

# CITY OF MUSKEGON

## CITY COMMISSION MEETING

SEPTEMBER 8, 2009

CITY COMMISSION CHAMBERS @ 5:30 P.M.

### AGENDA

- ❑ CALL TO ORDER:
- ❑ PRAYER:
- ❑ PLEDGE OF ALLEGIANCE:
- ❑ ROLL CALL:
- ❑ HONORS AND AWARDS:
- ❑ INTRODUCTIONS/PRESENTATION:
- ❑ CONSENT AGENDA:
  - A. Approval of Minutes. CITY CLERK
  - B. Use of L C Walker Arena Repair, Maintenance and Improvement Fund.  
FINANCE
  - C. Selection of Vinyl Siding Supplier for Fiscal Year 2009 - 2010.  
COMMUNITY & NEIGHBORHOOD SERVICES
  - D. Selection of Vinyl Siding Installer for Fiscal Year 2009 - 2010.  
COMMUNITY & NEIGHBORHOOD SERVICES
  - E. Request for a Redevelopment Liquor License (formerly known as a DDA Liquor License) - Shoreline Inn. PLANNING & ECONOMIC DEVELOPMENT
- ❑ PUBLIC HEARINGS:
  - A. 2010 Budget. FINANCE
- ❑ COMMUNICATIONS:
- ❑ CITY MANAGER'S REPORT:
- ❑ UNFINISHED BUSINESS:
- ❑ NEW BUSINESS:
  - A. 75<sup>th</sup> Anniversary Celebration - Veterans Memorial Park. CITY MANAGER

❑ **ANY OTHER BUSINESS:**

❑ **PUBLIC PARTICIPATION:**

- ***Reminder: Individuals who would like to address the City Commission shall do the following:***
- Fill out a request to speak form attached to the agenda or located in the back of the room.
- Submit the form to the City Clerk.
- Be recognized by the Chair.
- Step forward to the microphone.
- State name and address.
- Limit of 3 minutes to address the Commission.
- (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

❑ **CLOSED SESSION:**

❑ **ADJOURNMENT:**

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT ANN MARIE BECKER, CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TDD: (231) 724-4172.

Date: September 8, 2009  
To: Honorable Mayor and City Commissioners  
From: Ann Marie Becker, City Clerk  
RE: Approval of Minutes

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SUMMARY OF REQUEST: To approve the minutes of the Regular Commission Meeting that was held on Tuesday, August 25, 2009.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

# CITY OF MUSKEGON

## CITY COMMISSION MEETING

**AUGUST 25, 2009**

**CITY COMMISSION CHAMBERS @ 5:30 P.M.**

### **MINUTES**

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, Michigan at 5:30 p.m., Tuesday, August 25, 2009.

Mayor Warmington opened the meeting with a prayer from Pastor Tim Cross from the Living Word Church after which the Commission and public recited the Pledge of Allegiance to the Flag.

#### **ROLL CALL FOR THE REGULAR COMMISSION MEETING:**

Present: Mayor Stephen Warmington, Vice Mayor Stephen Gawron, Commissioners Lawrence Spataro, Sue Wierengo, Steve Wisneski, Chris Carter, and Clara Shepherd, City Manager Bryon Mazade, City Attorney John Schrier, and City Clerk Ann Marie Becker.

#### **2009-71 CONSENT AGENDA:**

##### **A. Approval of Minutes. CITY CLERK**

SUMMARY OF REQUEST: To approve minutes for the August 10<sup>th</sup> Commission Worksession, and the August 11<sup>th</sup> Regular Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

##### **B. Purchase of 1381 Seventh Street. COMMUNITY & NEIGHBORHOOD SERVICES**

SUMMARY OF REQUEST: To approve the purchase of 1381 Seventh Street from Steven and Teresa Lewis of 4318 Deerfield Run, Dorr, MI, for the appraised price of \$9,000, minus five percent. The agreed upon price for the structure is \$8,550.

After obtaining the property at 1381 Seventh Street, the City will demolish the structure and combine the parcel with the adjacent property at 1387 Seventh Street, which was also purchased by the CNS office and will also be demolished.

Both activities concerning 1381 Seventh Street will be financed with Neighborhood Stabilization Funds from the US Department of Housing and Urban Development.

FINANCIAL IMPACT: The funding will be from the City's NSP funds.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the request.

COMMITTEE RECOMMENDATION: Both the City Commission and Citizen's District Council were given overviews of the objective of the Neighborhood Stabilization Program.

**C. Sale of Parcel at 402 Southern.** COMMUNITY & NEIGHBORHOOD SERVICES

SUMMARY OF REQUEST: To approve the sale of the parcel at 402 Southern to Mr. Abraham Wheeler of 412 Southern, the adjacent neighbor to the property. The City obtained the property at 402 Southern by purchasing it through its Neighborhood Stabilization Program, financed by the US Department of Housing and Urban Development. Since the City purchased the property, a fire occurred at the site and the structure on the property was demolished by the City's DPW Division.

FINANCIAL IMPACT: In compliance with the City's guidelines, the property is being sold for \$1 plus the recording fees, totaling \$15.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the sale of said property to Mr. Abraham Wheeler.

COMMITTEE RECOMMENDATION: Both the City Commission and Citizen's District Council were given overviews of the objective of the Neighborhood Stabilization Program.

**D. Agreement for School Resource Officer – Muskegon Public Schools.** PUBLIC SAFETY

SUMMARY OF REQUEST: Police Department staff is requesting that the Commission approve an agreement between the City and the Muskegon Public Schools. The agreement provides for the continuance of a full-time School Resource Officer who is assigned to Muskegon High School. Muskegon Public Schools has agreed to pay one-half of the annual salary of the police officer position for a nine-month period. This agreement covers the period September 8, 2009, through June 11, 2010.

FINANCIAL IMPACT: This agreement will produce revenue in the amount of \$18,354 for the period of the agreement.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the agreement.

**E. Liquor License Request for Fricano's Muskegon Lake, L.L.C., 1050 W.**

**Western, #200.** CITY CLERK

SUMMARY OF REQUEST: The Liquor Control Commission is seeking local recommendation on a request from Fricano's Muskegon Lake, L.L.C., to add space to the 2009 Resort Class C Licensed Business issued under MCL 436.1531(3) and SDM License with Outdoor Service (1 Area), located at 1050 W. Western, Suite 200, and requests New Additional Bar Permit (2) for a total of 3 Bars and New Dance-Entertainment Permit, and add a New Outdoor Service Area #2.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: All departments are recommending approval.

**G. Liquor License Request for L. C. Walker Arena, 470 W. Western.** CITY CLERK

SUMMARY OF REQUEST: The Liquor Control Commission is seeking local recommendation on a request from Arena Concessions Group, L.L.C., Arena Management Group, L.L.C., and the City of Muskegon (Co-Licensees) for a new Outdoor Service (2 areas) to be held in conjunction with the 2009 Class C Licensed Business with Dance-Entertainment Permit located at 470 W. Western.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: All departments are recommending approval.

**H. Accept Resignations and Make Appointment to Various Boards and Committees.** CITY CLERK

SUMMARY OF REQUEST: To accept the resignation of John R. Thompson from the District Library Board, Marcia Hovey-Wright from the Community Development Block Grant – Citizen's District Council, and Charlotte Bradshaw from the Citizen's Police Review Board. To appoint Andrew H. Cirner to the Citizen's Police Review Board.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To accept resignations and make appointment.

COMMITTEE RECOMMENDATION: The Community Relations Committee approved this request at their August 10<sup>th</sup> meeting.

**Motion by Vice Mayor Gawron, second by Commissioner Spataro to approve the Consent Agenda as presented minus item F.**

**ROLL VOTE: Ayes: Warmington, Wierengo, Wisneski, Carter, Gawron, Shepherd, and Spataro**

**Nays: None**

**MOTION PASSES**

**2009-72 ITEM REMOVED FROM THE CONSENT AGENDA:**

- F. Liquor License Request for Daniels Concessions, L.L.C., 2300 Henry Street. CITY CLERK**

SUMMARY OF REQUEST: The Liquor Control Commission is seeking local recommendation on a request from Daniels Concessions, L.L.C., to Add Space to the 2009 Class C & SDM Licensed Business with Dance Permit and Direct Connection-3, located at 2300 Henry, and Add 2 Bars for a total of 3 Bars and Drop the Existing Direct Connection-3 and Add a New Direct Connection-1.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: All departments are recommending approval.

**Motion by Commissioner Spataro, second by Commissioner Wisneski to approve the liquor license request for Daniels Concessions, L.L.C., 2300 Henry Street.**

**ROLL VOTE: Ayes: Wierengo, Wisneski, Carter, Gawron, Shepherd, Spataro, and Warmington**

**Nays: None**

**MOTION PASSES**

**2009-73 NEW BUSINESS:**

- A. Purchase of Equipment to Perform 6" to 15" Pipe Repairs. PUBLIC WORKS**

SUMMARY OF REQUEST: Approval to purchase from Source One Environmental, trenchless excavating equipment to perform a 12" x 20ft. sanitary sewer repair at Oakgrove at Fleming which will also enable us to perform 6" – 15" repairs in the future.

FINANCIAL IMPACT: Total cost \$13,245.60.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve purchase from Source One Environmental.

**Motion by Vice Mayor Gawron, second by Commissioner Shepherd to approve the purchase from Source One Environmental.**

**ROLL VOTE: Ayes: Wisneski, Carter, Gawron, Shepherd, Spataro, Warmington, and Wierengo**

**Nays: None**

**MOTION PASSES**

**B. Designation of Voting Delegates for the Michigan Municipal League Annual Business Meeting. CITY CLERK**

SUMMARY OF REQUEST: To designate by action of the Commission, one of our officials who will be in attendance at the Convention as an official representative to cast the vote of the municipality at the annual meeting; and, if possible, to designate one other official to serve as alternate.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval.

**Motion by Commissioner Spataro, second by Commissioner Wierengo to designate Commissioner Shepherd as the voting delegate for the Michigan Municipal League Annual Business Meeting.**

**ROLL VOTE: Ayes: Carter, Gawron, Shepherd, Spataro, Warmington, Wierengo, and Wisneski**

**Nays: None**

**MOTION PASSES**

**ANY OTHER BUSINESS:** Commissioner Spataro asked interested residents of the City to turn in talent bank applications.

**PUBLIC PARTICIPATION:** Comments reference gang activity were made.

**ADJOURNMENT:** The City Commission Meeting adjourned at 6:08 p.m.

Respectfully submitted,

Ann Marie Becker, MMC  
City Clerk

Date: September 8, 2009

To: Honorable Mayor and City Commissioners

From: Finance Director

RE: Use of LC Walker Arena Repair, Maintenance and Improvement Fund

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**SUMMARY OF REQUEST:** The Walker Arena management agreement provides for a maintenance reserve funded through a \$0.25 user fee on event tickets. The agreement further specifies that the fund should be used for individual repairs costing \$5,000 or more. The arena manager is requesting a one-time waiver of the \$5,000 threshold to catch up with some significant deferred maintenance items. These include:

- Roof repairs (\$1,809.55)
- Alarm system repairs (\$ 1,612.42)
- Sign repairs (\$ 2,330.50)

These repairs total \$ 5,752.47 but, individually, do not meet the \$5,000 threshold. Staff is recommending a one-time waiver of this provision to allow payment for these repairs from the arena maintenance fund.

**FINANCIAL IMPACT:** \$5,752.47 from the arena maintenance fund. This will leave a balance in this fund of approximately \$59,000.

**BUDGET ACTION REQUIRED:** None at this time.

**STAFF RECOMMENDATION:** Approval.

**COMMITTEE RECOMMENDATION:** None.

**Commission Meeting Date: September 8, 2009**

**Date: September 1, 2009**

**To: Honorable Mayor and City Commission**

**From: Community and Neighborhood Services Department**

**Re: Selection of Vinyl Siding Supplier for  
Fiscal Year 2009 – 2010**

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**SUMMARY OF REQUEST:** To approve the Community and Neighborhood Services department's selection of the Vinyl Siding Supplier for 2009 – 2010 fiscal year. After reviewing all bids, the department selected the bid from Keene Lumber, located at 346 W. Laketon Avenue, Muskegon, MI, for the price of \$49.00 (forty-nine dollars) per building square for white and \$51.00 (fifty-one dollars) per square for color.

The Community and Neighborhood Services department received three additional bids from:

- |                                        |                   |
|----------------------------------------|-------------------|
| • ABC Supply Co.                       | \$49.20 for white |
| 123 W. Sherman Blvd., Muskegon Heights | \$51.00 for color |
| • Standale Lumber & Supply             | \$52.50 for white |
| 2971 Franklin Ave, Grandville          | \$52.75 for white |
| • Weber Lumber Co.                     | \$52.75 for white |
| 465 Ottawa, Muskegon                   | \$52.75 for color |

The above documentation shows the closeness of all the bids; but, because of the long-term relationship with Keene Lumber as well as them being located in the City of Muskegon, CNS has selected Keene Lumber to be the 2009-2010 Vinyl Siding supplier for this fiscal year.

**FINANCIAL IMPACT:** Funding will be disbursed from the 2009 – 2010 Community Development Block Grant Vinyl Siding fund.

**BUDGET ACTION REQUIRED:** None at this time.

**STAFF RECOMMENDATION:** To approve request.

**COMMITTEE RECOMMENDATION:** The funding for the Vinyl Siding Program was approved by the Commission during the 2009 – 2010 allocation period last April.

**Commission Meeting Date: September 8, 2009**

**Date: September 1, 2009**

**To: Honorable Mayor and City Commission**

**From: Community and Neighborhood Services Department**

**Re: Selection of Vinyl Siding Installer for  
Fiscal Year 2009 – 2010**

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**SUMMARY OF REQUEST:** To approve Community and Neighborhood Services to sign a contract with Tucker Construction, 9121 Holton Road, Holton, MI, and Cutting Edge, 766 Chatterson Road, Muskegon, MI to install vinyl siding at an agreed price of \$55.00 (fifty-five dollars) per building square for the Vinyl Siding Program's 2009 – 2010 fiscal year. Last year's price was \$65.00 per building square

The Community and Neighborhood Services office received nine other bids from vinyl siding installers:

- |                                                          |          |
|----------------------------------------------------------|----------|
| • Kingdom Development, 209 E. Main St., Lowell           | \$59.00  |
| • KO Construction, 11489 Bailey, Ravenna                 | \$60.00  |
| • Lewis Johnson, 16076 Bonita Ct., Grand Haven           | \$64.00  |
| • Gawlik Construction, 5346 E. Sternberg Rd., Fruitport  | \$65.00  |
| • Specialty Builders, 4392 Hall Rd., Muskegon            | \$65.00  |
| • Fredricks Co., 1940 Commerce St, Muskegon              | \$65.00  |
| • Beattie Brothers, 2786 Holton Whitehall Rd., Twin Lake | \$100.00 |
| • JPM, 4554 W. River Rd., N. Muskegon                    | \$125.00 |
| • Dreamscapes, 3250 Cline Rd., Muskegon                  | N/A      |
- (Not on our bid form)

**FINANCIAL IMPACT:** Funding will be disbursed from the 2009 – 2010 Community Development Block Grant Vinyl Siding fund.

**BUDGET ACTION REQUIRED:** None at this time.

**STAFF RECOMMENDATION:** To approve request.

**COMMITTEE RECOMMENDATION:** The funding for the Vinyl Siding Program was approved by the Commission during the 2009 – 2010 allocation period last April.

**Commission Meeting Date: September 8, 2009**

**Date: September 1, 2009**  
**To: Honorable Mayor and City Commissioners**  
**From: Planning & Economic Development**  
**RE: Request for a Redevelopment Liquor License (formerly known as a DDA liquor license) – Shoreline Inn**

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**SUMMARY OF REQUEST:**

Shoreline Inn is applying for a Redevelopment On-Premise Liquor License for the premises at 750 terrace Point, which is located within an area established by the City Commission as a redevelopment project area pursuant to 436.1521a(1)(b) of the Michigan Compiled Laws. The project includes plans for a small bar in the parlor room of the hotel for the purpose of making the hotel more attractive to customers and also for the placement of mini-bars in the hotel rooms.

**FINANCIAL IMPACT:**

None

**BUDGET ACTION REQUIRED:**

None

**STAFF RECOMMENDATION:**

Approval of the liquor license request and the attached resolution.

**COMMITTEE RECOMMENDATION:**

None

**City of Muskegon  
Muskegon County, Michigan  
Resolution No. \_\_\_\_\_**

**A resolution concerning the issuance of a Development District License (formerly known as a Downtown Development Authority District) in connection with that request from Shoreline Inn, LLC for a new B-Hotel Liquor License issued under 436.1521a(1)(b) of the Michigan Compiled Laws and related permits, including a dance permit and entertainment permit, to be located at 750 Terrace Point, Muskegon, Michigan 49440.**

The City Commission of the City of Muskegon hereby RESOLVES.

Recitals

1. Shoreline Inn, LLC has applied for a Development District B-Hotel Liquor License for the premises at 750 Terrace Point, Muskegon, Michigan 49440, which is located within an area established by the City Commission as a redevelopment project area pursuant to 436.1521a(1)(b) of the Michigan Compiled Laws.
2. It is required that the City Commission approve a specific applicant, at a specific location "ABOVE ALL OTHERS."
3. This resolution was approved at the regular meeting of the City Commission on September 8, 2009.

City Commission Findings

The City Commission is satisfied that:

1. That the applicant has expended at least \$75,000 for the rehabilitation or restoration of the building that houses the proposed licensed premises within the last 5 years, as is required by the Michigan Liquor Control Commission.
2. That the licensed business shall be engaged in dining, entertainment or recreation, that is open to the general public, with a seating capacity of not less than 50 persons.

NOW, THEREFORE, THE CITY COMMISSION RESOLVES:

The City Commission deems it to be in the best interest of the City of Muskegon to approve the application of Shoreline Inn, LLC, for a new B-Hotel liquor license issued under MCL 436.1521a(1)(b) with applicable permits, including a dance permit and entertainment permit, to be located at 750 Terrace Point, Muskegon, Michigan 49440, and recommends to the Michigan Liquor Control Commission the issuance of said requested license and permits to Shoreline Inn, LLC "ABOVE ALL OTHERS."

Adopted this 8<sup>th</sup> day of September, 2009.

Ayes: \_\_\_\_\_

Nayes: \_\_\_\_\_

Absent: \_\_\_\_\_

By: \_\_\_\_\_  
Stephen J. Warmington  
Its Mayor

By: \_\_\_\_\_  
Ann Marie Becker, MMC  
Its Clerk

### CERTIFICATION

The City of Muskegon certifies that at the City Commission Meeting held on July 12, 1988, a Downtown Development Authority in the City of Muskegon was created pursuant to Ordinance No. 969 and 1975 PA 175. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON  
933 Terrace, Muskegon, MI 49440

By: \_\_\_\_\_  
Name: Ann Marie Becker, MMC  
Title: City Clerk  
Date: \_\_\_\_\_, 2009

# LIQUOR LICENSE REVIEW FORM

Business Name: Shoreline Inn, LLC

AKA Business Name (if applicable): Shoreline Inn

Operator/Manager's Name: Jon Rooks

Business Address: 750 Terrace Point

Reason for Review:

New License ☒ Transfer of Ownership ☐ Dance Permit ☐

Drop/Add Name on License ☐ Transfer Location ☐

Drop/Add Stockholder Name ☐ New Entertainment Permit ☐

Other \_\_\_\_\_

Deadline for receipt of all information: 9/1/09

Public Safety Approved ☒ Denied ☐ No Action Needed ☐

Income Tax Approved ☐ Owing ☐ Amount: \_\_\_\_\_

Treasurer Approved ☐ Owing ☐ Amount: \_\_\_\_\_

Zoning Approved ☐ Denied ☐ Pending ZBA ☐

Clerk's Approved ☐ Owing ☐ Amount: \_\_\_\_\_

Fire/Inspections Approved ☐ Denied ☐ Remaining Defects ☐

Department Signature J. L. Kessler 8-21-09

Please return to the City Clerk's Office

# LIQUOR LICENSE REVIEW FORM

Business Name: Shoreline Inn, LLC

AKA Business Name (if applicable): Shoreline Inn

Operator/Manager's Name: Jon Rooks

Business Address: 750 Terrace Point

Reason for Review:

New License ☒ Transfer of Ownership ☐ Dance Permit ☐

Drop/Add Name on License ☐ Transfer Location ☐

Drop/Add Stockholder Name ☐ New Entertainment Permit ☐

Other \_\_\_\_\_

Deadline for receipt of all information: 9/1/09

Public Safety Approved ☐ Denied ☐ No Action Needed ☐

Income Tax Approved ☒ Owing ☐ Amount: \_\_\_\_\_

Treasurer Approved ☒ Owing ☐ Amount: \_\_\_\_\_

Zoning Approved ☐ Denied ☐ Pending ZBA ☐

Clerk's Approved ☐ Owing ☐ Amount: \_\_\_\_\_

Fire/Inspections Approved ☐ Denied ☐ Remaining Defects ☐

Department Signature 

Please return to the City Clerk's Office

# LIQUOR LICENSE REVIEW FORM

Business Name: Shoreline Inn, LLC

AKA Business Name (if applicable): Shoreline Inn

Operator/Manager's Name: Jon Rooks

Business Address: 750 Terrace Point

Reason for Review:

New License ☒ Transfer of Ownership ☐ Dance Permit ☐

Drop/Add Name on License ☐ Transfer Location ☐

Drop/Add Stockholder Name ☐ New Entertainment Permit ☐

Other \_\_\_\_\_

Deadline for receipt of all information: 9/1/09

Public Safety Approved ☐ Denied ☐ No Action Needed ☐

Income Tax Approved ☐ Owing ☐ Amount: \_\_\_\_\_

Treasurer Approved ☐ Owing ☐ Amount: \_\_\_\_\_

Zoning Approved ☒ Denied ☐ Pending ZBA ☐

Clerk's Approved ☐ Owing ☐ Amount: \_\_\_\_\_

Fire/Inspections Approved ☐ Denied ☐ Remaining Defects ☐

Department Signature [Signature]

Please return to the City Clerk's Office

# LIQUOR LICENSE REVIEW FORM

Business Name: Shoreline Inn, LLC

AKA Business Name (if applicable): Shoreline Inn

Operator/Manager's Name: Jon Rooks

Business Address: 750 Terrace Point

Reason for Review:

New License ☒ Transfer of Ownership ☐ Dance Permit ☐

Drop/Add Name on License ☐ Transfer Location ☐

Drop/Add Stockholder Name ☐ New Entertainment Permit ☐

Other \_\_\_\_\_

Deadline for receipt of all information: 9/1/09

Public Safety Approved ☐ Denied ☐ No Action Needed ☐

Income Tax Approved ☐ Owing ☐ Amount: \_\_\_\_\_

Treasurer Approved ☐ Owing ☐ Amount: \_\_\_\_\_

Zoning Approved ☐ Denied ☐ Pending ZBA ☐

Clerk's Approved ☐ Owing ☐ Amount: \_\_\_\_\_

Fire/Inspections Approved ☒ Denied ☐ Remaining Defects ☐

Department Signature [Signature]

Please return to the City Clerk's Office

# LIQUOR LICENSE REVIEW FORM

Business Name: Shoreline Inn, LLC

AKA Business Name (if applicable): Shoreline Inn

Operator/Manager's Name: Jon Brooks

Business Address: 750 Terrace Point

Reason for Review:

New License ☒ Transfer of Ownership ☐ Dance Permit ☐

Drop/Add Name on License ☐ Transfer Location ☐

Drop/Add Stockholder Name ☐ New Entertainment Permit ☐

Other \_\_\_\_\_

Deadline for receipt of all information: 9/1/09

Public Safety Approved ☐ Denied ☐ No Action Needed ☐

Income Tax Approved ☐ Owing ☐ Amount: \_\_\_\_\_

Treasurer Approved ☐ Owing ☐ Amount: \_\_\_\_\_

Zoning Approved ☐ Denied ☐ Pending ZBA ☐

Clerk's Approved ☐ Owing ☐ Amount: \_\_\_\_\_

Fire/Inspections Approved ☒ Denied ☐ Remaining Defects ☐

Department Signature [Signature]

Please return to the City Clerk's Office

Date: September 8, 2009  
To: Honorable Mayor and City Commissioners  
From: Finance Director  
RE: 2010 Budget Adoption

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**SUMMARY OF REQUEST:** This is the time set for a public hearing on the City's proposed budget for the year 2010. The proposed budget has been made available for public inspection at City Hall, Hackley Public Library and the City's website ([www.shorelinecity.com](http://www.shorelinecity.com)). After hearing public comments, the City Commission may take action to adopt the 2010 budget with whatever changes or adjustments it deems necessary. In any event, City Charter requires the budget be adopted no later than September 25, 2009.

**FINANCIAL IMPACT:** The budget sets forth the priorities and overall financial plan for operations in the year 2010. As proposed, the budget includes no property tax increase.

**BUDGET ACTION REQUIRED:** Adoption of the budget resolution provides the legal appropriation authority necessary for City departments to conduct operations in 2010.

**STAFF RECOMMENDATION:** After receiving comments, close the public hearing and approve the proposed 2010 City of Muskegon Budget resolution. Also, approval of the 3<sup>rd</sup> Quarter 2009 Budget Reforecast as shown in the Budget Book is recommended at this time.

**AGENDA ITEM NO.** \_\_\_\_\_

**CITY COMMISSION MEETING** \_\_\_\_\_

**TO:** Honorable Mayor and City Commissioners

**FROM:** Bryon L. Mazade, City Manager

**DATE:** August 25 2009

**RE:** 75<sup>th</sup> Anniversary Celebration - Veterans Memorial Park

**SUMMARY OF REQUEST:**

To request Michigan Department of Transportation approval to close both arms of the Causeway to through traffic on November 8, 2009 from 10:00 a.m. to 4:00 p.m., during the Veterans Memorial Park 75<sup>th</sup> Anniversary Celebration, on behalf of the celebration committee.

**FINANCIAL IMPACT:**

Minimal; barricading will need to be provided.

**BUDGET ACTION REQUIRED:**

None.

**STAFF RECOMMENDATION:**

To approve the request and authorize staff to pursue the closing with the Michigan Department of Transportation.

**COMMITTEE RECOMMENDATION:**

None.

# 75<sup>th</sup> Anniversary Celebration

*Veterans Memorial Park, Muskegon Michigan*

RECEIVED

AUG 12 2009

MUSKEGON  
CITY MANAGER'S OFFICE

*Orig: Bob Kuhn  
Copy: Myr Office*

August 11, 2009

Mr. Byron Mazade  
City of Muskegon Manager  
City Hall  
933 Terrace St.  
Muskegon, MI 49441

Subj: Seventy Fifth Anniversary

Dear Byron,

I believe that you are aware of the planning that has been going on for over a year in preparation for the celebration of the Seventy Fifth Anniversary of the Causeway Veterans Memorial Park? Your city did a resolution of support for this event on September 8, 2008. I thank you for that resolution. Our planning has progressed to the point that we have requested from MDOT to close the Causeway on November 8, 2009 from 10 AM to 4 PM. MDOT is receptive to this idea. However, MDOT requires the request to come from a city with jurisdiction in this area. Thus the reason for my letter. The request would need to be made to Mr. Timothy Terry, Traffic & Safety Engineer/Permits Engineer at the MDOT Muskegon Office. I respectfully request that the City of Muskegon take this action for us. If necessary I or some of our committee would be happy to meet with you, your staff or the City Council to give more detail on the plans to date and the many safety reasons that makes it important to close this roadway. I can be reached by mail, phone or email.

Thank you for your anticipated co-operation.

Sincerely,



P. Don Aley  
308 N. Mararebecah LN  
Muskegon, MI 49442  
773 0462 daleyhome@verizon.net