

CITY OF MUSKEGON

CITY COMMISSION MEETING

OCTOBER 13, 2020 @ 5:30 P.M.

**MUSKEGON CITY COMMISSION CHAMBERS
933 TERRACE STREET, MUSKEGON, MI 49440**

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, October 13, 2020, Pastor Wally Reames, Central Assembly, opened the meeting with a prayer, after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen J. Gawron, Vice Mayor Eric Hood (arrived at 5:38 p.m.), Commissioners Ken Johnson, Dan Rinsema-Sybenga, Willie German, Jr., Teresa Emory, and Michael Ramsey, Acting City Manager Beth Lewis, City Attorney John Schrier, and City Clerk Ann Meisch.

HONORS, AWARDS, AND PRESENTATIONS:

- A. New Affordable Housing Project Approved** Planning & Economic Development

The Planning & Economic Development Department presented information about a new affordable housing project that has been approved.

PUBLIC COMMENT ON AGENDA ITEMS: Public comments were received.

2020-75 CONSENT AGENDA:

- B. Approval of Minutes** City Clerk

SUMMARY OF REQUEST: To approve the minutes of the September 22, 2020 Regular Meeting and the September 29, 2020 Special City Commission meeting.

STAFF RECOMMENDATION: To approve the minutes.

- D. Prized Steelhead Sculpture Purchase** City Manager

SUMMARY OF REQUEST: Staff is seeking permission to utilize a portion of the proceeds from the beach parking program to purchase the "Prized Steelhead" sculpture currently displayed in front of the Olthoff Stage for \$4,000.

The Muskegon Lakeshore Chamber of Commerce commissioned a number of

public art pieces as part of the 2020 Lakeshore Art Festival. Although the festival was cancelled due to COVID-19, the art pieces were still installed around the downtown. This piece was completed by Muskegon City resident Sherri Balaskovitz. The original commission price was \$9,500. Thanks to the donors and a reduction from the artist, we are able to purchase the piece from \$4,000. Staff intends to install the art piece along the channel to help welcome boaters into Muskegon Lake. There will likely be other insignificant costs associated with the installation – the Department of Public Works will handle that work internally.

AMOUNT REQUESTED: \$4,000

STAFF RECOMMENDATION: Authorize the purchase of the Prized Steelhead at a cost not to exceed \$4,000.

E. Social District Permit Recommendation Economic Development

SUMMARY OF REQUEST: The City Commission must recommend approval of the Michigan Liquor Control Commission permits of participating licensed establishments in the Downtown Muskegon Social District.

With the establishment of the Downtown Muskegon Social District, participating licensed establishments must receive a Social District permit from the Michigan Liquor Control Commission. The MLCC must first receive a recommendation for approval from the City Commission before granting the permits. You handled the initial eight such requests at your August 25 and September 8 meetings. The resolution is for Topshelf Liquor Bar & Pizza and Dr. Rolf's Barbeque which are also seeking a Social District permit from the state and seeking City Commission recommended approval. The Social District plan identifies 22 potential participating licensees within the district. Other licensed establishments may file a Social District permit application in the future.

STAFF RECOMMENDATION: To approve the resolution recommending Michigan Liquor Control Commission approval of Social District permits in the Downtown Muskegon Social District and to direct the City Clerk to certify the City Commission action with the MLCC.

G. General Fund Transfers for FY 2019-20 Finance

SUMMARY OF REQUEST: During the close out of fiscal year 2019-20 and based on the financial results for the fiscal year ended June 30, 2020, staff transferred from the General Fund \$20,000 to the Engineering Fund, \$10,000 to the State Grants fund, \$7,500 to the Tree Replacement Fund and \$800,000 to the Mercy Health Arena Fund to eliminate fund balance deficits. Staff is requesting formal approval of these general Fund transfers.

At the close of the FY2019-20 three funds were in a fund balance deficit and required a transfer from the General Fund to eliminate the deficit. The Engineering Fund needed a \$20,000 transfer because of lower revenues caused by COVID 19, the State Grants Fund needed a \$10,000 transfer because of a

write off and the Tree Replacement Fund need of a \$7,500 transfer for expenses incurred in anticipation of grant monies. The FY 2019-20 budget called for a General Fund transfer of \$235,000 to the Mercy Health Arena Fund however due to lost revenue from COVID 19 a \$800,000 transfer was needed.

Please note that in the State Grants Fund it does not appear to have needed a transfer however \$63,473 grant reimbursement was received but not paid out until after the end of the fiscal year. The Fund Balance needs to cover the \$63,473 payment.

AMOUNT REQUESTED: \$837,500 AMOUNT BUDGETED: \$235,000

STAFF RECOMMENDATION: To approve the General Fund transfers of \$20,000 to the Engineering Fund, \$10,000 to the State Grants Fund, \$7,500 to the Replacement Fund and \$800,000 to Mercy Health Arena Fund.

I. Update to the Lot Sale Policy Planning

REMOVED PER STAFF REQUEST

J. NEZ Certificate for 318 Terrace Point Planning

SUMMARY OF REQUEST: An application for Neighborhood Enterprise Zone certificate has been received from Chad and Marisa Doane for the new construction of a home at 318 Terrace Point. The applicant has met local and state requirements for the issuance of the NEZ certificate.

STAFF RECOMMENDATION: To approve the NEZ certificate at 318 Terrace Point for 12 years.

K. Risers Indoor Soccer Club Contract Finance

SUMMARY OF REQUEST: City staff is requesting approval of the proposed lease with the Muskegon Risers Indoor Soccer Club. This is a long-term lease with extension opportunities.

The Muskegon Risers are looking to deepen their commitment to the Muskegon community and the downtown with a long-term lease with the Mercy Health Arena. Some of their goals are listed:

- Increase resources dedicated to soccer programming for underprivileged youth.
- Facilitating adult social and competitive soccer leagues through our newly formed city soccer association which is registered with Michigan Soccer Association.
- Investing in their own outdoor practice and game facility inside the City of Muskegon.
- Expanding the women's team into a full-season operation.

With this contract the city will receive 100% of concession revenue, which gives

the arena flexibility with how concessions are managed. The ticket facility fee will be more consistent with the other sports team tenants reaching \$2.00 per ticket by year 5 of the contract. The facility fees go directly toward keeping the arena viable.

STAFF RECOMMENDATION: To approve the contract.

L. Ratification and Confirmation of Commission Actions since April 30, 2020

City Attorney

SUMMARY OF REQUEST: Staff is requesting approval of the resolution to ratify and confirm, *nunc pro tunc*, all of the City Commission's actions, ordinances, and resolutions approved at City Commission meetings held after April 30, 2020, which were conducted remotely via technologic means in compliance with the Executive Orders including, but not limited to the approval of the Bond Resolutions.

STAFF RECOMMENDATION: To approve the resolution confirming and ratifying City Commission actions, ordinances, and resolutions approved at City Commission meetings held after April 30, 2020.

M. Streamlining Brownfield Plan Amendment Public Hearing Process

Economic Development

SUMMARY OF REQUEST: To streamline the process by which the City Commission currently approves a Brownfield Plan Amendment. Permit staff, rather than the City Commission, to set the date of a public hearing to approve a Brownfield Plan Amendment. **The change would apply only to the consideration of Brownfield Plan Amendments.**

Currently, as a matter of practice, the City Commission adopts a resolution to set the date for a public hearing to consider approval of a Brownfield Plan Amendment. The City Commission then conducts the public hearing at their next regularly scheduled meeting. According to state statute, the Brownfield Redevelopment Financing Act, MCL 125.2664 states "...the governing body shall hold a public hearing on the brownfield plan. By resolution, the governing body may delegate the **public hearing process** to the authority or to a subcommittee of the governing body subject to final approval by the governing body." It goes on to outline the requirements of certain content to be included in the notice for a public hearing. The statute provides discretion to the governing body when developing the public hearing process. Therefore, shifting the practice of setting the public hearing date for a Brownfield Plan Amendment from the City Commission to staff seeks to create an efficiency in this multi-step adoption process.

STAFF RECOMMENDATION: Authorize staff to set the date of public hearings to consider Brownfield Plan Amendments.

O. Filtration Plant Transit Van DPW/Equipment

SUMMARY OF REQUEST: The Equipment Division is requesting permission to purchase one (1) Cargo Utility Van from Gorno Ford the Mi-Deal State contract holder. The purchase price of this vehicle is \$37,300.00.

The City of Muskegon Filtration Plant is requesting this Utility Van to assist them with more space to accommodate off site maintenance activities at booster stations and water tower sites. This will replace a smaller truck that will be handed back to the Equipment Division for placement elsewhere. This purchase was included in the 20/21 Capital Budget.

The small difference between requested amount and budgeted amount will be adjusted in the reforecast.

AMOUNT REQUESTED: \$37,300 AMOUNT BUDGETED: \$35,000

FUND OR ACCOUNT: 661-60932-5720

STAFF RECOMMENDATION: Authorize staff to purchase one (1) Cargo Utility Van in the amount of \$37,300.00 from Gorno Ford.

P. High Service Pump Rebuilt DPW/Filtration

SUMMARY OF REQUEST: Staff is requesting authorization to contract with Wylie Electric Motor Service for the rebuilding one of the high service pumps at the filtration plant.

Staff solicited bids from three firms as follows for rebuilding one of the high service pumps at the filtration plant.

- Wylie Electric Motor Service - \$9,957.00
- HECO - \$22,853.50
- Jones Electric Company - \$11,313.00

Staff is recommending award to the low bidder with the funds to be drawn from the Water Filtration Plant – WMRWA Eligible line item in the 20/21 budget.

AMOUNT REQUESTED: \$9,957.00 AMOUNT BUDGETED: \$500,000

FUND OUR ACCOUNT: 591

STAFF RECOMMENDATION: Authorize staff to contract with Wylie Electric Motor Service in the amount of \$9,957.00 for rebuilding one high service pump at the filtration plant.

Q. Musketawa Trail Connector Resolution Public Works

SUMMARY OF REQUEST: MDOT requires a resolution of support prior to obligation of funding for the 2021 project to finalize the connection between the Laketon Train and the Musketawa Trail in the City of Muskegon.

The City of Muskegon has received grants from both the MDNR and MDOT to

facilitate completion of this project. The obligation of the MDOT funds requires submittal of a resolution of support and commitment to provide future maintenance for the trail.

The total project estimate is \$780,478.50 with Federal TAP funding of \$400,586.00 and MDNR Recreational Trail Program funding of \$315,000. The local match to the construction contract will be subject to the bid results but is estimated in the range of \$65,000 at this time.

The project design is completed and staff is working to finalize the last of the easements required to submit the project for bidding. We expect to have the project out for bids, through MDOT, in February of 2021 with construction to take place in the Spring/Summer of 2021.

There will be a formal agreement brought to the Commission for consideration after the project is bid per standard practice on MDOT administered projects.

FUND OR ACCOUNT: 202-99118

STAFF RECOMMENDATION: Approve the resolution and authorize the Clerk to sign.

S. Traffic Control Orders DPW/Traffic & Engineering

SUMMARY OF REQUEST: To approve Traffic Control Orders #60, #61, #62, #63, #64, and #65 and authorize staff to remove/install various traffic control devices.

STAFF RECOMMENDATION: To approve removal/installation of various Traffic Control Devices as outlined in the submitted Traffic Control Orders.

U. Electronic Upgrades in Commission Chambers City Clerk

SUMMARY OF REQUEST: Staff would like to upgrade the electronics in the Commission Chambers to assist with Election training with funds from the Election Grant.

The Election grant requires that funds are used by December 31st. This will not give staff time to follow our purchasing policy of obtaining bids or requesting approval of the City Commission to make a purchase over the amount of \$15,000. As such, staff is requesting to waive the purchasing policy and authorize staff to purchase the equipment for Election training.

STAFF RECOMMENDATION: To waive the purchasing policy requiring bids and requiring expenditures over \$15,000 to have commission approval and to allow the City Clerk to purchase equipment for the Commission Chambers with grant funds that must be expended by December 31, 2020.

Motion by Commissioner Johnson, second by Commissioner Rinsema-Sybenga, to accept the consent agenda as presented, except items C, F, H, N, R, T and V.

ROLL VOTE: Ayes: German, Rinsema-Sybenga, Emory, Johnson, Gawron, Hood, and Ramsey

Nays: None

MOTION PASSES

2020-76 ITEMS REMOVED FROM CONSENT AGENDA:

C. Election Purchases – Grant Expenditures City Clerk

SUMMARY OF REQUEST: City Commissioners previously authorized the City Clerk to expend all Election Grant Funds in the amount of \$433,580. Staff wanted to bring Commission up-to-date on purchases made thus far in the amount of \$42,784.18 since the last update.

Several other purchases/marketing expenses are in process and we will update the Commission at the next meeting.

At this time, we have purchased the following:

- Effectv – Comcast - \$3,000.50
- Outfront – Geocaching - \$1,000.00
- Lakeshore Creative Services – Online Ads - \$1,000
- WZZM, Fox, Wood TV Commercials - \$10,400.00
- I-heart, Cumulus, WUVS – The Beat - \$7,660.00
- M-Live - \$3,151.00
- Cisco Phones w/ Headsets for office - \$940.80
- Trailer generator \$949.00
- Lights for Precincts 3 & 4 - \$516.00
- Walkie Talkies for Drive Thru Voting - \$492.87
- 6 scanners for precincts - \$466.81
- Election Source - \$2,291.76
- Computer cords & USB's for Precincts - \$347.00
- Overhead Door in Clerk's Office - \$10,425.00
- PPE Supplies - \$143.44

AMOUNT REQUESTED: \$42,784.18 AMOUNT BUDGETED: \$433,580

STAFF RECOMMENDATION: To acknowledge and approve the purchases made in the amount of \$42,784.18 for the November Election as authorized by the Commission on September 22, 2020.

Motion by Commissioner German, second by Commissioner Johnson, to acknowledge and approve the purchases made in the amount of \$42,784.18 for the November Election as authorized by the Commission on September 22, 2020.

ROLL VOTE: Ayes: Rinsema-Sybenga, Emory, Johnson, Gawron, Hood, Ramsey, and German

Nays: None

MOTION PASSES

F. Amendment to Bonding Resolution Finance

SUMMARY OF REQUEST: To approve an amendment to the Resolution Authorizing Issuance of 2020 Capital Improvement Bonds originally approved on September 8, 2020. The amendment authorizes bonds to be issued in more than one series and be either taxable or tax exempt. The total authorization of up to \$8,000,000 is unchanged.

After additional research by our Bond Counsel the refinancing of the roof and heating, ventilation and cooling improvements at the Mercy Health Arena can't be done with tax exempt bonds. The City is the owner of the Arena, however, we lease a substantial amount of space to for profit entities making tax exempt bonds not possible at the Arena. So as not to change the scope of the bonds, two series instead on one will need to be issued. The exact amount of each series will not be known until we get closer to sale date. The amount of the two series will not exceed \$8,000,000

STAFF RECOMMENDATION: To approve the amendment to the Resolution Authorizing Issuance of 2020 Capital Improvement Bonds.

Motion by Commissioner German, second by Commissioner Emory, to approve the amendment to the Resolution Authorizing Issuance of 2020 Capital Improvement Bonds.

ROLL VOTE: Ayes: Emory, Johnson, Gawron, Hood, Ramsey, German, and Rinsema-Sybenga

Nays: None

MOTION PASSES

H. Coronavirus Aid, Relief, and Economic Security Act (CARES Act)-CDBG COVID 19 Finding, Total Allocation Community & Neighborhood Services

SUMMARY OF REQUEST: To review the total allocations for CARES Act – CDBG COVID 19 funding. First round funding allocations were \$585,238, combined with third round allocations for \$209,326 equals \$794,564. \$158,918 will be used for Administrative Costs and \$635,651 will be used for the following eligible activities: Child Care, Utilities, Business, Food Assistance, Parks, and Youth.

AMOUNT BUDGETED: \$794,564

FUND OR ACCOUNT: CARES Act COVID 19, 2020, Total Allocation

STAFF RECOMMENDATION: To approve activities and budget for the CARES Act – CDBG COVID 19 funding at the next City Commission Meeting, October 27th, 2020.

Motion by Commissioner Ramsey, second by Commissioner Rinsema-Sybenga, to approve activities and budget for the CARDS Act – CDBG COVID 19 funding at the next City Commission meeting, October 27, 2020.

ROLL VOTE: Ayes: Johnson, Gawron, Hood, Ramsey, German, Rinsema-Sybenga, and Emory

Nays: None

MOTION PASSES

N. Addition to the Fee Schedule – Mobile Food Vending Zoning Approval
Planning

SUMMARY OF REQUEST: To create a fee for the application for a temporary use permit for mobile food vending.

The Commission recently passed an amended Temporary Use ordinance (zoning ordinance) that allows for mobile food vending on private property (whereas the City Code of Ordinances dictates rules for on-street mobile food vendors).

The zoning ordinance allows temporary use permits from 1-89 days to be reviewed by staff. Permits for 90 days-1 year require notice to the surrounding properties and possibly a Planning Commission, if anyone from the public requests a public hearing.

In addition to the fees (in lieu of taxes) required by the Clerk's Office (see attached), the City should also charge a fee for the zoning ordinance review. These fees should cover the cost of the mailing and the public hearing, if necessary. Staff recommends a \$100 fee to cover the mailing and an additional \$400 if a public hearing is requested. The cost of a regular special use permit is \$500.

Staff would also like to clarify that temporary permits for 90 days – 1 year should only require a mailing/public hearing one time for the same business at the same location. Renewal permits should not require additional notices/hearings.

STAFF RECOMMENDATION: To approve the application fee for a temporary use permit for mobile food vending.

Motion by Commissioner Ramsey, second by Commissioner Rinsema-Sybenga, to approve the application fee for a temporary use permit for mobile food vending.

ROLL VOTE: Ayes: Gawron, Hood, Ramsey, German, Rinsema-Sybenga, Emory, and Johnson

Nays: None

MOTION PASSES

R. Beach Street Utility Special Assessment Public Works

SUMMARY OF REQUEST: To set the date for a public hearing on the proposed special assessment for Beach Street from Wilcox Avenue to Ohio Avenue at the November 24th, 2020 City Commission meeting.

Staff has been petitioned by property owners along Beach Street to have the aerial communication utilities (Frontier Communications and Comcast Cable) buried within the above referenced limits. Staff has reviewed the request and additional documentation/detail is attached along with a preliminary staff summary.

Staff is requesting permission to set the 1st Public Hearing for the creation of the Special Assessment District for November 24, 2020. Upon approval of the Public Hearing date staff will mail notices to all impacted properties via the attached notice and solicit formal responses from all impacted parties via mailers.

Staff will present all the documents at the public hearing along with the results of the survey card for consideration in establishing the district.

It is staff position that the property owners are the sole beneficiaries of this assessment and as such would bear 100% of the assessment cost should this assessment be approved.

STAFF RECOMMENDATION: Set the 1st Public Hearing Date for the purpose of establishing the special assessment district for Beach Street Aerial Utility Burials for November 24th, 2020 and authorize staff to send the notices and survey cards to the impacted property owners.

Motion by Commissioner Johnson, second by Commissioner German, to approve resolution setting the 1st Public Hearing Date for the purpose of establishing the special assessment district for Beach Street Aerial Utility Burials for November 24, 2020 and authorize staff to send the notices and survey cards to the impacted property owners.

ROLL VOTE: Ayes: Hood, Ramsey, German, Rinsema-Sybenga, Emory, Johnson, and Gawron

Nays: None

MOTION PASSES

T. Aamodt Park Improvements Public Works

SUMMARY OF REQUEST: Staff is requesting authorization to construct a new playground and picnic shelter at Aamodt Park.

Staff has worked closely to develop a proposed improvement plan for Aamodt

Park that we feel will greatly benefit the park and improve the usage at the site. The proposed project includes two primary improvements.

- Replacement of the existing playground equipment on the site. The existing equipment was installed in 1995 and has served its useful life. The current equipment is not compliant with current standards nor is it maintainable any longer. The proposed playground would be provided through the Parks Department preferred vendor (Sinclair Recreation) that has most recently done work at the Pere Marquette playground. Sinclair Recreation is offering a one-time grant to the city that covers approximately 1/2 the cost of the equipment for purchases made prior to October 31, 2020. The grant results in a net savings of approximately \$30K to the city on this project. A rendering of the proposed playground is included with the packet.
- Construction of a picnic shelter pavilion within the park. This will mostly be completed by staff. The picnic shelter will be approximately 30 FT x 30 FT with electric.

The funding for the project is largely provided through CDBG dollars. CNS has identified \$100k to support this project. The total estimate cost is \$140K with the difference being allocated to the General Fund. A capital number has been created to track costs and will be shown in the upcoming reforecast.

At this time staff is seeking authorization for the following three items, not to exceed \$130,000 in aggregate without returning to the Commission for further consideration.

- To purchase the playground equipment and installation services from Sinclair Recreation
- Solicit bids for the playground foundation and award to the low bidder.
- Procure materials for the construction of the pavilion.

AMOUNT REQUESTED: \$130,000

FUND OR ACCOUNT: 101-92043-5346

STAFF RECOMMENDATION: Authorize staff to purchase the playground equipment and installation services from Sinclair Recreation in the amount of \$96,385.10, and authorize staff to solicit bids for the playground foundation and pavilion materials and award those contracts provided the aggregate cost for the three items does not exceed \$130,000.

Motion by Commissioner German, second by Commissioner Rinsema-Sybenga, to authorize staff to purchase the playground equipment and installation services from Sinclair Recreation in the amount of \$96,385.10, and authorize staff to solicit bids for the playground foundation and pavilion materials and award those contracts provided the aggregate cost for the three items does not

exceed \$130,000.

ROLL VOTE: Ayes: Ramsey, German, Rinsema-Sybenga, Emory, Johnson, Gawron, and Hood

Nays: None

MOTION PASSES

V. Lakeshore Creative Services Agreement Amendment City Clerk

SUMMARY OF REQUEST: The City Commission has expressed a desire to broadcast our Worksession meetings on Channel 96 and on Facebook. Our current contract with Lakeshore Creative Services only addresses regular Commission meetings. Staff is seeking approval to pay Lakeshore Creative Services \$450 for broadcast/streaming services for Worksession meetings.

STAFF RECOMMENDATION: To amend the Agreement with Lakeshore Creative Service to include the broadcast and streaming of Worksession meetings for \$450 per meeting.

Motion by Commissioner Ramsey, second by Commissioner Johnson, to amend the Agreement with Lakeshore Creative Services to include the broadcast and streaming of Worksession meetings for \$450 per meeting.

ROLL VOTE: Ayes: German, Rinsema-Sybenga, Emory, Johnson, Gawron, Hood, and Ramsey

Nays: None

MOTION PASSES

2020-76 PUBLIC HEARINGS:

A. Business Improvement District Public Hearing Economic Development

SUMMARY OF REQUEST: A public hearing has been scheduled to receive comment on a proposed Downtown Muskegon Business Improvement District special assessment roll for 2021-2023.

The Muskegon City Commission approved a three-year renewal of the downtown BID at its September 8, 2020 meeting, including the district and special assessment rate. The special assessment roll includes 103 parcels and annually would generate \$114,818.66 for the BID. At the September 8, 2020 meeting, there were four property owners with 12 parcels objecting to the BID that represented 5.8 percent of the total assessment and 11.6 percent of the total parcels. The three-year BID budget would focus downtown work on seasonal landscaping, winter sidewalk snow removal and administration. The City Commission created a Board of Assessors that includes Commissioners Ken Johnson and Michael Ramsey, who along with the city assessor will certify the special assessment roll. After hearing public comment, the attached resolution would confirm the BID's special assessment roll for three years.

STAFF RECOMMENDATION: To close the public hearing and approve the resolution to confirm the Downtown Muskegon Business Improvement District special assessment roll for the winter tax bills of 2020, 2021 and 2022 and have the Mayor and Clerk sign.

PUBLIC HEARING COMMENCED: No comments were received.

Motion by Commissioner Rinsema-Sybenga, second by Vice Mayor Hood, to close the public hearing and approve the resolution to confirm the Downtown Muskegon Business Improvement District special assessment roll for the winter tax bills of 2020, 2021, and 2022 and have the Mayor and Clerk sign.

ROLL VOTE: Ayes: Rinsema-Sybenga, Emory, Johnson, Gawron, Hood, Ramsey, and German

Nays: None

MOTION PASSES

B. IFT Transfer at 2420 Remembrance Drive Planning

SUMMARY OF REQUEST: Pursuant to Public Act 198 of 1974, as amended, James Street Capital Holding of America No 4 Inc, 2420 Remembrance Drive has requested the transfer of the Industrial Facilities Tax Exemption Certificate (IFT) from KLO Acquisition, LLC.

The original IFT (#2018-170) was granted to KLO Acquisition and will expire on 12/31/2029.

STAFF RECOMMENDATION: To approve the transfer of IFT#2018-170 to James Street Capital Holdings of America No 4 Inc.

PUBLIC HEARING COMMENCED:

Michael Baun, 2575 Simonelli – addressed the Commission.

Motion by Commissioner Johnson, second by Commissioner Hood, to close the public hearing and approve the transfer of IFT #2018-170 to James Street Capital Holdings of America No 4 Inc.

ROLL VOTE: Ayes: Emory, Johnson, Gawron, Hood, Ramsey, German, and Rinsema-Sybenga

Nays: None

MOTION PASSES

PUBLIC COMMENT ON NON-AGENDA ITEMS: Public comments were received.

ADJOURNMENT: The City Commission meeting adjourned at 6:40 p.m.

Respectfully Submitted,

Ann Marie Meisch, MMC – City Clerk