

CITY OF MUSKEGON

CITY COMMISSION MEETING

MAY 10, 2016

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, May 10, 2016.

Pastor Mary Sweet, Crestwood United Reformed Church, opened the meeting with prayer, after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen Gawron, Commissioners Dan Rinsema-Sybenga, Byron Turnquist, Ken Johnson, Debra Warren, and Willie German, Jr., City Manager Franklin Peterson, City Attorney John Schrier, and City Clerk Ann Meisch.

Absent: Vice-Mayor Eric Hood

2016-37 HONORS AND AWARDS:

A. Miss Basketball Runner up – Mardrekia Cook

Mayor Stephen J. Gawron presented a resolution and a street sign noting the accomplishment to Ms. Mardrekia Cook – a Muskegon Big Red.

2016-38 INTRODUCTIONS/PRESENTATION:

A. Carla Flanders, Muskegon Area Chamber of Commerce Regarding the Beautification Project for Sherman Corridor

Carla Flanders from the Muskegon Area Chamber of Commerce gave a presentation on the efforts for a Beautification Project of the Sherman Corridor – beginning at US31 and going all the way to Beach Street. Five municipalities are included in this effort.

2016-39 CONSENT AGENDA:

A. Approval of Minutes City Clerk

SUMMARY OF REQUEST: To approve minutes of the April 26, 2016 Regular City Commission Meeting.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the minutes.

B. National Bike to Work Week Proclamation City Clerk

SUMMARY OF REQUEST: The City Commission is asked to adopt a proclamation supporting National Bike to Work Week June 13 – 17, 2016.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the proclamation.

F. Permanent Traffic Control Order-Installation of “Yield” signs at the intersection of Miner Avenue and Denmark Street, TCO #23-(2016)

Department of Public Works

SUMMARY OF REQUEST: Authorize staff to install permanent “YIELD” signs at east-bound and west-bound Miner Avenue at Denmark Street per Traffic Control Order #23-(2016).

FINANCIAL IMPACT: Cost of signage and installation of such at Miner Avenue @ Denmark Street.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Authorize staff to install traffic control signage per Traffic Control Order #23-(2016).

Motion by Commissioner Johnson, second by Commissioner German, to approve the Consent Agenda as presented with the exception of Items C, D, E, and G.

ROLL VOTE: Ayes: Turnquist, Johnson, Gawron, Warren, German, and Rinsema-Sybenga

Nays: None

MOTION PASSES

2016-40 ITEMS REMOVED FROM THE CONSENT AGENDA:

C. Special Event Liquor License – Farmer’s Market City Clerk

SUMMARY OF REQUEST: The Muskegon Farmer’s Market would like to try out a few new events this year and allow alcoholic beverages, including spirits. Proceeds will benefit the Power of Produce.

The following dates are being requested: June 30, July 7, July 28, August 11, and September 24th.

FINANCIAL IMPACT: \$50 permit from the State for every date requested.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the request.

Motion by Commissioner Warren, second by Commissioner Johnson, to approve the request for special event liquor licenses for the Farmer’s Market.

ROLL VOTE: Ayes: Johnson, Gawron, Warren, German, Rinsema-Sybenga, and Turnquist

Nays: None

MOTION PASSES

**D. CDBG/HOME Budget Recommendations Community and
Neighborhood Services Department (CNS)**

SUMMARY OF REQUEST: To accept the recommendations of the Administration and Citizen's District Council in regards to the 2016 CDBG/HOME Budget Allocations for CNS.

FINANCIAL IMPACT: None at this time.

BUDGET ACTION REQUIRED: To finalize the budget for the CNS department and direct staff to publish the approved budgets for the 2016 CDBG/HOME Allocations.

STAFF RECOMMENDATION: To accept and approve the recommended 2016 CDBG and HOME Budgets for CNS.

COMMITTEE RECOMMENDATION: The Citizen's District Council has made their recommendations.

Motion by Commissioner German, second by Commissioner Rinsema-Sybenga, to accept and approve the recommended 2016 CDBG and HOME budgets for CNS.

ROLL VOTE: Ayes: Gawron, Warren, German, Rinsema-Sybenga, Turnquist, and Johnson

Nays: None

MOTION PASSES

**E. Zeno's Italian Ice Concession Contract for City of Muskegon Parks
Department of Public Works**

SUMMARY OF REQUEST: Staff is asking permission to enter into a 1-year contractual agreement with Gregg Reed of Zeno's Italian Ice, LLC, at Pere Marquette Park, located within the City of Muskegon, to sell various products from a mobile vending trailer.

FINANCIAL IMPACT: Concession revenue is 10% of gross receipts. Commission revenue is unknown at this time as this is the first year in business for the concessionaire at City of Muskegon Parks.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Authorize DPW staff to enter into concession agreement with Gregg Reed of Zeno's Italian Ice, LLC.

Motion by Commissioner Warren, second by Commissioner Johnson, to authorize DPW staff to enter into concession agreement with Gregg Reed of

Zeon's Italian Ice, LLC.

ROLL VOTE: Ayes: Warren, German, Rinsema-Sybenga, Turnquist, Johnson, and Gawron

Nays: None

MOTION PASSES

G. Removal of Street Lights in the Downtown Area Department of Public Works

SUMMARY OF REQUEST: Authorize staff to enter into agreement with Consumer's Energy to remove 44 street lights in the areas between Muskegon – Webster – Fourth – and Spring. Consumer's Energy has offered to remove those lights at a cost of \$25,521.

The estimated annual savings to the City is over \$900 per month for an estimated payback time of less than 3 years.

FINANCIAL IMPACT: \$25,521.00

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: To authorize staff to enter into an agreement with Consumer's Energy to remove 44 street lights in the area between Muskegon – Webster – Fourth – and Spring.

ORIGINAL MOTION

Motion by Commissioner Johnson, second by Commissioner Rinsema-Sybenga, to authorize staff to enter into an agreement with Consumer's Energy to remove 44 street lights in the area between Muskegon – Webster – Fourth – and Spring.

MOTION TO AMEND ORIGINAL MOTION

Motion by Commissioner Johnson, second by Commissioner Warren, to amend the authorization agreement to keep lights labeled as numbers 8, 24, 36, 49, 55, and 66. ~ NO VOTE ~

MOTION TO RESCIND MOTION TO AMEND ORIGINAL MOTION

Motion by Commissioner Johnson, second by Commissioner Rinsema-Sybenga, to rescind the motion to amend the authorization agreement to keep lights labeled as numbers 8, 24, 36, 49, 55, and 66.

ROLL VOTE: Ayes: Rinsema-Sybenga, Turnquist, Johnson, Gawron, Warren, and German

Nays: None

MOTION PASSES

VOTE ON ORIGINAL MOTION

ROLL VOTE: Ayes: Warren, German, Rinsema-Sybenga, Turnquist, Johnson, and Gawron

Nays: None

MOTION PASSES

2016-41 NEW BUSINESS:

A. Consideration of Bids for: Monroe Reconstruction between Fourth & Fifth Engineering

SUMMARY OF REQUEST: To award the reconstruction for Monroe from Fourth to Fifth to McCormick Sand, Inc. since they were the lowest responsible bidder with a total bid price of \$ 185,770.50.

FINANCIAL IMPACT: The construction cost of \$185,770.50 plus engineering cost of an additional 15%.

BUDGET ACTION REQUIRED: If awarded then budget will have to be revised to reflect increase in the cost.

STAFF RECOMMENDATION: Award the contract to McCormick Sand for a bid price of \$185,770.50.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Johnson, to award the contract to McCormick Sand for a bid price of \$185,770.50 for the reconstruction of Monroe between Fourth and Fifth.

ROLL VOTE: Ayes: Turnquist, Johnson, Gawron, Warren, German, and Rinsema-Sybenga

Nays: None

MOTION PASSES

ANY OTHER BUSINESS:

Chief Lewis invited everyone to attend a mixer at Mona Lake Park that is being hosted by the City of Muskegon Heights and the Muskegon Rotary Club Wednesday, May 11, 2016 at 5:00 p.m.

Commissioner German question the removal of picnic tables at the park on Monroe between Fourth and Fifth and his questions were addressed by City Manager, Frank Petersen and Chief of Police, Jeff Lewis.

Commissioner German attended an Urban Policy Workshop and said that there was a good turnout.

PUBLIC PARTICIPATION: Public Comments were received.

ADJOURNMENT: The City Commission adjourned at 7:20 p.m.

Respectfully Submitted,

Ann Marie Meisch, MMC, City Clerk