

CITY OF MUSKEGON

CITY COMMISSION MEETING

DECEMBER 9, 2014

CITY COMMISSION CHAMBERS @ 5:30 P.M.

AGENDA

- **CALL TO ORDER:**
- **PRAYER:**
- **PLEDGE OF ALLEGIANCE:**
- **ROLL CALL:**
- **HONORS AND AWARDS:**
 - A. **Employee Years of Service Awards**
- **INTRODUCTIONS/PRESENTATION:**
- **CITY MANAGER'S REPORT:**
- **CONSENT AGENDA:**
 - A. **Approval of Minutes.** CITY CLERK
 - B. **Request to Deny & Accept Properties that did not sell during the Tax Sale for 2014.** PLANNING & ECONOMIC DEVELOPMENT
 - C. **Bloomberg Philanthropies Public Art Challenge.** PLANNING & ECONOMIC DEVELOPMENT
 - D. **City – MDOT Agreement for the Resurfacing of US31 BR from Sherman to Shoreline Drive.** ENGINEERING
 - E. **Approval of the Fair Housing Agreement with Muskegon County.** COMMUNITY AND NEIGHBORHOOD SERVICES
 - F. **Approval of the Settlement Agreement with COAM.** CITY MANAGER
 - G. **Approval of the Non-Union Pay Scale.** CITY MANAGER
 - H. **Farmers' Market – Fifth Amendment to Purchase Agreement.** PLANNING & ECONOMIC DEVELOPMENT
- **PUBLIC HEARINGS:**
 - A. **Request for an Industrial Facilities Exemption Certificate – AFI Real Estate.** PLANNING & ECONOMIC DEVELOPMENT

☐ **COMMUNICATIONS:**

☐ **UNFINISHED BUSINESS:**

☐ **NEW BUSINESS:**

A. Local Parking Restrictions. PUBLIC SAFETY

B. 2015 User Fee Update. FINANCE

C. Neighbor-to-Neighbor Policy. CITY MANAGER

☐ **ANY OTHER BUSINESS:**

☐ **PUBLIC PARTICIPATION:**

▶ **Reminder: Individuals who would like to address the City Commission shall do the following:**

- ▶ Fill out a request to speak form attached to the agenda or located in the back of the room.
- ▶ Submit the form to the City Clerk.
- ▶ Be recognized by the Chair.
- ▶ Step forward to the microphone.
- ▶ State name and address.
- ▶ Limit of 3 minutes to address the Commission.
- ▶ (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

☐ **CLOSED SESSION:**

☐ **ADJOURNMENT:**

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY-FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT ANN MARIE CUMMINGS, CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TTY/TDD DIAL 7-1-1- TO REQUEST A REPRESENTATIVE TO DIAL (231) 724-6705.

Memorandum

To: Mayor and Commissioners

From: Frank Peterson

Re: City Commission Meeting

Date: December 4, 2014

We have a number of items on the agenda, and I thought you could use a little background on some of them as you prepare for our meeting next week.

1. Under the consent agenda, we are asking the Commission to approve:
 - a. Last meeting's minutes.
 - b. Authorization to accept few specific properties from the county and deny the remaining properties that did not sell at the recent tax foreclosure auction. Most of the properties we want to accept are actually vacant lots adjacent to existing city property. One property that we would like to acquire is a vacant house on Sanford that we plan to rehab with HOME Funds.
 - c. Authorization to submit a letter of interest to Bloomberg Philanthropies for consideration in a two-year grant program focused on using art to foster community revitalization and community inclusion.
 - d. Approve an agreement with MDOT to participate in the resurfacing of US 31 BR from Sherman to Shoreline Drive.
 - e. Approval of the fair housing agreement with Muskegon County.
 - f. Approval of the settlement agreement with COAM. We have finished negotiations with the police command unit, and the following was ratified by the unit:
 1. Agreement term from January 1, 2015 to December 31, 2018.
 2. Increases of 1%, 1%, 1.5%, and 0%
 3. Lump sum payments of \$600, \$0, \$600, and \$1,500.
 4. Creation of a field training officer compensation program that applies to all unit members. It would be equal to ½% of the one (1) year sergeant's pay.
 5. Changes to comp-time that limit the amount an employee can accrue in a calendar year to 110 hours.
 6. Changes to the way holidays are administered in the unit.
 7. Changes to the way the City's HMO plan is administered.
 8. Changes to the way workers compensation is administered in the unit.
 - g. Approval of the non-union pay scale. We are proposing that the top non-represented officials receive 1% and the remaining non-represented employees receive 1.5%. The

employees receiving the 1% would also receive a \$500 disbursement to a qualified retirement program. This is comparable to the raises negotiated for the various unions.

- h. The City is waiting for the contractor's lien period on the Farmer's Market to expire. A fifth amendment to the Farmers Market agreement is needed.

2. Under Hearings/Other/New Business we have four topics for discussion:

- a. We are requesting approval of an Industrial Facilities Exemption Certificate for AFI Real Estate.
- b. We are proposing a parking ban beginning December 15th and ending February 28/29th each year from 2am to 6am to allow plow drivers access to the streets as needed. This process was much more difficult than originally anticipated because of some discrepancies we found in the existing code of ordinances. We have it all figured out, and are ready to proceed with adoption.
- c. Approval of the updated user fee.
- d. Approval of the City's new Neighbor to Neighbor program that is designed to provide opportunities and incentives to get employees more involved in the Muskegon community. The program, when fully-implemented, would provide opportunities for paid-time-off and flex-time to volunteer during the normal work day, and potentially could provide financial incentives for employees that volunteer greatly in the community outside of the normal work day. We have a large staff, and could potentially have a great impact on the community.

If there are questions on any agenda items, please try to let staff know in advance, and we will be sure to have the appropriate data/research available at the meeting.

CITY OF MUSKEGON

CITY COMMISSION MEETING

NOVEMBER 25, 2014

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, November 25, 2014.

Vice Mayor Spataro opened the meeting with prayer after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Vice Mayor Lawrence Spataro, Commissioners Eric Hood, Willie German, Dan Rinsema-Sybenga, Byron Turnquist, and Ken Johnson, City Manager Franklin Peterson, City Attorney John Schrier, and City Clerk Ann Marie Cummings.

Absent: Mayor Stephen Gawron (excused).

2014-89 CONSENT AGENDA:

A. Approval of Minutes. CITY CLERK

SUMMARY OF REQUEST: To approve minutes of the November 10th City Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

B. Farmers' Market – Fourth Amendment to Purchase Agreement. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: The City is waiting for the contractor's lien period on the Farmers' Market to expire, so the property can be transferred from the DMDC to the City free of any claims. This should occur in the near future. Therefore, a Fourth Amendment to the Purchase Agreement is recommended to extend the closing date. The Amendment allows for continued operation of the Farmers' Market prior to the official closing on the property, with the City "fully responsible for any and all liability related to operating the farmers' market" during that

time. The Closing is moved to December 30, 2014, or before.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the "Fourth Amendment to Purchase Agreement" and authorize the City Manager's signature (after the fact).

C. Farmers' Market Kitchen Operations Management Contract – First Amendment to "Contract". PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: The City of Muskegon and Pioneer Resources, in conjunction with the Muskegon County Health Department, entered into the "Operations Management Contract Farmers' Market Commercial Kitchen" on May 20, 2014. Although the Kitchen has not opened yet (equipment still needs to be purchased and installed), Pioneer and the Health Department have been actively engaged in the process. Pioneer has been responsible for organizing the Kitchen meetings and determining the best equipment to purchase. They have also been instrumental in setting up the website (along with the Health Department and the City IT Department). Therefore, we request that the original Contract be extended for another six months. By the end of that time, the Kitchen should be ready for operation. If any changes to the Contract are needed at that time, they can be included into a long-term contract.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the "First Amendment to City of Muskegon Operations Management Contract Farmers' Market Commercial Kitchen" and authorize the Mayor and Clerk's signatures.

E. Deficit Elimination Plan for Neighborhood Stabilization Fund. FINANCE

SUMMARY OF REQUEST: At June 30, 2014, the City of Muskegon Neighborhood Stabilization Fund had a deficit balance of \$100,054. Act 275 of the Public Acts of 1980 requires that the City file a Deficit Elimination Plan with the Michigan Department of Treasury. Staff is requesting adoption of the Neighborhood Stabilization Elimination Plan and Resolution.

FINANCIAL IMPACT: As presented by the Deficit Elimination Plan, the Neighborhood Stabilization Fund will no longer have a deficit by June 30, 2015.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Adoption of the Deficit Elimination Plan Resolutions.

F. Amendment to the Resolution Vacating Nims Street between Brunswick Street and Vulcan Street. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: This portion of Nims Street was vacated in January of

2014; however, the wording in the resolution left a small portion of the street intact. This resolution is to clarify the wording and to ensure that the entire portion of the street is vacated.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Staff recommends approval of the revised resolution.

G. Computerized Tax Roll. TREASURER

SUMMARY OF REQUEST: This resolution will allow the City of Muskegon to upload our tax roll along with other jurisdictions from the County electronically to the State of Michigan for the next several years.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval recommended.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Johnson to approve the Consent Agenda as read minus Item D.

ROLL VOTE: Ayes: Hood, Spataro, German, Rinsema-Sybenga, Turnquist, and Johnson

Nays: None

MOTION PASSES

2014-90 ITEM REMOVED FROM THE CONSENT AGENDA:

D. Concession Contract for Concession Building at Pere Marquette Park.

PUBLIC WORKS

SUMMARY OF REQUEST: Staff is asking permission to enter into a three-year contractual agreement for 2015, 2016, and 2017 with Morse Michael of Moji Inc. for operating a Concession ("The Beach Cove") at Pere Marquette Park.

FINANCIAL IMPACT: Contract revenue for previous concession ("The Island") was \$2,188 for the 2009 operating season, \$3,625 in 2010, \$1,830 in 2011, \$1,296 in 2012, \$1,380 in 2013 and then staff negotiated with "The Beach Cove" Concessionaire for electrical upgrades to the building in 2014. Those costs included around \$2,200 in service panel upgrades in lieu of the normal 10% commission and the Concessionaire also made an additional \$1,800 in circuit/receptacle upgrades as well. Concession revenue is normally 10% of gross receipts. However, if approved by Commission, staff would once again negotiate "in-kind" services/donation to Pere Marquette Park facilities or a 10% commission of gross receipts for the length of this contract.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Authorize DPW staff to enter into a three-year Concession Agreement with Morse Michael of Moji Inc., for a Concession at the (concession/restroom/lifeguard) building at Per Marquette Park for 2015, 2016, and 2017.

Motion by Commissioner Turnquist, second by Commissioner German to approve the Concession Contract for the concession building at Pere Marquette Park.

ROLL VOTE: Ayes: Spataro, German, Rinsema-Sybenga, Turnquist, Johnson, and Hood

Nays: None

MOTION PASSES

2014-91 PUBLIC HEARINGS:

A. Request for an Industrial Facilities Exemption Certificate for Port City Architectural Signage. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: Pursuant to Public Act 198 of 1974, as amended, Port City Architectural Signage, 2350 S. Getty Street, has requested the issuance of an Industrial Facilities Tax Exemption Certificate. The total capital investment will be \$200,000 in real property and will create up to five jobs. This qualifies them for a tax abatement of 12 years.

FINANCIAL IMPACT: The City will capture certain additional property taxes generated by the expansion.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the resolution granting an Industrial Facilities Exemption Certificate for a term of 12 years for real property.

The Public Hearing opened to hear and consider any comments from the public. No public comments were made.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Hood to close the Public Hearing and approve the request for an Industrial Facilities Exemption Certificate for Port City Architectural Signage.

ROLL VOTE: Ayes: German, Rinsema-Sybenga, Turnquist, Johnson, Hood, and Spataro

Nays: None

MOTION PASSES

2014-92 NEW BUSINESS:

A. 2 a.m. – 6 a.m. Parking Restriction During Winter Months. ENGINEERING

This item was removed per request of staff.

B. Concurrence with the Housing Board of Appeals Notice and Order to Demolish the Following: PUBLIC SAFETY

1338 Arthur Street

1185 Kampenga Avenue

430 Langley Street

310 Larch Avenue

1713 7th Street

SUMMARY OF REQUEST: This is to request that the City Commission concur with the findings of the Housing Board of Appeals that the structures are unsafe, substandard, a public nuisance and that they be demolished within 30 days. It is further requested that administration be directed to obtain bids for the demolition of the structures and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

FINANCIAL IMPACT: CDBG Funds.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To concur with the Housing Board of Appeals decision to demolish.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Hood to concur with the Housing Board of Appeals decision to demolish 1338 Arthur, 1185 Kampenga, 310 Larch, and 1713 7th.

ROLL VOTE: Ayes: Rinsema-Sybenga, Turnquist, Johnson, Hood, Spataro, and German

Nays: None

MOTION PASSES

Motion by Commissioner Hood, second by Commissioner German to concur with the Housing Board of Appeals decision to demolish 430 Langley.

ROLL VOTE: Ayes: Turnquist, Johnson, Hood, Spataro, German, and Rinsema-Sybenga

Nays: None

MOTION PASSES

C. First Quarter 2014-15 Budget Reforecast. FINANCE

SUMMARY OF REQUEST: At this time staff is transmitting the ***First Quarter 2014-15 Budget Reforecast*** which outlines proposed changes to the original budget that have come about as result of changes in revenue projections, policy priorities, labor contracts, updated economic conditions, or other factors.

FINANCIAL IMPACT: Significant first quarter proposed adjustments to the budget are as follows:

- The actual FY14 year-end fund balance for the General Fund was \$5,796,097 as compared to the estimated \$4,751,031 used in preparing the FY15 budget.
- General Fund revenues are reforecast to be \$1,168,650 (+4.8%) higher than originally budgeted. This increase is primarily due to grants to be received from federal, state, and local sources for the Veteran's Park improvements.
- General Fund expenditures are estimated to be \$1,134,910 or 4.7% higher than originally budgeted. This increase is largely due to the Veteran's Park capital project which is almost entirely funded by grants.
- There are a number of changes proposed for capital projects and include:
 - ◆ In the General Fund, Veteran's Park upgrades as noted above, addition of \$65,000 for City Hall elevator repairs needed, reduction of Pere Marquette Park playground equipment project from \$220,000 to \$20,000.
 - ◆ In the Major Streets Fund, proposed projects are now \$6,825,000 compared to \$2,195,000 as originally budgeted, largely due the receipt of \$3.3 million in grant funds for Muskegon and Webster.
 - ◆ In the Local Streets Fund, proposed projects were originally budgeted at \$732,000 and have been reduced to \$60,000.
 - ◆ In the Public Improvement Fund, the proposed beach warning system has been eliminated.
 - ◆ In the State Grants Fund, the two projects in the original budget have been moved to other funds.
 - ◆ In the Sewer Fund, adjustments have been made to reflect the SAW grant and the carryover of infiltration grant funds from the previous year.
 - ◆ In Marina Fund, the docks and building improvements project has been removed.
 - ◆ In the Equipment Fund, capital items have been adjusted to reflect revisions of needs versus available resources.

BUDGET ACTION REQUIRED: City Commission approval of this reforecast will formally amend the City's 2014-15 budget.

STAFF RECOMMENDATION: Approval.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Johnson to approve the First Quarter 2014-15 Budget Reforecast.

ROLL VOTE: Ayes: Johnson, Hood, Spataro, German, Rinsema-Sybenga, and Turnquist

Nays: None

MOTION PASSES

ANY OTHER BUSINESS: Discussion was held on the Muskegon and Webster project. Consensus was to leave the two lights in place and then synchronize those two lights and the one on Clay & Third Street to facilitate the north-south traffic.

PUBLIC PARTICIPATION: Public comments were received.

ADJOURNMENT: The City Commission Meeting adjourned at 6:45 pm.

Respectfully submitted,

Ann Marie Cummings, MMC
City Clerk

Commission Meeting Date: December 9, 2014

Date: December 2, 2014
To: Honorable Mayor & City Commission
From: Planning & Economic Development Department
**RE: Request to Deny & Accept Properties that did not
Sell During the Tax sale for 2014**

SUMMARY OF REQUEST:

The County of Muskegon held two delinquent tax auctions during 2014. There were seventy eight properties left after the last auction. According to the State's tax foreclosure laws, the City must state that they are not interested in obtaining them, otherwise the City will automatically receive ownership of the parcels. From the list that was provided, Planning and Community & Neighborhood Services have gone over the parcels to determine which ones to accept.

FINANCIAL IMPACT:

None.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

To deny and accept certain parcels and authorize both the Mayor and the Clerk to sign said resolution.

COMMITTEE RECOMMENDATION:

None.

MUSKEGON CITY COMMISSION

RESOLUTION TO DENY ACCEPTANCE OF TAX REVERTED PROPERTY FROM THE COUNTY TREASURER.

WHEREAS, The City may not accept the properties available under the urban homestead act, 1999 PA 127, MCL 125.2701 to 125.2709, PA 123 of 1999, MCL 211.78M(6) or for any other lawful purpose, and;

WHEREAS, the City of Muskegon does not want to acquire sixty one parcels;

WHEREAS, the City of Muskegon will accept the remaining seventeen parcels;

WHEREAS, the City of Muskegon also will not accept any other parcel that was not on the list of seventy eight (should something be discovered that is not already listed below);

NOW THEREFORE BE IT RESOLVED, that the City of Muskegon shall not accept sixty one parcels that were remaining from the tax sale but will accept the remaining seventeen.

Legal Descriptions that will Not be Accepted are as Follows:

CITY OF MUSKEGON BRUNSWICK ADD LOTS 129 & S 1/2 LOT 130 & E 1/2 VAC
ALLEY ABUTTING
Parcel # 24-175-000-0129-00
1943 Dowd St. (lot a)

CITY OF MUSKEGON BRUNSWICK ADD LOTS 131 & N 1/2 LOT 130 & E 1/2 VAC ALLEY
ABUTTING
Parcel # 24-175-000-0131-00
1943 Dowd St. (lot b)

CITY OF MUSKEGON CASTENHOLZ SUB DIV OF BLKS 100 101 & 103 TO 120 INCL
LOT 10 & S 30 FT LOT 9 BLK 100
Parcel # 24-185-100-0010-00
1654 Elwood

CITY OF MUSKEGON CASTENHOLZ SUB DIV OF BLKS 100 101 & 103 TO 120 INCL N
42 FT LOT 2 BLK 104
Parcel # 24-185-104-0002-00
1614 Wood

CITY OF MUSKEGON REVISED PLAT OF 1903 PART OF LOT 3 BLK 1 COM ON S LN
STATE HWY & 533 FT W OF CL GETTY ST TH W ALG SD HWY 50 FT TH S 236.7 FT TH
CONT S @ RT ANG TO HWY 113.49 FT TH S 43D 24M 50S W 55.86 FT TH S 44D 25M 08S
W 112.45 FT TH CONTD S 44D 25 M 08S W 84.01 FT TH E PAR WITH S LN OF ACCESS
HWY ROW 58.66 FT TH NELY PAR TO & 66 FT NWLY OF RR ROW 331 FT M/L TH N 62
FT W 85.89 FT TH N 256 FT TO BEG EXC DESC AS FOL COM @ INT CL GETTY ST & S

LN STATE ACCESS HWY TH WLY ALG SD HWY 533 FT TH S @ RT ANG 256 FT FOR
POB TH E & PAR TO S LN SD HWY 85.89 FT TH S @ RT ANG 62 FT TO A POINT 66 FT
NLY OF C & O RWY ROW TH SWLY PAR TO & 66 FT NLY OF SD ROW 103 FT M/L TO
A POINT S OF POB TH N 119.75 TO POB ALSO INCL SLY 66 FT LYING NLY OF RR
ROW AND ELY OF A LN 700 FT W OF E LN SD BLK 1 (E LN SD BLK 1 BEING CL OF
GETTY ST) SBJT TO ESMT FOR UTILITIES AND REPAIR 2226/323 SBJT TO TEMP
CONSTRUCTION ESMT 2226/325

Parcel # 24-205-001-0003-40
57 S Getty

CITY OF MUSKEGON REVISED PLAT OF 1903 WLY 42 FT LOT 3 BLK 8

Parcel # 24-205-008-0003-00
465 Adams

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 3 BLK 13 AND W 1/2 OF VAC 16.5
FT ALLEY ADJ THERETO (CITY RES #99-87)

Parcel # 24-205-013-0003-00
467 Marquette

CITY OF MUSKEGON REVISED PLAT OF 1903 E 133 FT OF S 50 FT OF N 359 FT BLK 34

Parcel # 24-205-034-0001-00
655 Mulder

CITY OF MUSKEGON REVISED PLAT OF 1903 W 40 FT OF E 120 FT OF S 125 FT OF
BLK 37

Parcel # 24-205-037-0001-06
734 Wesley

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 1 BLK 49 EXC S 100 FT & ELY 10
FT TH'OF

Parcel # 24-205-049-0001-10
0 Oak Ave.

CITY OF MUSKEGON REVISED PLAT OF 1903 W 66 FT OF E 132 FT LOT 16 EXC
S 2 RODS (33 FT) BLK 49

Parcel # 24-205-049-0016-30
586 Orchard

CITY OF MUSKEGON REVISED PLAT OF 1903 BLK 75 LOT 5

Parcel # 24-205-075-0005-00
613 E Isabella

CITY OF MUSKEGON REVISED PLAT 1903 LOT 8 BLK 75

Parcel # 24-205-075-0008-00
616 Catherine

CITY OF MUSKEGON REVISED PLAT OF 1903 S 1/2 LOT 1 BLK 76

Parcel # 24-205-076-0001-10
1125 Maple

CITY OF MUSKEGON REVISED PLAT 1903 N 46 FT OF LOT 6 & N 46 FT OF W 12 FT OF LOT 5 BLK 85
Parcel # 24-205-085-0006-00
1218 Holt

CITY OF MUSKEGON REVISED PLAT OF 1903 SWLY 40 FT LOT 1 BLK 87 ALSO
PARCEL 2 COM @ SELY COR LOT 2 TH NELY ALNG DIVIDING LN BETWEEN LOTS 1
& 2 34 FT TH NWLY PAR WITH SLY LN LOT 2 10 FT TH SWLY PAR WITH ELY LN LOT
2 34 FT TO SLY LOT LN LOT 2 TH TO POB ALL IN LOT 2 OF SD BLK 87 EXC NWLY 2
FT OF NLY 6 FT OF SLY 40 FT OF LOT 1
Parcel # 24-205-087-0001-10
1265 Holt

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 9 BLK 141 EXC N 8 FT SD LOT FOR
ALLEY SBJT TO ESMNT RECOR'D L 89 MISC P 531
Parcel # 24-205-141-0009-00
312 Jackson

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 14 BLK 154
Parcel # 24-205-154-0014-00
273 Sumner

CITY OF MUSKEGON REVISED PLAT 1903 S 1/2 LOT 7 BLK 200
Parcel # 24-205-200-0007-00
230 Myrtle

CITY OF MUSKEGON REVISED PLAT 1903 N 2 RDS (33 FT) OF W 1/2 LOT 13 BLK 204
Parcel # 24-205-204-0013-20
930 Amity

CITY OF MUSKEGON REVISED PLAT 1903 N 82 FT LOT 1 BLK 208
Parcel # 24-205-208-0001-00
185 Amity

CITY OF MUSKEGON REVISED PLAT 1903 W 34 FT LOT 2 BLK 208
Parcel # 24-205-208-0002-00
169 Amity

CITY OF MUSKEGON REVISED PLAT 1903 LOT 7 BLK 211
Parcel # 24-205-211-0007-00
940 Emerald

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 12 BLK 237
Parcel # 24-205-237-0012-00
179 Delaware

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 6 BLK 245
Parcel # 24-205-245-0006-00
246 E Isabella

CITY OF MUSKEGON REVISED PLAT OF 1903 NELY 1/2 OF LOT 12 BLK 249
Parcel # 24-205-249-0012-10
357 E Isabella

CITY OF MUSKEGON REVISED PLAT OF 1903 S 45 FT OF W 112 FT LOT 2 BLK 260
Parcel # 24-205-260-0002-00
1278 Pine

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 3 BLK 260
Parcel # 24-205-260-0003-00
1284 Pine

CITY OF MUSKEGON REVISED PLAT OF 1903 N 1/2 LOT 8 BLK 274
Parcel # 24-205-274-0008-00
1458 Jiroch

CITY OF MUSKEGON REVISED PLAT OF 1903 S 1/2 LOT 8 BLK 274
Parcel # 24-205-274-0008-10
1464 Jiroch

CITY OF MUSKEGON REVISED PLAT OF 1903 W 30 FT N 1/2 LOT 11 & W 30 FT LOT 12
BLK 278
Parcel # 24-205-278-0011-00
79 E Grand

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 7 EX S 18 FT OF E 48 FT
THEREOF BLK 281
Parcel # 24-205-281-0007-00
1580 Hoyt

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 3 BLK 282
Parcel # 24-205-282-0003-00
1532 Terrace

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 9 BLK 297
Parcel # 24-205-297-0009-00
1712 Pine

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 9 BLK 347
Parcel # 24-205-347-0009-00
454 Houston

CITY OF MUSKEGON REVISED PLAT OF 1903 E 1/2 LOT 9 BLK 367
Parcel # 24-205-367-0009-10
244 Monroe

CITY OF MUSKEGON REVISED PLAT OF 1903 E 1/2 OF LOT 5 BLK 379
Parcel # 24-205-379-0005-20
253 Monroe

CITY OF MUSKEGON REVISED PLAT OF 1903 W 40 FT OF N 88 FT LOT 2 & E 2 FT OF
N 88 FT LOT 3 BLK 388
Parcel # 24-205-388-0002-00
307 Merrill

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 8 BLK 405 & SUBJ TO S 1/2 VAC
ALLEY ADJ THTO REC 3711/266
Parcel # 24-205-405-0008-00
224 W Grand

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 6 BLK 406
Parcel # 24-205-406-0006-00
321 Washington

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 22 BLK 406
Parcel # 24-205-406-0022-00
1469 6th

CITY OF MUSKEGON REVISED PLAT OF 1903 W 49.8 FT OF E 82.8 FT LOTS 1-2 BLK
407
Parcel # 24-205-407-0001-10
409 Washington

CITY OF MUSKEGON REVISED PLAT OF 1903 E 60 FT LOT 1 BLK 418
Parcel # 24-205-418-0001-10
403 W Grand

CITY OF MUSKEGON REVISED PLAT OF 1903 W 105.6 FT LOT 1 BLK 418
Parcel # 24-205-418-0001-00
1500 Park

CITY OF MUSKEGON REVISED PLAT OF 1903 E 56.6 FT LOT 7 BLK 419
Parcel # 24-205-419-0007-10
340 W Southern

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 19 BLK 486 EXC W 16 FT
Parcel # 24-205-486-0019-00
1497 Division

CITY OF MUSKEGON REVISED PLAT OF 1903 SE 1/2 LOT 6 BLK 627
Parcel # 24-205-627-0006-10
1944 Harrison

CITY OF MUSKEGON REVISED PLAT OF 1903 NELY 1/2 LOT 6 BLK 703
Parcel # 24-205-703-0006-00
2125 Bluffton

CITY OF MUSKEGON EASTLAWN SUB DIV OF BLKS 3-4 & 5 R P EASTONS 2ND SUB
DIV LOTS 24 & 25 BLK 6
Parcel # 24-255-006-0024-00
1927 Elwood

CITY OF MUSKEGON ERWIN & KEATINGS ADD LOTS 3 & 4 BLK 1
Parcel # 24-290-001-0003-00
1968 Park

CITY OF MUSKEGON LAKE MICHIGAN PARK SUB DIV LOT 12 BLK 2 EXC FOL DESC
COM AT S MOST COR SD LOT FOR POB TH NLY ALNG WLY LN SD LOT 28 FT TH
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Parcel # 24-505-002-0012-00

1745 Nelson

CITY OF MUSKEGON URBAN RENEWAL PLAT NO 2 LOT 417

Parcel # 24-611-000-0417-00

1295 Ducey

CITY OF MUSKEGON URBAN RENEWAL NO 4 LOT 760 & N 1/2 LOT 761

Parcel # 24-613-000-0760-00

314 Dratz

CITY OF MUSKEGON URBAN RENEWAL PLAT NO 4 N 65.66 FT OF S 131.32 FT LOT
790

Parcel # 24-613-000-0790-20

320 Roberts

CITY OF MUSKEGON ORCHARD GROVE ADD LOT 328 & W 1/2 LOT 327 & W 1/2
LOT 329

Parcel # 24-665-000-0327-00

915 W Hackley

CITY OF MUSKEGON PLAT A MUSKEGON HTS LOT 21 BLK 24

Parcel # 24-675-024-0021-00

1930 Clinton

CITY OF MUSKEGON SAMBURT PARK LOT 95

Parcel # 24-750-000-0095-00

1308 Langeland

CITY OF MUSKEGON VAN DAMMS SUB DIV OF N 144 FT LOT 1 BLK 1 R P
EASTONS 2ND SUB DIV LOT 1

Parcel # 24-810-000-0001-00

287 E Laketon

CITY OF MUSKEGON VAN DAMMS SUB DIV OF N 144 FT LOT 1 BLK 1 R P
EASTONS 2ND SUB DIV LOTS 2 & 3

Parcel # 24-810-000-0002-00

293 E Laketon

CITY OF MUSKEGON WELWORTH LOT 79 & S 1/2 LOT 78

Parcel # 24-860-000-0079-00

2226 Continental

CITY OF MUSKEGON WHARNCLIFFE GROVE A SUB DIV PART OF BLK 2 R P
EASTONS 2ND SUB DIV PART OF SEC 32 T10N R16W LOT 25

Parcel # 24-890-000-0025-00

1885 McIlwraith

Legal Descriptions that will be Accepted are as Follows:

CITY OF MUSKEGON REVISED PLAT OF 1903 S 61 FT LOT 6 BLK 345

Parcel # 24-205-345-0006-10

1356 9th (vacant lot adjacent to City owned vacant lot)

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 4 & S 8 FT LOT 3 BLK 445 SUBJ TO
COMMON DRIVE ESMT 2251/135

Parcel # 24-205-445-0004-00

1716 Sanford (house for CNS)

CITY OF MUSKEGON REVISED PLAT OF 1903 N 1/2 OF S 1/2 LOT 8 BLK 486

Parcel # 24-205-486-0008-10

1538 Hudson (vacant lot adjacent to City owned vacant lot)

CITY OF MUSKEGON REVISED PLAT OF 1903 LOT 14 BLK 405

Parcel # 24-205-405-0014-00

1458 6th (vacant lot adjacent to City owned vacant lot)

Adopted this 9th day of December, 2014

Ayes:

Nays:

Absent:

By: _____
Stephen Gawron, Mayor

Attest: _____
Ann Marie Cummings, MMC
Clerk

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, Michigan at a regular meeting held on December 9, 2014.

By: _____
Ann Marie Cummings, MMC
Clerk

Commission Meeting Date: December 9, 2014

Date: December 2, 2014
To: Honorable Mayor & City Commission
From: Planning & Economic Development Department
RE: Bloomberg Philanthropies Public Art Challenge

SUMMARY OF REQUEST: The Public Art Challenge is a new program to support temporary public art projects that can transform civil spaces and drive economic development. Project submittals must formally be submitted by cities, through their mayors, although communities must demonstrate collaboration between artists, arts organizations, city government and others. As the timeline for submittal for the project overview is December 15, a collaboration is being formed between the Cities of Muskegon, Muskegon Heights, Norton Shores, Roosevelt Park and North Muskegon, the County (with the County Grants Administrator acting as project coordinator and grant writer), the MAISD, the Community Foundation, the Muskegon Museum of Art, the Muskegon Art Festival and the downtown Arts Committee. The proposal will include the Lyman Davis sculpture, as well as school research and writing projects tied to Muskegon's port history, design and creation of small ship replicas to place throughout downtown and neighborhood art (see attached draft description). The details of the project will be formulated further if we are asked to submit a full proposal.

FINANCIAL IMPACT: If approved, the City of Muskegon will receive up to \$1 million over two years for the project.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the project submittal by December 15, 2014.

Bloomberg Public Art Challenge – Project Synopsis

A. Proposed Project Title:

The Port City Art Project: Vibrant Community Spaces, Artistic Historic Places

B. Project Description: Building on the history of Muskegon, a sculpture will be resurrected in downtown Muskegon representing the last commercial schooner to sail the Great Lakes, whose home was the Port Muskegon, the Lyman Davis. This project is intended to use science, engineering, art, and history as a means to develop community vitality. Building diverse inclusive neighborhoods through place making will provide each community identity and community pride.

This demonstration project will focus on three phases of community engagement:

- a. Partnering with local schools in identified neighborhoods, miniature replicas of the Lyman Davis will be provided to students as means to research and represent a sailor on the vessel. Working with an artist, each school will assist in creating, through artistic expression, a representation of that specific sailor.
- b. These miniature replicas will be placed throughout the downtown business district as a means to encourage walkable communities with an associated scavenger hunt of sorts. Each replica will be placed throughout the city, hints to each replica location will be printed, families and patrons will be able to take a walk through the downtown in search of each replica. In the process, they will learn the maritime history of Muskegon.
- c. Each artist will then be asked to recreate the replica on a community fixture that will be used as a kiosk for way finding, community event marketing, local attractions and tourism. Each kiosk will be placed strategically throughout metropolitan neighborhoods as a way to revitalize the neighborhood through diversity and artistic expression, using a designated space to create neighborhood places. Muskegon has undergone a great deal of economic hardship since the Great Recession, neighborhoods are in desperate need of place making, these community kiosks will provide focal points for neighborhood identity. At the 2016 Lakeshore Arts Festival, the community will be asked to vote on the best community kiosk, that artist and school will be awarded 1st, 2nd, and 3rd place awards.

C. Project Location: Through an effort to revitalize metropolitan Muskegon areas, the cities of Norton Shores, Roosevelt Park, Muskegon, Muskegon Heights, North Muskegon and Muskegon County will participate in this demonstration project. The City of Muskegon is the applicant and will be working collaboratively with each Municipality.

D. Funding and Private/Public Partnership:

- a. **Proposed sources of funding:** The Community Foundation for Muskegon County has committed \$50,000 in funding for the project. Contributions of in kind contributions, including project oversight and direction will be provided by the consortium group of private and public entities listed in the application. The Lakeshore Museum of Art, The Muskegon Arts Council, municipalities and vested stakeholders will provide in kind support of the project. As a medium for community engagement and marketing, the Lakeshore Arts Festival will provide a great deal of support for the engagement of communities in the project for both 2015 and 2016 events.

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In 1872, a ship was born from fire.

One year earlier, on Lake Michigan's western shore, the great Chicago fire had raged, destroying everything in its path. To rebuild its houses, stores, and offices, the city needed vast supplies of lumber.

At that time, on the eastern shore, Muskegon was producing millions of board feet of pine lumber, milled from the logs harvested in the inland forests and floated down rivers to the 47 sawmills that surrounded Muskegon Lake. Schooners ferried the lumber to Chicago, but there weren't enough ships to keep up with production.

So the keel of a new schooner was laid on Muskegon Lake's shoreline. Her owners, Lyman Mason and Charles Davis, proprietors of the Mason Lumber Company, named her Lyman M. Davis. Norwegian and Swedish shipwrights built the ship of two-inch-thick oak planking, 123 feet in length and 27 feet wide, and erected two masts, each 114 feet from deck to tip. And in the spring of 1873 the sleek fore-and-aft schooner joined the fleet, her hold and decks piled high with 275,000 board feet of lumber, making as many as three round trips per week from the Muskegon channel to the windy city.

The Mason lumberyards were producing an amazing 250,000 feet of pine lumber each 24-hour day. So the Davis's first skipper, Captain Fred Barnes, kept her busy hauling lumber. Soon she earned the reputation as the fastest schooner ever to sail these inland seas, even beating the steamer George C. Markham in a run across Lake Michigan in 1887.

The Lyman M. Davis was unusually graceful in appearance, a thoroughbred that looked more like a yacht than a trader. She had accommodations for several passengers, and from time to time she carried families and friends on blissful cruises to the Upper Peninsula.

As lumber production surged through the last decades of the 1800s, the Davis was commanded by a series of men who respected her seakindliness and maintained her impeccably: Captains H.M. Hansen, Ole Thompson, Harry Nelson, Hans Hermanson, and Chris Hermanson. One old captain described her speed this way: "She was a witch to go to windward. . ." and unbeatable.

But in the 1890s as the once-magnificent pine forests of Michigan were disappearing, and steam powered vessels began replacing the 1,000-plus Great Lakes schooner fleet, her then-owners Thomas Munroe and William Brinen varied her cargoes and itineraries. She became a well-known sight as her journeys expanded through the Lakes, her hullsides gleaming white, her undersides deep green, signal flags atop her tall masts snapping smartly in the wind.

William Brinen, it was said, was in love with the ship. He insisted on keeping and maintaining the Lyman M. Davis well into the new century, even though the age of the schooners was waning. Both he and his beloved schooner were getting older, so he allowed the Graham Brothers of Kincardine, Ontario, in the fall of 1912, to talk him into selling her. But then when spring arrived, and the Canadian crew fitted her out and readied her for sail, Bill Brinen had a change of heart. He couldn't part with her.

On May 7, 1913, he left his office, climbed aboard his horse-drawn buggy, and drove to the dock. There he confronted the new owners and pleaded with them to sell the Davis back to him, plus five hundred dollars and the cost of the refit. But they refused. The sorrowful old man turned his buggy around and went home. Later, as his lovely ship sailed out the Muskegon channel for the last time toward a horizon that had flamed with setting suns for so many years, William Brinen simply died.

For the next two decades, the Lyman M. Davis proudly served a series of owners and captains, traversing routes to and from ports in Georgian Bay, Lake Huron, and Lake Ontario. Her cargoes varied too, from lumber to barley to coal. Early in the 30s, she gained the reputation as the last commercial schooner in commission on the Great Lakes.

In 1933, she was purchased by the owner of Sunnyside Amusement Park on the shoreline of Toronto. After a winter's stormy abuse at the dock, the Davis had sustained some, but not irreparable, damage. Then her new owner conceived an appalling plan. He decided to burn her as a money-making spectacle that would attract crowds to his park.

Toronto's newspaper editors reacted in horror, prominent citizens railed against the plan, and groups attempted to raise money to buy the old ship with plans to renovate her. Meanwhile, back in Muskegon, the news of the sad plan prompted neighbors to start money-making efforts to bring their grand old schooner back to her original home. But time and energy ran out.

On June 29, 1934, men boarded the Lyman M. Davis to carry out their grim task. They soaked her decks with kerosene and filled her rigging with fireworks. As night descended, the doomed ship was shamefully towed the length of Toronto's waterfront. Then, as flaming torches were thrown onto her decks, she was allowed to drift out into the lake. Fire leaped along her masts and spars and raced along her rails. Hellish waves of flame rolled through her hull. Rockets

exploded, and her topsides paint bubbled from the heat. As midnight approached, the hull burned down to the waterline, dynamite blew out her stern, and she sank.

The most famous, the fastest, and the most graceful of the Great Lakes schooners was executed by fire, the same evil force that had spawned her birth, and she moaned, a great hissing, dying sigh as her charred bones slipped beneath the surface.

Incredibly, the ship, some days later, gave up one last haunting sign. Her stern planking washed up on the shore of nearby Hanlan's Island. On it was her painted name: Lyman M. Davis. It was as if she refused to die altogether, as her scorched timbers had drifted to the bottom, in 135 feet of water, 1.2 miles offshore, where they still reside today, where scuba divers reverently visit her, to lovingly hover around her, and remember.

So now, to commemorate that famed ship, a monument will be erected in downtown Muskegon. It will be a tribute to the spirit of the Lyman M. Davis, the last of the Great Lakes schooners, resurrected from the deep, returned like a ghost to the port of her birth, sails dancing like flames in the wind, back home. . .at last.

Date: December 9, 2014
To: Honorable Mayor and City Commissioners
From: Engineering
RE: City – MDOT Agreement for the resurfacing of: US-31BR from Sherman to Shoreline Dr.

SUMMARY OF REQUEST:

Approve the attached contract with MDOT for the resurfacing of Us-31BR (Seaway Dr.) from Sherman to Shoreline Dr. and approve the attached resolution authorizing the Mayor and City Clerk to sign the contract.

FINANCIAL IMPACT:

The City's participation is limited to 8.75% of the state's share as required by ACT 51 which is estimated at \$65,900.

BUDGET ACTION REQUIRED:

none at this time

STAFF RECOMMENDATION:

Approve the attached contract and resolution authorizing the mayor & clerk to sign both.

COMMITTEE RECOMMENDATION:

RESOLUTION _____

RESOLUTION FOR APPROVAL OF A CONTRACT AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE CITY OF MUSKEGON FOR THE RESURFACING OF US-31BR (SEAWAY DR.) FROM SHERMAN TO SHORELINE DR. TOGETHER WITH OTHER NECESSARY RELATED WORK ITEMS AND AUTHORIZATION FOR MAYOR STEPHEN J. GAWRON AND CITY CLERK, ANN CUMMINGS, TO EXECUTE SAID CONTRACT

Moved by _____ and supported by _____

Commissioner _____ that the following Resolution be adopted:

WHEREAS, entry by the City of Muskegon into Contract no. **14-5579** between the Michigan Department of Transportation and the City of Muskegon for the **resurfacing of US-31BR (Seaway Dr.) from Sherman to Shoreline** within the City is in the best interests of the City of Muskegon.

RESOLVED, that entry by the City into Contract Agreement Number **14-5579** be and the same is hereby authorized and approved and the Mayor and Clerk are authorized to execute said contract for and on behalf of the City of Muskegon.

Adopted this _____ day of _____, 2014.

BY

Stephen J. Gawron, Mayor

ATTEST

Ann Cummings, City Clerk

CERTIFICATION

This resolution was adopted at a meeting of the City Commission, held on _____, **2014**. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By _____
Ann Cummings, City Clerk

Commission Meeting Date: December 10, 2014

Date: December 1, 2014
To: Honorable Mayor and City Commission
From: Community and Neighborhood Services Department
RE: Approval of the Fair Housing Agreement with Muskegon County

SUMMARY OF REQUEST: The cities of Muskegon, Muskegon Heights, Norton Shores and the County of Muskegon are entering into an agreement with the Fair Housing Center of West Michigan to conduct fair housing testing in the County of Muskegon per the recommendation of the 2009 Analysis of Impediments Report. This agreement will be for 2015 and 2016.

FINANCIAL IMPACT: Based on population, the City of Muskegon will pay \$4,500 per year of the \$15,000 annual cost.

STAFF RECOMMENDATION: To approve the attached Agreement and authorize the Mayor to sign.

FAIR HOUSING SERVICES AGREEMENT

Cities of Muskegon, Muskegon Heights, and Norton Shores and County of Muskegon and Fair Housing Center of West Michigan

This Agreement is effective as of this 1st day of January, 2015, by and between the **City of Muskegon**, a Michigan municipal corporation with its principal offices located at 933 Terrace Street, Muskegon MI, 49443; the **City of Muskegon Heights**, a Michigan municipal corporation with its principal offices located at 2424 Peck Street, Muskegon Heights, MI 49444; the **City of Norton Shores**, a Michigan municipal corporation with its principal offices located at 4814 Henry Street, Norton Shores, MI 49441 (City of Muskegon, City of Muskegon Heights and City of Norton Shores are hereinafter the “Cities”); the **County of Muskegon** (hereinafter the “County”), a Michigan municipal corporation with its principal offices located at 990 Terrace Avenue, Muskegon, MI 49442; and the **Fair Housing Center of West Michigan** (hereinafter the “FHCWM”), a Michigan non-profit corporation with its principal offices located at 20 Hall Street SE, Grand Rapids, MI 49507.

I. AGREEMENT OUTCOMES

The purpose of this Agreement is to decrease impediments to housing choice and to promote open, diverse communities by way of the provision of fair housing services based on the Fair Housing Act, 42 USC §3601 et.seq

II. AGREEMENT ACTIVITIES AND DEFINITIONS

A. General Activities

- i. Education and Outreach. The FHCWM will conduct a community outreach program throughout the County and the Cities to educate housing consumers, professionals and the general public concerning fair housing. As part of a comprehensive, regional program, the FHCWM will disseminate fair housing information to housing consumers, and housing/human service agencies in order to educate them about housing rights, and to increase awareness and reporting of discriminatory practices. The FHCWM will also provide fair housing information to sales, rental, and lending professionals in order to encourage their voluntary compliance with federal, state and local fair housing laws. The FHCWM will disseminate materials on a community-wide basis in order to promote understanding of fair housing and the benefits thereof, and to increase general public awareness regarding equal access to housing opportunity. Such services will include the provision of formal fair housing training upon request. The FHCWM shall also provide technical assistance to the staff of the Cities and the County in response to any and all questions regarding unlawful housing discrimination or fair housing practices. The FHCWM will complete a minimum of 15 hours of education and outreach activities throughout the County and the Cities.

- ii. Complaint Investigation. The FHCWM shall receive, review, investigate and process all complaints of unlawful housing discrimination involving people and/or properties located within the Cities or the County which the FHCWM may receive from residents of any of the Cities or the County, a person wishing to reside in any of the Cities or the County, or any other source during the term of this Agreement. In the absence of an individual complainant, the FHCWM will initiate enforcement action in those cases where evidence of potential discrimination exists, as deemed necessary and appropriate at the sole discretion of the FHCWM.
- B. Housing Tests within the Cities. The FHCWM shall conduct a minimum of seven (7) fair housing tests (at least one (1) per City) involving people and/or property within any of the Cities in order to investigate compliance with fair housing laws in the areas of sales, rental, advertising, insurance, appraisal and/or financing. The fair housing tests shall be based upon bona fide complaints or conducted on a survey basis, with a focus on complaint-based testing. All housing testing will be conducted by trained testers according to generally-accepted housing testing methodology. In the absence of an individual complaint, the FHCWM will initiate enforcement action in those cases where evidence of potential discrimination exists, as deemed necessary and appropriate at the sole discretion of the FHCWM.
- C. Housing Tests within the County. The FHCWM shall conduct a minimum of six (6) fair housing tests involving people and/or property within the County in order to investigate compliance with fair housing laws in the areas of sales, rental, advertising, insurance, appraisal and/or financing. The fair housing tests shall be based upon bona fide complaints or conducted on a survey basis, with a focus on complaint based testing. All housing testing will be conducted by trained testers according to generally-accepted housing testing methodology. In the absence of an individual complaint, the FHCWM may initiate enforcement in those cases where evidence of potential discrimination exists, as deemed necessary and appropriate at the sole discretion of the FHCWM.

III. MONITORING REPORTS

The FHCWM shall provide each municipality with program performance reports which contain information regarding the activities carried out and the results of those activities. Reports shall be submitted bi-annually, within 30 days after the conclusion of each six-month reporting period. The FHCWM will forward the reports to each of the municipalities by July 30, 2015, January 30, 2016, July 30, 2016 and January 30, 2017. The complaint and testing activities will be reported by municipality.

IV. COMPENSATION AND METHOD OF PAYMENT

- A. For the performance of the activities under this Agreement, the Cities and the County hereby agree to pay the FHCWM the amount of \$15,000.00 (fifteen thousand dollars) following the table below:

Municipality	Approx. Population as of 2013	Percentage of total	Annual Financial Responsibility
City of Muskegon	37,213	22%	\$4500
City of Norton Shores	23,998	14%	\$2500
City of Muskegon Heights	10,831	6%	\$1000
County of Muskegon	171,008	58%	\$7000
TOTALS		100%	\$15,000

- B. The Cities and the County shall pay the FHCWM the amount of \$15,000.00 (fifteen thousand dollars) annually in two (2) bi-annual installments of \$7,500.00 (seven thousand five hundred dollars) per year.

- i. The FHCWM shall submit an invoice to each municipality in the amount agreed as the financial responsibility with each of its two (2) reports required by this Agreement. Each invoice will be payable within 30 days of its date of issue.
- ii. If payment is not made by one or more of the Cities or the County, FHCWM will be notified in writing of the reason for nonpayment, services will immediately cease, and the FHCWM will be reimbursed for work completed under the terms of the contract up to the date of said notification.

V. CONFIDENTIALITY

The Parties agree that by virtue of entering into this Agreement, they will have access to certain confidential information regarding each other's operations related to this project. All Parties agree that they will not at any time disclose confidential information and/or material without the consent of that Party unless such disclosure is authorized by this Agreement or required by law. Unauthorized disclosure of confidential information shall be considered a material breach of this agreement. This provision shall be subject to the provisions of the Freedom of Information Act.

VI. NONDISCRIMINATION

There shall be no discrimination of any Individual on account of race, color, creed, religion, sex, marital status, weight, age, handicap, ancestry, national origin and any other statutorily protected class.

VII. TERM

This Agreement will begin January 1, 2015, and will continue until December 31, 2016.

Any Party may terminate their participation with this Agreement for any reason by giving the other Parties ninety (90) days prior written notice. If a Party provides such written notice of termination, prior to the expiration of said ninety (90) day period the remaining Parties retain the right to amend the Agreement to continue services; else, the effective date of termination by one Party will serve as the effective date of the termination of the Agreement.

VIII. SEVERABILITY

In the event any provision of this Agreement shall be found to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect the validity, legality and enforceability of the remainder of the Agreement.

IX. AMENDMENTS

This Agreement may be amended only with the mutual written consent of the Parties.

XI. ADDITIONAL REQUIREMENTS

The FHCWM will act as an independent contractor and the contract cannot be assigned. The FHCWM will indemnify the Cities and the County and will add the governmental units identified in the contract as an additional insured. The FHCWM at the time of the execution of the contract will provide to each municipality a copy of their insurance coverage and limits. The insurance coverage shall include but not be limited to general liability, no fault automobile insurance and workers compensation insurance.

XII. CERTIFICATION OF AUTHORITY TO SIGN AGREEMENT

The persons signing this Agreement on behalf of the Cities, County and FHCWM hereto certify by said signatures that they are duly authorized to sign this Agreement.

XIII. APPROVAL AND SIGNATURES

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

CITY OF MUSKEGON

By: _____
Stephen J. Gawron, Mayor

Date: _____

CITY OF MUSKEGON HEIGHTS

By: _____
Darrell Paige, Mayor

Date: _____

CITY OF NORTON SHORES

By: _____
Gary Nelund, Mayor

Date: _____

COUNTY OF MUSKEGON

By: _____
Kenneth Mahoney, Chairman
Muskegon County Board of Commissioners

Date: _____

FAIR HOUSING CENTER OF WEST MICHIGAN

By: Nancy Haynes
Nancy Haynes, Executive Director

Date: Dec 1, 2014

AGENDA ITEM NO. _____
CITY COMMISSION MEETING _____

TO: Honorable Mayor and City Commissioners

FROM: Frank Peterson, City Manager

DATE: December 9, 2014

RE: COAM Contract

SUMMARY OF REQUEST:

The City and COAM have tentatively settled the 2015-18 collective bargaining agreement. The City Commission is requested to approve the attached negotiated tentative agreement with the POLC Unit. This agreement has been ratified by the bargaining unit.

Key points of the agreement are as follows:

1. Agreement term from January 1 2015 to December 31, 2018.
2. Increases of 1%, 1%, 1.5%, and 0%
3. Lump sum payments of \$600, \$0, \$600, and \$1,500.
4. Creation of a field training officer compensation program that applies to all unit members. It would be equal to ½% of the one (1) year sergeant's pay.
5. Changes to comp-time that limit the amount an employee can accrue in a calendar year to 110 hours.
6. Changes to the way holidays are administered in the unit.
7. Changes to the way the City's HMO plan is administered.
8. Changes to the way workers compensation is administered in the unit.

FINANCIAL IMPACT:

Approximately \$25,000 in the first year; \$14,000 in the second year, \$32,000 in the third year, and \$28,000 in the fourth year.

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

To approve the tentative agreement and to authorize the Mayor and Clerk to sign the contract.

COMMITTEE RECOMMENDATION:

None.

SUMMARY OF TENTATIVE AGREEMENTS
BETWEEN THE
COMMAND OFFICERS ASSOCIATION OF MICHIGAN
AND
CITY OF MUSKEGON

1. Duration, Section 42, Duration and Renewal. Four (4) years, commencing on January 1, 2015 through December 31, 2018.

2. Wages, Appendix A.

1st year - +1% on scale + \$600 lump sum payment.

2nd year - +1% on scale.

3rd year - +1.5% + \$600 lump sum payment.

4th year - +\$1,500 lump sum payment.

Lump sum payments shall be made during January in the years they are applicable.

If the Employer decides to eliminate 12-hour shifts between January 1, 2015 and December 31, 2016, effective on the date of the elimination, wages shall increase by one (1%) percent.

3. FTO Compensation, Section 14.5. Change to read:

All members of the bargaining unit shall receive in the month of July an amount equal to one-half of one percent (.5%) of the one (1) year sergeant's rate for performing Field Training Supervision.

4. Comp-time, Section 14.3 b. Change to read:

An employee electing "Comp-time" for either overtime or for holiday premium shall not have those hours added to Final Average Compensation (FAC).

Comp-time shall be capped at one hundred ten (110) hours per year.

Comp-time not used by December 31st of each year shall be cashed out down to forty (40) hours.

5. Holidays, Section 20.3. In the event a holiday falls on a normal day off, the employee shall have the option of **either**

a comp-day off or receiving pay. If the holiday is taken as pay, the pay shall be included in FAC.

6. Health Insurance, Section 23. Add to language:

The employer shall fund the HMO plan with a 20% co-insurance until June 1, 2016. The employer may terminate the 20% co-insurance plan after June 1, 2016, at which time the employee shall be responsible for paying 20% of the HMO Plan. If the employer proposes to change or terminate the co-insurance after June 1, 2016, the employer shall notify the Union in writing at least sixty (60) days prior to June 1, 2016 and the contract shall be reopened to negotiate the alternatives for how employees will fund their 20% share of the HMO Plan.

7. Workers' Compensation. Add language to contract:

An employee disabled and absent from duty as a result of a service-connected injury incurred in the employment of the City, shall receive his straight time salary for the period of said disability and absence, but not to exceed five (5) working days commencing with the date of injury; during which time, said employee's earned sick leave shall be used at the rate of one-third (1/3) sick leave day for each day of such service-connected disability until such sick leave accumulation has been exhausted. All Workers' Compensation payments received by the employee for this period shall be turned over to the City. This paragraph is limited to those situations where the City's physician requires the employee to be off work.

Sick leave will be applied to lost time, and deducted for service-connected disability other than that for which the employee receives Workers' Compensation insurance benefits for lost time, only upon receipt of a statement signed by the City's physician to the effect that the injured employee is unable to perform the regular duties or such other temporary task available in the framework of City functions, in which event said employee's earned sick leave shall be used at the rate of one (1) sick leave day for each day of such service-connected disability until such sick leave accumulation has been exhausted.

An employee's absence from duty due to a service-connected disability for which he/she is receiving Workers' Compensation benefits shall not be compensated for or deducted from his/her sick leave unless he/she shall elect to be paid the difference between the Workers' Compensation received by

him/her for such service-connected disability at his/her normal wage or salary; in which event, said employee's earned sick leave shall be used at the rate of one-third (1/3) sick leave day for each day of such service-connected disability until such sick leave accumulation has been exhausted.

Any employee disabled and absent from duty as a result of a service-connected injury incurred in the course of employment with the City of Muskegon, who has exhausted their sick leave option, shall receive economic accruals as of that date, except as specifically stated in the following subparagraphs:

- A. Seniority shall continue to accrue.
- B. Sick leave shall not be accrued, accumulated, or paid to an employee for any time when the employee has not worked.

In no event shall any employee who has been disabled and absent from duty as a result of service-connected injury incurred in the course of employment with the City of Muskegon take vacation time off in any one year in excess of that provided for in Section 18-Vacations. Any vacation days accumulated, but not used prior to the injury in excess of the maximum under Section 18 shall be paid to the employee in the year the employee returns to duty.

AGENDA ITEM NO. _____

CITY COMMISSION MEETING _____

TO: Honorable Mayor and City Commissioners

FROM: Frank Peterson

DATE: December 3, 2014

RE: 2015 Salary Schedule and Fringe Benefits for Non-Represented Employees

SUMMARY OF REQUEST:

To approve and adopt the proposed salary ranges and salary schedules for the non-represented administrative, technical, professional, and supervisory employees for 2015. For Ranges 1 to 5, the increase is 1%. For all other ranges, the proposed increase is 1.5%. Employees in ranges 1 to 5 would also receive a one-time stipend of \$500 to accept as a deposit into either a city deferred compensation plan or a city health care savings plan (the stipend could be accepted as cash, but would be reduced to \$250).

FINANCIAL IMPACT:

The salary increases will cost approximately \$34,000 annually plus approximately \$7,600 annually in fringe benefits

BUDGET ACTION REQUIRED:

To authorize the necessary 2015 budgetary amendments and transfer of money from the affected City funds (Contingency Account for General Fund) to the appropriate salary and fringe benefit accounts to accommodate the salary increases and fringe benefit adjustments.

STAFF RECOMMENDATION:

To approve and adopt the proposed salary ranges, salary schedules, and fringe benefit changes for non-represented employees for 2015.

COMMITTEE RECOMMENDATION:

None

SALARY RANGES
JANUARY 1, 2015

ADMINISTRATIVE/TECHNICAL/PROFESSIONAL/SUPERVISORY
FULL TIME NON-REPRESENTED EMPLOYEES

1.0 % increase for ranges I - A to V	<u>MINIMUM</u>	<u>MAXIMUM</u>
1.5 % increase for ranges VI to XI	<u>SALARY</u>	<u>SALARY</u>
<u>RANGE I - A</u>	\$80,043	\$106,723
Public Safety Director		
Public Works Director		
Finance Director (vacant)		
Community/Economic Development Director		
<u>RANGE I - B</u>	\$73,350	\$97,803
Acting Assistant Fire Chief		
City Engineer/Deputy Director of Public Works (vacant)		
<u>RANGE II - A</u>	\$67,740	\$90,319
<u>RANGE II - B</u>	\$64,896	\$86,447
City Treasurer		
Income Tax Administrator/Deputy Treasurer (vacant)		
Information Systems Director		
Assistant Finance Director		
<u>RANGE III - A</u>	\$62,053	\$82,570
Civil Service/Personnel Director (vacant)		
Deputy Director of Public Safety - Fire Services (vacant)		
Water Filtration Plant Supervisor		
<u>RANGE III - B</u>	\$57,689	\$76,919
City Clerk		
Community & Neighborhood Services Director		
<u>RANGE IV</u>	\$53,453	\$71,269
<u>RANGE V</u>	\$51,161	\$68,217
Affirmative Action/Risk Management Director		
<u>RANGE VI</u>	\$48,186	\$64,246

Superintendent of Public Utilities
Superintendent of Public Works

<u>RANGE VII - A</u>	\$44,597	\$59,467
Database Administrator		
Equipment Supervisor		
Highway Supervisor		
Network Technician		
Parks Supervisor		
Planner III/Zoning Administrator		
Public Utilities Supervisor		
Water/Sewer Supervisor		
Special Operations Supervisor (vacant)		
Cemetery/Forestry Supervisor (vacant)		
Recreation/Marina Supervisor (vacant)		

<u>RANGE VII - B</u>	\$41,854	\$55,810
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<u>RANGE VIII</u>	\$39,486	\$52,651
Administrative Services Supervisor - DPW		
Code Coordinator		
Deputy City Clerk		
Income Tax Auditor		
Police Community Coordinator		
Police Records Supervisor		
Management Assistant - Finance		
Resource Recovery Coordinator (vacant)		
Planner II (vacant)		
Treasury Services Supervisor		

<u>RANGE IX</u>	\$34,794	\$46,392
Secretary to City Manager		
Planner I (vacant)		
Building Maintenance Supervisor (vacant)		

<u>RANGE X</u>	\$32,267	\$43,026
Administrative Assistant - Administration		
Administrative Assistant - Planning		
Administrative Assistant - Public Safety		
Finance Clerk - Community/Neighborhood Services		
City Hall Building Maintenance Worker		
Finance Clerk - Finance (vacant)		
Administrative Assistant - Civil Service (vacant)		

<u>RANGE XI</u>	\$29,383	\$39,180
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2015 NONUNION SALARY SCHEDULE

11 STEPS

1.0% INCREASE FOR RANGES 1-A THRU V AND 1.5% INCREASE FOR RANGES VI THRU XI

CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
RANGE I-A	80,043	82,711	85,379	88,046	90,714	93,383	96,039	98,718	101,386	104,054	106,723
RANGE I-B	73,350	75,796	78,241	80,688	83,131	85,577	88,022	90,469	92,912	95,358	97,803
RANGE II-A	67,740	69,998	72,255	74,513	76,771	79,029	81,289	83,546	85,804	88,062	90,319
RANGE II-B	64,896	67,051	69,205	71,361	73,515	75,670	77,826	79,980	82,136	84,291	86,447
RANGE III-A	62,053	64,105	66,156	68,208	70,261	72,311	74,364	76,416	78,466	80,519	82,570
RANGE III-B	57,689	59,612	61,535	63,459	65,381	67,304	69,227	71,149	73,074	74,997	76,919
RANGE IV	53,453	55,235	57,016	58,798	60,580	62,359	64,143	65,924	67,704	69,487	71,269
RANGE V	51,161	52,866	54,572	56,277	57,984	59,689	61,395	63,102	64,807	66,513	68,217
RANGE VI	48,186	49,792	51,398	53,003	54,609	56,215	57,820	59,427	61,035	62,641	64,246
RANGE VII-A	44,597	46,084	47,572	49,058	50,545	52,032	53,519	55,005	56,494	57,981	59,467
RANGE VII-B	41,854	43,249	44,645	46,040	47,436	48,833	50,227	51,623	53,018	54,415	55,810
RANGE VIII	39,486	40,802	42,118	43,436	44,752	46,068	47,383	48,702	50,017	51,335	52,651
RANGE IX	34,794	35,953	37,112	38,274	39,433	40,593	41,752	42,912	44,072	45,232	46,392
RANGE X	32,267	33,344	34,419	35,496	36,571	37,646	38,722	39,798	40,874	41,951	43,026
RANGE XI	29,383	30,362	31,343	32,322	33,301	34,282	35,260	36,240	37,220	38,200	39,180

CITY OF MUSKEGON
2015 WAGE MATRIX FOR NON-UNION PART-TIME AND LIMITED-TERM EMPLOYEES

<u>JOB TITLE</u>	<u>GRADE 1</u>	<u>GRADE 2</u>	<u>GRADE 3</u>	<u>GRADE 4</u>	<u>GRADE 5</u>	<u>GRADE 6</u>	<u>GRADE 7</u>
STEP 1 PARKING RAMP ATTENDANT RECREATION AIDE	8.15	8.35	8.55	8.75	8.95	9.15	9.35
STEP 2 BUILDING FACILITY CARETAKER	8.25	8.50	8.75	9.00	9.25	9.50	9.75
STEP 3 INTERN, EXCLUDING PARK INTERN	9.00	9.25	9.50	9.75	10.00	10.25	
	<i>Note: these are suggested intern rates; actual figures are grant and/or budget-dependent</i>						
STEP 4 GYMNASIUM SUPERVISOR MARINA AIDE PARK RANGER PLAYGROUND LEADER PROGRAM LEADER	9.00	9.25	9.50	9.75	10.00	10.25	10.50
STEP 5 ASSISTANT PARK RANGER CAPTAIN ASSISTANT PLAYGROUND SUPERVISOR FACILITY SUPERVISOR I LIFEGUARD SCHOOL CROSSING GUARD SENIOR TRANSIT DRIVER	10.00	10.40	10.80	11.20	11.60	12.00	12.40
STEP 6 FACILITY SUPERVISOR II LIFEGUARD CAPTAIN PARK RANGER CAPTAIN PLAYGROUND SUPERVISOR SOFTBALL SUPERVISOR ASSISTANT HARBOR MASTER	10.55	11.30	12.05	12.80	13.55	14.30	15.05
STEP 7 AQUATICS DIRECTOR PARK INTERN	11.15	11.90	12.65	13.40	14.15	14.90	15.65
STEP 7 A FARMER'S MARKET MASTER HARBOR MASTER	11.75	12.50	13.25	14.00	14.75	15.50	16.25
STEP 8 BOARD OF CANVASSERS BOARD OF REVIEW RECEIVING BOARD ELECTION WORKERS (INSPECTORS) ELECTION WORKER CHAIRPERSON ELECTION WORKER CO-CHAIRPERSON	\$65.00 per day \$75.00 per day \$60.00 per day \$9.00 per hour \$11.50 per hour \$10.50 per hour						

Commission Meeting Date: December 9, 2014

Date: December 3, 2014
To: Honorable Mayor & City Commission
From: Planning & Economic Development Department
RE: Farmers' Market- Fifth Amendment to Purchase Agreement

SUMMARY OF REQUEST: The City is waiting for the contractor's lien period on the Farmers' Market to expire, so the property can be transferred from the DMDC to the City free of any claims. This is taking longer than anticipated. Therefore, a Fifth Amendment to the Purchase Agreement is recommended to extend the closing date. The Amendment allows for continued operation of the Farmers' Market prior to the official closing on the property, with the City "fully responsible for any and all liability related to operating the farmers' market" during that time. The Closing is moved to December 30, 2015 or before. Meanwhile, the City is working with the County Assessor on alternatives to lower the taxable value on the property while it is in this transition period.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the attached "Fifth Amendment to Purchase Agreement" and authorize the City Manager's signature.

FIFTH AMENDMENT TO PURCHASE AGREEMENT

This Amendment ("Amendment") is made effective on _____, 2014 ("Effective Date") by and between the **City of Muskegon**, a Michigan municipal corporation, with offices located at 933 Terrace Street, Muskegon, Michigan 49440 ("City"), and **Downtown Muskegon Development Corporation**, a Michigan non-profit corporation, with offices located at 425 W. Western, Muskegon, Michigan 49442 ("DMDC"). City and DMDC, may each be referred to as a "Party" or collectively as "Parties".

Background

A. City and DMDC entered into a purchase agreement on August 13, 2013 ("Purchase Agreement") for certain Premises (as defined in the Purchase Agreement). The Premises are being sold by DMDC to City for the purpose of operating a farmer's market in downtown Muskegon.

B. The intent of the Purchase Agreement was to have a Closing (as defined in the Purchase Agreement) upon the completion of construction of certain elements and structures by DMDC. The farmer's market opened on May 3, 2014, however, the Parties were not be able to close prior to such date.

C. The Parties now desire to move the Closing to on or before December 30, 2015, or such other date mutually agreed upon by the Parties. During the time period between May 3, 2014 and the Closing, the Parties desire for the City to operate the farmer's market on the Premises.

Therefore, for good and valuable consideration, and the mutual promises contained in this Amendment, the Parties agree to amend Purchase Agreement as follows:

1. **Closing.** The Closing shall occur on or before December 30, 2015, or such other date mutually agreed upon by the Parties.

2. **Operations.** From the date the farmer's market opens on the Premises until Closing, the City shall operate the farmer's market ("Operations Period"). City shall have full use of the Premises during the Operations Period.

3. **Liability.** During the Operations Period, City shall be fully responsible for any and all liability on the Premises related to operating the farmer's market. In addition, City shall include operating the farmer's market on its general liability insurance coverage. Notwithstanding the preceding, DMDC shall be responsible for any liability on the Premises related to its actions, and the actions of its employees or agents.

4. **No Other Modification.** Except as expressly modified by the terms of this Amendment, the Purchase Agreement shall remain in full force and effect. In the event of any inconsistency or conflict between the Purchase Agreement and this Amendment, the provisions of this Amendment shall govern and control.

The Parties have executed this Amendment as of the Effective Date.

[Signatures to appear on the following page]

CITY: **City of Muskegon,**
 a Michigan municipal corporation

By: _____
Name: Frank Peterson
Title: City Manager
Date: _____, 2014

DMDC: **Downtown Muskegon Development Company,**
 a Michigan non-profit corporation

By: _____
Name: _____
Title: _____
Date: _____, 2014

Commission Meeting Date: December 9, 2014

Date: December 3, 2014
To: Honorable Mayor and City Commissioners
From: Planning & Economic Development
RE: Public Hearing - Request for an Industrial Facilities Exemption Certificate – AFI Real Estate

SUMMARY OF REQUEST:

Pursuant to Public Act 198 of 1974, as amended, Real Estate, 1920 Port City Blvd., has requested the issuance of an Industrial Facilities Tax Exemption Certificate. The total capital investment will be \$640,000 in real property and will create up to twenty (20) jobs. This qualifies them for a tax abatement of twelve (12) years.

FINANCIAL IMPACT:

The City will capture certain additional property taxes generated by the expansion (see attached Summary Sheet).

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Approval of the attached resolution granting an Industrial Facilities Exemption Certificate for a term of twelve (12) years for personal property.

COMMITTEE RECOMMENDATION:

None

Resolution No. _____

MUSKEGON CITY COMMISSION

**RESOLUTION APPROVING APPLICATION FOR ISSUANCE
OF INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
*AFI Real Estate***

WHEREAS, pursuant to P.A. 198 of 1974 as amended, after duly noticed public hearing held on July 26, 1983, this Commission by resolution established an Industrial Development District as requested by the City of Muskegon for Port City Industrial Park, including the property owned by AFI Real Estate, 1920 Port City Blvd., Muskegon, Michigan 49442; and

WHEREAS, AFI Real Estate has filed an application for the issuance of an Industrial Facilities Tax Exemption Certificate with respect to new machinery and equipment has been installed within said Industrial Development District ; and

WHEREAS, said application was filed no later than six months after project completion and the Muskegon City Commission held a public hearing on December 9, 2014, at the Muskegon City Hall in Muskegon, Michigan at 5:30 p.m. at which hearing the applicant, the assessor and representatives of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, the addition of real property is calculated to and will have the reasonable likelihood to retain, create, or prevent the loss of employment in Muskegon, Michigan; and

WHEREAS, the aggregate SEV of real property exempt from ad valorem taxes within the City of Muskegon, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted.

NOW, THEREFORE, BE IT RESOLVED by the Muskegon City Commission of the City of Muskegon, Michigan that:

- 1) The Muskegon City Commission finds and determines that the Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Act of 1974 as amended and Act No. 255 of the Public Acts of 1978 as amended shall not have the effect of substantially impeding the operation of the City of Muskegon or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Muskegon.
- 2) The application of AFI Real Estate , for the issuance of an Industrial Facilities Tax Exemption Certificate with respect to the installation of new machinery and equipment on the following described parcel of real property situated within the City of Muskegon to wit:

CITY OF MUSKEGON PORT CITY INDUSTRIAL CENTER LOTS 4-6 EXC SLY 45 FT LOT 6 ALSO EXC N 66 FT LOT 4 DESC AS FOLS COM @ NW COR SD LOT FOR POB TH S 1D 12M 30S W ALG W LN SD LOT 66.33 FT TH S 89D 42M 48S E 300 FT TO E LN SD LOT TH N 1D 12M 30S E ALG SD E LN 66.29 FT TO NW COR SD LOT TH N 89D 42M 20S W ALG SD N LN 300 FT TO POB

- 3) The Industrial Facilities Tax Exemption Certificate is issued and shall be and remain in force and effect for a period of 12 years on real property.

Adopted this 9th Day of December 2014.

Ayes:

Nays:

Absent:

BY: _____
Stephen J. Gawron
Mayor

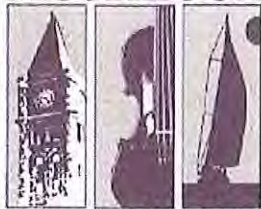
ATTEST: _____
Ann Cummings
Clerk

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Muskegon City Commission, County of Muskegon, Michigan, at a regular meeting held on December 9, 2014.

Ann Cummings
Clerk

MUSKEGON



West Michigan's Shoreline City

City of Muskegon Industrial Facilities Exemption Application Summary Sheet

Employment Information: 53 Employees

Racial Characteristics:

White	51
Minority	2

Gender Characteristics:

Male	48
Female	5

Total No. of Anticipated New Jobs: 20

Investment Information:

Real Property:	\$640,000
Personal Property	\$0
Total:	\$640,000

Property Tax Information: (Annual)

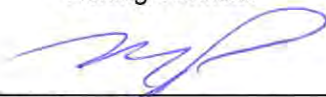
	<u>All Jurisdictions</u>	<u>City Only</u>
Total New Taxes Generated	\$ 18,293	\$ 3,543
Value of Abatement	\$ 9,147	\$ 1,772
Total New Taxes Collected	\$ 9,147	\$ 1,772

Income Tax Information: (Annual)

Total Additional Income Tax Generated: \$ 3,494

Company Requirements:

Adopted Affirmative Action Policy	☒ Yes	☐ No
Meeting w/ City Affirmative Action Director	☒ Yes	☐ No
Signed Tax Abatement Contract	☒ Yes	☐ No
Taxes Paid In Full	☒ Yes	☐ No
Zoning Conflicts	☐ Yes	☒ No


Mike Franzak
Planner III


Dwana Thompson
Affirmative Action Director

CITY OF MUSKEGON

CONTRACT FOR TAX ABATEMENT

Act 198 Public Acts of 1974

AGREEMENT between CITY OF MUSKEGON, a municipal corporation of 933 Terrace Street, Muskegon, Michigan 49441, ("City") and AFI Real Estate ("Company").

Recitals:

A. The Company has applied to City for the establishment of an industrial development district or industrial rehabilitation district pursuant to the provisions of Act 198 of the Public Acts of 1974, as amended, which act requires a contract between the City and the Company to be agreed and submitted with the Company's subsequent anticipated application for an industrial facilities exemption certificate.

B. That in addition to the statutory requirement, the City has determined that it is in the best interests of the taxpayers, property owners and residents of the City that this Agreement be approved and executed prior to the establishment of the requested district, and the City deems this Contract, together with the conditions set forth in the said Act to constitute a necessary element in the City's determination whether or not to create the district.

C. The Company intends to install the project set forth in its application ("project") which it believes qualifies for the process of establishing the district and the application for industrial facilities exemption certificate.

D. The City, provided this Agreement is executed, will determine whether to create the district based upon the potential for the production of permanent jobs, the continuation or increase of economic activity, planning and zoning considerations and the City's general plan and intentions regarding economic development. In addition to the City policy considerations and predictions that the Company's proposed district and certificate benefit the community in those ways, the City has further determined that the contractual commitments made by the Company to thereby assist the community shall be binding on the Company and necessary to continue the tax exemption made possible by the certificate.

NOW THEREFORE THE PARTIES AGREE:

1. **COMPANY AGREEMENT.** The Company irrevocably commits to the investment, job retention and job creation promises made in its application, a copy of which is attached hereto and incorporated herein. In particular the Company agrees:

1.1 That 100% of the jobs shall be filled and in existence with full-time employees by a date no later than two (2) years from the date of the granting of the certificate by the State Tax Commission.

1.2 The Company shall meet the affirmative action goal included in the application or in any documents supplied by the City and utilized by the Company, including any additional representations made to the City Commission on or before the date two (2) years after the granting of the certificate by the State Tax Commission. It shall maintain the said levels of employment diversity during the period of the certificate.

1.3 The Company, by the end of two (2) years from the date of the grant of the certificate by the State Tax Commission shall have completed the investment of \$640,000 in real property improvements as shown in the application.

1.4 That the improvements and equipment to receive the tax abatement treatment shall be completed on or before the date two (2) years from the date of granting of the certificate by the State Tax Commission.

1.5 The Company shall pay its specific taxes required by the act in a timely manner, and shall not delay payments so as to incur any penalties or interest.

1.6 The Company shall not appeal the valuation of any real or personal property at the facility to the Michigan Tax Tribunal or the State Tax Commission.

1.7 The Company shall fully cooperate with the City representatives in supplying all requested and required documentation regarding jobs, investment, the meeting of all goals and the timely installation and utilization of equipment and improvements. The City shall be entitled to inspect at reasonable hours the Company's premises where the said improvements and equipment have been installed and where the said jobs are performed.

1.8 The Company shall maintain, during the entire period for which the tax abatement is granted, the level of jobs, affirmative action goals, production and utilization of the improvements and equipment at the site where the district has been created and for which the tax exemption has been granted.

1.9 The Company shall not cause or fail to cure the release of any hazardous substance, or the violation of any environmental law on its premises in the City. It shall report any releases to the appropriate governmental authority in a timely and complete manner, and provide copies of said report documentation to the City. It shall comply with all orders and actions of any governmental agency having authority.

1.10 The Company shall maintain the equipment and improvements so as to minimize physical or functional obsolescence.

1.11 The Company shall continue to operate its business location in the City, containing the same number of and type of jobs, for the term of the certificate.

2. **AGREEMENT BY THE CITY.** Provided this contract has been executed and further provided all applications to create the district and achieve the industrial facility exemption certificate have been properly filed, the City shall, in a timely manner, determine in a public meeting to create the district and receive, process, and approve thereafter the Company's application for an industrial facilities exemption certificate. The City may consider this contract in a meeting separate from and prior to the meeting in which the City considers the creation of the district and approval of the application for certificate. Further, the City shall require the submission of this contract signed by the Company together with its applications, before creating the district.

3. **EVENTS OF DEFAULT.** The following actions or failures to comply shall be considered events of default by the Company:

3.1 Failure to meet any of the commitments set forth above.

3.2 The closing of the Company's facilities in the City. Closing shall mean for purpose of this Agreement, the removal, without transfer to another site within the City of substantially all of the production facilities, and the elimination of substantially all the jobs created or retained thereby, which are set forth in the Company's application.

3.3 Failure to afford to the City the documentation and reporting required.

3.4 The failure to create or retain jobs, meet affirmative action goals or expend the funds on equipment and improvements as represented in the application within the times required hereby.

3.5 The bankruptcy or insolvency of the Company.

3.6 The failure to pay any and all taxes and assessments levied on the Company's property or any other taxes, local, state or federal, including but not limited to City income taxes and the withholding of said City income taxes from employees as required by the City Income Tax Ordinance.

3.7 The performance or omission of any act which would lead to revocation under MCLA 207.565, being §15 of the Act.

3.8 The violation of any provisions, promises, commitments, considerations or covenants of this Agreement.

4. **REMEDIES ON DEFAULT.** In the event of any of the above defaults the City shall have the following remedies which it may invoke without notice, except as may be reasonably required by the Company's rights to due process:

4.1 In the event of closing as determined after investigation of the facts and a public hearing, the Company shall be immediately liable for penalties to be paid forthwith to the city as determined as follows:

4.1.1 The Company shall pay to the City for prorata distribution to the taxing units experiencing the abatement, an amount equal to the difference between the industrial facilities tax which it has paid, and the total property taxes to the relevant taxing units which it would have paid, given its installations of improvements and equipment, during the years for which the certificate was in effect.

4.1.2 Immediate Revocation. The Company hereby consents to revocation to the IFT certificate before the State Tax Commission, without hearing, and the City shall submit a copy of this Agreement to the State Tax Commission in connection with its revocation procedure, giving notice that the default has occurred and immediate revocation should occur.

4.2 In the event the improvements and equipment have not been installed before the two (2) year period, in addition to the revocation procedures before the State Tax Commission, the abatement should immediately be reduced by the City proportionately, and any installations which have not been finished at the end of said two (2) year period shall not be eligible for the abatement thereafter and shall be placed on the regular tax roll.

4.3 Failure to Expend the Funds Represented. In the event, (whether or not the installations have been completed), the Company has not expended the funds it has represented on its application that it would invest for the installation of equipment, the abatement shall be reduced prorata, and any remaining value of equipment shall be placed on the regular tax roll.

4.4 Job Creation and Retention. In the event the promised number of jobs have not been created or retained at the end of the two (2) years after the grant of the certificate by the State Tax Commission, the abatement shall be proportionately reduced.

4.5 Affirmative Action Goals. In the event, after one (1) year from the grant of the certificate by the State Tax Commission, the affirmative action goals of the City for additional jobs have not been met on a prorata basis, the abatement shall be revoked.

4.6 For other violations of this Agreement or for actions or omissions by the Company amounting to grounds for revocation by statute, the City shall recommend to the State Tax Commission immediate revocation of the certificate.

- 4.7 Special Assessment. For any amount due to be paid to the City, under this Section 4, the Company consents that the City shall have a personal action against the Company for the said amount, and in addition, cumulatively, and not by election, the City shall have a special assessment lien on all the property of the Company personal and real, located in the City, for the collection of the amounts due as and in the manner of property taxes and in such case the collection of the said special assessment shall be accomplished by addition by the City to the Company's property tax statement regularly rendered.
5. Governing Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Michigan applicable to contracts made and to be performed within the State of Michigan.
6. Counterparts. This Agreement may be executed in one or more counterparts. Notwithstanding such execution all such counterparts shall constitute one and the same Agreement.
7. Benefit. This Agreement shall be binding upon and inure to the benefit of the respective parties, their successors and personal representatives.
8. Effective Date. This Agreement shall be effective on the date the State of Michigan Tax Commission grants the company at Industrial Facilities Exemption Certificate.

CITY OF MUSKEGON

By _____
Stephen J. Gawron, Mayor

Date _____

and _____
Ann Cummings, Clerk

Date _____

By Stephen Kutcher
Stephen Kutcher
Its President

Date 12/1/14

Date: December 3rd, 2014
To: Honorable Mayor and City Commissioners
From: Director of Public Safety Jeffrey Lewis
RE: Local Parking Restrictions – Ordinance Amendment

SUMMARY OF REQUEST:

The Director of Public Safety requests that the City Commission review and authorize the proposed amendment to Chapter 92; Article V., subsections 71-72-73 of the City of Muskegon Ordinance as it relates to parking restrictions, snow emergency declaration, and parking violations bureau.

Sec. 92-71; is an inclusive list of “*parking restriction*” that could be enforced within the city limits of Muskegon, which includes “*winter parking ban*”, and allowances to park on the “*terrace*” at specified times of the year.

Sec. 92-72; is a “*snow emergency declaration*” which would be enacted at the request of the Mayor (designee) to clear the public streets if snow or other winter precipitation was significant and/or impeded safe travel upon the city streets.

Sec. 92-73; is a “*parking violations bureau – minimum parking fines*”, the fine schedule (*graduated system with set levels*) was aligned with the city ordinance parking restrictions to specify the level of fine(s) associated with the specific parking violations within sec. 92-71.

FINANCIAL IMPACT:

N/A

BUDGET ACTION REQUIRED:

N/A

STAFF RECOMMENDATION:

Staff recommends approving this ordinance amendment as written.

**City of Muskegon
Muskegon County, Michigan
Ordinance Amendment No. _____**

THE CITY OF MUSKEGON HEREBY ORDAINS:

Ordinance Amendment Nos. 2325, Adopted July 8, 2014 and Ordinance Amendment 2326, adopted August 12, 2014 are hereby repealed. Chapter 92 "Traffic and Vehicles," is hereby amended by adding a new Article V "Local Parking Restrictions" as follows:

ARTICLE V. LOCAL PARKING RESTRICTIONS

Sec. 92-71 Parking restrictions

- (1) A person shall not stop, stand, or park a vehicle in any of the following places, except when necessary to avoid conflict with other traffic or to comply with the law or the directions of a police officer or traffic control device:
- (a) On a sidewalk
 - (b) In front of a public or private driveway
 - (c) Within an intersection.
 - (d) Within 15 feet of a fire hydrant.
 - (e) On a crosswalk.
 - (f) Within 20 feet of a crosswalk or, if none, then within 15 feet of the intersection of property lines at an intersection of streets.
 - (g) Within 30 feet of any flashing beacon, stop sign, yield sign, or traffic control signal located at the side of a street.
 - (h) Between a safety zone and the adjacent curb or within 30 feet of points on the curb immediately opposite the ends of a safety zone, unless a different length is indicated by signs or markings.
 - (i) Within 50 feet of the nearest rail of a railroad crossing.
 - (j) Within 20 feet of the driveway entrance to any fire station and, on the side of a street opposite the entrance to any fire station, within 75 feet of the entrance when property signposted.
 - (k) Alongside or opposite any street excavation or obstruction when such stopping, standing, parking would obstruct traffic.
 - (l) On the street side of any vehicle stopped or parked at the edge or curb of a street.
 - (m) On any bridge or other elevated structure on a street or within a street tunnel.
 - (n) Within 200 feet of an accident at which police officers are in attendance.
 - (o) In front of a theater.
 - (p) In any place or in any manner so as to block immediate egress from any emergency exit or exits which are conspicuously marked as building emergency exits.
 - (q) In any place or in a manner so as to block or hamper the immediate use of an immediate egress from any fire escape which is conspicuously marked as a fire escape and which provides an emergency means of egress from any building.
 - (r) At any place where official signs prohibit stopping, standing, or parking.
 - (s) In a parking space which is clearly identified by an official sign as being reserved for use by handicappers and which is on public property or private property that is available for public use, unless the person is a handicapper as described in the act or unless the person is parking the vehicle for the benefit of a handicapper. A

certificate of identification issued under section 675(5) of the Act (MCL 257.675(5)) to a handicapper shall be displayed on the lower left corner of the front windshield. A special registration plate issued under section 803d of the Act (MCL 257.803d) to a handicapper shall be displayed on the vehicle.

- (t) Within 500 feet of a fire at which fire apparatus are in attendance when the scene of the fire lies outside of a city or village. However, volunteer firefighters responding to the fire may park within 500 feet in a manner that does not interfere with fire apparatus at the scene. Vehicles legally parked before the fire shall be exempt from this subsection.
- (u) Along or on any unpaved parkway, except where the same is used for a driveway to enter private or public property. Parking on the terrace (i.e., the area between the property line and the street) is permitted during the winter season from December 15th through the last day of February.
- (v) In any public park, beach or other public area between the hours of 11:00 p.m. and 5:00 a.m.
- (w) In any public or municipal parking areas between the hours of 2:00 a.m. and 7:00 a.m.
- (x) Other than between painted lines in designated parking areas.
- (y) On unimproved side or front yards of residential lots.
- (z) On any street between 2:00 a.m. and 6:00 a.m. during the winter season from December 15th through the last day of February.
- (aa) On those streets that have been signed or marked for angle parking, a person shall not stop, stand, or park a vehicle other than at the angle to the curb or edge of the roadway indicated by the signs or markings. The front of the vehicle must be nearest the curb or edge of roadway and the rear of the vehicle nearest the travel portion of the roadway or parking area (no backing in).
- (bb) A person shall not stand or park a vehicle in a roadway other than parallel with the edge of the roadway, headed in the direction of lawful traffic movement, and with the right-hand wheels of the vehicle within 12 inches of the curb or edge of the roadway, except otherwise provided in this part.
- (cc) A person shall not stop, stand, or park a vehicle other than a bus in a bus stop or other than a taxi cab in a taxi cab stand when the stop or stand has been officially designated and appropriately signed, except that the driver of a passenger vehicle may temporarily stop therein for the purpose of, and while actually engaged in, the expeditious loading or unloading of passengers, if the stopping does not interfere with any bus or taxi cab waiting to enter or about to enter the zone.
- (dd) In violation of an official sign restricting the period of time for or manner of parking.
- (ee) In a place or in a manner that blocks the use of any alley.
- (ff) On a street or highway in such a way as to obstruct the delivery of mail to a (rural) mailbox by a carrier of the United States postal service.

(2) A person who violates this section is responsible for a civil infraction.

State law references —Uniform Traffic Code, MCL 257.951et seq.; Michigan Vehicle Code, MCL 257.1 et. seq.

Section 92-72. Snow Emergency

(1) No Parking During Snow Emergency.

Except as otherwise provided in this ordinance, no person shall park any vehicle and/or trailer on any street during a declared snow emergency. Permits for on-street parking issued under any ordinance or authority of the city shall not be valid during a declared snow emergency.

(2) Declaration of Emergency.

- (a) In the interest of the public health, safety and welfare and at the request of appropriate municipal staff, the Mayor or, in his/her absence, the Vice Mayor or, if neither are available, the City Manager may declare a snow emergency whenever ice or snow has accumulated or is significantly likely to accumulate to such an extent as to impede safe travel upon the city streets.
- (b) Upon declaration of a snow emergency, the city's designated representative shall immediately publicize the snow emergency and parking prohibition in a manner reasonably calculated to inform the public of the requirements of this ordinance. The snow emergency shall be effective six (6) hours after its initial declaration and publication.

(3) Time Limit for Removal of Parked Vehicle – Impoundment Conditions and Penalties

- (a) Within six hours of the declaration of the snow emergency, any motor vehicle or trailer on any street, road or avenue within the city shall be removed.
- (b) The city is hereby authorized to remove any vehicle and/or trailer which is parked on any street during a declared snow emergency and to transport the same to an impound facility designated by the city. Towing, storage and impound fees shall be charged to the owner of the vehicle and/or trailer impounded. All impounding fees shall be paid prior to the return of the vehicle or trailer to the owner.
- (c) In addition to liability for towing, storage and any other impound fees related to removal of a vehicle and/or trailer from the street during a declared snow emergency, the registered owner and/or driver of such vehicle may be ticketed for violation of this ordinance. Such a violation shall constitute a civil infraction.

(4) Termination.

- (a) Whenever the Mayor, or in the absence of the Mayor the Mayor Pro Tem, or in the absence of both then the City Manager, finds the conditions which gave rise to a snow emergency no longer exist, it shall be terminated by notice given substantially in the same manner it was declared.
- (b) In the absence of an official termination of the snow emergency, the parking prohibition shall be lifted on those streets where the city has completed snow plowing from curb to curb for the length thereof lying between two successive street intersections and the snow or sleet has stopped.
- (c) In the absence of (a) or (b) above, the snow emergency shall terminate automatically forty eight (48) hours after the effective time of the declaration unless the emergency has been extended and notice of said extension has been given in substantially the same manner the emergency was first declared.

(5) Presumption that owner parked vehicle or trailer.

In any proceeding for a violation of this chapter, proof that the motor vehicle or trailer described in the complaint was parked in violation of such chapter, together with proof that the defendant named in the complaint was at the time of such violation the registered owner of such vehicle or trailer, shall constitute a presumption that the registered owner of such vehicle or trailer was the person who parked such vehicle or trailer at the point where and for the time during which such violation occurred.

(6) Other parking restrictions remain in force.

Nothing contained in this ordinance shall be construed to permit parking at any time or place where it is prohibited by any other provision of law.

Section 92-73. Parking violations bureau; minimum parking fines.

- (1) Pursuant to the provisions of state law MCL 600.8395, there is hereby established within the city a parking violations bureau to accept pleas of responsible in motor vehicle parking violation cases and to collect and retain fines and costs as prescribed by ordinance.
- (2) Upon pleading responsible or being found responsible by a court, the fines for parking violations shall be as follows:

(2.1) Level 1 parking violations

S

Code Section 92-71 (1)	Offense
bb	Failing to park at the curb in the proper direction (facing traffic)
bb	Parking on one-way street where prohibited
aa	Violation of angle parking signs
aa	Backed into space
cc	Loading zone
cc	Passenger zone/ Bus Zone
dd	Parking overtime

The penalties for level 1 parking violations are as follows:

If paid within 7 days	If paid after 7 days but before 14 days	If paid after 14 days but before 30 days	If paid after 30 days
\$10.00	\$20.00	\$30.00	\$60.00

(2.2) Level 2 parking violations

Code Section	Offense
r	Parking so as to obstruct traffic
a	Parking on sidewalk
b	Blocking driveways
c	Within an intersection
e	In a crosswalk
f	Within 20 feet of a crosswalk or within 15 feet of property lines at intersection
g	Too close to a flashing beacon, stop sign, yield sign, traffic control signal, or other traffic sign
h	In a safety zone
i	Too close to railroad
j	Too close to fire station entrance
k	Parking along side or opposite of street excavation
m	Parking on a bridge or in a tunnel
n	Parking within 200 feet of an accident
o	Parking in front of a theater
p	Blocking emergency exits
q	Blocking fire escape
r	Posted prohibited parking; parking violation of any posted signs
t	Within 500 feet of a fire or fire apparatus (except volunteers and vehicles legally parked before the fire)
u	Parking on terrace or parkway
y	Front & Side Yard Parking
z	2a – 6a Parking Prohibited
ee	Alley parking
ff	Obstruct Mail Delivery

The penalties for level 2 parking violations are as follows:

If paid within 7 days	If paid after 7 days but before 14 days	If paid after 14 days but before 30 days	If paid after 30 days
\$15.00	\$30.00	\$45.00	\$70.00

(2.3) Level 3 parking violations

Code Section	Offense
d	Too close to a fire hydrant
l	Double parking
v	Parking in a public park after 11:00 p.m. and before 5:00am

The penalties for level 3 parking violations are as follows:

If paid within 7 days	If paid after 7 days but before 14 days	If paid after 14 days but before 30 days	If paid after 30 days
\$20.00	\$40.00	\$60.00	\$80.00

(2.4) Level 4 parking violations

Code Section	Offense
58-34	Launching a Boat at City Launch Ramp Facilities Without Permit From March 1 thru November 30

The penalties for level 4 parking violations are as follows:

If paid within 7 days	If paid after 7 days but before 14 days	If paid after 14 days but before 30 days	If paid after 30 days
\$55.00	\$65.00	\$75.00	\$85.00

(2.5) Any other violation of the parking provisions which are not listed in the above schedules shall be considered level 2 parking violations and shall carry the penalties set forth above for level 2 violations, except that:

- a) unlawful parking in a space reserved for persons with disabilities as defined in applicable state law shall carry a minimum of \$105.00, which shall increase to \$210.00 after the first seven days after the violation, and \$315.00 after 14 days and,
- b) unlawful parking in a fire lane shall carry a minimum of \$30.00, which shall increase to \$60.00 after the first seven days after the violation and \$90.00 after 14 days and \$120.00 after 30 days.

This ordinance adopted:

Ayes: _____
Nays: _____

Adoption Date: _____

Effective Date: _____

First Reading: _____

Second Reading: _____

CITY OF MUSKEGON

By _____
Ann Cummings, MMC
City Clerk

CERTIFICATE

The undersigned, being the duly qualified clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the _____ day of _____, 2014, at which meeting a quorum was present and remained throughout, and that the original of said ordinance is on file in the records of the City of Muskegon. I further certify that the meeting was conducted, and public notice was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

DATED: _____, 2014

Ann Cummings, MMC
Clerk, City of Muskegon

Publish: Notice of Adoption to be published once within ten (10) days of final adoption.

**CITY OF MUSKEGON
NOTICE OF ADOPTION**

TO: ALL PERSONS INTERESTED

Please take notice that on _____, 2014, the City Commission of the City of Muskegon repealed Ordinance Amendments 2325 and 2326 and adopted an amendment to Chapter 92 "Traffic and Vehicles," Article V "Local Parking Restrictions," prohibiting parking in various situations as specified therein.

Copies of the ordinance may be viewed and purchased at reasonable cost at the Office of the City Clerk in the City Hall, 933 Terrace Street, Muskegon, Michigan, during regular business hours.

This ordinance amendment is effective ten (10) days from the date of this publication.

CITY OF MUSKEGON

Published: _____, 2014 By: _____
Ann Cummings, MMC, Its Clerk

PUBLISH ONCE WITHIN TEN (10) DAYS OF FINAL PASSAGE

Date: December 3, 2014

To: Honorable Mayor and City Commissioners

From: Finance

RE: 2015 User Fee Update

SUMMARY OF REQUEST: City departments have reviewed and updated their user fees and these have been incorporated into the Master Fee Resolution that is attached for your consideration.

The new fees and fee changes that are being proposed are highlighted on the attached spreadsheet and include the following:

- Modification to Cemeteries opening (cremation) fee for non-residents of the City and elimination of other Cemeteries opening (cremation) and family tree search fees to simplify the fee schedule;
- New fee added in the Clerk's Office for liquor license renewal after February 28 and the ordinance book fee has been eliminated;
- New fee added by DPW for use of bike path for organized events and new fee for wide load permit;
- Increased fee for wedding reservations in/on City parks/beaches;
- Reduction in the late fee for non-payment of rental registration annual fee;
- Modifications to the Farmers Market daily fees following the first season of operating the new market;
- New fees added for license to purchase applications to be processed by the Police Department and court or probation ordered preliminary breath tests to be performed;
- Marina added new fees for shoppers docks and cost to move catamaran post, commercial launch ramp permit, trailer storage and end of season late removal fees have been adjusted;
- Fees for installation of water or sewer stub line to property line have been increased as these fees have not changed in many years;
- New fee added for thawing water/sewer line after the first free visit each season and new fee for TV sewer lateral;
- Additions and changes to some Zoning fees to fall in line with other municipalities and to better reflect costs.

FINANCIAL IMPACT: Increased revenue for fee supported activities.

BUDGET ACTION REQUIRED: None at this time. Adoption of the Master Fee Resolution will help the City attain its budgeted revenue estimates.

STAFF RECOMMENDATION: Approval.

COMMITTEE RECOMMENDATION: None.

City of Muskegon

RESOLUTION

A resolution adopting fees for services in the City entitled "Master Fee Resolution".

The City of Muskegon hereby RESOLVES:

1. The City of Muskegon has in the past adopted resolutions from time to time which set fees for various services in the City.
2. That in addition to the specifically adopted resolution fees, there are fees which are charged pursuant to ordinances and codes as well the fees which are charged in the exercise of various other functions of the City which serve the public.
3. That the City Commission has reviewed all of the fees which are charged from time to time pursuant to resolution, ordinance and in the affording of services to and for the public, and has determined to adopt the resolution a comprehensive schedule of fees by this resolution which is hereby called the "Master Fee Resolution".
4. That the City Commission and its committees, with the advice of the staff of the City, have carefully investigated and examined the fees set forth in this Master Resolution and have determined that they are reasonably related to the actual cost of affording the services involved.

NOW, THEREFORE, THE CITY COMMISSION HEREBY RESOLVES:

1. That the schedule of fees attached to this resolution is hereby adopted and shall be charged for the services set forth in the schedule and under the conditions set forth therein.
2. That any fees listed which are also listed in specific resolutions, rules or regulations, shall be charged in accordance with those resolutions, rules and regulations, and with the practices of the City in affording the appropriate services.
3. That the adoption of this resolution does not amend or change previous specific resolutions for the charging of fees for services, and does not preclude the existence of previous or future resolutions setting forth fees which are not included herein.

This resolution adopted.

Ayes
Nays

CITY OF MUSKEGON

Ann Marie Cummings, City Clerk

CERTIFICATE

This Resolution was adopted at a meeting of the City Commission of the City of Muskegon, held on December 9, 2014. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

Ann Marie Cummings, City Clerk

CITY OF MUSKEGON							
Master Fee Resolution - Schedule of Fees							
(Effective 1/1/2015)							
						PROPOSED	
				2013	2014	2015	DEPARTMENT
	DEPT	DESCRIPTION	UNIT	FEE	FEE	FEE	COMMENTS
1	ALL	ADMINISTRATIVE OVERHEAD ON SALES TO OUTSIDE PARTIES	TOTAL BALANCE DUE	15.00%	15.00%	15.00%	
2	ALL	COPIES FOR PUBLIC (STANDARD SIZES)	PER COPY	0.25	0.25	0.25	
3	ALL	FAX CHARGE FOR INFORMATION REQUESTS	PER PAGE	0.50	0.50	0.50	
4	ALL	LATE FEE ON CITY RECEIVABLES (EXCEPT TAXES)	PAST DUE BALANCE	1.00%	1.00%	1.00%	PER MO./IMPOSED AFTER 30 DAYS
5	CEMETERIES	CEMETERIES EVERGREEN MAUSOLEUM (CRYPTS A-B)	EACH	1,339.00	1,350.00	1,350.00	
6	CEMETERIES	CEMETERIES EVERGREEN MAUSOLEUM (CRYPTS A-B) NR *	EACH	1,664.00	1,700.00	1,700.00	
7	CEMETERIES	CEMETERIES EVERGREEN MAUSOLEUM (CRYPTS C-F)	EACH	1,533.00	1,600.00	1,600.00	
8	CEMETERIES	CEMETERIES EVERGREEN MAUSOLEUM (CRYPTS C-F) NR *	EACH	1,906.00	2,000.00	2,000.00	
9	CEMETERIES	CEMETERIES GRAVE PRICES (EVERGREEN)	ONE GRAVE	700.00	750.00	750.00	50% GOES TO PERPETUAL CARE
10	CEMETERIES	CEMETERIES GRAVE PRICES (EVERGREEN)	TWO GRAVES	1,300.00	1,400.00	1,400.00	50% GOES TO PERPETUAL CARE
11	CEMETERIES	CEMETERIES GRAVE PRICES (EVERGREEN) NR *	TWO GRAVES	1,599.00	1,650.00	1,650.00	50% GOES TO PERPETUAL CARE
12	CEMETERIES	CEMETERIES GRAVE PRICES (EVERGREEN) NR *	ONE GRAVE	827.00	900.00	900.00	50% GOES TO PERPETUAL CARE
13	CEMETERIES	CEMETERIES GRAVE PRICES (LAKESIDE)	ONE GRAVE	700.00	750.00	750.00	50% GOES TO PERPETUAL CARE
14	CEMETERIES	CEMETERIES GRAVE PRICES (LAKESIDE)	TWO GRAVES	1,300.00	1,400.00	1,400.00	50% GOES TO PERPETUAL CARE
15	CEMETERIES	CEMETERIES GRAVE PRICES (LAKESIDE) NR *	ONE GRAVE	827.00	900.00	900.00	50% GOES TO PERPETUAL CARE
16	CEMETERIES	CEMETERIES GRAVE PRICES (LAKESIDE) NR *	TWO GRAVES	1,599.00	1,600.00	1,600.00	50% GOES TO PERPETUAL CARE
17	CEMETERIES	CEMETERIES GRAVE PRICES (OAKWOOD)	ONE GRAVE	700.00	750.00	750.00	50% GOES TO PERPETUAL CARE
18	CEMETERIES	CEMETERIES GRAVE PRICES (OAKWOOD)	TWO GRAVES	1,300.00	1,400.00	1,400.00	50% GOES TO PERPETUAL CARE
19	CEMETERIES	CEMETERIES GRAVE PRICES (OAKWOOD) NR *	TWO GRAVES	1,599.00	1,650.00	1,650.00	50% GOES TO PERPETUAL CARE
20	CEMETERIES	CEMETERIES GRAVE PRICES (OAKWOOD) NR *	ONE GRAVE	827.00	900.00	900.00	50% GOES TO PERPETUAL CARE
21	CEMETERIES	CEMETERIES GRAVE PRICES (RESTLAWN-FLUSH MARKER)	ONE GRAVE	650.00	700.00	700.00	50% GOES TO PERPETUAL CARE
22	CEMETERIES	CEMETERIES GRAVE PRICES (RESTLAWN-FLUSH MARKER)	TWO GRAVES	1,200.00	1,300.00	1,300.00	50% GOES TO PERPETUAL CARE
23	CEMETERIES	CEMETERIES GRAVE PRICES (RESTLAWN-FLUSH MARKER) NR *	ONE GRAVE	717.00	750.00	750.00	50% GOES TO PERPETUAL CARE

CITY OF MUSKEGON							
Master Fee Resolution - Schedule of Fees							
(Effective 1/1/2015)							
						PROPOSED	
				2013	2014	2015	DEPARTMENT
	DEPT	DESCRIPTION	UNIT	FEE	FEE	FEE	COMMENTS
24	CEMETERIES	CEMETERIES GRAVE PRICES (RESTLAWN-FLUSH MARKER) NR *	TWO GRAVES	1,423.00	1,450.00	1,450.00	50% GOES TO PERPETUAL CARE
25	CEMETERIES	CEMETERIES GRAVE PRICES (RESTLAWN-UPRIGHT MARKER)	ONE GRAVE	700.00	750.00	750.00	50% GOES TO PERPETUAL CARE
26	CEMETERIES	CEMETERIES GRAVE PRICES (RESTLAWN-UPRIGHT MARKER)	TWO GRAVES	1,300.00	1,400.00	1,400.00	50% GOES TO PERPETUAL CARE
27	CEMETERIES	CEMETERIES GRAVE PRICES (RESTLAWN-UPRIGHT MARKER) NR *	ONE GRAVE	827.00	850.00	850.00	50% GOES TO PERPETUAL CARE
28	CEMETERIES	CEMETERIES GRAVE PRICES (RESTLAWN-UPRIGHT MARKER) NR *	TWO GRAVES	1,599.00	1,650.00	1,650.00	50% GOES TO PERPETUAL CARE
29	CEMETERIES	CEMETERIES IN-GOUND SPACE FOR CREMAINS (RESTLAWN)	EACH	289.00	300.00	300.00	
30	CEMETERIES	CEMETERIES IN-GOUND SPACE FOR CREMAINS (RESTLAWN) NR*	EACH	347.00	350.00	350.00	
31	CEMETERIES	CEMETERIES GRAVE PRICES (1/2 GRAVE--ALL CEMETERIES)	EACH	462.00	500.00	500.00	
32	CEMETERIES	CEMETERIES GRAVE PRICES (1/2 GRAVE--ALL CEMETERIES) NR *	EACH	578.00	600.00	600.00	
33	CEMETERIES	CEMETERIES OPENING (1/2 GRAVE)	EACH	260.00	250.00	250.00	
34	CEMETERIES	CEMETERIES OPENING (1/2 GRAVE) NR *	EACH	318.00	300.00	300.00	
35	CEMETERIES	CEMETERIES OPENING (CREMATION)	EACH	300.00	300.00	300.00	
36	CEMETERIES	CEMETERIES OPENING (CREMATION) NR *	EACH	312.00	300.00	350.00	
37	CEMETERIES	CEMETERIES OPENING (CREMATION, GRASS, CHAIRS)	EACH	330.00	350.00	0.00	OBSOLETE
38	CEMETERIES	CEMETERIES OPENING (CREMATION, GRASS, CHAIRS) NR *	EACH	370.00	400.00	0.00	OBSOLETE
39	CEMETERIES	CEMETERIES OPENING (CREMATION, TENT, GRASS, CHAIRS)	EACH	370.00	400.00	0.00	OBSOLETE
40	CEMETERIES	CEMETERIES OPENING (CREMATION, TENT, GRASS, CHAIRS) NR *	EACH	404.00	450.00	0.00	OBSOLETE
41	CEMETERIES	CEMETERIES SECOND CREMAINS (OPEN GRAVESITE)	EACH	58.00	60.00	60.00	FOR ADDITIONAL ASHES
42	CEMETERIES	CEMETERIES OPENING	EACH	500.00	500.00	500.00	
43	CEMETERIES	CEMETERIES OPENING NR *	EACH	607.00	600.00	600.00	
44	CEMETERIES	CEMETERIES OPENING (STILLBORN IN BABYLAND)	EACH	145.00	150.00	150.00	
45	CEMETERIES	CEMETERIES OPENING (STILLBORN IN BABYLAND) NR *	EACH	173.00	175.00	175.00	
46	CEMETERIES	CEMETERIES OPENING (STILLBORN NOT IN BABYLAND)	EACH	260.00	250.00	250.00	

CITY OF MUSKEGON							
Master Fee Resolution - Schedule of Fees							
(Effective 1/1/2015)							
						PROPOSED	
				2013	2014	2015	DEPARTMENT
	DEPT	DESCRIPTION	UNIT	FEE	FEE	FEE	COMMENTS
47	CEMETERIES	CEMETERIES OPENING (STILLBORN NOT IN BABYLAND) NR *	EACH	318.00	300.00	300.00	
48	CEMETERIES	CEMETERIES OVERTIME (MON-FRI AFTER 2:30PM)	EACH	200.00	300.00	300.00	
49	CEMETERIES	CEMETERIES OVERTIME (SATURDAYS & HOLIDAYS)	EACH	300.00	400.00	400.00	
50	CEMETERIES	CEMETERIES OVERTIME (SUNDAYS)	EACH	450.00	500.00	500.00	
51	CEMETERIES	CEMETERIES NICHES COLUMBARIUM	EACH	800.00	850.00	850.00	
52	CEMETERIES	CEMETERIES NICHES COLUMBARIUM NR	EACH	850.00	900.00	900.00	
53	CEMETERIES	CEMETERIES NICHES (OPEN/CLOSING)	EACH	125.00	125.00	125.00	
54	CEMETERIES	CEMETERIES NICHES (OPEN/CLOSING) NR	EACH	175.00	175.00	175.00	
55	CEMETERIES	CEMETERIES HEADSTONE SERVICE	PER SQUARE INCH	0.55	0.55	0.55	MINIMUM \$60.00
56	CEMETERIES	CEMETERIES SERVICE (GOVERNMENT MARKERS)	EACH	60.00	60.00	60.00	
57	CEMETERIES	CEMETERIES SERVICE (MAUSOLEUM VASES)	EACH	75.00	75.00	75.00	
58	CEMETERIES	CEMETERIES SERVICE HEADSTONE PRE-PLACEMENT	EACH	25.00	25.00	25.00	
59	CEMETERIES	CEMETERIES SERVICE (SMALL VASES) RESTLAWN	EACH	40.00	50.00	50.00	
60	CEMETERIES	ENTOMBMENT - EVERGREEN MAUSOLEUM	EACH	173.00	175.00	175.00	
61	CEMETERIES	ENTOMBMENT NR - EVERGREEN MAUSOLEUM	EACH	231.00	250.00	250.00	
62	CEMETERIES	TRANSFER & AFFIDAVIT FEE PER GRAVE SPACE	EACH	50.00	50.00	50.00	
63	CEMETERIES	CHAPEL FUNERAL SERVICE	EACH	50.00	75.00	75.00	
64	CEMETERIES	FAMILY TREE SEARCH	SINGLE SEARCH	3.00	5.00	0.00	OBSOLETE
65	CEMETERIES	FAMILY TREE SEARCH	FIVE SEARCHES	10.00	15.00	0.00	OBSOLETE
66	CLERK	ADDRESS LABELS - VOTER REGISTRATION	EACH	0.05	0.05	0.05	
67	CLERK	BUSINESS REGISTRATION	EACH	30.00	30.00	30.00	
68	CLERK	BUSINESS TRANSIENT/PEDDLER	PER DAY	30.00	0.00	0.00	OBSOLETE
69	CLERK	BUSINESS TRANSIENT/PEDDLER - RENEWAL MAY 1ST	ANNUAL		150.00	150.00	

CITY OF MUSKEGON							
Master Fee Resolution - Schedule of Fees							
(Effective 1/1/2015)							
						PROPOSED	
				2013	2014	2015	DEPARTMENT
	DEPT	DESCRIPTION	UNIT	FEE	FEE	FEE	COMMENTS
70	CLERK	BUSINESS AUCTIONEER LICENSE (INDIVIDUAL EVENT)	PER DAY	10.00	10.00	10.00	
71	CLERK	BUSINESS AUCTIONEER LICENSE (REGULAR)	PER YEAR	100.00	100.00	100.00	
72	CLERK	AUCTION FEE	PER DAY	30.00	30.00	30.00	
73	CLERK	BUSINESS COMMERCIAL GARBAGE HAULER	PER YEAR	100.00	0.00	0.00	OBSOLETE
74	CLERK	BUSINESS ENTERTAINMENT OCCUPANCY	PER YEAR	125.00	125.00	125.00	
75	CLERK	GAMING LICENSE REQUEST/PERMIT (30 DAYS OR MORE ADVANCE NOTICE)	EACH	75.00	75.00	75.00	
76	CLERK	GAMING LICENSE REQUEST (LESS THAN 30 DAYS ADVANCE NOTICE)	EACH	100.00	100.00	100.00	
77	CLERK	CITY HALL CONFERENCE ROOM RENTAL	PER HOUR	25.00	25.00	25.00	CHARGED TO LAW FIRMS AND OTHER FOR PROFIT ORGANIZATIONS WISHING TO USE FACILITIES FOR NON-CITY RELATED BUSINESS
78	CLERK	ENCROACHMENT PERMIT APPLICATION FEE	EACH	100.00	100.00	100.00	
79	CLERK	ENCROACHMENT PERMIT CERTIFICATE FEE	EACH LOCATION	50.00	50.00	50.00	SAME AS RENEWAL FEE
80	CLERK	ENCROACHMENT/RENTAL FEE (BUS BENCHES)	PER BENCH/PERMONTH	5.00	5.00	5.00	
81	CLERK	ENCROACHMENT 1-YEAR RENEWAL	EACH	25.00	25.00	25.00	
82	CLERK	ENCROACHMENT 1-YEAR RENEWAL (INSPECTION REQ'D)	EACH	50.00	50.00	50.00	
83	CLERK	ENCROACHMENT PERMIT TO WORK IN R-O-W	PER UNIT	10.00	10.00	10.00	OR ACTUAL COSTS (WHICHEVER IS GREATER)
84	CLERK	FIREWORKS DISPLAY PERMIT PROCESSING FEE (30 OR MORE DAYS ADVANCE NOTICE)	EACH	75.00	75.00	75.00	
85	CLERK	FIREWORKS DISPLAY PERMIT PROCESSING FEE (LESS THAN 30 DAYS ADVANCE NOTICE)	EACH	150.00	150.00	150.00	
86	CLERK	LIQUOR LICENSE RENEWAL (BEFORE FEBRUARY 28)	EACH	100.00	100.00	100.00	
87	CLERK	LIQUOR LICENSE RENEWAL (AFTER FEBRUARY 28)	EACH			150.00	NEW FEE
88	CLERK	LIQUOR LICENSE TRANSFER OF OWNERSHIP OR LOCATION	EACH	250.00	250.00	250.00	
89	CLERK	DEVELOPMENT DISTRICT AREA CLASS-C ON-PREMISES LIQUOR LICENSE (FORMERLY DOWNTOWN DEV AUTH LICENSE)	EACH	2,500.00	2,500.00	2,500.00	SAME REVIEW PROCESS AS FOR RENEWAL
90	CLERK	LIQUOR LICENSE NEW CLASS C LICENSE	EACH	2,500.00	0.00	0.00	OBSOLETE
91	CLERK	LIQUOR LICENSE NEW SDD OR SDM	EACH	250.00	0.00	0.00	OBSOLETE

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92	CLERK	NEW LIQUOR LICENSE	EACH	0.00	1,000.00	1,000.00	REPLACES FEES ABOVE
93	CLERK	GOING OUT OF BUSINESS SALE	EACH	50.00	50.00	50.00	UP TO ONE MONTH - RENEWABLE
94	CLERK	LIQUOR LICENSE (EXPANSION OF EXISTING LICENSE)	EACH	25.00	25.00	25.00	
95	CLERK	MOBILE FOOD VENDING PERMIT	PER MONTH			300.00	APPROVED BY COMMISSION IN 2014
96	CLERK	MOBILE FOOD VENDING PERMIT (BRICK & MORTAR RESTAURANT IN CITY)	PER MONTH			150.00	APPROVED BY COMMISSION IN 2014
97	CLERK	MOBILE FOOD VENDING PERMIT (BRICK & MORTAR RESTAURANT IN DDA DISTRICT)	PER MONTH			50.00	APPROVED BY COMMISSION IN 2014
98	CLERK	ORDINANCE BOOK	EACH	250.00	250.00	0.00	OBSOLETE
99	CLERK	ORDINANCE BOOK ON CD-ROM	EACH	250.00	0.00	0.00	OBSOLETE
100	CLERK	ORDINANCE BOOK SUBSCRIPTION SERVICE (BI-ANNUAL UPDATES)	PER YEAR	50.00	0.00	0.00	OBSOLETE
101	CLERK	PASSPORT APPLICATION FEE	EACH	25.00	25.00	25.00	FEDERAL LAW CHANGE
102	CLERK	PASSPORT PHOTO FEE	2 PHOTOS	10.00	10.00	10.00	
103	CLERK	PRECINCT MAPS (SMALL)	EACH	2.00	2.00	2.00	
104	CLERK	PUBLIC NOTARY FEE	EACH	5.00	5.00	5.00	CONSISTENT WITH COUNTY FEE
105	CLERK	SPECIAL EVENT PARKING FEE (UNDER 50 PARKING SPOTS)	PER EVENT			25.00	APPROVED BY COMMISSION IN 2014
106	CLERK	SPECIAL EVENT PARKING FEE (OVER 50 PARKING SPOTS)	PER EVENT			50.00	APPROVED BY COMMISSION IN 2014
107	CLERK	TELECOMMUNICATIONS ACT NEW PROVIDER FEE	EACH	500.00	500.00	500.00	PER NEW STATE TELECOMMUNICATIONS ACT
108	CLERK	VOTER INFORMATION - ON DISK	EACH	25.00	25.00	25.00	
109	CLERK	VOTER REGISTRATION - HARDCOPY LIST	PER LISTING	0.01	0.01	0.01	
110	CLERK	VOTER REGISTRATION - MAILING LABELS	PER LABEL	0.05	0.05	0.05	
111	CNS	MORTGAGE REFINANCE FEE	EACH	50.00	50.00	50.00	
112	CNS	REHAB LOAN APPLICATION FEE	EACH	200.00	200.00	200.00	
113	CNS	RENTAL REHAB APPLICATION FEE	PER LOAN	100.00	100.00	100.00	
114	DPW	ADDITIONAL GARBAGE SERVICE (1 TONER)	PER MONTH	13.00	13.00	13.00	

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115	DPW	APPLIANCE STICKER	EACH	25.00	25.00	25.00	
116	DPW	GARBAGE CART REPLACEMENT - DAMAGED BY USER	EACH	55.00	55.00	55.00	
117	DPW	GARBAGE SERVICE - SMALL BUSINESS	PER MONTH	16.00	16.00	16.00	INCLUDES CHURCHES AND NON-PROFITS
118	DPW	GARBAGE SERVICE - UNAUTHORIZED USE OF CARTS	PER INCIDENT	30.00	30.00	30.00	
119	DPW	GARBAGE SERVICE - REPLACE LOST/STOLEN CART	EACH	55.00	55.00	55.00	
120	DPW	GARBAGE SERVICE - NEW SERVICE STARTUP	EACH	55.00	55.00	55.00	
121	DPW	GARBAGE SERVICE - MIXED REFUSE STICKER	EACH	2.00	2.00	2.00	BUY 6 FOR \$10.00 - UNIT PRICE \$1.67
122	DPW	FEE FOR SPECIAL COLLECTION OF ILLIEGAL MATERIALS	EACH	50.00	50.00	50.00	OR ACTUAL COSTS (WHICHEVER IS GREATER)
123	DPW	FEE FOR BULK YARD WASTE DROP OFF (DURING REGULAR HOURS) - BY APPOINTMENT ONLY	EACH	25.00	25.00	25.00	
124	DPW	REPLACE EMPLOYEE ID/ACCESS TKC CARD	PER LOST CARD	50.00	50.00	0.00	OBSOLETE
125	DPW	STORM SEWER CONNECTION FEE	EACH	800.00	800.00	800.00	STUB FEE
126	DPW	TREE REPLACEMENT PLANTING FEE	EACH	200.00	200.00	200.00	
127	DPW	TREE REMOVAL FEE (12" AND UNDER DIAMETER)	EACH	200.00	200.00	200.00	TREE MEASURED AT 4' ABOVE GRADE
128	DPW	TREE REMOVAL FEE (12" - 18" DIAMETER)	EACH	345.00	345.00	500.00	TREE MEASURED AT 4' ABOVE GRADE
129	DPW	TREE REMOVAL FEE (18" - 24" DIAMETER)	EACH	650.00	650.00	650.00	TREE MEASURED AT 4' ABOVE GRADE
130	DPW	TREE REMOVAL FEE (24" - 30" DIAMETER)	EACH	750.00	750.00	750.00	TREE MEASURED AT 4' ABOVE GRADE
131	DPW	TREE REMOVAL FEE (30" - 36" DIAMETER)	EACH	1,000.00	1,000.00	1,000.00	TREE MEASURED AT 4' ABOVE GRADE
132	DPW	TREE REMOVAL FEE (36" - 42" DIAMETER)	EACH	1,700.00	1,700.00	1,700.00	TREE MEASURED AT 4' ABOVE GRADE
133	DPW	TREE REMOVAL FEE (42" AND OVER DIAMETER)	EACH	1,900.00	1,900.00	1,900.00	TREE MEASURED AT 4' ABOVE GRADE
134	DPW	HANG AND/OR REMOVE BANNER	EACH REQUEST	450.00	450.00	450.00	EACH ADDITIONAL BANNER: \$50.00
135	DPW	USE OF BIKE PATH FOR ORGANIZED EVENTS	EACH EVENT			200.00	PER EVENT
136	DPW	WIDE LOAD PERMIT	EACH			200.00	
137	DPW (PARKS)	EXCLUSIVE USE OF HACKLEY PK FOR SPECIAL EVENTS	PER DAY	125.00	125.00	125.00	

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138	DPW (PARKS)	EXCLUSIVE USE OF PERE MARQUETTE LARGE OVAL FOR SPECIAL EVENTS	PER DAY	125.00	125.00	125.00	
139	DPW (PARKS)	USE FEE IN ADDITION TO SPECIAL EVENT APPLICATION FEE	PER DAY	125.00	125.00	125.00	
140	DPW (PARKS)	CLEANING DEPOSIT FOR EXCLUSIVE USE OF HACKLEY, PERE MARQUETTE OR MARGARET DRAKE ELLIOTT PARKS - SPECIAL EVENT	EACH	50.00	50.00	50.00	
141	DPW (PARKS)	MC GRAFT PARK BUILDING USE (RESV. BEFORE 4/15)	11:00AM - 4:00PM	100.00	100.00	100.00	
142	DPW (PARKS)	MC GRAFT PARK BUILDING USE (RESV. BEFORE 4/15)	5:00PM - 10:00PM	100.00	100.00	100.00	
143	DPW (PARKS)	MC GRAFT PARK BUILDING USE (RESV. MADE BETWEEN 4/15 - 9/30)	EACH	25.00	25.00	125.00	CLARIFICATION OF FEE
144	DPW (PARKS)	MC GRAFT PARK BUILDING USE	PER ADDITIONAL HOUR	25.00	25.00	25.00	
145	DPW (PARKS)	MC GRAFT PARK BUILDING USE (CLEANING/SECURITY DEPOSIT)	EACH	50.00	50.00	50.00	
146	DPW (PARKS)	MC GRAFT PARK MUSIC BOWL	HOUR	45.00	45.00	45.00	
147	DPW (PARKS)	PARKS (LIGHT COSTS SPORT FIELDS & COURTS)	EACH	40.00	40.00	40.00	
148	DPW (PARKS)	PARKS (WOOD SNOW FENCE RENTAL)	EACH	30.00	30.00	30.00	DELIVERY/PICK-UP NOT INCLUDED. ADDITIONAL COSTS FOR LABOR (\$60.00/HR)AND VEHICLE RENTAL WILL APPLY IF DELEVERY OR PICK-UP IS REQUIRED
149	DPW (PARKS)	PARKS (USE OF GARBAGE CANS)	EACH	5.00	5.00	5.00	DELIVERY/PICK-UP NOT INCLUDED. ADDITIONAL COSTS FOR LABOR (\$60.00/HR)AND VEHICLE RENTAL WILL APPLY IF DELEVERY OR PICK-UP IS REQUIRED
150	DPW (PARKS)	PARKS (PLASTIC BAGS FOR GARBAGE CANS)	PER CASE	30.00	30.00	0.00	OBSOLETE
151	DPW (PARKS)	SPORTS FIELD & COURT RENTAL (EXCLUDES SETUP SERVICES)	2 HOUR RENTAL	25.00	25.00	25.00	
152	DPW (PARKS)	CHANNEL SHELTER RENTAL	EACH	50.00	50.00	50.00	
153	DPW (PARKS)	PICNIC SHELTER RENTAL (MADE BEFORE 4/15 OR AFTER 9/30)	EACH SESSION	100.00	100.00	100.00	
154	DPW (PARKS)	PICNIC SHELTER RENTAL (MADE BETWEEN 4/15 AND 9/30)	EACH SESSION	125.00	125.00	125.00	
155	DPW (PARKS)	PICNIC SHELTER RENTAL RESERVATION CHANGE	EACH	15.00	15.00	15.00	
156	DPW (PARKS)	CLEANING FEE FOR RENTALS	EACH	75.00	75.00	75.00	NOT CHARGED IF FACILITY LEFT CLEAN
157	DPW (PARKS)	PICNIC SHELTER RENTAL (KRUSE #4 - 200 PERSON SHELTER)	RESIDENT	125.00	125.00	125.00	
158	DPW (PARKS)	GROUPED TABLES (4) AT DRAKE-ELLIOTT (48 PEOPLE)	EACH	50.00	50.00	50.00	
159	DPW (PARKS)	WEDDING RESERVATIONS IN/ON CITY PARKS/BEACHES	EACH	125.00	125.00	150.00	
160	DPW (PARKS)	KEY DEPOSIT (RESTROOM)	EACH	25.00	25.00	25.00	

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161	DPW (PARKS)	CITY SERVICES (55-GAL METAL TRASH CANS)	EACH	5.00	5.00	5.00	DELIVERY/PICK-UP NOT INCLUDED. ADDITIONAL COSTS FOR LABOR (\$60.00/HR)AND VEHICLE RENTAL WILL APPLY IF DELEVERY OR PICK-UP IS REQUIRED
162	DPW (PARKS)	CITY SERVICES RENTAL OF POSTS	EACH POST	3.00	3.00	3.00	DELIVERY/PICK-UP NOT INCLUDED. ADDITIONAL COSTS FOR LABOR (\$60.00/HR)AND VEHICLE RENTAL WILL APPLY IF DELEVERY OR PICK-UP IS REQUIRED
163	DPW (PARKS)	CITY SERVICES (PICNIC TABLES)	EACH	10.00	10.00	10.00	DELIVERY/PICK-UP NOT INCLUDED. ADDITIONAL COSTS FOR LABOR (\$60.00/HR)AND VEHICLE RENTAL WILL APPLY IF DELEVERY OR PICK-UP IS REQUIRED
164	DPW (PARKS)	CITY SERVICES (LABOR PARKS OR DPW STAFF)	PER HOUR	60.00	60.00	60.00	
165	ENGINEERING	CHARGE FOR BLUEPRINTS (PLANS & UTILITY MAPS)	EACH	8.00	8.00	8.00	
166	ENGINEERING	CHARGE FOR BID DOCUMENTS (STANDARD)	EACH	40.00	40.00	40.00	
167	ENGINEERING	CHARGE FOR BID DOCUMENTS (NON-STANDARD)	EACH	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS	
168	ENGINEERING	STORM WATER MANAGEMENT BILLING FEE	PER BILL	5.00	5.00	5.00	
169	ENGINEERING	STORM WATER MANAGEMENT HOOKUP FEE FOR SYSTEM AVAILABILITY	EACH	175.00	175.00	175.00	5,000 GALLON PER DAY MAXIMUM
170	ENGINEERING	STORM WATER MANAGEMENT PERMIT APPLICATION FEE	EACH	500.00	500.00	500.00	
171	ENGINEERING	STORM WATER MANAGEMENT SYSTEM USE FEE	PER 1,000 GALLONS	0.20	0.20	0.20	
172	ENGINEERING	PROPERTY OWNER WORKING IN R-O-W FEE	EACH UNIT	20.00	20.00	20.00	SIDEWALK/DRIVE APPROACHES, LANDSCAPING
173	ENGINEERING	UTILITY ANNUAL PERMIT FEE	EACH	1,750.00	1,750.00	1,750.00	
174	ENGINEERING	UTILITY CUT PERMIT APPLICATION FEE/CONTRACT	UNIT	50.00	50.00	50.00	
175	ENGINEERING	UTILITY CUT PERMIT FEE	UNIT	20.00	20.00	20.00	
176	ENGINEERING	UTILITY CUT (PAVEMENT REMOVAL-PAVEMENT <4 YEARSOLD)	SQUARE YARD	100.00	100.00	100.00	FEES ADJUSTED TO REFLECT RESIDUAL VALUE
177	ENGINEERING	UTILITY CUT (PAVEMENT REMOVAL-PAVEMENT 4-9 YEARSOLD)	SQUARE YARD	75.00	75.00	75.00	FEES ADJUSTED TO REFLECT RESIDUAL VALUE
178	ENGINEERING	UTILITY CUT (PAVEMENT REMOVAL-PAVEMENT >10 YEARSOLD)	SQUARE YARD	50.00	50.00	50.00	FEES ADJUSTED TO REFLECT RESIDUAL VALUE
179	ENGINEERING	UTILITY CUT (PROJECT DURATION)	WEEK	27.50	27.50	27.50	
180	SAFE BUILT - CODE ENFORCEMENT	TERRACE VIOLATIONS ADMINISTRATION FEE	FIRST VIOLATION	30.00	50.00	50.00	PLUS HOURLY COST FOR WORK PERFORMED.
181	SAFE BUILT - CODE ENFORCEMENT	TERRACE VIOLATIONS ADMINISTRATION FEE (EACH SUBSEQUENT IN YEAR)	EACH SUBSEQUENT	5.00	10.00	10.00	PLUS HOURLY COST FOR WORK PERFORMED. FEE FOR EACH SUBSEQUENT VIOLATIONS INCREMENT \$50 (E.G. 2ND VIOLATION = \$60; 3RD = \$70, ETC
182	SAFE BUILT - CODE ENFORCEMENT	GRASS, TRASH AND LEAF VIOLATIONS	FIRST VIOLATION	70.00	90.00	90.00	PLUS HOURLY COST FOR WORK PERFORMED.

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183	SAFE BUILT - CODE ENFORCEMENT	GRASS, TRASH AND LEAF VIOLATIONS (EACH SUBSEQUENT IN YEAR)	EACH SUBSEQUENT	10.00	15.00	15.00	PLUS HOURLY COST FOR WORK PERFORMED. FEE FOR EACH SUBSEQUENT VIOLATIONS INCREMENT \$90 (E.G. 2ND VIOLATION = \$105; 3RD = \$120, ETC
184	SAFE BUILT - CODE ENFORCEMENT	LATE FEE ON INVOICES OVER 45 DAYS	EACH INVOICE		5.00	5.00	
185	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION	VACANT BUILDING	0.00	0.00	0.00	VACANT LESS THAN ONE YEAR
186	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION	VACANT BUILDING	500.00	500.00	500.00	VACANT 1 YEAR BUT LESS THAN 2 YEARS
187	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION	VACANT BUILDING	1,000.00	1,000.00	1,000.00	VACANT 2 YEARS BUT LESS THAN 3 YEARS
188	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION	VACANT BUILDING	2,000.00	2,000.00	2,000.00	VACANT 3 YEARS BUT LESS THAN 5 YEARS
189	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION	VACANT BUILDING	3,500.00	3,500.00	3,500.00	VACANT 5 YEARS BUT LESS THAN 10 YEARS
190	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION	VACANT BUILDING	5,000.00	5,000.00	5,000.00	VACANT 10 YEARS
191	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION	VACANT BUILDING	500.00	1,000.00	1,000.00	EACH YEAR VACANT BEYOND 10 YEARS
192	CITY-CODE COMPLIANCE	VACANT BUILDING ADMINISTRATIVE APPEAL FEE (31-60 DAYS LATE)	OCCURRENCE	25.00	25.00	25.00	NON-REFUNDABLE FEE
193	CITY-CODE COMPLIANCE	VACANT BUILDING ADMINISTRATIVE APPEAL FEE (61-90 DAYS LATE)	OCCURRENCE	35.00	35.00	35.00	NON-REFUNDABLE FEE
194	CITY-CODE COMPLIANCE	VACANT BUILDING REGISTRATION - FORMAL APPEAL FEE	OCCURRENCE	50.00	50.00	50.00	NON-REFUNDABLE FEE
195	SAFE BUILT - RENTAL	RENTAL PROPERTY REGISTRATION PER PARCEL (ANNUAL)	SINGLE UNIT	35.00	25.00	25.00	INCLUDES ONE INSPECTION AND ONE RE-INSPECTION EVERY 4 YEARS FOR COMPLIANCE
196	SAFE BUILT - RENTAL	RENTAL PROPERTY REGISTRATION PER PARCEL (ANNUAL)	DUPLEX	40.00	30.00	30.00	INCLUDES ONE INSPECTION AND ONE RE-INSPECTION EVERY 4 YEARS FOR COMPLIANCE
197	SAFE BUILT - RENTAL	RENTAL PROPERTY REGISTRATION (ANNUAL - BASE)	3 UNITS	50.00	40.00	40.00	INCLUDES ONE INSPECTION AND ONE RE-INSPECTION EVERY 4 YEARS FOR COMPLIANCE
198	SAFE BUILT - RENTAL	RENTAL PROPERTY REGISTRATION (ANNUAL - PER PARCEL OVER 3)	PER UNIT OVER 3	5.00	5.00	5.00	INCLUDES ONE INSPECTION AND ONE RE-INSPECTION EVERY 4 YEARS FOR COMPLIANCE
199	SAFE BUILT - RENTAL	RENTAL PROPERTY REGISTRATION (INSPECTION NO-SHOW)		0.00	0.00	0.00	
200	SAFE BUILT - RENTAL	RENTAL PROPERTY INSPECTION (INSPECTION NO-SHOW FIRST TIME OR LATE CANCELLATION)	PER UNIT	50.00	60.00	60.00	
201	SAFE BUILT - RENTAL	RENTAL PROPERTY INSPECTION CANCELLATION FEE	OCCURRENCE		50.00	50.00	FEE ASSESSED WHEN A 3RD CANCELLATION IS RECEIVED BY CUSTOMER OR AGENT
202	SAFE BUILT - RENTAL	RENTAL PROPERTY INSPECTION CANCELLATION FEE (STARTING WITH 4TH CANCELLATION)	OCCURRENCE		10.00	10.00	ADDED TO BASE CANCELLATION FEE; EACH CANCELLATION INSTANCE WILL CAUSE FEE TO INCREASE BY AN ADDITIONAL \$10.00
203	SAFE BUILT - RENTAL	RENTAL PROPERTY INSPECTION (INSPECTION NO-SHOW EACH ADD'L TIME OR LATE CANCELLATION)	PER UNIT	10.00	15.00	15.00	ADDED TO BASE NO SHOW FEE; EACH NO SHOW INSTANCE WILL CAUSE INSPECTION FEE TO INCREASE BY AN ADDITIONAL \$15.00
204	SAFE BUILT - RENTAL	RENTAL PROPERTY INSPECTION NON-COMPLIANCE FEE (2ND REINSPECTION)	PER UNIT	40.00	35.00	35.00	FEE TO BE ASSESSED TO PROPERTIES NOT BROUGHT INTO COMPLIANCE AFTER THE FIRST REINSPECTION

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205	SAFEBUILT - RENTAL	RENTAL PROPERTY INSPECTION NON-COMPLIANCE FEE (STARTING WITH 3RD COMPLIANCE REINSPECTION)	PER UNIT	10.00	10.00	10.00	ADDED TO BASE NON-COMPLIANCE FEE; EACH REINSPECTION INSTANCE WILL CAUSE NON-COMPLIANCE FEE TO INCREASE BY AN ADDITIONAL \$10.00
206	SAFEBUILT - RENTAL	RENTAL PROPERTY EXTERIOR ONLY REINSPECTION FEE (1ST EXTERIOR ONLY REINSPECTION)	PER UNIT	25.00	30.00	30.00	FEE ASSESSED TO PROPERTIES IN COMPLIANCE INTERIOR REQUIREMENTS BUT NOT IN COMPLIANCE WITH EXTERIOR REQUIREMENTS BY FIRST REINSPECTION
207	SAFEBUILT - RENTAL	RENTAL PROPERTY EXTERIOR ONLY REINSPECTION FEE (STARTING WITH 2ND EXTERIOR ONLY REINSPECTION)	PER UNIT	5.00	10.00	10.00	ADDED TO BASE EXTERIOR NON-COMPLIANCE FEE; EACH REINSPECTION INSTANCE WILL CAUSE EXTERIOR NON-COMPLIANCE FEE TO INCREASE BY AN ADDITIONAL \$10.00
208	SAFEBUILT - RENTAL	LATE FEE FOR NON-PAYMENT OF RENTAL REGISTRATION ANNUAL FEE	EACH PROPERTY VIOLATION	100.00	100.00	75.00	FEE CHARGED AFTER 90 DAYS
209	SAFEBUILT - RENTAL	HOUSING-WARRANT INSPECTION FEE	EACH	150.00	150.00	150.00	
210	ENV SERVICES	BOARD UP'S	PER UNIT		40.00	40.00	PLUS THE COST OF THE CONTRACTOR TO DO THE BOARD UP
211	ENV SERVICES	ADMINISTRATIVE OVERHEAD ON DEMOLITIONS	PER UNIT		10.0%	10.0%	10% BASED ON THE CONTRACTORS PRICE TO DEMOLISH
212	FARMERS' MARKET	TIER 1 - REGULAR	DAILY		20.00	25.00	
213	FARMERS' MARKET	TIER 2 - REGULAR	DAILY		20.00	25.00	
214	FARMERS' MARKET	TIER 1 - CORNER	DAILY		20.00	25.00	
215	FARMERS' MARKET	ELBOW - TIER 1	DAILY		20.00	25.00	
216	FARMERS' MARKET	ELBOW - TIER 2	DAILY		20.00	25.00	
217	FARMERS' MARKET	TIER 1 - CORNER	0-2 MONTHS	313.00	313.00	313.00	NO CHANGE TO FEE REVISED NAME FOR NEW MARKET
218	FARMERS' MARKET	TIER 1 - REGULAR	0-2 MONTHS	288.00	288.00	288.00	NO CHANGE TO FEE REVISED NAME FOR NEW MARKET
219	FARMERS' MARKET	TIER 2 - REGULAR	0-2 MONTHS	163.00	163.00	163.00	NO CHANGE TO FEE REVISED NAME FOR NEW MARKET
220	FARMERS' MARKET	ELBOWS - TIER 1	0-2 MONTHS	0.00	375.00	375.00	NEW FEE FOR NEW LOCATION AT MARKET
221	FARMERS' MARKET	ELBOWS - TIER 2	0-2 MONTHS	0.00	500.00	500.00	NEW FEE FOR NEW LOCATION AT MARKET
222	FARMERS' MARKET	TIER 1 - CORNER	5 MONTHS	376.50	376.50	376.50	NO CHANGE TO FEE REVISED NAME FOR NEW MARKET
223	FARMERS' MARKET	TIER 1 - REGULAR	5 MONTHS	347.50	347.50	347.50	NO CHANGE TO FEE REVISED NAME FOR NEW MARKET
224	FARMERS' MARKET	TIER 2 - REGULAR	5 MONTHS	204.50	204.50	204.50	NO CHANGE TO FEE REVISED NAME FOR NEW MARKET
225	FARMERS' MARKET	ELBOWS - TIER 1	5 MONTHS	0.00	425.00	425.00	NEW FEE FOR NEW LOCATION AT MARKET

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226	FARMERS' MARKET	ELBOWS - TIER 2	5 MONTHS	0.00	600.00	600.00	NEW FEE FOR NEW LOCATION AT MARKET
227	FARMERS' MARKET	TIER 1 - CORNER	7 MONTHS	404.00	404.00	404.00	NO CHANGE TO FEE REVISED NAME FOR NEW MARKET
228	FARMERS' MARKET	TIER 1 - REGULAR	7 MONTHS	374.00	374.00	374.00	NO CHANGE TO FEE REVISED NAME FOR NEW MARKET
229	FARMERS' MARKET	TIER 2 - REGULAR	7 MONTHS	224.00	224.00	224.00	NO CHANGE TO FEE REVISED NAME FOR NEW MARKET
230	FARMERS' MARKET	ELBOWS - TIER 1	7 MONTHS	0.00	500.00	500.00	NEW FEE FOR NEW LOCATION AT MARKET
231	FARMERS' MARKET	ELBOWS - TIER 2	7 MONTHS	0.00	750.00	750.00	NEW FEE FOR NEW LOCATION AT MARKET
232	FARMERS' MARKET	WINTER MARKET	DAILY	0.00	20.00	20.00	NEW FEE FOR EXTENDED HOURS AT NEW MARKET
233	FARMERS' MARKET	WINTER MARKET	5 MONTHS	0.00	400.00	400.00	NEW FEE FOR EXTENDED HOURS AT NEW MARKET
234	FARMERS' MARKET	SNAP/DOUBLE-UP FOOD BUCKS ADMIN FEE	2% OF TRANSACTION			2.0%	NEW FEE FOR COST OF TRANSACTION ADMINISTRATION
235	FINANCE	REPLACEMENT OF LOST PAYROLL CHECK	EACH OCCURRENCE	25.00	25.00	25.00	
236	FINANCE	COPIES OF CITY BUDGET OR CAFR (FOIA REQUESTS)	EACH	25.00	25.00	25.00	
237	FIRE	FIRE REPORT COPY (MAJOR FIRE)	EACH	15.00	15.00	15.00	
238	FIRE	FIRE REPORT COPY (REGULAR)	EACH	5.00	5.00	5.00	
239	FIRE	PHOTOGRAPH REPRODUCTION (ENLARGED)	EACH	15.00	15.00	15.00	
240	FIRE	PHOTOGRAPH REPRODUCTION (STD SIZE)	EACH	10.00	10.00	10.00	
241	FIRE	PHOTOGRAPH REPRODUCTION (CD-ROM)	EACH	5.00	5.00	5.00	
242	FIRE	INSURANCE ADMINISTRATION ESCROW	EACH INCIDENT	15.00	15.00	15.00	PLUS RELATED COURT COSTS
243	FIRE	FIRE INSPECTION ADDITIONAL VISIT	EACH INCIDENT	75.00	75.00	75.00	
244	FIRE	ARSON FIRE RESTITUTION FEE	PER HR ON CALL	720.00	720.00	720.00	PLUS RELATED COURT COSTS
245	FIRE	FALSE ALARM FEE	PER HR ON CALL	720.00	720.00	720.00	AFTER 3RD FALSE ALARM IN ONE YEAR
246	FIRE	WILLFUL NEGLIGENCE FIRE FEE	PER HR ON CALL	720.00	720.00	720.00	
247	FIRE	CONFINED SPACE RESCUE FEE	PER HR ON CALL	720.00	720.00	720.00	
248	FIRE	ICE RESCUE CALL	PER HR ON CALL	110.00	110.00	110.00	

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249	FIRE	DOWNED POWER LINE	PER HR	185.00	185.00	185.00	AFTER FIRST HOUR
250	FIRE	SPECIAL USE PERMITS (PER UFC)	EACH PER YEAR	100.00	100.00	100.00	
251	FIRE	STRUCTURE FIRE RESPONSE	EACH	500.00	500.00	500.00	CHARGED TO HOMEOWNER'S INSURANCE COMPANY
252	FIRE	PI ACCIDENT RESPONSE	EACH	500.00	500.00	500.00	CHARGED TO AT FAULT DRIVER'S AUTO INSURANCE COMPANY
253	FLEA MARKET	DEALERS SPACE - CORNER COVERED SPACE	DAILY	9.00	9.00	9.00	FEE INCREASE TO SUPPORT EBT BRIDGE CARD PROGRAM
254	FLEA MARKET	DEALERS SPACE - 10 x 15 COVERED SPACE	DAILY	8.00	8.00	8.00	FEE INCREASE TO SUPPORT EBT BRIDGE CARD PROGRAM
255	FLEA MARKET	DEALERS SPACE - 10 x 30 ASPHALT SPACE	DAILY	7.00	7.00	7.00	FEE INCREASE TO SUPPORT EBT BRIDGE CARD PROGRAM
256	FLEA MARKET	DEALERS SPACE - 10 x 40 FIELD SPACE	DAILY	6.00	6.00	6.00	FEE INCREASE TO SUPPORT EBT BRIDGE CARD PROGRAM
257	INCOME TAX	DELINQUENT PAYMENT AGREEMENT ADMINISTRATION FEE	EACH	15.00	15.00	15.00	PLUS RELATED PENALTIES & INTEREST
258	SAFE BUILT - BUILDING	BUILDING CONTRACTOR REGISTRATION FEE	EACH	15.00	15.00	15.00	
259	SAFE BUILT - BUILDING	BUILDING DEMOLITION PERMIT (COMMERCIAL)	EACH	25% of Value; Min \$60.00	25% of Value; Min \$60.00	25% of Value; Min \$60.00	
260	SAFE BUILT - BUILDING	BUILDING DEMOLITION PERMIT (GARAGE)	EACH	35.00	35.00	35.00	
261	SAFE BUILT - BUILDING	BUILDING DEMOLITION PERMIT (RESIDENTIAL)	EACH	60.00	60.00	60.00	
262	SAFE BUILT - BUILDING	BUILDING PERMIT FEES (\$1-\$1,000 VALUE)	EACH	35.00	50.00	50.00	
263	SAFE BUILT - BUILDING	BUILDING PERMIT FEES (\$1,001-\$2,000 VALUE)	BASE	35.00	50.00	50.00	
264	SAFE BUILT - BUILDING	BUILDING PERMIT FEES (\$1,000-\$2,000 VALUE)	EACH ADDITIONAL \$100	3.05	3.05	3.05	
265	SAFE BUILT - BUILDING	BUILDING PERMIT FEES (\$2,001-\$25,000 VALUE)	BASE	80.75	80.75	80.75	
266	SAFE BUILT - BUILDING	BUILDING PERMIT FEES (\$2,001-\$25,000 VALUE)	EACH ADDITIONAL \$1,000	14.00	14.00	14.00	
267	SAFE BUILT - BUILDING	BUILDING PERMIT FEES (\$25,001-\$50,000 VALUE)	BASE	403.25	403.25	403.25	
268	SAFE BUILT - BUILDING	BUILDING PERMIT FEES (\$25,001-\$50,000 VALUE)	EACH ADDITIONAL \$1,000	10.10	10.10	10.10	
269	SAFE BUILT - BUILDING	BUILDING PERMIT FEES (\$50,001-\$100,000 VALUE)	BASE	655.25	655.25	655.25	
270	SAFE BUILT - BUILDING	BUILDING PERMIT FEES (\$50,001-\$100,000 VALUE)	EACH ADDITIONAL \$1,000	7.00	7.00	7.00	
271	SAFE BUILT - BUILDING	BUILDING PERMIT FEES (\$100,001-\$500,000 VALUE)	BASE	1,005.25	1,005.25	1,005.25	

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272	SAFEBUILT - BUILDING	BUILDING PERMIT FEES (\$100,001-\$500,000 VALUE)	EACH ADDITIONAL \$1,000	5.60	5.60	5.60	
273	SAFEBUILT - BUILDING	BUILDING PERMIT FEES (\$500,001-\$1,000,000 VALUE)	BASE	3,245.25	3,245.25	3,245.25	
274	SAFEBUILT - BUILDING	BUILDING PERMIT FEES (\$500,001-\$1,000,000 VALUE)	EACH ADDITIONAL \$1,000	4.75	4.75	4.75	
275	SAFEBUILT - BUILDING	BUILDING PERMIT FEES (OVER \$1,000,000 VALUE)	BASE	5,608.75	5,608.75	5,608.75	
276	SAFEBUILT - BUILDING	BUILDING PERMIT FEES (OVER \$1,000,000 VALUE)	EACH ADDITIONAL \$1,000	3.65	3.65	3.65	
277	SAFEBUILT - BUILDING	BUILDING PERMIT (INSPECTION-SPECIAL. REINSPECTION, ETC.)	PER HOUR	60.00	60.00	60.00	MINIMUM 2 HOURS
278	SAFEBUILT - BUILDING	BUILDING PERMIT (PRE-MANUFACTURED RESIDENTIAL STRUCTURE)	EACH	50.00%	50.00%	50.00%	OF REGULAR BUILDING PERMIT FEE
279	SAFEBUILT - BUILDING	BUILDING PLAN REVIEW FEE (INCL FIRE REVIEW)	PERMIT FEE	65.00%	65.00%	65.00%	OF APPLICABLE PERMIT FEE
280	SAFEBUILT - BUILDING	CONSTRUCTION BOARD OF APPEALS APPLICATION FEE	EACH	100.00	100.00	100.00	
281	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (BASE PERMIT)	BASE	45.00	45.00	45.00	
282	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (BASEBOARD HEAT UNITS)	EACH	9.00	9.00	9.00	
283	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (CIRCUITS)	EACH	6.00	6.00	6.00	
284	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (DISHWASHER)	EACH	9.00	9.00	9.00	
285	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (ENERGY RETROFIT/TEMP CONTROL)	EACH	45.00	45.00	45.00	
286	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (FEEDERS, BUS DUCTS, ETC.)	EACH 50'	9.00	9.00	9.00	
287	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (FIRE ALARM 1-10 DEVICES)	EACH	75.00	75.00	75.00	
288	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (FIRE ALARM 11-20 DEVICES)	EACH	150.00	150.00	150.00	
289	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (FIRE ALARM EA. STATION OVER 20 DEV)	EACH DEVICE	8.00	8.00	8.00	
290	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (FURNACE-UNIT HEATER)	EACH	9.00	9.00	9.00	
291	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (INSPECTION-ADDITIONAL)	PER HOUR	45.00	45.00	45.00	MINIMUM 1 HOUR
292	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (INSPECTION-FINAL)	EACH	45.00	45.00	45.00	
293	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (INSPECTION-HOURLY FEE)	HOUR	60.00	60.00	60.00	MINIMUM 1 HOUR
294	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (INSPECTION-SPECIAL/SAFETY)	HOUR	50.00	50.00	50.00	MINIMUM 1 HOUR

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295	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (KVA OR HP UP TO 20)	EACH	9.00	9.00	9.00	
296	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (KVA & HP 21 TO 50)	EACH	15.00	15.00	15.00	
297	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (KVA & HP 50 AND OVER)	EACH	18.00	18.00	18.00	
298	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (LIGHTING FIXTURES-PER 25)	EACH	10.00	10.00	10.00	
299	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (METER INSPECTION/POWER TURN-ON)	EACH	45.00	45.00	45.00	
300	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (MOBILE HOME SITE)	EACH	9.00	9.00	9.00	
301	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (POWER OUTLETS-INC RANGES, DRYERS)	EACH	10.00	10.00	10.00	
302	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (RECREATIONAL VEHICLE SITE)	EACH	8.00	8.00	8.00	
303	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (SERVICES 0 TO 200 AMP)	EACH	15.00	15.00	15.00	
304	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (SERVICES 201 TO 600 AMP)	EACH	20.00	20.00	20.00	
305	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (SERVICES 601 TO 800 AMP)	EACH	23.00	23.00	23.00	
306	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (SERVICES 801 TO 1200 AMP)	EACH	30.00	30.00	30.00	
307	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (SERVICES OVER 1200 AMP/GFI ONLY)	EACH	50.00	50.00	50.00	
308	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (SIGNS LETTER)	EACH	15.00	15.00	15.00	
309	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (SIGNS NEON)	EACH 25'	2.00	2.00	2.00	
310	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (SIGNS UNIT)	EACH	10.00	10.00	10.00	
311	SAFEBUILT - BUILDING	ELECTRICAL PERMIT (SPECIAL CONDUIT/GROUNDING)	EACH	45.00	45.00	45.00	
312	SAFEBUILT - BUILDING	ELECTRICAL PLAN REVIEW FEE	EACH	25.00%	25.00%	25.00%	OF APPLICABLE PERMIT FEE
313	SAFEBUILT - BUILDING	FIRE ALARM PLAN REVIEW FEE		25.00%	25.00%	25.00%	OF PERMIT FEE FOR ANY SYSTEM OVER 10 DEVICES
314	SAFEBUILT - BUILDING	GARAGE MOVING FEE	EACH	200.00	200.00	200.00	
315	SAFEBUILT - BUILDING	BUILDING MOVING FEE (EXCEPT GARAGE)	EACH	500.00	500.00	500.00	
316	SAFEBUILT - BUILDING	LIQUOR LICENSE INSPECTION FEE	EACH	75.00	75.00	75.00	
317	SAFEBUILT - BUILDING	LIQUOR LICENSE RE-INSPECTION FEE	EACH	45.00	45.00	45.00	

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318	SAFEBUILT - BUILDING	MECHANICAL PERMIT (AIR HANDLERS-COMMERCIAL HOODS)	EACH	20.00	20.00	20.00	
319	SAFEBUILT - BUILDING	MECHANICAL PERMIT (AIR HANDLERS-OVER 10,000 CFM)	EACH	60.00	60.00	60.00	
320	SAFEBUILT - BUILDING	MECHANICAL PERMIT (AIR HANDLERS-RES BATH & KITCHEN)	EACH	5.00	5.00	5.00	
321	SAFEBUILT - BUILDING	MECHANICAL PERMIT (AIR HANDLERS-UNDER 10,000 CFM)	EACH	20.00	20.00	20.00	
322	SAFEBUILT - BUILDING	MECHANICAL PERMIT (A/C & REFRIG-CHILLER)	EACH	30.00	30.00	30.00	
323	SAFEBUILT - BUILDING	MECHANICAL PERMIT (A/C & REFRIG-COMPRESSOR)	EACH	30.00	30.00	30.00	
324	SAFEBUILT - BUILDING	MECHANICAL PERMIT (A/C & REFRIG-COOLING TOWERS)	EACH	30.00	30.00	30.00	
325	SAFEBUILT - BUILDING	MECHANICAL PERMIT (A/C & REFRIG-EVAPORATOR COILS)	EACH	30.00	30.00	30.00	
326	SAFEBUILT - BUILDING	MECHANICAL PERMIT (A/C & REFRIG-REFRIGERATION SPLIT SYSTEM)	EACH	30.00	30.00	30.00	
327	SAFEBUILT - BUILDING	MECHANICAL PERMIT (BASE PERMIT)	EACH	45.00	45.00	45.00	
328	SAFEBUILT - BUILDING	MECHANICAL PERMIT (FIRE SUPPRESSION/DUCT)	PER FOOT	0.10	0.10	0.10	\$25.00 MINIMUM FEE
329	SAFEBUILT - BUILDING	MECHANICAL PERMIT (FIRE SUPPRESSION/PIPING)	PER FOOT	0.10	0.10	0.10	\$25.00 MINIMUM FEE
330	SAFEBUILT - BUILDING	MECHANICAL PERMIT (FIRE SUPPRESSION/RESTAURANT HOODS)	EACH	150.00	150.00	150.00	
331	SAFEBUILT - BUILDING	MECHANICAL PERMIT (FIRE SUPPRESSION/SPRINKLER HEADS)	PER HEAD	0.75	0.75	0.75	\$20.00 MINIMUM FEE
332	SAFEBUILT - BUILDING	MECHANICAL PERMIT (HEAT RECOVERY UNITS/THRU-WALL FAN COILS)	EACH	10.00	10.00	10.00	
333	SAFEBUILT - BUILDING	MECHANICAL PERMIT (HEATING-BOILER CONTROLS, PUMPS)	EACH	10.00	10.00	10.00	
334	SAFEBUILT - BUILDING	MECHANICAL PERMIT (HEATING-BOILERS)	EACH	30.00	30.00	30.00	
335	SAFEBUILT - BUILDING	MECHANICAL PERMIT (HEATING-CHIMNEY, FACTORY BUILT)	EACH	25.00	25.00	25.00	
336	SAFEBUILT - BUILDING	MECHANICAL PERMIT (HEATING-FLUE/VENT DAMPER)	EACH	8.00	8.00	8.00	
337	SAFEBUILT - BUILDING	MECHANICAL PERMIT (HEATING-GAS FIRE PLACES)	EACH	20.00	20.00	20.00	
338	SAFEBUILT - BUILDING	MECHANICAL PERMIT (HEATING-GAS PIPE TESTING NEW SERVICE)	EACH	45.00	45.00	45.00	
339	SAFEBUILT - BUILDING	MECHANICAL PERMIT (HEATING-GAS PIPING EACH OPENING)	EACH	5.00	5.00	5.00	
340	SAFEBUILT - BUILDING	MECHANICAL PERMIT (HEATING-GAS/OIL BURNING EQUIPMENT)	EACH	30.00	30.00	30.00	

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341	SAFE BUILT - BUILDING	MECHANICAL PERMIT (HEATING-HEAT PUMPS COMMERCIAL)	EACH	30.00	30.00	30.00	
342	SAFE BUILT - BUILDING	MECHANICAL PERMIT (HEATING-HEAT PUMPS, COMPLETE RESIDENT)	EACH	30.00	30.00	30.00	
343	SAFE BUILT - BUILDING	MECHANICAL PERMIT (HEATING-HEAT PUMPS, COMPLETE RESIDENT)	EACH	30.00	30.00	30.00	
344	SAFE BUILT - BUILDING	MECHANICAL PERMIT (HEATING-RESIDENTIAL A/C)	EACH	30.00	30.00	30.00	
345	SAFE BUILT - BUILDING	MECHANICAL PERMIT (HEATING-RESIDENTIAL SYSTEM)	EACH	50.00	50.00	50.00	
346	SAFE BUILT - BUILDING	MECHANICAL PERMIT (HEATING-SOLAR, SET OF 3 PANELS)	EACH	20.00	20.00	20.00	
347	SAFE BUILT - BUILDING	MECHANICAL PERMIT (HEATING-SOLID FUEL EQUIPMENT COMPLETE)	EACH	30.00	30.00	30.00	
348	SAFE BUILT - BUILDING	MECHANICAL PERMIT (HEATING-WATER HEATER)	EACH	10.00	10.00	10.00	
349	SAFE BUILT - BUILDING	MECHANICAL PERMIT (HUMIDIFIERS)	EACH	10.00	10.00	10.00	
350	SAFE BUILT - BUILDING	MECHANICAL PERMIT (INSPECTION-ADDITIONAL)	EACH	45.00	45.00	45.00	
351	SAFE BUILT - BUILDING	MECHANICAL PERMIT (INSPECTION-FINAL)	EACH	45.00	45.00	45.00	
352	SAFE BUILT - BUILDING	MECHANICAL PERMIT (INSPECTION-HOURLY RATE)	EACH	60.00	60.00	60.00	
353	SAFE BUILT - BUILDING	MECHANICAL PERMIT (INSPECTION-SPECIAL/SAFETY)	EACH	50.00	50.00	50.00	
354	SAFE BUILT - BUILDING	MECHANICAL PERMIT (INSPECTION-TURN ON GAS)	EACH	45.00	45.00	45.00	
355	SAFE BUILT - BUILDING	MECHANICAL PERMIT (PROCESS PIPING/HAZARDOUS 1-4 OUTLETS)	EACH	5.00	5.00	5.00	
356	SAFE BUILT - BUILDING	MECHANICAL PERMIT (PROCESS PIPING/HAZARDOUS 5+ MORE OUTLETS)	PER OUTLET	1.00	1.00	1.00	
357	SAFE BUILT - BUILDING	MECHANICAL PERMIT (PROCESS PIPING/NON-HAZARDOUS 1-4 OUTLETS)	EACH	2.00	2.00	2.00	
358	SAFE BUILT - BUILDING	MECHANICAL PERMIT (PROCESS PIPING/NON-HAZARDOUS 5+ OUTLETS)	PER OUTLET	0.50	0.50	0.50	
359	SAFE BUILT - BUILDING	MECHANICAL PERMIT (ROOFTOP HVAC UNIT)	EACH	60.00	60.00	60.00	
360	SAFE BUILT - BUILDING	MECHANICAL PERMIT (TANKS-ABOVEGROUND)	EACH	20.00	20.00	20.00	
361	SAFE BUILT - BUILDING	MECHANICAL PERMIT (TANKS-UNDERGROUND)	EACH	25.00	25.00	25.00	
362	SAFE BUILT - BUILDING	MECHANICAL PERMIT (UNIT HEATERS/TERMINAL UNITS)	EACH	15.00	15.00	15.00	
363	SAFE BUILT - BUILDING	MECHANICAL PERMIT (UNIT VENTILATORS)	EACH	10.00	10.00	10.00	

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364	SAFE BUILT - BUILDING	MECHANICAL PLAN REVIEW FEE	EACH	25.00%	25.00%	25.00%	OF APPLICABLE PERMIT FEE
365	SAFE BUILT - BUILDING	PLUMBING PERMIT (BASE PERMIT)	EACH	45.00	45.00	45.00	
366	SAFE BUILT - BUILDING	PLUMBING PERMIT (CONNECTION BLDG. DRAIN; SEWERS AT STREET)	EACH	9.00	9.00	9.00	
367	SAFE BUILT - BUILDING	PLUMBING PERMIT (FIXTURES, FLOOR DRAINS, LAB DEVICES)	EACH	9.00	9.00	9.00	
368	SAFE BUILT - BUILDING	PLUMBING PERMIT (INSPECTION ADDITIONAL)	EACH	45.00	45.00	45.00	
369	SAFE BUILT - BUILDING	PLUMBING PERMIT (INSPECTION FINAL)	EACH	45.00	45.00	45.00	
370	SAFE BUILT - BUILDING	PLUMBING PERMIT (INSPECTION HOURLY FEE)	EACH	60.00	60.00	60.00	MINIMUM TWO HOURS
371	SAFE BUILT - BUILDING	PLUMBING PERMIT (INSPECTION SPECIAL/SAFETY)	EACH	50.00	50.00	50.00	
372	SAFE BUILT - BUILDING	PLUMBING PERMIT (MANHOLES-CATCHBASINS)	EACH	10.00	10.00	10.00	
373	SAFE BUILT - BUILDING	PLUMBING PERMIT (MEDICAL GAS INSTALLATION)	PER OUTLET	8.00	8.00	8.00	
374	SAFE BUILT - BUILDING	PLUMBING PERMIT (REDUCED PRESSURE BACKFLOW PREVENTER 1/4" TO 2")	EACH	10.00	10.00	10.00	
375	SAFE BUILT - BUILDING	PLUMBING PERMIT (REDUCED PRESSURE BACKFLOW PREVENTER OVER 2")	EACH	20.00	20.00	20.00	
376	SAFE BUILT - BUILDING	PLUMBING PERMIT (SEWAGE SUMPS & EJECTORS)	EACH	10.00	10.00	10.00	
377	SAFE BUILT - BUILDING	PLUMBING PERMIT (SEWERS-SANITARY OR STORM OVER 6")	EACH	25.00	25.00	25.00	
378	SAFE BUILT - BUILDING	PLUMBING PERMIT (SEWERS-SANITARY OR STORM UNDER 6")	EACH	10.00	10.00	10.00	
379	SAFE BUILT - BUILDING	PLUMBING PERMIT (STACKS, VENTS, CONDUCTORS)	EACH	6.00	6.00	6.00	
380	SAFE BUILT - BUILDING	PLUMBING PERMIT (SUB-SOIL DRAINS)	EACH	9.00	9.00	9.00	
381	SAFE BUILT - BUILDING	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--1-1/2")	EACH	30.00	30.00	30.00	
382	SAFE BUILT - BUILDING	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--1-1/4")	EACH	23.00	23.00	23.00	
383	SAFE BUILT - BUILDING	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--1")	EACH	15.00	15.00	15.00	
384	SAFE BUILT - BUILDING	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--2")	EACH	38.00	38.00	38.00	
385	SAFE BUILT - BUILDING	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--3/4")	EACH	8.00	8.00	8.00	
386	SAFE BUILT - BUILDING	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM--OVER 2")	EACH	45.00	45.00	45.00	

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387	SAFEBUILT - BUILDING	PLUMBING PERMIT (WATER SERVICE 2" TO 6")	EACH	25.00	25.00	25.00	
388	SAFEBUILT - BUILDING	PLUMBING PERMIT (WATER SERVICE LESS THAN 2")	EACH	10.00	10.00	10.00	
389	SAFEBUILT - BUILDING	PLUMBING PERMIT (WATER SERVICE OVER 6")	EACH	50.00	50.00	50.00	
390	SAFEBUILT - BUILDING	PLUMBING PLAN REVIEW FEE	EACH	25.00%	25.00%	25.00%	OF APPLICABLE PERMIT FEE
391	SAFEBUILT - BUILDING	PLUMBING PERMIT (GREASE TRAP INSPECTION)	EACH	45.00	45.00	45.00	
392	SAFEBUILT - BUILDING	PROPERTY MAINTENANCE CODE APPEAL APPLICATION FEE	EACH	100.00	100.00	100.00	
393	SAFEBUILT - BUILDING	ROOFING PERMIT (RE-ROOF OVER OLD ROOF/1LAYERS MAX)	\$100 PER SQUARE	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES			
394	SAFEBUILT - BUILDING	ROOFING PERMIT (STRIP THEN RE-ROOF)	\$200 PER SQUARE	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES			
395	SAFEBUILT - BUILDING	ROOFING PERMIT (STRIP, RE-SHEET, THEN RE-ROOF)	\$250 PER SQUARE	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES			
396	SAFEBUILT - BUILDING	Telecommunications Outlets	1 - 10 Outlets	50.00	50.00	50.00	
397	SAFEBUILT - BUILDING	Telecommunications Outlets	11 - 20 Outlets	100.00	100.00	100.00	
398	SAFEBUILT - BUILDING	Telecommunications Outlets	Over 20 Outlets - Per Outlet	2.00	2.00	2.00	
399	MARINA	20 FOOT SLIP	EACH	0.00	0.00	0.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1
400	MARINA	30 FOOT SLIP	EACH	1,740.00	1,740.00	1,740.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1
401	MARINA	40 FOOT SLIP	EACH	2,400.00	2,400.00	2,400.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1
402	MARINA	60 FOOT SLIP	EACH	3,900.00	3,050.00	3,050.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1
403	MARINA	MULTIPLE SLIP RENTAL	RENT ADDITIONAL SLIP	0.00	0.00	0.00	ADDITIONAL 5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1
404	MARINA	HARD ACCESS (SLIPS 37-46, 69) UNDER 27' ONLY	EACH	1,317.00	1,400.00	1,400.00	
405	MARINA	CLASS A MOORING	EACH	491.00	550.00	550.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1
406	MARINA	CLASS B MOORING	EACH	417.00	450.00	450.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1
407	MARINA	DAILY LAUNCH RAMP	EACH	10.00	10.00	10.00	
408	MARINA	SEASONAL LAUNCH RAMP STICKER	RESIDENT	40.00	40.00	40.00	

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409	MARINA	SEASONAL LAUNCH RAMP STICKER	NON-RESIDENT	55.00	55.00	55.00	
410	MARINA	SEASONAL LAUNCH RAMP STICKER (SENIOR/HANDICAPPED)	RESIDENT	25.00	25.00	25.00	
411	MARINA	SEASONAL LAUNCH RAMP STICKER (SENIOR/HANDICAPPED)	NON-RESIDENT	40.00	40.00	40.00	
412	MARINA	END OF SEASON LAUNCH RAMP PERMIT	EACH	25.00	25.00	25.00	SOLD AFTER SEPTEMBER 15
413	MARINA	COMMERCIAL LAUNCH RAMP PERMIT	EACH	250.00	250.00	300.00	
414	MARINA	SMALL BOAT BASIN	EACH	834.00	900.00	900.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1
415	MARINA	DRY STORAGE (RESIDENTS - CATAMARAN)	EACH	161.00	200.00	200.00	
416	MARINA	DRY STORAGE (NON-RESIDENTS - CATAMARAN)	EACH	239.00	300.00	300.00	
417	MARINA	CANOE & KAYAK STORAGE	PER SIX MONTHS	75.00	75.00	75.00	DRY STORAGE BASED ON VEHICLE LENGTH
418	MARINA	DRY STORAGE	PER LINEAL FOOT	14.50	14.50	14.50	DRY STORAGE BASED ON VEHICLE LENGTH
419	MARINA	TRAILER STORAGE	EACH	60.00	60.00	80.00	
420	MARINA	PERSONAL WATERCRAFT STORAGE	EACH	65.00	65.00	65.00	DOCKAGE FEE FOR JET SKI
421	MARINA	END OF SEASON LATE REMOVAL FEE	PER DAY MINIMUM	24.00	24.00	32.00	MINIMUM - FEE CHARGED BASED ON TRANSIENT VESSEL RATES (VESSEL LENGTH) PER STATE DNR
422	MARINA	SHOPPERS DOCK	EACH			10.00	\$10 PER 3 HOURS, 35' DOCKS ONLY
423	MARINA	COST TO MOVE CATAMARAN POST	EACH			60.00	COST TO MOVE EXISTING POST LOCATION
424	PLANNING	PRECINCT MAPS (LARGE)	EACH	30.00	30.00	30.00	
425	PLANNING	MASTER PLAN COPY (CITY, DDA, LDFA) - COLOR	EACH	130.00	130.00	130.00	HARD COPY
426	PLANNING	MASTER PLAN COPY (CITY, DDA, LDFA) - B & W	EACH	35.00	35.00	35.00	HARD COPY
427	PLANNING	DOWNTOWN PLAN COPY	EACH	30.00	30.00	30.00	HARD COPY
428	PLANNING	MASTER PLAN COPY (CITY, DDA, LDFA) - COLOR	EACH	15.00	15.00	15.00	PROVIDED ON CD
429	PLANNING	MASTER PLAN COPY (CITY, DDA, LDFA) - B & W	EACH	15.00	15.00	15.00	PROVIDED ON CD
430	PLANNING	DOWNTOWN PLAN COPY	EACH	15.00	15.00	15.00	PROVIDED ON CD
431	PLANNING	OBSOLETE PROPERTY REHAB FILING & MONITORING FEE	EACH	1,000.00	1,000.00	1,000.00	2% OF ABATED TAXES (WHICHEVER IS LESS) - \$400.00 MINIMUM

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432	PLANNING	NEZ APPLICATION FEE	EACH	25.00	25.00	25.00	
433	PLANNING	IFT/CFT APPLICATION FEE	EACH	1,722.00	1,722.00	1,722.00	2% OF ABATED TAXES (WHICHEVER IS LESS - MINIMUM \$400)
434	PLANNING	PERSONAL PROPERTY ABATEMENT FEE	EACH	1,722.00	1,722.00	1,722.00	2% OF ABATED TAXES (WHICHEVER IS LESS - MINIMUM \$400)
435	PLANNING	COMMERCIAL REHAB FILING/MONITORING FEE	EACH	1,000.00	1,000.00	1,000.00	2% OF ABATED TAXES (WHICHEVER IS LESS - MINIMUM \$400)
436	PLANNING	GROUNDWATER ORDINANCE APPLICATION FEE	EACH	750.00	750.00	750.00	
437	PLANNING	BROWNFIELD DEVELOPMENT APPLICATION FEE	EACH	2,500.00	2,500.00	2,500.00	IF TAX CAPTURE FEE BASED ON ACTUAL COSTS
438	PLANNING	LEISURE SERVICES MASTER PLAN	EACH	30.00	30.00	30.00	HARD COPY
439	PLANNING	LEISURE SERVICES MASTER PLAN	EACH	15.00	15.00	15.00	CD
440	POLICE	POLICE REPORTS - ACCIDENT & OFFENSE (EACH ADDITIONAL PAGE)	EACH	0.25	0.25	0.25	
441	POLICE	POLICE REPORTS - ACCIDENT & OFFENSE (FIRST PAGE)	EACH	5.50	5.50	5.50	
442	POLICE	BIKE REGISTRATION (CHANGE OWNERSHIP)	EACH	2.00	2.00	2.00	
443	POLICE	BIKE REGISTRATION (DUPLICATE)	EACH	1.00	1.00	1.00	
444	POLICE	BIKE REGISTRATION (ENGRAVING)	EACH	0.00	0.00	0.00	NO CHARGE
445	POLICE	BIKE REGISTRATION (NEW)	EACH	2.00	2.00	2.00	
446	POLICE	CITATION COPY	EACH	5.50	5.50	5.50	
447	POLICE	FALSE ALARM FEE (4TH IN YEAR)	EACH	30.00	30.00	30.00	
448	POLICE	FALSE ALARM FEE (5TH IN YEAR)	EACH	60.00	60.00	60.00	
449	POLICE	FALSE ALARM FEE (6TH OR MORE IN YEAR)	EACH	75.00	75.00	75.00	
450	POLICE	LICENSE TO PURCHASE FEE	EACH			6.00	INCLUDES \$1.00 COST TO PROVIDE OWNER COPY OF INFORMATION AND \$5.00 NOTARY FEE
451	POLICE	LIQUOR - SPECIAL LICENSE (45 DAYS PRIOR TO EVENT)	EACH	250.00	250.00	250.00	
452	POLICE	LIQUOR - SPECIAL LICENSE (15 - 44 DAYS PRIOR TO EVENT)	EACH	350.00	350.00	350.00	
453	POLICE	LIQUOR - SPECIAL LICENSE (UNDER 15 DAYS PRIOR TO EVENT)	EACH	NOT ISSUED	NOT ISSUED	NOT ISSUED	
454	POLICE	LIQUOR - TEMPORARY EXISTING ESTABLISHMENT LICENSE (45 DAYS PRIOR TO EVENT)	EACH	50.00	50.00	50.00	

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455	POLICE	LIQUOR - TEMPORARY EXISTING ESTABLISHMENT LICENSE (15 - 44 DAYS PRIOR TO EVENT)	EACH	75.00	75.00	75.00	
456	POLICE	LIQUOR - TEMPORARY EXISTING ESTABLISHMENT LICENSE (UNDER 15 DAYS PRIOR TO EVENT)	EACH	NOT ISSUED	NOT ISSUED	NOT ISSUED	
457	POLICE	LIQUOR - TEMPORARY EXISTING CLUB LICENSE (45 DAYS PRIOR TO EVENT)	EACH	50.00	50.00	50.00	
458	POLICE	LIQUOR - TEMPORARY EXISTING CLUB LICENSE (15 - 44 DAYS PRIOR TO EVENT)	EACH	75.00	75.00	75.00	
459	POLICE	LIQUOR - TEMPORARY EXISTING CLUB LICENSE (UNDER 15 DAYS PRIOR TO EVENT)	EACH	NOT ISSUED	NOT ISSUED	NOT ISSUED	
460	POLICE	OUIL COST RECOVERY FEE	EACH	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS	
461	POLICE	PHOTOGRAPH REPRODUCTION (ENLARGED)	EACH	15.00	15.00	15.00	
462	POLICE	PHOTOGRAPH REPRODUCTION (STD SIZE)	EACH	10.00	10.00	10.00	
463	POLICE	PHOTOGRAPH REPRODUCTION (CD-ROM)	EACH	5.00	5.00	5.00	
464	POLICE	PRELIMINARY BREATH TEST	EACH			5.00	FOR COURT/PROBATION ORDERED TEST
465	POLICE	VIN INSPECTION	EACH	30.00	30.00	30.00	
466	POLICE	VEHICLE IMPOUND FEE (PRIVATE)	EACH	50.00	50.00	50.00	
467	POLICE	VEHICLE IMPOUND FEE (COURT-ORDERED)	EVERY 30 DAYS	50.00	50.00	50.00	
468	SPECIAL EVENTS	PARKS (WOOD SNOW FENCE RENTAL)	EACH	30.00	30.00	30.00	DELIVERY/PICK-UP NOT INCLUDED. ADDITIONAL COSTS FOR LABOR (\$60.00/HR)AND VEHICLE RENTAL WILL APPLY IF DELEVERY OR PICK-UP IS REQUIRED
469	SPECIAL EVENTS	PARKS (PLASTIC BAGS FOR GARBAGE CANS)	PER CASE	30.00	30.00	0.00	OBSOLETE
470	SPECIAL EVENTS	CITY SERVICES (55-GAL METAL TRASH CANS)	EACH	5.00	5.00	5.00	DELIVERY/PICK-UP NOT INCLUDED. ADDITIONAL COSTS FOR LABOR (\$60.00/HR)AND VEHICLE RENTAL WILL APPLY IF DELEVERY OR PICK-UP IS REQUIRED
471	SPECIAL EVENTS	CITY SERVICES RENTAL OF POSTS	EACH POST	3.00	3.00	3.00	DELIVERY/PICK-UP NOT INCLUDED. ADDITIONAL COSTS FOR LABOR (\$60.00/HR)AND VEHICLE RENTAL WILL APPLY IF DELEVERY OR PICK-UP IS REQUIRED
472	SPECIAL EVENTS	CITY SERVICES (PICNIC TABLES)	EACH	10.00	10.00	10.00	DELIVERY/PICK-UP NOT INCLUDED. ADDITIONAL COSTS FOR LABOR (\$60.00/HR)AND VEHICLE RENTAL WILL APPLY IF DELEVERY OR PICK-UP IS REQUIRED
473	SPECIAL EVENTS	FILM & MUSIC EVENTS ADMINISTRATION FEE	EACH	50.00	50.00	50.00	
474	SPECIAL EVENTS	SPEICAL EVENTS HYDRANT USAGE	PER HYDRANT	0.00	100.00	100.00	THIS RATE INCLUDES INSTALLATION/REMOVAL AND TESTING

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475	SPECIAL EVENTS	SPECIAL EVENTS APPLICATION FEE FOR PEAK SEASON EVENTS (4/15-9/30) SUBMITTED AT LEAST 60 DAYS PRIOR TO DATE OF EVENT	EACH	100.00	100.00	100.00	APPLICATIONS SUBMITTED PRIOR TO APRIL 15 WILL RECEIVE 50% DISCOUNT OFF REGULAR FEE.
476	SPECIAL EVENTS	SPECIAL EVENTS APPLICATION FEE FOR PEAK SEASON EVENTS (4/15-9/30) SUBMITTED 45-59 DAYS PRIOR TO DATE OF EVENT	EACH	250.00	250.00	250.00	APPLICATIONS SUBMITTED PRIOR TO APRIL 15 WILL RECEIVE 50% DISCOUNT OFF REGULAR FEE.
477	SPECIAL EVENTS	SPECIAL EVENTS APPLICATION FEE FOR PEAK SEASON EVENTS (4/15-9/30) SUBMITTED 30-44 DAYS PRIOR TO DATE OF EVENT	EACH	400.00	400.00	400.00	APPLICATIONS SUBMITTED PRIOR TO APRIL 15 WILL RECEIVE 50% DISCOUNT OFF REGULAR FEE.
478	SPECIAL EVENTS	SPECIAL EVENTS APPLICATION FEE FOR OFF SEASON EVENTS (1/1-4/14 & 10/1-12/31) SUBMITTED AT LEAST 60 DAYS PRIOR TO DATE OF EVENT	EACH	50.00	50.00	50.00	
479	SPECIAL EVENTS	SPECIAL EVENTS APPLICATION FEE FOR OFF SEASON EVENTS (1/1-4/14 & 10/1-12/31) SUBMITTED 45-59 DAYS PRIOR TO DATE OF EVENT	EACH	200.00	200.00	200.00	
480	SPECIAL EVENTS	SPECIAL EVENTS APPLICATION FEE FOR OFF SEASON EVENTS (1/1-4/14 & 10/1-12/31) SUBMITTED 30-44DAYS PRIOR TO DATE OF EVENT	EACH	300.00	300.00	300.00	
481	SPECIAL EVENTS	SPECIAL EVENTS APPLICATION FEE FOR OFF SEASON EVENTS (1/1-4/14 & 10/1-12/31) SUBMITTED LESS THAN 30 DAYS PRIOR TO DATE OF EVENT	EACH	500.00	500.00	500.00	
482	SPECIAL EVENTS	CITY SERVICES (POLICE OFFICER - STRAIGHT TIME)	PER HOUR	40.00	40.00	40.00	
483	SPECIAL EVENTS	CITY SERVICES (POLICE OFFICER - 1.5 OVERTIME)	PER HOUR	60.00	60.00	60.00	
484	SPECIAL EVENTS	CITY SERVICES (POLICE OFFICER - TRIPLE OVERTIME)	PER HOUR	120.00	120.00	120.00	
485	TREASURER	DUPLICATE TAX BILL COPY (COMPUTER PRINTOUT)	EACH	3.00	3.00	3.00	
486	TREASURER	PROPERTY TAX PROJECTION/ESTIMATE LETTER	EACH	20.00	20.00	20.00	
487	TREASURER	NSF CHECK/NSF ACH HANDLING CHARGE	EACH	30.00	30.00	30.00	
488	TREASURER	TAX RECEIPT INQUIRY (LESS THAN 3 YEARS OLD)	EACH	5.00	5.00	5.00	
489	TREASURER	TAX RECEIPT INQUIRY (MORE THAN 3 YEARS OLD)	EACH	12.00	12.00	12.00	
490	TREASURER	TRANSACTION SERVICE FEE (PAYMENTS MADE AT WINDOW/O BILL)	EACH	2.00	2.00	2.00	
491	TREASURER	TRANSACTION ADMINISTRATIVE FEE (CREDIT CARD PAYMENTS BY PHONE)	EACH	5.00	5.00	5.00	
492	TREASURER	PETTY CASH NUISANCE FEE (FAILURE TO RETURN RECEIPTS IN TIMELY FASHION)	EACH	5.00	5.00	5.00	
493	TREASURER	PROPERTY TAX ROLL ON CD-ROM OR ELECTRONIC FILE	EACH	100.00	125.00	125.00	
494	TREASURER	PROPERTY TAX LIEN INQUIRY/LOOKUP (PERFORMED BY CITY STAFF)	EACH	35.00	35.00	35.00	PAYMENT IN ADVANCE W/CREDIT CARD REQUIRED
495	TREASURER	PROPERTY TAX LIEN INQUIRY/LOOKUP (SELF-HELP INTERNET LOOKUP)	EACH	20.00	20.00	20.00	
496	TREASURER	PENALTY ASSESSMENT ON DELINQUENT TAXES	EACH	3.0%	3.0%	3.0%	

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497	TREASURER	PROPERTY TAX ADMINISTRATION FEE (PTAF)	EACH	1.0%	1.0%	1.0%	
498	TREASURER	LANDLORD'S AFFIDAVIT FILING	EACH	300.00	300.00	300.00	
499	WATER FILTRATION	WATER TEST SAMPLE	PER SAMPLE	70.00	70.00	70.00	COVERS STAFF TIME AND LAB WORK
500	WATER-SEWER	DELINQUENT PAYMENT PENALTY	PAST DUE BALANCE	10.00%	10.00%	10.00%	
501	WATER-SEWER	DELINQUENT PAYMENT PENALTY (TAX LIEN FEE)	PAST DUE BALANCE	GREATER OF 20% OR \$25.00	GREATER OF 20% OR \$25.00	GREATER OF 20% OR \$25.00	
502	WATER-SEWER	HYDRANT SERVICE (MAXIMUM 30 DAY) CONNECTION CHARGE	EACH	50.00	50.00	50.00	\$400.00 REFUNDABLE DEPOSIT ALSO REQUIRED
503	WATER-SEWER	SALE OF SCRAP HYDRANTS	EACH	35.00	35.00	0.00	OBSOLETE
504	WATER-SEWER	INSTALLATION OF STUB LINE TO PROPERTY LINE (SEWER PERMIT)	EACH	800.00	800.00	1,000.00	INCLUDES REPAIR AND POSSIBLE REPLACEMENT OF SERVICE
505	WATER-SEWER	INSTALLATION OF STUB LINE TO PROPERTY LINE (WATER)	EACH	800.00	800.00	0.00	OBSOLETE
506	WATER-SEWER	METER REPLACEMENT AT OWNER'S REQUEST	EACH	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS	
507	WATER-SEWER	METER RESET AT OWNER'S REQUEST	EACH	35.00	35.00	35.00	
508	WATER-SEWER	METER TEST	EACH	35.00	35.00	35.00	
509	WATER-SEWER	MISSED METER APPOINTMENT	EACH	25.00	25.00	25.00	
510	WATER-SEWER	TEMPORARY (MINIMUM 30 DAY) SERVICE	EACH	25.00	25.00	25.00	
511	WATER-SEWER	THAWING WATER/SEWER LINE	EACH			200.00	FIRST VISIT IS FREE - FEE CHARGED PER VISIT AFTER FIRST ONE EACH SEASON
512	WATER-SEWER	TURN ON CHARGE (AFTER HOURS)	EACH	35.00	35.00	100.00	NEW CALL IN MINIMUM 3 HOURS
513	WATER-SEWER	TURN ON CHARGE (REGULAR HOURS)	EACH	25.00	25.00	25.00	
514	WATER-SEWER	TURN ON CHARGE (SEASONAL USE)	EACH	12.50	12.50	12.50	
515	WATER-SEWER	TURN ON CHARGE (MISSED APPOINTMENT - SAME DAY TURN ON)	EACH	40.00	40.00	40.00	
516	WATER-SEWER	TV SEWER LATERAL	EACH			100.00	FEE APPLIED TO SEWER PERMIT IF PROBLEM IS IN THE CITY'S PORTION OF SYSTEM
517	WATER-SEWER	UNAUTHORIZED WATER USE OR TAMPERING (MINIMUM CHARGE)	EACH	200.00	200.00	200.00	
518	WATER-SEWER	UNAUTHORIZED WATER USE (ADDITIONAL CHARGE FOR CONT'D USE)	PER DAY	20.00	20.00	20.00	
519	WATER-SEWER	BACKFLOW PREVENTER DEVICE REGISTRATION/AUDIT FEE	ANNUAL FEE-EACH DEVICE	10.00	10.00	10.00	

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520	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 5/8" OR 3/4"	EACH	800.00	800.00	1,000.00	
521	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 1"	EACH	2,000.00	2,000.00	2,000.00	
522	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 1-1/4" OR 1-1/2"	EACH	4,000.00	4,000.00	4,000.00	
523	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 2"	EACH	6,800.00	6,800.00	6,800.00	
524	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 3"	EACH	12,800.00	12,800.00	12,800.00	
525	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 4"	EACH	20,000.00	20,000.00	20,000.00	
526	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 6"	EACH	40,000.00	40,000.00	40,000.00	
527	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - GREATER THAN 6"	EACH	TBD	TBD	TBD	BASED ON CALCULATED CAPACITY
528	WATER-SEWER	FIRELINE SERVICE TRUNKAGE FEE 2"	EACH	0.00	0.00	0.00	TIME & MATERIALS BASIS
529	WATER-SEWER	FIRELINE SERVICE TRUNKAGE FEE 4"	EACH	6,800.00	6,800.00	6,800.00	
530	WATER-SEWER	FIRELINE SERVICE TRUNKAGE FEE 6"	EACH	12,800.00	12,800.00	12,800.00	
531	WATER-SEWER	FIRELINE SERVICE TRUNKAGE FEE 8"	EACH	20,000.00	20,000.00	20,000.00	
532	WATER-SEWER	FIRELINE SERVICE TRUNKAGE FEE 12"	EACH	40,000.00	40,000.00	40,000.00	
533	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 5/8" OR 3/4"	EACH	800.00	800.00	1,000.00	
534	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 1"	EACH	2,000.00	2,000.00	2,000.00	
535	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 1-1/4" OR 1-1/2"	EACH	4,000.00	4,000.00	4,000.00	
536	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 2"	EACH	6,800.00	6,800.00	6,800.00	
537	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 3"	EACH	12,800.00	12,800.00	12,800.00	
538	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 4"	EACH	20,000.00	20,000.00	20,000.00	
539	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 6"	EACH	40,000.00	40,000.00	40,000.00	
540	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - GREATER THAN 6"	EACH	TBD	TBD	TBD	BASED ON CALCULATED CAPACITY
541	WATER-SEWER	STORM WATER CROSS CONNECTION SEWER TREATMENT CHARGE	PER DAY	7.69	0.00	0.00	***THIS FEE IS BEING REVIEWED BY THE CITY ATTORNEY'S OFFICE AND WILL BE UPDATE ONCE WE HAVE A RESPONSE

CITY OF MUSKEGON							
Master Fee Resolution - Schedule of Fees							
(Effective 1/1/2015)							
						PROPOSED	
				2013	2014	2015	DEPARTMENT
	DEPT	DESCRIPTION	UNIT	FEE	FEE	FEE	COMMENTS
542	WATER-SEWER	LARGE WATERMAIN TAPS	EACH	200.00	200.00	200.00	PLUS TIME & MATERIALS
543	WATER-SEWER	SMALL WATER TAPS	EACH			50.00	SMALL TAP FEE UP TO AND INCLUDING 2' WATER SERVICE
544	WATER-SEWER	RESIDENTIAL FLAT RATE SEWER CHARGE	MONTH	28.70	28.70	28.70	BASED ON 11.66 UNITS/MO OR 35 UNITS/QUARTER
545	WATER-SEWER	COMMERCIAL FLAT RATE SEWER CHARGE	MONTH	36.15	36.15	36.15	BASED ON 11.66 UNITS/MO OR 35 UNITS/QUARTER
546	ZONING	SPECIAL MEETING FEE (PLANNING, ZBA)	PER REQUEST	400.00	400.00	500.00	
547	ZONING	FENCE PERMIT FEE	EACH	30.00	30.00	30.00	
548	ZONING	LOT SPLIT REVIEW	EACH	30.00	30.00	30.00	
549	ZONING	ZONING, GIS MAPS (UP TO 17" x 24")	EACH	15.00	15.00	15.00	
550	ZONING	ZONING, GIS MAPS (17" x 24" TO 34" x 44")	EACH	25.00	25.00	25.00	
551	ZONING	PLANNED UNIT DEVELOPMENT (PUD)	EACH	0.00	0.00	0.00	
552	ZONING	PLANNED UNIT DEVELOPMENT (PUD) - PRELIMINARY	EACH	300.00	300.00	500.00	
553	ZONING	PLANNED UNIT DEVELOPMENT (PUD) - FINAL	EACH	300.00	300.00	500.00	
554	ZONING	PLANNED UNIT DEVELOPMENT (PUD) - AMENDMENT	EACH			500.00	NEW FEE
555	ZONING	SIDEWALK BENCH ENCROACHMENT	PER BENCH PER MONTH	5.00	5.00	5.00	
556	ZONING	SITE PLAN REVIEW FEE - MINOR	EACH	100.00	100.00	200.00	
557	ZONING	SITE PLAN REVIEW FEE - MAJOR	EACH	200.00	200.00	400.00	
558	ZONING	PLANNING COMMISSION REVIEW	EACH			500.00	NEW FEE
559	ZONING	SPECIAL USE PERMIT	EACH	300.00	300.00	500.00	
560	ZONING	ALLEY OR STREET VACATION	EACH	400.00	400.00	500.00	
561	ZONING	ZONING COMPLIANCE LETTER	EACH	30.00	30.00	30.00	
562	ZONING	ZONE CHANGE	EACH	400.00	400.00	500.00	

CITY OF MUSKEGON							
Master Fee Resolution - Schedule of Fees							
(Effective 1/1/2015)							
						PROPOSED	
				2013	2014	2015	DEPARTMENT
	DEPT	DESCRIPTION	UNIT	FEE	FEE	FEE	COMMENTS
563	ZONING	ZONING BOARD OF APPEALS APPLICATION / ORDINANCE INTERPRETAION - COMMERCIAL	EACH	300.00	300.00	400.00	COMMERCIAL/INDUSTRIAL ONLY
564	ZONING	ZONING BOARD OF APPEALS APPLICATION / ORDINANCE INTERPRETAION - RESIDENTIAL	EACH	150.00	150.00	200.00	RESIDENTIAL ONLY
565	ZONING	ZONING - AMENDMENT TO THE ORDINANCE	EACH			500.00	NEW FEE
566	ZONING	ZONING ORDINANCE COPY	EACH	25.00	25.00	25.00	
567	ZONING	ZONING ORDINANCE COPY W/ MAP	EACH	45.00	45.00	45.00	
		NR * = FEES APPLICABLE TO NON-RESIDENTS OF THE CITY					

Date: December 9, 2014
To: Honorable Mayor and City Commissioners
From: City Manager
RE: Neighbor-To-Neighbor Policy

SUMMARY OF REQUEST: A policy has been drafted to encourage our employees to participate in volunteer activities by providing flexibility in work schedules, paid leave opportunities, and bonuses for meeting certain community volunteering goals.

Employees will be encouraged to increase their involvement in the community by mentoring youth, organizing food drives, helping neighborhoods, etc. The City Manager will give final approval of events or organizations that qualify under this program. A list of programs currently approved will be provided to employees but will be added to and updated on a regular basis.

FINANCIAL IMPACT: None.

STAFF RECOMMENDATION: To approve the policy as submitted and give authorization to the City Manager to select qualified programs.

City of Muskegon
Neighbor-to-Neighbor
Community Outreach Program

The City recognizes the importance of community involvement, and encourages employees to participate in volunteer activities by providing flexibility in work schedules, paid leave opportunities, and bonuses for meeting certain community volunteering goals. The City also recognizes the importance of acknowledging the community service activities of its employees. The Neighbor to Neighbor program seeks to encourage community involvement while adequately acknowledging the efforts and effects of our employees' service to the Muskegon community. This policy establishes guidelines for the administration of the *Neighbor to Neighbor* program.

Program Goals:

In an effort to give back to the community that many of our employees call home, the City of Muskegon has created the *Neighbor to Neighbor Community Outreach Program*. Through *Neighbor to Neighbor*, Muskegon's governmental employees have committed to increasing their involvement in the community by organizing food drives, working in soup kitchens, mentoring youth, helping to improve impoverished neighborhoods, and improve the quality of life of our residents. Muskegon's employees also volunteer their time as members of boards of directors of nonprofit and non-governmental organizations, and lend their considerable expertise and skills to community organizations as well.

This program mobilizes Muskegon employees and their families to serve as volunteers in the Muskegon community. Implemented in 2014, the program offers Muskegon employees and their family's hands-on volunteer opportunities in Muskegon. This program is part of an ongoing organization-wide effort to heighten awareness of our community's needs, and promote the importance of volunteerism community-wide.

Volunteer Incentives

1. Flex Time for Approved Community Service Activities
2. Community Service Paid Time Off for Approved Community Service Activities
3. Personal Bonuses for the Completion of Approved Community Service Activities

Flex Time for Approved Community Service Activities

The City will provide Flex Time for employees to participate in community service activities. The ability to utilize flex time will be governed within departments by the Department Head.

Employees that wish to utilize flex time for a community service activity should follow the steps as outlined below:

1. Identify the community service activity from the approved list found on the intranet.
2. If your community service activity is not on the approved list contact the City Manager's office to determine if the activity meets the goals of the Neighbor-to-Neighbor Program.
3. Complete the Community Outreach Flex Time/Paid Time Off form on the intranet before the pay period in which you plan to use the time. Your request will need to be approved by your Supervisor, Department Head and the City Manager.
4. Department Heads should attempt to approve flex time at the time requested by the employees, but have the discretion to disapprove the flex time if it will significantly impact the City's operations. The City may determine that it is not possible to release certain employees under this policy due to staffing requirements.

Community Service Paid Time Off for Approved Community Service Activities

Community Service Paid Time Off allows full-time employees to take time off from work with pay to volunteer services within the community. A maximum of 16 hours of paid leave per calendar year will be made available to current full-time employees on January 1 of each year. A maximum of 8 hours of paid leave per calendar year will be made available to current part-time employees on January 1 of each year. This leave may be used only for providing community service during an employee's normal working hours as outlined in this policy, and shall be taken in 2-hour increments. Paid leave is not granted for days that employees are not scheduled to work.

Community service paid time off that is not used in a calendar year will not be carried forward to the next calendar year. Employees will not receive payment for unused community service leave upon separation from the City.

Employees that wish to utilize Community Service Paid Time Off for a community service activity should follow the steps as outlined below:

1. Identify the community service activity from the approved list found on the intranet.
2. If your community service activity is not on the approved list contact the City Manager's office to determine if the activity meets the goals of the Neighbor-to Neighbor Program.
3. Complete the Community Outreach Flex Time/Paid Time Off form on the intranet before the pay period in which you plan to use the time. Your request will need to be approved by your Supervisor, Department Head and the City Manager.
4. Department Heads should attempt to approve the Paid Time Off at the time requested by the employees, but have the discretion to disapprove the request if it will significantly impact the City's operations. The City may determine that it is not possible to release certain employees under this policy due to staffing requirements.

5. With all the appropriate approvals, employees will report community service leave on the appropriate time report for entry into the Payroll time keeping system.

Leave time taken under this policy will not be included in the calculation of weekly hours for overtime for non-exempt staff.

Personal Bonuses for the Completion of Approved Community Service Activities

From year-to-year, bonuses may be authorized by the City Commission to encourage participation in community service activities outside of normal business hours. Each January, the City Commission will identify an amount between \$500 and \$1,000 to be used as an incentive for community service activities. The amount of community service required to be considered for the incentive payments shall be no less than 24 hours annually. The corresponding levels of incentive pay and community service requirements in effect for each calendar year will be displayed on the employee intranet by January 31 of each year.

Employees that wish to participate in the personal bonus program should follow the steps as outlined below:

1. Identify the community service activities from the approved list found on the intranet.
2. If your community service activity is not on the approved list contact the City Manager's office to determine if the activity meets the goals of the Neighbor-to-Neighbor Program.
3. Complete the activities.
4. Document the activities on the employee intranet.

Approved Activities:

Employees participating in community service activities under this policy are expected to provide "hands-on" voluntary services that benefit Muskegon residents and community organizations. The activity must have a direct benefit to Muskegon residents or community organizations. For example, an employee could be granted community service leave to deliver meals to the elderly; however, community service leave would not be appropriate to attend a planning meeting or social event for the organization providing these services.

Excluded from this policy is service provided through a membership organization where the primary recipients of the service are the constituents of the organization (i.e. painting and maintenance of the groups building(s), yard work, serving on the board, etc.). Activities involving political groups or causes do not qualify for use of this leave. Volunteer hours for festivals or special events does not qualify.

Any community service time the employee utilized flex time or paid time off for is not eligible service time towards the personal bonus.

Please note, volunteer hours must not be compensated by the approved group or organization. If incentives are being offered, i.e. free concert tickets, passes to an event, etc. the employee must list all incentives and seek prior approval from the City Manager. An employee may accept a meal during volunteer hours, if offered, and will not require prior approval.

Reporting Community Service

Employees must report all community service activities on the Employee Intranet within 36 hours of the completion of the community service activity. Failure to report such activities may result in the loss of an employee's ability to participate in the Neighbor to Neighbor Program.

Volunteer Agencies		
ARC/Muskegon 1145 E. Wesley Ave. Muskegon, MI 49442	Margaret O'Toole arcmusk@i2k.com Phone: (231) 777-2006 Fax: (231) 777-3507	• Mental health advocacy
American Red Cross 313 W. Webster Ave. Muskegon, MI 49440 www.arcmon.com	Tim Lipan timothy.lipan@redcross.org Phone: (231) 726-3555, ext. 222 Fax: (231) 722-4126	• Armed forces emergency services • Disaster services • Community volunteer services • Blood services • Senior transportation services
Association for the Blind and Visually Impaired 456 Cherry Street, SE Grand Rapids, MI 49503 www.abvimichigan.org	Rick Stevens rstevens@abvimichigan.org 1-800-466-8084 GR Phone: (616) 458-1187 GR Fax: (616) 458-7113	• Low vision clinic and rehabilitation
Big Brothers Big Sisters of the Lakeshore 4265 Grand Haven Road, #201 Muskegon, MI 49441 www.bbbslakeshore.org	Cindy Timmerman Phone: (231) 798-1391 Fax: (231) 798-1657	• Provide mentor relationships between volunteers and children
Boy Scouts of America Gerald R. Ford Council 3213 Walker Ave. NW Grand Rapids, MI 49544-9775 www.bsagrfc.org Local Contact – Matthew Hogg matthew.hogg@scouting.org	Kevin Nichols, Scout Executive Kevin.Nichols@scouting.org Phone: (616) 785-2662 Fax: (616) 785-0835	• Character development • Citizenship training • Personal fitness programs For boys ages 7-20 and girls ages 13-20
		•
Catholic Charities West Michigan Program Address: 1095 Third Street Muskegon, MI 49441 Administrative & Contracts 360 S. Division, Ste 3A Grand Rapids, MI 49525 www.ccwestmi.org	Terry Walsh – Grand Rapids, CEO twalsh@ccwestmi.org Phone: (616) 243-9122 Fax: (616) 243-1442 Pam Cohn – Muskegon pcohn@ccwestmi.org Phone: (231) 726-4735 Fax: (231) 722-0789	• Healthy families initiative • Pregnancy outreach • Counseling services • Teen parent program • Foster Grandparents and Senior Companion - volunteer opportunities for low-income senior citizens

Volunteer Agencies		
Child Abuse Council 1781 Peck Street Muskegon, MI 49441 www.childabuse.org	Kyleen Gee kyleengee@childabusecouncil.org Phone: (231) 728-6410 Fax: (231) 722-7161	• Prevention through education for all ages • Intervention and advocacy programs • Court appointed special advocates (CASA) • Professional education training/seminars
Every Woman's Place/Webster House Youth Services 175 W. Apple Ave. Muskegon, MI 49440 www.everywomansplace.org	Lori Rasmussen lorir@everywomansplace.org Phone: (231) 759-7909 Fax: (231) 759-8618	• Crisis and counseling services • Youth services • Shelter services • Advocacy
Girl Scouts Michigan Shore to Shore Council 1217 E. River Road Muskegon, MI 49445 Grand Rapids Headquarters: 3275 Walker Ave NW Grand Rapids, MI 49544 866-566-7434 www.gsmists.org	Gloria Lara glara@gsmists.org Phone: (231) 744-4774 Fax: (231) 744-5874	• Troops and groups – teaches girls ages 5-17 self esteem, leadership skills, values and to become a vital part of the community • Exploring Science - Science and math program
Family Promise of the Lakeshore		•
Mercy Health Life Counseling 1352 Terrace Muskegon, MI 49442 www.mercy-healthpartners.org	Sandy Klein Horsman horsmans@mercyhealth.com Phone: (231) 727-4368 Fax: (231) 722-6933	• Counseling including marriage, divorce, gambling addiction, parenting issues, depression/anxiety, anger/stress management, etc. • Substance abuse treatment
Kid's Food Basket		
Loaves and Fishes		
Community Encompass		•
Muskegon Farmer's Market		•

Volunteer Agencies		
Muskegon Community Health Project 565 W. Western Ave. Muskegon, MI 49440 www.mchp.org	Stevi Riel rielsb@mercyhealth.com Cyndi Powers, Program Coordinator cpowers@mchp.org Phone: (231) 672-3201 Fax: (231) 672-8404	• In-school tobacco prevention education • Community health screening • Lung capacity screening
Muskegon County Habitat for Humanity 280 Ottawa Street Muskegon, MI 49442 www.muskegonhabitat.org	Jodi Nichols, Director jnichols@muskegonhabitat.org Phone: (231) 727-6020, ext. 210 Fax: (231) 722-4959	• Building energy-efficient homes with volunteers to end poverty housing through affordable homeownership for low-income families
Muskegon Family YMCA 900 W. Western Ave. Muskegon, MI 49441 www.muskegonymca.org	Bruce Spoelman bspoelman@muskegonymca.org Phone: (231) 722-9322, ext. 244 Fax: (231) 722-6562	
YMCA		
Salvation Army 1221 Shonah Street Muskegon, MI 49442	Captains Dan & Stephanie Sawka dan_sawka@usc.salvationarmy.org ; Stephanie_sawka@usc.salvationarmy.org Phone: (231) 773-3284 Fax: (231) 773-0587	• Emergency assistance including housing, shelter, food
WMT Housing & Recovery 1823 Commerce St. Muskegon, MI 49442 www.wmttlc.com	1823 Commerce Street Muskegon, MI 49442 Louis Churchwell, CEO lchurch@wmttlc.com Phone: (231) 728-2138, ext 2019 Fax: (231) 722-4771 Phone: (231) 739-6840 Jarman St. Fax: (231) 739-5940 Judy Kell, COO	• Transitional living center with family case management • Housing plus program • Youth development programs