

CITY OF MUSKEGON

CITY COMMISSION MEETING

DECEMBER 8, 2015

CITY COMMISSION CHAMBERS @ 5:30 P.M.

AGENDA

- ☐ **CALL TO ORDER:**
- ☐ **PRAYER:**
- ☐ **PLEDGE OF ALLEGIANCE:**
- ☐ **ROLL CALL:**
- ☐ **HONORS AND AWARDS:**
- ☐ **INTRODUCTIONS/PRESENTATION:**
- ☐ **CITY MANAGER'S REPORT:**
- ☐ **CONSENT AGENDA:**
 - A. Approval of Minutes City Clerk
 - B. Gaming License Request from the Muskegon Catholic Education Foundation City Clerk
 - C. Request to Deny & Accept Properties That Did Not Sell During the Tax Sale for 2015 Planning & Economic Development
 - D. 2016 User Fee Update Finance
 - E. Local Parking Ordinance Amendments Director of Public Safety
 - F. 2016 Salary Schedule and Fringe Benefits for Non-Represented Employees City Manager
 - G. SEIU Unit 2 – DPW Contract City Manager
 - H. Proposed Amendment to the Purchasing Policy City Clerk
 - I. Permanent Traffic Control Order – Install Permanent “Stop” Signs at 5th and 7th Streets as They Intersect Muskegon and Webster Avenues per Traffic Control Order #21-(2015) Department of Public Works
- ☐ **PUBLIC HEARINGS:**
 - A. Public Hearing – Request for an Industrial Facilities Exemption Certificate – ExCell Machine & Tool Co., LLC Planning & Economic Development

☐ **COMMUNICATIONS:**

☐ **UNFINISHED BUSINESS:**

☐ **NEW BUSINESS:**

A. Concurrence with the Housing Board of Appeals Notice and Order to Demolish the Following: Public Safety

900 W GRAND

B. Small Wine Maker & Small Distiller – 18th Amendment LLC City Clerk

☐ **ANY OTHER BUSINESS:**

☐ **PUBLIC PARTICIPATION:**

- ▶ **Reminder: Individuals who would like to address the City Commission shall do the following:**
- ▶ Fill out a request to speak form attached to the agenda or located in the back of the room.
- ▶ Submit the form to the City Clerk.
- ▶ Be recognized by the Chair.
- ▶ Step forward to the microphone.
- ▶ State name and address.
- ▶ Limit of 3 minutes to address the Commission.
- ▶ (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

☐ **CLOSED SESSION:**

☐ **ADJOURNMENT:**

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY-FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT ANN MARIE MEISCH, CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TTY/TDD DIAL 7-1-1- TO REQUEST A REPRESENTATIVE TO DIAL (231) 724-6705.

Memorandum

To: Mayor and Commissioners

From: Frank Peterson

Re: City Commission Meeting

Date: December 3, 2015

There are a number of important items on the agenda this week. Accordingly, I thought you could use a little background on as you prepare for our meeting.

1. Under the consent agenda, we are asking the Commission to for approval of the following:
 - a. Last meeting's minutes.
 - b. A gaming license for Muskegon Catholic Education Foundation to allow for their fundraising activities.
 - c. Approval to accept/deny ownership if certain tax-foreclosed properties from Muskegon County. It is not our desire to add additional properties to our ownership, but a number of these properties make sense to acquire. For example, there are some that are on our MSHDA grant list, and others that are near our housing project on Nelson.
 - d. Approval of the Small Wine Maker and Small Distiller license for 18th Amendment LLC. These folks have purchased the Savings Bank building at the corner of Western and 1st, and intend to open their distillery and restaurant in 2016.
 - e. Approval of the user fees for 2016.
 - f. Approval of a number of amendments to our local parking ordinances. The goal of this change is to clean up those sections of the ordinance and clarify which parking rules are local and which are state rules.
 - g. Approval of the 2016 salary schedule and fringe benefit changes for non-represented employees. We are proposing the following:
 1. A flat pay increase of \$1,300 per position. This will allow larger percentage raises for the employees earning at the lower end of the wage scale, while still keeping the average wage increase at 2%. Accordingly, wage increase will range from 1.2% to 4.4%.
 2. A change in the health care savings plan contributions for employees who are not eligible for retiree health. Currently, we match the effected employees' 2% contribution, and we are asking that this be raised to 3%.

3. A change in the way unused sick time is paid out upon retirement. Currently, employees are paid at 50% of the value for cash payments and 100% of the value for deposits into a retiree savings account. We are proposing that the 50% cash payment be raised to 75% of the value.
4. Reimplementation of the city's tuition reimbursement program at \$1,000 per year. This program was eliminated a number of years ago. However, we have a number of employees that are working on degrees that could help the city in terms of work quality and employee advancement.
- h. Approval of the tentative agreement between the City and SEUI DPW Unit. The agreement calls for a 2.5% increase and a one-time 1% deposit in the employees' health care savings program. The agreement also called for the relocation of a number of position to new pay classifications, as the city works to fill difficult positions (especially at the filtration plant) and retain qualified staff in key positions.
- i. Approval of a proposed amendment to the city's purchasing policy that will allow the advertisement for bids in ways other than simply using the local newspaper. We feel that there are more effective and less costly ways to advertise purchases than the local newspaper.
- j. Approval of a traffic control order changing the intersections of Muskegon/Webster at 5th and 7th Streets to 4-way stops. Right now, only Muskegon and Webster stop at these intersections. After studying the operation of these four intersections, we feel this is a more-appropriate traffic control action.
2. Public Hearings:
 - a. This public hearing is to take comments on a proposed IFT that will facilitate a small Muskegon company's desire to grow from 8 to 10 employees. The company has made a real estate investment that qualifies them for a 12 year IFT abatement.
3. New Business
 - a. We are requesting concurrence with the Housing Board of Appeals decision to demolish the house at 900 West Grand.

If there are questions on any agenda items, please try to let staff know in advance, and we will be sure to have the appropriate data/research available at the meeting.

Date: December 2, 2015
To: Honorable Mayor and City Commissioners
From: Ann Marie Meisch, City Clerk
RE: Approval of Minutes

SUMMARY OF REQUEST: To approve minutes of the November 24, 2015 City Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

CITY OF MUSKEGON

CITY COMMISSION MEETING

NOVEMBER 24, 2015

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, November 24, 2015.

Pastor Matt Sharpe, Evanston Avenue Baptist Church, opened the meeting with prayer, after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen Gawron, Vice Mayor Lawrence Spataro, Commissioners German, Rinsema-Sybenga, Turnquist, Johnson, and Hood. City Manager Franklin Peterson, City Attorney John Schrier, and City Clerk Ann Meisch.

2015-89 CONSENT AGENDA:

A. Approval of Minutes City Clerk

SUMMARY OF REQUEST: To approve minutes of the November 9, 2015 Worksession Meeting and the November 10, 2015 Regular City Commission Meeting.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the minutes.

B. Gaming License Request from the Muskegon Senior High School Band Parents Association City Clerk

SUMMARY OF REQUEST: The Muskegon Senior High School Band Parents Association is requesting a resolution recognizing them as a non-profit organization operating in the City for the purpose of obtaining a Gaming License. They have been recognized as a 501(c)(3) organization by the State.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the request.

C. Rezoning Request for the Property Located at 962 W. Sherman Avenue Planning & Economic Development Department

SUMMARY OF REQUEST: Request to rezone property at 962 West Sherman

Avenue from B-2, Convenience and Comparison Business District, to B-4, General Business District, by MJK Properties.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Staff recommends approval of the rezoning.

COMMITTEE RECOMMENDATION: The Planning Commission unanimously recommended approval of the request at their November 12, 2015 meeting.

D. Rezone Properties from I-2, General Industrial, to WI-PUD, Waterfront Industrial Planned Unit Development, on Portions of Causeway and Bank Street Planning & Economic Development Department

SUMMARY OF REQUEST: Staff initiated request to rezone the properties located at 53 Bank Street, 59 Bank Street, 151 North Causeway, a portion of 131 North Causeway, and a portion of 401 North Causeway, from I-2, General Industrial, to WI-PUD, Waterfront Industrial Planned Unit Development.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Staff recommends approval of the rezoning.

COMMITTEE RECOMMENDATION: The Planning Commission unanimously recommended approval of the request at their November 12, 2015 meeting.

E. Permanent Traffic Control Orders – Removal of Traffic Signals and Installation of Stop and Speed Limit signs on and along Muskegon and Webster from 9th to Spring – Traffic Control Orders # 19 and # 20 – (2015) Department of Public Works

SUMMARY OF REQUEST: Authorize staff to remove traffic signals and install stop signs and speed limit signs along and intersecting Muskegon and Webster Avenues, per Traffic Control Orders #19 and #20 – (2015).

FINANCIAL IMPACT: Cost incorporated into the reconstruction of Muskegon and Webster Avenues.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Authorize staff to remove and install various traffic control devices per Traffic Control Orders #19 and #20 – (2105).

F. Removed at Staff Request

G. Purchase of HUD Home at 2324 Park Drive Community and Neighborhood Services Department

SUMMARY OF REQUEST: To approve the purchase of a HUD home located at 2324 Park Drive in Campbell Neighborhood for the price of \$45,000 (*Forty Five Thousand Dollars*).

After the sale, Community and Neighborhood Services will rehabilitate the single

family dwelling as part of the HOME funded Home Buyers Program.

FINANCIAL IMPACT: The funding used for the purchase and rehabilitation will come from 2015 HOME funds.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the request to purchase the property.

H. Engineering Services Agreement with Hubbell, Roth & Clark, Inc.
Engineering Department

SUMMARY OF REQUEST: Authorize staff to enter into an engineering services agreement with Hubbell, Roth and Clark, Incorporated out of Grand Rapids to perform the design and construction engineering for the section of trail between Keating at Port City Boulevard and the Musketawa Trail at an estimated cost of \$21,845.

The recommendation for Hubbell, Roth, & Clark, Inc., was arrived at after reviewing two other proposals from Westshore Engineering for \$22,880 and from Fleis & Vandenbrink Engineering for \$34,300.

FINANCIAL IMPACT: The engineering fee and the construction cost will be paid for via an MDNR grant the City had secured a while back.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: Authorize staff to enter into an engineering services agreement with Hubbell, Roth, & Clark, Inc.

I. SEIU Clerical Union Contract Ratification City Manager

SUMMARY OF REQUEST: SEIU Unit 1 currently has approximately 20 members, most of them classified as Customer Service Representatives. These are the city's front-line team members and they handle important tasks for the Treasurer's Office, as well as the City Clerk, Community and Neighborhood Services, Police, and Public Works Departments. The group's current collective bargaining agreement is set to expire on December 31, 2016. The contract calls for a wage opener to determine wages effective January 1, 2016. As part of the wage negotiations, city staff and unit bargaining team members tentatively agreed to extend the current agreement for two additional years with the following changes:

1. 2.5% wage increase effective January 1, 2016
2. Creation of a 12th pay step effective January 1, 2017
3. Creation of a 13th pay step effective January 1, 2018
4. Changes to the merit step system for pay steps after step 4
5. Increase the employer match to the employee HSCP from 1% to 3%
6. New expiration date of December 31, 2018

FINANCIAL IMPACT: As listed above.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To thank the members of SEIU Unit 1 for their hard work and dedication to the citizens of Muskegon, approve the tentative agreement, and authorize the Mayor and Clerk to sign the contract.

Motion by Vice Mayor Spataro, second by Commissioner Rinsema-Sybenga, to approve the consent agenda as read, with the exception of item J.

ROLL VOTE: Ayes: Rinsema-Sybenga, Turnquist, Johnson, Gawron, Hood, Spataro, and German

Nays: None

MOTION PASSES

2015-90 ITEMS REMOVED FROM CONSENT AGENDA:

J. New Plow Truck Department of Public Works

SUMMARY OF REQUEST: The Equipment Division is requesting permission to purchase one new plow truck from West Michigan International, the MI-Deal State contract holder.

FINANCIAL IMPACT: \$84,292.85

BUDGET ACTION REQUIRED: None. This is the amount budgeted for.

STAFF RECOMMENDATION: Authorize staff to purchase (1) one new plow truck from West Michigan International, LLC.

Motion by Commissioner German, second by Vice Mayor Spataro, to authorize staff to purchase one new plow truck from West Michigan International, LLC.

ROLL VOTE: Ayes: Turnquist, Johnson, Gawron, Hood, Spataro, German, and Rinsema-Sybenga

Nays: None

MOTION PASSES

PRESENTATIONS:

The West Michigan Lake Hawks Basketball Team were introduced at this time.

2015-91 PUBLIC HEARINGS:

A. Public Hearing & Approval of the Parks & Recreation Master Plan 2016 Update Planning & Economic Development Department

SUMMARY OF REQUEST: In order to seek grant money to update or improve on our parks we must have an approved Parks and Recreation Plan submitted to and approved by the State. The plan would be active for the maximum 5 years allowed by the State. Therefore, staff has worked on updating the plan and had the first public hearing before the Planning Commission on August 13, 2015. In addition, minor changes were included, as well as updates to existing parks being added.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To hold a public hearing and for the City Commission to adopt the “Muskegon Parks & Recreation Master Plan 2016” updates and to authorize the Mayor and Clerk to sign any documents necessary to the updates and to forward the plan to the Michigan Department of Natural Resources for final approval.

COMMITTEE RECOMMENATION: The Planning Commission held a public hearing and recommended approval at their regular meeting of August 13, 2015.

PUBLIC HEARING COMMENCED

No public comments received.

Motion by Vice Mayor Spataro, second by Commissioner German, to close the public hearing.

ROLL VOTE: Ayes: Turnquist, Johnson, Gawron, Hood, Spataro, German, and Rinsema-Sybenga

Nays: None

MOTION PASSES

Motion by Commissioner Johnson, second by Vice Mayor Spataro, to adopt the “Muskegon Parks & Recreation Master Plan 2016” updates and authorize the Mayor and Clerk to sign any documents necessary to the updates and to forward the plan to the Michigan Department of Natural Resources for final approval.

ROLL VOTE: Ayes: Johnson, Gawron, Hood, Spataro, German, Rinsema-Sybenga, and Turnquist

Nays: None

MOTION PASSES

B. Public Hearing to Create a Special Assessment District in the Business Improvement District Planning & Economic Development

SUMMARY OF REQUEST: The Downtown Business Improvement District (BID) Board has requested a special assessment district for downtown properties. The assessments will go towards various downtown expenditures, including snow removal on sidewalks, spring/fall cleanup and landscaping, holiday decorating, banners and direction signs, marketing, advertising, and art. The BID assessment includes both a “Class A” and a “Class B” district.

FINANCIAL IMPACT: The total estimated cost of services within the BID is \$128,467.36 of which approximately 97% (\$124,864.32) will be paid by the special assessment funds paid by property owners, with the remaining cost being paid by the City.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To create the special assessment district as outlined and assign two City Commissioners to the Board of Assessors by adopting the resolution.

PUBLIC HEARING COMMENCED

Public Participation: the following members of the public spoke regarding the special assessment:

David Wells, Attorney for Press' Development, LLC, Twin Lake re: 275 W. Clay - opposed

Alan Jager, 8081 Holton Duck Lake Road, Holton, MI – owner of 275 W. Clay - opposed

Tammy Jager, 8081 Holton Duck Lake Road – opposed

Clyde Whitehouse for Hot Rod Harley at 149 Shoreline Drive – opposed

Michael Hennessey, 5100 Crystal Lake Road, owns Boar's Belly and Hennessey's – opposed

Brad Link, owner of business at 1125 Third St, business and residence address - opposed

Michael Kordecki – 1145 Third Street, 5 properties downtown, asks that hearing be continued, not in favor or opposed at this time.

NEBA LLC, Owner of 591 W. Western – opposed

Gary Post, 272 W. Clay, Owner of Heritage Square and Russell Block – in favor

Jim Riley from Norton Shores, opposed

Kim Lemke – owner of Positivity, 1137 Third - opposed

David Fukes – 20 E Muskegon – opposed

Mark Campbell, Hot Rod Harley – 149 Shoreline – opposed

Ed Garner, BID Board Member – money will not go toward salaries – in favor

Julie Miller – 585 W. Clay – opposed

Motion by Vice Mayor Spataro, second by Commissioner Rinsema-Sybenga, to close the public hearing.

ROLL VOTE: Ayes: Gawron, Hood, Spataro, German, and Rinsema-Sybenga, Turnquist, and Johnson

Nays: None

MOTION PASSES

Motion by Vice Mayor Spataro, second by Commissioner Johnson, to create the special assessment district as outlined and assign two City Commissioners to the Board of Assessors by adopting the resolution,

ROLL VOTE: Ayes: Rinsema-Sybenga, Johnson, Gawron, Hood, and Spataro

Nays: German and Turnquist

MOTION PASSES

Commissioner Rinsema-Sybenga and Commissioner Johnson are appointed to the Board of Assessors.

2015-92 NEW BUSINESS:

A. Midtown Square: Allen Edwin Homes – Contract Approval Planning & Economic Development Department

SUMMARY OF REQUEST: Staff has been coordinating with Allen Edwin Homes to develop plans for Midtown Square (9 homes on property bounded by Houston, Monroe, Fourth, and Fifth). The City Commission authorized staff to proceed with negotiations with Allen Edwin Homes at their September 22, 2015 meeting. Those negotiations are now complete and a contract has been prepared for review and approval.

FINANCIAL IMPACT: The City of Muskegon will be responsible for the costs associated with building the nine new homes, including realtor fees. The homes will be sold for the amount necessary to recoup these costs, or an amount close to the actual costs.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: To approve the contract between Allen Edwin Homes and the City of Muskegon and authorize the Mayor and Clerk to sign the document and proceed with construction and sale of the Midtown Square Homes.

Comments received from the public including residents in the neighborhood and Allen Edwin Homes Representatives.

Motion by Vice Mayor Spataro, second by Commissioner Hood, to approve the contract between Allen Edwin and the City of Muskegon and authorize the Mayor and Clerk to sign the document and proceed with construction and sale of the Midtown Square homes.

ROLL VOTE: Ayes: Rinsema-Sybenga, Turnquist, Johnson, Gawron, Hood, Spataro, and German

Nays: None

MOTION PASSES

ANY OTHER BUSINESS: Chief Lewis reminded residents about the winter parking ban/plan – beginning December 15, 2015 – no parking will be allowed on the street between 2:00 a.m. and 6:00 a.m., parking on the terrace will be allowed. Courtesy reminder notices will be issued until the first of the year. After the first, citations will be issued. The parking plan is in effect through the last day of February.

ADJOURNMENT: The City Commission Meeting adjourned at 8:13 p.m.

Respectfully Submitted,

Ann Marie Meisch, MMC
City Clerk

Date: December 2, 2015
To: Honorable Mayor and City Commissioners
From: Ann Marie Meisch, City Clerk
**RE: Gaming License Request from the Muskegon
Catholic Education Foundation**

SUMMARY OF REQUEST: The Muskegon Catholic Education Foundation is requesting a resolution recognizing them as a non-profit organization operating in the City for the purpose of obtaining a Gaming License.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval



MCEF
1145 W. Jackson
mum 49441

Muskegon Catholic Central

City Of Muskegon
933 Terrace St
Muskegon Mi 49443



November 20, 2015

City Commissioners,

The Muskegon County Catholic Education Foundation (MCCEF) is charitable organization located in the City of Muskegon. The nonprofit organization was established to strengthen the community and further Catholic education. For the purpose of this resolution the organization is interested in holding State regulated millionaire parties. The Foundation currently uses various forms of fundraising events and has for many years. The millionaire parties require a separate license from the State of Michigan to participate. The monies raised will be used to further the purpose of the Foundation. We would appreciate if you would recognize us as a nonprofit organization operating in the community for the purpose of obtaining the proper charitable gaming license to hold millionaire parties.

Respectfully,

Todd Woodard
Development Director
MCCEF
Tax ID: F23-7019036

"Muskegon Catholic Central educates each student in spirit, mind and body by fostering personal excellence within the Catholic tradition."



State of Michigan
Michigan Gaming Control Board
Office of the Executive Director
P.O. Box 30786
Lansing, MI 48909
Fax: (313) 456-4190
www.michigan.gov/mgcb

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103(K)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____,
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____.
APPROVAL/DISAPPROVAL

APPROVAL

Yeas: _____

Nays: _____

Absent: _____

DISAPPROVAL

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____.
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

Commission Meeting Date: December 8, 2015

Date: December 1, 2015
To: Honorable Mayor & City Commission
From: Planning & Economic Development Department
**RE: Request to Deny & Accept Properties that did not
Sell During the Tax sale for 2015**

SUMMARY OF REQUEST:

The County of Muskegon held two delinquent tax auctions during 2015. There were one hundred and six properties left after the last auction. According to the State's tax foreclosure laws, the City must state that they are not interested in obtaining them, otherwise the City will automatically receive ownership of the parcels. From the list that was provided, Planning and Community & Neighborhood Services have gone over the parcels to determine which ones to accept.

FINANCIAL IMPACT:

None.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

To deny and accept certain parcels and authorize both the Mayor and the Clerk to sign said resolution.

COMMITTEE RECOMMENDATION:

None.

MUSKEGON CITY COMMISSION

RESOLUTION TO DENY ACCEPTANCE OF TAX REVERTED PROPERTY FROM THE COUNTY TREASURER.

WHEREAS, The City may not accept the properties available under the urban homestead act, 1999 PA 127, MCL 125.2701 to 125.2709, PA 123 of 1999, MCL 211.78M(6) or for any other lawful purpose, and;

WHEREAS, the City of Muskegon does not want to acquire seventy four parcels;

WHEREAS, the City of Muskegon will accept the remaining thirty two parcels;

WHEREAS, the City of Muskegon also will not accept any other parcel that was not on the list of one hundred and six parcels (should something be discovered that is not already listed below);

NOW THEREFORE BE IT RESOLVED, that the City of Muskegon shall not accept seventy four parcels that were remaining from the tax sale but will accept the remaining thirty two parcels.

Legal Descriptions that will Not be Accepted are as Follows:

1-CITY OF MUSKEGON BOUMAN ADD LOT 12 & E 5 FT LOT 13
Parcel # 24-170-000-0012-00
929 E Forest

2-CITY OF MUSKEGON CASTENHOLZ SUB DIV OF BLKS 100 101 & 103 TO 120 INCL LOT 1 BLK 100
Parcel # 24-185-100-0001-00
1608 Elwood

3-CITY OF MUSKEGON CASTENHOLZ SUB DIV OF BLKS 100 101 & 103 TO 120 INCL LOT 22 BLK 109
Parcel # 24-185-109-0022-00
1675 Elwood

4-CITY OF MUSKEGON CASTENHOLZ SUB DIV OF BLKS 100 101 & 103 TO 120 INCL LOT 4 BLK 110
Parcel # 24-185-110-0004-00
1692 Elwood

5-CITY OF MUSKEGON CASTENHOLZ SUB DIV OF BLKS 100 101 & 103 TO 120 INCL LOT 15 BLK 110
Parcel # 24-185-110-0015-00
1715 Superior

6-CITY OF MUSKEGON CASTENHOLZ SUB DIV OF BLKS 100 101 & 103 TO 120 INCL LOT 22 BLK 110
Parcel # 24-185-110-0022-00
1675 Superior

7-CITY OF MUSKEGON CASTENHOLZ SUB DIV OF BLKS 100 101 & 103 TO 120 INCL LOT 10 BLK 115

Parcel # 24-185-115-0010-00

1773 Superior

8-CITY OF MUSKEGON CASTENHOLZ SUB DIV OF BLKS 100 101 & 103 TO 120 INCL LOT 8 BLK 119

Parcel # 24-185-119-0008-00

1785 McIlwraith

9-CITY OF MUSKEGON REVISED PLAT OF 1903 S 60 FT LOTS 11 & 12 BLK 14

Parcel # 24-205-014-0011-10

434 Marshall

10-CITY OF MUSKEGON REVISED PLAT OF 1903 S 60 FT LOT 5 BLK 15 DIV LINE BEING PAR TO MOST SLY LINE

Parcel # 24-205-015-0005-10

430 Langley

11-CITY OF MUSKEGON REVISED PLAT OF 1903 PART LOT 11 BLK 15 COM @ NW COR LOT 11 TH S 147 FT 6 IN TH ELY 39 FT 9 IN TH NLY 140 FT 9 IN TH W ALG MARQUETTE AVE 43 FT 10 IN TO BEG

Parcel # 24-205-015-0011-00

655 Marquette

12-CITY OF MUSKEGON REVISED PLAT OF 1903 PARCEL 1 S 150 FT OF N 330 FT LOT 7 & S 199.5 FT OF N 379.5 FT OF E 132 FT LOT 6 EXC S 33 FT OF W 66 FT TH'OF BLK 39 PARCEL 2 N 12 FT S 297 FT LOT 7 BLK 39

Parcel # 24-205-039-0006-50

741 S Getty

13-CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 11 BLK 41

Parcel # 24-205-041-0011-00

514 Oak

14-CITY OF MUSKEGON REVISED PLAT OF 1903 LOTS 12 & 13 BLK 46

Parcel # 24-205-046-0012-00

452 Amity

15-CITY OF MUSKEGON REVISED PLAT OF 1903 E 28 FT OF N 132 FT LOT 6 BLK 51

Parcel # 24-205-051-0006-10

717 Amity

16-CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 7 & S 33 FT LOT 6 BLK 51

Parcel # 24-205-051-0007-00

703 Amity

17-CITY OF MUSKEGON REVISED PLAT OF 1903 W 22 FT LOT 8 & E 22 FT LOT 9 BLK 60

Parcel # 24-205-060-0008-00

665 Allen

18-CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 5 BLK 63 EXC S 56 FT TH'OF
Parcel # 24-205-063-0005-00
671 E Apple

19-CITY OF MUSKEGON REVISED PLAT OF 1903 N 1/2 LOT 6 BLK 63
Parcel # 24-205-063-0006-00
1030 Kenneth

20-CITY OF MUSKEGON REVISED PLAT OF 1903 E 22 FT LOT 13 & W 22 FT LOT 14 & E 44 FT OF W
88 FT OF S 20 FT LOT 2 BLK 63
Parcel # 24-205-063-0013-00
718 E Isabella

21-CITY OF MUSKEGON REVISED PLAT OF 1903 E 44 FT LOT 9 BLK 68
Parcel # 24-205-068-0009-10
432 E Isabella

22-CITY OF MUSKEGON REVISED PLAT OF 1903 W 34 FT LOT 11 BLK 68
Parcel # 24-205-068-0011-00
448 E Isabella

23-CITY OF MUSKEGON REVISED PLAT 1903 N 67 FT LOT 7 BLK 77
Parcel # 24-205-077-0007-00
1112 Williams

24-CITY OF MUSKEGON REVISED PLAT OF 1903 N 1/2 LOT 8 BLK 77
Parcel # 24-205-077-0008-00
1136 Williams

25-CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 9 BLK 82
Parcel # 24-205-082-0009-00
604 McLaughlin

26-CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 1 EX SWLY 40 FT BLK 87
Parcel # 24-205-087-0001-00
723 Evanston

27-CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 3 BLK 102
Parcel # 24-205-102-0003-00
1622 Evanston

28-CITY OF MUSKEGON REVISED PLAT 1903 NLY 1/2 LOT 2 BLK 141
Parcel # 24-205-141-0002-10
Yuba

29-CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 1 BLK 153
Parcel # 24-205-153-0001-00
299 Sumner

30-CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 5 BLK 210
Parcel # 24-205-210-0005-00
283 Amity

31-CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 11 BLK 237
Parcel # 24-205-237-0011-00
187 Delaware

32-CITY OF MUSKEGON REVISED PLAT OF 1903 NLY 84 FT LOT 1 BLK 254
Parcel # 24-205-254-0001-00
1338 Arthur

33-CITY OF MUSKEGON REVISED PLAT OF 1903 SELY 1/2 LOT 2 BLK 254
Parcel # 24-205-254-0002-10
1358 Arthur

34-CITY OF MUSKEGON REVISED PLAT OF 1903 W 1/2 LOT 10 BLK 255
Parcel # 24-205-255-0010-00
13 E Isabella

35-CITY OF MUSKEGON REVISED PLAT OF 1903 BLK 262 LOT 5 EX S 38 FT & EX THE W 53 FT OF N
94 FT
Parcel # 24-205-262-0005-10
1175 Wood

36-CITY OF MUSKEGON REVISED PLAT OF 1903 BLK 264 NW 1/2 LOT 3 & SELY 6 FT OF LOT 2 EX
ELY 12 FT FOR ALLEY
Parcel # 24-205-264-0003-00
1324 Pine

37-CITY OF MUSKEGON REVISED PLAT OF 1903 SW 1/2 LOT 10 BLK 268
Parcel # 24-205-268-0010-00
337 Catawba

38-CITY OF MUSKEGON REVISED PLAT OF 1903 S 26 FT LOT 11 & N 9 FT OF W 77 FT LOT 12 BLK
272
Parcel # 24-205-272-0011-10
1490 Hoyt

39-CITY OF MUSKEGON REVISED PLAT OF 193 LOT 17 BLK 272
Parcel # 24-205-272-017-00
1459 Terrace

40-CITY OF MUSKEGON REVISED PLAT OF 1903 E 40 FT LOT 6 BLK 279
Parcel # 24-205-279-0006-10
122 E Southern

41-CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 7 BLK 284 SUBJ TO ESMT OF ROW RECOR'D
3598/472 SHARED WITH 1584 SMITH ST
Parcel # 24-205-284-0007-00
1574 Smith

42-CITY OF MUSKEGON REVISED PLAT OF 1903 W 1/2 LOT 9 BLK 284
Parcel # 24-205-284-0009-00
362 E Forest

43-CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 5 & N 16 FT LOT 6 BLK 297
Parcel # 24-205-297-0005-00
1694 Pine

44-CITY OF MUSKEGON REVISED PLAT OF 1903 N 7 1/2 FT LOT 22 & ALL LOT 23 BLK 298
Parcel # 24-205-298-0023-00
1699 Pine

45-CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 2 BLK 370 EXC E 1/4 TH'OF
Parcel # 24-205-370-0002-00
439 Houston

46-CITY OF MUSKEGON REVISED PLAT OF 1903 E 90 FT LOT 7 BLK 383
Parcel # 24-205-383-0007-10
1259 Peck

47-CITY OF MUSKEGON REVISED PLAT OF 1903 W 30 FT LOT 6 BLK 386
Parcel # 24-205-386-0006-00
170 Mason

48-CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 7 BLK 386
Parcel # 24-205-386-0007-00
174 Mason

49-CITY OF MUSKEGON REVISED PLAT OF 1903 N 39 FT OF SLY 78 FT LOT 1 BLK 387
Parcel # 24-205-387-0001-10
1247 4th

50-CITY OF MUSKEGON REVISED PLAT OF 1903 S 41 5/7 FT OF E 100.6 FT & N 3 FT OF S 44 5/7 FT
OF W 48.6 FT OF E 100.6 FT LOT 1 BLK 405
Parcel # 24-205-405-0001-30
1443 5th

51-CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 7 BLK 408 EXC E 46 FT TH'OF
Parcel # 24-205-408-0007-00
1468 8th

52-CITY OF MUSKEGON REVISED PLAT OF 1903 E 100 FT LOT 1 & N 59.56 FT OF E 100 FT LOT 2
BLK 2
Parcel # 24-205-426-0001-10
Southern

53-CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 17 BLK 427

Parcel # 24-205-427-0017-00

1568 6th

54-CITY OF MUSKEGON REVISED PLAT 1903 N 1/2 LOT 11 BLK 430

Parcel # 24-205-430-0011-00

1597 Park

55-CITY OF MUSKEGON REVISED PLAT OF 1903 W 47.6 FT LOT 7 & W 47.6 FT OF S 27 1/7 FT LOT 6 BLK 441

Parcel # 24-205-441-0007-00

204 W Dale

56-CITY OF MUSKEGON CONTINENTAL ADD LOTS 20 & 21 BLK 2

Parcel # 24-215-002-0021-00

1867 Austin

57-CITY OF MUSKEGON DENNIS SMITH & COS SOUTH SIDE ADD S 2/3 LOT 3 BLK 1

Parcel # 24-232-001-0003-00

1825 Peck

58-CITY OF MUSKEGON EASTGATE ADDITION LOTS 157 & 158

Parcel # 24-250-000-0157-00

912 E Isabella

59-CITY OF MUSKEGON EASTLAWN SUB DIV OF BLKS 3-4 & 5 R P EASTONS 2ND SUB DIV LOT 2 & N 1/2 LOT 3 BLK 5

Parcel # 24-255-005-0002-00

1814 Dyson

60-CITY OF MUSKEGON EASTLAWN SUB DIV OF BLKS 3-4 & 5 R P EASTONS 2ND SUB DIV LOT 26 BLK 6

Parcel # 24-255-006-0026-00

1919 Elwood

61-CITY OF MUSKEGON HUIZENGAS SUB DIVISION LOT 16

Parcel # 24-442-000-0016-00

810 Grace

62-CITY OF MUSKEGON LAKE MICHIGAN PARK ADD #1 COM AT SE COR LOT 13 BLK 1 FOR POB TH W ALG S LN LOT 13 SD BLK TO NLY LN OF LAKESHORE DR ALSO KNOWN AS M-46 TH SELY ALG NLY LN SD LAKESHORE DR TO A PT AT WHICH E LN SD LOT 13 IF EXTND WOULD INTERSECT SD NLY LN OF LAKESHORE DR TH NLY TO POB

Parcel # 24-506-001-0019-10

Lakeshore

63-CITY OF MUSKEGON MARCOUX SUB-DIV OF BLK 38 LOT 21 BLK 1 & S 1/2 VAC ADJ ALLEY

Parcel # 24-590-001-0021-00

730 Marcoux

64-CITY OF MUSKEGON MELLEMA SUB DIVISION LOT 9

Parcel # 24-595-000-0009-00

850 Turner

65-CITY OF MUSKEGON URBAN RENEWAL PLAT NO 4 W 3' OF LOT 869

Parcel # 24-613-000-0869-10

Morgan

66-CITY OF MUSKEGON NAY ADD BEING A SUB DIV OF LOT 8 R P EASTONS SUB DIV LOT 8 EXC
SLY 20 FT TH'OF

Parcel # 24-640-000-0008-00

1831 Ray

67-CITY OF MUSKEGON NAY ADD BEING A SUB DIV OF LOT 8 R P EASTONS SUB DIV SLY 20 FT
LOT 8 & ALL OF LOT 9

Parcel # 24-640-000-0009-00

1837 Ray

68-CITY OF MUSKEGON ORCHARD GROVE ADDITION LOT 211

Parcel # 24-665-000-0211-00

874 W Hackley

69-CITY OF MUSKEGON ORCHARD GROVE ADD LOTS 269 & 270

Parcel # 24-665-000-0269-00

912 W Hackley

70-CITY OF MUSKEGON PLAT "A" MUSKEGON HTS LOT 20 BLK 23 COMM @ NW COR OF SD LOT
FOR POB TH SLY ALG W LINE 16 FT TH ELY ALG C/L OF A 12 IN PARTY WALL 77.10 FT TO THE E
SIDE OF A WALL TH SLY ALG PD WALL 1 FT TO S SIDE OF A 8 IN WALL TH ELY ALG WALL 48.25 FT
TO E LINE OF SD LOT 20 TH NLY ALG E LINE 17.25 FT TO NE COR OF LOT TH WLY ALG N LINE
125.35 FT TO POB

Parcel # 24-675-023-0020-10

1934 Peck

71-CITY OF MUSKEGON POMONA PARK ADDITION W 9 FT OF LOT 9 BLK 9

Parcel # 24-685-009-0008-10

Francis

72-CITY OF MUSKEGON SUB DIV OF BLK 3 REVISED PLAT OF 1903 LOT 52 & W 1/2 LOT 51 BLK 3

Parcel # 24-765-003-0052-00

686 Marquette

73-CITY OF MUSKEGON SUB OF LOT 21 BLK 49 AND ALSO PART OF LOT 3 REVISED PLAT 1903
SUB OF LOT 21 BLK 49 E 64.19 FT OF LOT 17 W 2.72 FT OF LOT 16 INCLUDES S 100 FT OF LOT 3
BLK 49

Parcel # 24-769-000-017-00

654 Orchard

74-CITY OF MUSKEGON THORNBERG SUB DIV LOT 11 & W 1/2 LOT 12
Parcel # 24-798-000-0011-00
1185 Kampenga

Legal Descriptions that will be Accepted are as Follows:

1-CITY OF MUSKEGON SEC 21 T10N R16W E 442 FT OF S 201 FT SW 1/4 NE 1/4 SW 1/4 & E 442 FT OF N 66 FT NW 1/4 SE 1/4 SW ¼
Parcel # 24-121-300-0022-00
1070 Oak

2-CITY OF MUSKEGON REVISED PLAT OF 1903 S 1/2 LOTS 8 & 9 BLK 8
Parcel # 24-205-008-0008-10
320 Wood

3-CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 8 BLK 352
Parcel # 24-205-352-0008-00
1095 1st

4-CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 14 BLK 413
Parcel # 24-205-413-0014-00
766 W Southern

5-CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 13 BLK 419
Parcel # 24-205-419-0013-00
1535 6th

6-CITY OF MUSKEGON REVISED PLAT OF 1903 E 47 FT 6 IN OF W 92 FT 6 IN LOTS 1 & 2 BLK 428
Parcel # 24-205-428-0001-10
347 W Southern

7-CITY OF MUSKEGON REVISED PLAT OF 1903 E 18 FT LOT 9 & W 20 FT LOT 10 BLK 449
Parcel # 24-205-449-0010-00
318 W Larch

8-CITY OF MUSKEGON REVISED PLAT OF 1903 E 27 FT LOT 10 & W 10 FT LOT 11 BLK 449
Parcel # 24-205-449-0010-10
310 W Larch

9-CITY OF MUSKEGON REVISED PLAT OF 1903 S 50 FT LOT 11 BLK 520
Parcel # 24-205-520-0011-00
1327 Montgomery

10-A PARCEL OF LAND LOCATED IN BLK 740 OF THE REVISED PLAT OF THE CITY OF MUSKEGON ALL LY WITHIN SEC 28 T10N R17W DESC AS FOL COM AT NW COR OF PLAT OF EDGEWATER SUBD ALSO DESC AS NE COR OF BLK 740 TH S 01D 52M 29S W ALG W LN OF THE PLAT OF EDGEWATER ALSO BEING E LN OF BLK 740 A DIST OF 921.84 FT TO POB TH S 01D 52M 29S W A DIST OF 215.76 FT TH S 86D 59M 58S W A DIST OF 115.48 FT TH N 24D 49M 47S E A DIST OF 84.98 FT TH NELY ALG A CURVE TO LT AN ARC DIST OF 151.35 FT SD CURVE DATE BEING

DELTA=22D57M31S R=377.70 FT LC=N13D21M14S E A DIST OF 150.33 FT TH S 88D 07M 31S E A DIST OF 52 FT TO POB SD PARCEL CONTAINS 0.37 ACRE M/L
Parcel # 24-205-740-9992-00
Sand Dock Ct

11-CITY OF MUSKEGON REVISED PLAT OF 1903 A PARCEL OF LAND LOCATED IN BLKS 740 & BLK 737 ALL LYING WITHIN SEC 28 T10N R17W BEING DESC AS FOL COM @ NW COR OF THE PLAT OF EDGEWATER SUBDIV ALSO DESC AS NE COR OF BLK 740 TH S 01D 52M 29S W ALG W LN OF THE PLAT OF EDGEWATER ALSO BEING E LN OF BLKS 740 & 737 A DIST OF 2002.66 FT TO SE COR BLK 737 TH N 89D 58M 46S W ALG S LN OF SD BLK 737 A DIST OF 691.44 FT TO POB
TH CONT ALG SD LN N 89D 58M 46S W A DIST OF 211.24 FT TH N 25D 12M 12S W ALG E ROW OF SD DEWEY ST AS PLATTED IN CENTRAL LAND CO SUBDIV NO 1 A DIST OF 1000.48 FT TH S 64D 46M 18S W ALG THE EXT S LN SD LOT 10 BLK 762 149.96 FT TO SW COR OF SD LOT 10
TH N 25D 12M 12S W ALG E LN OF ALLEY IN BLK 762 A DIST OF 142.06 FT TH NELY ALG A CURVE TO THE LEFT AN ARC DIST OF 103.98 FT SD CURVE DATA BEING DELTA=07D07M31S R=836.10 FT LC=N61D14M03S E A DIST OF 103.91 FT TH S 52D 32M 12S E A DIST OF 71.92 FT
TH SELY ALG A CURVE TO THE RT AN ARC DIST OF 247.64 FT SD CURVE DATA BEING DELTA=38D07M12S R=372.21 FT LC=S33D28M36S E A DIST OF 243.10 FT
TH SELY ALG A CURVE TO THE LT AN ARC DIST OF 224.89 FT SD CURVE DATA BEING DELTA=10D47M13S R=1194.51 FT LC=S19D48M36S E A DIST OF 224.55 FT TH S 25D 12M 12S E A DIST OF 304.19 FT TH SELY ALG A CURVE TO THE LT AN ARC DIST OF 374.50 FT TO POB
SD CURVE DATA BEING DELTA=64D46M29S R=331.26 FT LC=S57D35M31S E A DIST OF 354.87 FT TO POB SD PARCEL CONTAINS 1.02 ARCEN M/L
Parcel # 24-205-740-9994-00
1541 W Harbour Towne

12-A PARCEL OF LAND BEING IN PT OF BLKS 749 AND 751 OF THE REVISED PLAT OF THE CITY OF MUSKEGON ALL LYING WITHIN SEC 28 T10N R17W DESC AS FOLLOWS BEG AT THE NW COR OF THE PLAT OF EDGEWATER SUBDIV ALSO DESC AS THE NE COR OF BLK 740 TH S 89D 37M 27S W ALG THE S LN OF THE CHANNEL OF HARBOUR TOWNE MARINA CONDOMINIUM A DIST OF 105.00 FT TH S 01D 52M 29S W ALG SD HARBOUR TOWNE MARINA CONDOMINIUM AND ALSO BEING PAR TO THE W LN OF EDGEWATER SUBDIV A DIST OF 130.00 FT TH N 57D 52M 07S W A DIST OF 173.37 FT TH S 89D 37M 27S W A DIST OF 210.00 FT TH N 00D 22M 33S W A DIST OF 215.00 FT TH N 30D 04M 06S W A DIST OF 55.00 FT TH N 53D 52M 59S E A DIST OF 24.75 FT TH N 30D 04M 06S W A DIST OF 132.61 FT TH S 53D 52M 29S W A DIST OF 24.75 FT TH S 84D 04M 56S W ALG THE N LN OF BLK 747 A DIST OF 222.07 FT TH S 33D 31M 25S E A DIST OF 84.98 FT TH S 84D 05M 58S W A DIST OF 49.65 FT TH N 33D 31M 25S W A DIST OF 123.02 FT TH N 55D 01M 45S W ALG THE SLY ROW OF FULTON ST A DIST OF 28.26 FT TH S 31D 02M 08S W A DIST OF 122.20 FT TO POB TH S 31D 02M 08S W A DIST OF 17.74 FT TH SWLY ALG A CURVE TO THE LEFT AN ARC DIST OF 108.16 FT SD CURVE DATA BEING DELTA=11D19M48S R=546.97 FT LC=S25D22M14S W A DIST OF 107.99 FT TH N 70D 16M 52S W A DIST OF 146.51 FT TH N 02D 38M 26S E A DIST OF 96.41 FT TH N 52D 51M 58S E A DIST OF 74.43 FT TH S 58D 58M 56S E A DIST OF 151.17 FT TO POB SD PARCEL CONTAINS 0.53 ACRES M/L
SUBJ TO INGRESS/EGRESS ESMT RECOR'D L/P 3687/111
Parcel # 24-205-749-9991-00
1357 W Harbour Towne

13-CITY OF MUSKEGON A PARCEL OF LAND BEING PT OF CENTRAL LAND COMPANY SUBDIV NO 1 AND ALSO PT OF CENTRAL LAND COMPANY SUBDIV AND ALSO PT OF BLKS 755 AND 751 OF THE REVISED PLAT OF THE CITY OF MUSKEGON DESC AS FOLLOWS COM AT THE NW COR OF THE

PLAT OF EDGEWATER SUBDIV ALSO DESC AS THE NE COR OF BLK 740 TH S 01D 52M 29S W ALG THE W LN ALG THE PLAT OF EDGEWATER SUBDIV ALSO BEING THE E LN OF BLKS 740 AND 737 A DIST OF 2002.66 FT TO THE SE COR OF SD BLK 737 TH N 89D 58M 46S W ALG THE S LN OF SD BLK 737 A DIST OF 902.68 FT TO PT ON THE E ROW OF DEWEY ST OF CENTRAL LAND COMPANYS SUBDIV NO 1 TH N 25D 12M 12S W ALG THE E ROW OF SD DEWEY ST A DIST OF 1000.48 FT TO A PT ON THE E ROW LN OF DEWEY ST ON THE EXT S LN OF LOT 10 BLK 762 OF CENTRAL LAND COMPANYS SUBDIV NO 1 TH S 64D 46M 18S W ALG THE EXT S LN OF SD LOT 10 BLK 762 149.96 FT TO THE SW COR OF SD LOT 10 TH N 25D 12M 12S W ALG THE E LN OF THE ALLEY IN BLK 762 A DIST OF 200.06 FT TO THE SW COR OF LOT 11 BLK 763 OF SD CENTRAL LAND COMPANYS SUBDIV NO 1 TH N 25D 12M 12S W ALG THE E LN OF ALLEY IN BLK 762 A DIST OF 200.06 FT TO THE SW COR OF THE LOT LN OF BLK 763 OF SD CENTRAL LAND COMPANYS SUBDIV NO 1 TH N 25D 06M 48S E A DIST OF 8.00 FT TO POB TH N 25D 06M 48S W ALG THE E LN OF THE ALLEY IN BLK 763 A DIST OF 343.44 FT TH N 86D 32M 46S W ALG THE S LN OF SD BLK 756 A DIST OF 126.63 FT TO THE SW COR OF BLK 756 TH N 03D 38M 14S E ALG THE W LN OF SD BLK 756 A DIST OF 165.53 FT TH S 86D 28M 32S E A DIST OF 52.80 FT TH N 03D 38M 14S E A DIST OF 49.50 FT TH S 86D 27M 07S E A DIST OF 52.78 FT TH N 04D 09M 11S E ALG THE EXT LN OF LOTS 5 AND 10 BLK 755 A DIST OF 263.80 FT TO THE NW COR OF LOT 5 OF SD BLK 755 TH S 86D 27M 07S E ALG THE N LN OF SD BLK 755 A DIST OF 12.85 FT TH N 02D 38M 26S E ALG THE E LN OF SD ALLEY IN BLK 752 A DIST OF 129.70 FT TH S 83D 14M 18S E A DIST OF 109.16 FT TH S 06D 52M 30S W A DIST OF 492.83 FT TH SELY ALG A CURVE TO THE LEFT AN ARC DIST OF 416.96 FT SD CURVE DATA BEING DELTA=57D04M10S R=418.61 FT LC=S21D39M34S E A DIST OF 399.93 FT TH SWLY ALG A CURVE TO THE RIGHT AN ARC DIST OF 93.28 FT TO POB SD CURVE DATA BEING DELTA=06D56M25S R=770.10 FT LC=S61D19M36S W A DIST OF 93.23 FT TO POB ALSO N 1/2 OF ADJ VAC SIMPSON AV SD PARCEL CONTAINS 2.5 ACRES M/L
Parcel # 24-205-755-9991-00
W Harbour Towne

14-CITY OF MUSKEGON HARBOUR TOWNE CONDOMINIUMS UNIT 196
Parcel # 24-425-000-0196-00
1497 W Harbour Towne

15-CITY OF MUSKEGON HARBOUR TOWNE CONDOMINIUMS UNIT 197
Parcel # 24-425-000-0197-00
1495 W Harbour Towne

16-CITY OF MUSKEGON HARBOUR TOWNE CONDOMINIUMS UNIT 198
Parcel # 24-425-000-0198-00
1493 W Harbour Towne

17-CITY OF MUSKEGON HARBOUR TOWNE CONDOMINIUMS UNIT 199
Parcel # 24-425-000-0199-00
1491 W Harbour Towne

18-CITY OF MUSKEGON ORCHARD GROVE ADDITION LOT 485
Parcel # 24-665-000-0485-00
2043 Dowd (CNS)

19-CITY OF MUSKEGON ORCHARD GROVE ADDITION LOT 486
Parcel # 24-665-000-0486-00
2051 Dowd (CNS)

20-CITY OF MUSKEGON ORCHARD GROVE ADDITION LOT 487
Parcel # 24-665-000-0487-00
2065 Dowd (CNS)

21-CITY OF MUSKEGON ORCHARD GROVE ADDITION LOT 488
Parcel # 24-665-000-0488-00
2075 Dowd (CNS)

22-CITY OF MUSKEGON SEC 21 T10N R16W COM 165 FT N & 235 FT E OF SW COR OF E 1/2 OF
NE 1/4 OF SW 1/4 OF SW 1/4 TH N 68 FT TH E 23 FT T H N 122 FT TH W 93 FT TH S 182 FT TH E 4
FT TH S 8 FT TH E 66 FT TO BEG
Parcel # 24-121-300-0088-00
988 Amity (CNS)

23-CITY OF MUSKEGON SEC 21 T10N R16W NE 1/4 SW 1/4 SW 1/4 N 66 FT OF S 305 FT OF W
165 FT OF E 330 FT EXC W 33 FT FOR ST
Parcel # 24-121-300-0089-00
862 Stevens (CNS)

24-CITY OF MUSKEGON REVISED PLAT OF 1903 W 1/2 LOT 8 BLK 54
Parcel # 24-205-054-0008-00
944 Williams

25-CITY OF MUSKEGON REVISED PLAT OF 1903 E 1/2 OF LOT 2 BLK 345
Parcel # 24-205-345-0002-10
W Muskegon

26-CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 4 BLK 347
Parcel # 24-205-347-0004-00
487 W Muskegon

27-CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 5 BLK 387
Parcel # 24-205-387-0005-00
271 Merrill

28-CITY OF MUSKEGON SUB DIV OF LOTS 2-3 BLK 1 R P EASTONS 2ND SUB DIV PART OF SEC 32
BLK 1 N 1/2 LOT 18 ALL LOT 19 & S 10 FT LOT 20
Parcel # 24-763-001-0019-00
1968 Smith

29-CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 11& W 1/2 LOT 12 BLK 55
Parcel # 24-205-055-0011-00
430 Allen

30-CITY OF MUSKEGON REVISED PLAT OF 1903 W 1/2 LOT 12 BLK 247
Parcel # 24-205-247-0012-00
325 Iona

31-CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 11 BLK 261
Parcel # 24-205-261-0011-00
333 Catherine

32-CITY OF MUSKEGON REVISED PLAT OF 1903 W 27 FT LOT 5 BLK 208
Parcel # 24-205-208-0005-00
139 Myrtle

Adopted this 8th day of December, 2015

Ayes:

Nays:

Absent:

By: _____
Stephen Gawron, Mayor

Attest: _____
Ann Marie Meisch, MMC
Clerk

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, Michigan at a regular meeting held on December 8, 2015.

By: _____
Ann Marie Meisch, MMC
Clerk

Date: December 8, 2015

To: Honorable Mayor and City Commissioners

From: Finance

RE: 2016 User Fee Update

SUMMARY OF REQUEST: City departments have reviewed and updated their user fees and these have been incorporated into the Master Fee Resolution that is attached for your consideration.

The new fees and fee changes that are being proposed are highlighted on the attached spreadsheet and include the following:

- Correction to two Cemeteries graves fees that were actually updated in 2015;
- Reactivated the DPW "Replace Employee ID/Access Card fee and at a lower fee due to lower costs;
- Removed specific times and names of specific parks for Park Building Usage/Rental so that it is applicable to all park buildings;
- Added a new channel picnic shelter rental rate for reservations between April 15 and September 30;
- Numerous miscellaneous modifications to the Farmers Market fees following the second season of operating at the new market location;
- Environmental Services added new fee for building board ups requiring 6 or more boards and increased administrative overhead on demolitions from 10% to 15% of costs;
- Fees for rental of Farmers' Market facilities have been added;
- Added new fees for use of Farmers Market Kitchen which opened in 2015;
- Changed the minimum amount charged for Obsolete Property Rehab Filing, IFT Application, and Commercial Rehab Filing fees from \$400 to \$500;
- Added new fee in Planning for IFT/CFT/OPRA/Commercial Rehab District establishment if it is done at a separate meeting from the issuance of the certificate;
- Police Department reduced several fees charged for special liquor licenses and added new classifications to differentiate between special licenses requested by outside city requestors versus in city requestors.

FINANCIAL IMPACT: Revenue generated for fee supported activities.

BUDGET ACTION REQUIRED: None at this time. Adoption of the Master Fee Resolution will help the City attain its budgeted revenue estimates.

STAFF RECOMMENDATION: Approval.

COMMITTEE RECOMMENDATION: None.

City of Muskegon

RESOLUTION

A resolution adopting fees for services in the City entitled "Master Fee Resolution".

The City of Muskegon hereby RESOLVES:

1. The City of Muskegon has in the past adopted resolutions from time to time which set fees for various services in the City.
2. That in addition to the specifically adopted resolution fees, there are fees which are charged pursuant to ordinances and codes as well the fees which are charged in the exercise of various other functions of the City which serve the public.
3. That the City Commission has reviewed all of the fees which are charged from time to time pursuant to resolution, ordinance and in the affording of services to and for the public, and has determined to adopt the resolution a comprehensive schedule of fees by this resolution which is hereby called the "Master Fee Resolution".
4. That the City Commission and its committees, with the advice of the staff of the City, have carefully investigated and examined the fees set forth in this Master Resolution and have determined that they are reasonably related to the actual cost of affording the services involved.

NOW, THEREFORE, THE CITY COMMISSION HEREBY RESOLVES:

1. That the schedule of fees attached to this resolution is hereby adopted and shall be charged for the services set forth in the schedule and under the conditions set forth therein.
2. That any fees listed which are also listed in specific resolutions, rules or regulations, shall be charged in accordance with those resolutions, rules and regulations, and with the practices of the City in affording the appropriate services.
3. That the adoption of this resolution does not amend or change previous specific resolutions for the charging of fees for services, and does not preclude the existence of previous or future resolutions setting forth fees which are not included herein.

This resolution adopted.

Ayes
Nays

CITY OF MUSKEGON

Ann Marie Meisch, City Clerk

CERTIFICATE

This Resolution was adopted at a meeting of the City Commission of the City of Muskegon, held on December 8, 2015. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

Ann Marie Meisch, City Clerk

CITY OF MUSKEGON								
Master Fee Resolution - Schedule of Fees								
(Effective 1/1/2016)								
							PROPOSED	
	DEPT	DESCRIPTION	UNIT	2014 FEE	2015 FEE eff 1/1	2015 FEE eff 7/1	2016 FEE	DEPARTMENT COMMENTS
1	ALL	ADMINISTRATIVE OVERHEAD ON SALES TO OUTSIDE PARTIES	TOTAL BALANCE DUE	15.00%	15.00%	15.00%	15.00%	
2	ALL	COPIES FOR PUBLIC (STANDARD SIZES)	PER COPY	0.25	0.25	0.25	0.25	
3	ALL	FAX CHARGE FOR INFORMATION REQUESTS	PER PAGE	0.50	0.50	0.50	0.50	
4	ALL	LATE FEE ON CITY RECEIVABLES (EXCEPT TAXES)	PAST DUE BALANCE	1.00%	1.00%	1.00%	1.00%	PER MO./IMPOSED AFTER 30 DAYS
5	CEMETERIES	CEMETERIES EVERGREEN MAUSOLEUM (CRYPTS A-B)	EACH	1,350.00	1,350.00	1,350.00	1,350.00	
6	CEMETERIES	CEMETERIES EVERGREEN MAUSOLEUM (CRYPTS A-B) NR *	EACH	1,700.00	1,700.00	1,700.00	1,700.00	
7	CEMETERIES	CEMETERIES EVERGREEN MAUSOLEUM (CRYPTS C-F)	EACH	1,600.00	1,600.00	1,600.00	1,600.00	
8	CEMETERIES	CEMETERIES EVERGREEN MAUSOLEUM (CRYPTS C-F) NR *	EACH	2,000.00	2,000.00	2,000.00	2,000.00	
9	CEMETERIES	CEMETERIES GRAVE PRICES (EVERGREEN)	ONE GRAVE	750.00	750.00	750.00	750.00	50% GOES TO PERPETUAL CARE
10	CEMETERIES	CEMETERIES GRAVE PRICES (EVERGREEN)	TWO GRAVES	1,400.00	1,400.00	1,400.00	1,400.00	50% GOES TO PERPETUAL CARE
11	CEMETERIES	CEMETERIES GRAVE PRICES (EVERGREEN) NR *	TWO GRAVES	1,650.00	1,650.00	1,650.00	1,650.00	50% GOES TO PERPETUAL CARE
12	CEMETERIES	CEMETERIES GRAVE PRICES (EVERGREEN) NR *	ONE GRAVE	900.00	900.00	900.00	900.00	50% GOES TO PERPETUAL CARE
13	CEMETERIES	CEMETERIES GRAVE PRICES (LAKESIDE)	ONE GRAVE	750.00	750.00	750.00	750.00	50% GOES TO PERPETUAL CARE
14	CEMETERIES	CEMETERIES GRAVE PRICES (LAKESIDE)	TWO GRAVES	1,400.00	1,400.00	1,400.00	1,400.00	50% GOES TO PERPETUAL CARE
15	CEMETERIES	CEMETERIES GRAVE PRICES (LAKESIDE) NR *	ONE GRAVE	900.00	900.00	900.00	900.00	50% GOES TO PERPETUAL CARE
16	CEMETERIES	CEMETERIES GRAVE PRICES (LAKESIDE) NR *	TWO GRAVES	1,600.00	1,650.00	1,650.00	1,650.00	50% GOES TO PERPETUAL CARE - CORRECTED FEE
17	CEMETERIES	CEMETERIES GRAVE PRICES (OAKWOOD)	ONE GRAVE	750.00	750.00	750.00	750.00	50% GOES TO PERPETUAL CARE
18	CEMETERIES	CEMETERIES GRAVE PRICES (OAKWOOD)	TWO GRAVES	1,400.00	1,400.00	1,400.00	1,400.00	50% GOES TO PERPETUAL CARE
19	CEMETERIES	CEMETERIES GRAVE PRICES (OAKWOOD) NR *	TWO GRAVES	1,650.00	1,650.00	1,650.00	1,650.00	50% GOES TO PERPETUAL CARE
20	CEMETERIES	CEMETERIES GRAVE PRICES (OAKWOOD) NR *	ONE GRAVE	900.00	900.00	900.00	900.00	50% GOES TO PERPETUAL CARE
21	CEMETERIES	CEMETERIES GRAVE PRICES (RESTLAWN-FLUSH MARKER)	ONE GRAVE	700.00	700.00	700.00	700.00	50% GOES TO PERPETUAL CARE
22	CEMETERIES	CEMETERIES GRAVE PRICES (RESTLAWN-FLUSH MARKER)	TWO GRAVES	1,300.00	1,300.00	1,300.00	1,300.00	50% GOES TO PERPETUAL CARE
23	CEMETERIES	CEMETERIES GRAVE PRICES (RESTLAWN-FLUSH MARKER) NR *	ONE GRAVE	750.00	750.00	750.00	750.00	50% GOES TO PERPETUAL CARE
24	CEMETERIES	CEMETERIES GRAVE PRICES (RESTLAWN-FLUSH MARKER) NR *	TWO GRAVES	1,450.00	1,450.00	1,450.00	1,450.00	50% GOES TO PERPETUAL CARE

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25	CEMETERIES	CEMETERIES GRAVE PRICES (RESTLAWN-UPRIGHT MARKER)	ONE GRAVE	750.00	750.00	750.00	750.00	50% GOES TO PERPETUAL CARE
26	CEMETERIES	CEMETERIES GRAVE PRICES (RESTLAWN-UPRIGHT MARKER)	TWO GRAVES	1,400.00	1,400.00	1,400.00	1,400.00	50% GOES TO PERPETUAL CARE
27	CEMETERIES	CEMETERIES GRAVE PRICES (RESTLAWN-UPRIGHT MARKER) NR *	ONE GRAVE	850.00	900.00	900.00	900.00	50% GOES TO PERPETUAL CARE - CORRECTED FEE
28	CEMETERIES	CEMETERIES GRAVE PRICES (RESTLAWN-UPRIGHT MARKER) NR *	TWO GRAVES	1,650.00	1,650.00	1,650.00	1,650.00	50% GOES TO PERPETUAL CARE
29	CEMETERIES	CEMETERIES IN-GOUND SPACE FOR CREMAINS (RESTLAWN)	EACH	300.00	300.00	300.00	300.00	
30	CEMETERIES	CEMETERIES IN-GOUND SPACE FOR CREMAINS (RESTLAWN) NR*	EACH	350.00	350.00	350.00	350.00	
31	CEMETERIES	CEMETERIES GRAVE PRICES (1/2 GRAVE--ALL CEMETERIES)	EACH	500.00	500.00	500.00	500.00	
32	CEMETERIES	CEMETERIES GRAVE PRICES (1/2 GRAVE--ALL CEMETERIES) NR *	EACH	600.00	600.00	600.00	600.00	
33	CEMETERIES	CEMETERIES OPENING (1/2 GRAVE)	EACH	250.00	250.00	250.00	250.00	
34	CEMETERIES	CEMETERIES OPENING (1/2 GRAVE) NR *	EACH	300.00	300.00	300.00	300.00	
35	CEMETERIES	CEMETERIES OPENING (CREMATION)	EACH	300.00	300.00	300.00	300.00	
36	CEMETERIES	CEMETERIES OPENING (CREMATION) NR *	EACH	300.00	350.00	350.00	350.00	
37	CEMETERIES	CEMETERIES OPENING (CREMATION, GRASS, CHAIRS)	EACH	350.00	0.00	0.00	0.00	OBSOLETE
38	CEMETERIES	CEMETERIES OPENING (CREMATION, GRASS, CHAIRS) NR *	EACH	400.00	0.00	0.00	0.00	OBSOLETE
39	CEMETERIES	CEMETERIES OPENING (CREMATION, TENT, GRASS, CHAIRS)	EACH	400.00	0.00	0.00	0.00	OBSOLETE
40	CEMETERIES	CEMETERIES OPENING (CREMATION, TENT, GRASS, CHAIRS) NR *	EACH	450.00	0.00	0.00	0.00	OBSOLETE
41	CEMETERIES	CEMETERIES SECOND CREMAINS (OPEN GRAVESITE)	EACH	60.00	60.00	60.00	60.00	FOR ADDITIONAL ASHES
42	CEMETERIES	CEMETERIES OPENING	EACH	500.00	500.00	500.00	500.00	
43	CEMETERIES	CEMETERIES OPENING NR *	EACH	600.00	600.00	600.00	600.00	
44	CEMETERIES	CEMETERIES OPENING (STILLBORN IN BABYLAND)	EACH	150.00	150.00	150.00	150.00	
45	CEMETERIES	CEMETERIES OPENING (STILLBORN IN BABYLAND) NR *	EACH	175.00	175.00	175.00	175.00	
46	CEMETERIES	CEMETERIES OPENING (STILLBORN NOT IN BABYLAND)	EACH	250.00	250.00	250.00	250.00	
47	CEMETERIES	CEMETERIES OPENING (STILLBORN NOT IN BABYLAND) NR *	EACH	300.00	300.00	300.00	300.00	
48	CEMETERIES	CEMETERIES OVERTIME (MON-FRI AFTER 2:30PM)	EACH	300.00	300.00	300.00	300.00	

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49	CEMETERIES	CEMETERIES OVERTIME (SATURDAYS & HOLIDAYS)	EACH	400.00	400.00	400.00	400.00	
50	CEMETERIES	CEMETERIES OVERTIME (SUNDAYS)	EACH	500.00	500.00	500.00	500.00	
51	CEMETERIES	CEMETERIES NICHES COLUMBARIUM	EACH	850.00	850.00	850.00	850.00	
52	CEMETERIES	CEMETERIES NICHES COLUMBARIUM NR	EACH	900.00	900.00	900.00	900.00	
53	CEMETERIES	CEMETERIES NICHES (OPEN/CLOSING)	EACH	125.00	125.00	125.00	125.00	
54	CEMETERIES	CEMETERIES NICHES (OPEN/CLOSING) NR	EACH	175.00	175.00	175.00	175.00	
55	CEMETERIES	CEMETERIES HEADSTONE SERVICE	PER SQUARE INCH	0.55	0.55	0.55	0.55	MINIMUM \$60.00
56	CEMETERIES	CEMETERIES SERVICE (GOVERNMENT MARKERS)	EACH	60.00	60.00	60.00	60.00	
57	CEMETERIES	CEMETERIES SERVICE (MAUSOLEUM VASES)	EACH	75.00	75.00	75.00	75.00	
58	CEMETERIES	CEMETERIES SERVICE HEADSTONE PRE-PLACEMENT	EACH	25.00	25.00	25.00	25.00	
59	CEMETERIES	CEMETERIES SERVICE (SMALL VASES) RESTLAWN	EACH	50.00	50.00	50.00	50.00	
60	CEMETERIES	ENTOMBMENT - EVERGREEN MAUSOLEM	EACH	175.00	175.00	175.00	175.00	
61	CEMETERIES	ENTOMBMENT NR - EVERGREEN MAUSOLEUM	EACH	250.00	250.00	250.00	250.00	
62	CEMETERIES	TRANSFER & AFFIDAVIT FEE PER GRAVE SPACE	EACH	50.00	50.00	50.00	50.00	
63	CEMETERIES	CHAPEL FUNERAL SERVICE	EACH	75.00	75.00	75.00	75.00	
64	CEMETERIES	FAMILY TREE SEARCH	SINGLE SEARCH	5.00	0.00	0.00	0.00	OBSOLETE
65	CEMETERIES	FAMILY TREE SEARCH	FIVE SEARCHES	15.00	0.00	0.00	0.00	OBSOLETE
66	CLERK	ADDRESS LABELS - VOTER REGISTRATION	EACH	0.05	0.05	0.05	0.05	
67	CLERK	BUSINESS REGISTRATION	EACH	30.00	30.00	35.00	35.00	
68	CLERK	BUSINESS TRANSIENT/PEDDLER	PER DAY	0.00	0.00	0.00	0.00	OBSOLETE
69	CLERK	BUSINESS TRANSIENT/PEDDLER - RENEWAL MAY 1ST	ANNUAL	150.00	150.00	150.00	150.00	
70	CLERK	BUSINESS AUCTIONEER LICENSE (INDIVIDUAL EVENT)	PER DAY	10.00	10.00	10.00	10.00	
71	CLERK	BUSINESS AUCTIONEER LICENSE (REGULAR)	PER YEAR	100.00	100.00	100.00	100.00	
72	CLERK	AUCTION FEE	PER DAY	30.00	30.00	30.00	30.00	

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73	CLERK	BUSINESS COMMERCIAL GARBAGE HAULER	PER YEAR	0.00	0.00	0.00	0.00	OBSOLETE
74	CLERK	BUSINESS ENTERTAINMENT OCCUPANCY	PER YEAR	125.00	125.00	125.00	125.00	
75	CLERK	GAMING LICENSE REQUEST/PERMIT (30 DAYS OR MORE ADVANCE NOTICE)	EACH	75.00	75.00	75.00	75.00	
76	CLERK	GAMING LICENSE REQUEST (LESS THAN 30 DAYS ADVANCE NOTICE)	EACH	100.00	100.00	100.00	100.00	
77	CLERK	CITY HALL CONFERENCE ROOM RENTAL	PER HOUR	25.00	25.00	25.00	25.00	CHARGED TO LAW FIRMS AND OTHER FOR PROFIT ORGANIZATIONS WISHING TO USE FACILITIES FOR NON-CITY RELATED BUSINESS
78	CLERK	ENCROACHMENT PERMIT APPLICATION FEE	EACH	100.00	100.00	100.00	100.00	
79	CLERK	ENCROACHMENT PERMIT CERTIFICATE FEE	EACH LOCATION	50.00	50.00	50.00	50.00	SAME AS RENEWAL FEE
80	CLERK	ENCROACHMENT/RENTAL FEE (BUS BENCHES)	PER BENCH/PERMONTH	5.00	5.00	5.00	5.00	
81	CLERK	ENCROACHMENT 1-YEAR RENEWAL	EACH	25.00	25.00	25.00	25.00	
82	CLERK	ENCROACHMENT 1-YEAR RENEWAL (INSPECTION REQ'D)	EACH	50.00	50.00	50.00	50.00	
83	CLERK	ENCROACHMENT PERMIT TO WORK IN R-O-W	PER UNIT	10.00	10.00	10.00	10.00	OR ACTUAL COSTS (WHICHEVER IS GREATER)
84	CLERK	FIREWORKS DISPLAY PERMIT PROCESSING FEE (30 OR MORE DAYS ADVANCE NOTICE)	EACH	75.00	75.00	75.00	75.00	
85	CLERK	FIREWORKS DISPLAY PERMIT PROCESSING FEE (LESS THAN 30 DAYS ADVANCE NOTICE)	EACH	150.00	150.00	150.00	150.00	
86	CLERK	LIQUOR LICENSE RENEWAL (BEFORE FEBRUARY 28)	EACH	100.00	100.00	100.00	100.00	
87	CLERK	LIQUOR LICENSE RENEWAL (AFTER FEBRUARY 28)	EACH		150.00	150.00	150.00	
88	CLERK	LIQUOR LICENSE TRANSFER OF OWNERSHIP OR LOCATION	EACH	250.00	250.00	250.00	250.00	
89	CLERK	DEVELOPMENT DISTRICT AREA CLASS-C ON-PREMISES LIQUOR LICENSE (FORMERLY DOWNTOWN DEV AUTH LICENSE)	EACH	2,500.00	2,500.00	2,500.00	2,500.00	SAME REVIEW PROCESS AS FOR RENEWAL
90	CLERK	LIQUOR LICENSE NEW CLASS C LICENSE	EACH	0.00	0.00	0.00	0.00	OBSOLETE
91	CLERK	LIQUOR LICENSE NEW SDD OR SDM	EACH	0.00	0.00	0.00	0.00	OBSOLETE
92	CLERK	NEW LIQUOR LICENSE	EACH	1,000.00	1,000.00	1,000.00	1,000.00	REPLACES FEES ABOVE
93	CLERK	GOING OUT OF BUSINESS SALE	EACH	50.00	50.00	50.00	50.00	UP TO ONE MONTH - RENEWABLE
94	CLERK	LIQUOR LICENSE (EXPANSION OF EXISTING LICENSE)	EACH	25.00	25.00	25.00	25.00	
95	CLERK	MOBILE FOOD VENDING PERMIT	PER MONTH		300.00	300.00	300.00	APPROVED BY COMMISSION IN 2014

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	DEPT	DESCRIPTION	UNIT	2014 FEE	2015 FEE eff 1/1	2015 FEE eff 7/1	2016 FEE	DEPARTMENT COMMENTS
96	CLERK	MOBILE FOOD VENDING PERMIT (BRICK & MORTAR RESTAURANT IN CITY)	PER MONTH		150.00	150.00	150.00	APPROVED BY COMMISSION IN 2014
97	CLERK	MOBILE FOOD VENDING PERMIT (BRICK & MORTAR RESTAURANT IN DDA DISTRICT)	PER MONTH		50.00	50.00	50.00	APPROVED BY COMMISSION IN 2014
98	CLERK	ORDINANCE BOOK	EACH	250.00	0.00	0.00	0.00	OBSOLETE
99	CLERK	ORDINANCE BOOK ON CD-ROM	EACH	0.00	0.00	0.00	0.00	OBSOLETE
100	CLERK	ORDINANCE BOOK SUBSCRIPTION SERVICE (BI-ANNUAL UPDATES)	PER YEAR	0.00	0.00	0.00	0.00	OBSOLETE
101	CLERK	PASSPORT APPLICATION FEE	EACH	25.00	25.00	25.00	25.00	FEDERAL LAW CHANGE
102	CLERK	PASSPORT PHOTO FEE	2 PHOTOS	10.00	10.00	10.00	10.00	
103	CLERK	PRECINCT MAPS (SMALL)	EACH	2.00	2.00	2.00	2.00	
104	CLERK	PUBLIC NOTARY FEE	EACH	5.00	5.00	5.00	5.00	CONSISTENT WITH COUNTY FEE
105	CLERK	SPECIAL EVENT PARKING FEE (UNDER 50 PARKING SPOTS)	PER EVENT		25.00	25.00	25.00	APPROVED BY COMMISSION IN 2014
106	CLERK	SPECIAL EVENT PARKING FEE (OVER 50 PARKING SPOTS)	PER EVENT		50.00	50.00	50.00	APPROVED BY COMMISSION IN 2014
107	CLERK	TELECOMMUNICATIONS ACT NEW PROVIDER FEE	EACH	500.00	500.00	500.00	500.00	PER NEW STATE TELECOMMUNICATIONS ACT
108	CLERK	VOTER INFORMATION - ON DISK	EACH	25.00	25.00	25.00	25.00	
109	CLERK	VOTER REGISTRATION - HARDCOPY LIST	PER LISTING	0.01	0.01	0.01	0.01	
110	CLERK	VOTER REGISTRATION - MAILING LABELS	PER LABEL	0.05	0.05	0.05	0.05	
111	CNS	MORTGAGE REFINANCE FEE	EACH	50.00	50.00	50.00	50.00	
112	CNS	REHAB LOAN APPLICATION FEE	EACH	200.00	200.00	200.00	200.00	
113	CNS	RENTAL REHAB APPLICATION FEE	PER LOAN	100.00	100.00	100.00	100.00	
114	DPW	ADDITIONAL GARBAGE SERVICE (1 TOTER)	PER MONTH	13.00	13.00	13.00	13.00	
115	DPW	APPLIANCE STICKER	EACH	25.00	25.00	25.00	25.00	
116	DPW	GARBAGE CART REPLACEMENT - DAMAGED BY USER	EACH	55.00	55.00	55.00	55.00	
117	DPW	GARBAGE SERVICE - SMALL BUSINESS	PER MONTH	16.00	16.00	16.00	16.00	INCLUDES CHURCHES AND NON-PROFITS
118	DPW	GARBAGE SERVICE - UNAUTHORIZED USE OF CARTS	PER INCIDENT	30.00	30.00	30.00	30.00	
119	DPW	GARBAGE SERVICE - REPLACE LOST/STOLEN CART	EACH	55.00	55.00	55.00	55.00	

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120	DPW	GARBAGE SERVICE - NEW SERVICE STARTUP	EACH	55.00	55.00	55.00	55.00	
121	DPW	GARBAGE SERVICE - MIXED REFUSE STICKER	EACH	2.00	2.00	2.00	2.00	BUY 6 FOR \$10.00 - UNIT PRICE \$1.67
122	DPW	FEE FOR SPECIAL COLLECTION OF ILLIEGAL MATERIALS	EACH	50.00	50.00	50.00	50.00	OR ACTUAL COSTS (WHICHEVER IS GREATER)
123	DPW	FEE FOR BULK YARD WASTE DROP OFF (DURING REGULAR HOURS) - BY APPOINTMENT ONLY	EACH	25.00	25.00	25.00	25.00	
124	DPW	REPLACE EMPLOYEE ID/ACCESS TKC CARD	PER LOST CARD	50.00	0.00	0.00	10.00	REACTIVATED FEE
125	DPW	STORM SEWER CONNECTION FEE	EACH	800.00	800.00	800.00	800.00	STUB FEE
126	DPW	TREE REPLACEMENT PLANTING FEE	EACH	200.00	200.00	200.00	200.00	
127	DPW	TREE REMOVAL FEE (12" AND UNDER DIAMETER)	EACH	200.00	200.00	200.00	200.00	TREE MEASURED AT 4' ABOVE GRADE
128	DPW	TREE REMOVAL FEE (12" - 18" DIAMETER)	EACH	345.00	500.00	500.00	500.00	TREE MEASURED AT 4' ABOVE GRADE
129	DPW	TREE REMOVAL FEE (18" - 24" DIAMETER)	EACH	650.00	650.00	650.00	650.00	TREE MEASURED AT 4' ABOVE GRADE
130	DPW	TREE REMOVAL FEE (24" - 30" DIAMETER)	EACH	750.00	750.00	750.00	750.00	TREE MEASURED AT 4' ABOVE GRADE
131	DPW	TREE REMOVAL FEE (30" - 36" DIAMETER)	EACH	1,000.00	1,000.00	1,000.00	1,000.00	TREE MEASURED AT 4' ABOVE GRADE
132	DPW	TREE REMOVAL FEE (36" - 42" DIAMETER)	EACH	1,700.00	1,700.00	1,700.00	1,700.00	TREE MEASURED AT 4' ABOVE GRADE
133	DPW	TREE REMOVAL FEE (42" AND OVER DIAMETER)	EACH	1,900.00	1,900.00	1,900.00	1,900.00	TREE MEASURED AT 4' ABOVE GRADE
134	DPW	HANG AND/OR REMOVE BANNER	EACH REQUEST	450.00	450.00	450.00	450.00	EACH ADDITIONAL BANNER: \$50.00
135	DPW	USE OF BIKE PATH FOR ORGANIZED EVENTS	EACH EVENT		200.00	200.00	200.00	PER EVENT
136	DPW	WIDE LOAD PERMIT	EACH		200.00	200.00	200.00	
137	DPW (PARKS)	EXCLUSIVE USE OF HACKLEY PK FOR SPECIAL EVENTS	PER DAY	125.00	125.00	125.00	125.00	
138	DPW (PARKS)	EXCLUSIVE USE OF PERE MARQUETTE LARGE OVAL FOR SPECIAL EVENTS	PER DAY	125.00	125.00	125.00	125.00	
139	DPW (PARKS)	USE FEE IN ADDITION TO SPECIAL EVENT APPLICLATION FEE	PER DAY	125.00	125.00	125.00	125.00	
140	DPW (PARKS)	CLEANING DEPOSIT FOR EXCLUSIVE USE OF HACKLEY, PERE MARQUETTE OR MARGARET DRAKE ELLIOTT PARKS - SPECIAL EVENT	EACH	50.00	50.00	50.00	50.00	
141	DPW (PARKS)	PARK BUILDING USE (RESV. BEFORE 4/15)	PER SESSION	100.00	100.00	100.00	100.00	REMOVED SPECIFIC TIMES AND AND PARK'S NAME, CHANGED TO PER SESSION
142	DPW (PARKS)	MC GRAFT PARK BUILDING USE (RESV. BEFORE 4/15)	5:00PM - 10:00PM	100.00	100.00	100.00	N/A	OBSOLETE AS OF 1/1/2016 AS RENTAL IS NOW PER "SESSION" AND FOR ANY PARK BLDG
143	DPW (PARKS)	PARK BUILDING USE (RESV. MADE BETWEEN 4/15 - 9/30)	PER SESSION	25.00	125.00	125.00	125.00	removed McGraft and made applicable to all buildings

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144	DPW (PARKS)	MC GRAFT PARK BUILDING USE	PER ADDITIONAL HOUR	25.00	25.00	25.00	25.00	
145	DPW (PARKS)	PARK BUILDING USE (CLEANING/SECURITY DEPOSIT)	EACH	50.00	50.00	50.00	50.00	removed McGraft and made applicable to all buildings
146	DPW (PARKS)	MC GRAFT PARK MUSIC BOWL	HOUR	45.00	45.00	45.00	45.00	
147	DPW (PARKS)	PARKS (LIGHT COSTS SPORT FIELDS & COURTS)	EACH	40.00	40.00	40.00	40.00	
148	DPW (PARKS)	PARKS (WOOD SNOW FENCE RENTAL)	EACH	30.00	30.00	30.00	30.00	DELIVERY/PICK-UP NOT INCLUDED. ADDITIONAL COSTS FOR LABOR (\$60.00/HR)AND VEHICLE RENTAL WILL APPLY IF DELEVERY OR PICK-UP IS REQUIRED
149	DPW (PARKS)	PARKS (USE OF GARBAGE CANS)	EACH	5.00	5.00	5.00	5.00	DELIVERY/PICK-UP NOT INCLUDED. ADDITIONAL COSTS FOR LABOR (\$60.00/HR)AND VEHICLE RENTAL WILL APPLY IF DELEVERY OR PICK-UP IS REQUIRED
150	DPW (PARKS)	PARKS (PLASTIC BAGS FOR GARBAGE CANS)	PER CASE	30.00	0.00	0.00	0.00	OBSOLETE
151	DPW (PARKS)	SPORTS FIELD & COURT RENTAL (EXLUDES SETUP SERVICES)	2 HOUR RENTAL	25.00	25.00	25.00	25.00	
152	DPW (PARKS)	CHANNEL SHELTER RENTAL (RESV. BEFORE 4/15)	EACH	50.00	50.00	50.00	50.00	CHANGED THE RESERVATION TIME
153	DPW (PARKS)	CHANNEL SHELTER RENTAL (RESV. BETWEEN 4/15 - 9/30)	EACH	0.00	0.00	0.00	75.00	NEW
154	DPW (PARKS)	PICNIC SHELTER RENTAL (MADE BEFORE 4/15 OR AFTER 9/30)	EACH SESSION	100.00	100.00	100.00	100.00	
155	DPW (PARKS)	PICNIC SHELTER RENTAL (MADE BETWEEN 4/15 AND 9/30)	EACH SESSION	125.00	125.00	125.00	125.00	
156	DPW (PARKS)	PICNIC SHELTER RENTAL RESERVATION CHANGE	EACH	15.00	15.00	15.00	15.00	
158	DPW (PARKS)	CLEANING FEE FOR RENTALS	EACH	75.00	75.00	75.00	75.00	NOT CHARGED IF FACILITY LEFT CLEAN
159	DPW (PARKS)	PICNIC SHELTER RENTAL (KRUSE #4 - 200 PERSON SHELTER)	RESIDENT	125.00	125.00	125.00	125.00	
160	DPW (PARKS)	GROUPED TABLES (4) AT DRAKE-ELLIOTT (48 PEOPLE)	EACH	50.00	50.00	50.00	50.00	
161	DPW (PARKS)	WEDDING RESERVATIONS IN/ON CITY PARKS/BEACHES	EACH	125.00	150.00	150.00	150.00	
162	DPW (PARKS)	KEY DEPOSIT (RESTROOM)	EACH	25.00	25.00	25.00	25.00	
163	DPW (PARKS)	CITY SERVICES (55-GAL METAL TRASH CANS)	EACH	5.00	5.00	5.00	5.00	DELIVERY/PICK-UP NOT INCLUDED. ADDITIONAL COSTS FOR LABOR (\$60.00/HR)AND VEHICLE RENTAL WILL APPLY IF DELEVERY OR PICK-UP IS REQUIRED
164	DPW (PARKS)	CITY SERVICES RENTAL OF POSTS	EACH POST	3.00	3.00	3.00	3.00	DELIVERY/PICK-UP NOT INCLUDED. ADDITIONAL COSTS FOR LABOR (\$60.00/HR)AND VEHICLE RENTAL WILL APPLY IF DELEVERY OR PICK-UP IS REQUIRED
165	DPW (PARKS)	CITY SERVICES (PICNIC TABLES)	EACH	10.00	10.00	10.00	10.00	DELIVERY/PICK-UP NOT INCLUDED. ADDITIONAL COSTS FOR LABOR (\$60.00/HR)AND VEHICLE RENTAL WILL APPLY IF DELEVERY OR PICK-UP IS REQUIRED
166	DPW (PARKS)	CITY SERVICES (LABOR PARKS OR DPW STAFF)	PER HOUR	60.00	60.00	60.00	60.00	
167	ENGINEERING	CHARGE FOR BLUEPRINTS (PLANS & UTILITY MAPS)	EACH	8.00	8.00	8.00	8.00	

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168	ENGINEERING	CHARGE FOR BID DOCUMENTS (STANDARD)	EACH	40.00	40.00	40.00	40.00	
169	ENGINEERING	CHARGE FOR BID DOCUMENTS (NON-STANDARD)	EACH	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS	
170	ENGINEERING	STORM WATER MANAGEMENT BILLING FEE	PER BILL	5.00	5.00	5.00	5.00	
171	ENGINEERING	STORM WATER MANAGEMENT HOOKUP FEE FOR SYSTEM AVAILABILITY	EACH	175.00	175.00	175.00	175.00	5,000 GALLON PER DAY MAXIMUM
172	ENGINEERING	STORM WATER MANAGEMENT PERMIT APPLICATION FEE	EACH	500.00	500.00	500.00	500.00	
173	ENGINEERING	STORM WATER MANAGEMENT SYSTEM USE FEE	PER 1,000 GALLONS	0.20	0.20	0.20	0.20	
174	ENGINEERING	PROPERTY OWNER WORKING IN R-O-W FEE	EACH UNIT	20.00	20.00	20.00	20.00	SIDEWALK/DRIVE APPROACHES, LANDSCAPING
175	ENGINEERING	UTILITY ANNUAL PERMIT FEE	EACH	1,750.00	1,750.00	1,750.00	1,750.00	
176	ENGINEERING	UTILITY CUT PERMIT APPLICATION FEE/CONTRACT	UNIT	50.00	50.00	50.00	50.00	
177	ENGINEERING	UTILITY CUT PERMIT FEE	UNIT	20.00	20.00	20.00	20.00	
178	ENGINEERING	UTILITY CUT (PAVEMENT REMOVAL-PAVEMENT <4 YEARSOLD)	SQUARE YARD	100.00	100.00	100.00	100.00	FEES ADJUSTED TO REFLECT RESIDUAL VALUE
179	ENGINEERING	UTILITY CUT (PAVEMENT REMOVAL-PAVEMENT 4-9 YEARSOLD)	SQUARE YARD	75.00	75.00	75.00	75.00	FEES ADJUSTED TO REFLECT RESIDUAL VALUE
180	ENGINEERING	UTILITY CUT (PAVEMENT REMOVAL-PAVEMENT >10 YEARSOLD)	SQUARE YARD	50.00	50.00	50.00	50.00	FEES ADJUSTED TO REFLECT RESIDUAL VALUE
181	ENGINEERING	UTILITY CUT (PROJECT DURATION)	WEEK	27.50	27.50	27.50	27.50	
184	SAFE BUILT - CODE ENFORCEMENT	TERRACE VIOLATIONS ADMINISTRATION FEE	FIRST VIOLATION	50.00	50.00	50.00	50.00	PLUS HOURLY COST FOR WORK PERFORMED.
185	SAFE BUILT - CODE ENFORCEMENT	TERRACE VIOLATIONS ADMINISTRATION FEE (EACH SUBSEQUENT IN YEAR)	EACH SUBSEQUENT	10.00	10.00	10.00	10.00	PLUS HOURLY COST FOR WORK PERFORMED. FEE FOR EACH SUBSEQUENT VIOLATIONS INCREMENT \$50 (E.G. 2ND VIOLATION = \$60; 3RD = \$70, ETC)
186	SAFE BUILT - CODE ENFORCEMENT	GRASS, TRASH AND LEAF VIOLATIONS	FIRST VIOLATION	90.00	90.00	90.00	90.00	PLUS HOURLY COST FOR WORK PERFORMED.
187	SAFE BUILT - CODE ENFORCEMENT	GRASS, TRASH AND LEAF VIOLATIONS (EACH SUBSEQUENT IN YEAR)	EACH SUBSEQUENT	15.00	15.00	15.00	15.00	PLUS HOURLY COST FOR WORK PERFORMED. FEE FOR EACH SUBSEQUENT VIOLATIONS INCREMENT \$90 (E.G. 2ND VIOLATION = \$105; 3RD = \$120, ETC)
188	SAFE BUILT - CODE ENFORCEMENT	LATE FEE ON INVOICES OVER 45 DAYS	EACH INVOICE	5.00	5.00	5.00	5.00	
189	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION	VACANT BUILDING	0.00	0.00	0.00	0.00	VACANT LESS THAN ONE YEAR
190	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION	VACANT BUILDING	500.00	500.00	500.00	500.00	VACANT 1 YEAR BUT LESS THAN 2 YEARS
191	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION	VACANT BUILDING	1,000.00	1,000.00	1,000.00	1,000.00	VACANT 2 YEARS BUT LESS THAN 3 YEARS
192	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION	VACANT BUILDING	2,000.00	2,000.00	2,000.00	2,000.00	VACANT 3 YEARS BUT LESS THAN 5 YEARS
193	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION	VACANT BUILDING	3,500.00	3,500.00	3,500.00	3,500.00	VACANT 5 YEARS BUT LESS THAN 10 YEARS

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194	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION	VACANT BUILDING	5,000.00	5,000.00	5,000.00	5,000.00	VACANT 10 YEARS
195	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION	VACANT BUILDING	1,000.00	1,000.00	1,000.00	1,000.00	EACH YEAR VACANT BEYOND 10 YEARS
196	CITY-CODE COMPLIANCE	VACANT BUILDING ADMINISTRATIVE APPEAL FEE (31-60 DAYS LATE)	OCCURRENCE	25.00	25.00	25.00	25.00	NON-REFUNDABLE FEE
197	CITY-CODE COMPLIANCE	VACANT BUILDING ADMINISTRATIVE APPEAL FEE (61-90 DAYS LATE)	OCCURRENCE	35.00	35.00	35.00	35.00	NON-REFUNDABLE FEE
198	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION - FORMAL APPEAL FEE	OCCURRENCE	50.00	50.00	50.00	50.00	NON-REFUNDABLE FEE
199	SAFE BUILT - RENTAL	RENTAL PROPERTY REGISTRATION PER PARCEL (ANNUAL)	SINGLE UNIT	25.00	25.00	35.00	35.00	INCLUDES ONE INSPECTION AND ONE RE-INSPECTION EVERY 4 YEARS FOR COMPLIANCE
200	SAFE BUILT - RENTAL	RENTAL PROPERTY REGISTRATION PER PARCEL (ANNUAL)	DUPLEX	30.00	30.00	40.00	40.00	INCLUDES ONE INSPECTION AND ONE RE-INSPECTION EVERY 4 YEARS FOR COMPLIANCE
201	SAFE BUILT - RENTAL	RENTAL PROPERTY REGISTRATION (ANNUAL - BASE)	3 UNITS	40.00	40.00	50.00	50.00	INCLUDES ONE INSPECTION AND ONE RE-INSPECTION EVERY 4 YEARS FOR COMPLIANCE
202	SAFE BUILT - RENTAL	RENTAL PROPERTY REGISTRATION (ANNUAL - PER PARCEL OVER 3)	PER UNIT OVER 3	5.00	5.00	5.00	5.00	INCLUDES ONE INSPECTION AND ONE RE-INSPECTION EVERY 4 YEARS FOR COMPLIANCE
203	SAFE BUILT - RENTAL	RENTAL PROPERTY INSPECTION (INSPECTION NO-SHOW FIRST TIME OR LATE CANCELLATION)	PER UNIT	60.00	60.00	60.00	60.00	
204	SAFE BUILT - RENTAL	RENTAL PROPERTY INSPECTION CANCELLATION FEE	OCCURRENCE	50.00	50.00	50.00	50.00	FEE ASSESSED WHEN A 3RD CANCELLATION IS RECEIVED BY CUSTOMER OR AGENT
205	SAFE BUILT - RENTAL	RENTAL PROPERTY INSPECTION CANCELLATION FEE (STARTING WITH 4TH CANCELLATION)	OCCURRENCE	10.00	10.00	10.00	10.00	ADDED TO BASE CANCELLATION FEE; EACH CANCELLATION INSTANCE WILL CAUSE FEE TO INCREASE BY AN ADDITIONAL \$10.00
206	SAFE BUILT - RENTAL	RENTAL PROPERTY INSPECTION (INSPECTION NO-SHOW EACH ADD'L TIME OR LATE CANCELLATION)	PER UNIT	15.00	15.00	15.00	15.00	ADDED TO BASE NO SHOW FEE; EACH NO SHOW INSTANCE WILL CAUSE INSPECTION FEE TO INCREASE BY AN ADDITIONAL \$15.00
207	SAFE BUILT - RENTAL	RENTAL PROPERTY INSPECTION NON-COMPLIANCE FEE (2ND REINSPECTION)	PER UNIT	35.00	35.00	35.00	35.00	FEE TO BE ASSESSED TO PROPERTIES NOT BROUGHT INTO COMPLIANCE AFTER THE FIRST REINSPECTION
208	SAFE BUILT - RENTAL	RENTAL PROPERTY INSPECTION NON-COMPLIANCE FEE (STARTING WITH 3RD COMPLIANCE REINSPECTION)	PER UNIT	10.00	10.00	10.00	10.00	ADDED TO BASE NON-COMPLIANCE FEE; EACH REINSPECTION INSTANCE WILL CAUSE NON-COMPLIANCE FEE TO INCREASE BY AN ADDITIONAL \$10.00
209	SAFE BUILT - RENTAL	RENTAL PROPERTY EXTERIOR ONLY REINSPECTION FEE (1ST EXTERIOR ONLY REINSPECTION)	PER UNIT	30.00	30.00	30.00	30.00	FEE ASSESSED TO PROPERTIES IN COMPLIANCE INTERIOR REQUIREMENTS BUT NOT IN COMPLIANCE WITH EXTERIOR REQUIREMENTS BY FIRST REINSPECTION
210	SAFE BUILT - RENTAL	RENTAL PROPERTY EXTERIOR ONLY REINSPECTION FEE (STARTING WITH 2ND EXTERIOR ONLY REINSPECTION)	PER UNIT	10.00	10.00	10.00	10.00	ADDED TO BASE EXTERIOR NON-COMPLIANCE FEE; EACH REINSPECTION INSTANCE WILL CAUSE EXTERIOR NON-COMPLIANCE FEE TO INCREASE BY AN ADDITIONAL \$10.00
211	SAFE BUILT - RENTAL	LATE FEE FOR NON-PAYMENT OF RENTAL REGISTRATION ANNUAL FEE	EACH PROPERTY VIOLATION	100.00	75.00	75.00	75.00	FEE CHARGED AFTER 90 DAYS
212	SAFE BUILT - RENTAL	HOUSING-WARRANT INSPECTION FEE	EACH	150.00	150.00	150.00	150.00	
213	ENV SERVICES	BOARD UP'S - FIRST 5 BOARDS	PER INSTANCE	40.00	40.00	40.00	40.00	PLUS THE COST OF THE CONTRACTOR TO DO THE BOARD UP
214	ENV SERVICES	BOARD UP'S - 6 OR MORE BOARDS	PER INSTANCE	0.00	0.00	0.00	60.00	NEW FEE - PLUS THE COST OF THE CONTRACTOR TO DO THE BOARD UP
215	ENV SERVICES	ADMINISTRATIVE OVERHEAD ON DEMOLITIONS	PER UNIT	10.0%	10.0%	10.0%	15.0%	INCREASED FROM 10% TO 15% BASED ON THE CONTRACTORS PRICE TO DEMOLISH

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216	FARMERS' MARKET	DAILY - SATURDAY	DAILY	20.00	25.00	25.00	25.00	CHANGED TO SATURDAY
217	FARMERS' MARKET	DAILY - WEEKDAY	DAILY	20.00	25.00	25.00	15.00	CHANGED TO WEEKDAY WITH NO TIERS
218	FARMERS' MARKET	TIER 1 - CORNER	DAILY	20.00	25.00	25.00	0.00	REMOVED
219	FARMERS' MARKET	ELBOW - TIER 1	DAILY	20.00	25.00	25.00	0.00	REMOVED
220	FARMERS' MARKET	ELBOW - TIER 2	DAILY	20.00	25.00	25.00	0.00	REMOVED
221	FARMERS' MARKET	TIER 1 - CORNER	0-2 MONTHS	313.00	313.00	313.00	338.00	INCREASED BY 8%
222	FARMERS' MARKET	TIER 1 - REGULAR	0-2 MONTHS	288.00	288.00	288.00	311.00	INCREASED BY 8%
223	FARMERS' MARKET	TIER 2 - REGULAR	0-2 MONTHS	163.00	163.00	163.00	176.00	INCREASED BY 8%
224	FARMERS' MARKET	ELBOWS - TIER 1	0-2 MONTHS	375.00	375.00	375.00	0.00	NO NEED
225	FARMERS' MARKET	ELBOWS - TIER 2	0-2 MONTHS	500.00	500.00	500.00	0.00	NO NEED
226	FARMERS' MARKET	TIER 1 - CORNER	5 MONTHS	376.50	376.50	376.50	406.00	INCREASED BY 8%
227	FARMERS' MARKET	TIER 1 - REGULAR	5 MONTHS	347.50	347.50	347.50	375.00	INCREASED BY 8%
228	FARMERS' MARKET	TIER 2 - REGULAR	5 MONTHS	204.50	204.50	204.50	220.00	INCREASED BY 8%
229	FARMERS' MARKET	ELBOWS - TIER 1	5 MONTHS	425.00	425.00	425.00	0.00	ALL ELBOWS ARE CANCELLED
230	FARMERS' MARKET	ELBOWS - TIER 2	5 MONTHS	600.00	600.00	600.00	0.00	ALL ELBOWS ARE CANCELLED
231	FARMERS' MARKET	TIER 1 - CORNER	7 MONTHS	404.00	404.00	404.00	436.00	INCREASED BY 8%
232	FARMERS' MARKET	TIER 1 - REGULAR	7 MONTHS	374.00	374.00	374.00	403.00	INCREASED BY 8%
233	FARMERS' MARKET	TIER 2 - REGULAR	7 MONTHS	224.00	224.00	224.00	242.00	INCREASED BY 8%
234	FARMERS' MARKET	ELBOWS - TIER 1	7 MONTHS	500.00	500.00	500.00	0.00	ALL ELBOWS ARE CANCELLED
235	FARMERS' MARKET	ELBOWS - TIER 2	7 MONTHS	750.00	750.00	750.00	0.00	ALL ELBOWS ARE CANCELLED
236	FARMERS' MARKET	WINTER MARKET-GRARAGE DOOR	DAILY	20.00	20.00	20.00	25.00	INCREASED
237	FARMERS' MARKET	WINTER MARKET- SMALL TABLE	DAILY	0.00	0.00	0.00	10.00	NEW
238	FARMERS' MARKET	WINTER MARKET	5 MONTHS	400.00	400.00	400.00	400.00	FEE FOR EXTENDED HOURS AT NEW MARKET
239	FARMERS' MARKET	FARMERS' MARKET FACILITIES RENTAL - FACILITY A	PER SESSION				250.00	NEWLY LISTED ON SCHEDULE - 9:00 AM TO 3:00 PM OR 4:00 PM TO 10:00 PM

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240	FARMERS' MARKET	FARMERS' MARKET FACILITIES RENTAL - FACILITY B	PER SESSION				250.00	NEWLY LISTED ON SCHEDULE - 9:00 AM TO 3:00 PM OR 4:00 PM TO 10:00 PM
241	FARMERS' MARKET	FARMERS' MARKET FACILITIES RENTAL - FACILITY C	PER SESSION				250.00	NEWLY LISTED ON SCHEDULE - 9:00 AM TO 3:00 PM OR 4:00 PM TO 10:00 PM
242	FARMERS' MARKET	FARMERS' MARKET FACILITIES RENTAL - FACILITY D	PER SESSION				100.00	NEWLY LISTED ON SCHEDULE - 9:00 AM TO 3:00 PM OR 4:00 PM TO 10:00 PM
243	FARMERS' MARKET	FARMERS' MARKET FACILITIES RENTAL - MARKET STAGE	PER SESSION				50.00	NEWLY LISTED ON SCHEDULE - 9:00 AM TO 1:00 PM OR 1:30 PM TO 5:30 PM OR 6:00 PM TO 10:00 PM
244	FARMERS' MARKET	SNAP/DOUBLE-UP FOOD BUCKS ADMIN FEE	2% OF TRANSACTION		2.0%	2.0%	2.0%	FEE FOR COST OF TRANSACTION ADMINISTRATION
245	FARMERS' MARKET KITCHEN	KITCHEN USE - PREP/TABLETOP	PER HOUR				12.00	CURRENT KITCHEN FEE - NEWLY LISTED ON SCHEDULE
246	FARMERS' MARKET KITCHEN	KITCHEN USE - BAKING	PER HOUR				15.00	CURRENT KITCHEN FEE - NEWLY LISTED ON SCHEDULE
247	FARMERS' MARKET KITCHEN	KITCHEN USE - PROCESSING	PER HOUR				15.00	CURRENT KITCHEN FEE - NEWLY LISTED ON SCHEDULE
248	FARMERS' MARKET KITCHEN	KITCHEN USE - CATERING	PER HOUR				15.00	CURRENT KITCHEN FEE - NEWLY LISTED ON SCHEDULE
249	FARMERS' MARKET KITCHEN	KITCHEN DRY STORAGE - MONTHLY	PER CUBIC FOOT				1.50	CURRENT KITCHEN FEE - NEWLY LISTED ON SCHEDULE
250	FARMERS' MARKET KITCHEN	KITCHEN USE - SECURITY DEPOSIT	PER RENTAL				50.00	DEPOSIT REFUNDED IF NO DAMAGE, KITCHEN IS CLEANED, EQUIPMENT RETURNED, ETC.
251	FINANCE	REPLACEMENT OF LOST PAYROLL CHECK	EACH OCCURRENCE	25.00	25.00	25.00	25.00	
252	FINANCE	COPIES OF CITY BUDGET OR CAFR	EACH	25.00	25.00	25.00	25.00	
253	FIRE	FIRE REPORT COPY (MAJOR FIRE)	EACH	15.00	15.00	15.00	15.00	
254	FIRE	FIRE REPORT COPY (REGULAR)	EACH	5.00	5.00	5.00	5.00	
255	FIRE	PHOTOGRAPH REPRODUCTION (ENLARGED)	EACH	15.00	15.00	15.00	15.00	
256	FIRE	PHOTOGRAPH REPRODUCTION (STD SIZE)	EACH	10.00	10.00	10.00	10.00	
257	FIRE	PHOTOGRAPH REPRODUCTION (CD-ROM)	EACH	5.00	5.00	5.00	5.00	
258	FIRE	INSURANCE ADMINISTRATION ESCROW	EACH INCIDENT	15.00	15.00	15.00	15.00	PLUS RELATED COURT COSTS
259	FIRE	FIRE INSPECTION ADDITIONAL VISIT	EACH INCIDENT	75.00	75.00	75.00	75.00	
260	FIRE	ARSON FIRE RESTITUTION FEE	PER HR ON CALL	720.00	720.00	720.00	720.00	PLUS RELATED COURT COSTS
261	FIRE	FALSE ALARM FEE	PER HR ON CALL	720.00	720.00	720.00	720.00	AFTER 3RD FALSE ALARM IN ONE YEAR
262	FIRE	WILLFUL NEGLIGENCE FIRE FEE	PER HR ON CALL	720.00	720.00	720.00	720.00	
263	FIRE	CONFINED SPACE RESCUE FEE	PER HR ON CALL	720.00	720.00	720.00	720.00	

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264	FIRE	ICE RESCUE CALL	PER HR ON CALL	110.00	110.00	110.00	110.00	
265	FIRE	DOWNED POWER LINE	PER HR	185.00	185.00	185.00	185.00	AFTER FIRST HOUR
266	FIRE	SPECIAL USE PERMITS (PER UFC)	EACH PER YEAR	100.00	100.00	100.00	100.00	
267	FIRE	STRUCTURE FIRE RESPONSE	EACH	500.00	500.00	500.00	500.00	CHARGED TO HOMEOWNER'S INSURANCE COMPANY
268	FIRE	PI ACCIDENT RESPONSE	EACH	500.00	500.00	500.00	500.00	CHARGED TO AT FAULT DRIVER'S AUTO INSURANCE COMPANY
269	FLEA MARKET	DEALERS SPACE - CORNER COVERED SPACE	DAILY	9.00	9.00	9.00	9.00	FEE INCREASE TO SUPPORT EBT BRIDGE CARD PROGRAM
270	FLEA MARKET	DEALERS SPACE - 10 x 15 COVERED SPACE	DAILY	8.00	8.00	8.00	8.00	FEE INCREASE TO SUPPORT EBT BRIDGE CARD PROGRAM
271	FLEA MARKET	DEALERS SPACE - 10 x 30 ASPHALT SPACE	DAILY	7.00	7.00	7.00	7.00	FEE INCREASE TO SUPPORT EBT BRIDGE CARD PROGRAM
272	FLEA MARKET	DEALERS SPACE - 10 x 40 FIELD SPACE	DAILY	6.00	6.00	6.00	6.00	FEE INCREASE TO SUPPORT EBT BRIDGE CARD PROGRAM
273	INCOME TAX	DELINQUENT PAYMENT AGREEMENT ADMINISTRATION FEE	EACH	15.00	15.00	15.00	15.00	PLUS RELATED PENALTIES & INTEREST
274	SAFEBUILD - BUILDING	BUILDING CONTRACTOR REGISTRATION FEE	EACH	15.00	15.00	15.00	15.00	
275	SAFEBUILD - BUILDING	BUILDING DEMOLITION PERMIT (COMMERCIAL)	EACH	25% of Value; Min \$60.00	25% of Value; Min \$60.00	25% of Value; Min \$60.00	25% of Value; Min \$60.00	
276	SAFEBUILD - BUILDING	BUILDING DEMOLITION PERMIT (GARAGE)	EACH	35.00	35.00	35.00	35.00	
277	SAFEBUILD - BUILDING	BUILDING DEMOLITION PERMIT (RESIDENTIAL)	EACH	60.00	60.00	60.00	60.00	
278	SAFEBUILD - BUILDING	BUILDING PERMIT FEES (\$1-\$1,000 VALUE)	EACH	50.00	50.00	50.00	50.00	
279	SAFEBUILD - BUILDING	BUILDING PERMIT FEES (\$1,001-\$2,000 VALUE)	BASE	50.00	50.00	50.00	50.00	
280	SAFEBUILD - BUILDING	BUILDING PERMIT FEES (\$1,000-\$2,000 VALUE)	EACH ADDITIONAL \$100	3.05	3.05	3.05	3.05	
281	SAFEBUILD - BUILDING	BUILDING PERMIT FEES (\$2,001-\$25,000 VALUE)	BASE	80.75	80.75	80.75	80.75	
282	SAFEBUILD - BUILDING	BUILDING PERMIT FEES (\$2,001-\$25,000 VALUE)	EACH ADDITIONAL \$1,000	14.00	14.00	14.00	14.00	
283	SAFEBUILD - BUILDING	BUILDING PERMIT FEES (\$25,001-\$50,000 VALUE)	BASE	403.25	403.25	403.25	403.25	
284	SAFEBUILD - BUILDING	BUILDING PERMIT FEES (\$25,001-\$50,000 VALUE)	EACH ADDITIONAL \$1,000	10.10	10.10	10.10	10.10	
285	SAFEBUILD - BUILDING	BUILDING PERMIT FEES (\$50,001-\$100,000 VALUE)	BASE	655.25	655.25	655.25	655.25	
286	SAFEBUILD - BUILDING	BUILDING PERMIT FEES (\$50,001-\$100,000 VALUE)	EACH ADDITIONAL \$1,000	7.00	7.00	7.00	7.00	
287	SAFEBUILD - BUILDING	BUILDING PERMIT FEES (\$100,001-\$500,000 VALUE)	BASE	1,005.25	1,005.25	1,005.25	1,005.25	

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288	SAFEBUILD - BUILDING	BUILDING PERMIT FEES (\$100,001-\$500,000 VALUE)	EACH ADDITIONAL \$1,000	5.60	5.60	5.60	5.60	
289	SAFEBUILD - BUILDING	BUILDING PERMIT FEES (\$500,001-\$1,000,000 VALUE)	BASE	3,245.25	3,245.25	3,245.25	3,245.25	
290	SAFEBUILD - BUILDING	BUILDING PERMIT FEES (\$500,001-\$1,000,000 VALUE)	EACH ADDITIONAL \$1,000	4.75	4.75	4.75	4.75	
291	SAFEBUILD - BUILDING	BUILDING PERMIT FEES (OVER \$1,000,000 VALUE)	BASE	5,608.75	5,608.75	5,608.75	5,608.75	
292	SAFEBUILD - BUILDING	BUILDING PERMIT FEES (OVER \$1,000,000 VALUE)	EACH ADDITIONAL \$1,000	3.65	3.65	3.65	3.65	
293	SAFEBUILD - BUILDING	BUILDING PERMIT (INSPECTION-SPECIAL. REINSPECTION, ETC.)	PER HOUR	60.00	60.00	60.00	60.00	MINIMUM 2 HOURS
294	SAFEBUILD - BUILDING	BUILDING PERMIT (PRE-MANUFACTURED RESIDENTIAL STRUCTURE)	EACH	50.00%	50.00%	50.00%	50.00%	OF REGULAR BUILDING PERMIT FEE
295	SAFEBUILD - BUILDING	BUILDING PLAN REVIEW FEE (INCL FIRE REVIEW)	PERMIT FEE	65.00%	65.00%	65.00%	65.00%	OF APPLICABLE PERMIT FEE
296	SAFEBUILD - BUILDING	CONSTRUCTION BOARD OF APPEALS APPLICATION FEE	EACH	100.00	100.00	100.00	100.00	
297	SAFEBUILD - BUILDING	ELECTRICAL PERMIT (BASE PERMIT)	BASE	45.00	45.00	45.00	45.00	
298	SAFEBUILD - BUILDING	ELECTRICAL PERMIT (BASEBOARD HEAT UNITS)	EACH	9.00	9.00	9.00	9.00	
299	SAFEBUILD - BUILDING	ELECTRICAL PERMIT (CIRCUITS)	EACH	6.00	6.00	6.00	6.00	
300	SAFEBUILD - BUILDING	ELECTRICAL PERMIT (DISHWASHER)	EACH	9.00	9.00	9.00	9.00	
301	SAFEBUILD - BUILDING	ELECTRICAL PERMIT (ENERGY RETROFIT/TEMP CONTROL)	EACH	45.00	45.00	45.00	45.00	
302	SAFEBUILD - BUILDING	ELECTRICAL PERMIT (FEEDERS, BUS DUCTS, ETC.)	EACH 50'	9.00	9.00	9.00	9.00	
303	SAFEBUILD - BUILDING	ELECTRICAL PERMIT (FIRE ALARM 1-10 DEVICES)	EACH	75.00	75.00	75.00	75.00	
304	SAFEBUILD - BUILDING	ELECTRICAL PERMIT (FIRE ALARM 11-20 DEVICES)	EACH	150.00	150.00	150.00	150.00	
305	SAFEBUILD - BUILDING	ELECTRICAL PERMIT (FIRE ALARM EA. STATION OVER 20 DEV)	EACH DEVICE	8.00	8.00	8.00	8.00	
306	SAFEBUILD - BUILDING	ELECTRICAL PERMIT (FURNACE-UNIT HEATER)	EACH	9.00	9.00	9.00	9.00	
307	SAFEBUILD - BUILDING	ELECTRICAL PERMIT (INSPECTION-ADDITIONAL)	PER HOUR	45.00	45.00	45.00	45.00	MINIMUM 1 HOUR
308	SAFEBUILD - BUILDING	ELECTRICAL PERMIT (INSPECTION-FINAL)	EACH	45.00	45.00	45.00	45.00	
309	SAFEBUILD - BUILDING	ELECTRICAL PERMIT (INSPECTION-HOURLY FEE)	HOUR	60.00	60.00	60.00	60.00	MINIMUM 1 HOUR
310	SAFEBUILD - BUILDING	ELECTRICAL PERMIT (INSPECTION-SPECIAL/SAFETY)	HOUR	50.00	50.00	50.00	50.00	MINIMUM 1 HOUR
311	SAFEBUILD - BUILDING	ELECTRICAL PERMIT (KVA OR HP UP TO 20)	EACH	9.00	9.00	9.00	9.00	

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	DEPT	DESCRIPTION	UNIT	2014 FEE	2015 FEE eff 1/1	2015 FEE eff 7/1	2016 FEE	DEPARTMENT COMMENTS
312	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (KVA & HP 21 TO 50)	EACH	15.00	15.00	15.00	15.00	
313	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (KVA & HP 50 AND OVER)	EACH	18.00	18.00	18.00	18.00	
314	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (LIGHTING FIXTURES-PER 25)	EACH	10.00	10.00	10.00	10.00	
315	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (METER INSPECTION/POWER TURN-ON)	EACH	45.00	45.00	45.00	45.00	
316	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (MOBILE HOME SITE)	EACH	9.00	9.00	9.00	9.00	
317	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (POWER OUTLETS-INC RANGES, DRYERS)	EACH	10.00	10.00	10.00	10.00	
318	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (RECREATIONAL VEHICLE SITE)	EACH	8.00	8.00	8.00	8.00	
319	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (SERVICES 0 TO 200 AMP)	EACH	15.00	15.00	15.00	15.00	
320	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (SERVICES 201 TO 600 AMP)	EACH	20.00	20.00	20.00	20.00	
321	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (SERVICES 601 TO 800 AMP)	EACH	23.00	23.00	23.00	23.00	
322	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (SERVICES 801 TO 1200 AMP)	EACH	30.00	30.00	30.00	30.00	
323	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (SERVICES OVER 1200 AMP/GFI ONLY)	EACH	50.00	50.00	50.00	50.00	
324	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (SIGNS LETTER)	EACH	15.00	15.00	15.00	15.00	
325	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (SIGNS NEON)	EACH 25'	2.00	2.00	2.00	2.00	
326	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (SIGNS UNIT)	EACH	10.00	10.00	10.00	10.00	
327	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (SPECIAL CONDUIT/GROUNDING)	EACH	45.00	45.00	45.00	45.00	
328	SAFEBUILT - BUILDING	ELECTRICAL PLAN REVIEW FEE	EACH	25.00%	25.00%	25.00%	25.00%	OF APPLICABLE PERMIT FEE
329	SAFEBUILT - BUILDING	FIRE ALARM PLAN REVIEW FEE	EACH	25.00%	25.00%	25.00%	25.00%	OF PERMIT FEE FOR ANY SYSTEM OVER 10 DEVICES
330	SAFEBUILT - BUILDING	GARAGE MOVING FEE	EACH	200.00	200.00	200.00	200.00	
331	SAFEBUILT - BUILDING	BUILDING MOVING FEE (EXCEPT GARAGE)	EACH	500.00	500.00	500.00	500.00	
332	SAFEBUILT - BUILDING	LIQUOR LICENSE INSPECTION FEE	EACH	75.00	75.00	75.00	75.00	
333	SAFEBUILT - BUILDING	LIQUOR LICENSE RE-INSPECTION FEE	EACH	45.00	45.00	45.00	45.00	
334	SAFEBUILT - BUILDING	MECHANICAL PERMIT (AIR HANDLERS-COMMERCIAL HOODS)	EACH	20.00	20.00	20.00	20.00	
335	SAFEBUILT - BUILDING	MECHANICAL PERMIT (AIR HANDLERS-OVER 10,000 CFM)	EACH	60.00	60.00	60.00	60.00	

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Master Fee Resolution - Schedule of Fees								
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	DEPT	DESCRIPTION	UNIT	2014 FEE	2015 FEE eff 1/1	2015 FEE eff 7/1	2016 FEE	DEPARTMENT COMMENTS
336	SAFEBUILD - BUILDING	MECHANICAL PERMIT (AIR HANDLERS-RES BATH & KITCHEN)	EACH	5.00	5.00	5.00	5.00	
337	SAFEBUILD - BUILDING	MECHANICAL PERMIT (AIR HANDLERS-UNDER 10,000 CFM)	EACH	20.00	20.00	20.00	20.00	
338	SAFEBUILD - BUILDING	MECHANICAL PERMIT (A/C & REFRIG-CHILLER)	EACH	30.00	30.00	30.00	30.00	
339	SAFEBUILD - BUILDING	MECHANICAL PERMIT (A/C & REFRIG-COMPRESSOR)	EACH	30.00	30.00	30.00	30.00	
340	SAFEBUILD - BUILDING	MECHANICAL PERMIT (A/C & REFRIG-COOLING TOWERS)	EACH	30.00	30.00	30.00	30.00	
341	SAFEBUILD - BUILDING	MECHANICAL PERMIT (A/C & REFRIG-EVAPORATOR COILS)	EACH	30.00	30.00	30.00	30.00	
342	SAFEBUILD - BUILDING	MECHANICAL PERMIT (A/C & REFRIG-REFRIGERATION SPLIT SYSTEM)	EACH	30.00	30.00	30.00	30.00	
343	SAFEBUILD - BUILDING	MECHANICAL PERMIT (BASE PERMIT)	EACH	45.00	45.00	45.00	45.00	
344	SAFEBUILD - BUILDING	MECHANICAL PERMIT (FIRE SUPPRESSION/DUCT)	PER FOOT	0.10	0.10	0.10	0.10	\$25.00 MINIMUM FEE
345	SAFEBUILD - BUILDING	MECHANICAL PERMIT (FIRE SUPPRESSION/PIPING)	PER FOOT	0.10	0.10	0.10	0.10	\$25.00 MINIMUM FEE
346	SAFEBUILD - BUILDING	MECHANICAL PERMIT (FIRE SUPPRESSION/RESTAURANT HOODS)	EACH	150.00	150.00	150.00	150.00	
347	SAFEBUILD - BUILDING	MECHANICAL PERMIT (FIRE SUPPRESSION/SPRINKLER HEADS)	PER HEAD	0.75	0.75	0.75	0.75	\$20.00 MINIMUM FEE
348	SAFEBUILD - BUILDING	MECHANICAL PERMIT (HEAT RECOVERY UNITS/THRU-WALL FAN COILS)	EACH	10.00	10.00	10.00	10.00	
349	SAFEBUILD - BUILDING	MECHANICAL PERMIT (HEATING-BOILER CONTROLS, PUMPS)	EACH	10.00	10.00	10.00	10.00	
350	SAFEBUILD - BUILDING	MECHANICAL PERMIT (HEATING-BOILERS)	EACH	30.00	30.00	30.00	30.00	
351	SAFEBUILD - BUILDING	MECHANICAL PERMIT (HEATING-CHIMNEY, FACTORY BUILT)	EACH	25.00	25.00	25.00	25.00	
352	SAFEBUILD - BUILDING	MECHANICAL PERMIT (HEATING-FLUE/VENT DAMPER)	EACH	8.00	8.00	8.00	8.00	
353	SAFEBUILD - BUILDING	MECHANICAL PERMIT (HEATING-GAS FIRE PLACES)	EACH	20.00	20.00	20.00	20.00	
354	SAFEBUILD - BUILDING	MECHANICAL PERMIT (HEATING-GAS PIPE TESTING NEW SERVICE)	EACH	45.00	45.00	45.00	45.00	
355	SAFEBUILD - BUILDING	MECHANICAL PERMIT (HEATING-GAS PIPING EACH OPENING)	EACH	5.00	5.00	5.00	5.00	
356	SAFEBUILD - BUILDING	MECHANICAL PERMIT (HEATING-GAS/OIL BURNING EQUIPMENT)	EACH	30.00	30.00	30.00	30.00	
357	SAFEBUILD - BUILDING	MECHANICAL PERMIT (HEATING-HEAT PUMPS COMMERCIAL)	EACH	30.00	30.00	30.00	30.00	
358	SAFEBUILD - BUILDING	MECHANICAL PERMIT (HEATING-HEAT PUMPS, COMPLETE RESIDENT)	EACH	30.00	30.00	30.00	30.00	
359	SAFEBUILD - BUILDING	MECHANICAL PERMIT (HEATING-HEAT PUMPS, COMPLETE RESIDENT)	EACH	30.00	30.00	30.00	30.00	

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	DEPT	DESCRIPTION	UNIT	2014 FEE	2015 FEE eff 1/1	2015 FEE eff 7/1	2016 FEE	DEPARTMENT COMMENTS
360	SAFEBUILT - BUILDING	MECHANICAL PERMIT (HEATING-RESIDENTIAL A/C)	EACH	30.00	30.00	30.00	30.00	
361	SAFEBUILT - BUILDING	MECHANICAL PERMIT (HEATING-RESIDENTIAL SYSTEM)	EACH	50.00	50.00	50.00	50.00	
362	SAFEBUILT - BUILDING	MECHANICAL PERMIT (HEATING-SOLAR, SET OF 3 PANELS)	EACH	20.00	20.00	20.00	20.00	
363	SAFEBUILT - BUILDING	MECHANICAL PERMIT (HEATING-SOLID FUEL EQUIPMENT COMPLETE)	EACH	30.00	30.00	30.00	30.00	
364	SAFEBUILT - BUILDING	MECHANICAL PERMIT (HEATING-WATER HEATER)	EACH	10.00	10.00	10.00	10.00	
365	SAFEBUILT - BUILDING	MECHANICAL PERMIT (HUMIDIFIERS)	EACH	10.00	10.00	10.00	10.00	
366	SAFEBUILT - BUILDING	MECHANICAL PERMIT (INSPECTION-ADDITIONAL)	EACH	45.00	45.00	45.00	45.00	
367	SAFEBUILT - BUILDING	MECHANICAL PERMIT (INSPECTION-FINAL)	EACH	45.00	45.00	45.00	45.00	
368	SAFEBUILT - BUILDING	MECHANICAL PERMIT (INSPECTION-HOURLY RATE)	EACH	60.00	60.00	60.00	60.00	
369	SAFEBUILT - BUILDING	MECHANICAL PERMIT (INSPECTION-SPECIAL/SAFETY)	EACH	50.00	50.00	50.00	50.00	
370	SAFEBUILT - BUILDING	MECHANICAL PERMIT (INSPECTION-TURN ON GAS)	EACH	45.00	45.00	45.00	45.00	
371	SAFEBUILT - BUILDING	MECHANICAL PERMIT (PROCESS PIPING/HAZARDOUS 1-4 OUTLETS)	EACH	5.00	5.00	5.00	5.00	
372	SAFEBUILT - BUILDING	MECHANICAL PERMIT (PROCESS PIPING/HAZARDOUS 5+ MORE OUTLETS)	PER OUTLET	1.00	1.00	1.00	1.00	
373	SAFEBUILT - BUILDING	MECHANICAL PERMIT (PROCESS PIPING/NON-HAZARDOUS 1-4 OUTLETS)	EACH	2.00	2.00	2.00	2.00	
374	SAFEBUILT - BUILDING	MECHANICAL PERMIT (PROCESS PIPING/NON-HAZARDOUS 5+ OUTLETS)	PER OUTLET	0.50	0.50	0.50	0.50	
375	SAFEBUILT - BUILDING	MECHANICAL PERMIT (ROOFTOP HVAC UNIT)	EACH	60.00	60.00	60.00	60.00	
376	SAFEBUILT - BUILDING	MECHANICAL PERMIT (TANKS-ABOVEGROUND)	EACH	20.00	20.00	20.00	20.00	
377	SAFEBUILT - BUILDING	MECHANICAL PERMIT (TANKS-UNDERGROUND)	EACH	25.00	25.00	25.00	25.00	
378	SAFEBUILT - BUILDING	MECHANICAL PERMIT (UNIT HEATERS/TERMINAL UNITS)	EACH	15.00	15.00	15.00	15.00	
379	SAFEBUILT - BUILDING	MECHANICAL PERMIT (UNIT VENTILATORS)	EACH	10.00	10.00	10.00	10.00	
380	SAFEBUILT - BUILDING	MECHANICAL PLAN REVIEW FEE	EACH	25.00%	25.00%	25.00%	25.00%	OF APPLICABLE PERMIT FEE
381	SAFEBUILT - BUILDING	PLUMBING PERMIT (BASE PERMIT)	EACH	45.00	45.00	45.00	45.00	
382	SAFEBUILT - BUILDING	PLUMBING PERMIT (CONNECTION BLDG. DRAIN; SEWERS AT STREET)	EACH	9.00	9.00	9.00	9.00	
383	SAFEBUILT - BUILDING	PLUMBING PERMIT (FIXTURES, FLOOR DRAINS, LAB DEVICES)	EACH	9.00	9.00	9.00	9.00	

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Master Fee Resolution - Schedule of Fees								
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	DEPT	DESCRIPTION	UNIT	2014 FEE	2015 FEE eff 1/1	2015 FEE eff 7/1	2016 FEE	DEPARTMENT COMMENTS
384	SAFEBUILT - BUILDING	PLUMBING PERMIT (INSPECTION ADDITIONAL)	EACH	45.00	45.00	45.00	45.00	
385	SAFEBUILT - BUILDING	PLUMBING PERMIT (INSPECTION FINAL)	EACH	45.00	45.00	45.00	45.00	
386	SAFEBUILT - BUILDING	PLUMBING PERMIT (INSPECTION HOURLY FEE)	EACH	60.00	60.00	60.00	60.00	MINIMUM TWO HOURS
387	SAFEBUILT - BUILDING	PLUMBING PERMIT (INSPECTION SPECIAL/SAFETY)	EACH	50.00	50.00	50.00	50.00	
388	SAFEBUILT - BUILDING	PLUMBING PERMIT (MANHOLES-CATCHBASINS)	EACH	10.00	10.00	10.00	10.00	
389	SAFEBUILT - BUILDING	PLUMBING PERMIT (MEDICAL GAS INSTALLATION)	PER OUTLET	8.00	8.00	8.00	8.00	
390	SAFEBUILT - BUILDING	PLUMBING PERMIT (REDUCED PRESSURE BACKFLOW PREVENTER 1/4" TO 2")	EACH	10.00	10.00	10.00	10.00	
391	SAFEBUILT - BUILDING	PLUMBING PERMIT (REDUCED PRESSURE BACKFLOW PREVENTER OVER 2")	EACH	20.00	20.00	20.00	20.00	
392	SAFEBUILT - BUILDING	PLUMBING PERMIT (SEWAGE SUMPS & EJECTORS)	EACH	10.00	10.00	10.00	10.00	
393	SAFEBUILT - BUILDING	PLUMBING PERMIT (SEWERS-SANITARY OR STORM OVER 6")	EACH	25.00	25.00	25.00	25.00	
394	SAFEBUILT - BUILDING	PLUMBING PERMIT (SEWERS-SANITARY OR STORM UNDER 6")	EACH	10.00	10.00	10.00	10.00	
395	SAFEBUILT - BUILDING	PLUMBING PERMIT (STACKS, VENTS, CONDUCTORS)	EACH	6.00	6.00	6.00	6.00	
396	SAFEBUILT - BUILDING	PLUMBING PERMIT (SUB-SOIL DRAINS)	EACH	9.00	9.00	9.00	9.00	
397	SAFEBUILT - BUILDING	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--1-1/2")	EACH	30.00	30.00	30.00	30.00	
398	SAFEBUILT - BUILDING	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--1-1/4")	EACH	23.00	23.00	23.00	23.00	
399	SAFEBUILT - BUILDING	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--1")	EACH	15.00	15.00	15.00	15.00	
400	SAFEBUILT - BUILDING	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--2")	EACH	38.00	38.00	38.00	38.00	
401	SAFEBUILT - BUILDING	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--3/4")	EACH	8.00	8.00	8.00	8.00	
402	SAFEBUILT - BUILDING	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--OVER 2")	EACH	45.00	45.00	45.00	45.00	
403	SAFEBUILT - BUILDING	PLUMBING PERMIT (WATER SERVICE 2" TO 6")	EACH	25.00	25.00	25.00	25.00	
404	SAFEBUILT - BUILDING	PLUMBING PERMIT (WATER SERVICE LESS THAN 2")	EACH	10.00	10.00	10.00	10.00	
405	SAFEBUILT - BUILDING	PLUMBING PERMIT (WATER SERVICE OVER 6")	EACH	50.00	50.00	50.00	50.00	
406	SAFEBUILT - BUILDING	PLUMBING PLAN REVIEW FEE	EACH	25.00%	25.00%	25.00%	25.00%	OF APPLICABLE PERMIT FEE
407	SAFEBUILT - BUILDING	PLUMBING PERMIT (GREASE TRAP INSPECTION)	EACH	45.00	45.00	45.00	45.00	

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408	SAFEBUILT - BUILDING	PROPERTY MAINTENANCE CODE APPEAL APPLICATION FEE	EACH	100.00	100.00	100.00	100.00	
409	SAFEBUILT - BUILDING	ROOFING PERMIT (RE-ROOF OVER OLD ROOF/1LAYERS MAX)	\$100 PER SQUARE	APPLICABLE BLDG PERMIT FEE BASED ON				
410	SAFEBUILT - BUILDING	ROOFING PERMIT (STRIP THEN RE-ROOF)	\$200 PER SQUARE	APPLICABLE BLDG PERMIT FEE BASED ON				
411	SAFEBUILT - BUILDING	ROOFING PERMIT (STRIP, RE-SHEET, THEN RE-ROOF)	\$250 PER SQUARE	APPLICABLE BLDG PERMIT FEE BASED ON				
412	SAFEBUILT - BUILDING	Telecommunications Outlets	1 - 10 Outlets	50.00	50.00	50.00	50.00	
413	SAFEBUILT - BUILDING	Telecommunications Outlets	11 - 20 Outlets	100.00	100.00	100.00	100.00	
414	SAFEBUILT - BUILDING	Telecommunications Outlets	Over 20 Outlets - Per Outlet	2.00	2.00	2.00	2.00	
415	MARINA	20 FOOT SLIP	EACH	0.00	0.00	0.00	0.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1
416	MARINA	30 FOOT SLIP	EACH	1,740.00	1,740.00	1,740.00	1,740.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1
417	MARINA	40 FOOT SLIP	EACH	2,400.00	2,400.00	2,400.00	2,400.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1
418	MARINA	60 FOOT SLIP	EACH	3,050.00	3,050.00	3,050.00	3,050.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1
419	MARINA	MULTIPLE SLIP RENTAL	RENT ADDITIONAL SLIP	0.00	0.00	0.00	0.00	ADDITIONAL 5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1
420	MARINA	HARD ACCESS (SLIPS 37-46, 69) UNDER 27" ONLY	EACH	1,400.00	1,400.00	1,400.00	1,400.00	
421	MARINA	CLASS A MOORING	EACH	550.00	550.00	550.00	550.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1
422	MARINA	CLASS B MOORING	EACH	450.00	450.00	450.00	450.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1
423	MARINA	DAILY LAUNCH RAMP	EACH	10.00	10.00	10.00	10.00	
424	MARINA	SEASONAL LAUNCH RAMP STICKER	RESIDENT	40.00	40.00	40.00	40.00	
425	MARINA	SEASONAL LAUNCH RAMP STICKER	NON-RESIDENT	55.00	55.00	55.00	55.00	
426	MARINA	SEASONAL LAUNCH RAMP STICKER (SENIOR/HANDICAPPED)	RESIDENT	25.00	25.00	25.00	25.00	
427	MARINA	SEASONAL LAUNCH RAMP STICKER (SENIOR/HANDICAPPED)	NON-RESIDENT	40.00	40.00	40.00	40.00	
428	MARINA	END OF SEASON LAUNCH RAMP PERMIT	EACH	25.00	25.00	25.00	25.00	SOLD AFTER SEPTEMBER 15
429	MARINA	COMMERCIAL LAUNCH RAMP PERMIT	EACH	250.00	300.00	300.00	300.00	
430	MARINA	SMALL BOAT BASIN	EACH	900.00	900.00	900.00	900.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1

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				2014	2015	2015	2016	DEPARTMENT
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431	MARINA	DRY STORAGE (RESIDENTS - CATAMARAN)	EACH	200.00	200.00	200.00	200.00	
432	MARINA	DRY STORAGE (NON-RESIDENTS - CATAMARAN)	EACH	300.00	300.00	300.00	300.00	
433	MARINA	CANOE & KAYAK STORAGE	PER SIX MONTHS	75.00	75.00	75.00	75.00	DRY STORAGE BASED ON VEHICLE LENGTH
434	MARINA	DRY STORAGE	PER LINEAL FOOT	14.50	14.50	14.50	14.50	DRY STORAGE BASED ON VEHICLE LENGTH
435	MARINA	TRAILER STORAGE	EACH	60.00	80.00	80.00	80.00	
436	MARINA	PERSONAL WATERCRAFT STORAGE	EACH	65.00	65.00	65.00	65.00	DOCKAGE FEE FOR JET SKI
437	MARINA	END OF SEASON LATE REMOVAL FEE	PER DAY MINIMUM	24.00	32.00	32.00	32.00	MINIMUM - FEE CHARGED BASED ON TRANSIENT VESSEL RATES (VESSEL LENGTH) PER STATE DNR
438	MARINA	SHOPPERS DOCK	EACH		10.00	10.00	10.00	\$10 PER 3 HOURS, 35' DOCKS ONLY
439	MARINA	COST TO MOVE CATAMARAN POST	EACH		60.00	60.00	60.00	COST TO MOVE EXISTING POST LOCATION
440	PLANNING	PRECINCT MAPS (LARGE)	EACH	30.00	30.00	30.00	30.00	
441	PLANNING	MASTER PLAN COPY (CITY, DDA, LDFA) - COLOR	EACH	130.00	130.00	130.00	130.00	HARD COPY
442	PLANNING	MASTER PLAN COPY (CITY, DDA, LDFA) - B & W	EACH	35.00	35.00	35.00	35.00	HARD COPY
443	PLANNING	DOWNTOWN PLAN COPY	EACH	30.00	30.00	30.00	30.00	HARD COPY
444	PLANNING	MASTER PLAN COPY (CITY, DDA, LDFA) - COLOR	EACH	15.00	15.00	15.00	15.00	PROVIDED ON CD
445	PLANNING	MASTER PLAN COPY (CITY, DDA, LDFA) - B & W	EACH	15.00	15.00	15.00	15.00	PROVIDED ON CD
446	PLANNING	DOWNTOWN PLAN COPY	EACH	15.00	15.00	15.00	15.00	PROVIDED ON CD
447	PLANNING	OBSOLETE PROPERTY REHAB FILING & MONITORING FEE	EACH	1,000.00	1,000.00	1,000.00	1,000.00	2% OF ABATED TAXES (WHICHEVER IS LESS - MINIMUM \$500)
448	PLANNING	NEZ APPLICATION FEE	EACH	25.00	25.00	25.00	25.00	
449	PLANNING	IFT/CFT APPLICATION FEE	EACH	1,722.00	1,722.00	1,722.00	1,722.00	2% OF ABATED TAXES (WHICHEVER IS LESS - MINIMUM \$500)
450	PLANNING	IFT/CFT/OPRA/COMMERCIAL REHAB DISTRICT ESTABLISHMENT IF ON A SEPARATE MEETING FROM CERTIFICATE	EACH	0.00	0.00	0.00	500.00	NEW FEE
451	PLANNING	PERSONAL PROPERTY ABATEMENT FEE	EACH	1,722.00	1,722.00	1,722.00	1,722.00	2% OF ABATED TAXES (WHICHEVER IS LESS - MINIMUM \$400)
452	PLANNING	COMMERCIAL REHAB FILING/MONITORING FEE	EACH	1,000.00	1,000.00	1,000.00	1,000.00	2% OF ABATED TAXES (WHICHEVER IS LESS - MINIMUM \$500)
453	PLANNING	GROUNDWATER ORDINANCE APPLICATION FEE	EACH	750.00	750.00	750.00	750.00	
454	PLANNING	BROWNFIELD DEVELOPMENT APPLICATION FEE	EACH	2,500.00	2,500.00	2,500.00	2,500.00	IF TAX CAPTURE FEE BASED ON ACTUAL COSTS

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455	PLANNING	LEISURE SERVICES MASTER PLAN	EACH	30.00	30.00	30.00	30.00	HARD COPY
456	PLANNING	LEISURE SERVICES MASTER PLAN	EACH	15.00	15.00	15.00	15.00	CD
457	POLICE	POLICE REPORTS - ACCIDENT & OFFENSE (EACH ADDITIONAL PAGE)	EACH	0.25	0.25	0.25	0.25	
458	POLICE	POLICE REPORTS - ACCIDENT & OFFENSE (FIRST PAGE)	EACH	5.50	5.50	5.50	5.50	
459	POLICE	BIKE REGISTRATION (CHANGE OWNERSHIP)	EACH	2.00	2.00	2.00	2.00	
460	POLICE	BIKE REGISTRATION (DUPLICATE)	EACH	1.00	1.00	1.00	1.00	
461	POLICE	BIKE REGISTRATION (ENGRAVING)	EACH	0.00	0.00	0.00	0.00	NO CHARGE
462	POLICE	BIKE REGISTRATION (NEW)	EACH	2.00	2.00	2.00	2.00	
463	POLICE	CITATION COPY	EACH	5.50	5.50	5.50	5.50	
464	POLICE	FALSE ALARM FEE (4TH IN YEAR)	EACH	30.00	30.00	30.00	30.00	
465	POLICE	FALSE ALARM FEE (5TH IN YEAR)	EACH	60.00	60.00	60.00	60.00	
466	POLICE	FALSE ALARM FEE (6TH OR MORE IN YEAR)	EACH	75.00	75.00	75.00	75.00	
467	POLICE	LICENSE TO PURCHASE FEE	EACH		6.00	6.00	6.00	INCLUDES \$1.00 COST TO PROVIDE OWNER COPY OF INFORMATION AND \$5.00 NOTARY FEE
468	POLICE	LIQUOR - SPECIAL LICENSE - NEW EVENT (45 DAYS PRIOR TO EVENT)	EACH	250.00	250.00	250.00	150.00	REDUCED FEE
469	POLICE	LIQUOR - SPECIAL LICENSE - RETURN EVENT, OUTSIDE CITY RATE (45 DAYS PRIOR TO EVENT)	EACH				125.00	NEW FEE CLASSIFICATION
470	POLICE	LIQUOR - SPECIAL LICENSE - RETURN EVENT, IN CITY RATE (45 DAYS PRIOR TO EVENT)	EACH				75.00	NEW FEE CLASSIFICATION
471	POLICE	LIQUOR - SPECIAL LICENSE (15 - 44 DAYS PRIOR TO EVENT) (ALL)	EACH	350.00	350.00	350.00	250.00	REDUCED FEE
472	POLICE	LIQUOR - SPECIAL LICENSE (UNDER 15 DAYS PRIOR TO EVENT)	EACH	NOT ISSUED	NOT ISSUED	NOT ISSUED	NOT ISSUED	
473	POLICE	LIQUOR - TEMPORARY EXISTING ESTABLISHMENT LICENSE (45 DAYS PRIOR TO EVENT)	EACH	50.00	50.00	50.00	40.00	REDUCED FEE
474	POLICE	LIQUOR - TEMPORARY EXISTING ESTABLISHMENT LICENSE (15 - 44 DAYS PRIOR TO EVENT)	EACH	75.00	75.00	75.00	60.00	REDUCED FEE
475	POLICE	LIQUOR - TEMPORARY EXISTING ESTABLISHMENT LICENSE (UNDER 15 DAYS PRIOR TO EVENT)	EACH	NOT ISSUED	NOT ISSUED	NOT ISSUED	NOT ISSUED	
476	POLICE	LIQUOR - TEMPORARY EXISTING CLUB LICENSE (45 DAYS PRIOR TO EVENT)	EACH	50.00	50.00	50.00	40.00	REDUCED FEE
477	POLICE	LIQUOR - TEMPORARY EXISTING CLUB LICENSE (15 - 44 DAYS PRIOR TO EVENT) (ALL)	EACH	75.00	75.00	75.00	60.00	REDUCED FEE
478	POLICE	LIQUOR - TEMPORARY EXISTING CLUB LICENSE (UNDER 15 DAYS PRIOR TO EVENT)	EACH	NOT ISSUED	NOT ISSUED	NOT ISSUED	NOT ISSUED	

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Master Fee Resolution - Schedule of Fees								
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							PROPOSED	
				2014	2015	2015	2016	DEPARTMENT
	DEPT	DESCRIPTION	UNIT	FEE	FEE eff 1/1	FEE eff 7/1	FEE	COMMENTS
479	POLICE	OUIL COST RECOVERY FEE	EACH	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS	
480	POLICE	PHOTOGRAPH REPRODUCTION (ENLARGED)	EACH	15.00	15.00	15.00	15.00	
481	POLICE	PHOTOGRAPH REPRODUCTION (STD SIZE)	EACH	10.00	10.00	10.00	10.00	
482	POLICE	PHOTOGRAPH REPRODUCTION (CD-ROM)	EACH	5.00	5.00	5.00	5.00	
483	POLICE	PRELIMINARY BREATH TEST	EACH		5.00	5.00	5.00	FOR COURT/PROBATION ORDERED TEST
484	POLICE	VIN INSPECTION	EACH	30.00	30.00	30.00	30.00	
485	POLICE	VEHICLE IMPOUND FEE (PRIVATE)	EACH	50.00	50.00	50.00	50.00	
486	POLICE	VEHICLE IMPOUND FEE (COURT-ORDERED)	EVERY 30 DAYS	50.00	50.00	50.00	50.00	
487	SPECIAL EVENTS	PARKS (WOOD SNOW FENCE RENTAL)	EACH	30.00	30.00	30.00	30.00	DELIVERY/PICK-UP NOT INCLUDED. ADDITIONAL COSTS FOR LABOR (\$60.00/HR)AND VEHICLE RENTAL WILL APPLY IF DELEVERY OR PICK-UP IS REQUIRED
488	SPECIAL EVENTS	PARKS (PLASTIC BAGS FOR GARBAGE CANS)	PER CASE	30.00	0.00	0.00	0.00	OBSOLETE
489	SPECIAL EVENTS	CITY SERVICES (55-GAL METAL TRASH CANS)	EACH	5.00	5.00	5.00	5.00	DELIVERY/PICK-UP NOT INCLUDED. ADDITIONAL COSTS FOR LABOR (\$60.00/HR)AND VEHICLE RENTAL WILL APPLY IF DELEVERY OR PICK-UP IS REQUIRED
490	SPECIAL EVENTS	CITY SERVICES RENTAL OF POSTS	EACH POST	3.00	3.00	3.00	3.00	DELIVERY/PICK-UP NOT INCLUDED. ADDITIONAL COSTS FOR LABOR (\$60.00/HR)AND VEHICLE RENTAL WILL APPLY IF DELEVERY OR PICK-UP IS REQUIRED
491	SPECIAL EVENTS	CITY SERVICES (PICNIC TABLES)	EACH	10.00	10.00	10.00	10.00	DELIVERY/PICK-UP NOT INCLUDED. ADDITIONAL COSTS FOR LABOR (\$60.00/HR)AND VEHICLE RENTAL WILL APPLY IF DELEVERY OR PICK-UP IS REQUIRED
492	SPECIAL EVENTS	FILM & MUSIC EVENTS ADMINISTRATION FEE	EACH	50.00	50.00	50.00	50.00	
493	SPECIAL EVENTS	SPEICAL EVENTS HYDRANT USAGE	PER HYDRANT	100.00	100.00	100.00	100.00	THIS RATE INCLUDES INSTALLATION/REMOVAL AND TESTING
494	SPECIAL EVENTS	SPECIAL EVENTS APPLICATION FEE FOR PEAK SEASON EVENTS (4/15-9/30) SUBMITTED AT LEAST 60 DAYS PRIOR TO DATE OF EVENT	EACH	100.00	100.00	100.00	100.00	APPLICATIONS SUBMITTED PRIOR TO APRIL 15 WILL RECEIVE 50% DISCOUNT OFF REGULAR FEE.
495	SPECIAL EVENTS	SPECIAL EVENTS APPLICATION FEE FOR PEAK SEASON EVENTS (4/15-9/30) SUBMITTED 45-59 DAYS PRIOR TO DATE OF EVENT	EACH	250.00	250.00	250.00	250.00	APPLICATIONS SUBMITTED PRIOR TO APRIL 15 WILL RECEIVE 50% DISCOUNT OFF REGULAR FEE.
496	SPECIAL EVENTS	SPECIAL EVENTS APPLICATION FEE FOR PEAK SEASON EVENTS (4/15-9/30) SUBMITTED 30-44 DAYS PRIOR TO DATE OF EVENT	EACH	400.00	400.00	400.00	400.00	APPLICATIONS SUBMITTED PRIOR TO APRIL 15 WILL RECEIVE 50% DISCOUNT OFF REGULAR FEE.
497	SPECIAL EVENTS	SPECIAL EVENTS APPLICATION FEE FOR OFF SEASON EVENTS (1/1-4/14 & 10/1-12/31) SUBMITTED AT LEAST 60 DAYS PRIOR TO DATE OF EVENT	EACH	50.00	50.00	50.00	50.00	
498	SPECIAL EVENTS	SPECIAL EVENTS APPLICATION FEE FOR OFF SEASON EVENTS (1/1-4/14 & 10/1-12/31) SUBMITTED 45-59 DAYS PRIOR TO DATE OF EVENT	EACH	200.00	200.00	200.00	200.00	

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Master Fee Resolution - Schedule of Fees								
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							PROPOSED	
	DEPT	DESCRIPTION	UNIT	2014 FEE	2015 FEE eff 1/1	2015 FEE eff 7/1	2016 FEE	DEPARTMENT COMMENTS
499	SPECIAL EVENTS	SPECIAL EVENTS APPLICATION FEE FOR OFF SEASON EVENTS (1/1-4/14 & 10/1-12/31) SUBMITTED 30-44DAYS PRIOR TO DATE OF EVENT	EACH	300.00	300.00	300.00	300.00	
500	SPECIAL EVENTS	SPECIAL EVENTS APPLICATION FEE FOR OFF SEASON EVENTS (1/1-4/14 & 10/1-12/31) SUBMITTED LESS THAN 30 DAYS PRIOR TO DATE OF EVENT	EACH	500.00	500.00	500.00	500.00	
501	SPECIAL EVENTS	CITY SERVICES (POLICE OFFICER - STRAIGHT TIME)	PER HOUR	40.00	40.00	40.00	40.00	
502	SPECIAL EVENTS	CITY SERVICES (POLICE OFFICER - 1.5 OVERTIME)	PER HOUR	60.00	60.00	60.00	60.00	
503	SPECIAL EVENTS	CITY SERVICES (POLICE OFFICER - TRIPLE OVERTIME)	PER HOUR	120.00	120.00	120.00	120.00	
504	TREASURER	DUPLICATE TAX BILL COPY (COMPUTER PRINTOUT)	EACH	3.00	3.00	3.00	3.00	
505	TREASURER	PROPERTY TAX PROJECTION/ESTIMATE LETTER	EACH	20.00	20.00	20.00	20.00	
506	TREASURER	NSF CHECK/NSF ACH HANDLING CHARGE	EACH	30.00	30.00	30.00	30.00	
507	TREASURER	TAX RECEIPT INQUIRY (LESS THAN 3 YEARS OLD)	EACH	5.00	5.00	5.00	5.00	
508	TREASURER	TAX RECEIPT INQUIRY (MORE THAN 3 YEARS OLD)	EACH	12.00	12.00	12.00	12.00	
509	TREASURER	TRANSACTION SERVICE FEE (PAYMENTS MADE AT WINDOW/WO BILL)	EACH	2.00	2.00	2.00	2.00	
510	TREASURER	TRANSACTION ADMINISTRATIVE FEE (CREDIT CARD PAYMENTS BY PHONE)	EACH	5.00	5.00	5.00	5.00	
511	TREASURER	PETTY CASH NUISANCE FEE (FAILURE TO RETURN RECEIPTS IN TIMELY FASHION)	EACH	5.00	5.00	5.00	5.00	
512	TREASURER	PROPERTY TAX ROLL ON CD-ROM OR ELECTRONIC FILE	EACH	125.00	125.00	125.00	125.00	
513	TREASURER	PROPERTY TAX LIEN INQUIRY/LOOKUP (PERFORMED BY CITY STAFF)	EACH	35.00	35.00	35.00	35.00	PAYMENT IN ADVANCE W/CREDIT CARD REQUIRED
514	TREASURER	PROPERTY TAX LIEN INQUIRY/LOOKUP (SELF-HELP INTERNET LOOKUP)	EACH	20.00	20.00	20.00	20.00	
515	TREASURER	PENALTY ASSESSMENT ON DELINQUENT TAXES	EACH	3.0%	3.0%	3.0%	3.0%	
516	TREASURER	PROPERTY TAX ADMINISTRATION FEE (PTAF)	EACH	1.0%	1.0%	1.0%	1.0%	
517	TREASURER	LANDLORD'S AFFIDAVIT FILING	EACH	300.00	300.00	300.00	300.00	
518	TREASURER	CREDIT CARD CONVENIENCE FEE	EACH			3.0% WITH \$2.00 MINIMUM	3.0% WITH \$2.00 MINIMUM	\$2.00 FLAT FEE PER TRANSACTION OF \$1.00 TO \$65.00 AND 3% FEE PER TRANSACTION OF \$65.01 AND GREATER
519	WATER FILTRATION	WATER TEST SAMPLE	PER SAMPLE	70.00	70.00	70.00	70.00	COVERS STAFF TIME AND LAB WORK
520	WATER-SEWER	DELINQUENT PAYMENT PENALTY	PAST DUE BALANCE	10.00%	10.00%	10.00%	10.00%	
521	WATER-SEWER	DELINQUENT PAYMENT PENALTY (TAX LIEN FEE)	PAST DUE BALANCE	GREATER OF 20% OR \$25.00	GREATER OF 20% OR \$25.00	GREATER OF 20% OR \$25.00	GREATER OF 20% OR \$25.00	
522	WATER-SEWER	HYDRANT SERVICE (MAXIMUM 30 DAY) CONNECTION CHARGE	EACH	50.00	50.00	50.00	50.00	\$400.00 REFUNDABLE DEPOSIT ALSO REQUIRED

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523	WATER-SEWER	SALE OF SCRAP HYDRANTS	EACH	35.00	0.00	0.00	0.00	OBSOLETE
524	WATER-SEWER	INSTALLATION OF STUB LINE TO PROPERTY LINE (SEWER PERMIT)	EACH	800.00	1,000.00	1,000.00	1,000.00	INCLUDES REPAIR AND POSSIBLE REPLACEMENT OF SERVICE
525	WATER-SEWER	INSTALLATION OF STUB LINE TO PROPERTY LINE (WATER)	EACH	800.00	0.00	0.00	0.00	OBSOLETE
526	WATER-SEWER	METER REPLACEMENT AT OWNER'S REQUEST	EACH	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS	
527	WATER-SEWER	METER RESET AT OWNER'S REQUEST	EACH	35.00	35.00	35.00	35.00	
528	WATER-SEWER	METER TEST	EACH	35.00	35.00	35.00	35.00	
529	WATER-SEWER	MISSED METER APPOINTMENT	EACH	25.00	25.00	25.00	25.00	
530	WATER-SEWER	TEMPORARY (MINIMUM 30 DAY) SERVICE	EACH	25.00	25.00	25.00	25.00	
531	WATER-SEWER	THAWING WATER/SEWER LINE	EACH		200.00	200.00	200.00	FIRST VISIT IS FREE - FEE CHARGED PER VISIT AFTER FIRST ONE EACH SEASON
532	WATER-SEWER	TURN ON CHARGE (AFTER HOURS)	EACH	35.00	100.00	100.00	100.00	CALL IN MINIMUM 3 HOURS
533	WATER-SEWER	TURN ON CHARGE (REGULAR HOURS)	EACH	25.00	25.00	25.00	25.00	
534	WATER-SEWER	TURN ON CHARGE (SEASONAL USE)	EACH	12.50	12.50	12.50	12.50	
535	WATER-SEWER	TURN ON CHARGE (MISSED APPOINTMENT - SAME DAY TURN ON)	EACH	40.00	40.00	40.00	40.00	
536	WATER-SEWER	TV SEWER LATERAL	EACH		100.00	100.00	100.00	FEE APPLIED TO SEWER PERMIT IF PROBLEM IS IN THE CITY'S PORTION OF SYSTEM
537	WATER-SEWER	UNAUTHORIZED WATER USE OR TAMPERING (MINIMUM CHARGE)	EACH	200.00	200.00	200.00	200.00	
538	WATER-SEWER	UNAUTHORIZED WATER USE (ADDITIONAL CHARGE FOR CONT'D USE)	PER DAY	20.00	20.00	20.00	20.00	
539	WATER-SEWER	BACKFLOW PREVENTER DEVICE REGISTRATION/AUDIT FEE	ANNUAL FEE-EACH DEVICE	10.00	10.00	10.00	10.00	
540	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 5/8" OR 3/4"	EACH	800.00	1,000.00	1,000.00	1,000.00	
541	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 1"	EACH	2,000.00	2,000.00	2,000.00	2,000.00	
542	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 1-1/4" OR 1-1/2"	EACH	4,000.00	4,000.00	4,000.00	4,000.00	
543	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 2"	EACH	6,800.00	6,800.00	6,800.00	6,800.00	
544	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 3"	EACH	12,800.00	12,800.00	12,800.00	12,800.00	
545	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 4"	EACH	20,000.00	20,000.00	20,000.00	20,000.00	
546	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 6"	EACH	40,000.00	40,000.00	40,000.00	40,000.00	

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547	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - GREATER THAN 6"	EACH	TBD	TBD	TBD	TBD	BASED ON CALCULATED CAPACITY
548	WATER-SEWER	FIRELINE SERVICE TRUNKAGE FEE 2"	EACH	0.00	0.00	0.00	0.00	TIME & MATERIALS BASIS
549	WATER-SEWER	FIRELINE SERVICE TRUNKAGE FEE 4"	EACH	6,800.00	6,800.00	6,800.00	6,800.00	
550	WATER-SEWER	FIRELINE SERVICE TRUNKAGE FEE 6"	EACH	12,800.00	12,800.00	12,800.00	12,800.00	
551	WATER-SEWER	FIRELINE SERVICE TRUNKAGE FEE 8"	EACH	20,000.00	20,000.00	20,000.00	20,000.00	
552	WATER-SEWER	FIRELINE SERVICE TRUNKAGE FEE 12"	EACH	40,000.00	40,000.00	40,000.00	40,000.00	
553	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 5/8" OR 3/4"	EACH	800.00	1,000.00	1,000.00	1,000.00	
554	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 1"	EACH	2,000.00	2,000.00	2,000.00	2,000.00	
555	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 1-1/4" OR 1-1/2"	EACH	4,000.00	4,000.00	4,000.00	4,000.00	
556	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 2"	EACH	6,800.00	6,800.00	6,800.00	6,800.00	
557	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 3"	EACH	12,800.00	12,800.00	12,800.00	12,800.00	
558	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 4"	EACH	20,000.00	20,000.00	20,000.00	20,000.00	
559	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 6"	EACH	40,000.00	40,000.00	40,000.00	40,000.00	
560	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - GREATER THAN 6"	EACH	TBD	TBD	TBD	TBD	BASED ON CALCULATED CAPACITY
561	WATER-SEWER	STORM WATER CROSS CONNECTION SEWER TREATMENT CHARGE	PER DAY	0.00	0.00	0.00	0.00	***THIS FEE IS BEING REVIEWED BY THE CITY ATTORNEY'S OFFICE AND WILL BE UPDATE ONCE WE HAVE A RESPONSE
562	WATER-SEWER	LARGE WATERMAIN TAPS	EACH	200.00	200.00	200.00	200.00	PLUS TIME & MATERIALS
563	WATER-SEWER	SMALL WATER TAPS	EACH		50.00	50.00	50.00	SMALL TAP FEE UP TO AND INCLUDING 2' WATER SERVICE
564	WATER-SEWER	RESIDENTIAL FLAT RATE SEWER CHARGE	MONTH	28.70	28.70	28.70	32.18	BASED ON 11.66 UNITS/MO OR 35 UNITS/QUARTER
565	WATER-SEWER	COMMERCIAL FLAT RATE SEWER CHARGE	MONTH	36.15	36.15	36.15	40.81	BASED ON 11.66 UNITS/MO OR 35 UNITS/QUARTER
566	ZONING	SPECIAL MEETING FEE (PLANNING, ZBA)	PER REQUEST	400.00	500.00	500.00	500.00	
567	ZONING	FENCE PERMIT FEE	EACH	30.00	30.00	30.00	30.00	
568	ZONING	LOT SPLIT REVIEW	EACH	30.00	30.00	30.00	30.00	

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569	ZONING	ZONING, GIS MAPS (UP TO 17" x 24")	EACH	15.00	15.00	15.00	15.00	
570	ZONING	ZONING, GIS MAPS (17" x 24" TO 34" x 44")	EACH	25.00	25.00	25.00	25.00	
571	ZONING	PLANNED UNIT DEVELOPMENT (PUD)	EACH	0.00	0.00	0.00	0.00	
572	ZONING	PLANNED UNIT DEVELOPMENT (PUD) - PRELIMINARY	EACH	300.00	500.00	500.00	500.00	
573	ZONING	PLANNED UNIT DEVELOPMENT (PUD) - FINAL	EACH	300.00	500.00	500.00	500.00	
574	ZONING	PLANNED UNIT DEVELOPMENT (PUD) - AMENDMENT	EACH		500.00	500.00	500.00	
575	ZONING	SIDEWALK BENCH ENCROACHMENT	PER BENCH PER MONTH	5.00	5.00	5.00	5.00	
576	ZONING	SITE PLAN REVIEW FEE - MINOR	EACH	100.00	200.00	200.00	200.00	
577	ZONING	SITE PLAN REVIEW FEE - MAJOR	EACH	200.00	400.00	400.00	400.00	
578	ZONING	PLANNING COMMISSION REVIEW	EACH		500.00	500.00	500.00	
579	ZONING	SPECIAL USE PERMIT	EACH	300.00	500.00	500.00	500.00	
580	ZONING	ALLEY OR STREET VACATION	EACH	400.00	500.00	500.00	500.00	
581	ZONING	ZONING COMPLIANCE LETTER	EACH	30.00	30.00	30.00	30.00	
582	ZONING	ZONE CHANGE	EACH	400.00	500.00	500.00	500.00	
583	ZONING	ZONING BOARD OF APPEALS APPLICATION / ORDINANCE INTERPRETAION - COMMERCIAL	EACH	300.00	400.00	400.00	400.00	COMMERCIAL/INDUSTRIAL ONLY
584	ZONING	ZONING BOARD OF APPEALS APPLICATION / ORDINANCE INTERPRETAION - RESIDENTIAL	EACH	150.00	200.00	200.00	200.00	RESIDENTIAL ONLY
585	ZONING	ZONING - AMENDMENT TO THE ORDINANCE	EACH		500.00	500.00	500.00	
586	ZONING	ZONING ORDINANCE COPY	EACH	25.00	25.00	25.00	25.00	
587	ZONING	ZONING ORDINANCE COPY W/ MAP	EACH	45.00	45.00	45.00	45.00	
		NR * = FEES APPLICABLE TO NON-RESIDENTS OF THE CITY						

COMMISSION MEETING DATE: December 8, 2015

Date: December 2, 2015
To: Honorable Mayor and City Commissioners
From: Director of Public Safety Jeffrey Lewis
RE: Local Parking Ordinance Amendments

SUMMARY OF REQUEST: During the City's last codification, several sections of the parking ordinance were amended. In order to have the City's enforcement ordinances align with State law, some ordinances were moved to different sections of the code. Some noted sections of the ordinance were inadvertently removed during codification while rewriting the municipal code. Staff has worked with the codification personnel as well as our own City Attorney to draft the needed changes.

As such, Sections 58-3, 92-33, 92-71, 92-73, and 46-204 of the City of Muskegon ordinances have been rewritten to reflect the previously adopted ordinances and updated modifications because of changes to the Uniform Traffic Code and to include the fee schedule for parking, civil violations, boat launch permits, and local parking restrictions.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Adoption of the ordinances and fee schedule as presented.

City of Muskegon
Muskegon County, Michigan
Ordinance No. _____

THE CITY OF MUSKEGON ORDAINS:

Chapter 46, Section 46-204, “Schedule of civil fines established,” of the Code of Ordinances, City of Muskegon, Michigan is hereby repealed and replaced by the following:

Sec. 46-204. Schedule of civil fines established.

(a) A schedule of civil fines payable to the bureau for admissions of responsibility by persons served with municipal ordinance violation notices is established by this article. The schedule shall be as follows:

Section	Subject	First Offense	First Repeat*	Second Repeat**
6-2	Animals	\$100.00	\$200.00	\$500.00
10-31	Construction codes	100.00	250.00	500.00
10-63, 10-102	Dangerous buildings	100.00	250.00	500.00
10-131	Demolition of buildings	100.00	250.00	500.00
10-22	Moving of buildings	100.00	250.00	500.00
10-282	Property maintenance code	100.00	250.00	500.00
14-32	Cemeteries	100.00	250.00	500.00
22-35	Defective alarm systems	100.00	250.00	500.00
26-32	Noise	100.00	250.00	500.00
26-213	Point-source groundwater discharges	100.00	250.00	500.00
30-194	Fire codes	100.00	250.00	500.00
30-222	Recreational fires	100.00	250.00	500.00
34-35	Smoking	25.00	50.00	100.00
34-64	Water supplies	100.00	250.00	500.00
34-113	Medical marihuana	100.00	250.00	500.00
38-120	Historic districts	100.00	250.00	500.00
42-32	Fair housing	200.00	300.00	500.00
50-2	Business license	100.00	250.00	500.00
50-72	Dances and dance halls	100.00	250.00	500.00
50-203	Electronic filing requirement—pawn shops	100.00	250.00	500.00
54-4	Spitting in public	100.00	250.00	500.00
54-31	Theft of cable television services	100.00	250.00	500.00
54-32	Damaging, removing or defacing property	100.00	250.00	500.00
54-214	False impersonation of police officer	100.00	250.00	500.00
54-241	Curfew for underage persons	50.00	100.00	200.00
54-283	Parental responsibility	100.00	250.00	500.00

30-308	Fireworks	100.00	250.00	500.00
58-1	Alcoholic liquors in parks or playgrounds	50.00	100.00	200.00
58-2	Obedience to signs or instructions in parks	50.00	100.00	200.00
58-3	Public boat launch permit	50.00	100.00	200.00
58-34	Use of recreational facilities	50.00	100.00	200.00
70-3	Solid waste	100.00	250.00	500.00
74-1	Streets, sidewalks and public property	50.00	100.00	200.00
74-116	Street numbers for buildings	25.00	50.00	100.00
78-34	Subdivisions	100.00	250.00	500.00
90-30	Metropolitan extension telecommunications rights-of-way oversight	100.00	250.00	500.00
92-56	Junk vehicles	100.00	250.00	500.00
94-1	Utilities	100.00	250.00	500.00
98-1	Vegetation	25.00	50.00	100.00
98-38	Noxious weeds	100.00	250.00	500.00
	Zoning	100.00	250.00	500.00

*First repeat means a repeat of the offense by the same person in concert within 24 months of the first offense.

**Second repeat means a repeat of the offense by the same person in concert within 24 months of the first repeat offense.

(b) A copy of the schedule, as amended from time to time by ordinance, shall be posted at the bureau.

This ordinance adopted:

AYES:

NAYS:

ABSENT:

Adoption Date:

Effective Date:

First Reading:

Second Reading:

CITY OF MUSKEGON

By:

Ann Marie Meisch, MMC
City Clerk

City of Muskegon
Muskegon County, Michigan
Ordinance No. _____

THE CITY OF MUSKEGON ORDAINS:

Chapter 92, Section 92-33, "Changes in Uniform Traffic Code," of the Code of Ordinances, City of Muskegon, Michigan is hereby repealed and replaced by the following:

Sec. 92-33. Changes in Uniform Traffic Code.

The following rules of the Uniform Traffic Code for Cities, Townships and Villages are hereby amended or deleted as set forth and additional rules are added as indicated. Subsequent rule numbers used in this section shall refer to the like-numbered rules of the Uniform Traffic Code for Cities, Townships and Villages.

Rule 1 (1) (k.1) is added to read as follows:

Rule 1 (1) (k.1). "Parkway" means that part of a street lying between the property lines and that portion of the street ordinarily used for vehicular travel.

Rule 106 is added to read as follows:

Rule 106. Impounding or immobilizing vehicles.

(1) The city may impound vehicles on public or private property and remove them or cause them to be removed to a storage facility, or immobilize vehicles, or do both under the circumstances set forth and described in this section and MCL 257.252a et seq., including, without limitation, when such impounding or immobilization is ordered or authorized by a court.

(2) The city may immobilize vehicles by the use of devices such as the boot, the club, or other device which prevents the movement of a vehicle, which devices shall be in the control and possession of the police department of the city.

The city commission determines that the conditions and circumstances described in this section constitute situations requiring impoundment or immobilization of vehicles to safeguard the public safety, health and welfare, aid in traffic safety enforcement, minimize congestion and accomplish reasonable law enforcement objectives.

Rule 107 is added to read as follows:

Rule 107. Impounding of vehicles; failure to answer parking notices or citations.

(1) The police department or a police agency enforcing the city ordinances may immediately impound a vehicle found on public property or on a public street whose owner has failed to answer six or more parking violation notices or citations resulting from violations of provisions of this traffic code or any other ordinance of the city under which parking violations or citations have been issued, including but not limited to illegal parking at boat ramps, in parks, in spaces for parking for disabled persons, or at other locations in the city. The impoundment may take place whenever the police agency or department identifies the vehicle, whether during a parking violation after the sixth failure to answer or at any other time.

(2) The police agency or department which impounds a vehicle under this section shall follow the procedures set forth in rules 105 and 106 except that impoundment may take place immediately without notice. In addition:

- (a) Accrued charges to be paid by the owner shall include any previously incurred impounding fees, fines, costs, forfeitures or penalties arising out of the ownership or operation of such vehicle, or any other vehicle owned or operated by such person. Accrued charges shall also include previously unpaid and current reasonable charges for impound and storage of the vehicle. The owner shall also pay an impound fee as determined by city commission resolution.
- (b) If the owner or operator disputes liability as to any impoundment fees or any previously incurred impoundment fees, fines, costs, forfeitures or penalties, such owner or operator may have the vehicle released from impoundment by posting a cash deposit equal to the impound fee, the tickets, fines and the cost of towing and storage not to exceed \$500.00, to the clerk of the district court or the city's police department,

pending final adjudication of the disputed liability. Upon the posting of the required cash deposit, the police department shall execute a release of the vehicle from impoundment and, upon delivery of such release to the operator of the impound lot, the owner or operator of the vehicle shall thereupon be restored to possession thereof. If the district court determines that the owner or operator of the vehicle did not fail to answer six or more parking violation notices or citations regarding illegal parking the city shall refund the entire deposit and shall assume and pay all towing and storage fees. If the owner or operator is determined to have failed to answer said notices or citations legally hereunder which resulted in the vehicle impound, the city shall apply the cash deposit to the fees, fines and costs assessed by the district court, and refund the balance, if any, to the person who made the cash deposit.

- (3) "Unanswered" means failure to pay, have dismissed or appear in person at the city hall to respond to the citation.

Rule 108 is added to read as follows:

Rule 108. Immobilization of vehicles.

(1) A vehicle found on public property or on a public street and, in circumstances limited and defined under this section, a vehicle on private property, may be immobilized by the city using a device referred to in rule 106(2) under the following circumstances, deemed by the city to be necessary for the public health, safety and welfare, including traffic safety enforcement, minimizing of traffic congestion and accomplishing reasonable law enforcement objectives:

- (a) The conditions set forth in MCL 257.252a, 257.252b, 257.252d and rule 107.
- (b) The vehicle is subject to an impounding order of a court. Such immobilization may also be used on private property.
- (c) The vehicle is subject to an impounding procedure of this or any other jurisdiction and has been wrongfully removed from a storage facility or impounding company.

(2) Procedure for immobilization; impoundment. The city, by its police department, shall do the following with a vehicle subject to immobilization:

- (a) Affix a sticker to the windshield or driver's side window containing information pertaining to the reason for immobilization, time limits and circumstances for impoundment,

and information regarding fee, payment of tickets or citations and redemption. The notice shall, if applicable, state if the vehicle is subject to a court-ordered impoundment and, therefore, not redeemable except by the terms of the court order. The notice shall provide the following additional information:

- (1) Date and time the notice is affixed;
 - (2) Police department address;
 - (3) The name and badge number of the officer affixing the notice; and
 - (4) The year, make and vehicle identification number of the vehicle, if available.
- (b) Cause the immobilization device to be attached to the vehicle by trained personnel.
- (c) If a responsible person or the owner has not appeared at the police department to redeem the vehicle by paying outstanding tickets or citations, or accomplished other remedial actions and paying fees within 48 hours of the notice, the vehicle shall be impounded and the procedure under MCL 257.252d shall apply.
- (3) Redemption from immobilization. A responsible person may redeem a vehicle from immobilization as follows:
- (a) Paying all outstanding parking tickets or citations, default judgments and costs involving the vehicle, or posting a bond for the entire amount thereof; and
 - (b) Paying the immobilization fees.
- (4) Removal of device. No immobilization device may be removed from a vehicle unless the vehicle is properly redeemed or the police department has impounded the vehicle. Unauthorized removal by any person shall constitute a misdemeanor.

Rule 109 is added to read as follows:

Rule 109. Court-ordered immobilized or impounded vehicle.

Any vehicle immobilized or impounded under a court impounding order shall not be redeemed or released except in accordance with the court order.

Rule 110 is added to read as follows:

Rule 110. Fees.

Fees shall be charged for immobilizations and impoundment to defray the cost of these enforcement procedures. The city commission shall determine the fees to be paid by resolution.

Rule 159 is added to read as follows:

Rule 159. Appointment of traffic engineer.

The city manager is hereby appointed to fill the office of traffic engineer established pursuant to rule 125.

Rule 416c is hereby amended to read as follows:

Rule 416c. Consumption of alcoholic liquor on a highway, public place, or area generally accessible to motor vehicles, including area designated for parking of vehicles; violation punishable by a misdemeanor.

(1) A person shall not consume alcoholic liquor upon a highway, street, alley, or any public or private property which is open to the general public and which is not licensed to sell alcoholic liquor for consumption on the premises, or within the passenger compartment of a moving vehicle upon a highway or in any place open to the general public or generally accessible to motor vehicles, including an area designed for the parking of vehicles in the city.

(2) A person who violates this section is guilty of a misdemeanor, punishable by a term of imprisonment of not more than 90 days and a fine of not more than \$100.00, or both.

Rule 434 is amended to read as follows:

Rule 434. Obedience to no-turn signs; violation is civil infraction.

(1) When authorized signs are erected indicating that right, left, or U-turns are not permitted, a driver of a vehicle shall not disobey the directions of any such signs.

(2) A driver of a vehicle shall not turn such vehicle so as to proceed in the opposite direction upon any street, unless such movement can be made in safety and without interfering with other traffic. However, no such turn shall be made where a sign prohibiting such turn has been erected or at any intersection controlled by a traffic signal.

(3) A person who violates this section is responsible for a civil infraction.

Rule 453 is amended to read as follows:

Rule 453. Avoidance of traffic control devices prohibited; violation is civil infraction.

(1) No person shall drive or operate a motor vehicle through any gasoline filling station or service station driveway, unless for the purpose of obtaining service at such station, and no person shall drive or operate a motor vehicle through or upon any public parking lot, unless for the purpose of parking such motor vehicle in such parking lot.

(2) A driver of a vehicle shall not attempt to avoid obedience to any traffic control device by driving on or through any private property.

(3) A person who violates this section is responsible for a civil infraction.

Rule 500 is added to read as follows:

Rule 500. Trees and plants not to interfere with view of traffic at intersections.

(1) All trees, shrubbery or growing plants located on the parkway at or near the corners of any street intersection shall be kept trimmed or so maintained as not to obscure, obstruct or in any manner interfere with the view of pedestrians or drivers or operators of vehicles approaching or entering such intersections, and should the owner or person responsible therefor fail to so trim or maintain such trees, shrubbery or growing plants, it shall be the duty of the department of public works to trim or remove the same without notice.

(2) A person who violates this section is responsible for a civil infraction.

Rule 501 is added to read as follows:

Rule 501. Vehicles to be operated only in areas designated for vehicular travel.

(1) No person shall drive or operate a motor vehicle in any area or place other than the public streets and roadway or other such areas so designated for vehicular travel, and no person shall drive or operate a motor vehicle along or upon any unpaved parkway, except where the same is used for a driveway to enter private or public property, nor shall any person drive or operate a motor vehicle in any public park, beach or other public area,

except in those areas designated for vehicular travel therein.

(2) In all cases of violations under this section either the registered owner or the operator of such vehicle may be proceeded against in the district court, and the registered owner of the vehicle at the time of the violation shall be presumed to be the violator as well as the actual operator thereof.

(3) Any person who violates this section is guilty of a misdemeanor, and, upon conviction, shall be assessed a fine of not less than \$100.00 or sentenced to not less than ten days in the county jail, or both.

(4) Any person convicted of a second violation of this section shall be guilty of a misdemeanor, and upon conviction thereof, shall be assessed a fine of not less than \$200.00 or sentenced to not less than 20 days in the county jail, or both.

(5) Any person convicted of a third or subsequent violation of this section shall be guilty of a misdemeanor, and upon conviction thereof, shall be assessed a fine of not less than \$300.00 or sentenced to not less than 30 days in the county jail, or both.

Rule 628 is added to read as follows:

Rule 628. Registration.

(1) No bicycle shall be propelled or operated upon any of the public streets, sidewalks, avenues, lanes, alleys, parks, bridges or public places within the city, unless such bicycle is registered with the police department. Application for such registration shall be filed with the police department, stating the owner's name, residence address, the make and model of the bicycle, the serial number of the bicycle and such other information relative to the bicycle as the chief of police or his designated representative shall require. Such application shall be made upon blank forms furnished by the police department.

(2) The chief of police or his designated representative shall file all applications for registration of bicycles in the police department and keep a complete and accurate record of the facts appearing therein together with a numerical list of the license plate numbers assigned to each bicycle.

(3) The fee for the registration of a bicycle under this section shall be as currently established or as hereafter adopted by resolution of the city commission from time to time. All money derived from the registration of bicycles shall be paid by the police department into the general fund of the city.

(4) In the event of transfer of ownership of a bicycle registered

under this section, the new owner shall, within ten days from such transfer, make application on a similar form for the transfer of registration to the new owner, and shall accompany such application with a transfer fee as currently established or as hereafter adopted by resolution of the city commission from time to time.

(5) A person who violates this section is responsible for a civil infraction.

Rule 629 is added to read as follows:

Rule 629. License number and plate generally.

(1) Upon receipt of the fee prescribed by rule 628 and a satisfactory application pursuant to such section, the chief of police or his designated representative shall assign a number to each bicycle so registered and deliver to the applicant a license plate bearing the number so assigned. Such license plate shall be firmly attached to the rear of the bicycle and shall be valid for that bicycle only and shall not be transferred from one bicycle to another. Upon assigning such number and issuance of such plate, the number of such bicycle shall be stamped upon the framework of the bicycle so registered.

(2) All bicycle license plates shall remain the property of the city, and the chief of police or any of the policemen of the city are hereby authorized to confiscate and take possession and custody of any such plate attached to any such bicycle for which it was not issued, or when the person to whom the plate was issued has made or is making unlawful use thereof.

(3) In the event of the loss of a plate issued under this section, a duplicate plate may be obtained by paying the cost thereof to the city.

(4) A person who violates this section is responsible for a civil infraction.

Rule 630 is added to read as follows:

Rule 630. Removal, alteration, etc., of license or frame number, license plate, seal, etc.

(1) It shall be unlawful for any person to willfully or maliciously remove, destroy, mutilate or alter the number of any bicycle frame registered pursuant to the article. It shall be unlawful for any person to remove, destroy, mutilate or alter any bicycle license plate, seal or registration card during the time in which such license plate, seal or registration card is operative. Nothing in this section shall prohibit the police department from stamping numbers on the frames of bicycles on which no serial number can be found, or on which such number is illegible or

insufficient for identification purposes.

(2) The police department is herewith empowered and authorized to impound any unlicensed bicycle or any bicycle found with the license or frame number removed, destroyed, mutilated or altered until such time as the person in possession, or the owner of the bicycle, can prove ownership. In the event proper ownership is not proven within 60 days after the date of impoundment, the bicycle can be sold at public auction.

(3) A person who violates this section is responsible for a civil infraction.

Rule 631 is added to read as follows:

Rule 631. Riding prohibited on limited access or multilane roadway.

(1) No person shall ride any bicycle on Seaway Drive, or any other limited access roadway within the city, where parking has been prohibited. Any person operating along these routes shall be required to use the pedestrian walkway adjacent thereto.

(2) A person who violates this section is responsible for a civil infraction.

Rule 632 is added to read as follows:

Rule 632. Operation in dangerous districts.

(1) If the safety of the operator of a bicycle, the condition of the sidewalk or highway, the foot or vehicular traffic, including the safety of pedestrians, is such in any district as to require the operator of the bicycle to dismount and push the vehicle or to avoid such district in the exercise of ordinary caution and prudence, it shall be the duty of such operator of any bicycle to dismount and push the same through such dangerous district or to avoid the district entirely while it is unsafe for the operation of such bicycle.

(2) A person who violates this section is responsible for a civil infraction.

Rule 633 is added to read as follows:

Rule 633. Pedal bicycle with helper motor not to be ridden on sidewalks.

(1) No person shall ride a pedal bicycle with helper motor on city sidewalks.

(2) A person who violates this section is responsible for a civil infraction.

Rule 634 is added to read as follows:

Rule 634. Racing and trick riding.

(1) It shall be unlawful for any person riding a bicycle to race with any other person riding a bicycle, to ride without using both hands on handlebars, or to indulge in other trick riding upon any streets, sidewalks, avenues, lanes, alleys, parks, bridges or other public places within the city.

(2) A person who violates this section is responsible for a civil infraction.

Rule 635 is added to read as follows:

Rule 635. Riding abreast, curving to and fro.

(1) It shall be unlawful to ride abreast on bicycles upon any highway or public street, or to ride curving to and fro thereon. It shall be unlawful for bicycles to be ridden abreast on the sidewalks of the city, except when passing.

(2) A person who violates this section is responsible for a civil infraction.

Rule 636 is added to read as follows:

Rule 636. Riding on private property.

(1) No person riding a bicycle shall ride the same upon or across the private property of another person without the permission of the owner of such property or the person in rightful possession thereof.

(2) A person who violates this section is responsible for a civil infraction.

Rule 717 is added to read as follows:

Rule 717. Standing in street or alley so as to interfere with vehicular traffic.

(1) No pedestrian shall stand or otherwise remain in any street or alley so as to obstruct the free movement of vehicular traffic.

(2) A person who violates this section is responsible for a civil infraction.

Rule 718 is added to read as follows:

Rule 718. Pedestrians: remaining in street or road.

(1) Where sidewalks are provided or where public beaches, parkland or other accessible public property is adjacent to a street or public right-of-way, it is unlawful for pedestrians to remain in the street or road, including traveled portions and parking areas in said street or road.

(2) A person who violates this section shall be responsible for a civil infraction.

Rule 825 is added to read as follows:

Rule 825. Vehicles parked in restricted area deemed stationary if not moved more than 50 feet.

Vehicles parked in the restricted parking area, which are not moved, more than 50 feet during the limited parking period, shall be deemed to have remained stationary.

Rule 826 is added to read as follows:

Rule 826. Impounding of vehicles for failure to answer parking violation notices or citations.

In addition to the infractions and penalties set forth in this traffic code for parking violations, vehicles may be impounded in the circumstances set forth in Rule 107.

Rule 829 is added to read as follows:

Rule 829. Moving of parked vehicle at request of police officer or owner or occupant of abutting property.

(1) The operator of a vehicle which is parked shall move the same at any time at the request of a police officer, or at the request of the owner or occupant of the abutting property, if the vehicle has been parked over three hours, or if it is a commercial vehicle, after it has been parked over one hour.

(2) A person who violates this section is responsible for a civil infraction.

Rule 830 is added to read as follows:

Rule 830. Interference with enforcement.

(1) No person shall knowingly and willfully obstruct or interfere with the enforcement of any of the provisions of this traffic code regulating the standing or parking of motor vehicles nor shall any person knowingly or willfully obstruct or interfere with any police officer or other city employee while such police officer or other city employee is engaged in the enforcement of any of the provisions of this chapter regulating the standing or parking of motor vehicles.

(2) A person who violates this section is responsible for a civil infraction.

Rule 831 is added to read as follows:

Rule 831. Unlawful conduct at scene of accident.

(1) No person shall proceed to the scene of an accident or other emergency or stop and park a vehicle or congregate in the vicinity thereof so as to interfere with police officers or other persons performing their duties at the scene of such accident or other emergency, or for the purpose of advertising or offering any service for hire, nor shall any person thereat solicit gainful employment of any nature.

(2) A person who violates this section is responsible for a civil infraction.

Rule 903 is amended to read as follows:

Rule 903. Penalties; civil infraction and misdemeanor.

(1) *Civil infraction.* Any violation of the uniform traffic code adopted or amended by the city which is designated as a civil infraction is not a crime and shall not be punishable by imprisonment or a penal fine. A civil infraction shall not be considered a lesser included offense of any criminal offense. Civil infraction fines shall be in any amount, if not specifically set forth, up to \$500.00, or set forth in a schedule adopted by the district court pursuant to statute. The fines shall be exclusive of costs, expenses or fees.

(2) *Misdemeanor.* Unless another penalty is expressly provided by the ordinances of the city, every person who is convicted of a misdemeanor violation of any provision of the uniform traffic code shall be punished by a fine of not more than \$500.00 or by imprisonment for not more than 90 days, or both.

Rule 1000 is added to read as follows:

Rule 1000. Adoption of state snowmobile statutes.

There is hereby adopted by reference the provisions of Part 821, Public Act No. 451 of 1994 (MCL 324.82101 et seq.), as if fully set out herein.

Rule 1001 is added to read as follows:

Rule 1001. Operation of snowmobile between 10:00 p.m. and 7:00 a.m.

A person shall not operate a snowmobile within the city during the hours from 10:00 p.m. until 7:00 a.m.

This ordinance adopted:

AYES:

NAYS:

ABSENT:

Adoption Date:

Effective Date:

First Reading:

Second Reading:

CITY OF MUSKEGON

By:

Ann Marie Meisch, MMC
City Clerk

City of Muskegon
Muskegon County, Michigan
Ordinance No. _____

THE CITY OF MUSKEGON ORDAINS:

Chapter 58, Section 58-3, "Public boat launch permit; violation as a municipal civil infraction," of the Code of Ordinances, City of Muskegon, Michigan is hereby repealed and replaced by the following:

Sec. 58-3. Public boat launch permit; violation as a municipal civil infraction.

No person shall launch a boat at city launch ramp facilities without a permit from the city from March 1 through November 30. Violation of this section shall be a municipal civil infraction.

This ordinance adopted:

AYES:

NAYS:

ABSENT:

Adoption Date:

Effective Date:

First Reading:

Second Reading:

CITY OF MUSKEGON

By:

Ann Marie Meisch, MMC

City of Muskegon
Muskegon County, Michigan
Ordinance No. _____

THE CITY OF MUSKEGON ORDAINS:

Chapter 92, Section 92-71, "Parking restrictions," and Section 92-73, "Parking violations bureau; minimum parking fines," of the Code of Ordinances, City of Muskegon, Michigan is hereby repealed and replaced by the following:

Sec. 92-71. Parking restrictions.

- (1) A vehicle shall not be parked, except if necessary to avoid conflict with other traffic or in compliance with the law or the directions of a police officer or traffic-control device, in any of the following places:
 - (a) On a sidewalk;
 - (b) In front of a public or private driveway;
 - (c) Within an intersection;
 - (d) Within 15 feet of a fire hydrant;
 - (e) On a crosswalk;
 - (f) Within 20 feet of a crosswalk, or if there is not a crosswalk then, within 15 feet of the intersection of property lines at an intersection of highways.
 - (g) Within 30 feet of the approach to a flashing beacon, stop sign, or traffic control signal located at the side of a highway;
 - (h) Between a safety zone and the adjacent curb or within 30 feet of a point on the curb immediately opposite the end of a safety zone, unless a different length is indicated by an official sign or marking;
 - (i) Within 50 feet of the nearest rail of a railroad crossing;
 - (j) Within 20 feet of the driveway entrance to any fire station and on the side of the street opposite the entrance to any fire station within 75 feet of the entrance if properly marked by an official sign.
 - (k) Alongside or opposite any street excavation or obstruction, if the stopping, standing, or parking would obstruct traffic;
 - (l) On the roadway side of a vehicle stopped or parked at the edge or curb of a street.
 - (m) Upon a bridge or other elevated highway structure or within a highway tunnel.
 - (n) At a place where an official sign prohibits stopping or parking.
 - (o) Within 500 feet of an accident at which a police officer is in attendance, if the scene of the accident is outside of a city or village.

- (p) In front of a theater
 - (q) In a place or in a manner that blocks immediate egress from an emergency exit conspicuously marked as an emergency exit of a building.
 - (r) In a place or in a manner that blocks or hampers the immediate use of an immediate egress from a fire escape conspicuously marked as a fire escape providing an emergency means of egress from a building.
 - (s) In a parking space clearly identified by an official sign as being reserved for use by disabled persons that is on public property or private property available for public use, unless the individual is a disabled person as described in section 19a or unless the individual is parking the vehicle for the benefit of a disabled person. In order for the vehicle to be parked in the parking space the vehicle shall display 1 of the following:
 - (i) A certificate of identification or windshield placard issued under section 675 to a disabled person.
 - (ii) A special registration plate issued under section 803d to a disabled person.
 - (iii) A similar certificate of identification or windshield placard issued by another state to a disabled person.
 - (iv) A similar special registration plate issued by another state to a disabled person.
 - (v) A special registration plate to which a tab for persons with disabilities is attached issued under this act.
 - (t) In a clearly identified access aisle or access lane immediately adjacent to a space designated for parking by persons with disabilities.
 - (u) On a street or other area open to the parking of vehicles that results in the vehicle interfering with the use of a curb-cut or ramp by persons with disabilities.
 - (v) Within 500 feet of a fire at which fire apparatus is in attendance, if the scene of the fire is outside a city or village. However, volunteer fire fighters responding to the fire may park within 500 feet of the fire in a manner not to interfere with fire apparatus at the scene. A vehicle parked legally previous to the fire is exempt from this subdivision.
 - (w) In violation of an official sign restricting the period of time for a manner of parking.
 - (x) In a space controlled or regulated by a meter on a public highway or in a publicly owned parking area or structure, if the allowable time for parking indicated on the meter has expired, unless the vehicle properly displays 1 or more of the items listed in section 675(8).
 - (y) On a street or highway in such a way as to obstruct the delivery of mail to a rural mailbox obstruct the delivery of mail to a rural mailbox by a carrier of the United States postal service.
 - (z) In a place or in a manner that blocks the use of an alley.
 - (aa) In a place or in a manner that blocks access to a space clearly designated as a fire lane.
- (2) A person shall not move a vehicle not owned by the person into a prohibited area or away from a curb a distance that makes the parking unlawful.

- (3) A bus, for the purpose of taking on or discharging passengers, may be stopped at a place described in subsection (1)(b), (d), or (f) or on the roadway side of a vehicle illegally parked in a legally designated bus loading zone. A bus, for the purpose of taking on or discharging a passenger, may be stopped at a place described in subsection (1) (n) if the place is posted by an appropriate bus stop sign, except that a bus shall not stop at such a place if the stopping is specifically prohibited by the responsible local authority, the state transportation department, or the director of the department of state police.
- (4) A person who violated this section is responsible for a civil infraction.

- LO1 On those streets that have been signed or marked for angle parking, a person shall not stop, stand, or park a vehicle other than at the angle to the curb or edge of the roadway indicated by the signs or markings. The front of the vehicle must be nearest the curb or edge of roadway and the rear of the vehicle nearest the travel portion of the roadway or parking area (no backing in);
- LO2 A person shall not stand or park a vehicle in a roadway other than parallel with the edge of the roadway, headed in the direction of lawful traffic movement, and with the right hand wheels of the vehicle within 12 inches of the curb or edge of the roadway, except otherwise provided in this part;
- LO3 A person shall not stop, stand, or park a vehicle other than a bus in a bus stop or other than a taxi cab in a taxi cab stand when the stop or stand has been officially designated and appropriately signed, except that the driver of a passenger vehicle may temporarily stop therein for the purpose of, and while actually engaged in, the expeditious loading or unloading of passengers, if the stopping does not interfere with any bus or taxi cab waiting to enter or about to enter the zone.
- LO4 On unimproved side or front yards of residential lots.
- LO5 Within 50 feet of a public boat launch
- LO6 Other than between painted lines in designated parking areas
- LO7 Along or on any unpaved parkway, except where the same is used for a driveway to enter private or public property. Parking on the terrace (i.e., the area between the property line and the street) is permitted during the winter season from December 15 through the last day of February.
- LO8 In any public park, beach or other public area between the hours of 11:00pm and 5:00am.
- LO9 On any street between 2:00am and 6:00am during the winter season from December 15 through the last day of February.
- LO10 Commercial Vehicle defined: "Commercial vehicle" includes all motor vehicles used for the transportation of passengers for hire, or constructed or used for transportation of goods, wares or merchandise, and /or all motor vehicles designed and used for drawing other vehicles and not so constructed as to carry any load thereon either independently or any part of the weight of a vehicle or load so drawn,
 - 1. No commercial vehicle shall be parked upon any street or alley for a period longer than two (2) hours.
 - 2. No commercial vehicle shall be parked at any angle to the line of the street or alley while loading or unloading for a period longer than one (1) hour.

3. No commercial vehicle shall be parked at any angle to the line of the street or alley where such vehicle would prohibit the free flow of traffic.
 4. No commercial vehicle shall be parked in residential areas.
- LO11 Special provisions relating to trailers and semitrailers:
1. No unattached trailer or semitrailer shall be parked on any street or alley at any time except when it is necessary to temporarily disconnect such trailer or semitrailer for convenience in loading or unloading.
 2. Streets in a business district may be designated on which no trailer shall be stopped, parked or allowed to stand between the hours of 10:00am and 6:00pm.
 3. A person who violates this section is responsible for a civil infraction.
- LO12 No vehicle shall display a ‘for sale’ sign while parked on any street or terrace.
- LO13 No person shall drive or operate a motor vehicle in any area or place other than the public streets and roadways or other such areas so designated for the vehicular travel, and no person shall drive or operate a motor vehicle along or upon any unpaved parkway except where the same is used for a driveway to enter private or public property, nor shall any person drive or operate a motor vehicle in any public park beach or other public area, except in those areas designated for vehicular travel therein.

Sec. 92-73. Parking violations bureau; minimum parking fines.

(1) Pursuant to the provisions of state law MCL 600.8395, there is hereby established within the city a parking violations bureau to accept pleas of responsible in motor vehicle parking violation cases and to collect and retain fines and costs as prescribed by ordinance.

(2) Upon pleading responsible or being found responsible by a court, the fines for parking violations shall be as follows:

(2.1) *Level 1 parking violations.*

Code 92-71(1)	Offense
LO2	Violation of angle parking/backed into space signs
LO3	Too far from curb
LO3	Parking facing traffic
LO4	Loading zone, Passenger zone (bus/taxi cab zone)
w	Parking overtime

The penalties for level 1 parking violations are as follows:

If paid within 7 days	If paid after 7 days but before 14 days	If paid after 14 days but before 30 days	If paid after 30 days
\$10.00	\$20.00	\$30.00	\$60.00

(2.2) *Level 2 parking violations.*

Code § 92-71(1)	Offense
a	Parking on sidewalk
b	Blocking driveways
c	Within an intersection
e	In a crosswalk
f	Within 20 feet of a crosswalk or within 15 feet of property lines at intersection
g	Too close to a flashing beacon, stop sign, yield sign, traffic control signal, or other traffic sign
h	In a safety zone
i	Too close to railroad
j	Too close to fire station entrance
k	Parking: obstruct traffic
m	Parking on a bridge or in a tunnel
n	Posted prohibited parking; parking violation of any posted signs
o	Parking within 200 feet of an accident
p	Parking in front of a theater
q	Blocking emergency exits
r	Blocking fire escape
v	Within 500 feet of a fire or fire apparatus (except volunteers and vehicles legally parked before the fire)
y	Obstruct mail delivery
z	Alley parking
LO7	Front and side yard parking
LO10	Parking on terrace or parkway
LO12	2a—6a parking prohibited
LO13	Commercial vehicles
LO14	Unattached trailers and semitrailers
LO15	Other violations

The penalties for level 2 parking violations are as follows:

If paid within 7 days	If paid after 7 days but before 14 days	If paid after 14 days but before 30 days	If paid after 30 days
\$15.00	\$30.00	\$45.00	\$70.00

(2.3) *Level 3 parking violations.*

Code §92-71(1)	Offense
d	Too close to a fire hydrant
l	Double parking
LO9	Parking outside the lines
LO11	Parking in a public park after 11:00 p.m. and before 5:00 a.m.
LO16	Other violations in any city parks

The penalties for level 3 parking violations are as follows:

If paid within 7 days	If paid after 7 days but before 14 days	If paid after 14 days but before 30 days	If paid after 30 days
\$20.00	\$40.00	\$60.00	\$80.00

(2.4) Level 4 parking violations.

Code §92-71(1)	Offense
LO8	Parking within 50 feet of a public boat launch

The penalties for level 4 parking violations are as follows:

If paid within 7 days	If paid after 7 days but before 14 days	If paid after 14 days but before 30 days	If paid after 30 days
\$55.00	\$65.00	\$75.00	\$85.00

(2.5) Any other violation of the parking provisions which are not listed in the above schedules shall be considered level 2 parking violations and shall carry the penalties set forth above for level 2 violations, except that:

- a) Code § 92-71(1)(s)(t)(u). Spaces for disabled persons. Unlawful parking in a space reserved for persons with disabilities as defined in applicable state law shall carry a minimum of \$105.00, which shall increase to \$210.00 after the first seven days after the violation, and \$315.00 after 14 days; and
- b) Code § 92-71(1)(aa). Fire lane. Unlawful parking in a fire lane shall carry a minimum of \$30.00, which shall increase to \$60.00 after the first seven days after the violation and \$90.00 after 14 days and \$120.00 after 30 days.

This ordinance adopted:

AYES:

NAYS:

ABSENT:

Adoption Date:

Effective Date:

First Reading:

Second Reading:

CITY OF MUSKEGON

By: _____
Ann Marie Meisch, MMC
City Clerk

AGENDA ITEM NO. _____
CITY COMMISSION MEETING _____

TO: Honorable Mayor and City Commissioners

FROM: Frank Peterson, City Manager

DATE: December 2, 2015

RE: 2016 Salary Schedule and Fringe Benefits for Non-Represented Employees

SUMMARY OF REQUEST:

To approve and adopt the proposed salary ranges and salary schedules for the non-represented administrative, technical, professional, and supervisory employees for 2016 (\$1,300 increase per position), and to approve the following fringe benefit changes:

1. An increase in the Health Care Savings Program employer match from 2% of wages to 3% of wages.
2. Increase unused sick time cash payouts at the time of retirement from 50% to 75%
3. Authorize the reimplementation of the city's tuition reimbursement program at a rate of \$1,000 per year per eligible employee.

FINANCIAL IMPACT:

The changes will cost approximately \$50,000, plus approximately \$15,000 in added taxes and fringe benefit costs.

BUDGET ACTION REQUIRED:

To authorize the necessary 2016 budgetary amendments and transfer of money from the affected City funds (Contingency Account for General Fund) to the appropriate salary and fringe benefit accounts to accommodate the salary increases and fringe benefit adjustments.

STAFF RECOMMENDATION:

To approve and adopt the proposed salary ranges, salary schedules, and fringe benefit changes for non-represented employees for 2016.

COMMITTEE RECOMMENDATION:

None.

CITY OF MUSKEGON								
2016 WAGE MATRIX FOR NON-UNION PART-TIME AND LIMITED TERM EMPLOYEES								
<u>JOB TITLE</u>		<u>GRADE 1</u>	<u>GRADE 2</u>	<u>GRADE 3</u>	<u>GRADE 4</u>	<u>GRADE 5</u>	<u>GRADE 6</u>	<u>GRADE 7</u>
STEP 1		8.50	8.70	8.90	9.10	9.30	9.50	9.70
PARKING RAMP ATTENDANT								
RECREATION AIDE								
STEP 2								
BUILDING FACILITY CARETAKER		8.60	8.85	9.10	9.35	9.60	9.85	10.10
STEP 3		9.00	9.25	9.50	9.75	10.00	10.25	
INTERN, EXCLUDING PARK INTERN		<i>Note: these are suggested intern rates; actual figures are grant and/or budget dependent</i>						
STEP 4		9.00	9.25	9.50	9.75	10.00	10.25	10.50
GYMNASIUM SUPERVISOR								
MARINA AIDE								
PARK RANGER								
PLAYGROUND LEADER								
PROGRAM LEADER								
STEP 5								
ASSISTANT PARK RANGER CAPTAIN		10.00	10.40	10.80	11.20	11.60	12.00	12.40
ASSISTANT PLAYGROUND SUPERVISOR								
FACILITY SUPERVISOR I								
LIFEGUARD								
SCHOOL CROSSING GUARD								
SENIOR TRANSIT DRIVER								
STEP 6		10.55	11.30	12.05	12.80	13.55	14.30	15.05
FACILITY SUPERVISOR II								

CITY OF MUSKEGON

2016 WAGE MATRIX FOR NON-UNION PART-TIME AND LIMITED TERM EMPLOYEES

<u>JOB TITLE</u>		<u>GRADE 1</u>	<u>GRADE 2</u>	<u>GRADE 3</u>	<u>GRADE 4</u>	<u>GRADE 5</u>	<u>GRADE 6</u>	<u>GRADE 7</u>
LIFEGUARD CAPTAIN								
PARK RANGER CAPTAIN								
PLAYGROUND SUPERVISOR								
SOFTBALL SUPERVISOR								
ASSISTANT HARBOR MASTER								
STEP 7		11.15	11.90	12.65	13.40	14.15	14.90	15.65
AQUATICS DIRECTOR								
PARK INTERN								
STEP 7 A		11.75	12.50	13.25	14.00	14.75	15.50	16.25
FARMER'S MARKET MASTER								
HARBOR MASTER								
STEP 8								
BOARD OF CANVASSERS		\$65.00 per day						
BOARD OF REVIEW		\$75.00 per day						
RECEIVING BOARD		\$60.00 per day						
ELECTION WORKERS (INSPECTORS)		\$9.00 per hour						
ELECTION WORKER CHAIRPERSON		\$11.50 per hour						
ELECTION WORKER CO-CHAIRPERS		\$10.50 per hour						
SALARIES\2016\2016 PT & LIMITED TERM NON-REP SALARIES for distrib								

2016 NON-UNION SALARY SCHEDULE

11 STEPS

\$1,300 INCREASE FOR ALL STEPS IN EACH RANGE

CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
RANGE I-A	81,343	84,011	86,679	89,346	92,014	94,683	97,339	100,018	102,686	105,354	108,023
RANGE I-B	74,650	77,096	79,541	81,988	84,431	86,877	89,322	91,769	94,212	96,658	99,103
RANGE II-A	69,040	71,298	73,555	75,813	78,071	80,329	82,589	84,846	87,104	89,362	91,619
RANGE II-B	66,196	68,351	70,505	72,661	74,815	76,970	79,126	81,280	83,436	85,591	87,747
RANGE III-A	63,353	65,405	67,456	69,508	71,561	73,611	75,664	77,716	79,766	81,819	83,870
RANGE III-B	58,989	60,912	62,835	64,759	66,681	68,604	70,527	72,449	74,374	76,297	78,219
RANGE IV	54,753	56,535	58,316	60,098	61,880	63,659	65,443	67,224	69,004	70,787	72,569
RANGE V	52,461	54,166	55,872	57,577	59,284	60,989	62,695	64,402	66,107	67,813	69,517
RANGE VI	49,486	51,092	52,698	54,303	55,909	57,515	59,120	60,727	62,335	63,941	65,546
RANGE VII-A	45,897	47,384	48,872	50,358	51,845	53,332	54,819	56,305	57,794	59,281	60,767
RANGE VII-B	43,154	44,549	45,945	47,340	48,736	50,133	51,527	52,923	54,318	55,715	57,110
RANGE VIII	40,786	42,102	43,418	44,736	46,052	47,368	48,683	50,002	51,317	52,635	53,951
RANGE IX	36,094	37,253	38,412	39,574	40,733	41,893	43,052	44,212	45,372	46,532	47,692
RANGE X	33,567	34,644	35,719	36,796	37,871	38,946	40,022	41,098	42,174	43,251	44,326
RANGE XI	30,683	31,662	32,643	33,622	34,601	35,582	36,560	37,540	38,520	39,500	40,480

SALARY RANGES
JANUARY 1, 2016

ADMINISTRATIVE/TECHNICAL/PROFESSIONAL/SUPERVISORY
FULL TIME NON-REPRESENTED EMPLOYEES

\$1,300 INCREASE FOR ALL RANGES	<u>MINIMUM</u> <u>SALARY</u>	<u>MAXIMUM</u> <u>SALARY</u>
<u>RANGE I - A</u>	81,343	108,023
Public Safety Director		
Public Works Director		
Finance Director		
Community/Economic Development Director		
<u>RANGE I - B</u>	74,650	99,103
City Engineer/Deputy Director of Public Works (vacant)		
<u>RANGE II - A</u>	69,040	91,619
City Treasurer/Income Tax Administrator		
<u>RANGE II - B</u>	66,196	87,747
Information Systems Director		
Assistant Finance Director		
<u>RANGE III - A</u>	63,353	83,870
Deputy Director of Public Safety - Fire Services (vacant)		
Water Filtration Plant Superintendent		
City Clerk		
<u>RANGE III - B</u>	58,989	78,219
Community & Neighborhood Services Director		
<u>RANGE IV</u>	54,753	72,569
<u>RANGE V</u>	52,461	69,517
Affirmative Action/Risk Management Director		
<u>RANGE VI</u>	49,486	65,546
Superintendent of Public Utilities		
Superintendent of Public Works		
Database Administrator		
Network Technician		

<u>RANGE VII - A</u>	45,897	60,767
Equipment Supervisor		
Highway Supervisor		
Parks Supervisor		
Planner III/Zoning Administrator		
Public Utilities Supervisor		
Water/Sewer Supervisor		
Administrative Services Supervisor - DPW		
Special Operations Supervisor (vacant)		
Cemetery/Forestry Supervisor (vacant)		
Recreation/Marina Supervisor (vacant)		
<u>RANGE VII - B</u>	43,154	57,110
<u>RANGE VIII</u>	40,786	53,951
Code Coordinator		
Deputy City Clerk		
Income Tax Auditor		
Police Community Coordinator		
Police Records Supervisor		
Management Assistant - Finance		
Resource Recovery Coordinator (vacant)		
Planner II (vacant)		
Treasury Services Supervisor		
Secretary to City Manager		
<u>RANGE IX</u>	36,094	47,692
Planner I (vacant)		
Building Maintenance Supervisor (vacant)		
<u>RANGE X</u>	33,567	44,326
Administrative Assistant - Administration		
Administrative Assistant - Planning		
Administrative Assistant - Public Safety		
Finance Clerk - Community/Neighborhood Services		
City Hall Building Maintenance Worker		
Finance Clerk - Finance (vacant)		
Administrative Assistant - Civil Service (vacant)		
<u>RANGE XI</u>	30,683	40,480

SALARY SCHEDULE
JANUARY 1, 2016

ADMINISTRATIVE/TECHNICAL/PROFESSIONAL/SUPERVISORY
FULL TIME NON-REPRESENTED EMPLOYEES

\$1,300 increase for ranges I-A to XI

RANGE I - A

LEWIS, Jeffrey
AL-SHATEL, Mohammed
SMITH, Derrick
BRUBAKER-CLARKE, Cathy

RANGE I - B

(City Engineer/Deputy Director of Public Works)

RANGE II - A

GRANT, Kenneth

RANGE II - B

MAURER, James
LEWIS, Elizabeth

RANGE III - A

GRENIER, Michael
MEISCH, Ann
(Dep Dir Public Safety - Fire Svcs)

RANGE III - B

BAILEY, Oneata

RANGE IV

RANGE V

THOMPSON, Dwana

RANGE VI

BAKER, David
SAYLES, Doug
VANDERMOLEN, Mike
BOES, Jason

RANGE VII - A

BUCKINGHAM, Joseph
SANTOS, Kevin
BERNDT, Vernon
YOUNG, Bernadette
EGGLETON, Wyatt
HANNAN, Michael
FRANZAK, Michael
ARCHER, Leigh Ann
(Special Operations Supervisor)
(Cemetery/Forestry Supervisor)
(Recreation Supervisor)

RANGE VII - B

RANGE VIII

MITCHELL, Hope

GRIMM, Kimberly

CORNELL, Karen

POWERS, Denny

SMILEY, Amy (Acting)

COLEMAN, Kathy

THORSEN, Peggy

SHULLENBERGER, Barb

(Resource Recovery Coordinator)

(Planner II)

RANGE IX

(Planner I)

(Building Maintenance Supervisor)

RANGE X

LEAFERS, Diane

PARKER, Elizabeth

BROUSSARD, Lisa

CUMMINS, Karen

SPYKE, Terry

(Finance Clerk - Finance)

(Admin Sec - Civil Service)

RANGE XI

AGENDA ITEM NO. _____
CITY COMMISSION MEETING _____

TO: Honorable Mayor and City Commissioners

FROM: Frank Peterson, City Manager

DATE: December 8, 2015

RE: SEIU Unit 2 –DPW Contract

SUMMARY OF REQUEST:

SEIU DPW Unit has a wage opener for the 2016 calendar year. In addition to the need to establish wage rates for 2016, both the Union and the City agreed that there was an additional need to reclassify a number of positions to assist with recruitment and retention. The following terms were tentatively agreed to by both parties:

1. 2.5% wage increase effective January 1, 2016
2. A one-time 1% lump sum deposit into the employee Health Care Savings Program
3. Relocation of the Filtration Plant Operator and Civil Engineers to Pay Range 1
4. Relocation of the Water Filtration Maintenance Operator to Pay Range 3
5. Relocation of the Chief Operator to a new Pay Range with a top pay of \$64,000.

FINANCIAL IMPACT:

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

To thank the members of SEIU DPW Unit for their hard work and dedication to the citizens of Muskegon, and approve the tentative agreement, and to authorize the Mayor and Clerk to sign the contract.

COMMITTEE

RECOMMENDATION: None.

Date: December 8, 2015
To: Honorable Mayor and City Commissioners
From: Ann Meisch, City Clerk
RE: Proposed Amendment to the Purchasing Policy

SUMMARY OF REQUEST: Our Purchasing Policy regarding public notices for bids has not been updated in many years. Currently it requires a notice to be published a minimum of ten days prior to a bid opening. This requirement doesn't always allow staff to move in a timely matter.

The modified policy would require the City to place all bid notifications on the City's website and allow any company or individual to sign up to receive notification of new bids by registering on our website. Staff will also be required to notify all bidders who have bid on a similar project within the last two years.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the amendment to the purchasing policy.

4. Public Notice and Advertising – Adequate public notice of the Invitation for Bids when required shall be given prior to the date set forth therein for the opening of the bids. A minimum of ten (10) days notice must be given prior to bid opening with the advertisement for bids having been ~~published at least once in a newspaper of general circulation in the City~~ **posted on the City's website, mailed or emailed to those individuals/companies who have expressed an interest in receiving bid notification, and mailed or emailed to those individuals/companies who have placed a bid with the City of Muskegon on the same type of service within the last 24 months** (exception to the ten (10) day notice must be approved by the City Manager).

Professional/technical services need not be publicly advertised; however, must ensure competition based upon proposals secured from qualified firms.

Date: December 8, 2015

To: Honorable Mayor and City Commissioners

From: DPW

RE: Permanent Traffic Control Order-Install permanent "Stop" signs at 5th and 7th Streets as they intersect Muskegon and Webster Avenues per Traffic Control Order #21-(2015).

SUMMARY OF REQUEST:

Authorize staff to install permanent "Stop" signs at 5th and 7th Streets as they intersect Muskegon and Webster Avenues per Traffic Control Order # 21-(2015)

FINANCIAL IMPACT:

Cost of signs/posts and man-power to install, if approved.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

Authorize DPW staff to install "Stop" Signs at 5th and 7th Streets @ Muskegon Avenue and 5th and 7th Streets @ Webster Avenue per Traffic Control Order #21-(2015).

COMMITTEE RECOMMENDATION:

City of Muskegon Traffic Control Order No. 21-(2015)

The following regulatory sign(s) shall be Installed/Removed at/from the location(s) specified below under location in accordance with the Michigan Manual of Uniform Traffic Control.

Device/Regulatory Sign(s) to be Installed/Removed: *Install permanent "Stop" signs at 5th and 7th Streets as they intersect Muskegon and Webster Avenues.*

Location: *5th and 7th Streets @ Muskegon Avenue and 5th and 7th Streets @ Webster Avenue.*

Recommendation:

_____ Date: ____/____/____
Director of Public Works

_____ Date: ____/____/____
Police Chief

_____ Date: ____/____/____
City Manager

Commission Approval (required for Permanent TCO only):

_____ Date: ____/____/____
Commission Action #

Installation/removal

Date assigned: ____/____/____ By: _____
Traffic Supervisor

Date completed: ____/____/____ By: _____
Traffic Department Employee

☐ **Temporary**; does not require Commission Action, good for 90-days from Installation/Removal Date.

☐ **Permanent**; requires Commission Action

Commission Meeting Date: December 8, 2015

Date: December 3, 2015
To: Honorable Mayor and City Commissioners
From: Planning & Economic Development
RE: Public Hearing - Request for an Industrial Facilities Exemption Certificate – ExCell Machine & Tool Co., LLC

SUMMARY OF REQUEST:

Pursuant to Public Act 198 of 1974, as amended, ExCell Machine and Tool, 1084 E Hackley Ave, has requested the issuance of an Industrial Facilities Tax Exemption (IFT) Certificate. The company recently completed a \$91,000 investment in a building addition that will create two new jobs. This qualifies them for an abatement of 12 years on real property. The State Tax Commission allows companies to apply for an IFT within six months of project commencement. This project started on July 16, 2015.

FINANCIAL IMPACT:

The City will capture certain additional property taxes generated by the expansion (see attached Summary Sheet).

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Approval of the attached resolution granting an Industrial Facilities Exemption Certificate for a term of 12 years on real property.

COMMITTEE RECOMMENDATION:

None

Resolution No. _____

MUSKEGON CITY COMMISSION

**RESOLUTION APPROVING APPLICATION FOR ISSUANCE
OF INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
*ExCell Machine & Tool Co., LLC***

WHEREAS, pursuant to P.A. 198 of 1974 as amended, after duly noticed public hearing held on January 27, 1998, this Commission by resolution established an Industrial Development District at 1084 E Hackley Ave, Muskegon, Michigan 49444, as requested by ExCell Machine & Tool Co., LLC, and

WHEREAS, ExCell Machine & Tool Co., LLC has filed an application for the issuance of an Industrial Facilities Tax Exemption Certificate with respect to a building addition that has been constructed within said Industrial Development District; and

WHEREAS, said application was filed no later than six months after project commencement and the Muskegon City Commission held a public hearing on December 8, 2015, at the Muskegon City Hall in Muskegon, Michigan at 5:30 p.m. at which hearing the applicant, the assessor and representatives of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, the building addition is calculated to and will have the reasonable likelihood to retain, create, or prevent the loss of employment in Muskegon, Michigan; and

WHEREAS, the aggregate SEV of real property exempt from ad valorem taxes within the City of Muskegon, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted.

NOW, THEREFORE, BE IT RESOLVED by the Muskegon City Commission of the City of Muskegon, Michigan that:

- 1) The Muskegon City Commission finds and determines that the Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Act of 1974 as amended and Act No. 255 of the Public Acts of 1978 as amended shall not have the effect of substantially impeding the operation of the City of Muskegon or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Muskegon.
- 2) The application of ExCell Machine & Tool Co., LLC, for the issuance of an Industrial Facilities Tax Exemption Certificate with respect to the installation of new machinery and equipment on the following described parcel of real property situated within the City of Muskegon to wit:

CITY OF MUSKEGON THAT PART OF SE 1/4 OF NW 1/4 SEC 33 T10N R16W DESC
AS BEG AT A POINT WHICH IS S 89 DEG 31 MIN 00 SEC W ALG E AND W 1/4 LINE
OF SD SEC 33

- 3) The Industrial Facilities Tax Exemption Certificate is issued and shall be and remain in force and effect for a period of 12 years on real property.

Adopted this 8th Day of December 2015.

Ayes:

Nays:

Absent:

BY: _____
Stephen J. Gawron
Mayor

ATTEST: _____
Ann Meisch
Clerk

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete a resolution adopted by the Muskegon City Commission, County of Muskegon, Michigan, at a regular meeting held on December 8, 2015.

Ann Meisch
Clerk

COMMISSION MEETING DATE: December 8, 2015

TO: Honorable Mayor and Commissioners

FROM: Jeffrey Lewis, Director of Public Safety

RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: EN158005

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **900 W GRAND AVE.** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days or infraction tickets may be issued. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder or staff may issue infraction tickets to the owner, agent or responsible party if they do not demolish the structure.

Case# & Project Address: # EN158005 – 900 W. Grand Ave.

Location and ownership: This structure is located on W. Grand Ave. between Division and Hudson and is owned by Leila Strait.

Staff Correspondence: A dangerous building inspection was conducted on 5/27/2015 (exterior) & a Trades Inspection by SAFEbuilt was performed on 9/4/2015. The Notice and Order to Repair was issued on 8/14/2015. On 10/1/2015 the HBA tabled the case so the owner could work on a timeline with cost estimates. On 11/5/2015 the HBA declared the structure substandard and dangerous.

Financial Impact: MSHDA Land Bank Grant

Budget action required: None

State Equalized value: \$ 6,900.

Estimated cost to repair: \$ 51,000

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

Notification procedures:

- 1) Title search is performed so all interested parties are notified.
- 2) All notifications are posted on the structure.
- 3) All notifications are mailed by certified mail with a return card for signature.
 - ✓ Some notifications mailed to the owner, Leila Strait were signed & others were returned unsigned.

Owner Contact: The owner & her mother attended both the HBA meetings. They had been trying to work on the home with the limited resources they did have. Unfortunately; the owner would need approximately 6 years to complete the rehab. The Board/Commission cannot exceed one year for completion (taking the amount of work needed) of the rehab.

Permits obtained:

Permit	Date Issued	Date Expired	Notes
PB150401	6/2/2015	11/29/2015	14 Sq. Tear off & re-shingle/must tear off all layers - No progress inspections were performed.
PE150350	6/2/2015	11/29/2015	Electrical panel - Adding 1 outlet in basement - No progress inspections were performed.

If you disagree with the decision of the City Commission, you have the right to file a petition for superintending control in the Circuit Court for the County of Muskegon within 21 days after the City Commission concurs.



Front of structure.



Foundation by garage buckling.



Accessory structure.



Chimney mortar deteriorated in spots.

CITY OF MUSKEGON
CODE COMPLIANCE DEPARTMENT
933 TERRACE ST STE 202, MUSKEGON, MI 49440
(231) 724-6702 (Office) (231) 724-6790 (Fax)

DANGEROUS BUILDING REPORT - 900 W GRAND AVE

Inspection noted:

- 1) Garages/Sheds: Overhead, sliding, or swing door is broken or missing parts so it may not work properly. Structure(s) are not maintained in good repair.
- 2) Roof has more than two layers of roofing and shows structural bowing - must be stripped and reroofed or roof rafter braced in the attic.
- 3) Where repairs to existing roof are made, materials and color must blend with balance of roof. Roof has some shingles or parts of shingles missing. Rafter tails are broken or rotted.
- 4) Have eave boards that are rotted or missing.
- 5) Siding has peeling paint--and is not protected from weather by a properly applied water resistant paint or finish. This must be properly scraped before painting. Opening in the wall has been closed off with material that does not blend with the rest of the structure.
- 6) Has peeling paint that needs to be scraped and needs to be protected from weather by properly applied water-resistant paint or waterproof finish. House and/or Apartment numbers must contrast with their background, be plainly legible from the street fronting the property, and be a minimum of four inches high and 1/2 inch wide.
- 7) Concrete steps are deteriorated.
- 8) Foundation walls have peeling paint. Paint must be properly scraped prior to painting.
- 9) Foundation walls are badly bowed.
- 10) Window is closed off and the material used does not blend with the siding.
- 11) Door is broken or missing.
- 12) Trades inspection is on a separate report.

BASED UPON A RECENT INSPECTION OF THE ABOVE PROPERTY, IT HAS BEEN DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 10-61 OF THE MUSKEGON CITY CODE.



DANGEROUS BUILDING INSPECTION REPORT
09/04/2015

Owner: STRAIT LEILA
6500 SULLIVAN
NUNICA, MI 49448

Enforcement # EN158005
Property Address: 900 W GRAND AVE
Parcel # 24-205-478-0014-00

Date completed: 09/04/2015

DEFICIENCIES:

1. All plumbing to meet code
2. All plumbing and plumbing fixtures to be in working order
3. Gas piping system to be repaired and pressure tested
4. All ductwork to be cleaned and installed to code
5. Furnace to be inspected and certified by a mechanical contractor
6. House to be rewired to code
7. Electric service to be replaced to code
8. Smoke alarms to be installed to code. Hard wired, battery back up & interconnected
9. All electrical outlets and fixtures to be replaced
10. Laundry room floor has holes rotted through
11. Laundry room walls and ceilings have plaster falling down-must be gutted and drywalled
12. Front entry ceiling has fallen down
13. House has multiple broken and rotted windows-must be replaced and meet energy code
14. Kitchen ceiling has fallen down
15. House must be insulated to meet energy code
16. West basement wall is caving in - must be dug out and repaired
17. Roof is leaking in many areas and has rotten sheathing
18. All entry doors are broke or rotted-must be replaced

Kirk Briggs, Building Official

Date

Based upon my recent inspection of the above property I determined that the structure meets the definition of a Dangerous Building and/or Substandard Building as set forth in Section 10-61 of the Muskegon City Code.

SECTION 116.3 Notice (UNSAFE STRUCTURES AND EQUIPMENT)

If an unsafe condition is found, the *building official* shall serve on the owner, agent or person in control of the structure, a written notice that describes the condition deemed unsafe and specifies the required repairs or improvements to be made to abate the unsafe condition, or that requires the unsafe structure to be demolished within a stipulated time. Such notice shall require the person thus notified to declare immediately to the *building official* acceptance or rejection of the terms of the order.

Date: December 2, 2015
To: Honorable Mayor and City Commissioners
From: Ann Marie Meisch, City Clerk
RE: Small Wine Maker & Small Distiller
18th Amendment, LLC
350 W. Western Avenue

SUMMARY OF REQUEST: The Liquor Control Commission is seeking local recommendation on a request from 18th Amendment, LLC, for a Small Wine Maker and Small Distiller License to be located at 350 W. Western Avenue.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval.



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Mailing Address: PO Box 30005, Lansing, MI 48909
Toll Free (866) 813-0011 • www.michigan.gov/lcc

Business ID: _____

Request ID: _____

(For MLCC use only)

Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new license application and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution, or provide a resolution, along with certification from the clerk, or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ City of Muskegon _____ council/board
(regular or special) (township, city, village)

called to order by _____ on _____ at _____
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from 18th Amendment, LLC
(name of applicant)

for the following license(s): Small Distiller & Small Wine Maker

to be located at 350 W. Western Ave, Muskegon, MI 49440

and the following permit, if applied for:

☐ Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Name and title of authorized clerk (please print): _____

Signature of authorized clerk and date: _____

Phone number and e-mail of authorized officer: _____

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Mailing Address: PO Box 30005, Lansing, MI 48909
Toll Free (866) 813-0011 • www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC use only)

Application for New Licenses, Permits, or Transfer of Ownership or Interest in License
(Manufacturer and Wholesaler Applicants Located in Michigan Only)

PLEASE READ! Complete this form in its entirety and return it, along with corresponding documents and **fees**, to the address listed at the top of this form. You may provide a copy of this application to your local municipal board for review, if applicable.

Part 1 - If you are requesting a license as a part of your application please answer the questions below:

- Are you requesting a new license as a part of your application? ☒ Yes ☐ No
- Are you buying an existing license as a part of your application? ☐ Yes ☒ No
- Is this license being transferred as a result of a default or court action? ☐ Yes ☒ No
- Do you intend to actively use this license or hold it in escrow? ☒ Active ☐ Escrow
- Have you ever been licensed by the Michigan Liquor Control Commission? ☐ Yes ☒ No

Part 2 - Application Information:

Name(s) of current licensee: (New Applicant) 18th Amendment, LLC

Current licensed address: (Proposed Address) 350 W. Western Ave, Muskegon, MI 4944

What city/township/village is this license currently issued in? City of Muskegon

What county is this license currently issued in? Muskegon County

Name of entity/person that will hold the license (if different from above):

Notes for unlicensed entities:

Corporations/Limited Liability Company(s) - State the name as it is filed with the State of Michigan Corporation Division and provide a copy of your articles.

Please give a brief description of what you are requesting:

New issue Small Distiller and Small Wine Maker licenses

Are you proposing to move this license to a different location as a part of your application? ☐ Yes ☒ No

If yes, what is the new address? (Include street address, city/township/village, along with the zip code and county)

Part 3 - Licenses and Permits: Check the type of license and permits that you need to complete your request

MCL 436.1525(1) provides that license fees shall be paid at the time of filing applications. (All checks/money orders should be made payable to the State of Michigan).

MCL 436.1529(4) requires that a nonrefundable inspection fee of \$70.00 shall be paid to the Commission by an applicant or licensee at the time of filing any of the following: (a) An application for a new license or permit. (b) A request for approval of a transfer of ownership or location of a license. (c) A request for approval to increase or decrease the size of the licensed premises, or to add a bar. (d) A request for approval of the transfer in any licensing year of any of the shares of stock in a corporation from 1 person to another, or any part of the total interest in a licensed limited partnership from 1 person to another. (Also applies to Limited Liability Companies) **Submit a \$70.00 inspection fee for each license type with your application.**

To avoid a delay in processing, include your payment of both an inspection fee and the license fee with your application.

For a complete description of the license and permits listed below, please refer to Manufacturers and Wholesalers Licensing FAQ on our website.

License Type:	Base Fee:	Permits:	Base Fee:
☐ Brewer	\$50.00	☐ Sunday Sales Permit (AM)	\$160.00
☐ Micro Brewer (Under 30,000 gallons annually)	\$50.00	☒ Sunday Sales Permit (PM)	15% of license fee
☐ Wine Maker	\$100.00	☐ Catering Permit	\$100.00
☒ Small Wine Maker (Under 50,000 gallons annually)	\$25.00	☐ Beer and Wine Consumer Sampling Event Permit	\$70.00
☐ Winery Tasting Room	\$100.00	☐ Spirit Consumer Sampling Permit	\$70.00
☐ Spirit Tasting Room	\$100.00	☐ Outdoor Service	No charge *
☐ Brandy Tasting Room	\$100.00	☒ Entertainment Permit	No charge *
☐ Manufacturer of Brandy	\$100.00	☒ Dance Permit	No charge *
☐ Manufacturer of Mixed Spirit Drink	\$100.00	☐ Topless Activity Permit	No charge *
☐ Manufacturer of Spirits	\$1,000.00	☐ Living Quarters	No charge *
☒ Small Distiller (Under 60,000 gallons annually)	\$100.00	☐ Specific Purpose Permit (list activity below):	
☐ Outstate Seller of Beer	\$1,000.00	Hours requested: _____	
☐ Outstate Seller of Wine	\$300.00	☐ Extended Hours Permit (check type below):	No charge *
☐ Outstate Seller of Mixed Spirit Drink	\$300.00	☐ Dance ☐ Entertainment	
☐ Wholesaler	\$300.00	Hours requested: _____	
* Plus \$50.00 for each additional vehicle used to deliver alcoholic beverages to retail licensees.		☐ Off-premise Storage	No charge
☐ Warehouser	\$50.00	☒ Direct Connection(s)	No charge
☐ Industrial Manufacturer	\$10.00		
☐ Seller of Alcohol	\$10.00		
☐ Limited Alcohol Buyer	\$10.00		

Warning!

Licenses and permits checked on this form will be investigated as part of your request. Verify your information prior to submitting your application as some permits/licenses cannot be added once the application is sent for investigation.