CITY OF MUSKEGON

CITY COMMISSION MEETING

MAY 14, 2002

CITY COMMISSION CHAMBERS @ 5:30 P.M.

AGENDA

- CALL TO ORDER:
- PRAYER:
- PLEDGE OF ALLEGIANCE:
- ROLL CALL:
- HONORS AND AWARDS:
  - a. National Public Works Week:
  - b. National Senior Health and Fitness Day.
  - c. Law Enforcement Officer's Day
- PRESENTATIONS:
- CONSENT AGENDA:
  - a. Approval of Minutes. CITY CLERK
  - b. Annual Taxicab License Renewal. CITY CLERK
  - c. Annual Carriage License Renewal. CITY CLERK
  - d. Fireworks Display Permit, Muskegon Country Club. CITY CLERK
  - e. FIRST READING: Adopting the New Code of Ordinances for the City of Muskegon. CITY CLERK
  - f. Appointments to Various Boards/Committees. COMMUNITY RELATIONS COMMITTEE
  - g. Request to fly the Norwegian Flag at City Hall. CITY CLERK
  - h. Refuse Cart Purchase 2002 PUBLIC FACILITIES – SANITATION
  - i. Amendment to Lease Option Agreement between City of Muskegon and Oakview Neighborhood Association, Extension. PLANNING & ECONOMIC DEVELOPMENT
  - j. Consideration of bids, Southern, Division to Seaway. ENGINEERING
  - k. Consideration of bids, Keating to South End. ENGINEERING
  - l. Consideration of bids, Ridge Ave. Cumberland to Glenside ENGINEERING
  - m. Request for Encroachment Agreement, Olthoff, Black Creek to

Sheridan ENGINEERING

n. **Amendment to the Special Assessment Policy.** ENGINEERING

o. **Resolution on Diversity** LEGISLATIVE POLICY COMMITTEE

- **PUBLIC HEARINGS:**

  a. **Plan Approval for Seaway Business Park LDFA Development and Tax Increment Financing Plan** PLANNING & ECONOMIC DEVELOPMENT

  b. **Plan Approval for SmartZone LDFA Development and Tax Increment Financing Plan** PLANNING & ECONOMIC DEVELOPMENT

- **COMMUNICATIONS:**

- **CITY MANAGER'S REPORT:**

- **UNFINISHED BUSINESS:**

  a. **Extension of Clay-Western Historic District.** PLANNING & ECONOMIC DEVELOPMENT

  b. **FIRST READING: Pension Ordinance Clarification** FINANCE

  c. **First Quarter 2002 Budget Reforecast.** FINANCE

- **NEW BUSINESS:**

  a. **Purchase of State-Owned Land for Seaway Industrial Park.** PLANNING & ECONOMIC DEVELOPMENT

  b. **Consideration of bids, Leon, Crozier to Harrison.** ENGINEERING

  c. **Beachwood Park Bids.** LEISURE SERVICES

  d. **Conservation District Request:** LEISURE SERVICES

  e. **Lifeguard Agreement with Norton Shores** LEISURE SERVICES

  f. **MDNR Electrical/Utility Upgrade Addendum.** LEISURE SERVICES

  g. **Approval of Lead Based Paint Abatement Contract for House at 322 Amity** COMMUNITY AND NEIGHBORHOOD SERVICES

  h. **Approval of Contract for Final Phase of Jackson Hill Infill Projection Operation Rejuve-Nation A.K.A. Operation J-Hill.** COMMUNITY AND NEIGHBORHOOD SERVICES

- **ANY OTHER BUSINESS:**

- **PUBLIC PARTICIPATION:**

- **CLOSED SESSION: Labor Negotiations**

> ***Reminder: Individuals who would like to address the City Commission shall do the following:***
> Be recognized by the Chair.
> Step forward to the microphone.
> State name and address.
> Limit of 3 minutes to address the Commission.
> (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

- **ADJOURNMENT:**

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT GAIL A. KUNDINGER, 2002-57(a)

City of Muskegon

State of Michigan

RESOLUTION

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, public buildings, and solid waste collection; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform,

NOW, THEREFORE, I, Steve Warmington, Mayor of the City of Muskegon, speaking on behalf of the City Commission, do hereby proclaim the week of May 19 – 25, 2002, as

"National Public Works Week"

in the City of Muskegon, and I call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

IN WITNESS WHEREOF, we hereunto set our hands and cause the seal of the City of Muskegon to be affixed this 14th day of May 2002.

Steve Warmington, Mayor

Karen Buie, Vice-Mayor

Stephen J. Gawron, Commissioner

Bill Larson, Commissioner

Robert Schweifler, Commissioner

Clara Shepherd, Commissioner

Lawrence Spataro, Commissioner

Proclamation

City of ____________________

Office of the Mayor

Proclamation

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, public buildings, and solid waste collection; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform,

NOW, THEREFORE, I, ____________________, Mayor of the City of ____________________, do hereby proclaim the week of ____________ as

"National Public Works Week"

in The City of ____________________, and I call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

Given under my hand and Seal of the City of ____________________ this ____________ day of ____________________ .

Mayor

Kundinger, Gail

From:	Kuhn, Bob
nt:	Tuesday, April 16, 2002 3:22 PM
o:	Kundinger, Gail
Cc:	Mazade, Bryon
Subject:	national public works week

I have prepared a letter and a resolution for National Public Works week, May 19-25, 2002. Which Committee gets it and do I need a Commission action form or is the resolution and a letter sufficient for consideration.
thanks

Bob Kuhn

Director of Public Works
City of Muskegon Michigan

We want to be #1 in the #2 business !!

2002-57 (b)

City of Muskegon

State of Michigan

Whereas, the President of the United States has designated May as Older American Month and Nation Physical Fitness and Sports Month: And

Whereas, it is appropriated to honor our mature citizens for their many Contributions to the vitality and strength of our community; and

Whereas, the United States Surgeon General has determined that Regular Physical activity results in significant health benefits and improved quality Of life for older adults; and

Whereas, all older adults can participate in activities that improve and Maintain their health:

Now, therefore, be it resolved, that I Steven Warmington Mayor of Muskegon do hereby proclaim Wednesday May 29, 2002 as

NATIONAL SENIOR HEALTH AND FITNESS DAY

In the City of Muskegon, Michigan and urge all our citizens to support the efforts of local organizations that encourage older adults to enhance their lives through physical activity.

IN WITNESS WHEREOF, we hereunto set our hands and cause the seal of the City of Muskegon to be affixed this 14th day of May 2002.

Steve Warmington, Mayor	Karen Buie, Vice Mayor
Stephen J. Gawron, Commissioner	Bill Larson, Commissioner
Robert Schweifler, Commissioner	Clara Shepherd, Commissioner
	Lawrence Spataro, Commissioner

2002-57(c)

City of Muskegon

State of Michigan

RESOLUTION

To commemorate and acknowledge the dedication and sacrifice made by the men and women who have lost their lives while serving as law enforcement officers.

Whereas: the well-being of all citizens of the United States is preserved and enhanced as a direct result of the vigilance and dedication of law enforcement personnel; and

Whereas: approximately 91 men and women in the City of Muskegon, at the risk of their personal safety, presently serve their fellow citizens as guardians of peace; and

Whereas: our peace officers are on the front line preserving the right of the children of Muskegon to receive an education in a crime-free environment; and

Whereas: September 11, 2001 saw the most peace officers ever killed in a single incident in the history of the Nation; and

Whereas: more than 220 peace officers nationally were killed in the line of duty during 2001, making that year the deadliest year for the law enforcement community since 1974; and

Whereas: nationally, every year 1 out of 9 peace officers is assaulted, 1 out of 25 peace officers is injured and 1 out of every 4,400 peace officers is killed in the line of duty; and

Whereas: on May 15, 2002, more than 15,000 peace officers are expected to gather in Washington, D.C. to join with the families of their recently fallen comrades to honor those comrades and all others who went before them: and

Be it now therefore resolved: that I Steve Warmington, the Mayor of Muskegon, speaking on behalf of the City Commissioners urge City residents to join us in acknowledging the dedication and sacrifice of our Muskegon law enforcement men and women by honoring their fallen comrades from across the nation.

Steve Warmington, Mayor

Karen Buie, Vice-Mayor

Stephen J. Gawron, Commissioner

Bill Larson, Commissioner

Robert Schweifler, Commissioner

Clara Shepherd, Commissioner

Lawrence Spataro, Commissioner

Date: **May 14, 2002**

To: **Honorable Mayor and City Commissioners**

From: **Gail A. Kundinger, City Clerk**

RE: **Approval of Minutes**

SUMMARY OF REQUEST: To approve the minutes of the Regular Commission Meeting that was held on Tuesday, April 23, 2002.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

CITY OF MUSKEGON

CITY COMMISSION MEETING

MAY 14, 2002

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City of Muskegon was held at the City Hall, 933 Terrace Street, Muskegon, Michigan at 5:30pm, Tuesday May 14, 2002.

Mayor Warmington opened the meeting with a prayer from Pastor Jeffery Hough of Applewood Community Ministries, after which members of the City Commission and members of the public joined in reciting the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen Warmington; Vice-Mayor Karen Buie: Commissioners Stephen Gawron, William Larson, Robert Schweifler, Clara Shepherd and Lawrence Spataro; City Manager Bryon Mazade, Assistant City Attorney John Schrier and City Clerk Gail Kundinger.

2002-56 PRESENTATION:

A letter to the Commission was read by Martha Bottomly from Volunteer Muskegon.

2002-57 HONORS AND AWARDS:

a. National Public Works Week:

A Resolution for National Public Works Week was presented by Mayor Warmington to Bob Kuhn, Director of Public Works.

b. National Senior Health and Fitness Day.

A Proclamation for National Senior Health and Fitness Day was read by the Gail Kundinger, City Clerk.

c. Law Enforcement Officers Day.

A Resolution for Law Enforcement Officers Day was presented to Captain Bill Wiebenga by Mayor Warmington.

2002-58 CONSENT AGENDA:

a. <u>Approval of Minutes.</u> CITY CLERK

SUMMARY OF REQUEST: To approve the minutes of the Regular Commission Meeting that was held on Tuesday, April 23, 2002.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the minutes.

c. **Annual Carriage License Renewal.** CITY CLERK

SUMMARY OF REQUEST: To approve the request to license two (2) carriages for operation in the City of Muskegon for the 2002-2003 licensing year. The carriages will be inspected by the Police Department prior to issuance of the license. The insurance coverage has been approved by Risk Management.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval contingent upon inspection by the Police Department.

d. **Fireworks Display Permit, Muskegon Country Club.** CITY CLERK

SUMMARY OF REQUEST: Melrose Pyrotechnics, Inc. is requesting approval of a fireworks display for July 4, 2002, at the Muskegon Country Club. Fire Marshall Metcalf has reviewed the request and recommends approval contingent on inspection of the fireworks. Risk Management has approved the insurance.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval contingent on inspection of the fireworks.

e. **FIRST READING, Adopting the New Code of Ordinances for the City of Muskegon.** CITY CLERK

SUMMARY OF REQUEST: To adopt an Ordinance enacting a new code for the City of Muskegon. This Code represents recodification of our ordinances which had not been done for over twenty five years. It is our intention to update this book on a regular basis as ordinances are adopted by this City Commission.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To adopt the ordinance.

f. **Appointments to Various Boards/Committees.** COMMUNITY RELATIONS COMMITTEE

SUMMARY OF REQUEST: To concur with the recommendations from the Community Relations Committee regarding the following:

District Library Board – Appointment of Jill Montgomery to fill the vacancy that will be open July 1, 2002.

DDA/Brownfield – 1) Appointment of Linda Wood, 2) Appointment of Margaret Plichta, 3) Reappointment of William Stone. Terms expire 1/31/2006.

Enterprise Community Citizens Council – Extend the terms of those already on the council to the sunset date of 12/31/2003.

Income Tax Board – Reappoint Mary Ann Riters to the board with term expiring 1/31/2005.

Leisure Services Board – Appointment of James Messick to fill the unexpired term ending 1/31/2003.

Loan Fund Advisory Committee – Appointment of Brent A. McCarthy to fill the opening representing a member from Area Financial Institution.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approve the recommendations from Community Relations Committee.

COMMITTEE RECOMMENDATION; Approve the recommendation.

g. <u>Request to fly the Norwegian Flag at City Hall.</u> CITY CLERK

SUMMARY OF REQUEST: Sons of Norway request permission to fly the Norwegian Flag at City Hall on May 17, 18, and 19th. May 17th is Norway's Independence Day.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approve the request.

h. <u>Refuse Cart Purchase 2002.</u> PUBLIC FACILITIES – SANITATION

SUMMARY OF REQUEST: Authorization to purchase 504 refuse carts from Toter Incorporated. This purchase would restock our inventory of replacement carts we keep on hand for damaged carts. We are requesting approval for placing the order now with delivery anticipated in July 2002. We currently have 110 carts in stock.

FINANCIAL IMPACT: Unit cost per refuse cart $44.37 (504 per truckload) = 22,362.48 2002 Sanitation Department Budget allocated $50,000 for refuse carts purchase, a second purchase will be made later in the year.

BUDGET ACTION REQUIRED: This purchase to be charged to the 2002 sanitation budget Account #101-60523-5700 (Capital outlay equipment).

STAFF RECOMMENDATION: Staff recommends approval of the purchase.

j. <u>Consideration of Bids, Southern, Division to Seaway.</u> ENGINEERING

SUMMARY OF REQUEST: The milling & resurfacing of Southern Ave., contract (H-1541) be awarded to Asphalt Paving out of Muskegon since they were the lowest responsible bidder with a bid price of $80,585.28.

FINANCIAL IMPACT: The construction cost of $80,585.28 plus associated engineering cost which is estimated at an additional 15%.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Award the contract to Asphalt Paving.

k. <u>Consideration of Bids, Harvey, Keating to South End.</u> ENGINEERING

SUMMARY OF REQUEST: The construction of Harvey St. (including sanitary sewer) contract (H-1545 & S-568) be awarded to Jackson Merkey contractors out of Muskegon since they were the lowest responsible bidder with a bid price of $170,939.80.

FINANCIAL IMPACT: The construction cost of $170,939.80 plus associated engineering cost which is estimated at an additional 15%.

BUDGET RECOMMENDATION: None

STAFF RECOMMENDATION: Award the contract to Jackson Merkey Contractors.

l. <u>Consideration of Bids, Ridge Ave., Cumberland to Glenside.</u> ENGINEERING

SUMMARY OF REQUEST: The resurfacing of Ridge Ave. contract (H-1554) be awarded to Felco Contractors out of Muskegon since they were the lowest responsible bidder with a bid price of $66,034.95.

FINANCIAL IMPACT: The construction cost of $66,034.95 plus associated engineering cost which is estimated at an additional 15%.

BUDGET RECOMMENDATION: None

STAFF RECOMMENDATION: Award the contract to Felco Contractors.

m. <u>Request for Encroachment Agreement, Olthoff, Black Creek to Sheridan.</u> ENGINEERING

SUMMARY OF REQUEST: Reid Tool Supply Company has submitted an encroachment agreement form requesting your permission to install conduit and fiber optic cable in north side of Olthoff's R-O-W between Sheridan & Black Creek Rd.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the encroachment agreement with the supplemental conditions.

n. <u>Amendment to the Special Assessment Policy.</u> ENGINEERING

SUMMARY OF REQUEST: As a result of the most recent Legislative Committee meeting, it is respectfully requested that the table under section IV of the special assessment policy on page 4 of said policy be amended to limit the total assessment share to 45% of the total cost of the project instead of 80%. This amendment does not apply to new subdivisions where assessed. Furthermore, it is requested that if the amended policy is adopted, its implementation be limited to those projects where special assessment districts have been created after January 1st of 2002.

FINANCIAL IMPACT: None anticipated at this time.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Amend the special assessment policy.

Motioned by Commissioner Spataro, second by Commissioner Larson to approve the Consent Agenda except for items O, I, and B.

ROLL VOTE: Ayes: Buie, Gawron, Larson, Schweifler, Shepherd, Spataro, Warmington

Nays: None

MOTION PASSES

2002-59 ITEMS REMOVED FROM CONSENT AGENDA

b. Annual Taxicab License Renewal. CITY CLERK

SUMMARY OF REQUEST: This request is from Thomas Wakefield, owner of Wakefield Leasing, whose office is located at 770 W. Sherman Blvd., Muskegon, MI. Mr. Wakefield is requesting approval of a license to operate 13 taxicabs for both Port City Cab Company and Yellow Cab Company. The Muskegon Police Department has inspected the taxicabs and approves this request.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of 13 taxicabs.

Motion by Commissioner Larson, second by Vice Mayor Buie to approve a license for operation of 13 taxicabs for both Port City Cab and Yellow Cab companies.

ROLL VOTE: Ayes: Gawron, Larson, Schweifler, Shepherd, Spataro, Warmington, Buie

Nays: None

MOTION PASSES

i. Amendment to Lease Option Agreement between City of Muskegon and Oakview Neighborhood Association, Extension. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: To approve the Amendment Agreement to the Lease Option Agreement between the City of Muskegon and the Oakview Neighborhood Association, which extends the time period to complete building repairs on the Madison Street Fire Barn to December 31, 2002. The original agreement required that repairs be completed by October 1, 2001.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the Amendment Agreement and authorize the Mayor and Clerk to sign.

COMMITTEE RECOMMENDATION: None

Motion by Vice Mayor Buie, second by Commissioner Schweifler to approve the Amendment Agreement to the Lease Option Agreement between the City of Muskegon and the Oakview Neighborhood Association, and authorize the Mayor and Clerk to sign.

ROLL VOTE: Ayes: Larson, Schweifler, Shepherd, Spataro, Warmington, Buie and Gawron

Nays: None

MOTION PASSES

o. <u>Resolution on Diversity.</u> LEGISLATIVE POLICY COMMITTEE

SUMMARY OF REQUEST: To adopt the resolution listing the objectives that will assist the City Commission in achieving their goal of taking leadership responsibility for improving race relations.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To adopt resolution.

Motion by Commissioner Schweifler, second by Commissioner Gawron adopt the Resolution listing the objectives that will assist the City Commission in achieving their goal of taking leadership responsibility for improving race relations.

ROLL VOTE: Ayes: Schweifler, Shepherd, Spataro, Warmington, Buie, Gawron, Larson

Nays: None

MOTION PASSES

2002-60 PUBLIC HEARINGS:

a. <u>Plan Approval for Seaway Business Park LDFA Development and Tax Increment Financing Plan.</u> PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: To hold the public hearing for the Seaway Business Park LDFA Development and Tax Increment Financing Plan.

FINANCIAL IMPACT: No direct impact. However, LDFA funds will be used to finance projects within the district boundaries.

BUDGET RECOMMENDATION: None

STAFF RECOMMENDATION: Staff recommends approval of plan.

COMMITTEE RECOMMENDATION: The LDFA Board met on April 22, 2002 and approved the plan.

The public hearing opened at 6:03pm to hear and consider any comments from the public. No comments were heard from the public.

Motion by Commissioner Spataro, second by Commissioner Gawron to close the Public Hearing at 6:06pm and to approve the Seaway Business Park LDFA Development and Tax Increment Financing Plan.

ROLL VOTE: Ayes: Shepherd, Spataro, Warmington, Buie, Gawron, Larson, Schweifler

Nays: None

MOTION PASSES

b. **Plan Approval for SmartZone LDFA Development and Tax Increment Financing Plan**. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: To hold the public hearing for the Muskegon Lakeshore SmartZone LDFA Development and Tax Increment Financing Plan.

FINANCIAL IMPACT: No direct impact. However, LDFA funds will be used to finance projects within the district boundaries.

BUDGET RECOMMENDATION: None

STAFF RECOMMENDATION: Staff recommends approval of plan.

COMMITTEE RECOMMENDATION: The LDFA board met on April 22, 2002 and approved the plan.

The public hearing opened at 6:07pm to hear and consider any comments from the public. No comments were heard from the public.

Motion by Commissioner Schweifler, second by Vice Mayor Buie to close the Public Hearing at 6:08pm and to approve the Muskegon Lakeshor SmartZone LDFA Development and Tax Increment Financing Plan.

ROLL VOTE: Ayes: Spataro, Warmington, Buie, Gawron, Larson, Schweifler, Shepherd

Nays: None

MOTION PASSES

2002-61 UNFINISHED BUSINESS:

a. **Expansion of Clay-Western Historic District.** PLANNING & ECONOMIC DEVELOPMENT

STAFF REQUESTS THIS ITEM BE REMOVED FROM THE AGENDA.

b. **FIRST READING: Pension Ordinance Clarification.** FINANCE

SUMMARY OF REQUEST: Section 10(d) of the City's Police & Fire Retirement System ordinance provides that "a member who remains in the employ of the City but ceases to be a police officer or a firefighter shall remain a member of the retirement system for the duration of his City employment". This provision recently came into play when the former Fire Marshall assumed the position of Director of Inspections. The current ordinance does not, however, specify the benefits or contributions pertaining to an affected employee. Attached is a technical correction ordinance intended to address this matter. It provides that the contributions and benefits will be the same as if the member had not left employment with the Police or Fire Departments.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None. The position was budgeted with the pension benefits accorded to a Fire Department position.

STAFF RECOMMENDATION: Approval

At the Legislative Policy Committee meeting held Wednesday, April 24, 2002. Legislative Policy Committee voted to adopt the ordinance as recommended by staff and legal counsel. Vote was 4 Yeas, 1 Absent, 2 Nays.

Motion by Commissioner Spataro, second by Commissioner Schweifler to approve the Ordinance Amendment.

ROLL VOTE: Ayes: Gawron, Schweifler, Shepherd, Spataro

Nays: Warmington, Buie, Larson

MOTION PASSES

c. <u>First Quarter 2002 Budget Reforecast.</u> FINANCE

SUMMARY OF REQUEST: At this time staff is recommending adoption of the first quarter budget reforecast. Since the budget reforecast was originally presented, the following additional changes have been made: 1) estimated LDFA pass-thru revenue to the general fund has been increased due to the fact that there will be pass-thrus for two years in 2002, 2) the capital budget for fire station relocation has been pared from $250,000 to $100,000 and 3) the scheduled transfer to the Major Street fund has been reduced from $200,000 to $100,000. These actions were necessary to bring the budget back into alignment.

FINANCIAL IMPACT: Not surprisingly, the first quarter 2002 Budget Reforecast reflects a falloff in expected general fund revenues due to the economy. Significant adjustments have been made in the areas of city income tax, state shared revenues and interest income. Helping offset these losses are stronger than expected building permit revenues, LDFA pass-thru funds, and income tax penalties.

Proposed General fund expenditures have been reduced a net $272,234 from the amount originally budgeted. Primary changes are: 1) the elimination of the Community Center Design capital item based on recent Commission goal prioritization ($92,000) and, 2) the elimination of the scheduled Budget Stabilization fund transfer because the City was able to fund this item in 2001 ($100,000), reduction in the transfer to the Major Street fund ($100,000) and reduction in the budget for Central Fire Station relocation ($150,000). Partially offsetting these reductions, however, are higher than anticipated insurance and legal service costs (see attached for details)

BUDGET ACTION REQUIRED: Self-explanatory

STAFF RECOMMENDATION: Approval of the Reforecast and related budget amendments.

Motion by Commissioner Spataro, second by Commissioner Shepherd to approve the Reforecast and related budget amendments.

ROLL VOTE: **Ayes: Buie, Gawron, Larson, Schweifler, Shepherd, Spataro, Warmington**

Nays: None

MOTION PASSES

2002-62 NEW BUSINESS:

a. <u>Purchase of State Owned Land for Seaway Industrial Park.</u> PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: To approve the purchase of a vacant buildable lot on Park Street described as CITY OF MUSKEGON YOUNG & WILLIAMS ADDITION LOT 7 BLK 1. The cost of purchasing this lot will be $300. This lot is located in the proposed Seaway Industrial Park and its acquisition is necessary for completion of the project.

FINANCIAL IMPACT: Purchase of this will allow for the completion of the Seaway Industrial Park, which will result in more businesses and jobs locating to our community.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the attached resolution and to authorize both the Mayor and City Clerk to sign said resolution.

Motion by Commissioner Schweifler, second by Commissioner Spataro to approve the purchase of a vacant buildable lot on Park Street (designated as parcel # 24-895-001-0007-00) described as CITY OF MUSKEGON YOUNG & WILLIAMS ADDITION LOT 7 BLK 1.

ROLL VOTE: Ayes: Gawron, Larson, Schweifler, Shepherd, Spataro, Warmington, Buie

Nays: None

MOTION PASSES

b. <u>Consideration of Bids, Leon, Crozier to Harrison.</u> ENGINEERING

SUMMARY OF REQUEST: The Leon Street construction contract (H-1543), using concrete, be awarded to Lakeside Construction since they were the lowest responsible bidder with a bid price of $171,599.25.

FINANCIAL IMPACT: The construction cost of $171,599.25 plus associated engineering cost which is estimated at an additional 15%

BUDGET ACTION REQUIRED: The budgeted amount of $150,000 (using asphalt) will have to be revised to $200,000. This revision will be shown on the next quarterly update.

STAFF RECOMMENDATION: Award the contract to Lakeside Construction.

COMMITTEE RECOMMENDATION:

Motion by Vice Mayor Buie, second by Commissioner Larson to award the contract to Lakeside Construction.

ROLL VOTE: Ayes: Larson, Schweifler, Shepherd, Spataro, Warmington,

Buie, Gawron

Nays: None

MOTION PASSES

c. <u>Beachwood Park Bids.</u> LEISURE SERVICES

SUMMARY OF REQUEST: To award a contract to Elzinga & Volkers, Inc. to do the renovation project at Beachwood Park.

FINANCIAL IMPACT: $311,784.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approve.

COMMITTEE RECOMMENDATION:

Motion by Commissioner Larson, second by Commissioner Schweifler to award the contract to Elzinga & Volkers, Inc. to do the renovation project at Beachwood Park.

ROLL VOTE: Ayes: Schweifler, Shepherd, Spataro, Warmington, Buie, Gawron, Larson

Nays: None

MOTION PASSES

d. <u>Conservation District Request.</u> LEISURE SERVICES

SUMMARY OF REQUEST: The Muskegon Conservation District is requesting that they be allowed to place many signs along Ruddiman Creek warning people of the danger of contact with the water.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approve.

COMMITTEE RECOMMENDATION: Leisure Services Board recommends approval.

Motion by Commissioner Gawron, second by Commissioner Shepherd to approve the placement of signs along Ruddiman Creek warning people of the danger of contact with the water.

ROLL VOTE: Ayes: Shepherd, Spataro, Warmington, Buie, Gawron, Larson, Schweifler

Nays: None

MOTION PASSES

e. <u>Lifeguard Agreement with Norton Shores.</u> LEISURE SERVICES

SUMMARY OF REQUEST: To approve an agreement with the City of Norton Shores to provide lifeguards at Ross Park.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approve.

COMMITTEE RECOMMENDATION:

Motion by Commissioner Spataro, second by Commissioner Schweifler to approve an agreement with the City of Norton Shores to provide lifeguards at Ross Park.

ROLL VOTE: Ayes: Spataro, Warmington, Buie, Gawron, Larson, Schweifler, Shepherd

Nays: None

MOTION PASSES

f. <u>MDNR Electrical / Utility Upgrade Addendum.</u> LEISURE SERVICES

SUMMARY OF REQUEST: To approve the addendum to the original contract with the Michigan Department of Natural Resources to complete phase II of the electrical/utility upgrades at Hartshorn Marina.

FINANCIAL IMPACT: $320,000 with a 50% local match required for Hartshorn Marina.

BUDGET ACTION REQUIRED: Match will need to be provided by either a bond or a loan to be paid off by the marina over several years.

STAFF RECOMMENDATION: Approve.

COMMITTEE RECOMMENDATION: Leisure Services Board recommends approval.

Motion by Vice Mayor Buie, second by Commissioner Schweifler to approve the addendum to the original contract with the Michigan Department of Natural Resources to complete phase II of the electrical/utility upgrades at Hartshorn Marina.

ROLL VOTE: Ayes: Warmington, Buie, Gawron, Larson, Schweifler, Shepherd, Spataro

Nays: None

MOTION PASSES

g. <u>Approval of Lead Based Paint Abatement Contract for house at 322 Amity.</u> COMMUNITY AND NEIGHBORHOOD SERVICES

SUMMARY OF REQUEST: To approve the contract with Success Enterprise, LTD 5263 Apple Ave., Muskegon, MI for the Lead-Based Paint Abatement at 322 Amity for $24,050.

The City of Muskegon obtained the structure at 322 Amity through the foreclosure process.

After the lead-base paint abatement process is completed, the structure will be totally rehabilitated and marketed to a qualified family for home ownership.

FINACIAL IMPACT: Funding will be allocated from the 2000 HOME funds that were budgeted for lead-based paint abatement.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the contract with Success Enterprise, LTD for $24,050.

COMMITTEE RECOMMENDATION: The Land Reutilization Committee approved the rehabilitation of the structure.

Motion by Commissioner Shepherd, second by Commissioner Spataro to approve the contract with Success Enterprise, LTD for $24,050.

ROLL VOTE: Ayes: Buie, Gawron, Larson, Schweifler, Shepherd, Spataro, Warmington

Nays: None

MOTION PASSES

h. <u>Approval of Contract for Final Phase of Jackson Hill Infill projection Operation Rejuve-Nation A.K.A. Operation J-Hill.</u> COMMUNITY AND NEIGHBORHOOD SERVICES

SUMMARY OF REQUEST: To approve the contract with Bantam Group 1290 Wood of Muskegon for the completion of the final Infill project in the Jackson Hill Neighborhood at a cost of $115,528.

The home will be built at 428 Marquette the site where until recently a blighted structure stood. The City has demolished the previous blighted structure and construction on the new home will start immediately if approved by Commission.

FINANCIAL IMPACT: Funding for the construction of the structure has been budgeted from 2001 HOME funding.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the contract with the Bantam Group of Muskegon for the final phase of Operation Rejuve-Nation A.K.A. Operation J-Hill at a cost of $115,528.

COMMITTEE RECOMMENDATION: The Land Reutilization Committee approved the project.

Motion by Commissioner Shepherd, second by Commissioner Spataro to approve the contract with the Bantam Group of Muskegon for the final phase of Operation Rejuve-Nation A.K.A. Operation J-Hill at a cost of $115,528.

ROLL VOTE: Ayes: Gawron, Larson, Schweifler, Shepherd, Spataro, Warmington, Buie

Nays: None

MOTION PASSES

2002-63 CLOSED SESSION:

Motion by Commissioner Schweifler, second by Vice Mayor Buie to close session at 7:27pm to discuss property acquisition.

Motion by Commissioner Schweifler, second by Commissioner Spataro to return to open session at 8:55pm.

ADJOURNMENT: The Regular Commission Meeting for the City of Muskegon was adjourned at 8:56pm.

Respectfully submitted,

Gail Kundinger

Gail Kundinger, CMC/AAE

City Clerk

Date: May 14, 2002

To: Honorable Mayor and City Commissioners

From: Gail A. Kundinger, City Clerk

RE: Annual Carriage License Renewal - Muskegon Carriage Co.

SUMMARY OF REQUEST: To approve the request to license two (2) carriages for operation in the City of Muskegon for the 2002-2003 licensing year. The carriages will be inspected by the Police Department prior to issuance of the license. The insurance coverage has been approved by Risk Management.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval contingent upon inspection by the Police Department.

APPLICATION FOR TAXICAB OPERATOR
in the
CITY OF MUSKEGON, MICHIGAN

Name of Company (d,b,a.) MUSKEGON CARRIAGE CO

Address of Office 557 W. CLAY

Name & Residence of each person interested in or connected with the above, individual, firm or corporation.

SCOTT SIERADZKI	Age 44
	Age
	Age
	Age
	Age

Present Business of each person connected with the above application. OWNER

Give experience of applicant in taxicab business in this City or elsewhere. 13 YEARS GIVING TOURS DOWNTOWN MUSKEGON, COUNTLESS WEDDINGS+EVENTS THRU-OUT W. MICH.

Number of cabs applicant proposes to use (2) TWO

Are there any unpaid or unbonded judgments of record against the applicant NO

Have any of the persons connected with the above as individual, firm or corporation been charged with or convicted of any crime or misdemeanor, if so, state date and Court. NO

Name of insurance company with which applicant is insured and amount of coverage. CAPITAL INSURANCE

Name of local agent or representative. TAMI MEAD

Is the above applicant the sole owner of all the automobiles proposed to be used? YES

State liens, mortgages or other encumbrances including conditional sales contracts on such taxicabs. NONE

Attached hereto is a list of the automobiles with name of make, body-style, year, serial and engine number, state license plate number, seating capacity, weight of car which is considered a part of this application.

The applicant's annual financial and profit and loss statements covering his operations during the last preceding fiscal year shall be attached to this application.

Signature Scott Sieradzki

Subscribed and sworn to before me a Notary Public in and for Muskegon County, Michigan, this ______ day of ____________________, 19______.

My commission expires ______________

____
Notary Public

Application Approved

____
Chief of Police

Date: **May 14, 2002**

To: **Honorable Mayor and City Commissioners**

From: **Gail A. Kundinger, City Clerk**

RE: **Fireworks Display – Muskegon Country Club**

SUMMARY OF REQUEST: Melrose Pyrotechnics, Inc. is requesting approval of a fireworks display for July 4, 2002, at the Muskegon Country Club. Fire Marshall Metcalf has reviewed the request and recommends approval contingent on inspection of the fireworks. Risk Management has approved the insurance.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval contingent on inspection of the fireworks.

PERMIT

2002-58(d)

FOR FIREWORKS DISPLAY

Act 358, P.A. 1968

This permit is not transferable. Possession of this permit by the herein named person will Authorize him to possess, transport and display fireworks in the amounts, for the purpose, And at the place listed below only.

TYPE OF DISPLAY: [X] Public Display [ ] Agricultural Pest Control

ISSUED TO:

NAME
Melrose Pyrotechnics, Inc. / Paul A. Kiste, Event Producer

ADDRESS
P.O. Box 123, Belding, Michigan 48809

AGE:

REPRESENTING:

NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION
Muskegon Country Club

ADDRESS
2801 Lakeshore Drive - Muskegon, Michigan

NUMBER & TYPES OF FIREWORKS:
Approximately 1,200 aerial display shells ranging in size from 1 1/2 inches to 8 inches in diameter

DISPLAY:

EXACT LOCATION
2801 Lakeshore Drive

CITY, VILLAGE, TOWNSHIP	DATE	TIME
Muskegon	July 4, 2002	Dusk

BOND OR INSURANCE FILE: [X] YES [ ] NO

AMOUNT $5,000,000.00

ISSUED BY: Britton-Gallagher & Associates

Issued by action of the City Commission
(council, commission, board)

of the City of Muskegon
(city, village, township) (name of city, village, township)

on the 14th day of May 2002.

Steve Warmington, Mayor
(signature & position of council, commission or board representative)

APPLICATION
FOR FIREWORKS DISPLAY PERMIT
Act 36, P.A. 1976

DATE OF APPLICATION

TYPE OF DISPLAY [x] Public Display [ ] Agricultural Pest Control

APPLICANT

NAME OF PERSON	ADDRESS	AGE: Must be 18 or over
Melrose Pyrotechnics, Inc.	P.O. Box 302, Kingsbury, Indiana 46345	
IF A CORPORATION: Name of President	ADDRESS	
Michael Cartolano	P.O. Box 302, Kingsbury, Indiana 46345	

3. PYROTECHNIC OPERATOR

NAME OF PERSON	ADDRESS	AGE: Must be 18 or over
Paul Kiste	P.O. Box 123, Belding, Michigan 48809	37

EXPERIENCE:

NUMBER OF YEARS	NUMBER OF DISPLAYS	WHERE
18 years	500+	Michigan, Illinois, Indiana

NAMES OF ASSISTANTS:

NAME	ADDRESS	AGE:
Michael Falke	P.O. Box 123, Belding, Michigan 48809	29
Kevin Packard	P.O. Box 123, Belding, Michigan 48809	21

4. NON-RESIDENT APPLICANT

NAME	ADDRESS	AGE:
Name of Michigan Attorney or Resident Agent	ADDRESS	TELEPHONE NUMBER:
Paul A. Kiste	P.O. Box 123, Belding, Michigan 48809	(800) 771-7976

5. EXACT LOCATION

Muskegon Country Club Grounds

DATE	TIME
July 4, 2002	Dusk

6. NUMBER AND KINDS OF FIREWORKS TO BE DISPLAYED

Approximately 1,200 aerial display shells ranging in size from 1 1/2 inches to 8 inches in diameter

MANNER & PLACE OF STORAGE PRIOR TO DISPLAY

No storage necessary, delivered on date of display.

Subject to Approval of Local Fire Authorities

A. AMOUNT OF BOND OR INSURANCE
to be set by municipality

7. FINANCIAL RESPONSIBILITY $5,000,000.00

B. BONDING CORPORATION OR INSURANCE COMPANY NAME	ADDRESS:
Britton-Gallagher & Associates	6240 SOM Center Road Cleveland, Ohio 44139

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY) 04/16/02

PRODUCER 440-248-4711
Britton-Gallagher & Assoc.
6240 SOM Center Rd.
Cleveland, OH 44139-2985

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

COMPANIES AFFORDING COVERAGE

COMPANY A Lexington Insurance Company
COMPANY B
COMPANY C
COMPANY D

INSURED
Melrose Pyrotechnics, Inc.
P.O. Box 302
Kingsbury, IN 46345

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	GENERAL LIABILITY	0427470	4/01/02	4/01/03	GENERAL AGGREGATE	$ 2000000
	X COMMERCIAL GENERAL LIABILITY				PRODUCTS - COMP/OP AGG	$ 2000000
	CLAIMS MADE X OCCUR				PERSONAL & ADV INJURY	$ 1000000
	OWNER'S & CONTRACTOR'S PROT				EACH OCCURRENCE	$ 1000000
					FIRE DAMAGE (Any one fire)	$ 50000
					MED EXP (Any one person)	$
	AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT	$
	ANY AUTO					
	ALL OWNED AUTOS				BODILY INJURY (Per person)	$
	SCHEDULED AUTOS					
	HIRED AUTOS				BODILY INJURY (Per accident)	$
	NON-OWNED AUTOS					
					PROPERTY DAMAGE	$
	GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT	$
	ANY AUTO				OTHER THAN AUTO ONLY:	
					EACH ACCIDENT	$
					AGGREGATE	$
A	EXCESS LIABILITY	5642250	4/01/02	4/01/03	EACH OCCURRENCE	$ 4000000
	X UMBRELLA FORM				AGGREGATE	$ 4000000
	OTHER THAN UMBRELLA FORM					$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				WC STATUTORY LIMITS / OTHER	
	THE PROPRIETOR/ PARTNERS/EXECUTIVE OFFICERS ARE: INCL / EXCL				EL EACH ACCIDENT	$
					EL DISEASE - POLICY LIMIT	$
					EL DISEASE - EA EMPLOYEE	$
	OTHER					

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS
DISPLAY DATE: July 4, 2002 **LOCATION:** Muskegon Country Club – Muskegon, MI **ADDITIONAL INSURED:** Muskegon Country Club; City of Muskegon, Michigan; Mr. Ron Whorton

CERTIFICATE HOLDER

Muskegon Country Club
ATTN: Mr. Ron Whorton
2801 Lakeshore Drive
Muskegon, Michigan 49441

00165

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

933 Terrace Street
Muskegon, MI 49440

OFFICE 231-724-6705
FAX 231-724-4178

City of Muskegon
Clerk's Office

Fax Cover Sheet

To: Keith Potter or Tim McClorey	From: Linda
Fax:	Pages : 2
Phone:	Date: 5-6-02
Re:	CC:

☐ Urgent ☐ For Review ☐ Please Comment ☐ Please Reply ☐ Please Recycle

Hi,

Please review for a pyrotechnic display at a privat club in the city.

Thanks,
Linda

Att Co.
ok

Date: May 14, 2002

To: Honorable Mayor and City Commission

From: City Clerk Gail Kundinger

RE: Adoption of the Code of Ordinances

SUMMARY OF REQUEST: To adopt an Ordinance enacting a new code for the City of Muskegon. This Code represents recodification of our ordinances which had not been done for over twenty five years. It is our intention to update this book on a regular basis as ordinances are adopted by this City Commission.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION:. To adopt the ordinance.

ORDINANCE NO. 2077

AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE CITY OF MUSKEGON, MICHIGAN; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.

THE CITY COMMISSION OF THE CITY OF MUSKEGON ORDAINS:

Section 1. The Code entitled "Code of Ordinances, City of Muskegon, Michigan," published by Municipal Code Corporation, consisting of chapters 1 through 106, each inclusive, is adopted.

Section 2. All ordinances of a general and permanent nature enacted on or before December 11, 2001, and not included in the Code or recognized and continued in force by reference therein, are repealed.

Section 3. The repeal provided for in section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

Section 4. Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be punished by a fine not to exceed $500.00 and costs of prosecution or by imprisonment for a period of not more than 90 days, or by both such fine and imprisonment. Each act of violation and each day upon which any such violation shall occur shall constitute a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the city may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

Section 5. Additions or amendments to the Code when passed in such form as to indicate the intention of the city to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

Section 6. Ordinances adopted after December 11, 2001, that amend or refer to ordinances that have been codified in the Code shall be construed as if they amend or refer to like provisions of the Code.

Section 7. This ordinance shall become effective as provided by law.

This ordinance adopted:

Ayes: Buie, Gawron, Larson, Schweifler, Shepherd, Spataro, Warmington

Nays: None

Adoption Date: 5-14-02

Effective Date: 6-1-02

First Reading: 5-14-02

Second Reading: NA

CITY OF MUSKEGON

By: Gail A. Kundinger

Gail A. Kundinger
City Clerk

CERTIFICATE

The undersigned, being the duly qualified clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the 14th day of May, 2002, which meeting was conducted and public notice was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan of 1976, as amended.

Dated: May 14, 2002

Gail A. Kundinger

Gail A. Kundinger, CMC/AAE
Clerk, City of Muskegon

Date: **May 14, 2002**

To: **Honorable Mayor and City Commission**

From: **Community Relations Committee**

RE: **Appointments to Various Committees/Boards**

SUMMARY OF REQUEST: To concur with the recommendations from the Community Relations Committee regarding the following:

District Library Board - Appointment of Jill Montgomery to fill the vacancy that will be open July 1, 2002..

DDA/Brownfield – (1) Appointment of Linda Wood (2) Appointment of Margaret Plichta (3) Reappointment of William Stone. Terms expire 1/31/2006.

Enterprise Community Citizens Council – Extend the terms of those already on the council to the sunset date of 12/31/2003

Income Tax Board – Reappoint Mary Ann Riters to the board with term expiring 1/31/2005.

Leisure Services Board – Appointment of James Messick to fill the unexpired term ending 1/31/2003

FINANCIAL IMPACT: None

Loan Fund Advisory – appt Brent McCarthy

BUDGET ACTION REQUIRED: None

COMMITTEE RECOMMENDATION: Approve the recommendations.

STAFF RECOMMENDATION: Approve the recommendations from Community Relations Committee.

May 10, 2002

TO City Manager

From: Edith Mark, president Sons of Norway

RE: Flying the Norwegian flag - May 17, 18, 19

Would like permission to fly the Norwegian flag May 17, 18, 19 (May 17th is Norway's Independence Day).

We have done this a number of years but never filled out papers before.

I hope this will be possible.

Sincerely,
Edith Mark
759-0343

<u>FLAG FLYING AT CITY HALL POLICY</u>

A. Purpose

To provide a procedure to review and make a determination on requests to fly flags at City Hall.

B. Review Process

1. <u>Request</u>

   A request to fly at City Hall must be submitted to the City Manager for review and a determination. Group requesting must submit the request at least two weeks prior to when the flag would be raised. The following considerations are to be given when reviewing a request:

   a) Appropriateness of the requesting organization and flag.

   b) When more than one request is received for the same dates, the first request received will be given priority provided it meets other criteria of the policy.

2. <u>City Commission</u>

   Once a determination is made on a request, the Manager will forward the same to the City Commission at least one day prior to notification to the requesting organization. The requirement will be waived if the requesting organization does not follow the filing timeline and thereby rendering it impossible to meet the deadline.

2. <u>Appeals</u>

   Any organization may appeal the decision of the City Manager to the City Commission. These

CITY OF MUSKEGON

FLAG PLACEMENT POLICY

2001-139(b)

A. Purpose

To provide a procedure to consider requests to the City to fly flags on City owned or occupied property or facilities (herein "City property"). The flying of the United States of America, State of Michigan, the County of Muskegon and the City of Muskegon flags are exempt (except as set forth herein), from this policy and can be flown on City property or at City property by authorized City employees or officials.

B. City Control of Flag Placement.

Except as permitted by the City Commission or City staff members with authority, no flag, including "exempt" flags shall be placed on City property by any person except authorized city employees or officials. The procedures and standards set forth in this policy document shall govern the City's decision to permit or deny permission to have a particular flag flown or displayed on City property.

The flying of flags on City property is peculiarly within the prerogatives of the City. Flags which are permitted to be flown on City property have the effect of representing to the community the City's support for the organization or point of view which is represented by the flag. The City reserves the right to refuse or terminate the flying of any flag for the reason that unintended endorsements by the City shall not result from this policy. It is this concern, together with the City's acknowledgement that the flying of flags is a form of speech, which shall guide the City in administering this policy.

C. Review Process. The Procedure.

1. Request

A request to fly a flag(s) must be submitted in writing to the City Clerk at least 30 days prior to when the flag is proposed to be raised. The request shall state in writing:

a.. All the reasons for the request.

b. Describe and display the flag, which shall not be changed in the event permission is given.

c. State the name, address, and the names and addresses of all the officers, of the organization submitting the request. Indicate the legal form of organization, and the name and address of the contact person who shall be responsible for the flag's condition and presentation.

d. State the period for which the flag is requested to be flown.

e. The desired location. (Locations shall be determined by the City based on availability and ability to display the flag without infringing on the display by others, including the City itself).

2. City Staff Review

The City staff will review the request and make a recommendation to the City Commission based on the following:

a. Appropriateness of the organization and the flag. Flags which support illegal activities, take political positions or support candidates for any office, advocate against City policies or involve obscene language, symbols or activities are prohibited.

b. The number of other flags already approved.

c. The availability of locations.

d. The time period during which the flag shall be permitted to be flown on City property. No permission shall be given for permanent flag placement. In the event an applicant desires a longer time period than that granted, renewal applications shall be submitted at least 30 days before the end of the initial period in order to afford the City Commission opportunity to decide on the extension.

D. City Commission Consideration and Decision.

The City Commission will consider the request after the review and recommendation from City staff. The City Commission will consider the determination of City staff when making their decision as well as any other criteria they deem appropriate, to the extent that the criteria are legally and constitutionally supportable. In the event a request is denied by the Commission, a decision with the reasons set forth shall be adopted at the time of the refusal, and set forth in the minutes in writing as part of the motion (or resolution) adopted.

E. Grant by City Commission; Location and Term

Any request that is approved will be accomplished by City Commission resolution that will include the specific location(s) where the flag(s) can be flown and the time period for which the request is granted.

Policy regarding term of the permission: No permanent permission shall be granted. The City's policy is to favor shorter term flying periods to accommodate a reasonable number of requests and avoid unintended endorsements which can arise not only by the message of the flag itself, but also by the duration a flag is flown other than flags of the City, County, State and the United States.

Applicants are encouraged to apply for periods of display which are shorter, as stated above. However, the Commission will consider periods up to one year for flags which represent long term or continuing organizations, activities or public (non-political) concerns. More typical will be permission granted for periods of a week to thirty days.

The term of any permission granted shall be subject to the City's determination to fly another flag in the location of and instead of the permitted flag in a time of emergency or of critical public concern.

F. Flag Maintenance

It shall be the responsibility of the requesting organization to maintain the flag(s) in good repair. Failure to do so will result in revocation of the permission to fly the flag(s). The City shall afford access to the flag for repair and maintenance.

G. Revocation

The City Commission shall have the sole discretion to revoke the permission to fly a flag permitted under this policy for whatever reasons they deem appropriate and which are legally and constitutionally supportable. Claims made by any person to whom permission has been granted concerning the import of the City's permission to fly a flag which are not intended or acceptable to the City shall be, without limitation, grounds for revocation without notice.

Any revocation of permission before the term permitted has expired shall be accomplished by the City removing the flag and notifying the applicant to come to the City's offices to retrieve the flag or flags removed. In such case the City shall indicate by written memorandum delivered to the applicant the reason(s) for revocation.

2001-139(b)
CERTIFICATION

This policy was adopted at a regular meeting of the City Commission, held on November 27, 2001. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By Gail A. Kundinger
Gail A. Kundinger, City Clerk

Date: May 6, 2002

To: Honorable Mayor and City Commission

From: Public Facilities - Sanitation

Re: Refuse Cart Purchase 2002

SUMMARY OF REQUEST:
Authorization to purchase 504 refuse carts from Toter Incorporated. This purchase would restock our inventory of replacement carts we keep on hand for damaged carts. We are requesting approval for placing the order now with delivery anticipated in July 2002. We currently have 110 carts in stock.

FINANCIAL IMPACT:
Unit cost per refuse cart $44.37 (504 per truckload) = 22,362.48
2002 Sanitation Department Budget allocated $50,000 for refuse carts purchase, a second purchase will be made later in the year.

BUDGET ACTION REQUIRED:
This purchase to be charged to the 2002 sanitation budget.
Account # 101-60523-5700 (Capital outlay equipment)

STAFF RECOMMENDATION:
Staff recommends approval of the purchase

Public Works

Memo

To: Robert Kuhn, DPW Director

From: Bob Fountain, Special Operations Supervisor

CC: Ted Russell, Sanitation Coordinator

Date: 05/14/02

Re: Toter Purchase – replacement garbage carts

Once again we need to purchase another supply of garbage carts. These are used as replacements for damaged carts and for new customers who need them. Our original cart equipment was put into service in 1991 and some of these carts are finally wearing out. We are getting good service out of them, however, and have decided to continue with the Toter™ brand of carts that we have had for over 10 years.

We have investigated a number of brands of garbage carts over the years and have found that the Toter™ equipment is by far the most durable. Therefore we are purchasing a truckload, 504 carts, from Toter, Inc. as a sole source. Over the years this company, based in Charlotte, North Carolina, has held their price to about $45.00 per cart. Last year the price was $44.37 per cart and they are holding to this price today. The total cost for this order will be $22,362.48.

Date:	May 14, 2002
To:	Honorable Mayor and City Commissioners
From:	Engineering
RE:	Consideration of Bids Southern Ave. Division to Seaway Dr.

SUMMARY OF REQUEST:

The milling & resurfacing of Southern Ave. contract (H-1541) be awarded to Asphalt Paving out of Muskegon since they were the lowest (see bid tabulation) responsible bidder with a bid price of $80,585.28.

FINANCIAL IMPACT:

The construction cost of $80,585.28 plus associated engineering cost which is estimated at an additional 15%.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

Award the contract to Asphalt Paving.

COMMITTEE RECOMMENDATION:

H-1541 SOUTHERN AVE.- DIVISION TO SEAWAY DR. REVISED 3/11/02
BID TABULATION
April 30, 2002

	CONTRACTOR NAME			ASPHALT PAVING CO		THOMPSON MCCULLY		JACKSON-MERKEY		FELCO CONTRACTORS	
	ADDRESS			1000 E. SHERMAN BLVD		PO BOX 309		555 E. WESTERN		874 PULASKI	
	CITY, ST			MUSKEGON, MI		COMSTOCK PARK, MI		MUSKEGON, MI		MUSKEGON, MI	
	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	ADJUST CATCH BASIN CASTING	1	EACH	$450.00	$450.00	$500.00	$500.00	$420.00	$420.00	$450.00	$450.00
2	ADJUST MANHOLE CASTING	11	EACH	$425.00	$4,675.00	$450.00	$4,950.00	$480.00	$5,280.00	$425.00	$4,675.00
3	ADJUST WATER VALVE BOX	2	EACH	$420.00	$840.00	$250.00	$500.00	$375.00	$750.00	$420.00	$840.00
4	BIT LEVELING MIX 3C @ 165#/ S YD	450	TON	$51.21	$23,044.50	$51.73	$23,278.50	$56.20	$25,290.00	$54.00	$24,300.00
5	BIT TOP MIX 4C MOD POLYMER ASHALT @ 165#/ S YD	450	TON	$53.61	$24,124.50	$54.08	$24,336.00	$58.65	$26,392.50	$58.00	$26,100.00
6	COLD MILLING BITUMINOUS SURFACE, 3"	5152	S YD	$1.94	$9,994.88	$1.75	$9,016.00	$1.90	$9,788.80	$2.65	$13,652.80
7	CATCH BASIN CASTIN E.J. 5105 OR EQUAL	1	EACH	$490.00	$490.00	$500.00	$500.00	$595.00	$595.00	$490.00	$490.00
8	CONCRETE CURB, 6" X 14"	50	L FT	$12.50	$625.00	$15.00	$750.00	$14.30	$715.00	$29.00	$1,450.00
9	CONCRETE CURB AND GUTTER, F-4 MODIFIED	4	L FT	$25.00	$100.00	$50.00	$200.00	$27.50	$110.00	$65.00	$260.00
10	CONCRETE SIDEWALK, 4"	550	S FT	$2.50	$1,375.00	$2.60	$1,430.00	$2.80	$1,540.00	$3.90	$2,145.00
11	MANHOLE CASTING E.J. # 1000 OR EQUAL	5	EACH	$505.00	$2,525.00	$525.00	$2,625.00	$590.00	$2,950.00	$505.00	$2,525.00
12	PAVEMENT PREPARATION	14.54	STA	$300.00	$4,362.00	$285.00	$4,143.90	$290.00	$4,216.60	$325.00	$4,725.50
13	PAVT MRKG, TYPE R, 4", YELLOW,TEMP	60	L FT	$3.00	$180.00	$3.00	$180.00	$1.15	$69.00	$4.90	$294.00
14	PAVT MRKG, WATERBORNE,4",YELLOW	375	L FT	$1.50	$562.50	$1.00	$375.00	$1.50	$562.50	$4.80	$1,800.00
15	RECONSTRUCTING MANHOLES	2	V FT	$135.00	$270.00	$550.00	$1,100.00	$510.00	$1,020.00	$135.00	$270.00
16	REMOVING CONCRETE CURB	50	L FT	$9.35	$467.50	$10.00	$500.00	$16.00	$800.00	$9.35	$467.50
17	REMOVING CONCRETE CURB AND GUTTER	4	L FT	$12.35	$49.40	$10.00	$40.00	$20.00	$80.00	$12.35	$49.40
18	REMOVING CONCRETE SIDEWALK	400	S FT	$2.80	$1,120.00	$6.00	$2,400.00	$1.70	$680.00	$2.80	$1,120.00
19	TRAFFIC CONTROL	1	LUMP	$4,150.00	$4,150.00	$4,000.00	$4,000.00	$6,975.00	$6,975.00	$5,000.00	$5,000.00
20	WATER VALVE BOX, COMPLETE	2	EACH	$590.00	$1,180.00	$450.00	$900.00	$490.00	$980.00	$590.00	$1,180.00
	TOTAL				$80,585.28		$81,724.40		$89,214.40		$91,794.20

H-1541 SOUTHERN AVE.- DIVISION TO SEAWAY DR. REVISED 3/11/02

	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRIC	TOTAL PRICE
1	ADJUST CATCH BASIN CASTING	1	EACH	$400.00	$400.00
2	ADJUST MANHOLE CASTING	11	EACH	$400.00	$4,400.00
3	ADJUST WATER VALVE BOX	2	EACH	$300.00	$600.00
4	BIT LEVELING MIX 3C @ 165#/ S YD	450	TON	$32.00	$14,400.00
5	BIT TOP MIX 4C MOD POLYMER ASHALT @ 165#/ S YD	450	TON	$38.00	$17,100.00
6	COLD MILLING BITUMINOUS SURFACE, 3"	5152	S YD	$3.00	$15,456.00
7	CATCH BASIN CASTIN E.J. 5105 OR EQUAL	1	EACH	$400.00	$400.00
8	CONCRETE CURB, 6" X 14"	50	L FT	$15.00	$750.00
9	CONCRETE CURB AND GUTTER, F-4 MODIFIED	4	L FT	$20.00	$80.00
10	CONCRETE SIDEWALK, 4"	550	S FT	$3.00	$1,650.00
11	MANHOLE CASTING E.J. # 1000 OR EQUAL	5	EACH	$400.00	$2,000.00
12	PAVEMENT PREPARATION	14.54	STA	$200.00	$2,908.00
13	PAVT MRKG, TYPE R, 4", YELLOW,TEMP	60	L FT	$4.00	$240.00
14	PAVT MRKG, WATERBORNE,4",YELLOW	375	L FT	$1.00	$375.00
15	RECONSTRUCTING MANHOLES	2	V FT	$350.00	$700.00
16	REMOVING CONCRETE CURB	50	L FT	$12.00	$600.00
17	REMOVING CONCRETE CURB AND GUTTER	4	L FT	$12.00	$48.00
18	REMOVING CONCRETE SIDEWALK	400	S FT	$2.00	$800.00
19	TRAFFIC CONTROL	1	LUMP	$5,000.00	$5,000.00
20	WATER VALVE BOX, COMPLETE	2	EACH	$350.00	$700.00

SUB-TOTAL	$68,607.00
15% ENGINEERING	$10,291.05
TOTAL	$78,898.05

Date: May 14, 2002

To: Honorable Mayor and City Commissioners

From: Engineering

RE: Consideration of Bids
Harvey St.., Keating to South End

SUMMARY OF REQUEST:

The construction of Harvey St. (including sanitary sewer) contract (H-1545 & S-568) be awarded to Jackson Merkey contractors out of Muskegon since they were the lowest (see bid tabulation) responsible bidder with a bid price of $170,939.80.

FINANCIAL IMPACT:

The construction cost of $170,939.80 plus associated engineering cost which is estimated at an additional 15%.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

Award the contract to Jackson Merkey Contractors.

COMMITTEE RECOMMENDATION:

H-1545 & S-568 HARVEY ST. 1700' SOUTH OF KEATING TO KEATING

BID PROPOSAL

May 7, 2002

			CONTRACTOR	JACKSON-MERKEY		FELCO		DIVERSIFIED		LAKESIDE		WADEL	
			ADDRESS	555 E WESTERN AVE		874 PULASKI AVE		6775 HARVEY		13840 172ND AVE		2500 OCEANA DR	
			CITY/ST	MUSKEGON, MI		MUSKEGON, MI		SPRING LAKE, MI		GRAND HAVEN, MI		HART, MI	
	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	OTAL PRIC	UNIT PRICE	OTAL PRIC
1	ADJUST CATCH BASIN CASTING	3	EACH	$435.00	$1,305.00	$400.00	$1,200.00	$333.00	$999.00	$350.00	$1,050.00	$400.00	$1,200.00
2	ADJUST MANHOLE CASTING	1	EACH	$475.00	$475.00	$400.00	$400.00	$300.00	$300.00	$350.00	$350.00	$400.00	$400.00
3	ADJUST WATER VALVE CASTING	1	EACH	$430.00	$430.00	$280.00	$280.00	$400.00	$400.00	$350.00	$350.00	$200.00	$200.00
4	AGGREGATE BASE COURSE 22A	15	TON	$24.00	$360.00	$36.00	$540.00	$25.00	$375.00	$15.00	$225.00	$16.00	$240.00
5	AGGREGATE BASE COURSE 22A @ 8" C.I.P.	1960	SQ.YD.	$5.10	$9,996.00	$7.15	$14,014.00	$8.00	$15,680.00	$7.00	$13,720.00	$5.55	$10,878.00
6	AGGREGATE BASE WIDENING 22A @ 8" C.I.P.	600	SQ.YD.	$7.60	$4,560.00	$7.40	$4,440.00	$8.50	$5,100.00	$8.00	$4,800.00	$15.00	$9,000.00
7	BENDS D.C.I. 8" 22 1/2° M.J.	1	EACH	$250.00	$250.00	$180.00	$180.00	$300.00	$300.00	$225.00	$225.00	$250.00	$250.00
8	BIT. WIDENING MIX 3C @ 220#/S.Y.	62	TON	$62.00	$3,844.00	$66.00	$4,092.00	$71.00	$4,402.00	$62.00	$3,844.00	$62.00	$3,844.00
9	BIT. LEVELING MIX 3C @ 165#/S.Y.	206	TON	$38.45	$7,920.70	$39.60	$8,157.60	$44.00	$9,064.00	$40.00	$8,240.00	$38.45	$7,920.70
10	BIT. TOP MIX 4C @ 165#/S.Y.	447	TON	$39.65	$17,723.55	$40.95	$18,304.65	$49.00	$21,903.00	$40.00	$17,880.00	$39.65	$17,723.55
11	CAP D.C.I. 8" M.J. W / 2" TAP	1	EACH	$120.00	$120.00	$150.00	$150.00	$500.00	$500.00	$200.00	$200.00	$300.00	$300.00
12	CATCH BASIN CASTING E.J.#5105 OR EQUAL	3	EACH	$495.00	$1,485.00	$470.00	$1,410.00	$500.00	$1,500.00	$500.00	$1,500.00	$750.00	$2,250.00
13	CONC. CURB & GUTTER F-4 MOD.	30	LIN. FT	$19.00	$570.00	$38.00	$1,140.00	$40.00	$1,200.00	$25.00	$750.00	$50.00	$1,500.00
14	CONC. SPILLWAY 6" PER DETAIL	24	SQ.YD.	$34.00	$816.00	$35.00	$840.00	$40.00	$960.00	$40.00	$960.00	$35.00	$840.00
15	EXCAVATION	658	CU.YD.	$13.90	$9,146.20	$6.15	$4,046.70	$10.00	$6,580.00	$15.00	$9,870.00	$12.00	$7,896.00
16	LOWERING EXISTING 2" COPPER WATER SERVIC	1	EACH	$210.00	$210.00	$380.00	$380.00	$1,250.00	$1,250.00	$375.00	$375.00	$1,500.00	$1,500.00
17	MANHOLE CASTING E.J.#1000 OR EQUAL	6	EACH	$545.00	$3,270.00	$410.00	$2,460.00	$500.00	$3,000.00	$400.00	$2,400.00	$600.00	$3,600.00
18	MANHOLE STD. 4' I.D. 0' TO 10' DEEP	6	EACH	$1,635.00	$9,810.00	$1,950.00	$11,700.00	$2,000.00	$12,000.00	$1,500.00	$9,000.00	$2,000.00	$12,000.00
19	PAVEMENT PREPARATORY WORK	8.28	STA.	$275.00	$2,277.00	$350.00	$2,898.00	$300.00	$2,484.00	$500.00	$4,140.00	$250.00	$2,070.00
20	PIPE INSULATION PER DETAIL	380	LIN.FT.	$4.00	$1,520.00	$2.09	$794.20	$4.00	$1,520.00	$5.00	$1,900.00	$3.50	$1,330.00
21	RELOCATE HYDRANT	1	EACH	$675.00	$675.00	$1,050.00	$1,050.00	$1,800.00	$1,800.00	$1,000.00	$1,000.00	$2,000.00	$2,000.00
22	REMOVING CONC. CURB & GUTTER	88	LIN.FT.	$5.00	$440.00	$4.90	$431.20	$10.00	$880.00	$7.00	$616.00	$6.00	$528.00
23	REMOVING TREES 8" TO 12"	1	EACH	$150.00	$150.00	$600.00	$600.00	$500.00	$500.00	$225.00	$225.00	$450.00	$450.00
24	SANITARY SEWER SERVICE 8" C700 ES VIT. W / PLUG	35	LIN. FT	$32.00	$1,120.00	$29.00	$1,015.00	$40.00	$1,400.00	$25.00	$875.00	$26.00	$910.00
25	SANTITARY SEWER 12" D.C.I. CL.52	58	LIN. FT	$62.00	$3,596.00	$38.00	$2,204.00	$175.00	$10,150.00	$55.00	$3,190.00	$40.00	$2,320.00
26	SANTITARY SEWER 12" C700 ES VIT.	1467	LIN. FT	$35.75	$52,445.25	$36.00	$52,812.00	$35.00	$51,345.00	$50.00	$73,350.00	$38.00	$55,746.00
27	TERRACE GRADING	1750	LIN. FT	$8.15	$14,262.50	$8.05	$14,087.50	$8.00	$14,000.00	$9.00	$15,750.00	$15.00	$26,250.00
28	TRAFFIC CONTROL	1	LUMP	$3,975.00	$3,975.00	$4,000.00	$4,000.00	$7,000.00	$7,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00
29	TRENCH REPAIR LAWN REHAB	861	LIN.FT.	$3.60	$3,099.60	$3.10	$2,669.10	$5.00	$4,305.00	$5.00	$4,305.00	$4.75	$4,089.75
30	TRENCH REPAIR LOCAL STREET TYPE V	490	LIN.FT.	$8.50	$4,165.00	$10.15	$4,973.50	$8.00	$3,920.00	$15.00	$7,350.00	$22.00	$10,780.00
31	TRENCH ERPAIR MAJOR STREET TYPE III	189	LIN. FT	$47.00	$8,883.00	$74.00	$13,986.00	$13.50	$2,551.50	$40.00	$7,560.00	$36.00	$6,804.00
32	WATERMAIN 8" D.C.I. CL. 52	30	LIN. FT	$38.00	$1,140.00	$29.00	$870.00	$45.00	$1,350.00	$25.00	$750.00	$50.00	$1,500.00
33	WATER VALVE BOX & COVER COMPLETE	2	EACH	$450.00	$900.00	$450.00	$900.00	$400.00	$800.00	$200.00	$400.00	$1,500.00	$3,000.00
	HARVEY TOTAL				170,939.80		177,025.45		189,518.50		202,150.00		204,320.00

H-1545 & S-568 HARVEY ST. 1700' SOUTH OF KEATING TO KEATING

STREET & SEWER IMPROVEMENTS

ENGINEER'S ESTIMATE APRIL 09, 2002

	DESCRIPTION	QUANTITY	UNIT	PRICE	PRICE
1	ADJUST CATCH BASIN CASTING	3	EACH	$300.00	$900.00
2	ADJUST MANHOLE CASTING	1	EACH	$350.00	$350.00
3	ADJUST WATER VALVE CASTING	1	EACH	$300.00	$300.00
4	AGGREGATE BASE COURSE 22A	15	TON	$20.00	$300.00
5	AGGREGATE BASE COURSE 22A @ 8" C.I.P.	1960	SQ.YD.	$6.00	$11,760.00
6	AGGREGATE BASE WIDENING 22A @ 8" C.I.P.	600	SQ.YD.	$12.00	$7,200.00
7	BENDS D.C.I. 8" 22 1/2° M.J.	1	EACH	$200.00	$200.00
8	BIT. WIDENING MIX 3C @ 220#/S.Y.	62	TON	$50.00	$3,100.00
9	BIT. LEVELING MIX 3C @ 165#/S.Y.	206	TON	$35.00	$7,210.00
10	BIT. TOP MIX 4C @ 165#/S.Y.	447	TON	$40.00	$17,880.00
11	CAP D.C.I. 8" M.J. W / 2" TAP	1	EACH	$200.00	$200.00
12	CATCH BASIN CASTING E.J.#5105 OR EQUAL	3	EACH	$550.00	$1,650.00
13	CONC. CURB & GUTTER F-4 MOD.	30	LIN. FT.	$15.00	$450.00
14	CONC. SPILLWAY 6" PER DETAIL	24	SQ.YD.	$30.00	$720.00
15	EXCAVATION	658	CU.YD.	$10.00	$6,580.00
16	LOWERING EXISTING 2" COPPER WATER SERVICE	1	EACH	$450.00	$450.00
17	MANHOLE CASTING E.J.#1000 OR EQUAL	6	EACH	$500.00	$3,000.00
18	MANHOLE STD. 4' I.D. 0' TO 10' DEEP	6	EACH	$1,500.00	$9,000.00
19	PAVEMENT PREPARATORY WORK	8.28	STA.	$250.00	$2,070.00
20	PIPE INSULATION PER DETAIL	380	LIN. FT.	$1.50	$570.00
21	RELOCATE HYDRANT	1	EACH	$1,500.00	$1,500.00
22	REMOVING CONC. CURB & GUTTER	88	LIN.FT.	$8.00	$704.00
23	REMOVING TREES 8" TO 12"	1	EACH	$200.00	$200.00
24	SANITARY SEWER SERVICE 8" C700 ES VIT. W / PLUGS	35	LIN. FT.	$30.00	$1,050.00
25	SANTITARY SEWER 12" D.C.I. CL.52	58	LIN. FT.	$50.00	$2,900.00
26	SANTITARY SEWER 12" C700 ES VIT.	1467	LIN. FT.	$45.00	$66,015.00
27	TERRACE GRADING	1750	LIN. FT.	$8.00	$14,000.00
28	TRAFFIC CONTROL	1	LUMP	$10,000.00	$10,000.00
29	TRENCH REPAIR LAWN REHAB	861	LIN.FT.	$10.00	$8,610.00
30	TRENCH REPAIR LOCAL STREET TYPE V	490	LIN.FT.	$20.00	$9,800.00
31	TRENCH ERPAIR MAJOR STREET TYPE III	189	LIN. FT.	$55.00	$10,395.00
32	WATERMAIN 8" D.C.I. CL. 52	30	LIN. FT.	$30.00	$900.00
33	WATER VALVE BOX & COVER COMPLETE	2	EACH	$350.00	$700.00
	SUBTOTAL				$200,664.00
	15% ENGINEERING				$30,099.60
	TOTAL				$230,763.60

Date: May 14, 2002

To: Honorable Mayor and City Commissioners

From: Engineering

RE: Consideration of Bids
Ridge Ave. Cumberland to Glenside

SUMMARY OF REQUEST:

The resurfacing of Ridge Ave. contract (H-1554) be awarded to Felco Contractors out of Muskegon since they were the lowest (see bid tabulation) responsible bidder with a bid price of $66,034.95

FINANCIAL IMPACT:

The construction cost of $66,034.95 plus associated engineering cost which is estimated at an additional 15%.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

Award the contract to Felco Contractors.

COMMITTEE RECOMMENDATION:

H-1554 RIDGE AVE. CUMBERLAND TO GLENSIDE

BID TABULATION

May 1, 2002

			Contractor	LAKESIDE CONSTRUCTION		FELCO CONTRACTORS		JACKSON-MERKEY		WADEL STABILIZATION		DIVERSIFIED	
			Address	13840 172nd AVENUE		874 PULASKI AVE		555 E. WESTERN		2500 OCEANA DR		6775 HARVEY	
			City/St	GRAND HAVEN, MI		MUSKEGON, MI		MUSKEGON, MI		HART, MI		SPRING LAKE, MI	
	DESCRIPTION	UANTI	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	OTAL PRIC	UNIT PRICE	TOTAL PRIC	UNIT PRICE	TOTAL PRICE	UNIT PRICE	OTAL PRIC
1	ADJUST MANHOLE CASTING	2	EACH	$400.00	$800.00	$475.00	$950.00	$490.00	$980.00	$400.00	$800.00	$250.00	$500.00
2	AGGREGATE BASE COURSE 22A @ 6" C.I.P.	209	SQ.YD	$10.00	$2,090.00	$6.95	$1,452.55	$9.35	$1,954.15	$12.00	$2,508.00	$7.50	$1,567.50
3	BIT. LEVELING MIX 3C @ 220#/S.Y.	190	TON	$42.00	$7,980.00	$43.15	$8,198.50	$45.00	$8,550.00	$41.10	$7,809.00	$51.00	$9,690.00
4	BIT. TOP MIX 4C @ 165#/S.Y.	145	TON	$50.00	$7,250.00	$52.00	$7,540.00	$53.20	$7,714.00	$48.36	$7,012.20	$55.00	$7,975.00
5	CATCH BASIN CASTING E.J.#7065 W/M I GRATE OR E	1	EACH	$500.00	$500.00	$625.00	$625.00	$585.00	$585.00	$600.00	$600.00	$500.00	$500.00
6	CATCH BASIN STD.	1	EACH	$1,000.00	$1,000.00	$1,200.00	$1,200.00	$1,470.00	$1,470.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00
7	CONC. BASE COURSE 6"	146	SQ.YD	$29.00	$4,234.00	$22.50	$3,285.00	$30.00	$4,380.00	$31.00	$4,526.00	$27.00	$3,942.00
8	CONC. CURB & GUTTER STD. DETAIL #3	1381	LIN.FT	$8.50	$11,738.50	$8.40	$11,600.40	$9.45	$13,050.45	$10.00	$13,810.00	$14.00	$19,334.00
9	CONC. DRIVE APPROACH 6"	158	SQ.YD	$32.00	$5,056.00	$26.05	$4,115.90	$30.80	$4,866.40	$35.00	$5,530.00	$27.00	$4,266.00
10	EXCAVATION	100	CU.YD	$25.00	$2,500.00	$13.50	$1,350.00	$17.50	$1,750.00	$30.00	$3,000.00	$10.00	$1,000.00
11	MANHOLE CASTING E.J.#1000 OR EQUAL	1	EACH	$350.00	$350.00	$425.00	$425.00	$590.00	$590.00	$600.00	$600.00	$400.00	$400.00
12	MEMBRANE REINFORCEMENT	1625	SQ.YD	$2.00	$3,250.00	$2.70	$4,387.50	$2.20	$3,575.00	$2.00	$3,250.00	$2.25	$3,656.25
13	PAVEMENT PREPARATORY WORK	6.38	STA.	$1,000.00	$6,380.00	$390.00	$2,488.20	$330.00	$2,105.40	$300.00	$1,914.00	$350.00	$2,233.00
14	REMOVING CONC. DRIVE APPROACH	252	SQ.YD	$10.00	$2,520.00	$9.80	$2,469.60	$9.75	$2,457.00	$6.00	$1,512.00	$8.00	$2,016.00
15	REMOVING PAVEMENT	219	SQ.YD	$10.00	$2,190.00	$9.80	$2,146.20	$6.90	$1,511.10	$8.00	$1,752.00	$6.00	$1,314.00
16	STORM SEWER 10" SDR 35 PVC	45	IN. FT	$50.00	$2,250.00	$32.00	$1,440.00	$24.50	$1,102.50	$55.00	$2,475.00	$28.00	$1,260.00
17	TERRACE GRADING	691	IN. FT	$10.00	$6,910.00	$12.10	$8,361.10	$9.90	$6,840.90	$10.00	$6,910.00	$8.00	$5,528.00
18	TRAFFIC CONTROL	1	LUMP	$2,500.00	$2,500.00	$4,000.00	$4,000.00	$8,475.00	$8,475.00	$3,000.00	$3,000.00	$750.00	$750.00
	RIDGE TOTAL				$69,498.50		$66,034.95		$71,956.90		$68,008.20		$66,931.75

H-1554 RIDGE AVE. CUMBERLAND TO GLENSIDE

STREET IMPROVEMENTS

ENGINEER'S ESTIMATE MARCH 22, 2002

	DESCRIPTION	QUANTITY	UNIT	PRICE	PRICE
1	ADJUST MANHOLE CASTING	2	EACH	$350.00	$700.00
2	AGGREGATE BASE COURSE 22A @ 6" C.I.P.	209	SQ.YD.	$6.00	$1,254.00
3	BIT. LEVELING MIX 3C @ 220#/S.Y.	190	TON	$35.00	$6,650.00
4	BIT. TOP MIX 4C @ 165#/S.Y.	145	TON	$40.00	$5,800.00
5	CATCH BASIN CASTING E.J.#7065 W/M I GRATE OR EQUAL	1	EACH	$550.00	$550.00
6	CATCH BASIN STD.	1	EACH	$1,400.00	$1,400.00
7	CONC. BASE COURSE 6"	146	SQ.YD.	$25.00	$3,650.00
8	CONC. CURB & GUTTER STD. DETAIL #3	1381	LIN.FT.	$10.00	$13,810.00
9	CONC. DRIVE APPROACH 6"	158	SQ.YD.	$25.00	$3,950.00
10	EXCAVATION	100	CU.YD.	$10.00	$1,000.00
11	MANHOLE CASTING E.J.#1000 OR EQUAL	1	EACH	$500.00	$500.00
12	MEMBRANE REINFORCEMENT	1625	SQ.YD.	$2.00	$3,250.00
13	PAVEMENT PREPARATORY WORK	6.38	STA.	$250.00	$1,595.00
14	REMOVING CONC. DRIVE APPROACH	252	SQ.YD.	$10.00	$2,520.00
15	REMOVING PAVEMENT	219	SQ.YD.	$10.00	$2,190.00
16	STORM SEWER 10" SDR 35 PVC	45	LIN. FT.	$30.00	$1,350.00
17	TERRACE GRADING	691	LIN. FT.	$10.00	$6,910.00
18	TRAFFIC CONTROL	1	LUMP	$5,000.00	$5,000.00
	SUBTOTAL				$62,079.00
	15% ENGINEERING				$9,311.85
	TOTAL				$71,390.85

Date: May 14, 2002

To: Honorable Mayor and City Commissioners

From: Engineering

RE: Request for Encroachment Agreement
Olfthoff, Black Creek to Sheridan

SUMMARY OF REQUEST:

Reid Tool Supply Company has submitted has submitted the attached encroachment agreement form requesting your permission to install conduit and fiber optic cable in north side of Olthoff's R-O-W between Sheridan & Black Creek Rd. (see attached map).

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

To approve the encroachment agreement with the supplemental conditions.

COMMITTEE RECOMMENDATION:

2002-58(m)

CITY OF MUSKEGON

ENCROACHMENT AGREEMENT AND PERMIT

THIS AGREEMENT is made and entered into this 14th day of May 20 02, by and between the CITY OF MUSKEGON, a municipal corporation (hereinafter called CITY), and REID TOOL SUPPLY COMPANY (hereinafter called LICENSEE).

RECITALS

1. LICENSEE proposes to install, repair or maintain improvements or facilities ("the encroachment"), in or abutting a street, alley, sidewalk, park, terrace or other property controlled or owned by the City of Muskegon, the encroachment being described as

laying a fiber optic cable

2. The City-owned or controlled property (herein "property") subject to the encroachment is described as:

[please insert a general description, and if required by the city, an accurate legal description]

City owned utility easement running along the north side of Olthoff Drive

3. The City is willing to grant such privilege upon the terms and conditions herein. This agreement shall constitute a permit under section 18-19 of the Code of Ordinances, but shall apply to any encroachment on public ways or property.

THEREFORE,

1. City does hereby grant unto LICENSEE the privilege of ___constructing, X installing, X maintaining, X repairing ___ performing all necessary functions relating to the encroachment, and for that purpose to enter the property, for the term hereing stated. This

Post-it® Fax Note 7671	Date	# of pages ▶ 4
To Paul Jackson	From Mohammed	
Co./Dept.	Co.	
Phone #	Phone #	
Fax #	Fax #	

privilege shall be effective upon the issuance of an encroachment permit, which shall be issued only after approval of this agreement by the City Commission and delivery to the City of the required evidence of insurance coverages.

This grant is subject to the following special conditions: See Supplemental Conditions

2. That LICENSEE shall pay to the City for the privilege hereby granted the sum of ~~Zero~~ 25 Dollars ($ ~~0~~ 25), such payment to be made upon the signing of this agreement to be dated as of the 14th day of May 20 02, to the City Treasurer of the City of Muskegon, and the privilege hereby granted shall continue for a period to terminate the first day of May, ~~2022,~~ 2007 unless sooner terminated as hereinafter provided.

3. INDEMNIFICATION. The LICENSEE shall indemnify and save harmless said GRANTOR of and from any liability for claims, damages, costs, expenses, or fees, including any attorney fees, or fines or awards brought against or charged to the city by any person, firm or corporation on account of or arising from the privilege hereby granted to LICENSEE or the activities of the LICENSEE related to the encroachment or this privilege. This indemnification obligation shall include all liabilities for environmental damage or releases of hazardous substances subject to any governmental or third party action. "Hazardous substance" is defined as any material constituting a prohibited or regulated substance under governmental law, rule, statute or regulation in force at any time, including future times.

4. INSURANCE. LICENSEE shall at all times carry liability insurance in such amounts as are satisfactory to City, and issued by companies acceptable to the City, licensed in the State of Michigan, naming City as an additional insured on any such policy. LICENSEE will file with

City certificates or policies evidencing such insurance coverage. The insurance policies or certificates shall provide that the City shall be given thirty days written notice before a cancellation or change in coverage may occur. The types of coverage and coverage limits to be required shall be as follows:

____

____

____

5. BONDING. Before this agreement/permit becomes valid, LICENSEE shall file with the city a bond conforming with the requirements of any ordinance, and shall keep same in force during the entire term of this agreement.

6. The privilege hereby granted may be canceled and revoked by the CITY at any time upon giving said LICENSEE sixty (60) days of written notice of such cancellation and revocation.

7. LICENSEE may surrender up the privilege hereby granted at any time upon giving notice in writing to the city 10 days prior to such surrender; provided, however, that upon the voluntary relinquishment or abandonment of this privilege, or upon cancellation or revocation thereof by the City, the LICENSEE shall remove any structure(s) erected upon, within or overhanging the area of encroachment and restore the property at LICENSEE'S expense and in a manner satisfactory to City and in default thereof shall be liable to City for any cost, damage or expense the City may sustain in such restoration.

8. That should said LICENSEE fail or refuse to conform to any of the conditions on its part to be performed hereunder, the privilege hereby granted shall immediately terminate and become null and void.

9. This agreement shal be binding upon the respective heirs, representatives, successors and assigns of the parties hereto.

Witnesses:

Linda Potter
Linda Potter

Irene Dempsey
Irene Dempsey

CITY OF MUSKEGON

By ______________________

Steve J. Warmington, Mayor

And Gail Kundinger

Gail Kundinger, Clerk

LICENSEE:

REID TOOL SUPPLY COMPANY

____

SUPPLEMENTAL CONDITIONS

1- The grantee shall be fully responsible for the maintenance of the cables/conduits and any removal or relocation that becomes necessary to facilitate other public improvements within the right of way.

2- Grantee will be responsible to maintenance and upkeep, for the duration of this agreement, a valid insurance coverage satisfactory to the City.

3- If approved (by City Commission), a permit to work in the right of way must be obtained from the Engineering Department before any work begins.

4- It shall be the responsibility of the owner ensure that these facilities are a part of the miss dig system at all times.

FIBER SERVICES, INC.

May 3, 2002

Attention: City Commission
933 Terrace
PO Box 536
Muskegon, MI 49443

Dear Commissioners;

On behalf of Reed Tool Company I.S. Fiber Services will act as the construction company who will be installing an innerduct/conduit with copper and fiber optic cable facilities for voice and data communication purposes.

The facilities will be buried at a minimum of 36" in depth. They will be bored underground via directional bore method. This method is suitable for this type of installation and will result in the very least restoration of existing grass and soil. The facilities will be buried in the utility easement some 14.5' to 24.5' from the curb of Olthoff Rd. The exact location is to be determined and provided on an as-built or cad drawing.

The facilities will be placed off of Olthoff Rd. between Black Creek and Sheridan. The buildings being connected are located at 2226 Olthoff and 2400 Olthoff.

All City, County, State, Osha, and MDOT standards will be adhered to for this type of installation.

If you have any further questions, please contact me at 616-218-9190.

Sincerely,

Tim O. Onstott

Tim Onstott
I.S. Fiber Services

881 Sand Lake Drive • Zeeland, MI 49464 • (616) 748-1595

Reid Tool Supply Company®

May 6, 2002

City of Muskegon
933 Terrace St
Muskegon, MI 49442

To Whom It May Concern:

Reid Tool Supply Company (Reid) has contracted with Wiseman Enterprises, Inc. (Wiseman) to install fiber optic and copper cable. The cables are to be installed between 2246 Olthoff Dr. and 2400 Olthoff Dr.

Reid will assume full responsibility and ownership for the installed cables upon completion of the contract with Wiseman and will carry the necessary property damage and liability insurance.

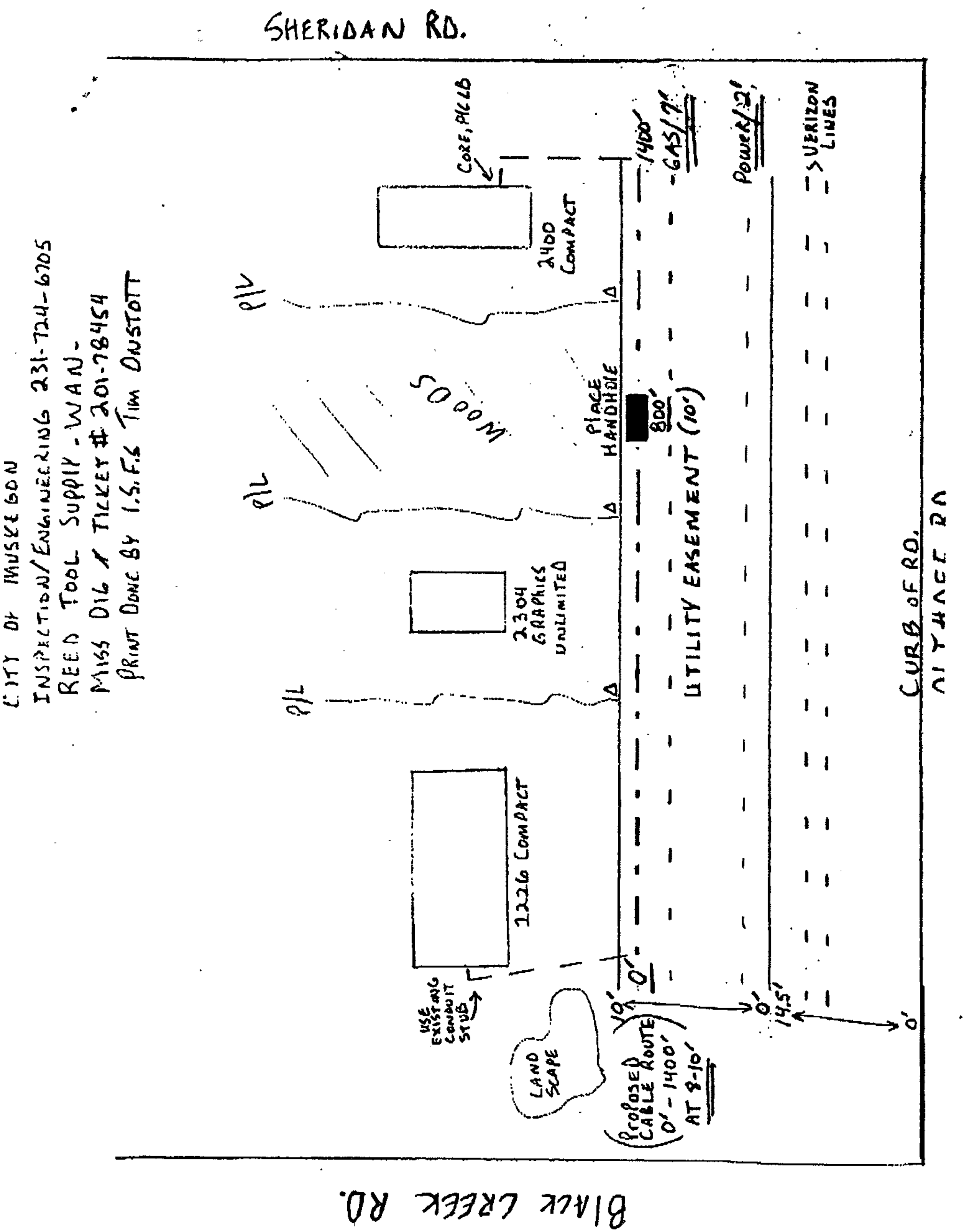
If you should have any further question please feel free to contract me at 767-3704 or rgoodwin@reidtool.com.

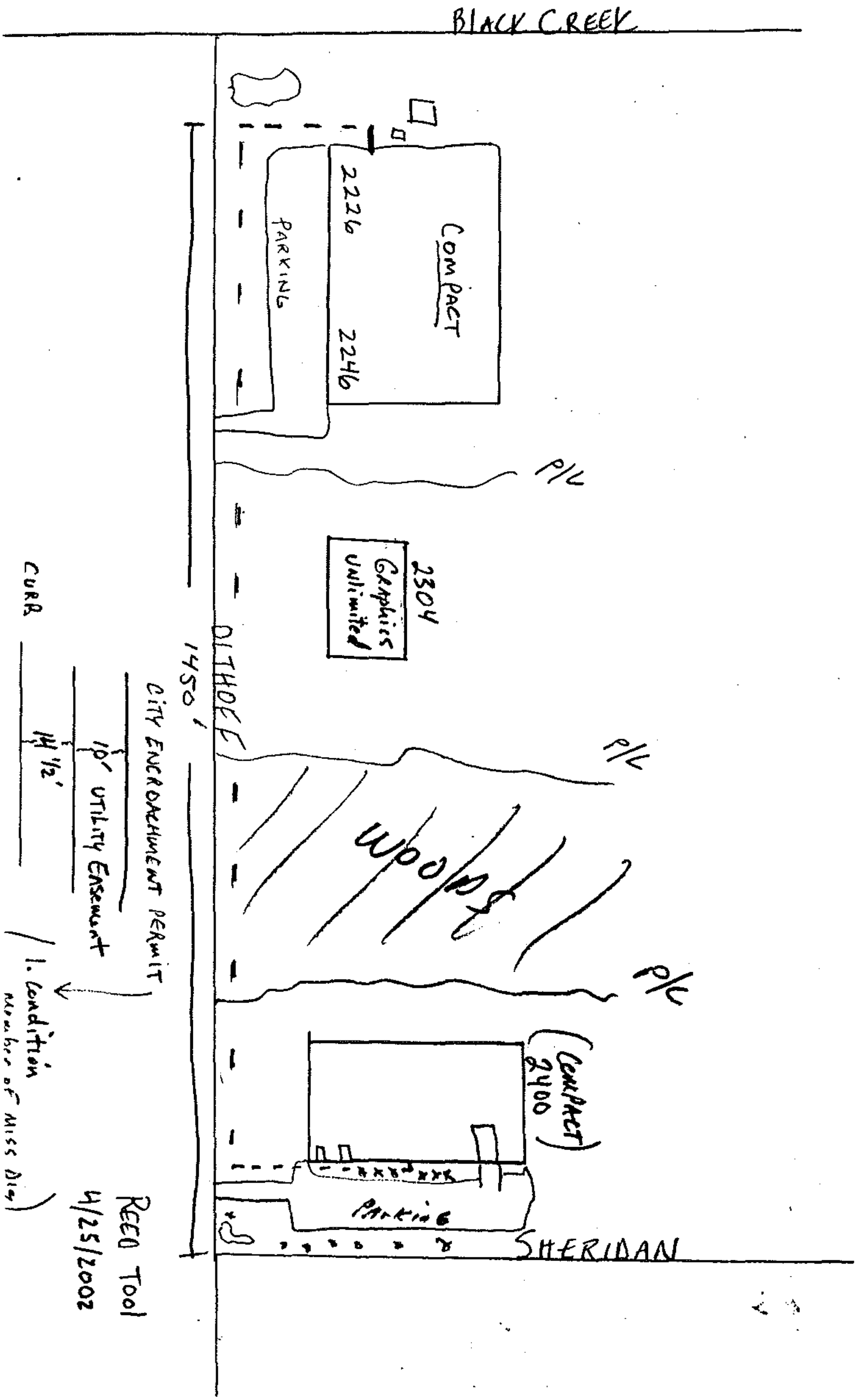
Sincerely,

Richard W. Goodwin
Chief Financial Officer

2265 Black Creek Road • Muskegon, Michigan 49444-2684
Phones: 800-253-0421 • 231-777-3951 • FAX: 800-438-1145 • 231-773-4485
Web Site: www.reidtool.com • E-Mail: mail@reidtool.com

FROM :IS FIBER SERVICES FAX NO. :616-748-1595 May. 05 2002 08:47AM P2




BLACK CREEK
PARKING
2226
COMPACT
2246
P/L
2304
Graphics Unlimited
OLTHOFF
1450'
CITY ENCROACHMENT PERMIT
10' UTILITY EASEMENT
14 1/2'
CURB
WOODS
P/L
P/L
(COMPACT)
2400
PARKING
SHERIDAN
1. Condition
REED Tool
4/25/2002

ACORD CERTIFICATE OF LIABILITY INSURANCE

OP ID CH REIDT-1

DATE (MM/DD/YY) 05/01/02

PRODUCER

Burnham Insurance Group
PO Box 790
Portage MI 49081
Phone: 616-323-1900 Fax: 616-323-9794

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED

Reid Tool Supply Company
RTS Industrial Supply
Rick Goodwin
2265 Black Creek Rd
Muskegon MI 49444

INSURERS AFFORDING COVERAGE

INSURER A:	Westport Insurance Corp.
INSURER B:	Legion Indemnity Company
INSURER C:	Chubb Group of Ins Companies
INSURER D:	
INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
	GENERAL LIABILITY				EACH OCCURRENCE	$ 1,000,000
A	X COMMERCIAL GENERAL LIABILITY	WIP-G103528-00	01/01/02	01/01/03	FIRE DAMAGE (Any one fire)	$ 100,000
	CLAIMS MADE X OCCUR				MED EXP (Any one person)	$ 5,000
					PERSONAL & ADV INJURY	$ 1,000,000
					GENERAL AGGREGATE	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:				PRODUCTS - COMP/OP AGG	$ 2,000,000
	POLICY PRO-JECT LOC				Emp Ben.	1,000,000
	AUTOMOBILE LIABILITY					
A	X ANY AUTO	WIP-A103528-00	01/01/02	01/01/03	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ALL OWNED AUTOS					
	X SCHEDULED AUTOS				BODILY INJURY (Per person)	$
	X HIRED AUTOS					
	X NON-OWNED AUTOS				BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT	$
	ANY AUTO				OTHER THAN AUTO ONLY: EA ACC	$
					AGG	$
	EXCESS LIABILITY				EACH OCCURRENCE	$ 1,000,000
A	X OCCUR CLAIMS MADE	WIP-U103528-00	01/01/02	01/01/03	AGGREGATE	$ 1,000,000
						$
	DEDUCTIBLE					$
	X RETENTION $ 0					$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				WC STATU-TORY LIMITS OTH-ER	
B		WC1-1938577	01/01/02	01/01/03	E.L. EACH ACCIDENT	$ 500,000
					E.L. DISEASE - EA EMPLOYEE	$ 500,000
					E.L. DISEASE - POLICY LIMIT	$ 500,000
	OTHER					
C	EXCESS LIABILITY	79792764	01/01/02	01/01/03	PER CLAIM	$4,000,000
					AGGREGATE	$4,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

CITY OF MUSKEGON IS ADDITIONAL INSURED, ATIMA.

CERTIFICATE HOLDER Y ADDITIONAL INSURED; INSURER LETTER: ____

REIDT-1

CITY OF MUSKEGON
993 TERRACE STREET
MUSKEGON MI 49442

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Robert A. LaVallee

REQUEST FOR INVOICE TO BE SENT

(COMPLETE AND RETURN TO THE CITY TREASURER'S OFFICE-INVOICES WILL BE MAILED EACH FRIDAY. REQUEST MUST BE MADE BY 3:30PM ON THURSDAY TO GUARNTEE THEY WILL BE READY ON FRIDAY.)

ORIGINATING DEPT: Clerk's DATE: 5-20-02

CONTACT PERSON: Linda DEPT. PHONE: 724-6705

ACCOUNT TO BE CREDITED: 101-00000 462 L AMOUNT: $ 25.00

ACCOUNT TO BE CREDITED: ___-00000 ___ _ AMOUNT: $______

BRIEF DESCRIPTION OF CITY SERVICES PROVIDED (I.E. REASON FOR SENDING BILL):

Encroachment Fee

CUSTOMER NUMBER: ______ PARCEL#: 61

Reid Tool Supply Company, Richard W. Goodwin

NAME OF PERSON/ORGANIZATION BILL SHOULD BE SENT TO

2265 Black Creek Road

STREET ADDRESS

Muskegon	MI	49444-2684	767-3704
CITY	STATE	ZIP	PHONE

Potter, Linda

From: Al-Shatel, Mohammed
Sent: Wednesday, May 15, 2002 8:41 AM
To: Potter, Linda
Cc: Kundinger, Gail
Subject: encroachment

As you know, last night the commissioners approved the request for an encroachment agreement, could you notify the applicant and bill them for the $25.

Date: May 14, 2002

To: Honorable Mayor and City Commissioners

From: Engineering

RE: Amendment to the Special Assessment Policy

SUMMARY OF REQUEST:

As a result of the most recent Legislative Committee meeting, it is respectfully requested that the table under section IV of the special assessment policy on page 4 of said policy be amended to limit the total assessment share to 45% of the total cost of the project instead of 80%. This amendment does not apply to new subdivision(s) where assessed. Furthermore, it is requested that if the amended policy is adopted, its implementation be limited to those projects where special assessment districts have been created after January 1st of 2002.

FINANCIAL IMPACT:

None anticipated at this time.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

Amend the special assessment policy.

COMMITTEE RECOMMENDATION:

AMENDED TABLE AS OF 05/14/02

	Activity/improvement	Share of Total Cost Assessable	Area Assessed	Amount to be Assessed per front foot
1.	Maintenance	0%	0	N/A
2.	Rehabilitation	0%	0	N/A
3.	Resurfacing	*45%*	*	$6.40 ***
4	Milling/Resurfacing	*45%*	*	$11.40 ***
5.	Rehab./Resurfacing Majo	*45%*	*	$18.70 ***
6.	Reconstruction	*45%*	*	$19.70 ***
7.	New Construction	*45%*	*	$19.70
8.	New Subdivision (where assessed)	100%	**	Actual

* standard residential width

** entire improvement performed by City

*** these front foot assessments included an adjustment reflecting credit for residual value of existing street per Section V (C) (9), with total assessment not to exceed benefit to abutting property.

V Assessment Policy; Improvements Included; Allocation of Cost; Financing and Scheduling – This policy shall be implemented as follows:

A. Design and Engineering – All streets, including subdivision streets, shall be constructed or reconstructed to engineering standards and design as established by the City, unless determined that sufficient reasons exist to provide exception/deviation from standards.

B. New Subdivision Development – All new development requiring streets shall be the responsibility of the developer; however, when available, and deemed advisable by the City Commission, the City may utilize special assessment bonding to provide for street and public infrastructure, assessments to the properties benefiting to the extent permissible by law.

C. Assessment Method – The method of assessment for the work determined assessable shall be as follows:

1. Cost of the work shall include all cost directly and indirectly chargeable to the project.

Adopted 5-14-02.

Gail A. Kundinger, City Clerk

TABULATION OF SOME OF THE SPECIALY ASSESSED PROJECTS OVER THE LAST TWO YEARS,

	Cost & % at the Creation			Cost & % at the Spreading		
Local Streets	S.A	Est. cost		S. A	Cost	
morton	$24,900.00	$140,000.00		$35,000.00	$118,500.00	
Roberts, Lawrence to Wesley	$38,000.00	$150,000.00		$52,000.00	$127,000.00	
Nelson, Watson Rodgers	$65,652.00	$210,000.00		$80,000.00	$275,000.00	
Windsor	$70,234.00	$250,000.00		$74,000.00	$150,000.00	
	$198,786.00	$750,000.00	**27%**	$241,000.00	$670,500.00	**36%**
Major Streets						
Laketon, Peck to Wood	$27,095.00	$350,000.00		$27,095.00	$445,000.00	
Braney	$107,580.00	$300,000.00		$107,580.00	$226,000.00	
Houston, 1st - Sanford	$13,540.00	$85,000.00		$14,931.00	$105,000.00	
Laketon, Getty to Creston				$41,000.00	$561,000.00	
wood	$101,800.00	$936,000.00		$103,741.00	$650,000.00	
Irwin	$45,250.00	$386,000.00		$46,457.00	$32,500.00	
Barclay	$174,900.00	$600,000.00		$143,000.00	$596,000.00	
	$470,165.00	$2,657,000.00	**18%**	$483,804.00	$2,615,500.00	**18%**

Date: May 14, 2002

To: Honorable Mayor and City Commissioners

From: Gail A. Kundinger, City Clerk

RE: Annual Taxicab License Renewal - Port City Cab Company & Yellow Cab Company

---

SUMMARY OF REQUEST: This request is from Thomas Wakefield, owner of Wakefield Leasing, whose office is located at 770 W. Sherman Blvd., Muskegon, MI. Mr. Wakefield is requesting approval of a license to operate 13 taxicabs for both Port City Cab Company and Yellow Cab Company. The Muskegon Police Department has inspected the taxicabs and approves this request.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of 13 taxicabs.

Mr. Wakefield's insurance was sent to Risk Authority for their approval. They stated the amounts and coverage are fine however, they prefer a rating of A- or better on the insurance company. Mr. Wakefield's insurance company is a C++ rating. Our ordinance does not specify an insurance company's rating.

APPLICATION FOR TAXICAB OPERATOR
in the
CITY OF MUSKEGON, MICHIGAN

213A.

Name of Company (d,b,a.) Yellow Cab + Port City Cab \ Wakefield Leasing Corp.

Address of Office 770 W Sherman Muskegon

Name & Residence of each person interested in or connected with the above, individual, firm or corporation.

	Age
Thomas Wakefield	Age 56
	Age
	Age
	Age

Present Business of each person connected with the above application. Taxi Svc

Give experience of applicant in taxicab business in this City or elsewhere. 40 Yrs

Number of cabs applicant proposes to use ~~[illegible]~~ ~~[illegible]~~ 13

Are there any unpaid or unbonded judgments of record against the applicant No

Have any of the persons connected with the above as individual, firm or corporation been charged with or convicted of any crime or misdemeanor, if so, state date and Court. No

Name of insurance company with which applicant is insured and amount of coverage. American Country ins

Name of local agent or representative. A. Hirsch 18006862 66

Is the above applicant the sole owner of all the automobiles proposed to be used? Yes.

State liens, mortgages or other encumbrances including conditional sales contracts on such taxicabs. No

Attached hereto is a list of the automobiles with name of make, body-style, year, serial and engine number, state license plate number, seating capacity, weight of car which is considered a part of this application.

The applicant's annual financial and profit and loss statements covering his operations during the last preceding fiscal year shall be attached to this application.

Signature Thomas Wakefield

Subscribed and sworn to before me a Notary Public in and for Muskegon County, Michigan, this 11 day of March, 19 2002.

My commission expires February 25, 2004

Allen K Ten Brink
Notary Public

Application Approved

Chief of Police

Commission Meeting Date: May 14, 2002

Date:	**May 7, 2002**
To:	**Honorable Mayor & City Commission**
From:	**Planning & Economic Development Department** CBC
RE:	**Amendment to Lease Option Agreement Between City of Muskegon and Oakview Neighborhood Association- Extension**

SUMMARY OF REQUEST: To approve the attached Amendment Agreement to the Lease Option Agreement between the City of Muskegon and the Oakview Neighborhood Association, which extends the time period to complete building repairs on the Madison Street Fire Barn to December 31, 2002. The original agreement required that repairs be completed by October 1, 2001.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the attached Amendment Agreement and authorize the Mayor and Clerk to sign.

COMMITTEE RECOMMENDATION: None.

2002-59(i)

AMENDMENT AGREEMENT

THIS AGREEMENT is made, effective May 14, 2002 by and between the **CITY OF MUSKEGON**, a municipal corporation, with offices at 933 Terrace Street, Muskegon, Michigan 49440 ("Landlord"), and Oakview Neighborhood Association, of 1774 Madison Street, Muskegon, Michigan 49443 ("Tenant"). This agreement constitutes an amendment to a certain Lease Option Agreement between the parties dated October 1, 1998. In all other respects the said agreement shall remain in full force and effect.

1. **Extension of Time for Completion of Improvements.** The Tenant shall have an extended period of time within which to complete the improvements contemplated by Section 2.1 of the Lease Option Agreement, so that the time for completion shall now be December 31 2002. The failure of the Tenant to observe this condition may result in termination of the tenancy as set forth in Section 12 of the Lease Option Agreement.

2. **Recording and Enforcement.** The provisions of this agreement shall constitute amendments to the Lease Option Agreement at Section 2.1 thereof. This agreement may be recorded, and shall constitute record evidence of the City's right to termination of tenancy and enforcement of the agreement. The legal description of the property is:

   Lots 16 and 17 of Block @, Huizengas Addition, City of Muskegon, (commonly known as 1774 Madison Street).

3. In all other respects the agreements between the parties shall remain in full force and effect. It is binding on the parties and their successors and assigns.

WITNESSES:

Linda Potter
Linda Potter

Irene Dempsey
IRENE DEMPSEY

LANDLORD: CITY OF MUSKEGON

By ____________________
Steve J. Warmington, Mayor

By Gail A. Kundinger
Gail A. Kundinger, Clerk

TENANT: OAKVIEW NEIGHBORHOOD ASSOCIATION

By ____________________
President
Its

Patricia Montney

STATE OF MICHIGAN
COUNTY OF MUSKEGON

The foregoing instrument was acknowledged before me this 16th day of May, 2002 by Steve J. Warmington and Gail A. Kundinger, Mayor and Clerk respectively, for and on behalf of the City of Muskegon.

Linda S. Potter
Linda S. Potter, Notary Public
Muskegon County, Michigan
My commission expires: 9-25-02

STATE OF MICHIGAN
COUNTY OF MUSKEGON

The foregoing instrument was acknowledged before me this ______ day of ______, 2002 by ________________, ___________, for and on behalf of Oakview Neighborhood Association.

____
, Notary Public
Muskegon County, Michigan
My commission expires: _________

Oakview Neighborhood Association

1774 Madison Street
Muskegon, MI 49442

Phone 727-5697
Home Phone 773-9025
Email Oakviewneighbor@aol.com

April 17, 2002

Cathy Burbaker-Clark
933 Terrace Street
P.O. Box 536
Muskegon, MI 49443-0536

Dear Ms. Burbaker-Clark,

Our association greatly appreciates your assistance and correspondence on the Fire-barn. We have worked diligently on fund-raisers and the building over the past three years. We feel that the city will be pleased with what we have accomplished to date, not only on the building itself, but our expanded programs to improve our community.

Items per the lease agreement that have been completed are the replacement of all broken windows, the repair of all plumbing and lighting in the garage. The only remaining item is the roof, which the first half was finished in December of 2001.

With the approval of $3,000 from CDBG we will have the roof completed this year. This is our final obligation per our lease, as far as repairs. As far as a timetable, this is very realistic. By the second week of July we will have approximately $1,300.00 of the $1,900.00 difference needed to pay for the roof. We also, have a roofer that is willing to work with us on a payment plan if needed.

Sincerely,

Patricia Montney

Patricia Montney
Vice President
Oakview Neighborhood Association

Proposal

To: The honorable Commissioners and Mayor of the City of Muskegon
From: Oakview Neighborhood Association
Subject: Extension on lease agreement regarding repairs.

Dear Sirs and Madams:

We are asking for an extension on our lease agreement regarding the last remaining repair needed at 1774 Madison Street. Per our contact with Ms. Burbaker-Clark, we were informed that we should ask for this extension. It is with this that we are submitted this proposal.

To date, all lease requirements with the exception of the second half of the roof have been met. We are asking only for an extension on completion of the second half of the roof. Given that a grant from CDBG has been approved, we are asking for an extension till December 31, 2002 only.

We thank you for your time and consideration

CITY OF MUSKEGON

RESOLUTION

2002-59(o)

WHEREAS, the city officials of the cities of Muskegon Heights, Norton Shores and Muskegon attended a ten week session on Racial Healing; and

WHEREAS, these cities developed a joint organizational plan / commitment with the objective to create an environment that is respectful to all people. This plan listed five objective areas that are as follows:

- Each Council/Commission have racial healing as an agenda item.
- Staff training – have staffs from the three cities go through Racial Healing Training.
- Reach out to the whole community (encourage residents to go through the racial healing training)
- Attend and actively support functions pertaining to diversity.
- City Councils / Commissions meet again as a whole to discuss the above commitments in the near future.

NOW THEREFORE, BE IT RESOLVED, that the City Commission of the City of Muskegon hereby adopts the aforementioned objectives as a priority toward achieving the commission goal of taking leadership responsibility for improving race relations.

Steve Warmington, Mayor

Gail A. Kundinger

Gail A. Kundinger, City Clerk

Adopted: May 14, 2002

CERTIFICATION
2002-59(o)

This resolution was adopted at a regular meeting of the City Commission, held on May 14, 2002. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By Gail A. Kundinger

Gail A. Kundinger, City Clerk

**RACIAL HEALING 10-WEEK SESSION
ATTENDED BY
ELECTED OFFICIALS OF THE CITIES OF
MUSKEGON HEIGHTS, NORTON SHORES AND
MUSKEGON**

<u>JOINT ORGANIZATION PLAN/COMMITMENT</u>

<u>OBJECTIVE</u>: CREATE AN ENVIRONMENT THAT IS RESPECTFUL TO ALL PEOPLE

1. Each Council/Commission to have racial healing as an agenda item.

2. Staff training – have staff from all three cities go through Racial Healing Training.

3. Reach out to the whole community. (Encourage residents of all three communities to go through racial healing training.)

4. Attend functions pertaining to diversity.

5. The Councils/Commissions to meet again as a whole to discuss the above commitments. (Date and time to be determined in the near future.)

Commission Meeting Date: May 14, 2002

Date:	**May 7, 2002**
To:	**Honorable Mayor & City Commission**
From:	**Planning & Economic Development Department** CBC
RE:	**Public Hearing and Plan Approval for Seaway Business Park LDFA Development and Tax Increment Financing Plan**

SUMMARY OF REQUEST: To hold the public hearing for the Seaway Business Park LDFA Development and Tax Increment Financing Plan

FINANCIAL IMPACT: No direct impact. However, LDFA funds will be used to finance projects within the district boundaries.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Staff recommends approval of plan.

COMMITTEE RECOMMENDATION: The LDFA board met on April 22, 2002 and approved the plan.

RESOLUTION APPROVING
DEVELOPMENT AND TAX INCREMENT FINANCING PLAN
FOR LDFA DISTRICT 4, SEAWAY BUSINESS PARK

City of Muskegon
County of Muskegon, State of Michigan

Minutes of a regular meeting of the City Commission of the City of Muskegon, County of Muskegon, State of Michigan (the "City") held in the City Hall in the City, on the 14th day of May, 2002, at 5:30 o'clock p.m. Eastern Daylight Time.

PRESENT: Commissioners

Warmington, Buie, Gawron, Larson, Schweifler,

Shepherd, Spataro

ABSENT: Commissioners

None

The following preamble and resolution were offered by Commissioner Spataro and seconded by Commissioner Gawron.

WHEREAS, the Local Development Finance Authority of the City of Muskegon (the "Authority") has prepared and recommended for approval a Development and Tax Increment Financing Plan (the "Plan") for LDFA District 4, Seaway Business Park; and

WHEREAS on May 14, 2002, the City Commission held a public hearing on the Plan pursuant to Act 281, Public Acts of Michigan, 1986 (the "Act"); and

WHEREAS the City Commission has given the taxing jurisdictions within the District (hereinafter defined) an opportunity to meet with the City Commission and to express their views and recommendations regarding the Plan, as required by the Act.

NOW, THEREFORE, BE IT RESOLVED, THAT:

1. Definitions. Where used in this Resolution the terms set forth below shall have the following meaning unless the context clearly requires otherwise:

"Base Year Assessment Roll" means the base year assessment roll prepared by the City Assessor in accordance with this Resolution.

"Captured Assessed Value" shall have the meaning described in the Act.

"District" means the district described in the Plan.

"Initial Assessed Value" shall have the meaning described in the Act.

"Plan" means the "Development and Tax Increment Financing Plan" prepared by the Authority, as transmitted to the City Commission by the Authority for public hearing, confirmed by this resolution, copies of which Plan are on file in the office of the City Clerk.

"Taxing Jurisdiction" shall mean each unit of government levying an ad valorem property tax within the District.

"Local Development Finance Authority", "LDFA" or "Authority" means the Local Development Finance Authority of the City of Muskegon.

2. Review Considerations. As required by the Act the Commission has in reviewing the Plan taken into account the following considerations:

(a) The Development Plan included in the Plan meets the requirements set forth in section 15(2) of the Act and the Tax Increment Financing Plan included in the Plan meets the requirements set forth in section 12(1), (2) and (3) of the Act.

(b) The proposed method of financing the public facilities is feasible and the Authority has the ability to arrange the financing.

(c) The development is reasonable and necessary to carry out the purposes of the Act.

(d) The amount of Captured Assessed Value estimated to result from adoption of the Plan is reasonable.

(e) The land to be acquired under the Development Plan, if any, is reasonably necessary to carry out the purposes of the Plan and the purposes of the Act.

(f) The Development Plan is in reasonable accord with the master plan of the City.

(g) Public services, such as fire and police protection and utilities, are or will be adequate to service the property described in the Development Plan.

(h) Changes in zoning, streets, street levels, intersections, and utilities, to the extent required by the Plan, are reasonably necessary for the project and for the City.

3. Public Purpose. The City Commission hereby determines that the Plan constitutes a public purpose.

4. Best Interest of the Public. The City Commission hereby determines that it is in the best interests of the public to eliminate the conditions of unemployment, underemployment, and joblessness and to promote economic growth in the City to proceed with the Plan.

5. Approval and Adoption of Plan. The Plan as submitted by the Authority is hereby approved and adopted. A copy of the Plan and all amendments thereto shall be maintained on file in the City Clerk's office.

6. Preparation of Base Year Assessment Roll.

(a) Within 60 days of the adoption of this Resolution, the City Assessor shall prepare the initial Base Year Assessment Roll for all of the real and personal property within the District. The initial Base Year Assessment Roll shall list each Taxing Jurisdiction in the District on the effective date of this Resolution and the amount of tax revenue derived by each Taxing Jurisdiction from ad valorem taxes on all of the real and personal property within the District, excluding millage specifically levied for the payment of principal and interest of obligations approved by the electors or obligations pledging the unlimited taxing power of the local governmental unit.

(b) The City Assessor shall transmit copies of the initial Base Year Assessment Roll to the City Treasurer, County Treasurer, Authority and each Taxing Jurisdiction which will have Tax Increment Revenues captured by the Authority, together with a notice that the Base Year Assessment Roll has been prepared in accordance with this Resolution and the tax increment financing plan contained in the Plan approved by this Resolution.

7. Preparation of Annual Base Year Assessment Roll. Each year within 15 days following the final equalization of property in the Project Area, the City Assessor shall prepare an updated Base Year Assessment Roll. The updated Base Year Assessment Roll shall show the information required in the initial Base Year Assessment Roll and, in addition, the Tax Increment Revenues for all of the real and personal property within the District for that year. Copies of the annual Base Year Assessment Roll shall be transmitted by the Assessor to the same persons as the initial Base Year Assessment Roll, together with a notice that it has been prepared in accordance with the Plan.

8. Establishment of Project Fund; Approval of Depositary. The Treasurer of the Authority shall establish a separate fund which shall be kept in a depositary bank account or accounts in a bank or banks approved by the Treasurer of the City, to be designated Local Development Finance Authority Project Fund. All moneys received by the Authority pursuant to the Plan shall be deposited in the Project Fund. All moneys in the Project Fund and earnings thereon shall be used only in accordance with the Plan.

9. Payment of Tax Increment Revenues to Authority. The City Treasurer and the County Treasurer shall, as ad valorem taxes are collected on for all of the real and personal property within the District, pay the Tax Increment Revenues, as defined in the Act, to the treasurer of the Authority for deposit in the Project Fund. The payments shall be made on the date or dates on which the City Treasurer and the County Treasurer are required to remit taxes to each of the Taxing Jurisdictions.

10. Annual Report. Within 90 days after the end of each fiscal year, the Authority shall submit to the City Council and the State Tax Commission, a report on the status of the tax increment financing plan. The report shall include the amount and source of tax increment revenues received, the amount in any Bond Reserve Account, the amount and purpose of expenditures of tax increment revenues, the amount of principal and interest on any outstanding bonded indebtedness of the Authority, the Initial Assessed Value for all of the real and personal property within the District, the Captured Assessed Value for all of the real and personal property within the District retained by the Authority, the number of jobs created as a result of the implementation of the Plan and any additional information requested by the City Council or the State Tax Commission deemed appropriate by the Authority.

11. Refund of Surplus Tax Increments. Annual tax increment revenues in excess of estimated tax increment revenues or the actual costs of the Plan to be paid by tax increment revenues may be retained by the Authority only for purposes that by resolution of the Authority's Board are determined to further the development program in accordance with the Plan. Any surplus money in the Project Fund at the end of a year, as shown by the annual report of the Authority, shall be paid by the Authority to the City Treasurer or the County Treasurer, as shown by the annual report of the Authority, as the case may be, and rebated by each to the appropriate Taxing Jurisdiction.

12. All ordinances, resolutions and orders or parts thereof in conflict with the provisions of the Plan are to the extent of such conflict hereby repealed, and each section of the Plan and each subdivision of any section thereof is hereby declared to be independent, and the finding or holding of any section or subdivision thereof to be invalid or void shall not be deemed or held to affect the validity of any other section or subdivision of the Plan.

13. Repealer. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Commissioners
Shepherd, Spataro, Warmington, Buie, Gawron, Larson,
and Schweifler

NAYS:
Commissioners None

RESOLUTION DECLARED ADOPTED.

Gail A. Kundinger
City Clerk

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, State of Michigan at a regular meeting held on May 14, 2002, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Gail A. Kundinger
City Clerk

CITY OF MUSKEGON
SEAWAY BUSINESS PARK

DEVELOPMENT PLAN

2001

I. Legal Description – Authority District and Development Area

The area to which the Development Plan applies includes all of the Authority District.

The legal description of the Authority District is attached as Exhibit A.

II. Authority District Boundaries

The Authority District is generally bounded by Hackley Avenue to the south, Seaway Drive to the west, Young Avenue to the North, and Park Street to the east (see Exhibit B).

III. Existing Public Facilities and Land Uses in Authority District

The existing public facilities and land uses within the Authority District are shown on the attached map, Exhibit C. Nearly all of the property within the Authority District is either vacant or existing industrial with the exception of a used car dealership that is located at the extreme southwest corner of the Authority District.

The City of Muskegon Heights abuts the Authority District to the east (across Park St.) and south (across Hackley Avenue). The dominant land uses surrounding the Authority District in Muskegon Heights are commercial and industrial. Furthermore, the development of the Authority District is being conducted in conjunction with similar industrial development activities in Muskegon Heights. The cities of Muskegon and Muskegon Heights have planned a joint industrial development to include the Authority District and surrounding properties in both communities.

The area surrounding the Authority district is primarily composed of commercial and industrial property. The exception being, a small section of residential housing in Muskegon Heights across Park Street. These homes are surrounded by commercial and industrial properties and represent a minority land use in the area.

Much of the property within the Authority District is classified as "facilities" or "brownfields" as those terms are defined in Part 201 of the Natural Resources and Environmental Act, 1994 PA 451, as amended.

There are no institutional or recreational uses in or near the Authority District. A cemetery abuts the District directly to the north.

A. Existing Streets and Public Facilities

The Authority District is currently accessible directly from Hackley Avenue, Park Street, and Young Avenue. The Authority District is bounded by Seaway Drive (Business Route 31) which is accessible from Hackley Avenue.

A railroad line that runs diagonally across the District from the Northwest to the Southeast dissects the Authority District.

The parcels within the Authority District are serviceable by the City's water and sewer systems.

B. Land Uses

Property within the Authority District that is subject to this Development Plan is, or is anticipated to be, used as eligible property under Act 281. All property within the district is currently zoned Light Industrial (I-1). The parcels of property that are subject to this Development Plan, as approved by the City, are currently used as follows:

Parcel	Current Use	Eligible Property
1	Vacant	Yes
2	Former Smith Packing Facility	Yes
3	Vacant	Yes
4	Vacant	Yes
5	Vacant	Yes
6	Vacant	Yes
7	Vacant	Yes
8	Vacant	Yes
9	Vacant	Yes
10	River City Electronics	Yes
11	Total Quality Machining	Yes
12	Shoreline Metal Finishing	Yes
13	Vacant	Yes
14	Ernie's Used Cars	No

Formerly a small, somewhat substandard neighborhood existed in the Northeast corner of the Authority District however, most of the residents in that area have been relocated and the property has been acquired in accordance with federal Uniform Acquisition and Relocation Guidelines.

Proposed private uses within the Authority District are limited to existing and new eligible uses such as manufacturing or high technology activities/enterprises and related facilities.

IV. Property Acquisition

A. *Public Facilities* – There are no existing public facilities proposed to be acquired for property covered by this plan.

B. *Identification of Properties to be Acquired* – The City of Muskegon has acquired 12 former residential properties, the former Smith Meat Packing facility and several acres of vacant land prior to the development of this plan. The property acquired by the City will be marketed and disposed of in a manner consistent with the goals of this Plan. Other privately owned properties, which may be determined necessary in order to achieve the goals of this plan, may be acquired.

C. *Legal Basis for Acquisition of Privately Owned Properties* – The legal basis under which the City of Muskegon or the Local Development Finance Authority may take or transfer privately owned property for use in accordance with an approved development plan is provided in Section 7 (f) and Section 9 of the Local Development Finance Act (P.A. 281 of 1986, as amended).

V. Proposed Public Facilities and Activities

To the extent necessary to facilitate or as related to the public improvements listed below, public facilities may include the acquisition of property including easements, real or personal property or interests in real or personal property, the cost of demolition, relocation, site preparation, and administrative expenses. Proceeds from the sale of land acquired with tax increments revenues will be retained for further purposes of this plan.

Public facilities to be acquired, expanded or improved are anticipated to include the following:

1. Acquisition, relocation, demolition and disposal of real and personal property.
2. Site preparation and land balancing.

3. Environmental assessments and response activities for eligible properties.
4. Installation, improvement or maintenance of sewer, water, stormwater, gas, electric, and telecommunication infrastructure.(on site)
5. Expansion and improvement to water facilities to replace capacity utilized for eligible properties.
6. Noise and other nuisance reduction improvements, including berming and other natural nuisance reduction techniques and maintenance of same.
7. Storm water retention basins and the removal or disbursement of materials produced from the construction of a retention basin.
8. Traffic control improvements including signage, signalization, lighting and the construction, improvement and maintenance of roads and sidewalks accessing the Authority District.
9. Railroad spur construction.
10. Marketing and promotion.
11. Reimbursement of City of Muskegon expenditures for any of the above proposed improvements or activities that have begun or which may be carried out or funded by the City due to legal obligations or the demands of expediency. Repayment of ULA.

It is estimated that these public facilities will be completed in conjunction with the development of the properties within the Authority District to which this Development Plan applies as eligible property under Act 281.

The following schedule indicates the construction, stages of construction, or completion of activities and the estimated time of completion of each stage or activity.

1.	Property Disposition	2001-2015
2.	Site Preparation	2001-2015
3.	Environmental Assessment/Due Care	As necessary
4.	Infrastructure Installation	2002-2004
5.	Nuisance Abatement Improvement	2002-2004
6.	Storm Water Management	2002-2011
7.	Traffic Control Improvements	2002-2011
8.	Railroad spur construction	As necessary
9.	Marketing & Promotion	2001-2011
10.	Reimbursement of City Expenditures	2001-2011

VI. New Development

New private development will be promoted in the Authority District and is expected to occur as a result of the activities contained within this plan. The intent of this plan is to promote, encourage, and otherwise advance the development of advanced light manufacturing in the City of Muskegon. The character, size, and location of the Authority District lends itself to the development and growth of new light industrial uses, while not excluding the use of property for expansion of existing business. Some private projects already in the development phase include:

VII. Land Acquisition and Disposition

The City of Muskegon is currently title-holder of much of the property in the Authority District. The City of Muskegon will have responsibility for future property acquisition and disposition.

The Authority may acquire land owned by the City or other private parties. The purchase of additional private property for the Authority will be accomplished by the City of Muskegon. The Authority shall reimburse the City for property acquisition costs, including but not limited to actual purchase cost, environmental assessment and remediation costs, closing costs, relocation expenses, payments on a Urban Land Assembly loan from the Michigan Economic Development Corporation, and other fees or payments required for obtaining proper title to subject properties.

Except for land needed for planned public improvements as indicated in this plan, the remaining property acquired will be prepared for development and made available to private entities for new business uses through appropriate marketing and promotion activities.

Disposition of property for new business development will be done in accordance with specific terms and conditions as determined and established by the Authority and/or the City.

No other property transactions or transfer of property are anticipated but may be considered by either the Authority or the City if they are determined to be needed in order to carry out the purposes of this plan.

VIII. Zoning, Street, and Utility Changes

Existing zoning for the Authority District is currently I-1 (Light Industrial). It may be necessary in the future to consider re-zoning a parcel or parcels of property from I-1 in order to accommodate uses considered as "eligible" uses under Act 281 but not permitted either by right or special permit under the I-1 zoning classification.

Changes in streets, street levels, intersections or utilities are expected only in connection with the construction of proposed public improvements covered in Section V and in Exhibits 5 and 6.

IX. Development Cost Estimates and Financing

The total cost of completing all of the improvements and activities proposed within this plan and to be undertaken and financed by the LDFA and the City of Muskegon is estimated to be $1,871,559.00. Individual project line item costs are provided in Exhibit 5. Detailed accounting of cost amounts chargeable to these projects including administrative and legal expenses, real estate purchases, and incidental acquisition expenses, surveys, platting, soil borings and analysis, design, planning, engineering, site preparation, construction, testing, inspection, marketing, and others will be determined after further project planning is completed.

Expenses to the Authority for these costs may be financed from one or more of the following sources:

1. grants, contributions, or donations to the LDFA;
2. revenues from any property owned, leased, or sold by the LDFA or City of Muskegon;
3. tax increments received pursuant to the Tax Increment Financing Plan;
4. proceeds of tax increment bonds or revenue bonds;
5. interest on investments;
6. loans from the City or other governmental agency;
7. money obtained from any other legal source approved by the Muskegon City Commission

The proceeds to be received from tax increment revenues from the Authority district and from all other authorized sources will be sufficient to finance all of the improvements and activities to be carried out under this Plan.

X. Persons to Whom Public Facilities will be Sold and for Whose Benefit the Project is Being Undertaken

Public improvements described in this Plan will remain under public ownership by the City of Muskegon or other public entity created or designated by the City of Muskegon. Parcel of property to be sold for the purpose of private business development will be transferred to persons or entities to as determined by the Authority and/or the City of Muskegon.

Proposed projects under the Plan are to be undertaken for the general benefit of the Seaway Business Park and the citizens of the entire community.

XI. Proposed Land Disposition Terms and Bidding Procedures for Public Facilities

The sale of parcels of land for the development of private business activities shall be determined, on a case by case basis, by the Board of the Authority and the Muskegon City Commission.

The bidding procedure for the public facilities to be constructed or paid for by the Authority shall be done in accordance with the established policies and practices used by the City of Muskegon. The Board of the Authority shall review and approve all final bids and contracts.

XII. Persons Residing in the Development Area and Number of Families and Individuals to be Displaced

At the time of adoption, two persons reside in the Authority District to which this Development Plan applies. These persons are in the process of relocating. Once these persons have relocated there will be no other residents within the development area.

XIII. Plan for establishing priority for the relocation of persons displaced by the development.

Not applicable. Other than the two persons who are in the process of relocating, no other persons reside in the district.

XIV. Provision for costs of relocating persons displaced by the development, and financial assistance and reimbursement of expenses in accordance with the federal uniform relocation assistance and real property acquisition policies act of 1970.

Not applicable. Other than the two persons who are in the process of relocating, no other persons reside in the district.

XV. Plan for compliance with Act 227 of the Public Acts of 1972, as amended.

Not applicable.

XVI. Other material which the Authority or City Commission deems pertinent.

Both the Authority and the City Commission have the right to amend this Development Plan in accordance with the enabling statute, as the Authority or City Commission determine in the best interest of the City to deal with changes in conditions, including any legal or legislative changes affecting the plan or to add to, delete, or reprioritize the public facilities proposed for eligible property within the Authority District.

TAX INCREMENT FINANCING PLAN

2001

I. Reasons the Plan Will Result in Captured Assessed Value

Prior to the establishment of the LDFA district or development of this Plan, the City of Muskegon committed itself to activities promoting economic development and the growth of industrial jobs within the Seaway Business Park. Among these efforts were:

1. Application and approval of a grant from the U.S. Department of Commerce, Economic Development Administration for the construction of one new access road, reconstruction of Young Avenue and Temple Street, and installation of water/sewer utilities along the new access road. These improvements will be completed in 2002.
2. Application and approval of a Urban Land Assembly Loan from the Michigan Economic Development Corporation for the purchase of approximately 32 acres of vacant or residential property for new business development.
3. Environmental investigation and remediation necessary for the appropriate re-use of "brownfield" property.

The Seaway Business Park will provide the City of Muskegon with a new and premier business location and as such new industrial or heavy commercial uses will choose the park as a preferred location. This new development will result in captured assessed value.

II. Estimate of Captured Assessed Value for Each Year of the Plan

See Exhibit E

III. Estimate of Tax Increment Revenues for Each Year of the Plan

See Exhibit F

IV. Explanation of Tax Increment Procedure

Tax increment financing permits the Authority to capture tax revenues attributable to increases in the value of eligible property resulting from implementation of a development plan as defined in Act 281. The tax increment finance procedure is governed by Act 281. These procedures outlined below are effective as of the date this Plan is adopted by the Muskegon City Commission, but are subject to any changes imposed by further amendments to Act 281.

The initial assessed value of the Authority District is the assessed value, as equalized, of the eligible property identified in the tax increment financing plan is approved as shown by the most recent assessment roll for which equalization has been completed at the time the resolution is adopted.

This initial assessed value is adjusted each year only by the assessed value, as equalized, of property which qualified as eligible property after the date the resolution establishing the Plan was approved. Such subsequent qualified eligible property shall have its initial assessed value determined as of the date it first qualified as eligible property.

In each year the Plan is in effect, the "Current Assessed Value" of eligible property within the Authority District will be determined. The Current Assessed Value of each parcel of eligible property is its taxable value for that year.

For each parcel of eligible property the amount by which the Current Assessed Value exceeds its Initial Assessed Value in any one year is the "Captured Assessed Value" of that parcel of eligible property. For the duration of the plan, taxing jurisdictions will continue to receive tax revenues from all property within the Authority District to which this Plan applies that is not eligible property under Act 281 and based upon the Initial Assesses Value of the eligible property. The Authority, however receives each year the following amounts:

1. That portion of the ad valorem tax levy of all taxing jurisdictions on the Captured Assessed Value of the eligible property, other than the State, local school district and intermediate school district tax levies, and specific local taxes attributable to such ad valorem property taxes.
2. Ad valorem tax levies, and specific local taxes attributable to such ad valorem tax levies, of the State, local school districts and intermediate school district on the Captured Assessed Value of the eligible property in an amount necessary to repay eligible advances and/or obligations and other protected obligations, as defined by Act 281.

To the extent the property within the Authority District to which this Plan applies is designated as a certified business park under Act 281, tax increment revenues from all eligible property within that area may be used for public facilities or activities for any eligible property within the Seaway Business Park. If any parcel of eligible property within the Authority District is not included within the designation of a certified business park under Act 281, the tax increment revenues captured from that eligible property shall only be used for public facilities for that eligible property.

The Tax Increment Revenues in excess of the estimates set forth in Exhibit F or in excess of the actual costs of this Plan to be paid from Tax Increment Revenues will be considered surplus under Act 281 unless retained to further implement the Development Plan pursuant to a resolution of the Authority. Surplus Tax Increment Revenues must revert proportionately to the respective taxing jurisdictions from which collected.

V. Use of Tax Increment Revenue

The tax increment revenue paid to the LDFA by the municipal and county treasurers are to be disbursed by the LDFA from time to time in such a manner as the LDFA Board may deem necessary and appropriate to carry out the purposes of the Development Plan, including but not limited to the following:

1. Principle, interest, and reserve payments, above and beyond the revenue captured through property disposition, required to repay the Urban Land Assembly Loan from the Michigan Economic Development Corporation or other indebtedness incurred as a result of the activities outlined in the Development Plan.
2. Cash payments for initiating and completing any improvement or activity called for in the Development Plan.
3. Any annual operating deficits that the LDFA may incur from acquired and/or leased property in the development area.
4. Interest payments on any sums that the LDFA should borrow before or during the construction of any improvement or activity to be accomplished by the Development Plan, after approval by the Muskegon City Commission.
5. Payments required to establish and maintain a capital replacement reserve.
6. Payments required to establish and maintain a capital expenditure reserve.
7. Payments required to establish and maintain any required sinking fund.
8. Payments to pay the costs of any additional improvements to the Development Area that are determined necessary by the LDFA and approved by the Muskegon City Commission
9. Any administrative expenditure required to meet the cost of operation of the LDFA and to repay any cash advances provided by the City of Muskegon.

If bonds are to be issued in accomplishing this Plan, bond types will be determined after further project planning is undertaken.

The LDFA may modify its priority of payments at any time if within its discretion such modification is necessary to facilitate the development plan then existing and is permitted under the term of any outstanding indebtedness.

VI. Indebtedness to be Incurred

At the time of the approval of this plan, it is not anticipated that any bonded indebtedness will be incurred by the LDFA Authority or the City of Muskegon for the purposes outlined in the Development Plan. Both the LDFA and the City of Muskegon may in their discretion choose to issue bonds for achieving the purposes of the Development Plan.

VII. Amount of Operating and Planning Expenditures to be Repaid from Tax Increment Revenues

Not applicable

VIII. Costs of the Plan to be Paid from Tax Increment Revenues

All of the costs of implementing the Development Plan will be eligible for payment from tax increment revenues, unless said costs are payable from a grant, loan, or other contribution other than tax increment revenues.

IX. Duration of Development and Tax Increment Financing Plans

The tax increment financing plan shall last fifteen years except as the same may be amended or modified from time to time by the City Commission of the City of Muskegon upon recommendation from the LDFA and upon notice and upon public hearing and amendment as required by the Act. Various projects within the Plan may be undertaken in phases. The Development Plan will remain in effect until its purposes are accomplished.

X. Estimate of Impact of Tax Increment Revenues on All Taxing Jurisdiction

See Exhibit G

XI. Legal Description of Eligible Property

See Exhibit A.

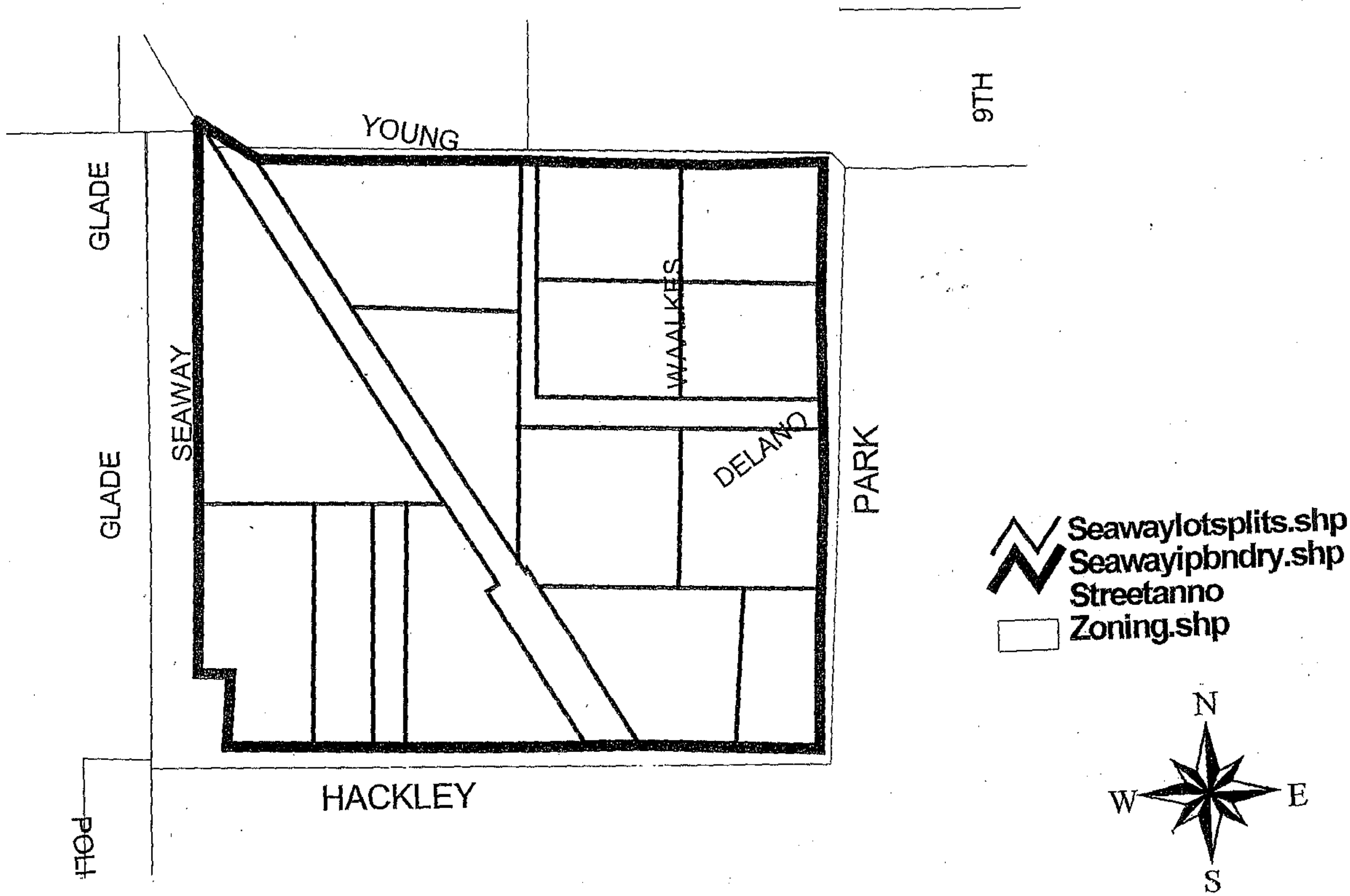
XII. Estimated Job Creation/Retention

Based on current jobs/acre estimates within the two existing City of Muskegon industrial parks the total estimated job creation/retention facilitated through the implementation of this Plan is 340. There are currently three existing industrial uses in the Authority District who employ more than a total of 50 people at the time of the adoption of this Plan.

Exhibit A – Authority District Legal Description

Southeast ¼ of the Northwest ¼, Section 31, Town 10 North, Range 16 West, City of Muskegon, Muskegon County, Michigan.

Exhibit B – Authority District Boundary Map



YOUNG
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Exhibit C – Line Item Costs

SEAWAY INDUSTRIAL PARK BUDGET
Property Acquistion, Relocation, Environmental, Demolition

Revenues	
Urban Land Assembly	600,000
EDA	330,600
Public Improvement Fund	70,000
Nims/Getty Proceeds	25,000
TOTAL	**1,025,600**

Property No.	Address	Type of Structure	Demo. Cost	Purchase Price	Relocation Allotment	Moving Costs	Closing Costs	Estimated Taxes	Environmental Costs	Total Acquisition Cost
1	*2001 Park*	*Residential*	$0	$0	$0	$0	$0	$0	$0	$0
2	2005 Park	Residential	$3,895	$28,500	$0	$0	$500	$0	$0	$32,895
3	*2009 Park*	*Residential*	$0	$0	$0	$0	$0	$0	$0	$0
4	2029 Park	Residential	$3,500	$44,000	$10,000	$700	$500	$575	$0	$58,200
5	2101 Park	Residential	$3,700	$43,000	$14,933	$1,150	$538	$605	$0	$63,321
6	419 Delano	Residential	$3,500	$38,000	$15,000	$700	$500	$509	$0	$57,200
7	423 Delano	Residential	$3,300	$32,000	$14,267	$825	$500	$306	$0	$50,392
8	*425 Delano*	*Residential*	$0	$0	$0	$0	$0	$0	$0	$0
9	437 Delano	Residential	$4,200	$53,000	$13,933	$1,150	$500	$849	$0	$72,283
10	441 Delano	Residential	$3,300	$31,500	$13,392	$700	$500	$389	$0	$48,892
11	*420 Delano*	*Residential*	$0	$0	$0	$0	$0	$0	$0	$0
12	*2027 Waalkes*	*Residential*	$0	$0	$0	$0	$0	$0	$0	$0
13	*2026 Waalkes*	*Residential*	$0	$0	$0	$0	$0	$0	$0	$0
14	2018 Waalkes	Residential	$3,793	$49,500	$0	$0	$60	$422	$0	$53,353
15	2013 Waalkes	Residential	$4,100	$52,000	$0	$0	$472	$732	$0	$56,572
16	Peninsular Investments	Vacant	$0	$15,000	$0	$0	$557	$1,576	$1,800	$18,933
17	Smith Packing	Industrial	$0	$100,000	$0	$0	$2,708	$1,873	$6,050	$110,631
18	*Tokarczyk Property*	*Commercial*	$0	$0	$0	$0	$0	$0	$0	$0
19	*Blueberry LLC Property*	*Vacant*	$0	$0	$0	$0	$0	$0	$0	$0
20	*Norwood Property (3 lg. parcels)*	*Vacant*	$0	$0	$0	$0	$0	$0	$0	$0
		TOTAL	$33,288	$486,500	$81,525	$5,225	$7,335	$7,836	$7,850	$629,559

SEAWAY INDUSTRIAL PARK BUDGET
Infrastructure Construction

	Activity	Road	Water	Sewer	Total
1	New Access Road	$100,770	$64,960	$38,260	$204,000
2	Young Reconstruction	$156,000	$0	$0	$156,000
3	Temple Construction	$132,000	$0	$0	$132,000
					$492,000

SEAWAY BUSINESS PARK
Future Potential Projects and Costs

Water Facilities to replace capacity	$100,000.00
Railroad Spur construction	$200,000.00
Traffic Control improvements	$50,000.00
Storm water retention basins	$50,000.00
Noise control	$50,000.00
Installation, improvement, maintenance of sewer, water, telecommunication infrastructure	$300,000.00
Total	$750,000.00

Exhibit D – Estimated Captured Assessed Value

CITY OF MUSKEGON SEAWAY BUSINESS PARK
ESTIMATED CAPTURED ASSESSED VALUES
REAL PROPERTY ONLY

Lot No.	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	Total/Prop.
Lot 1	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	**$12,000,000**
Lot 2	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	**$12,000,000**
Lot 3	$0	$0	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	**$10,500,000**
Lot 4	$0	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	**$11,250,000**
Lot 5	$1,375,000	$1,375,000	$1,375,000	$1,375,000	$1,375,000	$1,375,000	$1,375,000	$1,375,000	$1,375,000	$1,375,000	$1,375,000	$1,375,000	$1,375,000	$1,375,000	$1,375,000	$1,375,000	**$22,000,000**
Lot 6	$0	$0	$625,000	$625,000	$625,000	$625,000	$625,000	$625,000	$625,000	$625,000	$625,000	$625,000	$625,000	$625,000	$625,000	$625,000	**$8,750,000**
Lot 7	$0	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	**$11,250,000**
Lot 8	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	**$12,000,000**
Lot 9	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$0**
Lot 10	$0	$0	$0	$0	$0	$0	$0	$0		$0	$0	$0	$0	$0	$0	$0	**$0**
Lot 11	$0	$0	$138,000	$138,000	$138,000	$138,000	$138,000	$138,000	$138,000	$138,000	$138,000	$138,000	$138,000	$138,000	$138,000	$138,000	**$1,932,000**
Lot 12	$0	$875,000	$875,000	$875,000	$875,000	$875,000	$875,000	$875,000	$875,000	$875,000	$875,000	$875,000	$875,000	$875,000	$875,000	$875,000	**$13,125,000**
Lot 13	$0	$625,000	$625,000	$625,000	$625,000	$625,000	$625,000	$625,000	$625,000	$625,000	$625,000	$625,000	$625,000	$625,000	$625,000	$625,000	**$9,375,000**
Lot 14	$0	$0	$0	$550,000	$550,000	$550,000	$550,000	$550,000	$550,000	$550,000	$550,000	$550,000	$550,000	$550,000	$550,000	$550,000	**$7,150,000**
Total/Yr.	**$3,625,000**	**$6,625,000**	**$8,138,000**	**$8,688,000**	**$8,688,000**	**$8,688,000**	**$8,688,000**	**$8,688,000**	**$8,688,000**	**$8,688,000**	**$8,688,000**	**$8,688,000**	**$8,688,000**	**$8,688,000**	**$8,688,000**	**$8,688,000**	$131,332,000

Statement of Assumptions:

1. Square Footage Estimated Based Upon Maximum Lot Coverage of 40%.
2. True Cash Construction Value Estimates Based Upon Per Square Foot Cost of $50.
3. Lots 1, 2, 5, 8 Developed in 2002; Lots 4,7,12, 13 Developed In 2003; Lots 3, 6 Developed in 2004; Lot 14 Developed in 2005
4. Major Personal Property Expansion on Lot 11 in 2005

CITY OF MUSKEGON SEAWAY BUSINESS PARK
ESTIMATED CAPTURED ASSESSED VALUES
PERSONAL PROPERTY ONLY

Lot No.	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	Total/Prop.
Lot 1	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	**$7,200,000**
Lot 2	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	**$7,200,000**
Lot 3	$0	$0	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	**$6,300,000**
Lot 4	$0	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	**$6,750,000**
Lot 5	$825,000	$825,000	$825,000	$825,000	$825,000	$825,000	$825,000	$825,000	$825,000	$825,000	$825,000	$825,000	$825,000	$825,000	$825,000	$825,000	**$13,200,000**
Lot 6	$0	$0	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	**$5,250,000**
Lot 7	$0	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	**$6,750,000**
Lot 8	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	$450,000	**$7,200,000**
Lot 9	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$0**
Lot 10	$0	$0	$0	$0	$0	$0	$0	$0		$0	$0	$0	$0	$0	$0	$0	**$0**
Lot 11	$0	$0	$104,000	$104,000	$104,000	$104,000	$104,000	$104,000	$104,000	$104,000	$104,000	$104,000	$104,000	$104,000	$104,000	$104,000	**$1,456,000**
Lot 12	$0	$525,000	$525,000	$525,000	$525,000	$525,000	$525,000	$525,000	$525,000	$525,000	$525,000	$525,000	$525,000	$525,000	$525,000	$525,000	**$7,875,000**
Lot 13	$0	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	**$5,625,000**
Lot 14	$0	$0	$0	$330,000	$330,000	$330,000	$330,000	$330,000	$330,000	$330,000	$330,000	$330,000	$330,000	$330,000	$330,000	$330,000	**$4,290,000**
Total/Yr.	**$2,175,000**	**$3,975,000**	**$4,904,000**	**$5,234,000**	**$5,234,000**	**$5,234,000**	**$5,234,000**	**$5,234,000**	**$5,234,000**	**$5,234,000**	**$5,234,000**	**$5,234,000**	**$5,234,000**	**$5,234,000**	**$5,234,000**	**$5,234,000**	**$79,096,000**

Statement of Assumptions:

1. Square Footage Estimated Based Upon Maximum Lot Coverage of 40%.
2. True Cash Personal Property Value Estimates Based Upon Per Square Foot Cost of $30.
3. Lots 1, 2, 5, 8 Developed in 2002; Lots 4,7,12, 13 Developed in 2003; Lots 3, 6 Developed in 2004; Lot 14 Developed in 2005
4. Major Personal Property Expansion on Lot 11 in 2005

Exhibit E – Tax Increment Revenue Projections

CITY OF MUSKEGON - SEAWAY BUSINESS PARK
TAX INCREMENT REVENUE PROJECTIONS
REAL PROPERTY ONLY

Lot No.	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	Total/Prop.
Lot 1	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	**$126,000**
Lot 2	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	**$126,000**
Lot 3	$0	$0	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	**$110,250**
Lot 4	$0	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	**$118,125**
Lot 5	$14,437	$14,437	$14,437	$14,437	$14,437	$14,437	$14,437	$14,437	$14,437	$14,437	$14,437	$14,437	$14,437	$14,437	$14,437	$14,437	**$230,992**
Lot 6	$0	$0	$6,562	$6,562	$6,562	$6,562	$6,562	$6,562	$6,562	$6,562	$6,562	$6,562	$6,562	$6,562	$6,562	$6,562	**$91,868**
Lot 7	$0	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	**$118,125**
Lot 8	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	$7,875	**$126,000**
Lot 9	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$0**
Lot 10	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$0**
Lot 11	$0	$1,449	$1,449	$1,449	$1,449	$1,449	$1,449	$1,449	$1,449	$1,449	$1,449	$1,449	$1,449	$1,449	$1,449	$1,449	**$21,735**
Lot 12	$0	$9,188	$9,188	$9,188	$9,188	$9,188	$9,188	$9,188	$9,188	$9,188	$9,188	$9,188	$9,188	$9,188	$9,188	$9,188	**$137,820**
Lot 13	$0	$6,562	$6,562	$6,562	$6,562	$6,562	$6,562	$6,562	$6,562	$6,562	$6,562	$6,562	$6,562	$6,562	$6,562	$6,562	**$98,430**
Lot 14	$0	$0	$0	$5,775	$5,775	$5,775	$5,775	$5,775	$5,775	$5,775	$5,775	$5,775	$5,775	$5,775	$5,775	$5,775	**$75,075**
Total/Yr.	**$38,062**	**$71,011**	**$85,448**	**$91,223**	**$91,223**	**$91,223**	**$91,223**	**$91,223**	**$91,223**	**$91,223**	**$91,223**	**$91,223**	**$91,223**	**$91,223**	**$91,223**	**$91,223**	**$1,380,420**

Revenue Calculation Formula (per lot, per year)
A = Estimated Building Square Footage Per Lot
B = True Cash Property Value Estimate (per sq. ft.) - fixed at $30
C = Combined City/County Millage Rate (.021 mills)
D = 2 (Consideration of 50% IFT)
E = Estimated TIF Revenue Per Property Per Year

A x B / 2 x C / D = E

CITY OF MUSKEGON - SEAWAY BUSINESS PARK
TAX INCREMENT REVENUE PROJECTIONS
PERSONAL PROPERTY ONLY

Lot No.	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	Total/Prop.
Lot 1	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	**$76,608**
Lot 2	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	**$76,608**
Lot 3	$0	$0	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	**$67,032**
Lot 4	$0	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	**$71,820**
Lot 5	$8,778	$8,778	$8,778	$8,778	$8,778	$8,778	$8,778	$8,778	$8,778	$8,778	$8,778	$8,778	$8,778	$8,778	$8,778	$8,778	**$140,448**
Lot 6	$0	$0	$3,990	$3,990	$3,990	$3,990	$3,990	$3,990	$3,990	$3,990	$3,990	$3,990	$3,990	$3,990	$3,990	$3,990	**$55,860**
Lot 7	$0	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	**$71,820**
Lot 8	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	$4,788	**$76,608**
Lot 9	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$0**
Lot 10	$0	$0	$0	$0	$0	$0	$0	$0		$0	$0	$0	$0	$0	$0	$0	**$0**
Lot 11	$0	$0	$1,106	$1,106	$1,106	$1,106	$1,106	$1,106	$1,106	$1,106	$1,106	$1,106	$1,106	$1,106	$1,106	$1,106	**$15,484**
Lot 12	$0	$5,586	$5,586	$5,586	$5,586	$5,586	$5,586	$5,586	$5,586	$5,586	$5,586	$5,586	$5,586	$5,586	$5,586	$5,586	**$83,790**
Lot 13	$0	$3,990	$3,990	$3,990	$3,990	$3,990	$3,990	$3,990	$3,990	$3,990	$3,990	$3,990	$3,990	$3,990	$3,990	$3,990	**$59,850**
Lot 14	$0	$0	$0	$3,511	$3,511	$3,511	$3,511	$3,511	$3,511	$3,511	$3,511	$3,511	$3,511	$3,511	$3,511	$3,511	**$45,643**
Total/Yr.	**$23,142**	**$42,294**	**$52,178**	**$55,689**	**$55,689**	**$55,689**	**$55,689**	**$55,689**	**$55,689**	**$55,689**	**$55,689**	**$55,689**	**$55,689**	**$55,689**	**$55,689**	**$55,689**	$841,571

<u>**Revenue Calculation Formula** (per lot, per year)</u>

A = Estimated Building Square Footage Per Lot

B = True Cash Property Value Estimate (per sq. ft.) - fixed at $30 $A \times B / 2 \times C / D = E$

C = Combined City/County Millage Rate (.021 mills)

D = 2 (Consideration of 50% IFT)

E = Estimated TIF Revenue Per Property Per Year

Exhibit F – Estimated Impact on Taxing Jurisdictions

CITY OF MUSKEGON - SEAWAY INDUSTRIAL PARK
ESTIMATED IMPACT LOCAL TAXING AUTHORITIES
REAL PROPERTY ONLY

Taxing Authority	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	Total/Jurisdiction
City of Muskegon	$18,125	$33,125	$40,690	$43,440	$43,440	$43,440	$43,440	$43,440	$43,440	$43,440	$43,440	$43,440	$43,440	$43,440	$43,440	$43,440	$656,660
County of Muskegon	$11,926	$21,796	$26,774	$28,583	$28,583	$28,583	$28,583	$28,583	$28,583	$28,583	$28,583	$28,583	$28,583	$28,583	$28,583	$28,583	$432,075
Muskegon Public School	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Muskegon Area ISD	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Hackley Library	$4,350	$7,950	$9,765	$10,425	$10,425	$10,425	$10,425	$10,425	$10,425	$10,425	$10,425	$10,425	$10,425	$10,425	$10,425	$10,425	$157,590
Muskegon Community College	$4,029	$7,287	$9,033	$9,643	$9,643	$9,643	$9,643	$9,643	$9,643	$9,643	$9,643	$9,643	$9,643	$9,643	$9,643	$9,643	$145,706
Total/Year	$38,430	$70,158	$86,262	$92,091	$92,091	$92,091	$92,091	$92,091	$92,091	$92,091	$92,091	$92,091	$92,091	$92,091	$92,091	$92,091	$1,392,033

CITY OF MUSKEGON - SEAWAY INDUSTRIAL PARK
ESTIMATED IMPACT LOCAL TAXING AUTHORITIES
PERSONAL PROPERTY ONLY

Taxing Authority	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	Total/Jurisdiction
City of Muskegon	$10,983	$20,073	$24,765	$26,431	$26,431	$26,431	$26,431	$26,431	$26,431	$26,431	$26,431	$26,431	$26,431	$26,431	$26,431	$26,431	$399,424
County of Muskegon	$7,155	$13,078	$16,134	$17,219	$17,219	$17,219	$17,219	$17,219	$17,219	$17,219	$17,219	$17,219	$17,219	$17,219	$17,219	$17,219	$260,214
Muskegon Public School	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Muskegon Area ISD	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Hackley Library	$2,610	$4,770	$5,885	$6,280	$6,280	$6,280	$6,280	$6,280	$6,280	$6,280	$6,280	$6,280	$6,280	$6,280	$6,280	$6,280	$94,905
Muskegon Community College	$2,414	$4,412	$5,443	$5,809	$5,809	$5,809	$5,809	$5,809	$5,809	$5,809	$5,809	$5,809	$5,809	$5,809	$5,809	$5,809	$87,786
Total/Year	$23,162	$42,333	$52,227	$55,739	$55,739	$55,739	$55,739	$55,739	$55,739	$55,739	$55,739	$55,739	$55,739	$55,739	$55,739	$55,739	$842,329

Commission Meeting Date: May 14, 2002

Date:	**May 7, 2002**
To:	**Honorable Mayor & City Commission**
From:	**Planning & Economic Development Department** CBC
RE:	**Public Hearing and Plan Approval for SmartZone LDFA Development and Tax Increment Financing Plan**

SUMMARY OF REQUEST: To hold the public hearing for the Muskegon Lakeshore SmartZone LDFA Development and Tax Increment Financing Plan

FINANCIAL IMPACT: No direct impact. However, LDFA funds will be used to finance projects within the district boundaries.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Staff recommends approval of plan.

COMMITTEE RECOMMENDATION: The LDFA board met on April 22, 2002 and approved the plan.

RESOLUTION APPROVING DEVELOPMENT AND TAX INCREMENT FINANCING PLAN (DISTRICT 3 – MUSKEGON LAKESHORE SMARTZONE)

City of Muskegon
County of Muskegon, State of Michigan

Minutes of a regular meeting of the City Commission of the City of Muskegon, County of Muskegon, State of Michigan (the "City") held in the City Hall in the City, on the 14th day of May, 2002, at 5:30 o'clock p.m. Eastern Daylight Time.

PRESENT: Commissioners Gawron, Buie, Warmington, Larson, Schweifler, Shepherd, and Spataro

ABSENT: Commissioners None

The following preamble and resolution were offered by Commissioner Schweifler and seconded by Commissioner Buie.

WHEREAS, the Local Development Finance Authority of the City of Muskegon (the "Authority") has prepared and recommended for approval a Development and Tax Increment Financing Plan for District 3 – Muskegon Lakeshore SmartZone (the "Plan"); and

WHEREAS on May 14, 2002, the City Commission held a public hearing on the Plan pursuant to Act 281, Public Acts of Michigan, 1986 (the "Act"); and

WHEREAS the City Commission has given the taxing jurisdictions within the District (hereinafter defined) an opportunity to meet with the City Commission and to express their views and recommendations regarding the Plan, as required by the Act.

NOW, THEREFORE, BE IT RESOLVED, THAT:

1. Definitions. Where used in this Resolution the terms set forth below shall have the following meaning unless the context clearly requires otherwise:

"Base Year Assessment Roll" means the base year assessment roll prepared by the City Assessor in accordance with this Resolution.

"Captured Assessed Value" shall have the meaning described in the Act.

"District" means the district described in the Plan.

"Initial Assessed Value" shall have the meaning described in the Act.

"Plan" means the "Development and Tax Increment Financing Plan" prepared by the

Authority, as transmitted to the City Commission by the Authority for public hearing, confirmed by this resolution, copies of which Plan are on file in the office of the City Clerk.

"Taxing Jurisdiction" shall mean each unit of government levying an ad valorem property tax within the District.

"Local Development Finance Authority", "LDFA" or "Authority" means the Local Development Finance Authority of the City of Muskegon.

2. Review Considerations. As required by the Act the Commission has in reviewing the Plan taken into account the following considerations:

(a) The Development Plan included in the Plan meets the requirements set forth in section 15(2) of the Act and the Tax Increment Financing Plan included in the Plan meets the requirements set forth in section 12(1), (2) and (3) of the Act.

(b) The proposed method of financing the public facilities is feasible and the Authority has the ability to arrange the financing.

(c) The development is reasonable and necessary to carry out the purposes of the Act.

(d) The amount of Captured Assessed Value estimated to result from adoption of the Plan is reasonable.

(e) The land to be acquired under the Development Plan, if any, is reasonably necessary to carry out the purposes of the Plan and the purposes of the Act.

(f) The Development Plan is in reasonable accord with the master plan of the City.

(g) Public services, such as fire and police protection and utilities, are or will be adequate to service the property described in the Development Plan.

(h) Changes in zoning, streets, street levels, intersections, and utilities, to the extent required by the Plan, are reasonably necessary for the project and for the City.

3. Public Purpose. The City Commission hereby determines that the Plan constitutes a public purpose.

4. Best Interest of the Public. The City Commission hereby determines that it is in the best interests of the public to eliminate the conditions of unemployment, underemployment, and joblessness and to promote economic growth in the City to proceed with the Plan.

5. Approval and Adoption of Plan. The Plan as submitted by the Authority is hereby approved and adopted. A copy of the Plan and all amendments thereto shall be maintained on file in the City Clerk's office.

6. Preparation of Base Year Assessment Roll.

(a) Within 60 days of the adoption of this Resolution, the City Assessor shall prepare the initial Base Year Assessment Roll for all of the real and personal property within the District. The initial Base Year Assessment Roll shall list each Taxing Jurisdiction in the District on the effective date of this Resolution and the amount of tax revenue derived by each Taxing Jurisdiction from ad valorem taxes on all of the real and personal property within the District, excluding millage specifically levied for the payment of principal and interest of obligations approved by the electors or obligations pledging the unlimited taxing power of the local governmental unit.

(b) The City Assessor shall transmit copies of the initial Base Year Assessment Roll to the City Treasurer, County Treasurer, Authority and each Taxing Jurisdiction which will have Tax Increment Revenues captured by the Authority, together with a notice that the Base Year Assessment Roll has been prepared in accordance with this Resolution and the tax increment financing plan contained in the Plan approved by this Resolution.

7. Preparation of Annual Base Year Assessment Roll. Each year within 15 days following the final equalization of property in the Project Area, the City Assessor shall prepare an updated Base Year Assessment Roll. The updated Base Year Assessment Roll shall show the information required in the initial Base Year Assessment Roll and, in addition, the Tax Increment Revenues for all of the real and personal property within the District for that year. Copies of the annual Base Year Assessment Roll shall be transmitted by the Assessor to the same persons as the initial Base Year Assessment Roll, together with a notice that it has been prepared in accordance with the Plan.

8. Establishment of Project Fund; Approval of Depositary. The Treasurer of the Authority shall establish a separate fund which shall be kept in a depositary bank account or accounts in a bank or banks approved by the Treasurer of the City, to be designated Local Development Finance Authority Project Fund. All moneys received by the Authority pursuant to the Plan shall be deposited in the Project Fund. All moneys in the Project Fund and earnings thereon shall be used only in accordance with the Plan.

9. Payment of Tax Increment Revenues to Authority. The City Treasurer and the County Treasurer shall, as ad valorem taxes are collected on for all of the real and personal property within the District, pay the Tax Increment Revenues, as defined in the Act, to the treasurer of the Authority for deposit in the Project Fund. The payments shall be made on the date or dates on which the City Treasurer and the County Treasurer are required to remit taxes to each of the Taxing Jurisdictions.

10. Annual Report. Within 90 days after the end of each fiscal year, the Authority shall submit to the City Council and the State Tax Commission, a report on the status of the tax increment financing plan. The report shall include the amount and source of tax increment revenues received, the amount in any Bond Reserve Account, the amount and purpose of expenditures of tax increment revenues, the amount of principal and interest on any outstanding bonded indebtedness of the Authority, the Initial Assessed Value for all of the real and personal property within the District, the Captured Assessed Value for all of the real and personal

property within the District retained by the Authority, the number of jobs created as a result of the implementation of the Plan and any additional information requested by the City Council or the State Tax Commission deemed appropriate by the Authority.

11. Refund of Surplus Tax Increments. Annual tax increment revenues in excess of estimated tax increment revenues or the actual costs of the Plan to be paid by tax increment revenues may be retained by the Authority only for purposes that by resolution of the Authority's Board are determined to further the development program in accordance with the Plan. Any surplus money in the Project Fund at the end of a year, as shown by the annual report of the Authority, shall be paid by the Authority to the City Treasurer or the County Treasurer, as shown by the annual report of the Authority, as the case may be, and rebated by each to the appropriate Taxing Jurisdiction.

12. All ordinances, resolutions and orders or parts thereof in conflict with the provisions of the Plan are to the extent of such conflict hereby repealed, and each section of the Plan and each subdivision of any section thereof is hereby declared to be independent, and the finding or holding of any section or subdivision thereof to be invalid or void shall not be deemed or held to affect the validity of any other section or subdivision of the Plan.

13. Repealer. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Commissioners Spataro, Warmington, Buie, Gawron, Larson, Schweifler, and Shepherd

NAYS: Commissioners None

RESOLUTION DECLARED ADOPTED.

Gail A. Kundinger

City Clerk

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, State of Michigan at a regular meeting held on May 14, 2002, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Gail A. Kundinger

City Clerk

CITY OF MUSKEGON, MICHIGAN

LAKESHORE SMARTZONE, DISTRICT 3
LOCAL DEVELOPMENT FINANCE AUTHORITY

DEVELOPMENT AND TAX INCREMENT FINANCING PLAN

March, 2002

CITY OF MUSKEGON, MICHIGAN

LAKESHORE SMARTZONE, DISTRICT 3
LOCAL DEVELOPMENT FINANCE AUTHORITY
OF THE CITY OF MUSKEGON

DEVELOPMENT AND TAX INCREMENT FINANCING PLAN

Prepared for the:

City of Muskegon, Michigan
Lakeshore SmartZone District 3
Local Development Finance Authority

City Hall
933 Terrace Street
P.O. Box 536
Muskegon, Michigan 49443-0536

Prepared by:

Public Consulting Team
115 Main Street
Benton Harbor, Michigan
of the City of Muskegon

PCT

PUBLIC CONSULTING TEAM

February 28, 2002

Cathy Brubaker-Clarke
Director Community and Economic Development
City of Muskegon
City Hall
933 Terrace Street
P.O. Box 536
Muskegon, Michigan 49443-0536

Dear Ms. Brubaker-Clarke:

We are pleased to present the report entitled, **CITY OF MUSKEGON, LAKESHORE SMARTZONE, DISTRICT 3, LOCAL DEVELOPMENT FINANCE AUTHORITY, DEVELOPMENT AND TAX INCREMENT FINANCING PLAN.** This report has been prepared pursuant to the scope of services dated December 27, 2001. It contains a summary of proposed development anticipated to occur in the SmartZone, a list of expenses anticipated to be funded through tax increment financing and the increment revenue anticipated to be captured by the Local Development Finance Authority (LDFA) to fund identified expenses.

We have completed a review of the SmartZone application, projected revenues and estimated expenses of the LDFA. In preparing this document, we have consulted with City of Muskegon and Muskegon Area First personnel who have obtained information necessary for preparation of the document.
The document has been prepared to conform with Section 12 and 15 of P.A. 281 of 1976, as amended. These sections set forth legislative requirements for the Local Development Financing Authority, Development and Tax Increment Financing Plans and the process for approving the Plans.

You may reproduce this report for general circulation with appropriate reference to the firm, conditions and date of the report. We will be available to answer any questions you may have.
Sincerely,

Charles R. Eckenstahler

Director
Public Consulting Team

TABLE OF CONTENTS

APPENDICES

5. Adoption Resolution

SECTION ONE

INTRODUCTION

GENERAL OVERVIEW

The Michigan legislature in 1986, enacted Public Act 281 titled the ***Local Development Financing Authority Act.*** This legislation allows cities and other qualified local governments to form an authority to:

> "***encourage local development to prevent conditions of unemployment and promote economic growth; to provide for the establishment of local development finance authorities and to prescribe their powers and duties; to provide for the creation of a board to govern an authority and to prescribe its powers and duties; to provide for the creation and implementation of development plans; to authorize the acquisition and disposal of interests in real and personal property; to permit the issuance of bonds and other evidences of indebtedness by an authority; to prescribe powers and duties of certain public entities and state officers and agencies; to reimburse authorities for certain losses of tax increment revenues; and to authorize and permit the use of tax increment financing.***"

Since adoption of this act, many cities and other qualified local governments have sought the use of a Local Development Finance Authority (LDFA) as a means to stimulate economic revitalization of selected geographic areas within their community.

An LDFA can establish a district within the City for which a plan is prepared identifying specific public and private improvements necessary to prevent, or correct, deterioration in the district and encourage new business investment. Funding for improvements identified in the plan is provided by tax increment financing through taxes paid on the increased value created within the district by new private investment.

For example, if the LDFA has a current taxable value of $1,000,000 and new investment, because of implementation of the Plan, increases the taxable valuation to $2,000,000, the LDFA would capture taxes paid on the new investment of $1,000,000. While the LDFA would capture one-half of the total taxes paid, the taxes paid on the original $1,000,000 tax valuation would be distributed to applicable taxing entities.

In application, investments made by the LDFA are funded by the increase in taxes paid by private investment in the district. The taxes paid on the original value of the district continue to be distributed to the applicable taxing entities. Thus in theory, no taxes are lost by any taxing entity because it is assumed that a specific business would not make the investment resulting in the increased tax base of the district, if not, for the implementation of the LDFA Development and Tax Increment Financing Plan.

POWERS OF THE AUTHORITY

Section 7 of the act provides a detailed explanation of the powers of the Board of Directors of the LDFA. These are as follows:

"(a) Study and analyze unemployment, underemployment, and joblessness and the impact of growth upon the authority district or districts.

(b) Plan and propose the construction, renovation, repair, remodeling, rehabilitation, restoration, preservation, or reconstruction of a public facility.

(c) Develop long-range plans, in cooperation with the agency which is chiefly responsible for planning in the municipality, to promote the growth of the authority district or districts, and take the steps that are necessary to implement the plans to the fullest extent possible to create jobs, and promote economic growth.

(d) Implement any plan of development necessary to achieve the purposes of this act in accordance with the powers of the authority as granted by this act.

(e) Make and enter into contracts necessary or incidental to the exercise of the board's powers and the performance of its duties.
(f) Acquire by purchase or otherwise on terms and conditions and in a manner the authority considers proper, own or lease as lessor or lessee, convey, demolish, relocate, rehabilitate, or otherwise dispose of real or personal property, or rights or interests in that property, which the authority determines is reasonably necessary to achieve the purposes of this act, and to grant or acquire licenses, easements, and options with respect to the property.

(g) Improve land, prepare sites for buildings, including the demolition of existing structures, and construct, reconstruct, rehabilitate, restore and preserve, equip, improve, maintain, repair, or operate a building, and any necessary or desirable appurtenances to a building, as provided in section 12(2) for the use, in whole or in part, of a public or private person or corporation, or a combination thereof.

(h) Fix, charge, and collect fees, rents, and charges for the use of a building or property or a part of a building or property under the board's control, or a facility in the building or on the property, and pledge the fees, rents, and charges for the payment of revenue bonds issued by the authority.

(i) Lease a building or property or part of a building or property under the board's control.

(j) Accept grants and donations of property, labor, or other things of value from a public or private source.

(k) Acquire and construct public facilities.

(l) Incur costs in connection with the performance of the board's authorized functions including, but not limited to, administrative costs, and architects, engineers, legal, and accounting fees.

(m) Plan, propose, and implement an improvement to a public facility on eligible property to comply with the barrier free design requirements of the state construction code promulgated under the state construction code act of 1972, Act No. 230 of the Public Acts of 1972."

FORMATION OF THE AUTHORITY

Action of the City Commission formed the Lakeshore SmartZone, District 3, Local Development Finance Authority on November 20, 2001 (Resolution Number 2001-133 (c)) after a conducting a formal public hearing concerning the creation of the LDFA on August 28, 2001. The formation of the LDFA was duly recorded with the Michigan Department of State on November 29, 2001.

SCOPE OF THE ASSIGNMENT

Public Consulting Team was chosen to prepare the **Development and Tax Increment Financing Plan** according to the scope of services dated December 27, 2001. The objectives of the Scope of Services are to:

1. Work with City and Muskegon Area First personnel to identify specific programs and projects which are needed and should be funded via tax increment financing,

2. To project tax increment revenue for a 15-year period,

3. To prepare the Development and Tax Increment Financing Plan and assist in the public presentation of the document before adoption of the update is considered by the City Commission.

LIMITATIONS OF ANALYSIS

Public Consulting Team does not warrant estimated tax increment revenue, other program funding or project cost estimates. Cost estimates have been prepared using best available information obtained from City and Muskegon Area First personnel. While ever effort has been made to use the best information available for preparing tax revenue and cost projections, actual revenue and costs may vary from the stated estimate and the variation may be material. However, budgets and recommendations presented herein, represent the best judgment of the consulting team based on information gathered within the scope of this assignment.

SECTION TWO

DESCRIPTION OF THE SMARTZONE PROJECT

INTRODUCTION AND PROJECT DESCRIPTION

The purpose of this section is to summarize the proposed SmartZone development project. The goal of the Muskegon Lakeshore SmartZone is the development new business location sites where infrastructure can support businesses which focus on selected "core competencies" of energy and energy related technology plus their related products. State led national marketing of the sites to prospective businesses will be undertaken by the Michigan Economic Development Corporation in conjunction with similar efforts by Muskegon Area First.

On September 26, 2000 the City of Muskegon submitted an application for designation as a Michigan SmartZone. The City in partnership with Muskegon Area First, Grand Valley State University, and a private developers proposed to designate a 34-acre Muskegon lakefront site as the SmartZone.

Commitments were received from a wide rang of partners. Grand Valley State University has committed to staff and operate the Muskegon Technology Center, an educational and research facility within the Muskegon lakefront development. The University Padnos School of Engineering and Seidman School of Business will lease space to house R&D Labs, teleconferencing facilities, a business incubator, and offer educational programs and other business assistance programs. The University would also operate an Office of Technology to transfer and privatize university research and advanced technology for private commercialization. A request has been made to the Michigan Economic Development Corporation to designate the center as a State Certified Technology Park.

Lakefront Development, L.L.C., a private real estate developer, has committed to develop and sell 16 building sites. Initially, one site will be sold for occupancy by an affiliated legal firm and another for the location of the Muskegon Technology Center. The City has committed to fund selected infrastructure improvements, make effort to secure state financial assistance for site development expenses and construction of the Technology Center building plus use tax increment financing for partial operation of the center and other eligible expenses related to the overall development.

The role of the City of Muskegon through the Lakeshore SmartZone, District 3, Local Development Finance Authority, is to construct the building necessary to house the Muskegon Technology Center. The City of Muskegon through other means is providing certain other infrastructure incentives in support of the development.

The building (Muskegon Technology Center) will house a business incubator and other high technology facilities meeting the definition of *business incubator* or *eligible property - high technology* facility found in Section 2 (g) and (p) respectively of Act 281 of 1986, as amended.

SUMMARY ANALYSIS OF CITY FINANCIAL COMMITMENTS

The City of Muskegon as part of the SmartZone has made several commitments. First, the City consented to apply for a State of Michigan Core Communities grant in the amount of $1,000,0000 to be used for the financing certain needed infrastructure and the Muskegon

Technology Center. To assist with the environmental clean-up of the Muskegon lakefront site, the City received a $1,610,000 Clean Michigan Initiative grant.

The City, through the Local Development Financing Authority will fund several other site and building development costs and a portion of the operating costs of the Muskegon Technology Center. Additionally, it will create an endowment or reserve fund for the physical maintenance of the campus.

Anticipated project expenses to be funded by tax increment financing include:

TIF FINANCED PROJECT EXPENSES		
Item	**Description**	**Estimated Cost**
1	Building Construction Debt and Interest	$12,402,317
2	Operation Pass-through and Capital Reserve	$1,072,626
3	SmartZone Marketing	$200,000
4(1)	Future Infrastructure Development Reserve	$0
	Total	$13,674,943

Notes: (1) This is a budget item for allocation of any TIF revenue proceeds in excess of current budget amounts for the express purpose of funding eligible activities required to induce private development unknown at the time of the adoption of this Plan.

SECTION THREE

DEVELOPMENT PLAN

LEGAL BASIS OF THE PLAN

This Development and Tax Increment Plan Update is prepared pursuant to requirements of Section 15 of the Local Development Financing Act. P.A. 281 of 1986, as amended. It addresses the Muskegon Lakeshore SmartZone site as defined by City Commission action on November 20, 2001 (Resolution Number 2001-133). A copy of the ordinance and legal description is contained in the appendix.

DEVELOPMENT PLAN REQUIREMENTS

This section of the Plan provides specific information required in Section 15 of the Local Development Financing Authority Act. It consists of responses to specific information requested in subsections 2(a) through 2(p), as follows:

> **Section 15. 2(a) A description of the property to which the plan applies in relation to the boundaries of the authority district and a legal description of the property.**

The LDFA boundary is described in the legal description incorporated in the resolution adopted by City Commission November 20, 2001 (Resolution Number 2001-133), a copy of which is contained in the appendix. The site contains 34.2 acres of land with the common address of 700 Terrace Street, commonly referred to as the Teledyne Site.

> The building (Muskegon Technology Center) will house a business incubator and other high technology facilities meeting the definition of *business incubator* or *eligible*

property - high technology facility found in Section 2 (g) and (p) respectively of Act 281 of 1986, as amended. The building will occupy the site labeled *Unit C,* illustrated on the site development plan contained in the appendix.

Section 15. 2(b) The designation of boundaries of the property to which the plan applies in relation to highways, streets, or otherwise.

A copy of the site development plan and Zoning Ordinance map prepared by the City Planning Commission is contained in the appendix. These two maps illustrate the relationship of the boundary to other relevant land uses and transportation routes surrounding the site.

Section 15. 2(c) The location and extent of existing streets and other public facilities in the vicinity of the property to which the plan applies; the location, character, and extent of the categories of public and private land uses then existing and proposed for the property to which the plan applies, including residential, recreational, commercial, industrial, educational, and other uses.

This Plan addresses only development needs within the 34 acre vacant and undeveloped SmartZone site. No off-site improvements are necessary. The LDFA will finance on-site sanitary sewer, storm sewer, water, street pavement, breakwater and abutting sidewalk, site landscaping and other amenities. The site plan provides for one residential (32 dwelling) development unit, three retail development units and 12 mixed-se office development units; one of which will house the public sponsored Muskegon Technology Center. Public spaces include a park, water-edge walkway, a bike/walk pathway at the southern edge of the site, internal public streets, including a landscaped auto/pedestrian way containing street art and related street furnishings. The LDFA will also construct the building to house the Muskegon Technology Center and partially fund operation of the center.

Section 15. 2(d) A description of public facilities to be acquired for the property to which the plan applies, a description of any repairs and alterations necessary to make those improvements, and an estimate of the time required for completion of the improvements.

Other than the contemplated construction, no other public facilities will be constructed or improved. A description, of all construction contemplated and financed by the LDFA is contained in Section Two and the table found at the end of this section, Section Three. Construction will begin in 2003 and various phases of the construction will be completed during 2003 and 2004.

Section 15. 2(e) The location, extent, character, and estimated cost of the public facilities for the property to which the plan applies, and an estimate of the time required for completion.

A description, of all construction contemplated and financed by the LDFA is contained in Section Three of this Plan. Construction will begin in 2003 and be completed during 2003 and 2004. The Muskegon Technology Center is also scheduled to be constructed in this first phase.

Section 15. 2(f) A statement of the construction or stages of construction planned, and the estimated time of completion of each stage.

Construction is contemplated as three separate construction projects. Each is anticipated to be completed during 2003 and 2004, beginning with the construction of the breakwater and abutting sidewalk, internal street system and finally the southern bike/walk pathway.

Section 15. 2(g) A description of any portions of the property to which the plan applies, which the authority desires to sell, donate, exchange, or lease to or from the municipality and the proposed terms.

The site is to be acquired by Lakefront Development, L.L.C., under the terms of a purchase agreement they have negotiated with Teledyne Corporation. Upon the development of the site and the LDFA will construct the Muskegon Technology Center of land donated to the LDFA by the developer. Subsequently, the LDFA will lease the building to Grand Valley State University.

Section 15. 2(h) A description of desired zoning changes and changes in streets, street levels, intersections, and utilities.

A Planned Unit Development for the Muskegon Lakeshore SmartZone site, received City Planning Commission approval in July 2000. The site has proper zoning for the proposed development. Required site engineering for the coordination of all street and on-site utilities has been accepted by applicable City Departments.

Section 15. 2(i) An estimate of the cost of the public facility or facilities, a statement of the proposed method of financing the public facility or facilities, and the ability of the authority to arrange the financing.

The LDFA anticipates construction of the Muskegon Technology Center, a 40,000 square foot multi-story building, to be leased to Grand Valley State University. The estimated cost for the building is $4,000,000. The construction of the building will be financed by the LDFA through tax increment financing. The LDFA has solicited statements of interest and is assured of the LDFA's ability to secure financing for the proposed project.

Section 15. 2(j) Designation of the person or persons, natural or corporate, to whom all or a portion of the public facility or facilities is to be leased, sold, or conveyed and for whose benefit the project is being undertaken, if that information is available to the authority.

Lakeshore Development, L.L.C. will acquire from the Teledyne Corporation the 34 acre site and donate development site, Unit C, to the LDFA. All other development sites will be sold to other private concerns for the location of new businesses compatible with other SmartZone businesses, except for development site, Unit P, which will be developed or sold for the construction of residential condominium dwelling units.

Section 15. 2(k) The procedures for bidding for the leasing, purchasing, or conveying of all or a portion of the public facility or facilities upon its completion, if there is no express or implied agreement between the authority and persons, natural or corporate, that all or a portion of the development will be leased, sold, or conveyed to those persons.

Representatives of the City of Muskegon, Muskegon Area First, Grand Valley State University, Michigan Economic Development Corporation and Lakeshore Development, L.L.C. have been involved in negotiations concerning the terms of land acquisition and other factors for the development for over three years. Development agreements between the City through the Local Development Financing Authority govern various transactions with these parties. Due to these agreements, there will be no public bidding procedures used for the sale or leasing of real estate or building occupancy.

Section 15. 2(l) Estimates of the number of persons residing on the property to which the plan applies and the number of families and individuals to be displaced. If occupied residences are designated for acquisition and clearance by the authority, a development plan shall include a survey of the families and individuals to be displaced, including their income and racial composition, a statistical description of the housing supply in the community, including the number of private and public units in existence or under construction, the condition of those in existence, the number of owner-occupied and renter-occupied units, the annual rate of turnover of the various types of housing and the range of rents and sale prices, an estimate of the total demand for housing in the community, and the estimated capacity of private and public housing available to displaced families and individuals.

There are no residential properties nor homes located on the parcel. No relocation of families or individuals is contemplated within the scope of the Development and Tax Increment Financing Plan.

Section 15. 2(m) A plan for establishing priority for the relocation of persons displaced by the development.

No relocation of families or individuals is contemplated within the scope of the Development and Tax Increment Plan. Therefore, relocation plans are not required.

Section 15. 2(n) Provision for the costs of relocating persons displaced by the development, and financial assistance and reimbursement of expenses, including litigation expenses and expenses incident to the transfer of title, in accordance with the standards and provisions of the federal uniform relocation assistance and real property acquisition policies act of 1970, 42 U.S.C. 4601 to 4655.

No relocation of families or individuals is contemplated within the scope of the Development and Tax Increment Financing Plan. Therefore, relocation plans are not required.

Section 15. 2(o) A plan for compliance with Act No. 227 of the Public Acts of 1972, being sections 213.321 to 213.332 of the Michigan Compiled Laws.

No relocation of families or individuals is contemplated within the scope of this proposed Development and Tax Increment Financing Plan. Therefore, relocation plans are not required.

Section 15. 2(p) Other material which the authority, local public agency, or governing board considers pertinent.

No added information was deemed necessary for this update.

DEVELOPMENT & TAX INCREMENT FINANCING PLAN - SCHEDULE & BUDGET

On the following page is the Development and Tax Increment Financing Plan - Schedule and Budget. It describes specific projects. Accompanying each construction project is information concerning the implementation schedule, estimated cost and source of funding. The schedule begins in the Year 2003 and ends in the Year 2025.

If LDFA revenues exceed the anticipated needs of all projects contained the budget, excess revenue shall be remitted to respective taxing units in proportion to applicable tax millage rates imposed on property in the LDFA District, as required by the Act (Section 13 (2)).

CITY OF MUSKEGON LOCAL DEVELOPMENT FINANCE AUTHORITY DEVELOPMENT AND TAX INCREMENT FINANCING PLAN PERIOD OF 2003 - 2025				
PROJECT NUMBER	**DESCRIPTION**	**COMPLETION DATE**	**ESTIMATED BUDGET**	**FINANCE METHOD**
1	Repayment of Building Construction Debt and Interest Obligation	2008/2025	$12,402,317	TIF Revenue
2	Operation Pass-through and Capital Reserve	2006/2025	$1,072,626	TIF Revenue

CITY OF MUSKEGON LOCAL DEVELOPMENT FINANCE AUTHORITY DEVELOPMENT AND TAX INCREMENT FINANCING PLAN PERIOD OF 2003 - 2025				
PROJECT NUMBER	DESCRIPTION	COMPLETION DATE	ESTIMATED BUDGET	FINANCE METHOD
3	SmartZone Marketing	2004/8	$200,000	TIF Revenue
4(1)	Future Infrastructure Development Reserve	2004/2025	$0	TIF Revenue
	TOTAL		$13,674,943	

CITY OF MUSKEGON LOCAL DEVELOPMENT FINANCE AUTHORITY DEVELOPMENT AND TAX INCREMENT FINANCING PLAN PERIOD OF 2003 - 2025				
PROJECT NUMBER	DESCRIPTION	COMPLETION DATE	ESTIMATED BUDGET	FINANCE METHOD

Notes: (1) This is a budget item for allocation of any TIF revenue proceeds in excess of current budget amounts for the express purpose of funding eligible activities required to induce private development unknown at the time of the adoption of this Plan.

SECTION FOUR

TAX INCREMENT FINANCING PLAN

BASE VALUATION AND ASSUMPTIONS

According to the City Assessor, the current valuation (2002) of the 34.2 acres site is $557,134. The City Assessor has estimated the average annual increase of property values in the immediate area has paralleled the national inflation rate. New private development is projected to occur in accord with the schedule set forth in Tables 1 through 4. No consideration was given to personal property which may increase the property value of the district.

EXPENDITURES OF THE LDFA

Expenditure of the LDFA were discussed in the Development Plan and summarized in the table found on page 16. In addition to the expenditures listed, it is assumed the LDFA will incur approximately $6,000,000 bonded indebtedness. Specification of this debt are depicted in Tables 1 though 4.

DURATION OF THE LDFA AND TAX INCREMENT FINANCING PLAN

The duration of the Development Plan and Tax Increment Financing Plan is conterminous withe the SmartZone agreement between the City of Muskegon. Michigan Economic Development Corporation, and Grand Valley Sate University.

TAX INCREMENT FINANCING PLAN

The Local Downtown Financing Act, requires the LDFA to address several legislative requirements in the Tax Increment Financing Plan. These provide information about funds anticipated to be received by the LDFA and its impact upon taxing jurisdictions. These requirements are found in Section 12(a) through Section 12 (l) of the Act and states that ***"if the board determines that it is necessary for the achievement of the purposes of this act, the board shall prepare and submit a tax increment financing plan to the governing body. The plan shall be in compliance with section 13 and shall include a development plan as provided in section 15."***

Specifically the Tax Increment Financing Plan must contain, information addressing the following:

> **(a) A statement of the reasons that the plan will result in the development of captured assessed value that could not otherwise be expected. The reasons may include, but are not limited to, activities of the municipality, authority, or others undertaken before formulation or adoption of the plan in reasonable anticipation that the objectives of the plan would be achieved by some means.**

The agreement between the City of Muskegon, Michigan Economic Development Corporation, Grand Valley State University and the private developer, Lakeshore Development, L.L.C. detail a complex incentive based development agreement. Neither party cited has the financial capacity to undertake the proposed project. As such the development would not occur if not for the collective individual commitment of all parties. There is no other means to undertake the proposed development.

> **(b) An estimate of the captured assessed value for each year of the plan. The plan may provide for the use of part or all of the captured assessed value or, subject to subsection (3), of the tax increment revenues attributable to the levy of any taxing jurisdiction, but the portion intended to be used shall be clearly stated in the plan. The board or the municipality creating the authority may exclude from captured**

assessed value a percentage of captured assessed value as specified in the plan or growth in property value resulting solely from inflation. If excluded, the plan shall set forth the method for excluding growth in property value resulting solely from inflation.

See Tables -1 to 6.

(c) The estimated tax increment revenues for each year of the plan.

See Table -4.

(d) A detailed explanation of the tax increment procedure.

See Introduction Section of Development Plan (pages 1 and 2).

(e) The maximum amount of note or bonded indebtedness to be incurred, if any.

The amount of the bonded indebtedness will not exceed $7,000,000.

(f) The amount of operating and planning expenditures of the authority and municipality, the amount of advances extended by or indebtedness incurred by the municipality, and the amount of advances by others to be repaid from tax increment revenues.

The City of Muskegon and the LDFA have incurred planning and other start-up cost for the organization and formation of the LDFA and the preparation of this Development and Tax Increment Financing Plan. The LDFA does not contemplate reimbursing the City for these incurred costs from tax increment finalizing proceeds. The LDFA does not contemplate the use of Tax Increment financing proceeds for payment of any administrative cost incurred by the City.

(g) The costs of the plan anticipated to be paid from tax increment revenues as received.

See table of Page 16 titled, DEVELOPMENT AND TAX INCREMENT FINANCING PLAN.

(h) The duration of the development plan and the tax increment plan.

The duration of the Development Plan and Tax Increment Financing Plan is conterminous withe the SmartZone agreement between the City of Muskegon. Michigan Economic Development Corporation, and Grand Valley Sate University.

(i) An estimate of the impact of tax increment financing on the revenues of all taxing jurisdictions in which the eligible property is or is anticipated to be located.

Upon designation of the Muskegon Technology Center and LDFA District as a "Certified Technology Park" by the Michigan Economic Development Corporation, the LDFA District authorized by the Plan contemplates the capture of all incremental real and personal property taxes levied within the LDFA District. See Table -1through 4.

(j) A legal description of the eligible property to which the tax increment financing plan applies or shall apply upon qualification as eligible property.

See Appendix.

(k) An estimate of the number of jobs to be created as a result of implementation of the tax increment financing plan.

Muskegon Area First estimates that at full development total employment will exceed 1,000.

(l) The proposed boundaries of a certified technology park to be created under an agreement proposed to be entered into pursuant to section 12a, an identification of the real property within the certified technology park to be included in the tax increment financing plan for purposes of determining tax increment revenues, and whether personal property located in the certified technology park is exempt from determining tax increment revenues.

The boundary of the Certified Technology Park will be conterminous with the LDFA Financing District. The LDFA contemplates the capture of all incremental real and personal property taxes levied within the LDFA District

City of Muskegon Local Development Finance Authority

Projected Tax Increment Revenues and Debt Service Coverage

TABLE 1

HOMESTEAD PROPERTIES

Fiscal Years Ended or Ending December 31	Current Assessed Valuation	Initial Assessed Valuation	Captured Assessed Valuation	School Tax Rate Per $1,000	Non-School Tax Rate Per $1,000	School Tax Increment Revenues	Non-School Tax Increment Revenues
2003	$0	$0	$0	$0.0000	$21.2824 (2)	$0	$0
2004	$0	$0	$0	$0.0000	$21.2824	$0	$0
2005	$0	$0	$0	$0.0000	$21.2824	$0	$0
2006	$1,500,000	$0	$1,500,000	$4.3921 (1)	$21.2824	$6,588	$31,924
2007	$3,675,000	$0	$3,675,000	$4.3921	$21.2824	$16,141	$78,213
2008	$5,850,000	$0	$5,850,000	$4.3921	$21.2824	$25,694	$124,502
2009	$6,525,000	$0	$6,525,000	$4.3921	$21.2824	$28,658	$138,868
2010	$7,200,000	$0	$7,200,000	$4.3921	$21.2824	$31,623	$153,233
2011	$7,875,000	$0	$7,875,000	$4.3921	$21.2824	$34,588	$167,599
2012	$8,550,000	$0	$8,550,000	$4.3921	$21.2824	$37,552	$181,965
2013	$9,225,000	$0	$9,225,000	$4.3921	$21.2824	$40,517	$196,330
2014	$9,900,000	$0	$9,900,000	$4.3921	$21.2824	$43,482	$210,696
2015	$9,900,000	$0	$9,900,000	$4.3921	$21.2824	$43,482	$210,696
2016	$9,900,000	$0	$9,900,000	$4.3921	$21.2824	$43,482	$210,696
2017	$9,900,000	$0	$9,900,000	$4.3921	$21.2824	$43,482	$210,696
2018	$9,900,000	$0	$9,900,000	$4.3921	$21.2824	$43,482	$210,696
2019	$9,900,000	$0	$9,900,000	$4.3921	$21.2824	$43,482	$210,696
2020	$9,900,000	$0	$9,900,000	$4.3921	$21.2824	$43,482	$210,696
2021	$9,900,000	$0	$9,900,000	$0.0000	$21.2824	$0	$210,696
2022	$9,900,000	$0	$9,900,000	$0.0000	$21.2824	$0	$210,696
2023	$9,900,000	$0	$9,900,000	$0.0000	$21.2824	$0	$210,696
2024	$9,900,000	$0	$9,900,000	$0.0000	$21.2824	$0	$210,696
2025	$9,900,000	$0	$9,900,000	$0.0000	$21.2824	$0	$210,696

(1) 50% of 2001 State Education and Muskegon Intermediate School District levies of 6.0000, 2.7842, and 18.0000 mills, respectively. Not assumed to change. LDFA can capture 50% of school levies (exclusive of debt) for a period not to exceed 15 years.

(2) 2001 City of Muskegon, Muskegon County, Muskegon Community County and Hackley Library levies of 10.0792, 6.5799, 2.2233 and 2.4000 mills, respectively. Not assumed to change.

Source: City of Muskegon

City of Muskegon Local Development Finance Authority

Projected Tax Increment Revenues and Debt Service Coverage

TABLE 2

NON-HOMESTEAD PROPERTIES

Fiscal Years Ended or Ending December 31	Current Assessed Valuation	Initial Assessed Valuation	Captured Assessed Valuation	School Tax Rate Per $1,000	Non-School Tax Rate Per $1,000	School Tax Increment Revenues	Non-School Tax Increment Revenues
2003	$557,134	$557,134	$0	$0.0000	$21.2824 (2)	$0	$0
2004	$557,134	$557,134	$0	$0.0000	$21.2824	$0	$0
2005	$557,134	$557,134	$0	$0.0000	$21.2824	$0	$0
2006	$557,134	$557,134	$0	$13.3921 (1)	$21.2824	$0	$0
2007	$557,134	$557,134	$0	$13.3921	$21.2824	$0	$0
2008	$557,134	$557,134	$0	$13.3921	$21.2824	$0	$0
2009	$557,134	$557,134	$0	$13.3921	$21.2824	$0	$0
2010	$557,134	$557,134	$0	$13.3921	$21.2824	$0	$0
2011	$557,134	$557,134	$0	$13.3921	$21.2824	$0	$0
2012	$8,159,134	$557,134	$7,602,000	$13.3921	$21.2824	$101,807	$161,789
2013	$12,028,634	$557,134	$11,471,500	$13.3921	$21.2824	$153,627	$244,141
2014	$20,168,134	$557,134	$19,611,000	$13.3921	$21.2824	$262,632	$417,369
2015	$20,168,134	$557,134	$19,611,000	$13.3921	$21.2824	$262,632	$417,369
2016	$20,168,134	$557,134	$19,611,000	$13.3921	$21.2824	$262,632	$417,369
2017	$20,168,134	$557,134	$19,611,000	$13.3921	$21.2824	$262,632	$417,369
2018	$20,168,134	$557,134	$19,611,000	$13.3921	$21.2824	$262,632	$417,369
2019	$20,168,134	$557,134	$19,611,000	$13.3921	$21.2824	$262,632	$417,369
2020	$20,168,134	$557,134	$19,611,000	$13.3921	$21.2824	$262,632	$417,369
2021	$20,168,134	$557,134	$19,611,000	$0.0000	$21.2824	$0	$417,369
2022	$20,168,134	$557,134	$19,611,000	$0.0000	$21.2824	$0	$417,369
2023	$20,168,134	$557,134	$19,611,000	$0.0000	$21.2824	$0	$417,369
2024	$20,168,134	$557,134	$19,611,000	$0.0000	$21.2824	$0	$417,369
2025	$20,168,134	$557,134	$19,611,000	$0.0000	$21.2824	$0	$417,369

(1) 50% of 2001 State Education, Muskegon Intermediate School District, and Muskegon Public Schools Operating levies of 6.0000, 2.7842, and 18.0000 mills, respectively. Not assumed to change. LDFA can capture 50% of school levies (exclusive of debt) for a period not to exceed 15 years.

(2) 2001 City of Muskegon, Muskegon County, Muskegon Community County and Hackley Library levies of 10.0792, 6.5799, 2.2233 and 2.4000 mills, respectively. Not assumed to change.

(3) Increase due to the expiration of an CEZ abatement and the return of the abated property to the ad valorem tax roll. See page 3 of 4.

Source: City of Muskegon

City of Muskegon Local Development Finance Authority

Projected Tax Increment Revenues and Debt Service Coverage

TABLE 3

COMMERCIAL ENTERPRISE ZONES

Fiscal Years Ended or Ending December 31	Current Assessed Valuation	Initial Assessed Valuation	Captured Assessed Valuation	School Tax Rate Per $1,000	Non-School Tax Rate Per $1,000	School Tax Increment Revenues	Non-School Tax Increment Revenues
2003	$0	$0	$0	$0.0000	$10.6412 (2)	$0	$0
2004	$0	$0	$0	$0.0000	$10.6412	$0	$0
2005	$0	$0	$0	$0.0000	$10.6412	$0	$0
2006	$7,602,000	$0	$7,602,000	$6.6961 (1)	$10.6412	$50,903	$80,894
2007	$11,471,500	$0	$11,471,500	$6.6961	$10.6412	$76,814	$122,071
2008	$19,611,000	$0	$19,611,000	$6.6961	$10.6412	$131,316	$208,685
2009	$19,611,000	$0	$19,611,000	$6.6961	$10.6412	$131,316	$208,685
2010	$19,611,000	$0	$19,611,000	$6.6961	$10.6412	$131,316	$208,685
2011	$19,611,000	$0	$19,611,000	$6.6961	$10.6412	$131,316	$208,685
2012	$12,009,000	$0	$12,009,000	$6.6961	$10.6412	$80,413	$127,790
2013	$8,139,500	$0	$8,139,500	$6.6961	$10.6412	$54,502	$86,614
2014	$0	$0	$0	$6.6961	$10.6412	$0	$0
2015	$0	$0	$0	$6.6961	$10.6412	$0	$0
2016	$0	$0	$0	$6.6961	$10.6412	$0	$0
2017	$0	$0	$0	$6.6961	$10.6412	$0	$0
2018	$0	$0	$0	$6.6961	$10.6412	$0	$0
2019	$0	$0	$0	$6.6961	$10.6412	$0	$0
2020	$0	$0	$0	$6.6961	$10.6412	$0	$0
2021	$0	$0	$0	$0.0000	$10.6412	$0	$0
2022	$0	$0	$0	$0.0000	$10.6412	$0	$0
2023	$0	$0	$0	$0.0000	$10.6412	$0	$0
2024	$0	$0	$0	$0.0000	$10.6412	$0	$0
2025	$0	$0	$0	$0.0000	$10.6412	$0	$0

(1) 25% of 2001 State Education, Muskegon Intermediate School District, and Muskegon Public Schools Operating levies of 6.0000, 2.7842, an 18.0000 mills, respectively. Not assumed to change. LDFA can capture 50% of school levies (exclusive of debt) for a period not to exceed 15 years.

(2) 50% of 2001 City of Muskegon, Muskegon County, Muskegon Community County and Hackley Library levies of 10.0792, 6.5799, 2.2233 and 2.4000 mills, respectively. Not assumed to change.

Source: City of Muskegon

City of Muskegon Local Development Finance Authority

Projected Tax Increment Revenues and Debt Service Coverage

TABLE 4

Fiscal Years Ended or Ending December 31	Total School Tax Increment Revenues	Total Non-School Tax Increment Revenues	Total Tax Increment Revenues	Principal	Interest Rate	Interest	Capitalized Interest	Total Debt Service on the Bonds	Verification of "1 to 5 Rule" Compliance	Coverage	Excess (Shortfall)
2003	$0	$0	$0								$0
2004	$0	$0	$0			$284,332	($284,332)	$0			$0
2005	$0	$0	$0			$310,180	($310,180)	$0			$0
2006	$57,492	$112,818	$170,310			$310,180	($155,090)	$155,090		1.10x	$15,220
2007	$92,955	$200,283	$293,238			$310,180	($25,848)	$284,332		1.03x	$8,906
2008	$157,010	$333,187	$490,197	$135,000	5.65%	$310,180	$0	$445,180	21.60%	1.10x	$45,017
2009	$159,975	$347,552	$507,527	$155,000	5.80%	$302,553	$0	$457,553	24.80%	1.11x	$49,974
2010	$162,939	$361,918	$524,857	$180,000	5.95%	$293,563	$0	$473,563	28.80%	1.11x	$51,295
2011	$165,904	$376,283	$542,187	$205,000	6.10%	$282,853	$0	$487,853	32.80%	1.11x	$54,335
2012	$219,772	$471,543	$691,316	$355,000	6.25%	$270,348	$0	$625,348	56.80%	1.11x	$65,968
2013	$248,647	$527,085	$775,732	$455,000	6.40%	$248,160	$0	$703,160	72.80%	1.10x	$72,572
2014	$306,114	$628,065	$934,179	$625,000	6.60%	$219,040	$0	$844,040	100.00%	1.11x	$90,139
2015	$306,114	$628,065	$934,179	$285,105	7.30%	$562,685	$0	$847,790	54.31%	1.10x	$86,389
2016	$306,114	$628,065	$934,179	$258,848	7.50%	$588,942	$0	$847,790	49.30%	1.10x	$86,389
2017	$306,114	$628,065	$934,179	$235,686	7.65%	$612,104	$0	$847,790	44.89%	1.10x	$86,389
2018	$306,114	$628,065	$934,179	$213,978	7.80%	$633,812	$0	$847,790	40.76%	1.10x	$86,389
2019	$306,114	$628,065	$934,179	$195,205	7.90%	$652,586	$0	$847,790	37.18%	1.10x	$86,389
2020	$306,114	$628,065	$934,179	$177,738	8.00%	$670,052	$0	$847,790	33.85%	1.10x	$86,389
2021	$0	$628,065	$628,065	$390,000	7.60%	$177,790	$0	$567,790	74.29%	1.11x	$60,275
2022	$0	$628,065	$628,065	$420,000	7.70%	$148,150	$0	$568,150	80.00%	1.11x	$59,915
2023	$0	$628,065	$628,065	$450,000	7.80%	$115,810	$0	$565,810	85.71%	1.11x	$62,255
2024	$0	$628,065	$628,065	$490,000	7.90%	$80,710	$0	$570,710	93.33%	1.10x	$57,355
2025	$0	$628,065	$628,065	$525,000	8.00%	$42,000	$0	$567,000	100.00%	1.11x	$61,065
	$3,407,493	$10,267,449	$13,674,942	$5,751,559		$7,426,208	($775,450)	$12,402,317			$1,272,626

Source: City of Muskegon

Capital Appreciation Bonds

City of Muskegon Local Development Finance Authority

SCHOOL TAXING JURISDICTION IMPACT ANALYSIS

TABLE 5

iscal Years ded or Ending ecember 31	Total Tax Increment Revenue	Taxing Unit See Note 1			Total
		State Education	Intermediate School District	Muskegon Public School	
2003	$0	$0	$0	$0	$0
2004	$0	$0	$0	$0	$0
2005	$0	$0	$0	$0	$0
2006	$57,492	$12,879	$5,976	$38,636	$57,492
2007	$92,955	$20,823	$9,663	$62,469	$92,955
2008	$157,010	$35,172	$16,321	$105,517	$157,010
2009	$159,975	$35,836	$16,629	$107,509	$159,975
2010	$162,939	$36,501	$16,937	$109,501	$162,939
2011	$165,904	$37,165	$17,246	$111,494	$165,904
2012	$219,772	$49,232	$22,845	$147,695	$219,772
2013	$248,647	$55,700	$25,847	$167,100	$248,647
2014	$306,114	$68,574	$31,820	$205,720	$306,114
2015	$306,114	$68,574	$31,820	$205,720	$306,114
2016	$306,114	$68,574	$31,820	$205,720	$306,114
2017	$306,114	$68,574	$31,820	$205,720	$306,114
2018	$306,114	$68,574	$31,820	$205,720	$306,114
2019	$306,114	$68,574	$31,820	$205,720	$306,114
2020	$306,114	$68,574	$31,820	$205,720	$306,114
2021	$0	$0	$0	$0	$0
2022	$0	$0	$0	$0	$0
2023	$0	$0	$0	$0	$0
2024	$0	$0	$0	$0	$0
2025	$0	$0	$0	$0	$0
	$3,407,493	$763,323	$354,206	$2,289,965	$3,407,493

(1) 50% of 2001 State Education, Muskegon Intermediate School District, and Muskegon Public Schools Operating levies of 6.0000, 2.7842, and 18.0000 mills, respectively. Not assumed to change. LDFA can capture 50% of school levies (exclusive of debt) for a period not to exceed 15 years.
(2) 2001 City of Muskegon, Muskegon County, Muskegon Community County and Hackley Library levies of 10.0792, 6.5799, 2.2233 and 2.4000 mills, respectively. Not assumed to change.

City of Muskegon Local Development Finance Authority

NON SCHOOL TAXING JURISDICTION IMPACT ANALYSIS

TABLE 6

iscal Years ded or Ending ecember 31	Total Tax Increment Revenue	Taxing Unit See Note 2: Muskegon City	Muskegon County	Muskegon Community	Hackley Library	Total
2003	$0	$0	$0	$0	$0	$0
2004	$0	$0	$0	$0	$0	$0
2005	$0	$0	$0	$0	$0	$0
2006	$112,818	$53,430	$34,880	$11,786	$12,722	$112,818
2007	$200,283	$94,853	$61,922	$20,923	$22,585	$200,283
2008	$333,187	$157,795	$103,012	$34,807	$37,572	$333,186
2009	$347,552	$164,598	$107,453	$36,308	$39,192	$347,552
2010	$361,918	$171,402	$111,895	$37,808	$40,812	$361,917
2011	$376,283	$178,205	$116,336	$39,309	$42,432	$376,283
2012	$471,543	$223,320	$145,788	$49,261	$53,175	$471,543
2013	$527,085	$249,624	$162,959	$55,063	$59,438	$527,084
2014	$628,065	$297,447	$194,179	$65,612	$70,825	$628,064
2015	$628,065	$297,447	$194,179	$65,612	$70,825	$628,064
2016	$628,065	$297,447	$194,179	$65,612	$70,825	$628,064
2017	$628,065	$297,447	$194,179	$65,612	$70,825	$628,064
2018	$628,065	$297,447	$194,179	$65,612	$70,825	$628,064
2019	$628,065	$297,447	$194,179	$65,612	$70,825	$628,064
2020	$628,065	$297,447	$194,179	$65,612	$70,825	$628,064
2021	$628,065	$297,447	$194,179	$65,612	$70,825	$628,064
2022	$628,065	$297,447	$194,179	$65,612	$70,825	$628,064
2023	$628,065	$297,447	$194,179	$65,612	$70,825	$628,064
2024	$628,065	$297,447	$194,179	$65,612	$70,825	$628,064
2025	$628,065	$297,447	$194,179	$65,612	$70,825	$628,064
	$10,267,449	$4,862,592	$3,174,398	$1,072,610	$1,157,829	$10,267,429

(1) 50% of 2001 State Education, Muskegon Intermediate School District, and Muskegon Public Schools Operating levies of 6.0000, 2.7842, and 18.0000 mills, respectively. Not assumed to change. LDFA can capture 50% of school levies (exclusive of debt) for a period not to exceed 15 years.

(2) 2001 City of Muskegon, Muskegon County, Muskegon Community County and Hackley Library levies of 10.0792, 6.5799, 2.2233 and 2.4000 mills, respectively. Not assumed to change.

APPENDICES

1. District Boundary Map and Legal Description
2. Zoning Ordinance Map
3. Formation Ordinance
4. Notification Materials
5. Adoption Resolution

1

DRIESENGA & ASSOCIATES, INC.

Engineering

Surveying

Testing

J990419
9-28-99

Teledyne Property being purchased by Lakefront Development, LLC

Part of Blocks 554 and 558 of the Revised Plat of the City of Muskegon, as recorded in Liber 3 of Plats, Page 71, Muskegon County Records, described as follows: COMMENCING at the most Southerly corner of Block 556 of said plat; thence North 62 degrees 44 minutes 00 seconds West 1248.69 feet along the Northerly line of Terrace Street extended; thence Westerly 269.86 feet along said Northerly line on a 302.48 foot radius curve to the left, the chord of which bears North 88 degrees 17 minutes 30 seconds West 261.00 feet; thence North 46 degrees 09 minutes 15 seconds West 85.84 feet along the line between Lots 5 and 6 of said Block 558 to the TRUE PLACE OF BEGINNING, said point being on the Northerly line of that parcel of land taken by the City of Muskegon for the construction of Shoreline Drive, a pedestrian walkway and the relocation of the railroad right of way, (said Northerly line being described in Schedule A attached to City of Muskegon Resolution No. 98-87(f) and adopted by the City Commission on July 28, 1998); thence continuing along said line between Lots 5 and 6 of said Block 558, North 46 degrees 09 minutes 15 seconds West 448.41 feet; thence North 27 degrees 25 minutes 55 seconds East 850.00 feet to an intermediate traverse line along the shore of Muskegon Lake, said point being called "A", (said point "A" being approximately 85' from the waters edge of Muskegon Lake; (the following eight (8) calls being along said intermediate traverse line) thence South 65 degrees 45 minutes 16 seconds East 874.97 feet; thence North 26 degrees 49 minutes 35 seconds East 136.75 feet; thence South 63 degrees 46 minutes 08 seconds East 283.79 feet; thence North 29 degrees 04 minutes 15 seconds East 189.14 feet; thence South 60 degrees 19 minutes 21 seconds East 182.84 feet; thence South 26 degrees 40 minutes 26 seconds East 320.52 feet; thence North 86 degrees 15 minutes 34 seconds East 281.56 feet; thence South 50 degrees 57 minutes 54 seconds East 490.90 feet to a point on the Northerly line of said parcel taken by the City, said point being called "B"; thence Northeasterly 131.86 feet, along a 1272.34 foot radius curve to the left, the chord of which bears North 70 degrees 58 minutes 46 seconds East 131.80 feet to the Northeasterly line of said Block 554; thence Northwest along said Northeasterly line to the waters edge of Muskegon Lake; thence recommencing at said point "B"(the following seven (7) calls being along the Northerly line of said parcel taken by the City), thence Southwesterly 416.86 feet, along a 1272.34 foot radius curve to the right, the chord of which bears South 83 degrees 20 minutes 04 seconds West 415.00 feet; thence North 87 degrees 16 minutes 46 seconds West 904.15 feet; thence North 02 degrees 43 minutes 14 seconds East 55.00 feet; thence North 87 degrees 16 minutes 46 seconds West 120.00 feet; thence South 02 degrees 43 minutes 14 seconds West 55.00 feet; thence North 87 degrees 16 minutes 46 seconds West 222.59 feet; thence Southwesterly 635.15 feet, along a 803.25 foot radius curve to the left, the chord of which bears South 70 degrees 04 minutes 05 seconds West 618.73 feet to the place of beginning. Together with all lands lying between the intermediate traverse line and the waters edge of Muskegon Lake and the Northeasterly line of said Block 554. Containing 34.2 acres more or less. Together with and subject to easements of record.

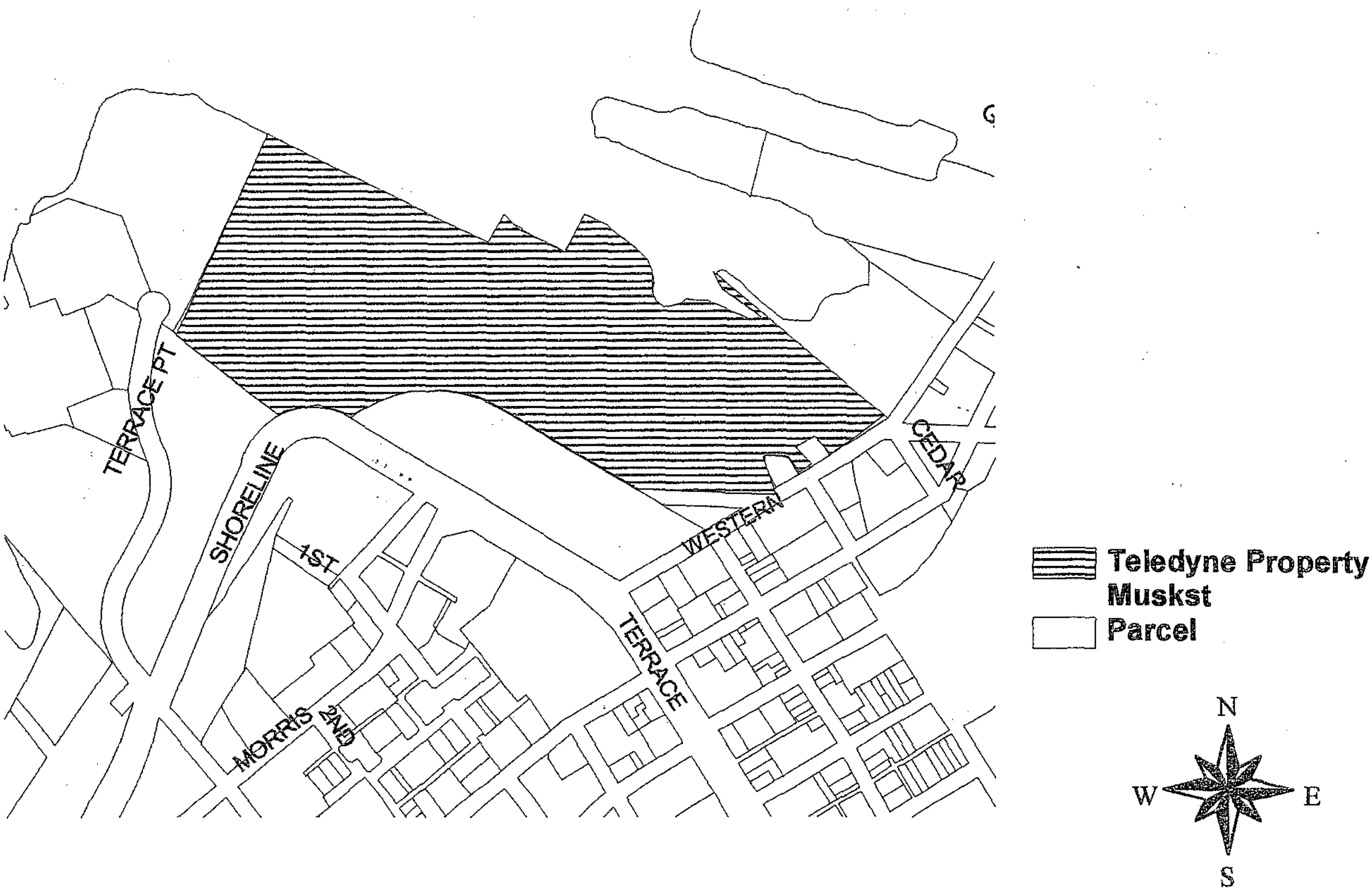
□ 570 East 16th Street, Suite 400
Holland, Michigan 49423
Ph. (616) 396-0255

□ 3522 Roger B. Chaffee
Grand Rapids, Michigan 49548
Ph. (616) 245-5710

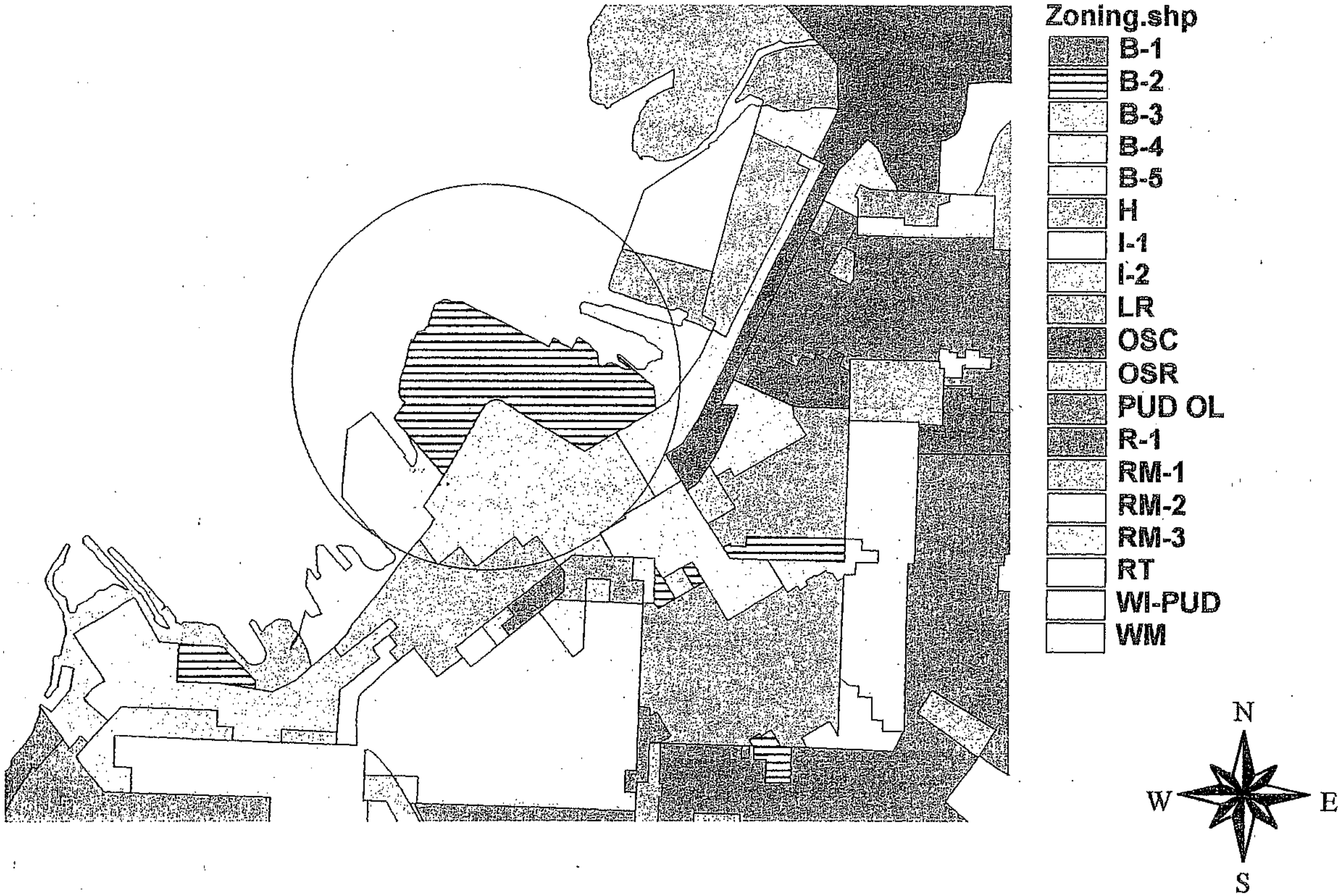
■ 113 West Savidge Street
Spring Lake, Michigan 49456
Ph. (616) 846-1960

2

General Location of Muskegon Lakeshore SmartZone



Zoning Map



Zoning.shp
B-1
B-2
B-3
B-4
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RM-2
RM-3
RT
WI-PUD
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4

5

RESOLUTION CREATING LDFA DISTRICT
2001-133(c)

Minutes of a regular meeting of the City Commission of the City of Muskegon, County of Muskegon, State of Michigan, held at the City Hall in said City on the 13th day of November, 2001, at 5:30 o'clock p.m. prevailing Eastern Time.

PRESENT: Members Shepherd, Spataro, Aslakson, Benedict, Buie, Nielsen, Schweifler

ABSENT: Members None

The following preamble and resolution were offered by Member Spataro and supported by Member Schweifler:

WHEREAS, pursuant to the provisions of Act 281, Public Acts of Michigan, 1986, as amended ("Act 281") the City of Muskegon (the "City") created the Local Development Finance Authority of the City of Muskegon (the "Authority") by a resolution adopted by the City Commission (the "LDFA Resolution"); and

WHEREAS, the City Commission has decided to create a new district, the Muskegon Lakeshore SmartZone, District 3 ("District 3") within which the Authority exercises its powers (the "District"); and

WHEREAS, pursuant to Act 281 the City is required to hold a public hearing on the proposed establishment of District 3; and

WHEREAS, on August 28, 2001, the City Commission conducted a public hearing on the proposed establishment of District 3; and

WHEREAS, more than 60 days have elapsed since the public hearing and the City Clerk has not received any resolutions from a taxing unit subject to capture exempting its taxes from capture; and

WHEREAS, after consideration the City Commission has determined to approve the establishment of District 3.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Determination of Necessity. The City Commission hereby determines that it is necessary for the best interests of the City to create District 3 in order to eliminate the causes of unemployment, underemployment and joblessness and to promote economic growth in the City.

2. Designation of Boundaries of District. The boundaries of the District in which the Authority shall exercise its powers as provided in Act 281 shall consist of the territory of the

City described in Exhibit A (District 3) attached hereto and made a part hereof, subject to such changes as may hereinafter be made pursuant to Act 281.

3. Amendment of the LDFA Resolution; Conflict and Severability. The LDFA Resolution is hereby amended to incorporate the amended boundaries of the District as stated above and is otherwise ratified and confirmed as being in full force and effect. All other ordinances, resolutions and orders or parts thereof in conflict with the provisions of this resolution are to the extent of such conflict hereby repealed.

4. Publication, Recording and Filing. This resolution shall be published once after its adoption in full in the Muskegon Chronicle, a newspaper of general circulation in the City of Muskegon and the City Clerk shall file a certified copy of the resolution with the Michigan Secretary of State promptly after its adoption.

5. Effective Date. This resolution shall take effect immediately upon its publication.

CERTIFICATES

I hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Muskegon, County of Muskegon, State of Michigan, at a regular meeting held on November 13, 2001, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

I further certify that the following Members were present at said meeting Shepherd, Spataro, Aslakson, Benedict, Buie, Nielsen, Schweifler
And that the following Members were absent None.

I further certify that Member Spataro moved adoption of said resolution and that Member Schweifler supported said motion.

I further certify that the following Members voted for adoption of said resolution Aslakson, Benedict, Buie, Nielsen, Schweifler, Shepherd, Spataro and that the following Members voted against adoption of said resolution None.

Gail A. Kundinger
City Clerk

I hereby certify that the foregoing resolution received legal publication in the Muskegon Chronicle on November 22, 2001, and that a certified copy of the foregoing resolution was filed with the Michigan Secretary of State on November 16, 2001.

Gail A. Kundinger
City Clerk

EXHIBIT A

Description of Boundaries of District 3 (Muskegon Lakeshore SmartZone)

The boundaries of the proposed district as revised within which the local development finance authority shall exercise its powers are as follows:

Parcel Description:

Block 554, and Lots 6, 7 and 8 of Block 558, of the Revised Plat of the City of Muskegon, as recorded in Liber 3 of Plats, Page 71, Muskegon County Records, lying Northerly of a line described as: Commence at the intersection of the Northeasterly line of Terrace Street, being the Southwesterly line of Block 557 extended to the centerline of vacated Water Street; thence North 62°44'00" West 381.45 feet along the northeasterly right of way line of Terrace Street; thence Westerly 269.86 Feet, along said northeasterly right of way line, said line being a 302.48 foot radius curve to the left with a central angle of 51°07'00" and a chord which bears North 88°17'30" West 261.00 feet, to the line between Lots 5 and 6 of said Block 558; thence North 46°09'15" West 85.84 feet, along said line, to the PLACE OF BEGINNING OF THIS DESCRIPTION: Thence Northeasterly 635.15 feet along a 803.25 foot radius curve to the right, having a central angle of 45°18'19" and a chord which bears North 70°04'05" East 618.73 feet; thence South 87°16'46" East 222.59 feet; thence North 02°43'14" East 55.00 feet; thence South 87°16'46" East 120.00 feet; thence South 02°43'14" West 55.00 feet; thence South 87°16'46" East 904.15 feet; thence Northeasterly 548.72 feet, along a 1272.34 foot radius curve to the left, having a central angle of 24°42'35" and a chord which bears North 80°21'56" East 544.48 feet to the place of ending.

EXCEPT THE FOLLOWING

Part of Block 558, commence at the intersection of the Northeasterly line of Terrace Street extended to the centerline of vacated Water Street; thence North 62 degrees 44 minutes 00 seconds West along the Northeasterly line of Terrace Street extended 381.45 feet; thence Westerly along the arc of a 302.48 foot radius curve to the left 269.86 feet to the line between Lots 5 and 6 of said Block 558 (long chord bears North 88 degrees 17 minutes 30 seconds West 261 feet); thence North 46 degrees 9 minutes 15 seconds West along said line between Lots 5 and 6, 534.25 feet to the place of beginning; thence North 27 degrees 25 minutes 55 seconds East 925.82 feet to a point referred to as Point "A"; thence continue North 27 degrees 25 minutes 55 seconds East 5 feet, more or less, to the shore of Muskegon Lake; thence Northwesterly and Southwesterly along the shore of Muskegon Lake 1350 feet, more or less; thence South 46 degrees 9 minutes 15 seconds East along said line between Lots 5 and 6, 820 feet, more or less, to the place of beginning.

Property Commonly Known As: Former Teledyne Continental Motors Site

DELIB:2247223.1\063684-00024

Commission Meeting Date: April 9, 2002

① CBC / developer request table until May 14th

Date:	**March 26, 2002**
To:	**Honorable Mayor and City Commissioners**
From:	**Planning & Economic Development** CBC
RE:	**Expansion of Clay-Western Historic District**

② CBC / developer request to remove from agenda. 5/14/02

SUMMARY OF REQUEST:

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

None

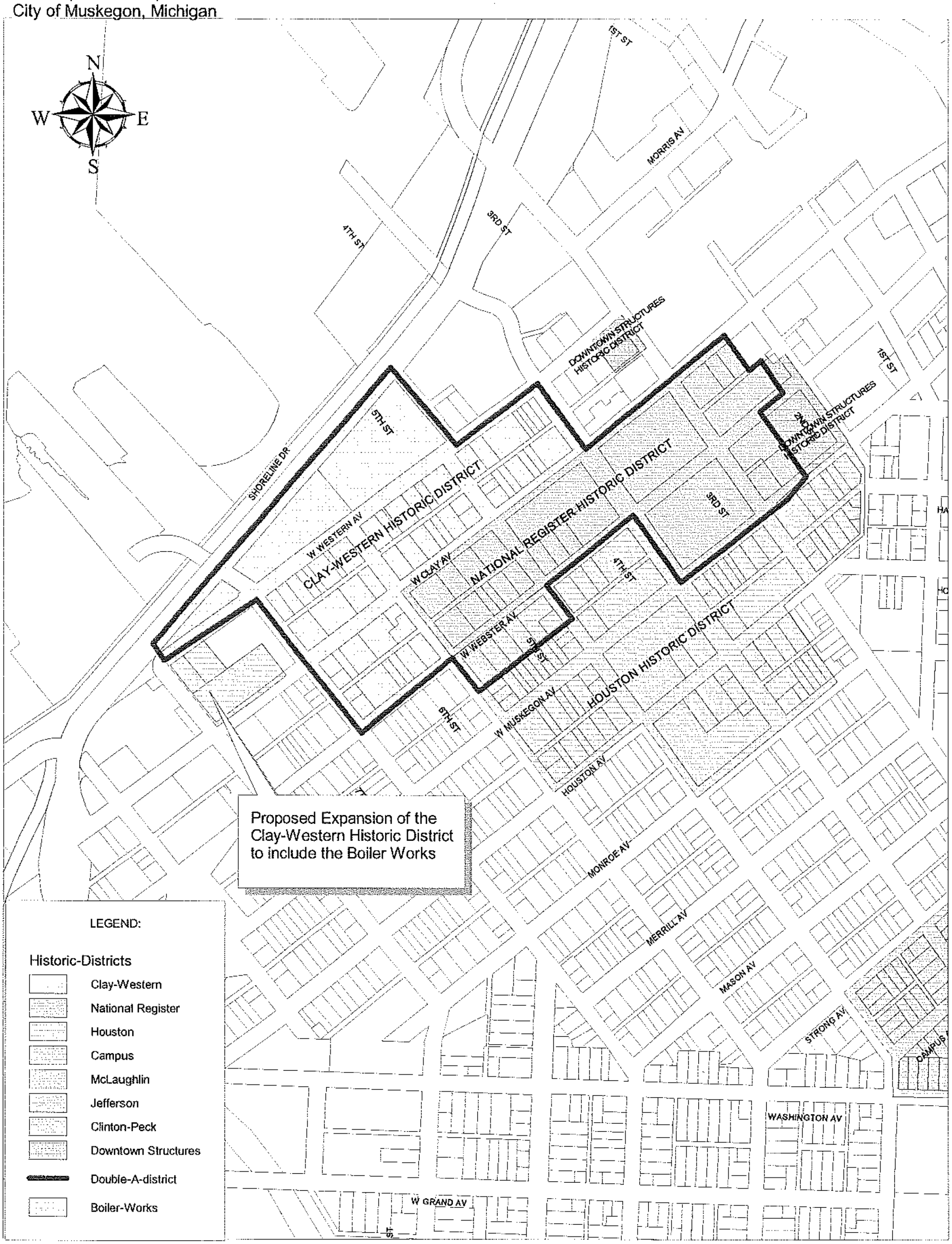
STAFF RECOMMENDATION:

To approve the expansion of Clay-Western Historic District

COMMITTEE RECOMMENDATION:

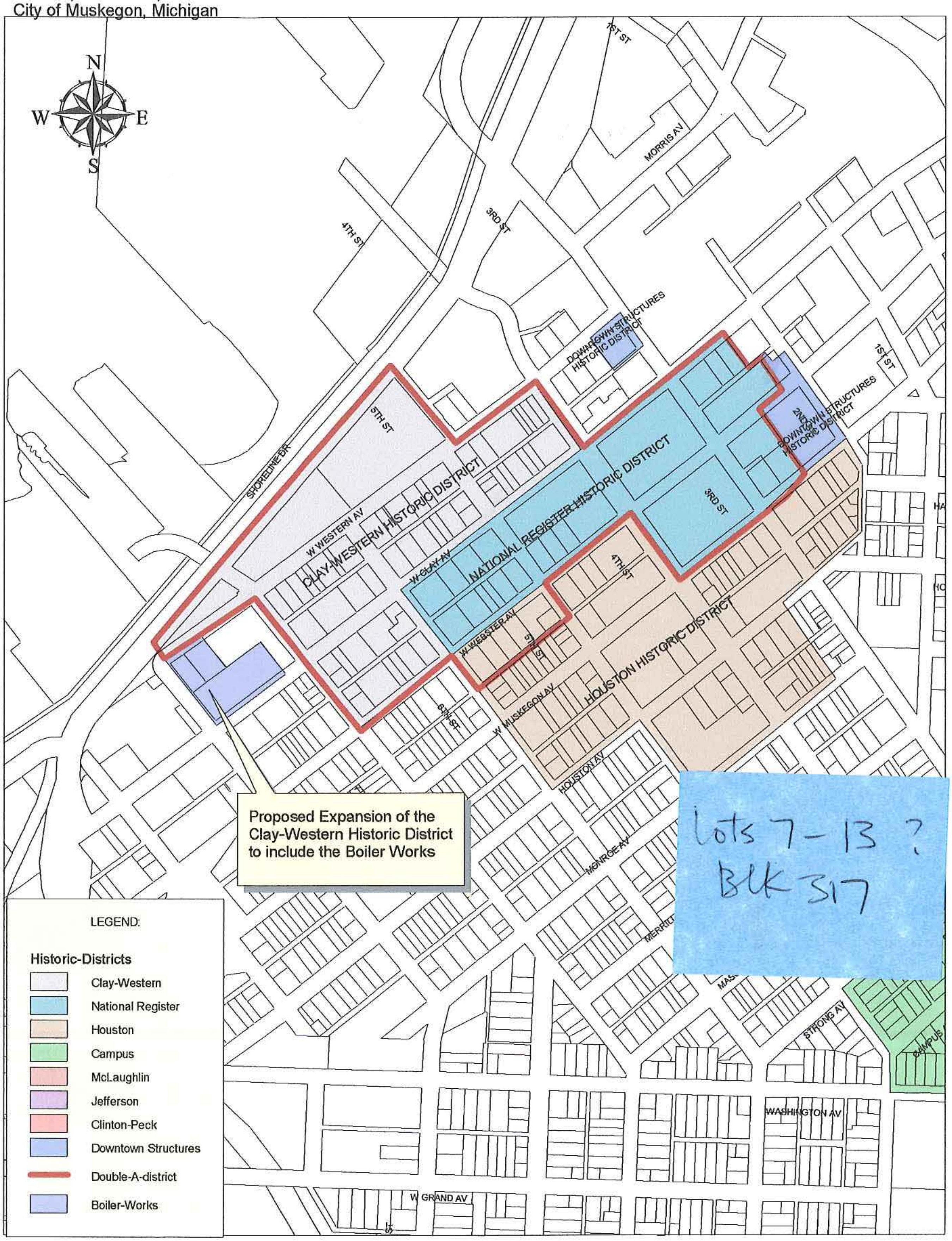
None

Site Map of the Proposed Boiler Works Historic District
City of Muskegon, Michigan



Prepared by:
Planning Department
City of Muskegon, MI
January 2002/mw
File: planning\hdc\boilerworks.apr

Site Map of the Proposed Boiler Works Historic District
City of Muskegon, Michigan



Prepared by:
Planning Department
City of Muskegon, MI
January 2002/mw
File: planning\hdc\boilerworks.apr

Resolution No.

MUSKEGON CITY COMMISSION

RESOLUTION TO APPROVE THE EXPANSION OF CLAY-WESTERN HISTORIC DISTRICT TO INCLUDE THE BOILER WORKS PROPERTY.

WHEREAS, the Boiler Works property is described as parcel number 24-205-317-0009-00 located on W. Clay Avenue, with a legal description as Revised Plat of 1903, City of Muskegon, Lots 7 through 13 Block 317.

WHEREAS, the Westwood Group, a local developer, plans to redevelop the Boiler Works property for commercial and offices, the supplement of an historic preservation tax credit will allow them a viable investment in downtown Muskegon.

WHEREAS, the historic preservation tax credit can only apply to rehabilitation of historic structures located within an established historic district, the Westwood Group requested the Historic District Commission (HDC) subcommittee to complete a research study for its designation.

WHEREAS, the HDC subcommittee has determined that Boiler Works is a significant and contributing resource to the character and integrity of Clay-Western Historic District, and provides an awareness of the relationships that existed in neighborhoods between business, industry and residences in City of Muskegon's history.

WHEREAS, under state statute in establishing an historic district (Section 399.203 of Public Act 169), the local legislative body will conduct a public hearing and make a determination.

NOW THEREFORE BE IT RESOLVED, that Muskegon City Commission approves the expansion of Clay-Western historic district to include Boiler Works property as described above.

Adopted this _______ day of April, 2002

Ayes:

Nays:

By: ______________________________
Steve J. Warmington, Mayor

Attest: ______________________________
Gail Kundinger, Clerk

CERTIFICATION

I hereby certify that the foregoing constitute a true and complete copy of a resolution adopted by the City Commission of Muskegon, County of Muskegon, Michigan at a regular meeting held on April 9, 2002.

By: ______________________________
Gail Kundinger, Clerk

Resolution No.

MUSKEGON CITY COMMISSION

RESOLUTION TO APPROVE THE EXPANSION OF CLAY-WESTERN HISTORIC DISTRICT TO INCLUDE THE BOILER WORKS PROPERTY.

WHEREAS, the Boiler Works property is described as parcel number 24-205-317-0009-00 located on W. Clay Avenue, with a legal description as Revised Plat of 1903, City of Muskegon, Lots 9 through 13 Block 317.

WHEREAS, the Westwood Group, a local developer, plans to redevelop the Boiler Works property for commercial and offices, the supplement of an historic preservation tax credit will allow them a viable investment in downtown Muskegon.

WHEREAS, the historic preservation tax credit can only apply to rehabilitation of historic structures located within an established historic district, the Westwood Group requested the Historic District Commission (HDC) subcommittee to complete a research study for its designation.

WHEREAS, the HDC subcommittee has determined that Boiler Works is a significant and contributing resource to the character and integrity of Clay-Western Historic District, and provides an awareness of the relationships that existed in neighborhoods between business, industry and residences in City of Muskegon's history.

WHEREAS, under state statute in establishing an historic district (Section 399.203 of Public Act 169), the local legislative body will conduct a public hearing and make a determination.

NOW THEREFORE BE IT RESOLVED, that Muskegon City Commission approves the expansion of Clay-Western historic district to include Boiler Works property as described above.

Adopted this _______ day of April, 2002

Ayes:

Nays:

By: ______________________________
Steve J. Warmington, Mayor

Attest: ______________________________
Gail Kundinger, Clerk

CERTIFICATION

I hereby certify that the foregoing constitute a true and complete copy of a resolution adopted by the City Commission of Muskegon, County of Muskegon, Michigan at a regular meeting held on April 9, 2002.

By: ______________________________
Gail Kundinger, Clerk

DRAFT
03/05/02

CITY OF MUSKEGON

MUSKEGON COUNTY, MICHIGAN

ORDINANCE NO. ______

An ordinance amending Chapter 11 of the Code of Ordinances concerning Historic Districts and the Historic District Commission.

RECITAL

The City Commission of the City of Muskegon having been approached for the purpose of establishing a historic district for the Boiler Works building, Parcel Number 24-205-317-0009-00. The City Commission having appointed a historic study committee, which recommends the creation of a historic district for such property.

NOW, THEREFORE, THE CITY COMMISSION HEREBY ORDAINS:

ARTICLE I. GENERAL PROVISIONS

Section 11-5 of the Historic District Ordinance entitled "Creation and boundaries of district" is amended to read in it entirety as follows:

Section 5 Creation and boundaries of districts.

The following historic districts are hereby created:

(1) Houston Historic District – All land located within an area described by blocks 336, 337, 348, 349, 350, 351; block 367, lots 3-10; block 368.

(2) Campus Historic District – All land located within an area described by blocks 396, 397, 399.

(3) McLaughlin Historic District – All land located within an area described by blocks 226, lots 1-5, and 12; blocks 227, 228, 229, block 230, lots 1-5 and 14; block 238, lots 1-5 and 12; blocks 239, 240, 241, block 242, lots 7-10; blocks 243, 253, block 254, easterly 66 feet of lots 7-10, block 362, lots 10-19; block 383, lots 7-12, block 394, lots 9-16.

(4) Clinton-Peck Historic District – All land located within an area described by block 275, lots 1-9; block 276, lots 7-14; block 277, block 278, lots 1-6; blocks 288, 289, block 300, lots 1-6; block 423, lots 7-12; block 424, lots 7-12; block 444, lots 7-12; block 445, lots 7-12.

(5) Jefferson Historic District – All land located within an area described by block 425, lots 1-6; block 426, lots 8-14; block 442, lots 8-14; block 443, lots 1-6; block 446, W 162 feet lot 1, N 74-1/2 feet of W 154 feet lot 2, and N 75 feet of S 149-1/2 feet of W 154 feet lot 2; block 447, lots 8-14; block 463, lots 7-9 and E 105.1 feet lot 10; block 464, lots 1-4.

(6) Clay-Western Historic District – All land located within an area described by blocks 314, 315, 316, 323, 568 and 570, and lots 9-13 of Block 317.

(7) National Register Historic District – All land located within an area described by blocks 324, 325, 326; block 327, lots 4-9; block 334, lots 4-9; block 335.

(8) The following land area is hereby included within the Historic Districts: Block 313, lots 1, 2 and the east 20 feet of lot 3; block 327, lots 10, 11; block 334, lots 1-3 and 10-12.

This ordinance adopted:

Ayes: ____

Nays: ____

Adoption Date: ____________________

Effective Date: ____________________

First Reading: ____________________

Second Reading: ____________________

CITY OF MUSKEGON

By:______________________________

Gail A. Kundinger, Clerk

CERTIFICATE

The undersigned, being the duly qualified clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the _____ day of _______________, 2002, at which meeting a quorum was present and remained throughout, and that the original of said ordinance is on file in the records of the City of Muskegon. I further certify that the meeting was conducted, and public notice was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Dated:_______________, 2002

____
Gail A. Kundinger, CMC/AAE
Clerk, City of Muskegon

Publish: Notice of Adoption to be published once within ten (10) days of final adoption.

PARMENTER O'TOOLE
Attorneys at Law

175 West Apple Avenue ■ P.O. Box 786 ■ Muskegon, Michigan 49443-0786
Phone 231.722.1621 ■ Fax 231.722.7866 or 231.728.2206
www.Parmenterlaw.com

March 5, 2002

HAND DELIVERED

Mr. Michael Wee
Planning Department
City of Muskegon
933 Terrace Street
P.O. Box 536
Muskegon, MI 49443-0536

Re: **Creation and Boundaries of Districts**

Dear Mr. Wee:

Enclosed is a revised proposed Ordinance.

Please call me as to any revisions.

Very truly yours,

John C. Schrier
Direct: 231-722-5401
Fax: 231-728-2206
E-mail Address: jcs@parmenterlaw.com

jey

Enclosure

Needs 2nd Reading

Date: February 12, 2002

To: Honorable Mayor and City Commissioners

From: Finance Director

RE: Pension Ordinance Clarification

SUMMARY OF REQUEST: Section 10(d) of the City's Police & Fire Retirement System ordinance provides that *"a member who remains in the employ of the city but ceases to be a police officer or a firefighter shall remain a member of the retirement system for the duration of his City employment."* This provision recently came into play when the former Fire Marshall assumed the position of Director of Inspections. The current ordinance does not, however, specify the benefits or contributions pertaining to an affected employee. Attached is a technical correction ordinance intended to address this matter. It provides that the contributions and benefits will be the same as if the member had not left employment with the Police or Fire Departments.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None. The position was budgeted with the pension benefits accorded to a Fire Department position.

STAFF RECOMMENDATION: Approval.

At the Legislative Policy Committee meeting held Wednesday, April 24, 2002

Legislative Policy Committee voted to adopt the ordinance as recommended by staff and legal counsel. Vote was 4 Yeas, 1 Absent, 2 Nays.

Date: May 14, 2002

To: Honorable Mayor and City Commissioners

From: Finance Director

RE: First Quarter 2002 Budget Reforecast

SUMMARY OF REQUEST: At this time staff is recommending adoption of the attached first quarter budget reforecast. Since the budget reforecast was originally presented, the following additional changes have been made: 1) estimated LDFA pass-thru revenue to the general fund has been increased due to the fact that there will be pass-thru's for two years in 2002, 2) the capital budget for fire station relocation has been pared from $250,000 to $100,000 and, 3) the scheduled transfer to the Major Street fund has been reduced from $200,000 to $100,000. These actions were necessary to bring the budget back into alignment.

FINANCIAL IMPACT: Not surprisingly, the first quarter *2002 Budget Reforecast* reflects a falloff in expected general fund revenues due to the economy. Significant adjustments have been made in the areas of city income tax, state shared revenues and interest income. Helping offset these losses are stronger than expected building permit revenues, LDFA pass-thru funds, and income tax penalties.

Proposed General fund expenditures have been reduced a net $272,234 from the amount originally budgeted. Primary changes are: 1) the elimination of the Community Center Design capital item based on recent Commission goal prioritization ($92,000) and, 2) the elimination of the scheduled Budget Stabilization fund transfer because the City was able to fund this item in 2001 ($100,000), reduction in the transfer to the Major Street fund ($100,000) and reduction in the budget for Central Fire Station relocation ($150,000). Partially offsetting these reductions, however, are higher than anticipated insurance and legal service costs (see attached for details).

BUDGET ACTION REQUIRED: Self-explanatory.

STAFF RECOMMENDATION: Approval of the *Reforecast* and related budget amendments.

CITY OF MUSKEGON
GENERAL FUND

HISTORICAL SUMMARY

Year	Revenues & Transfers In	Expenditures & Transfers Out	Fund Balance at Year-End
1992	$ 11,297,076	$ 11,282,444	$ 1,538,372
1993	13,990,266	13,231,208	2,297,430
1994	15,301,973	15,572,689	2,026,714
1995	16,633,179	16,337,586	2,322,307
1996	17,666,214	18,018,159	1,970,362
1997	20,437,646	20,358,321	2,049,687
1998	21,643,855	21,634,467	2,059,075
1999	21,451,681	22,011,881	1,498,875
2000	23,685,516	22,232,657	2,951,734
2001	23,446,611	23,235,978	3,162,367

Fiscal 2002 Budget Summary

FUND BALANCE AT START OF YEAR			$ 3,162,367
MEANS OF FINANCING:			
Taxes	13,344,426	56.7%	
Licenses and Permits	1,016,500	4.3%	
Federal Grants	208,705	0.9%	
State Grants	73,269	0.3%	
State Shared Revenue	5,502,601	23.4%	
Other Charges	2,014,543	8.6%	
Interest & Rentals	488,043	2.1%	
Fines and Fees	357,200	1.5%	
Other Revenue	366,435	1.6%	
Other Financing Sources	177,400	0.8%	
	23,549,122	100.0%	
ESTIMATED REQUIREMENTS:			
Customer Value Added Activities	17,411,032	71.4%	
Business Value Added Activities	4,129,684	16.9%	
Fixed Budget Items	2,831,743	11.6%	
	24,372,460	100.0%	
ESTIMATED FUND BALANCE AT END OF YEAR			$ 2,339,029
OPERATING SURPLUS (DEFICIT)			$ (823,338)
TARGET FUND BALANCE (10% PY EXPENDITURES)			$ 2,323,598
ESTIMATED EXCESS (SHORTFALL) vs. TARGET			$ 15,431

City of Muskegon
1st Quarter Budget Reforecast - General Fund
General Fund Revenue Summary By Source

	Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Revised Budget Estimate 2002	Change From 2002 Original	% Change From 2002 Original	Comments
Available Fund Balance - BOY	$ 2,059,875	$ 2,951,735	$ 3,124,987	$ 3,162,368	$ 3,162,368	$ 37,381		
Taxes								
City income tax	$ 7,078,571	$ 6,820,171	$ 6,850,000	$ 1,641,480	$ 6,650,000	$ (200,000)	-2.92%	ECONOMIC SLOWDOWN
Property taxes - general	3,686,780	3,940,343	4,219,038	-	4,219,038	-	0.00%	
Property taxes - sanitation	1,630,491	1,670,955	1,808,160	-	1,808,160	-	0.00%	
Property taxes - pass-thru from LDFA II	-	-	103,000	-	210,000	107,000	103.88%	
Industrial facilities taxes	362,676	353,742	367,228	-	367,228	-	0.00%	
Payments in lieu of taxes	69,148	75,758	80,000	-	80,000	-	0.00%	
Delinquent chargeback collected	3,769	17,514	10,000	5,548	10,000	-	0.00%	
	$ 12,831,435	$ 12,878,483	$ 13,437,426	$ 1,647,028	$ 13,344,426	$ (93,000)	-0.69%	
Licenses and permits								
Business licenses	$ 32,363	$ 31,239	$ 37,500	$ 3,370	$ 37,500	$ -	0.00%	
Liquor licenses	35,511	36,427	37,500	6,110	37,500	-	0.00%	
Cable TV franchise fees	327,004	204,820	250,000	-	250,000	-	0.00%	
Housing licenses	62,965	66,126	75,000	16,590	75,000	-	0.00%	
Burial permits	104,160	98,735	100,000	23,628	100,000	-	0.00%	
Building permits	368,333	333,798	250,000	102,408	300,000	50,000	20.00%	STRONG ACTIVITY
Electrical permits	87,692	127,055	75,000	26,308	100,000	25,000	33.33%	STRONG ACTIVITY
Plumbing permits	45,147	48,863	45,000	9,814	45,000	-	0.00%	
Heating permits	62,847	65,495	70,000	16,230	70,000	-	0.00%	
Franchise fees	1,100	-	1,000	-	1,000	-	0.00%	
Police gun registration	1,879	2,040	-	325	500	500	0.00%	
	$ 1,129,001	$ 1,014,598	$ 941,000	$ 204,783	$ 1,016,500	$ 75,500	8.02%	
Federal grants								
Federal operational grant	$ 522,111	$ 417,925	$ 208,705	$ 2,289	$ 208,705	$ -	0.00%	
	$ 522,111	$ 417,925	$ 208,705	$ 2,289	$ 208,705	$ -	0.00%	
State grants								
State operational grant	$ -	$ 17,569	$ 73,269	$ -	$ 73,269	$ -	0.00%	
	$ -	$ 17,569	$ 73,269	$ -	$ 73,269	$ -	0.00%	
State shared revenue								
State sales tax	$ 5,486,712	$ 5,748,523	$ 5,750,000	$ -	$ 5,502,601	$ (247,399)	-4.30%	MOST RECENT FIGURES FROM STATE
	$ 5,486,712	$ 5,748,523	$ 5,750,000	$ -	$ 5,502,601	$ (247,399)	-4.30%	

City of Muskegon
1st Quarter Budget Reforecast - General Fund
General Fund Revenue Summary By Source

	Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Revised Budget Estimate 2002	Change From 2002 Original	% Change From 2002 Original	Comments
Other charges for sales and services								
Tax administration fees	$ 224,399	$ 232,349	$ 250,000	$ -	$ 250,000	$ -	0.00%	
Utility administration fees	166,032	175,215	174,965	43,741	174,965	-	0.00%	
Reimbursement for elections	30,568	20,534	12,000	-	12,000	-	0.00%	
Indirect cost reimbursement	925,008	908,256	941,778	223,020	941,778	-	0.00%	
Site-plan review fee	1,800	895	1,000	226	1,000	-	0.00%	
Sale of cemetery lots	24,269	25,275	18,000	3,933	18,000	-	0.00%	
Sale of columbarium niches	1,325	-	1,000	-	1,000	-	0.00%	
Sale of Harbortown dockominiums	-	-	-	-	-	-	0.00%	
Police miscellaneous	67,711	48,873	65,000	7,543	65,000	-	0.00%	
Police impound fees	38,576	37,781	45,000	9,005	45,000	-	0.00%	
Landlord's alert fee	-	1,630	1,800	1,465	1,800	-	0.00%	
Fire protection-state property	83,093	82,087	85,000	-	85,000	-	0.00%	
Zoning fees	9,325	13,915	10,000	2,470	10,000	-	0.00%	
Clerk fees	2,586	1,391	5,000	287	5,000	-	0.00%	
Clerk - passport fees	-	-	7,500	-	7,500	-	0.00%	
IFT application fees	9,917	4,944	2,500	-	2,500	-	0.00%	
Treasurer fees	26,934	33,708	22,000	1,935	22,000	-	0.00%	
False alarm fees	16,439	18,806	10,000	150	10,000	-	0.00%	
Miscellaneous cemetery income	21,224	24,118	21,000	2,986	21,000	-	0.00%	
Housing commission reimbursement	23,503	-	-	-	-	-	0.00%	
Senior transit program fees	8,261	7,986	8,000	1,309	8,000	-	0.00%	
Fire miscellaneous	25,798	9,012	25,000	227	25,000	-	0.00%	
Sanitation stickers	43,280	42,355	38,000	7,026	38,000	-	0.00%	
Lot cleanup fees	96,998	74,584	70,000	14,024	70,000	-	0.00%	
Reimbursements for mowings and demolitions	107,400	75,099	70,000	1,272	70,000	-	0.00%	
Recreation program fees	138,866	133,183	130,000	17,598	130,000	-	0.00%	
	$ 2,093,312	$ 1,971,996	$ 2,014,543	$ 338,217	$ 2,014,543	$ -	0.00%	
Interest and rental income								
Interest	$ 411,444	$ 331,923	$ 400,000	$ 18,300	$ 290,000	$ (110,000)	-27.50%	INTEREST RATES ARE EXTREMELY LOW
Flea market	25,269	22,157	27,000	-	27,000	-	0.00%	
Farmers market	22,040	26,475	23,000	-	23,000	-	0.00%	
City right of way rental	6,400	6,400	4,400	2,400	4,400	-	0.00%	
Parking ramp rentals	46,819	22,069	32,000	19,839	32,000	-	0.00%	
Mall parking	-	-	-	-	25,000	25,000	0.00%	PAYMENTS FOR USE OF MALL PARKING
McGraft park rentals	55,518	53,758	54,443	1,750	54,443	-	0.00%	
Other park rentals	31,919	28,081	32,200	8,071	32,200	-	0.00%	
	$ 599,409	$ 490,863	$ 573,043	$ 50,360	$ 488,043	$ (85,000)	-14.83%	

City of Muskegon
1st Quarter Budget Reforecast - General Fund
General Fund Revenue Summary By Source

	Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Revised Budget Estimate 2002	Change From 2002 Original	% Change From 2002 Original	Comments
Fines and fees								
Income tax - penalty and interest	$ 70,290	$ 95,916	$ 65,000	$ 33,824	$ 100,000	$ 35,000	53.85%	AGGRESSIVE ENFORCEMENT
Late fees on current taxes	40,167	27,220	15,000	-	15,000	-	0.00%	
Interest on late invoices	329	730	1,200	-	1,200	-	0.00%	
Civil infraction fines	-	-	-	-	-	-	0.00%	
Property transfer affidavit fines	6,400	1,900	1,000	-	1,000	-	0.00%	
Parking fines	41,829	74,056	80,000	18,575	80,000	-	0.00%	
Court fines	179,662	150,735	160,000	29,281	160,000	-	0.00%	
	$ 338,677	$ 350,557	$ 322,200	$ 81,680	$ 357,200	$ 35,000	10.86%	
Other revenue								
Sale of land and assets	$ 350	$ -	$ 3,000	$ -	$ 3,000	$ -	0.00%	
Police sale and auction proceeds	3,214	3,706	4,000	-	4,000	-	0.00%	
CDBG program reimbursements	391,573	322,587	280,000	-	317,435	37,435	13.37%	
Contributions	68,993	33,592	11,000	1,075	11,000	-	0.00%	
Muskegon County Community Foundation	-	-	7,000	-	7,000	-	0.00%	
Miscellaneous reimbursements	-	-	4,000	-	4,000	-	0.00%	
Miscellaneous and sundry	13,093	17,755	20,000	3,698	20,000	-	0.00%	
	$ 477,223	$ 377,640	$ 329,000	$ 4,773	$ 366,435	$ 37,435	11.38%	
Other financing sources								
Operating transfers in								
Cemetery Perpetual Care	63,858	67,373	70,000	$ -	70,000	-	0.00%	
Criminal Forfeitures Fund	75,000	60,000	75,000	-	75,000	-	0.00%	
Police Training Fund	36,286	31,142	15,000	-	15,000	-	0.00%	
DDA for Administration	30,000	10,000	10,000	2,500	10,000	-	0.00%	
Reese Playfield Fund	1,827	4,333	1,800	-	1,800	-	0.00%	
RLF for Administration	-	5,000	5,000	1,250	5,000	-	0.00%	
Hackley Park Improvement Fund	51	-	-	-	-	-	0.00%	
Hackley Park Memorial Fund	614	609	600	-	600	-	0.00%	
	$ 207,636	$ 178,457	$ 177,400	$ 3,750	$ 177,400	$ -	0.00%	
Total general fund revenues and other sources	$ 23,685,516	$ 23,446,611	$ 23,826,586	$ 2,332,880	$ 23,549,122	$ (277,464)	-1.16%	

City of Muskegon
1st Quarter Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Comments
	I. Customer Value Added Activities								
40301	**Police Department**								
5100	Salaries & Benefits	$ 5,825,308	$ 5,803,534	$ 6,213,479	$ 1,236,564	20%	$ 6,193,479	$ (20,000)	VACANCY SAVINGS
5200	Operating Supplies	159,537	154,660	136,994	25,305	18%	136,994	-	
5300	Contractual Services	953,985	951,902	892,201	245,783	28%	892,201	-	
5400	Other Expenses	54,242	54,675	31,621	22,977	45%	51,621	20,000	TWO NEW OFFICERS IN POLICE ACADEMY
5700	Capital Outlays	207,553	87,593	68,219	4,496	7%	68,219	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 7,200,625	$ 7,052,364	$ 7,342,514	$ 1,535,125	21%	$ 7,342,514	$ -	
		$ 7,200,625	$ 7,052,364	$ 7,342,514	$ 1,535,125	21%	$ 7,342,514	$ -	
50336	**Fire Department**								
5100	Salaries & Benefits	$ 2,708,005	$ 2,930,180	$ 2,942,864	$ 673,304	23%	$ 2,942,864	$ -	
5200	Operating Supplies	97,561	92,307	100,000	17,261	17%	100,000	-	
5300	Contractual Services	133,101	149,605	150,000	25,052	17%	150,000	-	
5400	Other Expenses	10,051	12,785	20,000	5,224	26%	20,000	-	
5700	Capital Outlays	38,636	32,714	31,993	11,610	36%	31,993	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 2,987,354	$ 3,217,591	$ 3,244,857	$ 732,451	23%	$ 3,244,857	$ -	
50387	**Fire Safety Inspections**								
5100	Salaries & Benefits	$ 623,329	$ 579,330	$ 596,927	$ 124,371	20%	$ 611,927	$ 15,000	PLUMBING/MECHANICAL INSPECTOR INCREASE
5200	Operating Supplies	17,135	25,077	32,500	3,923	12%	32,500	-	
5300	Contractual Services	247,418	232,848	270,111	64,703	24%	270,111	-	
5400	Other Expenses	11,070	8,109	15,000	1,533	10%	15,000	-	
5700	Capital Outlays	9,838	15,215	6,500	227	3%	6,500	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 908,790	$ 860,579	$ 921,038	$ 194,757	21%	$ 936,038	$ 15,000	
		$ 3,896,144	$ 4,078,170	$ 4,165,895	$ 927,208	22%	$ 4,180,895	$ 15,000	
60523	**General Sanitation**								
5100	Salaries & Benefits	$ 66,335	$ 67,901	$ 75,369	$ 12,977	17%	$ 75,369	$ -	
5200	Operating Supplies	690	1,006	1,400	162	12%	1,400	-	
5300	Contractual Services	1,308,314	1,351,420	1,432,223	215,564	15%	1,432,223	-	
5400	Other Expenses	-	83	5,000	-	0%	5,000	-	
5700	Capital Outlays	24,360	24,847	50,000	-	0%	50,000	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 1,399,699	$ 1,445,257	$ 1,563,992	$ 228,703	15%	$ 1,563,992	$ -	
60528	**Recycling**								
5100	Salaries & Benefits	$ -	$ -	$ -		N/A	$ -	$ -	
5200	Operating Supplies	-	-	-		N/A	-	-	
5300	Contractual Services	263,478	257,926	269,043	42,966	16%	269,043	-	
5400	Other Expenses	-	-	-	-	N/A	-	-	
5700	Capital Outlays	-	3,305	1,500	-	0%	1,500	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 263,478	$ 261,231	$ 270,543	$ 42,966	16%	$ 270,543	$ -	

City of Muskegon
1st Quarter Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Comments
60550	**Stormwater Management**								
5100	Salaries & Benefits	$ -	$ -	$ 64,260	$ -	0%	$ 64,260	$ -	
5200	Operating Supplies	-	-	4,000	-	0%	4,000	-	
5300	Contractual Services	-	-	62,665	14,960	24%	62,665	-	
5400	Other Expenses	-	-	1,000	-	0%	1,000	-	
5700	Capital Outlays	-	-	5,000	-	0%	5,000	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ -	$ -	$ 136,925	$ 14,960	11%	$ 136,925	$ -	
60448	**Streetlighting**								
5100	Salaries & Benefits	$ 10,601	$ 11,387	$ 8,329	$ 1,856	22%	$ 8,329	$ -	
5200	Operating Supplies	-	-	-	-	N/A	-	-	
5300	Contractual Services	507,599	504,551	530,450	85,338	16%	530,450	-	
5400	Other Expenses	-	-	-	-	N/A	-	-	
5700	Capital Outlays	-	-	-	-	N/A	-	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 518,200	$ 515,938	$ 538,779	$ 87,194	16%	$ 538,779	$ -	
60707	**Senior Citizen Transit**								
5100	Salaries & Benefits	$ 44,554	$ 44,925	$ 44,349	$ 9,411	21%	$ 44,349	$ -	
5200	Operating Supplies	-	-	-	-	N/A	-	-	
5300	Contractual Services	5,450	7,100	5,850	2,730	47%	5,850	-	
5400	Other Expenses	-	-	-	-	N/A	-	-	
5700	Capital Outlays	-	-	-	-	N/A	-	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 50,004	$ 52,025	$ 50,199	$ 12,141	24%	$ 50,199	$ -	
60446	**Community Event Support**								
5100	Salaries & Benefits	$ 113,420	$ 77,841	$ 82,903	$ 3,653	4%	$ 82,903	$ -	
5200	Operating Supplies	14,743	1,971	3,000	-	0%	3,000	-	
5300	Contractual Services	45,757	31,071	15,000	71	0%	15,000	-	
5400	Other Expenses	-	-	-	-	N/A	-	-	
5700	Capital Outlays	-	-	-	-	N/A	-	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 173,920	$ 110,883	$ 100,903	$ 3,724	4%	$ 100,903	$ -	
		$ 2,405,301	$ 2,385,334	$ 2,661,341	$ 389,688	15%	$ 2,661,341	$ -	
70751	**Parks Maintenance**								
5100	Salaries & Benefits	$ 410,877	$ 470,749	$ 556,037	$ 89,623	16%	$ 556,037	$ -	
5200	Operating Supplies	188,503	240,998	180,344	13,500	7%	180,344	-	
5300	Contractual Services	509,593	596,720	491,277	69,241	14%	491,277	-	
5400	Other Expenses	2,939	2,905	5,000	1,905	38%	5,000	-	
5700	Capital Outlays	53,703	75,959	75,000	30,553	41%	75,000	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 1,165,615	$ 1,387,331	$ 1,307,658	$ 204,822	16%	$ 1,307,658	$ -	

City of Muskegon
1st Quarter Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Comments
70757	**Mc Graft Park Maintenance**								
5100	Salaries & Benefits	$ 10,522	$ 5,030	$ 15,622	$ 725	5%	$ 15,622	$ -	
5200	Operating Supplies	3,862	4,918	4,250	579	14%	4,250	-	
5300	Contractual Services	43,985	42,488	23,700	1,429	6%	23,700	-	
5400	Other Expenses	210	238	200	-	0%	200	-	
5700	Capital Outlays	283	65	9,280	-	0%	9,280	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 58,862	$ 52,739	$ 53,052	$ 2,733	5%	$ 53,052	$ -	
70775	**General Recreation Programs**								
5100	Salaries & Benefits	$ 117,149	$ 140,436	$ 182,701	$ 12,799	7%	$ 182,701	$ -	
5200	Operating Supplies	31,912	43,244	33,000	12,190	37%	33,000	-	
5300	Contractual Services	115,122	108,318	88,000	6,914	8%	88,000	-	
5400	Other Expenses	2,969	4,068	3,786	944	25%	3,786	-	
5700	Capital Outlays	4,344	288	-	-	N/A	-	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 271,496	$ 296,354	$ 307,487	$ 32,847	11%	$ 307,487	$ -	
70776	**Inner City Recreation Programs**								
5100	Salaries & Benefits	$ 135,718	$ 142,997	$ 142,897	$ 21,592	15%	$ 142,897	$ -	
5200	Operating Supplies	10,781	8,172	18,730	346	2%	18,730	-	
5300	Contractual Services	29,995	27,246	41,685	3,300	8%	41,685	-	
5400	Other Expenses	2,896	5,184	3,000	704	23%	3,000	-	
5700	Capital Outlays	-	95	-	-	N/A	-	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 179,390	$ 183,694	$ 206,312	$ 25,942	13%	$ 206,312	$ -	
70276	**Cemeteries Maintenance**								
5100	Salaries & Benefits	$ 184,070	$ 185,819	$ 182,578	$ 40,199	22%	$ 182,578	$ -	
5200	Operating Supplies	13,440	21,908	25,000	259	1%	25,000	-	
5300	Contractual Services	246,091	263,671	275,000	10,667	4%	275,000	-	
5400	Other Expenses	568	1,199	1,000	100	10%	1,000	-	
5700	Capital Outlays	19,930	33,975	24,835	7,803	66%	11,835	(13,000)	MOWER PURCHASE DEFERRED FOR HIGHER
5900	Other Financing Uses	-	-	-	-	N/A	-	-	THAN EXPECTED BLDG RENOVATION COSTS
		$ 464,099	$ 506,572	$ 508,413	$ 59,028	12%	$ 495,413	$ (13,000)	
70585	**Parking Operations**								
5100	Salaries & Benefits	$ 13,182	$ 13,439	$ 13,654	$ 3,378	25%	$ 13,654	$ -	
5200	Operating Supplies	2,316	2,476	2,924	219	7%	2,924	-	
5300	Contractual Services	27,501	32,854	35,000	9,139	13%	71,000	36,000	MALL PARKING LOTS
5400	Other Expenses	-	-	-	-	N/A	-	-	
5700	Capital Outlays	-	-	-	-	N/A	-	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 42,999	$ 48,769	$ 51,578	$ 12,736	15%	$ 87,578	$ 36,000	
70771	**Forestry**								
5100	Salaries & Benefits	$ 89,755	$ 86,584	$ 115,260	$ 16,764	15%	$ 115,260	$ -	
5200	Operating Supplies	9,852	9,831	9,800	1,001	10%	9,800	-	
5300	Contractual Services	16,843	14,244	14,000	2,521	18%	14,000	-	
5400	Other Expenses	818	1,309	1,700	303	18%	1,700	-	
5700	Capital Outlays	3,207	2,101	3,000	(11)	0%	3,000	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 120,475	$ 114,069	$ 143,760	$ 20,578	14%	$ 143,760	$ -	

City of Muskegon
1st Quarter Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Comments
70863	**Farmers' Market & Flea Market**								
5100	Salaries & Benefits	$ 27,165	$ 28,023	$ 32,331	$ 3,080	10%	$ 32,331	$ -	
5200	Operating Supplies	591	860	1,000	-	0%	1,000	-	
5300	Contractual Services	15,000	19,175	7,931	1,317	17%	7,931	-	
5400	Other Expenses	-	-	-	-	N/A	-	-	
5700	Capital Outlays	-	-	-	-	N/A	-	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 42,776	$ 48,058	$ 41,262	$ 4,397	11%	$ 41,262	$ -	
		$ 2,345,712	$ 2,637,586	$ 2,619,522	$ 363,083	14%	$ 2,642,522	$ 23,000	
80799	**Weed and Seed Program**								
5100	Salaries & Benefits	$ -	$ -	$ -	$ -	N/A	$ -	$ -	
5200	Operating Supplies	-	-	-	-	N/A	-	-	
5300	Contractual Services	112	-	-	-	N/A	-	-	
5400	Other Expenses	-	-	-	-	N/A	-	-	
5700	Capital Outlays	-	-	-	-	N/A	-	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 112	$ -	$ -	$ -	N/A	$ -	$ -	
80387	**Environmental Services**								
5100	Salaries & Benefits	$ 150,456	$ 179,865	$ 182,793	$ 34,411	19%	$ 182,793	$ -	
5200	Operating Supplies	9,525	9,023	6,300	2,232	35%	6,300	-	
5300	Contractual Services	265,250	244,510	170,000	25,072	15%	170,000	-	
5400	Other Expenses	333	1,633	3,000	281	9%	3,000	-	
5700	Capital Outlays	4,135	6,556	12,000	2,818	23%	12,000	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 429,699	$ 441,587	$ 374,093	$ 64,814	17%	$ 374,093	$ -	
		$ 429,811	$ 441,587	$ 374,093	$ 64,814	17%	$ 374,093	$ -	
10875	**Other - Contributions to Outside Agencies**								
	Muskegon Area Transit (MATS)	$ 80,163	$ 80,163	$ 80,500	$ 20,041		$ 80,500	-	
	Neighborhood Association Grants	27,443	34,063	40,000	34,475		40,000	-	
	Muskegon Area First (Moved from Planning for 2002)	-	-	45,516	-		45,516	-	
	Veterans Memorial Day Costs	7,324	7,535	8,500	-		8,500	-	
	WMSRDC - Muskegon Area Plan (MAP)	-	6,151	6,151	-		6,151	-	
	Institute for Healing Racism	-	3,000	4,000	4,000		4,000	-	
	Muskegon Area Labor Management (MALMC)	1,000	1,000	1,000	-		1,000	-	
	Sister Cities' Youth Travel	-	1,000	-	-		-	-	
	SPCA/Humane Society - Feral Cat Control	-	-	6,000	-		20,000	14,000	CONTRACT WITH COUNTY
	Other	-	-	4,000	-		4,000	-	
	Contributions To Outside Agencies	$ 115,930	$ 132,912	$ 195,667	$ 58,516	28%	$ 209,667	$ 14,000	
		$ 115,930	$ 132,912	$ 195,667	$ 58,516	28%	$ 209,667	$ 14,000	
	Total Customer Value Added Activities	$ 16,393,523	$ 16,727,953	$ 17,359,032	$ 3,338,434	19%	$ 17,411,032	$ 52,000	
	As a Percent of Total General Fund Expenditures	73.7%	72.0%	70.4%	73.6%		71.4%		

City of Muskegon
1st Quarter Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Comments
	II. Business Value Added Activities								
10101	**City Commission**								
5100	Salaries & Benefits	$ 56,917	$ 56,483	$ 57,889	$ 12,985	22%	$ 57,889	$ -	
5200	Operating Supplies	11,861	12,288	17,500	325	2%	17,500	-	
5300	Contractual Services	30,541	36,894	44,000	14,942	34%	44,000	-	
5400	Other Expenses	8,813	7,631	12,000	1,921	16%	12,000	-	
5700	Capital Outlays	91	-	-	365	N/A	-	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 108,223	$ 113,296	$ 131,389	$ 30,538	23%	$ 131,389	$ -	
10102	**City Promotions & Public Relations**								
5100	Salaries & Benefits	$ -	$ -	$ -	$ -	N/A	$ -	$ -	
5200	Operating Supplies	-	-	10,000	-	0%	10,000	-	
5300	Contractual Services	14,791	24,563	31,960	3,564	11%	31,960	-	
5400	Other Expenses	-	-	-	-	N/A	-	-	
5700	Capital Outlays	-	-	-	-	N/A	-	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 14,791	$ 24,563	$ 41,960	$ 3,564	8%	$ 41,960	$ -	
10172	**City Manager**								
5100	Salaries & Benefits	$ 172,284	$ 168,180	$ 169,350	$ 39,075	23%	$ 169,350	$ -	
5200	Operating Supplies	2,564	1,651	3,500	83	2%	3,500	-	
5300	Contractual Services	2,962	2,055	5,000	454	9%	5,000	-	
5400	Other Expenses	4,247	2,149	5,000	1,057	21%	5,000	-	
5700	Capital Outlays	1,814	-	3,500	29	1%	3,500	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 183,871	$ 174,035	$ 186,350	$ 40,698	22%	$ 186,350	$ -	
10145	**City Attorney**								
5100	Salaries & Benefits	$ -	$ -	$ -	$ -	N/A	$ -	$ -	
5200	Operating Supplies	480	833	1,000	-	0%	1,000	-	
5300	Contractual Services	384,201	457,739	382,734	94,931	22%	425,000	42,266	TOWNSHIP WATER AND SEWER LAWSUITS AND
5400	Other Expenses	-	-	-	-	N/A	-	-	SMARTZONE, FISHERMAN'S LANDING PROJECTS
5700	Capital Outlays	-	-	-	-	N/A	-	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 384,681	$ 458,572	$ 383,734	$ 94,931	22%	$ 426,000	$ 42,266	
		$ 691,566	$ 770,466	$ 743,433	$ 169,731	22%	$ 785,699	$ 42,266	
20173	**Administration**								
5100	Salaries & Benefits	$ 137,659	$ 120,324	$ 122,783	$ 30,297	25%	$ 122,783	$ -	
5200	Operating Supplies	2,295	1,784	3,450	180	5%	3,450	-	
5300	Contractual Services	15,871	15,734	21,150	742	4%	21,150	-	
5400	Other Expenses	12,278	7,230	13,628	1,434	11%	13,628	-	
5700	Capital Outlays	581	1,632	3,000	-	0%	3,000	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 168,684	$ 146,704	$ 164,011	$ 32,653	20%	$ 164,011	$ -	

City of Muskegon
1st Quarter Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Comments
20228	**Affirmative Action**								
5100	Salaries & Benefits	$ 69,370	$ 72,256	$ 81,875	$ 17,183	21%	$ 81,875	$ -	
5200	Operating Supplies	506	1,713	2,300	254	11%	2,300	-	
5300	Contractual Services	2,334	1,759	1,500	202	13%	1,500	-	
5400	Other Expenses	2,801	2,913	4,431	1,233	28%	4,431	-	
5700	Capital Outlays	118	649	1,000	-	0%	1,000	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 75,129	$ 79,290	$ 91,106	$ 18,872	21%	$ 91,106	$ -	
20744	**Julia Hackley Internships**								
5100	Salaries & Benefits	$ 7,482	$ 10,692	$ 7,000	$ -	0%	$ 7,000	$ -	
5200	Operating Supplies	718	-	-	-	N/A	-	-	
5300	Contractual Services	711	-	-	-	N/A	-	-	
5400	Other Expenses	-	20	-	-	N/A	-	-	
5700	Capital Outlays	-	-	-	-	N/A	-	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 8,911	$ 10,712	$ 7,000	$ -	0%	$ 7,000	$ -	
20215	**City Clerk & Elections**								
5100	Salaries & Benefits	$ 218,883	$ 208,602	$ 226,515	$ 47,056	21%	$ 226,515	$ -	
5200	Operating Supplies	32,549	35,327	17,000	4,141	24%	17,000	-	
5300	Contractual Services	28,284	31,458	44,530	8,018	18%	44,530	-	
5400	Other Expenses	5,420	7,136	6,000	394	7%	6,000	-	
5700	Capital Outlays	2,551	5,199	3,450	416	12%	3,450	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 287,687	$ 287,722	$ 297,495	$ 60,025	20%	$ 297,495	$ -	
20220	**Civil Service**								
5100	Salaries & Benefits	$ 130,015	$ 132,405	$ 153,115	$ 33,668	22%	$ 153,115	$ -	
5200	Operating Supplies	6,339	17,111	10,750	1,527	14%	10,750	-	
5300	Contractual Services	39,839	22,799	26,815	5,953	22%	26,815	-	
5400	Other Expenses	42,287	12,336	5,800	388	7%	5,800	-	
5700	Capital Outlays	762	8,600	1,000	-	0%	1,000	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 219,242	$ 193,251	$ 197,480	$ 41,536	21%	$ 197,480	$ -	
		$ 759,653	$ 717,679	$ 757,092	$ 153,086	20%	$ 757,092	$ -	
30202	**Finance Administration**								
5100	Salaries & Benefits	$ 259,785	$ 267,254	$ 276,780	$ 69,984	25%	$ 276,780	$ -	
5200	Operating Supplies	9,334	9,554	9,900	1,930	19%	9,900	-	
5300	Contractual Services	64,594	99,977	101,100	45,767	45%	101,100	-	
5400	Other Expenses	2,385	2,348	2,700	106	4%	2,700	-	
5700	Capital Outlays	4,586	2,085	3,000	1,766	59%	3,000	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 340,684	$ 381,218	$ 393,480	$ 119,553	30%	$ 393,480	$ -	
30209	**Assessing Services**								
5100	Salaries & Benefits	$ 5,013	$ 6,759	$ 7,668	$ 2,962	39%	$ 7,668	$ -	
5200	Operating Supplies	-	-	-	-	N/A	-	-	
5300	Contractual Services	340,213	367,367	396,754	-	0%	396,754	-	
5400	Other Expenses	80	45	100	60	60%	100	-	
5700	Capital Outlays	-	-	-	-	N/A	-	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 345,306	$ 374,171	$ 404,522	$ 3,022	1%	$ 404,522	$ -	

City of Muskegon
1st Quarter Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Comments
30205	**Income Tax Administration**								
5100	Salaries & Benefits	$ 212,880	$ 213,846	$ 234,090	$ 41,649	18%	$ 234,090	$ -	
5200	Operating Supplies	18,875	24,678	25,025	3,900	16%	25,025	-	
5300	Contractual Services	34,550	34,092	38,250	7,897	21%	38,250	-	
5400	Other Expenses	1,288	1,648	3,000	151	5%	3,000	-	
5700	Capital Outlays	2,180	206	4,000	-	0%	4,000	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 269,773	$ 274,470	$ 304,365	$ 53,597	18%	$ 304,365	$ -	
30253	**City Treasurer**								
5100	Salaries & Benefits	$ 251,881	$ 236,759	$ 272,699	$ 59,320	22%	$ 272,699	$ -	
5200	Operating Supplies	38,165	35,489	38,000	5,553	15%	38,000	-	
5300	Contractual Services	55,546	49,210	34,130	4,543	13%	34,130	-	
5400	Other Expenses	1,264	900	1,200	530	44%	1,200	-	
5700	Capital Outlays	7,298	4,281	3,900	6,162	158%	3,900	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 354,154	$ 326,639	$ 349,929	$ 76,108	22%	$ 349,929	$ -	
30248	**Information Systems Administration**								
5100	Salaries & Benefits	$ 167,381	$ 182,403	$ 237,076	$ 50,739	21%	$ 237,076	$ -	
5200	Operating Supplies	6,695	2,024	5,000	734	15%	5,000	-	
5300	Contractual Services	38,925	72,769	49,404	4,788	10%	49,404	-	
5400	Other Expenses	10,689	12,457	9,268	256	3%	9,268	-	
5700	Capital Outlays	52,283	53,828	47,195	11,442	24%	47,195	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 275,973	$ 323,481	$ 347,943	$ 67,959	20%	$ 347,943	$ -	
		$ 1,585,890	$ 1,679,979	$ 1,800,239	$ 320,239	18%	$ 1,800,239	$ -	
60265	**City Hall Maintenance**								
5100	Salaries & Benefits	$ 63,273	$ 64,853	$ 62,526	$ 14,083	23%	$ 62,526	$ -	
5200	Operating Supplies	11,926	12,457	14,650	2,712	19%	14,650	-	
5300	Contractual Services	184,471	214,595	190,000	31,931	17%	190,000	-	
5400	Other Expenses	395	598	500	-	0%	500	-	
5700	Capital Outlays	3,422	253	12,996	1,277	10%	12,996	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 263,487	$ 292,756	$ 280,672	$ 50,003	18%	$ 280,672	$ -	
		$ 263,487	$ 292,756	$ 280,672	$ 50,003	18%	$ 280,672	$ -	
80400	**Planning, Zoning and Economic Development**								
5100	Salaries & Benefits	$ 395,554	$ 387,005	$ 427,548	$ 81,553	19%	$ 427,548	$ -	
5200	Operating Supplies	16,283	19,455	15,700	1,777	11%	15,700	-	
5300	Contractual Services	78,924	87,314	50,734	23,478	46%	50,734	-	
5400	Other Expenses	7,746	9,751	9,000	1,939	22%	9,000	-	
5700	Capital Outlays	3,018	3,644	3,000	1,891	63%	3,000	-	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	
		$ 501,525	$ 507,169	$ 505,982	$ 110,638	22%	$ 505,982	$ -	
		$ 501,525	$ 507,169	$ 505,982	$ 110,638	22%	$ 505,982	$ -	
	Total Business Value Added Activities	$ 3,802,121	$ 3,968,049	$ 4,087,418	$ 803,697	19%	$ 4,129,684	$ 42,266	
	As a Percent of Total General Fund Expenditures	17.1%	17.1%	16.6%	17.7%		16.9%		

City of Muskegon
1st Quarter Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Comments
	II. Fixed Budget Items								
30999	**Transfers To Other Funds**								
	Major Street Fund	$ -	$ -	$ 200,000	$ 50,000	50%	$ 100,000	$ (100,000)	REDUCED TO OFFSET REVENUE SHORTFALLS
	Local Street Fund	620,000	820,000	850,000	212,500	25%	850,000	-	
	Budget Stabilization Fund	-	250,000	100,000	-	N/A	-	(100,000)	BSF WAS FULLY FUNDED IN 2001
	L.C. Walker Arena Fund (Operating Subsidy)	346,000	301,000	271,837	67,959	25%	271,837	-	
	Public Improvement Fund (Fire Equipment Reserve)	220,000	150,000	150,000	37,500	25%	150,000	-	
	State Grants Fund (Beachwood Park Grant Match)	-	-	105,000	-	0%	105,000	-	
	MOD State Rehab Loan Fund	22,810	-	-	-	N/A	-	-	
	TIFA Debt Service Fund	-	-	-	-	N/A	-	-	
	Tree Replacement	2,723	-	-	-	N/A	-	-	
		$ 1,211,533	$ 1,521,000	$ 1,676,837	$ 367,959	25%	$ 1,476,837	$ (200,000)	
30851	**General Insurance**	$ 249,757	$ 236,222	$ 242,000	$ -	0%	$ 295,000	$ 53,000	HIGHER COSTS DUE TO POOR EXPERIENCE
30906	**Debt Retirement**	407,835	375,101	209,406	7,097	3%	209,406	-	
10891	**Contingency and Bad Debt Expense**	142,954	268,110	400,000	2,907	1%	400,000	-	
90000	**Major Capital Improvements**	24,934	139,543	670,000	18,578	4%	450,500	(219,500)	SEE CAPITAL IMPROVEMENTS DETAIL
	Total Fixed-Budget Items	$ 2,037,013	$ 2,539,976	$ 3,198,243	$ 396,541	14%	$ 2,831,743	$ (366,500)	
	As a Percent of Total General Fund Expenditures	**9.2%**	**10.9%**	**13.0%**	**8.7%**		**11.6%**		
	Total General Fund	$ 22,232,657	$ 23,235,978	$ 24,644,694	$ 4,538,672	19%	$ 24,372,460	$ (272,234)	

Recap: Total General Fund By Expenditure Object

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original
5100	Salaries & Benefits	$ 12,678,843	$ 12,895,861	$ 13,789,267	$ 2,785,261	20%	$ 13,784,267	$ (5,000)
5200	Operating Supplies	719,038	790,815	733,017	100,093	14%	733,017	-
5300	Contractual Services	6,559,992	6,991,218	7,029,865	1,135,400	16%	7,175,131	145,266
5400	Other Expenses	185,789	159,350	162,934	43,440	24%	182,934	20,000
5700	Capital Outlays	469,627	502,633	1,043,368	99,422	12%	810,868	(232,500)
5900	All Other Financing Uses	1,619,368	1,896,101	1,886,243	375,056	22%	1,686,243	(200,000)
	Total General Fund	$ 22,232,657	$ 23,235,978	$ 24,644,694	$ 4,538,672	19%	$ 24,372,460	$ (272,234)

City of Muskegon
1st Quarter Budget Reforecast - Non-General Funds

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Original Budget Estimate 2002	% Change From 2001 Revised	Comments
202	**Major Streets and State Trunklines Fund**										
	Available Fund Balance - BOY	$ 3,585,170	$ 2,989,718	$ 1,726,109	$ 2,361,992		$ 2,361,992	$ 635,883	$ 1,493,043		
	Revenues										
	Special assessments	$ 221,610	$ 228,652	$ 200,000	$ -		$ 200,000	$ -	$ 200,000	0.00%	
	Federal grants	3,154,271	3,331,781	586,000	-		586,000	-	586,000	0.00%	LAKETON ST/ROBERTS ST/SEAWAY IND PARK PROJECTS
	State grants	-	186,000	6,060,000	-		6,060,000	-	6,060,000	0.00%	SHORELINE DR ($5.8 MIL)/BLACK CREEK/SOUTHERN PROJECTS
	State shared revenue	2,590,185	2,513,944	2,865,941	194,568		2,865,941	-	2,865,941	0.00%	
	Interest income	214,103	159,976	60,000	12,239		60,000	-	60,000	0.00%	
	Operating transfers in	-	-	200,000	50,000		100,000	(100,000)	200,000	100.00%	GENERAL FUND TRSFR - REDUCED DUE TO BUDGET SHORTFALL
	Other	514,262	283,125	75,000	4,754		75,000	-	75,000	0.00%	
		$ 6,694,431	$ 6,703,478	$ 10,046,941	$ 261,561		$ 9,946,941	$ (100,000)	$ 10,046,941	1.01%	
60900	**Operating Expenditures**										
5100	Salaries & Benefits	$ 649,222	$ 596,655	$ 873,257	$ 166,740	19%	$ 873,257	$ -	$ 873,257	0.00%	
5200	Operating Supplies	105,439	195,361	166,200	58,255	35%	166,200	-	166,200	0.00%	
5300	Contractual Services	915,522	894,483	762,970	212,661	28%	762,970	-	762,970	0.00%	
5400	Other Expenses	5,545	5,589	4,000	450	11%	4,000	-	4,000	0.00%	
5700	Capital Outlays	-	1,635	-	-	N/A	-	-	-	0.00%	
5900	Other Financing Uses	905,964	610,523	626,463	-	0%	626,463	-	626,463	0.00%	DEBT SERVICE
		$ 2,581,692	$ 2,304,246	$ 2,432,890	$ 438,106	18%	$ 2,432,890	$ -	$ 2,432,890	0.00%	
90000	**Project Expenditures**										
5200	Operating Supplies	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5300	Contractual Services	4,708,191	5,026,958	8,755,000	78,932	1%	8,383,000	(372,000)	8,755,000	4.44%	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%	
		$ 4,708,191	$ 5,026,958	$ 8,755,000	$ 78,932	1%	$ 8,383,000	$ (372,000)	$ 8,755,000	4.44%	
		$ 7,289,883	$ 7,331,204	$ 11,187,890	$ 517,038	5%	$ 10,815,890		$ 11,187,890	3.44%	
	Available Fund Balance - EOY	$ 2,989,718	$ 2,361,992	$ 585,160	$ 2,106,515		$ 1,493,043	$ 907,883	$ 352,094		

City of Muskegon
1st Quarter Budget Reforecast - Non-General Funds

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Original Budget Estimate 2002	% Change From 2001 Revised	Comments
203	**Local Streets Fund**										
	Available Fund Balance - BOY	$ 176	$ 122,966	$ 319,647	$ 156,747		$ 156,747	$ (162,900)	$ 319,647		
	Revenues										
	Special assessments	$ 76,570	$ 120,108	$ 75,000	$ -		$ 75,000	$ -	$ 75,000	0.00%	
	Federal grants	31,073	-	30,000	-		30,000	-	30,000	0.00%	EDA GRANT FOR SEAWAY INDUSTRIAL PARK
	State grants	48,467	24,000	100,000	-		100,000	-	100,000	0.00%	SHORELINE DRIVE
	State shared revenue	639,505	645,381	666,663	53,542		666,663	-	666,663	0.00%	
	Interest income	11,210	12,845	10,000	312		10,000	-	10,000	0.00%	
	Operating transfers in	870,000	820,000	850,000	212,500		850,000	-	850,000	0.00%	GENERAL FUND TRANSFER
	Other	20,082	764	20,000	180		20,000	-	20,000	0.00%	
		$ 1,696,907	$ 1,623,098	$ 1,751,663	$ 266,534		$ 1,751,663	$ -	$ 1,751,663	0.00%	
60900	**Operating Expenditures**										
5100	Salaries & Benefits	$ 437,738	$ 431,139	$ 427,175	$ 128,075	30%	$ 427,175	$ -	$ 427,175	0.00%	
5200	Operating Supplies	107,551	112,034	84,000	28,575	34%	84,000	-	84,000	0.00%	
5300	Contractual Services	589,182	508,360	582,956	149,757	26%	582,956	-	582,956	0.00%	
5400	Other Expenses	2,236	1,695	1,000	(398)	-40%	1,000	-	1,000	0.00%	
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%	
5900	Other Financing Uses	63,143	-	-	-	N/A	-	-	-	0.00%	
		$ 1,199,850	$ 1,053,228	$ 1,095,131	$ 306,009	28%	$ 1,095,131	$ -	$ 1,095,131	0.00%	
90000	**Project Expenditures**										
5200	Operating Supplies	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5300	Contractual Services	374,267	536,089	870,000	149,776	20%	756,000	(114,000)	870,000	15.08%	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
		$ 374,267	$ 536,089	$ 870,000	$ 149,776	20%	$ 756,000	$ (114,000)	$ 870,000	15.08%	
		$ 1,574,117	$ 1,589,317	$ 1,965,131	$ 455,785	25%	$ 1,851,131		$ 1,965,131	6.16%	
	Available Fund Balance - EOY	$ 122,966	$ 156,747	$ 106,179	$ (32,504)		$ 57,279	$ (48,900)	$ 106,179		

City of Muskegon
1st Quarter Budget Reforecast - Non-General Funds

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Original Budget Estimate 2002	% Change From 2001 Revised	Comments
230	**Enterprise Community Fund**										
	Available Fund Balance - BOY	$ -	$ -	$ -	$ -		$ -	$ -	$ -		
	Revenues										
	Special assessments	$ -	$ -	$ -	$ -		$ -	$ -	$ -	0.00%	
	Federal grants	633	85,494	180,000	-		180,000	-	180,000	0.00%	
	State shared revenue	-	-	-	-		-	-	-	0.00%	
	Charges for services	-	-	-	-		-	-	-	0.00%	
	Interest income	-	-	-	-		-	-	-	0.00%	
	Operating transfers in	-	-	-	-		-	-	-	0.00%	
	Other	-	-	-	-		-	-	-	0.00%	
		$ 633	$ 85,494	$ 180,000	$ -		$ 180,000	$ -	$ 180,000	0.00%	
60900	**Operating Expenditures**										
5100	Salaries & Benefits	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5200	Operating Supplies	-	-	-	-	N/A	-	-	-	0.00%	
5300	Contractual Services	633	85,494	180,000	1,439	1%	180,000	-	180,000	0.00%	
5400	Other Expenses	-	-	-	-	N/A	-	-	-	0.00%	
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%	
		$ 633	$ 85,494	$ 180,000	$ 1,439	1%	$ 180,000	$ -	$ 180,000	0.00%	
90000	**Project Expenditures**										
5200	Operating Supplies	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5300	Contractual Services	-	-	-	-	N/A	-	-	-	0.00%	
		$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
		$ 633	$ 85,494	$ 180,000	$ 1,439	1%	$ 180,000		$ 180,000	0.00%	
	Available Fund Balance - EOY	$ -	$ -	$ -	$ (1,439)		$ -	$ -	$ -		

City of Muskegon
1st Quarter Budget Reforecast - Non-General Funds

	254 L.C. Walker Arena Fund	Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Original Budget Estimate 2002	% Change From 2001 Revised	Comments
	Available Fund Balance - BOY	$ 3,426	$ 3,861	$ 17,945	$ 19,133		$ 19,133	$ 1,188	$ 17,945		
	Revenues										
	Special assessments	$ -	$ -	$ -	$ -		$ -	$ -	$ -	0.00%	
	State grants	-	-	-	-		-	-	-	0.00%	
	State shared revenue	-	-	-	-		-	-	-	0.00%	
	Charges for services	505,229	561,449	590,000	262,216		590,000	-	590,000	0.00%	
	Interest income	24	-	500	190		500	-	500	0.00%	
	Operating transfers in	346,000	301,000	271,837	67,959		271,837	-	271,837	0.00%	GENERAL FUND TRANSFER - OPERATING SUBSIDY
	Other	3,848	520	5,000	-		5,000	-	5,000	0.00%	
		$ 855,101	$ 862,969	$ 867,337	$ 330,365		$ 867,337	$ -	$ 867,337	0.00%	
70805	**Operating Expenditures**										
5100	Salaries & Benefits	$ 11,120	$ 11,543	$ 11,837	$ 3,067	26%	$ 11,837	$ -	$ 11,837	0.00%	
5200	Operating Supplies	-	-	-	-	N/A	-	-	-	0.00%	
5300	Contractual Services	842,086	835,912	870,000	240,553	28%	870,000	-	870,000	0.00%	
5400	Other Expenses	-	-	-	-	N/A	-	-	-	0.00%	
5700	Capital Outlays	1,460	242	-	-	N/A	-	-	-	0.00%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%	
		$ 854,666	$ 847,697	$ 881,837	$ 243,620	28%	$ 881,837	$ -	$ 881,837	0.00%	
90000	**Project Expenditures**										
5200	Operating Supplies	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5300	Contractual Services	-	-	-	-	N/A	-	-	-	0.00%	
		$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
		$ 854,666	$ 847,697	$ 881,837	$ 243,620	28%	$ 881,837		$ 881,837	0.00%	
	Available Fund Balance - EOY	$ 3,861	$ 19,133	$ 3,445	$ 105,878		$ 4,633	$ 1,188	$ 3,445		

City of Muskegon
1st Quarter Budget Reforecast - Non-General Funds

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Original Budget Estimate 2002	% Change From 2001 Revised	Comments
403	**Sidewalk Improvement Fund**										
	Available Fund Balance - BOY	$ 63,295	$ 613,738	$ 41,325	$ (95,006)		$ (95,006)	$ (136,331)	$ 41,325		
	Revenues										
	Special assessments	$ 459,927	$ 239,318	$ 500,000	$ -		$ 500,000	$ -	$ 500,000	0.00%	
	Federal grants	-	-	-	-		-	-	-	0.00%	
	State shared revenue	-	-	-	-		-	-	-	0.00%	
	Charges for services	-	-	-	-		-	-	-	0.00%	
	Interest income	39,198	60,374	20,000	425		20,000	-	20,000	0.00%	
	Operating transfers in	97,219	-	100,000	-		100,000	-	100,000	0.00%	
	Other	826,068	-	800,000	-		800,000	-	800,000	0.00%	PROPOSED ISSUANCE OF SIDEWALK ASSESSMENT BONDS
		$ 1,422,412	$ 299,692	$ 1,420,000	$ 425		$ 1,420,000	$ -	$ 1,420,000	0.00%	
30906	**Operating Expenditures**										
5100	Salaries & Benefits	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5200	Operating Supplies	-	-	-	-	N/A	-	-	-	0.00%	
5300	Contractual Services	-	-	-	-	N/A	-	-	-	0.00%	
5400	Other Expenses	-	-	-	-	N/A	-	-	-	0.00%	
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%	
5900	Other Financing Uses	143,014	373,443	401,612	-	0%	401,612	-	401,612	0.00%	DEBT SERVICE
		$ 143,014	$ 373,443	$ 401,612	$ -	0%	$ 401,612	$ -	$ 401,612	0.00%	
90000	**Project Expenditures**										
5200	Operating Supplies	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5300	Contractual Services	568,030	622,656	600,000	4,781	2%	300,000	(300,000)	600,000	100.00%	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
5400	Other Expenses	6,520	12,337		-	N/A	-	-		0.00%	
5900	Other Financing Uses	154,405	-	-	-	N/A	-	-	-	0.00%	
		$ 728,955	$ 634,993	$ 600,000	$ 4,781	2%	$ 300,000	$ (300,000)	$ 600,000	100.00%	
		$ 871,969	$ 1,008,436	$ 1,001,612	$ 4,781	1%	$ 701,612		$ 1,001,612	42.76%	
	Available Fund Balance - EOY	$ 613,738	$ (95,006)	$ 459,713	$ (99,362)		$ 623,382	$ 163,669	$ 459,713		

City of Muskegon
1st Quarter Budget Reforecast - Non-General Funds

404 Public Improvement Fund

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Original Budget Estimate 2002	% Change From 2001 Revised	Comments
	Available Fund Balance - BOY	$ 1,354,812	$ 421,441	$ 1,400,338	$ 1,564,898		$ 1,564,898	$ 164,560	$ 1,400,338		
	Revenues										
	Special assessments	$ -	$ -	$ -	$ -		$ -	$ -	$ -	0.00%	
	Property taxes	-	-	-	-		-	-	-	0.00%	
	Federal grants	-	-	295,200	26,450		295,200	-	295,200	0.00%	EDA GRANT FOR SEAWAY INDUSTRIAL PARK
	Contributions	-	1,200,000	-	-		-	-	-	0.00%	
	Sales of Property	148,053	76,257	100,000	20,499		100,000	-	100,000	0.00%	
	Interest income	51,375	31,890	25,000	8,609		25,000	-	25,000	0.00%	
	Operating transfers in	220,000	450,000	150,000	37,500		150,000	-	150,000	0.00%	GENERAL FUND TRANSFER - FIRE EQUIPMENT RESERVE
	Other	35,643	31,859	-	-		-	-	-	0.00%	
		$ 455,071	$ 1,790,006	$ 570,200	$ 93,058		$ 570,200	$ -	$ 570,200	0.00%	
30936	**Operating Expenditures**										
5100	Salaries & Benefits	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5200	Operating Supplies	-	-	-	-	N/A	-	-	-	0.00%	
5300	Contractual Services	-	-	-	26,450	N/A	-	-	-	0.00%	
5400	Other Expenses	-	-	-	-	N/A	-	-	-	0.00%	
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%	
5900	Other Financing Uses	105,000	-	-	-	N/A	-	-	-	0.00%	
		$ 105,000	$ -	$ -	$ 26,450	N/A	$ -	$ -	$ -	0.00%	
90000	**Project Expenditures**										
5200	Operating Supplies	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5300	Contractual Services	696,960	53,375	-	3,144	N/A	-	-	-	0.00%	
5400	Other Expenses	-	-	-	-	N/A	-	-	-	0.00%	
5700	Capital Outlays	586,482	593,174	224,000	61,852	28%	224,000	-	224,000	0.00%	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
		$ 1,283,442	$ 646,549	$ 224,000	$ 64,996	29%	$ 224,000	$ -	$ 224,000	0.00%	
		$ 1,388,442	$ 646,549	$ 224,000	$ 91,446	41%	$ 224,000		$ 224,000	0.00%	
	Available Fund Balance - EOY	$ 421,441	$ 1,564,898	$ 1,746,538	$ 1,566,510		$ 1,911,098	$ 164,560	$ 1,746,538		

City of Muskegon
1st Quarter Budget Reforecast - Non-General Funds

474 Coastal Zone Management Fund

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Original Budget Estimate 2002	% Change From 2001 Revised	Comments
	Available Fund Balance - BOY	$ 2,627	$ 2,627	$ 2,627	$ -		$ -	$ (2,627)	$ -		
	Revenues										
	Special assessments	$ -	$ -	$ -	$ -		$ -	$ -	$ -	0.00%	
	State grants	-	-	-	-		-	-	-	0.00%	
	Federal grants	-	23,480	-	-		-	-	-	0.00%	
	Sales of Property	-	-	-	-		-	-	-	0.00%	
	Interest income	-	-	-	-		-	-	-	0.00%	
	Operating transfers in	-	20,853	-	-		-	-	-	0.00%	
	Other	-	-	-	-		-	-	-	0.00%	
		$ -	$ 44,333	$ -	$ -		$ -	$ -	$ -	0.00%	
30936	**Operating Expenditures**										
5100	Salaries & Benefits	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5200	Operating Supplies	-	-	-	-	N/A	-	-	-	0.00%	
5300	Contractual Services	-	-	-	-	N/A	-	-	-	0.00%	
5400	Other Expenses	-	-	-	-	N/A	-	-	-	0.00%	
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%	
		$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
90000	**Project Expenditures**										
5200	Operating Supplies	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5300	Contractual Services	-	46,960	-	3,143	N/A	-	-	-	0.00%	
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
		$ -	$ 46,960	$ -	$ 3,143	N/A	$ -	$ -	$ -	0.00%	
		$ -	$ 46,960	$ -	$ 3,143	N/A	$ -		$ -	0.00%	
	Available Fund Balance - EOY	$ 2,627	$ -	$ 2,627	$ (3,143)		$ -	$ (2,627)	$ -		

City of Muskegon
1st Quarter Budget Reforecast - Non-General Funds

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Original Budget Estimate 2002	% Change From 2001 Revised	Comments
482	**State Grants Fund**										
	Available Fund Balance - BOY	$ -	$ -	$ -	$ -		$ -	$ -	$ -		
	Revenues										
	Special assessments	$ -	$ -	$ -	$ -		$ -	$ -	$ -	0.00%	
	State grants	275,965	363,056	2,778,099	105,949		2,778,099	-	2,778,099	0.00%	
	Federal grants	73,386	406,614	-	-		-	-	-	0.00%	
	Sales of Property	-	-	-	-		-	-	-	0.00%	
	Interest income	-	-	-	-		-	-	-	0.00%	
	Operating transfers in	601,173	693,281	346,000	-		346,000	-	346,000	0.00%	LOCAL MATCHES
	Other	-	-	1,000,000	-		1,000,000	-	1,000,000	0.00%	CORE COMMUNITIES GRANT
		$ 950,524	$ 1,462,951	$ 4,124,099	$ 105,949		$ 4,124,099	$ -	$ 4,124,099	0.00%	
30936	**Operating Expenditures**										
5100	Salaries & Benefits	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5200	Operating Supplies	-	-	-	-	N/A	-	-	-	0.00%	
5300	Contractual Services	-	-	-	-	N/A	-	-	-	0.00%	
5400	Other Expenses	-	-	-	-	N/A	-	-	-	0.00%	
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%	
		$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
90000	**Project Expenditures**										
5200	Operating Supplies	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5300	Contractual Services	950,524	1,283,344	-	37,895	N/A	-	-	-	0.00%	
5700	Capital Outlays	-	179,607	4,124,099	48,643	1%	4,124,099	-	4,124,099	0.00%	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
		$ 950,524	$ 1,462,951	$ 4,124,099	$ 86,538	2%	$ 4,124,099	$ -	$ 4,124,099	0.00%	
		$ 950,524	$ 1,462,951	$ 4,124,099	$ 86,538	2%	$ 4,124,099		$ 4,124,099	0.00%	
	Available Fund Balance - EOY	$ -	$ -	$ -	$ 19,411		$ -	$ -	$ -		

City of Muskegon
1st Quarter Budget Reforecast - Non-General Funds

594 Marina & Launch Ramp Fund

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Original Budget Estimate 2002	% Change From 2001 Revised	Comments
	Available Cash Balance - BOY	$ 62,225	$ 2,292	$ 126,329	$ 66,148		$ 66,148	$ (60,181)	$ 126,329		
	Revenues										
	Special assessments	$ -	$ -	$ -	$ -		$ -	$ -	$ -	0.00%	
	State grants	-	159,150	122,500	-		122,500	-	122,500	0.00%	
	State shared revenue	-	-	-	-		-	-	-	0.00%	
	Charges for services	273,456	292,144	276,600	90,642		276,600	-	276,600	0.00%	
	Interest income	5,184	1,544	5,000	353		5,000	-	5,000	0.00%	
	Operating transfers in	-	-	-	-		-	-	-	0.00%	
	Other	10,797	2,128	-	-		-	-	-	0.00%	
		$ 289,437	$ 454,966	$ 404,100	$ 90,995		$ 404,100	$ -	$ 404,100	0.00%	
70756	**Operating Expenditures**										
5100	Salaries & Benefits	$ 74,283	$ 92,244	$ 114,172	$ 10,015	9%	$ 114,172	$ -	$ 114,172	0.00%	
5200	Operating Supplies	17,771	7,942	9,650	360	4%	9,650	-	9,650	0.00%	
5300	Contractual Services	143,006	127,477	100,223	11,934	12%	100,223	-	100,223	0.00%	
5400	Other Expenses	2,307	545	1,000	-	0%	1,000	-	1,000	0.00%	
5700	Capital Outlays	1,350	561	-	-	N/A	-	-	-	0.00%	
5900	Other Financing Uses	(841)	-	-	-	N/A	-	-	-	0.00%	
	Other Cash Uses (e.g., Debt Principal)	-	(5,126)	-	-	N/A	-	-	-	0.00%	
		$ 237,876	$ 223,643	$ 225,045	$ 22,309	10%	$ 225,045	$ -	$ 225,045	0.00%	
90000	**Project Expenditures**										
5200	Operating Supplies	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5300	Contractual Services	111,494	167,467	245,000	90,070	37%	245,000	-	245,000	0.00%	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%	
		$ 111,494	$ 167,467	$ 245,000	$ 90,070	37%	$ 245,000	$ -	$ 245,000	0.00%	
		$ 349,370	$ 391,110	$ 470,045	$ 112,379	24%	$ 470,045		$ 470,045	0.00%	
	Available Cash Balance - EOY	$ 2,292	$ 66,148	$ 60,384	$ 44,764		$ 203	$ (60,181)	$ 60,384		

City of Muskegon
1st Quarter Budget Reforecast - Non-General Funds

584 Municipal Golf Course Fund

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Original Budget Estimate 2002	% Change From 2001 Revised	Comments
	Available Cash Balance - BOY	$ 1,564,213	$ 1,151,296	$ 567,480	$ 492,650		$ 492,650	$ (74,830)	$ 567,480		
	Revenues										
	Special assessments	$ -	$ -	$ -	$ -		$ -	$ -	$ -	0.00%	
	State grants	-	-	-	-		-	-	-	0.00%	
	State shared revenue	-	-	-	-		-	-	-	0.00%	
	Charges for services	-	-	-	-		-	-	-	0.00%	
	Interest income	86,159	55,488	40,000	3,033		40,000	-	40,000	0.00%	
	Operating transfers in	-	-	-	-		-	-	-	0.00%	
	Other	-	-	-	-		-	-	-	0.00%	
		$ 86,159	$ 55,488	$ 40,000	$ 3,033		$ 40,000	$ -	$ 40,000	0.00%	
70542	**Operating Expenditures**										
5100	Salaries & Benefits	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5200	Operating Supplies	-	-	-	-	N/A	-	-	-	0.00%	
5300	Contractual Services	2,903	-		-	N/A		-		0.00%	
5400	Other Expenses	-	-	-	-	N/A	-	-	-	0.00%	
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%	
5900	Other Financing Uses	496,173	714,134	241,000	-	0%	241,000	-	241,000	0.00%	LOCAL MATCH FOR TRAIL PROJECT GRANTS
	Other Cash Uses (e.g., Debt Principal)	-	-	-	-	N/A	-	-	-	0.00%	
		$ 499,076	$ 714,134	$ 241,000	$ -	0%	$ 241,000	$ -	$ 241,000	0.00%	
90000	**Project Expenditures**										
5200	Operating Supplies	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5300	Contractual Services	-	-	-	-	N/A	-	-	-	0.00%	
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%	
		$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
		$ 499,076	$ 714,134	$ 241,000	$ -	0%	$ 241,000		$ 241,000	0.00%	
	Available Cash Balance - EOY	$ 1,151,296	$ 492,650	$ 366,480	$ 495,683		$ 291,650	$ (74,830)	$ 366,480		

City of Muskegon
1st Quarter Budget Reforecast - Non-General Funds

661 Equipment Fund

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Original Budget Estimate 2002	% Change From 2001 Revised	Comments
	Available Cash Balance - BOY	$ 499,092	$ 380,984	$ 399,649	$ 367,851		$ 367,851	$ (31,798)	$ 399,649		
	Revenues										
	Special assessments	$ -	$ -	$ -	$ -		$ -	$ -	$ -	0.00%	
	State grants	-	-	-	-		-	-	-	0.00%	
	State shared revenue	-	-	-	-		-	-	-	0.00%	
	Charges for services	1,950,310	1,985,638	1,950,000	585,579		1,950,000	-	1,950,000	0.00%	
	Interest income	27,193	21,873	40,000	2,217		40,000	-	40,000	0.00%	
	Operating transfers in	-	-	-	-		-	-	-	0.00%	
	Other	193,377	127,412	100,000	9,118		100,000	-	100,000	0.00%	
		$ 2,170,880	$ 2,134,923	$ 2,090,000	$ 596,914		$ 2,090,000	$ -	$ 2,090,000	0.00%	
60932	**Operating Expenditures**										
5100	Salaries & Benefits	$ 364,899	$ 446,604	$ 403,801	$ 96,887	24%	$ 403,801	$ -	$ 403,801	0.00%	
5200	Operating Supplies	606,768	649,641	561,230	77,590	14%	561,230	-	561,230	0.00%	
5300	Contractual Services	393,192	459,869	404,596	77,174	19%	404,596	-	404,596	0.00%	
5400	Other Expenses	3,357	4,070	3,500	1,668	48%	3,500	-	3,500	0.00%	
5700	Capital Outlays	872,983	713,321	766,450	226,951	30%	766,450	-	766,450	0.00%	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%	
	Other Cash Uses (e.g.. Debt Principal)	47,789	(125,449)	-	-	N/A	-	-	-	0.00%	
		$ 2,288,988	$ 2,148,056	$ 2,139,577	$ 480,270	22%	$ 2,139,577	$ -	$ 2,139,577	0.00%	
90000	**Project Expenditures**										
5200	Operating Supplies	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5300	Contractual Services	-	-	-	-	N/A	-	-	-	0.00%	
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%	
		$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
		$ 2,288,988	$ 2,148,056	$ 2,139,577	$ 480,270	22%	$ 2,139,577		$ 2,139,577	0.00%	
	Available Cash Balance - EOY	$ 380,984	$ 367,851	$ 350,072	$ 484,495		$ 318,274	$ (31,798)	$ 350,072		

City of Muskegon
1st Quarter Budget Reforecast - Non-General Funds

642 Public Service Building Fund

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Original Budget Estimate 2002	% Change From 2001 Revised	Comments
	Available Cash Balance - BOY	$ 34,173	$ (200,038)	$ (118,928)	$ (110,757)		$ (110,757)	$ 8,171	$ (118,928)		
	Revenues										
	Special assessments	$ -	$ -	$ -	$ -		$ -	$ -	$ -	0.00%	
	State grants	-	-	-	-		-	-	-	0.00%	
	State shared revenue	-	-	-	-		-	-	-	0.00%	
	Charges for services	460,000	557,060	557,060	153,192		557,060	-	557,060	0.00%	
	Interest income	-	-	1,000	-		1,000	-	1,000	0.00%	
	Operating transfers in	-	-	-	-		-	-	-	0.00%	
	Other	427	-	-	-		-	-	-	0.00%	
		$ 460,427	$ 557,060	$ 558,060	$ 153,192		$ 558,060	$ -	$ 558,060	0.00%	
60442	**Operating Expenditures**										
5100	Salaries & Benefits	$ 174,399	$ 178,227	$ 177,609	$ 39,376	22%	$ 177,609	$ -	$ 177,609	0.00%	
5200	Operating Supplies	19,767	22,582	26,950	6,224	23%	26,950	-	26,950	0.00%	
5300	Contractual Services	215,070	193,076	222,268	43,759	20%	222,268	-	222,268	0.00%	
5400	Other Expenses	10,956	(1,951)	2,000	(80)	-4%	2,000	-	2,000	0.00%	
5700	Capital Outlays	18,961	68,738	-	24,187	N/A	-	-	-	0.00%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%	
	Other Cash Uses and Adjustments (e.g.. Debt Principal)	(21,076)	7,107	-	-	N/A	-	-	-	0.00%	
		$ 418,077	$ 467,779	$ 428,827	$ 113,466	26%	$ 428,827	$ -	$ 428,827	0.00%	
90000	**Project Expenditures**										
5200	Operating Supplies	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5300	Contractual Services	276,561	-	159,350	45,690	29%	159,350	-	159,350	0.00%	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%	
		$ 276,561	$ -	$ 159,350	$ 45,690	29%	$ 159,350	$ -	$ 159,350	0.00%	
		$ 694,638	$ 467,779	$ 588,177	$ 159,156	27%	$ 588,177		$ 588,177	0.00%	
	Available Cash Balance - EOY	$ (200,038)	$ (110,757)	$ (149,045)	$ (116,721)		$ (140,874)	$ 8,171	$ (149,045)		

City of Muskegon
1st Quarter Budget Reforecast - Non-General Funds

643 Engineering Services Fund

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Original Budget Estimate 2002	% Change From 2001 Revised	Comments
	Available Cash Balance - BOY	$ 86,178	$ 117,697	$ 140,189	$ 144,167		$ 144,167	$ 3,978	$ 140,189		
	Revenues										
	Special assessments	$ -	$ -	$ -	$ -		$ -	$ -	$ -	0.00%	
	State grants	-	-	-	-		-	-	-	0.00%	
	State shared revenue	-	-	-	-		-	-	-	0.00%	
	Charges for services	478,738	554,621	656,756	113,206		656,756	-	656,756	0.00%	
	Interest income	5,749	6,378	10,000	810		10,000	-	10,000	0.00%	
	Operating transfers in	-	-	-	-		-	-	-	0.00%	
	Other	24,762	28,005	-	183		-	-	-	0.00%	
		$ 509,249	$ 589,004	$ 666,756	$ 114,199		$ 666,756	$ -	$ 666,756	0.00%	
60447	**Operating Expenditures**										
5100	Salaries & Benefits	$ 348,155	$ 405,175	$ 494,560	$ 82,468	17%	$ 494,560	$ -	$ 494,560	0.00%	
5200	Operating Supplies	15,188	18,746	20,530	7,234	35%	20,530	-	20,530	0.00%	
5300	Contractual Services	107,040	127,790	134,612	29,158	22%	134,612	-	134,612	0.00%	
5400	Other Expenses	3,964	1,844	6,300	184	3%	6,300	-	6,300	0.00%	
5700	Capital Outlays	22,025	14,568	16,650	1,980	12%	16,650	-	16,650	0.00%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%	
	Other Cash Uses and Adjustments (e.g.. Debt Principal)	(19,413)	(5,967)	-	-	N/A	-	-	-	0.00%	
		$ 476,959	$ 562,156	$ 672,652	$ 121,024	18%	$ 672,652	$ -	$ 672,652	0.00%	
90000	**Project Expenditures**										
5200	Operating Supplies	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5300	Contractual Services	771	378	-	378	N/A	-	-	-	0.00%	
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%	
		$ 771	$ 378	$ -	$ 378	N/A	$ -	$ -	$ -	0.00%	
		$ 477,730	$ 562,534	$ 672,652	$ 121,402	18%	$ 672,652		$ 672,652	0.00%	
	Available Cash Balance - EOY	$ 117,697	$ 144,167	$ 134,293	$ 136,964		$ 138,271	$ 3,978	$ 134,293		

City of Muskegon
1st Quarter Budget Reforecast - Non-General Funds

677 General Insurance Fund

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Original Budget Estimate 2002	% Change From 2001 Revised	Comments
	Available Cash Balance - BOY	$ 1,193,782	$ 935,251	$ 1,038,212	$ 855,366		$ 855,366	$ (182,846)	$ 1,038,212		
	Revenues										
	Special assessments	$ -	$ -	$ -	$ -		$ -	$ -	$ -	0.00%	
	State grants	-	-	-	-		-	-	-	0.00%	
	State shared revenue	-	-	-	-		-	-	-	0.00%	
	Charges for services	1,978,797	2,169,113	2,634,320	520,593		2,634,320	-	2,634,320	0.00%	
	Interest income	55,393	33,408	40,000	4,543		40,000	-	40,000	0.00%	
	Operating transfers in	784,995	881,596	900,000	-		900,000	-	900,000	0.00%	TRANSFER FROM PENSION FUNDS FOR RETIREE HEALTHCARE
	Other	117,275	11,750	75,000	1,114		75,000	-	75,000	0.00%	
		$ 2,936,460	$ 3,095,867	$ 3,649,320	$ 526,250		$ 3,649,320	$ -	$ 3,649,320	0.00%	
30851	**Operating Expenditures**										
5100	Salaries & Benefits	$ 5,712	$ 42,455	44,910	$ 64,686	144%	44,910	$ -	44,910	0.00%	
5200	Operating Supplies	475	922	1,000	63	6%	1,000	-	1,000	0.00%	
5300	Contractual Services	3,072,981	3,243,323	3,534,320	796,134	23%	3,534,320	-	3,534,320	0.00%	
5400	Other Expenses	461	2,075	2,000	118	6%	2,000	-	2,000	0.00%	
5700	Capital Outlays	-	2,405	2,000	315	16%	2,000	-	2,000	0.00%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%	
	Other Cash Uses and Adjustments (e.g., Debt Principal)	115,362	(115,428)	-	-	N/A	-	-	-	0.00%	
		$ 3,194,991	$ 3,175,752	$ 3,584,230	$ 861,316	24%	$ 3,584,230	$ -	$ 3,584,230	0.00%	
90000	**Project Expenditures**										
5200	Operating Supplies	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5300	Contractual Services	-	-	-	-	N/A	-	-	-	0.00%	
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%	
		$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
		$ 3,194,991	$ 3,175,752	$ 3,584,230	$ 861,316	24%	$ 3,584,230		$ 3,584,230	0.00%	
	Available Cash Balance - EOY	$ 935,251	$ 855,366	$ 1,103,302	$ 520,300		$ 920,456		$ 1,103,302		

City of Muskegon
1st Quarter Budget Reforecast - Non-General Funds

	591 Water Fund	Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Original Budget Estimate 2002	% Change From 2001 Revised	Comments
	Available Cash Balance - BOY	$ 6,094,347	$ 5,982,941	$ 5,148,538	$ 5,071,320		$ 5,071,320	$ (77,218)	$ 5,148,538		
	Revenues										
	Special assessments	$ -	$ -	$ -	$ -		$ -	$ -	$ -	0.00%	
	Federal grants	-	-	90,000	-		90,000	-	90,000	0.00%	EDA GRANT FOR SEAWAY INDUSTRIAL PARK
	State grants	-	-	100,000	-		100,000	-	100,000	0.00%	SHORELINE DRIVE
	State shared revenue	-	-	-	-		-	-	-	0.00%	
	Charges for services - City	3,531,540	3,980,059	3,550,000	8,220		3,550,000	-	3,550,000	0.00%	
	Charges for services - Township	-	-	450,000	3,634		450,000	-	450,000	0.00%	
	Hydrant Rental - Township	-	-	-	-		-	-	-	0.00%	
	Interest income	320,696	230,864	140,000	12,518		140,000	-	140,000	0.00%	
	Operating transfers in	-	454,812	54,000	-		54,000	-	54,000	0.00%	
	Other	84,101	52,184	100,000	58,897		100,000	-	100,000	0.00%	
		$ 3,936,337	$ 4,717,919	$ 4,484,000	$ 83,269		$ 4,484,000	$ -	$ 4,484,000	0.00%	
30548	**Operating Expenditures Administration**										
5100	Salaries & Benefits	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5200	Operating Supplies	-	10	-	-	N/A	-	-	-	0.00%	
5300	Contractual Services	359,581	453,613	481,606	93,023	19%	481,606	-	481,606	0.00%	INSURANCE/INDIRECT COSTS/ADMININISTRATION FEE
5400	Other Expenses	7,431	6,144	-	-	N/A	-	-	-	0.00%	
5700	Capital Outlays	45	-	-	-	N/A	-	-	-	0.00%	
5900	Other Financing Uses	495,727	471,301	432,270	5,349	1%	432,270	-	432,270	0.00%	INTEREST ON WATER BONDS
	Other Cash Uses and Adjustments (e.g.. Debt Principal)	302,213	591,739	390,000	-	0%	390,000	-	390,000	0.00%	PRINCIPAL ON WATER BONDS
		$ 1,164,997	$ 1,522,807	$ 1,303,876	$ 98,372	8%	$ 1,303,876	$ -	$ 1,303,876	0.00%	
60559	**Operating Expenditures Maintenance - City**										
5100	Salaries & Benefits	$ 698,628	$ 788,512	$ 601,859	$ 145,963	24%	$ 601,859	$ -	$ 601,859	0.00%	
5200	Operating Supplies	237,968	235,205	92,350	20,168	22%	92,350	-	92,350	0.00%	
5300	Contractual Services	293,031	350,528	321,312	87,028	27%	321,312	-	321,312	0.00%	
5400	Other Expenses	71,680	12,356	4,130	3,239	78%	4,130	-	4,130	0.00%	
5700	Capital Outlays	5,129	7,327	10,900	1,778	16%	10,900	-	10,900	0.00%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%	
		$ 1,306,436	$ 1,393,928	$ 1,030,551	$ 258,176	25%	$ 1,030,551	$ -	$ 1,030,551	0.00%	
60660	**Operating Expenditures Maintenance - Township**										
5100	Salaries & Benefits	$ 3,190	$ 206,700	$ 292,602	$ 50,389	17%	$ 292,602	$ -	$ 292,602	0.00%	
5200	Operating Supplies	863	9,526	12,483	365	3%	12,483	-	12,483	0.00%	
5300	Contractual Services	47	120,508	125,594	27,030	22%	125,594	-	125,594	0.00%	
5400	Other Expenses	-	469	1,420	13	1%	1,420	-	1,420	0.00%	
5700	Capital Outlays	-	800	4,350	1,399	32%	4,350	-	4,350	0.00%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%	
		$ 4,100	$ 338,003	$ 436,449	$ 79,196	18%	$ 436,449	$ -	$ 436,449	0.00%	
60558	**Operating Expenditures Filtration**										
5100	Salaries & Benefits	$ 469,642	$ 440,416	$ 480,724	$ 105,772	22%	$ 480,724	$ -	$ 480,724	0.00%	
5200	Operating Supplies	121,252	115,076	107,140	22,291	21%	107,140	-	107,140	0.00%	
5300	Contractual Services	285,375	349,281	400,250	44,103	11%	400,250	-	400,250	0.00%	
5400	Other Expenses	3,546	2,374	4,150	675	16%	4,150	-	4,150	0.00%	
5700	Capital Outlays	27,339	104,236	39,950	6,776	17%	39,950	-	39,950	0.00%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%	
		$ 907,154	$ 1,011,383	$ 1,032,214	$ 179,617	17%	$ 1,032,214	$ -	$ 1,032,214	0.00%	
90000	**Project Expenditures**										
5200	Operating Supplies	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5300	Contractual Services	665,056	1,363,419	5,288,771	32,285	1%	5,232,771	(56,000)	5,288,771	1.07%	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%	
		$ 665,056	$ 1,363,419	$ 5,288,771	$ 32,285	1%	$ 5,232,771	$ (56,000)	$ 5,288,771	1.07%	
		$ 4,047,743	$ 5,629,540	$ 9,091,861	$ 647,646	7%	$ 9,035,861		$ 9,091,861	0.62%	
	Available Cash Balance - EOY	$ 5,982,941	$ 5,071,320	$ 540,677	$ 4,506,943		$ 519,459	$ (21,218)	$ 540,677		

City of Muskegon
1st Quarter Budget Reforecast - Non-General Funds

590 Sewer Fund

		Actual 2000	Actual 2001	Original Budget Estimate 2002	Actual Thru March 2002	Actual As % of Revised	Revised Estimate 2002	Change From 2002 Original	Original Budget Estimate 2002	% Change From 2001 Revised	Comments
	Available Cash Balance - BOY	$ 787,448	$ 1,445,721	$ 1,266,849	$ 1,027,063		$ 1,027,063	$ (239,786)	$ 1,266,849		
	Revenues										
	Special assessments	$ -	$ -	$ -	$ -		$ -	$ -	$ -	0.00%	
	Federal grants	-	-	3,000	-		3,000	-	3,000	0.00%	
	State grants	-	-	100,000	462,131		560,000	460,000	100,000	-82.14%	SHORELINE DRIVE
	State shared revenue	-	-	-	-		-	-	-	0.00%	
	Charges for services	3,989,052	3,808,493	4,750,000	-		4,750,000	-	4,750,000	0.00%	
	Interest income	54,362	69,601	40,000	6,180		40,000	-	40,000	0.00%	
	Operating transfers in	-	-	-	-		-	-	-	0.00%	
	Other	45,967	113,201	80,000	9,388		80,000	-	80,000	0.00%	
		$ 4,089,381	$ 3,991,295	$ 4,973,000	$ 477,699		$ 5,433,000	$ 460,000	$ 4,973,000	-8.47%	
30548	**Operating Expenditures Administration**										
5100	Salaries & Benefits	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5200	Operating Supplies	-	-	-	-	N/A	-	-	-	0.00%	
5300	Contractual Services	269,957	629,842	264,062	54,479	21%	264,062	-	264,062	0.00%	INSURANCE/INDIRECT COSTS/ADMININISTRATION FEE
5400	Other Expenses	13,098	9,835	-	-	N/A	-	-	-	0.00%	
5700	Capital Outlays	45	-	-	-	N/A	-	-	-	0.00%	
5900	Other Financing Uses	216,776	651,981	176,043	-	0%	176,043	-	176,043	0.00%	INTEREST ON SEWER BONDS
	Other Cash Uses and Adjustments (e.g.. Debt Principal)	714,619	551,971	458,918	-	0%	458,918	-	458,918	0.00%	PRINCIPAL ON SEWER BONDS
		$ 1,214,495	$ 1,843,629	$ 899,023	$ 54,479	6%	$ 899,023	$ -	$ 899,023	0.00%	
60559	**Operating Expenditures Maintenance**										
5100	Salaries & Benefits	$ 551,757	$ 587,142	$ 725,420	$ 135,000	19%	$ 725,420	$ -	$ 725,420	0.00%	
5200	Operating Supplies	50,955	54,343	54,335	7,000	13%	54,335	-	54,335	0.00%	
5300	Contractual Services	1,346,297	1,684,616	2,086,204	203,982	10%	2,086,204	-	2,086,204	0.00%	
5400	Other Expenses	3,992	2,093	2,900	125	4%	2,900	-	2,900	0.00%	
5700	Capital Outlays	8,380	8,511	17,700	2,067	12%	17,700	-	17,700	0.00%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%	
		$ 1,961,381	$ 2,336,705	$ 2,886,559	$ 348,174	12%	$ 2,886,559	$ -	$ 2,886,559	0.00%	
90000	**Project Expenditures**										
5200	Operating Supplies	$ -	$ -	$ -	$ -	N/A	$ -	$ -	$ -	0.00%	
5300	Contractual Services	255,232	229,619	805,000	13,209	1%	1,264,000	459,000	805,000	-36.31%	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%	
		$ 255,232	$ 229,619	$ 805,000	$ 13,209	1%	$ 1,264,000	$ 459,000	$ 805,000	-36.31%	
		$ 3,431,108	$ 4,409,953	$ 4,590,582	$ 415,862	8%	$ 5,049,582		$ 4,590,582	-9.09%	
	Available Cash Balance - EOY	$ 1,445,721	$ 1,027,063	$ 1,649,267	$ 1,088,900		$ 1,410,481		$ 1,649,267		

City of Muskegon
1st Quarter Budget Reforecast
Budgeted Capital Improvements

2002 PROJECTS

		Responsibility	Original Budget	1st Quarter Budget Reforecast	3rd Quarter Budget Reforecast	Comments
101	**General Fund**					
91001	Community Center Design	Scott	$ 100,000	$ 8,000		NEW COMMISSION PRIORITIES; RESIDUAL COSTS FOR STUDY
91002	Relocate Central Fire (Acquisition, Demolition)	Simpson	250,000	100,000		REDUCED DUE TO BUDGET SHORTFALL
91003	Alternate Power Supply for City Hall	Al-Shatel	100,000	100,000		
91004	Reese Park Restroom/Maintenance Building	Scott	150,000	150,000		
99012	Geographical Information System	Moore	-	7,500		
99019	Restlawn Office Renovation (Phase II)	Scott	70,000	85,000		BIDS HIGHER THAN EXPECTED
			670,000	450,500		
404	**Public Improvement Fund**					
91005	Demolish Hackley Fire Station (Incl Repeater Relocation)	Kuhn	70,000	70,000		
99020	Seaway-Hackley Industrial Park Property Acquisition	Brubaker-Clarke	54,000	54,000		
	Property Acquisition	Brubaker-Clarke	75,000	75,000		
	Hovercraft	Simpson	25,000	25,000		
			224,000	224,000		
202	**Major Streets**					
90041	Black Creek Road, Sherman to Latimer	Al-Shatel	510,000	2,000		Special Assessment not Approved
90042	Washington, Division to Franklin	Al-Shatel	225,000	350,000		Reconstruction
90043	Laketon, Peck to Park	Al-Shatel	550,000	550,000		New Construction - Partially Funded by $440,000 STP Grant
90052	Division, Southern to Western	Al-Shatel	210,000	175,000		Mill & Resurface
90053	Southern, Division to Seaway	Al-Shatel	250,000	125,000		Mill and Resurface - Partially Funded by $130,000 TEDF Grant
90063	M-120 over Musekgon River	Al-Shatel	-	55,000		Carryover Costs from 2001
90020	Barney, Valley to Roberts	Al-Shatel	-	14,000		Carryover Costs from 2001
90011	Barclay, Sherman to Hackley	Al-Shatel	-	15,000		Carryover Costs from 2001
90056	Houston, Third to First	Al-Shatel	150,000	125,000		Mill & Resurface - CDBG
90058	Terrace St., Irwin to Iona	Al-Shatel	325,000	285,000		Reconstruction
90059	Harvey, Keating to South End (900' of Gravel Road)	Al-Shatel	100,000	100,000		New Construction
90060	Roberts, Keating to Laketon	Al-Shatel	171,000	125,000		Mill and Resurface - Partially Funded by $86,000 STP Grant
90061	State's Job (Seaway Drive, Southern to Sherman)	Al-Shatel	60,000	55,000		
90063	State's Job (US31 SB Off Ramp at Sherman)	Al-Shatel	15,000	3,000		
91013	Laketon @ Barclay Intersection	Al-Shatel	-	160,000		
96017	Shoreline Dr (incl Terrace Extension, Spring & Western)	Al-Shatel	5,850,000	5,850,000		New Construction - Funded by $11.6 millionState Grant
96059	Sidewalks - Handicap Ramps	Al-Shatel	25,000	20,000		
99020	Seaway-Hackley Industrial	Al-Shatel	114,000	114,000		Funded 60% by EDA Grant
	Unspecified Projects	Al-Shatel	200,000	260,000		
			8,755,000	8,383,000		

City of Muskegon
1st Quarter Budget Reforecast
Budgeted Capital Improvements

2002 PROJECTS

		Responsibility	Original Budget	1st Quarter Budget Reforecast	3rd Quarter Budget Reforecast	Comments
203	**Local Streets**					
90057	Leon, Harrison to Crozier (Gravel Street)	Al-Shatel	150,000	150,000		New Construction
90064	Austin, Barney to Delano	Al-Shatel	90,000	6,000		Reconstruction
90065	Sherin, Lakeshore Drive to Miner	Al-Shatel	100,000	75,000		New Construction and Reconstruction
96017	Shoreline Dr (incl Terrace Extension, Spring & Western)	Al-Shatel	50,000	50,000		New Construction - Funded by State Grant
96059	Sidewalks - Handicap Ramps	Al-Shatel	25,000	20,000		
99020	Seaway-Hackley Industrial	Al-Shatel	255,000	255,000		Funded 60% by EDA Grant
	Unspecified Projects	Al-Shatel	200,000	200,000		
			870,000	756,000		
403	**Sidewalks**					
96059	2002 Sidewalk Replacement Program	Al-Shatel	600,000	300,000		Financed With Special Assessment Bonds
482	**State Grants Fund**					
90014	Clean Michigan Initiative (Teledyne-Streets, Utilities)	Brubaker-Clarke	1,601,000	1,601,000		
90040	Lakeshore Trail Phase I (Heritage to Grand Trunk)	Scott	100,000	100,000		Continued Property Acquisition
91006	Beachwood Park Renovation	Scott	405,000	405,000		Local Match $105,000
91008	Core Communities Initiative (Teledyne-Boardwalk)	Brubaker-Clarke	1,000,000	1,000,000		Financed With Core Communities Loan
96096	Site Assessment Projects	Brubaker-Clarke	237,625	237,625		
98022	Cole's Expansion	Brubaker-Clarke	99,056	99,056		
98050	Lakeshore Trail Phase II (Laketon)	Scott	281,000	281,000		
99010	Clean Michigan Initiative (Amazon Building)	Brubaker-Clarke	100,418	100,418		
99080	Lakeshore Trail Phase IV (Shoreline Drive)	Scott	300,000	300,000		
			4,124,099	4,124,099		

City of Muskegon
1st Quarter Budget Reforecast
Budgeted Capital Improvements

2002 PROJECTS

590 Sewer

		Responsibility	Original Budget	1st Quarter Budget Reforecast	3rd Quarter Budget Reforecast	Comments
90041	Black Creek Road, Sherman to Latimer	Al-Shatel	10,000	-		
90042	Washington, Division to Franklin	Al-Shatel	80,000	140,000		Street Project - Associated Utility Work
90043	Laketon, Peck to Park	Al-Shatel	10,000	-		Street Project - Associated Utility Work
90052	Division, Southern to Western	Al-Shatel	15,000	15,000		Street Project - Associated Utility Work
90053	Southern, Division to Seaway	Al-Shatel	10,000	1,000		Street Project - Associated Utility Work
90057	Leon, Harrison to Crozier	Al-Shatel	10,000	7,000		Street Project - Associated Utility Work
90058	Terrace St, Irwin to Iona	Al-Shatel	150,000	150,000		Street Project - Associated Utility Work
90059	Harvey, Keating to South end	Al-Shatel	80,000	145,000		Street Project - Associated Utility Work
90060	Roberts, Keating to Laketon	Al-Shatel	5,000	1,000		Street Project - Associated Utility Work
90063	M-120 over Muskegon River	Al-Shatel	-	463,000		100% Reimbursed from MDOT
90065	Sherin, Lakeshore Drive to Miner	Al-Shatel	10,000	1,000		Street Project - Associated Utility Work
90066	Randolph, Westwood to End (Sewer Extension)	Al-Shatel	50,000	16,000		Homes Currently on Septic Systems
90068	Industrial Park Liftstation	Al-Shatel	125,000	125,000		
96017	Shoreline Dr (incl Terrace Extension, Spring & Western)	Al-Shatel	100,000	100,000		Street Project - Associated Utility Work
99020	Seaway-Hackley Industrial	Al-Shatel	100,000	100,000		Funded 60% by EDA Grant
	Unspecified Projects	Al-Shatel	50,000	-		
			805,000	1,264,000		

591 Water

		Responsibility	Original Budget	1st Quarter Budget Reforecast	3rd Quarter Budget Reforecast	Comments
90041	Black Creek Road, Sherman to Latimer	Al-Shatel	10,000	-		Street Project - Associated Utility Work
90042	Washington, Division to Franklin	Al-Shatel	125,000	140,000		Street Project - Associated Utility Work
90043	Laketon, Peck to Park	Al-Shatel	10,000	10,000		Street Project - Associated Utility Work
90052	Division, Southern to Western	Al-Shatel	100,000	100,000		Street Project - Associated Utility Work
90053	Southern, Division to Seaway	Al-Shatel	15,000	1,000		Street Project - Associated Utility Work
90056	Houston, Third to First	Al-Shatel	75,000	30,000		Street Project - Associated Utility Work
90057	Leon, Harrison to Crozier	Al-Shatel	10,000	7,000		Street Project - Associated Utility Work
90058	Terrace St, Irwin to Iona	Al-Shatel	150,000	190,000		Street Project - Associated Utility Work
90060	Roberts, Keating to Laketon	Al-Shatel	5,000	1,000		Street Project - Associated Utility Work
90065	Sherin, Lakeshore Drive to Miner	Al-Shatel	40,000	55,000		Street Project - Associated Utility Work
90067	Marshall St. Tank Painting	Kuhn	200,000	200,000		
96017	Shoreline Dr (incl Terrace Extension, Spring & Western)	Al-Shatel	100,000	100,000		Street Project - Associated Utility Work
97041	Water Filtration Plant Improvements	Kuhn	4,298,771	4,298,771		Financed With 1999 Water Improvement Bonds
99020	Seaway-Hackley Industrial	Al-Shatel	100,000	100,000		Funded 60% by EDA Grant
	Unspecified Projects	Al-Shatel	50,000	-		
			5,288,771	5,232,771		

City of Muskegon
1st Quarter Budget Reforecast
Budgeted Capital Improvements

2002 PROJECTS

		Responsibility	Original Budget	1st Quarter Budget Reforecast	3rd Quarter Budget Reforecast	Comments
594	**Marina & Launch Ramp**					
91007	Hartshorn Electrical Upgrade	Scott	245,000	245,000		Financed 50% With State Grant
642	**Public Service Building**					
99040	Public Service Building Renovation	Kuhn	159,350	159,350		
661	**Equipment Fund**					
	Patrol Car Replacements (10)	Kuhn	206,250	206,250		Replacement
	Plow Truck Replacements (1)	Kuhn	67,000	67,000		Replacement
	Dump Truck (1)	Kuhn	76,000	76,000		Replacement
	Pickup Trucks 3/4 Ton (2)	Kuhn	36,000	36,000		Replacement
	Mini-Pickup Trucks (2)	Kuhn	30,000	30,000		Replacement
	Excavator (1)	Kuhn	113,000	113,000		New - Will Replace Backhoe
	Holder (1)	Kuhn	75,000	75,000		Replacement
	Sedans (6)	Kuhn	96,000	96,000		Replacement
	Radios and Various Other Minor Equipment	Kuhn	67,200	67,200		Replacement
			766,450	766,450		
			$ 22,577,670	$ 21,975,170		

Commission Meeting Date: May 14, 2002

Date: May 14, 2002

To: Honorable Mayor & City Commission

From: Planning & Economic Development Department CBC

RE: Purchase of State-Owned Land for Seaway Industrial Park

SUMMARY OF REQUEST:

To approve the purchase of a vacant buildable lot on Park Street (designated as parcel number 24-895-001-0007-00) described as CITY OF MUSKEGON YOUNG & WILLIAMS ADDITION LOT 7 BLK 1. The cost of purchasing this lot will be $300. This lot is located in the proposed Seaway Industrial Park and it's acquisition is necessary for completion of the project.

FINANCIAL IMPACT:

Purchase of this will allow for the completion of the Seaway Industrial Park, which will result in more businesses and jobs locating to our community.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

To approve the attached resolution and to authorize both the Mayor and the Clerk to sign said resolution.

COMMITTEE RECOMMENDATION:

Resolution No. 2002-62(a)

MUSKEGON CITY COMMISSION

RESOLUTION APPROVING THE PURCHASE OF A BUILDABLE LOT ON PARK STREET FOR SEAWAY INDUSTRIAL PARK

WHEREAS, Act 451, P.A. 1994, as amended, provides for the conveyance of State-owned tax reverted lands to municipal units for public purposes, and

WHEREAS, such lands are under the jurisdiction of the State of Michigan, Department of Natural Resources and are available for acquisition under the provisions of the above mentioned act: CITY OF MUSKEGON, YOUNG & WILLIAMS ADDITION, LOT 7 BLK 1, and

WHEREAS, the City of Muskegon desires to acquire such lands for purposes of establishing an industrial park.

NOW THEREFORE BE IT RESOLVED that the City of Muskegon is authorized to make application to the State of Michigan, Department of Natural Resources, Real Estate Division for conveyance of said land to the City of Muskegon for a nominal fee as set by the Natural Resources Commission,

FURTHER BE IT RESOLVED that the City of Muskegon shall set up necessary procedures and controls to provide for the proper distribution of funds arising from the subsequent sale of the acquired property in conformity with the above mentioned acts.

Adopted this 14th day of May, 2002.

Ayes: Gawron, Larson, Schweifler, Shepherd, Spataro, Warmington, Buie

Nays: None

Absent: None

By: ______________________
Stephen J. Warmington, Mayor

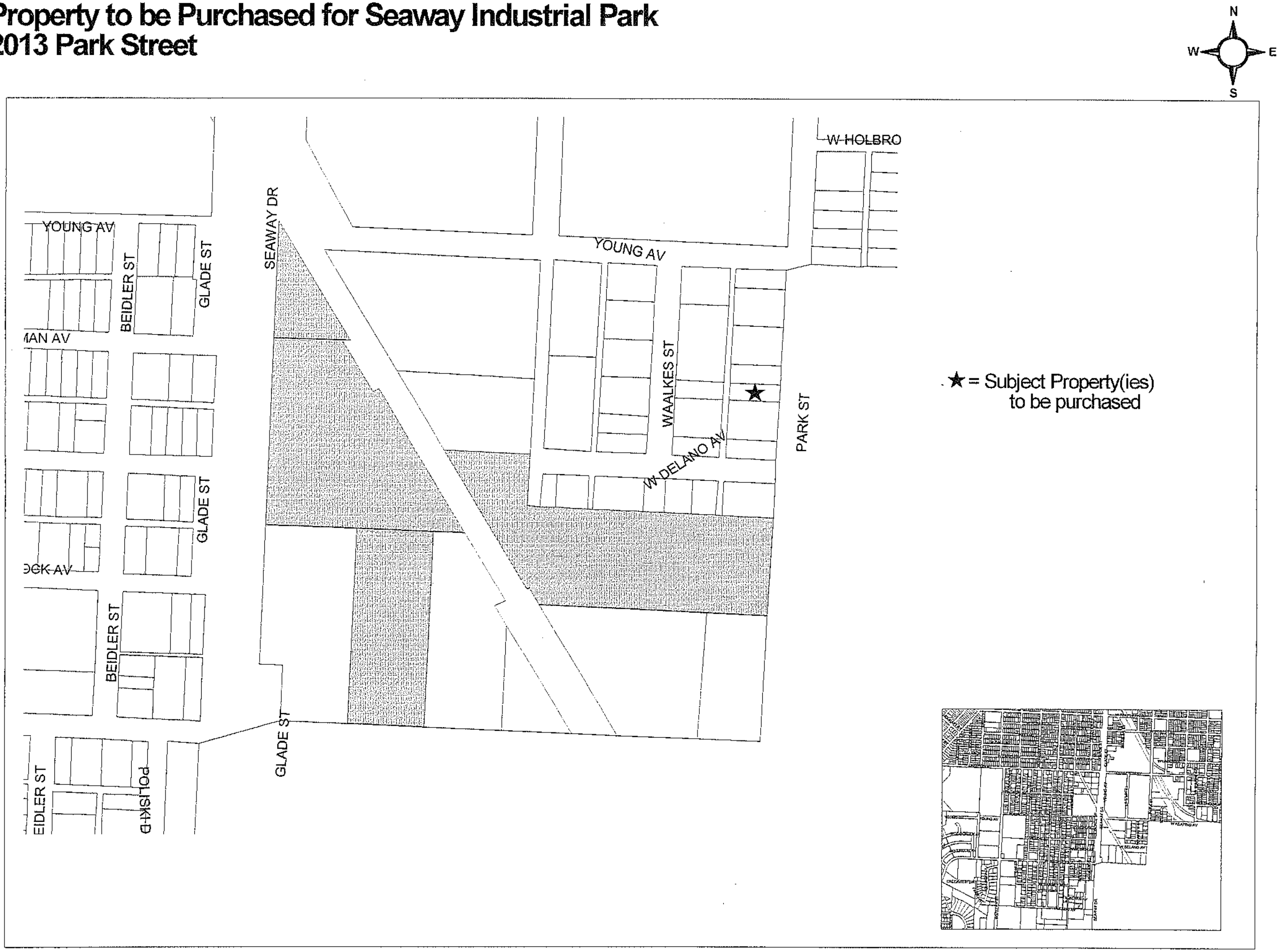
Attest: Gail Kundinger
Gail Kundinger, Clerk

CERTIFICATION
2002-62(a)

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, Michigan at a regular meeting held on May 14, 2002.

By: Gail Kundinger
Gail Kundinger, Clerk

Property to be Purchased for Seaway Industrial Park
2013 Park Street



Date: May 14, 2002

To: Honorable Mayor and City Commissioners

From: Engineering

RE: Consideration of Bids
Leon, Crozier to Harrison

SUMMARY OF REQUEST:

The Leon Street construction contract (H-1543), using concrete, be awarded to Lakeside Construction since they were the lowest (see bid tabulation) responsible bidder with a bid price of $171,599.25.

FINANCIAL IMPACT:

The construction cost of $171,599.25 plus associated engineering cost which is estimated at an additional 15%.

BUDGET ACTION REQUIRED:

The budgeted amount of $150,000 (using asphalt) will have to be revised to $200,000. This revision will be shown on the next quarterly update.

STAFF RECOMMENDATION:

Award the contract to Lakeside Construction.

COMMITTEE RECOMMENDATION:

H-1543 LEON, CROZIER TO HARRISON
BID TABULATION
May 2, 2002
ASPHALT

			CONTRACTOR	JACKSON-MERKEY		ERSIFIED CONTRACTO		NAGEL CONSTRUCTION		**WADEL STABILIZATION**		LAKESIDE CONSTRUCTION		FELCO CONTRACTORS	
			ADDRESS	555 E WESTERN AVE		6775 HARVEY ST		PO BOX 10		**2500 OCEANA DR**		13840 172ND AVE		874 PULASKI AVE	
			CITY/ST	MUSKEGON, MI		SPRING LAKE, MI		MOLINE, MI		**HART, MI**		GRAND HAVEN, MI		MUSKEGON, MI	
	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	NIT PRIC	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	**UNIT PRICE**	**TOTAL PRICE**	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	ADJUST MANHOLE CASTING	8	EACH	$445.00	$3,560.00	$350.00	$2,800.00	NO BID FOR ASPHALT		**$400.00**	**$3,200.00**	$350.00	$2,800.00	$460.00	$3,680.00
2	AGGREGATE BASE COURSE, 22A 6" COMPACTED	2,884	S YD	$5.75	$16,583.00	$7.25	$20,909.00			**$4.20**	**$12,112.80**	$6.50	$18,746.00	$5.95	$17,159.80
3	AGGREGATE BASE COURSE, 22A	6	TON	$24.00	$144.00	$50.00	$300.00			**$25.00**	**$150.00**	$12.00	$72.00	$49.00	$294.00
4	BIT LEVELING MIX 3C @ 165#/ S YD	252	TON	$46.00	$11,592.00	$46.14	$11,627.28			**$42.14**	**$10,619.28**	$43.00	$10,836.00	$44.40	$11,188.80
5	BIT TOP MIX 4C @ 165#/ S YD	252	TON	$50.00	$12,600.00	$51.13	$12,884.76			**$46.13**	**$11,624.76**	$47.00	$11,844.00	$51.00	$12,852.00
6	CATCH BASIN CASTIN E.J. 7045 OR EQUAL	9	EACH	$495.00	$4,455.00	$400.00	$3,600.00			**$400.00**	**$3,600.00**	$500.00	$4,500.00	$580.00	$5,220.00
7	CATCH BASIN, STD.	9	EACH	$1,365.00	$12,285.00	$850.00	$7,650.00			**$900.00**	**$8,100.00**	$1,100.00	$9,900.00	$1,400.00	$12,600.00
8	CONCRETE CURB AND GUTTER, STD	2,102	L FT	$7.75	$16,290.50	$10.25	$21,545.50			**$10.00**	**$21,020.00**	$8.25	$17,341.50	$8.60	$18,077.20
9	CONCRETE DRIVE APPROACH, 6"	514	S YD	$21.55	$11,076.70	$25.00	$12,850.00			**$30.00**	**$15,420.00**	$30.00	$15,420.00	$24.00	$12,336.00
10	CONCRETE PAVEMENT WITH INTEGRAL CURB	20	S YD	$31.50	$630.00	$50.00	$1,000.00			**$36.00**	**$720.00**	$35.00	$700.00	$37.00	$740.00
11	CONCRETE SIDEWALK, 4"	938	S FT	$2.55	$2,391.90	$3.25	$3,048.50			**$2.45**	**$2,298.10**	$2.50	$2,345.00	$3.75	$3,517.50
12	CONCRETE SIDEWALK, 6"	757	S FT	$3.00	$2,271.00	$3.75	$2,838.75			**$3.70**	**$2,800.90**	$3.50	$2,649.50	$4.25	$3,217.25
13	CORPORATION STOP, 1" MUELLER # 15000 OR EQUAL	4	EACH	$245.00	$980.00	$300.00	$1,200.00			**$500.00**	**$2,000.00**	$200.00	$800.00	$240.00	$960.00
14	CURB STOP, 1" MUELLER #15150 OR EQUAL	4	EACH	$275.00	$1,100.00	$200.00	$800.00			**$500.00**	**$2,000.00**	$250.00	$1,000.00	$290.00	$1,160.00
15	EXCAVATION	904	C YD	$9.35	$8,452.40	$8.00	$7,232.00			**$6.00**	**$5,424.00**	$15.00	$13,560.00	$8.05	$7,277.20
16	MANHOLE CASTING E.J. # 1000 OR EQUAL	3	EACH	$545.00	$1,635.00	$400.00	$1,200.00			**$500.00**	**$1,500.00**	$350.00	$1,050.00	$480.00	$1,440.00
17	MANHOLE, STD., 4' ID, 0-10' DEEP	3	EACH	$1,660.00	$4,980.00	$1,200.00	$3,600.00			**$1,200.00**	**$3,600.00**	$1,250.00	$3,750.00	$1,900.00	$5,700.00
18	RECONSTRUCTING MANHOLES	3	V FT	$450.00	$1,350.00	$250.00	$750.00			**$300.00**	**$900.00**	$400.00	$1,200.00	$125.00	$375.00
19	REMOVING CATCH BASIN	1	EACH	$510.00	$510.00	$325.00	$325.00			**$250.00**	**$250.00**	$200.00	$200.00	$690.00	$690.00
20	REMOVING CONCRETE CURB AND GUTTER	24	L FT	$10.00	$240.00	$20.00	$480.00			**$10.00**	**$240.00**	$10.00	$240.00	$8.00	$192.00
21	REMOVING CONCRETE SIDEWALK	593	S FT	$1.40	$830.20	$3.00	$1,779.00			**$1.00**	**$593.00**	$0.75	$444.75	$3.05	$1,808.65
22	REMOVING PAVEMENT (CONC)	157	S YD	$10.50	$1,648.50	$8.00	$1,256.00			**$15.00**	**$2,355.00**	$10.00	$1,570.00	$9.00	$1,413.00
23	REMOVING TREES, 13" TO 24" DIA	1	EACH	$675.00	$675.00	$100.00	$100.00			**$500.00**	**$500.00**	$225.00	$225.00	$1,000.00	$1,000.00
24	SANITARY SEWER, 10", PVC SDR 35	75	L FT	$26.00	$1,950.00	$22.00	$1,650.00			**$40.00**	**$3,000.00**	$35.00	$2,625.00	$30.00	$2,250.00
25	STORM SEWER, 12" C-76 CL V	187	L FT	$25.00	$4,675.00	$25.00	$4,675.00			**$35.00**	**$6,545.00**	$30.00	$5,610.00	$31.00	$5,797.00
26	TERRACE GRADING	1,019	L FT	$8.50	$8,661.50	$6.75	$6,878.25			**$10.00**	**$10,190.00**	$9.00	$9,171.00	$12.80	$13,043.20
27	TRAFFIC CONTROL	1	LUMP	$10,965.00	$10,965.00	$7,500.00	$7,500.00			**$5,000.00**	**$5,000.00**	$3,500.00	$3,500.00	$6,000.00	$6,000.00
28	WATER SERVICE, 1", TYPE "K" COPPER	75	L FT	$19.75	$1,481.25	$15.00	$1,125.00			**$7.00**	**$525.00**	$13.00	$975.00	$21.00	$1,575.00
29	WATER VALVE BOX, COMPLETE	2	EACH	$450.00	$900.00	$400.00	$800.00			**$285.00**	**$570.00**	$150.00	$300.00	$390.00	$780.00
	LEON TOTAL				$144,912.95		$142,404.04		$0.00		**$136,857.84**		$143,374.75		$152,343.60

H-154 LEON- CROZIER TO HARRISON ENGINEER'S ESTIMATE 3/04/02 (ASPHALT)

	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	ADJUST MANHOLE CASTING	8	EACH	$400.00	$3,200.00
2	AGGREGATE BASE COURSE, 22A 6" COMPACTED	2884	S YD	$6.00	$17,304.00
3	AGGREGATE BASE COURSE, 22A	6	TON	$30.00	$180.00
4	BIT LEVELING MIX 3C @ 165#/ S YD	252	TON	$32.00	$8,064.00
5	BIT TOP MIX 4C @ 165#/ S YD	252	TON	$38.00	$9,576.00
6	CATCH BASIN CASTIN E.J. 7045 OR EQUAL	9	EACH	$400.00	$3,600.00
7	CATCH BASIN, STD.	9	EACH	$1,300.00	$11,700.00
8	CONCRETE CURB AND GUTTER, STD	2102	L FT	$10.00	$21,020.00
9	CONCRETE DRIVE APPROACH, 6"	514	S YD	$30.00	$15,420.00
10	CONCRETE PAVEMENT WITH INTEGRAL CURB	20	S YD	$35.00	$700.00
11	CONCRETE SIDEWALK, 4"	938	S FT	$3.00	$2,814.00
12	CONCRETE SIDEWALK, 6"	757	S FT	$3.75	$2,838.75
13	CORPORATION STOP, 1" MUELLER # 15000 OR EQUAL	4	EACH	$250.00	$1,000.00
14	CURB STOP, 1" MUELLER #15150 OR EQUAL	4	EACH	$220.00	$880.00
15	EXCAVATION	904	C YD	$7.00	$6,328.00
16	MANHOLE CASTING E.J. # 1000 OR EQUAL	3	EACH	$400.00	$1,200.00
17	MANHOLE, STD., 4' ID, 0-10' DEEP	3	EACH	$1,500.00	$4,500.00
18	RECONSTRUCTING MANHOLES	3	V FT	$350.00	$1,050.00
19	REMOVING CATCH BASIN	1	EACH	$500.00	$500.00
20	REMOVING CONCRETE CURB AND GUTTER	24	L FT	$12.00	$288.00
21	REMOVING CONCRETE SIDEWALK	593	S FT	$2.00	$1,186.00
22	REMOVING PAVEMENT (CONC)	157	S YD	$15.00	$2,355.00
23	REMOVING TREES, 13" TO 24" DIA	1	EACH	$500.00	$500.00
24	SANITARY SEWER, 10", PVC SDR 35	75	L FT	$40.00	$3,000.00
25	STORM SEWER, 12" C-76 CL V	187	L FT	$28.00	$5,236.00
26	TERRACE GRADING	1019	L FT	$8.00	$8,152.00
27	TRAFFIC CONTROL	1	LUMP	$10,000.00	$10,000.00
28	WATER SERVICE, 1", TYPE "K" COPPER	75	L FT	$25.00	$1,875.00
29	WATER VALVE BOX, COMPLETE	2	EACH	$350.00	$700.00

SUB-TOTAL	$145,166.75
15% ENGINEERING	$21,775.01
TOTAL	$166,941.76

H-1543 LEON, CROZIER TO HARRISON
BID TABULATION
May 2, 2002
CONCRETE

			CONTRACTOR	JACKSON-MERKEY		DIVERSIFIED CONTRACTORS		NAGEL CONSTRUCTION		WADEL STABILIZATION		LAKESIDE CONSTRUCTION		FELCO CONTRACTORS	
			ADDRESS	555 E WESTERN AVE		6775 HARVEY ST		PO BOX 10		2500 OCEANA DR		13840 172ND AVE		874 PULASKI AVE	
			CITY/ST	MUSKEGON, MI		SPRING LAKE, MI		MOLINE, MI		HART, MI		GRAND HAVEN, MI		MUSKEGON, MI	
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	ADJUST MANHOLE CASTING	8	EACH	$445.00	$3,560.00	$350.00	$2,800.00	$200.00	$1,600.00	$400.00	$3,200.00	$400.00	$3,200.00	$400.00	$3,200.00
2	AGGREGATE BASE COURSE, 22A	6	TON	$24.00	$144.00	$50.00	$300.00	$20.00	$120.00	$25.00	$150.00	$50.00	$300.00	$49.00	$294.00
3	CATCH BASIN CASTIN E.J. 7045 OR EQUAL	9	EACH	$495.00	$4,455.00	$400.00	$3,600.00	$300.00	$2,700.00	$400.00	$3,600.00	$500.00	$4,500.00	$590.00	$5,310.00
4	CATCH BASIN, STD.	9	EACH	$1,365.00	$12,285.00	$850.00	$7,650.00	$1,000.00	$9,000.00	$900.00	$8,100.00	$1,100.00	$9,900.00	$1,200.00	$10,800.00
5	CONCRETE CURB AND GUTTER, STD	20	L FT	$10.00	$200.00	$25.00	$500.00	$21.00	$420.00	$10.00	$200.00	$22.00	$440.00	$34.00	$680.00
6	CONCRETE DRIVE APPROACH, 6"	514	S YD	$20.00	$10,280.00	$24.00	$12,336.00	$25.00	$12,850.00	$30.00	$15,420.00	$26.50	$13,621.00	$28.00	$14,392.00
7	CONCRETE PAVEMENT 6" WITH INTEGRAL CURB	3,373	S YD	$26.50	$89,384.50	$34.00	$114,682.00	$34.00	$114,682.00	$36.00	$121,428.00	$25.00	$84,325.00	$32.40	$109,285.20
8	CONCRETE SIDEWALK, 4"	938	S FT	$2.05	$1,922.90	$3.25	$3,048.50	$2.40	$2,251.20	$2.45	$2,298.10	$2.50	$2,345.00	$3.75	$3,517.50
9	CONCRETE SIDEWALK, 6"	757	S FT	$2.60	$1,968.20	$3.75	$2,838.75	$3.00	$2,271.00	$3.70	$2,800.90	$3.25	$2,460.25	$4.25	$3,217.25
10	CORPORATION STOP, 1" MUELLER # 15000 OR EQUAL	4	EACH	$245.00	$980.00	$300.00	$1,200.00	$100.00	$400.00	$500.00	$2,000.00	$350.00	$1,400.00	$205.00	$820.00
11	CURB STOP, 1" MUELLER #15150 OR EQUAL	4	EACH	$275.00	$1,100.00	$200.00	$800.00	$150.00	$600.00	$500.00	$2,000.00	$350.00	$1,400.00	$290.00	$1,160.00
12	EXCAVATION	665	C YD	$12.25	$8,146.25	$8.00	$5,320.00	$8.00	$5,320.00	$6.00	$3,990.00	$16.00	$10,640.00	$9.05	$6,018.25
13	MANHOLE CASTING E.J. # 1000 OR EQUAL	3	EACH	$545.00	$1,635.00	$400.00	$1,200.00	$300.00	$900.00	$500.00	$1,500.00	$350.00	$1,050.00	$480.00	$1,440.00
14	MANHOLE, STD., 4' ID, 0-10' DEEP	3	EACH	$1,660.00	$4,980.00	$1,200.00	$3,600.00	$1,400.00	$4,200.00	$1,200.00	$3,600.00	$1,500.00	$4,500.00	$1,400.00	$4,200.00
15	RECONSTRUCTING MANHOLES	3	V FT	$450.00	$1,350.00	$250.00	$750.00	$100.00	$300.00	$300.00	$900.00	$450.00	$1,350.00	$125.00	$375.00
16	REMOVING CATCH BASIN	1	EACH	$510.00	$510.00	$350.00	$350.00	$100.00	$100.00	$250.00	$250.00	$200.00	$200.00	$600.00	$600.00
17	REMOVING CONCRETE CURB AND GUTTER	24	L FT	$10.00	$240.00	$20.00	$480.00	$3.00	$72.00	$10.00	$240.00	$10.00	$240.00	$8.00	$192.00
18	REMOVING CONCRETE SIDEWALK	593	S FT	$1.40	$830.20	$3.00	$1,779.00	$0.50	$296.50	$1.00	$593.00	$1.00	$593.00	$3.05	$1,808.65
19	REMOVING PAVEMENT (CONC)	75	S YD	$14.50	$1,087.50	$8.00	$600.00	$4.00	$300.00	$20.00	$1,500.00	$15.00	$1,125.00	$9.00	$675.00
20	REMOVING TREES, 13" TO 24" DIA	1	EACH	$675.00	$675.00	$100.00	$100.00	$400.00	$400.00	$500.00	$500.00	$350.00	$350.00	$1,000.00	$1,000.00
21	SANITARY SEWER, 10", PVC SDR 35	150	L FT	$20.00	$3,000.00	$22.00	$3,300.00	$30.00	$4,500.00	$40.00	$6,000.00	$40.00	$6,000.00	$29.00	$4,350.00
22	STORM SEWER, 12" C-76 CL V	187	L FT	$25.00	$4,675.00	$25.00	$4,675.00	$40.00	$7,480.00	$35.00	$6,545.00	$35.00	$6,545.00	$32.00	$5,984.00
23	TERRACE GRADING	1,019	L FT	$8.50	$8,661.50	$6.75	$6,878.25	$4.00	$4,076.00	$10.00	$10,190.00	$10.00	$10,190.00	$12.05	$12,278.95
24	TRAFFIC CONTROL	1	LUMP	$10,475.00	$10,475.00	$5,000.00	$5,000.00	$1,000.00	$1,000.00	$5,000.00	$5,000.00	$3,500.00	$3,500.00	$6,000.00	$6,000.00
25	WATER SERVICE, 1", TYPE "K" COPPER	75	L FT	$19.75	$1,481.25	$15.00	$1,125.00	$10.00	$750.00	$7.00	$525.00	$15.00	$1,125.00	$21.00	$1,575.00
26	WATER VALVE BOX, COMPLETE	2	EACH	$450.00	$900.00	$400.00	$800.00	$150.00	$300.00	$285.00	$570.00	$150.00	$300.00	$390.00	$780.00
	LEON CONCRETE TOTAL				$174,926.30		$185,712.50		$176,888.70		$203,100.00		$171,599.25		$199,952.80

H-154 LEON- CROZIER TO HARRISON ENGINEER'S ESTIMATE 3/04/02 CONCRETE ALTERNATE

	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	ADJUST MANHOLE CASTING	8	EACH	$400.00	$3,200.00
2	AGGREGATE BASE COURSE, 22A	6	TON	$30.00	$180.00
3	CATCH BASIN CASTIN E.J. 7045 OR EQUAL	9	EACH	$400.00	$3,600.00
4	CATCH BASIN, STD.	9	EACH	$1,300.00	$11,700.00
5	CONCRETE CURB AND GUTTER, STD	20	L FT	$10.00	$200.00
6	CONCRETE DRIVE APPROACH, 6"	514	S YD	$30.00	$15,420.00
7	CONCRETE PAVEMENT 6" WITH INTEGRAL CURB	3373	S YD	$28.00	$94,444.00
8	CONCRETE SIDEWALK, 4"	938	S FT	$3.00	$2,814.00
9	CONCRETE SIDEWALK, 6"	757	S FT	$3.75	$2,838.75
10	CORPORATION STOP, 1" MUELLER # 15000 OR EQUAL	4	EACH	$250.00	$1,000.00
11	CURB STOP, 1" MUELLER #15150 OR EQUAL	4	EACH	$220.00	$880.00
12	EXCAVATION	665	C YD	$7.00	$4,655.00
13	MANHOLE CASTING E.J. # 1000 OR EQUAL	3	EACH	$400.00	$1,200.00
14	MANHOLE, STD., 4' ID, 0-10' DEEP	3	EACH	$1,500.00	$4,500.00
15	RECONSTRUCTING MANHOLES	3	V FT	$350.00	$1,050.00
16	REMOVING CATCH BASIN	1	EACH	$500.00	$500.00
17	REMOVING CONCRETE CURB AND GUTTER	24	L FT	$12.00	$288.00
18	REMOVING CONCRETE SIDEWALK	593	S FT	$2.00	$1,186.00
19	REMOVING PAVEMENT (CONC)	157	S YD	$15.00	$2,355.00
20	REMOVING TREES, 13" TO 24" DIA	1	EACH	$500.00	$500.00
21	SANITARY SEWER, 10", PVC SDR 35	75	L FT	$40.00	$3,000.00
22	STORM SEWER, 12" C-76 CL V	187	L FT	$28.00	$5,236.00
23	TERRACE GRADING	1019	L FT	$8.00	$8,152.00
24	TRAFFIC CONTROL	1	LUMP	$10,000.00	$10,000.00
25	WATER SERVICE, 1", TYPE "K" COPPER	75	L FT	$25.00	$1,875.00
26	WATER VALVE BOX, COMPLETE	2	EACH	$350.00	$700.00

SUB-TOTAL	$181,473.75
15% ENGINEERING	$27,221.06
TOTAL	$208,694.81

Date: May 2, 2002

To: Honorable Mayor and City Commissioners

From: Ric Scott

RE: Beachwood Park Bids

SUMMARY OF REQUEST:

To award a contract to Elzinga & Volkers, Inc. to do the renovation project at Beachwood Park.

FINANCIAL IMPACT:

$311,784

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Approve

COMMITTEE RECOMMENDATION:

Affirmative Action
231/724-6703
FAX/722-1214

Assessor
231/724-6708
FAX/726-5181

Cemetery
231/724-6783
FAX/726-5617

Civil Service
231/724-6716
FAX/724-4405

Clerk
231/724-6705
FAX/724-4178

Comm. & Neigh. Services
231/724-6717
FAX/726-2501

Engineering
231/724-6707
FAX/727-6904

Finance
231/724-6713
FAX/724-6768

Fire Dept.
231/724-6792
FAX/724-6985

Income Tax
231/724-6770
FAX/724-6768

Info. Systems
231/724-6744
FAX/722-4301

Leisure Service
231/724-6704
FAX/724-1196

Manager's Office
231/724-6724
FAX/722-1214

Mayor's Office
231/724-6701
FAX/722-1214

Inspection Services
231/724-6715
FAX/726-2501

Planning/Zoning
231/724-6702
FAX/724-6790

Police Dept.
231/724-6750
FAX/722-5140

Public Works
231/724-4100
FAX/722-4188

Treasurer
231/724-6720
FAX/724-6768

Water Billing Dept.
231/724-6718
FAX/724-6768

Water Filtration
231/724-4106
FAX/755-5290

MUSKEGON

West Michigan's Shoreline City

Date: May 2, 2002

To: Honorable Mayor and City Commissioners

From: Ric Scott

Re: Beachwood Park Bids

On Tuesday April 23, 2002, eight bids were received for the Beachwood Park Renovation Project. The bids were as follows (addresses on attached sheet)

Apex Construction	$349,600
Muskegon Quality Builders	$364,994
Fensco	$505,215
Alliance Construction	$351.057
Alstrom Construction	$354,765.70
Wolffis Construction	$398,700
Elzinga & Volkers, Inc.	$311,784
Cycon	$375,487

Both the Architects and staff recommend you award the bid to Elzinga & Volkers for $311,784. Elzinga & Volkers has worked for the City before. They built Jaycee's Launch Ramp back in the 80's and were the construction managers for Walker Arena. The architects have gone over the bid with E & V and are confident that they can do the work for that price.

The grant for this project is for up to $400,000. I would further ask that you authorize staff to work with the Beachwood/Bluffton Neighborhood Association to add a few additional site amenities, such as replacing the parking lot border posts or adding additional playground equipment or picnic table, so that total project cost approaches but does not exceed $400,000 including the Architectural fees, which are $28,900.

I would ask that you award the contract to E & V and that you authorize staff to add to the contract up to the grant amount of $400,000.

Thank you for your consideration.

BIDDER LIST FOR BEACHWOOD PARK

Alliance Construction	Alliance Construction Group 678 Front St NW Suite 265 Grand Rapids MI 49504 616-456-9450 / fax 616-456-9594
Alstrom Construction, Inc.	Alstrom Construction, Inc. P.O. Box 4187 Muskegon MI 49444-0187 231-798-4561 fx 231-798-4553
Apex Contractors, Inc.	Apex Contractors, Inc Attn: Mark Miedema 4101 27th Street Dorr MI 49323 616-896-8699 fx 616-896-7137
Cycon Enterprises, Inc.	Cycon Enterprises, Inc. 0-608 Quincy Avenue S.W. Grandville MI 49418 616-896-6488 fx 616-896-6490
Elzinga & Volkers, Inc.	Elzinga & Volkers, Inc. 86 East Sixth Street Holland MI 49423 616-392-2383 fx 616-392-3752
Fensco, Inc.	Fensco, Inc. 15432 - 220th Avenue Big Rapids MI 49307 Ph 231-592-1000 Fx 231-796-3619
Muskegon Quality Builders	Muskegon Quality Builders 2837 Peck St. Muskegon Heights MI 49444 231-733-4278 fx 231-733-2978
Wolffis Construction, Inc.	Wolffis Construction, Inc. 6505 S. Division, Suite C Grand Rapids MI 49548 616-281-1522 fx 616-281-1542

Date: April 16, 2002

To: Honorable Mayor and City Commissioners

From: Ric Scott

RE: Conservation District Request

SUMMARY OF REQUEST:

The Muskegon Conservation District is requesting that they be allowed to place many signs along Ruddiman Creek warning people of the danger of contact with the water

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Approve

COMMITTEE RECOMMENDATION:

Leisure Services Board recommends approval

Affirmative Action
231/724-6703
FAX/722-1214

Assessor
231/724-6708
FAX/726-5181

Cemetery
231/724-6783
FAX/726-5617

Civil Service
231/724-6716
FAX/724-4405

Clerk
231/724-6705
FAX/724-4178

Comm. & Neigh. Services
231/724-6717
FAX/726-2501

Engineering
231/724-6707
FAX/727-6904

Finance
231/724-6713
FAX/724-6768

Fire Dept.
231/724-6792
FAX/724-6985

Income Tax
231/724-6770
FAX/724-6768

Info. Systems
231/724-6744
FAX/722-4301

Leisure Service
231/724-6704
FAX/724-1196

Manager's Office
231/724-6724
FAX/722-1214

Mayor's Office
231/724-6701
FAX/722-1214

Inspection Services
231/724-6715
FAX/726-2501

Planning/Zoning
231/724-6702
FAX/724-6790

Police Dept.
231/724-6750
FAX/722-5140

Public Works
231/724-4100
FAX/722-4188

Treasurer
231/724-6720
FAX/724-6768

Water Billing Dept.
231/724-6718
FAX/724-6768

Water Filtration
231/724-4106
FAX/755-5290

MUSKEGON

West Michigan's Shoreline City

Date: April 16, 2002

To: Honorable Mayor and City Commissioners

From: Ric Scott R Scott

Re: Conservation District Request

The Muskegon Conservation District has requested that they be allowed to place various signs along Ruddiman Creek to warn people of the dangers in the water. Their request is attaches as is a design of the sign.

The Leisure Services Board recommended approval of the request at their meeting on the 15th.

I would recommend approval of the request.

Thank you for your consideration.

MUSKEGON CONSERVATION DISTRICT
Serving, educating and empowering our community for natural resource stewardship

Conservation Districts

1001 E. Wesley, Room 6
Muskegon, Michigan 49442
231/773-0008 231/773-0129
Fax 231/773-1210

April 11, 2002
RE: Ruddiman Creek Pollution Warning Sign

P.O. Box 536
933 Terrace St.
Muskegon, MI 49443

Dear Ric Scott:

I am sending you the information relevant to the Ruddiman Creek Pollution Warning Signs that we are in the process of developing with a local sign company. The layout for the signs were developed by the Ruddiman Creek Technical Team with input from the following participants:

Bob Fountain - City of Muskegon

Greg Mund – USDA/NRCS

Vicki Webster – Muskegon County Health Department

Tom Berdinski – Michigan Department of Environmental Quality

Arn Boezaart – Community Foundation for Muskegon County

Rick Rediski - GVSU

Theresa Bernhardt – RCTF

Kathy Evans – Muskegon Conservation District

In the grant proposal you will find the need for the signs described in Section 2. Purpose of Grant. It has been found that virtually every branch and the lagoon portion of Ruddiman Creek contain high levels of lead, arsenic, and PCB's. The areas of contaminated sediment will be cleaned up, but in the mean time signage is needed to warn of the risks created by this sediment. The signs will not only alert the communities of the risks, they will also provide them with a phone number and web site they can access to learn about the progress of the clean up efforts.

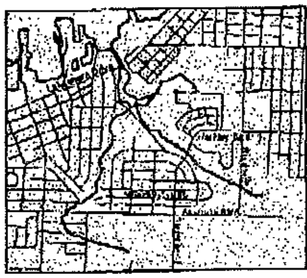
The Ruddiman Creek Task Force (RCTF) holds public meetings to hear the concerns that the community has about the creek. The next meeting is scheduled for April 16, 2002, at 7:00 p.m., in the McGraft Community Building. This meeting will allow the community to discuss where the worst spots are, and prioritize the clean-up areas. They will also be able to decide at which locations signs are needed most. For more information on this meeting you can contact Theresa Bernhardt at 755-8221.

Sincerely,

Rebecca Parker

Rebecca Parker
Water Quality Specialist
Muskegon Conservation District
Enclosures (2)

Ruddiman Creek Pollution Warning



You Are Here

A Project of the

Ruddiman Creek Task Force

This program is made possible by a grant from the Next Generation Fund of the Community Foundation for Muskegon County

You Can Help!

For Information by Phone or on the Web:

767-1207 or Muskegonlake.org

933 Terrace Street
Muskegon, MI 49440

OFFICE 231-724-6705
FAX 231-724-4178

City of Muskegon
Clerk's Office

Fax Cover Sheet

To: Keith & Tim	From: Linda
Fax:	Pages : 5
Phone:	Date: 4-19-02
Re:	CC:

☐ Urgent ☐ For Review ☐ Please Comment ☐ Please Reply ☐ Please Recycle

Please review. If you have any questions, please call Ric Scott in Leisure Services at (231) 724-6704.

Thanks,
LP

Date: May 6, 2002

To: Honorable Mayor and City Commissioners

From: Melissa Jacobsen

RE: Lifeguard agreement with Norton Shores

SUMMARY OF REQUEST:

To approve an agreement with the City of Norton Shores to provide lifeguards at Ross Park

FINANCIAL IMPACT:

None.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

Approve

COMMITTEE RECOMMENDATION:

Affirmative Action
231/724-6703
FAX/722-1214

Assessor
231/724-6708
FAX/726-5181

Cemetery
231/724-6783
FAX/726-5617

Civil Service
231/724-6716
FAX/724-4405

Clerk
231/724-6705
FAX/724-4178

Comm. & Neigh. Services
231/724-6717
FAX/726-2501

Engineering
231/724-6707
FAX/727-6904

Finance
231/724-6713
FAX/724-6768

Fire Dept.
231/724-6792
FAX/724-6985

Income Tax
231/724-6770
FAX/724-6768

Info. Systems
231/724-6744
FAX/722-4301

Leisure Service
231/724-6704
FAX/724-1196

Manager's Office
231/724-6724
FAX/722-1214

Mayor's Office
231/724-6701
FAX/722-1214

Inspection Services
231/724-6715
FAX/726-2501

Planning/Zoning
231/724-6702
FAX/724-6790

Police Dept.
231/724-6750
FAX/722-5140

Public Works
231/724-4100
FAX/722-4188

Treasurer
231/724-6720
FAX/724-6768

Water Billing Dept.
231/724-6718
FAX/724-6768

Water Filtration
231/724-4106
FAX/755-5290

MUSKEGON

West Michigan's Shoreline City

Date: May 6, 2002

To: Honorable Mayor and City Commissioners

From: Melissa Jacobsen

Re: Lifeguard agreement with Norton Shores

I am requesting approval of the agreement with Norton Shores to provide lifeguards. This has been a practice of the department for several years. It allows the Cities to avoid competing for the same staff, while allowing the lifeguards to obtain additional hours of work. Norton Shores puts the lifeguards on their payroll so that the City of Muskegon does not pay them when they are working at Ross Park, and Norton Shores pays half of all uniform expenses.

I would ask that you authorize the Mayor and clerk to sign the attached agreement.

AGREEMENT - - LIFEGUARD SERVICES

The City of Muskegon (Muskegon) and the City of Norton Shores (Norton Shores) in an effort to assist each other with providing lifeguards at the City of Norton Shores Ross Park, the City of Muskegon Pere Marquette Park, and the Muskegon School Systems indoor pools have agreed to work cooperatively. In that capacity, Muskegon and Norton Shores agree to jointly employ individuals as follows:

1. Joint Obligations. Muskegon and Norton Shores jointly agree to the following level of services:

1.1 Ross Park shall be operated from the first Friday after Muskegon Public School dismisses students through Labor Day during the hours of 11:00 a.m. to 5:00 p.m., seven days a week.

1.2 Pere Marquette shall be operated from Memorial Day through Labor Day during the hours of 11:00 a.m. to 6:00 p.m., seven days a week, with the exception that lifeguards will only be provided on Saturday and Sunday while Muskegon Public School is in session.

1.3 Indoor pools at Steel Junior High, Bunker Junior High, and Muskegon High School, shall be operated as determined annually by Muskegon.

2. City of Muskegon Obligations. Muskegon shall undertake the following:

2.1 Muskegon shall attempt to recruit and hire sufficient number of lifeguards to provide lifeguards at Ross Park from the hours of 11:00 a.m. to 5:00 p.m. seven days a week commencing with the first Friday after dismissal of school for the Muskegon Public School System through Labor Day. During such time periods, the lifeguards shall be paid by Norton Shores, and shall be considered employees of Norton Shores.

2.2 Muskegon shall acquire and provide necessary clothing, i.e., sweatshirt, bathing suit, and any other items that Muskegon requires, for the lifeguards. Muskegon shall bill Norton Shores one-half of the cost of clothing. Norton Shores retains the right to review any and all invoices.

2.3 Muskegon shall supervise all lifeguards, including those located at Ross Park.

2.4 As part of the selecting and screening process for lifeguards, Muskegon shall insure that the employees have drivers' licenses, have a current certification for first aid, have a current certification for cardial pulmonary resuscitation (CPR), have a current certification for lifeguard. Muskegon shall undertake a drug screening test for all applicants. If the employee is going to be teaching swimming, Muskegon shall insure that the employee has a current certification as water safety instructor (WSI).

3. Norton Shores Obligations. Norton Shores agrees as follows:

3.1 Norton Shores shall compensate Muskegon $750, payable on the first of May each and every year to reimburse Muskegon for expenses relating to the recruitment, scheduling, and supervising of lifeguards at Ross Park.

3.2 Norton Shores shall pay Muskegon one-half the cost of all clothing provided by Muskegon to lifeguards. Norton Shores has the right to review and dispute any invoice.

3.3 Norton Shores recognizes that certain limited information will be obtained as to applicants, and is free to undertake any additional background information that it so desires. Further, Norton Shores recognizes that Muskegon does not make any assurances as to the training or capabilities of the applicants, except as provided herein.

3.4 Muskegon shall provide a list of lifeguards to Norton Shores. Norton Shores shall have ten calendar days to reject any employee from the date Muskegon provides the list to Norton Shores. Norton Shores may reject any lifeguard whom has pled or been convicted of a non-traffic related civil infraction within the two years immediately preceeding employment, a misdeamnor within the two years immediately preceding employment, any dishonesty offense within the five years immediately preceding employment and any sex offense or any felony. Other than as above provided, Norton Shores shall accept employees on said list.

3.5 Norton Shores shall defer to Muskegon as to all policies relating to the lifeguards.

3.6 Norton Shores shall pay lifeguards for working at Ross Park at an hourly rate to be set by Muskegon. Norton Shores' obligation to pay employees is limited to those hours employees are working at Ross Park, which corresponds with the hours the lifeguard is an employee of Norton Shores.

4. Miscellaneous.

4.1 Counterparts. This agreement may be executed simultaneously in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

4.2 Termination. Either party may terminate this contract on or before December 15 of each year. If not terminated by that date, both parties are obligated to comply with this contract until the following December 15, at which point it may be terminated.

4.3 Entire Agreement/Amendments. This agreement sets forth all of the promises, covenants, agreements, conditions, and undertakings between the parties with respect to the subject matter of this agreement and supercedes all prior and contemporaneous agreements and understandings, inducements, or conditions, express or implied, oral or written, relating to this matter, except as contained within this agreement. This agreement may not be changed orally, but only by an agreement in writing, duly executed by or on behalf of the party or parties against whom enforcement of any waiver, change, modification, consent or discharge is sought.

4.4 Effective Date. This agreement shall be effective immediately upon execution.

CITY OF MUSKEGON

By ______________________

Steve Warmington, Its Mayor

Dated: May 16, 2002

and Gail A. Kundinger

Gail A. Kundinger, Its Clerk

CITY OF NORTON SHORES

By Nancy Crandall

Nancy Crandall, Its Mayor

Dated: June 11, 2002

and Lynne Fuller

Lynne Fuller, Its Clerk

Date: May 6, 2002

To: Honorable Mayor and City Commissioners

From: Melissa Jacobsen

RE: MDNR Electrical/Utility Upgrade Addendum

SUMMARY OF REQUEST:

To approve the addendum to the original contract with the Michigan Department of Natural Resources to complete phase II of the electrical/utility upgrades at Hartshorn Marina.

FINANCIAL IMPACT:

$320,000 with a 50% local match required for Hartshorn Marina.

BUDGET ACTION REQUIRED:

Match will need to be provided by either a bond or a loan to be paid off by the marina over several years.

STAFF RECOMMENDATION:

Approve

COMMITTEE RECOMMENDATION:

Leisure Services Board recommends approval.

Affirmative Action
231/724-6703
FAX/722-1214

Assessor
231/724-6708
FAX/726-5181

Cemetery
231/724-6783
FAX/726-5617

Civil Service
231/724-6716
FAX/724-4405

Clerk
231/724-6705
FAX/724-4178

Comm. & Neigh. Services
231/724-6717
FAX/726-2501

Engineering
231/724-6707
FAX/727-6904

Finance
231/724-6713
FAX/724-6768

Fire Dept.
231/724-6792
FAX/724-6985

Income Tax
231/724-6770
FAX/724-6768

Info. Systems
231/724-6744
FAX/722-4301

Leisure Service
231/724-6704
FAX/724-1196

Manager's Office
231/724-6724
FAX/722-1214

Mayor's Office
231/724-6701
FAX/722-1214

Inspection Services
231/724-6715
FAX/726-2501

Planning/Zoning
231/724-6702
FAX/724-6790

Police Dept.
231/724-6750
FAX/722-5140

Public Works
231/724-4100
FAX/722-4188

Treasurer
231/724-6720
FAX/724-6768

Water Billing Dept.
231/724-6718
FAX/724-6768

Water Filtration
231/724-4106
FAX/755-5290

MUSKEGON

West Michigan's Shoreline City

Date: May 6, 2002

To: Honorable Mayor and City Commissioners

From: Melissa Jacobsen

Re: MDNR Electrical/Utility Upgrade Addendum

I am requesting approval of the agreement addendum to the Electrical/Utility Upgrade contract we have with the DNR, and to adopt the attached resolution.

Hartshorn Marina was built over forty years ago, and is in need of major electrical improvements. The East side electrical work was completed this year, and the DNR has allowed funding to complete the West side work. The work has been recommended by The Abonmarche Group in the engineering study they completed on the marina in 2001. In the study they stated the "the electric distribution system within the large boat basin is generally in poor condition. Junction and services boxes are corroded and outdated. Exposed conduit along the bulkhead is unsupported and broken in places." The cost is $320,000.00, which would require a fifty percent local match equaling $160,000.

Thank you for your consideration.

City of Muskegon, 933 Terrace Street, P.O. Box 536, Muskegon, MI 49443-0536

AGREEMENT ADDENDUM

Harbors and Docks – Electrical/Utility Upgrade

THIS AGREEMENT ADDENDUM, made this 14th day of May, 2002, by and between the CITY OF MUSKEGON, MICHIGAN, a municipal corporation, hereinafter referred to as the "City", and the MICHIGAN DEPARTMENT OF NATURAL RESOURCES, an agency of the State of Michigan, hereinafter referred to as the "Department".

WHEREAS, on August 14, 2001, an agreement was entered into between the Department and City, to upgrade the electrical/utility service at the City of Muskegon Marina under provisions of the State's Waterways Grant-in-Aid Mooring Program; and

WHEREAS, additional project funding to provide for the second phase of the upgrade of electrical service at the City of Muskegon Hartshorn marina facility, in conjunction with the original agreement project work, has been requested;

NOW, THEREFORE, in consideration of the mutual promises and conditions contained herein, it is mutually agreed as follows:

1. The Department agrees to grant to the City an additional sum of money equal to Fifty (50%) percent of the total additional project work. This additional grant amount shall not in any event exceed one hundred sixty thousand dollars ($160,000.00). Said total grant-in-aid for the project shall not exceed two hundred sixty-eight thousand dollars ($268,000.00). These monies shall be used only for the project work outlined in the Agreement and this Addendum and related engineering costs.

2. The City agrees to immediately appropriate the sum of one hundred sixty thousand dollars ($160,000.00). This sum represents fifty (50%) percent of the total cost of the additional project work called for by this Agreement Addendum. Any additional funds needed to complete the project work shall be provided by the City. The City must have the prior written approval of the Department for any change orders to the contract(s) in cost, plans or specifications.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seal the day and date first above written.

WITNESSES:

Linda Potter
Linda Potter

____

CITY OF MUSKEGON

By: [signature]
Steve Warmington

Title: Mayor

____

____

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

By:____________________
Rodney A. Stokes, Chief
Parks and Recreation Bureau

RESOLUTION

2002-62(f)

Upon Motion made by Vice-Mayor Buie, seconded by Comm. Schweifler, the following Resolution was adopted:

"RESOLVED, that the City of Muskegon, Muskegon County, Michigan does hereby accept the terms of the Agreement Addendum as received from the Michigan Department of Natural Resources, and the City does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate the sum of one hundred sixty thousand dollars ($160,000.00), to match the grant authorized by the Department.

2. To maintain satisfactory financial accounts, documents, and records and to make them available to the Department for auditing at reasonable times.

3. To construct the facility improvements and provide such funds, services, and materials as may be necessary to satisfy the terms of the said Agreement Addendum.

4. To comply with any and all terms of the said Agreement Addendum including all terms not specifically set forth in the foregoing portions of the Resolution."

The following aye votes were recorded: 7

The following nay votes were recorded: 0

STATE OF MICHIGAN)
) §
MUSKEGON COUNTY)

I, Gail A. Kundinger, Clerk of the City of Muskegon, Muskegon County, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the City Council at a meeting held May 14, 2002.

Gail A. Kundinger
City Clerk

Dated: May 14, 2002

2002-62(f)

AGREEMENT ADDENDUM

Harbors and Docks – Electrical/Utility Upgrade

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IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seal the day and date first above written.

WITNESSES:

Linda Potter
Linda Potter

Irene Dempsey
Irene Dempsey

[signature]

[signature]

CITY OF MUSKEGON

By: [signature]
Steve Warmington

Title: Mayor

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

By: [signature] Schuett
~~Rodney A. Stokes, Chief~~ Lowen Schuett, Acting Chie
Parks and Recreation Bureau

RESOLUTION

2002-62(f)

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1. To appropriate the sum of one hundred sixty thousand dollars ($160,000.00), to match the grant authorized by the Department.

2. To maintain satisfactory financial accounts, documents, and records and to make them available to the Department for auditing at reasonable times.

3. To construct the facility improvements and provide such funds, services, and materials as may be necessary to satisfy the terms of the said Agreement Addendum.

4. To comply with any and all terms of the said Agreement Addendum including all terms not specifically set forth in the foregoing portions of the Resolution."

The following aye votes were recorded: 7

The following nay votes were recorded: 0

STATE OF MICHIGAN)
) §
MUSKEGON COUNTY)

I, Gail A. Kundinger, Clerk of the City of Muskegon, Muskegon County, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the City Council at a meeting held May 14, 2002.

Gail A. Kundinger
City Clerk

Dated: May 14, 2002

Commission Meeting Date: May 14, 2002

Date: **May 7, 2002**

To: **Honorable Mayor & City Commission**

From: **Community and Neighborhood Services Department** W. G

RE: **Approval of Lead Based Paint Abatement Contract for house at 322 Amity**

SUMMARY OF REQUEST: To approve the contract with Success Enterprise, LTD 5263 Apple Ave, Muskegon, MI for the Lead-Based Paint Abatement at 322 Amity for $24,050.

The City of Muskegon obtained the structure at 322 Amity through the foreclosure process.

After the lead-base paint abatement process is completed, the structure will be totally rehabilitated and marketed to a qualified family for homeownership.

FINANCIAL IMPACT: Funding will be allocated from the 2000 HOME funds that were budgeted for lead-based paint abatement.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the contract with Success Enterprise, LTD for $24,050.

COMMITTEE RECOMMENDATION: The Land Reutilization Committee approved the rehabilitation of the structure.

Success Enterprise, Ltd.
5263 Apple Avenue
Muskegon, Michigan 49442
Phone: (231) 788-1570 or 788-6662
Fax: (231) 788-6342

BID FOR LEAD ABATEMENT
322 AMITY AVENUE

WINDOWS

1. a. Replace all windows with white vinyl double hung windows with screens.
   b. Encapsulate sills and casings or any framing around the window
   c. Encapsulate with Lead Lock and clean with Tri- Sodium Phosphate
   d. Haul all debris away at risk level #1 & 3.
   e. Hepa vacuum to comply clearance.

Number of windows __17__ Total window cost $ 7,225.00

DOORS

2. a. Replace entry door and frame with 1 3/4" steel door. Replacement doors are steel pre-hung with oak sills.
   b. Paint frame and brick mold or casing white.
   c. Haul all debris away at risk level # 1 & 3.
   d. Install new brass handle with dead bolt, all doors to be keyed alike.

Number of doors __2__ Total door cost $ 1,600.00

SIDING

3. a. Tear off existing siding.
   b. Side home with vinyl 4 x 4 lap siding.
   c. Celetex fanfold entire home.
   d. Install aluminum soffit fascia.
   e. Aluminum wrap all exterior framing of door and windows.
   f. Encapsulate all other exposed area with Lead Lock.
   g. Haul all debris away at risk level # 1, 3 & 4.
   h. Full abatement activity in progress. Home to be a lead contaminated site.
   i. Encapsulate front porch entry.

Siding and soffit __Yes__ Total siding/soffit cost $ 14,700.00

Full Risk Assessment $250.00
Full Clearance Assessment $275.00

Total cost of lead abatement of windows/doors/siding $ 24,050.00

LEAD BASE PAINT ABATEMENT AGREEMENT

This Lead Abatement Construction Agreement made as of the 17th day of May 2002 between the City of Muskegon (the "Owner") and **Success Enterprise, Ltd.** ("Lead Abatement Contractor").

BACKGROUND

A. Lead Abatement Contractor (LAC) and Owner agree that LAC shall abate the lead based paint hazards in the Bid Proposal for 322 Amity a single family residence (the "Residence") attached as Exhibit C pursuant to the Infill Program, according to terms of this Agreement.

THEREFORE, the parties agree as follows:

1. **Price.** The price for Lead Abatement Construction shall be Twenty Four Thousand Fifty Dollars **$ 24,050.00**("Price"). **The Price may change in the event the LAC and Owner, agree to change orders, modifications or extras, as defined below, in writing and signed by all the above.**

2. **Costs Included.** The Price shall include the cost of the building permit and all sales taxes incurred by Lead Abatement Contractor for materials purchased and installed in the Residence. The Price shall not include any other costs whatsoever associated with the construction of the Residence, including, but not limited to, utility bills, heating costs, sewer or water hook-up charges, trunkage fees, regional fees, or any other water, sewer or property tax assessments, each of which shall be Purchaser's sole responsibility.

3. **Payment of the Price.** The Price shall be paid in accordance with the following schedule ("Payment Schedule").

LAC may request draws from City of Muskegon acting as escrow agent. Draws may be requested no more than once per month. Requests for draws and documentation required will be in a format acceptable to the City, and shall include at a minimum lien waivers. The total amount of a draw may never exceed the percentage of completion, less a 10% holdback. The balance owed on the contract, including any holdback, shall be paid upon satisfactory results from a Full Clearance Assessment.

4. **Modifications/Extras.** No modifications to the Plans ("Modifications") or requests for additional construction ("Extras") shall be binding upon either party, unless the Modifications and/or Extras are set forth on a written change order that is signed by Lead Abatement Contractor and, City of Muskegon. The Change Order must provide a detailed description of the Modifications and/or Extras and the cost or credit to be charged. Where a Change Order increases or decreases the Price ("Adjusted Price"), the Adjusted Price shall be paid according to the remaining portion of the Payment Schedule.

5. **Possession.** Purchaser shall be entitled to possession of the Residence upon payment of the Price or Adjusted Price in full. Upon payment in full, Lead Abatement Contractor shall deliver to Owner a Full Clearance Assessment at contractor's expense a completed sworn statement and a full unconditional waiver of lien. Payment of the Price or Adjusted Price by Purchaser shall constitute the acceptance of the Residence.

6. **Estimated Completion Date.** Lead Abatement Contractor shall commence construction of the Residence within 30days from the date the parties sign this agreement ("Commencement Date"). Lead Abatement Contractor shall endeavor to complete the Residence within 4 weeks of the Commencement Date ("Completion Date"). Provided, that both the Commencement Date and the Completion Date may be extended as a result of circumstances beyond the control of General Contractor, including, but not limited to, delays caused by suppliers or subcontractors, delays for utility hook-ups, Acts of God, labor disputes, governmental inspections, regulations, or permit processes, material back orders, Purchaser's requests for Change Orders, fire, injury or disability to General Contractor or weather.

7. **General Contractor Conditions.** This Agreement is subject to and includes all of the Contractor Conditions attached to this Agreement as Exhibit A.

General Contractor – Success Builders

Dated: ______________, ______

By:________________________________

Its: Builder

Owner– City of Muskegon

Dated: ______________, _______

By: ______________________________
Wilmern G. Griffin
It's: Director

Witness

Dated: ______________, ________

By: ______________________________
TaLonda Robinson

EXHIBIT A

Contractor CONDITIONS

1. **General Contractor's Warranties.** All building materials used in the construction of the Residence shall be new. General Contractor guarantees its workmanship for a period of one year from the date of final completion. Within that period, General Contractor may replace, at its option, any materials incorporated into the Residence which are defective, provided the manufacturer's warranty is still in full force and effect and, in fact, the manufacturer honors that warranty. To make a claim under this warranty, Purchaser must give General Contractor written notice of any such defect in the workmanship and/or materials promptly upon discovery and not later than expiration of the one year warranty period. This warranty does not apply to workmanship or materials requiring repair or replacement because of normal wear and tear or natural settling. General Contractor shall turn over and transfer to Purchaser all manufacturer's warranties that are delivered directly to General Contractor by the manufacturer. All warranties under this agreement shall transfer upon the date of sale to Buyer as the Purchaser's successor in interest.

2. **Purchaser's Warranties.** Purchaser covenants and warrants that the Property is subject to a binding purchase agreement. Purchaser shall locate the exact location of the Residence on the Property. All corners of Residence shall be clearly marked with surveyor stakes. Purchaser covenants and agrees that such location is in compliance with all applicable federal, state and local rules and regulations, including, but not limited to, building restrictions, set-back requirements, sand dune and wetland laws, and regulations and zoning ordinances. In the event the location of the Residence is moved for any reason, General Contractor expressly reserves the right to increase the Price accordingly to the extent and in such amounts as the new location increases the cost to General Contractor.

3. **License.** General Contractor is a residential General Contractor and a residential maintenance and alteration contractor and is required to be licensed under article 24 of Act 299 of the Public Acts of 1980, as amended, being sections 339.2401 to 399.2412 of the Michigan Compiled Laws. An electrician is required to be licensed under Act No. 217 of the Public Acts of 1956, as amended, being sections 338.881 to 338.892 of the Michigan Compiled Laws. A Plumber is required to be licensed under Act No. 266 of the Public Acts of 1929, as amended being sections 338.901 to 338.917 of the Michigan Compiled Laws. General Contractor is licensed by the State of Michigan as a licensed Michigan Contractor and maintains its license in good standing. General Contractor's License and ID numbers are ________________ and________________ , respectively.

4. **Laws, Ordinances and Regulations.** In connection with the construction of the Residence, General Contractor shall meet and comply with all applicable laws, ordinances, and regulations.

5. **Notice of Commencement.** Purchaser shall deliver a Notice of Commencement in accordance with the Michigan Construction Lien Act within ten days of this Agreement.

6. **Diligent Pursuit.** General Contractor shall diligently pursue its obligations under this Agreement. If Purchaser believes that General Contractor has failed to comply with this paragraph, it shall provide General Contractor not less than 15 days written notice of such non-compliance, a list of Purchaser's specific complaints, and a reasonable time within which General Contractor shall cure any such reasonable complaints. Until Purchaser fully complies with the notice provisions set forth in this

paragraph, Purchaser may not replace General Contractor with any other party to complete construction and may not deduct from the Price any amount paid by Purchaser to complete construction in accordance with the Plans.

7. **Insurance.** Purchaser shall procure and maintain an "all risk" insurance policy and shall name General Contractor as an additional named insured. Purchaser shall provide General Contractor with evidence of such insurance upon request. General Contractor shall maintain a policy of General Contractor's insurance fully insuring the Residence from the date construction commences until the date of substantial completion. Purchaser and their mortgagee may also maintain a policy of insurance upon their interest in the Residence. General Contractor shall also carry public liability insurance with coverage limits not less than $300,000 single-limit coverage and worker's compensation insurance in an amount not less than the statutory minimum. Such policies shall name Purchaser and their mortgagee as additional named insured. General Contractor shall provide Purchaser with evidence of such insurance upon request. Purchaser and General Contractor waive all rights against each other for damages caused by fire or other perils to the extent covered by insurance provided under this paragraph.

8. **Miscellaneous.**

9.1 Applicable Law. This Agreement is executed in, shall be governed by, and construed and interpreted in accordance with the laws of the State of Michigan.

9.2 Binding Effect. This Agreement shall be binding upon, inure to the benefit of, and be enforceable by the parties and their respective legal representatives, successors, and assigns.

9.3 Full Execution. This Agreement requires the signature of both parties. Until fully executed on a single copy or in counterparts, this Agreement is of no binding force or effect, and if not fully executed, this Agreement is void.

9.4 Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original as against any party whose signature appears thereon, and all of which together shall constitute one and the same instrument. This Agreement shall become binding upon the parties when one or more counterparts, individually or taken together, shall bear the signatures of all parties.

9.5 Non-Waiver. No waiver by any party of any provision of this Agreement shall constitute a waiver by such party of such provision on any other occasion or a waiver by such party of any other provision of the Agreement.

9.6 Severability. Should any one or more of the provisions of this Agreement be determined to be invalid, unlawful, or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions shall not in any way be impaired or affected.

9.7 No Discrimination. Discrimination on the basis of religion, race, creed, color, national origin, age, sex, marital status, or handicapped condition by either party in respect to the construction of the Residence is prohibited.

9.8 Assignment or Delegation. Neither General Contractor nor Purchaser may assign all or any part of this Agreement. Provided, that General Contractor may delegate all or any part of its obligations to perform the services under this Agreement, to any persons or entities that General Contractor, in its sole discretion, deems appropriate, including sub-contractors. Such delegation shall be at the sole expense of General Contractor unless otherwise provided.

9.9 Notices. All required or permitted written notices shall be deemed effective and duly given when: (i) personally delivered; (ii) sent by fax; (iii) one day after depositing in the custody of a nationally recognized receipted overnight delivery service; or (iv) two days after posting in the U.S. first class, registered or certified mail, postage prepaid, to the recipient party at the address as set forth at the outset of this Agreement, or to such other address as the recipient party shall have furnished to the sender in accordance with the requirements for the giving of notice.

9.10 Pronouns. For convenience, Purchaser has been referred to this Agreement sometimes in the singular and at other times in the plural.

Lead Abatement Contractor –
Success Enterprise, Ltd.

Dated: ______________, ______

____
Success Enterprise Owner

Owner - City of Muskegon

Dated: May 21, 2002

____
Steve Warmington Mayor

Dated: May 21, 2002

Linda Potter
Linda Potter, Deputy City Clerk

Commission Meeting Date: May 14, 2002

Date: **May 7, 2002**

To: **Honorable Mayor & City Commission**

From: **Community and Neighborhood Services Department**

RE: **Approval of Contract for Final Phase of Jackson Hill Infill Project Operation Rejuve-Nation A.K.A. Operation J-Hill**

SUMMARY OF REQUEST: To approve the contract with Bantam Group 1290 Wood of Muskegon for the completion of the final Infill project in the Jackson Hill Neighborhood at a cost of $115,528.

The home will be built at 428 Marquette the site where until recently a blighted structure stood. The City has demolished the previous blighted structure and construction on the new home will start immediately if approved by Commission.

FINANCIAL IMPACT: Funding for the construction of the structure has been budgeted from 2001 HOME funding.

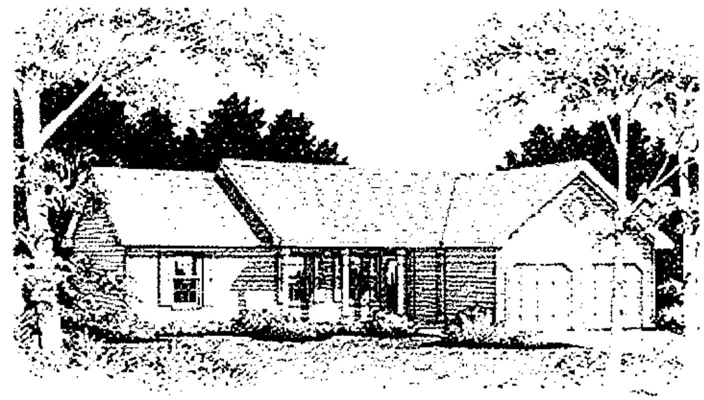
BUDGET ACTION REQUIRED: None

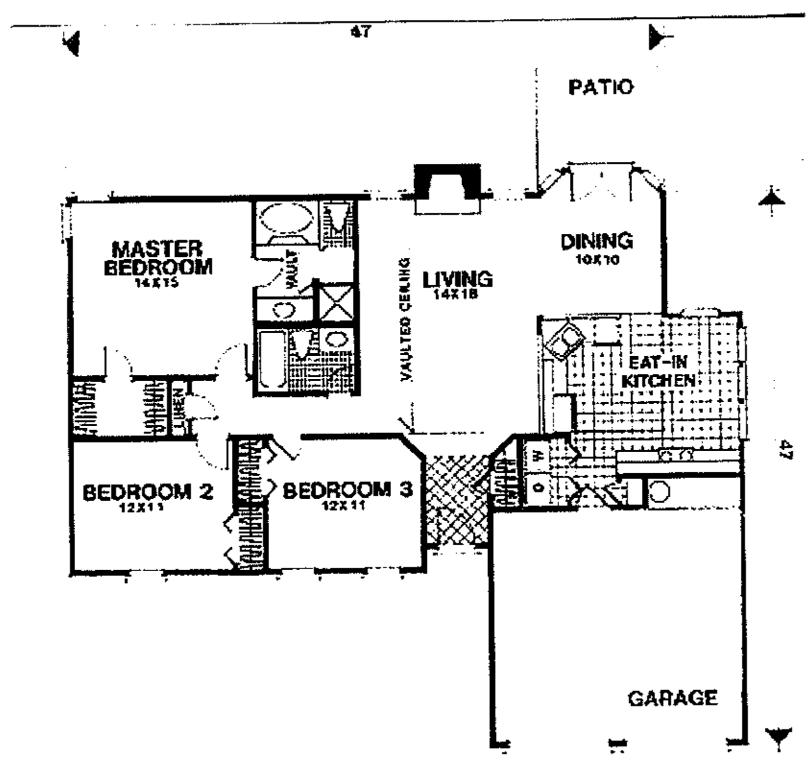
STAFF RECOMMENDATION: To approve the contract with the Bantam Group of Muskegon for the final phase of Operation Rejuve-Nation A. K. A. Operation J-Hill at a cost of $115,528.

COMMITTEE RECOMMENDATION: The Land Reutilization Committee approved the project.

428 Marquette

7/28/00





DESCRIPTION:

Square Footage: 1414

New House

RESIDENTIAL CONSTRUCTION AGREEMENT

This Residential Construction Agreement is made as of the **10th day of May, 2002** between **City of Muskegon** (the "Owner"), **Edgar & Mashia Watson** (the "Purchaser") and **Bantam Group Inc** ("General Contractor").

BACKGROUND

A. General Contractor and Purchaser agree that General Contractor shall construct a single family residence (the "Residence") for Purchaser pursuant to the Infill Program, according to terms of this Agreement.

THEREFORE, the parties agree as follows:

1. **Building Site.** Owner has signed a binding purchase agreement with Purchaser to give a building site located on the real estate located at **428 Marquette (Vacant Land)** and legally described on Exhibit B (the "Property"). Owner has agreed to hire General Contractor to build the Residence on the Property.

2. **The Residence.** General Contractor shall build the Residence in accordance with the plans and specifications, a copy of which is attached as Exhibit C (the "Plans"). Any features of the Residence that are not explicitly described in the Plans shall be determined in the sole discretion of General Contractor. For example, unless specifically set forth on the Plans, the location of all electrical outlets shall be as determined by General Contractor.

3. **Price.** The price for constructing the Residence shall be **$115,528** ("Price"). **The Price may change in the event Owner and General Contractor and/or Purchaser, agree to change orders, modifications or extras, as defined below, in writing and signed by all the above.**

3.1 The price is based on certain allowances. Allowances are merely estimates of costs for items to be added to the Residence at Purchaser's and Owner's discretion, such as carpeting, light fixtures, window treatments, etc. The allowances used in determining the Price are set forth on Exhibit D. The Price will increase or decrease depending on the actual cost of the items listed as allowances. In the event the actual cost of any allowance exceeds the estimated amount ("Additional Allowance Amount"), Purchaser shall pay the Additional Allowance Amount within 30 days of General Contractor's invoice. No Additional Allowance Amount shall be billed through General Contractor without the express prior written consent of Owner.

4. **Costs Included.** The Price shall include the cost of the building permit and all sales taxes incurred by General Contractor for materials purchased and installed in the Residence, but shall exclude sales tax for those items purchased either by General Contractor or Purchaser as an allowance. The Price shall not include any other costs whatsoever associated with the construction of the Residence, including, but not limited to, utility bills, heating costs,

sewer or water hook-up charges, trunkage fees, regional fees, or any other water, sewer or property tax assessments, each of which shall be Purchaser's sole responsibility.

5. **Payment of the Price.** The Price shall be paid in accordance with the following schedule ("Payment Schedule").

General Contractor may request draws from Transnation Title Insurance Co. ("Transnation"), which is acting as escrow agent. Draws may be requested no more than once per month. Requests for draws and documentation required will be in a format acceptable Transnation, and shall include at a minimum lien waivers. The total amount of a draw may never exceed the percentage of completion, less a 10% holdback. The balance owed on the contract, including any holdback, shall be paid upon completion and issuance of a certificate of occupancy.

6. **Modifications/Extras.** No modifications to the Plans ("Modifications") or requests for additional construction ("Extras") shall be binding upon either party, unless the Modifications and/or Extras are set forth on a written change order that is signed by General Contractor, Purchaser of Muskegon ("Purchaser"), and Owner ("Change Order"). The Change Order must provide a detailed description of the Modifications and/or Extras and the cost or credit to be charged. Where a Change Order increases or decreases the Price ("Adjusted Price"), the Adjusted Price shall be paid according to the remaining portion of the Payment Schedule.

7. **Possession.** Purchaser shall be entitled to possession of the Residence upon payment of the Price or Adjusted Price in full. Upon payment in full, General Contractor shall deliver to Purchaser a completed sworn statement and a full unconditional waiver of lien. Payment of the Price or Adjusted Price by Purchaser shall constitute the acceptance of the Residence.

8. **Estimated Completion Date.** General Contractor shall commence construction of the Residence within **30** days from the date the parties sign this agreement **June 20, 2002** ("Commencement Date"). General Contractor shall endeavor to complete the Residence by **September 30, 2002**("Completion Date"). Provided, that both the Commencement Date and the Completion Date may be extended as a result of circumstances beyond the control of General Contractor, including, but not limited to, delays caused by suppliers or subcontractors, delays for utility hook-ups, Acts of God, labor disputes, governmental inspections, regulations, or permit processes, material back orders, Purchaser's requests for Change Orders, fire, injury or disability to General Contractor or weather.

8. **General Contractor Conditions.** This Agreement is subject to and includes all of the Contractor Conditions attached to this Agreement as Exhibit A.

Owner- City of Muskegon

By: ______________________
Steve Warmington
Its: Mayor

By: Linda Potter
Linda Potter
Its: Deputy Clerk

Dated: 20 May, 2002

General Contractor – Bantam Group Inc

By: ______________________
Michael J. A. Amrhein
Its: Owner

Purchaser – Edgar & Mashia Watson

Dated: May 20, 2002

____

Edgar Watson SS# Edgar Watson
381-96-3255

Dated: 20 May, 2002

Mashia Watson SS# Mashia Watson
382-78-3453

A:\CON-AGREE-BANTAM & WATSON.DOC

EXHIBIT A

Contractor CONDITIONS

1. **General Contractor's Warranties.** All building materials used in the construction of the Residence shall be new. General Contractor guarantees its workmanship for a period of one year from the date of final completion. Within that period, General Contractor may replace, at its option, any materials incorporated into the Residence which are defective, provided the manufacturer's warranty is still in full force and effect and, in fact, the manufacturer honors that warranty. To make a claim under this warranty, Purchaser must give General Contractor written notice of any such defect in the workmanship and/or materials promptly upon discovery and not later than expiration of the one year warranty period. This warranty does not apply to workmanship or materials requiring repair or replacement because of normal wear and tear or natural settling. General Contractor shall turn over and transfer to Purchaser all manufacturer's warranties that are delivered directly to General Contractor by the manufacturer. All warranties under this agreement shall transfer upon the date of sale to Buyer as the Purchaser's successor in interest.

2. **Purchaser's Warranties.** Purchaser covenants and warrants that the Property is subject to a binding purchase agreement. Purchaser shall locate the exact location of the Residence on the Property. All corners of Residence shall be clearly marked with surveyor stakes. Purchaser covenants and agrees that such location is in compliance with all applicable federal, state and local rules and regulations, including, but not limited to, building restrictions, set-back requirements, sand dune and wetland laws, and regulations and zoning ordinances. In the event the location of the Residence is moved for any reason, General Contractor expressly reserves the right to increase the Price accordingly to the extent and in such amounts as the new location increases the cost to General Contractor.

3. **License.** General Contractor is a residential General Contractor and a residential maintenance and alteration contractor and is required to be licensed under article 24 of Act 299 of the Public Acts of 1980, as amended, being sections 339.2401 to 399.2412 of the Michigan Compiled Laws. An electrician is required to be licensed under Act No. 217 of the Public Acts of 1956, as amended, being sections 338.881 to 338.892 of the Michigan Compiled Laws. A Plumber is required to be licensed under Act No. 266 of the Public Acts of 1929, as amended being sections 338.901 to 338.917 of the Michigan Compiled Laws. General Contractor is licensed by the State of Michigan as a licensed Michigan Contractor and maintains its license in good standing. General Contractor's License and ID numbers are **2102155592** and **5293297**, respectively.

4. **Laws, Ordinances and Regulations.** In connection with the construction of the Residence, General Contractor shall meet and comply with all applicable laws, ordinances, and regulations.

5. **Notice of Commencement.** Purchaser shall deliver a Notice of Commencement in accordance with the Michigan Construction Lien Act within ten days of this Agreement.

6. **Diligent Pursuit.** General Contractor shall diligently pursue its obligations under this Agreement. If Purchaser believes that General Contractor has failed to comply with this paragraph, it shall provide General Contractor not less than 15 days written notice of such non-compliance, a list of Purchaser's specific complaints, and a reasonable time within which General Contractor shall cure any such reasonable complaints. Until Purchaser fully complies with the notice provisions set forth in this paragraph, Purchaser may not replace General Contractor with any other party to complete construction

and may not deduct from the Price any amount paid by Purchaser to complete construction in accordance with the Plans.

7. **Insurance.** Purchaser shall procure and maintain an "all risk" insurance policy and shall name General Contractor as an additional named insured. Purchaser shall provide General Contractor with evidence of such insurance upon request. General Contractor shall maintain a policy of General Contractor's insurance fully insuring the Residence from the date construction commences until the date of substantial completion. Purchaser and their mortgagee may also maintain a policy of insurance upon their interest in the Residence. General Contractor shall also carry public liability insurance with coverage limits not less than $300,000 single-limit coverage and worker's compensation insurance in an amount not less than the statutory minimum. Such policies shall name Purchaser and their mortgagee as additional named insured. General Contractor shall provide Purchaser with evidence of such insurance upon request. Purchaser and General Contractor waive all rights against each other for damages caused by fire or other perils to the extent covered by insurance provided under this paragraph.

8. **Miscellaneous.**

9.1 Applicable Law. This Agreement is executed in, shall be governed by, and construed and interpreted in accordance with the laws of the State of Michigan.

9.2 Binding Effect. This Agreement shall be binding upon, inure to the benefit of, and be enforceable by the parties and their respective legal representatives, successors, and assigns.

9.3 Full Execution. This Agreement requires the signature of both parties. Until fully executed on a single copy or in counterparts, this Agreement is of no binding force or effect, and if not fully executed, this Agreement is void.

9.4 Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original as against any party whose signature appears thereon, and all of which together shall constitute one and the same instrument. This Agreement shall become binding upon the parties when one or more counterparts, individually or taken together, shall bear the signatures of all parties.

9.5 Non-Waiver. No waiver by any party of any provision of this Agreement shall constitute a waiver by such party of such provision on any other occasion or a waiver by such party of any other provision of the Agreement.

9.6 Severability. Should any one or more of the provisions of this Agreement be determined to be invalid, unlawful, or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions shall not in any way be impaired or affected.

9.7 No Discrimination. Discrimination on the basis of religion, race, creed, color, national origin, age, sex, marital status, or handicapped condition by either party in respect to the construction of the Residence is prohibited.

9.8 Assignment or Delegation. Neither General Contractor nor Purchaser may assign all or any part of this Agreement. Provided, that General Contractor may delegate all or any part of its obligations to perform the services under this Agreement, to any persons or entities that General Contractor, in its sole discretion, deems appropriate, including subcontractors. Such delegation shall be at the sole expense of General Contractor unless otherwise provided.

9.9 Notices. All required or permitted written notices shall be deemed effective and duly given when: (i) personally delivered; (ii) sent by fax; (iii) one day after depositing in the custody of a nationally recognized receipted overnight delivery service; or (iv) two days after posting in the U.S. first class, registered or certified mail, postage prepaid, to the recipient party at the address as set forth at the outset of this Agreement, or to such other address as the recipient party shall have furnished to the sender in accordance with the requirements for the giving of notice.

9.10 Pronouns. For convenience, Purchaser has been referred to this Agreement sometimes in the singular and at other times in the plural.

Owner- City of Muskegon

By: ______________________
Steve Warmington, Mayor

By: Linda Potter
Linda Potter, Deputy **City Clerk**

General Contractor – Bantam Group

Dated: May 20, 2002

By: ______________________
Michael J. A. Amrhein
Its: Owner

Purchaser -Edgar & Mashia Watson

Dated: May 20, 2002

Edgar Watson
Edgar Watson

Dated: 20 May, 2002

Mashia Watson
Mashia Watson

Witnesses -

Dated: May 20, 2002

Oneata Bailey
Oneata Bailey, City of Muskegon

Dated: ______________, ________

____
Napoleon Brown, Ciggzree's Inc.

EXHIBIT B
Legal Description

The East 34 ½ feet of Lot 12, Block 11, revised plat of the City of Muskegon, according to the recorded plat thereof as recorded in Liber 3 of Plats, page 71, Muskegon County Records

And

The East 12 feet of Lot 11 and the West 31 ½ feet of Lot 12, Block 11, revised plat of the City of Muskegon, according to the recorded plat thereof as recorded in Liber 3 of plats, page 71, Muskegon County Records

EXHIBIT C
Plans and Specifications

EXHIBIT D
Allowances

The Price is based on the following allowances:

bantam
group, inc.

CITY OF MUSKEGON
IN-FILL HOUSING PROGRAM
ALLOWANCES

Material	Allowance	Purchase at:
Electrical Fixtures	$600.00	1. Lowe's Home Center 2035 E. Sherman 739-1100 Contact: Mike Redman 2. Menard's 5487 Harvey Street 798-8900 3. Home Depot 2699 Henry Street 755-0440
Front Door Lock	$75.00	See Above
Flooring	$3600.00	1. Bolema Lumber Co. 1230 E. Laketon 773-3391 Contact: Nick Bolema
Cabinetry & Countertops	$4000.00	1. Keene Lumber 346 W. Laketon 755-5213 Contact: Kurt

Color Selections:

Material:		Purchase at:
1. Vinyl Siding 2. Roof Shingle 3. Shutters	Color: ________ Color: ________ Color: ________	1. Keene Lumber 346 W. Laketon 755-5213 Contact:Kurt

Utility Selections:
(check one)

Dryer:
- ☐ Gas
- ☐ Electric

Range:
- ☐ Gas
- ☐ Electric