

CITY OF MUSKEGON

CITY COMMISSION MEETING

DECEMBER 12, 2006

CITY COMMISSION CHAMBERS @ 5:30 P.M.

AGENDA

- ❑ CALL TO ORDER:
- ❑ PRAYER:
- ❑ PLEDGE OF ALLEGIANCE:
- ❑ ROLL CALL:
- ❑ HONORS AND AWARDS:
- ❑ INTRODUCTIONS/PRESENTATION:
- ❑ CONSENT AGENDA:
 - A. Approval of Minutes. CITY CLERK
 - B. Resolution for Charitable Gaming License – Community Promotions Inc.
CITY CLERK
 - C. Agreement for School Resource Officer – Muskegon Public Schools.
PUBLIC SAFETY
 - D. Waiver of City Ordinance 10-135 Removal of Materials. PUBLIC SAFETY
 - E. FIRST READING: Amend City Ordinance 10-135 Removal of Materials.
PUBLIC SAFETY
 - F. Approval of a Neighborhood Enterprise Zone Certificate – 291 Houston Avenue. PLANNING & ECONOMIC DEVELOPMENT
 - G. Engineering Services Agreement for Traffic Signals at Marquette & Harvey/Broadmore. ENGINEERING
 - H. Acceptance of Western Avenue between Third and Terrace into the City's Street System. ENGINEERING
 - I. Accounting Services Contract. FINANCE
- ❑ PUBLIC HEARINGS:
- ❑ COMMUNICATIONS:

☐ **CITY MANAGER'S REPORT:**

☐ **UNFINISHED BUSINESS:**

☐ **NEW BUSINESS:**

A. City Attorney Contract. CITY MANAGER

B. Amendments to 2006 Budget. FINANCE

C. 2007 User Fee Update. FINANCE

D. 2007 Salary Schedule and Fringe Benefits for Non-Represented Employees and the 2007 Salary Schedule for Part-Time and Limited-Term Employees. CITY MANAGER

E. Approval of Contract for Payments in Lieu of Taxes (PILOT) for Renaissance Place. PLANNING & ECONOMIC DEVELOPMENT

☐ **ANY OTHER BUSINESS:**

☐ **PUBLIC PARTICIPATION:**

- *Reminder: Individuals who would like to address the City Commission shall do the following:*
- Fill out a request to speak form attached to the agenda or located in the back of the room.
- Submit the form to the City Clerk.
- Be recognized by the Chair.
- Step forward to the microphone.
- State name and address.
- Limit of 3 minutes to address the Commission.
- (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

☐ **ADJOURNMENT:**

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT LINDA POTTER, ACTING CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TDD: (231) 724-4172.

Date: December 12, 2006
To: Honorable Mayor and City Commissioners
From: City Clerk
RE: Approval of Minutes

SUMMARY OF REQUEST: To approve the minutes of the Regular Commission Meeting that was held on Tuesday, November 28, 2006.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

CITY OF MUSKEGON

CITY COMMISSION MEETING

DECEMBER 12, 2006

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, Michigan at 5:30 p.m., Tuesday, December 12, 2006.

Mayor Warmington opened the meeting with a prayer from Elder George Monroe from Evanston Avenue Baptist Church after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen Warmington, Vice Mayor Stephen Gawron, Commissioner Clara Shepherd, Lawrence Spataro, Chris Carter, and Kevin Davis, City Manager Bryon Mazade, City Attorney John Schrier, and Acting City Clerk Linda Potter.

Absent: Commissioner Sue Wierengo (excused)

INTRODUCTIONS/PRESENTATION: Mayor Warmington presented Muskegon Catholic Central Crusaders Coach Mike Holmes with a Certificate of Recognition and sign in recognition of their 2006 Division 7 Football State Championship.

2006-99 CONSENT AGENDA:

A. Approval of Minutes. CITY CLERK

SUMMARY OF REQUEST: To approve the minutes of the Regular Commission Meeting that was held on Tuesday, November 28, 2006.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the minutes.

B. Resolution for Charitable Gaming License – Community Promotions Inc. CITY CLERK

SUMMARY OF REQUEST: Community Promotions Inc. is requesting a resolution recognizing them as a non-profit organization operating in the City for the

purpose of obtaining a gaming license. They have been recognized as a 501(c)(3) organization by the State.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval

C. Agreement for School Resource Officer – Muskegon Public Schools.
PUBLIC SAFETY

SUMMARY OF REQUEST: Police Department staff is requesting that the Commission approve an agreement between the City and the Muskegon Public Schools. The agreement provides for the continuance of a full-time School Resource Officer who is assigned to Muskegon High School. Muskegon Public Schools has agreed to pay one-half of the annual salary of the police officer position for a nine-month period. This agreement covers the period September 5, 2006 through June 8, 2007.

FINANCIAL IMPACT: This agreement will produce revenue in the amount of \$18,747 for the period of the agreement.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the agreement.

D. Waiver of City Ordinance 10-135 Removal of Materials. PUBLIC SAFETY

SUMMARY OF REQUEST: Public Safety Division staff has received a request from Muskegon County to waive section 10-135 of the City Ordinances in regards to the demolition of the wastewater pump station at 634 Ottawa Avenue. This ordinance requires the removal of all materials, including below grade, from demolition sites within the City. Due to the unique construction of this old facility such removal and recovery would cost the County approximately \$1,000,000. The recovery plan, as detailed by the engineering firm of Prein and Newhof, has been reviewed by our City Engineer and it meets with his approval.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the waiver.

E. FIRST READING: Amend City Ordinance 10-135 Removal of Materials.
PUBLIC SAFETY

SUMMARY OF REQUEST: On occasion each year Public Safety Division staff is asked to waive the portion of the ordinance that addresses the removal of below grade materials. This is generally associated with a project where the removal is extremely costly and where acceptable options are available.

In order to streamline this process, staff is asking the Commission to amend

Section 10-135 of the Code of Ordinances regarding the removal of materials during demolition. The amendment would allow the City Manager to waive all or part of the ordinance regarding the removal of below grade materials. Such waiver requests would include a review by the City Engineer.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the amended language.

(REQUIRES SECOND READING)

F. Approval of a Neighborhood Enterprise Zone Certificate – 291 Houston Avenue. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: An application for a Neighborhood Enterprise Zone certificate has been received from Valentino Ledesma to rehabilitate a home in the Nelson neighborhood at 291 Houston Avenue. The home is located in a Neighborhood Enterprise Zone. The application states that the estimated cost for rehabilitation will be \$20,300. The rehab will consist of replacing windows, repair/replace roof, construct new foundation under rear of home, replace flooring, and replace electrical as needed. The applicant has met local and state requirements for the issuance of the Neighborhood Enterprise Zone certificate. Approval or denial by the City Commission is required within 60 days of the application date and must be forwarded to the State Tax Commission.

FINANCIAL IMPACT: Taxation will be 50% of the State average for the next six years.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approve issuance of the Neighborhood Enterprise Zone certificate.

G. Engineering Services Agreement for Traffic Signals at Marquette & Harvey/Broadmore. ENGINEERING

SUMMARY OF REQUEST: Authorize staff to enter into an engineering services agreement with Wade Trim Inc. out of Grand Rapids to design and prepare special provisions for a new traffic signal at the intersections of Marquette with Harvey & Broadmore.

FINANCIAL IMPACT: \$8,400 for the design and specifications.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Authorize staff to enter into an agreement with Wade Trim Inc.

H. Acceptance of Western Avenue between Third and Terrace into the City's Street System. ENGINEERING

SUMMARY OF REQUEST: Adopt the resolution, including exhibit A (descriptions), accepting Western Avenue between Third Street & Terrace into the City's street system. Western Avenue was constructed as part of the former Mall area development and opened to traffic on the 29th of November, 2006.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Adopt the resolution.

I. Accounting Services Contract. FINANCE

SUMMARY OF REQUEST: Since 1997, the City has contracted for certain routine monthly accounting services. This was done to replace a full-time position lost to retirement that year. The contractual arrangement has worked very well for the City with the quality of work improving and annual costs for the services steadily trending downward.

Since inception, the contract has been with Hoffman, Steensma, Plamondon a local accounting firm that formerly served as the City's independent auditor. Recently we were notified that the young lady who has been handling the City's work for the last six years was leaving Hoffman, Steensma, Plamondon to go to work for Dobb Accounting.

We believe it is in the City's interest to terminate the present agreement with Hoffman, Steensma, Plamondon and enter into a new agreement with Dobb. Doing so will ensure continuity (particularly at the critical year-end time) and provide further savings as we have tentatively agreed to an hourly rate of \$30.00, a decrease from the current \$42.00/hour rate. We have discussed this with Hoffman, Steensma, Plamondon and they are understanding of our needs.

FINANCIAL IMPACT: Annual savings of approximately \$3,600 for accounting services work.

BUDGET ACTION REQUIRED: The 2006 budget includes adequate funding for these services. Future budgets will incorporate the proposed rates.

STAFF RECOMMENDATION: Approval of the agreement for accounting services with Dobb Accounting & Tax Service.

Motion by Vice Mayor Gawron, second by Commissioner Carter to accept the Consent Agenda as presented.

ROLL VOTE: Ayes: Shepherd, Spataro, Warmington, Carter, Davis, and Gawron

Nays: None

MOTION PASSES

2006-100 NEW BUSINESS:

A. City Attorney Contract. CITY MANAGER

SUMMARY OF REQUEST: To renew the City Attorney Contract with Parmenter O'Toole for the next four years (2007-2010).

FINANCIAL IMPACT: 2007 - \$110/hour
2008 - \$115/hour
2009 - \$120/hour
2010 - \$125/hour

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the contract renewal and authorize the Mayor and Clerk to execute the documents.

Motion by Commissioner Carter, second by Commissioner Davis to approve the City Attorney contract for the next four years.

**ROLL VOTE: Ayes: Spataro, Warmington, Carter, Davis, Gawron, and Shepherd
Nays: None**

MOTION PASSES

B. Amendments to 2006 Budget. FINANCE

SUMMARY OF REQUEST: Adoption of year-end amendments (provided under separate cover) to the City's 2006 Budget to assure compliance with the State *Uniform Budget Act*. This act requires that budgets for "governmental-type" funds (i.e. general fund and special revenue funds) be amended so that expenditures are not reported in the City's audit as exceeding legal appropriations. In the past, we have typically waited for the flurry of year-end activity (accruals for revenue, payables, payroll, etc.) to subside and then prepared final amendments in January. Our auditors have informed us that the state is now requiring that final budget amendments (as reported in the annual CAFR) be formally adopted by the governing body prior to the end of the fiscal year (December 31). As there will only be one meeting in December, it is necessary to prepare final 2006 budget amendments for the General and Special Revenue funds at this time.

FINANCIAL IMPACT: These budget amendments establish the final 2006 authorized revenue estimates and spending limits for the various City departments and funds.

BUDGET ACTION REQUIRED: Self-explanatory

STAFF RECOMMENDATION: Approval

Motion by Commissioner Spataro, second by Commissioner Carter to approve the amendment to the 2006 Budget.

ROLL VOTE: Ayes: Warmington, Carter, Davis, Gawron, Shepherd, and Spataro

Nays: None

MOTION PASSES

C. 2007 User Fee Update. FINANCE

SUMMARY OF REQUEST: City departments have reviewed and updated their user fees and these have been incorporated into the Master Fee Resolution for your consideration. New fees and fee changes proposed for 2007 are highlighted on the spreadsheet included with the resolution and include the following:

- Introduction of a new Inspection Services fee for telecommunications outlets to comply with state regulations;
- Increases in some Marina fee categories;
- Increases in some Sanitation fee categories;
- New fees for sewer line installations to make them consistent with water line fees;
- Increase in fee to coordinate weddings at McGraft Park (lagoon)

In addition, the city's housing inspection program fee structure is undergoing a major overhaul. However, specific fee recommendations are not ready at this time and will be brought to you at a later date.

FINANCIAL IMPACT: Increased revenue for fee supported activities.

BUDGET ACTION REQUIRED: None at this time. Adoption of the 2007 Master Fee Resolution will help the City attain its 2007 budgeted revenue estimates.

STAFF RECOMMENDATION: Approval

Motion by Commissioner Spataro, second by Vice Mayor Gawron to approve the 2007 User Fee Updates.

ROLL VOTE: Ayes: Carter, Davis, Gawron, Shepherd, Spataro, and Warmington

Nays: None

MOTION PASSES

D. 2007 Salary Schedule and Fringe Benefits for Non-Represented Employees and the 2007 Salary Schedule for Part-Time and Limited-Term Employees. CITY MANAGER

SUMMARY OF REQUEST:

- 1) To establish the 2007 salary ranges for part-time and limited-term employees;
- 2) To approve and adopt the proposed salary ranges and salary schedules for the non-represented administrative, technical, professional, and

supervisory employees for 2007 (2.0% increase);

- 3) Change the major medical cap so it is always the same as the highest union amount.

FINANCIAL IMPACT:

- 1) Minimal. There are minor changes to steps and pay grades.
- 2) The salary increases will cost approximately \$50,600 plus approximately \$12,650 in added fringe benefit costs.
- 3) Minimal additional cost.

BUDGET ACTION REQUIRED: To authorize the necessary 2007 budgetary amendments and transfer of money from the affected City funds (Contingency Account for General Fund) to the appropriate salary and fringe benefit accounts to accommodate the salary increases and fringe benefit adjustments.

STAFF RECOMMENDATION:

- 1) To approve the proposed 2007 salary ranges for part-time and limited-term employees;
- 2) To approve and adopt the proposed 2007 salary ranges, salary schedules, and fringe benefit changes for non-represented employees;
- 3) To approve the procedure for adjusting the major medical cap.

Motion by Commissioner Spataro, second by Commissioner Carter to adopt the 2007 Salary Schedule and Fringe Benefits for Non-Represented Employees and the 2007 Salary Schedule for Part-Time and Limited-Term Employees.

ROLL VOTE: Ayes: Davis, Gawron, Shepherd, Spataro, Warmington, and Carter

Nays: None

MOTION PASSES

E. Approval of Contract for Payments in Lieu of Taxes (PILOT) for Renaissance Place. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: A Contract providing for a PILOT for a proposed senior housing development known as Renaissance Place LDHA LP, has been requested in accordance with Section 2-6 of the City Code of Ordinances. The property is located at 552 & 570 W. Clay Avenue. The applicant, Mr. Karl Chew, is planning to develop 23 senior citizen units, and one market rate unit (total of 24 units). The Commission and staff have requested that Mr. Chew increase the number of market rate apartments in the development, but Mr. Chew has declined to make adjustments, citing financial reasons.

FINANCIAL IMPACT: Payments under the contract are proposed at ten percent (10%). However, the first 1-6 years no taxes will be paid as the property is within a Renaissance Zone. The payments will be made between years 7-15.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: The desire for additional market rate units remains. If the developer is unwilling to make any further adjustments, the Commission can either deny or approve the Contract. If the Commission approves the Contract, the Mayor and Clerk should be authorized to execute the Contract on behalf of the City.

Motion by Commissioner Carter, second by Commissioner Shepherd to table the approval of the contract for Payments in Lieu of Taxes for Renaissance Place until the first meeting in January, 2007.

ROLL VOTE: Ayes: Shepherd, Warmington, Carter, and Davis

Nays: Gawron and Spataro

MOTION PASSES

ADJOURNMENT: The City Commission Meeting adjourned at 6:07 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Linda Potter".

Linda Potter, CMC
Acting City Clerk

Date: November 28, 2006
To: Honorable Mayor and City Commissioners
From: City Clerk
RE: Resolution for Charitable Gaming License

SUMMARY OF REQUEST: Community Promotions Inc. is requesting a resolution recognizing them as a non-profit organization operating in the City for the purpose of obtaining a gaming license. They have been recognized as a 501(c)(3) organization by the State.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval

RECEIVED

NOV 20 2006

fb

COMMUNITY PROMOTIONS

MUSKEGON
CITY MANAGER'S OFFICE

November 16, 2006

Lee Slaughter
Assistant City Manager
City of Muskegon
PO Box 536
Muskegon, MI 49443-0536

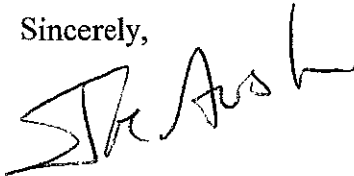
Dear Ms. Slaughter:

Community Promotions Inc. a Muskegon non profit organization, exists for the promotion of community events and festivals that provide unique opportunities for our area. To accomplish these goals Community Promotions, as with all non profits, must raise funds in a variety of ways to support the festivals and events that make our community a great place to live.

We are currently working with the State of Michigan Charitable Gaming Commission to obtain a raffle liscense. As part of this process, we ask that the City of Muskegon pass a resolution certifying that Community Promotions is a Muskegon based non-profit. Enclosed is form that the Gaming Commission supplied for the required resolution. If you need additional information from us to grant this request please contact me at 231-722-6520 or by email at joe@summercelebration.com.

On behalf of the Community Promotions and the festivals that it works with, I want to thank you and the City for your continued support of all the events we work with. Without that help festivals like Muskegon Summer Celebration, Michigan Irish Music Festival, Muskegon Film Festival and the Muskegon Air Fair would not enjoy the success they do.

Sincerely,



Joe Austin, Executive Director

Cc: Bryon Mazade, Chairperson, Board of Trustees

587 W. Western, Muskegon, Michigan, 49440
231-722-6520



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
BUREAU OF STATE LOTTERY
LANSING



GARY C. PETERS
COMMISSIONER

LOCAL CIVIC ORGANIZATION QUALIFICATION INFORMATION

Please allow at least 4 weeks for the qualification process.

If the organization has never submitted qualifying information as a local civic organization, the following information shall be submitted prior to being approved to conduct a bingo, millionaire party, raffle, charity game, or numeral game.

1. A signed and dated copy of the organization's current bylaws or constitution.
2. A complete copy of the organization's Articles of Incorporation that have been filed with the Corporations and Securities Bureau, if the organization is incorporated.
3. A copy of the letter from the IRS stating the organization is exempt from federal tax under IRS code 501(c)3
OR
copies of one bank statement per year for the previous five years, excluding the current year.
4. A provision in the bylaws, constitution, or Articles of Incorporation that states should the organization dissolve, all assets, and real and personal property will revert:
 - A. If exempt under 501(c)3, to another 501(c)3 organization.
 - B. If not exempt under 501(c)3, to the local government.
5. A receipt and expenditure statement for the last two years. If expenditures were made to individuals, explain the nature of these expenditures.
6. A copy of a resolution passed by the local body of government stating the organization is a recognized nonprofit organization in the community (sample format attached).
7. A provision in the bylaws, constitution, or Articles of Incorporation indicating the organization will remain nonprofit forever.

Additional information may be requested after the initial documents submitted have been reviewed. If you have any questions or need further assistance, please call our office at (517) 335-5780.

Act 382 of the Public Acts of 1972, as amended, defines a local civic organization as an organization "not for pecuniary profit and not affiliated with a state or national organization, which is recognized by resolution adopted by the city in which the organization conducts its principal activities, whose constitution, charter, articles of incorporation, or bylaws contain a provision for the perpetuation of the organization as a nonprofit organization whose entire assets are pledged to charitable purposes, and whose constitution, charter, articles of incorporation, or bylaws contain a provision that all assets, real property, and personal property shall revert to the benefit of the city government upon dissolution of the organization."

BSL-CG-1453(R5/04)

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date JUL 24 2000

COMMUNITY PROMOTION INC
175 W APPLE AVE
MUSKEGON, MI 49443

Employer Identification Number:
38-3539840
DLN:
17053179049010
Contact Person:
GWENDOLYN S GILBOY ID# 31302
Contact Telephone Number:
(877) 829-5500
Internal Revenue Code
Section 501(c)(4)
Accounting Period Ending:
December 31
Form 990 Required:
Yes
Addendum Applies:
No

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in the section indicated above.

Unless specifically excepted, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) for each employee to whom you pay \$100 or more during a calendar year. And, unless excepted, you are also liable for tax under the Federal Unemployment Tax Act for each employee to whom you pay \$50 or more during a calendar quarter if, during the current or preceding calendar year, you had one or more employees at any time in each of 20 calendar weeks or you paid wages of \$1,500 or more in any calendar quarter. If you have any questions about excise, employment, or other Federal taxes, please address them to this office.

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth

Letter 948 (DO/CG)

COMMUNITY PROMOTION INC

month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5 percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Donors may not deduct contributions to you because you are not an organization described in section 170(c) of the Code. Under section 6113, any fundraising solicitation you make must include an express statement (in a conspicuous and easily recognizable format) that contributions or gifts to you are not deductible as charitable contributions for Federal income tax purposes. This provision does not apply, however, if your annual gross receipts are normally \$100,000 or less, or if your solicitations are made to no more than ten persons during a calendar year. The law provides penalties for failure to comply with this requirement, unless failure is due to reasonable cause.

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about your exempt

Letter 948 (DO/CG)

COMMUNITY PROMOTION INC

status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

Steven T. Miller

Steven T. Miller
Director, Exempt Organizations

DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999

10018.0005 ✓
DATE OF THIS NOTICE: 06-22-2000
NUMBER OF THIS NOTICE: CP 575 E
EMPLOYER IDENTIFICATION NUMBER: 38-3539840
FORM: SS-4
1751905524 0

FOR ASSISTANCE CALL US AT:
1-800-829-1040

COMMUNITY PROMOTION INC
175 W APPLE AVE
MUSKEGON MI 49443

OR WRITE TO THE ADDRESS
SHOWN AT THE TOP LEFT.

IF YOU WRITE, ATTACH THE
STUB OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER (EIN)

Thank you for your Form SS-4, Application for Employer Identification Number (EIN). We assigned you EIN 38-3539840. This EIN will identify your business account, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

Use your complete name and EIN as shown above on all federal tax forms, payments, and related correspondence. If you use any variation in your name or EIN, it may cause a delay in processing, incorrect information in your account, or cause you to be assigned more than one EIN.

If you want to apply to receive a ruling or a determination letter recognizing your organization as tax exempt, and have not already done so, you should file Form 1023/1024, Application for Recognition of Exemption, with the IRS Ohio Key District Office. Publication 557, Tax Exempt Status for Your Organization, is available at most IRS offices and has details on how you can apply.

Thank you for your cooperation.

Keep this part for your records.

CP 575 E (Rev. 1-1999)

Return this part with any correspondence
so we may identify your account. Please
correct any errors in your name or address.

CP 575 E

1751905524

Your Telephone Number Best Time to Call
()

DATE OF THIS NOTICE: 06-22-2000
EMPLOYER IDENTIFICATION NUMBER: 38-3539840
FORM: SS-4

INTERNAL REVENUE SERVICE
CINCINNATI OH 45999

COMMUNITY PROMOTION INC
175 W APPLE AVE
MUSKEGON MI 49443

Form **SS-4**

(Rev. February 1998)

Department of the Treasury
Internal Revenue Service**Application for Employer Identification Number**(For use by employers, corporations, partnerships, trusts, estates, churches,
government agencies, certain individuals, and others. See instructions.)

► Keep a copy for your records.

EIN

OMB No. 1545-0003

Please type or print clearly.	1 Name of applicant (legal name) (see instructions) COMMUNITY PROMOTION INC.	
	2 Trade name of business (if different from name on line 1)	3 Executor, trustee, "care of" name Robert Jacobs, President
	4a Mailing address (street address) (room, apt., or suite no.) 175 W. APPLE AVE.	5a Business address (if different from address on lines 4a and 4b)
	4b City, state, and ZIP code MUSKEGON MI 49443	5b City, state, and ZIP code
	6 County and state where principal business is located Muskegon County, Michigan	
	7 Name of principal officer, general partner, grantor, owner, or trustee — SSN or ITIN may be required (see instructions) ► 094-38-3820 Robert Jacobs, President	

8a Type of entity (Check only one box.) (see instructions)

Caution: If applicant is a limited liability company, see the instructions for line 8a.

- | | |
|--|--|
| ☐ Sole proprietor (SSN) | ☐ Estate (SSN of decedent) |
| ☐ Partnership | ☐ Plan administrator (SSN) |
| ☐ REMIC | ☐ Other corporation (specify) ► |
| ☐ State/local government | ☐ Trust |
| ☐ Church or church-controlled organization | ☐ Federal government/military |
| ☒ Other nonprofit organization (specify) ► Social Welfare Org (enter GEN if applicable) | |
| ☐ Other (specify) ► | |

8b If a corporation, name the state or foreign country (if applicable) where incorporated	State Michigan	Foreign country
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9 Reason for applying (Check only one box.) (see instructions)	☐ Banking purpose (specify purpose) ►
☒ Started new business (specify type) ► Non-profit organization	☐ Changed type of organization (specify new type) ►
☐ Hired employees (Check the box and see line 12.)	☐ Purchased going business
☐ Created a pension plan (specify type) ►	☐ Created a trust (specify type) ►
	☐ Other (specify) ►

10 Date business started or acquired (month, day, year) (see instructions) March 17, 2000	11 Closing month of accounting year (see instructions) December 31
---	--

12 First date wages or annuities were paid or will be paid (month, day, year). Note: If applicant is a withholding agent, enter date income will first be paid to nonresident alien. (month, day, year)	► N/A
---	--------------

13 Highest number of employees expected in the next 12 months. Note: If the applicant does not expect to have any employees during the period, enter -0-. (see instructions)	Nonagricultural	Agricultural	Household
--	-----------------	--------------	-----------

14 Principal activity (see instructions) ► Non-profit organization for social welfare
--

15 Is the principal business activity manufacturing? If "Yes," principal product and raw material used ►	☐ Yes	☒ No
--	------------------------------	--

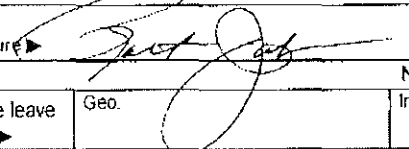
16 To whom are most of the products or services sold? Please check one box.	☐ Business (wholesale)	☐ N/A
☒ Public (retail)	☐ Other (specify) ►	

17a Has the applicant ever applied for an employer identification number for this or any other business? Note: If "Yes," please complete lines 17b and 17c.	☐ Yes	☒ No
---	------------------------------	--

17b If you checked "Yes" on line 17a, give applicant's legal name and trade name shown on prior application, if different from line 1 or 2 above.
Legal name ►
Trade name ►

17c Approximate date when and city and state where the application was filed. Enter previous employer identification number if known.
Approximate date when filed (mo., day, year)
City and state where filed
Previous EIN

Under penalties of perjury, I declare that I have examined this application, and to the best of my knowledge and belief, it is true, correct, and complete.

Name and title (Please type or print clearly.) ► **Robert Jacobs, President**Signature ► Date ► **4/7/00**

Note: Do not write below this line. For official use only.

Please leave blank ►	Geo.	Ind.	Class	Size	Reason for applying
----------------------	------	------	-------	------	---------------------

For Paperwork Reduction Act Notice, see page 4.

ISA

Form **SS-4** (Rev. 2-98)

SIF FED/7769F

Affirmative Action
(231)724-6703
FAX (231)722-1214

Assessor
(231)724-6708
FAX (231)726-5181

Cemetery
(231)724-6783
FAX (231)726-5617

City Manager
(231)724-6724
FAX (231)722-1214

Civil Service
(231)724-6716
FAX (231)724-4405

Clerk
(231)724-6705
FAX (231)724-4178

Comm. & Neigh.
Services
(231)724-6717
FAX (231)726-2501

Engineering
(231)724-6707
FAX (231)727-6904

Finance
(231)724-6713
FAX (231)724-6768

Fire Department
(231)724-6792
FAX (231)724-6985

Income Tax
(231)724-6770
FAX (231)724-6768

Info. Technology
(231)724-4126
FAX (231)722-4301

Inspection Services
(231)724-6715
FAX (231)728-4371

Leisure Services
(231)724-6704
FAX (231)724-1196

Mayor's Office
(231)724-6701
FAX (231)722-1214

Planning/Zoning
(231)724-6702
FAX (231)724-6790

Police Department
(231)724-6750
FAX (231)722-5140

Public Works
(231)724-4100
FAX (231)722-4188

Treasurer
(231)724-6720
FAX (231)724-6768

Water Billing
(231)724-6718
FAX (231)724-6768

Water Filtration
(231)724-4106
FAX (231)755-5290



December 14, 2006

Mr. Joe Austin
Executive Director
Community Promotions
587 W. Western
Muskegon, MI 49440

Dear Mr. Austin:

Enclosed are two Charitable Gaming License Resolutions which were approved by the City Commission at their December 12, 2006, Commission Meeting.

If you have any questions, please call me at 724-6705.

Thank you,

Linda Potter
Acting Clerk

enc.



Charitable Gaming Division
Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
101 E. Hillsdale, Lansing MI 48933
(517) 335-5780
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103(9))

2006-99(b)

At a Regular meeting of the City Commission
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by Mayor Warmington on December 12, 2006
DATE

at 5:30 ~~am~~ pm the following resolution was offered:
TIME

Moved by Vice Mayor Gawron and supported by Commissioner Carter

that the request from Community Promotion Inc. of Muskegon,
NAME OF ORGANIZATION CITY

county of Muskegon, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining a charitable

gaming license, be considered for Approval.
APPROVAL/DISAPPROVAL

APPROVAL	DISAPPROVAL
Yeas: <u>6</u>	Yeas: <u> </u>
Nays: <u>0</u>	Nays: <u> </u>
Absent: <u>1</u>	Absent: <u> </u>

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the City Commission at a Regular
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on December 12, 2006.
DATE

SIGNED: Linda Potter
TOWNSHIP, CITY, OR VILLAGE CLERK

Linda Potter, Acting Clerk
PRINTED NAME AND TITLE

933 Terrace, Muskegon, MI 49440
ADDRESS

COMPLETION: Required.
PENALTY: Possible denial of application.

BSL-CG-1153(R7/02)

City Commission Meeting
Tuesday December 12, 2006

TO: Honorable Mayor and City Commissioners

FROM: Anthony L. Kleibecker, Director of Public Safety

DATE: December 4, 2006

SUBJECT: Agreement for School Resource Officer-Muskegon Public Schools

Summary of Request:

Police Department staff is requesting that the Commission approve an agreement between the City and the Muskegon Public Schools. The agreement provides for the continuance of a full-time School Resource Officer who is assigned to Muskegon High School. Muskegon Public Schools has agreed to pay one-half of the annual salary of the police officer position for a nine-month period. This agreement covers the period September 5, 2006 through June 8, 2007.

Financial Impact:

This agreement will produce revenue in the amount of \$18,747 for the period of the agreement.

Budget Action Required:

None

Staff Recommendation:

Approval of the agreement.

COMMUNITY OFFICER & MUSKEGON PUBLIC SCHOOLS

AGREEMENT

This agreement is effective September 5, 2006 through June 8, 2007, between the City of Muskegon, a Michigan municipal corporation, of 933 Terrace Street, Muskegon, Michigan 49440 ("City"), and Muskegon Public Schools, of 349 West Webster, Muskegon, Michigan 49440 ("MPS"), with reference to the following facts:

Background

A. City and MPS have determined that it is in each of their best interests to increase police services at the Muskegon High School ("MHS").

B. City has agreed to provide a police officer to MPS to be on patrol at MHS. At all times the officer assigned to work at MHS shall be a City police officer and, as such an employee of the City. Duties will be decided between mutual parties. However, it is agreed that a component of the role is to help establish a positive, safe learning environment at Muskegon High School and develop positive relationships with the student body.

C. MPS has agreed to pay the City a flat rate according to 9 months of service. The community officer will report to the Muskegon High School principal.

It is therefore agreed:

1. **Officer.** City shall provide a police officer to be on patrol at MHS during MHS's published academic calendar year, commencing September 5, 2006 (which shall not include any published vacation days or summer school sessions, i.e. Christmas break, mid-winter break, Thanksgiving break, Professional Development days, Good Friday, Hackley Day or Memorial Day.) The officer shall be present at MHS during hours which are mutually agreeable between the City and MPS.

2. **Payment.** MPS shall pay \$2,083 on the first of each month, as invoiced, commencing September 5, 2006 through June 8, 2007. Total payment will not exceed \$18,747.

3. **Term: Termination:** The term of this Agreement shall be for one year from September 5, 2006 through June 8, 2007, and may be renewed annually by mutual agreement. This Agreement may be terminated before the end of its term by subsequent written agreement, which shall be signed by both parties.

4. Venue. The parties agree that for purposes of any dispute in connection with this agreement, the Muskegon County Court shall have exclusive jurisdiction and venue.

Muskegon Public Schools

By: Charles W. Poole
Name: Charles W. Poole
Title: President
Date: _____

By: Colin K. Armstrong
Name: Colin K. Armstrong
Title: Superintendent
Date: 12/14/06

By: David A. Lewis
Name: David A. Lewis
Title: Principal
Date: _____

City of Muskegon

By: Steven J. Warrington
Name: Steven J. Warrington
Title: Mayor
Date: 12-14-06

Affirmative Action
(231)724-6703
FAX (231)722-1214

Assessor
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FAX (231)726-5181

Cemetery
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FAX (231)724-1196

Mayor's Office
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FAX (231)722-1214

Planning/Zoning
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FAX (231)724-6790

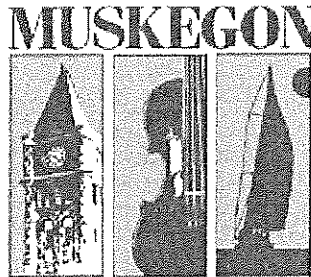
Police Department
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Public Works
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FAX (231)724-6768

Water Billing
(231)724-6718
FAX (231)724-6768

Water Filtration
(231)724-4106
FAX (231)755-5290



West Michigan's Shoreline City

December 18, 2006

Mr. Colin Armstrong, Superintendent
Hackley Administration Building
349 W. Webster Avenue
Muskegon, MI 49440

Dear Mr. Armstrong:

Enclosed are three original contracts between Muskegon Public Schools and the City of Muskegon for a Community Officer. After signatures are obtained on page 2, please keep one contract for your records and return the other two to the City Clerk's Office, 933 Terrace, Muskegon, MI 49440.

Thank you,

Linda Potter
Acting Clerk

enc.

City Commission Meeting
Tuesday December 12, 2006

TO: Honorable Mayor and City Commissioners

FROM: Anthony L. Kleibecker, Director of Public Safety

DATE: November 29, 2006

SUBJECT: Waiver of City Ordinance 10-135 Removal of Materials

Summary of Request:

Public Safety Division staff has received a request from Muskegon County to waive section 10-135 of the city ordinances in regards to the demolition of the wastewater pump station at 634 Ottawa Avenue. This ordinance requires the removal of all materials, including below grade, from demolition sites within the city. Due to the unique construction of this old facility (as noted in the attached letter) such removal and recovery would cost the county approximately \$1,000,000.

The recovery plan, as detailed by the engineering firm of Prein and Newhof, has been reviewed by our city engineer and it meets with his approval.

Financial Impact:

None.

Budget Action Required:

None

Staff Recommendation:

Approval of the waiver.

Prein&Newhof

Engineers ■ Surveyors ■ Environmental ■ Laboratory

November 7, 2006
2051054

Mr. Donald LaBrenz, Building/Inspector
Muskegon City Hall
933 Terrace Street
P.O. Box 536
Muskegon, MI 49443-0536

RE: Pump Station C Site
634 Ottawa Avenue

Dear Mr. LaBrenz:

The County is reconstructing Pump Station C located at 634 Ottawa Avenue. The purpose of this pumping station is to pump wastewater from most of the developed areas in Muskegon County out to the WWTP in Egelston and Moreland Townships. Old 'C' station will be razed and the surge tank will be removed. New 'C' station will be located at 633 Ottawa Avenue.

A local ordinance requires that all the concrete from Old 'C' station be removed. We respectfully request that this ordinance be relaxed. Old 'C' station has 3'-0" thick concrete walls to 35 feet below grade. Removing this concrete will require dewatering and the construction of an extensive and expensive coffer dam system. It is not out of reason to expect the removal to be in excess \$1,000,000.

The site is small and irregularly shaped. The County has no plans for the site and would like to leave it as green space. Dave Kendrick, Director of the Muskegon County Wastewater Management System (231-724-3435) has stated that the site could be used by the City as a Gateway to the water front. This activity must be coordinated with the City of Muskegon.

The site has been landscaped in accordance with ordinance requirements for this zone. Landscaping should probably change if the City takes the County's suggestion and turns this green space into a park or Gateway.

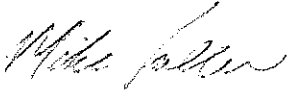
Mr. Donald LaBrenz
November 7, 2006
Page 2

The County is requesting approval of removing all concrete to 4'-0" below grade and punching holes in the concrete floor to equalize ground water pressure. The future site would receive 4" of topsoil seed and mulch. A copy of the proposed site plan is included for your consideration.

If you have any questions do not hesitate to contact us.

Sincerely,

Prein&Newhof



Michael S. Fuller, P.E.

c: Mr. David Kendrick, PE w/ enclosure
Mr. Mohammed Al' Shatel, PE w/enclosure

**City Commission Meeting
Tuesday December 12, 2006**

*Needs 2nd
Reading*

TO: Honorable Mayor and City Commissioners
FROM: Anthony L. Kleibecker, Director of Public Safety
DATE: November 29, 2006
SUBJECT: Amend City Ordinance 10-135: Removal of Materials

Summary of Request:

On occasion each year Public Safety Division staff is asked to waive the portion of the ordinance that addresses the removal of below grade materials. This is generally associated with a project where the removal is extremely costly and where acceptable options are available.

In order to streamline this process, staff is asking the Commission to amend Section 10-135 of the Code of Ordinances regarding the removal of materials during demolition. The amendment would allow the City Manager to waive all or part of the ordinance regarding the removal of below grade materials. Such waiver requests would include a review by the City Engineer.

Financial Impact:

None.

Budget Action Required:

None

Staff Recommendation:

Approval of the amended language.

AGENDA ITEM No. _____

MUSKEGON CITY COMMISSION – December 12, 2006

TO: Honorable Mayor & City Commissioners

FROM: Planning Department *ORC*

DATE: November 27, 2006

SUBJECT: Approval of a Neighborhood Enterprise Zone Certificate

SUMMARY OF REQUEST

An application for a Neighborhood Enterprise Zone (NEZ) certificate has been received from Valentino Ledesma to rehabilitate a home in the Nelson neighborhood at 291 Houston Avenue. The home is located in a Neighborhood Enterprise Zone. The application states that the estimated cost for rehabilitation will be \$20,300. The replace windows, repair/replace roof, construct new foundation under rear of home, replace flooring, and replace electrical as needed. The applicant has met local and state requirements for the issuance of the NEZ certificate. Approval or denial by the City Commission is required within 60 days of the application date and must be forwarded to the State Tax Commission.

FINANCIAL IMPACT

Taxation will be 50% of the State average for the next 6 years.

BUDGET ACTION REQUIRED

None.

STAFF RECOMMENDATION

Approve issuance of the NEZ certificate.

COMMITTEE RECOMMENDATION

None.

MUSKEGON CITY COMMISSION

**RESOLUTION TO APPROVE THE ISSUANCE
OF A NEIGHBORHOOD ENTERPRISE ZONE CERTIFICATE**

WHEREAS, an application for a Neighborhood Enterprise Zone Certificate has been filed with the City Clerk by Valentino Ledesma to rehabilitate a home at 291 Houston Avenue in the Nelson neighborhood, and;

WHEREAS, the applicant has satisfied both the local and state eligibility criteria for a Neighborhood Enterprise Zone Certificate;

WHEREAS, the Neighborhood Enterprise Zone Certificate will be for 6 years;

NOW, THEREFORE, BE IT RESOLVED that the application for a Neighborhood Enterprise Zone Certificate for the rehabilitation of a home by Valentino Ledesma be approved.

Adopted this, 12th day of December, 2006.

Ayes: Shepherd, Spataro, Warmington, Carter, Davis, and Gawron

Nays: None

Absent: Wierengo

By:


Stephen J. Warmington, Mayor

Attest:



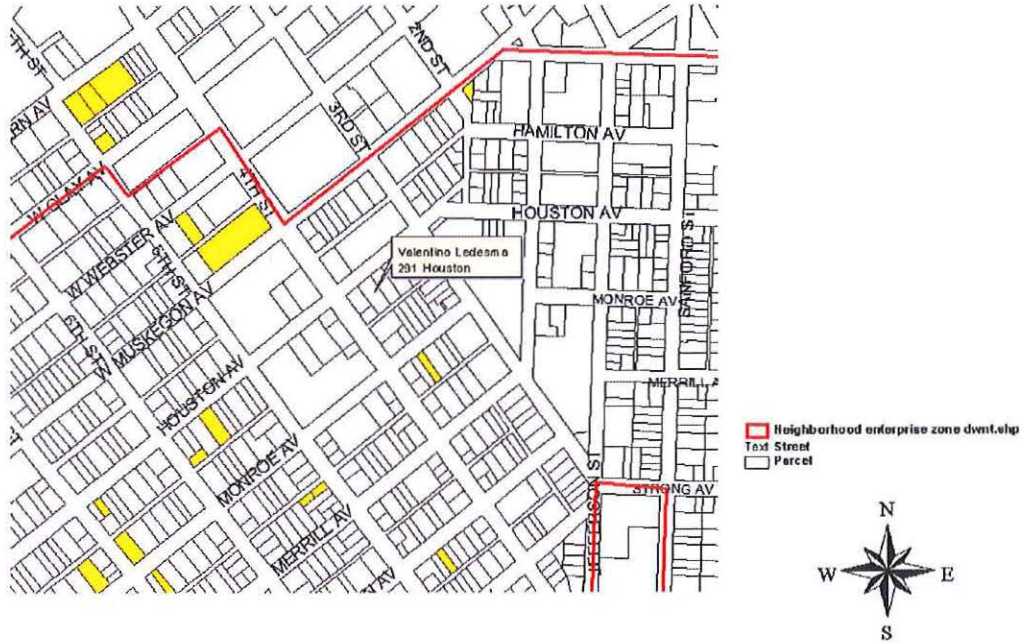
Linda Potter
Acting City Clerk

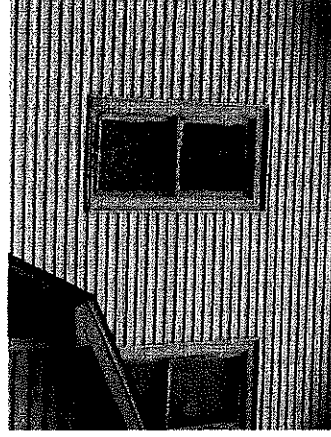
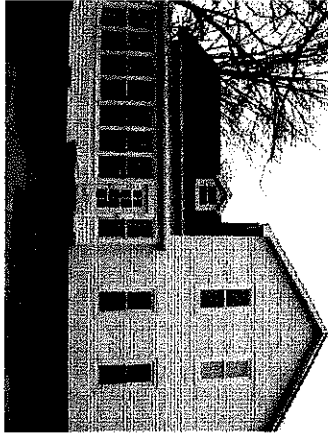
CERTIFICATION

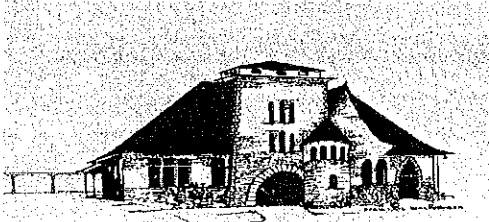
I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, Michigan at a regular meeting held on December 12, 2006.

By: Linda Potter
Linda Potter
Acting City Clerk

NEZ Application







Memorandum

Muskegon County
Equalization Department
616-724-6386 (Fax #724-1129)
173 E. Apple Ave Muskegon, Mi. 49442

DATE: December 19, 2006
TO: Linda Potter, Deputy City Clerk, City of Muskegon
FROM: Dennis W. Burns, Assessment Administration Supervisor
RE: NEZ Statement of Taxable Value

Be advised that the 2006 taxable value attributable to the improvements at 291 Houston Avenue, (parcel number 61-24-205-367-0005-00) is \$25,164.

Date: December 12, 2006

To: Honorable Mayor and City Commissioners

From: Engineering

RE: Engineering Services Agreement for Traffic Signals at:
Marquette & Harvey/Broadmore

SUMMARY OF REQUEST:

Authorize staff to enter into an engineering services agreement with Wade Trim Inc. out of Grand Rapids to design and prepare special provisions for a new traffic signal at the intersections of Marquette with Harvey & Broadmore.

FINANCIAL IMPACT:

\$8,400 for the design and specifications.

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Authorize staff to enter into an agreement with Wade Trim Inc.

COMMITTEE RECOMMENDATION:

Date: December 12, 2006
To: Honorable Mayor and City Commissioners
From: Engineering
RE: Acceptance of Western Ave. between Third & Terrace into the City's Street System

SUMMARY OF REQUEST:

Adopt the attached resolution, including exhibit A (descriptions), accepting Western Ave. between Third Street & Terrace into the City's street system. Western Ave. was constructed as part of the former Mall area development and opened to traffic on the 29th of November, 2006.

FINANCIAL IMPACT:

None.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

Adopt the attached resolution.

COMMITTEE RECOMMENDATION:

CITY OF MUSKEGON

RESOLUTION NO. 2006-99(h)

At a regular meeting of the City Commission of Muskegon, Michigan, held at the City Commission Chambers on December 12, 2006

RECITALS

THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY RESOLVES:

1. The City of Muskegon owns fee simple title (warranty deed) to that certain street known as **Western Avenue** (section connecting Third St. & Terrace).
2. It is necessary to furnish certain information to the State of Michigan to place this street within the City's Local Street System for the purpose of obtaining funds under Act 51, P.a. 1951, as amended.

NOW, THEREFORE, BE IT RESOLVED:

1. That the legal description of said street is described as:

See attached Exhibit A

2. That said street is located within a City right-of-way, is on City Property, and is under the control of the City of Muskegon.
3. That said street is a public street and is for public street purposes.

4. That said street is accepted into the City Local Street System.

Resolution duly adopted.

YEAS Shepherd, Spataro, Warmington, Carter, Davis, and Gawron

NAYS None

CITY OF MUSKEGON

By Linda S. Potter

Linda S. Potter, Acting City Clerk

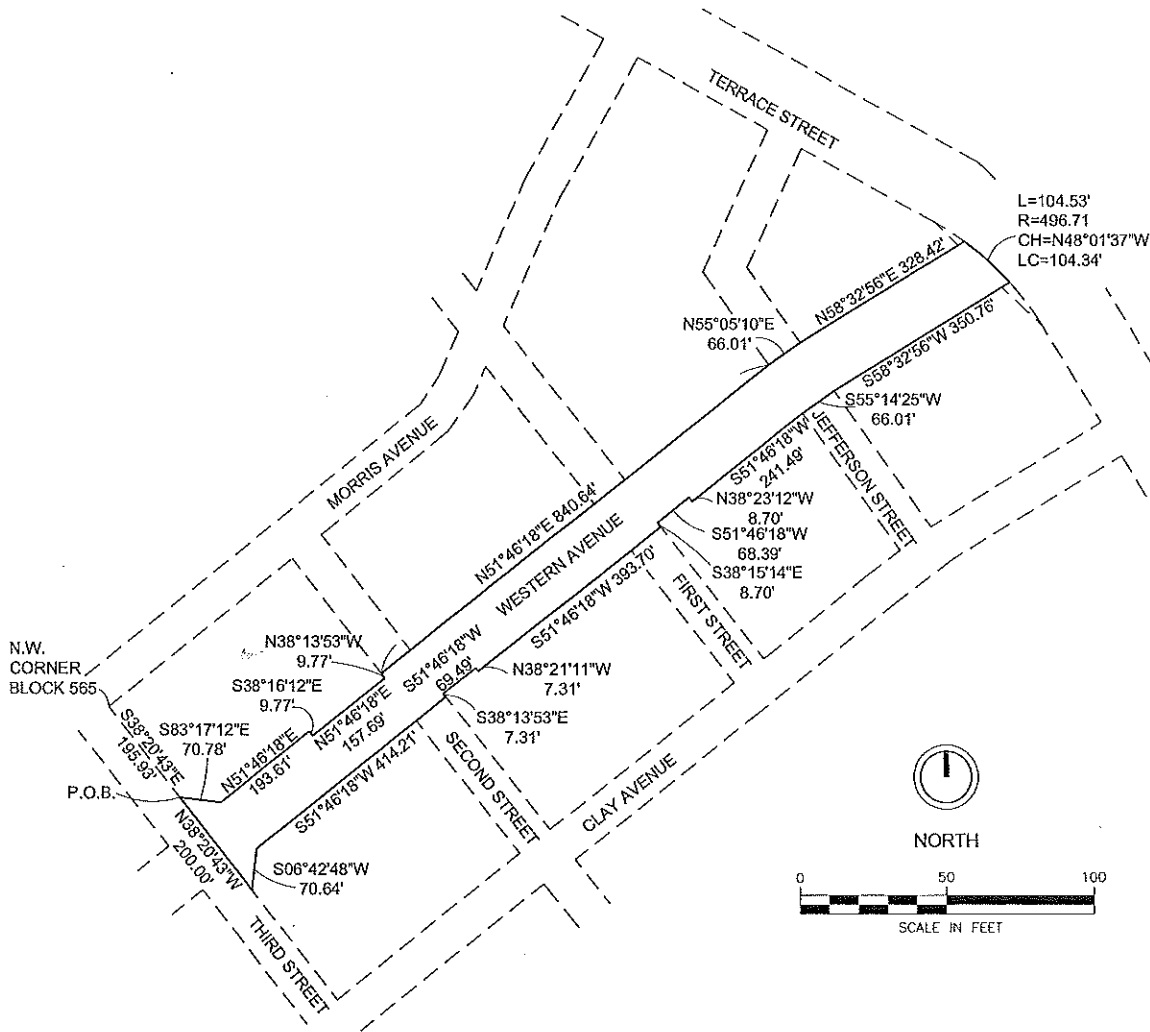
STATE OF MICHIGAN
COUNTY OF MUSKEGON

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a meeting of the Board of Commissioners of the City of Muskegon, Michigan, held on the 12th day of December, 2006, and that the minutes of the meeting are on file in the office of the City Clerk and are available to the public. Public notice of the meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976.

Linda S. Potter
Linda S. Potter, Acting City Clerk

SKETCH OF DESCRIPTION

1 OF 1

**DESCRIPTION OF WESTERN AVENUE RIGHT-OF-WAY:**

That part of Blocks 309, 310, 311, 312, 560, 561, 564, and 565, vacated Western Avenue, vacated Jefferson Street, vacated Market Avenue, vacated First Street, vacated Second Street, and vacated alleys of the revised plat (of 1903) of the City of Muskegon, as recorded in Liber 3 of Plats, Page 71, Muskegon County Records, Muskegon County, Michigan described as commencing at the Northwest Corner of said Block 565; thence S38°20'43"E, 195.93 feet along the Northeasterly line of Third Street (66 foot wide public street) to the **POINT OF BEGINNING**; thence S83°17'12"E, 70.78 feet; thence N51°46'18"E, 193.61 feet; thence S38°16'12"E, 9.77 feet; thence N51°46'18"E, 157.69 feet; thence N38°13'53"W, 9.77 feet; thence N51°46'18"E, 840.64 feet; thence N55°05'10"E, 66.01 feet; thence N58°32'56"E, 328.42 feet to the Southwesterly line of Terrace Street (variable width public street); thence along said Southwesterly line of Terrace Street 104.53 feet along a curve to the right with a radius of 496.71 feet, a central angle of 12°03'27", the chord of which bears S48°01'37"E for a distance of 104.34 feet; thence S58°32'56"W, 350.76 feet; thence S55°14'25"W, 66.01 feet; thence S51°46'18"W, 241.49 feet; thence N38°23'12"W, 8.70 feet; thence S51°46'18"W, 68.39 feet; thence S38°15'14"E, 8.70 feet; thence S51°46'18"W, 393.70 feet; thence N38°21'11"W, 7.31 feet; thence S51°46'18"W, 69.49 feet; thence S38°13'53"E, 7.31 feet; thence S51°46'18"W, 414.21 feet; thence S06°42'48"W, 70.64 feet to the Northeasterly line of Third Street (66 foot wide public street); thence N38°20'43"W, 200.00 feet along said Northeasterly line of Third Street to the **POINT OF BEGINNING**.

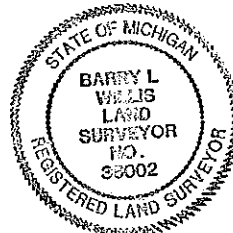
Barry L. Willis
BARRY L. WILLIS

P.S. 36002

DATE

12/15/06

Revised:



FLEIS & VANDENBRINK
ENGINEERING, INC.

2960 Lucerne Drive SE, Grand Rapids, MI 49546
Phone: (616) 977-1000 Fax: (616) 977-1005

CITY OF MUSKEGON

SKETCH OF DESCRIPTION
WESTERN AVENUE R.O.W.

Dec., 11, 2006

30602

Date: December 12, 2006

To: Honorable Mayor and City Commissioners

From: Finance Director

RE: Accounting Services Contract

SUMMARY OF REQUEST: Since 1997, the city has contracted for certain routine monthly accounting services. This was done to replace a full-time position lost to retirement that year. The contractual arrangement has worked very well for the City with the quality of work improving and annual costs for the service steadily trending downward.

Since inception, the contract has been with Hoffman, Steensma, Plamondon a local accounting firm that formerly served as the City's independent auditor. Recently we were notified that the young lady who has been handling the City's work for the last six years was leaving HSP to go to work for Dobb Accounting.

We believe it is the City's interest to terminate the present agreement with HSP and enter into a new agreement with Dobb. Doing so will ensure continuity (particularly at the critical year-end time) and provide further savings as we have tentatively agreed to an hourly rate of \$30.00, a decrease from the current \$42.00/hour rate. We have discussed this with HSP and they are understanding of our needs.

FINANCIAL IMPACT: Annual savings of approximately \$3,600 for accounting services work.

BUDGET ACTION REQUIRED: The 2006 budget includes adequate funding for these services. Future budgets will incorporate the proposed rates.

STAFF RECOMMENDATION: Approval of the attached agreement for accounting services with Dobb Accounting & Tax Service.

COMMITTEE RECOMMENDATION: No committee action was taken.

Dobb Accounting & Tax Service

Suite 105
1050 West Western Avenue
Muskegon, Michigan 49441

December 6, 2006

Mr. Tim Paul
City of Muskegon
933 Terrace Street
Muskegon, Michigan 49443

Dear Tim:

We are pleased to confirm our understanding of the accounting and support services that we are to provide to the City of Muskegon.

We will provide accounting and bookkeeping services at the rates listed below:

Year	Rate Per Hour
2006	\$30
2007	\$30
2008	\$35

We appreciate the opportunity to be of service to the City of Muskegon. This letter summarizes the significant terms of the engagement. If there are any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

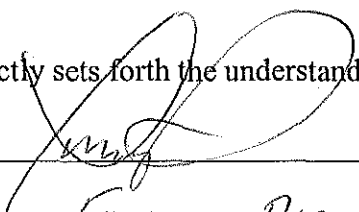
Sincerely,



Jessica Rabe

Response:

This letter correctly sets forth the understanding of the City of Muskegon.

By:  _____

Title: Finance Director

Date: 12-14-06

AGENDA ITEM NO. _____

CITY COMMISSION MEETING _____

TO: Honorable Mayor and City Commissioners

FROM: Bryon L. Mazade, City Manager

DATE: November 28, 2006

RE: City Attorney Contract

SUMMARY OF REQUEST:

To renew the City Attorney Contract with Parmenter O'Toole for the new four (4) years (2007-2010).

FINANCIAL IMPACT:

2007 - \$110/hour

2008 - \$115/hour

2009 - \$120/hour

2010 - \$125/hour

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

To approve the contract renewal and authorize the Mayor and Clerk to execute the documents.

COMMITTEE RECOMMENDATION:

None.

AGREEMENT FOR LEGAL SERVICES

THIS AGREEMENT is made between the CITY OF MUSKEGON, hereinafter called "the City," and PARMENTER O'TOOLE, LLC., hereinafter known as "the Law Firm," JOHN C. SCHRIER and JAMES R. SCHEUERLE, the law firm and the said persons being sometimes referred to collectively as "the attorneys."

RECITALS:

1. The City of Muskegon is a home rule city, organized by charter, which provides for the office of City Attorney.
2. The City makes this agreement for the purpose of naming the City Attorney and the Assistant City Attorney, and further to provide for legal services to the City by the said Law Firm and John C. Schrier and James R. Scheuerle.
3. The City Attorney and the Assistant City Attorney are expected to be members of the Law Firm, and the City believes it necessary and advisable to contract with the Law Firm as well as the City Attorney and Assistant City Attorney because of the extent and scope of legal services necessary to be performed.

THE PARTIES THEREFORE AGREE:

1.0 APPOINTMENT OF CITY ATTORNEY, ASSISTANT CITY ATTORNEY AND RETENTION OF LAW FIRM.

1.1 The City appoints John C. Schrier, City Attorney, pursuant to charter, and James R. Scheuerle as Assistant City Attorney. The said attorneys accept the appointments, committing to perform their legal duties to the best of their ability and in accordance with the highest standards of the legal profession, both as to standards of law practice and its ethics and rules of professional conduct.

1.2 John C. Schrier and James R. Scheuerle shall exercise their appointments in connection with their practice as members of the Law Firm, and the City therefore retains the Law Firm for the performance of the legal services described herein. Members of the Law Firm are authorized to appear as Special Assistant City Attorneys.

2.0 COMPENSATION FOR SERVICES.

2.1 Compensation shall be by fees for services payable to the Law Firm. No additional compensation shall be due to the City Attorney or Assistant City Attorney or any other member of the Law Firm by virtue of their appointments made pursuant to this agreement.

2.2 The schedule of fees for attorneys shall be:

2007	\$110 per hour
2008	\$115 per hour
2009	\$120 per hour
2010	\$125 per hour

Time for paralegals shall be billed at one-half of the rate for attorneys.

2.3 City estimates that the Firm will spend 3,600 billable hours on an annual basis for the City. City shall pay to the Law Firm a monthly retainer based upon the applicable hour rate and estimated hours. To the extent that the billable number of hours exceeds 3,600 per year, the Law Firm shall be paid an additional amount based upon the above hourly rate. To the extent that the number of billable hours is less than 3,600 per year, the Law Firm shall reimburse the City based upon the above hourly rate. The additional compensation or reimbursement shall occur on a semi-annual basis.

3.0 TERM AND TERMINATION.

3.1 The term of this agreement is four (4) years, beginning January 1, 2007. Renewals may occur only on mutually agreeable terms.

3.2 Either party reserves the right to terminate this agreement on 30 days notice or in the event of a material breach of the terms and conditions hereof by the other.

3.3 Notwithstanding the above provisions, the City Charter concerning the appointment of the City Attorney shall prevail, and nothing herein is intended to abrogate those provisions.

4.0 DESCRIPTION OF SERVICES; COMPENSATION.

4.1 SERVICES TO BE INCLUDED IN THE RETAINER.

4.1.1 Attendance at all regular and special City Commission meetings.

4.1.2 Attendance, as needed, at meetings of committees of the City Commission, Zoning and/or Housing Board of Appeal, the Civil Service Commission, Pension Boards, etc.

4.1.3 The rendering of legal advice and opinions, preparation and drafting services in connection with the City Charter or Charter revisions/amendments, preparation of legal documents, drafting of ordinances and resolutions, and consultation on City matters with the City Commission, City Manager, Assistant City Manager, and department heads.

4.1.4 Appearance in court for the prosecution of ordinance violations, including criminal complaints and civil infractions, and lawsuits for injunctions and civil enforcement of civil ordinances.

4.1.5 Labor negotiations, arbitration, and advice on labor relations and personnel matters.

4.1.6 Services rendered in connection with Authorities or other entities associated with the City regardless of the funding source. Such bodies include, but are not limited to, the Downtown Development Authority, Tax Increment Finance Authority, Local Development Finance Authority, and the Hospital Finance Authority and the Brownfield Development Authority.

4.1.7 Appearance and prosecution of defense of cases before the Michigan Tax Tribunal or State Tax Commission.

4.1.8 Work associated with bond issues, except for the duties traditionally required of Bond Counsel.

4.1.9 Real estate transactions and condemnation proceedings.

4.1.10 Possible defense of the City in litigation subject to insurance coverage.

5.0 GENERAL CONDITIONS.

5.1 **COORDINATION.** The City Attorney shall coordinate the services of the Assistant City Attorney and members of the Law Firm on City matters.

5.2 **EXPENSES.** Expenses shall be separately charged and billed monthly.

5.3 **BILLINGS AND COMPENSATION.** Payment of compensation shall generally be made on a monthly basis as provided above. Billings for expenses shall also be rendered monthly. The attorneys shall maintain records of time and services, which shall be available for inspection by the City Manager at reasonable times.

5.4 **INDEPENDENT CONTRACTORS.** The City Attorney, the Assistant City Attorney and the Law Firm are not employees of the City. They are determined to be independent legal counsel and independent contractors.

5.5 **MALPRACTICE INSURANCE.** The attorneys commit to carry legal malpractice insurance through the policy or policies issued to the Law Firm.

5.6 **SUPPLIES.** Generally, the firm shall have its own supplies and office equipment. On occasion supplies will be required for City services and, with the approval of the City Manager and by his authority, the City will furnish same at its expense. By way of example, City stationery will normally be supplied by the City.

5.7 CONFLICTS OF INTEREST. The attorneys agree to exercise their best efforts to avoid representation of any person, party or entity in any cause contrary to the interest of the City. The attorneys and firm shall absolutely desist from representing any private person or entity on any matter in which the City is or may become an opposing party.

The parties understand that the attorneys currently represent a number of clients, including businesses, private parties and municipalities. Where a potential conflict of interest because of such representation may occur, the parties shall proceed as follows:

5.7.1 In the event of a potential conflict of interest, the City Attorney shall identify the conflict and inform both parties in writing identifying the potential cause of conflict.

5.7.2 The City shall determine whether the conflict is material, and if it determines that it is not, instruct the City Attorney to continue representation of the City; provided, however, the City Attorney and the Law Firm may determine that the conflict cannot be overcome and advise the City accordingly, taking steps to assist in obtaining alternative representation of the City and of the other party.

5.7.3 In the event the City determines that the conflict is material, the City shall so inform the City Attorney and the City Attorney shall assist the City and the other party in obtaining alternative representation for that matter.

5.7.4 In the event the City authorizes the attorneys to continue representation of the City in the matter, the attorneys shall do so in a manner that avoids disclosure of confidential communications to any member of the Law Firm representing the other party and the City Attorney shall not represent the other party in connection with that matter.

5.7.5 The attorneys especially commit not to represent any party against the City in any matter of litigation.

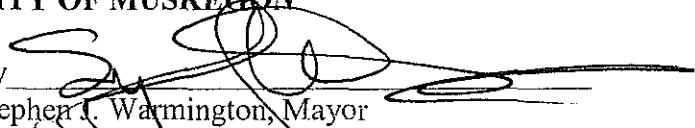
5.7.6 Notwithstanding the above, the attorneys shall act in accordance with the letter and spirit of the Michigan Rules of Professional Conduct ("MRPC") as adopted by the Michigan Supreme Court as they apply to any matter involving a conflict of interest or potential conflict of interest. In case the MRPC conflict with this agreement, the MRPC shall prevail.

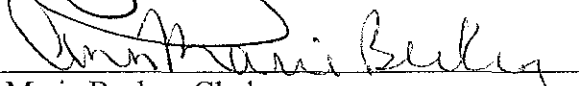
6.0 COUNTERPARTS. This agreement may be executed in multiple counterparts. Any copy of this agreement may be relied upon as the original. Amendments to this agreement must be in writing on documents of equal dignity with this agreement.

7.0 CONTINUITY/BENEFIT. In the event the Law Firm experiences the addition of personnel or there are changes in membership of the Law Firm, this agreement shall continue in effect unless such change adversely affects the representation of the City. The City Attorney and Assistant City Attorney shall be members of the Law Firm.

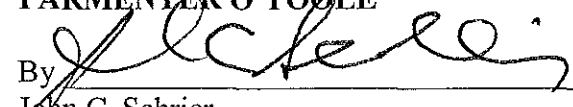
IN WITNESS WHEREOF, the parties execute this agreement this 27th day of February,
2007.

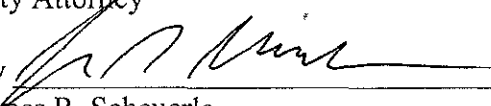
CITY OF MUSKEGON

By 
Stephen J. Warmington, Mayor

And 
Ann Marie Becker, Clerk

PARMENTER O'TOOLE

By 
John C. Schrier
City Attorney

By 
James R. Scheuerle
Assistant City Attorney

Date: December 13, 2006

To: Honorable Mayor and City Commissioners

From: Finance Director

RE: Amendments to 2006 Budget

SUMMARY OF REQUEST: Adoption of year-end amendments (provided under separate cover) to the City's 2006 Budget to assure compliance with the State *Uniform Budget Act*. This act requires that budgets for "governmental-type" funds (i.e. general fund and special revenue funds) be amended so that expenditures are not reported in the City's audit as exceeding legal appropriations. In the past, we have typically waited for the flurry of year-end activity (accruals for revenue, payables, payroll, etc.) to subside and then prepared final amendments in January. Our auditors have informed us that the state is now requiring that final budget amendments (as reported in the annual CAFR) be formally adopted by the governing body prior to the end of the fiscal year (December 31). As there will only be one meeting in December, it is necessary to prepare final 2006 budget amendments for the General and Special Revenue funds at this time.

FINANCIAL IMPACT: These budget amendments establish the final 2006 authorized revenue estimates and spending limits for the various City departments and funds.

BUDGET ACTION REQUIRED: Self-explanatory.

STAFF RECOMMENDATION: Approval.

COMMITTEE RECOMMENDATION: None.

**CITY OF MUSKEGON
GENERAL FUND**

HISTORICAL SUMMARY

Year		Revenues & Transfers In		Expenditures & Transfers Out		Fund Balance at Year-End
1996	\$	17,666,214	\$	18,018,159	\$	1,970,362
1997		20,437,646		20,358,321		2,049,687
1998		21,643,855		21,634,467		2,059,075
1999		21,451,681		22,011,881		1,498,875
2000		23,685,516		22,232,657		2,951,734
2001		23,446,611		23,235,978		3,162,367
2002		23,617,163		23,971,534		2,807,996
2003		23,328,756		23,705,334		2,431,418
2004		23,401,793		23,388,019		2,445,192
2005		23,732,641		23,658,227		2,519,606

Fiscal 2006 Budget Summary

FUND BALANCE AT START OF YEAR **\$ 2,519,606**

MEANS OF FINANCING:

Taxes	14,529,969	60.2%
Licenses and Permits	997,705	4.1%
Federal Grants	180,567	0.7%
State Grants	18,302	0.1%
State Shared Revenue	4,599,141	19.0%
Other Charges	2,317,513	9.6%
Interest & Rentals	599,944	2.5%
Fines and Fees	592,000	2.5%
Other Revenue	263,675	1.1%
Other Financing Sources	<u>50,000</u>	<u>0.2%</u>
	24,148,816	100.0%

ESTIMATED REQUIREMENTS:

Customer Value Added Activities	18,157,786	75.2%
Business Value Added Activities	4,367,773	18.1%
Fixed Budget Items	<u>1,617,833</u>	<u>6.7%</u>
	24,143,192	100.0%

ESTIMATED FUND BALANCE AT END OF YEAR **\$ 2,525,230**

City of Muskegon

Quarterly Budget Reforecast and 2007 Proposed Budget - General Fund

	Actual 2004	Actual 2005	Original Budget Estimate 2006	Actual Through November 2006	Revised Estimate 2006	Change From 2006 Original	Original Budget Estimate 2007	% Change From 2006 Revised
Available Fund Balance - BOY	\$ 2,431,418	\$ 2,445,191	\$ 2,675,688	\$ 2,519,606	\$ 2,519,606	\$ (156,082)	\$ 2,525,230	
Taxes								
City income tax	\$ 7,033,387	\$ 7,083,023	\$ 6,800,000	\$ 6,882,411	\$ 6,950,000	\$ 150,000	\$ 6,980,000	0.43%
Property taxes - general	4,702,417	5,393,230	5,558,546	5,515,379	5,515,379	(43,167)	5,699,774	3.34%
Property taxes - sanitation	1,551,518	1,572,029	1,620,159	1,612,852	1,612,852	(7,307)	1,661,698	3.03%
Industrial facilities taxes	398,934	378,744	372,465	347,738	347,738	(24,727)	351,828	1.18%
Payments in lieu of taxes	72,816	88,467	89,000	-	89,000	-	89,000	0.00%
Delinquent chargeback collected	7,958	6,275	12,000	14,754	15,000	3,000	12,000	-20.00%
	\$ 13,767,040	\$ 14,521,768	\$ 14,452,170	\$ 14,373,134	\$ 14,529,969	\$ 77,799	\$ 14,794,300	1.82%
Licenses and permits								
Business licenses	\$ 33,835	\$ 32,020	\$ 33,000	\$ 33,276	\$ 34,000	\$ 1,000	\$ 33,000	-2.94%
Liquor licenses	35,681	35,551	37,500	38,202	36,202	(1,298)	35,000	-3.32%
Cable TV franchise fees	333,618	286,265	285,000	140,512	280,000	(5,000)	285,000	1.79%
Rental property registration	14,584	12,010	10,000	12,940	13,000	3,000	12,000	-7.69%
Property Maintenance Inspection Fees	46,825	54,194	50,000	51,813	52,000	2,000	120,000	130.77%
Burial permits	102,702	116,339	110,000	117,292	125,000	15,000	120,000	-4.00%
Building permits	350,102	313,392	275,000	288,183	300,000	25,000	225,000	-25.00%
Electrical permits	103,989	99,112	100,000	69,754	75,000	(25,000)	90,000	20.00%
Plumbing permits	50,711	39,713	45,000	30,362	35,000	(10,000)	40,000	14.29%
Mechanical permits	66,682	57,452	55,000	41,117	45,000	(10,000)	52,500	16.67%
Franchise fees	485	-	-	-	-	-	-	0.00%
Cat Licenses	-	1,905	2,500	2,025	2,500	-	2,500	0.00%
Police gun registration	-	28	-	3	3	3	-	-100.00%
	\$ 1,139,014	\$ 1,047,981	\$ 1,003,000	\$ 823,479	\$ 997,705	\$ (5,295)	\$ 1,015,000	1.73%
Federal grants								
Federal operational grant	\$ 233,158	\$ 155,648	\$ 149,220	\$ 119,686	\$ 180,567	\$ 31,347	\$ 88,325	-51.08%
	\$ 233,158	\$ 155,648	\$ 149,220	\$ 119,686	\$ 180,567	\$ 31,347	\$ 88,325	-51.08%
State grants								
Act 302 police training grant	\$ -	\$ 18,228	\$ 18,000	\$ 18,302	\$ 18,302	\$ 302	\$ 18,000	-1.65%
State operational grant	33,127	-	-	-	-	-	-	0.00%
	\$ 33,127	\$ 18,228	\$ 18,000	\$ 18,302	\$ 18,302	\$ 302	\$ 18,000	-1.65%
State shared revenue								
State sales tax	\$ 4,645,348	\$ 4,592,852	\$ 4,680,217	\$ 2,952,721	\$ 4,599,141	\$ (81,076)	\$ 4,628,616	0.64%
	\$ 4,645,348	\$ 4,592,852	\$ 4,680,217	\$ 2,952,721	\$ 4,599,141	\$ (81,076)	\$ 4,628,616	0.64%

City of Muskegon
Quarterly Budget Reforecast and 2007 Proposed Budget - General Fund

	Actual 2004	Actual 2005	Original Budget Estimate 2006	Actual Through November 2006	Revised Estimate 2006	Change From 2006 Original	Original Budget Estimate 2007	% Change From 2006 Revised
Other charges for sales and services								
Tax administration fees	\$ 228,801	\$ 231,639	\$ 221,896	\$ 244,152	\$ 244,152	\$ 22,256	\$ 216,541	-11.31%
Utility administration fees	183,439	-	180,000	150,000	180,000	-	180,000	0.00%
Reimbursement for elections	15,626	14,229	20,000	13,762	13,762	(6,238)	27,000	96.19%
Reimbursement for school police officer	-	-	30,000	15,000	25,000	(5,000)	30,000	20.00%
Indirect cost reimbursement	1,012,708	1,035,612	1,046,163	871,593	1,046,163	-	1,024,932	-2.03%
Site-plan review fee	2,700	(1,400)	2,300	5,450	5,750	3,450	2,500	-56.52%
Sale of cemetery lots	17,324	19,327	20,000	26,390	28,000	8,000	25,000	-10.71%
Sale of columbarium niches	1,000	-	-	800	800	800	1,600	100.00%
Police miscellaneous	64,684	100,101	60,000	69,249	75,000	15,000	75,000	0.00%
Police impound fees	49,320	43,469	35,000	45,466	48,000	13,000	45,000	-6.25%
Landlord's alert fee	40	290	300	355	355	55	300	-15.49%
Fire protection-state property	45,423	85,483	45,000	121,131	121,131	76,131	80,000	-33.96%
Zoning fees	18,680	18,944	15,000	11,660	13,000	(2,000)	15,000	15.38%
Clerk fees	3,162	3,802	4,300	3,320	3,500	(800)	3,500	0.00%
Clerk - passport fees	2,550	2,280	2,000	2,220	2,400	400	2,000	-16.67%
Tax abatement application fees	13,636	-	6,000	7,877	8,500	2,500	1,000	-88.24%
Treasurer fees	45,909	95,549	60,000	69,855	70,000	10,000	90,000	28.57%
False alarm fees	12,425	12,410	12,000	11,265	12,000	-	12,000	0.00%
Miscellaneous cemetery income	24,722	18,536	24,000	21,330	23,000	(1,000)	22,000	-4.35%
Senior transit program fees	6,864	6,867	8,000	8,742	9,000	1,000	9,000	0.00%
Township electrical services	13,608	-	-	-	-	-	-	0.00%
Fire miscellaneous	18,183	44,821	25,000	3,413	6,000	(19,000)	25,000	316.67%
Sanitation stickers	62,704	82,006	60,000	75,327	85,000	25,000	75,000	-11.76%
Lot cleanup fees	40,633	34,813	50,000	50,663	52,000	2,000	50,000	-3.85%
Reimbursements for mowing and demolitions	36,820	34,810	50,000	56,909	60,000	10,000	50,000	-16.67%
Special events reimbursements	101,822	97,454	115,000	96,291	100,000	(15,000)	115,000	15.00%
Recreation program fees	105,895	77,414	100,000	77,247	85,000	(15,000)	30,000	-64.71%
	\$ 2,128,678	\$ 2,058,456	\$ 2,191,959	\$ 2,059,467	\$ 2,317,513	\$ 125,554	\$ 2,207,373	-4.75%
Interest and rental income								
Interest	\$ 17,275	\$ 187,376	\$ 85,000	\$ 194,217	\$ 320,000	\$ 235,000	\$ 275,000	-14.06%
Flea market	31,998	24,497	29,000	20,736	23,000	(6,000)	29,000	26.09%
Farmers market	25,829	31,982	32,000	34,530	35,000	3,000	32,000	-8.57%
City right of way rental	4,400	4,400	4,400	4,400	4,400	-	4,400	0.00%
Arena Revenue	-	-	-	137,977	137,977	137,977	50,000	-63.76%
Advertising Revenue	-	1,407	5,000	-	2,000	(3,000)	2,000	0.00%
Parking rentals	3,245	2,800	5,000	2,567	2,567	(2,433)	2,500	-2.61%
McGriff park rentals	49,181	44,904	45,000	4,803	45,000	-	45,000	0.00%
Other park rentals	28,838	37,159	29,000	29,154	30,000	1,000	29,000	-3.33%
	\$ 160,766	\$ 334,525	\$ 234,400	\$ 428,384	\$ 599,944	\$ 365,544	\$ 468,900	-21.84%

City of Muskegon
Quarterly Budget Reforecast and 2007 Proposed Budget - General Fund

	Actual 2004	Actual 2005	Original Budget Estimate 2006	Actual Through November 2006	Revised Estimate 2006	Change From 2006 Original	Original Budget Estimate 2007	% Change From 2006 Revised
Fines and fees								
Income tax - penalty and interest	\$ 293,971	\$ 284,136	\$ 210,000	\$ 175,489	\$ 200,000	\$ (10,000)	\$ 200,000	0.00%
Late fees on current taxes	89,452	111,393	50,000	1,716	110,000	60,000	110,000	0.00%
Interest on late invoices	877	1,769	2,000	-	2,000	-	2,000	0.00%
Parking fines	100,425	97,566	110,000	76,436	90,000	(20,000)	110,000	22.22%
Court fines	137,440	151,885	145,000	176,835	190,000	45,000	170,000	-10.53%
	\$ 622,165	\$ 646,749	\$ 517,000	\$ 430,476	\$ 592,000	\$ 75,000	\$ 592,000	0.00%
Other revenue								
Sale of land and assets	\$ -	\$ 2,512	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	0.00%
Police sale and auction proceeds	1,577	1,664	1,500	-	1,500	-	1,500	0.00%
CDBG program reimbursements	291,983	206,917	250,000	134,726	196,000	(54,000)	188,000	-4.08%
Contributions	18,030	12,538	11,000	16,042	17,500	6,500	11,000	-37.14%
Contributions - Veteran's Park Maintenance	20,449	15,230	17,250	-	17,250	-	17,250	0.00%
Muskegon County Community Foundation	8,000	55,000	8,000	11,675	11,675	3,675	-	-100.00%
Miscellaneous reimbursements	-	-	1,000	3,594	3,750	2,750	1,000	-73.33%
Miscellaneous and sundry	21,249	14,206	15,000	7,407	15,000	-	15,000	0.00%
	\$ 361,288	\$ 308,067	\$ 304,750	\$ 173,444	\$ 263,675	\$ (41,075)	\$ 234,750	-10.97%
Other financing sources								
Operating transfers in								
Cemetery Perpetual Care	\$ 46,209	\$ 24,163	\$ 60,000	\$ 5,222	\$ 45,000	\$ (15,000)	\$ 45,000	0.00%
Criminal Forfeitures Fund	-	-	-	-	-	-	-	0.00%
Police Training Fund	-	-	-	-	-	-	-	0.00%
DDA for Administration	10,000	10,000	10,000	5,000	5,000	(5,000)	-	-100.00%
Reese Playfield Fund	-	-	-	-	-	-	-	0.00%
RLF for Administration	5,000	833	-	-	-	-	-	0.00%
Budget Stabilization Fund	250,000	-	-	-	-	-	150,000	0.00%
Special Assessment Fund	-	13,371	-	-	-	-	-	0.00%
TIFA Fund (Arena Operations)	-	-	-	-	-	-	60,000	0.00%
Hackley Park Memorial Fund	-	-	-	-	-	-	-	0.00%
	\$ 311,209	\$ 48,367	\$ 70,000	\$ 10,222	\$ 50,000	\$ (20,000)	\$ 255,000	410.00%
Total general fund revenues and other sources								
	\$ 23,401,793	\$ 23,732,641	\$ 23,620,716	\$ 21,389,315	\$ 24,148,816	\$ 528,100	\$ 24,302,264	0.64%

Quarterly Budget Reforecast and 2007 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

	Actual 2004	Actual 2005	Original Budget Estimate 2006	Actual Through November 2006	Actual As % of Revised	Revised Estimate 2006	Change From 2006 Original	Original Budget Estimate 2007	% Change From 2007 Revised
I. Customer Value Added Activities									
40301 Police Department									
5100 Salaries & Benefits	\$ 6,620,652	\$ 6,941,518	\$ 7,365,975	\$ 6,368,328	88%	\$ 7,197,480	\$ (168,495)	\$ 7,419,620	3.09%
5200 Operating Supplies	83,880	87,175	92,800	106,464	85%	125,000	32,200	91,552	-26.76%
5300 Contractual Services	929,723	916,278	920,000	741,020	83%	895,000	(25,000)	929,000	3.80%
5400 Other Expenses	27,620	27,011	25,000	16,444	66%	25,000	-	18,000	-28.00%
5700 Capital Outlays	10,741	17,365	10,000	13,913	93%	15,000	5,000	12,000	-20.00%
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
	\$ 7,672,616	\$ 7,989,347	\$ 8,413,775	\$ 7,246,169	88%	\$ 8,257,480	\$ (156,295)	\$ 8,470,172	2.58%
	\$ 7,672,616	\$ 7,989,347	\$ 8,413,775	\$ 7,246,169	88%	\$ 8,257,480	\$ (156,295)	\$ 8,470,172	2.58%
50336 Fire Department									
5100 Salaries & Benefits	\$ 3,094,164	\$ 3,192,331	\$ 3,151,230	\$ 2,983,130	89%	\$ 3,346,733	\$ 195,503	\$ 3,411,863	1.95%
5200 Operating Supplies	80,524	121,440	109,278	121,528	97%	125,000	15,722	105,000	-16.00%
5300 Contractual Services	179,375	208,357	180,000	157,041	81%	195,000	15,000	200,000	2.56%
5400 Other Expenses	4,978	9,185	7,805	9,174	83%	11,000	3,195	12,500	13.64%
5700 Capital Outlays	241,967	121,892	40,000	69,175	95%	73,000	33,000	30,000	-58.90%
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
	\$ 3,601,008	\$ 3,653,205	\$ 3,488,313	\$ 3,340,048	89%	\$ 3,750,733	\$ 262,420	\$ 3,759,363	0.23%
50387 Fire Safety Inspections									
5100 Salaries & Benefits	\$ 780,291	\$ 780,561	\$ 817,617	\$ 737,151	89%	\$ 831,492	\$ 13,875	\$ 846,158	1.76%
5200 Operating Supplies	18,942	11,262	20,000	9,878	49%	20,000	-	20,000	0.00%
5300 Contractual Services	189,915	140,000	150,000	116,256	86%	135,000	(15,000)	136,590	1.18%
5400 Other Expenses	7,758	9,093	8,000	7,365	92%	8,000	-	8,000	0.00%
5700 Capital Outlays	2,150	4,462	3,500	3,184	91%	3,500	-	3,500	0.00%
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
	\$ 999,056	\$ 945,378	\$ 999,117	\$ 873,834	88%	\$ 997,992	\$ (1,125)	\$ 1,014,248	1.63%
	\$ 4,600,064	\$ 4,598,583	\$ 4,487,430	\$ 4,213,882	89%	\$ 4,748,725	\$ 261,295	\$ 4,773,611	0.52%
60523 General Sanitation									
5100 Salaries & Benefits	\$ 67,480	\$ 67,243	\$ 67,782	\$ 60,725	88%	\$ 68,785	\$ 1,003	\$ 69,181	0.58%
5200 Operating Supplies	311	845	-	-	N/A	-	-	-	0.00%
5300 Contractual Services	1,461,415	1,470,268	1,504,497	1,051,825	69%	1,520,000	15,503	1,567,725	3.14%
5400 Other Expenses	-	-	-	-	N/A	-	-	-	0.00%
5700 Capital Outlays	-	22,632	-	26,149	100%	26,149	26,149	27,600	5.55%
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
	\$ 1,529,206	\$ 1,560,988	\$ 1,572,279	\$ 1,138,699	71%	\$ 1,614,934	\$ 42,655	\$ 1,664,506	3.07%
60528 Recycling									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	0.00%
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	0.00%
5300 Contractual Services	159,996	158,213	163,527	107,008	65%	163,527	-	163,368	-0.10%
5400 Other Expenses	-	-	-	-	N/A	-	-	-	0.00%
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
	\$ 159,996	\$ 158,213	\$ 163,527	\$ 107,008	65%	\$ 163,527	\$ -	\$ 163,368	-0.10%

Quarterly Budget Reforecast and 2007 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

		Actual 2004	Actual 2005	Original Budget Estimate 2006	Actual Through November 2006	Actual As % of Revised	Revised Estimate 2006	Change From 2006 Original	Original Budget Estimate 2007	% Change From 2007 Revised
60550	Stormwater Management									
5100	Salaries & Benefits	\$ 2,310	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	0.00%
5200	Operating Supplies	-	-	-	-	N/A	-	-	-	0.00%
5300	Contractual Services	9,806	16,270	16,384	16,384	94%	17,500	1,116	16,991	-2.91%
5400	Other Expenses	75	50	-	-	N/A	-	-	-	0.00%
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 12,191	\$ 16,320	\$ 16,384	\$ 16,384	94%	\$ 17,500	\$ 1,116	\$ 16,991	-2.91%
60448	Streetlighting									
5100	Salaries & Benefits	\$ -	\$ 390	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	0.00%
5200	Operating Supplies	-	-	-	-	N/A	-	-	-	0.00%
5300	Contractual Services	506,590	556,278	538,936	417,344	77%	545,000	6,064	544,325	-0.12%
5400	Other Expenses	-	-	-	-	N/A	-	-	-	0.00%
5700	Capital Outlays	-	-	-	-	N/A	-	-	28,000	0.00%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 506,590	\$ 556,668	\$ 538,936	\$ 417,344	77%	\$ 545,000	\$ 6,064	\$ 572,325	5.01%
60707	Senior Citizen Transit									
5100	Salaries & Benefits	\$ 39,064	\$ 41,242	\$ 48,305	\$ 36,742	82%	\$ 45,000	\$ (3,305)	\$ 44,404	-1.32%
5200	Operating Supplies	-	-	-	-	N/A	-	-	-	0.00%
5300	Contractual Services	10,140	10,530	9,991	8,190	82%	9,991	-	9,902	-0.89%
5400	Other Expenses	-	-	-	-	N/A	-	-	-	0.00%
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 49,204	\$ 51,772	\$ 58,296	\$ 44,932	82%	\$ 54,991	\$ (3,305)	\$ 54,306	-1.25%
60446	Community Event Support									
5100	Salaries & Benefits	\$ 29,594	\$ 16,863	\$ 32,500	\$ 16,543	95%	\$ 17,500	\$ (15,000)	\$ 20,500	17.14%
5200	Operating Supplies	2,563	557	2,750	816	44%	1,850	(900)	1,750	-5.41%
5300	Contractual Services	9,764	10,591	30,470	8,097	99%	8,200	(22,270)	12,500	52.44%
5400	Other Expenses	-	-	-	-	N/A	-	-	-	0.00%
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 41,921	\$ 28,011	\$ 65,720	\$ 25,456	92%	\$ 27,550	\$ (38,170)	\$ 34,750	26.13%
		\$ 2,299,108	\$ 2,371,972	\$ 2,415,142	\$ 1,749,823	72%	\$ 2,423,502	\$ 8,360	\$ 2,506,246	
70751	Parks Maintenance									
5100	Salaries & Benefits	\$ 445,710	\$ 434,402	\$ 458,641	\$ 380,944	87%	\$ 440,000	\$ (18,641)	\$ 469,912	6.80%
5200	Operating Supplies	104,812	123,061	105,325	85,386	90%	95,325	(10,000)	106,125	11.33%
5300	Contractual Services	590,526	649,184	600,000	624,003	97%	645,000	45,000	633,882	-1.72%
5400	Other Expenses	41	1,421	500	107	21%	500	-	-	-100.00%
5700	Capital Outlays	57,430	20,375	39,815	586	4%	15,000	(24,815)	23,000	53.33%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 1,198,519	\$ 1,228,443	\$ 1,204,281	\$ 1,091,026	91%	\$ 1,195,825	\$ (8,456)	\$ 1,232,919	3.10%

Quarterly Budget Reforecast and 2007 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

		Actual 2004	Actual 2005	Original Budget Estimate 2006	Actual Through November 2006	Actual As % of Revised	Revised Estimate 2006	Change From 2006 Original	Original Budget Estimate 2007	% Change From 2007 Revised
70757	Mc Graft Park Maintenance									
5100	Salaries & Benefits	\$ 12,017	\$ 5,721	\$ 16,962	\$ 5,855	78%	\$ 7,500	\$ (9,462)	\$ 16,575	121.00%
5200	Operating Supplies	2,396	1,841	4,000	3,311	83%	4,000	-	4,000	0.00%
5300	Contractual Services	46,024	42,846	36,457	46,865	94%	50,000	13,543	33,731	-32.54%
5400	Other Expenses	-	-	-	-	N/A	-	-	-	0.00%
5700	Capital Outlays	52	-	-	-	N/A	-	-	-	0.00%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 60,489	\$ 50,408	\$ 57,419	\$ 56,031	91%	\$ 61,500	\$ 4,081	\$ 54,306	-11.70%
70775	General Recreation									
5100	Salaries & Benefits	\$ 217,770	\$ 186,564	\$ 229,098	\$ 79,350	89%	\$ 89,000	\$ (140,098)	\$ 93,744	5.33%
5200	Operating Supplies	39,754	19,624	36,136	23,065	64%	36,136	-	36,000	-0.38%
5300	Contractual Services	90,280	82,777	96,787	181,618	89%	205,000	108,213	163,159	-20.41%
5400	Other Expenses	3,042	1,991	3,800	1,853	49%	3,800	-	3,800	0.00%
5700	Capital Outlays	32	-	-	-	N/A	-	-	-	0.00%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 350,878	\$ 290,956	\$ 365,821	\$ 285,886	86%	\$ 333,936	\$ (31,885)	\$ 296,703	-11.15%
70276	Cemeteries Maintenance									
5100	Salaries & Benefits	\$ 196,792	\$ 193,182	\$ 180,410	\$ 168,320	89%	\$ 190,000	\$ 9,590	\$ 215,051	13.18%
5200	Operating Supplies	12,079	13,491	6,925	8,475	85%	10,000	3,075	6,825	-31.75%
5300	Contractual Services	249,830	342,492	264,250	274,702	83%	330,400	66,150	322,187	-2.49%
5400	Other Expenses	138	413	300	-	N/A	-	(300)	-	0.00%
5700	Capital Outlays	23,461	26,705	12,400	559	6%	8,800	(3,600)	3,500	-60.23%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 482,300	\$ 576,283	\$ 464,285	\$ 452,056	84%	\$ 539,200	\$ 74,915	\$ 547,563	1.55%
70585	Parking Operations									
5100	Salaries & Benefits	\$ 2,168	\$ 1,904	\$ -	\$ 522	52%	\$ 1,000	\$ 1,000	\$ -	-100.00%
5200	Operating Supplies	199	128	25,000	223	22%	1,000	(24,000)	1,000	0.00%
5300	Contractual Services	24,974	12,865	-	11,238	94%	12,000	12,000	6,500	-45.83%
5400	Other Expenses	-	-	-	-	N/A	-	-	-	0.00%
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 27,341	\$ 14,897	\$ 25,000	\$ 11,983	86%	\$ 14,000	\$ (11,000)	\$ 7,500	-46.43%
70357	Graffiti Removal									
5100	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	0.00%
5200	Operating Supplies	513	58	500	233	47%	500	-	-	-100.00%
5300	Contractual Services	4,089	2,485	4,000	2,502	63%	4,000	-	4,792	19.80%
5400	Other Expenses	-	-	-	16	80%	20	20	-	-100.00%
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 4,602	\$ 2,543	\$ 4,500	\$ 2,751	61%	\$ 4,520	\$ 20	\$ 4,792	6.02%
70771	Forestry									
5100	Salaries & Benefits	\$ 68,860	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	0.00%
5200	Operating Supplies	2,971	-	-	-	N/A	-	-	-	0.00%
5300	Contractual Services	14,289	-	-	-	N/A	-	-	-	0.00%
5400	Other Expenses	493	-	-	-	N/A	-	-	-	0.00%
5700	Capital Outlays	906	-	-	-	N/A	-	-	-	0.00%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 87,519	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	0.00%

Quarterly Budget Reforecast and 2007 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

	Actual 2004	Actual 2005	Original Budget Estimate 2006	Actual Through November 2006	Actual As % of Revised	Revised Estimate 2006	Change From 2006 Original	Original Budget Estimate 2007	% Change From 2007 Revised
70863 Farmers' Market & Flea Market									
5100 Salaries & Benefits	\$ 30,972	\$ 16,018	\$ 22,662	\$ 19,195	91%	\$ 21,000	\$ (1,662)	\$ 21,826	3.93%
5200 Operating Supplies	402	298	229	1,134	87%	1,300	1,071	1,000	-23.08%
5300 Contractual Services	16,678	17,430	13,000	21,122	88%	24,000	11,000	15,000	-37.50%
5400 Other Expenses	-	-	-	-	N/A	-	-	-	0.00%
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
	\$ 48,052	\$ 33,746	\$ 35,891	\$ 41,451	90%	\$ 46,300	\$ 10,409	\$ 37,826	-18.30%
	\$ 2,259,700	\$ 2,197,276	\$ 2,157,197	\$ 1,941,184	88%	\$ 2,195,281	\$ 38,084	\$ 2,181,609	-0.62%
80387 Environmental Services									
5100 Salaries & Benefits	\$ 125,553	\$ 103,814	\$ 110,287	\$ 103,801	90%	\$ 115,000	\$ 4,713	\$ 128,898	12.09%
5200 Operating Supplies	4,744	5,183	4,100	5,871	90%	6,500	2,400	5,300	-18.46%
5300 Contractual Services	266,724	182,217	189,525	198,508	90%	219,525	30,000	215,553	-1.81%
5400 Other Expenses	-	-	500	-	0%	500	-	500	0.00%
5700 Capital Outlays	35	5,586	3,000	404	13%	3,000	-	3,000	0.00%
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
	\$ 397,056	\$ 296,800	\$ 307,412	\$ 308,584	90%	\$ 344,525	\$ 37,113	\$ 353,251	2.53%
	\$ 397,056	\$ 296,800	\$ 307,412	\$ 308,584	90%	\$ 344,525	\$ 37,113	\$ 353,251	
10875 Other - Contributions to Outside Agencies									
Muskegon Area Transit (MATS)	\$ 80,164	\$ 80,164	\$ 80,500	\$ 80,163	100%	\$ 80,163	(337)	\$ 80,500	0.42%
Neighborhood Association Grants	24,776	16,914	22,000	19,500	100%	19,500	(2,500)	21,834	10.94%
Muskegon Area First	20,000	45,660	45,660	45,566	100%	45,566	(94)	45,660	0.21%
Veterans Memorial Day Costs	8,022	12,400	3,000	2,044	100%	2,044	(956)	3,000	46.77%
Neighborhoods of Choice	-	-	2,500	-	0%	2,500	-	2,500	0.00%
Mainstreet Program	-	-	2,500	-	0%	2,500	-	-	-100.00%
Lakeside Business District	-	-	-	2,500	100%	2,500	2,500	2,500	0.00%
211 Service	-	-	2,500	-	0%	2,500	-	2,500	0.00%
Institute for Healing Racism	1,000	1,000	1,000	-	0%	1,000	-	1,000	0.00%
MLK Diversity Program	1,000	-	1,000	-	0%	1,000	-	1,000	0.00%
Muskegon Area Labor Management (MALMC)	1,000	1,000	1,000	1,000	100%	1,000	-	1,000	0.00%
Muskegon County and Humans Society - Feral Cat Control	11,332	22,149	16,000	25,289	90%	28,000	12,000	16,000	-42.86%
Other	-	-	-	-	N/A	-	-	-	0.00%
Contributions To Outside Agencies	\$ 147,294	\$ 179,287	\$ 177,660	\$ 176,062	94%	\$ 188,273	\$ 10,613	\$ 177,294	-5.83%
	\$ 147,294	\$ 179,287	\$ 177,660	\$ 176,062	94%	\$ 188,273	\$ 10,613	\$ 177,294	-5.83%
Total Customer Value Added Activities	\$ 17,375,838	\$ 17,633,265	\$ 17,958,616	\$ 15,635,704	86%	\$ 18,157,786	\$ 199,170	\$ 18,462,183	1.68%
As a Percent of Total General Fund Expenditures	74.3%	74.5%	75.1%	76.8%		75.2%		75.1%	

Quarterly Budget Reforecast and 2007 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

		Actual 2004	Actual 2005	Original Budget Estimate 2006	Actual Through November 2006	Actual As % of Revised	Revised Estimate 2006	Change From 2006 Original	Original Budget Estimate 2007	% Change From 2007 Revised
II. Business Value Added Activities										
10101 City Commission										
5100	Salaries & Benefits	\$ 61,918	\$ 62,810	\$ 64,412	\$ 55,214	86%	\$ 64,412	\$ -	\$ 65,223	1.26%
5200	Operating Supplies	14,894	11,015	13,000	9,296	72%	13,000	-	13,000	0.00%
5300	Contractual Services	3,517	1,760	3,500	2,334	86%	2,700	(800)	3,000	11.11%
5400	Other Expenses	2,427	2,162	6,000	1,811	60%	3,000	(3,000)	4,500	50.00%
5700	Capital Outlays	480	233	500	8,664	100%	8,664	8,164	433	-95.00%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 83,236	\$ 77,980	\$ 87,412	\$ 77,319	84%	\$ 91,776	\$ 4,364	\$ 86,156	-6.12%
10102 City Promotions & Public Relations										
5100	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	0.00%
5200	Operating Supplies	546	177	100	134	49%	275	175	300	9.09%
5300	Contractual Services	9,533	12,100	12,650	4,598	60%	7,725	(4,925)	8,729	13.00%
5400	Other Expenses	397	-	-	-	N/A	-	-	-	0.00%
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 10,476	\$ 12,277	\$ 12,750	\$ 4,732	59%	\$ 8,000	\$ (4,750)	\$ 9,029	12.86%
10172 City Manager										
5100	Salaries & Benefits	\$ 194,094	\$ 202,695	\$ 200,896	\$ 183,223	91%	\$ 200,896	\$ -	\$ 211,899	5.48%
5200	Operating Supplies	1,421	1,496	2,000	1,698	89%	1,900	(100)	1,750	-7.89%
5300	Contractual Services	2,496	2,680	3,000	2,397	89%	2,700	(300)	2,750	1.85%
5400	Other Expenses	1,197	712	2,000	591	49%	1,200	(800)	1,750	45.83%
5700	Capital Outlays	-	1,020	500	-	0%	500	-	468	-6.40%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 199,208	\$ 208,603	\$ 208,396	\$ 187,909	91%	\$ 207,196	\$ (1,200)	\$ 218,617	5.51%
10145 City Attorney										
5100	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	0.00%
5200	Operating Supplies	819	737	1,000	-	0%	1,000	-	1,000	0.00%
5300	Contractual Services	428,310	407,832	405,152	371,256	83%	445,000	39,848	401,695	-9.73%
5400	Other Expenses	-	-	-	-	N/A	-	-	-	0.00%
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 429,129	\$ 408,569	\$ 406,152	\$ 371,256	83%	\$ 446,000	\$ 39,848	\$ 402,695	-9.71%
		\$ 722,049	\$ 707,429	\$ 714,710	\$ 641,216	85%	\$ 752,972	\$ 38,262	\$ 716,497	-4.84%
20173 Administration										
5100	Salaries & Benefits	\$ 137,408	\$ 152,114	\$ 156,882	\$ 134,549	86%	\$ 156,882	\$ -	\$ 157,358	0.43%
5200	Operating Supplies	1,382	986	1,300	1,413	88%	1,600	300	1,300	-18.75%
5300	Contractual Services	11,460	6,888	13,656	4,103	49%	8,445	(5,211)	13,034	54.34%
5400	Other Expenses	207	424	1,000	229	23%	1,000	-	1,000	0.00%
5700	Capital Outlays	-	-	-	564	100%	564	564	-	-100.00%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 150,457	\$ 160,412	\$ 172,638	\$ 140,858	84%	\$ 168,291	\$ (4,347)	\$ 172,692	2.62%

**Quarterly Budget Reforecast and 2007 Proposed Budget - General Fund
General Fund Expenditure Summary By Function**

		Actual 2004	Actual 2005	Original Budget Estimate 2006	Actual Through November 2006	Actual As % of Revised	Revised Estimate 2006	Change From 2006 Original	Original Budget Estimate 2007	% Change From 2007 Revised
20228 Affirmative Action										
5100	Salaries & Benefits	\$ 67,896	\$ 76,842	\$ 77,906	\$ 27,435	78%	\$ 35,000	\$ (42,906)	\$ 94,092	168.83%
5200	Operating Supplies	449	278	535	219	41%	535	-	519	-2.99%
5300	Contractual Services	2,093	2,818	3,270	1,364	91%	1,500	(1,770)	3,270	118.00%
5400	Other Expenses	376	1,092	800	-	0%	200	(600)	800	300.00%
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 70,814	\$ 81,030	\$ 82,511	\$ 29,018	78%	\$ 37,235	\$ (45,276)	\$ 98,681	165.02%
20744 Julia Hackley Internships										
5100	Salaries & Benefits	\$ 8,931	\$ 7,630	\$ 8,000	\$ 4,350	100%	\$ 4,350	\$ (3,650)	\$ -	-100.00%
5200	Operating Supplies	-	-	103	-	N/A	-	(103)	-	0.00%
5300	Contractual Services	-	-	-	-	N/A	-	-	-	0.00%
5400	Other Expenses	-	-	-	-	N/A	-	-	-	0.00%
5700	Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 8,931	\$ 7,630	\$ 8,103	\$ 4,350	100%	\$ 4,350	\$ (3,753)	\$ -	-100.00%
20215 City Clerk & Elections										
5100	Salaries & Benefits	\$ 253,377	\$ 263,837	\$ 289,540	\$ 224,928	78%	\$ 289,540	\$ -	\$ 282,007	-2.60%
5200	Operating Supplies	21,581	28,566	33,200	18,761	57%	33,200	-	30,000	-9.64%
5300	Contractual Services	28,584	20,883	22,113	18,550	84%	22,113	-	21,000	-5.03%
5400	Other Expenses	3,437	3,981	2,500	1,755	70%	2,500	-	2,000	-20.00%
5700	Capital Outlays	4,610	335	-	-	N/A	-	-	-	0.00%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 311,589	\$ 317,602	\$ 347,353	\$ 263,994	76%	\$ 347,353	\$ -	\$ 335,007	-3.55%
20220 Civil Service										
5100	Salaries & Benefits	\$ 136,039	\$ 146,647	\$ 152,841	\$ 130,324	85%	\$ 152,841	\$ -	\$ 152,734	-0.07%
5200	Operating Supplies	7,191	5,302	6,300	7,540	97%	7,800	1,500	7,700	-1.28%
5300	Contractual Services	16,303	20,785	17,800	9,740	55%	17,800	-	18,559	4.26%
5400	Other Expenses	2,691	5,086	4,100	832	10%	6,100	2,000	4,575	-25.00%
5700	Capital Outlays	650	2,095	500	-	0%	500	-	500	0.00%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 162,874	\$ 181,915	\$ 181,541	\$ 148,236	80%	\$ 185,041	\$ 3,500	\$ 184,068	-0.53%
		\$ 704,665	\$ 748,589	\$ 792,146	\$ 586,456	79%	\$ 742,270	\$ (49,876)	\$ 790,448	6.49%
30202 Finance Administration										
5100	Salaries & Benefits	\$ 316,103	\$ 341,340	\$ 340,444	\$ 292,876	89%	\$ 329,000	\$ (11,444)	\$ 332,122	0.95%
5200	Operating Supplies	5,266	5,524	5,750	5,642	92%	6,125	375	6,100	-0.41%
5300	Contractual Services	75,827	75,056	80,875	84,363	93%	90,555	9,680	81,470	-10.03%
5400	Other Expenses	34	104	100	295	74%	400	300	100	-75.00%
5700	Capital Outlays	16	2,897	1,500	2,143	100%	2,143	643	1,500	-30.00%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 397,246	\$ 424,921	\$ 428,669	\$ 385,319	90%	\$ 428,223	\$ (446)	\$ 421,292	-1.62%

Quarterly Budget Reforecast and 2007 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

	Actual 2004	Actual 2005	Original Budget Estimate 2006	Actual Through November 2006	Actual As % of Revised	Revised Estimate 2006	Change From 2006 Original	Original Budget Estimate 2007	% Change From 2007 Revised
30209 Assessing Services									
5100 Salaries & Benefits	\$ 6,254	\$ -	\$ 6,489	\$ 5,931	91%	\$ 6,489	\$ -	\$ 6,440	-0.76%
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	0.00%
5300 Contractual Services	400,641	410,601	408,073	436,274	98%	443,000	34,927	421,050	-4.95%
5400 Other Expenses	-	-	-	-	N/A	-	-	-	0.00%
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
	\$ 406,895	\$ 410,601	\$ 414,562	\$ 442,205	98%	\$ 449,489	\$ 34,927	\$ 427,490	-4.89%
30805 Arena Administration									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	0.00%
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	0.00%
5300 Contractual Services	-	-	-	100,970	42%	240,000	240,000	175,000	-27.08%
5400 Other Expenses	-	-	-	-	N/A	-	-	300	0.00%
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
	\$ -	\$ -	\$ -	\$ 100,970	42%	\$ 240,000	\$ 240,000	\$ 175,300	-26.96%
30205 Income Tax Administration									
5100 Salaries & Benefits	\$ 255,417	\$ 258,397	\$ 281,245	\$ 220,065	78%	\$ 281,245	\$ -	\$ 286,438	1.85%
5200 Operating Supplies	15,964	23,121	21,260	11,503	54%	21,260	-	19,460	-8.47%
5300 Contractual Services	39,403	51,185	46,569	47,808	90%	53,000	6,431	50,670	-4.40%
5400 Other Expenses	1,020	1,293	600	470	78%	600	-	600	0.00%
5700 Capital Outlays	1,293	8,694	500	-	0%	500	-	1,500	200.00%
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
	\$ 313,097	\$ 342,690	\$ 350,174	\$ 279,846	78%	\$ 356,605	\$ 6,431	\$ 358,868	0.58%
30253 City Treasurer									
5100 Salaries & Benefits	\$ 279,010	\$ 295,568	\$ 299,914	\$ 248,212	92%	\$ 269,914	\$ (30,000)	\$ 249,184	-7.68%
5200 Operating Supplies	27,759	30,248	32,000	26,562	83%	32,000	-	32,000	0.00%
5300 Contractual Services	67,355	68,759	58,300	63,285	93%	68,000	9,700	60,838	-10.53%
5400 Other Expenses	950	1,118	1,000	568	57%	1,000	-	2,000	100.00%
5700 Capital Outlays	57	6,995	1,975	1,266	64%	1,975	-	2,500	26.58%
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
	\$ 375,131	\$ 402,688	\$ 393,189	\$ 339,893	91%	\$ 372,889	\$ (20,300)	\$ 346,522	-7.07%
30248 Information Systems Administration									
5100 Salaries & Benefits	\$ 266,338	\$ 234,549	\$ 240,346	\$ 216,142	90%	\$ 240,346	\$ -	\$ 249,754	3.91%
5200 Operating Supplies	1,375	1,461	5,500	50	1%	5,553	53	5,500	-0.95%
5300 Contractual Services	45,354	49,227	54,283	25,957	46%	56,171	1,888	63,835	13.64%
5400 Other Expenses	1,018	4,130	15,000	3,768	50%	7,500	(7,500)	11,000	46.67%
5700 Capital Outlays	22,822	35,447	23,000	27,181	97%	28,000	5,000	19,900	-28.93%
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
	\$ 336,907	\$ 324,814	\$ 338,129	\$ 273,098	81%	\$ 337,570	\$ (559)	\$ 349,989	3.68%
	\$ 1,829,276	\$ 1,905,714	\$ 1,924,723	\$ 1,821,331	83%	\$ 2,184,776	\$ 260,053	\$ 2,079,261	-4.83%

Quarterly Budget Reforecast and 2007 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

		Actual 2004	Actual 2005	Original Budget Estimate 2006	Actual Through November 2006	Actual As % of Revised	Revised Estimate 2006	Change From 2006 Original	Original Budget Estimate 2007	% Change From 2007 Revised
60265 City Hall Maintenance										
5100	Salaries & Benefits	\$ 64,175	\$ 65,449	\$ 62,517	\$ 56,684	91%	\$ 62,517	\$ -	\$ 64,101	2.53%
5200	Operating Supplies	9,354	11,331	10,850	10,413	96%	10,850	-	11,000	1.38%
5300	Contractual Services	169,642	212,314	165,000	143,781	86%	167,994	2,994	175,000	4.17%
5400	Other Expenses	5	-	500	-	0%	500	-	500	0.00%
5700	Capital Outlays	1,229	-	12,994	-	0%	10,000	(2,994)	6,387	-36.13%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 244,405	\$ 289,094	\$ 251,861	\$ 210,878	84%	\$ 251,861	\$ -	\$ 256,988	2.04%
		\$ 244,405	\$ 289,094	\$ 251,861	\$ 210,878	84%	\$ 251,861	\$ -	\$ 256,988	2.04%
80400 Planning, Zoning and Economic Development										
5100	Salaries & Benefits	\$ 322,199	\$ 391,161	\$ 413,994	\$ 354,763	91%	\$ 388,394	\$ (25,600)	\$ 415,765	7.05%
5200	Operating Supplies	7,953	8,435	10,000	5,345	53%	10,000	-	6,600	-34.00%
5300	Contractual Services	66,339	42,807	33,000	20,985	64%	33,000	-	33,500	1.52%
5400	Other Expenses	2,156	2,196	2,000	2,155	86%	2,500	500	3,000	20.00%
5700	Capital Outlays	1,371	4,395	2,000	1,118	56%	2,000	-	2,000	0.00%
5900	Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%
		\$ 400,018	\$ 448,994	\$ 460,994	\$ 384,366	88%	\$ 435,894	\$ (25,100)	\$ 460,865	5.73%
		\$ 400,018	\$ 448,994	\$ 460,994	\$ 384,366	88%	\$ 435,894	\$ (25,100)	\$ 460,865	5.73%
Total Business Value Added Activities										
As a Percent of Total General Fund										
Expenditures										
		16.7%	17.3%	17.3%	17.9%		18.1%		17.5%	

Quarterly Budget Reforecast and 2007 Proposed Budget - General Fund
General Fund Expenditure Summary By Function

	Actual 2004	Actual 2005	Original Budget Estimate 2006	Actual Through November 2006	Actual As % of Revised	Revised Estimate 2006	Change From 2006 Original	Original Budget Estimate 2007	% Change From 2007 Revised
III. Fixed Budget Items									
30999 Transfers To Other Funds									
Major Street Fund	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	0.00%
Local Street Fund	620,000	600,000	480,000	400,000	83%	480,000	-	480,000	0.00%
Budget Stabilization Fund	-	100,000	-	-	N/A	-	-	-	0.00%
L.C. Walker Arena Fund (Operating Subsidy)	200,000	310,000	260,000	130,000	41%	319,310	59,310	-	-100.00%
Arena Improvement Fund	-	-	-	60,000	100%	60,000	60,000	-	-100.00%
Public Improvement Fund (Fire Equipment Reserve)	150,000	150,000	150,000	129,796	87%	150,000	-	150,000	0.00%
State Grants Fund (Grant Matches)	21,328	-	-	-	N/A	-	-	10,000	0.00%
Marina	40,000	80,000	40,000	11,809	30%	40,000	-	40,000	0.00%
Sidewalk	125,000	125,000	-	-	N/A	-	-	-	0.00%
MOD State Rehab Loan Fund	-	4,281	-	-	N/A	-	-	-	0.00%
LDFA Debt Service Fund (Smartzone)	-	-	-	-	N/A	-	-	100,000	0.00%
General Insurance	-	-	-	-	0%	14,022	14,022	28,046	100.01%
	\$ 1,156,328	\$ 1,369,281	\$ 930,000	\$ 731,605	69%	\$ 1,063,332	\$ 133,332	\$ 808,046	-24.01%
30851 General Insurance	\$ 322,233	\$ 338,825	\$ 359,689	\$ 336,165	100%	\$ 336,165	\$ (23,524)	\$ 347,304	3.31%
30906 Debt Retirement	216,884	3,280	50,000	3,136	100%	3,136	(46,864)	261,194	8228.89%
10891 Contingency and Bad Debt Expense	404,950	160,243	400,000	12,903	6%	200,000	(200,000)	400,000	100.00%
90000 Major Capital Improvements	11,373	53,513	84,585	5,435	36%	15,000	(69,585)	-	-100.00%
Total Fixed-Budget Items	\$ 2,111,768	\$ 1,925,142	\$ 1,824,274	\$ 1,089,244	67%	\$ 1,617,633	\$ (206,641)	\$ 1,816,544	12.30%
As a Percent of Total General Fund									
Expenditures	9.0%	8.1%	7.6%	5.3%		6.7%		7.4%	
Total General Fund									
	\$ 23,388,019	\$ 23,658,227	\$ 23,927,324	\$ 20,369,195	84%	\$ 24,143,192	\$ 215,868	\$ 24,582,786	1.82%
Recap: Total General Fund By Expenditure Object									
5100 Salaries & Benefits	\$ 14,102,556	\$ 14,482,792	\$ 15,096,695	\$ 13,115,302	88%	\$ 14,852,116	\$ (244,579)	\$ 15,324,849	3.18%
5200 Operating Supplies	470,044	513,640	549,941	464,960	81%	571,709	21,768	514,781	-9.96%
5300 Contractual Services	7,001,472	6,883,131	6,982,414	5,846,618	79%	7,363,284	345,943	7,433,203	0.95%
5400 Other Expenses	60,060	71,462	81,505	47,233	63%	75,320	(6,185)	74,925	-0.52%
5700 Capital Outlays	380,675	334,641	236,769	160,341	75%	214,295	(22,474)	165,786	-22.64%
5900 All Other Financing Uses	1,373,212	1,372,561	980,000	734,741	69%	1,066,468	86,468	1,069,240	0.26%
Total General Fund	\$ 23,388,019	\$ 23,658,227	\$ 23,927,324	\$ 20,369,195	84%	\$ 24,143,192	\$ 180,941	\$ 24,582,786	1.82%

City of Muskegon
Quarterly Budget Reforecast and 2007 Proposed Budget - Other Funds

	Actual 2004	Actual 2005	Original Budget Estimate 2006	Actual Through November 2006	Actual As % of Revised	Revised Estimate 2006	Change From 2006 Original	Original Budget Estimate 2007	% Change From 2006 Budget	Comments
202 Major Streets and State Trunklines Fund										
Available Fund Balance - BOY	\$ 1,413,112	\$ 966,165	\$ 1,353,521	\$ 847,149		\$ 847,149	\$ (506,372)	\$ 291,697		
Means of Financing										
Special assessments	\$ 296,857	\$ 275,847	\$ 250,000	\$ -		\$ 250,000	\$ -	\$ 250,000	0.00%	
Federal & state grants	3,792,437	3,725,330	2,551,295	589,939		1,463,255	(1,088,040)	1,364,700	-46.51%	
State shared revenue	2,760,477	2,651,689	2,870,653	2,040,905		2,870,653	-	3,043,269	6.01%	
Interest income	154,196	178,066	50,000	114,877		125,000	75,000	70,000	40.00%	
Operating transfers in	-	-	-	-		-	-	-	0.00%	
Other	301,740	296,652	300,000	23,450		300,000	-	300,000	0.00%	MOSTLY CDBG
	\$ 7,305,707	\$ 7,127,584	\$ 6,021,948	\$ 2,769,171		\$ 5,008,908	\$ (1,013,040)	\$ 5,027,969	-16.51%	
60900 Operating Expenditures										
5100 Salaries & Benefits	\$ 723,888	\$ 787,585	\$ 1,117,911	\$ 604,464	76%	\$ 800,000	\$ (317,911)	\$ 1,079,554	-3.43%	
5200 Operating Supplies	230,145	205,108	215,700	153,753	75%	204,000	(11,700)	227,900	5.66%	
5300 Contractual Services	1,097,375	1,051,647	900,000	797,097	87%	921,000	21,000	930,000	3.33%	
5400 Other Expenses	5,795	5,753	5,000	3,240	162%	2,000	(3,000)	5,000	0.00%	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%	
5900 Other Financing Uses	940,600	953,338	963,360	411,586	48%	863,360	(100,000)	668,137	-30.65%	DEBT SERVICE (\$668,137); NO TRANSFER TO LOCAL STREET IN 2007
	\$ 2,997,783	\$ 2,983,431	\$ 3,201,971	\$ 1,970,140	71%	\$ 2,790,360	\$ (411,611)	\$ 2,910,591	-9.10%	
90000 Project Expenditures										
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	0.00%	
5300 Contractual Services	4,754,871	4,263,169	3,642,777	1,783,838	64%	2,774,000	(868,777)	2,090,000	-42.63%	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%	
	\$ 4,754,871	\$ 4,263,169	\$ 3,642,777	\$ 1,783,838	64%	\$ 2,774,000	\$ (868,777)	\$ 2,090,000	-42.63%	
	\$ 7,752,654	\$ 7,246,600	\$ 6,844,748	\$ 3,753,978	67%	\$ 5,564,360		\$ 5,000,591	-26.94%	
Available Fund Balance - EOY										
	\$ 966,165	\$ 847,149	\$ 530,721	\$ (137,658)		\$ 291,697	\$ (239,024)	\$ 319,075		

City of Muskegon
Quarterly Budget Reforecast and 2007 Proposed Budget - Other Funds

	Actual 2004	Actual 2005	Original Budget Estimate 2006	Actual Through November 2006	Actual As % of Revised	Revised Estimate 2006	Change From 2006 Original	Original Budget Estimate 2007	% Change From 2006 Budget	Comments
203 Local Streets Fund										
Available Fund Balance - BOY	\$ 145,641	\$ 265,129	\$ 229,817	\$ 561,833		\$ 561,833	\$ 332,016	\$ 37,920		
Means of Financing										
Special assessments	\$ 85,557	\$ 86,160	\$ 125,000	\$ -		\$ 180,000	\$ 55,000	\$ 150,000	20.00%	
Federal & state grants	138,050	469,618	-	469,605		1,985,000	1,985,000	1,300,000	0.00%	MALL PROJECT GRANTS
Metro act fees	-	152,198	150,000	140,645		140,645	(9,355)	140,000	-8.67%	
State shared revenue	699,026	667,442	662,942	512,797		662,942	-	704,797	6.31%	
Interest income	24,065	22,849	10,000	58,852		67,000	57,000	15,000	50.00%	
Operating transfers in	920,000	1,074,012	780,000	400,000		680,000	(100,000)	480,000	-38.46%	FROM GENERAL FUND (\$480,000)
Other	135,116	1,085,791	5,000	2,936		255,000	250,000	5,000	0.00%	
	\$ 2,001,814	\$ 3,558,070	\$ 1,732,942	\$ 1,585,835		\$ 3,970,587	\$ 2,237,645	\$ 2,794,797	61.27%	
50900 Operating Expenditures										
5100 Salaries & Benefits	\$ 651,827	\$ 627,955	\$ 453,685	\$ 500,516	83%	\$ 600,000	\$ 146,315	\$ 468,437	3.25%	
5200 Operating Supplies	120,889	166,036	110,000	81,373	74%	110,000	-	110,000	0.00%	
5300 Contractual Services	790,509	769,422	619,964	664,880	85%	784,000	164,036	762,000	22.91%	
5400 Other Expenses	1,291	1,931	1,000	157	31%	500	(500)	1,000	0.00%	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%	
5900 Other Financing Uses	39,446	23,652	-	-	N/A	-	-	-	0.00%	
	\$ 1,603,962	\$ 1,588,996	\$ 1,184,649	\$ 1,246,926	83%	\$ 1,494,500	\$ 309,851	\$ 1,341,437	13.23%	
90000 Project Expenditures										
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	0.00%	
5300 Contractual Services	278,364	1,672,370	460,000	1,916,172	64%	3,000,000	2,540,000	1,425,000	209.78%	SEE "BUDGETED CAPITAL IMPROVEMENTS" FOR DETAIL
	\$ 278,364	\$ 1,672,370	\$ 460,000	\$ 1,916,172	64%	\$ 3,000,000	\$ 2,540,000	\$ 1,425,000	209.78%	
	\$ 1,882,326	\$ 3,261,366	\$ 1,644,649	\$ 3,163,098	70%	\$ 4,494,500		\$ 2,766,437	68.21%	
Available Fund Balance - EOY	\$ 265,129	\$ 561,833	\$ 318,110	\$ (1,016,430)		\$ 37,920	\$ (280,190)	\$ 66,260		

City of Muskegon
Quarterly Budget Reforecast and 2007 Proposed Budget - Other Funds

	Actual 2004	Actual 2005	Original Budget Estimate 2006	Actual Through November 2006	Actual As % of Revised	Revised Estimate 2006	Change From 2006 Original	Original Budget Estimate 2007	% Change From 2006 Budget	Comments
254 L.C. Walker Arena Fund										
Available Fund Balance - BOY	\$ 37,589	\$ 38,315	\$ 11,512	\$ 2,125		\$ 2,125	\$ (9,387)	\$ -	-	
Means of Financing										
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	- 0.00%	
Federal & state grants	-	-	-	-		-	-	-	- 0.00%	
State shared revenue	-	-	-	-		-	-	-	- 0.00%	
Charges for services	711,064	718,636	785,976	233,229		233,229	(552,747)	-	-100.00%	
Interest income	1,493	-	500	17		17	(483)	-	-100.00%	
Operating transfers in - General Fund	200,000	310,000	260,000	130,000		319,310	59,310	-	-100.00%	
Operating transfers in - TIFA Fund	56,000	60,000	60,000	-		60,000	-	-	-100.00%	
Operating transfers in - Insurance Fund	251,663	-	-	-		-	-	-	- 0.00%	
Other	6,103	4,306	450,000	-		-	(450,000)	-	-100.00%	CAPITAL IMPROVEMENT BONDS FOR CONFERENCE ROOM/EATERY
	\$ 1,226,323	\$ 1,092,942	\$ 1,556,476	\$ 363,246		\$ 612,556	\$ (943,920)	\$ -	-100.00%	
70806 Operating Expenditures										
5100 Salaries & Benefits	\$ 11,892	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	- 0.00%	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	- 0.00%	
5300 Contractual Services	965,410	1,101,087	1,037,000	569,351	100%	569,351	(467,649)	-	-100.00%	
5400 Other Expenses	-	-	20	46	100%	46	26	-	-100.00%	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	- 0.00%	
5900 Other Financing Uses	-	28,045	28,046	16,360	58%	28,046	-	-	-100.00%	REPAYMENT OF ADVANCE FOR ENERGY IMPROVEMENTS
	\$ 977,302	\$ 1,129,132	\$ 1,065,066	\$ 585,757	98%	\$ 597,443	\$ (467,623)	\$ -	-100.00%	
90000 Project Expenditures										
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	- 0.00%	
5300 Contractual Services	248,295	-	450,000	17,238	100%	17,238	(432,762)	-	-100.00%	
	\$ 248,295	\$ -	\$ 450,000	\$ 17,238	100%	\$ 17,238	\$ (432,762)	\$ -	-100.00%	
	\$ 1,225,597	\$ 1,129,132	\$ 1,515,066	\$ 602,995	98%	\$ 614,681	\$ -	\$ -	-100.00%	
Available Fund Balance - EOY	\$ 38,315	\$ 2,125	\$ 52,922	\$ (237,624)		\$ -	\$ (52,922)	\$ -	-	

City of Muskegon
Quarterly Budget Reforecast and 2007 Proposed Budget - Other Funds

	Actual 2004	Actual 2005	Original Budget Estimate 2006	Actual Through November 2006	Actual As % of Revised	Revised Estimate 2006	Change From 2006 Original	Original Budget Estimate 2007	% Change From 2006 Budget	Comments
260 Farmers' Market Improvement Fund										
Available Fund Balance - BOY	\$ 23,576	\$ 23,875	\$ 23,875	\$ 24,483		\$ 24,483	\$ 608	\$ 24,483		
Means of Financing										
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	0.00%	
Federal & state grants	-	-	-	-		-	-	-	0.00%	
State shared revenue	-	-	-	-		-	-	-	0.00%	
Charges for services	-	-	-	-		-	-	-	0.00%	
Interest income	299	608	500	784		850	350	700	40.00%	
Operating transfers in - General Fund	-	-	-	-		-	-	-	0.00%	
Operating transfers in - TIFA Fund	-	-	-	-		-	-	-	0.00%	
Operating transfers in - Insurance Fund	-	-	-	-		-	-	-	0.00%	
Other	-	-	500	-		150	(350)	300	-40.00%	
	\$ 299	\$ 608	\$ 1,000	\$ 784		\$ 1,000	\$ -	\$ 1,000	0.00%	
70805 Operating Expenditures										
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	0.00%	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	0.00%	
5300 Contractual Services	-	-	1,000	-	0%	1,000	-	10,000	900.00%	PAINING AND OTHER IMPROVEMENTS
5400 Other Expenses	-	-	-	-	N/A	-	-	-	0.00%	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%	
	\$ -	\$ -	\$ 1,000	\$ -	0%	\$ 1,000	\$ -	\$ 10,000	900.00%	
90000 Project Expenditures										
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	0.00%	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	0.00%	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	0.00%	
	\$ -	\$ -	\$ 1,000	\$ -	0%	\$ 1,000	\$ -	\$ 10,000	900.00%	
Available Fund Balance - EOY	\$ 23,875	\$ 24,483	\$ 23,875	\$ 25,267		\$ 24,483	\$ 608	\$ 15,483		

City of Muskegon
Quarterly Budget Reforecast and 2007 Proposed Budget - Other Funds

	Actual 2004	Actual 2005	Original Budget Estimate 2006	Actual Through November 2006	Actual As % of Revised	Revised Estimate 2006	Change From 2006 Original	Original Budget Estimate 2007	% Change From 2006 Budget	Comments
264 Criminal Forfeitures Fund										
Available Fund Balance - BOY	\$ 144,980	\$ 164,298	\$ 142,049	\$ 133,244		\$ 133,244	\$ (8,805)	\$ 150,075		
Means of Financing										
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	0.00%	
Federal & state grants	-	-	-	-		-	-	-	0.00%	
State shared revenue	-	-	-	-		-	-	-	0.00%	
Charges for services	-	-	-	-		-	-	-	0.00%	
Interest income	1,784	3,996	1,000	1,813		4,500	3,500	3,000	200.00%	
Operating transfers in - General Fund	-	-	-	-		-	-	-	0.00%	
Operating transfers in - TIFA Fund	-	-	-	-		-	-	-	0.00%	
Operating transfers in - Insurance Fund	-	-	-	-		-	-	-	0.00%	
Other	22,530	1,551	9,000	74,331		74,331	65,331	9,000	0.00%	
	\$ 24,314	\$ 5,547	\$ 10,000	\$ 76,144		\$ 78,831	\$ 68,831	\$ 12,000	20.00%	
70805 Operating Expenditures										
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	0.00%	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	0.00%	
5300 Contractual Services	4,996	4,030	45,000	1,644	82%	2,000	(43,000)	45,000	0.00%	BULLET-PROOF VESTS (2006); RIOT GEAR (2007)
5400 Other Expenses	-	-	-	-	N/A	-	-	-	0.00%	
5700 Capital Outlays	-	32,571	18,000	34,212	57%	60,000	42,000	18,000	0.00%	VIDEO ANALYSIS SOFTWARE
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%	
	\$ 4,996	\$ 36,601	\$ 63,000	\$ 35,856	58%	\$ 62,000	\$ (1,000)	\$ 63,000	0.00%	
90000 Project Expenditures										
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	0.00%	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	0.00%	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	0.00%	
	\$ 4,996	\$ 36,601	\$ 63,000	\$ 35,856	58%	\$ 62,000	\$	\$ 63,000	0.00%	
Available Fund Balance - EOY	\$ 164,298	\$ 133,244	\$ 89,049	\$ 173,532		\$ 150,075	\$ 61,026	\$ 99,075		

City of Muskegon
Quarterly Budget Reforecast and 2007 Proposed Budget - Other Funds

	Actual 2004	Actual 2005	Original Budget Estimate 2006	Actual Through November 2006	Actual As % of Revised	Revised Estimate 2006	Change From 2006 Original	Original Budget Estimate 2007	% Change From 2006 Budget	Comments
285 Tree Replacement Fund										
Available Fund Balance - BOY	\$ 12,434	\$ 12,293	\$ 13,447	\$ 13,561		\$ 13,561	\$ 114	\$ 14,061		
Means of Financing										
Special assessments	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	0.00%	
Federal & state grants	4,000	-	3,000	-		-	(3,000)	3,000	0.00%	
State shared revenue	-	-	-	-		-	-	-	0.00%	
Charges for services	100	4,100	-	-		-	-	-	0.00%	
Interest income	139	314	200	394		500	300	200	0.00%	
Operating transfers in - General Fund	-	-	-	-		-	-	-	0.00%	
Operating transfers in - TIFA Fund	-	-	-	-		-	-	-	0.00%	
Operating transfers in - Insurance Fund	-	-	-	-		-	-	-	0.00%	
Other	-	-	-	(3,700)		-	-	-	0.00%	
	\$ 4,239	\$ 4,414	\$ 3,200	\$ (3,306)		\$ 500	\$ (2,700)	\$ 3,200	0.00%	
70805 Operating Expenditures										
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	0.00%	
5200 Operating Supplies	-	-	-	-	N/A	-	-	-	0.00%	
5300 Contractual Services	4,380	3,146	3,000	140	N/A	-	(3,000)	3,200	6.67%	
5400 Other Expenses	-	-	-	-	N/A	-	-	-	0.00%	
5700 Capital Outlays	-	-	-	-	N/A	-	-	-	0.00%	
5900 Other Financing Uses	-	-	-	-	N/A	-	-	-	0.00%	
	\$ 4,380	\$ 3,146	\$ 3,000	\$ 140	N/A	\$ -	\$ (3,000)	\$ 3,200	6.67%	
90000 Project Expenditures										
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	0.00%	
5300 Contractual Services	-	-	-	-	N/A	-	-	-	0.00%	
	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	0.00%	
	\$ 4,380	\$ 3,146	\$ 3,000	\$ 140	N/A	\$ -	\$ -	\$ 3,200	6.67%	
Available Fund Balance - EOY										
	\$ 12,293	\$ 13,561	\$ 13,647	\$ 10,115		\$ 14,061	\$ 414	\$ 14,061		

Date: December 12, 2006

To: Honorable Mayor and City Commissioners

From: Finance Director

RE: 2007 User Fee Update

SUMMARY OF REQUEST: City departments have reviewed and updated their user fees and these have been incorporated into the Master Fee Resolution attached for your consideration. New fees and fee changes proposed for 2007 are highlighted on the spreadsheet included with the resolution and include the following:

- Introduction of a new Inspection Services fee for telecommunications outlets to comply with state regulations;
- Increases in some Marina fee categories;
- Increases in some Sanitation fee categories;
- New fees for sewer line installations to make them consistent with water line fees;
- Increase in fee to coordinate weddings at McGraft Park (lagoon)

In addition, the city's housing inspection program fee structure is undergoing a major overhaul. However, specific fee recommendations are not ready at this time and will be brought to you at a later date.

FINANCIAL IMPACT: Increased revenue for fee supported activities.

BUDGET ACTION REQUIRED: None at this time. Adoption of the 2007 Master Fee Resolution will help the city attain its 2007 budgeted revenue estimates.

STAFF RECOMMENDATION: Approval.

COMMITTEE RECOMMENDATION: None.

2006-100 (c)

City of Muskegon

RESOLUTION

A resolution adopting fees for services in the City entitled "Master Fee Resolution".

The City of Muskegon hereby RESOLVES:

1. The City of Muskegon has in the past adopted resolutions from time to time which set fees for various services in the City.
2. That in addition to the specifically adopted resolution fees, there are fees which are charged pursuant to ordinances and codes as well the fees which are charged in the exercise of various other functions of the City which serve the public.
3. That the City Commission has reviewed all of the fees which are charged from time to time pursuant to resolution, ordinance and in the affording of services to and for the public, and has determined to adopt the resolution a comprehensive schedule of fees by this resolution which is hereby called the "Master Fee Resolution".
4. That the City Commission and its committees, with the advice of the staff of the City, have carefully investigated and examined the fees set forth in this Master Resolution and have determined that they are reasonably related to the actual cost of affording the services involved.

NOW, THEREFORE, THE CITY COMMISSION HEREBY RESOLVES:

1. That the schedule of fees attached to this resolution is hereby adopted and shall be charged for the services set forth in the schedule and under the conditions set forth therein.
2. That any fees listed which are also listed in specific resolutions, rules or regulations, shall be charged in accordance with those resolutions, rules and regulations, and with the practices of the City in affording the appropriate services.
3. That the adoption of this resolution does not amend or change previous specific resolutions for the charging of fees for services, and does not preclude the existence of previous or future resolutions setting forth fees which are not included herein.

This resolution adopted.

Ayes Carter, Davis, Gawron, Shepherd, Spataro, and Warmington
Nays None

CITY OF MUSKEGON



Linda Potter, Acting Clerk

CERTIFICATE

This Resolution was adopted at a meeting of the City Commission of the City of Muskegon, held on December .
The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.



Linda Potter, Acting City Clerk

CITY OF MUSKEGON									
Master Fee Resolution - Schedule of Fees									
(Effective 1/1/2007)									
LINE	DEPT	DESCRIPTION	UNIT	2004 FEE	2005 FEE	2006 FEE	2007 FEE	DEPARTMENT COMMENTS	% CHANGE
1	ALL	ADMINISTRATIVE OVERHEAD ON SALES TO OUTSIDE PARTIES	TOTAL BALANCE DUE	15.00%	15.00%	15.00%	15.00%		
2	ALL	COPIES FOR PUBLIC (STANDARD SIZES)	PER COPY	0.25	0.25	0.25	0.25		
3	ALL	FAX CHARGE FOR INFORMATION REQUESTS	PER PAGE	0.50	0.50	0.50	0.50		
4	ALL	LATE FEE ON CITY RECEIVABLES (EXCEPT TAXES)	PAST DUE BALANCE	1.00%	1.00%	1.00%	1.00%	PER MO./IMPOSED AFTER 30 DAYS	
5	CEMETERIES	CEMETERIES EVERGREEN MAUSOLEUM (CRYPTS A-B)	EACH	1,275.00	1,339.00	1,339.00	1,339.00		
6	CEMETERIES	CEMETERIES EVERGREEN MAUSOLEUM (CRYPTS A-B) NR *	EACH	1,585.00	1,664.00	1,664.00	1,664.00		
7	CEMETERIES	CEMETERIES EVERGREEN MAUSOLEUM (CRYPTS C-F)	EACH	1,460.00	1,533.00	1,533.00	1,533.00		
8	CEMETERIES	CEMETERIES EVERGREEN MAUSOLEUM (CRYPTS C-F) NR *	EACH	1,815.00	1,906.00	1,906.00	1,906.00		
9	CEMETERIES	CEMETERIES GRAVE PRICES (EVERGREEN)	ONE GRAVE	630.00	662.00	662.00	662.00	50% GOES TO PERPETUAL CARE	
10	CEMETERIES	CEMETERIES GRAVE PRICES (EVERGREEN)	TWO GRAVES	1,208.00	1,268.00	1,268.00	1,268.00	50% GOES TO PERPETUAL CARE	
11	CEMETERIES	CEMETERIES GRAVE PRICES (EVERGREEN) NR *	TWO GRAVES	1,523.00	1,599.00	1,599.00	1,599.00	50% GOES TO PERPETUAL CARE	
12	CEMETERIES	CEMETERIES GRAVE PRICES (EVERGREEN) NR *	ONE GRAVE	788.00	827.00	827.00	827.00	50% GOES TO PERPETUAL CARE	
13	CEMETERIES	CEMETERIES GRAVE PRICES (LAKESIDE)	ONE GRAVE	630.00	662.00	662.00	662.00	50% GOES TO PERPETUAL CARE	
14	CEMETERIES	CEMETERIES GRAVE PRICES (LAKESIDE)	TWO GRAVES	1,208.00	1,268.00	1,268.00	1,268.00	50% GOES TO PERPETUAL CARE	
15	CEMETERIES	CEMETERIES GRAVE PRICES (LAKESIDE) NR *	ONE GRAVE	788.00	827.00	827.00	827.00	50% GOES TO PERPETUAL CARE	
16	CEMETERIES	CEMETERIES GRAVE PRICES (LAKESIDE) NR *	TWO GRAVES	1,523.00	1,599.00	1,599.00	1,599.00	50% GOES TO PERPETUAL CARE	
17	CEMETERIES	CEMETERIES GRAVE PRICES (OAKWOOD)	ONE GRAVE	630.00	662.00	662.00	662.00	50% GOES TO PERPETUAL CARE	
18	CEMETERIES	CEMETERIES GRAVE PRICES (OAKWOOD)	TWO GRAVES	1,208.00	1,268.00	1,268.00	1,268.00	50% GOES TO PERPETUAL CARE	
19	CEMETERIES	CEMETERIES GRAVE PRICES (OAKWOOD) NR *	TWO GRAVES	1,523.00	1,599.00	1,599.00	1,599.00	50% GOES TO PERPETUAL CARE	

CITY OF MUSKEGON									
Master Fee Resolution - Schedule of Fees									
(Effective 1/1/2007)									
LINE	DEPT	DESCRIPTION	UNIT	2004 FEE	2005 FEE	2006 FEE	2007 FEE	DEPARTMENT COMMENTS	% CHANGE
20	CEMETERIES	CEMETERIES GRAVE PRICES (OAKWOOD) NR *	ONE GRAVE	788.00	827.00	827.00	827.00	50% GOES TO PERPETUAL CARE	
21	CEMETERIES	CEMETERIES GRAVE PRICES (RESLAWN-FLUSH MARKER)	ONE GRAVE	578.00	607.00	607.00	607.00	50% GOES TO PERPETUAL CARE	
22	CEMETERIES	CEMETERIES GRAVE PRICES (RESLAWN-FLUSH MARKER)	TWO GRAVES	1,075.00	1,129.00	1,129.00	1,129.00	50% GOES TO PERPETUAL CARE	
23	CEMETERIES	CEMETERIES GRAVE PRICES (RESLAWN-FLUSH MARKER) NR *	ONE GRAVE	683.00	717.00	717.00	717.00	50% GOES TO PERPETUAL CARE	
24	CEMETERIES	CEMETERIES GRAVE PRICES (RESLAWN-FLUSH MARKER) NR *	TWO GRAVES	1,355.00	1,423.00	1,423.00	1,423.00	50% GOES TO PERPETUAL CARE	
25	CEMETERIES	CEMETERIES GRAVE PRICES (RESLAWN-UPRIGHT MARKER)	ONE GRAVE	630.00	662.00	662.00	662.00	50% GOES TO PERPETUAL CARE	
26	CEMETERIES	CEMETERIES GRAVE PRICES (RESLAWN-UPRIGHT MARKER)	TWO GRAVES	1,208.00	1,268.00	1,268.00	1,268.00	50% GOES TO PERPETUAL CARE	
27	CEMETERIES	CEMETERIES GRAVE PRICES (RESLAWN-UPRIGHT MARKER) NR *	ONE GRAVE	788.00	827.00	827.00	827.00	50% GOES TO PERPETUAL CARE	
28	CEMETERIES	CEMETERIES GRAVE PRICES (RESLAWN-UPRIGHT MARKER) NR *	TWO GRAVES	1,523.00	1,599.00	1,599.00	1,599.00	50% GOES TO PERPETUAL CARE	
29	CEMETERIES	CEMETERIES IN-GOUND SPAE FOR CREMAINS (RESLAWN)	EACH	275.00	289.00	289.00	289.00		
30	CEMETERIES	CEMETERIES IN-GOUND SPACE FOR CREMAINS (RESLAWN) NR*	EACH	330.00	347.00	347.00	347.00		
31	CEMETERIES	CEMETERIES GRAVE PRICES (1/2 GRAVE--ALL CEMETERIES)	EACH	440.00	462.00	462.00	462.00		
32	CEMETERIES	CEMETERIES GRAVE PRICES (1/2 GRAVE--ALL CEMETERIES) NR *	EACH	550.00	578.00	578.00	578.00		
33	CEMETERIES	CEMETERIES OPENING (1/2 GRAVE)	EACH	220.00	260.00	260.00	260.00		
34	CEMETERIES	CEMETERIES OPENING (1/2 GRAVE) NR	EACH	275.00	318.00	318.00	318.00		
35	CEMETERIES	CEMETERIES OPENING (CREMATION)	EACH	242.00	254.00	254.00	254.00		
36	CEMETERIES	CEMETERIES OPENING (CREMATION) NR	EACH	297.00	312.00	312.00	312.00		
37	CEMETERIES	CEMETERIES OPENING (CREMATION, GRASS, CHAIRS)	EACH	297.00	312.00	312.00	312.00		
38	CEMETERIES	CEMETERIES OPENING (CREMATION, GRASS, CHAIRS) NR	EACH	352.00	370.00	370.00	370.00		

[illegible]

CITY OF MUSKEGON									
Master Fee Resolution - Schedule of Fees									
(Effective 1/1/2007)									
LINE	DEPT	DESCRIPTION	UNIT	2004 FEE	2005 FEE	2006 FEE	2007 FEE	DEPARTMENT COMMENTS	% CHANGE
58	CEMETERIES	CEMETERIES NICHES (OPEN/CLOSING) NR	EACH	193.00	203.00	175.00	175.00		
59	CEMETERIES	CEMETERIES HEADSTONE SERVICE	PER SQUARE INCH	0.50	0.55	0.55	0.55	MINIMUM \$60.00	
60	CEMETERIES	CEMETERIES SERVICE (GOVERNMENT MARKERS)	EACH	70.00	60.00	60.00	60.00		
61	CEMETERIES	CEMETERIES SERVICE (MAUSOLEUM VASES)	EACH	75.00	75.00	75.00	75.00		
62	CEMETERIES	CEMETERIES SERVICE HEADSTONE PRE-PLACEMENT	EACH	20.00	25.00	25.00	25.00		
63	CEMETERIES	CEMETERIES SERVICE (SMALL VASES) RESTLAWN	EACH	40.00	40.00	40.00	40.00		
64	CEMETERIES	ENTOMBMENT - EVERGREEN MAUSOLEM	EACH	165.00	173.00	173.00	173.00		
65	CEMETERIES	ENTOMBMENT NR - EVERGREEN MAUSOLEUM	EACH	220.00	231.00	231.00	231.00		
66	CEMETERIES	TRANSFER & AFFIDAVIT FEE PER GRAVE SPACE	EACH	20.00	25.00	50.00	50.00		
67	CEMETERIES	CHAPEL FUNERAL SERVICE	EACH	0.00	50.00	50.00	50.00		
68	CEMETERIES	FAMILY TREE SEARCH	SINGLE SEARCH	0.00	3.00	3.00	3.00		
69	CEMETERIES	FAMILY TREE SEARCH	FIVE SEARCHES	0.00	10.00	10.00	10.00		
70	CLERK	ADDRESS LABELS - VOTER REGISTRATION	EACH	0.05	0.05	0.05	0.05		
71	CLERK	BUSINESS REGISTRATION	EACH	30.00	30.00	30.00	30.00		
72	CLERK	BUSINESS TRANSIENT	PER DAY	25.00	25.00	25.00	25.00		
73	CLERK	BUSINESS PEDDLER	PER DAY	10.00	10.00	10.00	10.00		
74	CLERK	BUSINESS AUCTIONEER (INDIVIDUAL EVENT)	PER EVENT	10.00	10.00	10.00	10.00		
75	CLERK	BUSINESS AUCTIONEER (REGULAR)	PER YEAR	100.00	100.00	100.00	100.00		
76	CLERK	BUSINESS COMMERCIAL GARBAGE HAULER	PER YEAR	100.00	100.00	100.00	100.00		

CITY OF MUSKEGON	Master Fee Resolution - Schedule of Fees (Effective 1/1/2007)								
LINE	DEPT	DESCRIPTION	UNIT	2004 FEE	2005 FEE	2006 FEE	2007 FEE	DEPARTMENT COMMENTS	% CHANGE
95	CLERK	LIQUOR LICENSE NEW SDD OR SDM	EACH	250.00	250.00	250.00	250.00		
96	CLERK	LIQUOR LICENSE (SPECIAL EVENT) APPLICATION FEE	EACH	100.00	100.00	100.00	100.00		
97	CLERK	ORDINANCE BOOK	EACH	250.00	250.00	250.00	250.00		
98	CLERK	ORDINANCE BOOK ON CD-ROM	EACH	250.00	250.00	250.00	250.00		
99	CLERK	ORDINANCE BOOK SUBSCRIPTION SERVICE (BI-ANNUAL UPDATES)	PER YEAR	50.00	50.00	50.00	50.00	IN ADDITION TO BASE FEE	
100	CLERK	PASSPORT APPLICATION FEE	EACH	30.00	30.00	30.00	30.00		
101	CLERK	PASSPORT PHOTO FEE	2 PHOTOS	10.00	10.00	10.00	10.00		
102	CLERK	PRECINCT MAPS	EACH	7.50	7.50	7.50	7.50		
103	CLERK	PUBLIC NOTARY FEE	EACH	2.00	2.00	5.00	5.00	CONSISTENT WITH COUNTY FEE	
104	CLERK/LEISURE SVC	SPECIAL EVENT PERMIT FEE	EACH	0.00	0.00	0.00	0.00	SEE "SPECIAL EVENTS" SECTION	
105	CLERK	TAXI CAB COMPANY	PER CAB	25.00	25.00	25.00	25.00		
106	CLERK	TAXI CAB DRIVER LICENSE	EACH	10.00	10.00	10.00	10.00		
107	CLERK	TAXI CAB DRIVER LICENSE PHOTO FEE	EACH	5.00	5.00	5.00	5.00		
108	CLERK	TELECOMMUNICATIONS ACT NEW PROVIDER FEE	EACH	500.00	500.00	500.00	500.00	PER NEW STATE TELECOMMUNICATIONS ACT	
109	CLERK	VOTER HISTORY - ON DISK	EACH	50.00	50.00	50.00	50.00		
110	CLERK	VOTER REGISTRATION - HARDCOPY LIST	EACH	0.01	0.01	0.01	0.01		
111	CNS	MORTGAGE REFINANCE FEE	EACH	50.00	50.00	50.00	50.00		
112	CNS	REHAB LOAN APPLICATION FEE	EACH	200.00	200.00	200.00	200.00		
113	CNS	RENTAL REHAB APPLICATION FEE FEE	PER LOAN	100.00	100.00	100.00	100.00		

CITY OF MUSKEGON									
Master Fee Resolution - Schedule of Fees									
(Effective 1/1/2007)									
LINE	DEPT	DESCRIPTION	UNIT	2004 FEE	2005 FEE	2006 FEE	2007 FEE	DEPARTMENT COMMENTS	% CHANGE
114	DPW	ADDITIONAL GARBAGE SERVICE (1 TOTER)	PER MONTH	12.00	12.00	12.00	12.00		
115	DPW	APPLIANCE STICKER	EACH	25.00	25.00	25.00	25.00		
116	DPW	GARBAGE CART REPLACEMENT - DAMAGED BY USER	EACH	50.00	50.00	50.00	55.00	Includes Recycle Bin	10.00%
117	DPW	GARBAGE RECYCLING BIN	EACH	5.00	5.00	5.00	5.00		
118	DPW	GARBAGE SERVICE - SMALL BUSINESS	PER MONTH	15.00	15.00	15.00	15.00	INCLUDES CHURCHES AND NON-PROFITS	
119	DPW	GARBAGE SERVICE - UNAUTHORIZED USE OF CARTS	PER INCIDENT	30.00	30.00	30.00	30.00		
120	DPW	GARBAGE SERVICE - REPLACE LOST/STOLEN CART	EACH	25.00	25.00	50.00	55.00	Includes Recycle Bin	10.00%
121	DPW	GARBAGE SERVICE - NEW SERVICE STARTUP	EACH	50.00	50.00	50.00	55.00	Includes Recycle Bin	10.00%
122	DPW	GARBAGE SERVICE - MIXED REFUSE STICKER	EACH	2.00	2.00	2.00	2.00	BUY 6 FOR \$10.00 - UNIT PRICE \$1.57	
123	DPW	FEE FOR SPECIAL COLLECTION OF ILLIEGAL MATERIALS	EACH	50.00	50.00	50.00	50.00	OR ACTUAL COSTS (WHICHEVER IS GREATER)	
124	DPW	FEE FOR BULK YARD WASTE DROP OFF (DURING REGULAR HOURS) - BY APPOINTMENT ONLY	EACH	25.00	25.00	25.00	25.00		
125	DPW	SENIOR TRANSIT	PER RIDE	1.00	1.00	1.50	1.50		
126	DPW	REPLACE EMPLOYEE ID/ACCESS TKC CARD	PER LOST CARD	50.00	50.00	50.00	50.00	NO CHARGE FOR FIRST REPLACEMENT	
127	ENGINEERING	CHARGE FOR BLUEPRINTS (PLANS & UTILITY MAPS)	EACH	8.00	8.00	8.00	8.00		
128	ENGINEERING	CHARGE FOR BID DOCUMENTS (STANDARD)	EACH	0.00	40.00	40.00	40.00		
129	ENGINEERING	CHARGE FOR BID DOCUMENTS (NON-STANDARD)	EACH		ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS		
130	ENGINEERING	SOIL REMOVAL, STRIPPING, & DUMPING INSPECTION FEE	PER VISIT	50.00	50.00	0.00	0.00	NOW COUNTY FUNCTION	
131	ENGINEERING	SOIL REMOVAL, STRIPPING, & DUMPING PERMIT	EACH	275.00	275.00	0.00	0.00	NOW COUNTY FUNCTION	
132	ENGINEERING	STORM WATER MANAGEMENT BILLING FEE	PER BILL	5.00	5.00	5.00	5.00		

CITY OF MUSKEGON									
Master Fee Resolution - Schedule of Fees									
(Effective 1/1/2007)									
LINE	DEPT	DESCRIPTION	UNIT	2004 FEE	2005 FEE	2006 FEE	2007 FEE	DEPARTMENT COMMENTS	% CHANGE
133	ENGINEERING	STORM WATER MANAGEMENT HOOKUP FEE FOR SYSTEM AVAILABILITY	EACH	175.00	175.00	175.00	175.00	5,000 GALLON PER DAY MAXIMUM	
134	ENGINEERING	STORM WATER MANAGEMENT PERMIT APPLICATION FEE	EACH	500.00	500.00	500.00	500.00		
135	ENGINEERING	STORM WATER MANAGEMENT SYSTEM USE FEE	PER 1,000 GALLONS	0.20	0.20	0.20	0.20		
136	ENGINEERING	PROPERTY OWNER WORKING IN R-O-W FEE	EACH UNIT	15.00	20.00	20.00	20.00		
137	ENGINEERING	R-O-W/SIDEWALK CUT PERMIT FEE	APPROACH	15.00	20.00	20.00	20.00		
138	ENGINEERING	UTILITY ANNUAL PERMIT FEE	EACH	1,750.00	1,750.00	1,750.00	1,750.00		
139	ENGINEERING	UTILITY CUT PERMIT APPLICATION FEE	EACH	50.00	50.00	50.00	50.00		
140	ENGINEERING	UTILITY CUT PERMIT FEE	UNIT	20.00	20.00	20.00	20.00		
141	ENGINEERING	UTILITY CUT (PAVEMENT REMOVAL-PAVEMENT <4 YEARSOLD)	SQUARE YARD	100.00	100.00	100.00	100.00	FEES ADJUSTED TO REFLECT RESIDUAL VALUE	
142	ENGINEERING	UTILITY CUT (PAVEMENT REMOVAL-PAVEMENT 4-9 YEARSOLD)	SQUARE YARD	75.00	75.00	75.00	75.00	FEES ADJUSTED TO REFLECT RESIDUAL VALUE	
143	ENGINEERING	UTILITY CUT (PAVEMENT REMOVAL-PAVEMENT >10 YEARSOLD)	SQUARE YARD	50.00	50.00	50.00	50.00	FEES ADJUSTED TO REFLECT RESIDUAL VALUE	
144	ENGINEERING	UTILITY CUT (PROJECT DURATION)	WEEK	27.50	27.50	27.50	27.50		
145	ENV SERVICES	ADMINISTRATIVE FEE	EACH OCCURRENCE	50.00	60.00	60.00	60.00		
146	ENV SERVICES	CAT CONTROL LICENSE FEE - NEUTERED CATS	ANNUAL	10.00	10.00	10.00	10.00	CONSISTENT WITH COUNTY DOG LICENSE FEE	
147	ENV SERVICES	CAT CONTROL LICENSE FEE - UNNEUTERED CATS	ANNUAL	25.00	40.00	40.00	40.00	CONSISTENT WITH COUNTY DOG LICENSE FEE	
148	ENV SERVICES	CAT CONTROL LICENSE FEE - UNNEUTERED CATS (SENIOR CITIZEN OWNER)	ANNUAL	25.00	20.00	20.00	20.00	CONSISTENT WITH COUNTY DOG LICENSE FEE	
149	ENV SERVICES	CAT CONTROL LICENSE FEE - LATE LICENSE (STARTING MARCH 1)	EACH OCCURRENCE	35.00	80.00	80.00	80.00	CONSISTENT WITH COUNTY DOG LICENSE FEE	
150	ENV SERVICES	CAT CONTROL LICENSE FEE - IMPOUND	EACH OCCURRENCE	35.00	35.00	35.00	35.00		
151	ENV SERVICES	ALERT NOTIFICATION - FAX	ANNUAL - LOCAL	20.00	20.00	20.00	20.00		

CITY OF MUSKEGON									
Master Fee Resolution - Schedule of Fees									
(Effective 1/1/2007)									
LINE	DEPT	DESCRIPTION	UNIT	2004 FEE	2005 FEE	2006 FEE	2007 FEE	DEPARTMENT COMMENTS	% CHANGE
152	ENV SERVICES	ALERT NOTIFICATION - FAX	ANNUAL - LONG DISTANCE	75.00	75.00	75.00	75.00		
153	FINANCE	REPLACEMENT OF LOST PAYROLL CHECK	EACH OCCURRENCE	25.00	25.00	25.00	25.00		
154	FINANCE	PROCESSING PENSION EDRO FOR DIVORCE CASES	EACH	400.00	600.00	600.00	600.00	COST SPLIT BETWEEN PARTIES	
155	FINANCE	COPIES OF CITY BUDGET OR CAFR (FOIA REQUESTS)	EACH	20.00	25.00	25.00	25.00		
156	FIRE	FIRE REPORT COPY (MAJOR FIRE)	EACH	15.00	15.00	15.00	15.00		
157	FIRE	FIRE REPORT COPY (REGULAR)	EACH	5.00	5.00	5.00	5.00		
158	FIRE	FIRE REPORT PHOTOGRAPHS	EACH	1.00	1.00	1.00	1.00		
159	FIRE	INSURANCE ADMINISTRATION ESCROW	EACH INCIDENT	15.00	15.00	15.00	15.00	PLUS RELATED COURT COSTS	
160	FIRE	FIRE INSPECTION ADDITIONAL VISIT	EACH INCIDENT	50.00	75.00	75.00	75.00		
161	FIRE	ARSON FIRE RESTITUTION FEE	PER HR ON CALL	655.00	720.00	720.00	720.00	PLUS RELATED COURT COSTS	
162	FIRE	FALSE ALARM FEE	PER HR ON CALL	655.00	720.00	720.00	720.00	AFTER 3RD FALSE ALARM IN ONE YEAR	
163	FIRE	WILLFUL NEGLIGENCE FIRE FEE	PER HR ON CALL	655.00	720.00	720.00	720.00		
164	FIRE	CONFINED SPACE RESCUE FEE	PER HR ON CALL	655.00	720.00	720.00	720.00		
165	FIRE	ICE RESCUE CALL	PER HR ON CALL	100.00	110.00	110.00	110.00		
166	FIRE	DOWNED POWER LINE	PER HR	170.00	185.00	185.00	185.00	AFTER FIRST HOUR	
167	FIRE	SPECIAL USE PERMITS (PER UFC)	EACH PER YEAR	100.00	100.00	100.00	100.00		
168	FIRE	STRUCTURE FIRE RESPONSE	EACH	0.00	500.00	500.00	500.00	CHARGED TO HOMEOWNER'S INSURANCE COMPANY	
169	FIRE	PI ACCIDENT RESPONSE	EACH	0.00	500.00	500.00	500.00	CHARGED TO AT FAULT DRIVER'S AUTO INSURANCE COMPANY	
170	FARMERS' MARKET	FRONT CORNER	0-2 MONTHS	300.00	300.00	300.00	300.00		

CITY OF MUSKEGON									
Master Fee Resolution - Schedule of Fees									
(Effective 1/1/2007)									
LINE	DEPT	DESCRIPTION	UNIT	2004 FEE	2005 FEE	2006 FEE	2007 FEE	DEPARTMENT COMMENTS	% CHANGE
171	FARMERS' MARKET	FRONT REGULAR	0-2 MONTHS	275.00	275.00	275.00	275.00		
172	FARMERS' MARKET	BACK CORNER	0-2 MONTHS	175.00	175.00	175.00	175.00		
173	FARMERS' MARKET	BACK REGULAR	0-2 MONTHS	150.00	150.00	150.00	150.00		
174	FARMERS' MARKET	FRONT CORNER	3 MONTHS	330.00	330.00	330.00	330.00		
175	FARMERS' MARKET	FRONT REGULAR	3 MONTHS	303.00	303.00	303.00	303.00		
176	FARMERS' MARKET	BACK CORNER	3 MONTHS	193.00	193.00	193.00	193.00		
177	FARMERS' MARKET	BACK REGULAR	3 MONTHS	165.00	165.00	165.00	165.00		
178	FARMERS' MARKET	FRONT CORNER	4 MONTHS	336.00	336.00	336.00	336.00		
179	FARMERS' MARKET	FRONT REGULAR	4 MONTHS	308.00	308.00	308.00	308.00		
180	FARMERS' MARKET	BACK CORNER	4 MONTHS	196.00	196.00	196.00	196.00		
181	FARMERS' MARKET	BACK REGULAR	4 MONTHS	168.00	168.00	168.00	168.00		
182	FARMERS' MARKET	FRONT CORNER	5 MONTHS	345.00	345.00	345.00	345.00		
183	FARMERS' MARKET	FRONT REGULAR	5 MONTHS	316.00	316.00	316.00	316.00		
184	FARMERS' MARKET	BACK CORNER	5 MONTHS	201.00	201.00	201.00	201.00		
185	FARMERS' MARKET	BACK REGULAR	5 MONTHS	173.00	173.00	173.00	173.00		
186	FARMERS' MARKET	FRONT CORNER	6 MONTHS	354.00	354.00	354.00	354.00		
187	FARMERS' MARKET	FRONT REGULAR	6 MONTHS	325.00	325.00	325.00	325.00		
188	FARMERS' MARKET	BACK CORNER	6 MONTHS	207.00	207.00	207.00	207.00		
189	FARMERS' MARKET	BACK REGULAR	6 MONTHS	177.00	177.00	177.00	177.00		

CITY OF MUSKEGON									
Master Fee Resolution - Schedule of Fees									
(Effective 1/1/2007)									
LINE	DEPT	DESCRIPTION	UNIT	2004 FEE	2005 FEE	2006 FEE	2007 FEE	DEPARTMENT COMMENTS	% CHANGE
190	FARMERS' MARKET	FRONT CORNER	7 MONTHS	360.00	360.00	360.00	360.00		
191	FARMERS' MARKET	FRONT REGULAR	7 MONTHS	330.00	330.00	330.00	330.00		
192	FARMERS' MARKET	BACK CORNER	7 MONTHS	210.00	210.00	210.00	210.00		
193	FARMERS' MARKET	BACK REGULAR	7 MONTHS	180.00	180.00	180.00	180.00		
194	FARMERS' MARKET	FRONT CORNER	8 MONTHS	375.00	375.00	375.00	375.00		
195	FARMERS' MARKET	FRONT REGULAR	8 MONTHS	344.00	344.00	344.00	344.00		
196	FARMERS' MARKET	BACK CORNER	8 MONTHS	219.00	219.00	219.00	219.00		
197	FARMERS' MARKET	BACK REGULAR	8 MONTHS	188.00	188.00	188.00	188.00		
198	FLEA MARKET	DEALERS SPACE - CORNER COVERED SPACE	DAILY	8.00	8.00	8.00	8.00		
199	FLEA MARKET	DEALERS SPACE - 10 x 15 COVERED SPACE	DAILY	7.00	7.00	7.00	7.00		
200	FLEA MARKET	DEALERS SPACE - 10 x 30 ASPHALT SPACE	DAILY	6.00	6.00	6.00	6.00		
201	FLEA MARKET	DEALERS SPACE - 10 x 40 FIELD SPACE	DAILY	5.00	5.00	5.00	5.00		
202	FORESTRY	TREE REPLACEMENT PLANTING FEE	EACH	200.00	200.00	200.00	200.00		
203	FORESTRY	TREE REMOVAL FEE (3" - 6" DIAMETER)	EACH	150.00	200.00	200.00	200.00	TREE MEASURED AT 4' ABOVE GRADE	
204	FORESTRY	TREE REMOVAL FEE (6" - 12" DIAMETER)	EACH	250.00	300.00	300.00	300.00	TREE MEASURED AT 4' ABOVE GRADE	
205	FORESTRY	TREE REMOVAL FEE (12" - 18" DIAMETER)	EACH	275.00	345.00	345.00	345.00	TREE MEASURED AT 4' ABOVE GRADE	
206	FORESTRY	TREE REMOVAL FEE (18" - 24" DIAMETER)	EACH	525.00	650.00	650.00	650.00	TREE MEASURED AT 4' ABOVE GRADE	
207	FORESTRY	TREE REMOVAL FEE (24" - 30" DIAMETER)	EACH	600.00	750.00	750.00	750.00	TREE MEASURED AT 4' ABOVE GRADE	
208	FORESTRY	TREE REMOVAL FEE (30" - 36" DIAMETER)	EACH	900.00	1,000.00	1,000.00	1,000.00	TREE MEASURED AT 4' ABOVE GRADE	

CITY OF MUSKEGON									
Master Fee Resolution - Schedule of Fees									
(Effective 1/1/2007)									
LINE	DEPT	DESCRIPTION	UNIT	2004 FEE	2005 FEE	2006 FEE	2007 FEE	DEPARTMENT COMMENTS	% CHANGE
209	FORESTRY	TREE REMOVAL FEE (36" - 42" DIAMETER)	EACH	1,100.00	1,700.00	1,700.00	1,700.00	TREE MEASURED AT 4' ABOVE GRADE	
210	FORESTRY	TREE REMOVAL FEE (42" AND OVER DIAMETER)	EACH	1,300.00	1,900.00	1,900.00	1,900.00	TREE MEASURED AT 4' ABOVE GRADE	
211	FORESTRY	BANNER INSTALLATION	EACH	0.00	50.00	50.00	50.00		
212	INCOME TAX	DELINQUENT PAYMENT AGREEMENT ADMINISTRATION FEE	EACH	15.00	15.00	15.00	15.00	PLUS RELATED PENALTIES & INTEREST	
213	INSPECTION SERVICES	BUILDING CONTRACTOR REGISTRATION FEE	EACH	15.00	15.00	15.00	15.00		
214	INSPECTION SERVICES	BUILDING DEMOLITION PERMIT (COMMERCIAL)	EACH	25.00%	25.00%	25% of Value; Min \$60.00	25% of Value; Min \$60.00		
215	INSPECTION SERVICES	BUILDING DEMOLITION PERMIT (GARAGE)	EACH	15.00	15.00	35.00	35.00		
216	INSPECTION SERVICES	BUILDING DEMOLITION PERMIT (RESIDENTIAL)	EACH	45.00	45.00	60.00	60.00		
217	INSPECTION SERVICES	BUILDING PERMIT FEES (\$1-\$500 VALUE)	EACH	23.50	23.50	35.00	35.00	PER UNIFORM BUILDING CODE	
218	INSPECTION SERVICES	BUILDING PERMIT FEES (\$501-\$2,000 VALUE)	BASE	23.50	23.50	35.00	35.00	PER UNIFORM BUILDING CODE	
219	INSPECTION SERVICES	BUILDING PERMIT FEES (\$501-\$2,000 VALUE)	EACH ADDITIONAL \$100	3.05	3.05	3.05	3.05	PER UNIFORM BUILDING CODE	
220	INSPECTION SERVICES	BUILDING PERMIT FEES (\$2,001-\$25,000 VALUE)	BASE	69.25	69.25	80.75	80.75	PER UNIFORM BUILDING CODE	
221	INSPECTION SERVICES	BUILDING PERMIT FEES (\$2,001-\$25,000 VALUE)	EACH ADDITIONAL \$1,000	14.00	14.00	14.00	14.00	PER UNIFORM BUILDING CODE	
222	INSPECTION SERVICES	BUILDING PERMIT FEES (\$25,001-\$50,000 VALUE)	BASE	391.75	391.75	403.25	403.25	PER UNIFORM BUILDING CODE	
223	INSPECTION SERVICES	BUILDING PERMIT FEES (\$25,001-\$50,000 VALUE)	EACH ADDITIONAL \$1,000	10.10	10.10	10.10	10.10	PER UNIFORM BUILDING CODE	
224	INSPECTION SERVICES	BUILDING PERMIT FEES (\$50,001-\$100,000 VALUE)	BASE	643.75	643.75	655.25	655.25	PER UNIFORM BUILDING CODE	
225	INSPECTION SERVICES	BUILDING PERMIT FEES (\$50,001-\$100,000 VALUE)	EACH ADDITIONAL \$1,000	7.00	7.00	7.00	7.00	PER UNIFORM BUILDING CODE	
226	INSPECTION SERVICES	BUILDING PERMIT FEES (\$100,001-\$500,000 VALUE)	BASE	993.75	993.75	1,005.25	1,005.25	PER UNIFORM BUILDING CODE	
227	INSPECTION SERVICES	BUILDING PERMIT FEES (\$100,001-\$500,000 VALUE)	EACH ADDITIONAL \$1,000	5.60	5.60	5.60	5.60	PER UNIFORM BUILDING CODE	

CITY OF MUSKEGON									
Master Fee Resolution - Schedule of Fees									
(Effective 1/1/2007)									
LINE	DEPT	DESCRIPTION	UNIT	2004 FEE	2005 FEE	2006 FEE	2007 FEE	DEPARTMENT COMMENTS	% CHANGE
228	INSPECTION SERVICES	BUILDING PERMIT FEES (\$500,001-\$1,000,000 VALUE)	BASE	3,233.75	3,233.75	3,245.25	3,245.25	PER UNIFORM BUILDING CODE	
229	INSPECTION SERVICES	BUILDING PERMIT FEES (\$500,001-\$1,000,000 VALUE)	EACH ADDITIONAL \$1,000	4.75	4.75	4.75	4.75	PER UNIFORM BUILDING CODE	
230	INSPECTION SERVICES	BUILDING PERMIT FEES (OVER \$1,000,000 VALUE)	BASE	5,608.75	5,608.75	5,608.75	5,608.75	PER UNIFORM BUILDING CODE	
231	INSPECTION SERVICES	BUILDING PERMIT FEES (OVER \$1,000,000 VALUE)	EACH ADDITIONAL \$1,000	3.65	3.65	3.65	3.65	PER UNIFORM BUILDING CODE	
232	INSPECTION SERVICES	BUILDING PERMIT (INSPECTION-SPECIAL. REINSPECTION, ETC.)	PER HOUR	50.00	50.00	50.00	50.00	MINIMUM 2 HOURS	
233	INSPECTION SERVICES	BUILDING PERMIT (PRE-MANUFACTURED RESIDENTIAL STRUCTURE)	EACH	50.00%	50.00%	50.00%	50.00%	OF REGULAR BUILDING PERMIT FEE	
234	INSPECTION SERVICES	BUILDING PLAN REVIEW FEE (INCL FIRE REVIEW)	PERMIT FEE	65.00%	65.00%	65.00%	65.00%	OF APPLICABLE PERMIT FEE	
235	INSPECTION SERVICES	CONSTRUCTION BOARD OF APPEALS APPLICATION FEE	EACH	100.00	100.00	100.00	100.00		
236	INSPECTION SERVICES	ELECTRICAL PERMIT (BASE PERMIT)	BASE	35.00	35.00	35.00	35.00		
237	INSPECTION SERVICES	ELECTRICAL PERMIT (BASEBOARD HEAT UNITS)	EACH	8.00	8.00	8.00	8.00		
238	INSPECTION SERVICES	ELECTRICAL PERMIT (CIRCUITS)	EACH	5.00	5.00	5.00	5.00		
239	INSPECTION SERVICES	ELECTRICAL PERMIT (DISHWASHER)	EACH	8.00	8.00	8.00	8.00		
240	INSPECTION SERVICES	ELECTRICAL PERMIT (ENERGY RETROFIT/TEMP CONTROL)	EACH	45.00	45.00	45.00	45.00		
241	INSPECTION SERVICES	ELECTRICAL PERMIT (FEEDERS, BUS DUCTS, ETC.)	EACH 50'	9.00	9.00	9.00	9.00		
242	INSPECTION SERVICES	ELECTRICAL PERMIT (FIRE ALARM 1-10 DEVICES)	EACH	75.00	75.00	75.00	75.00		
243	INSPECTION SERVICES	ELECTRICAL PERMIT (FIRE ALARM 11-20 DEVICES)	EACH	150.00	150.00	150.00	150.00		
244	INSPECTION SERVICES	ELECTRICAL PERMIT (FIRE ALARM EA. STATION OVER 20 DEV)	EACH DEVICE	8.00	8.00	8.00	8.00		
245	INSPECTION SERVICES	ELECTRICAL PERMIT (FURNACE-UNIT HEATER)	EACH	8.00	8.00	8.00	8.00		
246	INSPECTION SERVICES	ELECTRICAL PERMIT (INSPECTION-ADDITIONAL)	PER HOUR	50.00	35.00	35.00	35.00	MINIMUM 1 HOUR	

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Master Fee Resolution - Schedule of Fees

(Effective 1/1/2007)

LINE	DEPT	DESCRIPTION	UNIT	2004 FEE	2005 FEE	2006 FEE	2007 FEE	DEPARTMENT COMMENTS	% CHANGE
247	INSPECTION SERVICES	ELECTRICAL PERMIT (INSPECTION-FINAL)	EACH	35.00	35.00	35.00	35.00		
248	INSPECTION SERVICES	ELECTRICAL PERMIT (INSPECTION-HOURLY FEE)	HOUR	50.00	50.00	50.00	50.00	MINIMUM 1 HOUR	
249	INSPECTION SERVICES	ELECTRICAL PERMIT (INSPECTION-SPECIAL/SAFETY)	HOUR	50.00	50.00	50.00	50.00	MINIMUM 1 HOUR	
250	INSPECTION SERVICES	ELECTRICAL PERMIT (KVA OR HP UP TO 20)	EACH	9.00	9.00	9.00	9.00		
251	INSPECTION SERVICES	ELECTRICAL PERMIT (KVA & HP 21 TO 50)	EACH	15.00	15.00	15.00	15.00		
252	INSPECTION SERVICES	ELECTRICAL PERMIT (KVA & HP 50 AND OVER)	EACH	18.00	18.00	18.00	18.00		
253	INSPECTION SERVICES	ELECTRICAL PERMIT (LIGHTING FIXTURES-PER 25)	EACH	9.00	9.00	9.00	9.00		
254	INSPECTION SERVICES	ELECTRICAL PERMIT (METER INSPECTION/POWER TURN-ON)	EACH	25.00	ACTUAL COSTS	35.00	35.00		
255	INSPECTION SERVICES	ELECTRICAL PERMIT (MOBILE HOME SITE)	EACH	9.00	9.00	9.00	9.00		
256	INSPECTION SERVICES	ELECTRICAL PERMIT (POWER OUTLETS-INC RANGES, DRYERS)	EACH	10.00	10.00	10.00	10.00		
257	INSPECTION SERVICES	ELECTRICAL PERMIT (RECREATIONAL VEHICLE SITE)	EACH	8.00	8.00	8.00	8.00		
258	INSPECTION SERVICES	ELECTRICAL PERMIT (SERVICES 0 TO 200 AMP)	EACH	15.00	15.00	15.00	15.00		
259	INSPECTION SERVICES	ELECTRICAL PERMIT (SERVICES 201 TO 600 AMP)	EACH	20.00	20.00	20.00	20.00		
260	INSPECTION SERVICES	ELECTRICAL PERMIT (SERVICES 601 TO 800 AMP)	EACH	23.00	23.00	23.00	23.00		
261	INSPECTION SERVICES	ELECTRICAL PERMIT (SERVICES 801 TO 1200 AMP)	EACH	30.00	30.00	30.00	30.00		
262	INSPECTION SERVICES	ELECTRICAL PERMIT (SERVICES OVER 1200 AMP/GFI ONLY)	EACH	50.00	50.00	50.00	50.00		
263	INSPECTION SERVICES	ELECTRICAL PERMIT (SIGNS LETTER)	EACH	15.00	15.00	15.00	15.00		
264	INSPECTION SERVICES	ELECTRICAL PERMIT (SIGNS NEON)	EACH 25'	2.00	2.00	2.00	2.00		
265	INSPECTION SERVICES	ELECTRICAL PERMIT (SIGNS UNIT)	EACH	10.00	10.00	10.00	10.00		

CITY OF MUSKEGON									
Master Fee Resolution - Schedule of Fees									
(Effective 1/1/2007)									
LINE	DEPT	DESCRIPTION	UNIT	2004 FEE	2005 FEE	2006 FEE	2007 FEE	DEPARTMENT COMMENTS	% CHANGE
285	INSPECTION SERVICES	HOUSING-RENTAL HOUSING REGISTRATION FEE (31 + UNITS)		50.00	50.00	50.00	50.00		Program Under Review - New Fees Forthcoming
286	INSPECTION SERVICES	LATE FEE FOR RENTAL UNITS NOT REGISTERED BY MARCH 15	EACH VIOLATION	100.00	100.00	100.00	100.00		Program Under Review - New Fees Forthcoming
287	INSPECTION SERVICES	HOUSING-WARRANT INSPECTION FEE	EACH	150.00	150.00	150.00	150.00		
288	INSPECTION SERVICES	LIQUOR LICENSE INSPECTION FEE	EACH	75.00	75.00	75.00	75.00		
289	INSPECTION SERVICES	LIQUOR LICENSE RE-INSPECTION FEE	EACH	45.00	45.00	45.00	45.00		
290	INSPECTION SERVICES	MECHANICAL PERMIT (AIR HANDLERS-COMMERCIAL HOODS)	EACH	15.00	15.00	15.00	15.00		
291	INSPECTION SERVICES	MECHANICAL PERMIT (AIR HANDLERS-OVER 10,000 CFM)	EACH	60.00	60.00	60.00	60.00		
292	INSPECTION SERVICES	MECHANICAL PERMIT (AIR HANDLERS-RES BATH & KITCHEN)	EACH	5.00	5.00	5.00	5.00		
293	INSPECTION SERVICES	MECHANICAL PERMIT (AIR HANDLERS-UNDER 10,000 CFM)	EACH	20.00	20.00	20.00	20.00		
294	INSPECTION SERVICES	MECHANICAL PERMIT (A/C & REFRIG-CHILLER)	EACH	30.00	30.00	30.00	30.00		
295	INSPECTION SERVICES	MECHANICAL PERMIT (A/C & REFRIG-COMPRESSOR)	EACH	30.00	30.00	30.00	30.00		
296	INSPECTION SERVICES	MECHANICAL PERMIT (A/C & REFRIG-COOLING TOWERS)	EACH	30.00	30.00	30.00	30.00		
297	INSPECTION SERVICES	MECHANICAL PERMIT (A/C & REFRIG-EVAPORATOR COILS)	EACH	30.00	30.00	30.00	30.00		
298	INSPECTION SERVICES	MECHANICAL PERMIT (A/C & REFRIG-REFRIGERATION SPLIT SYSTEM)	EACH	30.00	30.00	30.00	30.00		
299	INSPECTION SERVICES	MECHANICAL PERMIT (BASE PERMIT)	EACH	35.00	35.00	35.00	35.00		
300	INSPECTION SERVICES	MECHANICAL PERMIT (FIRE SUPPRESSION/DUCT)	PER FOOT	0.10	0.10	0.10	0.10	\$25.00 MINIMUM FEE	
301	INSPECTION SERVICES	MECHANICAL PERMIT (FIRE SUPPRESSION/PIPING)	PER FOOT	0.10	0.10	0.10	0.10	\$25.00 MINIMUM FEE	
302	INSPECTION SERVICES	MECHANICAL PERMIT (FIRE SUPPRESSION/RESTAURANT HOODS)	EACH	150.00	150.00	150.00	150.00		
303	INSPECTION SERVICES	MECHANICAL PERMIT (FIRE SUPPRESSION/SPRINKLER HEADS)	PER HEAD	0.75	0.75	0.75	0.75	\$20.00 MINIMUM FEE	

CITY OF MUSKEGON									
Master Fee Resolution - Schedule of Fees									
(Effective 1/1/2007)									
LINE	DEPT	DESCRIPTION	UNIT	2004 FEE	2005 FEE	2006 FEE	2007 FEE	DEPARTMENT COMMENTS	% CHANGE
304	INSPECTION SERVICES	MECHANICAL PERMIT (HEAT RECOVERY UNITS/THRU-WALL FAN COILS)	EACH	10.00	10.00	10.00	10.00		
305	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-BOILER CONTROLS, PUMPS)	EACH	10.00	10.00	10.00	10.00		
306	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-BOILERS)	EACH	30.00	30.00	30.00	30.00		
307	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-CHIMNEY, FACTORY BUILT)	EACH	25.00	25.00	25.00	25.00		
308	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-FLUE/VENT DAMPER)	EACH	8.00	8.00	8.00	8.00		
309	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-GAS FIRE PLACES)	EACH	20.00	20.00	20.00	20.00		
310	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-GAS PIPE TESTING NEW SERVICE)	EACH	20.00	20.00	20.00	20.00		
311	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-GAS PIPING EACH OPENING)	EACH	5.00	5.00	5.00	5.00		
312	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-GAS/OIL BURNING EQUIPMENT)	EACH	30.00	30.00	30.00	30.00		
313	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-HEAT PUMPS COMMERCIAL)	EACH	30.00	30.00	30.00	30.00		
314	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-HEAT PUMPS, COMPLETE RESIDENT)	EACH	30.00	30.00	30.00	30.00		
315	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-HEAT PUMPS, COMPLETE RESIDENT)	EACH	30.00	30.00	30.00	30.00		
316	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-RESIDENTIAL A/C)	EACH	30.00	30.00	30.00	30.00		
317	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-RESIDENTIAL SYSTEM)	EACH	50.00	50.00	50.00	50.00		
318	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-SOLAR, SET OF 3 PANELS)	EACH	20.00	20.00	20.00	20.00		
319	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-SOLID FUEL EQUIPMENT COMPLETE)	EACH	30.00	30.00	30.00	30.00		
320	INSPECTION SERVICES	MECHANICAL PERMIT (HEATING-WATER HEATER)	EACH	10.00	10.00	10.00	10.00		
321	INSPECTION SERVICES	MECHANICAL PERMIT (HUMIDIFIERS)	EACH	10.00	10.00	10.00	10.00		
322	INSPECTION SERVICES	MECHANICAL PERMIT (INSPECTION-ADDITIONAL)	EACH	35.00	35.00	35.00	35.00		

CITY OF MUSKEGON									
Master Fee Resolution - Schedule of Fees									
(Effective 1/1/2007)									
LINE	DEPT	DESCRIPTION	UNIT	2004 FEE	2005 FEE	2006 FEE	2007 FEE	DEPARTMENT COMMENTS	% CHANGE
323	INSPECTION SERVICES	MECHANICAL PERMIT (INSPECTION-FINAL)	EACH	35.00	35.00	35.00	35.00		
324	INSPECTION SERVICES	MECHANICAL PERMIT (INSPECTION-HOURLY RATE)	EACH	50.00	50.00	50.00	50.00		
325	INSPECTION SERVICES	MECHANICAL PERMIT (INSPECTION-SPECIAL/SAFETY)	EACH	50.00	50.00	50.00	50.00		
326	INSPECTION SERVICES	MECHANICAL PERMIT (INSPECTION-TURN ON GAS)	EACH	35.00	35.00	35.00	35.00		
327	INSPECTION SERVICES	MECHANICAL PERMIT (PROCESS PIPING/HAZARDOUS 1-4 OUTLETS)	EACH	5.00	5.00	5.00	5.00		
328	INSPECTION SERVICES	MECHANICAL PERMIT (PROCESS PIPING/HAZARDOUS 5+ MORE OUTLETS)	PER OUTLET	1.00	1.00	1.00	1.00		
329	INSPECTION SERVICES	MECHANICAL PERMIT (PROCESS PIPING/NON-HAZARDOUS 1-4 OUTLETS)	EACH	2.00	2.00	2.00	2.00		
330	INSPECTION SERVICES	MECHANICAL PERMIT (PROCESS PIPING/NON-HAZARDOUS 5+ OUTLETS)	PER OUTLET	0.50	0.50	0.50	0.50		
331	INSPECTION SERVICES	MECHANICAL PERMIT (ROOFTOP HVAC UNIT)	EACH	60.00	60.00	60.00	60.00		
332	INSPECTION SERVICES	MECHANICAL PERMIT (TANKS-ABOVEGROUND)	EACH	20.00	20.00	20.00	20.00		
333	INSPECTION SERVICES	MECHANICAL PERMIT (TANKS-UNDERGROUND)	EACH	25.00	25.00	25.00	25.00		
334	INSPECTION SERVICES	MECHANICAL PERMIT (UNIT HEATERS/TERMINAL UNITS)	EACH	15.00	15.00	15.00	15.00		
335	INSPECTION SERVICES	MECHANICAL PERMIT (UNIT VENTILATORS)	EACH	10.00	10.00	10.00	10.00		
336	INSPECTION SERVICES	MECHANICAL PLAN REVIEW FEE	EACH	25.00%	25.00%	25.00%	25.00%	OF APPLICABLE PERMIT FEE	
337	INSPECTION SERVICES	PLUMBING PERMIT (BASE PERMIT)	EACH	35.00	35.00	35.00	35.00		
338	INSPECTION SERVICES	PLUMBING PERMIT (CONNECTION BLDG. DRAIN; SEWERS AT STREET)	EACH	8.00	8.00	8.00	8.00		
339	INSPECTION SERVICES	PLUMBING PERMIT (FIXTURES, FLOOR DRAINS, LAB DEVICES)	EACH	8.00	8.00	8.00	8.00		
340	INSPECTION SERVICES	PLUMBING PERMIT (INSPECTION ADDITIONAL)	EACH	35.00	35.00	35.00	35.00		
341	INSPECTION SERVICES	PLUMBING PERMIT (INSPECTION FINAL)	EACH	35.00	35.00	35.00	35.00		

CITY OF MUSKEGON									
Master Fee Resolution - Schedule of Fees									
(Effective 1/1/2007)									
LINE	DEPT	DESCRIPTION	UNIT	2004 FEE	2005 FEE	2006 FEE	2007 FEE	DEPARTMENT COMMENTS	% CHANGE
342	INSPECTION SERVICES	PLUMBING PERMIT (INSPECTION HOURLY FEE)	EACH	50.00	50.00	50.00	50.00		
343	INSPECTION SERVICES	PLUMBING PERMIT (INSPECTION SPECIAL/SAFETY)	EACH	50.00	50.00	50.00	50.00		
344	INSPECTION SERVICES	PLUMBING PERMIT (MANHOLES-CATCHBASINS)	EACH	10.00	10.00	10.00	10.00		
345	INSPECTION SERVICES	PLUMBING PERMIT (MEDICAL GAS INSTALLATION)	PER OUTLET	8.00	8.00	8.00	8.00		
346	INSPECTION SERVICES	PLUMBING PERMIT (REDUCED PRESSURE BACKFLOW PREVENTER)	EACH	10.00	10.00	10.00	10.00		
347	INSPECTION SERVICES	PLUMBING PERMIT (SEWAGE SUMPS & EJECTORS)	EACH	10.00	10.00	10.00	10.00		
348	INSPECTION SERVICES	PLUMBING PERMIT (SEWERS-SANITARY OR STORM OVER 6")	EACH	25.00	25.00	25.00	25.00		
349	INSPECTION SERVICES	PLUMBING PERMIT (SEWERS-SANITARY OR STORM UNDER 6")	EACH	8.00	8.00	8.00	8.00		
350	INSPECTION SERVICES	PLUMBING PERMIT (STACKS, VENTS, CONDUCTORS)	EACH	5.00	5.00	5.00	5.00		
351	INSPECTION SERVICES	PLUMBING PERMIT (SUB-SOIL DRAINS)	EACH	8.00	8.00	8.00	8.00		
352	INSPECTION SERVICES	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM-1-1/2")	EACH	30.00	30.00	30.00	30.00		
353	INSPECTION SERVICES	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM-1-1/4")	EACH	23.00	23.00	23.00	23.00		
354	INSPECTION SERVICES	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM-1")	EACH	15.00	15.00	15.00	15.00		
355	INSPECTION SERVICES	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM-2")	EACH	38.00	38.00	38.00	38.00		
356	INSPECTION SERVICES	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM-3/4")	EACH	8.00	8.00	8.00	8.00		
357	INSPECTION SERVICES	PLUMBING PERMIT (WATER DISTRIBUTION SYSTEM-OVER 2")	EACH	45.00	45.00	45.00	45.00		
358	INSPECTION SERVICES	PLUMBING PERMIT (WATER SERVICE 2" TO 6")	EACH	25.00	25.00	25.00	25.00		
359	INSPECTION SERVICES	PLUMBING PERMIT (WATER SERVICE LESS THAN 2")	EACH	8.00	8.00	8.00	8.00		
360	INSPECTION SERVICES	PLUMBING PERMIT (WATER SERVICE OVER 6")	EACH	50.00	50.00	50.00	50.00		

CITY OF MUSKEGON									
Master Fee Resolution - Schedule of Fees									
(Effective 1/1/2007)									
LINE	DEPT	DESCRIPTION	UNIT	2004 FEE	2005 FEE	2006 FEE	2007 FEE	DEPARTMENT COMMENTS	% CHANGE
361	INSPECTION SERVICES	PLUMBING PLAN REVIEW FEE	EACH	25.00%	25.00%	25.00%	25.00%	OF APPLICABLE PERMIT FEE	
362	INSPECTION SERVICES	PROPERTY MAINTENANCE CODE APPEAL APPLICATION FEE	EACH	100.00	100.00	100.00	100.00		
363	INSPECTION SERVICES	ROOFING PERMIT (RE-ROOF OVER OLD ROOF/1LAYERS MAX)	\$100 PER SQUARE	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES		
364	INSPECTION SERVICES	ROOFING PERMIT (STRIP THEN RE-ROOF)	\$200 PER SQUARE	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES		
365	INSPECTION SERVICES	ROOFING PERMIT (STRIP, RE-SHEET, THEN RE-ROOF)	\$250 PER SQUARE	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES	APPLICABLE BLDG PERMIT FEE BASED ON VALUE OF SQUARES		
366	INSPECTION SERVICES	Telecommunications Outlets	1 - 10 Outlets	0.00	0.00	0.00	50.00		***NEW FEE***
367	INSPECTION SERVICES	Telecommunications Outlets	11 - 20 Outlets	0.00	0.00	0.00	100.00		***NEW FEE***
368	INSPECTION SERVICES	Telecommunications Outlets	Over 20 Outlets - Per Outlet	0.00	0.00	0.00	2.00		***NEW FEE***
369	MARINA	20 FOOT SLIP	EACH	1,300.00	1,328.00	1,328.00	1,328.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1, 2006	
370	MARINA	30 FOOT SLIP	EACH	1,804.00	1,894.00	1,941.00	1,941.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1, 2006	
371	MARINA	40 FOOT SLIP	EACH	2,784.00	2,923.00	2,996.00	2,996.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1, 2006	
372	MARINA	60 FOOT SLIP	EACH	0.00	0.00	5,344.00	5,344.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1, 2006	
373	MARINA	HARD ACCESS (SLIPS 37-46, 69) UNDER 27' ONLY	EACH	1,185.00	1,244.00	1,275.00	1,275.00		
374	MARINA	CLASS A MOORING	EACH	395.00	415.00	425.00	468.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1, 2005	10.12%
375	MARINA	CLASS B MOORING	EACH	335.00	352.00	361.00	397.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1, 2005	9.97%
376	MARINA	DAILY LAUNCH RAMP	EACH	5.00	10.00	10.00	10.00		
377	MARINA	PUMP OUT	EACH	5.00	5.00	5.00	5.00		
378	MARINA	SEASONAL LAUNCH RAMP STICKER	RESIDENT	40.00	40.00	40.00	40.00		
379	MARINA	SEASONAL LAUNCH RAMP STICKER	NON-RESIDENT	55.00	55.00	55.00	55.00		

CITY OF MUSKEGON									
Master Fee Resolution - Schedule of Fees									
(Effective 1/1/2007)									
LINE	DEPT	DESCRIPTION	UNIT	2004 FEE	2005 FEE	2006 FEE	2007 FEE	DEPARTMENT COMMENTS	% CHANGE
380	MARINA	SEASONAL LAUNCH RAMP STICKER (SENIOR/HANDICAPPED)	RESIDENT	25.00	25.00	25.00	25.00		
381	MARINA	SEASONAL LAUNCH RAMP STICKER (SENIOR/HANDICAPPED)	NON-RESIDENT	40.00	40.00	40.00	40.00		
382	MARINA	COMMERCIAL LAUNCH RAMP PERMIT	EACH	0.00	0.00	150.00	250.00		66.67%
383	MARINA	SMALL BOAT BASIN	EACH	775.00	814.00	834.00	834.00	5% DISCOUNT IS GIVEN IF FEE PAID IN FULL BY FEBRUARY 1, 2006	
384	MARINA	DRY STORAGE (RESIDENTS)	EACH	125.00	131.00	134.00	134.00		
385	MARINA	DRY STORAGE (NON-RESIDENTS)	EACH	185.00	194.00	199.00	199.00		
386	MARINA	TRAILER STORAGE	EACH	55.00	58.00	60.00	60.00		
387	PARKS	HACKLEY PARK PARTIES IN THE PARK	EACH EVENT	800.00	800.00	800.00	800.00	PLUS 5% OF EVENT PROFIT OVER \$5,000	
388	PARKS	MC GRAFT PARK BLDG. (CHURCH & NON-PROFIT GROUPS)	FIRST 4 HOURS	75.00	75.00	75.00	75.00		
389	PARKS	MC GRAFT PARK BLDG. (CHURCH & NON-PROFIT GROUPS)	PER ADDITIONAL HOUR	15.00	15.00	15.00	15.00		
390	PARKS	MC GRAFT PARK BLDG. (INSTRUCTIONAL PROGRAMS)	PER HOUR	25.00	25.00	25.00	25.00		
391	PARKS	MC GRAFT PARK BLDG. (WEEKDAYS NOT REGULAR GROUPS)	PER ADDITIONAL HOUR	20.00	20.00	20.00	20.00		
392	PARKS	MC GRAFT PARK BLDG. (WEEKDAYS NOT REGULAR GROUPS)	FIRST 4 HOURS	85.00	85.00	85.00	85.00		
393	PARKS	MC GRAFT PARK BLDG. (WEEKENDS NOT REGULAR GROUPS)	PER ADDITIONAL HOUR	25.00	25.00	25.00	25.00		
394	PARKS	MC GRAFT PARK BLDG. (WEEKENDS NOT REGULAR GROUPS)	FIRST 4 HOURS	105.00	105.00	105.00	105.00		
395	PARKS	MC GRAFT PARK MUSIC BOWL	HOURL	45.00	45.00	45.00	45.00		
396	PARKS	MC GRAFT PARK TENNIS COURTS (Reserved Use)	HOURL	0.00	0.00	5.00	5.00	UNLESS SEPARATE AGREEMENT	
397	PARKS	PARKS (LIGHT COSTS BALL DIAMONDS)	EACH	40.00	40.00	40.00	40.00		
398	PARKS	PARKS (MOVE BENCHES)	EACH	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS		

CITY OF MUSKEGON									
Master Fee Resolution - Schedule of Fees									
(Effective 1/1/2007)									
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399	PARKS	PARKS (MOVE BLEACHERS)	EACH	\$25 PLUS ACTUAL COSTS	\$25 PLUS ACTUAL COSTS	\$25 PLUS ACTUAL COSTS	\$25 PLUS ACTUAL COSTS		
400	PARKS	PARKS (MOVE PICNIC TABLES)	EACH	\$10 PLUS ACTUAL COSTS	\$10 PLUS ACTUAL COSTS	\$10 PLUS ACTUAL COSTS	\$10 PLUS ACTUAL COSTS		
401	PARKS	PARKS (MOVE STAGE)	EACH	\$100 PLUS ACTUAL COSTS	\$100 PLUS ACTUAL COSTS	\$100 PLUS ACTUAL COSTS	\$100 PLUS ACTUAL COSTS		
402	PARKS	PARKS (SNOW FENCE)	EACH	\$15 PLUS ACTUAL COSTS	\$15 PLUS ACTUAL COSTS	30.00	30.00		
403	PARKS	PARKS (USE OF GARBAGE CANS)	EACH	\$5 PLUS ACTUAL COSTS	\$5 PLUS ACTUAL COSTS	\$5 PLUS ACTUAL COSTS	\$5 PLUS ACTUAL COSTS		
404	PARKS	PARKS (PLASTIC BAGS FOR GARBAGE CANS)	EACH BAG	0.10	0.10	0.10	0.10		
405	PARKS	SPORTS FIELD RENTAL (EXLUDES SETUP SERVICES)	PER HOUR	0.00	0.00	10.00	10.00		
406	PARKS	SPORTS FIELD RENTAL (EXLUDES SETUP SERVICES)	PER EVENT	0.00	0.00	ACTUAL COSTS	ACTUAL COSTS		
407	PARKS	WEDDING COORDINATION (MC GRAFT LAGOON AREA)	PER EVENT	25.00	25.00	25.00	50.00		100.00%
408	PLANNING	MASTER PLAN COPY (CITY, DDA, LDFA) - COLOR	EACH	119.00	119.00	119.00	130.00		9.24%
409	PLANNING	MASTER PLAN COPY (CITY, DDA, LDFA) - B & W	EACH	25.00	35.00	35.00	35.00		
410	PLANNING	DOWNTOWN PLAN COPY	EACH	30.00	30.00	30.00	30.00		
411	PLANNING	MYLAR COPIES OF AERIALS	EACH	0.00	10.00	10.00	10.00		
412	ZONING	SPECIAL MEETING FEE (PLANNING, ZBA)	PER REQUEST	400.00	400.00	400.00	400.00		
413	PLANNING	OBSOLETE PROPERTY REHAB FILING & MONITORING FEE	EACH	1,000.00	1,000.00	1,000.00	1,000.00	OR 2% OF ABATED TAXES (WHICHEVER IS LESS)	
414	PLANNING	NEZ APPLICATION FEE	EACH	0.00	0.00	25.00	25.00		
415	PLANNING	IFT/CFT APPLICATION FEE	EACH	1,722.00	1,722.00	1,722.00	1,722.00	OR 2% OF ABATED TAXES (WHICHEVER IS LESS)	
416	PLANNING	IFT/CFT APPLICATION FEE (BASE ADMINISTRATION FEE)	EACH	250.00	250.00	250.00	250.00		
417	PLANNING	GROUNDWATER ORDINANCE APPLICATION FEE	EACH	500.00	500.00	500.00	500.00		

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CITY OF MUSKEGON									
Master Fee Resolution - Schedule of Fees									
(Effective 1/1/2007)									
				2004	2005	2006	2007	DEPARTMENT	%
LINE	DEPT	DESCRIPTION	UNIT	FEE	FEE	FEE	FEE	COMMENTS	CHANGE
437	POLICE	VEHICLE IMPOUND FEE (COURT-ORDERED)	EVERY 30 DAYS	50.00	50.00	50.00	50.00		
438	RECREATION	BASEBALL (ADULT)	TEAM	985.00	1,015.00	1,015.00	1,015.00		
439	RECREATION	BASEBALL (YOUTH)	TEAM	600.00	600.00	600.00	600.00		
440	RECREATION	BASKETBALL (MEN'S CITY LEAGUE MAJOR)	TEAM	565.00	565.00	565.00	565.00		
441	RECREATION	BASKETBALL (GRADE SCHOOL PLAYER FEE)	PLAYER	25.00	25.00	25.00	25.00		
442	RECREATION	CITY TOURNAMENT (GATE ENTRY FEE)	ADULTS	2.00	2.00	2.00	2.00		
443	RECREATION	CITY TOURNAMENT (GATE ENTRY FEE)	STUDENTS	1.00	1.00	1.00	1.00		
444	RECREATION	FALL LEAGUE SOFTBALL MINOR (SLOWPITCH)	TEAM	245.00	245.00	245.00	245.00		
445	RECREATION	FALL OPEN GYM (YOUTH)	PER PERSON	1.00	1.00	1.00	1.00		
446	RECREATION	FALL OPEN GYM (ADULT OR FAMILY)	PER PERSON	2.00	2.00	3.00	3.00		
447	RECREATION	HIGH SCHOOL CITY TOURNAMENT (BASEBALL)	TEAM	135.00	135.00	135.00	135.00		
448	RECREATION	HIGH SCHOOL CITY TOURNAMENT (SOFTBALL)	TEAM	165.00	165.00	165.00	165.00		
449	RECREATION	JUNIOR SUMMER TENNIS LEAGUE	TEAM	75.00	95.00	95.00	95.00		
450	RECREATION	OUTDOOR SOCCER (ADULT)	TEAM	675.00	675.00	675.00	675.00		
451	RECREATION	PICNIC SHELTER RENTAL	RESIDENT	50.00	100.00	100.00	100.00		
452	RECREATION	PICNIC SHELTER RENTAL (200 PERSON SHELTER)	RESIDENT	65.00	125.00	125.00	125.00		
453	RECREATION	SOFTBALL CITY TOURNAMENT	TEAM	100.00	100.00	100.00	100.00		
454	RECREATION	SOFTBALL FIELD RESERVATIONS	EACH	10.00	10.00	10.00	10.00		
455	RECREATION	SOFTBALL FIELD TOURNAMENT FEES	EACH	50.00	50.00	50.00	50.00		

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CITY OF MUSKEGON									
Master Fee Resolution - Schedule of Fees									
(Effective 1/1/2007)									
LINE	DEPT	DESCRIPTION	UNIT	2004 FEE	2005 FEE	2006 FEE	2007 FEE	DEPARTMENT COMMENTS	% CHANGE
494	TREASURER	TRANSACTION SERVICE FEE (CREDIT CARD PAYMENTS BY PHONE)	EACH	0.00	0.00	0.00	3.00		***NEW FEE***
495	TREASURER	PETTY CASH NUISANCE FEE (FAILURE TO RETURN RECEIPTS IN TIMELY FASHION)	EACH	5.00	5.00	5.00	5.00		
496	TREASURER	PROPERTY TAX ROLL ON CD-ROM	EACH	100.00	100.00	100.00	100.00		
497	TREASURER	PROPERTY TAX LIEN INQUIRY/LOOKUP	EACH	15.00	15.00	15.00	15.00		
498	WATER-SEWER	DELINQUENT PAYMENT PENALTY	PAST DUE BALANCE	10.00%	10.00%	10.00%	10.00%		
499	WATER-SEWER	DELINQUENT PAYMENT PENALTY (TAX LIEN FEE)	PAST DUE BALANCE	GREATER OF 20% OR \$25.00	GREATER OF 20% OR \$25.00	GREATER OF 20% OR \$25.00	GREATER OF 20% OR \$25.00		
500	WATER-SEWER	HYDRANT SERVICE (MAXIMUM 30 DAY) CONNECTION CHARGE	EACH	50.00	50.00	50.00	50.00	\$100.00 REFUNDABLE DEPOSIT ALSO REQUIRED	
501	WATER-SEWER	INSTALLATION OF STUB LINE TO PROPERTY LINE (SEWER)	EACH	800.00	800.00	800.00	800.00		
502	WATER-SEWER	INSTALLATION OF STUB LINE TO PROPERTY LINE (WATER)	EACH	800.00	800.00	800.00	800.00		
503	WATER-SEWER	METER REPLACEMENT AT OWNER'S REQUEST	EACH	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS	ACTUAL COSTS		
504	WATER-SEWER	METER RESET AT OWNER'S REQUEST	EACH	35.00	35.00	35.00	35.00		
505	WATER-SEWER	METER TEST	EACH	35.00	35.00	35.00	35.00		
506	WATER-SEWER	MISSED METER APPOINTMENT	EACH	25.00	25.00	25.00	25.00		
507	WATER-SEWER	TEMPORARY (MINIMUM 30 DAY) SERVICE	EACH	25.00	25.00	25.00	25.00		
508	WATER-SEWER	TURN ON CHARGE (AFTER HOURS)	EACH	35.00	35.00	35.00	35.00		
509	WATER-SEWER	TURN ON CHARGE (REGULAR HOURS)	EACH	25.00	25.00	25.00	25.00		
510	WATER-SEWER	TURN ON CHARGE (SEASONAL USE)	EACH	12.50	12.50	12.50	12.50		
511	WATER-SEWER	UNAUTHORIZED WATER USE OR TAMPERING (MINIMUM CHARGE)	EACH	200.00	200.00	200.00	200.00		
512	WATER-SEWER	UNAUTHORIZED WATER USE (ADDITIONAL CHARGE FOR CONT'D USE)	PER DAY	20.00	20.00	20.00	20.00		

CITY OF MUSKEGON									
Master Fee Resolution - Schedule of Fees									
(Effective 1/1/2007)									
LINE	DEPT	DESCRIPTION	UNIT	2004 FEE	2005 FEE	2006 FEE	2007 FEE	DEPARTMENT COMMENTS	% CHANGE
513	WATER-SEWER	WATER TEST SAMPLE	PER TEST	35.00	60.00	60.00	60.00	COVERS STAFF TIME AND LAB WORK	
514	WATER-SEWER	BACKFLOW PREVENTER DEVICE REGISTRATION/AUDIT FEE	ANNUAL FEE-EACH DEVICE	10.00	10.00	10.00	10.00		
515	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 5/8" OR 3/4"	EACH	800.00	800.00	800.00	800.00		
516	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 1"	EACH	2,000.00	2,000.00	2,000.00	2,000.00		
517	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 1-1/4" OR 1-1/2"	EACH	4,000.00	4,000.00	4,000.00	4,000.00		
518	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 2"	EACH	6,800.00	6,800.00	6,800.00	6,800.00		
519	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 3"	EACH	12,800.00	12,800.00	12,800.00	12,800.00		
520	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 4"	EACH	20,000.00	20,000.00	20,000.00	20,000.00		
521	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - 6"	EACH	40,000.00	40,000.00	40,000.00	40,000.00		
522	WATER-SEWER	WATER SERVICE TRUNKAGE FEE - GREATER THAN 6"	EACH	TBD	TBD	TBD	TBD	BASED ON CALCULATED CAPACITY	
523	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 5/8" OR 3/4"	EACH	0.00	0.00	0.00	800.00		***NEW FEE***
524	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 1"	EACH	0.00	0.00	0.00	2,000.00		***NEW FEE***
525	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 1-1/4" OR 1-1/2"	EACH	0.00	0.00	0.00	4,000.00		***NEW FEE***
526	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 2"	EACH	0.00	0.00	0.00	6,800.00		***NEW FEE***
527	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 3"	EACH	0.00	0.00	0.00	12,800.00		***NEW FEE***
528	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 4"	EACH	0.00	0.00	0.00	20,000.00		***NEW FEE***
529	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - 6"	EACH	0.00	0.00	0.00	40,000.00		***NEW FEE***
530	WATER-SEWER	SEWER SERVICE TRUNKAGE FEE - GREATER THAN 6"	EACH	0.00	0.00	0.00	TBD	BASED ON CALCULATED CAPACITY	***NEW FEE***
531	ZONING	FENCE PERMIT FEE	EACH	25.00	25.00	30.00	30.00		

CITY OF MUSKEGON									
Master Fee Resolution - Schedule of Fees									
(Effective 1/1/2007)									
LINE	DEPT	DESCRIPTION	UNIT	2004 FEE	2005 FEE	2006 FEE	2007 FEE	DEPARTMENT COMMENTS	% CHANGE
532	ZONING	LOT SPLIT REVIEW	EACH	25.00	25.00	30.00	30.00		
533	ZONING	ZONING, GIS MAPS (UP TO 17" x 24")	EACH	10.00	10.00	15.00	15.00		
534	ZONING	ZONING, GIS MAPS (17" x 24" TO 34" x 44")	EACH	20.00	20.00	25.00	25.00		
535	ZONING	PLANNED UNIT DEVELOPMENT (PUD)	EACH	500.00	500.00	500.00	500.00		
536	ZONING	SIDEWALK BENCH ENCROACHMENT	PER BENCH PER MONTH	5.00	5.00	5.00	5.00		
537	ZONING	SITE PLAN REVIEW FEE - MINOR	EACH	100.00	100.00	100.00	100.00		
538	ZONING	SITE PLAN REVIEW FEE - MAJOR	EACH	200.00	200.00	200.00	200.00		
539	ZONING	SPECIAL USE PERMIT	EACH	250.00	250.00	250.00	250.00		
540	ZONING	STREET VACATION	EACH	250.00	250.00	250.00	250.00		
541	ZONING	ZONING COMPLIANCE LETTER	EACH	25.00	25.00	25.00	25.00		
542	ZONING	ZONE CHANGE	EACH	250.00	250.00	250.00	250.00		
543	ZONING	ZONING BOARD OF APPEALS APPLICATION	EACH	300.00	300.00	300.00	300.00	COMMERCIAL/INDUSTRIAL ONLY	
544	ZONING	ZONING BOARD OF APPEALS APPLICATION	EACH	150.00	150.00	150.00	150.00	RESIDENTIAL ONLY	
545	ZONING	ZONING ORDINANCE COPY	EACH	25.00	25.00	25.00	25.00		
546	ZONING	ZONING ORDINANCE COPY W/ MAP	EACH	40.00	40.00	45.00	45.00		

AGENDA ITEM NO. _____
CITY COMMISSION MEETING _____

TO: Honorable Mayor and City Commissioners
FROM: Bryon L. Mazade, City Manager
DATE: December 6, 2006
RE: 2007 Salary Schedule and Fringe Benefits for Non-Represented Employees and the 2007 Salary Schedule for Part-Time and Limited-Term Employees

SUMMARY OF REQUEST:

- 1) To establish the 2007 salary ranges for part-time and limited-term employees;
- 2) To approve and adopt the proposed salary ranges and salary schedules for the non-represented administrative, technical, professional, and supervisory employees for 2007 (2.0% increase);
- 3) Change the major medical cap so it is always the same as the highest union amount.

FINANCIAL IMPACT:

- 1) Minimal. There are minor changes to steps and pay grades.
- 2) The salary increases will cost approximately \$50,600 plus approximately \$12,650 in added fringe benefit costs.
- 3) Minimal additional cost.

BUDGET ACTION REQUIRED:

To authorize the necessary 2007 budgetary amendments and transfer of money from the affected City funds (Contingency Account for General Fund) to the appropriate salary and fringe benefit accounts to accommodate the salary increases and fringe benefit adjustments.

STAFF RECOMMENDATION:

- 1) To approve the proposed 2007 salary ranges for part-time and limited-term employees;
- 2) To approve and adopt the proposed 2007 salary ranges, salary schedules, and fringe benefit changes for non-represented employees;
- 3) To approve the procedure for adjusting the major medical cap.

COMMITTEE RECOMMENDATION:

None.

ADMINISTRATIVE/TECHNICAL/PROFESSIONAL/SUPERVISORY
SALARY RANGES
EFFECTIVE 1/1/2007

	<u>MINIMUM SALARY</u>	<u>MAXIMUM SALARY</u>
<u>RANGE I - A</u>	\$71,421	\$95,229
Assistant City Manager Director of Public Safety Finance Director Public Works Director		
<u>RANGE I - B</u>	\$66,760	\$89,016
Police Chief (Vacant)		
<u>RANGE II - A</u>	\$61,653	\$82,204
Community/Economic Development Director Fire Chief (Vacant) Leisure Services Director (Vacant)		
<u>RANGE II - B</u>	\$59,065	\$78,378
City Engineer/Deputy Director of Public Works		
<u>RANGE III</u>	\$56,477	\$75,151
Assistant Chief of Police (Vacant) City Clerk City Treasurer Civil Service/Personnel Director Deputy Director of Public Safety for Fire Services Income Tax Administrator/Deputy Treasurer Information Systems Director		
<u>RANGE IV</u>	\$48,650	\$64,865
Assistant City Engineer (Vacant) Assistant Finance Director Community & Neighborhood Services Director Deputy Director of Community/Economic Development (Vacant) Director of Inspections (Vacant)		
<u>RANGE V</u>	\$46,564	\$62,088
Affirmative Action/Risk Management Director Water Filtration Plant Supervisor		
<u>RANGE VI</u>	\$43,640	\$58,185
Building Official (Vacant) Project Engineer (Vacant) Superintendent of Public Works Superintendent of Public Utilities		

	<u>MINIMUM SALARY</u>	<u>MAXIMUM SALARY</u>
<u>RANGE VII-A</u>	\$40,390	\$53,857
Business Development Specialist (Vacant)		
Cemetery/Forestry Supervisor		
Database Administrator		
Equipment Supervisor		
Highway Supervisor		
Network Technician		
Parks Supervisor		
Planner III/Zoning Administrator		
Public Utilities Supervisor		
Recreation/Marina Supervisor (Vacant)		
Safety/Services Supervisor (Vacant)		
Special Operations Supervisor		
<u>RANGE VII-B</u>	\$37,905	\$50,545
Computer Technician (Vacant)		
<u>RANGE VIII</u>	\$35,761	\$47,684
Administrative Services Supervisor - DPW		
Code Coordinator		
Communications & Public Affairs Administrator (Vacant)		
Income Tax Auditor		
Pension & Benefits Coordinator (Part-Time) (Vacant)		
Personnel Analyst (Vacant)		
Planner II		
Police Community Coordinator		
Police Records Supervisor		
Resource Recovery Coordinator		
Revenue Collections Administrator (vacant)		
Risk Manager - (Vacant)		
<u>RANGE IX</u>	\$31,512	\$42,016
Building Maintenance Supervisor		
Planner I		
Secretary to the City Manager		
<u>RANGE X</u>	\$29,224	\$38,967
Administrative Aide - Police (Vacant)		
Administrative Secretary		
Deputy City Clerk		
Finance Clerk		
Personnel Clerk (Part-Time) (Vacant)		
Youth Recreation Coordinator (Vacant)		
<u>RANGE XI</u>	\$26,611	\$35,483
City Hall Building Maintenance Worker		

2007
NON-REPRESENTED EMPLOYEES SALARY SCHEDULE

SALARY SCHEDULE
 11 STEPS

<u>CLASSIFICATION</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>	<u>STEP 7</u>	<u>STEP 8</u>	<u>STEP 9</u>	<u>STEP 10</u>	<u>STEP 11</u>
RANGE I-A	71,421	73,802	76,183	78,564	80,944	83,325	85,706	88,087	90,467	92,848	95,229
RANGE I-B	66,760	68,986	71,211	73,437	75,662	77,888	80,113	82,339	84,564	86,790	89,016
RANGE II-A	61,653	63,708	65,763	67,818	69,873	71,928	73,984	76,039	78,094	80,149	82,204
RANGE II-B	59,065	60,996	62,927	64,859	66,790	68,721	70,653	72,584	74,516	76,447	78,378
RANGE III	56,477	58,344	60,212	62,079	63,947	65,814	67,682	69,549	71,416	73,284	75,151
RANGE IV	48,650	50,272	51,893	53,515	55,136	56,757	58,379	60,000	61,622	63,243	64,865
RANGE V	46,564	48,117	49,669	51,221	52,774	54,326	55,878	57,431	58,983	60,536	62,088
RANGE VI	43,640	45,094	46,549	48,003	49,458	50,912	52,367	53,822	55,276	56,731	58,185
RANGE VII-A	40,390	41,737	43,084	44,430	45,777	47,124	48,471	49,817	51,164	52,511	53,857
RANGE VII-B	37,905	39,169	40,433	41,697	42,961	44,225	45,489	46,753	48,017	49,281	50,545
RANGE VIII	35,761	36,953	38,145	39,338	40,530	41,722	42,914	44,107	45,299	46,491	47,684
RANGE IX	31,512	32,562	33,612	34,663	35,713	36,764	37,814	38,864	39,915	40,965	42,016
RANGE X	29,224	30,198	31,172	32,147	33,121	34,095	35,070	36,044	37,018	37,993	38,967
RANGE XI	26,611	27,498	28,386	29,273	30,160	31,047	31,934	32,821	33,709	34,596	35,483

CITY OF MUSKEGON
2007 WAGE MATRIX FOR NON-UNION PART-TIME AND LIMITED-TERM EMPLOYEES

<u>JOB TITLE</u>	<u>GRADE 1</u>	<u>GRADE 2</u>	<u>GRADE 3</u>	<u>GRADE 4</u>	<u>GRADE 5</u>	<u>GRADE 6</u>	<u>GRADE 7</u>
STEP 1							
PARKING RAMP ATTENDANT	5.50	5.75	6.00	6.25	6.50	6.75	7.00
RECREATION AIDE	5.50	5.75	6.00	6.25	6.50	6.75	7.00
STEP 2							
BUILDING FACILITY CARETAKER	7.00	7.25	7.50	7.75	8.00	8.25	8.50
GYMNASIUM SUPERVISOR	7.00	7.25	7.50	7.75	8.00	8.25	8.50
STEP 3							
JULIA E. HACKLEY INTERN	7.00	7.50	8.00	8.50	9.00	9.50	10.00
STEP 4							
FACILITY SUPERVISOR I	8.25	8.50	8.75	9.00	9.25	9.50	10.00
LIFEGUARD	8.25	8.50	8.75	9.00	9.25	9.50	10.00
MARINA AIDE	8.25	8.50	8.75	9.00	9.25	9.50	10.00
PARK RANGER	8.25	8.50	8.75	9.00	9.25	9.50	10.00
PLAYGROUND LEADER	8.25	8.50	8.75	9.00	9.25	9.50	10.00
PROGRAM LEADER	8.25	8.50	8.75	9.00	9.25	9.50	10.00
STEP 5							
ASSISTANT PARK RANGER CAPTAIN	9.25	9.65	10.05	10.45	11.05	11.55	12.25
ASSISTANT PLAYGROUND SUPERVISOR	9.25	9.65	10.05	10.45	11.05	11.55	12.25
LIFEGUARD CAPTAIN	9.25	9.65	10.05	10.45	11.05	11.55	12.25
SCHOOL CROSSING GUARD	9.25	9.65	10.05	10.45	11.05	11.55	12.25
SENIOR TRANSIT DRIVER	9.25	9.65	10.05	10.45	11.05	11.55	12.25
STEP 6							
AQUATICS DIRECTOR	9.80	10.55	11.30	12.05	12.80	13.55	14.30
FACILITY SUPERVISOR II	9.80	10.55	11.30	12.05	12.80	13.55	14.30
PARK INTERN	9.80	10.55	11.30	12.05	12.80	13.55	14.30
PARK RANGER CAPTAIN	9.80	10.55	11.30	12.05	12.80	13.55	14.30
PLAYGROUND SUPERVISOR	9.80	10.55	11.30	12.05	12.80	13.55	14.30
SOFTBALL SUPERVISOR	9.80	10.55	11.30	12.05	12.80	13.55	14.30
STEP 7							
FARMER'S MARKET MASTER	10.40	11.15	11.90	12.65	13.40	14.15	14.90
HARBOR MASTER	10.40	11.15	11.90	12.65	13.40	14.15	14.90
STEP 8							
BOARD OF CANVASSERS	\$65.00 per day						
BOARD OF REVIEW	\$75.00 per day						
ELECTION WORKERS (INSPECTOR)	\$100.00 per day						
ELECTION WORKER CHAIRPERSON	\$135.00 per day						
ELECTION WORKER CO-CHAIRPERSON	\$115.00 per day						

Commission Meeting Date: December 12, 2006

Tabled

Date: December 4, 2006
To: Honorable Mayor & City Commission
From: Planning & Economic Development Department *CBC*
RE: Approval of Contract for Payments in Lieu of
Taxes (PILOT) for Renaissance Place

SUMMARY OF REQUEST: A Contract providing for a PILOT for a proposed senior housing development known as Renaissance Place LDHA LP, has been requested in accordance with Section 2-6 of the City Code of Ordinances. The Contract is attached. The property is located at 552 & 570 W. Clay Avenue. The applicant, Mr. Karl Chew, is planning to develop 23 senior citizen units, and one market rate unit (total of 24 units). The Commission and staff have requested that Mr. Chew increase the number of market rate apartments in the development, but Mr. Chew has declined to make adjustments, citing financial reasons.

FINANCIAL IMPACT: Payments under the contract are proposed at ten percent (10%). However, the first 1-6 years no taxes will be paid as the property is within a Renaissance Zone. The payments will be made between years 7-15.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: The desire for additional market rate units remains. If the developer is unwilling to make any further adjustments, the Commission can either deny or approve the Contract. If the Commission approves the Contract, the Mayor and Clerk should be authorized to execute the Contract on behalf of the City.