

# CITY OF MUSKEGON

## CITY COMMISSION MEETING

MARCH 11, 2008

CITY COMMISSION CHAMBERS @ 5:30 P.M.

### AGENDA

- CALL TO ORDER:
- PRAYER:
- PLEDGE OF ALLEGIANCE:
- ROLL CALL:
- HONORS AND AWARDS:
- INTRODUCTIONS/PRESENTATION:
- CONSENT AGENDA:
  - A. Approval of Minutes. CITY CLERK
  - B. Release of Easements within Block 560. ENGINEERING
  - C. Two-Year Janitorial Services Extension, Through April 30, 2010. ENGINEERING
  - D. Tower Lease with Muskegon Housing Commission. CITY MANAGER
  - E. City-MDOT Agreement to: Amend the Engineering Agreement with F & V to Increase the Construction Engineering Fee. ENGINEERING
  - F. Housing Commission Appointments. CITY MANAGER
- PUBLIC HEARINGS:
  - A. Create a Special Assessment District for Estes Street, Fair to Lakeshore. ENGINEERING
  - B. Create a Special Assessment District for Isabella Avenue, Ambrosia to Williams. ENGINEERING
  - C. Create a Special Assessment District for Seventh Street, Muskegon to Webster. ENGINEERING
  - D. Create a Special Assessment District for Beidler Street, Laketon to Southern. ENGINEERING
  - E. Create a Special Assessment District for Roblane Avenue, Quarterline to Marlane. ENGINEERING

**F. Public Hearing Concerning 2008-CDBG/HOME Recommendation and City Commission Preliminary Decision. COMMUNITY & NEIGHBORHOOD SERVICES**

**G. Recommendation for Annual Renewal of Liquor Licenses. CITY CLERK**

- ☐ **COMMUNICATIONS:**
- ☐ **CITY MANAGER'S REPORT:**
- ☐ **UNFINISHED BUSINESS:**
- ☐ **NEW BUSINESS:**

**A. Repeal Vehicle For Hire Ordinance. CITY CLERK**

- ☐ **ANY OTHER BUSINESS:**
- ☐ **PUBLIC PARTICIPATION:**
  - *Reminder: Individuals who would like to address the City Commission shall do the following:*
  - Fill out a request to speak form attached to the agenda or located in the back of the room.
  - Submit the form to the City Clerk.
  - Be recognized by the Chair.
  - Step forward to the microphone.
  - State name and address.
  - Limit of 3 minutes to address the Commission.
  - (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)
- ☐ **ADJOURNMENT:**

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT ANN MARIE BECKER, CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TDD: (231) 724-4172.

**Date: March 11, 2008**  
**To: Honorable Mayor and City Commissioners**  
**From: Ann Marie Becker, City Clerk**  
**RE: Approval of Minutes**

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SUMMARY OF REQUEST: To approve the minutes of the Regular Commission Meeting that was held on Tuesday, February 26<sup>th</sup>.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

# CITY OF MUSKEGON

## CITY COMMISSION MEETING

**MARCH 11, 2008**

**CITY COMMISSION CHAMBERS @ 5:30 P.M.**

### **MINUTES**

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, Michigan at 5:30 p.m., Tuesday, March 11, 2008.

Mayor Warmington opened the meeting with a prayer from Vice Mayor Stephen Gawron after which the Commission and public recited the Pledge of Allegiance to the Flag.

#### **ROLL CALL FOR THE REGULAR COMMISSION MEETING:**

Present: Mayor Stephen Warmington, Vice Mayor Stephen Gawron, Commissioners Chris Carter, Lawrence Spataro, Sue Wierengo, and Steve Wisneski, City Manager Bryon Mazade, City Attorney John Schrier, and City Clerk Ann Marie Becker.

Absent: Commissioner Clara Shepherd (excused)

#### **2008-25 CONSENT AGENDA:**

##### **A. Approval of Minutes.** CITY CLERK

SUMMARY OF REQUEST: To approve the minutes of the Regular Commission Meeting that was held on Tuesday, February 26<sup>th</sup>.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

##### **B. Release of Easements within Block 560.** ENGINEERING

SUMMARY OF REQUEST: Approve the DMDC's request for the City to release all easement rights to the vacated alley(s) and streets within block 560 as described in exhibit A (pg 4) of the documents and authorize the Mayor to sign the documents. The City had reserved those rights when the streets and alleys were vacated to provide for future maintenance and upgrades of underground utilities. Those utilities are no longer active since the construction of the new downtown street system.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approve the release of the easements and authorize the Mayor to sign the documents.

**C. Two-Year Janitorial Services Extension, Through April 30, 2010.**  
ENGINEERING

SUMMARY OF REQUEST: Extend the current janitorial services contract with Reliant Professional Cleaning for two more years, one of which is the optional year that was a part of the original contract solicitation. The current contract expires April 30, 2008, with an optional 4<sup>th</sup> year if both parties agreed. The contractor had submitted the request which reflects the requested two-year extension without any cost adjustment from the current year of \$49,696 to clean both City Hall and DPW.

Furthermore, it is requested that the extension, should you approve, needs to include additional cleaning services at the Filtration Plant at \$15,864 annually for the same contract period as City Hall/DPW.

FINANCIAL IMPACT: The total cost of the contract (City Hall, Police Department, DPW and Filtration Plant) is \$69,729.16 annually.

BUDGET ACTION REQUIRED: None, the cost was anticipated during the budget time.

STAFF RECOMMENDATION: To approve the extension of the contract with Reliant Professional Cleaning Services to provide cleaning services until the end of April, 2010, at the three City buildings - City Hall, DPW, and Filtration Plant.

**D. Tower Lease with Muskegon Housing Commission.** CITY MANAGER

SUMMARY OF REQUEST: To approve a Tower Lease with the Muskegon Housing Commission that will allow the City to lease space on top of Hartford Terrace to place communications towers and associated facilities.

FINANCIAL IMPACT: \$140/month/antenna.

BUDGET ACTION REQUIRED: None at this time. Appropriate budgets will need to be amended at a later date.

STAFF RECOMMENDATION: To approve the agreement and authorize the Mayor and Clerk to sign it.

**E. City-MDOT Agreement to: Amend the Engineering Agreement with Fleis & Vandenbrink to Increase the Construction Engineering Fee.**  
ENGINEERING

SUMMARY OF REQUEST: To approve the contract and resolution with MDOT to amend agreement 06-5195/SA to increase the construction engineering fee to Fleis & Vandenbrink from \$83,000 to \$99,900. The increase was the result of the contractor not completing the job within the completion date as per the contract.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approve the contract amendment and resolution and authorize the Mayor and Clerk to sign both.

**F. Housing Commission Appointments.** CITY MANAGER

SUMMARY OF REQUEST: To appoint the following persons to the Muskegon Housing Commission:

Marilyn Brooks (1/31/11)

Angela Anthony (1/31/12)

Maxine Lenear (1/31/13)

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the appointments.

**Motion by Commissioner Carter, second by Commissioner Spataro to approve the consent agenda as read.**

**ROLL VOTE: Ayes: Gawron, Spataro, Warmington, Wierengo, Wisneski, and Carter**

**Nays: None**

**MOTION PASSES**

**2008-26 PUBLIC HEARINGS:**

**A. Create a Special Assessment District for Estes Street, Fair to Lakeshore.**  
ENGINEERING

SUMMARY OF REQUEST: To hold a public hearing on the proposed special assessment of the Estes Street, Fair Avenue to Lakeshore Drive project, and to create the special assessment district and appoint two City Commissioners to the Board of Assessors if it is determined to proceed with the project.

FINANCIAL IMPACT: None at this time.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: To create the special assessment district and assign two City Commissioners to the Board of Assessors by adopting the resolution.

The public hearing opened to hear and consider any comments from the public. Comments in opposition were heard from Roger and Caughey Borgeson, 2933 Simmeran Drive, Kalamazoo, reference their property at 2091 Estes; Ray Morency, 2066 Estes, and Derrick Olsen, 2016 Estes. Comments were also heard from Leland Davis, 1148 Terrace.

**Motion by Commissioner Spataro, second by Commissioner Carter to close the public hearing and table action by Commission to the next Commission**

Meeting.

ROLL VOTE: Ayes: Spataro, Wierengo, Wisneski, Carter, and Gawron

Nays: Warmington

**MOTION PASSES**

**B. Create a Special Assessment District for Isabella Avenue, Ambrosia to Williams. ENGINEERING**

SUMMARY OF REQUEST: To hold a public hearing on the proposed special assessment of the Isabella Avenue, Ambrosia Street to Williams Street project, and to create the special assessment district and appoint two City Commissioners to the Board of Assessors if it is determined to proceed with the project.

FINANCIAL IMPACT: None at this time.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: To create the special assessment district and assign two City Commissioners to the Board of Assessors by adopting the resolution.

The public hearing opened to hear and consider any comments from the public. No comments were made.

**Motion by Vice Mayor Gawron, second by Commissioner Carter to close the public hearing and create the special assessment district for Isabella Avenue, Ambrosia to Williams.**

ROLL VOTE: Ayes: Spataro, Warmington, Wierengo, Wisneski, Carter, and Gawron

Nays: None

**MOTION PASSES**

Mayor Warmington appointed Commissioner Shepherd and himself to the Board of Assessors.

**C. Create a Special Assessment District for Seventh Street, Muskegon to Webster. ENGINEERING**

SUMMARY OF REQUEST: To hold a public hearing on the proposed special assessment of the Seventh Street, Muskegon Avenue to Webster Avenue project, and to create the special assessment district and appoint two City Commissioners to the Board of Assessors if it is determined to proceed with the project.

FINANCIAL IMPACT: None at this time.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: To create the special assessment district and assign two City Commissioners to the Board of Assessors by adopting the resolution.

The public hearing opened to hear and consider any comments from the public. No comments were made.

**Motion by Commissioner Carter, second by Vice Mayor Gawron to close the public hearing and table the special assessment of Seventh Street, Muskegon to Webster to the next Commission Meeting.**

**ROLL VOTE: Ayes: Warmington, Wierengo, Wisneski, Carter, Gawron, and Spataro**

**Nays: None**

**MOTION PASSES**

**D. Create a Special Assessment District for Beidler Street, Laketon to Southern. ENGINEERING**

SUMMARY OF REQUEST: To hold a public hearing on the proposed special assessment of the Beidler Street, Laketon Avenue to Southern Avenue project, and to create the special assessment district and appoint two City Commissioners to the Board of Assessors if it is determined to proceed with the project.

FINANCIAL IMPACT: None at this time.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: To create the special assessment district and assign two City Commissioners to the Board of Assessors by adopting the resolution.

The public hearing opened to hear and consider any comments from the public. Comments in opposition were heard from Ed Winicki, 1826 Crowley, he owns property on Beidler; David Wotli, 1724 Beidler; and Marion Olejarczyk, representing 1608 Beidler. Rob Schweifler, 3200 Sandy Ct, owner of two properties on Beidler spoke in favor.

**Motion by Commissioner Spataro, second by Vice Mayor Gawron to close the public hearing and create the special assessment district for Beidler Street, Laketon to Southern.**

**ROLL VOTE: Ayes: Wierengo, Wisneski, Carter, Gawron, Spataro, and Warmington**

**Nays: None**

**MOTION PASSES**

Mayor Warmington appointed Vice Mayor Gawron and Commissioner Spataro to the Board of Assessors.

**E. Create a Special Assessment District for Roblane Avenue, Quarterline to Marlane. ENGINEERING**

SUMMARY OF REQUEST: Vacate the previously created district on February 12, 2008, and to hold a public hearing on the proposed special assessment of the

Roblane Avenue, Quarterline Road to Marlane Street project, and to create a new special assessment district and appoint two City Commissioners to the Board of Assessors if it is determined to proceed with the project. The request to vacate the previously created district is due to:

1. The letters contained an incorrect date for the hearing; the hearing date was set for February 12, 2008, but the letters listed the date as February 22, 2008.
2. Calculation errors on parcel 440 and 462 Quarterline. While the footage on the response cards was accurate, the estimated property owner cost was not. This was due to multiplication error between the footage and per foot cost.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To vacate the district on Roblane which was created on February 12, 2008, and to create a new special assessment district and assign two City Commissioners to the Board of Assessors by adopting the resolution.

The public hearing opened to hear and consider any comments from the public. Comments in opposition were heard from Amanda Vandervelde, 463 Marlane.

**Motion by Vice Mayor Gawron, second by Commissioner Carter to close the public hearing and vacate the district on Roblane which was created on February 12, 2008, and create a new special assessment district for Roblane Quarterline to Marlane.**

**ROLL VOTE: Ayes: Wisneski, Carter, Gawron, Spataro, Warmington, and Wierengo**

**Nays: None**

#### **MOTION PASSES**

Mayor Warmington appointed Commissioner Carter and Commissioner Wierengo to the Board of Assessors.

#### **F. Public Hearing Concerning 2008-CDBG/HOME Recommendation and City Commission Preliminary Decision. COMMUNITY & NEIGHBORHOOD SERVICES**

SUMMARY OF REQUEST: To conduct a public hearing concerning the CDBG/HOME 2008-2009 recommendation, submitted by both the administration and the Citizen's District Council. The public hearing is to obtain comments from the public in reference to the 2008-2009 CDBG/HOME allocation funding which is designated to be \$984,207 and \$290,049 respectively, excluding any program income and reprogrammed funding. The Commission is also asked to make their preliminary decision on what items should be funded and at what amounts.

The City Commission will be asked to make their final decision on April 8, 2008.

FINANCIAL IMPACT: The 2008-2009 allocations will be based on the City Commission final decision.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: To conduct the public hearing and to make preliminary allocation decision.

COMMITTEE RECOMMENDATION: The Citizen's District Council recommendations are included with the recommendations submitted by the administration.

The public hearing opened to hear and consider any comments from the public. Comments were heard from Lynette Griffith, 2060 Sullivan Rd., Ravenna, for Habitat for Humanity; Marcia Hovey-Wright, 452 W. Webster, serve CDBG Board; Tim Burgess, Neighborhood Investment Corporation; Jeff Melton, 3001 Ninth, advocate for Healthcare; Sheila Krieson, Habitat for Humanity; and Dan Bonner, 1652 Nelson, Legal Aid of West Michigan.

**Motion by Commissioner Carter, second by Commissioner Spataro to close the public hearing and approve the Citizen District Council recommendations with changes to the HOME portion from \$65,000 to \$55,000 for Habitat for Humanity and Neighborhood Investment Corporation and from \$60,000 to \$80,000 for Infill New Construction.**

**ROLL VOTE: Ayes: Carter, Gawron, Spataro, Warmington, and Wisneski**

**Nays: Wierengo**

**MOTION PASSES**

**G. Recommendation for Annual Renewal of Liquor Licenses.** CITY CLERK

SUMMARY OF REQUEST: To adopt a resolution recommending non-renewal of those liquor license establishments who are in violation of Section 50-146 and 50-147 of the Code of Ordinances for the City of Muskegon. These establishments have been found to be in non-compliance with the City Code of Ordinances and renewal of their liquor licenses should not be recommended by the City Commission. If any of these establishments come into compliance by March 24, 2008, they will be removed from this resolution, and recommendation for their renewal will be forwarded to the Liquor Control Commission.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Adoption of the resolution.

The public hearing opened to hear and consider any comments from the public. Comments were heard from Attorney Keith McEvoy representing Community Party Store; Lacy Jones, 245 Eastern, Grand Rapids, and Paul Adam Billings, 316 Morris Ave. for The Spotlight Nightclub. The following spoke against

the renewal for Kwik-Way, 45 E. Muskegon: Andrew Bickham, 1762 Princess Lane; Amanda Swarvar, 2849 Bailey; Carol Ripley, 1780 Duchess Court; and Larry Israel, 1673 Woodside. Additional comments were heard from Dan Krauth, Fox 17.

**Motion by Commissioner Carter, second by Commissioner Spataro to close the public hearing.**

**ROLL VOTE: Ayes: Gawron, Spataro, Warmington, Wierengo, Wisneski, and Carter**

**Nays: None**

**MOTION PASSES**

**Motion by Commissioner Carter, second by Commissioner Spataro to adopt the resolution recommending non-renewal of those liquor license establishments who are in violation with the exception of Community Party Store at 1149 Wood Street and The Spotlight Nightclub at 435-441 W. Western Avenue.**

**ROLL VOTE: Ayes: Spataro, Warmington, Wierengo, Wisneski, Carter, and Gawron**

**Nays: None**

**MOTION PASSES**

**Motion by Commissioner Carter, second by Commissioner Wierengo to approve the renewal of the liquor license for The Spotlight Nightclub.**

**ROLL VOTE: Ayes: Spataro, Warmington, Wierengo, and Carter**

**Nays: Wisneski and Gawron**

**MOTION PASSES**

**Motion by Commissioner Spataro, second by Vice Mayor Gawron to concur with staff recommendation to deny the liquor license for Community Party Store at 1149 Wood.**

**ROLL VOTE: Ayes: Wisneski, Gawron, and Spataro**

**Nays: Warmington, Wierengo, and Carter**

**MOTION DEFEATED**

**Motion by Commissioner Spataro, second by Commissioner Wierengo to recommend non-renewal of the liquor license for Kwik-Way Food Mart, 45 E. Muskegon, contingent upon violations being filed with the Liquor Control Commission.**

**ROLL VOTE: Ayes: Wierengo, Wisneski, Carter, Gawron, Spataro, and Warmington**

**Nays: None**

**MOTION PASSES**

Commission asked that a resolution be sent to the Liquor Control Commission.

**2008-27 NEW BUSINESS:**

**A. Repeal Vehicle for Hire Ordinance. CITY CLERK**

SUMMARY OF REQUEST: At a Worksession meeting held on June 11, 2007, the Commission considered a request to repeal the Vehicle for Hire Ordinance. At that time, the Commission determined to license taxicabs for one more year while Muskegon County establish a county-wide licensing requirement. The Commission indicated they would visit the issue in one year.

The County has determined that they can not offer a county-wide licensing requirement.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Staff recommends that the Ordinance to Repeal Vehicles for Hire, Sections 102-200 through 102-260 of the Code of Ordinances be repealed.

**Motion by Commissioner Carter, second by Commissioner Spataro to repeal the Vehicles for Hire Ordinance.**

**Motion and second withdrawn.**

**Motion by Commissioner Carter, second by Commissioner Spataro to extend the current licensing for cabs to June 11, 2008.**

**ROLL VOTE: Ayes: Wisneski, Gawron, Spataro, Warmington, and Wierengo**

**Nays: None**

**Absent: Commissioner Carter stepped out of the room.**

**MOTION PASSES**

**ADJOURNMENT:** The City Commission Meeting adjourned at 8:53 p.m.

Respectfully submitted,



Ann Marie Becker, MMC  
City Clerk

Date: March 11, 2008

To: Honorable Mayor and City Commissioners

From: Engineering

RE: Release of Easements within Block 560

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#### SUMMARY OF REQUEST:

Approve the DMDC's request for the City to release all easement rights to the vacated alley(s) and streets within block 560 as described in exhibit A (pg 4) of the attached documents and authorize the mayor to sign the documents. The City had reserved those rights when the streets & alleys were vacated to provide for future maintenance and upgrades of underground utilities. Those utilities are no longer active since the construction of the new downtown street system.

#### FINANCIAL IMPACT:

None,

#### BUDGET ACTION REQUIRED:

None.

#### STAFF RECOMMENDATION:

Approve the release of the easements & authorize the mayor to sign the documents

#### COMMITTEE RECOMMENDATION:

## TERMINATION AND RELEASE OF EASEMENT

This TERMINATION AND RELEASE OF EASEMENT ("Termination") is made as of March 11, 2008, by the CITY OF MUSKEGON, a Michigan municipal corporation, of 933 Terrace Street, Muskegon, Michigan 49443 ("City").

### RECITALS:

A. DOWNTOWN MUSKEGON DEVELOPMENT CORPORATION, a Michigan nonprofit corporation (the "DMDC") owns the property located in the City of Muskegon, Muskegon County, Michigan as set forth in Exhibit A; and this Termination refers and relates only to the property as defined therein (the "Property").

B. The City has or may have rights and interest in the Property, pursuant to a certain Easement Agreement for the construction and maintenance of storm sewers, sanitary sewers, water main and the appurtenances to them, dated September 4, 1974, recorded in Liber 1045, at Page 111 with the Muskegon County Register of Deeds.

C. The City has or may have reserved and continue to hold rights and interest in the Property, including utility rights acquired by the City operating in, over and upon certain streets and alleys formerly located on the Property and vacated by a Resolution dated December 14, 1971 Alleys in Block 560 Vacated, recorded in Liber 976 at Page 203 with the Muskegon County Register of Deeds.

D. The City has or may have reserved and continue to hold rights and interest in the Property, including utility rights acquired by the City operating in, over and upon certain streets and alleys formerly located on the Property and vacated by a Resolution dated January 8, 1974 Vacating of Streets and Alleys (Phase 1) in Downtown Redevelopment Project R-134 Area, recorded in Liber 1031 at Page 477 with the Muskegon County Register of Deeds and by a certain Order and Judgment of the Circuit Court for the County of Muskegon dated 6/24/74 and recorded in Liber 1041, at Page 965 with the Muskegon County Register of Deeds (the "Order").

E. The resolutions described in Paragraphs B through D above are referred to herein as the "Resolutions". The easements and other rights and interest of the City described in Paragraphs B through D above are referred to herein as the "City Easements".

F. The City agrees that there is no active usage of the City Easements, or sewer or utility rights reserved therein, currently located within the areas identified by the City Easements.

G. DMDC desires to sell the Property free of all City Easements, and has requested the City to release the City Easements affecting the Property.

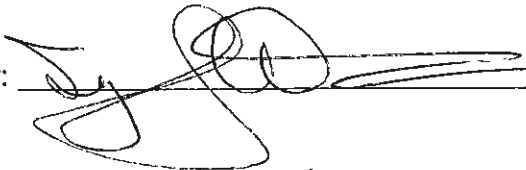
H. The City desires to terminate and release its rights and interests in the City Easements.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City hereby agrees to terminate, discharge, and release all right, title and interest that it may have in the Property, including, without limitation, all easements or utility rights previously granted to, acquired by or reserved in favor of the City over, under or upon the Property pursuant to the Easement Agreement recorded in Liber 1045, at Page 111, the Resolutions recorded in Liber 976 at Page 203, and Liber 1031, at Page 477, and the Order recorded in Liber 1041, at Page 965, all with the Muskegon County Register of Deeds.

IN WITNESS WHEREOF, this Termination is executed by authorized representatives of the City on the date above stated.

CITY OF MUSKEGON,

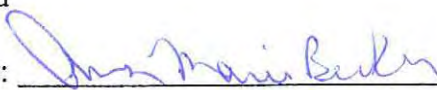
a Michigan municipal corporation

By: 

Stephen J. Warmington

Its: Mayor

and

By: 

Ann Marie Becker

Its: City Clerk

STATE OF MICHIGAN

)

) ss:

COUNTY OF MUSKEGON

)

Acknowledged before me in Muskegon County, Michigan, on March 19, 2008, by Stephen J. Warmington, as Mayor and by Ann Marie Becker, as City Clerk of the CITY OF MUSKEGON, on behalf of the municipal corporation.

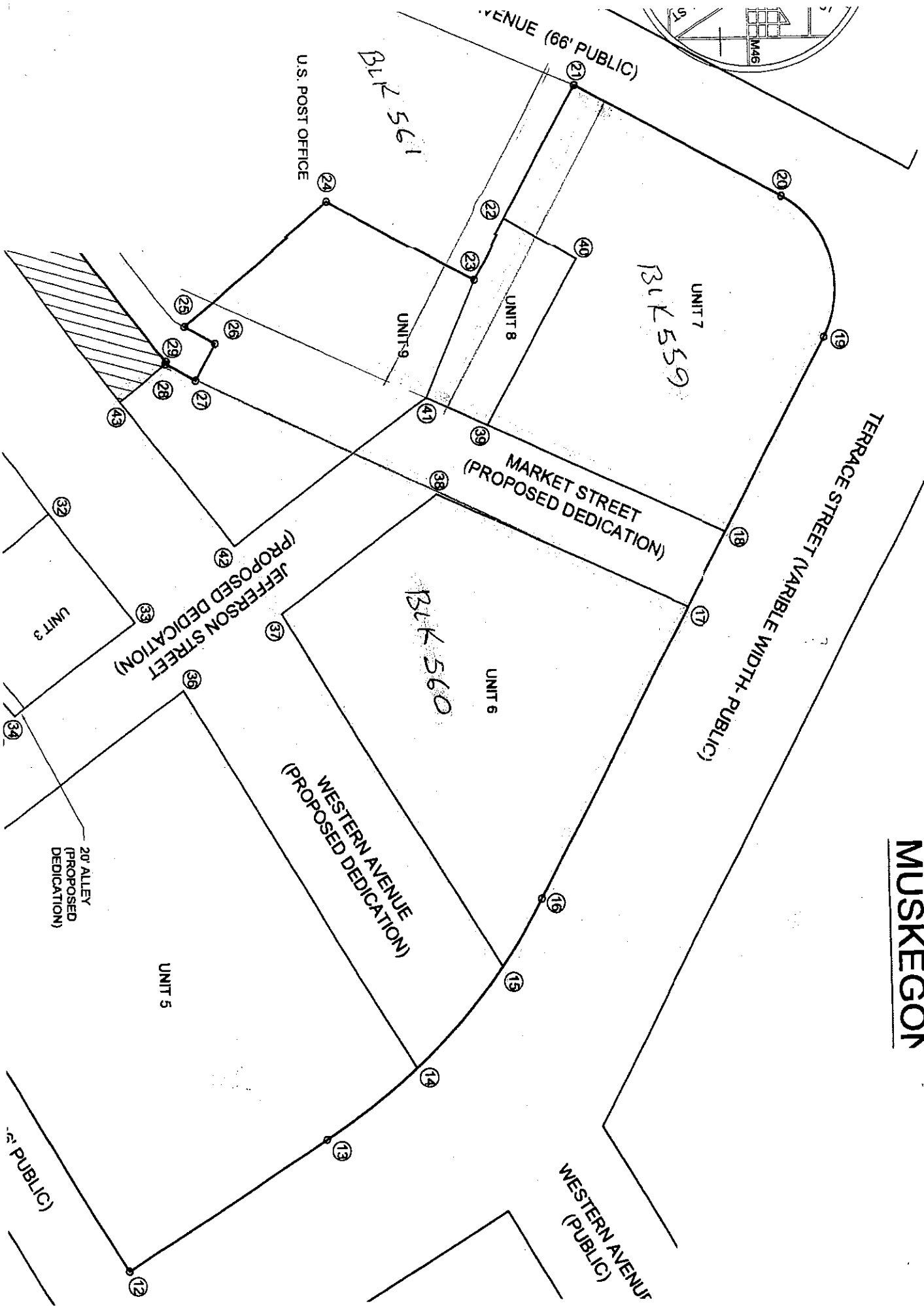
Linda Potter  
Linda Potter

Notary Public, State of Michigan  
County of Muskegon

My commission expires: 9-25-2012  
Acting in the County of Muskegon

PREPARED BY AND RETURN TO:  
Michael H. Schubert,  
WARNER NORCROSS & JUDD LLP  
400 Terrace Plaza, P.O. Box 900  
Muskegon, Michigan 49443  
Telephone: (231) 727-2600

# MUSKEGON



**Potter, Linda**

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**From:** Becker, Ann  
**Sent:** Wednesday, March 12, 2008 1:08 PM  
**To:** Potter, Linda  
**Subject:** FW: termination of easement followup

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**From:** Al-Shatel, Mohammed  
**Sent:** Wednesday, March 12, 2008 2:00 PM  
**To:** Becker, Ann  
**Cc:** Dan Rinsema-Sybenga  
**Subject:** RE: termination of easement followup

After the signature could you please give the originals to Dan for recording please.

Dan; after recording, could you please return originals to Ann for filing please. I would like a copy

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**From:** Dan Rinsema-Sybenga [mailto:drinsema-sybenga@Muskegon.org]  
**Sent:** Wednesday, March 12, 2008 12:14 PM  
**To:** Al-Shatel, Mohammed  
**Subject:** termination of easement followup

Mo,

There is a nice Japanese expression that would be applicable to you after last night's assessment hearings. Basically "Way to Endure". In any case good job. I just was wondering what are the steps to get that signed and recorded. Let me know if there is anything I can do.

drs

---

Dan Rinsema-Sybenga  
Muskegon Area First  
Main Street Manager  
900 Third Street, Suite 200  
Muskegon, MI 49440  
(231) 724-3180 tel  
(231) 728-7251 fax  
Office Location Map - <http://tinyurl.com/ycfwkx>  
<http://downtownmuskegon.org>

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March 20, 2008

Mr. Dan Rinsema-Sybenga  
Muskegon Area First  
Main Street Manager  
900 Third Street, Suite 200  
Muskegon, MI 49440

Dear Mr. Rinsema-Sybenga

Enclosed is the signed termination and release of easement which was approved at the March 11<sup>th</sup> City Commission Meeting. MoHAMmed Al-Shatel asked that it be sent to you for recording after the Mayor and City Clerk signed it.

If you have any questions, please call me at 724-6705.

Thank you,

Linda Potter  
Deputy Clerk

enc.

**Date: March 11, 2008**  
**To: Honorable Mayor and City Commissioners**  
**From: Engineering**  
**RE: Two years Janitorial Services Extension, through  
4/30/2010**

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#### SUMMARY OF REQUEST:

Extend the current janitorial services contract with Reliant Professional Cleaning for two more years, one of which is the optional year that was a part of the original contract solicitation. The current contract expires April 30, 2008 with an optional 4<sup>th</sup> year if both parties agreed. The contractor had submitted the attached request which reflects the requested two years extension without any cost adjustment from the current year of \$49,696 to clean both City Hall & DPW.

Further more, it is requested that the extension, should you approve, needs to include additional cleaning services at the Filtration plant at \$15,864 annually for the same contract period as City Hall/DPW.

#### FINANCIAL IMPACT:

The total cost of the contract (City Hall, P.D, DPW & Filtration Plant) is \$69729.16 annually.

#### BUDGET ACTION REQUIRED:

None, the cost was anticipated during the budget time.

#### STAFF RECOMMENDATION:

To approve the extension of the contract with Reliant Professional Cleaning Services to provide cleaning services until the end of April of 2010 at three city buildings of City Hall, DPW & Filtration.

#### COMMITTEE RECOMMENDATION:

# Reliant

## Professional Cleaning Contractors, Inc.

P.O.Box 216  
Spring Lake, MI 49456

Commercial • Industrial • Educational • Municipal  
(616) 846-5296  
Fax (616) 846-0595

216 N. Seventh  
Grand Haven, MI 49417

January 11, 2008

Mr. Mohammed Al-Shatel, PE  
City Engineer  
City of Muskegon  
933 Terrace Street  
P.O. Box 536  
Muskegon MI 49443-0536

Dear Mr. Shatel:

Thank you for meeting with myself and Del Haagsma on December 20, 2007. I deeply appreciate the positive feedback we received regarding our services. As we discussed, our firm is interested in extending the current janitorial contract for the fourth year of the current service agreement for both the Public Service Building and City Hall. Likewise, we would be interested and receptive to providing services to these facilities for a fifth year and honor the current annual rates noted below:

|                                     | <u>Public Service</u> | <u>City Hall</u> |
|-------------------------------------|-----------------------|------------------|
| • Year three (current thru 4-30-08) | 12,700.20/yr          | 41,165.16/yr     |
| • Year four (5-0-08 thru 4-30-09)   | 12,700.20/yr          | 41,165.16/yr     |
| • Year five (5-1-09 thru 4-30-10)   | 12,700.20/yr          | 41,165.16/yr     |

Further, we would like to confirm our interest in extending the janitorial service at Water Filtration for two (2) additional years beginning February 1, 2008. The billing rates for this facility would also remain at the same as they have been for the past two years. The rates and proposed rates are noted below:

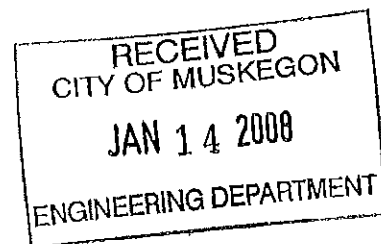
|                                        |               |
|----------------------------------------|---------------|
| • Current years (1-26-06 thru 1-26-08) | 15,864.00/ yr |
| • Year 1 extension (thru 1-26-09)      | 15,864.00/yr  |
| • Year 2 extension (thru 1-26-10)      | 15,864.00/yr  |

Thank you for your consideration. We truly enjoy working with you and the men and women of the City of Muskegon. Please call should you have a question.

Sincerely,



Peter Murdoch, President  
Reliant Professional Cleaning  
Contractors, Inc.



**AGENDA ITEM NO. \_\_\_\_\_**

**CITY COMMISSION MEETING March 11, 2008**

**TO:** Honorable Mayor and City Commissioners  
**FROM:** Bryon L. Mazade, City Manager  
**DATE:** February 27, 2008  
**RE:** Tower Lease with Muskegon Housing Commission

**SUMMARY OF REQUEST:**

To approve a Tower Lease with the Muskegon Housing Commission that will allow the City to lease space on top of Hartford Terrace to place communications towers and associated facilities.

**FINANCIAL IMPACT:**

\$140/month/antenna

**BUDGET ACTION REQUIRED:**

None at this time. Appropriate budgets will need to be amended at a later date.

**STAFF RECOMMENDATION:**

To approve the agreement and authorize the Mayor and Clerk to sign it.

**COMMITTEE RECOMMENDATION:**

None.

## **TOWER LEASE**

THIS CONTRACT OF LEASE, made effective this 11<sup>th</sup> day of March, 2008, between MUSKEGON HOUSING COMMISSION, a Michigan corporation, whose mailing address is 1080 Terrace Street, Muskegon, MI 49442, hereinafter referred to as "Landowner" and the CITY OF MUSKEGON, a Michigan municipal corporation, whose address is 933 Terrace Street, Muskegon, MI 49443, hereinafter referred to as "Lessee."

### **WITNESSETH:**

In consideration of the mutual promises contained herein, the parties hereto do hereby covenant, contract, lease and agree as follows:

### **ARTICLE 1 PREMISES AND TERM**

- 1.1 The Landowner does hereby lease to Lessee, and the Lessee does hereby lease from Landowner, a certain area of space as more fully set forth and described in Exhibit "A," attached hereto and made a part hereof (hereinafter referred to as the "Premises"), said property situated in the State of Michigan and County of Muskegon.
- 1.2 Landowner also grants to Lessee the right of ingress and egress 24 hours per day to the Premises.
- 1.3 The primary term of this Agreement is for a period of five (5) years from the 1st day of November, 2006, hereinafter the "Primary Term."
- 1.4 The Lessee shall have five (5) consecutive additional options to renew and extend the term of this Lease for five (5) years each on the same terms and conditions as contained in this Agreement except as to rent. Each option shall be deemed exercised by Lessee unless Lessee notifies Landowner in writing not less than ninety (90) days prior to the term then in effect that Lessee does not wish to exercise this option.

### **ARTICLE 2 RENT**

- 2.1 Lessee shall pay ground rental under this Lease annually in advance commencing on the inception date of this Lease and annual thereafter as follows:

| <u>Term</u>       | <u>Annual Amount</u>        |
|-------------------|-----------------------------|
| Primary           | \$3,360 (140/month/antenna) |
| 1st 5-year Option | 110% of Primary Term        |
| 2nd 5-year Option | 120% of Primary Term        |
| 3rd 5-year Option | 130% of Primary Term        |
| 4th 5-year Option | 140% of Primary Term        |
| 5th 5-year Option | 150% of Primary Term        |

### ARTICLE 3 LANDOWNER'S WARRANTIES

- 3.1 The Landowner warrants and represents that it is the owner of the Premises and that it has the full right, authority and ability to enter into this Lease Agreement and will continue to provide adequate power as needed.

Landowner agrees that it and/or any other tenants of the Premises who currently have or in the future take possession of the Premises will be permitted to install only such equipment that is of the type and frequency which will not cause material interference which is measurable in accordance with then-existing industry standards to the then-existing equipment of Lessee. The parties acknowledge that there will not be an adequate remedy at law for non-compliance with the provisions of this Article and either party shall have the right to equitable remedies, including injunctive relief and specific performance.

### ARTICLE 4 LESSEE'S USE

- 4.1 The Lessee agrees to use the Leased Premises only for the purpose of a site or sites for its communication tower, facilities and equipment used in connection therewith, necessary and related equipment, tower anchors, the security of its facilities and such other uses related to the radio towers as well as to maintain or replace and modify any existing equipment during the term of the Lease, or any authorized extension, which it intends to locate on the Premises. Lessee agrees that its installation, operation and maintenance will comply with all applicable rules and regulations of the Federal Communications Commission and such other Federal, State and Local rules and regulations, including any zoning regulations, as may be applicable to Lessee's use of the Premises. Should Lessee be unable to use the Premises for this purpose, Lessee shall have the right to cancel this Lease, upon reasonable written notice to Landowner, with no further obligation to pay annual rentals. Lessee is hereby authorized to co-locate a new platform upon an existing antenna so long as it does not unreasonably interfere with the operation of the electronic equipment existing at the time.

## **ARTICLE 5 IMPROVEMENTS**

- 5.1 Landowner agrees that no part of the improvements constructed, erected or placed on the Premises by Lessee shall be or become affixed to or a part of the Premises, all provisions and principles of law to the contrary notwithstanding, it being the specific intention of the Landowner that all improvements of every kind and nature constructed, erected or placed on the Premises by Lessee shall be and remain the property of the Lessee.

## **ARTICLE 6 END OF TERM**

- 6.1 The Lessee shall at the termination have the right to remove from the Premises all personal property and improvements of every kind and nature placed thereon by Lessee within thirty (30) days after termination of this Lease.

## **ARTICLE 7 LIABILITY INSURANCE**

- 7.1 Lessee agrees that it will, at its cost during the term of this Lease, carry and maintain general public liability insurance against claims for bodily injury and death occurring within the Premises with reputable and solvent insurance companies authorized to transact business in the State where the Premises is located and shall provide written proof that the Landowner has been added as an additional insured on the policy

## **ARTICLE 8 QUIET ENJOYMENT**

- 8.1 Landowner covenants that so long as the Lessee shall perform and observe all the covenants, agreements and undertakings of this Lease on the Lessee's part to be performed and observed, the Lessee shall have quiet, peaceful and uninterrupted possession, use and enjoyment of the Premises.

## **ARTICLE 9 NOTICES**

- 9.1 All notices required or permitted hereunder and tender of payment of rental due shall be considered properly given or made when deposited by Certified or Registered Mail with the U.S. Postal Service, properly addressed and bearing sufficient postage, but shall only be considered to be effective when actually received. The addresses of the parties for all purposes shall be as follows:

Landowner:

Muskegon Housing Commission  
1080 Terrace Street  
Muskegon, MI 49442  
Phone: (231) 722-2647

Lessee:

City of Muskegon  
City Hall  
933 Terrace Street  
P.O. Box 536  
Muskegon, MI 49443-0536  
ATTN: City Manager  
Phone: (231) 724-6705

Such addresses may be changed from time to time by either party by serving notices as above provides.

#### **ARTICLE 10 DEFAULT**

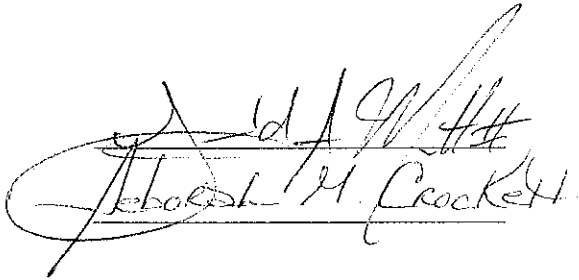
- 10.1 In the event that Lessee (a) defaults in payment of any rental due hereunder; or (b) fails to keep or perform any other covenants herein contained; Lessee shall have a period of thirty (30) days following receipt of written notice from Landowner of the nature of such default within which to correct such default. If Lessee fails to take steps to correct such default within said thirty (30) day period, Landowner shall have the right at its option to (a) cancel this Lease in accordance with law, or (b) proceed one or more times for past due installments or rental without prejudicing its rights to proceed later for remaining installments or (c) have recourse to any other remedy to which Landowner may be entitled by law.
- 10.2 In the event that the Lessee defaults in any of the warranties or promises contained herein, Landlord shall have a period of thirty (30) days following receipt of a written notice from the Lessee of the nature of such default and a timeframe within which to correct it. If Landowner fails to take steps to correct such default within that period, the Lessee shall have the right at its option to cancel this Lease and pursue whatever recourse for any other remedy it may be entitled to by law.

#### **ARTICLE 11 ENTIRE AGREEMENT**

- 11.1 This Lease, together with the signed Exhibits and/or Addendum, embodies the entire agreement between the parties. There are no promises, terms, conditions or obligations referring to the modification of this Lease, except in writing, executed by both Lessee and Landowner with same formalities as this Lease. This Agreement shall be construed and enforced in accordance with the laws of the jurisdiction of the situs of the Premises, and shall be binding on the parties, their respective successors and assigns.

IN WITNESS WHEREOF, the Landowner has duly executed this Lease before two competent witnesses and a Notary Public on the 18<sup>th</sup> day of March, 2008.

WITNESSES:

  
Robert H. Crockett

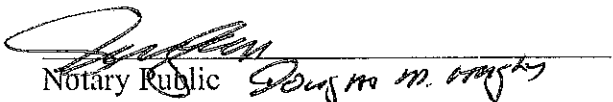
LANDOWNER:

MUSKEGON HOUSING COMMISSION

By Yvonne Morrissey  
Yvonne Morrissey  
Its Executive Director

STATE OF MICHIGAN     )  
                                          )ss.  
COUNTY OF MUSKEGON )

Personally appeared before me, the undersigned authority in and for the said county and state, on this 18<sup>th</sup> day of March, 2008, within my jurisdiction, the within named Yvonne Morrissey, who acknowledged that she is Executive Director of the MUSKEGON HOUSING COMMISSION, a Michigan corporation, and that for and on behalf of the said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

  
Notary Public Douglas M. Wright  
Muskegon County, Michigan  
My Comm. Exp. 8-30-14  
Acting in Muskegon County

IN WITNESS WHEREOF, the Lessee has duly executed this Lease before two competent witnesses and a Notary Public on the 18<sup>th</sup> day of March, 2008.

WITNESSES:

Linda Potter  
Linda Potter

Irene Dempsey  
Irene Dempsey

LESSEE:

CITY OF MUSKEGON

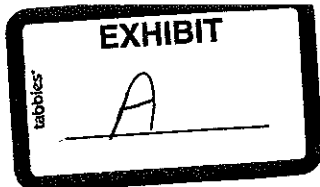
By [Signature]  
Stephen J. Warmington, Mayor

By [Signature]  
Ann Marie Becker, Clerk

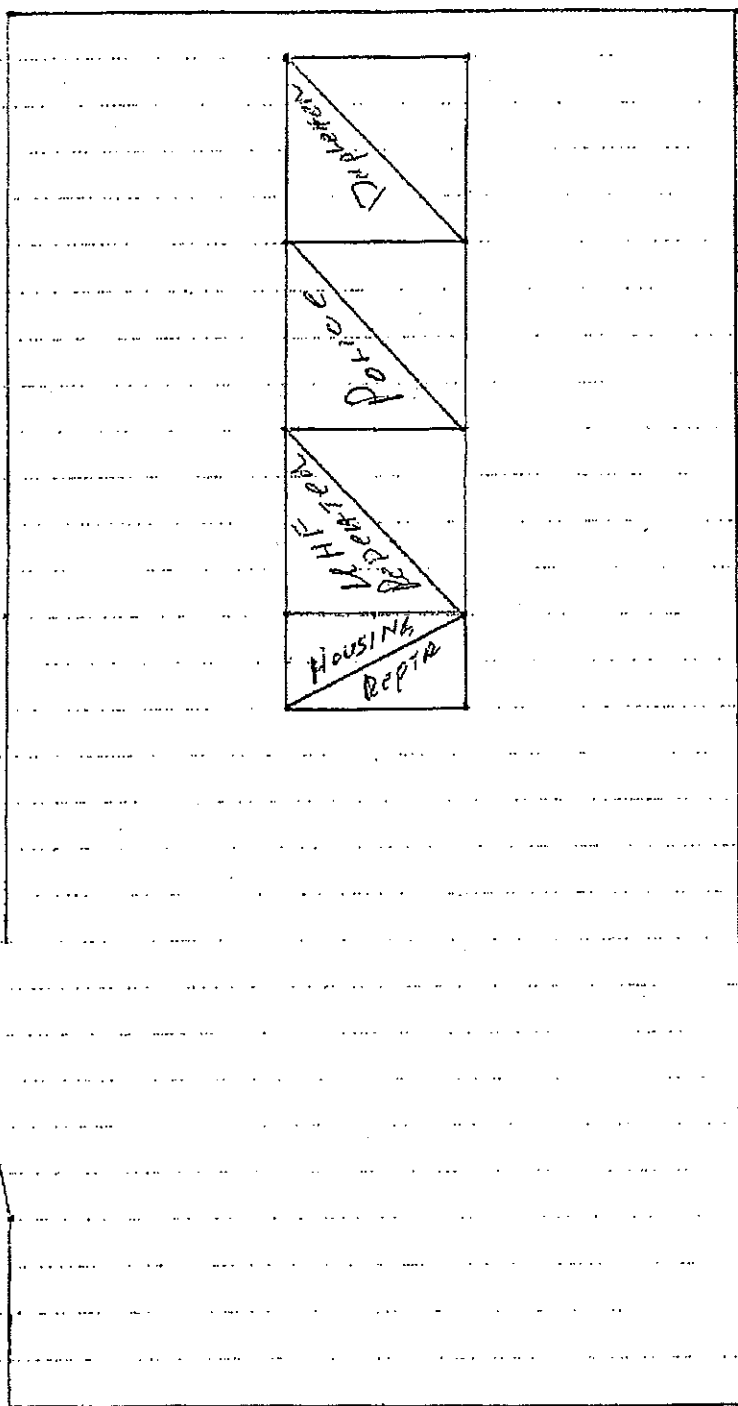
STATE OF MICHIGAN     )  
                                          )ss.  
COUNTY OF MUSKEGON )

Personally appeared before me, the undersigned authority in and for the said county and state, on this 18<sup>th</sup> day of March, 2008, within my jurisdiction, the within named Stephen J. Warmington and Ann Marie Becker who acknowledged that they are the Mayor and Clerk of the CITY OF MUSKEGON, a Michigan municipal corporation, and that for and on behalf of the said corporation, and as its act and deed they executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Linda Potter  
Notary Public Linda Potter  
Muskegon County, Michigan  
My Comm. Exp. 9-25-2012  
Acting in Muskegon County



# HARTFORD TERRACE PENTHOUSE



1' = 1/2"

**Date: March 11, 2008**  
**To: Honorable Mayor and City Commissioners**  
**From: Engineering**  
**RE: City – MDOT Agreement to:**  
**Amend the Engineering agreement with F & V to**  
**increase the construction Engineering fee**

---

**SUMMARY OF REQUEST:**

To approve the attached contract & resolution with MDOT to amend agreement 06-5195/SA to increase the construction engineering fee to Fleis & Vandenbrink from \$83,000 to \$99,900. The increase was the result of contractor not completing the job within the completion date as per the contract.

**FINANCIAL IMPACT:**

None

**BUDGET ACTION REQUIRED:**

None

**STAFF RECOMMENDATION:**

Approve the attached contract amendment and resolution and authorize the mayor & clerk to sign both.

**COMMITTEE RECOMMENDATION:**

RESOLUTION 2008-25(e)

RESOLUTION FOR APPROVAL TO AMEND A CONTRACT AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE CITY OF MUSKEGON FOR THE STREETSCAPING WORK ALONG WESTERN AVENUE FROM THIRD TO TERRACE (CONSTRUCTION OF A ROUNDABOUT & DECORATIVE SIDEWALKS AND STREETS LIGHTS PURCHASE AND INSTALLATION) TOGETHER WITH OTHER NECESSARY RELATED WORK AND AUTHORIZATION FOR MAYOR STEPHEN J. WARMINGTON AND ACTING CITY CLERK LINDA POTTER TO EXECUTE SAID CONTRACT

Moved by Commissioner Carter and supported by

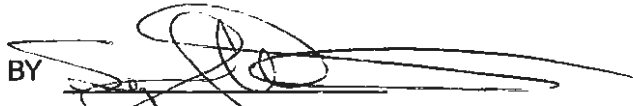
Commissioner Spataro that the following Resolution be adopted:

WHEREAS, entry by the City of Muskegon into Contract no. **06-5195/S1** between the Michigan Department of Transportation and the City of Muskegon for the CONSTRUCTION ENGINEERING OF STREETSCAPING WORK ALONG WESTERN AVENUE FROM THIRD TO TERRACE within the City is in the best interests of the City of Muskegon.

**RESOLVED**, that entry by the City into Contract Agreement Number **06-5195/S1 (AMENDED)** be and the same is hereby authorized and approved and the Mayor and Clerk are authorized to execute said contract for and on behalf of the City of Muskegon.

Adopted this 11<sup>th</sup> day of March, 2008.

BY

  
Stephen J. Warmington, Mayor

ATTEST

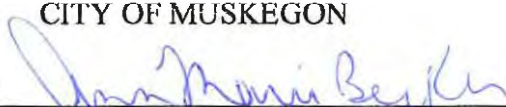
  
Ann Marie Becker, City Clerk

CERTIFICATION

This resolution was adopted at a meeting of the City Commission, held on March 11, 2008. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By

  
Ann Marie Becker, City Clerk

AMENDMENT TO CONTRACT 06-5195/S1

CAB

Control Section: HPSL61407

Job Number: 87289A

Project: Western Ave. Streetscaping

Federal Item No.

CFDA No. 20.205 (Highway  
Research Planning &  
Construction)

Contract No.:06-5195/S1

THIS AMENDATORY CONTRACT is made and entered into this date of \_\_\_\_\_, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT";

and the CITY OF MUSKEGON, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY";

for the purpose of fixing the rights and obligations of the parties in agreeing to this Amendment to CONTRACT #06-5195/S1.

WITNESSETH:

WHEREAS, the parties to the Amendment have heretofore, by a Contract dated 6/16/06, hereinafter referred to as "CONTRACT 06-5195/S1" provided for the construction engineering and financing of that which is hereinafter referred to as the "PROJECT" and is described as follows:

Western Ave. Streetscaping with decorative pavement, street lights & sidewalks between Third Street & Terrace in the City of Muskegon.

WHEREAS, the REQUESTING PARTY has requested that the PROJECT work of CONTRACT 06-5195/S1 be revised to allow for additional engineering fee for Fleis & 2/4/87 amend.for 3/5/08

Vandenbrink (consulting firm) and the PROJECT COST be revised to reflect an increase in the CE fee from \$83,000 to \$99,900; and

WHEREAS, the DEPARTMENT and the REQUESTING PARTY having appropriate authority desire to amend CONTRACT 06-5195/S1 to provide for the additional construction engineering fee due to delays by the contractor in the completion of the construction which was scheduled for September of 2006 but not completed until December of 2006. Contractor was assessed liquidated damages for the delays.

NOW, THEREFORE, it is hereby agreed by and between the parties hereto that:

1. The third party agreement, SUBCONTRACT 06-5195/S1, for the Construction Engineering Contract between the City of Muskegon & Fleis & VandenBrink is revised to read as follows:

The Amount of Subcontract is \$99,900.

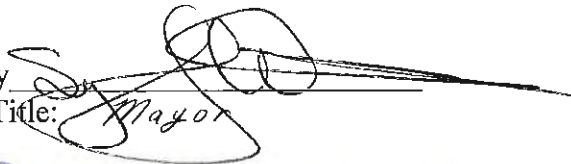
2. The REQUESTING PARTY waives any and all claims it has or may have against the DEPARTMENT which arise out of the need to amend CONTRACT 06-5195/S1.

3. This Amendatory contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto; upon the adoption of the necessary resolution approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

CITY OF MUSKEGON

CONSULTANT:  
FLEIS & VANDENBRINK

By   
Title: Mayor

By   
Title Project Manager

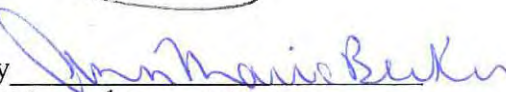
By   
Title: City Clerk

EXHIBIT I REVISED

CONTROL SECTION      HPSL 61407  
JOB NUMBER              87289A  
PROJECT      Western Ave. streetscapping

ESTIMATED COST

CONTRACTED WORK

|                |           |
|----------------|-----------|
| Estimated Cost | \$930,000 |
|----------------|-----------|

FORCE ACCOUNT & AGREED UNIT PRICE WORK (REQUESTING PARTY)

|                                            |           |
|--------------------------------------------|-----------|
| Construction Engineering & Inspection      | \$99,900  |
| TOTAL ESTIMATED COST (FORCE ACCOUNT, ETC.) | \$170,000 |

|             |             |
|-------------|-------------|
| GRAND TOTAL | \$1,199,900 |
|-------------|-------------|

AGENDA ITEM NO. \_\_\_\_\_

**CITY COMMISSION MEETING March 11, 2008**

**TO:** Honorable Mayor and City Commissioners

**FROM:** Bryon L. Mazade, City Manager

**DATE:** March 5, 2008

**RE:** Housing Commission Appointments

**SUMMARY OF REQUEST:**

To appoint the following persons to the Muskegon Housing Commission:

Marilyn Brooks (1/31/11)

Angela Anthony (1/31/12)

Maxine Lenear (1/31/13)

**FINANCIAL IMPACT:**

None

**BUDGET ACTION REQUIRED:**

None

**STAFF RECOMMENDATION:**

To approve the appointments

**COMMITTEE RECOMMENDATION:**

None

Date: 11-15-04

CITY OF MUSKEGON  
TALENT BANK APPLICATION

Please Type or Print. Applications will be kept on file for one year. All applicants subject to a background check.

NAME: Marilyn A. Brooks

HOME ADDRESS: 564 Houston Avenue  
(Street, City, State, Zip)

HOME PHONE #: 231: 722-2121 WORK PHONE #: N/A

OCCUPATION: N/A EMPLOYER: N/A  
(If retired, give former occupation)

EDUCATION: 12th

PERSONAL & COMMUNITY ACTIVITIES: Gardening, Yardwork, Walking and Cycling.

Why would you be a good member of this committee? What do you bring to the committee?

I would be a good member because I'm optimistic, openminded, and fair on the issues and matters that could effect the Citizens of this City. I bring: ideals, solutions and networking

PERSONAL REFERENCES: (Please list the name and phone numbers of three personal references)

1. Clara Shepherd 725-8130  
(Name) (Phone Number)
2. Harold West 231: 903-8407 cell/231: 779-0909  
(Name) (Phone Number) <sup>work</sup>
3. Rod Bankhead 231: 726-10293  
(Name) (Phone Number)

PLEASE INDICATE BOARDS/COMMISSIONS/COMMITTEES INTERESTED IN SERVING ON - MARKING #1 AS YOUR FIRST PREFERENCE:

- |                                                                                        |                                                                   |
|----------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| <input type="checkbox"/> Board of Canvassers                                           | <input type="checkbox"/> Housing Code Board of Appeals            |
| <input type="checkbox"/> Board of Review                                               | <input checked="" type="checkbox"/> #2 Housing Commission         |
| <input checked="" type="checkbox"/> #3 Cemetery Committee                              | <input type="checkbox"/> Income Tax Board of Review               |
| <input type="checkbox"/> Citizen's Police Review Board                                 | <input type="checkbox"/> Land Reutilization Committee             |
| <input type="checkbox"/> City Employees Pension Board                                  | <input type="checkbox"/> Leisure Services Board                   |
| <input type="checkbox"/> Civil Service Commission                                      | <input type="checkbox"/> Loan Fund Advisory Committee             |
| <input type="checkbox"/> CDBG-Citizen's District Council                               | <input type="checkbox"/> Local Develop. Finance Authority         |
| <input type="checkbox"/> Construction Board of Appeals                                 | <input type="checkbox"/> Local Officer's Compensation Com.        |
| <input type="checkbox"/> District Library Board                                        | <input type="checkbox"/> Planning Commission                      |
| <input checked="" type="checkbox"/> #3 Downtown Development Authority/Brownfield Board | <input type="checkbox"/> Police/Fireman's Pension Board           |
| <input type="checkbox"/> Election Commission                                           | <input checked="" type="checkbox"/> #1 Public Relations Committee |
| <input type="checkbox"/> Equal Opportunity Committee                                   | <input type="checkbox"/> Zoning Board of Appeals                  |
| <input type="checkbox"/> Historic District Commission                                  |                                                                   |
| <input type="checkbox"/> Hospital Finance Authority                                    |                                                                   |

Are you willing to serve on other boards/committees not checked off above? YES NO (Circle one)

\* Attach Additional Sheets or Resume if Desired.

Return this form to: City Clerk's Office, 933 Terrace St., P. O. Box 536, Muskegon, MI 49443-0536

Housing Commission

Date: \_\_\_\_\_

CITY OF MUSKEGON  
TALENT BANK APPLICATION

Please Type or Print. Applications will be kept on file for one year. All applicants subject to a background check.

NAME: Maxine Leneer DATE OF BIRTH: February 26

HOME ADDRESS: 604 Allen Muskegon Michigan 49442  
(Street, City, State, Zip)

HOME PHONE #: 231 728-9241 WORK PHONE #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

OCCUPATION: Retired Executive Dir. EMPLOYER: CAAP  
(If retired, give former occupation)

EDUCATION: \_\_\_\_\_

PERSONAL & COMMUNITY ACTIVITIES: Bethesda Baptist Church Habitat for Humanity

CIVIC ORGANIZATIONS: \_\_\_\_\_

Why would you be a good member of this committee? What do you bring to the committee ?

Member since 1988; experience both personal and professional

PERSONAL REFERENCES: (Please list the name and phone numbers of three personal references)

|                                |                     |
|--------------------------------|---------------------|
| 1. <u>Charles W. Poole Sr.</u> | <u>231 722-7552</u> |
| (Name)                         | (Phone Number)      |
| 2. <u>Marion Palmer</u>        | <u>231 777-3425</u> |
| (Name)                         | (Phone Number)      |
| 3. <u>Jerry Lottie</u>         | <u>231 740-7349</u> |
| (Name)                         | (Phone Number)      |

PLEASE INDICATE BOARDS/COMMISSIONS/COMMITTEES INTERESTED IN SERVING ON - MARKING #1 AS YOUR FIRST PREFERENCE:

- |                                                     |                                       |
|-----------------------------------------------------|---------------------------------------|
| ( ) Board of Canvassers                             | ( ) Housing Code Board of Appeals     |
| ( ) Board of Review                                 | (X) Housing Commission                |
| ( ) Citizen's Police Review Board                   | ( ) Income Tax Board of Review        |
| ( ) City Employees Pension Board                    | ( ) Land Reutilization Committee      |
| ( ) Civil Service Commission                        | ( ) Leisure Services Board            |
| ( ) CDBG-Citizen's District Council                 | ( ) Loan Fund Advisory Committee      |
| ( ) Construction Board of Appeals                   | ( ) Local Develop. Finance Authority  |
| ( ) District Library Board                          | ( ) Local Officer's Compensation Com. |
| ( ) Downtown Development Authority/Brownfield Board | ( ) Planning Commission               |
| ( ) Election Commission                             | ( ) Police/Fireman's Pension Board    |
| ( ) Equal Opportunity Committee                     | ( ) Public Relations Committee        |
| ( ) Historic District Commission                    | ( ) Zoning Board of Appeals           |
| ( ) Hospital Finance Authority                      |                                       |

Are you willing to serve on other boards/committees not checked off above? YES NO (Circle one)

\* Attach Additional Sheets or Resume if Desired.

Return this form to: City Clerk's Office, 933 Terrace St., P. O. Box 536, Muskegon, MI 49443-0536

*Tabled to  
3-25-08*

Date: March 11, 2008  
To: Honorable Mayor and City Commissioners  
From: Engineering  
RE: Public Hearing  
Create Special Assessment District for:  
**ESTES ST., FAIR AVE. TO LAKESHORE DR.**

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#### SUMMARY OF REQUEST:

To hold a public hearing on the proposed special assessment of the **Estes St., Fair Ave. to Lakeshore Dr.** project, and to create the special assessment district and appoint two City Commissioners to the Board of Assessors if it is determined to proceed with the project

#### FINANCIAL IMPACT:

None at this time.

#### BUDGET ACTION REQUIRED:

None at this time.

#### STAFF RECOMMENDATION:

To create the special assessment district and assign two City Commissioners to the Board of Assessors by adopting the attached resolution

#### COMMITTEE RECOMMENDATION:

Date: March 11, 2008  
To: Honorable Mayor and City Commissioners  
From: Engineering  
RE: Public Hearing  
Create Special Assessment District for:  
**ISABELLA AVE., AMBROSIA ST. TO WILLIAMS ST.**

---

**SUMMARY OF REQUEST:**

To hold a public hearing on the proposed special assessment of the **Isabella Ave., Ambrosia St. to Williams St.** project, and to create the special assessment district and appoint two City Commissioners to the Board of Assessors if it is determined to proceed with the project

**FINANCIAL IMPACT:**

None at this time.

**BUDGET ACTION REQUIRED:**

None at this time.

**STAFF RECOMMENDATION:**

To create the special assessment district and assign two City Commissioners to the Board of Assessors by adopting the attached resolution

**COMMITTEE RECOMMENDATION:**

CITY OF MUSKEGON

Resolution No. 2008-26(b)

Resolution At First Hearing Creating Special Assessment District  
For: **Isabella Ave. from Ambrosia St. to Williams St.**

Location and Description of Properties to be Assessed:  
See Exhibit A attached to this resolution

RECITALS:

1. A hearing has been held on **March 11, 2008** at 5:30 o'clock p.m. at the City Commission Chambers. Notice was given by mail and publication as required by law.
2. That estimates of costs of the project, a feasibility report and valuation and benefit information are on file with the City and have been reviewed for this hearing.
3. At the hearing held **March 11, 2008**, there were 11.91 % objections by the owners of the property in the district registered at the hearing either in writing received before or at the hearing or by owners or agents present at the hearing, and the Commission has considered the advisability of proceeding with the project.

FINDINGS:

1. The City Commission has examined the estimates of cost to construct the project including all assessable expenses and determines them to be reasonable.
2. The City Commission has considered the value of the property to be assessed and the value of the benefit to be received by each property proposed to be assessed in the district after the improvements have been made. The City Commission determines that the assessments of costs of the City project will enhance the value of the properties to be assessed in an amount at least equivalent to the assessment and that the improvement thereby constitutes a benefit to the property.

THEREFORE, BE IT RESOLVED:

1. The City Commission hereby declares a special assessment district to include the property set forth in Exhibit A attached to this resolution.
2. The City Commission determines to proceed with the improvements as set forth in the feasibility study and estimates of costs, and directs the City Engineer to proceed with project design, preparation of specifications and the bidding process. If appropriate and if bonds are to be sold for the purposes of financing the improvements, the Finance Department shall prepare plans for financing including submission of application to the Michigan Department of Treasury and the beginning of bond proceedings.

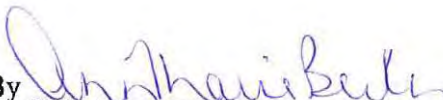
3. The City Commission hereby appoints a Board of Assessors consisting of City Commissioner Shepherd and Mayor Warmington and the City Assessor who are hereby directed to prepare an assessment roll. Assessments shall be made upon front foot basis.
4. Based on the City's Special Assessment policy and preliminary estimates it is expected that approximately 19% of the cost of the street improvement will be paid by special assessments.
5. Upon submission of the special assessment roll, the City staff is hereby directed to notify all owners and persons interested in properties to be assessed of the hearing at which the City Commission will consider confirmation of the special assessment roll.

This resolution adopted.

Ayes Spataro, Warmington, Wierengo, Wisneski, Carter, and Gawron

Nays None

CITY OF MUSKEGON

By   
Ann Marie Becker, City Clerk

#### ACKNOWLEDGMENT

This resolution was adopted at a meeting of the City Commission, held on **March 11, 2008**. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

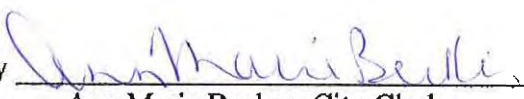
By   
Ann Marie Becker, City Clerk

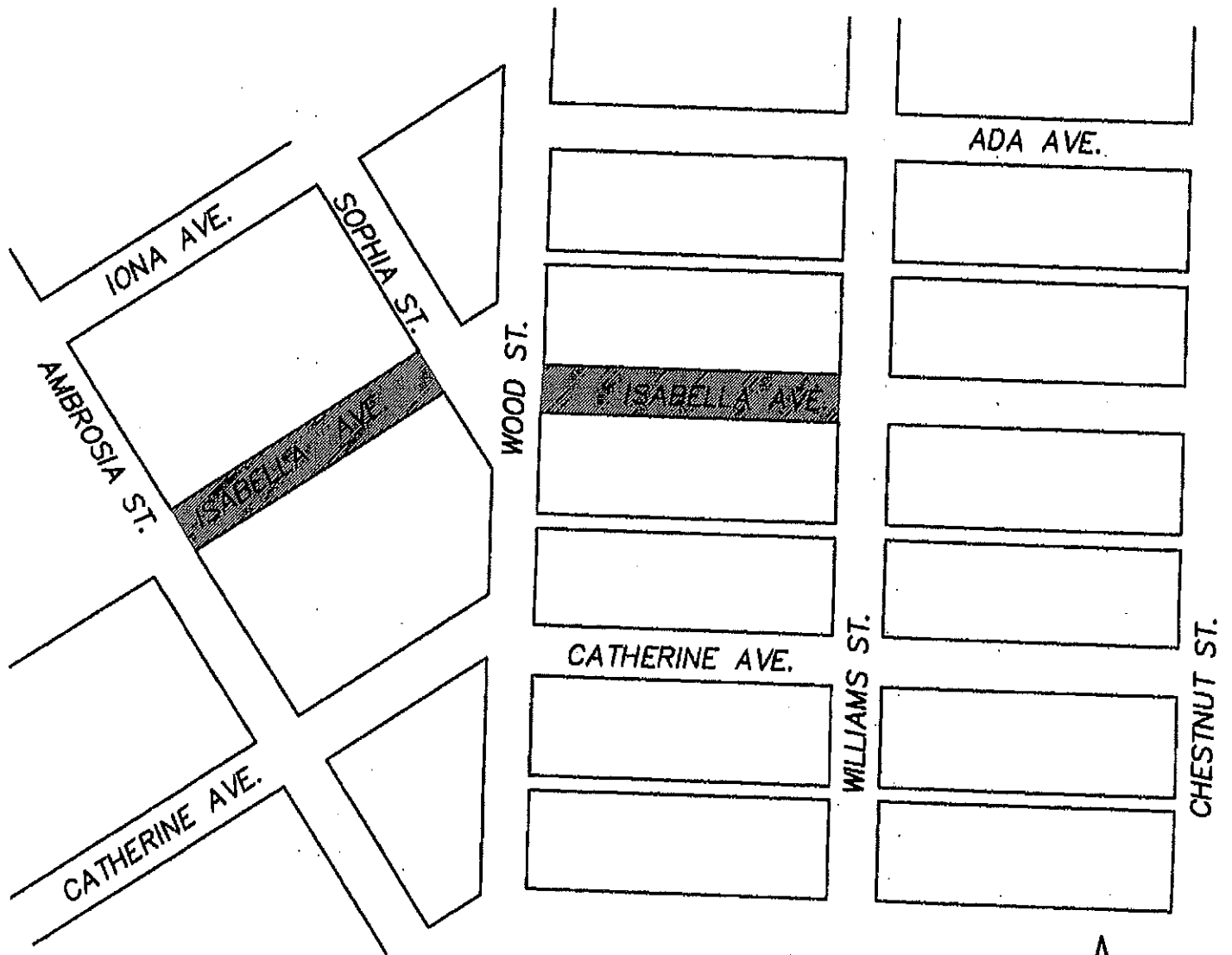
EXHIBIT A

**Isabella Ave., from  
Ambrosia St. to Williams St.**

**SPECIAL ASSESSMENT DISTRICT**

All properties abutting that section of  
**Isabella Ave., from Ambrosia St. to Williams St.**

# EXHIBIT "A" SPECIAL ASSESSMENT DISTRICT



NO SCALE

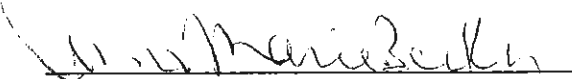
**AFFIDAVIT OF MAILING**

STATE OF MICHIGAN     )  
                                          ) SS  
COUNTY OF MUSKEGON )

**TO CREATE A SPECIAL ASSESSMENT DISTRICT FOR THE FOLLOWING:**

**Isabella Ave., Ambrosia St. to Williams St.**

THE DEPONENT SAYS THAT THE NOTICE OF HEARING WAS SERVED UPON EACH OWNER OF OR PARTY IN INTEREST IN PROPERTY TO BE ASSESSED IN THE SPECIAL ASSESSMENT DISTRICT WHOSE NAME APPEARS UPON THE LAST TAX ASSESSMENT RECORDS OF THE CITY OF MUSKEGON BY MAILING SUCH NOTICE IN A SEALED ENVELOPE BY FIRST CLASS UNITED STATES MAIL, WITH POSTAGE PREPAID, ADDRESSED TO EACH SUCH OWNER OR PARTY IN INTEREST AT THE ADDRESS SHOWN ON SAID LAST TAX ASSESSMENT RECORDS BY DEPOSITING THEM IN AN OFFICIAL UNITED STATES MAIL RECEPTACLE ON THE 29TH DAY OF FEBRUARY, 2008.

  
ANN BECKER, CITY CLERK

SUBSCRIBED AND SWORN TO BEFORE ME THIS  
3<sup>rd</sup> DAY OF March, 2008.

  
\_\_\_\_\_  
NOTARY PUBLIC, MUSKEGON COUNTY, MICHIGAN  
MY COMMISSION EXPIRES 9-25-2012

CITY OF MUSKEGON  
NOTICE OF PUBLIC HEARINGS  
SPECIAL ASSESSMENT DISTRICTS

IN AN EFFORT TOWARDS NEIGHBORHOOD IMPROVEMENT, the Muskegon City Commission is proposing that special assessment districts be created for the following projects:

**BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.  
ESTES ST., FAIR AVE. TO LAKESHORE DR.  
ISABELLA AVE., AMBROSIA ST. TO WILLIAMS ST.  
SEVENTH ST., WEBSTER AVE. TO MUSKEGON AVE.  
ROBLANE ST., QUARTERLINE RD. TO MARLANE RD. (2<sup>nd</sup> Notice)**

The specific locations of the special assessment districts and the properties proposed to be assessed are:

**All parcels abutting Beidler Street from Laketon Ave. to Southern Ave.  
All parcels abutting Estes St. from Fair Ave. to Lakeshore Dr.  
All parcels abutting Isabella Ave., from Ambrosia St. to Williams St.  
All parcels abutting Seventh St. from Webster Ave. to Muskegon Ave.  
All parcels abutting Roblane St. from Quarterline Rd. to Marlane St. (2<sup>nd</sup> notice)**

The City Commission proposes that the City and property owners by means of special assessments will share the cost of improvement. You may examine preliminary plans and cost estimates in the City Hall's Engineering Department during regular business hours - between 8:00 A.M. and 5:00 P.M. on weekdays, except holidays.

PLEASE TAKE NOTICE: A PUBLIC HEARING WILL BE HELD IN THE MUSKEGON CITY COMMISSION CHAMBERS ON **MARCH 11, 2008 AT 5:30 O'CLOCK P.M.**

PLEASE UNDERSTAND THAT YOU HAVE A RIGHT TO PROTEST YOUR ASSESSMENT EITHER IN WRITING OR IN PERSON AT THE HEARING. IF THE SPECIAL ASSESSMENT ROLL IS CONFIRMED (AT A LATER HEARING) YOU WILL HAVE THIRTY (30) DAYS FROM THE DATE OF THE ROLL'S CONFIRMATION TO FILE A WRITTEN APPEAL WITH THE MICHIGAN STATE TAX TRIBUNAL. HOWEVER, UNLESS YOU PROTEST AT THIS HEARING OR AT THE HEARING CONFIRMING THE ROLL, EITHER IN PERSON, BY YOUR AGENT OR REPRESENTATIVE, OR IN WRITING BEFORE OR AT THE HEARING, YOUR RIGHT TO APPEAL TO THE MICHIGAN TAX TRIBUNAL WILL BE LOST.

By City Charter, if the owners of more than one-half of the properties to be assessed shall object to the assessment in writing at or before the hearing, the improvement shall not be made unless the City Commission determines by affirmative vote of all its members that the safety or health of the public necessitates the improvement.

PUBLISH: **March 1, 2008**

Ann Becker City Clerk

ADA POLICY

The City will provide necessary appropriate auxilliary aids and services, for example, signers for the hearing impaired, audiotapes for the visually impaired, etc., for disabled persons who want to attend the meeting, upon twenty-four hours notice to the City. Contact:

Ann Becker City Clerk  
933 Terrace Street, Muskegon, MI 49440  
(231) 724-6705 or TDD (231) 724-6773

**ENGINEERING FEASIBILITY STUDY**  
**Isabella Ave. from**  
**Ambrosia St. to Williams St.**

The proposed resurfacing of Isabella Ave. between Ambrosia St. & Williams St., see attached special assessment district map, was initiated by the City due to the street conditions. We feel that resurfacing is the most effective method especially with the needs for other utilities work such as water & sewer that will enable us to remove the entire asphalt surface and repave that section while salvaging the existing curb & gutter.

A memorandum from the Assessor's office, which addresses appraisal and benefits to abutting properties, is attached.

The preliminary cost estimate for the work associated with paving is approximately \$140,000.00 with the length of the project being approximately 1,091 lineal feet or 1,477.5 feet of assessable front footage. This translates into an estimated improvement cost of \$95.00 per assessable foot. However, based on the 2008 assessment figure for this type of improvement, the assessment will not exceed \$17.15 per assessable foot.

# **MUSKEGON COUNTY**

## **M I C H I G A N**

February 20, 2008

### **BOARD OF COMMISSIONERS**

James J. Derezinski  
Chair, District 4

I. John Snider II  
Vice Chair, District 3

P. Don Aley  
District 7

Charles L. Buzzell  
District 2

Lew Collins  
District 6

Marvin R. Engle  
District 5

Bill Gill  
District 8

Kenneth Mahoney  
District 1

Louis A. McMurray  
District 9

Robert Scolnik  
District 11

Roger C. Wade  
District 10

Mohammed Al-Shatel, City Engineer  
City of Muskegon  
933 Terrace Street  
Muskegon, MI 49443

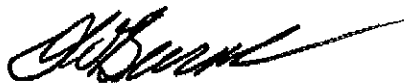
Mr. Al-Shatel:

In accordance with your request, I have examined the proposed special assessment district entailing the reconstruction of Isabella Avenue from Ambrosia Street to Williams Street (Project # H-1633). The purpose of this analysis is to document the reasonableness of this special assessment district by identifying and quantifying any accrued benefits. It is subject to the normal governmental restrictions of escheat, taxation, police power and eminent domain. The effective date is February 20, 2008.

The proposed special assessment district encompasses primarily residential properties. The City of Muskegon's Engineering Department has provided all frontage estimates in accordance with the City's Special Assessment Policy and all project-related costs. The total project cost is estimated to be \$225,000. The amount of money to be spread to the 26 property owners has been estimated at \$47,280.00 or 21.0% of the total costs. The proposed front foot rated to be spread is \$32.00. The City's Engineering Department is solely responsible for these figures.

In conclusion, it is my opinion that the special assessment amounts as provided by the City justly and reasonably represents the accrued benefits to the properties encompassed by this project. The amounts reflect the sum of the immediate estimated value enhancement and the intrinsic value that will accrue from an overall increase in property values due to an improved quality of life created by the proposed project. Simply stated, the front foot rate of \$32.00 to be spread over an assessable footage of 1477.50 for the reconstruction of the above mentioned project area appears reasonable and equitable based upon the data presented by the City of Muskegon Engineering Department, and on supporting office records.

Sincerely,



Dennis W. Burns, CMAE 3

Assessment Administration Supervisor

Affirmative Action  
(231) 724-6703  
FAX: (231) 722-1214

Assessor/Equalization  
(231) 724-6708  
FAX: (231) 726-5181

Cemetery Department  
(231) 724-6763  
FAX: (231) 726-5617

City Manager  
(231) 724-6724  
FAX: (231) 722-1214

Civil Service  
(231) 724-6716  
FAX: (231) 724-4405

Clerk  
(231) 724-6705  
FAX: (231) 724-4178

Community and  
Neigh. Services  
(231) 724-6717  
FAX: (231) 726-2501

Computer Info.  
Systems  
(231) 724-6744  
FAX: (231) 722-4301

Engineering Dept.  
(231) 724-6707  
FAX: (231) 727-6904

Finance Dept.  
(231) 724-6713  
FAX: (231) 724-6768

Fire Dept.  
(231) 724-6792  
FAX: (231) 724-6984

Income Tax  
(231) 724-6770  
FAX: (231) 724-6768

Inspection Services  
(231) 724-6715  
FAX: (231) 728-4371

Leisure Services  
(231) 724-6704  
FAX: (231) 724-1196

Mayor's Office  
(231) 724-6781  
FAX: (231) 722-1214

Planning/Zoning  
(231) 724-6792  
FAX: (231) 724-6790

Police Department  
(231) 724-6780  
FAX: (231) 722-5140

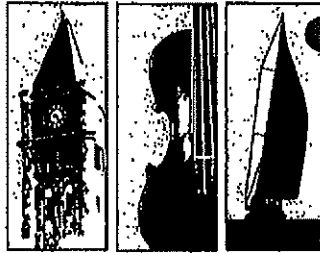
Public Works Dept.  
(231) 724-6780  
FAX: (231) 722-4188

Treasurer's Office  
(231) 724-6720  
FAX: (231) 724-6768

Water Billing Dept.  
(231) 724-6718  
FAX: (231) 724-6768

Water Filtration  
(231) 724-6718  
FAX: (231) 755-5290

# MUSKEGON



West Michigan's Shoreline City

February 29, 2008

Parcel Number: 24- [REDACTED] at [REDACTED]

## **NOTICE OF HEARING ON SPECIAL ASSESSMENT**

Dear Property Owner:

The Muskegon City Commission is considering whether or not to create a special assessment district which would assess your property for the following paving project:

ISABELLA AVE., AMBROSIA ST. TO WILLIAMS ST.

The proposed special assessment district will be located as follows:

**ALL PARCELS ABUTTING ISABELLA AVENUE FROM AMBROSIA STREET  
TO WILLIAMS STREET**

It is proposed that a portion of the above improvement will be paid by special assessment against properties in the aforementioned district. Following are conditions of the proposed special assessment which are important to you.

### **Public Hearings**

An initial public hearing to consider the creation of a special assessment district will be held at the City of Muskegon City Commission Chambers on MARCH 11, 2008 at 5:30 P.M. You are encouraged to appear at this hearing, either in person, by agent or in writing to express your opinion, approval, or objection concerning the proposed special assessment. We are enclosing a Hearing Response Card for you to indicate your agreement or opposition to the special assessment. This card includes the property identification and description, assessable footage per City policy, and the estimated cost of the assessment. You may also appear, as above, in lieu of, or in addition to mailing your response card to the City Clerk. Written objections or appearances must be made at or prior to the hearing. NOTE: THE SPECIAL ASSESSMENT WILL BE CREATED OR NULLIFIED AT THIS HEARING. IT IS IMPORTANT FOR YOU TO COMMENT AT THIS HEARING IF YOU WANT YOUR OPINION COUNTED FOR THE SPECIAL ASSESSMENT.

A second public hearing will be held to confirm the special assessment roll after the project is under way. You will be mailed a separate notice for the second hearing. At this second hearing the special assessment costs will be spread on the affected properties accordingly. YOU ARE HEREBY NOTIFIED THAT YOU HAVE A RIGHT TO PROTEST YOUR ASSESSMENT AMOUNT AGAINST YOUR PARCEL EITHER IN WRITING OR IN PERSON AT THIS HEARING. IF THE SPECIAL ASSESSMENT ROLL IS CONFIRMED AT THE SECOND HEARING, YOU WILL HAVE THIRTY (30) DAYS FROM THE DATE OF CONFIRMATION OF THE ROLL TO FILE A WRITTEN APPEAL WITH THE MICHIGAN STATE TAX TRIBUNAL. HOWEVER, UNLESS YOU PROTEST AT THE INITIAL HEARING OR AT THE SECOND HEARING CONFIRMING THE ROLL, EITHER IN PERSON, BY AGENT, OR IN WRITING BEFORE OR AT THE HEARING, YOUR RIGHT TO APPEAL TO THE MICHIGAN TAX TRIBUNAL WILL BE LOST.

By City Charter, if the owners of more than one-half of the properties to be assessed shall object to the assessment in writing at or before the hearing, the improvement shall not be made unless the City Commission determines by affirmative vote of all its members that the safety or health of the public necessitates the improvement.

#### **Estimated Costs**

The total estimated cost of the street portion of the project is \$140,000, of which, approximately 19.0% (\$25,339.13) will be paid by property owners through special assessment. Your property's estimated share of the special assessment is shown on the attached hearing response card. The remaining costs will be paid by the City.

The street special assessment, which covers improvements to the roadway, may be paid in installments over a period of up to ten (10) years. Any work on drive approaches or sidewalks will be assessed to the property at actual contract prices and these costs may also be paid in installments over ten (10) years. Please note this work is in addition to the street special assessment.

Please refer to the enclosed sheet entitled Special Assessment Payment Options for more information on the payment options and financial assistance programs available.

I urge you to return the enclosed Hearing Response Card indicating your preference and to attend the scheduled public hearing. Your views are important to the City and to your neighbors. Additional information, including preliminary project plans and cost estimates are available in the Engineering Department located on the second floor of City Hall. Regular business hours are from 8:00 A.M. to 5:00 P.M. Monday through Friday except holidays.

Sincerely,



Mohammed Al-Shatel, P.E.  
City Engineer

FEBRUARY 29, 2008

[REDACTED]

The City of Muskegon is asking for your support for improvement of the street adjoining your property located at [REDACTED]

The City of Muskegon believes that by making the proposed street improvements you will have less road noise, dust, and wear and tear on your vehicle. In addition, street improvements provide easier access for delivery of services such as snow plowing and mail delivery.

Called a special assessment district, the largest percentage of the proposed street improvement will be paid for by the City of Muskegon (via local funds and or grants); however, it will be necessary for you to cover a share of the cost (which you can spread over a period of ten years) based on the amount of property you own bordering the street. A description of the project, including the associated cost to you and the City, is located in the documents attached to this letter.

While the City of Muskegon believes that the proposed improvements will result in a safer and cleaner street while adding curb appeal to your property, you do have the right to ask further questions or protest participation in this particular project. Please carefully review the enclosed materials and call the City's Engineering Department at 724-6707 if you require more information.

A public hearing is also scheduled for this project on MARCH 11, 2008. If you attend this public hearing you will be given an opportunity to make comments on the proposed special assessment district to the commission.

Also located in this packet of materials is a Special Assessment Hearing Response Card. If mailed back to the City of Muskegon City Clerk's Office before the scheduled public hearing your vote will be added to the tabulation of votes during the public hearing. If you do not send in this form your vote counts as "in favor" of the project.

Thank you for your participation in improving the quality of life in the Muskegon community.

# Special Assessment Payment Options

Property owners in the City of Muskegon who are being specially assessed for street, sidewalk or other public improvements may pay their assessment in the following ways:

## I. Lump Sum Payment in Full

Assessments may be paid in full within sixty (60) days of the confirmation of the special assessment roll without interest.

## II. Installment Payments

Assessments not paid within the first sixty (60) days may be paid in installments over several years as follows:

**Street and Alley Assessments** – Ten (10) years equal annual principal payments. For example, if the amount of your assessment is \$850.00, you will be billed \$85.00 per year plus applicable interest as described below.

**Driveway, Sidewalk, and Approach Assessments** – Ten (10) years equal annual principal payments plus applicable interest as described below.

**Interest** – Simple interest is charged at the rate of 5.00% per year unless the City has borrowed money to complete the project for which you are assessed and has pledged your assessments for repayment of the borrowed money. In such cases, the interest you are charged is equal to the interest rate the City must pay on the borrowed money plus 1.00%.

## III. Special Assessment Deferral (Low Income Seniors and Disabled Persons)

To qualify for a special assessment deferral you or your spouse (if jointly owned) must:

- Be 65 years or older or be totally or permanently disabled.
- Have been a Michigan resident for five (5) years or more and have owned and occupied the homestead being assessed for five (5) years or more.
- Be a citizen of the U.S.
- Have a total household income not in excess of \$16,823.00
- Have a special assessment of \$300.00 or more.

Under this program the State of Michigan will pay the entire balance owing of the special assessment, including delinquent, current, and further installments. At the time of payment a lien will be recorded on your property in favor of the State of Michigan. Repayment to the State must be made at the time the property is sold or transferred or after the death of the owner(s). During the time the special assessment is deferred interest is accrued at the rate of 6.00% per year.

## IV. Further Information About the Above Programs

Further information about any of the above payment options may be obtained by calling either the **City Assessor's Office at 724-8708** or the **City Treasurer's Office at 724-8720**. Applications may be obtained at the **Muskegon County Equalization Office in the Muskegon County building** or **City of Muskegon Assessor's Office in City Hall**.

## V. Additional Special Assessment Payment Assistance

Qualified low and moderate income homeowners who are being assessed may be eligible for payment assistance through the City of Muskegon Community Development Block Grant (CDBG) Program. Assistance from this program will be available to the extent that funds are available. To obtain further information and determine whether you are eligible, contact the **Community and Neighborhood Services Department at 724-8747**.

**CITY OF MUSKEGON**  
**ISABELLA AVE., AMBROSIA TO WILLIAMS H-1633**  
**CDBG APPLICATION FOR WAIVER OF SPECIAL ASSESSMENT**

*Note: You may receive this application several times. If you have already applied, please discard.*

**Dear Resident:**

The City of Muskegon has selected your neighborhood and your property for its comprehensive sidewalk replacement program. City ordinances require that property owners be responsible for the repair/replacement of damaged or unsafe sidewalks adjoining their properties. To assist homeowners, who may have difficulty paying the cost of sidewalk repairs, the City offers assessment waivers through the Community Development Block Grant (CDBG) Program for eligible households and families. If you meet the CDBG program qualifications, the City may pay the street assessment for you to the extent that funds are available.

**Application Requirements:**

- ✓ Applicants must submit proof that their total household income does not exceed 65% of Area Median Income (see chart below); Proof of income may include copies of Wage & Tax Statement (W-2's) from the year 2007, pension or other benefit checks, bank statements for direct deposits or agency statements for all household income.

**2008**

| 65% MEDIAN HOUSEHOLD INCOME CHART |              |
|-----------------------------------|--------------|
| FAMILY SIZE                       | INCOME LIMIT |
| 1                                 | \$28,210     |
| 2                                 | 32,240       |
| 3                                 | 36,270       |
| 4                                 | 40,365       |
| 5                                 | 43,550       |
| 6                                 | 46,800       |
| 7                                 | 49,985       |
| 8                                 | 53,235       |
| For each extra, add               | 3,250        |

- ✓ Applicants must submit proof that they both own and occupy property at the time of application; Land Contract purchasers must obtain approval of titleholder prior to receiving assistance. Proof of ownership should be a deed, mortgage, or land contract; proof of occupancy can be a copy of a driver's license or other official document showing both your name and address.
- ✓ Applicants must submit proof of current property insurance.

Please complete the first four (4) sections of the application on the reverse side of this notice, and return it, along with supporting documentation, to:

**City of Muskegon**  
**Community & Neighborhood Services**  
**933 Terrace Street, 2nd Floor**  
**Muskegon, MI 49440**

For further information, please contact this office by calling 724-6717, weekdays from 8:30 a.m. and 5:00 p.m.

*The City reserves the right to verify all application information. If current owner sells the home prior to the special assessment confirmation, the application is no longer valid. The City also reserves the right to reject any applications that contains falsified information or insufficient documentation. The City must complete the sidewalks. Costs incurred from repairs done by you or a private contractor will not be reimbursed.*

**SPECIAL ASSESSMENT  
HEARING RESPONSE CARD**

**NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please**

**Return This Card By MARCH 11, 2008**

**Project Title:** ISABELLA AVE., AMBROSIA ST. TO WILLIAMS ST.

**Project Description** RECONSTRUCTION

**INSTRUCTIONS**

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project; sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing. **IF YOU DO NOT SEND IN THIS FORM YOUR VOTE COUNTS AS "IN FAVOR" OF PROJECT.**

**Assessment Information**

**Property Address:**

**Parcel Number**

**Assessable Frontage:**

**Estimated Front Foot Cost:**

24-

Feet

\$17.15 per Foot

**ESTIMATED TOTAL COST**

**Property Description**

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 7 BLK 68

**Your vote COUNTS!**

**Please vote either in favor or opposed to the Special Assessment Street Paving Project.**

**I AM IN FAVOR**

☐

**I AM OPPOSED**

☐

**Owner**

**CoOwner/Spouse**

**Signature**

**Signature**

**Address**

**Address**

**Thank you for taking the time to vote on this important issue.**

FATILE WILLIAM

1

# SPECIAL ASSESSMENT

# H-1633

MILLING & RESURFACE

HEARING DATE

MARCH 11, 2008

## ISABELLA AVE., AMBROSIA ST. TO WILLIAMS ST.

|                      |                            |                             |                   |
|----------------------|----------------------------|-----------------------------|-------------------|
| 1                    | FAHLE WILLIAM              | ASSESSABLE FEET:            | 66.00             |
| 24-205-068-0007-00   | 517 LIVINGSTON AVE NE      | COST PER FOOT:              | \$17.15           |
| @ 1096 WOOD ST       | GRAND RAPIDS MI 49503      | <u>ESTIMATED P.O. COST:</u> | <u>\$1,131.90</u> |
| 2                    | CITY OF MUSKEGON           | ASSESSABLE FEET:            | 44.00             |
| 24-205-068-0008-00   | 933 TERRACE ST             | COST PER FOOT:              | \$17.15           |
| @ 420 E ISABELLA AVE | MUSKEGON MI 49443          | <u>ESTIMATED P.O. COST:</u> | <u>\$754.60</u>   |
| 3                    | SILVA JOSE M NUNEZ/ALEJAND | ASSESSABLE FEET:            | 44.00             |
| 24-205-068-0009-00   | 424 E ISABELLA AVE         | COST PER FOOT:              | \$17.15           |
| @ 424 E ISABELLA AVE | MUSKEGON MI 49442          | <u>ESTIMATED P.O. COST:</u> | <u>\$754.60</u>   |
| 4                    | MONROE ANGELA N            | ASSESSABLE FEET:            | 44.00             |
| 24-205-068-0009-10   | 432 E ISABELLA AVE         | COST PER FOOT:              | \$17.15           |
| @ 432 E ISABELLA AVE | MUSKEGON MI 49442          | <u>ESTIMATED P.O. COST:</u> | <u>\$754.60</u>   |
| 5                    | CITY OF MUSKEGON           | ASSESSABLE FEET:            | 66.00             |
| 24-205-068-0010-00   | PO BOX 536                 | COST PER FOOT:              | \$17.15           |
| @ 438 E ISABELLA AVE | MUSKEGON MI 49443-053      | <u>ESTIMATED P.O. COST:</u> | <u>\$1,131.90</u> |
| 6                    | SINGLETON JAMES L          | ASSESSABLE FEET:            | 34.00             |
| 24-205-068-0011-00   | 3925 E APPLE AVE           | COST PER FOOT:              | \$17.15           |
| @ 448 E ISABELLA AVE | MUSKEGON MI 49442          | <u>ESTIMATED P.O. COST:</u> | <u>\$583.10</u>   |

## ISABELLA AVE., AMBROSIA ST. TO WILLIAMS ST.

|                      |                        |                      |            |
|----------------------|------------------------|----------------------|------------|
| 7                    | SINGLETON JAMES L      | ASSESSABLE FEET:     | 32.00      |
| 24-205-068-0011-10   | 3925 E APPLE AVE       | COST PER FOOT:       | \$17.15    |
| @ 452 E ISABELLA AVE | MUSKEGON MI 49442      | ESTIMATED P.O. COST: | \$548.80   |
| 8                    | EVANS ULRIC E          | ASSESSABLE FEET:     | 66.00      |
| 24-205-068-0012-10   | 460 E ISABELLA AVE     | COST PER FOOT:       | \$17.15    |
| @ 460 E ISABELLA AVE | MUSKEGON MI 49442      | ESTIMATED P.O. COST: | \$1,131.90 |
| 9                    | MILLER JASON           | ASSESSABLE FEET:     | 66.00      |
| 24-205-078-0001-00   | 2505 MILBURN BLVD      | COST PER FOOT:       | \$17.15    |
| @ 1113 WILLIAMS ST   | MISHAWAKA IN 46544-430 | ESTIMATED P.O. COST: | \$1,131.90 |
| 10                   | CITY OF MUSKEGON       | ASSESSABLE FEET:     | 66.00      |
| 24-205-078-0002-00   | 933 TERRACE ST         | COST PER FOOT:       | \$17.15    |
| @ 451 E ISABELLA AVE | MUSKEGON MI 49440      | ESTIMATED P.O. COST: | \$1,131.90 |
| 11                   | SMITH DARWIN           | ASSESSABLE FEET:     | 66.00      |
| 24-205-078-0003-00   | 2059 W GLEN CT         | COST PER FOOT:       | \$17.15    |
| @ 441 E ISABELLA AVE | MUSKEGON MI 49441      | ESTIMATED P.O. COST: | \$1,131.90 |
| 12                   | HS ENTERPRISES LLC     | ASSESSABLE FEET:     | 66.00      |
| 24-205-078-0004-00   | 2059 W GLEN CT         | COST PER FOOT:       | \$17.15    |
| @ 435 E ISABELLA AVE | MUSKEGON MI 49441      | ESTIMATED P.O. COST: | \$1,131.90 |
| 13                   | THOMAS DARLENE L       | ASSESSABLE FEET:     | 66.00      |
| 24-205-078-0005-00   | 423 E ISABELLA AVE     | COST PER FOOT:       | \$17.15    |
| @ 423 E ISABELLA AVE | MUSKEGON MI 49442      | ESTIMATED P.O. COST: | \$1,131.90 |

## ISABELLA AVE., AMBROSIA ST. TO WILLIAMS ST.

|                      |                       |                      |            |
|----------------------|-----------------------|----------------------|------------|
| 14                   | REDDER MARSHALL       | ASSESSABLE FEET:     | 66.00      |
| 24-205-078-0006-00   | 3960 30TH ST SW       | COST PER FOOT:       | \$17.15    |
| @ 1114 WOOD ST       | GRANDVILLE MI 49418   | ESTIMATED P.O. COST: | \$1,131.90 |
| 15                   | DOVER BERTHA          | ASSESSABLE FEET:     | 66.00      |
| 24-205-247-0004-10   | 348 E ISABELLA AVE    | COST PER FOOT:       | \$17.15    |
| @ 348 E ISABELLA AVE | MUSKEGON MI 49442     | ESTIMATED P.O. COST: | \$1,131.90 |
| 16                   | LYONS Y C             | ASSESSABLE FEET:     | 66.00      |
| 24-205-247-0005-00   | 356 E ISABELLA AVE    | COST PER FOOT:       | \$17.15    |
| @ 356 E ISABELLA AVE | MUSKEGON MI 49442     | ESTIMATED P.O. COST: | \$1,131.90 |
| 17                   | CITY OF MUSKEGON      | ASSESSABLE FEET:     | 66.00      |
| 24-205-247-0006-00   | PO BOX 536            | COST PER FOOT:       | \$17.15    |
| @ 360 E ISABELLA AVE | MUSKEGON MI 49443-053 | ESTIMATED P.O. COST: | \$1,131.90 |
| 18                   | JACKSON BOBBY J       | ASSESSABLE FEET:     | 66.00      |
| 24-205-247-0007-00   | 155 W HUME AVE        | COST PER FOOT:       | \$17.15    |
| @ 370 E ISABELLA AVE | MUSKEGON MI 49444     | ESTIMATED P.O. COST: | \$1,131.90 |
| 19                   | GAUSE CLIFTON L       | ASSESSABLE FEET:     | 66.00      |
| 24-205-247-0007-10   | 1095 SOPHIA ST        | COST PER FOOT:       | \$17.15    |
| @ 1095 SOPHIA ST     | MUSKEGON MI 49442     | ESTIMATED P.O. COST: | \$1,131.90 |
| 20                   | CITY OF MUSKEGON      | ASSESSABLE FEET:     | 55.50      |
| 24-205-248-0003-00   | 933 TERRACE ST        | COST PER FOOT:       | \$17.15    |
| @ 1088 SOPHIA ST     | MUSKEGON MI 49443     | ESTIMATED P.O. COST: | \$951.83   |

## ISABELLA AVE., AMBROSIA ST. TO WILLIAMS ST.

|                      |                      |                      |            |
|----------------------|----------------------|----------------------|------------|
| 21                   | MCCOY WILLIE         | ASSESSABLE FEET:     | 66.00      |
| 24-205-249-0001-00   | 1150 AMBROSIA ST     | COST PER FOOT:       | \$17.15    |
| @ 1150 AMBROSIA ST   | MUSKEGON MI 49442    | ESTIMATED P.O. COST: | \$1,131.90 |
| 22                   | NORIEGA REDONNA D    | ASSESSABLE FEET:     | 66.00      |
| 24-205-249-0010-00   | 10867 DEER CANYON DR | COST PER FOOT:       | \$17.15    |
| @ 369 E ISABELLA AVE | RANCHO CUCA CA 91737 | ESTIMATED P.O. COST: | \$1,131.90 |
| 23                   | CHRISTIAN KADO LLC   | ASSESSABLE FEET:     | 36.00      |
| 24-205-249-0010-10   | 1149 WOOD ST         | COST PER FOOT:       | \$17.15    |
| @ 1113 SOPHIA ST     | MUSKEGON MI 49442    | ESTIMATED P.O. COST: | \$617.40   |
| 24                   | SINGLETON JAMES L    | ASSESSABLE FEET:     | 66.00      |
| 24-205-249-0011-00   | 3925 E APPLE AVE     | COST PER FOOT:       | \$17.15    |
| @ 361 E ISABELLA AVE | MUSKEGON MI 49442    | ESTIMATED P.O. COST: | \$1,131.90 |
| 25                   | REDDER MARSHALL      | ASSESSABLE FEET:     | 33.00      |
| 24-205-249-0012-00   | 3960 30TH ST SW      | COST PER FOOT:       | \$17.15    |
| @ 353 E ISABELLA AVE | GRANDVILLE MI 49418  | ESTIMATED P.O. COST: | \$565.95   |
| 26                   | JACKSON BOBBIE J     | ASSESSABLE FEET:     | 33.00      |
| 24-205-249-0012-10   | 155 W HUME AVE       | COST PER FOOT:       | \$17.15    |
| @ 357 E ISABELLA AVE | MUSKEGON MI 49444    | ESTIMATED P.O. COST: | \$565.95   |

MILLING & RESURFACE

HEARING DATE

MARCH 11, 2008

# ISABELLA AVE., AMBROSIA ST. TO WILLIAMS ST.

SUM OF ASSESSABLE FOOTAGE: 1477.50 PROJECT LENGTH: FEET

TOTAL NUMBER OF ASSESSABLE PARCELS 26 ROADWAY RIGHT-OF-WAY LENGTH: FEET

ESTIMATED PROJECT COST: \$140,000

SUM OF EST. PROP. OWN. COSTS: **\$25,339.13**

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By MARCH 11, 2008

Project Title: ISABELLA AVE., AMBROSIA ST. TO WILLIAMS ST.

Project Description RECONSTRUCTION

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing. IF YOU DO NOT SEND IN THIS FORM YOUR VOTE COUNTS AS "IN FAVOR" OF PROJECT.

Assessment Information

Property Address: 361 E ISABELLA AVE

Parcel Number 24-205-249-0011-00

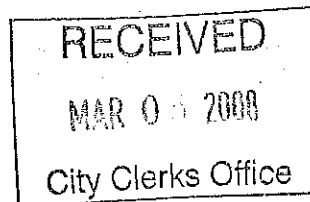
Assessable Frontage: 66 Feet

Estimated Front Foot Cost: \$17.15 per Foot

**ESTIMATED TOTAL COST \$1,131.90**

Property Description

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 11 BLK 2



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☒

I AM OPPOSED

☐

Owner James L. Singleton

CoOwner/Spouse Joyce M. Singleton

Signature

Signature

Address 3925 Apple Avenue

Address 3925 Apple Avenue

Thank you for taking the time to vote on this important issue.

SINGLETON JAMES L

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By MARCH 11, 2008

Project Title: ISABELLA AVE., AMBROSIA ST. TO WILLIAMS ST.

Project Description RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

Property Address: 452 E ISABELLA AVE

Parcel Number 24-205-068-0011-10

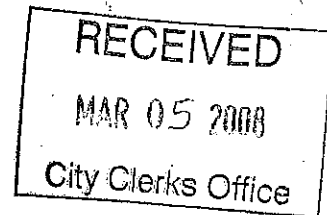
Assessable Frontage: 32 Feet

Estimated Front Foot Cost: \$17.15 per Foot

**ESTIMATED TOTAL COST \$548.80**

Property Description

CITY OF MUSKEGON REVISED PLAT OF 1903 E 32 FT LOT



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner James L. Singleton CoOwner/Spouse

Joyce M. Singleton

Signature

*James L. Singleton*

Signature

*Joyce M. Singleton*

Address

3925 Apple Avenue

Address

3925 Apple Avenue

Thank you for taking the time to vote on this important issue.

SINGLETON JAMES L.

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By MARCH 11, 2008

Project Title: ISABELLA AVE., AMBROSIA ST. TO WILLIAMS ST.

Project Description RECONSTRUCTION

INSTRUCTIONS:

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing. IF YOU DO NOT SEND IN THIS FORM YOUR VOTE COUNTS AS "IN FAVOR" OF PROJECT.

Assessment Information

Property Address: 432 E ISABELLA AVE

Parcel Number 24-205-068-0009-10

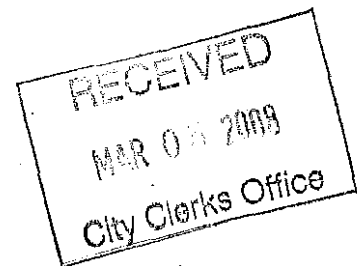
Assessable Frontage: 44 Feet

Estimated Front Foot Cost: \$17.15 per Foot

**ESTIMATED TOTAL COST \$754.60**

Property Description

CITY OF MUSKEGON REVISED PLAT OF 1903 E 44 FT LOT



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

ANGELA MONROE

CoOwner/Spouse

Signature

ANGELA MONROE

Signature

Address

432 E ISABELLA AVE

Address

Thank you for taking the time to vote on this important issue.

MONROE ANGELA N

4

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By MARCH 11, 2008

Project Title: ISABELLA AVE., AMBROSIA ST. TO WILLIAMS ST.

Project Description RECONSTRUCTION

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing. IF YOU DO NOT SEND IN THIS FORM YOUR VOTE COUNTS AS "IN FAVOR" OF PROJECT.

Assessment Information

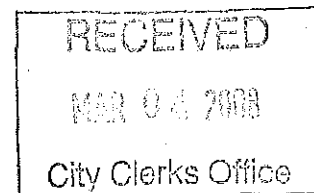
Property Address: 1095 SOPHIA ST

Parcel Number 24-205-247-0007-10

Assessable Frontage: 66 Feet

Estimated Front Foot Cost: \$17.15 per Foot

**ESTIMATED TOTAL COST \$1,131.90**



Property Description

CITY OF MUSKEGON REVISED PLAT OF 1903 ELY 66 FT LO

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



|           |                        |                |                        |
|-----------|------------------------|----------------|------------------------|
| Owner     | <u>CLYTON L. GAUSE</u> | CoOwner/Spouse | <u>MATTIE P. GAUSE</u> |
| Signature | <u>Clyton L. Gause</u> | Signature      | <u>Mattie P. Gause</u> |
| Address   | <u>1095 SOPHIA ST</u>  | Address        | <u>1095 SOPHIA ST</u>  |

Thank you for taking the time to vote on this important issue.

GAUSE CLYTON L.

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By MARCH 11, 2008

Project Title: ISABELLA AVE., AMBROSIA ST. TO WILLIAMS ST.

Project Description RECONSTRUCTION

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing. IF YOU DO NOT SEND IN THIS FORM YOUR VOTE COUNTS AS "IN FAVOR" OF PROJECT.

Assessment Information

Property Address: 448 E ISABELLA AVE

Parcel Number 24-205-068-0011-00

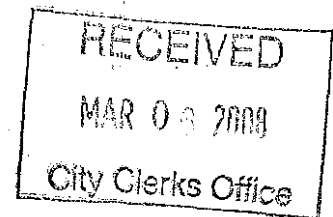
Assessable Frontage: 34 Feet

Estimated Front Foot Cost: \$17.15 per Foot

**ESTIMATED TOTAL COST \$583.10**

Property Description

CITY OF MUSKEGON REVISED PLAT OF 1903 W 34 FT LOT



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner James L. Singleton CoOwner/Spouse Joyce M. Singleton

Signature [Signature] Signature [Signature]

Address 3925 Apple Avenue Address 3925 Apple Avenue

Thank you for taking the time to vote on this important issue.

SINGLETON JAMES L

6

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By MARCH 11, 2008

Project Title: ISABELLA AVE., AMBROSIA ST. TO WILLIAMS ST.

Project Description RECONSTRUCTION

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing. IF YOU DO NOT SEND IN THIS FORM YOUR VOTE COUNTS AS "IN FAVOR" OF PROJECT.

Assessment Information

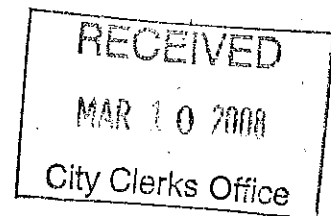
Property Address: 348 E ISABELLA AVE

Parcel Number 24-205-247-0004-10

Assessable Frontage: 66 Feet

Estimated Front Foot Cost: \$17.15 per Foot

**ESTIMATED TOTAL COST \$1,131.90**



Property Description

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 4 BLK 24

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

*Bertha Dover*

CoOwner/Spouse

Signature

*Bertha Dover*

Signature

Address

*348 E Isabella Ave*

Address

Thank you for taking the time to vote on this important issue.

DOVER BERTHA

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By **MARCH 11, 2008**

Project Title: ISABELLA AVE., AMBROSIA ST. TO WILLIAMS ST.

Project Description RECONSTRUCTION

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing. IF YOU DO NOT SEND IN THIS FORM YOUR VOTE COUNTS AS "IN FAVOR" OF PROJECT.

Assessment Information

Property Address: 356 E ISABELLA AVE

Parcel Number 24-205-247-0005-00

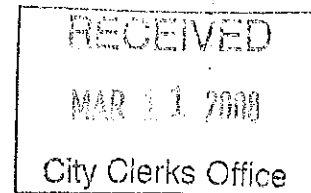
Assessable Frontage: 66 Feet

Estimated Front Foot Cost: \$17.15 per Foot

**ESTIMATED TOTAL COST \$1,131.90**

Property Description

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 5 BLK 24



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner

Y.C. LYONS

CoOwner/Spouse

Signature

Y.C. LYONS

Signature

Address

356 ISABELLA AVE

Address

Thank you for taking the time to vote on this important issue.

LYONS YC

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By MARCH 11, 2008

Project Title: ISABELLA AVE., AMBROSIA ST. TO WILLIAMS ST.

Project Description RECONSTRUCTION

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing. IF YOU DO NOT SEND IN THIS FORM YOUR VOTE COUNTS AS "IN FAVOR" OF PROJECT.

Assessment Information

Property Address: 370 E ISABELLA AVE

Parcel Number 24-205-247-0007-00

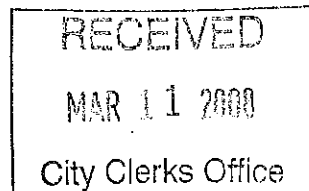
Assessable Frontage: 66 Feet

Estimated Front Foot Cost: \$17.15 per Foot

**ESTIMATED TOTAL COST \$1,131.90**

Property Description

CITY OF MUSKEGON REVISED PLAT OF 1903 WLY 66 FT LO



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

Bobby Jackson

CoOwner/Spouse

Signature

Bobby Jackson

Signature

Address

Address

Thank you for taking the time to vote on this important issue.

JACKSON BOBBY J

18

Tabled to  
3-25-08

Date: March 11, 2008  
To: Honorable Mayor and City Commissioners  
From: Engineering  
RE: Public Hearing  
Create Special Assessment District for:  
**SEVENTH ST., MUSKEGON AVE. TO WEBSTER AVE.**

---

#### SUMMARY OF REQUEST:

To hold a public hearing on the proposed special assessment of the **Seventh St., Muskegon Ave. to Webster Ave.** project, and to create the special assessment district and appoint two City Commissioners to the Board of Assessors if it is determined to proceed with the project

#### FINANCIAL IMPACT:

None at this time.

#### BUDGET ACTION REQUIRED:

None at this time.

#### STAFF RECOMMENDATION:

To create the special assessment district and assign two City Commissioners to the Board of Assessors by adopting the attached resolution

#### COMMITTEE RECOMMENDATION:

Date: March 11, 2008  
To: Honorable Mayor and City Commissioners  
From: Engineering  
RE: Public Hearing  
Create Special Assessment District for:  
**BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.**

---

**SUMMARY OF REQUEST:**

To hold a public hearing on the proposed special assessment of the **Beidler St., Laketon Ave. to Southern Ave.** project, and to create the special assessment district and appoint two City Commissioners to the Board of Assessors if it is determined to proceed with the project

**FINANCIAL IMPACT:**

None at this time.

**BUDGET ACTION REQUIRED:**

None at this time.

**STAFF RECOMMENDATION:**

To create the special assessment district and assign two City Commissioners to the Board of Assessors by adopting the attached resolution

**COMMITTEE RECOMMENDATION:**

CITY OF MUSKEGON

Resolution No. 2008-26(d)

Resolution At First Hearing Creating Special Assessment District  
For: **Beidler St. from Laketon Ave. to Southern Ave.**

Location and Description of Properties to be Assessed:  
See Exhibit A attached to this resolution

RECITALS:

1. A hearing has been held on **March 11, 2008** at 5:30 o'clock p.m. at the City Commission Chambers. Notice was given by mail and publication as required by law.
2. That estimates of costs of the project, a feasibility report and valuation and benefit information are on file with the City and have been reviewed for this hearing.
3. At the hearing held **March 11, 2008**, there were 32.77% objections by the owners of the property in the district registered at the hearing either in writing received before or at the hearing or by owners or agents present at the hearing, and the Commission has considered the advisability of proceeding with the project.

FINDINGS:

1. The City Commission has examined the estimates of cost to construct the project including all assessable expenses and determines them to be reasonable.
2. The City Commission has considered the value of the property to be assessed and the value of the benefit to be received by each property proposed to be assessed in the district after the improvements have been made. The City Commission determines that the assessments of costs of the City project will enhance the value of the properties to be assessed in an amount at least equivalent to the assessment and that the improvement thereby constitutes a benefit to the property.

THEREFORE, BE IT RESOLVED:

1. The City Commission hereby declares a special assessment district to include the property set forth in Exhibit A attached to this resolution.
2. The City Commission determines to proceed with the improvements as set forth in the feasibility study and estimates of costs, and directs the City Engineer to proceed with project design, preparation of specifications and the bidding process. If appropriate and if bonds are to be sold for the purposes of financing the improvements, the Finance Department shall prepare plans for financing including submission of application to the Michigan Department of Treasury and the beginning of bond proceedings.

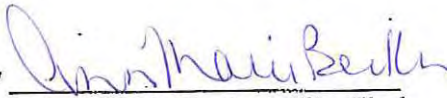
3. The City Commission hereby appoints a Board of Assessors consisting of City Commissioners Spataro and Vice Mayor Gawron and the City Assessor who are hereby directed to prepare an assessment roll. Assessments shall be made upon front foot basis.
4. Based on the City's Special Assessment policy and preliminary estimates it is expected that approximately 18% of the cost of the street improvement will be paid by special assessments.
5. Upon submission of the special assessment roll, the City staff is hereby directed to notify all owners and persons interested in properties to be assessed of the hearing at which the City Commission will consider confirmation of the special assessment roll.

This resolution adopted.

Ayes Wierengo, Wisneski, Carter, Gawron, Spataro, and Warmington

Nays None

CITY OF MUSKEGON

By   
Ann Marie Becker, City Clerk

ACKNOWLEDGMENT

This resolution was adopted at a meeting of the City Commission, held on **March 11, 2008**. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

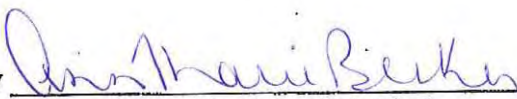
By   
Ann Marie Becker, City Clerk

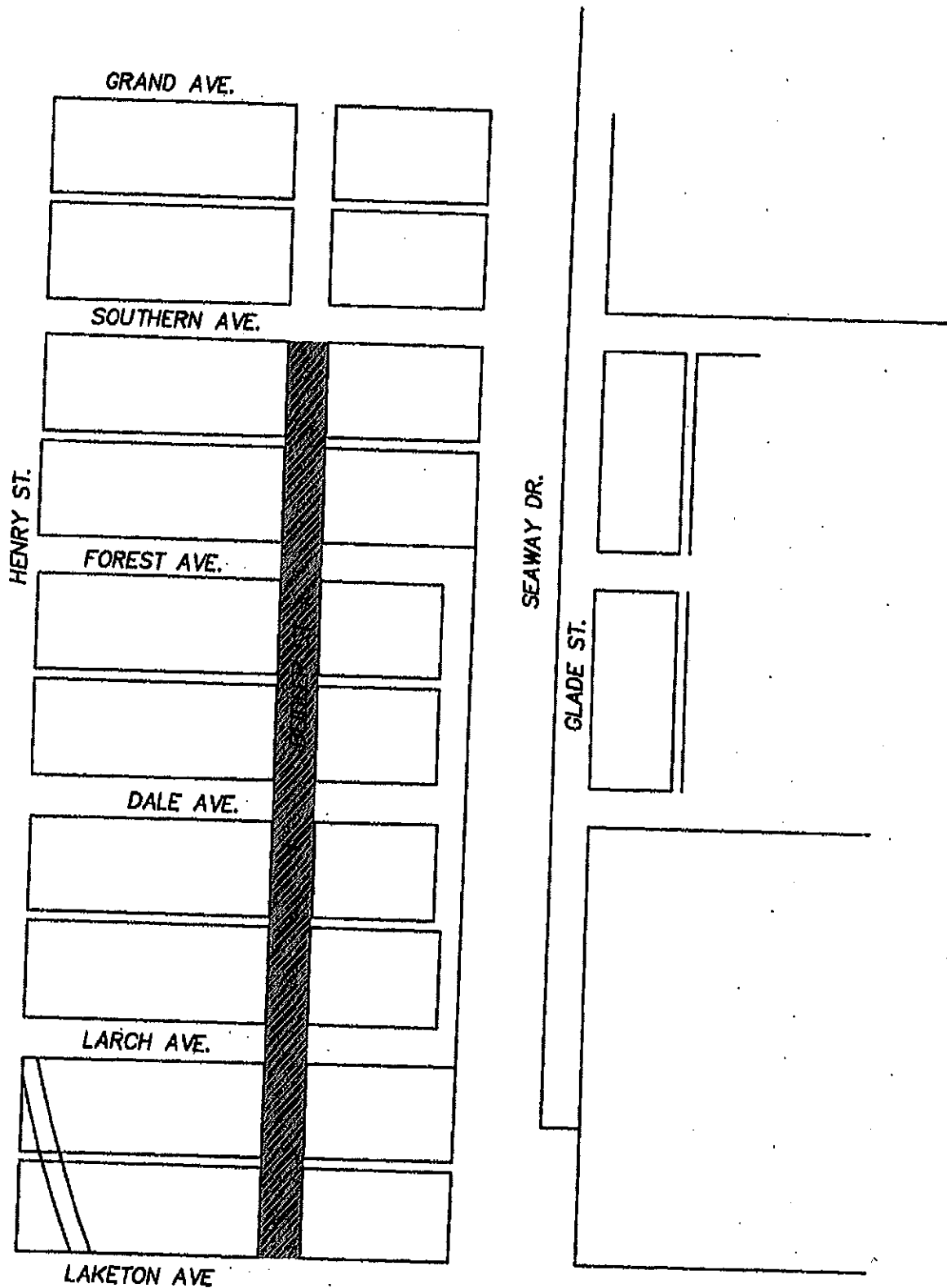
EXHIBIT A

**Beidler St., from  
Laketon Ave. to Southern Ave.**

**SPECIAL ASSESSMENT DISTRICT**

All properties abutting that section of  
**Beidler St., from Laketon Ave. to Southern Ave.**

# EXHIBIT "A" SPECIAL ASSESSMENT DISTRICT



NO SCALE

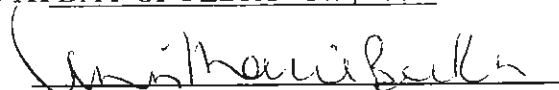
**AFFIDAVIT OF MAILING**

STATE OF MICHIGAN     )  
                                      ) SS  
COUNTY OF MUSKEGON )

**TO CREATE A SPECIAL ASSESSMENT DISTRICT FOR THE FOLLOWING:**

**Beidler St., Laketon Ave. to Southern Ave.**

THE DEPONENT SAYS THAT THE NOTICE OF HEARING WAS SERVED UPON EACH OWNER OF OR PARTY IN INTEREST IN PROPERTY TO BE ASSESSED IN THE SPECIAL ASSESSMENT DISTRICT WHOSE NAME APPEARS UPON THE LAST TAX ASSESSMENT RECORDS OF THE CITY OF MUSKEGON BY MAILING SUCH NOTICE IN A SEALED ENVELOPE BY FIRST CLASS UNITED STATES MAIL, WITH POSTAGE PREPAID, ADDRESSED TO EACH SUCH OWNER OR PARTY IN INTEREST AT THE ADDRESS SHOWN ON SAID LAST TAX ASSESSMENT RECORDS BY DEPOSITING THEM IN AN OFFICIAL UNITED STATES MAIL RECEPTACLE ON THE 29TH DAY OF FEBRUARY, 2008.

  
ANN BECKER, CITY CLERK

SUBSCRIBED AND SWORN TO BEFORE ME THIS  
3rd DAY OF March, 2008.

  
NOTARY PUBLIC, MUSKEGON COUNTY, MICHIGAN  
MY COMMISSION EXPIRES 9-25-2012

CITY OF MUSKEGON  
NOTICE OF PUBLIC HEARINGS  
SPECIAL ASSESSMENT DISTRICTS

IN AN EFFORT TOWARDS NEIGHBORHOOD IMPROVEMENT, the Muskegon City Commission is proposing that special assessment districts be created for the following projects:

**BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.  
ESTES ST., FAIR AVE. TO LAKESHORE DR.  
ISABELLA AVE., AMBROSIA ST. TO WILLIAMS ST.  
SEVENTH ST., WEBSTER AVE. TO MUSKEGON AVE.  
ROBLANE ST., QUARTERLINE RD. TO MARLANE RD. (2<sup>nd</sup> Notice)**

The specific locations of the special assessment districts and the properties proposed to be assessed are:

**All parcels abutting Beidler Street from Laketon Ave. to Southern Ave.  
All parcels abutting Estes St. from Fair Ave. to Lakeshore Dr.  
All parcels abutting Isabella Ave., from Ambrosia St. to Williams St.  
All parcels abutting Seventh St. from Webster Ave. to Muskegon Ave.  
All parcels abutting Roblane St. from Quarterline Rd. to Marlane St. (2<sup>nd</sup> notice)**

The City Commission proposes that the City and property owners by means of special assessments will share the cost of improvement. You may examine preliminary plans and cost estimates in the City Hall's Engineering Department during regular business hours - between 8:00 A.M. and 5:00 P.M. on weekdays, except holidays.

PLEASE TAKE NOTICE: A PUBLIC HEARING WILL BE HELD IN THE MUSKEGON CITY COMMISSION CHAMBERS ON **MARCH 11, 2008 AT 5:30 O'CLOCK P.M.**

PLEASE UNDERSTAND THAT YOU HAVE A RIGHT TO PROTEST YOUR ASSESSMENT EITHER IN WRITING OR IN PERSON AT THE HEARING. IF THE SPECIAL ASSESSMENT ROLL IS CONFIRMED (AT A LATER HEARING) YOU WILL HAVE THIRTY (30) DAYS FROM THE DATE OF THE ROLL'S CONFIRMATION TO FILE A WRITTEN APPEAL WITH THE MICHIGAN STATE TAX TRIBUNAL. HOWEVER, UNLESS YOU PROTEST AT THIS HEARING OR AT THE HEARING CONFIRMING THE ROLL, EITHER IN PERSON, BY YOUR AGENT OR REPRESENTATIVE, OR IN WRITING BEFORE OR AT THE HEARING, YOUR RIGHT TO APPEAL TO THE MICHIGAN TAX TRIBUNAL WILL BE LOST.

By City Charter, if the owners of more than one-half of the properties to be assessed shall object to the assessment in writing at or before the hearing, the improvement shall not be made unless the City Commission determines by affirmative vote of all its members that the safety or health of the public necessitates the improvement.

PUBLISH: **March 1, 2008**

Ann Becker City Clerk

ADA POLICY

The City will provide necessary appropriate auxiliary aids and services, for example, signers for the hearing impaired, audiotapes for the visually impaired, etc., for disabled persons who want to attend the meeting, upon twenty-four hours notice to the City. Contact:

Ann Becker City Clerk  
933 Terrace Street, Muskegon, MI 49440  
(231) 724-6705 or TDD (231) 724-6773

**ENGINEERING FEASIBILITY STUDY**  
**Beidler St. from**  
**Laketon Ave. to Southern Ave.**

**ENGINEERING FEASIBILITY STUDY**

**For**

**Beidler Street, Laketon to Southern Ave.**

The reconstruction of Beidler Street between Laketon & Southern, see attached exhibit, was initiated by the City due to the conditions of the pavement and underground utilities. The existing pavement has deteriorated to a level where, we believe, a total reconstruction is necessary. This section of road has not had, to the best of our records, any major work since it's resurfacing back in 1929 and has an average Pavement Condition Index of less than 40. And as a result of the lack of major work, most of the existing curbs have terrible shape and the drainage facilities are in need of upgrade. The improvements being proposed, reconstruction, consist of following;

1. Complete removal of existing pavement and replace with a new street section that would include curb & gutter of and a proposed width of 32' back to back. The proposed width is about a two-foot wider than existing to accommodate the on street parking along one side of the street.
2. spot repairs on the existing sanitary sewer main
3. Replace existing watermain along with water services

A memo from the Assessor's office, which addresses the appraisal and benefit information, is attached.

The preliminary cost estimate for the work associated with paving is approximately \$377,000 with the length of the project being approximately 1600 lineal feet (project length) or 2074 of assessable footage. This translates into an estimated improvement cost of \$178.00 per assessable foot. The assessment figure will be at a cost not to exceed \$32.00 per assessable foot as established in the 2008 Special Assessment for this type of improvement

# **MUSKEGON COUNTY**

## **M I C H I G A N**

February 20, 2008

### **BOARD OF COMMISSIONERS**

James J. Dereziński  
Chair, District 4

I. John Snider II  
Vice Chair, District 3

P. Don Aley  
District 7

Charles L. Buzzell  
District 2

Lew Collins  
District 6

Marvin R. Engle  
District 5

Bill Gill  
District 8

Kenneth Mahoney  
District 1

Louis A. McMurray  
District 9

Robert Scolnik  
District 11

Roger C. Wade  
District 10

Mohammed Al-Shatel, City Engineer  
City of Muskegon  
933 Terrace Street  
Muskegon, MI 49443

Mr. Al-Shatel:

In accordance with your request, I have re-examined the proposed special assessment district entailing the reconstruction of Beidler Street from Laketon Avenue to Southern Avenue (Project # H-1577). The purpose of this analysis is to document the reasonableness of this special assessment district by identifying and quantifying any accrued benefits. It is subject to the normal governmental restrictions of escheat, taxation, police power and eminent domain. The effective date is February 20, 2008.

The proposed special assessment district encompasses primarily residential properties. The City of Muskegon's Engineering Department has provided all frontage estimates in accordance with the City's Special Assessment Policy and all project-related costs. The total project cost is estimated to be \$377,000. The amount of money to be spread to the 43 property owners has been estimated at \$70,336.00 or 18.7% of the total costs. The current proposed front foot rate to be spread is \$32.00. The City's Engineering Department is solely responsible for these figures.

In conclusion, it is my opinion that the special assessment amounts as provided by the City justly and reasonably represents the accrued benefits to the properties encompassed by this project. The amounts reflect the sum of the immediate estimated value enhancement and the intrinsic value that will accrue from an overall increase in property values due to an improved quality of life created by the proposed project. Simply stated, the front foot rate of \$32.00 to be spread over an assessable footage of 2198.00 for the reconstruction of the above mentioned project area appears reasonable and equitable based upon the data presented by the City of Muskegon Engineering Department, and on supporting office records.

Sincerely,



Dennis W. Burns, CMAE 3  
Assessment Administration Supervisor

February 29, 2008

[REDACTED]

The City of Muskegon is asking for your support for improvement of the street adjoining your property located at «PropAddressCombined».

The City of Muskegon believes that by making the proposed street improvements you will have less road noise, dust, and wear and tear on your vehicle. In addition, street improvements provide easier access for delivery of services such as snow plowing and mail delivery.

Called a special assessment district, the largest percentage of the proposed street improvement will be paid for by the City of Muskegon (via local funds and or grants); however, it will be necessary for you to cover a share of the cost (which you can spread over a period of ten years) based on the amount of property you own bordering the street. A description of the project, including the associated cost to you and the City, is located in the documents attached to this letter.

While the City of Muskegon believes that the proposed improvements will result in a safer and cleaner street while adding curb appeal to your property, you do have the right to ask further questions, decline, or protest participation in this particular project. Please carefully review the enclosed materials and call the City's Engineering Department at 724-6707 if you require more information.

A public hearing is also scheduled for this project on MARCH 11, 2008. If you attend this public hearing you will be given an opportunity to make comments on the proposed special assessment district to the commission.

Also located in this packet of materials is a Special Assessment Hearing Response Card. If mailed back to the City of Muskegon City Clerk's Office before the scheduled public hearing your vote will be added to the tabulation of votes during the public hearing. If you do not send in this form your vote counts as "in favor" of the project.

Thank you for your participation in improving the quality of life in the Muskegon community.

Affirmative Action  
(231)724-6703  
FAX: (231)724-1214

Assessor/Equalization  
(231)724-6708  
FAX: (231)726-5181

Cemetery Department  
(231)724-6783  
FAX: (231)726-3617

City Manager  
(231)724-6724  
FAX: (231)722-1214

Civil Service  
(231)724-6746  
FAX: (231)724-4405

Clerk  
(231)724-6705  
FAX: (231)724-4178

Community and  
Neigh. Services  
(231)724-6717  
FAX: (231)726-2801

Computer Info.  
Systems  
(231)724-6744  
FAX: (231)722-4301

Engineering Dept.  
(231)724-6707  
FAX: (231)727-6904

Finance Dept.  
(231)724-6713  
FAX: (231)724-6768

Fire Dept.  
(231)724-6792  
FAX: (231)724-6985

Income Tax  
(231)724-6770  
FAX: (231)724-6768

Inspection Services  
(231)724-6718  
FAX: (231)728-4371

Labor Services  
(231)724-6704  
FAX: (231)724-1196

Mayor's Office  
(231)724-6701  
FAX: (231)722-1214

Planning/Zoning  
(231)724-6702  
FAX: (231)724-6790

Police Department  
(231)724-6750  
FAX: (231)722-5140

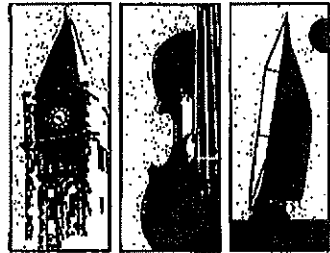
Public Works Dept.  
(231)724-6700  
FAX: (231)722-4188

Treasurer's Office  
(231)724-6720  
FAX: (231)724-6768

Water Billing Dept.  
(231)724-6725  
FAX: (231)724-6768

Water Filtration  
(231)724-4105  
FAX: (231)788-5290

# MUSKEGON



West Michigan's Shoreline City

February 29, 2008

Parcel Number: 24- [REDACTED] at [REDACTED]

## NOTICE OF HEARING ON SPECIAL ASSESSMENT

Dear Property Owner:

The Muskegon City Commission is considering whether or not to create a special assessment district which would assess your property for the following paving project:

**Beidler St., Laketon Ave. to Southern Ave.**

The proposed special assessment district will be located as follows:

**ALL PARCELS ABUTTING BEIDLER STREET FROM LAKETON AVENUE TO SOUTHERN AVENUE**

It is proposed that a portion of the above improvement will be paid by special assessment against properties in the aforementioned district. Following are conditions of the proposed special assessment which are important to you.

### Public Hearings

An initial public hearing to consider the creation of a special assessment district will be held at the City of Muskegon City Commission Chambers on MARCH 11, 2008 at 5:30 p.m. You are encouraged to appear at this hearing, either in person, by agent or in writing to express your opinion, approval, or objection concerning the proposed special assessment. We are enclosing a Hearing Response Card for you to indicate your agreement or opposition to the special assessment. This card includes the property identification and description, assessable footage per City policy, and the estimated cost of the assessment. You may also appear, as above, in lieu of, or in addition to mailing your response card to the City Clerk. Written objections or appearances must be made at or prior to the hearing. NOTE: THE SPECIAL ASSESSMENT WILL BE CREATED OR NULLIFIED AT THIS HEARING. IT IS IMPORTANT FOR YOU TO COMMENT AT THIS HEARING IF YOU WANT YOUR OPINION COUNTED FOR THE SPECIAL ASSESSMENT.

A second public hearing will be held to confirm the special assessment roll after the project is under way. You will be mailed a separate notice for the second hearing. At this second hearing the special assessment costs will be spread on the affected properties accordingly. YOU ARE HEREBY NOTIFIED THAT YOU HAVE A RIGHT TO PROTEST YOUR ASSESSMENT AMOUNT AGAINST YOUR PARCEL EITHER IN WRITING OR IN PERSON AT THIS HEARING. IF THE SPECIAL ASSESSMENT ROLL IS CONFIRMED AT THE SECOND HEARING, YOU WILL HAVE THIRTY (30) DAYS FROM THE DATE OF CONFIRMATION OF THE ROLL TO FILE A WRITTEN APPEAL WITH THE MICHIGAN STATE TAX TRIBUNAL. HOWEVER, UNLESS YOU PROTEST AT THE INITIAL HEARING OR AT THE SECOND HEARING CONFIRMING THE ROLL, EITHER IN PERSON, BY AGENT, OR IN WRITING BEFORE OR AT THE HEARING, YOUR RIGHT TO APPEAL TO THE MICHIGAN TAX TRIBUNAL WILL BE LOST.

By City Charter, if the owners of more than one-half of the properties to be assessed shall object to the assessment in writing at or before the hearing, the improvement shall not be made unless the City Commission determines by affirmative vote of all its members that the safety or health of the public necessitates the improvement.

#### **Estimated Costs**

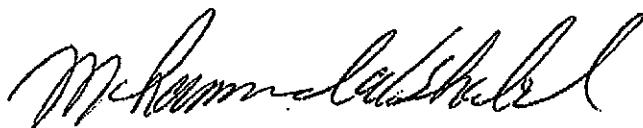
The total estimated cost of the street portion of the project is \$377,000, of which, approximately 18% (\$67,696.00) will be paid by property owners through special assessment. Your property's estimated share of the special assessment is shown on the attached hearing response card. The remaining costs will be paid by the City.

The street special assessment, which covers improvements to the roadway, may be paid in installments over a period of up to ten (10) years. Any work on drive approaches or sidewalks will be assessed to the property at actual contract prices and these costs may also be paid in installments over ten (10) years. Please note this work is in addition to the street special assessment.

Please refer to the enclosed sheet entitled Special Assessment Payment Options for more information on the payment options and financial assistance programs available.

I urge you to return the enclosed Hearing Response Card indicating your preference and to attend the scheduled public hearing. Your views are important to the City and to your neighbors. Additional information, including preliminary project plans and cost estimates are available in the Engineering Department located on the second floor of City Hall. Regular business hours are from 8:00 A.M. to 5:00 P.M. Monday through Friday except holidays.

Sincerely,



Mohammed Al-Shatel, P.E.  
City Engineer

# Special Assessment Payment Options

Property owners in the City of Muskegon who are being specially assessed for street, sidewalk or other public improvements may pay their assessment in the following ways:

## **I. Lump Sum Payment In Full**

Assessments may be paid in full within sixty (60) days of the confirmation of the special assessment roll without interest.

## **II. Installment Payments**

Assessments not paid within the first sixty (60) days may be paid in installments over several years as follows:

**Street and Alley Assessments** – Ten (10) years equal annual principal payments. For example, if the amount of your assessment is \$850.00, you will be billed \$85.00 per year plus applicable interest as described below.

**Driveway, Sidewalk, and Approach Assessments** - Ten (10) years equal annual principal payments plus applicable interest as described below.

**Interest** – Simple interest is charged at the rate of 5.00% per year *unless* the City has borrowed money to complete the project for which you are assessed and has pledged your assessments for repayment of the borrowed money. In such cases, the interest you are charged is equal to the interest rate the City must pay on the borrowed money plus 1.00%.

## **III. Special Assessment Deferral (Low Income Seniors and Disabled Persons)**

To qualify for a special assessment deferral you or your spouse (if jointly owned) must:

- Be 65 years or older or be totally or permanently disabled.
- Have been a Michigan resident for five (5) years or more and have owned and occupied the homestead being assessed for five (5) years or more.
- Be a citizen of the U.S.
- Have a total household income not in excess of \$16,823.00
- Have a special assessment of \$300.00 or more.

Under this program the State of Michigan will pay the entire balance owing of the special assessment, including delinquent, current, and further installments. At the time of payment a lien will be recorded on your property in favor of the State of Michigan. Repayment to the State must be made at the time the property is sold or transferred or after the death of the owner(s). During the time the special assessment is deferred interest is accrued at the rate of 6.00% per year.

## **IV. Further Information About the Above Programs**

Further information about any of the above payment options may be obtained by calling either the **City Assessor's Office at 724-6708** or the **City Treasurer's Office at 724-6720**. Applications may be obtained at the **Muskegon County Equalization Office in the Muskegon County building or City of Muskegon Assessor's Office in City Hall**.

## **V. Additional Special Assessment Payment Assistance**

Qualified low and moderate income homeowners who are being assessed may be eligible for payment assistance through the City of Muskegon Community Development Block Grant (CDBG) Program. Assistance from this program will be available to the extent that funds are available. To obtain further information and determine whether you are eligible, contact the **Community and Neighborhood Services Department at 724-6717**.

**CITY OF MUSKEGON**  
**BEIDLER ST., LAKETON AVE TO SOUTHERN AVE H-1577**  
**CDBG APPLICATION FOR WAIVER OF SPECIAL ASSESSMENT**

**HOUSEHOLD INFORMATION**

Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_ Social Security # \_\_\_\_\_  
Spouse: \_\_\_\_\_ Birthdate: \_\_\_\_\_ Social Security # \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Race: \_\_\_\_\_  
Parcel # \_\_\_\_\_ Owner/Spouse Legally Handicapped Or Disabled? ( ) Yes ( ) No  
(Please refer to your assessment letter for this information)

Number Living in Household: \_\_\_\_\_ List information for household members besides owner/spouse here.

|            |                 |                         |
|------------|-----------------|-------------------------|
| Name _____ | Birthdate _____ | Social Security # _____ |
| Name _____ | Birthdate _____ | Social Security # _____ |
| Name _____ | Birthdate _____ | Social Security # _____ |
| Name _____ | Birthdate _____ | Social Security # _____ |

**INCOME INFORMATION**

**ANNUAL Household Income:** \$ \_\_\_\_\_ **Wage earner:**  
(Must include all household income)  
\_\_\_\_\_ **Wage earner:**  
\_\_\_\_\_ **Wage earner:**  
\_\_\_\_\_ **Wage earner:**  
**Total:** \$ \_\_\_\_\_

**PROPERTY INFORMATION**

**Proof Of Ownership:** ( ) Deed ( ) Mortgage ( ) Land Contract  
**Homeowner's Insurance Co:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_  
**Property Taxes:** ( ) Current ( ) Delinquent Year(s) Due  
(Property taxes must be current to qualify and will be verified by CDBG staff)

**OWNER'S SIGNATURE**

**Owner's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
By signing this application, the applicant verifies he/she **owns and occupies** the dwelling. The Applicant/Owner certifies that all information in this application, and all information furnished in support of this application, is true and complete to the best of the Applicant/Owner's knowledge and belief. The property owner's signature will be required prior to the application being processed. **NO APPLICATION WILL BE ACCEPTED AFTER CONFIRMATION**

**FOR OFFICE USE ONLY**

**APPROVED** ( ) **DENIED** ( ) **DATE** \_\_\_\_\_ **CENSUS TRACT NO.** \_\_\_\_\_  
**SIGNATURE** \_\_\_\_\_ **TITLE** \_\_\_\_\_  
**COMMENTS/REMARKS**

**\*\*ATTENTION APPLICANT\*\***

Please see reverse side for instructions on submitting an application.

**SPECIAL ASSESSMENT  
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By **MARCH 11, 2008**

Project Title: **BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.**

Project Description: **RECONSTRUCTION**

**INSTRUCTIONS**

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing. IF YOU DO NOT SEND IN THIS FORM YOUR VOTE COUNTS AS "IN FAVOR" OF PROJECT.

**Assessment Information**

Property Address: [REDACTED]

Parcel Number

24-[REDACTED]

Assessable Frontage:

[REDACTED] Feet

Estimated Front Foot Cost:

\$32.00 per Foot

**ESTIMATED TOTAL COST**

[REDACTED]

**Property Description**

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 4 BLK 43

**Your vote COUNTS!**

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☐

Owner

\_\_\_\_\_

CoOwner/Spouse

\_\_\_\_\_

Signature

\_\_\_\_\_

Signature

\_\_\_\_\_

Address

\_\_\_\_\_

Address

\_\_\_\_\_

Thank you for taking the time to vote on this important issue.

UNITED STATES OF AMERICA 3

# SPECIAL ASSESSMENT

# H-1577

CITY OF MUSKEGON

HEARING DATE: MARCH 11, 2008

## BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

|                    |                           |                      |            |
|--------------------|---------------------------|----------------------|------------|
| 1                  | LUNA JOSE L/MARIA         | ASSESSABLE FEET:     | 41.25      |
| 24-205-433-0001-00 | 1656 8TH ST STE 1         | COST PER FOOT:       | \$32.00    |
| @ 1560 BEIDLER ST  | MUSKEGON MI 49441-248     | ESTIMATED P.O. COST: | \$1,320.00 |
| 2                  | PHINNEY WENDY S/PHINNEY H | ASSESSABLE FEET:     | 82.50      |
| 24-205-433-0002-00 | 1574 BEIDLER ST           | COST PER FOOT:       | \$32.00    |
| @ 1574 BEIDLER ST  | MUSKEGON MI 49441         | ESTIMATED P.O. COST: | \$2,640.00 |
| 3                  | UNITED STATES OF AMERICA  | ASSESSABLE FEET:     | 0.00       |
| 24-205-433-0004-00 | 925 KEYNOTE CIR 2ND FLOOR | COST PER FOOT:       | \$32.00    |
| @ 1580 BEIDLER ST  | BROOKLYN HTS OH 44131     | ESTIMATED P.O. COST: | \$0.00     |
| 4                  | ADAMS IRA D               | ASSESSABLE FEET:     | 41.25      |
| 24-205-433-0019-00 | 1600 BEIDLER ST           | COST PER FOOT:       | \$32.00    |
| @ 1600 BEIDLER ST  | MUSKEGON MI 49441         | ESTIMATED P.O. COST: | \$1,320.00 |
| 5                  | NELSON COMMUNITY ASSOCIA  | ASSESSABLE FEET:     | 41.25      |
| 24-205-433-0019-10 | P.O. BOX 1638             | COST PER FOOT:       | \$32.00    |
| @ 1608 BEIDLER ST  | MUSKEGON MI 49443-943     | ESTIMATED P.O. COST: | \$1,320.00 |
| 6                  | RAAP RODNEY R             | ASSESSABLE FEET:     | 41.25      |
| 24-205-433-0020-00 | 1596 BEIDLER ST           | COST PER FOOT:       | \$32.00    |
| @ 1596 BEIDLER ST  | MUSKEGON MI 49441         | ESTIMATED P.O. COST: | \$1,320.00 |

## BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

|                    |                             |                      |            |
|--------------------|-----------------------------|----------------------|------------|
| 7                  | CHAVEZ MARIA L/GOMEZ SILVIA | ASSESSABLE FEET:     | 41.25      |
| 24-205-433-0021-00 | 1590 BEIDLER ST             | COST PER FOOT:       | \$32.00    |
| @ 1590 BEIDLER ST  | MUSKEGON MI 49441           | ESTIMATED P.O. COST: | \$1,320.00 |
| 8                  | UNITED STATES OF AMERICA    | ASSESSABLE FEET:     | 0.00       |
| 24-205-434-0008-00 | 925 KEYNOTE CIR 2ND FLOOR   | COST PER FOOT:       | \$32.00    |
| @ 1561 BEIDLER ST  | BROOKLYN HTS OH 44131       | ESTIMATED P.O. COST: | \$0.00     |
| 9                  | KAMP THOMAS R               | ASSESSABLE FEET:     | 82.50      |
| 24-205-434-0009-00 | 12414 STATE RD              | COST PER FOOT:       | \$32.00    |
| @ 1573 BEIDLER ST  | NUNICA MI 49448             | ESTIMATED P.O. COST: | \$2,640.00 |
| 10                 | PATINO CHARLES A            | ASSESSABLE FEET:     | 30.00      |
| 24-205-434-0010-00 | 450 WEST ST                 | COST PER FOOT:       | \$32.00    |
| @ 1589 BEIDLER ST  | MUSKEGON MI 49442           | ESTIMATED P.O. COST: | \$960.00   |
| 11                 | LUNA MARIA                  | ASSESSABLE FEET:     | 40.00      |
| 24-205-434-0011-00 | 1656 6TH ST STE 1           | COST PER FOOT:       | \$32.00    |
| @ 1593 BEIDLER ST  | MUSKEGON MI 49441-248       | ESTIMATED P.O. COST: | \$1,280.00 |
| 12                 | WELLS FARGO BANK            | ASSESSABLE FEET:     | 47.50      |
| 24-205-434-0012-10 | 11200 W PARKLAND AVE        | COST PER FOOT:       | \$32.00    |
| @ 1607 BEIDLER ST  | MILWAUKEE WI 53224          | ESTIMATED P.O. COST: | \$1,520.00 |
| 13                 | WESTSIDE LEASING LLC        | ASSESSABLE FEET:     | 55.00      |
| 24-205-435-0008-00 | 3200 SANDY COVE CT          | COST PER FOOT:       | \$32.00    |
| @ 1635 BEIDLER ST  | MUSKEGON MI 49441           | ESTIMATED P.O. COST: | \$1,760.00 |

## BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

|                    |                            |                      |            |
|--------------------|----------------------------|----------------------|------------|
| 14                 | WESTSIDE LEASING LLC       | ASSESSABLE FEET:     | 55.00      |
| 24-205-435-0009-00 | 3200 SANDY COLES CT        | COST PER FOOT:       | \$32.00    |
| @ 1641 BEIDLER ST  | MUSKEGON MI 49441          | ESTIMATED P.O. COST: | \$1,760.00 |
| 15                 | BALSLEY AMY L              | ASSESSABLE FEET:     | 35.00      |
| 24-205-435-0010-00 | 1651 BEIDLER ST            | COST PER FOOT:       | \$32.00    |
| @ 1651 BEIDLER ST  | MUSKEGON MI 49441          | ESTIMATED P.O. COST: | \$1,120.00 |
| 16                 | CASTANON GREGORIO/MARIA    | ASSESSABLE FEET:     | 75.00      |
| 24-205-435-0011-00 | 1657 BEIDLER ST            | COST PER FOOT:       | \$32.00    |
| @ 1657 BEIDLER ST  | MUSKEGON MI 49441-481      | ESTIMATED P.O. COST: | \$2,400.00 |
| 17                 | BATKA ALAN M               | ASSESSABLE FEET:     | 55.00      |
| 24-205-435-0012-00 | 1669 BEIDLER ST            | COST PER FOOT:       | \$32.00    |
| @ 1669 BEIDLER ST  | MUSKEGON MI 49441          | ESTIMATED P.O. COST: | \$1,760.00 |
| 18                 | SECORD CHARLES P           | ASSESSABLE FEET:     | 41.25      |
| 24-205-436-0001-00 | 1624 BEIDLER               | COST PER FOOT:       | \$32.00    |
| @ 1624 BEIDLER ST  | MUSKEGON MI 49441          | ESTIMATED P.O. COST: | \$1,320.00 |
| 19                 | SECORD CECILIA J/SECORD JO | ASSESSABLE FEET:     | 41.25      |
| 24-205-436-0002-00 | 1632 BEIDLER ST            | COST PER FOOT:       | \$32.00    |
| @ 1632 BEIDLER ST  | MUSKEGON MI 49441          | ESTIMATED P.O. COST: | \$1,320.00 |
| 20                 | SECORD HERMAN ET AL        | ASSESSABLE FEET:     | 41.25      |
| 24-205-436-0003-00 | 1636 BEIDLER ST            | COST PER FOOT:       | \$32.00    |
| @ 1636 BEIDLER ST  | MUSKEGON MI 49441          | ESTIMATED P.O. COST: | \$1,320.00 |

## BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

|                    |                           |                             |                   |
|--------------------|---------------------------|-----------------------------|-------------------|
| 21                 | HERNANDEZ JOSE            | ASSESSABLE FEET:            | 41.25             |
| 24-205-436-0004-00 | 820 WINSLOW CT            | COST PER FOOT:              | \$32.00           |
| @ 1644 BEIDLER ST  | MUSKEGON MI 49441         | <u>ESTIMATED P.O. COST:</u> | <u>\$1,320.00</u> |
| 22                 | HERSHEY JOSEPH F          | ASSESSABLE FEET:            | 40.00             |
| 24-205-436-0017-00 | 1650 BEIDLER              | COST PER FOOT:              | \$32.00           |
| @ 1650 BEIDLER ST  | MUSKEGON MI 49441         | <u>ESTIMATED P.O. COST:</u> | <u>\$1,280.00</u> |
| 23                 | LANDEROS JUAN M           | ASSESSABLE FEET:            | 40.00             |
| 24-205-436-0017-10 | 1664 BEIDLER ST           | COST PER FOOT:              | \$32.00           |
| @ 1664 BEIDLER ST  | MUSKEGON MI 49441         | <u>ESTIMATED P.O. COST:</u> | <u>\$1,280.00</u> |
| 24                 | GOSS BERNARD JR/OAKES BEV | ASSESSABLE FEET:            | 85.00             |
| 24-205-436-0017-20 | 1668 BEIDLER ST           | COST PER FOOT:              | \$32.00           |
| @ 1668 BEIDLER ST  | MUSKEGON MI 49441         | <u>ESTIMATED P.O. COST:</u> | <u>\$2,720.00</u> |
| 25                 | DELONG ROBERT E           | ASSESSABLE FEET:            | 90.00             |
| 24-205-453-0001-00 | 711 W DALE AVE            | COST PER FOOT:              | \$32.00           |
| @ 711 W DALE AVE   | MUSKEGON MI 49441         | <u>ESTIMATED P.O. COST:</u> | <u>\$2,880.00</u> |
| 26                 | JACKSON DINA GONZALEZ/EER | ASSESSABLE FEET:            | 45.00             |
| 24-205-453-0015-00 | 2516 ERIE AVE             | COST PER FOOT:              | \$32.00           |
| @ 1714 BEIDLER ST  | MCALLEN TX 78501-778      | <u>ESTIMATED P.O. COST:</u> | <u>\$1,440.00</u> |
| 27                 | WOTLI DAVID/SANDRA        | ASSESSABLE FEET:            | 40.00             |
| 24-205-453-0015-10 | 1724 BEIDLER ST           | COST PER FOOT:              | \$32.00           |
| @ 1720 BEIDLER ST  | MUSKEGON MI 49441         | <u>ESTIMATED P.O. COST:</u> | <u>\$1,280.00</u> |

## BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

|                    |                         |                      |            |
|--------------------|-------------------------|----------------------|------------|
| 28                 | WOTLI DAVID/SANDRA      | ASSESSABLE FEET:     | 40.00      |
| 24-205-453-0015-20 | 1724 BEIDLER ST         | COST PER FOOT:       | \$32.00    |
| @ 1724 BEIDLER ST  | MUSKEGON MI 49441       | ESTIMATED P.O. COST: | \$1,280.00 |
| 29                 | HAWKINS WILLARD/HAWKINS | ASSESSABLE FEET:     | 40.00      |
| 24-205-453-0015-30 | 1736 BEIDLER ST         | COST PER FOOT:       | \$32.00    |
| @ 1736 BEIDLER ST  | MUSKEGON MI 49441       | ESTIMATED P.O. COST: | \$1,280.00 |
| 30                 | JONES ERIC A            | ASSESSABLE FEET:     | 40.00      |
| 24-205-454-0006-00 | 1687 BEIDLER ST         | COST PER FOOT:       | \$32.00    |
| @ 1687 BEIDLER ST  | MUSKEGON MI 49441       | ESTIMATED P.O. COST: | \$1,280.00 |
| 31                 | HERNANDEZ JOSE          | ASSESSABLE FEET:     | 40.00      |
| 24-205-454-0006-10 | 820 WINSLOW CT          | COST PER FOOT:       | \$32.00    |
| @ 1693 BEIDLER ST  | MUSKEGON MI 49441       | ESTIMATED P.O. COST: | \$1,280.00 |
| 32                 | WRIGHT MICHAEL          | ASSESSABLE FEET:     | 40.00      |
| 24-205-454-0006-20 | 1699 BEIDLER ST         | COST PER FOOT:       | \$32.00    |
| @ 1699 BEIDLER ST  | MUSKEGON MI 49441-236   | ESTIMATED P.O. COST: | \$1,280.00 |
| 33                 | HANSON RUSSELL          | ASSESSABLE FEET:     | 45.00      |
| 24-205-454-0009-00 | 1705 BEIDLER ST         | COST PER FOOT:       | \$32.00    |
| @ 1705 BEIDLER ST  | MUSKEGON MI 49441       | ESTIMATED P.O. COST: | \$1,440.00 |
| 34                 | HERNANDEZ JOSE          | ASSESSABLE FEET:     | 40.00      |
| 24-205-454-0010-00 | 820 WINSLOW CT          | COST PER FOOT:       | \$32.00    |
| @ 1715 BEIDLER ST  | MUSKEGON MI 49441       | ESTIMATED P.O. COST: | \$1,280.00 |

## BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

|                    |                           |                      |            |
|--------------------|---------------------------|----------------------|------------|
| 35                 | BANEY MICHAEL O/BARBARA M | ASSESSABLE FEET:     | 42.00      |
| 24-205-454-0010-10 | 560 GLENWOOD AVE          | COST PER FOOT:       | \$32.00    |
| @ 1721 BEIDLER ST  | MUSKEGON MI 49445         | ESTIMATED P.O. COST: | \$1,344.00 |
| 36                 | BANEY MICHAEL O/BARBARA M | ASSESSABLE FEET:     | 42.00      |
| 24-205-454-0010-20 | 560 GLENWOOD AVE          | COST PER FOOT:       | \$32.00    |
| @ 1727 BEIDLER ST  | MUSKEGON MI 49445         | ESTIMATED P.O. COST: | \$1,344.00 |
| 37                 | WACKERLE MARC A/GINA M    | ASSESSABLE FEET:     | 41.00      |
| 24-205-454-0010-30 | 4922 MCARTHUR RD          | COST PER FOOT:       | \$32.00    |
| @ 1733 BEIDLER ST  | MUSKEGON MI 49442         | ESTIMATED P.O. COST: | \$1,312.00 |
| 38                 | WINICKI EDWARD/JOANN      | ASSESSABLE FEET:     | 41.25      |
| 24-205-455-0008-00 | 1826 CROWLEY ST           | COST PER FOOT:       | \$32.00    |
| @ 1755 BEIDLER ST  | MUSKEGON MI 49441         | ESTIMATED P.O. COST: | \$1,320.00 |
| 39                 | WINICKI EDWARD/JOANN      | ASSESSABLE FEET:     | 82.50      |
| 24-205-455-0008-10 | 1826 CROWLEY ST           | COST PER FOOT:       | \$32.00    |
| @ 1769 BEIDLER ST  | MUSKEGON MI 49441         | ESTIMATED P.O. COST: | \$2,640.00 |
| 40                 | BOGNER DALE R/PATRICIA A  | ASSESSABLE FEET:     | 77.25      |
| 24-205-455-0009-00 | 2254 BLUFFTON             | COST PER FOOT:       | \$32.00    |
| @ 1785 BEIDLER ST  | MUSKEGON MI 49441         | ESTIMATED P.O. COST: | \$2,472.00 |
| 41                 | LAPINSKI THEODORE M       | ASSESSABLE FEET:     | 50.00      |
| 24-205-456-0001-00 | 4635 ROOD RD              | COST PER FOOT:       | \$32.00    |
| @ 1752 BEIDLER ST  | MUSKEGON MI 49441         | ESTIMATED P.O. COST: | \$1,600.00 |

## BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

|                    |                           |                             |                   |
|--------------------|---------------------------|-----------------------------|-------------------|
| 42                 | WINICKI EDWARD/JOANN TRUS | ASSESSABLE FEET:            | 65.00             |
| 24-205-456-0001-10 | 1826 CROWLEY ST           | COST PER FOOT:              | \$32.00           |
| @ 1766 BEIDLER ST  | MUSKEGON MI 49441         | <u>ESTIMATED P.O. COST:</u> | <u>\$2,080.00</u> |

|                    |                           |                             |                   |
|--------------------|---------------------------|-----------------------------|-------------------|
| 43                 | ANDERSON CLARENCE II/DEBO | ASSESSABLE FEET:            | 79.50             |
| 24-205-456-0016-00 | 3949 HENRY                | COST PER FOOT:              | \$32.00           |
| @ 1780 BEIDLER ST  | MUSKEGON MI 49441         | <u>ESTIMATED P.O. COST:</u> | <u>\$2,544.00</u> |

|                                    |         |                              |      |
|------------------------------------|---------|------------------------------|------|
| SUM OF ASSESSABLE FOOTAGE:         | 2074.25 | PROJECT LENGTH:              | FEET |
| TOTAL NUMBER OF ASSESSABLE PARCELS | 43      | ROADWAY RIGHT-OF-WAY LENGTH: | FEET |

ESTIMATED PROJECT COST: \$377,000

SUM OF EST. PROP.OWN. COSTS: \$66,376.00

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By MARCH 11, 2008

Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

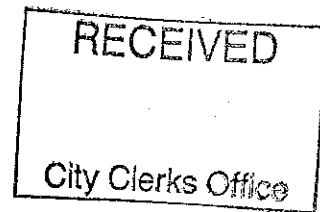
Project Description: RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

|                             |                    |
|-----------------------------|--------------------|
| Property Address:           | 1699 BEIDLER ST    |
| Parcel Number               | 24-205-454-0006-20 |
| Assessable Frontage:        | 40 Feet            |
| Estimated Front Foot Cost:  | \$32.00 per Foot   |
| <b>ESTIMATED TOTAL COST</b> | <b>\$1,280.00</b>  |



Property Description

CITY OF MUSKEGON REVISED PLAT OF 1903 BLK 454 S 30

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner MICHAEL WRIGHT

CoOwner/Spouse \_\_\_\_\_

Signature Michael Wright

Signature \_\_\_\_\_

Address 1699 BEIDLER

Address \_\_\_\_\_

Thank you for taking the time to vote on this important issue.

WRIGHT MICHAEL

32

**SPECIAL ASSESSMENT  
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT To have your vote count, please

Return This Card By **MARCH 11, 2008**

Project Title **BEIDLER ST. LAKETON AVE TO SOUTHERN AVE**

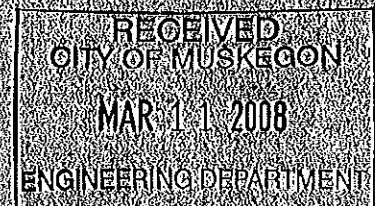
Project Description **RECONSTRUCTION**

**INSTRUCTIONS**

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**Assessment Information**

Property Address **711 W DALE AVE**  
Parcel Number **24-205-453-0001-00**  
Assessable Frontage **90** Feet  
Estimated Front Foot Cost **\$32.00** per Foot  
**ESTIMATED TOTAL COST \$2,880.00**



**Property Description**

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 1 & W6

**Your vote COUNTS!**

Please vote either in favor or opposed to the Special Assessment Street Paving Project

I AM IN FAVOR



I AM OPPOSED



Owner Verna M. DeLong

Owner/Spouse Robert E. DeLong

Signature [Signature]

Signature [Signature]

Address Muskegon, MI

Address 711 W. Dale, Muskegon, MI

Thank you for taking the time to vote on this important issue.

DELONG ROBERT E

25

79441

Verna M. DeLong

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By MARCH 11, 2008

Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

Project Description: RECONSTRUCTION

INSTRUCTIONS

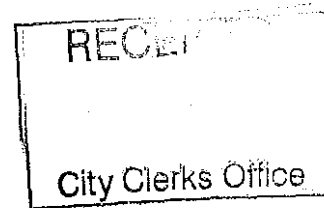
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Assessment Information

Property Address: 1574 BEIDLER ST  
Parcel Number 24-205-433-0002-00  
Assessable Frontage: 82.5 Feet  
Estimated Front Foot Cost: \$32.00 per Foot  
**ESTIMATED TOTAL COST \$2,640.00**

Property Description

CITY OF MUSKEGON REVISED PLAT OF 1903 LOTS 2-3 & 5



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner Wendy Phinney  
Signature Wendy Phinney  
Address 1574 Beidler

CoOwner/Spouse HAROLD PHINNEY  
Signature Harold Phinney  
Address 2270 Town St

Thank you for taking the time to vote on this important issue.

PHINNEY WENDY S/PHINNEY HA 2  
DATE

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By MARCH 11, 2008

Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

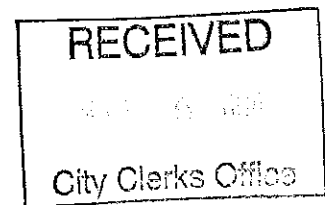
Project Description: RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

|                             |                    |
|-----------------------------|--------------------|
| Property Address:           | 1608 BEIDLER ST    |
| Parcel Number               | 24-205-433-0019-10 |
| Assessable Frontage:        | 41.25 Feet         |
| Estimated Front Foot Cost:  | \$32.00 per Foot   |
| <b>ESTIMATED TOTAL COST</b> | <b>\$1,320.00</b>  |



Property Description

CITY OF MUSKEGON REVISED PLAT OF 1903 S 1/2 LOT 19

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

*Nelson Community Assoc*  
MARION OLEJAKCZYK

CoOwner/Spouse

Signature

*M. Olejczyk*

Signature

Address

1608 Beidler

Address

Thank you for taking the time to vote on this important issue.

**SPECIAL ASSESSMENT  
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By **MARCH 11, 2008**

Project Title: **BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.**

Project Description: **RECONSTRUCTION**

**INSTRUCTIONS**

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**Assessment Information**

|                             |                    |
|-----------------------------|--------------------|
| Property Address:           | 1624 BEIDLER ST    |
| Parcel Number               | 24-205-436-0001-00 |
| Assessable Frontage:        | 41.25 Feet         |
| Estimated Front Foot Cost:  | \$32.00 per Foot   |
| <b>ESTIMATED TOTAL COST</b> | <b>\$1,320.00</b>  |



**Property Description**

CITY OF MUSKEGON REVISED PLAT OF 1903 BLK 436 LOT

**Your vote COUNTS!**

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner Charles P. Second

CoOwner/Spouse Therese A. Second

Signature [Signature]

Signature [Signature]

Address 1624 Beidler ST

Address 1624 Beidler ST

Thank you for taking the time to vote on this important issue.

OFFICIAL CHARLES P.

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By MARCH 11, 2008

Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

Project Description: RECONSTRUCTION

INSTRUCTIONS

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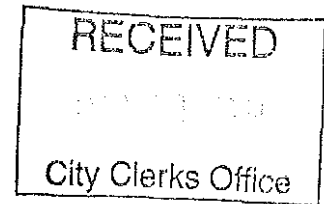
Assessment Information

Property Address: 1632 BEIDLER ST  
Parcel Number 24-205-436-0002-00  
Assessable Frontage: 41.25 Feet  
Estimated Front Foot Cost: \$32.00 per Foot

**ESTIMATED TOTAL COST \$1,320.00**

Property Description

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 2 BLK 43



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner

Cecilia Secord

CoOwner/Spouse

Joseph Secord

Signature

[Signature]

Signature

[Signature]

Address

1632 Beidler St.

Address

1632 Beidler St.

Thank you for taking the time to vote on this important issue.

SECOND CECILIA J/SECOND JO 19  
CCLDLD

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By MARCH 11, 2008

Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

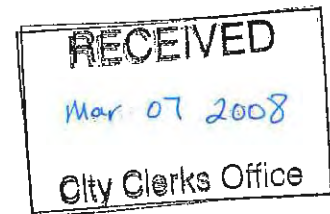
Project Description: RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

|                             |                    |
|-----------------------------|--------------------|
| Property Address:           | 1635 BEIDLER ST    |
| Parcel Number               | 24-205-435-0008-00 |
| Assessable Frontage:        | 55 Feet            |
| Estimated Front Foot Cost:  | \$32.00 per Foot   |
| <b>ESTIMATED TOTAL COST</b> | <b>\$1,760.00</b>  |



Property Description

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 8 BLK 43

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner Robert Schwitter CoOwner/Spouse \_\_\_\_\_

Signature [Handwritten Signature] Signature \_\_\_\_\_

Address 1635 Beidler Address \_\_\_\_\_

Thank you for taking the time to vote on this important issue.

WESTSIDE LEASING LLC

13

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By MARCH 11, 2008

Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

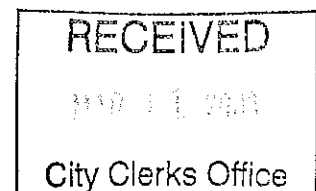
Project Description: RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

Property Address: 1636 BEIDLER ST  
Parcel Number 24-205-436-0003-00  
Assessable Frontage: 41.25 Feet  
Estimated Front Foot Cost: \$32.00 per Foot  
**ESTIMATED TOTAL COST \$1,320.00**



Property Description

CITY OF MUSKEGON REVISED PLAT OF 1903 BLK 436 LOT

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner

Cecilia Secord

CoOwner/Spouse

Joseph Secord

Signature

Signature

Joseph Secord

Address

1632 Beidler St

Address

1632 Beidler St.

Thank you for taking the time to vote on this important issue.

SECOND HERMAN ET AL

20

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By MARCH 11, 2008

Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

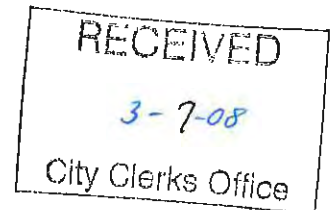
Project Description: RECONSTRUCTION

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing. IF YOU DO NOT SEND IN THIS FORM YOUR VOTE COUNTS AS "IN FAVOR" OF PROJECT.

Assessment Information

|                             |                    |
|-----------------------------|--------------------|
| Property Address:           | 1641 BEIDLER ST    |
| Parcel Number               | 24-205-435-0009-00 |
| Assessable Frontage:        | 55 Feet            |
| Estimated Front Foot Cost:  | \$32.00 per Foot   |
| <b>ESTIMATED TOTAL COST</b> | <b>\$1,760.00</b>  |



Property Description

CITY OF MUSKEGON REVISED PLAT OF 1903 BLK 435 LOT

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner

*Robert Schweitzer*

Co Owner/Spouse

Signature

*[Signature]*

Signature

Address

*1641 Beidler*

Address

Thank you for taking the time to vote on this important issue.

WESTSIDE LEAVING LLC

**SPECIAL ASSESSMENT  
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By **MARCH 11, 2008**

Project Title: **BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.**

Project Description: **RECONSTRUCTION**

**INSTRUCTIONS**

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing. IF YOU DO NOT SEND IN THIS FORM YOUR VOTE COUNTS AS "IN FAVOR" OF PROJECT.

**Assessment Information**

Property Address: **1650 Beidler ST**

Parcel Number

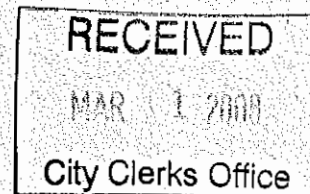
**61 24 205 4360017-00 LOTS 16-17**

Assessable Frontage:

Estimated Front Foot Cost:

**ESTIMATED TOTAL COST**

**Property Description**



**Your vote COUNTS!**

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner

**Joe Hershey**

CoOwner/Spouse

**NA**

Signature

**JOE HERSHEY**

Signature

Address

**1650 Beidler**

Address

Thank you for taking the time to vote on this important issue.

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By MARCH 11, 2008

Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

Project Description: RECONSTRUCTION

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing. IF YOU DO NOT SEND IN THIS FORM YOUR VOTE COUNTS AS "IN FAVOR" OF PROJECT.

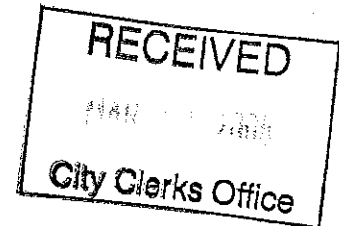
Assessment Information

Property Address: 1687 BEIDLER ST  
Parcel Number 24-205-454-0006-00  
Assessable Frontage: 40 Feet  
Estimated Front Foot Cost: \$32.00 per Foot

**ESTIMATED TOTAL COST \$1,280.00**

Property Description

CITY OF MUSKEGON REVISED PLAT OF 1903 BLK 454 N 40



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

Eric Jones

CoOwner/Spouse

Signature

Eric Jones

Signature

Address

1687 beidler st.

Address

Thank you for taking the time to vote on this important issue.

JONES ERIC A

30

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By MARCH 11, 2008

Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

Project Description: RECONSTRUCTION

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing. IF YOU DO NOT SEND IN THIS FORM YOUR VOTE COUNTS AS "IN FAVOR" OF PROJECT.

Assessment Information

|                             |                    |
|-----------------------------|--------------------|
| Property Address:           | 1668 BEIDLER ST    |
| Parcel Number               | 24-205-436-0017-20 |
| Assessable Frontage:        | 85 Feet            |
| Estimated Front Foot Cost:  | \$32.00 per Foot   |
| <b>ESTIMATED TOTAL COST</b> | <b>\$2,720.00</b>  |



Property Description

CITY OF MUSKEGON REVISED PLAT OF 1903 S 85 FT LOTS

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR



I AM OPPOSED



Owner

Bernard Goss, Jr.

CoOwner/Spouse

Beverly K. Oakes

Signature

Bernard Goss, Jr.

Signature

Beverly K. Oakes

Address

1668 Beidler St. Muskegon  
49441

Address

1668 Beidler St. Muskegon  
49441

Thank you for taking the time to vote on this important issue.

OPTIONAL FORM NO. 24  
REV. 1-01

**SPECIAL ASSESSMENT  
HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By **MARCH 11, 2008**

Project Title: **BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.**

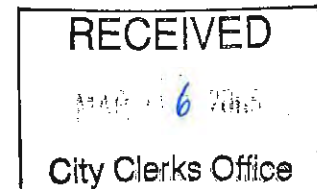
Project Description: **RECONSTRUCTION**

**INSTRUCTIONS**

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**Assessment Information**

Property Address: **1705 BEIDLER ST**  
Parcel Number **24-205-454-0009-00**  
Assessable Frontage: **45** Feet  
Estimated Front Foot Cost: **\$32.00** per Foot  
**ESTIMATED TOTAL COST \$1,440.00**



**Property Description**

CITY OF MUSKEGON REVISED PLAT OF 1903 BLK 454 S 45

**Your vote COUNTS!**

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED



Owner **Russell B Hanson**  
Signature **Russell Hanson**  
Address **1705 Beidler**

CoOwner/Spouse **Terra J Hanson**  
Signature **Terra Hanson**  
Address **1705 Beidler**

Thank you for taking the time to vote on this important issue.

HANSON RUSSELL

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By MARCH 11, 2008

Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

Project Description: RECONSTRUCTION

INSTRUCTIONS

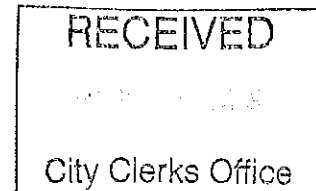
If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing. IF YOU DO NOT SEND IN THIS FORM YOUR VOTE COUNTS AS "IN FAVOR" OF PROJECT.

Assessment Information

Property Address: 1720 BEIDLER ST  
Parcel Number 24-205-453-0015-10  
Assessable Frontage: 40 Feet  
Estimated Front Foot Cost: \$32.00 per Foot  
**ESTIMATED TOTAL COST \$1,280.00**

Property Description

CITY OF MUSKEGON REVISED PLAT OF 1903 BLK 453 N 40



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Raving Project.

I AM IN FAVOR

☐

~~I AM OPPOSED~~

☒

Owner DAVID WOTLI

CoOwner/Spouse Sandra Wotli

Signature David Wotli

Signature Sandra Wotli

Address 1724 Beidler Muskegon MI 49441

Address \_\_\_\_\_

Thank you for taking the time to vote on this important issue.

WOTLI DAVID/SANDRA

27

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By MARCH 11, 2008

Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

Project Description: RECONSTRUCTION

INSTRUCTIONS

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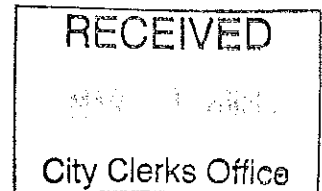
Assessment Information

Property Address: 1724 BEIDLER ST  
Parcel Number 24-205-453-0015-20  
Assessable Frontage: 40 Feet  
Estimated Front Foot Cost: \$32.00 per Foot

**ESTIMATED TOTAL COST \$1,280.00**

Property Description

CITY OF MUSKEGON REVISED PLAT OF 1903 N 40 FT OF S



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Raving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner DAVID WOTLI

CoOwner/Spouse

Sandra Wotli

Signature David Wotli

Signature

SANDRA WOTLI

Address 1724 BEIDLER MUSKEGON MI

Address

49441

Thank you for taking the time to vote on this important issue.

WOTLI DAVID/SANDRA

28

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By MARCH 11, 2008

Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

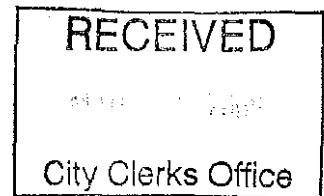
Project Description: RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

Property Address: 1733 BEIDLER ST  
Parcel Number 24-205-454-0010-30  
Assessable Frontage: 41 Feet  
Estimated Front Foot Cost: \$32.00 per Foot  
**ESTIMATED TOTAL COST \$1,312.00**



Property Description

CITY OF MUSKEGON REVISED PLAT OF 1903 S 41 FT LOTS

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner Marc Wackerle  
Signature Marc Wackerle  
Address 1733 Beidler

CoOwner/Spouse Gina M Wackerle  
Signature Gina M Wackerle  
Address 1733 Beidler

Thank you for taking the time to vote on this important issue.

WACKERLE MARC A/GINA M

37

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By MARCH 11, 2008

Project Title: BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.

Project Description: RECONSTRUCTION

INSTRUCTIONS

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Assessment Information

|                             |                    |
|-----------------------------|--------------------|
| Property Address:           | 1736 BEIDLER ST    |
| Parcel Number               | 24-205-453-0015-30 |
| Assessable Frontage:        | 40 Feet            |
| Estimated Front Foot Cost:  | \$32.00 per Foot   |
| <b>ESTIMATED TOTAL COST</b> | <b>\$1,280.00</b>  |



Property Description

CITY OF MUSKEGON REVISED PLAT OF 1903 S 40 FT LOTS

Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

|           |                                   |                |                                             |
|-----------|-----------------------------------|----------------|---------------------------------------------|
| Owner     | <u>Willard H. Hawkins</u>         | CoOwner/Spouse | <u>Willard H. Hawkins II</u>                |
| Signature | <u>Willard Hawkins</u>            | Signature      | <u>Willard Hawkins</u>                      |
| Address   | <u>1736 Beidler St., Muskegon</u> | Address        | <u>5822 W 100th</u><br><u>Freemont, Mi.</u> |

Thank you for taking the time to vote on this important issue.

CITY OF MUSKEGON



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

|           |                         |                |                         |
|-----------|-------------------------|----------------|-------------------------|
| Owner     | <u>Edward A Winicki</u> | CoOwner/Spouse | <u>Jo Ann Winicki</u>   |
| Signature | <u>Edward A Winicki</u> | Signature      | <u>Jo Ann Winicki</u>   |
| Address   | <u>1826 Crowley St.</u> | Address        | <u>1826 Crowley St.</u> |

Thank you for taking the time to vote on this important issue.

WINICKI EDWARD/JOAN

38

1755 Beidler



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

Edward A. Winicki

CoOwner/Spouse

John Winicki

Signature

Edward A. Winicki

Signature

John Winicki

Address

1816 Crowley St

Address

1826 Crowley St

Thank you for taking the time to vote on this important issue.

WINICKI EDWARD/JOHN TRUS 42  
T

1766 Beidler



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner

Edward A. Winicki

CoOwner/Spouse

JoAnn Winicki

Signature

Edward A. Winicki

Signature

JoAnn Winicki

Address

1826 Crowley St.

Address

1826 Crowley St.

Thank you for taking the time to vote on this important issue.

WINICKI EDWARD/JOANN

39

1769 Beidler

H-1577 - BEIDLER ST. LAKETON AVE. to SOUTHERN AVE.

PROPERTY OWNER SPECIAL ASSESSMENT RESPONSE TABULATION

|                                      |             |                   | TOTAL NUMBER OF PARCELS - 43 |      |         |                    |        |         |      |         |                    |        |  |
|--------------------------------------|-------------|-------------------|------------------------------|------|---------|--------------------|--------|---------|------|---------|--------------------|--------|--|
|                                      |             |                   | FOR                          |      |         |                    | OPPOSE |         |      |         |                    |        |  |
|                                      | <u>FEET</u> | <u>PERCENTAGE</u> | LETTER#                      | ST#  | ST NAME | PARCEL#            | FEET   | LETTER# | ST#  | ST NAME | PARCEL#            | FEET   |  |
| TOTAL ASSESSABLE FRONT FOOTAGE       | 2074.25 *** |                   | 19                           | 1632 | BEIOLER | 24-205-436-0002-00 | 41.25  | 2       | 1574 | BEIDLER | 24-205-433-0002-00 | 82.50  |  |
| FRONT FEET OPPOSED                   | 679.75      | 32.77%            | 13                           | 1635 | BEIDLER | 24-205-435-0008-00 | 55.00  | 5       | 1608 | BEIDLER | 24-205-433-0019-10 | 41.25  |  |
|                                      |             |                   | 20                           | 1636 | BEIDLER | 24-205-436-0003-00 | 41.25  | 18      | 1624 | BEIDLER | 24-205-436-0001-00 | 41.25  |  |
| RESPONDING FRONT FEET IN FAVOR       | 367.50      | 17.72%            | 14                           | 1641 | BEIDLER | 24-205-435-0009-00 | 55.00  | 28      | 1650 | BEIDLER | 24-205-436-0017-00 | 40.00  |  |
|                                      |             |                   | 24                           | 1668 | BEIDLER | 24-205-436-0017-20 | 85.00  | 30      | 1687 | BEIDLER | 24-205-454-0006-00 | 40.00  |  |
| NOT RESPONDING - FRONT FEET IN FAVOR | 1027.00     | 49.51%            | 25                           | 711  | DALE W  | 24-205-453-0001-00 | 90.00  | 32      | 1699 | BEIDLER | 24-205-454-0006-20 | 40.00  |  |
|                                      |             |                   |                              |      |         |                    |        | 33      | 1705 | BEIDLER | 24-205-454-0009-00 | 45.00  |  |
| TOTAL FRONT FEET IN FAVOR            | 1394.50     | 67.23%            |                              |      |         |                    |        | 27      | 1720 | BEIDLER | 24-205-453-0015-10 | 40.00  |  |
|                                      |             |                   |                              |      |         |                    |        | 28      | 1724 | BEIDLER | 24-205-453-0015-20 | 40.00  |  |
|                                      |             |                   |                              |      |         |                    |        | 37      | 1733 | BEIDLER | 24-205-454-0010-30 | 41.00  |  |
|                                      |             |                   |                              |      |         |                    |        | 29      | 1736 | BEIDLER | 24-205-453-0015-30 | 40.00  |  |
|                                      |             |                   |                              |      |         |                    |        | 38      | 1755 | BEIDLER | 24-205-455-0008-00 | 41.25  |  |
|                                      |             |                   |                              |      |         |                    |        | 42      | 1766 | BEIDLER | 24-205-456-0001-10 | 65.00  |  |
|                                      |             |                   |                              |      |         |                    |        | 39      | 1769 | BEIDLER | 24-205-455-0008-10 | 82.50  |  |
|                                      |             |                   | TOTALS                       |      |         |                    | 367.50 |         |      |         |                    | 679.75 |  |

TABULATED AS OF: 04:59 PM

Date: March 11, 2008  
To: Honorable Mayor and City Commissioners  
From: Engineering  
RE: Public Hearing  
Create Special Assessment District for:  
**ROBLANE AVE., QUARTERLINE RD. TO MARLANE ST.**

---

#### SUMMARY OF REQUEST:

Vacate the previously created district on 2/12/2008 and to hold a public hearing on the proposed special assessment of The **Roblane Ave., Quarterline Rd. to Marlane St.** project, and to create a new special assessment district and appoint two City Commissioners to the Board of Assessors if it is determined to proceed with the project. The request to vacate the previously created district is due to;

- 1- The letters contained an incorrect date for the hearing; the hearing date was set for February 12, 2008 but the letters listed the date as February 22, 2008.
- 2- ~~A~~ calculation errors on parcels 440 & 462 Quarterline, While the footage on the response <sup>cards</sup> ~~cars~~ were accurate, the estimated property owner cost was not due to multiplication error between the footage & per foot cost.

#### FINANCIAL IMPACT:

None at this time.

#### BUDGET ACTION REQUIRED:

None at this time.

#### STAFF RECOMMENDATION:

To vacate the district on Roblane which was created on <sup>2</sup>11/12/08 and to create a new special assessment district and assign two City Commissioners to the Board of Assessors by adopting the attached resolution

#### COMMITTEE RECOMMENDATION:

CITY OF MUSKEGON

Resolution No. 2008-26(e)

Resolution At First Hearing Creating Special Assessment District  
For: **ROBLANE AVE. FROM QUARTERLINE RD. TO MARLANE ST.**

Location and Description of Properties to be Assessed:  
See Exhibit A attached to this resolution

RECITALS:

1. A hearing has been held on **March 11, 2008** at 5:30 o'clock p.m. at the City Commission Chambers. Notice was given by mail and publication as required by law.
2. That estimates of costs of the project, a feasibility report and valuation and benefit information are on file with the City and have been reviewed for this hearing.
3. At the hearing held **March 11, 2008**, there were 25.75% objections by the owners of the property in the district registered at the hearing either in writing received before or at the hearing or by owners or agents present at the hearing, and the Commission has considered the advisability of proceeding with the project.

FINDINGS:

1. The City Commission has examined the estimates of cost to construct the project including all assessable expenses and determines them to be reasonable.
2. The City Commission has considered the value of the property to be assessed and the value of the benefit to be received by each property proposed to be assessed in the district after the improvements have been made. The City Commission determines that the assessments of costs of the City project will enhance the value of the properties to be assessed in an amount at least equivalent to the assessment and that the improvement thereby constitutes a benefit to the property.

THEREFORE, BE IT RESOLVED:

1. The City Commission hereby declares a special assessment district to include the property set forth in Exhibit A attached to this resolution.
2. The City Commission determines to proceed with the improvements as set forth in the feasibility study and estimates of costs, and directs the City Engineer to proceed with project design, preparation of specifications and the bidding process. If appropriate and if bonds are to be sold for the purposes of financing the improvements, the Finance Department shall prepare plans for financing including submission of application to the Michigan Department of Treasury and the beginning of bond proceedings.

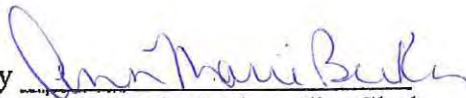
3. The City Commission hereby appoints a Board of Assessors consisting of City Commissioners Carter and Wierengo and the City Assessor who are hereby directed to prepare an assessment roll. Assessments shall be made upon front foot basis.
4. Based on the City's Special Assessment policy and preliminary estimates it is expected that approximately **31.3%** of the cost of the street improvement will be paid by special assessments.
5. Upon submission of the special assessment roll, the City staff is hereby directed to notify all owners and persons interested in properties to be assessed of the hearing at which the City Commission will consider confirmation of the special assessment roll.

This resolution adopted.

Ayes Wisneski, Carter, Gawron, Spataro, Warmington, and Wierengo

Nays None

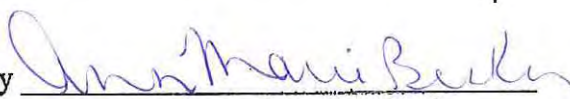
CITY OF MUSKEGON

By   
Ann Marie Becker, City Clerk

ACKNOWLEDGMENT

This resolution was adopted at a meeting of the City Commission, held on **March 11, 2008**. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By   
Ann Marie Becker, City Clerk

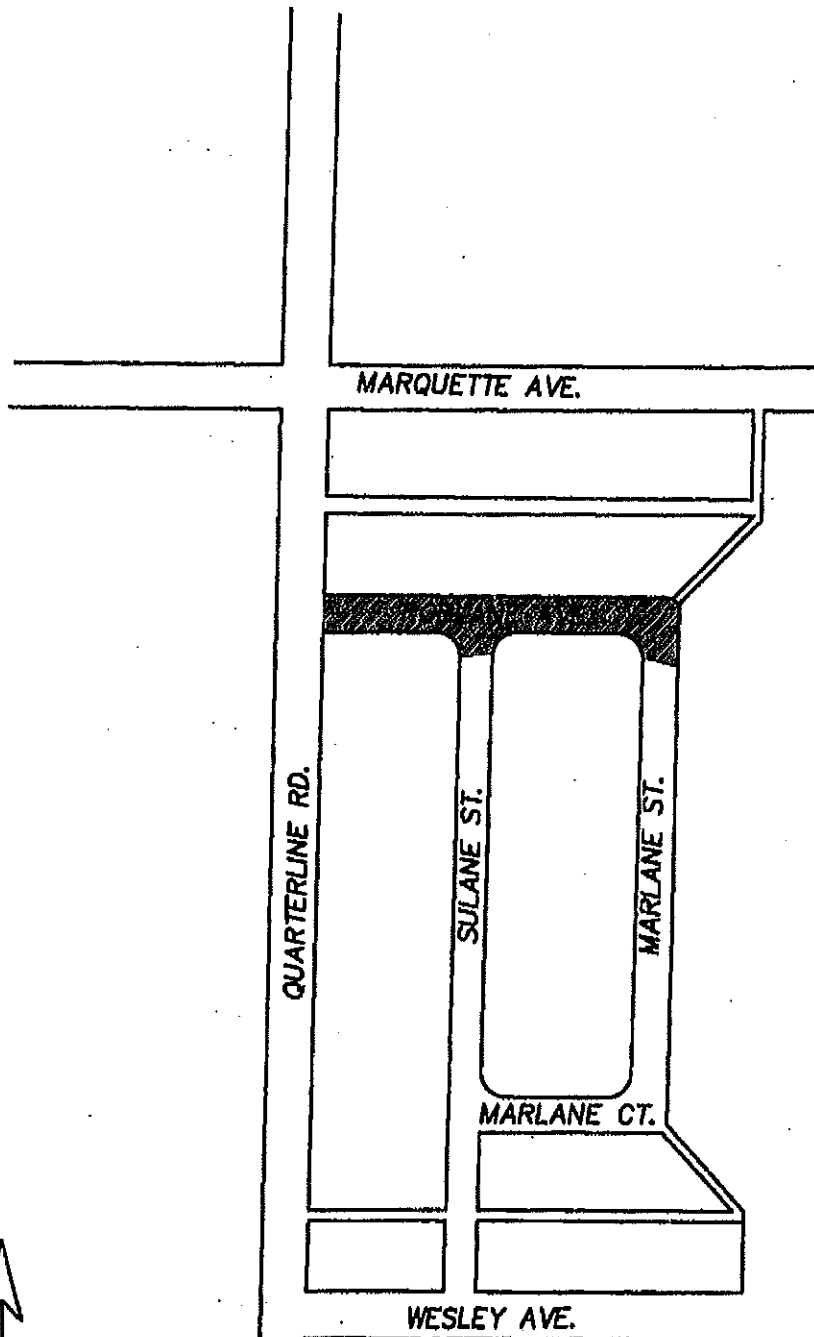
**EXHIBIT A**

**ROBLANE AVE., from  
QUARTERLINE RD. to MARLANE ST.**

**SPECIAL ASSESSMENT DISTRICT**

All properties abutting that section of  
**Roblane Ave., From Quarterline Rd. to Marlane St.**

# EXHIBIT "A" SPECIAL ASSESSMENT DISTRICT



NO SCALE

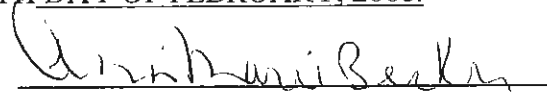
**AFFIDAVIT OF MAILING**

STATE OF MICHIGAN     )  
                                      ) SS  
COUNTY OF MUSKEGON)

**TO CREATE A SPECIAL ASSESSMENT DISTRICT FOR THE FOLLOWING:**

ROBLANE AVE., QUARTERLINE RD. TO MARLANE ST.

THE DEPONENT SAYS THAT THE NOTICE OF HEARING WAS SERVED UPON EACH OWNER OF OR PARTY IN INTEREST IN PROPERTY TO BE ASSESSED IN THE SPECIAL ASSESSMENT DISTRICT WHOSE NAME APPEARS UPON THE LAST TAX ASSESSMENT RECORDS OF THE CITY OF MUSKEGON BY MAILING SUCH NOTICE IN A SEALED ENVELOPE BY FIRST CLASS UNITED STATES MAIL, WITH POSTAGE PREPAID, ADDRESSED TO EACH SUCH OWNER OR PARTY IN INTEREST AT THE ADDRESS SHOWN ON SAID LAST TAX ASSESSMENT RECORDS BY DEPOSITING THEM IN AN OFFICIAL UNITED STATES MAIL RECEPTACLE ON THE 29TH DAY OF FEBRUARY, 2008.

  
ANN BECKER, CITY CLERK

SUBSCRIBED AND SWORN TO BEFORE ME THIS  
3rd DAY OF March, 2008.

  
NOTARY PUBLIC, MUSKEGON COUNTY, MICHIGAN  
MY COMMISSION EXPIRES 9-25-2012

CITY OF MUSKEGON  
NOTICE OF PUBLIC HEARINGS  
SPECIAL ASSESSMENT DISTRICTS

IN AN EFFORT TOWARDS NEIGHBORHOOD IMPROVEMENT, the Muskegon City Commission is proposing that special assessment districts be created for the following projects:

**BEIDLER ST., LAKETON AVE. TO SOUTHERN AVE.  
ESTES ST., FAIR AVE. TO LAKESHORE DR.  
ISABELLA AVE., AMBROSIA ST. TO WILLIAMS ST.  
SEVENTH ST., WEBSTER AVE. TO MUSKEGON AVE.  
ROBLANE ST., QUARTERLINE RD. TO MARLANE RD. (2<sup>nd</sup> Notice)**

The specific locations of the special assessment districts and the properties proposed to be assessed are:

**All parcels Abutting Beidler Street from Laketon Ave. to Southern Ave.  
All parcels abutting Estes St. from Fair Ave. to Lakeshore Dr.  
All parcels abutting Isabella Ave., from Ambrosia St. to Williams St.  
All parcels abutting Seventh St. from Webster Ave. to Muskegon Ave.  
All parcels abutting Roblane St. from Quarterline Rd. to Marlane St. (2<sup>nd</sup> notice)**

The City Commission proposes that the City and property owners by means of special assessments will share the cost of improvement. You may examine preliminary plans and cost estimates in the City Hall's Engineering Department during regular business hours - between 8:00 A.M. and 5:00 P.M. on weekdays, except holidays.

PLEASE TAKE NOTICE: A PUBLIC HEARING WILL BE HELD IN THE MUSKEGON CITY COMMISSION CHAMBERS ON **MARCH 11, 2008 AT 5:30 O'CLOCK P.M.**

PLEASE UNDERSTAND THAT YOU HAVE A RIGHT TO PROTEST YOUR ASSESSMENT EITHER IN WRITING OR IN PERSON AT THE HEARING. IF THE SPECIAL ASSESSMENT ROLL IS CONFIRMED (AT A LATER HEARING) YOU WILL HAVE THIRTY (30) DAYS FROM THE DATE OF THE ROLL'S CONFIRMATION TO FILE A WRITTEN APPEAL WITH THE MICHIGAN STATE TAX TRIBUNAL. HOWEVER, UNLESS YOU PROTEST AT THIS HEARING OR AT THE HEARING CONFIRMING THE ROLL, EITHER IN PERSON, BY YOUR AGENT OR REPRESENTATIVE, OR IN WRITING BEFORE OR AT THE HEARING, YOUR RIGHT TO APPEAL TO THE MICHIGAN TAX TRIBUNAL WILL BE LOST.

By City Charter, if the owners of more than one-half of the properties to be assessed shall object to the assessment in writing at or before the hearing, the improvement shall not be made unless the City Commission determines by affirmative vote of all its members that the safety or health of the public necessitates the improvement.

PUBLISH: **March 1, 2008**

Ann Becker City Clerk

**ADA POLICY**

The City will provide necessary appropriate auxiliary aids and services, for example, signers for the hearing impaired, audiotapes for the visually impaired, etc., for disabled persons who want to attend the meeting, upon twenty-four hours notice to the City. Contact:

Ann Becker City Clerk  
933 Terrace Street, Muskegon, MI 49440  
(231) 724-6705 or TDD (231) 724-6773

**ENGINEERING FEASIBILITY STUDY  
ROBLANE AVE. from  
QUARTERLINE RD. to MARLANE ST.**

The proposed reconstruction of Roblane Ave. between Quarterline & Marlane St., see attached special assessment district map, was initiated by the City due to the conditions of the road and drainage. We feel that reconstruction is the most effective method especially with the needs for other facilities such as storm sewer system in that area. The existing pavement condition of 35 (out of 100) is well below acceptable.

The proposed reconstruction consists of existing pavement removal, constructing a new curb & gutter street & new storm sewer system.

A memorandum from the Assessor's office, which addresses appraisal and benefits to abutting properties, is attached.

The preliminary cost estimate for the work associated with paving is approximately \$80,000.00 with the length of the project being approximately 510 lineal feet or 782.1 feet of assessable front footage. This translates into an estimated improvement cost of \$102 per assessable foot. However, based on the 2008 assessment figure for this type of improvement, the assessment will not exceed \$32.00 per assessable foot.

While the preliminary proposed assessment rate on the resolution is 31.3%, the actual rate, upon completion of the project and at the time of spreading, will be limited to the 25% of total cost as amended in the special assessment policy

# **MUSKEGON COUNTY**

## **M I C H I G A N**

February 27, 2008

### **BOARD OF COMMISSIONERS**

James J. Derezinski  
Chair, District 4

I. John Snider II  
Vice Chair, District 3

P. Don Aley  
District 7

Charles L. Buzzell  
District 2

Lew Collins  
District 6

Marvin R. Engle  
District 5

Bill Gill  
District 8

Kenneth Mahoney  
District 1

Louis A. McMurray  
District 9

Robert Scolnik  
District 11

Roger C. Wade  
District 10

Mohammed Al-Shatel, City Engineer  
City of Muskegon  
933 Terrace Street  
Muskegon, MI 49443

Mr. Al-Shatel:

In accordance with your request, I have examined the proposed special assessment district entailing the reconstruction of Roblane Avenue from Quarterline Road to Marlane Street (Project # H-1636). The purpose of this analysis is to document the reasonableness of this special assessment district by identifying and quantifying any accrued benefits. It is subject to the normal governmental restrictions of escheat, taxation, police power and eminent domain. The effective date is February 27, 2008.

The proposed special assessment district encompasses primarily commercial properties. The City of Muskegon's Engineering Department has provided all frontage estimates in accordance with the City's Special Assessment Policy and all project-related costs. The total project cost is estimated to be \$80,000. The amount of money to be spread to the 5 property owners has been estimated at \$25,027.20 or 31.3% of the total costs. The proposed front foot rated to be spread is \$32.00. The City's Engineering Department is solely responsible for these figures.

In conclusion, it is my opinion that the special assessment amounts as provided by the City justly and reasonably represents the accrued benefits to the properties encompassed by this project. The amounts reflect the sum of the immediate estimated value enhancement and the intrinsic value that will accrue from an overall increase in property values due to an improved quality of life created by the proposed project. Simply stated, the front foot rate of \$32.00 to be spread over an assessable footage of 782.10 for the reconstruction of the above mentioned project area appears reasonable and equitable based upon the data presented by the City of Muskegon Engineering Department, and on supporting office records.

Sincerely,



Dennis W. Burns, CMAE 3

Assessment Administration Supervisor

«OWNERS\_NAME»

«OWNERS\_ADDRESS»

«OWNERS\_CITY», «OWNERS\_STATE» «OWNERS\_ZIPCODE» «ID»

Dear Property Owner:

It has been brought to our attention that the "NOTICE OF HEARING ON SPECIAL ASSESSMENT" dated February 1, 2008, erroneously stated that the City Commission meeting would be held on February 22, 2008.

Since the opinions and votes of all of our citizens are of the utmost importance to us, we have scheduled a second meeting to give all affected property owners the opportunity to attend the meeting and express votes or concerns.

We apologize for any inconvenience we may have caused.

City Engineering

Affirmative Action  
(231)724-6703  
FAX: (231)722-1214

Assessor/Equalization  
(231)724-6708  
FAX: (231)726-5181

Cemetery Department  
(231)724-6783  
FAX: (231)726-5617

City Manager  
(231)724-6723  
FAX: (231)722-1214

Civil Service  
(231)724-6716  
FAX: (231)724-4405

Clerk  
(231)724-6708  
FAX: (231)724-4178

Community and  
Neighborhood Services  
(231)724-6717  
FAX: (231)726-2501

Computer Info.  
Systems  
(231)724-6744  
FAX: (231)722-4301

Engineering Dept.  
(231)724-6707  
FAX: (231)727-6904

Finance Dept.  
(231)724-6715  
FAX: (231)724-6768

Fire Dept.  
(231)724-6792  
FAX: (231)724-6985

Income Tax  
(231)724-6770  
FAX: (231)724-6768

Inspection Services  
(231)724-6715  
FAX: (231)728-4371

Leisure Services  
(231)724-6704  
FAX: (231)724-1196

Mayor's Office  
(231)724-6701  
FAX: (231)722-1214

Planning/Zoning  
(231)724-6702  
FAX: (231)724-6790

Police Department  
(231)724-6788  
FAX: (231)722-5140

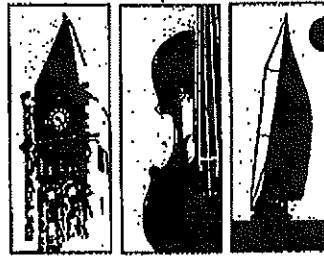
Public Works Dept.  
(231)724-6700  
FAX: (231)722-4188

Treasurer's Office  
(231)724-6720  
FAX: (231)724-6768

Water Billing Dept.  
(231)724-6718  
FAX: (231)724-6768

Water Filtration  
(231)724-4106  
FAX: (231)785-5290

# MUSKEGON



West Michigan's Shoreline City

February 29, 2008

Parcel Number: 24- [REDACTED] at [REDACTED]

## NOTICE OF HEARING ON SPECIAL ASSESSMENT

Dear Property Owner:

The Muskegon City Commission is considering whether or not to create a special assessment district which would assess your property for the following paving project:

**ROBLANE AVE., QUARTERLINE RD. TO MARLANE ST.**

The proposed special assessment district will be located as follows:

**ALL PARCELS ABUTTING ROBLANE AVENUE FROM QUARTERLINE  
ROAD TO MARLANE STREET**

It is proposed that a portion of the above improvement will be paid by special assessment against properties in the aforementioned district. Following are conditions of the proposed special assessment which are important to you.

### Public Hearings

An initial public hearing to consider the creation of a special assessment district will be held at the City of Muskegon City Commission Chambers on MARCH 11, 2008 at 5:30 p.m. You are encouraged to appear at this hearing, either in person, by agent or in writing to express your opinion, approval, or objection concerning the proposed special assessment. We are enclosing a Hearing Response Card for you to indicate your agreement or opposition to the special assessment. This card includes the property identification and description, assessable footage per City policy, and the estimated cost of the assessment. You may also appear, as above, in lieu of, or in addition to mailing your response card to the City Clerk. Written objections or appearances must be made at or prior to the hearing. NOTE: THE SPECIAL ASSESSMENT WILL BE CREATED OR NULLIFIED AT THIS HEARING. IT IS IMPORTANT FOR YOU TO COMMENT AT THIS HEARING IF YOU WANT YOUR OPINION COUNTED FOR THE SPECIAL ASSESSMENT.

A second public hearing will be held to confirm the special assessment roll after the project is under way. You will be mailed a separate notice for the second hearing. At this second hearing the special assessment costs will be spread on the affected properties accordingly. YOU ARE HEREBY NOTIFIED THAT YOU HAVE A RIGHT TO PROTEST YOUR ASSESSMENT AMOUNT AGAINST YOUR PARCEL EITHER IN WRITING OR IN PERSON AT THIS HEARING. IF THE SPECIAL ASSESSMENT ROLL IS CONFIRMED AT THE SECOND HEARING, YOU WILL HAVE THIRTY (30) DAYS FROM THE DATE OF CONFIRMATION OF THE ROLL TO FILE A WRITTEN APPEAL WITH THE MICHIGAN STATE TAX TRIBUNAL. HOWEVER, UNLESS YOU PROTEST AT THE INITIAL HEARING OR AT THE SECOND HEARING CONFIRMING THE ROLL, EITHER IN PERSON, BY AGENT, OR IN WRITING BEFORE OR AT THE HEARING, YOUR RIGHT TO APPEAL TO THE MICHIGAN TAX TRIBUNAL WILL BE LOST.

By City Charter, if the owners of more than one-half of the properties to be assessed shall object to the assessment in writing at or before the hearing, the improvement shall not be made unless the City Commission determines by affirmative vote of all its members that the safety or health of the public necessitates the improvement.

#### **Estimated Costs**

The total estimated cost of the street portion of the project is \$80,000.00, of which, approximately 31.3% (\$25,027.20) will be paid by property owners through special assessment. Your property's estimated share of the special assessment is shown on the attached hearing response card. The remaining costs will be paid by the City.

The street special assessment, which covers improvements to the roadway, may be paid in installments over a period of up to ten (10) years. Any work on drive approaches or sidewalks will be assessed to the property at actual contract prices and these costs may also be paid in installments over ten (10) years. Please note this work is in addition to the street special assessment.

Please refer to the enclosed sheet entitled Special Assessment Payment Options for more information on the payment options and financial assistance programs available.

I urge you to return the enclosed Hearing Response Card indicating your preference and to attend the scheduled public hearing. Your views are important to the City and to your neighbors. Additional information, including preliminary project plans and cost estimates is available in the Engineering Department located on the second floor of City Hall. Regular business hours are from 8:00 A.M. to 5:00 P.M. Monday through Friday except holidays.

Sincerely,



Mohammed Al-Shatel, P.E.  
City Engineer

February 29, 2008

[REDACTED]  
[REDACTED]  
[REDACTED]

The City of Muskegon is asking for your support for improvement of the street adjoining your property located at [REDACTED]

The City of Muskegon believes that by making the proposed street improvements you will have less road noise, dust, and wear and tear on your vehicle. In addition, street improvements provide easier access for delivery of services such as snow plowing and mail delivery.

Called a special assessment district, the largest percentage of the proposed street improvement will be paid for by the City of Muskegon (via local funds and or grants); however, it will be necessary for you to cover a share of the cost (which you can spread over a period of ten years) based on the amount of property you own bordering the street. A description of the project, including the associated cost to you and the City, is located in the documents attached to this letter.

While the City of Muskegon believes that the proposed improvements will result in a safer and cleaner street while adding curb appeal to your property, you do have the right to ask further questions or protest participation in this particular project. Please carefully review the enclosed materials and call the City's Engineering Department at 724-6707 if you require more information.

A public hearing is also scheduled for this project on MARCH 11, 2008. If you attend this public hearing you will be given an opportunity to make comments on the proposed special assessment district to the commission.

Also located in this packet of materials is a Special Assessment Hearing Response Card. If mailed back to the City of Muskegon City Clerk's Office before the scheduled public hearing your vote will be added to the tabulation of votes during the public hearing. If you do not send in this form your vote counts as "in favor" of the project.

Thank you for your participation in improving the quality of life in the Muskegon community.

**CITY OF MUSKEGON**  
**ROBLANE AVE., QUARTERLINE RD. TO MARLANE ST. H-1631**  
**CDBG APPLICATION FOR WAIVER OF SPECIAL ASSESSMENT**

**HOUSEHOLD INFORMATION**

Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_ Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Spouse: \_\_\_\_\_ Birthdate: \_\_\_\_\_ Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Race: \_\_\_\_\_  
Parcel # \_\_\_\_\_ Owner/Spouse Legally Handicapped Or Disabled? ( ) Yes ( ) No

(Please refer to your assessment letter for this information)

Number Living in Household: \_\_\_\_\_ List information for household members besides owner/spouse here.

Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**INCOME INFORMATION**

**ANNUAL Household Income:** \$ \_\_\_\_\_ **Wage earner:** \_\_\_\_\_  
(Must include all household income)  
\_\_\_\_\_ **Wage earner:** \_\_\_\_\_  
\_\_\_\_\_ **Wage earner:** \_\_\_\_\_  
\_\_\_\_\_ **Wage earner:** \_\_\_\_\_  
**Total: \$** \_\_\_\_\_

**PROPERTY INFORMATION**

**Proof Of Ownership:** ( ) Deed ( ) Mortgage ( ) Land Contract

**Homeowner's Insurance Co:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_

**Property Taxes:** ( ) Current ( ) Delinquent Year(s) Due \_\_\_\_\_

(Property taxes must be current to qualify and will be verified by CDBG staff)

**OWNER'S SIGNATURE**

**Owner's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

By signing this application, the applicant verifies he/she owns and occupies the dwelling. The Applicant/Owner certifies that all information in this application, and all information furnished in support of this application, is true and complete to the best of the Applicant/Owner's knowledge and belief. The property owner's signature will be required prior to the application being processed. **NO APPLICATION WILL BE ACCEPTED AFTER CONFIRMATION**

**FOR OFFICE USE ONLY**

APPROVED ( ) DENIED ( ) DATE \_\_\_\_\_ CENSUS TRACT NO. \_\_\_\_\_

SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_

COMMENTS/REMARKS \_\_\_\_\_

**\*\*ATTENTION APPLICANT\*\***

**Please see reverse side for instructions on providing proof of income, ownership, and property insurance.**

**CITY OF MUSKEGON**  
**ROBLANE AVE., QUARTERLINE RD. TO MARLANE ST. H-1631**  
**CDBG APPLICATION FOR WAIVER OF SPECIAL ASSESSMENT**

*Note: You may receive this application several times. If you have already applied, please discard.*

**Dear Resident:**

The City of Muskegon has selected your neighborhood and your property for its comprehensive sidewalk replacement program. City ordinances require that property owners be responsible for the repair/replacement of damaged or unsafe sidewalks adjoining their properties. To assist homeowners, who may have difficulty paying the cost of sidewalk repairs, the City offers assessment waivers through the Community Development Block Grant (CDBG) Program for eligible households and families. If you meet the CDBG program qualifications, the City may pay the street assessment for you **to the extent that funds are available.**

**Application Requirements:**

- ✓ **Applicants must submit proof that their total household income does not exceed 65% of Area Median Income** (see chart below); Proof of income may include copies of Wage & Tax Statement (W-2's) from the year 2007, pension or other benefit checks, bank statements for direct deposits or agency statements for all household income.

**2007**

| 65% MEDIAN HOUSEHOLD INCOME<br>CHART |              |
|--------------------------------------|--------------|
| FAMILY SIZE                          | INCOME LIMIT |
| 1                                    | \$28,210     |
| 2                                    | 32,240       |
| 3                                    | 36,270       |
| 4                                    | 40,365       |
| 5                                    | 43,550       |
| 6                                    | 46,800       |
| 7                                    | 49,985       |
| 8                                    | 53,235       |
| For each extra, add                  | 3,250        |

- ✓ **Applicants must submit proof that they both own and occupy property at the time of application;** Land Contract purchasers must obtain approval of titleholder prior to receiving assistance. Proof of ownership should be a deed, mortgage, or land contract; proof of occupancy can be a copy of a driver's license or other official document showing both your name and address.
- ✓ **Applicants must submit proof of current property insurance.**

**Please complete the first four (4) sections of the application on the reverse side of this notice, and return it, along with supporting documentation, to:**

**City of Muskegon**  
**Community & Neighborhood Services**  
**933 Terrace Street, 2nd Floor**  
**Muskegon, MI 49440**

**For further information, please contact this office by calling 724-6717, weekdays from 8:30 a.m. and 5:00 p.m.**

*The City reserves the right to verify all application information. If current owner sells the home prior to the special assessment confirmation, the application is no longer valid. The City also reserves the right to reject any applications that contains falsified information or insufficient documentation. The City must complete the sidewalks. Costs incurred from repairs done by you or a private contractor will not be reimbursed*

**SPECIAL ASSESSMENT**  
**HEARING RESPONSE CARD**

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By **MARCH 11, 2008**

Project Title: **ROBLANE AVE., QUARTERLINE RD. TO MARLANE ST.**

Project Description: **RECONSTRUCTION, STORM SEWER**

**INSTRUCTIONS**

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing. **IF YOU DO NOT SEND IN THIS FORM YOUR VOTE COUNTS AS "IN FAVOR" OF PROJECT.**

**Assessment Information**

Property Address: [REDACTED]

Parcel Number

24-[REDACTED]

Assessable Frontage:

[REDACTED] Feet

Estimated Front Foot Cost:

\$32.00 per Foot

**ESTIMATED TOTAL COST**

[REDACTED]

**Property Description**

CITY OF MUSKEGON SHADY LANE LOTS 6-13 INCL ALSO IN

**Your vote COUNTS!**

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☐

Owner

CoOwner/Spouse

Signature

Signature

Address

Address

Thank you for taking the time to vote on this important issue.

BAKER COLLEGE OF MUSKEGO 1

# SPECIAL ASSESSMENT

H-1636

CITY OF MUSKEGON

HEARING DATE: MARCH 11, 2008

## ROBLANE AVE., QUARTERLINE RD. TO MARLANE ST.

|                     |                          |                      |             |
|---------------------|--------------------------|----------------------|-------------|
| 1                   | BAKER COLLEGE OF MUSKEGO | ASSESSABLE FEET:     | 531.00      |
| 24-760-000-0005-00  | 1903 MARQUETTE AVE       | COST PER FOOT:       | \$32.00     |
| @ 440 S QUARTERLINE | MUSKEGON MI 49442        | ESTIMATED P.O. COST: | \$16,992.00 |
|                     |                          |                      |             |
| 2                   | VANDERVELDE ERIC/AMANDA  | ASSESSABLE FEET:     | 49.70       |
| 24-760-000-0041-00  | 463 MARLANE ST           | COST PER FOOT:       | \$32.00     |
| @ 463 MARLANE ST    | MUSKEGON MI 49442        | ESTIMATED P.O. COST: | \$1,590.40  |
|                     |                          |                      |             |
| 3                   | 464 ELLSWORTH TRUST      | ASSESSABLE FEET:     | 49.70       |
| 24-760-000-0042-00  | 2743 HENRY ST 227        | COST PER FOOT:       | \$32.00     |
| @ 464 SUELANE ST    | MUSKEGON MI 49441        | ESTIMATED P.O. COST: | \$1,590.40  |
|                     |                          |                      |             |
| 4                   | DURBIN DEITRA            | ASSESSABLE FEET:     | 47.70       |
| 24-760-000-0051-00  | 465 SUELANE ST           | COST PER FOOT:       | \$32.00     |
| @ 465 SUELANE ST    | MUSKEGON MI 49442        | ESTIMATED P.O. COST: | \$1,526.40  |
|                     |                          |                      |             |
| 5                   | LAKATOS JULIUS E         | ASSESSABLE FEET:     | 104.00      |
| 24-760-000-0074-00  | 462 QUARTERLINE          | COST PER FOOT:       | \$32.00     |
| @ 462 S QUARTERLINE | MUSKEGON MI 49442        | ESTIMATED P.O. COST: | \$3,328.00  |

CITY OF MUSKEGON

HEARING DATE: MARCH 11, 2008

# ROBLANE AVE., QUARTERLINE RD. TO MARLANE ST.

SUM OF ASSESSABLE FOOTAGE: 782.10 PROJECT LENGTH: 545 FEET

TOTAL NUMBER OF ASSESSABLE PARCELS 5 ROADWAY RIGHT-OF-WAY LENGTH: 1004 FEET

ESTIMATED PROJECT COST: \$80,000

SUM OF EST. PROP.OWN. COSTS: **\$25,027.20**

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By **MARCH 11, 2008**

Project Title: **ROBLANE AVE., QUARTERLINE RD. TO MARLANE ST.**

Project Description: **RECONSTRUCTION, STORM SEWER**

INSTRUCTIONS

If you wish to have your written vote included as part of the tabulation of votes forwarded to the City Commission for the scheduled public hearing, please return this card by the date indicated above. To use this response card please indicate whether you Oppose or Favor this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing. IF YOU DO NOT SEND IN THIS FORM YOUR VOTE COUNTS AS "IN FAVOR" OF PROJECT.

Assessment Information

Property Address: **462 S QUARTERLINE RD**

Parcel Number **24-760-000-0074-00**

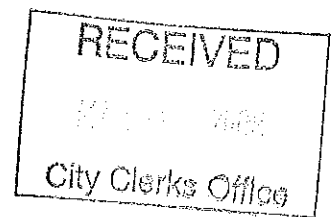
Assessable Frontage: **104** Feet

Estimated Front Foot Cost: **\$32.00** per Foot

**ESTIMATED TOTAL COST \$3,328.00**

Property Description

CITY OF MUSKEGON SHADY LANE LOT 74 & N 32 FT OF LO \_\_\_\_\_



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED



Owner Julius Lakatos

CoOwner/Spouse \_\_\_\_\_

Signature Julius Lakatos

Signature \_\_\_\_\_

Address 462 Quarterline

Address \_\_\_\_\_

Thank you for taking the time to vote on this important issue.

LAKATOS JULIUS E

SPECIAL ASSESSMENT  
HEARING RESPONSE CARD

NO RESPONSE COUNTS AS "IN FAVOR" OF PROJECT-To have your vote count, please

Return This Card By **MARCH 11, 2008**

Project Title: **ROBLANE AVE., QUARTERLINE TO MARLANE ST.**

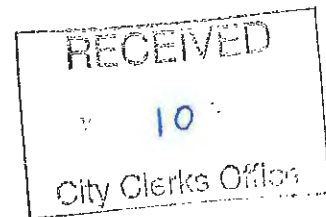
Project Description: **RECONSTRUCTION, STORM SE**

INSTRUCTIONS

If you wish to have your written vote included as part of the City Commission for the scheduled public hearing indicated above. To use this response card please sign this special assessment project, sign the form and return it to the City Clerk's Office. To return this card by mail, simply fold on the dotted lines so the address on the reverse side is showing. Be sure to seal the form with a small piece of tape or staple prior to mailing. IF YOU DO NOT SEND IN THIS FORM YOUR VOTE COUNTS AS "IN FAVOR" OF PROJECT.

Assessment Information

465 SUELANE ST  
24-760-000-0051-00  
47.7 Feet  
\$32.00 per Foot  
**\$1,526.40**



Your vote COUNTS!

Please vote either in favor or opposed to the Special Assessment Street Paving Project.

I AM IN FAVOR

☐

I AM OPPOSED

☒

Owner Deitra Durbin  
Signature Deitra Durbin  
Address 465 Suelane St

CoOwner/Spouse

Signature

Address

Thank you for taking the time to vote on this important issue.

H-1636 ROBLANE AVE., QUARTERLINE RD. TO MARLANE ST.

PROPERTY OWNER SPECIAL ASSESSMENT RESPONSE TABULATION

|                                      | <u>FEET</u> | <u>PERCENTAGE</u> | <u>TOTAL NUMBER OF PARCELS - 5</u> |     |         |         |      |         |     |                |                    |        |
|--------------------------------------|-------------|-------------------|------------------------------------|-----|---------|---------|------|---------|-----|----------------|--------------------|--------|
|                                      |             |                   | FOR                                |     |         |         |      | OPPOSE  |     |                |                    |        |
|                                      |             |                   | LETTER#                            | ST# | ST NAME | PARCEL# | FEET | LETTER# | ST# | ST NAME        | PARCEL#            | FEET   |
| TOTAL ASSESSABLE FRONT FOOTAGE       | 782.10 ***  |                   |                                    |     |         |         |      | 5       | 462 | S. QUARTERLINE | 24-760-000-0074-00 | 104.00 |
|                                      |             |                   |                                    |     |         |         |      | 4       | 465 | SUELANE        | 24-760-000-0051-00 | 47.70  |
| FRONT FEET OPPOSED                   | 151.70      | 19.40%            |                                    |     |         |         |      |         |     |                |                    |        |
| RESPONDING FRONT FEET IN FAVOR       | 0.00        | 0.00%             |                                    |     |         |         |      |         |     |                |                    |        |
| NOT RESPONDING - FRONT FEET IN FAVOR | 630.40      | 80.60%            |                                    |     |         |         |      |         |     |                |                    |        |
| TOTAL FRONT FEET IN FAVOR            | 630.40      | 80.60%            |                                    |     |         |         |      |         |     |                |                    |        |
| TOTALS                               |             |                   |                                    |     |         |         | 0.00 |         |     |                |                    | 151.70 |

TABULATED AS OF: 05:24 PM

**Commission Meeting Date: March 11, 2008**

**Date: March 4, 2008**  
**To: Honorable Mayor & City Commission**  
**From: Community and Neighborhood Services**  
**Department**  
**RE: Public Hearing concerning 2008 – 2009**  
**CDBG/HOME recommendation and City**  
**Commission Preliminary decision.**

---

SUMMARY OF REQUEST: To conduct a public hearing concerning the CDBG/HOME 2008-2009 recommendation, submitted by both the administration and the Citizen's District Council.

The public hearing is to obtain comments from the public in reference to the 2008-2009 CDBG/HOME allocation funding which is designated to be \$984,207 and \$290,049 respectively, excluding any program income and reprogrammed funding.

The Commission is also asked to make their preliminary decision on what items should be funded and at what amounts.

The City Commission will be asked to make their final decision on April 8, 2008.

FINANCIAL IMPACT: The 2008-2009 allocations will be based on the City Commission final decision.

BUDGET ACTION REQUIRED: None at this time

STAFF RECOMMENDATION: To conduct the public hearing and to make preliminary allocation decision.

COMMITTEE RECOMMENDATION: The Citizen's District Council recommendations are included with the recommendations submitted by the administration.

# HOME 2008 - 2009

| Organization/Agency                        | Activity                              | Amount Requested | Administration Recommendation | CDC Rec          | City Commission Preliminary Rec. | City Comm Final Determination |
|--------------------------------------------|---------------------------------------|------------------|-------------------------------|------------------|----------------------------------|-------------------------------|
| Bethany Housing Ministries                 | Housing Transition Asst               | \$70,000         | \$47,500                      | \$57,500         |                                  |                               |
| Community & Neighborhood Servicesc         | HOME Administration                   | \$25,000         | \$25,000                      | \$25,000         |                                  |                               |
| Community & Neighborhood Servicesc         | HOME Tax Reverted Rehabilitation      | \$65,000         | \$47,500                      | \$47,500         |                                  |                               |
| Community & Neighborhood Servicesc         | HOME Rental Rehabilitation            | \$75,000         | \$62,500                      | \$32,500         |                                  |                               |
| Community & Neighborhood Servicesc         | HOME Infill New Construction          | \$75,000         | \$60,000                      | \$60,000         |                                  |                               |
| Community & Neighborhood Servicesc         | Foreclosure Prevention Assistance     | \$35,000         | \$35,000                      | \$35,000         |                                  |                               |
| Muskegon County Habitat for Humanity       | Infrastructure/construction (5 homes) | \$87,000         | \$55,000                      | \$65,000         |                                  |                               |
| Neighborhood Investment Corporation        | Home purchase rehab loans             | \$120,000        | \$55,000                      | \$65,000         |                                  |                               |
| <b>Total HOME Request</b>                  |                                       | <b>\$552,000</b> | <b>\$387,500</b>              | <b>\$387,500</b> | <b>\$0</b>                       | <b>\$0</b>                    |
| <b>Total HOME Allocated</b>                |                                       | <b>\$290,049</b> | <b>\$290,049</b>              | <b>\$290,049</b> | <b>\$290,049</b>                 | <b>\$290,049</b>              |
| <b>(+) Program Income</b>                  |                                       | <b>\$100,000</b> | <b>\$100,000</b>              | <b>\$100,000</b> | <b>\$0</b>                       | <b>\$0</b>                    |
|                                            |                                       | <b>\$390,049</b> | <b>\$390,049</b>              | <b>\$390,049</b> | <b>\$290,049</b>                 | <b>\$290,049</b>              |
| Allocated/Request Difference               |                                       | (\$161,951)      | \$2,549                       | \$2,549          | \$290,049                        | \$290,049                     |
| <b>Total Amt of HOME Administration***</b> |                                       | <b>\$25,000</b>  | <b>\$25,000</b>               | <b>\$25,000</b>  | <b>\$0</b>                       | <b>\$0</b>                    |
| <b>Total Amt mandated Amt = 10%</b>        |                                       | <b>\$29,005</b>  | <b>\$39,049</b>               | <b>\$39,049</b>  | <b>\$29,005</b>                  | <b>\$29,005</b>               |
| Difference                                 |                                       | \$4,005          | \$14,049                      | \$14,049         | \$29,005                         | \$29,005                      |
| <b>Total Amt of HOME CHDO request****</b>  |                                       | <b>\$277,000</b> | <b>\$157,500</b>              | <b>\$187,500</b> | <b>\$0</b>                       | <b>\$0</b>                    |
| <b>Total Amt mandated 15%</b>              |                                       | <b>\$58,500</b>  | <b>\$58,500</b>               | <b>\$58,500</b>  | <b>\$43,507</b>                  | <b>\$43,507</b>               |
| Difference                                 |                                       | (\$218,500)      | (\$99,000)                    | (\$129,000)      | \$43,507                         | \$43,507                      |

## NOTE:

\* Public Service

\*\* City CDBG Administration

\*\*\*Home Administration

\*\*\*\*CHDO Request

O:\CNS\COMMON\EXCEL\2007-2008 CDBG  
( SHEET:CDBG-HOME ACT)

2008-2009 CDBG CDBG-HOME ACTIVITY

**Community Development Block Grant 2008 - 2009**

| <b>Organization/Agency</b>                        | <b>Activity</b>          | <b>Amount Requested</b> | <b>Administration Recommendation</b> | <b>CDC Rec</b>     | <b>City Commission Preliminary Rec.</b> | <b>City Comm Final Determination</b> |
|---------------------------------------------------|--------------------------|-------------------------|--------------------------------------|--------------------|-----------------------------------------|--------------------------------------|
| Love INC                                          | Handicap Ramps           | \$5,000                 | \$2,500                              | \$2,500            |                                         |                                      |
| American Red Cross                                | Senior Transit           | \$5,000                 | \$3,500                              | \$3,500            |                                         |                                      |
| West Michigan Veterans                            | Food Bank/Transportation | \$3,000                 | \$2,850                              | \$2,850            |                                         |                                      |
| Sacred Suds                                       | Laundry/Shower           | \$6,000                 | \$2,850                              | \$3,000            |                                         |                                      |
| COM - DPW                                         | Senior Transit           | \$62,488                | \$42,500                             | \$42,500           |                                         |                                      |
| COM - Planning CDBG Code Enf                      | Code Enforcement         | \$57,675                | \$40,000                             | \$40,000           |                                         |                                      |
| COM - Planning Comm Economic Dev                  | Façade                   | \$15,000                | \$5,000                              | \$5,000            |                                         |                                      |
| COM - CNS CDBG Service Delivery                   | Delivery Service         | \$82,000                | \$70,000                             | \$70,000           |                                         |                                      |
| COM - Finance Bond Repayment                      | Fire Station Bond        | \$149,169               | \$149,169                            | \$128,169          |                                         |                                      |
| HealthCARE                                        | Health Outreach          | \$3,500                 | \$3,000                              | \$3,000            |                                         |                                      |
| Legal Aid                                         | Legal Services           | \$5,000                 | \$3,500                              | \$3,500            |                                         |                                      |
| Legal Aid                                         | Foreclosure Legal Aid    | \$15,000                | \$8,500                              | \$15,000           |                                         |                                      |
| Muskegon Community Health Project                 | Diabetes                 | \$5,000                 | \$2,750                              | \$2,750            |                                         |                                      |
| COM - CNS CDBG Administration                     | Admin                    | \$179,000               | \$168,500                            | \$168,500          |                                         |                                      |
| COM - Engineering Street Construction             | Street                   | \$65,000                | \$48,500                             | \$48,500           |                                         |                                      |
| COM - Leisure Services                            | Recreation               | \$98,521                | \$73,000                             | \$73,000           |                                         |                                      |
| COM - CNS CDBG Siding                             | Siding                   | \$195,000               | \$172,500                            | \$162,500          |                                         |                                      |
| COM - CNS CDBG Emergency Repair                   | Emergency Repair         | \$200,000               | \$175,000                            | \$200,000          |                                         |                                      |
| COM - Inspections Dangerous Bldgs                 | Demolition               | \$57,500                | \$43,500                             | \$43,500           |                                         |                                      |
| COM - Affirmative Action                          | Affirmative Action       | \$10,000                | \$4,500                              | \$4,000            |                                         |                                      |
| <b>Total CDBG Request</b>                         |                          | <b>\$1,218,853</b>      | <b>\$1,021,619</b>                   | <b>\$1,021,769</b> | <b>\$0</b>                              | <b>\$0</b>                           |
| <b>Total CDBG Allocated</b>                       |                          | <b>\$984,207</b>        | <b>\$984,207</b>                     | <b>\$984,207</b>   | <b>\$984,207</b>                        | <b>\$984,207</b>                     |
| <b>Expected program income</b>                    |                          | <b>\$40,000</b>         | <b>\$40,000</b>                      | <b>\$40,000</b>    |                                         |                                      |
| <b>Total</b>                                      |                          | <b>\$1,024,207</b>      | <b>\$1,024,207</b>                   | <b>\$1,024,207</b> |                                         |                                      |
| <b>Allocated/Request Difference</b>               |                          | <b>(\$194,646)</b>      | <b>\$2,588</b>                       | <b>\$2,588</b>     | <b>\$984,207</b>                        | <b>\$984,207</b>                     |
| <b>Total Amt of Public Service*</b>               |                          | <b>\$208,509</b>        | <b>\$144,950</b>                     | <b>\$151,600</b>   | <b>\$0</b>                              | <b>\$0</b>                           |
| <b>Public Service mandated Amt &lt;= to 15%</b>   |                          | <b>\$147,631</b>        | <b>\$153,631</b>                     | <b>\$153,631</b>   | <b>\$159,000</b>                        | <b>\$159,000</b>                     |
| <b>Difference</b>                                 |                          | <b>(\$60,878)</b>       | <b>\$8,681</b>                       | <b>\$2,031</b>     | <b>\$159,000</b>                        | <b>\$159,000</b>                     |
| <b>Total Amt of City Administration Request**</b> |                          | <b>\$179,000</b>        | <b>\$168,500</b>                     | <b>\$168,500</b>   | <b>\$0</b>                              | <b>\$0</b>                           |
| <b>Administrative mandated Amt &lt; 20%</b>       |                          | <b>\$196,841</b>        | <b>\$196,841</b>                     | <b>\$196,841</b>   | <b>\$196,841</b>                        | <b>\$196,841</b>                     |
| <b>Difference</b>                                 |                          | <b>\$17,841</b>         | <b>\$28,341</b>                      | <b>\$28,341</b>    | <b>\$196,841</b>                        | <b>\$196,841</b>                     |

2008-2009 CDBG-CDBG-HOME ACTIVITY

**Date: March 11, 2008**  
**To: Honorable Mayor and City Commissioners**  
**From: Ann Marie Becker, City Clerk**  
**RE: Recommendation for Annual Renewal of Liquor Licenses**

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SUMMARY OF REQUEST: To adopt a resolution recommending non-renewal of those liquor license establishments who are in violation of Section 50-146 and 50-147 of the Code of Ordinances for the City of Muskegon. These establishments have been found to be in non-compliance with the City Code of Ordinances and renewal of their liquor licenses should not be recommended by the City Commission. If any of these establishments come into compliance by March 24, 2008, they will be removed from this resolution, and recommendation for their renewal will be forwarded to the Liquor Control Commission.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Adoption of the resolution.

**RESOLUTION RECOMMENDING STATE WITHHOLD  
RENEWAL OF LIQUOR LICENSES FOR CODE  
VIOLATIONS**

**Resolution No. 2008-26(g)**

---

THE CITY COMMISSION OF THE CITY OF MUSKEGON DO RESOLVE, that whereas, the attached business establishments in the City of Muskegon have liquor licenses and are found to be in violation of Article V, Section 50-146 and 50-147 of the Code of Ordinances of the City of Muskegon:

AND WHEREAS, a hearing was held on March 11, 2008, before the City Commission to allow such licensees an opportunity to refute the determination of the City Commission that such establishments are in non-compliance with the City Code of Ordinances and renewal of their liquor licenses should not be recommended by the City Commission; and

WHEREAS, an affidavit of mailing of Notices of Hearing and Notification of Non-Compliance to City Standards to the licensees has been filed;

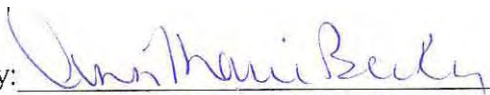
NOW, THEREFORE, BE IT RESOLVED, that the City Commission of the City of Muskegon hereby recommends that these liquor licenses not be approved for renewal, and a copy of this Resolution be sent to the State Liquor Control Commission. If any of these establishments come into compliance before March 24, 2008, they will be removed from this Resolution.

Approved and adopted this 11<sup>th</sup> day of March, 2008.

AYES: Spataro, Warmington, Wierengo, Wisneski, Carter, and Gawron

NAYS: None

ABSENT: Shepherd

By:   
Ann Marie Becker, MMC  
City Clerk

| <b>Name</b>                | <b>Address</b>    | <b>App.</b> | <b>CO</b> | <b>Treasurer</b> | <b>Bus. Reg.</b> | <b>Inc. Tax</b> |
|----------------------------|-------------------|-------------|-----------|------------------|------------------|-----------------|
| Captain Jack's Bar & Grill | 1601 Beach        |             |           |                  |                  | NO              |
| Charity Lodge (Elks)       | 149 Ottawa        | NO          | NO        | NO               |                  |                 |
| Christine Mart             | 2021 Marquette    | NO          |           |                  |                  |                 |
| Cuti's Sports Bar & Grill  | 677 W. Laketon    |             | NO        | NO               |                  | NO              |
| Daniels Concessions        | 2300 Henry        | NO          | NO        |                  |                  |                 |
| Dreamer's                  | 978 Pine          | NO          |           | NO               |                  | NO              |
| Ghezzi's Market            | 2017 Lakeshore    |             |           |                  |                  | NO              |
| Lakeshore Tavern           | 1963 Lakeshore    |             |           |                  |                  | NO              |
| Rafferty's Restaurant      | 601 Terrace Point |             | NO        |                  |                  |                 |
| Someplace Else III         | 1508 W Sherman    |             | NO        |                  |                  |                 |
| The City Café              | 413-415 W Western |             | NO        |                  |                  |                 |

CERTIFICATION  
2008-26(g)

This resolution was adopted at a regular meeting of the City Commission, held on March 11, 2008. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By:   
Ann Marie Becker, MMC  
City Clerk

**RESOLUTION  
LIQUOR LICENSE  
AT 45 E MUSKEGON**

**WHEREAS**, the Muskegon City Commission held a public hearing for the annual renewal of liquor licenses on Tuesday, March 11, 2008; and

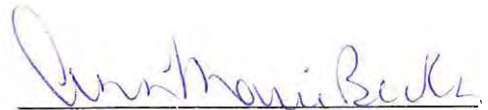
**WHEREAS**, on December 12, 2007 Jonathan Neiger-Bickham was driving the car that collided with a tanker truck at M-120 and Old Orchard Lane; and

**WHEREAS**, Johnathan Neiger-Bickham, age 19, has plead guilty to three felony counts of drunk driving and has been sentenced 7 to 15 years for the deaths of his passengers, Shawn David Huq, age 16, Aaron Lee Pham, age 16, and Terry Antonio Ripley, age 19; and

**WHEREAS**, it is alleged that all four minors purchased alcohol from Kwik-Way, 45 E Muskegon, Muskegon, MI 49440 on two occasions that day;

**NOW THEREFORE BE IT RESOLVED** that the Muskegon City Commission recommends non-renewal of the liquor license at Kwik-Way, 45 E Muskegon, MI 49440 in the event it is determined that the establishment is found to have committed a liquor license violation in conjunction with the incident stated above.

Signed this 11th day of March 2008.



Ann Marie Becker, MMC  
City Clerk



# Muskegon Police Department

Anthony L. Kleibecker  
Director of Public Safety

980 Jefferson  
Muskegon, Michigan  
49440

[www.muskegonpolice.com](http://www.muskegonpolice.com)

Phone: 231-724-6750  
FAX: 231-722-5140

## MEMORANDUM

TO: Ms. Ann Becker  
City Clerk

FROM: Anthony L. Kleibecker  
Director of Public Safety

CC: Mr. Bryon Mazade  
City Commissioners

DATE: March 5, 2008

SUBJECT: Liquor License Renewals

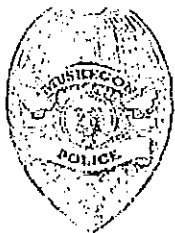
I have reviewed the current list of license holders within the city. Based upon my review, I am requesting that the city commission not approve the renewal of liquor licenses for the following businesses: The Spotlight, 441 West Western and the Community Market, 1149 Wood Street. I offer the following as support for my request.

The Spotlight opened in July, 2007. I have reviewed the police calls for service for this establishment. During the period 07-01-07 through 01-10-08, we responded to 24 calls involving disorderly conduct, a variety of assaults and on two occasions, weapons offenses. A summary of the calls is attached. A number of the calls involved large groups of people fighting in the street outside of the establishment. On one occasion, as officers responded to a large fight inside of the building, the doors leading into the bar were pulled closed and locked as the officers attempted to enter. Both the city manager and I met with the owner of the bar during the late summer and shared with him our concerns as to the behavior in and near the establishment. He told us that he would make certain that conditions would improve. They have not.

During the calendar year of 2007, officers responded to 106 calls for service at the Community Market, which is located at 1149 Wood Street. I have attached a memorandum which was developed by Detective Dykman and breaks down the calls for service. At the time that this license was approved some years ago, the owners told us that we, as a community, would see a vast improvement at this location. Clearly, we have not. This establishment is a drain on police

resources and this corner requires almost constant attention from the district car, the neighborhood officer and the neighborhood response officers. You should also be aware that we have received a request for a license transfer from the current owners to a new owner who resides in Southfield, Michigan. This is a concern as well. In my opinion, allowing a licensed liquor establishment to exist at this location will only continue to drain police resources and to prevent any positive activity from occurring in that portion of the Wood Street corridor.

If you have any questions, please don't hesitate to contact me.



# Muskegon Police Department

Anthony L. Kleibecker  
Director of Public Safety

980 Jefferson  
Muskegon, Michigan  
49443-0536

[www.muskegonpolice.com](http://www.muskegonpolice.com)

Phone: 231-724-6750  
FAX: 231-722-5140

TO: Anthony Kleibecker, Director of Public Safety

FROM: Detective Kurt Dykman

RE: 1149 Wood Street, Community Market

DATE: 2-18-08

During the calendar year of 2007 we saw an increase in calls for service at or near 1149 Wood Street, Community Market. I located 106 calls for service and out of those there were 25 arrest' and numerous citations issued.

Below are some repeat calls for service at 1149 Wood Street:

|                                   |    |
|-----------------------------------|----|
| Loitering:                        | 31 |
| Assault/Fights:                   | 17 |
| Warrant Arrests:                  | 12 |
| Person Related:<br>(other)        | 5  |
| Property Related:<br>(Vand,B&E..) | 3  |
| Armed Subject:                    | 1  |

I took out the traffic stop incidents due to the fact that the violation mostly occurred away from the Market and the stop ended at that location.

A handwritten signature in black ink, appearing to read "K. Dykman", with a long horizontal line extending to the right.

Kurt Dykman

|                               |  |            |  |            |
|-------------------------------|--|------------|--|------------|
| Non-aggravated Assault        |  | 7/1/2007   |  | 2007-12729 |
| Disorderly Conduct            |  | 7/15/2007  |  | 2007-14002 |
| Non-aggravated Assault        |  | 7/29/2007  |  | 2007-15111 |
| Weapons Offense               |  | 7/29/2007  |  | 2007-15114 |
| Aggravated Assault            |  | 7/29/2007  |  | 2007-15123 |
| Disorderly Conduct            |  | 8/2/2007   |  | 2007-15417 |
| Disorderly Conduct            |  | 8/12/2007  |  | 2007-16202 |
| Disorderly Conduct            |  | 8/12/2007  |  | 2007-16208 |
| Weapons Offense               |  | 8/12/2007  |  | 2007-16210 |
| Non-aggravated Assault        |  | 8/12/2007  |  | 2007-16213 |
| Incapacitation                |  | 8/25/2007  |  | 2007-17200 |
| Non-aggravated Assault        |  | 9/20/2007  |  | 2007-19126 |
| Non-aggravated Assault        |  | 9/30/2007  |  | 2007-19860 |
| Disorderly Conduct            |  | 10/2/2007  |  | 2007-20017 |
| Disorderly Conduct            |  | 10/4/2007  |  | 2007-20101 |
| Disorderly Conduct            |  | 10/7/2007  |  | 2007-20303 |
| Non-aggravated Assault        |  | 10/27/2007 |  | 2007-21708 |
| Disorderly Conduct            |  | 11/18/2007 |  | 2007-23043 |
| Disorderly Conduct            |  | 11/29/2007 |  | 2007-23684 |
| Disorderly Conduct            |  | 12/6/2007  |  | 2007-24090 |
| Disorderly Conduct            |  | 12/22/2007 |  | 2007-25052 |
| Non-aggravated Assault        |  | 12/23/2007 |  | 2007-25166 |
| Non-aggravated Assault        |  | 12/29/2007 |  | 2007-25454 |
| Disorderly Conduct            |  | 1/10/2008  |  | 2008-00556 |
|                               |  |            |  |            |
| July 1, 2007-January 10, 2008 |  |            |  |            |

### Spotlight Bar

Affirmative Action  
(231)724-6703  
FAX (231)722-1214

Assessor  
(231)724-6708  
FAX (231)726-5181

Cemetery  
(231)724-6783  
FAX (231)726-5617

City Manager  
(231)724-6724  
FAX (231)722-1214

Civil Service  
(231)724-6716  
FAX (231)724-4405

Clerk  
(231)724-6705  
FAX (231)724-4178

Comm. & Neigh.  
Services  
(231)724-6717  
FAX (231)726-2501

Engineering  
(231)724-6707  
FAX (231)727-6904

Finance  
(231)724-6713  
FAX (231)724-6768

Fire Department  
(231)724-6792  
FAX (231)724-6985

Income Tax  
(231)724-6770  
FAX (231)724-6768

Info. Technology  
(231)724-4126  
FAX (231)722-4301

Inspection Services  
(231)724-6715  
FAX (231)728-4371

Leisure Services  
(231)724-6704  
FAX (231)724-1196

Mayor's Office  
(231)724-6701  
FAX (231)722-1214

Planning/Zoning  
(231)724-6702  
FAX (231)724-6790

Police Department  
(231)724-6750  
FAX (231)722-5140

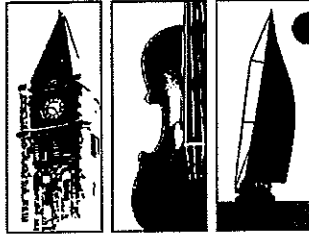
Public Works  
(231)724-4100  
FAX (231)722-4188

Treasurer  
(231)724-6720  
FAX (231)724-6768

Water Billing  
(231)724-6718  
FAX (231)724-6768

Water Filtration  
(231)724-4106  
FAX (231)755-5290

# MUSKEGON



West Michigan's Shoreline City  
[www.shorelinecity.com](http://www.shorelinecity.com)

March 13, 2008

Liquor Control Commission  
7150 Harris Drive  
PO Box 30005  
Lansing, MI 48909-7505

To Whom It May Concern:

At the March 11, 2008, City Commission Meeting the Commission passed the enclosed resolution reference the renewal of Kwik-Way's liquor license.

Thank you,

*Linda Potter*

Linda Potter  
Deputy City Clerk

Enc.

March 10, 2008

## TO WHOM IT MAY CONCERN

This letter is to make very clear my concerns regarding the liquor license renewal for the Quik Way and Sam's Drink All.

On December 12, 2007 alcohol was purchased at least two different times by two different minors – Jonathan Chadwick "Chad" Neiger-Bickham and Terry Ripley, both 19 years old at the Quik Way. This was not the first time that alcohol had been purchased there. They were not carded since they have bought alcohol there many times before and were known to at least two of the clerks. Seems the only requirement was that the **kids have a car** and was not walking. Is that understood – not that they be the legal age of 21 years old but that they have a car – minors in a car, driving with alcohol.

Later that night, Chad, driving drunk, turned in front of a loaded gasoline truck. **Three young men died. THREE.** My son Shawn David Huq, 16 years old, Aaron Pham, 16 years old and Terry Ripley, 19 years old. Chad has been sentenced to 7 year – 15 years in prison. The clerks that knowingly sold alcohol to the minors and the store owner/manager should also be charged and sent to prison. They are also responsible. They broke the law and 3 young men died.

After the horrible accident, so many kids (under 21 years of age) have come forward to family members and the sheriffs department and made statements that they have bought alcohol from both of these stores without a problem, before the accident and even more horrendous **AFTER** the accident. The only requirement is still – do you have a car, not show me your photo ID to verify that you are indeed, 21 years old. Many complaints have been made against this store. My understanding is the store is still under investigation.

**WHY IS THIS STORE STILL OPEN AND STILL SELLING ALCOHOL TO MINORS?????? WHY DOES IT STILL HAVE A LIQUOR LICENSE????? HOW MANY MORE KIDS HAVE TO DIE????**

There are no words to clearly express the heartbreak and grief that the three families have suffered because of this accident. It is barely three months after the accident and our lives changed forever. We are not yet so organized but in the future, I want us to be to any store that sells alcohol to minors **THEIR WORST NIGHTMARE!** We can't bring back our boys but we can stop stores from selling to minors. I ask the owner, is our sons lives worth the few dollars he made on the sale of alcohol???? Did that help his profit bottom line???

**DO NOT RENEW THIS STORE'S LICENSE – QUIK WAY OR SAM'S DRINK ALL.**

Jayne A. Bickham  
1762 Princess Lane  
Muskegon, MI 49445  
(616) 604-1977

Resolution for Kirk Way  
3-11-08 Meeting

2. Article Number  
(Transfer from service label)  
PS Form 3811, February 2004

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Lansing, MI 48909-7505

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PS Form 3800, June 2002 See Reverse for Instructions

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4. Restricted Delivery? (Extra Fee) ☐ Yes

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**Date: March 11, 2008**  
**To: Honorable Mayor and City Commissioners**  
**From: City Clerk's Office**  
**RE: Repeal Vehicle for Hire Ordinance**

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*extended to  
June 10, 2008.*

SUMMARY OF REQUEST: At a Worksession meeting held on June 11, 2007, the Commission considered a request to repeal the Vehicle for Hire Ordinance. At that time, the Commission determined to license taxicabs for one more year while Muskegon County establish a county-wide licensing requirement. The Commission indicated they would visit the issue in one year.

The County has determined that they can not offer a county-wide licensing requirement.

FINANCIAL IMPACT: None.

STAFF RECOMMENDATION: Staff recommends that the Ordinance to Repeal Vehicles for Hire, Sections 102-200 through 102-260 of the Code of Ordinances be repealed.