

CITY OF MUSKEGON

CITY COMMISSION MEETING

APRIL 24, 2018 @ 5:30 P.M.

**MUSKEGON CITY COMMISSION CHAMBERS
933 TERRACE STREET, MUSKEGON, MI 49440**

AGENDA

- ☐ **CALL TO ORDER:**
- ☐ **PRAYER:**
- ☐ **PLEDGE OF ALLEGIANCE:**
- ☐ **ROLL CALL:**
- ☐ **HONORS AND AWARDS:**
- ☐ **INTRODUCTIONS/PRESENTATION:**
 - Proclamation – Women’s Veteran’s Day
- ☐ **CITY MANAGER’S REPORT:**
- ☐ **CONSENT AGENDA:**
 - A. Approval of Minutes** City Clerk
 - B. Amendment to the Zoning Ordinance** Planning & Economic Development
 - C. Procurement of Turbidimeters** DPW/WFP
 - D. Ottawa Bridge – Resolution of Support for Bridge Funding Application and Commitment for Matching Funds** DPW
- ☐ **PUBLIC HEARINGS:**
 - A. Public Hearing for the 2018 Action Plan** Community & Neighborhood Services
- ☐ **COMMUNICATIONS:**
- ☐ **UNFINISHED BUSINESS:**
- ☐ **NEW BUSINESS:**
 - A. Concurrence with the Housing Board of Appeals Notice and Order to Demolish the Following:** Public Safety
 - 577 Amity Avenue**
 - 1330 5th Street**

☐ **ANY OTHER BUSINESS:**

A. Medical Marihuana Facilities Licensing Act – Opt In/Out Discussion – No Action Requested Planning & Economic Development

☐ **PUBLIC PARTICIPATION:**

- ▶ **Reminder: Individuals who would like to address the City Commission shall do the following:**
- ▶ Fill out a request to speak form attached to the agenda or located in the back of the room.
- ▶ Submit the form to the City Clerk.
- ▶ Be recognized by the Chair.
- ▶ Step forward to the microphone.
- ▶ State name and address.
- ▶ Limit of 3 minutes to address the Commission.
- ▶ (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

☐ **CLOSED SESSION:**

☐ **ADJOURNMENT:**

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY-FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT ANN MARIE MEISCH, CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TTY/TDD DIAL 7-1-1- TO REQUEST A REPRESENTATIVE TO DIAL (231) 724-6705.

Memorandum

To: Mayor and Commissioners

From: Frank Peterson

Re: City Commission Meeting

Date: April 19, 2018

Here is a quick outline of the items on our agenda(s):

1. Under the Consent Agenda, we are asking the Commission to consider the following:
 - a. Approval of meeting minutes from the most-recent City Commission meeting.
 - b. Approval of an amendment to the zoning ordinance that is being recommended by the Planning Commission. Mike will speak directly to the need at the meeting, but the goal is to allow non-profit supportive housing as a special land use in certain building types while also allowing home-based businesses as a principal use in certain building types. This will only impact certain areas governed by the form based code.
 - c. Approval of a capital purchase at the filtration plant. The item – turbidimeters – will replace outdated and obsolete equipment. The cost is \$57,188.88, which will be included in the filtration plant budget.
 - d. Approval of a resolution that will authorize staff to seek grants to replace the Ottawa Street Bridge. Local cost share is estimated at \$300,000 plus engineering costs of approximately \$300,000. The project would take place in 2021.
2. Under public hearings, we will take comments on the 2018 CNS Action Plan.
3. Under the New Business, we are asking the Commission to consider the following:
 - a. Concurrence with the Housing Board of Appeals recommendation to demolish two structures.

Let me know if you have any questions/comments/concerns

Date: April 18, 2018
To: Honorable Mayor and City Commissioners
From: Ann Marie Meisch, City Clerk
RE: Approval of Minutes

SUMMARY OF REQUEST: To approve minutes of the April 9, 2018 Worksession Meeting and the April 10, 2018 Regular Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

CITY OF MUSKEGON
CITY COMMISSION WORKSESSION

Monday, April 9, 2018
5:30 p.m.
City Commission Chambers

MINUTES

2018-23

Present: Johnson, Hood, Turnquist, Gawron, and Warren

Absent: Rinsema-Sybenga and German

Heritage Square Commons II

Gary Post has requested a construction loan in the amount of \$300,000 for construction at Heritage Square Commons, II. There was discussion regarding the project, this reason the loan is being requested, and the terms.

Presentation by West MI Building Trades – Convention Center

The West Michigan Building and Construction Trades Council – The West Michigan Building and Construction Trades Council presented information detailing a proposed Community Benefits Agreement with respect to the Muskegon Convention Center.

92nd District State Representative, Terry Sabo, stopped in to the meeting. He has been keeping busy in Lansing.

Pollination Plan Presentation

LeighAnn Mikesell, Director of Municipal Services, presented information to the City Commission regarding an Urban Pollinator Habitat. Some goals are to reduce pesticide use, create buffer zones, create native planting areas, and cut down on mowing costs.

Adjournment

The Worksession meeting adjourned at 7:30 p.m.

Respectfully Submitted,

Ann Marie Meisch, MMC – City Clerk

CITY OF MUSKEGON

CITY COMMISSION MEETING

APRIL 10, 2018 @ 5:30 P.M.

**MUSKEGON CITY COMMISSION CHAMBERS
933 TERRACE STREET, MUSKEGON, MI 49440**

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, April 10, 2018. Pastor Tim Cross, Living Word Church, opened the meeting with prayer, after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen J. Gawron, Vice Mayor Eric Hood, Commissioners Ken Johnson, Byron Turnquist, Willie German, Jr., Dan Rinsema-Sybenga, and Debra Warren (arrived 5:37), City Manager Frank Peterson, City Attorney John Schrier, and City Clerk Ann Meisch.

INTRODUCTIONS/PRESENTATION:

Mayor Gawron announced to the audience that the City of Muskegon has been voted number one in a nationwide Strong Towns competition and thanked all of this involved.

Introduction of Power of Unity Alliance Club – Commissioner German introduced some members of a Muskegon Community College student club formed in the interest of creating more unity.

2018-24 CONSENT AGENDA:

A. Approval of Minutes City Clerk

SUMMARY OF REQUEST: To approve minutes of the March 27, 2018 Regular Meeting.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the minutes.

B. Rezoning Several Properties Planning & Economic Development

SECOND READING

SUMMARY OF REQUEST: Staff-initiated request to rezone 1814 Dyson St, 1831 Dyson St and 1828 Jarman St from B-2, Convenience and Comparison Business

District to R-2, Medium Density Single Family Residential District. Also to rezone 1813 Dyson St from R-1, Low Density Single Family Residential District to R-2, Medium Density Residential District. Also to rezone 1808 McIlwrath St, 1814 McIlwrath St, and 1825 Jarman St from B-4, General Business District to R-2, Medium Density Single Family Residential District.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Staff recommends approval of the rezonings.

COMMITTEE RECOMMENDATION: The Planning Commission voted 8-0 in favor of recommending approval of the rezonings.

C. Amendment to the Zoning Ordinance – Wireless Communication Service Facilities Planning & Economic Development

SECOND READING

SUMMARY OF REQUEST: Staff-initiated request to amend Section 2321 of the zoning ordinance to expand the overlay district to allow Wireless Communication Service Facilities at 1800 Peck St (Marsh Field) and 2375 Beach St (Water Filtration Plant). Staff has prepared two options for the Water Filtration Plant location and is requesting that the Commission select one of them.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the zoning ordinance amendment, with option 1 for the Water Filtration Plant location.

COMMITTEE RECOMMENDATION: The Planning Commission tabled the request at their December 14, 2017 meeting over concerns about the Water Filtration Plant location. At their March 15, 2018 meeting, they approved a motion 8-0 to recommend approval of the request to expand the overlay district as presented, with option 1 for the Water Filtration Plant site.

D. 2018/19 Water Treatment Sodium Hypochlorite Bids Department of Public Works – Water Filtration

SUMMARY OF REQUEST: Recommend endorsement of lowest responsible bidder to supply sodium hypochlorite for the Water Filtration Plant.

FINANCIAL IMPACT: An estimated cost of \$71,280.00 (based on average annual water pumped and feed rates).

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Staff recommends the Mayor and City Commission endorse the low bid received and allow staff to enter into a contract with Olin for sodium hypochlorite for one year, beginning April 15, 2018.

E. City Hall Carpet Purchase Finance & Administrative Services

SUMMARY OF REQUEST: The Finance & Administrative Services Division has been charged with purchasing new carpet beginning with the offices on the first floor of City Hall. The current carpet was installed at the time of a building renovation in 1996. Over the course of the last five years we have noticed areas of extreme wear and tear from rolling chairs, moving furniture, partition walls leaving empty spots, and an inability to keep the carpet clean with our usual carpet cleaning schedule. Approximately 10 months ago, Safebuilt bid out their renovation project with consideration of the top 3 lowest bids, and contracted with the local vendor who had the lowest, most reasonable bid for their project. Understanding that the rest of City Hall still needed to be renovated, we were given the opportunity to lock in the same bid rate for the rest of the City offices provided we continue the project within a reasonable period of time.

FINANCIAL IMPACT: \$100,000 has been allocated in the public improvement fund for (Phase 1) carpeting City Hall. This was approved with the 2017/18 Annual Budget. The current estimate is for \$68,493.87 for the first floor

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Authorize staff to purchase flooring and services related to the purchase and installation of new carpet and flooring for the City Hall offices from Lakeshore Carpet One of 2591 McCracken.

F. Heritage Square Commons II – Construction Loan City Manager

SUMMARY OF REQUEST: Gary Post has requested a construction loan in the amount of \$300,000 for construction at Heritage Square Commons II.

FINANCIAL IMPACT: A \$300,000 loan to be paid back in full.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval.

H. Paving of Parking Lot, Jefferson at Western DPW-Engineering

SUMMARY OF REQUEST: To award above referenced project to Jackson-Merkey Contractors, Inc since they were the lowest responsible bidder with a total bid price of \$214,559.50.

FINANCIAL IMPACT: The construction cost of \$214,559.50 plus %15 for construction engineering costs.

BUDGET ACTION REQUIRED: Revised the budgeted amount via the 3rd quarterly reforecast to more accurately reflect the projected costs. Project is

included in the original 2017/18 capital budget.

STAFF RECOMMENDATION: Award the contract to Jackson-Merkey Contractors, Inc. for a bid price of \$214,559.50.

I. City Hall Irrigation Replacement-Department of Public Works

SUMMARY OF REQUEST: Award the replacement of the irrigation system at City Hall to Ashley Irrigation. Four contractors were contacted, and two supplied bids as follows:

Ashley Irrigation	\$21,248.13
Lakeshore Harbor Gardens:	\$26,500.00

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Award the project to the low bidder, Ashley Irrigation.

J. Community Relations Committee Resignations and Appointments City Clerk

SUMMARY OF REQUEST: To accept the following resignations and appointments for the two boards below:

Income Tax Board of Review

Resign: Catherine Young

Appoint: Elizabeth Sherman

Construction Code Board of Appeals

Resign: Vicky Luthy

Appoint: Michael Eslick

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To concur with the recommendations of the Community Relations Committee and approve the resignations and appointments.

Motion by Commissioner Warren, second by Commissioner German, to approve the consent agenda as presented, except item G.

ROLL VOTE: Ayes: German, Rinsema-Sybenga, Turnquist, Johnson, Gawron, Hood, and Warren

Nays: None

MOTION PASSES

2018-25 ITEMS REMOVED FROM CONSENT AGENDA

G. Letter of Understanding Between the County and City for Reimbursement of Architectural Services for Proposed Convention Center City Manager

SUMMARY OF REQUEST: This is a request to reimburse a percentage of the architectural expenses for the proposed Convention Center to the County.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Johnson, to approve the request to reimburse a percentage of the architectural expenses for the proposed Convention Center to the County.

ROLL VOTE: Ayes: Rinsema-Sybenga, Turnquist, Johnson, Gawron, Hood, Warren, and German

Nays: None

MOTION PASSES

PUBLIC PARTICIPATION: Public Comments were received

ADJOURNMENT: The City Commission meeting adjourned at 5:55 p.m.

Respectfully Submitted,

Ann Marie Meisch, City Clerk

Commission Meeting Date: April 24, 2018

Date: April 19, 2018
To: Honorable Mayor and City Commissioners
From: Planning & Economic Development
RE: Amendment to the Zoning Ordinance –

SUMMARY OF REQUEST:

Staff-initiated request to amend Section 2005.10 (Urban Residential Context Area) of the Form Based Code to allow non-profit supportive housing as a special use permitted in certain building types and to allow home-based businesses as a principal use permitted in certain building types.

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

To approve the zoning ordinance amendment.

COMMITTEE RECOMMENDATION:

The Planning Commission voted 8-0 in favor of recommending approval of the ordinance amendment.

PLANNING COMMISSION EXCERPT
STAFF REPORT
April 12, 2018

SUMMARY

1. Please see the enclosed copy of Section 2005.10 (Urban Residential Context Area) of the Form Based Code. This section describes the allowed uses in certain building types within the Urban Residential Context Area. The proposed changes are highlighted in yellow.
2. Staff is recommending to allow Non-profit supportive housing as a Special Use Permitted, on Sanford St and Peck St only, in the following building types: Live/Work, Duplex and Detached House.
3. The Step Up organization requested a type of foster group home on Sanford St at the February 2018 meeting. That request required a rezoning, which was denied, because it was in a single-family residential area. However, there are portions of Peck St and Sanford St that are more conducive to these type of uses. Particularly the areas zoned RM-1, Low Density Multi-Family Residential District (which allows this type of use under a SUP) and the small area that is zoned UR, Urban Residential. These zones already allow for multi-family uses. However, Step Up and similar organizations do not fit the definition of multi-family either because the tenants are not related.
4. Staff has also noticed that home businesses were never approved as a principal use permitted in Urban Residential Districts. Home business should be allowed in these districts as well as long as they follow the rules of Section 401(Home Based Businesses) of the zoning ordinance.

CITY OF MUSKEGON
MUSKEGON COUNTY, MICHIGAN
ORDINANCE NO. _____

An ordinance to amend Section 2005.10 of the Form Based Code to allow non-profit supportive housing as a Special Land Use permitted in certain building types and to allow home-based businesses as a principal use permitted in certain building types.

THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY ORDAINS:

NEW LANGUAGE

Additions are highlighted:

CONTEXT AREAS AND USE **SECTION 2005**
2005.10 URBAN RESIDENTIAL (UR) CONTEXT AREA

6.0 PERMITTED USES											
URBAN RESIDENTIAL (UR) CONTEXT AREA PERMITTED USES											
Specific Use	MIXED USE BUILDING TYPE	RETAIL BUILDING TYPE	FLUX BUILDING TYPE	COTTAGE RETAIL BUILDING TYPE	LINE / WORK BUILDING TYPE	LARGE MULTIFLEX BUILDING TYPE	SMALL MULTIFLEX BUILDING TYPE	ROW HOUSE BUILDING TYPE	DUPLEX BUILDING TYPE	DETACHED HOUSE BUILDING TYPE	CARRIAGE HOUSE BUILDING TYPE
Accessory buildings and uses					P		P	P	P	P	
Amusement and recreation facility											
Auto service station											
Bank											
Business school/private or public school/higher ed.											
Church											
Club, lodge, hall											
Gallery/museum					P						P
Home Business					P		P	P	P	P	P
Hotel/motel											
Indoor theater/live music concert hall											
Light manufacturing											
Machine shop											
Micro brewery, distillery, winery under 2500 barrels											
Micro brewery, distillery, winery over 2500 barrels											
Multi-family							P				
Non-profit Supportive Housing					S*		S*		S*	S*	
Office					P						
Outdoor recreation											
Outdoor theater											
Parking structure											
Personal service					P						
Railway terminal											
Research and development											
Restaurant, cocktail lounge, brewpub											

P = Permitted Use

P* = Permitted Use on floor two and above

P# = Permitted Use on first floor only

S = Special Land Use (refer to Section 2002.02)

S* = Special Land Use on Peck Street and Sanford Street only

Active uses per the Context Area Map (2005.02) include retail, restaurant/cocktail lounge/brewpub, personal service, and micro brewery/distillery/winery.

Blank cell = Use not permitted in this Context Area

Shaded areas represent Building Types that are not permitted in this Context Area.

This ordinance adopted:

Ayes: _____

Nayes: _____

Adoption Date: _____

Effective Date: _____

First Reading: _____

Second Reading: _____

CITY OF MUSKEGON

By: _____

Ann Meisch, MMC, City Clerk

CERTIFICATE

The undersigned, being the duly qualified clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the 24th day of April, 2018, at which meeting a quorum was present and remained throughout, and that the original of said ordinance is on file in the records of the City of Muskegon. I further certify that the meeting was conducted and public notice was given pursuant to and in full compliance with the Michigan Zoning Enabling Act, Public Acts of Michigan No. 33 of 2006, and that minutes were kept and will be or have been made available as required thereby.

DATED: _____, 2018.

Ann Meisch, MMC
Clerk, City of Muskegon

Publish: Notice of Adoption to be published once within ten (10) days of final adoption.

**CITY OF MUSKEGON
NOTICE OF ADOPTION**

Please take notice that on April 24, 2018, the City Commission of the City of Muskegon adopted an ordinance to amend Section 2005.10 of the zoning ordinance to allow non-profit supportive housing as a Special Land Use permitted in certain building types and to allow home-based businesses as a principal use permitted in certain building types.

Copies of the ordinance may be viewed and purchased at reasonable cost at the Office of the City Clerk in the City Hall, 933 Terrace Street, Muskegon, Michigan, during regular business hours.

This ordinance amendment is effective ten days from the date of this publication.

Published _____, 2018.

CITY OF MUSKEGON

By _____
Ann Meisch, MMC
City Clerk

PUBLISH ONCE WITHIN TEN (10) DAYS OF FINAL PASSAGE.

Account No. 101-80400-5354

Date: April 24, 2018

To: Honorable Mayor and City Commissioners

From: Department of Public Works - Filtration

RE: Procurement of Turbidimeters

SUMMARY OF REQUEST:

Authorize staff to procure new turbidimeters from Hach to replace old and obsolete turbidimeters, at the Water Filtration Plant.

FINANCIAL IMPACT:

Existing turbidimeters are old, obsolete, failing and replacement parts are not available. These turbidimeters require controllers and replacing these turbidimeters in bulk would be more economical to procure them with controllers as kits. Currently, there are 3 newer Hach controllers in stock and procuring the new Hach turbidimeter kits will allow the existing controllers to be utilized. This is a more economical approach for replacement of all turbidimeters at the cost of \$57,118.88 (including shipping).

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

Staff be authorized to procure turbidimeters from Hach at the Water Filtration Plant at a cost of \$57,118.88

Date: 4/17/2018

To: Honorable Mayor and City Commissioners

From: Department of Public Works

RE: Ottawa Bridge – Resolution of Support for Bridge Funding
Application and Commitment for Matching Funds

SUMMARY OF REQUEST:

The Engineering Department would like to apply for critical bridge funding through the Michigan Department of Transportation. These funds would be used to replace the Ottawa bridge which was constructed in 1929 and is currently in very poor condition.

Construction is estimated at \$1,374,000, and the city would be required to provide matching funds of approximately \$300,000 plus engineering costs. Funding is available starting in 2021.

The MDOT application requires a resolution of support and commitment for the matching funds.

FINANCIAL IMPACT:

\$600,000 split over fiscal year 20/21 and 21/22

BUDGET ACTION REQUIRED:

None at this time.

STAFF RECOMMENDATION:

Approve the resolution of support for the critical bridge fund application and commit to funding the required match and engineering costs.

CITY OF MUSKEGON
APPLICATION FOR
MICHIGAN DEPARTMENT OF TRANSPORTATION LOCAL BRIDGE FUNDS
OTTAWA STREET OVER SOUTH BRANCH MUSKEGON RIVER (SN 7700)

I. INTRODUCTION

The Ottawa Street Bridge over the South Branch of Muskegon River is the first priority for funding for the City of Muskegon. The City of Muskegon is requesting funding for a full bridge replacement project in the 2021 fiscal year. A brief description of the bridge follows:

- Constructed in 1929, the Ottawa Street Bridge is a single-span bridge with a length of 37.3 feet.
- The bridge has a clear width of 40 feet and an out-to-out of 53.8 feet.
- The superstructure consists of steel beams with a concrete deck.
- The abutments are concrete stub walls behind steel sheeting with a cantilever support for the sidewalks and rails.
- Six-foot sidewalks along each side.
- The bridge railing is a concrete balustrade.

Ottawa Street is classified as an “Urban Local” on the National Functional Classification Map. The average daily traffic on is 400 (2017) vehicles per day.

II. GENERAL CONDITION OF THE BRIDGE

The following major deficiencies were noted on a 2017 inspection of the Ottawa Street Bridge:

- The bridge is in very poor condition.
- Beams 3E & 4E have holes in the webs 4ft long or more, with heavy section loss beyond, these are considered failed. Heavy laminar pack rust on the adjacent beams.
- The beams under southbound have heavy rust scale with some section loss. Small holes found in Beam 4W.
- Water leaking through the deck with efflorescence throughout.
- Areas of deck bottom spalling with exposed rebar with section loss.
- Concrete diaphragms are crumbling with constant water seeping through.
- Heavy rust scale along abutment sheet piling.
- Bearings have laminar rust scale.
- Spalling along fascia façade.
- Undermining of cantilevered sidewalks.
- Small hydraulic opening causes high velocity and scour of the sand bottom.

III. NARRATIVE SUPPORTING THE APPLICATION

A. Contact Person

The contact person for the City of Muskegon is:

Ms. LeighAnn Mikesell
Director of Municipal Services
1350 E. Keating Street
Muskegon, MI 49442
Phone: (231) 724-6944

B. Replacement Discussion

The existing foundation type is unknown, therefore a complete replacement is the best option. The estimated replacement bridge length is 95 feet to span ordinary highwater width and allow for scour protection. Estimated out-out width is 42 feet, based on 12-foot lanes with 1.5 feet of gutter, 6-foot sidewalk, and 1.5 feet for a railing.

C. Economic Importance

The economic importance of the Ottawa Street Bridge includes the following:

- Access to Richards Park along the north bank of the river.
- Access to a public boat launch at the west side of the park.
- Provides user and emergency access to the Lakeshore Trail. A 12-mile non-motorized path traversing the city.
- Muskegon Conservation District is planning a site development for their new headquarters in a portion of the land north of the bridge.

D. Existing Detour Impact

There is no existing detour for this bridge.

E. Impact of Closed Structure

If the bridge was closed, motorists and emergency vehicles would have to take a 2.5-mile detour looping around the MDOT causeway over the river north and west of the bridge. There is only one-way traffic access from the causeway. Making the causeway access route two-way is unlikely due to geometric constraints and safety concerns.

F. Structure Maintenance

No known maintenance has occurred. The northbound lane was closed in 2016.

IV. COST BREAKDOWN

The following is the estimated replacement cost for the Ottawa Street Bridge, SN 7700.

<u>ITEM</u>	<u>ESTIMATED COST</u>
Approach Construction	\$211,000
Structure Construction	\$1,163,000
Total (A&B)	\$1,374,000

V. PRIORITY LIST

The following is the priority list for bridges in the City of Muskegon:

1. SN 7700 Ottawa Street over South Branch of Muskegon River:
Replacement

City of Muskegon

RESOLUTION

SUPPORT OF APPLICATION FOR CRITICAL BRIDGE FUNDS

WHEREAS, Muskegon City Commissioners desire to promote safety and access for the residents and visitors of our great city; and

WHEREAS, Muskegon City Commissioners recognize the importance of the Ottawa bridge to provide safe access to Richards Park, the Muskegon River, and Muskegon Lake; and

WHEREAS, Muskegon City Commissioners understand the need to replace the existing Ottawa bridge due to various deficiencies and very poor condition; and

NOW, THEREFORE LET IT BE RESOLVED, that Muskegon City Commissioners support the application for federal and state critical bridge funds and commit to funding required match dollars for reconstruction of the bridge.

Dated this _____ of _____ 20__.

Stephen J. Gawron
Mayor

Ann Marie Meisch
City Clerk

Commission Meeting Date: April 24, 2018

Date: April 19, 2018

To: Honorable Mayor and City Commission

From: Community and Neighborhood Services Department

RE: Public Hearing for the 2018 Action Plan

SUMMARY OF REQUEST: To conduct a public hearing on April 24, 2018 to receive comments from the public concerning the 2018 Action Plan developed by the Community and Neighborhood Services department.

After the public hearing, all comments received during the 30 day comment period (April 15- May 14) will be documented and included in the plan as required.

FINANCIAL IMPACT: The City is required to submit the Annual Action Plan to receive 2018 allocations of CDBG and HOME Investment Partnership Programs.

BUDGET ACTION REQUIRED: NONE

STAFF RECOMMENDATION: To direct staff to gather comments from the public and to submit the 2018 Action Plan to HUD after the public comment period.

COMMISSION MEETING DATE: April 24, 2018

TO: Honorable Mayor and Commissioners

FROM: Jeffrey Lewis, Director of Public Safety

RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: EN1800243 – 577 Amity Ave

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at 577 Amity Ave is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder or staff may issue civil infraction citations to the owner, agent or responsible party if they do not demolish the structure.

Location and ownership: This structure is located on Amity Ave between Kenneth Street and Scott Street in the Angell Neighborhood. The property is owned by Carolyn Diggs, 577 Amity Ave, Muskegon, MI 49442. New address of 3232 Roosevelt Rd Apt Z-3, Muskegon, MI 49441.

Staff Correspondence: Fire occurred on December 31, 2017.
The “Notice & Order” was sent and posted on March 7, 2018.
A ten day notice was sent and posted on March 26, 2018.
On April 5, 2018, the HBA declared the structure substandard, dangerous and a nuisance.

Financial Impact: Fire Escrow Funds of \$9,918.75 have been received

Budget action required: None

State Equalized value: \$1,900

Estimated cost to repair: \$34,000

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish all structures on the property

Owner Contact:

Owner appeared at the HBA hearing and stated she received estimates from \$60,000 to \$80,000 to repair the home. The owner said does not want to put that much money into the home and does not want to repair it. Owner requested more time to remove her property from the home before we demolish the home.

Permits obtained: None

FIRE INSPECTION REPORT

Owner DIGGS CAROLYN
3232 ROOSEVELT RD APT Z-3
MUSKEGON, MI 49441

Enforcement # EN1800243

Property Address: 577 AMITY AVE

Parcel # 24-205-053-0003-20

Date completed: March 29, 2018

DEFICIENCIES:

1. Several windows are broken, missing, or destroyed by fire. New windows must be installed to the current Building & Energy Codes
2. Front entry door damaged by fire and must be replaced
3. Soffit and fascia missing on west side of home
4. The entire interior of the home has smoke and heat damage. Water damage noted in areas of fire damage
5. All drywall / plaster and insulation must be removed and replaced
6. Home must be rewired to code to include hardwired smoke detection
7. Furnace must be replaced. All duct work in areas of the fire must be replaced
8. All plumbing damaged by fire must be replaced
9. Floor coverings, subfloor and fire damaged floor joists must be replaced
10. Kitchen cabinets destroyed by fire must be removed and replaced

Based upon my recent inspection of the above property I determined that the structure meets the definition of a Dangerous Building and/or Substandard Building as set forth in Section 10-61 of the Muskegon City Code.

If you disagree with the decision of the City Commission, you have the right to file a petition for superintending control in the Circuit Court for the County of Muskegon within 21 days after the City Commission concurs.

PHOTOS OF 577 Amity Ave





COMMISSION MEETING DATE: April 24, 2018

TO: Honorable Mayor and Commissioners

FROM: Jeffrey Lewis, Director of Public Safety

RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: EN1800245 - 1330 5th St.

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at 1330 5th St. is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder or staff may issue civil infraction citations to the owner, agent or responsible party if they do not demolish the structure.

Location and ownership: This structure is located on 5th Street between Mason Ave and Strong Ave in the Nelson Neighborhood. The property is owned by Antwan Herman, 316 Morris Ave, STE 260, Muskegon, MI 49440 and P.O. Box 523 Euless TX, 76039.

Staff Correspondence: Fire occurred on June 29, 2017.
The "Notice & Order" was sent and posted on March 7, 2018.
A ten day notice was sent and posted on March 26, 2018.
On April 5, 2018, the HBA declared the structure substandard, dangerous and a nuisance.

Financial Impact: Fire Escrow Funds of \$30,739.08 have been received

Budget action required: None

State Equalized value: \$27,800

Estimated cost to repair: \$40,000 to \$50,000

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish all structures on the property

Owner Contact:

No contact with the owner throughout the HBA process. On April 12, 2018, the owner advised he did not change his mailing address and did not receive the notices. Owner said his insurance company will not pay his claim because the fire was ruled as an "intentionally set" fire. Owner said he thinks the building can be saved but does not have the money to make any repairs until the insurance company pays his claim.

Permits obtained: None

FIRE INSPECTION REPORT

Owner HERMAN ANTWAN
PO BOX 523
EULESS, TX 76039

Enforcement # EN1800245

Property Address: 1330 5TH ST

Parcel # 24-205-392-0006-00 One Story commercial structure approx. 2,268 sqft

Date completed: March 26, 2018

DEFICENCIES:

1. All windows damaged by fire must be replaced. Windows must meet current Building & Energy codes
2. Building has a flat roof. All roof rafters damaged by fire must be replaced
3. Entire exterior roof covering must be replaced
4. Entire structure has been damaged by heat, fire, smoke and water
5. Entire structure must be rewired to code
6. Furnace's (2) must be inspected and certified safe or be replaced
7. All fire damaged plumbing fixtures and piping must be replaced
8. Floor covers throughout the entire structure must be replaced
9. Stairway to basement is fire damaged and must be replaced
10. Brick veneer damaged by fire on the side of the building must be replaced
11. Entire interior must be cleaned, sealed and re-painted

Based upon my recent inspection of the above property I determined that the structure meets the definition of a Dangerous Building and/or Substandard Building as set forth in Section 10-61 of the Muskegon City Code.

If you disagree with the decision of the City Commission, you have the right to file a petition for superintending control in the Circuit Court for the County of Muskegon within 21 days after the City Commission concurs.

PHOTOS OF 1330 5th ST





**CITY OF MUSKEGON
MUSKEGON COUNTY, MICHIGAN
ORDINANCE NO. ____**

THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY ORDAINS:

1. Chapter 34, Article IV of the Code of Ordinances of the City of Muskegon, Michigan, Sections 34-201 through 34-208 are adopted as follows:

Sec. 34-201 Purpose and Intent.

It is the intent of this ordinance to give effect to the intent of the Medical Marihuana Facilities Licensing Act, PA 281 of 2016, MCL 333.27101, et seq, (the MMFLA), and not to determine and establish an altered policy with regard to medical marihuana. It is the intent of Muskegon City Code Sections 34-101 through 34- ____ to give effect to the intent of the Michigan Medical Marihuana Act, Initiated Act 1 of 2008, MCL 333.26421, et seq., (the MMMA) as approved by the electors, The purpose of this ordinance is to serve and protect the health, safety and welfare of the general public and establish a set of rules and regulations which are fair and equitable for those interested in establishing a Marihuana Facility pursuant to the MMFLA.

Section 34-202 Definitions.

Applicant means a person who applies for a license under this section. If an entity applies for a license, the term includes an officer, director, managerial employee or has a direct or indirect ownership interest in the applicant.

Grower means an MMFLA licensee that is a commercial entity located in this state that cultivates, dries, trims, cures or packages marihuana for sale to a Processor or Provisioning Center.

Marihuana Facility means a location at which a license holder is licensed to operate under the MMFLA.

Marihuana-infused product means a topical formulation, tincture, beverage, edible substance, or similar product containing any usable marihuana that is intended for human consumption in a manner other than smoke inhalation.

MMFLA means the Medical Marihuana Facilities Licensing Act, PA 281 of 2016, MCL 333.27101, et seq.

MMMA means the Michigan Medical Marihuana Act, Initiated act 1 of 2008, MCL 333.26421, et seq.

MMMA Caregiver Facility means any building(s) or structure(s) located on non-residential property that is utilized by one or more than one primary caregiver engaged in the medical use of marihuana pursuant to the MMMA.

Permit means a permit issued by the City under this section.

Primary caregiver or caregiver means a person as defined by the MMMA.

Processor means an MMFLA licensee that is a commercial entity located in this state that purchases marihuana from a Grower and that extracts resin from the marihuana or creates a marihuana-infused product for sale and transfer in package form to a Provisioning Center.

Provisioning Center means an MMFLA licensee that is a commercial entity located in this state that purchases marihuana from a Grower or Processor and sells, supplies, or provides marihuana to registered qualify patients, directly or through the patients' registered primary caregivers. Provisioning Center includes any commercial property where marihuana is sold at retail to registered qualifying patients or registered primary caregivers. A noncommercial location used by a primary caregiver to assist a qualifying patient connected to the caregiver through the department's marihuana registration process in accordance with the MMMA is not a Provisioning Center for purposes of the MMFLA or this section.

Qualifying patient or patient means a person defined by the MMMA.

Registry Identification Card means the document as defined by the MMMA.

Safety Compliance Facility means an MMFLA licensee that is a commercial entity that receives marihuana from a Marihuana Facility or registered primary caregiver, tests it for contaminants and for tetrahydrocannabinol and other cannabinoids, returns the test results, and may return the marihuana to the Marihuana Facility.

Secure Transporter means an MMFLA licensee that is a commercial entity located in this state that transports marihuana, with or without storage, between Marihuana Facilities for a fee.

State operating license means a license that is issued under the MMFLA that allows the licensee to operate as a Marihuana Facility.

All other terms used in this section have the same definitions ascribed to them in the MMFLA or MMMA.

Sec. 34-203 MMFLA Opt-In Provision

Pursuant to Section 205(1) of the MMFLA, the City will authorize Permits for the following types of Marihuana Facilities: Growers; Processors; Provisioning Centers; Safety Compliance Facilities; and Secure Transporters.

Sec. 34-204 Permit Required for MMFLA Activity.

(1) Any person or entity that wishes to operate as a Marihuana Facility in the City shall obtain a Permit and must obtain a State Operating License prior to opening or operating.

(2) The application and inspection fee for the Permit required by this section shall be as set from time to time by the City by resolution.

(3) In addition to an annual reapplication and inspection fee, the City may assess an annual fee of no more to \$5,000.00 to help defray the administrative and enforcement costs associated with the operation of the Marihuana Facilities operating in the City.

(4) No permit issued under this section shall be transferable.

(5) All Permits issued under this section shall be renewed annually and subject to annual inspection and renewal fees as set from time to time by the City by resolution.

(6) The City may limit the number of Permits issued under this section, and may revise this limit from time to time.

(7) A person or entity that receives a Permit under this section shall display its Permit and, when issued, its State Medical Marihuana Facility License in plain view clearly visible to City officials and State Medical Marihuana Licensing Board authorized agents.

(8) No person or entity that opened or operated a facility doing business or purporting to do business as a Marihuana Facility prior to the adoption of this ordinance shall be considered a lawful use.

Sec. 34-205 MMFLA Location Requirements.

(1) Growers, Processors, Provisioning Centers, Safety Compliance Facilities, and Secure Transporters are permitted in those zones and subject to requirements provided for in the City's Zoning Ordinance.

(2) The Marihuana Facility shall meet all applicable written and duly promulgated standards of the City and, prior to opening, Applicants shall demonstrate

to the City that the location meets the rules and regulations promulgated by the State Medical Marihuana Facilities Licensing Board.

Sec. 34-206 Application Procedure.

(1) All Applicants for Permits required by this section shall file an application with the Clerk. This application shall be signed by the Applicant if an individual, or by all partners if a partnership, by a managing member if a limited liability company, or by the president of a corporation.

(2) The Applicant may be requested to provide any information required by the MMFLA and any other information deemed by the City to be required for the consideration of a Permit.

(3) The Permit shall be approved if the Applicant meets all City requirements unless a due diligence investigation discloses tangible evidence that the conduct of the Applicant's business would pose a substantial threat to the public health, safety, or general welfare.

Sec. 34-207 Permit Revocation and Review.

(1) A Permit granted under this section may be revoked or not renewed for any of the following reasons:

- (a) Any fraud or misrepresentations contained in the Permit application;
- (b) Any knowing violation of this ordinance;
- (c) Loss of the Applicant's State Medical Marihuana Facility License;
- (d) Failure of the Applicant to obtain a State Medical Marihuana Facility License within a reasonable time after obtaining a Permit under this section; or
- (e) Conducting business in an unlawful manner or in such a way as to constitute a menace to the health, safety, or general welfare of the public.
- (f) The violation of any of the conditions of issuance or continuation of a certificate of registration.
- (g) Fraud, misrepresentation or any false statement made in the operation of the business.
- (h) Failure to pay personal property taxes, or timely file documentation or returns required for such taxes.

- (i) Failure to pay city income taxes, failure to withhold city income tax from employees, failure to remit to the City withheld city income taxes, or timely file documentation or returns required for such taxes.
- (j) Failure to pay any outstanding amounts owed the city (such as fees for inspections or property services, water or sewer bills, municipal civil infraction fines applicable to the business or its premises, current special assessment, installments, etc.).
- (k) Failure to pay registration fees imposed pursuant to this chapter and resolution of the city commission.
- (l) Failure or inability of an applicant to meet and satisfy any of the requirements and provisions of this chapter.
- (m) Failure to allow inspection of the business premises or hazardous material storage records at a reasonable time..

2. This Ordinance is to become effective ten (10) days after adoption.

Ayes:

Nays:

First Reading:

Second Reading:

CERTIFICATE

The undersigned, being the duly qualified Clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the ____ day of _____, 2017, at which meeting a quorum was present and remained throughout, and that the meeting was conducted and public notice was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Date: _____, 2017

Ann Marie Meisch, MMC

City Clerk

Publish: Notice of Adoption to be published once within ten (10) days of final adoption.

**CITY OF MUSKEGON
NOTICE OF ADOPTION**

TO: ALL PERSONS INTERESTED

Please take notice that on _____, 2017, the City Commission of the City of Muskegon amended Chapter _____, Article _____ of the Muskegon City Code, summarized as follows:

1. Section _____ is amended to provide _____.
2. Section _____ is amended to add _____.

Copies of the ordinance may be viewed and purchased at reasonable cost at the Office of the City Clerk in the City Hall, 933 Terrace Street, Muskegon, Michigan, during regular business hours.

This ordinance amendment is effective ten (10) days from the date of this publication.

Published: _____, 2017

CITY OF MUSKEGON

By _____
Ann Marie Meisch, MMC
City Clerk

PUBLISH ONCE WITHIN TEN (10) DAYS OF FINAL PASSAGE

SECTION 2330: MEDICAL MARIHUANA FACILITIES OVERLAY DISTRICTS

Two Medical Marihuana Facilities Overlay Districts are hereby created as outlined in Figure 23-2. Within said overlay districts only, certain Medical Marihuana Facilities to the extent licensed pursuant to City Code Sections 34-201 through 34-208 are permitted.

A. Overlay Districts:

1. Location: There are two overlay districts where certain Medical Marihuana Facilities are permitted. These overlay districts and their permitted uses are as follows:
 - a. Overlay District 1: Permitted uses include Provisioning Centers, Secure Transporters and Safety Compliance Facilities.
 - b. Overlay District 2: Permitted uses included Provisioning Centers, Growers, Processors, Secure Transporters, and Safety Compliance Facilities.

B. Growers and Processors Requirements:

1. Signage. Signage shall be limited to one sign, no larger than 25 square feet and shall not use the word marihuana/marijuana, cannabis or any other word or phrase which would depict marihuana/marijuana; nor may pictures of a leaf or leaves, green cross or any other rendering which would depict marihuana/marijuana be displayed on a sign or any part of the building.
2. Building and Site Amenities. All Grower and Processor facilities must meet the following amenity requirements:
 - a. Bay doors. Buildings must have bay doors in which a secure transport vehicle can enter for delivery.
 - b. Canopy. Buildings must have a canopy or decorative awning over the main entrance to the building.
 - c. Lighting. There shall be ornamental lighting on the exterior of the building at all ingress and egress doors.
 - d. Landscaping plan. Decorative landscaping shall be provided with irrigation. All new construction projects shall require underground sprinkling.
 - e. Carbon filtration system. The building shall be equipped with an activated carbon filtration system for odor control and be maintained in working order.
3. Waste Disposal Plan. A plan must be approved for the disposal of waste, chemicals and unused plant material.

4. Security. There must be a security presence in place on the property at all times, either by licensed security guard(s) and/or security cameras. A floor plan with security details is required.

C. Provisioning Center Requirements:

1. Hours. Provisioning Centers may operate between the hours 8 am and 8 pm.
2. Signage. Signage shall be limited to one sign, no larger than 25 square feet and shall not use the word marihuana/marijuana, cannabis or any other word or phrase which would depict marihuana/marijuana; nor may pictures of a leaf or leaves, green cross or any other rendering which would depict marihuana/marijuana be displayed on a sign or any part of the building. Windows shall remain free and clear of all advertising.
3. Building and Site Amenities. All Provisioning Centers must meet the following amenity requirements:
 - a. Bay doors. Buildings must have bay doors in which a secure transport vehicle can enter for delivery.
 - b. Canopy. Buildings must have a canopy or decorative awning over the main entrance to the building.
 - c. Security shutters. The interior of all windows shall require security shutters that give the appearance of shutters or window shades. Metal bars and gates are prohibited.
 - d. Lighting. There shall be ornamental lighting on the exterior of the building at all ingress and egress doors.
 - e. Landscaping plan. Decorative landscaping shall be provided with irrigation. All new construction projects shall require underground sprinkling.
 - f. Carbon filtration system. The building shall be equipped with an activated carbon filtration system for odor control and be maintained in working order.
4. Indoor Activities. All activities of a provisioning center shall be conducted within the structure and out of public view. Walk-up and drive thru windows are not permitted.
5. Security. There must be a security presence in place on the property at all times, either by licensed security guard(s) and/or security cameras. A floor plan with security details is required.

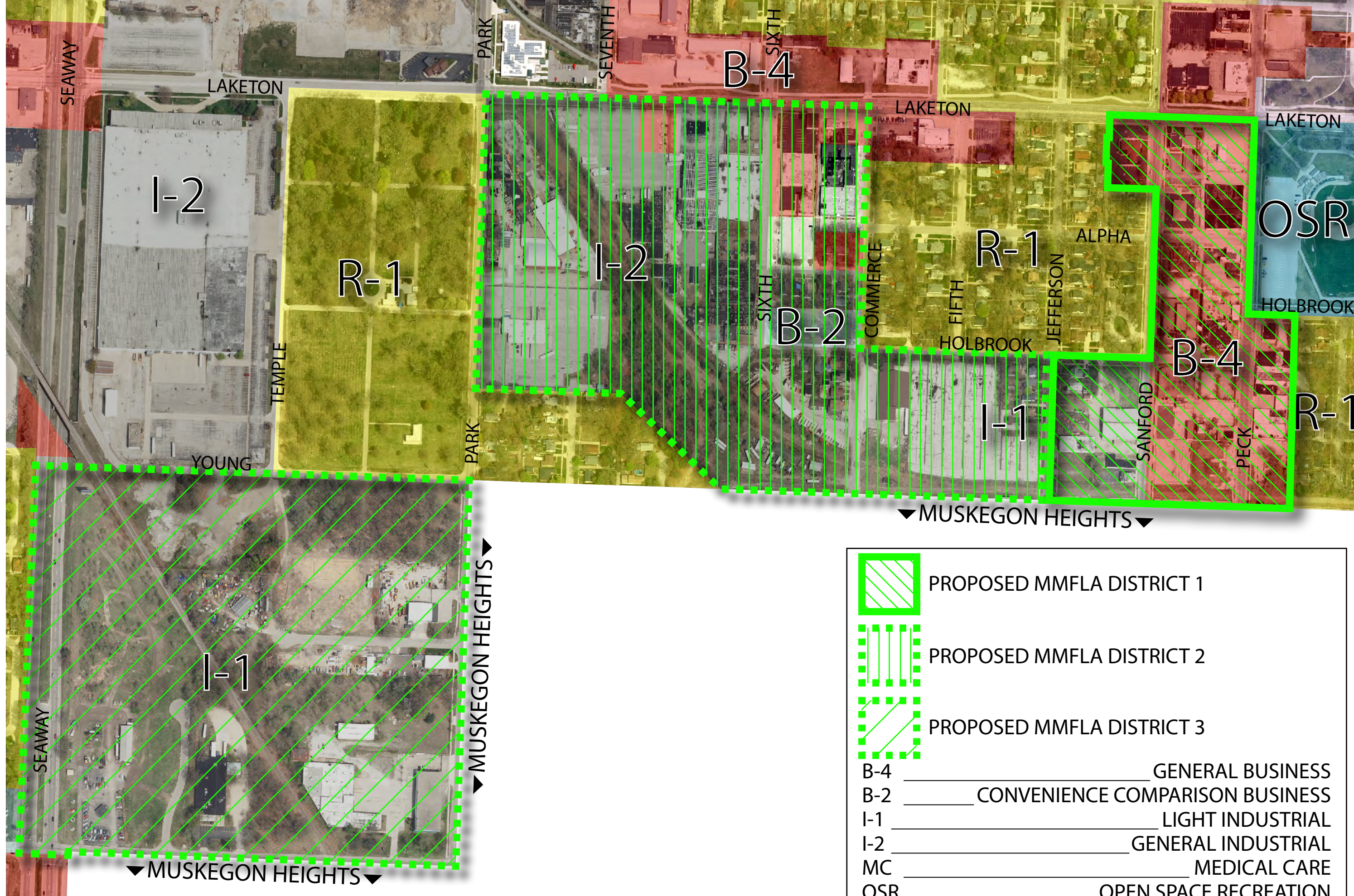
D. Safety Compliance Facility Requirements:

1. Indoor Activities. All activities of a marihuana safety compliance facility shall be conducted within the structure and out of public view.
2. Building and Site Amenities. All Safety Compliance Facilities must meet the following amenity requirements:
 - a. Canopy. Buildings must have a canopy or decorative awning over the main entrance to the building.

- a. Lighting. Ornamental lighting is required on the exterior of the building at all ingress and egress doors.
 - b. Landscaping Plan. Decorative landscaping shall be provided and all landscaping shall be irrigated. All new construction projects shall require underground sprinkling.
3. Security. There must be a security presence in place on the property at all times, either by licensed security guard(s) and/or security cameras. A floor plan with security details is required.
4. Chemical waste and plant disposal plan. A list of all chemicals used in testing and how they will be disposed of must be provided. The plan must also show how marihuana plants and products will be disposed.

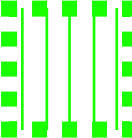
E. Secure Transporter Requirements:

1. Storage. Marihuana and supplies, materials or money shall not be kept in any secure transport vehicle overnight. Outdoor storage, excluding transport vehicles is prohibited.
2. Building and Site Amenities. All Secure Transporter buildings must meet the following amenity requirements:
 - a. Canopy. Buildings must have a canopy or decorative awning over the main entrance to the building.
 - b. Lighting. Ornamental lighting is required on the exterior of the building at all ingress and egress doors.
 - c. Landscaping Plan. Decorative landscaping shall be provided and all landscaping shall be irrigated. All new construction projects shall require underground sprinkling.
3. Security. There must be a security presence in place on the property at all times, either by licensed security guard(s) and/or security cameras. A floor plan with security details is required.

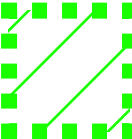




PROPOSED MMFLA DISTRICT 1



PROPOSED MMFLA DISTRICT 2



PROPOSED MMFLA DISTRICT 3

B-4 _____ GENERAL BUSINESS

B-2 _____ CONVENIENCE COMPARISON BUSINESS

I-1 _____ LIGHT INDUSTRIAL

I-2 _____ GENERAL INDUSTRIAL

MC _____ MEDICAL CARE

OSR _____ OPEN SPACE RECREATION

R-1 _____ SINGLE-FAMILY RESIDENTIAL

Unofficial document: compiled by Bureau of Medical Marihuana Regulation staff for informational purposes only.
This is a working document that may be revised. Updated as of 4/6/18. Highlights indicate changes since 3/23/18.

County	Municipality	Grower - Class A	Grower- Class B	Grower - Class C	Processor	Provisioning Center	Safety Compliance Facilities	Secure Transporters
Arenac	Au Gres Township	no cap	no cap	no cap	no cap	no cap	no cap	no cap
Bay	Bangor Township	10	10	30	10	6	5	5
	Bay City	25	25	25	25	50	25	25
	Gibson Township	no cap	no cap	no cap	no cap	no cap	no cap	no cap
	Kawkawlin Township	10	10	50	10	10	6	5
	Pinconning Township	5	0	no cap	10	10	6	5
Berrien	Buchanan	5	5	5	5	5	5	5
	Galien Township	2	2	4	5	0	1	2
	Niles	no cap	no cap	no cap	no cap	2	no cap	no cap
	Village of Eau Claire	0	0	1	1	0	1	1
Calhoun	Battle Creek	no cap	no cap	no cap	no cap	no cap	no cap	no cap
	Bedford Charter Township	total of 25 between A,B,C			10	10	5	5
	Marshall	no cap	no cap	no cap	no cap	0	2	2
Chippewa	DeTour Township	1	1	3	2	0	2	2
	DeTour Village	2	2	2	2	0	1	1
Crawford	Frederic Township	no cap	no cap	no cap	no cap	5	no cap	no cap
Eaton	Windsor Charter Township	10	10	10	5	0	2	2
Genesee	Burton	no cap	no cap	no cap	no cap	no cap	no cap	no cap
	Mount Morris Charter Township	10	10	no cap	no cap	5	5	5
	Thetford Township	no cap	no cap	no cap	no cap	no cap	no cap	no cap
Gladwin	Tobacco Township	1	1	1	1	1	1	2
Grand Traverse	Acme Township	no cap	no cap	no cap	no cap	no cap	no cap	no cap
	Village of Kingsley	no cap	no cap	no cap	no cap	0	no cap	no cap
Gratiot	Seville Township	0	0	0	0	0	0	2
Hillsdale	Village of Camden	2	2	2	6	4	6	6
Ingham	East Lansing	no cap	no cap	no cap	no cap	no cap	no cap	no cap
	Lansing	no cap	no cap	no cap	no cap	25	no cap	no cap
	Lansing Charter Township	1	0	0	0	0	2	0
	Village of Webberville	no cap	no cap	no cap	no cap	0	no cap	no cap
Iosco	AuSable Charter Township	total of 3 between A,B,C			3	1	3	3
	Oscoda Charter Township	total of 2 between A,B,C			2	2	2	2
Iron	Mastodon Township	no cap	no cap	no cap	no cap	no cap	no cap	no cap
Isabella	Clare	no cap	no cap	no cap	no cap	no cap	no cap	no cap
	Wise Township	total of 6 between A,B,C			2	2	2	2
Houghton	Portage Charter Township	0	0	0	0	3	0	0
Jackson	Leoni Township	no cap	no cap	no cap	no cap	6	no cap	unclear: not mentioned
	Parma Township	0	0	2	1	0	0	1
Kalamazoo	Kalamazoo Charter Township	no cap	no cap	no cap	no cap	no cap	no cap	no cap
	Kalamazoo	no cap	no cap	no cap	no cap	no cap	no cap	no cap
	Ross Township	no cap	no cap	no cap	no cap	0	no cap	no cap
	Portage	no cap	no cap	no cap	no cap	no cap	no cap	no cap
	Wakeshma Township	5	5	5	15	0	15	15
Kalkaska	Village of Kalkaska	no cap	no cap	no cap	no cap	5	no cap	no cap

