

CITY OF MUSKEGON

CITY COMMISSION MEETING

NOVEMBER 26, 2019 @ 5:30 P.M.

**MUSKEGON CITY COMMISSION CHAMBERS
933 TERRACE STREET, MUSKEGON, MI 49440**

AGENDA

- ☐ **CALL TO ORDER:**
- ☐ **PRAYER:**
- ☐ **PLEDGE OF ALLEGIANCE:**
- ☐ **ROLL CALL:**
- ☐ **HONORS AND AWARDS:**
 - A. City of Muskegon Employees – Years of Service Awards**
 - B. LC Walker Arena Renaming to Mercy Health Arena Information Presentation** City Manager
- ☐ **PUBLIC COMMENT ON AGENDA ITEMS:**
- ☐ **CONSENT AGENDA:**
 - A. Approval of Minutes** City Clerk
 - B. Extension of Temporary Employment Services Agreement** EEO & Employee Relations
 - C. First Quarter 2019-2020 Budget Reforecast** Finance
 - D. New Copiers and Updated Maintenance Agreement with Applied Imaging** Finance
 - E. Police Cruiser Replacement** DPW/Equipment
 - F. Hurst Combi Rescue Tool Sets** Public Safety/Fire Department
 - G. Setting The Docks Brownfield Public Hearing** Economic Development
 - H. Brownfield Agreement for 1208 Eighth** Economic Development
 - I. Veteran's Memorial Park Pump** City Manager
 - J. PILOT Ordinance Revision** City Manager

K. Royale Glen PILOT Extension City Manager

L. Convention Center Naming Rights City Manager

☐ **PUBLIC HEARINGS:**

☐ **UNFINISHED BUSINESS:**

☐ **NEW BUSINESS:**

A. Marihuana Facilities Application Planning

☐ **ANY OTHER BUSINESS:**

A. Firearm Activity Information Presentation Public Safety

☐ **PUBLIC COMMENT ON NON-AGENDA ITEMS:**

- ▶ **Reminder: Individuals who would like to address the City Commission shall do the following:**
- ▶ Fill out a request to speak form attached to the agenda or located in the back of the room.
- ▶ Submit the form to the City Clerk.
- ▶ Be recognized by the Chair.
- ▶ Step forward to the microphone.
- ▶ State name and address.
- ▶ Limit of 3 minutes to address the Commission.
- ▶ (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

☐ **CLOSED SESSION:**

☐ **ADJOURNMENT:**

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY-FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT ANN MARIE MEISCH, CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TTY/TDD DIAL 7-1-1-22 TO REQUEST A REPRESENTATIVE TO DIAL (231) 724-6705.

Memorandum

To: Mayor and Commissioners

From: Frank Peterson

Re: City Commission Meeting

Date: November 26, 2019

Regular Session:

1. Under Honors and Awards we will have the following:
 - a. City Employee Service Awards
 - b. A presentation from the City Manager on the LC Walker Arena
2. Under the Consent Agenda, we are asking the Commission to consider the following:
 - a. Approval of meeting minutes from the most-recent City Commission meeting.
 - b. Approval of a one-year extension of our temporary employee service contract with Good Temps. All terms will remain unchanged.
 - c. Approval of the 1st Quarter Budget Reforecast.
 - d. Authorization to enter into a new agreement for copier purchase/lease.
 - e. Authorization to purchase four new Chevrolet Tahoe police vehicles. Note that these vehicles will all be fully-marked.
 - f. Approval to purchase a set of Hurst Combi Rescue Tool
 - g. Set a public hearing for the Brownfield Redevelopment Plan for The Docks Development.
 - h. Approval of the development and reimbursement agreement for the project at 1208 8th Street. This project has been approved by both the City Commission and the Brownfield Redevelopment Commission.
 - i. Approval of a contribution toward the cost for a replacement pump at Veteran's Memorial Park.
 - j. Approval of PILOT ordinance amendments. This will be the first reading, unless it is approved unanimously.
 - k. Approval of the Royale Glen PILOT Extension and the Development Agreement for Campbell Field. This is partnership opportunity that will help Royale Glen's ownership borrow funds to make needed improvements to living units, while also contributing \$156,000 toward improvements at Campbell Field.
 - l. Authorization to enter into an agreement with WC Hockey to find a naming rights partner for the new downtown convention center.

3. Under Any Other Business we will have a presentation:
 - a. Chief Lewis will give a presentation on firearm activity in the City.

Let me know if you have any questions/comments/concerns

Frank



Agenda Item Review Form

Muskegon City Commission

Commission Meeting Date: November 26, 2019	Title: Approval of Minutes
Submitted By: Ann Marie Meisch, MMC	Department: City Clerk
Brief Summary: To approve the minutes of the November 12, 2019 Regular Meeting.	
Detailed Summary: N/A	
Amount Requested: N/A	Amount Budgeted: N/A
Fund(s) or Account(s): N/A	Fund(s) or Account(s): N/A
Recommended Motion: To approve the minutes.	
For City Clerk Use Only: Commission Action:	

CITY OF MUSKEGON

CITY COMMISSION MEETING

NOVEMBER 12, 2019 @ 5:30 P.M.

**MUSKEGON CITY COMMISSION CHAMBERS
933 TERRACE STREET, MUSKEGON, MI 49440**

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, November 12, 2019, Mayor Gawron, opened the meeting with a blessing, after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen J. Gawron, Commissioners Byron Turnquist, Ken Johnson, Debra Warren, Dan Rinsema-Sybenga, and Willie German, Jr., City Manager Frank Peterson, City Attorney John Schrier, and City Clerk Ann Meisch.

Absent: Vice Mayor Eric Hood

PUBLIC COMMENT ON AGENDA ITEMS: Public comments were received.

2019-87 CONSENT AGENDA:

A. Approval of Minutes City Clerk

SUMMARY OF REQUEST: To approve the minutes of the October 22, 2019 regular meeting and the October 29, 2019 special meeting.

STAFF RECOMMENDATION: To approve the minutes.

B. Resolution Establishing Authorized Signatories for MERS Finance

SUMMARY OF REQUEST: To approve a resolution establishing the Finance Director, Assistant Finance Director, and City Manager positions as authorized signatories for MERS Contracts and Service Credit purchase approvals.

STAFF RECOMMENDATION: To approve the resolution.

D. Approval of Building Contract: 567 Leonard Community & Neighborhood Services

SUMMARY OF REQUEST: To award the Building Contract for the lead abatement of 567 Leonard to Badgerows Building and Remodeling for the City of Muskegon's Homebuyers Program through CNS.

Lead Abatement Contract for 567 Leonard has been bid twice with no eligible bidders. The only bid received was from an ineligible contractor. Since the property has been owned by the City for ten months, CNS sought out Lead Abatement contractors from the Medicaid CHIP Grant and only one contractor was available to provide a bid based on their current work assignment.

STAFF RECOMMENDATION: To award Badgerows Building and Remodeling the lead abatement contract for 567 Leonard in the amount of \$39,230.00 for the Community and Neighborhood Services Office.

E. Sewer & Water Engineering Assistance Public Works

SUMMARY OF REQUEST: Staff is requesting commission approval to enter into Professional Service Agreements with three (3) engineering firms to provide engineering assistance on a variety of water and sewer projects planned for construction in 2020 and 2021. Staff negotiated with the three shortlisted engineering firms and brings forward the following recommendations:

Prein & Newhof - \$386,600.00 – Peck Street Trunk Sewer and Lead Water Service Replacements

Fleis & VandenBrink - \$561,000.00 – Amity Avenue Trunk Sewer

Abonmarche - \$106,100.00 – Harvey Booster Station Repairs and Filtration Plant Structural Repairs

All three proposals have been reviewed by staff and found to be acceptable. All three professional service agreements have been submitted for legal counsel review. The first three projects are proposed for funding within the State Revolving Fund and Drinking Water Revolving Fund programs which will provide for some principal forgiveness on the projects.

These projects were not included in the original 19-20 budget as we were not sure that we would be eligible for principal forgiveness again. Based on preliminary responses from MDEGLE we will be able to receive principal forgiveness and are recommending we proceed with these projects and will include the requested amounts in a future reforecast.

AMOUNT REQUESTED: \$1,053,700

Fund or Account: 590 = \$250,000 (19/20)/\$303,700 (20-21)

591= \$250,000 (19/20)/\$250,000 (20-21)

AMOUNT BUDGETED: \$200,000

Fund or Account: 590 = \$100,000

591= \$100,000

STAFF RECOMMENDATION: Authorize staff to sign the professional service agreements with Prien & Newhof, Fleis & VandenBrink, and Abonmarche for the

2020 and 2021 water and sewer infrastructure projects.

F. Electrical System Upgrades Public Works – Filtration

SUMMARY OF REQUEST: Authorize staff to enter into construction agreement with Parkway Electric and Communications since they submitted the lowest responsible bid of \$118,582.

Tetrattech completed design for the electrical upgrades to tie the two existing generators at the Filtration Plant and solicited proposals from four electrical contractors to complete the construction. Three bids were received and Parkway Electric and Communications Services submitted the lowest responsible and acceptable bid for \$118,582. The project is budgeted in the CIP for \$100,000 and \$13,000 were expended on design services. The difference of \$32,000 required will be addressed in the next budget reforecasting session.

AMOUNT REQUESTED: \$132,000

Fund or Account: 591-60558-5400

AMOUNT BUDGETED: \$100,000

Fund or Account: 591-60558-5400

STAFF RECOMMENDATION: Authorize staff to enter into an agreement with Parkway Electric and Communications for a cost of \$118,582.

Motion by Commissioner Warren, second by Commissioner German, to accept the consent agenda, except item C.

ROLL VOTE: Ayes: Turnquist, Johnson, Gawron, Warren, German, and Rinsema-Sybenga

Nays: None

MOTION PASSES

2019-88 ITEMS REMOVED FROM CONSENT AGENDA:

C. Management Agreement Fisherman's Landing Finance

SUMMARY OF REQUEST: To approve the First Amendment to the Management Agreement for Fisherman's Landing and the Letter of Understanding between the City and Fisherman's Landing Management.

The current Management Agreement with Fisherman's Landing expires at the end of this year. The Amendment will extend the term to December 31, 2021. Additionally, we have put together a Letter of Understanding between the City and the Fisherman's Landing Management regarding some concerns the Management has had over the last several years. The Letter of Understanding give the Manager access to the daily Launch Ramp deposits, provides Fisherman's Landing with more of a police presence to enforce parking violations, and allows for unlimited sales of annual permits.

STAFF RECOMMENDATION: To approve the First Amendment to the Management Agreement and the Letter of Understanding with Fisherman's Landing.

Motion by Commissioner Johnson, second by Commissioner Warren, to approve the First Amendment to the Management Agreement and the Letter of Understanding with Fisherman's Landing.

ROLL VOTE: Ayes: Johnson, Gawron, Warren, German, Rinsema-Sybenga, and Turnquist

Nays: None

MOTION PASSES

2019-89 PUBLIC HEARINGS:

A. Public Hearing on the Brownfield Plan for 1208 Eighth Economic Development

SUMMARY OF REQUEST: To hold a public hearing on the request for a Brownfield Plan Amendment for 1208 Eighth for Core Development and to consider approving the resolution.

Core Development submitted a Brownfield Plan Amendment for 1208 Eighth Street to the Brownfield Redevelopment Authority, which approved it on October 8, 2019. The Muskegon City Commission, On October 22, 2019, adopted a resolution setting a public hearing for November 12, 2019. The amendment is intended to identify eligible activities proposed for the brownfield site owned by Core Development. With an estimated investment of \$7090,000 for redevelopment of a commercial building at 1208 Eighth, the plan anticipates eligible expenses of \$145,129 to be paid through the capture of tax increments through 2054. As part of the reimbursements, the city will receive a \$1,000 annual fee for its expenses. After all eligible costs incurred by the various parties and reimbursed, the BRA may, as the capture term provides, continue to capture local taxes for five more years for deposit into a Local Brownfield Revolving Fund.

STAFF RECOMMENDATION: To close the public hearing and approve the Resolution Approving the Brownfield Plan Amendment for 1208 Eighth for Core Development.

PUBLIC HEARING COMMENCED: Troy Wasserman, developer, gave an overview of the project.

Motion by Commissioner Johnson, second by Commissioner Warren, to close the public hearing and approve the Brownfield Plan Amendment for 1208 Eighth for Core Redevelopment.

ROLL VOTE: Ayes: Gawron, Warren, German, Rinsema-Sybenga, Turnquist, and Johnson

Nays: None

MOTION PASSES

2019-90 NEW BUSINESS:

A. Convention Center Brownfield Grant

City Manager

SUMMARY OF REQUEST: The Convention Center project incurred an unexpected expense for foundation dewatering estimate at \$499,999. Staff worked diligently to identify a funding source for the change order. Michigan Department of Environment, Great Lakes, and Energy (EGLE) has approved a grant to the City of Muskegon in the amount of \$499,999. Staff is seeking approval to authorize an expense of up to \$499,999 to treat contaminated groundwater, and authorize staff to sign the grant agreement to cover the costs of the treatment.

Much of downtown Muskegon is built upon soils that were brought in and used as fill. At some point in the past 50 years, the soils under 4th Street became contaminated with PFOS. During normal ground water testing as part of the dewatering process, it was determined that PFOS levels were too high to discharge the water into either the storm sewers or the county wastewater system. The costs will not be borne by one individual contractor. It is likely that there will be 6-8 contractors involved in the process; we followed the same selection process as was used to identify subcontractors on the overall convention center project. After learning of the potential for the great dewatering/treatment costs, staff worked to identify funding sources, as we did not want to use our entire contingency budget so early in the construction schedule. After chasing dozens of potential options to reduce the costs, we settled on applying for a grant through EGLE. Last week, we received approval from EGLE for the entire request – the agreement is attached. This action has cost the construction crew approximately 4 weeks. Accordingly, the crews have been authorized to begin on-site treatment effective November 12, 2019.

STAFF RECOMMENDATION: To authorize staff to accept the \$499,999 Brownfield Grant and expend the funds as per the Project Budget included in Appendix A of the Grant Agreement.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Johnson, to authorize staff to accept the \$499,999 Brownfield Grant and expend the funds as per the Project Budget included in Appendix A of the Grant Agreement.

ROLL VOTE: Ayes: Warren, German, Rinsema-Sybenga, Turnquist, Johnson, and Gawron

Nays: None

MOTION PASSES

ANY OTHER BUSINESS: Commissioner German requested an update on the

city's water, Sanjeev Mungarwardi was in attendance and responded.

PUBLIC COMMENT ON NON-AGENDA ITEMS: Public comments were received.

ADJOURNMENT: The City Commission meeting adjourned at 6:28 p.m.

Respectfully Submitted,

Ann Marie Meisch, MMC – City Clerk

WATCH MUSKEGON

Agenda Item Review Form

Muskegon City Commission

Commission Meeting Date: 11/26/2019	Title: Extension of Temporary Employment Services Agreement
Submitted By: Dwana Thompson	Department: EEO & Employee Relations
Brief Summary: To approve a one-year contract extension with GoodTemps Temporary Staffing Services, Inc. for temporary and seasonal employment services. The current agreement expires on December 31, 2019 and has an option for a one-year extension.	
Detailed Summary:	
Amount Requested: Cost of services are budgeted by individual departments	Amount Budgeted: None
Fund(s) or Account(s):	Fund(s) or Account(s):
Recommended Motion: To approve the agreement with GoodTemps Temporary Staffing Services, Inc. and authorize the Mayor and City Clerk to sign the agreement extension.	
Check if the following Departments need to approve the item first: Police Dept. ☐ Fire Dept. ☐ IT Dept. ☐ For City Clerk Use Only: Commission Action:	

EEO & Employee
Relations
(231)724-6703
FAX (231)722-1214

Assessor/
Equalization Co.
(231)724-6386
FAX (231)724-1129

Cemetery/Forestry
(231)724-6783
FAX (231)724-4188

City Manager
(231)724-6724
FAX (231)722-1214

Clerk
(231)724-6705
FAX (231)724-4178

Comm. & Neigh.
Services
(231)724-6717
FAX (231)726-2501

Computer Info.
Technology
(231)724-4126
FAX (231)722-4301

Engineering
(231)724-6707
FAX (231)727-6904

Finance
(231)724-6713
FAX (231)726-2325

Fire Department
(231)724-6795
FAX (231)724-6985

Human Resources
Co. (Civil Service)
(231)724-6442
FAX (231)724-6840

Income Tax
(231)724-6770
FAX (231)724-6768

Mayor's Office
(231)724-6701
FAX (231)722-1214

Planning/Zoning
(231)724-6702
FAX (231)724-6790

Police Department
(231)724-6750
FAX (231)722-5140

Public Works
(231)724-4100
FAX (231)722-4188

SafeBuilt
(Inspections)
(231)724-6715
FAX (231)728-4371

Treasurer
(231)724-6720
FAX (231)724-6768

Water Billing
(231)724-6718
FAX (231)724-6768

Water Filtration
(231)724-4106
FAX (231)755-5290

MUSKEGON



West Michigan's Shoreline City
www.shorelinecity.com

November 26, 2019

GoodTemps Temporary Staffing Services
271 East Apple Avenue
Muskegon, MI 49442

Re: Temporary Staffing Services Agreement between the City of Muskegon and GoodTemps Temporary Staffing Services

Dear Ms. Hoyer:

The City of Muskegon hereby requests that the Agreement be extended for the period of January 1, 2020–December 31, 2020. The proposed budget for the extension period will be as listed in the previous contract with the exception of the arena staff may be provided via a separate third-party (like the lumberjacks) at the discretion of the city. We have agreed this be taken into consideration with this extension.

This modification is requested for the following reason(s):

- The City of Muskegon utilizes a contract workforce for Public Services Division (Parks, Cemetery, Highway, and Marina Departments), the Public Safety Department, the Farmers Market, and the Arena. The extension proposes to request approximately 75-100 full and part-time employees. Services include contract laborers for seasonal projects as well as long term, part-time positions, and administrative and temporary office help on an as-needed basis.
- The City intends to solicit bids for a new contract in the fall of 2020.
- The City of Muskegon is an AA/EEO/ADA Employer.

Thank you for your consideration of this request.

City

Date: _____, 2019
CITY OF MUSKEGON

By: _____
Stephen J. Gawron, Mayor

And:

Ann Meisch, MMC City Clerk

Contractor

Date: _____, 2019
GOODTEMPS TEMPORARY STAFFING SERVICES

By: _____
Jeanette Hoyer, President & CEO

City of Muskegon, 933 Terrace Street, P.O. Box 536, Muskegon, MI 49443-0536
<http://www.shorelinecity.com>

WATCH MUSKEGON

Agenda Item Review Form Muskegon City Commission

Commission Meeting Date: 11/26/2019	Title: First Quarter 2019-20 Budget Reforecast
Submitted By: Beth Lewis & Kenneth Grant	Department: Finance
Brief Summary: First Quarter 2019-20 Budget Reforecast	
Detailed Summary: At this time staff is transmitting the First Quarter 2019-20 Budget Reforecast which outlines proposed changes to the budget that have come about as result of changes in revenue projects, policy priorities, labor contracts, updated economic conditions, or other factors. General Fund revenue adjustments include the City of Muskegon receiving an additional \$91,000 from the State of Michigan for Fire Protection. Building Code Inspections and Enforcement has reduced contractual expenses by \$200,000 mostly due to reduction in the cost of mowing/maintaining City owned lots. The Major Street Fund and the Water and Sewer Funds have significant changes to their capital budgets mostly due to projects coming in over budget.	
Amount Requested:	Amount Budgeted:
Fund(s) or Account(s):	Fund(s) or Account(s):
Recommended Motion: To approval the 1 st Quarter Budget Reforecast as presented.	
Check if the following Departments need to approve the item first: Police Dept. ☐ Fire Dept. ☐ IT Dept. ☐ For City Clerk Use Only: Commission Action:	

BUDGET REPORT FOR CITY OF MUSKEGON

GENERAL FUND 1st QUARTER REFORECAST AND 2019-20 BUDGET

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENSES	Sep 30, 2018 ACTUAL EXPENSE	2019-20 1ST QUARTER REFORECAST
ESTIMATED REVENUES							
Dept 00000							
101-00000-4100	PROPERTY TAX	5,447,028	5,264,060	5,420,000	-	-	5,420,000
101-00000-4102	IN LIEU OF TAX	100,577	133,642	84,587	-	-	84,587
101-00000-4103	IFT/CFT TAX	95,774	106,297	76,468	-	-	76,468
101-00000-4104	PROPERTY TAX SANITATION	1,619,163	1,564,050	1,620,000	-	-	1,620,000
101-00000-4140	INCOME TAX	8,758,674	8,691,673	8,650,000	1,988,621	1,954,602	8,650,000
101-00000-4161	SPECIAL ASSESSMENTS	373,546	340,016	211,000	21,508	34,682	211,000
101-00000-4202	BUSINESS LICENSES & PERMITS	81,650	52,345	75,000	28,485	67,235	75,000
101-00000-4203	LIQUOR LICENSES & TAX REBATE	47,887	49,877	50,000	37,079	5,000	50,000
101-00000-4204	CABLE TV LICENSES OR FEES	368,495	380,343	370,000	-	-	370,000
101-00000-4205	HOUSING LICENSES	(1,120)	(840)	-	-	-	-
101-00000-4206	INSPECTION FEE	-	-	-	36	-	-
101-00000-4207	CEMETERY-BURIAL PERMITS	82,645	68,275	80,000	17,580	17,760	80,000
101-00000-4208	BUILDING PERMITS	1,458,084	933,745	1,000,000	192,774	266,806	1,000,000
101-00000-4209	ELECTRICAL PERMITS	225,271	169,690	190,000	35,102	40,669	190,000
101-00000-4210	PLUMBING PERMITS	85,789	102,101	80,000	25,573	24,034	80,000
101-00000-4211	HEATING PERMITS	146,354	137,826	125,000	33,847	37,794	125,000
101-00000-4213	RENTAL PROPERTY REGISTRATION	366,300	350,760	381,000	94,928	82,225	381,000
101-00000-4215	CNS INSPECTIONS	-	735	-	350	-	-
101-00000-4217	SHORT TERM RENTALS	-	-	9,000	-	-	9,000
101-00000-4221	VACANT BUILDING FEE	94,315	72,665	40,000	48,050	11,175	40,000
101-00000-4224	TEMPORARY LIQUOR LICENSE	5,600	5,590	5,000	1,485	1,365	5,000
101-00000-4230	MARIHUANA FACILITIES LICENSE	-	115,700	95,000	16,300	-	95,000
101-00000-4300	FEDERAL GRANTS	23,988	57,894	40,000	19,000	-	40,000
101-00000-4400	STATE GRANTS	35,507	31,675	26,000	-	109,007	26,000
101-00000-4405	STATE REPLACEMENT REV FOR PPT	802,096	831,164	750,000	-	-	750,000
101-00000-4502	STATE SALES TAX CONSTITUTIONAL	3,197,836	2,844,903	3,196,193	-	-	3,196,193
101-00000-4503	STATE CVTRS/EVIP PAYMENTS	955,236	1,426,535	1,180,518	-	-	1,180,518
101-00000-4601	CITY SERVICE FOR ENTERPRISE FUNDS	482,292	482,292	482,290	120,573	120,573	482,290
101-00000-4603	TAX COLLECTION FEE	331,723	340,217	327,000	34,875	35,043	327,000
101-00000-4604	GARBAGE COLLECTION	80,170	49,671	41,000	11,677	(1,588)	41,000
101-00000-4606	ADMINISTRATION FEES	310,000	310,000	310,000	77,500	77,500	310,000
101-00000-4607	REIMBURSEMENT ELECTIONS	101	13,455	-	-	53	-
101-00000-4608	INDIRECT COST ALLOCATION	1,027,986	1,114,735	1,175,719	266,742	278,684	1,175,719
101-00000-4609	PROCUREMENT CARD REBATE	48,261	50,381	48,000	-	-	48,000
101-00000-4611	SPECIAL EVENTS REIMBURSEMENT	55,671	26,505	55,000	16,753	3,111	55,000
101-00000-4612	CEMETERY SALE OF LOTS	37,353	30,259	25,000	3,310	6,863	25,000
101-00000-4613	HARBOR TOWN DOCKMINIUMS	234	-	-	-	-	-
101-00000-4614	REIMBURSEMENT LOT CLEAN UP	2,751	461	2,000	-	319	2,000
101-00000-4615	POLICE DEPARTMENT INCOME	109,449	113,244	100,000	22,113	22,477	100,000
101-00000-4617	FIRE DEPARTMENT INCOME	6,255	3,006	3,500	59	185	3,500
101-00000-4619	MISC. SALES AND SERVICES	21,882	17,436	22,000	10,507	1,665	22,000
101-00000-4620	FIRE PROTECTION-STATE PROP	74,342	81,766	81,750	-	-	173,718
101-00000-4621	ZONING & ENCROACHMENT FEES	18,430	13,970	15,000	3,220	4,710	15,000
101-00000-4622	MISC. CLERK FEES	7,851	5,432	5,000	683	2,058	5,000
101-00000-4623	TOWNSHIP ELECTRICAL INSPECTIONS	-	-	-	-	-	-
101-00000-4624	TAX ABATEMENT APPLICATION FEES	4,970	3,802	6,000	60	180	6,000
101-00000-4625	MISC. TREAS. FEES	54,152	69,964	55,000	8,328	7,047	55,000
101-00000-4631	REIMBURSEMENT SCHOOL OFFICER	22,138	22,802	22,801	-	-	22,801
101-00000-4633	OBSOLETE PROPERTY FEES	-	4,000	-	1,000	-	-
101-00000-4634	PASSPORTS	71,672	82,662	80,000	18,590	17,332	80,000
101-00000-4635	START UP CHARGE/REFUSE	7,095	6,771	7,000	1,485	1,650	7,000
101-00000-4636	REFUSE BAG & BULK SALES	31,668	33,516	30,000	10,316	9,314	30,000
101-00000-4637	APPLIANCE STICKER	125	75	100	25	-	100
101-00000-4638	MISC. SALES CHARGE/REFUSE	119,254	159,010	318,000	57,679	39,604	318,000
101-00000-4642	LIEN LOOK UPS	13,870	14,325	12,000	520	4,170	12,000
101-00000-4643	SOCCER	-	200	-	-	-	-
101-00000-4648	FALSE ALARM FEES/POLICE	9,540	10,365	9,000	900	3,045	9,000
101-00000-4649	CEMETERY-MISC. INCOME	17,902	14,547	16,000	6,086	4,204	16,000
101-00000-4651	REIMBURSEMENT LOT MOWING	7,376	1,067	5,000	-	237	5,000
101-00000-4652	MUSK HEIGHTS ZONING	8,190	10,465	6,000	-	2,415	6,000
101-00000-4654	FIRE RESPONSE FEE	11,500	11,500	6,000	1,185	2,500	6,000
101-00000-4656	SITE PLAN REVIEW	6,800	6,900	6,000	3,500	400	6,000
101-00000-4657	COLUMBARIUM NICHE	1,750	900	-	-	900	-
101-00000-4658	IMPOUND FEES	39,935	39,470	35,000	13,863	10,900	35,000
101-00000-4659	CODE ENFORCEMENT LABOR	35,627	30,323	30,000	8,444	9,840	30,000
101-00000-4660	MISC RECREATION INCOME	9,066	10,829	4,500	2,452	510	4,500
101-00000-4661	LEASE GREAT LAKES NAVAL MEMORIAL	-	-	15,000	-	-	15,000
101-00000-4665	LEASE BILLBOARDS	6,800	6,800	6,800	-	-	6,800
101-00000-4666	SNOW PLOWING - DOWNTOWN BID	48,750	68,500	68,750	-	20,000	68,750
101-00000-4669	SMITH RYERSON	11,570	13,643	12,000	896	1,748	12,000
101-00000-4670	PICNIC SHELTER	23,029	19,322	22,000	5,009	5,274	22,000
101-00000-4671	MCGRAFT PARK	63,510	96,084	97,000	3,026	2,374	97,000
101-00000-4672	SAFEUILT LOT MOWING	8,320	5,108	5,000	114	1,381	5,000
101-00000-4673	RENTAL - CENTRAL DISPATCH	30,528	45,292	54,000	7,131	20,983	54,000
101-00000-4674	RENTAL - CITY HALL	10,800	15,000	15,000	4,900	2,100	15,000
101-00000-4676	SAFEUILT - TRASH PICKUP	232	3,938	2,500	793	728	2,500
101-00000-4677	RENT	8,962	-	6,000	-	-	6,000
101-00000-4678	PLANNING DEPT ENFORCEMENT	3,100	100	1,500	-	-	1,500
101-00000-4679	CODE ENFORCEMENT ADMIN	39,419	26,191	30,000	10,145	10,073	30,000
101-00000-4693	FARMERS MARKET EVENT RENTAL	-	-	-	-	-	-
101-00000-4694	FARMERS MARKET EBT FEES	-	-	-	-	-	-

Increased by \$91,968

BUDGET REPORT FOR CITY OF MUSKEGON

GENERAL FUND 1st QUARTER REFORECAST AND 2019-20 BUDGET

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENSES	Sep 30, 2018 ACTUAL EXPENSE	2019-20 1ST QUARTER REFORECAST
101-00000-4701	INCOME TAX-PENALTY & INTEREST	229,678	207,424	200,000	34,292	41,291	200,000
101-00000-4702	DELINQUENT FEES	15,942	16,790	20,000	-	-	20,000
101-00000-4704	PENALTIES/INTEREST/FINES	6,881	7,681	5,000	2,334	1,902	5,000
101-00000-4706	LATE FEE ON INVOICES OVER 45 DAYS	7,653	3,835	6,000	360	910	6,000
101-00000-4708	LATE FEE ON RENTAL REGISTRATION	4,329	13,995	7,500	4,328	3,390	7,500
101-00000-4751	CIVIL INFRACTIONS	18,685	30,776	15,000	9,250	5,969	15,000
101-00000-4754	TRAFFIC FINES & FEES	53,336	57,782	55,000	17,110	12,575	55,000
101-00000-4755	COURT FEES	120,989	137,732	120,000	18,888	20,621	120,000
101-00000-4758	CRITICAL DUNE FEES	-	1,100	-	15,700	-	-
101-00000-4800	MISC. & SUNDRY	14,969	26,751	12,000	5,583	1,137	12,000
101-00000-4802	REIMB:DEMOS AND BOARD-UPS	28,353	79,956	45,000	290	42,974	45,000
101-00000-4803	CDBG PROGRAM REIMBURSEMENTS	318,128	252,901	489,167	-	55,000	503,967
101-00000-4805	CONTRIBUTIONS	11,871	2,046	20,000	1,500	1,500	20,000
101-00000-4806	BIKE/PROPERTY AUCTIONS-POLICE	-	-	1,000	-	-	1,000
101-00000-4811	FISHERMANS LANDING REIMBURSEMENT	-	-	17,500	-	-	17,500
101-00000-4814	PROMOTIONAL PRODUCTS	8,637	3,856	14,500	101	2,845	14,500
101-00000-4818	RECOVERY OF BAD DEBT	330	5,829	1,000	625	40	1,000
101-00000-4821	CONTRIBUTIONS/GRANTS	-	-	-	-	-	-
101-00000-4825	CONTRIBUTIONS - VETERAN'S PARK MAINT	-	-	18,500	-	-	18,500
101-00000-4828	DONATION - POLICE DEPT	-	3,420	-	-	-	-
101-00000-4829	COMMUNITY FOUNDATION GRANT - MCGRAFT PAR	9,772	9,892	10,000	-	-	10,000
101-00000-4832	CONSUMERS ENERGY ESSENTIAL SERVICES	-	-	-	-	-	-
101-00000-4841	GRANT: COMMUNITY FOUNDATION	-	15,000	-	-	-	-
101-00000-4902	OP. TRANS FROM SPECIAL REVENUE	154,800	162,000	162,000	-	-	162,000
101-00000-4903	OP. TRANS FROM DEBT SERVICE	40,000	40,000	142,000	10,000	10,000	42,000
101-00000-4904	OP. TRANS FROM CAPITAL PROJECTS	-	5,989	100,000	-	-	100,000
101-00000-4970	INTEREST INCOME	95,056	108,155	100,000	25,547	14,396	100,000
101-00000-4971	GAIN ON INVESTMENT	(122,586)	(344,122)	-	50,802	25,846	-
101-00000-4980	SALE OF FIXED ASSETS	-	-	-	-	-	-
Totals for dept 00000 -		28,729,918	28,065,804	28,993,143	3,491,887	3,623,311	28,999,911
TOTAL ESTIMATED REVENUES		28,729,918	28,065,804	28,993,143	3,491,887	3,623,311	28,999,911

Increase by \$14,800

Decrease by \$100,000

EXPENDITURES							
Dept 10101 - CITY COMMISSION							
5100	SALARIES & BENEFITS	70,930	72,017	75,436	17,481	16,784	75,436
5200	SUPPLIES	2,179	434	2,000	-	-	2,000
5300	CONTRACTUAL SERVICES	313	7,216	1,000	15	5,717	1,000
5400	OTHER EXPENSES	3,340	3,561	6,000	1,778	2,461	6,000
5700	CAPITAL OUTLAYS	1,114	5,665	1,500	240	240	1,500
Totals for dept 10101 - CITY COMMISSION		77,876	88,892	85,936	19,514	25,202	85,936
Dept 10102 - CITY PROMOTIONS & PUBLIC RELATIONS							
5200	SUPPLIES	7,788	9,113	8,000	2,280	1,875	8,000
5300	CONTRACTUAL SERVICES	57,527	72,473	80,000	45,431	6,957	80,000
5400	OTHER EXPENSES	38	304	-	-	-	-
Totals for dept 10102 - CITY PROMOTIONS & PUBLIC RELATIONS		65,353	81,890	88,000	47,711	8,832	88,000
Dept 10145 - CITY ATTORNEY							
5200	SUPPLIES	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	341,093	345,538	360,000	99,491	86,000	360,000
Totals for dept 10145 - CITY ATTORNEY		341,093	345,538	360,000	99,491	86,000	360,000
Dept 10172 - CITY MANAGER							
5100	SALARIES & BENEFITS	375,351	353,450	394,562	85,321	83,377	394,562
5200	SUPPLIES	3,921	4,452	4,000	766	13,249	4,000
5300	CONTRACTUAL SERVICES	19,898	16,336	15,000	2,060	3,746	15,000
5400	OTHER EXPENSES	9,301	5,581	5,000	4,518	1,553	5,000
5700	CAPITAL OUTLAYS	1,092	-	1,200	-	-	1,200
Totals for dept 10172 - CITY MANAGER		409,563	379,819	419,762	92,665	101,925	419,762
Dept 10875 - CONTRIBUTIONS							
5100	SALARIES & BENEFITS	-	-	-	84,897	-	-
5300	CONTRACTUAL SERVICES	488,087	384,968	424,513	89,312	106,757	424,513
5400	OTHER EXPENSES	1,600	-	-	-	-	-
Totals for dept 10875 - CONTRIBUTIONS		489,687	384,968	424,513	174,209	106,757	424,513
Dept 10891 - CONTINGENCY							
5400	OTHER EXPENSES	60,556	(10,326)	100,000	-	-	100,000
Totals for dept 10891 - CONTINGENCY		60,556	(10,326)	100,000	-	-	100,000
Dept 20215 - CITY CLERK							
5100	SALARIES & BENEFITS	338,944	437,884	456,802	125,148	105,050	456,802
5200	SUPPLIES	46,027	46,571	55,410	4,234	8,721	55,410
5300	CONTRACTUAL SERVICES	28,249	45,716	22,321	16,095	8,816	22,321
5400	OTHER EXPENSES	6,978	6,638	10,175	961	1,814	10,175
5700	CAPITAL OUTLAYS	4,026	5,439	2,500	60	515	2,500
Totals for dept 20215 - CITY CLERK		424,224	542,248	547,208	146,499	124,916	547,208
Dept 20220 - EMPLOYEE RELATIONS (formerly CIVIL SERVICE)							
5100	SALARIES & BENEFITS	-	58,350	72,912	18,527	11,389	72,912
5200	SUPPLIES	550	2,253	2,500	-	19	2,500
5300	CONTRACTUAL SERVICES	108,479	118,895	120,000	29,429	25,616	120,000
5400	OTHER EXPENSES	4,376	15,778	15,000	35	3,490	15,000

BUDGET REPORT FOR CITY OF MUSKEGON
GENERAL FUND 1st QUARTER REFORECAST AND 2019-20 BUDGET

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENSES	Sep 30, 2018 ACTUAL EXPENSE	2019-20 1ST QUARTER REFORECAST
5700	CAPITAL OUTLAYS	149	-	-	-	-	-
Totals for dept 20220 - EMPLOYEE RELATIONS		113,554	136,926	210,412	47,991	40,514	210,412
Dept 20228 - AFFIRMATIVE ACTION							
5100	SALARIES & BENEFITS	(15)	-	-	-	-	-
5200	SUPPLIES	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-
5400	OTHER EXPENSES	150	1,750	-	-	-	-
5700	CAPITAL OUTLAYS	-	28	-	-	-	-
Totals for dept 20228 - AFFIRMATIVE ACTION		135	1,778	-	-	-	-
Dept 30202 - FINANCE ADMINISTRATION							
5100	SALARIES & BENEFITS	489,166	471,394	522,636	112,683	106,253	522,636
5200	SUPPLIES	4,463	2,570	4,000	4,822	695	6,000
5300	CONTRACTUAL SERVICES	76,655	95,770	80,000	11,824	5,850	80,000
5400	OTHER EXPENSES	548	930	1,500	35	305	1,500
5700	CAPITAL OUTLAYS	5,788	141	3,000	4,351	37	5,000
Totals for dept 30202 - FINANCE ADMINISTRATION		576,620	570,805	611,136	133,716	113,139	615,136
Dept 30205 - INCOME TAX							
5100	SALARIES & BENEFITS	238,113	262,850	279,431	62,495	59,166	279,431
5200	SUPPLIES	12,304	11,650	10,000	1,843	1,190	10,000
5300	CONTRACTUAL SERVICES	74,856	84,372	83,000	7,539	7,809	83,000
5400	OTHER EXPENSES	236	512	1,000	340	34	1,000
5700	CAPITAL OUTLAYS	3,300	3,210	5,000	1,581	406	5,000
Totals for dept 30205 - INCOME TAX		328,809	362,595	378,431	73,798	68,605	378,431
Dept 30209 - CITY ASSESSOR							
5100	SALARIES & BENEFITS	2,142	1,988	4,000	260	260	4,000
5300	CONTRACTUAL SERVICES	327,243	333,771	328,000	-	-	328,000
5400	OTHER EXPENSES	323	219	-	-	-	-
Totals for dept 30209 - CITY ASSESSOR		329,708	335,977	332,000	260	260	332,000
Dept 30248 - INFORMATION SYSTEMS ADMINISTRATION							
5100	SALARIES & BENEFITS	349,329	376,186	385,581	90,915	84,614	385,581
5200	SUPPLIES	240	133	1,000	243	21	1,000
5300	CONTRACTUAL SERVICES	45,430	32,422	34,000	22,348	21,866	34,000
5400	OTHER EXPENSES	6,840	2,789	12,000	495	435	12,000
5700	CAPITAL OUTLAYS	42,547	138,987	60,000	3,236	1,080	60,000
Totals for dept 30248 - INFORMATION SYSTEMS ADMINISTRATION		444,386	550,516	492,581	117,236	108,015	492,581
Dept 30253 - CITY TREASURER							
5100	SALARIES & BENEFITS	328,762	391,308	415,617	100,736	89,991	415,617
5200	SUPPLIES	70,822	71,090	80,000	13,725	14,027	80,000
5300	CONTRACTUAL SERVICES	90,829	97,390	110,000	16,196	17,626	110,000
5400	OTHER EXPENSES	71	1,326	2,000	-	-	2,000
5700	CAPITAL OUTLAYS	5,751	348	2,000	-	40	2,000
Totals for dept 30253 - CITY TREASURER		496,235	561,463	609,617	130,658	121,684	609,617
Dept 30805 - L C WALKER ADMINISTRATION							
5300	CONTRACTUAL SERVICES	-	13,510	-	6,583	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-
5900	OTHER FINANCING USES	-	-	-	-	-	-
Totals for dept 30805 - L C WALKER ADMINISTRATION		-	13,510	-	6,583	-	-
Dept 30851 - INSURANCE SERVICES							
5300	CONTRACTUAL SERVICES	294,675	292,037	287,041	-	-	287,041
Totals for dept 30851 - INSURANCE SERVICES		294,675	292,037	287,041	-	-	287,041
Dept 30906 - DEBT SERVICE							
5300	CONTRACTUAL SERVICES	750	750	-	-	-	-
5900	OTHER FINANCING USES	236,331	230,101	449,750	372,050	147,700	449,750
Totals for dept 30906 - DEBT SERVICE		237,081	230,851	449,750	372,050	147,700	449,750
Dept 30999 - TRANSFERS TO OTHER FUNDS							
5900	OTHER FINANCING USES	2,050,000	1,121,486	845,000	90,000	75,000	845,000
Totals for dept 30999 - TRANSFERS TO OTHER FUNDS		2,050,000	1,121,486	845,000	90,000	75,000	845,000
Dept 40301 - POLICE DEPARTMENT							
5100	SALARIES & BENEFITS	8,331,854	8,773,682	9,064,343	2,102,123	1,985,348	9,064,343
5200	SUPPLIES	106,312	87,822	85,000	16,498	20,431	85,000
5300	CONTRACTUAL SERVICES	976,050	956,037	982,126	253,179	226,483	982,126
5400	OTHER EXPENSES	95,208	37,764	30,000	4,987	1,127	30,000
5700	CAPITAL OUTLAYS	19,200	10,501	29,500	7,010	168	29,500
Totals for dept 40301 - POLICE DEPARTMENT		9,528,624	9,865,805	10,190,969	2,383,797	2,233,558	10,190,969
Dept 50336 - FIRE DEPARTMENT							
5100	SALARIES & BENEFITS	3,525,122	3,516,367	3,101,705	683,763	684,040	3,101,705
5200	SUPPLIES	152,001	220,595	140,000	55,600	23,347	160,000
5300	CONTRACTUAL SERVICES	118,389	141,520	430,505	859,222	38,549	430,505
5400	OTHER EXPENSES	14,536	15,264	20,000	3,514	3,136	20,000
5700	CAPITAL OUTLAYS	44,302	22,039	59,896	1,869	5,917	59,896
Totals for dept 50336 - FIRE DEPARTMENT		3,854,350	3,915,785	3,752,106	1,603,969	754,988	3,772,106

Increase by \$2,000

Increase by \$2,000

Increased by \$20,000

BUDGET REPORT FOR CITY OF MUSKEGON
GENERAL FUND 1st QUARTER REFORECAST AND 2019-20 BUDGET

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENSES	Sep 30, 2018 ACTUAL EXPENSE	2019-20 1ST QUARTER REFORECAST
Dept 50338 - NEW CENTRAL FIRE STATION							
5200	SUPPLIES		-		-	-	
5300	CONTRACTUAL SERVICES	75,972	73,263	75,000	5,482	16,305	75,000
5700	CAPITAL OUTLAYS		-		-	-	
Totals for dept 50338 - NEW CENTRAL FIRE STATION		75,972	75,972	75,000	5,482	16,305	75,000
Dept 50387 - BUILDING CODE INSPECTIONS AND ENFORCEMENT							
5100	SALARIES & BENEFITS		167,963	159,254	45,504	26,628	159,254
5200	SUPPLIES	15,700	14,874	15,000	3,632	3,336	15,000
5300	CONTRACTUAL SERVICES	1,550,029	2,041,765	2,100,325	262,245	300,633	1,900,000
5400	OTHER EXPENSES		145	22,000	-	-	22,000
5700	CAPITAL OUTLAYS		-		-	-	
Totals for dept 50387 - CODE INSPECTIONS AND ENFORCEMENT		1,565,729	2,224,747	2,296,579	311,381	330,597	2,096,254
Dept 60265 - CITY HALL MAINTENANCE							
5100	SALARIES & BENEFITS	35,598	50,431	67,991	17,700	8,120	67,991
5200	SUPPLIES	17,153	18,705	18,000	10,901	3,184	18,000
5300	CONTRACTUAL SERVICES	177,489	187,145	180,000	16,500	45,218	180,000
5400	OTHER EXPENSES		-	500	-	-	500
5700	CAPITAL OUTLAYS	11,982	60,587	10,000	72,040	1,635	10,000
Totals for dept 60265 - CITY HALL MAINTENANCE		242,222	316,868	276,491	117,140	58,156	276,491
Dept 60446 - HIGHWAY NONCHARGEABLE							
5100	SALARIES & BENEFITS	45,340	35,053	41,159	9,892	7,802	41,159
5200	SUPPLIES	18,619	13,422	12,000	821	35	12,000
5300	CONTRACTUAL SERVICES	36,652	24,741	50,000	12,538	7,348	50,000
Totals for dept 60446 - HIGHWAY NONCHARGEABLE		100,611	73,216	103,159	23,251	15,185	103,159
Dept 60448 - STREET LIGHTING							
5200	SUPPLIES	-			-	-	
5300	CONTRACTUAL SERVICES	529,471	551,818	490,000	48,992	121,981	490,000
Totals for dept 60448 - STREET LIGHTING		529,471	551,818	490,000	48,992	121,981	490,000
Dept 60523 - SANITATION							
5100	SALARIES & BENEFITS	31,931	43,718	29,345	7,696	7,742	29,345
5200	SUPPLIES		307		-	238,691	
5300	CONTRACTUAL SERVICES	1,892,503	2,063,521	1,940,000	102,760	-	1,940,000
Totals for dept 60523 - SANITATION		1,924,434	2,107,545	1,969,345	110,456	246,433	1,969,345
Dept 60550 - STORM WATER MANAGEMENT							
5300	CONTRACTUAL SERVICES	13,340	4,000	14,000	9,340	-	14,000
5400	OTHER EXPENSES	25	-		-	-	
Totals for dept 60550 - STORM WATER MANAGEMENT		13,365	4,000	14,000	9,340	-	14,000
Dept 60707 - SENIOR CITIZEN TRANSIT							
5100	SALARIES & BENEFITS		-			-	
Totals for dept 60707 - SENIOR CITIZEN TRANSIT		-	-	-	-	-	-
Dept 70276 - CEMETERIES							
5100	SALARIES & BENEFITS	87,235	85,902	190,892	22,224	21,385	190,892
5200	SUPPLIES	15,515	9,999	13,300	3,156	3,115	13,300
5300	CONTRACTUAL SERVICES	315,201	323,226	285,510	86,156	118,339	285,510
5400	OTHER EXPENSES	100	229	300	481	229	300
5700	CAPITAL OUTLAYS	2,397	20,775	17,900	11,450	1,572	17,900
Totals for dept 70276 - CEMETERIES		420,448	440,130	507,902	123,468	144,639	507,902
Dept 70357 - GRAFFITI REMOVAL							
5100	SALARIES & BENEFITS		-		-	-	
5200	SUPPLIES	-	-		-	-	
5300	CONTRACTUAL SERVICES		-		-	-	
Totals for dept 70357 - GRAFFITI REMOVAL		-	-	-	-	-	-
Dept 70585 - PARKING OPERATIONS							
5100	SALARIES & BENEFITS		-		-	-	
5200	SUPPLIES		-		-	-	
5300	CONTRACTUAL SERVICES	1,988	2,393		209	599	
Totals for dept 70585 - PARKING OPERATIONS		1,988	2,393	-	209	599	-
Dept 70751 - PARKS MAINTENANCE							
5100	SALARIES & BENEFITS	467,355	606,774	598,197	175,844	123,788	598,197
5200	SUPPLIES	113,564	161,874	162,515	34,487	26,379	162,515
5300	CONTRACTUAL SERVICES	936,131	866,264	819,843	322,747	288,567	819,843
5400	OTHER EXPENSES	2,505	672	1,400	-	237	1,400
5700	CAPITAL OUTLAYS	47,043	40,639	42,662	15,838	29,426	42,662
Totals for dept 70751 - PARKS MAINTENANCE		1,566,598	1,676,222	1,624,617	548,916	468,397	1,624,617
Dept 70757 - MC GRAFT PARK							
5100	SALARIES & BENEFITS	28,463	52,478	32,676	1,762	5,285	32,676
5200	SUPPLIES	9,146	8,821	5,800	-	2,892	5,800
5300	CONTRACTUAL SERVICES	58,713	72,274	68,500	4,463	17,991	68,500
5700	CAPITAL OUTLAYS	594	-	13,100	-	-	13,100
Totals for dept 70757 - MC GRAFT PARK		96,916	133,573	120,076	6,225	26,168	120,076
Dept 70771 - FORESTRY							
5200	SUPPLIES		92			132	

Decreased by \$200,325

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Totals for dept 70771 - FORESTRY		-	92	-	-	132	-
Dept 70775 - GENERAL RECREATION							
5200	SUPPLIES				-	-	
5300	CONTRACTUAL SERVICES	2,551	12,050		82,500	-	
Totals for dept 70775 - GENERAL RECREATION		2,551	12,050	-	82,500	-	-
Dept 70805 - L C WALKER ARENA							
5200	SUPPLIES				-	19	
Totals for dept 70775 - GENERAL RECREATION		-	-	-	-	19	-
Dept 70863 -FARMERS & FLEA MARKET							
5100	SALARIES & BENEFITS		139			-	
5200	SUPPLIES		-			-	
5300	CONTRACTUAL SERVICES		72			-	
5400	OTHER EXPENSES		-			-	
5700	CAPITAL OUTLAYS		-			-	
Totals for dept 70863 - FARMERS AND FLEA MARKET		-	210	-	-	-	-
Dept 80387 - NEIGHBORHOOD & CONSTRUCTION SERVICES							
5100	SALARIES & BENEFITS	70,784	-		-	7,549	
5200	SUPPLIES	1,257	-		109	244	
5300	CONTRACTUAL SERVICES	1,022,561	-		4,159	186,673	
5400	OTHER EXPENSES		-		-	80	
5700	CAPITAL OUTLAYS		-		-	-	
Totals for dept 80387 - NEIGHBORHOOD & CONSTRUCTION SERVICES		1,094,602	-	-	4,269	194,546	-
Dept 80400 - PLANNING							
5100	SALARIES & BENEFITS	331,153	293,098	307,548	73,655	73,620	307,548
5200	SUPPLIES	4,927	3,796	4,350	1,247	961	4,350
5300	CONTRACTUAL SERVICES	88,247	55,665	78,813	4,682	14,837	78,813
5400	OTHER EXPENSES	3,169	6,426	10,000	3,607	2,674	20,000
5700	CAPITAL OUTLAYS	7,371	17,693	17,200	15,240	12,833	19,000
Totals for dept 80400 - PLANNING		434,867	376,679	417,911	98,430	104,925	429,711
Dept 91116 - ADA PROJECT 2011-2012							
5300	CONTRACTUAL SERVICES	1,911	2,394	100,000	-	1,982	100,000
Totals for dept 91116 - ADA PROJECT 2011-2012		1,911	2,394	100,000	-	1,982	100,000
Dept 91120 - VOIP PHONE SYSTEM							
5700	CAPITAL OUTLAYS						
Totals for dept 91120 - VOIP PHONE SYSTEM							
Dept 91412 - CITY HALL REPLACEMENT WINDOWS							
5300	CONTRACTUAL SERVICES						
Totals for dept 91412 - CITY HALL REPLACEMENT WINDOWS							
Dept 91505 - MARSH FIELD BLEACHERS							
5300	CONTRACTUAL SERVICES						
Totals for dept 91505 - MARSH FIELD BLEACHERS							
Dept 91508 - LED CONVERSION DOWNTOWN							
5300	CONTRACTUAL SERVICES		514,089	636,001	-	514,089	636,001
Totals for dept 91508 - LED CONVERSION DOWNTOWN			514,089	636,001	-	514,089	636,001
Dept 91512 - KRUSE PARK BOARDWALK REPAIRS							
5300	CONTRACTUAL SERVICES						
Totals for dept 91512 - KRUSE PARK BOARDWALK REPAIRS							
Dept 91701 - PARKING LOT@JEFFERSON/WESTERN							
5300	CONTRACTUAL SERVICES	2,994					
Totals for dept 91701 - PARKING LOT@JEFFERSON/WESTERN		2,994					
Dept 91703 - ROOF@ LC WALKER ARENA							
5300	CONTRACTUAL SERVICES	1,590					
Totals for dept 91703 - ROOF@ LC WALKER ARENA		1,590					
Dept 91704 - CITY HALL BUILDING WASH							
5300	CONTRACTUAL SERVICES	69,297					
Totals for dept 91704 - CITY HALL BUILDING WASH		69,297					
Dept 91705 - ACTIVE.NET							
5300	CONTRACTUAL SERVICES						
Totals for dept 91705 - ACTIVE.NET							
Dept 91709 - TELEPHONE SYSTEM UPGRADE							
5700	CAPITAL OUTLAYS	13,360					
Totals for dept 91709 - TELEPHONE SYSTEM UPGRADE		13,360					
Dept 91721 - IMAGINE MUSKEGON LAKE							
5300	CONTRACTUAL SERVICES	20,026					
Totals for dept 91721 - IMAGINE MUSKEGON LAKE		20,026					
Dept 91805 - CITY HALL ROOF REPAIR 2018							
5700	CAPITAL OUTLAYS	16,282	25,518			25,518	

Increased by \$10,000
Increased by \$1,800

BUDGET REPORT FOR CITY OF MUSKEGON
GENERAL FUND 1st QUARTER REFORECAST AND 2019-20 BUDGET

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENSES	Sep 30, 2018 ACTUAL EXPENSE	2019-20 1ST QUARTER REFORECAST
Totals for dept 91805 - CITY HALL ROOF REPAIR 2018		16,282	25,518	-	-	25,518	-
Dept 91814 - MCGRAFT PARK - RESURFACING PARKING LOT A							
5300	CONTRACTUAL SERVICES	4,915	128,389	-	-	7,916	-
Totals for dept 91814 - MCGRAFT PARK - RESURFACING PARKING LOT A		4,915	128,389	-	-	7,916	-
Dept 91816 - IRRIGATION SYSTEMS , CITY HALL AND OTHER							
5300	CONTRACTUAL SERVICES	-	21,248	-	-	21,248	-
Totals for dept 91816 - IRRIGATION SYSTEMS , CITY HALL AND OTHER		-	21,248	-	-	21,248	-
Dept 91921 - CITY HALL BOILERS, LED LIGHTING & BATHROOM UPGRADES							
5300	CONTRACTUAL SERVICES	-	-	69,200	-	-	69,200
Totals for dept 91921 - CITY HALL BOILERS, LED LIGHTING & BATHROOM UPGRADES		-	-	69,200	-	-	69,200
Dept 91818 - GIS FOR LAKESIDE							
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-
Totals for dept 91818 - GIS FOR LAKESIDE		-	-	-	-	-	-
Dept 91827 - IMPROVEMENT AT SMITH RYERSON							
5300	CONTRACTUAL SERVICES	-	7,284	90,000	3,295	3,749	119,800
Totals for dept 91827 - IMPROVEMENT AT SMITH RYERSON		-	7,284	90,000	3,295	3,749	119,800
Dept 91829 - ROOF REPLACEMENT MAUSOLEUM							
5300	CONTRACTUAL SERVICES	-	102,561	-	-	49,003	-
Totals for dept 91829 - ROOF REPLACEMENT MAUSOLEUM		-	102,561	-	-	49,003	-
Dept 99152 - DOJ JAG GRANT MUSKEGON HEIGHTS							
5300	CONTRACTUAL SERVICES	10,056	14,929	-	-	-	-
Totals for dept 99152 - DOJ JAG GRANT MUSKEGON HEIGHTS		10,056	14,929	-	-	-	-
TOTAL EXPENDITURES		28,332,734.56	28,584,493.55	28,974,743.00	7,033,498	6,468,680	28,840,018.00

Increased by \$29,800

NET OF REVENUES/EXPENDITURES - FUND 101		397,183	(518,689)	18,400	(3,541,610)	(2,845,369)	159,893
BEGINNING FUND BALANCE		6,358,796	6,755,979	6,237,290	6,237,290	6,755,979	6,237,290
ENDING FUND BALANCE		6,755,979	6,237,290	6,255,690	2,695,680	3,910,610	6,397,183

Net Change:\$141,493

BUDGET REPORT FOR CITY OF MUSKEGON

STREET FUNDS 1ST QUARTER REFORECAST AND 2019-20 BUDGET

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENSES	Sep 30, 2018 ACTUAL EXPENSE	2019-20 1ST QUARTER REFORECAST
Fund 202 - MAJOR STREETS							
Estimated Revenues							
Dept 00000							
202-00000-4161	SPECIAL ASSESSMENTS	6,676	2,848	-	-	-	-
202-00000-4300	FEDERAL GRANTS	728,782	627,218	1,460,000	-	-	1,050,000
202-00000-4400	STATE GRANTS	-	-	-	-	-	600,000
202-00000-4501	STATE RECEIPTS	330,039	-	-	-	-	-
202-00000-4531	STATE RECEIPT MAJORS	3,498,210	4,312,885	4,644,744	448,991	420,158	4,644,744
202-00000-4532	STATE RECEIPT TRUNKLINE	-	-	196,000	-	-	196,000
202-00000-4535	LRP LOCAL ROADS PROGRAM	79,878	79,927	-	6,672	6,657	-
202-00000-4651	REIMBURSEMENT	-	-	-	-	-	-
202-00000-4800	MISC. & SUNDRY	79,811	89,821	-	37,652	24,464	-
202-00000-4802	REIMB:SERVICES RENDERED	21,409	21,582	-	-	-	-
202-00000-4805	CONTRIBUTIONS	-	-	-	-	-	40,000
202-00000-4901	OP. TRANS FROM GENERAL FUND	200,000	-	-	-	-	-
202-00000-4970	INTEREST INCOME	9,410	15,485	10,000	-	4,025	10,000
202-00000-4973	INTEREST ON ASSESSMENTS	483	142	-	-	-	-
Total Dept 00000		4,954,697	5,149,908	6,310,744	493,315	455,304	6,540,744
TOTAL ESTIMATED REVENUES		4,954,697	5,149,908	6,310,744	493,315	455,304	6,540,744
EXPENDITURES							
5100	SALARIES & BENEFITS	557,332	527,751	636,943	91,646	108,121	636,943
5200	SUPPLIES	207,074	235,291	271,000	16,099	37,082	271,000
5300	CONTRACTUAL SERVICES	753,810	621,160	957,000	159,048	140,393	957,000
5400	OTHER EXPENSES	1,741	755	3,500	-	540	3,500
5900	OTHER FINANCING USES	229,483	233,273	-	225,129	223,327	-
Totals for all 60000's Departments		1,749,440	1,618,230	1,868,443	491,922	509,463	1,868,443
Dept 90011							
5300	CONTRACTUAL SERVICES	-	-	185,000	-	-	-
Total Dept 90011		-	-	185,000	-	-	-
Dept 91115 - SPEED LIMIT EVALUATION							
5300	ENGINEERING SERVICES	1,947	-	-	-	-	-
Total Dept 91115 - SPEED LIMIT EVALUATION		1,947	-	-	-	-	-
Dept 91323 - APPLE/US31 ON RAMP							
5300	CONTRACTUAL SERVICES	57	-	-	-	-	-
Total Dept 91323 - APPLE/US31 ON RAMP		57	-	-	-	-	-
Dept 91411 - US31BR. W SHERMAN TO SHORELINE DR							
5300	CONTRACTUAL SERVICES	-	-	-	620	-	-
Total Dept 91411 - US31BR. W SHERMAN TO SHORELINE DR		-	-	-	620	-	-
Dept 91413 - LAKETON AVE - NEVADA TO LAKESHORE DR							
5346	CONTRACTUAL SERVICES	(4,952)	-	-	-	-	-
5355	ENGINEERING SERVICES	6,039	-	-	-	-	-
Total Dept 91413 - LAKETON AVE - NEVADA TO LAKESHORE DR		1,087	-	-	-	-	-
Dept 91509 - LAKETON AVE, GETTY ST TO CRESTON							
5346	ENGINEERING SERVICES	917,732	514,974	-	-	173,702	-
5355	ENGINEERING SERVICES	87,238	457,584	-	-	358,680	-
Total Dept 91509 - LAKETON AVE, GETTY ST TO CRESTON		1,004,970	972,558	-	-	532,382	-
Dept 91601 - GLENSIDE - SHERMAN TO GLEN							
5346	CONTRACTUAL SERVICES	122,775	-	-	-	-	-
5355	ENGINEERING SERVICES	10,444	-	-	-	-	-
Total Dept 91601 - GLENSIDE - SHERMAN TO GLEN		133,219	-	-	-	-	-
Dept 91605 - TRAFFIC STUDIES							
5345	CONSULTANT FEES	3,466	-	-	-	-	-
5355	ENGINEERING SERVICES	440	92,768	-	2,787	-	-
Total Dept 91605 - TRAFFIC STUDIES		3,906	92,768	-	2,787	-	-
Dept 91702 - BLACK CREEK - SHERMAN TO LATIMER							
5346	CONTRACTUAL SERVICES	2,552	348,440	-	-	-	-
5355	ENGINEERING SERVICES	39,364	317,487	-	-	21,606	-
Total Dept 91702 - BLACK CREEK - SHERMAN TO LATIMER		41,915	665,926	-	-	21,606	-
Dept 91711 - LAKESHORE DR, MCCracken TO LAKETON							
5300	CONTRACTUAL SERVICES	73,397	1,289,057	1,900,000	216,671	115,854	3,600,000
Total Dept 91711 - LAKESHORE DR, MCCracken TO LAKETON		73,397	1,289,057	1,900,000	216,671	115,854	3,600,000
Dept 91725 - LAKESHORE, ROUNDABOUT							
5355	ENGINEERING SERVICES	7,437	19,240	-	5,712	-	300,000
Total Dept 91725 - LAKESHORE, ROUNDABOUT		7,437	19,240	-	5,712	-	300,000
Dept 91821 - 2018 CIP PREVENTIVE MAINT, MILLING & RES							
5267	PUBLICATIONS	-	493	-	-	493	-
5346	CONTRACTUAL SERVICES	-	1,806	-	-	-	-
5355	ENGINEERING SERVICES	7,622	360,387	-	-	327,399	-
Total Dept 91821 - 2018 CIP PREVENTIVE MAINT, MILLING & RES		7,622	362,685	-	-	327,891	-
Dept 91831 - REMEMBRANCE DR EXTENSION							
5345	CONSULTANT FEES	-	1,052	-	-	-	-
5346	CONTRACTUAL SERVICES	-	369,126	-	-	-	-
5355	ENGINEERING SERVICES	-	43,542	-	-	34,521	-
Total Dept 91831 - REMEMBRANCE DR EXTENSION		-	413,720	-	-	34,521	-

Decrease by 410,000
Increased by 600,000

CDBG

Lowered by 185,000

Increased by 1,700,000

Increased by 300,000

BUDGET REPORT FOR CITY OF MUSKEGON
STREET FUNDS 1ST QUARTER REFORECAST AND 2019-20 BUDGET

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENSES	Sep 30, 2018 ACTUAL EXPENSE	2019-20 1ST QUARTER REFORECAST
Dept 91842 - SHERIDAN & OTLHOFF							
5346	CONTRACTUAL SERVICES	-	14,070	900,000	-	-	900,000
5355	ENGINEERING SERVICES	-	26,703	-	1,530	-	-
Total Dept 91842 - SHERIDAN & OTLHOFF		-	40,773	900,000	1,530	-	900,000
Dept 91843 - THIRD ST, MUSKEGON TO MERRILL							
5346	CONTRACTUAL SERVICES	-	64,496	400,000	-	-	440,000
5355	ENGINEERING SERVICES	-	31,806	-	12,748	-	-
Total Dept 91843 - THIRD ST, MUSKEGON TO MERRILL		-	96,302	400,000	12,748	-	440,000
Dept 91844 - 1ST STREET, SOUTH END BETWEEN CLAY & WES							
5300	CONTRACTUAL SERVICES	-	1,161	50,000	-	-	50,000
Total Dept 91844 - 1ST STREET, SOUTH END BETWEEN CLAY & WES		-	1,161	50,000	-	-	50,000
Dept 91858 - MUSKEGON & WEBSTER RESTRIPIG							
5346	CONTRACTUAL SERVICES	-	21,879	-	-	-	-
5355	ENGINEERING SERVICES	-	2,948	-	-	-	-
Total Dept 91858 - MUSKEGON & WEBSTER RESTRIPIG		-	24,827	-	-	-	-
Dept 91859 - PECK & SANFORD 2 WAY CONVERSION							
5346	CONTRACTUAL SERVICES	-	19,258	-	183,062	-	-
5355	ENGINEERING SERVICES	-	29,177	-	6,966	-	-
Total Dept 91859 - PECK & SANFORD 2 WAY CONVERSION		-	48,435	-	190,027	-	-
Dept 91905 - LAKETON/LAKESHORE TRAIL CONNECTOR							
5346	CONTRACTUAL SERVICES	-	4,442	-	102	-	-
5355	ENGINEERING SERVICES	-	10,231	-	304	-	-
Total Dept 91905 - LAKETON/LAKESHORE TRAIL CONNECTOR		-	14,673	-	406	-	-
Dept 91917 - BEACH ST.	Added						
5300	CONTRACTUAL SERVICES	-	-	-	-	-	400,000
Total Dept 91917 - BEACH ST.		-	-	-	-	-	400,000
Dept 92002 - PECK ST.	Added						
5300	CONTRACTUAL SERVICES	-	-	-	-	-	25,000
Total Dept 92002 - PECK ST.		-	-	-	-	-	25,000
Dept 92003 - MICHIGAN & FRANKLIN FROM WESTERN TO LSD	91724 is now 92003						
5355	ENGINEERING SERVICES	2,340	761	-	6,730	-	25,000
Total Dept 92003 - MICHIGAN & FRANKLIN FROM WESTERN TO LSD		2,340	761	-	6,730	-	25,000
Dept 96021 - BRIDGE INSPECTION							
5300	CONTRACTUAL SERVICES	800	-	-	-	-	-
Total Dept 96021 - BRIDGE INSPECTION		800	-	-	-	-	-
Dept 97031							
5355	ENGINEERING SERVICES	946	-	-	-	-	-
Total Dept 97031		946	-	-	-	-	-
Dept 99118 - MUSKETAWA TRAIL CONNECTOR 1B (KEATING TO							
5345	CONSULTANT FEES	4,145	-	25,000	-	-	25,000
Total Dept 99118 - MUSKETAWA TRAIL CONNECTOR 1B (KEATING TO		4,145	-	25,000	-	-	25,000
TOTAL EXPENDITURES		3,033,228	5,661,115	5,328,443	929,153	1,541,718	7,633,443
NET OF REVENUES/EXPENDITURES - FUND 101		1,921,468	(511,207)	982,301	(435,837)	(1,086,413)	(1,092,699)
BEGINNING FUND BALANCE		1,872,934	3,794,402	3,283,195	3,283,195	3,794,402	3,283,195
ENDING FUND BALANCE		3,794,402	3,283,195	4,265,496	2,847,358	2,707,989	2,190,496

Increased by 40,000

Increased by \$400,000

Increased by \$25,000

Increased by \$25,000

Net Change: \$2,075,000

BUDGET REPORT FOR CITY OF MUSKEGON
STREET FUNDS 1ST QUARTER REFORECAST AND 2019-20 BUDGET

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENSES	Sep 30, 2018 ACTUAL EXPENSE	2019-20 1ST QUARTER REFORECAST
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GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENSES	Sep 30, 2018 ACTUAL EXPENSE	2019-20 1ST QUARTER REFORECAST
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Fund 203 - LOCAL STREETS

Revenues							
Dept 00000							
203-00000-4161	SPECIAL ASSESSMENTS	222,314	207,275	-	-	-	-
203-00000-4216	TELECOM FRANCHISE FEES	160,703	161,076	160,000	-	-	160,000
203-00000-4300	FEDERAL GRANTS	-	-	-	-	-	-
203-00000-4533	STATE RECEIPT LOCAL	963,649	1,028,963	1,194,952	107,243	100,372	1,194,952
203-00000-4535	LRP LOCAL ROADS PROGRAM	22,313	22,310	20,000	1,859	1,859	20,000
203-00000-4800	MISC. & SUNDRY	3,287	834	2,000	-	-	2,000
203-00000-4802	REIMB-SERVICES RENDERED	(9)	18,863	15,000	-	-	15,000
203-00000-4803	CDBG PROGRAM REIMBURSEMENTS	35,000	22,467	-	-	-	-
203-00000-4900	OPERATING TRANSFERS IN	-	-	250,000	-	-	250,000
203-00000-4901	OP. TRANS FROM GENERAL FUND	700,000	250,000	-	-	-	-
203-00000-4902	OP. TRANS FROM SPECIAL REVENUE	-	-	-	-	-	-
203-00000-4970	INTEREST INCOME	2,512	3,925	3,500	-	1,138	3,500
203-00000-4973	INTEREST ON ASSESSMENTS	693	290	-	-	-	-
Total Dept 00000		2,110,461	1,716,002	1,645,452	109,102	103,370	1,645,452

TOTAL REVENUES		2,110,461	1,716,002	1,645,452	109,102	103,370	1,645,452
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EXPENDITURES							
5,100	SALARIES & BENEFITS	645,467	658,212	740,223	158,092	171,201	740,223
5,200	SUPPLIES	83,032	112,915	144,000	10,873	26,468	144,000
5,300	CONTRACTUAL SERVICES	680,956	632,185	733,000	175,624	161,926	733,000
5,400	OTHER EXPENSES	3,015	150	2,500	-	150	2,500
Total Expenditures		1,412,470	1,403,462	1,619,723	344,589	359,745	1,619,723

Dept 90000							
5300	BUDGETED CONTRACTUAL SERVICES	-	-	200,000	-	-	100,000
Total Dept 90000		-	-	200,000	-	-	100,000

Decreased by 100,000

Dept 91609 - HARTFORD, PINE & DIANA WATER MAIN UPGRAD							
5346	CONTRACTUAL SERVICES	72,987	-	-	-	-	-
5355	ENGINEERING SERVICES	15,540	-	-	-	-	-
Total Dept 91609 - HARTFORD, PINE & DIANA WATER MAIN UPGRAD		88,527	-	-	-	-	-

Dept 91707 - HACKLEY, GLADE TO PARK							
5346	CONTRACTUAL SERVICES	33,996	-	-	-	-	-
5355	ENGINEERING SERVICES	18,589	-	-	-	-	-
Total Dept 91707 - HACKLEY, GLADE TO PARK		52,584	-	-	-	-	-

Dept 91819 - FIRST STREET RECONSTRUCTION							
5355	ENGINEERING SERVICES	-	1,110	-	-	-	-
Total Dept 91819 - FIRST STREET RECONSTRUCTION		-	1,110	-	-	-	-

Dept 91821 - 2018 CIP PREVENTIVE MAINT, MILLING & RES							
5346	CONTRACTUAL SERVICES	-	118	-	-	-	-
5355	ENGINEERING SERVICES	249	53,362	-	-	53,362	-
Total Dept 91821 - 2018 CIP PREVENTIVE MAINT, MILLING & RES		249	53,480	-	-	53,362	-

Dept 91822 - FOREST AVE, PECK STREET TO CLINTON STREE							
5267	PUBLICATIONS	-	482	-	-	482	-
5346	CONTRACTUAL SERVICES	-	549	-	-	549	-
5355	ENGINEERING SERVICES	799	23,134	-	-	22,010	-
Total Dept 91822 - FOREST AVE, PECK STREET TO CLINTON STREE		799	24,165	-	-	23,041	-

Dept 91841 - MARSH & WALTON							
5346	CONTRACTUAL SERVICES	-	164,606	-	-	-	-
5355	ENGINEERING SERVICES	-	44,722	-	4,074	-	-
Total Dept 91841 - MARSH & WALTON		-	209,328	-	4,074	-	-

TOTAL EXPENDITURES		1,554,629	1,691,544	1,819,723	348,663	436,148	1,719,723
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NET OF REVENUES/EXPENDITURES - FUND 101		555,832	(207,009)	(174,271)	(3,582)	494	(74,271)
BEGINNING FUND BALANCE		358,655	914,487	707,478	707,478	914,487	707,478
ENDING FUND BALANCE		914,487	707,478	533,207	703,896	914,981	633,207

Net Change: 100,000

BUDGET REPORT FOR CITY OF MUSKEGON

SPECIAL REVENUE FUNDS 2019-20 BUDGET 1st QUARTER REFORECAST

Indicates
Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENDITURES	Sep 30, 2018 ACTUAL EXPENDITURES	2019-20 1ST QUARTER REFORECAST
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252 - FARMERS MARKET AND KITCHEN 242

ESTIMATED REVENUES							
Dept 00000							
252-00000-4300	FEDERAL GRANTS	8,264	-	-	-	-	-
252-00000-4400	STATE GRANTS	78,820	-	-	-	-	-
252-00000-4663	FLEA MARKET AT FARMERS MARKET	19,792	21,986	22,000	12,990	12,337	22,000
252-00000-4664	FARMERS MARKET INCOME	93,859	88,385	110,000	34,109	38,623	110,000
252-00000-4680	ADVERTISING REVENUE	550	-	-	-	-	-
252-00000-4690	KITCHEN 242 RENTAL	23,501	19,535	20,000	4,187	10,459	20,000
252-00000-4693	FARMERS MARKET EVENT RENTAL	2,330	4,226	2,000	-	1,585	2,000
252-00000-4694	FARMERS MARKET EBT FEES	3,641	3,498	3,500	1,648	1,968	3,500
252-00000-4696	RETRO MARKET RENTAL FEES	2,175	1,608	1,500	888	853	1,500
252-00000-4699	FOOD HUB	38,259	10,233	-	1,862	4,395	-
252-00000-4800	MISC. & SUNDRY	-	-	-	-	-	-
252-00000-4805	CONTRIBUTIONS	7,990	5,268	3,500	1,500	-	3,500
252-00000-4814	PROMOTIONAL PRODUCTS	1,809	(2,204)	1,000	(472)	808	1,000
252-00000-4840	FRIENDS OF THE MARKET	-	5,746	6,000	670	4,041	6,000
252-00000-4845	FUNDRAISING REVENUE	62,967	53,378	70,000	26,925	25,076	70,000
252-00000-4901	OP. TRANS FROM GENERAL FUND	20,000	35,000	-	-	-	-
252-00000-4970	INTEREST INCOME	64	207	200	36	94	200
Totals for dept 00000 -		364,022	246,866	239,700	84,342	100,238	239,700
TOTAL ESTIMATED REVENUES		364,022	246,866	239,700	84,342	100,238	239,700

EXPENDITURES							
Dept 70863 - FARMERS & FLEA MARKET							
5100	SALARIES & BENEFITS	40,905	57,323	63,548	13,569	12,942	63,548
5200	SUPPLIES	4,998	30,234	26,000	14,406	14,071	26,000
5300	CONTRACTUAL SERVICES	194,578	160,099	107,258	32,740	47,754	107,258
5400	OTHER EXPENSES	2,056	915	2,000	700	-	2,000
5700	CAPITAL OUTLAYS	90,053	16,733	1,500	201	1,008	1,500
Totals for dept 70863 - FARMERS & FLEA MARKET		332,589	265,303	200,306	61,616	75,776	200,306

Dept 70867 - FDA GRANT FARMERS MARKET							
5100	SALARIES & BENEFITS	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	22,996	-	-	-	-	-
Totals for dept 70867 - FDA GRANT FARMERS MARKET		22,996	-	-	-	-	-

TOTAL EXPENDITURES		355,586	265,303	200,306	61,616	75,776	200,306
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NET OF REVENUES/EXPENDITURES - FUND 252		8,437	(18,437)	39,394	22,726	24,462	39,394
BEGINNING FUND BALANCE		16,226	24,663	6,226	6,226	24,663	6,226
ENDING FUND BALANCE		24,663	6,226	45,620	28,952	49,125	45,620

BUDGET REPORT FOR CITY OF MUSKEGON

SPECIAL REVENUE FUNDS 2019-20 BUDGET 1st QUARTER REFORECAST

Indicates
Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENDITURES	Sep 30, 2018 ACTUAL EXPENDITURES	2019-20 1ST QUARTER REFORECAST
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Fund 254 - L C WALKER ARENA

ESTIMATED REVENUES							
Dept 00000							
254-00000-4610	ANNEX REVENUE	-	69,260	70,000	4,538	-	70,000
254-00000-4619	MISC. SALES AND SERVICES	56,574	38,608	50,000	1,783	265	50,000
254-00000-4639	RAD DADS	-	89,808	50,000	-	-	50,000
254-00000-4646	PUBLIC SKATING	-	90	-	-	-	-
254-00000-4647	MERCHANDISE - ARENA	-	40,197	42,000	1,660	-	42,000
254-00000-4651	REIMBURSEMENT	1,033	330	-	-	-	-
254-00000-4665	ADVERTISING REVENUE	7,537	62,000	24,000	-	-	24,000
254-00000-4666	PARKING LOT RENTAL - WESTERN AVENUE	835	21,360	-	3,745	220	-
254-00000-4667	PARKING LOT RENTAL	33,025	17,663	30,000	820	180	30,000
254-00000-4677	RENT	146,688	259,325	215,000	-	-	215,000
254-00000-4691	ARENA EVENT REVENUE	289,366	104,660	230,000	584	-	230,000
254-00000-4692	ARENA MAINTENANCE CHARGE	-	-	-	-	-	-
254-00000-4695	SHOP RENTAL	623	702	1,000	-	-	1,000
254-00000-4696	CONCESSION NON ALCHOLIC	253,643	220,197	215,000	1,440	1,684	215,000
254-00000-4697	ALCOHOLIC BEVERAGE	191,890	204,799	180,000	5,408	-	180,000
254-00000-4698	FLOOR/ICE HOCKEY RENTAL	172,233	175,797	170,000	15,305	908	170,000
254-00000-4699	FOOD HUB	-	-	-	2,234	-	-
254-00000-4800	MISC. & SUNDRY	163	3,305	4,000	-	638	4,000
254-00000-4801	CASH OVER/SHORT	483	9	-	-	-	-
254-00000-4802	REIMB: SERVICES RENDERED	-	1,500	-	9,750	-	-
254-00000-4805	CONTRIBUTIONS	-	4,100	-	6,250	-	-
254-00000-4808	SALE OF PROPERTY AND EQUIPMENT	-	-	-	-	-	-
254-00000-4901	OP. TRANS FROM GENERAL FUND	450,000	476,486	235,000	-	-	235,000
254-00000-4904	OP. TRANS FROM CAPITAL PROJECTS	-	-	-	-	-	-
254-00000-4970	INTEREST INCOME	19	-	-	-	-	-
Totals for dept 00000 -		1,604,111	1,790,196	1,516,000	53,517	3,895	1,516,000

TOTAL ESTIMATED REVENUES	1,604,111	1,790,196	1,516,000	53,517	3,895	1,516,000
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EXPENDITURES							
Dept 70805 - L C WALKER ARENA							
5100	SALARIES AND BENEFITS	-	66,081	196,843	38,648	-	196,843
5200	SUPPLIES	236,783	354,884	225,000	52,410	30,392	225,000
5300	CONTRACTUAL SERVICES	1,330,371	1,310,152	1,090,000	265,952	178,845	1,090,000
5400	OTHER EXPENSES	13	-	-	48	-	-
5700	CAPITAL OUTLAYS	117,010	74,579	50,000	26,378	7,526	50,000
Totals for dept 70805 - L C WALKER ARENA		1,684,177	1,805,697	1,561,843	383,436	216,762	1,561,843

Dept 90135 - ANNEX REPAIR							
5700	CAPITAL OUTLAYS	-	-	-	-	-	-
Totals for dept 90135 - ANNEX REPAIR		-	-	-	-	-	-

Dept 93015							
5300	CONTRACTUAL SERVICES	-	1,116	-	-	33,000	-
Totals for dept 93015 -		-	1,116	-	-	33,000	-

TOTAL EXPENDITURES	1,684,177	1,806,812	1,561,843	383,436	249,762	1,561,843
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NET OF REVENUES/EXPENDITURES - FUND 254		(80,067)	(16,616)	(45,843)	(329,919)	(245,867)	(45,843)
BEGINNING FUND BALANCE		123,319	43,252	26,636	26,636	43,252	26,636
ENDING FUND BALANCE		43,252	26,636	(19,207)	(303,283)	(202,615)	(19,207)

BUDGET REPORT FOR CITY OF MUSKEGON
SPECIAL REVENUE FUNDS 2019-20 BUDGET 1st QUARTER REFORECAST

Indicates
Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENDITURES	Sep 30, 2018 ACTUAL EXPENDITURES	2019-20 1ST QUARTER REFORECAST
Fund 264 - CRIMINAL FORFEITURES							
ESTIMATED REVENUES							
Dept 00000							
264-00000-4804	CRIMINAL FORFEITURES/POLICE	908	26,458	1,000	-	-	1,000
264-00000-4970	INTEREST INCOME	535	200	400	11	55	400
Totals for dept 00000 -		1,443	26,658	1,400	11	55	1,400
TOTAL ESTIMATED REVENUES		1,443	26,658	1,400	11	55	1,400
EXPENDITURES							
Dept 40333 - POLICE DRUG FORFEITURES							
5700	CAPITAL OUTLAYS	76,984	36,665	28,314	24,809	24,038	28,314
Totals for dept 40333 - POLICE DRUG FORFEITURES		76,984	36,665	28,314	24,809	24,038	28,314
TOTAL EXPENDITURES		76,984	36,665	28,314	24,809	24,038	28,314
NET OF REVENUES/EXPENDITURES - FUND 264		(75,541)	(10,007)	(26,914)	(24,798)	(23,983)	(26,914)
BEGINNING FUND BALANCE		120,687	45,146	35,139	35,139	45,146	35,139
ENDING FUND BALANCE		45,146	35,139	8,225	10,341	21,163	8,225

BUDGET REPORT FOR CITY OF MUSKEGON
SPECIAL REVENUE FUNDS 2019-20 BUDGET 1st QUARTER REFORECAST

Indicates
Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENDITURES	Sep 30, 2018 ACTUAL EXPENDITURES	2019-20 1ST QUARTER REFORECAST
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Fund 285 - TREE REPLACEMENT

ESTIMATED REVENUES							
Dept 00000							
285-00000-4400	STATE GRANTS	-	-	-	-	-	-
285-00000-4800	MISC. & SUNDRY	2,500	-	-	-	-	-
285-00000-4802	REIMB.SERVICES RENDERED	-	-	5,000	-	-	5,000
285-00000-4805	CONTRIBUTIONS	200	10,000	-	-	-	-
285-00000-4970	INTEREST INCOME	3	5	-	1	2	-
Totals for dept 00000 -		2,703	10,005	5,000	1	2	5,000

TOTAL ESTIMATED REVENUES		2,703	10,005	5,000	1	2	5,000
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EXPENDITURES							
Dept 70771 - FORESTRY							
5100	SALARIES & BENEFITS	668	-	-	-	-	-
5200	SUPPLIES	2,032	9,437	5,000	-	133	5,000
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-
Totals for dept 70771 - FORESTRY		2,700	9,437	5,000	-	133	5,000

TOTAL EXPENDITURES		2,700	9,437	5,000	-	133	5,000
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NET OF REVENUES/EXPENDITURES - FUND 285		3	568	-	1	(131)	-
BEGINNING FUND BALANCE		1,348	1,351	1,919	1,919	1,351	1,919
ENDING FUND BALANCE		1,351	1,919	1,919	1,920	1,219	1,919

BUDGET REPORT FOR CITY OF MUSKEGON

SPECIAL REVENUE FUNDS 2019-20 BUDGET 1st QUARTER REFORECAST

Indicates
Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENDITURES	Sep 30, 2018 ACTUAL EXPENDITURES	2019-20 1ST QUARTER REFORECAST
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Fund 290 - LOCAL DEVELOPMENT FIN AUTH 3

ESTIMATED REVENUES							
Dept 00000							
290-00000-4100	PROPERTY TAX	96,472	97,583	97,583	-	-	97,583
290-00000-4809	REIMBURSEMENT STATE	2,975	2,871	2,950	-	-	2,950
290-00000-4841	GRANT: COMMUNITY FOUNDATION	-	-	-	-	-	-
290-00000-4901	OP. TRANS FROM GENERAL FUND	350,000	360,000	360,000	90,000	75,000	360,000
290-00000-4970	INTEREST INCOME	26	55	100	17	55	100
Totals for dept 00000 -		449,473	460,509	460,633	90,017	75,055	460,633

TOTAL ESTIMATED REVENUES		449,473	460,509	460,633	90,017	75,055	460,633
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EXPENDITURES							
Dept 30906 - DEBT SERVICE							
5300	CONTRACTUAL SERVICES	(6,600)	-	-	-	-	-
5900	OTHER FINANCING USES	246,801	230,341	456,100	(4,261)	37,935	456,100
Totals for dept 30906 - DEBT SERVICE		240,201	230,341	456,100	(4,261)	37,935	456,100

TOTAL EXPENDITURES		240,201	230,341	456,100	(4,261)	37,935	456,100
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NET OF REVENUES/EXPENDITURES - FUND 290		209,272	230,168	4,533	94,278	37,120	4,533
BEGINNING FUND BALANCE		(1,085,386)	(876,114)	(645,946)	(645,946)	(876,114)	(645,946)
ENDING FUND BALANCE		(876,114)	(645,946)	(641,413)	(551,668)	(838,994)	(641,413)

BUDGET REPORT FOR CITY OF MUSKEGON

SPECIAL REVENUE FUNDS 2019-20 BUDGET 1st QUARTER REFORECAST

Indicates
Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENDITURES	Sep 30, 2018 ACTUAL EXPENDITURES	2019-20 1ST QUARTER REFORECAST
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Fund 295 - BROWNFIELD AUTHORITY (BETTEN)

ESTIMATED REVENUES							
Dept 00000							
295-00000-4100	PROPERTY TAX	134,385	134,828	134,385	-	-	134,385
295-00000-4809	REIMBURSEMENT STATE	6,361	4,362	6,400	-	-	6,400
295-00000-4970	INTEREST INCOME	101	30	100	-	-	100
Totals for dept 00000 -		140,847	139,220	140,885	-	-	140,885

TOTAL ESTIMATED REVENUES		140,847	139,220	140,885	-	-	140,885
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EXPENDITURES							
Dept 30906 - DEBT SERVICE							
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-
5900	OTHER FINANCING USES	34,834	30,813	30,813	13,857	15,917	30,813
Totals for dept 30906 - DEBT SERVICE		34,834	30,813	30,813	13,857	15,917	30,813

Dept 70808 - MAREC BUILDING							
5900	OTHER FINANCING USES	-	-	-	-	-	-
Totals for dept 70808 - MAREC BUILDING		-	-	-	-	-	-

TOTAL EXPENDITURES		34,834	30,813	30,813	13,857	15,917	30,813
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NET OF REVENUES/EXPENDITURES - FUND 295		106,013	108,408	110,072	(13,857)	(15,917)	110,072
BEGINNING FUND BALANCE		(1,051,408)	(945,395)	(836,988)	(836,988)	(945,395)	(836,988)
ENDING FUND BALANCE		(945,395)	(836,988)	(726,916)	(850,845)	(961,312)	(726,916)

BUDGET REPORT FOR CITY OF MUSKEGON

SPECIAL REVENUE FUNDS 2019-20 BUDGET 1st QUARTER REFORECAST

Indicates
Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENDITURES	Sep 30, 2018 ACTUAL EXPENDITURES	2019-20 1ST QUARTER REFORECAST
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Fund 296 - BROWNFIELD AUTHORITY (FORMER MALL SITE)

ESTIMATED REVENUES							
Dept 00000							
296-00000-4100	PROPERTY TAX	162,184	163,340	164,000	-	-	164,000
296-00000-4809	REIMBURSEMENT STATE	773	5,022	750	-	-	750
296-00000-4970	INTEREST INCOME	108	261	-	7	8	-
Totals for dept 00000 -		163,065	168,623	164,750	7	8	164,750

TOTAL ESTIMATED REVENUES		163,065	168,623	164,750	7	8	164,750
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EXPENDITURES							
Dept 30906 - DEBT SERVICE							
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-
Totals for dept 30906 - DEBT SERVICE		-	-	-	-	-	-

Dept 30999 - TRANSFERS TO OTHER FUNDS							
5900	OTHER FINANCING USES	154,800	162,000	162,000	-	-	162,000
Totals for dept 30999 - TRANSFERS TO OTHER FUNDS		154,800	162,000	162,000	-	-	162,000

TOTAL EXPENDITURES		154,800	162,000	162,000	-	-	162,000
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NET OF REVENUES/EXPENDITURES - FUND 296		8,265	6,623	2,750	7	8	2,750
BEGINNING FUND BALANCE		1,179	9,444	16,066	16,066	9,444	16,066
ENDING FUND BALANCE		9,444	16,066	18,816	16,073	9,452	18,816

BUDGET REPORT FOR CITY OF MUSKEGON
SPECIAL REVENUE FUNDS 2019-20 BUDGET 1st QUARTER REFORECAST

Indicates
Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENDITURES	Sep 30, 2018 ACTUAL EXPENDITURES	2019-20 1ST QUARTER REFORECAST
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Fund 298 - BROWNFIELD AUTHORITY TERRACE POINT

ESTIMATED REVENUES							
Dept 00000							
298-00000-4100	PROPERTY TAX	150,863	209,676	238,500	-	-	238,500
298-00000-4970	INTEREST INCOME	134	541	-	7	161	-
Totals for dept 00000 -		150,997	210,217	238,500	7	161	238,500

TOTAL ESTIMATED REVENUES		150,997	210,217	238,500	7	161	238,500
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EXPENDITURES							
Dept 70809 - TERRACE POINT LANDING							
5300	CONTRACTUAL SERVICES	141,614	205,552	225,000	13,373	-	225,000
Totals for dept 70809 - TERRACE POINT LANDING		141,614	205,552	225,000	13,373	-	225,000

TOTAL EXPENDITURES		141,614	205,552	225,000	13,373	-	225,000
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NET OF REVENUES/EXPENDITURES - FUND 298		9,383	4,665	13,500	(13,366)	161	13,500
BEGINNING FUND BALANCE		1,667	11,050	15,715	15,715	11,050	15,715
ENDING FUND BALANCE		11,050	15,715	29,215	2,348	11,211	29,215

BUDGET REPORT FOR CITY OF MUSKEGON
SPECIAL REVENUE FUNDS 2019-20 BUDGET 1st QUARTER REFORECAST

Indicates
Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENDITURES	Sep 30, 2018 ACTUAL EXPENDITURES	2019-20 1ST QUARTER REFORECAST
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Fund 257 - BUDGET STABILIZATION

ESTIMATED REVENUES							
Dept 00000							
257-00000-4901	OP TRANSFER TO GENERAL FUND	-	-	-	-	-	-
257-00000-4902	OP TRANSFER TO SPECIAL REVENUE	-	-	-	-	-	-
Totals for dept 00000 -		-	-	-	-	-	-

TOTAL ESTIMATED REVENUES		-	-	-	-	-	-
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EXPENDITURES							
Dept 70001-BUDGET STABILIZATION							
5900	OTHER FINANCING	-	-	-	-	-	-
Totals for dept 40333 - POLICE DRUG FORFEITURES		-	-	-	-	-	-

TOTAL EXPENDITURES		-	-	-	-	-	-
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NET OF REVENUES/EXPENDITURES - FUND 257		-	-	-	-	-	-
BEGINNING FUND BALANCE		1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000
ENDING FUND BALANCE		1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000

BUDGET REPORT FOR CITY OF MUSKEGON
FINANCING AUTHORITIES 1ST QUARTER REFORECAST AND 2019-20 BUDGET

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL ACTIVITY	Sep 30, 2018 ACTUAL ACTIVITY	2019-20 1st QUARTER REFORECAST
394 - DOWNTOWN DEVELOPMENT AUTHORITY							
ESTIMATED REVENUES							
Dept 00000							
394-00000-4100	PROPERTY TAX	(121,149)	1,085,354	973,444	-	-	908,145
394-00000-4161	SPECIAL ASSESSMENT	-	-	160,000	-	-	160,000
394-00000-4809	REIMBURSEMENT STATE	47,192	-	-	-	-	-
394-00000-4903	OP. TRANS FROM DEBT SERVICE	315,000	-	-	-	-	-
394-00000-4970	INTEREST INCOME	722	549	1,500	33	9	1,500
Totals for dept 00000 -		241,766	1,085,903	1,134,944	33	9	1,069,645
TOTAL ESTIMATED REVENUES		241,766	1,085,903	1,134,944	33	9	1,069,645
EXPENDITURES							
Dept 30906 - DEBT SERVICE							
5300	CONTRACTUAL SERVICES	-	-	-	125	-	-
5400	CONFERENCE, TRAINING, ETC.	-	-	-	-	2,500	-
5900	OTHER FINANCING USES	7,873	5,077	715,000	600,000	-	865,928
Totals for dept 30906 - DEBT SERVICE		7,873	5,077	715,000	600,125	2,500	865,928
EXPENDITURES							
Dept 30999 - TRANSFER TO OTHER FUNDS							
5900	OTHER FINANCING USES	-	1,000,000	-	-	-	-
Totals for dept 30999 - TRANSFER TO OTHER FUNDS		-	1,000,000	-	-	-	-
EXPENDITURES							
Dept 70803 - DOWNTOWN DEVELOPMENT							
5100	SALARIES AND BENEFITS	-	-	83,129	20,483	-	83,129
5200	SUPPLIES	-	853	500	1,070	-	500
5300	CONTRACTUAL SERVICES	-	-	336,315	23,494	-	180,000
5400	OTHER EXPENSES	-	-	-	-	-	-
5900	OTHER FINANCING USES	-	-	-	-	-	-
Totals for dept 70803 - DOWNTOWN DEVELOPMENT		-	853	419,944	45,047	-	263,629
EXPENDITURES							
Dept 70863 - FARMERS & FLEA MARKET							
5300	CONTRACTUAL SERVICES	-	-	-	39	-	-
Totals for dept 70863 - FARMERS & FLEA MARKET		-	-	-	39	-	-
EXPENDITURES							
Dept 80699 - ECONOMIC DEVELOPMENT							
5900	OTHER FINANCING USES	-	5,000	-	-	-	-
Totals for dept 80699 - ECONOMIC DEVELOPMENT		-	5,000	-	-	-	-
TOTAL EXPENDITURES		7,873	1,010,930	1,134,944	645,211	2,500	1,129,557
NET OF REVENUES/EXPENDITURES - FUND 394		233,893	74,973	-	(645,178)	(2,491)	(59,912)
BEGINNING FUND BALANCE		(1,228,409)	(994,516)	(919,543)	(919,543)	(994,516)	(919,543)
ENDING FUND BALANCE		(994,516)	(919,543)	(919,543)	(1,564,721)	(997,007)	(979,455)

Decrease by \$65,299

Increase by \$150,928

Decrease by \$156,315

BUDGET REPORT FOR CITY OF MUSKEGON
FINANCING AUTHORITIES 1ST QUARTER REFORECAST AND 2019-20 BUDGET

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL ACTIVITY	Sep 30, 2018 ACTUAL ACTIVITY	2019-20 1st QUARTER REFORECAST
305 - TAX INCREMENT FINANCE AUTHORITY							
ESTIMATED REVENUES							
Dept 00000							
305-00000-4100	PROPERTY TAX	36,926	37,658	37,658	-	-	37,658
305-00000-4809	REIMBURSEMENT STATE	5,541	7,170	7,000	-	-	7,000
305-00000-4970	INTEREST INCOME	19	40	-	5	6	-
Totals for dept 00000 -		42,486	44,868	44,658	5	6	44,658
TOTAL ESTIMATED REVENUES		42,486	44,868	44,658	5	6	44,658
EXPENDITURES							
Dept 30906 - DEBT SERVICE							
5900	OTHER FINANCING USES	40,000	40,000	42,000	10,000	10,000	42,000
Totals for dept 30906 - DEBT SERVICE		40,000	40,000	42,000	10,000	10,000	42,000
TOTAL EXPENDITURES		40,000	40,000	42,000	10,000	10,000	42,000
NET OF REVENUES/EXPENDITURES - FUND 305		2,486	4,868	2,658	(9,995)	(9,994)	2,658
BEGINNING FUND BALANCE		5,827	8,313	13,181	13,181	8,313	13,181
ENDING FUND BALANCE		8,313	13,181	15,839	3,186	(1,681)	15,839

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENSES	Sep 30, 2018 ACTUAL EXPENSES	2019-20 1ST QUARTER REFORECAST
FUND 404 - PUBLIC IMPROVEMENT FUND							
ESTIMATED REVENUES							
Dept 00000							
404-00000-4300	FEDERAL GRANTS	-	-	-	-	-	-
404-00000-4651	REIMBURSEMENT	362,225	348,104	950,000	-	-	950,000
404-00000-4656	SALES PROCEEDS	2,244	-	5,000	-	-	5,000
404-00000-4677	RENT	35,875	33,154	-	1,471	200	-
404-00000-4800	MISC. & SUNDRY	-	-	-	39	-	-
404-00000-4805	CONTRIBUTIONS	5,000	14,500	240,000	-	-	240,000
404-00000-4808	SALE OF LAND	706,293	1,205,887	850,000	150,461	449,377	850,000
404-00000-4845	FUNDRAISING REVENUE	85,842	86,933	-	14,448	1,180	-
404-00000-4846	SPONSORSHIP REVENUE	-	11,250	-	24,391	-	-
404-00000-4847	150TH ANNIVERSARY REVENUE	-	26,999	20,000	262,055	-	20,000
404-00000-4901	OP. TRANS FROM GENERAL FUND	-	-	-	-	-	-
404-00000-4903	OP. TRANS FROM DEBT SERVICE FUNDS	-	1,000,000	215,000	-	-	215,000
404-00000-4970	INTEREST INCOME	10,215	2,776	7,500	-	1,112	7,500
404-00000-4971	GAIN ON INVESTMENT	(1,398)	3,213	-	-	-	-
Totals for dept 00000 -		1,206,296	2,732,816	2,287,500	452,864	451,869	2,287,500

TOTAL ESTIMATED REVENUES	1,206,296	2,732,816	2,287,500	452,864	451,869	2,287,500
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EXPENDITURES						
Dept 00000						
404-00000-5346	CONTRACTUAL SERVICES	-	-	79,711	-	-
404-00000-5381	BANK CHARGES	122	1,006	-	149	-
Totals for dept 00000 -		122	1,006	79,711	149	-

Dept 30936 - PUBLIC IMPROVEMENT ADMINISTRATION							
404-30936-5300	CONTRACTUAL SERVICES	38,000	-	-	-	-	-
404-30936-5700	CAPITAL OUTLAYS	-	-	-	-	-	-
Totals for dept 30936 - PUBLIC IMPROVEMENT ADMINISTRATION		38,000	-	-	-	-	-

Dept 70856 - WESTERN AVENUE CHALETs									
404-70856-5200	SUPPLIES	-	-	-	-	-	-	-	-
404-70856-5231	MISCELLANEOUS MATERIALS & SUPPLIES	386	-	-	53	-	-	-	-
404-70856-5346	CONTRACTUAL SERVICES	18,690	10,694	-	1,148	4,744	-	-	-
404-70856-5354	ADVERTISING	9,642	6,131	-	1,650	3,070	-	-	-
404-70856-5390	TELEPHONE	480	480	-	80	80	-	-	-
404-70856-5391	ELECTRICITY	691	-	-	-	-	-	-	-
Totals for dept 70856 - WESTERN AVENUE CHALETs		29,890	17,305	-	2,932	7,894	-	-	-

Dept 80699 - ECONOMIC DEVELOPMENT							
404-80699-5346	CONTRACTUAL SERVICES	15,255	28,705	-	-	-	-
404-80699-5730	VEHICLE PURCHASE	-	42,900	-	-	-	-
Totals for dept 80699 - ECONOMIC DEVELOPMENT		15,255	71,605	-	-	-	-

[illegible]

Dept 91501 - NEIGHBORHOOD HOUSING PROJECT							
404-91501-5346	CONTRACTUAL SERVICES	14,917	2,275	-	-	2,050	-
404-91501-5380	MISC. SERVICES & CHARGES	3,395	-	-	-	-	-
404-91501-5391	ELECTRICITY	837	-	-	-	-	-
404-91501-5392	HEAT	611	86	-	-	86	-
404-91501-5700	CAPITAL OUTLAYS	-	-	-	-	-	-
404-91501-5750	BUILDING PURCHASES & CONSTRUCTION	769	127	-	-	-	-
Totals for dept 91501 - NEIGHBORHOOD HOUSING PROJECT		20,530	2,488	-	-	2,136	

Dept 91504 - CLAY AVE, JEFFERSON TO 1ST						
404-91504-5346	CONTRACTUAL SERVICES	3,627	-	-	-	-
404-91504-5393	WATER & SEWER	3,012	378	-	30	105
404-91504-5700	CAPITAL OUTLAYS	-	-	-	-	-
Totals for dept 91504 - CLAY AVE, JEFFERSON TO 1ST		6,639	378	-	30	105

Dept 91602 - ARENA ANNEX CAPITAL IMPROVEMENT							
404-91602-5700	CAPITAL OUTLAYS	-	-	-	-	-	-
404-91602-5790	BUILDING REPAIR	-	-	-	-	15,000	-
Totals for dept 91602 - ARENA ANNEX CAPITAL IMPROVEMENT		-	-	-	-	15,000	-

Dept 91608 - IMPROVEMENT PROJECTS DONE BY DPW

BUDGET REPORT FOR CITY OF MUSKEGON

CAPITAL FUNDS 3RD QUARTER REFORECAST AND 2019-20 BUDGET

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENSES	Sep 30, 2018 ACTUAL EXPENSES	2019-20 1ST QUARTER REFORECAST
404-91608-5100	SALARIES & BENEFITS	-	-	-	-	-	-
404-91608-5101	SALARY PERMANENT	3,836	-	-	-	-	-
404-91608-5141	RETIREE HEALTHCARE - GENERAL	127	17	-	-	17	-
404-91608-5144	MERS RETIREMENT SYSTEM	314	33	-	-	29	-
404-91608-5151	HEALTH INSURANCE	968	112	-	-	112	-
404-91608-5153	LIFE INSURANCE	8	1	-	-	1	-
404-91608-5155	DENTAL INSURANCE	70	6	-	-	6	-
404-91608-5159	DISABILITY INSURANCE	13	1	-	-	1	-
404-91608-5161	SOCIAL SECURITY	251	24	-	-	24	-
404-91608-5163	WORKERS' COMPENSATION	251	27	-	-	27	-
404-91608-5200	SUPPLIES	-	-	-	-	-	-
404-91608-5231	MISCELLANEOUS MATERIAL & SUPPLIES	756	-	-	3,650	-	-
404-91608-5346	CONTRACTUAL SERVICES	623	-	-	-	-	-
404-91608-5366	VEHICLE RENTAL	4,344	-	-	-	-	-
Totals for dept 91608 - IMPROVEMENT PROJECTS DONE BY DPW		11,561	221	-	3,650	217	-
Dept 91612 - POP UP SHOPS							
404-91612-5346	CONTRACTUAL SERVICES	11,908	1,290	-	-	90	-
404-91612-5700	CAPITAL OUTLAYS	-	-	-	-	-	-
404-91612-5750	BUILDING PURCHASES & CONSTRUCTION	40,876	3,084	-	55	1,071	-
Totals for dept 91612 - POP UP SHOPS		52,784	4,374	-	55	1,161	-
Dept 91616 - WESTERN AVE DAY OF CARING							
404-91616-5200	SUPPLIES	-	-	-	-	-	-
Totals for dept 91616 - WESTERN AVE DAY OF CARING		-	-	-	-	-	-
Dept 91701 - PARKING LOT@JEFFERSON/WESTERN							
404-91701-5346	CONTRACTUAL SERVICES	5,344	2,280	-	-	2,280	-
404-91701-5355	ENGINEERING SERVICES	251,758	28,561	-	-	28,300	-
Totals for dept 91701 - PARKING LOT@JEFFERSON/WESTERN		257,102	30,841	-	-	30,580	-
Dept 91712 - IMPROVEMENTS AT LC WALKER INCLUDING RAD							
404-91712-5346	CONTRACTUAL SERVICES	328,487	154,651	-	-	149,221	-
404-91712-5355	ENGINEERING SERVICES	-	26,515	-	-	19,510	-
Totals for dept 91712 - IMPROVEMENTS AT LC WALKER INCLUDING RAD		328,487	181,166	-	-	168,731	-
Dept 91713 - LC WALKER POS SYSTEM							
404-91713-5700	CAPITAL OUTLAYS	-	-	-	-	-	-
404-91713-5745	COMPUTER HARDWARE	91,000	-	-	-	-	-
Totals for dept 91713 - LC WALKER POS SYSTEM		91,000	-	-	-	-	-
Dept 91720 - TASTE OF MUSKEGON							
404-91720-5200	SUPPLIES	-	-	-	-	-	-
404-91720-5231	MISCELLANEOUS MATERIALS & SUPPLIES	12,430	18,849	-	248	43	-
404-91720-5346	CONTRACTUAL SERVICES	67,843	66,342	-	3,124	3,202	-
404-91720-5352	PUBLIC RELATIONS	475	-	-	-	-	-
404-91720-5353	PRINTING	1,194	1,626	-	-	-	-
404-91720-5354	ADVERTISING	6,247	10,671	-	48	40	-
404-91720-5390	TELEPHONE	-	714	-	200	2,360	-
404-91720-5450	CONFERENCE, TRAINING AND TRAVEL	-	3,411	-	-	-	-
404-91720-5750	BUILDING PURCHASES & CONSTRUCTION	607	-	-	-	-	-
Totals for dept 91720 - TASTE OF MUSKEGON		88,795	101,611	-	3,620	5,645	-
Dept 91726 - CITY HALL UPGRADES							
404-91726-5700	CAPITAL OUTLAYS	37,067	40,673	100,000	-	40,673	100,000
404-91726-5750	BUILDING PURCHASES&CONSTRUCTION	-	3,947	-	-	-	-
404-91726-5780	OFFICE FURNITURE&EQUIPMENT REPAIR	-	16,531	-	-	-	-
Totals for dept 91726 - CITY HALL UPGRADES		37,067	61,151	100,000	-	40,673	100,000
Dept 91801 - CONVENTION CENTER							
404-91801-5345	CONSULTANT FEES	-	676,867	-	166,348	16,657	-
404-91801-5346	CONTRACTUAL SERVICES	64,293	139,143	-	211,113	-	-
404-91801-5354	ADVERTISING	-	1,557	-	12	1,209	-
Totals for dept 91801 - CONVENTION CENTER		64,293	817,567	-	377,473	17,867	-
Dept 91802 - REHAB 1078 SECOND STREET							
404-91802-5200	SUPPLIES	-	-	-	-	-	-
404-91802-5231	MISCELLANEOUS MATERIALS & SUPPLIES	2,333	-	-	-	-	-
404-91802-5346	CONTRACTUAL SERVICES	39,003	57,137	-	(1,423)	27,502	-
404-91802-5391	ELECTRICITY	178	105	-	-	19	-
404-91802-5392	HEAT	345	884	-	-	25	-
404-91802-5750	BUILDING PURCHASES & CONSTRUCTION	74,049	45,098	-	-	18,075	-
Totals for dept 91802 - REHAB 1078 SECOND STREET		115,907	103,224	-	(1,423)	45,621	-

BUDGET REPORT FOR CITY OF MUSKEGON

CAPITAL FUNDS 3RD QUARTER REFORECAST AND 2019-20 BUDGET

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENSES	Sep 30, 2018 ACTUAL EXPENSES	2019-20 1ST QUARTER REFORECAST
Dept 91804 - MIDTOWN SQUARE PHASE II							
404-91804-4525	CONTRACTUAL SERVICES	4,525	-	-	-	-	-
Totals for dept 91804 - MIDTOWN SQUARE PHASE II		4,525	-	-	-	-	-
Dept 91808 - LC WALKER GENERAL WORK (HEATING/COOLING/							
404-91808-5346	CONTRACTUAL SERVICES	157,360	296,814	-	-	134,871	-
Totals for dept 91808 - LC WALKER GENERAL WORK (HEATING/COOLING/		157,360	296,814	-	-	134,871	-
Dept 91810 - REHAB 1531 BEIDLER							
404-91810-5200	SUPPLIES	-	-	-	-	-	-
404-91810-5231	MISCELLANEOUS MATERIALS & SUPPLIES	1,666	-	-	-	-	-
404-91810-5346	CONTRACTUAL SERVICES	5,331	124	-	-	124	-
404-91810-5750	BUILDING PURCHASES & CONSTRUCTION	-	-	-	-	-	-
Totals for dept 91810 - REHAB 1531 BEIDLER		6,997	124	-	-	124	-
Dept 91811 - 1639 FIFTH STREET							
404-91811-5200	SUPPLIES	-	-	-	-	-	-
404-91811-5231	MISCELLANEOUS MATERIALS & SUPPLIES	1,666	-	-	-	-	-
404-91811-5346	CONTRACTUAL SERVICES	461	-	-	-	-	-
404-91811-5391	ELECTRICITY	-	165	-	-	-	-
404-91811-5392	HEAT	-	501	-	24	-	-
Totals for dept 91811 - 1639 FIFTH STREET		2,127	666	-	24	-	-
Dept 91812 - REHAB 1067 GRAND							
404-91812-5200	SUPPLIES	-	-	-	-	-	-
404-91812-5231	MISCELLANEOUS MATERIALS & SUPPLIES	1,667	3,480	-	-	-	-
404-91812-5346	CONTRACTUAL SERVICES	5,788	84,282	-	51,746	16,263	-
404-91812-5391	ELECTRICITY	-	506	-	71	-	-
404-91812-5392	HEAT	-	579	-	29	-	-
404-91812-5750	BUILDING PURCHASES & CONSTRUCTION	154	49,388	-	17,867	1,711	-
Totals for dept 91812 - REHAB 1067 GRAND		7,609	138,236	-	69,713	17,974	-
Dept 91813 - REHAB 1290 WOOD							
404-91813-5200	SUPPLIES	-	-	-	-	-	-
404-91813-5231	MISCELLANEOUS MATERIALS & SUPPLIES	97	-	-	-	-	-
404-91813-5346	CONTRACTUAL SERVICES	5,490	2,052	-	-	732	-
404-91813-5391	ELECTRICITY	-	272	-	83	27	-
404-91813-5750	BUILDING PURCHASES & CONSTRUCTION	2,676	3,244	-	82	2,582	-
Totals for dept 91813 - REHAB 1290 WOOD		8,263	5,569	-	165	3,341	-
Dept 91815 - REHAB 248 MASON							
404-91815-5200	SUPPLIES	-	-	-	-	-	-
404-91815-5346	CONTRACTUAL SERVICES	10,976	2,810	-	-	-	-
404-91815-5391	ELECTRICITY	-	82	-	51	-	-
404-91815-5750	BUILDING PURCHASES & CONSTRUCTION	-	1,192	-	-	-	-
Totals for dept 91815 - REHAB 248 MASON		10,976	4,084	-	51	-	-
Dept 91820 - PM PARK RECREATIONAL IMPROVEMENTS							
404-91820-5345	CONSULTANT FEES	3,059	15,909	-	-	8,028	-
404-91820-5346	CONTRACTUAL SERVICES	-	473,643	-	-	-	-
Totals for dept 91820 - PM PARK RECREATIONAL IMPROVEMENTS		3,059	489,552	-	-	8,028	-
Dept 91823 - REHAB 1188 4TH							
404-91823-5346	CONTRACTUAL SERVICES	-	65,189	-	16,945	7,804	-
404-91823-5391	ELECTRICITY	-	157	-	16	19	-
404-91823-5700	CAPITAL OUTLAYS	-	-	75,000	-	-	75,000
404-91823-5750	BUILDING PURCHASES & CONSTRUCTION	20,000	102,189	-	-	69,764	-
Totals for dept 91823 - REHAB 1188 4TH		20,000	167,535	75,000	16,961	77,587	75,000
Dept 91824 - 880 1ST STREET							
404-91824-5346	CONTRACTUAL SERVICES	310,098	37,907	-	2,754	34,516	-
404-91824-5391	ELECTRICITY	-	635	-	160	-	-
Totals for dept 91824 - 880 1ST STREET		310,098	38,542	-	2,914	34,516	-
Dept 91832 - COMMERCIAL DEMO							
404-91832-5346	CONTRACTUAL SERVICES	105,000	186,924	-	-	101,000	-
Totals for dept 91832 - COMMERCIAL DEMO		105,000	186,924	-	-	101,000	-
Dept 91839 - LC WALKER IMPROVEMENTS (DDA)							
404-91839-5346	CONTRACTUAL SERVICES	-	793,558	250,000	73,600	368,186	250,000
Totals for dept 91839 - LC WALKER IMPROVEMENTS (DDA)		-	793,558	250,000	73,600	368,186	250,000

BUDGET REPORT FOR CITY OF MUSKEGON

CAPITAL FUNDS 3RD QUARTER REFORECAST AND 2019-20 BUDGET

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENSES	Sep 30, 2018 ACTUAL EXPENSES	2019-20 1ST QUARTER REFORECAST
Dept 91840- PUBLIC RELATIONS							
404-91840-5300	CONTRACTUAL SERVICES	-	4,677	-	-	-	-
Totals for dept 91839- LC WALKER IMPROVEMENTS (DDA)		-	4,677	-	-	-	-
Dept 91901 - SESQUICENTENNIAL CELEBRATION							
404-91901-5200	SUPPLIES	-	-	-	-	-	-
404-91901-5231	MICELLANEOUS MATERIALS & SUPPLIES	-	-	-	8,327	-	-
404-91901-5346	CONTRACTUAL SERVICES	-	-	-	473,329	-	-
404-91901-5352	PUBLIC RELATIONS	-	1,500	-	550	-	-
404-91901-5354	ADVERTISING	-	38,220	-	3,430	-	-
Totals for dept 91901 - SESQUICENTENNIAL CELEBRATION		-	39,720	-	485,636	-	-
Dept 91902 - LC WALKER ROOF,HVAC,DEHUMIDIFICATION SYS							
404-91902-5346	CONTRACTUAL SERVICES	-	70,830	381,324	-	-	381,324
Total for dept 91902 - LC WALKER ROOF,HVAC,DEHUMIDIFICATION SY		-	70,830	381,324	-	-	381,324
Dept 91904 - 1457 7TH REHAB							
404-91904-5346	CONTRACTUAL SERVICES	-	7,555	20,000	2,205	-	20,000
404-91904-5750	BUILDING PURCHASES&CONSTRUCTION	-	2,343	-	2,686	-	-
Total Dept 91904 - 1457 7TH REHAB		-	9,898	20,000	4,891	-	20,000
Dept 91906 - SKATE PARK RELOCATION							
404-91906-5346	CONTRACTUAL SERVICES	-	1,548	-	-	-	-
Total Dept 91906 - SKATE PARK RELOCATION		-	1,548	-	-	-	-
Dept 91907 - BARK PARK IMPROVEMENTS							
404-91907-5346	CONTRACTUAL SERVICES	-	3,861	-	-	-	-
Total Dept 91907 - BARK PARK IMPROVEMENTS		-	3,861	-	-	-	-
Dept 91909 - REHAB 1192 PINE							
404-91909-5346	CONTRACTUAL SERVICES	-	7,172	-	4,097	-	-
Total Dept 91909 - REHAB 1192 PINE		-	7,172	-	4,097	-	-
Dept 91915 - MCLAUGHLIN PARK							
404-91915-5346	CONTRACTUAL SERVICES	-	-	-	6,885	-	-
404-91915-5750	BUILDING PURCHASES&CONSTRUCTION	-	-	-	405	-	-
Total Dept 91915 - MCLAUGHLIN PARK		-	-	-	7,290	-	-
Dept 91919 - 1713 7TH STREET							
404-91919-5346	CONTRACTUAL SERVICES	-	-	-	17,281	-	-
Total Dept 91919 - 1713 7TH STREET		-	-	-	17,281	-	-
Dept 91920 - CITY HALL ELEVATOR							
404-91920-5346	CONTRACTUAL SERVICES	-	-	-	-	-	79,711
Total Dept 91920 - CITY HALL ELEVATOR		-	-	-	-	-	79,711
Dept 96051 - FIRE EQUIPMENT							
404-96051-5700	CAPITAL OUTLAYS	-	-	575,000	-	-	575,000
Totals for dept 96051 - FIRE EQUIPMENT		-	-	575,000	-	-	575,000
Dept 96053							
404-96053-5400	OTHER EXPENSES	-	-	-	-	-	-
404-96053-5471	BAD DEBTS	900	-	-	-	-	-
Totals for dept 96053 -		900	-	-	-	-	-
Dept 96054 - PROPERTY ACQUISITION							
404-96054-5100	SALARIES & BENEFITS	-	-	-	-	-	-
404-96054-5101	SALARY PERMANENT	1,012	151	-	1,631	-	-
404-96054-5141	RETIREE HEALTHCARE - GENERAL	48	7	-	210	-	-
404-96054-5144	MERS RETIREMENT SYSTEM	110	13	-	132	-	-
404-96054-5151	HEALTH INSURANCE	294	50	-	562	-	-
404-96054-5153	LIFE INSURANCE	2	0	-	4	-	-
404-96054-5155	DENTAL INSURANCE	18	3	-	30	-	-
404-96054-5159	DISABILITY INSURANCE	4	1	-	6	-	-
404-96054-5161	SOCIAL SECURITY	74	11	-	118	-	-
404-96054-5163	WORKERS' COMPENSATION	77	11	-	115	-	-
404-96054-5346	CONTRACTUAL SERVICES	-	5,938	-	100	-	-
404-96054-5366	VEHICLE RENTAL	1,880	244	-	3,628	-	-
404-96054-5700	LAND PURCHASES	382,926	13,572	-	527	188	-
Totals for dept 96054 - PROPERTY ACQUISITION		386,446	20,001	-	7,063	188	-
Dept 96059 - SIDEWALK PROGRAM							
404-96059-5346	CONTRACTUAL SERVICES	22,356	-	-	-	-	-

BUDGET REPORT FOR CITY OF MUSKEGON
CAPITAL FUNDS 3RD QUARTER REFORECAST AND 2019-20 BUDGET

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENSES	Sep 30, 2018 ACTUAL EXPENSES	2019-20 1ST QUARTER REFORECAST
Total for dept 96059 - SIDEWALK PROGRAM		22,356	-	-	-	-	-
TOTAL EXPENDITURES		2,203,147	3,672,248	1,481,035	1,091,169	1,066,445	1,481,035
NET OF REVENUES/EXPENDITURES - FUND 404		(996,851)	(939,431)	806,465	(638,306)	(614,576)	806,465
BEGINNING FUND BALANCE		294,399	(702,452)	(1,641,883)	(1,641,883)	(702,452)	(1,641,883)
ENDING FUND BALANCE		(702,452)	(1,641,883)	(835,418)	(2,280,189)	(1,317,028)	(835,418)

BUDGET REPORT FOR CITY OF MUSKEGON

CAPITAL FUNDS 3RD QUARTER REFORECAST AND 2019-20 BUDGET

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	Sep 30, 2019 ACTUAL EXPENSES	Sep 30, 2018 ACTUAL EXPENSES	2019-20 1ST QUARTER REFORECAST
Fund 482 - STATE GRANTS							
ESTIMATED REVENUES							
Dept 00000							
482-00000-4300	FEDERAL GRANTS	140,354	77,287	-	-	-	-
482-00000-4400	STATE GRANTS	1,066,536	2,032,776	3,850,000	351,777	-	3,850,000
482-00000-4805	CONTRIBUTIONS	-	-	-	-	-	-
482-00000-4970	INTEREST INCOME	-	-	1,200	-	-	1,200
Totals for dept 00000 -		1,206,890	2,110,063	3,851,200	351,777	-	3,851,200
TOTAL ESTIMATED REVENUES		1,206,890	2,110,063	3,851,200	351,777	-	3,851,200
EXPENDITURES							
Dept 90000							
482-90000-5300	CONTRACTUAL SERVICES	-	-	-	-	-	-
Totals for dept 90000 -		-	-	-	-	-	-
Dept 91310 - BLIGHT ELIMINATION GRANT							
482-91310-5300	CONTRACTUAL SERVICES	-	-	-	-	-	-
Totals for dept 91310 - BLIGHT ELIMINATION GRANT		-	-	-	-	-	-
Dept 91506 - MSHDA DEMO GRANT							
482-91506-5300	CONTRACTUAL SERVICES	-	-	-	-	-	-
482-91506-5369	MSHDA DEMO GRANT	-	-	-	-	-	-
Totals for dept 91506 - MSHDA DEMO GRANT		-	-	-	-	-	-
Dept 91507 - EPA GRANT							
482-91507-5300	CONTRACTUAL SERVICES	-	-	-	-	-	-
482-91507-5345	CONSULTANT FEES	140,354	77,287	-	-	16,046	-
Totals for dept 91507 - EPA GRANT		140,354	77,287	-	-	16,046	-
Dept 91514 - PLACEMAKING GRANT							
482-91514-5200	SUPPLIES	-	-	-	-	-	-
482-91514-5231	MICELLANEOUS MATERIALS & SUPPLIES	1,095	-	-	-	-	-
Totals for dept 91514 - PLACEMAKING GRANT		1,095	-	-	-	-	-
Dept 91603 - GREEN INFRASTRUCTURE GRANT							
482-91603-5346	CONTRACTUAL SERVICES	-	-	-	-	-	-
Totals for dept 91603 - GREEN INFRASTRUCTURE GRANT		-	-	-	-	-	-
Dept 91714 - DEMO SMOKE STACKS WINDWARD PT							
482-91714-5346	CONTRACTUAL SERVICES	1,000,000	-	-	-	-	-
Totals for dept 91714 - DEMO SMOKE STACKS WINDWARD PT		1,000,000	-	-	-	-	-
Dept 91803 - MSHDA BLIGHT GRANT 2018							
482-91803-5300	CONTRACTUAL SERVICES	-	-	-	-	-	-
482-91803-5369	MSHDA DEMO GRANT EXP	65,441	129,559	-	-	119,345	-
Totals for dept 91803 - MSHDA BLIGHT GRANT 2018		65,441	129,559	-	-	119,345	-
Dept 91908 - MDOC PROPERTY							
482-91908-5345	CONSULTANT FEES	-	25,727	-	143,795	-	-
482-91908-5356	CONTRACTUAL SERVICES	-	-	3,850,000	-	-	3,850,000
482-91908-5750	BUILDING PURCHASES&CONSTRUCTION	-	1,734,869	-	-	-	-
482-91908-5901	OPER. TRANS TO GENERAL FUND	-	5,989	-	-	-	-
Total Dept 91908 - MDOC PROPERTY		-	1,766,585	3,850,000	143,795	-	3,850,000
Dept 91913 - WINDWARD POINTE GRANT							
482-91913-5346	CONTRACTUAL SERVICES	-	136,632	-	288,303	-	-
Total Dept 91913 - WINDWARD POINTE GRANT		-	136,632	-	288,303	-	-
Dept 98140 - ENVIRONMENTAL REMEDIATION BETTEN							
482-98140-5900	OTHER FINANCING USES	-	-	-	-	-	-
482-98140-5952	INTEREST EXPENSE - LOAN	1,159	780	-	-	-	-
482-98140-5962	PRINCIPAL EXP - LOAN	18,934	19,313	-	-	-	-
Totals for dept 98140 - ENVIRONMENTAL REMEDIATION BETTEN		20,093	20,093	-	-	-	-
TOTAL EXPENDITURES		1,226,983	2,130,156	3,850,000	432,098	135,391	3,850,000
NET OF REVENUES/EXPENDITURES - FUND 482		(20,093)	(20,093)	1,200	(80,322)	(135,391)	1,200
BEGINNING FUND BALANCE		70,493	50,400	30,307	31,507	50,400	30,307
ENDING FUND BALANCE		50,400	30,307	31,507	(48,815)	(84,991)	31,507

BUDGET REPORT FOR CITY OF MUSKEGON

ENTERPRISE FUNDS 2019-20 1ST QUARTER REFORECAST

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	SEPT 30, 2019 ACTUAL EXPENSES	SEPT 30, 2018 ACTUAL EXPENSES	2019-20 1ST QUARTER REFORECAST
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590 - SEWAGE DISPOSAL SYSTEM

ESTIMATED REVENUES							
Dept 00000							
590-00000-4400	STATE GRANTS	-	-	-	-	-	-
590-00000-4605	METERED SALES	7,980,883	7,876,584	8,767,500	2,344,108	1,749,263	8,767,500
590-00000-4619	MISC. SALES AND SERVICES	71,718	51,250	-	38,893	15,600	-
590-00000-4704	PENALTIES/INTEREST/FINES	163,420	160,576	-	43,623	46,374	-
590-00000-4800	MISC. & SUNDRY	81	2,173	-	-	8	-
590-00000-4802	REIMB:SERVICES RENDERED	11,667	8,246	-	3,055	1,532	-
590-00000-4818	RECOVERY OF BAD DEBT	-	-	-	-	-	-
590-00000-4961	BOND PROCEEDS	-	-	11,500,000	-	-	11,500,000
590-00000-4970	INTEREST INCOME	7,257	6,865	6,000	-	2,017	6,000
Totals for dept 00000 -		8,235,027	8,105,694	20,273,500	2,429,678	1,814,793	20,273,500

TOTAL ESTIMATED REVENUES	8,235,027	8,105,694	20,273,500	2,429,678	1,814,793	20,273,500
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EXPENDITURES							
Dept 30548 - BOND INTEREST, INSURANCE & OTHER							
5300	CONTRACTUAL SERVICES	469,577	495,523	500,000	98,989	104,605	500,000
5400	OTHER EXPENSES	10,272	-	7,500	-	-	7,500
5900	OTHER FINANCING USES	456,878	459,110	-	-	114,528	-
Totals for dept 30548 - BOND INTEREST, INSURANCE & OTHER		936,727	954,633	507,500	98,989	219,133	507,500

Dept 60550 - STORM WATER MANAGEMENT							
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-
Totals for dept 60550 - STORM WATER MANAGEMENT		-	-	-	-	-	-

Dept 60557 - MUSKEGON CO. WASTEWATER TREATMENT							
5300	CONTRACTUAL SERVICES	5,839,816	6,587,735	6,200,000	1,066,015	947,642	6,200,000
Totals for dept 60557 - MUSKEGON CO. WASTEWATER TREATMENT		5,839,816	6,587,735	6,200,000	1,066,015	947,642	6,200,000

Dept 60559 - WATER & SEWER MAINTENANCE							
5100	SALARIES & BENEFITS	634,068	839,559	804,315	196,564	160,659	804,315
5200	SUPPLIES	86,291	100,237	106,450	46,353	20,079	106,450
5300	CONTRACTUAL SERVICES	514,694	566,138	563,059	149,479	148,639	563,059
5400	OTHER EXPENSES	19,270	36,245	33,000	2,560	8,645	33,000
5700	CAPITAL OUTLAYS	1,721	30	18,100	1,189	-	18,100
Totals for dept 60559 - WATER & SEWER MAINTENANCE		1,256,045	1,542,209	1,524,924	396,145	338,021	1,524,924

Dept 60966 - MUSKEGON/WEBSTER 9TH TO SPRING							
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-
Totals for dept 60966 - MUSKEGON/WEBSTER 9TH TO SPRING		-	-	-	-	-	-

Dept 90000							
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-
Totals for dept 90000 -		-	-	-	-	-	-

Dept 91137 - BEIDLER, HACKLEY TO 700' SOUTH							
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-
Totals for dept 91137 - BEIDLER, HACKLEY TO 700' SOUTH		-	-	-	-	-	-

Dept 91318 - GETTY ST, EVANSTON TO APPLE							
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-
Totals for dept 91318 - GETTY ST, EVANSTON TO APPLE		-	-	-	-	-	-

Dept 91325 - STORM & WASTE WATER ASSET MGMT - SAW GRA							
5300	CONTRACTUAL SERVICES	81,095	-	-	-	-	-
Totals for dept 91325 - STORM & WASTE WATER ASSET MGMT		81,095	-	-	-	-	-

Dept 91413 - LAKETON AVE - NEVADA TO LAKESHORE DR							
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-
Totals for dept 91413 - LAKETON AVE - NEVADA TO LAKESHORE		-	-	-	-	-	-

Dept 91502 - MONROE STREET BETWEEN 4TH AND 5TH							
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-
Totals for dept 91502 - MONROE STREET BETWEEN 4TH AND 5TH		-	-	-	-	-	-

Dept 91509 - LAKETON AVE, GETTY ST TO CRESTON							
5300	CONTRACTUAL SERVICES	14,212	492	-	-	-	-
Totals for dept 91509 - LAKETON AVE, GETTY ST TO CRESTON		14,212	492	-	-	-	-

BUDGET REPORT FOR CITY OF MUSKEGON

ENTERPRISE FUNDS 2019-20 1ST QUARTER REFORECAST

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	SEPT 30, 2019 ACTUAL EXPENSES	SEPT 30, 2018 ACTUAL EXPENSES	2019-20 1ST QUARTER REFORECAST	
Dept 91609 - HARTFORD, PINE & DIANA WATER MAIN UPGRAD								
5300	CONTRACTUAL SERVICES	62,774	-	-	-	-	-	
Totals for dept 91609 - HARTFORD, PINE & DIANA WATER MAIN		62,774	-	-	-	-	-	
Dept 91806 - BEIDLER & MADISON S2 PROJECTS								
5300	CONTRACTUAL SERVICES	7,634	112,147	-	-	8,664	-	
Totals for dept 91806 - BEIDLER & MADISON S2 PROJECT		7,634	112,147	-	-	8,664	-	
Dept 91826 - SRF SEWER UPGRADES								
5300	CONTRACTUAL SERVICES	52,995	-	-	-	-	-	
Totals for dept 91826 - SRF SEWER UPGRADES		52,995	-	-	-	-	-	
Dept 91828 - LIFT STATION REPAIRS/UPGRADES								
5300	CONTRACTUAL SERVICES	22,000	-	40,000	-	-	40,000	
Totals for dept 91828 - LIFT STATION REPAIRS/UPGRADES		22,000	-	40,000	-	-	40,000	
Dept 91830 - SRF PROJECT 2018								
5300	CONTRACTUAL SERVICES	-	2,005	-	83,347	2,005	-	
Totals for dept 91830 - SRF PROJECT 2018		-	2,005	-	83,347	2,005	-	
Dept 91831 - REMEMBRANCE DRIV EXTENSION								
5300	CONTRACTUAL SERVICES	-	152,964	-	-	232	-	
Totals for dept 91831 - REMEMBRANCE DR EXTENSION		-	152,964	-	-	232	-	
Dept 91849 - LIFT STATION REPAIRS/ UPGRADES 18-19								
5300	CONTRACTUAL SERVICES	-	17,126	-	-	-	-	
Totals for dept 91849 - LIFT STATION REPAIRS/ UPGRADES 18-19		-	17,126	-	-	-	-	
Dept 91850 - BOURDON 7 ADDISON ALLEY SEWER								
5300	CONTRACTUAL SERVICES	-	8,895	125,000	-	-	125,000	
Totals for dept 91850 - BOURDON 7 ADDISON ALLEY SEWER		-	8,895	125,000	-	-	125,000	
Dept 91851 - SPRING STREET TRUCK SEWER								
5300	CONTRACTUAL SERVICES	-	84,148	2,200,000	1,530	-	2,200,000	
Totals for dept 91851 - SPRING STREET TRUCK SEWER		-	84,148	2,200,000	1,530	-	2,200,000	
Dept 91852 - 9TH STREET SEWER REROUTE								
5300	CONTRACTUAL SERVICES	-	115,078	1,275,000	6,347	-	2,000,000	Increased by \$725,000
Totals for dept 91852 - 9TH STREET SEWER REROUTE		-	115,078	1,275,000	6,347	-	2,000,000	
Dept 91853 - GETTY LIFT STATION FORCEMAIN								
5300	CONTRACTUAL SERVICES	-	9,869	90,000	663	-	90,000	
Totals for dept 91853 - GETTY LIFT STATION FORCEMAIN		-	9,869	90,000	663	-	90,000	
Dept 91854 - BEIDLER TRUNK SEWER								
5300	CONTRACTUAL SERVICES	-	246,033	3,700,000	16,317	-	4,900,000	Increased by \$1,200,000
Totals for dept 91854 - BEIDLER TRUNK SEWER		-	246,033	3,700,000	16,317	-	4,900,000	
Dept 91855 - GLENSIDE NEIGHBORHOOD								
5300	CONTRACTUAL SERVICES	-	61,010	700,000	415	-	840,000	Increased by \$140,000
Totals for dept 91855 - GLENSIDE NEIGHBORHOOD		-	61,010	700,000	415	-	840,000	
Dept 91856 - PECK & SANDFORD								
5300	CONTRACTUAL SERVICES	-	99,402	740,000	692	-	1,300,000	Increased by \$560,000
Totals for dept 91856 - PECK & SANDFORD		-	99,402	740,000	692	-	1,300,000	
Dept 91857 - INDUSTRIAL PARK/ MERCY SANITARY SEWER STU								
5300	CONTRACTUAL SERVICES	-	9,809	-	-	-	-	
Totals for dept 91857 - INDUSTRIAL PARK/ MERCY SANITARY SEWER STU		-	9,809	-	-	-	-	
Dept 99012 - GIS TRAINING								
5300	CONTRACTUAL SERVICES	2,654	1,249	-	-	132	-	
Totals for dept 99012 - GIS TRAINING		2,654	1,249	-	-	132	-	
Dept 99999 - FIXED ASSETS CAPITALIZATION								
5100	SALARIES & BENEFITS	-	-	-	-	-	-	
5700	CAPITAL OUTLAYS	(137,615)	(919,684)	-	-	-	-	
Totals for dept 99999 - FIXED ASSETS CAPITALIZATION		(137,615)	(919,684)	-	-	-	-	
TOTAL EXPENDITURES		8,138,337	9,085,119	17,102,424	1,670,461	1,515,829	19,727,424	
NET OF REVENUES/EXPENDITURES - FUND 590		96,690	(979,425)	3,171,076	759,218	298,965	546,076	Net Change: (\$2,625,000)
BEGINNING NET POSITION		12,671,864	12,768,554	11,789,129	11,789,129	12,768,554	11,789,129	
ENDING NET POSITION		12,768,554	11,789,129	14,960,205	12,548,346	13,067,519	12,335,205	

BUDGET REPORT FOR CITY OF MUSKEGON

ENTERPRISE FUNDS 2019-20 1ST QUARTER REFORECAST

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	SEPT 30, 2019 ACTUAL EXPENSES	SEPT 30, 2018 ACTUAL EXPENSES	2019-20 1ST QUARTER REFORECAST
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Fund 591 - WATER SUPPLY SYSTEM

ESTIMATED REVENUES							
Dept 00000							
591-00000-4400	STATE GRANTS	41,731	510,533	400,000	-	-	400,000
591-00000-4605	METERED SALES	3,191,356	3,189,084	3,785,600	1,093,879	879,987	3,785,600
591-00000-4616	WHOLESALE WATER	3,578,214	4,123,236	4,542,720	1,622,330	1,226,981	4,542,720
591-00000-4619	MISC. SALES AND SERVICES	135,974	101,881	170,000	68,695	69,777	170,000
591-00000-4652	TOWNSHIP MAINTENANCE CONTRA	191,656	233,934	200,000	(57,167)	70,352	200,000
591-00000-4661	LEASE/RENTAL	173,443	191,609	180,000	16,493	48,889	180,000
591-00000-4704	PENALTIES/INTEREST/FINES	62,862	62,884	64,000	17,079	18,422	64,000
591-00000-4800	MISC. & SUNDRY	8,519	12,511	10,000	450	870	10,000
591-00000-4802	REIMB:SERVICES RENDERED	142,299	31,844	130,000	8,831	8,190	130,000
591-00000-4805	CONTRIBUTIONS	800	-	-	-	-	-
591-00000-4818	RECOVERY OF BAD DEBT	-	-	-	-	-	-
591-00000-4961	LOAN PROCEEDS	-	-	2,000,000	-	-	2,000,000
591-00000-4970	INTEREST INCOME	19,123	14,897	15,000	-	4,061	15,000
Totals for dept 00000 -		7,545,977	8,472,413	11,497,320	2,770,589	2,327,529	11,497,320

TOTAL ESTIMATED REVENUES	7,545,977	8,472,413	11,497,320	2,770,589	2,327,529	11,497,320
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EXPENDITURES							
Dept 30548 - BOND INTEREST, INSURANCE & OTHER							
5300	CONTRACTUAL SERVICES	956,364	1,007,771	975,500	222,300	227,971	975,500
5400	OTHER EXPENSES	38,654	-	10,000	-	-	10,000
5900	OTHER FINANCING USES	2,153,432	2,001,768	-	58,916	529,846	-
Totals for dept 30548 - BOND INTEREST, INSURANCE & OTHER		3,148,451	3,009,539	985,500	281,215	757,817	985,500

Dept 60558 - WATER SUPPLY & FILTRATION							
5100	SALARIES & BENEFITS	765,012	1,117,180	1,009,271	262,365	222,433	1,009,271
5200	SUPPLIES	285,384	365,837	367,900	50,951	90,503	367,900
5300	CONTRACTUAL SERVICES	820,246	794,683	1,001,383	172,587	235,217	1,001,383
5400	OTHER EXPENSES	6,070	3,138	6,500	1,033	1,503	6,500
5700	CAPITAL OUTLAYS	102,189	68,862	170,500	30,419	21,517	170,500
Totals for dept 60558 - WATER SUPPLY & FILTRATION		1,978,902	2,349,699	2,555,554	517,355	571,173	2,555,554

Dept 60559 - WATER & SEWER MAINTENANCE							
5100	SALARIES & BENEFITS	1,063,371	1,314,957	1,291,290	373,916	316,672	1,291,290
5200	SUPPLIES	268,112	267,622	295,450	73,932	69,764	295,450
5300	CONTRACTUAL SERVICES	474,744	507,751	518,266	168,005	138,026	518,266
5400	OTHER EXPENSES	68,763	107,987	150,000	38,840	40,463	150,000
5700	CAPITAL OUTLAYS	19,928	8,767	16,000	1,193	3,080	16,000
Totals for dept 60559 - WATER & SEWER MAINTENANCE		1,894,918	2,207,084	2,271,006	655,886	568,005	2,271,006

Dept 60660 - WATER & SEWER MAINTENANCE-TWP							
5100	SALARIES & BENEFITS	55,930	46,455	48,000	8,344	6,033	48,000
5200	SUPPLIES	3,247	7,317	-	2,074	2,023	-
5300	CONTRACTUAL SERVICES	47,665	50,408	43,000	10,286	10,071	43,000
5400	OTHER EXPENSES	-	-	-	-	-	-
Totals for dept 60660 - WATER & SEWER MAINTENANCE-TWP		106,842	104,181	91,000	20,704	18,127	91,000

Dept 60966 - MUSKEGON/WEBSTER 9TH TO SPRING							
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-
Totals for dept 60966 - MUSKEGON/WEBSTER 9TH TO SPRING		-	-	-	-	-	-

Dept 90000							
5300	CONTRACTUAL SERVICES	-	-	3,545,000	-	-	2,813,000
Totals for dept 90000 -		-	-	3,545,000	-	-	2,813,000

Decreased by \$732,000

Dept 91132 - LAKETON, WOOD TO GETTY							
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-
Totals for dept 91132 - LAKETON, WOOD TO GETTY		-	-	-	-	-	-

Dept 91311 - HIGH SERVICE PUMPS-VALUE REPLACEN							
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-
Totals for dept 91311 - HIGH SERVICE PUMPS-VALUE REPLACEN		-	-	-	-	-	-

Dept 91318 - GETTY ST, EVANSTON TO APPLE							
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-
Totals for dept 91318 - GETTY ST, EVANSTON TO APPLE		-	-	-	-	-	-

Dept 91407 - NIMS STREET TANK, INSIDE PAINTING							
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BUDGET REPORT FOR CITY OF MUSKEGON

ENTERPRISE FUNDS 2019-20 1ST QUARTER REFORECAST

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	SEPT 30, 2019 ACTUAL EXPENSES	SEPT 30, 2018 ACTUAL EXPENSES	2019-20 1ST QUARTER REFORECAST	
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-	
Totals for dept 91407 - NIMS STREET TANK, INSIDE PAINTING		-	-	-	-	-	-	
Dept 91413 - LAKETON AVE - NEVADA TO LAKESHORE DR								
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-	
Totals for dept 91413 - LAKETON AVE - NEVADA TO LAKESHORE		-	-	-	-	-	-	
Dept 91502 - MONROE STREET BETWEEN 4TH AND 5TH								
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-	
Totals for dept 91502 - MONROE STREET BETWEEN 4TH AND 5TH		-	-	-	-	-	-	
Dept 91509 - LAKETON AVE, GETTY ST TO CRESTON								
5300	CONTRACTUAL SERVICES	208,709	23,073	-	-	16,323	-	
Totals for dept 91509 - LAKETON AVE, GETTY ST TO CRESTON		208,709	23,073	-	-	16,323	-	
Dept 91604 - DISTRIBUTION RELIABILITY STUDY								
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-	
Totals for dept 91604 - DISTRIBUTION RELIABILITY STUDY		-	-	-	-	-	-	
Dept 91609 - HARTFORD, PINE & DIANA WATER MAIN UPGRADE								
5300	CONTRACTUAL SERVICES	357,229	-	-	-	-	-	
Totals for dept 91609 - HARTFORD, PINE & DIANA WATER MAIN UPGRADE		357,229	-	-	-	-	-	
Dept 91706 - ALLEY BLOCK 616 WATERMAIN UPGRADE								
5300	CONTRACTUAL SERVICES	148	-	-	-	-	-	
Totals for dept 91706 - ALLEY BLOCK 616 WATERMAIN UPGRADE		148	-	-	-	-	-	
Dept 91708 - MADISON, KEATING TO HOLBROOK WATERMAIN UPGRADE								
5300	CONTRACTUAL SERVICES	24,807	-	-	-	-	-	
Totals for dept 91708 - MADISON, KEATING TO HOLBROOK WATERMAIN UPGRADE		24,807	-	-	-	-	-	
Dept 91710 - WATER ASSET MANAGEMENT								
5300	CONTRACTUAL SERVICES	-	585	-	-	585	-	
Totals for dept 91710 - WATER ASSET MANAGEMENT		-	585	-	-	585	-	
Dept 91711 - LAKESHORE DR, MCCracken TO LAKETON								
5300	CONTRACTUAL SERVICES	-	1,235,433	-	324,899	-	-	
Totals for dept 91711 - LAKESHORE DR, MCCracken TO LAKETON		-	1,235,433	-	324,899	-	-	
Dept 91718 - VEHICLE BASE READING UNIT								
5700	CAPITAL OUTLAYS	26,500	-	-	-	-	-	
Totals for dept 91718 - VEHICLE BASE READING UNIT		26,500	-	-	-	-	-	
Dept 91722 - DEVELOP ASSET MANAGEMENT PLAN								
5300	CONTRACTUAL SERVICES	35,000	-	-	-	-	-	
Totals for dept 91722 - DEVELOP ASSET MANAGEMENT PLAN		35,000	-	-	-	-	-	
Dept 91813 - REHAB 1290 WOOD								
5300	CONTRACTUAL SERVICES	-	8,633	-	-	-	-	
Totals for dept 91813 - REHAB 1290 WOOD		-	8,633	-	-	-	-	
Dept 91825 - PLC UPGRADES AT FILTRATION		Moved from 91845						
5300	CONTRACTUAL SERVICES	424,942	145,444	40,000	1,200	37,439	40,000	Increased by \$40,000
Totals for dept 91825 - PLC UPGRADES AT FILTRATION		424,942	145,444	40,000	1,200	37,439	40,000	
Dept 91831 - REMEMBRANCE DR EXTENSION								
5300	CONTRACTUAL SERVICES	-	105,480	-	-	232	-	
Totals for dept 91831 - REMEMBRANCE DR EXTENSION		-	105,480	-	-	232	-	
Dept 91838 - POLIT GRANT - WATER SYSTEM INVENTORY								
5200	SUPPLIES	-	-	400,000	-	-	400,000	
5300	CONTRACTUAL SERVICES	-	517,223	-	14,945	45,802	-	
Totals for dept 91838 - PILOT GRANT WATER SYSTEM INVENTORY		-	517,223	400,000	14,945	45,802	400,000	
Dept 91843 - 3RD ST.		Added						
5300	CONTRACTUAL SERVICES	-	-	-	-	-	400,000	Increased by \$100,000
Totals for dept 91843 - 3RD ST.		-	-	-	-	-	400,000	
Dept 91845 - SCAD MIGRATION PROJECT		Moved to 91825						
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	Decreased by \$40,000
Totals for dept 91845 - SCAD MIGRATION PROJECT		-	-	-	-	-	-	
Dept 91846 - FILTRATION PLANT WELLS								
5700	CAPITAL OUTLAYS	-	664,930	-	-	222,698	-	

BUDGET REPORT FOR CITY OF MUSKEGON

ENTERPRISE FUNDS 2019-20 1ST QUARTER REFORECAST

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	SEPT 30, 2019 ACTUAL EXPENSES	SEPT 30, 2018 ACTUAL EXPENSES	2019-20 1ST QUARTER REFORECAST	
Totals for dept 91846 - FILTRATION PLANT WELLS		-	664,930	-	-	222,698	-	
Dept 91847 - FRUITPORT GENERATOR TIE-IN								
5700	CAPITAL OUTLAYS	-	6,461	-	-	-	132,000	Increased by \$132,000
Totals for dept 91847 - FRUITPORT GENERATOR TIE-IN		-	6,461	-	-	-	132,000	
Dept 91848 - OLD FILTER GALLERY ROOF								
5700	CAPITAL OUTLAYS	-	239,687	-	-	125,604	-	
Totals for dept 91848 - OLD FILTER GALLERY ROOF		-	239,687	-	-	125,604	-	
Dept 91851 - SPRING STREET TRUNK SEWER REROUTE								
5300	CONTRACTUAL SERVICES	-	8,248	-	-	-	-	
Totals for dept 91851 - SPRING STREET TRUNK SEWER REROUTE		-	8,248	-	-	-	-	
Dept 91903 - DWRF PROJECT PLANS SECOND CHANCE								
5300	CONTRACTUAL SERVICES	-	25,059	1,120,000	49,153	-	2,200,000	Increased by \$1,080,000
Totals for dept 91903 - DWRF PROJECT PLANS SECOND CHANCE		-	25,059	1,120,000	49,153	-	2,200,000	
Dept 91910 - RAPID MIXER								
5700	CAPITAL OUTLAYS	-	22,865	-	-	-	-	
Totals for dept 91910 - RAPID MIXER		-	22,865	-	-	-	-	
Dept 91911 - MARSH & WALTON PROJECT								
5300	CONTRACTUAL SERVICES	-	33,865	-	-	-	-	
Totals for dept 91911 - MARSH & WALTON PROJECT		-	33,865	-	-	-	-	
Dept 91912 - BUBBLER PANELS								
5700	CAPITAL OUTLAYS	-	62,239	-	-	9,154	-	
Totals for dept 91912 - BUBBLER PANELS		-	62,239	-	-	9,154	-	
Dept 91916 - FENCE REPLACEMENT WATER TANKS								
5300	CONTRACTUAL SERVICES	-	62,948	-	-	-	-	
Totals for dept 91916 - FENCE REPLACEMENT WATER TANKS		-	62,948	-	-	-	-	
Dept 91917 - BEACH ST.			Added					
5300	CONTRACTUAL SERVICES	-	-	-	-	-	400,000	Increased by 100,000
Totals for dept 91917 - BEACH ST.		-	-	-	-	-	400,000	
Dept 91918 - ELECTRICAL UPGRADE FILTRATION 19								
5700	CAPITAL OUTLAYS	-	-	-	4,236	-	-	
Totals for dept 91918 - ELECTRICAL UPGRADE FILTRATION 19		-	-	-	4,236	-	-	
Dept 96060 - RECORD MAINTENANCE AND UPDATING								
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-	
Totals for dept 96060 - RECORD MAINTENANCE AND UPDATING		-	-	-	-	-	-	
Dept 99012 - GIS TRAINING								
5300	CONTRACTUAL SERVICES	6,328	3,202	-	1,861	264	-	
Totals for dept 99012 - GIS TRAINING		6,328	3,202	-	1,861	264	-	
Dept 99999 - FIXED ASSETS CAPITALIZATION								
5100	SALARIES & BENEFITS	-	-	-	-	-	-	
5700	CAPITAL OUTLAYS	(1,073,882)	(3,161,588)	-	-	-	-	
Totals for dept 99999 - FIXED ASSETS CAPITALIZATION		(1,073,882)	(3,161,588)	-	-	-	-	
TOTAL EXPENDITURES		7,138,894	7,674,290	11,008,060	1,871,454	2,373,224	12,288,060	
NET OF REVENUES/EXPENDITURES - FUND 591		407,083	798,123	489,260	899,135	(45,694)	(790,740)	Net Change: (\$1,412,000)
BEGINNING NET POSITION		29,644,973	29,737,533	30,535,656	30,535,656	30,052,056	30,535,656	
ENDING ENDING NET POSITION		30,052,056	30,535,656	31,024,916	31,434,790	30,006,362	29,744,916	

BUDGET REPORT FOR CITY OF MUSKEGON

ENTERPRISE FUNDS 2019-20 1ST QUARTER REFORECAST

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	SEPT 30, 2019 ACTUAL EXPENSES	SEPT 30, 2018 ACTUAL EXPENSES	2019-20 1ST QUARTER REFORECAST
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Fund 594 - MARINA AND LAUNCH RAMP

ESTIMATED REVENUES								
Dept 00000								
594-00000-4300	FEDERAL GRANTS	-	-	350,000	-	-	-	Decreased by \$350,000
594-00000-4609	ICE SALES	1,479	1,448	-	-	1,446	-	
594-00000-4618	DRY STORAGE	7,979	-	-	-	-	-	
594-00000-4626	LARGE BASIN FEES	177,339	163,462	300,000	(5,819)	974	300,000	
594-00000-4627	SMALL BASIN FEES	30,951	26,562	-	(1,480)	(745)	-	
594-00000-4628	MOORING FEES	15,046	14,610	-	1,177	1,505	-	
594-00000-4629	TRANSIENT FEES	14,287	18,334	-	10,415	13,012	-	
594-00000-4630	LAUNCH RAMP	76,155	72,002	-	30,916	31,838	-	
594-00000-4677	RENT	360	-	-	-	-	-	
594-00000-4678	HARBOURTOWNE SLIP RENTAL	-	-	-	-	-	-	
594-00000-4754	TRAFFIC FINES & FEES	490	-	-	-	-	-	
594-00000-4800	MISC. & SUNDRY	1,727	684	-	405	538	-	
594-00000-4802	REIMB:SERVICES RENDERED	105	1,261	-	-	75	-	
594-00000-4970	INTEREST INCOME	2,170	2,301	2,500	339	575	2,500	
Totals for dept 00000 -		328,086	300,663	652,500	35,953	49,217	302,500	
TOTAL ESTIMATED REVENUES		328,086	300,663	652,500	35,953	49,217	302,500	
EXPENDITURES								
Dept 70756 - MUNICIPAL MARINA								
5100	SALARIES & BENEFITS	39,811	41,388	-	9,763	6,966	20,000	Increased by \$20,000
5200	SUPPLIES	11,627	26,353	12,200	8,310	3,435	12,200	
5300	CONTRACTUAL SERVICES	195,367	231,327	250,000	57,902	86,639	250,000	
5400	OTHER EXPENSES	3,867	218	5,000	-	-	5,000	
5700	CAPITAL OUTLAYS	11,199	15,580	21,600	20,441	4,475	50,000	Increased by \$28,400
5900	OTHER FINANCING USES	107,539	106,040	-	-	26,510	-	
Totals for dept 70756 - MUNICIPAL MARINA		369,410	420,906	288,800	96,417	128,025	337,200	
Dept 70759 - LAUNCH RAMPS								
5100	SALARIES & BENEFITS	448	-	-	-	-	1,000	Increased by \$1,000
5200	SUPPLIES	1,381	1,449	-	-	210	1,500	Increased by \$1,500
5300	CONTRACTUAL SERVICES	7,768	7,231	-	1,003	4,454	7,000	Increased by \$7,000
Totals for dept 70759 - LAUNCH RAMPS		9,596	8,680	-	1,003	4,664	9,500	
Dept 90028								
5300	CONTRACTUAL SERVICES	-	-	350,000	-	-	-	Decreased by \$350,000
Totals for dept 90028 -		-	-	350,000	-	-	-	
Dept 91511 - COTTAGE GROVE DOCK REPAIRS								
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-	
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	
Totals for dept 91511 - COTTAGE GROVE DOCK REPAIRS		-	-	-	-	-	-	
Dept 91809 - DOCKS & BUILDING UPGRADE MARINA								
5300	CONTRACTUAL SERVICES	21,096	33,904	-	-	3,288	-	
Totals for dept 91809 - DOCKS & BUILDING UPGRADE MARINA		21,096	33,904	-	-	3,288	-	
Dept 99999 - FIXED ASSETS CAPITALIZATION								
5100	SALARIES & BENEFITS	-	-	-	-	-	-	
5700	CAPITAL OUTLAYS	(21,096)	(33,904)	-	-	-	-	
Totals for dept 99999 - FIXED ASSETS CAPITALIZATION		(21,096)	(33,904)	-	-	-	-	
TOTAL EXPENDITURES		379,006	429,586	638,800	97,420	135,977	346,700	
NET OF REVENUES/EXPENDITURES - FUND 594		(50,920)	(128,923)	13,700	(61,467)	(86,759)	(44,200)	Net Change: (\$57,900)
BEGINNING NET POSITION		1,811,068	1,760,148	1,631,225	1,631,225	1,760,148	1,631,225	
ENDING NET POSITION		1,760,148	1,631,225	1,644,925	1,569,758	1,673,389	1,587,025	

BUDGET REPORT FOR CITY OF MUSKEGON
INTERNAL SERVICE FUNDS 1ST QUARTER REFORECAST AND 2019-20 BUDGET

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 1ST QUARTER ACTIVITY	2018-19 1ST QUARTER ACTIVITY	2019-20 1ST QUARTER REFORECAST
642- PUBLIC SERVICE BUILDING							
ESTIMATED REVENUES							
Dept 00000							
642-00000-4677	RENT	1,049,134	1,049,134	1,063,095	262,283	262,283	1,063,095
642-00000-4800	MISC. & SUNDRY	86	520	-	-	24	-
642-00000-4970	INTEREST INCOME	3,136	3,046	-	516	751	-
Totals for dept 00000 -		1,052,356	1,052,700	1,063,095	262,799	263,058	1,063,095
TOTAL ESTIMATED REVENUES		1,052,356	1,052,700	1,063,095	262,799	263,058	1,063,095
EXPENDITURES							
Dept 60442 - PUBLIC SERVICE BUILDING							
5100	SALARIES & BENEFITS	619,058	787,599	666,852	166,758	151,713	666,852
5200	SUPPLIES	23,529	26,780	22,000	10,739	4,677	22,000
5300	CONTRACTUAL SERVICES	287,243	300,762	330,000	52,238	63,815	330,000
5400	OTHER EXPENSES	24	229	3,000	40	-	3,000
5700	CAPITAL OUTLAYS	50,681	52,998	69,000	2,394	12,591	69,000
5900	OTHER FINANCING USES	47,029	45,139	-	-	11,757	-
Totals for dept 60442 - PUBLIC SERVICE BUILDING		1,027,564	1,213,507	1,090,852	232,169	244,553	1,090,852
Dept 60895 - INVENTORY							
5400	OTHER EXPENSES	(5,022)	(9,981)	-	(1,995)	(2,924)	-
Totals for dept 60895 - INVENTORY		(5,022)	(9,981)	-	(1,995)	(2,924)	-
Dept 90113 - PUBLIC SERVICE BUILDING ROOF							
5300	CONTRACTUAL SERVICES	-	-	150,000	-	-	150,000
Totals for dept 90113 - PUBLIC SERVICE BUILDING PARKING LOT		-	-	150,000	-	-	150,000
Dept 97019							
5300	CONTRACTUAL SERVICES	-	4,060	-	-	-	-
Totals for dept 97019		-	4,060	-	-	-	-
Dept 99999 - FIXED ASSETS CAPITALIZATION							
5700	CAPITAL OUTLAYS	-	-	-	-	-	-
Totals for dept 99999 - FIXED ASSETS CAPITALIZATION		-	-	-	-	-	-
TOTAL EXPENDITURES		1,022,542	1,207,586	1,240,852	230,174	241,629	1,240,852
NET OF REVENUES/EXPENDITURES - FUND 642		29,815	(154,886)	(177,757)	32,625	21,429	(177,757)
BEGINNING NET POSITION		778,114	807,929	653,042	653,042	807,929	653,042
ENDING NET POSITION		807,929	653,042	475,285	685,667	829,358	475,285

BUDGET REPORT FOR CITY OF MUSKEGON
INTERNAL SERVICE FUNDS 1ST QUARTER REFORECAST AND 2019-20 BUDGET

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 1ST QUARTER ACTIVITY	2018-19 1ST QUARTER ACTIVITY	2019-20 1ST QUARTER REFORECAST
Fund 643 - ENGINEERING SERVICES							
ESTIMATED REVENUES							
Dept 00000							
643-00000-4200	LICENSE AND PERMIT MISC.	5,019	3,728	-	120	100	-
643-00000-4653	ENGINEERING FEES	31,612	25,279	35,000	1,260	7,699	35,000
643-00000-4680	INTERDEPT.ENGINEERING FEES	283,713	403,437	450,000	42,387	82,945	450,000
643-00000-4901	OPERATING TRANSFER FROM GENERAL FUND	15,000	-	-	-	-	-
643-00000-4970	INTEREST INCOME	98	212	50	70	72	50
Totals for dept 00000 -		335,441	432,655	485,050	43,837	90,815	485,050
TOTAL ESTIMATED REVENUES		335,441	432,655	485,050	43,837	90,815	485,050
EXPENDITURES							
Dept 60447 - ENGINEERING							
5100	SALARIES & BENEFITS	205,707	298,170	339,682	52,473	83,806	339,682
5200	SUPPLIES	10,782	8,121	15,000	798	1,860	15,000
5300	CONTRACTUAL SERVICES	59,498	64,829	70,000	17,071	13,948	70,000
5400	OTHER EXPENSES	13,942	1,212	10,000	180	488	10,000
5700	CAPITAL OUTLAYS	12,423	19,889	50,000	38,312	12,734	50,000
Totals for dept 60447 - ENGINEERING		302,352	392,221	484,682	108,834	112,836	484,682
Dept 91607 - RP DAWES, GREENWICH TO BROADWAY							
5300	CONTRACTUAL SERVICES	2,096	-	-	-	-	-
Totals for dept 91607 - RP DAWES, GREENWICH TO BROADWAY		2,096	-	-	-	-	-
Dept 91611 - RP WESTLAND, BROADWAY TO SUMMIT							
5300	CONTRACTUAL SERVICES	13,038	-	-	-	-	-
Totals for dept 91611 - RP WESTLAND, BROADWAY TO SUMMIT		13,038	-	-	-	-	-
Dept 99012 - GIS TRAINING							
5300	CONTRACTUAL SERVICES	-	-	-	-	-	-
Totals for dept 99012 - GIS TRAINING		-	-	-	-	-	-
TOTAL EXPENDITURES		317,486	392,221	484,682	108,834	112,836	484,682
NET OF REVENUES/EXPENDITURES - FUND 643		17,955	40,434	368	(64,997)	(22,021)	368
BEGINNING NET POSITION		30,513	48,468	88,902	88,902	48,468	88,902
ENDING NET POSITION		48,468	88,902	89,270	23,905	26,447	89,270

BUDGET REPORT FOR CITY OF MUSKEGON
INTERNAL SERVICE FUNDS 1ST QUARTER REFORECAST AND 2019-20 BUDGET

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 1ST QUARTER ACTIVITY	2018-19 1ST QUARTER ACTIVITY	2019-20 1ST QUARTER REFORECAST
Fund 661 - EQUIPMENT							
ESTIMATED REVENUES							
Dept 00000							
661-00000-4652	SALES & SERVICE	-	-	-	-	-	-
661-00000-4654	METERED SALES-FUEL	11,168	15,276	13,500	3,899	5,141	13,500
661-00000-4662	EQUIPMENT RENTAL BY DEPTS.	2,739,218	2,665,596	2,800,000	701,934	704,776	2,800,000
661-00000-4800	MISC. & SUNDRY	63,386	17,642	45,000	26,501	4,134	45,000
661-00000-4802	REIMB:SERVICES RENDERED	12,438	18,233	17,000	3,892	2,723	17,000
661-00000-4902	OP. TRANS FROM SPECIAL REVENUE	-	-	-	-	-	-
661-00000-4970	INTEREST INCOME	15,941	14,793	16,500	5,250	6,651	16,500
661-00000-4980	SALE OF FIXED ASSETS	28,037	163,012	15,000	-	-	15,000
661-00000-4990	GAIN ON SALE OF FIXED ASSETS	(21,540)	(35,486)	-	-	-	-
Totals for dept 00000 -		2,848,647	2,859,065	2,907,000	741,476	723,424	2,907,000
Dept 60932							
661-60932-4990	GAIN ON SALE OF FIXED ASSETS	(375)	-	-	-	-	-
Totals for dept 00000 -		(375)	-	-	-	-	-
TOTAL ESTIMATED REVENUES		2,848,272	2,859,065	2,907,000	741,476	723,424	2,907,000
EXPENDITURES							
Dept 60932 - EQUIPMENT SERVICES							
5100	SALARIES & BENEFITS	447,765	606,794	573,319	128,586	123,967	573,319
5200	SUPPLIES	948,717	885,626	903,230	137,098	182,364	903,230
5300	CONTRACTUAL SERVICES	733,096	711,235	789,165	154,610	152,882	789,165
5400	OTHER EXPENSES	664	1,392	1,500	700	583	1,500
5700	CAPITAL OUTLAYS	396,233	1,103,472	998,000	101,641	10,547	998,000
5900	OTHER FINANCING USES	355,853	404,483	-	-	95,255	-
Totals for dept 60932 - EQUIPMENT SERVICES		2,882,328	3,713,002	3,265,214	522,634	565,598	3,265,214
Dept 97026							
5700	CAPITAL OUTLAYS	-	6,181	-	-	6,181	-
Totals for dept 97026		-	6,181	-	-	6,181	-
Dept 99999 - FIXED ASSETS CAPITALIZATION							
5700	CAPITAL OUTLAYS	(399,527)	(941,398)	-	-	-	-
Totals for dept 99999 - FIXED ASSETS CAPITALIZATION		(399,527)	(941,398)	-	-	-	-
TOTAL EXPENDITURES		2,482,801	2,777,784	3,265,214	522,634	571,779	3,265,214
NET OF REVENUES/EXPENDITURES - FUND 661		365,471	81,281	(358,214)	218,842	151,645	(358,214)
BEGINNING NET POSITION		2,667,132	3,032,603	3,113,884	3,113,884	3,032,603	3,113,884
ENDING NET POSITION		3,032,603	3,113,884	2,755,670	3,332,726	3,184,248	2,755,670

BUDGET REPORT FOR CITY OF MUSKEGON
INTERNAL SERVICE FUNDS 1ST QUARTER REFORECAST AND 2019-20 BUDGET

Indicates Change

GL NUMBER AND BUDGET CLASSIFICATION	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 1ST QUARTER ACTIVITY	2018-19 1ST QUARTER ACTIVITY	2019-20 1ST QUARTER REFORECAST
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Fund 677 - GENERAL INSURANCE

ESTIMATED REVENUES							
Dept 00000							
677-00000-4600	INTERDEPT. CHARGES	-	-	3,200,000	-	-	3,200,000
677-00000-4651	REIMBURSEMENT	3,259	12,967	-	42	143	-
677-00000-4652	REIMBURSEMENT RETIREE HEALTHCARE	1,267,015	1,314,785	1,150,000	172	1,065	1,150,000
677-00000-4681	INTERDEPT.CHARGES:HEALTH INS.	2,418,788	2,476,551	-	672,132	690,824	-
677-00000-4682	INTERDEPT.CHARGES:DENTAL INS.	202,047	198,504	-	54,864	52,848	-
677-00000-4683	INTERDEPT.CHARGES:LIFE INS.	40,589	41,339	-	11,659	10,988	-
677-00000-4685	INTERDEPT.CHARGES:VISION	-	-	-	-	-	-
677-00000-4686	INTERDEPT.CHARGES:DISABILITY	42,577	42,210	-	11,739	11,339	-
677-00000-4687	INTERDEPT.CHGS:WORKMEN'S COMP.	440,929	446,937	-	112,587	112,695	-
677-00000-4688	INTERDEPT.CHGS:UNEMPLOYMENT	1,318	1,390	-	62	49	-
677-00000-4800	MISC. & SUNDRY	-	-	-	-	-	-
677-00000-4805	CONTRIBUTIONS	-	-	-	-	-	-
677-00000-4807	COBRA RECEIPTS	6,465	2,892	-	-	-	-
677-00000-4827	CONTRIBUTIONS FROM EMPLOYEE - HEALTHCARE	338,856	403,268	409,000	110,423	112,157	409,000
677-00000-4970	INTEREST INCOME	15,333	12,030	20,000	4,895	5,934	20,000
Totals for dept 00000 -		4,777,176	4,952,872	4,779,000	978,575	998,041	4,779,000

TOTAL ESTIMATED REVENUES		4,777,176	4,952,872	4,779,000	978,575	998,041	4,779,000
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EXPENDITURES							
Dept 30851 - INSURANCE SERVICES							
5100	SALARIES & BENEFITS	246,196	238,609	58,656	10,699	9,546	58,656
5200	SUPPLIES	-	53	-	-	-	-
5300	CONTRACTUAL SERVICES	4,883,595	5,015,816	4,600,000	1,327,899	1,090,336	4,600,000
5400	OTHER EXPENSES	22,462	24,501	25,000	1,950	1,653	25,000
5700	CAPITAL OUTLAYS	395	38	2,000	-	-	2,000
Totals for dept 30851 - INSURANCE SERVICES		5,152,648	5,279,016	4,685,656	1,340,548	1,101,535	4,685,656

TOTAL EXPENDITURES		5,152,648	5,279,016	4,685,656	1,340,548	1,101,535	4,685,656
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NET OF REVENUES/EXPENDITURES - FUND 677		(375,472)	(326,144)	93,344	(361,973)	(103,494)	93,344
BEGINNING NET POSITION		2,039,779	1,664,307	1,338,163	1,338,163	1,664,307	1,338,163
ENDING NET POSITION		1,664,307	1,338,163	1,431,507	976,190	1,560,813	1,431,507

City of Muskegon								
1st Quarter Budget Reforecast FY 2019-20								
		Responsibility	2018-19 Actual Capital Projects	2019-20 Budgeted Capital Projects	2019-20 Recommended Budget Capital Projects Grant Revenue	2019-20 Actual Expenditures Sept 30, 2019	2019-20 1st Qtr Reforecast Capital Projects	Comments
BUDGETED MAJOR CAPITAL PROJECTS								
101	General Fund							
	ADA Compliance, Various Locations	Mikesell	2,394	100,000		-	100,000	Federal agreement
	Street Lights Conversion to LED, Consumers	Evans	514,089	636,001		636,001	636,001	Convert street lights to LED
	McGraft Park, Parking Lot	Mikesell	128,389	-		-	-	
	GIS for Lakeside Cemetery	Mikesell	-	-			-	convert paper records to GIS
	Irrigation systems, City Hall and possible other locations such as bike trails	Mikesell	21,248	-		-	-	
	City Hall LED Lights, Boiler and Bathroom Upgrades	Mikesell/Evans		69,200			69,200	
91703	Roof Repairs at L C Walker Arena	Mikesell						
91805	City Hall Roof Repair	Mikesell	25,518	-		-	-	
	Parking and Access Road Smith Ryerson	Mikesell	45,000	90,000	96,726	3,295	119,480	Parking needed closer to building, CDBG Funding
	Drainage Improvement at Football Field, Smith Ryerson	Mikesell	7,284	-	-		-	Ponding Problem, CDBG Funding
	Roof Replacement Mausoleum	Mikesell	102,561	-		-	-	Perpetual care fund
			846,483	895,201	96,726	639,296	924,681	
202	Major Streets							
	Laketon Ave. Getty to Creston	Evans	972,558	-	-	-	-	
	Lakeshore Dr, McCracken to Laketon	Evans	1,289,057	1,900,000	800,000	216,671	3,600,000	Preliminary design in reforecast, remainder of design and construction in FY 18-19, Act 51 increased funding for 2018
	Black Creek, Sherman to Latimer	Evans	665,926	-	-	-	-	
91605	Traffic Signal @ Black Creek & Olthoff	Evans	145,000	-	-	-	-	
	Olthoff, Black Creek to east end - engineering	Evans	-			-	-	

City of Muskegon								
1st Quarter Budget Reforecast FY 2019-20								
		Responsibility	2018-19 Actual Capital Projects	2019-20 Budgeted Capital Projects	2019-20 Recommended Budget Capital Projects Grant Revenue	2019-20 Actual Expenditures Sept 30, 2019	2019-20 1st Qtr Reforecast Capital Projects	Comments
BUDGETED MAJOR CAPITAL PROJECTS								
	Sheridan, Olthoff to City Limits	1552926	-	900,000	600,000	1,530	900,000	TEDF - Category A Application
	Sherman and Laketon, Henry to Seaway signal work	Evans	-	-	-		-	
	Shoreline at 7th	Evans	-	-			-	
	Remembrance Drive Engineering	Evans	43,542	-		-	-	
	Remembrance Drive Construction	Evans	370,178	-		-	-	
	Musketawa Trail Connector	Evans	14,673	-			-	
91858	Muskegon & Webster Stripping	Evans	24,827	-		-	-	
91859	Peck & Sanford 2-way conversion	Evans	48,435	-		-	-	
91843	3rd Street - Reconstruction & Streetscaping	Evans	96,302	300,000	40,000	12,748	440,000	CDBG Funding
91725	Lakeshore Dr @ Beach Street	Evans	19,240	25,000	250,000	5,712	300,000	Construction in 19-20 with \$250,000 CMAQ Grant
	Lakeshore Trail Connector	Evans		85,000			-	\$60,000 CMAQ
	Beach St	Evans		100,000			400,000	Partner with County
91819	1st Street - 1/2 block reconstruction and Sewer Upgrades near Ameribank	Evans	1,161	50,000		-	50,000	
	Michigan & Franklin, Western to Lakeshore Dr.	Evans					25,000	
92002	Peck Street	Evans					25,000	
	Various Routes, milling and resurfance	Evans	362,685	-		-	-	
			4,053,584	3,360,000	1,690,000	236,661	5,740,000	
203	Local Streets							
	Marsh and Walton	Evans	209,328	-		4,074	-	Pave gravel road
	Forest Ave, Peck to Clinton		24,165	-		-	-	
	Beidler/Poliski	Evans		200,000			200,000	Ineligible SRF Cost (Pave Gravel Road)

City of Muskegon								
1st Quarter Budget Reforecast FY 2019-20								
		Responsibility	2018-19 Actual Capital Projects	2019-20 Budgeted Capital Projects	2019-20 Recommended Budget Capital Projects Grant Revenue	2019-20 Actual Expenditures Sept 30, 2019	2019-20 1st Qtr Reforecast Capital Projects	Comments
BUDGETED MAJOR CAPITAL PROJECTS								
	Various Routes, milling and resurfacing	Evans	53,480	-		-	-	
			286,973	200,000	-	4,074	200,000	
254	<u>L C Walker Arena Fund</u>							
	Arena Concessions Point of Sale System	Peterson						
264	<u>Criminal Forfeiture Fund</u>							
	Lexipol	J. Lewis	23,658	17,614		-	17,614	Renewal
	Power DMS software	J Lewis		8,100			8,100	Records Management
	MACP Accreditation	J Lewis		2,600			2,600	
	L3 Dash Cam and Backend Solution upgrade	J. Lewis	12,627	-		-	-	
			36,285	28,314		-	28,314	
404	<u>Public Improvement Fund</u>							
	Playground Equipment at P.M.	Mikesell	489,552	-	-	-	-	
	Neighborhood Housing Program	Peterson				-		
	City Hall upgrades, carpet, furniture	Mikesell	61,151	100,000	-	-	100,000	2nd floor renovations
	City Hall elevator	Evans		79,711			79,711	
	L.C. Walker Arena general work (heating/cooling/structure)	Peterson	296,814			-		
	Arena Annex Capital Improvements - Rad Dads	Peterson	70,830			-		
	L C Walker Improvements 18-19		739,558	250,000	-	73,600	250,000	Completion on work started in FY2018-19
	Parking lot - N.W. corner of Jefferson/Clay	Mikesell				-		
	Commercial/Industrial Demolitions	J. Lewis	186,924	-	-	-	-	

City of Muskegon								
1st Quarter Budget Reforecast FY 2019-20								
		Responsibility	2018-19 Actual Capital Projects	2019-20 Budgeted Capital Projects	2019-20 Recommended Budget Capital Projects Grant Revenue	2019-20 Actual Expenditures Sept 30, 2019	2019-20 1st Qtr Reforecast Capital Projects	Comments
BUDGETED MAJOR CAPITAL PROJECTS								
	Rehab House 1067 Grand Ave	Peterson	138,236	-	-	69,713	-	
	Rehab House 1531 Beidler Street	Peterson	73,000	-	-	124	-	
	Rehab House 1078 Second Street	Peterson	103,224	-	-	-	-	
	Rehab 1209 Wood	Peterson	5,569			165		
	Rehab 1457 7th Street	Peterson		20,000		17,281	20,000	
	Rehab 1192 Pine Street	Peterson				4,097	-	
	Rehab 1188 4th Street	Peterson	167,535	75,000		16,961	75,000	
	Rehab House 248 Mason Street	Peterson	4,084	-	-	3,052	-	
	LC Walker Arena Roof Repair	Mikesell	-	-	-	5,998	-	
	Replacement/Refurb of Fire Vehicle	J. Lewis	-	575,000	-		575,000	
			2,336,477	1,099,711	-	190,991	1,099,711	
482	State Grants Fund							
	EPA/Brownfield Grant	Mikesell	77,287	-	-	-	-	
	State Grant MDOC Property	Mikesell/Wills	1,766,585	3,850,000		143,795	3,850,000	\$4 million grant
	State Lead Grant	Mikesell	-		-		-	Grant award and move to it's own fund 467
			1,843,872	3,850,000	-	143,795	3,850,000	
590	Sewer							
	Sewer Rehabilitation Project (Various Projects)	Evans	112,147	-			-	DELETED S-2 project - Biedler & Madison
91413	Laketon Ave. Nevada to Lakeshore Dr.	Evans						
	Sewer Repairs/Emergencies (Various Projects)	Evans	-	-			-	Various sewer major repairs/emergencies

City of Muskegon								
1st Quarter Budget Reforecast FY 2019-20								
		Responsibility	2018-19 Actual Capital Projects	2019-20 Budgeted Capital Projects	2019-20 Recommended Budget Capital Projects Grant Revenue	2019-20 Actual Expenditures Sept 30, 2019	2019-20 1st Qtr Reforecast Capital Projects	Comments
BUDGETED MAJOR CAPITAL PROJECTS								
	SRF projects 2018	Evans	2,005	-		83,347	-	Completion of S2 recommended projects (Insituform)
	SRF (2019) Bourdon & Addison Alley	Evans	8,895	125,000		4,724	125,000	Construction in FY19-20 SRF Project
	SRF (2019) Spring Street Trunk Sewer	Evans	84,148	2,200,000		1,530	2,200,000	Construction in FY19-20 SRF Project
	SRF (2019) 9th Street Sewer Reroute	Evans	115,078	1,275,000		6,347	2,000,000	Construction in FY19-20 SRF Project
	SRF (2019) Getty Lift Station Repair	Evans	9,869	90,000		663	90,000	Construction in FY19-20 SRF Project
	SRF (2019) Beidler Truck Sewer	Evans	246,033	3,700,000		16,317	4,900,000	Construction in FY19-20 SRF Project
	SRF (2019) Glenside Neighborhood - Phase 1	Evans	61,010	700,000		415	840,000	Construction in FY19-20 SRF Project
	SRF(2019) Peck & Sanford - Phase 1	Evans	99,402	740,000		692	1,300,000	Construction in FY19-20 SRF Project
	Remembrance Drive Upgrades	Mikesell	152,965	-		-	-	
	Lift Stations repairs/upgrades	Mikesell	17,126	40,000		-	40,000	repairs to Apple Ave./Industrial/Harbour Town Stations
			908,678	8,870,000		114,035	11,495,000	
591	Water							
	SCAD Migration Project PLC	Evans	145,444	40,000			40,000	instrumentation upgrade, continuation
	Harvey Pump Repair, # 2	Evans	-	80,000			80,000	repair of second pump.
	Repair & add membrane to 4 of 4 clear wells @ plant	Evans	664,930	-		-	-	
	Laketon, Getty to Creston	Evans	23,073	-		-	-	
	Harvey sump and drains repair	Evans	-	100,000			100,000	Replace rotted hangers and drain lines - moving project to 2019-20
	Vehicle Base Reading Unit - Distribution	Evans						per distribution staff
	Replace Chemical Feed Lines - Hypochlorite	Evans	-	50,000			50,000	Moving project to 2019-20
	Replace Tank Liner - Hypochlorite Tank	Evans	27,000	-			-	
	Replace Rapid Mixer (eastside)	Evans	22,865	25,000			25,000	
	Titration, Laboratory Equipment	Evans	-	-			-	

City of Muskegon								
1st Quarter Budget Reforecast FY 2019-20								
		Responsibility	2018-19 Actual Capital Projects	2019-20 Budgeted Capital Projects	2019-20 Recommended Budget Capital Projects Grant Revenue	2019-20 Actual Expenditures Sept 30, 2019	2019-20 1st Qtr Reforecast Capital Projects	Comments
BUDGETED MAJOR CAPITAL PROJECTS								
	Fruitport Generator Tie-in with Emergency Generator	Evans	6,461	100,000			100,000	Design only in 2018-19 project moved to 2019-20
	Old Filter Gallery Roof, Rehab-Walls and Windows	Evans	239,687	-		-	-	
	Fence at Roberts, Marshall & Nims tanks	Evans	62,948	-			-	
	Replace Bubblers	Evans	62,239	-			-	
	Communications Tower	Evans		300,000			300,000	
	Varoius Street Project work	Evans	139,345	150,000		-	150,000	
	GIS Update and Maintenance	Evans	3,202	-		-	-	County licensing & map maintenance
	POLIT Grant - Water System Inventory	Evans	517,223	400,000	400,000	14,945	400,000	
	Lakeshore Drive Watermain, McCracken to Laketon	Evans	1,235,433	-		324,899	-	
	Harvey Reservoir Improvements	Mungarwadi		1,080,000			1,080,000	
	Filtration Plant Roofing & Windows 3,6,11	Mungarwadi		990,000			990,000	
	Reliability Study	Mungarwadi		20,000			20,000	
	Beach Street	Evans		300,000			400,000	Partner with the County
	DWRF Projects 2019	Evans	25,059	1,120,000		49,152	2,200,000	
	3rd Street Project	Evans		300,000			400,000	
	Dewatering Trailer & Equipment	Evans	-	50,000		-	50,000	
			3,174,909	5,105,000		388,996	6,385,000	
<u>594</u>	<u>Marina</u>							
	Docks & Building Improvements (office, bathroom)	Evans	33,904	-		-	-	only engineering in 2018
	T Dock Replacement Project	Evans	-	350,000			-	Requested Grant and Partial Match (\$1.4M Project)
			33,904	350,000		-	-	
<u>642</u>	<u>PSB</u>							

City of Muskegon								
1st Quarter Budget Reforecast FY 2019-20								
		Responsibility	2018-19 Actual Capital Projects	2019-20 Budgeted Capital Projects	2019-20 Recommended Budget Capital Projects Grant Revenue	2019-20 Actual Expenditures Sept 30, 2019	2019-20 1st Qtr Reforecast Capital Projects	Comments
BUDGETED MAJOR CAPITAL PROJECTS								
	PSB Partial Roof	Evans		150,000			150,000	
				150,000			150,000	
643	Engineering Services							
	Intergovernmental Engineering Work	Mikesell						
661	Equipment Fund							
5720/Quantity	Non-Vehicular Equipment:							
1	Trailer	Mikesell	-	-			-	
1	Salt Box	Mikesell	14,999	-		-	-	
1	Concrete Breaker	Mikesell	12,250	-		-	-	
	Trackless	Mikesell	192,983			-	-	
	various small equipment	Mikesell	-	60,000		7,082	60,000	
1	Riding Mower/ Snow Blower	Mikesell						
			220,232	60,000			60,000	
5746	Communications Equipment:							
	Communication Equipment	Evans		80,000			80,000	
	Recording Equipment Upgrade	Evans	77,321	-			-	
	Cruiser DVR Upgrade	Evans	68,658	-			-	
			145,979	-			80,000	
5730	Vehicles:							
7	Police Cruisers / Tahoes	Evans	250,117	-		-	-	
1	1 Ton pickup truck DPW	Evans	28,803	-		-	-	

City of Muskegon								
1st Quarter Budget Reforecast FY 2019-20								
		Responsibility	2018-19 Actual Capital Projects	2019-20 Budgeted Capital Projects	2019-20 Recommended Budget Capital Projects Grant Revenue	2019-20 Actual Expenditures Sept 30, 2019	2019-20 1st Qtr Reforecast Capital Projects	Comments
BUDGETED MAJOR CAPITAL PROJECTS								
2	Detective Cars	Evans	46,156	-		-	-	
3	1/2 ton pickup Truck	Evans	106,716	-		-	-	
1	Colorado - City Engineering	Evans	33,215	-		-	-	
1	Plow Truck	Evans	88,502	-		-	-	
1	Backhoe	Evans	97,054	-		-	-	
2	City Hall cars	Evans	73,514	-			-	
4	Police Cruisers / Tahoes	Evans		152,000			152,000	
2	Police Admin Vehicles	Evans		59,000		22,843	59,000	
2	1 Ton 4x4 Pickups Parks	Evans		66,000			66,000	
1	High Rangers	Evans		185,000			185,000	
2	3/4 ton truck for Water- 2x4	Evans		66,000			66,000	
1	1 Ton 4X4 Dump Truck	Evans		45,000			45,000	
1	backhoe	Evans		120,000			120,000	
1	Plow Truck	Evans		<u>165,000</u>		-	<u>165,000</u>	
			724,077	858,000			858,000	
	Total Equipment Fund		1,090,288	918,000			998,000	
			<u>\$ 14,611,453</u>	<u>\$ 24,676,226</u>	<u>\$ 1,786,726</u>	<u>\$ 1,717,848</u>	<u>\$ 30,870,706</u>	
	* Police cruisers changed to SUVs as the Chevy Impala Police Unit is being discontinued by General Motors.							

WATCH MUSKEGON

Agenda Item Review Form Muskegon City Commission

Commission Meeting Date: November 26, 2019	Title: New Copiers and Updated Maintenance Agreement with Applied Imaging
Submitted By: Beth Lewis	Department: Finance
Brief Summary: To purchase 14 new copiers on a 60-month lease and update our maintenance agreement with Applied Imaging.	
Detailed Summary: The City is proposing a 60 month lease for 14 new copiers. All but one of the copiers are replacing existing copiers we have had since 2011. One of the copiers is a new copier for the office at the LC Walker Arena. The City has had a relationship with Applied Imaging for copiers and printers since 2011 and have been very happy with the product and their service. Applied Imaging is the current supplier under the State of Michigan MITN Cooperative. The new copiers will lower our maintenance costs to .007 cent per copy for black and white copies and .059 for color copies. This is down from .01232 and .07885 respectively. The proposed monthly savings will be \$681.80 for annual savings of \$8,181.60.	
Amount Requested:	Amount Budgeted:
Fund(s) or Account(s):	Fund(s) or Account(s):
Recommended Motion: To approve staff to enter into agreements to lease 14 new copiers and lower the per copy maintenance agreement currently in place with Applied Imaging.	
Check if the following Departments need to approve the item first: Police Dept. ☐ Fire Dept. ☐ IT Dept. ☐ For City Clerk Use Only: Commission Action:	

Current Cost(s)

Model	Lease Payment	BW CPP	Color CPP	B&W Monthly Vol.	Color Monthly Vol.	Total Cost
Lease	935.56					935.56
costs for older installed units		.01868	.1225	32803	17698	2,789.76
Service costs for newer units		.01232	.07885	27778	10369	1,159.82
Sub Totals:				60581	28067	
					Monthly Cost	4,885.14
					Annual Cost	58,621.68

Proposed Cost(s)

Model	Lease Payment	BW CPP	Color CPP	B&W Monthly Vol.	Color Monthly Vol.	Total Cost
1st lease	935.56					935.56
New lease	1187.76					1,187.76
Service costs on all units		.007	.059	60581	28067	2,080.02
Sub Totals:						
					Monthly Cost	4,203.34
					Annual Cost	50,440.08

Monthly Savings	681.80
Annual Savings	8,181.60



Agenda Item Review Form

Muskegon City Commission

Commission Meeting Date: 11/26 /2019	Title: Police Cruiser Replacement
Submitted By: Joe Buckingham	Department: DPW/Equipment
Brief Summary: The Equipment Division is requesting permission to purchase four (4) Chevy Tahoe Police Cruisers from Berger Chevrolet, the Mi Deal State Contract holder. The cost is \$35,822.00 each, for a total of \$143,288.00.	
Detailed Summary:	
Amount Requested: \$35,822.00 X 4 units for a total price of \$143,288.00	Amount Budgeted: \$152,000.00
Fund(s) or Account(s): Equipment CIP fund	Fund(s) or Account(s): 661-60932-5730
Recommended Motion: Authorize staff to move forward with purchase.	
Check if the following Departments need to approve the item first: Police Dept. ☐ Fire Dept. ☐ IT Dept. ☐ For City Clerk Use Only: Commission Action:	



WATCH MUSKEGON

Agenda Item Review Form

Muskegon City Commission

Commission Meeting Date: 11/26/19	Title: (2) Hurst Combi Rescue Tool Sets
Submitted By: Director Jeffrey Lewis	Department: Fire Department
Brief Summary: Purchase of two (2) Hurst Combi Rescue Tool Sets. Cost for one set is \$13,550 from Apollo Fire Equipment, offered to the City of Muskegon at consortium pricing. Each set includes shipping, training, and the additional equipment needed to use and mount the rescue tools. The purchase equals \$27,100, which is \$100 more than the budgeted \$27,000	
Detailed Summary	
Amount Requested: \$27,100.00	Amount Budgeted: \$27,000.00
Fund(s) or Account(s): 101-50336-5720	Fund(s) or Account(s): 101-50336-5720
Recommended Motion: Commission approval for the purchase of two (2) Hurst Combi Rescue Tool Sets for Fire Department rescue efforts.	
Check if the following Departments need to approve the item first: Police Dept. ☐ Fire Dept. ☒ IT Dept. ☐ For City Clerk Use Only: Commission Action:	

MUSKEGON FIRE DEPARTMENT

OFFICE OF THE DEPUTY DIRECTOR

770 Terrace St
Muskegon, MI 49440
231-724-6942 office
jay.paulson@shorelinecity.com



DATE: September 23, 2019

TO: Director Jeffrey Lewis

FROM: Jay Paulson

RE: Hurst Rescue Tools

The "Golden Hour," or the first 60 minutes after a traumatic injury, is a basic principle of trauma and EMS systems that has been implemented for more than three decades. It embodies the concept that reducing the time from initial trauma to advanced care improves the outcome of the patient, if accomplished within that 60 minute window. To achieve this goal, the initial patient assessment, emergency stabilization, patient extrication, patient packaging, and initiation of transport should ideally take less than 10 minutes, also referred to as the "Platinum 10 Minutes."

In the case of motor vehicle collisions, patient extrication can take some time, depending on type and extent of damage. Hydraulic vehicle extrication tools, commonly known as the "Jaws of Life," are imperative to shortening that patient extrication time. Currently, the Muskegon Fire Department has only one of these tools, a Hurst rescue tool located on Engine 23 at the Central Fire Station. However, response times to outlier areas such as the Industrial Park and Pere Marquette can take up to 20 minutes, and that is if Engine 23 is not assigned to another incident. In that case, or if our Hurst rescue tool is out of service, we must rely on mutual aid from other departments, which can almost double response times. Adding Hurst rescue tools to Engines 24 and 25 will reduce our response times to these locations and will help us meet our goal of the "Golden Hour."

Apollo Fire Equipment, located near Detroit, is Michigan's only Hurst Tool dealer. They have provided live demonstrations at our department, exhibiting several different Hurst models. We have determined that the **SC757E2 combi tool** would be an ideal model for our situation and our department since it is a battery operated combination cutter and spreader in one. The package offered by Apollo gives us the necessary operating equipment as well as mounting brackets to secure the equipment on each fire apparatus, as required by MIOSHA and NFPA. Apollo also offered to match the price given to a "purchase consortium" of several eastern Michigan fire departments, resulting in a better rate. Even more so, Apollo will also train all members of the department in the proper operation of the rescue equipment at no additional cost. Apollo's price of two Hurst Rescue tools with the necessary equipment and mounting brackets is **\$27,100**. This is \$100 above the budgeted amount of **\$27,000**.

I have attached two out-of-state internet quotes from other Hurst Tool dealers. Their costs are notably higher and they do not include shipping, training, and the additional equipment needed to optimally use and mount the rescue tools.

Therefore, it is clear to this office that Apollo Fire Equipment provides the best opportunity to increase our Fire Department's capabilities as well as aid us in meeting the "Golden Hour," that goal imperative to positive patient outcomes. If you have any questions, please do not hesitate to enquire.

SC 757E2 Combi Tool

The most powerful
battery-powered combi
tool – ever.

part number: 362R542



[Section Menu](#)[Find a Dealer](#)

PRODUCT INFORMATION

The SC 757E2 combi tool is the most powerful battery combination tool on the rescue market.

And that's only half the story because it also has the largest spread and best cut rating. Simply put, it is the best battery combi tool out there ... bar none.

Perfect for police, military and rescue/disaster management teams

Fast opening and closing action for increased speed during time-critical rescues

Removable tips achieve better cutting efficiency and eliminate squeezing of material between spreading tips

Cutting blade surface is taken to the end of the blade, allowing for a more aggressive blade geometry

"Shark Tooth" removable tips offer multifunctional design, with four rows of shark-like teeth for maximum performance and gripping

Ergonomically designed star-grip permits tool actuation from almost any gripping position

Each tool comes with two li-Ion rechargeable batteries and one charger

Plug it in for limitless power with a 110v adaptor

TECHNICAL DATA

Length

40.7 in / 1,033 mm

Width

11.6 in / 294 mm

Height

11.2 in / 285 mm

Weight

52.9 lbs / 24 kg

Spreading Distance

17.7 in / 450 mm

Max Spread Force

292,000 lbs / 1,300 kN

NEPA HSF

11,000 lbs / 49 kN

NEPA LSF

8,770 lbs / 39 kN

NFPA HPF

14,800 lbs / 66 kN

NFPA LPF

10,800 lbs / 48 kN

NFPA Cutter Rating

A8/B9/C8/D9/E9

Cutter Opening

14.5 in / 369 mm

NFPA 1936 2015 Compliant

Yes

IP Rating

IP54

ACCESSORIES



EXL edRAULIC® Rescue Batteries

Product Number: 272085410

MUSKEGON FIRE DEPARTMENT
CITY OF MUSKEGON
TELEPHONE BID TABULATION FORM

Date: 9-19-19

Employee: Keith McMillan

	Bidder #1	Bidder #2	Bidder #3
Vendor	MES Fire Equipment	BOTACH.com	Apollo Fire Equipment
Address	MESFire.com	BOTACH.com	12584 Lakeshore Dr Romeo, MI 48065
Telephone Number			(734) 765-0135
Fax Number			
Accept Mastercard			
Quoted By	Online	Online	Carl Hein

Description & Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total
HURST SC757E2 Combi tool kit	\$13,550x2= \$27,100		\$13,550x2= \$26,654		\$13,550x2= \$27,100	
Stabilization Chocks	\$143.99X4 Plus \$29.99 S&H Total= \$605.95		\$143.99X4 Plus \$29.99 S&H Total= \$605.95		Included in consortium pricing	
Plasix Plus SC757E2 Tool Mounts	\$247.52X2 Plus \$80.38 S&H Total= \$575.42		\$247.52X2 Plus \$80.38 S&H Total= \$575.42		Included in consortium pricing	
R42 telecrib engine stabilization Kit		Total= \$2919		Total= \$2919	Included in consortium pricing	
R42 Strut mounts		Total= \$199		Total= \$199	Included in consortium pricing	
	Total Package Price \$31,399		Total Package Price \$30,953		Total Package Price \$27,100	

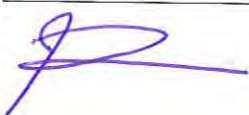
Bidder

#3

approved by



cm

 11/19/19

QUOTATION

Apollo Fire Equipment Company
Apollo Fire Apparatus Repair, Inc.
 12584 Lakeshore Drive, Romeo, MI 48065
 Phone: (800) 626-7783 Fax: (586) 752-6907

QUOTE #: 2019153CH

DATE:	September 18, 2019
TERMS:	Net 30
F.O.B:	Delivered
VALID FOR:	1 week
LEAD TIME:	Hurst: 8 weeks / Paratech 16 weeks

BILL TO:	Muskegon Fire Department
ADDRESS:	770 Terrace Street, Muskegon, MI 49440
ATTN:	Keith McMillan

SHIP TO:	Same
ADDRESS:	
ATTN:	

PHONE: c 231-670-5587

FAX:

E-MAIL: keith.mcmillan@shorelinecity.com

QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL
2	362R542	Hurst SC757E2 Combination Tool Package (includes SC757E2 Combination Tool, 2 EXL Batteries, and Battery Charger)	\$13,550.00	\$27,100.00
4	SC-1	Turtle Standard Step Chock	\$143.54	\$574.16
1	CTC-6001LL	Rescue 42 TeleCrib Engine Kit Modified with 2 Long Struts, No Short	\$3,019.00	\$3,019.00
2	PP-HED-SC757E2	PlastixPlus Horizontal Mounting Bracket for SC757E2 Tool	\$247.52	\$495.04
1	CTC-524	Rescue 42 Strut Mounting Brackets (pair)	\$199.00	\$199.00
1		Discount on Stabilizaton and Mounting Equipment	-\$222.20	-\$222.20
1		Mutual Cooperative Discount on Hurst Tools for orders received by September 25, 2019	-\$4,065.00	-\$4,065.00
		*In-Service Training Included Upon Delivery of Hurst Equipment		
			SUBTOTAL	\$27,100.00
Thank you for the opportunity to quote on your Fire Department needs.			SHIPPING	Included
			TAX	
			OTHER	
			TOTAL	\$27,100.00

Carl Hein, Sales Representative
Cell: (734) 765-0135
carlhein104@gmail.com

MUSKEGON FIRE DEPARTMENT - REQUEST TO SPEND

Please submit this form BEFORE purchasing any items

Clear Form

- ✓ Purchases up to \$200 for supplies do not need prior approval
- ✓ Purchases \$200.01 - \$500 for operational supplies need Deputy Director approval
- ✓ Purchases \$500.01 and over need the Director's approval
- ✓ Approved Purchases \$500.01 and over MUST have a P.O.# Assigned prior to purchase

Date of request: 9-20-2019

Requested By: Jay Paulson

Store/business items to be purchased/ordered from:

Apollo Fire Equipment

Item(s) to be purchased: 2- Hurst combi rescue tool sets

To be purchased for: Engine 24 and Engine 25

Amount Requested: \$27,100 (no sales tax) ☒ Estimate Attached

Payment Type: ☐ Credit Card ☒ Charge to Account (Invoiced)

GL Account # _____

Requestor's Comments: _____

Capital budgeted amount of \$27,000

Requestor's Signature: _____

Jay Paulson

☐ Approved

☐ Denied

Date: _____

Directors Comments: _____

Director's Signature: _____

Dennis

- Danielle Thomas

P.O.# 19-AFE0001 Executive Assistant Initials & Date: DS 11/14/19

Orders over \$500.01 require the Director's signature and assigned purchase order number. The signed form will be returned to the requester. The assigned purchase order number must be used when placing the order. After receiving the goods, a copy of this form along with the packing slip need to be sent to the Public Safety office as reference for the invoice.

WATCH MUSKEGON

Agenda Item Review Form Muskegon City Commission

Commission Meeting Date: 11-26-2019	Title: Setting The Docks brownfield public hearing
Submitted By: Dave Alexander	Department: Economic Development
Brief Summary: The Brownfield Redevelopment Authority recommended approval of Brownfield Plan Amendment for The Docks (Damfino Development LLC) at 1490 Edgewater Street and now the city commission must schedule a public hearing on that plan for December 10, 2019.	
Detailed Summary: Damfino Development LLC submitted a Brownfield Plan Amendment for the Docks at 1490 Edgewater to the Brownfield Redevelopment Authority, which approved it on November 12, 2019. The city commission must set a public hearing on the plan for December 10, 2019. A resolution setting the Dec. 10 public hearing is attached.	
Amount Requested: N/A	Amount Budgeted: N/A
Fund(s) or Account(s):	Fund(s) or Account(s):
Recommended Motion: To approve the resolution setting a public hearing for December 10, 2019 on the Docks Brownfield Plan Amendment and notify the appropriate taxing units.	
Check if the following Departments need to approve the item first: Police Dept. ☐ Fire Dept. ☐ IT Dept. ☐ For City Clerk Use Only: Commission Action:	

**City of Muskegon
Brownfield Redevelopment Authority
County of Muskegon, State of Michigan**

RESOLUTION APPROVING REVISED BROWNFIELD PLAN AMENDMENT

The Docks (Damfino Development LLC)

Redevelopment Project

Minutes of a regular meeting of the Board of the City of Muskegon Brownfield Redevelopment Authority, County of Muskegon, State of Michigan, held on the 12th day of November 2019, at 10:30 a.m., prevailing Eastern Time.

PRESENT: Members Bottomley, Kleaveland, DePung, Pollock, Johnson, Riegler,
Hastings, Peterson

ABSENT: Members Wallace Jr, Kalisz, Sytsema, Edbrooke, Moore

The following preamble and resolution were offered by Member Pollock and supported by Member Peterson:

WHEREAS, a Brownfield Plan has been adopted pursuant to Act 381, Public Acts of Michigan, 1996, as amended ("Act 381"), a copy of which is on file with the Secretary of the City of Muskegon Brownfield Redevelopment Authority (the "Authority"); and

WHEREAS, the Authority is authorized to approve amendments to the Brownfield Plan and recommends the Amendment to add the redevelopment of The Docks at 1490 Edgewater St, 1875 Waterworks Rd, and 3400, 3460 and 3474 Wilcox Ave by Damfino Development LLC for approval to the City of Muskegon, County of Muskegon, State of Michigan (the "City").

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. Approval of Brownfield Plan. The Board hereby adopts and approves the Brownfield Plan Amendment for The Docks (Damfino Development LLC), project and recommends the approval of the Brownfield Plan Amendments by the Muskegon City

Commission.

2. Public Hearing. The Board hereby requests the Muskegon City Commission to provide a notice of Public Hearing on the proposed Brownfield Plan Amendments, and further requests that such hearing notice be provided to all taxing jurisdictions. Notice of the time and place of the hearing shall be given pursuant to Act 267, Public Acts of Michigan, 1976, as amended ("Open Meetings Act").

3. Deliver Resolution and Brownfield Plan to City. The Chair of the Authority is directed to deliver a certified copy of this resolution and the Brownfield Plan Amendments to the City Clerk.

4. Disclaimer. By adoption of this resolution and approval of the Brownfield Plan Amendments, the Authority assumes no obligation or liability to the owner, developer or lessor of the Eligible Property for any loss or damage that may result to such persons from the adoption of this resolution and Brownfield Plan Amendments.

5. Work Plan Transmittal. The Chair of the Authority shall be authorized to transmit to the Michigan Strategic Fund, the Michigan Economic Development Corporation and/or the Michigan Department of Environmental Quality, on behalf of the Authority, a final Act 381 Work Plan that has been reviewed and approved by the Authority.

6. Repealer. All resolutions and parts of resolution in conflict with the provisions of this resolution are hereby repealed or amended to the extent of such conflict.

AYES: Bottomley, Kleaveland, DePung, Pollock, Johnson, Riegler, Hastings, Peterson

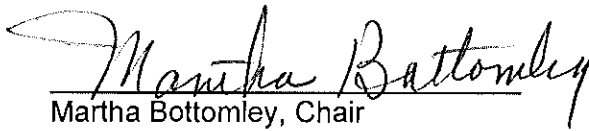
NAYS: None

RESOLUTION DECLARED ADOPTED.



Martha Bottomley, Chair
City of Muskegon Brownfield Redevelopment Authority

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of the City of Muskegon Brownfield Redevelopment Authority, County of Muskegon, State of Michigan, at a regular meeting held on Nov. 12, 2019, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

A handwritten signature in cursive script, reading "Martha Bottomley". The signature is written in dark ink and is positioned above the printed name and title.

Martha Bottomley, Chair
City of Muskegon Brownfield Redevelopment Authority

**RESOLUTION NOTIFYING TAXING UNITS
AND CALLING PUBLIC HEARING REGARDING
APPROVAL OF AMENDMENT TO THE BROWNFIELD PLAN OF THE
CITY OF MUSKEGON BROWNFIELD REDEVELOPMENT AUTHORITY**

**Damfino Development LLC
The Docks
1490 Edgewater**

City of Muskegon
County of Muskegon, Michigan

Minutes of a Regular Meeting of the City Commission of the City of Muskegon, County of Muskegon, Michigan (the "City"), held in the City offices, on the 26nd day of November, 2019, at 5:30 p.m., prevailing Eastern Time.

PRESENT:

Members _____

ABSENT: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the City of Muskegon, County of Muskegon, Michigan (the "City") is authorized by the provisions of Act 381, Public Acts of Michigan, 1996, as amended ("Act 381"), to create a brownfield redevelopment authority; and

WHEREAS, pursuant to Act 381, the City Commission of the City duly established the City of Muskegon Brownfield Redevelopment Authority (the "Authority"); and

WHEREAS, in accordance with the provisions of Act 381, the Authority has prepared and approved Brownfield Plan Amendments to include **Damfino Development LLC (The Docks)** and

WHEREAS, the Authority has forwarded the Brownfield Plan Amendments to the City Commission requesting its approval of the Brownfield Plan Amendments and

WHEREAS, prior to approval of the Brownfield Plan Amendments, the Muskegon City Commission desires to hold a public hearing in connection with consideration of the Brownfield Plan Amendments as required by Act 381; and

WHEREAS, prior to approval of the Brownfield Plan Amendments, the City Commission is required to provide notice and a reasonable opportunity to the taxing jurisdictions levying taxes subject to capture, to express their views and recommendations regarding the Brownfield Plan Amendments.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Commission hereby acknowledges receipt of the Brownfield Plan Amendments from the Authority and directs the City Clerk to send a copy of the proposed Brownfield Plan Amendments to the governing body of each taxing jurisdiction in the City, notifying them of the City Commission's intention to consider approval of the Brownfield Plan Amendments [after the public hearing described below].

2. A public hearing is hereby called on the 10th of December, 2019 at 5:30 p.m., prevailing Eastern Time, in the City Hall Commission Chambers to consider adoption by the City Commission of a resolution approving the Brownfield Plan Amendments.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Members

NAYS: Members

RESOLUTION DECLARED ADOPTED.

Ann Meisch, City Clerk

WATCH MUSKEGON

Agenda Item Review Form Muskegon City Commission

Commission Meeting Date: 11-26-2019	Title: Brownfield agreement for 1208 Eighth
Submitted By: Dave Alexander	Department: Economic Development
Brief Summary: A request to approve a brownfield development and reimbursement agreement for 1208 Eighth Street among the city, Core Development and the city's Brownfield Redevelopment Authority.	
Detailed Summary: The Muskegon City Commission approved a Brownfield Plan for Core Development on Nov. 12, 2019. The next step is for the city, Core Development and the Brownfield Redevelopment Authority to approve a development and reimbursement agreement. The BRA unanimously approved that agreement on Nov. 12, 2019. The brownfield plan is for a former Volkswagen dealership building to be renovated into a commercial-office building with a private investment of \$700,000. The Brownfield Plan calls for eligible costs of \$145,129 to be reimbursed the developer over the next 30 years from property tax increments, included in that is \$40,000 for the city's public improvements for on-street parking.	
Amount Requested: N/A	Amount Budgeted: N/A
Fund(s) or Account(s):	Fund(s) or Account(s):
Recommended Motion: To approve the Development and Reimbursement Agreement for the 1208 Eighth Street Brownfield and authorize the mayor to sign the agreement.	
Check if the following Departments need to approve the item first: Police Dept. ☐ Fire Dept. ☐ IT Dept. ☐ For City Clerk Use Only: Commission Action:	

DEVELOPMENT AND REIMBURSEMENT AGREEMENT

THIS DEVELOPMENT AND REIMBURSEMENT AGREEMENT (the “**Agreement**”) is made on _____, 2019, by and between the CITY OF MUSKEGON, a Michigan municipal corporation, whose address is 933 Terrace Street, Muskegon, Michigan 49440 (the “**City**”), the CITY OF MUSKEGON BROWNFIELD REDEVELOPMENT AUTHORITY, a Michigan public body corporate, whose address is 933 Terrace Street, Muskegon, Michigan 49440 (the “**Authority**”), and Core Development, LLC, a Michigan limited liability company, whose address is 111 W. Western Avenue, Muskegon, MI 49440 (the “**Developer**”).

RECITALS

- A. Pursuant to P.A. 381 of 1996, as amended, (“**Act 381**”), the Authority recommended adoption of a brownfield plan (the “**Brownfield Plan**”) on October 8, 2019, to add property located at 1208 8th Street, Muskegon, Michigan (the “**Property**”).
- B. The Developer owns the Property, which is included in the Brownfield Plan as an “eligible property” because it is a “facility,” as defined by Part 201 of the Natural Resources and Environmental Protection Act (“**Part 201**”) and adjacent or contiguous to the “facility.” The Developer is not a liable party, under Part 201, for the contamination on the Property.
- C. The Developer intends to conduct eligible activities on the Property in order to address environmental and brownfield conditions and redevelop the site into a commercial lease space (the “**Project**”). The Project will include environmental assessment activities, demolition activities, site preparation, public infrastructure, brownfield plan/work plan preparation, and contingencies allowed under Act 381 (the

“Eligible Activities”), all as described in the Brownfield Plan and eligible for reimbursement under Act 381. The total cost of Eligible Activities is \$121,067.75 (the **“Total Eligible Brownfield TIF Costs”**).

D. Act 381 permits the Authority to capture and use the school tax (where applicable) and local property tax revenues (both real and personal property) generated from the incremental increase in property value of a redeveloped brownfield site constituting an “eligible property” under Act 381 to pay or to reimburse the cost of Eligible Activities conducted on the “eligible property” (the **“Brownfield TIF Revenue”**).

E. In accordance with Act 381, the parties desire to establish the procedure for using the available Brownfield TIF Revenue generated from the Property to reimburse the Developer or others for completion of Eligible Activities on the Property in amounts not to exceed the Total Eligible Brownfield TIF Costs.

NOW, THEREFORE, the parties agree as follows:

1. Reimbursement Source.

During the Term (defined below) of this Agreement, and except as set forth in Paragraph 3 below, the Authority shall reimburse the Developer or their assigns for the cost of its Eligible Activities conducted on the Property from the Brownfield TIF Revenue collected from the Property. The amount reimbursed to the Developer or their assigns for the Eligible Activities shall not exceed the Total Eligible Brownfield TIF Costs. The Authority shall capture Brownfield TIF Revenue from the Property and reimburse the Developer or their assigns for Eligible Activities until the earlier of the Developer being fully reimbursed or the disbursement of the 2054 Brownfield TIF Revenue.

Reimbursement payments shall be made on a semi-annual basis as incremental local and school taxes are captured and available.

2. Capture of Taxes.

During the term of this Agreement, the Authority shall capture all available Brownfield TIF Revenue from the Property as allowed under the Plan and use those revenues as provided in this Agreement.

3. Reimbursement Process.

(a) Developer shall submit to the Authority a “Request for Cost Reimbursement” of Eligible Activities paid for by the Developer on or before twelve (12) months after an unconditional certificate of occupancy has been issued for the Project. All costs for the Eligible Activities must be consistent with the approved Brownfield Plan. The Developer must include documentation sufficient for the Authority to determine whether the costs incurred were for Eligible Activities, including detailed construction draws or invoices and proof of payment or lien waivers. Copies of all invoices for Eligible Activities must note what Eligible Activities they support.

(b) Within forty-five (45) days after receiving a Request for Cost Reimbursement from Developer, the Authority shall review the costs pursuant to the requirements of Paragraph 3(a) of this Agreement and determine if the submission is complete and acceptable to render a decision by the Authority Board. The Developer shall cooperate with the Authority’s review by providing information and documentation to supplement the Request for Cost Reimbursement which may be reasonably requested by the Authority during its review period. If the Authority determines that the requested costs are deemed ineligible for reimbursement, the Authority shall notify the

Developer in writing of its reasons for rejection within the forty-five (45) day time period for review. The Developer shall then have forty-five (45) days to provide supplemental information or documents to the Authority demonstrating that the costs are eligible for reimbursement. A meeting of the Authority Board will be scheduled to render a final decision of the Authority on the reimbursement request.

(c) The Authority shall send all payments to the Developer or their assigns by registered or certified mail addressed to the Developer at the address shown above, or by electronic funds transfer directly to Developer's bank account. Developer may change the address by providing written notice sent by registered or certified mail to the Authority.

(d) Payments to the developer will be made from available Brownfield TIF Revenue. If a partial payment is made by the Authority because of insufficient Brownfield TIF Revenue, the Authority shall make additional payments toward the remaining amount within thirty (30) days of its receipt of additional Brownfield TIF Revenue from the Property until all of the amounts for which submissions have been made, have been fully paid to Developer or their assigns or the end of the Term (defined above), whichever occurs first. The Authority is not required to reimburse the Developer from any other source of revenue but may do so at its sole discretion.

(e) The City of Muskegon may expend funds to complete eligible activities in support of the Project. The City of Muskegon's cost for eligible activities described in the Plan would be reimbursed after the Developer's costs are fully reimbursed.

(f) The Authority may charge an Administrative Expense on an annual basis and as described in the Plan for its actual cost of administering the Plan. The

Administrative Expense would be paid for from Brownfield TIF Revenue on an annual or semi-annual basis prior to making payments to the Developer, or their assigns, from the remaining available Brownfield TIF Revenue.

4. Term of Agreement.

The Authority shall capture Brownfield TIF Revenue from the Property and reimburse the Developer or their assigns for Eligible Activities until the earlier of the Developer being fully reimbursed or the disbursement of the 2054 Brownfield TIF Revenue (the “**Term**”). If the Term of this Agreement ends before the full reimbursement of all of Developer’s Total Eligible Brownfield TIF Costs, the last reimbursement payment by the Authority shall be the summer and winter tax increment collected during the final year of this Agreement.

5. Adjustments.

In the event that a state agency of competent jurisdiction conducting an audit of payments made to the Developer under this Agreement or a court of competent jurisdiction determines that any portion of the payments made to the Developer under this Agreement is unlawful, the Developer shall pay back to the Authority that portion of the payments made to the Developer within 30 days of the determination made by a state agency or the court as the case may be. However, the Developer shall have the right, before any such repayment is made, to appeal on its or the Authority’s behalf, any such determination made by a state agency or court as the case may be. If the Developer is unsuccessful in such an appeal, the Developer shall repay the portion of payments found to be unlawful to the Authority within thirty (30) days of the date when

the final determination is made on the appeal. Nothing in this Agreement shall limit the right of the Developer to appeal any tax assessment.

If the Developer appeals any tax assessment, the Authority shall place available Brownfield TIF Revenues in escrow and will dispense the appropriate Brownfield TIF Revenues upon final adjudication of the appeal by a court of competent jurisdiction.

6. Legislative Authorization.

This Agreement is governed by and subject to the restrictions set forth in Act 381. If there is legislation enacted in the future that alters or affects the amount of Brownfield TIF Revenue subject to capture, eligible property, or eligible activities, then the Developer's rights and the Authority's obligations under this Agreement shall be modified accordingly as required by law, or by agreement of the parties.

7. Notices.

All notices shall be given by registered or certified mail addressed to the parties at their respective addresses as shown above. Any party may change the address by written notice sent by registered or certified mail to the other party.

8. Assignment.

This Agreement and the rights and obligations under this Agreement shall not be assigned or otherwise transferred by any party without the consent of the other party, which shall not be unreasonably withheld, *provided, however*, the Developer may assign its interest in this Agreement to an affiliate without the prior written consent of the Authority, provided, any such assignee shall acknowledge to the Authority in writing on or prior to the effective date of such assignment its obligations upon assignment under this Agreement, *provided, further*, that the Developer may make a collateral assignment

of the Brownfield TIF Revenue for project financing purposes. As used in this paragraph, “affiliate” means any corporation, company, partnership, limited liability company, trust, sole proprietorship or other entity or individual which (a) is owned or controlled by such Developer, (b) owns or controls such Developer or (c) is under common ownership or control with such Developer. This Agreement shall be binding upon any successors or permitted assigns of the parties.

9. Promotion and Marketing.

Permit the Authority to cite or to use any renderings or photographs or other materials of the Project as an example of private/public partnership and brownfield site redevelopment.

10. Cooperation.

Assist and cooperate with the Authority in providing information that the Authority may require in providing necessary reports to governmental or other agencies.

11. Entire Agreement.

This Agreement supersedes all agreements previously made between the parties relating to the subject matter. There are no other understandings or agreements between them.

12. Non-Waiver.

No delay or failure by any party to exercise any right under this Agreement, and no partial or single exercise of that right, constitutes a waiver of that or any other right, unless otherwise expressly provided herein.

13. Headings.

Headings in this Agreement are for convenience only and shall not be used to interpret or construe its provisions.

14. Governing Law.

This Agreement shall be construed in accordance with and governed by the laws of the State of Michigan.

15. Counterparts.

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

16. Binding Effect.

The provisions of this Agreement shall be binding upon and inure to the benefit of all the parties and their respective heirs, legal representatives, successors and assigns.

The parties have executed this Agreement on the date set forth above.

CITY OF MUSKEGON

By: _____

Its: _____

CITY OF MUSKEGON BROWNFIELD
REDEVELOPMENT AUTHORITY

By: _____

Its: _____

CORE DEVELOPMENT, LLC

By: _____

Its: _____

WATCH MUSKEGON

Agenda Item Review Form Muskegon City Commission

Commission Meeting Date: November 26, 2019	Title: Veteran's Memorial Park Pump
Submitted By: Frank Peterson	Department: City Manager
Brief Summary: Staff is seeking to commit \$24,233 toward the cost to install a water control structure at Veteran's Memorial Park.	
Detailed Summary: In an effort address flooding at the memorial park, staff is seeking to partner with Muskegon County, the City of North Muskegon, and NOAA to install a replacement seawall and a new pump. NOAA funds will be used to replace the seawall, while the funds from the local government will be used to replace the pump that operated for many years in the reservoir. The arrangement is the same as had been in place for approximately 30 years before the previous seawall was removed. This partnership should address the ongoing flooding.	
Amount Requested: \$24,233	Amount Budgeted: \$0
Fund(s) or Account(s): 101-70751-5700	Fund(s) or Account(s): N/A
Recommended Motion: Authorize the expense of up to \$24,233 toward the replacement of the Veteran's Memorial Causeway reservoir pump.	
Check if the following Departments need to approve the item first: Police Dept. ☐ Fire Dept. ☐ IT Dept. ☐ For City Clerk Use Only: Commission Action:	

Veterans Memorial Park – South Pond Fish Passage Control Structure
Operation and Maintenance Guidelines

October 7, 2019

Addendum to the June 24, 2003 Maintenance Agreement
County of Muskegon, City of Muskegon and City of North Muskegon

The County of Muskegon (as owner of Veterans Memorial Park) acknowledges that the restoration of Veterans Memorial Park has improved water quality, fish and wildlife habitat, scenic views, ease of maintenance and has increased park usage by the public. Funding for the improvements was under a West Michigan Shoreline Regional Development Commission grant through the National Oceanic and Atmospheric Administration / Great Lakes Commission Great Lakes Regional Partnership and the Great Lakes Restoration Initiative.

In light of the significant federal contribution, the County of Muskegon has agreed to contribute to the long-term resiliency of Veterans Memorial Park through the following activities:

- A. Contribute a pump to be used in conjunction with a water level control structure on the south pond. NOAA grant funds will pay for installation of the water level control structure.
- B. Operate the south pond water level control structure to prevent flooding when sustained periods of Lake Michigan water levels are likely to cause the death or severe decline of trees or damage to memorial monuments. Operation of the control structure can begin when water levels in the park are at or above an elevation of 581.00, NAVD-88 and when NOAA and USACE forecasts indicate that Lake Michigan water elevations will be at or above 581.00 for a period of time in excess of 4 continuous weeks. During pumping, the south pond level will be maintained at 580. At all other times, no water level boards will remain within the structure to allow the bottom opening to be at the natural elevation of the connection between the river and the south pond. No boards will remain in the structure except during the allowable operational periods.
- C. Understand that rain events and winter snow melt are considered short term events that normally result in temporary water ponding over low lying areas, including portions of the concrete pathways, lawn and parking areas. These short term precipitation events are not damaging and will not result in operation of the south pond water level control structure.
- D. Park maintenance (watering, mowing, and maintenance of vegetation).
- E. Partner with community service organizations, volunteers, municipalities and other stakeholder groups to implement the long term management of the park and its restored natural features.

Name

Name

Name

Title

Title

Title

Signature

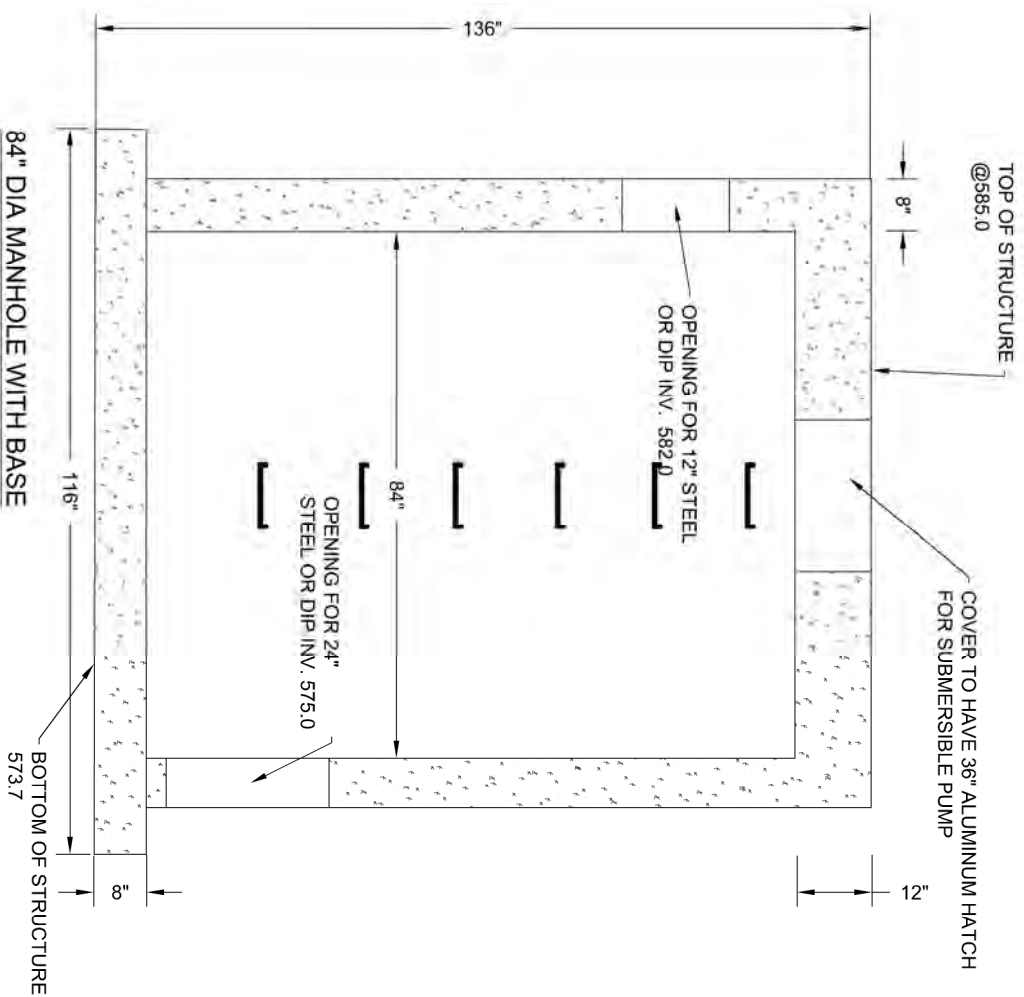
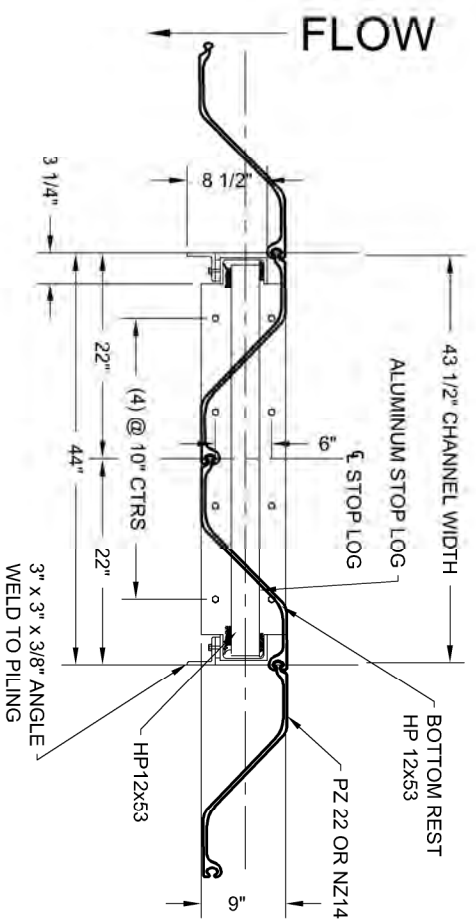
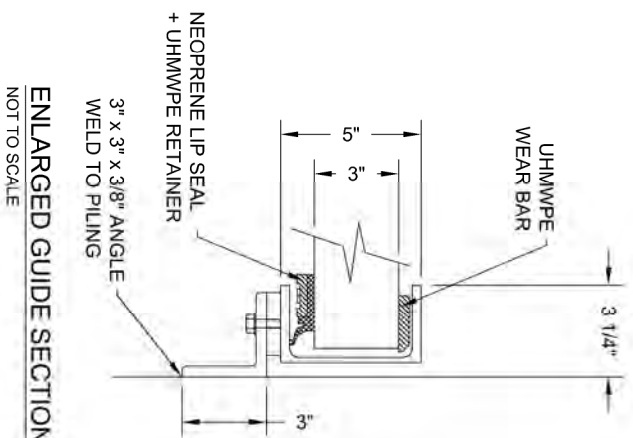
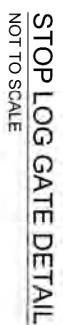
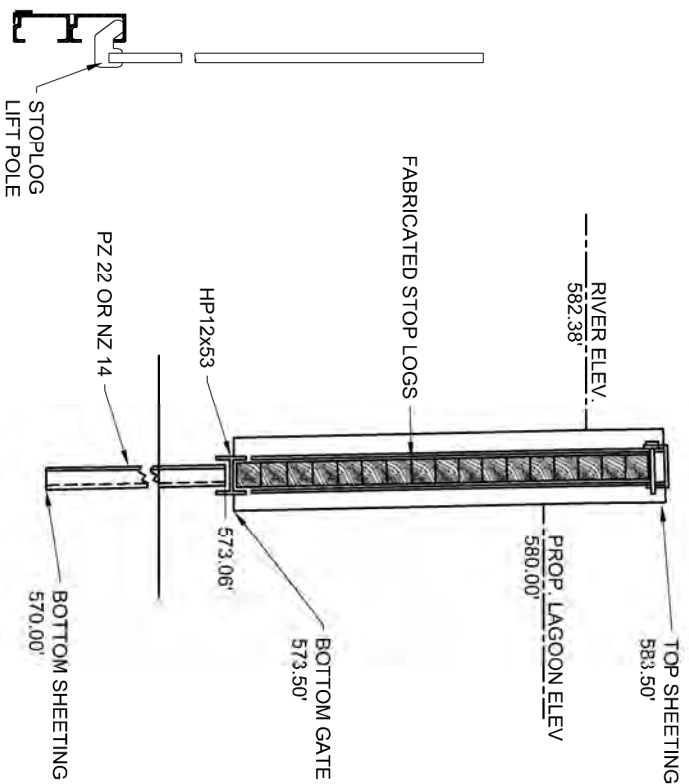
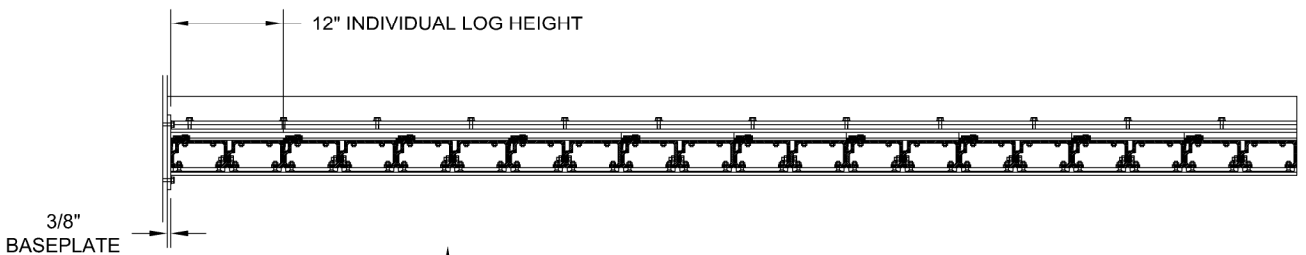
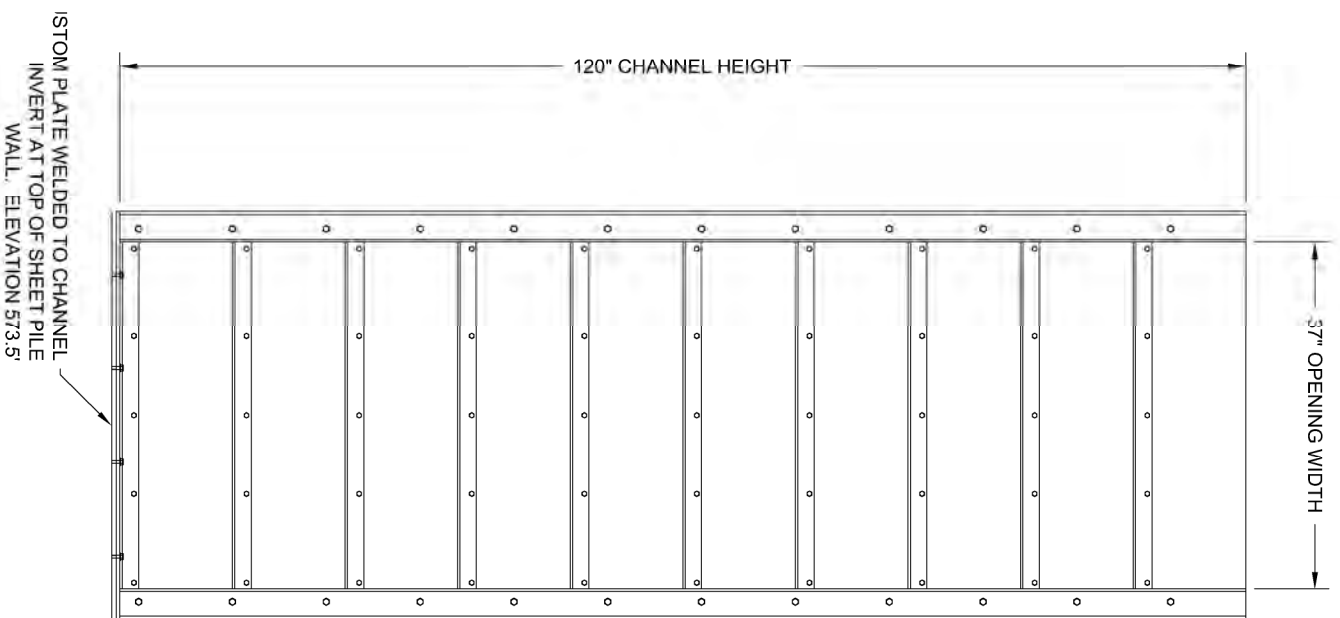
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Signature

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Signature

Date



									
THIS PRINT CONTAINS CONFIDENTIAL INFORMATION WHICH IS THE PROPERTY OF RW GATE COMPANY. THE INFORMATION AGREES THAT IT WILL NOT BE USED FOR ANY PURPOSE OTHER THAN THAT WHICH IT IS LOANED.									
QUANTITY: 1		SEATING		UNSEATING		TOLERANCES			
DESIGN HEAD (FT)		10.0'		10.0'		QUALITY OF MATERIALS PROVIDED MAX. DIMENSIONAL ±1/8"			
ALLOWABLE LEAKAGE RATE (GPM / FT)		0.1		0.1		OPERATIONAL ±0.005 ASSEMBLY ±2°			
TITLE		MUSKEGON, MI							
DATE		2/3/2017							
TITLE		36 1/2" x 12" SERIES RW3000A STOP LOGS							
SCALE:		1:15							
MATERIAL:		SEE TEXT							
DWG. NO.		17-BQ-1032-010							
REV.		B							

[illegible]

Designed:	-	KR
Checked:	-	BM
Drawn:	-	WL /
Submitted By:	-	KR
P.E. Number:	--	4437

Submission Date: 04/26/17

WEST MICHIGAN SHORELINE
REGIONAL DEVELOPMENT COMMISSIONWEST MICHIGAN SHORELINE
REGIONAL DEVELOPMENT COMMISSION

VETERANS MEMORIAL PARK HABITAT RESTORATION	WATER CONTROL STRUCTURE DETAILS
---	------------------------------------

DETAILS

WG. NO.	D2
REV	2

2



Agenda Item Review Form

Muskegon City Commission

Commission Meeting Date: November 26, 2019	Title: PILOT Ordinance Revision
Submitted By: Frank Peterson	Department: City Manager
Brief Summary: 82-51(1) of the Code of Ordinances regulating Payment in lieu of taxes is being changed to allow for a 1% PILOT fee.	
Detailed Summary: Staff is seeking an amendment to Section 82-51 of the Code of Ordinances regulating Payment in lieu of taxes. The change is necessary to reduce the Royale Glen PILOT to 1%..	
Amount Requested:	Amount Budgeted:
Fund(s) or Account(s):	Fund(s) or Account(s): N/A
Recommended Motion: Adopt the ordinance as presented.	
Check if the following Departments need to approve the item first: Police Dept. ☐ Fire Dept. ☐ IT Dept. ☐ For City Clerk Use Only: Commission Action:	

**CITY OF MUSKEGON
MUSKEGON COUNTY, MICHIGAN
ORDINANCE NO. ____**

THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY ORDAINS:

1. Chapter 82, Article II of the Code of Ordinances of the City of Muskegon, Michigan, Section 82-51 are amended to read as follows:

Section 82-51. Payment in lieu of taxes; amount; standards for determination.

The payments in lieu of taxes to be made by housing projects exempt from ad valorem taxes under this division are hereby established by the city pursuant to Section 15a of Public Act No. 346 of 1966 (MCL 125.1415a), without regard to the amounts otherwise set forth in such section of this act. The service charge to be paid in lieu of taxes by any housing project exempt under this division shall be determined as follows:

(1) *Amount.* Except as provided in subsection (2)(h) of this section, the service charge shall be in an amount no less than 1 percent nor more than 20 percent of the contract rents charged for the total of all units in the exempt housing project, whether the units are occupied or not and whether or not the rents are paid. In no event shall the service charge exceed the ad valorem real property taxes which would be paid for the housing project if it were not exempt.

(2) *Standards for determining the amount of the payment in lieu of taxes.* In determining the amount of service charge (not less than the minimum) which will be paid the city for a housing project exempt under this division the following standards shall guide the city. All criteria which apply shall be considered to arrive at the service charge:

a. In the event the housing project or a substantial part thereof is located in a rehabilitated structure, for that portion of the project found in the rehabilitated structure the city shall establish a lower service charge.

b. In the event the housing project is located in an area of the city which is part of a tax increment district and removes taxable property from the tax roll, the city shall establish a higher service charge.

c. The city shall consider the number of exempt units as compared to nonexempt units which are attached or contiguous to the housing project, but which are developed simultaneously with it by the same developer. To the extent that nonexempt units, including units calling for market rents, are included in the development, the city shall consider lowering the rate of the service charge on the exempt units.

d. In the event the housing project is proximate to nonsubsidized and nonexempt housing which is not part of any project for which the developer of the exempt housing project is responsible, the city shall establish a higher service charge.

e. In the event the housing project is eligible for other property tax abatements or reductions of any kind, or municipal benefits not generally available to residential properties, the city shall establish a higher service charge.

f. In the event the housing project results in an increase in the need for public services such as water or sewer extensions, public transportation services, additional snow plowing, police and fire services, or increased school populations, the city shall establish a higher service charge.

g. In the event the city determines that the housing project will result in significantly increased traffic generation or street or highway safety problems, the city shall establish a higher service charge.

h. For a project which meets the criteria of section 82-50(4), the service charge may be continued in the amount the city had previously determined.

(3) *Property or unit becoming ineligible.* In the event any residential unit is found to be occupied by persons who are not eligible to occupy exempt units under this division, the service charge for that unit, prorated, shall equal the general property taxes which would be payable (prorata) for that unit. In the event the city determines that more than 50 percent of the units in the housing project are occupied by such ineligible persons, then the entire housing project shall be immediately liable for a service charge in an amount equal to the ad valorem property taxes which would otherwise be charged by tax bills normally issuing in the year of the city's determination.

2. This Ordinance is to become effective ten (10) days after adoption.

Ayes:

Nays:

First Reading:

Second Reading:

CERTIFICATE

The undersigned, being the duly qualified Clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the ____ day of _____, 2019, at which meeting a quorum was present and remained throughout, and that the meeting was conducted and public notice was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Date: _____, 2019

Ann Marie Meisch, MMC
City Clerk

Publish: Notice of Adoption to be published once within ten (10) days of final adoption.

**CITY OF MUSKEGON
NOTICE OF ADOPTION**

TO: ALL PERSONS INTERESTED

Please take notice that on _____, 2019, the City Commission of the City of Muskegon amended Chapter 82, Article II of the Muskegon City Code, summarized as follows:

1. Section 82-51 is amended to provide that the combination of the service charge, which means the payment in lieu of taxes, and the essential services fee shall be not less than 1% nor more than 20% of the contract rents charged for the total of all units in the project, whether the units are occupied or not and whether or not the rents are paid.

Copies of the ordinance may be viewed and purchased at reasonable cost at the Office of the City Clerk in the City Hall, 933 Terrace Street, Muskegon, Michigan, during regular business hours.

This ordinance amendment is effective ten (10) days from the date of this publication.

Published: _____, 2019

CITY OF MUSKEGON

By _____
Ann Marie Meisch, MMC
City Clerk

PUBLISH ONCE WITHIN TEN (10) DAYS OF FINAL PASSAGE



Agenda Item Review Form

Muskegon City Commission

Commission Meeting Date: November 26, 2019	Title: Royale Glen PILOT Extension
Submitted By: Frank Peterson	Department: City Manager
Brief Summary: Staff is seeking approval of the attached Second Amendment to the Contract for Housing Exemption as well as the attached Development Agreement with Hackley-Barclay Limited Dividend Housing Association.	
Detailed Summary: In an effort to free up capital for necessary improvements at Royale Glen Townhomes, staff has negotiated the two attached agreements. The first agreement is the Second Amendment to the Contract for Housing Exemption and the second agreement is a Development Agreement for Campbell Field. The owner will receive a reduction in taxes and fees in exchange for a commitment to invest \$600,000 in residential improvements and contribute \$156,000 for the city to use as desired on improvements to Campbell Field. Staff is currently seeking community input on Campbell Field, and would expect to make the improvements in the next 12-18 months.	
Amount Requested: \$0	Amount Budgeted: \$0
Fund(s) or Account(s):	Fund(s) or Account(s): N/A
Recommended Motion: Approve the Second Amendment to the Contract for Housing Exemption and the corresponding Development Agreement with Hackley-Barclay Limited Dividend Housing Association, and authorize the Mayor and Clerk to sign.	
Check if the following Departments need to approve the item first: Police Dept. ☐ Fire Dept. ☐ IT Dept. ☐ For City Clerk Use Only: Commission Action:	

CITY OF MUSKEGON

SECOND AMENDMENT TO CONTRACT FOR HOUSING EXEMPTION

This agreement between **Hackley-Barclay Limited Dividend Housing Association Limited Partnership** ("Developer") and **City of Muskegon**, 933 Terrace, Muskegon, Michigan ("City") has entered into pursuant to the following terms:

Recitals

A. Developer and City executed a contract for housing exemption dated November 23, 1993.

B. Developer and City executed a First Amendment to Contract for Housing Exemption on July 31, 2018.

C. Developer has decided to refinance Royale Glen Townhomes. The existing Chemical Bank loan and mortgage will be paid off, but the existing low income housing tax credits limitations will remain in place.

D. In order to insure viable continued operation of the low income housing project, and to assist development in this area, City and Developer recognize that a second amendment to the original contract is necessary.

THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. Paragraph 3.1 of the Contract for Housing Exemption shall be revised to read as follows:

3.1 Payment in lieu of taxes shall be required of this Project in the amount of one percent (1%) of the total of the contract rents which are charged all living units, (whether occupied or not), located in that portion of the project which would be exempt. The required payment shall constitute a lien on the property, enforceable in the same manner as general property taxes. The required payment shall not exceed the taxes that would be paid but for the Act.

2. Paragraph 4 of the Contract for Housing Exemption shall be revised to read as follows:

4. Term. The exemption may be terminated by City upon the occurrence of the first of the following events:

- a. December 31, 2030;
- b. The Sponsor fails to qualify pursuant to Section 15a of the Act;
- c. Royale Glen Townhomes is no longer utilized as a low income housing project;
- d. Any material violation or default under Section 82-55 of the City of Muskegon Ordinances if not cured within 90 days after written notice to the Sponsor and the Authority;

3. As to all other respects, the Contract for Housing Exemption shall continue in force as if restated herein.

The remainder of this page is intentionally left blank.

4. This Second Amendment to the Contract for Housing Exemption became effective upon refinancing between November ____, 2019 and February 28, 2020.

CITY OF MUSKEGON

By: _____
Stephen Gawron
Its Mayor

Dated: November ____, 2019

AND _____
Ann Marie Meisch
Its Clerk

Hackley-Barclay Limited Dividend Housing
Association Limited Partnership

Dated: November ____, 2019

By: Hollander Development Corporation
Its: General Partner

By: _____
Joseph Hollander
Its: Vice President

DEVELOPMENT AGREEMENT

This Agreement between **HACKLEY-BARCLAY LIMITED DIVIDEND HOUSING ASSOCIATION**, a Michigan limited partnership (the "Developer") and **CITY OF MUSKEGON**, 933 Terrace Street, Muskegon, Michigan (the "City") is made pursuant to the following terms:

RECITALS

A. Concurrent with this Agreement, Developer and City have entered into a Second Amendment to Contract for Housing Exemption (the "Exemption Agreement"), an executed copy of which is attached hereto as Exhibit 1, for the operation of a low-income housing project for families, known as the Royale Glen Townhomes located at 1085 Royale Glen Drive, Muskegon MI (the "Development"); and

B. The City has granted an exemption from all ad valorem property taxes for the affordable housing units within the Development; and

C. In addition to the terms of the Exemption Agreement regarding the Development's tax exempt status, the parties wish to memorialize additional details herein.

Now, therefore, for good and valuable consideration, the parties agree as follows:

1. In addition to imposition of the minimum service charge of one percent (1%) of contract rents, as outlined in the Exemption Agreement", Developer shall pay to the City an essential services fee of one percent (1%) of contract rents, for the provision of essential services such as police and fire protection, pursuant to the same timeline as that of the service charge through April 1, 2030.

2. For a period commencing October 1, 2019 and ending December 31, 2030, \$600,000 of loan proceeds and cash flow will go into renovations to Royale Glen. This includes the \$100,000 plus in renovations completed in 2018 and 2019. Developer shall also deposit \$156,000 of loan proceeds, within 30 days of loan closing, with the City of Muskegon in escrow to renovate the Campbell Playground.

IN WITNESS WHEREOF, the parties have signed this Agreement on the dates indicated below.

CITY OF MUSKEGON

Dated: November ____, 2019

By: _____
Stephen J. Gawron, Mayor

Dated: November ____, 2019

By: _____
Ann Meisch, Clerk

HACKLEY-BARCLAY LIMITED DIVIDEND
HOUSING ASSOCIATION LIMITED
PARTNERSHIP, a Michigan limited partnership

By: Hollander Development Corporation, a
Michigan Corporation, Its General Partner

By: _____
Joseph Hollander
Its: Vice President

WATCH MUSKEGON

Agenda Item Review Form Muskegon City Commission

Commission Meeting Date: November 26, 2019	Title: Convention Center Naming Rights
Submitted By: Frank Peterson	Department: City Manager
Brief Summary: Staff is seeking authorization to enter into the attached contract with WC Hockey, LLC to assist in selling the naming rights to the Muskegon Convention Center.	
Detailed Summary: In an effort to raise additional capital to ensure the highest quality convention center without levying additional taxes or fees, staff is seeking strategic advertising partners within the new convention center. The goal is to raise at least \$1 Million over a period not to exceed 20 years. The proposed agreement would allow the city to partner with WC Hockey to identify an advertising partner and negotiate the best deal for the convention center. WC Hockey would be paid a commission based on the income created.	
Amount Requested: \$0	Amount Budgeted: \$0
Fund(s) or Account(s):	Fund(s) or Account(s):
Recommended Motion: Approve the agreement and authorize the City Manager to sign.	
Check if the following Departments need to approve the item first: Police Dept. ☐ Fire Dept. ☐ IT Dept. ☐ For City Clerk Use Only: Commission Action:	

CONVENTION CENTER NAMING AGREEMENT

This CONVENTION CENTER NAMING AGREEMENT ("Agreement") is executed this ____ day of November 2019, by and between the CITY OF MUSKEGON and MUSKEGON CONVENTION CENTER, LLC (collectively referred to as "MCC"); and WC HOCKEY, LLC ("WCH") (MCC and WCH are collectively referred to as "Parties"), with regards to the following:

- i. MCC are parties to an agreement dated 12/6/18 for the management of the Muskegon Convention Center ("Convention Center") ("Management Agreement");
- ii. Paragraph 2.10 of the Management Agreement provides a method for MCC to generate funds from the sale or lease of the Convention Center's name;
- iii. MCC desires to sell or lease the Convention Center's name to generate additional funding for capital improvement and FF&E for the Convention Center; and
- iv. MCC desires to engage WCH to assist with this process, in accordance with the terms of this Agreement.

For mutual consideration, the sufficiency of which is hereby acknowledged, the Parties mutually agree as follows:

1. **Term.** The term of this Agreement shall be for six (6) months from the date of execution of this Agreement.

2. **Engagement.** During the Term, WCH shall work diligently to obtain letter(s) of intent from interested parties for the sale or lease of the Convention Center's name; and MCC shall not engage another third party to assist with this process. The Parties agree that only offers that meet the following minimum requirements shall be considered by MCC:

- a. The interested party must be willing and able to enter into a formal agreement with MCC for the naming rights.
- b. MCC is seeking at least one million (\$1,000,000) for the naming right. The interested party must be willing to pay: (i) a lump sum payment of at least of one million dollars (\$1,000,000) to MCC; or (ii) make payment to MCC over a period of time of approximately 10 to 20 years in an amount that totals at least \$1,000,000 (for example: \$100,000 per year for 10 years).
- c. The length of the naming agreement must be no less than 10 years unless otherwise agreed by MCC and the interested party.
- d. The interested party must be willing and able to make payment or begin making payments to MCC within one (1) year of submitting the letter of intent to MCC.

MCC reserves the right to not accept any naming offers that it finds to be inconsistent with the desired image of MCC, the City of Muskegon, County of Muskegon, or the Convention Center; or that MCC believes are not in the best interest of the Convention Center.

3. **Compensation.** If WCH secures a letter of intent from an interested party and the party enters into a formal naming agreement with MCC, WCH shall be compensated as follows:

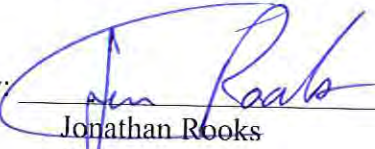
JR

- a. If the letter of intent is signed in the first 3 months of the Term, WCH or its assignee shall be paid a commission of 12% of the total amount to be paid to MCC; or
- b. If the letter is signed in the last 3 months of the Term, WCH or its assignee shall be paid a commission of 10% of the total amount to be paid to MCC.
- c. In the event the interested party is Arconic, ADAC or an affiliate of Arconic or ADAC, the commission shall be 10.5% of the total amount to be paid to MCC if the letter of intent is signed in the first 3 months of the Term and 8.5% if signed in the last 3 months of the Term.
- d. Payment shall be made by MCC to WCH or its assignee within thirty (30) days of receipt of payment(s) from the interested party. If payment is made over a period of time, WCH or its assignee shall receive payment when MCC receives payment.

4. **Miscellaneous.** This Agreement represents the entire understanding of the Parties regarding the subject matter of this Agreement. This Agreement may not be modified except by a written agreement executed by the Parties. All specifics related to the details of the naming right will be outlined in a separate negotiated agreement between MCC and the interested party.

The Parties have hereby executed this Agreement on the date and year first identified above.

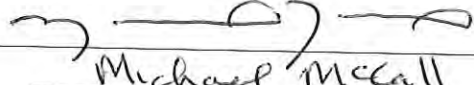
MUSKEGON CONVENTION CENTER, LLC

By: 
Jonathan Rooks
Its: Manager

CITY OF MUSKEGON

By: _____
Frank Peterson
Its: City Manager

WC HOCKEY LLC

By: 
Michael McCall
Its: President

WATCH MUSKEGON

Agenda Item Review Form Muskegon City Commission

Commission Meeting Date: 11/26/2019	Title: Marihuana Facilities Application
Submitted By: Mike Franzak	Department: Planning
Brief Summary: Request to approve the Marihuana Facilities Application that includes a social equity component.	
Detailed Summary:	
Amount Requested:	Amount Budgeted:
Fund(s) or Account(s):	Fund(s) or Account(s):
Recommended Motion: To approve the Marihuana Facilities Application.	
Check if the following Departments need to approve the item first: Police Dept. ☐ Fire Dept. ☐ IT Dept. ☐ For City Clerk Use Only: Commission Action:	

Application for Marihuana Facilities Licenses in the City of Muskegon



Application for License Type(s):

- | | | |
|--|---|---|
| ☐ MMFLA Grower Class A | ☐ MMFLA Safety Compliance Facility | ☐ MRTMA Secured Transporter |
| ☐ MMFLA Grower Class B | ☐ MRTMA Retailer | ☐ MRTMA Safety Compliance Facility |
| ☐ MMFLA Grower Class C | ☐ MRTMA Grower Class A | ☐ MRTMA Microbusiness |
| ☐ MMFLA Processor | ☐ MRTMA Grower Class B | ☐ MRTMA Excess Marihuana Grower |
| ☐ MMFLA Provisioning Center | ☐ MRTMA Grower Class C | ☐ MRTMA Designated Consumption Establishment |
| ☐ MMFLA Secured Transporter | ☐ MRTMA Processor | |

Address of proposed licensed facility: _____

Application fee: \$5,000 per license (licenses may be stacked).

Payment method used: _____

Applicant Information
Applicant Name:
Home Address:
Phone Number:
Have you received preliminary approval from the State of Michigan for an MMFLA License?
Planned Opening Date:

Property Owner Information
Owner Name:
Home Address:
Phone Number:
Does the applicant have legal possession of the premises from the date this license will be issued by virtue of ownership, lease or other arrangement?
_____ Ownership _____ Lease _____ Other (explain)

Step 1: Background Check

Has the applicant been indicted for, charged with, arrested for, convicted of, pled guilty or no contest to, or forfeited bail under the laws of any jurisdiction (state, federal, or foreign) concerning any felony criminal offense or a misdemeanor involving a controlled substance?

☐ No ☐ Yes

Has the applicant been found responsible for violating a local ordinance in any state involving a controlled substance that substantially corresponds to a felony in that state, whether the offense has been reversed on appeal, reduced, expunged, set aside, pardoned or otherwise?

☐ No ☐ Yes

Please provide the following information for all arrests, charges, indictments, and convictions related to felonies regarding controlled substances.

Offense Arrest/Charge/Indictment/Conviction	Date	Court Name/Location	Case Number	Disposition

Does the applicant have any outstanding taxes, fees, assessments (including any separate business entities the applicant has ownership in) due to the City of Muskegon? All outstanding fees due to the City of Muskegon must be paid before advancing to Step 2.

☐ No ☐ Yes

Step 2: Proof of Business Responsibility

The applicant must provide the following:

- Copy of deed or lease agreement.
- Proof that the applicant has reasonably demonstrated it possess sufficient financial resources to fund the project.
- Acknowledgement and consent to investigations, statute and rule compliance (notarized).
- Copy of insurance policy, bond, or securities for facilities if building has already been purchased or leased. This may be submitted after approval if building has not been purchased or leased yet.
- Truth and accountability statement – A statement signed by the applicant that verifies that everything in the application is truthful and that all plans will be implemented as stated. Failure to perform the actions described in the application may result in the denial of recertification.

Step 3: Plans

The following plans must be approved before a license is granted:

- Security Plan – The applicant must explain how they will maintain a safe environment for neighbors and customers. Security cameras or guards are required and their locations must be shown on the plan.
- Outreach Plan – Provisioning Centers must explain how they will meet with neighborhood organizations, business association, crime watch and other neighborhood organizations to provide contact information for questions and concerns.
- Site Plan – See Appendix 1 for site plan requirements.
- Building Façade Improvement Plan – See Appendix 2 for building façade requirements.
- ADA Plan – Building plans showing that the building will be brought into full compliance of Americans with Disabilities Act standards.
- Waste Disposal Plan – Explanation of how waste, chemicals and unused plant material will be disposed.
- Odor Elimination Plan – Documentation of carbon filtration system to be used along with other odor eliminating procedures.
- Blight Elimination Plan – The plan must address how the business will eliminate existing blight on premises. The plan must address the following:
 - Buildings and light poles shall be painted with no chipping or fading.
 - Windows must be in good condition with no cracks.
 - Parking lot must be in good condition with no potholes. All asphalt cracks must be sealed.
 - All fences must be in good condition without any visible wear.
 - All dumpsters must be screened with privacy fencing.
- Customer Plan – The plan must address the following:
 - How will the customer enter the building and view the product?
 - Will locks/buzzers be used to enter display rooms?
 - How many customers may enter at one time?
 - Will there be security checking people at the door?
 - What packaging will be used to keep product from being identified outside?
- Employment Plan – Plan must explain the following:
 - Hiring procedures
 - Equal Employment Opportunity Plan (see the City's EEO & Employee Relations Director if you need assistance)
 - Anticipated employment levels
 - Hours of operation and number of shifts – employees per shift

☐ Charitable Causes – The applicant is encouraged to provide a statement on the businesses intended charitable contributions.

☐ Secure Transporters only: Provide proof of auto insurance, vehicle registration, and registration as a commercial motor vehicle as applicable for any transporting vehicles used to transport marihuana product.

Step 4: Muskegon Social Equity Program (MSEP)

Does the Business plan on participating in the Muskegon Social Equity Program? Please check a box below.

Please see Appendix 3 for guidelines on the program.

☐ Yes, we will contribute \$_____ this year to the MSEP (recommended 0.5% of yearly profits)

☐ Yes, we will offer affordable (no higher than price per sf in the general area) lease space to a retail business.

☐ No, we do not plan to participate in the MSEP.

A site plan showing the following requirements, in addition to the standard requirements listed in Section 514 of the zoning ordinance, must be submitted:

Landscaping – Decorative landscaping shall be provided with irrigation, even on sites that do not currently meet the minimum landscaping requirements. Grass is required in all terraces. All new construction projects shall require underground sprinkling. All sites must contain the following (see figure 1 for example):

- An average minimum greenbelt of 10 feet shall be maintained along all street frontages. Greenbelt buffers shall be landscaped in grass, ground cover, perennials, and/or other natural, living, landscape material.
- All required front setbacks shall be landscaped with a minimum of one (2) canopy or shade tree, two (4) understory or evergreen trees and (4) shrubs, for each thirty (30) lineal feet (or major portion thereof) of frontage abutting the right-of-way. Deciduous canopy trees shall be a minimum of twelve (12) feet in height and a minimum caliper of 2 inches at four and one-half (4 ½) feet above the ground. Evergreen and understory trees shall be a minimum of six (6) feet high at planting.
- Parking lots exceeding 5,000 square feet (including all parking spaces, lanes, drives and other areas devoted to vehicular use) shall be landscaped with at least one (1) landscape island. For each additional 5,000 square feet (or each additional 20 spaces, whichever is greater) an additional landscape island shall be required. Landscape islands shall be at least 180 square feet in size, with a minimum width of three (3) feet. Landscape islands shall be landscaped with one (1) shade canopy tree and three (3) shrubs for every eight (8) parking spaces. Canopy trees shall be a minimum of twelve (12) feet in height with a minimum caliper of 2 inches at four and one-half (4 ½) feet above the ground.

*Any plants that will not fit in the required landscaping areas may be donated to the city to be placed in public spaces throughout the Marihuana Overlay District.

Traffic control – Applicant must demonstrate how traffic will enter/exit property. Actions may be required to limit traffic near residential/commercial uses, this may include eliminating curb cuts and installing new curbs or other measures. See figure 2 for an example.

Figure 1

Existing Site Conditions



Required Landscaping Improvements

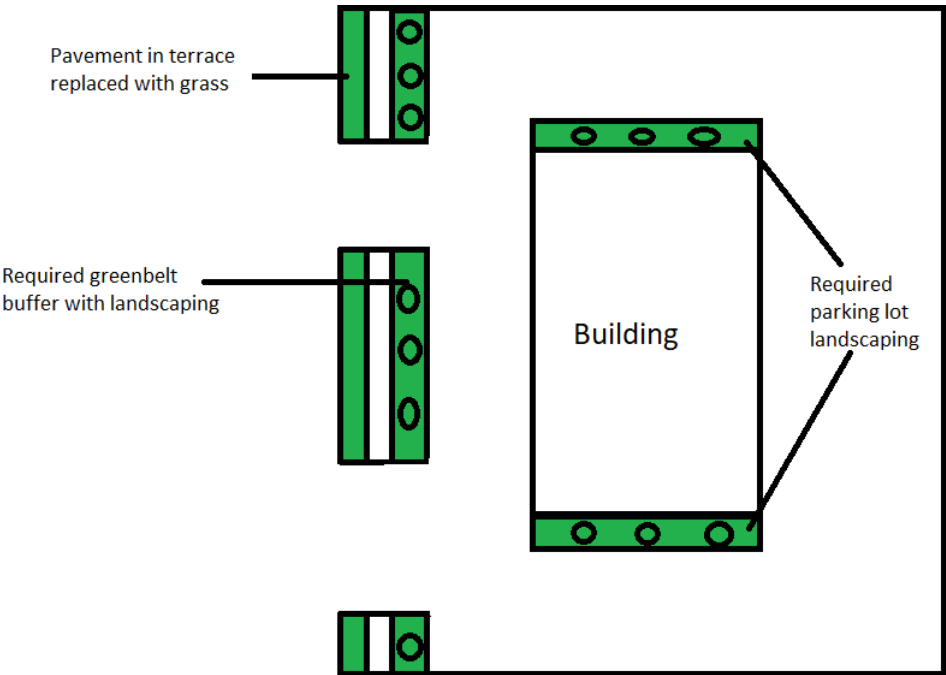
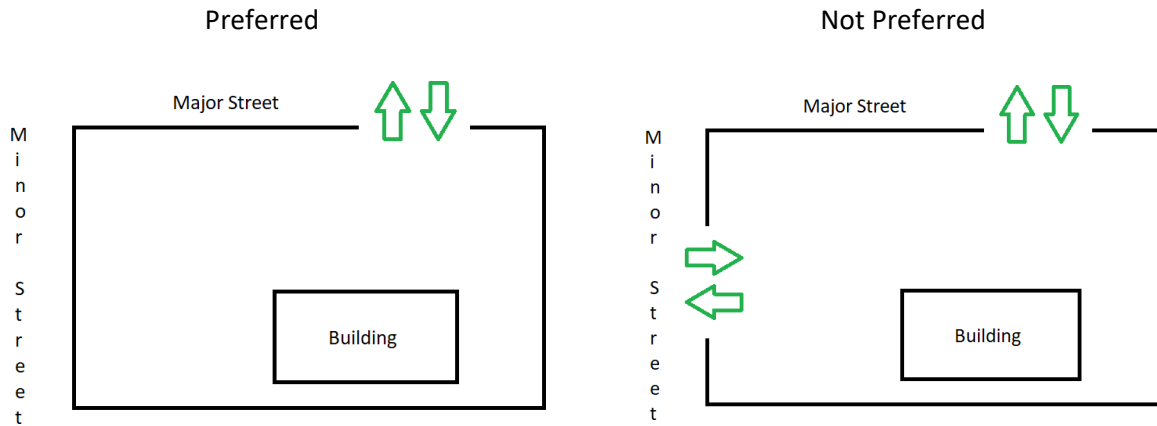


Figure 2



Appendix 2

An elevation drawing depicting the following building facade requirements shall be submitted:

- Bay Doors. See figure 3 for example.
- Security bars/gates are prohibited. However, security shutters may be used but are not required. See figure 4 for example.
- Canopy over main entrance. See figure 5 for example.
- Ornamental lighting fixtures near all ingress/egress doors. See figure 6 for example.
- Signage. Businesses shall be limited to one sign, no larger than 25 square feet and shall not use the word marihuana/marijuana, cannabis or any other word or phrase which would depict marihuana/marijuana; nor may pictures of a leaf or leaves, green cross or any other rendering which would depict marihuana/marijuana be displayed on a sign or any part of the building. Windows shall remain free and clear of all advertising.

figure 3



figure 4



figure 5



figure 6



Appendix 3

Medicinal and Recreational Marihuana Social Equity Program

The City of Muskegon was recently announced as one of 19 Michigan cities that meet the State-identified criteria for the State of Michigan's Social Equity Program. Please contact the State's Social Equity Team at (517) 284-8599 to see if you qualify for the State of Michigan Social Equity Program.

In addition, the MSEP will also focus on social equity by providing expungement clinics, grants/loans, and education on safe marihuana consumption and youth prevention. The City is also encouraging private entities within the marihuana overlay district to offer affordable rental space to retailers and other small businesses wishing to open accessory businesses within the district.

MSEP REVENUE

Medical and Recreational licensed marihuana businesses in Muskegon may elect to contribute to the City's MSEP. Additionally, 35% (up to \$35,000) of all local excise tax receipts will be allocated to the City's MSEP.

ALLOCATION OF MSEP RESOURCES

1. 55% for business micro-loans/grants for those that have had a low-level marihuana conviction.
2. 30% will be dedicated towards facilitating marihuana related expungement clinics.
3. 15% for education and community outreach for responsible marihuana consumption related to harm reduction.