CITY OF MUSKEGON

CITY COMMISSION MEETING

APRIL 28, 2015

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, April 28, 2015.

Commissioner Rinsema-Sybenga opened the meeting with prayer after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen J. Gawron, Vice Mayor Lawrence Spataro, Commissioners Dan Rinsema-Sybenga, Byron Turnquist, Ken Johnson, Eric Hood, and Willie German, City Manager Franklin Peterson, City Attorney John Schrier, and City Clerk Ann Marie Cummings.

2015-29 HONORS AND AWARDS:

A. Deyonta Davis – Mr. Basketball Trophy.

Mayor Gawron and Commission presented Deyonta Davis with a Certificate of Recognition of his multiple achievements in basketball this year. Deyonta Davis was also presented with two street signs naming his many accomplishments.

2015-30 CONSENT AGENDA:

A. Approval of Minutes. CITY CLERK

SUMMARY OF REQUEST: To approve the minutes of the April 13, 2015 Commission Worksession Meeting, and the April 14, 2015 City Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

E. Cemetery Management System/GIS. DEPARTMENT OF PUBLIC WORKS

SUMMARY OF REQUEST: Authorize staff to contract with Johnson & Anderson engineering services to design a cemetery management system for Restlawn Cemetery. The system would be used for accessing records, plot and grave space locations. City staff and the general public would be able to access information through an integrated web portal.

FINANCIAL IMPACT: $25,215 from the Cemetery Fund.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: Authorize staff to hire Johnson & Anderson for professional engineering services.

F. **Agreement for Grant Management Services for United States Environmental Protection Agency (USEPA) Shoreline Cities Green Infrastructure Grant Project**. PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT

SUMMARY OF REQUEST: The City of Muskegon has received a USEPA Shoreline Cities Green Infrastructure Grant in the amount of $110,449. The West Michigan Shoreline Regional Development Commission (WMSRDC) will administer the grant, in conjunction with the Michigan Department of Environmental Quality SAW NPS Stormwater Planning Grant which they received. The total project amount for both grants is $221,897. The projects include installation of green infrastructure in a 6.5 acre area (Beidler Street vicinity) that currently contributes untreated stormwater to an underground pipe that discharges to Muskegon Lake, an embayment of Lake Michigan.

FINANCIAL IMPACT: Project costs are covered by both grants. There is no cash match from the City of Muskegon.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the “Agreement for Grant Management Services” between the City of Muskegon and WMSRDC and authorize the Mayor and Clerk’s signatures.

H. **MUFD Equipment Request Five (5) APX6000 Portable Radios.** DEPARTMENT OF PUBLIC SAFETY

SUMMARY OF REQUEST: The Director of Public Safety requests that the Commission authorize the amount of $13,500; for five (5) APX 6000 VHF MHZ Model 1.5 Portable Radios (includes accessories, batteries, chargers & rugged packages & high-viz color).

FINANCIAL IMPACT: N/A – Budgeted

BUDGET ACTION REQUIRED: Equipment was budgeted in 2014/15 budget cycle to support the equipment replacement *(Fire-5700- Fire – Capital Outlays Fund) (Grant Match)*.

STAFF RECOMMENDATION: Staff recommends approval of this equipment purchase to enhance communications.

I. **Approval of the Use & Maintenance of City Owned Property at 1499 Hoyt St.** PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

SUMMARY OF REQUEST: To approve the use and maintenance of the City owned property located at 1499 Hoyt Street for a community garden. The property is buildable and the City would retain the right to sell the property with the community garden members having time to remove the garden prior to any sales.

FINANCIAL IMPACT: The city would save on the cost of the maintenance of this property.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the resolution and maintenance agreement.

Motion by Vice Mayor Spataro, second by Commissioner Johnson to approve the Consent Agenda as read with the exception of Items B, C, D, and G.

ROLL VOTE: Ayes: Turnquist, Johnson, Gawron, Hood, Spataro, German, and Rinsema-Sybenga

Nays: None

MOTION PASSES

2015- 31 ITEMS REMOVED FROM CONSENT AGENDA:

B. Special Event Request – Catamaran Racing Association of Michigan (CRAM) – Request to allow overnight camping at Pere Marquette Park (in conjunction with their annual Catamaran sailing regatta). COMMUNITY AND ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: C.R.A.M. is holding their annual Catamaran sailing regatta at Pere Marquette Park the weekend of August 14 – 16, 2015. They are again requesting permission for their participants to camp overnight at the park, as they have done in previous years. They would like to use the City-owned parking lot across from The Deck restaurant for overnight camping, provided that the Deck's owners (Harris Hospitality) approve. If they are unable to use that lot, they request to use the City-owned parking lot at Harbour Towne beach.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve overnight camping at Pere Marquette Park for this event on August 14, 15, and 16, 2015, with an alternate location of Harbour Towne Beach parking lot.

Motion by Commissioner German, second by Commissioner Johnson to approve overnight camping at Pere Marquette Park for this event on August 14, 15, and 16, 2015, with an alternate location of Harbour Towne Beach parking lot.

ROLL VOTE: Ayes: Johnson, Gawron, Hood, Spataro, German, Rinsema-Sybenga, and Turnquist

Nays: None

MOTION PASSES

C. **<u>Amendment to the Zoning Ordinance</u>** PLANNING AND ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: Staff initiated request to amend Section 2313 (Community Gardens) of the zoning ordinance and replace it with an urban farming ordinance.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the zoning ordinance amendment.

COMMITTEE RECOMMENDATION: The Planning Commission recommended approval by a 6 – 1 vote at their regular meeting in April.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Johnson to approve the zoning ordinance amendment.

ROLL VOTE: Ayes: Gawron, Hood, Spataro, German, Rinsema-Sybenga, Turnquist, and Johnson

Nays: None

MOTION PASSES

D. **<u>Consideration of Bids for: H-1697 GETTY ST., EVANSTON TO APPLE AVE.</u>** ENGINEERING

SUMMARY OF REQUEST: Award the H-1697 Getty Street, Evanston to Apple Avenue Project to McCormick Sand Inc. out of Twin Lake, MI. McCormick Sand submitted the lowest responsible bid of $808,844.50.

FINANCIAL IMPACT: As previously presented to the Commission, the State's participation is limited to 54% of the cost and is capped at $375,000 with the estimated $500,000 remaining in costs, including engineering, is the city's responsibility.

BUDGET ACTION REQUIRE: None at this time.

STAFF RECOMMENDATION: Award the contract to McCormick Sand Inc.

Motion by Vice-Mayor Spataro, second by Commissioner German to award the contract to McCormick Sand Inc.

ROLL VOTE: Ayes: Hood, Spataro, German, Rinsema-Sybenga, Turnquist, Johnson, and Gawron

Nays: None

MOTION PASSES

G. **<u>Turnkey Network Solutions – METRO Act Permit</u>**. ENGINEERING

SUMMARY OF REQUEST: Approve the request for a permit from Turnkey Network Solutions and authorize the Mayor to sign the permit.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approve the permit and sign the documents.

Motion by Commissioner Turnquist, second by Commissioner Johnson to approve the permit and sign the documents.

ROLL VOTE: Ayes: German, Rinsema-Sybenga, Turnquist, Johnson, Gawron, Hood, and Spataro

Nays: None

MOTION PASSES

2015-32 PUBLIC HEARINGS:

A. <u>Public Hearing for 2015-2016 Action Plan.</u> COMMUNITY AND NEIGHBORHOOD SERVICES

SUMMARY OF REQUEST: To conduct a public hearing of the 2015-2016 Action Plan for public comments.

FINANCIAL IMPACT: Action Plan establishes the 2015-2016 Community Development Block Grant and HOME budgets.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: To receive comments about the proposed 2015 – 2016 Action Plan at the public Commission meeting.

Oneata Bailey, Director of Community and Neighborhood Services spoke about the 2015-2016 Action Plan. The plan is on-line and comments will be considered through the deadline at midnight on April 30, 2015.

There were no public comments.

Motion by Vice Mayor Spataro, second by Commissioner German to close the public hearing.

ROLL VOTE: Ayes: Rinsema-Sybenga, Turnquist, Johnson, Gawron, Hood, Spataro, and German

Nays: None

MOTION PASSES

2015-33 NEW BUSINESS:

A. <u>2015-16 Healthcare & Wellness Program</u> FINANCE DEPARTMENT

SUMMARY OF REQUEST: It is time to renew the City's healthcare coverage for 2015-16 plan year (June 1, 2015 through May 31, 2016). Renewal premiums for the City's current healthcare program came in at a 9.95% increase over the current year. Last year we experienced a decrease of 2.62% due to changing to an 80/20 coinsurance plan and increasing the deductible from $1,000/$2,000 to $2,000/$4,000. In 2013-14 the increase was 5.04% over the prior year. In comparative terms, many employers have been experiencing sharp doubledigit rate increases for several years. Also, the City's healthcare costs remain below the "hard cap limits" set by Public Act 152 and remain cost competitive with the standards set by the state for new hires. These are good independent indicators that the City's program is cost-effective.

For 2015-16, the City will continue to pay the HRA deductible <u>if the employee and spouse</u> completed the four-step wellness initiative by March 31st; non-participants in the wellness program will continue to pay the first $500 (single)/$1,000 (double/family) of the deductible.

FINANCIAL IMPACT: Following is an estimate of gross premium costs for the Priority Health HMO program compared with the current healthcare plan year:

	2015-16			2014-15		
	Single	Double	Family	Single	Double	Family
Monthly Premium	$ 463.28	$ 1,042.38	$ 1,250.86	$ 421.37	$ 948.08	$ 1,137.70
Rate Change	9.95%	9.95%	9.95%	(2.62%)	(2.62%)	(2.62%)
Annual Premium	5,559.36	12,508.56	15,010.32	5,056.44	11,376.96	13,652.40
Current # Employees	40	35	122	40	35	122
Total Annual Premium	222,374.40	437,799.60	$ 1,831,259.04	202,257.60	398,193.25	$ 1,665,592.80
		2,491,433.04			2,266,043.65	
Add: HRA Deductibles Paid by City		160,000.00			160,000.00	
Less: 10% Employee Premium Copays		(249,143.30)			(226,604.36)	
Equals: Employer Cost		$2,402,289.74			$2,199,439.29	
	2015 PA 152 Hard Cap Limits			2014 PA 152 Hard Cap Limits		
	$ 5,992.30	$ 12,531.75	$ 16,342.66	$ 5,857.58	$ 12,250.00	$ 15,975.23
	239,692.00	438,611.25	1,993,804.52	234,303.20	428,750.00	1,948,978.06
		$2,672,107.77			$2,612,031.26	

Full-time City employees pay 10% of the above premium costs through payroll deduction.

BUDGET ACTION REQUIRED: Employee and retiree healthcare costs will be included in the forthcoming 215-16 budget.

STAFF RECOMMENDATION: Authorize staff to execute documents with Priority Health to renew employee healthcare coverage for the coming year.

Motion by Vice Mayor Spataro, second by Commissioner Rinsema-Sybenga to authorize staff to execute documents with Priority Health to renew employee healthcare coverage for the coming year.

ROLL VOTE: Ayes: Turnquist, Johnson, Gawron, Hood, Spataro, German, and Rinsema-Sybenga

Nays: None

MOTION PASSES

ANY OTHER BUSINESS: Commissioner German spoke briefly about the EOC Committee that he and Commissioner Hood are members of and mentioned several companies that are hiring.

ADJOURNMENT: The City Commission Meeting adjourned at 6:35 p.m.

Respectfully submitted,

Ann Marie Cummings, MMC
City Clerk