

CITY OF MUSKEGON

CITY COMMISSION MEETING

APRIL 26, 2016

CITY COMMISSION CHAMBERS @ 5:30 P.M.

AGENDA

- ☐ **CALL TO ORDER:**
- ☐ **PRAYER:**
- ☐ **PLEDGE OF ALLEGIANCE:**
- ☐ **ROLL CALL:**
- ☐ **HONORS AND AWARDS:**
 - A. 2015 Outstanding Citizenship Awards Presentation**
- ☐ **INTRODUCTIONS/PRESENTATION:**
- ☐ **CITY MANAGER'S REPORT:**
- ☐ **CONSENT AGENDA:**
 - A. Approval of Minutes** City Clerk
 - B. Request to Fly the Norwegian Flag** City Clerk
 - C. Fireworks Display Permit for Muskegon Country Club** City Clerk
 - D. Beach Fit, Fitness Classes, Business Contract for City of Muskegon Parks**
Department of Public Works
 - E. Request to Purchase Docks for Hartshorn Launch Ramp** Department of
Public Works
 - F. City – MDOT Agreement – Laketon Avenue from Lakeshore to Nevada**
Engineering
- ☐ **PUBLIC HEARINGS:**
 - A. Public Hearing to Review and Receive Comments for 2016-2020 Five-year
Regional Consolidated and Annual Action Plans** Community and
Neighborhood Services
- ☐ **COMMUNICATIONS:**
- ☐ **UNFINISHED BUSINESS:**

☐ **NEW BUSINESS:**

A. Third Quarter 2015-16 Budget Reforecast Finance

☐ **ANY OTHER BUSINESS:**

☐ **PUBLIC PARTICIPATION:**

- ▶ **Reminder: Individuals who would like to address the City Commission shall do the following:**
- ▶ Fill out a request to speak form attached to the agenda or located in the back of the room.
- ▶ Submit the form to the City Clerk.
- ▶ Be recognized by the Chair.
- ▶ Step forward to the microphone.
- ▶ State name and address.
- ▶ Limit of 3 minutes to address the Commission.
- ▶ (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

☐ **CLOSED SESSION:**

☐ **ADJOURNMENT:**

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY-FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT ANN MARIE MEISCH, CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TTY/TDD DIAL 7-1-1- TO REQUEST A REPRESENTATIVE TO DIAL (231) 724-6705.

Memorandum

To: Mayor and Commissioners

From: Frank Peterson

Re: City Commission Meeting

Date: April 21, 2016

Here is a quick outline of the items on next week's agenda:

1. We will be presenting outstanding citizenship awards at the start of the meeting.
2. Under the consent agenda, we are asking the Commission to for approval of the following:
 - a. Last meeting's minutes.
 - b. Approval of a request to fly the Norwegian Flag.
 - c. Approval of a fireworks display permit for the Muskegon Country Club.
 - d. Approval of a contract to host fitness classes at Pere Marquette Park, with a 10% revenue share going to the city.
 - e. Approval of a dock purchase for Hartshorn Marina. These docks are replacing a group of docks that have experienced great wear/tear, and need replacement. The need has become apparent as the water levels have risen.
 - f. Approval of the contract with MDOT to reconstruct Laketon Avenue from Nevada to Lakeshore Drive. We are awaiting bids, but should be ready to proceed with this project later this Spring.
2. Under Public Hearings:
 - a. We are taking comments on the 2016-2020 5-year regional consolidated and annual action plans related to our CDBG and HOME programming.
3. New Business
 - a. We are presenting the 3rd Quarter Budget Reforecast for approval. Overall, GF revenues are up due to an uptick in Income Tax revenues. We urge caution when accepting these revenues, as there is potential for volatility. However, the good news is that as of now, we are again proposing a balanced General Fund Budget. At a later meeting, we will be requesting some level of funding from the General Fund for capital expenses related to Midtown Square.

If there are questions on any agenda items, please try to let staff know in advance, and we will be sure to have the appropriate data/research available at the meeting.

Frank

Date: April 20, 2016
To: Honorable Mayor and City Commissioners
From: Ann Marie Meisch, City Clerk
RE: Approval of Minutes

SUMMARY OF REQUEST: To approve minutes of the April 11, 2016 Worksession Meeting and the April 12, 2016 Regular City Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

City of Muskegon
City Commission Worksession
April 11, 2016
City Commission Chambers
5:30 PM

MINUTES

2016-25

Present: Commissioners German, Hood, Gawron, Johnson, Turnquist, Rinsema-Sybenga, and Warren.

Absent: None.

Midtown Square Construction Financing.

Staff will be asking for a transfer from the General Fund to the Public Improvement Fund until one or two of the homes sell. The amount that will be asked from the General Fund will be somewhere between \$800,000 - \$1,000,000. The City Manager will provide a breakdown of the additional expenses and forward to City Commissioners. We have made payments of approximately \$1,000,000 at this time.

This item will be brought before the City Commission at a future Commission Meeting.

Any Other Business

Resolution in Support of Muskegon Public Schools' "Sinking Fund" Millage Request

The Superintendent of Muskegon Public Schools explained what the "Sinking Fund" millage could accomplish for the students and residents in the Muskegon Public School District.

Commissioners asked several questions regarding the border of Muskegon Public Schools

Adjournment.

Motion by Commissioner Johnson, seconded by Commissioner Hood to adjourn at 6:24 p.m.

MOTION PASSES

**Ann Marie Meisch, MMC
City Clerk**

CITY OF MUSKEGON

CITY COMMISSION MEETING

APRIL 12, 2016

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, April 12, 2016.

Pastor Matthew Sharpe, Evanston Avenue Baptist Church, opened the meeting with prayer, after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen Gawron, Vice-Mayor Eric Hood, Commissioners Dan Rinsema-Sybenga, Byron Turnquist, Ken Johnson, and Willie German, Jr., City Manager Franklin Peterson, City Attorney John Schrier, and City Clerk Ann Meisch.

ABSENT: Commissioner Debra Warren

2016-27 INTRODUCTIONS/PRESENTATION:

Teacher/Chaperone, Joel Erdman, and Teacher/Chaperone, Dana Wyant, appeared with a group of students that visited Omuta, Japan – Muskegon's Sister City. They shared some of their experiences with the City Commission and the audience.

2016-28 CONSENT AGENDA:

A. Approval of Minutes City Clerk

SUMMARY OF REQUEST: To approve minutes of the March 22, 2016 Regular City Commission Meeting.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the minutes.

C. Intergovernmental Agreement for Traffic Signal Maintenance Contract Department of Public Works

SUMMARY OF REQUEST: Authorize staff to sign an Intergovernmental Agreement for Traffic Signal Maintenance. This is a 3-year contract, with a possible 1-year extension with the Muskegon County Road Commission, along with other

municipalities, from April 17, 2016 thru April 30, 2019 with Windemuller Electric Inc., as the Traffic Signal Maintenance Contractor. The agreement calls for Muskegon County Road Commission to administer the project and charge a one-time administration fee of \$200.00 for the preparation and letting of the bid proposal. The local agencies included in the Muskegon County Signal Maintenance Group, which are each billed separately for services rendered by the Contractor, are the Muskegon County Road Commission, the Cities of Muskegon, North Muskegon, Norton Shores, Roosevelt Park, the Village of Fruitport and MDOT.

FINANCIAL IMPACT: Approximate costs for the previous contract including emergency repairs have been \$39,310, \$33,411, \$34,997 and \$37,721 over the last four years.

BUDGET ACTION REQUIRED: None. Budgeted for in the Highway Majors Budget.

STAFF RECOMMENDATION: Approve request.

D. Request to Purchase Docks for Jaycee's Launch Ramp Department of Public Works

SUMMARY OF REQUEST: Authorize staff to contract with the sole-source supplier Stabil-Float Systems, LLC. Of P.O. Box 607, Grant Michigan, to replace two floating docks at the Jaycee's Launch Ramp.

FINANCIAL IMPACT: Not to exceed \$19,540.00 dollars from the Marina Fund.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: Authorize staff to hire Stabil-Float Systems, LLC.

E. Sale of Buildable Vacant Lot at 1315 McLaughlin Planning & Economic Development

SUMMARY OF REQUEST: To approve the sale of a vacant buildable lot at 1315 McLaughlin (Parcel #24-750-000-0003-00) to Pamela Roesch to combine with her property at 1307 McLaughlin Avenue, Muskegon, MI. The lot is 62 X 120 feet and is being offered to Pamela Roesch for \$500 plus the fee to register the deed. Pamela Roesch will be combining this property with her existing property. The City has owned the property since April 1995 with no inquiries for potential construction. By combining this with Ms. Roesch's property; this will give her a side yard; which she currently does not have. This is in Sheldon Park Neighborhood. The City has spent an average of \$233.83 per year in maintenance of the vacant lot since 2002.

FINANCIAL IMPACT: The sale of this lot will generate additional tax revenue for the City and will place the property back on the City's tax rolls thus relieving the City of continued maintenance costs.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the resolution and to authorize both the Mayor and the Clerk to sign said resolution and deed.

G. Beverage Vending Contract for Parks/Marina Facilities Department of Public Works

SUMMARY OF REQUEST: Authorize staff to enter into 3-year contractual agreement with Pepsi Beverages Company to provide vending service at various City Parks and Marina Facilities.

FINANCIAL IMPACT: Commission of 35% from vending sales for duration of contract. Previous contract with Pepsi resulted in commissions of \$980.00 for 2013, \$1,005.00 in 2014, and \$844.00 in 2015.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approve contract and authorize staff to enter into a 3-year agreement with Pepsi Beverages Company.

Motion by Commissioner Johnson, second by Commissioner Rinsema-Sybenga, to approve the Consent Agenda as presented with the exception of Items B, F, and H.

ROLL VOTE: Ayes: Turnquist, Johnson, Gawron, Hood, German, and Rinsema-Sybenga

Nays: None

MOTION PASSES

2016-29 ITEMS REMOVED FROM CONSENT AGENDA:

B. Approval of the Use & Maintenance of City Owned Property at 1349

6th Street Planning & Economic Development Department

SUMMARY OF REQUEST: To approve the use and maintenance of the City owned property located at 1349 6th Street for a community garden. The property is buildable and the City would retain the right to sell the property with the community gardens members having time to remove the garden prior to any sales.

FINANCIAL IMPACT: The City would save on the cost of maintenance of this property.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the resolution and maintenance agreement.

Motion by Vice Mayor Hood, second by Commissioner Johnson, to approve the resolution and maintenance agreement regarding the use and maintenance of City owned property at 1349 6th Street.

ROLL VOTE: Ayes: Johnson, Gawron, Hood, German, Rinsema-Sybenga, and Turnquist

Nays: None

MOTION PASSES

F. Water System Reliability Study Department of Public Works

SUMMARY OF REQUEST: Authorize staff to enter into an agreement with Prein & Newhof to perform a State mandated "Reliability Study" per Michigan's Safe Drinking Water Act of 1976 with the City of Roosevelt Park and the City of North Muskegon.

Prein & Newhof is currently working on other surrounding area municipal reliability studies and we are trying to take advantage of their request for proposals.

FINANCIAL IMPACT: Total Cost \$52,000 of which \$32,000 is our responsibility.

BUDGET ACTION REQUIRED: None as the cost was anticipated and budgeted for in the CIP's Water Fund.

STAFF RECOMMENDATION: Authorize staff to enter into an agreement with Prein & Newhof.

Motion by Commissioner German, second by Commissioner JRinsema-Sybenga, to authorize staff to enter into an agreement with Prein & Newhof for the Water System Reliability Study.

ROLL VOTE: Ayes: Gawron, Hood, German, Rinsema-Sybenga, Turnquist, and Johnson

Nays: None

MOTION PASSES

H. 2016/17 Water Treatment Sodium Hypochlorite Bids Department of Public Works – Water Filtration Plant

SUMMARY OF REQUEST: Recommend endorsement of lowest responsible bidder to supply sodium hypochlorite for the water filtration plant.

FINANCIAL IMPACT: An estimated annual cost of \$57,620 (based on average annual water pumped and feed rates with adjustments for the addition of Fruitport and Norton Shores).

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Staff recommends the Mayor and City Commission endorse the low bid received and allow staff to enter into a contract with Alexander for sodium hypochlorite for one year, beginning April 16, 2016.

Motion by Commissioner German, second by Vice Mayor Hood to endorse the low bid received and allow staff to enter into a contract with Alexander for sodium hypochlorite for one year, beginning April 16, 2016.

ROLL VOTE: Ayes: Gawron, Hood, German, Rinsema-Sybenga, Turnquist, and Johnson

Nays: None

MOTION PASSES

2016-30 PUBLIC HEARINGS:

A. Request to Establish an Obsolete Property District – 794 Pine Street Planning & Economic Development

SUMMARY OF REQUEST: Pursuant to Public Act 146 of the Michigan Public Acts of 2000, Corepark Investments, LLC, 111 W Western Avenue, Muskegon, MI 49442, has requested the establishment of an Obsolete Property District would allow them to apply for an Obsolete Property Rehabilitation Exemption Certificate.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Staff recommends approval of the Obsolete Property District.

PUBLIC HEARING COMMENCED:

Motion by Commissioner Johnson, second by Commissioner German, to close the public hearing and approve the Obsolete Property District at 794 Pine Street.

ROLL VOTE: Ayes: German, Rinsema-Sybenga, Turnquist, Johnson, Gawron, and Hood

Nays: None

B. Request to Issue an Obsolete Property Certificate – Corepark Investments, LLC – 794 Pine Street Planning & Economic Development

SUMMARY OF REQUEST: Pursuant to Public Act 146 of the Michigan Public Acts of 2000, Corepark Investments, LLC, 111 W Western Avenue, Muskegon, MI has requested the issuance of an Obsolete Property Certificate for their property located at 794 Pine Street. Total capital investment for this project is \$600,000. The applicant is eligible for a 12-year abatement because of the amount of investment.

FINANCIAL IMPACT: If an Obsolete Property Certificate is issued, the property taxes would be frozen at the pre-rehabilitated rate for the duration of the certificate.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Staff recommends approval of the Obsolete Property Rehabilitation Exemption Certificate.

PUBLIC HEARING COMMENCED:

Motion by Commissioner Rinsema-Sybenga, second by Vice Mayor Hood, to close the public hearing and approve the Obsolete Property Rehabilitation Exemption Certificate for 794 Pine Street.

ROLL VOTE: Ayes: German, Rinsema-Sybenga, Turnquist, Johnson, Gawron, and Hood

Nays: None

ANY OTHER BUSINESS: Commissioner Johnson wished to inform the audience, both viewing audience and in person audience, that the City Commission did adopt a resolution in support of Muskegon Public Schools Sinking Fund Millage Resolution and reminds us that everyone registered by April 4, 2016 may participate and that voters may participate in this election whether they rent or own.

PUBLIC PARTICIPATION: Public comments were received.

ADJOURNMENT: The City Commission adjourned at 6:10 p.m.

Respectfully Submitted,

Ann Marie Meisch, MMC, City Clerk

Date: April 20, 2016
To: Honorable Mayor and City Commissioners
From: Ann Marie Meisch, City Clerk
RE: Request to Fly the Norwegian Flag

SUMMARY OF REQUEST: Sons of Norway are requesting permission to fly the Norwegian Flag at City Hall on Tuesday, May 17th in honor of Norway's Constitution Day (Independence Day).

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the request.



Sons of Norway

Sognefjord Lodge No. 523



420 Harvey Street, Muskegon, Michigan 49442, (231) 777-1451

April 11, 2016

Muskegon City Council,

I am requesting permission to have the Norwegian flag flown at city hall for Norway's Constitution Day (Independence Day) which is Tuesday, May 17th. The flag can be raised at 9:00 AM on May 17th. The flag can be taken down the morning of Wednesday, May 18th.

The Sons of Norway will provide the flag on Monday May 16th. We will pick the flag up on Wednesday May 18th.

If there are any questions you can contact me at 744-9101. If for some reason you can't reach me please contact Jan Mjovig at 557-3151. Thank you very much.

Merle Hanson,
Sons of Norway
Sognefjord Lodge President.

Date: April 20, 2016
To: Honorable Mayor and City Commissioners
From: Ann Marie Meisch, City Clerk
RE: Fireworks Display Permit for Muskegon Country Club

SUMMARY OF REQUEST: Melrose Pyrotechnics, Inc. is requesting approval of a fireworks display permit for July 1, 2016, at the Muskegon Country Club, 2801 Lakeshore Drive. Fire Marshall Metcalf will inspect the fireworks on the day of the event.

FINANCIAL IMPACT: None.

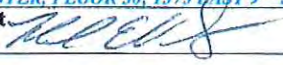
BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval contingent on inspection of the fireworks and approval of insurance.

APPLICATION FOR FIREWORKS DISPLAY PERMIT
Michigan Department of Energy, Labor, & Economic Growth
Bureau of Fire Services
P.O. Box 30700
Lansing, MI 48909
(517) 241-8847

2016

Authority: 1988 PA 358	The Department of Energy, Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, material status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the American with Disabilities Act, you may make your needs known to this agency.
Compliance: Voluntary	
Penalty: Permit will not be issued	

☒ PUBLIC DISPLAY		☐ AGRICULTURAL PEST CONTROL	Date of Application <i>03/15/16</i>
Name of Applicant <i>MELROSE PYROTECHNICS, INC.</i>	Address <i>P.O. BOX 302, KINGSBURY, IN 46345</i>	Age (18 or over)	
If a Corporation, Name of President <i>MICHAEL CARTOLANO</i>	Address <i>P.O. BOX 302, KINGSBURY, IN 46345</i>		
If a Non-resident Applicant: Name of MI Attorney or Resident Agent <i>MIKE VAN LOO</i>	Address <i>P.O. BOX 123; 9019 W. BELDING RD. SUITE 3, BELDING, MI 48809</i>	Phone No. <i>(616) 794-0205</i>	
Name of Pyrotechnic Operator <i>MIKE VAN LOO</i>	Address <i>P.O. BOX 123, BELDING, MI 48809</i>	Age (18 or over) <i>47</i>	
No. Years Experience No. Displays <i>29 YEARS 500+</i>	Where <i>MICHIGAN, ILLINOIS, INDIANA</i>		
Name of Assistant: <i>MARIANNE NICKEL</i>	Address <i>P.O. BOX 123, BELDING, MI 48809</i>	Age <i>59</i>	
Name of Other Assistant: <i>LORI NICKEL</i>	Address <i>P.O. BOX 123, BELDING, MI 48809</i>	Age <i>38</i>	
Exact Location of Proposed Display <i>Muskegon Country Club Grounds</i>			
Date of Proposed Display <i>July 1, 2016</i>		Time of Proposed Display <i>Dusk</i>	
No. Of Fireworks	Kind of Fireworks to be Displayed		
<i>Approximately 700</i>	<i>Aerial display shells ranging in size from 1 1/4 inches to 4 inches in diameter.</i>		
Manner & Place of Storage Prior to Display (Subject to Approval of Local Fire Authorities)			
<i>NO STORAGE NECESSARY, DELIVERED ON DATE OF DISPLAY</i>			
Amount of Bond of Insurance (to be set by local gov't)		Name of Bonding Corporation or Insurance Company	
<i>\$5,000,000.00</i>		<i>BRITTON-GALLAGHER & ASSOCIATES</i>	
Address of Bonding Corporation or Insurance Company			
<i>ONE CLEVELAND CENTER, FLOOR 30; 1375 EAST 9TH STREET, CLEVELAND, OHIO 44114</i>			
Signature of Applicant  <i>For Melrose Pyrotechnics, Inc.</i>			

SEE OTHER SIDE FOR INSTRUCTIONS



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/11/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton Gallagher One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME:	
	PHONE (A/C, No, Ext): 216-658-7100	FAX (A/C, No):
INSURED Melrose Pyrotechnics, Inc. Kingsbury Industrial Parkway Heinold Complex Kingsbury IN 46345	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Everest Indemnity Insurance Co.	
	INSURER B: Everest National Insurance Company	
	INSURER C: Travelers Indemnity Co	
	INSURER D: Maxum Indemnity Company	
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 457266304

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	Y		SI8ML00042-161	1/15/2016	1/15/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
	☒ COMMERCIAL GENERAL LIABILITY						
	☐ CLAIMS-MADE ☒ OCCUR						
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	☐ POLICY ☒ PRO-JECT ☐ LOC						
B	AUTOMOBILE LIABILITY			SI8CA00025-161	1/15/2016	1/15/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	☒ ANY AUTO						
	☐ ALL OWNED AUTOS						
	☒ HIRED AUTOS						
	☐ SCHEDULED AUTOS						
	☒ NON-OWNED AUTOS						
D	UMBRELLA LIAB			EXC6017975	1/15/2016	1/15/2017	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000 \$
	☒ EXCESS LIAB						
	☐ DED						
	☐ RETENTION \$						
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			0323N491 (MI)	4/1/2016	4/1/2017	☒ WC STATU-TORY LIMITS ☐ OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						
	If yes, describe under DESCRIPTION OF OPERATIONS below						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

DISPLAY DATE: July 1, 2016

LOCATION: Muskegon Country Club - Muskegon, Michigan

ADDITIONAL INSURED: Muskegon Country Club; City of Muskegon, all elected & appointed officials, all employees & volunteers, all boards, commissions, and/or authorities & board members, including employees and volunteers thereof

CERTIFICATE HOLDER**CANCELLATION**

Muskegon Country Club 2801 Lakeshore Drive Muskegon MI 49441	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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ACORD 25 (2010/05)

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/11/2016

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IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton Gallagher One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100 FAX (A/C, No): E-MAIL: ADDRESS:
INSURED Melrose Pyrotechnics, Inc. Kingsbury Industrial Parkway Heinold Complex Kingsbury IN 46345	INSURER(S) AFFORDING COVERAGE INSURER A: Everest Indemnity Insurance Co. 10851 INSURER B: Everest National Insurance Company 10120 INSURER C: Travelers Indemnity Co 25658 INSURER D: Maxum Indemnity Company 26743 INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER: 1101321343

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC	Y	SI8ML00042-161	1/15/2016	1/15/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COM/OP AGG \$2,000,000
B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS		SI8CA00025-161	1/15/2016	1/15/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
D	UMBRELLA LIAB ☒ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$		EXC6017975	1/15/2016	1/15/2017	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐ N/A	0323N491 (MI)	4/1/2016	4/1/2017	☒ WC STATUTORY LIMITS ☐ OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

DISPLAY DATE: July 1, 2016

LOCATION: Muskegon Country Club, Muskegon, Michigan

ADDITIONAL INSURED: Muskegon Country Club; City of Muskegon, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof

CERTIFICATE HOLDER

CANCELLATION

City of Muskegon
933 Terrace Street
Muskegon MI 49440

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2010/05)

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AGENDA ITEM NO._____

CITY COMMISSION MEETING _____

TO: Honorable Mayor and City Commission

FROM: Department of Public Works

DATE: April 26, 2016

SUBJECT: BeachFit, Fitness Classes, Business Contract for City of Muskegon Parks.

SUMMARY OF REQUEST:

Staff is asking permission to enter into a 1-year contractual agreement with Brenda Boterenbrood of BeachFit, LLC, at Pere Marquette Park, located within the City of Muskegon, to conduct fitness classes.

FINANCIAL IMPACT:

Business revenue is 10% of gross receipts.

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Authorize DPW staff to enter into business agreement with Brenda Boterenbrood of BeachFit LLC.

COMMITTEE RECOMMENDATION:

April 13, 2016

**City of Muskegon
Department of Public Works
1350 E. Keating
Muskegon, MI 49442**

BeachFit, LLC would like permission to run a test-pilot program at Pere Marquette Beach during the Summer of 2016.

In connection with the Wellville and 1 in 21 Fitness Initiatives, BeachFit would like to offer cross-training to local High School athletic teams and interested bodies looking for innovative movement.

For the Summer of 2016 only, BeachFit will be offered to local teams, free of charge (specific dates/times to be determined). The evening classes which will be held on Mon. Wed. @ 6:30 PM will be offered to individuals for \$6.00 per hour.

BeachFit is a patented fitness product and wellness system that was developed and manufactured in West Michigan. The program is designed for EVERY BODY! This is a safe, fun way to get people moving in natural beach sand. If this launch at Pere Marquette proves successful, it can and should be offered every summer.

Please feel free to contact me with any questions or if additional information is necessary to implement this exciting option for Muskegon.

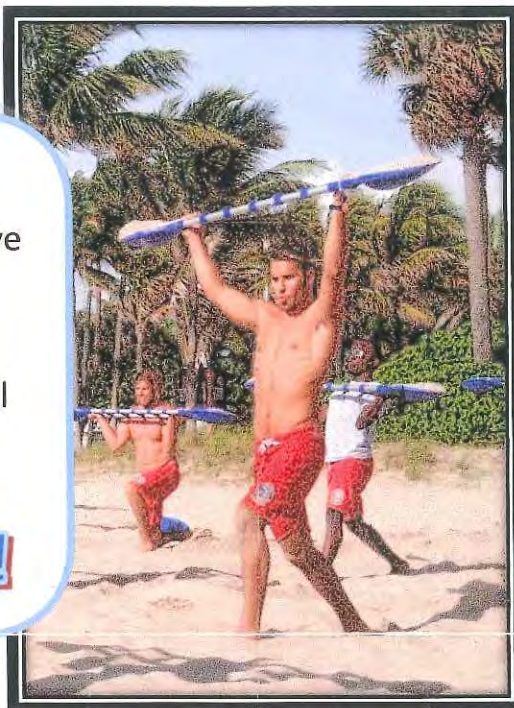
Dig it-

**Brenda B
Owner/Inventor
BeachFit, LLC
616.566.2241**



BeachFit is an innovative strengthening program designed to get people OUTSIDE to utilize the natural setting of sand and water.

BeachFit is for
Every BODY!

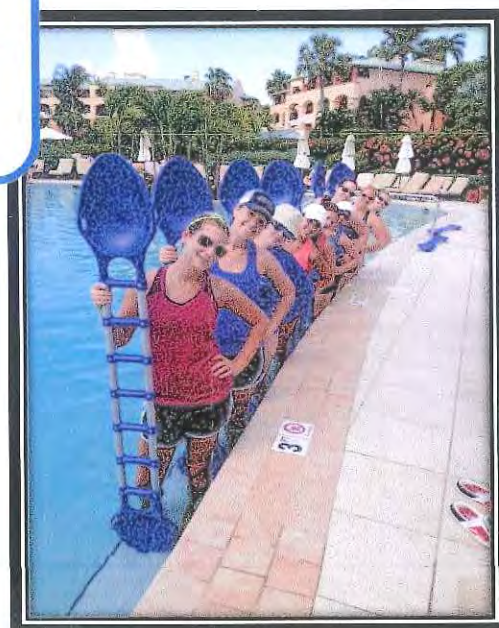


**Ocean Rescue
of
Ft. Lauderdale trains
with BeachFit!**

**Designed for
individual, group,
corporate & family
movement.**



**Resorts Globally,
like The Ritz-Carlton, St. Thomas
are embracing BeachFit!**



Date: April 26, 2016
To: Honorable Mayor and City Commission
From: Dept. of Public Works
RE: Request to Purchase Docks for Hartshorn Launch Ramp.

SUMMARY OF REQUEST:

Authorize staff to contract with the sole-source supplier Stabil-Float Systems, LLC. Of P.O. Box 607, Grant Michigan, to replace two floating docks at the Hartshorn Launch Ramp.

The current docks are over 10 years old, and no longer buoyant. Exact replacement cost would be more expensive and less durable than the Stabil-Float option.

FINANCIAL IMPACT:

Not to exceed \$19,540.00 dollars from the Marina Fund

BUDGET ACTION REQUIRED:

None at this time.

STAFF RECOMMENDATION:

Authorize staff to hire Stabil-Float Systems, LLC.

COMMITTEE RECOMMENDATION:

Date: April 26, 2016
To: Honorable Mayor and City Commissioners
From: Engineering
RE: City – MDOT Agreement;
Laketon Ave. from Lakeshore to Nevada

SUMMARY OF REQUEST:

Approve the attached contract with MDOT for the Laketon Ave. construction between Lakeshore & Nevada and approve the attached resolution authorizing the Mayor and City Clerk to sign the contract.

FINANCIAL IMPACT:

MDOT's participation is limited to the approved federal funds of \$400,000. The estimated total construction cost is \$1,473,000 plus engineering cost.

BUDGET ACTION REQUIRED:

none at this time, however, a portion of the project cost is budgeted in this fiscal year and the other portion will be budgeted for in 2016/2017 budget.

STAFF RECOMMENDATION:

Approve the attached contract and resolution authorizing the mayor & clerk to sign both.

COMMITTEE RECOMMENDATION:

RESOLUTION_____

RESOLUTION FOR APPROVAL OF A CONTRACT AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE CITY OF MUSKEGON FOR THE CONCRETE PAVEMENT WORK ALONG LAKETON AVE., FROM LAKSHORE DR. TO NEVADAY TOGETHER WITH OTHER NECESSARY RELATED WORK ITEMS AND AUTHORIZATION FOR MAYOR STEPHEN J. GAWRON AND CITY CLERK, ANN MEISCH, TO EXECUTE SAID CONTRACT

Moved by_____and supported by

Commissioner_____that the following Resolution be adopted:

WHEREAS, entry by the City of Muskegon into Contract no. **16-5190** between the Michigan Department of Transportation and the City of Muskegon for the **Concrete pavement work along Laketon Ave. from Lakeshore Dr. to Nevada** within the City is in the best interests of the City of Muskegon.

RESOLVED, that entry by the City into Contract Agreement Number **16-5190** be and the same is hereby authorized and approved and the Mayor and Clerk are authorized to execute said contract for and on behalf of the City of Muskegon.

Adopted this_____day of_____, 2016.

BY

Stephen J. Gawron, Mayor

ATTEST

Ann Cummings, City Clerk

CERTIFICATION

This resolution was adopted at a meeting of the City Commission, held on _____, **2016**. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By_____
Ann Meisch, City Clerk

STP

DA

Control Section	STUL 61421
Job Number	123971A
Project	STP 1661(011)
Federal Item No.	HK 0932
CFDA No.	20.205 (Highway Research Planning & Construction)
Contract No.	16-5190

PART I

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of _____, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF MUSKEGON, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in the City of Muskegon, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated March 21, 2016, attached hereto and made a part hereof:

PART A – FEDERAL PARTICIPATION

Concrete pavement reconstruction work along Laketon Avenue from Lakeshore Drive easterly to Nevada Street; including pavement removal, storm sewer, concrete sidewalk, and pavement marking work; and all together with necessary related work.

PART B – NO FEDERAL PARTICIPATION

Water main, sidewalk repairs associated with water main service tie-ins, and sanitary sewer work within the limits as described in PART A; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties hereto shall undertake and complete the PROJECT in accordance with the terms of this contract.

2. The term "PROJECT COST", as herein used, is hereby defined as the cost of the physical construction necessary for the completion of the PROJECT, including any other costs incurred by the DEPARTMENT as a result of this contract, except construction engineering and inspection.

No charges will be made by the DEPARTMENT to the PROJECT for any inspection work or construction engineering.

The costs incurred by the REQUESTING PARTY for preliminary engineering, construction engineering, construction materials testing, inspection, and right-of-way are excluded from the PROJECT COST as defined by this contract.

3. The DEPARTMENT is authorized by the REQUESTING PARTY to administer on behalf of the REQUESTING PARTY all phases of the PROJECT, including advertising and awarding the construction contract for the PROJECT or portions of the PROJECT. Such administration shall be in accordance with PART II, Section II of this contract.

Any items of the PROJECT COST incurred by the DEPARTMENT may be charged to the PROJECT.

4. The REQUESTING PARTY, at no cost to the PROJECT or to the DEPARTMENT, shall:

- A. Design or cause to be designed the plans for the PROJECT.
- B. Appoint a project engineer who shall be in responsible charge of the PROJECT and ensure that the plans and specifications are followed.
- C. Perform or cause to be performed the construction engineering, construction materials testing, and inspection services necessary for the completion of the PROJECT.

The REQUESTING PARTY will furnish the DEPARTMENT proposed timing sequences for trunkline signals that, if any, are being made part of the improvement. No timing adjustments shall be made by the REQUESTING PARTY at any trunkline intersection, without prior issuances by the DEPARTMENT of Standard Traffic Signal Timing Permits.

5. The PROJECT COST shall be met in accordance with the following:

PART A

Federal Surface Transportation Funds shall be applied to the eligible items of the PART A portion of the PROJECT COST up to the lesser of: (1) \$400,000, or (2) an amount such that 81.85 percent, the normal Federal participation ratio for such funds, for the PART A portion of the PROJECT is not exceeded at the time of the award of the construction contract. The balance of the PART A portion of the PROJECT COST, after deduction of Federal Funds, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

PART B

The PART B portion of the PROJECT COST is not eligible for Federal participation and shall be charged to and paid 100 percent by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Any items of PROJECT COST not reimbursed by Federal Funds will be the sole responsibility of the REQUESTING PARTY.

6. No working capital deposit will be required for this PROJECT.

In order to fulfill the obligations assumed by the REQUESTING PARTY under the provisions of this contract, the REQUESTING PARTY shall make prompt payments of its share of the PROJECT COST upon receipt of progress billings from the DEPARTMENT as herein provided. All payments will be made within 30 days of receipt of billings from the DEPARTMENT. Billings to the REQUESTING PARTY will be based upon an effective billing rate and the REQUESTING PARTY'S share of the actual costs incurred less Federal Funds earned as the PROJECT progresses. The initial effective billing rate for the federal funding for the PART A portion of the PROJECT is calculated by using the federal funding for the PART A portion of the PROJECT set at the time of the award of the construction contract, as described in Section 5, and dividing by the total costs of the PART A portion of the PROJECT eligible for federal funding and authorized at the time of the award of the construction contract.

The effective billing rate for the federal funding of the PART A portion of the PROJECT is determined by the current funding authorization for the PART A portion of the PROJECT and may change as the PROJECT progresses and funding authorizations are increased or decreased.

7. Upon completion of construction of the PROJECT, the REQUESTING PARTY will promptly cause to be enacted and enforced such ordinances or regulations as may be necessary to prohibit parking in the roadway right-of-way throughout the limits of the PROJECT.

8. The performance of the entire PROJECT under this contract, whether Federally funded or not, will be subject to the provisions and requirements of PART II that are applicable to a Federally funded project.

In the event of any discrepancies between PART I and PART II of this contract, the provisions of PART I shall prevail.

Buy America Requirements (23 CFR 635.410) shall apply to the PROJECT and will be adhered to, as applicable, by the parties hereto.

9. The REQUESTING PARTY certifies that a) it is a person under the Natural Resources and Environmental Protection Act, MCL 324.20101 et seq., as amended, (NREPA) and is not aware of and has no reason to believe that the property is a facility as defined in the NREPA; b) the REQUESTING PARTY further certifies that it has completed the tasks required by MCL 324.20126 (3)(h); c) it conducted a visual inspection of property within the existing right of way on which construction is to be performed to determine if any hazardous substances were present; and at sites on which historically were located businesses that involved hazardous substances, it performed a reasonable investigation to determine whether hazardous substances exist. This reasonable investigation should include, at a minimum, contact with local, state and federal environmental agencies to determine if the site has been identified as, or potentially as, a site containing hazardous substances; d) it did not cause or contribute to the release or threat of release of any hazardous substance found within the PROJECT limits.

The REQUESTING PARTY also certifies that, in addition to reporting the presence of any hazardous substances to the Department of Environmental Quality, it has advised the DEPARTMENT of the presence of any and all hazardous substances which the REQUESTING PARTY found within the PROJECT limits, as a result of performing the investigation and visual inspection required herein. The REQUESTING PARTY also certifies that it has been unable to identify any entity who may be liable for the cost of remediation. As a result, the REQUESTING PARTY has included all estimated costs of remediation of such hazardous substances in its estimated cost of construction of the PROJECT.

10. If, subsequent to execution of this contract, previously unknown hazardous substances are discovered within the PROJECT limits, which require environmental remediation pursuant to either state or federal law, the REQUESTING PARTY, in addition to reporting that fact to the Department of Environmental Quality, shall immediately notify the DEPARTMENT, both orally and in writing of such discovery. The DEPARTMENT shall consult with the REQUESTING PARTY to determine if it is willing to pay for the cost of remediation and, with the FHWA, to determine the eligibility, for reimbursement, of the remediation costs. The REQUESTING PARTY shall be charged for and shall pay all costs associated with such remediation, including all delay costs of the contractor for the PROJECT, in the event that remediation and delay costs are not deemed eligible by the FHWA. If the REQUESTING PARTY refuses to participate in the cost of remediation, the DEPARTMENT shall terminate the PROJECT. The parties agree that any costs or damages that the DEPARTMENT incurs as a result of such termination shall be considered a PROJECT COST.

11. If federal and/or state funds administered by the DEPARTMENT are used to pay the cost of remediating any hazardous substances discovered after the execution of this contract and if there is a reasonable likelihood of recovery, the REQUESTING PARTY, in cooperation

with the Department of Environmental Quality and the DEPARTMENT, shall make a diligent effort to recover such costs from all other possible entities. If recovery is made, the DEPARTMENT shall be reimbursed from such recovery for the proportionate share of the amount paid by the FHWA and/or the DEPARTMENT and the DEPARTMENT shall credit such sums to the appropriate funding source.

12. The DEPARTMENT'S sole reason for entering into this contract is to enable the REQUESTING PARTY to obtain and use funds provided by the Federal Highway Administration pursuant to Title 23 of the United States Code.

Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT or its agents pursuant to the terms of this contract are done to assist the REQUESTING PARTY in meeting program guidelines in order to qualify for available funds. Such approvals, reviews, inspections and recommendations by the DEPARTMENT or its agents shall not relieve the REQUESTING PARTY and the local agencies, as applicable, of their ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT or its agents is assuming any liability, control or jurisdiction.

The providing of recommendations or advice by the DEPARTMENT or its agents does not relieve the REQUESTING PARTY and the local agencies, as applicable of their exclusive jurisdiction of the highway and responsibility under MCL 691.1402 et seq., as amended.

When providing approvals, reviews and recommendations under this contract, the DEPARTMENT or its agents is performing a governmental function, as that term is defined in MCL 691.1401 et seq., as amended, which is incidental to the completion of the PROJECT.

13. The DEPARTMENT, by executing this contract, and rendering services pursuant to this contract, has not and does not assume jurisdiction of the highway, described as the PROJECT for purposes of MCL 691.1402 et seq., as amended. Exclusive jurisdiction of such highway for the purposes of MCL 691.1402 et seq., as amended, rests with the REQUESTING PARTY and other local agencies having respective jurisdiction.

14. The REQUESTING PARTY shall approve all of the plans and specifications to be used on the PROJECT and shall be deemed to have approved all changes to the plans and specifications when put into effect. It is agreed that ultimate responsibility and control over the PROJECT rests with the REQUESTING PARTY and local agencies, as applicable.

15. The REQUESTING PARTY agrees that the costs reported to the DEPARTMENT for this contract will represent only those items that are properly chargeable in accordance with this contract. The REQUESTING PARTY also certifies that it has read the contract terms and has made itself aware of the applicable laws, regulations, and terms of this contract that apply to the reporting of costs incurred under the terms of this contract.

16. Each party to this contract will remain responsive for any and all claims arising out of its own acts and/or omissions during the performance of the contract, as provided by this contract or by law. In addition, this is not intended to increase or decrease either party's liability for or immunity from tort claims. This contract is also not intended to nor will it be interpreted as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this contract.

The DEPARTMENT shall not be subject to any obligations or liabilities by contractors of the REQUESTING PARTY or their subcontractors or any other person not a party to this contract without its specific consent and notwithstanding its concurrence in or approval of the award of any contract or subcontract or the solicitation thereof.

It is expressly understood and agreed that the REQUESTING PARTY shall take no action or conduct which arises either directly or indirectly out of its obligations, responsibilities, and duties under this contract, which results in claims being asserted against or judgments being imposed against the State of Michigan, the DEPARTMENT, and/or the Michigan State Transportation Commission.

In the event that the same occurs, for the purpose of this contract it will be considered as a breach of this contract thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan State Transportation Commission a right to seek and obtain any necessary relief or remedy, including but not by way of limitation, a judgment for money damages.

17. The parties shall promptly provide comprehensive assistance and cooperation in defending and resolving any claims brought against the DEPARTMENT by the contractor, vendors or suppliers as a result of the DEPARTMENT'S award of the construction contract for the PROJECT. Costs incurred by the DEPARTMENT in defending or resolving such claims shall be considered PROJECT COSTS.

18. The DEPARTMENT shall require the contractor who is awarded the contract for the construction of the PROJECT to provide insurance in the amounts specified and in accordance with the DEPARTMENT'S current Standard Specifications for Construction and to:

- A. Maintain bodily injury and property damage insurance for the duration of the PROJECT.
- B. Provide owner's protective liability insurance naming as insureds the State of Michigan, the Michigan State Transportation Commission, the DEPARTMENT and its officials, agents and employees, the REQUESTING PARTY and any other county, county road commission, or municipality in whose jurisdiction the PROJECT is located, and their employees, for the duration of the PROJECT and to provide, upon request, copies of certificates of insurance to the insureds. It is understood that the DEPARTMENT does not assume jurisdiction of the highway described as the PROJECT as a result of being named as an insured on the owner's protective liability insurance policy.

- C. Comply with the requirements of notice of cancellation and reduction of insurance set forth in the current standard specifications for construction and to provide, upon request, copies of notices and reports prepared to those insured.

19. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolutions approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

CITY OF MUSKEGON

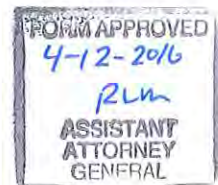
MICHIGAN DEPARTMENT
OF TRANSPORTATION

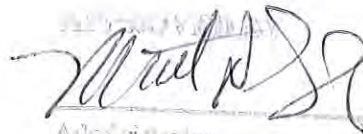
By _____
Title:

By _____
Department Director MDOT

By _____
Title:

RDS
4/5/16




Assistant Attorney General

4/13/16
Date

March 21, 2016

EXHIBIT I

CONTROL SECTION	STUL 61421
JOB NUMBER	123971A
PROJECT	STP 1661(011)

ESTIMATED COST

CONTRACTED WORK

	<u>PART A</u>	<u>PART B</u>	<u>TOTAL</u>
Estimated Cost	\$1,366,000	\$107,000	\$1,473,000

COST PARTICIPATION

GRAND TOTAL ESTIMATED COST	\$1,366,000	\$107,000	\$1,473,000
Less Federal Funds*	<u>\$ 400,000</u>	<u>\$ -0-</u>	<u>\$ 400,000</u>
BALANCE (REQUESTING PARTY'S SHARE)	\$ 966,000	\$107,000	\$1,073,000

*Federal Funds for the PART A portion of the PROJECT are limited to an amount as described in Section 5.

NO DEPOSIT

DOT

TYPE B
BUREAU OF HIGHWAYS
03-15-93

PART II

STANDARD AGREEMENT PROVISIONS

SECTION I COMPLIANCE WITH REGULATIONS AND DIRECTIVES

SECTION II PROJECT ADMINISTRATION AND SUPERVISION

SECTION III ACCOUNTING AND BILLING

SECTION IV MAINTENANCE AND OPERATION

SECTION V SPECIAL PROGRAM AND PROJECT CONDITIONS

SECTION I

COMPLIANCE WITH REGULATIONS AND DIRECTIVES

- A. To qualify for eligible cost, all work shall be documented in accordance with the requirements and procedures of the DEPARTMENT.
- B. All work on projects for which reimbursement with Federal funds is requested shall be performed in accordance with the requirements and guidelines set forth in the following Directives of the Federal-Aid Policy Guide (FAPG) of the FHWA, as applicable, and as referenced in pertinent sections of Title 23 and Title 49 of the Code of Federal Regulations (CFR), and all supplements and amendments thereto.
 - 1. Engineering
 - a. FAPG (6012.1): Preliminary Engineering
 - b. FAPG (23 CFR 172): Administration of Engineering and Design Related Service Contracts
 - c. FAPG (23 CFR 635A): Contract Procedures
 - d. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
 - 2. Construction
 - a. FAPG (23 CFR 140E): Administrative Settlement Costs-Contract Claims
 - b. FAPG (23 CFR 140B): Construction Engineering Costs
 - c. FAPG (23 CFR 17): Recordkeeping and Retention Requirements for Federal-Aid Highway Records of State Highway Agencies
 - d. FAPG (23 CFR 635A): Contract Procedures
 - e. FAPG (23 CFR 635B): Force Account Construction
 - f. FAPG (23 CFR 645A): Utility Relocations, Adjustments and Reimbursement

- g. FAPG (23 CFR 645B): Accommodation of Utilities (PPM 30-4.1)
 - h. FAPG (23 CFR 655F): Traffic Control Devices on Federal-Aid and other Streets and Highways
 - i. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
- 3. Modification Or Construction Of Railroad Facilities
 - a. FAPG (23 CFR 140I): Reimbursement for Railroad Work
 - b. FAPG (23 CFR 646B): Railroad Highway Projects
- C. In conformance with FAPG (23 CFR 630C) Project Agreements, the political subdivisions party to this contract, on those Federally funded projects which exceed a total cost of \$100,000.00 stipulate the following with respect to their specific jurisdictions:
 - 1. That any facility to be utilized in performance under or to benefit from this contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities issued pursuant to the requirements of the Federal Clean Air Act, as amended, and the Federal Water Pollution Control Act, as amended.
 - 2. That they each agree to comply with all of the requirements of Section 114 of the Federal Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all regulations and guidelines issued thereunder.
 - 3. That as a condition of Federal aid pursuant to this contract they shall notify the DEPARTMENT of the receipt of any advice indicating that a facility to be utilized in performance under or to benefit from this contract is under consideration to be listed on the EPA List of Violating Facilities.
- D. Ensure that the PROJECT is constructed in accordance with and incorporates all committed environmental impact mitigation measures listed in approved environmental documents unless modified or deleted by approval of the FHWA.
- E. All the requirements, guidelines, conditions and restrictions noted in all other pertinent Directives and Instructional Memoranda of the FHWA will apply to this contract and will be adhered to, as applicable, by the parties hereto.

SECTION II

PROJECT ADMINISTRATION AND SUPERVISION

- A. The DEPARTMENT shall provide such administrative guidance as it determines is required by the PROJECT in order to facilitate the obtaining of available federal and/or state funds.
- B. The DEPARTMENT will advertise and award all contracted portions of the PROJECT work. Prior to advertising of the PROJECT for receipt of bids, the REQUESTING PARTY may delete any portion or all of the PROJECT work. After receipt of bids for the PROJECT, the REQUESTING PARTY shall have the right to reject the amount bid for the PROJECT prior to the award of the contract for the PROJECT only if such amount exceeds by ten percent (10%) the final engineer's estimate therefor. If such rejection of the bids is not received in writing within two (2) weeks after letting, the DEPARTMENT will assume concurrence. The DEPARTMENT may, upon request, readvertise the PROJECT. Should the REQUESTING PARTY so request in writing within the aforesaid two (2) week period after letting, the PROJECT will be cancelled and the DEPARTMENT will refund the unused balance of the deposit less all costs incurred by the DEPARTMENT.
- C. The DEPARTMENT will perform such inspection services on PROJECT work performed by the REQUESTING PARTY with its own forces as is required to ensure compliance with the approved plans & specifications.
- D. On those projects funded with Federal monies, the DEPARTMENT shall as may be required secure from the FHWA approval of plans and specifications, and such cost estimates for FHWA participation in the PROJECT COST.
- E. All work in connection with the PROJECT shall be performed in conformance with the Michigan Department of Transportation Standard Specifications for Construction, and the supplemental specifications, Special Provisions and plans pertaining to the PROJECT and all materials furnished and used in the construction of the PROJECT shall conform to the aforesaid specifications. No extra work shall be performed nor changes in plans and specifications made until said work or changes are approved by the project engineer and authorized by the DEPARTMENT.

- F. Should it be necessary or desirable that portions of the work covered by this contract be accomplished by a consulting firm, a railway company, or governmental agency, firm, person, or corporation, under a subcontract with the REQUESTING PARTY at PROJECT expense, such subcontracted arrangements will be covered by formal written agreement between the REQUESTING PARTY and that party.

This formal written agreement shall: include a reference to the specific prime contract to which it pertains; include provisions which clearly set forth the maximum reimbursable and the basis of payment; provide for the maintenance of accounting records in accordance with generally accepted accounting principles, which clearly document the actual cost of the services provided; provide that costs eligible for reimbursement shall be in accordance with clearly defined cost criteria such as 49 CFR Part 18, 48 CFR Part 31, 23 CFR Part 140, OMB Circular A-87, etc. as applicable; provide for access to the department or its representatives to inspect and audit all data and records related to the agreement for a minimum of three years after the department's final payment to the local unit.

All such agreements will be submitted for approval by the DEPARTMENT and, if applicable, by the FHWA prior to execution thereof, except for agreements for amounts less than \$100,000 for preliminary engineering and testing services executed under and in accordance with the provisions of the "Small Purchase Procedures" FAPG (23 CFR 172), which do not require prior approval of the DEPARTMENT or the FHWA.

Any such approval by the DEPARTMENT shall in no way be construed as a warranty of the subcontractor's qualifications, financial integrity, or ability to perform the work being subcontracted.

- G. The REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, shall make such arrangements with railway companies, utilities, etc., as may be necessary for the performance of work required for the PROJECT but for which Federal or other reimbursement will not be requested.
- H. The REQUESTING PARTY, at no cost to the PROJECT, or the DEPARTMENT, shall secure, as necessary, all agreements and approvals of the PROJECT with railway companies, the Railroad Safety & Tariffs Division of the DEPARTMENT and other concerned governmental agencies other than the FHWA, and will forward same to the DEPARTMENT for such reviews and approvals as may be required.
- I. No PROJECT work for which reimbursement will be requested by the REQUESTING PARTY is to be subcontracted or performed until the DEPARTMENT gives written notification that such work may commence.

- J. The REQUESTING PARTY shall be responsible for the payment of all costs and expenses incurred in the performance of the work it agrees to undertake and perform.
- K. The REQUESTING PARTY shall pay directly to the party performing the work all billings for the services performed on the PROJECT which are authorized by or through the REQUESTING PARTY.
- L. The REQUESTING PARTY shall submit to the DEPARTMENT all paid billings for which reimbursement is desired in accordance with DEPARTMENT procedures.
- M. All work by a consulting firm will be performed in compliance with the applicable provisions of 1980 PA 299, Subsection 2001, MCL 339.2001; MSA 18.425(2001), as well as in accordance with the provisions of all previously cited Directives of the FHWA.
- N. The project engineer shall be subject to such administrative guidance as may be deemed necessary to ensure compliance with program requirement and, in those instances where a consultant firm is retained to provide engineering and inspection services, the personnel performing those services shall be subject to the same conditions.
- O. The DEPARTMENT, in administering the PROJECT in accordance with applicable Federal and State requirements and regulations, neither assumes nor becomes liable for any obligations undertaken or arising between the REQUESTING PARTY and any other party with respect to the PROJECT.
- P. In the event it is determined by the DEPARTMENT that there will be either insufficient Federal funds or insufficient time to properly administer such funds for the entire PROJECT or portions thereof, the DEPARTMENT, prior to advertising or issuing authorization for work performance, may cancel the PROJECT, or any portion thereof, and upon written notice to the parties this contract shall be void and of no effect with respect to that cancelled portion of the PROJECT. Any PROJECT deposits previously made by the parties on the cancelled portions of the PROJECT will be promptly refunded.
- Q. Those projects funded with Federal monies will be subject to inspection at all times by the DEPARTMENT and the FHWA.

SECTION III

ACCOUNTING AND BILLING

A. Procedures for billing for work undertaken by the REQUESTING PARTY:

1. The REQUESTING PARTY shall establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this contract, said records to be hereinafter referred to as the "RECORDS". Separate accounts shall be established and maintained for all costs incurred under this contract.

The REQUESTING PARTY shall maintain the RECORDS for at least three (3) years from the date of final payment of Federal Aid made by the DEPARTMENT under this contract. In the event of a dispute with regard to the allowable expenses or any other issue under this contract, the REQUESTING PARTY shall thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.

The DEPARTMENT, or its representative, may inspect, copy, or audit the RECORDS at any reasonable time after giving reasonable notice.

If any part of the work is subcontracted, the REQUESTING PARTY shall assure compliance with the above for all subcontracted work.

In the event that an audit performed by or on behalf of the DEPARTMENT indicates an adjustment to the costs reported under this contract, or questions the allowability of an item of expense, the DEPARTMENT shall promptly submit to the REQUESTING PARTY, a Notice of Audit Results and a copy of the audit report which may supplement or modify any tentative findings verbally communicated to the REQUESTING PARTY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the REQUESTING PARTY shall: (a) respond in writing to the responsible Bureau or the DEPARTMENT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense and, (c) submit to the DEPARTMENT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE". The RESPONSE shall be clearly stated and provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the REQUESTING PARTY may supply appropriate excerpts and make alternate

arrangements to conveniently and reasonably make that documentation available for review by the DEPARTMENT. The RESPONSE shall refer to and apply the language of the contract. The REQUESTING PARTY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes the DEPARTMENT to finally disallow any items of questioned or no opinion expressed cost.

The DEPARTMENT shall make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If the DEPARTMENT determines that an overpayment has been made to the REQUESTING PARTY, the REQUESTING PARTY shall repay that amount to the DEPARTMENT or reach agreement with the DEPARTMENT on a repayment schedule within thirty (30) days after the date of an invoice from the DEPARTMENT. If the REQUESTING PARTY fails to repay the overpayment or reach agreement with the DEPARTMENT on a repayment schedule within the thirty (30) day period, the REQUESTING PARTY agrees that the DEPARTMENT shall deduct all or a portion of the overpayment from any funds then or thereafter payable by the DEPARTMENT to the REQUESTING PARTY under this contract or any other agreement, or payable to the REQUESTING PARTY under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by the DEPARTMENT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The REQUESTING PARTY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest the DEPARTMENT'S decision only as to any item of expense the disallowance of which was disputed by the REQUESTING PARTY in a timely filed RESPONSE.

The REQUESTING PARTY shall comply with the Single Audit Act of 1984, as amended, including, but not limited to, the Single Audit Amendments of 1996 (31 USC 7501-7507).

The REQUESTING PARTY shall adhere to the following requirements associated with audits of accounts and records:

- a. Agencies expending a total of \$500,000 or more in federal funds, from one or more funding sources in its fiscal year, shall comply with the requirements of the federal Office of Management and Budget (OMB) Circular A-133, as revised or amended.

The agency shall submit two copies of:

The Reporting Package
The Data Collection Form
The management letter to the agency, if one issued by the audit firm

The OMB Circular A-133 audit must be submitted to the address below in accordance with the time frame established in the circular, as revised or amended.

b. Agencies expending less than \$500,000 in federal funds must submit a letter to the Department advising that a circular audit was not required. The letter shall indicate the applicable fiscal year, the amount of federal funds spent, the name(s) of the Department federal programs, and the CFDA grant number(s). This information must also be submitted to the address below.

c. Address: Michigan Department of Education
Accounting Service Center
Hannah Building
608 Allegan Street
Lansing, MI 48909

d. Agencies must also comply with applicable State laws and regulations relative to audit requirements.

e. Agencies shall not charge audit costs to Department's federal programs which are not in accordance with the OMB Circular A-133 requirements.

f. All agencies are subject to the federally required monitoring activities, which may include limited scope reviews and other on-site monitoring.

2. Agreed Unit Prices Work - All billings for work undertaken by the REQUESTING PARTY on an agreed unit price basis will be submitted in accordance with the Michigan Department of Transportation Standard Specifications for Construction and pertinent FAPG Directives and Guidelines of the FHWA.
3. Force Account Work and Subcontracted Work - All billings submitted to the DEPARTMENT for Federal reimbursement for items of work performed on a force account basis or by any subcontract with a consulting firm, railway company, governmental agency or other party, under the terms of this contract, shall be prepared in accordance with the provisions of the pertinent FHPM Directives and the procedures of the DEPARTMENT. Progress billings may be submitted monthly during the time work is being performed provided, however, that no bill of a lesser amount than \$1,000.00 shall be submitted unless it is a final

or end of fiscal year billing. All billings shall be labeled either "Progress Bill Number _____", or "Final Billing".

4. Final billing under this contract shall be submitted in a timely manner but not later than six months after completion of the work. Billings for work submitted later than six months after completion of the work will not be paid.
5. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with Federal monies, the DEPARTMENT will act as billing agent for the REQUESTING PARTY, consolidating said billings with those for its own force account work and presenting these consolidated billings to the FHWA for payment. Upon receipt of reimbursement from the FHWA, the DEPARTMENT will promptly forward to the REQUESTING PARTY its share of said reimbursement.
6. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with non-Federal monies, the DEPARTMENT will promptly forward to the REQUESTING PARTY reimbursement of eligible costs.

B. Payment of Contracted and DEPARTMENT Costs:

1. As work on the PROJECT commences, the initial payments for contracted work and/or costs incurred by the DEPARTMENT will be made from the working capital deposit. Receipt of progress payments of Federal funds, and where applicable, State Critical Bridge funds, will be used to replenish the working capital deposit. The REQUESTING PARTY shall make prompt payments of its share of the contracted and/or DEPARTMENT incurred portion of the PROJECT COST upon receipt of progress billings from the DEPARTMENT. Progress billings will be based upon the REQUESTING PARTY'S share of the actual costs incurred as work on the PROJECT progresses and will be submitted, as required, until it is determined by the DEPARTMENT that there is sufficient available working capital to meet the remaining anticipated PROJECT COSTS. All progress payments will be made within thirty (30) days of receipt of billings. No monthly billing of a lesser amount than \$1,000.00 will be made unless it is a final or end of fiscal year billing. Should the DEPARTMENT determine that the available working capital exceeds the remaining anticipated PROJECT COSTS, the DEPARTMENT may reimburse the REQUESTING PARTY such excess. Upon completion of the PROJECT, payment of all PROJECT COSTS, receipt of all applicable monies from the FHWA, and completion of necessary audits, the REQUESTING PARTY will be reimbursed the balance of its deposit.

2. In the event that the bid, plus contingencies, for the contracted, and/or the DEPARTMENT incurred portion of the PROJECT work exceeds the estimated cost therefor as established by this contract, the REQUESTING PARTY may be advised and billed for the additional amount of its share.

C. General Conditions:

1. The DEPARTMENT, in accordance with its procedures in existence and covering the time period involved, shall make payment for interest earned on the balance of working capital deposits for all projects on account with the DEPARTMENT. The REQUESTING PARTY in accordance with DEPARTMENT procedures in existence and covering the time period involved, shall make payment for interest owed on any deficit balance of working capital deposits for all projects on account with the DEPARTMENT. This payment or billing is processed on an annual basis corresponding to the State of Michigan fiscal year. Upon receipt of billing for interest incurred, the REQUESTING PARTY promises and shall promptly pay the DEPARTMENT said amount.
2. Pursuant to the authority granted by law, the REQUESTING PARTY hereby irrevocably pledges a sufficient amount of funds received by it from the Michigan Transportation Fund to meet its obligations as specified in PART I and PART II. If the REQUESTING PARTY shall fail to make any of its required payments when due, as specified herein, the DEPARTMENT shall immediately notify the REQUESTING PARTY and the State Treasurer of the State of Michigan or such other state officer or agency having charge and control over disbursement of the Michigan Transportation Fund, pursuant to law, of the fact of such default and the amount thereof, and, if such default is not cured by payment within ten (10) days, said State Treasurer or other state officer or agency is then authorized and directed to withhold from the first of such monies thereafter allocated by law to the REQUESTING PARTY from the Michigan Transportation Fund sufficient monies to remove the default, and to credit the REQUESTING PARTY with payment thereof, and to notify the REQUESTING PARTY in writing of such fact.
3. Upon completion of all work under this contract and final audit by the DEPARTMENT or the FHWA, the REQUESTING PARTY promises to promptly repay the DEPARTMENT for any disallowed items of costs previously disbursed by the DEPARTMENT. The REQUESTING PARTY pledges its future receipts from the Michigan Transportation Fund for repayment of all disallowed items and, upon failure to make repayment for any disallowed items within ninety (90) days of demand made by the DEPARTMENT, the DEPARTMENT is hereby authorized to withhold an equal amount from the REQUESTING PARTY'S share of any future distribution of Michigan Transportation Funds in settlement of said claim.

4. The DEPARTMENT shall maintain and keep accurate records and accounts relative to the cost of the PROJECT and upon completion of the PROJECT, payment of all items of PROJECT COST, receipt of all Federal Aid, if any, and completion of final audit by the DEPARTMENT and if applicable, by the FHWA, shall make final accounting to the REQUESTING PARTY. The final PROJECT accounting will not include interest earned or charged on working capital deposited for the PROJECT which will be accounted for separately at the close of the State of Michigan fiscal year and as set forth in Section C(1).
5. The costs of engineering and other services performed on those projects involving specific program funds and one hundred percent (100%) local funds will be apportioned to the respective portions of that project in the same ratio as the actual direct construction costs unless otherwise specified in PART I.

SECTION IV

MAINTENANCE AND OPERATION

- A. Upon completion of construction of each part of the PROJECT, at no cost to the DEPARTMENT or the PROJECT, each of the parties hereto, within their respective jurisdictions, will make the following provisions for the maintenance and operation of the completed PROJECT:

1. All Projects:

Properly maintain and operate each part of the project, making ample provisions each year for the performance of such maintenance work as may be required, except as qualified in paragraph 2b of this section.

2. Projects Financed in Part with Federal Monies:

- a. Sign and mark each part of the PROJECT, in accordance with the current Michigan Manual of Uniform Traffic control Devices, and will not install, or permit to be installed, any signs, signals or markings not in conformance with the standards approved by the FHWA, pursuant to 23 USC 109(d).

- b. Remove, prior to completion of the PROJECT, all encroachments from the roadway right-of-way within the limits of each part of the PROJECT.

With respect to new or existing utility installations within the right-of-way of Federal Aid projects and pursuant to FAPG (23 CFR 645B): Occupancy of non-limited access right-of-way may be allowed based on consideration for traffic safety and necessary preservation of roadside space and aesthetic quality. Longitudinal occupancy of non-limited access right-of-way by private lines will require a finding of significant economic hardship, the unavailability of practicable alternatives or other extenuating circumstances.

- c. Cause to be enacted, maintained and enforced, ordinances and regulations for proper traffic operations in accordance with the plans of the PROJECT.

- d. Make no changes to ordinances or regulations enacted, or traffic controls installed in conjunction with the PROJECT work without prior review by the DEPARTMENT and approval of the FHWA, if required.

- B. On projects for the removal of roadside obstacles, the parties, upon completion of construction of each part of the PROJECT, at no cost to the PROJECT or the DEPARTMENT, will, within their respective jurisdictions, take such action as is necessary to assure that the roadway right-of-way, cleared as the PROJECT, will be maintained free of such obstacles.
- C. On projects for the construction of bikeways, the parties will enact no ordinances or regulations prohibiting the use of bicycles on the facility hereinbefore described as the PROJECT, and will amend any existing restrictive ordinances in this regard so as to allow use of this facility by bicycles. No motorized vehicles shall be permitted on such bikeways or walkways constructed as the PROJECT except those for maintenance purposes.
- D. Failure of the parties hereto to fulfill their respective responsibilities as outlined herein may disqualify that party from future Federal-aid participation in projects on roads or streets for which it has maintenance responsibility. Federal Aid may be withheld until such time as deficiencies in regulations have been corrected, and the improvements constructed as the PROJECT are brought to a satisfactory condition of maintenance.

SECTION V

SPECIAL PROGRAM AND PROJECT CONDITIONS

- A. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the acquisition of right-of-way must be under construction by the close of the twentieth (20th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that right-of-way.
- B. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the performance of preliminary engineering must be under construction by the close of the tenth (10th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that preliminary engineering.
- C. On those projects funded with Federal monies, the REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, will provide such accident information as is available and such other information as may be required under the program in order to make the proper assessment of the safety benefits derived from the work performed as the PROJECT. The REQUESTING PARTY will cooperate with the DEPARTMENT in the development of reports and such analysis as may be required and will, when requested by the DEPARTMENT, forward to the DEPARTMENT, in such form as is necessary, the required information.
- D. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract.
- E. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

APPENDIX A
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

APPENDIX B
TITLE VI ASSURANCE

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
 - a. Withholding payments to the contractor until the contractor complies; and/or
 - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

APPENDIX C

TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE AGREEMENTS WITH LOCAL AGENCIES

Assurance that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:**

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:**

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

Commission Meeting Date: April 26, 2016

Date: April 19, 2016

To: Honorable Mayor and City Commission

From: Community and Neighborhood Services Department

RE: Public Hearing to review and receive comments
for 2016 - 2020 Five-year Regional Consolidated
and Annual Action Plans

SUMMARY OF REQUEST: To conduct a public hearing on April 26, 2016 to receive comments from the public concerning the 2016- 2020 Five-year Regional Consolidated and Action Plan developed by the Community and Neighborhood Services department.

After the public hearing, all comments received during the 30 day comment period (April 13- May 13) will be documented and included in the plans as required.

FINANCIAL IMPACT: The City is required to submit the Five-year Regional Consolidated and Annual Action Plans to receive 2016 allocations of CDBG and HOME Investment Partnership Programs.

BUDGET ACTION REQUIRED: Approve the budget at the next Commission Meeting- May 10, 2016

STAFF RECOMMENDATION: To direct staff to gather comments from the public and to submit the Five-year Regional Consolidated and Action Plan to HUD after the public comment period.

[2016-2020 Regional Consolidated and Annual Action Plans](#)

Commission Meeting Date: April 26, 2016

Date: April 19, 2016
To: Honorable Mayor and City Commissioners
From: Finance Director
RE: Third Quarter 2015-16 Budget Reforecast

SUMMARY OF REQUEST: At this time staff is transmitting the ***Third Quarter 2015-16 Budget Reforecast*** which outlines proposed changes to the budget that have come about as result of changes in revenue projections, policy priorities, labor contracts, updated economic conditions, or other factors.

FINANCIAL IMPACT: Significant third quarter proposed adjustments to the budget are as follows:

- General Fund revenues are reforecast
- General Fund expenditures are reforecast
- Major Streets Fund
- L C Walker Arena Fund
- Public Improvement Fund

BUDGET ACTION REQUIRED: City commission approval of this reforecast will formally amend the City's 2015-16 budget.

STAFF RECOMMENDATION: Approval.

COMMITTEE RECOMMENDATION: None.

Commission Meeting Date: April 26, 2016

Date: April 20, 2016
To: Honorable Mayor and City Commissioners
From: Finance Director
RE: Third Quarter 2015-16 Budget Reforecast

SUMMARY OF REQUEST: At this time staff is transmitting the ***Third Quarter 2015-16 Budget Reforecast*** which outlines proposed changes to the budget that have come about as result of changes in revenue projections, policy priorities, labor contracts, updated economic conditions, or other factors.

FINANCIAL IMPACT: A summary of third quarter proposed adjustments to the budget are as follows:

- General Fund revenues are reforecast to be \$461,182 higher than the second quarter reforecast, largely due to higher projected income tax revenues.
- General Fund expenditures are reforecast to be \$78,744 higher than the second quarter reforecast, primarily due to additional capital projects planned.
- L C Walker Arena Fund revenues are reforecast \$371,200 higher and expenditures are reforecast \$330,000 higher than the second quarter reforecast.
- Public Improvement Fund revenues are reforecast \$205,000 lower and expenditures \$220,000 lower than the second quarter reforecast.
- Sewer Fund revenues are reforecast \$1,130,000 lower and expenditures \$700,000 lower due to decreased sewer flows from system customers.

BUDGET ACTION REQUIRED: City commission approval of this reforecast will formally amend the City's 2015-16 budget.

STAFF RECOMMENDATION: Approval.

City of Muskegon
2015-16 Budget Summary
Summary of Budgeted Funds

Fund Name	Projected Beginning Fund Balance/Working Capital	Projected Revenues	Projected Expenditures	Projected Ending Fund Balance/Working Capital	Increase (Decrease) Fund Balance/Working Capital
1 General	\$ 6,103,496	\$ 26,025,335	\$ 25,998,228	\$ 6,130,603	\$ 27,107
2 Major Streets	2,252,721	5,443,221	6,692,668	1,003,274	(1,249,447)
3 Local Streets	706,676	1,062,738	1,536,843	232,571	(474,105)
4 L C Walker Arena	-	874,700	870,000	4,700	4,700
5 Criminal Forfeitures Fund	158,309	16,700	15,000	160,009	1,700
6 Budget Stabilization Fund	1,700,000	-	-	1,700,000	-
7 Tree Replacement Fund	1,362	1,505	1,000	1,867	505
8 Brownfield Authority Fund (Betten)	(1,252,553)	135,000	163,280	(1,280,833)	(28,280)
9 Brownfield Authority Fund (Former Mall)	110	160,000	160,000	110	-
10 Tax Increment Finance Authority Fund	2,051	34,000	36,000	51	(2,000)
11 Downtown Development Authority Debt Fund	51,442	335,400	336,076	50,766	(676)
12 Local Development Finance Authority III Fund (SZ)	33,521	420,100	448,450	5,171	(28,350)
13 Arena Improvement	279,832	156,200	268,000	168,032	(111,800)
14 Sidewalk Improvement	191,353	17,000	156,075	52,278	(139,075)
15 Public Improvement	1,066,378	502,000	1,520,000	48,378	(1,018,000)
16 State Grants	89,359	252,000	285,845	55,514	(33,845)
17 Marina & Launch Ramp	230,985	227,800	244,058	214,727	(16,258)
18 Public Service Building	695,623	979,460	1,070,930	604,153	(91,470)
19 Engineering Services	27,862	363,250	456,930	(65,818)	(93,680)
20 Equipment	617,385	2,434,100	2,659,067	392,418	(224,967)
21 General Insurance	1,797,521	4,396,046	4,390,187	1,803,380	5,859
22 Sewer	2,339,749	8,075,000	8,948,420	1,466,329	(873,420)
23 Water	3,146,513	7,339,250	7,645,291	2,840,472	(306,041)
Total All Budgeted Funds	\$ 20,239,695	\$ 59,250,805	\$ 63,902,348	\$ 15,588,152	\$ (4,651,543)

CITY OF MUSKEGON
GENERAL FUND

HISTORICAL SUMMARY

Year		Revenues & Transfers In		Expenditures & Transfers Out		Fund Balance at Year-End
2002	\$	23,617,163	\$	23,971,534	\$	2,807,996
2003		23,328,756		23,705,334		2,431,418
2004		23,401,793		23,388,019		2,445,192
2005		23,732,641		23,658,227		2,519,606
2006		24,669,210		24,498,776		2,690,040
2007		25,031,403		24,800,810		2,920,633
2008		25,563,632		26,100,539		2,383,726
2009		24,105,019		24,850,082		1,638,663
2010*		16,142,764		11,742,973		6,038,454
2010-11		24,029,686		25,556,758		4,511,382
2011-12		24,126,111		23,617,448		5,020,045
2012-13		23,628,096		22,708,893		5,653,558
2013-14		23,960,758		23,818,219		5,796,097
2014-15		24,921,748		24,614,349		6,103,496

Fiscal 2015-16 Budget Summary

FUND BALANCE AT START OF YEAR

\$ 6,103,496

MEANS OF FINANCING:

Taxes	16,228,000	62.4%
Licenses and Permits	1,443,000	5.5%
Federal Grants	144,862	0.6%
State Grants	60,000	0.2%
State Shared Revenue	4,011,659	15.4%
Other Charges	3,026,690	11.6%
Fines and Fees	386,000	1.5%
Other Revenue	568,124	2.2%
Other Financing Sources	<u>157,000</u>	<u>0.6%</u>
	26,025,335	100.0%

ESTIMATED REQUIREMENTS:

Customer Value Added Activities	19,841,174	76.3%
Business Value Added Activities	4,316,197	16.6%
Fixed Budget Items	<u>1,840,857</u>	<u>7.1%</u>
	25,998,228	100.0%

ESTIMATED FUND BALANCE AT END OF YEAR

\$ 6,130,603

OPERATING SURPLUS / (DEFICIT)

\$ 27,107

** Six-month transition period to new fiscal year*

City of Muskegon
Annual Budget & Quarterly Budget Reforecast - General Fund

	Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
Available Fund Balance - BOY	\$ 5,653,598	\$ 5,796,097	\$ 5,820,168	\$ 6,103,496	\$ 5,796,097	\$ 6,103,496	\$ 283,328	
Taxes								
101-00000-4100 PROPERTY TAX	5,502,231	5,670,845	5,684,000	5,010,033	4,931,762	5,684,000	\$ -	
101-00000-4101 CHARGE BACK COLLECTED	-	-	-	-	-	-	-	
101-00000-4102 IN LIEU OF TAX	93,886	94,117	94,000	-	-	94,000	-	
101-00000-4103 IFT/CFT TAX	91,292	104,247	95,000	97,502	101,459	95,000	-	
101-00000-4104 PROPERTY TAX SANITATION	1,436,072	1,686,262	1,705,000	1,489,833	1,466,464	1,705,000	-	
101-00000-4140 INCOME TAX	7,831,423	8,274,666	7,830,000	6,209,930	5,453,911	8,650,000	820,000	
	\$ 14,954,904	\$ 15,830,137	\$ 15,408,000	\$ 12,807,298	\$ 11,953,596	\$ 16,228,000	\$ 820,000	
Licenses and permits								
101-00000-4202 BUSINESS LICENSES & PERMITS	38,200	62,495	50,000	20,260	24,660	55,000	5,000	
101-00000-4203 LIQUOR LICENSES & TAX REBATE	55,009	53,986	50,000	42,818	52,890	43,000	(7,000)	
101-00000-4204 CABLE TV LICENSES OR FEES	358,755	369,965	350,000	183,799	181,906	350,000	-	
101-00000-4205 HOUSING LICENSES	10,232	(5,065)	-	(2,730)	(4,815)	-	-	
101-00000-4206 INSPECTION FEE	340	126	-	162	70	-	-	
101-00000-4207 CEMETERY-BURIAL PERMITS	89,459	83,922	82,000	58,140	65,420	82,000	-	
101-00000-4208 BUILDING PERMITS	488,042	333,370	373,000	237,117	236,201	383,000	10,000	
101-00000-4209 ELECTRICAL PERMITS	108,657	88,524	98,000	60,448	60,174	93,000	(5,000)	
101-00000-4210 PLUMBING PERMITS	48,221	29,269	41,000	26,222	20,419	41,000	-	
101-00000-4211 HEATING PERMITS	72,051	67,929	74,000	50,016	51,100	71,000	(3,000)	
101-00000-4212 POLICE GUN REGISTRATION	1,650	75	-	-	75	-	-	
101-00000-4213 RENTAL PROPERTY REGISTRATION	185,697	150,716	170,000	120,851	121,537	170,000	-	
101-00000-4221 VACANT BUILDING FEE	105,751	117,258	95,000	130,166	68,515	150,000	55,000	
101-00000-4224 TEMPORARY LIQUOR LICENSE	8,075	9,150	8,000	3,310	2,875	5,000	(3,000)	
	\$ 1,570,139	\$ 1,361,720	\$ 1,391,000	\$ 930,579	\$ 881,027	\$ 1,443,000	\$ 52,000	
Federal grants								
101-00000-4300 FEDERAL GRANTS	83,324	84,296	69,862	43,311	67,671	144,862	75,000	\$75K USDA grant
	\$ 83,324	\$ 84,296	\$ 69,862	\$ 43,311	\$ 67,671	\$ 144,862	\$ 75,000	
State grants								
101-00000-4400 STATE GRANTS	14,557	14,546	15,000	61,800	7,406	60,000	45,000	\$45K grant for LED conversion
	\$ 14,557	\$ 14,546	\$ 15,000	\$ 61,800	\$ 7,406	\$ 60,000	\$ 45,000	
State shared revenue								
101-00000-4502 STATE SALES TAX CONSTITUTIONAL	2,729,570	2,772,442	2,894,923	1,428,648	1,466,968	2,894,923	-	
101-00000-4503 STATE EVIP PAYMENTS	1,083,651	1,116,736	1,116,736	558,366	558,366	1,116,736	-	
	\$ 3,813,221	\$ 3,889,178	\$ 4,011,659	\$ 1,987,014	\$ 2,025,334	\$ 4,011,659	\$ -	
Other charges for sales and services								
101-00000-4161 STREETLIGHTING SPECIAL ASSESSMENT	\$ -	\$ -	\$ 350,000.00	\$ -	\$ -	\$ -	(350,000)	
101-00000-4601 CITY SERVICE FEE FOR ENTERPRISE FUNDS	-	-	-	449,290	-	449,290	-	
101-00000-4603 TAX COLLECTION FEE	259,755	338,718	298,800	302,845	262,954	298,800	-	
101-00000-4604 GARBAGE COLLECTION	43,723	45,204	41,000	32,859	31,663	41,000	-	
101-00000-4606 ADMINISTRATION FEES	250,000	250,000	310,000	232,500	187,500	310,000	-	
101-00000-4607 REIMBURSEMENT ELECTIONS	13,342	14,796	33,000	13,706	14,796	42,182	9,182	
101-00000-4608 INDIRECT COST ALLOCATION	983,104	958,040	1,025,618	769,213	718,530	1,025,618	-	
101-00000-4609 PROCUREMENT CARD REBATE	64,268	42,505	40,000	38,574	42,505	40,000	-	
101-00000-4611 SPECIAL EVENTS REIMBURSEMENT	90,233	69,791	25,000	37,274	63,610	25,000	-	
101-00000-4612 CEMETERY SALE OF LOTS	28,817	19,258	20,000	19,912	13,183	20,000	-	

City of Muskegon
Annual Budget & Quarterly Budget Reforecast - General Fund

	Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
101-00000-4614 REIMBURSEMENT LOT CLEAN UP	26,813	15,447	7,000	3,987	13,361	5,000	(2,000)	
101-00000-4615 POLICE DEPARTMENT INCOME	89,488	103,900	89,000	78,312	75,296	99,000	10,000	
101-00000-4617 FIRE DEPARTMENT INCOME	5,691	2,110	2,800	3,705	1,905	4,300	1,500	
101-00000-4619 MISC. SALES AND SERVICES	36,281	16,651	5,000	900	7,622	5,000	-	
101-00000-4620 FIRE PROTECTION-STATE PROP	82,526	80,227	81,000	81,250	80,227	80,000	(1,000)	
101-00000-4621 ZONING & ENCROACHMENT FEES	12,265	11,680	12,000	10,392	9,560	12,000	-	
101-00000-4622 MISC. CLERK FEES	2,445	4,219	2,800	15,714	3,315	17,000	14,200	
101-00000-4624 TAX ABATEMENT APPLICATION FEES	750	3,822	3,000	600	2,622	3,000	-	
101-00000-4625 MISC. TREAS. FEES	48,369	40,404	78,000	17,002	7,050	78,000	-	
101-00000-4631 REIMBURSEMENT SCHOOL OFFICER	19,498	20,259	20,900	18,548	18,008	20,900	-	
101-00000-4633 OBSOLETE PROPERTY FEES	250	-	-	500	-	-	-	
101-00000-4634 PASSPORTS	5,565	12,025	8,000	19,000	9,005	25,000	17,000	
101-00000-4635 START UP CHARGE/REFUSE	9,350	6,765	7,000	6,158	4,785	7,000	-	
101-00000-4636 REFUSE BAG & BULK SALES	22,790	28,452	23,000	22,426	19,658	23,000	-	
101-00000-4637 APPLIANCE STICKER	75	100	100	29	100	100	-	
101-00000-4642 LIEN LOOK UPS	14,270	13,915	14,000	9,245	9,715	14,000	-	
101-00000-4648 FALSE ALARM FEES/POLICE	14,220	10,020	10,500	5,955	7,860	10,500	-	
101-00000-4649 CEMETERY-MISC. INCOME	16,288	15,462	15,000	11,547	9,146	15,000	-	
101-00000-4651 REIMBURSEMENT LOT MOWING	47,760	18,185	7,000	5,586	16,262	7,000	-	
101-00000-4652 MUSKEGON HEIGHTS ZONING	2,958	4,900	3,000	9,695	4,060	3,000	-	
101-00000-4654 FIRE RESPONSE FEE	4,500	6,500	4,500	4,000	4,500	5,000	500	
101-00000-4656 SITE PLAN REVIEW	2,700	4,600	2,000	7,700	2,100	2,000	-	
101-00000-4657 COLUMBARIUM NICHE	-	1,850	1,000	-	1,000	1,000	-	
101-00000-4658 IMPOUND FEES	34,700	43,850	38,500	25,405	30,800	37,500	(1,000)	
101-00000-4660 MISC RECREATION INCOME	6,602	4,844	3,500	3,551	2,644	3,500	-	
101-00000-4661 LEASE GREAT LAKES NAVAL MEMORIAL	15,000	15,000	15,000	7,500	13,750	15,000	-	
101-00000-4663 FLEA MARKET AT FARMERS MARKET	26,410	27,352	26,000	15,096	17,437	26,000	-	
101-00000-4664 FARMERS MARKET INCOME	58,440	75,731	58,000	41,137	44,301	58,000	-	
101-00000-4665 LEASE BILLBOARDS	6,800	6,800	6,800	4,800	4,800	6,800	-	
101-00000-4669 SMITH RYERSON	-	4,320	-	12,825	-	-	-	
101-00000-4670 PICNIC SHELTER	20,673	26,000	22,000	9,168	15,235	22,000	-	
101-00000-4671 MCGRAFT PARK	47,651	51,051	45,000	74,516	48,136	45,000	-	
101-00000-4672 SAFE BUILT LOT MOWING	395	43,369	35,000	45,132	39,132	35,000	-	
101-00000-4673 RENTAL - CENTRAL DISPATCH	46,782	46,666	45,000	24,530	24,699	45,000	-	
101-00000-4674 RENTAL - CITY HALL	23,022	25,220	23,000	19,665	19,515	23,000	-	
101-00000-4675 RENTALS - BEACH	2,500	-	-	-	-	-	-	
101-00000-4676 SAFE BUILT - TRASH PICKUP	-	21,203	18,000	19,896	18,191	18,000	-	
101-00000-4677 RENT	-	-	-	400	-	-	-	
101-00000-4678 PLANNING DEPT ENFORCEMENT	-	100	-	900	50	900	900	
101-00000-4690 KITCHEN 242 RENTAL	-	-	-	227	-	-	-	
101-00000-4693 FARMERS MARKET EVENT RENTAL	-	1,000	500	-	750	500	-	
101-00000-4694 FARMERS MARKET EBT FEES	-	466	1,800	3,232	-	1,800	-	
	\$ 2,487,069	\$ 2,552,777	\$ 3,327,408	\$ 2,424,083	\$ 1,921,338	\$ 3,026,690	\$ (300,718)	
Fines and fees								
101-00000-4701 INCOME TAX-PENALTY & INTEREST	173,321	198,995	170,000	148,323	150,717	170,000	-	
101-00000-4702 DELINQUENT FEES	47,975	14,570	25,000	26,497	417	25,000	-	
101-00000-4703 INTEREST/LATE INVOICES	12	-	-	-	-	-	-	
101-00000-4704 PENALTIES/INTEREST/FINES	2,086	2,047	2,000	1,331	1,591	2,000	-	
101-00000-4706 LATE FEE ON INVOICES OVER 45 DAYS	-	1,722	-	1,842	1,252	-	-	
101-00000-4751 CIVIL INFRACTIONS	1,450	8,900	15,000	6,475	6,950	9,000	(6,000)	
101-00000-4754 TRAFFIC FINES & FEES	75,451	98,052	90,000	58,336	71,873	75,000	(15,000)	
101-00000-4755 COURT FEES	102,465	126,913	100,000	92,805	88,018	105,000	5,000	
	\$ 402,760	\$ 451,199	\$ 402,000	\$ 335,609	\$ 320,818	\$ 386,000	\$ (16,000)	

City of Muskegon
Annual Budget & Quarterly Budget Reforecast - General Fund

	Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
Other revenue								
101-00000-4800 MISC. & SUNDRY	4,573	10,052	5,000	7,106	6,293	5,000	-	
101-00000-4802 REIMB:DEMOS AND BOARD-UPS	9,670	5,270	110,000	24,382	4,773	25,000	(85,000)	
101-00000-4803 CDBG PROGRAM REIMBURSEMENTS	320,459	347,061	343,124	318,977	243,447	343,124	-	
101-00000-4805 CONTRIBUTIONS	7,355	9,400	7,000	6,050	8,350	7,000	-	
101-00000-4806 BIKE/PROPERTY AUCTIONS-POLICE	-	1,676	2,000	832	1,676	2,000	-	
101-00000-4808 SALE OF PROPERTY AND EQUIPMENT	2,000	-	-	-	-	-	-	
101-00000-4811 FISHERMANS LANDING REIMBURSEMENT	18,196	13,951	13,500	11,320	13,951	13,500	-	
101-00000-4814 PROMOTIONAL PRODUCTS	118	3,822	100	21,279	146	23,000	22,900	
101-00000-4818 RECOVERY OF BAD DEBT	392	1,782	1,000	2,505	1,384	1,000	-	
101-00000-4821 CONTRIBUTIONS/GRANTS	-	10,000	10,000	4,500	10,000	10,000	-	
101-00000-4825 CONTRIBUTIONS - VETERAN'S PARK MAINT	64,387	19,081	16,500	18,504	19,081	16,500	-	
101-00000-4829 COMMUNITY FOUNDATION GRANT - MCGRAFT PAF	-	5,369	-	-	-	-	-	
101-00000-4832 CONSUMERS ENERGY ESSENTIAL SERVICES	-	100,000	100,000	100,000	100,000	100,000	-	
101-00000-4841 GRANT: COMMUNITY FOUNDATION	25,000	12,600	10,000	-	-	22,000	12,000	
	\$ 452,150	\$ 540,064	\$ 618,224	\$ 515,455	\$ 409,101	\$ 568,124	\$ (50,100)	
Interest & Operating Transfers								
101-00000-4902 OP. TRANS FROM SPECIAL REVENUE	79,922	153,274	120,000	-	-	120,000	-	
101-00000-4903 OP. TRANS FROM DEBT SERVICE	50,000	38,000	25,000	28,500	28,500	25,000	-	
101-00000-4904 OP. TRANS FROM CAPITAL PROJECTS	3,035	-	-	-	-	-	-	
101-00000-4906 OP. TRANS FROM INTERNAL SERVICE FUND	-	-	-	-	-	-	-	
101-00000-4908 OP. TRANS FROM NONEXPENDABLE	-	-	-	-	-	-	-	
101-00000-4970 INTEREST INCOME	27,037	19,477	12,000	56,116	17,159	12,000	-	
101-00000-4971 UNREALIZED GAIN (LOSS) ON INVESTMENT	15,907	(12,892)	-	(8,723)	(3,575)	-	-	
101-00000-4980 SALE OF FIXED ASSETS	-	-	-	-	-	-	-	
	\$ 175,901	\$ 197,859	\$ 157,000	\$ 75,893	\$ 42,084	\$ 157,000	\$ -	
Total general fund revenues and other sources								
	\$ 23,954,025	\$ 24,921,776	\$ 25,400,153	\$ 19,181,042	\$ 17,628,375	\$ 26,025,335	\$ 625,182	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
I. Customer Value Added Activities									
40301 Police Department									
5100	SALARIES & BENEFITS	7,627,359	7,893,152	8,593,743	5,779,927	5,601,551	8,593,743	-	
5200	SUPPLIES	106,028	90,188	87,201	59,034	59,916	87,201	-	
5300	CONTRACTUAL SERVICES	814,379	881,929	888,242	678,271	667,970	909,842	21,600	
5400	OTHER EXPENSES	15,615	14,928	15,000	16,077	9,092	17,000	2,000	
5700	CAPITAL OUTLAYS	8,192	42,347	16,100	4,930	37,521	14,100	(2,000)	
		\$ 8,571,573	\$ 8,922,544	\$ 9,600,286	\$ 6,538,239	\$ 6,376,050	\$ 9,621,886	\$ 21,600	
		\$ 8,571,573	\$ 8,922,544	\$ 9,600,286	\$ 6,538,239	\$ 6,376,050	\$ 9,621,886	\$ 21,600	
50336 Fire Department									
5100	SALARIES & BENEFITS	3,093,073	3,423,126	3,557,370	2,613,209	2,438,797	3,557,370	-	
5200	SUPPLIES	148,475	160,968	170,000	79,658	129,275	170,000	-	
5300	CONTRACTUAL SERVICES	436,164	156,543	103,300	55,542	111,921	103,300	-	
5400	OTHER EXPENSES	7,468	6,356	7,100	2,533	5,063	7,100	-	
5700	CAPITAL OUTLAYS	38,000	66,631	11,600	57,050	47,121	46,600	35,000	
		\$ 3,723,180	\$ 3,813,624	\$ 3,849,370	\$ 2,807,992	\$ 2,732,177	\$ 3,884,370	\$ 35,000	
50338 New Central Fire Station									
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-	
5200	SUPPLIES	-	-	-	3,510	-	-	-	
5300	CONTRACTUAL SERVICES	71,068	72,702	75,000	34,597	49,342	75,000	-	
5400	OTHER EXPENSES	-	-	-	-	-	-	-	
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-	
		\$ 71,068	\$ 72,702	\$ 75,000	\$ 38,107	\$ 49,342	\$ 75,000	\$ -	
50387 Fire Safety Inspections									
5100	SALARIES & BENEFITS	-	-	-	1,597	-	-	-	
5200	SUPPLIES	5,118	11,117	-	7,414	6,960	-	-	
5300	CONTRACTUAL SERVICES	576,474	443,734	485,000	287,508	297,611	485,000	-	
5400	OTHER EXPENSES	-	-	-	-	-	-	-	
5700	CAPITAL OUTLAYS	6,580	-	-	-	-	-	-	
		\$ 588,172	\$ 454,851	\$ 485,000	\$ 296,519	\$ 304,571	\$ 485,000	\$ -	
		\$ 4,382,420	\$ 4,341,177	\$ 4,409,370	\$ 3,142,618	\$ 3,086,090	\$ 4,444,370	\$ 35,000	
60523 General Sanitation									
5100	SALARIES & BENEFITS	20,629	19,530	22,903	17,055	13,866	22,903	-	
5200	SUPPLIES	-	-	-	-	-	-	-	
5300	CONTRACTUAL SERVICES	1,587,853	1,570,550	1,643,200	923,411	1,050,454	1,643,200	-	
5400	OTHER EXPENSES	-	-	-	-	-	-	-	
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-	
5900	OTHER FINANCING USES	200,000	-	180,000	-	-	180,000	-	
		\$ 1,808,482	\$ 1,590,080	\$ 1,846,103	\$ 940,466	\$ 1,064,320	\$ 1,846,103	\$ -	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
60550 Stormwater Management									
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-	
5200	SUPPLIES	-	-	-	-	-	-	-	
5300	CONTRACTUAL SERVICES	11,444	13,365	10,000	-	4,000	10,000	-	
5400	OTHER EXPENSES	-	-	-	-	-	-	-	
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-	
		\$ 11,444	\$ 13,365	\$ 10,000	\$ -	\$ 4,000	\$ 10,000	\$ -	
60448 Streetlighting									
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-	
5200	SUPPLIES	-	-	-	12,900	-	12,900	12,900	
5300	CONTRACTUAL SERVICES	647,680	623,463	660,000	314,399	429,022	660,000	-	
5400	OTHER EXPENSES	-	-	50,000	-	-	-	(50,000)	
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-	
		\$ 647,680	\$ 623,463	\$ 710,000	\$ 327,299	\$ 429,022	\$ 672,900	\$ (37,100)	
60707 Senior Citizen Transit									
5100	SALARIES & BENEFITS	3,379	-	-	-	-	-	-	
5200	SUPPLIES	-	-	-	-	-	-	-	
5300	CONTRACTUAL SERVICES	5,000	-	-	-	-	-	-	
5400	OTHER EXPENSES	-	-	-	-	-	-	-	
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-	
		\$ 8,379	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
60446 Community Event Support									
5100	SALARIES & BENEFITS	14,204	17,778	14,575	10,038	10,433	14,575	-	
5200	SUPPLIES	964	416	1,200	453	311	1,200	-	
5300	CONTRACTUAL SERVICES	7,202	6,141	10,000	2,647	4,861	10,000	-	
5400	OTHER EXPENSES	-	-	-	-	-	-	-	
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-	
		\$ 22,370	\$ 24,335	\$ 25,775	\$ 13,138	\$ 15,605	\$ 25,775	\$ -	
70751 Parks Maintenance									
5100	SALARIES & BENEFITS	353,365	335,403	412,731	300,067	226,330	412,731	-	
5200	SUPPLIES	70,127	59,549	89,688	54,018	39,156	89,688	-	
5300	CONTRACTUAL SERVICES	636,391	606,511	678,796	470,353	444,460	678,796	-	
5400	OTHER EXPENSES	-	343	1,000	-	220	1,000	-	
5700	CAPITAL OUTLAYS	6,376	5,893	5,000	7,152	5,354	5,000	-	
		\$ 1,066,259	\$ 1,007,699	\$ 1,187,215	\$ 831,590	\$ 715,520	\$ 1,187,215	\$ -	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
70757	Mc Graft Park Maintenance								
5100	SALARIES & BENEFITS	6,149	4,632	8,639	16,803	1,450	8,639	-	
5200	SUPPLIES	5,369	14,818	4,900	5,680	3,504	4,900	-	
5300	CONTRACTUAL SERVICES	39,324	24,215	33,550	23,177	12,455	33,550	-	
5400	OTHER EXPENSES	-	-	-	-	-	-	-	
5700	CAPITAL OUTLAYS	390	310	1,000	-	310	1,000	-	
		\$ 51,232	\$ 43,975	\$ 48,089	\$ 45,660	\$ 17,719	\$ 48,089	\$ -	
70756	Municipal Marina								
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-	
5200	SUPPLIES	-	-	-	-	-	-	-	
5300	CONTRACTUAL SERVICES	-	214	-	-	214	-	-	
5400	OTHER EXPENSES	-	-	-	-	-	-	-	
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-	
		\$ -	\$ 214	\$ -	\$ -	\$ 214	\$ -	\$ -	
70771	Forestry								
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-	
5200	SUPPLIES	-	26	-	-	26	-	-	
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-	-	
5400	OTHER EXPENSES	-	-	-	-	-	-	-	
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-	
		\$ -	\$ 26	\$ -	\$ -	\$ 26	\$ -	\$ -	
70276	Cemeteries Maintenance								
5100	SALARIES & BENEFITS	92,987	89,871	86,335	53,022	71,174	86,335	-	
5200	SUPPLIES	8,696	5,387	8,250	5,471	2,693	8,250	-	
5300	CONTRACTUAL SERVICES	276,689	301,530	291,336	224,605	217,995	291,336	-	
5400	OTHER EXPENSES	-	-	-	-	-	-	-	
5700	CAPITAL OUTLAYS	8,457	1,841	1,450	-	552	1,450	-	
		\$ 386,829	\$ 398,629	\$ 387,371	\$ 283,098	\$ 292,414	\$ 387,371	\$ -	
70585	Parking Operations								
5100	SALARIES & BENEFITS	1,977	905	2,082	2,433	759	2,082	-	
5200	SUPPLIES	150	521	-	225	521	-	-	
5300	CONTRACTUAL SERVICES	4,154	4,409	3,800	1,650	3,527	3,800	-	
5400	OTHER EXPENSES	-	6,777	-	-	-	-	-	
5700	CAPITAL OUTLAYS	-	-	-	-	6,777	-	-	
		\$ 6,281	\$ 12,612	\$ 5,882	\$ 4,308	\$ 11,584	\$ 5,882	\$ -	
70357	Graffiti Removal								
5100	SALARIES & BENEFITS	1,626	2,284	4,165	654	1,918	4,165	-	
5200	SUPPLIES	46	1,332	4,861	15	1,332	4,861	-	
5300	CONTRACTUAL SERVICES	490	179	-	271	171	-	-	
5400	OTHER EXPENSES	-	-	-	-	-	-	-	
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-	
		\$ 2,162	\$ 3,795	\$ 9,026	\$ 940	\$ 3,421	\$ 9,026	\$ -	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
70863	Farmers' Market & Flea Market								
5100	SALARIES & BENEFITS	33,799	40,832	40,000	35,411	27,852	40,000	-	
5200	SUPPLIES	4,073	7,974	6,275	3,342	5,765	6,275	-	
5300	CONTRACTUAL SERVICES	38,824	96,354	87,400	65,024	73,834	95,000	7,600	
5400	OTHER EXPENSES	-	1,004	1,100	-	684	1,100	-	
5700	CAPITAL OUTLAYS	22	-	2,000	-	-	2,000	-	
		\$ 76,718	\$ 146,164	\$ 136,775	\$ 103,777	\$ 108,135	\$ 144,375	\$ 7,600	
70865	Farmers' Market EBT Program								
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-	
5200	SUPPLIES	-	841	-	-	841	-	-	
5300	CONTRACTUAL SERVICES	-	180	9,000	-	180	9,000	-	
5400	OTHER EXPENSES	-	-	-	-	-	-	-	
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-	
		\$ -	\$ 1,021	\$ 9,000	\$ -	\$ 1,021	\$ 9,000	\$ -	
70867	Farmers' Market USDA Grant								
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-	
5200	SUPPLIES	-	-	-	-	-	-	-	
5300	CONTRACTUAL SERVICES	-	-	-	2,501	-	75,000	75,000	
5400	OTHER EXPENSES	-	-	-	-	-	-	-	
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-	
		\$ -	\$ -	\$ -	\$ 2,501	\$ -	\$ 75,000	\$ 75,000	
		\$ 4,087,836	\$ 3,865,378	\$ 4,375,236	\$ 2,552,777	\$ 2,663,001	\$ 4,420,736	\$ 45,500	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

	Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
70775 General Recreation								
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-	
5200 SUPPLIES	-	-	200	-	-	200	-	
5300 CONTRACTUAL SERVICES	105,498	97,212	100,300	72,764	65,189	100,300	-	
5400 OTHER EXPENSES	-	-	-	-	-	-	-	
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-	
	\$ 105,498	\$ 97,212	\$ 100,500	\$ 72,764	\$ 65,189	\$ 100,500	\$ -	
80387 Environmental Services								
5100 SALARIES & BENEFITS	217,401	129,144	153,898	106,021	87,643	153,898	-	
5200 SUPPLIES	6,336	5,472	8,300	2,512	3,512	8,300	-	
5300 CONTRACTUAL SERVICES	443,623	864,793	813,651	574,963	625,454	815,724	2,073	
5400 OTHER EXPENSES	225	689	1,000	40	427	1,000	-	
5700 CAPITAL OUTLAYS	8,580	69	3,500	1,922	69	3,500	-	
	\$ 676,165	\$ 1,000,167	\$ 980,349	\$ 685,458	\$ 717,105	\$ 982,422	\$ 2,073	
	\$ 781,663	\$ 1,097,379	\$ 1,080,849	\$ 758,222	\$ 782,294	\$ 1,082,922	\$ 2,073	
10875 Other - Contributions to Outside Agencies								
MUSKEGON AREA TRANSIT (MATS)	77,430	78,782	87,100	41,464	37,318	87,100	-	
NEIGHBORHOOD ASSOCIATION GRANTS	16,500	21,436	21,000	11,250	18,436	21,000	-	
MUSKEGON AREA FIRST	45,566	45,566	45,660	34,175	34,174	45,660	-	
VETERANS MEMORIAL DAY COSTS	6,692	5,862	7,000	-	-	7,000	-	
WEST MI ECONOMIC DEVELOPMENT PARTNERSHIP	-	-	-	-	-	-	-	
DOWNTOWN MUSKEGON NOW	79,922	112,104	100,000	25,000	112,104	100,000	-	
LAKE SIDE BUSINESS DISTRICT	2,500	2,500	2,500	-	2,500	2,500	-	
211 SERVICE	2,500	2,500	2,500	2,500	2,500	2,500	-	
MLK DIVERSITY PROGRAM	1,000	1,000	2,000	1,000	1,000	2,000	-	
MUSKEGON AREA LABOR MANAGEMENT (MALMC)	1,000	1,000	1,000	1,000	1,000	1,000	-	
POUND BUDDIES	-	-	2,500	2,500	-	2,500	-	
SUPPLEMENTAL MERS CONTRIBUTION	300,000	-	-	-	-	-	-	
Contributions To Outside Agencies	\$ 533,110	\$ 270,750	\$ 271,260	\$ 118,889	\$ 209,032	\$ 271,260	\$ -	
	\$ 533,110	\$ 270,750	\$ 271,260	\$ 118,889	\$ 209,032	\$ 271,260	\$ -	
Total Customer Value Added Activities	\$ 18,356,602	\$ 18,497,228	\$ 19,737,001	\$ 13,110,745	\$ 13,116,467	\$ 19,841,174	\$ 104,173	
As a Percent of Total General Fund Expenditures	77.1%	75.1%	78.0%	78.8%	78.6%	76.3%	15.3%	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

	Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
II. Business Value Added Activities								
10101 City Commission								
5100 SALARIES & BENEFITS	69,679	69,185	71,270	49,393	49,261	71,270	-	
5200 SUPPLIES	17,211	96	11,000	337	92	11,000	-	
5300 CONTRACTUAL SERVICES	10,056	1,035	14,500	3,496	800	14,500	-	
5400 OTHER EXPENSES	3,177	765	2,000	1,748	618	2,000	-	
5700 CAPITAL OUTLAYS	980	960	1,500	700	720	1,500	-	
	\$ 101,103	\$ 72,041	\$ 100,270	\$ 55,674	\$ 51,491	\$ 100,270	\$ -	
10102 City Promotions & Public Relations								
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-	
5200 SUPPLIES	733	523	1,350	1,612	438	1,350	-	
5300 CONTRACTUAL SERVICES	8,519	39,172	28,550	42,088	8,163	57,550	29,000	carryover \$29K
5400 OTHER EXPENSES	-	364	-	2,396	-	-	-	
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-	
	\$ 9,252	\$ 40,059	\$ 29,900	\$ 46,096	\$ 8,601	\$ 58,900	\$ 29,000	
10172 City Manager								
5100 SALARIES & BENEFITS	278,055	218,550	249,339	170,111	153,788	249,339	-	
5200 SUPPLIES	2,572	1,698	1,400	2,146	1,235	1,400	-	
5300 CONTRACTUAL SERVICES	15,649	7,823	15,000	21,679	1,652	15,000	-	
5400 OTHER EXPENSES	2,466	4,646	3,000	9,833	3,300	3,000	-	
5700 CAPITAL OUTLAYS	1,429	268	2,000	45	268	2,000	-	
	\$ 300,171	\$ 232,985	\$ 270,739	\$ 203,814	\$ 160,243	\$ 270,739	\$ -	
10145 City Attorney								
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-	
5200 SUPPLIES	1,713	-	2,000	-	-	2,000	-	
5300 CONTRACTUAL SERVICES	386,649	314,957	355,410	255,470	226,867	355,410	-	
5400 OTHER EXPENSES	-	-	-	-	-	-	-	
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-	
	\$ 388,362	\$ 314,957	\$ 357,410	\$ 255,470	\$ 226,867	\$ 357,410	\$ -	
	\$ 798,888	\$ 660,042	\$ 758,319	\$ 561,054	\$ 447,202	\$ 787,319	\$ 29,000	
20228 Affirmative Action								
5100 SALARIES & BENEFITS	59,704	75,978	85,158	66,079	50,119	85,158	-	
5200 SUPPLIES	260	185	750	134	162	750	-	
5300 CONTRACTUAL SERVICES	10,152	1,264	2,027	774	965	2,027	-	
5400 OTHER EXPENSES	240	456	800	1,004	306	800	-	
5700 CAPITAL OUTLAYS	2,337	-	1,000	59	-	1,000	-	
	\$ 72,693	\$ 77,883	\$ 89,735	\$ 68,050	\$ 51,552	\$ 89,735	\$ -	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

	Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
20215 City Clerk & Elections								
5100 SALARIES & BENEFITS	274,536	290,903	319,881	208,138	213,254	319,881	-	
5200 SUPPLIES	23,123	38,172	33,010	16,499	17,792	33,010	-	
5300 CONTRACTUAL SERVICES	27,236	43,116	23,722	21,838	24,893	23,722	-	
5400 OTHER EXPENSES	2,303	3,056	6,000	2,450	687	6,000	-	
5700 CAPITAL OUTLAYS	5,630	3,702	2,500	1,133	2,044	2,500	-	
	\$ 332,828	\$ 378,949	\$ 385,113	\$ 250,058	\$ 258,670	\$ 385,113	\$ -	
20220 Civil Service								
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-	
5200 SUPPLIES	455	495	500	-	-	500	-	
5300 CONTRACTUAL SERVICES	87,652	94,970	87,000	80,620	52,344	107,000	20,000	+ MML consulting
5400 OTHER EXPENSES	3,385	2,034	2,800	2,783	2,034	2,800	-	
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-	
	\$ 91,492	\$ 97,499	\$ 90,300	\$ 83,403	\$ 54,378	\$ 110,300	\$ 20,000	
	\$ 497,013	\$ 554,331	\$ 565,148	\$ 401,511	\$ 364,600	\$ 585,148	\$ 20,000	
30202 Finance Administration								
5100 SALARIES & BENEFITS	252,343	344,660	349,555	269,582	246,335	349,555	-	
5200 SUPPLIES	2,705	2,726	2,625	1,682	1,791	2,625	-	
5300 CONTRACTUAL SERVICES	101,753	61,170	62,562	51,584	51,793	62,562	-	
5400 OTHER EXPENSES	853	961	850	550	658	850	-	
5700 CAPITAL OUTLAYS	420	1,171	1,000	-	1,156	1,000	-	
	\$ 358,074	\$ 410,688	\$ 416,592	\$ 323,398	\$ 301,733	\$ 416,592	\$ -	
30209 Assessing Services								
5100 SALARIES & BENEFITS	3,260	3,086	4,500	974	3,086	4,500	-	
5200 SUPPLIES	-	-	-	-	-	-	-	
5300 CONTRACTUAL SERVICES	299,218	295,099	299,000	218,284	222,493	299,000	-	
5400 OTHER EXPENSES	-	105	-	125	105	-	-	
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-	
	\$ 302,478	\$ 298,290	\$ 303,500	\$ 219,383	\$ 225,684	\$ 303,500	\$ -	
30805 Arena Administration								
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-	
5200 SUPPLIES	-	-	-	-	-	-	-	
5300 CONTRACTUAL SERVICES	282,096	372,198	238,000	120	353,379	238,000	-	
5400 OTHER EXPENSES	-	-	-	-	-	-	-	
5700 CAPITAL OUTLAYS	1,476	1,415	1,600	1,353	1,415	1,600	-	
	\$ 283,572	\$ 373,613	\$ 239,600	\$ 1,473	\$ 354,794	\$ 239,600	\$ -	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
30205	Income Tax Administration								
5100	SALARIES & BENEFITS	331,614	225,004	237,127	161,585	159,989	237,127	-	
5200	SUPPLIES	12,397	11,870	10,760	8,292	8,898	10,760	-	
5300	CONTRACTUAL SERVICES	55,226	76,675	70,550	39,553	53,777	70,550	-	
5400	OTHER EXPENSES	480	694	1,000	254	145	1,000	-	
5700	CAPITAL OUTLAYS	4,513	1,148	2,500	170	1,117	2,500	-	
		\$ 404,230	\$ 315,391	\$ 321,937	\$ 209,854	\$ 223,926	\$ 321,937	\$ -	
30253	City Treasurer								
5100	SALARIES & BENEFITS	251,627	365,147	406,479	255,602	257,797	406,479	-	
5200	SUPPLIES	69,867	70,943	69,250	46,588	49,880	69,250	-	
5300	CONTRACTUAL SERVICES	110,272	119,966	106,550	78,275	76,516	106,550	-	
5400	OTHER EXPENSES	314	953	1,000	72	218	1,000	-	
5700	CAPITAL OUTLAYS	2,101	617	-	30	208	-	-	
		\$ 434,181	\$ 557,626	\$ 583,279	\$ 380,567	\$ 384,619	\$ 583,279	\$ -	
30248	Information Systems Administration								
5100	SALARIES & BENEFITS	319,560	334,010	336,042	256,018	240,546	336,042	-	
5200	SUPPLIES	854	234	1,513	347	13	1,513	-	
5300	CONTRACTUAL SERVICES	30,605	40,213	49,744	26,825	33,673	49,744	-	
5400	OTHER EXPENSES	9,573	1,062	16,024	4,974	1,025	16,024	-	
5700	CAPITAL OUTLAYS	54,524	38,699	22,894	59,905	21,412	22,894	-	
		\$ 415,116	\$ 414,218	\$ 426,217	\$ 348,069	\$ 296,669	\$ 426,217	\$ -	
		\$ 2,197,651	\$ 2,369,826	\$ 2,291,125	\$ 1,482,744	\$ 1,787,425	\$ 2,291,125	\$ -	
60265	City Hall Maintenance								
5100	SALARIES & BENEFITS	36,184	30,149	38,422	24,019	21,954	38,422	-	
5200	SUPPLIES	10,806	13,128	13,776	11,038	8,618	13,776	-	
5300	CONTRACTUAL SERVICES	169,998	183,990	222,600	97,168	110,700	222,600	-	
5400	OTHER EXPENSES	-	-	500	-	-	500	-	
5700	CAPITAL OUTLAYS	16,132	(562)	8,800	9,817	15,059	8,800	-	
		\$ 233,120	\$ 226,705	\$ 284,098	\$ 142,042	\$ 156,331	\$ 284,098	\$ -	
		\$ 233,120	\$ 226,705	\$ 284,098	\$ 142,042	\$ 156,331	\$ 284,098	\$ -	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

	Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
80400 Planning, Zoning and Economic Development								
5100 SALARIES & BENEFITS	280,607	317,112	320,359	255,981	221,140	320,359	-	
5200 SUPPLIES	2,589	3,042	3,500	2,909	2,138	3,500	-	
5300 CONTRACTUAL SERVICES	46,280	51,125	37,148	19,152	27,658	37,148	-	
5400 OTHER EXPENSES	3,093	1,871	4,000	2,139	1,289	4,000	-	
5700 CAPITAL OUTLAYS	2,558	508	3,500	6,762	-	3,500	-	
	\$ 335,127	\$ 373,658	\$ 368,507	\$ 286,943	\$ 252,225	\$ 368,507	\$ -	
	\$ 335,127	\$ 373,658	\$ 368,507	\$ 286,943	\$ 252,225	\$ 368,507	\$ -	
Total Business Value Added Activities	\$ 4,061,799	\$ 4,184,562	\$ 4,267,197	\$ 2,874,294	\$ 3,007,783	\$ 4,316,197	\$ 49,000	
As a Percent of Total General Fund								
Expenditures	17.1%	17.0%	16.9%	17.3%	18.0%	16.6%	7.2%	
III. Fixed Budget Items								
30999 Transfers To Other Funds								
MAJOR STREET FUND	-	500,000	-	-	-	-	-	
LOCAL STREET FUND	540,000	300,000	-	-	-	35,000	35,000	
LDFA DEBT SERVICE FUND (SMARTZONE)	160,000	227,000	250,000	187,500	170,250	250,000	-	
DDA DEBT SERVICE FUND	-	70,000	175,000	131,250	-	175,000	-	
ENGINEERING SERVICES FUND	-	75,000	-	-	-	-	-	
GENERAL INSURANCE FUND	28,046	14,023	28,046	-	14,023	28,046	-	
	\$ 728,046	\$ 1,186,023	\$ 453,046	\$ 318,750	\$ 184,273	\$ 488,046	\$ 35,000	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

	Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
30851 General Insurance	244,653	289,370	256,811	-	-	256,811	\$ -	
30906 Debt Retirement	276,257	281,935	271,000	278,176	281,886	271,000	-	
10891 Contingency and Bad Debt Expense	99,013	80,038	200,000	-	3,238	200,000	-	
90000 Major Capital Improvements	54,887	95,201	133,000	64,519	84,303	625,000		
91112 CHARGEPOINT CAR CHARGING	1,340	-	-	-	-	-	-	
91302 VETERAN'S PARK UPGRADES	-	45,000	-	-	45,000	-	-	
91303 PARKS IMPROVEMENTS: PM & BEUKEMA	-	-	15,000	-	-	15,000	-	
91116 ADA PROJECT 2011-2012	240	-	20,000	-	-	20,000	-	
91120 VOIP PHONE SYSTEM	19,400	19,400	20,000	19,400	19,400	20,000	-	
91305 CITY HALL WINDOWS	-	5,100	10,000	4,500	-	10,000	-	
91402 CEMETERY GIS	-	-	25,000	-	-	30,000	5,000	
91405 FIRE STATION # 4 ROOF REPLACEMENT	-	5,798	-	-	-	-	-	
AED LIFE PAK 500	-	-	13,000	-	-	13,000	-	
L.C. WALKER ARENA LOCKER ROOM IMPROVEMENTS	-	-	30,000	-	-	30,000	-	
STREET LIGHTS CONVERSION TO LED, CITY OWNED	-	-	-	-	-	115,000	115,000	
STREET LIGHTS CONVERSION TO LED, CONSUMERS	-	-	-	-	-	270,000	270,000	
LED SIGN AT FARMERS MARKET	-	-	-	-	-	30,000	30,000	
REPAIRS TO BOARDWALK @ KRUSE PARK	-	-	-	-	-	42,000	42,000	
91505 MARSH FIELD, BLEACHER UPGRADES, ETC.	-	-	-	23,256	-	30,000	30,000	
99148 JAG GRANT	-	-	-	-	-	-	-	
99152 DOJ JAG GRANT MUSKEGON HEIGHTS	33,907	19,903	-	17,363	19,903	-	-	
Total Fixed-Budget Items	\$ 1,402,856	\$ 1,932,567	\$ 1,313,857	\$ 661,445	\$ 553,700	\$ 1,840,857	\$ 527,000	
As a Percent of Total General Fund Expenditures	5.9%	7.9%	5.2%	4.0%	3.3%	7.1%	77.5%	
Total General Fund	\$ 23,821,257	\$ 24,614,357	\$ 25,318,055	\$ 16,646,484	\$ 16,677,950	\$ 25,998,228	\$ 680,173	

Recap: Total General Fund By Line Item Expenditure Classification

5100 Salaries & Benefits	\$ 13,623,117	\$ 14,230,441	\$ 15,314,573	\$ 10,653,719	\$ 10,099,042	\$ 15,314,573	\$ -
5200 Operating Supplies	500,667	501,721	532,309	325,816	344,869	545,209	12,900
5300 Contractual Services	8,121,381	8,026,917	8,033,009	4,807,498	5,513,365	8,188,282	155,273
5400 Other Expenses	148,205	127,102	313,174	46,978	29,109	265,174	(48,000)
5700 Capital Outlays	223,584	260,218	220,944	215,547	225,406	745,944	525,000
5900 All Other Financing Uses	1,204,303	1,467,958	904,046	596,926	466,159	939,046	35,000
Total General Fund	\$ 23,821,257	\$ 24,614,357	\$ 25,318,055	\$ 16,646,484	\$ 16,677,950	\$ 25,998,228	\$ 680,173

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
202 Major Streets and State Trunklines Fund								
Available Fund Balance - BOY	\$ 2,153,684	\$ 1,352,922	\$ 2,858,870	\$ 2,252,721	\$ 1,352,922	\$ 2,252,721	\$ (606,149)	
Means of Financing								
Special assessments	\$ 93,846	\$ 64,171	\$ 70,000	\$ -	\$ -	\$ 70,000	\$ -	
Federal & state grants	1,009,784	3,422,807	1,305,000	-	3,303,945	2,801,500	1,496,500	
State shared revenue	2,791,647	2,965,884	2,532,844	1,840,828	1,634,159	2,532,844	-	
Interest income	16,390	16,712	9,100	6,604	7,400	9,100	-	
Operating transfers in	-	500,000	-	-	-	-	-	
Other	60,088	17,414	20,000	7,057	16,558	29,777	9,777	
	\$ 3,971,755	\$ 6,986,988	\$ 3,936,944	\$ 1,854,489	\$ 4,962,062	\$ 5,443,221	\$ 1,506,277	
60900 Operating Expenditures								
5100 Salaries & Benefits	\$ 601,105	\$ 583,140	\$ 753,668	\$ 422,530	\$ 431,104	\$ 753,668	\$ -	
5200 Operating Supplies	220,708	239,474	271,000	180,967	198,069	271,000	-	
5300 Contractual Services	1,015,176	2,801,480	1,020,000	2,485,967	928,527	1,020,000	-	
5400 Other Expenses	4,579	2,889	2,000	4,021	487	2,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	232,414	231,884	231,000	231,371	231,884	231,000	-	Debt service on 2011 MTF bonds
	\$ 2,073,982	\$ 3,858,867	\$ 2,277,668	\$ 3,324,856	\$ 1,790,071	\$ 2,277,668	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	2,698,535	2,228,322	4,400,000	1,221,778	347,552	4,415,000	15,000	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 2,698,535	\$ 2,228,322	\$ 4,400,000	\$ 1,221,778	\$ 347,552	\$ 4,415,000	\$ 15,000	
	\$ 4,772,517	\$ 6,087,189	\$ 6,677,668	\$ 4,546,634	\$ 2,137,623	\$ 6,692,668	\$ 15,000	
Available Fund Balance - EOY	\$ 1,352,922	\$ 2,252,721	\$ 118,146	\$ (439,424)	\$ 4,177,361	\$ 1,003,274	\$ 885,128	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
203 Local Streets Fund								
Available Fund Balance - BOY	\$ 422,159	\$ 737,511	\$ 334,959	\$ 706,676	\$ 737,511	\$ 706,676	\$ 371,717	
Means of Financing								
Special assessments	\$ 39,557	\$ 31,940	\$ 22,000	\$ -	\$ -	\$ 22,000	\$ -	Special Assessments nearing end
Federal & state grants	-	-	-	-	-	-	-	
Metro act fees	115,854	121,098	140,000	-	-	140,000	-	
State shared revenue	764,860	695,054	657,838	405,917	401,574	657,838	-	
Interest income	9,311	7,684	2,900	1,418	2,412	2,900	-	
Operating transfers in	740,000	300,000	180,000	-	-	215,000	35,000	
Other	26,075	23,856	25,000	13,566	22,124	25,000	-	
	\$ 1,695,657	\$ 1,179,632	\$ 1,027,738	\$ 420,901	\$ 426,110	\$ 1,062,738	\$ 35,000	
60900 Operating Expenditures								
5100 Salaries & Benefits	\$ 424,262	\$ 411,115	\$ 501,843	\$ 387,806	\$ 305,860	\$ 501,843	\$ -	
5200 Operating Supplies	152,326	144,064	140,000	24,956	93,377	140,000	-	
5300 Contractual Services	568,974	580,530	820,000	484,701	441,775	820,000	-	
5400 Other Expenses	2,961	2,597	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 1,148,523	\$ 1,138,306	\$ 1,461,843	\$ 897,463	\$ 841,012	\$ 1,461,843	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	231,782	72,161	15,000	19,313	70,882	75,000	60,000	
	\$ 231,782	\$ 72,161	\$ 15,000	\$ 19,313	\$ 70,882	\$ 75,000	\$ 60,000	
	\$ 1,380,305	\$ 1,210,467	\$ 1,476,843	\$ 916,776	\$ 911,894	\$ 1,536,843	\$ 60,000	
Available Fund Balance - EOY	\$ 737,511	\$ 706,676	\$ (114,146)	\$ 210,801	\$ 251,727	\$ 232,571	\$ 346,717	

Annual Budget & Quarterly Budget Reforecast - Other Funds

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City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
254 L C Walker Arena								
Available Fund Balance - BOY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Means of Financing								
Parking Lot Rental	\$ -	\$ -	\$ -	\$ 9,209	\$ -	\$ 11,000	\$ 11,000	
Rent	-	-	-	11,700	-	12,000	12,000	
Arena Event Revenue	-	-	-	63,583	-	105,000	105,000	
Shop Rental	-	-	-	2,100	-	2,700	2,700	
Concessions Non Alcoholic	-	-	-	199,222	-	215,000	215,000	
Alcoholic Beverage	-	-	-	90,909	-	100,000	100,000	
Ice Hockey Rental	-	-	-	138,050	-	145,000	145,000	
Operating transfers in - General Fund	-	-	-	-	-	235,000	235,000	
Other	-	-	-	48,278	-	49,000	49,000	
	\$ -	\$ -	\$ -	\$ 563,051	\$ -	\$ 874,700	\$ 874,700	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	119,392	-	135,000	135,000	
5300 Contractual Services	-	-	-	510,913	-	675,000	675,000	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	44,948	-	60,000	60,000	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ 675,253	\$ -	\$ 870,000	\$ 870,000	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ 675,253	\$ -	\$ 870,000	\$ 870,000	
Available Fund Balance - EOY	\$ -	\$ -	\$ -	\$ (112,202)	\$ -	\$ 4,700	\$ 4,700	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
264 Criminal Forfeitures Fund								
Available Fund Balance - BOY	\$ 172,578	\$ 189,404	\$ 186,760	\$ 158,309	\$ 189,404	\$ 158,309	\$ (28,451)	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	883	929	700	387	707	700	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	15,943	705	16,000	-	705	16,000	-	
	\$ 16,826	\$ 1,634	\$ 16,700	\$ 387	\$ 1,412	\$ 16,700	\$ -	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	5,000	-	-	5,000	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	1,380	-	20,258	1,380	-	-	
5900 Other Financing Uses	-	31,349	-	-	-	-	-	
	\$ -	\$ 32,729	\$ 5,000	\$ 20,258	\$ 1,380	\$ 5,000	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	
	\$ -	\$ 32,729	\$ 15,000	\$ 20,258	\$ 1,380	\$ 15,000	\$ -	
Available Fund Balance - EOY	\$ 189,404	\$ 158,309	\$ 188,460	\$ 138,438	\$ 189,436	\$ 160,009	\$ (28,451)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
285 Tree Replacement Fund								
Available Fund Balance - BOY	\$ 1,479	\$ 1,156	\$ 1,706	\$ 1,362	\$ 1,156	\$ 1,362	\$ (344)	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	2,892	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	7	6	5	4	4	5	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	-	200	1,500	-	-	1,500	-	
	\$ 7	\$ 206	\$ 1,505	\$ 2,896	\$ 4	\$ 1,505	\$ -	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	330	-	1,000	1,844	-	1,000	-	
5300 Contractual Services	-	-	-	-	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 330	\$ -	\$ 1,000	\$ 1,844	\$ -	\$ 1,000	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 330	\$ -	\$ 1,000	\$ 1,844	\$ -	\$ 1,000	\$ -	
Available Fund Balance - EOY	\$ 1,156	\$ 1,362	\$ 2,211	\$ 2,414	\$ 1,160	\$ 1,867	\$ (344)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
295 Brownfield Redevelopment Authority (Betten Project)								
Available Fund Balance - BOY	\$ (1,409,027)	\$ (1,331,453)	\$ (1,371,958)	\$ (1,252,553)	\$ (1,331,453)	\$ (1,252,553)	\$ 119,405	
Means of Financing								
Property taxes	\$ 126,684	\$ 127,658	\$ 124,000	\$ 130,985	\$ 127,658	\$ 130,000	\$ 6,000	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	575	401	300	130	272	300	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	-	4,794	4,700	-	4,794	4,700	-	
	\$ 127,259	\$ 132,853	\$ 129,000	\$ 131,115	\$ 132,724	\$ 135,000	\$ 6,000	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	-	-	-	-	-	
5400 Other Expenses	-	7,803	5,400	-	-	5,700	300	1/2 SET Capture to MEDC
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	49,685	46,150	157,580	42,499	46,150	157,580	-	
	\$ 49,685	\$ 53,953	\$ 162,980	\$ 42,499	\$ 46,150	\$ 163,280	\$ 300	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 49,685	\$ 53,953	\$ 162,980	\$ 42,499	\$ 46,150	\$ 163,280	\$ 300	
Available Fund Balance - EOY								
	\$ (1,331,453)	\$ (1,252,553)	\$ (1,405,938)	\$ (1,163,937)	\$ (1,244,879)	\$ (1,280,833)	\$ 125,105	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
296 Brownfield Redevelopment Authority (Mall Area Project)								
Available Fund Balance - BOY	\$ -	\$ -	\$ -	\$ 110	\$ -	\$ 110	\$ 110	
Means of Financing								
Property taxes	\$ 79,922	\$ 132,180	\$ 110,780	\$ 160,414	\$ 132,180	\$ 160,000	\$ 49,220	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	-	110	-	26	28	-	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	
	\$ 79,922	\$ 132,290	\$ 110,780	\$ 160,440	\$ 132,208	\$ 160,000	\$ 49,220	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	-	-	-	-	-	
5400 Other Expenses	-	-	-	-	-	7,000	7,000	1/2 SET Capture to MEDC
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	79,922	132,180	110,780	-	-	153,000	42,220	
	\$ 79,922	\$ 132,180	\$ 110,780	\$ -	\$ -	\$ 160,000	\$ 49,220	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 79,922	\$ 132,180	\$ 110,780	\$ -	\$ -	\$ 160,000	\$ 49,220	
Available Fund Balance - EOY	\$ -	\$ 110	\$ -	\$ 160,550	\$ 132,208	\$ 110	\$ 110	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
290 Local Development Finance Authority III Fund - Edison Landing (Smartzone)								
Available Fund Balance - BOY	\$ 30,266	\$ 42,847	\$ 31,270	\$ 33,521	\$ 42,847	\$ 33,521	\$ 2,251	
Means of Financing								
Property taxes	\$ 137,742	\$ 102,092	\$ 101,273	\$ -	\$ -	\$ 95,000	\$ (6,273)	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	139	129	100	-	-	100	-	
Operating transfers in - General Fund	160,000	227,000	250,000	-	-	250,000	-	
Other	100,000	100,953	75,000	-	-	75,000	-	
	\$ 397,881	\$ 430,174	\$ 426,373	\$ -	\$ -	\$ 420,100	\$ (6,273)	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	500	-	-	500	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	385,300	439,500	447,950	-	-	447,950	-	
	\$ 385,300	\$ 439,500	\$ 448,450	\$ -	\$ -	\$ 448,450	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 385,300	\$ 439,500	\$ 448,450	\$ -	\$ -	\$ 448,450	\$ -	
Available Fund Balance - EOY	\$ 42,847	\$ 33,521	\$ 9,193	\$ 33,521	\$ 42,847	\$ 5,171	\$ (4,022)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
305 Tax Increment Finance Authority Fund								
Available Fund Balance - BOY	\$ 14,163	\$ 829	\$ 869	\$ 2,051	\$ 829	\$ 2,051	\$ 1,182	
Means of Financing								
Property taxes	\$ 36,624	\$ 39,216	\$ 38,000	\$ 34,398	\$ 38,966	\$ 34,000	\$ (4,000)	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	42	6	-	-	3	-	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	-	-	-	-	250	-	-	
	\$ 36,666	\$ 39,222	\$ 38,000	\$ 34,398	\$ 39,219	\$ 34,000	\$ (4,000)	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	-	-	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	50,000	38,000	38,000	28,500	28,500	36,000	(2,000)	
	\$ 50,000	\$ 38,000	\$ 38,000	\$ 28,500	\$ 28,500	\$ 36,000	\$ (2,000)	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 50,000	\$ 38,000	\$ 38,000	\$ 28,500	\$ 28,500	\$ 36,000	\$ (2,000)	
Available Fund Balance - EOY	\$ 829	\$ 2,051	\$ 869	\$ 7,949	\$ 11,548	\$ 51	\$ (818)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
394 Downtown Development Authority Fund								
Available Fund Balance - BOY	\$ 167,477	\$ 93,778	\$ 2,440	\$ 51,442	\$ 93,778	\$ 51,442	\$ 49,002	
Means of Financing								
Property taxes	\$ 257,660	\$ 167,705	\$ 160,000	\$ 227,201	\$ 167,705	\$ 160,000	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State proposal A reimbursement revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	928	565	400	185	425	400	-	
Operating transfers in - General Fund	-	70,000	175,000	131,250	-	175,000	-	
Operating transfers in - PIF	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	-	48,981	-	-	48,981	-	-	
	\$ 258,588	\$ 287,251	\$ 335,400	\$ 358,636	\$ 217,111	\$ 335,400	\$ -	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	750	-	-	750	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	332,287	329,587	335,326	14,030	18,843	335,326	-	
	\$ 332,287	\$ 329,587	\$ 336,076	\$ 14,030	\$ 18,843	\$ 336,076	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 332,287	\$ 329,587	\$ 336,076	\$ 14,030	\$ 18,843	\$ 336,076	\$ -	
Available Fund Balance - EOY	\$ 93,778	\$ 51,442	\$ 1,764	\$ 396,048	\$ 292,046	\$ 50,766	\$ 49,002	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
408 Arena Improvement Fund								
Available Fund Balance - BOY	\$ 4,867	\$ 28,012	\$ 35,212	\$ 279,832	\$ 28,012	\$ 279,832	\$ 244,620	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	34,475	80,232	11,000	149,925	56,587	150,000	139,000	
Interest income	501	179	100	307	120	100	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	-	278,323	-	6,133	-	6,100	6,100	
	\$ 34,976	\$ 358,734	\$ 11,100	\$ 156,365	\$ 56,707	\$ 156,200	\$ 145,100	
30906 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	33	-	12,906	-	13,000	13,000	
5300 Contractual Services	-	32,433	5,000	153,397	-	155,000	150,000	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	11,831	74,448	10,000	88,514	31,266	100,000	90,000	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 11,831	\$ 106,914	\$ 15,000	\$ 254,817	\$ 31,266	\$ 268,000	\$ 253,000	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 11,831	\$ 106,914	\$ 15,000	\$ 254,817	\$ 31,266	\$ 268,000	\$ 253,000	
Available Fund Balance - EOY	\$ 28,012	\$ 279,832	\$ 31,312	\$ 181,380	\$ 53,453	\$ 168,032	\$ 136,720	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
403 Sidewalk Improvement Fund								
Available Fund Balance - BOY	\$ 469,488	\$ 343,756	\$ 226,881	\$ 191,353	\$ 343,756	\$ 191,353	\$ (35,528)	
Means of Financing								
Special assessments	\$ 29,339	\$ 4,522	\$ 16,000	\$ -	\$ -	\$ 16,000	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	3,974	1,885	1,000	477	1,312	1,000	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	
	\$ 33,313	\$ 6,407	\$ 17,000	\$ 477	\$ 1,312	\$ 17,000	\$ -	
30906 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	-	-	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	152,140	156,875	156,075	3,038	5,938	156,075	-	
	\$ 152,140	\$ 156,875	\$ 156,075	\$ 3,038	\$ 5,938	\$ 156,075	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
5400 Other Expenses	6,905	1,935	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 6,905	\$ 1,935	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 159,045	\$ 158,810	\$ 156,075	\$ 3,038	\$ 5,938	\$ 156,075	\$ -	
Available Fund Balance - EOY	\$ 343,756	\$ 191,353	\$ 87,806	\$ 188,792	\$ 339,130	\$ 52,278	\$ (35,528)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
404 Public Improvement Fund								
Available Fund Balance - BOY	\$ 677,857	\$ 370,268	\$ 1,058,768	\$ 1,066,378	\$ 370,268	\$ 1,066,378	\$ 7,610	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Property taxes	-	-	-	-	-	-	-	
Federal & state grants	-	-	-	-	-	-	-	
Charges for services	-	-	-	3,506	-	-	-	
Sales of property	32,161	14,798	505,000	75,936	11,491	300,000	(205,000)	
Interest income	3,846	2,837	2,000	2,929	1,826	2,000	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	200,000	695,637	200,000	-	-	200,000		MMRMA dividends earmarked for - economic development and fire equipment replacement
	\$ 236,007	\$ 713,272	\$ 707,000	\$ 82,371	\$ 13,317	\$ 502,000	\$ (205,000)	
30936 Operating Expenditures								
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	5,000	-	-	5,000	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	
90000 Project Expenditures								
5100 Salaries & Benefits	\$ -	\$ 4,740	\$ -	\$ 1,063	\$ 2,894	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	48	6,692	-	17,837	3,934	-	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	543,548	5,730	1,300,000	917,042	5,366	1,515,000	215,000	
	\$ 543,596	\$ 17,162	\$ 1,300,000	\$ 935,942	\$ 12,194	\$ 1,515,000	\$ 215,000	
	\$ 543,596	\$ 17,162	\$ 1,305,000	\$ 935,942	\$ 12,194	\$ 1,520,000	\$ 215,000	
Available Fund Balance - EOY	\$ 370,268	\$ 1,066,378	\$ 460,768	\$ 212,807	\$ 371,391	\$ 48,378	\$ (412,390)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
482 State Grants Fund								
Available Fund Balance - BOY	\$ 126,257	\$ 107,977	\$ 86,761	\$ 89,359	\$ 107,977	\$ 89,359	\$ 2,598	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	226,120	752	-	-	-	250,000	250,000	MSHDA Blight Abatement Grant
Sales of Property	-	-	-	-	-	-	-	
Interest income	1,813	1,475	2,000	1,228	1,475	2,000	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	33,163	-	-	-	3,092	-	-	
	\$ 261,096	\$ 2,227	\$ 2,000	\$ 1,228	\$ 4,567	\$ 252,000	\$ 250,000	
30936 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	-	25,160	-	250,000	250,000	MSHDA Blight Abatement Grant
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	3,035	-	-	-	-	-	-	
	\$ 3,035	\$ -	\$ -	\$ 25,160	\$ -	\$ 250,000	\$ 250,000	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	20,093	20,845	20,845	20,093	20,845	20,845	-	LOAN REPAYMENT
5700 Capital Outlays	256,248	-	15,000	-	-	15,000	-	
	\$ 276,341	\$ 20,845	\$ 35,845	\$ 20,093	\$ 20,845	\$ 35,845	\$ -	
	\$ 279,376	\$ 20,845	\$ 35,845	\$ 45,253	\$ 20,845	\$ 285,845	\$ 250,000	
Available Fund Balance - EOY	\$ 107,977	\$ 89,359	\$ 52,916	\$ 45,334	\$ 91,699	\$ 55,514	\$ 2,598	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
594 Marina & Launch Ramp Fund								
Available Cash Balance - BOY	\$ 206,007	\$ 167,641	\$ 188,619	\$ 230,985	\$ 167,641	\$ 230,985	\$ 42,366	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	208,294	-	375,000	-	-	-	(375,000)	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	219,491	247,773	200,000	198,635	163,946	200,000	-	
Interest income	1,203	1,168	800	920	828	800	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	8,849	7,865	8,000	2,982	13,389	27,000	19,000	
	\$ 437,837	\$ 256,806	\$ 583,800	\$ 202,537	\$ 178,163	\$ 227,800	\$ (356,000)	
70756 Operating Expenditures - Marina								
5100 Salaries & Benefits	\$ 23,345	\$ 26,387	\$ 28,996	\$ 17,407	\$ 18,369	\$ 28,996	\$ -	
5200 Operating Supplies	12,105	13,013	8,700	5,025	3,897	8,700	-	
5300 Contractual Services	144,970	144,388	136,812	86,280	82,922	136,812	-	
5400 Other Expenses	-	-	250	39	-	250	-	
5700 Capital Outlays	188	2,515	16,800	-	2,301	16,800	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses (e.g. Debt Principal)	86,765	-	-	-	-	-	-	
	\$ 267,373	\$ 186,303	\$ 191,558	\$ 108,751	\$ 107,489	\$ 191,558	\$ -	
70759 Operating Expenditures - Ramps								
5100 Salaries & Benefits	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ -	
5200 Operating Supplies	485	467	1,000	415	315	1,000	-	
5300 Contractual Services	8,187	6,692	10,500	2,531	6,062	10,500	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses (e.g. Debt Principal)	-	-	-	-	-	-	-	
	\$ 8,672	\$ 7,159	\$ 12,500	\$ 2,946	\$ 6,377	\$ 12,500	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	200,158	-	500,000	-	-	40,000	(460,000)	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 200,158	\$ -	\$ 500,000	\$ -	\$ -	\$ 40,000	\$ (460,000)	
	\$ 476,203	\$ 193,462	\$ 704,058	\$ 111,697	\$ 113,866	\$ 244,058	\$ (460,000)	
Available Cash Balance - EOY	\$ 167,641	\$ 230,985	\$ 68,361	\$ 321,825	\$ 231,938	\$ 214,727	\$ 146,366	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
661 Equipment Fund								
Available Cash Balance - BOY	\$ 1,821,689	\$ 802,987	\$ 522,888	\$ 617,385	\$ 802,987	\$ 617,385	\$ 94,497	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	83,112	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	2,244,879	2,224,558	2,300,000	1,691,923	1,600,849	2,321,600	21,600	
Interest income	23,977	28,025	27,500	15,749	27,143	27,500	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	92,251	64,193	85,000	26,884	23,974	85,000	-	
	\$ 2,444,219	\$ 2,316,776	\$ 2,412,500	\$ 1,734,556	\$ 1,651,966	\$ 2,434,100	\$ 21,600	
60932 Operating Expenditures								
5100 Salaries & Benefits	\$ 421,306	\$ 429,795	\$ 455,290	\$ 328,565	\$ 303,654	\$ 455,290	\$ -	
5200 Operating Supplies	1,102,665	901,987	924,000	577,879	641,647	924,000	-	
5300 Contractual Services	765,263	808,005	802,777	570,774	513,479	802,777	-	
5400 Other Expenses	274	10	1,500	-	10	1,500	-	
5700 Capital Outlays	1,045,926	466,985	452,500	189,341	439,628	475,500	23,000	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses (e.g. Debt Principal)	127,487	(104,404)	-	-	-	-	-	
	\$ 3,462,921	\$ 2,502,378	\$ 2,636,067	\$ 1,666,559	\$ 1,898,418	\$ 2,659,067	\$ 23,000	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 3,462,921	\$ 2,502,378	\$ 2,636,067	\$ 1,666,559	\$ 1,898,418	\$ 2,659,067	\$ 23,000	
Available Cash Balance - EOY	\$ 802,987	\$ 617,385	\$ 299,321	\$ 685,382	\$ 556,535	\$ 392,418	\$ 93,097	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
642 Public Service Building Fund								
Available Cash Balance - BOY	\$ 435,245	\$ 568,069	\$ 667,553	\$ 695,623	\$ 568,069	\$ 695,623	\$ 28,070	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	1,085,289	1,085,289	976,760	732,570	813,967	976,760	-	
Interest income	2,372	3,073	2,700	1,682	2,281	2,700	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	-	128,970	-	5,830	-	-	-	
	\$ 1,087,661	\$ 1,217,332	\$ 979,460	\$ 740,082	\$ 816,248	\$ 979,460	\$ -	
60442 Operating Expenditures								
5100 Salaries & Benefits	\$ 601,173	\$ 631,771	\$ 647,700	\$ 478,344	\$ 433,148	\$ 647,700	\$ -	
5200 Operating Supplies	10,498	29,270	20,000	30,926	19,978	31,000	11,000	
5300 Contractual Services	284,852	282,295	302,480	197,233	202,219	291,480	(11,000)	
5400 Other Expenses	-	264	750	1,789	264	750	-	
5700 Capital Outlays	49,520	44,587	50,000	42,305	29,421	50,000	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	(6,231)	(33,349)	-	-	-	-	-	
	\$ 939,812	\$ 954,838	\$ 1,020,930	\$ 750,597	\$ 685,030	\$ 1,020,930	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	15,025	134,940	50,000	-	-	50,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 15,025	\$ 134,940	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	
	\$ 954,837	\$ 1,089,778	\$ 1,070,930	\$ 750,597	\$ 685,030	\$ 1,070,930	\$ -	
Available Cash Balance - EOY	\$ 568,069	\$ 695,623	\$ 576,083	\$ 685,108	\$ 699,287	\$ 604,153	\$ 28,070	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
643 Engineering Services Fund								
Available Cash Balance - BOY	\$ 123,887	\$ 79,207	\$ 50,777	\$ 27,862	\$ 79,207	\$ 27,862	\$ (22,915)	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	418,570	236,774	350,000	109,430	205,602	350,000	-	
Interest income	311	229	250	26	199	250	-	
Operating transfers in	-	75,000	-	-	-	-	-	
Other	23,289	-	23,000	-	-	13,000	(10,000)	
	\$ 442,170	\$ 312,003	\$ 373,250	\$ 109,456	\$ 205,801	\$ 363,250	\$ (10,000)	
60447 Operating Expenditures								
5100 Salaries & Benefits	\$ 325,756	\$ 164,873	\$ 275,000	\$ 125,865	\$ 134,492	\$ 275,000	\$ -	
5200 Operating Supplies	9,599	6,302	9,730	5,589	5,260	9,730	-	
5300 Contractual Services	92,783	143,907	170,000	81,366	110,377	150,000	(20,000)	
5400 Other Expenses	418	1,493	1,000	2,660	876	1,000	-	
5700 Capital Outlays	7,821	9,713	11,200	5,016	8,453	11,200	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	(10,129)	16,172	-	-	-	-	-	
	\$ 426,248	\$ 342,460	\$ 466,930	\$ 220,496	\$ 259,458	\$ 446,930	\$ (20,000)	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	60,602	20,888	10,000	12,210	20,888	10,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 60,602	\$ 20,888	\$ 10,000	\$ 12,210	\$ 20,888	\$ 10,000	\$ -	
	\$ 486,850	\$ 363,348	\$ 476,930	\$ 232,706	\$ 280,346	\$ 456,930	\$ (20,000)	
Available Cash Balance - EOY	\$ 79,207	\$ 27,862	\$ (52,903)	\$ (95,388)	\$ 4,662	\$ (65,818)	\$ (12,915)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
677 General Insurance Fund								
Available Cash Balance - BOY	\$ 880,314	\$ 1,509,014	\$ 1,515,872	\$ 1,797,521	\$ 1,509,014	\$ 1,797,521	\$ 281,649	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	3,183,208	3,195,930	3,500,000	2,342,200	2,331,175	3,500,000	-	
Interest income	20,411	22,710	25,000	18,508	20,859	25,000	-	
Retiree Health Reimbursement	892,904	1,050,787	843,000	498,291	632,916	843,000	-	
MMRMA dividend payment	327,008	-	-	-	-	-	-	
Operating transfers in	28,046	14,023	28,046	-	14,023	28,046	-	
Other	-	12,420	-	6,746	8,894	-	-	
	\$ 4,451,577	\$ 4,295,870	\$ 4,396,046	\$ 2,865,745	\$ 3,007,867	\$ 4,396,046	\$ -	
30851 Operating Expenditures								
5100 Salaries & Benefits	\$ 59,061	\$ 88,900	\$ 34,342	\$ 52,294	\$ 56,521	\$ 34,342	\$ -	
5200 Operating Supplies	690	-	200	180	-	200	-	
5300 Contractual Services	4,076,112	4,246,717	4,343,000	3,063,795	3,029,995	4,343,000	-	
5400 Other Expenses	1,548	6,357	10,000	6,157	2,836	10,000	-	
5700 Capital Outlays	1,861	425	2,645	-	425	2,645	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	(316,395)	(335,036)	-	-	-	-	-	
	\$ 3,822,877	\$ 4,007,363	\$ 4,390,187	\$ 3,122,426	\$ 3,089,777	\$ 4,390,187	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 3,822,877	\$ 4,007,363	\$ 4,390,187	\$ 3,122,426	\$ 3,089,777	\$ 4,390,187	\$ -	
Available Cash Balance - EOY	\$ 1,509,014	\$ 1,797,521	\$ 1,521,731	\$ 1,540,840	\$ 1,427,104	\$ 1,803,380	\$ 281,649	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
590 Sewer Fund								
Available Cash Balance - BOY	\$ 4,158,969	\$ 3,545,607	\$ 2,683,161	\$ 2,339,749	\$ 3,545,607	\$ 2,339,749	\$ (343,412)	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	118,946	474,681	1,650,000	369,738	263,831	1,650,000	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	6,502,167	6,240,189	7,400,000	4,704,501	4,343,533	6,270,000	(1,130,000)	
Interest income	20,384	16,106	15,000	5,665	12,399	15,000	-	
Repayment of DDA advance	-	-	-	-	-	-	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	156,279	139,834	140,000	106,536	105,871	140,000	-	
	\$ 6,797,776	\$ 6,870,810	\$ 9,205,000	\$ 5,186,440	\$ 4,725,634	\$ 8,075,000	\$ (1,130,000)	
30548 Operating Expenditures Administration								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	291,653	297,398	435,352	280,321	176,058	435,352	-	
5400 Other Expenses	24,535	16,215	12,000	(3)	8,948	12,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	(101,420)	(17,927)	-	-	-	-	-	
	\$ 214,768	\$ 295,686	\$ 447,352	\$ 280,318	\$ 185,006	\$ 447,352	\$ -	
60559 Operating Expenditures Maintenance								
5100 Salaries & Benefits	\$ 519,306	\$ 519,321	\$ 710,898	\$ 434,234	\$ 347,052	\$ 710,898	\$ -	
5200 Operating Supplies	61,771	45,428	55,340	30,614	23,283	55,340	-	
5300 Contractual Services	411,519	362,351	430,830	266,121	239,965	430,830	-	
5400 Other Expenses	228	31,794	11,000	13,230	254	11,000	-	
5700 Capital Outlays	6,561	4,770	18,000	3,358	3,499	18,000	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 999,385	\$ 963,664	\$ 1,226,068	\$ 747,557	\$ 614,053	\$ 1,226,068	\$ -	
60557 Operating Expenditures Treatment								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	5,679,994	6,210,557	6,200,000	3,624,177	4,012,790	5,500,000	(700,000)	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 5,679,994	\$ 6,210,557	\$ 6,200,000	\$ 3,624,177	\$ 4,012,790	\$ 5,500,000	\$ (700,000)	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	516,991	606,761	1,795,000	561,279	492,182	1,775,000	(20,000)	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 516,991	\$ 606,761	\$ 1,795,000	\$ 561,279	\$ 492,182	\$ 1,775,000	\$ (20,000)	
	\$ 7,411,138	\$ 8,076,668	\$ 9,668,420	\$ 5,213,331	\$ 5,304,031	\$ 8,948,420	\$ (720,000)	
Available Cash Balance - EOY	\$ 3,545,607	\$ 2,339,749	\$ 2,219,741	\$ 2,312,858	\$ 2,967,210	\$ 1,466,329	\$ (753,412)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 3/31/16	Actual to Date 3/31/15	3Q Reforecast FY2016	Increase (Decrease) From Original	Comments
591 Water Fund								
Available Cash Balance - BOY	\$ 2,303,174	\$ 2,656,611	\$ 2,641,686	\$ 3,146,513	\$ 2,656,611	\$ 3,146,513	\$ 504,827	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services - City	3,441,294	3,565,258	3,499,250	2,568,633	2,380,115	3,499,250	-	
Charges for services - Wholesale	2,166,505	2,247,573	3,325,000	2,762,992	1,483,574	3,325,000	-	
Maintenance services - Township	125,608	185,399	160,000	64,231	141,527	160,000	-	
Interest income	9,664	12,605	12,000	6,491	9,830	12,000	-	
Lease of facilities	185,178	165,445	173,000	141,739	124,845	173,000	-	
Repayment of DDA advance	-	-	-	-	-	-	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	199,272	222,994	170,000	189,977	130,575	170,000	-	
	\$ 6,127,521	\$ 6,399,274	\$ 7,339,250	\$ 5,734,063	\$ 4,270,466	\$ 7,339,250	\$ -	
30548 Operating Expenditures Administration								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	516,566	525,923	896,412	608,789	334,284	896,412	-	
5400 Other Expenses	18,376	10,800	17,000	-	5,879	17,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	321,010	292,087	283,360	213,811	236,793	283,360	-	Water System Bond Interest
Other Cash Uses and Adjustments (e.g. Debt Principal)	1,597,117	977,712	1,370,000	-	-	1,370,000	-	Water System Bond Principal
	\$ 2,453,069	\$ 1,806,522	\$ 2,566,772	\$ 822,600	\$ 576,956	\$ 2,566,772	\$ -	
60559 Operating Expenditures Maintenance								
5100 Salaries & Benefits	\$ 872,603	\$ 978,339	\$ 1,033,200	\$ 657,982	\$ 694,638	\$ 1,033,200	\$ -	
5200 Operating Supplies	249,806	245,340	226,500	160,587	142,177	226,500	-	
5300 Contractual Services	415,345	430,854	400,000	257,381	297,549	400,000	-	
5400 Other Expenses	75,911	44,867	78,000	71,056	69,319	78,000	-	
5700 Capital Outlays	6,164	11,542	11,000	6,891	3,177	11,000	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 1,619,829	\$ 1,710,942	\$ 1,748,700	\$ 1,153,897	\$ 1,206,860	\$ 1,748,700	\$ -	
60558 Operating Expenditures Filtration								
5100 Salaries & Benefits	\$ 657,699	\$ 671,659	\$ 800,000	\$ 474,718	\$ 468,515	\$ 800,000	\$ -	
5200 Operating Supplies	207,400	217,774	308,455	198,073	139,732	308,455	-	
5300 Contractual Services	470,724	534,397	762,364	389,932	362,221	762,364	-	
5400 Other Expenses	3,133	3,603	5,000	2,041	3,123	5,000	-	
5700 Capital Outlays	29,911	59,027	69,000	28,245	34,118	69,000	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Replacement Reserve - DWRF	-	-	-	-	-	-	-	
	\$ 1,368,867	\$ 1,486,460	\$ 1,944,819	\$ 1,093,009	\$ 1,007,709	\$ 1,944,819	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	332,319	905,448	1,335,000	644,239	256,891	1,385,000	50,000	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 332,319	\$ 905,448	\$ 1,335,000	\$ 644,239	\$ 256,891	\$ 1,385,000	\$ 50,000	
	\$ 5,774,084	\$ 5,909,372	\$ 7,595,291	\$ 3,713,745	\$ 3,048,416	\$ 7,645,291	\$ 50,000	
Available Cash Balance - EOY	\$ 2,656,611	\$ 3,146,513	\$ 2,385,645	\$ 5,166,831	\$ 3,878,661	\$ 2,840,472	\$ 454,827	

City of Muskegon								
Quarterly Budget Reforecast FY 2015-16								
		Responsibility	2015-16 Budgeted Projects (including Carryover Amounts From Prior FY) Original	2015-16 Budgeted Projects (Including Carryover Amounts From Prior FY) 3Q Reforecast	2015-16 Estimated Project Grant Revenue Original	2015-16 Estimated Project Grant Revenue 3Q Reforecast	Grant Year	Comments
BUDGETED MAJOR CAPITAL PROJECTS								
101	General Fund							
	VOIP Phone System	Maurer	\$ 20,000	\$ 20,000	\$ -	\$ -		FY16 is year 4 of 5 annual payments, 0% interest
	Windows Replacement @ City Hall	Al-Shatel	10,000	10,000				second floor
	ADA Compliance, Various Locations	Al-Shatel	20,000	20,000				Federal agreement
	GIS for Cemetery	Al-Shatel	25,000	30,000				mapping of sites, amended to reflect C.O. to go down to grave site
	AED Life Pak 500	J. Lewis	13,000	13,000				
	L.C. Walker Arena locker room improvements	Peterson	30,000	30,000				
	Street Lights Conversion to LED, City Owned	Al-Shatel		115,000		45,000		convert lights on Western (3rd to Terrace), Shoreline Dr. & on Terrace Point Dr., grant from deposit to convert street lights by C.E.; comm. Discussed 1/28/16
	Street Lights Conversion to LED, Consumers	Al-Shatel		270,000				
	LED sign @ F.M	Al-Shatel		30,000				
	Repairs to Boardwalk @ Kruse Park	Al-Shatel		42,000		12,000	FY16	grant from Staley Fund at Community Foundation
91505	Marsh Field, participation with Lakeshore Baseball Club	Al-Shatel		30,000				approved by comm. 10/13/15 to improve bleachers and added \$7,000 for backstop which
	Beukema Park, building improvements	Al-Shatel	15,000	15,000	-	-		
			133,000	625,000	-	57,000		
202	Major Streets							
	MDOT Projects	Al-Shatel	60,000	60,000	-	-		payments on various State projects that are completed but not finalized
	US - 31 BR	Al-Shatel	60,000	60,000				US-31 BR, Sherman to Shoreline Dr.-carry over from 14/14
91208	Latimer, Port City Blvd. to Black Creek	Al-Shatel	300,000	300,000	220,000	220,000	FY15	Design in FY14/15, construction in FY15/16
	Getty St., Evanston to Apple	Al-Shatel	800,000	800,000	375,000	375,000	FY15	Design in FY14/15, construction in FY15/16
	Musketawa Trail Connection (Keating to Black Creek)	Al-Shatel	260,000	260,000	260,000	260,000		moved from state grants fund with additional new money (federal)
	Street Lights Removal	Al-Shatel	25,000	25,000				various locations
	Muskegon, Webster, 9th to Spring	Al-Shatel	2,000,000	2,000,000		1,500,000		continuation from prior year w/grant remaining from 3.3 million
91413	Laketon Ave. Nevada to Lakeshore Dr.	Al-Shatel	800,000	800,000	400,000	400,000		reconstruction FY16 STP funds during this fiscal year, \$600,000 more is needed in 2016/17 budget

City of Muskegon								
Quarterly Budget Reforecast FY 2015-16								
		Responsibility	2015-16 Budgeted Projects (including Carryover Amounts From Prior FY) Original	2015-16 Budgeted Projects (Including Carryover Amounts From Prior FY) 3Q Reforecast	2015-16 Estimated Project Grant Revenue Original	2015-16 Estimated Project Grant Revenue 3Q Reforecast	Grant Year	Comments
BUDGETED MAJOR CAPITAL PROJECTS								
	Day of Caring 2015, city's contribution	Al-Shatel		9,000				
	Traffic signal upgrade/Sherman @ Glenside	Al-Shatel		26,000		9,777		a 14/15 project completed in 15/16 budget; grant is R.P's share, expensess are for this fiscal year
	Fourth St., Houston to Muskegon	Al-Shatel	95,000	75,000	50,000	46,500		CDBG funding/CONTRIBUTATION WAS REDUCED
			4,400,000	4,415,000	1,305,000	2,811,277		
203	Local Streets							
	Monroe, 5th to 4th	Al-Shatel		40,000				street portion of WM replacement
	Alley between Webster & Muskegon from 4th to 5th Street	Al-Shatel		35,000				per property owners' request to be special assessed
	Street Lights Removal	Al-Shatel	15,000	-	-	-		no street light removal will be done in this fiscal year on local streets
			15,000	75,000	-	-		
264	Criminal Forfeiture Fund							
	Tactical Video Investigation Pole Camera	J. Lewis	10,000	10,000	-	-		forfeiture funds
			10,000	10,000	-	-		
404	Public Improvement Fund							
	Playground Equipment at P.M.	Al-Shatel	220,000	-				decision was made by Commission to hold off and apply for grant
	Neighborhood Housing Program	Peterson	1,011,800	1,011,800				construction of new houses in neighborhoods
	Highpoint Flats Property Acquisition	Peterson		435,000				city block bounded by Western Ave, 1st Street, Clay, and Jefferson
	Fire Department - Gear	J. Lewis	68,200	68,200	-	-		life cycle gear and others - applying for grant
			1,300,000	1,515,000	-	-		
482	State Grants Fund							
	Veterans' Park Upgrades	Al-Shatel	15,000	15,000	15,000	15,000		carry over
			15,000	15,000	15,000	15,000		
590	Sewer							
	Sewer Rehabilitation Project (Various Projects)	Al-Shatel	100,000	21,000	-	-		various sewer major repairs/emergencies, used remaining funds for 91137
	Muskegon, Webster, 9th to Spring	Al-Shatel	25,000	15,000	-	-		services & repairs as part of reconstruction

City of Muskegon								
Quarterly Budget Reforecast FY 2015-16								
		Responsibility	2015-16 Budgeted Projects (including Carryover Amounts From Prior FY) Original	2015-16 Budgeted Projects (Including Carryover Amounts From Prior FY) 3Q Reforecast	2015-16 Estimated Project Grant Revenue Original	2015-16 Estimated Project Grant Revenue 3Q Reforecast	Grant Year	Comments
BUDGETED MAJOR CAPITAL PROJECTS								
	Getty, Evanston to Apple	Al-Shatel	20,000	10,000	-	-		repairs
91137	Sewer Repairs, S. of Hackly & behind Betten's Honda; Emergen	Al-Shatel		79,000				emergency repairs-approved by comm. Via email on 10/10/15 for Beidler & 11/10/15 for Betten's
	SAW Grant	Al-Shatel	1,650,000	1,650,000	1,650,000	1,650,000		carry over from 14/15
			1,795,000	1,775,000	1,650,000	1,650,000		
591	Water							
	SCAD Migration Project	Al-Shatel	300,000	300,000	-	-		instrumentation upgrade
	Building Repairs @ Filtration	Al-Shatel	100,000	100,000	-	-		tuck pointing, windows replacement
	Harvey Pump Repair, # 2	Al-Shatel	30,000	30,000	-	-		
	Distribution Reliability Study	Al-Shatel	65,000	50,000	-	-		required every 5 years-reduced by \$15,000
	Laketon, Nevada to Lakeshore Dr. Park to Peck	Al-Shatel	20,000	50,000	-	-		minor repairs
	Water Main Replacements, Various Locations & 2" & 4" Waterm	Al-Shatel	120,000		-	-		used the money to replace WM on Monroe
	Monroe, 5th to 4th	Al-Shatel		140,000				replace watermain and services
	Muskegon, Webster, 9th to Spring	Al-Shatel	650,000	650,000	-	-		new mains & services - Muskegon this year.
	GIS Update and Maintenance	Al-Shatel	20,000	20,000	-	-		County licensing & map maintenance
	Getty, Evanston to Apple	Al-Shatel	30,000	45,000	-	-		services, increased by \$15,000
			1,335,000	1,385,000	-	-		
594	Marina							
	Docks repairs at Cottage Grove	Al-Shatel		20,000		19,000		insurance pays the grant amount
	Docks replacement at Hartshorn	Al-Shatel		20,000				replace damaged docks
	Docks & Building Improvements (office, bathroom)	Al-Shatel	500,000	-	-	-		contingent upon receiving grant - no grant - no project
			500,000	40,000	-	19,000		
642	PSB							
	Building Improvements	Al-Shatel	50,000	50,000	-	-		time clock, doors, roof
			50,000	50,000	-	-		

City of Muskegon								
Quarterly Budget Reforecast FY 2015-16								
		Responsibility	2015-16 Budgeted Projects (including Carryover Amounts From Prior FY) Original	2015-16 Budgeted Projects (Including Carryover Amounts From Prior FY) 3Q Reforecast	2015-16 Estimated Project Grant Revenue Original	2015-16 Estimated Project Grant Revenue 3Q Reforecast	Grant Year	Comments
BUDGETED MAJOR CAPITAL PROJECTS								
643	Engineering Services							
	Intergovernmental Engineering Work	Al-Shatel	10,000	10,000	10,000	-	FY16	
			10,000	10,000	10,000	-		
661	Equipment Fund							
20/Quantity Non-Vehicular Equipment:								
2	Front End Plows	Al-Shatel	15,000	15,000	-	-		
	various small equipment	Al-Shatel	25,000	25,000	-	-		
1	Riding Mower	Al-Shatel	7,500	7,500	-	-		Cemetery
			47,500	47,500	-	-		
5746 Communications Equipment:								
	various items to outfit new cruisers	Al-Shatel	35,000	35,000	-	-		
			35,000	35,000	-	-		
5730 Vehicles:								
3	Cruisers/Police SUV's	Al-Shatel	90,000	85,000	-	-		Includes police package outfitting
1	backhoe	Al-Shatel		90,000				new to replace aging one
2	Interceptors/SUVs	Al-Shatel		56,000				carry over. Comm. Approval in April of 2015
1	Truck, 3/4 tons	Al-Shatel		22,000				carry over. Comm. Approval in April of 2015
1	Plow Truck	Al-Shatel	280,000	140,000	-	-		purchase one complete truck this year and a backhoe
			370,000	393,000	-	-		
	Total Equipment Fund		452,500	475,500	-	-		
			\$ 10,005,500	\$ 10,380,500	\$ 2,980,000	\$ 4,552,277		