

CITY OF MUSKEGON

CITY COMMISSION MEETING

OCTOBER 9, 2018 @ 5:30 P.M.

**MUSKEGON CITY COMMISSION CHAMBERS
933 TERRACE STREET, MUSKEGON, MI 49440**

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, October 9, 2018. Reverend Robert Henderson, First Wesleyan Church, opened the meeting with prayer, after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen J. Gawron, Vice Mayor Eric Hood Commissioners Ken Johnson, Byron Turnquist, Willie German, Jr., Debra Warren, and Dan Rinsema-Sybenga, City Manager Franklin Peterson, City Attorney John Schrier, and City Clerk Ann Meisch.

HONORS AND AWARDS:

Medicaid CHIP Community Development Lead Hazard Control Program – 2019 Community and Neighborhood Services

Oneata Bailey, Community and Neighborhood Service Director, announced the approval of proposal for LHCD – 2019. The project will serve 25 households and will conclude September 30, 2019. There is potential for this to be a re-occurring grant.

2018-74 CONSENT AGENDA:

A. Approval of Minutes City Clerk

SUMMARY OF REQUEST: To approve minutes of the September 25, 2018 Regular Meeting.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the minutes.

C. 2018 Blower Purchase DPW/Cemetery

SUMMARY OF REQUEST: Staff is requesting permission to purchase a Hurricane Z3 Blower from White Lake Nursery, Inc., for \$10,020.00.

FINANCIAL IMPACT: \$10,020.00

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approve request.

D. Evanston & Oak Grove Sewer Lining DPW

SUMMARY OF REQUEST: Award contract (\$-682) for sanitary sewer lining on Oak Grove Street and Evanston Avenue. Four contractors submitted bids for this project as follows:

Insituform Technologies.....	\$74,626.50
Corby Energy Services.....	\$80,300.00
Inland Waters Pollution Control.....	\$81,585.00
Liquiforce.....	\$105,500.00

FINANCIAL IMPACT: \$74,626.50

BUDGET ACTION REQUIRED: None. This project is included in the FY 18-19 Capital Project List.

STAFF RECOMMENDATION: Award the project to the low bidder, Insituform Technologies

E. Replacement Pump for Getty Street Lift Station DPW

SUMMARY OF REQUEST: Authorize staff to purchase a replacement pump for the Getty Street sewer lift station at a cost of \$17,126 from Kennedy Industries (sole supplier).

Due to lightning strike the pump motor needs to be replaced. The pump is 18 years old and was nearing the end of its life expectancy.

FINANCIAL IMPACT: The cost of materials - \$17,126.

BUDGET ACTION REQUIRED: None. Expenditures would come from the Sewer Budget FY 2018/19.

STAFF RECOMMENDATION: Approve purchase of replacement pump from Kennedy Industries.

F. City-MDOT Agreement; Remembrance Drive Construction & Maintenance
Engineering

SUMMARY OF REQUEST: Approve the contract with MDOT for the Remembrance Drive construction from Keating Avenue south to the road terminus and approve the attached resolution authorizing the Mayor and City Clerk to sign the contract.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approve the contract and resolution authorizing the Mayor and City Clerk to sign both.

G. Evaluate Wastewater Collection System DPW

SUMMARY OF REQUEST: Authorize staff to sign the Letter of Intent with Mercy Hospital and to enter into the agreement with Prein & Newhof for Professional Engineering Service to evaluate our wastewater collection system in the Mercy Hospital and Industrial Park areas. This study will evaluate system capacity concerns and serve as the master plan for the areas.

Prein & Newhof is being recommended since they managed the SAW Grant work and have familiarity with the needs of our sanitary system. The proposed engineering work is for a not to exceed cost of \$16,000. Mercy will be responsible for \$7,000 and the City will be responsible for the remaining \$9,000.

FINANCIAL IMPACT: Total Cost \$9,000 to be covered by the sewer fund.

BUDGET ACTION REQUIRED: None at this time, will be addressed during the first quarter budget reforecast.

STAFF RECOMMENDATION: Authorize staff to sign the Letter of Intent with Mercy Hospital and enter into an agreement with Prein & Newhof for Professional Engineering Services.

H. Municipal Water Supply Agreement-First Amendment City Manager

SUMMARY OF REQUEST: City Staff is recommending changes to the Municipal Water Supply agreement. This agreement impacts all of the city's non-resident customers, with the exception of Fruitport and Norton Shores. The amendment will temporarily reduce the multiplier in which the rate is calculated from 1.25 to 1.21. The reduction is offset by the water rate increase enacted by City Commissioners in July 2018.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the First Amendment to the Municipal Water Supply Agreement.

Motion by Commissioner Johnson, second by Commissioner Warren, to approve the consent agenda as presented, except items B & I.

ROLL VOTE: Ayes: German, Rinsema-Sybenga, Turnquist, Johnson, Gawron, Hood, and Warren

Nays: None

MOTION PASSES

2018-75 ITEMS REMOVED FROM CONSENT:

B. Farmer's Market Metal Roof Ice Retention City Clerk

SUMMARY OF REQUEST: The barn of the Farmers Market hosts the indoor market in the winter time. The roof design causes snow to build up and slide at one time causing hazardous conditions for anyone in its way. We reached out to roofing companies for quotes to changes to the market and Innovative Sheet Metals, the installer of the original roof responded with a bid of \$13,300 to install SnoGard on the roof of the barn area for the safety of employees, vendors, and visitors of the market.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To authorize staff to enter into an agreement with Innovative Sheet Metals in the amount of \$13,300.

Motion by Commissioner German, second by Commissioner Warren, to authorize staff to enter into an agreement with Innovative Sheet Metals in the amount of \$13,300.

ROLL VOTE: Ayes: Rinsema-Sybenga, Turnquist, Johnson, Gawron, Hood, Warren, German

Nays: None

MOTION PASSES

I. SEIU Collective Bargaining Agreement – Clerical Division City Manager

SUMMARY OF REQUEST: City Staff and Service Employees International Union representatives have worked over the past four weeks to develop a new five-year contract for the City's clerical personnel. As part of the new agreement, a number of issues were addressed, including pension costs, wages, and benefits. The new agreement is beneficial to both parties.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the Collective Bargaining Agreement with the Service Employees International Union as presented.

Motion by Commissioner German, second by Commissioner Rinsema-Sybenga, to approve the Collective Bargaining Agreement with the Service Employees International Union as presented – subject to approval, by City Manager, of actuarial evaluation.

ROLL VOTE: Ayes: German, Rinsema-Sybenga, Turnquist, Johnson, Gawron, Hood, and Warren

Nays: None

MOTION PASSES

2018-76 PUBLIC HEARINGS:

A. Request for an Industrial Facilities Exemption Certificate – KLO Acquisition
Planning & Economic Development

SUMMARY OF REQUEST: Pursuant to Public Act 198 of 1974, as amended, KLO Acquisitions, LLC, 2420 Remembrance Drive, has requested the issuance of an Industrial Facilities Tax (IFT) Exemption Certificate. The new facility will result in a \$17,066,206 investment in real property and qualifies them for a 12-year abatement.

FINANCIAL IMPACT: The City will capture certain additional property taxes generated by the expansion.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the resolution granting an Industrial Facilities Exemption Certificate for a term of twelve (12) years for real property.

PUBLIC HEARING COMMENCED: David Harris from KLO Industries addressed the commission.

Motion by Commissioner Rinsema-Sybenga, second by Vice Mayor Hood, to close the public hearing and approve the resolution granting and Industrial Facilities Exemption Certificate for a term of twelve (12) years for real property.

ROLL VOTE: Ayes: German, Rinsema-Sybenga, Turnquist, Johnson, Gawron, Hood, and Warren

Nays: None

MOTION PASSES

ANY OTHER BUSINESS: Regarding a CRC appointment to be made – it was recommended to contact Alfredo Hernandez for recommendations of persons eligible to fill a vacancy for the Citizen's Police Review Board with a person affiliated with a minority based organization.

ADJOURNMENT: The City Commission meeting adjourned at 6:12 p.m.

Respectfully Submitted,

Ann Marie Meisch, MMC – City Clerk