

CITY OF MUSKEGON

CITY COMMISSION MEETING

MAY 12, 2020 @ 5:30 P.M.

**MUSKEGON CITY COMMISSION CHAMBERS
933 TERRACE STREET, MUSKEGON, MI 49440
REMOTE MEETING**

MINUTES

The Regular Commission Meeting of the City of Muskegon was held electronically with the Mayor, Vice Mayor and Commissioners participating via Zoom – a remote conferencing service, Clerk staff present at 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, May 12, 2020.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen J. Gawron, Vice Mayor Eric Hood, Commissioners Ken Johnson, Dan Rinsema-Sybenga, Willie German, Jr., Teresa Emory, and Michael Ramsey, City Manager Frank Peterson, City Attorney John Schrier, and City Clerk Ann Meisch.

2020-27 CONSENT AGENDA:

A. Approval of Minutes City Clerk

SUMMARY OF REQUEST: To approve the minutes of the April 28, 2020 Regular City Commission meeting.

STAFF RECOMMENDATION: To approve the minutes.

C. Health and Dental Care Renewal Finance

SUMMARY OF REQUEST: To approve the renewal of Priority Health as the City's fully insured health care provider and the Third Party Administrator for City's self-funded health care plan. And to renew Delta Dental as the City's dental insurance provider.

The City's health care coverage renews effective June 1, 2020 for the period June 1, 2020 to May 31, 2021. This year's Priority Health renewal premium came in with no increase over last year. Last year our increase was 0.03% and the year before it was 7.64%. The employees copay will remain at 14%. Our employer contribution will remain below the "hard cap limits" set by PA 152.

For 2020-21 the City will continue to pay the HRA deductible if the employee

and spouse complete the wellness requirements by March 31st. Non-participants in the wellness program will be required to pay the \$1,000 for single coverage or \$2,000 per double or family coverage of the deductible.

Our Delta Dental rates will remain the same of FY 2020-21 and FY 2021-22. The annual fee is \$206,292.

The hard cap limits calculation and the outline of our renewal rates is attached.

AMOUNT REQUEST: \$2,681,625 AMOUNT BUDGETED: \$2,681,625

STAFF RECOMMENDATION: To approve the renewal of Priority Health as the City's fully insured health care provider and Third Party Administrator for the self-funded health care for 2020-21.

D. ACT 51 Map Changes – Amendment Public Works

SUMMARY OF REQUEST: Staff is requesting authorization to approve an amended letter for the addition of streets on the MDOT ACT 51 Map.

Staff received feedback from the State of Michigan in regards to the MDOT ACT 51 resolutions that we sent them in April 2020. They have requested that we add the centerline description to the two (2) streets that we are adding to the map.

Attached is a new letter listing the centerline description of Terrace Marina Drive and Murphy Street, as well as a map/image showing the road that is being added to the ACT 51 map.

Staff is asking for approval of the added verbiage and will need a signed Street Add Certification form to submit to MDOT in order to complete changes.

STAFF RECOMMENDATION: Approve centerline descriptions and sign Street Add Certification to submit to MDOT, so changes can be completed.

E. Tax Incentive Policy and Guidelines Economic Development

SUMMARY OF REQUEST: The Tax Incentive Committee has created a policy document for Commission approval that reflects the findings and recommendations in the previously reviewed committee report.

In an effort to standardize and control the rate and term of tax abatements granted in the City of Muskegon, the Tax Incentive Committee (comprised of staff from Economic Development, Planning, and Finance) has created the attached policy to guide our recommendations to the City Commission when tax abatements are requested. This system incentive companies that reflect community goals and values, while keeping Muskegon competitive in the region for attraction and expansion of business base.

STAFF RECOMMENDATION: To approve the Tax Incentive Policy and Guidelines as presented.

G. Temporary Modification to MERS Benefit Provisions

Finance

SUMMARY OF REQUEST: The City Finance department is requesting a Temporary Modification to the MERS Benefit Provisions for the Defined Benefit employees. This provision would temporarily lower the number of hours an employee would have to work during the month to earn service credit to accommodate those employees taking part in the Work Share furloughs.

Currently employees need to work 150 hours per month to receive service credit for their defined benefit pension. This modification would allow an employee to work 126 hours and still receive service credit for the month. Additionally, this would allow for hazard pay and essential duty pay to be pensionable. The temporary provision would be in effect from March 1, 2020 to December 31, 2020.

STAFF RECOMMENDATION: To approve the Temporary Modifications to Benefit Provision as presented.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Ramsey, to approve the consent agenda as presented, except item B and F.

ROLL VOTE: Ayes: Gawron, Hood, Ramsey, German, Rinsema-Sybenga, Emory, and Johnson

Nays: None

MOTION PASSES

2020-28 ITEMS REMOVED FROM CONSENT AGENDA:

B. 2020 Annual Action Plan Budget
Services

Community & Neighborhood

SUMMARY OF REQUEST: Please review and approve the 2020 Annual Action Plan Budget for CDBG/HOME HUD allocations.

2020 Budget Spreadsheet for CDBG/HOME Allocations is provided for review. Approval of CNS 2020 Budget CDBG/HOME funding and publication for Release of Funds and Environmental Review process.

AMOUNT REQUESTED: N/A AMOUNT BUDGETED: CDBG: \$994,836
HOME: \$343,421

FUND OR ACCOUNT: HUD 2020 Allocation

STAFF RECOMMENDATION: To approve the 2020 Budget for CDBG/HOME Allocation for CNS and direct staff to publish for Release of Funds and Environmental Review.

Motion by Commissioner Johnson, second by Commissioner Rinsema-Sybenga, to approve the 2020 Budget for CDBG/HOME Allocation for CNS and direct staff to publish for Release of Funds and Environmental Review.

ROLL VOTE: Ayes: Hood, Ramsey, German, Rinsema-Sybenga, Emory, Johnson, and Gawron

Nays: None

MOTION PASSES

F. Parking Enforcement Ordinance Public Safety

SUMMARY OF REQUEST: Amending current parking ordinances 92-71 and 92-73; Chapter 92, Article V of the Code of Ordinances of the City of Muskegon to include parking restrictions and enforcements for public beach parking.

In addition, abandoned vehicle language (L05) was added to restrict vehicles parked longer than 48 hours on city streets.

STAFF RECOMMENDATION: To approve the amendments to Parking Ordinances 92-72 and 92-73.

Motion by Commissioner Johnson, second by Commissioner Rinsema-Sybenga, to approve amendments to Parking Ordinance 92-71 and 92-73.

ROLL VOTE: Ayes: Ramsey, Rinsema-Sybenga, Emory, Johnson, Gawron, and Hood

Nays: German

MOTION PASSES

SECOND READING REQUIRED

2020-29 PUBLIC HEARINGS:

A. Public Hearing for 2020 Annual Action Plan Community and Neighborhood Services

SUMMARY OF REQUEST: Hearing for the City of Muskegon's 2020 Annual Action Plan. To accept comments about the 2020 Annual Action Plan.

STAFF RECOMMENDATION: To allow for public comments regarding the City of Muskegon's 2020 Annual Action Plan.

PUBLIC HEARING COMMENCED: No public comments were received.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Ramsey, to close the public hearing.

ROLL VOTE: Ayes: German, Rinsema-Sybenga, Emory, Johnson, Gawron, Hood, and Ramsey

Nays: None

MOTION PASSES

Commissioner Johnson asked if we could offer more options on how public comments can be submitted.

PUBLIC COMMENT: Public Comments were received.

ADJOURNMENT: The City Commission meeting adjourned at 6:16 p.m.

Respectfully Submitted,

Ann Marie Meisch, MMC – City Clerk