

CITY OF MUSKEGON

CITY COMMISSION MEETING

OCTOBER 22, 2019 @ 5:30 P.M.

**MUSKEGON CITY COMMISSION CHAMBERS
933 TERRACE STREET, MUSKEGON, MI 49440**

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, October 22, 2019, Pastor Jeremy Lenertz, Muskegon First Wesleyan, opened the meeting with prayer, after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen J. Gawron, Vice Mayor Eric Hood, Commissioners Byron Turnquist, Ken Johnson, Debra Warren, Dan Rinsema-Sybenga, and Willie German, Jr., Acting City Manager/Finance Director Elizabeth Lewis, City Attorney John Schrier, and City Clerk Ann Meisch.

Commissioner German left at 6:35 p.m.

PUBLIC COMMENT ON AGENDA ITEMS: Public comments were received.

2019-83 CONSENT AGENDA:

A. Approval of Minutes City Clerk

SUMMARY OF REQUEST: To approve the minutes of the October 7, 2019 Worksession meeting and the October 8, 2019 Regular Meeting.

STAFF RECOMMENDATION: To approve the minutes.

B. SRF & DWRP Project Implementation Public Works

SUMMARY OF REQUEST: Staff is requesting commission approval to shortlist and begin priced proposal negotiations with the top three scoring firms to respond to the Request for Qualification to provide engineering services for future State Revolving Fund and Drinking Water Revolving Fund Projects. The top three scoring firms are Prien & Newhof, Fleis & VandenBrink and Abonmarche.

Staff solicited proposals from interested Engineering firms to provide assistance for the next five years of SRF and DWRP projects within the City. Staff (Leo Evans, Dave Baker, and Sanjeev Mungarwadi) scored the proposals and are recommending that the top three scoring firms be shortlisted for future consideration. Firms on the short list will be contacted to negotiate priced proposals for specific projects as they are identified and the priced proposals

with engineering service agreements will be returned to the city commission for review and consideration once finalized by staff.

STAFF RECOMMENDATION: Approve the short list of firms recommended by staff and authorize staff to begin priced proposal negotiation with the short-listed firms on specific projects.

C. Scrap Tire Grant Public Works

SUMMARY OF REQUEST: Staff is requesting permission to partner with Michigan Technological University on a Scrap Tire Market Development Grant application through the Michigan Department of Environment, Great Lakes, and Energy. (MDEGLE)

Michigan Technological University has approached city staff to partner on a FY20 grant application to MDEGLE as part of their Scrap Tire market Development Program. Applications are due by November 1st, 2019. The proposed project is for the concrete reconstruction of portions of Franklin Street and Michigan Avenue in the Nims Neighborhood. Staff was planning to propose this project as a FY20-21 Capital Improvement project with a total project cost preliminarily estimated at \$1.15 million; divided between the following budgets: Major Street (\$800,000), Sewer (\$300,000), and Water (\$50,000). The potential grant amount is estimated at not to exceed \$500,000, which would be used to offset a portion of the Major Street contribution.

STAFF RECOMMENDATION: Authorize staff to partner with Michigan Technological University on the Scrap Tire Market Development Grant Application.

D. Mower and Mower Cab Purchases Public Works

SUMMARY OF REQUEST: The Parks Department is requesting to purchase two Toro Groundsmaster 3280 4-wheel drive riding mowers for \$42,022.52 (\$47,022.52 minus \$5,000 for used mower trade-ins) and one cab for \$8,433.37, from Spartan Distributors. These new mowers will be replacing some of the older models which we will be trading in and the cab purchase is for one mower for winter maintenance duties.

STAFF RECOMMENDATION: Authorize staff to purchase two Toro riding mowers and one cab for one of the riding mowers, from Spartan Distributors.

E. Community Officer Agreement Public Safety

SUMMARY OF REQUEST: This agreement provides Muskegon High School with a Community Officer during the nine months school is in session. Muskegon Public Schools agrees to pay the City of Muskegon \$2,609.54 each month, from September 2019 through May 2020, totaling \$23,485.82.

STAFF RECOMMENDATION: Approve the 2019-2020 school year MHS Community Officer Agreement.

F. 1208 Eighth Street Brownfield Public Hearing

Economic Development

SUMMARY OF REQUEST: The Brownfield Redevelopment Authority recommended approval of Brownfield Plan Amendment for 1208 Eighth Street and now the city commission must schedule a public hearing on that plan for November 12, 2019.

Core Development submitted a Brownfield Plan Amendment for 1208 Eighth Street to the Brownfield Redevelopment Authority, which approved it on October 8, 2019. The city commission must set a public hearing on the plan for November 12, 2019.

STAFF RECOMMENDATION: To approve the resolution setting a public hearing for November 12, 2019 on the 1208 Eighth Street Brownfield Plan Amendment and notify the appropriate taxing units.

Motion by Commissioner German, second by Commissioner Johnson, to accept the consent agenda, as presented.

ROLL VOTE: Ayes: Warren, German, Rinsema-Sybenga, Turnquist, Johnson, Gawron, and Hood

Nays: None

MOTION PASSES

2019-84 NEW BUSINESS:

A. Concurrence with the Housing Board of Appeals Notice and Order to Demolish Public Safety

240 Mason Street

1770 6th Street

SUMMARY OF REQUEST: This is to request that the City Commission concur with the findings of the Housing Board of Appeals that the structures are unsafe, substandard, a public nuisance and that they be demolished within thirty days or infraction tickets may be issued. It is further requested that administration be directed to obtain bids for the demolition of the structures and that the Mayor and City Clerk be authorized and directed to execute contracts for demolition with the lowest responsible bidder or staff may issue infraction tickets to the owner, agent or responsible party if they do not demolish the structures

STAFF RECOMMENDATION: To concur with the Housing Board of Appeals decision to demolish 240 Mason Street and 1770 6th Street.

Motion by Commissioner Rinsema-Sybenga, second by Vice Mayor Hood, to concur with the Housing Board of Appeals decision to demolish 240 Mason Street and 1770 6th Street.

ROLL VOTE: Ayes: German, Rinsema-Sybenga, Turnquist, Johnson, Gawron,

Hood, and Warren

Nays: None

MOTION PASSES

B. Application for Marihuana Facility Planning & Economic Development

SUMMARY OF REQUEST: Request to review the amended Marihuana Facilities Application.

STAFF RECOMMENDATION: To approve the amended Marihuana Facilities Application.

Motion by Commissioner Warren, second by Commissioner German, to approve the amended Marihuana Facilities Application.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Turnquist, to table the item until December 9, 2019 – the next Worksession meeting.

ROLL VOTE: Ayes: Turnquist, Gawron, Hood, and Rinsema-Sybenga

Nays: Johnson and Warren

MOTION PASSES

ANY OTHER BUSINESS: Commissioner Rinsema-Sybenga informed the commission that there would be a Community Relations Committee acknowledgement function on December 2, 2019.

PUBLIC COMMENT ON NON-AGENDA ITEMS: Public comments were received.

ADJOURNMENT: The City Commission meeting adjourned at 7:03 p.m.

Respectfully Submitted,

Ann Marie Meisch, MMC – City Clerk