

**CITY OF MUSKEGON  
HISTORIC DISTRICT COMMISSION  
REGULAR MEETING**

DATE OF MEETING: Tuesday, September 5, 2023  
TIME OF MEETING: 4:00 p.m.  
PLACE OF MEETING: Conference Room 204, City Hall

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AGENDA

- I. Call to Order
- II. Approval of Minutes of the July 11, 2023 and August 1, 2023 regular meetings
- III. Old Business
- IV. New Business
  - Case 2023-17 – 164 Catherine – Chimney
  - Case 2023-18 – 316 W. Webster – Freestanding Awning
- V. Other Business
  - 2023 Staff Approval Update #2
- VI. Adjourn

*“We admire that which is old not because it is old, but because it is beautiful.” Winston Churchill*

**AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE CITY OF MUSKEGON  
AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES**

To give comment on a live-streamed meeting the city will provide a call-in telephone number to the public to be able to call and give comment. For a public meeting that is not live-streamed, and which a citizen would like to watch and give comment, they must contact the City Clerk’s Office with at least a two-business day notice. The participant will then receive a zoom link which will allow them to watch live and give comment. Contact information is below. For more details, please visit: [www.shorelinecity.com](http://www.shorelinecity.com)

The City of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting with twenty-four (24) hours’ notice to the City of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the City of Muskegon by writing or by calling the following: Ann Marie Meisch, MMC, City Clerk at 933 Terrace Street, Muskegon, MI 49440 or by calling 231-724-6705 or emailing [clerk@shoreline-city.com](mailto:clerk@shoreline-city.com)

## **II. APPROVAL OF MINUTES**

Approval of Minutes of the regular meetings of July 11, 2023 and August 1, 2023.

## **III. OLD BUSINESS**

None.

#### **IV. NEW BUSINESS**

**Case 2023-17 – 164 Catherine – Chimney**  
**Applicant: Joyce Piggee**  
**District: McLaughlin**  
**Current Function: Residential**

#### **Discussion**

The applicant is seeking approval to remove the chimney on the west side of the house.



View of west elevation from Catherine Avenue with chimney visible at left. Chimney near peak of roof remaining (photo from January 2018).

#### **Standards**

No specific standards apply.

#### **Deliberation**

I move that the HDC (approve/deny) the request to remove the chimney on the west side of the house with the roof and siding being repaired to match the existing materials on the house as long as the work meets all zoning requirements and the necessary permits are obtained.

**Case 2023-18 – 316 W. Webster – Freestanding Awning**  
**Applicant: Hackley Public Library**  
**District: National Register**  
**Current Function: Institutional**

**Discussion**

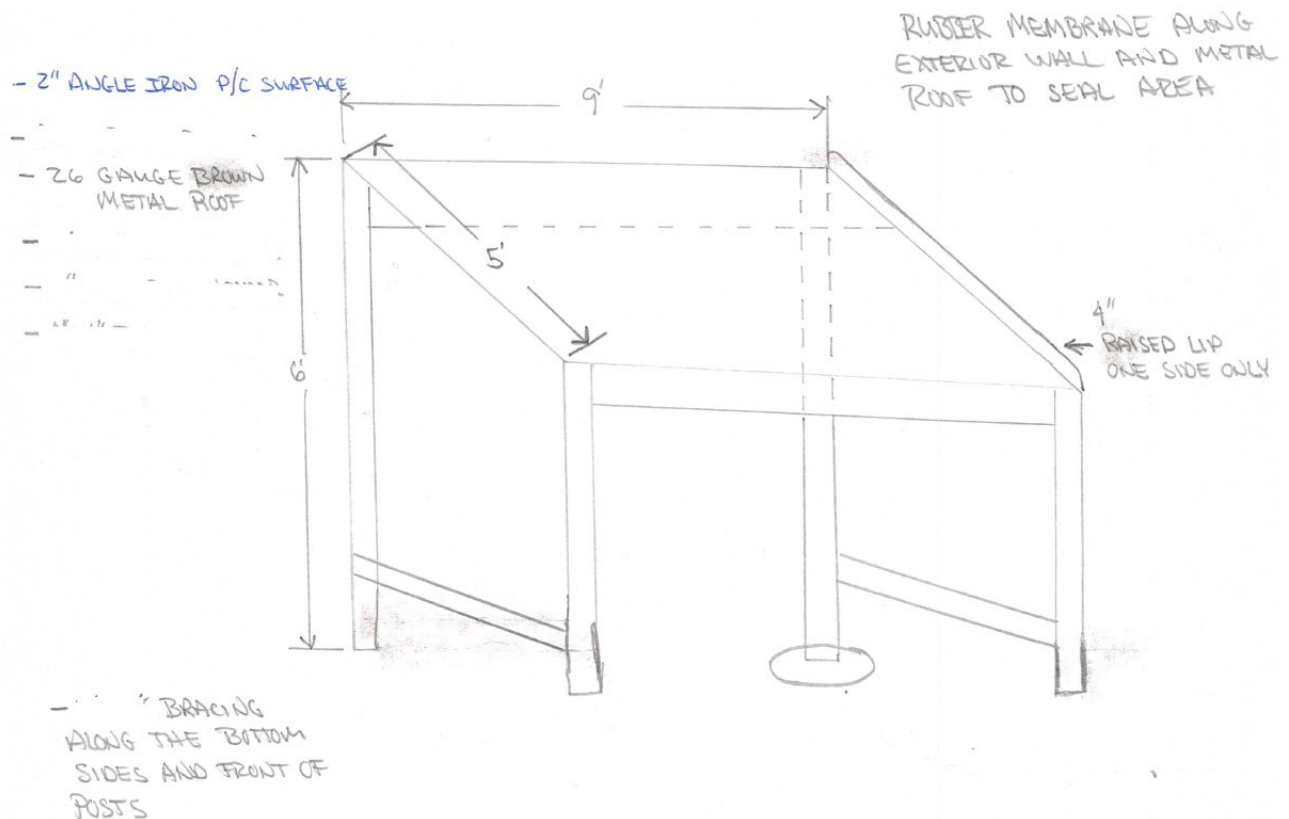
The applicant is seeking approval to install a 9’x5’x6’, freestanding awning with a steel frame above a basement window well in the courtyard space to prevent future water damage.



View of south elevation and courtyard space from W. Webster Avenue.



View of HVAC system space in courtyard and basement window wells.



Sketch of proposed steel frame, freestanding awning.

## **Standards**

No specific standards apply.

## **Deliberation**

I move that the HDC (approve/deny) the request to install a 9'x5'x6', freestanding awning with a steel frame above a basement window well in the courtyard space as long as the work meets all zoning requirements and the necessary permits are obtained.

## **V. OTHER BUSINESS**

**2023 Staff Approval Update #2** – Since the last update in May 2023, Staff has approved 13 projects, those bolded were discussed with the HDC chairperson prior to approval:

- 484 and 472 W. Webster – Reroof houses
- 125 Delaware – Reroof house
- 1319 Peck – Reroof garage
- 1508 Clinton – Install ground AC unit (potentially not complete)
- 1061 2<sup>nd</sup> – Reroof house
- 25 Merrill – Repair fire damaged wall, two windows, siding, and roofing on rear of house
- 1715 Peck – Reroof house
- 1576 Peck – Reroof house (low-slope roof only)
- 469 W. Webster – Install ground AC unit
- 228 Houston – Reroof garage
- **1204 8<sup>th</sup> – Paved, at-grade patio and black aluminum 4.5'-tall fence**
- 1497 Peck – Reroof house
- 228 Houston – Rebuild front porch steps

## **VI. ADJOURN**