

CITY OF MUSKEGON
CITY COMMISSION WORKSESSION

Monday, October 10, 2016
Muskegon City Commission Chambers
933 Terrace Street, Muskegon, MI 49440
5:30 PM

Minutes

2016-76

Present: Commissioners Johnson, Gawron, Hood, Warren, Rinsema-Sybenga (left at 7:15), and Turnquist

Absent: Commissioner German

HUB (formerly MAREC) Presentation

Kevin Ricco presented information about the HUB which is going through some branding and directional changes. The HUB offers businesses incubation opportunity and their tenant space is currently full. The two components are either brick & mortar or an affiliate program. The affiliate program offers coaching, marketing, funding assistance, meeting space, and provides a legitimate business address. The brick and mortar component offers up to 4,200 square feet of coworking space, assigned desk space (at an additional cost), internet, printer, scanner, copier, and meeting rooms along with free coffee and snacks. Fees begin from as little as \$20.

SBDC – Business accelerator fund up to \$50,000 start-up.

There will be an open house at the HUB on October 27, 2016 from 4:00 PM – 6:00 PM

Critical Dune Update (PM Park)

Jamie Pesch, intern for the Planning & Economic Development Department, presented information to the Commission regarding potential action at Pere Marquette Park and is proposing to create a Critical Dune Ordinance.

Miscellaneous Projects Update

1. Heritage District Lighting Update
2. Western Avenue Parking Lot for Sale
3. Reorganization at City Hall
 - a. CNS & Planning w/ DPW
 - b. Public Safety – all code related
 - c. Finance/Administrative
 - i. Clerk & Affirmative Action
 - ii. Clerk – Farmer's Market
 - d. Planning Coordinator (Part time) to work with City Manager
 - e. Add a help desk – Automated kiosk

- f. Use Management Teams
- 4. LC Walker Arena – information on utilization information
- 5. City Hall Improvements
 - a. New Elevator
 - b. HVAC
- 6. Price adjustment on Midtown Square
- 7. Two new NEZ's coming
- 8. Re-evaluate HOME & CDBG – invest to create more mixed income housing
- 9. DPW Move to more central part of the City, Eight or Nine Million dollar expense
- 10. Marina – make improvements for public, replace dock
- 11. Clay & Jefferson Parking Lot
- 12. Street Improvements

2016-77 New Business

At the regular City Commission meeting held September 27, 2016 the City Commission did adopt resolution 2016-75(B), creating a Special Assessment District for Downtown Muskegon Business Improvement District (BID). The City Commission needs to appoint two City Commissioners to a Board of Assessors along with the City Assessor, who is directed to prepare an assessment roll.

MOTION by Commissioner Turnquist, second by Vice Mayor Hood, to appoint Commissioners Dan Rinsema-Sybenga and Ken Johnson to the Board of Assessors for the Business Improvement District Special Assessment District.

ROLL VOTE: Ayes: Gawron, Hood, Warren, Turnquist, and Johnson

MOTION PASSES

Adjournment

Moved by Hood, seconded by Johnson, to adjourn the meeting at 8:47 p.m.

MOTION PASSES

Ann Marie Meisch, MMC – City Clerk