CITY OF MUSKEGON

CITY COMMISSION MEETING

SEPTEMBER 10, 2013

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, Michigan at 5:30 p.m., Tuesday, September 10, 2013.

Mayor Gawron opened the meeting with a prayer from Rev. Mark Miller from Central United Methodist Church. This was followed by a moment of silence for our fallen brother State Trooper Paul Butterfield after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen Gawron, Vice Mayor Lawrence Spataro, Commissioners Willie German, Sue Wierengo, Byron Turnquist, Lea Markowski, and Eric Hood, City Manager Bryon Mazade, City Attorney John Schrier, and City Clerk Ann Marie Cummings.

2013-75 CONSENT AGENDA:

A. Approval of Minutes. CITY CLERK

SUMMARY OF REQUEST: To approve minutes of the August 27th City Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

B. Upgrade Storage Area Network (SAN). IT DEPARTMENT

SUMMARY OF REQUEST: The City has received three quotes for the purchase of a storage area network (SAN) upgrade. This equipment provides virtualized network storage for the 16 servers that run all city computer operations. The new equipment will provide needed expansion and full redundancy/backup for all city servers.

Vendor	Price	Location
Dell Direct	$22,107.19	Dallas, TX
ISI	16,142.09	Grand Rapids
Trivalent Group	21,600.00	Grandville

Staff recommends purchasing the equipment from the low bidder (ISI). This company has previously provided equipment for the City's VOIP phone system.

FINANCIAL IMPACT: Purchase of this equipment will provide complete redundancy and safeguards for disaster recovery. It will also allow us to meet data storage demands as city department increase storage of image, documents and other large files.

BUDGET ACTION REQUIRED: Funds for this purchase are included in the FY14 budget.

STAFF RECOMMENDATION: Approval of purchase.

C. <u>Plow Truck Set-up.</u> PUBLIC WORKS

SUMMARY OF REQUEST: Authorize staff to proceed with the set-up and installation of two new plow/salt truck dump boxes and underbody scrapers from Truck & Trailer Specialties, the only qualified bidder on State Contract (Mi-Deal).

FINANCIAL IMPACT: $51,353 each for a total of $102,706.

BUDGET ACTION REQUIRED: None. Amount is what was budgeted.

STAFF RECOMMENDATION: Authorize staff to proceed with set-up and installation of two new plow/salt truck dump boxes and underbody scrapers from Truck & Trailer Specialties.

Motion by Commissioner Turnquist, second by Commissioner Wierengo to accept the Consent Agenda as presented.

ROLL VOTE: Ayes: Wierengo, Turnquist, Markowski, Gawron, Hood, Spataro, and German

Nays: None

MOTION PASSES

2013-76 PUBLIC HEARINGS:

A. <u>Consolidated Annual Performance Evaluation Report (CAPER 2012).</u> COMMUNITY & NEIGHBORHOOD SERVICES

SUMMARY OF REQUEST: To conduct a public hearing of the 2012-2013 CAPER projects funded through CDBG and HOME allocations to the City of Muskegon Community and Neighborhood Services department.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To submit the 2012-2013 CAPER including any public comments received during the 30-day comment period ending September 26, 2013.

The Public Hearing opened to hear and consider any comments from the public. No public comments were made.

Motion by Vice Mayor Spataro, second by Commissioner German to close the Public Hearing and submit the 2012-2013 CAPER including any public comments received during the 30-day comment period ending September 26, 2013.

ROLL VOTE: Ayes: Turnquist, Markowski, Gawron, Hood, Spataro, German, and Wierengo

Nays: None

MOTION PASSES

2013-77 NEW BUSINESS:

A. <u>Approval of Sale of City-Owned Home at 539 Orchard.</u> COMMUNITY & NEIGHBORHOOD SERVICES

SUMMARY OF REQUEST: To approve the resolution and instruct the Community and Neighborhood Services department to complete the sales transaction between Amanda M. Schaub, for the totally rehabilitated home at 539 Orchard. Ms. Schaub will purchase it for $50,500.

This is a property that was under the Lease with Option to Buy Program five years ago.

FINANCIAL IMPACT: The proceeds from the sale will be used for the HOME Program.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the resolution and direct the Community and Neighborhood Services staff to complete the sale.

Motion by Commissioner Markowski, second by Commissioner Wierengo to approve the sale of the City-owned home at 539 Orchard to Amanda Schaub.

ROLL VOTE: Ayes: Markowski, Gawron, Hood, Spataro, German, Wierengo, and Turnquist

Nays: None

MOTION PASSES

B. <u>Revised Ground Lease – 1601 Beach, LLC.</u> CITY MANAGER

SUMMARY OF REQUEST: To consider a revised ground lease with 1601 Beach, LLC. This would allow the construction of additional parking adjacent to the existing parking lot.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the revised ground lease and to authorize the Mayor and Clerk to execute it.

Motion by Commissioner Hood, second by Vice Mayor Spataro to approve the revised ground lease and authorize the Mayor and Clerk to execute it.

ROLL VOTE: Ayes: Gawron, Hood, Spataro, German, Wierengo, Turnquist, and Markowski

Nays: None

MOTION PASSES

PUBLIC PARTICIPATION: Public comments were received.

ADJOURNMENT: The City Commission Meeting adjourned at 5:48 pm.

Respectfully submitted

Ann Marie Cummings, MMC
City Clerk