CITY OF MUSKEGON

CITY COMMISSION MEETING

NOVEMBER 10, 2020 @ 5:30 P.M.

MUSKEGON CITY COMMISSION CHAMBERS
933 TERRACE STREET, MUSKEGON, MI 49440

AGENDA

- □ **CALL TO ORDER:**
- □ **PRAYER:**
- □ **PLEDGE OF ALLEGIANCE:**
- □ **ROLL CALL:**
- □ **HONORS, AWARDS, AND PRESENTATIONS:**
- □ **PUBLIC COMMENT ON AGENDA ITEMS:**
- □ **CONSENT AGENDA:**
  - **A.** **Approval of Minutes** City Clerk
  - **B.** **Expanded Beach Parking** Public Works
  - **C.** **Update to the Lot Sale Policy** Planning
  - **D.** **Muskegon County Designated Assessor Resolution & Interlocal Agreement** Finance
  - **E.** **1st Quarter Budget Reforecast** Finance
  - **F.** **Community EnCompass Infill Housing Development Agreement and Funding** Economic Development – REMOVED PER STAFF REQUEST
  - **G.** **Updated 4th Amendment to Lumberjacks Lease Agreement** City Manager
  - **H.** **CRC Recommendations** City Clerk
- □ **PUBLIC HEARINGS:**
- □ **UNFINISHED BUSINESS:**
- □ **NEW BUSINESS:**
  - **A.** **Sale – 219 Merrill** City Manager

□ ANY OTHER BUSINESS:

□ PUBLIC COMMENT ON NON-AGENDA ITEMS:

- ► **Reminder: Individuals who would like to address the City Commission shall do the following:**
- ► Fill out a request to speak form attached to the agenda or located in the back of the room.
- ► Submit the form to the City Clerk.
- ► Be recognized by the Chair.
- ► Step forward to the microphone.
- ► State name and address.
- ► Limit of 3 minutes to address the Commission.
- ► (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

□ CLOSED SESSION:

□ ADJOURNMENT:

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY-FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT ANN MARIE MEISCH, CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TTY/TDD DIAL 7-1-1-22 TO REQUEST A REPRESENTATIVE TO DIAL (231) 724-6705.

WATCH MUSKEGON

Agenda Item Review Form

Muskegon City Commission

Commission Meeting Date: November 10, 2020	Title: Approval of Minutes
Submitted By: Ann Marie Meisch, MMC	Department: City Clerk
Brief Summary: To approve the minutes of the October 27, 2020 Regular Meeting.	
Detailed Summary: N/A	
Amount Requested: N/A	Amount Budgeted: N/A
Fund(s) or Account(s): N/A	Fund(s) or Account(s): N/A
Recommended Motion: To approve the minutes.	
For City Clerk Use Only: Commission Action:	

CITY OF MUSKEGON

CITY COMMISSION MEETING

OCTOBER 27, 2020 @ 5:30 P.M.

MUSKEGON CITY COMMISSION CHAMBERS

933 TERRACE STREET, MUSKEGON, MI 49440

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, October 27, 2020, Commissioner Willie German, Jr., opened the meeting with a prayer, after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen J. Gawron, Commissioners Ken Johnson, Dan Rinsema-Sybenga, Willie German, Jr., Teresa Emory, and Michael Ramsey, City Manager Frank Peterson, City Attorney John Schrier, and City Clerk Ann Meisch.

Absent: Vice Mayor Eric Hood

HONORS, AWARDS, AND PRESENTATIONS:

A. Jake Eckholm 2020 MEDA Emerging Star Award Planning & Economic Development

Economic Developer, Jake Eckholm, is being recognized for his Michigan Economic Development Association Emerging Star Ward for Outstanding Early-Career to Economic Development.

PUBLIC COMMENT ON AGENDA ITEMS: No public comments were received.

2020-78 CONSENT AGENDA:

A. Approval of Minutes City Clerk

SUMMARY OF REQUEST: To approve the minutes of the October 12,2020 Worksession Meeting and the October 13, 2020 Regular City Commission meeting.

STAFF RECOMMENDATION: To approve the minutes.

B. Marina T-Dock Removal DPW/Marina

SUMMARY OF REQUEST: Request for approval of the Contract with T.R. Ghezzi, LLC, to remove and dispose of the center floating dock, (T-Dock) at Hartshorn Marina. The dock is currently beyond repair due to the age and current condition of the dock. Staff is recommending removal of the dock to prevent further damage or liability.

AMOUNT REQUESTED: $58,612.00 FUND OR ACCOUNT: 594-70756

STAFF RECOMMENDATION: To approve the Contract with T.R. Ghezzi, LLC.

C. Sale - 1457 7th Street City Manager

SUMMARY OF REQUEST: City staff is seeking authorization to sell the city-owned home at 1457 7th Street to Gerald Harvey.

The City acquired this home via tax sale. Finance Department estimates total costs associated with the renovation to be approximately $83,000. The home was listed at $86,000. The offer submitted was $88,000 with a $2,000 seller concession toward required closing costs. The City is expected to net $81,000. This property will be included in the infill housing program. Brownfield reimbursement of the approximately $2,000 seller concession will be recovered in 2-3 years. Note that there are some outstanding invoices related to the construction, including fence installation, which could impact the city's net proceeds.

STAFF RECOMMENDATION: To authorize the City Manager to complete the sale of 1457 7th Street, as described in the purchase agreement.

Motion by Commissioner Johnson, second by Commissioner German, to accept the consent agenda as presented.

ROLL VOTE: Ayes: Ramsey, German, Rinsema-Sybenga, Emory, Johnson, Gawron

Nays: None

MOTION PASSES

2020-79 PUBLIC HEARINGS:

A. Lakeside BID Special Assessment Public Hearing and Resolution
Economic Development

SUMMARY OF REQUEST: The Lakeside BID Board has voted to petition the City Commission to establish a Special Assessment District inclusive of all commercial parcels in the BID in order to raise funds for public maintenance and improvements. Tonight, a duly posted and noticed public hearing will take place to hear comment on the Special Assessment District.

The Lakeside Business Improvement District Board has recommended a special assessment amount to fund BID Imrpvements in the Lakeside Corridor for a period of 3 years, with potential to renew the assessment at the end of the term depending on the amount of TIF capture by their desired Corridor Improvement Authority. The attachments to this cover sheet reflect the costs per square foot of every address in the BID, as well as a map outlining the BID District approved by the Commission last year. Also attached is a resolution creating the special assessment district as a tax authority entity. An additional public hearing will be called to establish the assessment and add it to the tax rolls on November 24, 2020 at the Regular City Commission meeting. The total anticipated capture of this assessment is $24,011.03, which will be used by the BID Board to provide for winter maintenance of sidewalks, plowing , landscaping maintenance, and marketing materials for the district.

STAFF RECOMMENDATION: To close the public hearing and approve the Resolution of Establishment of the Lakeside BID Special Assessment District as presented.

PUBLIC HEARING COMMENCED: No public comments were received.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Ramsey, to close the public hearing and approve the Resolution of Establishment of the Lakeside BID Special Assessment District as presented and assign Commissioners Emory and Johnson to sign the roll.

ROLL VOTE: Ayes: Ramsey, German, Rinsema-Sybenga, Emory, Johnson, Gawron

Nays: None

MOTION PASSES

B. <u>Lakeside Corridor Improvement Authority Pre-Ratification Public Hearing</u>
Economic Development

SUMMARY OF REQUEST: The Lakeside BID Board has petitioned the City to allow for the creation of a Corridor Improvement Authority and corresponding Tax Increment Financing Plan. A public hearing to take comments concerning the creation of the Authority and its boundaries must take place, and has been duly posted, published, and noticed.

The Lakeside Business Improvement District Board has requested a Corridor Improvement Authority to generate TIF revenues and eventually phase out their Business Improvement District special assessment. This public hearing is required by state stature so that the Commission may take comments on the boundaries and establishment of the Authority. The public within the proposed boundaries and the impacted tax authorities were mailed notice of this hearing, and it was publicly posted in conspicuous locations withing the proposed boundary. The notice was also published twice in a newspaper of record, pursuant to state law. Not less than 60 days following this hearing, the City Commission may adopt an ordinance formally establishing the Authority, and mey them appoint a board after due filing of that ordinance with the Michigan Department of Treasury.

STAFF RECOMMENDATION: To close the public hearing and accept comments.

PUBLIC HEARING COMMENCED:

Dr. Patricia Roy – 855 Scenic Drive – sent an email in support of this.

Motion by Commissioner Johnson, second by Commissioner German, to close the public hearing and accept comments.

ROLL VOTE: Ayes: Ramsey, German, Rinsema-Sybenga, Emory, Johnson, Gawron

Nays: None

MOTION PASSES

2020-80 NEW BUSINESS:

A. <u>Corona Virus Aid, Relief, and Economic Security Act (CARES Act) – CDBG COVID 19 Funding Budget</u> CNS

SUMMARY OF REQUEST: To approve the budget for CARES Act funding received by the City of Muskegon totaling $794,564. The eligible for the money are: Child Care, Utilities, Businesses, Food Assistance, Parks, and Youth Programs.

AMOUNT BUDGETED: $794,564

FUND/ACCOUNT: CARES Act Covid 19 2020, Total Allocation

STAFF RECOMMENDATION: To approve activities and budget for the CARES Act – CDBG COVID 19.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Johnson, to approve activities and budget for the CARES Act – CDBG COVID19.

ROLL VOTE: Ayes: Rinsema-Sybenga, Emory, Johnson, Gawron, Ramsey, and German

Nays: None

MOTION PASSES

B. <u>MSA – SCBA (Self Contained Breath Apparatus) Replacement</u> Public Safety

SUMMARY OF REQUEST: The Fire Department is requesting to replace their aging ISI SCBA's (self-contained breath apparatus). We have a revised quote that shows if we give them a verbal/written approval (by October 30) we will be able to secure the price listed of $232,000 (for total replacement). The equipment would be purchased and in service by June of 2021. Through a county wide purchase plan we are being offered the above price. If we don't act on this offer our sole price would be $283,000.00 to replace.

The current ISI (SCBA's) will become "end of life" within 18 months, and our ability to service the equipment ends in April of 2021. Support from authorized dealers becomes questionable, the "free battery" program ends – the estimated cost for batteries is approximately $1,000.00 annually.

AMOUNT REQUESTED: $232,565.00

FUND OR ACCOUNT: 404-Public Improvement Fund

STAFF RECOMMENDATION: Approve the purchase of new MSA SCBA equipment at the reduced rate.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Johnson, to approve activities and budget for the CARES Act – CDBG COVID19.

ROLL VOTE: Ayes: Emory, Johnson, Gawron, Ramsey, German, and Rinsema-Sybenga

Nays: None

MOTION PASSES

ANY OTHER BUSINESS: Commissioner German asked the clerk about safety precautions surrounding the election.

PUBLIC COMMENT ON NON-AGENDA ITEMS: No comments were received.

ADJOURNMENT: The City Commission meeting adjourned at 6:14 p.m.

Respectfully Submitted,

Ann Marie Meisch, MMC – City Clerk

Agenda Item Review Form

Muskegon City Commission

Commission Meeting Date: Nov. 9th, 2020	Title: Expanded Beach Parking
Submitted By: Leo Evans	Department: Public Works

Brief Summary:

Staff has worked to develop a proposed plan to expand/improve parking and pedestrian/bike facilities at Pere Marquette Park with a preliminary concept, schedule and budget presented here for discussion and consideration.

Detailed Summary:

See attached staff summary and attachments

Amount Requested: $0	Amount Budgeted: $0
Fund(s) or Account(s): 590	Fund(s) or Account(s): 590

Recommended Motion:

N/A

Check if the following Departments need to approve the item first:

Police Dept. ☐

Fire Dept. ☐

IT Dept. ☐

For City Clerk Use Only:

Commission Action:

Date: November 9th, 2020

To: Honorable Mayor and City Commissioners

From: Department of Public Works

RE: Expanded Beach Parking

Summary of Topic

Staff has worked to prepare the following report and attachments that present an option for expanded and improved beach parking at Pere Marquette Park. These improvements are derived from previous meetings and plans for the area along with increased opportunities for funding that have come about related to parking revenue and the recent construction on Beach Street.

Overview of Proposal

For the majority of this staff report please reference the attached preliminary sketch included as an attachment to this item.

The work is primarily located from the Ovals intersection south to the Kite Shack parking lot and would include removal of the existing one-way and angled parking area along with the sidewalk and trees. Currently the pavement in this area measures approximately 60 FT in width when measured from the centerline of Beach Street west to the outer edge of the sidewalk as follows (45 FT of asphalt pavement / 10 FT of sand / 5 FT concrete sidewalk). The proposed layout calls for the removal of all this pavement/sidewalk and widening the paved area to approximately 110 FT of asphalt pavement. The new pavement would be configured with a single row of angled parking along southbound Beach Street, a single one-way lane with double angle parking, and a 20 FT pedestrian/biking walkway. This change would widened the effective paved/pedestrian area by approximately 50 FT.

The proposed layout as designed would be relatively simple to design and build in conjunction with the work already underway. We utilized the existing road geometry to simplify the design and construction to allow us to expedite the work to be ready for the 2021 season. The outcome of the project would be an addition of ~200 parking spaces, replacement of one of the worst condition section of existing parking, and construction of the first phase of a long discussed pedestrian/bicycle boardwalk for the area.

Schedule for the work is discussed below, but the overall intention would be to have this constructed in the Spring of 2021 and ready for the peak tourist season between mid-June and end of August.

A bulk of the proposed funding for this project would be derived from the General Fund via the increased parking revenue that was obtained last year and based on future revenue for 2021. The increased parking and expanded pedestrian opportunities will continue to support that funding stream.

Estimated Cost & Contracting Method

A preliminary estimate of the cost is included as an attachment to this agenda item with an estimated cost of $623,210.00.

The preliminary cost estimate was developed around the concept of constructing this work under a change order to the existing contract that is in place for the work on Beach Street with Hallack Contracting and utilizes many of the unit prices that already existing on that contract with allowances for other unknown items.

The option to pursue this under a change order provision of the purchasing policy was preferred for a number of reasons:

- Hallack Contracting will already be working in the area during the Spring of 2021 to complete the work started this Fall. This avoids the problems that can arise from having multiple contractors under separate contracts working in the same area simultaneously.
- Hallack Contracting already competitively bid the work on Beach Street. This contract would largely utilize the same or very similar unit prices.
- Hallack Contracting has already proven their ability to work in the area with the successful fall work in 2020.
- Hallack Contracting already has the necessary insurance and contracts in place to add this work. Recreating that through a separate bid process would require additional time and expense to achieve.

That being said the route for handling this work as a change order isn't without several hurdles:

- This is a large change order. The original contract ~$2M (~$900K City Portion) would be increased by nearly 2/3 the original value.
- The original contract is held by the Muskegon County. We would need support from Muskegon County to add this to their existing contract. They are tentatively planning to consider this item at their November 12th Board of Public Works meeting, pending the direction we take coming out of this meeting.

Next Steps

Assuming this project moves ahead in some fashion I would envision a path forward along the lines of the following:

- Step 1 – Staff meets internally to decide on direction for Engineering and make any necessary concept revisions. There is a possibility we could shuffle some of our own projects to tackle the Survey/Engineering/Permitting work ourselves, or we might decide that we need outside assistance, likely from DLZ, Inc. (November 2020)
- Step 1a – If outside Engineering is the preferred route and the amendment is above staff approval limits, we would bring an amendment to the Commission for the Engineering Services Agreement. (December 2020)

- Step 2 – Complete the engineering design of the revision. The preliminary concept with any noted revisions would be the starting point but we still have a lot of details to sort out in developing a buildable set of plans. (End of January 2021)

- Step 3 – Apply for permits based on the revised scope of work. (End of January 2021)

- Step 4 – Negotiate pricing for the change order with Hallack Contracting and bring a formal change order request to the City Commission and the County Board of Commissioners. (February/March 2021)

- Step 5 – Construction (April-June 2021)

Summary

Staff is seeking discussion and direction on the topic of expanded Beach Parking.

CITY OF MUSKEGON

BEACH STREET

PROPOSED ROADWAY AND PARKING IMPROVEMENTS

DLZ
ARCHITECTURE • ENGINEERING • PLANNING
SURVEYING • CONSTRUCTION SERVICES

INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

OCTOBER 2020

Description	Unit	Qua	Price	Total
Tree Removal 6-18"	Ea	11	$500.00	$5,500.00
Pavt, REM	Syd	3,500	$2.00	$7,000.00
Sidewalk REM	Syd	700	$2.00	$1,400.00
Machine Grading	STA	40.0	$2,850.00	$114,000.00
Aggregate Base 8"	Syd	12,000	$5.50	$66,000.00
HMA Surface REM	Syd	3,500	$1.00	$3,500.00
HMA 4E3	Ton	2,640	$85.00	$224,400.00
Sidwalk Conc 4"	Sft	2,000	$4.00	$8,000.00
			Subtotal	***$429,800.00***
Mobilization (5%)	LSM	1	$21,490.00	$21,490.00
Traffic Control (2%)	LSM	1	$8,596.00	$8,596.00
Signing (1%)	LSM	1	$4,298.00	$4,298.00
Pavement Markings (2%)	LSM	1	$8,596.00	$8,596.00
Contingency (20%)	LSM	1	$85,960.00	$85,960.00
Engineering (15%)	LSM	1	$64,470.00	$64,470.00
			Project Total	**$623,210.00**

WATCH MUSKEGON

Agenda Item Review Form

Muskegon City Commission

Commission Meeting Date: 11/10/2020	Title: Update to the Lot Sale Policy
Submitted By: Mike Franzak	Department: Planning

Brief Summary: Staff has prepared an updated lot sale policy that outlines procedures and incentives to direct the use and sale of vacant, city-owned residential properties.

Detailed Summary: Amendments to the draft policy have been made since discussing at the October Work Session.

Amount Requested:	Amount Budgeted:
Fund(s) or Account(s):	Fund(s) or Account(s):

Recommended Motion: To approve the lot sale policy as presented.

Check if the following Departments need to approve the item first:

Police Dept. ☐

Fire Dept. ☐

IT Dept. ☐

For City Clerk Use Only:

Commission Action:

City of Muskegon
Policy for the Use & Sale of City-Owned Residential Property

Objective

The City of Muskegon owns a significant number of vacant lots throughout the city. These lots cost money to maintain and do not generate taxes, but they do offer opportunities for infill housing development and public use. Selling vacant lots for residential development will create much needed housing options, expand the residential tax base and alleviate the City of maintenance costs. Citizen lead initiatives like urban farms, community gardens and the Neighborhood Empowerment Program (adopt-a-lots) are all resources the City can utilize to defer maintenance costs and reduce blight while the lots are being marketed for sale. There are also instances in which the City may wish to hold on to a vacant lot or acquire additional land to combine with an existing property. Vacant lots can also be valuable to complete existing/planned projects or to offer easements to essential/recreation services. In order to utilize City-owned vacant lots to their fullest potential, the City has developed this policy for their use and sale to private ownership.

Lot Types

Buildable Lots – Buildable lots are defined as lots suitable in size and configuration under Zoning Ordinance regulations for the construction of housing units. Some City-owned lots are much larger than needed to construct various housing types. As a condition of sale, the buyer must commence construction [1] within 18 months of the date of purchase of the property or it will revert back to the City's ownership, free and clear of any claim of the buyer.

Non-Buildable Lots – Non-buildable lots are defined as lots that are insufficient in size or configuration for new construction under Zoning Ordinance regulations. These lots may only be sold to adjacent property owners, neighborhood organizations, or valid non-profit agencies to expand, improve, or beautify the property. In the event that multiple adjacent owners seek to purchase a property, the City shall divide the property in the most equitable manner.

*Lot Splits and Combinations - Where applicable, staff will split or combine lots to create the best potential for future development. Staff may also recommend that only a portion of a buildable lot be sold if it is in the best interest for future development and if the remaining portion is also a buildable lot.

[1] "Commence Construction" means that a buyer has been issued a residential building permit by the City of Muskegon and also (in the sole opinion of the City of Muskegon's Building Official) that at least seventy-five percent (75%) of the dwelling has been completed.

Lot Use

The following is a list of potential uses for City-owned vacant lots.

Buildable Lots and Large Blocks of Land

Permanent Use Options (listed in order of highest priority):

- New housing development – All buildable lots will be marketed for sale for residential development. If multiple parties are interested, preference will be given to projects with higher density and, where applicable, staff reserves the right to split or combine lots to create the best potential for future development.
- Public space – The use of the lot for a park or other type of community gathering place. Most lots may not be appropriate for public spaces, such as those located in close proximity to existing public parks or neighboring houses.

Temporary Use Options (listed in order of highest priority):

- Community garden – Groups that agree to maintain the lot may use it for gardening. Please see Section 2313 of the Zoning Ordinance for guidelines on community gardens. Lots will remain for sale by the City, however, lots will not transfer ownership during the growing season.
- Adopt-A-Lot – Neighborhood Organizations may adopt lots as part of the Neighborhood Empowerment Program. Please see the Neighborhood Empowerment Program brochure.

Non-Buildable Lots

Permanent Use Options (listed in order of highest priority):

- Yard addition –Non-buildable lots should be sold to an adjacent property owner who may take advantage of the landscaping grant (see below). Additional yard space may also be used for anything allowed by the zoning ordinance; such as house/garage/shed/pool additions, etc.
- Public space – The use of the lot for a park or other type of community gathering place. Most lots may not be appropriate for public spaces, such as those located in close proximity to existing public parks or neighboring houses.

Temporary Use Options (listed in order of highest priority):

- Community garden – Groups that agree to maintain the lot may use it for gardening. Please see Section 2313 of the Zoning Ordinance for guidelines on community gardens. Lots will remain for sale by the City, however, lots will not transfer ownership during the growing season.
- Adopt-A-Lot – Neighborhood Organizations may adopt lots as part of the Neighborhood Empowerment Program. Please see the Neighborhood Empowerment Program brochure.

Lot Sales

Buildable Lot Sales

Lot Price – 75% of the True Cash Value. Sale price reimbursements are available for the following:

- Duplex or Small Multiplex Development (where permitted by zoning) – 100% price reimbursement
- Single-Family House that meets the following design standards[2]:
  - Open front porch of at least 60 sf – 20% price reimbursement
  - Picture or bay window - 20% price reimbursement
  - Alley-loaded parcel – 20% price reimbursement
  - Shutters or other acceptable window treatments – 20% price reimbursement
  - Underground sprinkling – 20% price reimbursement

Development Incentives – In addition to price reimbursements, additional incentives include:

- Neighborhood Enterprise Zone (NEZ) Certificate – For those properties already located in a NEZ District, NEZ certificates will be offered using the following scale:
  - Single-family house: 3 years
  - Single-family house that incorporates three of the five above listed Design Standards: 6 years
  - Duplex: 12 years (owner-occupied unit only)
  - Small Multiplex: 15 years (owner-occupied unit only)
- Water/Sewer Connection Discount – Discounted water/sewer connection fees will be given for the following housing developments:
  - Duplex – 50% reduction
  - Small Multiplex – 100% reduction
  - Three or more single-family houses (all built within 18 months) – 100% reduction

How to Purchase – The Planning Department may approve the sale of non-buildable lots. All buildable lots sales must be approved by the City Commission. All parties must be current on local taxes.

[2] Price reimbursements will be awarded to approved projects after verification of project completion.

Non-Buildable Lot Sales

Lot Price – $1

Landscaping Incentive – Non-buildable lots that are used for beautification or creation of natural habitat may be eligible for a landscaping grant.

- Landscaping Grant – This grant is intended to assist in the beautification of neighborhoods by transforming underutilized land into attractive landscapes and/or natural habitats. Natural landscaping projects with a mixture of native species as well as animal/pollinator habitat improvements are eligible for support. For every $1,500 an applicant spends on landscaping, they will be reimbursed $250 (up to $1,000). Applicants must submit a landscaping plan with estimates to the Planning Department. Approved applicants will complete the project as described in the application and submit receipts to the Planning Department in order to receive the grant funds.
    - Grant Requirements – Decorative/natural landscaping projects must include the following elements:
        - A mixture of at least three different decorative plant species.
        - Decorative ground substrate such as woodchips or landscaping rocks.
        - Landscaping area must be at least 100 square feet total and be located within 20 feet of the front property line.
        - Landscaping must be a focal point and not solely used as a buffer between properties.
        - Landscaping may not interfere with zoning ordinance requirements for clear vision at intersections, alleys, and driveways.
        - Watering/maintenance plan and/or drainage pipes where rain gardens are created.

How to Purchase: The Planning Department may approve the sale of non-buildable lots to adjacent property owners, neighborhood organizations and non-profit agencies. Properties will be sold to qualifying parties on a first come, first serve basis. All parties must be current on local taxes. Once payment is received (lot price plus cost of deed registration) the City will register the deed with the Muskegon County Register of Deeds.

Lot Sale Terms

Closing Costs

All closing costs will be split between the buyer and the seller.

Property Survey

All costs and activities associated with a survey are the sole responsibility of the buyer.

Environmental

Properties will be sold as is. Any environmental analysis is the sole responsibility of the buyer.

Title Evidence/Insurance

Quieting title of tax reverted properties sold and properties split for minimal amounts such as non-buildable lots, shall be the responsibility of the buyer. City staff may choose to quiet title on certain lots deemed necessary for development plans.

Financing

Financing the acquisition of City-owned property and subsequent construction (if applicable) is the sole responsibility of the buyer. Failure to provide proof of adequate financing may be used as a basis for denial of a sale.

Deeds

All sales will be handled as quit claim deeds.

Appeal Procedure

Any denial of a sale can be appealed to the City Commission.

Applicability

Pursuant to the above, the City will periodically implement neighborhood marketing strategies. Elements of this policy may be superseded by a marketing strategy, if said strategy is approved by the City Commission as an exception to this policy, and only while said strategy is being utilized to market properties identified by the strategy.

Agenda Item Review Form

Muskegon City Commission

Commission Meeting Date: November 10, 2020	Title: Muskegon County Designated Assessor Resolution & Interlocal Agreement
Submitted By: Beth Lewis	Department: Finance
Brief Summary: To authorize the signing of the Resolution and Interlocal agreement for Muskegon County Designated Assessor.	
Detailed Summary: Public Act 660 of 2018 requires the appointment of a qualified individual to serve as a Designated Assessor for the County for a five year term. The appointment must be made by December 31, 2020. This agreement must be approved by a minimum of twelve (12) local boards as the next action step in the process of appointing a Designated Assessor. Once this is complete all twelve boards will then be asked to approve that the County's Equalization Director Donna VanderVries be appointed to serve.	
Amount Requested: N/A	Amount Budgeted: N/A
Fund(s) or Account(s):	Fund(s) or Account(s):
Recommended Motion: Authorize the approval and signing of the Resolution and Interlocal agreement for Muskegon County Designated Assessor.	

Check if the following Departments need to approve the item first:

Police Dept. ☐

Fire Dept. ☐

IT Dept. ☐

For City Clerk Use Only:

Commission Action:

RESOLUTION #________________

Authorize the approval and signing of an interlocal agreement
for the Muskegon County Designated Assessor

WHEREAS, MCL 211.10g establishes the requirement for a designated assessor in each county and that such designation should be made before December 31, 2020; and,

WHEREAS, to meet the requirement of appointing a Designated Assessor for Muskegon County, the assessing districts in Muskegon County and the County of Muskegon have agreed to designate Donna VanderVries as Designated Assessor; and,

WHEREAS, the Interlocal Agreement naming the designated assessor shall be binding upon all assessing districts upon its approval by the County Board of Commissioners, Donna VanderVries, a majority of the assessing districts, and the State Tax Commission; and,

WHEREAS, the Designated Assessor shall only act as the assessor of record for an assessing district when required to by the State Tax Commission pursuant to MCL 211.10g or upon direct action of the governing board of an assessing district.

NOW, THEREFORE, BE IT RESOLVED that the [governing board] of [assessing district] approves the Interlocal Agreement naming Muskegon County, an individual qualified and certified by the State Tax Commission as a Michigan Master Assessing Officer, to be the County Designated Assessor for Muskegon County; and,

BE IT FURTHER RESOLVED THAT, the supervisor, city manager or mayor is authorized to sign the Interlocal Agreement.

This resolution adopted.

AYES:

NAYS:

CITY OF MUSKEGON

BY: _________________________________

Ann Marie Meisch, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, State of Michigan, at a regular meeting held on November 10, 2020 and that said meeting was conducted iand public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976 and that the minutes of the said meeting were kept or will be or have been made available as required by said Act.

CITY OF MUSKEGON

BY: _________________________________

Ann Marie Meisch, City Clerk

MUSKEGON COUNTY INTERLOCAL AGREEMENT
FOR COUNTY DESIGNATED ASSESSOR

This Interlocal Agreement, by and between the COUNTY OF MUSKEGON, a political subdivision of the State of Michigan (hereinafter referred to as the “County”), Donna B. VanderVries (hereinafter referred to as the “Designated Assessor”) and BLUE LAKE TOWNSHIP, CASNOVIA TOWNSHIP, CEDAR CREEK TOWNSHIP, DALTON TOWNSHIP, EGELSTON TOWNSHIP, FRUITLAND TOWNSHIP, FRUITPORT TOWNSHIP, HOLTON TOWNSHIP, LAKETON TOWNSHIP, MONTAGUE TOWNSHIP, MOORLAND TOWNSHIP, MUSKEGON TOWNSHIP, RAVENNA TOWNSHIP, SULLIVAN TOWNSHIP, WHITE RIVER TOWNSHIP, WHITEHALL TOWNSHIP, CITY OF MONTAGUE, CITY OF MUSKEGON, CITY OF MUSKEGON HEIGHTS, CITY OF NORTH MUSKEGON, CITY OF NORTON SHORES, CITY OF ROOSEVELT PARK, and CITY OF WHITEHALL, each a political subdivision of the State of Michigan (each hereinafter referred to as an “Assessing District,” and collectively referred to as the “Assessing Districts”), is entered into pursuant to the Urban Cooperation Act of 1967, Public Act 7 of 1967 (Ex. Sess.) as amended, MCL 124.501 *et seq*., and the General Property Tax Act, Public Act 206 of 1893 as amended by Public Act 660 of 2018, MCL 211.10g, for the purpose of designating an individual to serve as the County’s Designated Assessor.

WHEREAS, pursuant to MCL 211.10g(4) every County shall have a Designated Assessor on file with the State Tax Commission as of December 31, 2020: and

WHEREAS, the County Designated Assessor is designated by an Interlocal Agreement executed between the County Board of Commissioners, a majority of the Assessing Districts in the County and the individual put forth as the Designated Assessor; and

WHEREAS, the individual designated as the County’s Designated Assessor must be approved by the State Tax Commission.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1a. Designation of County Designated Assessor. The County and a majority of the Assessing Districts in the County designate Donna B. VanderVries, who is an individual qualified and certified by the State Tax Commission as a Master Assessing Officer (Certificate # R-7510), to be the Designated Assessor for Muskegon County.

1b. Assessing Districts covered by this interlocal agreement are as follows. BLUE LAKE TOWNSHIP, CASNOVIA TOWNSHIP, CEDAR CREEK TOWNSHIP, DALTON TOWNSHIP, EGELSTON TOWNSHIP, FRUITLAND TOWNSHIP, FRUITPORT TOWNSHIP, HOLTON TOWNSHIP, LAKETON TOWNSHIP, MONTAGUE TOWNSHIP, MOORLAND TOWNSHIP, MUSKEGON TOWNSHIP, RAVENNA TOWNSHIP,

SULLIVAN TOWNSHIP, WHITE RIVER TOWNSHIP, WHITEHALL TOWNSHIP, CITY OF MONTAGUE, CITY OF MUSKEGON, CITY OF MUSKEGON HEIGHTS, CITY OF NORTH MUSKEGON, CITY OF NORTON SHORES, CITY OF ROOSEVELT PARK and CITY OF WHITEHALL

1c. SEV totals by class (including special act values) for Muskegon County as of 2020 are as follows.

Agricultural	186,492,100__	Developmental	0____________
Commercial	722,557,100__	Total Real Property	5,725,146,100_
Industrial	227,683,300__	Personal Property	349,733,500 _
Residential	4,588,413,600	Total Real and Personal Property	6,074,879,600__
Timber-Cutover	0___________		

1d. Total number of parcels by classification (including special act parcels) as of 2020 by unit are as follows.

	Agricultural	Commercial	Industrial
Blue Lake Township	0	10	0
Casnovia Township	374	35	16
Cedar Creek Township	70	22	0
Dalton Township	30	179	27
Egelston Township	12	160	82
Fruitland Township	40	40	0
Fruitport Township	54	378	27
Holton Township	156	63	1
Laketon Township	2	48	0
Montague Township	117	46	13
Moorland Township	150	16	14
Muskegon Township	18	441	82
Ravenna Township	340	77	13
Sullivan Township	70	23	1
White River Township	137	16	8
Whitehall Township	6	83	5
City of Montague	8	87	21
City of Muskegon	18	1,084	211
City of Muskegon Heights	0	388	137
City of North Muskegon	0	95	4
City of Norton Shores	4	620	167
City of Roosevelt Park	0	102	13
City of Whitehall	3	152	27

	Residential	Timber-Cutover	Developmental
Blue Lake Township	1,588	0	0
Casnovia Township	1,052	0	0
Cedar Creek Township	1,857	0	0
Dalton Township	5,238	0	0
Egelston Township	3,708	0	0
Fruitland Township	3,440	0	0
Fruitport Township	5,767	0	0
Holton Township	1,194	0	0
Laketon Township	3,607	0	0
Montague Township	903	0	0
Moorland Township	661	0	0
Muskegon Township	6,713	0	0
Ravenna Township	1,119	0	0
Sullivan Township	1,189	0	0
White River Township	1,196	0	0
Whitehall Township	750	0	0
City of Montague	1,378	0	0
City of Muskegon	12,544	0	0
City of Muskegon Heights	4,051	0	0
City of North Muskegon	1,599	0	0
City of Norton Shores	9,522	0	0
City of Roosevelt Park	1,292	0	0
City of Whitehall	1,254	0	0

	Total Real Property	Personal Property	Total Real & Personal
Blue Lake Township	1,598	56	1,654
Casnovia Township	1,477	96	1,573
Cedar Creek Township	1,949	42	1,991
Dalton Township	5,474	210	5,684
Egelston Township	3,962	206	4,168
Fruitland Township	3,520	95	3,615
Fruitport Township	6,226	527	6,753
Holton Township	1,414	80	1,494
Laketon Township	3,657	74	3,731
Montague Township	1,078	67	1,145
Moorland Township	841	47	888
Muskegon Township	7,254	589	7,843
Ravenna Township	1,549	123	1,672
Sullivan Township	1,283	52	1,335
White River Township	1,357	30	1,387

Whitehall Township	844	125	969
City of Montague	1,494	124	1,618
City of Muskegon	13,857	1178	15,035
City of Muskegon Heights	4,576	316	4,892
City of North Muskegon	1,698	203	1,901
City of Norton Shores	10,313	1002	11,315
City of Roosevelt Park	1,407	234	1,641
City of Whitehall	1,436	250	1,686

1e. List of any unique, complex, or high value properties within the County. Sun Chemical has a chemical plant that is one of only two in the United States. Howmet Aerospace is a large facility that specializes in airplanes. L3 Harris is global aerospace and defense technology innovator. Michigan's Adventure is the largest amusement park/water park in Michigan. No other properties throughout the County are considered unique, complex, or high value.

1f. Terms of agreement. If approved by the State Tax Commission, the County Designated Assessor shall serve for a minimum of five (5) years from the date of the approved designation. The designation shall not be revoked, and no new designation shall be made earlier than five (5) years following the date of the approved designation, except as provided in MCL 211.10g(4)(e).

1g. Agreement Effective Date. The effective date of this agreement shall commence on December 31st, 2020 or at such time the State Tax Commission approves the designation of the Designated Assessor, whichever comes last.

1h. Place of Performance of Duties. The duties performed by the Designated Assessor shall be carried out at the principal office of the Designated Assessor located at Muskegon County Equalization 173 E. Apple Avenue Muskegon Michigan 49442. Office hours at an Assessing District's Township or City Hall will be negotiated at such a time an Assessing District chooses to or is ordered to have the Designated Assessor act as their assessor of record.

QUALIFICATIONS OF DESIGNATED ASSESSOR

2a. Current assessor certification level and number. Donna B. VanderVries is currently certified as a Michigan Master Assessing Officer (MMAO). Certification number is R-7510.

2b. Current employment status of the Designated Assessor. Donna B. VanderVries is currently the Muskegon County Equalization Director and acts as the assessor of record for the Cities of Muskegon, Norton Shores, Whitehall and Roosevelt Park, and the Townships of Egelston, Fruitport, Whitehall, White River, Sullivan, Montague, Moorland and Dalton.

2c. Prior local unit assessing experience. Donna worked at the City of Grand Rapids assessor's office as an appraiser III, commercial/industrial appraiser and a personal property auditor. Donna was also a contractor in the City of Zeeland power plant appeal.

2d. Conflict of interest disclosures. There are no known conflicts of interest between the Designated Assessor and Muskegon County or any Assessing Districts within the County.

SCOPE OF SERVICES PROVIDED BY DESIGNATED ASSESSOR

3a. Preparation of assessment rolls. The Designated Assessor shall annually meet the guidelines of the State Tax Commissions document "Supervising Preparation of the Assessment Roll" for any Assessing District under contract with the Designated Assessor.

3b. Plan to correct deficiencies found in an AMAR audit. The Designated Assessor shall file a Corrective Action Plan with the State Tax Commission within 30 days of assuming jurisdiction of an Assessing District who was found to have deficiencies on their latest AMAR audit. With the exception of a complete reappraisal, all identified AMAR deficiencies will be corrected within one year of assumption of the Assessing District, unless otherwise agreed upon by the Designated Assessor, Assessing District and the State Tax Commission.

3c. Attendance at Boards of Review Meetings. After assuming jurisdiction of an Assessing District, the Designated Assessor or her designee shall be present at all Boards of Review for the Assessing District.

3d. Duties and responsibilities related to property tax appeals. The Assessing District shall retain ultimate control of all litigation and settlement negotiations and the Designated Assessor shall operate under the direction of the Assessing District in any litigation regarding a tax appeal, including appeals to the Small Claims Division.

Any appeal to the Tax Tribunal may result in the Assessing District obtaining competent legal counsel at its expense. The Assessing District may choose to retain the Designated Assessor to prepare necessary appraisals and/or consultation or may employ another firm to prepare a supportable and defensible report for an additional fee.

Unless legal counsel is utilized on a case-by-case basis, the Designated Assessor shall defend all appeals to the Small Claims Division of the Michigan Tax Tribunal. This shall include, but not be limited to, filing necessary petitions, preparing and submitting such material, statistics and other information as is necessary to properly defend any such appeal, and appearing at all hearings and meetings as are required for the purpose of defending said appeal. All the foregoing regarding appeals to the Small Claims Division is deemed to be included as part of the services compensated pursuant to the terms and provisions of this Agreement.

In all other potential appeals to the Michigan Tax Tribunal or State Tax Commission, the Designated Assessor shall provide as part of the services included under the terms and provisions of this Agreement such time and effort as is necessary to properly provide documents, analysis and advice as may be required in the determination of the Designated Assessor or the Assessing District to forestall the formal filing of an appeal or to settle a disputed case up to the date of the filing of a petition appealing a decision of the Assessing District or any of its agencies or boards to the Michigan Tax Tribunal or State Tax Commission. After the filing of said petition, the Designated Assessor shall be available to the Assessing District for such further assistance as is required by the Assessing District in the defense of such appeal. The Designated Assessor shall be available as an expert witness on behalf of the Assessing District in any proceedings. Mileage expenses for travel required for appearance at Tax Tribunal hearings or State Tax Commission hearings shall be reimbursed at the rate per mile recognized by the Internal Revenue Service's allowance for business use of an automobile and the time spent will be reimbursed at the hourly rate as identified in section 5a of this agreement.

3e. Reporting requirement and responsibility to meet with local unit officials. On or before December 31st of each year, at the Assessing District's request, the Designated Assessor shall prepare written recommendations and conclusions regarding the current state of the Assessing District's assessment rolls, by class, together with specific recommendations concerning actions which, in the opinion of the Designated Assessor, should be taken in order to achieve maximum equity in the assessment rolls and compliance with all State Tax Commission rules, regulations and guidelines.

3f. Any and all obligations of local unit assessing staff members. If an Assessing District employs any assessing staff other than the Assessor of Record, those staff members shall remain employees of the Assessing District. Those staff members will continue to conduct their duties as they understand them under the supervision of the Designated Assessor. If changes in duties are identified as necessary by the Designated Assessor, those changes will be discussed with the employee and Assessing District prior to implementation. No existing staff member will be terminated by the Designated Assessor without prior approval of the Assessing District.

3g. Responsibilities of Designated Assessor while not acting as an assessor of record for an assessing district under this agreement. The Designated Assessor will have no official duties of record until such time she is appointed the assessor of record of an Assessing District. Upon request of the Assessing District, the Designated Assessor will meet with the Assessing District to discuss potential solutions of any deficiencies identified by an AMAR audit to avoid any formal action by the State Tax Commission.

3h. Requirement to remain certified and in good-standing. The Designated Assessor shall, at all times, maintain her Michigan Master Assessing Officer Certification (MMAO) and remain in good standing with the State Tax Commission.

3i. Non-exclusivity of assessing services. Nothing in this Agreement prevents or limits the Designated Assessor from serving as the Designated Assessor, Assessor of Record or Equalization Director for this or any other County in Michigan.

DUTIES AND RESPONSIBILITIES FOR LOCAL ASSESSING DISTRICTS CONTRACTING WITH THE DESIGNATED ASSESSOR

4a. Access to required documents and information. While under contract with the Designated Assessor, the Assessing District shall provide reasonable access to all assessing records, documents, databases, and information. This shall include remote access to the Assessing District's computer and network system if available.

4b. Policies and procedures of Assessing District. While under contract with the Designated Assessor, the Assessing District shall make the Designated Assessor aware of any applicable local policies and procedures including technology, equipment, facilities, personnel, etc. that may apply to her as a contractor.

4c. Independent Contractor. The Designated Assessor and her employees at all times shall be considered as an independent contractor, and not as the Assessing Districts' employees. As an independent contractor, the Designated Assessor's payment under this Agreement shall not be subject to any withholding for tax, social security, or other purposes; nor shall the Designated Assessor or her employees be entitled to sick leave, pension benefits, vacation, medical benefits, life insurance, or unemployment compensation or the like from the Assessing Districts.

COST AND COMPENSATION FOR DESIGNATED ASSESSOR

5a. Payment terms and Fee Structure. All assessing maintenance contracts will be based on a per parcel basis with the following fee schedule.

Agricultural Real -	$16.00 per parcel
Commercial Real -	$18.00 per parcel
Industrial Real -	$18.00 per parcel
Residential Real -	$16.00 per parcel
Other Real -	$16.00 per parcel
Personal Property -	$15.00 per parcel
Special Act Parcels -	$20.00 per parcel

The above stated fees shall include an annual on-site review of at least 20% of the total ad-valorem real property count.

All re-appraisal contracts will be based on a per parcel basis with the following fee schedule.

Agricultural Real -	$65.00 per parcel
Commercial Real -	$65.00 per parcel
Industrial Real -	$65.00 per parcel

Residential Real -	$65.00 per parcel
Other Real -	$65.00 per parcel

Hourly fee schedule of personnel are as follows.

MMAO Assessor -	$150.00 per hour
MAAO Assessor -	$80.00 per hour
MCAO Assessor -	$60.00 per hour
Support Staff -	$45.00 per hour

Office hours if required by the Assessing District will be billed at $50.00 per hour.

The above stated fees are all subject to an annual rate of inflation equivalent to the Consumer Price Index as published by the State Tax Commission.

5b. Payment responsibility. All fees associated with serving as the Designated Assessor shall be paid directly by the Assessing District under contract within 30 days of invoicing.

5c. Retainer fee. For as long as Donna B. VanderVries is the Equalization Director for Muskegon County, no retainer fee will be charged. In the event Donna B. VanderVries is not the Equalization Director for Muskegon County, the retainer fee for this agreement will be $200.00 per Assessing District.

5d. Payment in the event of death or disability of the Designated Assessor. In the event of the disability of the Designated Assessor all payments for only work completed shall be made to the Designated Assessor.

In the event of the death of the Designated Assessor all payments for only work completed shall be made to Muskegon County.

5e. Cost reimbursement for when the Designated Assessor is acting as assessor of record. Any cost incurred by the Designated Assessor outside of what is covered under the maintenance or reappraisal contract while acting as the assessor of record shall be reimbursed by the Assessing District within 30 days of invoicing.

5f. Identification of certain costs. The following items will be considered additional cost items and will be billed at their actual cost of supplies and materials plus the hourly fee of the personnel who completed the work as stated in section 5a of this Agreement.

-Setting up Tax database for tax collection
-Printing and or mailing of tax bills
-Printing and or mailing of assessment change notices
-Appraisal work for an entire MTT tribunal
-Expert witness testimony for an entire MTT tribunal
-GIS maintenance if needed

Unless otherwise agreed upon, the Designated Assessor will be responsible for the cost of employing additional assessing staff to bring the assessing unit into AMAR compliance.

Miscellaneous

6a. Petition to State Tax Commission. Upon the execution and filing of this Interlocal Agreement, the County shall petition the State Tax Commission to approve the individual named in Section 1a of this Interlocal Agreement to serve as the Designated Assessor for Muskegon County. The individual shall serve as the Designated Assessor upon approval of the State Tax Commission. If the State Tax Commission rejects the County's petition, then the parties agree to enter into additional Interlocal Agreement(s) under MCL 211.10g(4)(a) until a suitable Designated Assessor has been presented.

6b. Nondiscrimination. The Parties shall adhere to all Federal, State, and local laws, ordinances and regulations prohibiting discrimination in the performance of this Interlocal Agreement. The Parties shall not discriminate against a person to be served or an employee or applicant for employment because of race, color, religion, national origin, age, sex, disability that is unrelated to an individual's ability to perform the duties of a particular job or position, height, weight, or marital status. Breach of this section shall be regarded as a material breach of this Interlocal Agreement.

CERTIFICATION

COUNTY OF MUSKEGON

______________________________ ______________________

Susie Hughes, Chairperson Date
County Board of Commissioners

BLUE LAKE TOWNSHIP

______________________________ ______________________

Melonie Arbogast Supervisor Date

CASNOVIA TOWNSHIP

______________________________ ______________________

Kelli Ashbaugh Supervisor Date

CEDAR CREEK TOWNSHIP

Linda Aerts Supervisor Date

DALTON TOWNSHIP

Tony Barnes Supervisor Date

EGELSTON TOWNSHIP

John Holter Supervisor Date

FRUITLAND TOWNSHIP

Marcia Jeske Supervisor Date

FRUITPORT TOWNSHIP

Heidi Tice Supervisor Date

HOLTON TOWNSHIP

Alan Jager Supervisor Date

LAKETON TOWNSHIP

Kim Arter Supervisor Date

MONTAGUE TOWNSHIP

Jeff King Supervisor Date

MOORLAND TOWNSHIP

Daniel Nutt Supervisor Date

MUSKEGON TOWNSHIP

Jennifer Hodges Supervisor Date

RAVENNA TOWNSHIP

Elmer Hoyle Supervisor Date

SULLIVAN TOWNSHIP

Tony Mabrito Supervisor Date

WHITE RIVER TOWNSHIP

Michael Cockerill Supervisor Date

WHITEHALL TOWNSHIP

Charles Schmitigal Supervisor Date

CITY OF MUSKEGON

Frank Peterson City Manager Date

CITY OF MUSKEGON HEIGHTS

Troy Bell City Manager Date

CITY OF NORTH MUSKEGON

Sam Janson City Manager

Date

CITY OF NORTON SHORES

Mark Meyers City Administrator

Date

CITY OF ROOSEVELT PARK

Jared Olson City Manager

Date

CITY OF WHITEHALL

Scott Huebler City Manager

Date

DESIGNATED ASSESSOR

Donna B. VanderVries

Date

WATCH MUSKEGON

Agenda Item Review Form

Muskegon City Commission

Commission Meeting Date: November 10, 2020	Title: 1st Quarter Budget Reforecast
Submitted By: Beth Lewis	Department: Finance

Brief Summary: At this time staff is presenting the 1st Quarter Budget Reforecast for FY2020-21. Due to COVID-19 there are more 1st quarter changes than normal. In the General Fund we are now projecting revenues of $31,056,304 and Expense of $30,464,065 for a net surplus of $592,239.

Detailed Summary: Please see the Finance Director's 1st Quarter Budget Reforecast Highlights attached.

Amount Requested:	Amount Budgeted:
Fund(s) or Account(s):	Fund(s) or Account(s):

Recommended Motion: To approve the 1st Quarter FY2020-21 Budget Reforecast as presented.

Check if the following Departments need to approve the item first:

Police Dept. ☐

Fire Dept. ☐

IT Dept. ☐

For City Clerk Use Only:

Commission Action:

WATCH MUSKEGON

Memo

To: City Commission

From: Finance Director

Date: 11/3/20

Re: 1st Quarter Budget Reforecast FY2020-21 - Highlights

<u>General Fund</u>

Revenues:

Federal Grant revenue has been increased from $40,000 to $1,704,281. This is for CARES Act monies coming from the State for Hazard Duty Pay, Public Safety Payroll Reimbursement and replacement for part of August State Shared Revenue.

Paid Beach Parking was increased from $200,000 to $480,000. This increase was based on revenues collected this summer and expectation for May and June 2021 collections.

Traffic Fines & Fees were increased from $55,000 to $135,000. This increase is mostly due to enforcement of paid beach parking.

The Clerk's Office received an election grant for $433,580 from the Center for Technology and Civic Life, the revenues and expenses have been adjusted for this addition.

Expenses:

Beginning this fiscal year we are changing how we allocate our MERS Defined Benefit expense. In the past this was allocated through payroll and expensed each pay on our active Defined Benefit employees. However we currently have only 75 Defined Benefit employees out of 230 full time employees with only one DB employee left in the Fire Department. A new cost center has been added call Pension Administration and you will be seeing this in the General Fund, Water Fund, Sewer Fund, Equipment Fund, Public Service Building Fund and Engineering Fund. All MERS Defined Benefit expenses will be charged to this new cost center. This will make it easier to see exactly what each Fund is paying. As part of this change you will see that many Wage & Salaries line items have been decreased with expenses moving to Pension Administration.

Expenses of $55,000 were added to the Forestry cost center. This cost center hasn't been used in several years, however DPW is proposing to contract out some of our tree trimming and removal. Our current crew has only 2 employees and struggles to keep up.

Several Capital projects have been added to the General Fund:

- Beachwood/Bluffton Bike Racks – this is being paid for by a donation from the Community Foundation

- Repairs to the Mausoleum

- Improvements at Aamodt Park and Pavilion – this is being paid for from CDBG and the Park budget.

- City Hall HVAC system repairs and upgrades

MAJOR STREET FUND

Several capital projects have been adjusted to reflect actual bid prices. The project at Sheridan & Otlhoff was added in this year and is being paid for from the MDOC grant received in 2019. A couple other smaller projects were added Monroe Street 4^{th} to 3^{rd} and the Frauenthal Alley.

MERCY HEALTH ARENA FUND

There are still many unknowns with the Arena this season so some adjustment have been made, however we know there will be more coming. The Rent Revenue has been lower per our contract amendment with the Lumberjacks. Arena Event Revenue has been lowered by $100,000 due to capacity restrictions. The operating transfer from the General Fund to Arena has been increased by $200,000. The one bright spot is Floor/Ice Rental has been increased by $20,000. We were able to leave the ice up most of the summer and had Hockey Camps, Hockey School and Figure Skating School.

PUBLIC IMPROVEMENT FUND

The St. Mary's parking lot was deleted from the projects for this year.

The Arena Roof/HVAC was decreased by $173,000 due to the Capital Improvement Bond refinancing.

The Fire Departments SCBA purchase approved at the Oct 27^{th} Commission meeting was added.

Several projects were updated with actual cost numbers.

The Customer Service Window in the Clerk's office was added, some of the cost is being paid from the Election grant.

Revenues for property sales were increased for the Midtown Square II homes.

WATER AND SEWER FUNDS

Adjustments were made for projects actual bid costs.

BUDGET REPORT FOR CITY OF MUSKEGON
GENERAL FUND 1ST QUARTER REFORECAST AND 2020-21 BUDGET

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1st QUARTER REFORECAST
ESTIMATED REVENUES								
Dept 00000								
101-00000-4100	PROPERTY TAX	5,264,060	5,445,839	5,668,983	5,668,983	-	-	5,660,071
101-00000-4102	IN LIEU OF TAX	133,642	132,023	84,587	84,587	-	-	84,587
101-00000-4103	IFT/CFT TAX	106,297	142,712	76,468	76,468	-	-	76,468
101-00000-4104	PROPERTY TAX SANITATION	1,564,050	1,618,369	1,686,077	1,686,077	-	-	1,678,946
101-00000-4140	INCOME TAX	8,691,673	9,137,714	7,750,000	7,750,000	2,242,220	1,971,842	7,750,000
101-00000-4161	SPECIAL ASSESSMENTS	340,016	294,908	211,000	211,000	20,132	21,508	211,000
101-00000-4202	BUSINESS LICENSES & PERMITS	52,345	42,520	75,000	75,000	4,350	29,160	75,000
101-00000-4203	LIQUOR LICENSES & TAX REBATE	49,877	46,412	45,000	45,000	35,039	37,079	45,000
101-00000-4204	CABLE TV LICENSES OR FEES	380,343	361,405	370,000	370,000	-	-	370,000
101-00000-4205	HOUSING LICENSES	(840)	-	-	-	-	-	-
101-00000-4206	INSPECTION FEE	-	1,759	-	-	8	36	-
101-00000-4207	CEMETERY-BURIAL PERMITS	68,275	76,615	80,000	80,000	21,650	17,580	80,000
101-00000-4208	BUILDING PERMITS	933,745	911,057	1,100,000	1,100,000	172,957	192,774	975,000
101-00000-4209	ELECTRICAL PERMITS	169,690	172,531	196,000	196,000	41,256	35,102	196,000
101-00000-4210	PLUMBING PERMITS	102,101	103,139	95,000	95,000	20,586	25,573	95,000
101-00000-4211	HEATING PERMITS	137,826	144,730	143,500	143,500	31,655	33,847	143,500
101-00000-4213	RENTAL PROPERTY REGISTRATION	350,760	335,448	381,000	381,000	79,555	94,928	335,000
101-00000-4215	CNS INSPECTIONS	735	350			-	350	
101-00000-4217	SHORT TERM RENTALS	-	4,390	9,000	9,000	8,750	-	9,000
101-00000-4221	VACANT BUILDING FEE	72,665	60,570	40,000	40,000	2,100	48,050	10,000
101-00000-4224	TEMPORARY LIQUOR LICENSE	5,590	3,145	5,000	5,000	75	1,485	5,000
101-00000-4230	MARIHUANA FACILITIES LICENSE	115,700	143,300	90,000	90,000	37,000	16,300	145,000
101-00000-4300	FEDERAL GRANTS	57,894	147,191	40,000	40,000	1,264,281	24,000	1,704,281
101-00000-4400	STATE GRANTS	31,675	16,174	26,000	26,000	12,910	-	26,000
101-00000-4405	STATE REPLACEMENT REV FOR PPT	831,164	897,416	750,000	750,000	-	-	750,000
101-00000-4502	STATE SALES TAX CONSTITUTIONAL	2,844,903	3,336,275	2,929,011	2,929,011	-	-	3,146,075
101-00000-4503	STATE CVTRS/EVIP PAYMENTS	1,426,535	781,660	1,201,807	1,201,807	-	-	1,201,807
101-00000-4601	CITY SERVICE FOR ENTERPRISE FUNDS	482,292	482,292	482,290	482,290	120,573	120,573	482,290
101-00000-4603	TAX COLLECTION FEE	340,217	350,742	327,000	327,000	34,868	34,875	327,000
101-00000-4604	GARBAGE COLLECTION	49,671	49,763	41,000	41,000	(6,786)	(5,545)	41,000
101-00000-4606	ADMINISTRATION FEES	310,000	310,000	310,000	310,000	77,500	77,500	310,000
101-00000-4607	REIMBURSEMENT ELECTIONS	13,455	50,142	-	-	25	-	-
101-00000-4608	INDIRECT COST ALLOCATION	1,114,735	1,066,967	1,302,797	1,302,797	319,647	266,742	1,302,797
101-00000-4609	PROCUREMENT CARD REBATE	50,381	57,361	48,000	48,000	-	-	48,000
101-00000-4611	SPECIAL EVENTS REIMBURSEMENT	26,505	61,625	15,000	15,000	424	16,753	5,000
101-00000-4612	CEMETERY SALE OF LOTS	30,259	28,440	25,000	25,000	14,225	3,725	25,000
101-00000-4613	HARBOR TOWN DOCKOMINIUMS	-	-	-	-	-	-	-
101-00000-4614	REIMBURSEMENT LOT CLEAN UP	461	-	2,000	2,000	-	-	2,000
101-00000-4615	POLICE DEPARTMENT INCOME	113,244	98,926	105,500	105,500	11,709	22,113	105,500
101-00000-4617	FIRE DEPARTMENT INCOME	3,006	811	3,500	3,500	6,000	59	6,500
101-00000-4619	MISC. SALES AND SERVICES	17,436	21,286	22,000	22,000	2,900	10,507	22,000
101-00000-4620	FIRE PROTECTION-STATE PROP	81,766	173,718	173,718	173,718	-	-	173,718
101-00000-4621	ZONING & ENCROACHMENT FEES	13,970	12,155	15,000	15,000	4,670	3,220	15,000
101-00000-4622	MISC. CLERK FEES	5,432	1,329	5,000	5,000	148	683	5,000
101-00000-4623	TOWNSHIP ELECCTRICAL INSPECTIONS	-	-			-	-	
101-00000-4624	TAX ABATEMENT APPLICATION FEES	3,802	8,890	6,000	6,000	115	60	5,000
101-00000-4625	MISC. TREAS. FEES	69,964	49,722	55,000	55,000	2,814	8,328	30,000
101-00000-4631	REIMBURSEMENT SCHOOL OFFICER	22,802	16,962	23,500	23,500	-	-	23,500
101-00000-4633	OBSOLETE PROPERTY FEES	4,000	2,000	-	-	-	1,000	-
101-00000-4634	PASSPORTS	82,662	63,520	40,000	40,000	-	18,590	40,000
101-00000-4635	START UP CHARGE/REFUSE	6,771	6,327	7,000	7,000	2,970	1,485	7,000
101-00000-4636	REFUSE BAG & BULK SALES	33,516	23,497	30,000	30,000	9,192	10,316	30,000
101-00000-4637	APPLIANCE STICKER	75	75	100	100	25	25	100
101-00000-4638	MISC. SALES CHARGE/REFUSE	159,010	257,044	318,000	318,000	78,044	57,679	318,000
101-00000-4642	LIEN LOOK UPS	14,325	17,455	12,000	12,000	2,780	3,780	12,000
101-00000-4643	SOCCER	200	200	-	-	-	-	-
101-00000-4644	DOWNTOWN PARKING	-	1,650	-	-	50	-	-
101-00000-4648	FALSE ALARM FEES/POLICE	10,365	6,780	7,000	7,000	1,455	900	7,000
101-00000-4649	CEMETERY-MISC. INCOME	14,547	16,383	16,000	16,000	11,690	6,086	16,000
101-00000-4651	REIMBURSEMENT LOT MOWING	1,067	124	5,000	5,000	-	-	5,000
101-00000-4652	MUSK HEIGHTS ZONING	10,465	5,670	11,000	11,000	2,065	-	11,000
101-00000-4654	FIRE RESPONSE FEE	11,500	870	6,000	6,000	-	1,185	6,000
101-00000-4655	PAID BEACH PARKING		146,821	200,000	200,000	315,361	-	480,000
101-00000-4656	SITE PLAN REVIEW	6,900	7,600	6,500	6,500	1,500	3,500	6,500
101-00000-4657	COLUMBARIUM NICHE	900	-	-	-	900	-	-
101-00000-4658	IMPOUND FEES	39,470	38,293	37,000	37,000	12,777	13,863	37,000
101-00000-4659	CODE ENFORCEMENT LABOR	30,323	25,990	30,000	30,000	7,891	8,444	30,000
101-00000-4660	MISC RECREATION INCOME	10,829	6,984	4,500	4,500	350	2,452	4,500
101-00000-4661	LEASE GREAT LAKES NAVAL MEMORIAL	-	-	15,000	15,000	-	-	15,000
101-00000-4665	LEASE BILLBOARDS	6,800	6,800	6,800	6,800	-	-	6,800
101-00000-4666	SNOW PLOWING -DOWNTOWN BID	68,500	48,500	68,750	68,750	-	-	68,750
101-00000-4669	SMITH RYERSON	13,643	5,302	12,000	12,000	811	1,690	12,000
101-00000-4670	PICNIC SHELTER	19,322	4,877	22,000	22,000	636	7,478	22,000
101-00000-4671	MCGRAFT PARK	96,084	44,637	97,000	97,000	(84)	3,974	97,000
101-00000-4672	SAFEBUILT LOT MOWING	5,108	1,685	5,000	5,000	2,106	114	5,000
101-00000-4673	RENTAL - CENTRAL DISPATCH	45,292	56,772	54,000	54,000	19,595	7,131	54,000
101-00000-4674	RENTAL - CITY HALL	15,000	24,783	15,000	15,000	8,534	4,900	15,000
101-00000-4676	SAFEBUILT - TRASH PICKUP	3,938	2,702	2,500	2,500	574	793	2,500
101-00000-4677	RENT	-	-	6,000	6,000	-	-	6,000
101-00000-4678	PLANNING DEPT ENFORCEMENT	100	-	1,000	1,000	-	-	1,000
101-00000-4679	CODE ENFORCEMENT ADMIN	26,191	27,179	30,000	30,000	7,734	10,145	30,000
101-00000-4690	KITCHEN 242 RENTAL	-	400	-	-	-	-	-
101-00000-4701	INCOME TAX-PENALTY & INTEREST	207,424	201,614	200,000	200,000	61,400	34,292	200,000
101-00000-4702	DELINQUENT FEES	16,790	18,123	20,000	20,000	-	-	20,000
101-00000-4704	PENALTIES/INTEREST/FINES	7,681	7,991	5,000	5,000	2,595	2,334	5,000
101-00000-4706	LATE FEE ON INVOICES OVER 45 DAYS	3,835	3,015	6,000	6,000	1,125	360	6,000
101-00000-4708	LATE FEE ON RENTAL REGISTRATION	13,995	13,233	7,500	7,500	1,210	4,328	7,500
101-00000-4751	CIVIL INFRACTIONS	30,776	21,978	15,000	15,000	4,822	9,250	15,000
101-00000-4754	TRAFFIC FINES & FEES	57,782	76,543	55,000	55,000	70,902	17,110	135,000
101-00000-4755	COURT FEES	137,732	83,061	120,000	120,000	16,078	18,888	120,000
101-00000-4758	CRITICAL DUNE FEES	1,100	15,700	-	-	-	15,700	-

BUDGET REPORT FOR CITY OF MUSKEGON
GENERAL FUND 1ST QUARTER REFORECAST AND 2020-21 BUDGET

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1st QUARTER REFORECAST
101-00000-4800	MISC. & SUNDRY	26,751	6,284	12,000	12,000	4,866	715	12,000
101-00000-4802	REIMB:DEMOS AND BOARD-UPS	79,956	6,941	45,000	45,000	540	290	45,000
101-00000-4803	CDBG PROGRAM REIMBURSEMENTS	252,901	475,892	503,967	503,967	-	-	577,000
101-00000-4805	CONTRIBUTIONS	2,046	4,075	20,000	20,000	3,665	1,500	20,000
101-00000-4806	BIKE/PROPERTY AUCTIONS-POLICE	-	28,818	1,000	1,000	-	-	1,000
101-00000-4811	FISHERMANS LANDING REIMBURSEMENT	-	24,842	17,500	17,500	-	-	17,500
101-00000-4814	PROMOTIONAL PRODUCTS	3,856	219	14,500	14,500	10	101	14,500
101-00000-4818	RECOVERY OF BAD DEBT	5,829	4,555	1,000	1,000	710	625	1,000
101-00000-4821	CONTRIBUTIONS/GRANTS	-	17,327	-	-	-	-	433,580
101-00000-4823	CONTRIBUTIONS - DISC GOLF COURSE IMPROVE	-	825	-	-	2,300	-	-
101-00000-4825	CONTRIBUTIONS - VETERAN'S PARK MAINT	-	16,811	18,500	18,500	-	-	18,500
101-00000-4828	DONATION - POLICE DEPT	3,420	-	-	-	-	-	-
101-00000-4829	COMMUNITY FOUNDATION GRANT - MCGRAFT PAR	9,892	9,892	10,000	10,000	-	-	10,000
101-00000-4832	CONSUMERS ENERGY ESSENTIAL SERVICES	-	-	-	-	-	-	-
101-00000-4841	GRANT: COMMUNITY FOUNDATION	15,000	-	-	-	-	-	25,534
101-00000-4902	OP. TRANS FROM SPECIAL REVENUE	162,000	180,000	175,000	175,000	-	-	175,000
101-00000-4903	OP. TRANS FROM DEBT SERVICE	40,000	40,000	50,000	50,000	12,500	10,000	50,000
101-00000-4904	OP. TRANS FROM CAPITAL PROJECTS	5,989	-	-	-	-	-	-
101-00000-4970	INTEREST INCOME	108,155	153,092	100,000	100,000	5,619	25,158	100,000
101-00000-4971	GAIN ON INVESTMENT	344,122	193,005	-	-	(1,834)	52,599	-
101-00000-4980	SALE OF FIXED ASSETS	-	-	-	-	-	-	-
Totals for dept 00000 -		28,754,049	29,653,540	28,477,855	28,477,855	5,256,820	3,467,988	31,056,304
TOTAL ESTIMATED REVENUES		28,754,049	29,653,540	28,477,855	28,477,855	5,256,820	3,467,988	31,056,304
EXPENDITURES								
Dept 10101 - CITY COMMISSION								
5100	SALARIES & BENEFITS	72,017	76,738	77,042	77,042	17,348	17,481	76,188
5200	SUPPLIES	434	9,539	600	600	-	-	600
5300	CONTRACTUAL SERVICES	7,216	416	1,000	1,000	117	15	1,000
5400	OTHER EXPENSES	3,561	3,580	4,000	4,000	-	1,778	4,000
5700	CAPITAL OUTLAYS	5,665	3,626	3,000	3,000	168	240	3,000
Totals for dept 10101 - CITY COMMISSION		88,892	93,898	85,642	85,642	17,633	19,514	84,788
Dept 10102 - CITY PROMOTIONS & PUBLIC RELATIONS								
5200	SUPPLIES	9,113	8,393	8,000	8,000	700	2,280	8,000
5300	CONTRACTUAL SERVICES	72,473	83,916	50,000	50,000	6,322	45,431	50,000
5400	OTHER EXPENSES	304	100	-	-	55	-	-
Totals for dept 10102 - CITY PROMOTIONS & PUBLIC RELATIONS		81,890	92,409	58,000	58,000	7,077	47,711	58,000
Dept 10145 - CITY ATTORNEY								
5200	SUPPLIES	-	945	-	-	-	-	-
5300	CONTRACTUAL SERVICES	345,538	372,974	380,000	380,000	93,227	99,491	380,000
Totals for dept 10145 - CITY ATTORNEY		345,538	373,919	380,000	380,000	93,227	99,491	380,000
Dept 10172 - CITY MANAGER								
5100	SALARIES & BENEFITS	353,450	402,026	412,310	412,310	84,850	85,321	403,539
5200	SUPPLIES	4,452	5,256	4,500	4,500	368	799	4,500
5300	CONTRACTUAL SERVICES	16,336	13,319	15,000	15,000	2,644	2,060	15,000
5400	OTHER EXPENSES	5,581	8,952	9,000	9,000	2,208	4,518	9,000
5700	CAPITAL OUTLAYS	-	2,850	1,200	1,200	769	-	1,200
Totals for dept 10172 - CITY MANAGER		379,819	432,401	442,010	442,010	90,838	92,697	433,239
Dept 10875 - CONTRIBUTIONS								
5100	SALARIES & BENEFITS	-	84,897	-	-	-	84,897	-
5300	CONTRACTUAL SERVICES	384,968	301,882	425,363	425,363	224,399	89,312	437,863
5400	OTHER EXPENSES	-	-	-	-	-	-	-
Totals for dept 10875 - CONTRIBUTIONS		384,968	386,779	425,363	425,363	224,399	174,209	437,863
Dept 10891 - CONTINGENCY								
5400	OTHER EXPENSES	(10,326)	31,272	100,000	100,000	-	-	100,000
Totals for dept 10891 - CONTINGENCY		(10,326)	31,272	100,000	100,000	-	-	100,000
Dept 20215 - CITY CLERK								
5100	SALARIES & BENEFITS	437,884	513,996	532,396	532,396	125,620	125,148	526,708
5200	SUPPLIES	46,571	70,665	55,410	55,410	23,169	5,937	55,410
5300	CONTRACTUAL SERVICES	45,716	30,258	22,321	22,321	813	16,228	22,321
5400	OTHER EXPENSES	6,638	3,401	10,175	10,175	180	961	10,175
5700	CAPITAL OUTLAYS	5,439	3,282	2,500	2,500	72	60	2,500
Totals for dept 20215 - CITY CLERK		542,248	621,603	622,802	622,802	149,854	148,335	617,114
Dept 20220 - EMPLOYEE RELATIONS (formerly CIVIL SERVICE)								
5100	SALARIES & BENEFITS	58,350	78,045	83,437	83,437	16,894	18,527	82,575
5200	SUPPLIES	2,253	366	1,000	1,000	-	-	1,000
5300	CONTRACTUAL SERVICES	118,895	133,652	130,000	130,000	28,029	29,429	130,000
5400	OTHER EXPENSES	15,778	10,582	10,000	10,000	-	35	10,000
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
Totals for dept 20220 - EMPLOYEE RELATIONS		195,275	222,645	224,437	224,437	44,923	47,991	223,575
Dept 20228 - AFFIRMATIVE ACTION								
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	-	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-	-
5400	OTHER EXPENSES	1,750	22	-	-	-	-	-
5700	CAPITAL OUTLAYS	28	-	-	-	-	-	-
Totals for dept 20228 - AFFIRMATIVE ACTION		1,778	22	-	-	-	-	-
Dept 30202 - FINANCE ADMINSTRATION								
5100	SALARIES & BENEFITS	471,394	497,850	554,541	554,541	113,032	112,683	525,641
5200	SUPPLIES	2,570	7,033	4,000	4,000	401	4,995	4,000
5300	CONTRACTUAL SERVICES	95,770	77,020	76,294	76,294	5,646	11,918	76,294
5400	OTHER EXPENSES	930	121	706	706	-	35	706
5700	CAPITAL OUTLAYS	141	5,601	5,000	5,000	-	4,351	5,000
Totals for dept 30202 - FINANCE ADMINSTRATION		570,805	587,625	640,541	640,541	119,080	133,982	611,641
Dept 30203 - PENSION ADMINISTRATION								
5100	SALARIES & BENEFITS							2,267,000
Totals for dept 30205 - PENSION ADMINISTRATION								2,267,000

BUDGET REPORT FOR CITY OF MUSKEGON
GENERAL FUND 1ST QUARTER REFORECAST AND 2020-21 BUDGET

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1st QUARTER REFORECAST
Dept 30205 - INCOME TAX								
5100	SALARIES & BENEFITS	262,850	243,103	**289,720**	**289,720**	61,079	62,495	**282,886**
5200	SUPPLIES	11,650	14,160	**13,500**	**13,500**	1,744	2,313	**13,500**
5300	CONTRACTUAL SERVICES	84,372	103,166	**91,000**	**91,000**	12,905	7,789	**91,000**
5400	OTHER EXPENSES	512	513	**1,000**	**1,000**	45	340	**1,000**
5700	CAPITAL OUTLAYS	3,210	2,948	**5,000**	**5,000**	-	1,581	**5,000**
Totals for dept 30205 - INCOME TAX		362,595	363,889	400,220	400,220	75,773	74,518	393,386
Dept 30209 - CITY ASSESSOR								
5100	SALARIES & BENEFITS	1,988	2,520	**4,000**	**4,000**	306	260	**4,000**
5200	SUPPLIES	-	226	**-**	**-**	39	-	**-**
5300	CONTRACTUAL SERVICES	333,771	255,412	**345,000**	**345,000**	86,595	-	**345,000**
5400	OTHER EXPENSES	219	80	**-**	**-**	-	-	**-**
Totals for dept 30209 - CITY ASSESSOR		335,977	258,238	349,000	349,000	86,940	260	349,000
Dept 30248 - INFORMATION SYSTEMS ADMINISTRATION								
5100	SALARIES & BENEFITS	376,186	422,268	**423,926**	**423,926**	86,515	90,915	**404,920**
5200	SUPPLIES	133	1,248	**1,000**	**1,000**	261	243	**1,000**
5300	CONTRACTUAL SERVICES	32,422	44,128	**34,000**	**34,000**	22,714	22,430	**34,000**
5400	OTHER EXPENSES	2,789	868	**12,000**	**12,000**	401	495	**12,000**
5700	CAPITAL OUTLAYS	138,987	67,441	**60,000**	**60,000**	3,429	3,236	**60,000**
Totals for dept 30248 - INFORMATION SYSTEMS ADMINISTRATION		**550,516**	**535,954**	**530,926**	**530,926**	**113,319**	**117,318**	**511,920**
Dept 30253 - CITY TREASURER								
5100	SALARIES & BENEFITS	391,308	417,573	**441,223**	**441,223**	99,916	100,736	**440,101**
5200	SUPPLIES	71,090	69,755	**80,000**	**80,000**	12,985	14,930	**80,000**
5300	CONTRACTUAL SERVICES	97,390	99,581	**100,000**	**100,000**	18,670	20,232	**100,000**
5400	OTHER EXPENSES	1,326	550	**2,000**	**2,000**	-	-	**2,000**
5700	CAPITAL OUTLAYS	348	1,634	**2,600**	**2,600**	-	-	**2,600**
Totals for dept 30253 - CITY TREASURER		561,463	589,093	625,823	625,823	131,571	135,898	624,701
Dept 30805 - L C WALKER ADMINISTRATION								
5300	CONTRACTUAL SERVICES	13,510	23,654	**-**	**-**	**3,039**	**6,583**	**-**
5700	CAPITAL OUTLAYS	-	-	**-**	**-**	**-**	**-**	**-**
5900	OTHER FINANCING USES	-	-	**-**	**-**	**-**	**-**	**-**
Totals for dept 30805 - L C WALKER ADMINISTRATION		13,510	23,654	-	-	3,039	6,583	-
Dept 30851 - INSURANCE SERVICES								
5300	CONTRACTUAL SERVICES	292,037	340,189	**360,000**	**360,000**	**-**	**-**	**360,000**
Totals for dept 30851 - INSURANCE SERVICES		292,037	340,189	360,000	360,000	-	-	360,000
Dept 30906 - DEBT SERVICE								
5300	CONTRACTUAL SERVICES	750	750	**-**	**-**	-	-	**-**
5900	OTHER FINANCING USES	230,101	450,061	**445,100**	**445,100**	372,700	372,050	**445,100**
Totals for dept 30906 - DEBT SERVICE		230,851	450,811	445,100	445,100	372,700	372,050	445,100
Dept 30999 - TRANSFERS TO OTHER FUNDS								
5900	OTHER FINANCING USES	1,121,486	1,492,500	**740,000**	**740,000**	111,275	90,000	**990,000**
Totals for dept 30999 - TRANSFERS TO OTHER FUNDS		1,121,486	1,492,500	740,000	740,000	111,275	90,000	990,000
Dept 40301 - POLICE DEPARTMENT								
5100	SALARIES & BENEFITS	8,773,682	9,234,308	**9,612,485**	**9,612,485**	2,003,330	2,102,123	**8,176,350**
5200	SUPPLIES	87,822	122,765	**95,000**	**95,000**	44,531	17,016	**95,000**
5300	CONTRACTUAL SERVICES	956,037	988,099	**1,001,205**	**1,001,205**	275,574	254,502	**1,001,205**
5400	OTHER EXPENSES	37,764	19,583	**24,000**	**24,000**	929	4,987	**24,000**
5700	CAPITAL OUTLAYS	10,501	80,737	**34,000**	**34,000**	18,030	7,010	**34,000**
Totals for dept 40301 - POLICE DEPARTMENT		9,865,805	10,445,491	10,766,690	10,766,690	2,342,394	2,385,638	9,330,555
Dept 50336 - FIRE DEPARTMENT								
5100	SALARIES & BENEFITS	3,516,367	3,805,443	**2,862,645**	**2,862,645**	591,065	683,763	**2,752,324**
5200	SUPPLIES	220,595	277,979	**164,200**	**164,200**	23,045	58,188	**164,200**
5300	CONTRACTUAL SERVICES	141,520	133,856	**205,715**	**205,715**	19,790	863,488	**205,715**
5400	OTHER EXPENSES	15,264	5,599	**22,400**	**22,400**	1,657	3,514	**22,400**
5700	CAPITAL OUTLAYS	22,039	63,472	**30,800**	**30,800**	73,049	1,869	**30,800**
Totals for dept 50336 - FIRE DEPARTMENT		3,915,785	4,286,349	3,285,760	3,285,760	708,606	1,610,822	3,175,439
Dept 50338 - NEW CENTRAL FIRE STATION								
5200	SUPPLIES	-	-	**-**	**-**	-	-	**-**
5300	CONTRACTUAL SERVICES	73,263	67,524	**75,000**	**75,000**	6,177	15,233	**75,000**
5700	CAPITAL OUTLAYS	-	-	**-**	**-**	-	-	**-**
Totals for dept 50338 - NEW CENTRAL FIRE STATION		73,263	67,524	75,000	75,000	6,177	15,233	75,000
Dept 50387 - BUILDING CODE INSPECTIONS AND ENFORCEMENT								
5100	SALARIES & BENEFITS	167,963	168,764	**178,210**	**178,210**	35,669	45,504	**176,128**
5200	SUPPLIES	14,874	19,137	**20,000**	**20,000**	1,349	6,468	**20,000**
5300	CONTRACTUAL SERVICES	2,041,765	1,808,755	**2,151,050**	**2,151,050**	294,184	263,234	**2,151,050**
5400	OTHER EXPENSES	145	22	**100**	**100**	-	-	**100**
5700	CAPITAL OUTLAYS	-	-	**-**	**-**	-	-	**-**
Totals for dept 50387 - CODE INSPECTIONS AND ENFORCEMENT		2,224,747	1,996,679	2,349,360	2,349,360	331,202	315,206	2,347,278
Dept 60265 - CITY HALL MAINTENANCE								
5100	SALARIES & BENEFITS	50,431	79,304	**78,652**	**78,652**	19,966	17,700	**77,655**
5200	SUPPLIES	18,705	26,582	**29,700**	**29,700**	7,662	10,901	**29,700**
5300	CONTRACTUAL SERVICES	187,145	157,936	**165,550**	**165,550**	24,287	33,998	**165,550**
5400	OTHER EXPENSES	-	142	**500**	**500**	-	-	**500**
5700	CAPITAL OUTLAYS	60,587	45,424	**21,000**	**21,000**	8,371	72,040	**21,000**
Totals for dept 60265 - CITY HALL MAINTENANCE		316,868	309,388	295,402	295,402	60,286	134,638	294,405
Dept 60446 - HIGHWAY NONCHARGEABLE								
5100	SALARIES & BENEFITS	35,053	25,321	**37,939**	**37,939**	8,077	9,892	**37,542**
5200	SUPPLIES	13,422	15,599	**8,600**	**8,600**	1,330	821	**8,600**
5300	CONTRACTUAL SERVICES	24,741	40,129	**45,000**	**45,000**	11,254	12,538	**45,000**
Totals for dept 60446 - HIGHWAY NONCHARGEABLE		73,216	81,049	91,539	91,539	20,661	23,251	91,142
Dept 60448 - STREET LIGHTING								
5200	SUPPLIES	-	-	**-**	**-**	-	-	**-**
5300	CONTRACTUAL SERVICES	551,818	390,116	**350,000**	**350,000**	31,774	144,346	**350,000**
Totals for dept 60448 - STREET LIGHTING		551,818	390,116	350,000	350,000	31,774	144,346	350,000

BUDGET REPORT FOR CITY OF MUSKEGON
GENERAL FUND 1ST QUARTER REFORECAST AND 2020-21 BUDGET

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1st QUARTER REFORECAST
Dept 60523 - SANITATION								
5100	SALARIES & BENEFITS	43,718	43,066	37,799	37,799	7,742	7,696	37,262
5200	SUPPLIES	307	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	2,063,521	2,172,962	2,230,000	2,230,000	109,989	102,792	2,230,000
Totals for dept 60523 - SANITATION		2,107,545	2,216,029	2,267,799	2,267,799	117,730	110,487	2,267,262
Dept 60550 - STORM WATER MANAGEMENT								
5300	CONTRACTUAL SERVICES	4,000	13,340	14,000	14,000	-	9,340	14,000
5400	OTHER EXPENSES	-		-	-	-		-
Totals for dept 60550 - STORM WATER MANAGEMENT		4,000	13,340	14,000	14,000	-	9,340	14,000
Dept 60707 - SENIOR CITIZEN TRANSIT								
5100	SALARIES & BENEFITS	-	-	-	-	239	-	-
Totals for dept 60707 - SENIOR CITIZEN TRANSIT		-	-	-	-	239	-	-
Dept 70276 - CEMETERIES								
5100	SALARIES & BENEFITS	85,902	127,486	192,964	192,964	42,981	22,224	188,170
5200	SUPPLIES	9,999	11,603	11,550	11,550	4,452	3,414	11,550
5300	CONTRACTUAL SERVICES	323,226	248,546	274,883	274,883	47,336	118,820	274,883
5400	OTHER EXPENSES	229	481	500	500	-	481	500
5700	CAPITAL OUTLAYS	20,775	41,751	19,000	19,000	230	11,450	19,000
Totals for dept 70276 - CEMETERIES		440,130	429,867	498,897	498,897	95,000	156,390	494,103
Dept 70357 - GRAFFITI REMOVAL								
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	-	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-	-
Totals for dept 70357 - GRAFFITI REMOVAL		-	-	-	-	-	-	-
Dept 70585 - PARKING OPERATIONS								
5100	SALARIES & BENEFITS	-	12,141	-	-	6,244	-	-
5200	SUPPLIES	-	244	-	-	-	-	-
5300	CONTRACTUAL SERVICES	2,393	17,532	-	-	42,276	636	-
5700	CAPITAL OUTLAYS	-	606	-	-	17	-	-
Totals for dept 70585 - PARKING OPERATIONS		2,393	30,524	-	-	48,537	636	-
Dept 70751 - PARKS MAINTENANCE								
5100	SALARIES & BENEFITS	606,774	723,674	712,937	712,937	127,940	175,844	695,835
5200	SUPPLIES	161,874	139,958	162,515	162,515	21,149	35,362	162,515
5300	CONTRACTUAL SERVICES	866,264	859,656	867,148	867,148	157,027	391,010	837,148
5400	OTHER EXPENSES	672	1,192	1,400	1,400	-	-	1,400
5700	CAPITAL OUTLAYS	40,639	148,963	88,600	88,600	12,958	15,838	88,600
Totals for dept 70751 - PARKS MAINTENANCE		1,676,222	1,873,443	1,832,600	1,832,600	319,073	618,054	1,785,498
Dept 70757 - MC GRAFT PARK								
5100	SALARIES & BENEFITS	52,478	3,599	23,075	23,075	529	1,762	23,075
5200	SUPPLIES	8,821	131	2,900	2,900	1,836	-	2,900
5300	CONTRACTUAL SERVICES	72,274	14,558	47,000	47,000	5,499	5,513	47,000
5700	CAPITAL OUTLAYS	-	-	50,000	50,000	-	-	50,000
Totals for dept 70757 - MC GRAFT PARK		133,573	18,288	122,975	122,975	7,865	7,275	122,975
Dept 70771 - FORESTRY								
5200	SUPPLIES	92	656	-	-	100	-	5,000
5300	CONTRACTUAL SERVICES	-	-	-	-	320	-	50,000
Totals for dept 70771 - FORESTRY		92	656	-	-	420	-	55,000
Dept 70775 - GENERAL RECREATION								
5200	SUPPLIES	-	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	12,050	1,928	-	-	-	82,500	-
Totals for dept 70775 - GENERAL RECREATION		12,050	1,928	-	-	-	82,500	-
Dept 70805 - L C WALKER ARENA								
5200	SUPPLIES	-	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	-	396	-	-	(396)	-	-
5700	BUILDING REPAIR	-	-	-	-	-	-	-
Totals for dept 70805 - L C WALKER ARENA		-	396	-	-	(396)	-	-
Dept 70863 -FAMERS & FLEA MARKET								
5100	SALARIES & BENEFITS	139	170	-	-	248	-	-
5200	SUPPLIES	-	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	72	34	-	-	342	-	-
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
Totals for dept 70863 - FARMERS AND FLEA MARKET		210	204	-	-	591	-	-
Dept 80387 - NEIGHBORHOOD & CONSTRUCTION SERVICES								
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	-	-	-	-	-	109	-
5300	CONTRACTUAL SERVICES	-	7,226	-	-	7,490	4,159	-
5400	OTHER EXPENSES	-	187	-	-	48	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
Totals for dept 80387 - NEIGHBORHOOD & CONSTRUCTION SERVICES		-	7,413	-	-	7,538	4,269	-
Dept 80400 - PLANNING								
5100	SALARIES & BENEFITS	293,098	330,621	318,682	318,682	74,232	73,655	313,025
5200	SUPPLIES	3,796	8,267	4,525	4,525	2,339	1,331	10,354
5300	CONTRACTUAL SERVICES	55,665	29,593	74,050	74,050	9,560	4,836	77,990
5400	OTHER EXPENSES	6,426	16,843	23,000	23,000	3,345	3,607	13,740
5700	CAPITAL OUTLAYS	17,693	19,643	21,000	21,000	2,998	15,240	21,000
Totals for dept 80400 - PLANNING		376,679	404,968	441,257	441,257	92,473	98,668	436,109
Dept 80699 - ECONOMIC DEVELOPMENT								
5300	CONTRACTUAL SERVICES	-	720	-	-	-	-	-
Totals for dept 80699 - ECONOMIC DEVELOPMENT		-	720	-	-	-	-	-
Dept 91116 - ADA PROJECT 2011-2012								
5200	SUPPLIES	3,796	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	2,394	-	50,000	50,000	-	-	50,000
Totals for dept 91116 - ADA PROJECT 2011-2012		6,190	-	50,000	50,000	-	-	50,000

BUDGET REPORT FOR CITY OF MUSKEGON
GENERAL FUND 1ST QUARTER REFORECAST AND 2020-21 BUDGET

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1st QUARTER REFORECAST
Dept 91508 - LED CONVERSION DOWNTOWN								
5300	CONTRACTUAL SERVICES	514,089	636,001	-	-	-	-	-
Totals for dept 91508 - LED CONVERSION DOWNTOWN		514,089	636,001	-	-	-	-	-
Dept 91805 - CITY HALL ROOF REPAIR 2018								
5700	CAPITAL OUTLAYS	25,518	-	-	-	-	-	-
Totals for dept 91805 - CITY HALL ROOF REPAIR 2018		25,518	-	-	-	-	-	-
Dept 91814 - MCGRAFT PARK - RESURFACING PARKING LOT A								
5300	CONTRACTUAL SERVICES	128,389	-	-	-	-	-	-
Totals for dept 91814 - MCGRAFT PARK - RESURFACING PARKING LOT A		128,389	-	-	-	-	-	-
Dept 91816 - IRRIGATION SYSTEMS , CITY HALL AND OTHER								
5300	CONTRACTUAL SERVICES	21,248	-	-	-	-	-	-
Totals for dept 91816 - IRRIGATION SYSTEMS , CITY HALL AND OTHER		21,248	-	-	-	-	-	-
Dept 91827 - IMPROVEMENT AT SMITH RYERSON								
5300	CONTRACTUAL SERVICES	7,284	117,123	-	-	-	3,295	-
Totals for dept 91818 - GIS FOR LAKESIDE		7,284	117,123	-	-	-	3,295	-
Dept 91829 - ROOF REPLACEMENT MAUSOLEUM								
5300	CONTRACTUAL SERVICES	102,561	-	-	-	-	-	-
Totals for dept 91829- ROOF REPLACEMENT MAUSOLEUM		102,561	-	-	-	-	-	-
Dept 91921 - CITY HALL BOILERS, LED LIGHTING & BATHROOM UPGRADES								
5300	CONTRACTUAL SERVICES	-	6,420	-	-	-	-	-
Dept 91921 - CITY HALL BOILERS, LED LIGHTING & BATHROOM UPGRADES		-	6,420	-	-	-	-	-
Dept 92012 - LAKESHORE TRAIL REPAIRS								
5300	CONTRACTUAL SERVICES	-	11,195	-	-	-	-	
Totals for dept 92012 - LAKESHORE TRAIL REPAIRS		-	11,195	-	-	-	-	-
Dept 92019 - CITY HALL LED, BOILER, AND MISC								
5700	CAPITOL OUTLAYS	-	11,660	-	-	-	-	60,000
Totals for dept 92019 - CITY HALL LED, BOILER, AND MISC		-	11,660	-	-	-	-	60,000
Dept 92025 - MENTAL HEALTH GRANT 2019								
5700	CAPITOL OUTLAYS	-	3,966	-	-	-	-	-
Totals for dept 92025 - MENTAL HEALTH GRANT 2019								
Dept 92038 - NEW DOOR SYSTEM AT CITY HALL								
5700	CAPITOL OUTLAYS	-	-	-	-	8,600	-	8,600
Totals for dept 92038 - NEW DOOR SYSTEM AT CITY HALL						8,600		8,600
Dept 92041 - BEACHWOOD/BLUFFTON BIKE RACK								
5300	CONTRACTUAL SERVICES	-	-	-	-		-	25,534
Totals for dept 92042 - CTCL ELECTION GRANT						-		25,534
Dept 92042 - CTCL ELECTION GRANT								
5700	CAPITOL OUTLAYS	-	-	-	-	19,849	-	433,580
Totals for dept 92042 - CTCL ELECTION GRANT						19,849		433,580
Dept 92043 - AAMODT PARK PLAYGROUND/PAVILLON								
5300	CONTRACTUAL SERVICES	-	-	-	-		-	130,000
Totals for dept 92043 - AAMODT PARK						-		130,000
Dept 92045 - MAUSOLEUM								
5300	CONTRACTUAL SERVICES	-	-	-	-		-	30,258
Totals for dept 92045 - MAUSOLEUM								30,258
Dept 94027								
5300	CONTRACTUAL SERVICES	-	360	-	-	-	-	-
Totals for dept 94027								
Dept 99152 - DOJ JAG GRANT MUSKEGON HEIGHTS								
5300	CONTRACTUAL SERVICES	14,929	-	-	-	-	-	-
Totals for dept 99152 - DOJ JAG GRANT MUSKEGON HEIGHTS		14,929	-	-	-	-	-	-
TOTAL EXPENDITURES		**28,643,929.83**	**30,257,997.16**	**28,871,143.00**	**28,871,143.00**	**5,860,267.24**	**7,280,604.61**	**30,464,065.00**

NET OF REVENUES/EXPENDITURES - FUND 101		110,119	(604,457)	(393,288)	(393,288)	(603,447)	(3,812,617)	592,239
BEGINNING FUND BALANCE		6,687,516	6,797,635	6,193,178	6,193,178	6,193,178	6,797,635	5,799,890
ENDING FUND BALANCE		6,797,635	6,193,178	5,799,890	5,799,890	5,589,731	2,985,019	6,392,130

BUDGET REPORT FOR CITY OF MUSKEGON
ADDITIONAL DETAIL GENERAL FUND

Agency	Actual FY2018-19	Actual 2019	Original Budget FY2020-21	Actual 9/30/20	1st Quarter Reforecast
Muskegon Area Transit (MATS)	99,512	99,512	99,513	24,878	99,513
Neighborhood Association Grants	125,947	66,684	150,000	108,090	150,000
YMCA	-		-	-	-
Boys & Girls Club	30,000	80,000	100,000	77,681	100,000
Muskegon Public Schools Youth Recreation	20,000	20,000	20,000	-	20,000
Port City Football	5,000	5,000	5,000	-	5,000
Muskegon Area First	45,660	10,000	-	-	-
Veterans Memorial Day Costs	10,163	5,335	7,000	-	7,000
Downtown Muskegon Now	37,500	-	-	-	-
West Michigan Lake Hawks	5,400	4,500	4,500	-	4,500
Lakeside Business District	2,500	-	2,500	3,750	5,000
Latinos Working for the Future		1,000	1,000	-	1,000
community Encompass 3rd Street Mural		6,000	6,000	-	6,000
Cogic Community Center		250	250	-	250
211 Service	2,500	2,500	2,500	-	2,500
Harmony Park - Rotary				10,000	10,000
Muskegon Museum of Art Expansion			25,000		25,000
MLK Diversity Program		1,100	1,100	-	1,100
Muskegon Area Loabor Management (MALMC)	-		1,000	-	1,000
Pound Buddies			-		-
Support to Outside Agencies	384,182	301,881	425,363	224,399	437,863

Fund	Actual 2018-19	Actual 2019-20	Original Budget 2020-21	Actual Thru 9/30/2020	1st Quarter Reforecast
Major Street Fund	250,000	-			
Local Street Fund	-	250,000	100,000		100,000
Farmers Market Fund	35,000	45,000	55,000		105,000
L.C. Walker Arena Fund	475,000	800,000	235,000		435,000
LDFA Debt Service Fund (Smartzone)	360,000	360,000	350,000	111,275	350,000
DDA Debt Service Fund	-		-	-	-
Public Improvement Fund					
Tree Replacement Fund		7,500			
State Grants Fund		10,000			
Community Development Block Grant Fund					
Engineering Services Fund	-	20,000	-		
General Insurance Fund					
	1,120,000	1,492,500	740,000	111,275	990,000

BUDGET REPORT FOR CITY OF MUSKEGON
STREET FUNDS 1ST QUARTER REFORECAST AND 2020-21 BUDGET

Fund 202 - MAJOR STREETS

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1ST QUARTER REFORECAST
Estimated Revenues								
Dept 00000								
202-00000-4161	SPECIAL ASSESSMENTS	2,848		-	-			-
202-00000-4300	FEDERAL GRANTS	627,218	1,049,653	385,824	385,824	-	-	400,586
202-00000-4400	STATE GRANTS	-		715,586	715,586			315,000
202-00000-4501	STATE RECEIPTS	-	3,924,117	-	-	868,789	448,991	-
202-00000-4531	STATE RECEIPT MAJORS	4,312,885	-	4,280,000	4,280,000	-	-	4,280,000
202-00000-4532	STATE RECEIPT TRUNKLINE	-	80,056	196,000	196,000	6,664	6,672	196,000
202-00000-4535	LRP LOCAL ROADS PROGRAM	79,927		-	-			-
202-00000-4651	REIMBURSEMENT	-		-	-			-
202-00000-4800	MISC. & SUNDRY	89,821	55,016	-	-	12,241	37,652	-
202-00000-4802	REIMB:SERVICES RENDERED	21,582	18,001	-	-	-	-	-
202-00000-4805	CONTRIBUTIONS	-		-	-			-
202-00000-4901	OP. TRANS FROM GENERAL FUND	-		-	-			-
202-00000-4904	OP. TRANS FROM CAPITAL FUND							715,222
202-00000-4970	INTEREST INCOME	15,485	9,664	10,000	10,000	740	3,508	10,000
202-00000-4973	INTEREST ON ASSESSMENTS	142		-	-			-
Total Dept 00000		5,149,908	5,136,508	5,587,410	5,587,410	888,434	496,824	5,916,808
TOTAL ESTIMATED REVENUES		5,149,908	5,136,508	5,587,410	5,587,410	888,434	496,824	5,916,808
EXPENDITURES								
5100	SALARIES & BENEFITS	527,751	544,513	645,735	645,735	111,339	91,646	645,735
5200	SUPPLIES	235,291	256,372	271,000	271,000	13,419	16,633	271,000
5300	CONTRACTUAL SERVICES	621,160	685,946	954,180	954,180	114,110	175,448	954,180
5400	OTHER EXPENSES	755	1,592	2,000	2,000	-	-	2,000
5700	CAPITAL OUTLAYS	-	-			-	-	
5900	OTHER FINANCING USES	233,273	231,873	-	-	226,854	225,129	-
Totals for all 60000's Departments		1,618,230	1,720,295	1,872,915	1,872,915	465,722	508,856	1,872,915
Dept 90000								
5300	CONTRACTUAL SERVICES	-	-	243,021	243,021	-	-	175,000
Total Dept 90011		-	-	243,021	243,021	-	-	175,000
Dept 91013								
5300	CONTRACTUAL SERVICES	-	858	-	-	-	-	-
Total Dept 91013		-	858	-	-	-	-	-
Dept 91411 - US31BR. W SHERMAN TO SHORELINE DR								
5300	CONTRACTUAL SERVICES	-	620	-	-	-	620	-
Total Dept 91411 - US31BR. W SHERMAN TO SHORELINE DR		-	620	-	-	-	620	-
Dept 91509 - LAKETON AVE, GETTY ST TO CRESTON								
5300	CONTRACTUAL SERVICES	972,558	-	-	-	-	-	-
Total Dept 91509 - LAKETON AVE, GETTY ST TO CRESTON	715,222	972,558	-	-	-	-	-	-
Dept 91605 - TRAFFIC STUDIES								
5300	CONTRACTUAL SERVICES	92,768	2,787	-	-	-	2,787	-
Total Dept 91605 - TRAFFIC STUDIES		92,768	2,787	-	-	-	2,787	-
Dept 91702 - BLACK CREEK - SHERMAN TO LATIMER								
5300	CONTRACTUAL SERVICES	665,926	-	-	-	-	-	-
Total Dept 91702 - BLACK CREEK - SHERMAN TO LATIMER		665,926	-	-	-	-	-	-
Dept 91711 - LAKESHORE DR, MCCRACKEN TO LAKETON								
5300	CONTRACTUAL SERVICES	1,289,057	3,194,193	-	-	2,558	216,671	405,807
Total Dept 91711 - LAKESHORE DR, MCCRACKEN TO LAKETON		1,289,057	3,194,193	-	-	2,558	216,671	405,807
Dept 91724 - FRANKLIN, WESTERN MI FRANKLIN TO LSD								
5300	CONTRACTUAL SERVICES	-	14,486	-	-	-	6,730	-
Total Dept 91724 - FRANKLIN, WESTERN MI FRANKLIN TO LSD		-	14,486	-	-	-	6,730	-
Dept 91725 - LAKESHORE, BEACH WILCOX TO WATERWORKS								
5300	CONTRACTUAL SERVICES	19,240	346,031	-	-	34,124	5,712	50,000
Total Dept 91725 - LAKESHORE, BEACH WILCOX TO WATERWORKS		19,240	346,031	-	-	34,124	5,712	50,000
Dept 91821 - 2018 CIP PREVENTIVE MAINT, MILLING & RES								
5200	SUPPLIES	493	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	362,193	-	-	-	-	-	-
Total Dept 91821 - 2018 CIP PREVENTIVE MAINT, MILLING & RES		362,685	-	-	-	-	-	-
Dept 91831 - REMEMBRANCE DR EXTENSION								
5300	CONTRACTUAL SERVICES	413,720	-	-	-	-	-	-
Total Dept 91831 - REMEMBRANCE DR EXTENSION		413,720	-	-	-	-	-	-
Dept 91842 - SHERIDAN & OTLHOFF								
5300	CONTRACTUAL SERVICES	40,773	10,178	-	-	715,222	1,530	715,222
Total Dept 91842 - SHERIDAN & OTLHOFF		40,773	10,178	-	-	715,222	1,530	715,222
Dept 91843 - THIRD ST, MUSKEGON TO MERRILL								
5300	CONTRACTUAL SERVICES	96,302	-	-	-	-	-	-
Total Dept 91843 - THIRD ST, MUSKEGON TO MERRILL		96,302	-	-	-	-	-	-
Dept 91844 - 1ST STREET, SOUTH END BETWEEN CLAY & WES								
5200	SUPPLIES	-	990	-	-	-	-	-
5300	CONTRACTUAL SERVICES	1,161	480,560	-	-	-	12,748	-
Total Dept 91844 - 1ST STREET, SOUTH END BETWEEN CLAY & WES		1,161	481,550	-	-	-	12,748	-
Dept 91851 - SPRING STREET TRUNK SEWER								
5300	CONTRACTUAL SERVICES	-	-			-	-	123,021
Totals for dept 91852 - 9TH STREET SEWER REROUTE		-	-	-	-	-	-	123,021

BUDGET REPORT FOR CITY OF MUSKEGON
STREET FUNDS 1ST QUARTER REFORECAST AND 2020-21 BUDGET

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1ST QUARTER REFORECAST
Dept 91852 - 9TH STREET SEWER REROUTE								
5300	CONTRACTUAL SERVICES	-	-	2,110	2,110	-	-	2,110
Totals for dept 91852 - 9TH STREET SEWER REROUTE		-	-	2,110	2,110	-	-	2,110
Dept 91858 - MUSKEGON & WEBSTER RESTRIPING								
5300	CONTRACTUAL SERVICES	24,827		-	-			-
Total Dept 91858 - MUSKEGON & WEBSTER RESTRIPING		24,827	-	-	-	-	-	-
Dept 91859 - PECK & SANFORD 2 WAY CONVERSION								
5300	CONTRACTUAL SERVICES	48,435	215,775	-	-	-	190,027	-
Total Dept 91859 - PECK & SANFORD 2 WAY CONVERSION		48,435	215,775	-	-	-	190,027	-
Dept 91905 - LAKETON/LAKESHORE TRAIL CONNECTOR								
5300	CONTRACTUAL SERVICES	14,673	1,606	-	-	-	406	-
Total Dept 91905 - LAKETON/LAKESHORE TRAIL CONNECTOR		14,673	1,606	-	-	-	406	-
Dept 91914 - SEAWAY RR BRIDGE PAINTING								
5300	CONTRACTUAL SERVICES	-	61	-	-	790	-	790
Total Dept 91914 - SEAWAY RR BRIDGE PAINTING		-	61	-	-	790	-	790
Dept 91917 - BEACH ST. - WILCOX TO SIMSPON								
5300	CONTRACTUAL SERVICES	-	49,577	400,000	400,000	680	-	400,000
Total Dept 91917 - BEACH ST. - WILCOX TO SIMSPON		-	49,577	400,000	400,000	680	-	400,000
Dept 92002 - PECK ST. - APPLE TO STRONG								
5300	CONTRACTUAL SERVICES	-	19,448	800,000	800,000	7,410	-	25,000
Total Dept 92002 - PECK ST. - APPLE TO STRONG		-	19,448	800,000	800,000	7,410	-	25,000
Dept 92003 - MICHIGAN & FRANKLIN FROM WESTERN TO LSD								
5300	ENGINEERING SERVICES	761	18,590	600,000	600,000	27,404	-	800,000
Total Dept 92003 -MICHIGAN & FRANKLIN FROM WESTERN TO LSD		761	18,590	600,000	600,000	27,404	-	800,000
Dept 92012 - LAKESHORE TRAIL EROSION								
5300	CONTRACTUAL SERVICES	-	-	250,000	250,000	77	-	300,000
Total Dept 92012 -LAKESHORE TRAIL EROSION		-	-	250,000	250,000	77	-	300,000
Dept 92014 - ADA SIDEWALK REPLACEMENT								
5300	CONTRACTUAL SERVICES	-	1,350	-	-	-	-	-
Total Dept 92014 - ADA SIDEWALK REPLACEMENT		-	1,350	-	-	-	-	-
Dept 92032 - ROBERTS; BARNEY TO LAKETON								
5300	CONTRACTUAL SERVICES	-	-	-	-	1,623	-	15,000
Total Dept 92032 - ROBERTS; BARNEY TO LAKETON		-	-	-	-	1,623	-	15,000
Dept 92033 - TERRACE; APPLE TO MUSKEGON REPAINT								
5300	CONTRACTUAL SERVICES	-	-	-	-	11,804	-	50,000
Total Dept 92033 - TERRACE; APPLE TO MUSKEGON REPAINT		-	-	-	-	11,804	-	50,000
Dept 92036 - HOUSTON 9TH TO 3RD								
5300	CONTRACTUAL SERVICES	-	-	-	-	893	-	-
Total Dept 92036 - HOUSTON 9TH TO 3RD		-	-	-	-	893	-	-
Dept 92037 - MONROE, 4TH TO 3RD								
5300	CONTRACTUAL SERVICES	-	-	-	-		-	25,000
Total Dept 92037 - MONROE, 4TH TO 3RD		-	-	-	-	-	-	25,000
Dept 92046 - FRAUENTAL ALLEY								
5300	CONTRACTUAL SERVICES	-	-	-	-		-	80,000
Total Dept 92046 - FRAUENTUAL ALLEY		-	-	-	-	-	-	80,000
Dept 96021 - BRIDGE INSPECTION								
5300	CONTRACTUAL SERVICES	-	270	-	-	-	-	-
Total Dept 96021 - BRIDGE INSPECTION		-	270	-	-	-	-	-
Dept 99012 - GIS TRAINING								
5300	CONTRACTUAL SERVICES	-	566	-	-	-	-	-
Total Dept 99012 - GIS TRAINING		-	566	-	-	-	-	-
Dept 99118 - MUSKETAWA TRAIL CONNECTOR 1B (KEATING TO								
5300	CONTRACTUAL SERVICES	-	46,932	800,000	800,000	14,944	-	800,000
Total Dept 99118 - MUSKETAWA TRAIL CONNECTOR 1B (KEATING TO		-	46,932	800,000	800,000	14,944	-	800,000
TOTAL EXPENDITURES		**5,661,115**	**6,125,173**	**4,968,046**	**4,968,046**	**1,283,251**	**946,087**	**5,839,865**
NET OF REVENUES/EXPENDITURES - FUND 202		(511,207)	(988,665)	619,364	619,364	(394,818)	(449,264)	76,943
BEGINNING FUND BALANCE		3,793,456	3,282,249	**2,293,584**	**2,293,584**	**2,293,584**	**3,282,249**	**2,293,584**
ENDING FUND BALANCE		3,282,249	2,293,584	2,912,948	2,912,948	1,898,767	2,832,986	2,370,527

BUDGET REPORT FOR CITY OF MUSKEGON
STREET FUNDS 1ST QUARTER REFORECAST AND 2020-21 BUDGET

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1ST QUARTER REFORECAST
Fund 203 - LOCAL STREETS								
Revenues								
Dept 00000								
203-00000-4161	SPECIAL ASSESSMENTS	207,275		-	-			-
203-00000-4216	TELECOM FRANCHISE FEES	161,076	178,153	160,000	160,000	-	-	160,000
203-00000-4300	FEDERAL GRANTS	-		-	-			-
203-00000-4533	STATE RECEIPT LOCAL	1,028,963	1,075,616	1,190,000	1,190,000	222,047	107,243	1,190,000
203-00000-4535	LRP LOCAL ROADS PROGRAM	22,310	22,308	20,000	20,000	10,367	1,859	20,000
203-00000-4800	MISC. & SUNDRY	834	380	1,000	1,000	-	-	60,000
203-00000-4802	REIMB:SERVICES RENDERED	18,863	5,298	15,000	15,000	-	-	15,000
203-00000-4803	CDBG PROGRAM REIMBURSEMENTS	22,467		-	-			-
203-00000-4900	OPERATING TRANSFERS IN	-	-	100,000	100,000	-	-	100,000
203-00000-4901	OP. TRANS FROM GENERAL FUND	250,000	250,000	-	-	-	-	-
203-00000-4902	OP. TRANS FROM SPECIAL REVENUE	-		-	-			-
203-00000-4970	INTEREST INCOME	3,925	3,287	3,500	3,500	390	998	3,500
203-00000-4973	INTEREST ON ASSESSMENTS	290		-	-			-
Total Dept 00000		1,716,002	1,535,042	1,489,500	1,489,500	232,804	110,100	1,548,500
TOTAL REVENUES		1,716,002	1,535,042	1,489,500	1,489,500	232,804	110,100	1,548,500
EXPENDITURES								
5100	SALARIES & BENEFITS	658,212	641,595	752,397	752,397	113,662	158,092	752,397
5200	SUPPLIES	112,915	123,392	138,000	138,000	6,256	13,426	138,000
5300	CONTRACTUAL SERVICES	632,185	577,533	720,000	720,000	100,714	175,624	720,000
5400	OTHER EXPENSES	150	860	2,500	2,500	-	-	2,500
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
5900	OTHER FINANCING USES	-	-	-	-	-	-	-
Total Expenditures		1,403,462	1,343,380	1,612,897	1,612,897	220,633	347,141	1,612,897
Dept 91819 - FIRST STREET RECONSTRUCTION								
5300	CONTRACTUAL SERVICES	1,110	-	-	-	-	-	-
Total Dept 91819 - FIRST STREET RECONSTRUCTION		1,110	-	-	-	-	-	-
Dept 91821 - 2018 CIP PREVENTIVE MAINT, MILLING & RES								
5300	CONTRACTUAL SERVICES	53,480	-	-	-	-	-	-
Total Dept 91821 - 2018 CIP PREVENTIVE MAINT, MILLING & RES		53,480	-	-	-	-	-	-
Dept 91822 - FOREST AVE, PECK STREET TO CLINTON STREE								
5200	SUPPLIES	482	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	23,683	-	-	-	-	-	-
Total Dept 91822 - FOREST AVE, PECK STREET TO CLINTON STREE		24,165	-	-	-	-	-	-
Dept 91841 - MARSH & WALTON								
5300	CONTRACTUAL SERVICES	209,328	4,074	-	-	-	4,074	-
Total Dept 91841 - MARSH & WALTON		209,328	4,074	-	-	-	4,074	-
Dept 91854 - BEIDLER TRUNK SEWER								
5300	CONTRACTUAL SERVICES	-	57,503	42,061	42,061	23,398	-	57,449
Totals for dept 91854 - BEIDLER TRUNK SEWER		-	57,503	42,061	42,061	23,398	-	57,449
Dept 99012 - GIS TRAINING								
5300	CONTRACTUAL SERVICES	209,328	913	-	-	-	-	-
Total Dept 99012 - GIS TRAINING		209,328	913	-	-	-	-	-
TOTAL EXPENDITURES		**1,900,872**	**1,405,870**	**1,654,958**	**1,654,958**	**244,031**	**351,215**	**1,670,346**
NET OF REVENUES/EXPENDITURES - FUND 203		(184,870)	129,172	(165,458)	(165,458)	(11,227)	(241,116)	(121,846)
BEGINNING FUND BALANCE		914,487	729,617	**858,789**	**858,789**	**858,789**	**729,617**	**858,789**
ENDING FUND BALANCE		729,617	858,789	693,331	693,331	847,562	488,501	736,943

BUDGET REPORT FOR CITY OF MUSKEGON
SPECIAL REVENUE FUNDS 2020-21 BUDGET 1ST QUARTER REFORECAST

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1ST QUARTER REFORECAST
252 - FARMERS MARKET AND KITCHEN 242								
ESTIMATED REVENUES								
Dept 00000								
252-00000-4300	FEDERAL GRANTS	-	-	-	-	-	-	-
252-00000-4400	STATE GRANTS	-	-	-	-	-	-	-
252-00000-4663	FLEA MARKET AT FARMERS MARKET	21,986	15,826	21,931	21,931	7,656	12,990	14,000
252-00000-4664	FARMERS MARKET INCOME	88,385	66,353	93,000	93,000	39,408	34,109	80,000
252-00000-4680	ADVERTISING REVENUE	-	-	-	-	-	-	-
252-00000-4690	KITCHEN 242 RENTAL	19,535	13,695	10,000	10,000	6,285	4,187	15,000
252-00000-4693	FARMERS MARKET EVENT RENTAL	4,226	2,716	2,000	2,000	1,500	-	-
252-00000-4694	FARMERS MARKET EBT FEES	3,498	3,476	5,000	5,000	2,711	1,648	5,000
252-00000-4696	RETRO MARKET RENTAL FEES	1,608	888	1,500	1,500	-	888	1,500
252-00000-4699	FOOD HUB	10,233	2,554	-	-	-	1,862	-
252-00000-4800	MISC. & SUNDRY	-	-	-	-	-	-	-
252-00000-4805	CONTRIBUTIONS	5,268	1,500	3,500	3,500	-	1,500	1,500
252-00000-4814	PROMOTIONAL PRODUCTS	(2,204)	348	-	-	215	(472)	-
252-00000-4840	FRIENDS OF THE MARKET	5,746	5,285	6,000	6,000	345	1,190	5,000
252-00000-4845	FUNDRAISING REVENUE	53,378	38,250	5,000	5,000	-	31,125	-
252-00000-4901	OP. TRANS FROM GENERAL FUND	35,000	45,000	55,000	55,000	-	-	105,000
252-00000-4970	INTEREST INCOME	207	280	200	200	48	121	170
Totals for dept 00000 -		246,866	196,170	203,131	203,131	58,168	89,147	227,170
TOTAL ESTIMATED REVENUES		**246,866**	**196,170**	**203,131**	**203,131**	**58,168**	**89,147**	**227,170**
EXPENDITURES								
Dept 70863 - FARMERS & FLEA MARKET								
5100	SALARIES & BENEFITS	57,323	58,765	75,522	75,522	13,009	13,569	66,522
5200	SUPPLIES	30,234	26,971	12,400	12,400	981	15,558	12,400
5300	CONTRACTUAL SERVICES	160,099	102,799	105,781	105,781	21,797	36,269	101,031
5400	OTHER EXPENSES	915	1,632	2,000	2,000	-	700	-
5700	CAPITAL OUTLAYS	16,733	7,454	6,000	6,000	11,145	201	32,000
Totals for dept 70863 - FARMERS & FLEA MARKET		265,303	197,622	201,703	201,703	46,932	66,296	211,953
Dept 70867 - FDA GRANT FARMERS MARKET								
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-	-
Totals for dept 70867 - FDA GRANT FARMERS MARKET		-	-	-	-	-	-	-
TOTAL EXPENDITURES		**265,303**	**197,622**	**201,703**	**201,703**	**46,932**	**66,296**	**211,953**
NET OF REVENUES/EXPENDITURES - FUND 252		(18,437)	(1,452)	1,428	1,428	11,236	**22,851**	15,217
BEGINNING FUND BALANCE		24,663	6,226	4,773	4,773	4,773	6,226	4,773
ENDING FUND BALANCE		6,226	4,773	6,201	6,201	16,009	29,076	19,990

BUDGET REPORT FOR CITY OF MUSKEGON
SPECIAL REVENUE FUNDS 2020-21 BUDGET 1ST QUARTER REFORECAST

Fund 254 - MERCY HEALTH ARENA

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1ST QUARTER REFORECAST
ESTIMATED REVENUES								
Dept 00000								
254-00000-4610	ANNEX REVENUE	69,260	69,552	70,000	70,000	4,538	4,538	70,000
254-00000-4619	MISC. SALES AND SERVICES	38,608	10,949	10,000	10,000	120	1,783	10,000
254-00000-4639	RAD DADS	89,808	142,683	50,000	50,000	-	-	100,000
254-00000-4640	TICKER SURCHARGE	-	31,589	35,000	35,000	-	-	35,000
254-00000-4643	VIP COMPENSATION		10,054	7,500	7,500	-	-	7,500
254-00000-4646	CONCESSIONS FOOD	90	74,207	85,000	85,000	2,067	-	85,000
254-00000-4647	MERCHANDISE - ARENA	40,197	22,945	42,000	42,000	-	1,660	42,000
254-00000-4651	REIMBURSEMENT	330	3,112	-	-	-	-	-
254-00000-4665	ADVERTISING REVENUE	62,000	106,000	124,000	124,000	-	-	124,000
254-00000-4666	PARKING LOT RENTAL - WESTERN AVENUE	21,360	24,103	24,000	24,000	-	3,018	24,000
254-00000-4667	PARKING LOT RENTAL	17,663	10,902	12,000	12,000	-	1,547	12,000
254-00000-4677	RENT	259,325	143,976	215,000	215,000	10,800	-	167,750
254-00000-4691	ARENA EVENT REVENUE	104,660	179,191	230,000	230,000	-	584	130,000
254-00000-4692	ARENA MAINTENANCE CHARGE	-	762	-	-	-	-	-
254-00000-4695	SHOP RENTAL	702	-	1,000	1,000	-	-	1,000
254-00000-4696	CONCESSION NON ALCHOLIC	220,197	49,138	60,000	60,000	27	1,440	60,000
254-00000-4697	ALCOHOLIC BEVERAGE	204,799	119,539	180,000	180,000	297	5,408	180,000
254-00000-4698	FLOOR/ICE HOCKEY RENTAL	175,797	190,825	170,000	170,000	36,184	15,305	190,000
254-00000-4699	THIRD PARTY SALES/FOOD HUB	-	40,010	45,000	45,000	-	2,234	45,000
254-00000-4800	MISC. & SUNDRY	3,305	5,978	4,000	4,000	1,635	-	4,000
254-00000-4801	CASH OVER/SHORT	9		-	-			-
254-00000-4802	REIMB: SERVICES RENDERED	1,500	10,665	-	-	11,900	9,750	15,000
254-00000-4805	CONTRIBUTIONS	4,100	6,250	-	-	868	6,250	-
254-00000-4808	SALE OF PROPERTY AND EQUIPMENT	-		-	-			-
254-00000-4901	OP. TRANS FROM GENERAL FUND	476,486	800,000	235,000	235,000	-	-	435,000
254-00000-4904	OP. TRANS FROM CAPITAL PROJECTS	-		-	-			-
254-00000-4970	INTEREST INCOME	-		-	-			-
Totals for dept 00000 -		1,790,196	2,052,428	1,599,500	1,599,500	68,434	53,517	1,737,250
TOTAL ESTIMATED REVENUES		**1,790,196**	**2,052,428**	**1,599,500**	**1,599,500**	**68,434**	**53,517**	**1,737,250**
EXPENDITURES								
Dept 70805 - MERCY HEALTH ARENA								
5100	SALARIES AND BENEFITS	66,081	164,833	196,843	196,843	56,109	38,648	385,881
5200	SUPPLIES	354,884	301,725	225,000	225,000	27,894	54,978	250,000
5300	CONTRACTUAL SERVICES	1,310,152	1,322,245	1,090,000	1,090,000	107,813	303,477	990,000
5400	OTHER EXPENSES	-	9,420	-	-	5,744	48	-
5700	CAPITAL OUTLAYS	74,579	246,686	50,000	50,000	61,143	26,378	100,000
Totals for dept 70805 - L C WALKER ARENA		1,805,697	2,044,909	1,561,843	1,561,843	258,704	423,528	1,725,881
Dept 90135 - ANNEX REPAIR								
5700	CAPITAL OUTLAYS	-	-	-	-	-		-
Totals for dept 90135 - ANNEX REPAIR		-	-	-	-	-	-	-
Dept 92039 - LOCKER ROOM IMPROVEMENTS ARENA								
5300	CONTRACTUAL SERVICES	-	-			1,923	-	
Totals for dept 92039 - LOCKER ROOM IMPROVEMENTS ARENA		-	-	-	-	1,923	-	-
Dept 93015								
5300	CONTRACTUAL SERVICES	-	2,595			-	-	
Totals for dept 93015		-	2,595	-	-	-	-	-
TOTAL EXPENDITURES		**1,805,697**	**2,047,504**	**1,561,843**	**1,561,843**	**260,626**	**423,528**	**1,725,881**
NET OF REVENUES/EXPENDITURES - FUND 254		(15,501)	4,923	37,657	37,657	(192,192)	(370,011)	11,369
BEGINNING FUND BALANCE		43,252	27,751	32,675	32,675	32,675	27,751	32,675
ENDING FUND BALANCE		27,751	32,675	70,332	70,332	(159,517)	(342,260)	44,044

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SPECIAL REVENUE FUNDS 2020-21 BUDGET 1ST QUARTER REFORECAST

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1ST QUARTER REFORECAST
Fund 264 - CRIMINAL FORFEITURES								
ESTIMATED REVENUES								
Dept 00000								
264-00000-4804	CRIMINAL FORFEITURES/POLICE	26,458		1,000	1,000			1,000
264-00000-4970	INTEREST INCOME	200	60	400	400	4	21	400
Totals for dept 00000 -		26,658	60	1,400	1,400	4	21	1,400
TOTAL ESTIMATED REVENUES		**26,658**	**60**	**1,400**	**1,400**	**4**	**21**	**1,400**
EXPENDITURES								
Dept 40333 - POLICE DRUG FORFEITURES								
5700	CAPITAL OUTLAYS	36,665	24,809	-	-	-	24,809	-
Totals for dept 40333 - POLICE DRUG FORFEITURES		36,665	24,809	-	-	-	24,809	-
TOTAL EXPENDITURES		**36,665**	**24,809**	**-**	**-**	**-**	**24,809**	**-**
NET OF REVENUES/EXPENDITURES - FUND 264		(10,007)	(24,749)	1,400	1,400	4	(24,788)	1,400
BEGINNING FUND BALANCE		45,146	35,139	10,390	10,390	10,390	35,139	10,390
ENDING FUND BALANCE		35,139	10,390	11,790	11,790	10,394	10,351	11,790

BUDGET REPORT FOR CITY OF MUSKEGON
SPECIAL REVENUE FUNDS 2020-21 BUDGET 1ST QUARTER REFORECAST

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1ST QUARTER REFORECAST
Fund 285 - TREE REPLACEMENT								
ESTIMATED REVENUES								
Dept 00000								
285-00000-4400	STATE GRANTS	-		-	-			-
285-00000-4800	MISC. & SUNDRY	-	2,500	-	-	-	-	-
285-00000-4802	REIMB:SERVICES RENDERED	-		-	-			-
285-00000-4805	CONTRIBUTIONS	10,000	4,803	5,000	5,000	-	-	14,800
285-00000-4901	OP. TRANS FROM GENERAL FUND		7,500			-	-	
285-00000-4970	INTEREST INCOME	5	2	-	-	0	2	-
Totals for dept 00000 -		10,005	14,805	5,000	5,000	0	2	14,800
TOTAL ESTIMATED REVENUES		**10,005**	**14,805**	**5,000**	**5,000**	**0**	**2**	**14,800**
EXPENDITURES								
Dept 70771 - FORESTRY								
5100	SALARIES & BENEFITS	-		-	-			-
5200	SUPPLIES	9,437	15,707	5,000	5,000	6,071	-	14,800
5300	CONTRACTUAL SERVICES	-		-	-			-
Totals for dept 70771 - FORESTRY		9,437	15,707	5,000	5,000	6,071	-	14,800
TOTAL EXPENDITURES		**9,437**	**15,707**	**5,000**	**5,000**	**6,071**	**-**	**14,800**
NET OF REVENUES/EXPENDITURES - FUND 285		568	(901)	-	-	(6,070)	2	-
BEGINNING FUND BALANCE		1,351	1,919	1,017	1,017	1,017	1,919	1,017
ENDING FUND BALANCE		1,919	1,017	1,017	1,017	(5,053)	1,921	1,017

BUDGET REPORT FOR CITY OF MUSKEGON
SPECIAL REVENUE FUNDS 2020-21 BUDGET 1ST QUARTER REFORECAST

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1ST QUARTER REFORECAST
Fund 290 - LOCAL DEVELOPMENT FIN AUTH 3								
ESTIMATED REVENUES								
Dept 00000								
290-00000-4100	PROPERTY TAX	97,583	98,643	99,624	99,624	-	-	99,624
290-00000-4809	REIMBURSEMENT STATE	2,871	3,311	3,000	3,000	-	-	3,000
290-00000-4841	GRANT: COMMUNITY FOUNDATION	-		-	-			-
290-00000-4901	OP. TRANS FROM GENERAL FUND	360,000	360,000	350,000	350,000	111,275	90,000	350,000
290-00000-4970	INTEREST INCOME	55	96	100	100	21	89	100
Totals for dept 00000 -		460,509	462,049	452,724	452,724	111,296	90,089	452,724
TOTAL ESTIMATED REVENUES		**460,509**	**462,049**	**452,724**	**452,724**	**111,296**	**90,089**	**452,724**
EXPENDITURES								
Dept 30906 - DEBT SERVICE								
5300	CONTRACTUAL SERVICES	-		-	-			-
5900	OTHER FINANCING USES	230,341	221,406	445,100	445,100	(3,282)	38,901	445,100
Totals for dept 30906 - DEBT SERVICE		230,341	221,406	445,100	445,100	(3,282)	38,901	445,100
TOTAL EXPENDITURES		**230,341**	**221,406**	**445,100**	**445,100**	**(3,282)**	**38,901**	**445,100**
NET OF REVENUES/EXPENDITURES - FUND 290		230,168	240,644	7,624	7,624	114,578	51,187	7,624
BEGINNING FUND BALANCE		(876,114)	(645,946)	(405,302)	(405,302)	(405,302)	(645,946)	(405,302)
ENDING FUND BALANCE		(645,946)	(405,302)	(397,678)	(397,678)	(290,724)	(594,759)	(397,678)

BUDGET REPORT FOR CITY OF MUSKEGON
SPECIAL REVENUE FUNDS 2020-21 BUDGET 1ST QUARTER REFORECAST

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1ST QUARTER REFORECAST
Fund 295 - BROWNFIELD AUTHORITY (BETTEN)								
ESTIMATED REVENUES								
Dept 00000								
295-00000-4100	PROPERTY TAX	134,828	138,401	140,094	140,094	-	-	140,094
295-00000-4809	REIMBURSEMENT STATE	4,362	6,822	6,500	6,500	-	-	6,500
295-00000-4970	INTEREST INCOME	30	44	100	100	1	-	100
Totals for dept 00000 -		139,220	145,267	146,694	146,694	1	-	146,694
TOTAL ESTIMATED REVENUES		**139,220**	**145,267**	**146,694**	**146,694**	**1**	**-**	**146,694**
EXPENDITURES								
Dept 30906 - DEBT SERVICE								
5300	CONTRACTUAL SERVICES	-		-	-			-
5900	OTHER FINANCING USES	30,813	26,659	30,813	30,813	-	13,857	30,813
Totals for dept 30906 - DEBT SERVICE		30,813	26,659	30,813	30,813	-	13,857	30,813
Dept 70808 - MAREC BUILDING								
5900	OTHER FINANCING USES	-	-	-	-	-	-	-
Totals for dept 70808 - MAREC BUILDING		-	-	-	-	-	-	-
TOTAL EXPENDITURES		**30,813**	**26,659**	**30,813**	**30,813**	**-**	**13,857**	**30,813**
						-		
NET OF REVENUES/EXPENDITURES - FUND 295		108,408	118,608	115,881	115,881	1	(13,857)	115,881
BEGINNING FUND BALANCE		(945,395)	(836,988)	(718,380)	(718,380)	(718,380)	(836,988)	(718,380)
ENDING FUND BALANCE		(836,988)	(718,380)	(602,499)	(602,499)	(718,378)	(850,845)	(602,499)

BUDGET REPORT FOR CITY OF MUSKEGON
SPECIAL REVENUE FUNDS 2020-21 BUDGET 1ST QUARTER REFORECAST

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1ST QUARTER REFORECAST
Fund 296 - BROWNFIELD AUTHORITY (FORMER MALL SITE)								
ESTIMATED REVENUES								
Dept 00000								
296-00000-4100	PROPERTY TAX	163,340	168,248	167,041	167,041	-	-	167,041
296-00000-4809	REIMBURSEMENT STATE	5,022	8,418	8,400	8,400	-	-	8,400
296-00000-4970	INTEREST INCOME	261	382	70	70	5	20	70
Totals for dept 00000 -		168,623	177,048	175,511	175,511	5	20	175,511
TOTAL ESTIMATED REVENUES		**168,623**	**177,048**	**175,511**	**175,511**	**5**	**20**	**175,511**
EXPENDITURES								
Dept 30906 - DEBT SERVICE								
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-	-
Totals for dept 30906 - DEBT SERVICE		-	-	-	-	-	-	-
Dept 30999 - TRANSFERS TO OTHER FUNDS								
5900	OTHER FINANCING USES	162,000	180,000	175,000	175,000	-	-	175,000
Totals for dept 30999 - TRANSFERS TO OTHER FUNDS		162,000	180,000	175,000	175,000	-	-	175,000
TOTAL EXPENDITURES		**162,000**	**180,000**	**175,000**	**175,000**	**-**	**-**	**175,000**
NET OF REVENUES/EXPENDITURES - FUND 296		6,623	(2,952)	511	511	5	20	511
BEGINNING FUND BALANCE		9,444	16,066	13,114	13,114	13,114	16,066	13,114
ENDING FUND BALANCE		16,066	13,114	13,625	13,625	13,120	16,086	13,625

BUDGET REPORT FOR CITY OF MUSKEGON
SPECIAL REVENUE FUNDS 2020-21 BUDGET 1ST QUARTER REFORECAST

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1ST QUARTER REFORECAST
Fund 298 - BROWNFIELD AUTHORITY TERRACE POINT								
ESTIMATED REVENUES								
Dept 00000								
298-00000-4100	PROPERTY TAX	209,676	281,642	394,135	394,135	-	-	394,135
298-00000-4970	INTEREST INCOME	541	391	-	-	10	17	-
Totals for dept 00000 -		210,217	282,033	394,135	394,135	10	17	394,135
TOTAL ESTIMATED REVENUES		**210,217**	**282,033**	**394,135**	**394,135**	**10**	**17**	**394,135**
EXPENDITURES								
Dept 70809 - TERRACE POINT LANDING								
5300	CONTRACTUAL SERVICES	205,552	274,776	225,000	225,000	-	13,373	225,000
Totals for dept 70809 - TERRACE POINT LANDING		205,552	274,776	225,000	225,000	-	13,373	225,000
TOTAL EXPENDITURES		**205,552**	**274,776**	**225,000**	**225,000**	**-**	**13,373**	**225,000**
NET OF REVENUES/EXPENDITURES - FUND 298		4,665	7,257	169,135	169,135	10	(13,356)	169,135
BEGINNING FUND BALANCE		11,050	15,715	22,972	22,972	22,972	15,715	22,972
ENDING FUND BALANCE		15,715	22,972	192,107	192,107	22,981	2,359	192,107

BUDGET REPORT FOR CITY OF MUSKEGON
SPECIAL REVENUE FUNDS 2020-21 BUDGET 1ST QUARTER REFORECAST

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1ST QUARTER REFORECAST
Fund 257 - BUDGET STABILIZATION								
ESTIMATED REVENUES								
Dept 00000								
257-00000-4901	OP TRANSFER TO GENERAL FUND	-	-	-	-	-	-	-
257-00000-4902	OP TRANSFER TO SPECIAL REVENUE	-	-	-	-	-	-	-
Totals for dept 00000 -		-	-	-	-	-	-	-
TOTAL ESTIMATED REVENUES		-	-	-	-	-	-	-
EXPENDITURES								
Dept 70001-BUDGET STABILIZATION								
5900	OTHER FINANCING	-	-	-	-	-	-	-
Totals for dept 40333 - POLICE DRUG FORFEITURES		-	-	-	-	-	-	-
TOTAL EXPENDITURES		-	-	-	-	-	-	-
NET OF REVENUES/EXPENDITURES - FUND 257		-	-	-	-	-	-	-
BEGINNING FUND BALANCE		1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000
ENDING FUND BALANCE		1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000

BUDGET REPORT FOR CITY OF MUSKEGON
FINANCING AUTHORITIES 1ST QUARTER REFORECAST AND 2020-21 BUDGET

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1ST QUARTER REFORECAST
394 - DOWNTOWN DEVELOPMENT AUTHORITY								
ESTIMATED REVENUES								
Dept 00000								
394-00000-4100	PROPERTY TAX	1,085,354	924,457	489,958	489,958	-	-	489,958
394-00000-4161	SPECIAL ASSESSMENT	-	-	110,000	110,000	-	-	110,000
394-00000-4809	REIMBURSEMENT STATE	-		-	-			-
394-00000-4845	FUNDRAISING REVENUE		2,000			-	-	
394-00000-4902	OP. TRANS FROM SERVICE REVENUE							50,000
394-00000-4903	OP. TRANS FROM DEBT SERVICE	-		-	-			-
394-00000-4970	INTEREST INCOME	549	280	100	100	1	62	100
Totals for dept 00000 -		1,085,903	926,737	600,058	600,058	1	62	650,058
TOTAL ESTIMATED REVENUES		1,085,903	926,737	600,058	600,058	1	62	650,058
EXPENDITURES								
Dept 30906 - DEBT SERVICE								
5300	CONTRACTUAL SERVICES	-	14,050	-	-	1,831	125	-
5400	CONFERENCE, TRAINING, ETC.							
5900	OTHER FINANCING USES	5,077	1,000,000	349,073	349,073	-	600,000	208,051
Totals for dept 30906 - DEBT SERVICE		5,077	1,014,050	349,073	349,073	1,831	600,125	208,051
Dept 30999 - TRANSFER TO OTHER FUNDS								
5900	OTHER FINANCING USES	1,000,000		-	-			-
Totals for dept 30999 - TRANSFER TO OTHER FUNDS		1,000,000	-	-	-	-	-	-
Dept 70803 -DOWNTOWN DEVELOPMENT								
5100	SALARIES AND BENEFITS	-	92,930	98,800	98,800	23,384	20,483	98,800
5200	SUPPLIES	853	3,683	1,500	1,500	814	1,070	1,500
5300	CONTRACTUAL SERVICES	-	24,216	150,000	150,000	2,104	23,494	150,000
5400	OTHER EXPENSES	-						
5900	OTHER FINANCING USES	-		-	-			-
Totals for dept 70803 - DOWNTOWN DEVELOPMENT		853	120,830	250,300	250,300	26,302	45,047	250,300
Dept 70863 - FARMERS & FLEA MARKET								
5300	CONTRACTUAL SERVICES	-	39	-	-	-	39	-
Totals for dept 70863 - FARMERS & FLEA MARKET		-	39	-	-	-	39	-
Dept 80699 - ECONOMIC DEVELOPMENT								
5900	OTHER FINANCING USES	5,000	-	-	-	5,493	-	-
Totals for dept 80699 - ECONOMIC DEVELOPMENT		5,000	-	-	-	5,493	-	-
TOTAL EXPENDITURES		1,010,930	1,134,919	599,373	599,373	33,626	645,211	458,351
NET OF REVENUES/EXPENDITURES - FUND 394		74,973	(208,182)	685	685	(33,625)	(645,149)	191,707
BEGINNING FUND BALANCE		(994,516)	(919,543)	(1,127,725)	(1,127,725)	(1,127,725)	(919,543)	(1,127,725)
ENDING FUND BALANCE		(919,543)	(1,127,725)	(1,127,040)	(1,127,040)	(1,161,350)	(1,564,692)	(936,018)

BUDGET REPORT FOR CITY OF MUSKEGON
FINANCING AUTHORITIES 1ST QUARTER REFORECAST AND 2020-21 BUDGET

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1ST QUARTER REFORECAST
305 - TAX INCREMENT FINANCE AUTHORITY								
ESTIMATED REVENUES								
Dept 00000								
305-00000-4100	PROPERTY TAX	37,658	35,383	42,206	42,206	-	-	42,206
305-00000-4809	REIMBURSEMENT STATE	7,170	7,270	7,000	7,000	-	-	7,000
305-00000-4970	INTEREST INCOME	40	54	-	-	6	10	-
Totals for dept 00000 -		44,868	42,707	49,206	49,206	6	10	49,206
TOTAL ESTIMATED REVENUES		44,868	42,707	49,206	49,206	6	10	49,206
EXPENDITURES								
Dept 30906 - DEBT SERVICE								
5900	OTHER FINANCING USES	40,000	40,000	50,000	50,000	12,500	10,000	50,000
Totals for dept 30906 - DEBT SERVICE		40,000	40,000	50,000	50,000	12,500	10,000	50,000
TOTAL EXPENDITURES		40,000	40,000	50,000	50,000	12,500	10,000	50,000
NET OF REVENUES/EXPENDITURES - FUND 305		4,868	2,707	(794)	(794)	(12,494)	(9,990)	(794)
BEGINNING FUND BALANCE		8,313	13,181	15,888	15,888	15,888	13,181	15,888
ENDING FUND BALANCE		13,181	15,888	15,094	15,094	3,394	3,191	15,094

BUDGET REPORT FOR CITY OF MUSKEGON
CAPITAL FUNDS 1ST QUARTER REFORECAST AND 2020-21 BUDGET

GL NUMBER AND BUDGET CLASSIFICATION		2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	2020-21 1ST QUARTER REFORECAST
FUND 404 - PUBLIC IMPROVEMENT FUND							
ESTIMATED REVENUES							
Dept 00000							
404-00000-4300	FEDERAL GRANTS	-		**150,000**	**150,000**		**172,000**
404-00000-4400	STATE GRANTS		220,700			-	
404-00000-4651	REIMBURSEMENT	348,104	404,424	**1,900,000**	**1,900,000**	14,345	**400,000**
404-00000-4652	SALES & SERVICES		14,428			-	
404-00000-4656	SALES PROCEEDS	-	316	-	-	25,000	**25,000**
404-00000-4677	RENT	33,154	7,996	**20,000**	**20,000**	1,735	**20,000**
404-00000-4800	MISC. & SUNDRY	-	39	-	-	-	-
404-00000-4805	CONTRIBUTIONS	14,500	294,300	**100,000**	**100,000**	88,453	**100,000**
404-00000-4808	SALE OF LAND	1,205,887	447,902	**750,000**	**750,000**	840,972	**2,750,000**
404-00000-4845	FUNDRAISING REVENUE	86,933	22,229	-	-	2,000	-
404-00000-4846	SPONSORSHIP REVENUE	11,250	101,747	-	-	-	**10,000**
404-00000-4847	150TH ANNIVERSARY REVENUE	26,999	262,055	-	-	-	-
404-00000-4904	OP. TRANS FROM CAPITAL FUND	-	-	-	-	-	-
404-00000-4903	OP. TRANS FROM DEBT SERVICE FUNDS	1,000,000	2,023,864	**215,000**	**215,000**	-	**218,051**
404-00000-4961	BOND PROCEEDS		2,396,979			-	
404-00000-4970	INTEREST INCOME	2,776	569	**500**	**500**	-	**500**
404-00000-4971	GAIN ON INVESTMENT	3,213		-	-		-
Totals for dept 00000 -		2,732,816	6,197,547	3,135,500	3,135,500	972,504	3,695,551
TOTAL ESTIMATED REVENUES		**2,732,816**	**6,197,547**	**3,135,500**	**3,135,500**	**972,504**	**3,695,551**
EXPENDITURES							
Dept 00000							
5300	CONTRACTUAL SERVICES	1,006	149	226,000	226,000	-	606,385
Totals for dept 00000 -		1,006	149	226,000	226,000	-	606,385
Dept 30936 - PUBLIC IMPROVEMENT ADMINISTRATION							
5300	CONTRACTUAL SERVICES	-		-	-		-
5700	CAPITAL OUTLAYS	-		-	-		-
Totals for dept 30936 - PUBLIC IMPROVEMENT ADMINISTRATION		-	-	-	-	-	-
Dept 70856 - WESTERN AVENUE CHALETS							
5200	SUPPLIES	-	210	-	-	-	-
5300	CONTRACTUAL SERVICES	17,305	13,024	-	-	3,266	-
Totals for dept 70856 - WESTERN AVENUE CHALETS		17,305	13,234	-	-	3,266	-
Dept 80699 - ECONOMIC DEVELOPMENT							
5300	CONTRACTUAL SERVICES	28,705	-	-	-	370	-
5700	CAPITAL OUTLAYS	42,900		-	-		-
Totals for dept 80699 - ECONOMIC DEVELOPMENT		71,605	-	-	-	370	-
Dept 91501 - NEIGHBORHOOD HOUSING PROJECT							
5300	CONTRACTUAL SERVICES	2,361		-	-		-
5700	CAPITAL OUTLAYS	127		-	-		-
Totals for dept 91501 - NEIGHBORHOOD HOUSING PROJECT		2,488	-	-	-	-	-
Dept 91504 - CLAY AVE, JEFFERSON TO 1ST							
5300	CONTRACTUAL SERVICES	378	445	-	-	79	-
5700	CAPITAL OUTLAYS	-		-	-		-
Totals for dept 91504 - CLAY AVE, JEFFERSON TO 1ST		378	445	-	-	79	-
Dept 91602 - ARENA ANNEX CAPITAL IMPROVEMENT							
5700	CAPITAL OUTLAYS	-	15,000	-	-	9,000	-
Totals for dept 91602 - ARENA ANNEX CAPITAL IMPROVEMENT		-	15,000	-	-	9,000	-
Dept 91608 - IMPROVEMENT PROJECTS DONE BY DPW							
5100	SALARIES & BENEFITS	221	549	-	-	-	-
5200	SUPPLIES	-	7,671	-	-	6,856	-
5300	CONTRACTUAL SERVICES	-	1,916	-	-	-	-
Totals for dept 91608 - IMPROVEMENT PROJECTS DONE BY DPW		221	10,136	-	-	6,856	-
Dept 91612 - POP UP SHOPS							
5300	CONTRACTUAL SERVICES	1,290	240	-	-	300	-
5700	CAPITAL OUTLAYS	3,084	3,463	-	-	109	-
Totals for dept 91612 - POP UP SHOPS		4,374	3,703	-	-	409	-
Dept 91701 - PARKING LOT@JEFFERSON/WESTERN							
5300	CONTRACTUAL SERVICES	30,841		-	-		-
Totals for dept 91701 - PARKING LOT@JEFFERSON/WESTERN		30,841	-	-	-	-	-
Dept 91712 - IMPROVEMENTS AT LC WALKER INCLUDING RAD							
5300	CONTRACTUAL SERVICES	181,166	-	-	-	-	-
5700	CAPITAL OUTLAYS		-	-	-	-	-
Totals for dept 91712 - IMPROVEMENTS AT LC WALKER INCLUDING RAD		181,166	-	-	-	-	-
Dept 91713 - LC WALKER POS SYSTEM							
5700	CAPITAL OUTLAYS	-		-	-		-
Totals for dept 91713 - LC WALKER POS SYSTEM		-	-	-	-	-	-
Dept 91720 - TASTE OF MUSKEGON							
5200	SUPPLIES	18,849	2,308	-	-	259	-
5300	CONTRACTUAL SERVICES	79,352	14,707	-	-	1,460	-
5400	OTHER EXPENSES	3,411	1,009	-	-	-	-
5700	CAPITAL OUTLAYS	-		-	-		-
Totals for dept 91720 - TASTE OF MUSKEGON		101,611	18,025	-	-	1,719	-
Dept 91726 - CITY HALL UPGRADES							
5700	CAPITAL OUTLAYS	61,151	16,283	200,000	200,000	252,834	288,875
Totals for dept 91726 - CITY HALL UPGRADES		61,151	16,283	200,000	200,000	252,834	288,875
Dept 91801 - CONVENTION CENTER							

BUDGET REPORT FOR CITY OF MUSKEGON
CAPITAL FUNDS 1ST QUARTER REFORECAST AND 2020-21 BUDGET

GL NUMBER AND BUDGET CLASSIFICATION		2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	2020-21 1ST QUARTER REFORECAST
5300	CONTRACTUAL SERVICES	817,567	1,142,004	-	-	-	-
Totals for dept 91801 - CONVENTION CENTER		817,567	1,142,004	-	-	-	-
Dept 91802 - REHAB 1078 SECOND STREET							
5200	SUPPLIES	-		-	-		-
5300	CONTRACTUAL SERVICES	58,126	8,717	-	-	-	-
5700	CAPITAL OUTLAYS	45,098	3,311	-	-	-	-
Totals for dept 91802 - REHAB 1078 SECOND STREET		103,224	12,028	-	-	-	-
Dept 91804 - MIDTOWN SQUARE PHASE II							
5300	CONTRACTUAL SERVICES	-		-	-		-
Totals for dept 91804 - MIDTOWN SQUARE PHASE II		-	-	-	-	-	-
Dept 91808 - LC WALKER GENERAL WORK (HEATING/COOLING/							
5300	CONTRACTUAL SERVICES	296,814	46,525	-	-	-	-
Totals for dept 91808 - LC WALKER GENERAL WORK (HEATING/COOLING/		296,814	46,525	-	-	-	-
Dept 91810 - REHAB 1531 BEIDLER							
5200	SUPPLIES	-		-	-		-
5300	CONTRACTUAL SERVICES	124		-	-		-
5700	CAPITAL OUTLAYS	-		-	-		-
Totals for dept 91810 - REHAB 1531 BEIDLER		124	-	-	-	-	-
Dept 91811 - 1639 FIFTH STREET							
5200	SUPPLIES	-		-	-		-
5300	CONTRACTUAL SERVICES	666	105	-	-	-	-
5700	CAPITAL OUTLAYS		351	-	-	-	-
Totals for dept 91811 - 1639 FIFTH STREET		666	456	-	-	-	-
Dept 91812 - REHAB 1067 GRAND							
5200	SUPPLIES	3,480		-	-		-
5300	CONTRACTUAL SERVICES	85,368	52,485	-	-	-	-
5700	CAPITAL OUTLAYS	49,388	22,870	-	-	-	-
Totals for dept 91812 - REHAB 1067 GRAND		138,236	75,355	-	-	-	-
Dept 91813 - REHAB 1290 WOOD							
5200	SUPPLIES	-		-	-		-
5300	CONTRACTUAL SERVICES	2,325	904	-	-	26	-
5700	CAPITAL OUTLAYS	3,244	440	-	-	170	-
Totals for dept 91813 - REHAB 1290 WOOD		5,569	1,345	-	-	196	-
Dept 91815 - REHAB 248 MASON							
5200	SUPPLIES	-		-	-		-
5300	CONTRACTUAL SERVICES	2,892	280	-	-	54	-
5700	CAPITAL OUTLAYS	1,192		-	-		-
Totals for dept 91815 - REHAB 248 MASON		4,084	280	-	-	54	-
Dept 91820 - PM PARK RECRESTIONAL IMPROVEMENTS							
5300	CONTRACTUAL SERVICES	489,552	32	-	-	-	-
Totals for dept 91820 - PM PARK RECREATIONAL IMPROVEMENTS		489,552	32	-	-	-	-
Dept 91823 - REHAB 1188 4TH							
5300	CONTRACTUAL SERVICES	65,347	84,232	-	-	800	800
5700	CAPITAL OUTLAYS	102,189	52,239	-	-	-	-
Totals for dept 91823 - REHAB 1188 4TH		167,535	136,470	-	-	800	800
Dept 91824 - 880 1ST STREET							
5300	CONTRACTUAL SERVICES	38,542	7,584	-	-	169	-
Totals for dept 91824 - 880 1ST STREET		38,542	7,584	-	-	169	-
Dept 91832 - COMMERICAL DEMO							
5300	CONTRACTUAL SERVICES	186,924		-	-		-
Totals for dept 91832 - COMMERICAL DEMO		186,924	-	-	-	-	-
Dept 91839 - LC WALKER IMPROVEMENTS (DDA)							
5300	CONTRACTUAL SERVICES	793,558	957,487	-	-	-	-
Totals for dept 91839- LC WALKER IMPROVEMENTS (DDA)		793,558	957,487	-	-	-	-
Dept 91840- PUBLIC RELATIONS							
5300	CONTRACTUAL SERVICES	4,677	4,260	-	-	-	-
Totals for dept 91840- PUBLIC RELATIONS		4,677	4,260	-	-	-	-
Dept 91901 - SESQUICENTENNIAL CELEBRATION							
5200	SUPPLIES	-	29,269	-	-	-	-
5300	CONTRACTUAL SERVICES	39,720	482,620	-	-	-	-
Totals for dept 91901 - SESQUICENTENNIAL CELEBRATION		39,720	511,889	-	-	-	-
Dept 91902 - LC WALKER ROOF,HVAC,DEHUMIDIFICATION SYS							
5300	CONTRACTUAL SERVICES	70,830	2,389,341	381,324	381,324	3,610	208,051
5900	OTHER FINANCING USES		391,972			-	
Total for dept 91902 - LC WALKER ROOF,HVAC,DEHUMIDIFICATION SYS		70,830	2,781,313	381,324	381,324	3,610	208,051
Dept 91904 - 1457 7TH REHAB							
5200	SUPPLIES		2,167			-	
5300	CONTRACTUAL SERVICES	7,555	30,997	20,000	20,000	19,203	40,000
5700	CAPITAL OUTLAYS	2,343	14,200	-	-	14,586	-
Total Dept 91904 - 1457 7TH REHAB		9,898	47,364	20,000	20,000	33,789	40,000
Dept 91906 - SKATE PARK RELOCATION							
5300	CONTRACTUAL SERVICES	1,548	176	-	-	-	-
Total Dept 91906 - SKATE PARK RELOCATION		1,548	176	-	-	-	-
Dept 91907 - BARK PARK IMPROVEMENTS							
5300	CONTRACTUAL SERVICES	3,861	4,670	-	-	-	-
Total Dept 91907 - BARK PARK IMPROVEMENTS		3,861	4,670	-	-	-	-

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GL NUMBER AND BUDGET CLASSIFICATION		2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	2020-21 1ST QUARTER REFORECAST
Dept 91909 - REHAB 1192 PINE							
5300	CONTRACTUAL SERVICES	7,172	35,161	100,000	100,000	15,965	100,000
5700	CAPITAL OUTLAYS		2,005			11,057	
Total Dept 91909 - REHAB 1192 PINE		7,172	37,166	100,000	100,000	27,022	100,000
Dept 91915 - MCLAUGHLIN PARK							
5300	CONTRACTUAL SERVICES	-	6,885	-	-	-	-
5700	CAPITAL OUTLAYS	-	405	-	-	-	-
Total Dept 91915 - MCLAUGHLIN PARK		-	7,290	-	-	-	-
Dept 91919 - 1713 7TH STREET							
5300	CONTRACTUAL SERVICES	-	18,050	-	-	-	-
Total Dept 91919 - 1713 7TH STREET		-	18,050	-	-	-	-
Dept 91920 - CITY HALL ELEVATOR							
5300	CONTRACTUAL SERVICES	-	79,711	-	-	-	-
Total Dept 91920 - CITY HALL ELEVATOR		-	79,711	-	-	-	-
Dept 91923 - SCATTERED HOUSING PROJECT							
5300	CONTRACTUAL SERVICES	-	1,475,547	1,500,000	1,500,000	662,864	1,500,000
5900	OTHER FINANCING USES		6,590			-	
Totals for dept 91923 - SCATTERED HOUSING PROJECT		-	1,482,137	1,500,000	1,500,000	662,864	1,500,000
Dept 91924 - REHAB 580 CATHERINE							
5300	CONTRACTUAL SERVICES	-	63,562	-	-	8,187	10,000
5700	CAPITAL OUTLAYS	-	24,074	-	-	1,330	-
Totals for dept 91924 - REHAB 580 CATHERINE		-	87,635	-	-	9,517	10,000
Dept 92011 - REHAB 1095 3RD							
5300	CONTRACTUAL SERVICES	-		250,000	-	-	-
5700	CAPITAL OUTLAYS	-	3,222	-	-	-	-
Totals for dept 92011 - REHAB 1095 3RD		-	3,222	250,000	-	-	-
Dept 92016 - ST MARY'S PARKING LOT							
5300	CONTRACTUAL SERVICES	-		-	250,000		-
5700	CAPITAL OUTLAYS	-	16,524	-	-	-	-
Totals for dept 92016 - ST MARY'S PARKING LOT		-	16,524	-	250,000	-	-
Dept 92017 - MERCY HEALTH ARENA SIGN							
5300	CONTRACTUAL SERVICES						
5700	CAPITAL OUTLAYS		32,946			20,000	52,359
Totals for dept 92017 - MERCY HEALTH ARENA SIGN		-	32,946	-	-	20,000	52,359
Dept 92021- MERCY HEALTH ARENA PROJECTS							
5300	CONTRACTUAL SERVICES	-		-	-		-
5700	CAPITAL OUTLAYS	-	78,929	-	-	-	-
Totals for dept 92021- MERCY HEALTH ARENA PROJECTS		-	78,929	-	-	-	-
Dept 92022- CORONAVIRUS ECONOMIC RELIEF							
5300	CONTRACTUAL SERVICES	-	865	-	-	-	-
5400	OTHER EXPENSES		33,360			-	
5700	CAPITAL OUTLAYS	-	-	-	-		-
Totals for dept 92022- CORONAVIRUS ECONOMIC RELIEF		-	34,225	-	-	-	-
Dept 92024- MARSH FIELD GARAGE							
5300	CONTRACTUAL SERVICES	-	22,749	37,000	37,000	32,125	37,000
5700	CAPITAL OUTLAYS	-	1,439	-	-	40	-
Totals for dept 92024- MARSH FIELD GARAGE		-	24,188	37,000	37,000	32,165	37,000
Dept 92026 - PAID PARKING KIOSK & COIN MACHINE							
5300	CONTRACTUAL SERVICES		153,870			9,127	
5700	CAPITAL OUTLAYS		4,967			-	
Totals for dept 92026 - PAID PARKING KIOSK & COIN MACHINE		-	158,837	-	-	9,127	-
Dept 92028 - CLERKS OFFICE REDESIGN							
5300	CONTRACTUAL SERVICES		2,060			10,781	22,000
5700	CAPITAL OUTLAYS		2,358			547	
Totals for dept 92028 - CLERKS OFFICE REDESIGN		-	4,417	-	-	11,328	22,000
Dept 92029 - PM BATHHOUSE DISPLAY							
5300	CONTRACTUAL SERVICES		4,607			4,607	
5700	CAPITAL OUTLAYS						
Totals for dept 92029 - PM BATHHOUSE DISPLAY		-	4,607	-	-	4,607	-
Dept 92030 - FEMA ELIGIBLE COVID19 EXPENSES							
5300	CONTRACTUAL SERVICES		22,000			-	
5700	CAPITAL OUTLAYS						
Totals for dept 92030 - FEMA ELIGIBLE COVID19 EXPENSES		-	22,000	-	-	-	-
Dept 92031 - ELECTRIC CHARGING STATION							
5300	CONTRACTUAL SERVICES		37,960			-	
5700	CAPITAL OUTLAYS						
Totals for dept 92031 - ELECTRIC CHARGING STATION		-	37,960	-	-	-	-
Dept 92040 - HARBOR WEST BROWNFIELD							
5300	CONTRACTUAL SERVICES		-			-	
5700	CAPITAL OUTLAYS						
Totals for dept 92040 - HARBOR WEST BROWNFIELD		-	-	-	-	-	-
Dept 96051 - FIRE EQUIPMENT							
5300	CONTRACTUAL SERVICES	-		-	-		-
Totals for dept 96051 - FIRE EQUIPMENT		-	-	-	-	-	-
Dept 96053							
5400	OTHER EXPENSES	-	-	-	-	-	-
404-96053-5471	BAD DEBTS	-		-	-		-

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GL NUMBER AND BUDGET CLASSIFICATION		2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	2020-21 1ST QUARTER REFORECAST
Totals for dept 96053 -		-	-	-	-	-	-
Dept 96054 - PROPERTY ACQUISITION							
5100	SALARIES & BENEFITS	247	5,235	-	-	1,820	-
5300	CONTRACTUAL SERVICES	6,182	6,367	-	-	1,702	-
5700	CAPITAL OUTLAYS	13,572	18,780	-	-	1,608	-
Totals for dept 96054 - PROPERTY ACQUISITION		20,001	30,381	-	-	5,129	-
Dept 96059 - SIDEWALK PROGRAM							
5300	CONTRACTUAL SERVICES	-		-	-		-
Total for dept 96059 - SIDEWALK PROGRAM		-	-	-	-	-	-
TOTAL EXPENDITURES		**3,672,248**	**7,966,438**	**2,714,324**	**2,714,324**	**1,094,910**	**2,865,470**
NET OF REVENUES/EXPENDITURES - FUND 404		(939,432)	(1,768,891)	421,176	421,176	(122,406)	830,081
BEGINNING FUND BALANCE		1,098,023	158,591	(1,610,300)	(1,610,300)	(1,610,300)	(1,610,300)
ENDING FUND BALANCE		158,591	(1,610,300)	(1,189,124)	(1,189,124)	(1,732,706)	(780,219)

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GL NUMBER AND BUDGET CLASSIFICATION		2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	2020-21 1ST QUARTER REFORECAST
Fund 482 - STATE GRANTS							
ESTIMATED REVENUES							
Dept 00000							
482-00000-4300	FEDERAL GRANTS	77,287		-	-		-
482-00000-4400	STATE GRANTS	2,032,776	2,092,084	-	-	411,566	1,819,847
482-00000-4805	CONTRIBUTIONS	-		-	-		-
482-00000-4901	OP. TRANS FROM GENERAL FUND		10,000			-	
482-00000-4970	INTEREST INCOME	-	-	1,200	1,200	-	1,200
Totals for dept 00000 -		2,110,063	2,102,084	1,200	1,200	411,566	1,821,047
TOTAL ESTIMATED REVENUES		**2,110,063**	**2,102,084**	**1,200**	**1,200**	**411,566**	**1,821,047**
Dept 91507 - EPA GRANT							
5300	CONTRACTUAL SERVICES	77,287		-	-		-
Totals for dept 91507 - EPA GRANT		77,287	-	-	-	-	-
Dept 91514 - PLACEMAKING GRANT							
5200	SUPPLIES	-		-	-		-
482-91514-5231	MICELLANEOUS MATERIALS & SUPPLIES	-		-	-		-
Totals for dept 91514 - PLACEMAKING GRANT		-	-	-	-	-	-
Dept 91714 - DEMO SMOKE STACKS WINDWARD PT							
5300	CONTRACTUAL SERVICES	-		-	-		-
Totals for dept 91714 - DEMO SMOKE STACKS WINDWARD PT		-	-	-	-	-	-
Dept 91803 - MSHDA BLIGHT GRANT 2018							
5300	CONTRACTUAL SERVICES	129,559		-	-		-
Totals for dept 91803 - MSHDA BLIGHT GRANT 2018		129,559	-	-	-	-	-
Dept 91808 - LC WALKER GENERAL WORK (HEATING/COOLING/							
5300	CONTRACTUAL SERVICES		24			11	
Totals for dept 91808 - LC WALKER GENERAL WORK (HEATING/COOLING/		-	24	-	-	11	-
Dept 91908 - MDOC PROPERTY							
5300	CONTRACTUAL SERVICES	25,727	466,564	-	-	150,841	150,000
5700	CAPITAL OUTLAYS	1,734,869		-	-		-
5900	OTHER FINANCING USES	5,989		-	-		1,669,847
Total Dept 91908 - MDOC PROPERTY		1,766,585	466,564	-	-	150,841	1,819,847
Dept 91913 - WINDWARD POINTE GRANT							
5300	CONTRACTUAL SERVICES	136,632	1,523,337	-	-	291,574	-
Total Dept 91913 - WINDWARD POINTE GRANT		136,632	1,523,337	-	-	291,574	-
Dept 91925 - RENEW MICHIGAN GRANT							
5300	CONTRACTUAL SERVICES	-	38,685	-	-	3,655	-
Total Dept 91925 - RENEW MICHIGAN GRANT		-	38,685	-	-	3,655	-
Dept 98140 - ENVIRONMENTAL REMEDIATION BETTEN							
5900	OTHER FINANCING USES	-		-	-		-
482-98140-5952	INTEREST EXPENSE - LOAN	780	394	-	-	-	-
482-98140-5962	PRINCIPAL EXP - LOAN	19,313	19,699	-	-	-	-
Totals for dept 98140 - ENVIRONMENTAL REMEDIATION BETTEN		20,093	20,093	-	-	-	-
TOTAL EXPENDITURES		**2,130,156**	**2,048,703**	**-**	**-**	**446,081**	**1,819,847**
NET OF REVENUES/EXPENDITURES - FUND 482		(20,093)	53,380	1,200	1,200	(34,515)	1,200
BEGINNING FUND BALANCE		50,400	30,307	83,687	83,687	83,687	83,687
ENDING FUND BALANCE		30,307	83,687	84,887	84,887	49,172	84,887

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GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1ST QUARTER REFORECAST
590 - SEWAGE DISPOSAL SYSTEM								
ESTIMATED REVENUES								
Dept 00000								
590-00000-4400	STATE GRANTS	-		-	-			-
590-00000-4605	METERED SALES	7,876,584	8,121,564	9,205,875	9,205,875	1,917,565	1,707,966	8,905,875
590-00000-4619	MISC. SALES AND SERVICES	51,250	134,393	120,000	120,000	9,800	38,893	120,000
590-00000-4704	PENALTIES/INTEREST/FINES	160,576	125,199	160,000	160,000	38,384	43,623	160,000
590-00000-4800	MISC. & SUNDRY	2,173	-	2,000	2,000	-	-	2,000
590-00000-4802	REIMB:SERVICES RENDERED	8,246	9,445	7,000	7,000	1,468	3,055	7,000
590-00000-4818	RECOVERY OF BAD DEBT	-		-	-			-
590-00000-4961	BOND PROCEEDS	-	-	5,675,000	5,675,000	-	-	5,675,000
590-00000-4970	INTEREST INCOME	6,865	1,209	6,800	6,800	-	80	6,800
Totals for dept 00000 -		8,105,694	8,391,810	15,176,675	15,176,675	1,967,217	1,793,616	14,876,675
TOTAL ESTIMATED REVENUES		**8,105,694**	**8,391,810**	**15,176,675**	**15,176,675**	**1,967,217**	**1,793,616**	**14,876,675**
Dept 30203 - PENSION ADMINISTRATION								
5100	SALARIES & BENEFITS							**74,609**
Totals for dept 30205 - PENSION ADMINISTRATION								74,609
EXPENDITURES								
Dept 30548 - BOND INTEREST, INSURANCE & OTHER								
5300	CONTRACTUAL SERVICES	495,523	476,958	508,522	508,522	121,904	98,989	508,522
5400	OTHER EXPENSES	-	-	7,500	7,500	-	-	7,500
5900	OTHER FINANCING USES	459,110	462,845	57,500	57,500	943	117,248	57,500
Totals for dept 30548 - BOND INTEREST, INSURANCE & OTHER		954,633	939,803	573,522	573,522	122,847	216,237	573,522
Dept 60550 - STORM WATER MANAGEMENT								
5300	CONTRACTUAL SERVICES	-	4,137	-	-	-	-	-
Totals for dept 60550 - STORM WATER MANAGEMENT		-	4,137	-	-	-	-	-
Dept 60557 - MUSKEGON CO. WASTEWATER TREATMENT								
5300	CONTRACTUAL SERVICES	6,587,735	6,978,294	6,600,000	6,600,000	537,791	1,066,015	6,600,000
Totals for dept 60557 - MUSKEGON CO. WASTEWATER TREATMENT		6,587,735	6,978,294	6,600,000	6,600,000	537,791	1,066,015	6,600,000
Dept 60559 - WATER & SEWER MAINTENANCE								
5100	SALARIES & BENEFITS	839,559	860,000	838,519	838,519	196,668	196,564	828,385
5200	SUPPLIES	100,237	109,125	116,450	116,450	15,872	31,583	116,450
5300	CONTRACTUAL SERVICES	566,138	676,611	555,815	555,815	118,838	151,856	555,815
5400	OTHER EXPENSES	36,245	12,543	33,000	33,000	22,280	2,560	33,000
5700	CAPITAL OUTLAYS	30	3,548	18,100	18,100	29,786	1,189	46,100
Totals for dept 60559 - WATER & SEWER MAINTENANCE		1,542,209	1,661,827	1,561,884	1,561,884	383,444	383,751	1,579,750
Dept 91325 - STORM & WASTE WATER ASSET MGMT - SAW GRA								
5300	CONTRACTUAL SERVICES	-		-	-			-
Totals for dept 91325 - STORM & WASTE WATER ASSET MGMT - SAW GRA		-	-	-	-	-	-	-
Dept 91509 - LAKETON AVE, GETTY ST TO CRESTON								
5300	CONTRACTUAL SERVICES	492		-	-			-
Totals for dept 91509 - LAKETON AVE, GETTY ST TO CRESTON		492	-	-	-	-	-	-
Dept 91609 - HARTFORD, PINE & DIANA WATER MAIN UPGRAD								
5300	CONTRACTUAL SERVICES	-		-	-			-
Totals for dept 91609 - HARTFORD, PINE & DIANA WATER MAIN UPGRAD		-	-	-	-	-	-	-
Dept 91806 - BEIDLER & MADISON S2 PROJECTS								
5300	CONTRACTUAL SERVICES	112,147		-	-			-
Totals for dept 91806 - BEIDLER & MADISON S2 PROJECT		112,147	-	-	-	-	-	-
Dept 91826 - SRF SEWER UPGRADES								
5300	CONTRACTUAL SERVICES	-	5,971	-	-	1,352	-	2,500
Totals for dept 91826 - SRF SEWER UPGRADES		-	5,971	-	-	1,352	-	2,500
Dept 91828 -LIFT STATION REPAIRS/UPGRADES								
5300	CONTRACTUAL SERVICES	-	30,443	-	-	-	-	-
Totals for dept 91828 - LIFT STATION REPAIRS/UPGRADES		-	30,443	-	-	-	-	-
Dept 91830 -SRF PROJECT 2018								
5300	CONTRACTUAL SERVICES	2,005	83,347	-	-	-	83,347	-
Totals for dept 91830 - SRF PROJECT 2018		2,005	83,347	-	-	-	83,347	-
Dept 91831 -REMEMBRANCE DRIV EXTENSION								
5300	CONTRACTUAL SERVICES	152,964		-	-			-
Totals for dept 91831 - REMEMBRANCE DR EXTENSION		152,964	-	-	-	-	-	-
Dept 91849 - LIFT STATION REPAIRS/ UPGRADES 18-19								
5300	CONTRACTUAL SERVICES	17,126		-	-			-
Totals for dept 91849 - LIFT STATIONI REPAIRS/ UPGRADES 18-19		17,126	-	-	-	-	-	-
Dept 91850 - BOURDON & ADDISON ALLEY SEWER								
5300	CONTRACTUAL SERVICES	8,895	599	99,000	99,000	-	-	99,000
Totals for dept 91850 - BOURDON & ADDISON ALLEY SEWER		8,895	599	99,000	99,000	-	-	99,000
Dept 91851 - SPRING STREET TRUCK SEWER								
5300	CONTRACTUAL SERVICES	84,148	25,532	2,257,288	2,257,288	9,645	1,530	2,251,756
Totals for dept 91851 - SPRING STREET TRUCK SEWER		84,148	25,532	2,257,288	2,257,288	9,645	1,530	2,251,756
Dept 91852 - 9TH STREET SEWER REROUTE								
5300	CONTRACTUAL SERVICES	115,078	860,887	212,753	212,753	956,236	6,347	1,266,643
Totals for dept 91852 - 9TH STREET SEWER REROUTE		115,078	860,887	212,753	212,753	956,236	6,347	1,266,643
Dept 91853 - GETTY LIFT STATION FORCEMAIN								

BUDGET REPORT FOR CITY OF MUSKEGON
ENTERPRISE FUNDS 2020-21 1ST QUARTER REFORECAST AND 2020-21 BUDGET

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1ST QUARTER REFORECAST
5300	CONTRACTUAL SERVICES	9,869	736	9,000	9,000	70,999	663	89,264
Totals for dept 91853 - GETTY LIFT STATION FORCEMAIN		9,869	736	9,000	9,000	70,999	663	89,264
Dept 91854 - BEIDLER TRUNK SEWER								
5300	CONTRACTUAL SERVICES	246,033	2,248,726	2,088,116	2,088,116	1,370,750	16,317	2,971,563
Totals for dept 91854 - BEIDLER TRUNK SEWER		246,033	2,248,726	2,088,116	2,088,116	1,370,750	16,317	2,971,563
Dept 91855 - GLENSIDE NEIGHBORHOOD								
5300	CONTRACTUAL SERVICES	61,010	47,704	1,010,260	1,010,260	511,109	415	968,556
Totals for dept 91855 - GLENSIDE NEIGHBORHOOD		61,010	47,704	1,010,260	1,010,260	511,109	415	968,556
Dept 91856 - PECK & SANDFORD								
5300	CONTRACTUAL SERVICES	99,402	338,067	670,449	670,449	690,874	692	1,002,832
Totals for dept 91856 - PECK & SANDFORD		99,402	338,067	670,449	670,449	690,874	692	1,002,832
Dept 91857 - INDUSTRIAL PARK/ MERCY SANITARY SEWER STU								
5300	CONTRACTUAL SERVICES	9,809		-	-			-
Totals for dept 91857 - INDUSTRIAL PARK/ MERCY SANITARY SEWER STU		9,809	-	-	-	-	-	-
Dept 92003 - MICHIGAN & FRANKLIN								
5700	CAPITAL OUTLAYS	-		50,000	50,000			50,000
Totals for dept 92003 - MICHIGAN & FRANKLIN		-	-	50,000	50,000	-	-	50,000
Dept 92009 -AMITY ST - FORK TO GETTY								
5300	CONTRACTUAL SERVICES	-	177,151	1,500,000	1,500,000	21,778	-	1,500,000
Totals for dept 92009 - AMITY ST - FORK TO GETTY		-	177,151	1,500,000	1,500,000	21,778	-	1,500,000
Dept 92010 - PECK ST - LAKETON TO MERRILL								
5300	CONTRACTUAL SERVICES	-	110,609	800,000	800,000	3,106	-	800,000
Totals for dept 92010 - PECK ST - LAKETON TO MERRILL		-	110,609	800,000	800,000	3,106	-	800,000
Dept 92018 - LIFT REPAIRS APPLE/HARBOURTOWNE								
5300	CONTRACTUAL SERVICES		40,608			-	16,333	
5700	CAPITAL OUTLAYS		-			-	-	
Totals Dept 92018 - LIFT REPAIRS APPLE/HARBOURTOWNE		-	40,608	-	-	-	16,333	-
Dept 92027 - 2020-21 DWRF AND SRF								
5300	CONTRACTUAL SERVICES		1,149			-	-	
5700	CAPITAL OUTLAYS		-			-	-	
Totals Dept 92027 - 2020-21 DWRF AND SRF		-	1,149	-	-	-	-	-
Dept 92046 - 3RD/4TH ALLEY RECONSTRUCTION								
5300	CONTRACTUAL SERVICES					-	-	25,000
Totals Dept 92046 - 3RD/4TH ALLEY RECONSTRUCTION		-	-	-	-	-	-	25,000
Dept 99012 - GIS TRAINING								
5300	CONTRACTUAL SERVICES		256			-	-	
5700	CAPITAL OUTLAYS		-			-	-	
Totals Dept 99012 - GIS TRAINING		-	256	-	-	-	-	-
Dept SANFORD (APPLE TO LAKETON) UNASSIGNED								
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
Totals for SANFORD (APPLE TO LAKETON) UNASSIGNED		-	-	-	-	-	-	-
Dept - GLENSIDE SRF PHASE 2 UNASSIGNED								
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
Totals for GLENSIDE SRF PHASE 2 UNASSIGNED		-	-	-	-	-	-	-
Dept 99999 - FIXED ASSETS CAPITALIZATION								
5100	SALARIES & BENEFITS	-	5,971	-	-	-	-	-
5700	CAPITAL OUTLAYS	(919,684)	(3,971,784)	-	-	-	(16,333)	-
Totals for dept 99999 - FIXED ASSETS CAPITALIZATION		(919,684)	(3,965,813)	-	-	-	(16,333)	-
TOTAL EXPENDITURES		**9,083,871**	**9,590,032**	**17,432,272**	**17,432,272**	**4,679,930**	**1,775,315**	**19,854,995**
NET OF REVENUES/EXPENDITURES - FUND 590		(978,177)	(1,198,222)	(2,255,597)	(2,255,597)	(2,712,713)	18,301	(4,978,320)
BEGINNING NET POSITION		12,771,208	11,793,031	10,594,809	10,594,809	10,594,809	11,793,031	10,594,809
ENDING NET POSITION		11,793,031	10,594,809	8,339,212	8,339,212	7,882,096	11,811,332	5,616,489

BUDGET REPORT FOR CITY OF MUSKEGON
ENTERPRISE FUNDS 2020-21 1ST QUARTER REFORECAST AND 2020-21 BUDGET

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1ST QUARTER REFORECAST
Fund 591 - WATER SUPPLY SYSTEM								
ESTIMATED REVENUES								
Dept 00000								
591-00000-4400	STATE GRANTS	510,533	94,462	-	-	-	-	-
591-00000-4605	METERED SALES	3,189,084	3,177,356	**3,521,000**	**3,521,000**	1,030,076	839,540	**3,521,000**
591-00000-4616	WHOLESALE WATER	4,123,236	4,624,428	**5,244,400**	**5,244,400**	1,448,293	1,237,395	**5,244,400**
591-00000-4618	LEAD REPLACEMENT FEE		-	**780,000**	**780,000**	-	-	**750,000**
591-00000-4619	MISC. SALES AND SERVICES	101,881	181,004	**170,000**	**170,000**	42,686	68,695	**170,000**
591-00000-4652	TOWNSHIP MAINTENANCE CONTRACT	233,934	69,627	**200,000**	**200,000**	11,843	(57,167)	**200,000**
591-00000-4661	LEASE/RENTAL	191,609	175,251	**180,000**	**180,000**	47,697	16,493	**180,000**
591-00000-4704	PENALTIES/INTEREST/FINES	62,884	47,954	**64,000**	**64,000**	16,861	17,079	**64,000**
591-00000-4800	MISC. & SUNDRY	12,511		**10,000**	**10,000**			**10,000**
591-00000-4802	REIMB:SERVICES RENDERED	31,844	8,335	**30,000**	**30,000**	1,562	450	**30,000**
591-00000-4805	CONTRIBUTIONS	-	29,385	-	-	4,522	8,831	-
591-00000-4818	RECOVERY OF BAD DEBT	-		-	-			-
591-00000-4961	LOAN PROCEEDS	-		-	-			-
591-00000-4970	INTEREST INCOME	14,897	6,757	**15,000**	**15,000**	678	1,539	**15,000**
Totals for dept 00000 -		8,472,413	8,414,562	10,214,400	10,214,400	2,604,218	2,132,855	10,184,400
TOTAL ESTIMATED REVENUES		**8,472,413**	**8,414,562**	**10,214,400**	**10,214,400**	**2,604,218**	**2,132,855**	**10,184,400**
Dept 30203 - PENSION ADMINISTRATION								
5100	SALARIES & BENEFITS							**147,769**
Totals for dept 30205 - PENSION ADMINISTRATION								147,769
EXPENDITURES								
Dept 30548 - BOND INTEREST, INSURANCE & OTHER								
5300	CONTRACTUAL SERVICES	1,007,771	989,718	**1,027,845**	**1,027,845**	262,825	222,300	**1,027,845**
5400	OTHER EXPENSES	-	(263)	**10,000**	**10,000**	-	-	**10,000**
5900	OTHER FINANCING USES	2,001,768	1,976,291	**885,925**	**885,925**	51,845	528,480	**885,925**
Totals for dept 30548 - BOND INTEREST, INSURANCE & OTHER		3,009,539	2,965,746	1,923,770	1,923,770	314,670	750,780	1,923,770
Dept 60555 - LEAD SERVICE LINE								
5100	SALARIES & BENEFITS					27,762	-	**150,000**
5200	SUPPLIES					9,168	-	**50,000**
5300	CONTRACTUAL SERVICES					57,570	-	**550,000**
5400	OTHER EXPENSES							
5700	CAPITAL OUTLAYS							
Totals for dept 60555 - LEAD SERVICE LINE		-	-	-	-	94,500	-	750,000
Dept 60558 - WATER SUPPLY & FILTRATION								
5100	SALARIES & BENEFITS	1,117,180	1,101,900	**1,093,151**	**1,093,151**	263,984	262,365	**1,079,629**
5200	SUPPLIES	365,837	324,098	**367,900**	**367,900**	66,460	50,951	**367,900**
5300	CONTRACTUAL SERVICES	794,683	750,603	**1,001,383**	**1,001,383**	124,513	215,801	**1,001,383**
5400	OTHER EXPENSES	3,138	11,396	**6,500**	**6,500**	6,020	1,033	**6,500**
5700	CAPITAL OUTLAYS	68,862	173,297	**170,500**	**170,500**	78,008	30,419	**170,500**
Totals for dept 60558 - WATER SUPPLY & FILTRATION		2,349,699	2,361,295	2,639,434	2,639,434	538,985	560,569	2,625,912
Dept 60559 - WATER & SEWER MAINTENANCE								
5100	SALARIES & BENEFITS	1,314,957	1,386,429	**1,407,449**	**1,407,449**	340,302	373,916	**1,390,812**
5200	SUPPLIES	267,622	290,082	**295,450**	**295,450**	94,229	74,547	**295,450**
5300	CONTRACTUAL SERVICES	507,751	549,329	**615,744**	**615,744**	133,857	168,005	**615,744**
5400	OTHER EXPENSES	107,987	136,654	**150,000**	**150,000**	51,035	38,840	**150,000**
5700	CAPITAL OUTLAYS	8,767	16,843	**18,000**	**18,000**	30,406	1,193	**18,000**
Totals for dept 60559 - WATER & SEWER MAINTENANCE		2,207,084	2,379,337	2,486,643	2,486,643	649,828	656,501	2,470,006
Dept 60660 - WATER & SEWER MAINTENANCE-TWP								
5100	SALARIES & BENEFITS	46,455	33,801	**48,630**	**48,630**	1,980	8,344	**48,165**
5200	SUPPLIES	7,317	2,074			532	2,074	
5300	CONTRACTUAL SERVICES	50,408	41,898	**43,000**	**43,000**	4,300	12,331	**43,000**
5400	OTHER EXPENSES	-						
Totals for dept 60660 - WATER & SEWER MAINTENANCE-TWP		104,181	77,774	91,630	91,630	6,813	22,750	91,165
Dept 90000								
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-	-
Totals for dept 90000 -		-	-	-	-	-	-	-
Dept 91509 - LAKETON AVE, GETTY ST TO CRESTON								
5300	CONTRACTUAL SERVICES	23,073		-	-			-
Totals for dept 91509 - LAKETON AVE, GETTY ST TO CRESTON		23,073	-	-	-	-	-	-
Dept 91609 - HARTFORD, PINE & DIANA WATER MAIN UPGRAD								
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-	-
Totals for dept 91609 - HARTFORD, PINE & DIANA WATER MAIN UPGRAD		-	-	-	-	-	-	-
Dept 91706 - ALLEY BLOCK 616 WATERMAIN UPGRADE								
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-	-
Totals for dept 91706 - ALLEY BLOCK 616 WATERMAIN UPGRADE		-	-	-	-	-	-	-
Dept 91708 - MADISON, KEATING TO HOLBROOK WATERMAIN U								
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-	-
Totals for dept 91708 - MADISON, KEATING TO HOLBROOK WATERMAIN U		-	-	-	-	-	-	-
Dept 91710 - WATER ASSET MANAGEMENT								
5300	CONTRACTUAL SERVICES	585		-	-			-
Totals for dept 91710 - WATER ASSET MANAGEMENT		585	-	-	-	-	-	-
Dept 91711 - LAKESHORE DR, MCCRACKEN TO LAKETON								
5300	CONTRACTUAL SERVICES	1,235,433	880,313	-	-	740	324,899	19,687
Totals for dept 91711 - LAKESHORE DR, MCCRACKEN TO LAKETON		1,235,433	880,313	-	-	740	324,899	19,687
Dept 91718 - VEHICLE BASE READING UNIT								
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-

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Totals for dept 91718 - VEHICLE BASE READING UNIT		-	-	-	-	-	-	-
Dept 91722 - DEVELOP ASSET MANAGEMENT PLAN								
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-	-
Totals for dept 91722 - DEVELOP ASSET MANAGEMENT PLAN		-	-	-	-	-	-	-
Dept 91813 - REHAB 1290 WOOD								
5300	CONTRACTUAL SERVICES	8,633		-	-			-
Totals for dept 91813 - REHAB 1290 WOOD		8,633	-	-	-	-	-	-
Dept 91825 - PLC UPGRADES AT FILTRATION								
5300	CONTRACTUAL SERVICES	145,444	13,680	-	-	-	1,200	-
Totals for dept 91825 - PLC UPGRADES AT FILTRATION		145,444	13,680	-	-	-	1,200	-
Dept 91831 - REMEMBRANCE DR EXTENSION								
5300	CONTRACTUAL SERVICES	105,480		-	-			-
Totals for dept 91831 - REMEMBRANCE DR EXTENSION		105,480	-	-	-	-	-	-
Dept 91838 - POLIT GRANT - WATER SYSTEM INVENTORY								
5200	SUPPLIES	-		-	-			-
5300	CONTRACTUAL SERVICES	517,223	61,495	-	-	-	14,945	-
Totals for dept 91838 - PILOT GRANT WATER SYSTEM INVENTORY		517,223	61,495	-	-	-	14,945	-
Dept 91843 - 3RD ST.								
5300	CONTRACTUAL SERVICES	-	331,691	-	-	-	-	-
Totals for dept 91843 - 3RD ST.		-	331,691	-	-	-	-	-
Dept 91845 - SCAD MIGRATION PROJECT								
5700	CAPITAL OUTLAYS	-	8,135	-	-	-	-	-
Totals for dept 91845 - SCAD MIGRATION PROJECT		-	8,135	-	-	-	-	-
Dept 91846 - FILTRATION PLANT WELLS								
5700	CAPITAL OUTLAYS	664,930		-	-			-
Totals for dept 91846 - FILTRATION PLANT WELLS		664,930	-	-	-	-	-	-
Dept 91847 - FRUITPORT GENERATOR TIE-IN								
5700	CAPITAL OUTLAYS	6,461	71,149	-	-	-	-	-
Totals for dept 91847 - FRUITPORT GENERATOR TIE-IN		6,461	71,149	-	-	-	-	-
Dept 91848 - OLD FILTER GALLERY ROOF								
5700	CAPITAL OUTLAYS	239,687		-	-			-
Totals for dept 91848 - OLD FILTER GALLERY ROOF		239,687	-	-	-	-	-	-
Dept 91851 - SPRING STREET TRUNK SEWER REROUTE								
5300	CONTRACTUAL SERVICES	8,248		1,001,020	1,001,020			1,001,020
Totals for dept 91851 - SPRING STREET TRUNK SEWER REROUTE		8,248	-	1,001,020	1,001,020	-	-	1,001,020
Dept 91854 - BEIDLER TRUNK SEWER								
5300	CONTRACTUAL SERVICES	-	415,664	409,650	409,650	244,691	-	608,462
Totals for dept 91854 - BEIDLER TRUNK SEWER		-	415,664	409,650	409,650	244,691	-	608,462
Dept 91855 - WESTWOOD/GLENSIDE								
5300	CONTRACTUAL SERVICES	-	-	443,758	443,758	283,730	-	438,105
Totals for dept 91854 -WESTWOOD/GLENSIDE		-	-	443,758	443,758	283,730	-	438,105
Dept 91856 - JEFFERSON/STRONG								
5300	CONTRACTUAL SERVICES	-	4,068	37,297	37,297	11,860	-	70,527
Totals for dept 91856 - JEFFERSON/STRONG		-	4,068	37,297	37,297	11,860	-	70,527
Dept 91903 - DWRF PROJECT PLANS SECOND CHANCE								
5300	CONTRACTUAL SERVICES	25,059	49,153	-	-	-	49,153	-
Totals for dept 91903 - DWRF PROJECT PLANS SECOND CHANCE		25,059	49,153	-	-	-	49,153	-
Dept 91910 - RAPID MIXER								
5700	CAPITAL OUTLAYS	22,865		-	-			-
Totals for dept 91910 - RAPID MIXER		22,865	-	-	-	-	-	-
Dept 91911 - MARSH & WALTON PROJECT								
5300	CONTRACTUAL SERVICES	33,865		-	-			-
Totals for dept 91911 -MARSH & WALTON PROJECT		33,865	-	-	-	-	-	-
Dept 91912 - BUBBLER PANELS								
5700	CAPITAL OUTLAYS	62,239		-	-			-
Totals for dept 91912 - BUBBLER PANELS		62,239	-	-	-	-	-	-
Dept 91916 - FENCE REPLACEMENT WATER TANKS								
5300	CONTRACTUAL SERVICES	62,948		-	-			-
Totals for dept 91916 - FENCE REPLACEMENT WATER TANKS		62,948	-	-	-	-	-	-
Dept 91917 - BEACH ST.								
5300	CONTRACTUAL SERVICES	-	25,472	600,000	600,000	-	-	700,000
Totals for dept 91917 - BEACH ST.		-	25,472	600,000	600,000	-	-	700,000
Dept 91918 - ELECTRICAL UPGRADE FILTRATION 19								
5700	CAPITAL OUTLAYS	-	4,236	-	-	-	4,236	5,000
Totals for dept 91918 - ELECTRICAL UPGRADE FILTRATION 19		-	4,236	-	-	-	4,236	5,000
Dept 92002 - PECK STREET - APPLE TO STRONG								
5700	CAPITAL OUTLAYS	-	4,146	300,000	300,000	969	-	300,000
Totals for dept 92002 - PECK STREET - APPLE TO STRONG		-	4,146	300,000	300,000	969	-	300,000
Dept 92003 - MICHIGAN & FRANKLIN								
5700	CAPITAL OUTLAYS	-	-	50,000	50,000	-	-	50,000
Totals for dept 92003 - MICHIGAN & FRANKLIN		-	-	50,000	50,000	-	-	50,000

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Dept 92005- COMMUNICATIONS TOWERS								
5700	CAPITAL OUTLAYS	-	61,969	-	-	-	-	-
Totals for dept 92005 - COMMUNICATIONS TOWERS		-	61,969	-	-	-	-	-
Dept 92007- HARVEY RESERVOIR IMPROVEMENTS								
5700	CAPITAL OUTLAYS	-	23,894	1,040,000	1,040,000	-	-	1,040,000
Totals for dept 92007- HARVEY RESERVOIR IMPROVEMENTS		-	23,894	1,040,000	1,040,000	-	-	1,040,000
Dept 92008- FILTRATION PLANT ROOFING & WINDOWS								
5700	CAPITAL OUTLAYS	-	11,651	960,000	960,000	-	-	960,000
Totals for dept 92008- FILTRATION PLANT ROOFING & WINDOWS		-	11,651	960,000	960,000	-	-	960,000
Dept 92009- AMITY ST-FORK TO GETTY								
5300	CONTRACTUAL SERVICES		5,653			18,191	-	
5700	CAPITAL OUTLAYS	-	-	1,250,000	1,250,000	-	-	1,250,000
Totals for dept 92009- AMITY ST-FORK TO GETTY		-	-	1,250,000	1,250,000	-	-	1,250,000
Dept 92010- PECK STREET (MERRILL TO LAKETON)								
5300	CONTRACTUAL SERVICES		39,348			-	-	
5700	CAPITAL OUTLAYS	-	-	700,000	700,000	-	-	700,000
Totals for dept 92009- AMITY ST-FORK TO GETTY		-	-	700,000	700,000	-	-	700,000
Dept 92027 - 2020-21 DWRF AND SRF								
5300	CONTRACTUAL SERVICES		1,103			-	-	
5700	CAPITAL OUTLAYS		-			-	-	
Totals for dept 92027 - 2020-21 DWRF AND SRF		-	1,103	-	-	-	-	-
Dept 92037- MONROE, 4TH TO 3RD								
5300	CONTRACTUAL SERVICES					-		100,000
			-			-	-	
Totals for dept 92037 - MONROE, 4TH TO 3RD		-	-	-	-	-	-	100,000
Dept - (APPLE TO LAKESHORE)UNASSIGNED								
5700	CAPITAL OUTLAYS	-	-	25,000	25,000	-	-	25,000
Totals for dept - APPLE TO LAKESORE		-	-	25,000	25,000	-	-	25,000
Dept - HOUSTON(9TH TO 3RD)UNASSIGNED								
5700	CAPITAL OUTLAYS	-	-	25,000	25,000	-	-	25,000
Totals for dept - HOUSTON (9TH TO 3RD)		-	-	25,000	25,000	-	-	25,000
Dept - GLENSIDE SRF PHASE 2 UNASSIGNED								
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
Totals for dept - GLENSIDE SRF PHASE 2		-	-	-	-	-	-	-
Dept - WATER SERVICE REPLACEMENT UNASSIGNED								
5700	CAPITAL OUTLAYS	-	-	750,000	750,000	-	-	60,555
Totals for dept - WATER SERVICE REPLACEMENT UNASSIGNED		-	-	750,000	750,000	-	-	60,555
Dept - WATER FILTRATION-WMRWA UNASSIGN								
5700	CAPITAL OUTLAYS	-	-	500,000	500,000	-	-	500,000
Totals for dept - WATER FILTRATION-WMRWA UNASSIGN		-	-	500,000	500,000	-	-	500,000
Dept - WATER FILTRATION-WMRWA INELIGIBLE								
5700	CAPITAL OUTLAYS	-	-	405,000	405,000	-	-	405,000
Totals for dept - WATER FILTRATION-WMRWA UNASSIGN		-	-	405,000	405,000	-	-	405,000
Dept 96060 - RECORD MAINTENANCE AND UPDATING								
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-	-
Totals for dept 96060 - RECORD MAINTENANCE AND UPDATING		-	-	-	-	-	-	-
Dept 99012 - GIS TRAINING								
5300	CONTRACTUAL SERVICES	3,202	9,959	-	-	6,547	1,861	10,000
Totals for dept 99012 - GIS TRAINING		3,202	9,959	-	-	6,547	1,861	10,000
Dept 99999 - FIXED ASSETS CAPITALIZATION								
5100	SALARIES & BENEFITS	-		-	-			-
5700	CAPITAL OUTLAYS	(3,161,588)	(2,014,530)	-	-	-	-	-
Totals for dept 99999 - FIXED ASSETS CAPITALIZATION		(3,161,588)	(2,014,530)	-	-	-	-	-
TOTAL EXPENDITURES		**7,674,290**	**7,747,398**	**15,638,202**	**15,638,202**	**2,153,332**	**2,386,893**	**16,276,978**
NET OF REVENUES/EXPENDITURES - FUND 591		798,123	667,164	(5,423,802)	(5,423,802)	450,886	(254,038)	(6,092,578)
BEGINNING NET POSITION		30,049,056	30,847,179	31,514,343	31,514,343	31,514,343	30,847,179	31,514,343
ENDING ENDING NET POSITION		30,847,179	31,514,343	26,090,541	26,090,541	31,965,229	30,593,141	25,421,764

BUDGET REPORT FOR CITY OF MUSKEGON
ENTERPRISE FUNDS 2020-21 1ST QUARTER REFORECAST AND 2020-21 BUDGET

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1ST QUARTER REFORECAST
Fund 594 - MARINA AND LAUNCH RAMP								
ESTIMATED REVENUES								
Dept 00000								
594-00000-4300	FEDERAL GRANTS	-		-	-			-
594-00000-4400	STATE GRANTS		-			27,500	-	27,500
594-00000-4609	ICE SALES	1,448		-	-			-
594-00000-4618	DRY STORAGE	-		-	-			-
594-00000-4626	LARGE BASIN FEES	163,462	(6,419)	220,000	220,000	-	(5,819)	150,000
594-00000-4627	SMALL BASIN FEES	26,562	(1,480)	-	-	-	(1,480)	-
594-00000-4628	MOORING FEES	14,610	1,477	-	-	-	1,177	-
594-00000-4629	TRANSIENT FEES	18,334	12,243	-	-	-	12,890	-
594-00000-4630	LAUNCH RAMP	72,002	66,922	-	-	20,320	30,916	60,000
594-00000-4677	RENT	-		-	-			-
594-00000-4678	HARBOURTOWNE SLIP RENTAL	-		-	-			-
594-00000-4754	TRAFFIC FINES & FEES	-		-	-			-
594-00000-4800	MISC. & SUNDRY	684	1,005	-	-	-	405	-
594-00000-4802	REIMB:SERVICES RENDERED	1,261	910	-	-	-	-	-
594-00000-4970	INTEREST INCOME	2,301	1,215	2,500	2,500	18	495	2,500
Totals for dept 00000 -		300,663	75,874	222,500	222,500	47,838	38,585	240,000
TOTAL ESTIMATED REVENUES		**300,663**	**75,874**	**222,500**	**222,500**	**47,838**	**38,585**	**240,000**
EXPENDITURES								
Dept 70756 - MUNICIPAL MARINA								
5100	SALARIES & BENEFITS	41,388	53,673	44,964	44,964	7,638	9,763	44,964
5200	SUPPLIES	26,353	20,709	18,700	18,700	979	8,310	18,700
5300	CONTRACTUAL SERVICES	231,327	295,726	235,794	235,794	22,681	116,494	135,000
5400	OTHER EXPENSES	218	410	5,000	5,000	-	-	5,000
5700	CAPITAL OUTLAYS	15,580	37,076	26,300	26,300	42,367	20,441	126,300
5900	OTHER FINANCING USES	106,040	106,040	-	-	-	26,510	-
Totals for dept 70756 - MUNICIPAL MARINA		420,906	513,633	330,758	330,758	73,664	181,519	329,964
Dept 70759 - LAUNCH RAMPS								
5100	SALARIES & BENEFITS	-	6,491	3,000	3,000	933	-	3,000
5200	SUPPLIES	1,449	934	1,500	1,500	-	-	1,500
5300	CONTRACTUAL SERVICES	7,231	7,265	7,000	7,000	1,887	1,003	7,000
Totals for dept 70759 - LAUNCH RAMPS		8,680	14,690	11,500	11,500	2,820	1,003	11,500
Dept 90028								
5300	CONTRACTUAL SERVICES	-		-	-			-
Totals for dept 90028 -		-	-	-	-	-	-	-
Dept 91809 - DOCKS & BUILDING UPGRADE MARINA								
5300	CONTRACTUAL SERVICES	33,904		-	-			-
Totals for dept 91809 - DOCKS & BUILDING UPGRADE MARINA		33,904	-	-	-	-	-	-
Dept 99999 - FIXED ASSETS CAPITALIZATION								
5100	SALARIES & BENEFITS	-		-	-			-
5700	CAPITAL OUTLAYS	(33,904)		-	-			-
Totals for dept 99999 - FIXED ASSETS CAPITALIZATION		(33,904)	-	-	-	-	-	-
TOTAL EXPENDITURES		**429,586**	**528,323**	**342,258**	**342,258**	**76,484**	**182,522**	**341,464**
NET OF REVENUES/EXPENDITURES - FUND 594		(128,923)	(452,449)	(119,758)	(119,758)	(28,646)	(143,937)	(101,464)
BEGINNING NET POSITION		1,665,799	1,536,876	1,084,426	1,084,426	1,084,426	1,536,876	1,084,426
ENDING NET POSITION		1,536,876	1,084,426	964,668	964,668	1,055,781	1,392,938	982,962

BUDGET REPORT FOR CITY OF MUSKEGON
INTERNAL SERVICE FUNDS 1ST QUARTER REFORECAST AND 2020-21 BUDGET

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1ST QUARTER REFORECAST
642- PUBLIC SERVICE BUILDING								
ESTIMATED REVENUES								
Dept 00000								
642-00000-4677	RENT	1,049,134	1,049,134	1,105,619	1,105,619	276,405	262,283	1,105,619
642-00000-4800	MISC. & SUNDRY	520		-	-			-
642-00000-4970	INTEREST INCOME	3,046	2,788	-	-	174	771	-
Totals for dept 00000 -		1,052,700	1,051,922	1,105,619	1,105,619	276,579	263,054	1,105,619
TOTAL ESTIMATED REVENUES		**1,052,700**	**1,051,922**	**1,105,619**	**1,105,619**	**276,579**	**263,054**	**1,105,619**
Dept 30203 - PENSION ADMINISTRATION								
5100	SALARIES & BENEFITS							**147,769**
Totals for dept 30205 - PENSION ADMINISTRATION								147,769
EXPENDITURES								
Dept 60442 - PUBLIC SERVICE BUILDING								
5100	SALARIES & BENEFITS	787,599	751,751	695,422	695,422	150,040	166,758	687,379
5200	SUPPLIES	26,780	58,406	38,900	38,900	9,243	10,739	38,900
5300	CONTRACTUAL SERVICES	300,762	303,845	309,883	309,883	56,843	57,031	309,883
5400	OTHER EXPENSES	229	65	3,000	3,000	-	40	3,000
5700	CAPITAL OUTLAYS	52,998	38,624	54,000	54,000	9,038	(45,606)	54,000
5900	OTHER FINANCING USES	45,139	43,170	-	-	-	10,812	-
Totals for dept 60442 - PUBLIC SERVICE BUILDING		1,213,507	1,195,860	1,101,205	1,101,205	225,164	199,775	1,093,162
Dept 60895 - INVENTORY								
5300	CONTRACTUAL SERVICES	-	290	-	-	-	-	-
5400	OTHER EXPENSES	(9,981)	(6,608)	-	-	(1,930)	(1,995)	-
Totals for dept 60895 - INVENTORY		(9,981)	(6,318)	-	-	(1,930)	(1,995)	-
Dept 90113 - PUBLIC SERVICE BUILDING ROOF								
5300	CONTRACTUAL SERVICES	-	108,881	-	-	-	48,000	-
Totals for dept 90113 - PUBLIC SERVICE BUILDING PARKING LOT		-	108,881	-	-	-	48,000	-
Dept 97019								
5300	CONTRACTUAL SERVICES	4,060		-	-			-
Totals for dept 97019		4,060	-	-	-	-	-	-
Dept 99999 - FIXED ASSETS CAPITALIZATION								
5700	CAPITAL OUTLAYS		(108,881)			-	-	
Totals for dept 99999 - FIXED ASSETS CAPITALIZATION		-	(108,881)	-	-	-	-	-
TOTAL EXPENDITURES		**1,207,586**	**1,189,542**	**1,101,205**	**1,101,205**	**223,233**	**245,780**	**1,240,931**
NET OF REVENUES/EXPENDITURES - FUND 642		(154,886)	(137,620)	4,414	4,414	53,346	17,274	(135,312)
BEGINNING NET POSITION		778,114	623,228	485,607	485,607	485,607	623,228	485,607
ENDING NET POSITION		623,228	485,607	490,021	490,021	538,953	640,502	350,295

BUDGET REPORT FOR CITY OF MUSKEGON
INTERNAL SERVICE FUNDS 1ST QUARTER REFORECAST AND 2020-21 BUDGET

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1ST QUARTER REFORECAST
Fund 643 - ENGINEERING SERVICES								
ESTIMATED REVENUES								
Dept 00000								
643-00000-4200	LICENSE AND PERMIT MISC.	3,728	315	-	-	140	120	-
643-00000-4653	ENGINEERING FEES	25,279	30,138	35,000	35,000	3,977	1,260	35,000
643-00000-4680	INTERDEPT.ENGINEERING FEES	403,437	276,605	450,000	450,000	96,117	42,387	450,000
643-00000-4901	OPERATING TRANSFER FROM GENERAL FUND	-	20,000	-	-	-	-	-
643-00000-4970	INTEREST INCOME	212	125	50	50	3	87	50
Totals for dept 00000 -		432,655	327,183	485,050	485,050	100,237	43,854	485,050
TOTAL ESTIMATED REVENUES		**432,655**	**327,183**	**485,050**	**485,050**	**100,237**	**43,854**	**485,050**
Dept 30203 - PENSION ADMINISTRATION								
5100	SALARIES & BENEFITS							43,442
Totals for dept 30205 - PENSION ADMINISTRATION								43,442
EXPENDITURES								
Dept 60447 - ENGINEERING								
5100	SALARIES & BENEFITS	298,170	301,415	335,055	335,055	75,857	52,473	332,333
5200	SUPPLIES	8,121	7,929	5,350	5,350	154	798	5,350
5300	CONTRACTUAL SERVICES	64,829	81,396	129,461	129,461	25,496	17,071	129,461
5400	OTHER EXPENSES	1,212	533	5,000	5,000	-	180	5,000
5700	CAPITAL OUTLAYS	19,889	43,413	17,000	17,000	8,785	38,312	17,000
5900	OTHER FINANCING USES		2,291			-	416	
Totals for dept 60447 - ENGINEERING		392,221	436,977	491,866	491,866	110,293	109,250	489,144
Dept 91607 - RP DAWES, GREENWICH TO BROADWAY								
5300	CONTRACTUAL SERVICES			-	-	-	-	-
Totals for dept 91607 - RP DAWES, GREENWICH TO BROADWAY		-	-	-	-	-	-	-
Dept 91611 - RP WESTLAND, BROADWAY TO SUMMIT								
5300	CONTRACTUAL SERVICES			-	-	-	-	-
Totals for dept 91611 - RP WESTLAND, BROADWAY TO SUMMIT		-	-	-	-	-	-	-
Dept 99999 - FIXED ASSETS CAPITALIZATION								
5700	CAPITAL OUTLAYS		(24,991)			-	(24,991)	
Totals for dept 99999 - FIXED ASSETS CAPITALIZATION		-	(24,991)	-	-	-	(24,991)	-
TOTAL EXPENDITURES		**392,221**	**411,986**	**491,866**	**491,866**	**110,293**	**84,259**	**532,586**
NET OF REVENUES/EXPENDITURES - FUND 643		40,434	(84,803)	(6,816)	(6,816)	(10,056)	(40,405)	(47,536)
BEGINNING NET POSITION		30,513	70,947	(13,856)	(13,856)	(13,856)	70,947	(13,856)
ENDING NET POSITION		70,947	(13,856)	(20,672)	(20,672)	(23,912)	30,542	(61,392)

BUDGET REPORT FOR CITY OF MUSKEGON
INTERNAL SERVICE FUNDS 1ST QUARTER REFORECAST AND 2020-21 BUDGET

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1ST QUARTER REFORECAST
Fund 661 - EQUIPMENT								
ESTIMATED REVENUES								
Dept 00000								
661-00000-4652	SALES & SERVICE	-		-	-			-
661-00000-4654	METERED SALES-FUEL	15,276	15,684	13,500	13,500	2,852	4,916	13,500
661-00000-4662	EQUIPMENT RENTAL BY DEPTS.	2,665,596	2,364,948	2,800,000	2,800,000	549,136	701,934	2,800,000
661-00000-4800	MISC. & SUNDRY	17,642	58,245	45,000	45,000	5,507	42,501	45,000
661-00000-4802	REIMB:SERVICES RENDERED	18,233	10,790	17,000	17,000	1,258	3,892	17,000
661-00000-4902	OP. TRANS FROM SPECIAL REVENUE	-		-	-			-
661-00000-4970	INTEREST INCOME	14,793	13,180	16,500	16,500	334	5,606	16,500
661-00000-4980	SALE OF FIXED ASSETS	163,012	-	15,000	15,000	-	-	15,000
661-00000-4990	GAIN ON SALE OF FIXED ASSETS	(35,486)	(8,161)	-	-	-	-	-
Totals for dept 00000 -		2,859,065	2,454,686	2,907,000	2,907,000	559,087	758,850	2,907,000
Dept 60932								
661-60932-4990	GAIN ON SALE OF FIXED ASSETS	-	-	-	-	-	-	-
Totals for dept 00000 -		-	-	-	-	-	-	-
TOTAL ESTIMATED REVENUES		**2,859,065**	**2,454,686**	**2,907,000**	**2,907,000**	**559,087**	**758,850**	**2,907,000**
Dept 30203 - PENSION ADMINISTRATION								
5100	SALARIES & BENEFITS							**52,837**
Totals for dept 30205 - PENSION ADMINISTRATION								52,837
EXPENDITURES								
Dept 60932 - EQUIPMENT SERVICES								
5100	SALARIES & BENEFITS	606,794	529,466	565,749	565,749	110,805	128,586	559,359
5200	SUPPLIES	885,626	674,460	889,500	889,500	108,651	137,098	889,500
5300	CONTRACTUAL SERVICES	711,235	710,303	824,045	824,045	172,165	154,618	824,045
5400	OTHER EXPENSES	1,392	1,649	3,000	3,000	165	700	3,000
5700	CAPITAL OUTLAYS	1,103,472	400,428	903,000	903,000	57,540	101,641	**854,000**
5900	OTHER FINANCING USES	404,483	478,465	-	-	-	115,666	-
Totals for dept 60932 - EQUIPMENT SERVICES		3,713,002	2,794,771	3,185,294	3,185,294	449,327	638,308	3,129,904
Dept 97026								
5700	CAPITAL OUTLAYS	6,181		-	-			-
Totals for dept 97026		6,181	-	-	-	-	-	-
Dept 99999 - FIXED ASSETS CAPITALIZATION								
5700	CAPITAL OUTLAYS	(941,398)	(408,839)	-	-	-	(90,043)	-
Totals for dept 99999 - FIXED ASSETS CAPITALIZATION		(941,398)	(408,839)	-	-	-	(90,043)	-
TOTAL EXPENDITURES		**2,777,784**	**2,385,932**	**3,185,294**	**3,185,294**	**449,327**	**548,265**	**3,182,741**
NET OF REVENUES/EXPENDITURES - FUND 661		81,281	68,754	(278,294)	(278,294)	109,761	210,584	(275,741)
BEGINNING NET POSITION		2,667,132	2,748,413	2,817,167	2,817,167	2,817,167	2,748,413	2,817,167
ENDING NET POSITION		2,748,413	2,817,167	2,538,873	2,538,873	2,926,928	2,958,998	2,541,426

BUDGET REPORT FOR CITY OF MUSKEGON
INTERNAL SERVICE FUNDS 1ST QUARTER REFORECAST AND 2020-21 BUDGET

Fund 677 - GENERAL INSURANCE

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	Sep 30, 2020 ACTUAL EXPENSES	Sep 30, 2019 ACTUAL EXPENSE	2020-21 1ST QUARTER REFORECAST
ESTIMATED REVENUES								
Dept 00000								
677-00000-4600	INTERDEPT. CHARGES	-	-	3,300,000	3,300,000	-	-	3,300,000
677-00000-4651	REIMBURSEMENT	12,967	24,777	-	-	6,381	42	-
677-00000-4652	REIMBURSEMENT RETIREE HEALTHCARE	1,314,785	2,058,692	1,200,000	1,200,000	32	82,823	1,200,000
677-00000-4681	INTERDEPT.CHARGES:HEALTH INS.	2,476,551	2,455,176	-	-	634,057	672,132	-
677-00000-4682	INTERDEPT.CHARGES:DENTAL INS.	198,504	207,612	-	-	55,440	54,864	-
677-00000-4683	INTERDEPT.CHARGES:LIFE INS.	41,339	43,996	-	-	11,866	11,659	-
677-00000-4685	INTERDEPT.CHARGES:VISION	-		-	-			-
677-00000-4686	INTERDEPT.CHARGES:DISABILITY	42,210	44,597	-	-	11,784	11,739	-
677-00000-4687	INTERDEPT.CHGS:WORKMEN'S COMP.	446,937	437,088	-	-	114,004	112,587	-
677-00000-4688	INTERDEPT.CHGS:UNEMPLOYMENT	1,390	1,422	-	-	62	62	-
677-00000-4800	MISC. & SUNDRY	-		-	-			-
677-00000-4805	CONTRIBUTIONS	-		-	-			-
677-00000-4807	COBRA RECEIPTS	2,892		-	-			-
677-00000-4827	CONTRIBUTIONS FROM EMPLOYEE - HEALTHCARE	403,268	398,277	409,000	409,000	107,615	110,423	409,000
677-00000-4970	INTEREST INCOME	12,030	10,980	20,000	20,000	289	5,093	20,000
Totals for dept 00000 -		4,952,872	5,682,617	4,929,000	4,929,000	941,530	1,061,425	4,929,000
TOTAL ESTIMATED REVENUES		**4,952,872**	**5,682,617**	**4,929,000**	**4,929,000**	**941,530**	**1,061,425**	**4,929,000**
EXPENDITURES								
Dept 30851 - INSURANCE SERVICES								
5100	SALARIES & BENEFITS	238,609	252,968	51,448	51,448	11,291	10,699	50,873
5200	SUPPLIES	53		-	-			-
5300	CONTRACTUAL SERVICES	5,015,816	5,303,242	4,800,000	4,800,000	669,729	1,376,039	4,800,000
5400	OTHER EXPENSES	24,501	17,157	25,000	25,000	275	1,950	25,000
5700	CAPITAL OUTLAYS	38		1,000	1,000			1,000
Totals for dept 30851 - INSURANCE SERVICES		5,279,016	5,573,368	4,877,448	4,877,448	681,295	1,388,688	4,876,873
TOTAL EXPENDITURES		**5,279,016**	**5,573,368**	**4,877,448**	**4,877,448**	**681,295**	**1,388,688**	**4,876,873**
NET OF REVENUES/EXPENDITURES - FUND 677		(326,144)	109,250	51,552	51,552	260,235	(327,264)	52,127
BEGINNING NET POSITION		2,039,779	1,713,635	1,822,885	1,822,885	1,822,885	1,713,635	1,822,885
ENDING NET POSITION		1,713,635	1,822,885	1,874,437	1,874,437	2,083,119	1,386,371	1,875,012

Agenda Item Review Form

Muskegon City Commission

Commission Meeting Date: November 10, 2020	Title: Updated 4th Amendment to Lumberjacks Lease Agreement
Submitted By: Mike Vandermolen	Department: Mercy Health Arena

Brief Summary: In August, the City Commission approved the 4th Amendment to the Lumberjacks Lease, which would amend Paragraph 14 to provide rent relief to the team during COVID-19 by reimbursing their facility improvements earlier than originally planned. After further discussion with the team's ownership, they are rescinding this request and asking that we consider an updated 4th Amendment that would allow for additional investment in the arena by ownership group. The team proposes that their ownership would fund the investments now, and be reimbursed by the city over the next several hockey seasons.

We are proposing an amendment to one section of the lease to accommodate anticipated reduced capacity at the arena:

> Paragraph 14. The parties agree the amount of advanced funds to be reimbursed by the City to the Lumberjacks is ~~$260,215.35~~ **$381,215.35**, which shall be paid through ~~five~~ **seven** annual offsets ~~of $52,343.07~~ against Base Rent owed by the Lumberjacks to the City ~~during the First Option Period (i.e. years 3 through 7)~~ under this Agreement. The annual offsets shall be applied to the first rents coming due to the City during each year of the First Option Period**, as follows: 2020-21 Season: $54,459; 2021-2022 Season: $54,459; 2022-2023 Season: $54,459; 2023-24 Season: $54,459; 2024-25 Season: $54,459; 2025-26 Season: $54,459; 2026-27 Season: $54,461**

Detailed Improvement Summary. Most of these items are either missing from the arena today or nearing end-of-life:

- Cabling for internet and phone service is not up to today's standard. Upgrading the wiring and adding free WIFI hotspot areas for visitors will help year-round with internet access downtown. Estimated total cost: **$50,000**.
- The main concession area has a number of necessary pieces of equipment that are also failing or beyond normal life expectancy – specifically the commercial ice maker and the walk-in cooler both need to be replaced or refurbished. Our food options are significantly limited without access to a commercial hood. Estimated total cost: **$55,000**
- Finally, there are approximately **$13,000** in upfront expenses to kick off our efforts to host more hockey tournaments and showcases.

Amount Requested: $0	Amount Budgeted: $0
Fund(s) or Account(s): N/A	Fund(s) or Account(s): N/A

Recommended Motion: Authorize the proposed 4th Amendment to the Lease Agreement.

Fourth Amendment to Shared Use Agreement

This Fourth Amendment to Shared Use Agreement ("Amendment") dated effective August 1, 2020, is entered into between the **City of Muskegon**, a municipal corporation, of 933 Terrace Street, Muskegon, Michigan 49440 ("City") and **WC Hockey, LLC**, an Michigan limited liability company, of 13854 Simone Drive, Shelby Township, MI 48315 ("Lumberjacks") (collectively, the "Parties") with reference to the following facts:

Background

The Parties entered into a certain Shared Used Agreement dated Effective November 1, 2020 ("Agreement"), and desire to amend the Agreement as set forth below.

Therefore, the Agreement is amended as follows:

1. **Paragraph 14 (a). Capital Construction.** Paragraph 14 (a) is amended as follows:

The parties agree the amount of advanced funds to be reimbursed by the City to the Lumberjacks is ~~$260,215.35~~ **$381,215.35**, which shall be paid through ~~five~~ **seven** annual offsets ~~of $52,343.07~~ against Base Rent owed by the Lumberjacks to the City ~~during the First Option Period (i.e. years 3 through 7)~~ under this Agreement. The annual offsets shall be applied to the first rents coming due to the City during each year of the First Option Period**, as follows: 2020-21 Season: $54,459; 2021-2022 Season: $54,459; 2022-2023 Season: $54,459; 2023-24 Season: $54,459; 2024-25 Season: $54,459; 2025-26 Season: $54,459; 2026-27 Season: $54,461**

2. **Entire Agreement**. This Amendment contains the entire understanding among the parties hereto with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements and understandings, inducements, or conditions, express or implied, oral or written, except as herein contained.

3. **Counterparts/Electronic Signature.** This Amendment may be executed in any number of counterparts and by different parties to this Amendment on separate counterparts, each of which, when so executed, will be deemed an original, but all such counterparts will constitute one and the same Amendment. Any signature delivered by a party by fax or email will be deemed to be an original signature.

4. **Full Execution**. This Amendment requires the signature of both parties. Until fully executed, on a single copy or in counterparts, this Amendment is of no binding or effect and if not fully executed, this Amendment is void.

The Parties hereto have executed this Agreement on the dates set forth below.

Lumberjacks – WC Hockey, LLC

By: ___________________________________
Name: Daniel L. Israel
Title: Manager
Date: November ___, 2020

City – City of Muskegon

By: ___________________________________
Name: Franklin Peterson
Title: City Manager
Date: November ___, 2020

By: ___________________________________
Name: Ann Meisch
Title: City Clerk
Date: November ___, 2020

WATCH MUSKEGON

Agenda Item Review Form

Muskegon City Commission

Commission Meeting Date: November 10, 2020	Title: Community Relations Committee Recommendations
Submitted By: Ann Marie Meisch	Department: Clerk

Brief Summary: To accept the resignations of:

-CDC-Kim Burr-Representative Ward 3-Term expiring 01/31/2021
-HDC-Tim Painter-Citizen-Term expiring 01/31/2023
-ZBA-Steve Warmington-Resident-Term expiring 01/31/2022

Amount Requested: N/A	Amount Budgeted: N/A
Fund(s) or Account(s): N/A	Fund(s) or Account(s): N/A

Recommended Motion: To concur with the recommendation of the Community Relations Committee and approve the resignations.

For City Clerk Use Only:

Commission Action:

WATCH MUSKEGON

Agenda Item Review Form

Muskegon City Commission

Commission Meeting Date: November 10, 2020	Title: Sale – 219 Merrill Ave
Submitted By: Frank Peterson	Department: City Manager
Brief Summary: City staff is seeking authorization to sell the city-owned home at 219 Merrill to Denisha Bartee.	
Detailed Summary: The city constructed this house as part of the phase two of our infill housing program. Our contract to construct the home was $197,464. We also anticipated $11,844 in sales commissions. The accepted purchase price is $190,000. The City will also contribute $5,000 toward closing costs. The total amount requiring brownfield gap financing will be approximately $12,750. The 6.5% gap is larger than the average 5.4% gap from the first two sales, but still significantly smaller than the gap anticipated in the Brownfield Plan, and also significantly smaller than gap in the initial phase of the in-fill project (Midtown Square).	
Amount Requested: None at this time	Amount Budgeted: $0
Fund(s) or Account(s): N/A	Fund(s) or Account(s): N/A
Recommended Motion: Authorize the City Manager to complete the sale of 219 Merrill Ave, as described in the purchase agreement.	
Check if the following Departments need to approve the item first: Police Dept. ☐ Fire Dept. ☐ IT Dept. ☐ For City Clerk Use Only: Commission Action:	

WEST MICHIGAN REGIONAL PURCHASE AGREEMENT

1

DATE: 11/07/2020 , ______ (time) MLS # 20021919

SELLING OFFICE: EXP Realty LLC BROKER LIC.# 6505375382 REALTOR® PHONE: 616-366-2459

LISTING OFFICE: West Urban Realty LLC REALTOR® PHONE: ______

1. **Effective Date:** This Agreement is effective on the date of Seller's acceptance of Buyer's offer or Buyer's acceptance of any counteroffer, as the case may be, and this date shall hereafter be referred to as the "Effective Date". Further, any reference to "days" in this Agreement refers to calendar days. The first calendar day begins at 12:01 a.m. on the day after the Effective Date. Any reference to "time" refers to local time.

2. **Agency Disclosure:** The Undersigned Buyer and Seller each acknowledge that they have read and signed the Disclosure Regarding Real Estate Agency Relationships. The selling licensee is acting as (check one):
☐ Agent/Subagent of Seller ☑ Buyer's Agent ☐ Dual Agent (with written, informed consent of both Buyer and Seller)
☐ Transaction Coordinator

   Primary Selling Agent Name: Mariana Murillo VanDam Email: mariana.murillovandam@expre Lic.#: 6501226733

   Alternate Selling Agent Name: ______ Email: ______ Lic.#: ______

3. **Seller's Disclosure Statement:** (This paragraph applies to sales of one-to-four family residential units.)
☑ Buyer has received the Seller's Disclosure Statement, dated 11/07/2020. Seller certifies to Buyer that the Property is currently in the same condition as Seller previously disclosed in that statement. Seller agrees to inform Buyer in writing of any changes in the content of the disclosure statement.
☐ Buyer has not received the Seller's Disclosure Statement. Buyer may terminate this Agreement, in writing, any time prior to receipt of the Seller's Disclosure Statement. Once Buyer has received the Seller's Disclosure Statement, Buyer may terminate this Agreement, in writing, within 72 hours of receipt if the disclosure was received in person, or within 120 hours if received by registered mail. Exceptions: ______
☐ Seller is exempt from the requirements of the Seller Disclosure Act.

4. **Lead-Based Paint Addendum:** Transactions involving homes built prior to 1978 require a written disclosure which is hereby attached and will be an integral part of this Agreement.

5. **Property Description:** Buyer offers to buy the property located in the ☑ City ☐ Village ☐ Township of Muskegon, County of Muskegon, Michigan, commonly known as (insert mailing address: street/city/state/zip code) 219 Merrill ave, Muskegon, 49441 with the following legal description and tax parcel ID numbers:
Legal: CITY OF MUSKEGONREVISED PLAT OF 1903LOT12 BLKEXCEPT THESELY 45FT TH'OF

   PP# 2431302760022.

   The following paragraph applies only if the Premises include unplatted land:
   Seller agrees to grant Buyer at closing the right to make (insert number) ______ division(s) under Section 108(2), (3), and (4) of the Michigan Land Division Act. (If no number is inserted, the right to make divisions under the sections referenced above stays with any remainder of the parent parcel retained by Seller. If a number is inserted, Seller retains all available divisions in excess of the number stated; however, Seller and/or REALTOR® do not warrant that the number of divisions stated is actually available.) If this sale will create a new division, Seller's obligations under this Agreement are contingent on Seller's receipt of municipal approval on or before ______, of the proposed division to create the Premises.

6. **Purchase Price:** Buyer offers to buy the Property for the sum of $ 190,000
one hundred ninety thousand U.S. Dollars

7. **Seller Concessions**, if any: seller to pay $5000 towards buyers closing costs

8. **Terms:** The Terms of Purchase will be as indicated by "X" below: (Other unmarked terms of purchase do not apply.)
SOURCE OF FUNDS TO CLOSE: Buyer represents that the funds necessary to close this transaction on the terms specified below are currently available to Buyer in cash or an equally liquid equivalent.

   If the Property's value stated in an appraisal obtained by Buyer or Buyer's lender is less than the Purchase Price, Buyer shall within three (3) days after receipt of the appraisal: 1) renegotiate with the Seller, 2) terminate the transaction, in which case Buyer shall receive a refund of Buyer's Earnest Money Deposit, or 3) proceed to close the transaction at the agreed Purchase Price.

   ☐ CASH. The full Purchase Price upon execution and delivery of Warranty Deed. Buyer Agrees to provide Buyer Agent/Dual Agent verification of funds within five (5) days after the Effective Date, and consents to the disclosure of such information to Seller and/or Seller's Agent. If verification of funds is not received within 5 days after the Effective Date, Seller may terminate this Agreement at any time before verification of funds is received by giving written notice to Buyer. Any appraisal required by Buyer shall be arranged and paid for by Buyer within ten (10) days after the Effective Date of this Agreement.

   ☑ NEW MORTGAGE. The full Purchase Price upon execution and delivery of Warranty Deed, contingent upon Buyer's ability to obtain a FHA type 30 (year) mortgage in the amount of 96.5 % of the Purchase Price bearing interest at a rate not to exceed 4.5 % per annum (rate at time of loan application), on or before the date the sale is to be closed. Buyer agrees to apply for a mortgage loan, and pay all fees and costs customarily charged by Buyer's lender to process the application, within 5 days after the Effective Date, not to impair Buyers' credit after the date such loan if offered. ☐ Seller ☐ Buyer will agree to pay an amount not to exceed $ NA representing repairs required as a condition of financing. Buyer ☑ agrees ☐ does not agree to authorize Buyer's Agent/Dual Agent to obtain information from

DB 11/09/20 11:23 AM EST dotloop verified Buyer's Initials FP 11/10/20 2:47 PM EST dotloop verified Seller's Initials

Buyer's lender regarding Buyer's financing, and consents to the disclosure of this information to Seller and/or Seller's Agent. Exceptions:

☐ SELLER FINANCING (check one of the following): ☐ CONTRACT or ☐ PURCHASE MONEY MORTGAGE

In the case of Seller financing, Buyer agrees to provide Seller with a credit report within 72 hours after the Effective Date. If the credit report is unacceptable to Seller, Seller shall have the right to terminate this offer within 48 hours of Seller's receipt, or if Buyer fails to provide said credit report to Seller within the time frame allotted, Seller shall have the right to terminate this offer within 48 hours. Seller is advised to seek professional advice regarding the credit report.

$__________ upon execution and delivery of a __________ form (name or type of form and revision date), a copy of which is attached, wherein the balance of $ __________ will be payable in monthly installments of $__________ or more including interest at ________ % per annum, interest to start on date of closing, and first payment to become due thirty (30) days after date of closing. The entire unpaid balance will become due and payable __________ months after closing. Any appraisal required by Buyer shall be arranged and paid for by Buyer within ten (10) days after the Effective Date of this Agreement. Exceptions:

☐ EQUITY (check one of the following): ☐ Formal Assumption or ☐ Informal Assumption
Upon execution and delivery of: ☐ Warranty Deed subject to existing mortgage OR ☐ Assignment of Vendee Interest in Land Contract, Buyer to pay the difference (approximately $__________) between the Purchase Price above provided and the unpaid balance (approximately $__________) upon said mortgage or land contract, which Buyer agrees to assume and pay. Buyer agrees to reimburse Seller for accumulated funds held in escrow, if any, for payment of future taxes and insurance premiums, etc. Any appraisal required by Buyer shall be arranged and paid for by Buyer within ten (10) days after the Effective Date of this Agreement. Exceptions:

☐ OTHER:

9. **Contingencies:** Buyer's obligation to consummate this transaction (check one):

☑ IS NOT CONTINGENT - is not contingent upon the sale or exchange of any other property by Buyer.

☐ IS CONTINGENT UPON CLOSING - is contingent upon closing of an existing sale or exchange of Buyer's property located at:

A copy of Buyer's agreement to sell or exchange that property is being delivered to Seller along with this offer. If the existing sale or exchange terminates for any reason, Buyer will immediately notify Seller, and either party may terminate this Agreement in writing, within 3 days of Buyer's notice to Seller. If either party terminates, Buyer shall receive a refund of any applicable Earnest Money Deposit.

☐ IS CONTINGENT UPON THE SALE AND CLOSING - is contingent upon the execution of a binding agreement and the closing of a sale or exchange of Buyer's property located at __________ on or before __________. Seller will have the right to continue to market Seller's Property until Buyer enters into a binding agreement to sell or exchange Buyer's property and delivers a copy thereof to Seller. During such marketing period, Seller may enter into a binding contract for sale to another purchaser on such price and terms as the Seller deems appropriate. In such event, this Agreement will automatically terminate, Buyer will be notified promptly, and Buyer's Earnest Money Deposit will be refunded. Exceptions:

10. **Fixtures & Improvements: The following is not intended to be an all-inclusive list of items included with the Property.** All improvements and appurtenances are included in the Purchase Price, if now in or on the Property, unless rented, including the following: all buildings; landscaping; attached smart home devices; attached security systems; lighting fixtures and their shades and bulbs; ceiling fans; hardware for draperies and curtains; window shades and blinds; built-in kitchen appliances, including garbage disposal and drop-in ranges; wall to wall carpeting, if attached; all attached mirrors; all attached TV mounting brackets; all attached shelving; attached work benches; stationary laundry tubs; water softener; water heater; incinerator; sump pump; water pump and pressure tank; heating and air conditioning equipment (window units excluded); attached humidifiers; heating units, including add-on heating stoves and heating stoves connected by flue pipe; fireplace screens, inserts, and grates; fireplace doors, if attached; liquid heating and cooking fuel tanks; TV antenna and complete rotor equipment; satellite dish and necessary accessories and complete rotor equipment; all support equipment for inground pools; screens and storm windows and doors; awnings; installed basketball backboard, pole and goal; mailbox; flagpole(s); fencing, invisible inground fencing and all related equipment, including collars; detached storage buildings; underground sprinkling, including the pump; installed outdoor grills; all plantings and bulbs; garage door opener and control(s); and any and all items and fixtures permanently affixed to the Property; **and also includes:**

all appliances currently in the home.

but does not include:

11. **Heating and Cooking Fuels:** Liquid heating and cooking fuels in tanks are included in the sale and will transfer to Buyer at time of possession unless usage is metered (in which case it is not included in the sale). Sellers are responsible for maintaining heating and cooking liquid fuels at an operational level and shall not permit fuels to fall below 10% in the tank(s) at the time of possession, except that the tank(s) may be empty only if now empty. Further, Seller is precluded from removing fuel from tank(s) other than what is expended through normal use. Exceptions:

12. **Assessments (choose one):**
If the Property is subject to any assessments,

☐ Seller shall pay the entire balance of any such assessments that are due and payable on or before the day of closing (regardless of any installment arrangements), except for any fees that are required to connect to public utilities.

☐ Seller shall pay all installments of such assessments that become due and payable on or before day of closing. Buyer shall assume and pay all other installments of such assessments.

13. **Property Taxes:** Seller will be responsible for any taxes billed prior to those addressed below. Buyer will be responsible for all taxes billed after those addressed below.

Buyer is also advised that the state equalized value of the Property, principal residence exemption information and other real property tax information is available from the appropriate local assessor's office. Buyer should not assume that Buyer's future tax bills on the Property will be the same as Seller's present tax bills. Under Michigan law, real property tax obligations can change significantly when property is transferred.

☐ No proration. (Choose one):
☐ Buyer ☐ Seller will pay taxes billed summer____________(year);
☐ Buyer ☐ Seller will pay taxes billed winter____________(year);

☑ Calendar Year Proration (all taxes billed or to be billed in the year of the closing). Calendar year tax levies will be estimated, if necessary, using the taxable value and the millage rate(s) in effect on the day of closing, broken down to a per diem tax payment and prorated to the date of closing with Seller paying for January 1 through the day before closing.

☐ Fiscal Year Proration - Taxes will be prorated as though they are paid in (choose one): ☐ advance. ☐ arrears.
Fiscal Year will be assumed to cover a 12-month period from date billed, and taxes will be prorated to the date of closing. Fiscal year tax levies will be estimated, if necessary, using the taxable value and millage rate(s) in effect on the day of closing, broken down to a per diem tax payment and prorated to the date of closing with Seller paying through the day before closing. Exceptions:

14. **Well/Septic:** Within ten (10) days after the Effective Date, Seller will arrange for, at Seller's expense, an inspection of the primary well used for human consumption (including a water quality test for coliform bacteria and nitrates) and septic systems in use on the Property. The inspection will be performed by a qualified inspector in a manner that meets county (or other local governmental authority, if applicable) protocol. Seller will also follow any governmental rules regarding pumping of tanks.

Where no county or government protocol is in place, Seller will arrange for, at Seller's expense, well and septic inspections (as referenced above) by a qualified inspector and Seller will have the septic tank(s) pumped at Seller's expense.

If any report discloses a condition unsatisfactory to Buyer, or doesn't meet county standards that are a condition of sale, Buyer may, within three (3) days after Buyer has received the report, by written notice to Seller, either terminate this Agreement and receive a refund of Buyer's Earnest Money Deposit, or make a written proposal to Seller to correct those unsatisfactory conditions. If Buyer fails to make a written proposal within the above referenced time period, then Buyer will be deemed to have accepted the well/septic as-is. Seller will respond in writing within three (3) days to Buyer's request. If Seller fails to respond or to arrive at a mutually agreeable resolution within three (3) days after Seller's receipt of Buyer's proposal, Buyer will have three (3) days to provide written notice of termination of this Agreement and receive a refund of any applicable Earnest Money Deposit. If Buyer fails to terminate the contract, Buyer will proceed to closing according to the terms and conditions of this Agreement. Exceptions:

na

15. **Inspections & Investigations:**

Inspections: Buyer, or someone selected by Buyer, has the right to inspect the buildings, premises, components and systems, at Buyer's expense. Any damage, misuse, abuse, or neglect of any portion of the Property or premises as a result of inspections will be Buyer's responsibility and expense. **In the event of VA financing, Seller will pay for the inspection for termites and other wood destroying insects.**

Investigations: It is Buyer's responsibility to investigate (i) whether the Property complies with applicable codes and local ordinances and whether the Property is zoned for Buyer's intended use; (ii) whether Buyer can obtain a homeowner's insurance policy for the Property at price and terms acceptable to Buyer; (iii) and whether or not the Property is in a flood zone.

All inspections and investigations will be completed within ten (10) days after the Effective Date. If the results of Buyer's inspections and investigations are not acceptable to Buyer, Buyer may, within the above referenced period, by written notice to Seller, either terminate this Agreement and receive a refund of Buyer's Earnest Money Deposit, or make a written proposal to Seller to correct those unsatisfactory conditions. If Buyer fails to make a written proposal within the above referenced time period, then Buyer will be deemed to have accepted the Property as-is. Seller may negotiate with Buyer, or by written notice to Buyer, accept Buyer's proposal or terminate this Agreement. If Seller fails to respond, or to arrive at a mutually agreeable resolution within three (3) days after Seller's receipt of Buyer's proposal, Buyer shall have three (3) days to provide written notice of termination of this Agreement and receive a refund of any applicable Earnest Money Deposit. If Buyer fails to terminate this Agreement within said three (3) day period, Buyer will be deemed to accept the Inspections & Investigations and will proceed to closing according to the terms and conditions of this Agreement.

☐ Buyer has waived all rights under this Inspections & Investigations paragraph.

16. **Municipal Compliances:** Seller will arrange and pay for current certificates of occupancy, sidewalk compliance, and smoke detector ordinances, if applicable.

17. **Title Insurance:** Seller agrees to convey marketable title to the Property subject to conditions, limitations, reservation of oil, gas and other mineral rights, existing zoning ordinances, and building and use restrictions and easements of record. An **expanded coverage** ALTA Homeowner's Policy of Title Insurance in the amount of the Purchase Price shall be ordered by Seller and furnished to Buyer at Seller's expense, and a commitment to issue a policy insuring marketable title vested in Buyer, including a real estate tax status report, will be made available to Buyer within **ten (10) days** after the Effective Date. If Buyer so chooses, or if an expanded policy is not applicable, then a **standard** ALTA Owners' Policy of Title Insurance shall be provided.

    If Buyer objects to any conditions, Buyer may, within three (3) days of receipt of the Title Commitment, by written notice to Seller, either terminate this Agreement and receive a refund of Buyer's Earnest Money Deposit, or make a written proposal to Seller to correct those unsatisfactory conditions. If Buyer fails to make a written proposal within the above referenced time period, then Buyer will be deemed to have accepted the Title Commitment as-is. Seller may negotiate with Buyer, or by written notice to Buyer, accept Buyer's proposal or terminate this Agreement. If Seller fails to respond, or to arrive at a mutually agreeable resolution within three (3) days after Seller's receipt of Buyer's proposal, Buyer shall have three (3) days to provide written notice of termination of this Agreement and shall receive a refund of any applicable Earnest Money Deposit. If Buyer fails to terminate this Agreement within said three (3) day period, Buyer will be deemed to accept the Title Commitment as-is and will proceed to closing according to the terms and conditions of this Agreement. Exceptions: ______________________

18. **Property Survey:** Broker advises that Buyer should have a survey performed to satisfy Buyer as to the boundaries of the Property and the location of improvements thereon.

    ☐ Buyer or ☑ Seller (check one) shall within ten (10) days of the Effective Date, order, at their expense, a boundary survey certified to Buyer with iron corner stakes showing the location of the boundaries, improvements and easements in connection with the Property. Upon receipt of the survey, Buyer will have three (3) days to review the survey. If the survey shows any condition, in Buyer's sole discretion, which would interfere with Buyer's intended use of the Property, the marketability of the title, or zoning non-compliance, then Buyer may, within said three (3) day period, terminate this Agreement, in writing, and Buyer will receive a full refund of Buyer's Earnest Money Deposit.

    ☐ No survey. Buyer has waived all rights under this paragraph.

    When closing occurs, Buyer shall be deemed to have accepted the boundaries of the Property and the location of such improvements thereon. Exceptions:

    current survey or mortgage survey acceptable

19. **Home Protection Plan:** Buyer and Seller have been informed that home protection plans may be available. Such plans may provide additional protection and benefit to the parties. Exceptions: ______________________

20. **Prorations:** Rent; association dues/fees, if any; insurance, if assigned; interest on any existing land contract, mortgage or lien assumed by Buyer; will all be adjusted to the date of closing.

21. **Closing:** If agreeable to Buyer and Seller, the sale will be closed as soon as closing documents are ready, but not later than 12/04/2020 An additional period of fifteen (15) days will be allowed for closing to accommodate the correction of title defects or survey problems which can be readily corrected, or for delays in obtaining any lender required inspections/repairs. During this additional period, the closing will be held within 5 days after all parties have been notified that all necessary documents have been prepared. Buyer and Seller will each pay their title company closing fee, if applicable, except in the case of VA financing where Seller will pay the entire closing fee. Exceptions: ______________________

22. **Possession:** Seller will maintain the Property in its present condition until the completion of the closing of the sale. Possession to be delivered to Buyer, subject to rights of present tenants, if any.

    ☑ At the completion of the closing of the sale.

    ☐ At __________ ☐ a.m. ☐ p.m. on the ____________ day **after** completion of the closing of the sale, during which time Seller will have the privilege to occupy the Property and hereby agrees to pay Buyer $______________________ as an occupancy fee for this period payable at closing, WITHOUT PRORATION. Payment shall be made in the form of cash or certified funds.

    If Seller fails to deliver possession to Buyer on the agreed date, Seller shall become a tenant at sufferance and shall pay to Buyer as liquidated damages $____________ per day plus all of the Buyer's actual reasonable attorney's fees incurred in removing the Seller from the Property.

If Seller occupies the Property after closing, Seller will pay all utilities during such occupancy. Buyer will maintain the structure and mechanical systems at the Property. However, any repairs or replacements necessitated by Seller's misuse, abuse, or neglect of any portion of the Property will be Seller's responsibility and expense.

On the agreed delivery date, Seller shall deliver the Property free of trash and debris and in broom-clean condition, shall remove all personal property (unless otherwise stated in this or an additional written agreement), shall make arrangements for final payment on all utilities, and shall deliver all keys to Buyer. Exceptions:

23. **Earnest Money Deposit:** For valuable consideration, Buyer gives Seller until 5pm (time) on 11/10/2020 (date), to deliver the written acceptance of this offer and agrees that this offer, when accepted by Seller, will constitute a binding Agreement between Buyer and Seller. An Earnest Money Deposit in the amount of $ $1000 shall be submitted to Transnation Title (insert name of broker, title company, other) within 72 hours of the Effective Date of this Agreement, and shall be applied against the Purchase Price. If the Earnest Money Deposit is not received within 72 hours of the Effective Date or is returned for insufficient funds, Seller may terminate this Agreement until such time as the Earnest Money Deposit is received. If Seller terminates this Agreement under this provision, Seller waives any claim to the Earnest Money Deposit. If the sale is not closed due to a failure to satisfy a contingency for a reason other than the fault of Buyer, the Earnest Money Deposit shall be refunded to Buyer. If the sale is not closed as provided in this Agreement and Buyer and Seller do not agree to the disposition of the Earnest Money Deposit, then Buyer and Seller agree that the Broker holding the Earnest Money Deposit may notify Buyer and Seller, in writing, of Broker's intended disposition of the Earnest Money Deposit. If Buyer and Seller do not object to such disposition in writing within fifteen (15) days after the date of Broker's notice, they will be deemed to have agreed to Broker's proposed disposition; if either Buyer or Seller object and no mutually agreeable disposition can be negotiated, Broker may deposit the funds by interpleader with a court of proper jurisdiction or await further actions by Buyer and Seller. In the event of litigation involving the deposit, in whole or in part, either the Seller or the Buyer that is not the prevailing party, as determined by the court, will reimburse the other for reasonable attorneys' fees and expenses incurred in connection with the litigation, and will reimburse the Broker for any reasonable attorneys' fees and expenses incurred in connection with any interpleader action instituted. If the entity holding the Earnest Money Deposit is not the Broker, then to the extent that the terms of any escrow agreement conflict with this paragraph, then the terms and conditions of the escrow agreement shall control.

24. **Professional Advice:** Broker hereby advises Buyer and Seller to seek legal, tax, environmental and other appropriate professional advice relating to this transaction. Broker does not make any representations or warranties with respect to the advisability of, or the legal effect of this transaction. Buyer further acknowledges that REALTOR® above named in the Agreement hereby recommends to Buyer that an attorney be retained by Buyer to pass upon the marketability of the title and to ascertain that the required details of the sale are adhered to before the transaction is consummated. Buyer agrees that Buyer is not relying on any representation or statement made by Seller or any real estate salesperson (whether intentionally or negligently) regarding any aspect of the Property or this sale transaction, except as may be expressly set forth in this Agreement, a written amendment to this Agreement, or a disclosure statement separately signed by Seller.

25. **Disclosure of Information:** Buyer and Seller acknowledge and agree that the Purchase Price, terms, and other details with respect to this transaction (when closed) are not confidential, will be disclosed to REALTORS® who participate in the applicable Multiple Listing Service, and may otherwise be used and/or published by that Multiple Listing Service in the ordinary course of its business.

26. **Other Provisions:**

All appliances currently in the home to remain.
builder to give buyer one year new construction warranty.

27. **Mergers and Integrations:** This Agreement is the final expression of the complete agreement of Buyer and Seller, and there are no oral agreements existing between Buyer and Seller relating to this transaction. This Agreement may be amended only in writing signed by Buyer and Seller and attached to this Agreement.

28. **Fax/Electronic Distribution and Electronic Signatures:** Buyer and Seller agree that any signed copy of this Agreement, and any amendments or addendums related to this transaction, transmitted by facsimile or other electronic means shall be competent evidence of its contents to the same effect as an original signed copy. Buyer and Seller further agree that an electronic signature is the legal equivalent of a manual or handwritten signature, and consent to use of electronic signatures. Buyer and Seller agree that any notice(s) required or permitted under this Agreement may also be transmitted by facsimile or other electronic means.

29. **Wire Fraud:** Seller and Buyer are advised that wire fraud is an increasingly common problem. If you receive any electronic communication directing you to transfer funds or provide nonpublic personal information (such as social security numbers, drivers' license numbers, wire instructions, bank account numbers, etc.), **even if that electronic communication appears to be from the Broker, Title Company, or Lender, DO NOT** reply until you have verified the authenticity of the email by direct communication with Broker, Title Company, or Lender. **DO NOT** use telephone numbers provided in the email. Such requests may be part of a scheme to steal funds or use your identity.

30. **Buyer's Approval and Acknowledgment:** Buyer approves the terms of this offer and acknowledges receipt of a copy of this offer.

Buyer 1 Address ________ X Denisha Bartee (dotloop verified 11/09/20 11:23 AM EST NOL0-ZL1A-Q3LR-NN8W) **Buyer**

Buyer 1 Phone: (Res.) 231-769-9545 (Bus.) ________ Denisha Bartee

Print name as you want it to appear on documents.

Buyer 2 Address ________ X ________ **Buyer**

Buyer 2 Phone: (Res.) ________ (Bus.) ________ ________

Print name as you want it to appear on documents.

31. **Seller's Response:** The above offer is approved: ☐ As written. ☐ As written except:

Counteroffer, if any, expires ________, at ________ (time). Seller has the right to withdraw this counter offer and to accept other offers until Seller or Seller's Agent has received notice of Buyer's acceptance.

32. **Certification of Previous Disclosure Statement:** Seller certifies to Buyer that the Property is currently in the same condition as disclosed in the Seller's Disclosure Statement dated ________ (check one): ☐ Yes ☐ No. Seller agrees to inform Buyer in writing of any changes in the content of the disclosure statement prior to closing.

33. **Notice to Seller:** Seller understands that consummation of the sale or transfer of the Property described in this Agreement will not relieve Seller of any liability that Seller may have under the mortgages to which the Property is subject, unless otherwise agreed to by the lender or required by law or regulation. Buyer and Seller are advised that a Notice to Seller & Buyer of Underlying Mortgage form is available from the respective agents via the West Michigan REALTOR® Boards.

34. **Listing Office Address:** ________ Listing Broker License # ________

Listing Agent Name: brent cox Listing Agent License # ________

35. **Seller's Approval and Acknowledgment:** Seller approves the terms of this Agreement and acknowledges receipt of a copy. If Seller's response occurs after Buyer's offer expires, then Seller's response is considered a counteroffer and Buyer's acceptance is required below.

X (Seller's Signature, Date, Time): Frank Peterson (dotloop verified 11/10/20 2:47 PM EST O7OW-PEUQ-GFVA-VNZY)

________ Is Seller a U.S. Citizen? ☐ Yes ☐ No*

Print name as you want it to appear on documents.

X (Seller's Signature, Date, Time): ________

________ Is Seller a U.S. Citizen? ☐ Yes ☐ No*

Print name as you want it to appear on documents.

Seller's Address: 219 Merrill ave, Muskegon, MI 49441 Seller's Phone (Res.) ________ (Bus) ________

* If Seller(s) is not a U.S. Citizen, there may be tax implications and Buyer and Seller are advised to seek professional advice.

36. **Buyer's Receipt/Acceptance:** Buyer acknowledges receipt of Seller's response to Buyer's offer. In the event Seller's response constitutes a counteroffer, Buyer accepts said counteroffer. All other terms and conditions in the offer remain unchanged.

X (Buyer's Signature, Date, Time): ________

X (Buyer's Signature, Date, Time): ________

37. **Seller's Receipt:** Seller acknowledges receipt of Buyer's acceptance of counter offer.

X (Seller's Signature, Date, Time): ________

X (Seller's Signature, Date, Time): ________

219 Merrill ave, Muskegon, MI 49441 | 11/07/2020 | ________

Subject Property Address/Description | Date | Time

DB 11/09/20 11:23 AM EST dotloop verified | ________ Buyer's Initials | ________ FP 11/10/20 2:47 PM EST dotloop verified Seller's Initials