

CITY OF MUSKEGON

CITY COMMISSION MEETING

NOVEMBER 26, 2013

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, Michigan at 5:30 p.m., Tuesday, November 26, 2013.

Mayor Gawron opened the meeting with a prayer from Pastor Tim Cross from the Living Word Church after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen Gawron, Vice Mayor Lawrence Spataro, Commissioners Eric Hood, Willie German, Byron Turnquist, and Lea Markowski, City Manager Franklin Peterson, City Attorney John Schrier, and City Clerk Ann Marie Cummings.

Absent: Commissioner Sue Wierengo.

2013-91 CONSENT AGENDA:

A. Approval of Minutes. CITY CLERK

SUMMARY OF REQUEST: To approve minutes of the November 12th City Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

B. Senior Nutrition Program – Agreement Between AgeWell Services of West Michigan (AWS) and the City of Muskegon. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: The City of Muskegon has contracted with AgeWell Services for several years to conduct the senior nutrition program at the McGraft Park Community Building. Unfortunately, the number of seniors at this location has declined over the past few years, making it unfeasible to continue services. The good news is that Tanglewood Park, located three miles from McGraft Park, is open and available to these seniors, offering a variety of services in addition

to meals. Therefore, AWS has made the decision to close the McGraft Park Congregate Nutrition Program effective December 31, 2013. The most recent Agreement between the City and AWS ended in September 2013. The Commission is requested to approve the new Agreement through December 31, 2013.

FINANCIAL IMPACT: The City will no longer financially support the AWS program at McGraft Park, in the amount of \$2,079 a year and AWS will no longer pay the City \$200 a month for rent and utilities.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the Agreement between AWS and the City of Muskegon through December 31, 2013, and authorize the Mayor to sign the Agreement.

C. Amendment to the Water Supplies Ordinance. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: Gene's Service, Inc. has petitioned to designate a total of 13 properties located in the City of Muskegon as "affected premises" under the City of Muskegon Water Supplies Ordinance (Ordinance No. 1133). This request follows years of response activities, including investigation and monitoring associated with the site, as well as the Michigan Department of Quality's approval for Gene's Service, Inc. to utilize the Muskegon ordinance as an appropriate exposure control measure.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the amendment to the ordinance.

REQUIRES SECOND READING.

D. Purchase of Handheld Radios. PUBLIC WORKS

SUMMARY OF REQUEST: Authorize staff to purchase 70 handheld radios from Motorola (Mi-deal, state contract) for \$108,704.50 and to purchase 100 radio holders from Porta-Chip for \$2,100.

FINANCIAL IMPACT: The total cost of this purchase is \$110,804.50. 75% of the total cost is funded through a grant the police department has secured and the remaining 25% is from the equipment fund.

BUDGET ACTION REQUIRED: None at this time as this proposed purchase and grant were reflected in the 1st quarterly reforecast of the 2013/2014 budget recently approved.

STAFF RECOMMENDATION: Authorize staff to purchase the radios and holders.

E. Grant Agreement Addendum – Hartshorn Marina & Cottage Grove

Boating Access. PUBLIC WORKS

SUMMARY OF REQUEST: Adopt the resolution and authorize the Mayor and Clerk to sign the agreement addendum between the City and MDNR reflecting the acceptance of the grant based on actual bids and other expenses.

FINANCIAL IMPACT: None to the City as the entire cost of \$209,118.35 is grant eligible.

BUDGET ACTION REQUIRED: None, the cost and grant numbers were reflected in the first quarterly reforecast of the 2013/2014 budget.

STAFF RECOMMENDATION: Adopt the resolution, and authorize the Mayor and Clerk to sign the agreement.

Motion by Commissioner Turnquist, second by Commissioner German to accept the Consent Agenda as presented.

ROLL VOTE: Ayes: Hood, Spataro, German, Turnquist, Markowski, and Gawron

Nays: None

MOTION PASSES

2013-92 NEW BUSINESS:

A. Zoning Administrator Services – “Memorandum of Understanding, Zoning Services” Between City of Muskegon and City of Muskegon Heights. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: The City of Muskegon Heights is requesting zoning administration services from the City of Muskegon. Our Zoning Administrator, Mike Franzak, will provide those services. A “Memorandum of Understanding (MOU)” has been proposed to allow for these services. Mr. Franzak will provide zoning services for a minimum of six hours every two weeks and a maximum of six hours every week; with four hours to be located within Muskegon Heights City Hall.

FINANCIAL IMPACT: The Zoning Administrator services will be provided to Muskegon Heights at the rate of \$35 per hour.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the MOU and authorize the Mayor’s signature.

Motion by Vice Mayor Spataro, second by Commissioner Hood to approve the Zoning Administrator Memorandum of Understanding for the services between the City of Muskegon and the City of Muskegon Heights.

ROLL VOTE: Ayes: Spataro, German, Turnquist, Markowski, Gawron, and Hood

Nays: None

MOTION PASSES

PUBLIC PARTICIPATION: Public comments were received.

ADJOURNMENT: The City Commission Meeting adjourned at 6:03 pm.

Respectfully submitted,

Ann Marie Cummings, MMC
City Clerk