

CITY OF MUSKEGON
CITY COMMISSION WORKSESSION

Monday, August 9, 2021
5:30 p.m.
City Commission Chambers
933 Terrace Street, Muskegon MI 49440

Minutes

2021-73

Present: Mayor Gawron, Commissioners Rinsema-Sybenga, Emory, Johnson, Ramsey, and German

Absent: Vice Mayor Hood

Utility Aid Proposal

Staff is seeking input on the proposal for utility aid. The Development Services Department is proposing utility aid for low income residents under two different proposals. One proposal is an Energy Saving Incentive Program, the second is a Conservation Program. Discussion took place regarding the outlined proposals.

Sanitation Policy

Staff is seeking approval of the policy for establishing and reinforcing rules and regulations related to sanitation. Staff has developed a policy to govern the collection and disposal of residential refuse and ensure all neighborhoods within the city are maintained in a clean, orderly condition at all times for the health, safety, and welfare of the community.

Discussion took place regarding the proposed Sanitation Policy and the item will appear on the agenda at the August 10, 2021 Regular City Commission meeting.

Firetruck Purchase

Staff is requesting the Fire Department be authorized to enter into a purchase contract with Halt Fire of Wixom. E23 is a 2006 pumper with 128,758 miles and L41 is a 2006 75 foot aerial device with 100,074 miles. Buying two badly needed units gives us the ability to save the City \$45,000 with a dual apparatus purchase. Using the pre-payment option provided by the manufacture, Pierce Manufacturing of Wisconsin, the City will save an additional \$22,583.00. E23 and L41 will still be used as back up Fire Trucks when needed.

Discussion took place regarding this item, it will appear on the regular meeting agenda on August 10, 2021.

ARP Funding – Housing

City Staff has developed a Request for Qualifications and a draft Development Agreement for the ARP-funded portion of the in-fill housing program. Staff is seeking approval to release the RFQ broadly and begin discussions with respondents, with a goal of bringing development agreements to the City Commission for approval in September. Staff is recommending that the City Commission allocate \$5 Million from ARP stimulus revenue to accelerate the City's current infill housing program. Staff intends to use these dollars to leverage an additional \$5 Million in private investment by requiring each qualified developer to invest half the cost of construction. The proposed development agreement would include provisions to ensure affordability to buyers below 120% of the AMI by providing a more-robust down payment assistance program to income-qualified buyers. Note that the agreements specifically call out owner-occupied homes because we have the PILOT Infill Program currently focusing on rentals. Additionally, the agreements call out "single family" homes; this should be clarified to Commissioners that single-family homes can be either detached from other single-family homes or attached to other single-family homes (townhouses are an example of this).

Discussion took place and this item will receive further consideration at the August 10, 2021 Regular City Commission meeting.

Michigan Municipal League – Designation of Voting Delegates

The City Commission needs to select an official and alternate to be in attendance at the Michigan Municipal League Convention and to cast the vote of the municipality at the Annual Business Meeting. Discussion took place as to who might be appointed as the official representative and the alternate representative. This item will appear on the agenda for consideration August 10, 2021.

Public Comment – No public comments were received.

Adjournment – The Worksession meeting adjourned at 7:52 p.m.

Respectfully Submitted,

Ann Marie Meisch, MMC – City Clerk