

CITY OF MUSKEGON

CITY COMMISSION MEETING

MAY 23, 2017 @ 5:30 P.M.

**MUSKEGON CITY COMMISSION CHAMBERS
933 TERRACE STREET, MUSKEGON, MI 49440**

AGENDA

- ☐ **CALL TO ORDER:**
- ☐ **PRAYER:**
- ☐ **PLEDGE OF ALLEGIANCE:**
- ☐ **ROLL CALL:**
- ☐ **HONORS AND AWARDS:**
- ☐ **INTRODUCTIONS/PRESENTATION:**
- ☐ **CITY MANAGER'S REPORT:**
- ☐ **CONSENT AGENDA:**
 - A. Approval of Minutes City Clerk
 - B. Polling Place Changes City Clerk
 - C. 2017-2018 Michigan Municipal League Membership Dues City Clerk
 - D. Special Event Request – Amateur Radio Field Day Planning
 - E. 2015 (Edition) International Fire Code Public Safety
 - F. Purchase of Beach Patrol Vehicle Public Safety
 - G. Amendment of the Non-union Part-Time Police Officers Wage Matrix
Public Safety and Employee Relations
 - H. Purchase of HUD Home at 1350 Eastwood Drive Community &
Neighborhood Services
 - I. 2017-18 Healthcare & Wellness Program Finance
 - J. Brownfield Reimbursement Contract with CBC Community
Development Strategies City Manager
 - K. Rezoning Request for 311, 317, 329, 331, and 335 W. Muskegon Avenue
and 1138 4th Street Planning & Economic Development
 - L. Rezoning Request for Several Properties to R-2, Single Family Medium
Density Residential District Planning & Economic Development

M. Rezoning Request for Several Properties to R-3, Single Family High Density Residential District Planning & Economic Development

N. Rezoning Request for Several Properties to Urban Residential, Form Based Code Planning & Economic Development

O. Finance Director Position City Manager

P. Table the findings of the Housing Board of Appeals for 1451 Park Street
Public Safety

☐ **PUBLIC HEARINGS:**

☐ **COMMUNICATIONS:**

☐ **UNFINISHED BUSINESS:**

☐ **NEW BUSINESS:**

A. Concurrence with the Housing Board of Appeals Notice and Order to Demolish Public Safety

288 Jackson Avenue
240 Monroe Avenue
398 Monroe Avenue
763 Catawba Avenue
810 Allen Avenue

961 Amity Avenue
1342 6th Street
1670 Park Street
2020 Lakeshore Drive

B. Cemetery Perpetual Care Fund-CFFMC City Manager

C. Approval of a Neighborhood Enterprise Zone Certificate – 351 W. Western, LLC Planning & Economic Development

D. Third Quarter 2016-17 Budget Reforecast Finance

E. Request for Authorization to Sign Planning

☐ **ANY OTHER BUSINESS:**

☐ **PUBLIC PARTICIPATION:**

- ▶ **Reminder: Individuals who would like to address the City Commission shall do the following:**
- ▶ Fill out a request to speak form attached to the agenda or located in the back of the room.
- ▶ Submit the form to the City Clerk.
- ▶ Be recognized by the Chair.
- ▶ Step forward to the microphone.
- ▶ State name and address.
- ▶ Limit of 3 minutes to address the Commission.
- ▶ (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

☐ **CLOSED SESSION:**

☐ **ADJOURNMENT:**

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY-FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT ANN MARIE MEISCH, CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TTY/TDD DIAL 7-1-1- TO REQUEST A REPRESENTATIVE TO DIAL (231) 724-6705.

Memorandum

To: Mayor and Commissioners

From: Frank Peterson

Re: City Commission Meeting

Date: May 18, 2017

Here is a quick outline of the items on our agenda(s):

REGULAR MEETING

1. Under the consent agenda, we are asking the Commission for approval of the following:
 - a. Last meeting's minutes.
 - b. Polling location changes, which are necessary to better accommodate our voters and our election workers. All three of these changes have been discussed at the staff and commission levels and we feel they are in the overall best interest of the community.
 - c. Renewal of our membership with the Michigan Municipal League – note that there is a small increase from the current year's dues.
 - d. Special Event request for Amateur Radio Field Day. This is not a new event, however, this year they are seeking permission to allow some participants to camp in the parking lot of Margret Drake Elliot Park.
 - e. Adoption of the 2015 edition of the International Fire Code – this is an upgrade from the current 2012 edition (which was adopted previously).
 - f. Purchase of a patrol vehicle that will primarily be used at and around the beach areas. This vehicle will allow officers to more efficiently patrol the area, respond to calls for assistance, and also to transport individuals around the beach if needed.
 - g. Approval of changes to the wage matrix for non-union part time employees. This change was specifically requested by the police department to help with the hiring of part time officers.
 - h. Purchase of the home at 1350 Eastwood Drive by CNS. This home will be rehabbed and offered for sale as part of the CNS home ownership program.
 - i. Approval of the 2017-18 Healthcare and Wellness Program. The big changes include a reduction in certain prescription coverages, additional deductibles for all plans, and an overall 4.4% increase.
 - j. Approval of a contract with CBC Community Development Strategies to assist the Planning Department and the Finance Department with the processing of Brownfield

Plan Reimbursements. Cathy Brubaker Clarke recently retired as the City's Planning and Economic Development Director, where she handled these requests for many years on behalf of the city. Staff believes that the most economical way to process these claims in the near-term is to contract with Cathy's company as needed. We have a number of complicated Brownfield reimbursements expected in the coming months – including Windward Pointe and the Watermark.

- k. Approval of a staff-initiated zoning request to accommodate the new small-lot zoning changes. Items K-N are all related and are a continuation of approvals made by the City Commission last month.
 - l. Approval of a staff-initiated zoning request to accommodate the new small-lot zoning changes. Items K-N are all related and are a continuation of approvals made by the City Commission last month.
 - m. Approval of a staff-initiated zoning request to accommodate the new small-lot zoning changes. Items K-N are all related and are a continuation of approvals made by the City Commission last month.
 - n. Approval of a staff-initiated zoning request to accommodate the new small-lot zoning changes. Items K-N are all related and are a continuation of approvals made by the City Commission last month.
 - o. Appointment of Beth Lewis to the position of Finance Director.
 - p. Table the decision to demolish 1451 Park Street, as the property is mid-renovation, and likely to be ready for occupancy in the next 90 days.
2. Under new business, we will be asking the Commission to approve the following:
- a. We will be asking the City Commission to concur with the Housing Board of Appeals on the demolition of nine homes. We expect all nine to be demolished in the next 60 days.
 - b. Approval of changes to the City's Perpetual Care Fund at the Community Foundation to allow for a loan to the Unit 7 project.
 - c. Approval of the Neighborhood Enterprise Zone Certificate for 351 West Western (Unit 7).
 - d. Approval of the 3rd Quarter Budget Reforecast.

Let me know if you have any questions/comments/concerns

Date: May 17, 2017
To: Honorable Mayor and City Commissioners
From: Ann Marie Meisch, City Clerk
RE: Approval of Minutes

SUMMARY OF REQUEST: To approve minutes of the May 8, 2017 Worksession Meeting and the May 9, 2017 Regular City Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

CITY OF MUSKEGON
CITY COMMISSION WORKSESSION

Monday, May 8, 2017
5:30 p.m.
Muskegon City Commission Chambers
933 Terrace Street, Muskegon, MI 49440

MINUTES

2017-37

Present: Gawron, Rinsema-Sybenga, Hood, Turnquist, German, Johnson (arrived at 5:36 p.m.), Warren (arrived at 5:50 p.m.),
Absent: None

SAW Grant Presentation

A representative from Prein & Newhof presented information pertaining to a SAW Grant. SAW is the Michigan Department of Environmental Quality's Stormwater, Asset Management, and Wastewater Grant. The City of Muskegon is the first to receive this grant.

The information presented was about the city's pipes, sanitary sewer system, storm sewer, and the condition of all of the different pipes. A portion of the pipes are in poor condition with root or flow blockage issues. Some of the pipes are over 100 years old.

Prein & Newhof presented a Preliminary Proposed 10-year Capital Improvement Plan.

Adjournment

Moved by Hood, second by Johnson, to adjourn the meeting at 7:05 p.m.

Respectfully Submitted,

Ann Marie Meisch, MMC
City Clerk

CITY OF MUSKEGON

CITY COMMISSION MEETING

MAY 9, 2017 @ 5:30 P.M.

**MUSKEGON CITY COMMISSION CHAMBERS
933 TERRACE STREET, MUSKEGON, MI 49440**

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, May 9, 2017. Pastor Leroy Lockhart, New Birth Ministries, opened the meeting with prayer, after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen J. Gawron, Vice Mayor Hood, Commissioners Ken Johnson, Debra Warren, Willie German, Jr., Dan Rinsema-Sybenga, and Byron Turnquist, City Manager Franklin Peterson, City Attorney John Schrier, and City Clerk Ann Meisch.

HONORS AND AWARDS:

A. 2016 Outstanding Citizenship Award Presentation

Commissioner Kenneth Johnson presented John McGee, Jr. with the City of Muskegon 2016 Outstanding Citizenship Award. John serves as Vice-President of the McLaughlin Neighborhood Association, volunteers at CATCH Camp, and helps maintain the community park. These are just a couple examples of his generosity.

INTRODUCTIONS/PRESENTATION:

A. Muskegon Catholic Central 2016 Division 8 Football State Champions

The Muskegon Catholic Central Crusaders were recognized and congratulated on winning the 2016 Division 8 Football State Championship. A Certificate of Recognition and a sign were presented by Mayor Stephen J. Gawron.

2017-38 CONSENT AGENDA:

A. Approval of Minutes City Clerk

SUMMARY OF REQUEST: To approve the minutes of the April 25, 2017 Regular

City Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

B. Request to Fly the Norwegian Flag City Clerk

SUMMARY OF REQUEST: Sons of Norway are requesting permission to fly the Norwegian Flag at City Hall on Saturday, May 17, 2017 in honor of Norway's Constitution Day (Independence Day).

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the request.

C. Adopt a Resolution Approving the Liquor License Application for 18th Amendment as a Mixed Spirit Drink Manufacturer at 350 W. Western Avenue City Clerk

SUMMARY OF REQUEST: To adopt a resolution approving a Liquor License for 18th Amendment, LLC for a license as a Mixed Spirit Drink Manufacturer at 350 W. Western Avenue.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Adopt a resolution approving the request of 18th Amendment LLC for a liquor license as a Mixed Spirit Drink Manufacturer at 350 W. Western Avenue.

D. Adopt a Resolution Approving the Liquor License Application for 18th Amendment as a Small Distiller and Mixed Spirit Drink Manufacturer at 1150 7th Street City Clerk

SUMMARY OF REQUEST: To adopt a resolution approving a Liquor License for 18th Amendment, LLC for a license as a Small Distiller and Mixed Spirit Drink Manufacturer at 1150 7th Street.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Adopt a resolution approving the request of 18th Amendment LLC for a liquor license as a Small Distiller and Mixed Spirit Drink Manufacturer at 1150 7th Street.

H. Water System Asset Management Plan Department of Public Works

SUMMARY OF REQUEST: Authorize staff to enter into an agreement with Prein &

Newhof to perform a State mandated “Water System Asset Management Plan” per Michigan’s Safe Drinking Water Act of 1976.

City staff would like to capitalize on the work already completed by Prein & Newhof as part of the most recent Reliability Study and Saw Grant, which will be used for the Asset Management Plan.

FINANCIAL IMPACT: \$35,000.00

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Authorize staff to enter into an agreement with Prein & Newhof.

I. Roof Repairs at LC Walker Arena DPW/Engineering

SUMMARY OF REQUEST: Authorize staff to enter into a roof repairs agreement at LC Walker Arena with Allied Roofing since they submitted the lowest responsible bid of \$19,700.

FINANCIAL IMPACT: \$19,700.00

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Authorize staff to enter into an agreement with Allied Roofing for a cost of \$19,700.

J. Assignment of Contract for Housing Exemption Planning & Economic Development

SUMMARY OF REQUEST: General Capital Acquisitions, LLC and the City entered into a Contract for Housing Exemption on September 22, 2015. Berkshire Muskegon Limited Dividend Housing Association, LLC is an affiliate of General Capital Acquisitions, LLC that has been formed for the purpose of owning the project. This request is to approve the assignment of the contract from General Capital Acquisitions, LLC to Berkshire Muskegon Limited Dividend Housing Association, LLC.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the request and to authorize the Mayor and Clerk to sign the Assignment of Contract for Housing Exemption.

K. Community Relations Committee Recommendations for City Board and Committee Openings

SUMMARY OF REQUEST: To concur with recommendations from the Community Relations Committee regarding appointments to the Business Improvement District and the Community Development Block Grant – Citizen’s District Council.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To accept the recommendations made by the Community Relations Committee to appoint Clyde Whitehouse to the Business Improvement District and Jeremy Lenertz to the CDBG – Citizen's District Council.

COMMITTEE RECOMMENDATION: To appoint Clyde Whitehouse to the Business Improvement District and Jeremy Lenertz to the CDBG – Citizen's District Council as recommended from the May 8, 2017 meeting.

L. Community Relations Committee Recommendations for Talent Bank Application Changes

SUMMARY OF REQUEST: To concur with recommendations from the Community Relations Committee regarding changes to the Talent Bank Application.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the recommendations made by the Community Relations Committee.

COMMITTEE RECOMMENDATION: Accept recommendations for changes and additions to the Talent Bank Application from the May 8, 2017 meeting.

Motion by Commissioner Turnquist, second by Commissioner Warren, to approve the consent agenda as presented, minus items E, F, and G.

ROLL VOTE: Ayes: Gawron, Hood, Warren, German, Rinsema-Sybenga, Turnquist, and Johnson

Nays: None

MOTION PASSES

2017-39 ITEMS REMOVED FROM THE CONSENT AGENDA

E. A & E Barbecue Concession Contract for City of Muskegon Parks
Department of Public Works

SUMMARY OF REQUEST: Staff is asking permission to enter into a 1-year contractual agreement with Eric Jewel of A & E Barbecue LLC, at Pere Marquette Park, located within the City of Muskegon, to sell various Barbecue/food items from a mobile concession.

FINANCIAL IMPACT: Concession revenue is 10% of gross receipts.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Authorize DPW staff to enter into concession agreement with Eric Jewel of A & E Barbecue LLC.

Motion by Commissioner German, second by Commissioner Rinsema-Sybenga, to authorize DPW staff to enter into concession agreement with Eric Jewel of A &

E Barbecue LLC.

ROLL VOTE: Ayes: Gawron, Hood, Warren, German, Rinsema-Sybenga, Turnquist, and Johnson

Nays: None

MOTION PASSES

F. Nims Neighborhood Boat Safety Program
Works

Department of Public

SUMMARY OF REQUEST: Authorize staff to work with the Nims Neighborhood Association/Watch Us Go Boating Program, and enter into a contract with “Guy’s Ultimate Kayak Service” to facilitate a boating safety education program, and access to Muskegon Lake.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the contract between “Guy’s Ultimate Kayak Service” and the City of Muskegon for one year, with an option for staff to renew to the contract for an additional two years.

Motion by Commissioner Johnson, second by Commissioner German, to approve the contract between “Guy’s Ultimate Kayak Service” and the City of Muskegon for one year, with an option for staff to renew the contract for an additional two years.

ROLL VOTE: Ayes: Hood, Warren, German, Rinsema-Sybenga, Turnquist, Johnson, and Gawron

Nays: None

MOTION PASSES

G. Request to Amend the City Code of Ordinances
Economic Development

Planning &

SUMMARY OF REQUEST: Staff initiated request to amend the animal section of the City Code of Ordinances to add a section for beekeeping. The ordinance outlines provisions for beekeeping under certain conditions.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the ordinance amendment.

Motion by Commissioner German, second by Commissioner Warren, to approve the ordinance amendment.

ROLL VOTE: Ayes: Warren, German, Rinsema-Sybenga, Turnquist, Johnson, Gawron, and Hood

Nays: None

MOTION PASSES

2017-40 PUBLIC HEARINGS:

A. Establishment of a Commercial Redevelopment District – 351 W. Western Avenue Planning & Economic Development

SUMMARY OF REQUEST: Pursuant to Public Act 255 of 1978, as amended, 351 W. Western, LLC has requested the establishment of a Commercial Redevelopment District. The creation of the district will allow the building owner to apply for a Commercial Facilities Exemption Certificate, which will provide a 50% reduction in the number of mills levied as ad valorem taxes, excluding the State Education Tax.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Establishment of the Commercial Redevelopment District.

PUBLIC HEARING COMMENCED:

Developers Chris Benedict – 370 Mid Oak, North Muskegon and Josh Fraley – 15120 Cross Creek Drive, Spring Lake were present.

Al Green – could be a good spot for a grocery store.

Motion by Commissioner Rinsema-Sybenga, second by Vice Mayor Hood, to close the public hearing and establish the Commercial Redevelopment District at 351 W. Western Avenue.

ROLL VOTE: Ayes: German, Rinsema-Sybenga, Turnquist, Johnson, Gawron, Hood, and Warren

Nays: None

MOTION PASSES

B. Issuance of a Commercial Facilities Exemption Certificate – 351 W. Western LLC Planning & Economic Development

SUMMARY OF REQUEST: Pursuant to Public Act 255 of 1978, as amended, 351 W. Western, LLC has requested the issuance of a Commercial Facilities Exemption Certificate. The certificate provides a 50% reduction in the number of mills levied as ad valorem taxes, excluding the State Education Tax, for the commercial portion of the development. The company will be investing \$2,286,777 in the commercial space, which qualifies them for an abatement of nine (9) years.

FINANCIAL IMPACT: The certificate provides a 50% reduction in the number of mills levied as ad valorem taxes, excluding the State Education Tax.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Issuance of the Commercial Facilities Exemption Certificate.

PUBLIC HEARING COMMENCED: No public comments were received.

Motion by Commissioner Johnson, second by Commissioner German, to close the public hearing and to issue the Commercial Facilities Exemption Certificate for 351 W. Western, LLC.

ROLL VOTE: Ayes: Rinsema-Sybenga, Turnquist, Johnson, Gawron, Hood, Warren, and German

Nays: None

MOTION PASSES

2017-41 NEW BUSINESS:

A. Request to Create a New Neighborhood Enterprise Zone District at 351 W. Western Avenue Planning & Economic Development

SUMMARY OF REQUEST: Pursuant to Public Act 147 of the Michigan Public Acts of 1992, 351 W. Western, LLC has requested to create a new Neighborhood Enterprise Zone (NEZ) district for the parcel at 351 W. Western Avenue. Properties located in this NEZ district will be eligible to apply for NEZ certificates, which will lower the residential property taxes on new construction. Notice letters were sent to the taxing jurisdictions on March 2, 2017 and a public hearing was held on April 11, 2017. State law requires that the resolution must be adopted at least 60 days after the notice letters were sent. This project will include 20 market-rate units.

FINANCIAL IMPACT: No financial impact at this point. However, being in a district will allow them to apply for a rehab NEZ certificate, which will lower the residential property taxes for 1 to 15 years.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Staff recommends approval of the new NEZ district.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Warren, to approve the new NEZ District.

ROLL VOTE: Ayes: Turnquist, Johnson, Gawron, Hood, Warren, German, and Rinsema-Sybenga

Nays: None

MOTION PASSES

B. Purchase Agreement – 1000 West Western Avenue City Manager

SUMMARY OF REQUEST: As part of the City's effort to clean up the West Western Avenue corridor, City staff removed the vacant parking lot on the former Shaw Walker Parking Lot property adjacent to the City's Hartshorn Marina (1000 West Western). The property was subsequently listed for sale with Core Realty. City staff negotiated a purchase agreement with Smith Equities, LLC to purchase the property for an amount equal to \$249,000. Smith Equities will use the 90 day due diligence period to create a development plan for the site as well as work with City staff to explore options to improve and/or manage Hartshorn Marina.

FINANCIAL IMPACT: \$250,000 income, minus closing costs.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the purchase agreement and authorize the City Clerk and Mayor to sign.

Motion by Commissioner Johnson, second by Commissioner Rinsema-Sybenga, to approve the purchase agreement and authorize the City Clerk and Mayor to sign.

ROLL VOTE: Ayes: Johnson, Gawron, Hood, Warren, German, Rinsema-Sybenga, and Turnquist

Nays: None

MOTION PASSES

PUBLIC PARTICIPATION: Public comments were received.

ADJOURNMENT: The City Commission meeting adjourned at 6:43 p.m.

Respectfully Submitted,

Ann Marie Meisch, MMC, City Clerk

Date: May 17, 2017
To: Honorable Mayor and City Commissioners
From: Ann Marie Meisch, City Clerk
RE: Polling Place Changes

SUMMARY OF REQUEST: To change the polling places for the following precincts:

Precinct 4 from Oakview Elementary School (1420 Madison) to Muskegon Middle School (1150 Amity).

Precinct 9 from Moon School (1826 Hoyt) to Muskegon High School's Gym Building (Fifth Street).

Precinct 10 from Fire Station #4 (1836 Robinson) to the Lakeshore Fitness Center (900 W. Western).

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the Polling Place Changes.

City of Muskegon

RESOLUTION

WHEREAS; The City Council is responsible for determining the location of polling places in the jurisdiction; and

WHEREAS; The City Clerk is responsible for conducting elections in the City of Muskegon; and

WHEREAS; The City Clerk has determined that there are concerns about usable space at three of our polling locations; and

WHEREAS; The City Clerk has researched the availability of buildings that could serve as polling places; and

WHEREAS; The City Clerk has concluded that Precinct 4 polling place should be changed to Muskegon Middle School at 1150 Amity and this will be a shared space for precincts 3 and 4; and

WHEREAS; The City Clerk has concluded that Precinct 9 polling place should be changed to Muskegon High School's Gym Building (hallway) on 5th Street; and

WHEREAS; The City Clerk has concluded that Precinct 10 polling place should be changed to Lakeshore Fitness Center at 900 W. Western; and

NOW THEREFORE BE IT RESOLVED, The polling location for Precinct 4 shall be at Muskegon Middle School, (1150 Amity), the polling location for Precinct 9 shall be at Muskegon High School's Gym Building – Hallway (Fifth Street), the polling location for Precinct 10 shall be at Lakeshore Fitness Center (900 W. Western).

Signed the 23rd day of May 2017.

Stephen J. Gawron, Mayor

Date: May 17, 2017
To: Honorable Mayor and City Commissioners
From: Ann Meisch, City Clerk
**RE: 2017-2018 Michigan Municipal League
Membership Dues**

SUMMARY OF REQUEST: Approval to pay the 2017-2018 MML dues in the amount of \$9,763. This is an increase of \$87.

FINANCIAL IMPACT:

MML Dues	\$8,875
Legal Defense Fund	<u>\$ 888</u>
Total	\$9,763

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval.

May 01, 2017

Ms. Ann Marie Meisch

City Clerk
Muskegon
933 Terrace St.
PO Box 536
Muskegon, MI 49443-0536

Dear Ms. Meisch,

Thank you for your continued participation and support of the Michigan Municipal League. With the results of the 2016 election bringing major turnover in the Michigan legislature, the League is leveraging our access to key leadership to achieve critical results for our members. These advocacy efforts are headlined by our push to reform Michigan's broken municipal finance structure through our SaveMlCity.org initiative, which launched in March 2016. Since then we've done presentations about Michigan's failed municipal finance system to more than 50 communities, organizations and groups representing thousands of people and generating hundreds of news articles valued at about \$500,000.

Additionally, the League is intimately involved both publicly and behind the scenes promoting the interests of municipalities as legislation is debated in Lansing and Washington, D.C. Last year, we successfully championed a near elimination of local cost sharing toward MDOT road projects, helped positively impact the continuing personal property tax implementation process, and defended against numerous efforts to erode local revenue and property tax bases. Our team was instrumental in protecting local control in the complex, new medical marijuana regulatory structure and blocked efforts to eliminate Downtown Development Authorities and a proposal that would have been damaging to local historic districts.

As we look forward into 2017, our attention will shift towards a renewed effort to close the Dark Store property tax appeal loophole, serving as a key player in the expanding conversation on infrastructure and the extensive needs of communities of all sizes, and defending against tax changes at the state level which would impact road funding promises and the opportunity to restore cuts to revenue sharing.

The League's Board of Trustees recognizes the strained financial conditions present in many Michigan communities. We have worked very hard over the last several years to keep dues low, resulting in savings of over 20 percent. This year we are passing along a modest .9 percent inflationary adjustment to League dues.

The true power of the League comes from the combined voices of communities across Michigan. Together we can make a real difference. Your Michigan Municipal League membership is one of the best investments your community can make. Be sure to maximize your membership by contacting us with your questions, and by actively participating at League events. Thank you for your support. We look forward to our continued partnership with your community.

Sincerely,

Daniel P. Gilmartin
Executive Director & CEORosalynn Bliss
President, 2016-2017

Enc.

We love where you live





michigan municipal league

MICHIGAN MUNICIPAL LEAGUE
MEMBERSHIP RENEWAL INVOICE

2017 - 2018

Muskegon

ID: 347

Date: 05/01/2017

Membership Period: 07/01/2017 - 06/30/2018

Current Balance

* MML Dues	8,875.00
** Legal Defense Fund	888.00
	\$9,763.00

Total Due by July 01, 2017:
\$9,763.00

Please sign, date and return one invoice copy with your payment.

Make checks payable to the Michigan Municipal League and mail to the address below. Thank you.

(Signature)

(Date)

* MML dues include annual subscriptions to *The Review* for your officials at \$12.00 per subscription, which is 50% of the regular subscription rate.

** The Legal Defense Fund is an optional charge. The purpose of the Fund is to provide specialized legal assistance to member municipalities in cases that have significant statewide impact.

See what the League can do for you by visiting www.mml.org

Michigan Municipal League
P.O. Box 7409
Ann Arbor, MI 48107-7409
800-653-2483

CITY COMMISSION MEETING DATE

May 23, 2017

Date: May 8, 2017
To: Honorable Mayor and City Commissioners
From: Mike Franzak, Planning Manager
Re: Special Event Request – Amateur Radio Field Day

SUMMARY OF REQUEST: The Amateur Radio Association would like to hold their Field Day event at Pere Marquette Park June 24 – 25, 2017. It's a national event for ham radio operators and it is an overnight event, starting at 2:00 PM on Saturday, June 24 and ending at 2:00 PM the following day (Sunday). They are requesting permission for their participants to camp overnight in their RVs in the parking lot adjacent to the Coast Guard station. They expect around 8 RVs in the lot overnight. There is no alcohol involved and this is not a fundraising type of event. The purpose of the national "Field Day" event is a national contest to see how many contacts the radio operators can make in a 24-hour period.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Staff recommends approval

COMMITTEE RECOMMENDATION: N/A

COMMISSION MEETING DATE: May 23, 2017

Date: May 10, 2017

To: Honorable Mayor and City Commissioners

From: Director of Public Safety Jeffrey Lewis

RE: 2015 (Edition) International Fire Code

SUMMARY OF REQUEST:

The Director of Public Safety requests that the City Commission review and authorize the adoption of the 2015 (edition) of the International Fire Code. The new edition addresses safeguarding of life, property from fire, explosion hazards arising from the use and occupancy of building within the City of Muskegon. Note; City Ordinance - Chp 30 Article III Section 30-191 will again be included with this adoption.

FINANCIAL IMPACT:

N/A

BUDGET ACTION REQUIRED:

N/A

STAFF RECOMMENDATION:

Staff recommends adoption of the proposed 2015 edition.

CITY OF MUSKEGON MUSKEGON

COUNTY, MICHIGAN

ORDINANCE NO. _____

THE CITY OF MUSKEGON HEREBY ORDAINS:

Chapter 30, Article III, "Fire Prevention Code," Section 30-191 "Adoption" of the Code of Ordinances of the City of Muskegon is hereby repealed and replaced by the following section:

Chapter 30 FIRE PREVENTION AND PROTECTION

ARTICLE III. FIRE PREVENTION CODE

Sec. 30-191. Adoption.

The city hereby adopts the *International Fire Code*, 2015 edition, including all appendices thereto, as published by the International Code Council, as the Fire Code of the City of Muskegon, in the State of Michigan. The International Fire Code regulates and governs the safeguarding of life and property from fire and explosion hazards arising from the occupancy of buildings and premises; provides for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, penalties, conditions, and terms of the International Fire Code on file in the office of the City of Muskegon are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any prescribed in this ordinance. Copies of the International Fire Code are on file in the office of the City Clerk of the City of Muskegon, and the code is made a part hereof as if fully set forth in this article.

If any conflict exists between any provision in the International Fire Code and a provision in the Michigan Building Code, the Michigan Building Code, 2015 edition, shall prevail.

This ordinance adopted:

Ayes: _____

Nays: _____

Adoption Date: _____

Effective Date: _____

First Reading: _____

Second Reading: _____

CITY OF MUSKEGON

By: _____
Ann Cummings
City Clerk

CERTIFICATE

The undersigned, being the duly qualified clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the _____ day of _____, 2017, at which meeting a quorum was present and remained throughout, and that the original of said ordinance is on file in the records of the City of Muskegon. I further certify that the meeting was conducted, and public notice was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

DATED: _____, 2017

Ann Meisch
Clerk, City of Muskegon

Publish: Notice of Adoption to be published once within ten (10) days of final adoption.

**CITY OF MUSKEGON
NOTICE OF ADOPTION**

TO: ALL PERSONS INTERESTED

Please take notice that on _____, 2017, the City Commission of the City of Muskegon adopted an amendment to Chapter 30 "Fire Prevention and Protection," Article III, Section 30-191 "Adoption," whereby the following changes were made:

Section 30-191 was amended to adopt the most recent version of 2015 of the International Fire Code, including all appendices. The previous ordinance had adopted an earlier version.

Copies of the ordinance may be viewed and purchased at reasonable cost at the Office of the City Clerk in the City Hall, 933 Terrace Street, Muskegon, Michigan, during regular business hours.

This ordinance amendment is effective ten (10) days from the date of this publication.

CITY OF MUSKEGON

Published: _____, 2017 By: _____
Ann Meisch, MMC, Its Clerk

PUBLISH ONCE WITHIN TEN (10) DAYS OF FINAL PASSAGE

COMMISSION MEETING DATE: May 23, 2017

Date: May 10, 2017

To: Honorable Mayor and City Commissioners

From: Director of Public Safety Jeffrey Lewis

RE: Purchase of Beach Patrol Vehicle

SUMMARY OF REQUEST:

The Director of Public Safety requests that the Commission authorize the amount of \$16,525.97 for the purchase of a 2017 Polaris Ranger Crew 1000 Beach Patrol Vehicle from Babbitt's Sports Center, a local business. This purchase will assist with patrol at the beach area and on the beach, especially if there is an emergency. See attached bid sheet and quotes.

FINANCIAL IMPACT:

N/A

BUDGET ACTION REQUIRED:

Funds will come from the Forfeiture account.

STAFF RECOMMENDATION:

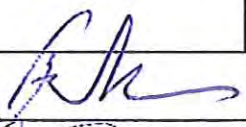
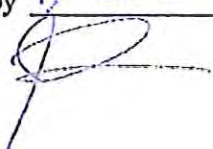
Staff recommends approval of this all-terrain beach vehicle

MUSKEGON POLICE DEPARTMENT
CITY OF MUSKEGON
TELEPHONE BID TABULATION FORM

Date: 5/9/17 Employee: Chad Wilson

	Bidder #1	Bidder #2	Bidder #3
Vendor	Babbitt's	Polaris Sales Inc	Nelsons Speed Shop
Address	3712 Airline Rd Muskegon 49444	2100 Hwy 55 Medina, MN 55340	4566 S Greenville Rd Greenville 48838
Telephone Number	231-737-9241	866-468-7783	616-754-9185
Fax Number		763-847-8288	
Accept Mastercard		Yes	
Quoted By	Dan		Jeff Hill

Description & Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total
2017 Polaris Ranger Crew 1000 Bronze Beach Patrol Vehicle	\$16,525.97	\$16,525.97			\$17,448.44	\$17,448.44
2017 Polaris Ranger Crew XP 1000 EPS Sunset Red Beach Patrol Vehicle			\$17,771.25	\$17,771.25		
# Forfeiture Acct.						

Bidder #1 approved by 
 5/10/17



BABBITT'S

Power Sport Super Store

DATE	4/11/2017	Stock #		SALESPERSON	Dan
				SALES MANAGER	Randy
YEAR	MAKE	MODEL	MILES	NEW	PREOWNED
2017	POLARIS	RANGERCREW 1000			
VIN#				DELIVERY DAY & TIME	

Order / Hora	PART NUMBER	ACCESSORIES	Retail	Sale		Sale Price \$	
	2882283	SPORT ROOF	\$519.99	\$441.00		FRY/SET-UP	895.00
	2879289	WINDSHIELD GLASS	\$699.99	\$504.00		DOC	0.00
	2870013	REAR PANEL GLASS	\$369.99	\$314.40		ACCESSORIES	1,759.47
	2882074	DUAL ROW 30" COMBO	\$479.99	\$407.60		LABOR	279.50
						TRADE IN	0.00
						TRADE PAYOFF	0.00
						TRADE EQUITY	0.00
						SUBTOTAL	16,525.97
						TAX @ 6%	0.00
						COMPLIANCE	0.00
						TITLE/LICENSE	0.00
						F & I	0.00
						DOWN PAYMENT	0.00
						TOTAL PURCHASE	\$16,525.97
						BALANCE	\$16,525.97
		Accessories Total	\$2,069.98	\$1,759.47			
					Plate Months		

TRADE INFORMATION						
YEAR	MAKE	MODEL	MILES	COLOR	VIN#	
LENDER			AMOUNT OWED		TRADE VALUE	
			\$ -		\$ -	
Insurance Company		Phone #		Policy Number		
Customer Info						
NAME			HOME PHONE			
MUSKEGON POLICE DEPARTMENT			231-724-8730			
ADDRESS			EMAIL			
City		State		D.L.#		
Zip		County		D.O.B.		



POLARIS[®]

SALES INC.

Polaris Sales Inc
2100 Hwy 55, Medina (Hamel), MN 55340
Phone: 866-468-7783 Fax: 763-847-8288

Contact Information:

Name: Chad Wilson
Email: Chad.wilson@shorelinecity.com
Phone: 231-724-6736 Ext:
Fax:

Bill To:

Muskegon Police Department - MI

QUOTE

government.sales@polarisind.com

www.polarisdefense.com

www.polarisindustries.com

Quote Number: QUO-34313-83HF

Revision #: 1

Date: 4/20/2017

Quote Expires: 5/12/2017

Contract Name: Polaris Direct

Contract #:

Expiration Date:

Cage: 3FP69

Duns#: 123399383

Tax ID#: 41-1921490

Freight

FOB Destination
US Continental (CONUS) Only

Delivery Terms

Within 60 days

Payment Terms

Net 30

Payment Methods

Visa
Mastercard
Wire Check

Item #	QTY	Description	MSRP	Discount Price	Extended
R17RVE99AS	1	RANGER Crew XP 1000 EPS Sunset Red	\$16,999.00	\$13,592.00	\$13,592.00
2882286	1	Crew XP Poly Sport Roof	\$519.99	\$445.33	\$445.33
2879269	1	XP Fixed Glass Windshield	\$699.99	\$599.49	\$599.49
2879013	1	XP Glass Rear Panel	\$369.99	\$316.87	\$316.87
2879230	1	XP Lock & Ride Cargo Box	\$329.99	\$282.61	\$282.61
5439753-666	1	FENDER-FRONT,LH,BLK PEARL	\$299.99	\$256.92	\$256.92
5439754-666	1	FENDER-FRONT,RH,BLK PEARL	\$299.99	\$256.92	\$256.92
5452381-666	1	HOOD-CTR ACCESS,PNTD,BLK PEARL	\$299.99	\$256.92	\$256.92
7078465	1	LOGO-POLARIS STAR	\$6.99	\$5.99	\$5.99



POLARIS[®]

SALES INC.

Polaris Sales Inc

2100 Hwy 55, Medina (Hamel), MN 55340

Phone: 866-468-7783 Fax: 763-847-8288

QUOTE

government.sales@polarisind.com

www.polarisdefense.com

www.polarisindustries.com

Freight	Delivery Terms	Payment Terms	Payment Methods
FOB Destination US Continental (CONUS) Only	Within 60 days	Net 30	Visa Mastercard Wire Check

Item #	QTY	Description	MSRP	Discount Price	Extended
2879685	1	Crew XP / 570-6 Battery Connection Cable	\$49.99	\$42.81	\$42.81
2881572	1	Remote Operated Swivel Light	\$399.99	\$342.56	\$342.56
2882074	1	30" Dual Row Flood/Spot Combo Bar	\$479.99	\$411.07	\$411.07
2879863	1	Light Bar Wire Harness	\$49.99	\$42.81	\$42.81
2879277	1	Turn Signal Kit	\$459.99	\$393.95	\$393.95

Comments: RANGER with law Enforcement kit

SUBTOTAL	\$17,246.25
INSTALL*	\$525.00
FREIGHT	\$0.00
TAX	\$0.00
TOTAL	\$17,771.25

*Installation Pricing is Open Market



POLARIS®
SALES INC.

Polaris Sales Inc
2100 Hwy 55, Medina (Hamel), MN 55340
Phone: 866-468-7783 Fax: 763-847-8288

QUOTE

government.sales@polarisind.com
www.polarisdefense.com
www.polarisindustries.com

Acceptance and Payment Information

Wire Payment:
US Bank
602 2nd Ave South
Minneapolis, MN 55402

Phone: 1-888-799-4737
ABA#: 091 000 022
Acct#: 1 702 2513 9170
Ref: Polaris Direct RANGER Crew XP 1000 EPS Sunset Red
PO#: _____

Ship To Address:

Name:
Address:
Address:
Address:
City, State & ZIP:
Contact Name:
Phone:

Billing Address:

Name:
Address:
Address:
Address:
City, State & ZIP:
Contact Name:
Phone:

Credit Card Holder:

Credit Card Type: VISA / Mastercard
Card Number:
Expiration Date:

To accept this quotation, sign here and return: _____

Printed name: _____



Sales Quote
616-754-9185

info@nelsonspeedshop.com

Customer Information:

Name **Muskegon Police Department**
Address
Phone (H) ²³¹ 724-6736 (W)
Email: **Chad.Wilson@ShorelineCity.com**
DL # Salesman **Jeff H211**

	Unit Description	Vin	\$
1	2017 POLARIS RANGER CREW 1000 XP EPS		
2	NARA BRONZE		
3			
4			

Price: Total Units	\$ 15324 ⁰⁰	Accessories	
Total Accessories	\$ 2124 ⁴⁴	SPORT ROOF	\$ 441 ⁰⁰
Prep/Install./Rigging*	\$		DUAL ROW \$ 401 ⁰⁰
Sub-Total	\$		30" LED LIGHT \$
Tax	\$ NO TAX		CONNECTION \$
Reg/Title/Temp	\$ NO TITLE	GLASS HANDSHEED	\$ 594 ⁰⁰
ORV/Trail Permit	\$		BATTERY LABE \$ 42 ⁴²
Plates/Temp	\$		LED HARNESS \$ 42 ⁴²
Total Sale Price	\$ 17448 ⁴⁴	REAR GLASS	\$ 314 ⁴²
Less Trade-In	\$		TURN SIGNAL \$ 280 ⁰⁰
Less Previous Dep	\$		KEY \$
Plus Lien Payoff	\$	Financing Details	
TOTAL	\$	Lien Payoff To	
		Account #	

Trade-In Information

	Unit Description	Full Vin	Condition	\$\$
1				
2				
3				

NOTES:

Customer Signature

Salesman Signature

www.nelsonspeedshop.com

*Boat rigging fee on new boat packages includes prop, controls, full tank of gas, new battery, etc.

Date: May 23, 2017
To: Honorable Mayor and City Commissioners
From: Jeff Lewis, Public Safety Director
Dwana Thompson, EEO/Employee Relations Director
RE: Amendment of the Non-Union Part-Time Police
Officers Wage Matrix

SUMMARY OF REQUEST:

The 2017 Wage Matrix for Non-Union Part-Time and Limited Term Employees has the Police Recruit and Part-Time Police Officers in Step 7B of the wage matrix. Step 9B has the Evidence/Court Officer which is also a Part-Time MCOLES Certified Police Officer position.

The department is proposing to leave the Police Recruit in Step 7B, and remove the Evidence/Court Officer from the Matrix and replace it with an expanded range of the Part-Time Police Officer. This will provide some flexibility as to how Part-Time officers can be utilized without designating them for a specific area. The position description for Part-Time Police Officer and the Union contract specify how the part-time officers can be utilized. The department will continue to follow that guideline.

FINANCIAL IMPACT:

Unbenefited MCOLES certified part-time officers save the City in the areas of Evidence/Court Officer, Beach Patrol, Event Security, and assisting Inspections.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the request.

CITY OF MUSKEGON
2017 WAGE MATRIX FOR NON-UNION PART-TIME AND LIMITED TERM EMPLOYEES

Michigan Minimum Wage is \$8.90 as of January 1, 2017

<u>JOB TITLE</u>	<u>GRADE 1</u>	<u>GRADE 2</u>	<u>GRADE 3</u>	<u>GRADE 4</u>	<u>GRADE 5</u>	<u>GRADE 6</u>	<u>GRADE 7</u>
STEP 1							
STEP 2	8.90	9.23	9.33	9.58	9.84	10.10	10.35
BUILDING FACILITY CARETAKER							
STEP 3	9.23	9.48	9.74	9.99	10.25	10.51	
INTERN, EXCLUDING PARK INTERN							
STEP 4	9.23	9.48	9.74	9.99	10.25	10.51	10.76
MARINA AIDE							
PARK RANGER							
STEP 5	10.25	10.66	11.07	11.48	11.89	12.30	12.71
FACILITY SUPERVISOR I							
SCHOOL CROSSING GUARD							
BEACH/PARK RANGERS (PUBLIC SAFETY)							
STEP 6	10.81	11.58	12.35	13.12	13.89	14.66	15.43
FACILITY SUPERVISOR II							
ASSISTANT HARBOR MASTER							
STEP 7	11.42	12.20	12.97	13.74	14.50	15.28	16.04
PARK INTERN							
STEP 7 A	12.04	12.81	13.58	14.35	15.12	15.89	16.66
FARMER'S MARKET MASTER							
HARBOR MASTER							
STEP 7B	14.7	15.23	15.75				
POLICE RECRUIT							
	START	500 HRS	1,000 HRS	SERVICE			
STEP 8							
BOARD OF CANVASSERS	\$65.00 per day						
BOARD OF REVIEW	\$75.00 per day						
RECEIVING BOARD	\$60.00 per day						
ELECTION WORKERS (INSPECTORS	\$9.50 per hour						
ELECTION WORKER CHAIRPERSON	\$12.00 per hour						
ELECTION WORKER CO-CHAIRPERS	\$11.00 per hour						

STEP 9A	15.00	15.38	15.76	16.15	16.56	16.97	17.40
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EVENT SECURITY MANAGER

STEP 9B	19.11	20.07	21.07	22.12	23.23
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PART TIME POLICE OFFICER **START 1,000 HRS 2,000 HRS SERVICE**

Commission Meeting Date: May 23, 2017

Date: May 16, 2017

To: Honorable Mayor and City Commission

From: Community and Neighborhood Services Dept.

RE: Purchase of HUD Home at 1350 Eastwood Drive

SUMMARY OF REQUEST: To approve the purchase of a HUD home located at 1350 Eastwood Drive in Sheldon Park Neighborhood for the price of \$61,200 (*Sixty One Thousand Two Hundred Dollars*).

After the sale, CNS will rehabilitate the single family dwelling as part of the HOME funded Homebuyer Program.

FINANCIAL IMPACT: The funding used for the purchase and rehabilitation will come from 2016 HOME funds.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the request to purchase the property.

COMMITTEE RECOMMENDATION: None needed



MUSKEGON CITY COMMISSION

RESOLUTION TO APPROVE THE PURCHASE OF
HUD PROPERTY AT 1350 EASTWOOD DRIVE

WHEREAS, the City of Muskegon is dedicated to the redevelopment of its neighborhoods and;

WHEREAS, the City of Muskegon is dedicated to promoting high quality affordable single-family housing in the community and;

WHEREAS, the City of Muskegon is dedicated to promoting homeownership throughout its neighborhoods;

NOW THEREFORE, BE IT RESOLVED that the City Commission hereby approves the purchase of the property at 1350 Eastwood Drive by the City of Muskegon. The Community and Neighborhood Services Department will rehabilitate a single-family home to sell to a qualified buyer through the Homebuyer Program.

Adopted this 23rd of May, 2017.

Ayes:

Nays:

By _____
Stephen J. Gawron, Mayor

By _____
Ann Marie Meisch, MMC City Clerk

Date: May 23, 2017

To: Honorable Mayor and City Commissioners

From: Finance Department

RE: 2017-18 Healthcare & Wellness Program

SUMMARY OF REQUEST: It is time to renew the City's healthcare coverage for the 2017-18 plan year (6/1/17 - 5/31/18). Renewal premiums for the City's current healthcare program came in at a 3.96% increase over the current year. Last year we experienced an increase of 6.96%. In comparative terms, many employers have been experiencing sharp double-digit rate increases for several years. Also, the City's healthcare costs remain below the "hard cap limits" set by PA 152 and remain cost competitive with the standards set by the state for new hires. These are good independent indicators that the City's program is cost-effective.

Starting June 1, 2017, the deductible will be increased from \$2,500 for an individual and \$5,000 for double/family to \$4,000 for an individual and \$8,000 for double/family. In addition, the prescription drug coverage will change from a \$10/\$40 copay to a five tier copay of \$10/\$40/\$80/20% (\$100 max)/20% (\$200 max) effective June 1, 2017.

For 2017-18, the City will continue to pay the HRA deductible if the employee and spouse completed the wellness requirements by March 31st; non-participants in the wellness program will be required to pay the first \$1,000 (single)/ \$2,000 (double/family) of the deductible.

Dental benefits will no longer be administered through Priority Health, but they will now be through Delta Dental.

FINANCIAL IMPACT: Following is an estimate of gross premium costs for the Priority Health HMO program compared with the current healthcare plan year:

	2017-18			2016-17		
	Single	Double	Family	Single	Double	Family
Monthly Premium	\$ 515.13	\$ 1,159.04	\$ 1,390.85	\$ 495.51	\$ 1,114.90	\$ 1,337.88
Rate Change	3.96%	3.96%	3.96%	6.96%	6.96%	6.96%
Annual Premium	6,181.56	13,908.48	16,690.20	5,946.12	13,378.80	16,054.56
Current # Employees	36	47	113	36	47	113
Total Annual Premium	222,536.16	653,698.56	\$ 1,885,992.60	214,060.32	628,803.60	\$ 1,814,165.28
		2,762,227.32			2,657,029.20	
Add: HRA Deductibles Paid by City		300,000.00			300,000.00	
Less: 10% Employee Premium Copays		(276,222.73)			(265,702.92)	
Equals: Employer Cost		\$2,786,004.59			\$2,691,326.28	
	2017 PA 152 Hard Cap Limits			2016 PA 152 Hard Cap Limits		
	\$ 6,344.80	\$ 13,268.93	\$ 17,304.02	\$ 6,142.11	\$ 12,845.04	\$ 16,751.23
	228,412.80	623,639.71	1,955,354.26	221,115.96	603,716.88	1,892,888.99
		\$2,807,406.77			\$2,717,721.83	

Full-time City employees pay 10% of the above premium costs through payroll deduction.

BUDGET ACTION REQUIRED: Employee and retiree healthcare costs will be included in the forthcoming 2017-18 budget.

STAFF RECOMMENDATION: Authorize staff to execute documents with Priority Health to renew employee healthcare coverage for the coming year.

Rate Exhibit for CITY OF MUSKEGON



Plan: HMO CA \$4000-8000 70% 5-tier Rx
 Effective Date: 06/01/2017
 Deductible Type: Policy Year
 Rating Segment: ACTIVE
 Quote No: 40069
 Agent Name: JULIE BALGOOYEN
 Commission: 3%
 Group No: 778010

Product	[NonGrandfathered HCR]	HMO HRA	Riders
Copay Type		Copay Aligned	DME/P&O Coins: 70%
Hospital Coinsurance			Vision Option: 5 - High plan (exam & supplies)/year
In Network		70%	Rx Mail Order: 2.0 times
Out of Network		N/A	Rx Sexual Dysfunction: Oral & Non-Oral Treatment, 50% Copay
Deductible			
Individual - In Network		\$4,000	
Family - In Network		\$8,000	
Individual - Out of Network		N/A	
Family - Out of Network		N/A	
Coinsurance Max			
Individual - In Network		\$1,500	
Family - In Network		\$3,000	
Individual - Out of Network		N/A	
Family - Out of Network		N/A	
Office Visit (PCP) Copay		\$15	
Specialist Copay		\$30	
Urgent Care Copay		\$45	
Emergency Room Copay		\$100	
Ambulance Copay		\$50	
High Tech Imaging Copay		\$100	

Rx Deductible (Individual/Family): \$0

	Copay	Coinsurance	Max
Rx Generic	\$10	100%	\$10
Rx Preferred Brand	\$40	100%	\$40
Rx Non-preferred Brand	\$80	100%	\$80
Rx Preferred Specialty	\$0	80%	\$100
Rx Non-preferred Specialty	\$0	80%	\$200

	Single	Double	Family
Premium	\$515.13	\$1,159.04	\$1,390.85
Federal & State Taxes	\$6.75	\$15.19	\$18.22
Billed Rate	\$521.88	\$1,174.23	\$1,409.07
Participants	36	47	113

Summary	Participants	196	Combined
	Monthly Cost	\$230,185.61	\$233,201.40
	Annual Cost	\$2,762,227.32	\$2,798,416.80
	PEPM	\$1,174.42	\$1,189.80

This benefit plan includes federally mandated benefits for the following: \$0 copay preventive care and women's preventive care services.

From: Frank Peterson
Sent: Thursday, April 20, 2017 11:11 AM
To: _All Email Users; CommissionAll
Cc: 'jrb@waterstoneinsurance.com'
Subject: Important Health Insurance Changes

This email is for all City of Muskegon employees and dependents.

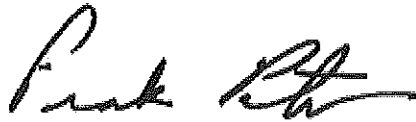
As many of you know, health insurance costs continue to be an issue nation-wide. We have not been immune to this trend here in Muskegon. We have worked diligently behind the scenes to keep costs down – most-recently by increasing plan deductibles and adding a 30% co-insurance to the HMO Plan. Employees were not affected by these coverage reductions because the city used a gap-funding method to pay employees' deductibles and co-insurance fees on their behalf. With that said, the costs continue to rise at a faster rate than we can sustain. For example, despite these changes, the cost of a family plan has risen by 31% since 2012, to nearly \$1,500/month (planned for 2017-18). We have also gap-funded in excess of \$300,000 in deductible and co-insurance payments in the last year alone.

In addition to all of this, we were informed that Priority HMO would no longer be able to serve as our dental provider, so a move to delta dental will be necessary (at additional cost)

Because of this trend, we are unfortunately looking to make additional changes to the HMO Plan to help offset those costs. Knowing all of this, the changes proposed are as follows:

1. Move to Delta Dental with same/similar benefits as currently provided.
2. Move from a 10/40 drug card to a 10/40/80/20 drug card at the HMO plan. The copays would work as follows:
 - a. \$10 copay for generic drugs (we had 5,662 generic prescriptions filled last year)
 - b. \$40 copay for preferred brand drugs (we had 491 preferred brand prescriptions filled last year)
 - c. \$80 copay for non-preferred brand drugs (we had 189 non-preferred brand prescriptions filled last year)
 - d. 20% copay for preferred specialty drugs (with a \$100 copay max per fill) (we had 48 preferred specialty drug prescriptions filled last year)
 - e. 20% copay for non-preferred specialty drugs (with a \$200 copay max per fill) (we had 3 non-preferred specialty prescriptions filled last year)
3. Increase the deductible from \$2,500/\$5,000 to \$4,000/\$8,000 (paid for by the city, for those meeting the wellness requirements)
4. Leave employee insurance contribution at 10%, but base the monthly costs on actual premiums as well as the city's estimated costs associated with gap-funding deductibles and co-insurance on behalf of employees and dependents. Initially calculated as follows:
 - a. Single - \$64.83 per month
 - b. Double - \$142.48 per month
 - c. Family - \$170.20 per month

We will have an opportunity for employees to learn about how this could affect them (more information to come on a time and place, but we're trying to line it up with the already-scheduled meetings with American Fidelity). Additionally, you are welcome to contact Julie Balgooyan at jrb@waterstoneinsurance.com to ask specific questions, as well.

A handwritten signature in black ink, appearing to read "Frank Peterson", with a stylized flourish at the end.

Franklin Peterson, City Manager
City of Muskegon
933 Terrace Street
PO Box 536
Muskegon, MI 49443-0536
p. 231-724-6724
f. 231-722-1214
www.shorelinecity.com
www.watchmuskegon.com



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

NICK A. KHOURI
STATE TREASURER

September 20, 2016

**PUBLIC EMPLOYER CONTRIBUTIONS TO MEDICAL BENEFIT PLANS
ANNUAL COST LIMITATIONS – CALENDAR YEAR 2017**

For a medical benefit plan coverage year beginning on or after January 1, 2012, MCL 15.563, as amended by 2013 Public Act 270, sets a limit on the amount that a public employer may contribute to a medical benefit plan.

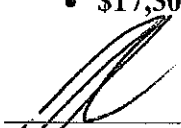
For medical benefit plan coverage years beginning on or after January 1, 2013, MCL 15.563 provides that the dollar amounts that are multiplied by the number of employees with each coverage type be adjusted annually. Specifically, the dollar amounts shall be adjusted, by October 1 of each year, by the change in the medical care component of the United States consumer price index for the most recent 12-month period for which data are available. For calendar year 2016, the limit on the amount that a public employer may contribute to a medical benefit plan was set to the sum of the following:

- \$ 6,142.11 times the number of employees and elected public officials with single-person coverage
- \$12,845.04 times the number of employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage
- \$16,751.23 times the number of employees and elected public officials with family coverage.

The limits for 2017 equal the 2016 limits increased by **3.3 percent**. The 3.3 percent is the percentage change in the medical care component from the period September 2014-August 2015 to the period September 2015-August 2016.

Thus, for medical benefit plan coverage years beginning on or after January 1, 2017, the limit on the amount that a public employer may contribute to a medical benefit plan equals the sum of the following:

- **\$ 6,344.80** times the number of employees and elected public officials with single-person coverage
- **\$13,268.93** times the number of employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage
- **\$17,304.02** times the number of employees and elected public officials with family coverage.


Nick A. Khouri
State Treasurer

September 20, 2016

AGENDA ITEM NO. _____
CITY COMMISSION MEETING _____

TO: Honorable Mayor and City Commissioners

FROM: Frank Peterson, City Manager

DATE: May 16, 2017

RE: Brownfield Reimbursement Contract with CBC Community Development Strategies

SUMMARY OF REQUEST:

Approve a contract with CBC Community Development Strategies to assist with the various steps in the Brownfield Redevelopment process.

FINANCIAL IMPACT:

None.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

Approval of the contract with CBC Community Development Strategies.

COMMITTEE RECOMMENDATION:



Catherine Brubaker-Clarke

Owner/ Manager

231-855-0335

cbrubakerclarke@gmail.com

March 1, 2017

Frank Peterson
City Manager
City of Muskegon
933 Terrace St. P.O. Box 536
Muskegon, MI 49443-0536

Dear Frank,

CBC Community Development Strategies, LLC is pleased to have the opportunity to submit this proposal to the City of Muskegon ("City") to provide the City with assistance on various brownfield redevelopment activities, including oversight of the City's brownfield grants and loans, as well as coordinating with property owners/developers and the City on Brownfield Redevelopment Plan Amendments. This effort primarily involves working with the City, developers, businesses, and state officials to utilize all available brownfield redevelopment tools that provide incentives to redevelop brownfield properties within the City. This includes utilizing environmental assessment grants, adding sites to the Muskegon Brownfield Plan through amendments to the Plan, as well as pursuing additional grants and loans that may become available to the City to facilitate its brownfield redevelopment efforts. The services of CBC Community Development Strategies, LLC will be billed to the City on an hourly basis; my 2017 rate is between \$60 and \$70 an hour, depending on whether I am working directly from City Hall, or from my home office. Time will be billed based on actual hours worked and direct costs incurred.

Scope of Work

The Scope of Work for the proposed services of CBC Community Development Strategies, LLC includes the following:

- Based on referrals obtained from the City, work with developers, property owners, their attorneys and environmental consultants to evaluate the eligibility of properties to be included in the City of Muskegon's Brownfield Plan.
- Provide recommendations to the City regarding Brownfield Plan amendments, as well as other recommended incentives available to the City to redevelop Brownfield properties.
- Upon concurrence by the City or its Brownfield Redevelopment Authority (BRA), coordinate with Environmental Consultants and Attorneys in the preparation of amendments.

- Review Brownfield Plan Amendment Reimbursement receipts for conformance with approved eligible expenses and make recommendation to staff regarding reimbursement.
- Coordinate with the developers and government officials, including the City Assessor, to share information and advocate for the desired taxable value on properties, based on the position of the City.
- Organize BRA meetings, working with City staff. Prepare mailings, resolutions, public hearing notices, etc.
- Provide overall coordination of the MDEQ Brownfield Grants and Loans, including efforts of the City, its consultants, developers, prospective purchasers, and the MDEQ.
- Provide overall coordination with the MEDC/MSF on Brownfield Plan Amendments that qualify through MEDC/MSF.
- Coordinate with consultants on Brownfield Projects to ensure the timely submittal of Grant and Loan quarterly reports on environmental response and development activities.
- Represent the City at the State level, when necessary, to advocate for programs through the MDEQ, MEDC, MDOT, etc. and at legislative hearings (e.g., Transformation Brownfield Bills).
- Keep City officials informed of current legislation regarding Brownfields. Coordinate with City lobbyist in Lansing to ensure the City's position is a priority.
- Undertake other brownfield redevelopment activities as directed by the City.

Agreement

Attached to the letter are Provisions for Representation by CBC Community Development Strategies, LLC ("Provisions"). This letter and the attached Provisions constitute a contractual agreement for services. If these terms and conditions are acceptable, I would appreciate your acknowledging acceptance of them by signing and returning the enclosed copy of this letter. Please do not hesitate to call if you have any questions.

Sincerely,

A handwritten signature in black ink, reading "Catherine R. Brubaker-Clarke". The signature is fluid and cursive, with the first name "Catherine" being the most prominent.

Catherine R. Brubaker-Clarke

CBC Community Development Strategies, LLC

Agreed and Accepted

Authorized City Representative

Date

PROVISIONS FOR REPRESENTATION BY
CBC COMMUNITY DEVELOPMENT STRATEGIES, LLC

Except as modified by an engagement letter, the following provisions will apply to the relationship between CBC Community Development Strategies, LLC and each of its clients:

1. Fees for services rendered will be based on the reasonable value of those services. Fees will be based primarily on standard hourly billing rates and the numbers of hours worked. CBC Community Development Strategies, LLC will adjust billing rates from time to time.
2. Time for which a client will be charged will include, among other things, phone and office conferences with the client, consultants, regulators, public officials, developers, prospective purchasers, and others; research; report preparation; document review and comment; drafting of letters, memoranda and other documents; and travel time.
3. In addition to fees, costs and expenses incurred in performing services may be billed, including photocopying, postage, travel (mileage, meals, lodging), faxes, and other similar costs and expenses.
4. Although fees or costs are estimated, these estimates are subject to unforeseen circumstances and are by their nature inexact. CBC Community Development Strategies, LLC will not be bound by any estimates except to the extent expressly set forth in the engagement letter.
5. Fees and expenses will be billed monthly.
6. A client shall have the right to terminate our services and representation upon written notice. Such termination, however, will not relieve the client of the obligation to pay for all services rendered and costs or expenses paid or incurred on behalf of the client prior to termination.

Commission Meeting Date: May 23, 2017

Date: May 18, 2017
To: Honorable Mayor and City Commissioners
From: Planning & Economic Development
RE: Rezoning request for 311, 317, 329, 331 and 335 W Muskegon Ave and 1138 4th St

SUMMARY OF REQUEST:

Staff initiated request to rezone 311, 317, 329, 331 and 335 W Muskegon Ave and 1138 4th St from RT, Two Family Residential District to Form Based Code, Urban Residential.

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

None

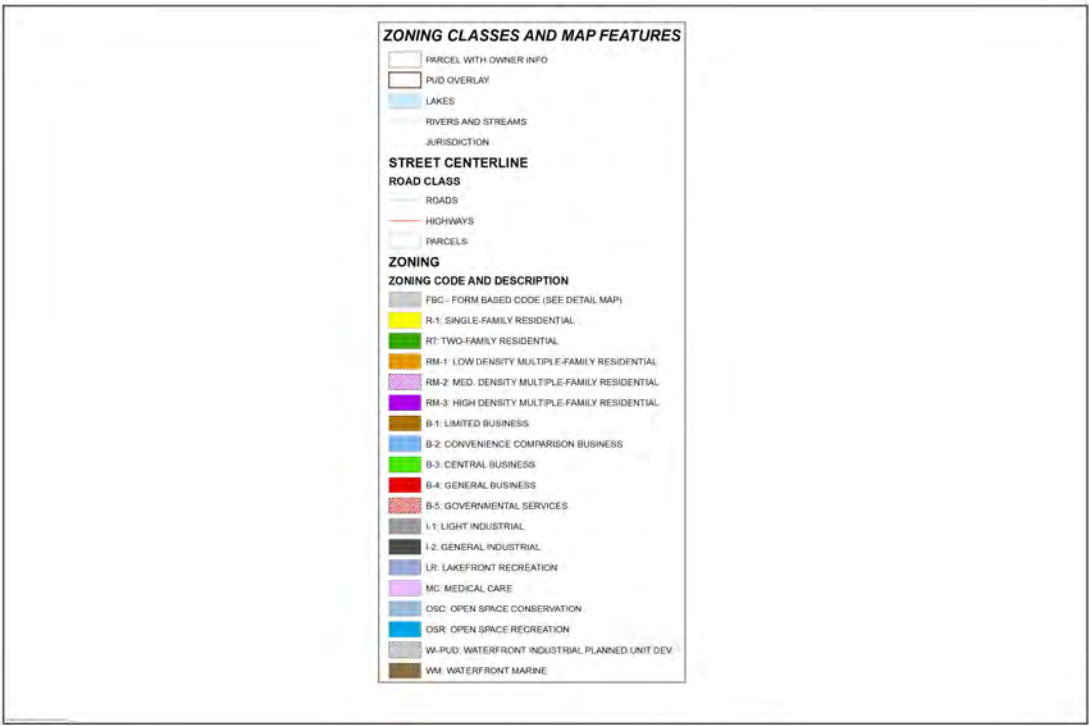
STAFF RECOMMENDATION:

Staff recommends approval of the rezoning.

COMMITTEE RECOMMENDATION:

The Planning Commission unanimously recommended approval of the request at their May 11 meeting, with one member absent.

There are not 11 contiguous properties in this rezoning, so individual notices were sent



CITY OF MUSKEGON
MUSKEGON COUNTY, MICHIGAN

ORDINANCE NO. _____

An ordinance to amend the zoning map of the City to provide for a zone change for 311, 317, 329, 331 and 335 W Muskegon Ave and 1138 4th St to Form Based Code, Urban Residential.

THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY ORDAINS:

The zoning map of the City of Muskegon is hereby amended to change the zoning for several properties (see map) to Form Based Code, Urban Residential.

This ordinance adopted:

Ayes: _____

Nayes: _____

Adoption Date: _____

Effective Date: _____

First Reading: _____

Second Reading: _____

CITY OF MUSKEGON

By: _____

Ann Meisch, MMC
City Clerk

CERTIFICATE (Rezoning of 311, 317, 329, 331 and 335 W Muskegon Ave and 1138 4th St to
Form Based Code, Urban Residential)

The undersigned, being the duly qualified clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the 23rd day of May, 2017, at which meeting a quorum was present and remained throughout, and that the original of said ordinance is on file in the records of the City of Muskegon. I further certify that the meeting was conducted and public notice was given pursuant to and in full compliance with the Michigan Zoning Enabling Act, Public Acts of Michigan No. 33 of 2006, and that minutes were kept and will be or have been made available as required thereby.

DATED: _____, 2017

Ann Meisch, MMC
Clerk, City of Muskegon

Publish: Notice of Adoption to be published once within ten (10) days of final adoption.

CITY OF MUSKEGON
NOTICE OF ADOPTION

Please take notice that on May 23, 2017, the City Commission of the City of Muskegon adopted an ordinance amending the zoning map to provide for the change of zoning for 311, 317, 329, 331 and 335 W Muskegon Ave and 1138 4th St to Form Based Code, Urban Residential.

Copies of the ordinance may be viewed and purchased at reasonable cost at the Office of the City Clerk in the City Hall, 933 Terrace Street, Muskegon, Michigan, during regular business hours.

This ordinance amendment is effective ten days from the date of this publication.

Published _____, 2017

CITY OF MUSKEGON

By _____

Ann Meisch, MMC
City Clerk

PUBLISH ONCE WITHIN TEN (10) DAYS OF FINAL PASSAGE.

Account No. 101-80400-5354

Commission Meeting Date: May 23, 2017

Date: May 18, 2017
To: Honorable Mayor and City Commissioners
From: Planning & Economic Development
RE: Rezoning request for several properties to R-2, Single Family Medium Density Residential District

SUMMARY OF REQUEST:

Staff initiated request to rezone several properties to R-2, Single Family Medium Density Residential District.

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

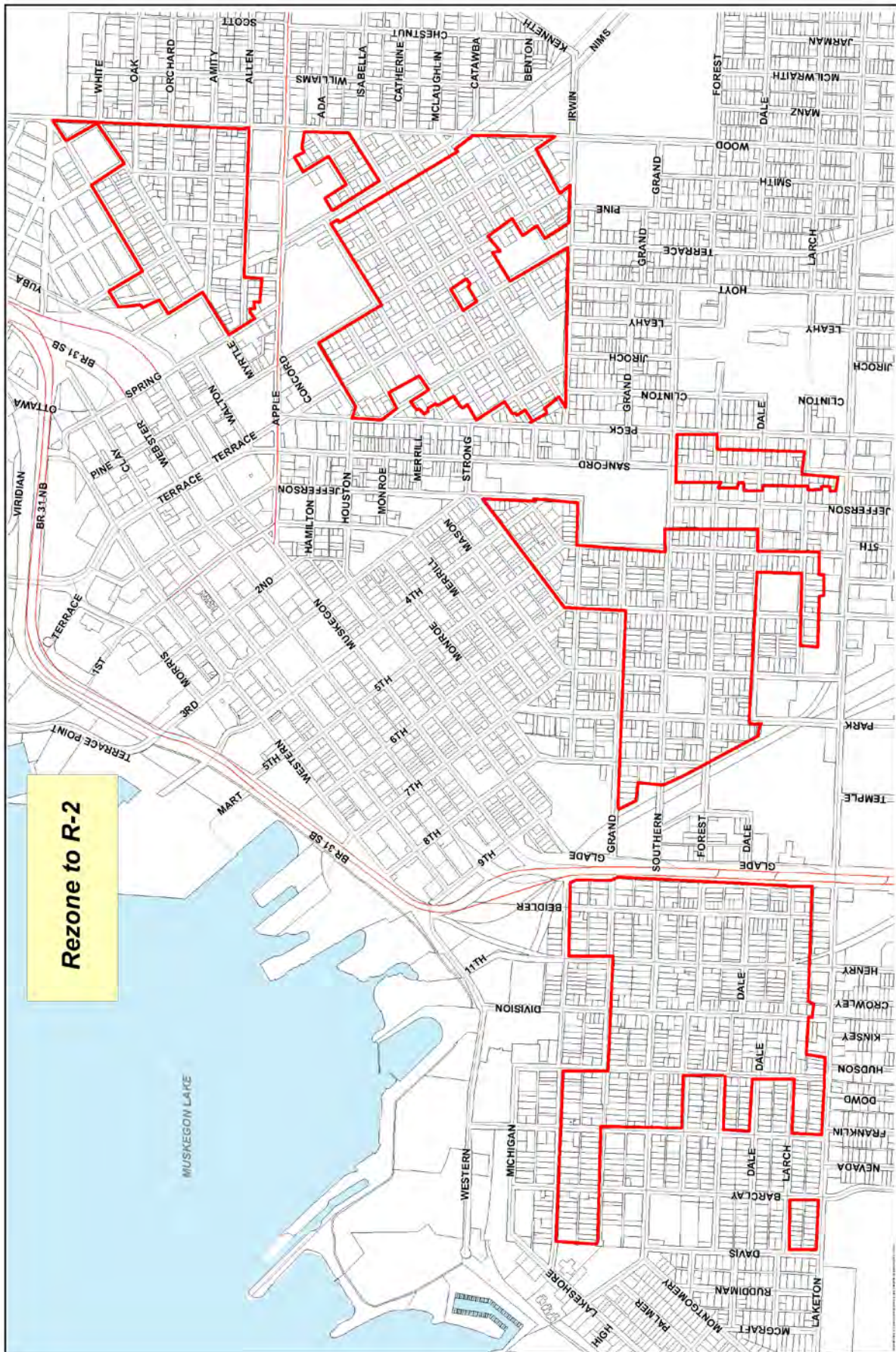
None

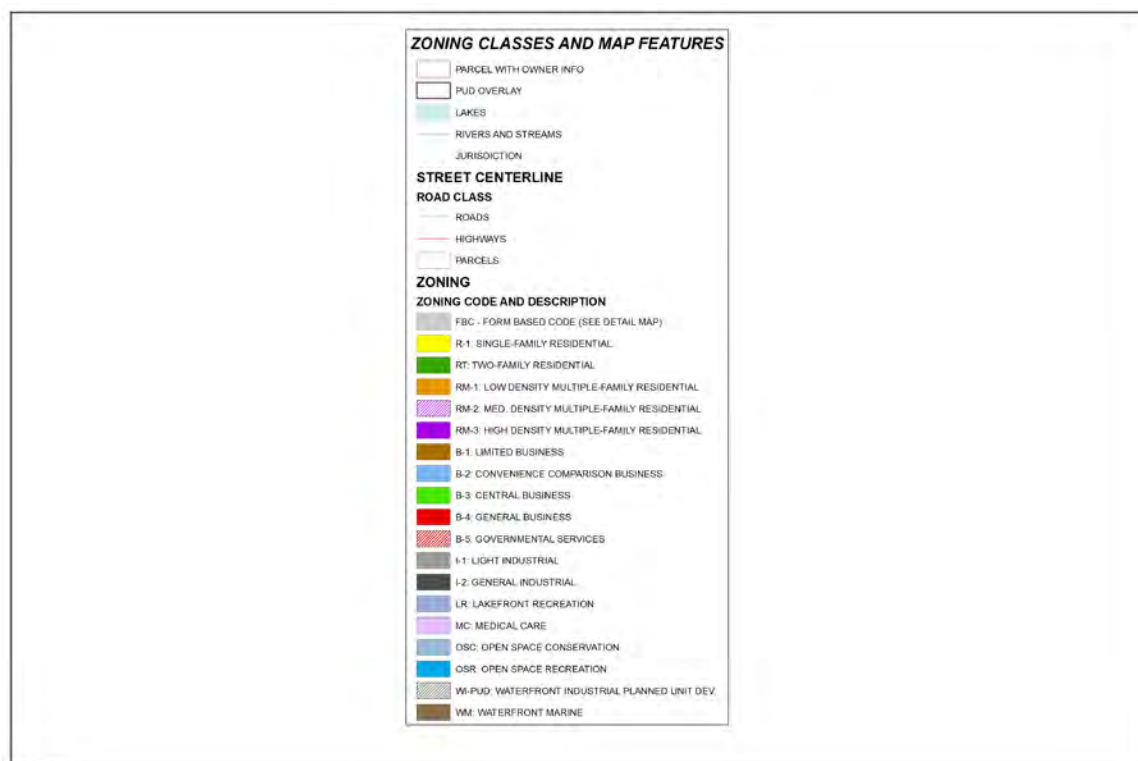
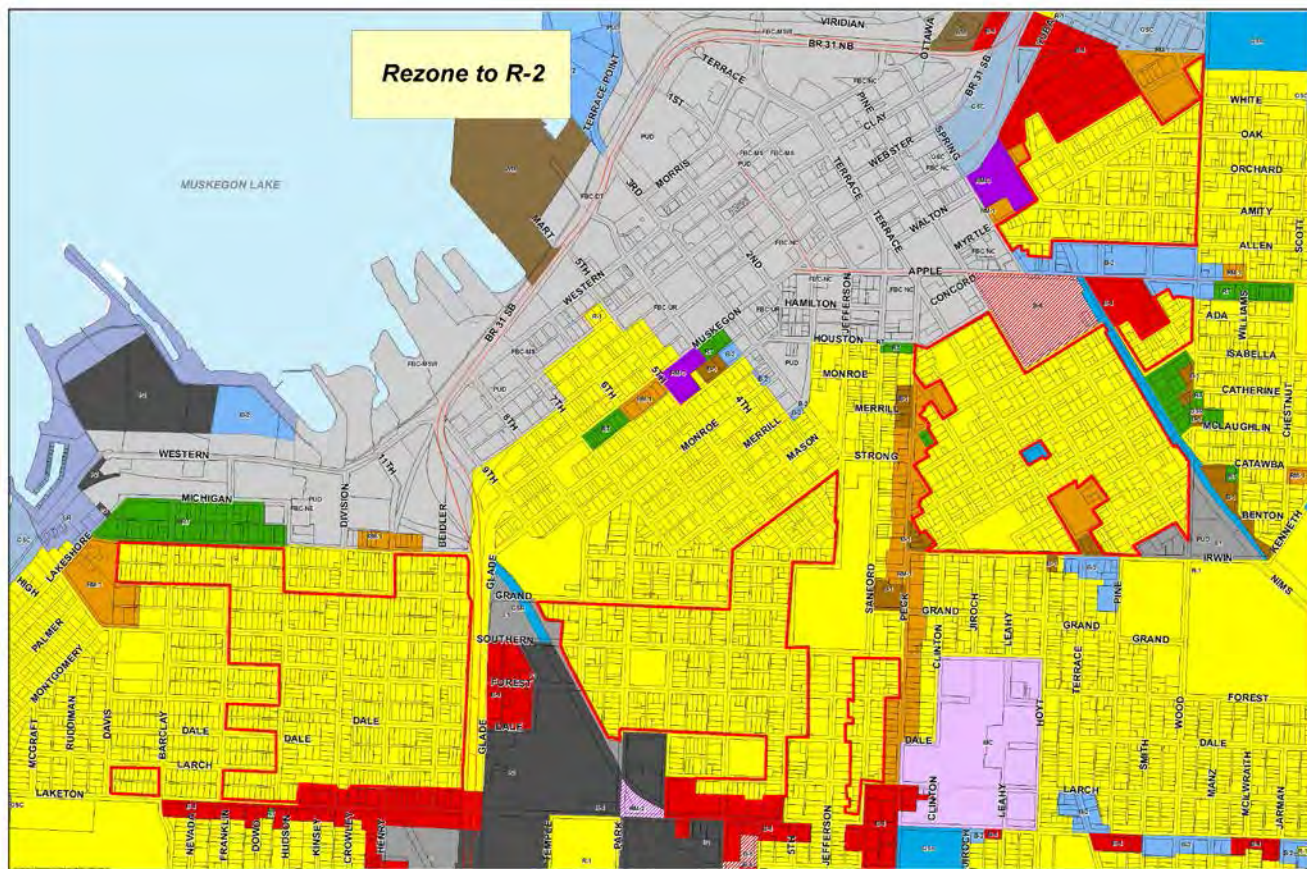
STAFF RECOMMENDATION:

Staff recommends approval of the rezoning.

COMMITTEE RECOMMENDATION:

The Planning Commission unanimously recommended approval of the request at their May 11 meeting, with one member absent.





CITY OF MUSKEGON
MUSKEGON COUNTY, MICHIGAN

ORDINANCE NO. _____

An ordinance to amend the zoning map of the City to provide for a zone change for several properties to R-2, Single Family Medium Density Residential District.

THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY ORDAINS:

The zoning map of the City of Muskegon is hereby amended to change the zoning for several properties (see map) to R-2, Single Family Medium Density Residential District.

This ordinance adopted:

Ayes: _____

Nays: _____

Adoption Date: _____

Effective Date: _____

First Reading: _____

Second Reading: _____

CITY OF MUSKEGON

By: _____

Ann Meisch, MMC
City Clerk

CERTIFICATE (Rezoning of several properties to R-2, Single Family Medium Density Residential District)

The undersigned, being the duly qualified clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the 23rd day of May, 2017, at which meeting a quorum was present and remained throughout, and that the original of said ordinance is on file in the records of the City of Muskegon. I further certify that the meeting was conducted and public notice was given pursuant to and in full compliance with the Michigan Zoning Enabling Act, Public Acts of Michigan No. 33 of 2006, and that minutes were kept and will be or have been made available as required thereby.

DATED: _____, 2017

Ann Meisch, MMC
Clerk, City of Muskegon

Publish: Notice of Adoption to be published once within ten (10) days of final adoption.

CITY OF MUSKEGON
NOTICE OF ADOPTION

Please take notice that on May 23, 2017, the City Commission of the City of Muskegon adopted an ordinance amending the zoning map to provide for the change of zoning for several properties (see map) to R-2, Single Family Medium Density Residential District .

Copies of the ordinance may be viewed and purchased at reasonable cost at the Office of the City Clerk in the City Hall, 933 Terrace Street, Muskegon, Michigan, during regular business hours.

This ordinance amendment is effective ten days from the date of this publication.

Published _____, 2017

CITY OF MUSKEGON

By _____

Ann Meisch, MMC
City Clerk

PUBLISH ONCE WITHIN TEN (10) DAYS OF FINAL PASSAGE.

Account No. 101-80400-5354

Commission Meeting Date: May 23, 2017

Date: May 18, 2017
To: Honorable Mayor and City Commissioners
From: Planning & Economic Development
RE: Rezoning request for several properties to R-3, Single Family High Density Residential District

SUMMARY OF REQUEST:

Staff initiated request to rezone several properties to R-3, Single Family High Density Residential District.

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

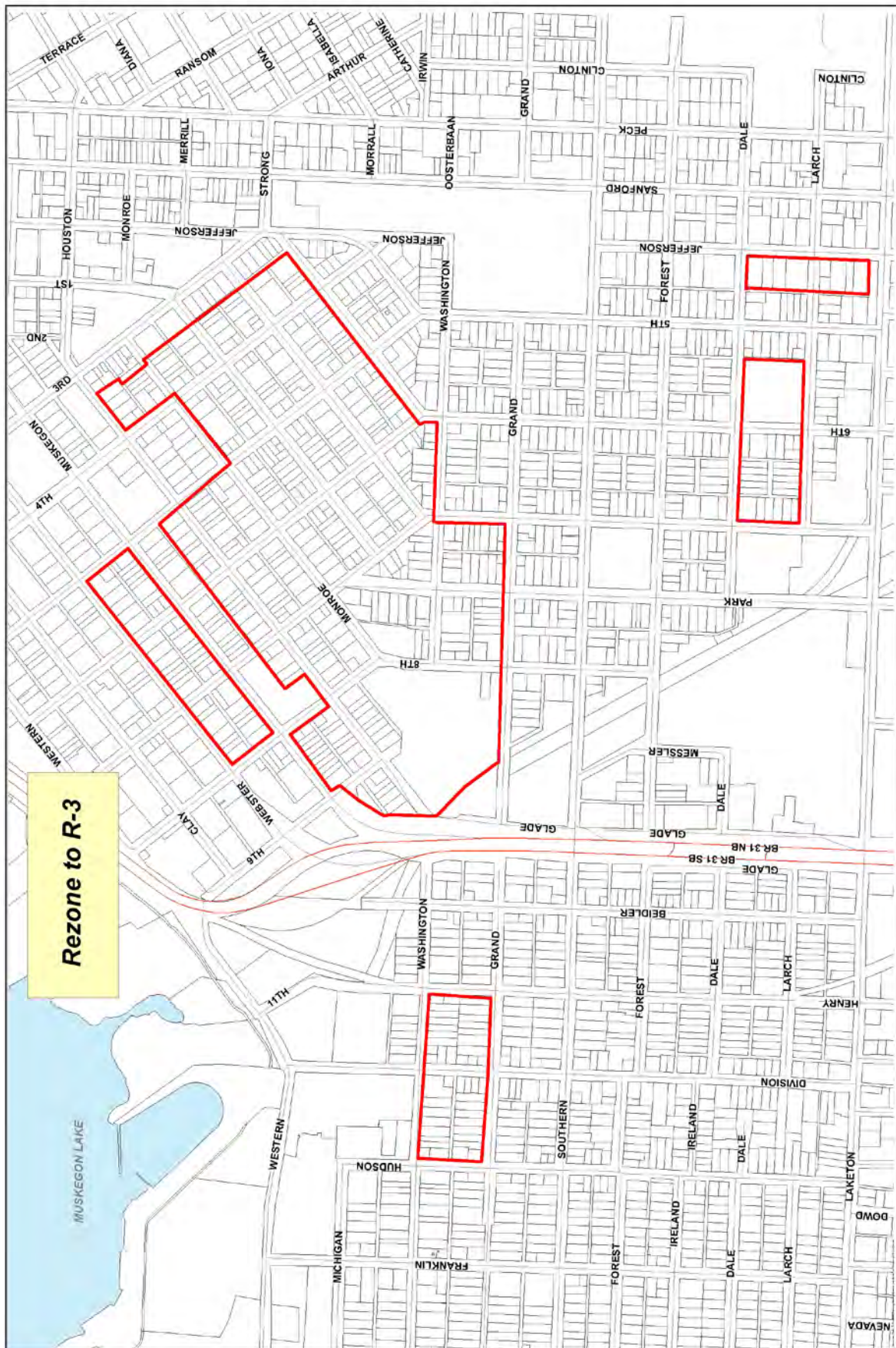
None

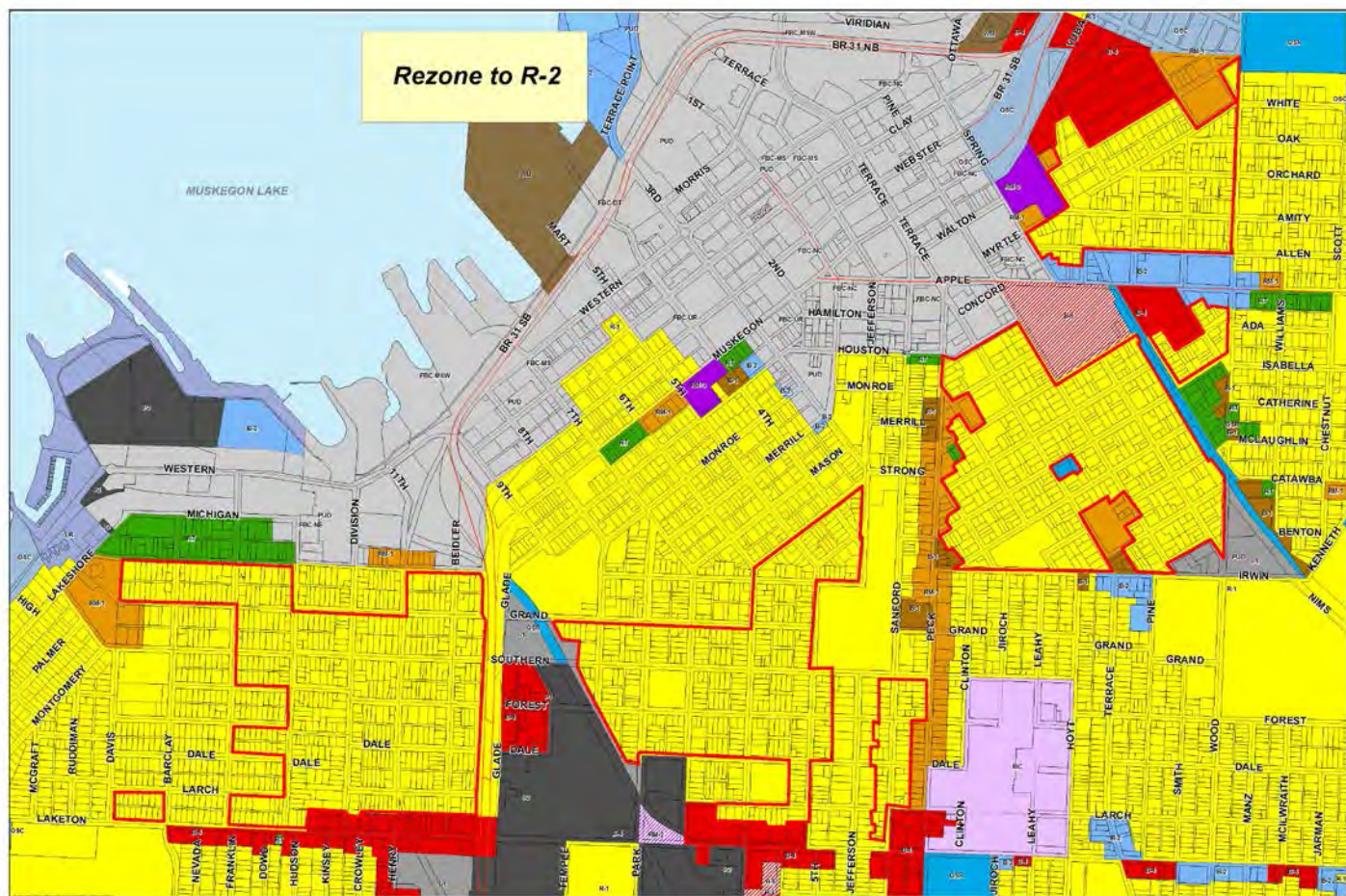
STAFF RECOMMENDATION:

Staff recommends approval of the rezoning.

COMMITTEE RECOMMENDATION:

The Planning Commission unanimously recommended approval of the request at their May 11 meeting, with one member absent.





CITY OF MUSKEGON

MUSKEGON COUNTY, MICHIGAN

ORDINANCE NO. _____

An ordinance to amend the zoning map of the City to provide for a zone change for several properties to R-3, Single Family High Density Residential District.

THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY ORDAINS:

The zoning map of the City of Muskegon is hereby amended to change the zoning for several properties (see map) to R-3, Single Family High Density Residential District.

This ordinance adopted:

Ayes: _____

Nayes: _____

Adoption Date: _____

Effective Date: _____

First Reading: _____

Second Reading: _____

CITY OF MUSKEGON

By: _____

Ann Meisch, MMC
City Clerk

CERTIFICATE (Rezoning of several properties to R-3, Single Family High Density Residential District)

The undersigned, being the duly qualified clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the 23rd day of May, 2017, at which meeting a quorum was present and remained throughout, and that the original of said ordinance is on file in the records of the City of Muskegon. I further certify that the meeting was conducted and public notice was given pursuant to and in full compliance with the Michigan Zoning Enabling Act, Public Acts of Michigan No. 33 of 2006, and that minutes were kept and will be or have been made available as required thereby.

DATED: _____, 2017

Ann Meisch, MMC
Clerk, City of Muskegon

Publish: Notice of Adoption to be published once within ten (10) days of final adoption.

CITY OF MUSKEGON
NOTICE OF ADOPTION

Please take notice that on May 23, 2017, the City Commission of the City of Muskegon adopted an ordinance amending the zoning map to provide for the change of zoning for several properties (see map) to R-3, Single Family High Density Residential District .

Copies of the ordinance may be viewed and purchased at reasonable cost at the Office of the City Clerk in the City Hall, 933 Terrace Street, Muskegon, Michigan, during regular business hours.

This ordinance amendment is effective ten days from the date of this publication.

Published _____, 2017

CITY OF MUSKEGON

By _____

Ann Meisch, MMC
City Clerk

PUBLISH ONCE WITHIN TEN (10) DAYS OF FINAL PASSAGE.

Account No. 101-80400-5354

Commission Meeting Date: May 23, 2017

Date: May 18, 2017
To: Honorable Mayor and City Commissioners
From: Planning & Economic Development
RE: Rezoning request for several properties to Urban Residential, Form Based Code

SUMMARY OF REQUEST:

Staff initiated request to rezone several properties to Form Based Code, Urban Residential.

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Staff recommends approval of the rezoning.

COMMITTEE RECOMMENDATION:

The Planning Commission unanimously recommended approval of the request at their May 11 meeting, with one member absent.

STAFF REPORT

May 11, 2017

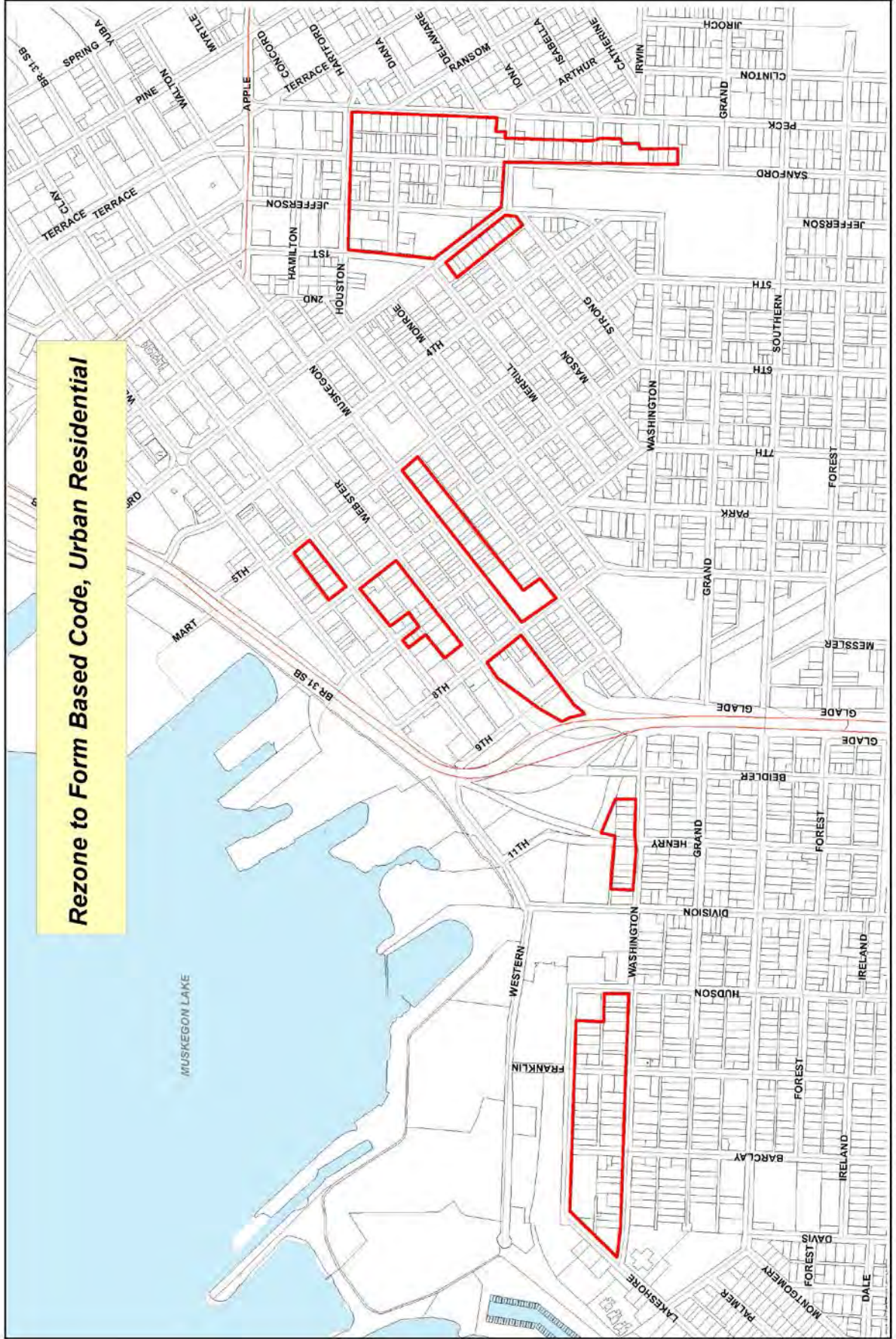
SUMMARY

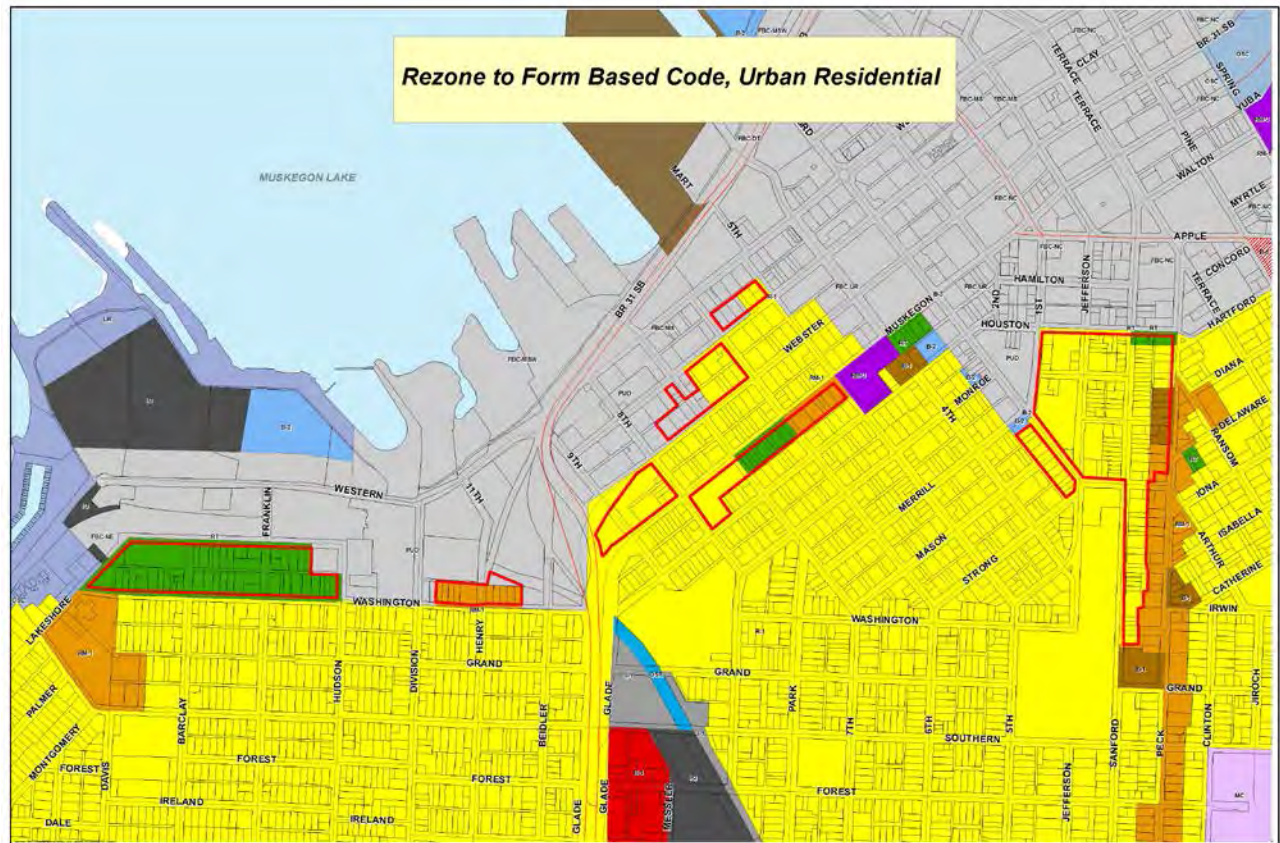
1. All of the requests this month pertain to the smaller lot zoning and expansion of the Form Based Code, Urban Residential Context Area that we have been discussing for the past six months.
2. Please see the enclosed zoning maps that depict which parcels will be rezoned and their proposed new zoning designation. Each rezoning request has two maps, one with blank parcels (easier to identify location) and one that shows the current zoning (somewhat harder to identify).
3. The Zoning and Enabling Act does not require personal mail notifications for rezonings if it is for 11 or more contiguous parcels. The first three hearings at this meeting all contain at least 11 contiguous parcels, so personal mail notices were not sent. Case 2017-11 has only six contiguous parcels, so personal mail notices were sent to the property owners. Staff received one call regarding case 2017-11 from a property owner requesting more information. Staff relayed the information and were not contacted again.
4. Over the past six months, staff held two public workshops and discussed these plans in depth with the Neighborhood Associations.
5. Please see the chart below that describes the development standards in R-2 and R-3 zones. Please also see the enclosed Form Based Code excerpt that describes the development standards for the Urban Residential Context Area.
6. Staff studied each block and determined that if a majority of the parcels on a block had between 30-39 feet of road frontage, that block would be rezoned to R-3. If a block had a majority of its parcels with road frontage between 40-49 feet, it would be rezoned R-2. Blocks with a majority of parcels with road frontage 50+ feet will stay with the R-1 zoning.

Development Standards

	R-1	R-2	R-3
Minimum Lot Size	6,000 sf	4,00 sf	3,000 sf
Minimum Lot Width	50 ft	40 ft	30 ft
Maximum Lot Coverage	Buildings: 50% Pavement: 10%	Buildings: 60% Pavement: 15%	Buildings: 70% Pavement: 20%
Height Limit*	2 stories or 35 feet**	2 stories or 35 feet**	2 stories or 35 feet**
Front Setbacks***	Expressway/Arterial Street: 30 ft Collector/Major Street: 25 ft Minor Street: 15 feet	Expressway/Arterial Street: 30 ft Collector/Major Street: 25 ft Minor Street: 10 feet	Expressway/Arterial Street: 30 ft Collector/Major Street: 25 ft Minor Street: 10 feet
Rear Setback	30 ft	20 ft ^	15 ft^
Side Setbacks#:	1 story: 6 2 story: 8	1 story: 6 2 story: 7	1 story: 5 2 story: 5
Ordinary High Water Mark /Wetland Setback	30 ft	30 ft	30 ft

Rezoned to Form Based Code, Urban Residential





CITY OF MUSKEGON
MUSKEGON COUNTY, MICHIGAN

ORDINANCE NO. _____

An ordinance to amend the zoning map of the City to provide for a zone change for a several properties to Form Based Code, Urban Residential.

THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY ORDAINS:

The zoning map of the City of Muskegon is hereby amended to change the zoning for several properties (see map) to Form Based Code, Urban Residential.

This ordinance adopted:

Ayes: _____

Nayes: _____

Adoption Date: _____

Effective Date: _____

First Reading: _____

Second Reading: _____

CITY OF MUSKEGON

By: _____

Ann Meisch, MMC
City Clerk

CERTIFICATE (Rezoning of several properties to Form Based Code, Urban Residential)

The undersigned, being the duly qualified clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the 23rd day of May, 2017, at which meeting a quorum was present and remained throughout, and that the original of said ordinance is on file in the records of the City of Muskegon. I further certify that the meeting was conducted and public notice was given pursuant to and in full compliance with the Michigan Zoning Enabling Act, Public Acts of Michigan No. 33 of 2006, and that minutes were kept and will be or have been made available as required thereby.

DATED: _____, 2017

Ann Meisch, MMC
Clerk, City of Muskegon

Publish: Notice of Adoption to be published once within ten (10) days of final adoption.

CITY OF MUSKEGON
NOTICE OF ADOPTION

Please take notice that on May 23, 2017, the City Commission of the City of Muskegon adopted an ordinance amending the zoning map to provide for the change of zoning for several properties (see map) to Form Based Code, Urban Residential.

Copies of the ordinance may be viewed and purchased at reasonable cost at the Office of the City Clerk in the City Hall, 933 Terrace Street, Muskegon, Michigan, during regular business hours.

This ordinance amendment is effective ten days from the date of this publication.

Published _____, 2017

CITY OF MUSKEGON

By _____

Ann Meisch, MMC
City Clerk

PUBLISH ONCE WITHIN TEN (10) DAYS OF FINAL PASSAGE.

Account No. 101-80400-5354

AGENDA ITEM NO. _____
CITY COMMISSION MEETING _____

TO: Honorable Mayor and City Commissioners

FROM: Frank Peterson, City Manager

DATE: May 16, 2017

RE: Finance Director Position

SUMMARY OF REQUEST:

Derrick Smith has accepted employment outside of the City of Muskegon, effective June 2, 2017. This request is to appoint Deputy Finance Beth Lewis as Finance Director effective June 2, 2017.

FINANCIAL IMPACT:

None.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

Staff recommends Beth Lewis be appointed Finance Director. Beth has been the City's Deputy Finance Director for 19 years.

COMMITTEE RECOMMENDATION:

COMMISSION MEETING DATE: May 23, 2017

TO: Honorable Mayor and Commissioners

FROM: Jeffrey Lewis, Director of Public Safety

RE: Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: EN157069 – 1451 Park St.

SUMMARY OF REQUEST: This is to request that the City Commission **“table”** the findings of the Housing Board of Appeals (HBA) relating to the structure located at **1451 Park St.** It is further requested that Public Safety Administration be directed to allow said owner (Bruce Antwan) a ninety (90) day reprieve to complete finishing work at said location. At the end of ninety (90) days if noted finish work is not final the case EN157069-1451 Park St. will be forwarded back to the Commission for concurrence with the HBA.

Location and ownership: This structure is located on Park St. between Washington Ave. and West Grand Ave. and is owned by Antwan Bruce.

Staff Correspondence: The Notice and Order to Repair was issued on 7/31/2015. On 2/2/2017 the HBA declared the structure substandard and dangerous.

**Note on March 14, 2017 the City Commission tabled this case in order for the property owner to obtain their Certificate of Occupancy by May 12, 2017. The repairs to obtain the certificate have not been completed.*

Financial Impact: None

Budget action required: None

State Equalized value: \$ 11,100

Estimated cost to repair: \$ 15,000

Staff Recommendation: To “table” the Housing Board of Appeals decision to demolish.

Notification procedures:

- 1) Title search is performed so all interested parties are notified.
- 2) All notifications are posted on the structure.
- 3) All notifications are mailed by certified mail with a return card for signature.

Owner Contact: The owner or his father attended the meetings of the HBA excluding the 1st meeting where the HBA declared the structure. It then went before the City Commission where this case was sent back to the HBA to review it again.

The City Commission tabled this case at their March 14, 2017 meeting giving the owner until May 12, 2017 to complete the repairs and to have issued a Certificate of Occupancy. This has not been completed.

Permit information from 3/14/2017 – 5/15/2017 (since the last City Commission meeting):

Permit	Date	Expires	Inspections Dates	Notes
PB160011	1/11/2016	5/12/2017		Interior of home, windows, siding, roof, new studs, drywall, insulation, floor joists, kitchen, bath. - There are to be inspections for this- 1-Rough, 2-Insulation, 3-Roof (ice & water), 4-siding (house wrap) & 5-Final Inspections (5).
This permit has expired.			5/2/2017	Special approved-No notes stating what was approved-note says the owner has until 5/12/17 to complete to project.
			5/4/2017	Insulation - Cancelled
			5/11/2017	Insulation - Disapproved-Notes say it is not complete. Inspector went over with the owner what needed to be done.
PE170110	2/17/2017	8/16/2017		Home electrical repairs.
			3/13/2017	Rough not ready.
			4/11/2017	Rough Partially Approved- There were notes of what needed to be completed.
			4/28/2017	Rough Approved.
PM170026	1/11/2017	7/10/2017		Furnace & Duct Work.
			2/28/2017	Had been scheduled for a final but was canceled.
			No other inspections scheduled.	
PP170034	2/9/2017	8/8/2017		Plumbing from main to kitchen & bathroom
				3/1/17 - Added to permit-New water line from City main to the home.
			3/13/2017	Final, Not Ready.
			4/11/2017	Water Service - Approved.
			4/28/2017	Rough In-Approved.
This permit is suspended due to fee.				

****As of 5/15/2017 - There are no new inspections scheduled.

This case had been tabled by the HBA, in order to work with the owner; eight times with the ninth time having the HBA declaring this case. This is the third time before the City Commission.

If you disagree with the decision of the City Commission, you have the right to file a petition for superintending control in Circuit Court for the County of Muskegon within 21 days after the City Commission concurs.

Pictures from 1/20/2017:



Front of home 5/12/2017:



CITY OF MUSKEGON
CODE COMPLIANCE DEPARTMENT
933 TERRACE ST STE 202, MUSKEGON, MI 49440
(231) 724-6702 (Office) (231) 724-6790 (Fax)

DANGEROUS BUILDING REPORT

1451 PARK ST

Inspection noted:

1. Roof flashing is missing or incorrectly installed. Aluminum flashing is loose or missing.
2. Where repairs to existing roof are made, materials and color must blend with balance of roof. Roof has some shingles or parts of shingles missing.
3. Side of the roof has rotted or missing roof boards.
4. Have eave boards that are rotted or missing.
5. Is not protected from weather by a properly applied water-resistant paint or waterproof finish. Surface must be scraped prior to applying any water -resistant paint or waterproof finish.
6. Foundation walls have peeling paint. Paint must be properly scraped prior to painting.
7. Siding has holes in it or is rotted or missing. Siding corners are missing.
8. Siding has peeling paint--and is not protected from weather by a properly applied water resistant paint or finish. This must be properly scraped before painting.
9. Opening in the wall has been closed off with material that does not blend with the rest of the structure.
10. Window(s) has/have broken or cracked glass.
11. Window sill is broken, missing or rotted.
12. Window frame is rotted.
13. Window has glazing that is missing or deteriorated.
14. Many windows are boarded.

This listing is a list of exterior items. **An interior inspection had not been completed. You would need to contact SAFEbuilt for a trades inspection to get a complete listing of any additional items that need to be completed.**

BASED UPON A RECENT INSPECTION OF THE ABOVE PROPERTY, IT HAS BEEN DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 10-61 OF THE MUSKEGON CITY CODE.



**Dangerous Building Inspection
Building Inspector Report
1451 Park
Muskegon, MI 49441
8-14-2015**

1. **Roof-structure** appears to be in decent shape and weather tight.
2. **Exterior surfaces** require compliance, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and steps, shall be maintained in good condition. Exterior surfaces shall be protected from the elements by painting or other protective coverings. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All Windows shall be repaired or replaced to be in sound condition, good repair and weather tight. Windows shall be easily openable and capable of being held in position by window hardware. Windows that are replace shall meet energy code. All exterior doors, door assemblies and hardware shall be in good condition and weather tight. Locks at all entrances to dwelling unit shall be tightly secure the door
3. **Interior of Structure.** All interior surfaces shall be repaired to be in good, clean and sanitary condition. Damaged plaster or drywall shall be repaired or replaced and peeling, chipping, flaking or abraded paint shall be repaired. Any decayed wood or other defective surface condition shall be corrected. Most damaged to ceiling and walls that have been opened up to expose framing shall be insulated to code.
4. **Structural Floor Members.** All floor joist members that have Rot or been cut, notched, or bored are required to be fixed. Including the addition of any joist hangers were needed. Surrounding foundation shall be free from open cracks and breaks. Crawl spaces in basement will require to be capped with vapor barrier per code, because non treated floor joist above are within 30" of bare soil.
5. **Kitchen Facilities.** Dwelling unit shall contain its own bathtub or shower, lavatory, water closet and kitchen sink which shall be maintained in a sanitary, safe working condition. The lavatory shall be place in the same room as the water closet or located in a close proximity to the door leading directly into the room in which such water closet is located. Every bathroom and toilet room shall comply with the ventilation requirements, except that a window shall not be required in such spaces equipped with a mechanical ventilation system. A kitchen sink shall not be used as a substitute for the required lavatory.

6. **Plumbing System.** All plumbing fixtures shall be properly installed and maintained in working order, and shall be kept free from obstructions, leaks, and defects and be capable of performing the function for which such plumbing fixtures are designed. All plumbing fixtures shall be maintained in a safe, sanitary and functional condition. Every sink, lavatory, bathtub or shower, drinking fountain, water closet or other plumbing fixture shall be properly connected to public water system. All kitchen sinks, lavatories, laundry facilities, bathtubs and showers shall be supplied with hot or tempered and cold running water. All plumbing fixtures shall be properly connected to the public sewer system.
7. **Mechanical System.** Dwelling shall be provided with heating facilities capable of maintaining a room temperature of 65 F in all habitable rooms, bathrooms and toilet rooms.
8. **Habitable Spaces.** Every habitable space shall have at least one window of approved size facing directly to the outdoors. Every habitable space shall have at least one operable window. Habitable rooms shall not be less than 7 feet in any plan dimension. Habitable rooms shall not have a ceiling height of less than 7 feet. Every bedroom shall not be less than 70 square feet.
9. **Structure must meet all Electrical, Plumbing, and Mechanical Codes before the issue of a Certificate of Occupancy. All permits for work required shall be performed by licensed contractors.**

COMMISSION MEETING DATE: May 23, 2017

TO: Honorable Mayor and Commissioners

FROM: Jeffrey Lewis, Director of Public Safety

RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: EN1708648

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **288 Jackson Ave** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder or staff may issue infraction tickets to the owner, agent or responsible party if they do not demolish the structure.

Location and ownership: This structure is located on Jackson Ave between Yuba Street and Erickson Street and is owned by RTY Investments LLC and Muskegon County Treasurer.

Staff Correspondence: A dangerous building inspection was conducted on 02/09/17. The Notice and Order to Repair was issued on 02/14/17. On 04/06/17 the HBA declared the structure substandard and dangerous.

Financial Impact: General Funds

Budget action required: None

State Equalized value: \$8,800

Estimated cost to repair: \$23,500

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

Owner Contact: No owner contact with the inspection department.

Permits obtained: None

If you disagree with the decision of the City Commission, you have the right to file a petition for superintending control in the Circuit Court for the County of Muskegon within 21 days after the City Commission concurs.

DANGEROUS BUILDING INSPECTION REPORT

Property Address: 288 JACKSON AVE

Parcel # 24-205-141-0006-10

Date completed: February 9, 2017

DEFICIENCIES:

- 1) Fascia boards are rotted or missing
- 2) Siding and trim has holes, rotted or missing
- 3) Window frames are rotted
- 4) Storm windows are loose or missing
- 5) Foundation has large cracks
- 6) Evasive scrub trees have grown into the siding and foundation of the home
- 7) Electrical service conduit is rusted and elbow cover(s) are missing

This is a list of the exterior deficiencies. An interior inspection has not been completed.

Based upon my recent inspection of the above property I determined that the structure meets the definition of a Dangerous Building and/or Substandard Building as set forth in Section 10-61 of the Muskegon City Code.





COMMISSION MEETING DATE: May 23, 2017

TO: Honorable Mayor and Commissioners

FROM: Jeffrey Lewis, Director of Public Safety

RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: EN1708768

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **240 Monroe Ave** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder or staff may issue infraction tickets to the owner, agent or responsible party if they do not demolish the structure.

Location and ownership: This structure is located on Monroe Ave between 3rd Street and 4th Street and is owned by Walter Clark. Note: This home is in the Houston Historic District.

Staff Correspondence: A structure fire occurred on 11/9/16. A dangerous building inspection was conducted on 11/18/16. The Notice and Order to Repair was issued on 03/02/17. On 2-28-17, the State Historic Preservation the home is not on the Historic Registry. On 5-2-2017, the Historic District Commission allowed the home to be demolished. On 05/04/17 the HBA declared the structure substandard and dangerous.

Financial Impact: Escrow Funds

Budget action required: None

State Equalized value: \$14,200

Estimated cost to repair: \$41,000

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

Owner Contact: Owner has agreed to remove the home at his expense. On 5-11-17, the owner informed inspection dept. he would be contracting Press Excavation to remove the structure. To date, no permit from Press Excavation has been obtained

Permits obtained: None

If you disagree with the decision of the City Commission, you have the right to file a petition for superintending control in the Circuit Court for the County of Muskegon within 21 days after the City Commission concurs.

DANGEROUS BUILDING INSPECTION REPORT

Property Address: 240 MONROE AVE

Parcel # 24-205-367-0010-00

Date completed: 11/18/16

DEFICENCIES:

BUILDING

UNIT #1 - SIDE ENTRY DOOR NEEDS TO BE REPLACED

UNIT #2 - 90% OF UNIT NEEDS TO BE TORN DOWN .SIDE PORCH FOR BOTH UNITS NEED TO BE TORN DOWN AND REBUILT

MECHANICAL/PLUMBING

UNIT #1 – NO DAMAGE

UNIT #2 – NEEDS TOTAL DEMO

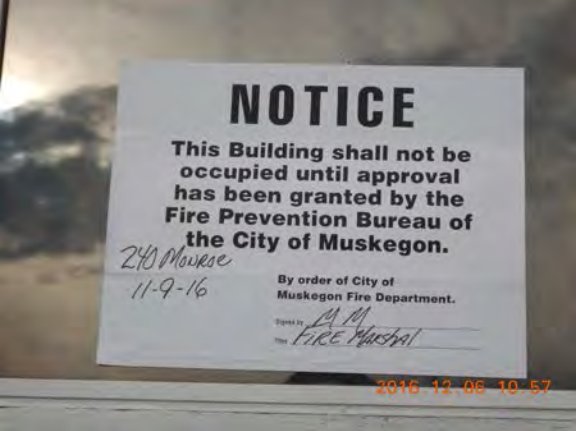
ELECTRICAL

REPLACE ELECTRIC SERVICE TO CODE

FRONT UNIT – REPLACE SMOKE ALARMS
BASEMENT PLUG TO BE REPAIRED

REAR UNIT – WIRE TO CODE
INSTALL SMOKE ALARMS TO CODE

Safebuilt inspections





COMMISSION MEETING DATE: May 23, 2017

TO: Honorable Mayor and Commissioners

FROM: Jeffrey Lewis, Director of Public Safety

RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: EN1708606

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **398 Monroe Ave** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder or staff may issue infraction tickets to the owner, agent or responsible party if they do not demolish the structure.

Location and ownership: This structure is located on Monroe Ave between 6th St and 7th St and is owned by RTY Investments LLC & Muskegon County Treasurer.

Staff Correspondence: A dangerous building inspection was conducted on 02/10/17. The Notice and Order to Repair was issued on 02/10/17. On 04/06/17 the HBA declared the structure substandard and dangerous.

Financial Impact: General Funds

Budget action required: None

State Equalized value: \$12,700

Estimated cost to repair: \$26,500

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

Owner Contact: No owner contact with the Inspection Department.

Permits obtained: None

If you disagree with the decision of the City Commission, you have the right to file a petition for superintending control in the Circuit Court for the County of Muskegon within 21 days after the City Commission concurs.

DANGEROUS BUILDING INSPECTION REPORT

Enforcement # EN1708606

Property Address: 398 MONROE AVE

Parcel # 24-205-370-0011-10

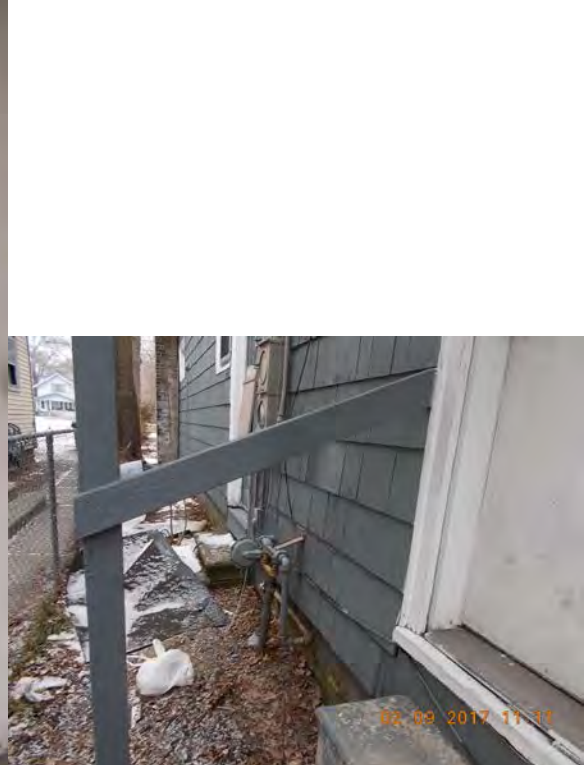
Date completed: February 10, 2017

DEFICIENCIES:

- 1) Roof repair not complete and current work does not meet the requirements of the building code.
- 2) Numerous openings in the siding, rotted siding, and missing siding
- 3) Rear porch ceiling materials are rotted or missing
- 4) Front Porch ceiling boards are loose and rotted.
- 5) Many window frames are rotted
- 6) Foundation has loose or missing mortar joints and numerous openings.
- 7) Fascia boards missing in several areas.

This is a list of the exterior items. An interior inspection had not been completed.

Based upon my recent inspection of the above property I determined that the structure meets the definition of a Dangerous Building and/or Substandard Building as set forth in Section 10-61 of the Muskegon City Code





COMMISSION MEETING DATE: May 23, 2017

TO: Honorable Mayor and Commissioners

FROM: Jeffrey Lewis, Director of Public Safety

RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: EN1709355

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **763 Catawba Ave** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder or staff may issue infraction tickets to the owner, agent or responsible party if they do not demolish the structure.

Location and ownership: This structure is located on Catawba Ave between Getty Street and Holt Street and is owned by ACM Vision V LLC, Columbia SC.

Staff Correspondence: A dangerous building inspection was conducted on 08/31/16 & 3/29/17. The Notice and Order to Repair was issued on 03/31/17. On 05/04/17 the HBA declared the structure substandard and dangerous.

Financial Impact: General Funds

Budget action required: None

State Equalized value: \$17,400

Estimated cost to repair: \$29,000

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

Owner Contact: No contact from owner.

Permits obtained: None

If you disagree with the decision of the City Commission, you have the right to file a petition for superintending control in the Circuit Court for the County of Muskegon within 21 days after the City Commission concurs.

DANGEROUS BUILDING INSPECTION REPORT

Enforcement # EN1709355

Property Address: 763 CATAWBA AVE

Parcel # 24-620-001-0004-00

Date completed: March 29, 2017

DEFICENCIES:

- 1) Front entry was forced open causing damage to the door and frame
- 2) Home was vacated and kitchen cabinets, sink and fixtures have been removed.
- 3) Numerous windows have holes or are missing.
- 4) Many windows are broken, missing or have holes

Rental inspection 8-31-16

- 1) Living Room: Light globe(s) are missing
- 2) Den off Kitchen: Light switch and outlet covers are missing
- 3) Bath main floor: Flooring is missing and must be replaced
- 4) Kitchen: GFI RECEPTACLES REQUIRED WITHIN 6 FT OF WATER, SINKS, TUBS OR LAUNDRY TUBS
- 5) Water Heater NOTE: WATER HEATER has been installed without a permit. Work must be completed by a licensed contractor. A Certificate of Compliance will not be issued until a permit has been obtained and finalized. Contact SAFEbuilt to inquire about permit and inspection needs for permit. R-105
- 6) Water Heater: Plastic water lines to the water heater must maintain 6" of clearance from the vent pipe, or may be copper or galvanized.

7) Water Heater: Water heater pressure and temperature relief valve must be 3/4" and piped (steel or copper or approved PVC) within six inches of the floor.

8) Dryer Vent: Vent missing. New vent cannot be plastic

9) Upper Bath: Shower stall is heavily damaged and must be replaced

10) Upper Bath: Floor tiles are not complete, torn or missing. Repair or replace flooring

11) Upper Bath: Outlet and switch covers are missing

12) Upper Bath: Sections of drywall is missing and must be replaced

13) Upper Hallway: Sections of drywall is missing and must be replaced

14) Upper Hall: Floor coverings are missing and must be replaced

15) Upper Hallway: Switch and outlet covers are missing

16) Upper Bedroom 1: Floor coverings are missing

17) Upper Bedroom 2: Outlet and switch covers are missing

18) Upper Bedroom 2: Sections of drywall is missing and must be replaced

19) Front Porch: Door knob is missing

20) Electrical Panel: Panel cover is missing

21) Furnace NOTE: Furnace has been installed without a permit. Work must be completed by a licensed contractor. A Certificate of Compliance will not be issued until a permit has been obtained and finalized. Contact SAFEbuilt to inquire about permit and inspection needs for permit. R-105

22) Furnace: Furnace(s) needs an inspection by a mechanical contractor and must be certified safe, properly installed, code compliant, and a Parts Per Million report must be enclosed. A signed certificate with contractor license number affixed, may be faxed to SAFEbuilt at (231) 728-4371. 10-404

23) Window Trim: Has peeling paint that needs to be scraped and needs to be protected from weather by properly applied water-resistant paint or waterproof finish. 10-401 (1)(b)

24) Siding: Many sections of siding are missing must be replaced

25) Gutters: Gutters need to be reattached or removed

26) Laundry Room: Window broken

27) Basement: Door to basement is rotted and must be replaced. Door must be weathersealed

28) Exterior: Soffits and fascia: Has peeling paint that needs to be scraped and needs to be protected from weather by properly applied water-resistant paint or waterproof finish. 10-401 (1)(b)

29) Garage: Garage has collapsed and it has been determined to be a total loss. The garage will need to be demolished and removed from the property. A demolition permit must be obtained prior to removal of the garage.

30) Yard: Junk, carpet, debris and building materials must be removed







COMMISSION MEETING DATE: May 23, 2017

TO: Honorable Mayor and Commissioners

FROM: Jeffrey Lewis, Director of Public Safety

RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: EN1708768

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **810 Allen Ave** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder or staff may issue infraction tickets to the owner, agent or responsible party if they do not demolish the structure.

Location and ownership: This structure is located on Allen Ave between Getty Street and Stevens Street and is owned by KAJA Holdings 2 LLC, Columbia SC.

Staff Correspondence: A dangerous building inspection was conducted on 02/21/17. The Notice and Order to Repair was issued on 4/3/17. On 05/04/17 the HBA declared the structure substandard and dangerous.

Financial Impact: General Funds

Budget action required: None

State Equalized value: \$14,200

Estimated cost to repair: \$26,000

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

Owner Contact: Owner's representative called asked building dept. questions on DB procedures. No other contact.

Fire department issued a cease & desist on 7-24-16 and removed the occupants from the home.

Permits obtained: None

If you disagree with the decision of the City Commission, you have the right to file a petition for superintending control in the Circuit Court for the County of Muskegon within 21 days after the City Commission concurs.

DANGEROUS BUILDING INSPECTION REPORT

Enforcement # EN1709363

Property Address: 810 ALLEN AVE

Parcel # 24-121-300-0126-00

05/11/2016

Violations noted:

0013 Roof

0021-1 Fence: Fence has peeling paint or is in disrepair 10-401 (1) (e)

0054 Stairs: Does not have proper stringer or stringer is broken. 10-401 (1)(e)

0101 Roof: Shingles Roof has some shingles or parts of shingles that are missing. 10-401 (1)(e)

0105 Roof: Roof leaks 10-401 (1)(e)

0121 Eaves: Has eave boards that are rotted or missing. 10-401 (1)(e)

0122 Eaves: Has aluminum fascia that is loose, falling off or missing. 10-401 (1)(e)

0131 Siding: Siding has holes in it, or is rotted or missing. 10-401 (1)(b)

0131-4 Siding: Siding is loose or falling off. 10-401 (1)(b)

0131-6 Siding: Has broken siding 10-401 (1)(b)

0132 Siding: Siding corners are missing. 10-401 (1)(b)

0137 Siding: Trim that has holes in it or is rotted or missing. 10-401 (1)(b)

0141 Paint: Has peeling paint that needs to be scraped and needs to be protected from weather by properly applied water-resistant paint or waterproof finish. 10-401 (1)(b)

0150 Porch: Floor is deteriorated or rotted. 10-401 (1)(f)

0153 Steps: Missing - when installing new, steps must have 36 inch landing at the top if entering door. 10-401 (1)(f)

0155 Porch: Stairway with more than 4 risers does not have a handrail on the open sides. 10-401 (1)(f)(1)

0157 Porch: Handrail is missing. When installing a new one, the handrail is required to be a uniform height and not less than 34 inches and not more than 38 inches above the nose of the steps. The handrail shall be graspable and with an outside diameter of at least 1 1/4 inches and not greater than 2 inches. Handrail gripping surface shall be continuous, without interruption by a newel post or other obstruction. Handrails shall be continuous from the top riser to the bottom riser. Handrails shall be returned to the wall or newel post at the top and bottom of the hand railing.

0170 Foundation walls: Have missing mortar or open cracks. 10-401 (1)(a)

0301 Electrical: Outlet(s) is/are broken, loose, or not working.

0304 Electrical: Switch cover is missing or broken.

0305 Electrical: Outlet cover(s) are/is missing or broken.

0306-4 Electrical: Light fixture globe is broken or missing.

0331 Electrical: Does not have a duplex receptacle, or current receptacle is not a GFCI - when installed it must be GFCI

0345 Electrical: Stairway does not have a light and must be controlled by a 3-way switch.

0346 Electrical: Entrance does not have a light.

0371 Electrical: GFI receptacles required within 6 ft of water, sinks, tubs, or laundry tubs.

0448 Bath: Re-caulk around sinks

0446 Sink: Sink and/or cabinet are not properly secured.

0465 Toilet: Toilet is broken or cracked.

0603 Walls wall covering is incomplete.

0611 Ceiling: Ceiling has a hole or holes or large cracks in it.

0611-1 Ceiling: Ceiling is water damaged.

0612 Ceiling: Ceiling (above drop ceiling) has holes in the plaster repair. Cover the plaster with 5/8" drywall.

0614 Ceiling: Ceiling tile are missing or falling down.

0615 Ceiling: Ceiling cover is incomplete.

0617 Ceiling: Ceiling has peeling paint.

0618-1 Ceiling: Ceiling materials are coming down.

0630 Trim: Trim is broken, missing, or incomplete.

0642 Bathroom: Tub or shower walls are not constructed of waterproof material.

0751 Doors: Door is broken or missing.

0752 Doors: Door hardware is broken, missing, or incomplete.

0752-4 Doors Door hardware is loose.

0753 Doors: Door does not have a lock.

0758 Doors: Door frame is broken or loose.

0855 Fire safety: Smoke detector is missing or inoperable near the bedrooms.

0856 Fire safety: Missing smoke detector as required by code at the entrance of the bedroom.

0856-1 Fire safety: Smoke detector does not function properly.

0856-2 Fire Safety: Basement doesn't have a smoke detector as required by code.

0856-3 Fire Safety: Smoke alarm(s) is/are missing or inoperable, this is a hardwired and interconnected system and must be maintained as such. Battery powered smoke alarms are not acceptable replacements.

0856-4 Fire Safety: Smoke detector is missing and must be installed with a 10 year, sealed lithium battery smoke detector.

0856-5 Fire Safety: The smoke detector is not installed per the manufacture requirements. Smoke detectors installed on walls are to be installed at least 4 inches from the ceiling and not more than 12 down from the ceiling.

0857 Fire safety: Window is smaller than 18"x18", the minimum size for egress on existing windows. The window may remain provided a special smoke detection system is installed.

0859 Fire safety: SMOKE DETECTOR SYSTEM - Hard - smoke detector w/ battery backup installed in each bedroom that does not have a legal window, one in main area of unit; and one on each level and the basement interconnected so that they all sound at the same time; or install battery powered detectors in entry to each sleeping room and inside each sleeping room as well as one on each level.

10-401 Fence is not in good repair. When repairing use materials that match balance of fence. Permit is required. Contact Zoning Administrator at 724-6702 for information
10-401 (1) (e)

0702 Windows: Window sash is broken, rotted or missing.

0703 Windows: Window(s) has/have broken or cracked glass.

0704 Windows: Window trim is broken or missing.

0709 Windows: Operable window(s) does/do not have a screen - - must cover the complete bottom sash from April 30th thru September 30th.

0712-1 Windows: Window frame is rotted.

0715 Windows: Window has glazing that is missing or deteriorated.

0716 Windows: Window is closed off and the material used does not blend with the siding.

Please contact our office if you have questions and so that we may discuss a solution to this issue.

Violation(s) must be resolved no later than 06/10/2016 to avoid the issuance of a citation.

Kirk Briggs SAFEbuilt/City of Muskegon





COMMISSION MEETING DATE: May 23, 2017

TO: Honorable Mayor and Commissioners

FROM: Jeffrey Lewis, Director of Public Safety

RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish.
Dangerous Building Case #: EN1708830 – 961 Amity Ave

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **961 Amity AVE** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder or staff may issue infraction tickets to the owner, agent or responsible party if they do not demolish the structure.

Location and ownership: This structure is located on Amity Ave between Stevens and Oak Grove and is owned by YEE K. MUI.

Staff Correspondence: A dangerous building inspection was conducted on 02/24/17. The Notice and Order to Repair was issued on 02/28/17. On 04/06/17 the HBA declared the structure substandard and dangerous.

Financial Impact: General Funds

Budget action required: None

State Equalized value: \$ 29,400

Estimated cost to repair: \$ 75,000

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

Additional Information: This home was an unregistered rental from 2014 to 2015. A tenant complaint filed on 09/14/2015. Tenant moved out shortly after complaint was filed and home post "Do Not Occupy" until the home was brought into compliance. Home has remained vacant to date.

Owner Contact: The owner's agent, Ratan Khatri, owner of RKP Property Management represented the owner at 4-6-17 HBA hearing. Mr. Khatri stated to the HBA, the owner does have the capital to bring the home into compliance but will not release the funding to Mr. Khatri to complete the work.

Permits obtained: None

If you disagree with the decision of the City Commission, you have the right to file a petition for "superintending control" in Circuit Court for the County of Muskegon within 21 days after the City Commission concurs.

DANGEROUS BUILDING INSPECTION REPORT

Property Address: 961 AMITY AVE

Parcel # 24-142-000-0001-00

Date completed: February 23, 2017

DEFICENCIES:

- 1) Roof on east side of structure has an approx. 3 foot diameter hole
- 2) Many windows are broken or missing
- 3) Rear porch has detached from the home
- 4) Rear porch building materials are rotted, missing or not attached correctly
- 5) Wood exterior siding has peeling paint
- 6) Interior structural damage can be noted in the area of the leaking roof
- 7) Front porch soffits and fascia are rotted or missing
- 8) Guard railing for front upper porch is missing
- 9) Garage roof has a large amount moss. Roof may need to be replaced

NOTE: This is a listing of the exterior items. An interior inspection had not been completed

Based upon my recent inspection of the above property I determined that the structure meets the definition of a Dangerous Building and/or Substandard Building as set forth in Section 10-61 of the Muskegon City Code





COMMISSION MEETING DATE: May 23, 2017

TO: Honorable Mayor and Commissioners

FROM: Jeffrey Lewis, Director of Public Safety

RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: EN1708605

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **1342 6th St** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder or staff may issue infraction tickets to the owner, agent or responsible party if they do not demolish the structure.

Location and ownership: This structure is located on 6th Street between Merrill Ave and Mason Ave and is owned by RTY Investments & Muskegon County Treasurer.

Staff Correspondence: A dangerous building inspection was conducted on 02/09/17. The Notice and Order to Repair was issued on 02/10/17. On 04/06/17 the HBA declared the structure substandard and dangerous.

Financial Impact: General Funds

Budget action required: None

State Equalized value: \$19,300

Estimated cost to repair: \$39,000

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

Owner Contact: No owner contact with the inspection department

Permits obtained: None

If you disagree with the decision of the City Commission, you have the right to file a petition for superintending control in the Circuit Court for the County of Muskegon within 21 days after the City Commission concurs.

DANGEROUS BUILDING INSPECTION REPORT

Property Address: 1342 6TH ST

Parcel # 24-205-388-0006-20

Date completed: February 9, 2017

DEFICIENCIES:

- 1) Fascia boards are rotted or missing in numerous areas
- 2) Siding and trim has holes, rotted or missing
- 3) Siding and trim is loose or missing
- 4) Window frames are loose or rotted
- 5) Window(s) have cracked or missing glass
- 6) Front porch entry door and frame is rotted or missing
- 7) Tree branches on garage structure
- 8) Soffits and trim have peeling paint or no paint at all

This is a list of the exterior deficiencies. An interior inspection has not been completed.

Based upon my recent inspection of the above property I determined that the structure meets the definition of a Dangerous Building and/or Substandard Building as set forth in Section 10-61 of the Muskegon City Code.





COMMISSION MEETING DATE: May 23, 2017

TO: Honorable Mayor and Commissioners

FROM: Jeffrey Lewis, Director of Public Safety

RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: EN1709366

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **1670 Park St** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder or staff may issue infraction tickets to the owner, agent or responsible party if they do not demolish the structure.

Location and ownership: This structure is located on Park Street between W. Dale Ave and W. Forest Ave and is owned by Cheryl Hendrie.

Staff Correspondence: A dangerous building inspection was conducted on 03/28/17. The Notice and Order to Repair was issued on 04/3/17. On 05/04/17 the HBA declared the structure substandard and dangerous.

Financial Impact: General Funds

Budget action required: None

State Equalized value: \$11,200

Estimated cost to repair: \$16,100

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

Owner Contact: Owner called inspection depart regarding her options. No further contact from owner.

Permits obtained: None

If you disagree with the decision of the City Commission, you have the right to file a petition for superintending control in the Circuit Court for the County of Muskegon within 21 days after the City Commission concurs.

DANGEROUS BUILDING INSPECTION REPORT

Enforcement # EN1709366

Property Address: 1670 PARK ST

Parcel # 24-205-439-0007-00

Date completed: March 28, 2017

DEFICENCIES:

- 1) Front and rear entry doors are rotted or damaged
- 2) Front entry steps are missing
- 3) Many windows are broken, missing, or boarded up
- 4) Roofing material is deteriorated or missing
- 5) TV antenna has fallen onto the roof
- 6) Soffits and fascia are rotted or missing
- 7) Electrical & gas service meters have been removed

Note: Interior inspection was not conducted at this time





COMMISSION MEETING DATE: May 23, 2017

TO: Honorable Mayor and Commissioners

FROM: Jeffrey Lewis, Director of Public Safety

RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: EN1708768

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **2020 Lakeshore Dr** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder or staff may issue infraction tickets to the owner, agent or responsible party if they do not demolish the structure.

Location and ownership: This structure is located on Lakeshore Drive between Moon Street and Mann Street and is owned by Gawkowski Properties Lakeshore LLC.

Staff Correspondence: A dangerous building inspection was conducted on 09/13/16. The Notice and Order to Repair was issued on 07/20/16. On 05/04/17 the HBA declared the structure substandard and dangerous.

Financial Impact: General Funds

Budget action required: None

State Equalized value: \$78,900

Estimated cost to repair: \$100,000+

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

Owner Contact: Owner attended the 5/4/17 stating Subway will not allow him to build until 2018 when Subway introduces a new look and logo. Owner said he will demolish the structure on his own.

Permits obtained: None

If you disagree with the decision of the City Commission, you have the right to file a petition for superintending control in the Circuit Court for the County of Muskegon within 21 days after the City Commission concurs.

DANGEROUS BUILDING INSPECTION

The following violations were found during an INITIAL inspection completed 09/13/2016.

VIOLATIONS:

- FRAMING FOR BOXED OUT WINDOW TO THE SOUTH IS ROTTED - MUST BE REPLACED
- EAST ENTRY STRUCTURE IS ROTTEN-MUST BE REMOVED
- WEST BLOCK HAS MANY PLACES THAT NEED TO BE REPAIRED
- ALL BLOCK WALLS HAVE BLOCKS THAT ARE DETERIORATED
- STEEL DOORS ON WEST WALL NEED TO BE REPLACED
- NEEDS NEW ROOFING
- ALL ELECTRICAL SYSTEMS TO MEET CODE FOR THE INTENDED USE
- PLUMBING AND HVAC SYSTEMS MUST COMPLY WITH THE CODE FOR THE INTENDED USE
- ROOFING IS ROTTED OR MISSING AND MUST BE REPLACED

Inspections Dept.



AGENDA ITEM NO. _____
CITY COMMISSION MEETING _____

TO: Honorable Mayor and City Commissioners
FROM: Frank Peterson, City Manager
DATE: May 17, 2017
RE: Cemetery Perpetual Care Fund - CFFMC

SUMMARY OF REQUEST:

The City Commission recently approved a \$500,000 loan for the development of a six-story mixed-use building at 351 West Western Avenue. The loan proceeds were originally to be paid from one of the city's economic development funds. Rather than utilizing these economic development funds, City staff is seeking to unlock the power of its Cemetery Perpetual Care Endowment Fund at the Community Foundation for Muskegon County by investing the fund's assets in this secured, interest bearing loan. The loan would support a downtown Muskegon development project whose goals are to reestablish downtown residential living and increase the presence of commercial and retail businesses in the downtown area.

FINANCIAL IMPACT:

None.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

To authorize the Community Foundation for Muskegon County to invest \$500,000 from the City of Muskegon Cemetery Perpetual Care Fund in 351 W. Western Ave. LLC, as a piece of the financing for a six-story residential, commercial and retail development on terms that are as follows:

The return to the Cemetery Perpetual Care Endowment Fund will be interest at the prime rate, adjusted annually. Years 1-5, monthly payments will consists of interest only. Beginning in Year 6, monthly payments will consists of principle and interest (at prime), based on 25 year amortization. A balloon payment will be due at year 15. The loan will be secured by a subordinated mortgage on the development.

COMMITTEE RECOMMENDATION:

Commission Meeting Date: May 23, 2017

Date: May 18, 2017
To: Honorable Mayor and City Commissioners
From: Planning & Economic Development
RE: Approval of a Neighborhood Enterprise Zone Certificate – 351 W Western, LLC

SUMMARY OF REQUEST:

An application for a Neighborhood Enterprise Zone Certificate has been received from 351 W Western, LLC for the construction of 20 market-rate apartments as part of a mixed-use development project. The estimated project cost is \$210,000 per unit. The property was approved as a Neighborhood Enterprise Zone District on May 9, 2017. The applicant has met local and state requirements for the issuance of the NEZ certificate. They have requested the maximum 15 years for the exemption.

FINANCIAL IMPACT:

One-half of the previous year's state average principal residence millage rate will be applied to the value of the facility for a duration of 15 years, with a three-year phase out (they will receive 75% of the abatement in year 13, 50% in year 15 and 25% in year 15).

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Approval of the NEZ certificate for 15 years.

COMMITTEE RECOMMENDATION:

None

Resolution No. _____

MUSKEGON CITY COMMISSION

**RESOLUTION TO APPROVE THE ISSUANCE
OF A NEIGHBORHOOD ENTERPRISE ZONE CERTIFICATE**

WHEREAS, an application for a Neighborhood Enterprise Zone Certificate for a new facility has been filed with the City Clerk by 351 W Western, LLC to construct new market-rate residential apartments at 351 W Western Ave in the “Unit 7” Neighborhood Enterprise Zone District, and;

WHEREAS, the Neighborhood Enterprise Zone Certificate will only be applied to the 20 market-rate apartment units in the mixed-use development, and;

WHEREAS, the applicant has satisfied both the local and state eligibility criteria for a Neighborhood Enterprise Zone Certificate;

WHEREAS, the Neighborhood Enterprise Zone Certificate has been approved for fifteen (15) years and no extensions will be granted;

NOW, THEREFORE, BE IT RESOLVED that the application for a Neighborhood Enterprise Zone Certificate for a new facility for the market-rate apartments at 351 W Western Ave by 351 W Western LLC be approved.

Adopted this 23rd day of May, 2017.

Ayes:

Nays:

Absent:

By: _____
Stephen J. Gawron, Mayor

Attest: _____
Ann Meisch
City Clerk

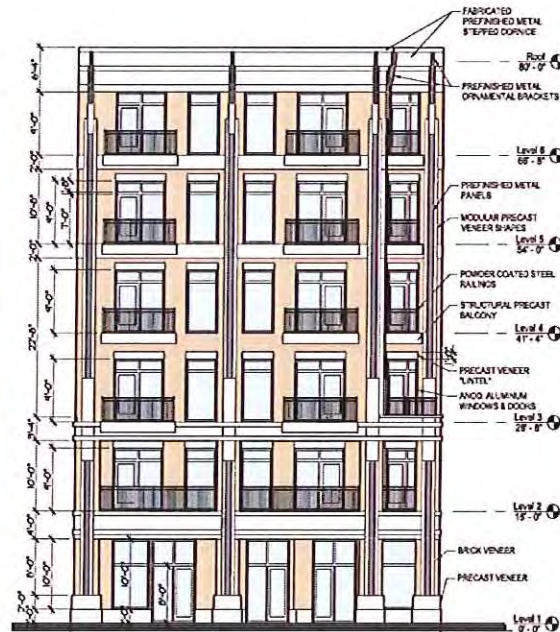
CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, Michigan at a regular meeting held on May 23, 2017.

By: _____

Ann Meisch
City Clerk

General description of facility, proposed use and nature of construction



The proposed project is a new construction, 6-story mixed-use development at 351 W. Western Ave. in downtown Muskegon. The proposed plan includes approximately 4,500 S.F. of ground floor Retail space, 5,500 S.F. of office space on the 2nd floor, and 4 floors of residential market-rate apartments, totaling 20 units on floors 3-6. The unit mix will consist of eight 2 bedroom/1 bath units and twelve 2 bedroom/2 bath units. Additional features of the project will include basement storage units, ground floor outdoor seating, and a second level outdoor terrace overlooking Western Ave. The building will be designed to meet LEED® Silver Standards, construction to be steel frame, concrete plank floors, and masonry exterior with construction to start June 2017

Legal Description

Downtown Muskegon Development Center No. 1, a Condominium, according to the Master Deed recorded in Liber 3702, Page 204, as amended, in the Office of the Muskegon County Register of Deeds, and designated as Muskegon County Condominium Subdivision Plan No.

160, together with rights in general common elements and limited common elements as set forth in said Master Deed, and amendments thereto, and described in Act 59 of the Public Acts of 1978 as amended

Descriptive list of fixed building equipment that will be a part of the facility

Fixed HVAC equipment to be determined, first floor to include full restaurant commercial kitchen, floor two to be used as office space

Time schedule for undertaking and completing the construction

- Submit CRP intake documentation to MEDC: Dec. 1, 2016
- Building Permit Submission: April 3, 2017
- Break Ground: June 30, 2017
- Occupancy: September 1, 2018

Statement of economic advantages expected from receiving the exemption

There is very strong local interest and support for the project. A letter of intent has already been signed by a purchaser for the entire second floor office, as well as an executed lease for the first floor space from a prominent restaurateur. These businesses may not be financially feasible at the 100% millage rates levied in downtown Muskegon.

351 W. Western will be a catalyst for development in downtown Muskegon by adding much needed market-rate rental housing, increasing the presence of local business, and contributing to the pedestrian character and density already being established along Western Ave. Adding high quality housing, commercial storefronts and office space to the downtown corridor will increase the walkability of the community by allowing residents to live, work and socialize all within their neighborhood. Our project,

along with others in the planning phases, will help Muskegon reach the next level as a destination waterfront city. The businesses that have signed agreements in phase one will also create the equivalent of 29 full time jobs.

Commission Meeting Date: May 23, 2017

Date: May 17, 2017
To: Honorable Mayor and City Commissioners
From: Finance
RE: Third Quarter 2016-17 Budget Reforecast

SUMMARY OF REQUEST: At this time staff is transmitting the ***Third Quarter 2016-17 Budget Reforecast*** which outlines proposed changes to the budget that have come about as result of changes in revenue projections, policy priorities, labor contracts, updated economic conditions, or other factors.

FINANCIAL IMPACT: A summary of third quarter proposed adjustments to the budget are as follows:

- General Fund revenues are reforecast to be \$141,131 higher than the second quarter budget reforecast, largely due to higher projected building permit revenues.
- General Fund expenditures are reforecast to be \$256,602 lower than the second quarter budget reforecast.
- There was further refinement of the capital projects budget resulting in an overall net decrease of \$5,294,963 from the second quarter budget reforecast due to the removal or reduction of a number of projects.

BUDGET ACTION REQUIRED: City commission approval of this reforecast will formally amend the City's 2016-17 budget.

STAFF RECOMMENDATION: Approval.

City of Muskegon
2016-17 Budget Summary
Summary of Budgeted Funds

Fund Name	Projected Beginning Fund Balance/Working Capital	Projected Revenues	Projected Expenditures	Projected Ending Fund Balance/Working Capital	Increase (Decrease) Fund Balance/Working Capital
1 General	\$ 6,341,657	\$ 25,895,125	\$ 25,849,374	\$ 6,387,408	\$ 45,751
2 Major Streets	2,284,908	3,118,877	4,113,532	1,290,253	(994,655)
3 Local Streets	235,692	1,462,900	1,439,000	259,592	23,900
4 Farmers Market & Kitchen 242	-	379,500	417,000	(37,500)	(37,500)
5 L C Walker Arena	247,028	1,177,500	1,182,000	242,528	(4,500)
6 Criminal Forfeitures Fund	138,810	16,700	66,000	89,510	(49,300)
7 Budget Stabilization Fund	1,700,000	-	-	1,700,000	-
8 Tree Replacement Fund	1,071	2,500	3,571	-	(1,071)
9 Brownfield Authority Fund (Betten)	(1,344,403)	137,700	158,000	(1,364,703)	(20,300)
10 Brownfield Authority Fund (Former Mall)	17,967	164,750	182,650	67	(17,900)
11 Tax Increment Finance Authority Fund	454	39,300	34,000	5,754	5,300
12 Downtown Development Authority Debt Fund	118,840	322,400	335,750	105,490	(13,350)
13 Local Development Finance Authority III Fund (SZ)	21,030	590,490	449,425	162,095	141,065
14 Public Improvement	294,399	1,287,000	621,050	960,349	665,950
15 State Grants	73,157	1,361,797	1,380,490	54,464	(18,693)
16 Marina & Launch Ramp	402,917	255,200	250,747	407,370	4,453
17 Public Service Building	614,800	1,051,834	1,088,288	578,346	(36,454)
18 Engineering Services	36,081	313,250	270,430	78,901	42,820
19 Equipment	699,089	2,424,700	2,861,441	262,348	(436,741)
20 General Insurance	1,702,109	4,934,000	5,283,597	1,352,512	(349,597)
21 Sewer	1,428,302	8,655,000	9,102,903	980,399	(447,903)
22 Water	3,379,692	7,054,000	7,106,077	3,327,615	(52,077)
Total All Budgeted Funds	\$ 18,393,600	\$ 60,644,523	\$ 62,195,325	\$ 16,842,798	\$ (1,550,802)

CITY OF MUSKEGON
GENERAL FUND

HISTORICAL SUMMARY

Year		Revenues & Transfers In		Expenditures & Transfers Out		Fund Balance at Year-End
2003	\$	23,328,756	\$	23,705,334	\$	2,431,418
2004		23,401,793		23,388,019		2,445,192
2005		23,732,641		23,658,227		2,519,606
2006		24,669,210		24,498,776		2,690,040
2007		25,031,403		24,800,810		2,920,633
2008		25,563,632		26,100,539		2,383,726
2009		24,105,019		24,850,082		1,638,663
2010*		16,142,764		11,742,973		6,038,454
2010-11		24,029,686		25,556,758		4,511,382
2011-12		24,126,111		23,617,448		5,020,045
2012-13		23,628,096		22,708,893		5,653,558
2013-14		23,960,758		23,818,219		5,796,097
2014-15		24,921,748		24,614,349		6,103,496
2015-16		25,856,247		25,618,086		6,341,657

Fiscal 2016-17 Budget Summary

FUND BALANCE AT START OF YEAR

\$ 6,341,657

MEANS OF FINANCING:

Taxes	15,494,000	59.8%
Licenses and Permits	1,740,000	6.7%
Federal Grants	59,580	0.2%
State Grants	573,900	2.2%
State Shared Revenue	3,909,856	15.1%
Other Charges	3,094,139	11.9%
Fines and Fees	410,000	1.6%
Other Revenue	452,000	1.7%
Other Financing Sources	<u>161,650</u>	<u>0.6%</u>
	25,895,125	100.0%

ESTIMATED REQUIREMENTS:

Customer Value Added Activities	19,895,295	77.0%
Business Value Added Activities	4,462,402	17.3%
Fixed Budget Items	<u>1,491,677</u>	<u>5.8%</u>
	25,849,374	100.0%

ESTIMATED FUND BALANCE AT END OF YEAR

\$ 6,387,408

OPERATING SURPLUS / (DEFICIT)

\$ 45,751

** Six-month transition period to new fiscal year*

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - General Fund

	Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original
Available Fund Balance - BOY	\$ 5,796,097	\$ 6,103,496	\$ 6,276,642	\$ 6,341,657	\$ 6,103,496	\$ 6,341,657	\$ 65,015
Taxes and Special Assessments							
101-00000-4100 PROPERTY TAX	5,670,845	5,689,608	5,456,000	4,775,390	5,010,033	5,545,000	\$ 89,000
101-00000-4101 CHARGE BACK COLLECTED	-	-	-	-	-	-	-
101-00000-4102 IN LIEU OF TAX	94,117	96,649	94,000	2,364	-	94,000	-
101-00000-4103 IFT/CFT TAX	104,247	99,363	95,000	86,073	97,502	87,000	(8,000)
101-00000-4104 PROPERTY TAX SANITATION	1,686,262	1,691,947	1,636,000	1,419,539	1,489,833	1,648,000	12,000
101-00000-4140 INCOME TAX	8,274,666	8,151,902	8,850,000	5,563,007	6,209,930	7,850,000	(1,000,000)
101-00000-4161 SPECIAL ASSESSMENTS	-	-	270,000	44,281	-	270,000	-
	\$ 15,830,137	\$ 15,729,469	\$ 16,401,000	\$ 11,890,654	\$ 12,807,298	\$ 15,494,000	\$ (907,000)
Licenses and permits							
101-00000-4202 BUSINESS LICENSES & PERMITS	62,495	63,182	70,000	30,755	20,260	70,000	-
101-00000-4203 LIQUOR LICENSES & TAX REBATE	53,986	43,010	50,000	42,603	42,818	43,000	(7,000)
101-00000-4204 CABLE TV LICENSES OR FEES	369,965	372,117	350,000	188,930	183,799	370,000	20,000
101-00000-4205 HOUSING LICENSES	(5,065)	(50)	-	(1,191)	(2,730)	-	-
101-00000-4206 INSPECTION FEE	126	162	-	-	162	-	-
101-00000-4207 CEMETERY-BURIAL PERMITS	83,922	81,095	82,000	62,407	58,140	82,000	-
101-00000-4208 BUILDING PERMITS	333,370	371,693	351,000	528,455	237,117	650,000	299,000
101-00000-4209 ELECTRICAL PERMITS	88,524	84,912	78,000	85,730	60,448	98,000	20,000
101-00000-4210 PLUMBING PERMITS	29,269	34,316	36,000	31,684	26,222	36,000	-
101-00000-4211 HEATING PERMITS	67,929	69,071	66,000	71,313	50,016	76,000	10,000
101-00000-4212 POLICE GUN REGISTRATION	75	-	-	-	-	-	-
101-00000-4213 RENTAL PROPERTY REGISTRATION	150,716	152,268	160,000	155,089	120,851	160,000	-
101-00000-4221 VACANT BUILDING FEE	117,258	165,589	150,000	52,255	130,166	150,000	-
101-00000-4224 TEMPORARY LIQUOR LICENSE	9,150	5,780	5,000	2,955	3,310	5,000	-
	\$ 1,361,720	\$ 1,443,145	\$ 1,398,000	\$ 1,250,985	\$ 930,579	\$ 1,740,000	\$ 342,000
Federal grants							
101-00000-4300 FEDERAL GRANTS	84,296	72,521	124,580	37,505	43,311	59,580	(65,000)
	\$ 84,296	\$ 72,521	\$ 124,580	\$ 37,505	\$ 43,311	\$ 59,580	\$ (65,000)
State grants							
101-00000-4400 STATE GRANTS	14,546	91,415	15,000	18,399	61,800	15,000	-
101-00000-4405 STATE REPLACEMENT REV FOR PPT	-	64,536	220,000	558,964	-	558,900	338,900
	\$ 14,546	\$ 155,951	\$ 235,000	\$ 577,363	\$ 61,800	\$ 573,900	\$ 338,900
State shared revenue							
101-00000-4502 STATE SALES TAX CONSTITUTIONAL	2,772,442	2,955,900	2,886,189	1,650,025	1,428,648	2,793,120	(93,069)
101-00000-4503 STATE CVTRS PAYMENTS	1,116,736	930,614	1,116,736	372,244	558,366	1,116,736	-
	\$ 3,889,178	\$ 3,886,514	\$ 4,002,925	\$ 2,022,269	\$ 1,987,014	\$ 3,909,856	\$ (93,069)
Other charges for sales and services							
101-00000-4601 CITY SERVICE FEE FOR ENTERPRISE FUNDS	-	449,292	449,290	336,969	336,969	449,290	-
101-00000-4603 TAX COLLECTION FEE	338,718	339,353	290,000	296,260	302,845	328,800	38,800
101-00000-4604 GARBAGE COLLECTION	45,204	43,614	41,000	32,687	32,859	41,000	-
101-00000-4606 ADMINISTRATION FEES	250,000	310,000	310,000	232,500	232,500	310,000	-
101-00000-4607 REIMBURSEMENT ELECTIONS	14,796	26,703	-	18,038	13,706	30,000	30,000
101-00000-4608 INDIRECT COST ALLOCATION	958,040	1,025,618	1,010,456	757,842	769,213	1,010,456	-
101-00000-4609 PROCUREMENT CARD REBATE	42,505	38,574	38,500	43,203	38,574	43,200	4,700
101-00000-4611 SPECIAL EVENTS REIMBURSEMENT	69,791	30,877	37,000	52,657	37,274	55,000	18,000

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - General Fund

		Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original
101-00000-4612	CEMETERY SALE OF LOTS	19,258	25,987	20,000	15,100	19,912	20,000	-
101-00000-4614	REIMBURSEMENT LOT CLEAN UP	15,447	6,131	5,000	4,607	3,987	5,000	-
101-00000-4615	POLICE DEPARTMENT INCOME	103,900	97,936	99,000	95,733	78,312	104,000	5,000
101-00000-4617	FIRE DEPARTMENT INCOME	2,110	4,413	4,500	6,568	3,705	4,500	-
101-00000-4619	MISC. SALES AND SERVICES	16,651	17,635	1,500	9,743	900	1,500	-
101-00000-4620	FIRE PROTECTION-STATE PROP	80,227	81,250	81,000	115,820	81,250	116,000	35,000
101-00000-4621	ZONING & ENCROACHMENT FEES	11,680	11,962	12,000	9,510	10,392	12,000	-
101-00000-4622	MISC. CLERK FEES	4,219	16,789	3,000	1,068	15,714	1,500	(1,500)
101-00000-4624	TAX ABATEMENT APPLICATION FEES	3,822	600	1,000	6,145	600	7,500	6,500
101-00000-4625	MISC. TREAS. FEES	40,404	55,948	60,000	19,066	17,002	60,000	-
101-00000-4631	REIMBURSEMENT SCHOOL OFFICER	20,259	20,867	21,493	19,105	18,548	21,493	-
101-00000-4633	OBSOLETE PROPERTY FEES	-	1,000	-	3,370	500	3,300	3,300
101-00000-4634	PASSPORTS	12,025	27,199	40,000	48,512	19,000	60,000	20,000
101-00000-4635	START UP CHARGE/REFUSE	6,765	8,633	7,000	5,610	6,158	7,000	-
101-00000-4636	REFUSE BAG & BULK SALES	28,452	30,514	25,000	24,036	22,426	25,000	-
101-00000-4637	APPLIANCE STICKER	100	79	100	50	29	100	-
101-00000-4642	LIEN LOOK UPS	13,915	13,795	12,000	9,300	9,245	12,000	-
101-00000-4648	FALSE ALARM FEES/POLICE	10,020	6,435	10,000	2,745	5,955	3,000	(7,000)
101-00000-4649	CEMETERY-MISC. INCOME	15,462	17,128	15,000	12,204	11,547	15,000	-
101-00000-4651	REIMBURSEMENT LOT MOWING	18,185	9,728	7,000	6,909	5,586	7,000	-
101-00000-4652	MUSKEGON HEIGHTS ZONING	4,900	11,095	6,000	6,650	9,695	6,000	-
101-00000-4654	FIRE RESPONSE FEE	6,500	7,000	5,000	3,500	4,000	5,000	-
101-00000-4656	SITE PLAN REVIEW	4,600	8,300	5,000	4,800	7,700	6,000	1,000
101-00000-4657	COLUMBARIUM NICHE	1,850	-	-	-	-	-	-
101-00000-4658	IMPOUND FEES	43,850	34,005	34,000	27,205	25,405	34,000	-
101-00000-4659	CODE ENFORCEMENT LABOR	-	-	-	710	-	2,000	2,000
101-00000-4660	MISC RECREATION INCOME	4,844	5,201	4,700	3,491	3,551	4,700	-
101-00000-4661	LEASE GREAT LAKES NAVAL MEMORIAL	15,000	7,500	15,000	-	7,500	15,000	-
101-00000-4663	FLEA MARKET AT FARMERS MARKET	27,352	25,580	26,000	-	15,096	-	(26,000)
101-00000-4664	FARMERS MARKET INCOME	75,731	70,814	58,000	-	41,137	-	(58,000)
101-00000-4665	LEASE BILLBOARDS	6,800	6,800	6,800	4,800	4,800	6,800	-
101-00000-4666	SNOW PLOWING -DOWNTOWN BID	-	-	-	16,000	-	38,000	38,000
101-00000-4669	SMITH RYERSON	4,320	15,290	12,000	10,137	12,825	12,000	-
101-00000-4670	PICNIC SHELTER	26,000	19,212	22,000	10,669	9,168	22,000	-
101-00000-4671	MCGRAFT PARK	51,051	76,761	45,000	60,740	74,516	70,000	25,000
101-00000-4672	SAFEUILT LOT MOWING	43,369	51,198	45,000	36,077	45,132	45,000	-
101-00000-4673	RENTAL - CENTRAL DISPATCH	46,666	44,695	28,500	21,392	24,530	28,500	-
101-00000-4674	RENTAL - CITY HALL	25,220	26,870	26,000	21,615	19,665	26,000	-
101-00000-4676	SAFEUILT - TRASH PICKUP	21,203	26,813	18,000	32,882	19,896	18,000	-
101-00000-4677	RENT	-	1,000	-	400	400	-	-
101-00000-4678	PLANNING DEPT ENFORCEMENT	100	2,012	-	1,450	900	1,500	1,500
101-00000-4679	CODE ENFORCEMENT ADMIN	-	-	-	280	-	-	-
101-00000-4690	KITCHEN 242 RENTAL	-	227	-	-	227	-	-
101-00000-4693	FARMERS MARKET EVENT RENTAL	1,000	-	500	1,000	-	-	(500)
101-00000-4694	FARMERS MARKET EBT FEES	466	3,940	3,000	1,095	3,232	-	(3,000)
		\$ 2,552,777	\$ 3,162,373	\$ 2,961,339	\$ 2,450,250	\$ 2,424,083	\$ 3,094,139	\$ 132,800

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - General Fund

	Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original							
Fines and fees														
101-00000-4701	INCOME TAX-PENALTY & INTEREST	198,995	204,792	170,000	156,308	200,000	30,000							
101-00000-4702	DELINQUENT FEES	14,570	35,081	25,000	39,529	25,000	-							
101-00000-4704	PENALTIES/INTEREST/FINES	2,047	1,835	2,000	1,464	2,000	-							
101-00000-4706	LATE FEE ON INVOICES OVER 45 DAYS	1,722	2,417	1,500	2,978	1,842	-							
101-00000-4751	CIVIL INFRACTIONS	8,900	9,890	8,500	15,160	11,500	3,000							
101-00000-4754	TRAFFIC FINES & FEES	98,052	73,390	75,000	55,759	65,000	(10,000)							
101-00000-4755	COURT FEES	126,913	129,764	105,000	79,550	105,000	-							
	\$	451,199	\$	457,169	\$	387,000	\$	350,748	\$	335,609	\$	410,000	\$	23,000
Other revenue														
101-00000-4800	MISC. & SUNDRY	10,052	15,184	7,500	12,315	7,106	7,500	-						
101-00000-4802	REIMB:DEMOS AND BOARD-UPS	5,270	26,353	25,000	7,250	24,382	25,000	-						
101-00000-4803	CDBG PROGRAM REIMBURSEMENTS	347,061	396,487	325,000	1,742	318,977	325,000	-						
101-00000-4805	CONTRIBUTIONS	9,400	7,150	8,000	29,619	6,050	8,000	-						
101-00000-4806	BIKE/PROPERTY AUCTIONS-POLICE	1,676	832	1,500	894	832	1,500	-						
101-00000-4808	SALE OF PROPERTY AND EQUIPMENT	-	-	-	-	-	-	-						
101-00000-4811	FISHERMANS LANDING REIMBURSEMENT	13,951	11,320	-	-	11,320	-	-						
101-00000-4814	PROMOTIONAL PRODUCTS	3,822	24,051	20,000	12,176	21,279	20,000	-						
101-00000-4818	RECOVERY OF BAD DEBT	1,782	2,934	1,500	1,236	2,505	1,500	-						
101-00000-4821	CONTRIBUTIONS/GRANTS	10,000	4,500	10,000	-	4,500	10,000	-						
101-00000-4825	CONTRIBUTIONS - VETERAN'S PARK MAINT	19,081	18,504	18,500	21,710	18,504	18,500	-						
101-00000-4829	COMMUNITY FOUNDATION GRANT - MCGRAFT PAF	5,369	5,596	-	-	-	-	-						
101-00000-4832	CONSUMERS ENERGY ESSENTIAL SERVICES	100,000	100,000	50,000	25,000	100,000	25,000	(25,000)						
101-00000-4841	GRANT: COMMUNITY FOUNDATION	12,600	26,500	10,000	-	-	10,000	-						
	\$	540,064	\$	639,411	\$	477,000	\$	111,942	\$	515,455	\$	452,000	\$	(25,000)
Interest & Operating Transfers														
101-00000-4902	OP. TRANS FROM SPECIAL REVENUE	153,274	153,000	120,000	-	-	182,650	62,650						
101-00000-4903	OP. TRANS FROM DEBT SERVICE	38,000	36,000	34,000	25,500	28,500	34,000	-						
101-00000-4904	OP. TRANS FROM CAPITAL PROJECTS	-	35,132	-	-	-	-	-						
101-00000-4906	OP. TRANS FROM INTERNAL SERVICE FUND	-	-	-	-	-	-	-						
101-00000-4908	OP. TRANS FROM NONEXPENDABLE	-	-	-	-	-	-	-						
101-00000-4970	INTEREST INCOME	19,477	92,890	12,000	90,730	56,116	95,000	83,000						
101-00000-4971	UNREALIZED GAIN (LOSS) ON INVESTMENT	(12,892)	(7,428)	-	(183,620)	(8,723)	(150,000)	(150,000)						
101-00000-4980	SALE OF FIXED ASSETS	-	100	-	4,950	-	-	-						
	\$	197,859	\$	309,694	\$	166,000	\$	(62,440)	\$	75,893	\$	161,650	\$	(4,350)
Total general fund revenues and other sources														
	\$	24,921,776	\$	25,856,247	\$	26,152,844	\$	18,629,276	\$	19,181,042	\$	25,895,125	\$	(257,719)

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

	Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original
I. Customer Value Added Activities							
40301 Police Department							
5100 SALARIES & BENEFITS	7,893,152	7,938,999	8,747,264	6,020,862	5,779,927	8,422,264	(325,000)
5200 SUPPLIES	90,188	87,679	84,281	62,782	59,034	84,281	-
5300 CONTRACTUAL SERVICES	881,929	904,920	910,379	704,393	678,271	950,000	39,621
5400 OTHER EXPENSES	14,928	24,675	22,500	14,653	16,077	22,500	-
5700 CAPITAL OUTLAYS	42,347	7,064	15,400	6,445	4,930	15,400	-
	\$ 8,922,544	\$ 8,963,337	\$ 9,779,824	\$ 6,809,135	\$ 6,538,239	\$ 9,494,445	\$ (285,379)
	\$ 8,922,544	\$ 8,963,337	\$ 9,779,824	\$ 6,809,135	\$ 6,538,239	\$ 9,494,445	\$ (285,379)
50336 Fire Department							
5100 SALARIES & BENEFITS	3,423,126	3,570,031	3,667,932	2,821,751	2,613,209	3,667,932	-
5200 SUPPLIES	160,968	169,633	150,000	102,009	79,658	150,000	-
5300 CONTRACTUAL SERVICES	156,543	107,645	106,210	67,965	55,542	96,210	(10,000)
5400 OTHER EXPENSES	6,356	3,426	7,100	9,735	2,533	10,000	2,900
5700 CAPITAL OUTLAYS	66,631	67,990	5,930	42,370	57,050	79,000	73,070
	\$ 3,813,624	\$ 3,918,725	\$ 3,937,172	\$ 3,043,830	\$ 2,807,992	\$ 4,003,142	\$ 65,970
50338 New Central Fire Station							
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-
5200 SUPPLIES	-	3,510	-	-	3,510	-	-
5300 CONTRACTUAL SERVICES	72,702	64,857	75,000	46,843	34,597	75,000	-
5400 OTHER EXPENSES	-	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	9,602	-	-	-	-	-
	\$ 72,702	\$ 77,969	\$ 75,000	\$ 46,843	\$ 38,107	\$ 75,000	\$ -
50387 Fire Safety Inspections							
5100 SALARIES & BENEFITS	-	1,597	-	-	1,597	-	-
5200 SUPPLIES	11,117	11,404	-	6,860	7,414	-	-
5300 CONTRACTUAL SERVICES	443,734	465,888	485,000	419,456	287,508	575,000	90,000
5400 OTHER EXPENSES	-	18	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-
	\$ 454,851	\$ 478,907	\$ 485,000	\$ 426,316	\$ 296,519	\$ 575,000	\$ 90,000
	\$ 4,341,177	\$ 4,475,601	\$ 4,497,172	\$ 3,516,989	\$ 3,142,618	\$ 4,653,142	\$ 155,970
60523 General Sanitation							
5100 SALARIES & BENEFITS	19,530	23,639	25,704	20,202	17,055	25,704	-
5200 SUPPLIES	-	-	-	-	-	-	-
5300 CONTRACTUAL SERVICES	1,570,550	1,581,754	1,795,000	1,220,092	923,411	1,795,000	-
5400 OTHER EXPENSES	-	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-
5900 OTHER FINANCING USES	-	-	-	-	-	-	-
	\$ 1,590,080	\$ 1,605,393	\$ 1,820,704	\$ 1,240,294	\$ 940,466	\$ 1,820,704	\$ -

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

		Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original
60550	Stormwater Management							
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	-	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	13,365	13,755	10,000	-	-	10,000	-
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 13,365	\$ 13,755	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -
60448	Streetlighting							
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	-	12,900	-	10,552	12,900	-	-
5300	CONTRACTUAL SERVICES	623,463	553,843	575,000	352,910	314,399	515,000	(60,000)
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 623,463	\$ 566,743	\$ 575,000	\$ 363,462	\$ 327,299	\$ 515,000	\$ (60,000)
60446	Community Event Support/Downtown BID							
5100	SALARIES & BENEFITS	17,778	15,154	16,536	15,590	10,038	21,000	4,464
5200	SUPPLIES	416	787	1,200	191	453	1,500	300
5300	CONTRACTUAL SERVICES	6,141	3,483	10,000	9,956	2,647	12,000	2,000
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 24,335	\$ 19,424	\$ 27,736	\$ 25,737	\$ 13,138	\$ 34,500	\$ 6,764
70751	Parks Maintenance							
5100	SALARIES & BENEFITS	335,403	427,560	515,509	365,293	300,067	547,939	32,430
5200	SUPPLIES	59,549	85,098	90,450	74,286	54,018	100,000	9,550
5300	CONTRACTUAL SERVICES	606,511	766,449	707,343	575,545	470,353	740,000	32,657
5400	OTHER EXPENSES	343	77	1,000	-	-	-	(1,000)
5700	CAPITAL OUTLAYS	5,893	4,912	5,000	8,528	7,152	8,528	3,528
		\$ 1,007,699	\$ 1,284,096	\$ 1,319,302	\$ 1,023,652	\$ 831,590	\$ 1,396,467	\$ 77,165

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

		Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original
70757	Mc Graft Park Maintenance							
5100	SALARIES & BENEFITS	4,632	19,806	23,510	12,420	16,803	23,510	-
5200	SUPPLIES	14,818	6,097	6,500	4,371	5,680	6,500	-
5300	CONTRACTUAL SERVICES	24,215	30,716	30,750	19,992	23,177	33,330	2,580
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	310	350	8,000	-	-	-	(8,000)
		\$ 43,975	\$ 56,969	\$ 68,760	\$ 36,783	\$ 45,660	\$ 63,340	\$ (5,420)
70756	Municipal Marina							
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	-	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	214	-	-	-	-	-	-
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 214	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
70771	Forestry							
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	26	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-	-
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
70276	Cemeteries Maintenance							
5100	SALARIES & BENEFITS	89,871	76,375	103,711	60,715	53,022	103,711	-
5200	SUPPLIES	5,387	9,719	8,800	4,783	5,471	8,800	-
5300	CONTRACTUAL SERVICES	301,530	320,285	311,540	221,480	224,605	311,540	-
5400	OTHER EXPENSES	-	65	-	-	-	-	-
5700	CAPITAL OUTLAYS	1,841	-	1,450	457	-	1,450	-
		\$ 398,629	\$ 406,444	\$ 425,501	\$ 287,435	\$ 283,098	\$ 425,501	\$ -
70585	Parking Operations							
5100	SALARIES & BENEFITS	905	2,433	2,555	223	2,433	2,555	-
5200	SUPPLIES	521	225	-	-	225	-	-
5300	CONTRACTUAL SERVICES	4,409	2,951	4,000	1,645	1,650	4,000	-
5400	OTHER EXPENSES	6,777	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 12,612	\$ 5,609	\$ 6,555	\$ 1,868	\$ 4,308	\$ 6,555	\$ -
70357	Graffiti Removal							
5100	SALARIES & BENEFITS	2,284	815	4,257	220	654	4,257	-
5200	SUPPLIES	1,332	15	3,200	93	15	3,200	-
5300	CONTRACTUAL SERVICES	179	271	-	-	271	-	-
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 3,795	\$ 1,101	\$ 7,457	\$ 313	\$ 940	\$ 7,457	\$ -

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

		Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original
70863	Farmers' Market & Flea Market							
5100	SALARIES & BENEFITS	40,832	49,303	40,000	3,593	35,411	-	(40,000)
5200	SUPPLIES	7,974	7,501	7,500	18	3,342	-	(7,500)
5300	CONTRACTUAL SERVICES	96,354	119,184	85,000	454	65,024	-	(85,000)
5400	OTHER EXPENSES	1,004	-	2,500	-	-	-	(2,500)
5700	CAPITAL OUTLAYS	-	225	15,000	944	-	-	(15,000)
		\$ 146,164	\$ 176,213	\$ 150,000	\$ 5,009	\$ 103,777	\$ -	\$ (150,000)
70865	Farmers' Market EBT Program							
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	841	-	-	90	-	-	-
5300	CONTRACTUAL SERVICES	180	-	2,000	-	-	-	(2,000)
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 1,021	\$ -	\$ 2,000	\$ 90	\$ -	\$ -	\$ (2,000)
70867	Farmers' Market USDA Grant							
5100	SALARIES & BENEFITS	-	706	-	-	-	-	-
5200	SUPPLIES	-	2,117	-	-	-	-	-
5300	CONTRACTUAL SERVICES	-	9,178	65,000	-	2,501	-	(65,000)
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ -	\$ 12,001	\$ 65,000	\$ -	\$ 2,501	\$ -	\$ (65,000)
		\$ 3,865,378	\$ 4,147,748	\$ 4,478,015	\$ 2,984,643	\$ 2,552,777	\$ 4,279,524	\$ (198,491)

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

	Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original
70775 General Recreation							
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-
5200 SUPPLIES	-	-	200	172	-	200	-
5300 CONTRACTUAL SERVICES	97,212	126,580	100,300	54,777	72,764	125,000	24,700
5400 OTHER EXPENSES	-	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-
	\$ 97,212	\$ 126,580	\$ 100,500	\$ 54,949	\$ 72,764	\$ 125,200	\$ 24,700
80387 Environmental Services							
5100 SALARIES & BENEFITS	129,144	151,364	164,058	90,471	106,021	120,000	(44,058)
5200 SUPPLIES	5,472	3,444	8,300	1,777	2,512	3,500	(4,800)
5300 CONTRACTUAL SERVICES	864,793	858,698	975,724	675,495	574,963	960,724	(15,000)
5400 OTHER EXPENSES	689	632	1,000	590	40	700	(300)
5700 CAPITAL OUTLAYS	69	1,922	3,500	93	1,922	3,500	-
	\$ 1,000,167	\$ 1,016,060	\$ 1,152,582	\$ 768,426	\$ 685,458	\$ 1,088,424	\$ (64,158)
	\$ 1,097,379	\$ 1,142,640	\$ 1,253,082	\$ 823,375	\$ 758,222	\$ 1,213,624	\$ (39,458)
10875 Other - Support to Outside Agencies							
MUSKEGON AREA TRANSIT (MATS)	78,782	87,074	95,400	70,488	41,464	95,400	-
NEIGHBORHOOD ASSOCIATION GRANTS	21,436	15,750	21,000	13,481	11,250	21,000	-
MUSKEGON AREA FIRST	45,566	45,566	45,660	34,175	34,175	45,660	-
VETERANS MEMORIAL DAY COSTS	5,862	5,682	7,000	-	-	7,000	-
COMMUNITY FOUNDATION FOR SKATE PARK	-	10,000	-	-	-	-	-
DOWNTOWN MUSKEGON NOW	112,104	90,000	75,000	25,000	25,000	75,000	-
DOWNTOWN BUSINESS IMPROVEMENT DISTRICT	-	10,000	-	-	-	-	-
LAKESIDE BUSINESS DISTRICT	2,500	2,500	2,500	-	-	2,500	-
211 SERVICE	2,500	2,500	2,500	2,500	2,500	2,500	-
MLK DIVERSITY PROGRAM	1,000	1,000	2,000	1,500	1,000	2,000	-
MUSKEGON AREA LABOR MANAGEMENT (MALMC)	1,000	1,000	1,000	1,000	1,000	1,000	-
POUND BUDDIES	-	2,500	2,500	2,500	2,500	2,500	-
Support To Outside Agencies	\$ 270,750	\$ 273,572	\$ 254,560	\$ 150,644	\$ 118,889	\$ 254,560	\$ -
	\$ 270,750	\$ 273,572	\$ 254,560	\$ 150,644	\$ 118,889	\$ 254,560	\$ -
Total Customer Value Added Activities	\$ 18,497,228	\$ 19,002,898	\$ 20,262,653	\$ 14,284,786	\$ 13,110,745	\$ 19,895,295	\$ (367,358)
As a Percent of Total General Fund Expenditures	75.1%	74.1%	77.5%	78.3%	78.8%	77.0%	121.4%

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

	Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original
II. Business Value Added Activities							
10101 City Commission							
5100 SALARIES & BENEFITS	69,185	69,531	74,698	51,790	49,393	74,698	-
5200 SUPPLIES	96	9,165	1,000	534	337	1,000	-
5300 CONTRACTUAL SERVICES	1,035	12,982	2,000	11,711	3,496	12,000	10,000
5400 OTHER EXPENSES	765	2,490	2,500	2,578	1,748	2,700	200
5700 CAPITAL OUTLAYS	960	940	1,500	720	700	1,500	-
	\$ 72,041	\$ 95,108	\$ 81,698	\$ 67,333	\$ 55,674	\$ 91,898	\$ 10,200
10102 City Promotions & Public Relations							
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-
5200 SUPPLIES	523	2,104	4,000	3,454	1,612	4,000	-
5300 CONTRACTUAL SERVICES	39,172	59,380	46,000	29,807	42,088	46,000	-
5400 OTHER EXPENSES	364	2,396	-	515	2,396	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-
	\$ 40,059	\$ 63,880	\$ 50,000	\$ 33,776	\$ 46,096	\$ 50,000	\$ -
10172 City Manager							
5100 SALARIES & BENEFITS	218,550	239,362	259,295	213,060	170,111	292,197	32,902
5200 SUPPLIES	1,698	3,603	1,400	1,454	2,146	1,500	100
5300 CONTRACTUAL SERVICES	7,823	26,161	15,000	18,124	21,679	24,000	9,000
5400 OTHER EXPENSES	4,646	10,627	3,000	3,745	9,833	5,000	2,000
5700 CAPITAL OUTLAYS	268	204	2,000	40	45	2,000	-
	\$ 232,985	\$ 279,957	\$ 280,695	\$ 236,423	\$ 203,814	\$ 324,697	\$ 44,002
10145 City Attorney							
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-
5200 SUPPLIES	-	880	-	-	-	-	-
5300 CONTRACTUAL SERVICES	314,957	351,108	350,000	244,613	255,470	350,000	-
5400 OTHER EXPENSES	-	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-
	\$ 314,957	\$ 351,988	\$ 350,000	\$ 244,613	\$ 255,470	\$ 350,000	\$ -
	\$ 660,042	\$ 790,933	\$ 762,393	\$ 582,145	\$ 561,054	\$ 816,595	\$ 54,202
20228 Affirmative Action							
5100 SALARIES & BENEFITS	75,978	90,691	98,892	57,264	66,079	86,392	(12,500)
5200 SUPPLIES	185	247	750	661	134	750	-
5300 CONTRACTUAL SERVICES	1,264	1,167	2,027	739	774	2,027	-
5400 OTHER EXPENSES	456	2,078	800	478	1,004	800	-
5700 CAPITAL OUTLAYS	-	59	1,000	-	59	1,000	-
	\$ 77,883	\$ 94,242	\$ 103,469	\$ 59,142	\$ 68,050	\$ 90,969	\$ (12,500)

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

		Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original
20215	City Clerk & Elections							
5100	SALARIES & BENEFITS	290,903	302,055	325,256	275,288	208,138	367,256	42,000
5200	SUPPLIES	38,172	32,917	34,460	34,054	16,499	34,460	-
5300	CONTRACTUAL SERVICES	43,116	23,564	22,880	13,915	21,838	22,880	-
5400	OTHER EXPENSES	3,056	5,864	6,875	3,941	2,450	6,875	-
5700	CAPITAL OUTLAYS	3,702	1,594	2,500	3,394	1,133	2,500	-
		\$ 378,949	\$ 365,994	\$ 391,971	\$ 330,592	\$ 250,058	\$ 433,971	\$ 42,000
20220	Civil Service							
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	495	-	500	423	-	500	-
5300	CONTRACTUAL SERVICES	94,970	114,436	98,000	68,169	80,620	98,000	-
5400	OTHER EXPENSES	2,034	2,783	2,800	2,751	2,783	2,800	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 97,499	\$ 117,219	\$ 101,300	\$ 71,343	\$ 83,403	\$ 101,300	\$ -
		\$ 554,331	\$ 577,455	\$ 596,740	\$ 461,077	\$ 401,511	\$ 626,240	\$ 29,500
30202	Finance Administration							
5100	SALARIES & BENEFITS	344,660	375,411	391,274	352,873	269,582	447,403	56,129
5200	SUPPLIES	2,726	2,875	2,625	1,666	1,682	2,625	-
5300	CONTRACTUAL SERVICES	61,170	66,241	65,562	51,292	51,584	71,000	5,438
5400	OTHER EXPENSES	961	550	850	773	550	850	-
5700	CAPITAL OUTLAYS	1,171	-	1,500	349	-	1,500	-
		\$ 410,688	\$ 445,077	\$ 461,811	\$ 406,953	\$ 323,398	\$ 523,378	\$ 61,567
30209	Assessing Services							
5100	SALARIES & BENEFITS	3,086	3,245	4,000	1,297	974	4,000	-
5200	SUPPLIES	-	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	295,099	291,100	323,000	160,000	218,284	323,000	-
5400	OTHER EXPENSES	105	311	-	-	125	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 298,290	\$ 294,656	\$ 327,000	\$ 161,297	\$ 219,383	\$ 327,000	\$ -
30805	Arena Administration							
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	-	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	372,198	(409)	238,000	-	120	-	(238,000)
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	1,415	1,353	1,600	-	1,353	-	(1,600)
5900	OTHER FINANCING USES	-	235,000	-	-	-	-	-
		\$ 373,613	\$ 235,944	\$ 239,600	\$ -	\$ 1,473	\$ -	\$ (239,600)

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

		Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original
30205	Income Tax Administration							
5100	SALARIES & BENEFITS	225,004	229,730	258,241	180,291	161,585	258,241	-
5200	SUPPLIES	11,870	11,328	10,760	7,650	8,292	10,760	-
5300	CONTRACTUAL SERVICES	76,675	67,953	70,550	48,788	39,553	70,550	-
5400	OTHER EXPENSES	694	637	1,000	267	254	1,000	-
5700	CAPITAL OUTLAYS	1,148	170	2,500	1,392	170	2,500	-
		\$ 315,391	\$ 309,818	\$ 343,051	\$ 238,388	\$ 209,854	\$ 343,051	\$ -
30253	City Treasurer							
5100	SALARIES & BENEFITS	365,147	364,615	422,005	294,175	255,602	422,005	-
5200	SUPPLIES	70,943	71,970	81,200	47,157	46,588	81,200	-
5300	CONTRACTUAL SERVICES	119,966	119,861	108,550	55,375	78,275	108,550	-
5400	OTHER EXPENSES	953	823	1,000	44	72	1,000	-
5700	CAPITAL OUTLAYS	617	1,071	-	557	30	-	-
		\$ 557,626	\$ 558,340	\$ 612,755	\$ 397,308	\$ 380,567	\$ 612,755	\$ -
30248	Information Systems Administration							
5100	SALARIES & BENEFITS	334,010	356,096	382,942	258,641	256,018	382,942	-
5200	SUPPLIES	234	582	1,513	3,175	347	5,513	4,000
5300	CONTRACTUAL SERVICES	40,213	31,193	49,744	27,234	26,825	34,744	(15,000)
5400	OTHER EXPENSES	1,062	5,124	16,024	590	4,974	12,024	(4,000)
5700	CAPITAL OUTLAYS	38,699	66,380	22,894	29,473	59,905	37,894	15,000
		\$ 414,218	\$ 459,375	\$ 473,117	\$ 319,113	\$ 348,069	\$ 473,117	\$ -
		\$ 2,369,826	\$ 2,303,210	\$ 2,457,334	\$ 1,523,059	\$ 1,482,744	\$ 2,279,301	\$ (178,033)
60265	City Hall Maintenance							
5100	SALARIES & BENEFITS	30,149	33,042	40,275	27,458	24,019	35,000	(5,275)
5200	SUPPLIES	13,128	15,840	17,875	9,191	11,038	17,875	-
5300	CONTRACTUAL SERVICES	183,990	160,963	209,450	110,435	97,168	209,450	-
5400	OTHER EXPENSES	-	-	500	-	-	500	-
5700	CAPITAL OUTLAYS	(562)	11,425	11,900	17,126	9,817	11,900	-
		\$ 226,705	\$ 221,270	\$ 280,000	\$ 164,210	\$ 142,042	\$ 274,725	\$ (5,275)
		\$ 226,705	\$ 221,270	\$ 280,000	\$ 164,210	\$ 142,042	\$ 274,725	\$ (5,275)

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

	Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original
80400 Planning, Zoning and Economic Development							
5100 SALARIES & BENEFITS	317,112	376,323	371,947	306,213	255,981	399,541	27,594
5200 SUPPLIES	3,042	3,684	3,500	2,022	2,909	3,500	-
5300 CONTRACTUAL SERVICES	51,125	27,080	34,148	38,542	19,152	55,000	20,852
5400 OTHER EXPENSES	1,871	3,022	4,000	1,101	2,139	4,000	-
5700 CAPITAL OUTLAYS	508	12,158	3,500	1,762	6,762	3,500	-
	\$ 373,658	\$ 422,267	\$ 417,095	\$ 349,640	\$ 286,943	\$ 465,541	\$ 48,446
	\$ 373,658	\$ 422,267	\$ 417,095	\$ 349,640	\$ 286,943	\$ 465,541	\$ 48,446
Total Business Value Added Activities	\$ 4,184,562	\$ 4,315,135	\$ 4,513,562	\$ 3,080,131	\$ 2,874,294	\$ 4,462,402	\$ (51,160)
As a Percent of Total General Fund Expenditures	17.0%	16.8%	17.3%	16.9%	17.3%	17.3%	16.9%
III. Fixed Budget Items							
30999 Transfers To Other Funds							
MAJOR STREET FUND	500,000	-	-	-	-	-	-
LOCAL STREET FUND	300,000	-	50,000	-	-	50,000	-
L.C. WALKER ARENA FUND	-	250,000	-	-	-	235,000	235,000
LDFA DEBT SERVICE FUND (SMARTZONE)	227,000	265,000	275,000	206,250	187,500	-	(275,000)
DDA DEBT SERVICE FUND	70,000	175,000	175,000	131,250	131,250	175,000	-
PUBLIC IMPROVEMENT FUND	-	750,000	-	-	-	-	-
COMM DEV BLK GRANT FUND	-	8,164	-	-	-	-	-
ENGINEERING SERVICES FUND	75,000	75,000	13,000	-	-	13,000	-
GENERAL INSURANCE FUND	14,023	-	-	-	-	-	-
	\$ 1,186,023	\$ 1,523,164	\$ 513,000	\$ 337,500	\$ 318,750	\$ 473,000	\$ (40,000)

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

	Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original
30851 General Insurance	289,370	261,419	270,640	103	-	270,640	\$ -
30906 Debt Retirement	281,935	277,426	167,000	244,201	278,176	245,000	78,000
10891 Contingency and Bad Debt Expense	80,038	44,388	100,000	-	-	100,000	-
90000 Major Capital Improvements	<u>95,201</u>	<u>203,258</u>	<u>325,000</u>	<u>302,065</u>	<u>64,519</u>	<u>403,037</u>	
91302 VETERAN'S PARK UPGRADES	45,000	-	-	-	-	-	-
91303 PARKS IMPROVEMENTS: PM & BEUKEMA	-	-	20,000	-	-	-	(20,000)
91116 ADA COMPLIANCE PROJECT	-	291	15,000	3,036	-	15,000	-
91120 VOIP PHONE SYSTEM	19,400	19,400	20,000	19,400	19,400	20,000	20,000
91405 FIRE STATION # 4 ROOF REPLACEMENT	5,798	-	-	-	-	-	-
91412 CITY HALL REPLACEMENT WINDOWS	5,100	5,400	-	600	4,500	-	(20,000)
91704 CITY HALL BLDG WASH / SEAL	-	-	-	-	-	30,000	30,000
STREET LIGHTS CONVERSION TO LED, CONSUMERS	-	-	270,000	270,000	-	270,000	-
91512 REPAIRS TO BOARDWALK @ KRUSE PARK	-	22,843	-	-	-	-	-
91505 MARSH FIELD, BLEACHER UPGRADES, ETC.	-	23,256	-	-	23,256	-	-
91508 LED CONVERSION DOWNTOWN	-	114,705	-	-	-	-	-
PARKS RESERVATION SYSTEM	-	-	-	-	-	7,500	7,500
91703 ROOF REPAIRS AT LC WALKER ARENA	-	-	-	-	-	25,000	25,000
PHONE SYSTEM UPGRADE	-	-	-	-	-	35,537	35,537
99152 DOJ JAG GRANT MUSKEGON HEIGHTS	19,903	17,363	-	9,029	17,363	-	-
Total Fixed-Budget Items	\$ 1,932,567	\$ 2,309,655	\$ 1,375,640	\$ 883,869	\$ 661,445	\$ 1,491,677	\$ 116,037
As a Percent of Total General Fund Expenditures	7.9%	9.0%	5.3%	4.8%	4.0%	5.8%	-38.4%
Total General Fund	\$ 24,614,357	\$ 25,627,688	\$ 26,151,855	\$ 18,248,786	\$ 16,646,484	\$ 25,849,374	\$ (302,481)

Recap: Total General Fund By Line Item Expenditure Classification

5100 Salaries & Benefits	\$ 14,230,441	\$ 14,717,883	\$ 15,939,861	\$ 11,429,690	\$ 10,653,719	\$ 15,708,547	\$ (231,314)
5200 Operating Supplies	501,721	555,324	520,014	379,425	325,816	521,664	1,650
5300 Contractual Services	8,026,917	7,818,228	8,408,357	5,400,494	4,807,498	8,155,205	(253,152)
5400 Other Expenses	127,102	109,986	173,449	41,761	46,978	170,749	(2,700)
5700 Capital Outlays	260,218	381,075	430,174	415,715	215,547	575,209	145,035
5900 All Other Financing Uses	1,467,958	2,035,590	680,000	581,701	596,926	718,000	38,000
Total General Fund	\$ 24,614,357	\$ 25,618,086	\$ 26,151,855	\$ 18,248,786	\$ 16,646,484	\$ 25,849,374	\$ (302,481)

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original	Comments
202 Major Streets and State Trunklines Fund								
Available Fund Balance - BOY	\$ 1,352,922	\$ 2,252,721	\$ 1,615,274	\$ 2,284,908	\$ 2,252,721	\$ 2,284,908	\$ 669,634	
Means of Financing								
Special assessments	\$ 64,171	\$ 46,603	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	
Federal & state grants	3,422,807	2,138,315	1,385,000	-	-	30,000	(1,355,000)	
State shared revenue	2,965,884	3,266,775	2,800,000	1,776,942	1,840,828	3,000,000	200,000	
Interest income	16,712	12,827	9,100	4,575	6,604	9,100	-	
Operating transfers in	500,000	-	-	-	-	-	-	
Bond Proceeds	-	-	1,650,000	-	-	-	(1,650,000)	
Other	17,414	76,819	29,777	53,357	7,057	29,777	-	
	\$ 6,986,988	\$ 5,541,339	\$ 5,923,877	\$ 1,834,874	\$ 1,854,489	\$ 3,118,877	\$ (2,805,000)	
60900 Operating Expenditures								
5100 Salaries & Benefits	\$ 583,140	\$ 552,920	\$ 805,532	\$ 451,188	\$ 422,530	\$ 805,532	\$ -	
5200 Operating Supplies	239,474	232,950	271,000	124,823	180,967	271,000	-	
5300 Contractual Services	2,801,480	941,866	1,000,000	651,613	2,485,967	1,000,000	-	
5400 Other Expenses	2,889	6,092	2,000	851	4,021	1,000	(1,000)	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	231,884	231,371	681,000	230,450	231,371	681,000	-	\$450K to Local Streets & \$231K debt
	\$ 3,858,867	\$ 1,965,199	\$ 2,759,532	\$ 1,458,925	\$ 3,324,856	\$ 2,758,532	\$ (1,000)	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	2,228,322	3,543,953	3,400,000	959,092	1,221,778	1,355,000	(2,045,000)	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 2,228,322	\$ 3,543,953	\$ 3,400,000	\$ 959,092	\$ 1,221,778	\$ 1,355,000	\$ (2,045,000)	
	\$ 6,087,189	\$ 5,509,152	\$ 6,159,532	\$ 2,418,017	\$ 4,546,634	\$ 4,113,532	\$ (2,046,000)	
Available Fund Balance - EOY	\$ 2,252,721	\$ 2,284,908	\$ 1,379,619	\$ 1,701,765	\$ (439,424)	\$ 1,290,253	\$ (89,366)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original	Comments
203 Local Streets Fund								
Available Fund Balance - BOY	\$ 737,511	\$ 706,676	\$ 67,571	\$ 235,692	\$ 706,676	\$ 235,692	\$ 168,121	
Means of Financing								
Special assessments	\$ 31,940	\$ 25,607	\$ 22,000	\$ -	\$ -	\$ 22,000	\$ -	
Federal & state grants	-	-	35,000	-	-	-	(35,000)	CDBG Funding
Metro act fees	121,098	163,341	120,000	-	-	120,000	-	
State shared revenue	695,054	714,570	800,000	361,004	405,917	800,000	-	
Interest income	7,684	7,366	2,900	1,066	1,418	2,900	-	
Operating transfers in	300,000	-	500,000	-	-	500,000	-	(FY2017: \$50K GF + \$450K MSF)
Other	23,856	18,368	18,000	7,114	13,566	18,000	-	
	\$ 1,179,632	\$ 929,252	\$ 1,497,900	\$ 369,184	\$ 420,901	\$ 1,462,900	\$ (35,000)	
60900 Operating Expenditures								
5100 Salaries & Benefits	\$ 411,115	\$ 545,553	\$ 578,643	\$ 443,700	\$ 387,806	\$ 578,643	\$ -	
5200 Operating Supplies	144,064	121,994	140,000	55,331	24,956	140,000	-	
5300 Contractual Services	580,530	676,602	700,000	510,726	484,701	700,000	-	
5400 Other Expenses	2,597	661	1,000	126	-	357	(643)	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 1,138,306	\$ 1,344,810	\$ 1,419,643	\$ 1,009,883	\$ 897,463	\$ 1,419,000	\$ (643)	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	72,161	55,426	110,000	14,035	19,313	20,000	(90,000)	
	\$ 72,161	\$ 55,426	\$ 110,000	\$ 14,035	\$ 19,313	\$ 20,000	\$ (90,000)	
	\$ 1,210,467	\$ 1,400,236	\$ 1,529,643	\$ 1,023,918	\$ 916,776	\$ 1,439,000	\$ (90,643)	
Available Fund Balance - EOY	\$ 706,676	\$ 235,692	\$ 35,828	\$ (419,042)	\$ 210,801	\$ 259,592	\$ 223,764	

Annual Budget & Quarterly Budget Reforecast - Other Funds

[illegible]

City of Muskegon**Annual Budget & Quarterly Budget Reforecast - Other Funds**

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original	Comments
252 Farmers Market & Kitchen 242								
Available Fund Balance - BOY	\$	- \$	- \$	- \$	- \$	- \$	- \$	-
Means of Financing								
Federal and State Grants	\$	- \$	- \$	- \$	- \$	265,000	\$ 265,000	
Flea Market at Farmers Market		-	-	10,661	-	20,000	20,000	
Farmers Market Income		-	-	39,759	-	58,000	58,000	
Kitchen 242 Rental		-	-	10,358	-	12,000	12,000	
Farmers Market Event Rental		-	-	750	-	500	500	
Farmers Market EBT Fees		-	-	2,076	-	3,000	3,000	
Promotional Products		-	-	1,535	-	1,000	1,000	
Fundraising Revenue		-	-	19,686	-	20,000	20,000	
Other		-	-	645	-	-	-	
	\$	- \$	- \$	85,470	\$ -	379,500	\$ 379,500	
70863 Operating Expenditures								
5100 Salaries & Benefits	\$	- \$	- \$	13,598	\$ -	40,000	\$ 40,000	
5200 Operating Supplies		-	-	10,969	-	7,500	7,500	
5300 Contractual Services		-	-	88,579	-	87,000	87,000	
5400 Other Expenses		-	-	2,175	-	2,500	2,500	
5700 Capital Outlays		-	-	13,679	-	215,000	215,000	
5900 Other Financing Uses		-	-	-	-	-	-	
	\$	- \$	- \$	129,000	\$ -	352,000	\$ 352,000	
70867 Operating Expenditures - FDA Grant								
5100 Salaries & Benefits	\$	- \$	- \$	3,863	\$ -	- \$	-	
5200 Operating Supplies		-	-	-	-	-	-	
5300 Contractual Services		-	-	14,116	-	65,000	65,000	
5700 Capital Outlays		-	-	-	-	-	-	
	\$	- \$	- \$	17,979	\$ -	65,000	\$ 65,000	
90000 Project Expenditures								
5200 Operating Supplies	\$	- \$	- \$	- \$	- \$	- \$	-	
5300 Contractual Services		-	-	-	-	-	-	
	\$	- \$	- \$	- \$	- \$	- \$	-	
	\$	- \$	- \$	146,979	\$ -	417,000	\$ 417,000	
Available Fund Balance - EOY	\$	- \$	- \$	(61,509)	\$ -	(37,500)	\$ (37,500)	

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original	Comments						
254 L C Walker Arena														
Available Fund Balance - BOY	\$	-	\$	5,532	\$	247,028	\$	-	\$	247,028	\$	241,496		
Means of Financing														
Parking Lot Rental	\$	-	\$	17,493	\$	22,000	\$	31,824	\$	9,209	\$	22,000	\$	-
Rent		-		53,761		54,000		110,486		11,700		54,000		-
Arena Event Revenue		-		170,549		210,000		161,639		63,583		210,000		-
Shop Rental		-		2,400		3,500		1,500		2,100		3,500		-
Concessions Non Alcoholic		-		237,692		290,000		204,499		199,222		290,000		-
Alcoholic Beverage		-		136,153		168,000		151,165		90,909		168,000		-
Ice Hockey Rental		-		144,978		185,000		150,720		138,050		185,000		-
Operating transfers in - General Fund/Cap		-		764,832		235,000		-		-		235,000		-
Bond Proceeds				-		-		-		-		-		-
Other		-		155,048		10,000		38,081		48,278		10,000		-
	\$	-	\$	1,682,906	\$	1,177,500	\$	849,914	\$	563,051	\$	1,177,500	\$	-
70805 Operating Expenditures														
5100 Salaries & Benefits	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
5200 Operating Supplies		-		172,306		170,000		149,827		119,392		170,000		-
5300 Contractual Services		-		1,069,316		962,000		862,138		510,913		962,000		-
5400 Other Expenses		-		-		-		-		-		-		-
5700 Capital Outlays		-		150,956		50,000		88,015		44,948		50,000		-
5900 Other Financing Uses		-		-		-		-		-		-		-
	\$	-	\$	1,392,578	\$	1,182,000	\$	1,099,980	\$	675,253	\$	1,182,000	\$	-
90000 Project Expenditures														
5200 Operating Supplies	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
5300 Contractual Services		-		43,300		-		16,892		-		-		-
	\$	-	\$	43,300	\$	-	\$	16,892	\$	-	\$	-	\$	-
	\$	-	\$	1,435,878	\$	1,182,000	\$	1,116,872	\$	675,253	\$	1,182,000	\$	-
Available Fund Balance - EOY														
	\$	-	\$	247,028	\$	1,032	\$	(19,930)	\$	(112,202)	\$	242,528	\$	241,496

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original	Comments
264 Criminal Forfeitures Fund								
Available Fund Balance - BOY	\$ 189,404	\$ 158,309	\$ 154,009	\$ 138,810	\$ 158,309	\$ 138,810	\$ (15,199)	
Means of Financing								
Criminal Forfeitures & Contributions	\$ -	\$ -	\$ -	\$ 12,745	\$ -	\$ -	\$ -	
Interest income	929	759	700	341	387	700	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Other	705	-	16,000	-	-	16,000	-	
	\$ 1,634	\$ 759	\$ 16,700	\$ 13,086	\$ 387	\$ 16,700	\$ -	
40333 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	5,000	-	-	5,000	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	1,380	20,258	13,500	15,378	20,258	16,000	2,500	
5900 Other Financing Uses	31,349	-	-	-	-	-	-	
	\$ 32,729	\$ 20,258	\$ 18,500	\$ 15,378	\$ 20,258	\$ 21,000	\$ 2,500	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000	
	\$ 32,729	\$ 20,258	\$ 18,500	\$ 15,378	\$ 20,258	\$ 66,000	\$ 47,500	
Available Fund Balance - EOY								
	\$ 158,309	\$ 138,810	\$ 152,209	\$ 136,518	\$ 138,438	\$ 89,510	\$ (62,699)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original	Comments
285 Tree Replacement Fund								
Available Fund Balance - BOY	\$ 1,156	\$ 1,362	\$ 1,767	\$ 1,071	\$ 1,362	\$ 1,071	\$ (696)	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	1,590	-	-	2,892	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	6	9	-	-	4	-	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	200	-	-	2,500	-	2,500	2,500	grant from Consumers Energy
	\$ 206	\$ 1,599	\$ -	\$ 2,500	\$ 2,896	\$ 2,500	\$ 2,500	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ 680	\$ -	\$ 700	\$ 700	
5200 Operating Supplies	-	1,890	-	3,659	1,844	1,571	1,571	
5300 Contractual Services	-	-	-	1,288	-	1,300	1,300	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ -	\$ 1,890	\$ -	\$ 5,627	\$ 1,844	\$ 3,571	\$ 3,571	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ 1,890	\$ -	\$ 5,627	\$ 1,844	\$ 3,571	\$ 3,571	
Available Fund Balance - EOY	\$ 1,362	\$ 1,071	\$ 1,767	\$ (2,056)	\$ 2,414	\$ -	\$ (1,767)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original	Comments
295 Brownfield Redevelopment Authority (Betten Project)								
Available Fund Balance - BOY	\$ (1,298,922)	\$ (1,331,453)	\$ (1,280,833)	\$ (1,344,403)	\$ (1,331,453)	\$ (1,344,403)	\$ (63,570)	
Means of Financing								
Property taxes	\$ 127,658	\$ 130,985	\$ 130,000	\$ -	\$ 130,985	\$ 131,000	\$ 1,000	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	401	273	300	81	130	300	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	4,794	5,570	4,700	6,401	-	6,400	1,700	
	\$ 132,853	\$ 136,828	\$ 135,000	\$ 6,482	\$ 131,115	\$ 137,700	\$ 2,700	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	(7,803)	-	-	-	-	-	
5400 Other Expenses	7,803	-	5,700	-	-	-	(5,700)	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	157,581	157,581	157,580	38,728	42,499	158,000	420	
	\$ 165,384	\$ 149,778	\$ 163,280	\$ 38,728	\$ 42,499	\$ 158,000	\$ (5,280)	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 165,384	\$ 149,778	\$ 163,280	\$ 38,728	\$ 42,499	\$ 158,000	\$ (5,280)	
Available Fund Balance - EOY								
	\$ (1,331,453)	\$ (1,344,403)	\$ (1,309,113)	\$ (1,376,649)	\$ (1,242,837)	\$ (1,364,703)	\$ (55,590)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original	Comments
296 Brownfield Redevelopment Authority (Mall Area Project)								
Available Fund Balance - BOY	\$ -	\$ 110	\$ 110	\$ 17,967	\$ 110	\$ 17,967	\$ 17,857	
Means of Financing								
Property taxes	\$ 132,180	\$ 160,414	\$ 160,000	\$ -	\$ 160,414	\$ 164,000	\$ 4,000	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	110	154	-	45	26	-	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	-	34	-	754	-	750	750	
	\$ 132,290	\$ 160,602	\$ 160,000	\$ 799	\$ 160,440	\$ 164,750	\$ 4,750	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	(10,255)	-	-	-	-	-	
5400 Other Expenses	-	-	7,000	-	-	-	(7,000)	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	132,180	153,000	153,000	-	-	182,650	29,650	
	\$ 132,180	\$ 142,745	\$ 160,000	\$ -	\$ -	\$ 182,650	\$ 22,650	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 132,180	\$ 142,745	\$ 160,000	\$ -	\$ -	\$ 182,650	\$ 22,650	
Available Fund Balance - EOY	\$ 110	\$ 17,967	\$ 110	\$ 18,766	\$ 160,550	\$ 67	\$ (43)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original	Comments
290 Local Development Finance Authority III Fund - Edison Landing (Smartzone)								
Available Fund Balance - BOY	\$ 42,847	\$ 33,521	\$ 5,171	\$ 21,030	\$ 33,521	\$ 21,030	\$ 15,859	
Means of Financing								
Property taxes	\$ 102,092	\$ 95,372	\$ 95,000	\$ -	\$ -	\$ 96,000	\$ 1,000	
Special assessment	-	-	-	-	-	416,400	416,400	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	129	87	100	55	-	100	-	
Operating transfers in - General Fund	227,000	265,000	275,000	206,250	-	-	(275,000)	
Other	100,953	75,000	75,000	77,998	-	77,990	2,990	
	\$ 430,174	\$ 435,459	\$ 445,100	\$ 284,303	\$ -	\$ 590,490	\$ 145,390	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	500	-	-	500	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	439,500	447,950	448,925	33,695	-	448,925	-	
	\$ 439,500	\$ 447,950	\$ 449,425	\$ 33,695	\$ -	\$ 449,425	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 439,500	\$ 447,950	\$ 449,425	\$ 33,695	\$ -	\$ 449,425	\$ -	
Available Fund Balance - EOY								
	\$ 33,521	\$ 21,030	\$ 846	\$ 271,638	\$ 33,521	\$ 162,095	\$ 161,249	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original	Comments
305 Tax Increment Finance Authority Fund								
Available Fund Balance - BOY	\$ 829	\$ 2,051	\$ 51	\$ 454	\$ 2,051	\$ 454	\$ 403	
Means of Financing								
Property taxes	\$ 39,216	\$ 34,398	\$ 34,000	\$ -	\$ 34,398	\$ 33,700	\$ (300)	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	6	5	-	-	-	-	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	-	-	-	5,599	-	5,600	5,600	
	\$ 39,222	\$ 34,403	\$ 34,000	\$ 5,599	\$ 34,398	\$ 39,300	\$ 5,300	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	-	-	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	38,000	36,000	34,000	25,500	28,500	34,000	-	
	\$ 38,000	\$ 36,000	\$ 34,000	\$ 25,500	\$ 28,500	\$ 34,000	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 38,000	\$ 36,000	\$ 34,000	\$ 25,500	\$ 28,500	\$ 34,000	\$ -	
Available Fund Balance - EOY								
	\$ 2,051	\$ 454	\$ 51	\$ (19,447)	\$ 7,949	\$ 5,754	\$ 5,703	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original	Comments
394 Downtown Development Authority Fund								
Available Fund Balance - BOY	\$ 93,778	\$ 51,442	\$ 50,766	\$ 118,840	\$ 51,442	\$ 118,840	\$ 68,074	
Means of Financing								
Property taxes	\$ 167,705	\$ 227,201	\$ 160,000	\$ -	\$ 227,201	\$ 99,500	\$ (60,500)	
Federal & state grants	-	-	-	-	-	-	-	
State proposal A reimbursement revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	565	522	400	376	185	400	-	
Operating transfers in - General Fund	70,000	175,000	175,000	131,250	131,250	175,000	-	
Operating transfers in - PIF	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	48,981	-	-	47,549	-	47,500	47,500	
	\$ 287,251	\$ 402,723	\$ 335,400	\$ 179,175	\$ 358,636	\$ 322,400	\$ (13,000)	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	750	-	-	750	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	329,587	335,325	334,826	8,659	14,030	335,000	174	
	\$ 329,587	\$ 335,325	\$ 335,576	\$ 8,659	\$ 14,030	\$ 335,750	\$ 174	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 329,587	\$ 335,325	\$ 335,576	\$ 8,659	\$ 14,030	\$ 335,750	\$ 174	
Available Fund Balance - EOY	\$ 51,442	\$ 118,840	\$ 50,590	\$ 289,356	\$ 396,048	\$ 105,490	\$ 54,900	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original	Comments
404 Public Improvement Fund								
Available Fund Balance - BOY	\$ 370,268	\$ 1,066,378	\$ (701,422)	\$ 294,399	\$ 1,066,378	\$ 294,399	\$ 995,821	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Property taxes	-	-	-	-	-	-	-	
Federal & state grants	-	-	1,204,070	-	-	-	(1,204,070)	
Charges for services	-	21,780	-	7,350	3,506	-	-	
Sales of property	14,798	65,971	1,300,000	314,194	75,936	935,000	(365,000)	
Interest income	2,837	5,125	2,000	852	2,929	2,000	-	
Operating transfers in	-	750,000	-	-	-	-	-	
Bond Proceeds	-	-	2,405,850	-	-	-	(2,405,850)	
Other	695,637	510,736	350,000	15,386	-	350,000		MMRMA dividends earmarked for - economic development and fire equipment replacement
	\$ 713,272	\$ 1,353,612	\$ 5,261,920	\$ 337,782	\$ 82,371	\$ 1,287,000	\$ (3,974,920)	
30936 Operating Expenditures								
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	1,986	5,000	-	-	5,000	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses			92,000			-	(92,000)	Bond Debt Service
	\$ -	\$ 1,986	\$ 97,000	\$ -	\$ -	\$ 5,000	\$ (92,000)	
90000 Project Expenditures								
5100 Salaries & Benefits	\$ 4,740	\$ 2,175	\$ -	\$ 17,134	\$ 1,063	\$ -	\$ -	
5200 Operating Supplies	-	-	-	17,428	-	-	-	
5300 Contractual Services	6,692	114,995	-	67,563	17,837	-	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	5,730	2,006,435	4,494,550	199,822	917,042	616,050	(3,878,500)	
	\$ 17,162	\$ 2,123,605	\$ 4,494,550	\$ 301,947	\$ 935,942	\$ 616,050	\$ (3,878,500)	
	\$ 17,162	\$ 2,125,591	\$ 4,591,550	\$ 301,947	\$ 935,942	\$ 621,050	\$ (3,970,500)	
Available Fund Balance - EOY	\$ 1,066,378	\$ 294,399	\$ (31,052)	\$ 330,234	\$ 212,807	\$ 960,349	\$ 991,401	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original	Comments
482 State Grants Fund								
Available Fund Balance - BOY	\$ 107,977	\$ 89,359	\$ 55,514	\$ 73,157	\$ 89,359	\$ 73,157	\$ 17,643	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	752	197,523	201,897	178,594	-	1,360,397	1,158,500	
Sales of Property	-	-	-	-	-	-	-	
Interest income	1,475	1,227	1,400	1,055	1,228	1,400	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	
	\$ 2,227	\$ 198,750	\$ 203,297	\$ 179,649	\$ 1,228	\$ 1,361,797	\$ 1,158,500	
30936 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	3,004	-	-	-	
5300 Contractual Services	-	194,859	201,897	122,625	25,160	201,897	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ -	\$ 194,859	\$ 201,897	\$ 125,629	\$ 25,160	\$ 201,897	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	20,845	20,093	20,093	20,093	20,093	20,093	-	LOAN REPAYMENT
5700 Capital Outlays	-	-	-	-	-	1,158,500	1,158,500	
	\$ 20,845	\$ 20,093	\$ 20,093	\$ 20,093	\$ 20,093	\$ 1,178,593	\$ 1,158,500	
	\$ 20,845	\$ 214,952	\$ 221,990	\$ 145,722	\$ 45,253	\$ 1,380,490	\$ 1,158,500	
Available Fund Balance - EOY	\$ 89,359	\$ 73,157	\$ 36,821	\$ 107,084	\$ 45,334	\$ 54,464	\$ 17,643	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original	Comments
594 Marina & Launch Ramp Fund								
Available Cash Balance - BOY	\$ 167,641	\$ 375,988	\$ 214,727	\$ 402,917	\$ 375,988	\$ 402,917	\$ 188,190	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	375,000	-	-	-	(375,000)	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	247,773	275,674	230,000	210,277	198,635	250,000	20,000	
Interest income	1,168	1,911	1,200	985	920	1,200	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	7,865	11,874	4,000	4,025	2,982	4,000	-	
	\$ 256,806	\$ 289,459	\$ 610,200	\$ 215,287	\$ 202,537	\$ 255,200	\$ (355,000)	
70756 Operating Expenditures - Marina								
5100 Salaries & Benefits	\$ 26,387	\$ 29,623	\$ 31,049	\$ 19,216	\$ 17,407	\$ 31,049	\$ -	
5200 Operating Supplies	13,013	9,730	8,700	8,911	5,025	10,000	1,300	
5300 Contractual Services	144,388	163,262	161,948	114,676	86,280	161,948	-	
5400 Other Expenses	-	39	250	-	39	250	-	
5700 Capital Outlays	2,515	1,721	22,300	11,159	-	35,000	12,700	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses (e.g. Debt Principal)	(145,003)	7,189	-	(17,987)	-	-	-	
	\$ 41,300	\$ 211,564	\$ 224,247	\$ 135,975	\$ 108,751	\$ 238,247	\$ 14,000	
70759 Operating Expenditures - Ramps								
5100 Salaries & Benefits	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ -	
5200 Operating Supplies	467	2,358	1,000	923	415	1,000	-	
5300 Contractual Services	6,692	4,974	10,500	3,617	2,531	10,500	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses (e.g. Debt Principal)	-	-	-	-	-	-	-	
	\$ 7,159	\$ 7,332	\$ 12,500	\$ 4,540	\$ 2,946	\$ 12,500	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	43,634	500,000	17,232	-	-	(500,000)	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ -	\$ 43,634	\$ 500,000	\$ 17,232	\$ -	\$ -	\$ (500,000)	
	\$ 48,459	\$ 262,530	\$ 736,747	\$ 157,747	\$ 111,697	\$ 250,747	\$ (486,000)	
Available Cash Balance - EOY	\$ 375,988	\$ 402,917	\$ 88,180	\$ 460,457	\$ 466,828	\$ 407,370	\$ 319,190	

City of Muskegon**Annual Budget & Quarterly Budget Reforecast - Other Funds**

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original	Comments
661 Equipment Fund								
Available Cash Balance - BOY	\$ 802,987	\$ 617,235	\$ 801,917	\$ 699,089	\$ 617,235	\$ 699,089	\$ (102,828)	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	2,224,558	2,368,803	2,368,700	2,015,580	1,691,923	2,368,700	-	
Interest income	28,025	17,343	20,000	14,852	15,749	20,000	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	64,193	51,623	36,000	67,297	26,884	36,000	-	
	\$ 2,316,776	\$ 2,437,769	\$ 2,424,700	\$ 2,097,729	\$ 1,734,556	\$ 2,424,700	\$ -	
60932 Operating Expenditures								
5100 Salaries & Benefits	\$ 429,795	\$ 534,473	\$ 516,332	\$ 361,128	\$ 328,565	\$ 516,332	\$ -	
5200 Operating Supplies	901,987	831,413	848,500	572,412	577,879	774,120	(74,380)	
5300 Contractual Services	808,005	853,847	733,669	502,006	570,774	754,989	21,320	
5400 Other Expenses	10	-	1,500	319	-	500	(1,000)	
5700 Capital Outlays	466,985	207,978	771,500	628,608	189,341	815,500	44,000	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses (e.g. Debt Principal)	(104,254)	(71,796)	-	-	-	-	-	
	\$ 2,502,528	\$ 2,355,915	\$ 2,871,501	\$ 2,064,473	\$ 1,666,559	\$ 2,861,441	\$ (10,060)	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 2,502,528	\$ 2,355,915	\$ 2,871,501	\$ 2,064,473	\$ 1,666,559	\$ 2,861,441	\$ (10,060)	
Available Cash Balance - EOY	\$ 617,235	\$ 699,089	\$ 355,116	\$ 732,345	\$ 685,232	\$ 262,348	\$ (92,768)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original	Comments
642 Public Service Building Fund								
Available Cash Balance - BOY	\$ 568,069	\$ 691,971	\$ 604,153	\$ 614,800	\$ 691,971	\$ 614,800	\$ 10,647	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	1,085,289	976,760	1,049,134	786,850	732,570	1,049,134	-	
Interest income	3,073	3,334	2,700	1,572	1,682	2,700	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	128,970	5,830	-	-	5,830	-	-	
	\$ 1,217,332	\$ 985,924	\$ 1,051,834	\$ 788,422	\$ 740,082	\$ 1,051,834	\$ -	
60442 Operating Expenditures								
5100 Salaries & Benefits	\$ 631,771	\$ 780,360	\$ 715,058	\$ 519,178	\$ 478,344	\$ 715,058	\$ -	
5200 Operating Supplies	29,270	34,757	31,000	11,647	30,926	31,000	-	
5300 Contractual Services	282,295	288,240	291,480	187,537	197,233	291,480	-	
5400 Other Expenses	264	2,334	750	826	1,789	750	-	
5700 Capital Outlays	44,587	59,872	50,000	35,944	42,305	50,000	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	(29,697)	(102,468)	-	-	-	-	-	
	\$ 958,490	\$ 1,063,095	\$ 1,088,288	\$ 755,132	\$ 750,597	\$ 1,088,288	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	134,940	-	50,000	-	-	-	(50,000)	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 134,940	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ (50,000)	
	\$ 1,093,430	\$ 1,063,095	\$ 1,138,288	\$ 755,132	\$ 750,597	\$ 1,088,288	\$ (50,000)	
Available Cash Balance - EOY	\$ 691,971	\$ 614,800	\$ 517,699	\$ 648,090	\$ 681,456	\$ 578,346	\$ 60,647	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original	Comments
643 Engineering Services Fund								
Available Cash Balance - BOY	\$ 79,207	\$ 27,862	\$ 54,182	\$ 36,081	\$ 27,862	\$ 36,081	\$ (18,101)	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	236,774	250,182	300,000	87,028	109,430	300,000	-	
Interest income	229	29	250	38	26	250	-	
Operating transfers in	75,000	75,000	13,000	-	-	13,000	-	for GF activities/support services
Other	-	-	-	-	-	-	-	
	\$ 312,003	\$ 325,211	\$ 313,250	\$ 87,066	\$ 109,456	\$ 313,250	\$ -	
60447 Operating Expenditures								
5100 Salaries & Benefits	\$ 164,873	\$ 182,571	\$ 220,000	\$ 135,643	\$ 125,865	\$ 175,000	\$ (45,000)	
5200 Operating Supplies	6,302	6,443	9,430	6,535	5,589	9,430	-	
5300 Contractual Services	143,907	110,091	90,000	45,787	81,366	65,000	(25,000)	
5400 Other Expenses	1,493	18,395	2,000	109	2,660	2,000	-	
5700 Capital Outlays	9,713	6,326	11,200	6,709	5,016	9,000	(2,200)	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	16,172	(31,232)	-	-	-	-	-	
	\$ 342,460	\$ 292,594	\$ 332,630	\$ 194,783	\$ 220,496	\$ 260,430	\$ (72,200)	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	20,888	24,398	10,000	12,445	12,210	10,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 20,888	\$ 24,398	\$ 10,000	\$ 12,445	\$ 12,210	\$ 10,000	\$ -	
	\$ 363,348	\$ 316,992	\$ 342,630	\$ 207,228	\$ 232,706	\$ 270,430	\$ (72,200)	
Available Cash Balance - EOY	\$ 27,862	\$ 36,081	\$ 24,802	\$ (84,081)	\$ (95,388)	\$ 78,901	\$ 54,099	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original	Comments
677 General Insurance Fund								
Available Cash Balance - BOY	\$ 1,509,014	\$ 1,694,944	\$ 1,803,380	\$ 1,702,109	\$ 1,694,944	\$ 1,702,109	\$ (101,271)	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	3,195,930	3,443,861	3,760,000	2,631,350	2,342,200	3,760,000	-	
Interest income	22,710	22,402	25,000	17,295	18,508	25,000	-	
Retiree Health Reimbursement	1,050,787	1,177,563	1,140,000	274,571	498,291	1,140,000	-	
MMRMA dividend payment	-	-	-	-	-	-	-	
Operating transfers in	14,023	-	-	-	-	-	-	
Other	12,420	8,972	9,000	3,083	6,746	9,000	-	
	\$ 4,295,870	\$ 4,652,798	\$ 4,934,000	\$ 2,926,299	\$ 2,865,745	\$ 4,934,000	\$ -	
30851 Operating Expenditures								
5100 Salaries & Benefits	\$ 88,900	\$ 283,744	\$ 43,752	\$ 49,723	\$ 52,294	\$ 43,752	\$ -	
5200 Operating Supplies	-	180	200	-	180	200	-	
5300 Contractual Services	4,246,717	4,255,839	4,900,000	2,841,888	3,063,795	4,900,000	-	
5400 Other Expenses	6,357	10,433	10,000	11,667	6,157	10,000	-	
5700 Capital Outlays	425	-	2,645	736	-	2,645	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	(232,459)	95,437	327,000	-	-	327,000	-	Addtl OPEB contribution for FY2017
	\$ 4,109,940	\$ 4,645,633	\$ 5,283,597	\$ 2,904,014	\$ 3,122,426	\$ 5,283,597	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 4,109,940	\$ 4,645,633	\$ 5,283,597	\$ 2,904,014	\$ 3,122,426	\$ 5,283,597	\$ -	
Available Cash Balance - EOY	\$ 1,694,944	\$ 1,702,109	\$ 1,453,783	\$ 1,724,394	\$ 1,438,263	\$ 1,352,512	\$ (101,271)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original	Comments
590 Sewer Fund								
Available Cash Balance - BOY	\$ 3,545,607	\$ 2,339,749	\$ 1,357,166	\$ 1,428,302	\$ 2,339,749	\$ 1,428,302	\$ 71,136	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	474,681	765,363	1,000,000	320,945	369,738	1,000,000	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	6,240,189	6,129,352	7,500,000	5,578,984	4,704,501	7,500,000	-	1.49 multiplier x county rate FY17
Interest income	16,106	10,413	15,000	3,079	5,665	15,000	-	
Repayment of DDA advance	-	-	-	-	-	-	-	
Operating transfers in	-	-	-	-	-	-	-	
Bond Proceeds	-	-	300,000	-	-	-	(300,000)	
Other	139,834	185,171	140,000	124,436	106,536	140,000	-	
	\$ 6,870,810	\$ 7,090,299	\$ 8,955,000	\$ 6,027,444	\$ 5,186,440	\$ 8,655,000	\$ (300,000)	
30548 Operating Expenditures Administration								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	297,398	438,534	437,298	280,898	280,321	437,298	-	
5400 Other Expenses	16,215	8,969	12,000	-	(3)	12,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	(17,927)	(258,944)	-	-	-	-	-	
	\$ 295,686	\$ 188,559	\$ 449,298	\$ 280,898	\$ 280,318	\$ 449,298	\$ -	
60559 Operating Expenditures Maintenance								
5100 Salaries & Benefits	\$ 519,321	\$ 699,023	\$ 781,472	\$ 500,394	\$ 434,234	\$ 781,472	\$ -	
5200 Operating Supplies	45,428	88,129	55,390	53,732	30,614	65,390	10,000	
5300 Contractual Services	362,351	393,649	440,654	340,090	266,121	465,843	25,189	
5400 Other Expenses	31,794	17,960	23,000	15,201	13,230	23,000	-	
5700 Capital Outlays	4,770	4,571	5,900	1,719	3,358	5,900	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 963,664	\$ 1,203,332	\$ 1,306,416	\$ 911,136	\$ 747,557	\$ 1,341,605	\$ 35,189	
60557 Operating Expenditures Treatment								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	6,210,557	5,749,839	6,000,000	3,796,280	3,624,177	6,000,000	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 6,210,557	\$ 5,749,839	\$ 6,000,000	\$ 3,796,280	\$ 3,624,177	\$ 6,000,000	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	606,761	860,016	1,300,000	640,538	561,279	1,312,000	12,000	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 606,761	\$ 860,016	\$ 1,300,000	\$ 640,538	\$ 561,279	\$ 1,312,000	\$ 12,000	
	\$ 8,076,668	\$ 8,001,746	\$ 9,055,714	\$ 5,628,852	\$ 5,213,331	\$ 9,102,903	\$ 47,189	
Available Cash Balance - EOY	\$ 2,339,749	\$ 1,428,302	\$ 1,256,452	\$ 1,826,894	\$ 2,312,858	\$ 980,399	\$ (276,053)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 3/31/17	Actual to Date 3/31/16	3Q Reforecast FY2017	Increase (Decrease) From Original	Comments
591 Water Fund								
Available Cash Balance - BOY	\$ 2,656,611	\$ 3,146,513	\$ 3,630,472	\$ 3,379,692	\$ 3,146,513	\$ 3,379,692	\$ (250,780)	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	2,436	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services - City	3,565,258	3,271,984	3,499,250	2,562,618	2,568,633	3,200,000	(299,250)	
Charges for services - Wholesale	2,247,573	3,590,703	3,600,000	2,679,380	2,762,992	3,400,000	(200,000)	
Maintenance services - Township	185,399	119,509	155,000	87,664	64,231	100,000	(55,000)	
Interest income	12,605	13,363	11,000	8,035	6,491	11,000	-	
Lease of facilities	165,445	190,370	173,000	118,259	141,739	173,000	-	
Repayment of DDA advance	-	-	-	-	-	-	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	222,994	318,427	170,000	127,675	189,977	170,000	-	
	\$ 6,399,274	\$ 7,504,356	\$ 7,608,250	\$ 5,586,067	\$ 5,734,063	\$ 7,054,000	\$ (554,250)	
30548 Operating Expenditures Administration								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	525,923	897,399	932,085	633,324	608,789	932,085	-	
5400 Other Expenses	10,800	5,981	17,000	-	-	17,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	292,087	258,604	246,500	191,096	213,811	246,500	-	Water System Bond Interest
Other Cash Uses and Adjustments (e.g. Debt Principal)	977,712	1,731,091	1,405,000	-	-	1,405,000	-	Water System Bond Principal
	\$ 1,806,522	\$ 2,893,075	\$ 2,600,585	\$ 824,420	\$ 822,600	\$ 2,600,585	\$ -	
60559 Operating Expenditures Maintenance								
5100 Salaries & Benefits	\$ 978,339	\$ 1,078,047	\$ 1,064,918	\$ 795,685	\$ 657,982	\$ 1,064,918	\$ -	
5200 Operating Supplies	245,340	224,085	231,500	156,908	160,587	231,500	-	
5300 Contractual Services	430,854	375,383	410,501	305,777	257,381	410,501	-	
5400 Other Expenses	44,867	129,850	139,500	66,749	71,056	139,500	-	
5700 Capital Outlays	11,542	7,000	13,500	14,633	6,891	17,000	3,500	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 1,710,942	\$ 1,814,365	\$ 1,859,919	\$ 1,339,752	\$ 1,153,897	\$ 1,863,419	\$ 3,500	
60558 Operating Expenditures Filtration								
5100 Salaries & Benefits	\$ 671,659	\$ 780,529	\$ 825,235	\$ 584,992	\$ 474,718	\$ 800,000	\$ (25,235)	
5200 Operating Supplies	217,774	291,263	315,000	204,110	198,073	311,753	(3,247)	
5300 Contractual Services	534,397	648,968	840,000	444,740	389,932	873,820	33,820	
5400 Other Expenses	3,603	4,907	6,500	2,098	2,041	6,500	-	
5700 Capital Outlays	59,027	44,454	53,000	23,738	28,245	53,000	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Replacement Reserve - DWRP	-	-	-	-	-	-	-	
	\$ 1,486,460	\$ 1,770,121	\$ 2,039,735	\$ 1,259,678	\$ 1,093,009	\$ 2,045,073	\$ 5,338	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	905,448	793,616	1,080,000	152,394	644,239	597,000	(483,000)	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 905,448	\$ 793,616	\$ 1,080,000	\$ 152,394	\$ 644,239	\$ 597,000	\$ (483,000)	
	\$ 5,909,372	\$ 7,271,177	\$ 7,580,239	\$ 3,576,244	\$ 3,713,745	\$ 7,106,077	\$ (474,162)	
Available Cash Balance - EOY	\$ 3,146,513	\$ 3,379,692	\$ 3,658,483	\$ 5,389,515	\$ 5,166,831	\$ 3,327,615	\$ (330,868)	

City of Muskegon								
Quarterly Budget Reforecast FY 2016-17								
		Responsibility	2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) Original	2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) 3Q Reforecast	2016-17 Estimated Project Grant Revenue Original	2016-17 Estimated Project Grant Revenue 3Q Reforecast	Grant Year	Comments
BUDGETED MAJOR CAPITAL PROJECTS								
101	General Fund							
	VOIP Phone System	Maurer	\$ 20,000	\$ 20,000	\$ -	\$ -		FY17 is year 5 of 5 annual payments, 0% interest
	ADA Compliance, Various Locations	Al-Shatel	15,000	15,000				Federal agreement
	Street Lights Conversion to LED, Consumers	Al-Shatel	270,000	270,000				deposit to convert street lights by C.E.; comm. Discussed 1/28/16
	Beukema Park, building improvements	Al-Shatel	20,000	-	-	-		improvements were done in-house using parks operating budget
	Parks Reservation System	Al-Shatel	-	7,500	-	-		new system to enhance customer service
91703	Roof Repairs at L C Walker Arena	Al-Shatel	-	25,000	-	-		
91704	City Hall bidg wash / seal	Al-Shatel		30,000	-	-		
	Telephone System Upgrade	Maurer	-	35,537	-	-		Approved by City Commission 4/25/17
			325,000	403,037	-	-		
202	Major Streets							
	MDOT Projects	Al-Shatel	40,000	-	-	-		payments on various State projects that are completed but not finalized
	US - 31 BR	Al-Shatel	20,000	-	-	-		US-31 BR, Sherman to Shoreline Dr.-carry over from 14/15
91208	Latimer, Port City Blvd. to Black Creek	Al-Shatel	20,000	-	-	-		Design in FY14/15, construction in FY15/16
	Musketawa Trail Connection (Keating to Black Creek)	Al-Shatel	235,000	30,000	235,000	30,000		(federal grant)- carryover from 15/16 - FY16/17 only for design
	Street Lights Removal	Al-Shatel	25,000	-				charged cost to GF streetlights cost center (60448)
91413	Laketon Ave. Nevada to Lakeshore Dr.	Al-Shatel	1,000,000	1,000,000	-	-		continuation from 15/16, grant money of \$400,000 accounted for in 15/16...match from bonds
	Laketon Ave. Getty to Creston	Al-Shatel	1,800,000	45,000	1,150,000	-		\$759,000 STP grant and \$400,000 from HPP local match from bonds
	Glenside, Sherman to Glen	Al-Shatel	240,000	250,000				mill and resurfacing using bonds
	Hackley, Seaway to Park; joint project with MHTS	Al-Shatel		10,000				
91605	Traffic studies - Black Creek @ Olthoff signal	Al-Shatel	20,000	20,000	-	-		
			3,400,000	1,355,000	1,385,000	30,000		
203	Local Streets							
91502	Monroe, 5th to 4th	Al-Shatel	45,000	15,000				continuation from 15/16. Street portion of WM replacement
91609	Hartford/Diana/Pine	Al-Shatel	65,000	5,000	35,000	-		CDBG funding for FY2016-17; as part of WM upgrades
			110,000	20,000	35,000	-		

City of Muskegon								
Quarterly Budget Reforecast FY 2016-17								
		Responsibility	2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) Original	2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) 3Q Reforecast	2016-17 Estimated Project Grant Revenue Original	2016-17 Estimated Project Grant Revenue 3Q Reforecast	Grant Year	Comments
BUDGETED MAJOR CAPITAL PROJECTS								
264	<u>Criminal Forfeiture Fund</u>							
	Tactical Video Investigation, interview equipment	J. Lewis	13,500	13,500	-	-		additional equipment
	Pole Cameras	J. Lewis	-	15,000	-	-		
			13,500	28,500	-	-		
404	<u>Public Improvement Fund</u>							
	Playground Equipment at P.M.	Al-Shatel	367,800	-	220,700	-		If grant is awarded. Decision was made by Commission to hold off and apply for grant
	Neighborhood Housing Program	Peterson	850,000	-				FY17 construction of 5 new houses in neighborhoods
	Port security boat	J. Lewis	369,000	-	282,000	-	FY17	only if grant is received
	L.C. Walker Arena general work (heating/cooling/structure)	Peterson	1,400,000	-				bond financing to be used for project costs
	Arena Annex Capital Improvements & HVAC	Peterson	150,000	220,000				bond financing to be used for project costs
	Parking lot - N.W. corner of Jefferson/Clay	Al-Shatel	200,000	10,000				bond financing to be used for project costs
	Fire Department Rescue Truck	J. Lewis	680,000	-	618,000	-	FY17	only if grant is received, replaces Rescue Truck 71
	Fire Department, AFG Equipment	J. Lewis	91,700	-	83,370	-	FY17	only if grant is received
	Fire Department Equipment	J. Lewis	26,300	26,300				Life Pak & standalone AED generator
	Commercial/Industrial Demolitions	Brubaker-Clarke	300,000	300,000				Blight fight efforts
	Fire Department - Gear (Rescue Boat)	J. Lewis	59,750	59,750	-	-		Four Season Air Craft, reduced the amount used for different equipment in 15/16
			4,494,550	616,050	1,204,070	-		
482	<u>State Grants Fund</u>							
	MDEQ Smokestack Grant	Franzak		1,000,000		1,000,000	FY17	
	EPA/Brownfield Grant	Franzak		133,500		133,500	FY17	
	EPA/Green Infrastructure Grant	Franzak	-	25,000	-	25,000	FY17	
			-	1,158,500	-	1,158,500		
590	<u>Sewer</u>							
	Sewer Rehabilitation Project (Various Projects)	Al-Shatel	300,000	195,000	-	-		various sewer major repairs/emergencies, use this fund for S-2 project
91609	Hartford/Diana/Pine	Al-Shatel		75,000				
91413	Laketon Ave. Nevada to Lakeshore Dr.	Al-Shatel		42,000				
	SAW Grant	Al-Shatel	1,000,000	1,000,000	1,000,000	1,000,000		carry over from 14/15

City of Muskegon								
Quarterly Budget Reforecast FY 2016-17								
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BUDGETED MAJOR CAPITAL PROJECTS								
			1,300,000	1,312,000	1,000,000	1,000,000		
591	<u>Water</u>							
	SCAD Migration Project	AI-Shatel	175,000	-	-	-		instrumentation upgrade, continuation from 15/16
	Harvey Pump Repair, # 2	AI-Shatel	30,000	-	-	-		repair of second pump.
	Repair & add membrane to 2 of 4 clear wells @ plant	AI-Shatel	250,000	-				
	Repair switch gear for HSP	AI-Shatel		30,000				as per Filtration Plant Superintendent's request
	Develop Asset Management plan	AI-Shatel	35,000	10,000				50-50 between distribution & treatment
	Replace High Service Valve @ filtration	AI-Shatel	70,000	70,000				
	Repair & add membrane to 2 of 4 cells @ Harvey	AI-Shatel	120,000	120,000				
	Distribution Reliability Study	AI-Shatel	25,000	25,000		-		continuation
	Laketon, Nevada to Lakeshore Dr.	AI-Shatel	50,000	100,000		-		increased allocated WM
	Laketon, Getty to Creston	AI-Shatel	50,000	50,000				
91609	Hartford/Diana/Pine	AI-Shatel	150,000	150,000		-		Water Main Replacements, Various Locations & 2" & 4"
	Monroe, 5th to 4th	AI-Shatel	105,000	22,000				continuation from 16, only \$22,000 in 17
	GIS Update and Maintenance	AI-Shatel	<u>20,000</u>	<u>20,000</u>	-	-		County licensing & map maintenance
			1,080,000	597,000	-	-		
594	<u>Marina</u>							
	Docks & Building Improvements (office, bathroom)	AI-Shatel	<u>500,000</u>	-	<u>375,000</u>	-	FY17	No grant applied for this FY. Will wait until grant application is submitted.
			500,000	-	375,000	-		
642	<u>PSB</u>							
	PSB Improvements, including possible Eng. Evaluation of building	AI-Shatel	<u>50,000</u>	-	-	-		
			50,000	-	-	-		
643	<u>Engineering Services</u>							
	Intergovernmental Engineering Work	AI-Shatel	<u>10,000</u>	<u>10,000</u>	-	-		
			10,000	10,000	-	-		
661	<u>Equipment Fund</u>							
20/Quarterly	Non-Vehicular Equipment:							

City of Muskegon								
Quarterly Budget Reforecast FY 2016-17								
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BUDGETED MAJOR CAPITAL PROJECTS								
1	Spreader, parks	Al-Shatel		15,000				added, will be used for spreading fertilizer
1	Baech Cleaner	Al-Shatel	45,000	44,000				replaces old machine
1	Leaf Sucker	Al-Shatel	15,000	28,000				price was much higher than anticipated at original budget time
1	Fuel System upgrade @ DPW	Al-Shatel	17,000	25,000				price was much higher than anticipated at original budget time
2	Salt Boxes	Al-Shatel	20,000	38,000				replaces old Larson boxes
	various small equipment	Al-Shatel	30,000	30,000	-	-		
1	Riding Mower	Al-Shatel	7,500	7,500	-	-		Cemetery
			134,500	187,500	-	-		
5746	Communications Equipment:							
	various items to outfit new cruisers	Al-Shatel	20,000	20,000	-	-		
			20,000	20,000	-	-		
5730	Vehicles:							
3	Police Cruisers / SUVs *	Al-Shatel	90,000	82,000			-	Includes police package outfitting
2	Detective cars	Al-Shatel	47,000	47,000				
2	3/4 ton trucks - fire department- 4x4	Al-Shatel	64,000	62,000				
1	3/4 ton truck for DPW- 2x4	Al-Shatel	25,000	25,000				
1	backhoe	Al-Shatel	111,000	112,000				carry over
2	Plow Truck	Al-Shatel	280,000	280,000	-	-		one carry over and one for this year, approval by commission was issued but truck will not be paid
			617,000	608,000	-	-		
	Total Equipment Fund		771,500	815,500	-	-		
			\$ 12,041,050	\$ 6,287,087	\$ 3,999,070	\$ 2,188,500		

Commission Meeting Date: May 23, 2017

Date: May 23, 2017
To: Honorable Mayor and City Commissioners
From: Planning & Economic Development
RE: Request for Authorization to Sign

SUMMARY OF REQUEST:

Request to authorize Mike Franzak from the Planning Department to sign purchase agreements and closing documents for the Midtown Square Homes.

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Staff recommends approval to authorize

COMMITTEE RECOMMENDATION:

None.

RESOLUTION_____

RESOLUTION AUTHORIZING MIKE FRANZAK TO SIGN OFF ON ALL PURCHASE AGREEMENTS AND CLOSING DOCUMENTS FOR THE MIDTOWN SQUARE HOMES, WITH THE PRICE TO BE DETERMINED BY THE CITY MANAGER.

Adopted this 23rd of May, 2017.

BY:

Stephen J. Gawron, Mayor

ATTEST

Ann Meisch, City Clerk

CERTIFICATION

This resolution was adopted at a meeting of the City Commission, held on May 23, 2017. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By_____
Ann Meisch, City Clerk