

CITY OF MUSKEGON

CITY COMMISSION MEETING

AUGUST 14, 2001

CITY COMMISSION CHAMBERS @ 5:30 P.M.

AGENDA

- ❑ **CALL TO ORDER:**
- ❑ **PRAYER:**
- ❑ **PLEDGE OF ALLEGIANCE:**
- ❑ **ROLL CALL:**
- ❑ **HONORS AND AWARDS:**
- ❑ **PRESENTATIONS:**
- ❑ **CONSENT AGENDA:**
 - a. Approval of Minutes. CITY CLERK
 - b. Appointments to Hackley District Library Boards. COMMUNITY RELATIONS COMMITTEE
 - c. Liquor License Request (939 Laketon). CITY CLERK
 - d. Amend Resolutions in Community Relations Index. CITY CLERK
 - e. Amendment to City Commission Rules & Procedures. CITY CLERK
 - f. 2001 Income Tax Donation Designation. CITY CLERK
 - g. Approval of Community Development Block Grant Program By-Laws of the Citizens District Council. COMMUNITY & NEIGHBORHOOD SERVICES
 - h. FIRST READING: Adoption of the State Construction Code Acts. INSPECTION SERVICES
 - i. Consumers Energy Easement. LEISURE SERVICES
 - j. Recognition as a Non-Profit Organizations for the Purpose of Obtaining a Gaming License. CITY CLERK
 - k. Change Order on Barclay Street. ENGINEERING
 - l. Budgeted Sanitation Purchase – Toters – Trash Carts. DPW
 - m. Salary Change: Plumbing/Mechanical Inspector – SEIU 586, Unit 2 (DPW) ASSISTANT CITY MANAGER
 - n. City – MDOT Amended Agreement for M-120 Over the Muskegon River. ENGINEERING

❑ **PUBLIC HEARINGS:**

- a. Houston Avenue. First to Sanford, Confirming the Special Assessment District Roll. ENGINEERING
- b. Irwin Avenue. Peck to Wood, Confirming the Special Assessment District Roll. ENGINEERING

❑ **COMMUNICATIONS:**

❑ **CITY MANAGER'S REPORT:**

❑ **UNFINISHED BUSINESS:**

- a. Second Quarter 2001 Budget Reforecast. FINANCE

❑ **NEW BUSINESS:**

- a. FIRST READING: Ordinance Establishing a Construction Board of Appeals. INSPECTION SERVICES
- b. FIRST READING: Ordinance to Provid for Certain Temporary Certificates of Occupancy. INSPECTION SERVICES
- c. Concurrence with the Housing Board of Appeals Notice and Order to Demolish for the following: INSPECTION SERVICES
 - 1. 171 Allen (vacant house)
 - 2. 391 Orchard (vacant house)
 - 3. 1408 Leahy Street (vacant house/fire)
 - 4. 1130 First Street (occupied house)
 - 5. 334 Catherine (vacant house/fire)
- d. Hartshorn Marina Electrical Grant Agreement. LEISURE SERVICES
- e. The Abonmarche Group Agreement. LEISURE SERVICES
- f. Consideration of Bids Nelson, Watson & Rodgers. ENGINEERING
- g. Replace a 12" Sanitary Sewer Line. ENGINEERING

❑ **ANY OTHER BUSINESS:**

❑ **PUBLIC PARTICIPATION:**

❑ **CLOSED SESSION:**

- *Reminder: Individuals who would like to address the City Commission shall do the following:*
- Be recognized by the Chair.
- Step forward to the microphone.
- State name and address.
- Limit of 3 minutes to address the Commission.
- (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

❑ **ADJOURNMENT:**

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT GAIL A. KUNDINGER, CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TDD: (231) 724-4172.

Date: August 14, 2001
To: Honorable Mayor and City Commissioners
From: Gail A. Kunding, City Clerk
RE: Approval of Minutes

SUMMARY OF REQUEST: To approve the minutes of the Regular Commission Meeting that was held on Tuesday, July 24, 2001.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

CITY OF MUSKEGON

CITY COMMISSION MEETING

AUGUST 14, 2001

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, Michigan at 5:30 p.m., Tuesday, August 14, 2001.

Mayor Fred J. Nielsen opened the meeting with a prayer given by Pastor John Evans of the Great Joy World of Outreach Church after which members of the City Commission and members of the public joined in reciting the Pledge of Allegiance to the Flag.

Judge Pittman swore in Karen D. Buie as the new Ward I Commissioner.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Fred J. Nielsen; Vice-Mayor Clara Shepherd; Commissioners Larry Spataro, John Aslakson, Jone Wortelboer-Benedict, Robert Schweifler, Karen D. Buie; City Manager Bryan Mazade; City Attorney Thomas Johnson and Deputy City Clerk Linda Potter.

2001-89 CONSENT AGENDA:

a. Approval of Minutes. CITY CLERK

SUMMARY OF REQUEST: To approve the minutes of the Regular Commission Meeting that was held on Tuesday, July 24, 2001.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of minutes.

b. Appointment to Hackley District Library Board. COMMUNITY RELATIONS COMMITTEE

SUMMARY OF REQUEST: To appoint Barbara VanFossen to the Hackley District Library Board.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: The Community Relations Committee recommended approval.

d. Amend Resolutions in Community Relations Index. CITY CLERK

SUMMARY OF REQUEST: To amend the resolutions changing the responsibility from the Manager's Office to the City Clerk's Office.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: The Community Relations Committee recommended approval.

e. Amendment to City Commission Rules & Procedures. CITY CLERK

SUMMARY OF REQUEST: To amend the City Commission Rules & Procedures to add the City Manager's evaluation process.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: The Community Relations Committee recommended approval.

f. 2001 Income Tax Donation Designation. CITY MANAGER

SUMMARY OF REQUEST: To approve the designation of the Miss Michigan Pageant as the recipient of the 2001 income tax donations.

FINANCIAL IMPACT: Approximately \$3,000

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the request.

**h. FIRST READING: Adoption of the State Construction Code Acts.
INSPECTION SERVICES**

SUMMARY OF REQUEST: To adopt the ordinance change. This will put us in compliance with the State Construction Code Act and adopts the 2,000 edition of the Michigan Building, Residential, Electrical, Mechanical, and Plumbing Codes. Adoption of this ordinance will also set penalties for violation of these codes as civil infractions.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To adopt the ordinance language.

j. Recognition as a NonProfit Organization for the purpose of obtaining a gaming license. CITY CLERK

SUMMARY OF REQUEST: The Humane Society and Animal Rescue of Muskegon County is requesting a resolution recognizing them as a non-profit organization.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: None.

k. Change Order on Barclay Street. ENGINEERING

SUMMARY OF REQUEST: Approve a \$37,412.90 change order on the Barclay Street project,

Sherman to Hackley, to cover the expenses of removing 1,015 tons of foundry fill that was uncovered during the installation of a new storm sewer. That material was tested for appropriate disposal and was found to contain metal that required disposal in a licensed landfill.

Staff had already authorized the removal and disposal of that material in July due to the urgent nature and the need to keep that project moving.

FINANCIAL IMPACT: The cost of removal & disposal of \$37,412.90

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approve the change order.

l. Budgeted Sanitation Purchase – Toters – Trash Carts. DPW

SUMMARY OF REQUEST: Approval to purchase 560 Toters to use as part of the city's sanitation system. The Cost of the Toters is \$44.37 each.

FINANCIAL IMPACT: \$24,847.20 from the sanitation general fund.

BUDGET ACTION REQUIRED: None - \$25,000 was budgeted.

STAFF RECOMMENDATION: To approve the purchase of 560 toters for a total price of \$24,847.20.

m. Salary Change: Plumbing/Mechanical Inspector – SEIU 586, Unit 2 (DPW). ASSISTANT CITY MANAGER

SUMMARY OF REQUEST: To change the salary range for the current Plumbing/Mechanical Inspector from \$29,470-\$35,902 to \$32,425-\$40,183. The City has been unable to fill the position due to the low salary range. The appropriate union has approved the change.

FINANCIAL IMPACT: Change salary range from \$29,470 - \$35, 902 to \$32,425 - \$40,183

BUDGET ACTION REQUIRED: None at this time. However, if the position is filled, necessary budget adjustment could be made during the next Budget Reforecast.

STAFF RECOMMENDATION: Staff recommends approval.

n. City – MDOT Amended Agreement for M-120 Over the Muskegon River. ENGINEERING

SUMMARY OF REQUEST: To approve the amended contract with MDOT to replace the M-120 Structure over the Muskegon River; together with the necessary related work. And to approve the resolution authorizing the Mayor and City Clerk to sign the contract.

This amendment was necessary to exclude part B of the previously executed agreement (01-5005) under which the City was required to pay about \$8,000 in addition to the City's share of 11.25% of the state's share.

FINANCIAL IMPACT: Under this amendment, the City's estimated share is \$89,800 instead of \$98,700 as was stipulated in the original agreement. However, the City's share would not exceed 11.25% of eligible cost. The revised total cost of the project is estimated \$4,399,000.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the resolution.

Motion by Commissioner Spataro, second by Commissioner Aslakson to approve the consent agenda with the exception of item c, g, and i.

ROLL VOTE: Ayes: Aslakson, Benedict, Nielsen, Schweifler, Shepherd, Buie, Spataro.

Nays: None

MOTION PASSED

2001-90 ITEMS REMOVED FROM THE CONSENT AGENDA

c. Liquor License Request (939 Laketon) CITY CLERK

SUMMARY OF REQUEST: The Liquor Control Commission seeks local recommendation on a request from H & J, Inc. to transfer location of their 2001 SDM license from 1813 Getty to 939 E. Laketon.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: All departments are recommending approval.

Motion by Commissioner Schweifler, second by Commissioner Spataro to approve the transfer of the SDM license from Getty to E. Laketon.

ROLL VOTE: Ayes: Benedict, Nielsen, Schweifler, Shepherd, Buie, Spataro, Aslakson.

Nays: None

MOTION PASSED

g. Approval of Community Development Block Grant Program By-Laws of the Citizens District Council. COMMUNITY AND NEIGHBORHOOD SERVICES

SUMMARY OF REQUEST: To approve the revised CDC by-laws to include an additional at large member.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the request.

Motion by Commissioner Spataro, second by Commissioner Aslakson to approve the CDC by-laws.

ROLL VOTE: Ayes: Nielsen, Schweifler, Shepherd, Buie, Spataro, Aslakson, Benedict.

Nays: None

MOTION PASSED

i. Consumers Energy Easement. LEISURE SERVICES

SUMMARY OF REQUEST: To grant Consumers Energy an easement for an overhead powerline along the City's landfill.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approve.

Motion by Commissioner Schweifler, second by Commissioner Spataro to grant easement with any necessary modifications.

ROLL VOTE: Ayes: Benedict, Nielsen, Schweifler, Shepherd, Buie, Spataro, Aslakson.

Nays: None

MOTION PASSED

2001-91 PUBLIC HEARINGS:

a. Houston Avenue, First to Sanford, Confirming the Special Assessment District Roll. ENGINEERING

SUMMARY OF REQUEST: To hold a public hearing on the spreading of the special assessment for **HOUSTON, FIRST TO SANFORD**, and to adopt the attached resolution confirming the special assessment roll.

FINANCIAL IMPACT: A total of \$14,931.18 would be spread against the thirteen (13) parcels abutting the project.

BUDGET ACTION REQUIRED: None at this time

STAFF RECOMMENDATION: To approve the special assessment roll and adopt the resolution.

The public hearing opened at 6:03pm to hear and consider any comments from the public. Mohammed Al-Shatel explained the item. Harold Anderson spoke in regards to this item.

Motion by Commissioner Aslakson, second by Vice-Mayor Shepherd to close the public hearing at 6:05pm and approve the special assessment roll and resolution.

ROLL VOTE: Ayes: Nielsen, Schweifler, Shepherd, Buie, Spataro, Aslakson.

Nays: None

Not Present: Benedict (stepped out)

MOTION PASSED

b. Irwin Avenue, Peck to Wood, Confirming the Special Assessment District Roll. ENGINEERING

SUMMARY OF REQUEST: To hold a public hearing on the spreading of the special assessment for **IRWIN AVENUE FROM 38' EAST OF THE CENTERLINE OF PECK TO 234' WEST OF THE CENTERLINE OF WOOD STREET**, and to adopt the attached resolution confirming the special assessment roll.

FINANCIAL IMPACT: A total of \$47,531.74 would be spread against the forty-three (43) parcels abutting the project.

BUDGET ACTION REQUIRED: None at this time

STAFF RECOMMENDATION: To approve the special assessment roll and adopt the resolution.

The public hearing opened at 6:06pm to hear and consider any comments from the public. Mohammed Al-Shatel explained the item. There were no comments heard.

Motion by Commissioner Schweifler, second by Commissioner Spataro to close the public hearing at 6:07pm, approve the special assessment roll and resolution and appoint Commissioner Buie to fill the vacancy on the project left by Scott Sieradzki.

ROLL VOTE: Ayes: Schweifler, Shepherd, Buie, Spataro, Aslakson, Nielsen.

Nays: None

Not Present: Benedict (stepped out)

MOTION PASSED

2001-92 UNFINISHED BUSINESS:

a. Second Quarter 2001 Budget Reforecast. FINANCE

SUMMARY OF REQUEST: To approve the *Second Quarter 2001 Budget Reforecast* with any additional changes deemed necessary by Commissioners.

FINANCIAL IMPACT: The second quarter *2001 Budget Reforecast* reflects relatively minor changes to General fund revenue and expenditure estimates. We are watching the income tax numbers very closely but at this time have not adjusted the original budget figure of \$7.0 million. Second quarter withholdings (due at the end of July) will give a better indication as to whether the income tax needs to be revised downward because of economic conditions.

- Allocation of \$300,000 of LDFA pass-thru funds to the Public Improvement fund to help finance the Seaway Industrial Park project. Property acquisition costs for this project are higher than originally anticipated and it is necessary for the City to complete acquisition before federal grant funds will be released.
- Inclusion of the recently approved large meter replacement program in the water and sewer funds.
- Cost estimates for other several large projects have been adjusted due to project delays, bid differentials or other factors as shown on page 28-30.

BUDGET ACTION REQUIRED: Self-explanatory.

STAFF RECOMMENDATION: Approval of the *Reforecast* and related budget amendments.

Motion by Commissioner Spataro, second by Vice-Mayor Shepherd to approve the 2nd quarter 2001 Budget Reforecast.

ROLL VOTE: Ayes: Shepherd, Buie, Spataro, Aslakson, Benedict, Nielsen, Schweifler.

Nays: None

MOTION PASSED

2001-93 NEW BUSINESS:

a. FIRST READING: Ordinance Establishing a Construction Board of Appeals. INSPECTION SERVICES

SUMMARY OF REQUEST: To adopt the ordinance to set up one board and delete the ordinance setting up the individual construction boards. Location and ownership:

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To adopt the ordinance language.

Motion by Commissioner Spataro, second by Vice-Mayor Shepherd to approve ordinance establishing a Construction Board of Appeals.

ROLL VOTE: Ayes: Buie, Spataro, Aslakson, Schweifler, Shepherd.

Nays: Benedict, Nielson.

MOTION PASSED (Requires second reading)

b. FIRST READING: Ordinance to provide for certain temporary certificates

of occupancy. INSPECTION SERVICES

SUMMARY OF REQUEST: To adopt the ordinance change. This change clarifies when this office may issue a temporary certificate of occupancy, as well as when a certificate is revoked for failure to pay specific charges and/or where there are immediate health and safety issues.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To adopt the ordinance language.

Motion by Commissioner Spataro, second by Commissioner Schweifler, to approve ordinance to provide for temporary certificate of occupancy.

ROLL VOTE: Ayes: Spataro, Aslakson, Nielsen, Schweifler, Shepherd, Buie.

Nays: Benedict.

MOTION PASSED (Requires second reading)

c. Concurrence with the Housing Board of Appeals Notice and Order to Demolish for the following:

- 1) 171 Allen (vacant house)**
- 2) 391 Orchard (vacant house)**
- 3) 1408 Leahy Street (vacant house/fire)**
- 4) 1130 First Street (occupied house)**
- 5) 334 Catherine (vacant house/fire)**

SUMMARY OF REQUEST: This is to request that the City Commission concur with the findings of the Housing Board of Appeals that the above structures are unsafe, substandard, public nuisances and that they be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structures and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

FINANCIAL IMPACT: CDBG

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To concur with the Housing Board of Appeals decision to demolish.

Motion by Vice-Mayor Shepherd, second by Commissioner Spataro, to concur with Housing Board of Appeals to demolish all five houses.

MOTION and SECOND WITHDRAWN

Voted on separately.

- 1) 171 Allen and 2) 391 Orchard**

Motion by Commissioner Aslakson, second by Commissioner Schweifler to concur with Housing Board of Appeals to demolish 171 Allen and 391 Orchard.

ROLL VOTE: Ayes: Spataro, Aslakson, Benedict, Nielsen, Schweifler, Shepherd, Buie.

Nays: None.

MOTION PASSED

Motion by Commissioner Spataro, second by Commissioner Aslakson to concur with Housing Board of Appeals to demolish 1130 First Street.

MOTION and SECOND WITHDRAWN

3) 1408 Leahy Street (vacant house/fire)

Motion by Commissioner Spataro, second by Vice-Mayor Shepherd to concur with Housing Board of Appeals to demolish 1408 Leahy. Motion and second amended to defer demolition if a time line is met and \$5,000 is placed in escrow.

ROLL VOTE: Ayes: Nielsen, Schweifler, Shepherd, Buie, Spataro, Aslakson, Benedict.

Nays: None

MOTION PASSED

4) 1130 First Street (occupied house)

Motion by Commissioner Spataro, second by Commissioner Schweifler, to concur with the Housing Board of Appeals and demolish 1130 First Street.

ROLL VOTE: Ayes: Schweifler, Shepherd, Buie, Spataro, Aslakson, Benedict, Nielsen.

Nays: None

MOTION PASSED

5) 334 Catherine (vacant house/fire)

Motion by Commissioner Spataro, second by Commissioner Aslakson, to concur with the Housing Board of Appeals and demolish 334 Catherine.

ROLL VOTE: Ayes: Shepherd, Buie, Spataro, Aslakson, Benedict, Nielsen, Schweifler.

Nays: None

MOTION PASSED

d. Hartshorn Marina Electrical Grant Agreement. LEISURE SERVICES

SUMMARY OF REQUEST: To approve the electrical/utility upgrade grant from the Department of Natural Resources for Hartshorn Marina.

FINANCIAL IMPACT: \$216,000 with a 50% local match required by Hartshorn Marina.

BUDGET ACTION REQUIRED: Match will need to be provided by either a bond or loan to be paid off by the marina.

STAFF RECOMMENDATION: Approve.

Motion by Commissioner Spataro, second by Commissioner Schweifler, to approve Hartshorn Marina electrical grant agreement.

ROLL VOTE: Ayes: Buie, Spataro, Aslakson, Benedict, Nielsen, Schweifler, Shepherd.

Nays: None

MOTION PASSED

e. The Abonmarche Group Agreement. LEISURE SERVICES

SUMMARY OF REQUEST: To approve the addendum to the original agreement with The Abonmarche Group to provide engineering services for the Electrical Grant project at Hartshorn Marina based on the standard MDNR contract and fee schedule for Waterway's Commission participation.

FINANCIAL IMPACT: \$16,000

BUDGET ACTION REQUIRED: Match will need to be provided by either a bond or loan to be paid off by the marina.

STAFF RECOMMENDATION: Approve.

Motion by Commissioner Spataro, second by Commissioner Schweifler, to approve Abonmarche Group Agreement.

ROLL VOTE: Ayes: Spataro, Aslakson, Benedict, Nielsen, Schweifler, Shepherd, Buie.

Nays: None

MOTION PASSED

f. Consideration of Bids Nelson, Watson & Rodgers. ENGINEERING

SUMMARY OF REQUEST: The contract to construct new roadways on Nelson, Watson & Rodgers using concrete material be awarded to Domers Construction since they were the lowest (see bid tabulation) responsible bidder with a bid price of \$236,350.40.

FINANCIAL IMPACT: The construction of \$236,350.40 plus associated engineering cost which is estimated at an additional 15%.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Award the contract to Domers Construction since they were the lowest concrete bidder. The decision to recommend concrete over asphalt was based on the life expectancy of 40-years versus 25-30 years if asphalt was used on this type of a local road.

Motion by Commissioner Aslakson, second by Commissioner Schweifler, to accept the bid for the paving of Nelson, Watson and Rodgers.

ROLL VOTE: Ayes: Aslakson, Benedict, Nielsen, Schweifler, Shepherd, Buie, Spataro.

Nays: None

MOTION PASSED

g. Replace a 12" Sanitary Sewer Line. ENGINEERING

SUMMARY OF REQUEST: Authorize Jackson Merkey, the contractor on the County Force Main project, to replace approximately 2500' of 12" sanitary sewer line between Wood & Getty as well as 64 sanitary leads.

This request is being presented to you as a result of the discovery of hairline cracks on the outside walls of the 12" sewer line and the fact that this line has been in the ground for a good 40-years. We feel that since Marquette is being reconstructed, we should take advantage and replace the line, the total estimated cost of this request is \$103,000 of which the City would contribute \$65,000 and the rest would come from the County (\$27,500) and Jackson Merkey.

By authorizing this work, the City would avoid the possible need to dig-up this "new" street in the near future.

FINANCIAL IMPACT: The City's share (\$65,000) to replace that sewer would come from the saving on various 2001 projects such as, Sherman, Barclay, and the Seaway Industrial Park.

BUDGET ACTION REQUIRED: To add this project into the 2001 budget.

STAFF RECOMMENDATION: To authorize Jackson Merkey to replace the mains & leads.

Motion by Vice-Mayor Shepherd, second by Commissioner Spataro, to accept the replacement of the 12" sanitary sewer line and give the contract to Jackson Merkey.

ROLL VOTE: Ayes: Benedict, Nielsen, Schweifler, Shepherd, Buie, Spataro, Aslakson.

Nays: None

MOTION PASSED

ANY OTHER BUSINESS: Vice-Mayor Shepherd, and Mayor Nielsen commented on the Tall Ships event.

PUBLIC PARTICIPATION: Various comments were heard from the public.

ADJOURNMENT: The Regular Commission Meeting for the City of Muskegon was adjourned at 7:56 p.m.

Respectfully submitted,



Gail A. Kunding, CMC/AAE
City Clerk

Date: August 14, 2001
To: Honorable Mayor and City Commissioners
From: Community Relations Committee
RE: Appointment to Hackley District Library Board

SUMMARY OF REQUEST: To appoint Barbara VanFossen to the Hackley District Library Board.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: The Community Relations Committee recommended approval.

Inez H. Jones 1095 Langeland Ave. Muskegon MI 49442 (231) 777-3765

July 8, 2001

Mr. Charles Johnson, President
Hackley Public Library Board
316 W. Webster Avenue
Muskegon, Michigan 49440

Dear Charles:

This letter is to confirm my resignation from the Hackley Public Library Board. My house has sold and I expect to be leaving the city within the week.

It has been a wonderful experience as well as a great privilege to serve as a member of the Hackley Public Library Board. I am a little envious that I shall not be around to help form and develop the policies and directions of the library. Though I expect it will be a lot of work, I am also sure it will be exciting.

I extend my best wishes and prayers for the board's continued 80-plus success ratio as it carries out its duties.

Ever and much,


Inez H. Jones

/j

cc: Martha Ferriby ✓
Mayor Fred J. Nielsen

*Martha
It was great working
with you!*

Date: August 14, 2001
To: Honorable Mayor and City Commissioners
From: Community Relations Committee
RE: Amend Resolutions in Community Relations Index

SUMMARY OF REQUEST: To amend the resolutions changing the responsibility from the Manager's Office to the City Clerk's Office.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: The Community Relations Committee recommended approval.

RESOLUTION FOR TALENT BANK

WHEREAS, it is the policy of the Muskegon City Commission to encourage citizens to participate in City government; and

WHEREAS, the Muskegon City Commission is of the opinion that one method of accomplishing this participation would be the establishment of a talent bank of interested citizens to serve on City Boards, Commissions, and Committees.

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of the City of Muskegon that a talent bank for City Boards, Commissions, and Committees be, and the same is hereby created and the following procedure established:

1. The City ^{Clerk's} ~~Manager's~~ Office shall publish in the newspaper semi-annually an announcement concerning the application procedures and listing upcoming vacancies and/or terminations.
2. Application forms highlighting experience and areas of interest are available through the City ~~Manager's~~ Office.
3. Applications shall be returned to the City ^{Clerk's} ~~Manager's~~ Office and will be kept on file for Commission reference each time there is a vacancy on a Board, Commission, or Committee.

BE IT FURTHER RESOLVED, that the application form attached hereto be, and the same is hereby, adopted for this purpose.

RESOLUTION ESTABLISHING
COMMUNITY RELATIONS INDEX

WHEREAS, it is the desire of the Muskegon City Commission to encourage increased public information concerning citizens who so diligently serve as volunteers to City boards, commission, and committees and to those dealing with same; and

WHEREAS, the City Commission desires to provide a concise accessible document for citizens, media, City officials, and those dealing with boards, commissions, and committees; and

WHEREAS, the City Commission wishes to provide timely information to expedite the appointment process;

NOW, THEREFORE, BE IT RESOLVED, by the Muskegon City Commission that a Community Relations Index be established to carry out the above purposes. The Index shall consist of the following:

1. It shall be a compilation of current boards, commission, or committees - outlining their purposes, enabling legislation, composition, appointment process, term of office, meeting addresses, and phone numbers.
2. There shall be a listing of City officials, their addresses, and phone numbers.
3. There will be a minimum distribution of the Index to Commission and staff. Components of the Index will also be distributed to commission chairpersons, press, library, or citizens appearing before a specific board.
4. The Index shall be updated yearly with periodic corrections as necessary.
5. The Index will be maintained by the City ^{Clerk's office} ~~Manager's Office~~ with chairpersons of the committees notifying this office when terminations or vacancies occur.

COMMUNITY RELATIONS COMMITTEE

2ND Floor Conference Room

August 6, 2001

5:15 p.m.

MINUTES

The meeting was called to order at 5:15 p.m. by Commissioner Spataro. Also present were Mayor Nielsen, Commissioner Aslakson and Schweifler. Excused were Vice Mayor Shepherd and Commissioner Benedict.

1. Approve minutes of July 2, 2001.

Motion by Aslakson, seconded by Schweifler to approve the minutes of the July 2, 2001 meeting, as presented.

Vote: 4 Yeas 0 Nays MOTION PASSES

2. Amend Resolution for Talent Bank.
3. Amend Resolution establishing Community Relations Index.

Motion by Aslakson, seconded by Schweifler, to recommend approval of the amended resolution for the Talent Bank and also the resolution establishing a Community Relations Index.

Vote: 4 Yeas 0 Nays MOTION PASSES

4. Review Ordinance creating Construction Board of Appeals.

Motion by Schweifler, seconded by Aslakson, to recommend approval of the ordinance creating a Construction Board of Appeals and repealing the Building Board of Appeals, Mechanical Board of Appeals, Plumbing Board of Appeals, and Electrical Board of Appeals, as submitted.

Vote: 3 Yeas 1 Nay (Nielsen) MOTION PASSES

5. Appointment to Hackley Public Library Board. Vacancy left by resignation of Inez Jones.

Motion by Aslakson, seconded by Schweifler, to recommend appointment of Barbara Van Fossen to the Hackley District Library Board to fill the vacancy left by the resignation of Inez Jones. (Term ending June 30, 2004)

Vote: 4 Yeas 0 Nays MOTION PASSES

6. FYI: Vacancy left by resignation of Richard Reinstra. Manager will forward recommendation.
7. Discussion/Mayor Appoint Commissioners to Various Boards and Committees. Vacancy left by resignation of Scott Sieradzki.

The Mayor asked for any input from Commissioner regarding boards/committees they would like to be on.

8. Discussion: More of a specific process regarding calling and canceling meetings of various boards and committees.

Motion by Aslakson, seconded by Schweifler, to recommend that decisions to cancel any board/committee meetings will be made by the chairperson of the group with consultation with the staff liaison. Also, the City Clerk will be notified of any cancellations of meetings.

Vote: 4 Yeas 0 Nays MOTION PASSES

9. Any other business.

Motion by Schweifler, seconded by Aslakson, to recommend approval of the Community Development Block Grant Program By-Laws of the Citizens District Council, as submitted.

Vote: 4 Yeas 0 Nays MOTION PASSES

10. Adjournment.

The meeting was adjourned at 6:21 p.m.

Respectfully submitted,

Gail A. Kunding, CMC
City Clerk

Date: August 14, 2001
To: Honorable Mayor and City Commissioners
From: Community Relations Committee
RE: Amendment to City Commission Rules &
Procedures

SUMMARY OF REQUEST: To amend the City Commission Rules & Procedures to add the City Manager's evaluation process.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: The Community Relations Committee recommended approval.

AMENDMENT TO CITY COMMISSION RULES & PROCEDURES

ADD:

K. City Manager Evaluation Process

The City Manager will be evaluation by the members of the City Commission before July 1st each year. Forms and materials will be sent out by the City Clerk and all completed forms will be returned to the City Clerk for compiling. A report will be generated by the City Clerk with the results of the evaluations. A meeting with the City Manager and City Commissioners will be scheduled to review the evaluations.

CITY MANAGER EVALUATION PROCEDURES

May 1 - 15

Evaluation forms sent to City Commission by no later than May 15th. Also included will be a letter with instructions and deadline date for turning forms in.

May 20 - 22

Reminder letter sent to commissioners with deadline date to turn in forms.

May 25 - 29

Reminder letter of due date for forms sent to commissioners.

1st week in June

Evaluation forms are due to the City Clerk.

1st week in June

Results compiled by City Clerk.

Copies of individual evaluation forms provided to City Manager.

Copies of compiled results forwarded to City Commission and City Manager.

City Worksession
June

Manager's evaluation.

Consideration of Manager's Wage & Benefit Package.

Original evaluations and copy of compiled report filed in City Manager's office.

MEMO

To: City Commission

FROM: City Clerk

DATE: (Current Date)

RE: City Manager Annual Evaluation

Attached you will find the forms necessary to complete your evaluation of the City Manager's performance over the past year. The rating on the form is from the lowest score (1) to the highest score (10). Under each section please answer the questions asked on the form and circle a rating for that section. Then continue on to the remaining sections. There is room for comments on each section and also at the end of General Administration, External Relationships, and Personal Characteristics. The very end of the form has an area for General Comments. Please feel free to write down your comments.

Please complete this form and return it back to me by (due date). I will compile the evaluations into one document and distribute it to you and the City Manager. Any evaluations not received by the due date will not be included in the overall compiled information.

If you have any questions, please do not hesitate to call me at 724-6721.

City Manager Evaluation
Form Ratings

- | | |
|--------|-----------------------------|
| 1 – 2 | Performance Unsatisfactory. |
| 3 – 4 | Needs Improvement. |
| 5 – 6 | Satisfactory Performance. |
| 7 – 8 | Good Performance. |
| 9 – 10 | Excellent Performance. |

CONFIDENTIAL

CITY MANAGER PERFORMANCE EVALUATION

City of Muskegon, Michigan

Rate from 1-10
(10 being excellent)

Date: _____
Evaluator _____

Circle Rating

Responsibility or Characteristic

GENERAL ADMINISTRATION

1 2 3 4 5 6 7 8 9 10

Manpower Development: Does he appoint and train effective Subordinates? Is he able to recruit and retain quality employees?

1 2 3 4 5 6 7 8 9 10

Leadership: Does he motivate others to maximum performance? Is he respected as demanding but fair?

1 2 3 4 5 6 7 8 9 10

Supervision: Does he adequately supervise and direct the activities of the Department Heads and staff? Is he able to control the operational activities of the City through others? Is he available to his employees for guidance and counseling? Does he effectively develop Department Heads and staff people?

1 2 3 4 5 6 7 8 9 10

Job Organization: Does he delegate responsibility effectively? Does he use his time productively? Does he program activities in an orderly and systematic way?

1 2 3 4 5 6 7 8 9 10

Execution of Policy: Does he understand and comply with the overall policies, law and philosophy of the City? Do his efforts lead towards successful accomplishment of goals? Does he measure results against goal and take corrective action?

1 2 3 4 5 6 7 8 9 10

Planning: Does the Manager translate policies and objectives into specific and effective programs? Does the Manager independently recognize problems, develop relative facts, formulate alternate solutions and decide on appropriate recommendation?

1 2 3 4 5 6 7 8 9 10

Budget: Is the budget developed in a systematic and effective manner? Is the budget proposal for the Manager normally reasonable and appropriate? Does he carry out the budget satisfactorily and control expenses within the levels set in the budget?

1 2 3 4 5 6 7 8 9 10

Communication: Does he keep appropriate people informed? Does he present his thoughts in an orderly and understanding manner? Is he able to be persuasive?

1 2 3 4 5 6 7 8 9 10

Reporting: Does he submit accurate and complete staff reports on schedule? Do the reports adequately convey information on the operation of the City?

1 2 3 4 5 6 7 8 9 10

Commission Communication: Does the Manager provide the Commission with adequate information to make decisions?

1 2 3 4 5 6 7 8 9 10

Written Communication: How effective are the Manager's letters, memoranda and other forms of written information?

1 2 3 4 5 6 7 8 9 10

Response to Commission: Does the Manager respond in a positive way to suggestions and guidance from the Commission? Is the Manager attuned to the Commission's attitudes, feelings and needs?

1 2 3 4 5 6 7 8 9 10

Productivity: Can the Manager be depended on for sustained productive work? Does the Manager readily assume responsibility? Does the Manager meet time estimates within his control?

1 2 3 4 5 6 7 8 9 10

Stress Management: Is the Manager able to resolve problems under strain and unpleasant conditions? How well does the Manager tolerate conditions of uncertainty? Does the Manager respond well to stressful situations and adequately deal with the stress inherent to the position?

GENERAL ADMINISTRATION COMMENTS: _____

EXTERNAL RELATIONSHIPS

1 2 3 4 5 6 7 8 9 10

Community Relations: Is the Manager skillful in his dealings with the news media? Does he properly avoid politics and partisanship? Does he show an honest interest in the community? Does he properly convey the policies and programs of the City?

1 2 3 4 5 6 7 8 9 10

Community Reputation: What is the general attitude of the community to the Manager? Is he regarded as a man of high integrity and ability? Is his public credibility an asset or liability to the City?

1 2 3 4 5 6 7 8 9 10

Professional Reputation: How does the Manager stand among his colleagues? Does he deal effectively with other public managers? Is he respected by professional and staff representatives of other cities and counties?

1 2 3 4 5 6 7 8 9 10

Intergovernmental Relations: Does the Manager work effectively with federal, state, and other local government representatives? Is his relationship with other local government officials beneficial to the City? Is he able to facilitate cooperative efforts among various local agencies and the City?

EXTERNAL RELATIONSHIP COMMENTS: _____

[illegible]

PERSONAL CHARACTERISTICS

1 2 3 4 5 6 7 8 9 10

Imagination: Does he show originality in approaching problems? Does he create effective solutions? Is he able to visualize the implications of various alternatives?

1 2 3 4 5 6 7 8 9 10

Objectivity: Is he unemotional and unbiased? Does he take a rational and impersonal viewpoint based on facts and qualified opinions? Is he able to divide his personal feelings from those which would most effectively convey the City's interest?

1 2 3 4 5 6 7 8 9 10

Drive: Is the Manager energetic and willing to spend the time necessary to do a good job? Does he have good initiative and is he a self-starter? Does he have good mental and physical stamina?

1 2 3 4 5 6 7 8 9 10

Judgment and Decisiveness: Is he able to reach quality decisions in a timely fashion? Are his decisions generally good? Does he exercise good judgment in making decisions and in his general conduct?

1 2 3 4 5 6 7 8 9 10

Attitude: Is he enthusiastic? Cooperative? Willing to adapt? Does he have an enthusiastic attitude toward the City, both professionally and personally?

1 2 3 4 5 6 7 8 9 10

Self Assurance: Is the Manager self assured of his abilities? Is he able to be honest with himself and take constructive criticism? Does he take responsibility for mistakes which are his? Is he confident enough to make decisions and take actions as may be required without undue supervision from the Commission?

PERSONAL CHARACTERISTICS COMMENTS: _____

[illegible]

TO: City Commission
FROM: City Clerk
DATE: (Current date)
RE: City Manager Evaluation



REMINDER

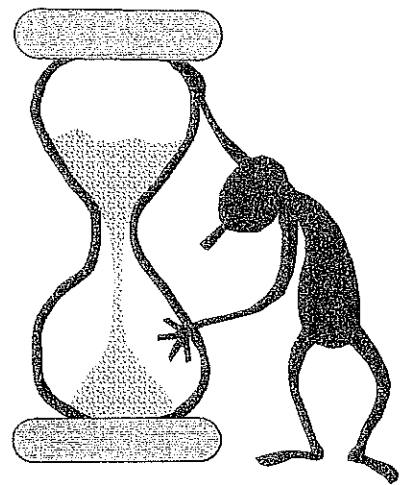
Evaluation forms on the City Manager are due to the City Clerk by (due date) at 5:00 p.m.

TO: City Commission

FROM: City Clerk

DATE: (Current date)

RE: City Manager Evaluation



Time is almost up.

Evaluation forms on the City Manager are due to the City Clerk
by (due date) at 5:00 p.m.

AGENDA ITEM

CITY COMMISSION MEETING August 14, 2001

TO: MAYOR AND CITY COMMISSIONERS

FROM: Bryon L. Mazade, City Manager

DATE: August 7, 2001

RE: 2001 Income Tax Donation Designation

SUMMARY OF REQUEST

To approve the designation of the Miss Michigan Pageant as the recipient of the 2001 income tax donations.

FINANCIAL IMPACT

Approximately \$3,000.

BUDGET ACTION REQUIRED

None.

STAFF RECOMMENDATION

To approve the request.

COMMITTEE RECOMMENDATION

The Community Relations Committee recommended approval.

Date: August 14, 2001
To: Honorable Mayor and Commissioners
From: Robert Grabinski, Fire Marshal/Inspection Services 
Re: Adoption of Enforcing Agency Ordinance

Summary of Request: To adopt the attached ordinance change. This will put us in compliance with the State Construction Code Act and adopts the 2,000 edition of the Michigan Building, Residential, Electrical, Mechanical, and Plumbing Codes. Adoption of this ordinance will also set penalties for violation of these codes as civil infractions.

Financial Impact: None

Budget Action Required: None

Staff Recommendation: To adopt the attached ordinance language.

CITY OF MUSKEGON

MUSKEGON COUNTY, MICHIGAN

ORDINANCE NO. 2048

An ordinance designating the city officials and departments responsible to act as the enforcing agency for the City of Muskegon to discharge its responsibilities under the provisions of the State Construction Code Act, Act No. 230 of the Public Acts of 1972, as amended.

THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY ORDAINS:

Section 1. Agency Designated.

Pursuant to the provisions of the Michigan Building, Electrical, Mechanical, Plumbing, and Residential Codes, in accordance with Section 8B(6) of Act 230 of the Public Acts of 1972, as amended, the Building, Electrical, Mechanical and Plumbing officials employed or retained by the Building Inspection Department of the City of Muskegon are hereby designated as the enforcing agencies to discharge the responsibilities of the City of Muskegon under Act 230 of the Public Acts of 1972, as amended, of the State of Michigan. The City of Muskegon assumes responsibility for the administration and enforcement of the said Act throughout its corporate limits.

Section 2. Repeals.

All ordinances inconsistent with the provisions of this Ordinance are hereby repealed. In particular the following sections of the Muskegon City Code are repealed:

2.1 Sections 4-2 through 4-2.4 concerning the adoption and administration of the Uniform Building Code;

2.2 Sections 4-31 through 4-37 concerning the adoption and administration of the International Mechanical Code;

2.3 Sections 4-41 through 4-45 concerning the adoption and administration of the International Plumbing Code;

2.4 Sections 4-91 through 4-104 concerning the adoption and administration of the National Electrical Code;

2.5 Sections 4-111 through 4-112 concerning adoption and administration of the Uniform Swimming Pool and Hot Tub Code and Standards.

Section 3. Penalties.

Any person violating the provisions of the said Codes shall be responsible for a Municipal Civil Infraction, and shall pay a fine of \$100 for the first offense, \$250 for a repeat offense committed within 24 months of the first, and \$500 for a second offense committed within 24 months of the second offense. The schedule of Civil Infraction fines, as authorized by Code Chapter 25, is hereby amended to include the fines set forth herein.

This ordinance adopted:

Ayes: Aslakson, Benedict, Nielsen, Schweifler, Shepherd, Buie, Spataro
Nays: None

Adoption Date: 8-14-01
Effective Date: 9-3-01
First Reading: 8-14-01
Second Reading: N/A

CITY OF MUSKEGON

By: Gail A. Kunderger
Gail A. Kunderger, Clerk

CERTIFICATE

The undersigned, being the duly qualified clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the 14th day of August, 2001, at which meeting a quorum was present and remained throughout, and that the original of said ordinance is on file in the records of the City of Muskegon. I further certify that the meeting was conducted, and public notice was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Dated: August 14, 2001

Gail A. Kunderger
Gail A. Kunderger, CMC/AAE
Clerk, City of Muskegon

Publish: Notice of Adoption to be published once within ten (10) days of final adoption.

**CITY OF MUSKEGON
NOTICE OF ADOPTION**

TO: ALL INTERESTED PARTIES

Please take notice that on August 14, 2001, the City Commission of the City of Muskegon adopted an ordinance designating the City's Building Inspection Department and persons employed or retained thereby as the enforcing agency to discharge the City's responsibilities under the Michigan Building, Electrical, Mechanical, Plumbing and Residential Codes.

The ordinance repeals previously adopted codes for the reason that the Michigan Construction Codes are now enforced state-wide and shall be enforced in the City of Muskegon.

Violation of the Michigan Construction Codes constitutes a civil infraction, carrying fines of \$100, \$250 for a repeat offense, and \$500 for a third offense.

Copies of the ordinance may be viewed and purchased at reasonable cost at the Office of the City Clerk in the City Hall, 933 Terrace Street, Muskegon, Michigan, during regular business hours.

This ordinance amendment is effective ten (10) days from the date of this publication.

CITY OF MUSKEGON

Published August 24, 2001

By _____
Gail A. Kunding, Its Clerk

PUBLISH ONCE WITHIN TEN (10) DAYS OF FINAL PASSAGE.

Date: August 14, 2001
To: Honorable Mayor and City Commissioners
From: Gail Kunding, City Clerk
RE: Resolution for Charitable Gaming License

SUMMARY OF REQUEST: The Humane Society and Animal Rescue of Muskegon County is requesting a resolution recognizing them as a non-profit organization.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: None



MICHIGAN LOTTERY
CHARITABLE GAMING DIVISION
101 E. HILLSDALE, BOX 30023
LANSING, MICHIGAN 48909
(517) 335-5780
www.state.mi.us/mlottery

LOCAL GOVERNING BODY RESOLUTION FOR GAMING LICENSES ISSUED BY THE MICHIGAN LOTTERY

(Authorized by MCL 432.101 et seq)

2001-89(j)

At a regular meeting of the City of Muskegon Commission
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by Mayor Nielsen on August 14, 2001 at
DATE

5:30 XX a.m./p.m. the following resolution was offered:
TIME

Moved by Commissioner Spataro - and supported by Commissioner Aslakson

that the request from Humane Society and Animal Rescue of Muskegon
NAME OF ORGANIZATION CITY

county of Muskegon asking that they be recognized as a nonprofit
COUNTY NAME

organization operating in the community for the purpose of obtaining a gaming license or

registration be considered for approval
APPROVAL/DISAPPROVAL

APPROVAL

Yeas: 7

Nays: 0

Absent: 0

DISAPPROVAL

Yeas: _____

Nays: _____

Absent: _____

State of Michigan) SS
County of Muskegon)

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted
by the City Commission at a Regular meeting held on
Tuesday, August 14, 2001

*** SEAL OR NOTARY***

SIGNED:

Gail A. Kunderger
TOWNSHIP, CITY, OR VILLAGE CLERK

Gail A. Kunderger, City Clerk
933 Terrace, PO Box 536

Muskegon, MI 49443-0536
PRINTED NAME AND TITLE

ADDRESS

NOT VALID UNLESS MARKED WITH GOVERNING
BODY SEAL OR NOTARIZED

The Michigan Lottery will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, qualified disability or political belief in its activities or in its hiring or employment practices.

COMPLETION: Required.
PENALTY: Possible denial of application.
BSL-CG-1153(R3/98)

STATE OF MICHIGAN
DEPARTMENT OF ATTORNEY GENERAL
JENNIFER MULHERN GRANHOLM

License to Solicit Charitable Contributions

**HUMANE SOCIETY AND ANIMAL RESCUE OF
MUSKEGON COUNTY**

MICS 12527

a charitable organization, is hereby authorized to solicit and receive contributions from the public or sell memberships in the State of Michigan for the charitable purpose contained in the statement filed with the Attorney General pursuant to the provisions of 1975 PA 169, and is given the above license number.

This license shall not be deemed to authorize the soliciting of funds in any township, village or city in this State without having first obtained any required separate township, village or city license or permit to do so from the officials of the township, village or city.

Effective March 09, 2000

Jennifer Mulhern Granholm
Attorney General

THIS LICENSE EXPIRES February 28, 2001

LRF/MTF PERSONNEL

Fax : 231.777.2995

AUG 08 '01 06:28 P.02

002/008

PARMENTER 0700LE

08/08/01 10:24 FAX 616 728 2208

law offices of | **PARMENTER O'TOOLE**

175 West Apple Avenue • P.O. Box 786 • Muskegon, Michigan 49443-0786

PHONE 231.722.1621 • FAX: 231.722.7866 or 728.2206

FACSIMILE TRANSMITTAL SHEET

TO:	FROM:
Gail Kunding	Keith L. McEvoy (JEY)
COMPANY:	DATE:
	AUGUST 7, 2001
FAX NUMBER:	TOTAL NO. OF PAGES INCLUDING COVER:
724-4178	Two
PHONE NUMBER:	SENDER'S DIRECT DIAL NUMBER
	231.722.5413
RE:	SENDER'S FAX NUMBER:
	231.728.2206

☐ URGENT ☐ FOR REVIEW ☐ PLEASE COMMENT ☐ PLEASE REPLY ☐ PLEASE RECYCLE

NOTES/COMMENTS:

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law offices of | **PARMENTER O'TOOLE**

175 West Apple Avenue • P.O. Box 786 • Muskegon, Michigan 49443-0786

PHONE 231.722.1621 • FAX 231.722.7866 or 728.2206

FACSIMILE TRANSMITTAL SHEET

TO:	FROM:
Gail Kunding	Keith L. McEvoy (JEY)
COMPANY:	DATE:
	AUGUST 8, 2001
FAX NUMBER:	TOTAL NO. OF PAGES INCLUDING COVER:
724-4178	NINE
PHONE NUMBER:	SENDER'S DIRECT DIAL NUMBER
	231.722.5413
RE:	SENDER'S FAX NUMBER:
	231.728.2206

☐ URGENT ☐ FOR REVIEW ☐ PLEASE COMMENT ☐ PLEASE REPLY ☐ PLEASE RECYCLE

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040 008-005
AUTHORITY: 1975 PA 169
COMPLIANCE: Required
PENALTY: NONE

STATE OF MICHIGAN
DEPARTMENT OF ATTORNEY GENERAL

Mailed
6-27-01

APPLICATION FOR LICENSE TO SOLICIT DONATIONS

FULL OFFICIAL NAME OF ORGANIZATION <i>Humane Society and Animal Rescue of Michigan CT.</i>	ATTY GEN FILE # (CS/CT/T) <i>17527-0221</i>
ADDRESS OF ORGANIZATION <i>P.O. Box 93 Muskegon, MI 49443</i>	ORGANIZATION TELEPHONE NO. <i>231-723-5689</i>
LIST ALL OTHER NAMES UNDER WHICH YOU INTEND TO SOLICIT	FOR OFFICE USE ONLY
	Entered Lic Def Exp Date

PART I

FINANCIAL SUMMARY

for the period beginning 9-1-99 and ending 8-31-00

THIS PART MUST BE COMPLETED

Use amounts from your IRS 990, 990-EZ, or 990-PF. Round to nearest dollar. Attach copy of IRS form.
First reference in parentheses is to corresponding line on 990; second is to 990-EZ.

REVENUE

1. Direct public support (1a: see instructions) 1,124,351.00
 1a. Restricted grants from foundations included on line 1: 1.00
 2. Indirect public support (1b: see instructions) 2.00
 3. Government grants (1c: see instructions) 3.00
 4a. Gross receipts from special events (9a: 6a) 4.00
 b. Less: direct expenses (9b: 6b) 1.00
 c. Net income from special events (9c: 6c) 3.00
 5. Total support - add lines 1, 2, 3, and 4c 5,124,352.00
 6. Program service revenue (2: 2) 6.00
 7. Membership dues & assessments (3: 3) 7.00
 8. Other revenue (see instructions) 13,200.00
 9. TOTAL REVENUE (12: 9) 1,125,355.00

EXPENSES

Program services (Identify individually)
 10a. Animal Rescue (PART IIIa: 28) 995,981.00
 b. (PART IIIb: 29) 10b. 1.00
 c. (PART IIIc: 30) 10c. 1.00
 d. (PART IIId & e: 31) 10d. 1.00
 4. Total program services (13: 32) 10e. 995,983.00
 11. Payments to affiliates (16: not applicable) 11. 1.00
 12. Total program activity - add lines 10e and 11 12. 995,984.00
 13. Management and general (14: see instructions) 13. 3,325.00
 14. Fund raising (15: see instructions) 14. 650.00
 15. TOTAL EXPENSES (17: 17) 15. 999,959.00
 16. Excess (deficit) of revenue over expenses (18: 18) 16. 125,396.00
 17. Fund balances or net worth at beginning of year (19: 19) 17. 270,319.00
 18. Other changes in fund balances (20: 20) 18. 1.00
 19. Fund balances or net worth at end of year (21: 21) 19. 270,320.00

BALANCE SHEET SUMMARY as of end of year, 8-31-00

20. Total assets (59: column b: 25, column B) 20. 314,853.00
 21. Total liabilities (56: column B: 26, column B) 21. 24,727.00
 22. Fund balances or net worth (73: column B: 27, column B) 22. 290,126.00

PART II(A)

PROFESSIONAL FUND RAISER

Yes ☐ No ☒

During the fiscal year reported in Part I, did the organization compensate a professional fund raiser as defined by Michigan law? (See instructions for definition).

If yes, complete Schedule A. Attach copies of all contracts, addendums, and Campaign Financial Statements (for type B contracts*) unless previously submitted. For type A contracts no longer in effect, enter date contract ended in End Date column at right. Use a separate line for each type B* campaign or event.

SCHEDULE A

Name, Address, & MFR # of Professional Fund Raiser	Contract Type*	Period Covered or Date of Event	Sum of All Payments to Professional Fund Raiser	Type A End Date
.....				/ /
.....				/ /
.....				/ /

If additional lines are needed, attach schedule using above format.

PART II(B)

Yes ☐ No ☒

Does the organization currently have a contract with a professional fund raiser as defined by Michigan law? (See instructions for definition).

If yes, complete Schedule B for each contract even if included on Schedule A above. For type B contracts*, complete a separate line for each campaign or event. Attach copies of all contracts and addendums not previously submitted.

SCHEDULE B

Name, Address, & MFR # of Professional Fund Raiser	Contract Type*	Date of Contract	Campaign end/ Show Date	Type B only Location
.....		/ /	/ /	
.....		/ /	/ /	

*Contracts with a professional fund raiser (PFR) are to be categorized according to the type of fund raising services described by the contract. Contract types which begin with the letter A (type A contracts) involve arrangements where the PFR does not come into contact with solicited funds. In contract types which begin with B (type B contracts), the PFR has access to the solicited funds.

A1 - Consultant
A2 - Solicits, does not handle funds
B3 - Special event
B4 - Sell coupon books

B5 - Sell advertising space
B6 - Sell other items
B7 - Solicits, handles funds
B8 - Other

PART III

AUDIT OR REVIEW REQUIREMENT

If you filed either the IRS Form 990 or 990-PF, complete the following schedule to determine if either audited or reviewed financial statements are necessary. You do not need to complete this section if you are eligible to use IRS Form 990-EZ or if you are already submitting an audit. Use amounts from Part I of the application. A reconciliation must be attached to explain any differences between the financial statements and your IRS form.

a.	Total support (line 5)	124035	00
b.	Restricted grants from foundations (line 1a-attach schedule)	00	00
c.	Government grants (line 3)	00	00
d.	Add lines b & c	00	00
e.	Subtract line d from line a	124035	00

If line e is greater than \$250,000, you must provide financial statements audited by an independent certified public accountant. If line e is greater than \$100,000, but not greater than \$250,000, either reviewed or audited financial statements are required.

PART IV

GENERAL INFORMATION

1. You must designate a resident agent in Michigan. Provide name and physical address (not PO Box).

Name _____

Address _____

2. a. Describe all methods of solicitation. _____

b. Attach samples. _____

3. For renewal applications only. If the answer to any of the following is yes, attach a detailed explanation. All questions relate to the period since the filing of the organization's last application.

a. Has there been any change in the organization's tax status with the Internal Revenue Service?

Yes No
_____ ☒

b. Has there been a significant change in the purposes of the organization?

_____ ☒

c. Has the organization's right to solicit funds been denied, suspended, revoked, or enjoined by any state agency or by any court, or are proceedings pending?

_____ ☒

d. For entities filing on behalf of Michigan chapters, have there been any additions to, or deletions from, the subsidiaries included within your license?

_____ ☒

PART V

CERTIFICATION

Under penalties of perjury, I certify that I am authorized to sign this document for the organization and that to the best of my knowledge and belief the information provided, including all attachments, is true, correct, and complete. Original signature required. No photocopies will be accepted.

Signature: Ann Mahan-McAllister

Treasurer

6-25-01

Print Name: ANN MAHAN-McAllister

Title

Date

REMINDER: You must attach a fully completed copy of the appropriate IRS form in order for the application to be processed. A listing of your board of directors must be attached to the 990 or the application.

THIS IS A PUBLIC RECORD. COPIES OF WHICH ARE SENT, UPON REQUEST, TO ANY INTERESTED PERSON.

Return Completed Application To: ATTORNEY GENERAL
CHARITABLE TRUST SECTION
PO BOX 30214
LANSING MI 48909

REV 8/99

022 Jefferson St.
Muskegon, Michigan 49440

TRANSACTION TITLE INSURANCE COMPANY

Place of Settlement
570 Seminole Rd Suite 102
Muskegon, MI 49444
Amy G. Felt1. Settlement Date
August 8, 2001

J. SUMMARY OF BORROWER'S TRANSACTION

100. GROSS AMOUNT DUE FROM BORROWER:

101. Contract sales price	36500.00
102. Personal property	
103. Settlement charges to borrower (line 1400)	2154.20
104. Attorney Fees	1250.00

Adjustments for items paid by seller in advance

106. City/town taxes	to
107. County taxes	to

120. GROSS AMOUNT DUE
FROM BORROWER

39904.20

200. AMOUNTS PAID BY OR IN BEHALF OF BORROWER

101. Deposit of earnest money	
102. Principal amount of new loan(s)	36500.00
103. Existing loan(s)	
104.	
105. PAID AT SETTLEMENT	
105.1.	
106. Lender Paid Closing Costs	999.00
107.	
108.	
108.1.	
108.2.	
108.3.	
108.4.	
108.5.	
108.6.	
108.7.	
108.8.	

Adjustments for items unpaid by seller

110. City/town taxes	to
111. County taxes	to

220. TOTAL PAID BY/FOR
BORROWER

37499.00

300. TOTAL AT SETTLEMENT FROM/TO BORROWER

101. Gross amount due from borrower (line 120)	39904.20
102. Loss amounts paid by/for borrower (line 220)	37499.00
303. CASH	
([XX] FROM) ([] TO) BORROWER	2,405.20

K. SUMMARY OF SELLER'S TRANSACTION

400. GROSS AMOUNT DUE TO SELLER

401. Contract sales price	36500.00
402. Personal property	
403.	

Adjustments for items paid by seller in advance

406. City/town taxes	to
407. County taxes	to

420. GROSS AMOUNT DUE
TO SELLER

36500.00

500. REDUCTIONS IN AMOUNT DUE TO SELLER

501. Excess Deposit (see instructions)	
502. Settlement charges to seller (line 1400)	3599.90
503. Existing loan(s)	
504. Independent Bank West Michigan Payoff first mortgage Independent Bank West Mi	26530.95
505. City of Muskegon Inspection Fee	30.00
506.	
507. Inspection Fee	40.00
508. Inspection Fee	40.00
508.1. Inspection Fee 9815339	40.00
508.2. Inspection Fee 9816451	40.00
508.3. Inspection Fee 9817789	40.00
508.4. Inspection Fee 9817952	40.00
508.5. Inspection Fee 9818412	40.00
508.6. Inspection Fee 9818836	40.00
508.7. Infraction #D148337	115.00
508.8. Multiple infractions	4500.00

Adjustments for items unpaid by seller

510. City/town taxes	to
511. County taxes	to

520. TOTAL REDUCTION AMOUNT
DUE SELLER

35095.85

600. CASH AT SETTLEMENT TO/FROM SELLER

601. Gross amount due to seller (line 420)	36500.00
602. Loss reductions in amount due seller (line 520)	35095.85
603. CASH	
([XX] TO) ([] FROM) SELLER	1,404.15

FORM 911 (9-95)

HUD-1 (3-86) RESPA, HQ4305-2

Keith
s
Amy

The God Father hasn't given his "official" OK on this HUD yet, but I wanted to get the numbers to you. He thinks your fees should be on the seller's side. They're buyer fees right?

100's 1988#

TITLE NOISE/SMELL

100's 1988# 100's 1988# 100's 1988#

728-2206

TRANSACTION TITLE INSURANCE COMPANY

U.S. Department of Housing and Urban Development
OMB No. 2502-0265

1. Settlement Statement

Title Insurance No. 415951

2. Type of Loan

1. D/FHA	2. I/FHA	3. I/Conv. Unins.	4. F/F Number	5. Loan Number	6. Mortgage Insurance Case No.
			415951	616580087	

3. Note: This form is furnished to give you a statement of actual settlement costs. Amounts paid to and by the settlement agent are shown. Items marked "(p.s.c)" were paid outside the closing; they are shown here for informational purposes and are not included in the totals.

4. Name and Address of Borrower
Terne E. Morse

5. Name and Address of Seller
Bruce E. Bytwerk

6. Name and Address of Lender
ABN Amro Mortgage Group
2600 W. Big Beaver Rd.
Troy MI 48066

1022 Jefferson St.
Muskegon, Michigan 49440

297 W. Clay Suite 108
Muskegon, Michigan 49440

900. ITEMS REQUIRED BY LENDER TO BE PAID IN ADVANCE

01. Interest from 08/08/01 to 09/01/01	\$4	7.75 /day	186.00	
01.1 Interest from to	\$3	/day		
02. Mortgage Insurance Premium for 12 mo. to Department of HUD			540.00	
03. Hazard Insurance Premium for yrs. to				[POC \$318.00]

1000. RESERVES DEPOSITED WITH LENDER

001. Hazard insurance	3 mo. @	\$6.50 per mo.	79.50	
002. Mortgage insurance	mo. @	per mo.		
003. City property taxes	mo. @	per mo.		
004. County property taxes	11 mo. @	\$2.25 per mo.	574.75	
005. Aggregate Accounting Adjustment			-106.05	

1100. TITLE CHARGES

101. Settlement or closing fee	to	TRANSACTION TITLE	125.00	125.00
102. Abstract or title search	to	TRANSACTION TITLE		
103. Title examination	to			
104. Title insurance binder	to			
(includes above items No.:		)		
105. Title Insurance	to	TRANSACTION TITLE	170.00	170.00
(includes above items No.:		)		
109. Lender's coverage	\$ 36500.00			
110. Owner's coverage	\$ 36500.00			
111. COURTER FEES	to	TRANSACTION TITLE		15.00

1200. GOVERNMENT RECORDING AND TRANSFER CHARGES

1201. Recording fees:	Deed \$ 10.00	Mortgage \$ 15.00	Releases \$	25.00	
1202. City/county tax/stamps:	Deed \$ 40.15	Mortgage \$			40.15
1203. State tax/stamps	Deed \$ 273.75	Mortgage \$			273.75
1205. Quit Claim Deed				9.00	

1300. ADDITIONAL SETTLEMENT CHARGES

1302. Pest Inspection	to	Morse Exterminating, Inc.		786.00
1303. Structural Inspection	to	Brent Vanderstelt	55.00	

1400. TOTAL SETTLEMENT CHARGES (entered on lines 103, SECTION J AND 102, Section K)

			2,154.20	3,599.90
--	--	--	----------	----------

I have carefully reviewed the HUD-1 Settlement Statement and to the best of my knowledge and belief, it is a true and accurate statement of all receipts and disbursements made on my account or by me in this transaction. I further certify that I have received a copy of the HUD-1 Settlement Statement.

Borrower(s) Signature Date: 08/08/01

Terre E. Morse

The HUD-1 settlement Statement which I have prepared is a true and accurate account of this transaction. I have caused or will cause the funds to be disbursed in accordance with this statement.

Seller(s) Signature Date: 08/08/01

Bruce E. Bytwerk

Transaction Title Insurance Company Date: 08/08/01 Settlement Agent: Date: 08/08/01

WARNING: It is a crime to knowingly make false statements to the United States on this or any other similar form. Penalties upon convictions can include a fine and imprisonment. For details see: Title 18 U.S. Code Section 1001 and Section 1010.
 FORM 912 (7-95) HUD-1 (3-86) RESPA, HB4305-2

415951		Page 2 of Form Approved OMB No. 2502-0265		
L. SETTLEMENT CHARGES		PAID FROM BORROWER'S FUNDS AT SETTLEMENT	PAID FROM SELLER'S FUNDS AT SETTLEMENT	
700. TOTAL SALES/BROKER'S COMMISSION based on price \$ 36500.00 @ % =				
Division of commission (line 700) as follows:				
701.\$	to			
702.\$	to			
703. Commission Paid at Settlement				
704.\$	to			
800. ITEMS PAYABLE IN CONNECTION WITH LOAN				
301. Loan Origination Fee	% to American Financial Mortgage Corp.	360.00		
302. Loan Discount	% to American Financial Mortgage Corp.		2076.00	
303. Appraisal Fee	to			
304. Credit Report	to			
305. Lender's Inspection Fee	to			
306. Underwriting Fee	to	176.00	176.00	

Date: August 14, 2001
To: Honorable Mayor and City Commissioners
From: Engineering
RE: Change Order on Barclay Project

SUMMARY OF REQUEST:

Approve a \$37,412.90 change order on the Barclay Street project, Sherman to Hackley, to cover the expenses of removing 1,015 tons of foundry fill that was uncovered during the installation of a new storm sewer. That material was tested for appropriate disposal and was found to contain metal that required disposal in a licensed landfill.

Staff had already authorized the removal and disposal of that material in July due to the urgent nature and the need to keep that project moving.

FINANCIAL IMPACT:

The cost of removal & disposal of \$37,412.9.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

Approve the change order.

COMMITTEE RECOMMENDATION:

Date: 7/24/2001

To: Honorable Mayor and City Commission

From: Kenneth J. Meyer, Deputy Director of Public Works

RE: Budgeted Sanitation Purchase – Toters – Trash Carts

SUMMARY OF REQUEST: Approval to purchase 560 Toters to use as part of the city's sanitation system. The Cost of the Toters is \$44.37 each.

BUDGETED - \$25,000

FINANCIAL IMPACT: \$24,847.20 FROM THE SANITATION GENERAL FUND

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the purchase of 560 Toters for a total price of \$24,847.20.

MEMO *Department of Public Works*

To: Robert Kuhn, Director of Public Works

From: Kenneth J. Meyer, Deputy Director of Public Works

Date: 08/07/01

Re: Annual Replacement Toter Purchase

Due to a rush to service customer requests and an oversight on my part we have taken delivery of 560 toters from Toter Inc. prior to Commission approval. The unit price is \$44.37 for a total price of \$24,847.20. This is an advance of only 2% from the \$43.50 which we paid last year.

The 2001 budget allocated \$25,000.00 for this purchase.

We made this purchase of standard city toters as part of our annual sanitation purchases. We need these to replace broken and missing carts which our customers report. This purchase amounts to 4% of the total Toter inventory

MEMORANDUM

To: Mayor Nielsen and City Commissioners
From: Lee J. Slaughter, Assistant City Manager
Date: August 7, 2001
Re: Salary Change: Plumbing/Mechanical Inspector–SEIU 586, Unit 2 (DPW)

SUMMARY OF REQUEST:

To change the salary range for the current Plumbing/Mechanical Inspector from \$29,470 - \$35,902 to \$32,425 - \$40,183. The City has been unable to fill the position due to the low salary range. The appropriate union has approved the change.

FINANCIAL IMPACT:

Change Salary Range from \$29,470 - \$35,902 to \$32,425 - \$ \$40,183

BUDGET ACTION REQUIRED:

None at this time. However, if the position is filled, necessary budget adjustment could be made during the next Budget Reforecast.

STAFF RECOMMENDATION:

Staff recommends approval.

RESULTS OF INSPECTOR SURVEY

Building Inspector:

	Municipality	Pay Range	Current Rate	Status
	Battle Creek	\$33,894 – 45,654	\$45,654	Union
	Bay City*	\$38,813	38,813	Union
	East Lansing	\$32,274 - 45,188	No Response	
	Jackson	\$34,962 – 48,978	48,978	Non-Union
	Kalamazoo	\$38,043 – 45,531	45,531	Union
	Kentwood	\$34,233 - 43,811	No Response	
	Midland**	\$39,546 – 46,821	46,821	Union
			46,821	Union
	Port Huron	\$44,152	44,152	Non-Union
	Portage	\$34,165 – 47,831	36,600	Non-Union
			44,444	Non-Union
	Roseville	\$53,810 - 56,171	56,171	Union
		Average	\$45,398.50	
		Muskegon Max	\$35,902.00	

Electrical Inspector:

	Municipality	Pay Range	Current Rate	Status
	Battle Creek	\$34,896 – 45,654	\$45,654	Union
	Bay City	\$38,813	38,813	Union
	East Lansing	\$32,274 - 45,188	No Response	
	Jackson	\$34,962 – 48,978	48,978	Non-Union
	Kalamazoo	\$36,525 – 43,451	43,451	Union
	Kentwood	\$34,233 - 43,811	No Response	
	Midland	\$39,546 - 46,821	46,821	Union
	Port Huron	\$44,152	44,152	Non-Union
	Portage	\$34,165 – 47,831	38,493	Non-Union
	Roseville	\$53,810 - 56,171	56,171	Union
		Average	\$45,316.63	
		Muskegon Max	\$35,902.00	

Plumbing/Mechanical Inspector:

	Municipality	Pay Range	Current Rate	Status
	Battle Creek	\$37,517 – 45,654	\$45,654	Union
	Bay City	\$38,813	38,113	Union
	East Lansing	No Response	No Response	
	Jackson	\$34,962 – 48,978	48,978	Non-Union
	Kalamazoo	\$38,034 – 45,531	45,531	Union
	Kentwood	No Response	No Response	
	Midland	\$39,546 - 46,821	45,002	Union
	Port Huron	\$46,115	46,115	Non-Union
	Portage	\$36,898 – 51,658	46,800	Non-Union
	Roseville	\$53,810 - 56,171	56,171	Union
		Average	\$46,545.50	
		Muskegon Max	\$35,902.00	

*Bay City Personnel Director indicated low wages due to union's refusal to negotiate.

	Bay City is experiencing problems similar to City of Muskegon.			
7/12/01				

Date: August 14, 2001

To: Honorable Mayor and City Commissioners

From: Engineering

**RE: City – MDOT Amended Agreement for
M-120 Over the Muskegon River**

SUMMARY OF REQUEST:

To approve the attached amended contract with MDOT to replace the M-120 Structure over the Muskegon river; together with the necessary related work. And to approve the attached resolution authorizing the Mayor and City Clerk to sign the contract.

This amendment was necessary to exclude part B of the previously executed agreement (01-5005) under which the City was required to pay about \$8,000 in addition to the City's share of 11.25% of the state's share.

FINANCIAL IMPACT:

Under this amendment, the City's estimated share is \$89,800 instead of \$98,700 as was stipulated in the original agreement. However, the City's share would not exceed 11.25% of eligible cost. The revised total cost of the project is estimated \$4,399,000.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

To approve attached resolution.

COMMITTEE RECOMMENDATION:

RESOLUTION 2001-89(n)

RESOLUTION FOR APPROVAL OF A CONTRACT AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE CITY OF MUSKEGON FOR THE STRUCTURE REPLACEMENT ALONG M-120 OVER THE MUSKEGON RIVER AND RELATED WORK AND AUTHORIZATION FOR THE MAYOR, FRED J. NIELSEN, AND CITY CLERK, GAIL A. KUNDINGER, TO EXECUTE SAID CONTRACT

Moved by Commissioner Spataro and supported by

Commissioner Aslakson that the following Resolution be adopted:

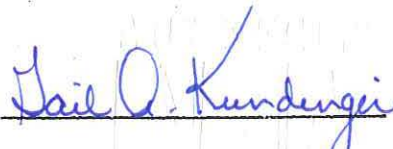
WHEREAS, entry by the City of Muskegon into Contract no. **01-5206** between the Michigan Department of Transportation and the City of Muskegon for the STRUCTURE REPLACEMENT ALONG M-120 OVER THE MUSKEGON RIVER within the City is in the best interests of the City of Muskegon.

RESOLVED, that entry by the City into Contract Agreement Number **01-5206** be and the same is hereby authorized and approved and the Mayor and Clerk are authorized to execute said contract for and on behalf of the City of Muskegon.

Adopted this 14th day of August, 2001.

BY 

Fred J. Nielsen, Mayor

ATTEST 
Gail A. Kunderger, City Clerk

CERTIFICATION

This resolution was adopted at a meeting of the City Commission, held on August 14, **2001**. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By Gail A. Kunderger
Gail A. Kunderger, Clerk

TRANSPORTATION
COMMISSION

BARTON W. LaBELLE - Chairman
JACK L. GINGRASS - Vice Chairman
BETTY JEAN AWREY
TED B. WAHBY
LOWELL B. JACKSON
JOHN W. GARSIDE

LH-LAN-0 (01/01)

STATE OF MICHIGAN



JOHN ENGLER, GOVERNOR

DEPARTMENT OF TRANSPORTATION

MURRAY D. VAN WAGONER (TRANSPORTATION) BUILDING
425 WEST OTTAWA - POST OFFICE BOX 30050, LANSING, MICHIGAN 48909
PHONE: (517) 373-2090 FAX: (517) 373-0167 WEB SITE: <http://www.mdot.state.mi.us>
GREGORY J. ROSINE, DIRECTOR

July 26, 2001

RECEIVED
CITY OF MUSKEGON

AUG 06 2001

ENGINEERING DEPT.

Ms. Gail Kunding, Clerk
City of Muskegon
933 Terrace Street, P.O. box 536
Muskegon, MI 49443-0536

Dear Ms. Kunding:

RE: MDOT Contract No.: 01-5206
Control Section NH 61076
Job Number 48728

Enclosed is the original and one copy of the above described contract between your organization and the Michigan Department of Transportation (MDOT). Please take time to read and understand this contract. If this contract meets with your approval, please complete the following checklist:

- ___ **Please do not date the contracts.** MDOT will date the contracts when they are executed. A contract is not executed unless it has been signed by both parties.
- ___ **Secure the necessary signatures on all contracts.**
- ___ **Include a certified resolution. The resolution should specifically name the officials who are authorized to sign the contracts.**
- ___ **Return all copies of the contracts to my attention of the Department's Design Division, 2nd floor for MDOT execution.**

A copy of the executed contract will be forwarded to you. If you have any questions, please feel free to contact me at (517) 335-2264.

Sincerely,

Jackie Burch

Jackie Burch
Contract Processing Specialist
Design Division

Enclosure

**TRANSPORTATION
COMMISSION**

BARTON W. LaBELLE - Chairman
JACK L. GINGRASS - Vice Chairman
BETTY JEAN AWREY
TED B. WAHBY
LOWELL B. JACKSON
JOHN W. GARSIDE
LH-LAN-0 (01/01)

STATE OF MICHIGAN



JOHN ENGLER, GOVERNOR

DEPARTMENT OF TRANSPORTATION

MURRAY D. VAN WAGONER (TRANSPORTATION) BUILDING
425 WEST OTTAWA - POST OFFICE BOX 30050, LANSING, MICHIGAN 48909
PHONE: (517) 373-2090 FAX: (517) 373-0167 WEB SITE: <http://www.mdot.state.mi.us>
GREGORY J. ROSINE, DIRECTOR

September 10, 2001

RECEIVED

SEP 19 2001

City Clerks Office

Ms. Gail Kunding, Clerk
City of Muskegon
933 Terrace Street, P.O. box 536
Muskegon, MI 49443-0536

Dear Ms. Kunding:

RE: MDOT Contract Number: 01-5206
Control Section: NH 61076
Job Number: 48728

Enclosed is a fully executed copy of the above noted agreement.

Sincerely,

A handwritten signature in cursive script that reads "Jackie Burch".

Jackie Burch
Contract Processing Specialist
Design Division

Enclosure

cc: J. Garcia, Design Division
A. Christensen, Financial Operations Division
Grand Region Engineer

cc: Engineering

CITY OF MUSKEGON

AUG 21 2001

AMENDMENT TO CONTRACT 01-5005

DAB

Project	NH 0161(212)
Job Number	48728
Control Section	NH 61076
Fed Item #	HH2751
Contract No.	01-5206

THIS AMENDATORY CONTRACT is made and entered into this date of 9-10-2001, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF MUSKEGON, a Michigan municipal corporation, hereinafter referred to as the "CITY"; for the purpose of fixing the rights and obligations of the parties in agreeing to this Amendment to CONTRACT #01-5005.

WITNESSETH:

WHEREAS, the parties to the Amendment have heretofore, by a Contract dated April 24, 2001, hereinafter referred to as "CONTRACT 01-5005" provided for the construction and financing of that which is hereinafter referred to as the "PROJECT" and is described as follows:

PART A - FEDERAL, STATE, AND LOCAL PARTICIPATION

Replacement of the structure B01 of 61076 which carries Highway M-120 over the Muskegon River; including retaining walls and approach work; together with necessary related work; located within the corporate limits of the CITY.

PART B - LOCAL PARTICIPATION

Street lighting work at the Structure B01 of 61076 which carries Highway M-120 over the Muskegon River; together with necessary related work; located within the corporate limits of the CITY.

WHEREAS, the CITY has requested that the PROJECT work of CONTRACT 01-5005 be revised to exclude PART B and the PROJECT COST be revised to reflect this deletion; and

WHEREAS, the DEPARTMENT and the CITY having appropriate authority desire to amend CONTRACT 01-5005 to provide for the deletion of PART B and the decrease in the estimated PROJECT COST; and

WHEREAS, the DEPARTMENT presently estimates the PROJECT COST as hereinafter defined in Section 1 to be \$4,399,000.

NOW, THEREFORE, it is hereby agreed by and between the parties hereto that:

1. The PROJECT description of CONTRACT 01-5005 is revised to read as follows:

Replacement of the structure B01 of 61076 which carries Highway M-120 over the Muskegon River; including retaining walls and approach work; together with necessary related work; located within the corporate limits of the CITY.

2. Section 6 of CONTRACT 01-5005 is revised as follows:

This contract is not intended to increase or decrease either party's liability, or immunity from, tort claims.

3. Section 7 of CONTRACT 01-5005 is revised to read as follows:

The PROJECT COST shall be met in part by contributions from agencies of the Federal Government. The balance of the PROJECT COST shall be charged to and paid by the DEPARTMENT and the CITY in the following proportions and in the manner and at the times hereinafter set forth:

DEPARTMENT -	88.75%
CITY -	11.25%

The PROJECT COST and the respective shares of the parties, after Federal-aid, is estimated to be as follows:

<u>TOTAL</u> <u>ESTIMATED</u> <u>COST</u>	<u>FED</u> <u>AID</u>	<u>BALANCE</u> <u>AFTER</u> <u>FEDERAL AID</u>	<u>DEPT'S</u> <u>SHARE</u>	<u>CITY'S</u> <u>SHARE</u>
\$4,399,000	\$3,600,600	\$798,400	\$708,600	\$89,800

Participation, if any, by the CITY in the acquisition of trunkline right-of-way shall be in accordance with 1951 P.A. 51 Subsection 1d, MCL 247.651d. An amount equivalent to the federal highway funds for acquisition of right-of-way, as would have been available if application had been made therefore and approved by the Federal government, shall be deducted from the total PROJECT COST prior to determining the CITY'S share. Such deduction will be established from the applicable Federal-Aid matching ratio current at the time of acquisition.

4. Section 16 of CONTRACT 01-5005 shall be renumbered as Section 9.
5. Section 12 of CONTRACT 01-5005 shall be revised as follows:

Except as amended by the provisions herein, all of the provisions, covenants and obligations of the parties contained in CONTRACT 01-5005 shall remain in full force and effect.
6. Section 13 of CONTRACT 01-5005 shall be revised as follows:

The CITY waives any and all claims it has or may have against the DEPARTMENT which arise out of the need to amend CONTRACT 01-5005.
7. Sections 14 and 15 of CONTRACT 01-5005 shall be deleted.
8. Sections 17 and 18 of CONTRACT 01-5005 shall be renumbered as Sections 14 and 15.

9. Section 16 of CONTRACT 01-5005 shall be revised as follows:

This Amendatory contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto; upon the adoption of the necessary resolution approving said contract and authorizing the signatures thereto of the respective officials of the CITY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

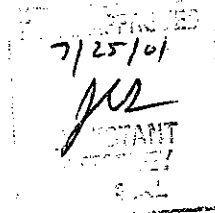
CITY OF MUSKEGON

MICHIGAN DEPARTMENT
OF TRANSPORTATION

By *Fred J. Nielsen*
Title: Fred J. Nielsen, Mayor

By *Gary D. Isgrig*
Department Director MDOT

By *Gail A. Kunding*
Title: Gail A. Kunding, City Clerk



Date: August 14, 2001
To: Honorable Mayor and City Commissioners
From: Gail A. Kunding, City Clerk
RE: Liquor License Request
939 E. Laketon

SUMMARY OF REQUEST: The Liquor Control Commission seeks local recommendation on a request from H & J, Inc. to transfer location of their 2001 SDM license from 1813 Getty to 939 E. Laketon.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: All Departments are recommending approval.

Affirmative Action
231/724-6703
FAX/722-1214

Assessor
231/724-6708
FAX/726-5181

Cemetery
231/724-6783
FAX/726-5617

Civil Service
231/724-6716
FAX/724-4405

Clerk
231/724-6705
FAX/724-4178

Comm. & Neigh.
Services
231/724-6717
FAX/726-2501

Engineering
231/724-6707
FAX/727-6904

Finance
231/724-6713
FAX/724-6768

Fire Dept.
231/724-6792
FAX/724-6985

Income Tax
231/724-6770
FAX/724-6768

Info. Systems
231/724-6744
FAX/722-4301

Leisure Service
231/724-6704
FAX/724-1196

Manager's Office
231/724-6724
FAX/722-1214

Mayor's Office
231/724-6701
FAX/722-1214

Neigh. & Const.
Services
231/724-6715
FAX/726-2501

Planning/Zoning
231/724-6702
FAX/724-6790

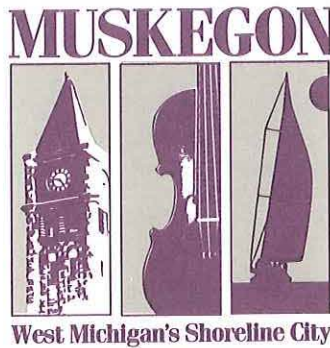
Police Dept.
231/724-6750
FAX/722-5140

Public Works
231/724-4100
FAX/722-4188

Treasurer
231/724-6720
FAX/724-6768

Water Billing Dept.
231/724-6718
FAX/724-6768

Water Filtration
231/724-4106
FAX/755-5290



May 15, 2001

To: The City Commission through the City Manager

From: *Anthony L. Kleibecker*
Anthony L. Kleibecker, Chief of Police

Re: Request to Transfer Liquor License from 1813 Getty Street

The Muskegon Police Department has received a request from the Michigan Liquor Control Commission for an investigation of the application from H & J, Inc. to transfer the license from 1813 Getty St to 939 East Laketon Avenue, Muskegon Michigan 49442.

The license in question is a 01-SDM. Its current location is 1813 Getty and is doing business as H&J Party Store. Muskegon Police Department has responded to calls for service at this location but nothing to require a denial of this request. The new location at 939 East Laketon was previously the location for Bohn's Pharmacy and had been a retail liquor sales establishment.

Since there are no new applicants for this license there is no Criminal History checks being made.

TK/cmw

MEMO

To: Chief Tony Kleibecker

From: Det. Kurt Dykman

Date: 5-10-01

Re: Change in Liquor License at from 1813 Getty Street

Chief Kleibecker,

The Muskegon Police Department has received a request from the Michigan Liquor Control Commission for an investigation of the application from H & J, Inc. to transfer the license from 1813 Getty St to 939 E. Laketon Ave, Muskegon MI 49442.

The license in question is a 01-SDM. The existing location, 1813 Getty, is currently doing business as H&J Party Store. Muskegon Police Department has responded to calls for service at this location but nothing to require a denial of this request. The new location, 939 E. Laketon, was previously the location for Bohn's Pharmacy. 939 E. Laketon had been a retail liquor sales establishment.

Since there are no new applicants for this license there is no Criminal History checks being made.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Kurt Dykman', with a stylized flourish extending to the right.

Det. Kurt Dykman

data/common/H&J

MICHIGAN DEPARTMENT OF COMMERCE
LIQUOR CONTROL COMMISSION

RESOLUTION

2001-90(c)

At a Regular meeting of the City Commission
(Regular, or Special) (Township Board, City or Village Council)

called to order by Mayor Nielsen on August 14, 2001 at 5:30 P.M.

the following resolution was offered:

Moved by Commissioner Schweifler and Supported by Commissioner Spataro

That the request from H & J, Inc. 939 E. Laketon, Muskegon, MI 49442, Muskegon County, to transfer location of 2001 SDM licensed business from 1813 Getty, Muskegon, MI 49442, Muskegon County

be considered for Approval
(Approval or Disapproval)

Approval

Yeas: 7

Nays: 0

Absent: 0

Disapproval

Yeas:

Nays:

Absent:

It is the consensus of this legislative body that the application be Recommended
(Recommended or

not Recommended) for issuance.

State of Michigan)
County of Muskegon) SS

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted by the

City Commission at a Regular
(Regular or Special)

meeting held on the 14th day of August, 2001.
(Date)

(Signed)

Gail A. Kunderger
(Township, City, or Village Clerk)

Gail A. Kunderger, City Clerk

(Address of Township, City or Village Board)

933 Terrace
Muskegon, MI 49440

SEAL

LIQUOR CONTROL COMMISSION

7150 Harris Drive

P.O. Box 30005

Lansing, Michigan 48909-7505

Req ID: 124888

POLICE INSPECTION REPORT ON LIQUOR LICENSE REQUEST

(Authorized by MCL 436.7a)

4/24/01 skf

Important: Please conduct your investigation as soon as possible and complete all four sections of this report.
Return the completed report and fingerprint cards to the Commission.

BUSINESS NAME AND ADDRESS: (include zip code)

H & J, Inc., 939 E. Laketon, Muskegon, MI 49442, Muskegon County

REQUEST FOR: transfer location of 01 SDM licensed busienss from 1813 Getty, Muskegon, MI 49442,
Muskegon County

Section 1.

APPLICANT INFORMATION

APPLICANT #1:

APPLICANT #2:

HOME ADDRESS AND AREA CODE/PHONE NUMBER:

HOME ADDRESS AND AREA CODE/PHONE NUMBER:

DATE OF BIRTH:

DATE OF BIRTH:

If the applicant is not a U.S. Citizen:

o Does the applicant have permanent Resident Alien status?

☐ Yes ☐ No

o Does the applicant have a Visa? Enter status:

If the applicant is not a U.S. Citizen:

o Does the applicant have permanent Resident Alien status?

☐ Yes ☐ No

o Does the applicant have a Visa? Enter status:

Date fingerprinted:

NONE REQUIRED

Date fingerprinted:

Attach the fingerprint card and \$15.00 for each card and mail to the Liquor Control Commission.

ARREST RECORD: ☐ Felony ☐ Misdemeanor

Enter record of all arrests & convictions (attach a signed and dated report if more space is needed)

ARREST RECORD: ☐ Felony ☐ Misdemeanor

Enter record of all arrests & convictions (attach a signed and dated report if more space is needed)

Section 2.

Investigation of Business and Address to be Licensed

Can living quarters be reached from the inside of the establishment without going outside? ☐ Yes ☒ No

Does applicant intend to have dancing or entertainment?

☒ No ☐ Yes, complete LC-693N, Police Investigation Report: Dance/Entertainment PermitAre gas pumps on the premises or directly adjacent? ☒ No ☐ Yes, explain relationship:

Section 3.

Local and State Codes and Ordinances, and General Recommendations

Will the applicant's proposed location meet all appropriate state and local building, plumbing, zoning, fire, sanitation and health laws and ordinances, if this license is granted? ☒ Yes ☐ No

If you are recommending approval subject to certain conditions, list the conditions: (Attach a signed and dated report if more space is needed)

Section 4.

Recommendation

From your investigation:

1. Is this applicant qualified to conduct this business if licensed? ☒ Yes ☐ No
2. Is the proposed location satisfactory for this business? ☒ Yes ☐ No
3. Should this request be granted by the Commission? ☒ Yes ☐ No
4. If any of the above 3 questions were answered no, state your reasons: (Attach a signed and dated report if more space is needed)

Signature (Sheriff or Chief of Police)

Date

4-30-01

LIQUOR LICENSE REVIEW FORM

Business Name: H & J, Inc.

AKA Business Name (if applicable): _____

Operator/Manager's Name: Chung Ki Jung

Business Address: _____

Reason for Review:

New License ☐ Transfer of Ownership ☐ Dance Permit ☐

Drop/Add Name on License ☐ Transfer Location ☒

Drop/Add Stockholder Name ☐ New Entertainment Permit ☐

Other Transfer location from 1813 Getty to 939 E. Laketon

Deadline for receipt of all information: _____

Police Department Approved ☒ Denied ☐ No Action Needed ☐

Income Tax Approved ☐ Owing ☐ Amount: _____

Treasurer Approved ☐ Owing ☐ Amount: _____

Zoning Approved ☐ Denied ☐ Pending ZBA ☐

Clerk's Approved ☐ Owing ☐ Amount: _____

Fire/Inspection Services Compliance ☐ Remaining Defects _____

Department Signature *G. L. Kunder*
5-16-01

APR 30 2001

Gail A. Kunder, City Clerk
Liquor License Coordinator

4-30-01

LIQUOR LICENSE REVIEW FORM

Business Name: H & J, Inc.

AKA Business Name (if applicable): _____

Operator/Manager's Name: Chung Ki Jung

Business Address: _____

Reason for Review:

New License ☐ Transfer of Ownership ☐ Dance Permit ☐

Drop/Add Name on License ☐ Transfer Location ☒

Drop/Add Stockholder Name ☐ New Entertainment Permit ☐

Other Transfer location from 1813 Getty to 939 E. Laketon

Deadline for receipt of all information: _____

Police Department Approved ☐ Denied ☐ No Action Needed ☐

Income Tax Approved ☒ Owing ☐ Amount: _____

Treasurer Approved ☐ Owing ☐ Amount: _____

Zoning Approved ☐ Denied ☐ Pending ZBA ☐

Clerk's Approved ☐ Owing ☐ Amount: _____

Fire/Inspection Services Compliance ☐ Remaining Defects _____

Department Signature 

Gail A. Kunderinger, City Clerk
Liquor License Coordinator

DUENT TAX BILL

City of Muskegon
Treasurer's Office
Muskegon, Michigan

052501 01:16:04PM
Business date: 052501

Cashier: 001 Entry: 101301200
DELINQUENT PERSONAL PROP TAX
Customer Acc: 24900251004000

Total amount of bill: 258.48
PAYMENT TYPE AND AMOUNT:
CHECK 258.40
".00
".00
".00
258.48
".00

AMOUNT PAID:
CHANGE GIVEN:

TAX DETAIL

taxable Value: 4,500
ualized Value: 4,500 Class: 251

UNIT	MILLS	TAX DUE
	8.86730	39.90
	2.80490	12.62
	10.08590	45.38
RON PUBL SC	18.00000	81.00
HL DEBT SVC	7.00000	31.50
EY LIBRARY	0.99470	4.47
EDUCAT	6.00000	27.00



Total Tax Due: 241.87

	2000 AMT. DUE IF PAID BY MAY 31, 2001	2000 AMT. DUE IF PAID BY JUNE 30, 2001	2000 AMT. DUE IF PAID BY JULY 31, 2001
BASE TAX:	241.87	241.87	241.87
ADMIN FEE:	1.97	1.97	1.97
INTEREST:	7.32	9.75	12.19
PENALTY:	7.32	7.32	7.32
TOTAL DUE-->	258.48	260.91	263.35

Please detach along perforation. Keep the top portion.

4-30-01

LIQUOR LICENSE REVIEW FORM

Business Name: H & J, Inc.

AKA Business Name (if applicable): _____

Operator/Manager's Name: Chung Ki Jung

Business Address: _____

Reason for Review:

New License ☐ Transfer of Ownership ☐ Dance Permit ☐

Drop/Add Name on License ☐ Transfer Location ☒

Drop/Add Stockholder Name ☐ New Entertainment Permit ☐

Other Transfer location from 1813 Getty to 939 E. Laketon

Deadline for receipt of all information: _____

Police Department Approved ☐ Denied ☐ No Action Needed ☐

Income Tax Approved ☐ Owing ☐ Amount: _____

Treasurer Approved ☐ Owing ☒ Amount: \$258.48

2000 YEAR
DEFINITIVE
PERSONAL
PROPERTY TAX.

Zoning Approved ☐ Denied ☐ Pending ZBA ☐

Clerk's Approved ☐ Owing ☐ Amount: _____

Fire/Inspection Services Compliance ☐ Remaining Defects _____

Department Signature  4/30/01

Gail A. Kundinger, City Clerk
Liquor License Coordinator

4-30-01

LIQUOR LICENSE REVIEW FORM

Business Name: H & J, Inc.

RECEIVED

AKA Business Name (if applicable): _____

APR 30 2001

Operator/Manager's Name: Chung Ki Jung

CITY OF MUSKEGON
PLANNING DEPARTMENT

Business Address: _____

Reason for Review:

New License ☐ Transfer of Ownership ☐ Dance Permit ☐

Drop/Add Name on License ☐ Transfer Location ☒

Drop/Add Stockholder Name ☐ New Entertainment Permit ☐

Other Transfer location from 1813 Getty to 939 E. Laketon

Deadline for receipt of all information: _____

Police Department Approved ☐ Denied ☐ No Action Needed ☐

Income Tax Approved ☐ Owing ☐ Amount: _____

Treasurer Approved ☐ Owing ☐ Amount: _____

Zoning Approved ☒ Denied ☐ Pending ZBA ☐

Clerk's Approved ☐ Owing ☐ Amount: _____

Fire/Inspection Services Compliance ☐ Remaining Defects _____

Department Signature 

Gail A. Kundinger, City Clerk
Liquor License Coordinator

4-30-01

LIQUOR LICENSE REVIEW FORM

Business Name: H & J, Inc.

AKA Business Name (if applicable): _____

Operator/Manager's Name: Chung Ki Jung

Business Address: _____

Reason for Review:

New License ☐ Transfer of Ownership ☐ Dance Permit ☐

Drop/Add Name on License ☐ Transfer Location ☒

Drop/Add Stockholder Name ☐ New Entertainment Permit ☐

Other Transfer location from 1813 Getty to 939 E. Laketon

Deadline for receipt of all information: _____

Police Department Approved ☐ Denied ☐ No Action Needed ☐

Income Tax Approved ☐ Owing ☐ Amount: _____

Treasurer Approved ☐ Owing ☐ Amount: _____

Zoning Approved ☐ Denied ☐ Pending ZBA ☐

Clerk's Approved ☐ Owing ☐ Amount: _____

Fire/Inspection Services Compliance ☐ Remaining Defects _____

Department Signature _____

Gail A. Kundinger, City Clerk
Liquor License Coordinator

April 30, 2001

Chung Ki Jung
DBA: H & J Inc.

Dear Sir;

Enclosed you will find a Business Registration Application and Fire Safety Audit Worksheet. Per City Ordinance, this is required annually and due May 1st. We are in receipt and process of a liquor license transfer for 1813 Getty to 939 E Laketon. We have not received a registration for either address. We cannot proceed with the transfer process until the registration is completed. Your prompt attention to this matter will be greatly appreciated.

Sincerely,

Debra Atkinson,
Departmental Secretary

Enclosures

4-30-01

LIQUOR LICENSE REVIEW FORM

Business Name: H & J, Inc.

AKA Business Name (if applicable): _____

Operator/Manager's Name: Chung Ki Jung

Business Address: _____

Reason for Review:

New License ☐ Transfer of Ownership ☐ Dance Permit ☐

Drop/Add Name on License ☐ Transfer Location ☒

Drop/Add Stockholder Name ☐ New Entertainment Permit ☐

Other Transfer location from 1813 Getty to 939 E. Laketon

Deadline for receipt of all information: _____

Police Department Approved ☐ Denied ☐ No Action Needed ☐

Income Tax Approved ☐ Owing ☐ Amount: _____

Treasurer Approved ☐ Owing ☐ Amount: _____

Zoning Approved ☐ Denied ☐ Pending ZBA ☐

Clerk's Approved ☐ Owing ☐ Amount: _____

Fire/Inspection Services Compliance ☐ Remaining Defects Inspection

reg'd. Have new owner
call to set up insp. 724-6758

Department Signature Robert B. [Signature] 4/30/01

Gail A. Kundinger, City Clerk
Liquor License Coordinator

LIQUOR LICENSE REVIEW FORM**Business Name:** H & J, Inc.**AKA Business Name (if applicable):** _____**Operator/Manager's Name:** Chung Ki Jung**Business Address:** _____
_____**Reason for Review:****New License** ☐ **Transfer of Ownership** ☐ **Dance Permit** ☐**Drop/Add Name on License** ☐ **Transfer Location** ☒**Drop/Add Stockholder Name** ☐ **New Entertainment Permit** ☐**Other** Transfer location from 1813 Getty to 939 E. Laketon**Deadline for receipt of all information:** _____**Police Department** **Approved** ☐ **Denied** ☐ **No Action Needed** ☐**Income Tax** **Approved** ☐ **Owing** ☐ **Amount:** _____**Treasurer** **Approved** ☐ **Owing** ☐ **Amount:** _____**Zoning** **Approved** ☐ **Denied** ☐ **Pending ZBA** ☐**Clerk's** **Approved** ☐ **Owing** ☐ **Amount:** _____**Fire/Inspection Services** **Compliance** ☐ **Remaining Defects** _____

_____**Department Signature** _____**Gail A. Kundinger, City Clerk**
Liquor License Coordinator

DEPARTMENT OF CONSUMER & INDUSTRY SERVICES
LIQUOR CONTROL COMMISSION
7150 HARRIS DRIVE
P. O. BOX 30005
LANSING, MICHIGAN 48909

LOCAL GOVERNMENT 15-DAY NOTICE
(Authorized by MAC 436.1105(2d)(3))

RECEIVED
APR 27 2001
City Clerks Office

TO: Muskegon City Council
Attn: Clerk
933 Terrace St.
P.O. Box 536
Muskegon, MI 49443-0536

DATE: April 24, 2001
REQ ID: 124888

The Liquor Control Commission has received an application from:
H & J, Inc. for a request to transfer location of 01 SDM licensed business from 1813 Getty, Muskegon, MI 49442, Muskegon County, to 939 E. Laketon, Muskegon, MI 49442, Muskegon County.

Specially Designated Merchant (SDM) licenses permit the sale of beer and wine for consumption off the premises only. Specially Designated Distributor (SDD) licenses permit the sale of alcoholic liquor, other than beer and wine under 21 per cent alcohol by volume, for consumption off the premises only.

For your information, part of the investigation of the application is conducted by the local law enforcement agency and investigative forms will be released to them either in person or by mail.

Although local governing body approval is not required by the Michigan Liquor Control Act for off-premise licenses, the local governing body or its designee may notify the Commission within 15 days of receipt of this letter if the applicant location will not be in compliance with all appropriate state and local building, plumbing, zoning, fire, sanitation and health laws and ordinances, or if the applicant is considered ineligible due to other factors.

All conditions of non-compliance must be outlined in detail indicating the laws and ordinances applicable in this case with a copy of the law and/or ordinance submitted with the notification.

PLEASE RETURN YOUR RESPONSE TO:

Michigan Liquor Control Commission
Licensing Division
P. O. Box 30005
Lansing, Michigan 48909

skf

LC-3104 Rev6/90
4880-2068

Affirmative Action
616/724-6703
FAX/722-1214

Assessor
616/724-6708
FAX/724-4178

Cemetery
616/724-6783
FAX/726-5617

Civil Service
616/724-6716
FAX/724-4055

Clerk
616/724-6705
FAX/724-4178

Comm. & Neigh.
Services
616/724-6717
FAX/726-2501

Engineering
616/724-6707
FAX/727-6904

Finance
616/724-6713
FAX/724-6768

Fire Dept.
616/724-6792
FAX/724-6985

Income Tax
616/724-6770
FAX/724-6768

Info. Systems
616/724-6706
FAX/722-4301

Leisure Service
616/724-6704
FAX/724-1196

Manager's Office
616/724-6724
FAX/722-1214

Mayor's Office
616/724-6701
FAX/722-1214

Neigh. & Const.
Services
616/724-6715
FAX/726-2501

Planning/Zoning
616/724-6702
FAX/724-6790

Police Dept.
616/724-6750
FAX/722-5140

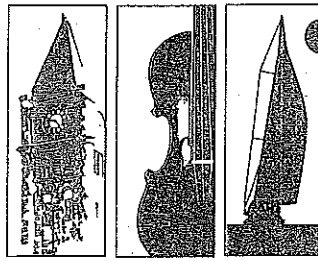
Public Works
616/724-4100
FAX/722-4188

Treasurer
616/724-6720
FAX/724-6768

Water Billing Dept.
616/724-6718
FAX/724-6768

Water Filtration
616/724-4106
FAX/755-5290

MUSKEGON



West Michigan's Shoreline City

May 18, 2001

Chung Ki Jung
H & J, Inc.
1813 Getty
Muskegon, MI 49442

Dear Mr. Jung:

We have received your request from the Liquor Control Commission to transfer the location of your SDM license from 1813 Getty to 939 E. Laketon.

Before this can be presented to the City Commission, the following must be done:

1. 2000 delinquent personal property taxes (\$258.48) must be paid.
2. Your business must be registered with the Clerk's Office.
3. The building must be inspected – call 724-6758 to set up an appointment.

If you have any questions, please call me at 724-6705.

Thank you,

A handwritten signature in cursive script that reads 'Linda Potter'.

Linda Potter
Deputy Clerk

Affirmative Action
616/724-6703
FAX/722-1214

Assessor
616/724-6708
FAX/724-4178

Cemetery
616/724-6783
FAX/726-5617

Civil Service
616/724-6716
FAX/724-4055

Clerk
616/724-6705
FAX/724-4178

Comm. & Neigh.
Services
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616/724-6707
FAX/727-6904

Finance
616/724-6713
FAX/724-6768

Fire Dept.
616/724-6792
FAX/724-6985

Income Tax
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FAX/724-6768

Info. Systems
616/724-6706
FAX/722-4301

Leisure Service
616/724-6704
FAX/724-1196

Manager's Office
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FAX/722-1214

Mayor's Office
616/724-6701
FAX/722-1214

Neigh. & Const.
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FAX/726-2501

Planning/Zoning
616/724-6702
FAX/724-6790

Police Dept.
616/724-6750
FAX/722-5140

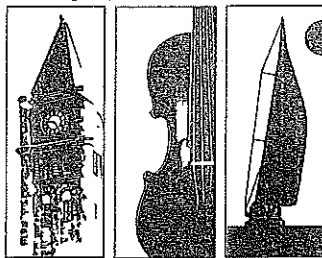
Public Works
616/724-4100
FAX/722-4188

Treasurer
616/724-6720
FAX/724-6768

Water Billing Dept.
616/724-6718
FAX/724-6768

Water Filtration
616/724-4106
FAX/755-5290

MUSKEGON



West Michigan's Shoreline City

July 30, 2001

Mr. Chung Ki Jung
H & J, Inc.
939 E. Laketon
Muskegon, MI 49442

Dear Mr. Jung:

This letter is to inform you that your request to transfer location of the 2001 SDM license from 1813 Getty to 939 E. Laketon will be presented to the City Commission on August 14, 2001. This meeting begins at 5:30 p.m. and is located in the Commission Chambers, 933 Terrace, Muskegon, MI.

This request has also been sent to the East Muskegon Neighborhood Association for their comments. It is Commission practice to let the Neighborhood Association know of any liquor license requests that are located within their boundaries. This allows for comments from the people who live there and not just from the owners of the business' who are located there.

If you have any questions, please feel free to contact me at 724-6705.

Sincerely,

A handwritten signature in cursive script that reads "Linda Potter".

Linda Potter
Deputy Clerk

Affirmative Action
616/724-6703
FAX/722-1214

Assessor
616/724-6708
FAX/724-4178

Cemetery
616/724-6783
FAX/726-5617

Civil Service
616/724-6716
FAX/724-4055

Clerk
616/724-6705
FAX/724-4178

Comm. & Neigh.
Services
616/724-6717
FAX/726-2501

Engineering
616/724-6707
FAX/727-6904

Finance
616/724-6713
FAX/724-6768

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FAX/724-6985

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FAX/722-1214

Mayor's Office
616/724-6701
FAX/722-1214

Neigh. & Const.
Services
616/724-6715
FAX/726-2501

Planning/Zoning
616/724-6702
FAX/724-6790

Police Dept.
616/724-6750
FAX/722-5140

Public Works
616/724-4100
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Treasurer
616/724-6720
FAX/724-6768

Water Billing Dept.
616/724-6718
FAX/724-6768

Water Filtration
616/724-4106
FAX/755-5290



July 30, 2001

Ms. Jacqueline Vines, President
East Muskegon Neighborhood Association
2174 Continental
Muskegon, MI 49442

Dear Ms. Vines:

A request from H & J, Inc, has been received from the Liquor Control Commission to transfer location of the 2001 SDM license from 1813 Getty to 939 E. Laketon. A SDM license permits the sale of beer and wine for consumption off the premises only. On Tuesday, August 14, 2001, the City Commission will review this request and determine whether or not it should be recommended for approval.

You are being sent this notice because the City Commission would like to know how the Neighborhood Association feels and would appreciate any comments that they may have. You may send these comments to 933 Terrace, Muskegon, MI 49440 or attend the City Commission Meeting on August 14, 2001, at 5:30 p.m. in the Commission Chambers.

If you have any questions, please feel free to contact me at 724-6705.

Sincerely,

Linda Potter
Deputy Clerk

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Liquor Control Commission
 7150 Harris
 PO Box 30005
 Lansing, MI 48909-7505

COMPLETE THIS SECTION ON DELIVERY

A. Received by (Please Print Clearly)

B. Date of Delivery

C. Signature

X

☐ Agent☐ Addressee

D. Is delivery address different from item 1?

☐ Yes

If YES, enter delivery address below:

☐ NoGARY SCHUELLER
 DELIVERY SERVICES, AGENT FOR STATE OF MICHIGAN

AUG 16 2001

3. Service Type

REGISTERED MAIL

☐ Express Mail☐ Registered☐ Return Receipt for Merchandise☐ Insured Mail☐ C.O.D.

4. Restricted Delivery? (Extra Fee)

☐ Yes

August 15, 2001

2. Article Number (Copy from service label)

7000 0520 0014 3707 8554

PS Form 3811, July 1999

Domestic Return Receipt

102595-00-M-0952

Liquor Control Commission
 7150 Harris
 PO Box 30005
 Lansing, MI 48909-7505

REF: #124888

939 E. Laketon

Muskegon, MI 49442

To Whom It May Concern:

Enclosed is the resolution and police inspection report (LC-1800) for the liquor license change request mentioned above.

Please do not hesitate to call me at (231) 724-6705 if you have any questions.

Sincerely,

Linda Potter
 Deputy Clerk

Enc.

Commission Meeting Date: August 14, 2001

Date: August 8, 2001
To: Honorable Mayor & City Commission
From: Community and Neighborhood Services
RE: Approval of revised Citizen's District Council By-laws which would increase the at-large members to 3.

SUMMARY OF REQUEST: To approve the revised CDC by-laws to include an additional at large member.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the request.

COMMITTEE RECOMMENDATION: Item was approved by the Community Relations Committee.

Where applicable, pronouns and relative words used herein shall be read as plural, feminine or neuter.

IN WITNESS WHEREOF, Grantor has caused this instrument to be executed by its duly authorized officers this 30th day of August, 2001, pursuant to a Resolution of the City Commission dated the 14th day of August, 2001.

WITNESSES:

CITY OF MUSKEGON

Linda Potter
Linda Potter

By Fred J. Nielsen
Fred J. Nielsen, Mayor

Jo Ann Krukowski
Jo Ann Krukowski

By Gail A. Kunding
Gail A. Kunding, Clerk

(MUNICIPAL CORPORATION ACKNOWLEDGMENT)

STATE OF MICHIGAN)
COUNTY OF Muskegon) SS.

The foregoing instrument was acknowledged before me this 6th day of August, 2001, by Fred J. Nielsen, Mayor, and Gail A. Kunding, Clerk, of the City of Muskegon, a Michigan municipal corporation, on behalf of the corporation.

Linda S. Potter
Linda S. Potter Notary Public
Muskegon County, Michigan
Acting in Muskegon County, Michigan
My Commission Expires 9-25-02

Prepared By: Cynthia K Jones 8/27/01
Consumers Energy Company
1945 West Parnall Road
Jackson, MI 49201

Return to: Consumers Energy Company
Real Estate and Right of Way Dept.
Attn: Nancy P. Fisher, P21-411
1945 West Parnall Road
Jackson, MI 49201

Parcel No. _____
 File No. 3086
 WO No. 2753

SPECIAL CONSIDERATIONS AND AGREEMENTS
 (Not Recited in Easement)

GRANTOR CITY OF MUSKEGON
933 TREEACE ST.
MUSKEGON MI 49443

1. COMPENSATION TO BE PAID FOR RIGHT OF WAY upon exercise of the rights granted by easement dated August 19, 2001, and before any construction work is done on the land.

CONSUMERS ENERGY CO AGREES TO REMOVE THE EXISTING TRANSMISSION LINE ACROSS SAID LANDS & RELEASE SAID EASEMENT WITHIN 180 DAYS OF ENERGIZING THE NEW LINE & REMOVING THE OLD LINE. SAID REMOVAL & RELEASE SHALL ONLY COVER THAT PORTION BEING RELOCATED ACROSS GRANTOR'S LAND.

2. AGREEMENTS PERTAINING TO THE CONSTRUCTION OF THE LINE
 AS STATED IN THE EASEMENT

3. AGREEMENTS PERTAINING TO CLEARING OF RIGHT OF WAY
 TREES & LIMBS OVER 4" IN DIAMETER WILL BE CUT INTO 8' TO 10' LENGTHS & STACKED ALONG RIGHT OF WAY
 TREES, LIMBS & BRUSH 4" IN DIAMETER & LESS WILL BE CHIPPED & SPREAD

Grantor hereby accepts and approves the above.

Fred J. Nielsen, Mayor

Gail A. Kunding, City Clerk

CONSUMERS ENERGY COMPANY

By [Signature]

Field Representative

Date 8/3/01

TO: Honorable Mayor and City Commissioners

FROM: Engineering

DATE: August 14, 2001

RE: Public Hearing
Spreading of the Special Assessment Roll
Houston, First to Sanford

SUMMARY OF REQUEST:

To hold a public hearing on the spreading of the special assessment for **HOUSTON, FIRST TO SANFORD**, and to adopt the attached resolution confirming the special assessment roll.

FINANCIAL IMPACT:

A total of \$14,931.18 would be spread against the thirteen-(13) parcels abutting the project.

BUDGET ACTION REQUIRED:

None at this time.

STAFF RECOMMENDATION:

To approve the special assessment roll and adopt the attached resolution.

COMMITTEE RECOMMENDATION:

CITY OF MUSKEGON

Resolution No. 2001-91(a)

Resolution Confirming Special Assessment Roll

For HOUSTON, FIRST TO SANFORD

Properties Assessed: See Exhibit A attached to this resolution.

RECITALS:

1. The City Commission determined to create a special assessment district covering the Properties set forth in Exhibit A attached to this resolution on **March 27, 2001**, at the first hearing.
2. The City has reviewed the special assessment roll which purports to levy a special assessment in the said district, levying on each property a portion of the cost which has been determined to be appropriate, considering the improvements, the benefit to the assessed properties, and the policies of the City.
3. The City Commission has received final bids for the construction and/or installation of the improvements and determines it to be fair and reasonable.
4. The City Commission has heard all objections to the roll filed before or at the hearing.

THEREFORE, BE IT RESOLVED:

1. That the special assessment roll submitted by the Board of Assessors is hereby approved.
2. That the assessments levied may be made in installments as follows: annual installments over ten (10) years. Any assessment that is paid in installments shall carry interest at the rate of five (5) percent per annum to be paid in addition to the principal payments on the special assessment.

RESOLUTION CONFIRMING SPECIAL ASSESSMENT ROLL

FOR **HOUSTON, FIRST TO SANFORD**

Continued...

3. The Clerk is directed to endorse the certificate of this confirmation resolution and the Mayor may endorse or attach his warrant bearing the date of this resolution which is the date of confirmation.

This resolution passed.

Ayes: Nielsen, Schweifler, Shepherd, Buie, Spataro, Aslakson

Nays: _____

City of Muskegon

By Gail A. Kunding
Gail A. Kunding, City Clerk

CERTIFICATE

This resolution was adopted at a meeting of the City Commission, held on **August 14, 2001**. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

Further, I hereby certify that the special assessment roll referred to in this resolution was confirmed on this date, being **August 14, 2001**.

City of Muskegon

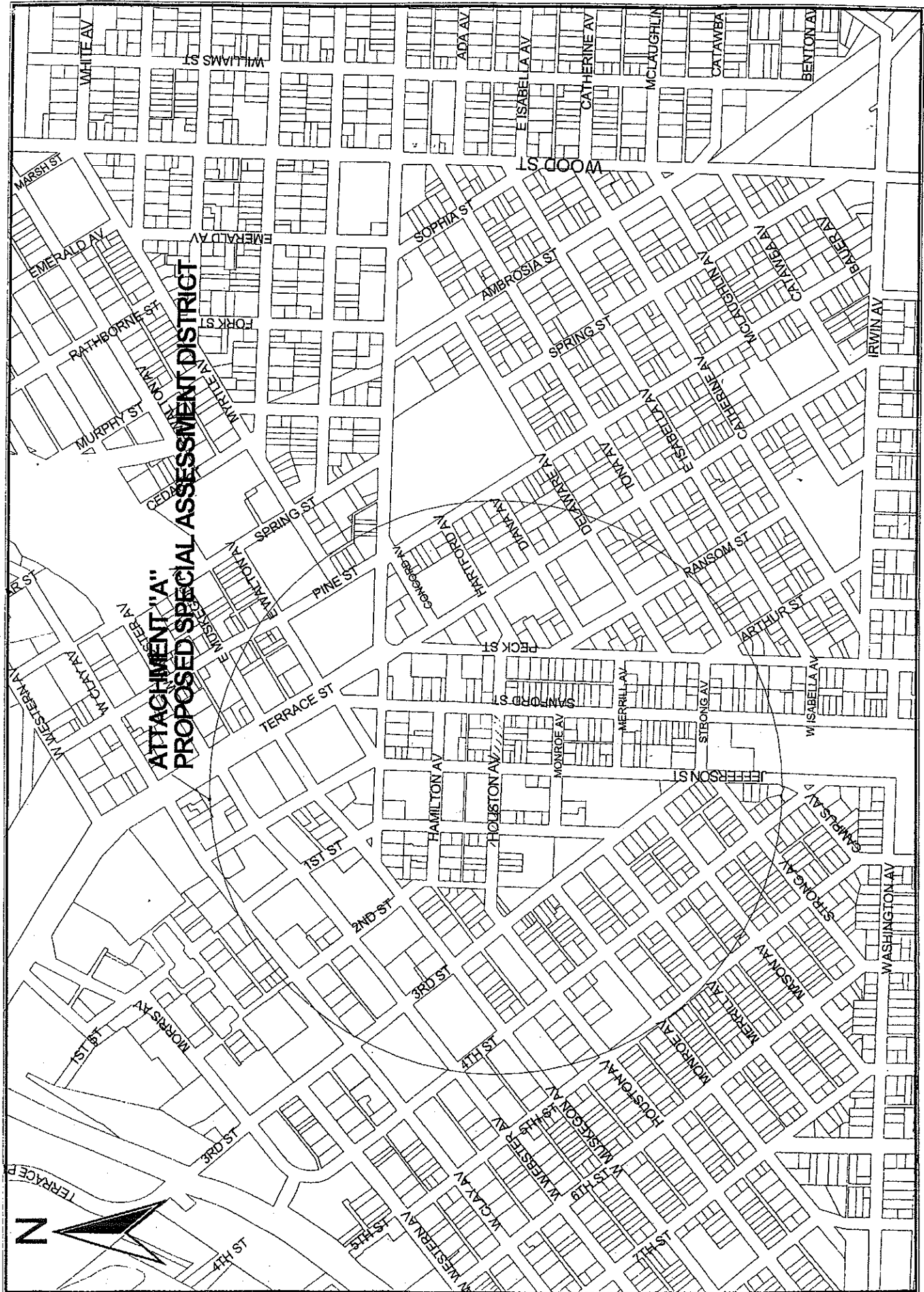
By Gail A. Kunding
Gail A. Kunding, City Clerk

EXHIBIT A

HOUSTON AVE., FIRST TO SANFORD

SPECIAL ASSESSMENT DISTRICT

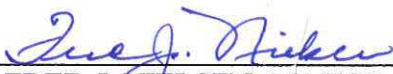
All properties abutting that section of **All properties abutting Houston Ave., from First to Sanford**



**HOUSTON, FIRST TO SANFORD
MAYOR'S ENDORSEMENT AND WARRANT**

I, FRED J. NIELSEN, MAYOR OF THE CITY OF MUSKEGON, HEREBY ENDORSE
THE ABOVE CONFIRMATION RESOLUTION AND HEREBY WARRANT TO THE CITY
TREASURER THIS DATE THAT HE SHALL PROCEED TO COLLECT THE
ASSESSMENTS AT THE TIME AND IN THE MANNER SET FORTH ABOVE.

CITY OF MUSKEGON

BY 
FRED J. NIELSEN, MAYOR

Ms
August 3, 2001

07

Property Parcel Number: 24-205-364-0001-00 at 1121 JEFFERSON ST.

NOTICE OF HEARING TO CONFIRM SPECIAL ASSESSMENT ROLL

Dear Property Owner:

The Muskegon City Commission has previously approved the project described below and will now consider final confirmation of the special assessment roll:

Houston Avenue, First Street to Sanford Street

Public Hearings

A public confirmation hearing will be held in the City of Muskegon Commission Chambers on Tuesday, August 14th, 2001 at 5:30 P.M. You are entitled to appear at this hearing, either in person, by agent or in writing to express your opinion, approval, or objection concerning the special assessment. Written appearances or objections must be made at or prior to the hearing.

YOU ARE HEREBY NOTIFIED THAT YOU HAVE THE RIGHT TO PROTEST YOUR ASSESSMENT EITHER IN WRITING OR IN PERSON AT THE HEARING. ALSO, IF THE SPECIAL ASSESSMENT IS CONFIRMED AUGUST 14, 2001 YOU WILL HAVE THIRTY (30) DAYS FROM THE DATE OF THE CONFIRMATION TO FILE A WRITTEN APPEAL WITH THE MICHIGAN TAX TRIBUNAL. HOWEVER, UNLESS YOU PROTEST AT THIS HEARING EITHER IN WRITING OR BY AGENT, OR IN WRITING BEFORE OR AT THE HEARING, YOUR RIGHT TO APPEAL TO THE MICHIGAN TAX TRIBUNAL WILL BE LOST.

Costs

The final projected cost of the street improvement portion of the project is \$105,000 of which \$14,931.18 (14.2%) will be paid by special assessment to property owners. If the special assessment is confirmed, your property will be assessed \$2,177.10 based on 123 feet assessable front footage at \$17.70 per assessable foot for the street improvements. In addition, you will be assessed \$0.00 for driveway approach and/or sidewalk improvements made to your property for a total special assessment cost of \$2,177.10. Following are the terms of the special assessment:

Assessment Period: Ten (10) Years

Interest Rate: 5% per year

First Installment: \$217.71

Due Date: October 14, 2001

The total assessment may be paid in full any time prior to the due date shown above without interest being charged. After this date, interest will be charged at the rate shown above on the outstanding balance. Assessments also may be paid over a ten year period in ten equal principal installments. If you pay your assessment in installments, your annual installment (including interest) will be included as a separate item on your property tax bill each year. Therefore, if you pay your property taxes through a mortgage escrow agent, you should notify them of this change. Early payments may be made at any time and are encouraged.

PLEASE NOTE THAT IF THE ASSESSMENT IS NOT CONFIRMED AT THE PUBLIC HEARING YOU WILL BE NOTIFIED. IF THE ASSESSMENT IS CONFIRMED, THIS LETTER WILL REPRESENT YOUR INITIAL BILLING IF YOU WISH TO PAY IN FULL PRIOR TO THE DUE DATE AND AVOID INTEREST COSTS. OTHERWISE, YOU WILL AUTOMATICALLY BE BILLED ON AN INSTALLMENT BASIS WITH THE FIRST INSTALLMENT SHOWN ON YOUR NEXT PROPERTY TAX BILL

If you have any specific questions about the work done please call the Engineering Department at 231-724-6707 before the hearing date.

Please refer to the enclosed sheet entitled Special Assessment Payment Options for more information on the payment options and financial assistance programs available.

Sincerely,

A handwritten signature in cursive script, reading "Mohammed Al-Shatel".

Mohammed Al-Shatel, P.E.
City Engineer

Special Assessment Payment Options

Property owners in the City of Muskegon who are being specially assessed for street, sidewalk or other public improvements may pay their assessment in the following ways:

I. Lump Sum Payment in Full

Assessments may be paid in full within sixty (60) days of the confirmation of the special assessment roll without interest.

II. Installment Payments

Assessments not paid within the first sixty (60) days may be paid in installments over several years as follows:

Street and Alley Assessments – Ten (10) years equal annual principal payments. For example, if the amount of your assessment is \$850.00, you will be billed \$85.00 per year plus applicable interest as described below.

Driveway, Sidewalk, and Approach Assessments - Ten (10) years equal annual principal payments plus applicable interest as described below.

Interest – Simple interest is charged at the rate of 5.00% per year *unless* the City has borrowed money to complete the project for which you are assessed and has pledged your assessments for repayment of the borrowed money. In such cases, the interest you are charged is equal to the interest rate the City must pay on the borrowed money plus 1.00%.

III. Special Assessment Deferral (Low Income Seniors and Disabled Persons)

To qualify for a special assessment deferral you or your spouse (if jointly owned) must:

- Be 65 years or older or be totally or permanently disabled.
- Have been a Michigan resident for five (5) years or more and have owned and occupied the homestead being assessed for five (5) years or more.
- Be a citizen of the U.S.
- Have a total household income not in excess of \$16,823.00
- Have a special assessment of \$300.00 or more.

Under this program the State of Michigan will pay the entire balance owing of the special assessment, including delinquent, current, and further installments. At the time of payment a lien will be recorded on your property in favor of the State of Michigan. Repayment to the State must be made at the time the property is sold or transferred or after the death of the owner(s). During the time the special assessment is deferred interest is accrued at the rate of 6.00% per year.

IV. Further Information About the Above Programs

Further information about any of the above payment options may be obtained by calling either the **City Assessor's Office at 724-6708** or the **City Treasurer's Office at 724-6720**. Applications may be obtained at the Muskegon County Equalization Office in the Muskegon County building or City of Muskegon Assessor's Office in City Hall.

V. Additional Special Assessment Payment Assistance

Qualified low and moderate income homeowners who are being assessed may be eligible for payment assistance through the City of Muskegon Community Development Block Grant (CDBG) Program. Assistance from this program will be available to the extent that funds are available. To obtain further information and determine whether you are eligible, contact the **Community and Neighborhood Services Department at 724-6717**.

**CITY OF MUSKEGON
STREET ASSESSMENT PROGRAM
COMMUNITY DEVELOPMENT BLOCK GRANT -
REQUEST FOR WAIVER OF SPECIAL ASSESSMENT**

Note: *[Illegible text]*

Dear Resident:

The City of Muskegon, for roadway improvements, is specially assessing property owners in your area. City ordinances require that property owners be responsible for the special assessment for roadwork done to their property's assessable frontage. To assist homeowners, who may have difficulty paying the costs of the special assessment, the City offers assessment waivers through the Community Development Block Grant (CDBG) Program for eligible households and families. If you meet the CDBG program qualifications, the City may pay for your special assessment to the extent that funds is available.

Application Requirements:

- ✓ Applicants must submit proof that their total household income does not exceed 65% of Area Median Income (see chart below); Proof of income may include copies of Wage & Tax Statement (W-2's) from the year 2000, pension or other benefit checks, bank statements for direct deposits or agency statements for all household income.

2001

65% MEDIAN HOUSEHOLD INCOME CHART	
FAMILY SIZE	INCOME LIMIT
1	\$22,800
2	26,040
3	29,340
4	32,580
5	35,160
6	37,800
7	40,380
8	43,020
For each extra, add	3,240

- ✓ Applicants must submit proof that they both own and occupy property at the time of application; Land Contract purchasers must obtain approval of titleholder prior to receiving assistance. Proof of ownership should be a deed, mortgage, or land contract; proof of occupancy can be a copy of a driver's license or other official document showing both your name and address.
- ✓ Applicants must submit proof of current property insurance.

Please complete the first four (4) sections of the application on the reverse side of this notice, and return it, along with supporting documentation, to:

**City of Muskegon
Community & Neighborhood Services
933 Terrace Street, 2nd Floor
Muskegon, MI 49440**

For further information, please contact this office by calling 724-6717, weekdays from 8:30 a.m. and 5:00 p.m.

The City reserves the right to verify all application information, and to reject any applications that contain falsified information or insufficient documentation.

**CITY OF MUSKEGON
NOTICE OF PUBLIC HEARING
CONFIRMATION OF SPECIAL ASSESSMENT ROLL**

SPECIAL ASSESSMENT DISTRICT:

HOUSTON, FIRST TO SANFORD

The location of the special assessment district and the properties proposed to be assessed are:

All properties abutting Houston between First & Sanford

PLEASE TAKE NOTICE that a hearing to confirm the special assessment district will be held at the City of Muskegon Commission Chambers on **AUGUST 14, 2001 at 5:30 p.m.**

At the time set for the hearing the City Commission will examine and determine whether to approve the special assessment roll that has been prepared and submitted for the purpose of said hearing and for examination by those persons to be assessed. The special assessment roll is on file and may be examined during regular business hours at the City Engineer's office between 8:00 a.m. and 5:00 p.m. on weekdays, except holidays.

YOU ARE HEREBY NOTIFIED THAT YOU HAVE A RIGHT TO PROTEST YOUR ASSESSMENT EITHER IN WRITING OR IN PERSON AT THE HEARING. IF THE SPECIAL ASSESSMENT ROLL IS CONFIRMED, YOU WILL HAVE THIRTY (30) DAYS FROM THE DATE OF CONFIRMATION OF THE ROLL TO FILE A WRITTEN APPEAL WITH THE MICHIGAN STATE TAX TRIBUNAL. HOWEVER, UNLESS YOU PROTEST AT THIS HEARING OR DID SO AT THE PREVIOUS HEARING ON THIS SPECIAL ASSESSMENT DISTRICT EITHER IN PERSON OR BY AGENT, OR IN WRITING BEFORE OR AT THE HEARING, YOUR RIGHT TO APPEAL TO THE MICHIGAN TAX TRIBUNAL WILL BE LOST.

You are further notified that at the first hearing the City Commission determined that the special assessment district should be created, the improvement made, and the assessment levied. The purpose of this hearing is to hear objections to the assessment roll and to approve, reject, or correct the said roll.

Gail A. Kunding, City Clerk

Publish: **AUGUST 4, 2001**

ADA POLICY

The City will provide necessary appropriate auxiliary aids and services, for example, signers for the hearing impaired, audio tapes for the visually impaired, etc., for disabled persons who want to attend the meeting, upon twenty-four hours notice to the City. Contact:

Gail A. Kunding, City Clerk
933 Terrace Street, Muskegon, MI 49440
(231) 724-6705 of TDD (231) 724-6773

CITY OF MUSKEGON

Resolution No. 2001-34(c)

RECEIVED
CITY OF MUSKEGON

APR 11 2001

Resolution At First Hearing Creating Special Assessment District

For **Houston Ave. from First to Sanford**

Location and Description of Properties to be Assessed:

See Exhibit A attached to this resolution

ENGINEERING DEPT.

RECITALS:

1. A hearing has been held on **March 27, 2001** at 5:30 o'clock p.m. at the City Commission Chambers. Notice was given by mail and publication as required by law.
2. That estimates of costs of the project, a feasibility report and valuation and benefit information are on file with the City and have been reviewed for this hearing.
3. At the hearing held **March 27, 2001**, there were 42.16 % objections by the owners of the property in the district registered at the hearing either in writing received before or at the hearing or by owners or agents present at the hearing, and the Commission has considered the advisability of proceeding with the project.

FINDINGS:

1. The City Commission has examined the estimates of cost to construct the project including all assessable expenses and determines them to be reasonable.
2. The City Commission has considered the value of the property to be assessed and the value of the benefit to be received by each property proposed to be assessed in the district after the improvements have been made. The City Commission determines that the assessments of costs of the City project will enhance the value of the properties to be assessed in an amount at least equivalent to the assessment and that the improvement thereby constitutes a benefit to the property.

THEREFORE, BE IT RESOLVED:

1. The City Commission hereby declares a special assessment district to include the property set forth in Exhibit A attached to this resolution.
2. The City Commission determines to proceed with the improvements as set forth in the feasibility study and estimates of costs, and directs the City Engineer to proceed with project design, preparation of specifications and the bidding process. If appropriate and if bonds are to be sold for the purposes of financing the improvements, the Finance Department shall prepare plans for financing including submission of application to the Michigan Department of Treasury and the beginning of bond proceedings.
3. The City Commission hereby appoints a Board of Assessors consisting of City

Commissioners Shepherd and Spataro
and the City Assessor who are hereby directed to prepare an assessment roll.
Assessments shall be made upon front foot basis.

4. Based on the City's Special Assessment policy and preliminary estimates it is expected that approximately **15.93%** of the cost of the street improvement will be paid by special assessments.
5. Upon submission of the special assessment roll, the City staff is hereby directed to notify all owners and persons interested in properties to be assessed of the hearing at which the City Commission will consider confirmation of the special assessment roll.

This resolution adopted.

Ayes Aslakson, Nielsen, Schweifler, Shepherd, Sieradzki, Spataro

Nays None

CITY OF MUSKEGON

By Gail A. Kunderger
Gail A. Kunderger, Clerk

ACKNOWLEDGMENT

This resolution was adopted at a meeting of the City Commission, held on **March 27, 2001**. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By Gail A. Kunderger
Gail A. Kunderger, Clerk

H-1533

Houston Avenue, First Street to Sanford Street

SPECIAL ASSESSMENT ROLL

PARCEL	@						PAVING	DR APP / SW	TOTAL
24-205-363-0002-10	73	HOUSTON	JEFFERSON DARYL/L	1252 ADAMS AVE	MUSKEGON	MI 49442	\$584.10	\$46.44	\$630.54
24-205-357-0007-00	78	HOUSTON	DEVOOGD THOMAS J	3387 FULTON	MUSKEGON	MI 49441	\$902.70	\$49.12	\$951.82
24-205-363-0002-00	79	HOUSTON	BROWN CAREY D/AMY	79 HOUSTON AVE	MUSKEGON	MI 49440	\$584.10	\$48.36	\$632.46
24-205-363-0003-20	85	HOUSTON	BROWN CAREY D/AMY	79 HOUSTON AVE	MUSKEGON	MI 49441	\$557.55	\$0.00	\$557.55
24-205-357-0006-00	86	HOUSTON	KIM SUN JOONG/BO K	2317 BLISSFIELD CT	MUSKEGON	MI 49441	1,168.20	\$91.73	\$1,259.93
24-205-363-0003-10	91	HOUSTON	FRANTZ MARION	1114 JEFFERSON	MUSKEGON	MI 49440	\$557.55	\$0.00	\$557.55
24-205-364-0004-00	153	HOUSTON	WELLS RONALD L	153 HOUSTON	MUSKEGON	MI 49440	1,168.20	\$0.00	\$1,168.20
24-205-356-0001-00	1077	JEFFERSO	MUSKEGON RETIREM	1077 JEFFERSON ST	MUSKEGON	MI 49441	3,345.30	\$1,013.43	\$4,358.73
24-205-357-0008-10	1093	SANFORD S	ESH MICHAEL E REV T	220 ROBINWOOD	WHITEHALL	MI 49461	\$716.85	\$95.16	\$812.01
24-205-357-0005-10	1094	JEFFERSO	LEMAIRE DONALD JR	1086 JEFFERSON	MUSKEGON	MI 49440	\$584.10	\$0.00	\$584.10
24-205-363-0003-00	1110	JEFFERSO	HUTCHINS MARK	896 W GILES	MUSKEGON	MI 49445-3	\$610.65	\$0.00	\$610.65
24-205-363-0001-00	1111	SANFORD S	NOORDHOFF ROBERT	195 W APPLE AVE AP	MUSKEGON	MI 49440	\$584.10	\$46.44	\$630.54
24-205-364-0001-00	1121	JEFFERSO	CENTRAL REFORMED	1121 JEFFERSON	MUSKEGON	MI 49442	2,177.10	\$0.00	\$2,177.10

H-1533

Houston Avenue, First Street to Sanford Street

SPECIAL ASSESSMENT ROLL

PARCEL

@

	PAVING	DR APP / SW	TOTAL
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TOTALS	\$13,540.50	\$1,390.68	\$14,931.18
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PLEASE NOTE: PARCELS SHOWING \$0.00 IN THE TOTAL COLUMN ARE EXEMPT

BOARD OF ASSESSORS

		
CLIFF TURNER, DIRECTOR, COUNTY EQUALIZATION	CLARA SHEPARD	LAWRENCE SPATARO
DATE	CITY COMMISSIONER	CITY COMMISSIONER
	8-13-01	8-13-01
	DATE	DATE

AFFIDAVIT OF MAILING BY CITY CLERK

STATE OF MICHIGAN)
) SS
COUNTY OF MUSKEGON)

GAIL A. KUNDINGER, BEING FIRST DULY SWORN, DEPOSES AND SAYS THAT SHE IS THE CITY CLERK OF THE CITY OF MUSKEGON; THAT AT A HEARING HELD ON THE 27 TH DAY OF MARCH, 2001 THE CITY COMMISSION ADOPTED A RESOLUTION CREATING THE FOLLOWING SPECIAL ASSESSMENT DISTRICT:

All parcels abutting Houston Avenue from First Street to Sanford Street

A NOTICE OF THE SAID HEARING WAS DULY PUBLISHED IN THE MUSKEGON CHRONICLE, A DAILY NEWSPAPER OF GENERAL CIRCULATION IN THE CITY OF MUSKEGON, ON MARCH 17, 2001.

DEPONENT FURTHER SAYS THAT THE NOTICE OF HEARING WAS SERVED UPON EACH OWNER OF OR PARTY IN INTEREST IN PROPERTY TO BE ASSESSED IN THE SPECIAL ASSESSMENT DISTRICT WHOSE NAME APPEARS UPON THE LAST TAX ASSESSMENT RECORDS OF THE CITY OF MUSKEGON BY MAILING SUCH NOTICE IN A SEALED ENVELOPE BY FIRST CLASS UNITED STATES MAIL, WITH POSTAGE PREPAID, ADDRESSED TO EACH SUCH OWNER OR PARTY IN INTEREST AT THE ADDRESS SHOWN ON SAID LAST TAX ASSESSMENT RECORDS BY DEPOSITING THEM IN AN OFFICIAL UNITED STATES MAIL RECEPTACLE ON THE 16TH DAY OF MARCH, 2001.

Gail A. Kunderger
GAIL A. KUNDINGER, CITY CLERK

SUBSCRIBED AND SWORN TO BEFORE ME THIS
29th DAY OF March, 2001.

Linda S. Potter
NOTARY PUBLIC, MUSKEGON COUNTY, MICHIGAN

MY COMMISSION EXPIRES 9-25-02

AFFIDAVIT OF MAILING BY CITY CLERK

STATE OF MICHIGAN)
) SS
COUNTY OF MUSKEGON)

GAIL A. KUNDINGER, BEING FIRST DULY SWORN, DEPOSES AND SAYS THAT SHE IS THE CITY CLERK OF THE CITY OF MUSKEGON; THAT AT A HEARING HELD ON THE 14 TH DAY OF AUGUST, 2001 THE CITY COMMISSION ADOPTED A RESOLUTION CONFIRMING THE FOLLOWING SPECIAL ASSESSMENT DISTRICT:

H-1533 Houston Avenue, First Street to Sanford Street

A NOTICE OF THE SAID HEARING WAS DULY PUBLISHED IN THE MUSKEGON CHRONICLE, A DAILY NEWSPAPER OF GENERAL CIRCULATION IN THE CITY OF MUSKEGON, ON AUGUST 4, 2001.

DEPONENT FURTHER SAYS THAT THE NOTICE OF HEARING WAS SERVED UPON EACH OWNER OF OR PARTY IN INTEREST IN PROPERTY TO BE ASSESSED IN THE SPECIAL ASSESSMENT DISTRICT WHOSE NAME APPEARS UPON THE LAST TAX ASSESSMENT RECORDS OF THE CITY OF MUSKEGON BY MAILING SUCH NOTICE IN A SEALED ENVELOPE BY FIRST CLASS UNITED STATES MAIL, WITH POSTAGE PREPAID, ADDRESSED TO EACH SUCH OWNER OR PARTY IN INTEREST AT THE ADDRESS SHOWN ON SAID LAST TAX ASSESSMENT RECORDS BY DEPOSITING THEM IN AN OFFICIAL UNITED STATES MAIL RECEPTACLE ON THE 3RD DAY OF AUGUST, 2001.

Gail A. Kunderger
GAIL A. KUNDINGER, CITY CLERK

SUBSCRIBED AND SWORN TO BEFORE ME THIS
23rd DAY OF August, 2001.

John M. Kucowski
NOTARY PUBLIC, MUSKEGON COUNTY, MICHIGAN

MY COMMISSION EXPIRES 5-13-05



Felco Contractors, Inc.

August 8, 2001

Mohammed S. Al-Shatel, P.E.
City Engineer
City of Muskegon
933 Terrace St
P.O. Box 536
Muskegon, MI 49443-0536

Dear Sir:

It has been brought to my attention that the seeding on both the Irwin (H-1513) and Houston (H-1533) projects is unsatisfactory. As the general contractor on both projects I am writing this letter to inform you that we will re-do this portion of work at no charge to the City of Muskegon. We have made arrangements with a subcontractor to: kill the weeds, till the soil and re-seed all restoration areas on both projects by October.

Sincerely,

A handwritten signature in dark ink, appearing to read "Jeffrey Felinski", is written over a horizontal line. The signature is fluid and cursive.

Jeffrey Felinski

TO: Honorable Mayor and City Commissioners

FROM: Engineering

DATE: August 14, 2001

RE: Public Hearing
Spreading of the Special Assessment Roll ON:
Irwin, Wood to Peck

SUMMARY OF REQUEST:

To hold a public hearing on the spreading of the special assessment for **IRWIN AVENUE FROM 38' EAST OF THE CENTERLINE OF PECK TO 234' WEST OF THE CENTERLINE OF WOOD STREET**, and to adopt the attached resolution confirming the special assessment roll.

FINANCIAL IMPACT:

A total of \$47,531.74 would be spread against the forty-three (43) parcels abutting the project.

BUDGET ACTION REQUIRED:

None at this time.

STAFF RECOMMENDATION:

To approve the special assessment roll and adopt the attached resolution.

COMMITTEE RECOMMENDATION:

CITY OF MUSKEGON

Resolution No. 2001-91(b)

Resolution Confirming Special Assessment Roll

**For IRWIN AVENUE FROM 38' EAST OF THE CENTERLINE OF PECK TO 234'
WEST OF THE CENTERLINE OF WOOD STREET**

Properties Assessed: See Exhibit A attached to this resolution.

RECITALS:

1. The City Commission determined to create a special assessment district covering the Properties set forth in Exhibit A attached to this resolution on **September 12, 2000**, at the first hearing.
2. The City has reviewed the special assessment roll which purports to levy a special assessment in the said district, levying on each property a portion of the cost which has been determined to be appropriate, considering the improvements, the benefit to the assessed properties, and the policies of the City.
3. The City Commission has received final bids for the construction and/or installation of the improvements and determines it to be fair and reasonable.
4. The City Commission has heard all objections to the roll filed before or at the hearing.

THEREFORE, BE IT RESOLVED:

1. That the special assessment roll submitted by the Board of Assessors is hereby approved.
2. That the assessments levied may be made in installments as follows: annual installments over ten (10) years. Any assessment that is paid in installments shall carry interest at the rate of five (5) percent per annum to be paid in addition to the principal payments on the special assessment.

RESOLUTION CONFIRMING SPECIAL ASSESSMENT ROLL

FOR IRWIN AVENUE FROM 38' EAST OF THE CENTERLINE OF PECK TO 234'
WEST OF THE CENTERLINE OF WOOD STREET

Continued...

3. The Clerk is directed to endorse the certificate of this confirmation resolution and the Mayor may endorse or attach his warrant bearing the date of this resolution which is the date of confirmation.

This resolution passed.

Ayes: Schweifler, Shepherd, Buie, Spataro, Aslakson, Nielsen

Nays: None

City of Muskegon

By

Gail A. Kunderger

Gail A. Kunderger, City Clerk

CERTIFICATE

This resolution was adopted at a meeting of the City Commission, held on **August 14, 2001**. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

Further, I hereby certify that the special assessment roll referred to in this resolution was confirmed on this date, being **August 14, 2001**.

City of Muskegon

By

Gail A. Kunderger

Gail A. Kunderger, City Clerk

EXHIBIT A

Irwin Ave. from Peck Street to Wood

SPECIAL ASSESSMENT DISTRICT

All properties abutting that section of **IRWIN AVENUE FROM 38' EAST OF THE CENTERLINE OF PECK TO 234' WEST OF THE CENTERLINE OF WOOD STREET**

424

10

10

AVE

27

EVERGREEN
CEMETERY

↑
N

AVE

287

AVE

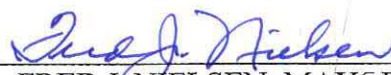
284

**IRWIN AVENUE FROM 38' EAST OF THE CENTERLINE OF PECK TO 234' WEST
OF THE CENTERLINE OF WOOD STREET
MAYOR'S ENDORSEMENT AND WARRANT**

I, FRED J. NIELSEN, MAYOR OF THE CITY OF MUSKEGON, HEREBY ENDORSE
THE ABOVE CONFIRMATION RESOLUTION AND HEREBY WARRANT TO THE CITY
TREASURER THIS DATE THAT HE SHALL PROCEED TO COLLECT THE
ASSESSMENTS AT THE TIME AND IN THE MANNER SET FORTH ABOVE.

CITY OF MUSKEGON

BY


FRED J. NIELSEN, MAYOR

August 3, 2001

07

NOTICE OF HEARING TO CONFIRM SPECIAL ASSESSMENT ROLL

Dear Property Owner:

The Muskegon City Commission has previously approved the project described below and will now consider final confirmation of the special assessment roll:

Irwin Avenue, Peck Street to Wood Street

Public Hearings

A public confirmation hearing will be held in the City of Muskegon Commission Chambers on Tuesday, August 14th, 2001 at 5:30 P.M. You are entitled to appear at this hearing, either in person, by agent or in writing to express your opinion, approval, or objection concerning the special assessment. Written appearances or objections must be made at or prior to the hearing.

YOU ARE HEREBY NOTIFIED THAT YOU HAVE THE RIGHT TO PROTEST YOUR ASSESSMENT EITHER IN WRITING OR IN PERSON AT THE HEARING. ALSO, IF THE SPECIAL ASSESSMENT IS CONFIRMED AUGUST 14th, 2001 YOU WILL HAVE THIRTY (30) DAYS FROM THE DATE OF THE CONFIRMATION TO FILE A WRITTEN APPEAL WITH THE MICHIGAN TAX TRIBUNAL. HOWEVER, UNLESS YOU PROTEST AT THIS HEARING EITHER IN WRITING OR BY AGENT, OR IN WRITING BEFORE OR AT THE HEARING, YOUR RIGHT TO APPEAL TO THE MICHIGAN TAX TRIBUNAL WILL BE LOST.

Costs

The final projected cost of the street improvement portion of the project is \$325,000 of which \$46,457.54 (14.3%) will be paid by special assessment to property owners. If the special assessment is confirmed, your property will be assessed \$620.28 based on 36.38 feet assessable front footage at \$17.05 per assessable foot for the street improvements. In addition, you will be assessed \$109.96 for driveway approach and/or sidewalk improvements made to your property for a total special assessment cost of \$730.24. Following are the terms of the special assessment:

Assessment Period: Ten (10) Years
Interest Rate: 5% per year
First Installment: \$73.02
Due Date: OCTOBER 14TH, 2001

The total assessment may be paid in full any time prior to the due date shown above without interest being charged. After this date, interest will be charged at the rate shown above on the outstanding balance. Assessments also may be paid over a ten year period in ten equal principal installments. If you pay your assessment in installments, your annual installment (including interest) will be included as a separate item on your property tax bill each year. Therefore, if you pay your property taxes through a mortgage escrow agent, you should notify them of this change. Early payments may be made at any time and are encouraged.

PLEASE NOTE THAT IF THE ASSESSMENT IS NOT CONFIRMED AT THE PUBLIC HEARING YOU WILL BE NOTIFIED. IF THE ASSESSMENT IS CONFIRMED, THIS LETTER WILL REPRESENT YOUR INITIAL BILLING IF YOU WISH TO PAY IN FULL PRIOR TO THE DUE DATE AND AVOID INTEREST COSTS. OTHERWISE, YOU WILL AUTOMATICALLY BE BILLED ON AN INSTALLMENT BASIS WITH THE FIRST INSTALLMENT SHOWN ON YOUR NEXT PROPERTY TAX BILL

If you have any specific questions about the work done please call the Engineering Department at 231-724-6707 before the hearing date.

Please refer to the enclosed sheet entitled Special Assessment Payment Options for more information on the payment options and financial assistance programs available.

Sincerely,

A handwritten signature in cursive script, reading "Mohammed Al-Shatel".

Mohammed Al-Shatel, P.E.
City Engineer

Special Assessment Payment Options

Property owners in the City of Muskegon who are being specially assessed for street, sidewalk or other public improvements may pay their assessment in the following ways:

I. Lump Sum Payment in Full

Assessments may be paid in full within sixty (60) days of the confirmation of the special assessment roll without interest.

II. Installment Payments

Assessments not paid within the first sixty (60) days may be paid in installments over several years as follows:

Street and Alley Assessments – Ten (10) years equal annual principal payments. For example, if the amount of your assessment is \$850.00, you will be billed \$85.00 per year plus applicable interest as described below.

Driveway, Sidewalk, and Approach Assessments - Ten (10) years equal annual principal payments plus applicable interest as described below.

Interest – Simple interest is charged at the rate of 5.00% per year *unless* the City has borrowed money to complete the project for which you are assessed and has pledged you assessments for repayment of the borrowed money. In such cases, the interest you are charged is equal to the interest rate the City must pay on the borrowed money plus 1.00%.

III. Special Assessment Deferral (Low Income Seniors and Disabled Persons)

To qualify for a special assessment deferral you or your spouse (if jointly owned) must:

- Be 65 years or older or be totally or permanently disabled.
- Have been a Michigan resident for five (5) years or more and have owned and occupied the homestead being assessed for five (5) years or more.
- Be a citizen of the U.S.
- Have a total household income not in excess of \$16,823.00
- Have a special assessment of \$300.00 or more.

Under this program the State of Michigan will pay the entire balance owing of the special assessment, including delinquent, current, and further installments. At the time of payment a lien will be recorded on your property in favor of the State of Michigan. Repayment to the State must be made at the time the property is sold or transferred or after the death of the owner(s). During the time the special assessment is deferred interest is accrued at the rate of 6.00% per year.

IV. Further Information About the Above Programs

Further information about any of the above payment options may be obtained by calling either the **City Assessor's Office at 724-6708** or the **City Treasurer's Office at 724-6720**. Applications may be obtained at the **Muskegon County Equalization Office in the Muskegon County building** or **City of Muskegon Assessor's Office in City Hall**.

V. Additional Special Assessment Payment Assistance

Qualified low and moderate income homeowners who are being assessed may be eligible for payment assistance through the City of Muskegon Community Development Block Grant (CDBG) Program. Assistance from this program will be available to the extent that funds are available. To obtain further information and determine whether you are eligible, contact the **Community and Neighborhood Services Department at 724-6717**.

**CITY OF MUSKEGON
STREET ASSESSMENT PROGRAM
COMMUNITY DEVELOPMENT BLOCK GRANT -
REQUEST FOR WAIVER OF SPECIAL ASSESSMENT**

Note: You may receive this application several times - If you have already applied, please discard.

Dear Resident:

The City of Muskegon, for roadway improvements, is specially assessing property owners in your area. City ordinances require that property owners be responsible for the special assessment for roadwork done to their property's assessable frontage. To assist homeowners, who may have difficulty paying the costs of the special assessment, the City offers assessment waivers through the Community Development Block Grant (CDBG) Program for eligible households and families. If you meet the CDBG program qualifications, the City may pay for your special assessment to the extent that funds is available.

Application Requirements:

- ✓ **Applicants must submit proof that their total household income does not exceed 65% of Area Median Income** (see chart below); Proof of income may include copies of Wage & Tax Statement (W-2's) from the year 2000, pension or other benefit checks, bank statements for direct deposits or agency statements for all household income.

2001

65% MEDIAN HOUSEHOLD INCOME CHART

FAMILY SIZE	INCOME LIMIT
1	\$22,800
2	26,040
3	29,340
4	32,580
5	35,160
6	37,800
7	40,380
8	43,020
For each extra, add	3,240

- ✓ **Applicants must submit proof that they both own and occupy property at the time of application;** Land Contract purchasers must obtain approval of titleholder prior to receiving assistance. Proof of ownership should be a deed, mortgage, or land contract; proof of occupancy can be a copy of a driver's license or other official document showing both your name and address.
- ✓ **Applicants must submit proof of current property insurance.**

Please complete the first four (4) sections of the application on the reverse side of this notice, and return it, along with supporting documentation, to:

**City of Muskegon
Community & Neighborhood Services
933 Terrace Street, 2nd Floor
Muskegon, MI 49440**

For further information, please contact this office by calling 724-6717, weekdays from 8:30 a.m. and 5:00 p.m.

The City reserves the right to verify all application information, and to reject any applications that contain falsified information or insufficient documentation.

**CITY OF MUSKEGON
NOTICE OF PUBLIC HEARING
CONFIRMATION OF SPECIAL ASSESSMENT ROLL**

SPECIAL ASSESSMENT DISTRICT:

**IRWIN AVENUE FROM 38' EAST OF THE CENTERLINE OF PECK TO 234' WEST
OF THE CENTERLINE OF WOOD STREET**

The location of the special assessment district and the properties proposed to be assessed are:

**All properties abutting IRWIN AVENUE FROM 38' EAST OF THE CENTERLINE OF
PECK TO 234' WEST OF THE CENTERLINE OF WOOD STREET**

PLEASE TAKE NOTICE that a hearing to confirm the special assessment district will be held at the City of Muskegon Commission Chambers on **AUGUST 14, 2001 at 5:30 p.m.**

At the time set for the hearing the City Commission will examine and determine whether to approve the special assessment roll that has been prepared and submitted for the purpose of said hearing and for examination by those persons to be assessed. The special assessment roll is on file and may be examined during regular business hours at the City Engineer's office between 8:00 a.m. and 5:00 p.m. on weekdays, except holidays.

YOU ARE HEREBY NOTIFIED THAT YOU HAVE A RIGHT TO PROTEST YOUR ASSESSMENT EITHER IN WRITING OR IN PERSON AT THE HEARING. IF THE SPECIAL ASSESSMENT ROLL IS CONFIRMED, YOU WILL HAVE THIRTY (30) DAYS FROM THE DATE OF CONFIRMATION OF THE ROLL TO FILE A WRITTEN APPEAL WITH THE MICHIGAN STATE TAX TRIBUNAL. HOWEVER, UNLESS YOU PROTEST AT THIS HEARING OR DID SO AT THE PREVIOUS HEARING ON THIS SPECIAL ASSESSMENT DISTRICT EITHER IN PERSON OR BY AGENT, OR IN WRITING BEFORE OR AT THE HEARING, YOUR RIGHT TO APPEAL TO THE MICHIGAN TAX TRIBUNAL WILL BE LOST.

You are further notified that at the first hearing the City Commission determined that the special assessment district should be created, the improvement made, and the assessment levied. The purpose of this hearing is to hear objections to the assessment roll and to approve, reject, or correct the said roll.

Gail A. Kunding, City Clerk

Publish: **AUGUST 4, 2001**

ADA POLICY

The City will provide necessary appropriate auxiliary aids and services, for example, signers for the hearing impaired, audio tapes for the visually impaired, etc., for disabled persons who want to attend the meeting, upon twenty-four hours notice to the City. Contact:

Gail A. Kunding, City Clerk
933 Terrace Street, Muskegon, MI 49440
(231) 724-6705 of TDD (231) 724-6773

RECEIVED
CITY OF MUSKEGON

SEP 19 2000

CITY OF MUSKEGON

Resolution No. 2000-88(d)

ENGINEERING DEPT

Resolution At First Hearing Creating Special Assessment District
For **IRWIN AVENUE FROM 38' EAST OF THE CENTERLINE OF PECK TO 234'
WEST OF THE CENTERLINE OF WOOD STREET.**

Location and Description of Properties to be Assessed:
See Exhibit A attached to this resolution

RECITALS:

1. A hearing has been held on **SEPTEMEBR 12, 2000** at 5:30 o'clock p.m. at the City Commission Chambers. Notice was given by mail and publication as required by law.
2. That estimates of costs of the project, a feasibility report and valuation and benefit information are on file with the City and have been reviewed for this hearing.
3. At the hearing held **SEPTEMBER 12, 2000**, there were 19.48 % objections by the owners of the property in the district registered at the hearing either in writing received before or at the hearing or by owners or agents present at the hearing, and the Commission has considered the advisability of proceeding with the project.

FINDINGS:

1. The City Commission has examined the estimates of cost to construct the project including all assessable expenses and determines them to be reasonable.
2. The City Commission has considered the value of the property to be assessed and the value of the benefit to be received by each property proposed to be assessed in the district after the improvements have been made. The City Commission determines that the assessments of costs of the City project will enhance the value of the properties to be assessed in an amount at least equivalent to the assessment and that the improvement thereby constitutes a benefit to the property.

THEREFORE, BE IT RESOLVED:

1. The City Commission hereby declares a special assessment district to include the property set forth in Exhibit A attached to this resolution.
2. The City Commission determines to proceed with the improvements as set forth in the

feasibility study and estimates of costs, and directs the City Engineer to proceed with project design, preparation of specifications and the bidding process. If appropriate and if bonds are to be sold for the purposes of financing the improvements, the Finance Department shall prepare plans for financing including submission of application to the Michigan Department of Treasury and the beginning of bond proceedings.

3. The City Commission hereby appoints a Board of Assessors consisting of City Commissioners Sieradzki and Shepherd and the City Assessor who are hereby directed to prepare an assessment roll. Assessments shall be made upon front foot basis.
4. Based on the City's Special Assessment policy and preliminary estimates it is expected that approximately **11.72 %** of the cost of the street improvement will be paid by special assessments.
5. Upon submission of the special assessment roll, the City staff is hereby directed to notify all owners and persons interested in properties to be assessed of the hearing at which the City Commission will consider confirmation of the special assessment roll.

This resolution adopted.

Ayes Schweifler, Shepherd, Sieradzki, Spataro, Aslakson, Benedict,
Nielsen

Nays None

CITY OF MUSKEGON

By Gail A. Kunderinger
Gail A. Kunderinger, Clerk

ACKNOWLEDGMENT

This resolution was adopted at a meeting of the City Commission, held on **September 12, 2000**. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By Gail A. Kunderinger
Gail A. Kunderinger, Clerk

H-1513

Irwin Avenue, Peck Street to Wood Street

SPECIAL ASSESSMENT ROLL

PARCEL	@							PAVING	DR APP / SW	TOTAL
24-205-270-0002-00	341	BAUER AVE	MUSK MONUMENT & S	1396 PINE ST	MUSKEGON	MI 49442		\$639.38	\$0.00	\$639.38
24-205-257-0001-00	125	CATHERINE	MUSKEGON PUBLIC S	MCLAUGHLIN SCHOO				\$0.00	\$0.00	\$0.00
24-129-300-0001-00	0	IRWIN AVE	CITY OF MUSKEGON	EVERGREEN CEMET		00 0000		\$5,097.95	\$0.00	\$5,097.95
24-205-272-0003-00	0	IRWIN AVE	JOHNSON JANET	191 IRWIN AVE	MUSKEGON	MI 49441		\$1,118.82	\$0.00	\$1,118.82
24-205-271-0005-00	0	IRWIN AVE	KAINAY COMMUNITY	1428 TERRACE	MUSKEGON	MI 49442		\$1,011.58	\$105.70	\$1,117.28
24-205-271-0004-00	0	IRWIN AVE	KAINAY COMMUNITY	1428 TERRACE	MUSKEGON	MI 49442		\$841.08	\$40.78	\$881.86
24-205-270-0003-00	0	IRWIN AVE	MUSK MONUMENT & S	1396 PINE ST	MUSKEGON	MI 49442		\$583.96	\$0.00	\$583.96
24-205-274-0004-00	109	IRWIN AVE	PROFITT JOHN M	109 IRWIN AVE	MUSKEGON	MI 49442		\$1,074.15	\$0.00	\$1,074.15
24-205-273-0003-00	171	IRWIN AVE	HAVERMANS THEODO	1167 PECK	MUSKEGON	MI 49441		\$1,074.15	\$0.00	\$1,074.15
24-205-273-0002-00	181	IRWIN AVE	SCHUMAKER LLOYD L	6833 HALL RD.	MUSKEGON	MI 49442		\$903.65	\$0.00	\$903.65
24-205-276-0001-10	19	IRWIN AVE	GERSDORFF FREDERI	19 IRWIN AVE	MUSKEGON	MI 49442		\$784.30	\$0.00	\$784.30
24-205-273-0001-00	191	IRWIN AVE	WITT JANET ORBECK	191 IRWIN AVE	MUSKEGON	MI 49442		\$622.33	\$0.00	\$622.33
24-205-266-0004-00	196	IRWIN AVE	MCCLOUD KEVIN J/PA	196 IRWIN AVE	MUSKEGON	MI 49442		\$1,304.33	\$129.19	\$1,433.52
24-205-266-0005-00	206	IRWIN AVE	SYERS KAREN ANN	9278 ELSIE AVE	BEAR LAKE	MI 49614		\$1,304.33	\$147.39	\$1,451.72

H-1513

Irwin Avenue, Peck Street to Wood Street

SPECIAL ASSESSMENT ROLL

PARCEL	@							PAVING	DR APP / SW	TOTAL
24-205-272-0004-00	211	IRWIN AVE	WITT JANET ORBECK	191 IRWIN AVE	MUSKEGON	MI 49442		\$1,118.82	\$0.00	\$1,118.82
24-205-272-0002-00	233	IRWIN AVE	WITT JANET ORBECK	191 IRWIN AVE	MUSKEGON	MI 49442		\$948.32	\$0.00	\$948.32
24-205-272-0001-00	241	IRWIN AVE	BLACK STEVE L	1193 RANSOM	MUSKEGON	MI 49442		\$1,289.32	\$139.59	\$1,428.91
24-205-267-0004-00	268	IRWIN AVE	GENIA JOSEPH	268 IRWIN	MUSKEGON	MI 49442		\$1,318.14	\$0.00	\$1,318.14
24-205-271-0003-00	277	IRWIN AVE	JOHNSON PATRICIA	277 IRWIN	MUSKEGON	MI 49442		\$1,182.08	\$77.00	\$1,259.08
24-205-267-0005-00	280	IRWIN AVE	VINES JOHNIE MACK	2500 LEAHY ST	MUSKEGON HT	MI 49444		\$627.44	\$0.00	\$627.44
24-205-267-0005-10	286	IRWIN AVE	MORRIS CIGGZREE S	2528 PECK	MUSKEGON H	MI 49444		\$669.21	\$0.00	\$669.21
24-205-271-0002-00	287	IRWIN AVE	POST JEFFREY P	1249 W GILES RD	N MUSKEGON	MI 49445		\$1,011.58	\$0.00	\$1,011.58
24-205-276-0014-00	29	IRWIN AVE	DAVIS KRISTI A	29 IRWIN	MUSKEGON	MI 49442		\$1,176.45	\$0.00	\$1,176.45
24-205-267-0006-00	292	IRWIN AVE	SIMPSON CARL	292 IRWIN	MUSKEGON	MI 49442		\$545.60	\$56.56	\$602.16
24-205-271-0001-00	297	IRWIN AVE	LANGLOIS GROUP LL	5836 MEREDITH DR	PORTAGE	MI 49002		\$1,011.58	\$0.00	\$1,011.58
24-205-267-0006-10	298	IRWIN AVE	PASKEL GRACE E	298 IRWIN	MUSKEGON	MI 49442-0		\$669.21	\$0.00	\$669.21
24-205-276-0014-10	41	IRWIN AVE	CARSON WILLIE/JACQ	41 IRWIN AVE	MUSKEGON	MI 49442		\$622.33	\$0.00	\$622.33
24-205-275-0001-00	59	IRWIN AVE	MISZE JEFFREY	1470 W TYLER RD	MUSKEGON	MI 49445		\$571.18	\$0.00	\$571.18

H-1513

Irwin Avenue, Peck Street to Wood Street

SPECIAL ASSESSMENT ROLL

PARCEL	@						PAVING	DR APP / SW	TOTAL
24-205-256-0001-00	62	IRWIN AVE	COMMUNITY WESLEY	62 IRWIN AVE.	MUSKEGON	MI 49442	\$2,048.56	\$600.04	\$2,648.60
24-205-275-0001-10	69	IRWIN AVE	LEROUX EUGENE	3558 MOHAWK	MUSKEGON	MI 49441	\$1,005.95	\$0.00	\$1,005.95
24-205-275-0017-00	77	IRWIN AVE	CASPERSON ELGIN J	83 IRWIN AVE	MUSKEGON	MI 49442	\$707.58	\$0.00	\$707.58
24-205-275-0017-10	83	IRWIN AVE	CASPERSON ELGIN J	83 IRWIN AVE	MUSKEGON	MI 49442	\$571.18	\$104.50	\$675.68
24-205-275-0017-20	91	IRWIN AVE	STOUT CANDICE M	91 IRWIN	MUSKEGON	MI 49442	\$571.18	\$0.00	\$571.18
24-205-273-0004-00	1408	LEAHY ST	MOSELEY DEBORAH	1408 LEAHY	MUSKEGON	MI 49442	\$1,074.15	\$0.00	\$1,074.15
24-205-274-0001-00	1415	LEAHY ST	HACKLEY HOSPITAL	ATTN DAVID GINGRA	MUSKEGON	MI 49443	\$3,222.50	\$0.00	\$3,222.50
24-205-255-0003-10	1394	PECK ST	TYLER AARON C	3280 ERINLEA AVENU	NEWBURY PAR	CA 91320	\$977.48	\$498.29	\$1,475.77
24-205-276-0001-00	1410	PECK ST	KENNEDY MARGARET	1410 PECK	MUSKEGON	MI 49441	\$690.53	\$0.00	\$690.53
24-205-267-0007-00	1381	PINE ST	CRUMP NATHAN	1381 PINE ST	MUSKEGON	MI 49442	\$210.57	\$0.00	\$210.57
24-205-267-0007-10	1387	PINE ST	THOMAS MICHAEL L	1387 PINE ST	MUSKEGON	MI 49442	\$1,026.41	\$0.00	\$1,026.41
24-205-270-0001-00	1396	PINE ST	MUSK MONUMENT & S	1396 PINE ST	MUSKEGON	MI 49442	\$667.68	\$143.14	\$810.82
24-205-266-0002-00	1394	RANSOM S	BOSCH JILLEEN K	1394 RANSOM #4	MUSKEGON	MI 49442	\$1,398.10	\$129.19	\$1,527.29
24-205-266-0007-00	1377	TERRACE S	JOHNSON PETER F	191 IRWIN	MUSKEGON	MI 49442	\$284.22	\$0.00	\$284.22

H-1513

Irwin Avenue, Peck Street to Wood Street

SPECIAL ASSESSMENT ROLL

PARCEL	@						PAVING	DR APP / SW	TOTAL
24-205-267-0001-00	1386	TERRACE S	AUSTIN INVESTMENT	785 BROWNE	MUSKEGON	MI 49441	\$620.28	\$109.96	\$730.24
24-205-266-0006-00	1391	TERRACE S	WOODLAND INDIANS	1391 TERRACE ST	MUSKEGON	MI 49442	\$1,052.84	\$0.00	\$1,052.84
TOTALS							\$45,250.41	\$2,281.33	\$47,531.74

PLEASE NOTE: PARCELS SHOWING \$0.00 IN THE TOTAL COLUMN ARE EXEMPT

BOARD OF ASSESSORS

	8/15/01
CLIFF TURNER, DIRECTOR, COUNTY EQUALIZATION	DATE
	8/16/01
KAREN BUIE	CITY COMMISSIONER
	DATE
	8/15/01
CLARA SHEPARD	CITY COMMISSIONER
	DATE

AFFIDAVIT OF MAILING BY CITY CLERK

STATE OF MICHIGAN)
) SS
COUNTY OF MUSKEGON)

GAIL A. KUNDINGER, BEING FIRST DULY SWORN, DEPOSES AND SAYS THAT SHE IS THE CITY CLERK OF THE CITY OF MUSKEGON; THAT AT A HEARING HELD ON THE 12 TH DAY OF SEPTEMBER, 2000 THE CITY COMMISSION ADOPTED A RESOLUTION CONFIRMING THE FOLLOWING SPECIAL ASSESSMENT DISTRICT:

All parcels abutting Irwin Avenue from 38' east of the centerline of Peck Street to 234' west of the centerline of Wood Street

A NOTICE OF THE SAID HEARING WAS DULY PUBLISHED IN THE MUSKEGON CHRONICLE, A DAILY NEWSPAPER OF GENERAL CIRCULATION IN THE CITY OF MUSKEGON, ON SEPTEMBER 2, 2000.

DEPONENT FURTHER SAYS THAT THE NOTICE OF HEARING WAS SERVED UPON EACH OWNER OF OR PARTY IN INTEREST IN PROPERTY TO BE ASSESSED IN THE SPECIAL ASSESSMENT DISTRICT WHOSE NAME APPEARS UPON THE LAST TAX ASSESSMENT RECORDS OF THE CITY OF MUSKEGON BY MAILING SUCH NOTICE IN A SEALED ENVELOPE BY FIRST CLASS UNITED STATES MAIL, WITH POSTAGE PREPAID, ADDRESSED TO EACH SUCH OWNER OR PARTY IN INTEREST AT THE ADDRESS SHOWN ON SAID LAST TAX ASSESSMENT RECORDS BY DEPOSITING THEM IN AN OFFICIAL UNITED STATES MAIL RECEPTACLE ON THE 1ST DAY OF SEPTEMBER, 2000.

Gail A. Kunderger
GAIL A. KUNDINGER, CITY CLERK

SUBSCRIBED AND SWORN TO BEFORE ME THIS
14th DAY OF September, 2000.

Linda S. Potter
NOTARY PUBLIC, MUSKEGON COUNTY, MICHIGAN

MY COMMISSION EXPIRES 9-25-02

AFFIDAVIT OF MAILING BY CITY CLERK

STATE OF MICHIGAN)
) SS
COUNTY OF MUSKEGON)

GAIL A. KUNDINGER, BEING FIRST DULY SWORN, DEPOSES AND SAYS THAT SHE IS THE CITY CLERK OF THE CITY OF MUSKEGON; THAT AT A HEARING HELD ON THE 14 TH DAY OF AUGUST, 2001 THE CITY COMMISSION ADOPTED A RESOLUTION CONFIRMING THE FOLLOWING SPECIAL ASSESSMENT DISTRICT:

H-1513 Irwin Avenue, Peck Street to Wood Street

A NOTICE OF THE SAID HEARING WAS DULY PUBLISHED IN THE MUSKEGON CHRONICLE, A DAILY NEWSPAPER OF GENERAL CIRCULATION IN THE CITY OF MUSKEGON, ON AUGUST 4, 2001.

DEPONENT FURTHER SAYS THAT THE NOTICE OF HEARING WAS SERVED UPON EACH OWNER OF OR PARTY IN INTEREST IN PROPERTY TO BE ASSESSED IN THE SPECIAL ASSESSMENT DISTRICT WHOSE NAME APPEARS UPON THE LAST TAX ASSESSMENT RECORDS OF THE CITY OF MUSKEGON BY MAILING SUCH NOTICE IN A SEALED ENVELOPE BY FIRST CLASS UNITED STATES MAIL, WITH POSTAGE PREPAID, ADDRESSED TO EACH SUCH OWNER OR PARTY IN INTEREST AT THE ADDRESS SHOWN ON SAID LAST TAX ASSESSMENT RECORDS BY DEPOSITING THEM IN AN OFFICIAL UNITED STATES MAIL RECEPTACLE ON THE 3RD DAY OF AUGUST, 2001.

Gail A. Kunderger
GAIL A. KUNDINGER, CITY CLERK

SUBSCRIBED AND SWORN TO BEFORE ME THIS
23rd DAY OF August, 2001.

John M. Krutowski
NOTARY PUBLIC, MUSKEGON COUNTY, MICHIGAN

MY COMMISSION EXPIRES 5-13-07



Felco Contractors, Inc.

August 8, 2001

Mohammed S. Al-Shatel, P.E.
City Engineer
City of Muskegon
933 Terrace St
P.O. Box 536
Muskegon, Mi 49443-0536

Dear Sir:

It has been brought to my attention that the seeding on both the Irwin (H-1513) and Houston (H-1533) projects is unsatisfactory. As the general contractor on both projects I am writing this letter to inform you that we will re-do this portion of work at no charge to the City of Muskegon. We have made arrangements with a subcontractor to: kill the weeds, till the soil and re-seed all restoration areas on both projects by October.

Sincerely,

A handwritten signature in dark ink, appearing to read "Jeffrey Felinski", is written over a horizontal line.

Jeffrey Felinski

Date: August 14, 2001

To: Honorable Mayor and City Commissioners

From: Finance Director

RE: Second Quarter 2001 Budget Reforecast

SUMMARY OF REQUEST: To approve the ***Second Quarter 2001 Budget Reforecast*** with any additional changes deemed necessary by Commissioners.

FINANCIAL IMPACT: The second quarter *2001 Budget Reforecast* reflects relatively minor changes to General fund revenue and expenditure estimates. We are watching the income tax numbers very closely but at this time have not adjusted the original budget figure of \$7.0 million. Second quarter withholdings (due at the end of July) will give a better indication as to whether the income tax needs to be revised downward because of economic conditions. Significant changes to other funds include:

- Allocation of \$300,000 of LDFA pass-thru funds to the Public Improvement fund to help finance the Seaway Industrial Park project. Property acquisition costs for this project are higher than originally anticipated and it is necessary for the City to complete acquisition before federal grant funds will be released.
- Inclusion of the recently approved large meter replacement program in the water and sewer funds.
- Cost estimates for other several large capital projects have been adjusted due to project delays, bid differentials or other factors as shown on pages 28-30.

BUDGET ACTION REQUIRED: Self-explanatory.

STAFF RECOMMENDATION: Approval of the *Reforecast* and related budget amendments.

COMMITTEE RECOMMENDATION: None

CITY OF MUSKEGON
GENERAL FUND

HISTORICAL SUMMARY

Year		Revenues & Transfers In	Expenditures & Transfers Out	Fund Balance at Year-End
1991	\$	10,389,328	\$ 10,584,427	\$ 1,523,740
1992		11,297,076	11,282,444	1,538,372
1993		13,990,266	13,231,208	2,297,430
1994		15,301,973	15,572,689	2,026,714
1995		16,633,179	16,337,586	2,322,307
1996		17,666,214	18,018,159	1,970,362
1997		20,437,646	20,358,321	2,049,687
1998		21,643,855	21,634,467	2,059,075
1999		21,451,681	22,011,881	1,498,875
2000		23,685,516	22,232,657	2,951,734

Fiscal 2001 Budget Summary - Second Quarter Reforecast

FUND BALANCE AT START OF YEAR \$ 2,951,734

MEANS OF FINANCING:

Taxes	13,142,817	56%
Licenses and Permits	979,300	4%
Federal Grants	456,005	2%
State Grants	-	0%
State Shared Revenue	5,441,651	23%
Other Charges	1,916,957	8%
Interest & Rentals	525,843	2%
Fines and Fees	296,200	1%
Other Revenue	331,650	1%
Other Financing Sources	180,000	1%
	<u>23,270,423</u>	100%

ESTIMATED REQUIREMENTS:

Customer Value Added Activities	16,605,554	71%
Business Value Added Activities	3,937,276	17%
Fixed Budget Items	<u>2,701,098</u>	12%
	23,243,928	100%

ESTIMATED FUND BALANCE AT END OF YEAR \$ 2,978,229

OPERATING SURPLUS (DEFICIT) \$ 26,495

City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - General Fund
General Fund Revenue Summary By Source

	Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
Available Fund Balance - BOY	\$ 2,059,875	\$ 2,059,875	\$ 2,280,546	\$ 2,951,735	\$ 2,951,735	\$ 671,189		
Taxes								
City income tax	\$ 6,425,149	\$ 7,078,571	\$ 7,000,000	\$ 3,717,269	\$ 7,000,000	\$ -	0%	HOLD ESTIMATE FOR NOW. MONITOR CLOSELY
Property taxes - general	3,601,411	3,686,780	3,967,591	-	3,967,591	-	0%	
Property taxes - sanitation	1,489,818	1,630,491	1,680,226	-	1,680,226	-	0%	
Industrial facilities taxes	353,151	362,676	405,000	-	405,000	-	0%	
Payments in lieu of taxes	71,608	69,148	80,000	-	80,000	-	0%	
Delinquent chargeback collected	19,886	3,769	10,000	6,143	10,000	-	0%	
	\$ 11,961,023	\$ 12,831,435	\$ 13,142,817	\$ 3,723,412	\$ 13,142,817	\$ -	0%	
Licenses and permits								
Business licenses	\$ 25,008	\$ 32,363	\$ 45,000	\$ 21,381	\$ 37,000	\$ (8,000)	-18%	LOWER BASED ON 2000 EXPERIENCE
Liquor licenses	28,458	35,511	35,000	7,646	35,000	-	0%	BULK IS RECEIVED IN OCTOBER
Cable TV franchise fees	338,325	327,004	250,000	10	250,000	-	0%	
Housing licenses	66,147	62,965	115,000	34,510	115,000	-	0%	
Burial permits	94,955	104,160	100,000	43,823	100,000	-	0%	
Building permits	285,865	368,333	250,000	107,862	250,000	-	0%	
Electrical permits	77,375	87,692	75,000	55,358	75,000	-	0%	
Plumbing permits	38,448	45,147	45,000	19,740	45,000	-	0%	
Heating permits	57,326	62,847	70,000	23,250	70,000	-	0%	
Franchise fees	-	1,100	2,000	-	1,000	(1,000)	-50%	
Police gun registration	3,870	1,879	4,000	1,185	1,300	(2,700)	-68%	NEW LAW MOVES RESPONSIBILITY TO COUNTY
	\$ 1,015,777	\$ 1,129,001	\$ 991,000	\$ 314,765	\$ 979,300	\$ (11,700)	-1%	
Federal grants								
Federal operational grant	\$ 423,208	\$ 522,111	\$ 456,005	\$ 62,075	\$ 456,005	\$ -	0%	
	\$ 423,208	\$ 522,111	\$ 456,005	\$ 62,075	\$ 456,005	\$ -	0%	
State grants								
State operational grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	
State shared revenue								
State sales tax	\$ 4,863,361	\$ 5,486,712	\$ 5,441,651	\$ 1,688,632	\$ 5,441,651	\$ -	0%	HOLD ESTIMATE FOR NOW. MONITOR CLOSELY
	\$ 4,863,361	\$ 5,486,712	\$ 5,441,651	\$ 1,688,632	\$ 5,441,651	\$ -	0%	

City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - General Fund
General Fund Revenue Summary By Source

	Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
Other charges for sales and services								
Tax administration fees	\$ 213,714	\$ 224,399	\$ 225,000	\$ 26	\$ 225,000	\$ -	0%	
Utility administration fees	172,998	166,032	175,215	87,608	175,215	-	0%	
Reimbursement for elections	10,459	30,568	12,000	443	12,000	-	0%	
Indirect cost reimbursement	840,034	925,008	908,242	454,128	908,242	-	0%	
Site-plan review fee	-	1,800	4,000	568	4,000	-	0%	
Sale of cemetery lots	12,923	24,269	15,000	10,313	15,000	-	0%	
Sale of columbarium niches	-	1,325	3,000	-	3,000	-	0%	
Sale of Harbortown dockminiums	80,500	-	-	-	-	-	N/A	
Police miscellaneous	68,663	67,711	65,000	19,194	65,000	-	0%	
Police impound fees	-	38,576	6,000	26,356	45,000	39,000	650%	MORE ACTIVITY THAN ANTICIPATED
Landlords alert	-	-	-	1,480	1,500	1,500	N/A	
Fire protection-state property	75,055	83,093	80,000	-	80,000	-	0%	
Zoning fees	12,305	9,325	7,500	6,845	10,000	2,500	33%	MORE ACTIVITY THAN ANTICIPATED
Clerk fees	604	2,586	5,000	1,227	5,000	-	0%	
IFT application fees	6,369	9,917	5,000	-	5,000	-	0%	
Treasurer fees	4,374	26,934	2,500	11,133	22,000	19,500	780%	MORE ACTIVITY THAN ANTICIPATED
False alarm fees	17,727	16,439	10,000	815	10,000	-	0%	BULK IS COLLECTED AT YEAR END
Miscellaneous cemetery income	25,599	21,224	23,000	9,254	23,000	-	0%	
Housing commission reimbursement	16,750	23,503	-	-	-	-	N/A	
Senior transit program fees	8,521	8,261	8,000	3,816	8,000	-	0%	
Fire miscellaneous	9,311	25,798	40,000	1,890	40,000	-	0%	BULK IS COLLECTED AT YEAR END
Sanitation stickers	36,519	43,280	35,000	19,729	35,000	-	0%	
Lot cleanup fees	121,148	96,998	50,000	53,281	70,000	20,000	40%	
Reimbursements for mowings and demolitions	62,525	107,400	20,000	23,264	30,000	10,000	50%	
Recreation program fees	115,817	138,866	125,000	91,631	125,000	-	0%	
	\$ 1,911,915	\$ 2,093,312	\$ 1,824,457	\$ 823,001	\$ 1,916,957	\$ 92,500	5%	
Interest and rental income								
Interest	\$ 314,639	\$ 411,444	\$ 325,000	\$ 202,738	\$ 350,000	\$ 25,000	8%	NO COMPENSATING BALANCES
Flea market	25,418	25,269	27,000	8,756	27,000	-	0%	
Farmers market	20,905	22,040	20,000	6,042	20,000	-	0%	
City right of way rental	6,400	6,400	4,400	4,400	4,400	-	0%	
Parking ramp rentals	27,266	46,819	40,000	19,641	40,000	-	0%	
McGraft park rentals	43,270	55,518	54,443	5,740	54,443	-	0%	
Other park rentals	27,851	31,918	30,000	17,278	30,000	-	0%	
	\$ 465,749	\$ 599,408	\$ 500,843	\$ 264,595	\$ 525,843	\$ 25,000	5%	

City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - General Fund
General Fund Revenue Summary By Source

	Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
Fines and fees								
Income tax - penalty and interest	\$ 45,901	\$ 70,290	\$ 50,000	\$ 45,134	\$ 50,000	\$ 65,000	130%	CONTINUED AGGRESSIVE ENFORCEMENT
Late fees on current taxes	7,192	40,167	15,000	(36)	15,000	-	0%	
Interest on late invoices	17,519	328	1,200	352	1,200	-	0%	
Civil infraction fines	(983)	-	3,000	-	-	(3,000)	-100%	
Property transfer affidavit fines	-	6,400	5,000	4,200	5,000	-	0%	
Parking fines	82,772	41,829	65,000	51,500	75,000	10,000	15%	CONTINUED AGGRESSIVE ENFORCEMENT
Court fines	124,968	179,662	150,000	76,985	150,000	-	0%	
	\$ 277,369	\$ 338,676	\$ 289,200	\$ 178,135	\$ 296,200	\$ 7,000	2%	
Other revenue								
Sale of land and assets	\$ 2,650	\$ 350	\$ 3,000	\$ -	\$ 3,000	\$ -	0%	
Police sale and auction proceeds	3,991	3,214	6,000	2,206	4,000	(2,000)	-33%	
CDBG program reimbursements	254,279	391,573	315,000	126,428	285,000	(30,000)	-10%	
Contributions	64,165	63,343	11,000	3,215	11,000	-	0%	
Muskegon County Community Foundation	-	5,650	4,650	-	4,650	-	0%	
Miscellaneous reimbursements	-	-	3,000	-	4,000	1,000	33%	SALE OF CIVIL SERV FIRE STUDY GUIDES
Miscellaneous and sundry	30,786	13,095	20,000	4,615	20,000	-	0%	
	\$ 355,871	\$ 477,225	\$ 362,650	\$ 136,464	\$ 331,650	\$ (31,000)	-9%	
Other financing sources								
Operating transfers in								
Cemetery Perpetual Care	60,551	63,858	62,600	\$ 35,216	62,600	-	0%	
Criminal Forfeitures Fund	83,000	75,000	75,000	-	75,000	-	0%	
Police Training Fund	18,621	36,286	10,000	-	10,000	-	0%	
DDA for Administration	-	30,000	30,000	-	30,000	-	0%	
Reese Playfield Fund	3,967	1,827	1,800	-	1,800	-	0%	
RLF for Administration	10,000	-	-	-	-	-	N/A	
Hackley Park Improvement Fund	1,269	51	-	-	-	-	N/A	
Hackley Park Memorial Fund	-	614	600	-	600	-	0%	
	\$ 177,408	\$ 207,636	\$ 180,000	\$ 35,216	\$ 180,000	\$ -	0%	
Total general fund revenues and other sources	\$ 21,451,681	\$ 23,685,516	\$ 23,188,623	\$ 7,226,295	\$ 23,270,423	\$ 81,800	0%	

City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

		Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
I. Customer Value Added Activities										
40301	Police Department									
5100	Salaries & Benefits	\$ 5,371,889	\$ 5,421,663	\$ 5,585,525	\$ 2,724,814	49%	\$ 5,585,525	\$ -	0%	
5200	Operating Supplies	127,053	148,156	123,000	59,960	49%	123,000	-	0%	
5300	Contractual Services	725,960	940,086	850,000	442,320	52%	850,000	-	0%	
5400	Other Expenses	47,181	53,924	30,700	19,588	64%	30,700	-	0%	
5700	Capital Outlays	88,075	171,358	55,000	28,247	51%	55,000	-	0%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 6,360,158	\$ 6,735,187	\$ 6,644,225	\$ 3,274,929	49%	\$ 6,644,225	\$ -	0%	
40333	Police Narcotics Unit									
5100	Salaries & Benefits	\$ 351,830	\$ 403,645	\$ 471,552	\$ 152,865	32%	\$ 471,552	\$ -	0%	
5200	Operating Supplies	7,914	11,381	5,150	2,424	47%	5,150	-	0%	
5300	Contractual Services	14,831	13,899	10,700	3,638	34%	10,700	-	0%	
5400	Other Expenses	39	318	-	-	N/A	-	-	N/A	
5700	Capital Outlays	22,171	36,195	20,941	-	0%	20,941	-	0%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 396,785	\$ 465,438	\$ 508,343	\$ 158,927	31%	\$ 508,343	\$ -	0%	
		\$ 6,756,943	\$ 7,200,625	\$ 7,152,568	\$ 3,433,856	48%	\$ 7,152,568	\$ -	0%	
50336	Fire Department									
5100	Salaries & Benefits	\$ 2,673,009	\$ 2,708,005	\$ 2,738,873	\$ 1,385,414	50%	\$ 2,768,873	\$ 30,000	1%	OT HIGHER THAN ANTICIPATED DUE TO SEVERAL
5200	Operating Supplies	113,467	97,561	98,000	32,348	33%	98,000	-	0%	LONG-TERM INJURIES
5300	Contractual Services	156,160	133,101	150,000	90,191	60%	150,000	-	0%	
5400	Other Expenses	20,291	10,051	20,000	9,522	48%	20,000	-	0%	
5700	Capital Outlays	153,098	38,636	25,000	26,462	88%	30,000	5,000	20%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 3,116,025	\$ 2,987,354	\$ 3,031,873	\$ 1,543,937	50%	\$ 3,066,873	\$ 35,000	1%	
50387	Fire Safety Inspections									
5100	Salaries & Benefits	\$ 314,896	\$ 623,329	\$ 658,792	\$ 289,487	44%	\$ 658,792	\$ -	0%	
5200	Operating Supplies	8,585	17,135	31,050	8,880	34%	26,050	(5,000)	-16%	MOVE TO 5700
5300	Contractual Services	96,770	247,418	226,759	76,145	34%	226,759	-	0%	
5400	Other Expenses	4,877	11,070	15,000	4,061	27%	15,000	-	0%	
5700	Capital Outlays	16,029	9,838	5,600	5,255	50%	10,600	5,000	89%	ADDTL COMPUTER EQUIPMENT REQ'D
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 441,157	\$ 908,790	\$ 937,201	\$ 383,828	41%	\$ 937,201	\$ -	0%	
		\$ 3,557,182	\$ 3,896,144	\$ 3,969,074	\$ 1,927,765	48%	\$ 4,004,074	\$ 35,000	1%	
Sanitation										
60523	General Sanitation									
5100	Salaries & Benefits	\$ 60,002	\$ 66,335	\$ 62,422	\$ 32,550	52%	\$ 62,422	\$ -	0%	
5200	Operating Supplies	401	690	1,400	178	13%	1,400	-	0%	
5300	Contractual Services	1,490,600	1,308,314	1,390,508	438,554	32%	1,390,508	-	0%	
5400	Other Expenses	6	-	1,000	83	8%	1,000	-	0%	
5700	Capital Outlays	-	24,360	25,000	-	0%	25,000	-	0%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 1,551,009	\$ 1,399,699	\$ 1,480,330	\$ 471,365	32%	\$ 1,480,330	\$ -	0%	

City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

		Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
60528	Recycling									
5100	Salaries & Benefits	\$ -	\$ -	\$ -		N/A	\$ -	\$ -	N/A	
5200	Operating Supplies	-	-	-		N/A	-	-	N/A	
5300	Contractual Services	300,392	263,478	261,207	85,526	33%	261,207	-	0%	
5400	Other Expenses	-	-	-	-	N/A	-	-	N/A	
5700	Capital Outlays	-	-	1,500	-	0%	1,500	-	0%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 300,392	\$ 263,478	\$ 262,707	\$ 85,526	33%	\$ 262,707	\$ -	0%	
60524	Composting									
5100	Salaries & Benefits	\$ 12,468	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A	
5200	Operating Supplies	-	-	-	-	N/A	-	-	N/A	
5300	Contractual Services	43,237	-	-	-	N/A	-	-	N/A	
5400	Other Expenses	-	-	-	-	N/A	-	-	N/A	
5700	Capital Outlays	-	-	-	-	N/A	-	-	N/A	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 55,705	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A	
60448	Streetlighting									
5100	Salaries & Benefits	\$ 12,685	\$ 10,601	\$ 7,064	\$ 3,812	54%	\$ 7,064	\$ -	0%	
5200	Operating Supplies	-	-	-	-	N/A	-	-	N/A	
5300	Contractual Services	505,839	507,599	515,000	211,360	41%	515,000	-	0%	
5400	Other Expenses	-	-	-	-	N/A	-	-	N/A	
5700	Capital Outlays	600	-	10,000	-	0%	10,000	-	0%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 519,124	\$ 518,200	\$ 532,064	\$ 215,172	40%	\$ 532,064	\$ -	0%	
60707	Senior Citizen Transit									
5100	Salaries & Benefits	\$ 39,821	\$ 44,554	\$ 42,998	\$ 22,210	52%	\$ 42,998	\$ -	0%	
5200	Operating Supplies	-	-	-	-	N/A	-	-	N/A	
5300	Contractual Services	4,810	5,450	5,850	2,925	50%	5,850	-	0%	
5400	Other Expenses	-	-	-	-	N/A	-	-	N/A	
5700	Capital Outlays	-	-	-	-	N/A	-	-	N/A	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 44,631	\$ 50,004	\$ 48,848	\$ 25,135	51%	\$ 48,848	\$ -	0%	
60446	Community Event Support									
5100	Salaries & Benefits	\$ 17,953	\$ 113,420	\$ 75,382	\$ 19,828	26%	\$ 75,382	\$ -	0%	
5200	Operating Supplies	-	14,743	2,500	1,222	49%	2,500	-	0%	
5300	Contractual Services	1,270	45,757	20,000	5,677	28%	20,000	-	0%	
5400	Other Expenses	-	-	-	-	N/A	-	-	N/A	
5700	Capital Outlays	-	-	-	-	N/A	-	-	N/A	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 19,223	\$ 173,920	\$ 97,882	\$ 26,727	27%	\$ 97,882	\$ -	0%	
		\$ 2,490,084	\$ 2,405,301	\$ 2,421,831	\$ 823,925	34%	\$ 2,421,831	\$ -	0%	
70751	Parks Maintenance									
5100	Salaries & Benefits	\$ 594,245	\$ 410,877	\$ 528,153	\$ 214,451	41%	\$ 528,153	\$ -	0%	
5200	Operating Supplies	101,986	188,503	125,155	69,974	56%	125,155	-	0%	
5300	Contractual Services	369,196	509,593	515,000	229,043	44%	515,000	-	0%	
5400	Other Expenses	2,338	2,939	7,000	2,544	36%	7,000	-	0%	
5700	Capital Outlays	42,206	53,703	80,000	64,064	80%	80,000	-	0%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 1,109,971	\$ 1,165,615	\$ 1,255,308	\$ 580,076	46%	\$ 1,255,308	\$ -	0%	

City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

		Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
70757	Mc Graft Park Maintenance									
5100	Salaries & Benefits	\$ 34,953	\$ 10,522	\$ 18,278	\$ 2,365	13%	\$ 18,278	\$ -	0%	
5200	Operating Supplies	9,527	3,862	5,000	2,276	46%	5,000	-	0%	
5300	Contractual Services	27,393	43,985	30,165	14,690	49%	30,165	-	0%	
5400	Other Expenses	434	210	1,000	-	0%	1,000	-	0%	
5700	Capital Outlays	-	283	-	-	N/A	-	-	N/A	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 72,307	\$ 58,862	\$ 54,443	\$ 19,331	36%	\$ 54,443	\$ -	0%	
70775	General Recreation Programs									
5100	Salaries & Benefits	\$ 132,298	\$ 117,149	\$ 175,398	\$ 46,822	27%	\$ 175,398	\$ -	0%	
5200	Operating Supplies	35,928	31,912	25,300	27,183	96%	28,300	3,000	12%	
5300	Contractual Services	118,418	115,122	88,675	53,520	62%	85,675	(3,000)	-3%	
5400	Other Expenses	4,244	2,969	4,000	701	18%	4,000	-	0%	
5700	Capital Outlays	208	4,344	-	-	N/A	-	-	N/A	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 291,096	\$ 271,496	\$ 293,373	\$ 128,226	44%	\$ 293,373	\$ -	0%	
70776	Inner City Recreation Programs									
5100	Salaries & Benefits	\$ 103,019	\$ 135,718	\$ 132,319	\$ 58,791	44%	\$ 132,319	\$ -	0%	
5200	Operating Supplies	11,214	10,781	21,710	3,847	18%	21,710	-	0%	
5300	Contractual Services	30,297	29,995	36,400	12,558	35%	36,400	-	0%	
5400	Other Expenses	2,397	2,898	3,000	587	20%	3,000	-	0%	
5700	Capital Outlays	-	-	-	-	N/A	-	-	N/A	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 146,927	\$ 179,390	\$ 193,429	\$ 75,763	39%	\$ 193,429	\$ -	0%	
70276	Cemeteries Maintenance									
5100	Salaries & Benefits	\$ 330,496	\$ 184,070	\$ 175,746	\$ 91,271	52%	\$ 175,746	\$ -	0%	
5200	Operating Supplies	21,166	13,440	25,000	4,414	18%	25,000	-	0%	
5300	Contractual Services	110,984	246,091	270,000	74,595	28%	270,000	-	0%	
5400	Other Expenses	216	568	1,000	605	61%	1,000	-	0%	
5700	Capital Outlays	33,200	19,930	22,500	14,177	63%	22,500	-	0%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 496,062	\$ 464,099	\$ 494,246	\$ 185,062	37%	\$ 494,246	\$ -	0%	
70585	Parking Operations									
5100	Salaries & Benefits	\$ 12,979	\$ 13,182	\$ 12,584	\$ 6,684	53%	\$ 12,584	\$ -	0%	
5200	Operating Supplies	2,146	2,316	2,000	663	33%	2,000	-	0%	
5300	Contractual Services	28,692	27,501	35,572	15,518	44%	35,572	-	0%	
5400	Other Expenses	-	-	-	-	N/A	-	-	N/A	
5700	Capital Outlays	-	-	-	-	N/A	-	-	N/A	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 43,817	\$ 42,999	\$ 50,156	\$ 22,865	46%	\$ 50,156	\$ -	0%	
70771	Forestry									
5100	Salaries & Benefits	\$ 90,283	\$ 89,755	\$ 134,355	\$ 45,070	34%	\$ 134,355	\$ -	0%	
5200	Operating Supplies	10,467	9,852	9,581	5,808	61%	9,581	-	0%	
5300	Contractual Services	12,898	16,843	14,000	6,765	48%	14,000	-	0%	
5400	Other Expenses	2,940	818	1,700	688	40%	1,700	-	0%	
5700	Capital Outlays	6,572	3,207	2,000	-	0%	2,000	-	0%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 123,160	\$ 120,475	\$ 161,636	\$ 58,331	36%	\$ 161,636	\$ -	0%	

City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

		Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
70863	Farmers' Market & Flea Market									
5100	Salaries & Benefits	\$ 36,984	\$ 27,185	\$ 30,669	\$ 10,708	35%	\$ 30,669	\$ -	0%	
5200	Operating Supplies	503	591	1,000	-	0%	500	(500)	-50%	
5300	Contractual Services	8,236	15,000	7,623	7,998	98%	8,123	500	7%	
5400	Other Expenses	-	-	-	-	N/A	-	-	N/A	
5700	Capital Outlays	-	-	-	-	N/A	-	-	N/A	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 45,723	\$ 42,776	\$ 39,292	\$ 18,706	48%	\$ 39,292	\$ -	0%	
		\$ 2,329,063	\$ 2,345,712	\$ 2,541,883	\$ 1,088,380	43%	\$ 2,541,883	\$ -	0%	
80799	Weed and Seed Program									
5100	Salaries & Benefits	\$ 20,949	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A	
5200	Operating Supplies	2,860	-	-	-	N/A	-	-	N/A	
5300	Contractual Services	9,784	112	-	-	N/A	-	-	N/A	
5400	Other Expenses	127	-	-	-	N/A	-	-	N/A	
5700	Capital Outlays	-	-	-	-	N/A	-	-	N/A	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 33,720	\$ 112	\$ -	\$ -	N/A	\$ -	\$ -	N/A	
80387	Environmental Services									
5100	Salaries & Benefits	\$ 439,362	\$ 150,456	\$ 172,208	\$ 89,530	52%	\$ 172,208	\$ -	0%	
5200	Operating Supplies	12,785	9,525	4,700	4,038	86%	4,700	-	0%	
5300	Contractual Services	328,371	265,250	160,950	83,317	52%	160,950	-	0%	
5400	Other Expenses	2,674	333	1,000	89	9%	1,000	-	0%	
5700	Capital Outlays	3,569	4,135	4,700	10	0%	4,700	-	0%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 786,761	\$ 429,699	\$ 343,558	\$ 176,984	52%	\$ 343,558	\$ -	0%	
		\$ 820,481	\$ 429,811	\$ 343,558	\$ 176,984	52%	\$ 343,558	\$ -	0%	
10875	Other									
	Contributions To Outside Agencies	\$ 117,369	\$ 115,930	\$ 141,640	\$ 75,145	53%	\$ 141,640	\$ -	0%	MATS - \$80,500; NEIGH GRANTS - \$40,000; MEMORIAL
		\$ 117,369	\$ 115,930	\$ 141,640	\$ 75,145	53%	\$ 141,640	\$ -	0%	DAY COMMITTEE - \$10,000; OTHER - \$11,140
	Total Customer Value Added Activities	\$ 16,071,122	\$ 16,393,523	\$ 16,570,554	\$ 7,526,055	45%	\$ 16,605,554	\$ 35,000	0%	
	As a Percent of Total General Fund Expenditures	73.0%	73.7%	71.5%	72.8%		71.4%			

City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

		Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
II. Business Value Added Activities										
10101	City Commission									
5100	Salaries & Benefits	\$ 50,488	\$ 56,917	\$ 58,589	\$ 27,469	47%	\$ 58,589	\$ -	0%	
5200	Operating Supplies	11,732	11,861	16,000	8,725	55%	16,000	-	0%	
5300	Contractual Services	26,636	30,541	47,059	15,579	33%	47,059	-	0%	
5400	Other Expenses	7,106	8,813	11,000	1,908	17%	11,000	-	0%	
5700	Capital Outlays	1,534	91	-	-	N/A	-	-	N/A	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 97,496	\$ 108,223	\$ 132,648	\$ 53,681	40%	\$ 132,648	\$ -	0%	
10102	City Promotions & Public Relations									
5100	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A	
5200	Operating Supplies	-	-	10,000	-	0%	10,000	-	0%	
5300	Contractual Services	-	14,791	24,000	11,400	48%	24,000	-	0%	
5400	Other Expenses	-	-	-	-	N/A	-	-	N/A	
5700	Capital Outlays	-	-	-	-	N/A	-	-	N/A	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ -	\$ 14,791	\$ 34,000	\$ 11,400	34%	\$ 34,000	\$ -	0%	
10172	City Manager									
5100	Salaries & Benefits	\$ 163,409	\$ 172,284	\$ 177,056	\$ 85,298	48%	\$ 177,056	\$ -	0%	
5200	Operating Supplies	2,531	2,564	3,500	228	7%	3,500	-	0%	
5300	Contractual Services	2,645	2,962	5,500	756	14%	5,500	-	0%	
5400	Other Expenses	2,601	4,247	4,500	885	20%	4,500	-	0%	
5700	Capital Outlays	82	1,814	3,500	-	0%	3,500	-	0%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 171,268	\$ 183,871	\$ 194,056	\$ 87,167	45%	\$ 194,056	\$ -	0%	
10145	City Attorney									
5100	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A	
5200	Operating Supplies	400	480	480	833	83%	1,000	520	108%	
5300	Contractual Services	341,368	384,201	370,194	192,453	52%	370,194	-	0%	
5400	Other Expenses	-	-	-	-	N/A	-	-	N/A	
5700	Capital Outlays	-	-	-	-	N/A	-	-	N/A	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 341,768	\$ 384,681	\$ 370,674	\$ 193,286	52%	\$ 371,194	\$ 520	0%	
		\$ 610,532	\$ 691,566	\$ 731,378	\$ 345,534	47%	\$ 731,898	\$ 520	0%	
20173	Administration									
5100	Salaries & Benefits	\$ 124,412	\$ 137,659	\$ 141,029	\$ 62,653	48%	\$ 131,029	\$ (10,000)	-7% MGT ASST POSITION VACANCY	
5200	Operating Supplies	4,482	2,295	3,950	365	9%	3,950	-	0%	
5300	Contractual Services	24,701	15,871	23,000	2,254	11%	21,000	(2,000)	-9%	
5400	Other Expenses	16,200	12,278	11,860	3,607	30%	11,860	-	0%	
5700	Capital Outlays	298	581	1,500	3,018	86%	3,500	2,000	133%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 170,093	\$ 168,684	\$ 181,339	\$ 71,897	42%	\$ 171,339	\$ (10,000)	-6%	

City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

		Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
20228	Affirmative Action									
5100	Salaries & Benefits	\$ 63,526	\$ 69,370	\$ 70,485	\$ 34,600	49%	\$ 70,485	\$ -	0%	
5200	Operating Supplies	517	506	1,000	1,417	94%	1,500	500	50%	
5300	Contractual Services	2,109	2,334	3,300	1,040	32%	3,300	-	0%	
5400	Other Expenses	3,295	2,801	4,000	1,622	46%	3,500	(500)	-13%	
5700	Capital Outlays	-	118	500	-	0%	500	-	0%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 69,447	\$ 75,129	\$ 79,285	\$ 38,679	49%	\$ 79,285	\$ -	0%	
20744	Julia Hackley Internships									
5100	Salaries & Benefits	\$ 1,714	\$ 7,482	\$ 4,650	\$ 3,837	83%	\$ 4,650	\$ -	0%	
5200	Operating Supplies	-	718	-	-	N/A	-	-	N/A	
5300	Contractual Services	-	711	-	-	N/A	-	-	N/A	
5400	Other Expenses	-	-	-	-	N/A	-	-	N/A	
5700	Capital Outlays	-	-	-	-	N/A	-	-	N/A	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 1,714	\$ 8,911	\$ 4,650	\$ 3,837	83%	\$ 4,650	\$ -	0%	
20215	City Clerk & Elections									
5100	Salaries & Benefits	\$ 190,040	\$ 218,883	\$ 209,842	\$ 95,474	45%	\$ 209,842	\$ -	0%	
5200	Operating Supplies	28,908	32,549	15,000	10,508	53%	20,000	5,000	33%	
5300	Contractual Services	34,857	28,284	32,850	11,691	48%	24,500	(8,350)	-25%	
5400	Other Expenses	8,875	5,420	3,250	3,458	77%	4,500	1,250	38%	
5700	Capital Outlays	5,006	2,551	3,350	-	0%	3,350	-	0%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 265,686	\$ 287,687	\$ 264,292	\$ 121,131	46%	\$ 262,192	\$ (2,100)	-1%	
20220	Civil Service									
5100	Salaries & Benefits	\$ 125,385	\$ 130,015	\$ 153,025	\$ 54,204	35%	\$ 153,025	\$ -	0%	
5200	Operating Supplies	15,052	6,339	5,000	3,701	62%	6,000	1,000	20%	FIRE STUDY GUIDES PURCHASED FOR RESALE
5300	Contractual Services	71,530	39,839	31,000	12,172	39%	31,000	-	0%	
5400	Other Expenses	7,890	42,287	8,000	1,475	18%	8,000	-	0%	
5700	Capital Outlays	220	762	957	1,063	111%	957	-	0%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 220,077	\$ 219,242	\$ 197,982	\$ 72,615	36%	\$ 198,982	\$ 1,000	1%	
		\$ 727,017	\$ 759,653	\$ 727,548	\$ 308,159	43%	\$ 716,448	\$ (11,100)	-2%	
30202	Finance Administration									
5100	Salaries & Benefits	\$ 245,121	\$ 259,785	\$ 267,683	\$ 134,265	50%	\$ 267,683	\$ -	0%	
5200	Operating Supplies	8,336	9,334	10,900	4,886	45%	10,900	-	0%	
5300	Contractual Services	61,633	64,594	69,400	58,889	67%	88,000	18,600	27%	NO LONGER USING COMPENSATING BALANCES
5400	Other Expenses	3,280	2,385	3,000	1,316	44%	3,000	-	0%	TO PAY BANK FEES
5700	Capital Outlays	2,359	4,586	3,500	791	23%	3,500	-	0%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 320,729	\$ 340,684	\$ 354,483	\$ 200,147	54%	\$ 373,083	\$ 18,600	5%	
30209	Assessing Services									
5100	Salaries & Benefits	\$ 240,204	\$ 5,013	\$ 7,731	\$ 5,850	76%	\$ 7,731	\$ -	0%	
5200	Operating Supplies	3,131	-	-	-	N/A	-	-	N/A	
5300	Contractual Services	114,601	340,213	365,835	90,596	25%	365,835	-	0%	
5400	Other Expenses	3,900	80	100	45	45%	100	-	0%	
5700	Capital Outlays	633	-	-	-	N/A	-	-	N/A	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 362,469	\$ 345,306	\$ 373,666	\$ 96,491	26%	\$ 373,666	\$ -	0%	

City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

		Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
30205	Income Tax Administration									
5100	Salaries & Benefits	\$ 186,659	\$ 212,880	\$ 223,951	\$ 112,563	50%	\$ 223,951	\$ -	0%	
5200	Operating Supplies	24,897	18,875	24,073	14,393	60%	24,073	-	0%	
5300	Contractual Services	34,271	34,550	39,500	9,124	23%	39,500	-	0%	
5400	Other Expenses	1,003	1,288	1,500	295	20%	1,500	-	0%	
5700	Capital Outlays	7,375	2,180	3,000	206	7%	3,000	-	0%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 254,205	\$ 269,773	\$ 292,024	\$ 136,581	47%	\$ 292,024	\$ -	0%	
30253	City Treasurer									
5100	Salaries & Benefits	\$ 266,436	\$ 251,881	\$ 275,462	\$ 112,652	41%	\$ 275,462	\$ -	0%	
5200	Operating Supplies	28,340	38,165	28,400	14,419	51%	28,400	-	0%	
5300	Contractual Services	44,557	55,546	41,399	23,502	57%	41,399	-	0%	
5400	Other Expenses	1,096	1,264	1,211	713	59%	1,211	-	0%	
5700	Capital Outlays	6,259	7,298	3,957	3,602	91%	3,957	-	0%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 346,688	\$ 354,154	\$ 350,429	\$ 154,888	44%	\$ 350,429	\$ -	0%	
30248	Information Systems Administration									
5100	Salaries & Benefits	\$ 131,588	\$ 167,381	\$ 176,942	\$ 88,446	50%	\$ 176,942	\$ -	0%	
5200	Operating Supplies	4,832	6,695	9,000	162	2%	9,000	-	0%	
5300	Contractual Services	42,033	38,925	45,000	13,795	31%	45,000	-	0%	
5400	Other Expenses	18,650	10,689	12,000	8,790	73%	12,000	-	0%	
5700	Capital Outlays	67,921	52,283	42,000	14,068	33%	42,000	-	0%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 265,024	\$ 275,973	\$ 284,942	\$ 125,261	44%	\$ 284,942	\$ -	0%	
		\$ 1,549,115	\$ 1,585,890	\$ 1,655,544	\$ 713,368	43%	\$ 1,674,144	\$ 18,600	1%	
60265	City Hall Maintenance									
5100	Salaries & Benefits	\$ 63,925	\$ 63,273	\$ 61,204	\$ 31,879	52%	\$ 61,204	\$ -	0%	
5200	Operating Supplies	13,874	11,926	15,370	4,866	32%	15,370	-	0%	
5300	Contractual Services	161,699	184,471	189,895	110,930	53%	210,000	20,105	11%	UNANTICIPATED ELEVATOR REPAIRS
5400	Other Expenses	67	395	500	598	60%	1,000	500	100%	
5700	Capital Outlays	8,607	3,422	6,287	-	0%	5,787	(500)	-8%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 248,172	\$ 263,487	\$ 273,256	\$ 148,273	51%	\$ 293,361	\$ 20,105	7%	
		\$ 248,172	\$ 263,487	\$ 273,256	\$ 148,273	51%	\$ 293,361	\$ 20,105	7%	
80400	Planning, Zoning and Economic Development									
5100	Salaries & Benefits	\$ 370,871	\$ 395,554	\$ 415,475	\$ 188,334	45%	\$ 415,475	\$ -	0%	
5200	Operating Supplies	31,621	16,283	14,050	9,871	70%	14,050	-	0%	
5300	Contractual Services	102,933	78,924	79,400	41,622	57%	73,400	(6,000)	-8%	
5400	Other Expenses	10,591	7,746	8,500	2,504	29%	8,500	-	0%	
5700	Capital Outlays	2,146	3,018	4,000	8,953	90%	10,000	6,000	150%	
5900	Other Financing Uses	-	-	-	-	N/A	-	-	N/A	
		\$ 518,162	\$ 501,525	\$ 521,425	\$ 251,284	48%	\$ 521,425	\$ -	0%	
		\$ 518,162	\$ 501,525	\$ 521,425	\$ 251,284	48%	\$ 521,425	\$ -	0%	
Total Business Value Added Activities		\$ 3,652,998	\$ 3,802,121	\$ 3,909,151	\$ 1,766,618	45%	\$ 3,937,276	\$ 28,125	1%	
As a Percent of Total General Fund Expenditures		16.6%	17.1%	16.9%	17.1%		16.9%			

City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

	Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
II. Fixed Budget Items									
30999 Transfers To Other Funds									
Major Street Fund	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	-	N/A	
Local Street Fund	620,000	620,000	820,000	410,000	50%	820,000	-	0%	
Budget Stabilization Fund	-	-	100,000	50,000	50%	100,000	-	0%	
L.C. Walker Arena Fund	325,000	346,000	301,000	150,500	50%	301,000	-	0%	
Public Improvement Fund	150,000	220,000	150,000	75,000	50%	150,000	-	0%	
MOD State Rehab Loan Fund	-	22,810	-	22,810	N/A	-	-	N/A	
TIFA Debt Service Fund	12,000	-	-	-	N/A	-	-	N/A	
State Grants	1,742	-	-	-	N/A	-	-	N/A	
Tree Replacement	-	2,723	-	-	N/A	-	-	N/A	
	\$ 1,108,742	\$ 1,211,533	\$ 1,371,000	\$ 708,310	52%	\$ 1,371,000	\$ -	0%	
30851 General Insurance	\$ 222,763	\$ 249,757	\$ 270,000	\$ 232,196	86%	\$ 270,000	\$ -	0%	
30906 Debt Retirement	340,604	407,835	365,098	75,391	21%	365,098	-	0%	
10891 Contingency and Bad Debt Expense	212,696	142,954	450,000	-	0%	450,000	-	0%	
90000 Major Capital Improvements	402,954	24,934	245,000	23,719	10%	245,000	-	0%	
Total Fixed-Budget Items	\$ 2,287,759	\$ 2,037,013	\$ 2,701,098	\$ 1,039,616	38%	\$ 2,701,098	\$ -	0%	
As a Percent of Total General Fund Expenditures	10.4%	9.2%	11.7%	10.1%		11.6%			
Total General Fund	\$ 22,011,879	\$ 22,232,657	\$ 23,180,803	\$ 10,332,289	44%	\$ 23,243,928	\$ 63,125	0%	
Recap: Total General Fund By Expenditure Object									
5100 Salaries & Benefits	\$ 12,873,899	\$ 12,678,843	\$ 13,265,442	\$ 6,234,196	47%	\$ 13,285,442	\$ 20,000	0%	
5200 Operating Supplies	644,655	719,038	637,269	297,569	46%	641,789	4,520	1%	
5300 Contractual Services	6,002,539	6,559,992	6,817,381	2,757,484	40%	6,837,236	19,855	0%	
5400 Other Expenses	170,318	185,789	154,821	65,684	42%	156,071	1,250	1%	
5700 Capital Outlays	871,122	469,627	569,792	193,635	33%	587,292	17,500	3%	
5900 All Other Financing Uses	1,449,346	1,619,368	1,736,098	783,701	45%	1,736,098	-	0%	
Total General Fund	\$ 22,011,879	\$ 22,232,657	\$ 23,180,803	\$ 10,332,289	44%	\$ 23,243,928	\$ 63,125	0%	

City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - Non-General Funds

	Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
202 Major Streets and State Trunklines Fund									
Available Fund Balance - BOY	\$ 4,386,989	\$ 3,585,170	\$ 1,808,171	\$ 2,989,718		\$ 2,989,718	\$ 1,181,547		
Revenues									
Special assessments	\$ 208,386	\$ 221,610	\$ 100,000	\$ -		\$ 100,000	\$ -	0%	
Federal grants	28,033	3,154,271	-	-		-	-	-	
State grants	92,678	-	1,150,000	-		1,150,000	-	0%	
State shared revenue	2,346,730	2,590,185	2,209,194	771,570		2,209,194	-	0%	
Interest income	237,805	214,103	60,000	60,974		60,000	-	0%	
Operating transfers in	170,720	-	155,000	-		155,000	-	0%	CDBG \$65M ; EDA \$70M
Other	183,877	514,262	75,000	12,025		75,000	-	0%	
	\$ 3,269,329	\$ 6,694,431	\$ 3,749,194	\$ 844,569		\$ 3,749,194	\$ -	0%	
60900 Operating Expenditures									
5100 Salaries & Benefits	\$ 608,646	\$ 649,222	\$ 737,485	\$ 334,035	45%	\$ 737,485	\$ -	0%	
5200 Operating Supplies	151,748	105,439	166,200	80,680	49%	166,200	-	0%	
5300 Contractual Services	688,313	915,522	723,401	450,348	62%	723,401	-	0%	
5400 Other Expenses	5,239	5,545	4,000	987	25%	4,000	-	0%	
5700 Capital Outlays	-	-	-	1,635	N/A	-	-	-	
5900 Other Financing Uses	664,840	905,964	810,523	343,074	42%	810,523	-	0%	DEBT SERVICE; \$200M TRANSFER TO LOCAL
	\$ 2,118,787	\$ 2,581,692	\$ 2,441,609	\$ 1,210,759	50%	\$ 2,441,609	\$ -	0%	
90000 Project Expenditures									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
5300 Contractual Services	1,731,347	4,708,191	2,960,000	397,831	15%	2,716,000	(244,000)	-8%	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
5700 Capital Outlays	221,014	-	-	-	N/A	-	-	-	
	\$ 1,952,361	\$ 4,708,191	\$ 2,960,000	\$ 397,831	15%	\$ 2,716,000	\$ (244,000)	-8%	
	\$ 4,071,148	\$ 7,289,883	\$ 5,401,609	\$ 1,608,590	31%	\$ 5,157,609			
Available Fund Balance - EOY	\$ 3,585,170	\$ 2,989,718	\$ 155,756	\$ 2,225,697		\$ 1,581,303	\$ 1,425,547		

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City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - Non-General Funds

	Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
203 Local Streets Fund									
Available Fund Balance - BOY	\$ 107,336	\$ 176	\$ (81,376)	\$ 122,966		\$ 122,966	\$ 204,342		
Revenues									
Special assessments	\$ 70,128	\$ 76,570	\$ 75,000	\$ -		\$ 75,000	\$ -	0%	
Federal grants	-	31,073	-	31,073		-	-	-	
State grants	-	48,467	-	48,467		-	-	-	
State shared revenue	621,506	639,505	648,300	219,655		648,300	-	0%	
Interest income	10,329	11,210	10,000	199		10,000	-	0%	
Operating transfers in	680,000	870,000	1,090,000	410,000		1,090,000	-	0%	GENERAL FUND TRANSFER \$620M; EDA \$70M; MAJOR \$200M
Other	828	20,082	20,000	311		20,000	-	0%	
	\$ 1,382,791	\$ 1,696,907	\$ 1,843,300	\$ 709,705		\$ 1,843,300	\$ -	0%	
60900 Operating Expenditures									
5100 Salaries & Benefits	\$ 484,756	\$ 437,738	\$ 402,118	\$ 204,364	51%	\$ 402,118	\$ -	0%	
5200 Operating Supplies	73,457	107,551	84,000	58,362	69%	84,000	-	0%	
5300 Contractual Services	484,784	589,182	554,501	240,827	43%	554,501	-	0%	
5400 Other Expenses	1,234	2,236	1,000	83	8%	1,000	-	0%	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	-	63,143	-	-	N/A	-	-	-	
	\$ 1,044,231	\$ 1,199,850	\$ 1,041,619	\$ 503,636	48%	\$ 1,041,619	\$ -	0%	
90000 Project Expenditures									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
5300 Contractual Services	445,720	374,267	700,000	112,121	17%	652,000	(48,000)	-7%	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
	\$ 445,720	\$ 374,267	\$ 700,000	\$ 112,121	17%	\$ 652,000	\$ (48,000)	-7%	
	\$ 1,489,951	\$ 1,574,117	\$ 1,741,619	\$ 615,757	36%	\$ 1,693,619			
Available Fund Balance - EOY	\$ 176	\$ 122,966	\$ 20,305	\$ 216,914		\$ 272,647	\$ 252,342		

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City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - Non-General Funds

	Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
230 Enterprise Community Fund									
Available Fund Balance - BOY	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	-	
Revenues									
Special assessments	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	-	
Federal grants	336,525	633	180,000	-	-	180,000	-	0%	
State shared revenue	-	-	-	-	-	-	-	-	
Charges for services	77,310	-	-	-	-	-	-	-	
Interest income	-	-	-	-	-	-	-	-	
Operating transfers in	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	
	\$ 413,835	\$ 633	\$ 180,000	\$ -	-	\$ 180,000	\$ -	0%	
60900 Operating Expenditures									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	
5300 Contractual Services	413,835	633	180,000	842	0%	180,000	-	0%	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
	\$ 413,835	\$ 633	\$ 180,000	\$ 842	0%	\$ 180,000	\$ -	0%	
90000 Project Expenditures									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
	\$ 413,835	\$ 633	\$ 180,000	\$ 842	0%	\$ 180,000	\$ -	-	
Available Fund Balance - EOY	\$ -	\$ -	\$ -	\$ (842)	-	\$ -	\$ -	-	

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City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - Non-General Funds

	Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
254 L.C. Walker Arena Fund									
Available Fund Balance - BOY	\$ 294	\$ 3,426	\$ 3,564	\$ 3,861		\$ 3,861	\$ 297		
Revenues									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	-	
State grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	518,703	505,229	560,000	287,005		560,000	-	0%	
Interest income	-	24	-	507		-	-	-	
Operating transfers in	325,000	346,000	301,000	150,500		301,000	-	0%	GENERAL FUND OPERATING SUBSIDY
Other	2,212	3,848	-	11,804		-	-	-	
	\$ 845,915	\$ 855,101	\$ 861,000	\$ 449,816		\$ 861,000	\$ -	0%	
70805 Operating Expenditures									
5100 Salaries & Benefits	\$ 11,112	\$ 11,120	\$ 11,416	\$ 5,930	52%	\$ 11,416	\$ -	0%	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	
5300 Contractual Services	831,671	842,086	850,000	521,837	61%	850,000	-	0%	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	1,480	-	242	N/A	-	-	-	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
	\$ 842,783	\$ 854,666	\$ 861,416	\$ 528,009	61%	\$ 861,416	\$ -	0%	
90000 Project Expenditures									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
	\$ 842,783	\$ 854,666	\$ 861,416	\$ 528,009	61%	\$ 861,416	\$ -	0%	
Available Fund Balance - EOY	\$ 3,426	\$ 3,861	\$ 3,148	\$ (74,332)		\$ 3,445	\$ 297		

City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - Non-General Funds

	Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
403 Sidewalk Improvement Fund									
Available Fund Balance - BOY	\$ 982,400	\$ 63,295	\$ 701,009	\$ 613,738		\$ 613,738	\$ (87,271)		
Revenues									
Special assessments	\$ 200,592	\$ 459,927	\$ 450,000	\$ -		\$ 450,000	\$ -	0%	
Federal grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	-	-	-	-		-	-	-	
Interest income	67,211	38,198	15,000	10,559		15,000	-	0%	
Operating transfers in	-	97,219	100,000	-		100,000	-	0%	
Other	-	826,068	-	-		-	-	-	
	\$ 267,803	\$ 1,422,412	\$ 565,000	\$ 10,559		\$ 565,000	\$ -	0%	
30906 Operating Expenditures									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	734,847	143,014	412,413	128,595	31%	412,413	-	0% DEBT SERVICE	
	\$ 734,847	\$ 143,014	\$ 412,413	\$ 128,595	31%	\$ 412,413	\$ -	0%	
90000 Project Expenditures									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
5300 Contractual Services	452,061	568,030	850,000	184,821	22%	850,000	-	0% SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL	
5400 Other Expenses	-	6,520	-	-	N/A	-	-	-	
5900 Other Financing Uses	-	154,405	-	9,668	N/A	-	-	-	
	\$ 452,061	\$ 728,955	\$ 850,000	\$ 194,489	23%	\$ 850,000	\$ -	0%	
	\$ 1,186,908	\$ 871,969	\$ 1,262,413	\$ 323,084	26%	\$ 1,262,413			
Available Fund Balance - EOY	\$ 63,295	\$ 613,738	\$ 3,596	\$ 301,213		\$ (83,675)	\$ (87,271)		

City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - Non-General Funds

	Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
404 Public Improvement Fund									
Available Fund Balance - BOY	\$ 679,356	\$ 1,354,812	\$ 206,812	\$ 421,441		\$ 421,441	\$ 214,629		
Revenues									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	-	
Property Tax	-	-	-	300,000		300,000	300,000	-	LDFA II PASS-THRU - TO BE USED FOR SEAWAY INDUSTRIAL PARK
Federal grants	-	-	570,600	-		570,600	-	0%	EDA GRANT FOR SEAWAY INDUSTRIAL PARK
Contributions	-	-	5,000	-		5,000	-	0%	
Sales of Property	247,361	148,053	100,000	35,337		100,000	-	0%	
Interest income	43,424	51,375	25,000	7,406		25,000	-	0%	
Operating transfers in	150,000	220,000	150,000	75,000		150,000	-	0%	
Other	1,312,964	35,643	-	-		-	-	-	
	\$ 1,753,749	\$ 455,071	\$ 850,600	\$ 417,743		\$ 1,150,600	\$ 300,000	35%	
30936 Operating Expenditures									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	876,900	105,000	240,000	-	0%	240,000	-	0%	TRANSFERS TO STREETS, WATER, SEWER FOR SEAWAY IP
	\$ 876,900	\$ 105,000	\$ 240,000	\$ -	0%	\$ 240,000	\$ -	0%	
90000 Project Expenditures									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
5300 Contractual Services	15,779	696,960	-	6,690	N/A	-	-	-	
5400 Other Expenses	31,301	-	-	-	N/A	-	-	-	
5700 Capital Outlays	154,313	586,482	475,600	438,425	63%	696,568	222,968	47%	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
	\$ 201,393	\$ 1,283,442	\$ 475,600	\$ 445,115	64%	\$ 696,568	\$ 222,968	47%	
	\$ 1,078,293	\$ 1,388,442	\$ 715,600	\$ 445,115	47%	\$ 938,568			
Available Fund Balance - EOY	\$ 1,354,812	\$ 421,441	\$ 341,812	\$ 394,069		\$ 633,473	\$ 291,661		

City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - Non-General Funds

	Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
482 State Grants Fund									
Available Fund Balance - BOY	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	-	
Revenues									
Special assessments	\$ -	\$ -	\$ -	-		\$ -	\$ -	-	
State grants	255,069	275,965	2,335,000	1,018		1,040,000	(1,295,000)	-65%	PROJECT DELAYS - GRANT FUNDS WILL NOT BE REC'D IN 2001
Federal grants	-	73,386	-	-		-	-	-	
Sales of Property	-	-	-	-		-	-	-	
Interest income	-	-	-	-		-	-	-	
Operating transfers in	1,743	601,173	200,000	77,061		545,000	345,000	173%	LOCAL MATCH FROM GOLF COURSE FUND (TRAIL PROJECTS)
Other	-	-	-	-		-	-	-	
	\$ 256,812	\$ 950,524	\$ 2,535,000	\$ 78,079		\$ 1,585,000	\$ (950,000)	-37%	
30936 Operating Expenditures									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	-	N/A	\$ -	\$ -	-	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
90000 Project Expenditures									
5200 Operating Supplies	\$ -	\$ -	\$ -	-	N/A	\$ -	\$ -	-	
5300 Contractual Services	256,812	950,524	-	664,849	N/A	-	-	-	
5700 Capital Outlays	-	-	2,535,000	77,061	5%	1,585,000	(950,000)	-37%	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
	\$ 256,812	\$ 950,524	\$ 2,535,000	\$ 742,010	47%	\$ 1,585,000	\$ (950,000)	-37%	
	\$ 256,812	\$ 950,524	\$ 2,535,000	\$ 742,010	47%	\$ 1,585,000			
Available Fund Balance - EOY	\$ -	\$ -	\$ -	\$ (663,931)		\$ -	\$ -	-	

City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - Non-General Funds

	Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
594 Marina & Launch Ramp Fund									
Available Cash Balance - BOY	\$ 37,205	\$ 62,225	\$ 26,725	\$ 2,292		\$ 2,292	\$ (24,433)		
Revenues									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	-	
State grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	258,159	273,456	270,000	180,946		270,000	-	0%	
Interest income	3,915	5,184	5,000	365		5,000	-	0%	
Operating transfers in	-	-	-	-		-	-	-	
Other	13,229	10,797	-	-		-	-	-	
	\$ 275,303	\$ 289,437	\$ 275,000	\$ 181,311		\$ 275,000	\$ -	0%	
70756 Operating Expenditures									
5100 Salaries & Benefits	\$ 95,973	\$ 74,283	\$ 91,579	\$ 40,353	44%	\$ 91,579	\$ -	0%	
5200 Operating Supplies	12,073	17,771	10,300	1,908	19%	10,300	-	0%	
5300 Contractual Services	93,287	143,006	92,379	41,105	44%	92,379	-	0%	
5400 Other Expenses	445	2,307	1,000	469	47%	1,000	-	0%	
5700 Capital Outlays	1,223	1,350	4,000	-	0%	4,000	-	0%	
5900 Other Financing Uses	74,545	(841)	-	-	N/A	-	-	-	
Other Cash Uses (e.g., Debt Principal)	(30,900)	-	-	-	N/A	-	-	-	
	\$ 246,646	\$ 237,876	\$ 199,258	\$ 83,835	42%	\$ 199,258	\$ -	0%	
90000 Project Expenditures									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
5300 Contractual Services	3,637	111,494	-	171,399	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
	\$ 3,637	\$ 111,494	\$ -	\$ 171,399	N/A	\$ -	\$ -	-	
	\$ 250,283	\$ 349,370	\$ 199,258	\$ 255,234	128%	\$ 199,258	\$ -	-	
Available Cash Balance - EOY	\$ 62,225	\$ 2,292	\$ 102,467	\$ (71,631)		\$ 78,034	\$ (24,433)		

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City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - Non-General Funds

	Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
584 Municipal Golf Course Fund									
Available Cash Balance - BOY	\$ 1,531,324	\$ 1,564,213	\$ 1,108,216	\$ 1,151,296		\$ 1,151,296	\$ 43,080		
Revenues									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	-	
State grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	-	-	-	-		-	-	-	
Interest income	81,345	86,159	40,000	27,388		40,000	-	0%	
Operating transfers in	-	-	-	-		-	-	-	
Other	-	-	-	-		-	-	-	
	\$ 81,345	\$ 86,159	\$ 40,000	\$ 27,388		\$ 40,000	\$ -	0%	
70542 Operating Expenditures									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	
5300 Contractual Services	9,208	2,903	-	-	N/A	-	-	-	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
5900 Other Financing Uses	-	496,173	200,000	77,061	14%	545,000	345,000	173%	LOCAL MATCH FOR TRAIL PROJECT GRANTS
Other Cash Uses (e.g., Debt Principal)	39,248	-	-	-	N/A	-	-	-	
	\$ 48,456	\$ 499,076	\$ 200,000	\$ 77,061	14%	\$ 545,000	\$ 345,000	173%	
90000 Project Expenditures									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
	\$ 48,456	\$ 499,076	\$ 200,000	\$ 77,061	14%	\$ 545,000			
Available Cash Balance - EOY	\$ 1,564,213	\$ 1,151,296	\$ 948,216	\$ 1,101,623		\$ 646,296	\$ (301,920)		

City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - Non-General Funds

	Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
661 Equipment Fund									
Available Cash Balance - BOY	\$ 620,607	\$ 499,092	\$ 420,818	\$ 380,984		\$ 380,984	\$ (39,834)		
Revenues									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	-	
State grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	1,670,497	1,950,310	1,900,000	972,779		1,900,000	-	0%	
Interest income	30,203	27,193	40,000	11,410		40,000	-	0%	
Operating transfers in	-	-	-	-		-	-	-	
Other	159,597	193,377	100,000	66,187		100,000	-	0%	
	\$ 1,860,297	\$ 2,170,880	\$ 2,040,000	\$ 1,050,376		\$ 2,040,000	\$ -	0%	
60932 Operating Expenditures									
5100 Salaries & Benefits	\$ 388,008	\$ 364,899	\$ 361,498	\$ 218,413	60%	\$ 361,498	\$ -	0%	
5200 Operating Supplies	469,969	606,768	437,599	317,395	73%	437,599	-	0%	
5300 Contractual Services	363,568	393,192	431,060	270,975	63%	431,060	-	0%	
5400 Other Expenses	3,537	3,357	3,000	431	14%	3,000	-	0%	
5700 Capital Outlays	679,073	872,963	746,000	177,047	24%	746,000	-	0%	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
Other Cash Uses (e.g., Debt Principal)	77,637	47,789	-	-	N/A	-	-	-	
	\$ 1,981,812	\$ 2,288,988	\$ 1,979,157	\$ 984,261	50%	\$ 1,979,157	\$ -	0%	
90000 Project Expenditures									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
	\$ 1,981,812	\$ 2,288,988	\$ 1,979,157	\$ 984,261	50%	\$ 1,979,157	\$ -	0%	
Available Cash Balance - EOY	\$ 499,092	\$ 380,984	\$ 481,661	\$ 447,099		\$ 441,827	\$ (39,834)		

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City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - Non-General Funds

	Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
642 Public Service Building Fund									
Available Cash Balance - BOY	\$ 114,901	\$ 34,173	\$ (287,200)	\$ (200,038)		\$ (200,038)	\$ 87,162		
Revenues									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	-	
State grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	379,095	460,000	460,000	278,530		460,000	-	0%	
Interest income	3,995	-	1,000	-		1,000	-	0%	
Operating transfers in	-	-	-	-		-	-	-	
Other	30	427	-	-		-	-	-	
	\$ 383,120	\$ 460,427	\$ 461,000	\$ 278,530		\$ 461,000	\$ -	0%	
60442 Operating Expenditures									
5100 Salaries & Benefits	\$ 152,957	\$ 174,399	\$ 168,307	\$ 93,827	56%	\$ 168,307	\$ -	0%	
5200 Operating Supplies	21,236	19,767	26,950	9,313	35%	26,950	-	0%	
5300 Contractual Services	191,167	215,070	201,416	99,802	50%	201,416	-	0%	
5400 Other Expenses	12,210	10,956	10,000	635	6%	10,000	-	0%	
5700 Capital Outlays	19,747	18,961	150,430	35,224	23%	150,430	-	0%	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
Other Cash Uses and Adjustments (e.g., Debt Principal)	66,531	(21,076)	-	-	N/A	-	-	-	
	\$ 463,848	\$ 418,077	\$ 557,103	\$ 238,801	43%	\$ 557,103	\$ -	0%	
90000 Project Expenditures									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
5300 Contractual Services	-	276,561	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
	\$ -	\$ 276,561	\$ -	\$ -	N/A	\$ -	\$ -	-	
	\$ 463,848	\$ 694,638	\$ 557,103	\$ 238,801	43%	\$ 557,103			
Available Cash Balance - EOY	\$ 34,173	\$ (200,038)	\$ (383,303)	\$ (160,309)		\$ (296,141)	\$ 87,162		

City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - Non-General Funds

	Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
643 Engineering Services Fund									
Available Cash Balance - BOY	\$ 83,696	\$ 86,178	\$ 176,286	\$ 117,697		\$ 117,697	\$ (56,589)		
Revenues									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	-	
State grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	472,211	478,738	620,000	248,826		620,000	-	0%	
Interest income	4,364	5,749	25,000	2,767		25,000	-	0%	
Operating transfers in	-	-	-	-		-	-	-	
Other	29,171	24,762	-	197		-	-	-	
	\$ 505,746	\$ 509,249	\$ 645,000	\$ 251,790		\$ 645,000	\$ -	0%	
60447 Operating Expenditures									
5100 Salaries & Benefits	\$ 372,095	\$ 348,155	\$ 459,501	\$ 182,640	40%	\$ 459,501	\$ -	0%	
5200 Operating Supplies	15,050	15,188	19,005	10,026	53%	19,005	-	0%	
5300 Contractual Services	75,587	107,040	130,602	61,348	47%	130,602	-	0%	
5400 Other Expenses	3,109	3,964	4,200	1,790	43%	4,200	-	0%	
5700 Capital Outlays	10,585	22,025	24,000	10,857	45%	24,000	-	0%	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
Other Cash Uses and Adjustments (e.g., Debt Principal)	21,412	(19,413)	-	-	N/A	-	-	-	
	\$ 497,838	\$ 476,959	\$ 637,308	\$ 266,661	42%	\$ 637,308	\$ -	0%	
90000 Project Expenditures									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
5300 Contractual Services	5,426	771	-	378	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
	\$ 5,426	\$ 771	\$ -	\$ 378	N/A	\$ -	\$ -	-	
	\$ 503,264	\$ 477,730	\$ 637,308	\$ 267,039	42%	\$ 637,308	\$ -	-	
Available Cash Balance - EOY	\$ 86,178	\$ 117,697	\$ 183,978	\$ 102,448		\$ 125,389	\$ (56,589)		

City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - Non-General Funds

	Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
677 General Insurance Fund									
Available Cash Balance - BOY	\$ 963,422	\$ 1,193,782	\$ 1,139,024	\$ 935,251		\$ 935,251	\$ (203,773)		
Revenues									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	-	
State grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	2,081,027	1,978,797	2,170,000	1,147,068		2,170,000	-	0%	
Interest income	39,317	55,393	40,000	18,041		40,000	-	0%	
Operating transfers in	1,110,799	784,995	1,100,000	-		1,100,000	-	0%	
Other	4,801	117,275	75,000	-		75,000	-	0%	
	\$ 3,235,944	\$ 2,936,460	\$ 3,385,000	\$ 1,165,109		\$ 3,385,000	\$ -	0%	
30851 Operating Expenditures									
5100 Salaries & Benefits	\$ 400,953	\$ 5,712	52,354	\$ 16,419	31%	52,354	\$ -	0%	NEW POSITION - WC/RISK MANAGER
5200 Operating Supplies	510	475	1,000	479	48%	1,000	-	0%	
5300 Contractual Services	2,684,902	3,072,981	3,365,165	1,673,436	50%	3,365,165	-	0%	
5400 Other Expenses	50	461	1,500	1,444	96%	1,500	-	0%	
5700 Capital Outlays	-	-	1,000	-	0%	1,000	-	0%	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
Other Cash Uses and Adjustments (e.g., Debt Principal)	(80,831)	115,362	-	-	N/A	-	-	-	
	\$ 3,005,584	\$ 3,194,991	\$ 3,421,019	\$ 1,691,778	49%	\$ 3,421,019	\$ -	0%	
90000 Project Expenditures									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
	\$ 3,005,584	\$ 3,194,991	\$ 3,421,019	\$ 1,691,778	49%	\$ 3,421,019	\$ -	-	
Available Cash Balance - EOY	\$ 1,193,782	\$ 935,251	\$ 1,103,005	\$ 408,582		\$ 899,232			

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City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - Non-General Funds

	Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
591 Water Fund									
Available Cash Balance - BOY	\$ 839,769	\$ 6,094,347	\$ 5,325,121	\$ 5,982,941		\$ 5,982,941	\$ 657,820		
Revenues									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	-	
State grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services - City	3,139,639	3,531,540	3,200,000	1,021,671		3,200,000	-	0%	
Charges for services - Township	-	-	420,000	18,289		420,000	-	0%	
Hydrant Rental - Township	-	-	-	-		-	-	-	
Interest income	248,487	320,696	140,000	143,864		140,000	-	0%	
Operating transfers in	77,155	-	54,000	-		54,000	-	0%	EDA \$54M
Other	9,537,128	84,101	-	92,137		-	-	-	
	\$ 13,002,409	\$ 3,936,337	\$ 3,814,000	\$ 1,275,971		\$ 3,814,000	\$ -	0%	
30548 Operating Expenditures Administration									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	
5300 Contractual Services	375,765	359,581	478,667	254,674	53%	478,667	-	0%	INSURANCE/INDIRECT COSTS/UTILITY ADMINISTRATION FEE
5400 Other Expenses	-	7,431	-	-	N/A	-	-	-	
5700 Capital Outlays	45	45	-	-	N/A	-	-	-	
5900 Other Financing Uses	409,391	495,727	449,405	5,348	1%	449,405	-	0%	INTEREST
Other Cash Uses and Adjustments (e.g., Debt Principal)	3,722,862	302,213	370,000	-	0%	370,000	-	0%	PRINCIPAL
	\$ 4,508,063	\$ 1,164,997	\$ 1,298,072	\$ 260,023	20%	\$ 1,298,072	\$ -	0%	
60559 Operating Expenditures Maintenance - City									
5100 Salaries & Benefits	\$ 655,282	\$ 698,628	\$ 550,690	\$ 348,206	63%	\$ 550,690	\$ -	0%	
5200 Operating Supplies	97,019	237,968	100,200	57,514	57%	100,200	-	0%	
5300 Contractual Services	233,897	293,031	258,933	149,115	58%	258,933	-	0%	
5400 Other Expenses	125,838	71,680	60,000	8,179	14%	60,000	-	0%	
5700 Capital Outlays	21,693	5,129	14,400	3,116	22%	14,400	-	0%	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
	\$ 1,133,729	\$ 1,306,436	\$ 984,223	\$ 564,130	57%	\$ 984,223	\$ -	0%	
60660 Operating Expenditures Maintenance - Township									
5100 Salaries & Benefits	\$ -	\$ 3,190	\$ 256,855	\$ 84,659	33%	\$ 256,855	\$ -	0%	
5200 Operating Supplies	-	853	11,900	695	6%	11,900	-	0%	
5300 Contractual Services	-	47	113,002	47,857	42%	113,002	-	0%	
5400 Other Expenses	-	-	151,420	443	0%	151,420	-	0%	
5700 Capital Outlays	-	-	4,350	-	0%	4,350	-	0%	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
	\$ -	\$ 4,100	\$ 537,527	\$ 133,654	25%	\$ 537,527	\$ -	0%	
60558 Operating Expenditures Filtration									
5100 Salaries & Benefits	\$ 459,135	\$ 489,842	\$ 477,607	\$ 222,918	47%	\$ 477,607	\$ -	0%	
5200 Operating Supplies	122,342	121,252	101,815	43,287	43%	101,815	-	0%	
5300 Contractual Services	312,641	285,375	399,800	180,578	45%	399,800	-	0%	
5400 Other Expenses	2,684	3,546	4,150	865	21%	4,150	-	0%	
5700 Capital Outlays	55,608	27,339	-	46,901	N/A	-	-	-	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
	\$ 952,410	\$ 907,154	\$ 983,372	\$ 494,549	50%	\$ 983,372	\$ -	0%	
90000 Project Expenditures									
5200 Operating Supplies	\$ 4,159	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
5300 Contractual Services	248,251	665,056	3,545,810	108,031	3%	3,117,436	(428,374)	-12%	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
5700 Capital Outlays	901,219	-	-	-	N/A	-	-	-	
	\$ 1,153,629	\$ 665,056	\$ 3,545,810	\$ 108,031	3%	\$ 3,117,436	\$ (428,374)	-12%	
	\$ 7,747,831	\$ 4,047,743	\$ 7,349,004	\$ 1,560,387	23%	\$ 6,920,630			
Available Cash Balance - EOY	\$ 6,094,347	\$ 5,982,941	\$ 1,790,117	\$ 5,698,525		\$ 2,876,311	\$ 1,086,194		

City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget - Non-General Funds

	Actual 1999	Actual 2000	Original Budget Estimate 2001	Actual Thru June 2001	Actual As % of Revised	Revised Estimate 2001	Change From 2001 Original	% Change From Original	Comments
590 Sewer Fund									
Available Cash Balance - BOY	\$ 405,280	\$ 787,448	\$ 482,811	\$ 1,445,721		\$ 1,445,721	\$ 962,910		
Revenues									
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	-	
State grants	-	-	-	-		-	-	-	
State shared revenue	-	-	-	-		-	-	-	
Charges for services	3,649,614	3,989,052	4,200,000	1,118,962		4,200,000	-	0%	
Interest income	27,684	54,362	40,000	34,292		40,000	-	0%	
Operating transfers in	87,474	-	46,000	-		46,000	-	0%	EDA \$46M
Other	62,881	45,967	30,000	24,825		30,000	-	0%	
	\$ 3,827,653	\$ 4,089,381	\$ 4,316,000	\$ 1,178,079		\$ 4,316,000	\$ -	0%	
30548 Operating Expenditures Administration									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	
5300 Contractual Services	278,848	269,957	683,649	169,437	25%	683,649	-	0%	INSURANCE/INDIRECT COSTS/UTILITY ADMINISTRATION FEE
5400 Other Expenses	3,060	13,098	-	-	N/A	-	-	-	
5700 Capital Outlays	45	45	-	-	N/A	-	-	-	
5900 Other Financing Uses	237,637	216,776	197,228	-	0%	197,228	-	0%	INTEREST
Other Cash Uses and Adjustments (e.g., Debt Principal)	191,244	714,619	400,051	-	0%	400,051	-	0%	PRINCIPAL
	\$ 710,834	\$ 1,214,495	\$ 1,280,928	\$ 169,437	13%	\$ 1,280,928	\$ -	0%	
60559 Operating Expenditures Maintenance									
5100 Salaries & Benefits	\$ 523,428	\$ 551,757	\$ 689,031	\$ 314,419	46%	\$ 689,031	\$ -	0%	
5200 Operating Supplies	48,439	50,955	55,252	17,169	31%	55,252	-	0%	
5300 Contractual Services	1,561,003	1,346,297	1,737,935	746,629	43%	1,737,935	-	0%	
5400 Other Expenses	2,617	3,992	2,800	1,170	42%	2,800	-	0%	
5700 Capital Outlays	334	8,380	15,000	16,666	111%	15,000	-	0%	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	
	\$ 2,135,821	\$ 1,961,381	\$ 2,500,018	\$ 1,086,053	44%	\$ 2,500,018	\$ -	0%	
90000 Project Expenditures									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	
5300 Contractual Services	588,830	255,232	490,000	11,196	1%	954,374	464,374	95%	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	
	\$ 588,830	\$ 255,232	\$ 490,000	\$ 11,196	1%	\$ 954,374	\$ 464,374	95%	
	\$ 3,445,485	\$ 3,431,108	\$ 4,270,946	\$ 1,276,686	27%	\$ 4,735,320			
Available Cash Balance - EOY	\$ 787,448	\$ 1,445,721	\$ 527,865	\$ 1,347,114		\$ 1,026,401	\$ 498,536		

City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget
Budgeted Capital Improvements

	Responsibility	Original Budget	1st Quarter Budget Reforecast	2nd Quarter Budget Reforecast	Comments
<u>2001 PROJECTS</u>					
<u>101 General Fund</u>					
99015 City Hall Tuckpointing	Al-Shatel	\$ 25,000	\$ 32,000	\$ 47,000	Add'l Work Being Done Due to Favorable Cemetery Bids (see 99019)
90023 Police Department Parking Lot	Al-Shatel	35,000	28,000	28,000	Favorable Bids
90012 Stormwater Management Mandates	Kuhn	50,000	50,000	50,000	
90024 Treasury Management Software	Smith	35,000	35,000	35,000	
99012 Geographic Information System (GIS)	Maurer	25,000	25,000	25,000	
99019 Restlawn Office Renovation (Phase I)	Scott	75,000	75,000	60,000	Favorable Bids
		245,000	245,000	245,000	
<u>404 Public Improvement Fund</u>					
99020 Seaway-Hackley Industrial Park Property Acquisition	Brubaker-Clarke	425,600	425,600	650,000	Property Acquisition Costs Higher than Anticipated
Fire Inspector's Car	Simpson	25,000	24,284	24,284	
Fire Chief's Car	Simpson	-	24,284	24,284	
Hovercraft	Simpson	25,000	-	-	
		475,600	474,168	698,568	
<u>202 Major Streets</u>					
90020 Barney, Valley to Roberts	Al-Shatel	300,000	300,000	300,000	
99035 Sherman, Glenside to Lincoln	Al-Shatel	850,000	850,000	850,000	\$560,000 Grant
97036 Laketon, Wood to Peck	Al-Shatel	350,000	350,000	450,000	\$150,000 Grant; Costs Higher Than Anticipated
90011 Barclay, Sherman to Hackley	Al-Shatel	600,000	600,000	600,000	\$366,000 Grant
90019 Division, Laketon to Southern (1535')	Al-Shatel	200,000	8,000	8,000	Project Cancelled - Special Assessment Not Approved
96017 Shoreline Dr (incl Terrace Extension, Spring & Western)	Al-Shatel	300,000	300,000	50,000	Significant Costs Won't be Incurred Until 2002
96059 Handicap Sidewalk Ramps	Al-Shatel	50,000	50,000	50,000	
State's Job (US31 and Bridges/City Share)	Al-Shatel	125,000	-	-	Projects 90033/90036 (Below)
90036 M120 - Over Muskegon River	Al-Shatel	-	100,000	100,000	
90033 Marquette Over US31	Al-Shatel	-	11,000	11,000	
90021 Sixth, Houston to Muskegon	Al-Shatel	85,000	-	-	Project Cancelled - Special Assessment Not Approved
90034 Houston, Sanford to First	Al-Shatel	-	120,000	120,000	Replaces Sixth, Houston to Muskegon
98042 RR Crossing Removals	Al-Shatel	-	77,000	77,000	\$36,000 State Grant Funding
99020 Seaway-Hackley Industrial	Al-Shatel	100,000	100,000	100,000	\$70,000 EDA Grant
		2,960,000	2,866,000	2,716,000	
<u>203 Local Streets</u>					
99048 Winsdor, Barclay to Henry	Al-Shatel	250,000	210,000	210,000	
Unspecified Projects	Al-Shatel	300,000	-	-	
90015 Millard, Lake Dunes to West End	Al-Shatel	-	13,000	13,000	Project Cancelled - Special Assessment Not Approved
90018 Nelson, Waton & Rogers	Al-Shatel	-	210,000	210,000	
99020 Seaway-Hackley Industrial	Al-Shatel	100,000	100,000	100,000	\$70,000 EDA Grant
98042 RR Crossing Removals	Al-Shatel	-	69,000	69,000	\$28,000 State Grant Funding
96059 Handicap Sidewalk Ramps	Al-Shatel	50,000	50,000	50,000	
		700,000	652,000	652,000	

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City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget
Budgeted Capital Improvements

Responsibility	Original Budget	1st Quarter Budget Reforecast	2nd Quarter Budget Reforecast	Comments
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2001 PROJECTS

403 Sidewalks

98059	2001 Sidewalk Replacement Program	Al-Shatel	850,000	850,000	850,000	Financed With Special Assessment Bonds
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482 State Grants Fund

98080	Lakeshore Trail Phase III (Consumers)	Scott	455,000	455,000	800,000	Unfavorable Bids - Overage to be Funded With Golf Course Funds
90050	Lakeshore Trail Phase II (Design)	Scott	-	-	25,000	Funded By Contribution From Hackley Hospital
90038	Lakeshore Trail Phase IV (Lakeshore Drive)	Scott	400,000	400,000	35,000	
99050	Campbell Park Renovation	Scott	95,000	95,000	95,000	
98022	Cole's Expansion	Brubaker-Clarke	70,000	70,000	70,000	
98096	Site Assessment Projects	Brubaker-Clarke	265,000	265,000	100,000	
99010	Clean Michigan Initiative (Amazon Building)	Brubaker-Clarke	450,000	450,000	450,000	
99014	Clean Michigan Initiative (Teledyne Property)	Brubaker-Clarke	800,000	800,000	10,000	
			2,535,000	2,535,000	1,585,000	

590 Sewer

99035	Sherman, Glenside to Lincoln	Al-Shatel	10,000	10,000	10,000	\$600,000 Grant
97036	Laketon, Wood to Peck	Al-Shatel	10,000	10,000	10,000	\$150,000 Grant
90011	Barclay, Sherman to Hackley	Al-Shatel	50,000	50,000	50,000	
90019	Division, Laketon to Southern (1535')	Al-Shatel	10,000	1,000	1,000	Project Cancelled - Special Assessment Not Approved
96017	Shoreline Dr (incl Terrace Extension, Spring & Western)	Al-Shatel	100,000	100,000	100,000	
	Unspecified Projects	Al-Shatel	50,000	50,000	50,000	
90020	Industrial Park Liftstation	Al-Shatel	150,000	-	-	
90020	Barney Street Liftstation	Al-Shatel	-	150,000	150,000	
90025	Sanitary Sewer Investigation (under car dealership)	Kuhn	50,000	50,000	50,000	
90045	Large Meter Replacement Program (Metron)	Kuhn	-	-	473,374	Financed With 1999 Water Improvement Bonds
99020	Seaway-Hackley Industrial	Al-Shatel	60,000	60,000	60,000	\$46,000 EDA Grant
			490,000	481,000	954,374	

591 Water

97041	Water Filtration Plant Improvements	Kuhn	2,815,810	2,815,810	1,869,062	Financed With 1999 Water Improvement Bonds
90045	Large Meter Replacement Program (Metron)	Kuhn	-	-	473,374	Financed With 1999 Water Improvement Bonds
90021	Barney, Valley to Roberts	Al-Shatel	200,000	200,000	200,000	
99035	Sherman, Glenside to Lincoln	Al-Shatel	10,000	70,000	70,000	\$600,000 Grant
97036	Laketon, Wood to Peck	Al-Shatel	10,000	5,000	5,000	\$150,000 Grant
90019	Division, Laketon to Southern (1535')	Al-Shatel	10,000	-	-	Project Cancelled - Special Assessment Not Approved
96017	Shoreline Dr (incl Terrace Extension, Spring & Western)	Al-Shatel	200,000	200,000	200,000	
99048	Windsor, Barclay to Henry	Al-Shatel	140,000	140,000	140,000	
	Unspecified Projects	Al-Shatel	60,000	-	-	
90035	Water Service Replacement - CO. Forcemain Project	Al-Shatel	-	50,000	50,000	
90018	Nelson, Waton & Rogers	Al-Shatel	-	6,000	10,000	
99020	Seaway-Hackley Industrial	Al-Shatel	70,000	70,000	70,000	\$54,000 EDA Grant
99026	Water Distribution Computer Modeling	Al-Shatel	30,000	30,000	30,000	
			3,545,810	3,586,810	3,117,436	

City of Muskegon
Quarterly Budget Reforecast and 2001 Proposed Budget
Budgeted Capital Improvements

Responsibility	Original Budget	1st Quarter Budget Reforecast	2nd Quarter Budget Reforecast	Comments
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2001 PROJECTS

642 Public Service Building

99040 Public Service Building Renovation	Kuhn	130,000	130,000	130,000	
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661 Equipment Fund

Patrol Car Replacements (6)	Kuhn	129,000	129,000	129,000	
Plow Truck Replacements (1)	Kuhn	70,000	70,000	70,000	
Sign Truck (1)	Kuhn	25,000	25,000	25,000	
Vactor Truck (1)	Kuhn	175,000	175,000	175,000	
Pickup Trucks 3/4 Ton (4)	Kuhn	72,000	72,000	72,000	
Box Paver (1)	Kuhn	40,000	40,000	40,000	
Loader 721 (1)	Kuhn	70,000	70,000	70,000	
Backhoe Hoe 4x4 Replacement (1)	Kuhn	40,000	40,000	40,000	
Sunbird Cars (4)	Kuhn	45,000	45,000	45,000	
Radios and Various Other Minor Equipment	Kuhn	80,000	80,000	80,000	
		746,000	746,000	746,000	

	\$ 10,092,410	\$ 9,982,410	\$ 10,060,810
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*Needs
2nd Reading*

DATE: August 14, 2001
TO: Honorable Mayor and Commissioners
FROM: Robert Grabinski, Fire Marshal/Inspection Services
RE: Adoption of ordinance establishing a Construction Board of Appeals.

JS

SUMMARY OF REQUEST: To adopt the attached ordinance tot set up one board and deletes the ordinance setting up the individual construction boards. Location and ownership:

Financial Impact: None

Budget action required: None

Staff Recommendation: To adopt the attached ordinance language.

July 3, 2001

Mr. Robert Grabinski
Inspection Department
City Hall
Muskegon, MI

Dear Bob:

Enclosed is a draft of an ordinance that sets up a unitized Construction Board of Appeals. This ordinance follows the statute and, essentially adopts the statute regarding terms of two years for appointments by the "Chief Executive Officer" of the City. That Chief Executive Officer should be the City Manager for purposes of this ordinance.

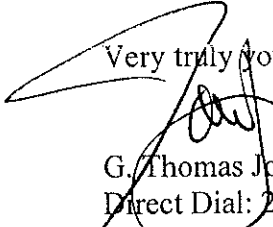
You will note that I have not inserted all the guidelines and procedures that Jerry put together, as those details should not be in the ordinance itself. However, the guidelines and procedures should certainly be a part of those that the Construction Board of Appeals adopts. They may adopt such procedures and guidelines as long as they do not conflict with the Construction Code Act. I believe these would be very much in accordance with that Act.

I have not, intentionally, indicated the types of professionals or experts who ought to be members of the Construction Board of Appeals. The statute does not specify, but we could adopt local guidelines for appointments without making them mandatory, perhaps rewriting part of the guidelines to do that. I suggest, however, that we not put it in an ordinance or bind ourselves so that we find our Board of Appeals without a sufficient membership. The statute only requires the wording in the ordinance draft.

Please note that I have provided for non-residents to be on the Board of Appeals, since I think the statute clearly contemplates that. This way, the members of our Board of Appeals can be from the City or other communities and serve on multiple Boards of Appeal.

If there are any questions, please let me know.

Very truly yours,



G. Thomas Johnson
Direct Dial: 231/722-5400
E-mail: gtj@parmenterlaw.com
GTJ:mmf
Enclosure

G. Thomas Johnson
George D. Van Epps
John M. Briggs, III
Michael L. Rolf
George W. Johnson
W. Brad Groom

John C. Schrier
Christopher L. Kelly
Linda S. Kaare
Philip M. Stoffan
William J. Meier
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Scott R. Sewick
Jennifer L. Hylland
Jeffery A. Jacobson

Of Counsel
Thomas J. O'Toole
Eric J. Fauri

Retired
Robert L. Forsythe
Arthur M. Rude

Paul T. Sorenson, 1920-1966
George A. Parmenter, 1903-1993
Cyrus M. Poppen, 1903-1996
Harold M. Street, 1912-2000

CITY OF MUSKEGON

MUSKEGON COUNTY, MICHIGAN

ORDINANCE NO. _____

An ordinance establishing a Construction Code Board of Appeals for the City of Muskegon as authorized by state law, specifically MCL 125.1514, to determine appeals and variances in connection with the State of Michigan Construction Code, including its building, electrical, mechanical and plumbing provisions, together with Codes in force in the City of Muskegon from time to time.

THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY ORDAINS:

1. Establishment of Construction Board of Appeals. There is hereby established a Construction Board of Appeals as authorized, and to be organized, in accordance with the State Construction Code Commission Act, specifically Section 14 thereof, MCL 125.1514.

2. Composition of the Construction Board of Appeals. The Construction Board of Appeals shall consist of seven (7) members who must be qualified by experience or training to perform their duties as members of the Board.

3. Appointment and Terms of the Members of the Construction Board of Appeals. Members of the Board shall be appointed for two (2) year terms, said appointments to be made by the City Manager. Persons eligible for appointment who are residents of the City shall be preferred; however, City residence is not required for appointment, since, by said statute, the members of the Construction Board of Appeals may serve in more than one (1) jurisdiction.

4. Rules for Procedure and Operation, Meetings and Business. The Construction Board of Appeals shall have the right to adopt its own rules of procedure and guidelines for meetings and hearings, provided that all proceedings of the Board shall be conducted in accordance with MCL 125.1514. All proceedings of the Construction Board of Appeals shall be held in accordance with the Open Meetings Act of the State of Michigan, and all records of decisions and any other records shall be subject to the State of Michigan Freedom of Information Act.

5. In addition to the duties set forth above for the Construction Board of Appeals, it shall also have jurisdiction to hear appeals taken from decisions of the appropriate authorities, or make interpretations, pursuant to the Uniform Fire Code or other fire and safety code in effect in the City from time to time.

6. Repeal and Termination of Existing Boards of Appeal. The following sections of the Muskegon City Code are repealed, and the Boards of Appeal formed thereby are terminated on the effective date of this ordinance:

(1) Those parts of the Uniform Building Code 1997 Edition, previously adopted by the City, setting up a Building Board of Appeals are hereby repealed, and the separate Building Board of Appeals is terminated.

(2) Section 4-32(b), establishing the Mechanical Board of Appeals is hereby repealed, and the separate Mechanical Board of Appeals is hereby terminated.

(3) Section 4-43, confined to subsections 109.2, 109.2.1, 109.2.2, 109.2.5, and 109.2.6, together with those sections of the International Plumbing Code 1997 pertaining to a Plumbing Board of Appeals are repealed, and the separate Plumbing Board of Appeals is hereby terminated.

(4) Section 4-96 establishing the Electrical Board of Appeals is repealed and the separate Electrical Board of Appeals is terminated.

This ordinance adopted:

Ayes: _____
Nays: _____

Adoption Date: _____

Effective Date: _____

First Reading: _____

Second Reading: _____

CITY OF MUSKEGON

By _____
Gail A. Kunding, Clerk

CERTIFICATE

The undersigned, being the duly qualified clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the _____ day of _____, 2001, at which meeting a quorum was present and remained throughout, and that the original of said ordinance is on file in the records of the City of Muskegon. I further certify that the meeting was conducted, and public notice was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Dated: _____, 2001

Gail A. Kunding, CMC/AAE
Clerk, City of Muskegon

Publish: Notice of Adoption to be published once within ten (10) days of final adoption.

ELECTRICAL BOARD OF APPEALS

PURPOSE

To determine suitability of alternate materials; methods of installations and interpretations of the Electrical Ordinance and to act as a licensing body for persons engaged in the installation of electrical equipment.

MECHANICS

ENABLING LAW: City Ordinance (Sec. 4-96) – Oath not required.
APPOINTED BY: Manager/City Commission
MEETING: Upon Demand
TERM: 3 Years

COMPOSITION

<u>TYPE</u>	<u>DESCRIPTION</u>
A	1 Utility Representative
B	1 Contractor
C	1 Journeyman
D	1 Technical Representative
E	1 Citizen
F	Electrical Inspector (Ex-officio)

CURRENT MEMBERS

(Staff Liaison – Jerry McIntyre)

<u>TYPE</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>ZIP</u>	<u>PHONE</u>	<u>TERM EXP.</u>
A					1/31/04
B	Clyde Marine	4522 Birchwood Ct.	1	798-8200	1/31/03
C	Gene Wessels	2106 Harding	1	755-6724	1/31/02
D	James Leenhouts	7120 S. Quarterline Springlake, MI	49456	798-7401	1/31/03
E	Richard McClain, Jr.	1201 Langeland	2	767-2433	1/31/04
F	Donald Labrenz	933 Terrace St.	3	724-6715	

MECHANICAL BOARD OF EXAMINERS

PURPOSE

To determine the suitability of alternate materials and methods of construction, and to provide for reasonable interpretations of the Uniform Mechanical Code.

MECHANICS

ENABLING LAW: City Ordinance (Sec. 4-31 – 4-38) – Oath not required.
APPOINTED BY: Mayor/City Commission
MEETING: Upon Demand
TERM: 3 Years

COMPOSITION

<u>TYPE</u>	<u>DESCRIPTION</u>
A	1 Utility Representative
B	1 Mechanical Engineering Firm
C	1 Forced Air Heating Contractor
D	1 Wet Heat Contractor
E	1 Citizen
F	1 Director of Inspection Services

CURRENT MEMBERS

(Staff Liaison – Jerry McIntyre)

<u>TYPE</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>ZIP</u>	<u>PHONE</u>	<u>TERM EXP.</u>
A	Peter Scott	Consumers Energy 2021 Hoyt St.	4	722-2631	1/31/03
B	Matt Tighe	1448 Beach St.	1	759-1401	1/31/03
C	James Ring	3455 Valley View Dr.	4	767-1065	1/31/04
D					1/31/03
E	Charles Tallman	4104 E. Laketon	2	788-4340	1/31/04
F	Bob Grabinski	933 Terrace St.	3	724-6715	

PLUMBING BOARD OF APPEALS

PURPOSE

To determine the suitability of alternate materials and method of construction and to provide for reasonable interpretation of the Plumbing Code.

MECHANICS

ENABLING LAW: City Ordinance (Se. 4-43) – Oath not required.
APPOINTED BY: Manager/City Commission
MEETING: Upon Demand
TERM: 3 Years

COMPOSITION

<u>TYPE</u>	<u>DESCRIPTION</u>
A	1 Citizen
B	1 Plumbing Contractor
C	1 Journeyman Plumber
D	1 Professional Engineer
E	1 Representative from the Health Department
F	1 Plumbing/Mechanical Inspector (Ex-officio)

CURRENT MEMBERS

(Staff Liaison – Jerry McIntyre)

<u>TYPE</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>ZIP</u>	<u>PHONE</u>	<u>TERM EXP.</u>
A	Matt Tighe	1448 Beach St.	1	759-1401	1/31/02
B	Martin Hornak	13122 Ferris St. Grand Haven, MI	49417	846-1416	1/31/04
C	Tom Freye	2986 Lakeshore Dr.	1	755-3923	1/31/02
D					1/31/04
E	Mike VandenHeuvel	18888 Fruitport Rd. Spring Lake, MI	49456	847-4093	1/31/03
F	Rick Clark	933 Terrace St.	3	724-6715	

Amended 6/21/01

City of Muskegon

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

**By-Laws
of the**

Citizens District Council

There is hereby established a City of Muskegon Citizens District Council. This Council, comprising a cross-section of citizens from all areas of the City, shall act in an advisory capacity to the City Commission on all matters dealing with Federal Housing and Urban Development Programs. The Community and Neighborhood Services Office shall provide staff assistance to the Council as necessary.

The following guidelines for the appointment and operation of the Council are established. These guidelines may be modified or changed only by the Muskegon City Commission.

MEMBERSHIP

The Council shall consist of nine (9) resident citizens of the City of Muskegon. One member shall be appointed from each of the four (4) Wards. Two (2) members shall be appointed from the Community Development Block Grant target area, as defined on the basis of census data. Three (3) members shall be appointed from the City at Large. In selecting these members, every attempt shall be made to insure representation of low and moderate-income residents likely to be affected by the Block Grant program.

The City Commission will appoint one of its members to serve ex-officio, without vote. All appointments shall be made by the Mayor with the advice and consent of the City Commission. Appointments shall be staggered three (3)-year terms.

Members shall be allowed only two (2) consecutive absences, unless excused by the Chairperson. Absences, without prior approval (excused) by the Chairperson and exceeding the above shall be considered as a resignation and a replacement shall be appointed.

The Council shall promptly notify the appropriate committee of the City Commission of any vacancies which might occur and request replacement.

OFFICERS

The Citizens District Council shall elect a Chairperson to conduct meetings and a Vice-Chairperson to perform same in his/her absence. Officers shall be elected during the month of June and term of office shall be two (2) years. Secretarial assistance shall be provided by the Community and Neighborhood Services Office.

MEETINGS

The Council shall meet on a monthly basis, the 1st Tuesday, unless otherwise specified, at a time and date selected by the Council at the organizational meeting. All meetings shall be open to the general public. Any meeting may be postponed until the following month upon agreement by the Chairperson and City staff. Special meetings may be called at any time by the Chairperson or by any three (3) members of the Council by giving notice thereof to members as the Council shall provide.

Notices of meetings, with copies of the agenda, shall be mailed to members prior to the meeting. The agenda shall be established by the Chairperson, in consultation with City staff. The City staff shall take minutes of all meetings and transcribed copies shall be transmitted to all members prior to the next meeting. A record of all meetings, including information and data presented, shall be maintained as part of the Citizens Participation Plan.

All meetings shall be conducted in accordance with Roberts Rules of Order(Revised).

AGENDA

The meeting Agenda shall conform to the following format:

AGENDA

1. Roll Call
2. Review and approval of minutes of previous meeting.
3. Staff Reports on Community Development Activities
4. Old Business
5. New Business
6. Adjourn

QUORUM

A majority of the members of the Council shall constitute a quorum to do business. The affirmative vote of a majority of the quorum present at any meeting shall be sufficient to adopt any measure before it. Voting on motions resulting in recommendations to the City Commission shall be by roll call, and the results shall be recorded in the minutes of the meeting.

Adopted: November 14, 1989
Muskegon City Commission

COMMUNITY DEVELOPMENT BLOCK GRANT - CITIZEN'S DISTRICT COUNCIL

PURPOSE

Shall act in an advisory capacity to the City Commission on all matters dealing with the Federal Housing and Urban Development Programs.

MECHANICS

ENABLING LAW: City Ordinance (Art. V. - Sec. 2-106 -- 2-120) -- Oath not required.
APPOINTED BY: Mayor/City Commission
MEETING: Upon Demand
TERM: 3 Years

COMPOSITION

<u>TYPE</u>	<u>DESCRIPTION</u>
A	4 Citizens representing each of the four (4) Wards
B	3 2 Citizens at large
C	2 Target Area Representatives
D	1 Member of the City Commission

CURRENT MEMBERS

(Staff Liaison -- Wilmern Griffin)

<u>TYPE</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>ZIP</u>	<u>PHONE</u>	<u>TERM EXP.</u>
A	Patricia Montney *	(1) 925 Irwin	2	773-9025	1/31/02 Ward 1
A	Catherine Maybanks	(2) 401 W. Monroe Ave.	1	722-7310	1/31/02 Ward 2
A	Anna Duffey	(3) 1455 Glen	1	755-8515	1/31/02 Ward 4
A	G. Ellouise Hieftje	(4) 1960 Cutler	1	755-4386	1/31/02 Ward 4
B	Susan Kroes	1563 Jefferson	1	722-0398	1/31/02
B	Addie Randall	38 E. Iona Ave.	2	722-3370	1/31/04
C	Carolyn Marion	1083 Chestnut	2	725-4298	1/31/04
C	Sheliah Shah	807 Wood St.	2	728-2381	1/31/04
D	Lawrence Spataro	1567 Sixth	1	725-9384	

*Needs
2nd Reading*

Date: August 14, 2001

To: Honorable Mayor and Commissioners

From: Robert Grabinski, Fire Marshal/Inspection Services *RGB*

Re: Adoption of Ordinance Change for Temporary Certificates of Occupancy.

Summary of Request: To adopt the attached ordinance change. This change clarifies when this office may issue a temporary certificate of occupancy, as well as when a certificate is revoked for failure to pay specific charges and/or where there are immediate health and safety issues.

Financial Impact: None

Budget Action Required: None

Staff Recommendation: To adopt the attached ordinance language.

CITY OF MUSKEGON
MUSKEGON COUNTY, MICHIGAN

ORDINANCE NO. _____

An ordinance to provide for certain temporary certificates of occupancy.

THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY ORDAINS:

Section 4-83(c) is amended to read as follows:

Section 4-83 Certificate of Rental Dwellings.

(a) (unchanged)

(b) (unchanged)

(c) *Temporary Certificate Authorized.* Where a certificate of compliance is required, the city may issue a temporary certificate of compliance for the following reasons only:

(1) For a newly registered rental dwelling until such time as the city is able to make a compliance inspection [unchanged].

(2) To enable the city to balance compliance inspection workload [unchanged].

(3) To coincide with compliance time periods set forth in a notice citing violations of this code as such periods extend beyond the expiration date of a certificate [unchanged].

(4) A temporary certificate of compliance may be issued if an appeal contesting the obligation to pay the charges set forth in subsections (b)(2) through (b)(5) is pending, and the appeal is bona fide and pursued to a timely conclusion. Thereafter, the property must qualify for a permanent certificate of occupancy, and the temporary certificate shall be revoked. No temporary certificate may be issued if amounts due under (b)(1) are unpaid.

No temporary certificate of compliance shall be issued if any of the amounts set forth in subsection (b)(2) through (b)(5), above, are unpaid and are not the subject of a bona fide timely appeal, or if there are significant health and safety defects present on the premises constituting an imminent danger to life, health or property.

(d) [unchanged]

(e) [unchanged]

(f) [unchanged]

(g) [unchanged]

(h) *Suspension of certificate of compliance.* The director of inspections shall suspend a certificate of compliance if the owner or responsible local agent has not complied with a complaint notice or if any amounts due under subsection (b) above remain unpaid and not subject to a bona fide timely appeal. The administrator shall issue a notice of suspended certification to the owner or responsible local agent. The notice of suspended certification will inform the owner or responsible local agent:

(1) That the certificate of compliance has been suspended as of the date of the notice.

(2) Of the reason for the suspension.

(3) That it is unlawful for any rental unit to continue to be occupied for more than sixty (60) days after the date of suspension of the certificate of compliance, or, if substantial and immediate danger to life, health or safety exists, that no occupancy may occur after the suspension and the property shall be immediately vacated.

(4) That any rental unit which is vacant at the time of suspension or which becomes vacant during the period of suspension shall not be rented or reoccupied until the certificate of compliance is reinstated or a new certificate of compliance is issued.

Failure to comply with the terms of suspension as set out in this subsection shall be a violation of this code.

(i) *Reinstatement of suspended certificate of compliance.* A suspended certificate of compliance shall be reinstated if the city determines that a rental dwelling has been brought into compliance with the standards of this article or that the charges made under section (b) above have been paid. The city shall notify the owner or responsible agent by regular mail, noting the reinstatement of the certificate of compliance of the rental dwelling. Reinstatement of the certificate shall not extend or change the expiration date of the certificate. A reinstatement fee and all inspection fees and amounts to be determined by the city commission shall be paid by the owner prior to reinstatement of the certificate.

(j) [unchanged]

(k) [unchanged]

(l) [unchanged]

This ordinance adopted:

Ayes: _____

Nays: _____

Adoption Date: _____
Effective Date: _____
First Reading: _____
Second Reading: _____

CITY OF MUSKEGON

By: _____
Gail A. Kunding, Clerk

CERTIFICATE

The undersigned, being the duly qualified clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the _____ day of _____, 2001, at which meeting a quorum was present and remained throughout, and that the original of said ordinance is on file in the records of the City of Muskegon. I further certify that the meeting was conducted, and public notice was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Dated: _____, 2001

Gail A. Kunding, CMC/AAE
Clerk, City of Muskegon

Publish: Notice of Adoption to be published once within ten (10) days of final adoption.

CITY OF MUSKEGON
MUSKEGON COUNTY, MICHIGAN

ORDINANCE NO. _____

An ordinance to provide for certain temporary certificates of compliance.

THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY ORDAINS:

Section 4-83(c) is amended to read as follows:

Section 4-83 Certificate of Rental Dwellings.

(a) *Certificate of compliance required.* Rental dwellings shall not be occupied without a certificate of compliance or a temporary certificate of compliance. [unchanged]

(b) *Issuance of certificate of compliance.* The city shall issue a certificate of compliance for a rental dwelling when the city finds that the rental dwelling, its units and accessory structures and yards comply with the standards set forth in this code; however, no certificate of compliance shall be issued until all of the following fees and debts to the city have been paid in full:

- (1) All previously billed property taxes; [unchanged]
- (2) All current or past due special assessment installments; [unchanged]
- (3) Water or sewer bills outstanding; [unchanged]
- (4) All charges against the property for mowing, cleanup, weed or debris removal and similar charges by the city; [unchanged]
- (5) Any fees, fines, penalties or debts of any sort arising from the provisions or enforcement of the Property Maintenance Code. [unchanged]

(c) *Temporary Certificate Authorized.* Where a certificate of compliance is required, the city may issue a temporary certificate of compliance for the following reasons only:

- (1) For a newly registered rental dwelling until such time as the city is able to make a compliance inspection; [unchanged]
- (2) To enable the city to balance compliance inspection workloads; [unchanged]

(3) To coincide with compliance time periods set forth in a notice citing violations of this code as such periods extend beyond the expiration date of a certificate. [unchanged]

(4) *A temporary certificate of compliance may be issued if an appeal contesting the obligation to pay the charges set forth in subsections (b)(2) through (b)(5) is pending, and the appeal is bona fide and pursued to a timely conclusion. Thereafter, the property must qualify for a permanent certificate of occupancy, and the temporary certificate shall be revoked. No temporary certificate may be issued if amounts due under (b)(1) are unpaid.*

No temporary certificate of compliance shall be issued if any of the amounts set forth in subsection (b)(2) through (b)(5), above, are unpaid and are not the subject of a bona fide timely appeal, or if there are significant health and safety defects present on the premises constituting an imminent danger to life, health or property.

(d) *Validity of certificate of compliance.* A certificate of compliance shall be valid for four (4) years for all rental units, unless suspended as set forth below. The administrator may authorize up to eight (8) additional months on the certificate of a dwelling for the sole purpose of balancing inspection workloads for the city. [unchanged]

(e) *Reserved.* [unchanged]

(f) *Expiration of certificate of compliance.* Certificates of compliance and temporary certificates of compliance may not be extended beyond their expiration dates except as may be permitted in subsection (c) or (d) above to enable the department of inspections to balance inspection workloads. [unchanged]

(g) *Length of time certificate of compliance is valid.* Any new certificate of compliance issued to an owner for a dwelling shall have an expiration date four (4) years from the date of issuance, except that if a temporary certificate has been previously issued, the certificate shall expire (4) years from the date the temporary certificate was issued. [unchanged]

(h) *Suspension of certificate of compliance.* The city shall suspend a certificate of compliance if the owner or responsible local agent has not complied with a complaint notice or if any amounts due under subsection (b) above remain unpaid and not subject to a bona fide timely appeal. The administrator shall issue a notice of suspended certification to the owner or responsible local agent. The notice of suspended certification will inform the owner or responsible local agent:

(1) That the certificate of compliance has been suspended as of the date of the notice. [unchanged]

(2) Of the reason for the suspension. [unchanged]

(3) *That it is unlawful for any rental unit to continue to be occupied for more than sixty (60) days after the date of suspension of the certificate of compliance, or, if*

substantial and immediate danger to life, health or safety exists, that no occupancy may occur after the suspension and the property shall be immediately vacated.

(4) That any rental unit which is vacant at the time of suspension or which becomes vacant during the period of suspension shall not be rented or reoccupied until the certificate of compliance is reinstated or a new certificate of compliance is issued. [unchanged]

Failure to comply with the terms of suspension as set out in this subsection shall be a violation of this code. [unchanged]

(i) *Reinstatement of suspended certificate of compliance.* A suspended certificate of compliance shall be reinstated if the city determines that a rental dwelling has been brought into compliance with the standards of this article *and that the charges made under section (b) above have been paid.* The city shall notify the owner or responsible agent by regular mail, noting the reinstatement of the certificate of compliance of the rental dwelling. Reinstatement of the certificate shall not extend or change the expiration date of the certificate. A reinstatement fee and all inspection fees and amounts to be determined by the city commission shall be paid by the owner prior to reinstatement of the certificate.

(j) *Appeal.* Suspension of a certificate of compliance may be appealed to the housing board of appeals as provided for in this code. [unchanged]

(k) *Notifying tenants of suspended certificate.* The city shall send a copy of a notice of suspended certificate to each dwelling unit within a certified rental dwelling. The copy shall be addressed to *occupant* and shall be sent by regular mail. Failure of an occupant to receive a copy shall not invalidate any other proceedings authorized by this article. [unchanged]

(l) *Certification fees.* The director of inspections, subject to approval by the city commission, shall establish and charge a uniform and reasonable fee for certification from time to time. (Ord. No. 992, § I, 1-23-90; Ord. No. 1008, 10-9-90; Ord. No. 1049, §§ 16-21, 5-11-93; Ord. No. 1127, §§ 1, 2, 5-27-97) [unchanged]

This ordinance adopted:

Ayes: _____

Nays: _____

Adoption Date: _____

Effective Date: _____

First Reading: _____

Second Reading: _____

CITY OF MUSKEGON

By: _____

Gail A. Kunding, Clerk

CERTIFICATE

The undersigned, being the duly qualified clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the _____ day of _____, 2001, at which meeting a quorum was present and remained throughout, and that the original of said ordinance is on file in the records of the City of Muskegon. I further certify that the meeting was conducted, and public notice was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Dated: _____, 2001

Gail A. Kunding, CMC/AAE

Clerk, City of Muskegon

Publish: Notice of Adoption to be published once within ten (10) days of final adoption.

DATE: July 24, 2001
TO: Honorable Mayor and Commissioners
FROM: Robert Grabinski, Fire Marshal/Inspection Services
RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: **01-017** Address: **171 Allen**

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **171 Allen** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

Case# & Project Address: 01-017, 171 Allen St. Muskegon, MI

Location and ownership: This property is located on Allen Ave. between Spring and Cedar St. It is owned by Evelyn Howell.

Staff Correspondence: A dangerous building inspection was conducted on 4/17/01, an interior inspection was conducted on 5/15/01, a notice and order to repair was issued 5/31/01, a notice of HBA hearing was issued 6/22/01, a HBA determination letter was issued 7/9/01, a notice of CC meeting was issued 7/25/01.

Owner Contact: Owner received permit for roof repair. Some work started and not completed. No other contact since. Owner did not appear at HBA meeting.

Financial Impact: CDBG

Budget action required: None

State Equalized value: \$9,700.00 (2,001)

Estimated cost to repair: \$15,000

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

City Commission Recommendation: The commission will consider this item at it's meeting Tuesday, August 7, 2001.

GON AV

CEDAR ST

E WALTON

MYRT

WALTON AV

SPRING ST

PINE ST

CONCORD AV

171 Allen
census #3



171 Allen



Harbor Title

955 West Broadway
Muskegon, MI 49441

Title Search

Case No.: 100120258
May 16, 2001

1. Beginning Date: 6/18/70, at 8:00 A.M.

Please See Attached Liber 940, Page 613, Muskegon County Records, for Legal Description:

2. We have searched the records in the office of the Register of Deeds for Muskegon County, Michigan covering the subject property, and find the following conveyances and undischarged encumbrances, from said beginning date to 4/19/2001, at 8:00 A.M.

Documents

Deeds:

940-613
2136-637
2231-778

Mortgages:

Taxes:

Possible 2002 Sidewalk Assessment.

Payment of the 2000 delinquent taxes, due and payable to the Muskegon County Treasurer in the amount of \$830.98, if paid by May 31, 2001 or in the amount of \$838.74 if paid by June 30, 2001. (Base amount \$776.62)

Invoices due and payable to the City of Muskegon in the amount of \$1,014.82.

Note:

Permanent Parcel No.: 61-24-205-215-0002-00.

2001 State Equalized Value: \$9,700.00.

2001 Taxable Value: \$8,864.00.

Non-Homestead Property.

*Note: Delinquent water and sewer usage bill in the amount of \$320.64 was included in the 2000 Winter tax bill.

- 3 We find no United States Internal Revenue Liens recorded in the office of the Register of Deeds of Muskegon County, Michigan, against:

Willie Howell and Evelyn Howell, husband and wife

4. No search has been made for any instrument, however designated, which has been filed as a financing statement pursuant to the Uniform Commercial Code.
5. No search has been made of the records of the Circuit, Probate or other Courts, or of any record other than those in the office of the Register of Deeds.

LISE

940 613 Rev. 3.85

DEED OF REAL ESTATE AT PRIVATE SALE—Laws of 1961 2028b

Know All Men by these Presents, That I, Edward Henry, Administrator of
the estate of Henrietta Jackson a/k/a Nettie Jackson, Deceased,

pursuant to an order of the Judge of Probate for the County of Muskegon and State of
Michigan, made at a session of said Probate Court, held at the Probate Office in the City of Muskegon,
in said County and State, on the 17th day of
July, 1969, authorizing, empowering and licensing me, the said

to sell and dispose of in conformity to the Statute in such case made and provided, so much of the real estate, whereof
the said Henrietta Jackson a/k/a Nettie Jackson, died

seized, for the purpose as in said order mentioned, did sell and dispose of,
at private sale, all the estate, right, title and interest of said Henrietta Jackson a/k/a Nettie Jackson,
deceased in and to a certain real estate and premises, in
said order set forth, and hereinafter described, to:

Willie Howell and Evelyn Howell, husband and wife,
which said sale was, by an order made by the said Judge of Probate, on the 19th day of July, 1969, duly approved and confirmed, and I, the said
Edward Henry, Administrator of the Estate of Henrietta Jackson a/k/a Nettie Jackson,
was directed and empowered to execute and deliver a proper conveyance of said real estate so sold and disposed of at
private sale to:

WILLIE HOWELL and EVELYN HOWELL, husband and wife,
the purchaser thereof, agreeable to the Statute in such case made and provided
Now, Therefore, Know Ye, That Edward Henry, Administrator of the Estate of Henrietta
Jackson a/k/a Nettie Jackson, Deceased by virtue and in pursuance of the said several orders and decrees
above referred to, and in consideration of the sum of Three thousand five hundred (\$3,500.00)
Dollars, paid to me the
said Edward Henry, Administrator of the Estate of Henrietta Jackson a/k/a
Nettie Jackson, Deceased, by the said Willie Howell and Evelyn Howell, husband and wife,
the receipt whereof is hereby acknowledged, I have sold and disposed of, and do hereby grant, sell, and convey unto
the said WILLIE HOWELL and EVELYN HOWELL, husband and wife,
of 2409 Howden Street, Muskegon Heights, Michigan, their

heirs and assigns, forever, all the estate, right, title and interest of the said
Henrietta Jackson a/k/a Nettie Jackson, Deceased
in and to the following described lands, to-wit:

--Lot Two (2) of Block Two hundred fifteen (215) of the Revised
Plat of the City of Muskegon, Muskegon County, Michigan--



NAME OF PERSON WHO DRAFTED THIS INSTRUMENT

Thomas J. O'Toole O'TOOLE and JOHNSON
Attorneys at Law
BUSINESS ADDRESS 404 Liberty Life Bldg.
Muskegon, Michigan 49443

Henry R. R.

LISE 940 613

Start

Building Permit Application

[Edit](#)

Street Address: 171 ALLEN AVE
Property Number: 24-205-215-0002-00
Owners Name: HOWELL WILLIAM R
Owners Address: 707 E LINCOLN AVE
MUSKEGON HTS MI 49444
Permit No: BD-01-5123
Requested by: Owner
Contractor: N/A
Architect: N/A
Category: BUILDING
Permit Type: ROOFING
Type of Building: R
Description: TEAR OFF AND REROOF DWELLING 15 SQ.
Dates: **App Date:** 05/09/2001 **Issue Date:** 05/10/2001
Value: \$1,500.00

Item	Quantity
Building Permit Fee	54.0

This application has been approved

Approved: Yes ☒ No ☐By: [Note:](#)

Date: 05/22/2001

EDIT PERMIT NEW!

PIN:

[Edit](#)

07/05/2001

City of Muskegon

CITY OF MUSKEGON
CITY OF MUSKEGON HOUSING BOARD OF APPEALS

ORDER TO REPAIR OR DEMOLISH

Date of Order: July 9, 2001

Address of the property: 171 Allen, Muskegon, MI

Description of the structure: Lot 2 Blk 215

To: Willie & Evelyn Howell, 564 Houston, Muskegon, MI 49442
Name of owner and address

None known at this time

Name of other interested parties

OPPORTUNITY TO REPAIR

The Housing Board of Appeals of the City of Muskegon has found that the above structures are dangerous or substandard buildings and a public nuisance. However, it is determined that the buildings are repairable, provided that permits are applied for and repairs performed in a timely fashion. Therefore, it is ordered that the owner or interested parties shall apply for all permits required to accomplish the repairs of the conditions found in the inspection report attached to this order by August 9, 2001. All repairs shall be accomplished in the time limited by the permits issued relevant to the said repairs, and physical repair must be commenced within the said 30 days.

FAILURE TO COMPLY - DEMOLITION ORDER

TO BE SUBMITTED TO THE CITY COMMISSION

In the event the owners or interested parties fail to apply for all permits required to effectuate the said repairs or fail to commence physical repair within 30 days, then the above order of the Housing Board of Appeals shall constitute an order to demolish the said structures.

In such case, the Director of Inspections is ordered to place before the Muskegon City Commission this order and the record in this case to seek concurrence by the City Commission with the decision of this board for demolition, and further, to give notice to the owner and interested parties of the date and time when this matter shall be considered by the City Commission.

CITY OF MUSKEGON
HOUSING BOARD OF APPEALS

By


Robert B. Grabinski, Fire Marshal

**CITY OF MUSKEGON
CITY OF MUSKEGON HOUSING (BUILDING) BOARD OF APPEALS**

NOTICE OF HEARING

Date: June 22, 2001

Address of the Property: 171 Allen, Muskegon, Michigan

Description of the Structure: Lot 2 Blk 215

TO: Willie & Evelyn Howell, 564 Houston, Muskegon, MI 49441
[Name & Address of Owner]

Names & Addresses of Other Interested Parties]

Please take notice that on Thursday, July 5, 2001, the City of Muskegon Housing Board of Appeals will hold a hearing at 933 Terrace, Muskegon, MI at 5:30 o'clock p.m., and at the said hearing consider whether or not the following structure should be determined to be dangerous, substandard and a nuisance, and demolished, or repaired.

The reason for this hearing is that you have not complied with the Notice and Order to Repair or Demolish a Structure issued by the City of Muskegon Building Inspection Department on 05/31/01.

At the hearing on Thursday, July 5, 2001, at 5:30 o'clock p.m., at the Muskegon City Hall, 933 Terrace Street, Muskegon, Michigan, you may appear and present any relevant evidence to the Housing Board of Appeals and have counsel of your choice present, if you desire, to show cause why the structure should not be allowed or ordered demolished.

CITY OF MUSKEGON INSPECTION DEPARTMENT,
ON BEHALF OF THE HOUSING BOARD OF APPEALS

By Robert B. Grabinski
Robert B. Grabinski, Fire Marshal/Inspection Services

CITY OF MUSKEGON
DANGEROUS BUILDING INSPECTION REPORT

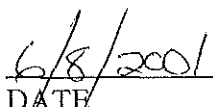
171 Allen Ave.
(INTERIOR INSPECTION)
May 15, 2001

Inspection noted:

1. Basement exterior walls in need of replacement repair. Large sections of walls are bowed. Missing mortar.
2. Basement window frames rotted.
3. Cut and notched floor joists must be replaced or sistered.
4. Ceiling repair needed throughout.
5. Repair flooring throughout.
6. Wall repair throughout.
7. Replace roofing on front porch to code.
8. Guardrail required on exterior outside of upper porch door.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 4-23 OF THE MUSKEGON CITY CODE.


HENRY FALTINOWSKI, BUILDING INSPECTOR


DATE

**CITY OF MUSKEGON
DANGEROUS BUILDING INSPECTION REPORT**

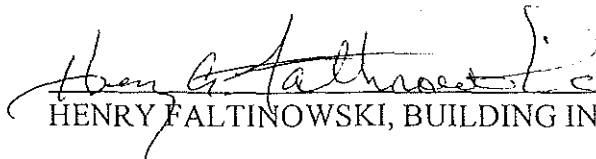
171 Allen

4/17/01

Inspection noted:

1. An interior inspection is required by all trade inspectors' (this includes Plumbing, Mechanical, Electrical and Building).
2. Foundation in need of tuck-pointing.
3. Missing back door landing and stairs.
4. Siding is rotting, missing, and deteriorating.
5. Large tree is resting on the roof.
6. Roof covering is deteriorated to the state of causing structural damage to the interior ceiling, caving in, open lath, plaster.
7. Large amounts of debris left in home.
8. Broken out windows and screens.
9. Front steps are cracked. Threshold is cracked.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 4-23 OF THE MUSKEGON CITY CODE.


HENRY FALTINOWSKI, BUILDING INSPECTOR

4-17-01
DATE

#01-017 – 171 Allen – Willie & Evelyn Howell, 564 Houston Muskegon MI 49441

Borgman inquired on progress of structure. Labrenz stated that a permit has been pulled for the roofing only, staff has not heard from anybody on repair to the structure itself. An interior inspection was done in May. The permit was issued 5/10/01 for the roofing. LaBrenz stated that the interior of the house is about half gutted out. Pictures were shown to board. Board discussed condition of the house and why repairs are not being worked on. They discussed how people sometimes don't realize the financial amount needed to complete repairs.

Staff recommendation: To declare the structure substandard, unsafe, a public nuisance and forward to the City Commission for concurrence.

Motion made by Randy Mackie, supported by Nick Kroes to declare the structure a dangerous building, substandard unsafe a public nuisance and forward the case to the city commission for their concurrence.

A roll cal vote was taken:

AYES:

Greg Borgman
Randy Mackie
John Warner
Jerry Bever
Fred Nielsen
Nick Kroes

NAYES:

EXCUSED:

ABSENT:

Clinton Todd

The motion carried.

Case # 00-016 – 1855 Superior – U.S. HUD Plz 14th, Floor 401 S. Washington Sq. 48910

No one was in attendance to represent this case. No contact had been made. Nielsen inquired about the barn on the property, asked if this was to be included in the demolition. The barn was included in the dangerous building report.

Staff Recommendation: To declare the structure unsafe, substandard, a public nuisance and forward the case to the City Commission for concurrence.

Motion: Randy Mackie, supported by John Warner, made a motion to declare the structure substandard, unsafe, a public nuisance and forward to the city commission for concurrence.

A roll cal vote was taken:

DATE: July 24, 2001

TO: Honorable Mayor and Commissioners

FROM: Robert Grabinski, Fire Marshal/Inspection Services

RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: **00-98** Address: **391 Orchard.**

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **391 Orchard** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

Case# & Project Address: 00-98, 391 Orchard, Muskegon, MI

Location and ownership: This property is located on Orchard St. on the corner of Wood and Orchard. It is owned by Hilda Robinson.

Staff Correspondence: A dangerous building inspection was conducted on 11/28/00, on 3/1/01 board up letter was issued, on 3/12/01 owner did board up, an interior inspection was conducted on 4/26/01, a notice and order to repair was issued 2/8/01, a notice of HBA hearing was issued 3/20/01, a HBA determination letter was issued 4/10/01, a notice of CC meeting was issued 7/25/01.

Owner Contact: On 4/6/01 owner contacted Inspection Dept. She stated she wants to repair home. On 5/21/01 owner met with Robert Grabinski to discuss repairing home. On 7/2/01 owner spoke with Robert Grabinski. She stated she does not have finances to complete repairs and could not say when she would.

Financial Impact: CDBG

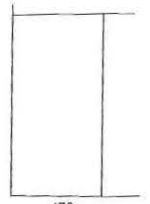
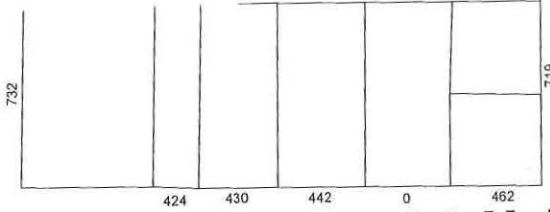
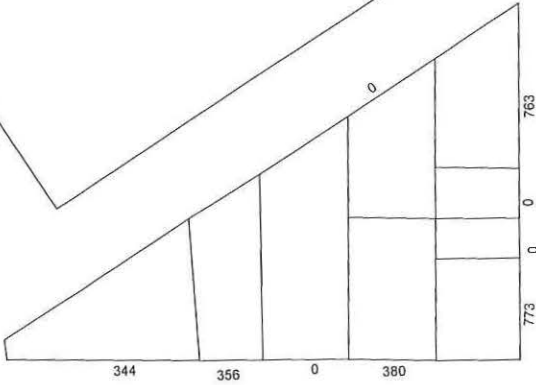
Budget action required: None

State Equalized value: \$8,800.00 (2,000)

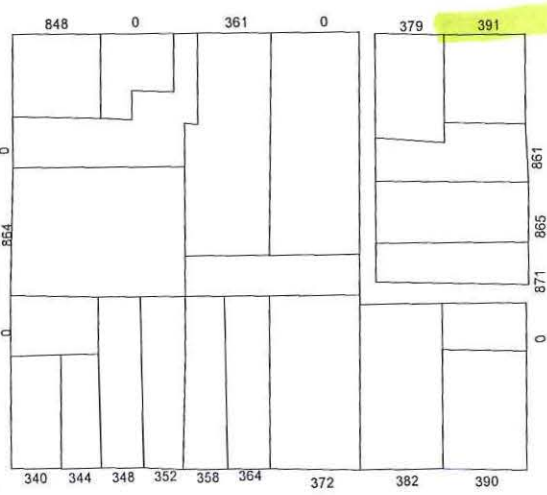
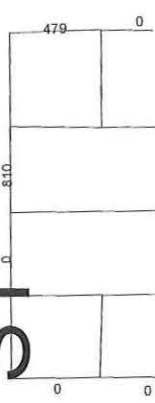
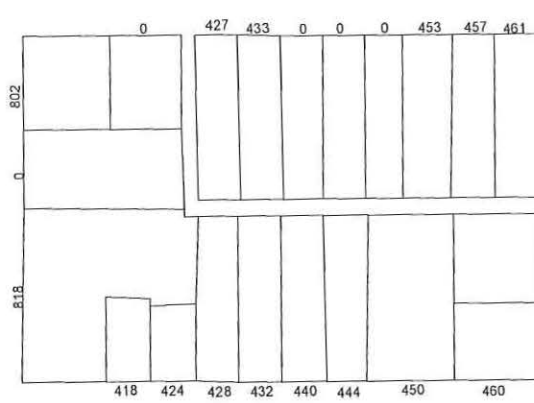
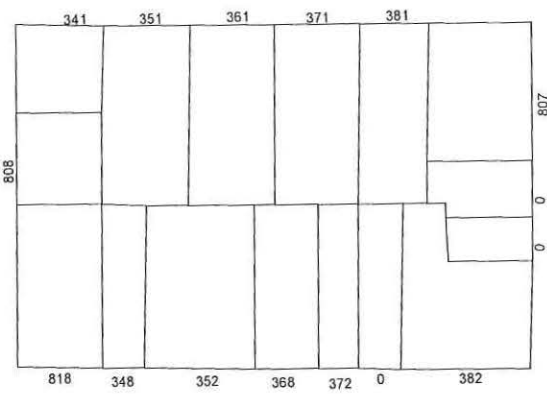
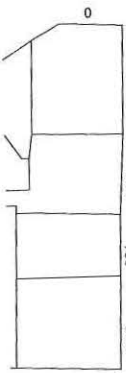
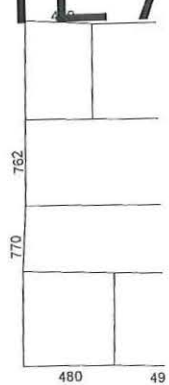
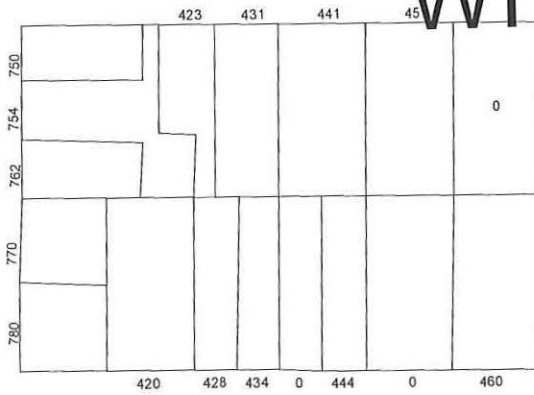
Estimated cost to repair: \$25,000

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

City Commission Recommendation: The commission will consider this item at it's meeting Tuesday, August 7, 2001.

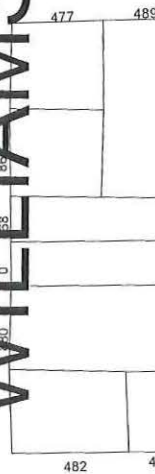
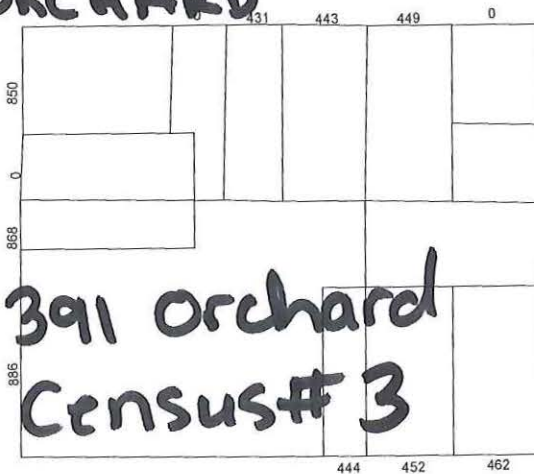


WHITE ST

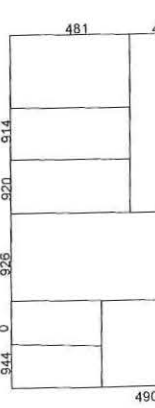
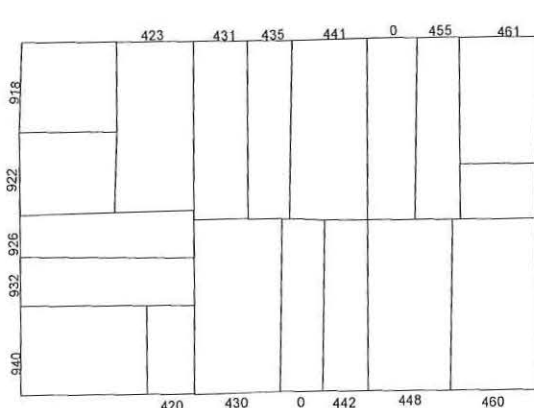
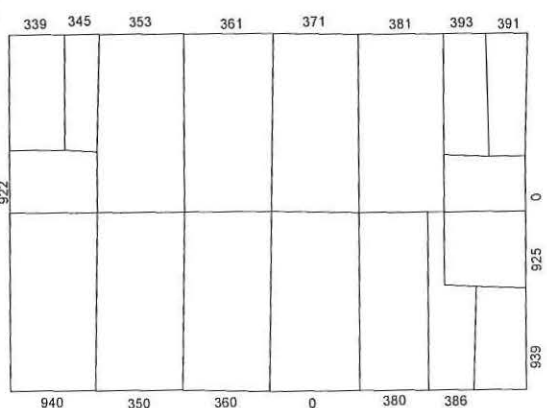


ORCHARD

391 Orchard
Census # 3



WILLIAMS ST



391 Orchard

Census #3



11/28/00

**CITY OF MUSKEGON
DANGEROUS BUILDING INSPECTION REPORT**

**391 ORCHARD
11/28/00**

Inspection Noted:

1. House is Boarded.
2. Foundation is failing. (Blocks are pushed out)
3. Rear hand rail is rotted.
4. Front hand rail is missing.
5. Siding is water damaged.
6. Vent broken at roof.
7. Roof needs to be repaired.
8. Interior inspection is required by the electrical, plumbing, mechanical and building inspectors before any permits or certificate of occupancy will be issued.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS BUILDING AS SET FORTH IN SECTION 4-23 OF THE MUSKEGON CITY CODE.



Don LaBrenz II, Electrical Building Inspector

29-NOV-00
Date



Harbor Title

955 West Broadway
Muskegon, MI 49441

Title Search

Case No.: 100019081
December 21, 2000

1. Beginning Date: April 16, 1974, at 8:00 A.M.

Please See Attached Liber 1034, Page 552, Muskegon County Records, for Legal Description:

2. We have searched the records in the office of the Register of Deeds for Muskegon County, Michigan covering the subject property, and find the following conveyances and undischarged encumbrances, from said beginning date to November 16, 2000, at 8:00 A.M.

Documents

Deeds:
1034-552
1213-144
1656-179

Mortgages:
None

Taxes:

Civil Infractions are unavailable at this time.

Invoice Charges in the amount of \$490.82, due and payable to the City of Muskegon. (Invoices #'s 9806056, 9817315, 9816328, 9811490, 9809837, 9807121, 9808052, 9810826, and 9807481)

Payment of the Sidewalk Assessment in the amount of \$839.02, due and payable to the City of Muskegon, if paid by December 31, 2000.

Payment of the 1998 delinquent taxes, due and payable to the Muskegon County Treasurer in the amount of \$1,255.50, if paid by December 31, 2000, or in the amount of \$1,265.38, if paid by January 31, 2001.

Payment of the 1999 delinquent taxes, due and payable to the Muskegon County Treasurer in the amount of \$692.84, if paid by December 31, 2000, or in the amount of \$698.97, if paid by January 31, 2001.

Payment of the 2000 Winter taxes, due and payable to the City of Muskegon Treasurer in the amount of \$594.73*, if paid by February 14, 2001. (Base amount \$405.95)

Note:

No 2000 Summer Taxes were assessed.

New Permanent Parcel No.: 61-24-205-203-0001-10.

2000 State Equalized Value: \$8,800.00.

2000 Taxable Value: \$7,492.00.

Non-Homestead Property.

*Note: Sidewalk Assessment Installment in the amount of \$188.78 was included in the 2000 Winter Tax Bill.

- 3 We find no United States Internal Revenue Liens recorded in the office of the Register of Deeds of Muskegon

WARRANTY DEED
STATUTORY FORM
FOR INDIVIDUALS

LIBER 1034 PAGE 552

EX

KNOW ALL MEN BY THESE PRESENTS: That Arnold J. Simmons and Norma Irene Simmons, husband and wife, whose street number and postoffice address is 544 Nichols Street, Auburn Heights, Michigan, Convey and Warrant to L. N. Robinson and Hilda Robinson, husband and wife, as tenants by the entireties, whose street number and postoffice address is 391 Orchard Avenue, Muskegon, Michigan, the following described premises situated in the City of Muskegon County of Muskegon and State of Michigan, to-wit:

The East one-half (E 1/2) of Lot One (1) of Block Two Hundred three (203) of the Revised Plat (of 1903) of the City of Muskegon, the dividing line through said lot running parallel with Wood Street, as per plat of record in the Office of the Register of Deeds for said County.



for the sum of Seven Thousand and 00/100 (\$7,000.00) Dollars

subject to such liens and encumbrances as have accrued thereon by reason of the acts of the parties of the second part since the 5th day of January, 1966, that being the date of the Land Contract in pursuance of which this deed is given.

Dated this 8th day of January 1974

Signed and Sealed in presence of

Signed and Sealed:

Donald E. Lumber
Donald E. Lumber
R. J. Lander

Arnold J. Simmons (L.S.)
Arnold J. Simmons
Norma Irene Simmons (L.S.)
Norma Irene Simmons

STATE OF MICHIGAN
COUNTY OF Muskegon Oakland

The foregoing instrument was acknowledged before me this 18 day of Feb 1974 by (2) Arnold J. Simmons and Norma Irene Simmons, husband and wife,

Notary Public, Commission Expires April 27, 1974
My Commission expires 19

Donald E. Lumber
Notary Public, Muskegon County Michigan

*Note: (1) Insert date (2) Insert name of person(s) acknowledged (grantor)

* (3) Signature of person taking acknowledgment

County Treasurer's Certificate
April 16, 1974
No. 5304

COUNTY OF MUSKEGON
RECEIVED FOR RECORD

1974 APR 16 AM 11 17

Please note the following:

1. Marital status of each male grantor must be indicated.
2. Name of each person who signs instrument shall be legibly typewritten or stamped immediately after signature of such person.
3. If the notarial act is performed outside the State of Michigan, the acknowledgment must show the rank or title and serial number, if any, of the person taking the acknowledgment. The official seal of the person performing the notarial act outside the State of Michigan should be affixed to the deed.

Drafted by: (Cyrus M. Popen)
Street, Stevens, Schuler, et al
Business address: 178 West Apple Ave., P.O. Box 786
Muskegon, Michigan 49443

After recording return to:

Grantor's Office

Affirmative Action
616/724-6703
FAX/724-6790

Assessor
616/724-6708
FAX/724-6768

Cemetery
616/724-6783
FAX/722-4188

Civil Service
616/724-6716
FAX/724-6790

Clerk
616/724-6705
FAX/724-4178

Comm. & Neigh.
Services
616/724-6717
FAX/726-2501

Engineering
616/724-6707
FAX/724-6790

Finance
616/724-6713
FAX/724-6768

Fire Dept.
616/724-6792
FAX/724-6985

Income Tax
616/724-6770
FAX/724-6768

Info. Systems
616/724-6975
FAX/724-6768

Leisure Service
616/724-6704
FAX/724-6790

Manager's Office
616/724-6724
FAX/724-6790

Mayor's Office
616/724-6701
FAX/724-6790

Neigh. & Const.
Services
616/724-6715
FAX/724-6790

Planning/Zoning
616/724-6702
FAX/724-6790

Police Dept.
616/724-6750
FAX/722-5140

Public Works
616/724-4100
FAX/722-4188

Treasurer
616/724-6720
FAX/724-6768

Water Dept.
616/724-6718
FAX/724-6768

Water Filtration
616/724-4106
FAX/755-5290

MUSKEGON



West Michigan's Shoreline City

May 4, 2001

Ms. Hilda Robinson
3237 Leahy
Muskegon MI 49444

RE: 391 Orchard, Muskegon MI

Dear Ms. Robinson:

On 4/26/01, an interior inspection was conducted at 391 Orchard. The following are the violations found by each trade inspector.

Plumbing/Mechanical:

1. Water piping broken and undersized.
2. Waste and vent piping in need of repair.
3. Furnace needs service or replacement.
4. Chimney needs a liner.
5. No heat in 2nd story.
6. Plumbing is either missing or in need of repair.

Electrical:

1. Light fixtures are incomplete.
2. Outlets and switch covers are missing.
3. Incandescent fixtures above the drop ceiling. Severely inadequate.
4. Smoke detectors missing.
5. Electric wiring severely inadequate.

Building:

1. Upstairs ceiling caving in due to condition of exterior roof covering. Home roof needs to be stripped to sheathing – remove damaged sheathing, inspect rafters and make correction to roof structure.
2. Repair upper ceilings and walls.
3. Repair upper stairs and guardrail.
4. Repair all interior walls and ceilings.
5. Repair – replace basement steps.

Please keep in mind that all required permits and repairs must be applied for and completed by a licensed contractor. All reports of inspections are attached and are also in need of completion. Should you have any questions, please don't hesitate to call the office at (231) 724-6715.

Sincerely,

INSPECTION SERVICES DEPT.

**CITY OF MUSKEGON
CITY OF MUSKEGON HOUSING (BUILDING) BOARD OF APPEALS**

NOTICE OF HEARING

Date: March 20, 2001

Address of the Property: 391 Orchard, Muskegon, Michigan

Description of the Structure: Eth E ½ Lot 1 of Block 203

TO: Hilda Robinson, 2244 Fifth Street, Muskegon MI 49444
[Name & Address of Owner]

None Known at this time

[Names & Addresses of Other Interested Parties]

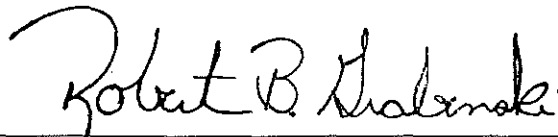
Please take notice that on Thursday, April 5, 20 01, the City of Muskegon Housing Board of Appeals will hold a hearing at 5:30 p.m., and at the said hearing consider whether or not the following structure should be determined to be dangerous, substandard and a nuisance, and demolished, or repaired.

The reason for this hearing is that you have not complied with the Notice and Order to Repair or Demolish a Structure issued by the City of Muskegon Building Inspection Department on February 8, 2001.

At the hearing on Thursday, April 5, 2001, at 5:30 p.m., at the Muskegon City Hall, 933 Terrace Street, Muskegon, Michigan, you may appear and present any relevant evidence to the Housing Board of Appeals and have counsel of your choice present, if you desire, to show cause why the structure should not be allowed or ordered demolished.

CITY OF MUSKEGON INSPECTION DEPARTMENT,
ON BEHALF OF THE HOUSING BOARD OF APPEALS

By



Robert B. Grabinski, Fire Marshal/Inspection Services

CITY OF MUSKEGON

NOTICE AND ORDER TO REPAIR OR REMOVE (DEMOLISH) A STRUCTURE

DATE: 2/8/01

Address of the Property: 391 Orchard Ave., Muskegon, Michigan

Description of the Structure:

TO: Hilda Robinson, 2244 Fifth, Muskegon MI 49444
[Name & Address of Owner]

None known at this time
[Names & Addresses of Other Interested Parties]

The Building Inspection Department of the City of Muskegon has determined that the structures above described are dangerous, substandard, and constitute a nuisance in violation of the Dangerous Buildings Ordinance of the City.

You are hereby notified that the City will proceed to demolish or cause the demolition and removal of the said structure unless you accomplish the actions indicated below within the time limits indicated (only one to be checked):

1. X Obtain the issuance of all permits required to accomplish the repair of the structure defects listed in the attached schedule within 30 days of this notice. All repairs shall be accomplished within the times set forth in the permits. All work must be physically commenced within 30 days of the date of this notice.
2. Obtain the issuance of the appropriate permit for the demolition of structures within 30 days, and accomplish the demolition thereof within 60 days of this notice.

The conditions which cause the said structures to be dangerous, substandard and a nuisance are listed in the attached schedule.

FILE COPY

FAILURE TO COMPLY

After 30 days from mailing this notice, if you have not complied with this notice, a hearing will be scheduled before the City of Muskegon Housing Board of Appeals for the purpose of enforcing this notice and order and instituting City action to remove the structure. You will receive notice of that hearing. You may appear and present any relevant evidence to the Housing Board of Appeals and have counsel of your choice present, if you desire. You will have the opportunity to show cause why the structure shall not be ordered demolished.

SCHEDULE OF CONDITIONS

The following conditions are present at the structure at 391 Orchard, Muskegon, Michigan, and cause said structure to be a dangerous or substandard building and a public nuisance.

Please see attached inspection report

CITY OF MUSKEGON INSPECTION DEPARTMENT

By Robert B. Grabinski
Robert B. Grabinski, Fire Marshal/Inspection Services

Affirmative Action
231/724-6793
FAX/722-1214

Assessor
231/724-6708
FAX/726-5181

Cemetery
231/724-6783
FAX/726-5617

Civil Service
231/724-6716
FAX/724-4405

Clerk
231/724-6705
FAX/724-4178

Comm. & Neigh.
Services
231/724-6717
FAX/726-2501

Engineering
231/724-6707
FAX/727-6904

Finance
231/724-6713
FAX/724-6768

Fire Dept.
231/724-6792
FAX/724-6985

Income Tax
231/724-6770
FAX/724-6768

Info. Systems
231/724-6744
FAX/722-4301

Leisure Service
231/724-6704
FAX/724-1196

Manager's Office
231/724-6724
FAX/722-1214

Mayor's Office
231/724-6701
FAX/722-1214

Inspection Services
231/724-6715
FAX/726-2501

Planning/Zoning
231/724-6702
FAX/724-6790

Police Dept.
231/724-6750
FAX/722-5140

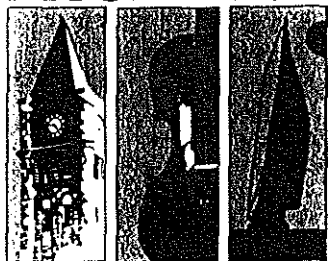
Public Works
231/724-4100
FAX/722-4188

Treasurer
231/724-6720
FAX/724-6768

Water Billing Dept.
231/724-6718
FAX/724-6768

Water Filtration
231/724-4106
FAX/755-5290

MUSKEGON



West Michigan's Shoreline City

FILE COPY

March 1, 2001

Hilda Robinson
2244 Fifth
Muskegon MI 49444

Dear Property Owner:

Subject: Board-up: 391 Orchard, Muskegon MI

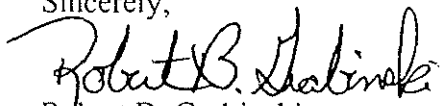
The structure owned by you at the subject address has recently been found to be dangerous because it is unsecured. Unsecured structures are not only an invitation to children, but also to vagrants, vandals, and others who would use them for illegal purposes.

To combat this, City building regulations require that windows, doors, or other openings on vacant structures be kept intact and securely locked or neatly boarded up in order to prevent entrance by unauthorized persons. Please board up/secure all doors and first floor windows of all structures. **Boarding must be done with exterior grade plywood at least ½ inch thick which is painted to blend with the colors of the building so as to be as inconspicuous as possible.**

Please note, however, that under City ordinance a property may not remain boarded up for longer than 180 consecutive days. As a dangerous building, your structure(s) must be secured within ten (10) days of the date of this notice. If the building is not secured within this time frame, the City of Muskegon will take action to have it secured and the cost assessed against the property. Any unpaid invoices could be sent to a collection agency and may affect your credit rating if not paid.

If you have any questions concerning this matter, please do not hesitate to contact me at 724-6715.

Sincerely,


Robert B. Grabinski
Fire Marshal/Inspections Dept.

CITY OF MUSKEGON
DANGEROUS BUILDING INSPECTION REPORT

391 ORCHARD

11/28/00

Inspection Noted:

1. House is Boarded.
2. Foundation is failing. (Blocks are pushed out)
3. Rear hand rail is rotted.
4. Front hand rail is missing.
5. Siding is water damaged.
6. Vent broken at roof.
7. Roof needs to be repaired.
8. Interior inspection is required by the electrical, plumbing, mechanical and building inspectors before any permits or certificate of occupancy will be issued.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS BUILDING AS SET FORTH IN SECTION 4-23 OF THE MUSKEGON CITY CODE.



Don LaBrenz II, Electrical Building Inspector

29-NOV-00

Date

AYES:

Greg Borgman
John Warner
Fred Nielsen
Randy Mackie
Clint Todd
Jerry Bever
Nick Kroes

NAYES:

EXCUSED:

ABSENT:

The Motion Carried.

Case # 00-98 – 391 Orchard – Hilda Robinson, 2244 Fifth Street, Muskegon MI 49444

History: In November of 2000 the dangerous building process had begun. The City boarded the property due to the door being kicked in. Grabinski displayed pictures of the property that were taken on Tuesday, April 3, 2001. Owner has not contacted staff and was not in attendance.

Staff recommendation: To declare the building substandard, unsafe, a public nuisance and forward to the city commission for concurrence.

Motion: John Warner, supported by Jerry Bever, made a motion to declare the building substandard, unsafe, a public nuisance and forward to the city commission for concurrence.

A Roll Call vote was taken:

AYES:

Greg Borgman
John Warner
Fred Nielsen
Randy Mackie
Clint Todd
Jerry Bever
Nick Kroes

NAYES:

EXCUSED:

ABSENT:

The Motion Carried.

Case # 01-002 – 238 Strong, Mortgage Corp of America, 23999, Northwester HWY 102, Southfield MI 48075

History: Became a dangerous building 1/31/01. A notice and order was sent on 2/15/01. Mortgage Corp of America is Bankrupt. No permits were applied for and no contact from the owner. Grabinski displayed pictures of the property taken on 4/3/01. Property is full of trash, home is opened. Interior had evidence

DATE: July 24, 2001

TO: Honorable Mayor and Commissioners

FROM: Robert Grabinski, Fire Marshal/Inspection Services

RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: **01-013** Address: **1408 Leahy St.**

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **1408 Leahy St.** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

Case# & Project Address: 01-013, 1408 Leahy St., Muskegon, MI

Location and ownership: This property is located on Leahy St. between Jiroch and Hoyt St. It is owned by Deborah Moseley.

Staff Correspondence: A dangerous building inspection was conducted on 4/13/01, a notice and order to repair was issued 5/31/01, a notice of HBA hearing was issued 6/22/01, a HBA determination letter was issued 7/10/01, a notice of CC meeting was issued 7/25/01.

Owner Contact: On 6/12/01 Deborah Moseley came into the Inspection Dept. and spoke with the building inspector about the repairs that need to be done. On 7/11/01 Ms. Moseley called the office to let Inspection Dept. know that she will not be doing any repairs. She is aware the city may proceed with the demolition process and that she will be billed for the demolition of the property.

Financial Impact: CDBG

Budget action required: None

State Equalized value: \$16,600.00 (2,001)

Estimated cost to repair: \$40,000

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

City Commission Recommendation: The commission will consider this item at it's meeting Tuesday, August 7, 2001.

JIROCH ST

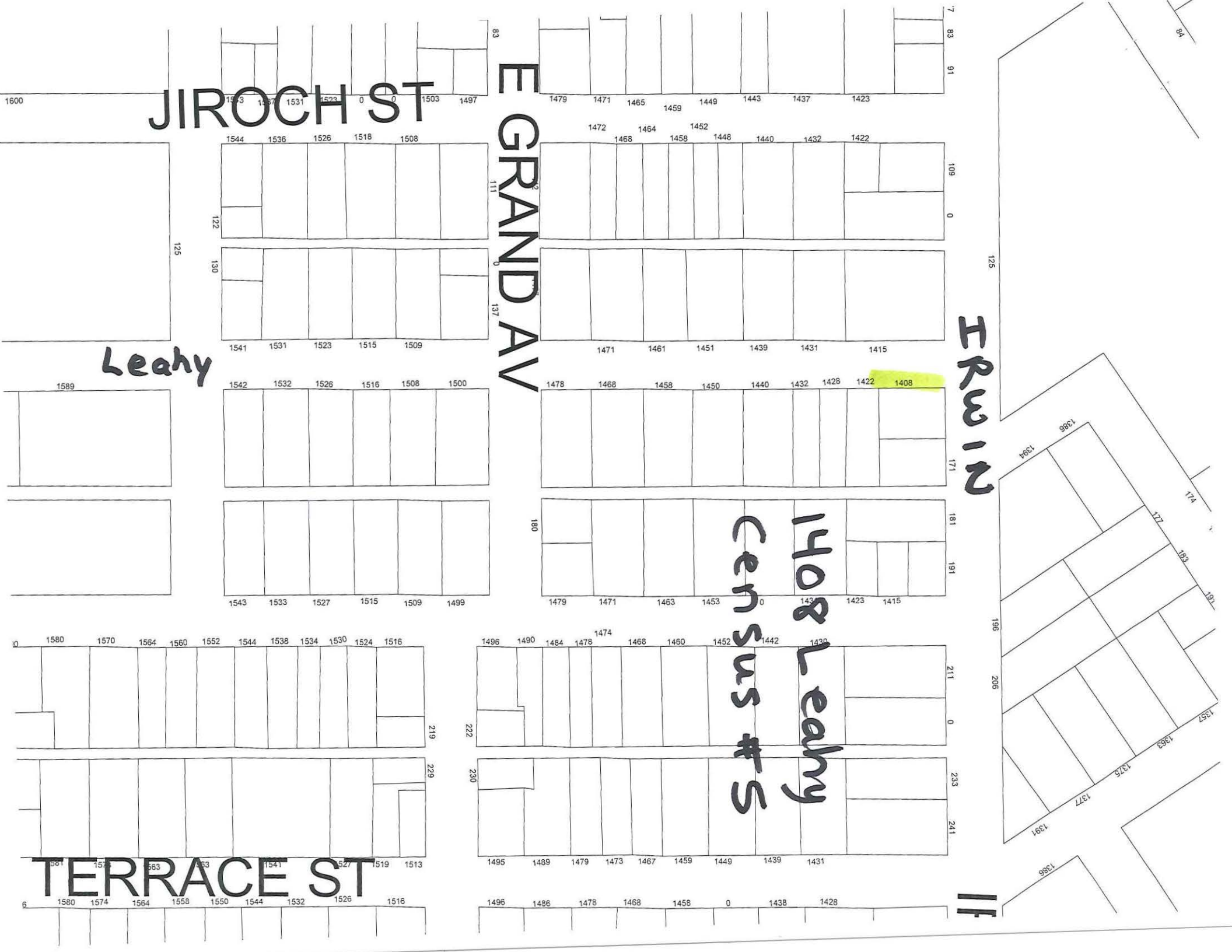
E GRAND AV

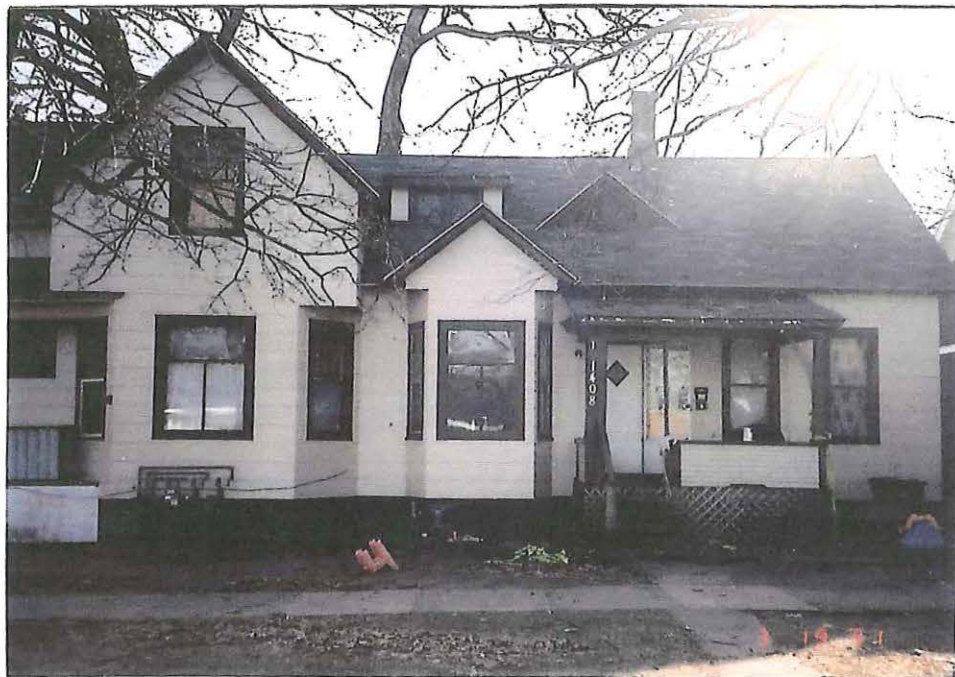
HR 3-2

1408 Leahy
Census #5

Leahy

TERRACE ST





1408 Leahy
Census # 5



Harbor Title

955 West Broadway
Muskegon, MI 49441

Title Search

Case No.: 100120254
May 17, 2001

1. Beginning Date: 7/29/99, at 8:00 A.M.

Please See Attached Liber 2270, Page 983, Muskegon County Records, for Legal Description:

2. We have searched the records in the office of the Register of Deeds for Muskegon County, Michigan covering the subject property, and find the following conveyances and undischarged encumbrances, from said beginning date to 4/19/2001, at 8:00 A.M.

Documents

Deeds:

Liber 2270, Page 983

Mortgages:

Liber 2271, Page 1
Liber 2309, Page 839 (Assignment)

Taxes:

Delinquent water and sewer usage, due and payable to the City of Muskegon, in the amount of \$187.71, if paid by May 31, 2001.

Invoices owing in the amount of \$442.74., payable to the City of Muskegon.

Payment of the 2000 delinquent taxes, due and payable to the Muskegon County Treasurer in the amount of \$7.60, (balance owing), if paid by June 30, 2001. (Base amount is \$739.88)

Note:

2000 Winter taxes partial paid in the amount of:
\$732.84.

No 2000 Summer taxes were assessed.

Permanent Parcel No.: 61-24-205-273-0004-00.

2001 State Equalized Value: \$16,600.00.

2001 Taxable Value: \$14,090.00.

Non-Homestead Property.

3. We find no United States Internal Revenue Liens recorded in the office of the Register of Deeds of Muskegon County, Michigan, against:

Deborah Moseley

4. No search has been made for any instrument, however designated, which has been filed as a financing statement pursuant to the Uniform Commercial Code.
5. No search has been made of the records of the Circuit, Probate or other Courts, or of any record other than those in the office of the Register of Deeds.

STATE OF MICHIGAN
COUNTY OF MUSKEGON
RECEIVED FOR RECORD

1999 JUL 29 AM 9:30

Carrie Carter
REGISTERED

WARRANTY DEED

7-060-023 (3/97)

First American Title Insurance Company



GRANTOR, Ratan Khatri and Victoria Khatri, husband and wife

Those address is 9421 LAKEVIEW CT. WEST OLIVE, MI 49460

Moseley and Warrants to Deborah Moseley

Those address is 1408 Leahy, Muskegon, MI 49442

The following described premises situated in the City of Muskegon, County of Muskegon, and State of Michigan, to
it:Lot 4, Except the South 44 feet thereof, Block 273, Revised Plat of the City of Muskegon, according to the recorded plat thereof in
Book 3 of Plats, Page 71, Muskegon County Records.

Parcel #51

24-31-29-304-001

Tax Parcel No(s), 24-31-29-304-001, 04176 Common Address: 1408 Leahy
for the sum of Fifty Thousand and no/100 Dollars.If the land being conveyed is unplatted, the following is deemed to be included: "This property may be located within the vicinity
of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors,
and other associated conditions may be used and are protected by the Michigan Right to Farm Act."Subject to easements, reservations and restrictions of record, and further subject to acts or omissions of parties other than the
grantors or their agents, subsequent to October 1, 1998 the date of a certain Land Contract, by and between the parties hereto and
pursuant to which this deed is given.

Date: 07/14/1999

Signed in presence of:

Colleen M. Pulsifer

Colleen M. Pulsifer

Susan Grose

Susan Grose

Signed and Sealed:

Ratan Khatri 9421 LAKEVIEW
WEST OLIVE, MI

Ratan Khatri

Victoria Khatri 49460

Victoria Khatri

State of Michigan

County of Muskegon

On this 14th day of July A.D. 1999 before me personally appeared Ratan Khatri and Victoria Khatri to me known to be the
person(s) described in and who executed the foregoing instrument and acknowledged that they executed the same as their, free act
and deed.

Colleen M. Pulsifer

Muskegon

Notary Public

County, Michigan

My commission expires 5/17 A.D. 2002

Drafted by:

Assisted by: First American Title Insurance Company, 3130 Glade Street, Muskegon, MI 49444

*Type or print names under signatures.

When recorded return to:

Deborah Moseley
1408 Leahy
Muskegon, MI 49442Muskegon, Mich. July 28 1999
I hereby certify that there are no tax liens or taxes held by the
state or any individual against the within description, and all
taxes on same are paid for the years previous to the date of
this instrument, as appears by the records in my office.

No. 10403

CITY OF MUSKEGON
CITY OF MUSKEGON HOUSING BOARD OF APPEALS

ORDER TO REPAIR OR DEMOLISH

Date of Order: July 10, 2001

Address of the property: 1408 Leahy, Muskegon, MI

Description of the structure: N 84 ½ Ft. Lot 4 Blk 273

To: Deborah Moseley, 1633 Park St., Muskegon, MI 49441
(Name of owner and address)

Aames Capital Corp. 350 S. Grand Ave, Los Angeles, CA 90071
(Name of other interested parties)

One Stop Mortgage 3347 Michelson Dr. Suite 300, Irving, CA 92612

OPPORTUNITY TO REPAIR

The Housing Board of Appeals of the City of Muskegon has found that the above structures are dangerous or substandard buildings and a public nuisance. However, it is determined that the buildings are repairable, provided that permits are applied for and repairs performed in a timely fashion. Therefore, it is ordered that the owner or interested parties shall apply for all permits required to accomplish the repairs of the conditions found in the inspection report attached to this order by August 10, 2001. All repairs shall be accomplished in the time limited by the permits issued relevant to the said repairs, and physical repair must be commenced within the said 30 days.

FAILURE TO COMPLY - DEMOLITION ORDER

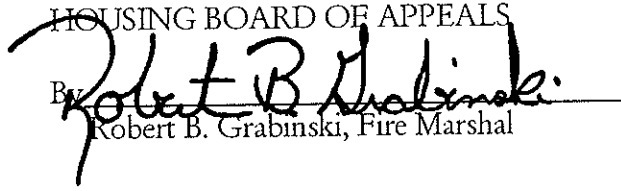
TO BE SUBMITTED TO THE CITY COMMISSION

In the event the owners or interested parties fail to apply for all permits required to effectuate the said repairs or fail to commence physical repair within 30 days, then the above order of the Housing Board of Appeals shall constitute an order to demolish the said structures.

In such case, the Director of Inspections is ordered to place before the Muskegon City Commission this order and the record in this case to seek concurrence by the City Commission with the decision of this board for demolition, and further, to give notice to the owner and interested parties of the date and time when this matter shall be considered by the City Commission.

CITY OF MUSKEGON
HOUSING BOARD OF APPEALS

By


Robert B. Grabinski, Fire Marshal

CITY OF MUSKEGON
CITY OF MUSKEGON HOUSING (BUILDING) BOARD OF APPEALS

NOTICE OF HEARING

Date: June 22, 2001

Address of the Property: 1408 Leahy, Muskegon, Michigan

Description of the Structure: N 84 ½ Ft. Lot 4 BLK 273

TO: Deborah Moseley, 1633 Park St., Muskegon, MI 49441
[Name & Address of Owner]

Aames Capital Corp, 350 S. Grand Ave, Los Angeles, CA 90071

One Stop Mortgage 3347 Michelson Dr. Suite 300, Irvine, CA 92612
Names & Addresses of Other Interested Parties]

Please take notice that on **Thursday, July 5, 2001**, the City of Muskegon Housing Board of Appeals will hold a hearing at 933 Terrace, Muskegon, MI at 5:30 o'clock p.m, and at the said hearing consider whether or not the following structure should be determined to be dangerous, substandard and a nuisance, and demolished, or repaired.

The reason for this hearing is that you have not complied with the Notice and Order to Repair or Demolish a Structure issued by the City of Muskegon Building Inspection Department on 06/04/01.

At the hearing on Thursday, July 5, 2001, at 5:30 o'clock p.m., at the Muskegon City Hall, 933 Terrace Street, Muskegon, Michigan, you may appear and present any relevant evidence to the Housing Board of Appeals and have counsel of your choice present, if you desire, to show cause why the structure should not be allowed or ordered demolished.

CITY OF MUSKEGON INSPECTION DEPARTMENT,
ON BEHALF OF THE HOUSING BOARD OF APPEALS

By Robert B. Grabinski
Robert B. Grabinski, Fire Marshal/Inspection Services

CITY OF MUSKEGON

NOTICE AND ORDER TO REPAIR OR REMOVE (DEMOLISH) A STRUCTURE

DATE: June 1, 2001

Address of the Property: 1408 Leahy, Muskegon, Michigan

Description of the Structure:

TO: Deborah Moseley PO Box 55 Muskegon, MI 49443
[Name & Address of Owner]

Aames Capital Corp. 350 S. Grand Ave., LA CA 90071

One Stop Mortgage Inc. 3347 Michelson Dr Suite 300, Irvine, CA 92612
[Names & Addresses of Other Interested Parties]

The Building Inspection Department of the City of Muskegon has determined that the structures above described are dangerous, substandard, and constitute a nuisance in violation of the Dangerous Buildings Ordinance of the City.

You are hereby notified that the City will proceed to demolish or cause the demolition and removal of the said structure unless you accomplish the actions indicated below within the time limits indicated (only one to be checked):

1. X Obtain the issuance of all permits required to accomplish the repair of the structure defects listed in the attached schedule within 30 days of this notice. All repairs shall be accomplished within the times set forth in the permits. All work must be physically commenced within 30 days of the date of this notice.
2. Obtain the issuance of the appropriate permit for the demolition of structures within 30 days, and accomplish the demolition thereof within 60 days of this notice.

The conditions which cause the said structures to be dangerous, substandard and a nuisance are listed in the attached schedule.

FAILURE TO COMPLY

After 30 days from mailing this notice, if you have not complied with this notice, a hearing will be scheduled before the City of Muskegon Housing Board of Appeals for the purpose of enforcing this notice and order and instituting City action to remove the structure. You will receive notice of that hearing. You may appear and present any relevant evidence to the Housing Board of Appeals and have counsel of your choice present, if you desire. You will have the opportunity to show cause why the structure shall not be ordered demolished.

SCHEDULE OF CONDITIONS

The following conditions are present at the structure at 1408 Leahy, Muskegon, Michigan, and cause said structure to be a dangerous or substandard building and a public nuisance.

Please see the attached inspection report

CITY OF MUSKEGON INSPECTION DEPARTMENT

By Robert B. Grabinski

Robert B. Grabinski, Fire Marshal

CITY OF MUSKEGON

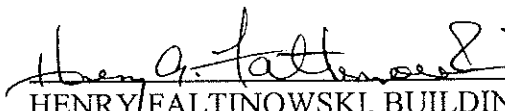
DANGEROUS BUILDING INSPECTION REPORT

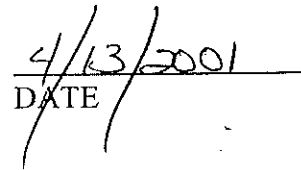
1408 LEAHY
(APARTMENT HOUSE)
Home had a fire
4/13/01

Inspection noted:

1. Interior inspection required by all City of Muskegon Trade Inspectors.
(Plumbing/Mechanical, Electrical and Building)
2. Stairs to upper unit in need of repair. Illegal guardrail, handrail, needs structural repair, unstable.
3. Sheathing on porch rim is not for use with ground contact. Deteriorating.
4. Broken out, boarded windows on home.
5. Fascia around home is in need of protection from weather.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 4-23 OF THE MUSKEGON CITY CODE.


HENRY FALTINOWSKI, BUILDING INSPECTOR


DATE

00-87 – 1895 Nevada (Garage Only) – Kathleen Rhoades, 1895 Nevada, Muskegon, MI

No one in attendance to represent this case. Borgman asked if there has been any progress. LaBrenz stated we have not heard from anybody. Nielsen inquired about inspection report stating electrical and plumbing inspections required before permits will be issued. LaBrenz stated the inspection report is a form letter that is filled out. Nielsen stated these should be checked closer as it is confusing to board members. No progress has been made on this case.

Staff recommendation: To declare the structure substandard, unsafe, a public nuisance and forward to the City Commission for concurrence.

Motion made by Nick Kroes, supported by Fred Nielsen to forward to city commission.

A roll call vote was taken:

AYES:

Greg Borgman
Randy Mackie
John Warner
Jerry Bever
Fred Nielsen
Nick Kroes

NAYES:

EXCUSED:

ABSENT:

Clinton Todd

The motion carried.

NEW CASES:

Case # 01-013 – 1408 Leahy – Deborah Moseley, 1633 Park St. Muskegon, MI 49441

No one was in attendance to represent this case.

LaBrenz stated that no permits have been pulled, no progress made.

Staff recommendation: To declare the structure substandard, unsafe, a public nuisance and forward the case to the City Commission for concurrence.

Motion: John Warner, supported by Randy Mackie, made a motion to declare the structure located at 1408 Leahy dangerous, substandard, unsafe, a public nuisance and forward to the city commission for their concurrence.

A roll cal vote was taken:

AYES:

Greg Borgman
Randy Mackie
John Warner
Jerry Bever
Fred Nielsen
Nick Kroes

NAYES:

EXCUSED:

ABSENT:

Clinton Todd

The motion carried.

DATE: July 24, 2001

TO: Honorable Mayor and Commissioners

FROM: Robert Grabinski, Fire Marshal/Inspection Services

RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: **01-011** Address: **1130 First St.**

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **1130 First St.** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

Case# & Project Address: 01-011, 1130 First St., Muskegon, MI

Location and ownership: This property is located on First St. between Houston and Monroe Ave. It is owned by Dorothy Madole/Morse.

Staff Correspondence: A dangerous building inspection was conducted on 3/27/01, a notice and order to repair was issued 4/25/01, a notice of HBA hearing was issued 6/22/01, a HBA determination letter was issued 7/10/01, a notice of CC meeting was issued 7/25/01.

Owner Contact: On 6/21/01 a person claiming to be Morse's son came into Inspection Dept. for a building permit, he could not show ownership and was denied a permit. Catherine Ward and family was present at 7/5/01 HBA meeting and presented their case. They stated they want to remain in the house and repair it, but they have not been able to prove ownership. No contact has been made since that date.

Financial Impact: CDBG

Budget action required: None

State Equalized value: \$23,100.00 (2,001)

Estimated cost to repair: \$40,000

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

City Commission Recommendation: The commission will consider this item at it's meeting Tuesday, August 7, 2001.

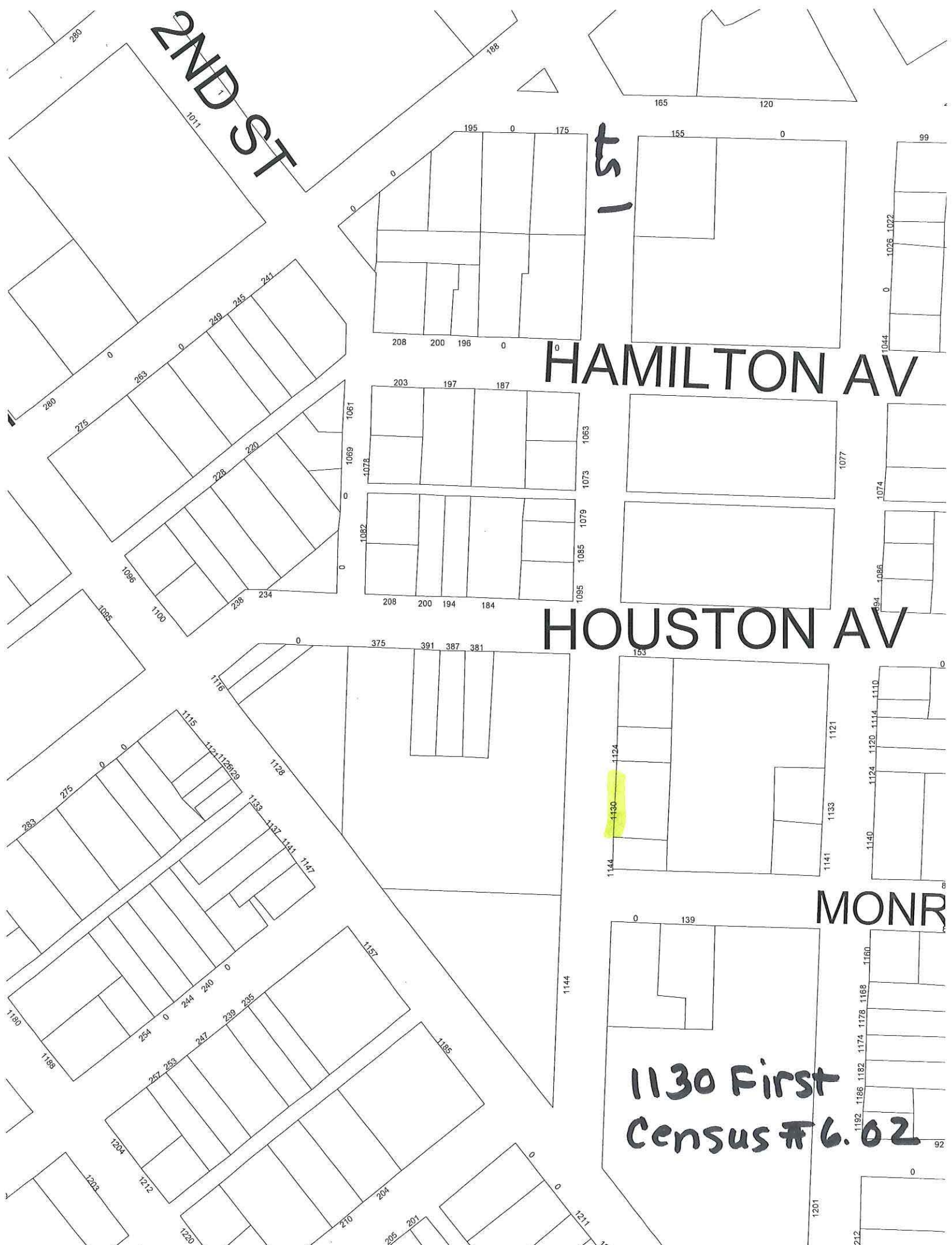
2ND ST

HAMILTON AV

HOUSTON AV

MONROE

1130 First
Census #6.02





1130 First

Census # 6.02



Harbor Title

955 West Broadway
Muskegon, MI 49441

last

1130 First St

Title Search

Case No.: 100119821
April 3, 2001

1. Beginning Date: 9/17/56, at 8:00 A.M.

Please See Attached Liber 3158, Page 379, Muskegon County Records, for Legal Description:

2. We have searched the records in the office of the Register of Deeds for Muskegon County, Michigan covering the subject property, and find the following conveyances and undischarged encumbrances, from said beginning date to 3/2/2001, at 8:00 A.M.

Deeds:

Liber 668, Page 253
Liber 668, Page 406
Liber 668, Page 407

Documents

Liber 152 of
Miscellaneous Records,
Page 566
Liber 153 of
Miscellaneous Records,
Page 473
Liber 1071, Page 239
Liber 1360, Page 174
Liber 3157, Page 379

Mortgages:

None

Taxes:

Payment of delinquent water & sewer usage bill, due and payable in the amount of \$43.13, to the City of Muskegon, if paid by April 30, 2001.

Possible Sidewalk assessment in the year 2001. (\$2,782.50 Estimated Amount)

1995 Winter taxes SOLD AT TAX SALE. Amount necessary to redeem in April 2001 is \$1,819.02.

1996 Winter taxes SOLD AT TAX SALE. Amount necessary to redeem in April 2001 is \$2,162.48.

Payment of the 1998 delinquent taxes, due and payable to the Muskegon County Treasurer in the amount of \$1,142.56, if paid by April 30, 2001.

Payment of the 1999 delinquent taxes, due and payable to the Muskegon County Treasurer in the amount of \$1,312.55, if paid by April 30, 2001.

Payment of the 2000 delinquent taxes, due and payable to the Muskegon County Treasurer in the amount of \$953.44, if paid by April 30, 2001. (Base amount is \$899.47)

Note:

No 2000 Summer taxes were assessed.

Permanent Parcel No.: 61-24-205-364-0005-00.

2000 State Equalized Value: \$20,800.00.

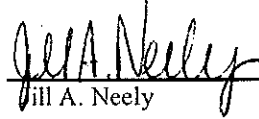
2000 Taxable Value: \$16,599.00.

Non-Homestead Property.

2001 SEV \$23,100.00 per Assessor's office

- 3 We find no United States Internal Revenue Liens recorded in the office of the Register of Deeds of Muskegon County, Michigan, against:

Dorothy Madole
4. No search has been made for any instrument, however designated, which has been filed as a financing statement pursuant to the Uniform Commercial Code.
5. No search has been made of the records of the Circuit, Probate or other Courts, or of any record other than those in the office of the Register of Deeds.
6. Under this form of search this company is not an insurer of above title, nor does it guarantee the title or any evidence of title thereto.
7. Note: In consideration of the fact that the above information is to be used for reference purposes only and not relied upon as evidence of title, it is furnished at a reduced rate and this Company's liability is limited to the amount paid for this information.


Bill A. Neely

RECORDED IN DEED
QUIT CLAIM DEED

LIB 668 PAGE 253

Given, Subscribed, made this 17th day of September
in the year of our Lord one thousand nine hundred and fifty-six
BETWEEN: Beverly K. Cramer, a single woman

AND: Henry E. Frost, a widower
1130 First Street
Muskegon, Michigan

Witnesseth, That the said part y of the first part, for and in consideration of the sum of One Dollar (\$1.00) and other good and valuable considerations to her in hand paid by the said part y of the second part, the receipt whereof is hereby confessed and acknowledged, do give by these presents grant, bargain, sell, remise, release and forever QUIT-CLAIM unto the said part y of the second part, and his heirs and assigns, Forever, all that certain place or parcel of land situate and being in the City of Muskegon County of Muskegon State of Michigan, and described as follows to-wit:

The South 41 1/2 feet of the North 91 1/2 feet of Lot 5 of Block 364 of the Revised Plat of the City of Muskegon adopted April 9, 1903.

STATE OF MICHIGAN
COUNTY OF MUSKEGON
RECEIVED FOR RECORD

1956 SEP 19 AM 11 23

J. W. H. Hanks
REGISTER OF DEEDS

Together with all and singular the hereditaments and appurtenances thereto belonging or in anywise appertaining: To Have and to Hold the said above described premises to the said part y of the second part and to his heirs and assigns, to the sole and only proper use, benefit and behoof, of the said part y of the second part, his heirs and assigns, Forever.

In Witness Whereof, The said part y of the first part has hereunto set her hand and seal the day and year first above written.

Signed, Sealed and Delivered in Presence of

Sara L. Moyes
Sara L. Moyes
Harvey J. Fahlbrook
Harvey J. Fahlbrook

Beverly K. Cramer (L.S.)
Beverly K. Cramer (L.S.)
(L.S.)
(L.S.)
(L.S.)

STATE OF MICHIGAN,)

COUNTY OF Muskegon)

SS. On this 17th day of September

before me, a Notary Public in and for said County personally appeared

Beverly K. Cramer
to me known to be the same person described in and who executed the within instrument, who acknowledged the same to be her free act and deed.

After recording return this deed to

Name Henry E. Frost
Street 1130 First St
City Muskegon, Mich.

Harvey J. Fahlbrook
Harvey J. Fahlbrook
Notary Public in and for said County
My Commission Expires May 9, 1960

CITY OF MUSKEGON
CITY OF MUSKEGON HOUSING BOARD OF APPEALS

ORDER TO REPAIR OR DEMOLISH

Date of Order: July 10, 2001

Address of the property: 1130 First St., Muskegon, MI
Description of the structure: N 91.5 Ft. of Lot 5, Block 364

To: Catherine Ward, 1130 First St. Muskegon, MI 49441
(Name & Address of Owner)

MI Tax Sale, P.O. Box 17348 Baltimore, MD 21297
(Names & Addresses of Other Interested Parties)

Edward Cady, 3876 Hall Rd. Muskegon, MI 49442

Gary Hartsuff & Tom Willard, P.O. Box 30448, Lansing, MI 48909-7948

Karran & Bill Morse, 1130 First St., Muskegon, MI 49441

OPPORTUNITY TO REPAIR

The Housing Board of Appeals of the City of Muskegon has found that the above structures are dangerous or substandard buildings and a public nuisance. However, it is determined that the buildings are repairable, provided that permits are applied for and repairs performed in a timely fashion. Therefore, it is ordered that the owner or interested parties shall apply for all permits required to accomplish the repairs of the conditions found in the inspection report attached to this order by August 10, 2001. All repairs shall be accomplished in the time limited by the permits issued relevant to the said repairs, and physical repair must be commenced within the said 30 days.

FAILURE TO COMPLY - DEMOLITION ORDER

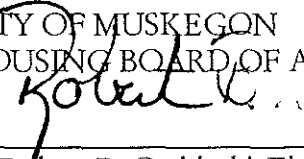
TO BE SUBMITTED TO THE CITY COMMISSION

In the event the owners or interested parties fail to apply for all permits required to effectuate the said repairs or fail to commence physical repair within 30 days, then the above order of the Housing Board of Appeals shall constitute an order to demolish the said structures.

In such case, the Director of Inspections is ordered to place before the Muskegon City Commission this order and the record in this case to seek concurrence by the City Commission with the decision of this board for demolition, and further, to give notice to the owner and interested parties of the date and time when this matter shall be considered by the City Commission.

CITY OF MUSKEGON
HOUSING BOARD OF APPEALS

By


Robert B. Grabinski, Fire Marshal

CITY OF MUSKEGON
CITY OF MUSKEGON HOUSING (BUILDING) BOARD OF APPEALS

NOTICE OF HEARING

Date: June 22, 2001

Address of the Property: 1130 First St., Muskegon, Michigan

Description of the Structure: N91.5 Ft of Lot 5, Block 364

TO: The heirs of Gladys Madole
[Name & Address of Owner]

James Arthur Cramer (devisee of Henry Frost)
Edward Cady
MI Tax Sale
Catherine Ward
State of MI
Karen & Bill Morse

Names & Addresses of Other Interested Parties]

Please take notice that on **Thursday, July 5, 2001**, the City of Muskegon Housing Board of Appeals will hold a hearing at 933 Terrace, Muskegon, MI at 5:30 o'clock p.m., and at the said hearing consider whether or not the following structure should be determined to be dangerous, substandard and a nuisance, and demolished, or repaired.

The reason for this hearing is that you have not complied with the Notice and Order to Repair or Demolish a Structure issued by the City of Muskegon Building Inspection Department on 04/25/01.

At the hearing on Thursday, July 5, 2001, at 5:30 o'clock p.m., at the Muskegon City Hall, 933 Terrace Street, Muskegon, Michigan, you may appear and present any relevant evidence to the Housing Board of Appeals and have counsel of your choice present, if you desire, to show cause why the structure should not be allowed or ordered demolished.

CITY OF MUSKEGON INSPECTION DEPARTMENT,
ON BEHALF OF THE HOUSING BOARD OF APPEALS

By Robert B. Grabinski
Robert B. Grabinski, Fire Marshal/Inspection Services

CITY OF MUSKEGON

NOTICE AND ORDER TO REPAIR OR REMOVE (DEMOLISH) A STRUCTURE

DATE: April 25, 2001

Address of the Property: 1130 First St., Muskegon, Michigan

Description of the Structure: N 91.5 Ft of Lot 5, Block 364

TO: The heirs of Gladys Madole
[Name of Owner]

James Arthur Cramer (devisee of Henry Frost)
Edward Cady
MI tax Sale
Catherine Ward
State of MI
[Names of Other Interested Parties]

The Building Inspection Department of the City of Muskegon has determined that the structures above described are dangerous, substandard, and constitute a nuisance in violation of the Dangerous Buildings Ordinance of the City.

You are hereby notified that the City will proceed to demolish or cause the demolition and removal of the said structure unless you accomplish the actions indicated below within the time limits indicated (only one to be checked):

1. X Obtain the issuance of all permits required to accomplish the repair of the structure defects listed in the attached schedule within 30 days of this notice. All repairs shall be accomplished within the times set forth in the permits. All work must be physically commenced within 30 days of the date of this notice.
2. Obtain the issuance of the appropriate permit for the demolition of structures within 30 days, and accomplish the demolition thereof within 60 days of this notice.

The conditions which cause the said structures to be dangerous, substandard and a nuisance are listed in the attached schedule.

FAILURE TO COMPLY

After 30 days from mailing this notice, if you have not complied with this notice, a hearing will be scheduled before the City of Muskegon Housing Board of Appeals for the purpose of enforcing this notice and order and instituting City action to remove the structure. You will receive notice of that hearing. You may appear and present any relevant evidence to the Housing Board of Appeals and have counsel of your choice present, if you desire. You will have the opportunity to show cause why the structure shall not be ordered demolished.

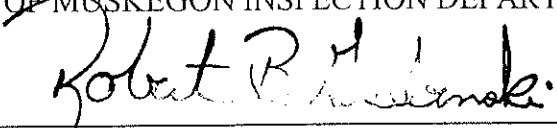
SCHEDULE OF CONDITIONS

The following conditions are present at the structure at 1130 First Street, Muskegon, Michigan, and cause said structure to be a dangerous or substandard building and a public nuisance.

Please see the attached inspection report

CITY OF MUSKEGON INSPECTION DEPARTMENT

By


Robert B. Grabinski, Fire Marshal

CITY OF MUSKEGON
DANGEROUS BUILDING INSPECTION REPORT

1130 First Street

3/27/01

Inspection noted:

1. Severe structural damage to foundation of home and porches, missing sections of foundations, temporary columns support on porches failing and improperly supported porch decks.
2. Floors in home sagging, floor joists and decking in need of major repair to maintain safe loads. Section of floor dangerous.
3. Water damage in ceilings, roof system in need of replacement, missing ceiling sections. Rotted ceiling, rafter and sheathing.
4. Bathtub sitting on rotted, missing upper floor in south apartment.
5. Plumbing system in north apartment not functional, open pipe.
6. Fascia, soffit, shingles, rotted, missing.
7. Additional plumbing, mechanical, electrical violation exists.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 4-23 OF THE MUSKEGON CITY CODE.


HENRY FALTINOWSKI, BUILDING INSPECTOR

3/27/2001
DATE

HOUSING BOARD OF APPEALS
MEETING MINUTES
7/5/01
5:30 P.M.

ATTENDANCE: Greg Borgman, Fred Nielsen, John Warner, Randy Mackie,
Nick Kroes and Jerry Bever

ABSENT: Clinton Todd

EXCUSED: Robert Grabinski – At fire

STAFF: Don LaBrenz (Filled in for Bob Grabinski) and Lorraine
Grabinski

GUESTS: Timothy Morse, Karran Morse, Catherine Ward – 1130 First
James Langlois, Wendell May – 299 Mason, Larry Spataro

Meeting minutes: John Warner made a motion, seconded by Randy Mackie to approve the minutes to the June meeting. The motion carried.

#01-011 – 1130 First – Heirs of Gladys Madole

Residents Catherine Ward, Timothy Morse and Karran Morse attended the meeting.

Timothy Morse stated he has tried to get the deed to this property for the last four months, with no success. He stated the past owner is deceased. Kroes asked if taxes have been paid. The only year taxes were paid since 1996 are 1997 tax paid by Catherine Ward. LaBrenz stated 1995 & 1996 there was a tax sale on property and no taxes have been paid starting 1998 and all after. Borgman stated that the property is in very bad shape and what happens with houses like this, is that people put so much money into repairs and then they can't keep the houses anyway because there is just too much that needs to be done. The foundation is awful; barely held up with sticks and mortar. He asked why they want to keep this house. Karran Morse stated because the family has lived there 23 years they just can't let it go. She states they have friends that are contractors and willing to work on the house. Borgman told her to make sure the contractors work with the Inspection Department because the work needed to be done is substantial and must be up to city code. Karran and Timothy stated they have been approved for loans up to \$25,000, but can't get money until they show ownership of the property. Borgman stated that he cannot give his blessing on this house because people try to fix these houses, but it just takes more money than people have and the houses end up sitting there, still substandard and a blight to the city. He said they would be better off, because of the foundation and bad shape of the house to build a brand new house. This will probably be

forwarded to City Commission and if heirs want to keep trying to work on getting the deed they are welcome to do so. They would have approximately 30-60 days before going to CC to get the deed to the house and permits to start repairs. Mayor Nielsen suggested they get a cost of repairs prepared to present to the City Commission. LaBrenz also reminded them they need to work on showing ownership because no permits can be issued until that is done. Mrs. Ward told Board of past owners and why she thought the house was already in her name. She stated that she does not want to lose her home and will get a lawyer to keep it if necessary. Borgman stated that the Board understands the emotional attachment, but the city is also looking out for her best interests. Kroes stated that since Mrs. Ward had mentioned getting a lawyer, it might be her only hope of getting a clear title to the house, even though the Board does not agree with trying to repair the house when it is in such bad shape. Borgman reminded her of all the steps remaining even if she does get the deed.

Staff recommendation is that the structure be declared a dangerous building, unsafe, substandard, a public nuisance and forward the case to the city commission for concurrence.

John Warner supported by Nick Kroes, made a motion to support staff's recommendation.

A roll call vote was taken:

AYES:

Greg Borgman
Randy Mackie
John Warner
Jerry Bever
Fred Nielsen
Nick Kroes

NAYES:

EXCUSED:

ABSENT:

Clinton Todd

The motion carried.

Property Maintenance Code Appeal #01-003 - 299 Mason –Capital Concepts Property Management, LLC

Mr. James Langlois (property manager) and Mr. Wendell May (owner) were in attendance. Both men approached the podium. Mr. Langlois stated he is here to ask for an extension on the roof repairs and to question the inspection stating that the whole roof needs to be replaced. The roof is not leaking and he isn't sure why city thinks the whole roof needs to be replaced. There was some confusion about the previous inspection, by the housing inspector, and why he needed to replace the whole roof. Kroes motioned, Mackie supported, to table the case for 30 days and give Inspection Department that time to re-inspect, by

Date: August 6, 2001
To: Honorable Mayor and City Commissioners
From: Melissa Jacobsen
RE: Hartshorn Marina Electrical Grant Agreement

SUMMARY OF REQUEST:

To approve the electrical/utility upgrade grant from the Department of Natural Resources for Hartshorn Marina.

FINANCIAL IMPACT:

\$216,000 with a 50% local match required by Hartshorn Marina

BUDGET ACTION REQUIRED:

Match will need to be provided by either a bond or loan to be paid off by the marina

STAFF RECOMMENDATION:

Approve

COMMITTEE RECOMMENDATION:

Leisure Services Board recommends approval

Date: August 6, 2001
To: Honorable Mayor and City Commissioners
From: Melissa Jacobsen
Re: Hartshorn Marina Electrical Grant Agreement

I am requesting your approval of the DNR Electrical/Utility Upgrade Grant Agreement for Hartshorn Marina, and to adopt the attached resolution.

The upgrades are part of the engineering study that was conducted last winter by The Abonmarche Group. The estimated cost for Phase I of the project is \$216,000, which would require a \$108,000 local match. This agreement is the results of the grant application that staff was authorized to submit last March.

Thank you for your consideration.

RESOLUTION

2001-93(d)

Upon Motion made by Commissioner Spataro, seconded by Schweifler, the following Resolution was adopted:

"RESOLVED, that the City of Muskegon, Muskegon County, Michigan does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and the City does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate the sum of one hundred eight thousand dollars (\$108,000.00), to match the grant authorized by the Department.
2. To maintain satisfactory financial accounts, documents, and records and to make them available to the Department for auditing at reasonable times.
3. To construct the facility improvements and provide such funds, services, and materials as may be necessary to satisfy the terms of the said Agreement.
4. To comply with any and all terms of the said Agreement including all terms not specifically set forth in the foregoing portions of the Resolution."

The following aye votes were recorded: 7

The following nay votes were recorded: 0

STATE OF MICHIGAN)
) §
MUSKEGON COUNTY)

I, Gail A. Kunding, Clerk of the City of Muskegon, Muskegon County, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the City Council at a meeting held Tuesday, August 14, 2001.


City Clerk

Dated: August 14, 2001

AGREEMENT

2001-93(d)

Harbors and Docks – Electrical/Utility Upgrade

THIS AGREEMENT, made this 14th day of August, 2001, by and between the CITY OF MUSKEGON, MICHIGAN, a municipal corporation, hereinafter referred to as the "City", and the MICHIGAN DEPARTMENT OF NATURAL RESOURCES, an agency of the State of Michigan, hereinafter referred to as the "Department".

WHEREAS, the City is an important center of recreational boating activity and serves as a refuge point for shallow-draft recreational vessels; and

WHEREAS, the City has solicited the aid and assistance of the Department in the upgrade of electrical service at the City of Muskegon Hartshorn marina facility; and

WHEREAS, the Department agreed to participate in the cost of an engineering study to determine the design and cost estimate for this work,

NOW, THEREFORE, in consideration of the mutual promises and conditions contained herein, it is mutually agreed as follows:

1. This Agreement shall be administered on behalf of the Department through its Parks and Recreation Division. All reports, documents, or actions required of the City by this Agreement shall be submitted to the Chief, Parks and Recreation Bureau, P.O. Box 30257, Lansing, Michigan, 48909.

2. The Department agrees as follows:

a. To grant to the City a sum of money equal to Fifty (50%) percent of the total project work. Said grant shall not in any event exceed one hundred eight thousand dollars (\$108,000.00).

b. The monies herein granted shall be released according to the following schedule:

Twenty-five (25%) percent of the total grant herein authorized upon acceptance by the City of the terms of this Agreement, written Department approval of final plans and specifications (bidding documents), receipt of all necessary permits, and upon an award of contract to a competent contractor to accomplish the work called for by the said plans and specifications following bidding procedures acceptable to the State and City.

The balance of the grant, except for the final ten (10%) percent thereof, shall be disbursed on receipt from the contractor of progress payment requests that are approved for payment by the project engineer. The final ten (10%) percent of the grant shall be paid upon completion of the project and 60 days after receipt of project cost documentation to the Department by the City or completion of an audit of the expenditures therefore by the Department, whichever occurs first.

3. The City agrees as follows:

a. To immediately appropriate the sum of one hundred eight thousand dollars (\$108,000.00) for their match. This sum represents Fifty (50%) percent of the total cost of the project work called for by this Agreement. Any additional funds needed to complete this project, called for in this Agreement, shall be provided by the City.

b. To construct said facilities to the satisfaction of the Department, and to provide such funds, services, and materials as may be necessary to satisfy the terms of this Agreement. The City agrees that there shall be no deviation from the said plans and specifications without the express consent in writing of the Chief of the Parks and Recreation Division, of the Department.

c. To use all funds granted by the Department to this Agreement solely for the conduct and completion of the project work. The City shall maintain satisfactory financial accounts, documents, and records and shall make them available to the Department for auditing at reasonable times. Such accounts, documents, and records shall be retained by the City for a period of not less than three years following completion of the study called for herein.

d. To designate and establish a competent and proper agency and/or individual to be responsible for the conduct and the completion of the said project work.

e. To hold and save the State of Michigan and the Department free from damages or any suits brought against the City due to the conduct of the project work.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seal the day and date first above written.

WITNESSES:

CITY OF MUSKEGON

Linda Potter
Linda Potter

Allen L. HaBeink
Allen L. HaBeink

By: Fred J. Nielsen
Fred J. Nielsen

Title: Mayor

MICHIGAN DEPARTMENT OF
NATURAL RESOURCES

George Bob
Rodney A. Stokes

By: George Bob
FOR
Rodney A. Stokes, Chief
Parks and Recreation Bureau

DATE: July 24, 2001

TO: Honorable Mayor and Commissioners

FROM: Robert Grabinski, Fire Marshal/Inspection Services

RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #:00-102 Address: **334 Catherine**

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **334 Catherine** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

Case# & Project Address: 00-102, 334 Catherine, Muskegon, MI

Location and ownership: This property is located on Catherine Ave. between Spring and Ambrosia St. It is owned by Margarean & Richard Rowe.

Staff Correspondence: Building severely damaged by fire. A dangerous building inspection was conducted on 12/5/00, a notice and order to repair was issued 2/28/01, a notice of HBA hearing was issued 5/18/01, a HBA determination letter was issued 6/12/01, a notice of CC meeting was issued 7/25/01.

Owner Contact: Owner has no insurance nor finances to complete repairs in timely manner.

Financial Impact: CDBG

Budget action required: None

State Equalized value: \$12,200.00 (2,000)

Estimated cost to repair: \$35,000

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

City Commission Recommendation: The commission will consider this item at it's meeting Tuesday, August 7, 2001.



SPRING ST

AMBROSIA ST

WOOD ST

AV

MCLAUGHLIN AV

AV

334 Catherine
Census #5



Harbor Title

955 West Broadway
Muskegon, MI 49441

334 Catherine

Title Search

Case No.: 100119485
February 23, 2001

1. Beginning Date: 4/2/73, at 8:00 A.M.

Please See Attached Liber 1570, Page 125, Muskegon County Records, for Legal Description:

2. We have searched the records in the office of the Register of Deeds for Muskegon County, Michigan covering the subject property, and find the following conveyances and undischarged encumbrances, from said beginning date to 2/1/2001, at 8:00 A.M.

Documents

Deeds:

1009/768
1922/405
2328/124

Mortgages:

1225/442
1225/476
1570/125
1683/373

Taxes:

Proof of payment of Civil Infractions for Margarean Miller, due and payable in the amount of \$240.00 to Muskegon County District Court. (As to #153706 and #153592)

Payment of the 1998 delinquent taxes, due and payable to the Muskegon County Treasurer in the amount of \$358.59, if paid by February 28, 2001.

Payment of the 2000 Winter taxes, due and payable to the City of Muskegon Treasurer in the amount of \$1,119.58, if paid by February 28, 2001. (Base Amount \$376.19) (Delinquent Water/Sewer Usage Bill in the amount of \$710.86 included in this tax bill)

Note:

No 2000 Summer taxes were assessed.
Permanent Parcel No.: 61-24-205-250-0006-00.
2000 State Equalized Value: \$12,200.00.
2000 Taxable Value: \$10,448.00.
Homestead Property.

3. No search has been made for any instrument, however designated, which has been filed as a financing statement pursuant to the Uniform Commercial Code, in Muskegon County, Michigan, against:

Richard L. Rowe and Margarean Rowe, husband and wife

4. No search has been made for any instrument, however designated, which has been filed as a financing statement pursuant to the Uniform Commercial Code.

334 Catherine

Census # 5



11/6/00

Fire Damaged

**CITY OF MUSKEGON
CITY OF MUSKEGON HOUSING BOARD OF APPEALS**

ORDER TO REPAIR OR DEMOLISH

Address of the Property: 334 Catherine, Muskegon, Michigan

Description of the Structure: Lot 6, Block 250

TO: Margarean/Richard Rowe
[Name of Owner]
3020 Peck Street Apt. #108 Muskegon, MI 49444
[Address of Owner]

[Names of Other Interested Parties]

[Addresses]

OPPORTUNITY TO REPAIR

The Housing Board of Appeals of the City of Muskegon has found that the above structures are dangerous or substandard buildings and a public nuisance. However, it is determined that the buildings are repairable, provided that permits are applied for and repairs performed in a timely fashion. Therefore, it is ordered that the owner or interested parties shall apply for all permits required to accomplish the repairs of the conditions found in the schedule and record attached to this order within 90 days from the date of this order. All repairs shall be accomplished in the time limited by the permits issued relevant to the said repairs, and physical repair must be commenced within the said 90 days.

FAILURE TO COMPLY - DEMOLITION ORDER
TO BE SUBMITTED TO THE CITY COMMISSION

In the event the owners or interested parties fail to apply for all permits required to effectuate the said repairs or fail to commence physical repair, within 90 days, then the above order of the Housing Board of Appeals shall constitute an order to demolish the said structure.

The Director of Inspections is ordered to place before the Muskegon City Commission this order and the record in this case to seek concurrence by the City Commission with the decision of this board for demolition, and, further, to give notice to the owner and interested parties of the date and time when this matter shall be considered by the City Commission.

CITY OF MUSKEGON
HOUSING BOARD OF APPEALS

By

Robert B. Halinski, Its Secretary
Position

Dated: June 12, 2001

**CITY OF MUSKEGON
CITY OF MUSKEGON HOUSING (BUILDING) BOARD OF APPEALS
NOTICE OF HEARING**

Date: May 18, 2001

Address of the Property: 334 Catherine Muskegon, Michigan

Description of the Structure: Lot 6, Block 250

TO: Margarean/Richard Rowe, 334 Catherine, Muskegon MI
Margarean/Richard Rowe, 3020 Peck Street, Apt #108, Muskegon MI 49444
[Name & Address of Owner]

Community & Neighborhood Services, City Hall of Muskegon, 933 Terrace Street,
Muskegon MI 49443-0536
[Names & Addresses of Other Interested Parties]

Please take notice that on June 7, 2001, the City of Muskegon Housing Board of Appeals will hold a hearing at 5:30 p.m., and at the said hearing consider whether or not the following structure should be determined to be dangerous, substandard and a nuisance, and demolished, or repaired.

The reason for this hearing is that you have not complied with the Notice and Order to Repair or Demolish a Structure issued by the City of Muskegon Building Inspection Department on 2/28/01.

At the hearing on Thursday, June 7, 2001, at the Muskegon City Hall, 933 Terrace Street, Muskegon, Michigan, you may appear and present any relevant evidence to the Housing Board of Appeals and have counsel of your choice present, if you desire, to show cause why the structure should not be allowed or ordered demolished.

CITY OF MUSKEGON INSPECTION DEPARTMENT,
ON BEHALF OF THE HOUSING BOARD OF APPEALS

By Robert B. Grabinski
Robert B. Grabinski, Fire Marshal/Inspection Services

CITY OF MUSKEGON

NOTICE AND ORDER TO REPAIR OR REMOVE (DEMOLISH) A STRUCTURE

DATE: 2/28/01

Address of the Property: 334 Catherine, Muskegon, Michigan

Description of the Structure: Lot 6, Block 250

TO: Richard L & Margarean Rowe, 3020 Peck Street, Apt #108, Muskegon MI 49444
[Name & Address of Owner]

None Known at this time
[Names & Addresses of Other Interested Parties]

The Building Inspection Department of the City of Muskegon has determined that the structures above described are dangerous, substandard, and constitute a nuisance in violation of the Dangerous Buildings Ordinance of the City.

You are hereby notified that the City will proceed to demolish or cause the demolition and removal of the said structure unless you accomplish the actions indicated below within the time limits indicated (only one to be checked):

1. X Obtain the issuance of all permits required to accomplish the repair of the structure defects listed in the attached schedule within 30 days of this notice. All repairs shall be accomplished within the times set forth in the permits. All work must be physically commenced within 30 days of the date of this notice.
2. Obtain the issuance of the appropriate permit for the demolition of structures within 30 days, and accomplish the demolition thereof within 60 days of this notice.

The conditions which cause the said structures to be dangerous, substandard and a nuisance are listed in the attached schedule.

FAILURE TO COMPLY

After 30 days from mailing this notice, if you have not complied with this notice, a hearing will be scheduled before the City of Muskegon Housing Board of Appeals for the purpose of enforcing this notice and order and instituting City action to remove the structure. You will receive notice of that hearing. You may appear and present any relevant evidence to the Housing Board of Appeals and have counsel of your choice present, if you desire. You will have the opportunity to show cause why the structure shall not be ordered demolished.

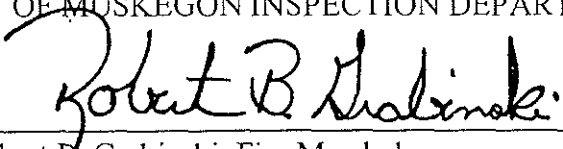
SCHEDULE OF CONDITIONS

The following conditions are present at the structure at 334 Catherine, Muskegon, Michigan, and cause said structure to be a dangerous or substandard building and a public nuisance.

Please see the attached inspection report

CITY OF MUSKEGON INSPECTION DEPARTMENT

By


Robert B. Grabinski, Fire Marshal

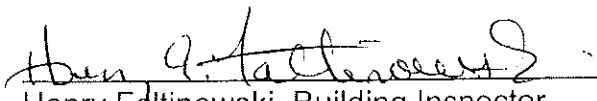
CITY OF MUSKEGON
DANGEROUS BUILDING INSPECTION REPORT

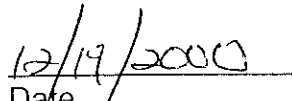
334 CATHERINE
FIRE DAMAGE
12/5/00

Inspection Noted:

1. Roof system structural damage.
 - a. Damaged rafters.
 - b. Roof sheathing
 - c. Roof covering – felt, shingles.
2. Bearing wall damage exterior (Back).
 - a. Fire damaged wall studs – plate damage.
 - b. Siding missing and/or burnt.
 - c. Fire damaged window framing.
3. Interior structural ceiling damage.
 - a. ceiling joists.
 - b. Drywall – wall damage.
 - c. Door casing.
 - d. Interior floor damage.
4. Interior inspection required by the City of Muskegon's building, electrical and plumbing/mechanical inspectors before any necessary permits or certificate of occupancy will be issued.

BASED UPON MY RECENT INSPECTION OF THE ABOVE PROPERTY, I HAVE DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS BUILDING AS SET FORTH IN SECTION 4-23 OF THE MUSKEGON CITY CODE.


Henry Faltinowski, Building Inspector


Date

Grabinski stated case can be brought back to the board if work is not complete within 90 days.

Borgman made an amended motion for 90 day review if needed. Randy Mackie seconded.

A roll call vote was taken:

AYES:

NAYES:

Greg Borgman
Fred Nielsen
John Warner
Randy Mackie
Clinton Todd
Jerry Bever
Nick Kroes

The motion carried.

Case #01-007 – 459 Adams (Garage) – Linda Lyons, 459 Adams, Muskegon, MI 49442

Grabinski informed the board that this case will be pulled. Upon posting the notice of this hearing it was discovered that this garage was demolished. There has been no permit purchased. Grabinski stated that staff will deal with this issue.

Case #00-102 – 334 Catherine – Maragarean & Richard Rowe, 334 Catherine, Muskegon MI 49442

Grabinski gave history of this case. There was extensive damage due to a fire. There have been no repairs since the fire and no permit.

Mr. Rowe was in attendance to state his case. Mr. Rowe stated he had pictures of work that has been finished on the inside, not on the outside yet. Board viewed pictures. Board discussed the fire – intentionally set. Board then inquired on Mr. Rowe's intentions with the house.

Mr. Rowe stated that he has estimates on the price for repair. The roof needs to be replaced including rafters and shingles. He has gutted the inside. He needs wiring and has to have an electrician come in to give estimate. Grabinski inquired about insurance on the home. Mr. Rowe stated he has no insurance on it and this is the reason it is taking so long to repair. Board states they would like to give Mr. Rowe an opportunity to repair. Grabinski stated staff recommendation, because of damage, is that property is a public nuisance, sub-standard and be declared a dangerous building and forward the case to City Commission for concurrence.

Board discussed the expense of trying to repair the home and the extent of the damage from the fire. Grabinski stated there was actually three separate sets to this fire. It was a long term fire because of the house having three roofs which made it difficult to get through to put the fire out. Borgman suggested condemning the house in order for it not to slip through the cracks. Grabinski stated due to approximately \$30,000 cost for repairs, no insurance on property, and to protect the city (because of their awareness of the damage) is why staff is recommending this be declared a dangerous building. Board suggested delaying until next HBA meeting to let Mr. Rowe get bids. Grabinski stated he preferred motion to be made to delay extra 30 days before taking to Commission until August or September to allow staff to work with Mr. Rowe once he gets his bids.

Randy Mackie supported by Jerry Bever, made a motion to support staff's recommendation to take to City Commission in 90 days.

A roll call was taken:

AYES

Greg Borgman
Fred Nielsen
John Warner
Randy Mackie
Clinton Todd
Jerry Bever
Nick Kroes

NAYES:

The motion carried.

OLD BUSINESS:

Greg Borgman signed Thank You letters to 378 Iona and 451 White thanking owners for timely completion of repairs.

NEW BUSINESS:

Property Maintenance Code appeals (not dangerous building cases)
#01-001 – 511 W. Clay Ave., Muskegon, MI 49440, Muskegon Heritage Association
Grabinski gave reasoning for bringing this to the Board. In 1996 the Association was given an unlimited time frame to complete restoration. He commended the Association on what they have done, but gave reasoning for enhancing the exterior of buildings in this area of the city.

Fred Wilder approached the podium and stated background of Heritage Association. Wilder stated his intention was to complete half of the list of repairs to be done by early spring of 2002. Staff stated this was acceptable to them.

Date: August 6, 2001
To: Honorable Mayor and City Commissioners
From: Melissa Jacobsen
RE: The Abonmarche Group agreement

SUMMARY OF REQUEST:

To approve the addendum to the original agreement with The Abonmarche Group to provide engineering services for the Electrical Grant project at Hartshorn Marina based on the standard MDNR contract and fee schedule for Waterway's Commission participation.

FINANCIAL IMPACT:

\$16,000

BUDGET ACTION REQUIRED:

Match will need to be provided by either a bond or loan to be paid off by the marina

STAFF RECOMMENDATION:

Approve

COMMITTEE RECOMMENDATION:

Leisure Services Board recommends approval

Affirmative Action
231/724-6703
FAX/722-1214

Assessor
231/724-6708
FAX/726-5181

Cemetery
231/724-6783
FAX/726-5617

Civil Service
231/724-6716
FAX/724-4405

Clerk
231/724-6705
FAX/724-4178

Comm. & Neigh.
Services
231/724-6717
FAX/726-2501

Engineering
231/724-6707
FAX/727-6904

Finance
231/724-6713
FAX/724-6768

Fire Dept.
231/724-6792
FAX/724-6985

Income Tax
231/724-6770
FAX/724-6768

Info. Systems
231/724-6744
FAX/722-4301

Leisure Service
231/724-6704
FAX/724-1196

Manager's Office
231/724-6724
FAX/722-1214

Mayor's Office
231/724-6701
FAX/722-1214

Inspection Services
231/724-6715
FAX/726-2501

Planning/Zoning
231/724-6702
FAX/724-6790

Police Dept.
231/724-6750
FAX/722-5140

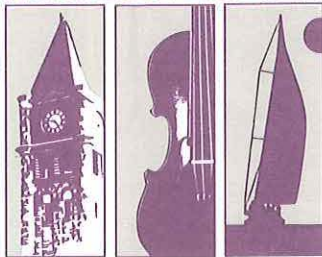
Public Works
231/724-4100
FAX/722-4188

Treasurer
231/724-6720
FAX/724-6768

Water Billing Dept.
231/724-6718
FAX/724-6768

Water Filtration
231/724-4106
FAX/755-5290

MUSKEGON



West Michigan's Shoreline City

Date: August 6, 2001
To: Honorable Mayor and City Commissioners
From: Melissa Jacobsen
Re: The Abonmarche Group Agreement

I am requesting your approval of the addendum to the original agreement with The Abonmarche Group to provide engineering services for the electrical upgrade project at Hartshorn Marina. The cost for the \$200,000 project would be \$16,000. The cost of the services is based on the standard MDNR contract and fee schedule for the Waterways Commission Participation.

I would ask that you approve the addendum to the contract with Abonmarche for \$16,000 to do the engineering and bid work for the electrical upgrade at Hartshorn Marina.

Thank you for your consideration.

Date: August 14, 2001
To: Honorable Mayor and City Commissioners
From: Engineering
RE: Consideration of Bids
Nelson, Watson & Rodgers

SUMMARY OF REQUEST:

The contract to construct new roadways on Nelson, Watson & Rodgers using concrete material be awarded to Domers Construction since they were the lowest (see bid tabulation) responsible bidder with a bid price of \$236,350.40.

FINANCIAL IMPACT:

The construction cost of \$236,350.40 plus associated engineering cost which is estimated at an additional 15%.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

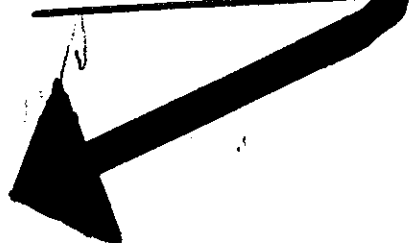
Award the contract to Domers Construction since they were the lowest concrete bidder. The decision to recommend concrete over asphalt was based on the live expectancy of 40-years verses 25-30 years if asphalt was used on this type of a local road.

COMMITTEE RECOMMENDATION:

N
↑

SAND AV

Project Area

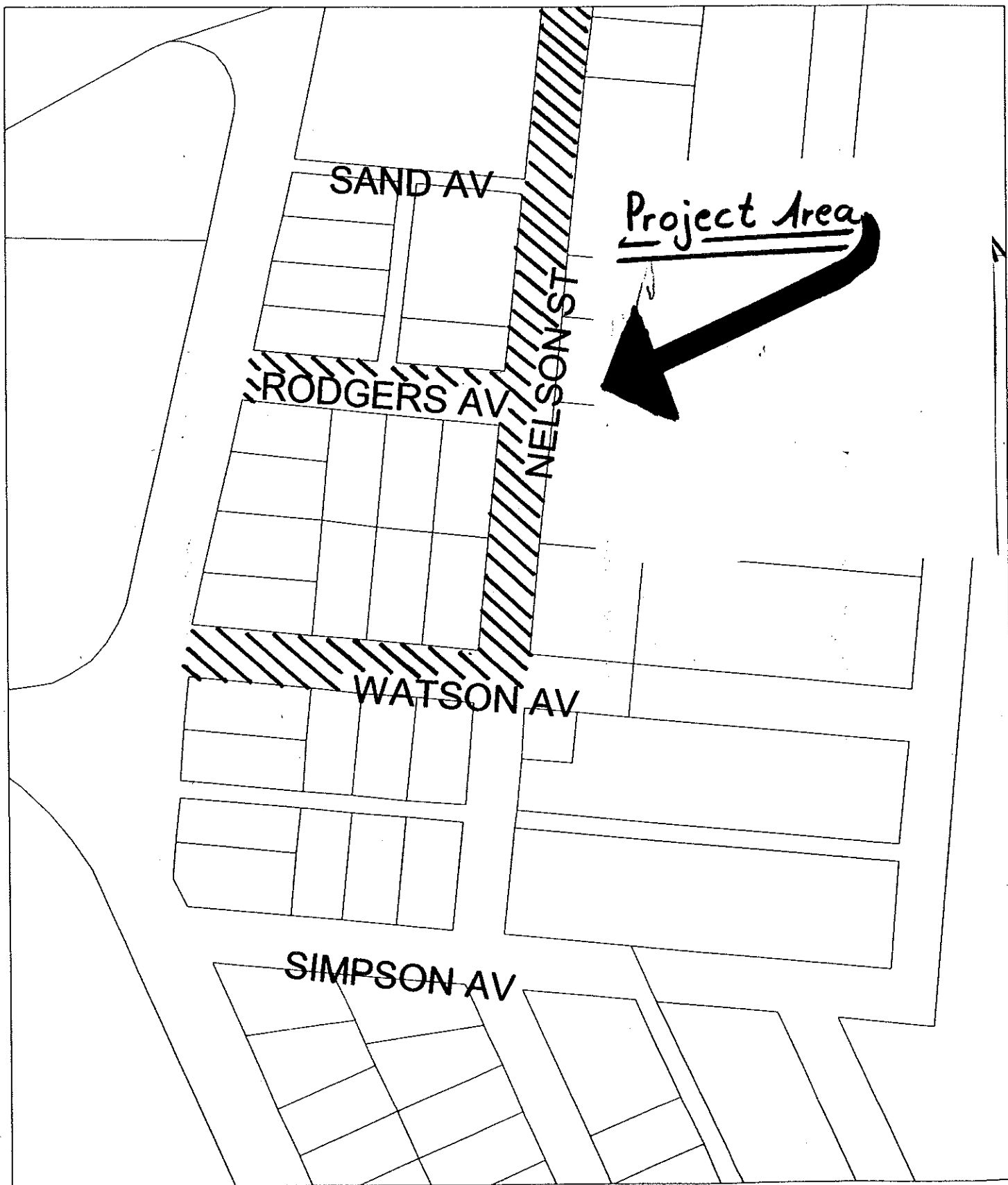


RODGERS AV

NELSON ST

WATSON AV

SIMPSON AV



H-1524 NELSON, WATSON & RODGERS
BID PROPOSAL - ASPHALT

	DESCRIPTION	QUANTITY	UNIT	ENGINEER'S ESTIMATE		FELCO		DOMRES		GRANT TOWER		JACKSON MERKEY	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	ADJUST MANHOLE CASTING	6	EACH	\$395.00	\$ 2,370.00	\$425.00	\$ 2,550.00	\$ 200.00	\$ 1,200.00	\$ 353.56	\$ 2,121.36	\$ 415.00	\$ 2,490.00
2	ADJUST WATER VALVE CASTING	2	EACH	\$350.00	\$ 700.00	\$300.00	\$ 600.00	\$ 80.00	\$ 160.00	\$ 350.12	\$ 700.24	\$ 345.00	\$ 690.00
3	AGGREGATE BASE COURSE 22A AS-NEEDED	9	TON	\$22.00	\$ 198.00	\$45.00	\$ 405.00	\$ 35.00	\$ 315.00	\$ 151.11	\$ 1,360.00	\$ 27.00	\$ 243.00
4	AGGREGATE BASE COURSE 22A @ 6" C.I.P.	2895	SQ.YD.	\$6.50	\$ 18,817.50	\$5.05	\$ 14,619.75	\$ 9.50	\$ 27,502.50	\$ 4.81	\$ 13,924.95	\$ 7.40	\$ 21,423.00
5	BENDS 6" D.C.I. 45 DEG. M.J.	6	EACH	\$300.00	\$ 1,800.00	\$225.00	\$ 1,350.00	\$ 200.00	\$ 1,200.00	\$ 202.20	\$ 1,213.20	\$ 690.00	\$ 4,140.00
6	BIT. LEVELING MIX 3B @ 165#/S.Y.	260	TON	\$45.00	\$ 11,700.00	\$39.00	\$ 10,140.00	\$ 37.96	\$ 9,869.60	\$ 44.41	\$ 11,546.60	\$ 38.00	\$ 9,880.00
7	BIT. TOP MIX 4C @ 165#/S.Y.	260	TON	\$50.00	\$ 13,000.00	\$41.00	\$ 10,660.00	\$ 40.03	\$ 10,407.80	\$ 46.70	\$ 12,142.00	\$ 40.00	\$ 10,400.00
8	CATCH BASIN CASTING E.J.#7065 W/ M1 GRATE OR EQUAL	6	EACH	\$495.00	\$ 2,970.00	\$500.00	\$ 3,000.00	\$ 700.00	\$ 4,200.00	\$ 555.10	\$ 3,330.60	\$ 545.00	\$ 3,270.00
9	CATCH BASIN 2' I.D.	4	EACH	\$1,000.00	\$ 4,000.00	\$1,150.00	\$ 4,600.00	\$ 750.00	\$ 3,000.00	\$ 558.72	\$ 2,234.88	\$ 1,140.00	\$ 4,560.00
10	CATCH BASIN FLAT TOP	2	EACH	\$1,400.00	\$ 2,800.00	\$1,600.00	\$ 3,200.00	\$ 1,200.00	\$ 2,400.00	\$ 274.10	\$ 548.20	\$ 1,390.00	\$ 2,780.00
11	CONC. BASE COURSE 8" 9 SACK	34	SQ.YD.	\$40.00	\$ 1,360.00	\$45.00	\$ 1,530.00	\$ 31.00	\$ 1,054.00	\$ 52.26	\$ 1,776.84	\$ 49.00	\$ 1,666.00
12	CONC. CURB & GUTTER STD. DETAIL 3	2513	LIN. FT.	\$8.00	\$ 20,104.00	\$8.15	\$ 20,480.95	\$ 10.00	\$ 25,130.00	\$ 9.08	\$ 22,818.04	\$ 7.90	\$ 19,652.70
13	CONC. DRIVE APPROACH 6" STD.	276	SQ.YD.	\$30.00	\$ 8,280.00	\$28.10	\$ 7,755.60	\$ 32.00	\$ 8,832.00	\$ 30.67	\$ 8,484.92	\$ 29.00	\$ 8,004.00
14	CONC. SIDEWALK 4"	550	SQ. FT.	\$2.50	\$ 1,375.00	\$2.50	\$ 1,375.00	\$ 3.00	\$ 1,650.00	\$ 2.30	\$ 1,265.00	\$ 2.10	\$ 1,155.00
15	CONC. SIDEWALK 6"	1775	SQ. FT.	\$3.60	\$ 6,390.00	\$3.25	\$ 5,768.75	\$ 4.00	\$ 7,100.00	\$ 3.75	\$ 6,656.25	\$ 3.50	\$ 6,212.50
16	CORP. STOP 1" MUELLER #15000	6	EACH	\$300.00	\$ 1,800.00	\$200.00	\$ 1,200.00	\$ 100.00	\$ 600.00	\$ 192.34	\$ 1,154.04	\$ 330.00	\$ 1,980.00
17	CURB STOP 1" MUELLER #15150	3	EACH	\$300.00	\$ 900.00	\$200.00	\$ 600.00	\$ 130.00	\$ 390.00	\$ 203.91	\$ 611.73	\$ 320.00	\$ 960.00
18	EXCAVATION	754	C YD	\$14.00	\$ 10,556.00	\$8.00	\$ 6,032.00	\$ 8.50	\$ 6,409.00	\$ 6.24	\$ 4,704.96	\$ 15.75	\$ 11,875.50
19	HYDRANT STD.	1	EACH	\$1,300.00	\$ 1,300.00	\$1,900.00	\$ 1,900.00	\$ 1,400.00	\$ 1,400.00	\$ 1,271.41	\$ 1,271.41	\$ 1,235.00	\$ 1,235.00
20	MANHOLE CASTING E.J.#1000 OR EQUAL	8	EACH	\$490.00	\$ 3,920.00	\$450.00	\$ 3,600.00	\$ 500.00	\$ 4,000.00	\$ 560.75	\$ 4,486.00	\$ 595.00	\$ 4,760.00
21	MANHOLE STD. 4' I.D. 0' TO 10' DEEP	4	EACH	\$1,700.00	\$ 6,800.00	\$1,500.00	\$ 6,000.00	\$ 1,100.00	\$ 4,400.00	\$ 1,000.83	\$ 4,003.32	\$ 1,780.00	\$ 7,120.00
22	METER PIT COMPLETE	3	EACH	\$750.00	\$ 2,250.00	\$550.00	\$ 1,650.00	\$ 600.00	\$ 1,800.00	\$ 647.94	\$ 1,943.82	\$ 790.00	\$ 2,370.00
23	PLACING SALVAGED HYDRANT	1	EACH	\$300.00	\$ 300.00	\$1,100.00	\$ 1,100.00	\$ 700.00	\$ 700.00	\$ 473.17	\$ 473.17	\$ 745.00	\$ 745.00
24	PLUG D.C.I. 6" M.J. W/ 2" TAP	1	EACH	\$100.00	\$ 100.00	\$550.00	\$ 550.00	\$ 175.00	\$ 175.00	\$ 163.63	\$ 163.63	\$ 145.00	\$ 145.00
25	REMOVING CONC. APPROACHES	215	SQ.YD.	\$10.00	\$ 2,150.00	\$11.00	\$ 2,365.00	\$ 4.75	\$ 1,021.25	\$ 3.31	\$ 711.65	\$ 10.50	\$ 2,257.50
26	REMOVING CONC. SIDEWALK	490	SQ. FT.	\$1.50	\$ 735.00	\$2.00	\$ 980.00	\$ 1.10	\$ 539.00	\$ 0.44	\$ 215.60	\$ 1.75	\$ 857.50
27	REMOVING PAVEMENT (3" BIT. OVER 8" CONC.)	34	SQ.YD.	\$10.00	\$ 340.00	\$15.00	\$ 510.00	\$ 14.75	\$ 501.50	\$ 8.20	\$ 278.80	\$ 22.00	\$ 748.00
28	REMOVING TREES 3"- 7"	3	EACH	\$200.00	\$ 600.00	\$100.00	\$ 300.00	\$ 65.00	\$ 195.00	\$ 77.77	\$ 233.31	\$ 125.00	\$ 375.00
29	REMOVING TREES 8"- 12"	8	EACH	\$400.00	\$ 3,200.00	\$150.00	\$ 1,200.00	\$ 108.00	\$ 864.00	\$ 125.87	\$ 1,006.96	\$ 280.00	\$ 2,080.00
30	REMOVING TREES 13"- 24"	6	EACH	\$800.00	\$ 4,800.00	\$350.00	\$ 2,100.00	\$ 250.00	\$ 1,500.00	\$ 284.70	\$ 1,708.20	\$ 450.00	\$ 2,700.00
31	REMOVING TREES 25"- 36"	2	EACH	\$1,000.00	\$ 2,000.00	\$850.00	\$ 1,700.00	\$ 750.00	\$ 1,500.00	\$ 848.44	\$ 1,696.88	\$ 980.00	\$ 1,960.00
32	SANITARY SEWER SERVICE 6" SDR 35	80	LIN. FT.	\$25.00	\$ 2,000.00	\$24.00	\$ 1,920.00	\$ 40.00	\$ 3,200.00	\$ 37.17	\$ 2,973.60	\$ 28.00	\$ 2,240.00
33	SLEEVE LONG 6" SDR 35	2	EACH	\$250.00	\$ 500.00	\$75.00	\$ 150.00	\$ 200.00	\$ 400.00	\$ 97.79	\$ 195.58	\$ 50.00	\$ 100.00
34	STORM SEWER 10" D.C.I. CL. 52	251	LIN. FT.	\$35.00	\$ 8,785.00	\$28.00	\$ 7,028.00	\$ 21.50	\$ 5,396.50	\$ 27.72	\$ 6,957.72	\$ 35.25	\$ 8,847.75
35	STORM SEWER 10" SDR 35	585	LIN. FT.	\$20.00	\$ 11,700.00	\$26.00	\$ 15,210.00	\$ 17.00	\$ 9,945.00	\$ 15.17	\$ 8,874.45	\$ 22.75	\$ 13,308.75
36	TAPPING SLEEVE & VALVE 8" X 6" W/ BOX	1	EACH	\$1,800.00	\$ 1,800.00	\$1,500.00	\$ 1,500.00	\$ 1,725.00	\$ 1,725.00	\$ 1,245.37	\$ 1,245.37	\$ 2,285.00	\$ 2,285.00
37	TEE 6"X 6"X 6" D.C.I. M.J.	2	EACH	\$250.00	\$ 500.00	\$175.00	\$ 350.00	\$ 400.00	\$ 800.00	\$ 281.37	\$ 562.74	\$ 490.00	\$ 980.00
38	TERRACE GRADING	1224	LIN. FT.	\$8.00	\$ 9,792.00	\$11.50	\$ 14,076.00	\$ 5.50	\$ 6,732.00	\$ 8.32	\$ 10,183.68	\$ 8.35	\$ 10,220.40
39	TRAFFIC CONTROL	1	LUMP	\$5,000.00	\$ 5,000.00	\$3,500.00	\$ 3,500.00	\$ 23,000.00	\$ 23,000.00	\$ 3,098.51	\$ 3,098.51	\$ 6,950.00	\$ 6,950.00
40	TREES MAPLE 3" TO 4"	5	EACH	\$500.00	\$ 2,500.00	\$500.00	\$ 2,500.00	\$ 400.00	\$ 2,000.00	\$ 340.63	\$ 1,703.15	\$ 410.00	\$ 2,050.00
41	TREES HONEY LOCUST 3" TO 4"	8	EACH	\$400.00	\$ 3,200.00	\$500.00	\$ 4,000.00	\$ 400.00	\$ 3,200.00	\$ 340.63	\$ 2,725.04	\$ 410.00	\$ 3,280.00
42	TRENCH REPAIR LAWN REHAB	105	LIN. FT.	\$10.00	\$ 1,050.00	\$26.00	\$ 2,730.00	\$ 4.75	\$ 498.75	\$ 12.10	\$ 1,270.50	\$ 7.90	\$ 829.50
43	TRENCH REPAIR LOCAL ST. TYPE III	38	LIN. FT.	\$40.00	\$ 1,520.00	\$78.00	\$ 2,964.00	\$ 60.00	\$ 2,280.00	\$ 55.69	\$ 2,116.22	\$ 48.00	\$ 1,824.00
44	TRENCH REPAIR LOCAL ST. TYPE V	128	LIN. FT.	\$8.00	\$ 1,024.00	\$12.18	\$ 1,559.04	\$ 6.50	\$ 832.00	\$ 8.59	\$ 1,099.52	\$ 12.00	\$ 1,536.00
45	TRENCH REPAIR MAJOR ST. TYPE II E.S.	38	LIN. FT.	\$60.00	\$ 2,280.00	\$242.10	\$ 9,199.80	\$ 110.00	\$ 4,180.00	\$ 122.58	\$ 4,658.04	\$ 68.00	\$ 2,584.00
46	TRENCH REPAIR SPECIAL	397	LIN. FT.	\$35.00	\$ 13,895.00	\$13.00	\$ 5,161.00	\$ 29.00	\$ 11,513.00	\$ 24.97	\$ 9,913.09	\$ 19.00	\$ 7,543.00
47	VALVE 6" GATE M.J. W/ BOX	2	EACH	\$550.00	\$ 1,100.00	\$700.00	\$ 1,400.00	\$ 750.00	\$ 1,500.00	\$ 510.36	\$ 1,020.72	\$ 725.00	\$ 1,450.00
48	WATER MAIN 6" D.C.I. CL. 52	70	LIN. FT.	\$40.00	\$ 2,800.00	\$27.00	\$ 1,890.00	\$ 25.00	\$ 1,750.00	\$ 43.10	\$ 3,017.00	\$ 31.00	\$ 2,170.00
49	WATER SERVICE 1" TYPE "K" COPPER	60	LIN. FT.	\$20.00	\$ 1,200.00	\$ 17.00	\$ 1,020.00	\$ 15.00	\$ 900.00	\$ 73.75	\$ 4,425.00	\$ 18.00	\$ 1,080.00
50	WATER VALVE BOX & COVER COMPLETE	3	EACH	\$350.00	\$ 1,050.00	\$ 300.00	\$ 900.00	\$ 200.00	\$ 600.00	\$ 189.90	\$ 569.70	\$ 475.00	\$ 1,425.00
NELSON, WATSON & RODGERS TOTAL					\$ 209,311.50		\$ 196,879.89		\$ 210,467.90		\$ 180,167.30		\$ 209,638.10

**H-1524 NELSON, WATSON & RODGERS
BID PROPOSAL- CONCRETE**

	DESCRIPTION	QTY	UNIT	ENGINEER'S ESTIMATE		FELCO		DOMRES		GRANT TOWER		JACKSON MERKEY	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	ADJUST MANHOLE CASTING	6	EACH	\$395.00	\$2,370.00	\$425.00	\$2,550.00	\$200.00	\$1,200.00	\$353.56	\$2,121.36	\$415.00	\$2,490.00
2	ADJUST WATER VALVE CASTING	2	EACH	\$350.00	\$700.00	\$300.00	\$600.00	\$80.00	\$160.00	\$350.12	\$700.24	\$345.00	\$690.00
3	AGGREGATE BASE COURSE 22A AS-NEEDED	9	TON	\$22.00	\$198.00	\$45.00	\$405.00	\$35.00	\$315.00	\$16.79	\$151.11	\$27.00	\$243.00
4	BENDS 6" D.C.I. 45 DEG. M.J.	6	EACH	\$300.00	\$1,800.00	\$225.00	\$1,350.00	\$200.00	\$1,200.00	\$202.20	\$1,213.20	\$690.00	\$4,140.00
5	BIT, TOP MIX 4C @ 165#/S.Y.	4	TON	\$125.00	\$500.00	\$100.00	\$400.00	\$100.00	\$400.00	\$108.78	\$435.12	\$240.00	\$960.00
6	CATCH BASIN CASTING E.J.#7065 W/ M1 GRATE OR EQUAL	6	EACH	\$495.00	\$2,970.00	\$225.00	\$1,350.00	\$700.00	\$4,200.00	\$555.10	\$3,330.60	\$545.00	\$3,270.00
7	CATCH BASIN 2' I.D.	4	EACH	\$1,000.00	\$4,000.00	\$1,250.00	\$5,000.00	\$750.00	\$3,000.00	\$558.72	\$2,234.88	\$1,140.00	\$4,560.00
8	CATCH BASIN FLAT TOP	2	EACH	\$1,400.00	\$2,800.00	\$1,600.00	\$3,200.00	\$1,200.00	\$2,400.00	\$274.10	\$548.20	\$1,390.00	\$2,780.00
9	CONC. BASE COURSE 8" 9 SACK	34	SQ.YD.	\$40.00	\$1,360.00	\$45.00	\$1,530.00	\$50.00	\$1,700.00	\$52.26	\$1,776.84	\$55.00	\$1,870.00
10	CONC. PAVEMENT 6" W/ CURB	3454	SQ.YD.	\$40.00	\$138,160.00	\$39.50	\$136,433.00	\$27.80	\$95,330.40	\$41.83	\$144,480.82	\$29.00	\$100,166.00
11	CONC. DRIVE APPROACH 6" STD.	276	SQ.YD.	\$30.00	\$8,280.00	\$28.10	\$7,755.60	\$29.00	\$8,004.00	\$30.67	\$8,464.82	\$30.00	\$8,280.00
12	CONC. SIDEWALK 4"	550	SQ. FT.	\$2.50	\$1,375.00	\$2.50	\$1,375.00	\$2.80	\$1,540.00	\$2.30	\$1,265.00	\$2.10	\$1,155.00
13	CONC. SIDEWALK 6"	1775	SQ. FT.	\$3.60	\$6,390.00	\$3.25	\$5,768.75	\$3.10	\$5,502.50	\$3.75	\$6,656.25	\$3.50	\$6,212.50
14	CORP. STOP 1" MUELLER #15000	6	EACH	\$300.00	\$1,800.00	\$300.00	\$1,800.00	\$100.00	\$600.00	\$192.34	\$1,154.04	\$330.00	\$1,980.00
15	CURB STOP 1" MUELLER #15150	3	EACH	\$300.00	\$900.00	\$300.00	\$900.00	\$130.00	\$390.00	\$203.91	\$611.73	\$320.00	\$960.00
16	EXCAVATION	513	C YD	\$14.00	\$7,182.00	\$8.00	\$4,104.00	\$8.50	\$4,365.00	\$8.03	\$4,119.39	\$19.80	\$10,157.40
17	HYDRANT STD.	1	EACH	\$1,300.00	\$1,300.00	\$1,900.00	\$1,900.00	\$1,400.00	\$1,400.00	\$1,271.41	\$1,271.41	\$1,235.00	\$1,235.00
18	MANHOLE CASTING E.J.#1000 OR EQUAL	8	EACH	\$490.00	\$3,920.00	\$450.00	\$3,600.00	\$500.00	\$4,000.00	\$560.75	\$4,486.00	\$595.00	\$4,760.00
19	MANHOLE STD. 4' I.D. 0' TO 10' DEEP	4	EACH	\$1,700.00	\$6,800.00	\$1,500.00	\$6,000.00	\$1,100.00	\$4,400.00	\$1,000.83	\$4,003.32	\$1,780.00	\$7,120.00
20	METER PIT COMPLETE	3	EACH	\$750.00	\$2,250.00	\$550.00	\$1,650.00	\$600.00	\$1,800.00	\$647.94	\$1,943.82	\$790.00	\$2,370.00
21	PLACING SALVAGED HYDRANT	1	EACH	\$300.00	\$300.00	\$1,100.00	\$1,100.00	\$700.00	\$700.00	\$473.17	\$473.17	\$745.00	\$745.00
22	PLUG D.C.I. 6" M.J. W/ 2" TAP	1	EACH	\$100.00	\$100.00	\$550.00	\$550.00	\$175.00	\$175.00	\$163.63	\$163.63	\$145.00	\$145.00
23	REMOVING CONC. APPROACHES	215	SQ.YD.	\$10.00	\$2,150.00	\$11.00	\$2,365.00	\$4.75	\$1,021.25	\$3.31	\$711.65	\$10.50	\$2,257.50
24	REMOVING CONC. SIDEWALK	490	SQ. FT.	\$1.50	\$735.00	\$2.00	\$980.00	\$1.10	\$539.00	\$0.44	\$215.60	\$1.75	\$857.50
25	REMOVING PAVEMENT (3" BIT. OVER 8" CONC.)	34	SQ.YD.	\$10.00	\$340.00	\$15.00	\$510.00	\$14.75	\$501.50	\$8.20	\$278.80	\$22.00	\$748.00
26	REMOVING TREES 3"- 7"	3	EACH	\$200.00	\$600.00	\$100.00	\$300.00	\$65.00	\$195.00	\$77.77	\$233.31	\$130.00	\$390.00
27	REMOVING TREES 8"- 12"	8	EACH	\$400.00	\$3,200.00	\$150.00	\$1,200.00	\$108.00	\$864.00	\$125.87	\$1,006.96	\$285.00	\$2,280.00
28	REMOVING TREES 13"- 24"	6	EACH	\$800.00	\$4,800.00	\$350.00	\$2,100.00	\$250.00	\$1,500.00	\$284.70	\$1,708.20	\$575.00	\$3,450.00
29	REMOVING TREES 25"- 36"	2	EACH	\$1,000.00	\$2,000.00	\$850.00	\$1,700.00	\$750.00	\$1,500.00	\$848.44	\$1,696.88	\$980.00	\$1,960.00
30	SANITARY SEWER SERVICE 6" SDR 35	80	LIN. FT.	\$25.00	\$2,000.00	\$24.00	\$1,920.00	\$40.00	\$3,200.00	\$37.17	\$2,973.60	\$28.00	\$2,240.00
31	SLEEVE LONG 6" SDR 35	2	EACH	\$250.00	\$500.00	\$175.00	\$350.00	\$200.00	\$400.00	\$97.79	\$195.58	\$50.00	\$100.00
32	STORM SEWER 10" D.C.I. CL. 52	251	LIN. FT.	\$35.00	\$8,785.00	\$28.00	\$7,028.00	\$21.50	\$5,396.50	\$27.72	\$6,957.72	\$35.25	\$8,847.75
33	STORM SEWER 10" SDR 35	585	LIN. FT.	\$20.00	\$11,700.00	\$26.00	\$15,210.00	\$17.00	\$9,945.00	\$15.17	\$8,874.45	\$22.75	\$13,308.75
34	TAPPING SLEEVE & VALVE 8" X 6" W/ BOX	1	EACH	\$1,800.00	\$1,800.00	\$1,500.00	\$1,500.00	\$1,725.00	\$1,725.00	\$1,245.37	\$1,245.37	\$2,285.00	\$2,285.00
35	TEE 6" X 6" X 6" D.C.I. M.J.	2	EACH	\$250.00	\$500.00	\$175.00	\$350.00	\$400.00	\$800.00	\$281.37	\$562.74	\$490.00	\$980.00
36	TERRACE GRADING	1224	LIN. FT.	\$8.00	\$9,792.00	\$11.50	\$14,076.00	\$5.50	\$6,732.00	\$8.32	\$10,183.68	\$8.35	\$10,220.40
37	TRAFFIC CONTROL	1	LUMP	\$5,000.00	\$5,000.00	\$4,000.00	\$4,000.00	\$30,000.00	\$30,000.00	\$3,098.51	\$3,098.51	\$9,950.00	\$9,950.00
38	TREES MAPLE 3" TO 4"	5	EACH	\$500.00	\$2,500.00	\$500.00	\$2,500.00	\$400.00	\$2,000.00	\$340.63	\$1,703.15	\$410.00	\$2,050.00
39	TREES HONEY LOCUST 3" TO 4"	8	EACH	\$400.00	\$3,200.00	\$500.00	\$4,000.00	\$400.00	\$3,200.00	\$340.63	\$2,725.04	\$410.00	\$3,280.00
40	TRENCH REPAIR LAWN REHAB	105	LIN. FT.	\$10.00	\$1,050.00	\$26.00	\$2,730.00	\$4.75	\$498.75	\$12.10	\$1,270.50	\$7.90	\$829.50
41	TRENCH REPAIR LOCAL ST. TYPE III	38	LIN. FT.	\$40.00	\$1,520.00	\$138.00	\$5,244.00	\$60.00	\$2,280.00	\$117.50	\$4,465.00	\$48.00	\$1,824.00
42	TRENCH REPAIR LOCAL ST. TYPE V	128	LIN. FT.	\$8.00	\$1,024.00	\$12.18	\$1,559.04	\$6.50	\$832.00	\$8.59	\$1,099.52	\$12.00	\$1,536.00
43	TRENCH REPAIR MAJOR ST. TYPE II E.S.	38	LIN. FT.	\$60.00	\$2,280.00	\$300.00	\$11,400.00	\$110.00	\$4,180.00	\$184.39	\$7,006.82	\$68.00	\$2,584.00
44	TRENCH REPAIR SPECIAL	397	LIN. FT.	\$35.00	\$13,895.00	\$13.00	\$5,161.00	\$29.00	\$11,513.00	\$24.97	\$9,913.09	\$19.00	\$7,543.00
45	VALVE 6" GATE M.J. W/ BOX	2	EACH	\$550.00	\$1,100.00	\$700.00	\$1,400.00	\$750.00	\$1,500.00	\$510.36	\$1,020.72	\$725.00	\$1,450.00
46	WATER MAIN 6" D.C.I. CL.52	70	LIN. FT.	\$40.00	\$2,800.00	\$27.00	\$1,890.00	\$25.00	\$1,750.00	\$43.10	\$3,017.00	\$31.00	\$2,170.00
47	WATER SERVICE 1" TYPE "K" COPPER	60	LIN. FT.	\$20.00	\$1,200.00	\$17.00	\$1,020.00	\$15.00	\$900.00	\$73.75	\$4,425.00	\$18.00	\$1,080.00
48	WATER VALVE BOX & COVER COMPLETE	3	EACH	\$350.00	\$1,050.00	\$300.00	\$900.00	\$200.00	\$600.00	\$189.90	\$569.70	\$475.00	\$1,425.00
					\$280,976.00		\$280,714.39		\$236,350.40		\$268,763.64		\$251,935.30

To: Honorable Mayor and City Commissioners
From: Engineering
Date: August 14, 2001
RE: Replace a 12" Sanitary Sewer line

SUMMARY OF REQUEST:

Authorize Jackson Merkey, the contractor on the County Force Main project, to replace approximately 2500' of 12" sanitary sewer line between Wood & Getty as well as 64 sanitary leads.

This request is being presented to you as a result of the discovery of hairline cracks on the outside walls of the 12" sewer line and the fact that this line has been in the ground for a good 40-years. We feel that since Marquette is being reconstructed, we should take advantage and replace the line, the total estimated cost of this request is \$103,000 of which the City would contribute \$65,000 and the rest would come from the County (\$27,500) and Jackson Merkey.

By authorizing this work, the City would avoid the possible need to dig-up this "new" street in the near future.

FINANCIAL IMPACT:

The City's share (\$65,000) to replace that sewer would come from the saving on the various 2001 projects such as Sherman, Barclay and the Seaway Industrial Park.

BUDGET ACTION REQUIRED:

To add this project into the 2001 budget.

STAFF RECOMMENDATION:

To authorize Jackson Merkey to replace the main & leads.

COMMITTEE RECOMMENDATION: