CITY OF MUSKEGON

CITY COMMISSION MEETING

SEPTEMBER 25, 2018 @ 5:30 P.M.

MUSKEGON CITY COMMISSION CHAMBERS
933 TERRACE STREET, MUSKEGON, MI 49440

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, September 25, 2018. Mr. George Monroe, Evanston Avenue Baptist, opened the meeting with prayer, after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen J. Gawron, Vice Mayor Eric Hood Commissioners Ken Johnson, Byron Turnquist, Willie German, Jr., Debra Warren, and Dan Rinsema-Sybenga, Acting City Manager Beth Lewis, City Attorney John Schrier, and City Clerk Ann Meisch.

2018-70 CONSENT AGENDA:

A. Approval of Minutes City Clerk

SUMMARY OF REQUEST: To approve minutes of the September 10, 2018 Worksession and September 11, 2018 Regular Meetings.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

B. Fleet Vehicle Replacement – Chevy 1 Ton 3500 Cab and Chassis
DPW/Equipment

SUMMARY OF REQUEST: The Equipment Division is requesting permission to purchase one Chevy 1-ton 3500 Cab and Chassis coming from Berger Chevrolet off the Oakland County Contract, the lowest available price. The Equipment Division is also requesting permission for Arista Truck Systems to build and install the construction bed for this vehicle. $28,803.00 will be coming from the Equipment Department Budget for the Cab and Chassis along with $9,553.00 for

the construction bed for a total purchase of $38,356.00.

FINANCIAL IMPACT: $38,356.00

BUDGET ACTION REQUIRED: None. Amount is what was budgeted.

STAFF RECOMMENDATION: Authorize staff to purchase one Chevy 1-ton 3500 construction truck from Berger Chevrolet.

C. Fleet Vehicle Replacement – Chevy Colorado Pickup DPW/Equipment

SUMMARY OF REQUEST: The Equipment Division is requesting permission to purchase one Chevy Colorado pickup coming from Berger Chevrolet off the Oakland County Contract, the lowest available price. The price of this vehicle is $33,216.00 coming from the Equipment Division Budget.

FINANCIAL IMPACT: $33,216.00

BUDGET ACTION REQUIRED: None. Amount is what was budgeted.

STAFF RECOMMENDATION: Authorize staff to purchase one Chevy Colorado pickup truck from Berger Chevrolet.

D. Fleet Vehicle Replacement – 2019 International Plow Truck Cab and Chassis DPW/Equipment

SUMMARY OF REQUEST: The Equipment Division is requesting permission to purchase one 2019 International plow truck cab and chassis coming from West Michigan International the State Mi-Deal contractor for a price of $88,487.08. We are requesting that Arista Truck Systems build the dump body and underbody plow for an additional price of $63,994.00 coming from what was budgeted from the Equipment Division Fund.

FINANCIAL IMPACT: $152,481.08

BUDGET ACTION REQUIRED: None. Amount is what was budgeted.

STAFF RECOMMENDATION: Authorize staff to purchase one 2019 International Plow truck cab and chassis and Arista Truck systems to build the Dump body and underplow body.

E. Fleet Vehicle Replacement – Three (3) Chevy ½ Ton Pickups DPW/Equipment

SUMMARY OF REQUEST: The Equipment Division is requesting permission to purchase three Chevy ½ ton pickup trucks coming from Berger Chevrolet off the Oakland County Contract, the lowest available price. $35,704.00 per vehicle will be coming from the Equipment Department Budget.

FINANCIAL IMPACT: $35,704 x three for a total of $107,112.00

BUDGET ACTION REQUIRED: None. Amount is what was budgeted.

STAFF RECOMMENDATION: Authorize staff to purchase three Chevy ½ ton

pickups from Berger Chevrolet.

H. <u>Remembrance Drive Construction and Maintenance</u> Engineering

REMOVED PER STAFF REQUEST

I. <u>Termination of Purchase and Option Agreement – Port City Construction</u> City Manager

SUMMARY OF REQUEST: To authorize the City Manager to sign the Termination of Purchase and Option Agreement with Port City Construction regarding 880 First Street.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: To authorize the City Manager to sign the Agreement.

Motion by Commissioner Johnson, second by Commissioner Warren, to approve the consent agenda as presented, except items F & G.

ROLL VOTE: Ayes: Gawron, Hood, Warren, German, Rinsema-Sybenga, Turnquist, and Johnson

Nays: None

MOTION PASSES

2018-71 ITEMS REMOVED FROM CONSENT:

F. <u>Resolution of Authority to Sign Street Lighting Contracts with Consumers Energy</u> Department of Public Works

SUMMARY OF REQUEST: Approve the resolution of authority to sign contracts with Consumers Energy to facilitate modifications to no more than 10 street lights per contract.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approve the resolution.

Motion by Commissioner German, second by Commissioner Johnson, to approve the resolution of authority to sign contracts with Consumers Energy to facilitate modifications to no more than 10 street lights per contract.

ROLL VOTE: Ayes: Hood, Warren, German, Rinsema-Sybenga, Turnquist, Johnson, and Gawron

Nays: None

MOTION PASSES

G. <u>Resolution for Designation of Street Administrator</u> Department of Public Works

SUMMARY OF REQUEST: Approve the resolution to designate LeighAnn Mikesell, Director of Municipal Services, as the street administrator in all transactions with the Michigan Department of Transportation.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approve the resolution.

Motion by Commissioner German, second by Commissioner Rinsema-Sybenga, to approve the resolution to designate LeighAnn Mikesell, Director of Municipal Services, as the street administrator in all transactions with the Michigan Department of Transportation.

ROLL VOTE: Ayes: Warren, German, Rinsema-Sybenga, Turnquist, Johnson, Gawron, and Hood

Nays: None

MOTION PASSES

2018-72 NEW BUSINESS:

A. <u>Concurrence with the Housing Board of Appeals Notice and Order to Demolish</u> Public Safety

2084 Morton Avenue (garage only)

987 E. Forest Avenue (garage only)

SUMMARY OF REQUEST: This is to request that the City Commission concur with the findings of the Housing Board of Appeals that the structures are unsafe, substandard, a public nuisance and that they be demolished within thirty (30) days or infraction tickets may be issued. It is further requested that administration be directed to obtain bids for the demolition of the structures and that the Mayor and City Clerk be authorized and directed to execute contracts for demolition with the lowest responsible bidder or staff may issue infraction tickets to the owner, agent or responsible party if they do not demolish the structure.

FINANCIAL IMPACT: General Funds

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To concur with the Housing Board of Appeals decision to demolish.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Turnquist, to concur with the Housing Board of Appeals decision to demolish.

ROLL VOTE: Ayes: German, Rinsema-Sybenga, Turnquist, Johnson, Gawron,

Hood, and Warren

Nays: None

MOTION PASSES

B. <u>DDA On-Premise Liquor License for Rolf's Barbeque, LLC</u> Planning & Economic Development

SUMMARY OF REQUEST: To approve the Resolution for a Downtown Development Authority On-Premise Liquor License for Rolf's Barbecue, LLC. The Liquor Control Commission allows for additional liquor licenses within Downtown Development Authority Districts under certain conditions.

FINANCIAL IMPACT: Approving the Liquor License will allow for a new restaurant in the downtown area which should result in increased revenue for the City.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the resolution.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Johnson, to approve the resolution.

ROLL VOTE: Ayes: Rinsema-Sybenga, Turnquist, Johnson, Gawron, Hood, Warren, and German

Nays: None

MOTION PASSES

ANY OTHER BUSINESS: Commissioner German commented that the MML Conference was very informative and Commissioner Johnson thanked Mike Franzak for his presentation at Nelson and Nims Neighborhood meetings.

PUBLIC PARTICIPATION: No public comments were received.

ADJOURNMENT: The City Commission meeting adjourned at 6:30 p.m.

Respectfully Sumbitted,

Ann Marie Meisch, MMC – City Clerk