

**City of Muskegon
City Commission Meeting
Agenda**

**June 13, 2023, 5:30 pm
Muskegon City Hall
933 Terrace Street, Muskegon, MI 49440**

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE CITY OF MUSKEGON AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

To give comment on a live-streamed meeting the city will provide a call-in telephone number to the public to be able to call and give comment. For a public meeting that is not live-streamed, and which a citizen would like to watch and give comment, they must contact the City Clerk’s Office with at least a two-business day notice. The participant will then receive a zoom link which will allow them to watch live and give comment. Contact information is below. For more details, please visit: www.shorelinecity.com

The City of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting with twenty-four (24) hours’ notice to the City of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the City of Muskegon by writing or by calling the following: Ann Marie Meisch, MMC – City Clerk, 933 Terrace Street, Muskegon, MI 49440; 231-724-6705; clerk@shorelinecity.com

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WATCH MUSKEGON

Agenda Item Review Form Muskegon City Commission

Commission Meeting Date: June 13, 2023		Title: Approval of Minutes	
Submitted By: Ann Marie Meisch, MMC		Department: City Clerk	
Brief Summary: To approve the minutes of the May 8, 2023 Worksession and May 9, 2023 Regular Commission Meeting.			
Detailed Summary & Background:			
Goal/Focus Area/Action Item Addressed:			
Amount Requested:		Amount Budgeted:	
Fund(s) or Account(s):		Fund(s) or Account(s):	
Recommended Motion: To approve the minutes.			
<i>Approvals: Get approval from division head at a minimum prior to sending to the Clerk.</i>		Guest(s) Invited / Presenting	
Immediate Division Head	☐	Information Technology	☐
Other Division Heads	☐	Communication	☐
Legal Review	☐		
Yes		☐	
No		☐	
For City Clerk Use Only:			
Commission Action:			

City of Muskegon

Work Session

Minutes

May 8, 2023, 5:30 pm

Muskegon City Hall

933 Terrace Street, Muskegon, MI 49440

Present: Mayor Ken Johnson (arrived at 5:35 p.m.)
Commissioner Rachel Gorman
Commissioner Rebecca St.Clair
Vice Mayor Willie German, Jr.
Commissioner Teresa Emory

Absent: Commissioner Eric Hood
Commissioner Michael Ramsey

Staff Present: City Manager Jonathan Seyferth
City Clerk Ann Meisch
Deputy City Clerk Kimberly Young

2023-58

1. Call to Order

Vice Mayor German called the Worksession meeting to order at 5:30 on Monday, May 8, 2023.

2. New Business

2.a Lumberjacks Renovation - Arena

Seeking approval to construct new team space at Trinity Health Arena. In exchange, the Lumberjacks would like to add an additional renewal option to the Lumberjacks Shared Use Agreement. Muskegon Lumberjacks Organization LLC, parent company of the USHL's Muskegon Lumberjacks, are seeking approval to construct a second story office suite above their existing players' lounge and

coach's offices. The proposed space would be built into the necessary locker room and supporting medical space to provide the Lumberjacks the best amenities and continued success in player recruitment while also providing a much-needed presence and access to and from the arena concourse. All construction would be fully funded by the Muskegon Lumberjacks Organization LLC. Due to the nature of the cost to build, the Muskegon Lumberjacks Organization LLC is requesting an additional 10-year renewal option added to their shared use agreement. The proposed sixth amendment as well as a general concept of construction were included in the agenda packet to commissioners

This item will be placed on the agenda at a future meeting date to be considered for approval.

2.b Flock Policy - Public Safety

The Flock camera devices capture objective evidence, like license plates and vehicle details, and send real-time alerts to law enforcement so they can act. 70% of crime involves a vehicle. That's why Flock Cameras build devices that focus on vehicular evidence, including license plates and a detailed Vehicle fingerprint™. Once the police have a potential suspect vehicle, they are more likely to clear cases and decrease crime rates - making your community safer overall. Flock cameras provide a way for law enforcement to receive alerts on stolen vehicles, known wanted criminals, and more enters your community.

There was discussion regarding the proposed policy and camera system.

2.c K9 Policy - Public Safety

The Police K9 has a unique impact on the community it serves. The K9s are, most importantly, some of the best and most-loved ambassadors of the department - appearing at special events and interacting with the community for public relations purposes. While most people are hesitant to start a conversation with an officer, they will not think twice about asking to pet the dog. A K9 can both provide valuable tools for the department and break down barriers between the police and the public they serve. These dogs assist in a myriad of areas: drug enforcement, explosives detection, tracking, search and rescue, finding evidence, officer safety and apprehending fleeing subjects through use of non-lethal force. The addition of a K9 team would be another tool for the department to utilize to reduce crime, provide professional police services, and create a positive connection to the City of Muskegon. K9 appearances at local events are

natural opportunities to create a connection between the community and the police.

2.d School Resource Officer - Middle School - Public Safety

Discussion took place about the opportunity for the Middle School to have a Resource Officer. It was requested by Muskegon Public School for employment of one Muskegon Police Department officer for the 2023-2024 school year.

2.e Closing the Pier - Public Safety

Discussion to propose Closing the Pier in the case of Emergency. State Law allows for closing of the pier during adverse conditions; “When wind conditions on the Great Lakes attain a magnitude whereby 1/3 of the waves resulting from the conditions cause any public dock, pier, wharf, or retaining wall to be awash, it constitutes a state not conducive to the orderly and safe use and occupancy of those structures.” Similar lake communities have installed a gate that can be closed when conditions are met as stated in the statute. Staff recommends installation of a wrought iron gate to be closed on our city pier.

2.f Muskegon Lighthouses Ownership - Development Services

Staff has researched the process of transferring the two Muskegon lighthouses from the Michigan Lighthouse Conservancy to the City of Muskegon, the first phase of the south break wall lighthouse restoration and future city stewardship responsibilities and liabilities. Staff seeks City Commission support to pursue ownership of the lighthouses. Staff was at the March 2023 work session outlining the request of the Michigan Lighthouse Conservancy for the city to take over the ownership and stewardship of the two lighthouses in the Muskegon Harbor at Pere Marquette Park. Staff research and work with the MLC shows a Federal Lighthouse Preservation Act application to the National Park Service and a new 25-year lease with the U.S. Army Corps of Engineers would be needed. Federal approvals could take up to a year to secure. In the meantime, staff is working with the MLC leadership to begin the restoration of the south break wall lighthouse as transfer of ownership is pursued. Staff estimates that the annual maintenance of the two lighthouses would average \$10,000 based upon other municipal lighthouse stewardships. Staff is exploring private, philanthropic revenue options including public donations through Pere Marquette parking kiosks and a lighthouse fund with the Community Foundation for Muskegon County. The community would need to develop a Friends of the Lighthouses support group to assist with future lighthouse tours, programing, gift shop and

fundraising. The city has a 10 percent administrative fee (\$80,000) in a \$800,000 state lighthouse restoration grant to cover costs of the lighthouses transfer of ownership.

This will be on the agenda for Tuesday, May 9, 2023.

2.g Sanitation Revenue - DPW

Recent increases in our sanitation contract with Republic Services and in our street sweeping contract with Tri-Us Services have generated a need for approximately \$200,000 in additional revenue in the Sanitation Department. Staff will present revenue generating options.

The Commission approved a 5 and ½-year extension with Republic Services for sanitation services on December 13, 2022, and a 3-year contract with Tri-Us Services for street sweeping on April 25, 2023. Summaries of each contract's financials are included below.

Sanitation (Republic Services):

- 5 Year Extension (January 1, 2023 – June 30, 2028). 4% rate increase on January 1 annually each year starting in 2024.
- Solid Waste cost per unit in 2023 at \$12.26/Unit (2022 Rate is \$11.62/Unit)
- Recycling cost per unit in 2023 is \$4.78/Unit (2022 Rate is \$4.50/Unit)
- Solid Waste Cost is \$100/Load (2022 Rate is \$10.50/Ton or roughly \$125/Load)
- The first full year of the program is expected to cost approximately \$2.2M. The 22/23 budget includes \$2.075M for Republic Services.

Street Sweeping (Tri-Us Services)

- Annual cost of \$290,196 per year for three years (previous yearly cost was \$180,000).
- Special requests at \$200 per hour (previous cost was \$120 per hour).

The Sanitation Department receives revenue from a 3 mil sanitation levy, the sanitation fee on each water bill, and the sale of bulk refuse item stickers.

Discussion took place about how to handle the increased costs.

3. Public Comment

No public comment was received.

4. Other Business

Jonathan Seyferth, City Manager, mentioned that several questions have come up regarding the Adelaide Pointe Project and the development project for Hartshorn Village. Those that wish to find more information about this project, including renderings, can go to the City's website and click on the banner at the top to be brought to the Community Engagement Hub where they can find information on several projects and initiatives that the city is working on.

5. Adjournment

The Work Session meeting adjourned at 7:55 p.m.

Respectfully Submitted,

Ann Marie Meisch, MMC - City Clerk

City of Muskegon
City Commission Meeting
Minutes

May 9, 2023, 5:30 pm
Muskegon City Hall
933 Terrace Street, Muskegon, MI 49440

Present: Mayor Ken Johnson
Commissioner Rachel Gorman
Commissioner Rebecca St.Clair
Vice Mayor Willie German, Jr.
Commissioner Michael Ramsey
Commissioner Teresa Emory

Absent: Commissioner Eric Hood

Staff Present: City Manager Jonathan Seyferth
City Clerk Ann Meisch
City Attorney John Schrier
Deputy City Clerk Kimberly Young

1. Call To Order

The Regular Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, Michigan at 5:30 p.m. on Tuesday, April 25, 2023.

2. Prayer

Vice Mayor Willie German, Jr. opened the meeting with prayer.

3. Pledge of Allegiance

The Pledge of Allegiance to the Flag was recited by the Commission and the public.

4. Roll Call

As recorded above

5. Honors, Awards, and Presentations

6. Public Comment on Agenda Items

Public comments were received.

7. Consent Agenda

2023-59

Motion by: Vice Mayor German

Second by: Commissioner Emory

To accept the consent agenda as presented, minus item 7F and 7H.

7.a Approval of Minutes - City Clerk

Approve the Minutes of the April 10, 2023 Worksession and the April 11, 2023 Regular Meeting

STAFF RECOMMENDATION: To approve the minutes.

7.b Muskegon Lighthouses Ownership - Development Services

Staff has researched the process of transferring the two Muskegon lighthouses from the Michigan Lighthouse Conservancy to the City of Muskegon, the first phase of the south break wall lighthouse restoration and future city stewardship responsibilities and liabilities. Staff seeks City Commission support to pursue ownership of the lighthouses.

Staff was at the March 2023 work session outlining the request of the Michigan Lighthouse Conservancy for the city to take over the ownership and stewardship of the two lighthouses in the Muskegon Harbor at Pere Marquette Park. Staff research and work with the MLC shows a Federal Lighthouse Preservation Act application to the National Park Service and a new 25-year lease with the U.S. Army Corps of Engineers would be needed. Federal approvals could take up to a year to secure. In the meantime, staff is working with the MLC leadership to begin the restoration of the south break wall lighthouse as transfer of ownership is pursued. Staff estimates that the annual maintenance of the two lighthouses would average \$10,000 based upon other municipal lighthouse stewardships. Staff is exploring private, philanthropic revenue options including public donations through Pere Marquette parking kiosks and a lighthouse fund with the Community Foundation for Muskegon County. The community would need to develop a Friends of the Lighthouses support group to assist with future lighthouse tours,

programing, gift shop and fundraising. The city has a 10 percent administrative fee (\$80,000) in a \$800,000 state lighthouse restoration grant to cover costs of the lighthouses transfer of ownership.

AMOUNT REQUESTED: Remainder of funds will be privately raised.

AMOUNT BUDGETED: \$800,000 (first \$400,000 received) in a MEDC lighthouse restoration grant.

STAFF RECOMMENDATION: To formally endorse the South Breakwater Light Acquisition Project due diligence process, and to direct staff to return to the City Commission for final approval of purchase.

7.c Sale of 909 Washington Avenue - Planning

Staff is seeking authorization to sell the City owned vacant lot at 909 Washington Avenue to Aleschia Loughridge.

Ms. Loughridge would like to purchase the City owned buildable lot at 909 Washington Ave. for \$3,675 (75% of the True Cash Value of \$4,900) plus half of the closing costs and the fee to register the deed. Ms. Loughridge will be constructing a single-family home on the property.

STAFF RECOMMENDATION: To authorize the Code Coordinator to complete the sale of 909 Washington Ave., as described in the attached purchase agreement and to have the Mayor and Clerk sign the purchase agreement and the deed.

7.d Gaming Resolution - City Clerk

Muskegon Pride is requesting Recognition as a non-profit in the City of Muskegon for the purpose of obtaining charitable gaming licenses for raffles to raise money.

STAFF RECOMMENDATION: To approve the request from Muskegon Price to be recognized as a non-profit operating in the City of Muskegon for the purpose of obtaining a charitable gaming license.

7.e Electric Demand Response Agreements - DPW

Consumers Energy has provided contracts for the water filtration plant, City Hall, and the Central Fire Station that allows them to suspend electrical service under certain peak conditions at which time these facilities would operate under generator power.

Consumers Energy would retain the right to suspend electrical service to the Water Filtration Plant, City Hall, and Central Fire Station under certain

peak conditions. These occurrences are limited to five (5) occurrences annually each not to exceed 4 hours. Consumers Energy will compensate the City for enrollment in this program. Staff has reviewed the contract and confirmed generator capacity to ensure compliance with the agreement. Staff is recommending the 2 year option, which includes a combined annual payment in the amount of up to \$20,000 in year one of the agreement, and up to \$22,500 in year two.

STAFF RECOMMENDATION: To authorize staff to enter into agreements with Consumers Energy for Demand Response at the Water Filter Plant, City Hall and Central Fire Station for a period of 2 years.

7.g Police Vehicle Purchase - DPW

Equipment Division scheduled public safety vehicle replacement. The Equipment Division is seeking permission to purchase 3 new police cruisers. This purchase will be through Berger Chevrolet the Mi-Deal State contract holder. These vehicles will replace cruisers coming out of service. Purchase will include (3) 2023 Chevrolet Tahoe Police cruisers for a total of \$119,958.00. The car prices came out slightly higher than the budgeted amount as shown below, but to be able to order the cars at the MiDeal pricing in this difficult supply environment is crucial and staff recommends we proceed.

AMOUNT REQUESTED: \$119,968.00

AMOUNT BUDGETED: \$117,000.00

FUND OR ACCOUNT: Equipment Fund 661-563-978

STAFF RECOMMENDATION: To authorize staff to proceed with purchase of three 2023 Chevrolet Tahoe Police Cruisers.

7.i Social District Permit Recommendation - Rake Beer Project, LLC - City Manager

The City Commission must recommend approval of the Michigan Liquor Control Commission permits of participating licensed establishments in the Downtown Muskegon Social District. With the establishment of the Downtown Muskegon Social District, participating licensed establishments must receive a Social District permit from the Michigan Liquor Control Commission. The MLCC must first receive a recommendation for approval from the City Commission before granting the permits. Rake Beer Project LLC has been a social district participating licensed establishment at its former location at 794 Pine Street. With the move to 800 W. Western

Avenue, Suite 200, Rake must receive a new social district permit with its new MLCC license for that location.

STAFF RECOMMENDATION: To approve the resolution recommending Michigan Liquor Control Commission approval of Social District permit in the Downtown Muskegon Social District for Rake Beer Project LLC and to direct the City Clerk to certify the City Commission action with the MLCC.

7.j Community Relations Committee Recommendations - City Clerk

To concur with the CRC recommendations on the following removals, appointments, and amendments to meeting frequency on the CDC-CDBG.

The CRC recommends:

Removals and Appointments:

- Removing Ron Hayward – Neighborhood Association Member – Term Expiring 1/31/2025 from the Citizen’s Police Review Board.
- Appointing Faye Redmond – Citizen At-Large – Term Expiring 1/31/2025 to the Citizen’s Police Review Board
- Appointing Faye Redmond – Citizen/Interest in District – Term Expiring 1/31/2027 to the Local Development Finance Authority

CDC-CDBG Meeting Frequency Amendment:

- Amend the meeting frequency for the CDC-CDBG from monthly to four times per year.

STAFF RECOMMENDATION: To concur with the recommendation of the CRC to make the above appointments, removals, and amendments to meeting frequencies.

7.k Community Relations Committee Recommendation for Ordinance - City Clerk

To concur with the CRC recommendations to approve the ordinance and establish the Parks & Recreation Advisory Committee.

The Community Relations Committee recommends approval of the Parks & Recreation Advisory Committee. The CRC also recommends that the Commissioner serving on the Parks & Recreation Advisory Committee serve as the Committee’s Chairperson.

STAFF RECOMMENDATION: To concur with the CRC recommendations to approve the ordinance and establish the Parks & Recreation Advisory Committee. **SECOND READING REQUIRED**

2023-60

7.f New Year's Eve Ball Drop - DPW

Lakeshore Legacy Project is proposing a New Year's Eve Ball Drop on Western Ave. Since the noise ordinance would be broken after 11 pm, commission approval is required.

Lakeshore Legacy Project applied to have a special event on New Years Eve. The event would begin at 8 pm and includes a stage with a few DJs until midnight. At midnight there will be a ball drop and a one-minute firework display. The event would end before 12:30 am.

STAFF RECOMMENDATION: To approve the Lakeshore Legacy Project's New Year's Eve ball drop event.

Motion by: Commissioner Ramsey

Second by: Commissioner St.Clair

To approve the Lakeshore Legacy Project's New Year's Eve ball drop event.

Ayes: (6): Mayor Johnson, Commissioner Gorman, Commissioner St.Clair, Vice Mayor German, Commissioner Ramsey, and Commissioner Emory

Absent (1): Commissioner Hood

MOTION PASSES (6 to 0)

7.h ARPA Community Grant Review Committee-Manager's Office

Members of the City's ARPA Community Grant Review Committee have been identified and approval for the formalization of the committee is being requested. On February 14th, 2023 the City Commission authorized the dedication of \$1.6M from the City's remaining allocation of American Rescue Plan Act (ARPA) federal stimulus funds for the creation of a city-sponsored ARPA Community Grant program. <https://muskegon-mi.gov/cresources/ARP-001-Grant-Application-Program-Guidelines.2.16.pdf>

An ARPA Community Grant Review Committee has been established to review eligible applications and submit recommendations to the Commission. The Commission will review and make funding decisions at a Regular Committee Meeting in June.

The Review Committee is comprised of (6) members: one representative

from each of the (4) City Commission Wards, the City Manager and the Director of the Community and Neighborhood Services Department. Two representative(s) from local Community Based Organizations will be included to act in an advisory capacity.

Ward 1 – Lawrence Baker / Ward 2 – Leon Howard / Ward 3 – Jennifer Sanocki / Ward 4 – Nina Leask

STAFF RECOMMENDATION: To approve the proposed representatives from each of the (4) City Committee Wards as part of the ARPA Community Grant Review Committee.

Motion by: Commissioner Ramsey

Second by: Commissioner St.Clair

To approve the proposed representatives from each of the (4) City Committee Wards as part of the ARPA Community Grant Review Committee.

Ayes: (6): Mayor Johnson, Commissioner Gorman, Commissioner St.Clair, Vice Mayor German, Commissioner Ramsey, and Commissioner Emory

Absent (1): Commissioner Hood

MOTION PASSES (6 to 0)

8. Public Hearings

9. Unfinished Business

10. New Business

11. Any Other Business

11.a Update from Community Engagement Manager

There will be Short Term Rental engagement meetings taking place in different locations in the city the week of May 15, 2023. Information regarding these meetings is available on our website by using the link in the Connect Muskegon banner at the top of any page.

Meetings will also be held to discuss Housing Needs Assessment in different neighborhoods, more information is available through the Connect Muskegon link on the city's website.

12. Public Comment on Non-Agenda items

Public comments were received.

13. Closed Session

14. Adjournment

The City Commission meeting adjourned at 5:53 p.m.

Motion by: Commissioner Ramsey

Second by: Commissioner St.Clair

To adjourn.

MOTION PASSES

Respectfully Submitted,
Ann Marie Meisch, MMC - City Clerk

WATCH MUSKEGON

Agenda Item Review Form

Muskegon City Commission

Commission Meeting Date: June 13, 2023		Title: City/County Human Resources Agreement	
Submitted By: LeighAnn Mikesell		Department: City Manager's Office	
Brief Summary: Staff is seeking approval of an amendment to our contract with Muskegon County for Human Resources services.			
Detailed Summary & Background: Staff has become aware that there is a greater need for the administration of human resources services to ensure efficient operations. This contract amendment includes a County HR employee working full time at city offices as well as options to update and streamline some of our HR processes. Our goal is for all staff to become familiar with the onsite resource and direct more interaction with that staff member to better access the services provided by the county while reducing the need for the city's counsel to be involved in more routine HR situations.			
Goal/Focus Area/Action Item Addressed: Enhanced internal and community communication			
Amount Requested: \$145,000		Amount Budgeted: \$145,000 in FY 23/24	
Fund(s) or Account(s): 101-269		Fund(s) or Account(s): 101-269	
Recommended Motion: to approve the amendment to the contract with Muskegon County for Human Resources services and authorize the mayor and clerk to sign.			
Approvals:		Guest(s) Invited / Presenting	
Immediate Division Head	☐	Information Technology	☐
Other Division Heads	☐	Communication	☐
Legal Review	☒		
		Yes	☐
		No	☒
For City Clerk Use Only:			
Commission Action:			

THIRD AMENDMENT TO AGREEMENT BETWEEN THE CITY OF MUSKEGON AND THE MUSKEGON COUNTY BOARD OF COMMISSIONERS

This Amendment ("Amendment") is made effective on July 1, 2023 ("Effective Date") by and between the **City of Muskegon**, with offices located at 933 Terrace Street, Muskegon, Michigan 49440 ("City"), the **City of Muskegon Civil Service Commission**, with offices at 933 Terrace Street, Muskegon, Michigan 49440 ("CSC"), and the **County of Muskegon**, with offices located at 990 Terrace Street, Muskegon, Michigan 49442 ("County").

Background

- A. City, CSC and County entered into a contract effective July 1, 2014 entitled Agreement between the City of Muskegon and the Muskegon County Board of Commissioners which called for the Muskegon County Department of Human Resources to provide human resources services to the City and CSC.
- B. The Parties now desire to amend the Agreement.

Therefore, for good and valuable consideration, and the mutual promises contained in this Amendment, the Parties agree to amend the Agreement as follows:

- 1. Term. The Agreement shall be revised to provide a termination date of June 30, 2026, provided that any party may terminate the Agreement with six (6) months notice.
- 2. Fees and Payment. For the period July 1, 2023 through June 30, 2024, City shall pay County and annual fee of \$145,000, with such payments being made in equal monthly payments. For the period July 1, 2024 through June 30, 2025, City shall pay County an annual fee of \$147,900, with such payments being made in equal monthly payments. For the period July 1, 2025 through June 30, 2026, City shall pay County an annual fee of \$150,858, with such payments being made in equal monthly payments.
- 3. Additional Scope of Service For The City. The Human Resources Department will provide a full-time employee onsite at City Hall who will, in addition to other duties, participate on the Government Alliance on Race and Equity Team. Upon request by the City, additional services can also include online onboarding, performance management, and hiring applications; employee and supervisor education/training; and job compatibility assessments.
- 4. City Obligations. The City shall provide an office for the County employee.
- 5. Personnel Director. The Civil Service Commission (CSC) shall appoint the County Human Resource Director as the City of Muskegon Personnel Director who shall serve at the pleasure of the CSC.

6. No Other Modification. Except as expressly modified by the terms of this Amendment, the Agreement shall remain in full force and effect. In the event of any inconsistency or conflict between the original Agreement, prior Amendments and this Amendment, the provisions of this Amendments shall govern and control.

The Parties have executed this amendment as of the Effective Date.

City of Muskegon

By: _____
Ken Johnson
Mayor, City of Muskegon

By: _____
Ann Meisch
Muskegon City Clerk

County of Muskegon

By: _____
Charles Nash
Chairman, Board of Commissioners

By: _____
Karen D. Buie
Muskegon County Clerk

City of Muskegon
Civil Service Commission

By: _____
David Wendtland
Chair, Civil Service Commission

**AGREEMENT BETWEEN THE CITY OF MUSKEGON
AND THE
MUSKEGON COUNTY BOARD OF COMMISSIONERS**

THIS AGREEMENT, entered into as of the 1st of July, 2013, between the City of Muskegon, a municipal corporation, by its City Commission, ("City"), the City of Muskegon Civil Service Commission ("CSC"), and the County of Muskegon, by its Board of Commissioners, ("County"), is as follows:

PURPOSE

The purpose of this Agreement is to provide for human resources services to be administered by the County Human Resources Department ("Human Resources Department"), which will provide a wide range of Human Resources services which will be described in detail in the following agreement.

I. **RELATIONSHIP OF THE PARTIES** - The County Department of Human Resources Department and Deborah Groeneveld shall perform all of the services under this Agreement as an Independent Contractor and not as an employee of the City of Muskegon. This Agreement does not create a partnership, joint venture, or any other relationship.

II. **TERM** - The agreement shall commence July 1, 2013 and terminate June 30, 2014, provided that either party may terminate the Agreement with six (6) months notice. The notice shall be sent by certified mail to the County Human Resources Director and the Chair of the CSC if terminated by the City. The notice shall be sent by certified mail to the City Manager and the Chair of the CSC if terminated by the County. The notice shall be sent by certified mail to the County Human Resources Director and the City Manager if the CSC terminates the appointment of Deborah Groeneveld as Personnel Director or terminates the Agreement.

III. **SCOPE OF SERVICE FOR THE CITY** - The Human Resources Department will provide recruitment, advertising, pre-employment physicals and orientation services for new city employees under the guidelines of the City of Muskegon Charter, Civil Service Rules and Regulations, and appropriate collective bargaining agreements. The Human Resources Department will also provide class and pay administration, benefit administration and maintain a complete set of personnel records for the City. The County will also assist City departments with the Employee Assistance Program (EAP), CDL drug testing, and unemployment. The County will also assist City departments and the CSC with disciplines, layoffs, recalls, and terminations.

IV. **SCOPE OF SERVICE FOR THE CSC** - The Human Relations Department will provide recommendations to the CSC as to rules relating to the examination and selection process in the classified service of the City. The Human Resources Department will provide assistance to the CSC in classifying positions, enforcing the administration of the Civil Service Rules, holding examinations for the filling of positions in the classified service, preparing and maintaining an eligibility list of persons passing examinations for positions, and certifying names of person to appointing officers for appointment to a classified position. The Human Resources Department will provide assistance to the CSC in the processing of requests for a leave of absence, temporary appointments, layoffs and recall of personnel, appeals of employees to the CSC relating to a discharge, reduction in rank or compensation, pursuant to the City Charter and Civil Service Rules, as modified by any applicable collective bargaining agreement.

V. **COUNTY HUMAN RESOURCES DEPARTMENT OBLIGATIONS** - The County agrees to perform the services and provide the materials set forth herein:

A. **QUALIFIED STAFF** - All County employees engaged in the performance of this Agreement shall be professional in manner and appearance and be trained in Human Resources Administration policies and procedures. The County Human Resources Director shall be responsible to ensure all duties are performed adequately.

B. **EQUIPMENT AND SUPPLIES** - The County will provide all equipment and supplies needed for the routine performance of its duties without additional expenses, except as otherwise set forth herein.

C. **MANUALS** - The current City of Muskegon Civil Service Charter and collective bargaining agreements shall be the documents followed for all recruitment activities. All other manuals needed to perform all functions will be provided by the County. (ex: ADA, Fair Labor Standards, FMLA Manuals).

D. **PERSONNEL RECORDS** - The County will maintain the master personnel files in the Muskegon County Human Resources Department. The personnel files shall be the property of the City.

E. **PUBLIC RELATIONS** - Good public relations are vital to the success of the Human Resources administration program. During the terms of this Agreement, County employees shall endeavor to promote understanding and amicable relations with City Departments and members of the public.

F. **RECRUITMENT AND CERTIFICATION OF APPLICANTS** - The County at the direction of the City and/or CSC shall advertise and compile applications for job openings. Qualified applicants will be tested and certified for employment selection. The City shall be responsible for any costs incurred for any testing material designated by the City and/or CSC. The City shall also be responsible for any advertising costs incurred over five hundred (\$500) dollars per agreement year.

G. **PHYSICALS AND ORIENTATIONS** - The County shall direct selected applicants through the physical and orientation process prior to starting employment. Selected applicants will be given orientations on employment procedures, policies and benefits at the direction of the City. The City shall be responsible for any costs incurred for the physical, back screen and drug test of selected applicants.

H. **CLASS AND PAY ADMINISTRATION** - County staff will maintain, modify or develop at the direction of the City class specifications for classes of work at the City.

I. **BENEFIT ADMINISTRATION** - The County shall provide assistance to the City and/or CSC with issues pertaining to FMLA (Family Medical Leave Act), UI (Unemployment Insurance), and the City's EAP (Employee Assistance Program). The City shall designate and provide the legal services for any contested unemployment proceeding filed during the existence of this agreement. Any counsel retained to handle a proceeding shall work under the direction of the

Human Resources Director. The City shall be responsible for any costs incurred for unemployment claims and the City EAP program.

J. **COMPUTERIZED INFORMATION TECHNOLOGY** – The County will provide staff, equipment, and software to maintain electronic records of recruitment activities using an applicant tracking system (SIGMA/NEOGOV) and testing software (OPAC), and human resources forms processing for current employees.

K. **LABOR RELATIONS RELATED ISSUES** - The County will provide services to the City and/or CSC on issues of discipline, layoff, recall and termination hearings. The City shall designate and provide the legal services for any labor related issue during the existence of this agreement. Any counsel retained to handle a proceeding shall work under the direction of the Human Resources Director.

L. **RECORDS MAINTENANCE AND ACCESS** – The County agrees to maintain personnel records with the most current information the Municipality makes available.

1. All changes of employee status, wages, trainings and certifications will be kept in the personnel file of the employee.
2. City staff and CSC Commissioners will be afforded access to personnel files per a policy or procedure designated by the City and CSC.
3. Personnel files are to be maintained at the County Human Resources Department during the term of this agreement, unless mutually agreed that these records may be maintained at another location.

VI. **CITY AND CSC OBLIGATIONS** - The City and CSC shall undertake the following:

A. **CSC FILES AND RECORDS** - The CSC shall provide Chapter XV of the City of Muskegon Charter, current Civil Service Rules, policies and procedures, personnel records, recruitment procedures, and all other documents maintained by the City of Muskegon Personnel Director to the Human Relations Department.

B. **CITY FILES AND RECORDS** - The City shall provide policies and procedures concerning class and pay administration, benefit administration or any Human Resources function presently performed by City employees, except as otherwise provided above, to the Human Relations Department.

C. **CIVIL SERVICE DIRECTOR** - The CSC shall appoint Deborah Groeneveld as the City of Muskegon Personnel Director, whom shall serve at the pleasure of the CSC. Deborah Groeneveld shall receive no additional compensation for serving as the City's Personnel Director and shall not be an employee of the City. Deborah Groeneveld shall be responsible, subject to delegation, to satisfying the obligations to be provided to the CSC.

VII. **FEES AND PAYMENTS** - The County will perform all the above services for the Municipality, subject to fees and expenses set forth and under the terms and conditions herein:

A. **FEES** - The fee for the agreement year, which is from July 1, 2013 to June 30, 2014, shall be \$75,000, in addition to UI (unemployment insurance), pre-employment physical, testing and advertising costs as otherwise set forth herein.

B. **PAYMENTS** - The Municipality shall remit the annual fee in equal quarterly payments of \$18,750 each. The payment is owed regardless of whether Deborah Groeneveld is appointed by the CSC as the City's Personnel Director.

VIII. **MISCELLANEOUS**

A. **SECTION HEADINGS** - The headings of the several sections, and any Table of Contents appended hereto, shall be solely for convenience of reference and shall not affect the meaning, construction or effect hereof.

B. **SEVERABILITY** - If any one or more of the provisions contained herein shall for any reason be held to be invalid, illegal, or unenforceable in any respect, then such provision or provisions shall be deemed severable from the remaining provisions hereof, and such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

C. **ENTIRE AGREEMENT AND AMENDMENT** - In conjunction with matters considered herein, this Agreement contains the entire understanding and agreement of the parties and there have been no promises, representations, agreements, warranties, or undertakings by any of the parties, either oral or written, of any character or nature hereafter binding except as set forth herein. This Agreement may be altered, amended or modified only by an instrument in writing, executed by the parties to this Agreement and by no other means. Each party waives their future right to claim, contest or assert that this Agreement was modified, canceled, superseded or changed by any oral agreements, course of conduct, waiver or estoppel. This agreement is subject to obligations, if any, provided for in collective bargaining agreements involving the City, the City of Muskegon Charter and the City of Muskegon Civil Service Rules and Regulations.

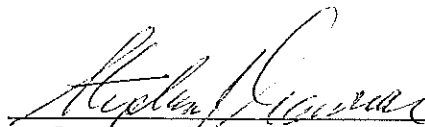
D. **SUCCESSORS AND ASSIGNS** - All representations, covenants, and warranties set forth in the Agreement by or on behalf of, or for the benefit of any or all of the parties hereto, shall be binding upon and inure to the benefit of such party, its successors and assigns.

E. **TERMS AND CONDITIONS** - The terms and conditions used in this Agreement shall be given their common and ordinary definition and will not be construed against either party.

F. **EXECUTION OF COUNTERPARTS** - This Agreement may be executed in any number of counterparts and each such counterparts shall for all purposes be deemed to be an original; and all such counterparts, or as many of them as the parties shall preserve undestroyed, shall together constitute one and the same instrument.

ACKNOWLEDGEMENTS

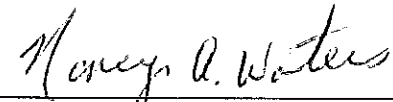
City of Muskegon

By: 
Stephen J. Gawron
Mayor

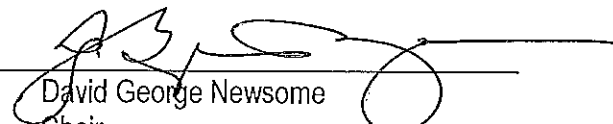
By: 
Ann Marie Cummings
City Clerk

County of Muskegon:

By: 
Kenneth Mahoney
Chairman Board of Commissioners

By: 
Nancy A. Waters
County Clerk

City of Muskegon
Civil Service Commission

By: 
David George Newsome
Chair

WATCH MUSKEGON

Agenda Item Review Form Muskegon City Commission

Commission Meeting Date: June 13, 2023	Title: 3 rd Quarter Budget Reforecast
Submitted By: Kenneth D. Grant	Department: Finance
Brief Summary: At this time staff is asking for approval of the 3rd Quarter Budget Reforecast for the FY2022-23 budget year.	
Detailed Summary & Background: Summary: Staff has prepared the 3rd Quarter Budget Reforecast a memo outlining some of the highlights is attached and supporting documentation.	
Goal/Focus Area/Action Item Addressed: Sustainability in financial practices.	
Amount Requested:	Amount Budgeted:
Fund(s) or Account(s):	Fund(s) or Account(s):
Recommended Motion: To approve the 3 rd Quarter FY2022-23 Budget Reforecast as presented.	
Approvals: <i>Get approval from division head at a minimum prior to sending to the Clerk.</i> Immediate Division Head ☒ Information Technology ☐ Other Division Heads ☒ Communication ☐ Legal Review ☒	Guest(s) Invited / Presenting Yes ☐ No ☒
For City Clerk Use Only: Commission Action:	

Memo

To: City Commission
From: Finance Director
Date: 5/31/2023
Re: 3rd Quarter Budget Reforecast FY2022-23 - Highlights

GENERAL FUND

Building Permit revenue is expected to go up significantly with the spring construction projects. We are increasing the revenue from \$810,000 to \$1,400,000. We also, had to increase the costs that we pay to Safebuilt because they receive a percentage of revenue. The increase cost is reflected in the Building Department's contractual service line.

Income Tax revenues remain strong. We are going to keep the revenue projection at \$10,750,000. We may have to increase this amount in the 4th Quarter. However, we did increase Penalty and Interest collections for Income Tax from \$230,000 to \$290,000.

Last year, the General Fund had an \$918,391.50 unrealized loss from investment income. This year with the uncertainty of the market we budgeted for a \$450,000 unrealized loss. However, thru the 3rd Quarter the unrealized loss was only \$287,000. We are going lowering the unrealized loss for the year to \$250,000 with the hope that we actually have a gain by the end this fiscal year.

The General Fund usually transfers funds to other funds. We have made some changes for the third quarter.

- The Public Improvement fund no longer needs \$50,000 from the General Fund.
- The Local Street fund no longer needs \$235,000 from the General Fund. They will get some of their funds from the Major Street fund.
- The Arena needs an additional \$600,000 from the General Fund due to some one-time costs to cover some unexpected one-time costs and audit adjustments from the previous fiscal year.

The General Fund had a lot of small revenue adjustment that our highlighted on the worksheets.

We are 75% thru the fiscal year. The General Fund revenues exceed expenditures by a little more than \$207,000. The General Fund is on pace to almost breakeven with the 3rd Quarter amendments. I am hopeful that we will finish in the black this year.

ARENA FUND

The Arena Revenues are up in almost every category. Arena revenues are up almost \$200,000 from a year ago.

Despite the increase in revenue the Arena needs a total of \$950,000 from the General Fund to cover some unexpected one-time costs and audit adjustments from the previous fiscal year.

PUBLIC IMPROVEMENT FUND

The Public Improvement Fund is doing great. The original budget projected \$480,000 for the sale of our Infill Houses. So far this year, the sale of Infill Houses exceeded \$1,375,000. We expect that sales by the end of year to be \$2,700,000.

STREET FUND

The Public Works Director wants to transfer \$150,000 from the Major Street fund to the Local Street fund.

GENERAL FUND

05/23/2023

REVENUE AND EXPENDITURE REPORT FOR CITY OF MUSKEGON
PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	3rd Qtr Reforecast
Fund 101 - GENERAL				
Revenues				
Function: Unclassified				
Dept 000				
Account Type: Revenue				
TAXES & SPECIAL ASSESSMENTS				
101-000-402	PROPERTY TAX	6,275,000.00	5,504,307.30	6,275,000.00
101-000-432	IN LIEU OF TAX	132,022.00	0.00	132,022.00
101-000-436	PROPERTY TAX SANITATION	1,875,000.00	1,638,852.04	1,875,000.00
101-000-437	IFT/CFT TAX	175,000.00	0.00	175,000.00
101-000-438	INCOME TAX	10,750,000.00	8,015,509.01	10,750,000.00
101-000-439	MARIJUANA TAX	0.00	622,222.18	622,222.18
101-000-451	SPECIAL ASSESSMENTS	200,000.00	29,481.40	200,000.00
TAXES & SPECIAL ASSESSMENTS		19,407,022.00	15,810,371.93	20,029,244.18
CONTRIBUTIONS & MISCELLANEOUS				
101-000-645	FISHERMANS LANDING REIMBURSEMENT	25,000.00	28,319.04	28,319.04
101-000-674-004805	CONTRIBUTIONS	130,000.00	7,770.51	9,000.00
101-000-674-004821	CONTRIBUTIONS/GRANTS	75,000.00	0.00	75,000.00
101-000-674-004825	CONTRIBUTIONS - VETERAN'S PARK MAINT	18,500.00	0.00	18,500.00
101-000-674-004828	DONATION - POLICE DEPT	0.00	875.00	2,500.00
101-000-675	COMMUNITY FOUNDATION GRANT - MCGRAFT I	10,885.00	10,884.91	10,885.00
101-000-678	GRANT: COMMUNITY FOUNDATION	25,534.00	0.00	25,534.00
101-000-683-004816	CONTRIBUTIONS/MARIHUANA STREET LIGHTS	67,000.00	0.00	67,000.00
101-000-683-004820	MARIHUANA CONTRIBUTIONS	12,000.00	13,200.00	17,000.00
CONTRIBUTIONS & MISCELLANEOUS		363,919.00	61,049.46	253,738.04
LICENSES & PERMITS				
101-000-476-004202	BUSINESS LICENSES & PERMITS	50,000.00	23,205.00	40,000.00
101-000-476-004217	SHORT TERM RENTALS	10,000.00	6,890.00	30,000.00
101-000-476-004642	LIEN LOOK UPS	12,000.00	11,165.00	12,000.00
101-000-477	CABLE TV LICENSES OR FEES	370,000.00	176,640.13	370,000.00
101-000-478	LIQUOR LICENSES & TAX REBATE	60,000.00	51,608.60	55,000.00
101-000-480-004207	CEMETERY-BURIAL PERMITS	75,000.00	49,810.00	75,000.00
101-000-480-004649	CEMETERY-MISC. INCOME	40,000.00	18,382.72	40,000.00
101-000-480-004657	COLUMBARIUM NICHE	1,000.00	900.00	1,000.00
101-000-481	BUILDING PERMITS	810,000.00	703,763.70	1,400,000.00
101-000-482	ELECTRICAL PERMITS	195,000.00	147,281.22	195,000.00
101-000-483	PLUMBING PERMITS	105,000.00	77,764.25	105,000.00
101-000-484	HEATING PERMITS	146,000.00	113,108.72	146,000.00
101-000-486	RENTAL PROPERTY REGISTRATION	375,000.00	324,795.00	400,000.00
101-000-487	TEMPORARY LIQUOR LICENSE	5,000.00	4,023.75	5,000.00
101-000-488	MARIHUANA FACILITIES LICENSE	195,000.00	96,337.38	195,000.00
101-000-495	VACANT BUILDING FEE	30,000.00	9,100.00	30,000.00
101-000-684-004800	MISC. & SUNDRY	100,000.00	98,376.37	100,000.00
LICENSES & PERMITS		2,579,000.00	1,913,151.84	3,199,000.00
FEDERAL GRANTS				
101-000-502	FEDERAL GRANTS	250,000.00	102,469.41	250,000.00
FEDERAL GRANTS		250,000.00	102,469.41	250,000.00
STATE GRANTS				
101-000-540	STATE GRANTS	630,000.00	462,511.48	630,000.00
101-000-542	STATE REPLACEMENT REV FOR PPT	900,000.00	422,381.22	900,000.00
STATE GRANTS		1,530,000.00	884,892.70	1,530,000.00
STATE SHARED				
101-000-549	STATE CVTRS/EVIP PAYMENTS	1,315,540.00	633,849.00	1,315,540.00
101-000-574	STATE SALES TAX CONSTITUTIONAL	3,748,408.00	2,080,050.00	3,748,408.00
STATE SHARED		5,063,948.00	2,713,899.00	5,063,948.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	3rd Qtr Reforecast
CHARGES FOR SERVICE				
101-000-603	CITY SERVICE FOR ENTERPRISE FUNDS	530,519.00	397,889.28	530,519.00
101-000-604	TAX COLLECTION FEE	386,000.00	363,532.17	386,000.00
101-000-606-004604	GARBAGE COLLECTION	50,000.00	54,038.03	70,000.00
101-000-614-004617	REIMBURSEMENT INCOME	7,000.00	14,641.08	16,000.00
101-000-615-004615	POLICE DEPARTMENT INCOME	210,000.00	94,003.61	95,000.00
101-000-615-004648	FALSE ALARM FEES/POLICE	7,000.00	3,765.00	7,000.00
101-000-615-004806	BIKE/PROPERTY AUCTIONS-POLICE	1,100.00	1,100.00	1,100.00
101-000-616	FIRE PROTECTION-STATE PROP	99,233.06	99,233.06	99,233.06
101-000-617	ZONING & ENCROACHMENT FEES	17,300.00	10,993.20	17,300.00
101-000-618-004622	MISC. CLERK FEES	5,000.00	4,074.64	5,000.00
101-000-618-004634	PASSPORTS	50,000.00	52,315.00	70,000.00
101-000-619	TOWNSHIP ELECTRICAL INSPECTIONS	0.00	0.00	0.00
101-000-620-004619	MISC. SALES AND SERVICES	40,000.00	46,411.73	11,000.00
101-000-620-004660	MISC RECREATION INCOME	12,000.00	7,062.37	12,000.00
101-000-626-004631	REIMBURSEMENT SCHOOL OFFICER	27,000.00	20,348.65	27,000.00
101-000-626-004651	REIMBURSEMENT LOT MOWING	5,000.00	0.00	5,000.00
101-000-626-004659	CODE ENFORCEMENT LABOR	30,000.00	35,363.00	41,000.00
101-000-626-004666	SNOW PLOWING -DOWNTOWN BID	70,000.00	0.00	70,000.00
101-000-626-004672	SAFEUILT LOT MOWING	5,000.00	2,249.00	5,000.00
101-000-626-004676	SAFEUILT - TRASH PICKUP	2,500.00	1,780.00	2,500.00
101-000-629	REIMBURSEMENT ELECTIONS	0.00	25.00	37,749.00
101-000-630	INDIRECT COST ALLOCATION	1,587,749.00	1,190,811.87	1,587,749.00
101-000-631	PROCUREMENT CARD REBATE	65,069.00	0.00	68,691.00
101-000-633	SPECIAL EVENTS REIMBURSEMENT	28,288.06	28,528.06	31,500.00
101-000-634	CEMETERY SALE OF LOTS	40,000.00	29,365.50	40,000.00
101-000-636	REIMBURSEMENT LOT CLEAN UP	2,000.00	0.00	2,000.00
101-000-640	TAX ABATEMENT APPLICATION FEES	14,400.00	50.00	14,400.00
101-000-642-004652	MUSK HEIGHTS ZONING	15,000.00	0.00	15,000.00
101-000-642-004654	FIRE RESPONSE FEE	10,000.00	3,500.00	10,000.00
101-000-643-004625	MISC. TREAS. FEES	30,000.00	13,637.44	30,000.00
101-000-643-004818	RECOVERY OF BAD DEBT	3,000.00	110.00	3,000.00
101-000-647-004635	START UP CHARGE/REFUSE	7,000.00	5,060.00	7,000.00
101-000-647-004636	REFUSE BAG & BULK SALES	30,000.00	29,666.00	40,000.00
101-000-647-004637	APPLIANCE STICKER	100.00	0.00	100.00
101-000-647-004638	MISC. SALES CHARGE/REFUSE	475,000.00	346,153.74	475,000.00
101-000-651	ADMINISTRATION FEES	310,000.00	232,499.88	310,000.00
101-000-652-004655	PAID PARKING - BEACH	800,000.00	478,298.95	800,000.00
101-000-659-004656	SITE PLAN REVIEW	10,000.00	6,000.00	10,000.00
101-000-659-004658	IMPOUND FEES	40,000.00	24,785.00	40,000.00
101-000-659-004679	CODE ENFORCEMENT ADMIN	30,000.00	22,606.00	30,000.00
101-000-667-004669	SMITH RYERSON	15,000.00	15,845.71	20,000.00
101-000-667-004670	PICNIC SHELTER	10,000.00	6,039.25	10,000.00
101-000-667-004671	MCGRAFT PARK	140,000.00	122,244.26	140,000.00
101-000-667-004673	RENTAL - CENTRAL DISPATCH	480,708.00	353,024.85	480,708.00
101-000-667-004674	RENTAL - CITY HALL	15,000.00	16,645.17	21,000.00
101-000-671	LEASE BILLBOARDS	6,800.00	2,400.00	6,800.00
101-000-681	DOWNTOWN SOCIAL DISTRICT	100,000.00	35,700.00	100,000.00
101-000-692-004661	LEASE GREAT LAKES NAVAL MEMORIAL	15,000.00	0.00	15,000.00
CHARGES FOR SERVICE		5,834,766.12	4,171,796.50	5,816,349.06
FINES & PENALTIES				
101-000-607-004758	CRITICAL DUNE FEES	5,500.00	0.00	5,500.00
101-000-607-004759	STORM WATER FEES	25,000.00	24,000.00	25,000.00
101-000-608	COURT FEES	90,000.00	49,179.52	90,000.00
101-000-656	TRAFFIC FINES & FEES	250,000.00	144,448.35	250,000.00
101-000-657-004702	DELINQUENT FEES	20,000.00	19,558.23	20,000.00
101-000-657-004704	PENALTIES/INTEREST/FINES	13,400.00	13,549.40	17,000.00
101-000-657-004706	LATE FEE ON INVOICES OVER 45 DAYS	6,000.00	3,096.00	6,000.00
101-000-657-004708	LATE FEE ON RENTAL REGISTRATION	18,700.00	22,530.00	28,000.00
101-000-657-004751	CIVIL INFRACTIONS	23,500.00	14,491.80	23,500.00
101-000-657-004802	REIMB:DEMOS AND BOARD-UPS	45,000.00	(3,539.28)	45,000.00
101-000-657-004803	CDBG PROGRAM REIMBURSEMENTS	393,910.00	244,457.00	428,910.00
101-000-665-004701	INCOME TAX-PENALTY & INTEREST	230,000.00	230,368.42	290,000.00
101-000-665-004970	INTEREST INCOME	325,000.00	425,031.88	480,000.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	3rd Qtr Reforecast
FINES & PENALTIES		1,446,010.00	1,187,171.32	1,708,910.00
INTEREST & OPERATING TRANSFERS				
101-000-669	GAIN ON INVESTMENT	(450,000.00)	(287,236.56)	(250,000.00)
101-000-699	OPERATING TRANSFERS IN	4,706,500.00	4,288,951.41	4,706,500.00
INTEREST & OPERATING TRANSFERS		4,256,500.00	4,001,714.85	4,456,500.00
101-172-684-004800	MISC. & SUNDRY	0.00	8.99	8.99
101-202-684-004800	MISC. & SUNDRY	0.00	26.57	26.57
101-215-684-004800	MISC. & SUNDRY	0.00	18.01	18.01
101-269-684-004800	MISC. & SUNDRY	0.00	5.40	5.40
101-265-684-004800	MISC. & SUNDRY	0.00	4.51	4.51
101-521-684-004800	MISC. & SUNDRY	0.00	1.79	1.79
101-301-684-004800	MISC. & SUNDRY	0.00	180.06	180.06
101-336-684-004800	MISC. & SUNDRY	0.00	9.01	9.01
101-387-684-004800	MISC. & SUNDRY	0.00	18.01	18.01
101-701-684	MISC. & SUNDRY	0.00	11.27	11.27
		0.00	283.62	283.62
TOTAL REVENUES		40,731,165.12	30,846,800.63	42,307,972.90
Expenditures				
Dept 773 - SOCIAL DISTRICT				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-773-801	CONTRACTUAL SERVICES	44,386.00	28,215.31	44,386.00
CONTRACTUAL SERVICES		44,386.00	28,215.31	44,386.00
SALARIES & BENEFITS				
101-773-703	SALARY PERMANENT	0.00	825.90	825.90
101-773-707	OVERTIME	0.00	0.00	0.00
101-773-712	RETIREE HEALTHCARE - GENERAL	0.00	16.52	16.52
101-773-714	MERS RETIREMENT SYSTEM	0.00	66.06	66.06
101-773-717	HEALTH INSURANCE	0.00	91.03	91.03
101-773-718	LIFE INSURANCE	0.00	1.86	1.86
101-773-719	DENTAL INSURANCE	0.00	16.04	16.04
101-773-721	DISABILITY INSURANCE	0.00	3.16	3.16
101-773-722	SOCIAL SECURITY	0.00	60.60	60.60
101-773-723	WORKERS' COMPENSATION	0.00	29.48	29.48
101-773-724	UNEMPLOYMENT	0.00	0.33	0.33
SALARIES & BENEFITS		0.00	1,110.98	1,110.98
SUPPLIES				
101-773-728	OFFICE SUPPLIES	12,000.00	0.00	12,000.00
SUPPLIES		12,000.00	0.00	12,000.00
CAPITAL OUTLAYS				
101-773-971	BUDGETED CAPITAL OUTLAYS	14,250.00	0.00	14,250.00
CAPITAL OUTLAYS		14,250.00	0.00	14,250.00
Total Dept 773 - SOCIAL DISTRICT		70,636.00	29,326.29	71,746.98
Dept 101 - CITY COMMISSION				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-101-776	COPY MACHINE CHARGES	0.00	0.00	0.00
101-101-801	CONTRACTUAL SERVICES	14,630.00	12,679.90	14,630.00
101-101-810	ENGINEERING SERVICES	0.00	338.68	0.00
101-101-850	TELEPHONE	0.00	0.00	0.00
101-101-902	PRINTING	0.00	105.40	0.00
101-101-903	ADVERTISING	0.00	100.00	0.00
101-101-944	VEHICLE RENTAL	0.00	0.00	0.00
CONTRACTUAL SERVICES		14,630.00	13,223.98	14,630.00
OTHER EXPENSES				

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	3rd Qtr Reforecast
101-101-778	BUDGETED OTHER EXPENSES	13,870.00	742.12	13,870.00
101-101-861	CONFERENCE, TRAINING AND TRAVEL	0.00	7,525.84	0.00
OTHER EXPENSES		13,870.00	8,267.96	13,870.00
SALARIES & BENEFITS				
101-101-702	BUDGETED SALARIES & BENEFITS	84,046.00	0.00	84,046.00
101-101-703	SALARY PERMANENT	0.00	9,741.39	0.00
101-101-705	TEMPORARY SALARY	0.00	36,269.26	0.00
101-101-708	VACATION PAY	0.00	1,974.75	0.00
101-101-709	LONGEVITY PAY	0.00	187.51	0.00
101-101-710	PERSONAL & OTHER LEAVE	0.00	119.74	0.00
101-101-711	HOLIDAY PAY	0.00	694.66	0.00
101-101-712	RETIREE HEALTHCARE - GENERAL	0.00	4,100.31	0.00
101-101-714	MERS RETIREMENT SYSTEM	0.00	1,220.04	0.00
101-101-717	HEALTH INSURANCE	0.00	2,963.55	0.00
101-101-718	LIFE INSURANCE	0.00	52.39	0.00
101-101-719	DENTAL INSURANCE	0.00	180.13	0.00
101-101-720	OPTICAL INSURANCE	0.00	0.00	0.00
101-101-721	DISABILITY INSURANCE	0.00	44.42	0.00
101-101-722	SOCIAL SECURITY	0.00	3,931.37	0.00
101-101-723	WORKERS' COMPENSATION	0.00	134.85	0.00
101-101-724	UNEMPLOYMENT	0.00	258.99	0.00
SALARIES & BENEFITS		84,046.00	61,873.36	84,046.00
SUPPLIES				
101-101-727	BUDGETED SUPPLIES	9,880.00	627.99	9,880.00
101-101-728	OFFICE SUPPLIES	0.00	389.98	0.00
101-101-730	PUBLICATIONS & MEMBERSHIPS	0.00	10,391.00	0.00
101-101-731	POSTAGE	0.00	0.00	0.00
SUPPLIES		9,880.00	11,408.97	9,880.00
CAPITAL OUTLAYS				
101-101-971	BUDGETED CAPITAL OUTLAYS	3,534.00	0.00	3,534.00
101-101-979	OFFICE FURNITURE&EQUIPMENT	0.00	0.00	0.00
101-101-980	COMPUTER HARDWARE & SOFTWARE	0.00	171.92	0.00
101-101-985	OFFICE FURNITURE&EQUIPMENT REPAIR	0.00	0.00	0.00
CAPITAL OUTLAYS		3,534.00	171.92	3,534.00
Total Dept 101 - CITY COMMISSION		125,960.00	94,946.19	125,960.00
Dept 103 - CITY PROMOTIONS & PUBLIC RELATIONS				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-103-776	COPY MACHINE CHARGES	0.00	0.00	0.00
101-103-801	CONTRACTUAL SERVICES	76,000.00	24,497.17	76,000.00
101-103-810	ENGINEERING SERVICES	0.00	79,438.65	0.00
101-103-902	PRINTING	0.00	0.00	0.00
101-103-903	ADVERTISING	0.00	70.00	0.00
CONTRACTUAL SERVICES		76,000.00	104,005.82	76,000.00
Total Dept 103 - CITY PROMOTIONS & PUBLIC RELATIONS		76,000.00	104,005.82	76,000.00
Dept 172 - CITY MANAGER				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-172-776	COPY MACHINE CHARGES	0.00	3,634.75	0.00
101-172-801	CONTRACTUAL SERVICES	34,580.00	14,009.11	34,580.00
101-172-810	ENGINEERING SERVICES	0.00	7,928.35	0.00
101-172-850	TELEPHONE	0.00	721.42	0.00
101-172-902	PRINTING	0.00	179.90	0.00
101-172-903	ADVERTISING	0.00	9,206.13	0.00
101-172-944	VEHICLE RENTAL	0.00	0.00	0.00
CONTRACTUAL SERVICES		34,580.00	35,679.66	34,580.00
OTHER EXPENSES				
101-172-778	BUDGETED OTHER EXPENSES	9,120.00	0.00	9,120.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	3rd Qtr Reforecast
101-172-861	CONFERENCE, TRAINING AND TRAVEL	0.00	9,488.06	0.00
OTHER EXPENSES		9,120.00	9,488.06	9,120.00
OTHER FINANCING USES				
101-172-995-005900	BUDGETED OTHER FINANCING USES	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00
SALARIES & BENEFITS				
101-172-702	BUDGETED SALARIES & BENEFITS	518,971.00	0.00	518,971.00
101-172-703	SALARY PERMANENT	0.00	147,941.81	0.00
101-172-707	OVERTIME	0.00	0.00	0.00
101-172-708	VACATION PAY	0.00	11,969.57	0.00
101-172-709	LONGEVITY PAY	0.00	600.00	0.00
101-172-710	PERSONAL & OTHER LEAVE	0.00	834.02	0.00
101-172-711	HOLIDAY PAY	0.00	10,225.47	0.00
101-172-712	RETIREE HEALTHCARE - GENERAL	0.00	16,483.38	0.00
101-172-714	MERS RETIREMENT SYSTEM	0.00	15,955.09	0.00
101-172-717	HEALTH INSURANCE	0.00	14,024.73	0.00
101-172-718	LIFE INSURANCE	0.00	732.91	0.00
101-172-719	DENTAL INSURANCE	0.00	1,547.39	0.00
101-172-720	OPTICAL INSURANCE	0.00	0.00	0.00
101-172-721	DISABILITY INSURANCE	0.00	592.98	0.00
101-172-722	SOCIAL SECURITY	0.00	13,241.46	0.00
101-172-723	WORKERS' COMPENSATION	0.00	1,767.58	0.00
101-172-724	UNEMPLOYMENT	0.00	262.55	0.00
SALARIES & BENEFITS		518,971.00	236,178.94	518,971.00
SUPPLIES				
101-172-727	BUDGETED SUPPLIES	7,885.00	0.00	7,885.00
101-172-728	OFFICE SUPPLIES	0.00	252.99	0.00
101-172-730	PUBLICATIONS & MEMBERSHIPS	0.00	2,624.08	0.00
101-172-731	POSTAGE	0.00	22.59	0.00
SUPPLIES		7,885.00	2,899.66	7,885.00
CAPITAL OUTLAYS				
101-172-971	BUDGETED CAPITAL OUTLAYS	8,740.00	0.00	8,740.00
101-172-979	OFFICE FURNITURE&EQUIPMENT	0.00	3,718.65	0.00
101-172-980	COMPUTER HARDWARE & SOFTWARE	0.00	28,779.52	0.00
101-172-985	OFFICE FURNITURE&EQUIPMENT REPAIR	0.00	4,131.88	0.00
CAPITAL OUTLAYS		8,740.00	36,630.05	8,740.00
Total Dept 172 - CITY MANAGER		579,296.00	320,876.37	579,296.00
Dept 251 - CONTINGENCY				
Account Type: Expenditure				
OTHER EXPENSES				
101-251-778	BUDGETED OTHER EXPENSES	47,500.00	0.00	47,500.00
101-251-965	BAD DEBTS	0.00	0.00	0.00
OTHER EXPENSES		47,500.00	0.00	47,500.00
Total Dept 251 - CONTINGENCY		47,500.00	0.00	47,500.00
Dept 252 - CONTRIBUTIONS				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-252-801	BUDGETED CONTRACTUAL SERVICES	535,285.00	0.00	572,785.00
101-252-956	PAYING AGENT FEES/CONTRIBUTIONS	0.00	402,152.00	0.00
CONTRACTUAL SERVICES		535,285.00	402,152.00	572,785.00
Total Dept 252 - CONTRIBUTIONS		535,285.00	402,152.00	572,785.00
Dept 266 - CITY ATTORNEY				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-266-801	CONTRACTUAL SERVICES	420,000.00	0.00	420,000.00
101-266-802	LEGAL FEES	0.00	315,000.00	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	3rd Qtr Reforecast
101-266-850	TELEPHONE	0.00	0.00	0.00
101-266-963	MISC. SERVICES & CHARGES	0.00	18,476.60	0.00
CONTRACTUAL SERVICES		420,000.00	333,476.60	420,000.00
SUPPLIES				
101-266-727	BUDGETED SUPPLIES	0.00	0.00	0.00
101-266-730	PUBLICATIONS & MEMBERSHIPS	0.00	990.00	0.00
101-266-900	PUBLICATIONS	0.00	0.00	0.00
SUPPLIES		0.00	990.00	0.00
Total Dept 266 - CITY ATTORNEY		420,000.00	334,466.60	420,000.00
Dept 202 - FINANCE ADMINISTRATION				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-202-776	COPY MACHINE CHARGES	0.00	2,448.92	0.00
101-202-801	CONTRACTUAL SERVICES	90,250.00	21,430.47	90,250.00
101-202-803	AUDIT FEES	0.00	64,630.00	0.00
101-202-804	COMPUTER SERVICES	0.00	0.00	0.00
101-202-805	CONSULTANT FEES	0.00	0.00	0.00
101-202-850	TELEPHONE	0.00	1,261.91	0.00
101-202-902	PRINTING	0.00	0.00	0.00
101-202-903	ADVERTISING	0.00	0.00	0.00
101-202-944	VEHICLE RENTAL	0.00	0.00	0.00
101-202-963	BANK CHARGES	0.00	337.85	0.00
CONTRACTUAL SERVICES		90,250.00	90,109.15	90,250.00
OTHER EXPENSES				
101-202-778	BUDGETED OTHER EXPENSES	1,425.00	0.00	1,425.00
101-202-861	CONFERENCE, TRAINING AND TRAVEL	0.00	2,538.58	0.00
OTHER EXPENSES		1,425.00	2,538.58	1,425.00
OTHER FINANCING USES				
101-202-995-005900	BUDGETED OTHER FINANCING USES	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00
SALARIES & BENEFITS				
101-202-702	BUDGETED SALARIES & BENEFITS	547,912.00	0.00	547,912.00
101-202-703	SALARY PERMANENT	0.00	212,913.17	0.00
101-202-705	TEMPORARY SALARY	0.00	0.00	0.00
101-202-707	OVERTIME	0.00	5,580.09	0.00
101-202-708	VACATION PAY	0.00	37,430.58	0.00
101-202-709	LONGEVITY PAY	0.00	750.00	0.00
101-202-710	PERSONAL & OTHER LEAVE	0.00	2,469.11	0.00
101-202-711	HOLIDAY PAY	0.00	20,643.46	0.00
101-202-712	RETIREE HEALTHCARE - GENERAL	0.00	40,506.32	0.00
101-202-713	RETIREE HEALTHCARE - P&F	0.00	0.00	0.00
101-202-714	MERS RETIREMENT SYSTEM	0.00	15,918.65	0.00
101-202-717	RX CLAIMS (ACTIVE)	0.00	28,906.48	0.00
101-202-718	LIFE INSURANCE	0.00	1,185.34	0.00
101-202-719	DENTAL INSURANCE	0.00	2,730.55	0.00
101-202-720	OPTICAL INSURANCE	0.00	0.00	0.00
101-202-721	DISABILITY INSURANCE	0.00	916.74	0.00
101-202-722	SOCIAL SECURITY	0.00	21,776.06	0.00
101-202-723	WORKERS' COMPENSATION	0.00	1,190.10	0.00
101-202-724	UNEMPLOYMENT	0.00	171.75	0.00
SALARIES & BENEFITS		547,912.00	393,088.40	547,912.00
SUPPLIES				
101-202-727	BUDGETED SUPPLIES	3,325.00	0.00	3,325.00
101-202-728	OFFICE SUPPLIES	0.00	1,568.56	0.00
101-202-730	PUBLICATIONS & MEMBERSHIPS	0.00	0.00	0.00
101-202-731	POSTAGE	0.00	1,499.16	0.00
101-202-749	MISCELLANEOUS MATERIAL & SUPPLIES	0.00	0.00	0.00
101-202-753	COMPUTER SUPPLIES	0.00	12.99	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	3rd Qtr Reforecast
101-202-900	PUBLICATIONS	0.00	0.00	0.00
SUPPLIES		3,325.00	3,080.71	3,325.00
CAPITAL OUTLAYS				
101-202-971	BUDGETED CAPITAL OUTLAYS	4,750.00	0.00	4,750.00
101-202-979	OFFICE FURNITURE&EQUIPMENT	0.00	0.00	0.00
101-202-980	COMPUTER HARDWARE & SOFTWARE	0.00	1,583.69	0.00
101-202-985	OFFICE FURNITURE&EQUIPMENT REPAIR	0.00	0.00	0.00
CAPITAL OUTLAYS		4,750.00	1,583.69	4,750.00
Total Dept 202 - FINANCE ADMINISTRATION		647,662.00	490,400.53	647,662.00
Dept 203 - PENSION ADMINISTRATION				
Account Type: Expenditure				
SALARIES & BENEFITS				
101-203-714	MERS RETIREMENT SYSTEM	3,393,940.00	2,116,128.59	3,393,940.00
SALARIES & BENEFITS		3,393,940.00	2,116,128.59	3,393,940.00
Total Dept 203 - PENSION ADMINISTRATION		3,393,940.00	2,116,128.59	3,393,940.00
Dept 205 - INCOME TAX				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-205-776	COPY MACHINE CHARGES	0.00	1,149.67	0.00
101-205-801	CONTRACTUAL SERVICES	95,000.00	84,609.63	95,000.00
101-205-804	COMPUTER SERVICES	0.00	0.00	0.00
101-205-850	TELEPHONE	0.00	510.00	0.00
101-205-902	PRINTING	0.00	6,289.09	0.00
101-205-944	VEHICLE RENTAL	0.00	0.00	0.00
101-205-963	BANK CHARGES	0.00	0.00	0.00
CONTRACTUAL SERVICES		95,000.00	92,558.39	95,000.00
OTHER EXPENSES				
101-205-778	BUDGETED OTHER EXPENSES	950.00	562.00	950.00
101-205-861	CONFERENCE, TRAINING AND TRAVEL	0.00	409.59	0.00
OTHER EXPENSES		950.00	971.59	950.00
OTHER FINANCING USES				
101-205-995-005900	BUDGETED OTHER FINANCING USES	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00
SALARIES & BENEFITS				
101-205-702	BUDGETED SALARIES & BENEFITS	315,054.00	0.00	315,054.00
101-205-703	SALARY PERMANENT	0.00	119,634.24	0.00
101-205-705	TEMPORARY SALARY	0.00	0.00	0.00
101-205-707	OVERTIME	0.00	0.00	0.00
101-205-708	VACATION PAY	0.00	20,026.06	0.00
101-205-709	LONGEVITY PAY	0.00	600.00	0.00
101-205-710	PERSONAL & OTHER LEAVE	0.00	2,020.49	0.00
101-205-711	HOLIDAY PAY	0.00	8,175.63	0.00
101-205-712	RETIREE HEALTHCARE - GENERAL	0.00	14,026.46	0.00
101-205-714	MERS RETIREMENT SYSTEM	0.00	14,450.09	0.00
101-205-717	RX CLAIMS (ACTIVE)	0.00	33,178.13	0.00
101-205-718	LIFE INSURANCE	0.00	454.85	0.00
101-205-719	DENTAL INSURANCE	0.00	2,527.82	0.00
101-205-720	OPTICAL INSURANCE	0.00	0.00	0.00
101-205-721	DISABILITY INSURANCE	0.00	535.99	0.00
101-205-722	SOCIAL SECURITY	0.00	11,628.93	0.00
101-205-723	WORKERS' COMPENSATION	0.00	640.55	0.00
101-205-724	UNEMPLOYMENT	0.00	161.62	0.00
SALARIES & BENEFITS		315,054.00	228,060.86	315,054.00
SUPPLIES				
101-205-727	BUDGETED SUPPLIES	13,300.00	0.00	20,000.00
101-205-728	OFFICE SUPPLIES	0.00	1,017.59	0.00
101-205-730	PUBLICATIONS & MEMBERSHIPS	0.00	40.00	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	3rd Qtr Reforecast
101-205-731	POSTAGE	0.00	16,733.22	0.00
101-205-753	COMPUTER SUPPLIES	0.00	0.00	0.00
SUPPLIES		13,300.00	17,790.81	20,000.00
CAPITAL OUTLAYS				
101-205-971	BUDGETED CAPITAL OUTLAYS	4,750.00	0.00	4,750.00
101-205-979	OFFICE FURNITURE&EQUIPMENT	0.00	81.16	0.00
101-205-980	COMPUTER HARDWARE & SOFTWARE	0.00	3,462.79	0.00
101-205-985	OFFICE FURNITURE&EQUIPMENT REPAIR	0.00	0.00	0.00
CAPITAL OUTLAYS		4,750.00	3,543.95	4,750.00
Total Dept 205 - INCOME TAX				
		429,054.00	342,925.60	435,754.00
Dept 228 - INFORMATION SYSTEMS ADMINISTRATION				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-228-776	COPY MACHINE CHARGES	0.00	4.16	0.00
101-228-801	CONTRACTUAL SERVICES	46,300.00	42,980.86	69,800.00
101-228-804	COMPUTER SERVICES	0.00	21,822.00	0.00
101-228-850	TELEPHONE	0.00	1,520.13	0.00
101-228-902	PRINTING	0.00	0.00	0.00
101-228-903	ADVERTISING	0.00	0.00	0.00
101-228-944	VEHICLE RENTAL	0.00	0.00	0.00
101-228-963	BANK CHARGES	0.00	0.00	0.00
CONTRACTUAL SERVICES		46,300.00	66,327.15	69,800.00
OTHER EXPENSES				
101-228-778	BUDGETED OTHER EXPENSES	14,250.00	0.00	14,250.00
101-228-861	CONFERENCE, TRAINING AND TRAVEL	0.00	441.00	0.00
OTHER EXPENSES		14,250.00	441.00	14,250.00
OTHER FINANCING USES				
101-228-995-005900	BUDGETED OTHER FINANCING USES	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00
SALARIES & BENEFITS				
101-228-702	BUDGETED SALARIES & BENEFITS	458,530.00	0.00	458,530.00
101-228-703	SALARY PERMANENT	0.00	170,527.27	0.00
101-228-707	OVERTIME	0.00	5,580.10	0.00
101-228-708	VACATION PAY	0.00	26,721.55	0.00
101-228-709	LONGEVITY PAY	0.00	1,200.00	0.00
101-228-710	PERSONAL & OTHER LEAVE	0.00	2,576.22	0.00
101-228-711	HOLIDAY PAY	0.00	11,326.12	0.00
101-228-712	RETIREE HEALTHCARE - GENERAL	0.00	57,552.04	0.00
101-228-714	MERS RETIREMENT SYSTEM	0.00	3,708.13	0.00
101-228-717	HEALTH INSURANCE	0.00	38,340.83	0.00
101-228-718	LIFE INSURANCE	0.00	857.53	0.00
101-228-719	DENTAL INSURANCE	0.00	1,940.70	0.00
101-228-720	OPTICAL INSURANCE	0.00	0.00	0.00
101-228-721	DISABILITY INSURANCE	0.00	703.73	0.00
101-228-722	SOCIAL SECURITY	0.00	16,856.67	0.00
101-228-723	WORKERS' COMPENSATION	0.00	895.15	0.00
101-228-724	UNEMPLOYMENT	0.00	207.10	0.00
SALARIES & BENEFITS		458,530.00	338,993.14	458,530.00
SUPPLIES				
101-228-727	BUDGETED SUPPLIES	950.00	115.38	950.00
101-228-728	OFFICE SUPPLIES	0.00	111.56	0.00
101-228-730	PUBLICATIONS & MEMBERSHIPS	0.00	0.00	0.00
101-228-731	POSTAGE	0.00	0.00	0.00
101-228-749	MISCELLANEOUS MATERIAL & SUPPLIES	0.00	14.00	0.00
101-228-753	COMPUTER SUPPLIES	0.00	109.91	0.00
SUPPLIES		950.00	350.85	950.00
CAPITAL OUTLAYS				
101-228-971	BUDGETED CAPITAL OUTLAYS	123,500.00	0.00	100,000.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	3rd Qtr Reforecast
101-228-979	OFFICE FURNITURE&EQUIPMENT	0.00	4,290.80	0.00
101-228-980	COMPUTER HARDWARE & SOFTWARE	0.00	69,343.57	0.00
CAPITAL OUTLAYS		123,500.00	73,634.37	100,000.00
Total Dept 228 - INFORMATION SYSTEMS ADMINISTRATION		643,530.00	479,746.51	643,530.00
Dept 253 - CITY TREASURER				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-253-726	OTHER INSURANCE&BONDS	0.00	0.00	0.00
101-253-776	COPY MACHINE CHARGES	0.00	953.10	0.00
101-253-801	CONTRACTUAL SERVICES	104,500.00	128.06	104,500.00
101-253-804	COMPUTER SERVICES	0.00	5,489.00	0.00
101-253-850	TELEPHONE	0.00	510.00	0.00
101-253-902	PRINTING	0.00	15,451.30	0.00
101-253-903	ADVERTISING	0.00	0.00	0.00
101-253-944	VEHICLE RENTAL	0.00	0.00	0.00
101-253-957	PARKING TICKET FEES	0.00	0.00	0.00
101-253-963	MISC SERVICES/CHARGES	0.00	29,869.97	0.00
101-253-969	TAXROLL PREPARATION	0.00	0.00	0.00
CONTRACTUAL SERVICES		104,500.00	52,401.43	104,500.00
OTHER EXPENSES				
101-253-778	BUDGETED OTHER EXPENSES	1,900.00	0.00	1,900.00
101-253-861	CONFERENCE, TRAINING AND TRAVEL	0.00	45.00	0.00
OTHER EXPENSES		1,900.00	45.00	1,900.00
OTHER FINANCING USES				
101-253-995-005900	BUDGETED OTHER FINANCING USES	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00
SALARIES & BENEFITS				
101-253-702	BUDGETED SALARIES & BENEFITS	411,592.00	0.00	411,592.00
101-253-703	SALARY PERMANENT	0.00	195,484.48	0.00
101-253-707	OVERTIME	0.00	0.00	0.00
101-253-708	VACATION PAY	0.00	24,244.29	0.00
101-253-709	LONGEVITY PAY	0.00	900.00	0.00
101-253-710	PERSONAL & OTHER LEAVE	0.00	2,564.08	0.00
101-253-711	HOLIDAY PAY	0.00	13,076.14	0.00
101-253-712	RETIREE HEALTHCARE - GENERAL	0.00	17,753.99	0.00
101-253-714	MERS RETIREMENT SYSTEM	0.00	19,261.61	0.00
101-253-717	HEALTH INSURANCE	0.00	56,160.90	0.00
101-253-718	LIFE INSURANCE	0.00	809.98	0.00
101-253-719	DENTAL INSURANCE	0.00	4,441.62	0.00
101-253-720	OPTICAL INSURANCE	0.00	0.00	0.00
101-253-721	DISABILITY INSURANCE	0.00	933.15	0.00
101-253-722	SOCIAL SECURITY	0.00	18,353.63	0.00
101-253-723	WORKERS' COMPENSATION	0.00	1,000.14	0.00
101-253-724	UNEMPLOYMENT	0.00	348.26	0.00
SALARIES & BENEFITS		411,592.00	355,332.27	411,592.00
SUPPLIES				
101-253-727	BUDGETED SUPPLIES	100,000.00	0.00	100,000.00
101-253-728	OFFICE SUPPLIES	0.00	1,920.05	0.00
101-253-730	PUBLICATIONS & MEMBERSHIPS	0.00	283.00	0.00
101-253-731	POSTAGE	0.00	69,268.45	0.00
101-253-753	COMPUTER SUPPLIES	0.00	0.00	0.00
101-253-900	PUBLICATIONS	0.00	1,120.00	0.00
SUPPLIES		100,000.00	72,591.50	100,000.00
CAPITAL OUTLAYS				
101-253-971	BUDGETED CAPITAL OUTLAYS	3,300.00	0.00	3,300.00
101-253-979	OFFICE FURNITURE&EQUIPMENT	0.00	0.00	0.00
101-253-980	COMPUTER HARDWARE & SOFTWARE	0.00	3,432.12	0.00
101-253-985	OFFICE FURNITURE&EQUIPMENT REPAIR	0.00	0.00	0.00
CAPITAL OUTLAYS		3,300.00	3,432.12	3,300.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	3rd Qtr Reforecast
Total Dept 253 - CITY TREASURER		621,292.00	483,802.32	621,292.00
Dept 257 - CITY ASSESSOR				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-257-776	COPY MACHINE CHARGES	0.00	0.00	0.00
101-257-801	CONTRACTUAL SERVICES	413,348.00	321,156.10	413,348.00
101-257-804	COMPUTER SERVICES	0.00	0.00	0.00
101-257-810	ENGINEERING SERVICES	0.00	0.00	0.00
101-257-850	TELEPHONE	0.00	0.00	0.00
101-257-902	PRINTING	0.00	0.00	0.00
101-257-903	ADVERTISING	0.00	0.00	0.00
101-257-944	VEHICLE RENTAL	0.00	0.00	0.00
CONTRACTUAL SERVICES		413,348.00	321,156.10	413,348.00
SALARIES & BENEFITS				
101-257-702	BUDGETED SALARIES & BENEFITS	2,678.00	0.00	2,678.00
101-257-703	SALARY PERMANENT	0.00	0.00	0.00
101-257-705	TEMPORARY SALARY	0.00	420.00	0.00
101-257-707	OVERTIME	0.00	0.00	0.00
101-257-708	VACATION PAY	0.00	0.00	0.00
101-257-709	LONGEVITY PAY	0.00	0.00	0.00
101-257-710	PERSONAL & OTHER LEAVE	0.00	0.00	0.00
101-257-711	HOLIDAY PAY	0.00	0.00	0.00
101-257-712	RETIREE HEALTHCARE - GENERAL	0.00	0.00	0.00
101-257-717	HEALTH INSURANCE	0.00	0.00	0.00
101-257-718	LIFE INSURANCE	0.00	0.00	0.00
101-257-719	DENTAL INSURANCE	0.00	0.00	0.00
101-257-720	OPTICAL INSURANCE	0.00	0.00	0.00
101-257-721	DISABILITY INSURANCE	0.00	0.00	0.00
101-257-722	SOCIAL SECURITY	0.00	22.95	0.00
101-257-723	WORKERS' COMPENSATION	0.00	1.68	0.00
101-257-724	UNEMPLOYMENT	0.00	2.98	0.00
SALARIES & BENEFITS		2,678.00	447.61	2,678.00
Total Dept 257 - CITY ASSESSOR		416,026.00	321,663.71	416,026.00
Dept 272 - INSURANCE SERVICES				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-272-726	OTHER INSURANCE&BONDS	750,000.00	613,772.84	750,000.00
101-272-801	BUDGETED CONTRACTUAL SERVICES	0.00	0.00	0.00
CONTRACTUAL SERVICES		750,000.00	613,772.84	750,000.00
Total Dept 272 - INSURANCE SERVICES		750,000.00	613,772.84	750,000.00
Dept 906 - DEBT SERVICE				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-906-801	BUDGETED CONTRACTUAL SERVICES	0.00	0.00	0.00
101-906-956	PAYING AGENT FEES/CONTRIBUTIONS	0.00	750.00	0.00
CONTRACTUAL SERVICES		0.00	750.00	0.00
OTHER EXPENSES				
101-906-778	BUDGETED OTHER EXPENSES	0.00	0.00	0.00
OTHER EXPENSES		0.00	0.00	0.00
OTHER FINANCING USES				
101-906-991	PRINCIPAL EXPENSE	0.00	0.00	0.00
101-906-992	PRINCIPAL EXP (BONDS)	0.00	720,000.00	0.00
101-906-993	INTEREST EXPENSE	0.00	0.00	0.00
101-906-994	INTEREST EXPENSE (BONDS)	0.00	349,609.37	0.00
101-906-995-005900	BUDGETED OTHER FINANCING USES	1,069,246.00	0.00	1,069,246.00
101-906-996	BOND ISSUANCE COSTS	0.00	0.00	0.00
OTHER FINANCING USES		1,069,246.00	1,069,609.37	1,069,246.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	3rd Qtr Reforecast
Total Dept 906 - DEBT SERVICE		1,069,246.00	1,070,359.37	1,069,246.00
Dept 999 - TRANSFERS TO OTHER FUNDS				
Account Type: Expenditure				
OTHER FINANCING USES				
101-999-995	OPERATING TRANSFER OUT	2,110,000.00	950,000.03	2,375,000.00
OTHER FINANCING USES		2,110,000.00	950,000.03	2,375,000.00
Total Dept 999 - TRANSFERS TO OTHER FUNDS		2,110,000.00	950,000.03	2,375,000.00
Dept 215 - CITY CLERK				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-215-776	COPY MACHINE CHARGES	0.00	5,354.65	0.00
101-215-801	CONTRACTUAL SERVICES	47,234.00	29,890.45	47,234.00
101-215-804	COMPUTER SERVICES	0.00	58.40	0.00
101-215-809	MEDICAL SERVICES	0.00	0.00	0.00
101-215-810	ENGINEERING SERVICES	0.00	0.00	0.00
101-215-850	TELEPHONE	0.00	2,540.87	0.00
101-215-902	PRINTING	0.00	0.00	0.00
101-215-903	ADVERTISING	0.00	0.00	0.00
101-215-944	VEHICLE RENTAL	0.00	0.00	0.00
101-215-945	OTHER EQUIPMENT RENTAL	0.00	0.00	0.00
101-215-963	BANK CHARGES	0.00	0.00	0.00
CONTRACTUAL SERVICES		47,234.00	37,844.37	68,000.00
OTHER EXPENSES				
101-215-778	BUDGETED OTHER EXPENSES	11,210.00	0.00	3,500.00
101-215-861	CONFERENCE, TRAINING AND TRAVEL	0.00	924.95	0.00
OTHER EXPENSES		11,210.00	924.95	3,500.00
SALARIES & BENEFITS				
101-215-702	BUDGETED SALARIES & BENEFITS	568,971.00	0.00	619,883.00
101-215-703	SALARY PERMANENT	0.00	216,270.89	0.00
101-215-705	TEMPORARY SALARY	0.00	39,670.49	0.00
101-215-707	OVERTIME	0.00	11,522.05	0.00
101-215-708	VACATION PAY	0.00	31,711.64	0.00
101-215-709	LONGEVITY PAY	0.00	600.00	0.00
101-215-710	PERSONAL & OTHER LEAVE	0.00	2,302.08	0.00
101-215-711	HOLIDAY PAY	0.00	15,707.24	0.00
101-215-712	RETIREE HEALTHCARE - GENERAL	0.00	32,437.53	0.00
101-215-714	MERS RETIREMENT SYSTEM	0.00	25,509.98	0.00
101-215-717	HEALTH INSURANCE	0.00	45,643.21	0.00
101-215-718	LIFE INSURANCE	0.00	1,010.38	0.00
101-215-719	DENTAL INSURANCE	0.00	3,955.86	0.00
101-215-720	OPTICAL INSURANCE	0.00	0.00	0.00
101-215-721	DISABILITY INSURANCE	0.00	977.54	0.00
101-215-722	SOCIAL SECURITY	0.00	21,621.74	0.00
101-215-723	WORKERS' COMPENSATION	0.00	1,321.22	0.00
101-215-724	UNEMPLOYMENT	0.00	637.87	0.00
SALARIES & BENEFITS		568,971.00	450,899.72	619,883.00
SUPPLIES				
101-215-727	BUDGETED SUPPLIES	74,214.00	904.91	74,214.00
101-215-728	OFFICE SUPPLIES	0.00	4,802.55	0.00
101-215-729	ELECTION SUPPLIES	0.00	17,438.25	0.00
101-215-730	PUBLICATIONS & MEMBERSHIPS	0.00	635.49	0.00
101-215-731	POSTAGE	0.00	26,581.13	0.00
101-215-753	COMPUTER SUPPLIES	0.00	0.00	0.00
101-215-760	CUSTODIAL SUPPLIES	0.00	0.00	0.00
101-215-900	PUBLICATIONS	0.00	498.83	0.00
SUPPLIES		74,214.00	50,861.16	74,214.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	3rd Qtr Reforecast
CAPITAL OUTLAYS				
101-215-971	BUDGETED CAPITAL OUTLAYS	4,275.00	0.00	4,275.00
101-215-977	EQUIPMENT PURCHASES	0.00	0.00	0.00
101-215-979	OFFICE FURNITURE&EQUIPMENT	0.00	11,969.14	0.00
101-215-980	COMPUTER HARDWARE & SOFTWARE	0.00	2,734.06	0.00
101-215-983	EQUIPMENT REPAIR	0.00	0.00	0.00
101-215-985	OFFICE FURNITURE&EQUIPMENT REPAIR	0.00	0.00	0.00
CAPITAL OUTLAYS		4,275.00	14,703.20	4,275.00
Total Dept 215 - CITY CLERK				
		705,904.00	555,233.40	769,872.00
Dept 269 - CIVIL SERVICE				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-269-776	COPY MACHINE CHARGES	0.00	0.00	0.00
101-269-801	CONTRACTUAL SERVICES	142,500.00	78,907.28	142,500.00
101-269-804	COMPUTER SERVICES	0.00	0.00	0.00
101-269-805	CONSULTANT FEES	0.00	0.00	0.00
101-269-809	MEDICAL SERVICES	0.00	17,373.60	0.00
101-269-850	TELEPHONE	0.00	(506.65)	0.00
101-269-902	PRINTING	0.00	0.00	0.00
101-269-903	ADVERTISING	0.00	0.00	0.00
101-269-944	VEHICLE RENTAL	0.00	0.00	0.00
CONTRACTUAL SERVICES		142,500.00	95,774.23	142,500.00
OTHER EXPENSES				
101-269-778	BUDGETED OTHER EXPENSES	0.00	0.00	0.00
101-269-861	CONFERENCE, TRAINING AND TRAVEL	0.00	9,370.04	0.00
OTHER EXPENSES		0.00	9,370.04	0.00
SALARIES & BENEFITS				
101-269-702	BUDGETED SALARIES & BENEFITS	87,790.00	0.00	87,790.00
101-269-703	SALARY PERMANENT	0.00	33,384.97	0.00
101-269-705	TEMPORARY SALARY	0.00	0.00	0.00
101-269-707	OVERTIME	0.00	0.00	0.00
101-269-708	VACATION PAY	0.00	715.15	0.00
101-269-709	LONGEVITY PAY	0.00	270.00	0.00
101-269-710	PERSONAL & OTHER LEAVE	0.00	372.44	0.00
101-269-711	HOLIDAY PAY	0.00	2,271.93	0.00
101-269-712	RETIREE HEALTHCARE - GENERAL	0.00	12,027.50	0.00
101-269-713	RETIREE HEALTHCARE - P&F	0.00	410.62	0.00
101-269-714	MERS RETIREMENT SYSTEM	0.00	3,574.65	0.00
101-269-717	HEALTH INSURANCE	0.00	4,147.05	0.00
101-269-718	LIFE INSURANCE	0.00	189.13	0.00
101-269-719	DENTAL INSURANCE	0.00	504.24	0.00
101-269-720	OPTICAL INSURANCE	0.00	0.00	0.00
101-269-721	DISABILITY INSURANCE	0.00	145.43	0.00
101-269-722	SOCIAL SECURITY	0.00	3,294.71	0.00
101-269-723	WORKERS' COMPENSATION	0.00	300.73	0.00
101-269-724	UNEMPLOYMENT	0.00	27.94	0.00
SALARIES & BENEFITS		87,790.00	61,636.49	87,790.00
SUPPLIES				
101-269-727	BUDGETED SUPPLIES	950.00	0.00	950.00
101-269-728	OFFICE SUPPLIES	0.00	377.78	0.00
101-269-730	PUBLICATIONS & MEMBERSHIPS	0.00	324.00	0.00
101-269-731	POSTAGE	0.00	6.53	0.00
101-269-739	TESTING SUPPLIES	0.00	0.00	0.00
101-269-753	COMPUTER SUPPLIES	0.00	0.00	0.00
SUPPLIES		950.00	708.31	950.00
Total Dept 269 - CIVIL SERVICE				
		231,240.00	167,489.07	231,240.00

Dept 265 - CITY HALL MAINTENANCE
Account Type: Expenditure

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	3rd Qtr Reforecast
CONTRACTUAL SERVICES				
101-265-776	COPY MACHINE CHARGES	0.00	200.70	0.00
101-265-801	CONTRACTUAL SERVICES	200,000.00	80,639.44	236,000.00
101-265-805	CONSULTANT FEES	0.00	0.00	0.00
101-265-807	PEST CONTROL	0.00	0.00	0.00
101-265-850	TELEPHONE	0.00	3,948.16	0.00
101-265-920	ELECTRICITY	0.00	77,276.62	0.00
101-265-921	HEAT	0.00	26,887.05	0.00
101-265-922	WATER & SEWER	0.00	3,904.50	0.00
101-265-944	VEHICLE RENTAL	0.00	4,977.00	0.00
CONTRACTUAL SERVICES		200,000.00	197,833.47	236,000.00
SALARIES & BENEFITS				
101-265-702	BUDGETED SALARIES & BENEFITS	95,000.00	0.00	135,000.00
101-265-703	SALARY PERMANENT	0.00	60,945.66	0.00
101-265-705	TEMPORARY SALARY	0.00	0.00	0.00
101-265-706	LEAD PERSON & SHIFT PREMIUM	0.00	0.00	0.00
101-265-707	OVERTIME	0.00	1,251.04	0.00
101-265-708	VACATION PAY	0.00	3,971.80	0.00
101-265-709	LONGEVITY PAY	0.00	187.53	0.00
101-265-710	PERSONAL & OTHER LEAVE	0.00	970.03	0.00
101-265-711	HOLIDAY PAY	0.00	2,937.05	0.00
101-265-712	RETIREE HEALTHCARE - GENERAL	0.00	5,078.19	0.00
101-265-714	MERS RETIREMENT SYSTEM	0.00	6,338.83	0.00
101-265-717	HEALTH INSURANCE	0.00	9,055.15	0.00
101-265-718	LIFE INSURANCE	0.00	251.34	0.00
101-265-719	DENTAL INSURANCE	0.00	1,092.50	0.00
101-265-720	OPTICAL INSURANCE	0.00	0.00	0.00
101-265-721	DISABILITY INSURANCE	0.00	241.84	0.00
101-265-722	SOCIAL SECURITY	0.00	5,439.55	0.00
101-265-723	WORKERS' COMPENSATION	0.00	3,455.93	0.00
101-265-724	UNEMPLOYMENT	0.00	96.36	0.00
SALARIES & BENEFITS		95,000.00	101,312.80	135,000.00
SUPPLIES				
101-265-727	BUDGETED SUPPLIES	38,000.00	0.00	38,000.00
101-265-728	OFFICE SUPPLIES	0.00	0.00	0.00
101-265-730	PUBLICATIONS & MEMBERSHIPS	0.00	0.00	0.00
101-265-731	POSTAGE	0.00	0.00	0.00
101-265-734	CLOTHING & UNIFORMS	0.00	227.38	0.00
101-265-739	TESTING SUPPLIES	0.00	0.00	0.00
101-265-741	TOOLS	0.00	479.67	0.00
101-265-749	MISCELLANEOUS MATERIAL & SUPPLIES	0.00	1,290.61	0.00
101-265-753	COMPUTER SUPPLIES	0.00	0.00	0.00
101-265-756	REPAIR SUPPLIES	0.00	0.00	0.00
101-265-758	BUILDING SUPPLIES	0.00	15,053.06	0.00
101-265-760	CUSTODIAL SUPPLIES	0.00	7,890.08	0.00
101-265-762	EQUIPMENT SUPPLIES	0.00	562.31	0.00
101-265-767	SEEDING & PLANTING SUPPLIES	0.00	0.00	0.00
101-265-900	PUBLICATIONS	0.00	29.40	0.00
SUPPLIES		38,000.00	25,532.51	38,000.00
CAPITAL OUTLAYS				
101-265-971	BUDGETED CAPITAL OUTLAYS	54,150.00	0.00	54,150.00
101-265-973	LAND IMPROVEMENTS	0.00	0.00	0.00
101-265-979	OFFICE FURNITURE&EQUIPMENT	0.00	0.00	0.00
101-265-980	COMPUTER HARDWARE & SOFTWARE	0.00	2,319.71	0.00
101-265-982	BUILDING PURCHASES&CONSTRUCTION	0.00	0.00	0.00
101-265-986	BUILDING REPAIR	0.00	38,633.88	0.00
CAPITAL OUTLAYS		54,150.00	40,953.59	54,150.00
Total Dept 265 - CITY HALL MAINTENANCE				
		387,150.00	365,632.37	463,150.00

Dept 446 - HIGHWAY NONCHARGEABLE

Account Type: Expenditure

CONTRACTUAL SERVICES

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	3rd Qtr Reforecast
101-446-801	CONTRACTUAL SERVICES	93,575.00	28,620.26	50,000.00
101-446-944	VEHICLE RENTAL	0.00	1,775.00	0.00
CONTRACTUAL SERVICES		93,575.00	30,395.26	50,000.00
OTHER EXPENSES				
101-446-778	BUDGETED OTHER EXPENSES	0.00	0.00	0.00
OTHER EXPENSES		0.00	0.00	0.00
OTHER FINANCING USES				
101-446-995-000140	BUDGETED OTHER FINANCING USES	0.00	0.00	0.00
101-446-995-005900	BUDGETED OTHER FINANCING USES	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00
SALARIES & BENEFITS				
101-446-702	BUDGETED SALARIES & BENEFITS	40,106.00	0.00	40,106.00
101-446-703	SALARY PERMANENT	0.00	16,510.67	0.00
101-446-705	TEMPORARY SALARY	0.00	0.00	0.00
101-446-706	LEAD PERSON & SHIFT PREMIUM	0.00	1,316.00	0.00
101-446-707	OVERTIME	0.00	3,387.29	0.00
101-446-708	VACATION PAY	0.00	0.00	0.00
101-446-709	LONGEVITY PAY	0.00	0.00	0.00
101-446-710	PERSONAL & OTHER LEAVE	0.00	0.00	0.00
101-446-711	HOLIDAY PAY	0.00	0.00	0.00
101-446-712	RETIREE HEALTHCARE - GENERAL	0.00	433.78	0.00
101-446-714	MERS RETIREMENT SYSTEM	0.00	1,426.74	0.00
101-446-717	HEALTH INSURANCE	0.00	4,423.80	0.00
101-446-718	LIFE INSURANCE	0.00	30.43	0.00
101-446-719	DENTAL INSURANCE	0.00	312.34	0.00
101-446-720	OPTICAL INSURANCE	0.00	0.00	0.00
101-446-721	DISABILITY INSURANCE	0.00	51.62	0.00
101-446-722	SOCIAL SECURITY	0.00	1,296.29	0.00
101-446-723	WORKERS' COMPENSATION	0.00	793.67	0.00
101-446-724	UNEMPLOYMENT	0.00	14.62	0.00
SALARIES & BENEFITS		40,106.00	29,997.25	40,106.00
SUPPLIES				
101-446-727	BUDGETED SUPPLIES	8,170.00	0.00	4,000.00
101-446-734	CLOTHING & UNIFORMS	0.00	0.00	0.00
101-446-737	IRRIGATION SUPPLIES	0.00	0.00	0.00
101-446-749	MISCELLANEOUS MATERIAL & SUPPLIES	0.00	0.00	0.00
101-446-765	ROAD MAINTENANCE SUPPLIES	0.00	1,775.00	0.00
101-446-767	SEEDING & PLANTING SUPPLIES	0.00	0.00	0.00
SUPPLIES		8,170.00	1,775.00	4,000.00
CAPITAL OUTLAYS				
101-446-971	BUDGETED CAPITAL OUTLAYS	0.00	0.00	0.00
CAPITAL OUTLAYS		0.00	0.00	0.00
Total Dept 446 - HIGHWAY NONCHARGEABLE		141,851.00	62,167.51	94,106.00
Dept 448 - STREET LIGHTING				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-448-801	CONTRACTUAL SERVICES	350,000.00	6,240.19	340,000.00
101-448-902	PRINTING	0.00	0.00	0.00
101-448-923	STREET LIGHTING	0.00	241,974.35	0.00
101-448-944	VEHICLE RENTAL	0.00	0.00	0.00
CONTRACTUAL SERVICES		350,000.00	248,214.54	340,000.00
Total Dept 448 - STREET LIGHTING		350,000.00	248,214.54	340,000.00
Dept 521 - SANITATION				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-521-726	OTHER INSURANCE&BONDS	0.00	0.00	0.00
101-521-773	LAUNDRY & UNIFORM CLEANING	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	3rd Qtr Reforecast
101-521-801	CONTRACTUAL SERVICES	2,332,500.00	15,805.42	2,200,000.00
101-521-806	REFUSE COLLECTION	0.00	1,462,663.75	0.00
101-521-850	TELEPHONE	0.00	(24.00)	0.00
101-521-902	PRINTING	0.00	2,062.17	0.00
101-521-903	ADVERTISING	0.00	0.00	0.00
101-521-920	ELECTRICITY	0.00	288.43	0.00
101-521-940	RENTAL OF BUILDINGS	0.00	2,400.75	0.00
101-521-944	VEHICLE RENTAL	0.00	0.00	0.00
101-521-963	REFUNDS/RESALES	0.00	0.00	0.00
CONTRACTUAL SERVICES		2,332,500.00	1,483,196.52	2,200,000.00
SALARIES & BENEFITS				
101-521-702	BUDGETED SALARIES & BENEFITS	38,489.00	0.00	38,489.00
101-521-703	SALARY PERMANENT	0.00	13,239.84	0.00
101-521-705	TEMPORARY SALARY	0.00	0.00	0.00
101-521-706	LEAD PERSON & SHIFT PREMIUM	0.00	0.00	0.00
101-521-707	OVERTIME	0.00	1,246.14	0.00
101-521-708	VACATION PAY	0.00	2,499.50	0.00
101-521-709	LONGEVITY PAY	0.00	149.99	0.00
101-521-710	PERSONAL & OTHER LEAVE	0.00	269.06	0.00
101-521-711	HOLIDAY PAY	0.00	1,121.97	0.00
101-521-712	RETIREE HEALTHCARE - GENERAL	0.00	6,004.50	0.00
101-521-714	MERS RETIREMENT SYSTEM	0.00	90.94	0.00
101-521-717	HEALTH INSURANCE	0.00	1,491.55	0.00
101-521-718	LIFE INSURANCE	0.00	67.87	0.00
101-521-719	DENTAL INSURANCE	0.00	224.36	0.00
101-521-720	OPTICAL INSURANCE	0.00	0.00	0.00
101-521-721	DISABILITY INSURANCE	0.00	65.78	0.00
101-521-722	SOCIAL SECURITY	0.00	1,565.72	0.00
101-521-723	WORKERS' COMPENSATION	0.00	398.09	0.00
101-521-724	UNEMPLOYMENT	0.00	14.03	0.00
SALARIES & BENEFITS		38,489.00	28,449.34	38,489.00
SUPPLIES				
101-521-727	BUDGETED SUPPLIES	7,600.00	0.00	7,600.00
101-521-728	OFFICE SUPPLIES	0.00	0.00	0.00
101-521-730	PUBLICATIONS & MEMBERSHIPS	0.00	0.00	0.00
101-521-734	CLOTHING & UNIFORMS	0.00	0.00	0.00
101-521-741	TOOLS	0.00	0.00	0.00
101-521-749	MISCELLANEOUS MATERIAL & SUPPLIES	0.00	788.58	0.00
101-521-765	ROAD MAINTENANCE SUPPLIES	0.00	0.00	0.00
SUPPLIES		7,600.00	788.58	7,600.00
Total Dept 521 - SANITATION		2,378,589.00	1,512,434.44	2,246,089.00
Dept 550 - STORM WATER MANAGEMENT				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-550-776	COPY MACHINE CHARGES	0.00	0.00	0.00
101-550-801	CONTRACTUAL SERVICES	28,500.00	31,652.65	42,200.00
101-550-803	AUDIT FEES	0.00	0.00	0.00
101-550-804	COMPUTER SERVICES	0.00	0.00	0.00
101-550-805	CONSULTANT FEES	0.00	0.00	0.00
101-550-850	TELEPHONE	0.00	0.00	0.00
101-550-902	PRINTING	0.00	0.00	0.00
101-550-903	ADVERTISING	0.00	0.00	0.00
101-550-944	VEHICLE RENTAL	0.00	0.00	0.00
101-550-959	PAYMENT TO OTHER GOVERNMENT	0.00	0.00	0.00
101-550-963	BANK CHARGES	0.00	0.00	0.00
CONTRACTUAL SERVICES		28,500.00	31,652.65	42,200.00
SUPPLIES				
101-550-727	BUDGETED SUPPLIES	0.00	0.00	1,000.00
101-550-728	OFFICE SUPPLIES	0.00	0.00	0.00
101-550-730	PUBLICATIONS & MEMBERSHIPS	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	3rd Qtr Reforecast
101-550-731	POSTAGE	0.00	0.00	0.00
101-550-749	MISCELLANEOUS MATERIAL & SUPPLIES	0.00	0.00	0.00
101-550-753	COMPUTER SUPPLIES	0.00	0.00	0.00
101-550-900	PUBLICATIONS	0.00	780.00	0.00
SUPPLIES		0.00	780.00	1,000.00
Total Dept 550 - STORM WATER MANAGEMENT		28,500.00	32,432.65	43,200.00
Dept 567 - CEMETERIES				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-567-773	LAUNDRY & UNIFORM CLEANING	0.00	193.80	0.00
101-567-776	COPY MACHINE CHARGES	0.00	0.00	0.00
101-567-801	CONTRACTUAL SERVICES	337,725.00	116,084.25	337,725.00
101-567-804	COMPUTER SERVICES	0.00	0.00	0.00
101-567-809	MEDICAL SERVICES	0.00	95.00	0.00
101-567-850	TELEPHONE	0.00	0.00	0.00
101-567-902	PRINTING	0.00	0.00	0.00
101-567-903	ADVERTISING	0.00	0.00	0.00
101-567-920	ELECTRICITY	0.00	8,416.23	0.00
101-567-921	HEAT	0.00	4,450.15	0.00
101-567-922	WATER & SEWER	0.00	46,737.53	0.00
101-567-940	RENTAL OF BUILDINGS	0.00	19,357.47	0.00
101-567-942	RIGHT OF WAY LEASE	0.00	0.00	0.00
101-567-944	VEHICLE RENTAL	0.00	40,541.27	0.00
101-567-956	PAYING AGENT FEES/CONTRIBUTIONS	0.00	0.00	0.00
101-567-963	BANK CHARGES	0.00	0.00	0.00
CONTRACTUAL SERVICES		337,725.00	235,875.70	337,725.00
OTHER EXPENSES				
101-567-778	BUDGETED OTHER EXPENSES	475.00	0.00	475.00
101-567-861	CONFERENCE, TRAINING AND TRAVEL	0.00	276.06	0.00
OTHER EXPENSES		475.00	276.06	475.00
SALARIES & BENEFITS				
101-567-702	BUDGETED SALARIES & BENEFITS	140,000.00	0.00	140,000.00
101-567-703	SALARY PERMANENT	0.00	55,428.75	0.00
101-567-705	TEMPORARY SALARY	0.00	0.00	0.00
101-567-706	LEAD PERSON & SHIFT PREMIUM	0.00	0.00	0.00
101-567-707	OVERTIME	0.00	3,194.65	0.00
101-567-708	VACATION PAY	0.00	5,690.29	0.00
101-567-709	LONGEVITY PAY	0.00	337.50	0.00
101-567-710	PERSONAL & OTHER LEAVE	0.00	2,468.88	0.00
101-567-711	HOLIDAY PAY	0.00	2,572.03	0.00
101-567-712	RETIREE HEALTHCARE - GENERAL	0.00	6,408.16	0.00
101-567-714	MERS RETIREMENT SYSTEM	0.00	4,527.45	0.00
101-567-717	HEALTH INSURANCE	0.00	17,097.98	0.00
101-567-718	LIFE INSURANCE	0.00	186.24	0.00
101-567-719	DENTAL INSURANCE	0.00	1,175.58	0.00
101-567-720	OPTICAL INSURANCE	0.00	0.00	0.00
101-567-721	DISABILITY INSURANCE	0.00	271.22	0.00
101-567-722	SOCIAL SECURITY	0.00	5,321.74	0.00
101-567-723	WORKERS' COMPENSATION	0.00	2,899.23	0.00
101-567-724	UNEMPLOYMENT	0.00	58.55	0.00
SALARIES & BENEFITS		140,000.00	107,638.25	140,000.00
SUPPLIES				
101-567-727	BUDGETED SUPPLIES	23,655.00	0.00	23,655.00
101-567-728	OFFICE SUPPLIES	0.00	179.00	0.00
101-567-730	PUBLICATIONS & MEMBERSHIPS	0.00	311.06	0.00
101-567-731	POSTAGE	0.00	0.00	0.00
101-567-734	CLOTHING & UNIFORMS	0.00	1,010.01	0.00
101-567-737	IRRIGATION SUPPLIES	0.00	129.24	0.00
101-567-741	TOOLS	0.00	100.47	0.00
101-567-745	MOTOR FUEL & LUBRICANTS	0.00	1,968.07	0.00
101-567-749	MISCELLANEOUS MATERIAL & SUPPLIES	0.00	5,450.05	0.00

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101-567-751	OXYGEN,ACETYLENE & OTHER GASES	0.00	0.00	0.00
101-567-752	PHOTOGRAPHIC SUPPLIES	0.00	0.00	0.00
101-567-753	COMPUTER SUPPLIES	0.00	0.00	0.00
101-567-758	BUILDING SUPPLIES	0.00	227.59	0.00
101-567-760	CUSTODIAL SUPPLIES	0.00	97.17	0.00
101-567-762	EQUIPMENT SUPPLIES	0.00	10,225.46	0.00
101-567-767	SEEDING & PLANTING SUPPLIES	0.00	487.14	0.00
SUPPLIES		23,655.00	20,185.26	23,655.00
CAPITAL OUTLAYS				
101-567-971	BUDGETED CAPITAL OUTLAYS	56,525.00	0.00	56,525.00
101-567-975	STREET IMPROVEMENTS	0.00	0.00	0.00
101-567-977	EQUIPMENT PURCHASES	0.00	18,959.17	0.00
101-567-978	VEHICLE PURCHASE	0.00	0.00	0.00
101-567-979	OFFICE FURNITURE&EQUIPMENT	0.00	0.00	0.00
101-567-980	COMPUTER HARDWARE & SOFTWARE	0.00	0.00	0.00
101-567-982	BUILDING PURCHASES&CONSTRUCTION	0.00	0.00	0.00
101-567-983	EQUIPMENT REPAIR	0.00	2,556.11	0.00
101-567-986	BUILDING REPAIR	0.00	0.00	0.00
CAPITAL OUTLAYS		56,525.00	21,515.28	56,525.00
Total Dept 567 - CEMETERIES				
		558,380.00	385,490.55	558,380.00
Dept 597 - MUNICIPAL MARINA				
Account Type: Expenditure				
SUPPLIES				
101-597-749	MISCELLANEOUS MATERIAL & SUPPLIES	0.00	798.03	0.00
SUPPLIES		0.00	798.03	0.00
Total Dept 597 - MUNICIPAL MARINA				
		0.00	798.03	0.00
Dept 757 - MC GRAFT PARK				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-757-801	CONTRACTUAL SERVICES	65,698.00	35,696.86	65,698.00
101-757-806	REFUSE COLLECTION	0.00	0.00	0.00
101-757-807	PEST CONTROL	0.00	0.00	0.00
101-757-850	TELEPHONE	0.00	412.60	0.00
101-757-920	ELECTRICITY	0.00	4,403.55	0.00
101-757-921	HEAT	0.00	2,180.56	0.00
101-757-922	WATER & SEWER	0.00	16.48	0.00
101-757-940	RENTAL OF BUILDINGS	0.00	1,226.97	0.00
101-757-944	VEHICLE RENTAL	0.00	0.00	0.00
101-757-945	OTHER EQUIPMENT RENTAL	0.00	0.00	0.00
CONTRACTUAL SERVICES		65,698.00	43,937.02	65,698.00
SALARIES & BENEFITS				
101-757-702	BUDGETED SALARIES & BENEFITS	43,866.00	0.00	25,000.00
101-757-703	SALARY PERMANENT	0.00	9,067.71	0.00
101-757-705	TEMPORARY SALARY	0.00	0.00	0.00
101-757-706	LEAD PERSON & SHIFT PREMIUM	0.00	0.00	0.00
101-757-707	OVERTIME	0.00	1,784.21	0.00
101-757-708	VACATION PAY	0.00	0.00	0.00
101-757-710	PERSONAL & OTHER LEAVE	0.00	0.00	0.00
101-757-711	HOLIDAY PAY	0.00	0.00	0.00
101-757-712	RETIREE HEALTHCARE - GENERAL	0.00	232.80	0.00
101-757-714	MERS RETIREMENT SYSTEM	0.00	898.81	0.00
101-757-717	HEALTH INSURANCE	0.00	2,613.64	0.00
101-757-718	LIFE INSURANCE	0.00	21.31	0.00
101-757-719	DENTAL INSURANCE	0.00	213.91	0.00
101-757-720	OPTICAL INSURANCE	0.00	0.00	0.00
101-757-721	DISABILITY INSURANCE	0.00	36.23	0.00
101-757-722	SOCIAL SECURITY	0.00	807.41	0.00
101-757-723	WORKERS' COMPENSATION	0.00	389.68	0.00
101-757-724	UNEMPLOYMENT	0.00	9.70	0.00
SALARIES & BENEFITS		43,866.00	16,075.41	25,000.00

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SUPPLIES				
101-757-727	BUDGETED SUPPLIES	25,000.00	0.00	57,000.00
101-757-728	OFFICE SUPPLIES	0.00	0.00	0.00
101-757-734	CLOTHING & UNIFORMS	0.00	0.00	0.00
101-757-735	PLAYGROUND & ATHLETIC SUPPLIES	0.00	11,162.00	0.00
101-757-737	IRRIGATION SUPPLIES	0.00	0.00	0.00
101-757-741	TOOLS	0.00	0.00	0.00
101-757-749	MISCELLANEOUS MATERIAL & SUPPLIES	0.00	334.27	0.00
101-757-758	BUILDING SUPPLIES	0.00	30,202.02	0.00
101-757-760	CUSTODIAL SUPPLIES	0.00	116.18	0.00
101-757-765	ROAD MAINTENANCE SUPPLIES	0.00	0.00	0.00
101-757-767	SEEDING & PLANTING SUPPLIES	0.00	924.00	0.00
SUPPLIES		25,000.00	42,738.47	57,000.00
CAPITAL OUTLAYS				
101-757-971	BUDGETED CAPITAL OUTLAYS	42,750.00	0.00	42,750.00
101-757-973	LAND IMPROVEMENTS	0.00	0.00	0.00
101-757-977	EQUIPMENT PURCHASES	0.00	0.00	0.00
101-757-983	EQUIPMENT REPAIR	0.00	0.00	0.00
101-757-986	BUILDING REPAIR	0.00	31,108.00	0.00
CAPITAL OUTLAYS		42,750.00	31,108.00	42,750.00
Total Dept 757 - MC GRAFT PARK				
		177,314.00	133,858.90	190,448.00
Dept 770 - PARKS MAINTENANCE				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-770-773	LAUNDRY & UNIFORM CLEANING	0.00	952.99	0.00
101-770-776	COPY MACHINE CHARGES	0.00	0.00	0.00
101-770-801	CONTRACTUAL SERVICES	1,230,684.00	348,827.78	1,230,684.00
101-770-804	COMPUTER SERVICES	0.00	0.00	0.00
101-770-806	REFUSE COLLECTION	0.00	426.35	0.00
101-770-809	MEDICAL SERVICES	0.00	493.26	0.00
101-770-810	ENGINEERING SERVICES	0.00	0.00	0.00
101-770-850	TELEPHONE	0.00	2,532.62	0.00
101-770-902	PRINTING	0.00	0.00	0.00
101-770-903	ADVERTISING	0.00	0.00	0.00
101-770-920	ELECTRICITY	0.00	52,326.65	0.00
101-770-921	HEAT	0.00	5,356.35	0.00
101-770-922	WATER & SEWER	0.00	79,099.76	0.00
101-770-923	STREET LIGHTING	0.00	3,543.69	0.00
101-770-940	RENTAL OF BUILDINGS	0.00	147,534.03	0.00
101-770-944	VEHICLE RENTAL	0.00	202,872.27	0.00
101-770-945	OTHER EQUIPMENT RENTAL	0.00	9,348.37	0.00
101-770-958	CREDIT CARD FEES - ACTIVENET	0.00	2,943.65	0.00
CONTRACTUAL SERVICES		1,230,684.00	856,257.77	1,230,684.00
OTHER EXPENSES				
101-770-778	BUDGETED OTHER EXPENSES	950.00	0.00	950.00
101-770-861	CONFERENCE, TRAINING AND TRAVEL	0.00	1,312.45	0.00
OTHER EXPENSES		950.00	1,312.45	950.00
OTHER FINANCING USES				
101-770-995-005900	BUDGETED OTHER FINANCING USES	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00
SALARIES & BENEFITS				
101-770-702	BUDGETED SALARIES & BENEFITS	921,559.00	2,225.04	850,000.00
101-770-703	SALARY PERMANENT	0.00	323,652.61	0.00
101-770-705	TEMPORARY SALARY	0.00	0.00	0.00
101-770-706	LEAD PERSON & SHIFT PREMIUM	0.00	189.16	0.00
101-770-707	OVERTIME	0.00	13,334.12	0.00
101-770-708	VACATION PAY	0.00	31,712.68	0.00
101-770-709	LONGEVITY PAY	0.00	1,350.00	0.00
101-770-710	PERSONAL & OTHER LEAVE	0.00	9,552.02	0.00

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101-770-711	HOLIDAY PAY	0.00	12,911.20	0.00
101-770-712	RETIREE HEALTHCARE - GENERAL	0.00	34,016.97	0.00
101-770-713	RETIREE HEALTHCARE - P&F	0.00	0.00	0.00
101-770-714	MERS RETIREMENT SYSTEM	0.00	27,071.12	0.00
101-770-717	HEALTH INSURANCE	0.00	89,397.05	0.00
101-770-718	LIFE INSURANCE	0.00	1,052.86	0.00
101-770-719	DENTAL INSURANCE	0.00	7,079.07	0.00
101-770-720	OPTICAL INSURANCE	0.00	0.00	0.00
101-770-721	DISABILITY INSURANCE	0.00	1,547.55	0.00
101-770-722	SOCIAL SECURITY	0.00	30,416.66	0.00
101-770-723	WORKERS' COMPENSATION	0.00	15,604.72	0.00
101-770-724	UNEMPLOYMENT	0.00	479.02	0.00
SALARIES & BENEFITS		921,559.00	601,591.85	850,000.00
SUPPLIES				
101-770-727	BUDGETED SUPPLIES	162,640.00	0.00	200,000.00
101-770-728	OFFICE SUPPLIES	0.00	82.06	0.00
101-770-730	PUBLICATIONS & MEMBERSHIPS	0.00	2,294.56	0.00
101-770-731	POSTAGE	0.00	12.15	0.00
101-770-734	CLOTHING & UNIFORMS	0.00	2,145.92	0.00
101-770-735	PLAYGROUND & ATHLETIC SUPPLIES	0.00	18.30	0.00
101-770-737	IRRIGATION SUPPLIES	0.00	6,481.85	0.00
101-770-741	TOOLS	0.00	7,442.48	0.00
101-770-745	MOTOR FUEL & LUBRICANTS	0.00	0.00	0.00
101-770-747	LICENSES	0.00	483.17	0.00
101-770-748	MEDICAL SUPPLIES	0.00	16.48	0.00
101-770-749	MISCELLANEOUS MATERIAL & SUPPLIES	0.00	48,078.66	0.00
101-770-751	OXYGEN, ACETYLENE & OTHER GASES	0.00	737.42	0.00
101-770-752	PHOTOGRAPHIC SUPPLIES	0.00	0.00	0.00
101-770-753	COMPUTER SUPPLIES	0.00	69.29	0.00
101-770-756	REPAIR SUPPLIES	0.00	27,795.78	0.00
101-770-758	BUILDING SUPPLIES	0.00	12,900.19	0.00
101-770-760	CUSTODIAL SUPPLIES	0.00	17,851.27	0.00
101-770-762	EQUIPMENT SUPPLIES	0.00	9,250.37	0.00
101-770-763	HOME REHABILITATION SUPPLIES	0.00	0.00	0.00
101-770-765	ROAD MAINTENANCE SUPPLIES	0.00	2,756.79	0.00
101-770-767	SEEDING & PLANTING SUPPLIES	0.00	11,688.52	0.00
101-770-900	PUBLICATIONS	0.00	0.00	0.00
SUPPLIES		162,640.00	150,105.26	200,000.00
CAPITAL OUTLAYS				
101-770-971	BUDGETED CAPITAL OUTLAYS	54,150.00	19,992.00	88,349.00
101-770-973	LAND IMPROVEMENTS	0.00	9,400.00	0.00
101-770-975	STREET IMPROVEMENTS	0.00	0.00	0.00
101-770-977	EQUIPMENT PURCHASES	0.00	14,185.19	0.00
101-770-980	COMPUTER HARDWARE & SOFTWARE	0.00	178.17	0.00
101-770-983	EQUIPMENT REPAIR	0.00	10,545.95	0.00
101-770-986	BUILDING REPAIR	0.00	1,045.41	0.00
CAPITAL OUTLAYS		54,150.00	55,346.72	88,349.00
Total Dept 770 - PARKS MAINTENANCE		2,369,983.00	1,664,614.05	2,369,983.00
Dept 771 - FORESTRY				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-771-773	LAUNDRY & UNIFORM CLEANING	0.00	0.00	0.00
101-771-801	CONTRACTUAL SERVICES	20,000.00	11,200.00	18,926.80
101-771-809	MEDICAL SERVICES	0.00	0.00	0.00
101-771-850	TELEPHONE	0.00	0.00	0.00
101-771-944	VEHICLE RENTAL	0.00	(1,073.20)	0.00
CONTRACTUAL SERVICES		20,000.00	10,126.80	18,926.80
SUPPLIES				
101-771-727	BUDGETED SUPPLIES	2,375.00	0.00	5,000.00
101-771-730	PUBLICATIONS & MEMBERSHIPS	0.00	0.00	0.00
101-771-734	CLOTHING & UNIFORMS	0.00	54.87	0.00

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101-771-741	TOOLS	0.00	0.00	0.00
101-771-745	MOTOR FUEL & LUBRICANTS	0.00	583.98	0.00
101-771-749	MISCELLANEOUS MATERIAL & SUPPLIES	0.00	3,429.99	0.00
101-771-752	PHOTOGRAPHIC SUPPLIES	0.00	0.00	0.00
101-771-762	EQUIPMENT SUPPLIES	0.00	401.21	0.00
101-771-767	SEEDING & PLANTING SUPPLIES	0.00	0.00	0.00
101-771-900	PUBLICATIONS	0.00	0.00	0.00
SUPPLIES		2,375.00	4,470.05	5,000.00
Total Dept 771 - FORESTRY		22,375.00	14,596.85	23,926.80
SUPPLIES				
101-806-749	MISCELLANEOUS MATERIAL & SUPPLIES	0.00	20.98	0.00
101-806-900	PUBLICATIONS	0.00	0.00	0.00
SUPPLIES		0.00	20.98	0.00
CAPITAL OUTLAYS				
101-806-986	BUILDING REPAIR	0.00	0.00	0.00
CAPITAL OUTLAYS		0.00	0.00	0.00
Total Dept 806 - MERCY HEALTH ARENA		0.00	20.98	0.00
Dept 301 - POLICE DEPARTMENT				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-301-773	LAUNDRY & UNIFORM CLEANING	0.00	8,565.52	0.00
101-301-776	COPY MACHINE CHARGES	0.00	5,980.94	0.00
101-301-801	CONTRACTUAL SERVICES	1,031,235.00	33,251.81	1,147,478.62
101-301-804	COMPUTER SERVICES	0.00	0.00	0.00
101-301-808	POLICE INVESTIGATIONS	0.00	8,963.31	0.00
101-301-809	MEDICAL SERVICES	0.00	435.00	0.00
101-301-850	TELEPHONE	0.00	15,220.13	0.00
101-301-902	PRINTING	0.00	4,035.61	0.00
101-301-903	ADVERTISING	0.00	0.00	0.00
101-301-941	VEHICLE LEASING & MAINTENANCE	0.00	26,025.07	0.00
101-301-943	OFFICE EQUIPMENT LEASE	0.00	0.00	0.00
101-301-944	VEHICLE RENTAL	0.00	543,522.28	0.00
101-301-945	OTHER EQUIPMENT RENTAL	0.00	0.00	0.00
101-301-959	PAYMENT TO OTHER GOVERNMENT	0.00	216,615.75	0.00
101-301-963	BANK CHARGES	0.00	330.00	0.00
CONTRACTUAL SERVICES		1,031,235.00	862,945.42	1,147,478.62
OTHER EXPENSES				
101-301-778	BUDGETED OTHER EXPENSES	28,500.00	0.00	28,500.00
101-301-861	CONFERENCE, TRAINING AND TRAVEL	0.00	22,661.28	0.00
101-301-965	BAD DEBTS	0.00	0.00	0.00
OTHER EXPENSES		28,500.00	22,661.28	28,500.00
SALARIES & BENEFITS				
101-301-702	BUDGETED SALARIES & BENEFITS	9,300,000.00	0.00	9,381,670.00
101-301-703	SALARY PERMANENT	0.00	3,535,691.15	0.00
101-301-704	COURT TIME	0.00	2,719.50	0.00
101-301-705	TEMPORARY SALARY	0.00	54,884.27	0.00
101-301-706	LEAD PERSON & SHIFT PREMIUM	0.00	1,706.32	0.00
101-301-707	OVERTIME	0.00	473,736.01	0.00
101-301-708	VACATION PAY	0.00	388,519.84	0.00
101-301-709	LONGEVITY PAY	0.00	17,170.88	0.00
101-301-710	PERSONAL & OTHER LEAVE	0.00	92,947.51	0.00
101-301-711	HOLIDAY PAY	0.00	120,353.90	0.00
101-301-712	RETIREE HEALTHCARE - GENERAL	0.00	66,721.75	0.00
101-301-713	RETIREE HEALTHCARE - P&F	0.00	1,054,852.85	0.00
101-301-714	MERS RETIREMENT SYSTEM	0.00	122,086.63	0.00
101-301-717	RX CLAIMS (ACTIVE)	0.00	515,102.38	0.00
101-301-718	LIFE INSURANCE	0.00	17,146.35	0.00
101-301-719	DENTAL INSURANCE	0.00	54,704.52	0.00
101-301-720	OPTICAL INSURANCE	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	3rd Qtr Reforecast
101-301-721	DISABILITY INSURANCE	0.00	14,653.75	0.00
101-301-722	SOCIAL SECURITY	0.00	98,879.64	0.00
101-301-723	WORKERS' COMPENSATION	0.00	125,602.29	0.00
101-301-724	UNEMPLOYMENT	0.00	4,132.74	0.00
101-301-725	EDUCATION INCENTIVE PAY	0.00	38,000.00	0.00
SALARIES & BENEFITS		9,300,000.00	6,799,612.28	9,381,670.00
SUPPLIES				
101-301-727	BUDGETED SUPPLIES	130,430.00	0.00	160,430.00
101-301-728	OFFICE SUPPLIES	0.00	5,639.58	0.00
101-301-730	PUBLICATIONS & MEMBERSHIPS	0.00	2,193.50	0.00
101-301-731	POSTAGE	0.00	4,073.20	0.00
101-301-732	AMMUNITION	0.00	10,262.02	0.00
101-301-734	CLOTHING & UNIFORMS	0.00	49,544.86	0.00
101-301-739	TESTING SUPPLIES	0.00	5,720.44	0.00
101-301-745	MOTOR FUEL & LUBRICANTS	0.00	83.49	0.00
101-301-748	MEDICAL SUPPLIES	0.00	5,011.28	0.00
101-301-749	MISCELLANEOUS MATERIAL & SUPPLIES	0.00	17,098.96	0.00
101-301-752	PHOTOGRAPHIC SUPPLIES	0.00	424.96	0.00
101-301-753	COMPUTER SUPPLIES	0.00	70.87	0.00
101-301-756	REPAIR SUPPLIES	0.00	0.00	0.00
101-301-762	EQUIPMENT SUPPLIES	0.00	36,285.00	0.00
101-301-769	COMMUNICATIONS SUPPLIES	0.00	4,000.00	0.00
SUPPLIES		130,430.00	140,408.16	160,430.00
CAPITAL OUTLAYS				
101-301-971	BUDGETED CAPITAL OUTLAYS	70,000.00	0.00	70,000.00
101-301-977	EQUIPMENT PURCHASES	0.00	28,705.75	0.00
101-301-979	OFFICE FURNITURE&EQUIPMENT	0.00	1,346.44	0.00
101-301-980	COMPUTER HARDWARE & SOFTWARE	0.00	7,920.11	0.00
101-301-981	COMMUNICATIONS EQUIPMENT	0.00	0.00	0.00
101-301-983	EQUIPMENT REPAIR	0.00	0.00	0.00
101-301-985	OFFICE FURNITURE&EQUIPMENT REPAIR	0.00	960.22	0.00
101-301-986	BUILDING REPAIR	0.00	3,200.00	0.00
CAPITAL OUTLAYS		70,000.00	42,132.52	70,000.00
Total Dept 301 - POLICE DEPARTMENT		10,560,165.00	7,867,759.66	10,788,078.62
Dept 333 - POLICE DRUG FORFEITURES				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-333-773	LAUNDRY & UNIFORM CLEANING	0.00	0.00	0.00
101-333-801	CONTRACTUAL SERVICES	0.00	0.00	0.00
101-333-808	POLICE INVESTIGATIONS	8,446.31	0.00	8,446.31
101-333-850	TELEPHONE	0.00	0.00	0.00
101-333-902	PRINTING	0.00	0.00	0.00
101-333-903	ADVERTISING	0.00	0.00	0.00
101-333-920	ELECTRICITY	0.00	0.00	0.00
101-333-944	VEHICLE RENTAL	0.00	0.00	0.00
101-333-963	MISC. SERVICES & CHARGES	0.00	0.00	0.00
CONTRACTUAL SERVICES		8,446.31	0.00	8,446.31
Total Dept 333 - POLICE DRUG FORFEITURES		8,446.31	0.00	8,446.31
Dept 336 - FIRE DEPARTMENT				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-336-726	OTHER INSURANCE&BONDS	0.00	17,049.28	0.00
101-336-773	LAUNDRY & UNIFORM CLEANING	0.00	0.00	0.00
101-336-776	COPY MACHINE CHARGES	0.00	731.09	0.00
101-336-801	CONTRACTUAL SERVICES	174,620.00	55,092.50	214,974.00
101-336-804	COMPUTER SERVICES	0.00	0.00	0.00
101-336-809	MEDICAL SERVICES	0.00	58.50	0.00
101-336-810	ENGINEERING SERVICES	0.00	574.26	0.00
101-336-850	TELEPHONE	0.00	6,344.33	0.00
101-336-902	PRINTING	0.00	878.94	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	3rd Qtr Reforecast
101-336-903	ADVERTISING	0.00	0.00	0.00
101-336-920	ELECTRICITY	0.00	7,668.43	0.00
101-336-921	HEAT	0.00	6,211.68	0.00
101-336-922	WATER & SEWER	0.00	3,132.33	0.00
101-336-944	VEHICLE RENTAL	0.00	25,672.77	0.00
101-336-959	PAYMENT TO OTHER GOVERNMENT	0.00	19,258.66	0.00
101-336-963	MISC. SERVICES & CHARGES	0.00	2,406.37	0.00
CONTRACTUAL SERVICES		174,620.00	145,079.14	214,974.00
OTHER EXPENSES				
101-336-778	BUDGETED OTHER EXPENSES	23,750.00	0.00	23,750.00
101-336-861	CONFERENCE, TRAINING AND TRAVEL	0.00	11,319.07	0.00
OTHER EXPENSES		23,750.00	11,319.07	23,750.00
OTHER FINANCING USES				
101-336-991	PRINCIPAL EXP (CAPITAL LEASE)	0.00	246,494.32	0.00
101-336-993	INTEREST EXP. (CAPITAL LEASE)	0.00	14,295.93	0.00
101-336-995-005900	BUDGETED OTHER FINANCING USES	286,740.00	0.00	334,528.00
OTHER FINANCING USES		286,740.00	260,790.25	334,528.00
SALARIES & BENEFITS				
101-336-702	BUDGETED SALARIES & BENEFITS	3,000,000.00	0.00	3,175,000.00
101-336-703	SALARY PERMANENT	0.00	1,265,192.08	0.00
101-336-706	LEAD PERSON & SHIFT PREMIUM	0.00	0.00	0.00
101-336-707	OVERTIME	0.00	289,327.89	0.00
101-336-708	VACATION PAY	0.00	76,956.77	0.00
101-336-709	LONGEVITY PAY	0.00	1,050.00	0.00
101-336-710	PERSONAL & OTHER LEAVE	0.00	37,827.40	0.00
101-336-711	HOLIDAY PAY	0.00	5,069.64	0.00
101-336-712	RETIREE HEALTHCARE - GENERAL	0.00	5,187.46	0.00
101-336-713	RETIREE HEALTHCARE - P&F	0.00	80,697.98	0.00
101-336-714	MERS RETIREMENT SYSTEM	0.00	217,824.32	0.00
101-336-717	RX CLAIMS (ACTIVE)	0.00	209,799.67	0.00
101-336-718	LIFE INSURANCE	0.00	3,061.87	0.00
101-336-719	DENTAL INSURANCE	0.00	19,373.47	0.00
101-336-720	OPTICAL INSURANCE	0.00	0.00	0.00
101-336-721	DISABILITY INSURANCE	0.00	5,460.04	0.00
101-336-722	SOCIAL SECURITY	0.00	29,369.26	0.00
101-336-723	WORKERS' COMPENSATION	0.00	76,814.45	0.00
101-336-724	UNEMPLOYMENT	0.00	1,644.30	0.00
101-336-725	EDUCATION INCENTIVE PAY	0.00	0.00	0.00
SALARIES & BENEFITS		3,000,000.00	2,324,656.60	3,175,000.00
SUPPLIES				
101-336-727	BUDGETED SUPPLIES	180,835.00	0.00	219,335.00
101-336-728	OFFICE SUPPLIES	0.00	746.23	0.00
101-336-730	PUBLICATIONS & MEMBERSHIPS	0.00	4,484.57	0.00
101-336-731	POSTAGE	0.00	401.34	0.00
101-336-733	BEDDING	0.00	0.00	0.00
101-336-734	CLOTHING & UNIFORMS	0.00	33,645.77	0.00
101-336-741	TOOLS	0.00	6,342.16	0.00
101-336-743	FOOD	0.00	3,750.00	0.00
101-336-745	MOTOR FUEL & LUBRICANTS	0.00	33,981.27	0.00
101-336-748	MEDICAL SUPPLIES	0.00	14,001.79	0.00
101-336-749	MISCELLANEOUS MATERIAL & SUPPLIES	0.00	9,465.91	0.00
101-336-751	OXYGEN, ACETYLENE & OTHER GASES	0.00	2,047.01	0.00
101-336-752	PHOTOGRAPHIC SUPPLIES	0.00	648.00	0.00
101-336-753	COMPUTER SUPPLIES	0.00	7,040.69	0.00
101-336-756	REPAIR SUPPLIES	0.00	10,761.07	9,225.00
101-336-758	BUILDING SUPPLIES	0.00	15,688.24	0.00
101-336-760	CUSTODIAL SUPPLIES	0.00	3,040.76	0.00
101-336-762	EQUIPMENT SUPPLIES	0.00	4,689.78	0.00
101-336-764	FIRE EQUIPMENT REPAIR SUPPLIES	0.00	53,239.31	0.00
101-336-767	SEEDING & PLANTING SUPPLIES	0.00	847.16	0.00
101-336-769	COMMUNICATIONS SUPPLIES	0.00	0.00	0.00
SUPPLIES		180,835.00	204,821.06	228,560.00

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CAPITAL OUTLAYS				
101-336-971	BUDGETED CAPITAL OUTLAYS	30,780.00	2,169.06	45,780.00
101-336-973	LAND IMPROVEMENTS	0.00	0.00	0.00
101-336-977	EQUIPMENT PURCHASES	0.00	24,367.31	0.00
101-336-980	COMPUTER HARDWARE & SOFTWARE	0.00	59.99	0.00
101-336-981	COMMUNICATIONS EQUIPMENT	0.00	2,337.12	0.00
101-336-982	BUILDING PURCHASES&CONSTRUCTION	0.00	0.00	0.00
101-336-983	EQUIPMENT REPAIR	0.00	4,552.40	0.00
101-336-986	BUILDING REPAIR	0.00	6,435.45	0.00
CAPITAL OUTLAYS		30,780.00	39,921.33	45,780.00
Total Dept 336 - FIRE DEPARTMENT				
		3,696,725.00	2,986,587.45	4,022,592.00
Dept 340 - NEW CENTRAL FIRE STATION				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-340-726	OTHER INSURANCE&BONDS	0.00	0.00	0.00
101-340-773	LAUNDRY & UNIFORM CLEANING	0.00	0.00	0.00
101-340-776	COPY MACHINE CHARGES	0.00	0.00	0.00
101-340-801	CONTRACTUAL SERVICES	92,500.00	0.00	94,800.00
101-340-804	COMPUTER SERVICES	0.00	0.00	0.00
101-340-809	MEDICAL SERVICES	0.00	0.00	0.00
101-340-810	ENGINEERING SERVICES	0.00	0.00	0.00
101-340-850	TELEPHONE	0.00	0.00	0.00
101-340-902	PRINTING	0.00	0.00	0.00
101-340-903	ADVERTISING	0.00	0.00	0.00
101-340-920	ELECTRICITY	0.00	55,747.01	0.00
101-340-921	HEAT	0.00	18,609.01	0.00
101-340-922	WATER & SEWER	0.00	4,640.17	0.00
101-340-944	VEHICLE RENTAL	0.00	0.00	0.00
101-340-959	PAYMENT TO OTHER GOVERNMENT	0.00	0.00	0.00
101-340-963	MISC. SERVICES & CHARGES	0.00	0.00	0.00
CONTRACTUAL SERVICES		92,500.00	78,996.19	94,800.00
SUPPLIES				
101-340-727	BUDGETED SUPPLIES	0.00	0.00	0.00
101-340-728	OFFICE SUPPLIES	0.00	0.00	0.00
101-340-730	PUBLICATIONS & MEMBERSHIPS	0.00	0.00	0.00
101-340-731	POSTAGE	0.00	0.00	0.00
101-340-733	BEDDING	0.00	0.00	0.00
101-340-734	CLOTHING & UNIFORMS	0.00	0.00	0.00
101-340-741	TOOLS	0.00	0.00	0.00
101-340-743	FOOD	0.00	0.00	0.00
101-340-745	MOTOR FUEL & LUBRICANTS	0.00	0.00	0.00
101-340-748	MEDICAL SUPPLIES	0.00	0.00	0.00
101-340-749	MISCELLANEOUS MATERIAL & SUPPLIES	0.00	0.00	0.00
101-340-751	OXYGEN,ACETYLENE & OTHER GASES	0.00	0.00	0.00
101-340-752	PHOTOGRAPHIC SUPPLIES	0.00	0.00	0.00
101-340-753	COMPUTER SUPPLIES	0.00	0.00	0.00
101-340-756	REPAIR SUPPLIES	0.00	0.00	0.00
101-340-758	BUILDING SUPPLIES	0.00	0.00	0.00
101-340-760	CUSTODIAL SUPPLIES	0.00	0.00	0.00
101-340-762	EQUIPMENT SUPPLIES	0.00	0.00	0.00
101-340-764	FIRE EQUIPMENT REPAIR SUPPLIES	0.00	0.00	0.00
101-340-767	SEEDING & PLANTING SUPPLIES	0.00	386.80	0.00
101-340-769	COMMUNICATIONS SUPPLIES	0.00	0.00	0.00
SUPPLIES		0.00	386.80	0.00
Total Dept 340 - NEW CENTRAL FIRE STATION				
		92,500.00	79,382.99	94,800.00
Dept 387 - BUILDING DEPARTMENT				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-387-776	COPY MACHINE CHARGES	0.00	3,319.37	0.00
101-387-801	CONTRACTUAL SERVICES	1,710,000.00	1,379,410.97	2,010,000.00

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101-387-806	REFUSE COLLECTION	0.00	0.00	0.00
101-387-809	MEDICAL SERVICES	0.00	0.00	0.00
101-387-810	ENGINEERING SERVICES	0.00	0.00	0.00
101-387-850	TELEPHONE	0.00	2,046.87	0.00
101-387-902	PRINTING	0.00	4,878.60	0.00
101-387-903	ADVERTISING	0.00	0.00	0.00
101-387-931	DEMOLITION	0.00	37,883.10	0.00
101-387-932	BOARD UP'S	0.00	11,527.29	0.00
101-387-933	LOT MOWING	0.00	76,810.10	0.00
101-387-934	LOT CLEAN UP'S	0.00	94,776.15	0.00
101-387-944	VEHICLE RENTAL	0.00	(217.80)	0.00
101-387-963	BANK CHARGES	0.00	0.00	0.00
CONTRACTUAL SERVICES		1,710,000.00	1,610,434.65	2,010,000.00
OTHER EXPENSES				
101-387-778	BUDGETED OTHER EXPENSES	2,850.00	0.00	2,850.00
101-387-861	CONFERENCE, TRAINING AND TRAVEL	0.00	0.00	0.00
OTHER EXPENSES		2,850.00	0.00	2,850.00
SALARIES & BENEFITS				
101-387-702	BUDGETED SALARIES & BENEFITS	208,654.00	0.00	208,654.00
101-387-703	SALARY PERMANENT	0.00	66,149.64	0.00
101-387-707	OVERTIME	0.00	0.00	0.00
101-387-708	VACATION PAY	0.00	12,081.93	0.00
101-387-709	LONGEVITY PAY	0.00	1,050.00	0.00
101-387-710	PERSONAL & OTHER LEAVE	0.00	2,119.31	0.00
101-387-711	HOLIDAY PAY	0.00	5,504.65	0.00
101-387-712	RETIREE HEALTHCARE - GENERAL	0.00	28,198.34	0.00
101-387-713	RETIREE HEALTHCARE - P&F	0.00	0.00	0.00
101-387-714	MERS RETIREMENT SYSTEM	0.00	3,685.51	0.00
101-387-717	HEALTH INSURANCE	0.00	19,496.41	0.00
101-387-718	LIFE INSURANCE	0.00	312.12	0.00
101-387-719	DENTAL INSURANCE	0.00	1,437.66	0.00
101-387-720	OPTICAL INSURANCE	0.00	0.00	0.00
101-387-721	DISABILITY INSURANCE	0.00	352.14	0.00
101-387-722	SOCIAL SECURITY	0.00	6,722.08	0.00
101-387-723	WORKERS' COMPENSATION	0.00	501.49	0.00
101-387-724	UNEMPLOYMENT	0.00	93.10	0.00
101-387-725	EDUCATION INCENTIVE PAY	0.00	0.00	0.00
SALARIES & BENEFITS		208,654.00	147,704.38	208,654.00
SUPPLIES				
101-387-727	BUDGETED SUPPLIES	19,000.00	0.00	19,000.00
101-387-728	OFFICE SUPPLIES	0.00	537.00	0.00
101-387-730	PUBLICATIONS & MEMBERSHIPS	0.00	0.00	0.00
101-387-731	POSTAGE	0.00	1,300.00	0.00
101-387-749	MISCELLANEOUS MATERIAL & SUPPLIES	0.00	0.00	0.00
101-387-752	PHOTOGRAPHIC SUPPLIES	0.00	0.00	0.00
101-387-762	EQUIPMENT SUPPLIES	0.00	0.00	0.00
101-387-900	PUBLICATIONS	0.00	0.00	0.00
SUPPLIES		19,000.00	1,837.00	19,000.00
Total Dept 387 - BUILDING DEPARTMENT		1,940,504.00	1,759,976.03	2,240,504.00

Dept 701 - PLANNING

Account Type: Expenditure

CONTRACTUAL SERVICES

101-701-776	COPY MACHINE CHARGES	0.00	17.03	0.00
101-701-801	CONTRACTUAL SERVICES	85,500.00	148,606.47	85,500.00
101-701-802	LEGAL FEES	0.00	0.00	0.00
101-701-804	COMPUTER SERVICES	0.00	0.00	0.00
101-701-805	CONSULTANT FEES	0.00	0.00	0.00
101-701-810	ENGINEERING SERVICES	0.00	131.66	0.00
101-701-850	TELEPHONE	0.00	2,188.59	0.00
101-701-902	PRINTING	0.00	74.50	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	3rd Qtr Reforecast
101-701-903	ADVERTISING	0.00	6,452.25	0.00
101-701-920	ELECTRICITY	0.00	5,160.38	0.00
101-701-944	VEHICLE RENTAL	0.00	5,179.78	0.00
101-701-963	BANK CHARGES	0.00	0.00	0.00
CONTRACTUAL SERVICES		85,500.00	167,810.66	85,500.00
OTHER EXPENSES				
101-701-778	BUDGETED OTHER EXPENSES	23,750.00	0.00	23,750.00
101-701-861	CONFERENCE, TRAINING AND TRAVEL	0.00	7,551.61	0.00
OTHER EXPENSES		23,750.00	7,551.61	23,750.00
SALARIES & BENEFITS				
101-701-702	BUDGETED SALARIES & BENEFITS	430,116.00	0.00	430,116.00
101-701-703	SALARY PERMANENT	0.00	165,497.05	0.00
101-701-705	TEMPORARY SALARY	0.00	0.00	0.00
101-701-706	LEAD PERSON & SHIFT PREMIUM	0.00	0.00	0.00
101-701-708	VACATION PAY	0.00	40,891.02	0.00
101-701-709	LONGEVITY PAY	0.00	450.00	0.00
101-701-710	PERSONAL & OTHER LEAVE	0.00	1,799.08	0.00
101-701-711	HOLIDAY PAY	0.00	11,315.61	0.00
101-701-712	RETIREE HEALTHCARE - GENERAL	0.00	16,168.73	0.00
101-701-714	MERS RETIREMENT SYSTEM	0.00	20,798.74	0.00
101-701-717	HEALTH INSURANCE	0.00	19,661.36	0.00
101-701-718	LIFE INSURANCE	0.00	756.83	0.00
101-701-719	DENTAL INSURANCE	0.00	2,530.21	0.00
101-701-720	OPTICAL INSURANCE	0.00	0.00	0.00
101-701-721	DISABILITY INSURANCE	0.00	667.11	0.00
101-701-722	SOCIAL SECURITY	0.00	17,139.68	0.00
101-701-723	WORKERS' COMPENSATION	0.00	1,225.41	0.00
101-701-724	UNEMPLOYMENT	0.00	270.00	0.00
SALARIES & BENEFITS		430,116.00	299,170.83	430,116.00
SUPPLIES				
101-701-727	BUDGETED SUPPLIES	13,015.00	0.00	13,015.00
101-701-728	OFFICE SUPPLIES	0.00	2,410.30	0.00
101-701-730	PUBLICATIONS & MEMBERSHIPS	0.00	1,588.50	0.00
101-701-731	POSTAGE	0.00	3,708.12	0.00
101-701-734	CLOTHING & UNIFORMS	0.00	0.00	0.00
101-701-749	MISCELLANEOUS MATERIAL & SUPPLIES	0.00	3,198.00	0.00
101-701-752	PHOTOGRAPHIC SUPPLIES	0.00	0.00	0.00
101-701-753	COMPUTER SUPPLIES	0.00	16.67	0.00
101-701-900	PUBLICATIONS	0.00	0.00	0.00
SUPPLIES		13,015.00	10,921.59	13,015.00
CAPITAL OUTLAYS				
101-701-971	BUDGETED CAPITAL OUTLAYS	19,950.00	0.00	19,950.00
101-701-980	COMPUTER HARDWARE & SOFTWARE	0.00	15,846.04	0.00
101-701-985	OFFICE FURNITURE&EQUIPMENT REPAIR	0.00	4,131.87	0.00
CAPITAL OUTLAYS		19,950.00	19,977.91	19,950.00
Total Dept 701 - PLANNING		572,331.00	505,432.60	572,331.00
Dept 707 - NEIGHBORHOOD & CONSTRUCTION SERVICES				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-707-776	COPY MACHINE CHARGES	0.00	(0.57)	0.00
101-707-801	CONTRACTUAL SERVICES	32.00	0.00	32.00
101-707-804	COMPUTER SERVICES	0.00	0.00	0.00
101-707-806	REFUSE COLLECTION	0.00	0.00	0.00
101-707-850	TELEPHONE	0.00	0.00	0.00
101-707-902	PRINTING	0.00	0.00	0.00
101-707-903	ADVERTISING	0.00	0.00	0.00
101-707-931	DEMOLITION	0.00	0.00	0.00
101-707-932	BOARD UP'S	0.00	0.00	0.00
101-707-933	LOT MOWING	0.00	0.00	0.00
101-707-934	LOT CLEAN UP'S	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	3rd Qtr Reforecast
101-707-935	MSHDA DEMO GRANT EXP	0.00	0.00	0.00
101-707-944	VEHICLE RENTAL	0.00	0.00	0.00
CONTRACTUAL SERVICES		32.00	(0.57)	32.00
SUPPLIES				
101-707-727	BUDGETED SUPPLIES	0.00	0.00	0.00
101-707-728	OFFICE SUPPLIES	0.00	0.00	0.00
101-707-730	PUBLICATIONS & MEMBERSHIPS	0.00	0.00	0.00
101-707-731	POSTAGE	0.00	0.00	0.00
101-707-734	CLOTHING & UNIFORMS	0.00	0.00	0.00
101-707-745	MOTOR FUEL & LUBRICANTS	0.00	0.00	0.00
101-707-747	LICENSES	0.00	0.00	0.00
101-707-749	MISCELLANEOUS MATERIAL & SUPPLIES	70.00	0.00	70.00
101-707-752	PHOTOGRAPHIC SUPPLIES	0.00	0.00	0.00
101-707-753	COMPUTER SUPPLIES	0.00	0.00	0.00
101-707-900	PUBLICATIONS	0.00	0.00	0.00
SUPPLIES		70.00	0.00	70.00
CAPITAL OUTLAYS				
101-707-971	BUDGETED CAPITAL OUTLAYS	0.00	0.00	0.00
101-707-980	COMPUTER HARDWARE & SOFTWARE	2,075.00	0.00	2,075.00
101-707-985	OFFICE FURNITURE&EQUIPMENT REPAIR	0.00	0.00	0.00
CAPITAL OUTLAYS		2,075.00	0.00	2,075.00
Total Dept 707 - NEIGHBORHOOD & CONSTRUCTION SERVICES		2,177.00	(0.57)	2,177.00
Dept 728 - ECONOMIC DEVELOPMENT				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-728-776	COPY MACHINE CHARGES	0.00	0.00	0.00
101-728-801	CONTRACTUAL SERVICES	0.00	23.23	0.00
101-728-804	COMPUTER SERVICES	0.00	0.00	0.00
101-728-805	CONSULTANT FEES	0.00	0.00	0.00
101-728-850	TELEPHONE	0.00	0.00	0.00
101-728-902	PRINTING	0.00	0.00	0.00
101-728-903	ADVERTISING	0.00	470.81	0.00
101-728-920	ELECTRICITY	0.00	0.00	0.00
101-728-944	VEHICLE RENTAL	0.00	0.00	0.00
101-728-956	PAYING AGENT FEES/CONTRIBUTIONS	0.00	0.00	0.00
CONTRACTUAL SERVICES		0.00	494.04	0.00
CAPITAL OUTLAYS				
101-728-971	LAND PURCHASES	0.00	0.00	0.00
101-728-980	COMPUTER HARDWARE & SOFTWARE	0.00	345.04	0.00
101-728-985	OFFICE FURNITURE&EQUIPMENT REPAIR	0.00	0.00	0.00
CAPITAL OUTLAYS		0.00	345.04	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		0.00	839.08	0.00
Dept 772 - PAID BEACH PARKING				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-772-726	OTHER INSURANCE&BONDS	0.00	0.00	0.00
101-772-801	CONTRACTUAL SERVICES	42,560.00	76,454.38	168,560.00
101-772-850	TELEPHONE	0.00	(120.60)	0.00
101-772-902	PRINTING	0.00	0.00	0.00
101-772-920	ELECTRICITY	0.00	1,809.49	0.00
101-772-921	HEAT	0.00	0.00	0.00
101-772-922	WATER & SEWER	0.00	0.00	0.00
101-772-944	VEHICLE RENTAL	0.00	0.00	0.00
101-772-963	BANK CHARGES	0.00	19,921.56	0.00
CONTRACTUAL SERVICES		42,560.00	98,064.83	168,560.00
SALARIES & BENEFITS				
101-772-702	BUDGETED SALARIES & BENEFITS	265,000.00	0.00	265,000.00
101-772-703	SALARY PERMANENT	0.00	105,984.80	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023	3rd Qtr Reforecast
101-772-705	TEMPORARY SALARY	0.00	0.00	0.00
101-772-706	LEAD PERSON & SHIFT PREMIUM	0.00	0.00	0.00
101-772-707	OVERTIME	0.00	3,055.98	0.00
101-772-708	VACATION PAY	0.00	14,047.33	0.00
101-772-709	LONGEVITY PAY	0.00	750.00	0.00
101-772-710	PERSONAL & OTHER LEAVE	0.00	2,101.53	0.00
101-772-711	HOLIDAY PAY	0.00	6,314.13	0.00
101-772-712	RETIREE HEALTHCARE - GENERAL	0.00	9,256.09	0.00
101-772-714	MERS RETIREMENT SYSTEM	0.00	4,496.48	0.00
101-772-717	HEALTH INSURANCE	0.00	23,793.61	0.00
101-772-718	LIFE INSURANCE	0.00	162.98	0.00
101-772-719	DENTAL INSURANCE	0.00	1,570.17	0.00
101-772-720	OPTICAL INSURANCE	0.00	0.00	0.00
101-772-721	DISABILITY INSURANCE	0.00	266.00	0.00
101-772-722	SOCIAL SECURITY	0.00	5,514.82	0.00
101-772-723	WORKERS' COMPENSATION	0.00	3,475.16	0.00
101-772-724	UNEMPLOYMENT	0.00	177.00	0.00
SALARIES & BENEFITS		265,000.00	180,966.08	265,000.00
SUPPLIES				
101-772-727	BUDGETED SUPPLIES	760.00	0.00	760.00
101-772-728	OFFICE SUPPLIES	0.00	870.00	0.00
101-772-734	CLOTHING & UNIFORMS	0.00	3,548.63	0.00
101-772-749	MISCELLANEOUS MATERIAL & SUPPLIES	0.00	226.65	0.00
101-772-756	REPAIR SUPPLIES	0.00	0.00	0.00
101-772-765	ROAD MAINTENANCE SUPPLIES	0.00	0.00	0.00
101-772-767	SEEDING & PLANTING SUPPLIES	0.00	0.00	0.00
SUPPLIES		760.00	4,645.28	760.00
Total Dept 772 - PAID BEACH PARKING		308,320.00	283,676.19	434,320.00
Dept 901				
Account Type: Expenditure				
CONTRACTUAL SERVICES				
101-901-801	CONTRACTUAL SERVICES	2,791,585.00	207,425.95	237,562.00
101-901-802-092050	LEGAL FEES	0.00	0.00	0.00
101-901-805	CONSULTANT FEES	0.00	0.00	0.00
101-901-810	ENGINEERING SERVICES	0.00	0.00	0.00
101-901-902	PRINTING	0.00	0.00	0.00
101-901-903-092050	ADVERTISING	0.00	0.00	0.00
101-901-941	VEHICLE LEASING & MAINTENANCE	0.00	0.00	0.00
101-901-944	VEHICLE RENTAL	0.00	0.00	0.00
CONTRACTUAL SERVICES		2,791,585.00	207,425.95	237,562.00
CAPITAL OUTLAYS				
101-901-971	BUDGETED CAPITAL OUTLAYS	150,000.00	0.00	0.00
101-901-974	WATER IMPROVEMENTS	0.00	0.00	0.00
101-901-977	EQUIPMENT PURCHASES	0.00	0.00	0.00
101-901-979-091709	OFFICE FURNITURE&EQUIPMENT	0.00	0.00	0.00
101-901-980	COMPUTER HARDWARE & SOFTWARE	0.00	0.00	0.00
101-901-981	COMMUNICATIONS EQUIPMENT	0.00	0.00	0.00
101-901-982-092038	BUILDING PURCHASES&CONSTRUCTION	0.00	0.00	0.00
101-901-982-092048	BUILDING PURCHASES&CONSTRUCTION	0.00	0.00	0.00
101-901-982-092112	BUILDING PURCHASES&CONSTRUCTION	578,415.00	3,990,900.80	4,150,000.00
101-901-982-092114	BUILDING PURCHASES&CONSTRUCTION	148,000.00	74,280.29	148,000.00
101-901-986-091805	BUILDING REPAIR	0.00	0.00	0.00
101-901-986-091829	BUILDING REPAIR	0.00	0.00	0.00
101-901-986-092019	BUILDING REPAIR	100,000.00	0.00	100,000.00
CAPITAL OUTLAYS		976,415.00	4,065,181.09	4,398,000.00
Total Dept 901 - CITY HALL LUNCHROOM UPGRADE		3,768,000.00	4,272,607.04	4,635,562.00
TOTAL EXPENDITURES		40,235,881.31	31,053,816.58	42,374,943.71
Fund 101 - GENERAL:				

		2022-23	YTD BALANCE	3rd Qtr
GL NUMBER	DESCRIPTION	AMENDED BUDGET	03/31/2023	Reforecast
TOTAL REVENUES		40,731,165.12	30,846,800.63	42,307,972.90
TOTAL EXPENDITURES		40,235,881.31	31,053,816.58	42,374,943.71
NET OF REVENUES & EXPENDITURES		495,283.81	(207,015.95)	(66,970.81)

BUDGET REPORT FOR CITY OF MUSKEGON ADDITIONAL DETAIL GENERAL FUND

Agency	Actual 2021-2022	Original Budget FY2022-23	Actual 03/31/2023	Amended	FY2022-2023 3rd Quarter Budget
Muskegon Area Transit (MATS)	141,468	141,468	106,101		141,468
Muskegon Area Transit (MATS) Micro Transit	71,745	71,117	53,001		71,117
Muskegon Beautification Award		24,000	24,000		24,000
Neighborhood Association Grants	225,760	150,000	39,450		150,000
Love Inc			35,000		35,000
YMCA	25,000	-	25,000		-
Boys & Girls Club	80,000	80,000	90,000		80,000
Muskegon Public Schools Youth Recreation		20,000	20,000		20,000
Port City Football	5,000	5,000			5,000
Muskegon Area First		-			-
Veterans Memorial Day Costs	4,627	7,000	-		7,000
Downtown Muskegon Now		-	-		-
West Michigan Lake Hawks		4,500	-		4,500
Lakeside Business District		2,500	5,000		5,000
Latinos Working for the Future		-	-		-
community Encompass 3rd Street Mural		-	-		-
Cogic Community Center			-		-
211 Service	2,500	2,500			2,500
Harmony Park - Rotary					
Muskegon Museum of Art Expansion					
Community Foundation DEI Taskforce		25,000			25,000
Muskegon Beautification Award	4,500				
Public Art Hubert Massey Mural					
MLK Diversity Program	2,000	2,200	2,200		2,200
Muskegon Area Labor Management (MALMC)			-		
Black Business Expo	2,400		2,400		
Steelhead Sculpture					-
Support to Outside Agencies	565,000	535,285	402,152	-	572,785

Fund	Actual 2021-2022	Original Budget FY2022-23	Actual 3/31/2023	Amended	FY2022-2023 3rd Quarter Budget
Major Street Fund	-	-			
Local Street Fund	100,000	235,000		-	-
Farmers Market Fund	40,000	50,000		50,000	50,000
Mercy Health Arena Fund	815,000	-		-	-
LDFA Debt Service Fund (Smartzone)	200,000	200,000	100,000	200,000	200,000
DDA Debt Service Fund		-	-	-	-
Public Improvement Fund	50,000	50,000		50,000	
Tree Replacement Fund	2,500				
State Grants Fund	90,750				
Arena				350,000	950,000
Marina				-	450,000
Community Development Block Grant Fund					
Public Service Building	400,000	500,000		500,000	500,000
Engineering Services Fund		40,000		40,000	225,000
Budget Stabilization	100,000				
Convention Center Fund	2,500,000	-			-
	4,298,250	1,075,000	100,000	1,190,000	2,375,000

ARENA FUND

05/17/2023

REVENUE AND EXPENDITURE REPORT FOR CITY OF MUSKEGON

3RD QUARTER REFORECAST ARENA

GL NUMBER	DESCRIPTION	END BALANCE	2022-23	2022-23
		06/30/2022	ORIGINAL BUDGET	AMENDED BUDGET
Fund 254 - MERCY HEALTH ARENA				
Revenues				
FEDERAL GRANTS				
254-000-502	FEDERAL GRANTS	625,497.92	0.00	0.00
FEDERAL GRANTS		625,497.92	0.00	0.00
CHARGES FOR SERVICE				
254-000-613-004691	EVENT REVENUE	560,849.91	20,000.00	445,000.00
254-000-613-004692	ARENA MAINTENANCE CHARGE	860,780.09	0.00	0.00
254-000-613-004695	SHOP RENTAL	0.00	2,000.00	0.00
254-000-613-004696	CONCESSION NON ALCHOLIC	60,860.49	0.00	90,000.00
254-000-613-004699	FOOD HUB	0.00	72,500.00	40,000.00
254-000-614-004630	CARLISLES	4,412.15	185,000.00	90,000.00
254-000-614-004639	RAD DADS	271,468.02	250,000.00	250,000.00
254-000-614-004640	TICKET SURCHARGE	34,484.16	480,000.00	45,000.00
254-000-614-004646	CONCESSIONS FOOD	88,202.44	0.00	97,500.00
254-000-614-004697	ALCOHOLIC BEVERAGE	209,759.92	0.00	200,000.00
254-000-614-004698	FLOOR RENTAL	250,700.24	250,000.00	260,000.00
254-000-620-004619	MISC. SALES AND SERVICES	6,190.07	3,000.00	9,000.00
254-000-626-004666	PARKING LOT RENTAL - WESTERN AVENUE	45,266.00	36,000.00	32,000.00
254-000-632	ANNEX REVENUE	42,282.50	117,000.00	42,000.00
254-000-642-004652	SALES & SERVICE	550.00	0.00	0.00
254-000-667-004667	PARKING LOT RENTAL - SHORELINE	16,967.50	15,000.00	4,000.00
254-000-667-004677	RENT	88,739.99	100,000.00	175,000.00
254-000-671	ADVERTISING REVENUE	139,687.94	225,000.00	130,000.00
CHARGES FOR SERVICE		2,681,201.42	1,755,500.00	1,909,500.00
FINES & PENALTIES				
254-000-657-004802	REIMB:SERVICES RENDERED	2,366.02	0.00	21,582.15
254-000-665-004970	INTEREST INCOME	79,781.75	0.00	13,538.06
FINES & PENALTIES		82,147.77	0.00	35,120.21
CONTRIBUTIONS & MISCELLANEOUS				
254-000-677-004808	SALE OF PROPERTY AND EQUIPMENT	0.00	10,000.00	0.00
CONTRIBUTIONS & MISCELLANEOUS		0.00	10,000.00	0.00
LICENSES & PERMITS				
254-000-684-004800	MISC. & SUNDRY	14,904.31	5,000.00	41,000.00
LICENSES & PERMITS		14,904.31	5,000.00	41,000.00
INTEREST & OPERATING TRANSFERS				
254-000-699-100000	OP. TRANS FROM GENERAL FUND	865,000.00	0.00	950,000.00
254-000-699-400000	OP. TRANS FROM CAPITAL PROJECTS	0.00	450,000.00	475,508.12
INTEREST & OPERATING TRANSFERS		865,000.00	450,000.00	1,425,508.12
TOTAL REVENUES		4,268,751.42	2,220,500.00	3,411,128.33
Expenditures				
SALARIES & BENEFITS				
806	MERCY HEALTH ARENA	418,720.59	418,301.00	418,301.00
SALARIES & BENEFITS		418,720.59	418,301.00	418,301.00
CONTRACTUAL SERVICES				
806	MERCY HEALTH ARENA	1,301,307.35	800,000.00	1,214,219.60
901		975,891.14	0.00	603,560.00
CONTRACTUAL SERVICES		2,277,198.49	800,000.00	1,817,779.60
SUPPLIES				
806	MERCY HEALTH ARENA	415,619.96	230,000.00	365,000.00

812	CARLISLE	4,412.70	0.00	55,000.00
901	UTILITY ASSISTANCE	14,329.80	0.00	0.00
SUPPLIES		434,362.46	230,000.00	420,000.00
OTHER EXPENSES				
806	MERCY HEALTH ARENA	34,570.08	20,000.00	30,027.00
OTHER EXPENSES		34,570.08	20,000.00	30,027.00
CAPITAL OUTLAYS				
806	MERCY HEALTH ARENA	99,938.96	65,000.00	300,000.00
901	CARLISLE BUILDOUT	996,920.40	590,000.00	380,883.00
CAPITAL OUTLAYS		1,096,859.36	655,000.00	680,883.00
TOTAL EXPENDITURES		4,261,710.98	2,123,301.00	3,366,990.60
Fund 254 - MERCY HEALTH ARENA:				
TOTAL REVENUES		4,268,751.42	2,220,500.00	3,411,128.33
TOTAL EXPENDITURES		4,261,710.98	2,123,301.00	3,366,990.60
NET OF REVENUES & EXPENDITURES		7,040.44	97,199.00	44,137.73

FARMER'S MARKET

03/31/2023 Amended					
GL Number	Description	2022-23 Original Budget	Budget	YTD As Of 03/31/2023	2022-23 REQUESTED
--- Estimated Revenue ---					
LICENSES & PERMITS					
252-000-684-004680	ADVERTISING REVENUE	0.00	0.00	0.00	0.00
252-000-684-004800	MISC. & SUNDRY	0.00	0.00	0.00	0.00
252-000-684-004814	PROMOTIONAL PRODUC	1,000.00	1,000.00	987.98	1,000.00
252-808-684	MISC. & SUNDRY	0.00	0.00	(1,475.84)	0.00
Total 'LICENSES & PERMITS':		1,000.00	1,000.00	(487.86)	1,000.00
FEDERAL GRANTS					
252-000-502	FEDERAL GRANTS	0.00	0.00	0.00	0.00
Total 'FEDERAL GRANTS':		0.00	0.00	0.00	0.00
STATE GRANTS					
252-000-540	STATE GRANTS	0.00	0.00	0.00	0.00
Total 'STATE GRANTS':		0.00	0.00	0.00	0.00
CHARGES FOR SERVICE					
252-000-613-004664	FARMERS MARKET INCOI	90,000.00	90,000.00	66,697.70	110,350.00
252-000-613-004690	KITCHEN 242 RENTAL	20,000.00	20,000.00	16,586.10	20,000.00
252-000-613-004693	FARMERS MARKET EVEN	6,000.00	6,000.00	5,372.42	6,000.00
252-000-613-004694	FARMERS MARKET EBT FI	8,000.00	8,000.00	15,424.20	17,500.00
252-000-613-004696	RETRO MARKET RENTAL I	0.00	0.00	0.00	0.00
252-000-613-004699	FOOD HUB	75,000.00	286,887.00	262,612.00	286,887.00
252-000-614-004663	FLEA MARKET AT FARM	20,000.00	20,000.00	13,323.00	20,000.00
252-000-614-004697	ALCOHOLIC BEVERAGE	0.00	0.00	0.00	0.00
252-000-667-004677	RENT	32,225.00	32,225.00	13,995.00	32,225.00
Total 'CHARGES FOR SERVICE':		251,225.00	463,112.00	394,010.42	492,962.00
FINES & PENALTIES					
252-000-665-004970	INTEREST INCOME	200.00	200.00	620.66	700.00
Total 'FINES & PENALTIES':		200.00	200.00	620.66	700.00
CONTRIBUTIONS & MISCELLANEOUS					
252-000-674-004805	CONTRIBUTIONS	500.00	500.00	0.00	500.00
252-000-679-004840	FRIENDS OF THE MARKET	1,000.00	1,000.00	1,000.00	1,000.00
252-000-679-004845	FUNDRAISING REVENUE	38,000.00	38,000.00	43,984.81	44,000.00
Total 'CONTRIBUTIONS & MISCELLANEOUS':		39,500.00	39,500.00	44,984.81	45,500.00
INTEREST & OPERATING TRANSFERS IN					
252-000-673	GAIN ON SALE OF FIXED /	0.00	0.00	0.00	0.00
252-000-693	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00
252-000-699-100000	OP. TRANS FROM GENER	50,000.00	50,000.00	0.00	50,000.00
252-000-699-400000	OP. TRANS FROM CAPITA	0.00	0.00	0.00	0.00
Total 'INTEREST & OPERATING TRANSFERS IN':		50,000.00	50,000.00	0.00	50,000.00
Total Estimated Revenue:		341,925.00	553,812.00	439,128.03	590,162.00
--- Appropriations ---					
<None Set>					
252-808-715	PENSION ADJUSTMENT -	0.00	0.00	0.00	0.00
Total '<None Set>':		0.00	0.00	0.00	0.00
SALARIES & BENEFITS					
252-808-702	BUDGETED SALARIES & B	66,550.00	66,550.00	0.00	66,550.00
252-808-703	SALARY PERMANENT	0.00	0.00	33,479.70	0.00
252-808-705	TEMPORARY SALARY	0.00	0.00	42,966.29	65,000.00
252-808-707	OVERTIME	0.00	0.00	880.07	0.00
252-808-708	VACATION PAY	0.00	0.00	5,891.76	0.00
252-808-709	LONGEVITY PAY	0.00	0.00	150.00	0.00
252-808-710	PERSONAL & OTHER LEA	0.00	0.00	418.54	0.00
252-808-711	HOLIDAY PAY	0.00	0.00	2,088.86	0.00
252-808-712	RETIREE HEALTHCARE - G	0.00	0.00	1,381.94	0.00
252-808-714	MERS RETIREMENT SYSTI	0.00	0.00	4,061.94	0.00

252-808-717	HEALTH INSURANCE	0.00	0.00	6,112.96	0.00
252-808-718	LIFE INSURANCE	0.00	0.00	177.81	0.00
252-808-719	DENTAL INSURANCE	0.00	0.00	801.99	0.00
252-808-720	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
252-808-721	DISABILITY INSURANCE	0.00	0.00	150.94	0.00
252-808-722	SOCIAL SECURITY	0.00	0.00	3,397.67	0.00
252-808-723	WORKERS' COMPENSATION	0.00	0.00	246.01	0.00
252-808-724	UNEMPLOYMENT	0.00	0.00	49.34	0.00
252-811-705	TEMPORARY SALARY	0.00	0.00	0.00	0.00
252-811-722	SOCIAL SECURITY	0.00	0.00	0.00	0.00
Total 'SALARIES & BENEFITS':		66,550.00	66,550.00	102,255.82	131,550.00
SUPPLIES					
252-807-727	BUDGETED SUPPLIES	1,000.00	1,000.00	0.00	1,000.00
252-807-749	MISCELLANEOUS MATERIALS	0.00	0.00	301.02	0.00
252-808-727	BUDGETED SUPPLIES	26,400.00	26,400.00	1,103.43	13,000.00
252-808-728	OFFICE SUPPLIES	0.00	0.00	2,660.78	0.00
252-808-730	PUBLICATIONS & MEMBERSHIPS	0.00	0.00	30.00	0.00
252-808-731	POSTAGE	0.00	0.00	124.65	0.00
252-808-737	IRRIGATION SUPPLIES	0.00	0.00	0.00	0.00
252-808-741	TOOLS	0.00	0.00	108.00	0.00
252-808-743	FOOD AND BEVERAGE	0.00	0.00	3,035.24	0.00
252-808-749	MISCELLANEOUS MATERIALS	0.00	0.00	(502.95)	0.00
252-808-750	FUNDRAISING SUPPLIES	0.00	0.00	709.76	0.00
252-808-760	CUSTODIAL SUPPLIES	0.00	0.00	1,128.11	0.00
252-808-767	SEEDING & PLANTING SUPPLIES	0.00	0.00	0.00	0.00
252-808-772	PROMOTIONAL SUPPLIES	0.00	0.00	28.95	0.00
Total 'SUPPLIES':		27,400.00	27,400.00	8,726.99	14,000.00
CONTRACTUAL SERVICES					
252-807-801	CONTRACTUAL SERVICES	6,000.00	6,000.00	13,233.54	20,000.00
252-807-850	TELEPHONE	0.00	0.00	0.00	0.00
252-807-903	MISCELLANEOUS MATERIALS	0.00	0.00	2,832.91	0.00
252-807-920	ELECTRICITY	0.00	0.00	3,408.60	0.00
252-808-776	COPY MACHINE CHARGES	0.00	0.00	1,006.46	0.00
252-808-777	FOOD HUB EXPENSES	0.00	0.00	318,823.15	325,000.00
252-808-801	CONTRACTUAL SERVICES	219,442.00	273,499.00	46,741.69	90,000.00
252-808-850	TELEPHONE	0.00	0.00	1,394.65	0.00
252-808-902	PRINTING	0.00	0.00	0.00	0.00
252-808-903	ADVERTISING	0.00	0.00	9,893.07	0.00
252-808-920	ELECTRICITY	0.00	0.00	10,017.68	0.00
252-808-921	HEAT	0.00	0.00	3,419.75	0.00
252-808-922	WATER & SEWER	0.00	0.00	3,977.02	0.00
252-808-944	VEHICLE RENTAL	0.00	0.00	(27.50)	0.00
252-808-963	BANK CHARGES	0.00	0.00	1,867.62	0.00
252-808-967	RETRO EXPO	0.00	0.00	0.00	0.00
252-810-801	BUDGETED CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
252-811-801	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
252-811-850	TELEPHONE	0.00	0.00	0.00	0.00
252-811-903	ADVERTISING	0.00	0.00	0.00	0.00
Total 'CONTRACTUAL SERVICES':		225,442.00	279,499.00	416,588.64	435,000.00
OTHER EXPENSES					
252-808-778	BUDGETED OTHER EXPENSES	4,000.00	4,000.00	4,145.99	4,000.00
252-808-861	CONFERENCE, TRAINING	0.00	0.00	1,105.00	2,000.00
Total 'OTHER EXPENSES':		4,000.00	4,000.00	5,250.99	6,000.00
CAPITAL OUTLAYS					
252-808-971	BUDGETED CAPITAL OUTLAYS	13,000.00	13,000.00	0.00	5,000.00
252-808-979	OFFICE FURNITURE & EQUIPMENT	0.00	0.00	1,465.50	0.00
252-808-980	COMPUTER HARDWARE	0.00	0.00	0.00	0.00
252-808-982	BUILDING PURCHASES & CONSTRUCTION	0.00	0.00	0.00	0.00
252-808-986	BUILDING REPAIR	0.00	0.00	1,630.48	0.00
Total 'CAPITAL OUTLAYS':		13,000.00	13,000.00	3,095.98	5,000.00
Total Appropriations:		336,392.00	390,449.00	535,918.42	591,550.00

Net of Revenues & Appropriations	Net of Revenues & Appri	5,533.00	163,363.00	(96,790.39)	(1,388.00)
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MARINA FUND

GL Number	Description	2022-23 Original Budget	03/31/2023 Amended Budget	YTD As Of 03/31/2023	2022-23 REQUESTED
--- Estimated Revenue ---					
LICENSES & PERMITS					
594-000-684-004800	MISC. & SUNDRY	0.00	0.00	200.00	0.00
594-000-684-004814	PROMOTIONAL PRODUCTS	0.00	0.00	0.00	0.00
Total 'LICENSES & PERMITS':		0.00	0.00	200.00	0.00
FEDERAL GRANTS					
594-000-502	FEDERAL GRANTS	0.00	0.00	0.00	0.00
Total 'FEDERAL GRANTS':		0.00	0.00	0.00	0.00
STATE GRANTS					
594-000-540	STATE GRANTS	0.00	0.00	0.00	0.00
594-901-540	STATE GRANTS	0.00	0.00	0.00	0.00
Total 'STATE GRANTS':		0.00	0.00	0.00	0.00
CHARGES FOR SERVICE					
594-000-631	ICE SALES	0.00	0.00	247.00	0.00
594-000-644-004618	DRY STORAGE	0.00	0.00	0.00	0.00
594-000-644-004626	LARGE BASIN FEES	170,000.00	170,000.00	106,511.50	170,000.00
594-000-644-004627	SMALL BASIN FEES	0.00	0.00	0.00	0.00
594-000-644-004628	MOORING FEES	15,000.00	15,000.00	9,000.81	15,000.00
594-000-644-004629	TRANSIENT FEES	7,500.00	7,500.00	1,813.00	7,500.00
594-000-653	LAUNCH RAMP	75,000.00	75,000.00	63,990.00	75,000.00
594-000-659-004656	SAILING SCHOOL	0.00	0.00	0.00	0.00
594-000-659-004678	HARBOURTOWNE SLIP RENTAL	0.00	0.00	0.00	0.00
594-000-667-004677	RENT	0.00	0.00	0.00	0.00
Total 'CHARGES FOR SERVICE':		267,500.00	267,500.00	181,562.31	267,500.00
FINES & PENALTIES					
594-000-656	TRAFFIC FINES & FEES	2,500.00	2,500.00	140.00	2,500.00
594-000-657-004802	REIMB:SERVICES RENDERED	0.00	0.00	0.00	0.00
594-000-665-004970	INTEREST INCOME	50.00	50.00	20.13	50.00
Total 'FINES & PENALTIES':		2,550.00	2,550.00	160.13	2,550.00
CONTRIBUTIONS & MISCELLANEOUS					
594-000-674-004805	CONTRIBUTIONS	0.00	0.00	0.00	0.00
Total 'CONTRIBUTIONS & MISCELLANEOUS':		0.00	0.00	0.00	0.00
INTEREST & OPERATING TRANSFERS IN					
594-000-669	GAIN ON INVESTMENT	0.00	0.00	0.00	0.00
594-000-673	GAIN (LOSS) ON SALE OF ASSETS	0.00	0.00	0.00	0.00
594-000-693	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00
594-000-699-100000	OP. TRANS FROM GENERAL FUND	0.00	450,000.00	450,000.00	450,000.00
594-000-699-400000	OP. TRANS FROM CAPITAL PROJECTS	0.00	0.00	0.00	0.00
Total 'INTEREST & OPERATING TRANSFERS IN':		0.00	450,000.00	450,000.00	450,000.00
Total Estimated Revenue:		270,050.00	720,050.00	631,922.44	720,050.00
--- Appropriations ---					
SALARIES & BENEFITS					
594-597-702	BUDGETED SALARIES & BENEFITS	41,900.00	41,900.00	0.00	30,000.00
594-597-703	SALARY PERMANENT	0.00	0.00	15,582.26	0.00
594-597-703-000391	SALARY PERMANENT	0.00	0.00	0.00	0.00
594-597-705	TEMPORARY SALARY	0.00	0.00	0.00	0.00
594-597-706	LEAD PERSON & SHIFT PREMIUM	0.00	0.00	0.00	0.00
594-597-707	OVERTIME	0.00	0.00	1,780.00	0.00
594-597-707-000391	OVERTIME	0.00	0.00	0.00	0.00
594-597-708	VACATION PAY	0.00	0.00	0.00	0.00
594-597-709	LONGEVITY PAY	0.00	0.00	187.50	0.00
594-597-710	PERSONAL & OTHER LEAVE	0.00	0.00	0.00	0.00
594-597-711	HOLIDAY PAY	0.00	0.00	0.00	0.00
594-597-712	RETIREE HEALTHCARE - GENERAL	0.00	0.00	3,919.08	0.00
594-597-712-000391	RETIREE HEALTHCARE - GENERAL	0.00	0.00	0.00	0.00

594-597-714	MERS RETIREMENT SYSTEM	0.00	0.00	451.35	0.00
594-597-714-000391	MERS RETIREMENT SYSTEM	0.00	0.00	0.00	0.00
594-597-717	HEALTH INSURANCE	0.00	0.00	1,642.70	0.00
594-597-717-000391	HEALTH INSURANCE	0.00	0.00	0.00	0.00
594-597-718	LIFE INSURANCE	0.00	0.00	65.88	0.00
594-597-718-000391	LIFE INSURANCE	0.00	0.00	0.00	0.00
594-597-719	DENTAL INSURANCE	0.00	0.00	233.48	0.00
594-597-719-000391	DENTAL INSURANCE	0.00	0.00	0.00	0.00
594-597-720	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
594-597-720-000391	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
594-597-721	DISABILITY INSURANCE	0.00	0.00	66.17	0.00
594-597-721-000391	DISABILITY INSURANCE	0.00	0.00	0.00	0.00
594-597-722	SOCIAL SECURITY	0.00	0.00	1,364.69	0.00
594-597-722-000391	SOCIAL SECURITY	0.00	0.00	0.00	0.00
594-597-723	WORKERS' COMPENSATION	0.00	0.00	1,158.06	0.00
594-597-723-000391	WORKERS' COMPENSATION	0.00	0.00	0.00	0.00
594-597-724	UNEMPLOYMENT	0.00	0.00	28.03	0.00
594-597-724-000391	UNEMPLOYMENT	0.00	0.00	0.00	0.00
594-759-702	BUDGETED SALARIES & BENEFITS	22,875.00	22,875.00	0.00	15,000.00
594-759-703	SALARY PERMANENT	0.00	0.00	3,218.39	0.00
594-759-705	TEMPORARY SALARY	0.00	0.00	0.00	0.00
594-759-706	LEAD PERSON & SHIFT PREMIUM	0.00	0.00	0.00	0.00
594-759-707	OVERTIME	0.00	0.00	0.00	0.00
594-759-708	VACATION PAY	0.00	0.00	0.00	0.00
594-759-709	LONGEVITY PAY	0.00	0.00	0.00	0.00
594-759-710	PERSONAL & OTHER LEAVE	0.00	0.00	0.00	0.00
594-759-711	HOLIDAY PAY	0.00	0.00	0.00	0.00
594-759-712	RETIREE HEALTHCARE - GENERAL	0.00	0.00	189.37	0.00
594-759-714	MERS RETIREMENT SYSTEM	0.00	0.00	268.83	0.00
594-759-717	HEALTH INSURANCE	0.00	0.00	862.56	0.00
594-759-718	LIFE INSURANCE	0.00	0.00	7.73	0.00
594-759-719	DENTAL INSURANCE	0.00	0.00	51.87	0.00
594-759-720	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
594-759-721	DISABILITY INSURANCE	0.00	0.00	13.14	0.00
594-759-722	SOCIAL SECURITY	0.00	0.00	246.98	0.00
594-759-723	WORKERS' COMPENSATION	0.00	0.00	236.77	0.00
594-759-724	UNEMPLOYMENT	0.00	0.00	13.34	0.00
594-901-987	CONSTRUCTION IN PROGRESS TERMINATE	0.00	0.00	0.00	0.00
Total 'SALARIES & BENEFITS':		64,775.00	64,775.00	31,588.18	45,000.00

SUPPLIES

594-000-765	ROAD MAINTENANCE SUPPLIES	0.00	0.00	0.00	0.00
594-597-727	BUDGETED SUPPLIES	18,000.00	18,000.00	0.00	12,000.00
594-597-728	OFFICE SUPPLIES	0.00	0.00	0.00	0.00
594-597-730	PUBLICATIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00
594-597-731	POSTAGE	0.00	0.00	55.57	0.00
594-597-734	CLOTHING & UNIFORMS	0.00	0.00	0.00	0.00
594-597-737	IRRIGATION SUPPLIES	0.00	0.00	0.00	0.00
594-597-741	TOOLS	0.00	0.00	0.00	0.00
594-597-745	MOTOR FUEL & LUBRICANTS	0.00	0.00	0.00	0.00
594-597-749	MISCELLANEOUS MATERIAL & SUPPLIES	0.00	0.00	866.31	0.00
594-597-753	COMPUTER SUPPLIES	0.00	0.00	386.67	0.00
594-597-758	BUILDING SUPPLIES	0.00	0.00	5,558.00	0.00
594-597-760	CUSTODIAL SUPPLIES	0.00	0.00	838.73	0.00
594-597-762	EQUIPMENT SUPPLIES	0.00	0.00	404.74	0.00
594-597-767	SEEDING & PLANTING SUPPLIES	0.00	0.00	0.00	0.00
594-597-767-000392	SEEDING & PLANTING SUPPLIES	0.00	0.00	0.00	0.00
594-597-900	PUBLICATIONS	0.00	0.00	0.00	0.00
594-759-727	BUDGETED SUPPLIES	3,700.00	3,700.00	0.00	3,000.00
594-759-728	OFFICE SUPPLIES	0.00	0.00	0.00	0.00
594-759-730	PUBLICATIONS & MEMBERSHIPS	0.00	0.00	0.00	0.00
594-759-731	POSTAGE	0.00	0.00	0.00	0.00
594-759-734	CLOTHING & UNIFORMS	0.00	0.00	0.00	0.00
594-759-737	IRRIGATION SUPPLIES	0.00	0.00	0.00	0.00
594-759-741	TOOLS	0.00	0.00	0.00	0.00
594-759-745	MOTOR FUEL & LUBRICANTS	0.00	0.00	0.00	0.00
594-759-749	MISCELLANEOUS MATERIAL & SUPPLIES	0.00	0.00	1,151.14	0.00
594-759-753	COMPUTER SUPPLIES	0.00	0.00	0.00	0.00

594-759-758	BUILDING SUPPLIES	0.00	0.00	659.18	0.00
594-759-760	CUSTODIAL SUPPLIES	0.00	0.00	0.00	0.00
594-759-762	EQUIPMENT SUPPLIES	0.00	0.00	0.00	0.00
594-759-767	SEEDING & PLANTING SUPPLIES	0.00	0.00	0.00	0.00
594-759-900	PUBLICATIONS	0.00	0.00	0.00	0.00
Total 'SUPPLIES':		21,700.00	21,700.00	9,920.34	15,000.00

CONTRACTUAL SERVICES

594-597-726	OTHER INSURANCE&BONDS	0.00	0.00	5,425.47	0.00
594-597-776	COPY MACHINE CHARGES	0.00	0.00	14.80	0.00
594-597-801	CONTRACTUAL SERVICES	262,212.00	289,500.00	98,490.62	289,500.00
594-597-807	PEST CONTROL/AQUATIC NUISANCE	0.00	0.00	0.00	0.00
594-597-810	PUBLIC RELATIONS	0.00	0.00	0.00	0.00
594-597-850	TELEPHONE	0.00	0.00	837.43	0.00
594-597-902	PRINTING	0.00	0.00	0.00	0.00
594-597-903	ADVERTISING	0.00	0.00	0.00	0.00
594-597-920	ELECTRICITY	0.00	0.00	38,817.08	0.00
594-597-921	HEAT	0.00	0.00	642.83	0.00
594-597-922	WATER & SEWER	0.00	0.00	7,700.93	0.00
594-597-934	HARBOURTOWNE SLIP	0.00	0.00	0.00	0.00
594-597-940	RENTAL OF BUILDINGS	0.00	0.00	2,044.53	0.00
594-597-944	VEHICLE RENTAL	0.00	0.00	13,384.72	0.00
594-597-944-000391	VEHICLE RENTAL	0.00	0.00	0.00	0.00
594-597-955	INDIRECT COST ALLOCATION	0.00	0.00	8,800.47	0.00
594-597-956	CITY SERVICE FEE/CONTRIBUTIONS	0.00	0.00	10,124.73	0.00
594-597-963	BANK CHARGES	0.00	0.00	3,537.88	0.00
594-759-726	OTHER INSURANCE&BONDS	0.00	0.00	0.00	0.00
594-759-776	COPY MACHINE CHARGES	0.00	0.00	0.00	0.00
594-759-801	CONTRACTUAL SERVICES	10,500.00	10,500.00	27,592.79	10,500.00
594-759-801-000818	CONTRACTUAL SERVICES	0.00	0.00	431.00	0.00
594-759-801-000819	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
594-759-801-000820	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
594-759-801-000821	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
594-759-810	PUBLIC RELATIONS	0.00	0.00	0.00	0.00
594-759-850	TELEPHONE	0.00	0.00	0.00	0.00
594-759-902	PRINTING	0.00	0.00	0.00	0.00
594-759-920	ELECTRICITY	0.00	0.00	0.00	0.00
594-759-921	HEAT	0.00	0.00	0.00	0.00
594-759-922	WATER & SEWER	0.00	0.00	0.00	0.00
594-759-944	VEHICLE RENTAL	0.00	0.00	0.00	0.00
594-759-955	INDIRECT COST ALLOCATION	0.00	0.00	0.00	0.00
594-759-963	BANK CHARGES	0.00	0.00	0.00	0.00
594-901-801	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
594-901-801-091809	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
594-901-805	CONSULTANT FEES	0.00	0.00	0.00	0.00
594-901-810	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
594-901-810-091809	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
594-901-903	ADVERTISING	0.00	0.00	0.00	0.00
Total 'CONTRACTUAL SERVICES':		272,712.00	300,000.00	217,845.28	300,000.00

OTHER EXPENSES

594-597-778	BUDGETED OTHER EXPENSES	500.00	500.00	0.00	500.00
594-597-861	CONFERENCE, TRAINING AND TRAVEL	0.00	0.00	0.00	0.00
594-597-965	BAD DEBTS	0.00	0.00	0.00	0.00
594-759-778	BUDGETED OTHER EXPENSES	0.00	0.00	0.00	0.00
594-759-861	CONFERENCE, TRAINING AND TRAVEL	0.00	0.00	0.00	0.00
594-759-965	BAD DEBTS	0.00	0.00	0.00	0.00
Total 'OTHER EXPENSES':		500.00	500.00	0.00	500.00

CAPITAL OUTLAYS

594-597-971	BUDGETED CAPITAL OUTLAYS	0.00	0.00	0.00	0.00
594-597-973	LAND IMPROVEMENTS	0.00	0.00	0.00	0.00
594-597-977	EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00
594-597-980	COMPUTER HARDWARE & SOFTWARE	0.00	0.00	165.81	0.00
594-597-983	EQUIPMENT REPAIR	0.00	0.00	0.00	0.00
594-759-971	BUDGETED CAPITAL OUTLAYS	35,000.00	35,000.00	0.00	5,000.00
594-759-973	LAND IMPROVEMENTS	0.00	0.00	0.00	0.00
594-759-977	EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00

594-759-980	COMPUTER HARDWARE & SOFTWARE	0.00	0.00	0.00	0.00
594-759-983	EQUIPMENT REPAIR	0.00	0.00	0.00	0.00
594-901-983	EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00
594-901-988	FIXED ASSETS CAPITALIZATION	0.00	0.00	0.00	0.00
Total 'CAPITAL OUTLAYS':		35,000.00	35,000.00	165.81	5,000.00
OTHER FINANCING USES					
594-597-968	DEPRECIATION EXPENSE	0.00	0.00	56,434.41	112,869.00
594-597-993	INTEREST EXPENSE (LOANS)	0.00	0.00	0.00	0.00
594-597-995-005900	BUDGETED OTHER FINANCING USES	0.00	0.00	0.00	0.00
594-759-968	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00
594-759-993	INTEREST EXPENSE (LOANS)	0.00	0.00	0.00	0.00
594-759-995-005900	BUDGETED OTHER FINANCING USES	0.00	0.00	0.00	0.00
594-999-995-100000	OPER. TRANS TO GENERAL FUND	0.00	0.00	0.00	0.00
Total 'OTHER FINANCING USES':		0.00	0.00	56,434.41	112,869.00
Total Appropriations:		394,687.00	421,975.00	315,954.02	478,369.00
Net of Revenues & Appropriations		(124,637.00)	298,075.00	315,968.42	241,681.00

MAJOR STREET

GL Number	Description	2022-23 Original Budget	03/31/2023 Amended Budget	YTD As Of 03/31/2023	2022-23 REQUESTED
--- Estimated Revenue ---					
TAXES & SPECIAL ASSESSMENTS					
202-000-451	SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00
Total 'TAXES & SPECIAL ASSESSMENTS':		0.00	0.00	0.00	0.00
LICENSES & PERMITS					
202-000-684-004800	MISC. & SUNDRY	50,000.00	50,000.00	2,400.00	3,000.00
202-575-684	MISC. & SUNDRY	0.00	0.00	2.87	0.00
Total 'LICENSES & PERMITS':		50,000.00	50,000.00	2,402.87	3,000.00
FEDERAL GRANTS					
202-000-502	FEDERAL GRANTS	853,497.00	853,497.00	0.00	0.00
Total 'FEDERAL GRANTS':		853,497.00	853,497.00	0.00	0.00
STATE GRANTS					
202-000-540	STATE GRANTS	375,000.00	1,005,000.00	372,703.64	1,005,000.00
202-000-541	STATE LOCAL JOBS TODA'	0.00	0.00	0.00	0.00
202-901-540	STATE GRANTS	0.00	0.00	0.00	0.00
Total 'STATE GRANTS':		375,000.00	1,005,000.00	372,703.64	1,005,000.00
STATE SHARED					
202-000-546	STATE RECEIPT MAJORS	4,500,000.00	4,500,000.00	2,802,425.51	4,500,000.00
202-000-548	STATE RECEIPTS	0.00	0.00	0.00	0.00
202-000-551	STATE RECEIPT TRUNKLIN	216,000.00	216,000.00	0.00	216,000.00
202-000-553	STATE RECEIPT LOCAL	0.00	0.00	0.00	0.00
202-000-581	LRP LOCAL ROADS PROGF	80,000.00	80,000.00	46,559.86	80,000.00
Total 'STATE SHARED':		4,796,000.00	4,796,000.00	2,848,985.37	4,796,000.00
CHARGES FOR SERVICE					
202-000-620-004619	MISC. SALES AND SERVICI	0.00	0.00	0.00	0.00
202-000-626-004651	REIMBURSEMENT	0.00	0.00	0.00	0.00
202-000-642-004652	SALES & SERVICE	0.00	0.00	0.00	0.00
202-901-682-092210	ENGINEERING FEES	0.00	0.00	0.00	0.00
202-901-682-092211	ENGINEERING FEES	0.00	0.00	0.00	0.00
Total 'CHARGES FOR SERVICE':		0.00	0.00	0.00	0.00
FINES & PENALTIES					
202-000-657-004802	REIMB:SERVICES RENDER	0.00	30,000.00	0.00	12,000.00
202-000-657-004803	CDBG PROGRAM REIMBU	0.00	0.00	0.00	0.00
202-000-665-004970	INTEREST INCOME	5,000.00	5,000.00	11,522.18	0.00
202-000-665-004973	INTEREST ON ASSESSMEN	0.00	0.00	0.00	0.00
Total 'FINES & PENALTIES':		5,000.00	35,000.00	11,522.18	12,000.00
CONTRIBUTIONS & MISCELLANEOUS					
202-000-674-004805	CONTRIBUTIONS	0.00	0.00	0.00	0.00
202-000-677-004808	SALE OF LAND	0.00	0.00	0.00	0.00
202-000-678	GRANT: COMMUNITY FOI	0.00	0.00	0.00	0.00
Total 'CONTRIBUTIONS & MISCELLANEOUS':		0.00	0.00	0.00	0.00
INTEREST & OPERATING TRANSFERS IN					
202-000-669	GAIN ON INVESTMENT	0.00	0.00	0.00	0.00
202-000-696-004961	BOND PROCEEDS	0.00	0.00	0.00	0.00
202-000-696-004963	LOAN PROCEEDS	0.00	0.00	0.00	0.00
202-000-699	OPERATING TRANSFERS II	0.00	0.00	0.00	0.00
202-000-699-100000	OP. TRANS FROM GENER/	0.00	0.00	0.00	0.00
202-000-699-200000	OP. TRANS FROM SPECIAI	0.00	0.00	0.00	0.00
202-000-699-400000	OP. TRANS FROM CAPITA	0.00	320,000.00	0.00	0.00

202-000-699-500000	OP. TRANS FROM ENTERF	0.00	0.00	0.00	0.00
202-901-699-200000	OP. TRANS FROM SPECIAL	0.00	0.00	0.00	0.00
Total 'INTEREST & OPERATING TRANSFERS IN':		0.00	320,000.00	0.00	0.00

Total Estimated Revenue: **6,079,497.00** **7,059,497.00** **3,235,614.06** **5,816,000.00**

--- Appropriations ---

<None Set>

202-901-715-092124	PENSION ADJUSTMENT -	0.00	0.00	0.00	0.00
202-901-716-092124	OPEB ADJUSTMENT - GAS	0.00	0.00	0.00	0.00
Total '<None Set>':		0.00	0.00	0.00	0.00

SALARIES & BENEFITS

202-450-702	BUDGETED SALARIES & BENEFITS	0.00	553,301.00	0.00	500,000.00
202-450-703	SALARY PERMANENT	0.00	0.00	57,333.93	0.00
202-450-703-000394	SALARY PERMANENT	0.00	0.00	0.00	0.00
202-450-706	LEAD PERSON & SHIFT PR	0.00	0.00	1,513.20	0.00
202-450-707	OVERTIME	0.00	0.00	1,367.48	0.00
202-450-707-000394	OVERTIME	0.00	0.00	0.00	0.00
202-450-708	VACATION PAY	0.00	0.00	2,303.16	0.00
202-450-710	PERSONAL & OTHER LEAV	0.00	0.00	252.18	0.00
202-450-711	HOLIDAY PAY	0.00	0.00	359.00	0.00
202-450-711-000394	HOLIDAY PAY	0.00	0.00	0.00	0.00
202-450-712	RETIREE HEALTHCARE - G	0.00	0.00	11,033.02	0.00
202-450-714	MERS RETIREMENT SYSTE	0.00	0.00	3,531.59	0.00
202-450-717	HEALTH INSURANCE	0.00	0.00	12,591.38	0.00
202-450-718	LIFE INSURANCE	0.00	0.00	152.45	0.00
202-450-718-000394	LIFE INSURANCE	0.00	0.00	0.00	0.00
202-450-719	DENTAL INSURANCE	0.00	0.00	1,110.39	0.00
202-450-719-000394	DENTAL INSURANCE	0.00	0.00	0.00	0.00
202-450-720	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
202-450-720-000394	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
202-450-721	DISABILITY INSURANCE	0.00	0.00	342.26	0.00
202-450-721-000394	DISABILITY INSURANCE	0.00	0.00	0.00	0.00
202-450-722	SOCIAL SECURITY	0.00	0.00	4,991.21	0.00
202-450-723	WORKERS' COMPENSATION	0.00	0.00	4,535.44	0.00
202-450-724	UNEMPLOYMENT	0.00	0.00	66.85	0.00
202-452-703	SALARY PERMANENT	0.00	0.00	0.00	0.00
202-463-703	SALARY PERMANENT	0.00	0.00	15,757.39	0.00
202-463-706	LEAD PERSON & SHIFT PR	0.00	0.00	637.88	0.00
202-463-707	OVERTIME	0.00	0.00	38,410.48	0.00
202-463-708	VACATION PAY	0.00	0.00	0.00	0.00
202-463-710	PERSONAL & OTHER LEAV	0.00	0.00	0.00	0.00
202-463-711	HOLIDAY PAY	0.00	0.00	0.00	0.00
202-463-712	RETIREE HEALTHCARE - G	0.00	0.00	2,632.17	0.00
202-463-714	MERS RETIREMENT SYSTE	0.00	0.00	3,222.99	0.00
202-463-717	HEALTH INSURANCE	0.00	0.00	8,115.03	0.00
202-463-718	LIFE INSURANCE	0.00	0.00	34.64	0.00
202-463-719	DENTAL INSURANCE	0.00	0.00	631.74	0.00
202-463-720	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
202-463-721	DISABILITY INSURANCE	0.00	0.00	59.28	0.00
202-463-722	SOCIAL SECURITY	0.00	0.00	3,955.31	0.00
202-463-723	WORKERS' COMPENSATION	0.00	0.00	2,550.33	0.00
202-463-724	UNEMPLOYMENT	0.00	0.00	88.79	0.00
202-519-703	SALARY PERMANENT	0.00	0.00	14,517.31	0.00
202-519-703-000390	SALARY PERMANENT	0.00	0.00	0.00	0.00
202-519-706	LEAD PERSON & SHIFT PR	0.00	0.00	8.05	0.00
202-519-707	OVERTIME	0.00	0.00	926.71	0.00
202-519-707-000390	OVERTIME	0.00	0.00	0.00	0.00
202-519-708	VACATION PAY	0.00	0.00	0.00	0.00
202-519-710	PERSONAL & OTHER LEAV	0.00	0.00	0.00	0.00
202-519-711	HOLIDAY PAY	0.00	0.00	0.00	0.00

202-519-712	RETIREE HEALTHCARE - G	0.00	0.00	329.04	0.00
202-519-712-000390	RETIREE HEALTHCARE - G	0.00	0.00	0.00	0.00
202-519-714	MERS RETIREMENT SYSTE	0.00	0.00	965.67	0.00
202-519-714-000390	MERS RETIREMENT SYSTE	0.00	0.00	0.00	0.00
202-519-717	HEALTH INSURANCE	0.00	0.00	3,203.70	0.00
202-519-717-000390	HEALTH INSURANCE	0.00	0.00	0.00	0.00
202-519-718	LIFE INSURANCE	0.00	0.00	25.85	0.00
202-519-718-000390	LIFE INSURANCE	0.00	0.00	0.00	0.00
202-519-719	DENTAL INSURANCE	0.00	0.00	212.31	0.00
202-519-719-000390	DENTAL INSURANCE	0.00	0.00	0.00	0.00
202-519-720	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
202-519-720-000390	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
202-519-721	DISABILITY INSURANCE	0.00	0.00	44.61	0.00
202-519-721-000390	DISABILITY INSURANCE	0.00	0.00	0.00	0.00
202-519-722	SOCIAL SECURITY	0.00	0.00	843.40	0.00
202-519-722-000390	SOCIAL SECURITY	0.00	0.00	0.00	0.00
202-519-723	WORKERS' COMPENSATIC	0.00	0.00	791.51	0.00
202-519-723-000390	WORKERS' COMPENSATIC	0.00	0.00	0.00	0.00
202-519-724	UNEMPLOYMENT	0.00	0.00	21.43	0.00
202-519-724-000390	UNEMPLOYMENT	0.00	0.00	0.00	0.00
202-564-703	SALARY PERMANENT	0.00	0.00	1,076.84	0.00
202-564-705	TEMPORARY SALARY	0.00	0.00	0.00	0.00
202-564-706	LEAD PERSON & SHIFT PR	0.00	0.00	0.00	0.00
202-564-707	OVERTIME	0.00	0.00	0.00	0.00
202-564-708	VACATION PAY	0.00	0.00	0.00	0.00
202-564-710	PERSONAL & OTHER LEAV	0.00	0.00	0.00	0.00
202-564-711	HOLIDAY PAY	0.00	0.00	0.00	0.00
202-564-712	RETIREE HEALTHCARE - G	0.00	0.00	21.53	0.00
202-564-714	MERS RETIREMENT SYSTE	0.00	0.00	86.14	0.00
202-564-717	HEALTH INSURANCE	0.00	0.00	82.07	0.00
202-564-718	LIFE INSURANCE	0.00	0.00	2.42	0.00
202-564-719	DENTAL INSURANCE	0.00	0.00	18.02	0.00
202-564-720	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
202-564-721	DISABILITY INSURANCE	0.00	0.00	4.11	0.00
202-564-722	SOCIAL SECURITY	0.00	0.00	79.66	0.00
202-564-723	WORKERS' COMPENSATIC	0.00	0.00	73.94	0.00
202-564-724	UNEMPLOYMENT	0.00	0.00	1.11	0.00
202-574-703	SALARY PERMANENT	0.00	0.00	0.00	0.00
202-574-706	LEAD PERSON & SHIFT PR	0.00	0.00	0.00	0.00
202-574-707	OVERTIME	0.00	0.00	0.00	0.00
202-574-708	VACATION PAY	0.00	0.00	0.00	0.00
202-574-710	PERSONAL & OTHER LEAV	0.00	0.00	0.00	0.00
202-574-711	HOLIDAY PAY	0.00	0.00	0.00	0.00
202-574-712	RETIREE HEALTHCARE - G	0.00	0.00	0.00	0.00
202-574-714	MERS RETIREMENT SYSTE	0.00	0.00	0.00	0.00
202-574-717	HEALTH INSURANCE	0.00	0.00	0.00	0.00
202-574-718	LIFE INSURANCE	0.00	0.00	0.00	0.00
202-574-719	DENTAL INSURANCE	0.00	0.00	0.00	0.00
202-574-720	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
202-574-721	DISABILITY INSURANCE	0.00	0.00	0.00	0.00
202-574-722	SOCIAL SECURITY	0.00	0.00	0.00	0.00
202-574-723	WORKERS' COMPENSATIC	0.00	0.00	0.00	0.00
202-574-724	UNEMPLOYMENT	0.00	0.00	0.00	0.00
202-575-703	SALARY PERMANENT	0.00	0.00	50,903.27	0.00
202-575-703-000375	SALARY PERMANENT	0.00	0.00	0.00	0.00
202-575-703-000389	SALARY PERMANENT	0.00	0.00	0.00	0.00
202-575-705	TEMPORARY SALARY	0.00	0.00	0.00	0.00
202-575-705-000375	TEMPORARY SALARY	0.00	0.00	0.00	0.00
202-575-706	LEAD PERSON & SHIFT PR	0.00	0.00	0.00	0.00
202-575-706-000375	LEAD PERSON & SHIFT PR	0.00	0.00	0.00	0.00
202-575-707	OVERTIME	0.00	0.00	1,557.64	0.00
202-575-707-000375	OVERTIME	0.00	0.00	0.00	0.00

202-575-708	VACATION PAY	0.00	0.00	35,255.18	0.00
202-575-708-000375	VACATION PAY	0.00	0.00	0.00	0.00
202-575-709	LONGEVITY PAY	0.00	0.00	2,362.53	0.00
202-575-709-000375	LONGEVITY PAY	0.00	0.00	0.00	0.00
202-575-710	PERSONAL & OTHER LEAV	0.00	0.00	9,914.88	0.00
202-575-710-000375	PERSONAL & OTHER LEAV	0.00	0.00	0.00	0.00
202-575-711	HOLIDAY PAY	0.00	0.00	12,772.62	0.00
202-575-711-000375	HOLIDAY PAY	0.00	0.00	0.00	0.00
202-575-712	RETIREE HEALTHCARE - G	0.00	0.00	15,811.84	0.00
202-575-712-000375	RETIREE HEALTHCARE - G	0.00	0.00	0.00	0.00
202-575-714	MERS RETIREMENT SYSTE	0.00	0.00	6,060.32	0.00
202-575-714-000375	MERS RETIREMENT SYSTE	0.00	0.00	0.00	0.00
202-575-717	HEALTH INSURANCE	0.00	0.00	18,156.73	0.00
202-575-717-000375	HEALTH INSURANCE	0.00	0.00	0.00	0.00
202-575-718	LIFE INSURANCE	0.00	0.00	323.75	0.00
202-575-718-000375	LIFE INSURANCE	0.00	0.00	0.00	0.00
202-575-719	DENTAL INSURANCE	0.00	0.00	1,719.00	0.00
202-575-719-000375	DENTAL INSURANCE	0.00	0.00	0.00	0.00
202-575-720	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
202-575-720-000375	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
202-575-721	DISABILITY INSURANCE	0.00	0.00	402.53	0.00
202-575-721-000375	DISABILITY INSURANCE	0.00	0.00	0.00	0.00
202-575-722	SOCIAL SECURITY	0.00	0.00	8,950.37	0.00
202-575-722-000375	SOCIAL SECURITY	0.00	0.00	0.00	0.00
202-575-723	WORKERS' COMPENSATIC	0.00	0.00	8,259.39	0.00
202-575-723-000375	WORKERS' COMPENSATIC	0.00	0.00	0.00	0.00
202-575-724	UNEMPLOYMENT	0.00	0.00	106.62	0.00
202-575-724-000375	UNEMPLOYMENT	0.00	0.00	0.00	0.00
202-575-725	EDUCATION INCENTIVE P.	0.00	0.00	0.00	0.00
202-575-725-000375	EDUCATION INCENTIVE P.	0.00	0.00	0.00	0.00
202-901-702-092124	BUDGETED SALARIES & B	0.00	0.00	0.00	0.00
202-901-703	SALARY PERMANENT	0.00	0.00	0.00	0.00
202-901-703-092002	SALARY PERMANENT	0.00	0.00	0.00	0.00
202-901-703-092124	SALARY PERMANENT	0.00	0.00	0.00	0.00
202-901-704-092124	COURT TIME	0.00	0.00	0.00	0.00
202-901-705-092124	TEMPORARY SALARY	0.00	0.00	0.00	0.00
202-901-706-092124	LEAD PERSON & SHIFT PR	0.00	0.00	0.00	0.00
202-901-707-092124	OVERTIME	0.00	0.00	0.00	0.00
202-901-708-092124	VACATION PAY	0.00	0.00	0.00	0.00
202-901-709-092124	LONGEVITY PAY	0.00	0.00	0.00	0.00
202-901-710-092124	PERSONAL & OTHER LEAV	0.00	0.00	0.00	0.00
202-901-711-092124	HOLIDAY PAY	0.00	0.00	0.00	0.00
202-901-712-092124	RETIREE HEALTHCARE - G	0.00	0.00	0.00	0.00
202-901-713-092124	RETIREE HEALTHCARE - P	0.00	0.00	0.00	0.00
202-901-714-092124	MERS RETIREMENT SYSTE	0.00	0.00	0.00	0.00
202-901-717-092124	HEALTH INSURANCE	0.00	0.00	0.00	0.00
202-901-718-092124	LIFE INSURANCE	0.00	0.00	0.00	0.00
202-901-719-092124	DENTAL INSURANCE	0.00	0.00	0.00	0.00
202-901-720-092124	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
202-901-721-092124	DISABILITY INSURANCE	0.00	0.00	0.00	0.00
202-901-722-092124	SOCIAL SECURITY	0.00	0.00	0.00	0.00
202-901-723-092124	WORKERS' COMPENSATIC	0.00	0.00	0.00	0.00
202-901-724-092124	UNEMPLOYMENT	0.00	0.00	0.00	0.00
202-901-725-092124	SAFETY INCENTIVE PAY	0.00	0.00	0.00	0.00
Total 'SALARIES & BENEFITS':		0.00	553,301.00	373,471.67	500,000.00
SUPPLIES					
202-450-727	BUDGETED SUPPLIES	0.00	240,717.00	0.00	220,000.00
202-450-730	PUBLICATIONS & MEMBE	0.00	0.00	0.00	0.00
202-450-734	CLOTHING & UNIFORMS	0.00	0.00	5,452.69	0.00
202-450-741	TOOLS	0.00	0.00	2,256.53	0.00
202-450-743	FOOD	0.00	0.00	0.00	0.00

202-450-747	LICENSES	0.00	0.00	0.00	0.00
202-450-749	MISCELLANEOUS MATERI	0.00	0.00	2,003.83	0.00
202-450-749-000392	MISCELLANEOUS MATERI	0.00	0.00	0.00	0.00
202-450-749-000396	MISCELLANEOUS MATERI	0.00	0.00	0.00	0.00
202-450-751	OXYGEN,ACETYLENE & O	0.00	0.00	424.28	0.00
202-450-754	SEWER/WATER SYSTEM S	0.00	0.00	0.00	0.00
202-450-765	ROAD MAINTENANCE SUI	0.00	0.00	(13,048.16)	0.00
202-450-765-000375	ROAD MAINTENANCE SUI	0.00	0.00	0.00	0.00
202-463-741	TOOLS	0.00	0.00	0.00	0.00
202-463-749	MISCELLANEOUS MATERI	0.00	0.00	36.40	0.00
202-463-765	ROAD MAINTENANCE SUI	0.00	0.00	160,366.49	0.00
202-504-765	ROAD MAINTENANCE SUI	0.00	0.00	4,142.56	0.00
202-519-730	PUBLICATIONS & MEMBE	0.00	0.00	0.00	0.00
202-519-734	CLOTHING & UNIFORMS	0.00	0.00	0.00	0.00
202-519-741	TOOLS	0.00	0.00	0.00	0.00
202-519-749	MISCELLANEOUS MATERI	0.00	0.00	146.20	0.00
202-519-751	OXYGEN,ACETYLENE & O	0.00	0.00	0.00	0.00
202-519-756	REPAIR SUPPLIES	0.00	0.00	312.57	0.00
202-519-765	ROAD MAINTENANCE SUI	0.00	0.00	178.00	0.00
202-519-768	TRAFFIC CONTROL DEVICI	0.00	0.00	1,324.20	0.00
202-523-749-000407	MISCELLANEOUS MATERI	0.00	0.00	0.00	0.00
202-564-734	CLOTHING & UNIFORMS	0.00	0.00	0.00	0.00
202-564-741	TOOLS	0.00	0.00	0.00	0.00
202-564-749	MISCELLANEOUS MATERI	0.00	0.00	0.00	0.00
202-564-765	ROAD MAINTENANCE SUI	0.00	0.00	0.00	0.00
202-574-730	PUBLICATIONS & MEMBE	0.00	0.00	0.00	0.00
202-574-734	CLOTHING & UNIFORMS	0.00	0.00	200.00	0.00
202-575-734	CLOTHING & UNIFORMS	0.00	0.00	255.93	0.00
202-901-749-091843	MISCELLANEOUS MATERI	0.00	0.00	0.00	0.00
202-901-900	PUBLICATIONS	0.00	0.00	0.00	0.00
Total 'SUPPLIES':		0.00	240,717.00	164,051.52	220,000.00

CONTRACTUAL SERVICES

202-450-726	OTHER INSURANCE&BON	0.00	0.00	19,872.62	0.00
202-450-773	LAUNDRY & UNIFORM CL	0.00	0.00	2,593.62	0.00
202-450-801	CONTRACTUAL SERVICES	0.00	1,027,251.00	41,234.80	1,027,251.00
202-450-801-000377	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-450-809	MEDICAL SERVICES	0.00	0.00	95.00	0.00
202-450-850	TELEPHONE	0.00	0.00	645.43	0.00
202-450-903	ADVERTISING	0.00	0.00	0.00	0.00
202-450-942	RIGHT OF WAY LEASE	0.00	0.00	708.50	0.00
202-450-944	VEHICLE RENTAL	0.00	0.00	55,918.03	0.00
202-450-944-000394	VEHICLE RENTAL	0.00	0.00	0.00	0.00
202-450-963	MISC. SERVICES & CHARG	0.00	0.00	0.00	0.00
202-463-801	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-463-850	TELEPHONE	0.00	0.00	0.00	0.00
202-463-944	VEHICLE RENTAL	0.00	0.00	63,822.60	0.00
202-519-801	CONTRACTUAL SERVICES	0.00	0.00	39,911.77	0.00
202-519-850	TELEPHONE	0.00	0.00	0.00	0.00
202-519-920	ELECTRICITY	0.00	0.00	4,893.79	0.00
202-519-944	VEHICLE RENTAL	0.00	0.00	4,257.16	0.00
202-519-944-000390	VEHICLE RENTAL	0.00	0.00	0.00	0.00
202-564-801	CONTRACTUAL SERVICES	0.00	0.00	140.28	0.00
202-564-801-000377	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-564-944	VEHICLE RENTAL	0.00	0.00	163.28	0.00
202-573-944	VEHICLE RENTAL	0.00	0.00	123.20	0.00
202-574-726	OTHER INSURANCE&BON	0.00	0.00	0.00	0.00
202-574-773	LAUNDRY & UNIFORM CL	0.00	0.00	203.43	0.00
202-574-801	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-574-805	CONSULTANT FEES	0.00	0.00	0.00	0.00
202-574-903	ADVERTISING	0.00	0.00	0.00	0.00
202-574-940	RENTAL OF BUILDINGS	0.00	0.00	126,763.47	0.00

202-574-944	VEHICLE RENTAL	0.00	0.00	184,333.00	0.00
202-574-955	INDIRECT COST ALLOCATI	0.00	0.00	87,875.28	0.00
202-574-956	PAYING AGENT FEES/CON	0.00	0.00	0.00	0.00
202-575-801	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-575-801-000375	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-575-809	MEDICAL SERVICES	0.00	0.00	475.00	0.00
202-575-850	TELEPHONE	0.00	0.00	(55.21)	0.00
202-575-944	VEHICLE RENTAL	0.00	0.00	310.00	0.00
202-575-944-000375	VEHICLE RENTAL	0.00	0.00	0.00	0.00
202-901-801	CONTRACTUAL SERVICES	350,000.00	1,150,000.00	19,850.00	650,000.00
202-901-801-000406	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-901-801-091605	BUDGETED CONTRACTUA	0.00	100,000.00	47,495.00	100,000.00
202-901-801-091711	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-901-801-091725	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-901-801-091842	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-901-801-091843	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-901-801-091851	BUDGETED CONTRACTUA	0.00	0.00	0.00	0.00
202-901-801-091852	BUDGETED CONTRACTUA	0.00	0.00	0.00	0.00
202-901-801-091856	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-901-801-091859	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-901-801-091905	CONTRACTUAL SERVICES	50,000.00	50,000.00	15,092.50	20,000.00
202-901-801-091914	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-901-801-091917	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-901-801-092002	CONTRACTUAL SERVICE	0.00	2,500.00	0.00	2,500.00
202-901-801-092003	CONTRACTUAL SERVICES	0.00	0.00	0.00	12,000.00
202-901-801-092004	CONTRACTUAL SERVICES	0.00	1,800,000.00	95,519.15	1,800,000.00
202-901-801-092009	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-901-801-092010	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-901-801-092012	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-901-801-092014	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-901-801-092015	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-901-801-092017	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-901-801-092018	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-901-801-092019	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-901-801-092026	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-901-801-092032	CONTRACTUAL SERVICES	825,000.00	825,000.00	36,295.40	825,000.00
202-901-801-092033	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-901-801-092036	CONTRACTUAL SERVICES	0.00	800,000.00	0.00	800,000.00
202-901-801-092046	BUDGETED CONTRACTUA	0.00	0.00	0.00	0.00
202-901-801-092102	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-901-801-092111	BUDGETED CONTRACTUA	0.00	0.00	0.00	0.00
202-901-801-092117	CONTRACTUAL SERVICES	0.00	50,000.00	2,828.22	50,000.00
202-901-801-092121	CONTRACTUAL SERVICES	50,000.00	50,000.00	1,820.00	50,000.00
202-901-801-092122	CONTRACTUAL SERVICES	100,000.00	100,000.00	0.00	10,000.00
202-901-801-092123	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-901-801-092210	BUDGETED CONTRACTUA	0.00	115,000.00	18,275.00	115,000.00
202-901-801-092218	CONTRACTUAL SERVICES	0.00	0.00	11,900.00	40,000.00
202-901-801-096021	CONTRACTUAL SERVICES	0.00	2,000.00	1,310.00	2,000.00
202-901-801-099118	BUDGETED CONTRACTUA	0.00	100,000.00	86,376.78	100,000.00
202-901-804	COMPUTER SERVICES	0.00	0.00	0.00	0.00
202-901-805	CONSULTANT FEES	0.00	0.00	0.00	0.00
202-901-805-091605	CONSULTANT FEES	0.00	0.00	0.00	0.00
202-901-805-091711	CONSULTANT FEES	0.00	0.00	0.00	0.00
202-901-805-091917	CONSULTANT FEES	0.00	0.00	0.00	0.00
202-901-805-092004	CONSULTANT FEES	0.00	0.00	0.00	0.00
202-901-805-092009	CONSULTANT FEES	0.00	0.00	0.00	0.00
202-901-805-092010	CONSULTANT FEES	0.00	0.00	0.00	0.00
202-901-805-092032	CONSULTANT FEES	0.00	0.00	0.00	0.00
202-901-805-092121	CONSULTANT FEES	0.00	0.00	0.00	0.00
202-901-805-092122	CONSULTANT FEES	0.00	0.00	0.00	0.00
202-901-805-092123	CONSULTANT FEES	0.00	0.00	0.00	0.00
202-901-810	ENGINEERING SERVICES	0.00	0.00	0.00	0.00

202-901-810-000406	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
202-901-810-091605	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
202-901-810-091711	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
202-901-810-091724	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
202-901-810-091725	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
202-901-810-091842	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
202-901-810-091843	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
202-901-810-091859	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
202-901-810-091905	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
202-901-810-091914	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
202-901-810-092002	ENGINEERING SERVICES	0.00	0.00	2,037.15	0.00
202-901-810-092003	ENGINEERING SERVICES	0.00	0.00	11,957.50	0.00
202-901-810-092004	ENGINEERING SERVICES	0.00	0.00	212,983.21	0.00
202-901-810-092009	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
202-901-810-092010	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
202-901-810-092012	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
202-901-810-092015	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
202-901-810-092017	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
202-901-810-092018	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
202-901-810-092019	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
202-901-810-092026	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
202-901-810-092032	ENGINEERING SERVICES	0.00	0.00	24,489.11	0.00
202-901-810-092033	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
202-901-810-092036	ENGINEERING SERVICES	0.00	0.00	29,252.74	0.00
202-901-810-092037	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
202-901-810-092102	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
202-901-810-092117	ENGINEERING SERVICES	0.00	0.00	16,560.51	0.00
202-901-810-092121	ENGINEERING SERVICES	0.00	0.00	39,477.89	0.00
202-901-810-092122	ENGINEERING SERVICES	0.00	0.00	25,210.92	40,000.00
202-901-810-092123	ENGINEERING SERVICES	0.00	0.00	5,434.50	0.00
202-901-810-092201	PUBLIC RELATIONS	0.00	2,500.00	1,660.35	2,500.00
202-901-810-092210	PUBLIC RELATIONS	0.00	0.00	38,269.14	0.00
202-901-810-092211	PUBLIC RELATIONS	0.00	24,000.00	15,591.00	24,000.00
202-901-810-092218	ENGINEERING SERVICES	0.00	0.00	8,250.02	0.00
202-901-810-092220	PUBLIC RELATIONS	0.00	0.00	0.00	0.00
202-901-810-092222	PUBLIC RELATIONS	0.00	0.00	0.00	0.00
202-901-810-096021	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
202-901-810-099012	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
202-901-810-099118	PUBLIC RELATIONS	0.00	0.00	13,416.20	0.00
202-901-903-091711	ADVERTISING	0.00	0.00	0.00	0.00
202-901-920	ELECTRICITY	0.00	0.00	0.00	0.00
202-901-921	HEAT	0.00	0.00	0.00	0.00
202-901-959	PAYMENT TO OTHER GOV	0.00	0.00	0.00	0.00

Total 'CONTRACTUAL SERVICES':		1,375,000.00	6,198,251.00	1,415,637.34	5,670,251.00
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OTHER EXPENSES

202-450-778	BUDGETED OTHER EXPEN	0.00	2,000.00	0.00	0.00
202-450-861	CONFERENCE, TRAINING .	0.00	0.00	0.00	0.00
202-519-861	CONFERENCE, TRAINING .	0.00	0.00	0.00	0.00

Total 'OTHER EXPENSES':		0.00	2,000.00	0.00	0.00
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CAPITAL OUTLAYS

202-519-977	EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00
202-575-982-000375	BUILDING PURCHASES&C	0.00	0.00	0.00	0.00
202-901-971	BUDGETED CAPITAL OUTI	0.00	0.00	0.00	0.00
202-901-971-091605	BUDGETED CAPITAL OUTI	50,000.00	0.00	0.00	0.00
202-901-971-092002	BUDGETED CAPITAL OUTI	0.00	0.00	0.00	0.00
202-901-971-092004	BUDGETED CAPITAL OUTI	1,800,000.00	0.00	0.00	0.00
202-901-971-092036	BUDGETED CAPITAL OUTI	800,000.00	0.00	0.00	0.00
202-901-971-092102	BUDGETED CAPITAL OUTI	0.00	0.00	0.00	0.00
202-999-995-200000	OPER TRANS TO SPEC REV FUND				150,000.00

Total 'CAPITAL OUTLAYS':		2,650,000.00	0.00	0.00	150,000.00
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OTHER FINANCING USES

202-574-992	PRINCIPAL EXP (BONDS)	0.00	0.00	0.00	0.00
202-574-994	INTEREST EXPENSE (BONDI	0.00	0.00	0.00	0.00
Total 'OTHER FINANCING USES':		0.00	0.00	0.00	0.00
Total Appropriations:		4,025,000.00	6,994,269.00	1,953,160.53	6,540,251.00
Net of Revenues & Appropriations Net of Revenues & Apprc		2,054,497.00	65,228.00	1,282,453.53	(724,251.00)

LOCAL STREET FUND

GL Number	Description	2022-23 Original Budget	03/31/2023 Amended Budget	YTD As Of 03/31/2023	2022-23 REQUESTED
--- Estimated Revenue ---					
TAXES & SPECIAL ASSESSMENTS					
203-000-451	SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00
Total 'TAXES & SPECIAL ASSESSMENTS':		0.00	0.00	0.00	0.00
LICENSES & PERMITS					
203-000-492	TELECOM FRANCHISE FEE	195,000.00	195,000.00	0.00	195,000.00
203-000-684-004800	MISC. & SUNDRY	20,000.00	20,000.00	583.84	20,000.00
203-575-684	MISC. & SUNDRY	0.00	0.00	6.14	0.00
Total 'LICENSES & PERMITS':		215,000.00	215,000.00	589.98	215,000.00
FEDERAL GRANTS					
203-000-502	FEDERAL GRANTS	0.00	0.00	0.00	0.00
Total 'FEDERAL GRANTS':		0.00	0.00	0.00	0.00
STATE GRANTS					
203-000-540	STATE GRANTS	0.00	0.00	0.00	0.00
Total 'STATE GRANTS':		0.00	0.00	0.00	0.00
STATE SHARED					
203-000-548	STATE RECEIPTS	0.00	0.00	0.00	0.00
203-000-553	STATE RECEIPT LOCAL	1,250,000.00	1,250,000.00	755,756.15	1,250,000.00
203-000-554	STATE RECEIPTS LOCAL SF	0.00	0.00	0.00	0.00
203-000-581	LRP LOCAL ROADS PROGF	20,000.00	20,000.00	12,920.11	20,000.00
Total 'STATE SHARED':		1,270,000.00	1,270,000.00	768,676.26	1,270,000.00
CHARGES FOR SERVICE					
203-901-682-092211	ENGINEERING FEES	0.00	0.00	0.00	0.00
Total 'CHARGES FOR SERVICE':		0.00	0.00	0.00	0.00
FINES & PENALTIES					
203-000-657-004802	REIMB:SERVICES RENDER	5,000.00	7,285.00	7,285.15	7,285.00
203-000-657-004803	CDBG PROGRAM REIMBU	0.00	0.00	0.00	0.00
203-000-665-004970	INTEREST INCOME	3,500.00	3,500.00	1,455.64	3,500.00
203-000-665-004973	INTEREST ON ASSESMEN	0.00	0.00	0.00	0.00
Total 'FINES & PENALTIES':		8,500.00	10,785.00	8,740.79	10,785.00
CONTRIBUTIONS & MISCELLANEOUS					
203-000-674-004805	CONTRIBUTIONS	0.00	0.00	0.00	0.00
Total 'CONTRIBUTIONS & MISCELLANEOUS':		0.00	0.00	0.00	0.00
INTEREST & OPERATING TRANSFERS IN					
203-000-669	GAIN ON INVESTMENT	0.00	0.00	0.00	0.00
203-000-696-004963	LOAN PROCEEDS	0.00	0.00	0.00	0.00
203-000-699	OPERATING TRANSFERS II	100,000.00	150,000.00	0.00	0.00
203-000-699-100000	OP. TRANS FROM GENER	0.00	0.00	0.00	0.00
203-000-699-200000	OP. TRANS FROM SPECIAL	0.00	0.00	0.00	150,000.00 *1
203-000-699-400000	OP. TRANS FROM CAPITAL	0.00	0.00	0.00	0.00
203-000-699-600000	OP. TRANS FROM INTERNAL	0.00	0.00	0.00	0.00
Total 'INTEREST & OPERATING TRANSFERS IN':		100,000.00	150,000.00	0.00	150,000.00
Total Estimated Revenue:		1,593,500.00	1,645,785.00	778,007.03	1,645,785.00
--- Appropriations ---					
<None Set>					
203-901-715-092124	PENSION ADJUSTMENT -	0.00	0.00	0.00	0.00
203-901-716-092124	OPEB ADJUSTMENT - GAS	0.00	0.00	0.00	0.00

Total '<None Set>':		0.00	0.00	0.00	0.00
SALARIES & BENEFITS					
203-450-702	BUDGETED SALARIES & B	0.00	779,299.00	0.00	750,000.00
203-450-703	SALARY PERMANENT	0.00	0.00	155,441.63	0.00
203-450-706	LEAD PERSON & SHIFT PR	0.00	0.00	112.69	0.00
203-450-707	OVERTIME	0.00	0.00	10,791.83	0.00
203-450-708	VACATION PAY	0.00	0.00	1,793.16	0.00
203-450-710	PERSONAL & OTHER LEAV	0.00	0.00	728.04	0.00
203-450-711	HOLIDAY PAY	0.00	0.00	359.00	0.00
203-450-712	RETIREE HEALTHCARE - G	0.00	0.00	30,478.03	0.00
203-450-714	MERS RETIREMENT SYSTE	0.00	0.00	8,984.20	0.00
203-450-717	HEALTH INSURANCE	0.00	0.00	38,094.29	0.00
203-450-718	LIFE INSURANCE	0.00	0.00	397.04	0.00
203-450-719	DENTAL INSURANCE	0.00	0.00	2,934.68	0.00
203-450-720	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
203-450-721	DISABILITY INSURANCE	0.00	0.00	674.23	0.00
203-450-722	SOCIAL SECURITY	0.00	0.00	12,955.00	0.00
203-450-723	WORKERS' COMPENSATIO	0.00	0.00	10,875.60	0.00
203-450-724	UNEMPLOYMENT	0.00	0.00	156.88	0.00
203-463-703	SALARY PERMANENT	0.00	0.00	27,761.37	0.00
203-463-705	TEMPORARY SALARY	0.00	0.00	0.00	0.00
203-463-706	LEAD PERSON & SHIFT PR	0.00	0.00	122.75	0.00
203-463-707	OVERTIME	0.00	0.00	16,424.66	0.00
203-463-708	VACATION PAY	0.00	0.00	0.00	0.00
203-463-710	PERSONAL & OTHER LEAV	0.00	0.00	0.00	0.00
203-463-711	HOLIDAY PAY	0.00	0.00	0.00	0.00
203-463-712	RETIREE HEALTHCARE - G	0.00	0.00	3,910.30	0.00
203-463-714	MERS RETIREMENT SYSTE	0.00	0.00	2,969.73	0.00
203-463-717	HEALTH INSURANCE	0.00	0.00	7,155.79	0.00
203-463-718	LIFE INSURANCE	0.00	0.00	68.28	0.00
203-463-719	DENTAL INSURANCE	0.00	0.00	607.64	0.00
203-463-720	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
203-463-721	DISABILITY INSURANCE	0.00	0.00	114.70	0.00
203-463-722	SOCIAL SECURITY	0.00	0.00	3,410.72	0.00
203-463-723	WORKERS' COMPENSATIO	0.00	0.00	2,403.05	0.00
203-463-724	UNEMPLOYMENT	0.00	0.00	158.31	0.00
203-519-703	SALARY PERMANENT	0.00	0.00	3,584.35	0.00
203-519-705	TEMPORARY SALARY	0.00	0.00	0.00	0.00
203-519-706	LEAD PERSON & SHIFT PR	0.00	0.00	8.05	0.00
203-519-707	OVERTIME	0.00	0.00	329.01	0.00
203-519-708	VACATION PAY	0.00	0.00	0.00	0.00
203-519-710	PERSONAL & OTHER LEAV	0.00	0.00	0.00	0.00
203-519-711	HOLIDAY PAY	0.00	0.00	0.00	0.00
203-519-712	RETIREE HEALTHCARE - G	0.00	0.00	77.35	0.00
203-519-714	MERS RETIREMENT SYSTE	0.00	0.00	308.49	0.00
203-519-717	HEALTH INSURANCE	0.00	0.00	856.33	0.00
203-519-718	LIFE INSURANCE	0.00	0.00	8.44	0.00
203-519-719	DENTAL INSURANCE	0.00	0.00	68.26	0.00
203-519-720	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
203-519-721	DISABILITY INSURANCE	0.00	0.00	13.61	0.00
203-519-722	SOCIAL SECURITY	0.00	0.00	270.39	0.00
203-519-723	WORKERS' COMPENSATIO	0.00	0.00	251.25	0.00
203-519-724	UNEMPLOYMENT	0.00	0.00	4.13	0.00
203-564-703	SALARY PERMANENT	0.00	0.00	8,676.63	0.00
203-564-705	TEMPORARY SALARY	0.00	0.00	0.00	0.00
203-564-706	LEAD PERSON & SHIFT PR	0.00	0.00	0.00	0.00
203-564-707	OVERTIME	0.00	0.00	37.10	0.00
203-564-708	VACATION PAY	0.00	0.00	0.00	0.00
203-564-710	PERSONAL & OTHER LEAV	0.00	0.00	0.00	0.00
203-564-711	HOLIDAY PAY	0.00	0.00	0.00	0.00
203-564-712	RETIREE HEALTHCARE - G	0.00	0.00	338.63	0.00

203-564-714	MERS RETIREMENT SYSTE	0.00	0.00	776.46	0.00
203-564-717	HEALTH INSURANCE	0.00	0.00	681.22	0.00
203-564-718	LIFE INSURANCE	0.00	0.00	21.32	0.00
203-564-719	DENTAL INSURANCE	0.00	0.00	161.49	0.00
203-564-720	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
203-564-721	DISABILITY INSURANCE	0.00	0.00	36.99	0.00
203-564-722	SOCIAL SECURITY	0.00	0.00	718.60	0.00
203-564-723	WORKERS' COMPENSATIC	0.00	0.00	645.04	0.00
203-564-724	UNEMPLOYMENT	0.00	0.00	4.41	0.00
203-574-703	SALARY PERMANENT	0.00	0.00	0.00	0.00
203-574-707	OVERTIME	0.00	0.00	0.00	0.00
203-574-708	VACATION PAY	0.00	0.00	0.00	0.00
203-574-710	PERSONAL & OTHER LEAV	0.00	0.00	0.00	0.00
203-574-711	HOLIDAY PAY	0.00	0.00	0.00	0.00
203-574-712	RETIREE HEALTHCARE - G	0.00	0.00	0.00	0.00
203-574-714	MERS RETIREMENT SYSTE	0.00	0.00	0.00	0.00
203-574-717	HEALTH INSURANCE	0.00	0.00	0.00	0.00
203-574-718	LIFE INSURANCE	0.00	0.00	0.00	0.00
203-574-719	DENTAL INSURANCE	0.00	0.00	0.00	0.00
203-574-720	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
203-574-721	DISABILITY INSURANCE	0.00	0.00	0.00	0.00
203-574-722	SOCIAL SECURITY	0.00	0.00	0.00	0.00
203-574-723	WORKERS' COMPENSATIC	0.00	0.00	0.00	0.00
203-574-724	UNEMPLOYMENT	0.00	0.00	0.00	0.00
203-575-703	SALARY PERMANENT	0.00	0.00	42,430.71	0.00
203-575-705	TEMPORARY SALARY	0.00	0.00	0.00	0.00
203-575-707	OVERTIME	0.00	0.00	1,558.15	0.00
203-575-708	VACATION PAY	0.00	0.00	46,196.45	0.00
203-575-709	LONGEVITY PAY	0.00	0.00	2,962.47	0.00
203-575-710	PERSONAL & OTHER LEAV	0.00	0.00	6,391.75	0.00
203-575-711	HOLIDAY PAY	0.00	0.00	11,637.98	0.00
203-575-712	RETIREE HEALTHCARE - G	0.00	0.00	35,119.43	0.00
203-575-714	MERS RETIREMENT SYSTE	0.00	0.00	1,592.04	0.00
203-575-717	HEALTH INSURANCE	0.00	0.00	17,982.84	0.00
203-575-718	LIFE INSURANCE	0.00	0.00	350.52	0.00
203-575-719	DENTAL INSURANCE	0.00	0.00	1,350.17	0.00
203-575-720	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
203-575-721	DISABILITY INSURANCE	0.00	0.00	369.49	0.00
203-575-722	SOCIAL SECURITY	0.00	0.00	8,819.35	0.00
203-575-723	WORKERS' COMPENSATIC	0.00	0.00	8,146.15	0.00
203-575-724	UNEMPLOYMENT	0.00	0.00	94.54	0.00
203-575-725	EDUCATION INCENTIVE P	0.00	0.00	0.00	0.00
203-901-702-092124	BUDGETED SALARIES & B	0.00	0.00	0.00	0.00
203-901-703-092124	SALARY PERMANENT	0.00	0.00	0.00	0.00
203-901-704-092124	COURT TIME	0.00	0.00	0.00	0.00
203-901-705-092124	TEMPORARY SALARY	0.00	0.00	0.00	0.00
203-901-706-092124	LEAD PERSON & SHIFT PR	0.00	0.00	0.00	0.00
203-901-707-092124	OVERTIME	0.00	0.00	0.00	0.00
203-901-708-092124	VACATION PAY	0.00	0.00	0.00	0.00
203-901-709-092124	LONGEVITY PAY	0.00	0.00	0.00	0.00
203-901-710-092124	PERSONAL & OTHER LEAV	0.00	0.00	0.00	0.00
203-901-711-092124	HOLIDAY PAY	0.00	0.00	0.00	0.00
203-901-712-092124	RETIREE HEALTHCARE - G	0.00	0.00	0.00	0.00
203-901-713-092124	RETIREE HEALTHCARE - P	0.00	0.00	0.00	0.00
203-901-714-092124	MERS RETIREMENT SYSTE	0.00	0.00	0.00	0.00
203-901-717-092124	HEALTH INSURANCE	0.00	0.00	0.00	0.00
203-901-718-092124	LIFE INSURANCE	0.00	0.00	0.00	0.00
203-901-719-092124	DENTAL INSURANCE	0.00	0.00	0.00	0.00
203-901-720-092124	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
203-901-721-092124	DISABILITY INSURANCE	0.00	0.00	0.00	0.00
203-901-722-092124	SOCIAL SECURITY	0.00	0.00	0.00	0.00
203-901-723-092124	WORKERS' COMPENSATIC	0.00	0.00	0.00	0.00

203-901-724-092124	UNEMPLOYMENT	0.00	0.00	0.00	0.00
203-901-725-092124	SAFETY INCENTIVE PAY	0.00	0.00	0.00	0.00
Total 'SALARIES & BENEFITS':		0.00	779,299.00	542,763.19	750,000.00

SUPPLIES

203-450-727	BUDGETED SUPPLIES	0.00	149,271.00	0.00	225,000.00
203-450-728	OFFICE SUPPLIES	0.00	0.00	0.00	0.00
203-450-730	PUBLICATIONS & MEMBE	0.00	0.00	0.00	0.00
203-450-731	POSTAGE	0.00	0.00	0.00	0.00
203-450-734	CLOTHING & UNIFORMS	0.00	0.00	1,353.13	0.00
203-450-741	TOOLS	0.00	0.00	429.49	0.00
203-450-743	FOOD	0.00	0.00	0.00	0.00
203-450-749	MISCELLANEOUS MATERI	0.00	0.00	3,022.65	0.00
203-450-754	SEWER/WATER SYSTEM S	0.00	0.00	39.18	0.00
203-450-756	REPAIR SUPPLIES	0.00	0.00	1,565.94	0.00
203-450-765	ROAD MAINTENANCE SUI	0.00	0.00	63,979.17	0.00
203-450-765-000407	ROAD MAINTENANCE SUI	0.00	0.00	0.00	0.00
203-450-768	TRAFFIC CONTROL DEVICI	0.00	0.00	0.00	0.00
203-463-734	CLOTHING & UNIFORMS	0.00	0.00	0.00	0.00
203-463-741	TOOLS	0.00	0.00	0.00	0.00
203-463-749	MISCELLANEOUS MATERI	0.00	0.00	0.00	0.00
203-463-765	ROAD MAINTENANCE SUI	0.00	0.00	93,856.90	0.00
203-519-734	CLOTHING & UNIFORMS	0.00	0.00	0.00	0.00
203-519-741	TOOLS	0.00	0.00	0.00	0.00
203-519-749	MISCELLANEOUS MATERI	0.00	0.00	1,759.52	0.00
203-519-751	OXYGEN,ACETYLENE & O	0.00	0.00	893.43	0.00
203-519-768	TRAFFIC CONTROL DEVICI	0.00	0.00	137.23	0.00
203-564-734	CLOTHING & UNIFORMS	0.00	0.00	0.00	0.00
203-564-741	TOOLS	0.00	0.00	0.00	0.00
203-564-749	MISCELLANEOUS MATERI	0.00	0.00	0.00	0.00
203-564-754	SEWER/WATER SYSTEM S	0.00	0.00	0.00	0.00
203-564-765	ROAD MAINTENANCE SUI	0.00	0.00	0.00	0.00
203-574-900	PUBLICATIONS	0.00	0.00	0.00	0.00
203-575-765	ROAD MAINTENANCE SUI	0.00	0.00	0.00	0.00
203-901-727-092124	BUDGETED SUPPLIES	0.00	0.00	0.00	0.00
203-901-900	PUBLICATIONS	0.00	0.00	0.00	0.00
Total 'SUPPLIES':		0.00	149,271.00	167,036.64	225,000.00

CONTRACTUAL SERVICES

203-450-726	OTHER INSURANCE&BON	0.00	0.00	5,822.03	0.00
203-450-773	LAUNDRY & UNIFORM CL	0.00	0.00	142.49	0.00
203-450-801	CONTRACTUAL SERVICES	0.00	719,482.00	18,502.04	719,482.00
203-450-809	MEDICAL SERVICES	0.00	0.00	285.00	0.00
203-450-850	TELEPHONE	0.00	0.00	0.00	0.00
203-450-944	VEHICLE RENTAL	0.00	0.00	79,171.61	0.00
203-450-963	MISC. SERVICES & CHARG	0.00	0.00	0.00	0.00
203-463-850	TELEPHONE	0.00	0.00	0.00	0.00
203-463-944	VEHICLE RENTAL	0.00	0.00	63,812.73	0.00
203-468-801	BUDGETED CONTRACTUA	0.00	0.00	187.04	0.00
203-519-801	CONTRACTUAL SERVICES	0.00	0.00	374.38	0.00
203-519-944	VEHICLE RENTAL	0.00	0.00	483.36	0.00
203-564-801	CONTRACTUAL SERVICES	0.00	0.00	164.00	0.00
203-564-944	VEHICLE RENTAL	0.00	0.00	3,533.03	0.00
203-574-726	OTHER INSURANCE&BON	0.00	0.00	0.00	0.00
203-574-773	LAUNDRY & UNIFORM CL	0.00	0.00	12.18	0.00
203-574-940	RENTAL OF BUILDINGS	0.00	0.00	77,688.00	0.00
203-574-944	VEHICLE RENTAL	0.00	0.00	184,333.00	0.00
203-574-955	INDIRECT COST ALLOCATI	0.00	0.00	94,821.03	0.00
203-575-809	MEDICAL EXPENSES	0.00	0.00	0.00	0.00
203-575-850	TELEPHONE	0.00	0.00	(64.79)	0.00
203-575-944	VEHICLE RENTAL	0.00	0.00	0.00	0.00
203-901-801	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00

203-901-801-091841	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
203-901-801-091851	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
203-901-801-091854	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
203-901-801-092014	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
203-901-801-092016	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
203-901-801-092017	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
203-901-801-092026	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
203-901-801-092037	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
203-901-801-092046	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
203-901-805	CONSULTANT FEES	0.00	0.00	0.00	0.00
203-901-810	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
203-901-810-091841	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
203-901-810-092016	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
203-901-810-092017	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
203-901-810-092026	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
203-901-810-092037	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
203-901-810-092046	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
203-901-810-092211	PUBLIC RELATIONS	0.00	16,000.00	10,394.00	16,000.00
203-901-810-092220	PUBLIC RELATIONS	0.00	0.00	0.00	0.00
203-901-810-092222	PUBLIC RELATIONS	0.00	0.00	0.00	0.00
203-901-810-099012	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
Total 'CONTRACTUAL SERVICES':		0.00	735,482.00	539,661.13	735,482.00
OTHER EXPENSES					
203-450-861	CONFERENCE, TRAINING .	0.00	0.00	330.00	0.00
203-450-861-000407	CONFERENCE, TRAINING .	0.00	0.00	0.00	0.00
203-450-965	BAD DEBTS	0.00	0.00	0.00	0.00
203-575-861	CONFERENCE, TRAINING .	0.00	0.00	0.00	0.00
Total 'OTHER EXPENSES':		0.00	0.00	330.00	0.00
CAPITAL OUTLAYS					
203-901-971	LAND PURCHASES	0.00	0.00	0.00	0.00
203-901-971-092046	BUDGETED CAPITAL OUTLAYS	0.00	0.00	0.00	0.00
Total 'CAPITAL OUTLAYS':		0.00	0.00	0.00	0.00
Total Appropriations:		0.00	1,664,052.00	1,249,790.96	1,710,482.00
Net of Revenues & Appropriations Net of Revenues & Apprc		1,593,500.00	(18,267.00)	(471,783.93)	(64,697.00)

PUBLIC IMPROVEMENT FUND

GL Number	Description	2022-23 Original Budget	YTD As Of 03/31/2023	03/31/2023 Amended Budget
--- Estimated Revenue ---				
TAXES & SPECIAL ASSESSMENTS				
445-000-402	PROPERTY TAX	0.00	0.00	0.00
Total 'TAXES & SPECIAL ASSESSMENTS':		0.00	0.00	0.00
CONTRIBUTIONS & MISCELLANEOUS				
445-000-428	SALE OF TAX REVERTED LOTS	0.00	0.00	0.00
445-000-674-004805	CONTRIBUTIONS	15,000.00	20,717.50	23,000.00
445-000-674-092213	CONTRIBUTIONS	0.00	11,200.00	12,000.00
445-000-674-092214	CONTRIBUTIONS	0.00	0.00	0.00
445-000-677-004808	SALE OF LAND	480,000.00	1,375,101.23	2,700,000.00
445-000-679-004845	FUNDRAISING REVENUE	0.00	0.00	0.00
445-000-679-004846	SPONSORSHIP REVENUE	0.00	0.00	0.00
445-000-679-004847	SPONSORSHIP REVENUE - PARK	150,000.00	112,500.00	150,000.00
Total 'CONTRIBUTIONS & MISCELLANEOUS':		645,000.00	1,519,518.73	2,885,000.00
FEDERAL GRANTS				
445-000-502	FEDERAL GRANTS	0.00	0.00	0.00
Total 'FEDERAL GRANTS':		0.00	0.00	0.00
STATE GRANTS				
445-000-540	STATE GRANTS	0.00	0.00	0.00
Total 'STATE GRANTS':		0.00	0.00	0.00
CHARGES FOR SERVICE				
445-000-620	MISC. SALES AND SERVICES	0.00	0.00	0.00
445-000-620-092215	MISC. SALES AND SERVICES	0.00	0.00	0.00
445-000-626-004651	REIMBURSEMENT	315,000.00	0.00	315,000.00
445-000-642-004652	SALES & SERVICE	0.00	0.00	0.00
445-000-659-004656	SALES PROCEEDS	2,000.00	0.00	2,000.00
445-000-667-004674	RENTAL - CITY HALL	0.00	0.00	0.00
445-000-667-004677	RENT	33,000.00	0.00	0.00
445-000-671	LEASE BILLBOARDS	2,500.00	10,500.00	12,000.00
Total 'CHARGES FOR SERVICE':		352,500.00	10,500.00	329,000.00
FINES & PENALTIES				
445-000-657-004802	REIMB:SERVICES RENDERED	0.00	0.00	0.00
445-000-657-004803	CDBG PROGRAM REIMBURSEMI	0.00	0.00	0.00
445-000-665-004703	INTEREST/LATE INVOICES	0.00	0.00	0.00
445-000-665-004970	INTEREST INCOME	0.00	2,792.05	3,000.00
445-000-665-004972	INTEREST ON NOTES	0.00	0.00	0.00
Total 'FINES & PENALTIES':		0.00	2,792.05	3,000.00
INTEREST & OPERATING TRANSFERS				
445-000-669	GAIN ON INVESTMENT	0.00	0.00	0.00
445-000-696-004961	BOND PROCEEDS	0.00	0.00	0.00
445-000-696-004963	LOAN PROCEEDS	0.00	0.00	0.00
445-000-699	OPERATING TRANSFERS IN	0.00	0.00	0.00
445-000-699-100000	OP. TRANS FROM GENERAL FUN	0.00	0.00	0.00
445-000-699-200000	OP. TRANS FROM SPECIAL REVE	0.00	0.00	0.00
445-000-699-300000	OP. TRANS FROM DEBT SERVICE	50,000.00	0.00	130,000.00
445-000-699-400000	OP. TRANS FROM CAPITAL PROJ	0.00	0.00	0.00
445-000-699-600000	OP. TRANS FROM INTERNAL SEF	0.00	0.00	0.00
445-000-699-703000	OP. TRANS FROM AGENCY FUNI	0.00	0.00	0.00
445-901-699-200000	OP. TRANS FROM SPECIAL REVE	0.00	0.00	0.00
Total 'INTEREST & OPERATING TRANSFERS':		50,000.00	0.00	130,000.00
LICENSES & PERMITS				
445-000-684-004800	MISC. & SUNDRY	0.00	0.00	0.00
Total 'LICENSES & PERMITS':		0.00	0.00	0.00

GL Number	Description	2022-23 Original Budget	YTD As Of 03/31/2023	03/31/2023 Amended Budget
Total Estimated Revenue:		1,047,500.00	1,532,810.78	3,347,000.00
--- Appropriations ---				
CONTRACTUAL SERVICES				
445-000-963	BANK CHARGES	60,000.00	0.00	0.00
445-231-801	CONTRACTUAL SERVICES	0.00	31.00	31.00
445-728-801	CONTRACTUAL SERVICES	500.00	23,500.00	23,500.00
445-770-801	BUDGETED CONTRACTUAL SERV	0.00	15,000.00	15,000.00
445-807-801	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-807-850	TELEPHONE	0.00	0.00	0.00
445-807-903	ADVERTISING	0.00	0.00	0.00
445-807-920	ELECTRICITY	0.00	0.00	0.00
445-901-801	CONTRACTUAL SERVICES	0.00	1,308.50	3,173.00
445-901-801-091501	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091504	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091608	CONTRACTUAL SERVICES	0.00	9,057.20	9,057.20
445-901-801-091612	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091701	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091712	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091720	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091723	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091726	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091801	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091802	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091804	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091805	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091808	CONTRACTUAL SERVICES	0.00	200.00	200.00
445-901-801-091811	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091812	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091813	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091815	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091820	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091823	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091824	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091839	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091840	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091901	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091902	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091904	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091906	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091907	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091909	CONTRACTUAL SERVICES	0.00	3,500.55	3,500.55
445-901-801-091914	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091915	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091919	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091920	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-091923	CONTRACTUAL SERVICES	0.00	93,189.51	98,000.00
445-901-801-091924	CONTRACTUAL SERVICES	0.00	23,115.00	23,115.00
445-901-801-092016	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-092022	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-092024	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-092026	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-092028	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-092029	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-092030	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-092031	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-092040	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-092110	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-092115	CONTRACTUAL SERVICES	0.00	580.20	750.00
445-901-801-092127	CONTRACTUAL SERVICES	0.00	467.04	750.00
445-901-801-092213	BUDGETED CONTRACTUAL SERV	0.00	5,801.37	0.00
445-901-801-092214	BUDGETED CONTRACTUAL SERV	0.00	0.00	0.00

GL Number	Description	2022-23 Original Budget	YTD As Of 03/31/2023	03/31/2023 Amended Budget
445-901-801-092215	BUDGETED CONTRACTUAL SERV	0.00	0.00	0.00
445-901-801-096040	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-801-096054	CONTRACTUAL SERVICES	0.00	611.81	850.00
445-901-805	CONSULTANT FEES	0.00	0.00	
445-901-805-091501	CONSULTANT FEES	0.00	0.00	0.00
445-901-805-091504	CONTRACTUAL SERVICES	0.00	0.00	0.00
445-901-805-091801	CONSULTANT FEES	0.00	0.00	0.00
445-901-805-091802	CONSULTANT FEES	0.00	0.00	0.00
445-901-805-091820	CONSULTANT FEES	0.00	0.00	0.00
445-901-805-092110	CONSULTANT FEES	0.00	0.00	0.00
445-901-810	ENGINEERING SERVICES	0.00	0.00	0.00
445-901-810-091701	ENGINEERING SERVICES	0.00	0.00	0.00
445-901-810-091720	ENGINEERING SERVICES	0.00	0.00	0.00
445-901-810-091901	ENGINEERING SERVICES	0.00	0.00	0.00
445-901-810-092016	ENGINEERING SERVICES	0.00	0.00	0.00
445-901-810-092110	ENGINEERING SERVICES	0.00	0.00	0.00
445-901-850-091608	TELEPHONE	0.00	0.00	0.00
445-901-850-091720	TELEPHONE	0.00	0.00	0.00
445-901-902-091720	PRINTING	0.00	0.00	0.00
445-901-903-091720	ADVERTISING	0.00	0.00	0.00
445-901-903-091801	ADVERTISING	0.00	0.00	0.00
445-901-903-091901	ADVERTISING	0.00	0.00	0.00
445-901-920	ELECTRICITY	0.00	6,503.64	7,000.00
445-901-920-091501	ELECTRICITY	0.00	0.00	0.00
445-901-920-091504	ELECTRICITY	0.00	0.00	0.00
445-901-920-091802	ELECTRICITY	0.00	0.00	0.00
445-901-920-091811	ELECTRICITY	0.00	0.00	0.00
445-901-920-091812	ELECTRICITY	0.00	0.00	0.00
445-901-920-091813	ELECTRICITY	0.00	275.00	300.00
445-901-920-091815	ELECTRICITY	0.00	268.14	300.00
445-901-920-091823	ELECTRICITY	0.00	0.00	0.00
445-901-920-091824	ELECTRICITY	0.00	794.73	900.00
445-901-920-091909	ELECTRICITY	0.00	979.58	1,100.00
445-901-920-091924	ELECTRICITY	0.00	0.00	0.00
445-901-920-092024	ELECTRICITY	0.00	0.00	0.00
445-901-921	HEAT	0.00	0.00	0.00
445-901-921-091501	HEAT	0.00	0.00	0.00
445-901-921-091802	HEAT	0.00	0.00	0.00
445-901-921-091811	HEAT	0.00	0.00	0.00
445-901-921-091812	HEAT	0.00	0.00	0.00
445-901-921-091813	HEAT	0.00	0.00	0.00
445-901-921-091815	HEAT	0.00	0.00	0.00
445-901-921-091823	HEAT	0.00	0.00	0.00
445-901-921-091824	HEAT	0.00	0.00	0.00
445-901-921-091923	HEAT	0.00	269.20	300.00
445-901-921-091924	HEAT	0.00	0.00	0.00
445-901-922	WATER & SEWER	0.00	937.43	1,000.00
445-901-922-091501	WATER & SEWER	0.00	0.00	0.00
445-901-922-091504	WATER & SEWER	0.00	0.00	0.00
445-901-922-091824	WATER & SEWER	0.00	0.00	0.00
445-901-922-091923	WATER & SEWER	0.00	973.88	1,000.00
445-901-922-096054	WATER & SEWER	0.00	0.00	0.00
445-901-944-091608	VEHICLE RENTAL	0.00	0.00	0.00
445-901-944-096054	VEHICLE RENTAL	0.00	0.00	0.00
445-901-963	MISC. SERVICES & CHARGES	0.00	0.00	0.00
445-901-963-091501	MISC. SERVICES & CHARGES	0.00	0.00	0.00
445-901-963-091504	MISC. SERVICES & CHARGES	0.00	0.00	0.00
445-901-963-096054	MISC. SERVICES & CHARGES	0.00	0.00	0.00
445-906-801	BUDGETED CONTRACTUAL SERV	0.00	0.00	0.00
Total 'CONTRACTUAL SERVICES':		60,500.00	187,363.78	189,826.75

OTHER EXPENSES

GL Number	Description	2022-23 Original Budget	YTD As Of 03/31/2023	03/31/2023 Amended Budget
445-231-965	BAD DEBTS	0.00	0.00	0.00
445-901-861-091720	CONFERENCE, TRAINING AND TI	0.00	0.00	0.00
445-901-861-092022	CONFERENCE, TRAINING AND TI	0.00	0.00	0.00
445-901-965	BAD DEBTS	0.00	0.00	0.00
Total 'OTHER EXPENSES':		0.00	0.00	0.00

CAPITAL OUTLAYS

445-231-971	BUDGETED CAPITAL OUTLAYS	0.00	0.00	0.00
445-728-978	VEHICLE PURCHASE	0.00	0.00	266,836.00
445-901-971	BUDGETED CAPITAL OUTLAYS	0.00	0.00	0.00
445-901-971-091726	BUDGETED CAPITAL OUTLAYS	0.00	0.00	0.00
445-901-971-091909	BUDGETED CAPITAL OUTLAYS	25,000.00	0.00	25,000.00
445-901-971-096054	LAND PURCHASES	0.00	37,167.02	45,000.00
445-901-972	HARBOURTOWN BOAT SLIP	0.00	0.00	0.00
445-901-977	EQUIPMENT PURCHASES	0.00	0.00	0.00
445-901-977-092017	EQUIPMENT PURCHASES	0.00	0.00	0.00
445-901-977-092021	EQUIPMENT PURCHASES	0.00	0.00	0.00
445-901-977-092026	EQUIPMENT PURCHASES	0.00	0.00	0.00
445-901-979	OFFICE FURNITURE&EQUIPMEN	0.00	0.00	0.00
445-901-980	COMPUTER HARDWARE & SOFT	0.00	0.00	0.00
445-901-982	BUILDING PURCHASES&CONSTR	0.00	0.00	0.00
445-901-982-091501	BUILDING PURCHASES&CONSTR	0.00	818.00	818.00
445-901-982-091504	BUILDING PURCHASES&CONSTR	0.00	0.00	0.00
445-901-982-091612	BUILDING PURCHASES&CONSTR	0.00	2,091.13	4,000.00
445-901-982-091712	BUILDING PURCHASES&CONSTR	0.00	0.00	0.00
445-901-982-091720	BUILDING PURCHASES&CONSTR	0.00	0.00	0.00
445-901-982-091723	BUILDING PURCHASES&CONSTR	0.00	0.00	0.00
445-901-982-091726	BUILDING PURCHASES&CONSTR	0.00	0.00	0.00
445-901-982-091802	BUILDING PURCHASES&CONSTR	0.00	0.00	0.00
445-901-982-091811	BUILDING PURCHASES&CONSTR	0.00	0.00	0.00
445-901-982-091812	BUILDING PURCHASES&CONSTR	0.00	6,650.00	6,650.00
445-901-982-091813	BUILDING PURCHASES&CONSTR	0.00	333.94	333.94
445-901-982-091815	BUILDING PURCHASES&CONSTR	0.00	0.00	0.00
445-901-982-091823	BUILDING PURCHASES&CONSTR	0.00	0.00	0.00
445-901-982-091824	BUILDING PURCHASES&CONSTR	0.00	0.00	0.00
445-901-982-091904	BUILDING PURCHASES&CONSTR	0.00	0.00	0.00
445-901-982-091909	BUILDING PURCHASES&CONSTR	0.00	1,558.99	1,558.99
445-901-982-091915	BUILDING PURCHASES&CONSTR	0.00	0.00	0.00
445-901-982-091924	BUILDING PURCHASES&CONSTR	0.00	0.00	0.00
445-901-982-092011	BUILDING PURCHASES&CONSTR	0.00	0.00	0.00
445-901-982-092024	BUILDING PURCHASES&CONSTR	0.00	0.00	0.00
445-901-982-092028	BUILDING PURCHASES&CONSTR	0.00	0.00	0.00
445-901-982-092115	BUILDING PURCHASES&CONSTR	0.00	4,233.05	4,500.00
445-901-982-092127	CONTRACTUAL SERVICES	0.00	141,140.54	165,000.00
445-901-982-092207	BUILDING PURCHASES&CONSTR	173,000.00	2,975.42	4,000.00
445-901-982-092208	BUILDING PURCHASES&CONSTR	150,000.00	0.00	0.00
445-901-982-092325	BUILDING PURCHASES&CONSTR	0.00	0.00	0.00
445-901-985-091726	OFFICE FURNITURE&EQUIPMEN	0.00	0.00	0.00
445-901-986-091602	BUILDING REPAIR	18,000.00	27,000.00	27,000.00
Total 'CAPITAL OUTLAYS':		366,000.00	223,968.09	550,696.93

OTHER FINANCING USES

445-231-995	OPERATING TRANSFER OUT	0.00	0.00	0.00
445-231-995-100000	OPER. TRANS TO GENERAL FUNI	0.00	0.00	0.00
445-231-995-400000	OPER. TRANS TO CAPITAL PROJE	0.00	0.00	0.00
445-231-995-500000	OPER. TRANS TO ENTERPRISE FL	0.00	0.00	0.00
445-231-996	BOND DISCOUNT	0.00	0.00	0.00
445-901-991-091902	PRINCIPAL EXP (CAPITAL LEASE)	0.00	0.00	0.00
445-901-992	PRINCIPAL EXP (BONDS)	0.00	0.00	0.00
445-901-993-091902	INTEREST EXP (CAPITAL LEASE)	0.00	0.00	0.00
445-901-993-091923	INTEREST EXPENSE (LOANS)	0.00	434.54	0.00
445-901-995-091923	BUDGETED OTHER FINANCING L	0.00	0.00	435.00

GL Number	Description	2022-23 Original Budget	YTD As Of 03/31/2023	03/31/2023 Amended Budget
445-906-991	PRINCIPAL EXP (LOANS)	0.00	0.00	0.00
445-906-993	INTEREST EXPENSE (LOANS)	0.00	0.00	0.00
445-906-995-100000	OPER. TRANS TO GENERAL REVE	0.00	0.00	0.00
445-906-995-200000	OPER. TRANS TO SPECIAL REVEN	0.00	0.00	0.00
445-906-995-300000	OPER. TRANS TO DEBT SERVICE	0.00	0.00	0.00
445-906-995-400000	OPER. TRANS TO CAPITAL PROJE	0.00	0.00	0.00
445-999-995	OPERATING TRANSFER OUT	0.00	0.00	0.00
445-999-995-100000	OPER. TRANS TO GENERAL REVE	0.00	0.00	0.00
Total 'OTHER FINANCING USES':		0.00	434.54	435.00
SUPPLIES				
445-807-749	MISCELLANEOUS MATERIAL & S	0.00	0.00	0.00
445-901-749	MISCELLANEOUS MATERIAL & S	0.00	0.00	0.00
445-901-749-091608	MISCELLANEOUS MATERIAL & S	0.00	24,959.87	25,000.00
445-901-749-091720	MISCELLANEOUS MATERIAL & S	0.00	0.00	0.00
445-901-749-091802	MISCELLANEOUS MATERIAL & S	0.00	0.00	0.00
445-901-749-091811	MISCELLANEOUS MATERIAL & S	0.00	0.00	0.00
445-901-749-091812	MISCELLANEOUS MATERIAL & S	0.00	0.00	0.00
445-901-749-091813	MISCELLANEOUS MATERIAL & S	0.00	0.00	0.00
445-901-749-091815	MISCELLANEOUS MATERIAL & S	0.00	0.00	0.00
445-901-749-091823	MISCELLANEOUS MATERIAL & S	0.00	0.00	0.00
445-901-749-091824	MISCELLANEOUS MATERIAL & S	0.00	0.00	0.00
445-901-749-091901	MISCELLANEOUS MATERIAL & S	0.00	0.00	0.00
445-901-749-091904	MISCELLANEOUS MATERIAL & S	0.00	0.00	0.00
Total 'SUPPLIES':		0.00	24,959.87	25,000.00
SALARIES & BENEFITS				
445-901-703-091608	SALARY PERMANENT	0.00	790.22	1,500.00
445-901-703-091802	SALARY PERMANENT	0.00	0.00	0.00
445-901-703-096054	SALARY PERMANENT	0.00	0.00	0.00
445-901-707-091608	OVERTIME	0.00	0.00	0.00
445-901-712-091608	RETIREE HEALTHCARE - GENERA	0.00	15.79	0.00
445-901-712-096054	RETIREE HEALTHCARE - GENERA	0.00	0.00	0.00
445-901-714-091608	MERS RETIREMENT SYSTEM	0.00	63.23	0.00
445-901-714-096054	MERS RETIREMENT SYSTEM	0.00	0.00	0.00
445-901-717-091608	HEALTH INSURANCE	0.00	61.89	0.00
445-901-717-096054	HEALTH INSURANCE	0.00	0.00	0.00
445-901-718-091608	LIFE INSURANCE	0.00	1.79	0.00
445-901-718-096054	LIFE INSURANCE	0.00	0.00	0.00
445-901-719-091608	DENTAL INSURANCE	0.00	14.64	0.00
445-901-719-096054	DENTAL INSURANCE	0.00	0.00	0.00
445-901-720-091608	OPTICAL INSURANCE	0.00	0.00	0.00
445-901-721-091608	DISABILITY INSURANCE	0.00	3.00	0.00
445-901-721-096054	DISABILITY INSURANCE	0.00	0.00	0.00
445-901-722-091608	SOCIAL SECURITY	0.00	58.48	0.00
445-901-722-096054	SOCIAL SECURITY	0.00	0.00	0.00
445-901-723-091608	WORKERS' COMPENSATION	0.00	28.74	0.00
445-901-723-096054	WORKERS' COMPENSATION	0.00	0.00	0.00
445-901-724-091608	UNEMPLOYMENT	0.00	2.31	0.00
445-901-724-096054	UNEMPLOYMENT	0.00	0.00	0.00
Total 'SALARIES & BENEFITS':		0.00	1,040.09	1,500.00
Total Appropriations:		426,500.00	437,766.37	767,458.68
Net of Revenues & Appropriations:		621,000.00	1,095,044.41	2,579,541.32

SEWER FUND

		03/31/2023				
		2022-23	Amended	YTD As Of		2022-23
GL Number	Description	Original Budget	Budget	03/31/2023	2021-22 Activity	REQUESTED
--- Estimated Revenue ---						
TAXES & SPECIAL ASSESSMENTS						
LICENSES & PERMITS						
590-000-628-004605	METERED SALES	9,400,000.00	9,400,000.00	7,435,884.59	9,859,277.50	9,400,000.00
590-000-684-004800	MISC. & SUNDRY	2,000.00	2,000.00	0.00	195.84	2,000.00
Total 'LICENSES & PERMITS':		9,402,000.00	9,402,000.00	7,435,899.26	9,859,581.08	9,402,000.00
FEDERAL GRANTS						
STATE GRANTS						
CHARGES FOR SERVICE						
590-000-620-004619	MISC. SALES AND S	75,000.00	75,000.00	65,495.00	93,800.00	75,000.00
Total 'CHARGES FOR SERVICE':		75,000.00	75,000.00	65,495.00	93,800.00	75,000.00
FINES & PENALTIES						
590-000-657-004704	PENALTIES/INTERE	160,000.00	160,000.00	157,328.29	193,772.75	191,000.00
590-000-657-004802	REIMB:SERVICES RI	8,000.00	8,000.00	0.00	151,488.65	8,000.00
590-000-665-004970	INTEREST INCOME	1,000.00	1,000.00	8,502.50	4,420.31	1,000.00
Total 'FINES & PENALTIES':		169,000.00	169,000.00	165,830.79	349,681.71	200,000.00
CONTRIBUTIONS & MISCELLANEOUS						
INTEREST & OPERATING TRANSFERS IN						
590-000-696-004961	BOND PROCEEDS	2,796,050.00	1,898,700.00	0.00	0.00	1,898,700.00
590-000-699-400000	OP. TRANS FROM C	0.00	100,000.00	0.00	0.00	100,000.00
Total 'INTEREST & OPERATING TRANSFERS IN':		2,796,050.00	1,998,700.00	0.00	0.00	1,998,700.00
Total Estimated Revenue:		12,442,050.00	11,644,700.00	7,667,225.05	10,303,062.79	11,675,700.00
--- Appropriations ---						
<None Set>						
SALARIES & BENEFITS						
590-203-714	MERS RETIREMENT	111,700.00	111,700.00	70,084.21	96,826.08	111,700.00
590-559-702	BUDGETED SALARI	1,059,700.00	1,059,700.00	0.00	0.00	1,059,700.00
Total 'SALARIES & BENEFITS':		1,171,400.00	1,171,400.00	799,470.70	1,188,355.09	1,171,400.00
SUPPLIES						
590-559-727	BUDGETED SUPPLII	127,250.00	127,250.00	0.00	0.00	127,250.00
Total 'SUPPLIES':		127,250.00	127,250.00	88,623.41	130,974.30	127,250.00
CONTRACTUAL SERVICES						
590-557-959	PAYMENT TO OTHE	5,000,000.00	5,000,000.00	3,247,909.19	4,847,581.81	5,000,000.00
590-559-801	CONTRACTUAL SER	872,950.00	872,950.00	128,039.34	79,878.10	975,000.00
590-901-801	CONTRACTUAL SER	250,000.00	250,000.00	28,738.02	0.00	100,000.00
590-901-801-091828	CONTRACTUAL SER	150,000.00	300,000.00	79,519.00	17,126.50	80,000.00
590-901-801-092009	CONTRACTUAL SER	0.00	25,000.00	18,242.85	1,474,448.94	25,000.00
590-901-801-092010	CONTRACTUAL SER	0.00	2,500.00	1,213.19	849,906.23	2,500.00
590-901-801-092117	CONTRACTUAL SER	1,898,700.00	1,898,700.00	65,772.07	110,248.85	1,898,700.00
590-901-801-092118	CONTRACTUAL SER	897,350.00	10,000.00	2,274.24	43,860.35	15,000.00
590-901-801-092217	CONTRACTUAL SER	0.00	100,000.00	55,387.24	0.00	100,000.00
590-901-810-091851	ENGINEERING SER	0.00	0.00	761.56	15,612.14	1,000.00
590-901-810-092220	PUBLIC RELATIONS	0.00	0.00	186.80	0.00	50,000.00
Total 'CONTRACTUAL SERVICES':		9,617,497.00	9,008,647.00	4,719,511.08	9,410,123.13	8,247,200.00
OTHER EXPENSES						
590-559-778	BUDGETED OTHER	33,000.00	33,000.00	0.00	0.00	33,000.00
Total 'OTHER EXPENSES':		33,000.00	33,000.00	6,575.00	24,254.25	33,000.00
CAPITAL OUTLAYS						
590-559-971	BUDGETED CAPITA	19,100.00	19,100.00	0.00	0.00	19,100.00
Total 'CAPITAL OUTLAYS':		19,100.00	19,100.00	(79,206.16)	(3,193,291.72)	19,100.00

OTHER FINANCING USES

590-906-995-005900	BUDGETED OTHER	403,700.00	403,700.00	0.00	0.00	403,700.00
Total 'OTHER FINANCING USES':		403,700.00	403,700.00	479,319.72	711,664.05	403,700.00
Total Appropriations:		11,371,947.00	10,763,097.00	6,014,293.75	8,216,791.10	10,001,650.00
Net of Revenues & Appropriat Net of Revenues &		1,070,103.00	881,603.00	1,652,931.30	2,086,271.69	1,674,050.00

WATER FUND

GL Number	Description	2022-23 Original Budget	03/31/2023 Amended Budget	YTD As Of 03/31/2023	2022-23 REQUESTED
--- Estimated Revenue ---					
LICENSES & PERMITS					
591-000-628-004605	METERED SALES	3,500,000.00	3,500,000.00	2,725,348.09	3,700,000.00
591-000-684-004800	MISC. & SUNDRY	10,000.00	10,000.00	22,687.90	60,000.00
Total 'LICENSES & PERMITS':		3,510,000.00	3,510,000.00	2,748,035.99	3,760,000.00
FEDERAL GRANTS					
STATE GRANTS					
591-000-540	STATE GRANTS	300,000.00	315,000.00	208,962.41	315,000.00
Total 'STATE GRANTS':		300,000.00	315,000.00	208,962.41	315,000.00
CHARGES FOR SERVICE					
591-000-620-004619	MISC. SALES AND SERVICES	170,000.00	170,000.00	73,832.23	170,000.00
591-000-637	WHOLESALE WATER	4,600,000.00	4,600,000.00	4,056,032.69	4,755,000.00
591-000-642-004652	TOWNSHIP MAINTENANCE CONTRACT	100,000.00	100,000.00	96,088.76	100,000.00
591-000-644-004618	LEAD REPLACEMENT FEE	750,000.00	750,000.00	566,539.74	750,000.00
591-000-692-004661	LEASE/RENTAL	220,000.00	220,000.00	64,762.88	220,000.00
Total 'CHARGES FOR SERVICE':		5,840,000.00	5,840,000.00	4,857,256.30	5,995,000.00
FINES & PENALTIES					
591-000-657-004704	PENALTIES/INTEREST/FINES	75,000.00	75,000.00	85,544.59	90,000.00
591-000-657-004802	REIMB:SERVICES RENDERED	20,000.00	20,000.00	31,917.37	29,000.00
591-000-665-004970	INTEREST INCOME	6,000.00	6,000.00	0.00	6,000.00
Total 'FINES & PENALTIES':		101,000.00	101,000.00	117,461.96	125,000.00
CONTRIBUTIONS & MISCELLANEOUS					
INTEREST & OPERATING TRANSFERS IN					
591-000-696-004961	BOND PROCEEDS	3,834,950.00	1,920,800.00	119,818.00	1,920,800.00
591-000-699-400000	OP. TRANS FROM CAPITAL PROJECTS	800,000.00	1,350,000.00	0.00	1,350,000.00
Total 'INTEREST & OPERATING TRANSFERS IN':		4,634,950.00	3,270,800.00	119,818.00	3,270,800.00
Total Estimated Revenue:		14,385,950.00	13,036,800.00	8,051,551.32	13,465,800.00
--- Appropriations ---					
<None Set>					
SALARIES & BENEFITS					
591-203-714	MERS RETIREMENT SYSTEM	221,231.00	221,231.00	137,827.42	221,231.00
591-555-703	SALARY PERMANENT	450,000.00	450,000.00	118,607.12	450,000.00
591-558-702	BUDGETED SALARIES & BENEFITS	1,197,500.00	1,197,500.00	463.45	1,020,244.00
591-559-702	BUDGETED SALARIES & BENEFITS	1,458,600.00	1,458,600.00	0.00	1,458,600.00
591-560-702	BUDGETED SALARIES & BENEFITS	49,925.00	49,925.00	0.00	49,925.00
Total 'SALARIES & BENEFITS':		3,377,256.00	3,377,256.00	2,338,249.82	3,200,000.00
SUPPLIES					
591-555-754	SEWER/WATER SYSTEM SUPPLIES	400,000.00	400,000.00	38,621.97	257,400.00
591-558-727	BUDGETED SUPPLIES	542,900.00	542,900.00	0.00	542,900.00
591-559-727	BUDGETED SUPPLIES	297,900.00	297,900.00	0.00	297,900.00
591-560-727	BUDGETED SUPPLIES	1,800.00	1,800.00	0.00	1,800.00
Total 'SUPPLIES':		1,242,600.00	1,242,600.00	758,443.20	1,100,000.00
CONTRACTUAL SERVICES					
591-555-801	CONTRACTUAL SERVICES	400,000.00	400,000.00	147,651.75	400,000.00
591-558-801	CONTRACTUAL SERVICES	1,032,377.00	1,032,377.00	101,788.91	1,032,377.00
591-559-801	CONTRACTUAL SERVICES	1,097,545.00	1,097,545.00	136,177.47	1,097,545.00
591-560-801	CONTRACTUAL SERVICES	40,000.00	40,000.00	90.08	40,000.00
591-901-801	CONTRACTUAL SERVICES	250,000.00	730,000.00	22,857.03	60,000.00
591-901-801-092007	CONTRACTUAL SERVICES	295,266.00	295,266.00	352,848.16	402,000.00
591-901-801-092008	CONTRACTUAL SERVICES	0.00	281,800.00	278,513.82	281,800.00
591-901-801-092009	CONTRACTUAL SERVICES	0.00	20,000.00	28,543.00	20,000.00
591-901-801-092010	CONTRACTUAL SERVICES	0.00	0.00	13,374.50	15,000.00
591-901-801-092034	CONTRACTUAL SERVICES	0.00	0.00	91,118.43	250,000.00

591-901-801-092035	CONTRACTUAL SERVICES	50,000.00	300,000.00	271,595.00	300,000.00
591-901-801-092036	CONTRACTUAL SERVICES	800,000.00	800,000.00	0.00	800,000.00
591-901-801-092111	BUDGETED CONTRACTUAL SERVICES	0.00	0.00	16,949.40	550,000.00
591-901-801-092117	CONTRACTUAL SERVICES	1,420,800.00	1,420,800.00	43,209.43	1,420,800.00
591-901-801-092118	CONTRACTUAL SERVICES	914,150.00	10,000.00	2,091.80	10,000.00
591-901-801-092124	CONTRACTUAL SERVICES	300,000.00	150,000.00	65,953.70	150,000.00
591-901-801-092217	CONTRACTUAL SERVICES	0.00	100,000.00	55,387.24	100,000.00
591-901-801-092220	BUDGETED CONTRACTUAL SERVICES	0.00	0.00	5,531.83	50,000.00
591-901-801-092221	BUDGETED CONTRACTUAL SERVICES	0.00	0.00	0.00	20,000.00
591-901-801-092222	BUDGETED CONTRACTUAL SERVICES	0.00	0.00	0.00	50,000.00
591-906-801	CONTRACTUAL SERVICES	1,257,710.00	1,257,710.00	12,187.50	1,257,710.00
Total 'CONTRACTUAL SERVICES':		7,857,848.00	7,935,498.00	4,006,306.90	8,307,232.00
OTHER EXPENSES					
591-558-778	BUDGETED OTHER EXPENSES	6,500.00	6,500.00	0.00	6,500.00
591-559-778	BUDGETED OTHER EXPENSES	180,000.00	180,000.00	2,114.04	180,000.00
Total 'OTHER EXPENSES':		186,500.00	186,500.00	141,428.98	186,500.00
CAPITAL OUTLAYS					
591-558-971	BUDGETED CAPITAL OUTLAYS	170,500.00	170,500.00	0.00	60,500.00
591-559-971	BUDGETED CAPITAL OUTLAYS	27,000.00	27,000.00	0.00	27,000.00
591-901-971-092034	BUDGETED CAPITAL OUTLAYS	250,000.00	250,000.00	0.00	250,000.00
Total 'CAPITAL OUTLAYS':		477,500.00	447,500.00	110,028.41	337,500.00
OTHER FINANCING USES					
591-906-995-005900	BUDGETED OTHER FINANCING USES	1,181,261.00	1,181,261.00	0.00	1,181,261.00
591-999-995-200000	OPER. TRANS TO SPECIAL REVENUE	35,000.00	35,000.00	0.00	35,000.00
Total 'OTHER FINANCING USES':		1,216,261.00	1,216,261.00	1,132,768.53	1,216,261.00
Total Appropriations:		14,357,965.00	14,405,615.00	8,487,225.84	14,347,493.00
Net of Revenues & Appropriations		27,985.00	(1,368,815.00)	(435,674.52)	(881,693.00)

ENGINEERING

GL Number	Description	2022-23 Original Budget	03/31/2023 Amended Budget	YTD As Of 03/31/2023	2022-23 REQUESTED
--- Estimated Revenue ---					
LICENSES & PERMITS					
643-000-492	TELECOM FRANCHISE FEES	0.00	0.00	0.00	0.00
643-000-498	LICENSE AND PERMIT MISC.	0.00	3,400.00	7,460.00	10,000.00
643-000-684-004680	INTERDEPT.ENGINEERING FEES	637,000.00	452,000.00	412,474.49	515,000.00
643-000-684-004800	MISC. & SUNDRY	0.00	0.00	0.00	0.00
643-447-684	MISC. & SUNDRY	0.00	0.00	29.26	0.00
Total 'LICENSES & PERMITS':		637,000.00	455,400.00	419,963.75	525,000.00
CHARGES FOR SERVICE					
643-000-682	ENGINEERING FEES	50,000.00	50,000.00	43,601.00	50,000.00
Total 'CHARGES FOR SERVICE':		50,000.00	50,000.00	43,601.00	50,000.00
FINES & PENALTIES					
643-000-665-004703	INTEREST/LATE INVOICES	0.00	0.00	0.00	0.00
643-000-665-004970	INTEREST INCOME	0.00	0.00	106.66	0.00
Total 'FINES & PENALTIES':		0.00	0.00	106.66	0.00
INTEREST & OPERATING TRANSFERS IN					
643-000-673	GAIN (LOSS) ON SALE OF ASSETS	0.00	0.00	0.00	0.00
643-000-699-100000	OPERATING TRANSFER FROM GENERAL FUND	40,000.00	225,000.00	0.00	225,000.00
Total 'INTEREST & OPERATING TRANSFERS IN':		40,000.00	225,000.00	0.00	225,000.00
Total Estimated Revenue:		727,000.00	730,400.00	463,671.41	800,000.00
--- Appropriations ---					
SALARIES & BENEFITS					
643-203-714	MERS RETIREMENT SYSTEM	65,038.00	65,038.00	40,532.51	65,038.00
643-447-702	BUDGETED SALARIES & BENEFITS	467,500.00	467,500.00	0.00	467,500.00
643-447-703	SALARY PERMANENT	0.00	0.00	177,767.53	0.00
643-447-705	TEMPORARY SALARY	0.00	0.00	0.00	0.00
643-447-706	LEAD PERSON & SHIFT PREMIUM	0.00	0.00	0.00	0.00
643-447-707	OVERTIME	0.00	0.00	12,262.24	0.00
643-447-708	VACATION PAY	0.00	0.00	20,189.05	0.00
643-447-709	LONGEVITY PAY	0.00	0.00	600.00	0.00
643-447-710	PERSONAL & OTHER LEAVE	0.00	0.00	2,736.08	0.00
643-447-711	HOLIDAY PAY	0.00	0.00	7,287.06	0.00
643-447-712	RETIREE HEALTHCARE - GENERAL	0.00	0.00	18,644.11	0.00
643-447-714	MERS RETIREMENT SYSTEM	0.00	0.00	19,779.93	0.00
643-447-717	HEALTH INSURANCE	0.00	0.00	63,191.86	0.00
643-447-718	LIFE INSURANCE	0.00	0.00	725.21	0.00
643-447-719	DENTAL INSURANCE	0.00	0.00	3,258.35	0.00
643-447-720	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
643-447-721	DISABILITY INSURANCE	0.00	0.00	845.18	0.00
643-447-722	SOCIAL SECURITY	0.00	0.00	16,789.21	0.00
643-447-723	WORKERS' COMPENSATION	0.00	0.00	3,485.88	0.00
643-447-724	UNEMPLOYMENT	0.00	0.00	244.13	0.00
Total 'SALARIES & BENEFITS':		532,538.00	532,538.00	388,338.33	532,538.00
SUPPLIES					
643-447-727	BUDGETED SUPPLIES	5,350.00	5,350.00	0.00	7,000.00
643-447-728	OFFICE SUPPLIES	0.00	0.00	106.00	0.00
643-447-730	PUBLICATIONS & MEMBERSHIPS	0.00	0.00	145.00	0.00
643-447-731	POSTAGE	0.00	0.00	0.00	0.00
643-447-734	CLOTHING & UNIFORMS	0.00	0.00	762.02	0.00
643-447-741	TOOLS	0.00	0.00	1,121.09	0.00
643-447-747	LICENSES	0.00	0.00	1,155.90	0.00
643-447-748	MEDICAL SUPPLIES	0.00	0.00	0.00	0.00
643-447-749	MISCELLANEOUS MATERIAL & SUPPLIES	0.00	0.00	394.39	0.00
643-447-752	PHOTOGRAPHIC SUPPLIES	0.00	0.00	0.00	0.00
643-447-753	COMPUTER SUPPLIES	0.00	0.00	1,345.76	0.00
643-447-765	ROAD MAINTENANCE SUPPLIES	0.00	0.00	0.00	0.00
643-447-900	PUBLICATIONS	0.00	0.00	117.07	0.00
Total 'SUPPLIES':		5,350.00	5,350.00	5,147.23	7,000.00
CONTRACTUAL SERVICES					
643-447-726	OTHER INSURANCE&BONDS	0.00	0.00	2,491.12	0.00
643-447-776	COPY MACHINE CHARGES	0.00	0.00	0.00	0.00

643-447-801	CONTRACTUAL SERVICES	192,319.00	192,319.00	5,979.75	192,319.00
643-447-804	COMPUTER SERVICES	0.00	0.00	0.00	0.00
643-447-850	TELEPHONE	0.00	0.00	2,207.05	0.00
643-447-902	PRINTING	0.00	0.00	0.00	0.00
643-447-940	RENTAL OF BUILDINGS	0.00	0.00	52,873.47	0.00
643-447-944	VEHICLE RENTAL	0.00	0.00	15,923.37	0.00
643-447-955	INDIRECT COST ALLOCATION	0.00	0.00	57,981.78	0.00
643-447-963	REFUNDS/RESALES	0.00	0.00	0.00	0.00
643-901-801	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
643-901-801-092012	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
643-901-801-092014	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
643-901-801-099012	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
643-901-805-092004	CONSULTANT FEES	0.00	0.00	0.00	0.00
643-901-810	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
643-901-810-092004	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
643-901-810-092012	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
643-901-810-099012	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
Total 'CONTRACTUAL SERVICES':		192,319.00	192,319.00	137,456.54	192,319.00
OTHER EXPENSES					
643-447-778	INVENTORY YARDS	5,000.00	5,000.00	0.00	5,000.00
643-447-861	CONFERENCE, TRAINING AND TRAVEL	0.00	0.00	2,189.50	0.00
643-447-965	BAD DEBTS	0.00	0.00	0.00	0.00
Total 'OTHER EXPENSES':		5,000.00	5,000.00	2,189.50	5,000.00
CAPITAL OUTLAYS					
643-447-971	BUDGETED CAPITAL OUTLAYS	25,000.00	25,000.00	0.00	25,000.00
643-447-977	EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00
643-447-980	COMPUTER HARDWARE & SOFTWARE	0.00	0.00	20,254.37	0.00
643-447-983	EQUIPMENT REPAIR	0.00	0.00	0.00	0.00
643-447-985	OFFICE FURNITURE&EQUIPMENT REPAIR	0.00	0.00	0.00	0.00
643-901-988	FIXED ASSETS CAPITALIZATION	0.00	0.00	0.00	0.00
Total 'CAPITAL OUTLAYS':		25,000.00	25,000.00	20,254.37	25,000.00
OTHER FINANCING USES					
643-447-968	DEPRECIATION EXPENSE	0.00	0.00	1,249.56	0.00
643-447-995-005900	BUDGETED OTHER FINANCING USES	0.00	0.00	0.00	0.00
Total 'OTHER FINANCING USES':		0.00	0.00	1,249.56	0.00
Total Appropriations:		760,207.00	760,207.00	554,635.53	761,857.00
Net of Revenues & Appropriations Net of Revenues & Appropriations:		(33,207.00)	(29,807.00)	(90,964.12)	38,143.00

PUBLIC SERVICE BUILDING

GL Number	Description	2022-23 Original Budget	03/31/2023 Amended Budget	YTD As Of 03/31/2023	2022-23 REQUESTED
--- Estimated Revenue ---					
LICENSES & PERMITS					
642-000-684-004800	MISC. & SUNDRY	0.00	0.00	0.00	0.00
642-441-684	MISC. & SUNDRY	0.00	0.00	24.61	0.00
Total 'LICENSES & PERMITS':		0.00	0.00	24.61	0.00
CHARGES FOR SERVICE					
642-000-642-004652	SALES & SERVICE	0.00	0.00	0.00	0.00
642-000-647-004638	MISC. SALES CHARGE/REFUSE	0.00	0.00	0.00	0.00
642-000-667-004677	RENT	1,897,650.00	1,897,650.00	1,405,818.00	1,897,650.00
Total 'CHARGES FOR SERVICE':		1,897,650.00	1,897,650.00	1,405,818.00	1,897,650.00
FINES & PENALTIES					
642-000-665-004703	INTEREST/LATE INVOICES	0.00	0.00	0.00	0.00
642-000-665-004970	INTEREST INCOME	0.00	0.00	2,717.55	0.00
Total 'FINES & PENALTIES':		0.00	0.00	2,717.55	0.00
INTEREST & OPERATING TRANSFERS IN					
642-000-673	GAIN (LOSS) ON SALE OF ASSETS	0.00	0.00	0.00	0.00
642-000-699-100000	OP. TRANS FROM GENERAL FUND	500,000.00	500,000.00	0.00	500,000.00
Total 'INTEREST & OPERATING TRANSFERS IN':		500,000.00	500,000.00	0.00	500,000.00
Total Estimated Revenue:		2,397,650.00	2,397,650.00	1,408,560.16	2,397,650.00
--- Appropriations ---					
<None Set>					
642-441-715	PENSION ADJUSTMENT - GASB 68	0.00	0.00	0.00	0.00
642-441-716	OPEB ADJUSTMENT - GASB 75	0.00	0.00	0.00	0.00
Total '<None Set>':		0.00	0.00	0.00	0.00
SALARIES & BENEFITS					
642-203-714	MERS RETIREMENT SYSTEM	473,731.00	473,731.00	294,722.95	473,731.00
642-441-702	BUDGETED SALARIES & BENEFITS	875,000.00	875,000.00	0.00	875,000.00
642-441-703	SALARY PERMANENT	0.00	0.00	351,148.11	0.00
642-441-705	TEMPORARY SALARY	0.00	0.00	0.00	0.00
642-441-706	LEAD PERSON & SHIFT PREMIUM	0.00	0.00	64.39	0.00
642-441-707	OVERTIME	0.00	0.00	7,423.41	0.00
642-441-708	VACATION PAY	0.00	0.00	63,235.75	0.00
642-441-709	LONGEVITY PAY	0.00	0.00	2,143.24	0.00
642-441-710	PERSONAL & OTHER LEAVE	0.00	0.00	10,483.26	0.00
642-441-711	HOLIDAY PAY	0.00	0.00	18,167.65	0.00
642-441-712	RETIREE HEALTHCARE - GENERAL	0.00	0.00	41,296.41	0.00
642-441-714	MERS RETIREMENT SYSTEM	0.00	0.00	37,489.85	0.00
642-441-717	HEALTH INSURANCE	0.00	0.00	76,330.79	0.00
642-441-718	LIFE INSURANCE	0.00	0.00	1,542.24	0.00
642-441-719	DENTAL INSURANCE	0.00	0.00	6,827.27	0.00
642-441-720	OPTICAL INSURANCE	0.00	0.00	0.00	0.00
642-441-721	DISABILITY INSURANCE	0.00	0.00	1,639.16	0.00
642-441-722	SOCIAL SECURITY	0.00	0.00	35,350.90	0.00
642-441-723	WORKERS' COMPENSATION	0.00	0.00	9,173.06	0.00
642-441-724	UNEMPLOYMENT	0.00	0.00	558.82	0.00
642-441-725	EDUCATION INCENTIVE PAY	0.00	0.00	2,000.00	0.00
Total 'SALARIES & BENEFITS':		1,348,731.00	1,348,731.00	959,597.26	1,348,731.00
SUPPLIES					
642-441-727	BUDGETED SUPPLIES	47,800.00	47,800.00	0.00	75,000.00
642-441-728	OFFICE SUPPLIES	0.00	0.00	2,893.08	0.00
642-441-730	PUBLICATIONS & MEMBERSHIPS	0.00	0.00	2,182.00	0.00
642-441-731	POSTAGE	0.00	0.00	1,083.46	0.00
642-441-734	CLOTHING & UNIFORMS	0.00	0.00	1,328.97	0.00
642-441-741	TOOLS	0.00	0.00	104.58	0.00
642-441-743	FOOD	0.00	0.00	40.64	0.00
642-441-748	MEDICAL SUPPLIES	0.00	0.00	2,629.50	0.00
642-441-749	MISCELLANEOUS MATERIAL & SUPPLIES	0.00	0.00	10,424.09	0.00

642-441-752	PHOTOGRAPHIC SUPPLIES	0.00	0.00	0.00	0.00
642-441-753	COMPUTER SUPPLIES	0.00	0.00	29.99	0.00
642-441-756	REPAIR SUPPLIES	0.00	0.00	3,889.26	0.00
642-441-758	BUILDING SUPPLIES	0.00	0.00	18,697.32	0.00
642-441-760	CUSTODIAL SUPPLIES	0.00	0.00	9,975.56	0.00
642-441-765	ROAD MAINTENANCE SUPPLIES	0.00	0.00	315.15	0.00
642-441-766	LEAF BAGS	0.00	0.00	0.00	0.00
642-441-767	SEEDING & PLANTING SUPPLIES	0.00	0.00	0.00	0.00
642-441-769	COMMUNICATIONS SUPPLIES	0.00	0.00	0.00	0.00
642-441-900	PUBLICATIONS	0.00	0.00	0.00	0.00
Total 'SUPPLIES':		47,800.00	47,800.00	53,593.60	75,000.00
CONTRACTUAL SERVICES					
642-441-726	OTHER INSURANCE&BONDS	0.00	0.00	5,435.83	0.00
642-441-773	LAUNDRY & UNIFORM CLEANING	0.00	0.00	4,181.16	0.00
642-441-776	COPY MACHINE CHARGES	0.00	0.00	3,584.91	0.00
642-441-801	CONTRACTUAL SERVICES	441,619.00	441,619.00	22,599.08	414,419.00
642-441-804	COMPUTER SERVICES	0.00	0.00	0.00	0.00
642-441-805	CONSULTANT FEES	0.00	0.00	0.00	0.00
642-441-807	PEST CONTROL	0.00	0.00	0.00	0.00
642-441-810	ENGINEERING SERVICES	0.00	0.00	38.69	0.00
642-441-850	TELEPHONE	0.00	0.00	12,189.59	0.00
642-441-902	PRINTING	0.00	0.00	1,689.50	0.00
642-441-920	ELECTRICITY	0.00	0.00	35,895.81	0.00
642-441-921	HEAT	0.00	0.00	27,022.41	0.00
642-441-922	WATER & SEWER	0.00	0.00	3,504.00	0.00
642-441-943	OFFICE EQUIPMENT LEASE	0.00	0.00	0.00	0.00
642-441-944	VEHICLE RENTAL	0.00	0.00	4,902.85	0.00
642-441-955	INDIRECT COST ALLOCATION	0.00	0.00	174,064.50	0.00
642-441-963	BANK CHARGES	0.00	0.00	179.00	0.00
642-561-801	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
642-901-801	BUDGETED CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
642-901-810	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
Total 'CONTRACTUAL SERVICES':		441,619.00	441,619.00	295,287.33	414,419.00
OTHER EXPENSES					
642-441-778	BUDGETED OTHER EXPENSES	3,000.00	3,000.00	0.00	3,000.00
642-441-861	CONFERENCE, TRAINING AND TRAVEL	0.00	0.00	4,925.39	0.00
642-561-778	INVENTORY YARDS	0.00	0.00	(115,718.34)	0.00
642-561-779	INVENTORY COPY MACHINE COSTS	0.00	0.00	0.00	0.00
Total 'OTHER EXPENSES':		3,000.00	3,000.00	(110,792.95)	3,000.00
CAPITAL OUTLAYS					
642-441-971	BUDGETED CAPITAL OUTLAYS	356,500.00	356,500.00	146,521.21	356,500.00
642-441-979	OFFICE FURNITURE&EQUIPMENT	0.00	0.00	1,097.76	0.00
642-441-980	COMPUTER HARDWARE & SOFTWARE	0.00	0.00	9,433.84	0.00
642-441-982	BUILDING PURCHASES&CONSTRUCTION	0.00	0.00	8,967.39	0.00
642-441-983	EQUIPMENT REPAIR	0.00	0.00	0.00	0.00
642-441-985	OFFICE FURNITURE&EQUIPMENT REPAIR	0.00	0.00	0.00	0.00
642-441-986	BUILDING REPAIR	0.00	0.00	122,205.10	0.00
642-901-988	FIXED ASSETS CAPITALIZATION	0.00	0.00	0.00	0.00
Total 'CAPITAL OUTLAYS':		356,500.00	356,500.00	288,225.30	356,500.00
OTHER FINANCING USES					
642-441-968	DEPRECIATION EXPENSE	0.00	0.00	13,782.09	27,564.00
642-441-995-005900	BUDGETED OTHER FINANCING USES	0.00	0.00	0.00	0.00
642-561-968	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00
642-561-993	INTEREST EXPENSE	0.00	0.00	0.00	0.00
Total 'OTHER FINANCING USES':		0.00	0.00	13,782.09	27,564.00
Total Appropriations:		2,197,650.00	2,197,650.00	1,499,692.63	2,225,214.00
Net of Revenues & Appropriations		200,000.00	200,000.00	(91,132.47)	172,436.00

WATCH MUSKEGON

Agenda Item Review Form Muskegon City Commission

Commission Meeting Date: June 13, 2023		Title: Sanitation Fee Resolution	
Submitted By: Kenneth D. Grant		Department: Finance	
Brief Summary: The FY2023-24 budget calls for the Sanitation Fee to be increased from \$3.50 per month to \$4.00 per month, this resolution establishes the Sanitation Fee for FY 2023-24			
Detailed Summary & Background: To adopt the resolution to increase the sanitation fee to \$4.00 per month to cover the shortfall between sanitation charges and the millage collected for sanitation.			
Goal/Focus Area/Action Item Addressed: Sustainability in financial practices.			
Amount Requested:		Amount Budgeted:	
Fund(s) or Account(s):		Fund(s) or Account(s):	
Recommended Motion: To adopt the Sanitation Fee Resolution for FY 2023-24			
Approvals: <i>Get approval from division head at a minimum prior to sending to the Clerk.</i> Immediate Division Head ☒ Information Technology ☐ Other Division Heads ☒ Communication ☐ Legal Review ☒		Guest(s) Invited / Presenting Yes ☐ No ☒	
For City Clerk Use Only: Commission Action:			

**CITY OF MUSKEGON
MUSKEGON COUNTY, MICHIGAN**

RESOLUTION NO. _____

At a regular meeting of the City Commission of Muskegon, Michigan, held at the City Commission Chambers on June 13, 2023.

RECTITALS

After reviewing the cost to provide sanitation services for the residents of the City of Muskegon, the City Commission has determined that the funds generated from the 3 mills dedicated to sanitation currently does not cover the costs to provide the service at its current level.

THERE, THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY RESOLVES:

1. Effective July 1, 2023, a monthly service \$4.00 will be charged to all residential utility billings. This increase fee is will cover the inflationary cost in fuel, labor costs, and the additional customers using the recycling program.
2. This rate increase will go in effect July 1, 2023 and will be re-evaluated every fiscal year.

The above changes to be effective as noted above

This resolution adopted:

YEAS:

NAY:

CITY OF MUSKEGON

By: _____
Ann Marie Meisch, MMC, City Clerk

CERTIFICATION

This resolution was adopted at a regular meeting of the City commission, held on June 13, 2023. The meeting was properly held and noticed pursuant to Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1967.

CITY OF MUSKEGON

By: _____
Ann Marie Meisch, MMC
City Clerk

WATCH MUSKEGON

Agenda Item Review Form Muskegon City Commission

Commission Meeting Date: June 13, 2023		Title: Placement of Public Benches	
Submitted By: Ann Meisch		Department: City Clerk	
Brief Summary: Howell Sign Co. LLC recently purchased the agreement for the placement of the public benches from Perma. That agreement has since expired. Staff has been working with the new owner and is recommending approval of a new agreement with some changes.			
Detailed Summary & Background: Staff would like to reduce the agreement from 10 years to 5 years as well as increase the cost of the encroachment from \$5 to \$6 per month per bench. The old agreement allowed 40 benches. Staff would like to work with the new company to find locations that are mutually acceptable and allow the number of benches to be at staff's discretion.			
Goal/Focus Area/Action Item Addressed: Action item 2022-3.1 Increased options for communications.			
Amount Requested: N/A		Amount Budgeted: N/A	
Fund(s) or Account(s):		Fund(s) or Account(s):	
Recommended Motion: To allow staff to negotiate the amount and placement of the benches and authorize the Clerk and Mayor to sign the agreement.			
Approvals:		Guest(s) Invited / Presenting	
Immediate Division Head	☒ Information Technology	☐	Yes ☐ No ☒
Other Division Heads	☒ Communication	☐	
Legal Review	☒		
For City Clerk Use Only: Commission Action:			

ENCROACHMENT AGREEMENT
PLACEMENT OF PUBLIC BENCHES

THIS AGREEMENT, is made between the City of Muskegon, 933 Terrace Street, Muskegon, Michigan (“City”) and Howell Sign Co. LLC, PO Box 583, Winona Lake, Indiana (“HOWELL”).

1. **PLACEMENT OF BENCHES AND ENCROACHMENTS IN THE CITY.**
The City agrees that HOWELL may place its comfort resting benches containing advertising material at the locations of ____ () benches as set forth in the attached Schedule A. The City Manager may at his discretion authorize additional locations within the timeframe of this agreement. The benches shall be placed on private property with permission of the property owner, except that they may encroach onto the public sidewalk or public way. The parties agree and recognize that all of the locations involve placements upon private property, and that this agreement and list do not apply to or allow the placement of said benches by HOWELL on public parks or on public property except to the extent of the encroachment.

2. **CONDITIONS AND COMMITMENTS OF HOWELL**

3.1 HOWELL agrees that it shall not place benches encroaching or located on public property or rights of way at any other location in the City except those authorized by this contract. The City has the right to immediately remove any bench if it is found to be dangerous, impedes traffic, needed construction, repairs, etc. in the area. The City agrees to inform HOWELL when benches are removed by the City.

3.2 HOWELL warrants and guarantees to the City that it has full permission and authority of all private property owners or occupiers to place its benches on the private properties set forth herein.

3.3 HOWELL agrees that the advertising placed upon the benches shall be for the purpose of advertising commercial, industrial or public service activities, and no advertising shall involve or encourage the use of illegal or controlled substances or material in aid of the use of same, nor shall they display obscene or offensive materials. HOWELL agrees that the City Commission shall have the right of final determination on whether any advertising shall be excluded or allowed on the said benches in the event of a dispute.

3.4 Benches shall be safely constructed designed to support at least twice the maximum weight anticipated to be placed upon them. The benches shall not exceed the dimensions of 24 inches in height and 96 inches in length.

3.5 HOWELL shall keep the benches in safe condition and repair and shall be inspected at least twice every twelve months. An annual certification shall be forwarded to the Clerk stating the date of the inspection and any necessary repairs if needed. Any bench damaged shall be repaired or removed within 24 hours-notice by HOWELL. In the event of failure to remove a damaged bench the City may remove and dispose of the bench.

3.6 HOWELL shall insure the benches with public liability insurance, written by companies authorized to do business in the State of Michigan, and shall cause the said insurance to name the City of Muskegon as an additional insured. The certificates or policies shall contain the provision that the City of Muskegon shall be given written notice at least 30 days before any cancellation or reduction of coverage for any reason. Minimum insurance liability limit shall be \$2,000,000.00.

3. INDEMNITY, HOWELL agrees to indemnify and hold harmless the City of Muskegon from any and all claims and demands for damages or expenses arising out of the placement or the condition of the benches in the City. Said obligation shall include the payment of all costs, expenses, attorney fees, costs of preparation, consultant, expert or laboratory fees, and any other expense in connection with any such claim, as well as the payment of all damages found to exist against the City, in whatever amount.

4. TERM. This agreement shall continue in effect for a period of five (5) years from its effective date. At the end of the term the said benches shall be removed by HOWELL. If HOWELL fails to remove same, the City may remove them and dispose of them in its discretion and invoice HOWELL.

5. TERMINATION FOR CAUSE. In the event HOWELL violates any condition or undertaking set forth in this agreement, the City may terminate or partially terminate this agreement, in regards to some or all of the benches placed in the City, upon 30 days notice of the violation given to HOWELL at its address above. In the event the breach or violation is cured within the said 30 days to the City's satisfaction, the City will rescind its revocation or termination.

6. NON-WAIVER. In the event any breach or violation of this agreement occurs and the City takes no action, the said failure to take action shall have no effect on subsequent breaches or violations of this agreement and all remedies therefore are preserved.

7. NO THIRD PARTY BENEFICIAREY. This agreement shall benefit only the parties to this agreement, and not any third party.

9. BENEFIT. This agreement shall be binding upon and inure to the benefit of the respective parties, their successors and personal representatives.

10. EFFECTIVE DATE. This agreement shall be effective on

_____.

WITNESSES:

CITY OF MUSKEGON

Ken Johnson, Its Mayor

Ann Marie Meisch, its Clerk

HOWELL SIGN CO LLC

By _____

EXHIBIT A

Bench Locations

WATCH MUSKEGON

Agenda Item Review Form Muskegon City Commission

Commission Meeting Date: June 13, 2023		Title: Meeting Management Software
Submitted By: Ann Marie Meisch		Department: City Clerk
Brief Summary: Staff is seeking commission approval to enter into an agreement with CivicPlus for Agenda and Meeting Management Software.		
Detailed Summary & Background: Currently the City Clerk's Office is using eScribe. Upon further research we have found that CivicPlus has an interface that better fits the needs of the City. We are proposing to keep the Board Manager product to continue to manage the cities various committees and boards. Staff will continue to use eScribe until the onboarding begins in approximately four to six months. At that time, we will terminate our agreement with eScribe.		
Goal/Focus Area/Action Item Addressed: Action Item 2022 – 3.5 -Create media content to assist with community engagement		
Amount Requested: \$16,734.75 for the first year FY23/24	Amount Budgeted: \$18,000	
Fund(s) or Account(s):	Fund(s) or Account(s):	
Recommended Motion: To authorize the City Clerk to enter into an agreement with CivicPlus for Agenda and Meeting Management.		
Approvals: <i>Get approval from division head at a minimum prior to sending to the Clerk.</i> Immediate Division Head ☒ Information Technology ☐ Other Division Heads ☐ Communication ☐ Legal Review ☐		Guest(s) Invited / Presenting Yes ☐ No ☒
For City Clerk Use Only: Commission Action:		

WATCH MUSKEGON

Agenda Item Review Form Muskegon City Commission

Commission Meeting Date: 6/13/23	Title: Purchase of DMDC Parking Lots at 387 and 401 Morris
Submitted By: Jake Eckholm	Department: Development Services
Brief Summary: The DMDC is selling the parking lots behind the Chamber of Commerce and Russell Block/Century Club buildings and staff is requesting the City acquire them and the environmental studies completed on them in winter of 2023. for \$524,000	
Detailed Summary & Background: In 2022, the DMDC board approached the city about financial difficulties and mentioned that they were interested in selling the parking lots. City leadership expressed interest, and then DMDC decided to sell the lots to the Community Foundation, and told staff they would remain public parking. Some time later, the Foundation mentioned they may end up charging for parking at this location and that they required that existing building owners with deeded spaces to relinquish those rights. This caused some disagreement between stakeholders, and so the city offered to again be the buyer as we would keep the parking public and freely available. Further, in the event we eventually achieve enough density downtown to necessitate a public parking structure, this lot is specifically mentioned in our parking strategy documents as an ideal site. The DMDC and Foundation agreed to this solution, and so we are seeking to move forward with the purchase of these lots to retain as publicly available parking in the downtown area. The resources for this purchase are included in the proposed fiscal 2023/24 Public Improvement Fund. If approved, we will close on the lots and take possession after July 1, 2023. The attached appraisal completed by a third party informed the asking price, which is consistent with market rate in the downtown area for improved property.	
Goal/Focus Area/Action Item Addressed:	
Amount Requested: \$524,000	Amount Budgeted: \$524,000 (FY 23/24)
Fund(s) or Account(s): Public Improvement Fund (445)	Fund(s) or Account(s): Public Improvement Fund (445)
Recommended Motion: To authorize the purchase of the lots at 387 and 401 Morris as presented and authorize the mayor and clerk to sign.	

Approvals:		Guest(s) Invited / Presenting:	
Immediate Division Head	☒ Information Technology	☐	Yes ☐
Other Division Heads	☒ Communication	☐	No ☒
Legal Review	☒		
For City Clerk Use Only:			
Commission Action:			

DOWNTOWN MUSKEGON DEVELOPMENT CENTER NO. 1
a Site Condominium

PURCHASE AGREEMENT

Effective May ___, 2023 (“**Effective Date**”), Downtown Muskegon Development Co., a Michigan nonprofit corporation (“**DMDC**”), and City of Muskegon, a Michigan municipal corporation (“**Buyer**”), agree as follows:

DMDC agrees to sell, and Buyer agrees to purchase Units 1 & 2 (the “**Units**”) of Downtown Muskegon Development Center No. 1, a site condominium, located in the City of Muskegon, Michigan (“**Condominium Project**”) described as:

Units 1 & 2, Downtown Muskegon Development Center No. 1, a Condominium, according to the Master Deed recorded in Liber 3702, Page 204, as amended, in the Office of the Muskegon County Register of Deeds, and designated as Muskegon County Condominium Subdivision Plan No. 160, together with rights in general common elements and limited common elements as set forth in said Master Deed, and amendments thereto, and described in Act 59 of the Public Acts of 1978 as amended (“**Master Deed**”). A copy of the Master Deed is available upon request.

The purchase price for the Unit, including a shared interest in the common elements at the Condominium Project, is Five Hundred Thousand dollars (\$500,000). The purchase price shall be paid in full at Closing.

Buyer agrees to comply with the Development Plan, attached as **Exhibit B** (the “**Development Plan**”). Any modification to the Development Plan by Buyer shall require the written consent of the DMDC.

THIS AGREEMENT INCLUDES THE STANDARD TERMS AND CONDITIONS ATTACHED AS **EXHIBIT A**. BUYER SHOULD READ THESE PROVISIONS BEFORE SIGNING THIS AGREEMENT. BUYER’S SIGNATURE ON THIS AGREEMENT IS BUYER’S ACKNOWLEDGMENT THAT BUYER HAS READ AND UNDERSTOOD BOTH THE SPECIFIC AND STANDARD PROVISIONS.

THIS AGREEMENT CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE PARTIES, AND THERE ARE NO OTHER AGREEMENTS, ORAL OR WRITTEN, RELATING TO THIS TRANSACTION. NO ORAL REPRESENTATIONS OR STATEMENTS SHALL BE CONSIDERED A PART OF THIS AGREEMENT. THIS AGREEMENT MAY NOT BE AMENDED, MODIFIED, OR CHANGED EXCEPT BY WRITTEN AGREEMENT SIGNED BY BOTH DMDC AND BUYER.

[Signatures appear on the following page]

BUYER -

City of Muskegon,
a Michigan municipal corporation

By: _____
Name: Ken Johnson
Title: Mayor
Date: _____

By: _____
Name: Ann Meisch
Title: City Clerk
Date: _____

Buyer's Address and Telephone Number:
933 Terrace St.
Muskegon, MI 49440-1397
() -

DMDC –

Downtown Muskegon Development Co.,
a Michigan non-profit corporation

By: _____

Name: Steve Olsen

Title: President

Date: _____

761 Alberta Avenue
Muskegon, MI 49441
231-755-1603x18

Exhibit A

DOWNTOWN MUSKEGON DEVELOPMENT CENTER NO. 1, a Site Condominium

STANDARD TERMS AND CONDITIONS OF PURCHASE

1. **Escrow of Funds.** All funds received by DMDC under this Agreement shall be deposited in escrow with Transnation Title Insurance, whose address is 570 Seminole Road, Muskegon, Michigan 49444. Transnation Title Insurance Company is referred to in this Agreement as the "**Escrow Agent.**" The Escrow Agent shall hold such funds in accordance with the terms of this Agreement. If Buyer terminates this Agreement prior to the expiration of the Due Diligence Period, all amounts deposited shall be returned to Buyer by Escrow Agent within three (3) business days in full satisfaction of all rights of Buyer, and this Agreement, and all rights and liabilities of Buyer and DMDC hereunder, shall be terminated. In all other instances, all deposits made by Buyer shall be non-refundable.
2. **Plan and Purpose.** Downtown Muskegon Development Center No. 1 Association has been established to administer the Condominium Project and operate and maintain the common elements. Each co-owner, including Buyer, will be a member of the Association and will be subject to its bylaws, rules, and regulations. Buyer agrees to abide by the terms, provisions, declarations, covenants, and restrictions contained in the condominium documents for The Condominium Project and acknowledges that he or she will, from time to time, be liable for his or her proportionate share of the Association's assessments for maintenance, repair, replacement, and other expenses of administration as outlined in the Condominium Bylaws of The Condominium Project.
3. **Conveyance of Title.**
 - (a) DMDC shall convey, and Buyer shall accept, marketable record title (or, at the DMDC's option, insurable title) to the Unit, subject only to zoning ordinances, governmental limitations, existing easements and restrictions, and the condominium documents for the Condominium Project. As evidence of its title, DMDC shall, at its expense, provide Buyer with a commitment (issued by Escrow Agent for a standard A.L.T.A. owner's policy of title insurance in the amount of the purchase price. Such title insurance commitment shall constitute conclusive evidence of the state of DMDC's title. Within a reasonable time after closing, DMDC will furnish Buyer with the owner's title insurance policy.
 - (b) Any encumbrance upon DMDC's title to any Unit which may be removed by paying money may be removed by DMDC out of the sale proceeds, provided that evidence of this removal satisfactory to the title insurer is presented to Buyer when the purchase price is paid.
4. **Due Diligence.** Upon DMDC's execution of this Agreement, Buyer, and Buyer's agents, employees, contractors and consultants may, prior to closing, conduct such inspections, investigations, appraisals, feasibility studies, and determinations of the Unit as Buyer reasonably shall desire in order to determine that the condition of the Unit is acceptable ("Due Diligence Investigation"). DMDC has authorized Buyer to complete Phase I environmental assessment, but Buyer shall have no right to perform or cause to be performed a Phase II environmental study or any invasive or intrusive inspections without first obtaining DMDC's express written consent. The Due Diligence Investigation shall end on July 20, 2023 ("Due Diligence Period"). Buyer may request an extension of the Due Diligence Period if needed to complete the environmental assessment. Such request must be submitted in writing no less than 7 days prior to the end of the Due Diligence Period.
5. **Road Access.** The Condominium Project is served by public roads.
6. **Closing; Closing Costs.** Buyer shall consummate the purchase of the Unit within ten (10) days after the Due Diligence Investigation ends ("Date of Closing"). At closing, Buyer shall pay all state and county transfer taxes, the title company's closing fee, the premium for the title insurance policy, recording fees, all other closing costs, and each party's attorney fees. The purchase price shall be paid in immediately available funds. At closing, Buyer will reimburse The Community Foundation for Muskegon in the amount of approximately \$24,000 for its costs incurred in conducting the Phase I and Phase II environmental assessment.
7. **Real Estate Taxes.** DMDC shall pay, without proration, all installments of special assessments due and payable and all real estate taxes which are due and payable against the Unit prior to the Date of Closing and Buyer shall pay special assessments due and payable and all real estate taxes due and payable against the Unit thereafter, if any.

Exhibit A

8. **Parking Requirements.** The Units are subject to a written Parking License among DMDC, Western Avenue Properties, LLC, and Port City Construction & Development Services, LLC, which requires DMDC to provide 50 parking spaces to Licensee. A copy of the Parking License is attached as **Exhibit C**.
9. **No Other Contingencies.** Except for the full execution of the Development Agreement, this Agreement, and the transactions contemplated by this Agreement, are not subject to any contingencies, including financing contingencies.
10. **Intentionally Omitted.**
11. **Use Restriction.** Buyer may use the Unit solely for purposes of a parking facility, but for no other purpose without first obtaining DMDC's written consent (or DMDC Successors' (defined below) written consent in the event DMDC is no longer in existence). Buyer, at Buyer sole cost and expense, shall be responsible for the maintenance and repair of the Unit and agrees to keep the Unit and all structures and improvements on the Unit in good condition and repair.
12. **Right of First Refusal.**
- (a) At Closing, Buyer shall grant DMDC a right first refusal to purchase the Unit as follows: In the event Buyer receives a written offer to purchase the Unit which Buyer desires to accept, it shall provide a copy of such offer to DMDC. DMDC shall then have ten (10) days to agree to purchase the Unit on the identical terms contained in the third-party offer. DMDC shall give Buyer written notice within said ten (10) day period of DMDC's intent to exercise this right of first refusal and shall then proceed to close on the purchase according to the terms of the third-party offer. In the event DMDC does not exercise its right of first refusal as to a third-party offer, and in the event Buyer sells the Unit, this right of first refusal shall lapse. In the event DMDC does not exercise this right of first refusal and Buyer does not sell the Unit to said third party, this right of first refusal shall remain in full force and effect.
- (b) For purposes of this paragraph 12, in the event DMDC is no longer in existence at the time Buyer receives a written offer to purchase the Unit which Buyer desires to accept, "DMDC" for purposes of this paragraph 12 shall mean the following three parties: _ (i) Community Foundation for Muskegon County, a Michigan nonprofit corporation, of 425 W. Western Avenue, Suite 200, Muskegon, Michigan 49440; (ii) Muskegon Lakeshore Chamber of Commerce, Inc., a Michigan nonprofit corporation, of 380 W. Western Avenue, Muskegon, Michigan 49440; and (iii) The Paul C. Johnson Foundation, a Michigan nonprofit corporation, of 425 W. Western Avenue, Suite 200, Muskegon, Michigan 49440 (collectively, "DMDC Successors"). The right of first refusal granted in paragraph 12(a), as well as the applicable time periods, shall also apply to the DMDC Successors. In order for the DMDC Successors to exercise the right of first refusal, all three parties that consist of the DMDC Successors shall unanimously consent to the exercise of such right of first refusal. _____
13. **Default.** If Buyer fails to meet Buyer's obligations under this Agreement and continues in default for ten (10) days after notification from the DMDC, DMDC may without further notice terminate Buyer's rights under this Agreement and retain the Deposit as liquidated damages and may pursue any and all other remedies available to DMDC.
14. **No Warranty.** Buyer agrees to accept the Unit in its present "AS IS" condition, with no warranties concerning its condition or permitted use. THERE IS NO GUARANTY OR WARRANTY OF ANY UNIT OR THE COMMON ELEMENTS OF THE CONDOMINIUM PROJECT OTHER THAN AS SPECIFIED HEREIN, INCLUDING, BUT NOT LIMITED TO, A WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE OR MERCHANTABILITY. IN NO CASE SHALL DMDC BE LIABLE FOR LOST PROFITS, OR CONSEQUENTIAL OR INCIDENTAL DAMAGES OF ANY KIND. The limitations on liability for lost profits, incidental damages or consequential damages shall survive any failure of essential purpose of this limited warranty. In all cases, the DMDC's liability shall be limited to return of the Deposit.
15. **Notices.** All notices, approvals, consents and other communications required under this Agreement shall be in writing and shall be deemed given: (i) when delivered in person; (ii) when sent by fax or email; (iii) when sent by a nationally-recognized receipted overnight delivery service with delivery fees prepaid; or (iv) when sent by United States first-class, registered, or certified mail, postage prepaid. The notice shall be effective immediately upon personal delivery or upon transmission of the fax or email; one day after depositing with a nationally recognized overnight delivery service; and five days after sending by first class, registered, or certified mail.
- Notices shall be sent to the parties as follows:

To DMDC: Downtown Muskegon Development Co.

Exhibit A

Attn: Steve Olsen
761 Alberta Avenue
Muskegon, MI 49441
Email: solsen@nmtdie.com

With Copy to: Parmenter Law
Attn: Christopher L. Kelly
601 Terrace Street, Suite 200
Muskegon, Michigan 49440
Email: chris@parmenterlaw.com

To Buyer: City of Muskegon
Attn: _____
933 Terrace St.
Muskegon, MI 49440-1397
Email: _____

With Copy to: Parmenter Law
Attn: Christopher L. Kelly
601 Terrace Street, Suite 200
Muskegon, Michigan 49440
Email: chris@parmenterlaw.com

16. **Usage of Terms.** The pronouns and relative words in this Agreement used when referring to the Buyer are written in the singular masculine and feminine only. If the Buyer is joint or a business entity, such words shall be read as if written in plural or as appropriate in the circumstances.
17. **Partial Invalidity.** The invalidation of any portion of this Agreement shall not affect the validity of the remainder.
18. **Binding Effect.** This Agreement shall supersede any and all previous agreements between DMDC and Buyer with respect to each Unit and bind DMDC and Buyer, and their respective heirs, personal representatives, administrators, executors, assigns, and successors. Buyer may not assign or transfer Buyer's rights and obligations under this Agreement.
19. **Preparation by Intermediary.** DMDC and Buyer each acknowledge and agree that this Agreement and all documents to be executed in connection with the closing of the transaction were prepared by Parmenter Law as an intermediary between DMDC and Buyer only; that Parmenter Law has represented and continues to represent both DMDC and Buyer with regard to personal and business matters; that Parmenter Law has fully disclosed and discussed the prior representations and the conflict with both parties; that conflicts may exist or arise between the individual interests of DMDC and Buyer and that legal counsel is prohibited from representing parties where a legal conflict exists; that DMDC and Buyer have each been advised to seek (and have had an adequate opportunity to seek) advice from independent legal counsel with respect to their respective rights, this transaction, and the execution of this Agreement and documents referenced herein; and that both DMDC and Buyer hereby waive the conflict and affirmatively consent to the intermediary representation of both parties by Parmenter Law.

Exhibit B

DEVELOPMENT PLAN

The City of Muskegon agrees that the Unit shall be used solely for the purpose of a parking facility, including a parking structure, and for no other purpose without first obtaining DMDC's express written consent. Buyer shall be solely responsible, at Buyer's expense, for all maintenance and repair of the Unit and the improvements on the Unit and agrees to keep the same in good condition and repair.

In the event DMDC is no longer in existence at the time the City of Muskegon requests the Unit be used for any purpose other than a parking facility, the City of Muskegon shall obtain such consent, which must be unanimous and in writing, from DMDC's successors in interest, which parties are as follows: (i) Community Foundation for Muskegon County, a Michigan nonprofit corporation, of 425 W. Western Avenue, Suite 200, Muskegon, Michigan 49440; (ii) Muskegon Lakeshore Chamber of Commerce, Inc., a Michigan nonprofit corporation, of 380 W. Western Avenue, Muskegon, Michigan 49440; and (iii) The Paul C. Johnson Foundation, a Michigan nonprofit corporation, of 425 W. Western Avenue, Suite 200, Muskegon, Michigan 49440 (collectively, "DMDC Successors"). In the event the City of Muskegon does not obtain such necessary unanimous consent from the DMDC Successors, the Unit shall continue to be used solely for the purpose of a parking facility until such time as the City of Muskegon receives unanimous consent from the DMDC Successors.

Exhibit C

Parking License

[See attached]

**Broersma & Broersma
Real Estate Appraisers
384 Saddleback Drive NE
Grand Rapids, Michigan 49525
Telephone: 616-454-2044
e-mail: stacey@broersma-appraisers.com**

**Restricted Appraisal Report
of
387 & 401 Morris Avenue
Muskegon, Muskegon County, Michigan**

Client:

**Downtown Muskegon Development Company
Attn: Mr. David Medendorp
3024 Glade Street
Muskegon, Michigan 49444**

Date of Report:

September 22, 2022

Date of Physical Inspection:

August 18, 2022

Effective Date of Report:

August 18, 2022

Appraiser:

**Stacey L. Broersma GAA
Certified General Real Estate Appraiser**

Restricted Appraisal Report

This is a Restricted Appraisal Report which is intended to comply with the reporting requirements set forth by the Uniform Standards of Professional Appraisal Practice for an Appraisal Report. As such, it presents some discussions of the data, reasoning, and analyses that were used in the appraisal process to develop the appraiser's opinion of value. Supporting documentation concerning the data, reasoning, and analyses is contained in the appraisal, addendum and the appraiser's file. The depth of discussion contained in this report is specific to the needs of the client and for the intended use stated within this report. The appraiser is not responsible for unauthorized use of this report.

CLIENT:

Downtown Muskegon Development Company
c/o Mr. David Medendorp
3024 Glade Street
Muskegon, Michigan 49444

APPRAISER:

Stacey L. Broersma GAA
Certified General Real Estate Appraiser
Broersma & Broersma Real Estate Appraisers

SUBJECT:

Parcel #1
387 Morris Avenue, Muskegon, Muskegon County, MI

Parcel #2
401 Morris Avenue, Muskegon, Muskegon County, MI

The global outbreak of a "novel coronavirus" known as COVID-19 was officially declared a pandemic by the World Health Organization (WHO). The reader is cautioned and reminded that the conclusions presented in this appraisal report apply only as of the effective date(s) indicated. The appraiser makes no representation as to the effect on the subject property of any unforeseen event, subsequent to the effective date of the appraisal"

Taken with permission from LIA Administrators & Insurance Services.

Summary of Salient Facts and Conclusions:

Date of Appraisal Report:	September 22, 2022
Date of Physical Inspection of Property:	August 18, 2022
Effective Date of the Appraisal:	August 18, 2022
Addresses:	<u>Property #1</u> 387 Morris Avenue Muskegon, Muskegon County, Michigan <u>Property #2</u> 401 Morris Avenue Muskegon, Muskegon County, Michigan
Interest Appraised:	Fee Simple Estate
Permanent Parcel #'s:	<u>Property #1</u> 61-24-233-000-0001-00 <u>Property #2</u> 61-24-233-000-0002-00
Ownership:	<u>Property #1</u> Downtown Muskegon Development Center Company <u>Property #2</u> Downtown Muskegon Development Center Company
Land Size:	<u>Property #1</u> 24,572 SF (.56 acres) <u>Property #2</u> 24,572 SF (.56 acres)

Summary of Salient Facts and Conclusions: (continued)

Flood Plain Designation:	The subject properties are not located within a Special Flood Hazard Area and do not qualify under the Federal Flood Insurance Program.
Zoning:	B-3, Central Business District
Type of Property:	Vacant Land
Highest and Best Use, as Vacant:	Future mixed-use development
Exposure Time:	4 to 8 months
Hypothetical Conditions:	None
Market Value via Cost Approach:	<u>Parcel #1</u> N/A
Market Value via Capitalization Approach:	N/A
Market Value via Sales Comparison Approach:	\$250,000
Market Value via Cost Approach:	<u>Parcel #1</u> N/A
Market Value via Capitalization Approach:	N/A
Market Value via Sales Comparison Approach:	\$250,000
Estimated Market Values:	<u>Parcel #1</u> \$250,000 <u>Parcel #2</u> \$250,000

Certification

THE UNDERSIGNED DOES HEREBY CERTIFY THAT, EXCEPT AS OTHERWISE NOTED IN THIS APPRAISAL REPORT:

1. To the best of my knowledge and belief, the statements of fact contained in this appraisal report, upon which the analyses, opinions and conclusions expressed herein are based, are true and correct.

2. I have no present or contemplated future interest in the real estate that is the subject of this appraisal report.

3. I have no personal interest or bias with respect to the subject matter of this appraisal report or the parties involved.

4. This appraisal report sets forth all of the limiting conditions (imposed by the terms of our assignment or by the undersigned) affecting the analyses, opinions and conclusions contained in this report.

5. My analysis, opinions, and conclusions were developed and this report has been prepared, in conformity with Title XI of the Federal Financial Institutions Reform, Recovery, and Enforcement Act of 1989 (FIRREA) and its regulations, as well as the Code of Professional Ethics and the Uniform Standards of Professional Appraisal Practice of the Appraisal Foundation and the Appraisal Institute.

6. No one other than the undersigned prepared the analyses, conclusions and opinions concerning real estate that are set forth in this appraisal report.

7. My compensation is not contingent upon the reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value estimate, the obtainment of a stipulated result or the occurrence of a subsequent event.

8. Stacey L. Broersma GAA, Certified General Real Estate Appraiser, has personally inspected the subject property.

9. This appraisal assignment was not based on a requested minimum valuation, a specific valuation or the approval of a loan.

10. The use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.

11. As of the date of this report, Stacey L. Broersma GAA, Certified General Real Estate Appraiser, has completed the continuing education program of the State of Michigan.

Certification (continued)

12. Disclosure of the contents of this appraisal report is governed by the By-Laws and Regulations of the Appraisal Institute.

13. Neither all nor any part of the contents of this report (especially any conclusions as to value, the identity of the appraisers or the firm with which he/she is connected, or any reference to the Appraisal Institute) shall be disseminated to the public through advertising media, public relations media, news media, sales media or any other public means of communications, without the written consent and approval of the undersigned.

14. The appraiser has been a Certified General Real Estate Appraiser in the State of Michigan since 1996. The appraiser has experience in evaluating various types of commercial, multiple-family, office and industrial facilities, as well as vacant land and special purpose properties. The appraiser also has experience appraising numerous properties within the subject property's market area. Therefore, the appraiser is considered to be competent to prepare this report. Further, I have complied with the *Competency Provision of the Uniform Standards of Professional Appraisal Practice of the Appraisal Standards Board of The Appraisal Foundation*.

15. The appraiser has not previously prepared a Market Value of the subject property within the past 3 years.

16. In Michigan, appraisers are required to be licensed/certified and are regulated by the *Michigan Department of Licensing and Regulatory Affairs*, P.O. Box 30670, Lansing, MI 48909.

Certification (continued)

Based upon the reasoning contained in this appraisal report and on the Assumptions and Limiting Conditions as contained herein, it is my opinion that the subject properties have Market Values as of August 18, 2022, excluding any Furniture, Fixtures & Equipment (FF&E), Going Concern and Intangible Items, as follows:

Parcel #1 – 387 Morris Avenue	\$250,000
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Parcel #2 – 401 Morris Avenue	\$250,000
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Stacey L. Broersma GAA
Certified General Real Estate Appraiser
Permanent ID No. 1205003358

The global outbreak of a “novel coronavirus” known as COVID-19 was officially declared a pandemic by the World Health Organization (WHO). The reader is cautioned and reminded that the conclusions presented in this appraisal report apply only as of the effective date(s) indicated. The appraiser makes no representation as to the effect on the subject property of any unforeseen event, subsequent to the effective date of the appraisal”

Taken with permission from LIA Administrators & Insurance Services.

Statement of Assumptions and Limiting Conditions

This appraisal report was made subject to the following limiting conditions and assumptions:

1. No responsibility is assumed for legal description provided or for matters pertaining to legal or title considerations. Title to the property is assumed to be good and marketable unless otherwise stated.
2. The property is appraised free and clear of any or all liens or encumbrances unless otherwise stated.
3. Responsible ownership and competent property management are assumed.
4. The information furnished by others is believed to be reliable, but no warranty is given to accuracy.
5. There is absolutely no contingency between the compensation for this appraisal report and the values reported.
6. All engineering studies are assumed to be correct. Any sketch in this report may show approximate dimensions and is to be used for reference purposes only, no guarantee as to accuracy is expressed or implied unless otherwise stated in this report. The plot plans and illustrative material in this report are included only to help the reader visualize the property.
7. It is assumed that there are no hidden or unapparent conditions of the properties, subsoil, or structures that render it more or less valuable. No responsibility is assumed for such conditions or for obtaining the engineering studies that may be required to discover them.
8. It is assumed that the property is in full compliance with all applicable federal, state and local environmental regulations and laws unless the lack of compliance is stated, described and considered in the appraisal report.
9. It is assumed that the property conforms to all applicable zoning and use regulations and restrictions unless a nonconformity has been identified, described and considered in the appraisal report.
10. It is assumed that all required licenses, certificates of occupancy, consents and other legislative or administrative authority from any local, state or national government or private entity or organization have been or can be obtained or renewed for any use on which the value estimate contained in this report is based.

Statement of Assumptions and Limiting Conditions (continued)

11. It is assumed that the use of the land and improvements is confined within the boundaries or property lines of the property described and that there is no encroachment or trespass unless noted in the report.

12. Unless otherwise stated in this report, the existence of hazardous materials, which may or may not be present on the property, was not observed by the appraiser. The appraiser has no knowledge of the existence of such materials on or in the property. The appraiser, however, is not qualified to detect such substances.

13. The presence of substances such as asbestos, ure-formaldehyde foam insulation and other potentially hazardous materials may affect the value of the property. The value estimated is predicated on the assumption that there is no such material on or in the property that would cause a loss in value. No responsibility is assumed for such conditions or for any expertise or engineering knowledge required to discover them. The client is urged to retain an expert in this field, if desired.

The appraisal report has been made with the following general limiting conditions:

1. Any allocation of the total value estimated in this report between the land and the improvements applies only under the stated program of utilization. The separate values allocated to the land and building must not be used in conjunction with any other appraisal and are invalid if so used.

2. Possession of this report, or a copy thereof, does not carry with it the right of publication.

3. Neither all nor any part of the contents of this report (especially any conclusions as of to value, the identity of the appraisers or the firm with which the appraisers are connected) may be used for any purpose by any person other than the party to whom it is addressed without the written consent of the appraisers or in any event without the proper written qualification and only in its entirety. This appraisal report shall not be disseminated to the public through advertising, public relations, news, sales or other media without the prior written consent and approval of the appraisers.

4. The appraiser, by reason of this appraisal, is not required to give further consultation or testimony or to be in attendance in court with reference to the property in question unless arrangements have been previously made.

Statement of Assumptions and Limiting Conditions (continued)

5. Any value estimates provided in the report apply to the property in its entirety and any proration or division of the total into fractional interests will invalidate the value estimate, unless such proration or division of interest has been set forth in the report.

6. The forecasts, projections or operating estimates contained herein are based on current market conditions, anticipated short-term supply and demand factors and a continued stable economy. These forecasts are, therefore, subject to changes with future conditions.

7. The American with Disabilities Act ("ADA") became effective January 26, 1992. I (we) have not made a specific compliance survey and analysis of this property to determine whether or not it is in conformity with the various detailed requirements of the ADA. It is possible that a compliance survey of the property, together with a detailed analysis of the requirements of the ADA, could reveal that the property is not in compliance with one or more of the requirements of the Act. If so, this fact could have a negative effect upon the value of the property. Since I (we) have no direct evidence relating to this issue, I (we) did not consider possible noncompliance with the requirements of ADA in estimating the value of the property. Broersma & Broersma is not qualified to render an opinion as to whether the subject building meets or will meet the requirements for compliance with ADA. For this appraisal, it is assumed the subject property either meets the requirements of the ADA or will be made to conform to those requirements.

8. ENVIRONMENTAL DISCLAIMER: The value estimated is based on the assumption that the property is not negatively affected by the existence of hazardous substances or detrimental environmental conditions unless otherwise stated in this report. The appraisers are not trained or qualified to recognize or evaluate such hazards, nor to estimate the cost of detection, containment, removal or cleanup. No responsibility is assumed for such conditions or for engineering studies which may be required to discover them. The appraisers' routine inspection of and inquiries about the subject property did not develop any information that indicated any apparent significant hazardous substances or detrimental environmental conditions which would affect the properties negatively unless otherwise stated in this report. It is possible that tests and inspections made by a qualified hazardous substance and environmental expert would reveal the existence of hazardous substances on or around the property that would negatively affect its value. This appraisal and conclusion of value is made exclusive of any consideration for such costs if necessary and their impact on value.

9. The appraiser assumes that the reader or user of this report has been provided with copies of available building plans and all leases and amendments, if any, that encumber the property.

The Valuation Process

The Appraisal of Real Estate, 14th Edition (Chicago: Appraisal Institute, 2013) describes the valuation process as follows:

“The valuation process is a systematic procedure an appraiser follows to provide answers to a client’s questions about real property value. It is a model that can be adapted to a wide variety of questions that relate to value. It can also be used-perhaps with some modification-to answer questions not directly related to value, as in case of review and consulting assignments.

The valuation process begins when the appraiser enters into an agreement with a client to provide a valuation service. Generally, the terms of the agreement are satisfied when the appraiser delivers the assignment results (opinions and conclusions) that were agreed upon with the client. The objective of most appraisal assignments is to develop an opinion of market value. The valuation process contains all the steps appropriate to this type of assignment. The model also provides the framework for developing an opinion of other defined values.

The valuation process is accomplished through specific steps. The number of steps followed depends on the intended use of the assignment results, the nature of the property, the scope of work deemed appropriate for the assignment, and the availability of data. The model provides a pattern that can be used in any appraisal assignment to perform market research and data analysis, to apply appraisal techniques, and to integrate the results of these activities into an opinion of defined value. In addition to assisting appraisers in their work, models that apply the valuation process are recognized by the market of appraisal users and facilitate their understanding of appraisal conclusions.

Research begins after the appraisal problem has been identified and the scope of work required to solve the problem has been determined. The analysis of data relevant to the problem starts with an investigation of trends observed at the market level-international, national, regional, or neighborhood. This investigation (i.e. market analysis) helps the appraiser understand the interrelationships among the principles, forces, and factors that affect real property value in the specific market area. Research also provides raw data from which the appraiser can extract quantitative information and other evidence of market trends. Such trends may include positive or negative percentage changes in property value over a number of years, the population movement into an area, and the number of employment opportunities available and their effect on the purchasing power of potential property users.

The Valuation Process (continued)

In assignments to develop an opinion of market value, the ultimate goal of the valuation process is a well-supported value conclusion that reflects all of the pertinent factors that influence the market value of the property being appraised. To achieve this goal, an appraiser studies a property from three different viewpoints, which are referred to as the approaches to value.

- 1. In the cost approach, value is estimated as the current cost of reproducing or replacing the improvements (including an appropriate entrepreneurial incentive or profit) minus the loss in value from depreciation plus land value.*
- 2. In the sales comparison approach, value is indicated by recent sales of comparable properties in the market.*
- 3. In the income capitalization approach, value is indicated by a property's earning power, based on the capitalization of income.*

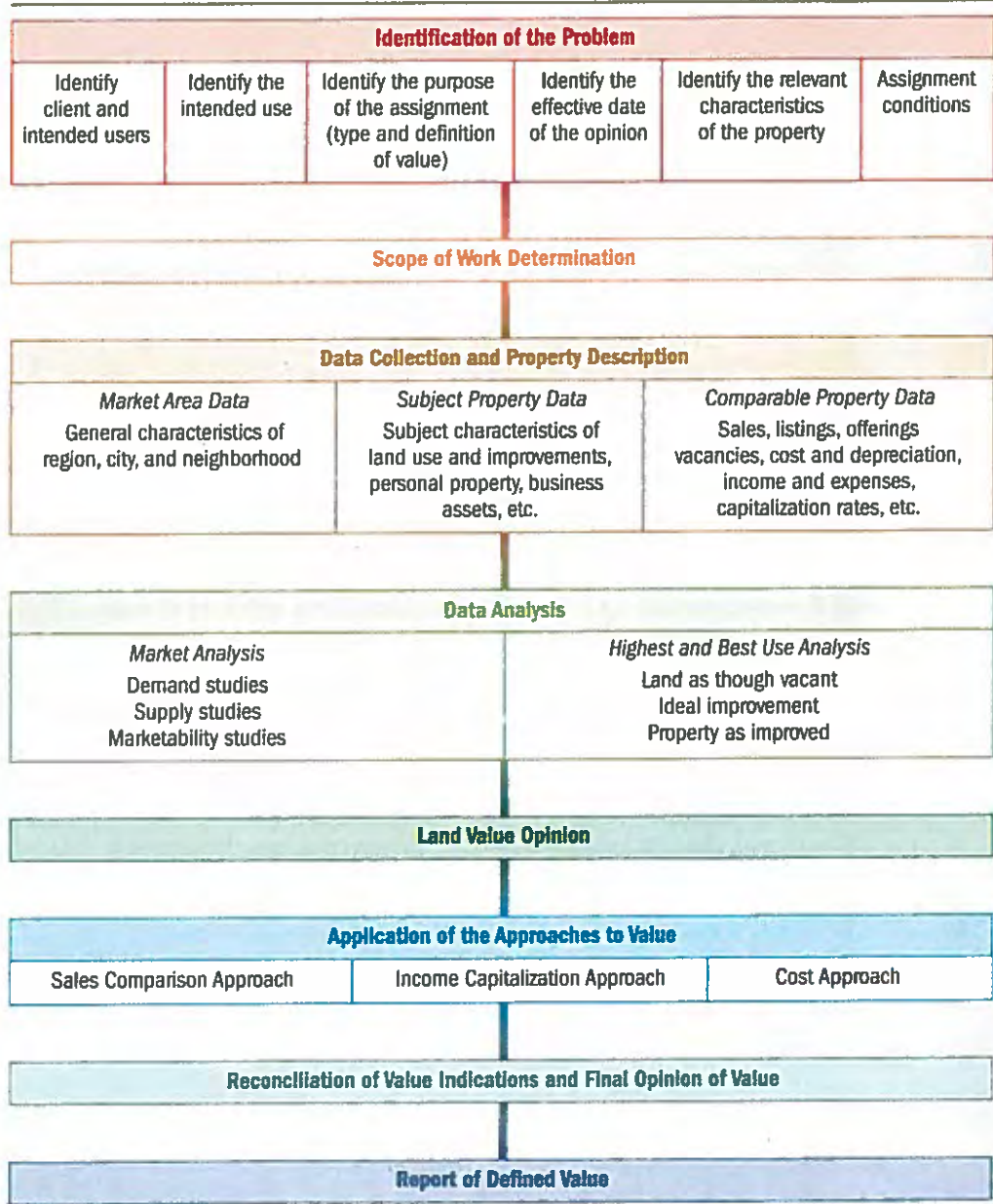
Traditionally, specific appraisal techniques are applied within the three approaches to derive indications of real property value. One or more approaches to value may be used depending on which approaches are necessary to produce credible assignment results, given the intended use.

The three approaches are interrelated. Each requires the gathering and analysis of data that pertains to the property being appraised. Each approach is outlined briefly in this chapter and discussed in detail in subsequent sections of the book. From the approaches applied, the appraiser develops separate indications of value for the property being appraised. To complete the valuation process, the appraiser integrates the information drawn from the valuation process, the appraiser integrates the information drawn from market research, data analysis, and the application of the approaches to reach a value conclusion. This conclusion may be presented as a single point estimate of value or, if the assignment permits, as a range within which the value may fall (or as a point referenced from a benchmark). An effective integration of all the elements in the process depends on the appraiser's skill, experience, and judgment.

For the reasons discussed herein, the subject properties have been valued by utilizing the Sales Comparison Approach only.

*The components of the valuation process are shown in Figure 7.1 (taken from *The Appraisal of Real Estate*, 14th Edition (Chicago: Appraisal Institute, 2013), which is detailed as follows:*

Figure 4.1 The Valuation Process



Purpose of the Appraisal

The purpose of this appraisal report is to develop an opinion of the Market Values of the owner's rights and interest in the subject properties, subject to any lease or leases in effect as of the date of the appraisal, but as if free and clear of debt. Furthermore, this appraisal estimates the Market Values of the subject properties as of August 18, 2022, the date of physical inspection of the subject properties.

Market Value is defined in *The Dictionary of Real Estate Appraisal*, 6th Edition (Chicago: Appraisal Institute, 2015), as “A type of value that is the major focus of most real property appraisal assignments. Both economic and legal definitions of market value have been developed and refined, such as the following:

1. *The most widely accepted components of market value are incorporated in the following definition: The most probable price, as of a specified date, in cash, or in terms equivalent to cash, or in other precisely revealed terms, for which the specified property rights should sell after reasonable exposure in a competitive market under all conditions requisite to a fair sale, with the buyer and seller each acting prudently, knowledgeably, and for self-interest, and assuming that neither is under undue duress.*
2. *Market Value is described, not defined, in the Uniform Standards of Professional Appraisal Practice (USPAP) as follows: A type of value, stated as an opinion, that presumes the transfer of a property (i.e., a right of ownership or a bundle of such rights), as of a certain date, under specific conditions set forth in the definition of the term identified by the appraiser as applicable in an appraisal.” (USPAP, 2016-2017 ed.)*

Comment:

Forming an opinion of market value is the purpose of many real property appraisal assignments, particularly when the client's intended use includes more than one intended user. The condition included in market value definitions establish market perspectives for development of the opinion. These conditions may vary from definition to definition but generally fall into three categories:

- a. *The relationship, knowledge, and motivation of the parties (i.e. seller and buyer);*
- b. *The terms of the sale (e.g. cash, cash equivalent, or other terms); and*
- c. *The condition of sale (e.g. exposure in a competitive market for a reasonable time prior to sale).*

USPAP also requires that certain items be included in every appraisal report. Among these items, the following are directly related to the definition of market value:

Purpose of the Appraisal (continued)

- *Identification of the specific property rights to be appraised.*
 - *Statement of the effective date of the value opinion.*
 - *Specification as to whether cash, terms equivalent to cash, or other precisely described financing terms are assumed as the basis of the appraisal.*
 - *If the appraisal is conditioned upon financing or other terms, specifications as to whether the financing or terms are at, below, or above market interest rates and/or contain unusual conditions or incentives. The terms of above-or below-market interest rates and/or other special incentives must be clearly set forth; their contribution to, or negative influence on, value must be described and estimated; and the market data supported the opinion of value must be described and explained.*
3. *The following definition of market value is used by agencies that regulate federally insured financial institutions in the United States. The most probable price that a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as a specified date and the passing of title from seller to buyer under conditions whereby:*
- *Buyer and seller are typically motivated;*
 - *Both parties are well informed or well advised, and acting in what they consider their best interests;*
 - *A reasonable time is allowed for exposure in the open market;*
 - *Payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and*
 - *The price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale. (12 C.F.R. Part 34.42(g); 55 Federal Register 34696, August 24, 1990, as amended at 57 Federal Register 12202, April 9, 1992; 59 Federal Register 29499, June 7, 1994)*

Purpose of the Appraisal (continued)

4. *The International Valuation Standards Council defined market value for the purposes of international standards as follows: The estimated amount for which an asset of liability should exchange on the valuation date between a willing buyer and a willing seller in an arm's length transaction, after property marketing and where the parties had each acted knowledgeably, prudently and without compulsion. (IVS).*

5. *The Uniform Standard for Federal Land Acquisitions defines market value as follows: Market Value in the amount in cash , or on terms reasonably equivalent to cash, for which in all probability the property would have sold on the effective date of the appraisal, after a reasonable exposure time on the open competitive market, from a willing and reasonably knowledgeable buyer, with neither acting under any compulsion to buy or sell, giving due consideration to all available economic uses of the property at the time of the appraisal, (Uniform Appraisal Standards for Federal Land Acquisitions).*

The most recently listed definition (No. 3) is the definition of Market Value utilized for purposes of this value estimate.

Client and Intended User of the Appraisal

This appraisal report was completed for the sole purpose of assisting the client, Downtown Muskegon Development Company, as stipulated by the assignment, in the determination of the Market Values of the subject properties. The intended use of this appraisal report and its concluded value estimate is to assist the client in making internal decisions in regards to the real estate portion of the subject properties.

Interest Value (Property Rights Appraised)

The subject properties consist of vacant parcels of land that are not leased via Land Leases. Due to this condition, the subject properties are considered to be available in Fee Simple Estate. **Fee Simple Estate** is defined as "Absolute ownership unencumbered by any other interest or estate, subject only to the limitations imposed by the governmental powers of taxation, eminent domain, police power and escheat." *The Dictionary of Real Estate Appraisal*, 6th Edition (Chicago: Appraisal Institute, 2015)

The Appraisal Process

There are 3 methods that are available when estimating the market value of real estate. They are the Cost Approach, the Sales Comparison Approach and the Income Capitalization Approach.

The **Cost Approach** is defined in *The Appraisal of Real Estate*, 14th Edition (Chicago: Appraisal Institute, 2013) as *"A set of procedures through which a value indication is derived for the fee simple estate by estimating the current cost to construct a reproduction of (or replacement for) the existing structure; including an entrepreneurial incentive or profit, deducting depreciation from the total cost, and adding the estimated land value. Adjustments may then be made to the indicated fee simple value of the subject property to reflect the value of the property interest being appraised."*

Depreciation to real estate can result from 3 causes which are curable and incurable physical depreciation and functional obsolescence and external obsolescence. Physical depreciation is the result of the actual physical wearing out of the property, functional obsolescence is caused by inadequacies or super adequacies within the property itself and external obsolescence is caused by factors outside the property. Added to this estimated depreciated value is the value of the land, which is estimated based on actual market sales.

The **Sales Comparison Approach** is defined in *The Appraisal of Real Estate*, 14th Edition (Chicago: Appraisal Institute, 2013) as *"The process of deriving a value indication for the subject property by comparing similar properties that have recently sold with the property being appraised, identifying appropriate units of comparison, and making adjustments to the sale prices (or unit prices, as appropriate) of the comparable properties based on relevant, market-derived elements of comparison. The sales comparison approach may be used to value improved properties, vacant land, or land being considered as through vacant when an adequate supply of comparable sales is available."*

The **Income Capitalization Approach** is defined in *The Appraisal of Real Estate*, 14th Edition (Chicago: Appraisal Institute, 2013) as a set of procedures through which *"An appraiser analyzes a property's capacity to generate future benefits and capitalizes the income into an indication of present value. The principal of anticipation is fundamental to the approach. Techniques and procedures from this approach are also used to analyze comparable sales data in the sales comparison approach and to measure obsolescence in the cost approach."* In addition, the income capitalization approach is defined as *"Specific appraisal techniques applied to develop a value indication for a property based on its earning capability and calculated by the capitalization of property income."* *The Dictionary of Real Estate Appraisal*, 6th Edition (Chicago: Appraisal Institute, 2015).

Scope of Work:

The **Scope of Work** is defined in *The Appraisal of Real Estate*, 14th Edition (Chicago: Appraisal Institute, 2013) as *"The type and extent of research and analyses in an assignment."* *"The scope of work for an assignment is acceptable if it leads to credible assignment results, is consistent with the expectations of parties who are regularly intended users for similar assignments and is consistent with what the actions of the appraiser's peers would be in the same or similar assignment."*

In the performance of this appraisal assignment, the appraiser was engaged by Mr. David Medendorp on behalf of Downtown Muskegon Development Company, as stipulated by the assignment, in the determination of the Market Values of the subject properties. The appraiser has not previously prepared an appraisal report to estimate the Market Values of the subject properties within the past 3 years. In the process of preparing this value estimate, the appraiser viewed the subject sites. I then gathered pertinent information on the subject properties, such as ownership, sales history, the property rights being appraised, the purpose and function of the appraisal and lease information. I also secured current information on the subject properties such as legal description and size and shape of the sites. Governmental data was also obtained including the assessed and taxable valuations and zoning data. The subject properties are identified within this appraisal report via addresses and legal descriptions, which were taken from the Assessment Records of the City of Muskegon.

The description of the subject sites is based upon a personal inspection and plat maps that were prepared by the Muskegon County GIS. Photographs of the properties were taken at the time of physical inspection and are included as a part of this appraisal report. The appraiser observed the general area and the specific neighborhood in which the subject properties are located.

The appraiser then analyzed all this information to determine the Highest and Best Use of the subject site, as vacant and as improved. The Highest and Best Use of the property was analyzed in the context of the reasonable and probable use which will yield the highest value as of the effective date of the appraisal. The next step in this appraisal process was to consider 3 approaches to value: Cost Approach, Sales Comparison Approach and Income Capitalization Approach.

The Cost Approach is a valuable tool when estimating the Market Value of new or special purpose properties, where the actual construction costs are known and where a reliable estimate of depreciation and obsolescence can be made. The subject properties consist primarily of a vacant parcel of land (properties do have some site improvements) and the Cost Approach is not considered to be an applicable approach when estimating the Market Values of the subject properties.

Scope of Work: (continued)

The Income Capitalization Approach considers the subject property from an investment standpoint, recognizing the quality and quantity of the potential income stream. The subject properties consist primarily of vacant parcels of land (properties do have some site improvements) that are unencumbered by any Land Lease agreement(s) and are considered to be available in Fee Simple Estate. As a result, the Income Capitalization Approach was not utilized in the valuation of the subject properties.

The Sales Comparison Approach allows the appraiser to estimate the value of Real Estate by comparing recent sales of similar properties in the surrounding or competing areas to the subject property. Inherent in this approach is the principle of substitution, which *“holds that the value of a property tends to be set by the price that would be paid to acquire a substitute property of similar utility and desirability within a reasonable amount of time.”* The Sales Comparison Approach is based on current listings, pending sales and closed sales of vacant sites that allow similar uses. These sales were verified, analyzed and then adjusted to reflect any dissimilarities between each of the properties and the sale.

In the valuation, where factual market information as used to arrive at a conclusion, the appraiser verified those facts, or relied on the verification of other credible persons, such as Sellers and Buyers, as well as local commercial real estate brokers and lenders.

The appraiser prepared this appraisal in a narrative Restricted Report format. This is intended to contain sufficient summary information to enable the client to understand it without being misled or confused. This appraisal is subject to the Assumptions and Limiting Conditions, discussed in a previous section of this report.

The consideration of the effect of possible toxic or hazardous substances upon the subject properties is beyond the scope of this appraisal, which is intended solely to provide a base Market Value as if unaffected by any hazardous materials that may be subsequently confirmed and quantified by qualified experts in this field. The appraiser cautions against the use of this appraisal without the knowledge of the intended purpose and scope of the appraisal.

Permanent Parcel # and Governmental Data:

The subject properties are situated in the City of Muskegon, Muskegon County, Michigan, within the Muskegon City Public School District. The subject properties are identified for tax purposes as Tax ID#'s:

387 Morris Avenue 61-24-233-000-0001-00

401 Morris Avenue 61-24-233-000-0002-00

Legal Descriptions:

387 Morris Avenue

Unit 1, Subject to Easement for Overhead/Underground Electric Lines recorded 3724/701, to the City of Muskegon, Muskegon County, Michigan.

401 Morris Avenue

Unit 2, Subject to Easement for Overhead/Underground Electric Lines recorded 3724/701, to the City of Muskegon, Muskegon County, Michigan.

Appraiser's Note:

These legal descriptions were taken from the Assessment Records of the City of Muskegon, are assumed to be correct and should be compared with a title insurance policy or abstract of title for accuracy, easements or exceptions.

Land Description:

Current locational or boundary surveys on the subject properties were not supplied to the appraiser in the preparation of this appraisal report and its concluded value estimate. As a result, your appraiser relied upon plat maps that were prepared by the Muskegon County GIS. According to this plat map, the property that is legally described as Muskegon County Permanent Parcel #61-24-233-000-0001-00 (387 Morris Avenue), consists of a rectangular-shaped parcel of land that is located on the southerly side of Morris Avenue. Beginning in the far north corner of the site, land runs southeasterly 141.59 feet, then runs southwesterly 199.71 feet along the northerly side of an 18' wide alley, then runs northwesterly 123 feet, then runs northeasterly 199.84 feet along the southerly side of Morris Avenue to the point of beginning, and the site contains 24,572 square feet (.56 acres), more or less (see copy of plat map in Addenda section of this appraisal report for approximate site dimensions and configuration).

Land Description: (continued)

Further, according to the Muskegon County GIS plat map, the property that is legally described as Muskegon County Permanent Parcel #61-24-233-000-0002-00 (401 Morris Avenue), consists of a rectangular-shaped parcel of land that is located at the southeasterly corner of Morris Avenue and Third Street. Beginning in the far north corner of the site, land runs southeasterly 123 feet, then runs southwesterly 199.71 feet along the northerly side of an 18' wide alley, then runs northwesterly 123 feet, then runs northeasterly 199.83 feet along the southerly side of Morris Avenue to the point of beginning, and the site contains 24,572 square feet (.56 acres), more or less (see copy of plat map in Addenda section of this appraisal report for approximate site dimensions and configuration).

The subject sites consist primarily of vacant parcels of land. These sites do have some asphalt paving, exterior light poles and landscaped poured concrete islands.

Terrain of the sites is relatively level being at Morris Avenue and Third Avenue grades. The surface drainage on these sites appeared acceptable at the time of inspection, however, seasonal variations may occur and subsurface drainage conditions are unknown.

The subject properties are not located in close proximity to any known hazards or nuisances that would have a negative impact on the subject properties' Market Values.

Morris Avenue traverses in a northeasterly/southwesterly course, is 2 lanes with paved surface and is improved with poured concrete curbs and sidewalks. Third Street traverses in a northwesterly/southeasterly course, is 2 lanes with paved surface and is improved with poured concrete curbs and sidewalks.

Utilities available to the subject property include municipal water, sanitary sewer, natural gas, electricity, telephone and internet

Unless otherwise noted, standard utility and right-of-way easements are insignificant to value. Surveys on the subject properties were not supplied to the appraiser which may reveal encroachments, zoning violations or other matters of interest that could warrant modification of the appraised values. If such items would be revealed, the values of the properties may require modification.

The appraiser has made no special effort to discover any adverse environmental conditions and accepts no responsibility for such discovery. The appraiser has no special expertise regarding environmental hazards and this report must not be considered as an environmental assessment of the properties. The appraiser was not furnished with an environmental report during the preparation of this appraisal report and its concluded value, and it is not known if a Phase I Environmental Site Assessment

Land Description: (continued)

has been prepared on the subject sites. It is the recommendation of the appraiser that a new Phase I Environmental Site Assessment be completed on the subject properties. This assessment should be prepared by a Certified environmental firm to determine if any past, present or potential contaminants exist on the subject properties. These value estimates are made predicated upon the assumption that there are no contaminated soils on the sites. If adverse environmental conditions were observed, the value estimates would likely require modification.

When determining if the subject properties are located in a Special Flood Hazard Area, the appraiser relied upon information prepared by CoreLogic FloodInsights, prepared by the Federal Emergency Management Agency. According to this data, the subject properties are not located within a Special Flood Hazard Area and therefore does not qualify under the Federal Flood Insurance Program (see copy of the CoreLogic FloodInsights Flood Zone Determination Report; Map Number: 26121C0257E; Panel Date October 7, 2021, in Addenda section of this appraisal report).

Ownership and Sales History of the Property:

According to the Assessment Records of the City of Muskegon, the subject properties are reported to be in the ownership of Downtown Muskegon Development Company, whose address is c/o 380 W. Western Avenue, Suite 202, Muskegon, Michigan 49440.

In accordance with the Uniform Standards of Professional Appraisal Practice (USPAP), the appraiser must consider and analyze any prior sales of the properties which have occurred within the last 3 years, as well as any current agreements of sale, options, or listings of the properties. According to the Assessment Records of the City of Muskegon, there have been no reported arm's length sales of the subject properties within the past 3 years.

According to the local Multiple Listing Services (CAR and FlexMLS) the subject properties are not currently and have not been listed available for sale or lease during the past 3 years of this value estimate. The appraiser is unaware of any signed agreements to purchase or lease the subject properties.

State Equalized Value, Taxable Value, True Cash Value and Tax Payments:

Each property assessed for real estate purposes in the State of Michigan has an S.E.V. (State Equalized Valuation), Capped Value, and Taxable Value. State Equalization Value is initially established by the local assessor and is statutorily required to reflect 50% of the True Cash Value (also known as “market value”) of the property on the tax day, December 31, of each year. The local assessment is then subject to equalization, which results in the property’s State Equalized Value (S.E.V.).

To determine the current year’s Taxable Value, the assessor must calculate Capped Value. Capped Value is calculated by deducting losses from last year’s Taxable Value, then multiplying by the Consumer Price Index or 5% (which is less), and finally including additions. The lesser of the S.E. V. or Capped Value is the current year’s tentative Taxable Value of the subject property. When a transfer of ownership occurs, the next year’s Taxable Value is based on the S.E.V. that is calculated annually. Under MCL 211.27, the actual sale price is not the sole basis of the new S.E.V. for that property.

Real Property taxes are determined on the basis of tax rate per thousand dollars of taxable value.

Following are the properties’ 2020, 2021 and 2022 True Cash Values, State Equalized Values, Taxable Values and Actual Tax Payments:

387 Morris Avenue - 61-24-233-000-0001-00

<u>Year</u>	<u>True Cash Value</u>	<u>State Equalized Value</u>	<u>Taxable Value</u>	<u>*Actual Tax Payments</u>
2020	\$93,000	\$46,500	\$46,500	\$4,938.56
2021	\$92,800	\$46,400	\$46,400	\$4,956.99
2022	\$93,600	\$46,800	\$46,800	-

*Includes 1% administration fee

401 Morris Avenue – 61-24-233-000-0002-00

<u>Year</u>	<u>True Cash Value</u>	<u>State Equalized Value</u>	<u>Taxable Value</u>	<u>*Actual Tax Payments</u>
2020	\$92,200	\$46,100	\$46,500	\$4,878.48
2021	\$92,200	\$46,100	\$46,400	\$4,903.05
2022	\$93,200	\$46,600	\$46,800	-

State Equalized Value, Taxable Value, True Cash Value and Tax Payments: (continued)

*Includes 1% administration fee

According to the Muskegon County Treasurer's Office, no delinquent taxes are currently owed on the subject properties. In arriving at the final estimates of value, the appraiser has assumed that any outstanding special assessments and/or delinquent taxes have been paid in full.

Zoning:

According to the zoning map of the City of Muskegon, the subject properties are zoned B-3, Central Business District. *"The City of Muskegon B-3 Central Business District is designed and intended to provide for and regulate land and building uses so as to continue to create a shopping, living, cultural, governmental, office, heritage, and institutional focal point for the City of Muskegon and the Muskegon Area. The District is designed to provide flexibility to encourage a diversity of uses, yet provide regulatory standards to create and maintain a safe and aesthetic environment."*

Permitted uses in this district include the following: retail sales, professional and personal services, banks, including those with drive-in windows, and other financial institutions, restaurants, cocktail lounges and brewpubs, business schools or private schools operated for profit, offices of business, government and the professions, hotels and motels, indoor theaters, micro-breweries, small wineries and small distilleries, residential uses as part of a building in this business zone and accessory buildings (see Addenda in latter section of this appraisal report for a copy of the B-3, Central Business District zoning ordinance and all its permitted uses).

The subject sites are currently improved with asphalt paving, exterior light poles and landscaped poured concrete islands and these sites are utilized as off-street parking lots. It is assumed that local building and zoning officials have allowed a parking use for these properties that all necessary building permits were obtained for this use.

Statements regarding the zoning compliance are intended only in the most general sense. Zoning and building ordinances vary significantly from one municipality to another and can be extremely detailed. The subject properties are improved with asphalt paving, exterior light poles and landscaped poured concrete islands and are utilized as off-street parking lots. Only in this general sense is a parking lot use of these sites considered to legally comply with the local zoning ordinance. The appraiser did not include a comparison of every potentially significant characteristic of the subject properties' site and improvements relative to zoning and building ordinances.

Neighborhood Life Cycle:

Neighborhoods and their land use typically evolve through a 4-stage life cycle detailed as follows:

- 1) Growth – a period during which the market area gains public favor and acceptance
- 2) Stability – a period of equilibrium without market gains or losses
- 3) Decline – a period of diminishing demand
- 4) Revitalization – a period of renewal, redevelopment, modernization, and increasing demand

The area is considered to be in the Growth stage of its life cycle.

Improvement Description:

The subject sites are not improved with buildings; however located on the sites are asphalt paving, exterior light poles and landscaped poured concrete islands.

Highest and Best Use:

One of the requirements of this appraisal is to determine the highest and best use of the subject property, as though vacant and as improved. **Highest and best use** is defined in *The Dictionary of Real Estate*, 6th Edition (Chicago: Appraisal Institute, 2015) as:

1. *"The reasonably use of property that results in the highest value. The four criteria that the highest and best use must meet are legally permissibility, physical possibility, financial feasibility, and maximum productivity.*
2. *The use of an asset that maximizes its potential and that is possible, legally permissible, and financially feasible. The highest and best use may be for continuation of an asset's existing use or for some alternative use. This is determined by the use that a market participant would have in mind for the asset when formulating the price that it would be willing to bid. (IVS)*
3. *[The] highest and most profitable use for which the property is adaptable and needed or likely to be needed in the reasonably near future (Uniform Appraisal Standards for Federal Land Acquisition)."*

Highest and best use is shaped by the competitive forces within the market where the property is located or in other words highest and best use is an economic study of market forces focused on the subject property. The objective of the highest and best use analysis is to identify the property use that can be expected to produce the highest overall return for each dollar of capital invested. Highest and best use is the foundation on which market value rests.

Highest and Best Use of land or a site as though vacant:

"Among all reasonable, alternative uses, the use that yields the highest present land value, after payments are made for labor, capital, and coordination. The use of a property based on the assumption that the parcel of land is vacant or can be made vacant by demolishing any improvements." The Dictionary of Real Estate, Fifth Edition (Chicago: Appraisal Institute, 2010).

Highest and Best Use: (continued)

Land as though vacant is a fundamental concept of valuation theory and the basis for the cost approach. Questions to consider when determining the highest and best use, as vacant are what use should the land be utilized, what type of building, if any, should be constructed and when should these buildings be constructed. In some cases, land should be held for speculation, i.e. to remain vacant until development is justified by market demands.

Each of the subject sites contain 24,572 square feet (.56 acres) of land area and is zoned B-3, Central Business District, which allows for many commercial uses. Each site is rectangular in shape which is considered to be more desirable as opposed to a highly irregular shaped parcel which may be less costly to develop. The sites have access to all common utilities and frontage, depth and access to the sites are good for a commercial use. The properties are located in the central business district of the City of Muskegon, in an area that has and continues to be developed with new mixed-use developments. Many of these developments include buildings that have commercial and office on the main floor or first few floors with apartments above. The properties are located in close proximity to the primary arteries and expressways of the area. Due to these factors, a mixed-use commercial and residential use is considered to be the properties highest and best use.

Highest and Best Use of property as improved:

"The use that should be made of a property as it exists. An existing improvement should be renovated or retained as is so long as it continues to contribute to the total market value of the property, or until the return from a new improvement would more than offset the cost of demolishing the existing building and constructing a new one."
The Dictionary of Real Estate, Fifth Edition (Chicago: Appraisal Institute, 2010).

The subject sites are each improved with asphalt paving, exterior light poles and landscaped poured concrete islands. Each site is utilized as a parking lot. It is concluded that the highest and best use of these sites is for an interim parking lot use until such time that the sites would be required for a more concentrated mixed-use (commercial and residential).

Cost Approach:

The **Cost Approach** is defined in *The Dictionary of Real Estate Appraisal*, 6th Edition (Chicago: Appraisal Institute, 2015) as “A set of procedures through which a value indication is derived for the fee simple estate by estimating the current cost to construct a reproduction of (or replacement for) the existing structure; including an entrepreneurial incentive or profit; deducting depreciation from the total cost; and adding the estimated land value. Adjustments may then be made to the indicated value of the Fee Simple Estate in the subject property to reflect the value of the property interest being appraised.”

The Cost Approach is a valuable tool when estimating the Market Value of new or special purpose properties, where the actual construction costs are known and where a reliable estimate of depreciation and obsolescence can be made. The subject properties consist primarily of a vacant parcel of land (properties do have some site improvements) and the Cost Approach is not considered to be an applicable approach when estimating the Market Values of the subject properties.

Income Capitalization Approach:

The ***Income Capitalization Approach*** is defined in *The Dictionary of Real Estate Appraisal*, 6th Edition (Chicago: Appraisal Institute, 2010) as "*Specific appraisal techniques applied to develop a value indication for a property based on its earning capability and calculated by the capitalization of property income.*"

The Income Capitalization Approach is based on the basic principles of real estate appraisal, which are as follows:

- *Anticipation and Change**
- *Supply and Demand**
- *Substitution**
- *Balance**
- *Externalities**

Anticipation and Change:

The perception that value is created by the expectation of benefits to be derived in the future. For this appraisal, the appraiser selected a capitalization rate that implicitly reflects the anticipated pattern of change in income over time.

Supply and Demand:

In economic theory, the principle that states that the price of a commodity, good, or service varies directly, but not necessarily proportionately, with demand, and inversely, but not necessarily proportionately, with supply. In a real estate appraisal context, the principle of supply and demand states that the price of real property varies directly, but not necessarily proportionately, with demand and inversely, but not necessarily proportionately, with supply. This principle is important when forecasting future benefits and estimating rates of return in the income capitalization approach. This theory states that if demand increases, rents may increase; vacancy rates will most likely drop and developers will then find construction profitable and property values may increase until supply and demand are in balance. This theory is also true in the reverse.

Substitution:

The appraisal principle that states that when several similar or commensurate commodities, goods, or services are available, the one with the lowest price will attract the greatest demand and widest distribution. This is the primarily principal upon which the cost and sales comparison approaches are based.

Balance:

The principal that real property value is created and sustained when contrasting, opposing, or interacting elements are in a state of equilibrium.

Income Capitalization Approach: (continued)

Externalities:

The principle that economies outside a property have a positive effect on its value while diseconomies outside a property have a negative effect on its value. In appraisal, off-site conditions that affect a property's value. Exposure to street noise or proximity to a blighted property may exemplify negative externalities, whereas proximity to attractive and well-maintained properties or easy access to mass transit may exemplify positive externalities.

If the Income Capitalization Approach is utilized, the first step when estimating the Market Value of a property when utilizing the income capitalization approach is to estimate the property's market rent. **Market rent** is defined in *The Dictionary of Real Estate Appraisal*, 6th Edition (Chicago: Appraisal Institute, 2015) as "*The most probable rent that a property should bring in a competitive and open market reflecting the conditions and restrictions of a specified lease agreement, including the rental adjustment and revaluation, permitted uses, use restrictions, expense obligations, term concessions, renewal and purchase options, and tenant improvements (TI's).*"

The Income Capitalization Approach values a property based on the property owner's anticipation of receiving future benefits. These benefits can accrue to the property owner both during and at the end of the holding period. During the holding period, the owner receives all cash flows generated from the ongoing operations of the property. At the end of the holding period, the owner receives the cash flow resulting from the reversion of the property. The Income Capitalization Approach attempts to value these future economic benefits through a process called capitalization.

The Income Capitalization Approach considers the subject property from an investment standpoint, recognizing the quality and quantity of the potential income stream. The subject properties consist primarily of vacant parcels of land (properties do have some site improvements) that are unencumbered by any Land Lease agreement(s) and are considered to be available in Fee Simple Estate. As a result, the Income Capitalization Approach was not utilized in the valuation of the subject properties.

Sales Comparison Approach:

The **Sales Comparison Approach** is defined in *The Dictionary of Real Estate Appraisal*, Fifth Edition (Chicago: Appraisal Institute, 2010) as *"The process of deriving a value indication for the subject property by comparing market information for similar properties with the property being appraised, identifying appropriate units of comparison, and making qualitative comparisons with or quantitative adjustments to the sale prices (or unit prices, as appropriate) of the comparable properties based on relevant, market-derived elements of comparison."*

The Sales Comparison Approach allows the appraiser to estimate the value of Real Estate by comparing recent sales of similar properties in the surrounding or competing areas to the subject property. Inherent in this approach is the principle of substitution, which *"holds that the value of a property tends to be set by the price that would be paid to acquire a substitute property of similar utility and desirability within a reasonable amount of time."*

By analyzing sales that qualify as arm's-length transactions between willing and knowledgeable buyers and sellers, the appraiser can identify market value and price trends. Comparability in physical, location, and economic characteristics are important criteria in evaluating the sales in relation to the subject property. The basic steps involved in the application of this approach are as follows:

- 1) Research the competitive market for information on sales transactions, listings, and offers to purchase or sell involving properties that are similar to the subject property in terms of characteristics such as property type, date of sale, size, physical condition, location, and land use constraints. The goal is to find a set of comparable sales as similar as possible to the subject property.
- 2) Verify the information by confirming that the data obtained is factually accurate and that the transactions reflect arms-length market considerations. Verification may elicit additional information about the market.
- 3) Select relevant units of comparison (e.g. price per acre, price per square foot, price per front foot) and develop a comparative analysis for each unit. The goal is to define and identify a unit of comparison that explains market behavior.
- 4) Look for differences between the comparable sale properties and the subject property using the elements of comparison. Then adjust the price of each sale property to reflect how it differs from the subject property or eliminate that property as a comparable. This step typically involves using the most comparable sale properties and then adjusting for any remaining differences.

Sales Comparison Approach: (continued)

- 5) Reconcile the various indications produced from the analysis of comparable sales into a single value indication or a range of values.

According to the Assessment Records of the City of Muskegon, the subject properties are reported to be in the ownership of Downtown Muskegon Development Company. There have been no reported arm's length sales of the subject properties within the past 3 years.

According to the local Multiple Listing Services (CAR and FlexMLS) the subject properties are not currently and have not been listed available for sale or lease during the past 3 years of this value estimate. The appraiser is unaware of any signed agreements to purchase or subject properties.

When estimating the Market Value of the subject properties, consideration is given to current listings, pending sales and closed sales of similar vacant sites that are located in similar areas as of the subject properties. The appraiser is a member of CAR (Commercial Alliance of Realtors) and conducted a recent search on the Catylist and FlexMLS systems, as well as CoStar, in order to obtain current listings and recent sales of similar vacant sites.

The appraiser did a search of similar properties located in Muskegon County that are similar to the subject properties. Following are the details of the recent listings that are available for sale. This list is not meant to be all inclusive.

<u>Address</u>	<u>Asking Price</u>	<u>SF Size</u>	<u>Asking Price/Acre</u>
1195 W. Western Ave. Muskegon, MI	\$249,000	.91 acres	\$273,626
1133 W. Western Ave. Muskegon, MI	\$500,000	1.22 acres	\$409,836
E. Sherman Blvd. Muskegon, MI	\$395,000	1.30 acres	\$303,846
1355 E Sherman Blvd. Muskegon, MI	\$175,000	.46 acres	\$380,435
1257 E. Sherman Blvd. Muskegon, MI	\$112,900	.23 acres	\$490,870

It is concluded that there is very limited inventory of similar vacant land sales within the central business district of the City of Muskegon or similar areas within the metropolitan Muskegon area.

Sales Comparison Approach: (continued)

Also considered when estimating the Market Value of the subject property, are closed sales of similar vacant land sales that are located within the metropolitan Muskegon area. The appraiser selected 4 closed sales which were examined through a process of direct comparison to the subject considering the basic elements of comparison which include rights conveyed, financing terms, condition of sale, market conditions, location, topography, shape, land size, utilities and highest & best use.

Following is a recapitulation of the 4 closed sales and the unit of comparison chosen is the price paid per acre of land area.

Sales Comparison Approach – Vacant Land Sales					
Comp. No.	Subject	206-54	206-55	206-56	206-57
Address	387 Morris Avenue 401 Morris Avenue Muskegon, MI	593 W. Western Avenue Muskegon, MI	785 Spring Street Muskegon, MI	623 W. Clay Avenue Muskegon, MI	120 Viridian Drive Muskegon, MI
Date of Sale	-	1-19	7-21	11-21	3-22
Sale Price	-	\$140,000	\$200,000	\$185,000	\$400,000
Land Size	.56 acres	.25 acres	.65 acres	.22 acres	1.19 acres
Sale Price/Acre	-	\$560,000	\$307,692	\$840,909	\$336,134
Rights Conveyed	-	Fee Simple	Fee Simple	Fee Simple	Fee Simple
Financing Terms	-	Cash Equiv.	Cash Equiv.	Cash Equiv.	Cash Equiv.
Condition of Sale	-	None	None	None	None
Market Conditions	-	+16%	+6%	+4%	+2%
Adjusted	-	\$649,600	\$328,174	\$874,545	\$342,857
Location	Good	Similar	Inferior +15%	Similar	Superior -10%
Topography	Level	Level	Level	Level	Level
Shape	Rectangular	Rectangular	Mostly Rect.	Rectangular	Highly Irregular +10%
Land Size	.56 acres	Smaller -4%	Similar	Smaller -4%	Larger +5%
Utilities	All	All	All	All	All
Zoning	Commercial	Commercial	Commercial	Commercial	Commercial
Net Adjustment Indicated	-	-4%	+15%	-4%	+5%
		\$623,616	\$377,400	\$839,563	\$360,000

Sales Comparison Approach: (continued)

Basis for Adjustments:

As no two properties are exactly the same, the comparables must be adjusted for the various physical and economic differences. In keeping with approved appraisal practice, the comparables are adjusted to the subject. The less desirable traits of the comparables receive positive (+) adjustments to more closely equate them to the subject's greater desirability. Conversely, the superior traits of the comparables are assigned negative (-) adjustments.

Units of Comparison are the components into which a property may be divided for comparison purposes. The type of appraisal problem determines the unit or units to be selected and attempts to reflect the way the market buys and sells this property type. For example, an apartment may be analyzed on the basis of price per unit or price per square foot. For the purposes of this value estimate, the price per square foot of building area, including land, is considered to be the most appropriate unit of comparison in valuing the subject.

PROPERTY RIGHTS CONVEYED:

All comparable properties were conveyed in fee with no adverse legal encumbrances. As a result, no adjustment is necessary for this condition.

FINANCING TERMS:

Where required, owner-carried contract financing is adjusted to equate to the basic definition of Market Value that calls for a cash transaction or its financial equivalent. Each of the comparables had sale terms that were considered to be at market rates (either cash or cash equivalent) and no adjustment is made for financing.

CONDITIONS OF SALE:

The comparables are analyzed to ascertain whether or not they are fully arm's length in nature. All the sales were arm's length transactions between unrelated parties, not acting under duress and no condition of sale adjustment is made to these sales.

MARKET CONDITIONS:

These closed sales have taken place between January 2019 and March 2022. The overall market for vacant commercial land in the central business district of the City of Muskegon and surrounding areas has been increasing between January 2019 to present. As a result, a positive adjustment is made to all sales to reflect for the improving market conditions.

Sales Comparison Approach: (continued)

Basis for Adjustments: (continued)

LOCATION:

The subject properties are located on Morris Avenue within the central business district of the City of Muskegon. This general area has and continues to experience a considerable amount of new commercial, office and residential development. This trend of development and redevelopment is expected to continue. No major vacancy problems in this area were observed. The subject property has good access to the major arteries and expressways of the area. Sales 206-54 & 206-56 are considered to be located in similar locales when compared to the location of the subject property. As a result, no adjustment is made to these sales for location. Sale 206-55 is considered to be located in an inferior locale when compared to the location of the subject property and a positive adjustment is made to this sale for location. Sale 206-57 is considered to be located in a superior locale when compared to the location of the subject property and a negative adjustment is made to this sale for location.

TOPOGRAPHY:

The topography of the subject site is level, which is typically less costly to develop as opposed to a highly rolling/sloping site. The topography of the comparable sales is level and no adjustment is required to be made to these sales for this condition.

SHAPE:

The market indicates that highly irregular-shaped parcels of land are often more costly to develop as opposed to rectangular, mostly rectangular or slightly irregular-shaped parcels of land. The subject site, along with Sales 206-54, 206-55 & 206-56 are rectangular or mostly rectangular in shape, and no adjustment is required to be made to these sales for this factor. Sale 206-57 is highly irregular in shape and this sale is trended upward for shape.

LAND SIZE:

Each of the subject properties contain .56 acres. Typical market purchaser will pay a higher per unit price for smaller sites. Sales 206-54 & 206-56 are smaller in land size when compared to the land size of the subject sites and a negative adjustment is made to these sales. Sale 206-57 is larger in land size when compared to the land size of the subject sites and a positive adjustment is made to this sale.

UTILITIES:

The subject site and all comparable sales have access to all common utilities and no adjustment is necessary for utilities adjustment.

Sales Comparison Approach: (continued)

Basis for Adjustments: (continued)

HIGHEST & BEST USE:

The subject sites, along with all comparable sales, have similar highest & best uses and no adjustment is required for this condition.

These 4 closed sales indicate a Market Value for each of the subject sites, "As Though Vacant", that ranges from between \$360,000 and \$839,563 per acre. It is estimated after making this analysis and after reviewing other known sales and offerings to sell, similarly zoned vacant sites, that the market indicates a per acre land value for the subject sites, in the amount of \$450,000.

Based upon this study, the estimated Market Values of the subject properties, "As Thought Vacant" via the Sales Comparison Approach, are estimated as follows:

Indicated Market Values from the Sales Comparison Approach: - "As Though Vacant"

387 Morris Avenue - .56 acres @ \$450,000/acre		\$252,000
	Called	\$250,000
401 Morris Avenue - .56 acres @ \$450,000/acre		\$252,000
	Called	\$250,000

Exposure Time:

A further requirement of this appraisal assignment is to estimate the Exposure Time of the subject property. **Exposure time** is defined *The Dictionary of Real Estate Appraisal*, 6th Edition (Chicago: Appraisal Institute, 2010) as:

- 1) The time a property remains on the market.
- 2) [The] estimated length of time that the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of appraisal. Comment: Exposure time is a retrospective opinion based on an analysis of past events assuming a competitive and open market (USPAP, 2016-2017 ed.).

Exposure time is different for various types of real estate and under various market conditions. It is noted that the overall concept of reasonable exposure encompasses both adequate, sufficient, and reasonable time and also adequate, sufficient and reasonable effort. This statement focuses on the time component. The fact that exposure time is always presumed to occur prior to the effective date of the valuation is substantiated by related facts in the valuation process: supply and demand conditions as of the effective date of the valuation disclosure; the use of current cost information; the analysis of historical sales information (sold after exposure and after completion of negotiations between the seller and buyer).

When estimating the exposure time, consideration is given to the length of time a similar property was placed on the open market for sale and when the property was sold. After reviewing this data and after having discussions with local real estate agents and investors who are familiar with properties similar to the subject property, it is my opinion that exposure time for the subject property would be 4 to 8 months prior to the effective date of the appraisal.

The estimate of exposure time assumes a reasonable and sufficient effort in professionally marketing these types of properties. Furthermore, the above estimate is not a prediction of a date of sale.

Conclusion and Final Value Estimate:

There are 3 approaches that are normally utilized when estimating the Market Value of Real Estate. They are the Cost Approach, Sales Comparison Approach and the Income Capitalization Approach. For reasons that are discussed in preceding sections of this appraisal report, the Cost Approach and Income Capitalization Approach were utilized. When estimating the Market Values of the subject properties, total reliance is placed upon the Sales Comparison Approach.

Based upon the reasoning contained in this appraisal report and on the Assumptions and Limiting Conditions as contained herein, it is my opinion that the subject properties have Market Values as of August 18, 2022, excluding any Furniture, Fixtures & Equipment (FF&E), Going Concern and Intangible Items, as follows:

Parcel #1 – 387 Morris Avenue	\$250,000
Parcel #2 – 401 Morris Avenue	\$250,000

Qualifications of Stacey L. Broersma GAA

Company	Broersma & Broersma Phone: 616-454-2044 Email: stacey@broersma-appraisers.com Tax ID #36-4551612
License	State of 6426 – 100thMichigan Certified General Real Estate Appraiser (1996) Permanent ID No. 1205003358 Expiration Date: July 31, 2023
Professional Designation	GAA – General Accredited Appraiser of the Real Estate Appraiser Section of the National Association of REALTORS®
Membership	Grand Rapids Association of REALTORS® Appraiser Michigan Association of REALTORS® National Association of REALTORS® National Association of REALTORS®, Appraisal Section
Education	Graduate of Hope College with BA Degree in Business Administration - 1992

Qualifications of Stacey L. Broersma GAA (continued)

Appraisal Education

Uniform Standards of Professional Appraisal Practice
(2020-2021)

Real Estate Appraisal "One"

Real Estate Appraisal "Two"

Real Estate Institute "One"

Holloway's Real Estate Institute

Course 301: Income Capitalization

Course 302: Commercial Cost Approach

Course 303: Sales Comparison Approach

Course 307: Small Business Valuations

Northern Michigan University

Course 110: Appraisal Principles

Course 120: Appraisal Procedures

Course 310: Basic Income Capitalization

Course 320: General Applications

Course 410: Standards of Professional Practice

Parts A & B

Course 510: Advanced Income Capitalization

Course 520: Highest & Best Use and Market Analysis

Appraisal Institute

Continuing Education by participating in courses
offered by Appraisal Institute

Appraisal Experience

Full-time Certified General Real Estate Appraiser
for Broersma & Broersma specializing in Multi-Family,
Commercial, Industrial, Office and Special Purpose
properties since July 1992

Partial Client List

Financial institutions served during full time fee appraising:

Adventure Credit Union
Byron Bank
Chemical Bank
ChoiceOne Bank
Comerica
Commercial Alliance
Community Choice Credit Union
Community Shores Bank
Fifth Third Bank
First Union Small Business Capital
Founders Bank & Trust
Flagstar Bank
Grand River Bank
Huntington National Bank
Independent Bank
Irwin Union Bank
JPMorgan Chase Bank
Lake Michigan Credit Union
Kent Commerce Bank
Macatawa Bank
Members First Credit Union
Mercantile Bank of Michigan
Michigan Commerce Bank
National City
Paragon Bank
Republic Bank
Select Bank
Union Bank
West Michigan Community Bank
West Shore Bank

Numerous Attorneys, Contractors and Developers, and Municipalities

Addenda for:

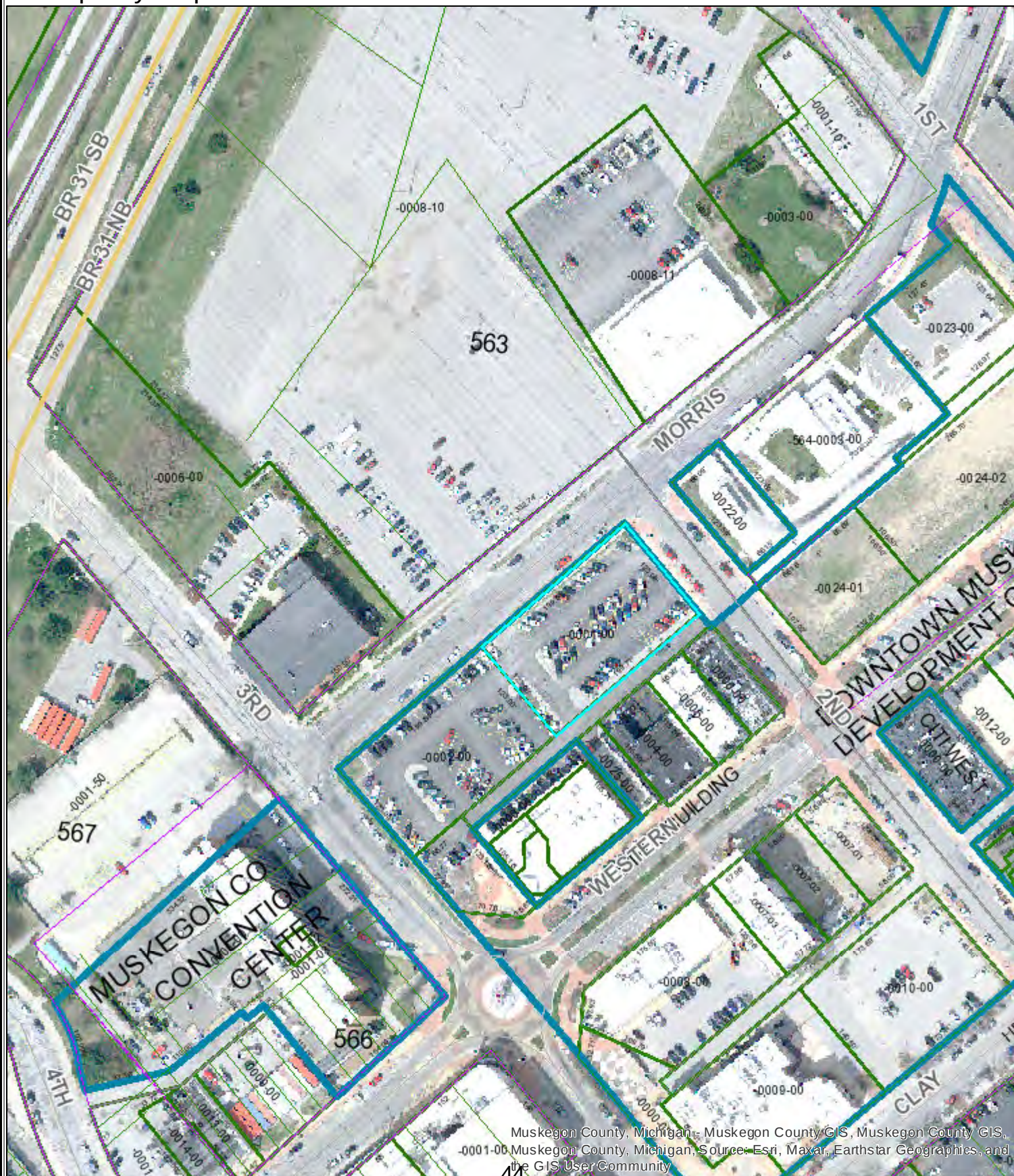
**387 & 401 Morris Avenue
Muskegon, Muskegon County, Michigan**

Includes:

Muskegon County GIS Plat Maps
Flood zone Determination Report – CoreLogic RiskMeter
C-3, Central Business District Zoning Ordinance
Comparable Vacant Land Sales

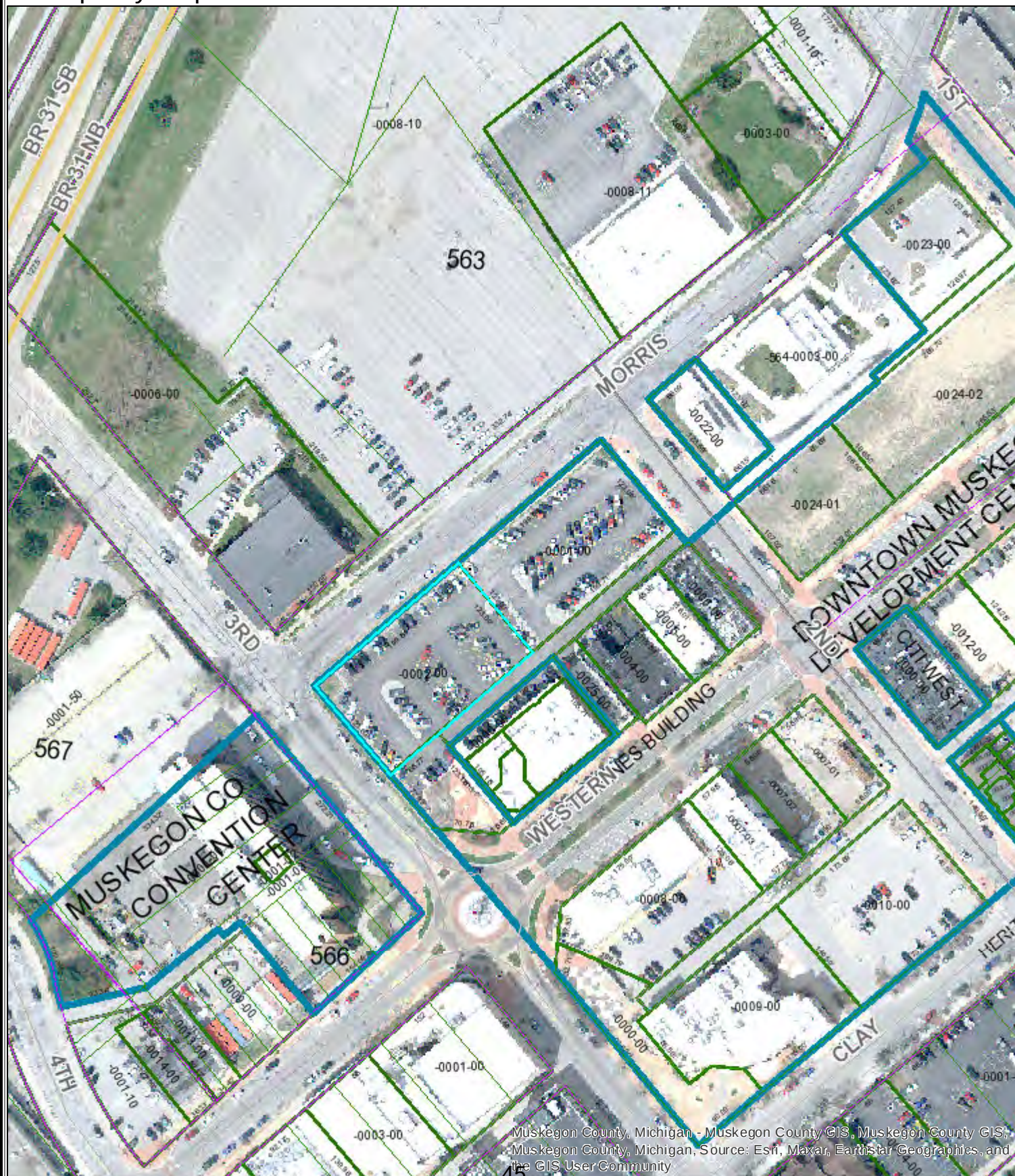
387 Morris Avenue

This report has been generated from the Muskegon County GIS Property Viewer. While every effort has been made to provide accurate information, Muskegon County and Muskegon County GIS shall not be held liable for the information presented herein. All data shall be verified by the municipal assessor.



401 Morris Avenue

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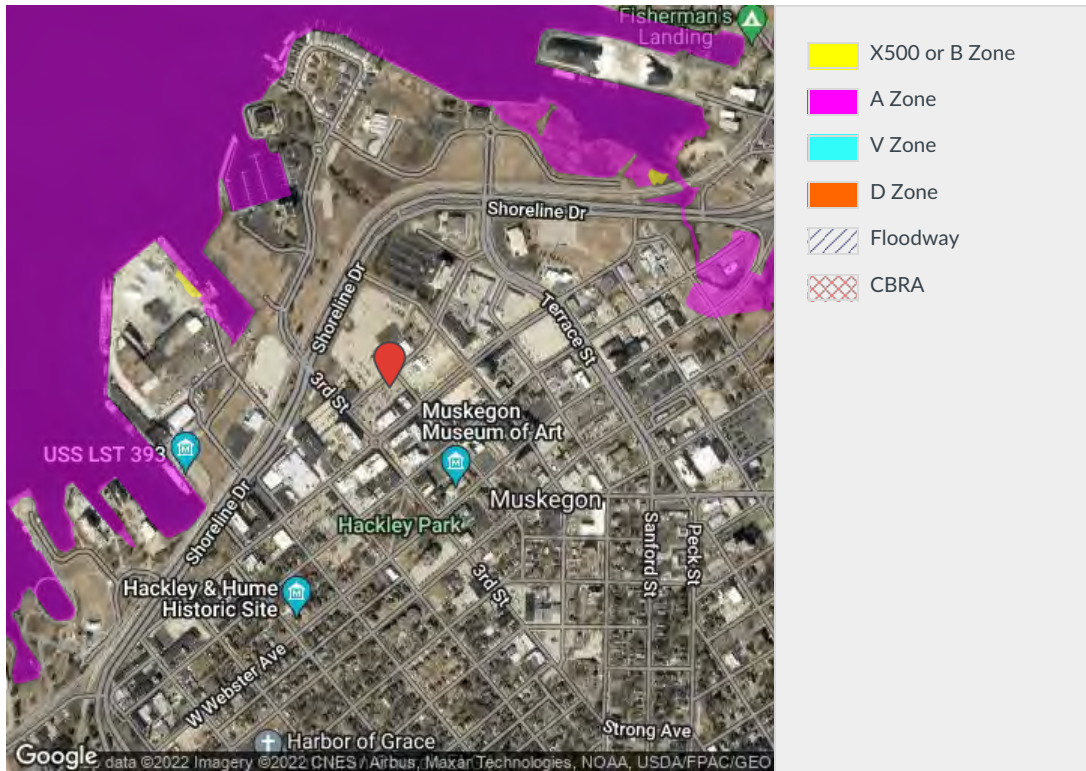
387 MORRIS AVE MUSKEGON, MI 49440-1138

LOCATION ACCURACY: 📍 Excellent

Flood Zone Determination Report

Flood Zone Determination: **OUT**

COMMUNITY	260161	PANEL	0257E
PANEL DATE	October 07, 2021	MAP NUMBER	26121C0257E



ARTICLE XII - B-3 CENTRAL BUSINESS DISTRICT

PREAMBLE

The City of Muskegon B-3 Central Business District is designed and intended to provide for and regulate land and building uses so as to continue to create a shopping, living, cultural, governmental, office, heritage, and institutional focal point for the City of Muskegon and the Muskegon Area. The District is designed to provide flexibility to encourage a diversity of uses, yet provide regulatory standards to create and maintain a safe and aesthetic environment.

SECTION 1200: PRINCIPAL USES PERMITTED [amended 6/07]

In the B-3 Central Business District, no building or land shall be used and no building shall be erected, structurally altered, or occupied except for one (1) or more of the following specified uses, unless otherwise provided in this Ordinance.

1. Retail sales of new merchandise and commodities provided that all sales are made from a completely enclosed building except that this section shall not prohibit the sales of antique collector items, this section shall prohibit the operation of a store whose primary sales are previously used products, except as further regulated.
2. Professional and personal services of any type where any repair work done on the premises is incidental to the service rendered.
3. Banks, including those with drive-in windows, and other financial institutions.
4. Restaurants, cocktail lounges and brewpubs. [amended 3/12]
5. Business schools, or private schools operated for profit. Examples of private schools permitted herein include, but are not limited to, the following: dance schools, music and voice schools, and art studios.
6. Offices of business, government, and the professions.
7. Hotels and motels.
8. Indoor theaters.
9. Micro breweries, small wineries and small distilleries, as long as the brewing area is less than 2,500 square feet. [amended 3/12]
10. Residential uses as part of a building in this business zone shall be allowed upon issuance of Certificate of Occupancy from the Department of Inspections. [amended 12/06]
11. Accessory buildings and accessory uses customarily incidental to the above Principal Uses Permitted.

12. Uses similar to the above Uses Permitted.

SECTION 1201: SPECIAL LAND USES PERMITTED [amended 6/07]

The following uses, and their accessory buildings and accessory uses, shall be permitted under the purview of Section 2332 after review and approval of the use (and a site plan, if required) by the Planning Commission, after Public Hearing, subject to the applicable conditions and any other reasonable conditions imposed by the Planning Commission.

1. Automobile service stations for the sale of gasoline, oil, and minor repair, not including major repair such as engine rebuilding, undercoating, and similar industrially oriented activities and subject further to the following:
 - a. The curb cuts for ingress and egress to a service station shall not be permitted at such locations that will tend to create traffic hazards in the streets immediately adjacent thereto. Entrances shall be no less than twenty-five (25) feet from a street intersection (measured from the roadway) or from adjacent residential property, and subject to other Ordinances of the City.
 - b. The minimum lot area shall be ten thousand (10,000) square feet, and so arranged that ample space is available for motor vehicles which are required to wait.
 - c. There shall be provided, on those sides abutting or adjacent to a residential district or residential uses a four foot (4') completely obscuring wall or fence. The height of the wall or fence shall be measured from the surface of the ground.
 - d. All lighting shall be shielded from adjacent residential districts and from abutting streets.
2. Amusements and recreational facilities, including bowling alleys and skating rinks.
3. Commercial parking lots and parking structures.
4. Churches and other facilities normally incidental thereto subject to the following conditions:
 - a. The site shall be so located as to provide for ingress and egress from said site directly onto a major or secondary thoroughfare.
 - b. The principal buildings on the site shall be set back from abutting properties zoned for residential use not less than thirty (30) feet.
 - c. Buildings of greater than the maximum height allowed in Section 2100 may be allowed provided front, side, and rear yards are increased above the minimum requirements by one (1) foot of building that exceeds the maximum height allowed.

5. Specialized adult educational programs, under the following conditions: [amended 1/02]
 - a. The program must be associated with a school district.
 - b. No residency will be permitted in the facility.
 - c. The hours of operation will be limited to the regular school hours of the associated school district.
 - d. The facility must be located either on a major street or within two (2) blocks of regular bus service.
 - e. No more than 75 students can be associated with the program.
6. Live music concert halls, under the following conditions: [amended 8/02]
 - a. The business will operate in such a manner as to comply with the Noise Ordinance enacted by the City of Muskegon. No music (either live or piped) will be permitted outside the building.
 - b. The business will maintain security staff, both inside and outside the building, at all times when open to customers. Loitering will not be permitted on or around the site.
 - c. The business will not operate between the hours of 3:00 a.m. and 8:00 a.m. No person of 16 years of age or younger will be permitted within the business after midnight and must directly exit the premises after that time.
 - d. The site and general vicinity will be maintained and litter-free, and will be checked for litter every day before opening.
 - e. Security lighting will be provided for the site.
7. Multiple family residential uses of various types and densities. Any new multiple family construction shall be compatible and/or complementary to the character of the surrounding area as determined by the Planning Commission. [amended 12/06]
8. Private clubs, lodge halls, social and similar organizations, including assembly or rental halls.
9. Galleries and museums.
10. Antique shops.
11. Wind Turbine Facilities [amended 10/09].

12. Micro breweries, small wineries and small distilleries with brewing areas larger than 2,500 square feet [amended 3/12]
13. Accessory buildings and accessory uses customarily incidental to the above Special Land Uses Permitted.
14. Uses similar to the above Special Land Uses Permitted.

SECTION 1202: PLANNED UNIT DEVELOPMENTS [amended 10/98]

Planned developments may be allowed by the Planning Commission under the procedural guidelines of Section 2101. The intent of Planned Unit Developments in the B-3 Central Business District is to allow mixed land uses, which are compatible to each other, while prohibiting nonresidential uses which would not be compatible or harmonious with residential dwellings or other commercial uses. [revised 4/04 to reflect 10/98 changes]

SECTION 1203: AREA AND BULK REQUIREMENTS [amended 4/00]

1. Minimum lot size: 4,000 sq. feet.
2. Maximum lot coverage:
Buildings: 100 %
Pavement: 25%
3. Lot width: 30 feet (shall be measured at road frontage unless a cul-de-sac, then measured from setback).
4. Width to depth ratios: The depth of any lot(s) or parcel(s) shall not be more than three (3) times longer its width.
5. Height Limit:
Maximum height: 6 stories or 90 feet
Minimum height: 2 stories or 35 feet.

Minimum heights are in the form of an "overlay district" on the following street corridors:

Western Avenue from Ninth Street to Pine Street.
Clay Avenue from Seventh Street to Fourth Street.
Pine Street; from Western Ave. to Apple Avenue.

Height measurement: In the case of a principal building, the vertical distance measured from the average finished grade to the highest point of the roof surface where the building line abuts the front yard, except as follows: to the deck line of mansard roofs, and the average height between eaves and the ridge of gable, hip, and gambrel roofs (see Figure

2-2). If the ground is not entirely level, the grade shall be determined by averaging the elevation of the ground for each face of the building (see Figure 2-3).

6. Front Setbacks: [amended 1/05]

Minimum:

Expressway or Arterial Street: 30 feet

Collector or Street: 20 feet

Minor Street: 10 feet

Maximum:

Expressway, Arterial Street or Major Street: 50 feet

Collector Street: 40 feet

Minor Street: 30 feet

Note: For minimum front setbacks new principal structures on minor streets may align with existing principal structures in the immediate area even if the setback is below the minimum required.

7. Rear setback: 10 feet

8. Setback from the ordinary high water mark or wetland: 75 feet (principal structures only).

9. Side setbacks: no requirement

Note, setback measurement: All required setbacks shall be measured from the right-of-way line to the nearest point of the determined drip line of buildings. [amended 10/02]

10. Zero lot line option: New principal buildings may be erected on the rear lot line provided: [amended 10/02]

a. The building has an approved fire rating for zero-lot line development under the building code.

b. The building has adequate fire access preserved pursuant to fire code requirements.

c. The zero lot line side is not adjacent to a street.

d. A maintenance access easement is granted by the adjacent property owner and recorded with the County Register of Deeds and provided to the zoning administrator with the site plan or plot plan.

e. It is not adjacent to wetlands, or waterfront.

11. All required side and rear setbacks shall be landscaped, greenbelt buffers, unless zero-lot-line is employed for a structure or fire access. At least fifty percent of all required front

setbacks shall be landscaped and adjacent to the road right-of-way. An average minimum greenbelt of 10 feet shall be maintained along each street frontage. [amended 12/01, amended 10/02]

LAND SALE NO. 206-54

Address:	593 W. Western Avenue Muskegon, Muskegon County, Michigan
Permanent Parcel #:	61-24-205-316-0005-00
Land Size:	Rectangular-shaped parcel of land that is located on the southerly side of W. Western Avenue. Land has 78 feet of frontage on W. Western Avenue, has 78 feet of frontage on the northerly side of an alley, extends to a depth of 140 feet, and the site contains 10,920 square feet (.25 acres), more or less.
Topography:	Level
Shape:	Rectangular
Access:	Good
Visibility:	Good
Environmental: Conditions:	None known
Zoning:	B-3, Central Business District
Utilities:	All common
Date of Sale:	January 8, 2019
Financing Terms:	Conventional Financing
Sale Price:	\$140,000
Cash Price:	\$140,000
Seller:	Muskegon Lakeview Condos, LLC
Purchaser:	Mulder Western Avenue, LLC

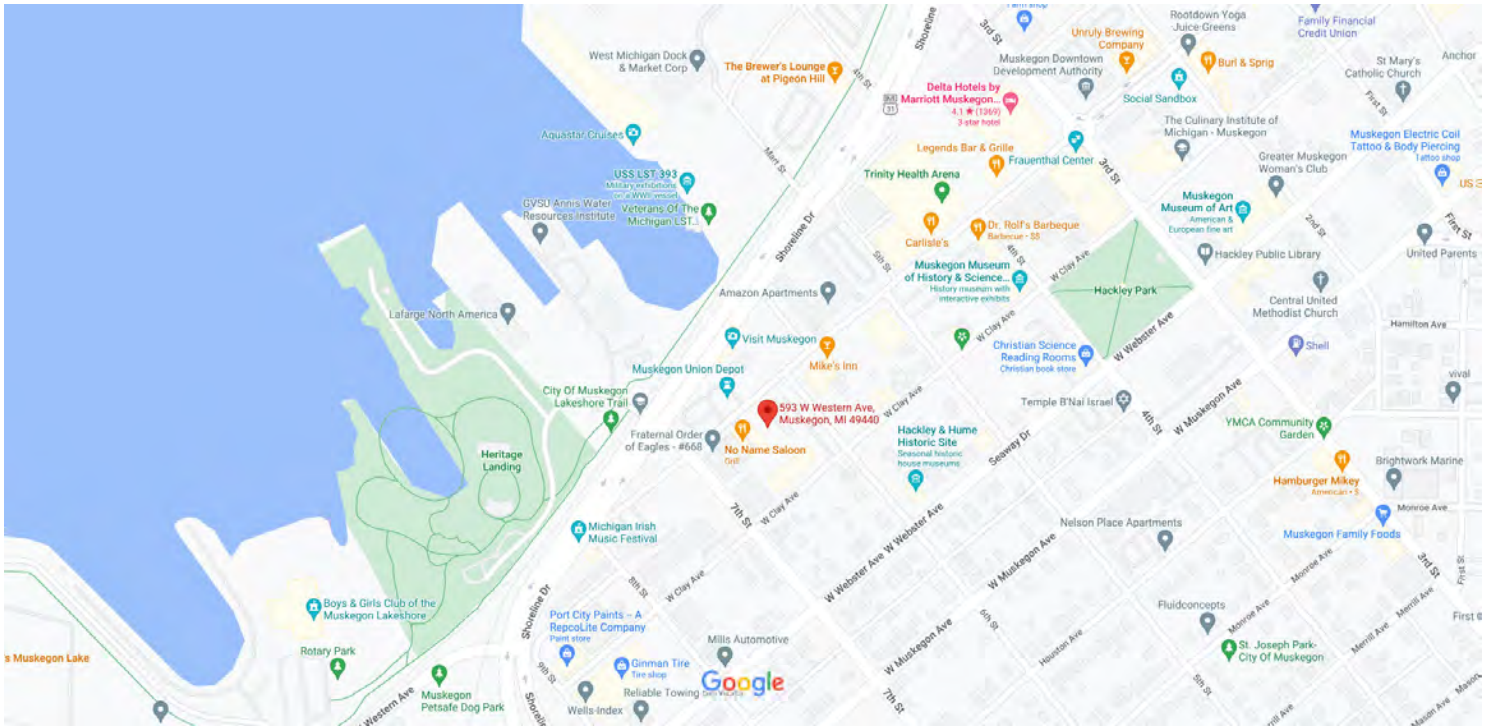
LAND SALE NO. 206-54

Real Property Rights:	Fee Simple Estate
Condition of Sale:	Arm's Length
Confirmed by:	Assessment Records of the City of Muskegon.
Highest & Best Use:	Future commercial development
Price/SF:	$\$140,000 / 10,920 \text{ SF} = \$12.82/\text{SF}$
Price/Acre:	$\$140,000 / .25 \text{ acres} = \$560,000/\text{acre}$

593 W. Western Avenue

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LAND SALE NO. 206-55

Address:	785 Spring Street Muskegon, Muskegon County, Michigan
Permanent Parcel #:	61-24-205-177-0001-00
Land Size:	Mostly rectangular-shaped parcel of land that is located at the southwest corner of Spring Street and Clay Avenue, on the northerly side of Webster Avenue. Beginning in the far north corner of the site, land runs southeasterly 264.44 feet along the westerly side of Spring Street, then runs southwesterly 113.51 feet along the northerly side of Webster Avenue, then runs northwesterly 166.61 feet, then runs easterly 20.96 feet, then runs northwesterly 108.51 feet, then runs northeasterly 95.3 feet along the southerly side of Clay Avenue to the point of beginning, and the site contains 28,146 square feet (.65 acres), more or less.
Topography:	Level
Shape:	Mostly rectangular
Access:	Good
Visibility:	Good
Environmental: Conditions:	None known
Zoning:	B-4, General Business District
Utilities:	All common
Date of Sale:	July 29, 2021
Financing Terms:	Conventional Financing

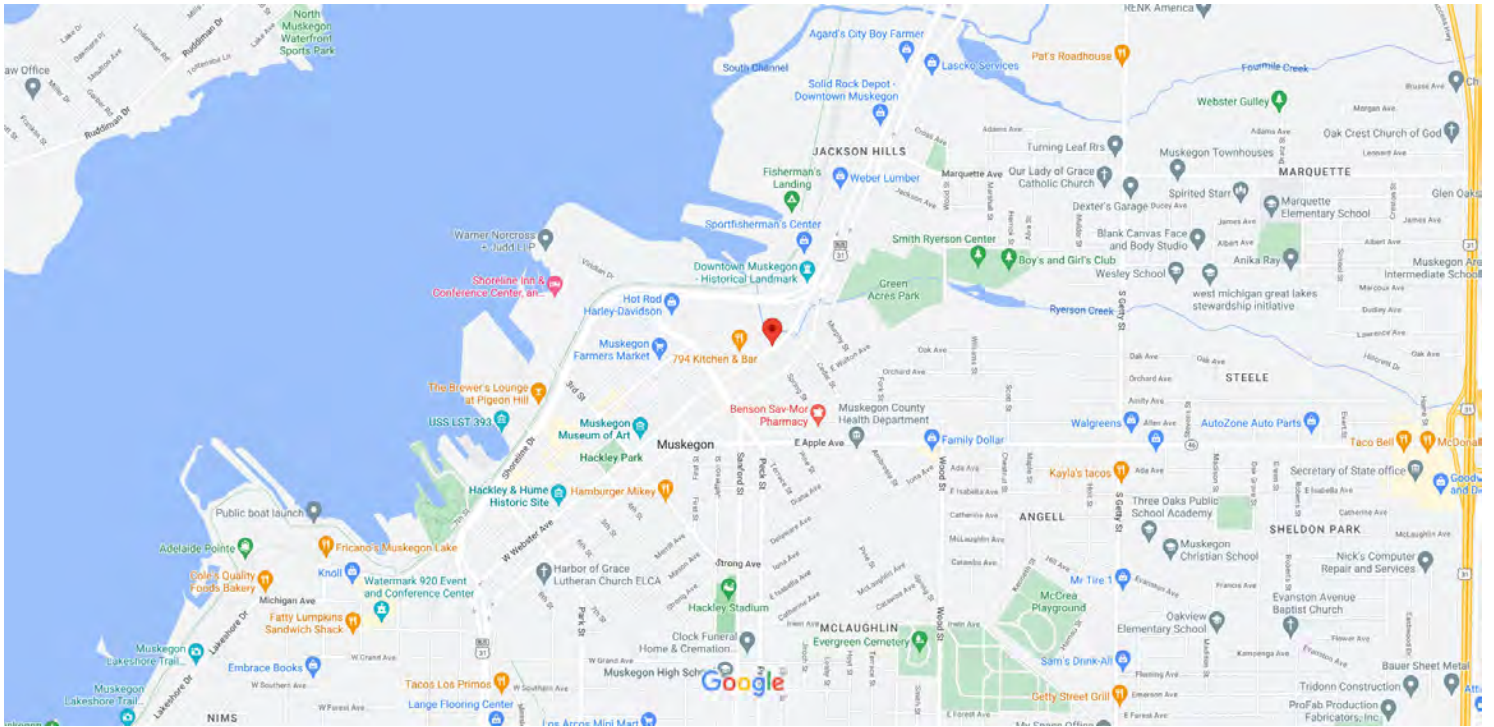
LAND SALE NO. 206-55

Sale Price:	\$200,000
Cash Price:	\$200,000
Seller:	Corepark Investments, LLC
Purchaser:	Samaritas Affordable Living Muskegon Ltd.
Real Property Rights:	Fee Simple Estate
Condition of Sale:	Arm's Length
Confirmed by:	Assessment Records of the City of Muskegon.
Highest & Best Use:	This site was purchased for the construction of a 4-story apartment building that was constructed for affordable housing.
Price/SF:	$\$200,000 / 28,146 \text{ SF} = \$7.11/\text{SF}$
Price/Acre:	$\$200,000 / .65 \text{ acres} = \$307,692/\text{acre}$

785 Spring Street

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LAND SALE NO. 206-56

Address:	623 W. Clay Avenue Muskegon, Muskegon County, Michigan
Permanent Parcel #:	61-24-205-322-0003-00
Land Size:	Rectangular-shaped parcel of land that is located on the north side of W. Clay Avenue. Land has 66.5 feet of frontage on W. Clay Avenue, has a north dimension of 67.4 feet, extends to a depth of 141.8 feet, and the site contains 9,492 square feet (.22 acres), more or less.
Topography:	Level
Shape:	Rectangular
Access:	Good
Visibility:	Good
Environmental: Conditions:	None known
Zoning:	B-3, Central Business District
Utilities:	All common
Date of Sale:	November 29, 2021
Financing Terms:	Conventional Financing
Sale Price:	\$185,000
Cash Price:	\$185,000
Seller:	Vincent A. Labozzetta
Purchaser:	639 W. Clay Partners, LLC

LAND SALE NO. 206-56

Real Property Rights:	Fee Simple Estate
Condition of Sale:	Arm's Length
Confirmed by:	Assessment Records of the City of Muskegon.
Highest & Best Use:	Future commercial development.
Price/SF:	$\$185,000 / 9,492 \text{ SF} = \$19.49/\text{SF}$
Price/Acre:	$\$185,000 / .22 \text{ acres} = \$840,909/\text{acre}$

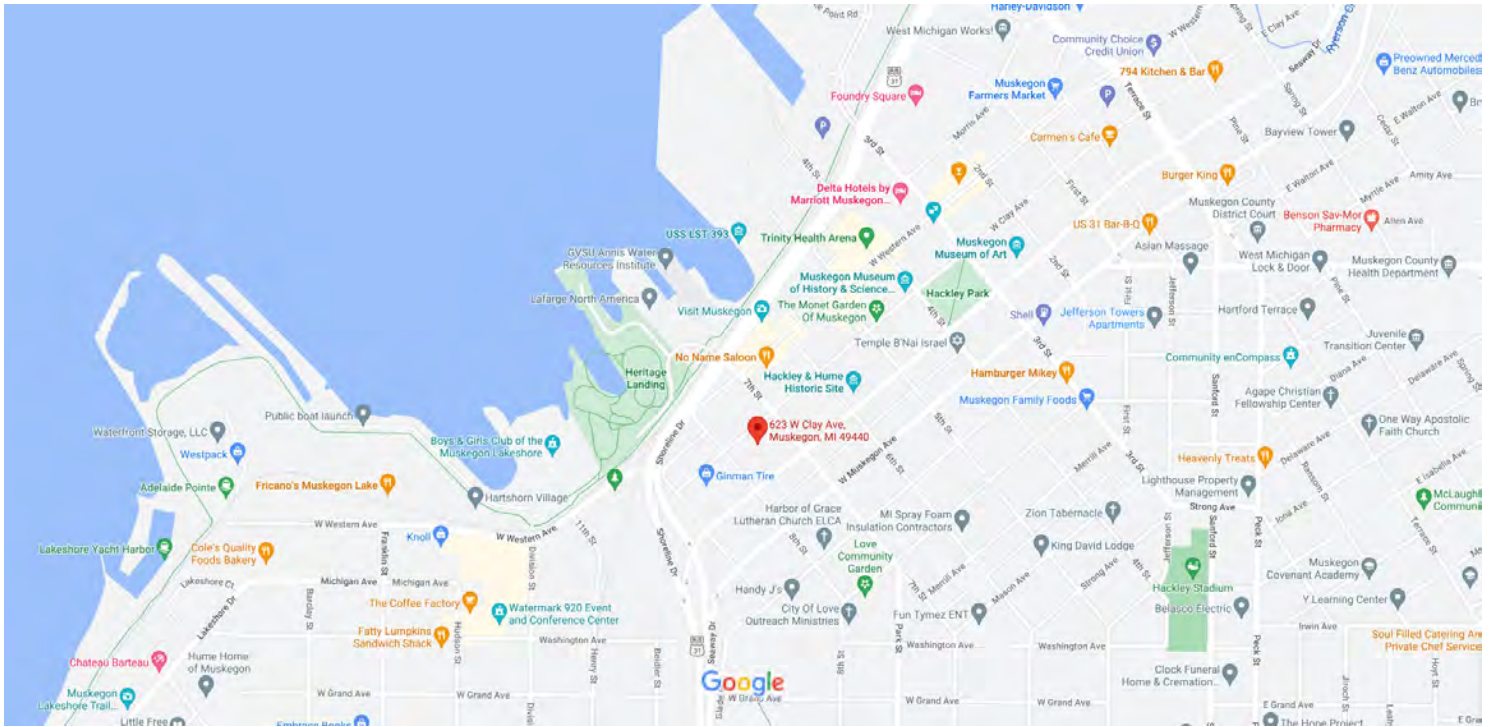


Muskegon County Property Report

623 W. Clay Avenue

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LAND SALE NO. 206-57

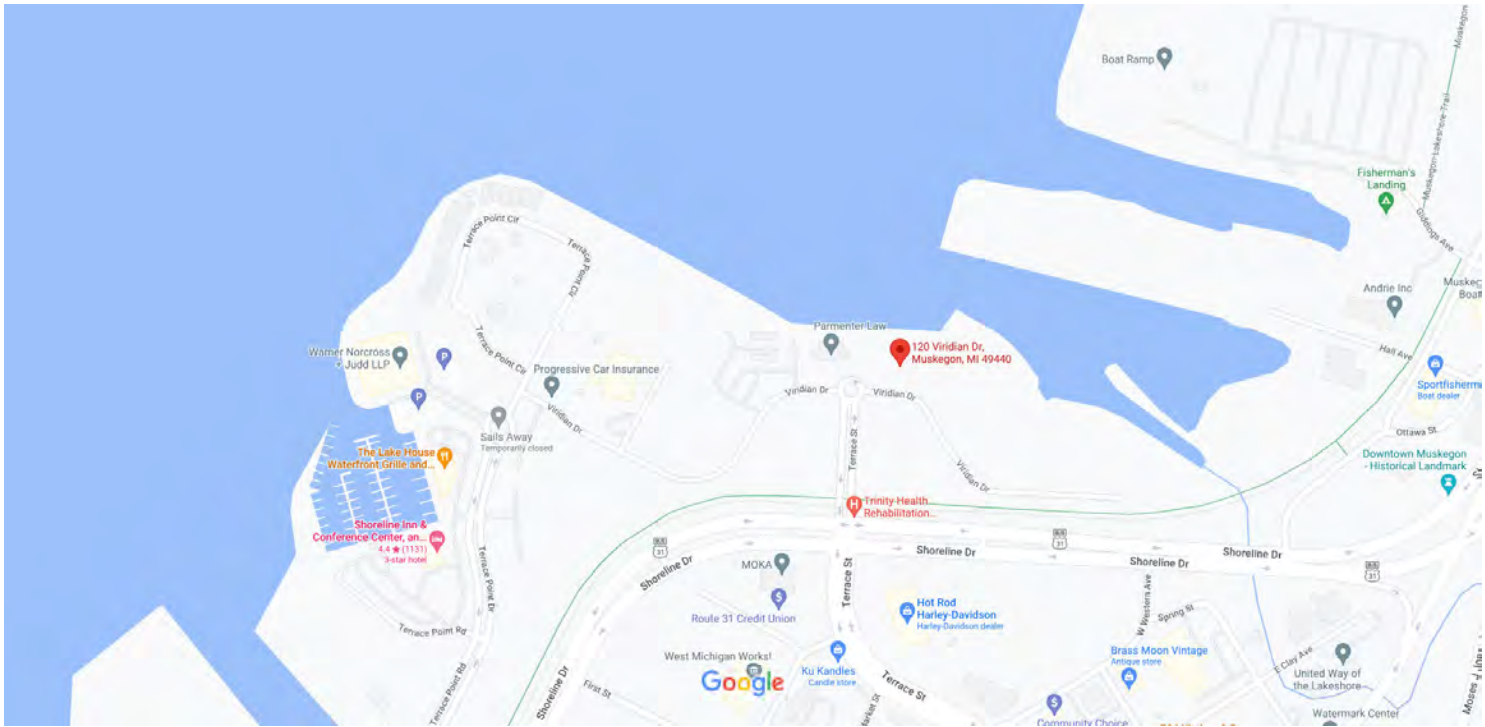
Address:	120 Viridian Drive Muskegon, Muskegon County, Michigan
Permanent Parcel #:	61-24-607-000-0009-00
Land Size:	Highly irregular-shaped parcel of land that is located on the northerly side of Lakefront Drive, on the south shoreline of Muskegon Lake. Beginning in the northwest corner of the site, land runs easterly 165.82 feet along the south shoreline of Muskegon Lake, then runs south 125 plus or minus feet, then runs east 192.48 feet, then runs southerly and southeasterly 120.49 feet, then runs southwesterly 56.04 feet, then runs northwesterly and westerly a total of 378.46 feet along the northerly side of Lakefront Drive, then runs north 124.23 feet to the point of beginning, and the site contains 51,836 square feet (1.19 acres), more or less.
Topography:	Level
Shape:	Highly irregular
Access:	Good
Visibility:	Good
Environmental: Conditions:	None known
Zoning:	PUD, Planned Unit Development
Utilities:	All common
Date of Sale:	March 10, 2022
Financing Terms:	Conventional Financing

LAND SALE NO. 206-57

Sale Price:	\$400,000
Cash Price:	\$400,000
Seller:	Daniel C. Stoeman Living Trust
Purchaser:	Muskegon Lakefront, LLC
Real Property Rights:	Fee Simple Estate
Condition of Sale:	Arm's Length
Confirmed by:	Assessment Records of the City of Muskegon.
Highest & Best Use:	Future commercial/residential development
Price/SF:	$\$400,000 / 51,836 \text{ SF} = \$7.72/\text{SF}$
Price/Acre:	$\$400,000 / 1.19 \text{ acres} = \$336,134/\text{acre}$

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WATCH MUSKEGON

Agenda Item Review Form Muskegon City Commission

Commission Meeting Date: June 13 2023	Title: BGCML Summer Camp Park Use Agreement
Submitted By: Kyle Karczewski	Department: Parks & Recreation
Brief Summary: Staff is requesting the approval of an agreement with Boys & Girls Clubs of Muskegon Lakeshore for usage of park facilities for camps in the 2023 summer season.	
Detailed Summary & Background: Boys & Girls Clubs of Muskegon Lakeshore will be hosting summer camps from June through August at 3 park locations: Smith Ryerson, McGraft and Reese. This camp will be at no cost to participants and will also include meals in partnership with Muskegon Public Schools and Kids Food Basket. The agreement was drafted by Parmenter Law at staff's request.	
Goal/Focus Area/Action Item Addressed: Enhanced Parks & Recreation Department and Services	
Amount Requested: N/A	Amount Budgeted: N/A
Fund(s) or Account(s): N/A	Fund(s) or Account(s): N/A
Recommended Motion: I move to authorize staff to enter into an agreement with Boys & Girls Club of the Muskegon Lakeshore for summer programming in City parks.	
Approvals: Immediate Division Head ☒ Information Technology ☐ Other Division Heads ☐ Communication ☐ Legal Review ☒	Guest(s) Invited / Presenting Yes ☐ No ☒
For City Clerk Use Only: Commission Action:	

DEPARTMENT OF PUBLIC WORKS
1350 E. KEATING
MUSKEGON, MI 49442

USE AGREEMENT

AGREEMENT made the ____ day of _____, 2023, between the City of Muskegon Department of Public Works, 1350 E. Keating, Muskegon, Michigan (the "City"), and the Boys & Girls Club of the Muskegon Lakeshore, 900 W. Western Avenue, Muskegon, Michigan (the "Concessionaire").

IT IS THEREFORE AGREED:

1. Activity: Concessionaire hereby agrees that it will operate youth programs and related activities on City property as follows (the "Event(s)"):
 - i. Reese Park, 1685 Creston St., Muskegon, MI 49442
 - ii. McGraft Park, 2204 Wickham Drive, Muskegon, MI 49441
 - iii. Smith—Ryerson Park, 650 Wood St., Muskegon, MI 49442

Concessionaire will operate the Events on June 12, 2023 and August 25, 2023 from approximately 12pm to 5pm with an expected attendance of 40 children per location.

Concessionaire shall contract for, carry out, and be responsible for all obligations thereunder for the place, suppliers, and advertising for the Event.

2. Insurance: Concessionaire shall apply for and pay premiums for insurance to fully protect the public, and the City, from any and all liability that may arise or be incurred as consequence of the Event. Concessionaire shall have such Liability Insurance in the amount of \$1,000,000.00. A copy of the Certificate of Insurance naming the City as additional insured shall be supplied to the City prior to the Event. The certificate shall provide that no cancellation shall be effective without a 30-day notice to the City.

- i. Language on the insurance certificate shall read specifically:

"The City of Muskegon, all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof: it is understood and agreed that by naming the City of Muskegon as additional insured, coverage afforded is considered to be primary and

any other insurance the City of Muskegon may have in effect shall be considered secondary and/or excess”.

3. Hold Harmless: Concessionaire shall indemnify, defend and save the City harmless from and against any and all claims, actions, damages, liability, attorney fees, and expense in connection with the loss of life, bodily injury and/or damage to property arising from any occurrence in or about the premises occupied or utilized by Concessionaire or any part thereof or resulting in whole or part from any intentional, unintentional, or negligent act or omission of Concessionaire, its employees, invitees, licensees or contractors or otherwise occurring as a result of the Events.
4. Conditions: Concessionaire shall not assign its rights or obligations hereunder without the written consent of the City. Concessionaire understands that the City does not provide exclusivity with respect to publicly accessible parks. Concessionaire agrees to return each location to the condition it was in prior to each Event.

Both the Concessionaire and the City shall comply with all the laws of the United States and the State of Michigan, all ordinances of the City of Muskegon, and all rules and regulations of the Police and Fire Departments, or other municipal authorities within the County of Muskegon, and will obtain and pay all necessary permits and licenses applicable to each, and will not suffer to be done anything during the term of this agreement in violation of any such laws, ordinances, rules or requirements.

5. Terms: Either party may cancel this Agreement by giving to the other thirty (30) days' written notice prior to any scheduled Event.

IN WITNESS WHEREOF, the parties, by their duly authorized officers have executed this agreement.

DEPARTMENT OF PUBLIC WORKS :

By: _____
Its: _____
Date: _____

CONCESSIONAIRE

By: _____
Its: _____
Date: _____

WATCH MUSKEGON

Agenda Item Review Form Muskegon City Commission

Commission Meeting Date: June 13, 2023	Title: Meter Vendor Change
Submitted By: Dan VanderHeide	Department: DPW
Brief Summary: Staff requests authorization to change our sole-source meter supplier based on customer service, improving technology and supply chain concerns.	
Detailed Summary & Background: The Water Department has used Sensus as our meter supplier since approximately 2008, including radios that broadcast a signal capable of being read by units in our water department trucks. Over the course of the last year, Sensus meters (in particular, the radio portion) have become very difficult to obtain. The latest estimates from our supplier indicate it will be almost a year before we can obtain more units. The department uses hundreds of meters in a year as a part of our construction projects (like Sanford), our lead service line replacement efforts, and our regular meter changing program, and our stock of meters has dwindled to essentially zero. In order to continue to be able to change meters as needed, and to take advantage of newer technology that will allow the department to read meters by simply pushing a button at City Hall, staff reviewed two alternatives to the Sensus meter – Master Meter and Metron, and has determined that Master Meter, represented locally by supplier Core & Main, will best serve the City and our residents. The Master Meter uses a fixed-base radio read system. Radio receivers will be installed on our water towers and other high points (such as the cellular tower at the Water Filter Plant), and those receivers will be able to read the meters throughout the City in a single operation at any time, simply by the push of a button. The meters also include new features that will assist our residents in keeping their water bills low, such as leak detection and temperature sensors. A web portal is used to activate these features, and the department plans to roll out the web portal to customers once we have begun to install them and DPW and Treasury staff have had a chance to configure the portal to show information we believe is beneficial for public use. Another major factor in the decision was the local representation. Metron (not selected) is based in Boulder, Colorado, and all sales and support staff are based there. Master Meter has a very competent sales and support team at Core & Main, a supplier with a West Michigan office that the department uses for certain other parts and piping. We are confident that any future issues encountered, such as supply chain issues, will be much better communicated and more easily solved with professional help available on site within hours rather than days. The attached quote from Master Meter is broken down into various meter sizes. It can be a bit difficult to read, but in summary Master Meter is cheaper than Sensus and Metron for equivalent sizes. They also offer a radio unit that can be retrofitted onto some of our larger commercial meters that were recently replaced with Sensus units, so those meters will still work with the fixed-base radio read system and be available on the web portal for customer viewing. Due to the variable use rate of meters throughout the year, and the need to use the same type and manufacturer of meter to keep system parts interchangeable and repairable, staff requests	

authorization to purchase Master Meter units from Core & Main as needed within Commission-approved budgeted amounts, as has been past practice.

Goal/Focus Area/Action Item Addressed: Sustainability in financial practices and infrastructure.

Amount Requested: Varies

Amount Budgeted: \$205,000 (FY24)

Fund or Account(s): 590 & 591 (Water & Sewer)

Fund or Account(s): 590 & 591 (Water & Sewer)

Recommended Motion:

I move to designate Master Meter as the City's preferred water meter vendor, and to authorize staff to purchase meters as needed within Commission-approved budgeted amounts.

Approvals:

Legal Review

☐

Immediate Division Head

☒

Information Technology

☒

Other Division Heads

☐

Communication

☐

Guest(s) Invited / Presenting

Yes

☐

No

☐

For City Clerk Use Only:

Commission Action:



Bid Proposal for Muskegon AMI Meter Quote 5-8-23

CUSTOMER

MUSKEGON CITY OF
1350 E KEATING AVENUE
MUSKEGON, MI 49442

Job
Muskegon AMI Meter Quote 5-8-23
Bid Date: 01/03/2023
Bid #: 2911338

CONTACT

Sales Representative
Michael Martin
(T) 734-398-5950
Michael.Martin@coreandmain.com

Core & Main
4530 36th St SE
Kentwood, MI 49512
(T) 616-222-9500

NOTES



Bid Proposal for Muskegon AMI Meter Quote 5-8-23

MUSKEGON CITY OF
 Bid Date: 01/03/2023
 Core & Main 2911338

Core & Main
 4530 36th St SE
 Kentwood, MI 49512
 Phone: 616-222-9500
 Fax: 616-975-2775

Seq#	Qty	Description	Units	Price	Ext Price
DUE TO CURRENT SUPPLY CHAIN DISRUPTIONS, MATERIALS ARE SUBJECT TO PRICING AT TIME OF SHIPMENT. MATERIAL AVAILABILITY AND TIMELINESS OF SHIPMENTS CANNOT BE GUARANTEED. THIS TERM SUPERSEDES ALL OTHER CONTRACTUAL PROVISIONS.					
10		***THIS QUOTE REPRESENTS OUR INTERPRETATION OF THE PLANS & SPECIFICATIONS AND IS OFFERED AS AN AID TO BIDDING ONLY. ***SPECIAL ORDER ITEMS MAY NOT BE RETURNED WITHOUT APPROVAL** ***THIS QUOTE IS BASED ON THE RECEIPT OF THE ENTIRE LIST OF MATERIAL. ANY DEVIATION COULD RESULT IN PRICE CHANGES. ***** *****			
20					
30					
40					
50					
60					
70					
80					
90					
100					
110					
120					
130		ULTRASONIC METERS			
140	0	5/8"X1/2" SONATA ALLEGRO W/ INTEGRATED ALLEGRO RADIO	EA	340.00	0.00
160	0	5/8X3/4" SONATA ALLEGRO MTR	EA	340.00	0.00
180		3/4"X9" METERS			
190	0	3/4"X7-1/2" SONATA ALLEGRO MTR	EA	340.00	0.00
200	0	74620 3/4X3/4X2-1/2 MTR CPLG MNUTXMIPT NO LEAD 5124-110	EA	14.00	0.00
210		COST OF 3/4"X9" UNIT IS			
220		\$304 EACH			
230		CONSIST OF 2 PARTS			
250	0	1" SONATA ALLEGRO MTR	EA	435.00	0.00
270	0	1-1/2"X13" SS OCTAVE ENCODER MODULE 5' NICOR & WALL MOUNT W 2' NICOR FIXED	EA	1,430.00	0.00
300	0	2X17" SS OCTAVE W/ ENCODER MODULE 5' NICOR & WALL MOUNT W 2' NICOR FIXED	EA	1,500.00	0.00
340	0	2X17" PLY OCTAVE W/ ENCODER MODULE 5' NICOR & WALL MOUNT W 2' NICOR FIXED	EA	950.00	0.00
370	0	3X12" SS OCTAVE W/ENCODER MODULE 5' NICOR & WALL MOUNT W 2' NICOR FIXED	EA	2,450.00	0.00



Bid Proposal for Muskegon AMI Meter Quote 5-8-23

Bid #: 2911338

Seq#	Qty	Description	Units	Price	Ext Price
400	0	4X14" SS OCTAVE W/ENCODER MODULE 5' NICOR & WALL MOUNT W 2' NICOR FIXED	EA	4,055.00	0.00
430	0	6X18" SS OCTAVE W/ENCODER MODULE 5' NICOR & WALL MOUNT W 2' NICOR FIXED	EA	6,100.00	0.00
460	0	8X20" SS OCTAVE W/ENCODER MODULE 5' NICOR & WALL MOUNT W 2' NICOR FIXED	EA	8,075.00	0.00
490	0	WALL MOUNT ALLEGRO RF MODULE WITH NICOR	EA	240.00	0.00
520		INFRASTRUCTURE			
530	1	ALLEGRO BASE STATION KIT INCLUDES ALLEGRO BASE STATION DRAWER 2-WAY ALLEGRO BASE STATION CABINET OMNIDIRECTIONAL ANTENNA FOR ALLEGRO TOWER BASE STATION ANTENNA MOUNTING CLAMP BACKUP POWER SUPPLY (UPS) FOR ALLEGRO TOWER BASE STATION	EA	N/C	N/C
640	1	INSTALLATION OF BASE STATION	EA	N/C	N/C
660	4	STANDARD REPEATER	EA	N/C	N/C
670	4	EXTERNAL ANTENNA OMNI 450-470	EA	N/C	N/C
680	4	LMR400 CABLE ASSEMBLY	EA	N/C	N/C
690	4	REPEATER INSTALLATION	EA	N/C	N/C
710	1	PRE-IMPLEMENTATION SITE VISIT	EA	N/C	N/C
720	1	FCC LICENSE APPLICATION (RSS-HAR-F-FCC-N)	EA	N/C	N/C
750		HARMONY SOFTWARE			
760	1	(RSS-HAR-A-MDM) HARMONY ENTERPRISE MANAGEMENT SOFTWARE	EA	N/C	N/C
780	1	(RSS-HAR-A-BSI) HARMONY BILLING SYSTEM INTEGRATION	EA	N/C	N/C
800	1	RSS-HAR-A-TR3 HARMONY SOFTWARE	EA	N/C	N/C
810		SYSTEM TRAINING (UP TO 3 DAYS)			
830		PROGRAMMING/ACTIVATION EQUIPMENT			
840					
850	1	(A-2QMMMR-KIT) ALLEGRO 2WMMR MOBILE RECEIVER	EA	N/C	N/C
870	1	(992-093-20) ALLEGRO MOBILE MAG MOUNT ANTENNA	EA	N/C	N/C



Bid Proposal for Muskegon AMI Meter Quote 5-8-23

Bid #: 2911338

Seq#	Qty	Description	Units	Price	Ext Price
910	1	MY WATER ADVISOR CUSTOMER PORTAL	EA	N/C	N/C
950		ANNUAL MAINTENANCE/WARRANTY FEES			
960					
970	1	EXTENDED WARRANTY BASE STATION AFTER FIRST YEAR	EA	N/C	N/C
990	4	EXTENDED WARRANTY REPEATER	EA	N/C	N/C
1000	13681	HARMONY FIXED BASE ANNUAL	EA	N/C	N/C
1020		ALL ANNUAL MAINTANCE FEES AND OCCURING FEE'S ARE INCLUDED IN THE PRICE OF THE METER FOR 10 YEARS FROM THE PRICE OF THE PURCHASE			
1030					
1040					
1050					
1060					
				Sub Total	0.00
				Tax	0.00
				Total	0.00

Branch Terms:

*DUCTILE PIPE & CONCRETE PIPE MAY BE PRICED FOR FACTORY DIRECT TO JOBSITE DELIVERY. DUCTILE PIPE & CONCRETE PIPE FROM CORE & MAIN YARD MAY BE BILLED AT A HIGHER PRICE. PAYMENT IS NOT CONTINGENT ON CLEANUPS. CLEANUPS ARE DONE AS A COURTESY AND AT CORE & MAIN'S DISCRETION. ***ASK US ABOUT FUSION RENTAL EQUIPMENT.# SPECIAL ORDER ITEMS ARE NON-RETURNABLE AND NOT SUBJECT TO CANCELLATION, HOWEVER WE WILL ADVISE IF MANUFACTURE IS WILLING TAKE BACK SUBJECT TO RESTOCK FEES AND FREIGHT CHARGES.

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/TandC/>

WATCH MUSKEGON

Agenda Item Review Form Muskegon City Commission

Commission Meeting Date: June 13, 2023	Title: Sherman Reconstruction MDOT Contact
Submitted By: Todd Myers	Department: DPW
Brief Summary: Staff is requesting approval of the contract with MDOT for the reconstruction of Sherman Boulevard from Seaway Drive to 700 feet east of Barclay Drive, and approval of the resolution authorizing the Clerk and DPW Director to sign the contract.	
Detailed Summary & Background: This is the standard contract governing projects that are constructed using federal funds through MDOT. The estimated cost for the project construction is \$2,300,000 with \$1,410,000 of that being federal surface transportation funding, \$345,000 being EGLE grant funds for using scrap tire rubber in portions of the concrete, and the remainder being funded through the City's Major Street Budget in the FY24 Budget year. Work is expected to begin in late July and take approximately 12 weeks to complete.	
Goal/Focus Area/Action Item Addressed: Sustainability in financial practices and infrastructure.	
Amount Requested: \$2,300,000 (Total) \$ 545,000 (City)	Amount Budgeted: \$2,300,000 (Total) \$ 545,000 (City – FY24)
Fund(s) or Account(s): 202 (Major Streets)	Fund(s) or Account(s): 202 (Major Streets)
Recommended Motion: I move approval of the standard MDOT contract for the reconstruction of Sherman Boulevard and the included resolution authorizing the Clerk and DPW Director to sign.	
Approvals: Immediate Division Head ☒ Legal Review ☒ Other Division Heads ☐ Information Technology ☐ Communication ☐	Guest(s) Invited / Presenting Yes ☐ No ☒
For City Clerk Use Only: Commission Action:	

STP

DA

Control Section	STUL 61000
Job Number	205415CON
Project	23A0425
CFDA No.	20.205 (Highway Research Planning & Construction)
Contract No.	23-5141

PART I

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF MUSKEGON, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Muskegon, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated April 6, 2023, attached hereto and made a part hereof:

PART A – FEDERAL PARTICIPATION

Concrete pavement, curb, gutter and curb ramps, storm sewer and permanent pavement markings along Sherman Boulevard from approximately 770 feet east of Barclay Street to Seaway Drive (US-31 BR), including pavement removal, grading and aggregate base; and all together with necessary related work.

PART B – NO FEDERAL PARTICIPATION

Rubber modified concrete pavement and irrigation repair along the limits as described in PART A; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties hereto shall undertake and complete the PROJECT in accordance with the terms of this contract.

2. The term "PROJECT COST", as herein used, is hereby defined as the cost of the physical construction necessary for the completion of the PROJECT, including any other costs incurred by the DEPARTMENT as a result of this contract, except construction engineering and inspection.

No charges will be made by the DEPARTMENT to the PROJECT for any inspection work or construction engineering.

The costs incurred by the REQUESTING PARTY for preliminary engineering, construction engineering, construction materials testing, inspection, and right-of-way are excluded from the PROJECT COST as defined by this contract.

The Michigan Department of Environment, Great Lakes, and Energy has informed the DEPARTMENT that it adopted new administrative rules (R 325.10101, et. seq.) which prohibit any governmental agency from connecting and/or reconnecting lead and/or galvanized service lines to existing and/or new water main. Questions regarding these administrative rules should be directed to the Michigan Department of Environment, Great Lakes, and Energy. The cost associated with replacement of any lead and/or galvanized service lines, including but not limited to contractor claims, will be the sole responsibility of the REQUESTING PARTY.

3. The DEPARTMENT is authorized by the REQUESTING PARTY to administer on behalf of the REQUESTING PARTY all phases of the PROJECT, including advertising and awarding the construction contract for the PROJECT or portions of the PROJECT. Such administration shall be in accordance with PART II, Section II of this contract.

Any items of the PROJECT COST incurred by the DEPARTMENT may be charged to the PROJECT.

4. The REQUESTING PARTY, at no cost to the PROJECT or to the DEPARTMENT, shall:

- A. Design or cause to be designed the plans for the PROJECT.
- B. Appoint a project engineer who shall be in responsible charge of the PROJECT and ensure that the plans and specifications are followed.
- C. Perform or cause to be performed the construction engineering, construction materials testing, and inspection services necessary for the completion of the PROJECT.

The REQUESTING PARTY will furnish the DEPARTMENT proposed timing sequences for trunkline signals that, if any, are being made part of the improvement. No timing adjustments shall be made by the REQUESTING PARTY at any trunkline intersection, without prior issuances by the DEPARTMENT of Standard Traffic Signal Timing Permits.

5. The PROJECT COST shall be met in accordance with the following:

PART A

Federal Surface Transportation Funds shall be applied to the eligible items of the PART A portion of the PROJECT COST up to the lesser of: (1) \$1,410,000, or (2) an amount such that 81.85 percent, the normal Federal participation ratio for such funds, for the PART A portion of the PROJECT is not exceeded at the time of the award of the construction contract. The balance of the PART A portion of the PROJECT COST, after deduction of Federal Funds, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

PART B

The PART B portion of the PROJECT COST is not eligible for Federal participation and shall be charged to and paid 100 percent by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Any items of PROJECT COST not reimbursed by Federal Funds will be the sole responsibility of the REQUESTING PARTY.

6. No working capital deposit will be required for this PROJECT.

In order to fulfill the obligations assumed by the REQUESTING PARTY under the provisions of this contract, the REQUESTING PARTY shall make prompt payments of its share of the PROJECT COST upon receipt of progress billings from the DEPARTMENT as herein provided. All payments will be made within 30 days of receipt of billings from the DEPARTMENT. Billings to the REQUESTING PARTY will be based upon the REQUESTING PARTY'S share of the actual costs incurred less Federal Funds earned as the PROJECT progresses.

7. Upon completion of construction of the PROJECT, the REQUESTING PARTY will promptly cause to be enacted and enforced such ordinances or regulations as may be necessary to prohibit parking in the roadway right-of-way throughout the limits of the PROJECT.

8. The performance of the entire PROJECT under this contract, whether Federally funded or not, will be subject to the provisions and requirements of PART II that are applicable to a Federally funded project.

In the event of any discrepancies between PART I and PART II of this contract, the provisions of PART I shall prevail.

Buy America Requirements (23 CFR 635.410) shall apply to the PROJECT and will be adhered to, as applicable, by the parties hereto.

9. The REQUESTING PARTY certifies that it is not aware if and has no reason to believe that the property on which the work is to be performed under this agreement is a facility, as defined by the Michigan Natural Resources and Environmental Protection Act [(NREPA), PA 451, 1994, as amended 2012]; MCL 324.20101(1)(s). The REQUESTING PARTY also certifies that it is not a liable party pursuant to either Part 201 or Part 213 of NREPA, MCL 324.20126 et seq. and MCL 324.21323a et seq. The REQUESTING PARTY is a local unit of government that has acquired or will acquire property for the use of either a transportation corridor or public right-of-way and was not responsible for any activities causing a release or threat of release of any hazardous materials at or on the property. The REQUESTING PARTY is not a person who is liable for response activity costs, pursuant to MCL 324.20101 (vv) and (ww).

10. If, subsequent to execution of this contract, previously unknown hazardous substances are discovered within the PROJECT limits, which require environmental remediation pursuant to either state or federal law, the REQUESTING PARTY, in addition to reporting that fact to the Michigan Department of Environment, Great Lakes, and Energy, shall immediately notify the DEPARTMENT, both orally and in writing of such discovery. The DEPARTMENT shall consult with the REQUESTING PARTY to determine if it is willing to pay for the cost of remediation and, with the FHWA, to determine the eligibility, for reimbursement, of the remediation costs. The REQUESTING PARTY shall be charged for and shall pay all costs associated with such remediation, including all delay costs of the contractor for the PROJECT, in the event that remediation and delay costs are not deemed eligible by the FHWA. If the REQUESTING PARTY refuses to participate in the cost of remediation, the DEPARTMENT shall terminate the PROJECT. The parties agree that any costs or damages that the DEPARTMENT incurs as a result of such termination shall be considered a PROJECT COST.

11. If federal and/or state funds administered by the DEPARTMENT are used to pay the cost of remediating any hazardous substances discovered after the execution of this contract and if there is a reasonable likelihood of recovery, the REQUESTING PARTY, in cooperation with the Michigan Department of Environment, Great Lakes, and Energy and the DEPARTMENT, shall make a diligent effort to recover such costs from all other possible entities. If recovery is made, the DEPARTMENT shall be reimbursed from such recovery for the proportionate share of the amount paid by the FHWA and/or the DEPARTMENT and the DEPARTMENT shall credit such sums to the appropriate funding source.

12. The DEPARTMENT'S sole reason for entering into this contract is to enable the REQUESTING PARTY to obtain and use funds provided by the Federal Highway Administration pursuant to Title 23 of the United States Code.

Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT or its agents pursuant to the terms of this contract are done to assist the REQUESTING PARTY in meeting program guidelines in order to qualify for available funds. Such approvals, reviews, inspections and recommendations by the DEPARTMENT or its agents shall not relieve the REQUESTING PARTY and the local agencies, as applicable, of their ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT or its agents is assuming any liability, control or jurisdiction.

The providing of recommendations or advice by the DEPARTMENT or its agents does not relieve the REQUESTING PARTY and the local agencies, as applicable of their exclusive jurisdiction of the highway and responsibility under MCL 691.1402 et seq., as amended.

When providing approvals, reviews and recommendations under this contract, the DEPARTMENT or its agents is performing a governmental function, as that term is defined in MCL 691.1401 et seq., as amended, which is incidental to the completion of the PROJECT.

Upon completion of the PROJECT, the REQUESTING PARTY shall accept the facilities constructed as built to specifications within the contract documents. It is understood that the REQUESTING PARTY shall own the facilities and shall operate and maintain the facilities in accordance with all applicable Federal and State laws and regulations, including, but not limited to, Title II of the Americans with Disabilities Act (ADA), 42 USC 12131 et seq., and its associated regulations and standards, and DEPARTMENT Road and Bridge Standard Plans and the Standard Specifications for Construction.

13. The DEPARTMENT, by executing this contract, and rendering services pursuant to this contract, has not and does not assume jurisdiction of the highway, described as the PROJECT for purposes of MCL 691.1402 et seq., as amended. Exclusive jurisdiction of such highway for the purposes of MCL 691.1402 et seq., as amended, rests with the REQUESTING PARTY and other local agencies having respective jurisdiction.

14. The REQUESTING PARTY shall approve all of the plans and specifications to be used on the PROJECT and shall be deemed to have approved all changes to the plans and specifications when put into effect. It is agreed that ultimate responsibility and control over the PROJECT rests with the REQUESTING PARTY and local agencies, as applicable.

15. The REQUESTING PARTY agrees that the costs reported to the DEPARTMENT for this contract will represent only those items that are properly chargeable in accordance with this contract. The REQUESTING PARTY also certifies that it has read the contract terms and has made itself aware of the applicable laws, regulations, and terms of this contract that apply to the reporting of costs incurred under the terms of this contract.

16. Each party to this contract will remain responsible for any and all claims arising out of its own acts and/or omissions during the performance of the contract, as provided by this contract or by law. In addition, this is not intended to increase or decrease either party's liability for or immunity from tort claims. This contract is also not intended to nor will it be interpreted

as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this contract.

17. The parties shall promptly provide comprehensive assistance and cooperation in defending and resolving any claims brought against the DEPARTMENT by the contractor, vendors or suppliers as a result of the DEPARTMENT'S award of the construction contract for the PROJECT. Costs incurred by the DEPARTMENT in defending or resolving such claims shall be considered PROJECT COSTS.

18. The DEPARTMENT shall require the contractor who is awarded the contract for the construction of the PROJECT to provide insurance in the amounts specified and in accordance with the DEPARTMENT'S current Standard Specifications for Construction and to:

- A. Maintain bodily injury and property damage insurance for the duration of the PROJECT.
- B. Provide owner's protective liability insurance naming as insureds the State of Michigan, the Michigan State Transportation Commission, the DEPARTMENT and its officials, agents and employees, the REQUESTING PARTY and any other county, county road commission, or municipality in whose jurisdiction the PROJECT is located, and their employees, for the duration of the PROJECT and to provide, upon request, copies of certificates of insurance to the insureds. It is understood that the DEPARTMENT does not assume jurisdiction of the highway described as the PROJECT as a result of being named as an insured on the owner's protective liability insurance policy.
- C. Comply with the requirements of notice of cancellation and reduction of insurance set forth in the current standard specifications for construction and to provide, upon request, copies of notices and reports prepared to those insured.

19. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolutions approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as written below.

CITY OF MUSKEGON

MICHIGAN DEPARTMENT
OF TRANSPORTATION

By _____
Title:

By _____
for Department Director MDOT

By _____
Title:



April 6, 2023

EXHIBIT I

CONTROL SECTION	STUL 61000
JOB NUMBER	205415CON
PROJECT	23A0425

ESTIMATED COST

CONTRACTED WORK

	<u>PART A</u>	<u>PART B</u>	<u>TOTAL</u>
Estimated Cost	\$1,740,500	\$199,000	\$1,939,500

COST PARTICIPATION

GRAND TOTAL ESTIMATED COST	\$1,740,500	\$199,000	\$1,939,500
Less Federal Funds*	<u>\$1,410,000</u>	<u>\$ 0</u>	<u>\$1,410,000</u>
BALANCE (REQUESTING PARTY'S SHARE)	\$ 330,500	\$199,000	\$ 529,500

*Federal Funds for the PROJECT are limited to an amount as described in Section 5.

NO DEPOSIT

DOT

TYPE B
BUREAU OF HIGHWAYS
03-15-93

PART II

STANDARD AGREEMENT PROVISIONS

SECTION I COMPLIANCE WITH REGULATIONS AND DIRECTIVES

SECTION II PROJECT ADMINISTRATION AND SUPERVISION

SECTION III ACCOUNTING AND BILLING

SECTION IV MAINTENANCE AND OPERATION

SECTION V SPECIAL PROGRAM AND PROJECT CONDITIONS

SECTION I

COMPLIANCE WITH REGULATIONS AND DIRECTIVES

- A. To qualify for eligible cost, all work shall be documented in accordance with the requirements and procedures of the DEPARTMENT.
- B. All work on projects for which reimbursement with Federal funds is requested shall be performed in accordance with the requirements and guidelines set forth in the following Directives of the Federal-Aid Policy Guide (FAPG) of the FHWA, as applicable, and as referenced in pertinent sections of Title 23 and Title 49 of the Code of Federal Regulations (CFR), and all supplements and amendments thereto.
 - 1. Engineering
 - a. FAPG (6012.1): Preliminary Engineering
 - b. FAPG (23 CFR 172): Administration of Engineering and Design Related Service Contracts
 - c. FAPG (23 CFR 635A): Contract Procedures
 - d. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
 - 2. Construction
 - a. FAPG (23 CFR 140E): Administrative Settlement Costs-Contract Claims
 - b. FAPG (23 CFR 140B): Construction Engineering Costs
 - c. FAPG (23 CFR 17): Recordkeeping and Retention Requirements for Federal-Aid Highway Records of State Highway Agencies
 - d. FAPG (23 CFR 635A): Contract Procedures
 - e. FAPG (23 CFR 635B): Force Account Construction
 - f. FAPG (23 CFR 645A): Utility Relocations, Adjustments and Reimbursement

- g. FAPG (23 CFR 645B): Accommodation of Utilities (PPM 30-4.1)
 - h. FAPG (23 CFR 655F): Traffic Control Devices on Federal-Aid and other Streets and Highways
 - i. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
- 3. Modification Or Construction Of Railroad Facilities
 - a. FAPG (23 CFR 140I): Reimbursement for Railroad Work
 - b. FAPG (23 CFR 646B): Railroad Highway Projects
- C. In conformance with FAPG (23 CFR 630C) Project Agreements, the political subdivisions party to this contract, on those Federally funded projects which exceed a total cost of \$100,000.00 stipulate the following with respect to their specific jurisdictions:
 - 1. That any facility to be utilized in performance under or to benefit from this contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities issued pursuant to the requirements of the Federal Clean Air Act, as amended, and the Federal Water Pollution Control Act, as amended.
 - 2. That they each agree to comply with all of the requirements of Section 114 of the Federal Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all regulations and guidelines issued thereunder.
 - 3. That as a condition of Federal aid pursuant to this contract they shall notify the DEPARTMENT of the receipt of any advice indicating that a facility to be utilized in performance under or to benefit from this contract is under consideration to be listed on the EPA List of Violating Facilities.
- D. Ensure that the PROJECT is constructed in accordance with and incorporates all committed environmental impact mitigation measures listed in approved environmental documents unless modified or deleted by approval of the FHWA.
- E. All the requirements, guidelines, conditions and restrictions noted in all other pertinent Directives and Instructional Memoranda of the FHWA will apply to this contract and will be adhered to, as applicable, by the parties hereto.

SECTION II

PROJECT ADMINISTRATION AND SUPERVISION

- A. The DEPARTMENT shall provide such administrative guidance as it determines is required by the PROJECT in order to facilitate the obtaining of available federal and/or state funds.
- B. The DEPARTMENT will advertise and award all contracted portions of the PROJECT work. Prior to advertising of the PROJECT for receipt of bids, the REQUESTING PARTY may delete any portion or all of the PROJECT work. After receipt of bids for the PROJECT, the REQUESTING PARTY shall have the right to reject the amount bid for the PROJECT prior to the award of the contract for the PROJECT only if such amount exceeds by ten percent (10%) the final engineer's estimate therefor. If such rejection of the bids is not received in writing within two (2) weeks after letting, the DEPARTMENT will assume concurrence. The DEPARTMENT may, upon request, readvertise the PROJECT. Should the REQUESTING PARTY so request in writing within the aforesaid two (2) week period after letting, the PROJECT will be cancelled and the DEPARTMENT will refund the unused balance of the deposit less all costs incurred by the DEPARTMENT.
- C. The DEPARTMENT will perform such inspection services on PROJECT work performed by the REQUESTING PARTY with its own forces as is required to ensure compliance with the approved plans & specifications.
- D. On those projects funded with Federal monies, the DEPARTMENT shall as may be required secure from the FHWA approval of plans and specifications, and such cost estimates for FHWA participation in the PROJECT COST.
- E. All work in connection with the PROJECT shall be performed in conformance with the Michigan Department of Transportation Standard Specifications for Construction, and the supplemental specifications, Special Provisions and plans pertaining to the PROJECT and all materials furnished and used in the construction of the PROJECT shall conform to the aforesaid specifications. No extra work shall be performed nor changes in plans and specifications made until said work or changes are approved by the project engineer and authorized by the DEPARTMENT.

- F. Should it be necessary or desirable that portions of the work covered by this contract be accomplished by a consulting firm, a railway company, or governmental agency, firm, person, or corporation, under a subcontract with the REQUESTING PARTY at PROJECT expense, such subcontracted arrangements will be covered by formal written agreement between the REQUESTING PARTY and that party.

This formal written agreement shall: include a reference to the specific prime contract to which it pertains; include provisions which clearly set forth the maximum reimbursable and the basis of payment; provide for the maintenance of accounting records in accordance with generally accepted accounting principles, which clearly document the actual cost of the services provided; provide that costs eligible for reimbursement shall be in accordance with clearly defined cost criteria such as 49 CFR Part 18, 48 CFR Part 31, 23 CFR Part 140, OMB Circular A-87, etc. as applicable; provide for access to the department or its representatives to inspect and audit all data and records related to the agreement for a minimum of three years after the department's final payment to the local unit.

All such agreements will be submitted for approval by the DEPARTMENT and, if applicable, by the FHWA prior to execution thereof, except for agreements for amounts less than \$100,000 for preliminary engineering and testing services executed under and in accordance with the provisions of the "Small Purchase Procedures" FAPG (23 CFR 172), which do not require prior approval of the DEPARTMENT or the FHWA.

Any such approval by the DEPARTMENT shall in no way be construed as a warranty of the subcontractor's qualifications, financial integrity, or ability to perform the work being subcontracted.

- G. The REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, shall make such arrangements with railway companies, utilities, etc., as may be necessary for the performance of work required for the PROJECT but for which Federal or other reimbursement will not be requested.
- H. The REQUESTING PARTY, at no cost to the PROJECT, or the DEPARTMENT, shall secure, as necessary, all agreements and approvals of the PROJECT with railway companies, the Railroad Safety & Tariffs Division of the DEPARTMENT and other concerned governmental agencies other than the FHWA, and will forward same to the DEPARTMENT for such reviews and approvals as may be required.
- I. No PROJECT work for which reimbursement will be requested by the REQUESTING PARTY is to be subcontracted or performed until the DEPARTMENT gives written notification that such work may commence.

- J. The REQUESTING PARTY shall be responsible for the payment of all costs and expenses incurred in the performance of the work it agrees to undertake and perform.
- K. The REQUESTING PARTY shall pay directly to the party performing the work all billings for the services performed on the PROJECT which are authorized by or through the REQUESTING PARTY.
- L. The REQUESTING PARTY shall submit to the DEPARTMENT all paid billings for which reimbursement is desired in accordance with DEPARTMENT procedures.
- M. All work by a consulting firm will be performed in compliance with the applicable provisions of 1980 PA 299, Subsection 2001, MCL 339.2001; MSA 18.425(2001), as well as in accordance with the provisions of all previously cited Directives of the FHWA.
- N. The project engineer shall be subject to such administrative guidance as may be deemed necessary to ensure compliance with program requirement and, in those instances where a consultant firm is retained to provide engineering and inspection services, the personnel performing those services shall be subject to the same conditions.
- O. The DEPARTMENT, in administering the PROJECT in accordance with applicable Federal and State requirements and regulations, neither assumes nor becomes liable for any obligations undertaken or arising between the REQUESTING PARTY and any other party with respect to the PROJECT.
- P. In the event it is determined by the DEPARTMENT that there will be either insufficient Federal funds or insufficient time to properly administer such funds for the entire PROJECT or portions thereof, the DEPARTMENT, prior to advertising or issuing authorization for work performance, may cancel the PROJECT, or any portion thereof, and upon written notice to the parties this contract shall be void and of no effect with respect to that cancelled portion of the PROJECT. Any PROJECT deposits previously made by the parties on the cancelled portions of the PROJECT will be promptly refunded.
- Q. Those projects funded with Federal monies will be subject to inspection at all times by the DEPARTMENT and the FHWA.

SECTION III

ACCOUNTING AND BILLING

A. Procedures for billing for work undertaken by the REQUESTING PARTY:

1. The REQUESTING PARTY shall establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this contract, said records to be hereinafter referred to as the "RECORDS". Separate accounts shall be established and maintained for all costs incurred under this contract.

The REQUESTING PARTY shall maintain the RECORDS for at least three (3) years from the date of final payment of Federal Aid made by the DEPARTMENT under this contract. In the event of a dispute with regard to the allowable expenses or any other issue under this contract, the REQUESTING PARTY shall thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.

The DEPARTMENT, or its representative, may inspect, copy, or audit the RECORDS at any reasonable time after giving reasonable notice.

If any part of the work is subcontracted, the REQUESTING PARTY shall assure compliance with the above for all subcontracted work.

In the event that an audit performed by or on behalf of the DEPARTMENT indicates an adjustment to the costs reported under this contract, or questions the allowability of an item of expense, the DEPARTMENT shall promptly submit to the REQUESTING PARTY, a Notice of Audit Results and a copy of the audit report which may supplement or modify any tentative findings verbally communicated to the REQUESTING PARTY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the REQUESTING PARTY shall: (a) respond in writing to the responsible Bureau or the DEPARTMENT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense and, (c) submit to the DEPARTMENT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE". The RESPONSE shall be clearly stated and provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the REQUESTING PARTY may supply appropriate excerpts and make alternate

arrangements to conveniently and reasonably make that documentation available for review by the DEPARTMENT. The RESPONSE shall refer to and apply the language of the contract. The REQUESTING PARTY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes the DEPARTMENT to finally disallow any items of questioned or no opinion expressed cost.

The DEPARTMENT shall make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If the DEPARTMENT determines that an overpayment has been made to the REQUESTING PARTY, the REQUESTING PARTY shall repay that amount to the DEPARTMENT or reach agreement with the DEPARTMENT on a repayment schedule within thirty (30) days after the date of an invoice from the DEPARTMENT. If the REQUESTING PARTY fails to repay the overpayment or reach agreement with the DEPARTMENT on a repayment schedule within the thirty (30) day period, the REQUESTING PARTY agrees that the DEPARTMENT shall deduct all or a portion of the overpayment from any funds then or thereafter payable by the DEPARTMENT to the REQUESTING PARTY under this contract or any other agreement, or payable to the REQUESTING PARTY under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by the DEPARTMENT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The REQUESTING PARTY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest the DEPARTMENT'S decision only as to any item of expense the disallowance of which was disputed by the REQUESTING PARTY in a timely filed RESPONSE.

The REQUESTING PARTY shall comply with the Single Audit Act of 1984, as amended, including, but not limited to, the Single Audit Amendments of 1996 (31 USC 7501-7507).

The REQUESTING PARTY shall adhere to the following requirements associated with audits of accounts and records:

- a. Agencies expending a total of \$500,000 or more in federal funds, from one or more funding sources in its fiscal year, shall comply with the requirements of the federal Office of Management and Budget (OMB) Circular A-133, as revised or amended.

The agency shall submit two copies of:

The Reporting Package
The Data Collection Form
The management letter to the agency, if one issued by the audit firm

The OMB Circular A-133 audit must be submitted to the address below in accordance with the time frame established in the circular, as revised or amended.

b. Agencies expending less than \$500,000 in federal funds must submit a letter to the Department advising that a circular audit was not required. The letter shall indicate the applicable fiscal year, the amount of federal funds spent, the name(s) of the Department federal programs, and the CFDA grant number(s). This information must also be submitted to the address below.

c. Address: Michigan Department of Education
Accounting Service Center
Hannah Building
608 Allegan Street
Lansing, MI 48909

d. Agencies must also comply with applicable State laws and regulations relative to audit requirements.

e. Agencies shall not charge audit costs to Department's federal programs which are not in accordance with the OMB Circular A-133 requirements.

f. All agencies are subject to the federally required monitoring activities, which may include limited scope reviews and other on-site monitoring.

2. Agreed Unit Prices Work - All billings for work undertaken by the REQUESTING PARTY on an agreed unit price basis will be submitted in accordance with the Michigan Department of Transportation Standard Specifications for Construction and pertinent FAPG Directives and Guidelines of the FHWA.
3. Force Account Work and Subcontracted Work - All billings submitted to the DEPARTMENT for Federal reimbursement for items of work performed on a force account basis or by any subcontract with a consulting firm, railway company, governmental agency or other party, under the terms of this contract, shall be prepared in accordance with the provisions of the pertinent FHPM Directives and the procedures of the DEPARTMENT. Progress billings may be submitted monthly during the time work is being performed provided, however, that no bill of a lesser amount than \$1,000.00 shall be submitted unless it is a final

or end of fiscal year billing. All billings shall be labeled either "Progress Bill Number _____", or "Final Billing".

4. Final billing under this contract shall be submitted in a timely manner but not later than six months after completion of the work. Billings for work submitted later than six months after completion of the work will not be paid.
5. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with Federal monies, the DEPARTMENT will act as billing agent for the REQUESTING PARTY, consolidating said billings with those for its own force account work and presenting these consolidated billings to the FHWA for payment. Upon receipt of reimbursement from the FHWA, the DEPARTMENT will promptly forward to the REQUESTING PARTY its share of said reimbursement.
6. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with non-Federal monies, the DEPARTMENT will promptly forward to the REQUESTING PARTY reimbursement of eligible costs.

B. Payment of Contracted and DEPARTMENT Costs:

1. As work on the PROJECT commences, the initial payments for contracted work and/or costs incurred by the DEPARTMENT will be made from the working capital deposit. Receipt of progress payments of Federal funds, and where applicable, State Critical Bridge funds, will be used to replenish the working capital deposit. The REQUESTING PARTY shall make prompt payments of its share of the contracted and/or DEPARTMENT incurred portion of the PROJECT COST upon receipt of progress billings from the DEPARTMENT. Progress billings will be based upon the REQUESTING PARTY'S share of the actual costs incurred as work on the PROJECT progresses and will be submitted, as required, until it is determined by the DEPARTMENT that there is sufficient available working capital to meet the remaining anticipated PROJECT COSTS. All progress payments will be made within thirty (30) days of receipt of billings. No monthly billing of a lesser amount than \$1,000.00 will be made unless it is a final or end of fiscal year billing. Should the DEPARTMENT determine that the available working capital exceeds the remaining anticipated PROJECT COSTS, the DEPARTMENT may reimburse the REQUESTING PARTY such excess. Upon completion of the PROJECT, payment of all PROJECT COSTS, receipt of all applicable monies from the FHWA, and completion of necessary audits, the REQUESTING PARTY will be reimbursed the balance of its deposit.

2. In the event that the bid, plus contingencies, for the contracted, and/or the DEPARTMENT incurred portion of the PROJECT work exceeds the estimated cost therefor as established by this contract, the REQUESTING PARTY may be advised and billed for the additional amount of its share.

C. General Conditions:

1. The DEPARTMENT, in accordance with its procedures in existence and covering the time period involved, shall make payment for interest earned on the balance of working capital deposits for all projects on account with the DEPARTMENT. The REQUESTING PARTY in accordance with DEPARTMENT procedures in existence and covering the time period involved, shall make payment for interest owed on any deficit balance of working capital deposits for all projects on account with the DEPARTMENT. This payment or billing is processed on an annual basis corresponding to the State of Michigan fiscal year. Upon receipt of billing for interest incurred, the REQUESTING PARTY promises and shall promptly pay the DEPARTMENT said amount.
2. Pursuant to the authority granted by law, the REQUESTING PARTY hereby irrevocably pledges a sufficient amount of funds received by it from the Michigan Transportation Fund to meet its obligations as specified in PART I and PART II. If the REQUESTING PARTY shall fail to make any of its required payments when due, as specified herein, the DEPARTMENT shall immediately notify the REQUESTING PARTY and the State Treasurer of the State of Michigan or such other state officer or agency having charge and control over disbursement of the Michigan Transportation Fund, pursuant to law, of the fact of such default and the amount thereof, and, if such default is not cured by payment within ten (10) days, said State Treasurer or other state officer or agency is then authorized and directed to withhold from the first of such monies thereafter allocated by law to the REQUESTING PARTY from the Michigan Transportation Fund sufficient monies to remove the default, and to credit the REQUESTING PARTY with payment thereof, and to notify the REQUESTING PARTY in writing of such fact.
3. Upon completion of all work under this contract and final audit by the DEPARTMENT or the FHWA, the REQUESTING PARTY promises to promptly repay the DEPARTMENT for any disallowed items of costs previously disbursed by the DEPARTMENT. The REQUESTING PARTY pledges its future receipts from the Michigan Transportation Fund for repayment of all disallowed items and, upon failure to make repayment for any disallowed items within ninety (90) days of demand made by the DEPARTMENT, the DEPARTMENT is hereby authorized to withhold an equal amount from the REQUESTING PARTY'S share of any future distribution of Michigan Transportation Funds in settlement of said claim.

4. The DEPARTMENT shall maintain and keep accurate records and accounts relative to the cost of the PROJECT and upon completion of the PROJECT, payment of all items of PROJECT COST, receipt of all Federal Aid, if any, and completion of final audit by the DEPARTMENT and if applicable, by the FHWA, shall make final accounting to the REQUESTING PARTY. The final PROJECT accounting will not include interest earned or charged on working capital deposited for the PROJECT which will be accounted for separately at the close of the State of Michigan fiscal year and as set forth in Section C(1).
5. The costs of engineering and other services performed on those projects involving specific program funds and one hundred percent (100%) local funds will be apportioned to the respective portions of that project in the same ratio as the actual direct construction costs unless otherwise specified in PART I.

SECTION IV

MAINTENANCE AND OPERATION

- A. Upon completion of construction of each part of the PROJECT, at no cost to the DEPARTMENT or the PROJECT, each of the parties hereto, within their respective jurisdictions, will make the following provisions for the maintenance and operation of the completed PROJECT:

1. All Projects:

Properly maintain and operate each part of the project, making ample provisions each year for the performance of such maintenance work as may be required, except as qualified in paragraph 2b of this section.

2. Projects Financed in Part with Federal Monies:

- a. Sign and mark each part of the PROJECT, in accordance with the current Michigan Manual of Uniform Traffic control Devices, and will not install, or permit to be installed, any signs, signals or markings not in conformance with the standards approved by the FHWA, pursuant to 23 USC 109(d).

- b. Remove, prior to completion of the PROJECT, all encroachments from the roadway right-of-way within the limits of each part of the PROJECT.

With respect to new or existing utility installations within the right-of-way of Federal Aid projects and pursuant to FAPG (23 CFR 645B): Occupancy of non-limited access right-of-way may be allowed based on consideration for traffic safety and necessary preservation of roadside space and aesthetic quality. Longitudinal occupancy of non-limited access right-of-way by private lines will require a finding of significant economic hardship, the unavailability of practicable alternatives or other extenuating circumstances.

- c. Cause to be enacted, maintained and enforced, ordinances and regulations for proper traffic operations in accordance with the plans of the PROJECT.

- d. Make no changes to ordinances or regulations enacted, or traffic controls installed in conjunction with the PROJECT work without prior review by the DEPARTMENT and approval of the FHWA, if required.

- B. On projects for the removal of roadside obstacles, the parties, upon completion of construction of each part of the PROJECT, at no cost to the PROJECT or the DEPARTMENT, will, within their respective jurisdictions, take such action as is necessary to assure that the roadway right-of-way, cleared as the PROJECT, will be maintained free of such obstacles.
- C. On projects for the construction of bikeways, the parties will enact no ordinances or regulations prohibiting the use of bicycles on the facility hereinbefore described as the PROJECT, and will amend any existing restrictive ordinances in this regard so as to allow use of this facility by bicycles. No motorized vehicles shall be permitted on such bikeways or walkways constructed as the PROJECT except those for maintenance purposes.
- D. Failure of the parties hereto to fulfill their respective responsibilities as outlined herein may disqualify that party from future Federal-aid participation in projects on roads or streets for which it has maintenance responsibility. Federal Aid may be withheld until such time as deficiencies in regulations have been corrected, and the improvements constructed as the PROJECT are brought to a satisfactory condition of maintenance.

SECTION V

SPECIAL PROGRAM AND PROJECT CONDITIONS

- A. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the acquisition of right-of-way must be under construction by the close of the twentieth (20th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that right-of-way.
- B. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the performance of preliminary engineering must be under construction by the close of the tenth (10th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that preliminary engineering.
- C. On those projects funded with Federal monies, the REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, will provide such accident information as is available and such other information as may be required under the program in order to make the proper assessment of the safety benefits derived from the work performed as the PROJECT. The REQUESTING PARTY will cooperate with the DEPARTMENT in the development of reports and such analysis as may be required and will, when requested by the DEPARTMENT, forward to the DEPARTMENT, in such form as is necessary, the required information.
- D. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract.
- E. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

APPENDIX A

PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

APPENDIX B TITLE VI ASSURANCE

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
 - a. Withholding payments to the contractor until the contractor complies; and/or
 - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

APPENDIX C

TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE AGREEMENTS WITH LOCAL AGENCIES

Assurance that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:**

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:**

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

WATCH MUSKEGON

Agenda Item Review Form Muskegon City Commission

Commission Meeting Date: June 13, 2023		Title: Fireworks Display Permit for Muskegon Country Club	
Submitted By: Ann Marie Meisch		Department: City Clerk	
Brief Summary: Pyrotecnico is requesting approval of a fireworks display permit for June 30, 2023 at the Muskegon Country Club, 2801 Lakeshore Drive. The fire Marshall will inspect the fireworks on the day of the event.			
Detailed Summary & Background:			
Goal/Focus Area/Action Item Addressed: N/A			
Amount Requested: N/A		Amount Budgeted: N/A	
Fund(s) or Account(s):		Fund(s) or Account(s):	
Recommended Motion: To approve the fireworks display permit for Pyrotecnico, contingent upon inspection of the fireworks and approval of the insurance.			
Approvals: <i>Get approval from division head at a minimum prior to sending to the Clerk.</i> Immediate Division Head ☒ Information Technology ☐ Other Division Heads ☒ Communication ☐ Legal Review ☐		Guest(s) Invited / Presenting Yes ☐ No ☒	
For City Clerk Use Only: Commission Action:			



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/5/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114		CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100 E-MAIL ADDRESS: info@brittongallagher.com		FAX (A/C, No): 216-658-7101
INSURED Pyrotecnico Fireworks Inc. P.O. Box 149 299 Wilson Road New Castle PA 16103		INSURER(S) AFFORDING COVERAGE		NAIC #
2299		INSURER A : Everest Indemnity Insurance Co.		10851
		INSURER B : Everest Denali Insurance Company		16044
		INSURER C : Continental Indemnity Company		28258
		INSURER D : Arch Speciality Ins Co		21199
		INSURER E :		
		INSURER F :		

COVERAGES**CERTIFICATE NUMBER:** 1077147716**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC	Y	Y	SI8ML00891-231	1/14/2023	10/14/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS	Y	Y	SI8CA00141-231	1/14/2023	10/14/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
D	UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$	Y	Y	UXP1035252-03	1/14/2023	10/14/2023	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A	82-872096-04-32	6/7/2023	6/7/2024	☒ WC STATUTORY LIMITS ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Excess Liability #2			SI8EX01314-231	1/14/2023	10/14/2023	Each Occ/ Aggregate \$5,000,000 Total Limits \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

FIREWORKS DISPLAY DATE: June 30, 2023

LOCATION: Muskegon Country Club, 2801 Lakeshore Drive, Muskegon MI 49441

ADDITIONAL INSURED: Muskegon Country Club; City of Muskegon

CERTIFICATE HOLDER**CANCELLATION**Muskegon Country Club
5500 Cascade Rd. SE Suite 100
Grand Rapids MI 49546

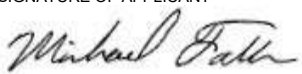
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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2023 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY
OF CITY, VILLAGE OR TOWNSHIP
BOARD ONLY
DATE PERMIT(S) EXPIRE

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.	
TYPE OF PERMIT(S) (Select all applicable boxes)		
☐ Agricultural or Wildlife Fireworks ☐ Public Display ☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes ☐ Articles Pyrotechnic ☒ Private Display ☒ Display Fireworks		
NAME OF APPLICANT Pyrotecnico Fireworks, Inc.	ADDRESS OF APPLICANT 299 Wilson Rd, New Castle, PA 16101	AGE OF APPLICANT 18 YEARS OR OLDER X YES ☐ NO
NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER Stephen Vitale	ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER 299 Wilson Rd, New Castle, PA 16101	
IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) Michael Falk	ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) 4369 E Summit Woods Dr NE, Rockford, MI 49341	TELEPHONE NUMBER 616.427.0377
NAME OF PYROTECHNIC OPERATOR Randy Loveland	ADDRESS OF PYROTECHNIC OPERATOR 4369 E Summit Woods Dr NE, Rockford, MI 49341	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER X YES ☐ NO
NO. YEARS EXPERIENCE 22 years	NO. DISPLAYS 300+	WHERE Michigan
NAME OF ASSISTANT Brian Loper	ADDRESS OF ASSISTANT 4369 E Summit Woods Dr NE, Rockford, MI 49341	AGE OF ASSISTANT 18 YEARS OR OLDER X YES ☐ NO
NAME OF OTHER ASSISTANT Dave Enbody	ADDRESS OF OTHER ASSISTANT 4369 E Summit Woods Dr NE, Rockford, MI 49341	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER X YES ☐ NO
EXACT LOCATION OF PROPOSED DISPLAY Muskegon Country Club, 2801 Lakeshore Drive, Muskegon MI 49441 – on golf course		
DATE OF PROPOSED DISPLAY June 30, 2023	TIME OF PROPOSED DISPLAY Dusk – Approx 10:25 pm	
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT No storage necessary, delivered on date of display		
AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) \$10,000,000.00	NAME OF BONDING CORPORATION OR INSURANCE COMPANY Britton-Gallagher & Associates	
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY One Cleveland Center, Floor 30; 1375 East 9 th Street, Cleveland, OH 44114		
NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)	
Approximately 600	Aerial display shells ranging in size from 1 ¼ inches to 5 inches in diameter	
SIGNATURE OF APPLICANT 		DATE June 6, 2023

Bureau of Fire Services
P.O. Box 30700
Lansing, MI 48909
(517) 241-8847

Authority: 1988 PA 358 Compliance: Voluntary Penalty: Permit will not be issued	The Department of Energy, Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, material status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the American with Disabilities Act, you may make your needs known to this agency.
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This permit is not transferable. It authorizes the resident wholesale dealer or jobber named below to have in his or her possession fireworks of any type, for sale only to holders of permits for public display or agriculture control.

☒ PUBLIC DISPLAY

☐ AGRICULTURAL PEST CONTROL

Issued To Pyrotecnico Fireworks, Inc.		Age (18 or over) Yes
Address 4369 E Summit Woods Dr NE, Rockford, MI 49341		
Name of Organization, Group, Firm, or Corporation Muskegon Country Club		
Address 2801 Lakeshore Drive, Muskegon MI 49441		
Number and Types of Fireworks Approximately 600 aerial display shells ranging in size from 1 ¼ inches to 5 inches in diameter.		
Exact Location of Display 2801 Lakeshore Drive, Muskegon MI 49441 – on golf course		
City, Village, Township Muskegon, MI	Date June 30, 2023	Time Dusk – Approx 10:25pm
Bond or Insurance Filed? ☒ Yes ☐ No		Amount \$10,000,000.00

Issued by action of: ☐ Council ☐ Commission ☐ Board of the

☐ City ☐ Village ☐ Township of _____
(Name of City, Village, Township)

on the _____ day of _____,

(Signature and Title of Council/Commission/Board Representative)

Instructions for Application for Fireworks Other Than Consumer or Low Impact

Applications shall be submitted to the legislative body of a city, village or township board. A permit may be issued as a result of official action by the legislative body. A permit shall be valid only for use within the limits of the jurisdiction of the legislative body of a city, village or township board.

1. Type of Permit – check all boxes that may apply to the type of permit needed. You may select several permit types depending on your fireworks display. You may check with your legislative body of a city, village or township board for assistance when making your selection. Please review the following definitions to determine which type of permit to select:
 - Agricultural or Wildlife Fireworks – devices distributed to farmers, ranchers, and growers through a wildlife management program administered by the US Department of Interior or Michigan DNR.
 - Articles Pyrotechnic – 1.4G fireworks for professional use only that is classified as UN0431 or UN0432.
 - Display Fireworks – 1.3G fireworks for professional use only
 - Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes – devices with a combination of chemical elements or compounds capable of burning independently of the oxygen of the atmosphere and designed and intended to produce an audible, visual, mechanical or thermal effect for pest or animal control.
 - Public Display – a fireworks display that is open to all persons for viewing.
 - Private Display – a fireworks display that is not open to the general public for viewing.
2. Name of applicant – list the name of the applicant. The applicant may be a person representing an organization, group, firm or corporation, or self. If the applicant is also the operator, enter the same name in the operator's section.
3. Address of applicant – complete the address of the applicant; include the street address, city, state and zip code.
4. Name of person or resident agent representing corporation, LLC, DBA or other – list the name of the person or resident agent that represents the corporation, LLC, DBA or other.
5. Address of person or resident agent that represents the corporation, LLC, DBA or other – list the address of the person or resident agent representing the corporation, LLC, DBA or other.
6. Non-resident applicant – list the name of the non-resident applicant. A non-resident applicant shall appoint a Michigan attorney or Michigan resident agent in writing to be the applicant's legal representative upon whom all service of process in any action or proceeding may be served.
7. Name of pyrotechnic operator – list the name of the pyrotechnic operator. The pyrotechnic operator is the person in charge of the display. The legislative body of a city, village or township board shall rule on the competency and qualifications of the operator before granting a permit and may require an affidavit from the applicant as to the operator's experience, former pyrotechnic accidents, criminal record, sobriety, etc.
8. Address of pyrotechnic operator – list the address of the pyrotechnic operator; include the street address, city, state and zip code.
9. Age of the pyrotechnic operator – list the age of the pyrotechnic operator; the operator must be 18 years of age or older.
10. Name of assistant – list the name of the assistant to the pyrotechnic operator;
11. Address of assistant – list the address of the assistant; include the street address, city, state and zip code. If there is more than one assistant, please list additional assistants on a separate sheet and include the address and age of those additional assistants.
12. Age of assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
13. Name of other assistant – list the name of other assistant to the pyrotechnic operator.
14. Age of other assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
15. Exact location of proposed display – list the address of the exact location of the proposed fireworks display.
16. Date of proposed display – indicate the date of the proposed fireworks display; only one display date can be used per application.
17. Time of proposed display – indicate the time of the proposed fireworks display.
18. Manner and place of storage - indicate the manner and place of storage within the legislative body of a city, village or township board of fireworks that are ready for display, just prior to the display in the area of exhibition. The legislative body of a city, village or township board shall obtain approval from the local fire authorities of the manner and place of storage before any permit is issued.

19. Amount of bond or insurance - the issuing legislative body of a city, village or township board shall set the amount of and proof of bond or insurance for the protection of the public to satisfy claims for damages to property or personal injuries arising out of any act or omission on the part of the person, firm or corporation, or any agent or employee of the applicant. The applicant shall assure the bond or insurance required is provided.
20. Name of bonding corporation or insurance company – provide the name of the bonding corporation or insurance company for which the bond was issued through.
21. Address of bonding corporation or insurance company – list the address of the bonding corporation or insurance company; include the street address, city, state and zip code.
22. Number of fireworks and kind of fireworks to be displayed– indicate the total amount of fireworks proposed for the display or use and a description of the type of fireworks for display; such as 10 aerial bombs, 30 aerial rocket bursts, etc.
23. The application is valid for the calendar year in which the application was received and permit was issued.
24. Permit fees shall be established by the legislative body of a city, village or township board and shall be submitted to and retained by legislative body of a city, village or township board.
25. Permitting will be in compliance with the [Michigan Fireworks Safety Act, PA 256 of 2011](#), [MCL 28.466, Section 16](#).
26. **Mail the application to the legislative body of a city, village or township board within the location jurisdiction of the display.** DO NOT mail the application to the Bureau of Fire Services (BFS). If mailed to the BFS, it will be returned to the sender.

Muskegon Country Club
2801 Lakeshore Dr., Muskegon, MI

Melrose Pyrotechnics Inc.
12/13/2018 Michael Falk



Launch Location

Setup area: 40' X 40'

Radius from setup area: 350'

WATCH MUSKEGON

Agenda Item Review Form

Muskegon City Commission

Commission Meeting Date: June 13, 2023		Title: Social District Permit recommendation	
Submitted By: Dave Alexander		Department: City Manager	
Brief Summary: The City Commission must recommend approval of the Michigan Liquor Control Commission permits of participating licensed establishments in the Downtown Muskegon Social District.			
Detailed Summary & Background: With the establishment of the Downtown Muskegon Social District, participating licensed establishments must receive a Social District permit from the Michigan Liquor Control Commission. The MLCC must first receive a recommendation for approval from the City Commission before granting the permits. The Hissom Restaurant Group LLC (dba The Early Owl) has been a social district participating licensed establishment at its Dr. Rolf's Barbeque. The restaurant group is now opening The Early Owl at 451 W. Western Avenue.			
Goal/Focus Area/Action Item Addressed: GOAL 1: DESTINATION COMMUNITY & QUALITY OF LIFE Create an environment that puts an emphasis on improving amenities and investing in the traits that positively affect residents' quality of life and attract visitors.			
Amount Requested: None		Amount Budgeted: <i>Contact Finance if your item does not fit into the current budget.</i>	
Fund(s) or Account(s):		Fund(s) or Account(s):	
Recommended Motion: To approve the resolution recommending Michigan Liquor Control Commission approval of Social District permit in the Downtown Muskegon Social District for Hissom Restaurant Group (dba The Early Owl) and to direct the City Clerk to certify the City Commission action with the MLCC.			
Approvals: <i>Get approval from division head at a minimum prior to sending to the Clerk.</i>		Guest(s) Invited / Presenting	
Immediate Division Head	☐	Information Technology	☐
Other Division Heads	☐	Communication	☐
Legal Review	☐		
Yes		☐	
No		☐	
For City Clerk Use Only: Commission Action:			

RESOLUTION RECOMMENDING DOWNTOWN MUSKEGON SOCIAL DISTRICT

PERMIT APPLICATION APPROVAL

City of Muskegon

County of Muskegon, Michigan

Minutes of a Regular Meeting of the City Commission of the City of Muskegon, County of Muskegon, Michigan (the "City"), held at Muskegon City Hall, 933 Terrace, Muskegon, MI 49440 on the 13th day of June, 2023 at 5:30 p.m., prevailing Eastern Time.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____.

WHEREAS, in accordance with Public Act 124 of 2020 on the establishment of Social Districts within a Michigan city; and

WHEREAS, COVID-19 pandemic has caused unprecedented economic disruption worldwide and within our local business community; and

WHEREAS, restaurants and bars, which have been key contributors to the historic redevelopment of Downtown Muskegon, have been and will continue to be hard hit by the economic impact post pandemic; and

WHEREAS, increasing availability of outdoor spaces for dining and drinking will help downtown and its businesses recover; and

WHEREAS, Public Act 124 of 2020 empowers local governments like the City of Muskegon to enhance its downtowns with Social Districts and accompanying Common Areas where purchasers may consume and possess alcoholic beverages sold by multiple qualified Michigan Liquor Commission licensees who obtain Social District Permits; and

WHEREAS, the City Commission has designated a Downtown Muskegon Social District and Common Area, and

WHEREAS, the city has received requests from multiple qualified licensees to recommend approval of their Social District Permit applications by the Michigan Liquor Control Commission, and

WHEREAS, the licensed establishments are contiguous to the Common Area within the Social District, and

WHEREAS, the City Commission desires to recommend approval of the Social District Permit applications,

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Social District Permit Applications from the following licensees are recommended by the City Commission to consideration and approval by the Michigan Liquor Control Commission:
 - a. Hissom Restaurant Group LLC (dba The Early Owl), 451 W. Western Avenue.
2. The City Clerk is authorized and directed to provide each applicant with a certification of this action in the form specified by the Michigan Liquor Control Commission.

AYES:

NAYS:

RESOLUTION DECLARED APPROVED.

Ken Johnson, Mayor

Ann Marie Meisch, City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, State of Michigan, at a regular meeting held on June 13, 2023 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976 and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Ann Marie Meisch, City Clerk



Social District Permit Information



Local Governmental Approval Required Before You Apply

The city, township, or village where your business is located must have first designated a Social District before you may apply. Your licensed business must be contiguous to the commons area inside the Social District to qualify. Check with your local governmental unit to see if you qualify.

Your licensed business must also be approved individually by the city, township, or village before you apply for a Social District Permit. A local governmental unit approval form is attached to this application.

The governing body of a local governmental unit may designate a Social District within its jurisdiction that contains a commons area in which the patrons of qualified licensees may consume alcoholic liquor (beer, wine, mixed spirit drink, spirits, or mixed drinks/cocktails) in the commons area.

At least two (2) qualified licensees must have their licensed premises contiguous to a commons area for the area to qualify to be part of a social district.

The local governmental unit must define and clearly mark the commons area with signs. The local governmental unit must establish a management plan, including the hours of operation, for the commons area. These plans must be submitted to the Commission.

A qualified licensee may apply to the Commission for a Social District Permit using the attached application. The licensee must first obtain approval from the governing body of the local governmental unit before applying for the permit.

A licensee that has been issued a Social District Permit may sell alcoholic liquor for on-premises consumption on its licensed premises only, but then customers may remove the alcoholic liquor from the premises to be consumed in the commons area. A licensee must not sell alcoholic liquor in the commons area.

The commons area is not considered part of any licensee's licensed premises. Nevertheless, a licensee that has been issued a Social District Permit must make every effort to ensure that it does not sell alcoholic liquor to a minor or intoxicated person.

Any alcoholic liquor sold to customers for consumption in the commons area by a licensee with a Social District Permit must comply with all of the following:

- The serving container must prominently display the licensee's trade name or logo or some other mark that is unique to the licensee that sold the alcohol.
- The serving container must prominently display a logo or some other mark that is unique to the commons area.
- The serving container is not made of glass.
- The serving container does not have a liquid capacity over 16 ounces.

A customer that purchases alcoholic liquor to be consumed in a commons area must not transport that alcoholic liquor onto the licensed premises of another licensee contiguous to the commons area from which the customer did not purchase the alcoholic liquor, unless the other licensee is a B-Hotel licensee and also holds a Social District Permit. A licensee, other than a B-Hotel licensee with a Social District Permit, shall not allow alcoholic liquor to be brought onto its licensed premises that was purchased from another licensee with a Social District Permit.

A customer that purchases alcoholic liquor to be consumed in a commons area must not transport that alcoholic liquor outside of the commons area.

Qualified licensees for Social District Permits are:

- A retailer licensee that is licensed to sell alcoholic liquor for consumption on the premises, such as a Class C, Tavern, A-Hotel, B-Hotel, Club, G-1, or G-2. A Special License issued to a nonprofit organization is not a qualified licensee.
- A manufacturer with an On-Premises Tasting Room Permit.
- A manufacturer with an Off-Premises Tasting Room License or a Joint Off-Premises Tasting Room License. For Joint Off-Premises Tasting Room Licenses, all licensees that have licenses at that same location must be approved for and issued a Social District Permit.



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: 88-2528325

Request ID: _____
(For MLCC Use Only)

Social District Permit Application

Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it appears on your Articles of Incorporation / Organization.

Licensee name: Hissom Restaurant Group, LLC

Address: 18878 Greenwood Court

City: Spring Lake

State: MI

Zip Code: 49456

Contact Name: Judith R Hissom

Phone: 616-638-0785

Email: theearlyowl451@gmail.com

Part 2 - Required Documents & Fees

Local Governmental Unit Approval

- ☒ Approval from the local governmental unit (city council, township board, village council) is required to be submitted with this application (See page 2 for approval form)

- ☒ \$70.00 Inspection Fee (MLCC Fee Code 4036)

- ☒ \$250.00 Social District Permit Fee (MLCC Fee Code 4081)

TOTAL DUE:

320.00

Make checks payable to **State of Michigan**

Leave Blank - MLCC Use Only

Part 3 - Signature of Licensee

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this permit for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false or fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Judith R Hissom, Owner

Print Name of Licensee & Title

Signature of Licensee

May 24, 2023

Date

Please return this completed form and fees to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933

Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906

Fax with Credit Card Authorization to: 517-284-8557



Local Governmental Unit Approval For Social District Permit

Instructions for Governing Body of Local Governmental Unit:

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (name of city, township, or village)

called to order by _____ on _____ at _____
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from _____
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is _____ by this body for consideration for approval by the
(recommended/not recommended)

Michigan Liquor Control Commission.

If not recommended, state the reason: _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____
(regular or special) (date) (name of city, township, or village)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

WATCH MUSKEGON

Agenda Item Review Form Muskegon City Commission

Commission Meeting Date: June 13, 2023		Title: Sale of 301 McLaughlin Avenue
Submitted By: LeighAnn Mikesell		Department: City Manager's Office
Brief Summary: Staff is requesting approval of a purchase agreement for 301 McLaughlin Avenue.		
Detailed Summary & Background: 301 McLaughlin Avenue was constructed through the agreement with Dave Dusendang to construct infill housing with ARPA funding. The offer is over the full listing price with no seller concessions. The offer also includes costs to cover appliances.		
Goal/Focus Area/Action Item Addressed: Create an environment that effectively attracts new residents and retains existing residents by filling existing employment gaps, attracting new and diverse businesses to the city, and expanding access to a variety of high-quality housing options in Muskegon. Diverse housing types		
Amount Requested: N/A	Amount Budgeted: N/A	
Fund(s) or Account(s):	Fund(s) or Account(s):	
Recommended Motion: to approve the purchase agreement for 301 McLaughlin Avenue.		
Approvals: Immediate Division Head ☐ Information Technology ☐ Other Division Heads ☒ Communication ☐ Legal Review ☒		Guest(s) Invited / Presenting Yes ☐ No ☒
For City Clerk Use Only: Commission Action:		

WEST MICHIGAN REGIONAL PURCHASE AGREEMENT

DATE: 06/03/2023, (time) _____ MLS # 23018464 #
 SELLING OFFICE: City2Shore Real Estate BROKER LIC.#: 6505366343 REALTOR® PHONE: 231-750-0928
 LISTING OFFICE: West Urban Realty REALTOR® PHONE: 616-366-2459

1. **Effective Date:** This Agreement is effective on the date of Seller's acceptance of Buyer's offer or Buyer's acceptance of any counteroffer, as the case may be, and this date shall hereafter be referred to as the "Effective Date". Further, any reference to "days" in this Agreement refers to calendar days. The first calendar day begins at 12:01 a.m. on the day after the Effective Date. Any reference to "time" refers to local time.

2. **Agency Disclosure:** The Undersigned Buyer and Seller each acknowledge that they have read and signed the Disclosure Regarding Real Estate Agency Relationships. The selling licensee is acting as (choose one):
☐ Agent/Subagent of Seller ☒ Buyer's Agent ☐ Dual Agent (with written, informed consent of both Buyer and Seller)
☐ Transaction Coordinator

Primary Selling Agent Name: Emily Erffmeyer Email: emilye@city2shore.com Lic.#: 6501429752

Alternate Selling Agent Name: _____ Email: _____ Lic.#: _____

3. **Seller's Disclosure Statement:** (This paragraph applies to sales of one-to-four family residential units.)
☐ Buyer has received the Seller's Disclosure Statement, dated _____.
☐ Buyer has not received the Seller's Disclosure Statement. Buyer may terminate this Agreement, in writing, any time prior to receipt of the Seller's Disclosure Statement. Once Buyer has received the Seller's Disclosure Statement, Buyer may terminate this Agreement, in writing, within 72 hours of receipt if the disclosure was received in person, or within 120 hours if received by registered mail. Exceptions: _____
☒ Seller is exempt from the requirements of the Seller Disclosure Act.

4. **Lead-Based Paint Addendum:** Transactions involving homes built prior to 1978 require a written disclosure which is hereby attached and will be an integral part of this Agreement.

5. **Property Description:** Buyer offers to buy the property located in the ☒ City ☐ Village ☐ Township of Muskegon,
 County of Muskegon, Michigan, commonly known as (insert mailing address: street/city/state/zip code)
301 McLaughlin Avenue, Muskegon 49442

with the following legal description and tax parcel ID numbers:

**CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 12 EXC THE W 46.67 FT TH'OF ALSO THE W 23.33 FT LOT 11
 ALSO W 23.33 FT OF THE N 32 FT OF LOT 6 BLK 264**

PP# 24-205-204-0011-16

The following paragraph applies only if the Premises include unplatted land:

Seller agrees to grant Buyer at closing the right to make (insert number) _____ all _____ division(s) under Section 108(2), (3), and (4) of the Michigan Land Division Act. (If no number is inserted, the right to make divisions under the sections referenced above stays with any remainder of the parent parcel retained by Seller. If a number is inserted, Seller retains all available divisions in excess of the number stated; however, Seller and/or REALTOR® do not warrant that the number of divisions stated is actually available.) If this sale will create a new division, Seller's obligations under this Agreement are contingent on Seller's receipt of municipal approval on or before _____, of the proposed division to create the Premises.

6. **Purchase Price:** Buyer offers to buy the Property for the sum of \$ 180000
one hundred eighty thousand U.S. Dollars

7. **Seller Concessions**, if any: _____

8. **Terms:** The Terms of Purchase will be as indicated by "X" below: (Other unmarked terms of purchase do not apply.)
SOURCE OF FUNDS TO CLOSE: Buyer represents that the funds necessary to close this transaction on the terms specified below are currently available to Buyer in cash or an equally liquid equivalent.

If the Property's value stated in an appraisal obtained by Buyer or Buyer's lender is less than the Purchase Price, Buyer shall within three (3) days after receipt of the appraisal: 1) renegotiate with the Seller, 2) terminate the transaction, in which case Buyer shall receive a refund of Buyer's Earnest Money Deposit, or 3) proceed to close the transaction at the agreed Purchase Price.

☐ **CASH.** The full Purchase Price upon execution and delivery of Warranty Deed. Buyer Agrees to provide Buyer Agent/Dual Agent verification of funds within five (5) days after the Effective Date, and consents to the disclosure of such information to Seller and/or Seller's Agent. If verification of funds is not received within 5 days after the Effective Date, Seller may terminate this Agreement at any time before verification of funds is received by giving written notice to Buyer. Any appraisal required by Buyer shall be arranged and paid for by Buyer within ten (10) days after the Effective Date of this Agreement.

☒ **NEW MORTGAGE.** The full Purchase Price upon execution and delivery of Warranty Deed, contingent upon Buyer's ability to obtain a FHA-MSHDA type 30 (year) mortgage in the amount of 96.5 % of the Purchase Price bearing interest at a rate not to exceed best % per annum (rate at time of loan application), on or before the date the sale is to be closed. Buyer agrees to apply for a mortgage loan, and pay all fees and costs customarily charged by Buyer's lender to process the application, within 3 days after the Effective Date, not to impair Buyer's credit after the date such loan is offered. ☐ Seller ☒ Buyer will agree to pay an amount not to exceed \$ 500 representing repairs required as a condition of financing. Buyer ☒ agrees ☐ does not agree to authorize Buyer's Agent/Dual Agent to obtain information from

Buyer's lender regarding Buyer's financing, and consents to the disclosure of this information to Seller and/or Seller's Agent.
Exceptions:

☐ SELLER FINANCING (choose one of the following): ☐ CONTRACT or ☐ PURCHASE MONEY MORTGAGE

In the case of Seller financing, Buyer agrees to provide Seller with a credit report within 72 hours after the Effective Date. If the credit report is unacceptable to Seller, Seller shall have the right to terminate this offer within 48 hours of Seller's receipt, or if Buyer fails to provide said credit report to Seller within the time frame allotted, Seller shall have the right to terminate this offer within 48 hours. Seller is advised to seek professional advice regarding the credit report.

\$_____ upon execution and delivery of a _____ form (name or type of form and revision date), a copy of which is attached, wherein the balance of \$_____ will be payable in monthly installments of \$_____ or more including interest at _____ % per annum, interest to start on date of closing, and first payment to become due thirty (30) days after date of closing. The entire unpaid balance will become due and payable _____ months after closing. Any appraisal required by Buyer shall be arranged and paid for by Buyer within ten (10) days after the Effective Date of this Agreement. Exceptions:

☐ EQUITY (choose one of the following): ☐ Formal Assumption or ☐ Informal Assumption
Upon execution and delivery of: ☐ Warranty Deed subject to existing mortgage OR ☐ Assignment of Vendee Interest in Land Contract, Buyer to pay the difference (approximately \$_____) between the Purchase Price above provided and the unpaid balance (approximately \$_____) upon said mortgage or land contract, which Buyer agrees to assume and pay. Buyer agrees to reimburse Seller for accumulated funds held in escrow, if any, for payment of future taxes and insurance premiums, etc. Any appraisal required by Buyer shall be arranged and paid for by Buyer within ten (10) days after the Effective Date of this Agreement. Exceptions:

☐ OTHER:

9. **Contingencies:** Buyer's obligation to consummate this transaction (choose one):

☒ **IS NOT CONTINGENT** - is not contingent upon the sale or exchange of any other property by Buyer.

☐ **IS CONTINGENT UPON CLOSING** - is contingent upon closing of an existing sale or exchange of Buyer's property located at:

A copy of Buyer's agreement to sell or exchange that property is being delivered to Seller along with this offer. If the existing sale or exchange terminates for any reason, Buyer will immediately notify Seller, and either party may terminate this Agreement in writing, within 3 days of Buyer's notice to Seller. If either party terminates, Buyer shall receive a refund of any applicable Earnest Money Deposit.

☐ **IS CONTINGENT UPON THE SALE AND CLOSING** - is contingent upon the execution of a binding agreement and the closing of a sale or exchange of Buyer's property located at _____ on or before _____. Seller will have the right to continue to market Seller's Property until Buyer enters into a binding agreement to sell or exchange Buyer's property and delivers a copy thereof to Seller. During such marketing period, Seller may enter into a binding contract for sale to another purchaser on such price and terms as the Seller deems appropriate. In such event, this Agreement will automatically terminate, Buyer will be notified promptly, and Buyer's Earnest Money Deposit will be refunded. Exceptions:

10. **Fixtures & Improvements:** The following is not intended to be an all-inclusive list of items included with the Property. All improvements and appurtenances are included in the Purchase Price, if now in or on the Property, unless rented, including the following: all buildings; landscaping; attached smart home devices; attached security systems; lighting fixtures and their shades and bulbs; ceiling fans; hardware for draperies and curtains; window shades and blinds; built-in kitchen appliances, including garbage disposal and drop-in ranges; wall to wall carpeting, if attached; all attached mirrors; all attached TV mounting brackets; all attached shelving; attached work benches; stationary laundry tubs; water softener; water heater; incinerator; sump pump; water pump and pressure tank; heating and air conditioning equipment (window units excluded); attached humidifiers; heating units, including add-on heating stoves and heating stoves connected by flue pipe; fireplace screens, inserts, and grates; fireplace doors, if attached; liquid heating and cooking fuel tanks; TV antenna and complete rotor equipment; satellite dish and necessary accessories and complete rotor equipment; all support equipment for inground pools; screens and storm windows and doors; awnings; installed basketball backboard, pole and goal; mailbox; flagpole(s); fencing, invisible inground fencing and all related equipment, including collars; detached storage buildings; underground sprinkling, including the pump; installed outdoor grills; all plantings and bulbs; garage door opener and control(s); and any and all items and fixtures permanently affixed to the Property; **and also includes:**

Garage Door Opener; Home Warranty; Laminate Floor; Washer; Dryer; Refrigerator; Dishwasher; Range

but does not include:

N/A

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Time



Buyer's Initials



Seller's Initials

11. Heating and Cooking Fuels: Liquid heating and cooking fuels in tanks are included in the sale and will transfer to Buyer at time of possession unless usage is metered (in which case it is not included in the sale). Sellers are responsible for maintaining heating and cooking liquid fuels at an operational level and shall not permit fuels to fall below 10% in the tank(s) at the time of possession, except that the tank(s) may be empty only if now empty. Further, Seller is precluded from removing fuel from tank(s) other than what is expended through normal use. Exceptions:

12. Assessments (choose one):

If the Property is subject to any assessments,

☒ Seller shall pay the entire balance of any such assessments that are due and payable on or before the day of closing (regardless of any installment arrangements), except for any fees that are required to connect to public utilities.

☐ Seller shall pay all installments of such assessments that become due and payable on or before day of closing. Buyer shall assume and pay all other installments of such assessments.

Seller has an ongoing obligation through the Closing to disclose to the Buyer any known pending assessments, including, but not limited to, any mandatory utility connection requirements, and/or benefit charges, and condominium special assessments, that have not been previously disclosed in writing to Buyer.

13. Property Taxes: Seller will be responsible for any taxes billed prior to those addressed below. Buyer will be responsible for all taxes billed after those addressed below.

Buyer is also advised that the state equalized value of the Property, principal residence exemption information and other real property tax information is available from the appropriate local assessor's office. Buyer should not assume that Buyer's future tax bills on the Property will be the same as Seller's present tax bills. Under Michigan law, real property tax obligations can change significantly when property is transferred.

☐ No proration. (Choose one):

☐ Buyer ☐ Seller will pay taxes billed summer _____ (year);
☐ Buyer ☐ Seller will pay taxes billed winter _____ (year);

☒ Calendar Year Proration (all taxes billed or to be billed in the year of the closing). Calendar year tax levies will be estimated, if necessary, using the taxable value and the millage rate(s) in effect on the day of closing, broken down to a per diem tax payment and prorated to the date of closing with Seller paying for January 1 through the day before closing.

☐ Fiscal Year Proration - Taxes will be prorated as though they are paid in (choose one): ☐ advance. ☐ arrears.
Fiscal Year will be assumed to cover a 12-month period from date billed, and taxes will be prorated to the date of closing. Fiscal year tax levies will be estimated, if necessary, using the taxable value and millage rate(s) in effect on the day of closing, broken down to a per diem tax payment and prorated to the date of closing with Seller paying through the day before closing. Exceptions:

14. Well/Septic: Within ten (10) days after the Effective Date, (choose one) ☐ Seller or ☐ Buyer will arrange for, at their own expense, an inspection of the primary well used for human consumption (including a water quality test for coliform bacteria and nitrates) and septic systems in use on the Property. The inspection will be performed by a qualified inspector in a manner that meets county (or other local governmental authority, if applicable) protocol.

If any report discloses a condition unsatisfactory to Buyer, or doesn't meet county standards that are a condition of sale, Buyer may, within three (3) days after Buyer has received the report, by written notice to Seller, either terminate this Agreement and receive a refund of Buyer's Earnest Money Deposit, or make a written proposal to Seller to correct those unsatisfactory conditions. If Buyer fails to make a written proposal within the above referenced time period, then Buyer will be deemed to have accepted the well/septic as-is. Seller will respond in writing within three (3) days to Buyer's request. If Seller fails to respond or to arrive at a mutually agreeable resolution within three (3) days after Seller's receipt of Buyer's proposal, Buyer will have three (3) days to provide written notice of termination of this Agreement and receive a refund of any applicable Earnest Money Deposit. If Buyer fails to terminate the contract, Buyer will proceed to closing according to the terms and conditions of this Agreement.

Other:

N/A - Public Water/Sewer

15. Inspections & Investigations:

Inspections: Buyer, or someone selected by Buyer, has the right to inspect the buildings, premises, components and systems, at Buyer's expense. Any damage, misuse, abuse, or neglect of any portion of the Property or premises as a result of inspections will be Buyer's responsibility and expense.

Investigations: It is Buyer's responsibility to investigate (i) whether the Property complies with applicable codes and local ordinances and whether the Property is zoned for Buyer's intended use; (ii) whether Buyer can obtain a homeowner's insurance policy for the Property at price and terms acceptable to Buyer; (iii) and whether or not the Property is in a flood zone.

All inspections and investigations will be completed within _____ days after the Effective Date. If the results of Buyer's inspections and investigations are not acceptable to Buyer, Buyer may, within the above referenced period, either (a) terminate this Agreement by written notice to Seller and receive a refund of Buyer's Earnest Money Deposit, or (b) make a written proposal to Seller to correct those unsatisfactory conditions, which proposal must be in the form of a proposed addendum and must be signed by Buyer in order for it to be effective. If Buyer fails to make a written proposal within the above referenced time period, then Buyer will be deemed to have

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Buyer's Initials



Seller's Initials

accepted the Property as-is. Seller may negotiate with Buyer, or by written notice to Buyer, accept Buyer's proposal or terminate this Agreement. If Seller fails to respond, or to arrive at a mutually agreeable resolution within three (3) days after Seller's receipt of Buyer's proposal, Buyer shall have three (3) days to provide written notice of termination of this Agreement and receive a refund of any applicable Earnest Money Deposit. If Buyer fails to terminate this Agreement within said three (3) day period, Buyer will be deemed to accept the Inspections & Investigations and will proceed to closing according to the terms and conditions of this Agreement.

☒ Buyer has waived all rights under this Inspections & Investigations paragraph.

Exceptions:

16. **Municipal Compliances:** Seller will arrange and pay for current certificates of occupancy, sidewalk compliance, and smoke detector ordinances, if applicable.

17. **Title Insurance:** Seller agrees to convey marketable title to the Property subject to conditions, limitations, reservation of oil, gas and other mineral rights, existing zoning ordinances, and building and use restrictions and easements of record. An **expanded coverage** ALTA Homeowner's Policy of Title Insurance in the amount of the Purchase Price shall be ordered by Seller and furnished to Buyer at Seller's expense, and a commitment to issue a policy insuring marketable title vested in Buyer, including a real estate tax status report, will be made available to Buyer within **ten (10) days** after the Effective Date. If Buyer so chooses, or if an expanded policy is not applicable, then a **standard** ALTA Owners' Policy of Title Insurance shall be provided.

If Buyer objects to any conditions, Buyer may, within three (3) days of receipt of the Title Commitment, by written notice to Seller, either terminate this Agreement and receive a refund of Buyer's Earnest Money Deposit, or make a written proposal to Seller to correct those unsatisfactory conditions. If Buyer fails to make a written proposal within the above referenced time period, then Buyer will be deemed to have accepted the Title Commitment as-is. Seller may negotiate with Buyer, or by written notice to Buyer, accept Buyer's proposal or terminate this Agreement. If Seller fails to respond, or to arrive at a mutually agreeable resolution within three (3) days after Seller's receipt of Buyer's proposal, Buyer shall have three (3) days to provide written notice of termination of this Agreement and shall receive a refund of any applicable Earnest Money Deposit. If Buyer fails to terminate this Agreement within said three (3) day period, Buyer will be deemed to accept the Title Commitment as-is and will proceed to closing according to the terms and conditions of this Agreement. Exceptions:

18. **Property Survey:** Broker advises that Buyer should have a survey performed to satisfy Buyer as to the boundaries of the Property and the location of improvements thereon.

☐ Buyer or ☐ Seller (choose one) shall within ten (10) days of the Effective Date, order, at their expense, a boundary survey with iron corner stakes showing the location of the boundaries, improvements and easements in connection with the Property. Upon receipt of the survey, Buyer will have three (3) days to review the survey. If the survey shows any condition, in Buyer's sole discretion, which would interfere with Buyer's intended use of the Property, the marketability of the title, or zoning non-compliance, then Buyer may, within said three (3) day period, terminate this Agreement, in writing, and Buyer will receive a full refund of Buyer's Earnest Money Deposit.

☒ No survey. Buyer has waived all rights under this paragraph.

When closing occurs, Buyer shall be deemed to have accepted the boundaries of the Property and the location of such improvements thereon. Exceptions:

19. **Home Protection Plan:** Buyer and Seller have been informed that home protection plans may be available. Such plans may provide additional protection and benefit to the parties. Exceptions:

20. **Prorations:** Rent; association dues/fees, if any; insurance, if assigned; interest on any existing land contract, mortgage or lien assumed by Buyer; will all be adjusted to the date of closing. For the purposes of calculating prorations, it is presumed that Seller owns the Property through the day before closing.

21. **Closing:** If agreeable to Buyer and Seller, the sale will be closed as soon as closing documents are ready, but not later than 07/07/2023. An additional period of fifteen (15) days will be allowed for closing to accommodate the correction of title defects or survey problems which can be readily corrected, or for delays in obtaining any lender required inspections/repairs. During this additional period, the closing will be held within 5 days after all parties have been notified that all necessary documents have been prepared. Buyer and Seller will each pay their title company closing fee, if applicable, **except in the case of VA financing where Seller will pay the entire closing fee.** Exceptions:

22. **Pre-Closing Walk-Through:** Buyer (choose one) ☒ reserves ☐ waives the right to conduct a final walk-through of the Property within three (3) days of the scheduled closing date. The purpose of the walk-through is to determine that the Property is in a substantially similar condition as of the Effective Date, any contractually agreed upon items have been fulfilled, and that any included personal property is still located at the Property. Buyer shall immediately report to Seller any objections to these conditions and Buyer's requested corrective action.

23. **Possession:** Seller will maintain the Property in its present condition until the completion of the closing of the sale. Possession to be delivered to Buyer, subject to rights of present tenants, if any.

☒ At the completion of the closing of the sale.

☐ At _____ ☐ a.m. ☐ p.m. on the _____ day **after** completion of the closing of the sale, during which time Seller

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Buyer's Initials



Seller's Initials

will have the privilege to occupy the Property and hereby agrees to pay Buyer \$_____ as an occupancy fee for this period payable at closing, WITHOUT PRORATION. Payment shall be made in the form of cash or certified funds.

If Seller fails to deliver possession to Buyer on the agreed date, Seller shall become a tenant at sufferance and shall pay to Buyer as liquidated damages \$_____250_____ per day plus all of the Buyer's actual reasonable attorney's fees incurred in removing the Seller from the Property.

If Seller occupies the Property after closing, Seller will pay all utilities during such occupancy. Buyer will maintain the structure and mechanical systems at the Property. However, any repairs or replacements necessitated by Seller's misuse, abuse, or neglect of any portion of the Property will be Seller's responsibility and expense.

On the agreed delivery date, Seller shall deliver the Property free of trash and debris and in broom-clean condition, shall remove all personal property (unless otherwise stated in this or an additional written agreement), shall make arrangements for final payment on all utilities, and shall deliver all keys to Buyer. Exceptions:

24. **Earnest Money Deposit:** For valuable consideration, Buyer gives Seller until _____10:00pm_____ (time) on _____06/05/2023_____ (date), to deliver the written acceptance of this offer and agrees that this offer, when accepted by Seller, will constitute a binding Agreement between Buyer and Seller. An Earnest Money Deposit in the amount of \$_____500_____ shall be submitted to _____City2Shore Real Estate_____ (insert name of broker, title company, other) within 72 hours of the Effective Date of this Agreement, and shall be applied against the Purchase Price. If the Earnest Money Deposit is not received within 72 hours of the Effective Date or is returned for insufficient funds, Seller may terminate this Agreement until such time as the Earnest Money Deposit is received. If Seller terminates this Agreement under this provision, Seller waives any claim to the Earnest Money Deposit. If the sale is not closed due to a failure to satisfy a contingency for a reason other than the fault of Buyer, the Earnest Money Deposit shall be refunded to Buyer. If the sale is not closed as provided in this Agreement and Buyer and Seller do not agree to the disposition of the Earnest Money Deposit, then Buyer and Seller agree that the Broker holding the Earnest Money Deposit may notify Buyer and Seller, in writing, of Broker's intended disposition of the Earnest Money Deposit. If Buyer and Seller do not object to such disposition in writing within fifteen (15) days after the date of Broker's notice, they will be deemed to have agreed to Broker's proposed disposition; if either Buyer or Seller object and no mutually agreeable disposition can be negotiated, Broker may deposit the funds by interpleader with a court of proper jurisdiction or await further actions by Buyer and Seller. In the event of litigation involving the deposit, in whole or in part, either the Seller or the Buyer that is not the prevailing party, as determined by the court, will reimburse the other for reasonable attorneys' fees and expenses incurred in connection with the litigation, and will reimburse the Broker for any reasonable attorneys' fees and expenses incurred in connection with any interpleader action instituted. If the entity holding the Earnest Money Deposit is not the Broker, then to the extent that the terms of any escrow agreement conflict with this paragraph, then the terms and conditions of the escrow agreement shall control.

25. **Professional Advice:** Broker hereby advises Buyer and Seller to seek legal, tax, environmental and other appropriate professional advice relating to this transaction. Broker does not make any representations or warranties with respect to the advisability of, or the legal effect of this transaction. Buyer further acknowledges that REALTOR® above named in the Agreement hereby recommends to Buyer that an attorney be retained by Buyer to pass upon the marketability of the title and to ascertain that the required details of the sale are adhered to before the transaction is consummated. Buyer agrees that Buyer is not relying on any representation or statement made by Seller or any real estate salesperson (whether intentionally or negligently) regarding any aspect of the Property or this sale transaction, except as may be expressly set forth in this Agreement, a written amendment to this Agreement, or a disclosure statement separately signed by Seller.

26. **Disclosure of Information:** Buyer and Seller acknowledge and agree that the Purchase Price, terms, and other details with respect to this transaction (when closed) are not confidential, will be disclosed to REALTORS® who participate in the applicable Multiple Listing Service, and may otherwise be used and/or published by that Multiple Listing Service in the ordinary course of its business.

27. **Other Provisions:**

Seller to add A/C unit for \$4,000.

Seller to install the following appliances from the appliance package: washer; dryer; refrigerator; dishwasher; and range for \$3,275.

28. **Mergers and Integrations:** This Agreement is the final expression of the complete agreement of Buyer and Seller, and there are no oral agreements existing between Buyer and Seller relating to this transaction. This Agreement may be amended only in writing signed by Buyer and Seller and attached to this Agreement.

29. **Fax/Electronic Distribution and Electronic Signatures:** Buyer and Seller agree that any signed copy of this Agreement, and any amendments or addendums related to this transaction, transmitted by facsimile or other electronic means shall be competent evidence of its contents to the same effect as an original signed copy. Buyer and Seller further agree that an electronic signature is the legal equivalent of a manual or handwritten signature, and consent to use of electronic signatures. Buyer and Seller agree that any notice(s) required or permitted under this Agreement may also be transmitted by facsimile or other electronic means.

30. **Wire Fraud:** Seller and Buyer are advised that wire fraud is an increasingly common problem. If you receive any electronic

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Buyer's Initials



Seller's Initials

communication directing you to transfer funds or provide nonpublic personal information (such as social security numbers, drivers' license numbers, wire instructions, bank account numbers, etc.), **even if that electronic communication appears to be from the Broker, Title Company, or Lender, DO NOT** reply until you have verified the authenticity of the email by direct communication with Broker, Title Company, or Lender. **DO NOT** use telephone numbers provided in the email. Such requests may be part of a scheme to steal funds or use your identity.

31. **Buyer's Approval and Acknowledgment:** Buyer approves the terms of this offer and acknowledges receipt of a copy of this offer.

Buyer 1 Address: Cade Jordan dotloop verified 06/04/23 9:35 PM EDT VYCW-VQV4-DAKS-SCSI **Buyer**
 Buyer 1 Phone: (Res.) _____ (Bus.) _____ Cade Jordan
 Print name as you want it to appear on documents.
 Buyer 2 Address: Noa Weller dotloop verified 06/04/23 9:34 PM EDT SXDX-OIM-2R44-IRSM **Buyer**
 Buyer 2 Phone: (Res.) _____ (Bus.) _____ Noa Weller
 Print name as you want it to appear on documents.

32. **Seller's Response:** The above offer is approved: ☒ As written. ☐ As written except:

Counteroffer, if any, expires _____, at _____ (time). Seller has the right to withdraw this counteroffer and to accept other offers until Seller or Seller's Agent has received notice of Buyer's acceptance.

33. **Certification of Previous Disclosure Statement:** Seller certifies to Buyer that the Property is currently in the same condition as disclosed in the Seller's Disclosure Statement dated _____ (choose one): ☐ Yes ☐ No.
 Seller agrees to inform Buyer in writing of any changes in the content of the disclosure statement prior to closing.

34. **Notice to Seller:** Seller understands that consummation of the sale or transfer of the Property described in this Agreement will not relieve Seller of any liability that Seller may have under the mortgages to which the Property is subject, unless otherwise agreed to by the lender or required by law or regulation. Buyer and Seller are advised that a Notice to Seller & Buyer of Underlying Mortgage form is available from the respective agents via the West Michigan REALTOR® Boards.

35. **Listing Office Address:** 3465 Walker Ave, Suite D, Grand Rapids, MI 49544 Listing Broker License # _____
Listing Agent Name: Mariana Murillo VanDam Listing Agent License # 6506015435

36. **Seller's Approval and Acknowledgment:** Seller approves the terms of this Agreement and acknowledges receipt of a copy. If Seller's response occurs after Buyer's offer expires, then Seller's response is considered a counteroffer and Buyer's acceptance is required below.

X (Seller's Signature, Date, Time): LeighAnn Mikesell dotloop verified 06/05/23 3:56 PM EDT AN4-C5N-TEL7-JUEU
LeighAnn Mikesell Is Seller a U.S. Citizen or Resident Alien? ☒ Yes ☐ No*
 Print name as you want it to appear on documents.

X (Seller's Signature, Date, Time): _____
 _____ Is Seller a U.S. Citizen or Resident Alien? ☐ Yes ☐ No*
 Print name as you want it to appear on documents.

Seller's Address: _____ Seller's Phone (Res.) _____ (Bus.) _____
 * If Seller(s) is not a U.S. Citizen or Resident Alien, there may be tax implications and Buyer and Seller are advised to seek professional advice.

37. **Buyer's Receipt/Acceptance:** Buyer acknowledges receipt of Seller's response to Buyer's offer. In the event Seller's response constitutes a counteroffer, Buyer accepts said counteroffer. All other terms and conditions in the offer remain unchanged.

X (Buyer's Signature, Date, Time): Noa Weller dotloop verified 06/05/23 7:13 PM EDT JRGL-9UBG-KGPT-WFGR
 X (Buyer's Signature, Date, Time): Cade Jordan dotloop verified 06/05/23 6:03 PM EDT E2N6-YUW-JWOB-SACW

38. **Seller's Receipt:** Seller acknowledges receipt of Buyer's acceptance of counter offer.

X (Seller's Signature, Date, Time): _____
 X (Seller's Signature, Date, Time): _____

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 Date Time



Buyer's Initials



Seller's Initials

WATCH MUSKEGON

Agenda Item Review Form Muskegon City Commission

Commission Meeting Date: June 13, 2023		Title: Sale of 355 McLaughlin Avenue
Submitted By: LeighAnn Mikesell		Department: City Manager's Office
Brief Summary: Staff is requesting approval of a purchase agreement for 355 McLaughlin Avenue.		
Detailed Summary & Background: 355 McLaughlin Avenue was constructed through the agreement with Dave Dusendang to construct infill housing with ARPA funding. The offer is over the full listing price with no seller concessions. The offer also includes costs to cover appliances and central air.		
Goal/Focus Area/Action Item Addressed: Create an environment that effectively attracts new residents and retains existing residents by filling existing employment gaps, attracting new and diverse businesses to the city, and expanding access to a variety of high-quality housing options in Muskegon. Diverse housing types		
Amount Requested: N/A	Amount Budgeted: N/A	
Fund(s) or Account(s):	Fund(s) or Account(s):	
Recommended Motion: to approve the purchase agreement for 355 McLaughlin Avenue.		
Approvals: Immediate Division Head ☐ Information Technology ☐ Other Division Heads ☒ Communication ☐ Legal Review ☒		Guest(s) Invited / Presenting Yes ☐ No ☒
For City Clerk Use Only: Commission Action:		

WEST MICHIGAN REGIONAL PURCHASE AGREEMENT

DATE: 06/04/2023, _____ (time) _____ MLS # 71023018465 #

SELLING OFFICE: Michigan Top Producers BROKER LIC.#: 6501412087 REALTOR® PHONE: 616-862-6712

LISTING OFFICE: West Urban Realty REALTOR® PHONE: _____

- Effective Date:** This Agreement is effective on the date of Seller's acceptance of Buyer's offer or Buyer's acceptance of any counteroffer, as the case may be, and this date shall hereafter be referred to as the "Effective Date". Further, any reference to "days" in this Agreement refers to calendar days. The first calendar day begins at 12:01 a.m. on the day after the Effective Date. Any reference to "time" refers to local time.
- Agency Disclosure:** The Undersigned Buyer and Seller each acknowledge that they have read and signed the Disclosure Regarding Real Estate Agency Relationships. The selling licensee is acting as (choose one):
☐ Agent/Subagent of Seller ☒ Buyer's Agent ☐ Dual Agent (with written, informed consent of both Buyer and Seller)
☐ Transaction Coordinator
 Primary Selling Agent Name: Brandon Hamilton Email: brandon@michigantopproduce Lic.#: 6505432060
 Alternate Selling Agent Name: Linda Lazarus Email: lin@michigantopproducers.com Lic.#: 6501380665
- Seller's Disclosure Statement:** (This paragraph applies to sales of one-to-four family residential units.)
☐ Buyer has received the Seller's Disclosure Statement, dated _____.
☒ Buyer has not received the Seller's Disclosure Statement. Buyer may terminate this Agreement, in writing, any time prior to receipt of the Seller's Disclosure Statement. Once Buyer has received the Seller's Disclosure Statement, Buyer may terminate this Agreement, in writing, within 72 hours of receipt if the disclosure was received in person, or within 120 hours if received by registered mail. Exceptions: _____
☐ Seller is exempt from the requirements of the Seller Disclosure Act.
- Lead-Based Paint Addendum:** Transactions involving homes built prior to 1978 require a written disclosure which is hereby attached and will be an integral part of this Agreement.
- Property Description:** Buyer offers to buy the property located in the ☒ City ☐ Village ☐ Township of Muskegon,
 County of Muskegon, Michigan, commonly known as (insert mailing address: street/city/state/zip code)
355 McLaughlin Ave, Muskegon, MI 49442
 with the following legal description and tax parcel ID numbers:
CITY OF MUSKEGON REVISED PLAT OF 1903 BLK263 E 1 / 2 LOT 12 AND W 16.5 FT LOT 11

PP# 6124205263001210

The following paragraph applies only if the Premises include unplatted land:
 Seller agrees to grant Buyer at closing the right to make (insert number) _____ division(s) under Section 108(2), (3), and (4) of the Michigan Land Division Act. (If no number is inserted, the right to make divisions under the sections referenced above stays with any remainder of the parent parcel retained by Seller. If a number is inserted, Seller retains all available divisions in excess of the number stated; however, Seller and/or REALTOR® do not warrant that the number of divisions stated is actually available.) If this sale will create a new division, Seller's obligations under this Agreement are contingent on Seller's receipt of municipal approval on or before _____, of the proposed division to create the Premises.

- Purchase Price:** Buyer offers to buy the Property for the sum of \$ 177,500
one hundred seventy-seven thousand five hundred U.S. Dollars
- Seller Concessions**, if any: 0

- Terms:** The Terms of Purchase will be as indicated by "X" below: (Other unmarked terms of purchase do not apply.)
 SOURCE OF FUNDS TO CLOSE: Buyer represents that the funds necessary to close this transaction on the terms specified below are currently available to Buyer in cash or an equally liquid equivalent.

If the Property's value stated in an appraisal obtained by Buyer or Buyer's lender is less than the Purchase Price, Buyer shall within three (3) days after receipt of the appraisal: 1) renegotiate with the Seller, 2) terminate the transaction, in which case Buyer shall receive a refund of Buyer's Earnest Money Deposit, or 3) proceed to close the transaction at the agreed Purchase Price.

- ☐ **CASH.** The full Purchase Price upon execution and delivery of Warranty Deed. Buyer Agrees to provide Buyer Agent/Dual Agent verification of funds within five (5) days after the Effective Date, and consents to the disclosure of such information to Seller and/or Seller's Agent. If verification of funds is not received within 5 days after the Effective Date, Seller may terminate this Agreement at any time before verification of funds is received by giving written notice to Buyer. Any appraisal required by Buyer shall be arranged and paid for by Buyer within ten (10) days after the Effective Date of this Agreement.
- ☒ **NEW MORTGAGE.** The full Purchase Price upon execution and delivery of Warranty Deed, contingent upon Buyer's ability to obtain a Conventional type 30 (year) mortgage in the amount of 99 % of the Purchase Price bearing interest at a rate not to exceed best % per annum (rate at time of loan application), on or before the date the sale is to be closed. Buyer agrees to apply for a mortgage loan, and pay all fees and costs customarily charged by Buyer's lender to process the application, within 3 days after the Effective Date, not to impair Buyers' credit after the date such loan is offered. ☐ Seller ☐ Buyer will agree to pay an amount not to exceed \$ _____ representing repairs required as a condition of financing. Buyer ☐ agrees ☐ does not agree to authorize Buyer's Agent/Dual Agent to obtain information from _____

Buyer's lender regarding Buyer's financing, and consents to the disclosure of this information to Seller and/or Seller's Agent.
Exceptions:

☐ SELLER FINANCING (choose one of the following): ☐ CONTRACT or ☐ PURCHASE MONEY MORTGAGE

In the case of Seller financing, Buyer agrees to provide Seller with a credit report within 72 hours after the Effective Date. If the credit report is unacceptable to Seller, Seller shall have the right to terminate this offer within 48 hours of Seller's receipt, or if Buyer fails to provide said credit report to Seller within the time frame allotted, Seller shall have the right to terminate this offer within 48 hours. Seller is advised to seek professional advice regarding the credit report.

\$_____ upon execution and delivery of a _____
form (name or type of form and revision date), a copy of which is attached, wherein the balance of \$ _____
will be payable in monthly installments of \$ _____ or more including interest at _____ % per annum,
interest to start on date of closing, and first payment to become due thirty (30) days after date of closing. The entire unpaid balance
will become due and payable _____ months after closing. Any appraisal required by Buyer shall be arranged and
paid for by Buyer within ten (10) days after the Effective Date of this Agreement. Exceptions:

☐ EQUITY (choose one of the following): ☐ Formal Assumption or ☐ Informal Assumption
Upon execution and delivery of: ☐ Warranty Deed subject to existing mortgage OR ☐ Assignment of Vendee Interest
in Land Contract, Buyer to pay the difference (approximately \$ _____) between the Purchase Price above
provided and the unpaid balance (approximately \$ _____) upon said mortgage or land contract, which Buyer
agrees to assume and pay. Buyer agrees to reimburse Seller for accumulated funds held in escrow, if any, for payment of future
taxes and insurance premiums, etc. Any appraisal required by Buyer shall be arranged and paid for by Buyer within ten
(10) days after the Effective Date of this Agreement. Exceptions:

☐ OTHER: _____

9. **Contingencies:** Buyer's obligation to consummate this transaction (choose one):

- ☒ **IS NOT CONTINGENT** - is not contingent upon the sale or exchange of any other property by Buyer.
- ☐ **IS CONTINGENT UPON CLOSING** - is contingent upon closing of an existing sale or exchange of Buyer's property located at:

A copy of Buyer's agreement to sell or exchange that property is being delivered to Seller along with this offer. If the existing sale or exchange terminates for any reason, Buyer will immediately notify Seller, and either party may terminate this Agreement in writing, within 3 days of Buyer's notice to Seller. If either party terminates, Buyer shall receive a refund of any applicable Earnest Money Deposit.

☐ **IS CONTINGENT UPON THE SALE AND CLOSING** - is contingent upon the execution of a binding agreement and the closing of a sale or exchange of Buyer's property located at _____
on or before _____. Seller will have the right to continue to
market Seller's Property until Buyer enters into a binding agreement to sell or exchange Buyer's property and delivers a copy thereof to Seller. During such marketing period, Seller may enter into a binding contract for sale to another purchaser on such price and terms as the Seller deems appropriate. In such event, this Agreement will automatically terminate, Buyer will be notified promptly, and Buyer's Earnest Money Deposit will be refunded. Exceptions:

10. **Fixtures & Improvements:** The following is not intended to be an all-inclusive list of items included with the Property. All improvements and appurtenances are included in the Purchase Price, if now in or on the Property, unless rented, including the following: all buildings; landscaping; attached smart home devices; attached security systems; lighting fixtures and their shades and bulbs; ceiling fans; hardware for draperies and curtains; window shades and blinds; built-in kitchen appliances, including garbage disposal and drop-in ranges; wall to wall carpeting, if attached; all attached mirrors; all attached TV mounting brackets; all attached shelving; attached work benches; stationary laundry tubs; water softener; water heater; incinerator; sump pump; water pump and pressure tank; heating and air conditioning equipment (window units excluded); attached humidifiers; heating units, including add-on heating stoves and heating stoves connected by flue pipe; fireplace screens, inserts, and grates; fireplace doors, if attached; liquid heating and cooking fuel tanks; TV antenna and complete rotor equipment; satellite dish and necessary accessories and complete rotor equipment; all support equipment for inground pools; screens and storm windows and doors; awnings; installed basketball backboard, pole and goal; mailbox; flagpole(s); fencing, invisible inground fencing and all related equipment, including collars; detached storage buildings; underground sprinkling, including the pump; installed outdoor grills; all plantings and bulbs; garage door opener and control(s); and any and all items and fixtures permanently affixed to the Property; **and also includes:**

Garage Door Opener; Home Warranty; Laminate Floor, refrigerator, stove, microwave, washer, dryer, ac, dishwasher - appliance package

but does not include:

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Buyer's Initials



Seller's Initials

11. Heating and Cooking Fuels: Liquid heating and cooking fuels in tanks are included in the sale and will transfer to Buyer at time of possession unless usage is metered (in which case it is not included in the sale). Sellers are responsible for maintaining heating and cooking liquid fuels at an operational level and shall not permit fuels to fall below 10% in the tank(s) at the time of possession, except that the tank(s) may be empty only if now empty. Further, Seller is precluded from removing fuel from tank(s) other than what is expended through normal use. Exceptions:

12. Assessments (choose one):

If the Property is subject to any assessments,

☒ Seller shall pay the entire balance of any such assessments that are due and payable on or before the day of closing (regardless of any installment arrangements), except for any fees that are required to connect to public utilities.

☐ Seller shall pay all installments of such assessments that become due and payable on or before day of closing. Buyer shall assume and pay all other installments of such assessments.

Seller has an ongoing obligation through the Closing to disclose to the Buyer any known pending assessments, including, but not limited to, any mandatory utility connection requirements, and/or benefit charges, and condominium special assessments, that have not been previously disclosed in writing to Buyer.

13. Property Taxes: Seller will be responsible for any taxes billed prior to those addressed below. Buyer will be responsible for all taxes billed after those addressed below.

Buyer is also advised that the state equalized value of the Property, principal residence exemption information and other real property tax information is available from the appropriate local assessor's office. Buyer should not assume that Buyer's future tax bills on the Property will be the same as Seller's present tax bills. Under Michigan law, real property tax obligations can change significantly when property is transferred.

☐ No proration. (Choose one):

☐ Buyer ☐ Seller will pay taxes billed summer _____ (year);
☐ Buyer ☐ Seller will pay taxes billed winter _____ (year);

☒ Calendar Year Proration (all taxes billed or to be billed in the year of the closing). Calendar year tax levies will be estimated, if necessary, using the taxable value and the millage rate(s) in effect on the day of closing, broken down to a per diem tax payment and prorated to the date of closing with Seller paying for January 1 through the day before closing.

☐ Fiscal Year Proration - Taxes will be prorated as though they are paid in (choose one): ☐ advance. ☐ arrears.
 Fiscal Year will be assumed to cover a 12-month period from date billed, and taxes will be prorated to the date of closing. Fiscal year tax levies will be estimated, if necessary, using the taxable value and millage rate(s) in effect on the day of closing, broken down to a per diem tax payment and prorated to the date of closing with Seller paying through the day before closing. Exceptions:

14. Well/Septic: Within ten (10) days after the Effective Date, (choose one) ☐ Seller or ☐ Buyer will arrange for, at their own expense, an inspection of the primary well used for human consumption (including a water quality test for coliform bacteria and nitrates) and septic systems in use on the Property. The inspection will be performed by a qualified inspector in a manner that meets county (or other local governmental authority, if applicable) protocol.

If any report discloses a condition unsatisfactory to Buyer, or doesn't meet county standards that are a condition of sale, Buyer may, within three (3) days after Buyer has received the report, by written notice to Seller, either terminate this Agreement and receive a refund of Buyer's Earnest Money Deposit, or make a written proposal to Seller to correct those unsatisfactory conditions. If Buyer fails to make a written proposal within the above referenced time period, then Buyer will be deemed to have accepted the well/septic as-is. Seller will respond in writing within three (3) days to Buyer's request. If Seller fails to respond or to arrive at a mutually agreeable resolution within three (3) days after Seller's receipt of Buyer's proposal, Buyer will have three (3) days to provide written notice of termination of this Agreement and receive a refund of any applicable Earnest Money Deposit. If Buyer fails to terminate the contract, Buyer will proceed to closing according to the terms and conditions of this Agreement.

Other:

na

15. Inspections & Investigations:

Inspections: Buyer, or someone selected by Buyer, has the right to inspect the buildings, premises, components and systems, at Buyer's expense. Any damage, misuse, abuse, or neglect of any portion of the Property or premises as a result of inspections will be Buyer's responsibility and expense.

Investigations: It is Buyer's responsibility to investigate (i) whether the Property complies with applicable codes and local ordinances and whether the Property is zoned for Buyer's intended use; (ii) whether Buyer can obtain a homeowner's insurance policy for the Property at price and terms acceptable to Buyer; (iii) and whether or not the Property is in a flood zone.

All inspections and investigations will be completed within _____ days after the Effective Date. If the results of Buyer's inspections and investigations are not acceptable to Buyer, Buyer may, within the above referenced period, either (a) terminate this Agreement by written notice to Seller and receive a refund of Buyer's Earnest Money Deposit, or (b) make a written proposal to Seller to correct those unsatisfactory conditions, which proposal must be in the form of a proposed addendum and must be signed by Buyer in order for it to be effective. If Buyer fails to make a written proposal within the above referenced time period, then Buyer will be deemed to have

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Buyer's Initials



Seller's Initials

accepted the Property as-is. Seller may negotiate with Buyer, or by written notice to Buyer, accept Buyer's proposal or terminate this Agreement. If Seller fails to respond, or to arrive at a mutually agreeable resolution within three (3) days after Seller's receipt of Buyer's proposal, Buyer shall have three (3) days to provide written notice of termination of this Agreement and receive a refund of any applicable Earnest Money Deposit. If Buyer fails to terminate this Agreement within said three (3) day period, Buyer will be deemed to accept the Inspections & Investigations and will proceed to closing according to the terms and conditions of this Agreement.

☒ Buyer has waived all rights under this Inspections & Investigations paragraph.

Exceptions:

16. **Municipal Compliances:** Seller will arrange and pay for current certificates of occupancy, sidewalk compliance, and smoke detector ordinances, if applicable.

17. **Title Insurance:** Seller agrees to convey marketable title to the Property subject to conditions, limitations, reservation of oil, gas and other mineral rights, existing zoning ordinances, and building and use restrictions and easements of record. An **expanded coverage** ALTA Homeowner's Policy of Title Insurance in the amount of the Purchase Price shall be ordered by Seller and furnished to Buyer at Seller's expense, and a commitment to issue a policy insuring marketable title vested in Buyer, including a real estate tax status report, will be made available to Buyer within **ten (10) days** after the Effective Date. If Buyer so chooses, or if an expanded policy is not applicable, then a **standard** ALTA Owners' Policy of Title Insurance shall be provided.

If Buyer objects to any conditions, Buyer may, within three (3) days of receipt of the Title Commitment, by written notice to Seller, either terminate this Agreement and receive a refund of Buyer's Earnest Money Deposit, or make a written proposal to Seller to correct those unsatisfactory conditions. If Buyer fails to make a written proposal within the above referenced time period, then Buyer will be deemed to have accepted the Title Commitment as-is. Seller may negotiate with Buyer, or by written notice to Buyer, accept Buyer's proposal or terminate this Agreement. If Seller fails to respond, or to arrive at a mutually agreeable resolution within three (3) days after Seller's receipt of Buyer's proposal, Buyer shall have three (3) days to provide written notice of termination of this Agreement and shall receive a refund of any applicable Earnest Money Deposit. If Buyer fails to terminate this Agreement within said three (3) day period, Buyer will be deemed to accept the Title Commitment as-is and will proceed to closing according to the terms and conditions of this Agreement. Exceptions:

18. **Property Survey:** Broker advises that Buyer should have a survey performed to satisfy Buyer as to the boundaries of the Property and the location of improvements thereon.

☐ Buyer or ☐ Seller (choose one) shall within ten (10) days of the Effective Date, order, at their expense, a boundary survey with iron corner stakes showing the location of the boundaries, improvements and easements in connection with the Property. Upon receipt of the survey, Buyer will have three (3) days to review the survey. If the survey shows any condition, in Buyer's sole discretion, which would interfere with Buyer's intended use of the Property, the marketability of the title, or zoning non-compliance, then Buyer may, within said three (3) day period, terminate this Agreement, in writing, and Buyer will receive a full refund of Buyer's Earnest Money Deposit.

☒ No survey. Buyer has waived all rights under this paragraph.

When closing occurs, Buyer shall be deemed to have accepted the boundaries of the Property and the location of such improvements thereon. Exceptions:

19. **Home Protection Plan:** Buyer and Seller have been informed that home protection plans may be available. Such plans may provide additional protection and benefit to the parties. Exceptions:

20. **Prorations:** Rent; association dues/fees, if any; insurance, if assigned; interest on any existing land contract, mortgage or lien assumed by Buyer; will all be adjusted to the date of closing. For the purposes of calculating prorations, it is presumed that Seller owns the Property through the day before closing.

21. **Closing:** If agreeable to Buyer and Seller, the sale will be closed as soon as closing documents are ready, but not later than 07/07/2023. An additional period of fifteen (15) days will be allowed for closing to accommodate the correction of title defects or survey problems which can be readily corrected, or for delays in obtaining any lender required inspections/repairs. During this additional period, the closing will be held within 5 days after all parties have been notified that all necessary documents have been prepared. Buyer and Seller will each pay their title company closing fee, if applicable, **except in the case of VA financing where Seller will pay the entire closing fee.** Exceptions:

22. **Pre-Closing Walk-Through:** Buyer (choose one) ☒ reserves ☐ waives the right to conduct a final walk-through of the Property within three (3) days of the scheduled closing date. The purpose of the walk-through is to determine that the Property is in a substantially similar condition as of the Effective Date, any contractually agreed upon items have been fulfilled, and that any included personal property is still located at the Property. Buyer shall immediately report to Seller any objections to these conditions and Buyer's requested corrective action.

23. **Possession:** Seller will maintain the Property in its present condition until the completion of the closing of the sale. Possession to be delivered to Buyer, subject to rights of present tenants, if any.

☒ At the completion of the closing of the sale.

☐ At _____ ☐ a.m. ☐ p.m. on the _____ day **after** completion of the closing of the sale, during which time Seller

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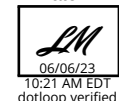


Buyer's Initials

06/04/2023

Date

Time



Seller's Initials

will have the privilege to occupy the Property and hereby agrees to pay Buyer \$ 300 as an occupancy fee for this period payable at closing, WITHOUT PRORATION. Payment shall be made in the form of cash or certified funds.

If Seller fails to deliver possession to Buyer on the agreed date, Seller shall become a tenant at sufferance and shall pay to Buyer as liquidated damages \$ 300 per day plus all of the Buyer's actual reasonable attorney's fees incurred in removing the Seller from the Property.

If Seller occupies the Property after closing, Seller will pay all utilities during such occupancy. Buyer will maintain the structure and mechanical systems at the Property. However, any repairs or replacements necessitated by Seller's misuse, abuse, or neglect of any portion of the Property will be Seller's responsibility and expense.

On the agreed delivery date, Seller shall deliver the Property free of trash and debris and in broom-clean condition, shall remove all personal property (unless otherwise stated in this or an additional written agreement), shall make arrangements for final payment on all utilities, and shall deliver all keys to Buyer. Exceptions:

24. **Earnest Money Deposit:** For valuable consideration, Buyer gives Seller until 9pm (time) on 06/05/2023 (date), to deliver the written acceptance of this offer and agrees that this offer, when accepted by Seller, will constitute a binding Agreement between Buyer and Seller. An Earnest Money Deposit in the amount of \$ \$1,700.00 shall be submitted to Chicago Title (insert name of broker, title company, other) within 72 hours of the Effective Date of this Agreement, and shall be applied against the Purchase Price. If the Earnest Money Deposit is not received within 72 hours of the Effective Date or is returned for insufficient funds, Seller may terminate this Agreement until such time as the Earnest Money Deposit is received. If Seller terminates this Agreement under this provision, Seller waives any claim to the Earnest Money Deposit. If the sale is not closed due to a failure to satisfy a contingency for a reason other than the fault of Buyer, the Earnest Money Deposit shall be refunded to Buyer. If the sale is not closed as provided in this Agreement and Buyer and Seller do not agree to the disposition of the Earnest Money Deposit, then Buyer and Seller agree that the Broker holding the Earnest Money Deposit may notify Buyer and Seller, in writing, of Broker's intended disposition of the Earnest Money Deposit. If Buyer and Seller do not object to such disposition in writing within fifteen (15) days after the date of Broker's notice, they will be deemed to have agreed to Broker's proposed disposition; if either Buyer or Seller object and no mutually agreeable disposition can be negotiated, Broker may deposit the funds by interpleader with a court of proper jurisdiction or await further actions by Buyer and Seller. In the event of litigation involving the deposit, in whole or in part, either the Seller or the Buyer that is not the prevailing party, as determined by the court, will reimburse the other for reasonable attorneys' fees and expenses incurred in connection with the litigation, and will reimburse the Broker for any reasonable attorneys' fees and expenses incurred in connection with any interpleader action instituted. If the entity holding the Earnest Money Deposit is not the Broker, then to the extent that the terms of any escrow agreement conflict with this paragraph, then the terms and conditions of the escrow agreement shall control.

25. **Professional Advice:** Broker hereby advises Buyer and Seller to seek legal, tax, environmental and other appropriate professional advice relating to this transaction. Broker does not make any representations or warranties with respect to the advisability of, or the legal effect of this transaction. Buyer further acknowledges that REALTOR® above named in the Agreement hereby recommends to Buyer that an attorney be retained by Buyer to pass upon the marketability of the title and to ascertain that the required details of the sale are adhered to before the transaction is consummated. Buyer agrees that Buyer is not relying on any representation or statement made by Seller or any real estate salesperson (whether intentionally or negligently) regarding any aspect of the Property or this sale transaction, except as may be expressly set forth in this Agreement, a written amendment to this Agreement, or a disclosure statement separately signed by Seller.

26. **Disclosure of Information:** Buyer and Seller acknowledge and agree that the Purchase Price, terms, and other details with respect to this transaction (when closed) are not confidential, will be disclosed to REALTORS® who participate in the applicable Multiple Listing Service, and may otherwise be used and/or published by that Multiple Listing Service in the ordinary course of its business.

27. **Other Provisions:**

28. **Mergers and Integrations:** This Agreement is the final expression of the complete agreement of Buyer and Seller, and there are no oral agreements existing between Buyer and Seller relating to this transaction. This Agreement may be amended only in writing signed by Buyer and Seller and attached to this Agreement.

29. **Fax/Electronic Distribution and Electronic Signatures:** Buyer and Seller agree that any signed copy of this Agreement, and any amendments or addendums related to this transaction, transmitted by facsimile or other electronic means shall be competent evidence of its contents to the same effect as an original signed copy. Buyer and Seller further agree that an electronic signature is the legal equivalent of a manual or handwritten signature, and consent to use of electronic signatures. Buyer and Seller agree that any notice(s) required or permitted under this Agreement may also be transmitted by facsimile or other electronic means.

30. **Wire Fraud:** Seller and Buyer are advised that wire fraud is an increasingly common problem. If you receive any electronic

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Seller's Initials

communication directing you to transfer funds or provide nonpublic personal information (such as social security numbers, drivers' license numbers, wire instructions, bank account numbers, etc.), **even if that electronic communication appears to be from the Broker, Title Company, or Lender, DO NOT** reply until you have verified the authenticity of the email by direct communication with Broker, Title Company, or Lender. **DO NOT** use telephone numbers provided in the email. Such requests may be part of a scheme to steal funds or use your identity.

31. Buyer's Approval and Acknowledgment: Buyer approves the terms of this offer and acknowledges receipt of a copy of this offer.

Buyer 1 Address 625 Kenmoor SE #108 Grand Rapids, 49546 ☒

Spencer Dubridge
dotloop verified
06/06/23 9:51 AM EDT
6Z7H-FR0-YA2D-LG8B

Buyer

Buyer 1 Phone: (Res.) _____ (Bus.) _____ Spencer Dubridge
Print name as you want it to appear on documents.

Buyer 2 Address _____ ☒**Buyer**

Buyer 2 Phone: (Res.) _____ (Bus.) _____ _____
Print name as you want it to appear on documents.

32. Seller's Response: The above offer is approved: ☒ As written. ☐ As written except:

Counteroffer, if any, expires _____, at _____ (time). Seller has the right to withdraw this counteroffer and to accept other offers until Seller or Seller's Agent has received notice of Buyer's acceptance.

33. Certification of Previous Disclosure Statement: Seller certifies to Buyer that the Property is currently in the same condition as disclosed in the Seller's Disclosure Statement dated _____ (choose one): ☐ Yes ☐ No.
Seller agrees to inform Buyer in writing of any changes in the content of the disclosure statement prior to closing.

34. Notice to Seller: Seller understands that consummation of the sale or transfer of the Property described in this Agreement will not relieve Seller of any liability that Seller may have under the mortgages to which the Property is subject, unless otherwise agreed to by the lender or required by law or regulation. Buyer and Seller are advised that a Notice to Seller & Buyer of Underlying Mortgage form is available from the respective agents via the West Michigan REALTOR® Boards.

35. Listing Office Address: 3465 Walker Ave Suite D, Grand Rapids, Listing Broker License # _____
Listing Agent Name: Mariana Marino Vardant Listing Agent License # 6506015435

36. Seller's Approval and Acknowledgment: Seller approves the terms of this Agreement and acknowledges receipt of a copy. If Seller's response occurs after Buyer's offer expires, then Seller's response is considered a counteroffer and Buyer's acceptance is required below.

X (Seller's Signature, Date, Time):

LeighAnn Mikesell
dotloop verified
06/06/23 10:21 AM EDT
IUHS-QMGQ-NTCO-QSWA

LeighAnn Mikesell Is Seller a U.S. Citizen or Resident Alien? ☐ Yes ☐ No*
Print name as you want it to appear on documents.

X (Seller's Signature, Date, Time): _____
_____ Is Seller a U.S. Citizen or Resident Alien? ☐ Yes ☐ No*
Print name as you want it to appear on documents.

Seller's Address: _____ Seller's Phone (Res.) _____ (Bus.) _____
* If Seller(s) is not a U.S. Citizen or Resident Alien, there may be tax implications and Buyer and Seller are advised to seek professional advice.

37. Buyer's Receipt/Acceptance: Buyer acknowledges receipt of Seller's response to Buyer's offer. In the event Seller's response constitutes a counteroffer, Buyer accepts said counteroffer. All other terms and conditions in the offer remain unchanged.

X (Buyer's Signature, Date, Time):

Spencer Dubridge
dotloop verified
06/06/23 3:22 PM EDT
JKCD-8IQE-FV3I-058P

X (Buyer's Signature, Date, Time): _____

38. Seller's Receipt: Seller acknowledges receipt of Buyer's acceptance of counter offer.

X (Seller's Signature, Date, Time): _____

X (Seller's Signature, Date, Time): _____

WATCH MUSKEGON

Agenda Item Review Form Muskegon City Commission

Commission Meeting Date: June 13, 2023	Title: Transmittal of 2023-24 Proposed Budget
Submitted By: Kenneth D. Grant	Department: Finance
Brief Summary: At this time staff is transmitting to the City Commission the proposed budget for fiscal year 2023-24 which starts July 1, 2023. Both hardcopy and electronic versions of the budget have been distributed to Commissioners. Additionally, the budget is available for inspection on the City's website and at the City Clerk's office. The proposed budget was reviewed in detail with staff at the June 12, 2023 work session. A public hearing on the budget is being held at the regular Commission meeting on June 13, 2024. City ordinance requires that the budget be adopted by the Commission on or before the second Commission meeting in June. https://muskegon-mi.gov/proposed-budget-for-2023-2024/	
Detailed Summary & Background:	
Goal/Focus Area/Action Item Addressed: Sustainability in financial practices	
Amount Requested:	Amount Budgeted:
Fund(s) or Account(s):	Fund(s) or Account(s):
Recommended Motion: Approval of the proposed budget for fiscal year 2023-24	
Approvals: <i>Get approval from division head at a minimum prior to sending to the Clerk.</i> Immediate Division Head ☒ Information Technology ☐ Other Division Heads ☒ Communication ☐ Legal Review ☒	Guest(s) Invited / Presenting Yes ☐ No ☒
For City Clerk Use Only:	
Commission Action:	

**CITY OF MUSKEGON
RESOLUTION OF APPROPRIATION
2023-24 BUDGET**

WHEREAS, the City Manager has submitted a proposed Budget for 2023-24 in accordance with City Ordinance and Michigan Public Act 621 of 1978 known as the "Uniform Budgeting and Accounting Act"; and,

WHEREAS, the 2023-24 proposed Budget has been reviewed by the City Commission following a public hearing for which due notice was given; NOW, THEREFORE, BE IT RESOLVED that the Budget for the City of Muskegon for the fiscal year beginning July 1, 2023 is hereby determined and adopted as follows:

GENERAL FUND

<u>FUND ACTIVITY NUMBER</u>	<u>FUND/ACTIVITY NAME</u>	<u>AMOUNT</u>
101-101	City Commission	\$147,376
101-103	City Promotions & Public Relations	\$182,223
101-266	City Attorney	\$420,000
101-172	City Manager	\$714,619
101-252	Support to Outside Agencies	\$574,426
101-215	City Clerk & Elections	\$836,450
101-269	Employee Relations	\$325,164
101-202	Finance Administration	\$752,641
101-203	Pension Administration	\$2,857,808
101-205	Income Tax Administration	\$485,142
101-257	Assessing Services	\$430,000
101-288	Information Systems Administration	\$699,693
101-253	City Treasurer	\$729,654
101-272	Insurance Premiums	\$810,000
101-906	Debt Retirement	\$1,081,004
101-999	Transfers to Other Funds	\$1,430,000
101-301	Police	\$11,498,377
101-336	Fire	\$4,412,794
101-387	Building Code Inspections and Enforcement	\$2,406,083
101-265	City Hall Maintenance	\$474,279
101-446	Community Event Support/Downtown BID	\$172,871
101-448	Streetlighting	\$310,000
101-521	Sanitation	\$2,570,612
101-550	Stormwater Management	\$24,250
101-567	Cemeteries Maintenance	\$598,103
101-772	Parking Operations	\$432,617
101-773	Social District	\$46,528
101-751	Recreation	\$340,419
101-770	Parks Maintenance	\$2,633,060

101-757	McGraft Park Maintenance	\$117,651
101-771	Forestry	\$28,000
101-701	Planning, Zoning and Economic Development	\$554,263
101-901	Major Capital Improvements	<u>\$582,700</u>
Grand Total General Fund Appropriations		\$38,688,306

OTHER BUDGETED FUNDS

<u>FUND ACTIVITY NUMBER</u>	<u>FUND/ACTIVITY NAME</u>	<u>AMOUNT</u>
202,204	Major Streets and State Trunklines	3,785,937
203	Local Streets	2,078,392

BE IT FURTHER RESOLVED that the revenues and other financing sources (including use of prior year balances) for Fiscal Year 2023-24 are estimated as follows:

GENERAL FUND

<u>FUND/ACTIVITY NAME</u>	<u>AMOUNT</u>
Taxes	\$ 18,592,474
State Revenues	6,649,318
Fees	5,166,675
All Building Permits	1,456,000
Beach Parking	800,000
Public Safety Revenue	586,600
Operating Transfers In	430,000
Indirect Costs	1,748,335
Fund Balance Drawdown	990,501
Other Revenue	<u>3,258,904</u>
Total General Fund Revenue	\$39,678,807

OTHER BUDGETED FUNDS

<u>FUND ACTIVITY NUMBER</u>	<u>FUND/ACTIVITY NAME</u>	<u>AMOUNT</u>
202,204	Major Streets and State Trunklines	5,060,000
203	Local Streets	1,907,500

BE IT FURTHER RESOLVED that the operating expense projections for the following non-budget funds are hereby approved:

<u>FUND ACTIVITY NUMBER</u>	<u>FUND/ACTIVITY NAME</u>	<u>AMOUNT</u>
305	TIFA Debt Service	\$50,000
394	Downtown Development Authority Debt	635,802
250	Local Finance Development Authority Debt	108,824
235	Brownfield Redevelopment Authority (Betten)	7,300
237	Brownfield Redevelopment Authority (Former Mall)	255,685
298	Brownfield Redevelopment Authority (Terrace Point)	375,300
252	Farmers Market & Kitchen 242	453,286
254	Trinity Health Arena	2,222,898
404	Public Improvement Fund	2,449,000
482	State Grants Fund	1,500,000
590	Sewer	10,738,972
591	Water	12,797,624
594	Marina/Launch Ramp	617,022
661	Equipment	4,110,420
642	Public Service Building	2,316,058
643	Engineering Services Fund	795,108
677	General Insurance Fund	3,253,694

BE IT FURTHER RESOLVED, that there is hereby appropriated for said fiscal year the several amounts set forth above which, pursuant to the "Uniform Budget and Accounting Act", define the City of Muskegon's appropriation centers, and

BE IT FURTHER RESOLVED, that the City Manager is hereby empowered to transfer appropriations within appropriation centers, and

BE IT FURTHER RESOLVED, that there is hereby levied a general tax as herein fixed on each

dollar of taxable valuation for the purposes herein outlined, said levy to be applied on all taxable real and personal property in the City of Muskegon as set forth in the assessment roll dated May 2023:

PURPOSE

MILLAGE (MILLS)

General Operating	9.7880
Sanitation Service	2.9364
Promotion	<u>.0674</u>

Total	12.7918
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At a meeting of the City Commission of the City of Muskegon, on the ____ Day of June , the foregoing resolution was moved for adoption by _____. Commissioner _____ supported the motion.

Resolution declared adopted.

Mayor

City Clerk

GENERAL FUND REVENUE ALLOCATION

