,360	\$ 715,058	\$ 322,272	\$ 325,887	\$ 715,058	\$ -	
5200 Operating Supplies	29,270	34,757	31,000	9,251	27,216	31,000	-	
5300 Contractual Services	282,295	288,240	291,480	112,371	137,741	291,480	-	
5400 Other Expenses	264	2,334	750	484	1,789	750	-	
5700 Capital Outlays	44,587	59,872	50,000	27,608	32,460	50,000	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	(29,697)	(102,468)	-	1,324	(685)	-	-	
	\$ 958,490	\$ 1,063,095	\$ 1,088,288	\$ 473,310	\$ 524,408	\$ 1,088,288	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	134,940	-	50,000	-	-	50,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 134,940	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	
	\$ 1,093,430	\$ 1,063,095	\$ 1,138,288	\$ 473,310	\$ 524,408	\$ 1,138,288	\$ -	
Available Cash Balance - EOY	\$ 691,971	\$ 614,800	\$ 517,699	\$ 667,101	\$ 663,455	\$ 528,346	\$ 10,647	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original	Comments
643 Engineering Services Fund								
Available Cash Balance - BOY	\$ 79,207	\$ 27,862	\$ 54,182	\$ 36,081	\$ 27,862	\$ 36,081	\$ (18,101)	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	236,774	250,182	300,000	78,139	85,550	300,000	-	
Interest income	229	29	250	35	26	250	-	
Operating transfers in	75,000	75,000	13,000	-	-	13,000	-	for GF activities/support services
Other	-	-	-	-	-	-	-	
	\$ 312,003	\$ 325,211	\$ 313,250	\$ 78,174	\$ 85,576	\$ 313,250	\$ -	
60447 Operating Expenditures								
5100 Salaries & Benefits	\$ 164,873	\$ 182,571	\$ 220,000	\$ 88,556	\$ 81,707	\$ 220,000	\$ -	
5200 Operating Supplies	6,302	6,443	9,430	1,508	1,672	9,430	-	
5300 Contractual Services	143,907	110,091	90,000	30,120	57,554	90,000	-	
5400 Other Expenses	1,493	18,395	2,000	60	750	2,000	-	
5700 Capital Outlays	9,713	6,326	11,200	5,104	4,011	11,200	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	16,172	(31,232)	-	-	-	-	-	
	\$ 342,460	\$ 292,594	\$ 332,630	\$ 125,348	\$ 145,694	\$ 332,630	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	20,888	24,398	10,000	11,216	12,210	10,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 20,888	\$ 24,398	\$ 10,000	\$ 11,216	\$ 12,210	\$ 10,000	\$ -	
	\$ 363,348	\$ 316,992	\$ 342,630	\$ 136,564	\$ 157,904	\$ 342,630	\$ -	
Available Cash Balance - EOY	\$ 27,862	\$ 36,081	\$ 24,802	\$ (22,309)	\$ (44,466)	\$ 6,701	\$ (18,101)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original	Comments
677 General Insurance Fund								
Available Cash Balance - BOY	\$ 1,509,014	\$ 1,694,944	\$ 1,803,380	\$ 1,702,109	\$ 1,694,944	\$ 1,702,109	\$ (101,271)	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	3,195,930	3,443,861	3,760,000	1,714,100	1,729,654	3,760,000	-	
Interest income	22,710	22,402	25,000	9,516	11,187	25,000	-	
Retiree Health Reimbursement	1,050,787	1,177,563	1,140,000	274,487	498,291	1,140,000	-	
MMRMA dividend payment	-	-	-	-	-	-	-	
Operating transfers in	14,023	-	-	-	-	-	-	
Other	12,420	8,972	9,000	200	-	9,000	-	
	\$ 4,295,870	\$ 4,652,798	\$ 4,934,000	\$ 1,998,303	\$ 2,239,132	\$ 4,934,000	\$ -	
30851 Operating Expenditures								
5100 Salaries & Benefits	\$ 88,900	\$ 283,744	\$ 43,752	\$ 18,340	\$ 41,708	\$ 43,752	\$ -	
5200 Operating Supplies	-	180	200	-	180	200	-	
5300 Contractual Services	4,246,717	4,255,839	4,900,000	2,087,971	2,232,847	4,900,000	-	
5400 Other Expenses	6,357	10,433	10,000	5,178	2,210	10,000	-	
5700 Capital Outlays	425	-	2,645	736	-	2,645	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	(232,459)	95,437	327,000	-	-	327,000	-	Addtl OPEB contribution for FY2017
	\$ 4,109,940	\$ 4,645,633	\$ 5,283,597	\$ 2,112,225	\$ 2,276,945	\$ 5,283,597	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 4,109,940	\$ 4,645,633	\$ 5,283,597	\$ 2,112,225	\$ 2,276,945	\$ 5,283,597	\$ -	
Available Cash Balance - EOY	\$ 1,694,944	\$ 1,702,109	\$ 1,453,783	\$ 1,588,187	\$ 1,657,131	\$ 1,352,512	\$ (101,271)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original	Comments
590 Sewer Fund								
Available Cash Balance - BOY	\$ 3,545,607	\$ 2,339,749	\$ 1,357,166	\$ 1,428,302	\$ 2,339,749	\$ 1,428,302	\$ 71,136	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	474,681	765,363	1,000,000	175,800	282,991	1,000,000	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	6,240,189	6,129,352	7,500,000	3,826,786	2,906,284	7,500,000	-	1.49 multiplier x county rate FY17
Interest income	16,106	10,413	15,000	1,995	5,665	15,000	-	
Repayment of DDA advance	-	-	-	-	-	-	-	
Operating transfers in	-	-	-	-	-	-	-	
Bond Proceeds	-	-	300,000	-	-	300,000	-	
Other	139,834	185,171	140,000	101,594	93,251	140,000	-	
	\$ 6,870,810	\$ 7,090,299	\$ 8,955,000	\$ 4,106,175	\$ 3,288,191	\$ 8,955,000	\$ -	
30548 Operating Expenditures Administration								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	297,398	438,534	437,298	187,536	186,580	437,298	-	
5400 Other Expenses	16,215	8,969	12,000	-	(2)	12,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	(17,927)	(258,944)	-	-	-	-	-	
	\$ 295,686	\$ 188,559	\$ 449,298	\$ 187,536	\$ 186,578	\$ 449,298	\$ -	
60559 Operating Expenditures Maintenance								
5100 Salaries & Benefits	\$ 519,321	\$ 699,023	\$ 781,472	\$ 317,669	\$ 299,989	\$ 781,472	\$ -	
5200 Operating Supplies	45,428	88,129	55,390	42,245	20,110	55,390	-	
5300 Contractual Services	362,351	393,649	440,654	234,874	201,825	440,654	-	
5400 Other Expenses	31,794	17,960	23,000	9,091	7,880	23,000	-	
5700 Capital Outlays	4,770	4,571	5,900	610	2,653	5,900	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 963,664	\$ 1,203,332	\$ 1,306,416	\$ 604,489	\$ 532,457	\$ 1,306,416	\$ -	
60557 Operating Expenditures Treatment								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	6,210,557	5,749,839	6,000,000	2,395,658	2,219,889	6,000,000	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 6,210,557	\$ 5,749,839	\$ 6,000,000	\$ 2,395,658	\$ 2,219,889	\$ 6,000,000	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	606,761	860,016	1,300,000	222,795	463,401	1,300,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 606,761	\$ 860,016	\$ 1,300,000	\$ 222,795	\$ 463,401	\$ 1,300,000	\$ -	
	\$ 8,076,668	\$ 8,001,746	\$ 9,055,714	\$ 3,410,478	\$ 3,402,325	\$ 9,055,714	\$ -	
Available Cash Balance - EOY	\$ 2,339,749	\$ 1,428,302	\$ 1,256,452	\$ 2,123,999	\$ 2,225,615	\$ 1,327,588	\$ 71,136	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 12/31/16	Actual to Date 12/31/15	2Q Reforecast FY2017	Increase (Decrease) From Original	Comments
591 Water Fund								
Available Cash Balance - BOY	\$ 2,656,611	\$ 3,146,513	\$ 3,630,472	\$ 3,379,692	\$ 3,146,513	\$ 3,379,692	\$ (250,780)	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services - City	3,565,258	3,271,984	3,499,250	1,838,314	1,613,920	3,499,250	-	
Charges for services - Wholesale	2,247,573	3,590,703	3,600,000	2,076,419	1,862,942	3,600,000	-	
Maintenance services - Township	185,399	119,509	155,000	50,350	45,419	100,000	(55,000)	
Interest income	12,605	13,363	11,000	5,244	6,491	11,000	-	
Lease of facilities	165,445	190,370	173,000	73,652	96,062	173,000	-	
Repayment of DDA advance	-	-	-	-	-	-	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	222,994	318,427	170,000	143,981	198,002	170,000	-	
	\$ 6,399,274	\$ 7,504,356	\$ 7,608,250	\$ 4,187,960	\$ 3,822,836	\$ 7,553,250	\$ (55,000)	
30548 Operating Expenditures Administration								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	525,923	897,399	932,085	422,216	405,859	932,085	-	
5400 Other Expenses	10,800	5,981	17,000	-	-	17,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	292,087	258,604	246,500	120,259	136,616	246,500	-	Water System Bond Interest
Other Cash Uses and Adjustments (e.g. Debt Principal)	977,712	1,731,091	1,405,000	-	-	1,405,000	-	Water System Bond Principal
	\$ 1,806,522	\$ 2,893,075	\$ 2,600,585	\$ 542,475	\$ 542,475	\$ 2,600,585	\$ -	
60559 Operating Expenditures Maintenance								
5100 Salaries & Benefits	\$ 978,339	\$ 1,078,047	\$ 1,064,918	\$ 505,029	\$ 450,136	\$ 1,064,918	\$ -	
5200 Operating Supplies	245,340	224,085	231,500	135,892	136,587	231,500	-	
5300 Contractual Services	430,854	375,383	410,501	204,908	190,107	410,501	-	
5400 Other Expenses	44,867	129,850	139,500	38,324	45,260	139,500	-	
5700 Capital Outlays	11,542	7,000	13,500	6,516	5,563	13,500	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 1,710,942	\$ 1,814,365	\$ 1,859,919	\$ 890,669	\$ 827,653	\$ 1,859,919	\$ -	
60558 Operating Expenditures Filtration								
5100 Salaries & Benefits	\$ 671,659	\$ 780,529	\$ 825,235	\$ 351,824	\$ 308,812	\$ 825,235	\$ -	
5200 Operating Supplies	217,774	291,263	315,000	148,776	125,481	315,000	-	
5300 Contractual Services	534,397	648,968	840,000	268,422	307,185	840,000	-	
5400 Other Expenses	3,603	4,907	6,500	946	1,201	6,500	-	
5700 Capital Outlays	59,027	44,454	53,000	14,209	26,443	53,000	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Replacement Reserve - DWRF	-	-	-	-	-	-	-	
	\$ 1,486,460	\$ 1,770,121	\$ 2,039,735	\$ 784,177	\$ 769,122	\$ 2,039,735	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	905,448	793,616	1,080,000	133,205	641,639	1,052,000	(28,000)	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 905,448	\$ 793,616	\$ 1,080,000	\$ 133,205	\$ 641,639	\$ 1,052,000	\$ (28,000)	
	\$ 5,909,372	\$ 7,271,177	\$ 7,580,239	\$ 2,350,526	\$ 2,780,889	\$ 7,552,239	\$ (28,000)	
Available Cash Balance - EOY	\$ 3,146,513	\$ 3,379,692	\$ 3,658,483	\$ 5,217,126	\$ 4,188,460	\$ 3,380,703	\$ (277,780)	

City of Muskegon								
Quarterly Budget Reforecast FY 2016-17								
		Responsibility	2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) Original	2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) 2Q Reforecast	2016-17 Estimated Project Grant Revenue Original	2016-17 Estimated Project Grant Revenue 2Q Reforecast	Grant Year	Comments
BUDGETED MAJOR CAPITAL PROJECTS								
101	General Fund							
	VOIP Phone System	Maurer	\$ 20,000	\$ 20,000	\$ -	\$ -		FY17 is year 5 of 5 annual payments, 0% interest
	ADA Compliance, Various Locations	Al-Shatel	15,000	15,000				Federal agreement
	Street Lights Conversion to LED, Consumers	Al-Shatel	270,000	270,000				deposit to convert street lights by C.E.; comm. Discussed 1/28/16
	Beukema Park, building improvements	Al-Shatel	20,000	20,000	-	-		
	Parks Reservation System	Al-Shatel	-	15,000	-	-		new system to enhance customer service
	Roof Repairs at L C Walker Arena	Al-Shatel	-	25,000	-	-		
	City Hall bidg wash / seal	Al-Shatel	-	30,000	-	-		
			325,000	395,000	-	-		
202	Major Streets							
	MDOT Projects	Al-Shatel	40,000	-	-	-		payments on various State projects that are completed but not finaled
	US - 31 BR	Al-Shatel	20,000	20,000				US-31 BR, Sherman to Shoreline Dr.-carry over from 14/15
91208	Latimer, Port City Blvd. to Black Creek	Al-Shatel	20,000	-	-	-		Design in FY14/15, construction in FY15/16
	Musketawa Trail Connection (Keating to Black Creek)	Al-Shatel	235,000	235,000	235,000	235,000		moved from state grants fund with additional new money (federal)- carryover from 15/16
	Street Lights Removal	Al-Shatel	25,000	-				charged cost to GF streetlights cost center (60448)
91413	Laketon Ave. Nevada to Lakeshore Dr.	Al-Shatel	1,000,000	1,000,000	-	-		continuation from 15/16, grant money of \$400,000 accounted for in 15/16...match from bonds
	Laketon Ave. Getty to Creston	Al-Shatel	1,800,000	1,800,000	1,150,000	1,150,000		\$759,000 STP grant and \$400,000 from HPP local match from bonds
	Glenside, Sherman to Glen	Al-Shatel	240,000	240,000				mill and resurfacing using bonds
	Hackley, Seaway to Park; joint project with MHTS	Al-Shatel		70,000				
	Traffic studies	Al-Shatel	20,000	20,000	-	-		
			3,400,000	3,385,000	1,385,000	1,385,000		
203	Local Streets							
	Monroe, 5th to 4th	Al-Shatel	45,000	15,000				continuation from 15/16. Street portion of WM replacement
91609	Hartford/Diana/Pine	Al-Shatel	65,000	65,000	35,000	35,000		CDBG funding for FY2016-17; as part of WM upgrades
			110,000	80,000	35,000	35,000		

City of Muskegon								
Quarterly Budget Reforecast FY 2016-17								
		Responsibility	2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) Original	2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) 2Q Reforecast	2016-17 Estimated Project Grant Revenue Original	2016-17 Estimated Project Grant Revenue 2Q Reforecast	Grant Year	Comments
BUDGETED MAJOR CAPITAL PROJECTS								
264	<u>Criminal Forfeiture Fund</u>							
	Tactical Video Investigation, interview equipment	J. Lewis	13,500	13,500	-	-		additional equipment
			13,500	13,500	-	-		
404	<u>Public Improvement Fund</u>							
	Playground Equipment at P.M.	Al-Shatel	367,800	367,800	220,700	220,700		If grant is awarded. Decision was made by Commission to hold off and apply for grant
	Neighborhood Housing Program	Peterson	850,000	850,000				FY17 construction of 5 new houses in neighborhoods
	Port security boat	J. Lewis	369,000	369,000	282,000	282,000	FY17	only if grant is received
	L.C. Walker Arena general work (heating/cooling/structure)	Peterson	1,400,000	1,400,000				bond financing to be used for project costs
	Arena Annex Capital Improvements	Peterson	150,000	150,000				bond financing to be used for project costs
	Parking lot - N.W. corner of Jefferson/Clay	Al-Shatel	200,000	200,000				bond financing to be used for project costs
	Fire Department Rescue Truck	J. Lewis	680,000	680,000	618,000	618,000	FY17	only if grant is received, replaces Rescue Truck 71
	Fire Department, AFG Equipment	J. Lewis	91,700	91,700	83,370	83,370	FY17	only if grant is received
	Fire Department Equipment	J. Lewis	26,300	26,300				Life Pak & standalone AED generator
	Commercial/Industrial Demolitions	Brubaker-Clarke	300,000	300,000				Blight fight efforts
	Fire Department - Gear (Rescue Boat)	J. Lewis	59,750	59,750	-	-		Four Season Air Craft, reduced the amount used for different equipment in 15/16
			4,494,550	4,494,550	1,204,070	1,204,070		
590	<u>Sewer</u>							
	Sewer Rehabilitation Project (Various Projects)	Al-Shatel	300,000	195,000	-	-		various sewer major repairs/emergencies, use this fund for S-2 project
91609	Hartford/Diana/Pine	Al-Shatel		75,000				
91413	Laketon Ave. Nevada to Lakeshore Dr.	Al-Shatel		30,000				
	SAW Grant	Al-Shatel	1,000,000	1,000,000	1,000,000	1,000,000		carry over from 14/15
			1,300,000	1,300,000	1,000,000	1,000,000		
591	<u>Water</u>							
	SCAD Migration Project	Al-Shatel	175,000	175,000	-	-		instrumentation upgrade, continuation from 15/16
	Harvey Pump Repair, # 2	Al-Shatel	30,000	30,000	-	-		repair of second pump.
	Repair & add membrane to 2 of 4 clear wells @ plant	Al-Shatel	250,000	250,000				

City of Muskegon								
Quarterly Budget Reforecast FY 2016-17								
		Responsibility	2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) Original	2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) 2Q Reforecast	2016-17 Estimated Project Grant Revenue Original	2016-17 Estimated Project Grant Revenue 2Q Reforecast	Grant Year	Comments
BUDGETED MAJOR CAPITAL PROJECTS								
	Repair switch gear for HSP	Al-Shatel		30,000				as per Filtration Plant Superintendent's request
	Develop Asset Management plan	Al-Shatel	35,000	35,000				50-50 between distribution & treatment
	Replace High Service Valve @ filtration	Al-Shatel	70,000	70,000				
	Repair & add membrane to 2 of 4 cells @ Harvey	Al-Shatel	120,000	120,000				
	Distribution Reliability Study	Al-Shatel	25,000	25,000	-	-		continuation
	Laketon, Nevada to Lakeshore Dr.	Al-Shatel	50,000	75,000	-	-		increased allocated WM
	Laketon, Getty to Creston	Al-Shatel	50,000	50,000				
91609	Hartford/Diana/Pine	Al-Shatel	150,000	150,000	-	-		Water Main Replacements, Various Locations & 2" & 4"
	Monroe, 5th to 4th	Al-Shatel	105,000	22,000				continuation from 16, only \$22,000 in 17
	GIS Update and Maintenance	Al-Shatel	<u>20,000</u>	<u>20,000</u>	-	-		County licensing & map maintenance
			1,080,000	1,052,000	-	-		
594	<u>Marina</u>							
	Docks & Building Improvements (office, bathroom)	Al-Shatel	<u>500,000</u>	-	<u>375,000</u>	-	FY17	No grant applied for this FY. Will wait until grant application is submitted.
			500,000	-	375,000	-		
642	<u>PSB</u>							
	PSB Improvements, including possible Eng. Evaluation of building	Al-Shatel	<u>50,000</u>	<u>50,000</u>	-	-		
			50,000	50,000	-	-		
643	<u>Engineering Services</u>							
	Intergovernmental Engineering Work	Al-Shatel	<u>10,000</u>	<u>10,000</u>	-	-		
			10,000	10,000	-	-		
661	<u>Equipment Fund</u>							
20/Quant	Non-Vehicular Equipment:							
1	Spreader, parks	Al-Shatel		15,000				added, will be used for spreading fertilizer
1	Baech Cleaner	Al-Shatel	45,000	44,000				replaces old machine
1	Leaf Sucker	Al-Shatel	15,000	28,000				price was much higher than anticipated at original budget time

City of Muskegon								
Quarterly Budget Reforecast FY 2016-17								
		Responsibility	2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) Original	2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) 2Q Reforecast	2016-17 Estimated Project Grant Revenue Original	2016-17 Estimated Project Grant Revenue 2Q Reforecast	Grant Year	Comments
BUDGETED MAJOR CAPITAL PROJECTS								
1	Fuel System upgrade @ DPW	Al-Shatel	17,000	25,000				price was much higher than anticipated at original budget time
2	Salt Boxes	Al-Shatel	20,000	38,000				replaces old Larson boxes
	various small equipment	Al-Shatel	30,000	30,000	-	-		
1	Riding Mower	Al-Shatel	<u>7,500</u>	<u>7,500</u>	-	-		Cemetery
			134,500	187,500	-	-		
5746	<i>Communications Equipment:</i>							
	various items to outfit new cruisers	Al-Shatel	<u>20,000</u>	<u>20,000</u>	-	-		
			20,000	20,000	-	-		
5730	<i>Vehicles:</i>							
3	Police Cruisers / SUVs *	Al-Shatel	90,000	82,000	-	-		Includes police package outfitting
2	Detective cars	Al-Shatel	47,000	47,000				
2	3/4 ton trucks - fire department- 4x4	Al-Shatel	64,000	62,000				
1	3/4 ton truck for DPW- 2x4	Al-Shatel	25,000	25,000				
1	backhoe	Al-Shatel	111,000	112,000				carry over
2	Plow Truck	Al-Shatel	<u>280,000</u>	<u>280,000</u>	-	-		one carry over and one for this year, approval by commission was issued but truck will not be paid for
			<u>617,000</u>	<u>608,000</u>	-	-		
	Total Equipment Fund		771,500	815,500	-	-		
			<u>\$ 12,041,050</u>	<u>\$ 11,582,050</u>	<u>\$ 3,999,070</u>	<u>\$ 3,624,070</u>		